



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

Notice of Regular Meeting of the District English Language Learner Advisory Committee (DELAC) Minutes

Monday, November 13, 2023

9:00 - 11:00 a.m.

[Zoom Meeting](#)

1. Welcome, Introductions and Expressions of Appreciations (2 min)
Meeting opened at 9:04 am by Adela Rogers, turned over to Edgard Meinhardt, DELAC President
2. Review of Norms and Expectations for DELAC Meetings (2 min)
DELAC President, Edgard Meinhardt
 - Punctuality
 - Respect for the person presenting or speaking
 - Raise zoom hand, be aware of speaking order
 - Be brief with questions or comments
 - Provide opportunity for others to participateAsk specific student or site-based questions after the meeting
3. Roll Call (5 min)
DELAC President, Edgard Meinhardt
Edison: Guadalupe Maria Puga; Franklin: Natalia Mikhnova, Grant: Perla Garcia, JAMS: Yadira Vazquez, Malibu Elem: Edgard Meinhardt, Malibu High: Delia Escobar, McKinley: Katerina Sterlyagova, Samohi: Laura Hernandez, Rogers: Nancy Orozco, Community Member: Berenice Onofre
4. DELAC Elections (5 min)
 - DELAC Representatives – new representatives Edison: Veronica Ramirez representative, Guadalupe Maria Puga alternate, Grant: Perla Garcia representative, Nancy Orozco ; Lincoln: Rosa Martinez, McKinley: Katerina Sterlyagova, Rogers: Nancy Orozco, Samohi: Laura Hernandez, Laura transferred from JAMS representative to Samohi continuing her term as representative
 - DELAC Officers
 - President – Edgard Meinhardt
 - Vice-president – Natalia Mikhnova
 - Secretary – position still open, Laura Hernandez encouraged members to step up to nominate someone or themselves for this position stating Family Engagement and EL Coordinator, Adela Rogers, will assist them. There is not a lot of responsibility other than the DELAC Meetings and the executive board meeting prior to a DELAC meeting. Hopefully there will be a nomination by the next meeting.
 - DELAC President, Edgard Meinhardt
5. ELAC Reports (15 min)
DELAC Vice President, Natalia Mikhnova
 - **Edison – Veronica Ramirez** reported on the two meetings this school year at their site. 10/11 – The Fire Department did a presentation regarding safety in the home. The Vice Principal talked about the best way to communicate with classroom teachers during parent teacher conferences. 11/8 – Meeting was about the ELPAC Test, Star Test, promoting a love for reading, after school program at Virginia Ave Park.
 - **Grant – Perla Garcia** reported they have had three meetings this school year. They have elected new representatives, learned the assignment for ELAC, what is ELAC by the principal. Discussed the

importance of the parent teacher conference evaluations, understanding ELPAC including communication with teachers to support EL students. The site had a cultural festival which has become more successful this year. People came from other schools. New families felt more connected.

- **Franklin – Natalia Mikhnova** reported at the 10/27 meeting they elected two new members, welcomed new families, learned about the CREST program and the activities they provide. They have a small community of EL students and families. They discussed with the principal starting an international club at their site. The club would meet once a month so families can meet to discuss difficulties and share ideas.
- **Malibu Elem – Edgard Meinhardt** reported their site is working on getting enough reps
- **JAMS – Yadira Vazquez** reported at their meeting last month (October), a representative from the police department talked about drug use. Asked if a parent can attend DELAC as a participant. Alex Aspron, the former BCL at JAMS, introduced the new BCL, Maria Salazar. This was her first day.
- **Malibu High – Delia Escobar** reported the 11/14 Back to School will be in Spanish for the first time.
- **McKinley – Katerina Sterlyagova** reported their first ELAC meeting was in September. The principal came to the meeting to talk about ELAC, its function and the purpose of ELAC. They elected new reps for ELAC and DELAC. Their next meeting will be this week.
- **Rogers – Nancy Orozco** reported ELAC has met twice since the start of the school year. At the first meeting the principal presented the purpose of ELAC and welcomed new members. The second meeting they learned about the importance of student attendance. On 11/2/23, the site had an activity for Day of the Dead.
- **Samohi – Laura Hernandez** reported they have had elections for new ELAC reps. The site celebrated Day of the Dead. Their next meeting will be later this month. Laura is happy to hear everyone sharing and that everyone sounds very professional.

6. Review and Approval of DELAC By-Laws (10 min)

Edgard Meinhardt, DELAC President

Nataliya Mikhnova moved to approve the DELAC By-Laws, Edgard Meinhardt seconded, Veronica Ramirez-yes, Natalia Mikhnova-yes, Perla Garcia-yes, Edgard Meinhardt-yes, Delia Escobar-yes Katerina Sterlyagova-yes, Nancy Orozco-yes, Laura Hernandez-yes

Article V, Section 4 – no person shall speak for more than 5 minutes at a time on the same item of discussion

Article VII Decorum – All persons present at the DELAC meeting will conduct themselves in a proper manner at all times.

Any person using profanity, making libelous or slanderous statements, or attempts to berate another person in public will be promptly called out of order and asked to leave if such conduct does not cease immediately.

7. Review and Approval of DELAC Calendar (10 min)

Edgard Meinhardt, DELAC President

Nataliya Mikhnova moved to approve the DELAC Calendar, Edgard Meinhardt seconded, Veronica Ramirez-yes, Natalia Mikhnova-yes, Perla Garcia-yes, Edgard Meinhardt-yes, Delia Escobar-yes Katerina Sterlyagova-yes, Nancy Orozco-yes, Laura Hernandez-yes

8. Approve Minutes from October 3, 2022 DELAC Meeting (5 min)

Edgard Meinhardt, DELAC President

Nataliya Mikhnova moved to approve the DELAC Calendar, Edgard Meinhardt seconded, Veronica Ramirez-yes, Natalia Mikhnova-yes, Perla Garcia-yes, Edgard Meinhardt-yes, Delia Escobar-yes Katerina Sterlyagova-yes, Nancy Orozco-yes, Laura Hernandez-yes

9. EL Master Plan (40 min)

- Update on ELPAC & Review Mandated Written Notifications to Parents presented by Dr. Stacy Williamson. Dr. Williamson covered
- Why ELPAC testing is necessary

- What is the Initial ELPAC – sharing an example of the score report
- What is the Summative ELPAC – sharing an example of the score report and letter

Questions and Answers (10 min)

DELAC President, Edgard Meinhardt

Eliana Uliatzeff. asked about EL programs prior to 4th grade

Dr. Williamson – Sites are to regularly give 30 mins of ELD time every day to students of all grade levels. There should be a core program with materials and is being worked on for grades TK-3.

Nancy Orozco asked how to find out how a child did on an assessment especially if they speak more English even if Spanish is spoken in the home. Especially if the child speaks little Spanish, why were they tested as an EL?

Adela Rogers clarified if a child is part of a household speaking another language in the home, they are to be tested with the Initial ELPAC.

Nataliya Mikhnova – Younger students, K, 1st grades, taking the ELPAC test don't want to speak to strangers. Can the Test be administered by the child's teacher?

Dr. Williamson-The team going to the sites to test students is trained to work with children to make them at ease. The test is not given all at once. Part of the test is given as a group, part one on one.

Nataliya Mikhnova – If a teacher has three students speaking three different languages how can teachers spend 30 min per child per day?

Dr. Williamson-The district is working on a plan for training teachers

Yadira Vazquez-When students are enrolled in the district, they automatically receive a survey asking if students speak another language. If a child speaks English and not the home language, how do they get reclassified?

Dr. Williamson-If parent says other language spoken in home, even if child only speaks English they must be tested. Information is sent with the ELPAC results regarding the qualifications for reclassification. Sites and ELAC should have the information to give to parents regarding testing and reclassification.

Laura Hernandez – Parents have lots of questions about testing and reclassification process. DELAC has asked the Board of Education to have a policy to include EL information with report cards. These questions are asked every year. ELAC reports to the Board should include this request.

Dr. Williamson-Finding from our Federal Monitoring Program shows the district needs to give feedback to parents. Whether it is in report cards or some other way is to be determined.

Alicia Mignano – This information should be in report cards. This is the only way parents can understand.

Dr. Williamson – Letters sent home with score reports as required by the State of California. Sites need to give training to parents to help with their understanding.

Alicia Mignano. – We want to remind students that speak two languages will benefit them in their life. We want students to be successful in both languages. This is a process and we are improving every day. Alicia talked about her son's experience with testing. If a parent is unable to attend a meeting there may be a video to watch to find the information.

Maria Guadalupe Puga – Notify parents of survey, what it is regarding and notify parents ahead of time.

Dr. Williamson – District staff are not allowed to guide parents when filling out the Home Language Survey (HLS).

Edgard Meinhardt – This presentation had given us very important information with ways to help students and parents.

10. Public Comment (2 minutes for each person)

DELAC President, Edgard Meinhardt

11. Topics for Next Meeting: EL Master Plan - Review EL Program Goals, Services, and Objectives (2 min)

DELAC President, Edgard Meinhardt

12. Meeting Adjourned (2 min) at 10:48 am

DELAC President, Edgard Meinhardt

Thank you for attending. We are learning and we are moving forward. Be part of this process by communicating with one another.

Next Meeting: December 4th, 9:00 a.m., via Zoom