



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

**FF&E Pilot Program & District-Wide FF&E
Educational Planning & Architectural Services
RFQ/P
Questions & Answers
April 16, 2019**

- 1) In reference to RFQ/P Section VI. Proposal / B. Project Team, can you please clarify – does the District require that we provide a list of “three similar projects” or a list of “all similar California K-12 projects completed in the last five years?”
 - a. Three similar projects
- 2) On page 12 of the RFQ/P it states that “By submitting a proposal, the submitting firm confirms that it has no exceptions for changes to the professional services agreement.” In the event that we have minor language modifications, is the District willing to allow us to submit alternative wording? If so, is it acceptable to include these comments in the Appendix?
 - a. Yes. Firm must include any suggested revisions with their RFQ/P response. Any requests for changes will be considered as part of the selection process.
- 3) Would SMMUSD be expecting more than one furniture dealer to participate in the Pilot Program?
 - a. Yes. The District would like up to three options presented for staff’s evaluation.
- 4) For Phase 2, how does SMMUSD plan to procure the furniture? Will you utilize a contract, purchase direct from dealer, or go to bid?
 - a. Will depend upon the vendor/manufactures recommended and chosen.
- 5) Do you envision using the collection of data regarding the teacher’s behaviors as part of what could be a pre/post analysis surveys?
 - a. Yes.
- 6) Teachers will receive some special coaching in the pilot. How do you envision this knowledge to impact others? Will these be the advocates that ‘teach the teachers’ and would you want for a period of time, say six months, a commitment to coaching them to embrace new ways of thinking and strategies for implementing this new vision?
 - a. Unsure. Yes. Period of time shall be established as part of Phase 2 services. Yes.
- 7) Would you also want to have analytics done post occupancy of the buildings?
 - a. Yes
- 8) If awarded the FF&E Pilot Program and subsequent Phase 2 contracts, would this preclude us from qualification for district modernization or new construction projects?
 - a. No.

- 9) Has the district established an FF&E budget to accomplish the pilot program?
- a. No.
- 10) Can you share information or a list of the district's contractual obligations, or piggyback FF&E contracts presently used for procurement?
- a. All purchases must fall within CUPCAA limitations. Preferred contracting methodology would be utilizing an available CMAS or piggybackable bid.
- 11) Does the district wish for advisory services to establish new FF&E contracts?
- a. Not at this time.

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