



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

Date: July 7, 2024
TO: 11 Month Classified Employees
FROM: Payroll – payrollinquiry@smmusd.org
RE: 2024-2025 Payroll Schedule

During the 2024-2025 school year, 11-Month Classified employees will be paid on a calendar month basis, on the last working day of the month August through June. If that date is a legal holiday or weekend, payroll will be issued on the next closest business day.

Direct Deposits will be posted to individual accounts on the issuance date of the check. Anyone who wishes to sign up for direct deposit (strongly encouraged) may do so at any time by accessing the staff portal as follows:

[DIRECT DEPOSIT FORM 2024](#)

The 2024-2025 service year work days are as follows:

11 Months = 239

11 MONTH STAFF PAYROLL	
Payroll Period	Check Date
Month	Issued
August	8/30/2024
September	9/30/2024
October	10/31/2024
November	11/29/2024
December	12/31/2024
January	1/31/2025
February	2/28/2025
March	3/31/2025
April	4/30/2025
May	5/30/2025
June	6/30/2025
July	N/A

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

1717 Fourth Street • Santa Monica • California 90401-3319 • (310) 450-8338 • www.smmusd.org

Board of Education: Jon Kean • Maria Leon-Vazquez • Laurie Lieberman • Alicia Mignano

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