Santa Monica High School

School Site Council Meeting Minutes

Tuesday, September 27, 2022

4:00 PM

Room D205

Compiled by:

Breanna Snyder

Members Present:

1. Charlie Snyder
2. Breanna Snyder
3. Amy Chapman
4. Marae Cruce
5. Victoria Jonsson
6. Kelly John Okla
7. Stephan Corbel
8. Susan Beech
9. Susan Gates
10. Veronica Garcia-Hecht
11. Emma Roberts-Larkin
12.
13.
14.
15.
16.

Community members present:

1. Jose Cuevas
2. Carla Nunez

- **Welcome & Introductions**
- **School Site Council Training**
- Why are School Councils Important
    - Provide the school community with the change to participate in decision making

- Connect evidence of student learning
- Opportunity to focus school efforts on equity and access
- Who is School Site Council?
  - A group of elected people (students, teachers, staff, principals and parents)
- Secondary SSC composition
  - Explained who is a voting members and who are non-voting members.
  - There are six students and only four students will be voting members for each meeting.
- What does SSC need to Know?
  - Members in SSC need to be trained in legal requirements and data analysis, goals and fiscal resources and program requirements.

- **What are the Legal Requirements?**
  - Legal Requirement #1
    - Defined the School Plan for Student Achievement (SPSA) and how that single plan will be a condition of receiving funds through the process driven through SSC.
  - Legal Requirement #2
    - SPSAs are not required to be submitted to the CDE as part of the consolidated application process
    - SMMUSD requires for SPSAs to be taken for Board Approval
  - Legal Requirement #3
    - A district (LEA) must ensure, in the consolidated application that the SPSA has been prepared in accordance with law.
    - SSCs must develop and approval a SPSA for each participating program funded through the consolidated application.
    - SPSAs must be developed with the review certification, and advice of the school ENglish Learner Advisory committee (ELPAC), if required.
  - SPSA requirement #4
    - A complaint may be filled through the Uniform Complaint Procedure (UCP_ if a district has not complied with the requirements of SPSAs and for SSCs
  - Legal Requirement #5
    - School Site Council must develop the SPSA
    - The superintendent of a school district or their designee must review the SPSAs submitted to ensure that the specific actions include in the LCAP are consistent with strategies included in the SPSAs
  - Legal Requirement #6
    - SPSAs may serve as school improvement plants required under federal law for schools identified for targeted support or comprehensive support under ESSA.
  - Legal Requirement #7
    - Must be reviewed annually
    - Must be approved by a governing board (SMMUSD district), if it is not approved then this report must be presented to the SSC.

- **Seven Steps for Developing the SPSA**
  - Looking at data to plan for spending
  - Looking at our data to see how effective we have been
  - Identify keys and goals
  - Defining timelines
  - Recommending SPSA to local governing board
  - Implementing SPSA
  - Monitoring SPSA
- SSC must follow the Greene ACT SSC
  - Must be open to the public
  - Public may address the council
  - Meeting notice posted 72 hours in advance
  - Notice must specify date, time, and place
  - Council action limited by the posted agenda
  - Questions or information need not be on the agenda.
- **Minutes Should Contain**
  - Date, Place and time
  - Roster of persons/members/office title in attendance
  - Pertinent actions and information
  - All motions where adopted or rejected
  - The name of the person making the motion, the name of the person who seconds the motion
  - Points of the order and appeals, whether sustained or lost
  - Elections: names of nominees and elect results
  - Name of the secretary or recorder submitting minutes
  - Minutes should reflect SSC approval or approval with revisions
  - Minutes should be kept on file for references and review.
- **Nominations for positions**
  - Amy Chapman nominated for Chairperson
    - Nominated by Breanna Snyder
    - Seconded by Veronica Garcia-Hecht
  - Jacob and Emma self nominated for Co-Vice Chairs
    - This will be tabled to next meeting to see if we are able to have students be vice chair if they are a non voting member.
  - Ms. Levexu self nominated for Vice Chair
  - Waiting to nominate secretary for the next meeting as well.
- **School Goals**
  - **SLOs'**
    - By incorporating academic language, evidence based writing, and implementing student engagement strategies, prepare academically productive students who are
      - read , write, and speak effectively
      - Think critically and independently

- - - Identify and use available resources
      - Develop habits of mind necessary to meet the challenges of the 21st century.

  - - **Samohi School Gaols**
      - **Goal 1**
        - All students are ready for college and careers
      - **Goal 2**
        - ELS will become proficient in English while engaging in rigorous, standards-aligned curriculum in the core content areas.
      - **Goal 3**
        - All students engage in schools that are safe, well maintained and family friendly.
    - **Continued School Commitments 22-23**
      - Use the cycle of inquiry with work in PLC teams
      - Reflect on equitable grading practices
      - Address EL students's needs through Academic talk
      - Maintain a google classroom and Week-at-a-Glance (WAG)
      - Update gradebooks at least bi-weekly
      - Incorporate social and emotional learning in the classroom
    - Focus on Mastery
      - All students will be given at least one revision opportunity per unit assessment
      - Students will be given a grace period for assignments until the end of the unit.
    - Member Questions
      - How often do we update the School Goals?
        - Goals are updated by the district.
        - Commitments are changed to reflect what we can achieve each year.
- **Samohi CAASPP Data**
  - What do we notice about the 11th grade Math CAASPP data?
    - 95 % of Junior students took the Math CAASPP test
    - For Math and English CAASPP the school will need to have a 95% participation rate, including students who "opt" out of the state testing.
    - Students are unaware that the CAASPP test affects our school rating and how we "look" to colleges.
      - Some students were told that the CAASPP test "don't matter"
      - Communication and messaging needs to be addressed to show the importance of the test.
    - Classes should lower the amount of work and tests during CAASPP testing to ensure that students are prepared for the state test.
    - For English Learners it may be difficult for students to share what they know.
    - We don't know what level math class students are taking and how this compares to their scores.

- ■ It might be helpful for communication to be sent out to parents too about the importance for the state testing.
  - ○ **Member Questions**
    - ■ Are the opt outs reflected on the graphs?
      - ● No
    - ■ Are there any adaptations for English Language Learners on the test?
      - ● No
    - ■ Are students who select "two or more races" not reported?
      - ● They are, but they are not shown on the graph. The numbers reported are for the biggest groups.
    - ■ Is this data also on the California Dashboard?
      - ● Not yet, but it will be soon.
    - ■ Do our goals match the reviewing of this data?
      - ● Yes absolutely for goal 1 and 2
    - ■ What is the incentive for students to do well on the test?
      - ● The CAASPP is another measurement for colleges to evaluate and compare students from different schools.
      - ● We want the CAASPP scores to be better so that our GPA has more weight compared to other schools
      - ● Also allows you to skip "introductory" classes in college
    - ■ The data on the test may not accurately reflect the students' knowledge here at Samohi.. We should also ask the teachers to see if they agree with this data?
- ● **Closing**

Motion to end the meeting: Ms. Veronica Garcia-Hetch

Seconded: Ms. Collins

Meeting ended at 5:39 pm