



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## **Notice of Monthly Meeting of the District English Language Learner Advisory Committee (DELAC)**

**Monday, October 3, 2022**

**9:00 – 11:00 a.m.**

**[Zoom Meeting](#)**

1. Welcome, Introductions and Expressions of Appreciations (5 min)  
Laura Hernandez, DELAC President  
DELAC Executive Committee Members
2. Introduction of Participants in the Training Session (15 min)  
Alicia Mignano, DELAC Secretary
3. Introduction of Norms and Expectations for DELAC Meetings (10 min)  
Alicia Mignano, DELAC Secretary
4. Training Session: The Roles and Responsibilities of the English Learners Advisory Committee (ELAC) and the District English Language Learners Advisory Committee (DELAC) (60 min)  
Dr. Jacqueline Mora, Assistant Superintendent Educational Services
5. Question and Answer (15 min)
6. DELAC Elections (10 min)
  - a. DELAC Representatives
7. Public Comment (2 minutes each person)
8. Topics for Next Meeting: Review and adoption of DELAC Bylaws and Calendar; Review and Update on ELPAC and Notification to Parents (3 min)  
Laura Hernandez, DELAC President
9. Meeting Adjourned (2 min)  
Alicia Mignano, DELAC Secretary

Next Meeting: November 7<sup>th</sup>, 9:00 am., TBD

### **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

1651 Sixteenth Street • Santa Monica • California 90404-3891 • (310) 450-8338 •

www.smmusd.org **Board of Education:** Keith Coleman • Craig Foster • Jon Kean • Maria Leon-Vazquez

Laurie Lieberman • Jennifer Smith • Dr. Richard Tahvildaran-Jesswein

**Superintendent:** Dr. Ben Drati



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

Title III Compliance

I EL 3. An LEA with 51 or more English learners has a functioning DELAC or a subcommittee of an existing district committee in which at least 51 percent of the members are parents (not employed by the district) of English learners		
(a) The DELAC has advised the school district governing board on the following tasks:	Date	√
* Development of a district master plan for educational programs and services for English learners that takes into consideration the Single Plan for Student Achievement (5 CCR 11308[c][1])	11.7 12.5 1.9 3.6 5.15	
* Conducting of a district-wide needs assessment on a school-by-school basis (5 CCR11308[c][2])	2.6	
* Establishment of a district program, goals, and objectives for program and services for English learners (5CCR11308[c][3])	11.7 12.5	
* Development of a plan to ensure compliance with any applicable teacher and instructional aide requirements (5 CCR 11308[c][4])	3.6	
* If the DELAC acts as the English learner parent advisory committee under California <i>Education Code</i> Sections 52063(b)(1) and 52062(a)(2), the DELAC shall also review and comment on the development or annual update of the Local Control and Accountability Plan	TBD	
* Review of and comment on the school district's reclassification procedures (5 CCR 11308[c][6])	1.9	
* Review and comment on written notifications required to be sent to parents and guardians (5 CCR 11308[c][7])	11.7	
* The consolidated application must include certifications by appropriate district advisory committees, including the DELAC, that the application was developed with review and advice of those committees. (EC Section 64000[d])	4.17	