Welcome to the Student Orientation for English as a Second Language (ESL) & Citizenship Education
MATRICULATION PROCESS

- Schedule an Appointment
- Enrollment Process
- Orientation
- Appraisal and Pre-Test
- Student Educational Plan with Counselor
- Course Placement
- Attend Class!
FEES

- Santa Monica Adult Education Center classes are FREE!!!
- Textbooks and classroom materials are furnished without charge, however, they may also be offered for sale.
GRADES AND TRANSFER CREDIT

- You will not receive a grade for the ESL courses you attend. ESL classes are non-credit.
- ESL courses do not transfer to another school, however they help you prepare and acquire skills to take courses such as:
  - Citizenship
  - Adult Basic Education (ABE)
  - High School Equivalency (HISET/GED) preparation courses
  - Non-credit CTE courses
  - Transition to a college or the workforce
### ESL / Immigrant Education -

**ENGLISH AS A SECOND LANGUAGE**

<table>
<thead>
<tr>
<th>Level</th>
<th>Days</th>
<th>Textbook</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning</td>
<td>Mon/Tues/Wed</td>
<td>Side by Side Plus, Level 1</td>
<td>6 - 9 pm</td>
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<tr>
<td>Beginning High</td>
<td>Mon/Tues/Wed</td>
<td>Side by Side Plus, Level 2</td>
<td>6 - 9 pm</td>
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<tr>
<td>Intermediate</td>
<td>Mon/Tues/Wed</td>
<td>Side by Side Plus, Level 3</td>
<td>6 - 9 pm</td>
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<tr>
<td>Advanced</td>
<td>Mon/Tues/Wed</td>
<td>Side by Side Plus, Level 4</td>
<td>6 - 9 pm</td>
</tr>
<tr>
<td>Multi-Level Low/Conversation</td>
<td>Monday</td>
<td></td>
<td>6 - 9 pm</td>
</tr>
<tr>
<td>Multi-Level High/Conversation</td>
<td>Monday</td>
<td></td>
<td>6 - 9 pm</td>
</tr>
<tr>
<td>Multi-Level Low- Main Library</td>
<td>Mon/Wed</td>
<td>Side by Side Plus, Level 1 - 2</td>
<td>11 am-2 pm</td>
</tr>
<tr>
<td>Multi-Level High- Main Library</td>
<td>Tues/Thurs</td>
<td>Side by Side Plus Level 3 - 4</td>
<td>11:45 am - 2:45 pm</td>
</tr>
<tr>
<td>Multi-Level Low- Pico Library</td>
<td>Saturday</td>
<td>Side by Side Plus, Level 1 - 2</td>
<td>11 am - 1:30 p.m.</td>
</tr>
<tr>
<td>Citizenship</td>
<td>Tuesday</td>
<td>Passing the Test</td>
<td>6 - 9 pm</td>
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<tr>
<td>Citizenship-Pico Library</td>
<td>Thursday</td>
<td>Passing the Test</td>
<td>9 am - 11:30 am</td>
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WHO?

- Individuals who have had a permanent resident alien card for 5 years or more
- Or 3 years if married to a U.S. citizen

WHAT?

- Citizenship class is designed to teach the content required to pass the Citizenship exam and Interview.
- You will also receive assistance from the Citizenship teacher to prepare for the N400 application for submission.

HOW?

- Enroll and take appraisal exam and pretest
- Begin attending classes
- Students who are absent more than two weeks may be removed from class
- ESL Intermediate Level required to attend class
COUNSELING

- The counselor is available to help you:
  - select courses,
  - define educational goals
  - find the community services you need, such as:
    - Library Classes
    - Therapeutic Counseling
    - Job resources
    - How to apply for college and workforce pathways
- Location: Room 203
- You may make appointment with Ms. Olga Saucedo or Ms. Thania Montoya in room 203
STUDENT EDUCATION PLAN

- Academic and/or Workforce Goals
  - Assessment Tracking
  - Level Placement
  - Additional Suggested Courses (ABE, ASE, Non-Credit CTE)
  - Goal Setting

- Referrals
ESL / Immigrant Education

ATTENDANCE POLICY

- Attendance is important for successful learning and will be taken in each class
- If you miss 4 consecutive classes you will be dropped
- The more time and energy you put into your class, the faster you will accomplish your goals!

Su asistencia conduce el EXITO!
STUDENT LEARNING EXPECTATIONS

- Update your educational plan yearly
- Complete an estimate of 70-100 hours of instruction to complete an ESL level
- Complete CASAS Post Test
FREE PARKING

- Parking is FREE
- First come first serve
- Avoid getting a parking ticket on the street
- Be sure to read parking signs!
## CONTACT US

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<thead>
<tr>
<th>Name</th>
<th>Services</th>
<th>Title</th>
<th>Email</th>
<th>Phone</th>
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<tbody>
<tr>
<td>Lorena Martin</td>
<td>General Information</td>
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<td>Harmony Rousseau</td>
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