



September 28, 2022

**Enrollment Process into a SISC Medical Plan
Early Retirees (non-Medicare)**

Enclosed: (1) SISC Plan Comparison of the medical plans with rates;

(2) Enrollment forms and benefit summaries for:

(a) SISC PPO and HMO*, or

(b) Kaiser Permanente.

*Early retirees may contact their medical provider for the provider's Independent Physician Association (IPA) and/or Primary Care Provider (PCP) number(s).

Instructions: All benefit eligible Early Retirees (typically under age 65 without Medicare) are required to complete the applicable **Enrollment Form** based on their plan selection. SISC needs all information completed in full, including your social security number, first and last name, date of birth, address, telephone number, and email address.

Dependent Enrollment: For spouse, domestic partner, children and/or disabled children to be covered, SISC will require full social security numbers, names, dates of birth, and proof of eligibility. See the attached list of required documents (Anthem and Kaiser only).

Enrollment Forms: Be sure to sign and date your Enrollment Form. Return the completed enrollment form to the SMMUSD District Office at:

Santa Monica-Malibu Unified School District

Attention: Health Benefits Office

1651 16th Street

Santa Monica, CA 90404

Mail or hand-delivery is acceptable.

Due Date: All forms must be received by SMMUSD by **November 18, 2022**.

Note: This enrollment is for medical only and does not include dental or vision.

Billing: The District will bill Early Retirees directly, as appropriate (i.e. for two-party/family coverage or if selected plan requires a contribution from the retiree). Premiums cannot be withdrawn from your CalSTRS or CalPERS retirement account. The District will provide additional information regarding payment options once your enrollment form has been processed.

Sessions with SISC: Early Retirees are invited to attend a virtual Session with SISC to receive information about SISC and the enrollment process.

- Monday, October 17, 2022 1:00 p.m. to 3:00 p.m.
<https://smmk12.zoom.us/j/87956821922>
Meeting ID: 879 5682 1922
1-669-444-9171 (to participate by phone)
- Tuesday, October 18, 2022 10:00 a.m. to 12:00 p.m.
<https://smmk12.zoom.us/j/87273302656>
Meeting ID: 872 7330 2656
1-669-444-9171 (to participate by phone)

Questions: If you have questions or need assistance you may contact Carl Hobkirk (retired SMMUSD teacher and administrator) at siscbenefits@smmusd.org or at 310-450-8338 ext. 70270.