



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

**Districtwide FF&E Reuse Management Services Project
RFQ/P
Questions & Answers
July 10, 2020**

- 1) Are site visits available prior to July 13, 2020?
 - a. **No.**

- 2) Is there a union or non-union labor requirement?
 - a. **No. Any labor over \$1K must be per current prevailing wage rates established by the Director of the Department of Industrial Relations department which can be obtained at http://www.dir.ca.gov/DIR/S&R/statistics_research.html.**

- 3) Room lists were not provided for MMHS and Cabrillo, can they be provided in advance of submission?
 - a. **No.**

- 4) Can you specify the egress/logistics details for each location or a general egress route to base this bid on?
 - Freight elevator access/size
 - a. **Only two story building to be cleared is at McKinley. The site has a small elevator for use.**

 - If a loading dock is available/alternate egress
 - a. **No loading docks available.**

 - Any stair carry
 - a. **No.**

- 5) Will the awarded vendor be responsible for any electrical disconnects or plumbing work; or general contracting work?
 - a. **No.**

- 6) Will all items already be disassembled prior to FF&E Reuse Management arriving onsite for removal?
 - a. **No.**

- 7) Are wall-mounted fixtures/inventory under GSL scope?
 - a. **No.**

- 8) If items were to be relocated to a central location, can you provide the address or intersection?
- a. **No. For purposes of providing the cost proposal, proposers are to assume all pick-ups will be at each site.**
- 9) Are these stats - Grades K – 2 (~ 26 students) and Grade 3 – 5 (~ 34 students) classrooms – applicable for every school and each classroom?
- a. **Yes. Class sizes at MMHS are slightly larger at (~36 students).**
- 10) Has SMMUSD implemented asset freeze dates? Would the school board be open to asset freeze dates?
- a. **No. Assets are handled in accordance with Board Policies and Educational Code reporting requirements for expenditures that are required by the County Superintendent of Schools.**
- 11) To clarify – installation of new FF&E will be out of scope for the FF&E Reuse Management vendor.
- a. **Correct.**
- 12) Can you specify what type of FF&E/inventory are included in “Any and all functional spaces at District facilities may require FF&E reuse management services including classrooms, libraries, lab spaces, art rooms, wood shops, computer rooms, offices, auditoriums, cafeterias, food preparation areas, gymnasiums, etc.”? Clarification is material to accurate project pricing.
- a. **For this RFQ/P procurement spaces will be classrooms & offices.**
- 13) Under III. Proposal – d. Cost Proposal “Provide a separate detailed cost proposal for each of the 2020 projects referenced above as a Lump Sum (not to exceed) fee inclusive of all services and fees”. Is a Lump Sum (not to exceed) price only required for the (15) classrooms scheduled for Sept 2020?
- a. **No. Cost Proposal is to be inclusive of all sites that are listed in the RFQ/P.**
- 14) Would you want 2 pricing options – one with pick-up from a central storage area; and one with pick up from each school?
- a. **No. Pricing is to be per school site.**
- 15) Do we have the option to present cost pricing as only a lump sum payment or an hourly rate; or do both need to be presented?
- a. **Both.**
- 16) What is the timeline for the detailed inventory?
- a. **Detailed inventory to be provided to the District at least two weeks prior to the planned pick-ups.**
- 17) Will it be before or after teacher’s retention of FF&E?
- a. **After.**

- 18) Will SMMUSD provide cleaning of all items for donation?
a. **No.**
- 19) Does SMMUSD have a charitable focus for donations or beneficiaries?
a. **Educational facilities/organizations, but any organization that can make good use of it.**
- 20) Is this a prevailing wage project?
a. **Yes. Refer to answer provided in question #2.**
- 21) Is moving the unwanted FF&E to another location in the school or to a central location in Santa Monica or Malibu included in the scope of the projects?
a. **No.**
- 22) Will all of the new FF&E be shipped to the movers warehouse for receipt and storage?
a. **New FF&E is not in the scope of this RFQ/P.**
- 23) If all of the new FF&E will be shipped to the mover how long will the new FF&E be in storage before delivery is required?
a. **N/A**
- 24) Will you be sharing the questions and answers from all of the organizations quoting on this project?
a. **Yes.**

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