



**Minutes**  
**May 20, 2020**  
**SMMUSD Measure BB/ES**  
**Citizens' Bond Oversight Committee**  
**Location: via Zoom**

**Attendance:**

**Committee Members:** Michael Dubin, Bruce Sultan, Berenice Onofre, Katherine Reuter, Jeffrey Rosenfeld, Joan Krenik

**Staff:** Melody Canady, Carey Upton

**Consultants:** Steve Massetti, Hadley Hui (Moss Levy Hartzheim)

**Board Liaisons:** Craig Foster, Maria Leon-Vazquez

1. **Call to Order:**

- a. Mr. Dubin called the May 20, 2020 meeting to order at 4:06 PM.

2. **Approval of Minutes:**

- a. February 27, 2020 minutes were approved; Mr. Sultan moved, Ms. Reuter seconded. The minutes were approved unanimously.

3. **Action Items**

- a. Measure BB and Measure ES Audit reports were presented by Mr. Hadley Hui. The committee asked questions to which Mr Hui provided responses. Ms. Krenik moved to accept the audit reports, seconded by Mr. Sultan. The motion passed unanimously.

4. **Public Comments:**

- a. None.

5. **Update:** (*Carey Upton, Chief Operating Officer and Steve Massetti, Bond Program Manager*)

- a. Measure BB and Measure ES Updates
  - i. Mr. Massetti reviewed the financial summaries for Measure BB and Measure ES as of March 30, 2020.
  - ii. Mr. Massetti and Mr. Upton reviewed the current status of the MMHS Campus Improvements Project and discussed the progress of the project. Although the project remains on schedule, there are areas of concern including roofing and certain structural issues related to curtain walls.
  - iii. Mr. Massetti stated that the Malibu Alignment Project was now funded by Measure M and would be removed from the agenda for this meeting.
  - iv. Mr. Upton and Mr. Massetti provided a brief review of the current status of the Discovery Building and discussed the schedule and building features. Construction is well underway. Interior work is underway and the project remains on schedule. Mr. Upton and Mr. Massetti also provided an update on as other miscellaneous projects throughout campus including HVAC work, which is nearing completion.
  - v. Mr. Upton and Mr. Massetti provided an update on the construction of JAMS Performing Arts Center as well as other JAMS work including HVAC and fire alarm replacement projects.

- vi. Mr. Upton and Mr. Massetti provided an update on the planned work at the Michelle and Barack Obama Center for Inquiry and Exploration campus, particularly the work related to the Project Based Learning High School, operated as part of the Samohi curriculum. PPBL-specific work has been placed on hold, as has the completion of the previously-started campus-wide WPFDF work.
  - vii. Mr. Upton and Mr. Massetti reviewed the current status of elementary WPFDF and HVAC projects, including those projects performed spanning two summers. Upcoming work includes Grant HVAC, Muir/SMASH WPFDF and HVAC, but the District has not yet reached an acceptable price for the work planned for the summer of 2020. It appears that the work will be delayed, potentially to the summer of 2021.
  - viii. Mr. Upton and Mr. Massetti provided an update on the Edison Solar Project, which will install new photovoltaic cells on campus, as well as the Samohi Solar project, which begins soon and will install new photovoltaic cells on the roof of the Innovation Building.
- b. Measure SMS Updates
- i. Mr. Massetti reviewed the financial summaries for Measure SMS as of March 30, 2020.
  - ii. Mr. Upton and Mr. Massetti provided an update on the design of Phase 3 of the Samohi Campus Plan, now called the South Gym and Exploration Building. The design team, HED/MRY, is the same team that designed the Discovery Building under construction. Design meetings have continued throughout the pandemic, now virtually. Although the shift from in-person interaction may impact the schedule, site staff and the design team have adapted well so far.
  - iii. Mr. Upton and Mr. Massetti provided an update on Middle School Assessments. The architects have conducted the on-campus assessments and staff meetings. Community meetings are underway and are anticipated to be completed by the end of the semester. Some projects identified as priorities during this process will be constructed as part of Measure SMS, and others will be constructed using future bonds. The board will ultimately decide the priorities, but the process will involve obtaining input from the school sites themselves, from students and parents, and from the community at large.
  - iv. Mr. Upton and Mr. Massetti provided an update on Elementary School Assessments. The architects have conducted the on-campus assessments and staff meetings. Community meetings are underway and are anticipated to be completed by the end of the semester. Some projects identified as priorities during this process will be constructed as part of Measure SMS, and others will be constructed using future bonds. The board will ultimately decide the priorities, but the process will involve obtaining input from the school sites themselves, from students and parents, and from the community at large.
  - v. Mr. Upton and M. Massetti provided an update on FF&E Upgrades. The truncated (by the closure of schools) Pilot Program has been completed and consultants are discussing the results with teachers who participated in the pilot study to determine the best products for the District.

6. Next Meetings:

- a. Wednesday, September 2, 2020 at 4:00 PM possibly on zoom, but if school has restarted, the meeting will be held at John Adams Middle School and will include a tour of the under-construction Performing Arts Center.
- b. Wednesday, December 16, 2020, at 4:00 PM at Santa Monica High School.

7. Adjournment:

- a. The meeting was adjourned at 6:07 PM.