

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**INTERVIEW QUESTIONS FOR ENVIRONMENTAL ENGINEERING FIRMS**

**NOTE: SOME QUESTIONS (DENOTED BY \*\*) MAY HAVE BEEN ANSWERED DURING THE PRESENTATION. IF SO, CAN SKIP THAT QUESTION**

1. WHAT:
  - a. DO YOU SEE AS THE MOST SIGNIFICANT CHALLENGE WHEN WORKING WITH SCHOOLS OR OTHER PUBLIC AGENCY CLIENTS IN CALIFORNIA? \*\*
  - b. SPECIFIC NUANCES OR CHALLENGES WOULD YOU ANTICIPATE WITH THIS PROJECT?
2. WHAT PROCESS DO YOU USE TO NOTIFY THE DISTRICT OF PROPOSED SUBCONTRACTORS TO BE USED ON THE PROJECT? WHAT SUBCONTRACTORS DO YOU PROPOSE?
3. TELL US:
  - a. HOW MANY SCHOOL BOARD OR OTHER PUBLIC AGENCY MEETINGS HAVE YOU ATTENDED TO PRESENT YOUR FINDINGS OR ANSWER QUESTIONS ABOUT YOUR FINDINGS?
  - b. WHAT ADVICE WOULD YOU GIVE A COLLEAGUE ABOUT TO ATTEND HIS/HER FIRST SCHOOL BOARD OR OTHER PUBLIC AGENCY MEETING?
4. TELL US INFORMATION CONCERNING THE PROJECT MANAGER: \*\*
  - a. QUALIFICATIONS?
  - b. EDUCATION?
  - c. WHERE IS (ARE) THE PROJECT MANAGER(S) LOCATED?
  - d. EXPERIENCE HANDLING COMMUNITY CONCERNS?
  - e. EXPERIENCE WITH MEDIA AND COMMUNITY OUTREACH?
5. CAN YOU DESCRIBE ANY EXPERIENCES YOUR FIRM MAY HAVE HAD HIGH-PROFILE AND CONTROVERSIAL PROJECTS? \*\*
6. GIVEN THE LIMITATION OF ENVIRONMENTAL TESTING PLANS TO ANSWER ALL POSSIBLE QUESTIONS, HOW WOULD YOU DEVISE A PLAN AND COMMUNICATION STRATEGY TO PROVIDE ANSWERS AND BUILD CONFIDENCE THAT THE DISTRICT HAS DONE A THOROUGH AND COMPLETE REVIEW OF AN ISSUE AND ACTED APPROPRIATELY?

Interviews scheduled for January 13, 2014

7. YOU HAVE HAD AN OPPORTUNITY TO REVIEW THE "EPA FACT SHEET – PCBs IN CAULK." WHAT SUGGESTIONS WOULD YOU HAVE FOR THE EXPANSION OF BEST MANAGEMENT PRACTICES IN CLEANING TO THE TRAINING OF IN-HOUSE STAFF TO ADEQUATELY CONDUCT THOSE PRACTICES?
8. DESCRIBE COMMUNITY OUTREACH ACTIVITIES YOUR FIRM HAS PROVIDED WITH HIGH-PROFILE PROJECTS. \*\*
9. SCENARIO: STAFF FROM YOUR FIRM HAVE BEEN DIRECTLY CONTACTED BY DISTRICT COMMUNITY MEMBERS AND LOCAL MEDIA WITH QUESTIONS ABOUT THE EVALUATION AND ABATEMENT PROGRAM. DOES YOUR FIRM HAVE A PROTOCOL FOR HANDLING THIS SCENARIO AND WHAT IS IT?
10. WHAT ARE THE QUALIFICATIONS AND RELEVANT EXPERIENCE OF YOUR HEALTH SCIENTIST OR TOXICOLOGIST? DOES S/HE HAVE EXPERIENCE ON PROJECTS WHERE ACTUAL CASES OF DISEASE IN THE LOCAL POPULATION WERE IN QUESTION WITH RESPECT TO TOXICS FOUND AT THE INVESTIGATED SITE? WHAT EXPERIENCE DOES S/HE HAVE WITH PUBLIC COMMUNICATION IN THESE KIND OF SITUATIONS? HOW MIGHT YOU INCORPORATE EPIDEMIOLOGY QUESTIONS IN YOUR APPROACH TO THIS PROJECT?
11. WHAT FOLLOW-UP SERVICES DO YOU PROVIDE AFTER YOUR EVALUATION? \*\*
12. WHAT SEPARATES YOU FROM OTHER ENVIRONMENTAL ENGINEERING FIRMS AND WHY SHOULD WE CHOOSE YOUR FIRM FOR OUR PROJECT?