



Meeting Minutes
**SMMUSD Measure BB/ES/SMS Citizens' Bond Oversight
Committee**

Date: Wednesday, November 30, 2022

Time: 5:00 pm to 7:00 pm

Location: Zoom

Attendance:

Committee Members:

Thea Cappicille - Present

Michael Dubin (Chair) - Present

Berenice Onofre - Present

Katherine Reuter - Present

Jeffrey Rosenfeld - Present

Bruce Sultan – Present

Staff: Carey Upton, Melody Canady, Gerardo Cruz

Consultant: Steve Massetti

Board Liaison: Maria Leon-Vazquez - Absent

1. Call to Order – Measure BB/ES/SMS Citizens' Bond Oversight Committee

Mr. Dubin called the meeting to order at 5:01pm

2. Approval of Minutes/Notes

a. Minutes – September 13, 2022

Ms. Reuter moves to accept the meeting minutes from the September 13th meeting with the correction to item #7. Mr. Rosenfeld seconded. Unanimously approved.

3. Action Items

a. Acceptance of Bond Audit Reports, Measures BB, ES, and SMS

Shilo Gorospe from Eide Bailly reviewed the ES, BB & SMS Bond Financial Audit as well as the performance audits for each of the measures. Ms.

Gorospe noted that they did not have any compliance findings to note with any of the performance audits and are considered clean reports without any issues. For each of the measures, no significant deficiencies or material weaknesses with regard to internal controls were noted. Mr. Cruz asked if Ms. Gorospe would review the term “fair market value” which is noted several times in the reports. Ms. Gorospe reviewed.

Mr. Sultan moved to accept the bond audits. Ms. Reuter seconded.

Unanimously approved.

4. Public Comments

a. Public Comments is the time when members of the audience may address the Committee on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Chair may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Committee members may not engage in discussion of issues raised during “Public Comments” except to ask clarifying questions, make a brief announcement; make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Committee exceeds the time limit, additional time will be allowed at the discretion of the Chair.

5. Program Updates –

- a. Measure BB/ES Updates – Steve reviewed the financial reports and provided an update on the status of the projects.
 - i. Measure BB/ES Financial Reports as of September 30, 2022
 - ii. Status of Window/Paint/Floor and HVAC Projects
 1. Effects of Heat Wave combined with Covid Protocols
- b. Measure SMS Updates
 - i. Measure SMS Financial Report as of September 30, 2022
 - ii. Samohi Projects – Steve suggested the possibility of holding a future meeting at Samohi.
 1. Exploration and Gold Gym, Construction Update
Ms. Cappicille asked about the completion date for the building. Steve responded in August of 2024.
 - iii. District-wide FF&E Upgrades – Steve reviewed pictures of new standard/typical classroom furniture
 - iv. ES and MS SMS Projects – Steve discussed the possible projects and the need to defer at least one project in order to proceed with the Muir/SMASH project. Will know more in the early Spring.
 1. Muir/SMASH Water Intrusion Repairs – Steve reviewed the possible scope i.e. seismic upgrades. Mr. Dubin noted that it makes sense to do the seismic upgrade as the project is likely to go over 50%.
Steve explained that we really don't have a move in date as of yet. We really need to figure out what the project is going to be, design it and in that process figure out how long construction is going to take.
 2. First Projects – SMS first projects will be finalized once we know where the possible projects are in DSA. Right now, it's looking like McKinley, Rogers & JAMS.
 - v. Safety and Security Upgrades – Steve reviewed what is completed:
JAMS – Safety & Security, Low Voltage Upgrades (Video Surveillance, PA, Clocks & Bells, and intrusion alarms)
Franklin – PA, Clocks & Bells
Grant, McKinley, Webster & Malibu Elementary – PA, Clocks & Bells
Currently under construction:
Lincoln MS & Roosevelt – a month or 2 away from being done.
What's coming:
Rogers, Obama Campus, Edison (minor project), Malibu High (maintenance), Muir/SMASH (deferred - to be done as part of the renovation project)

6. Proposed 2023 Meeting Dates, time TBD:

- Tuesday, March 14, 2023 - tentatively
- Tuesday, June 13, 2023
- Tuesday, September 12, 2023
- Tuesday, December 5, 2023

7. Adjournment

Motion to adjourn was made by Ms. Reuter at 6:10pm. Seconded by Mr. Rosenfeld.
Unanimously approved.