

# ENRICHING STUDENTS INFORMATION FOR STUDENTS

Hi, Lincoln Lions!!! We are excited to invite students to some optional on-campus experiences through Distance Learning Plus enrichment and academic support classes. **Distance Learning Plus classes will be offered on Tuesdays/Wednesdays starting Tuesday, March 23rd from 1:30-3PM.** See below for instructions on how to sign-up using an online program called “Enriching Students”.

As you look over Distance Learning Plus offerings, please choose and sign up for only ONE activity each week for the next two weeks of school. You will be able to sign up for a class on either Tuesday, March 23rd or Wednesday, March 24th AND a different class on Tuesday, April 13th or Wednesday, April 14th after Spring Break. Please do not sign up for activities on both Tuesday and Wednesday in the same week so that all students have an opportunity to sign up each week.

If you do NOT plan to come on campus for any Distance Learning Plus opportunities, be sure to still log into Enriching Students -- there will be a sign-up option to let us know you will not be attending in person.

As you sign up, please know that although you can make changes to your appointments on any given day, you will not be able to unschedule yourself from a day without contacting our staff. That means if you sign up for a Tuesday activity and want to change to a Wednesday activity during that same week, you will have to send an email to our staff, Ms. Williams, in our office at [mwilliams@smmusd.org](mailto:mwilliams@smmusd.org).

**Sign up by NOON on Friday, March 19th for your choices for both March 23/24 and April 13/14!**  
We look forward to seeing you on campus soon!!!

\*Watch [this video](#) for a screencast of how to sign up, and/or see written instructions below.

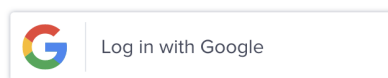
## LOGGING IN

To login, we will be using the single-sign in login through Clever.

- From [Lincoln MS Home page](#), click on the [Clever](#) icon on the menu of icons in the middle of the web page.



- Sign in using your Google SMMK12 credentials (not Clever Badge).



- Once in Clever, click on the Enriching Students Icon.

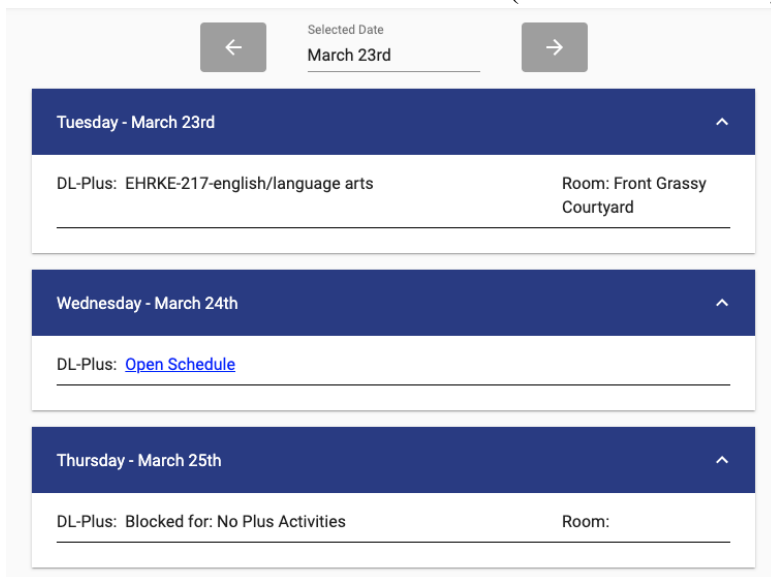


## VIEW YOUR SCHEDULE & SIGN UP FOR CLASSES

Once you login, you will see your “Scheduled Courses” screen as your home screen.

For each date in the week, you will see one of 3 options listed for each date:

- ❖ The name of the course for which you are already assigned.
- ❖ “Open Schedule” linke to view offerings and sign-up for a course.
- ❖ “Blocked - No DL-Plus Activities” (for non-DL-Plus days or holidays)



- Distance Learning Plus activities will be available on Tuesdays and Wednesdays. All Mondays, Thursdays, Fridays and all school holidays will be blocked off with “No Plus Activities”.
- On the “Schedule” page, you will see all course offerings. You can sign up for any course with a green “Schedule” button next to it indicating there are available seats. The number of seats will change as other students sign up. For some classes, you will need to “Request” a spot and wait for teacher approval.

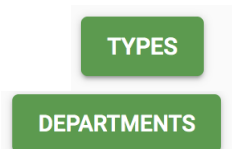


At the top of the page, you can turn on “Hide Courses with No Seat” to remove classes with no seats available and/or turn on “Display Adjusted Courses Only” to remove the teachers from the list who are NOT teaching a DL-Plus class that day. This will make for a shorter list to view.



Use the left/right arrow at the top of the page to toggle between days or click on “Selected Date” at the top of the page to choose a date from the calendar.

You can also filter your search by TYPE of activity (Academic or Enrichment) by clicking on the green “TYPES” button at the top of the page. You can also filter by DEPARTMENT if you are looking for activities by specific teachers.



If you change your mind and would like to sign up for a different class, you can just click on green “Schedule” button for any other class to sign up for that new class instead, but only on the same date. If you want to cancel your choice and sign up for a different day, you will need to email Ms. Williams at [mwilliams@smmusd.org](mailto:mwilliams@smmusd.org) to ask her to remove you from the class so the seat opens up to other students. Ms. Williams will need to know your NAME, DATE of the class, and NAME OF CLASS you would like to be removed from.

- If you DO NOT plan to come on campus for Distance Learning Plus activities for any given week, please sign up for the “Not Coming On Campus” class listed every Tuesday. This will help us keep track and plan accordingly as well as limit the number of reminder messages you receive from the school.

Course	Teacher	Seats
*NOT COMING ON CAMPUS	ANDREW, VY	1000

Select this option if you do not plan to come on campus for Distance Learning Plus this week.

Add a comment...

**SCHEDULE**

- If a teacher has pre-assigned you to a class (or if you signed up for a class), you will see the class highlighted in green on this Schedule list.

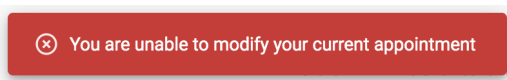
Course	Teacher	Seats
6th Gr History Charades	EHRKE, SHELLY	

Join Ms. Ehrke for a fun "6th Grade History Charades" competition where we'll get the chance to meet each other in person and have a friendly game of charades. The charades will review 6th history content and give you a chance to work in small teams with classmates. Weather permitting, this will be outdoors with masks and social-distancing required.

Add a comment...

**SCHEDULE**

If a teacher pre-assigned you, you will not be able to modify your appointment. If you try to schedule for another class at that same time, you will receive an error message.



- After you have signed up for classes, you can view your current class schedule by clicking on the “Scheduled Courses” link in the menu on the left hand side. If you have a smaller computer screen and you do not see that menu showing “Scheduled Courses”, click on the three lines at the top of the page next to “Enriching Students”. This will open up the menu with that option.



From the “Scheduled Courses” page, you can see the class/teacher and location for any classes for which you are assigned.

Tuesday - March 23rd	
DL-Plus: EHRKE-217-english/language arts	Room: Front Grassy Courtyard

## So...what should you do now?

- 1) Log into Clever and open **Enriching Students**
- 2) Change the date to the **week of March 22nd and week of April 12th**
- 3) Check for any pre-assigned classes for Tuesday/Wednesday; if no pre-assigned classes, browse through available classes and sign up. Be sure to sign up for “Not Coming On Campus” if you do not plan to come on campus for DL-Plus activities.
- 4) Remember -- only sign up for ONE DL-Plus activity each week (Tuesday or Wednesday).
- 5) **Sign up by NOON on Friday, March 19th for both March 23-24 and April 13-14!**