



GENERAL NOTIFICATION OF COVID-19 AT SCHOOL

To: SMMUSD Staff, Parents, Students and Community Members

From: Mark Kelly, Assistant Superintendent, Human Resources

School Site: Franklin Elementary

Date: 9/8/2021-9/10/2021

Administrator: Cynthia McGregory

The purpose of this letter is to inform you that the above site has had one or more confirmed case(s) of COVID-19 on campus. Specific information about any case is confidential. In cooperation with Los Angeles County Public Health, Santa Monica-Malibu Unified School District staff are conducting contact tracing. *You will be notified separately if you or your child is determined to be a close contact.* Close contact is defined as being within six feet of a COVID-19 case for a cumulative total of 15 minutes or greater in any 24-hour period, regardless of masking.

We strongly urge staff, parents, students and community members to take necessary precautions and actions to limit the spread of COVID-19 within our community. Precautions and actions include:

- **Being vaccinated** for protection against contracting COVID-19.
 - **Adhering to screening protocols** before entering a school site or District facility.
 - **Self-screening and getting tested** when having symptoms consistent with COVID: [COVID-19.https://covid19.lacounty.gov/testing/](https://covid19.lacounty.gov/testing/)
 - **Wearing a mask** upon entry, and while on a school site or at a District facility.
 - **Physical/social distancing** per site guidelines.
 - **Washing hands often** with soap and water for at least 20 seconds. If soap and water are not available, using alcohol-based hand sanitizers that contain at least 60% alcohol.
 - **Using tissue to cover your coughs and sneezes**
 - **Limiting close contact with people who are sick or in quarantine for an exposure**; avoiding sharing food, drinks and utensils.
 - **Cleaning and disinfecting frequently touched objects and surfaces** using regular household cleaning spray or wipes.
- **Reading the Frequently Asked Questions** from Los Angeles County Public Health regarding COVID-19: <http://www.publichealth.lacounty.gov/media/Coronavirus/docs/about/FAQ.pdf>

Under the Health Insurance Portability and Accountability Act of 1996 (HIPPA) patient medical information is confidential. All information, including the name of the person(s) with a confirmed or suspected COVID-19 case is confidential and cannot be disclosed by District officials. Any disclosure of information will be done in compliance within the law and under the direction of Los Angeles County Public Health.

An individual with a confirmed case of COVID-19 must self-isolate, per Los Angeles County Public Health guidelines. Additionally, unvaccinated persons who had close contact with the individual are to

self-quarantine for 10 days from the date of last exposure. These actions are necessary to prevent the spread of COVID-19.

Ensuring that you, our school sites and District facilities are safe is of great importance to the District. When all in our school community take the above-described precautions and actions we reduce risk and increase safety for all of our staff, parents, students and community members. Your cooperation and understanding are appreciated.

For more information on the safety measures the District is taking to protect employees, students and persons who have business with the District, please visit the SMMUSD coronavirus website which contains the SMMUSD Covid-19 Safety Plan, including case response protocols and cleaning and disinfection protocols: <https://www.smmusd.org/coronavirus>.

For additional questions, please contact the principal or department head named at the top of this communication.