



Santa Monica-Malibu Unified School District  
Educational Services Department  
Olympic Continuation High School

### **PARENT AND FAMILY ENGAGEMENT POLICY**

Olympic Continuation High School has developed a written parent and family engagement policy with input from parents.

A draft was brought for review and input to our School Site Council,  
It has distributed the policy to all parents and guardians.

The document has been included

This policy describes the means for carrying out parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy is made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

To involve parents the following practices have been established:

The school convenes an annual meeting to inform parents about the right of parents to be involved in the school program. Add details about the annual meetings in the box below:

The policy is shared annually with the first-day packet which is provided digitally and hardcopy available upon request.  
The policy is updated annually each spring, with the input of parents given at parent meetings.  
The policy is reviewed and adopted by the SSC in conjunction with the SPSA.

The school offers a flexible number of meetings for parents, such as meetings in the morning or evening. Add details about the meetings in the box below:

Parent meetings are held at 10:00 am and 3:35pm

The school involves parents of students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's programs and the parental involvement policy. How does the school involve parents?

The school invites and encourages parents of students to be involved in school engagement opportunities such as SSC, Campus Events, and Coffee with the Principal. These meetings and group events are advertised throughout the school year.

All parents and family members are encouraged to take an active role in the school by participating in site decision making, as well as district level advisory committees, in order to be involved in the development of school improvement plans. Council and committee members will continue to be trained on their roles and responsibilities.

Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in school's School Plan for Student Achievement (SPSA).

The school will continue to use findings from all data sources to revise the Parent and Family Engagement Policy so that it reflects the needs of all families.

The school provides parents of students with timely information about the schools programs. How does the school provide the information?

Programs are shared in multiple ways including the school website, district website, the weekly school eblast, emails/phone messages/texts, social media, flyers, postings out front of the school, teacher communications, school events (like Open House), committee and council meetings, and the SPSA is available in the office.

The school provides parents with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet. How does the school provide the information?

Events like Back to School Night and Parents/Teacher Conferences

Winter and spring Report Cards

Annual CELDT and EL reports

Letters with student assessment scores mailed home in fall, spring, and winter.

Schoolwide data and information shared at SSC and other meetings.

Resources, letters, flyers shared on the school and district website, and sent home.

If requested by parents, the school provides opportunities for parents to participate in decisions relating to the education of their children. How does the school provide the opportunities?

Student Success Team (SST) Meetings as needed

Teacher communications with parents via emails, calls and home visits

The school engages parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children.

Events like Back to School Night and Parents/Teacher Conferences  
Winter and Spring Report Cards  
Letters with student assessment scores mailed home in fall, spring, and winter.  
Schoolwide data and information shared SSC and other meetings.  
English Learner reclassification meetings in the winter and spring  
Consistent communication addressing chronic absences (letters, phone calls, parent meetings)

The school provides parents with materials and training to help them work with their children to improve their children's achievement.

Resources shared by the school via email and weekly blasts  
Information shared at Parent/Teacher conferences, events like Back-to-School Night, and at parent group meetings

The school educates staff members in the value of parent contributions, and in how to work with parents as equal partners.

Faculty Meetings  
Staff Professional Development  
Trainings and workshops  
Resources and materials provided

The school coordinates and integrates parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children.

All postings on the website are viewable in numerous languages via a translation app.  
Ed Code 48985 requires schools to translate parent notifications into a language other than English when 15% or more of students at a school speak that language. Currently no language other than English falls into this category, however Olympic offers oral Spanish translation at meetings and translators of other languages are available as needed and/or upon request.

The school distributes information related to school and parent programs, meetings, and other activities to parents in a format and language that the parents understand.

School information and reports are provided in a clear understandable format that is accessible to families

Potential barriers to access are identified through this policy development process and actions will be put into place to address the needs of families such as taking extra measures to reach out to underrepresented families, strengthen welcoming environments, provide notifications in a timely manner, use a variety of communication methods, when possible offer meetings/events at different locations, days of the week, and/or different times, provide child care, ensure information is provided in a language and format easily understood by families, and provide interpretation.

The school provides support for parental involvement activities requested by parents.

The SSC works in collaboration with school staff and leadership to support family engagement

The school provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand).

This policy was adopted by Olympic Continuation High School on 6/22/23 and will be in effect for the period of 2023-24 school year.

The school will distribute the policy to all parents of students on, or before: 8/24/23.

Name of Authorized Official: Cynthia McGregory

Signature of Authorized Official here:

Date Approved: 6/22/23





Santa Monica-Malibu Unified School District  
Educational Services Department  
Olympic Continuation High School

### **SCHOOL PARENT COMPACT**

This School Parent Compact is in effect year 2023-2024

Olympic Continuation High School distributes to parents and family members a school-parent compact (Compact). This Compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. This Compact describes specific ways the school and families will partner to help children achieve the state's high academic standards. This Compact addresses the following legally required items, as well as other items suggested by parents and family members of students:

#### **REQUIRED SCHOOL PARENT COMPACT PROVISIONS**

Provide high-quality curriculum and instruction in a supportive and effective learning environment that enables participating children to meet California's student academic achievement standards.

Hold parent-teacher conferences (at least annually in elementary schools) during which this compact will be discussed as it relates to the individual child's achievement.

Provide parents with frequent reports on their child's progress.

Provide parents reasonable access to staff.

Provide reasonable access to staff, opportunities for parents and family members to volunteer and participate in their child's class, and to observe classroom activities.

How does the school address this?

- This compact is posted on the website, available in the office, and shared in a welcome packet at the beginning of the school year which is provided digitally and a hardcopy is available upon request.
- This compact is available in other languages via technology applications, and support in reviewing the document is available from the Bilingual Community Liaison.
- The compact is updated annually each spring. Input from parents is given during School Site Council meetings in the spring.
- The meeting are advertised to all families on the website and in the bi-weekly school newsletters. The Bilingual Community Liaison directly emails and/or calls families on behalf of the principal to invite them to attend the annual meeting to give input.
- The compact is reviewed and adopted by the SSC in conjunction with the SPSA.
- All parents and family members are encouraged to take an active role in the school by participating in site decision making councils and advisory committees, as well as district level advisory committees, in order to be involved in the development of school improvement plans. Council and committee members will continue to be trained on their roles and responsibilities.
- Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in school's School Plan for Student Achievement (SPSA).
- The school will continue to use findings from all data sources to revise the Title I School Parent Compact so that it reflects the needs of all families.

The school engages parents and family members to improve the achievement of their children in meaningful interactions with the school. This Compact supports a partnership among staff, parents and family members, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides parents and family members with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children in which ways?

- Parent/Teacher Conferences each fall and as needed
- Events like Back to School Night and Parents/Teacher Conferences
- Fall and Spring Progress Reports
- Letters with student assessment scores mailed home in fall, spring, and winter
- School-wide data and information shared at SSC and other meetings
- English Learner reclassification meetings in the winter and spring
- Consistent communication addressing chronic absences (letters, phone calls, parent meetings)
- Resources shared by the school via email and weekly blasts
- Information shared at parent group and council meetings
- Decision making and advisory group trainings, conferences, and/or events.
- Postings of resources on the website (workshop materials, parent guides/newsletters, at home learning materials, and digital resources) for families to access remotely.

The school provides parents and family members with materials and training to help them improve the achievement of their children in which ways?

- Events like Back to School Night and Parents/Teacher Conferences
- Fall and Spring Progress Reports
- Annual CELDT and EL reports
- Letters with student assessment scores mailed home in fall, spring, and winter
- School-wide data and information shared at SSC and other meetings
- Resources, letters, flyers shared on the school and district website and emailed in parent newsletters
- Student Success Team (SST) Meetings as needed
- Teacher communications with parents via emails, calls, and Zoom meetings

With the assistance of parents and family members, the school educates staff members in the value of parent and family member contributions, and how to work with parents and family members as equal partners in which ways?

- Advertisement and promotion of parent committees like SSC and PTA council.
- The Bilingual Community Liaison supports families and helps connect families to school.
- Resources, letters, flyers shared on the school and district website and emailed in a newsletter

The school coordinates and integrates parental involvement program with other programs, and conducts other activities, such as resource centers, to encourage and support parents and family members in more fully participating in the education of their children in which ways?

- All parents and family members are encouraged to take an active role in the school by participating in site decision making councils and advisory committees, as well as district level advisory committees, in order to be involved in the development of school improvement plans. Council and committee members will continue to be trained on their roles and responsibilities.
- The school offers a variety of opportunities for engagement and involvement to fit parents' needs, time, and interests. McKinley has over 50 events each school year for a variety of different themes and purposes including academic, social, and cultural. Families are encouraged to volunteer and participate.
- The SSC develops and approves the annual SPSA to ensure parent and family engagement goals are planned for and supported with activities, materials, and resources.
- Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in school's School Plan for Student Achievement (SPSA).
- Programs are shared in multiple ways including the school website, district website, the weekly school eblast, emails/phone messages/texts, social media, flyers, postings out front of the school, Room Parent communications, teacher communications, school events (like Open House), committee and council meetings, and the SPSA available in the office.
- The full School/Home Communication Menu is posted on the website and distributed to parents, so families are aware of how information is shared by the school.

The school distributes information related to school and parent programs, meetings, and other activities to parents and family members in a format and language that the parents and family members can understand in which ways?

- School information and reports are provided in a clear understandable format that is accessible to families
- The compact is available in other languages via technology applications, with support from the Bilingual Community Liaison.
- The Bilingual Community Liaison provides support to families
- All postings on the website are viewable in numerous languages via a translation app.
- Ed Code 48985 requires schools to translate parent notifications into a language other than English when 15% or more of students at a school speak that language. Currently no language other than English falls into this category, however McKinley offers oral Spanish translation at meetings and translators of other languages are available as needed and/or upon request.

The school provides support for parent and family member involvement activities requested by parents and family members in which ways?

- Annual workshops and trainings such as Parenting Workshops
- Advertisement and promotion of parent committees like SSC and PTA Council.
- The Bilingual Community Liaison supports families and helps connect families to school.

The school provides opportunities for the participation of all parents and family members, including those with limited English proficiency, disabilities, and migratory students; and that the information and school reports are provided in a format and language that parents and family members can understand in which ways?

- School information and reports are provided in a clear understandable format that is accessible to families
- Potential barriers to access are identified through this policy development process and actions will be put into place to address the needs of families such as taking extra measures to reach out to underrepresented families, strengthen welcoming environments, provide notifications in a timely manner, use a variety of communication methods, when possible offer meetings/events at different locations, days of the week, and/or different times, ensure information is provided in a language and format easily understood by families, and provide interpretation when needed.

This Compact was adopted by the Olympic Continuation High School on June 22, 2023, and will be in effect for the period of 1 year.

The school will distribute the Compact to all parents and family members of students participating on, or before: August 24, 2023.

Name of Authorized Official: Cynthia McGregory

Signature of Authorized Official here:



Date Approved: June 22, 2023