

**ROOSEVELT**  
**SCHOOL SITE COUNCIL MINUTES**  
Attendance for Thursday, April 20, 2023

	<u>Name</u>	<u>Title</u>		<u>Name</u>	<u>Title</u>
x	Lynda Holeva	Principal	x	Nathanael Buckley	Parent
x	Dana DeGregorio	Teacher	x	Blythe Holden	Parent
x	Megan Cuevas	Teacher	x	Stephen Chen	Parent
x	Jennifer Goldman	Teacher	x	Miles Warner	Parent
x	Gerardo Rodriguez	Classified	ab	Wendy Meyer	Parent

**Meeting Called to Order:**

Meeting was called to order at 3:20pm.

**Approval of Minutes (Dana):**

Name of Recorder submitting for review: Brittany Brashear

Minutes were read by all Site Governance Committee members. Minutes approved for the March 16, 2023 meeting. Dana made a motion. Jennifer seconded the motion.

Debbie Stern is recording minutes for this meeting.

**Review of Agenda: Lynda Holeva**

**PTA Report: Elizabeth Urquart**

Getting close to end of year. Two weekends until science fair. Posterboard is available for students in the office. Last school year there were over 100 projects, and we hope to repeat this year. Camping on Campus is scheduled for the weekend before Memorial Day. The Roosevelt Fun Run is scheduled during PE the Friday before Memorial Day weekend. Working on next year's budget, and planning on spending reserve fund. A portion is going to TC curriculum this year and next year. Working on a new marquis. Deliberating on the best time to release funds - \$500 per teacher, so would prefer to pass this when it's most supportive of teachers. Jennifer Goldman suggested August as most preferable. Gerardo Rodriguez said Book Source is a good option, but that it does take some time to get the books. Jennifer said Scholastic alone is not a great choice.

She shared that there's been an issue with Scholastic that negates culturally relevant literature, thus this needs to be investigated. Elizabeth said it's being looked into. Book Fair staff has investigated options and will continue to do so. Additionally, Bike It Walk It is in early May.

### **Intro Parent & Family Engagement Policy/Compact: Lynda Holeva**

District states that all schools (not just title one) must have this compact. Lynda has written this up, and asked the council to provide input. Typically a Title 1 requirement, and now for all schools. What are common best practices in schools? Meeting dates were determined.

Dana suggested that, instead of only SSC reps, all parents can have the opportunity to be involved as opposed to only SSC members. Lynda stated that SSC elected reps help make these decisions. Elizabeth asked that SSC be spelled out as School Site Council. Also suggested that this is a large document to be sent home in a first day packet. Miles asked if a short organizational statement might be included to help explain the packet. Nathanael asked that acronyms be written out, and also note access points for various committees. Jennifer suggested an acronym page at the beginning of the document for reference throughout.

Nathanael asked about ELAC representatives providing recommendations. Debbie explained the ELAC and DELAC process and stated that, while an ELAC was initially established during the first ELAC meeting of the school year, there has not been a quorum, nor regular attendance by members to discuss needs. The school DELAC representative shares ELAC meeting content and suggestions/questions at District DELAC meetings. Lynda shared the Russian and Spanish speaking parent group meetings she and the Bilingual Liaison have held, and their importance to the Roosevelt community. Topics reviewed have been report cards and school events that happen, and their importance in the community. Blythe mentioned that the 1st and 2nd report cards are confusing and might need better explanation. A letter accompanies report cards to explain unmarked areas. Megan suggested explaining all test results in a parent meeting, as well. CELDT was corrected to read ELPAC. A QR code was suggested to access Parent-Student-Teacher Compact, but that may not address the entire population. Jennifer suggested attaching the compact to a raffle ticket to encourage families to return the document. She also asked if they can be signed at Back to School Night. Can be distributed digitally, as well. LMS has everything done digitally via Aeries. Miles suggested having multiple ways to receive and sign. To be figured out. Stephen suggested adding a student name space at the top of the form. Lynda asked about a date to present to parents. Nathanael offered to share that time with Lynda.

Lynda will make corrections to the compact and will share with council once completed. Lynda asked for a motion to approve the compact. Miles seconded the motion.

**Adjournment:** Motion to adjourn made by Dana. Nathanael seconded. Meeting adjourned at 4:22pm. Next SSC meeting is scheduled for May 18, 2023.