



Santa Monica-Malibu Unified School District
Educational Services Department
Roosevelt Elementary School

PARENT AND FAMILY ENGAGEMENT POLICY

Roosevelt Elementary School has developed a written parent and family engagement policy with input from parents.

Roosevelt Elementary

It has distributed the policy to all parents and guardians.

After adoption, this plan will be distributed.

This policy describes the means for carrying out parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy is made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

To involve parents the following practices have been established:

The school convenes an annual meeting to inform parents about the right of parents to be involved in the school program. Add details about the annual meetings in the box below:

The meeting date will be determined by SSC and will happen during an SSC meeting and PTA General meeting in the fall of 2023. The document will also be posted on the school website and in the Teddy Times School Newsletter.

The school offers a flexible number of meetings for parents, such as meetings in the morning or evening. Add details about the meetings in the box below:

PTA meetings are in the morning and SSC meetings are held in the afternoon after school. All meetings are accessible through Zoom.

The school involves parents of students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's programs and the parental involvement policy. How does the school involve parents?

The SSC elected parent representatives are involved.

The school provides parents of students with timely information about the schools programs. How does the school provide the information?

Our Parent/Student Handbook, Newsletters, Website, BTSN, and Open House convey information to parents.

The school provides parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. How does the school provide the information?

Our Parent/Student Handbook, parent conferences, teacher and family newsletters, Back to School Night, SPSA, and report cards are instrumental in explaining curriculum, assessments, and expectations for students.

If requested by parents, the school provides opportunities for parents to participate in decisions relating to the education of their children. How does the school provide the opportunities?

Parent conferences, surveys, committees, Student Success Teams, and IEPs all work to give parents a voice in education.

The school engages parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children.

The SMMUSD and School Code of Conduct/Civility Policy based on board policy and Ed Code is posted in the office, on the website, and in the school handbook.

- Input for the Compact is done in conjunction with this policy.
- The school offers a variety of opportunities for engagement and involvement to fit parents' needs, time, and interests.

Roosevelt has numerous events each school year for a variety of different themes and purposes including academic, social, and cultural. Families are encouraged to volunteer and participate.

- The SSC develops and approves the annual SPSA to ensure parent and family engagement goals are planned

for and supported with activities, materials, and resources.

- Parent/Teacher Conferences each fall and as needed
- Events like Back to School Night and Parents/Teacher Conferences
- Fall Progress Reports and Winter and Spring Report Cards
- Letters with student assessment scores mailed home in fall, spring, and winter.
- Schoolwide data and information shared at ELAC, SSC, PTA and other meetings.
- Parent workshops and trainings
- Family events such as Back to School Picnic, Mornings on Montana, and Spirit Assemblies
- English Learner reclassification meetings in the winter and spring
- Consistent communication addressing chronic absences (letters, phone calls, parent meetings)

The school provides parents with materials and training to help them work with their children to improve their children's achievement.

Teachers send home completed work for their parents to review with their child, parent workshops and trainings

The school educates staff members in the value of parent contributions, and in how to work with parents as equal partners.

Faculty Meetings

- Staff Professional Development
- Trainings and workshops
- Resources and materials provided
- Coaching and resources from specialists such as Instructional Coach, Counselor, School Psychologist

The school coordinates and integrates parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

Annual workshops and trainings such as Parent Volunteer Trainings

- Advertisement and promotion of parent committees such as ELAC, Special Ed Resource Group, PTA, and SSC
- The Bilingual Community Liaison supports families and helps connect families to school.

The school distributes information related to school and parent programs, meetings, and other activities to parents in a format and language that the parents understand.

- The policy is available in other languages via technology applications, with support from the Bilingual Community Liaison.
- All postings on the website are viewable in numerous languages via a translation app.
- The weekly parent newsletter utilizes a platform that allows for translation in numerous languages
- Ed Code 48985 requires schools to translate parent notifications into a language other than English when 15% or more of students at a school speak that language. Currently no language other than English falls into this category, however, Roosevelt offers oral Spanish translation at meetings and translators of other languages are available as needed and/or upon request.

The school provides support for parental involvement activities requested by parents.

- The Bilingual Community Liaison provides support to families
- The PTA works in collaboration with school staff and leadership to support family engagement

The school provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand).

This policy was adopted by Roosevelt Elementary School on 04/20/2023 04:00 pm and will be in effect for the period of 04/19/2024 04:00 pm.

The school will distribute the policy to all parents of students on, or before: 08/24/2023 05:00 pm.

Name of Authorized Official: Lynda Holeva

Signature of Authorized Official here:

Date Approved: 04/20/2023 04:00 pm

A handwritten signature in blue ink that reads "L Holeva". The signature is written in a cursive style with a large initial "L" and a long, sweeping underline.



Santa Monica-Malibu Unified School District
Educational Services Department
Roosevelt Elementary School

SCHOOL PARENT COMPACT

This School Parent Compact is in effect year 2023-24

Roosevelt Elementary School distributes to parents and family members a school-parent compact (Compact). This Compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. This Compact describes specific ways the school and families will partner to help children achieve the state's high academic standards. This Compact addresses the following legally required items, as well as other items suggested by parents and family members of students:

REQUIRED SCHOOL PARENT COMPACT PROVISIONS

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet California's student academic achievement standards.

Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.

Provide parents with frequent reports on their child's progress.

Provide parents reasonable access to staff.

Provide reasonable access to staff, opportunities for parents and family members to volunteer and participate in their child's class, and to observe classroom activities.

How does the school address this?

- This compact is posted on the website, available in the office, and shared annually, which is provided digitally and hardcopy available upon request.
- This compact is available in other languages via technology applications, and support in reviewing the document is available from the Bilingual Community Liaison.
- The compact is updated annually each spring with parent input by SSC parent-elected committee members.
- The meeting is advertised to all families on the website and in the weekly school newsletter. The Bilingual Community Liaison directly emails and/or calls families on behalf of the principal to invite them to attend the annual meeting to give input.
- The compact is reviewed and adopted by the SSC in conjunction with the SPSA.
- As federally mandated, ELAC provides recommendations for the SPSA to be considered by the SSC.
- The school invites and encourages parents to be involved in school engagement opportunities such as ELAC, PTA Executive Board, PTA, Campus Beautification Committee, and Event Committees. These meetings and group events are advertised throughout the school year.
- All parents and family members are encouraged to take an active role in the school by participating in site decision making councils and advisory committees, as well as district level advisory committees, in order to be involved in the development of school improvement plans. Council and committee members will continue to be trained on their roles and responsibilities.
- Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in school's School Plan for Student Achievement (SPSA).

- The school will continue to use findings from all data sources to revise the Parent Compact so that it reflects the needs of all families.

The school engages parents and family members to improve the achievement of their children in meaningful interactions with the school. This Compact supports a partnership among staff, parents and family members, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides parents and family members with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children in which ways?

- Parent/Teacher Conferences each fall and as needed
- Events like Back to School Night and Parents/Teacher Conferences
- Fall Progress Reports and Winter and Spring Report Cards
- Letters with student assessment scores mailed home in fall, spring, and winter.
- School wide data and information shared at ELAC, SSC, PTA and other meetings.
- English Learner reclassification meetings in the winter and spring
- Consistent communication addressing chronic absences (letters, phone calls, parent meetings)
- Resources shared by the school via email and Teddy Times Family Newsletter
- Information shared at parent group and council meetings
- Decision making and advisory group trainings, conferences, and/or events.
- Posting of resources in teacher newsletters (workshop materials, parent guides/newsletters, at home learning materials, and digital resources) for families to access remotely.
- Parent workshops and trainings

The school provides parents and family members with materials and training to help them improve the achievement of their children in which ways?

- Events like Back to School Night and Parents/Teacher Conferences
- Fall Progress Reports
- Winter and spring Report Cards
- Annual CELDT and EL reports
- Letters with student assessment scores mailed home in fall, spring, and winter.
- School-wide data and information shared at ELAC, SSC, PTA and other meetings.
- Resources, letters, flyers shared on the school and district website, and Teddy Times
- Student Success Team (SST) Meetings as needed
- Teacher communications with parents via emails, calls, and classroom apps.

With the assistance of parents and family members, the school educates staff members in the value of parent and family member contributions, and how to work with parents and family members as equal partners in which ways?

- Faculty Meetings
- Staff Professional Development
- Trainings and workshops
- Resources and materials provided
- Coaching and resources from specialists such as Instructional Coach, Counselor, School Psychologist

The school coordinates and integrates parental involvement program with other programs, and conducts other activities, such as resource centers, to encourage and support parents and family members in more fully participating in the education of their children in which ways?

The school invites and encourages parents to be involved in school engagement opportunities such as ELAC, PTA Executive Board, PTA, Campus Beautification Committee, and Event Committees. These meetings and group events are advertised throughout the school year.

- All parents and family members are encouraged to take an active role in the school by participating in site decision making councils and advisory committees, as well as district level advisory committees, in order to be involved in the development of school improvement plans. Council and committee members will continue to be trained on their roles and responsibilities.
- The school offers a variety of opportunities for engagement and involvement to fit parents' needs, time, and interests. Roosevelt has numerous events each school year for a variety of different themes and purposes including academic, social, and cultural. Families are encouraged to volunteer and participate.
- The SSC develops and approves the annual SPSA to ensure parent and family engagement goals are planned for and supported with activities, materials, and resources.
- Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in school's School Plan for Student Achievement (SPSA).
- Programs are shared in multiple ways including the school website, district website, the weekly school newsletter, emails/phone messages/texts, flyers, postings out front of the school, Room Parent communications, teacher communications, school events (like Open House), committee and council meetings, and the SPSA available in the office.

The school distributes information related to school and parent programs, meetings, and other activities to parents and family members in a format and language that the parents and family members can understand in which ways?

- School information and reports are provided in a clear understandable format that is accessible to families
- The compact is available in other languages via technology applications, with support from the Bilingual Community Liaison.
- The Bilingual Community Liaison provides support to families
- All postings on the website are viewable in numerous languages via a translation app.
- Ed Code 48985 requires schools to translate parent notifications into a language other than English when 15% or more of students at a school speak that language. Currently no language other than English falls into this category, however Roosevelt offers oral Spanish translation at meetings and translators of other languages are available as needed and/or upon request.

The school provides support for parent and family member involvement activities requested by parents and family members in which ways?

- Annual workshops and trainings such as Parent Volunteer Training, Parent Ed Workshops, and Coffee with the Principal
- Advertisement and promotion of parent committees like ELAC, SSC, and PTA.
- The Bilingual Community Liaison supports families and helps connect families to school.

The school provides opportunities for the participation of all parents and family members, including those with limited English proficiency, disabilities, and migratory students; and that the information and school reports are provided in a format and language that parents and family members can understand in which ways?

- School information and reports are provided in a clear understandable format that is accessible to families
- Potential barriers to access are identified through this policy development process and actions will be put into place to address the needs of families such as taking extra measures to reach out to underrepresented families, strengthen welcoming environments, provide notifications in a timely manner, use a variety of communication methods, when possible, offer meetings/events at different days of the week, and/or different times, ensure information is provided in a language and format easily understood by families, and provide interpretation.

This Compact was adopted by the Roosevelt Elementary School on 04/20/2023 04:00 pm, and will be in effect for the period of 1 year to be adopted annually by SSC.

The school will distribute the Compact to all parents and family members of students participating on, or before:08/25/2023 12:00 am.

Name of Authorized Official: Lynda Holeva

Signature of Authorized Official here:

Date Approved: 04/20/2023 04:00 pm

A handwritten signature in blue ink, appearing to read "L. Holman". The signature is written in a cursive style with a large initial "L" and a stylized "H".