

Flex-Time Student Information

SAVE/BOOKMARK URL: <https://app.enrichingstudents.com/>

LOGIN

Your **username** is your **SMMK12** email address and your temporary **password** is “samohi”.



Please sign in

Sign in

Forgot Password?

PASSWORD

- Please click on “Manage Password”
- Set your new password as “SM” then your 6-digit student ID number and confirm your password by entering it again.

The screenshot shows the Enriching Students dashboard. On the left is a sidebar with navigation options: Scheduled Courses, Schedule, Messages, Manage Password, and Logout. The 'Manage Password' option is highlighted. The main content area shows a form with two input fields: 'New Password' and 'Confirm Password', followed by a 'SAVE' button.


DASHBOARD

When you login, your dashboard will show the current date.

The screenshot shows the Enriching Students dashboard. On the left is a sidebar with navigation options: Scheduled Courses, Schedule, Messages, Manage Password, and Logout. The main content area shows a date selection interface with a 'Selected Date' field displaying 'August 8th'. There are left and right navigation arrows above the date field. Below the date field is a dark blue bar with 'Flex-Time' on the left and 'Room' on the right. A blue link labeled 'Open Schedule' is centered below the bar.

SIGNING UP FOR FLEX-TIME SESSIONS

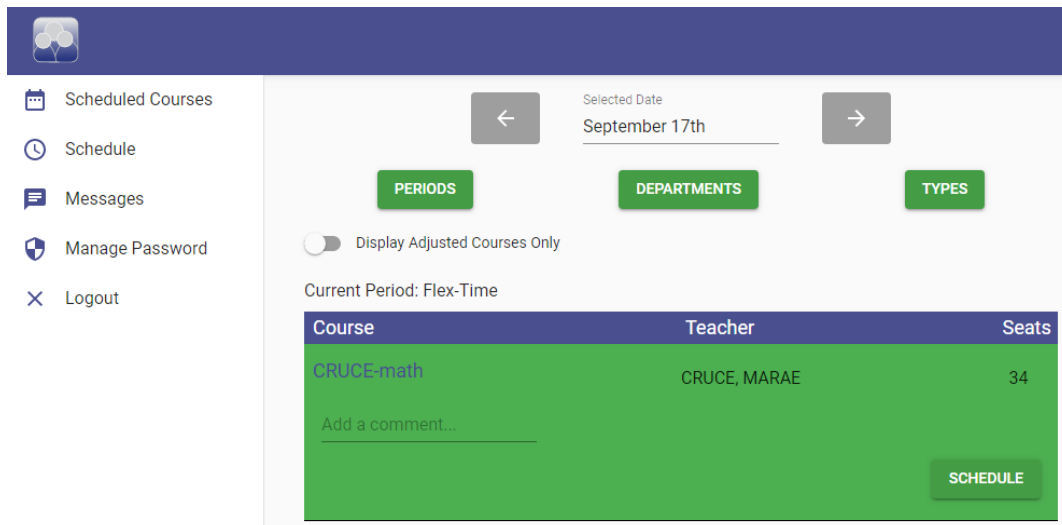
- **Flex-Time is TUESDAY and WEDNESDAY**
- Sign up for your Flex-Time sessions by **MONDAY** at lunch.
- Attendance is taken (including tardies). Don't be late.
- Click the "Schedule" icon and use the arrow keys to change to date or click on the date to bring up a calendar and select a date.
- You will see a list of teachers and their Flex-Time session information. You can also select teachers from a specific department by selecting the green "departments" button.
- Once you have selected your Flex-Time option, hit the green schedule button. You should see confirmation at the bottom of your screen.

 You have been scheduled.

- The Library will be open for students to work on research and quiet study.
- Listen to announcements for "featured Flex-Times" for assemblies and presentations!

CHECKING YOUR SCHEDULE

- Use the Schedule icon to view your schedule for upcoming Flex-Times. If you have selected a session, it will be highlighted in green at the top of your list.

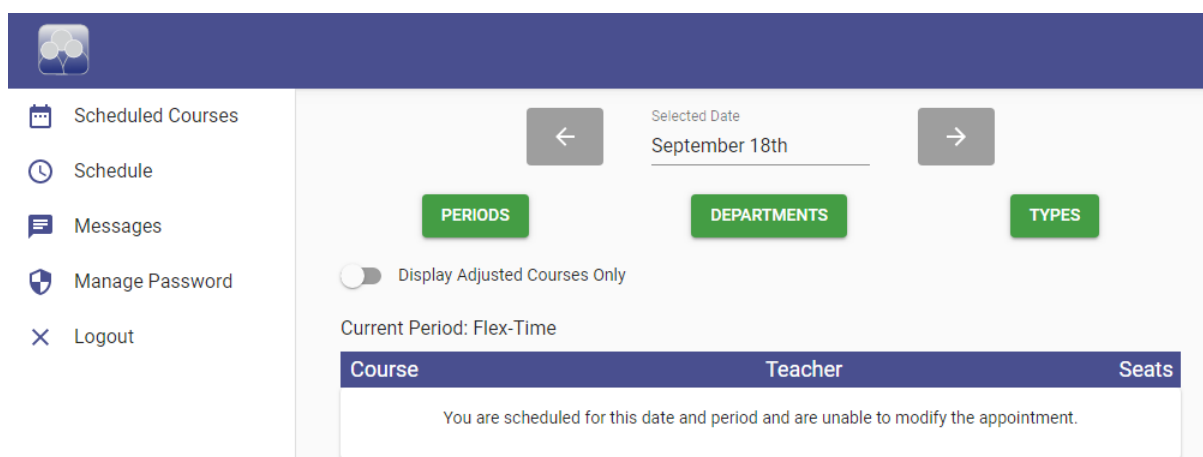


The screenshot shows the Flex-Time scheduling interface for September 17th. The selected date is September 17th. The interface includes a sidebar with navigation options: Scheduled Courses, Schedule, Messages, Manage Password, and Logout. The main content area has buttons for PERIODS, DEPARTMENTS, and TYPES. A toggle switch for "Display Adjusted Courses Only" is turned off. The current period is Flex-Time. A table lists the available sessions:

Course	Teacher	Seats
CRUCE-math	CRUCE, MARAE	34

Below the table is a comment field "Add a comment..." and a green "SCHEDULE" button.

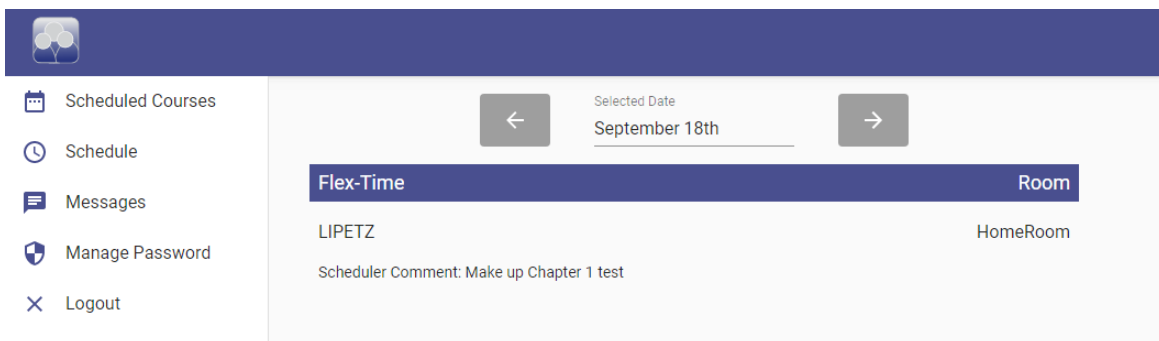
- If you need to change your selection, you can schedule a different teacher until Monday at lunch.
- If you select a date and do not see the teacher list, it means that a teacher has assigned you to their Flex-Time.



The screenshot shows the Flex-Time scheduling interface for September 18th. The selected date is September 18th. The interface is identical to the previous screenshot, but the table is empty, indicating that the user is already scheduled for this date and period.

Course	Teacher	Seats
You are scheduled for this date and period and are unable to modify the appointment.		

- In this case, click on the “Scheduled Courses” icon and select the date to determine where you have been assigned.



- **It is very important to check your schedule on Tuesday and Wednesday morning before Flex-Time so that if you have been scheduled by a teacher, you know where you are supposed to be!**