



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

**Notice of Monthly Meeting of the District English Language Learner Advisory Committee  
(DELAC)**

**Monday, October 2, 2023**

**9:00 – 11:00 a.m.**

[Zoom Meeting](#)

1. Welcome, Introductions and Expressions of Appreciations (5 min)  
Edgard Meinhardt, DELAC President  
DELAC Executive Committee Members
2. Introduction of Participants in the Training Session (15 min)  
Yheisi Alfaro, DELAC Secretary
3. Introduction of Norms and Expectations for DELAC Meetings (10 min)  
Yheisi Alfaro, DELAC Secretary
4. Training Session: The Roles and Responsibilities of the English Learners Advisory Committee (ELAC) and the District English Language Learners Advisory Committee (DELAC) (60 min)  
Dr. Stacy Williamson Director of Assessment, Research, and Evaluation
5. Question and Answer (15 min)
6. DELAC Elections (10 min)
  - a. DELAC Representatives
7. Public Comment (2 minutes each person)
8. Topics for Next Meeting: Review and adoption of DELAC Bylaws and Calendar; Review and Update on ELPAC and Notification to Parents (3 min)  
Edgard Meinhardt, DELAC President
9. Meeting Adjourned (2 min) Yheisi San Alfaro, DELAC Secretary

Next Meeting: October 16, 2023 (TBD)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

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