



Santa Monica-Malibu Unified School District  
Educational Services Department  
Will Rogers Learning Community

### **TITLE I PARENT AND FAMILY ENGAGEMENT POLICY**

In the fall, an annual meeting will be held to share with parents a description of the Title I program and its requirements.

Will Rogers Learning Community has developed a written Title I parent and family engagement policy with input from Title I parents.

The school developed the policy with parent input. Input was collected at spring meetings of English Learner Advisory Council (ELAC), School Site Council (SSC), and Title I Family meetings to develop the plan for the upcoming school year. The plan is adopted by the SSC as part of the annual SPSA adoption process.

It has distributed the policy to parents of Title I students.

The policy is distributed each fall in the first-day packet (posted on the website and hardcopies provided upon request) with other important back-to-school documents. It is also posted for ongoing viewing on the website, and available in the school office.

This policy describes the means for carrying out designated Title I, Part A parent and family engagement requirements pursuant to ESSA Section 1116(c).

Each school served under this part shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed on by such parents, that shall describe the means for carrying out the requirements of subsections (c) through (f). How are parents notified of the policy in an understandable and uniform format and, to the extent practicable, provided in a language the parents can understand? How is the policy made available to the local community? How and when is the policy updated periodically to meet the changing needs of parents and the school (ESSA Section 1116[b][1])?

The policy is posted on the website.

The policy is available in the office.

The policy is shared annually with the first-day packet which is provided digitally and hardcopy available upon request.

The policy is available in other languages via technology applications, and support is available from the Bilingual Community Liaison.

The policy is updated annually each spring, with the input of parents given at parent meetings.

The policy is reviewed and adopted by the SSC in conjunction with the SPSA.

To involve parents in the Title I, Part A programs, the following practices have been established:

As federally mandated, ELAC provides recommendations for the SPSA to be considered by the SSC. The Bilingual Community Liaison directly emails and/or calls Title I families on behalf of the principal to invite them to attend the annual meeting to give input. The meeting is advertised to all families on the website and in the weekly school eblast. This policy was developed with input from parents and family members of participating children. Parent and family

member input was gathered through the needs assessment process which included district family surveys and discussion at parent meetings.

The school convenes an annual meeting to inform parents about Title I, Part A requirements and about the right of parents to be involved in the Title I, Part A program (ESSA Section 1116[c][1]). Add details about the annual meetings in the box below:

The meeting is held every year in Dec. or Jan. The meetings are held, in the evenings on Zoom and in-person give opportunity for access from off-site locations. Parents needing support with Zoom were offered support from the Bilingual Community Liaison. Title I families received a direct email invite from the principal via the Bilingual Community Liaison. The meetings were advertised on the school website, and in the weekly school eblast.

The school offers a flexible number of meetings for Title I, Part A parents, such as meetings in the morning or evening (ESSA Section 1116[c][2]). Add details about the meetings in the box below:

Monthly PTA meetings are held both in-person with a zoom option and in the evening.

Monthly SSC meetings are held via zoom and in the afternoon.

ELAC meetings are held in the mornings and during the school day.

BTSN and Open House are held in the evenings.

Individual parent-teacher conference are held before, during and after school.

The school involves parents of Title I, Part A students in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I, Part A programs and the Title I, Part A parent involvement policy (ESSA Section 1116[c][3]). How does the school involve parents?

The school invites parents of Title I students to the annual meeting.

The school invites and encourages parents of Title I students to be involved in school engagement opportunities such as ELAC, PTA Executive Board, PTA, and Farm Committee. These meetings and group events are advertised throughout the school year.

All parents and family members are encouraged to take an active role in the school by participating in site decision making councils and advisory committees, as well as district level advisory committees, in order to be involved in the development of school improvement plans. Council and committee members will continue to be trained on their roles and responsibilities.

Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in the school's School Plan for Student Achievement (SPSA).

The school will continue to use findings from all data sources to revise the Parent and Family Engagement Policy so that it reflects the needs of all families.

The school provides parents of Title I, Part A students with timely information about Title I, Part A programs (ESSA Section 1116(c)(4)[A]). How does the school provide the information?

Programs are shared in multiple ways including the school website, district website, the weekly school eblast, emails/phone messages/texts, social media, flyers, postings out front of the school, Room Parent communications, teacher communications, school events (like Open House), committee and council meetings, and the SPSA available in the office.

The full School/Home Communication Menu is posted on the website and distributed to parents, so families are aware of how information is shared by the school.

The school provides parents of Title I, Part A students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet (ESSA Section 1116[c][4][B]). How does the school provide the information?

Back to School Night and Parents/Teacher Conferences

Fall Progress Reports

Winter and spring Standards Based Report Cards

Annual CELDT and EL reports

Letters with student assessment scores mailed home in fall, spring, and winter.

Schoolwide data and information shared at ELAC, SSC, PTA and other meetings.

Resources, letters, flyers shared on the school and district website, eblasted, and sent home.

If requested by parents of Title I, Part A students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children (ESSA Section 1116[c][4][C]). How does the school provide the opportunities?

Parent/Teacher Conferences each fall and ongoing as needed.

Student Success Team (SST) Meetings as needed.

Teacher communications with parents via emails, calls, and classroom apps.

The school engages Title I, Part A parents in meaningful interactions with the school. The Compact supports a partnership among staff, parents, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]).

The SMMUSD and School Code of Conduct/Civility Policy based on board policy and Ed Code is posted in the office, on the website, and in the school handbook.

Input for the Compact is done in conjunction with this policy. Parents provide input at the annual meeting as described in this document.

The school offers a variety of opportunities for engagement and involvement. Will Rogers hosts many events each school year for a variety of different themes and purposes including academic, social, and cultural. Families are encouraged to volunteer and participate.

The SSC develops and approves the annual SPSA to ensure parent and family engagement goals are planned for and supported with activities, materials, and resources.

The school provides Title I, Part A parents with materials and training to help them work with their children to improve their children's achievement (ESSA Section 1116[e][2]).

Parent/Teacher Conferences each fall and as needed  
Events like Back to School Night and Parents/Teacher Conferences  
Fall Progress Reports and Winter and Spring Report Cards  
Letters with student assessment scores mailed home in fall, spring, and winter.  
Schoolwide data and information shared at ELAC, SSC, PTA and other meetings.  
Parent workshops and trainings.  
Family events such as Movie Night and Beautification Day.  
We reserve at least one percent of the Title I allocation for parent and family engagement opportunities.  
English Learner reclassification meetings in the winter and spring  
Consistent communication addressing chronic absences (letters, phone calls, parent meetings)

With the assistance of Title I, Part A parents, the school educates staff members in the value of parent contributions, and in how to work with parents as equal partners (ESSA Section 1116[e][3]).

Faculty Meetings  
Staff Professional Development  
Trainings and workshops  
Resources and materials provided  
Coaching and resources from specialists such as Instructional Coach, Counselor, School Psychologist

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as parent resource centers, to encourage and support parents in more fully participating in the education of their children (ESSA Section 1116[e][4]).

Parent workshops and trainings  
Resources shared by the school via email and weekly blasts  
Information shared at Parent/Teacher conferences, events like Back-to-School Night, and at parent group meetings (such as ELAC.)  
Decision making and advisory group trainings, conferences, and/or events.

The school distributes information related to school and parent programs, meetings, and other activities to Title I, Part A parents in a format and language that the parents understand (ESSA Section 1116[e][5]).

The policy is available in other languages via technology applications, with support from the Bilingual Community Liaison.

All postings on the website are viewable in numerous languages via a translation app.

Ed Code 48985 requires schools to translate parent notifications into a language other than English when 15% or more of students at a school speak that language. Currently no language other than English falls into this category, however Will Rogers offers oral Spanish translation at meetings and translators of other languages are available as needed and/or upon request. Additionally, the weekly Will Rogers Roundup can be translated into 100 languages.

The school provides support for parental involvement activities requested by Title I, Part A parents (ESSA Section 1116[e][14]).

The Bilingual Community Liaison provides support to families

The PTA works in collaboration with school staff and leadership to support family engagement

The school provides opportunities for the participation of all Title I, Part A parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand (ESSA Section 1116[f]).

School information and reports are provided in a clear understandable format that is accessible to families.

Potential barriers to access are identified through this policy development process and actions will be put into place to address the needs of families such as taking extra measures to reach out to underrepresented families, strengthen welcoming environments, provide notifications in a timely manner, use a variety of communication methods, when possible offer meetings/events at different locations, days of the week, and/or different times, provide child care, ensure information is provided in a language and format easily understood by families, and provide interpretation.

If the schoolwide program plan is not satisfactory to the parents of participating children, the school submits any parent comments on the plan when the school makes the plan available to the local educational agency.

Parents and family members are welcome and encouraged to provide ongoing feedback regarding this policy at any time by submitting written comments to the school principal.

Input can be shared at the annual meetings

Input can be shared at the public SSC meetings and ELAC meetings

The school provides opportunities for the participation of all parents, including parents with limited English proficiency, parents with disabilities, and parents of migratory students. Information and school reports are provided in a format and language that parents understand).

This policy was adopted by Will Rogers Learning Community on May 10, 2023 and will be in effect for the period of one year.

The school will distribute the policy to all parents of students on, or before: August 24th, 2023.

Name of Authorized Official: Lila Daruty

Signature of Authorized Official here:

Date Approved: 5-10-23

A handwritten signature in blue ink, appearing to read "Lila Daruty". The signature is written in a cursive style with a large initial "L" and a distinct "D".



Santa Monica-Malibu Unified School District  
Educational Services Department  
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## TITLE I SCHOOL PARENT COMPACT

This School Parent Compact is in effect year 2023-24

Will Rogers Learning Community distributes to parents and family members of Title I, Part A students, a school-parent compact (Compact). This Compact, which has been jointly developed with parents, outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement. This Compact describes specific ways the school and families will partner to help children achieve the state's high academic standards. This Compact addresses the following legally required items, as well as other items suggested by parents and family members of students Title I, Part A students:

### REQUIRED SCHOOL PARENT COMPACT PROVISIONS

- The school's responsibility to provide high-quality curriculum and instruction The ways parents and family members will be responsible for supporting their children's learning (ESSA Section 1116[d][1]).
- The importance of ongoing communication between parents and family members, and teachers through, at a minimum, annual parent-teacher conferences; frequent reports on student progress; access to staff; opportunities for parents and family members to volunteer and participate in their child's class; and opportunities to observe classroom activities (ESSA Section 1116[d][2]).
- Parent-teacher conferences in elementary schools, at least annually, during which the Compact shall be discussed as it relates to the individual child's achievement (ESSA Section 1116 [d][2][A]).
- Frequent reports to parents and family members on their children's progress (ESSA Section 1116[d][2][B]).
- Reasonable access to staff, opportunities for parents and family members to volunteer and participate in their child's class, and observation of classroom activities (ESSA Section 1116[d][2][C]).

How does the school address this?

This compact is posted on the website, available in the office, and shared annually with the first-day packet which is provided digitally and hardcopy available upon request.

This compact is available in other languages via technology applications, and support in reviewing the document is available from the Bilingual Community Liaison.

The compact is updated annually each spring along with the Title I Family Engagement Policy.

Input from parents is given at the annual parent Title I Community meetings in the spring. The meeting is advertised to all families on the website and in the weekly school eblast. The Bilingual Community Liaison directly emails and/or calls Title I families on behalf of the principal to invite them to attend the annual meeting to give input.

The compact is reviewed and adopted by the SSC in conjunction with the SPSA.

As federally mandated, ELAC provides recommendations for the SPSA to be considered by the SSC.

The school invites and encourages parents of Title I students to be involved in school engagement opportunities such as ELAC, Special Ed Parent Group, PTA Executive Board, PTA, and other school committees. These meetings and group events are advertised throughout the school year.

All parents and family members are encouraged to take an active role in the school by participating in site decision making councils and advisory committees, as well as district level advisory committees, in order to be involved in the

development of school improvement plans. Council and committee members will continue to be trained on their roles and responsibilities.

Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in the school's School Plan for Student Achievement (SPSA).

The school will continue to use findings from all data sources to revise the Title I School Parent Compact so that it reflects the needs of all families.

The school engages Title I, Part A parents and family members to improve the achievement of their children in meaningful interactions with the school. This Compact supports a partnership among staff, parents and family members, and the community to improve student academic achievement. To help reach these goals, the school has established the following practices:

The school provides Title I, Part A parents and family members with assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children (ESSA Section 1116[e][1]) in which ways?

Parent/Teacher Conferences each fall and as needed

Events like Back to School Night and Parents/Teacher Conferences

Fall Progress Reports and Winter and Spring Report Cards

Letters with student assessment scores mailed home in fall, spring, and winter.

Schoolwide data and information shared at ELAC, SSC, PTA and other meetings.

English Learner reclassification meetings in the winter and spring

Consistent communication addressing chronic absences (letters, phone calls, parent meetings)

Resources shared by the school via email and weekly blasts

Information shared at parent group and council meetings

Decision making and advisory group training, conferences, and/or events.

Posting of resources on the website (workshop materials, parent guides/newsletters, at home learning materials, and digital resources) for families to access remotely.

Parent workshops and trainings

Family events tied to academics such as Family Literacy Night

Will Rogers reserves at least one percent of the Title I allocation for parent and family engagement opportunities.

For assistance in understanding the state's academic content standards, assessments, and how to monitor and improve the achievement of their children Will Rogers offers:

Events like Back to School Night and Parents/Teacher Conferences

Fall Progress Reports

Winter and Spring Standards Based Report Cards

Annual CELDT and EL reports

Letters with student assessment scores mailed home in fall, spring, and winter.

Schoolwide data and information shared at ELAC, SSC, PTA and other meetings.

Resources, letters, flyers shared on the school and district website, eblasted, and sent home.  
Student Success Team (SST) Meetings as needed  
Teacher communications with parents via emails, calls, and classroom apps.

The school provides Title I, Part A parents and family members with materials and training to help them improve the achievement of their children (ESSA Section 1116[e][2]) in which ways?

Annual workshops and trainings such as the previous Reflective Parenting Workshop  
Advertisement and promotion of parent committees like, ELAC, Special Ed Parent Group, SSC, ELAC, and PTA.  
The Bilingual Community Liaison supports families and helps connect families to school.  
Resources, letters, flyers shared on the school and district website, eblasted, and sent home.

With the assistance of Title I, Part A parents and family members, the school educates staff members in the value of parent and family member contributions, and how to work with parents and family members as equal partners (ESSA Section 1116[e][3]) in which ways?

Faculty Meetings  
Staff Professional Development  
Trainings and workshops  
Resources and materials provided  
Coaching and resources from specialists such as the Counselor and School Psychologist

The school coordinates and integrates the Title I, Part A parental involvement program with other programs, and conducts other activities, such as resource centers, to encourage and support parents and family members in more fully participating in the education of their children (ESSA Section 1116[e][4]) in which ways?

The school invites and encourages parents of Title I students to be involved in school engagement opportunities such as, ELAC, Special Ed Parent Group, PTA Executive Board, PTA, Campus Beautification and Event Committees. These meetings and group events are advertised throughout the school year. All parents and family members are encouraged to take an active role in the school by participating in site decision making councils and advisory committees, as well as district level advisory committees, in order to be involved in the development of school improvement plans. Council and committee members will continue to be trained on their roles and responsibilities.

The school offers a variety of opportunities for engagement and involvement to fit parents' needs, time, and interests. Will Rogers has over 50 events each school year for a variety of different themes and purposes including academic, social, and cultural. Families are encouraged to volunteer and participate. The SSC develops and approves the annual SPSA to ensure parent and family engagement goals are planned for and supported with activities, materials, and resources.

Parents and family members will continue to provide feedback on areas of strength and improvement on school goals and actions as identified in the school's School Plan for Student Achievement (SPSA).

Programs are shared in multiple ways including the school website, district website, the weekly school eblast, emails/phone messages/texts, social media, flyers, postings out front of the school, Room Parent communications, teacher communications, school events (like Open House), committee and council meetings, and the SPSA available in the office. The full School/Home Communication Menu is posted on the website and distributed to parents, so families are aware of how information is shared by the school.

The school distributes information related to school and parent programs, meetings, and other activities to Title I, Part A parents and family members in a format and language that the parents and family members can understand (ESSA Section 1116[e][5]) in which ways?

School information and reports are provided in a clear understandable format that is accessible to families

The compact is available in other languages via technology applications, with support from the Bilingual Community Liaison.

The Bilingual Community Liaison provides support to families

All postings on the website are viewable in numerous languages via a translation app.

Will Rogers offers oral Spanish translation at meetings and translators of other languages are available as needed and/or upon request.

The school provides support for parent and family member involvement activities requested by Title I, Part A parents and family members (ESSA Section 1116[e][14]) in which ways?

Annual workshops and trainings such as the previous School Smarts Academy, Reflective Parenting Workshop and WRLC Parent Support Group.

Advertisement and promotion of parent committees like ELAC, Special Ed Parents Group, SSC, ELAC, and PTA.

The Bilingual Community Liaison supports families and helps connect families to school.

The school provides opportunities for the participation of all Title I, Part A parents and family members, including those with limited English proficiency, disabilities, and migratory students; and that the information and school reports are provided in a format and language that parents and family members can understand (ESSA Section 1116[f]) in which ways?

School information and reports are provided in a clear understandable format that is accessible to families

Potential barriers to access are identified through this policy development process and actions will be put into place to address the needs of families such as taking extra measures to reach out to underrepresented families, strengthen welcoming environments, provide notifications in a timely manner, use a variety of communication methods, when possible offer meetings/events at different locations, days of the week, and/or different times, provide child care, ensure information is provided in a language and format easily understood by families, and provide interpretation.

This Compact was adopted by the Will Rogers Learning Community on May 10, 2023, and will be in effect for the period of May 2024.

The school will distribute the Compact to all parents and family members of students participating on, or before: August 24, 2023.

Name of Authorized Official: Lila Daruty

Signature of Authorized Official here:

Date Approved: May 10, 2023

