

**ROOSEVELT  
SCHOOL SITE COUNCIL MINUTES**

Attendance for **Thursday, January 21, 2021**

	<b><u>Name</u></b>	<b><u>Title</u></b>		<b><u>Name</u></b>	<b><u>Title</u></b>
x	Lynda Holeva	Principal	x	Mollie Esposito	Parent
x	Dana DeGregorio	Teacher	x	Blythe Holden	Parent
x	Mara Chenik	Teacher	x	Grace Huang	Parent
x	Kitty Donohoe	Teacher	x	Damian Carville	Parent
x	Mike Ostrom	Teacher	x	Victor Thompson	Parent
x	Gerardo Rodriguez	Classified		Kat Blandino	Parent

**Meeting Called to Order:**

Meeting was called to order at 3:19 p.m.

Lynda asked for motion to suspend Article 5, Section C of the bylaws in order to hold today's meeting. (Posting of the agenda was delayed) Dana D. seconded the motion. Majority of committee members were in favor and motion passed.

**Minutes:** Name of Recorder submitting for review: Victor Thompson

Minutes were read by all Site Governance Committee members. Lynda stated that Kat had responded to the December 2020 minutes in an email with follow up questions regarding specifics about the Safety Plan . Debbie responded to those questions. The email will be amended to the December 2020 minutes. Victor moved that the minutes be accepted (as corrected), Dana seconded the motion. Minutes were approved for the December 17, 2020 meeting.

Debbie Stern, AP, is recording minutes for this meeting.

**Review of Agenda: Lynda Holeva**

**PTA Shareout: Thea Cappicille**

Updates – annual giving fund at \$38k, with 20% participation. Usually would be at \$70k. Overall, had to dip into reserves to balance budget for 20-21 school year. Generally plenty in savings for a rainy day. Cooking class coming up Saturday. Charge for Zoom link, and Carmen gets a %. Dance-a-Thon on Monday, 1/25. Lynda will be sending the link to teachers so that no child is left out. Participation is most important, donations appreciated, but not mandatory. Teachers are able to join. Read-a-thon kicks off in February. Usually the biggest fundraiser of the year. Happens throughout February. Tentatively planned for talent show the week of 4/19/21. Likely broken down by grade level.

**Principal's Report (Review of Final Draft of SPSA): Lynda Holeva**

Lynda reviewed SSC's goal – focus on review and revision of SPSA. This is a living document, and there may be need for a conversation regarding revision – after first being seen by SLT. Timeline to be reviewed. Victor asked about the terminology of a final draft

when this is a living document. The school board must have an approved document to send to the state. Upon approval of plan as it stands in the moment, it is then submitted to the state. Victor asked if a product mentioned by Mara was included in the SPSA. Lynda shared that it was not, as costs, purchase orders, etc., take time, and this was not yet complete.

Lynda shared the SPSA template, and reviewed Dr. Drati's district requirement with regard to social justice and social emotional learning. Mara shared that the Character trait book of the month is a part of this practice. There is no new data due to the Pandemic, but this year we are able to do fall and winter assessments, and will have current data. This will be analyzed and used as a reference point to determine student progress. Professional development is stable. TC continues, and teachers are immersed in that practice. UCLA is providing math professional development. These are the two biggest expenses, and will be explained further.

Parent engagement goal is to sustain positive and inclusive environment. Many opportunities are provided to families, though this looks very different during the pandemic. Once CAASPP testing data is available, we'll have additional resources in place. If CAASPP occurs, we'll be able to look at activities related to goals and revise accordingly.

Enrollment fluctuates daily. Right now @ 688 students. 68% white, ... Mollie asked about the loss of students and how it runs across grade levels. Damian asked about changes in Santa Monica and the impact on next year's enrollment.

Lynda shared the Dashboard. It's been a challenge to keep up with the dashboard due to the pandemic. The plan is to update and share the Dashboard as we return to school. This will be reviewed in depth with next year's SSC.

Goal number 1 is a math goal – Students will demonstrate growth in number sense and problem solving and use evidence to support their thinking. Discussed what the data shows us. Explained what is being assessed. Particular focus on students on the cusp, and those below standards. Review of the various activities supporting this goal, the costs of some of the activities: UCLA PD: \$12,650 - district pays for this. Literature: \$1840; Upper grade supports: \$5625; PLC & math teacher allocated time: \$2500 for subs during teacher meetings. During the pandemic, no need for subs, but anticipation this will continue upon return to on-site school. Supplies are provided by PTA funds for curriculum enhancement - \$12,000. This year, due to struggle with fundraising, teachers are providing receipts and will be reimbursed, though likely will not need the full amount. Mara asked about PTA support of electronic devices at home during the pandemic. Lynda explained that there is no way to support maintenance of these devices. Lynda asked that Mara speak with her about these needs. Mara stated she was not likely to use the \$300 this year, and perhaps it could be used for needs this year. Lynda stated that there may be ways to make sure the \$300 is able to be used and reimbursed upon return.

Goal 2: LCAP – ELs become proficient in English while engaging in a rigorous, culturally and linguistically responsive standards aligned core curriculum. Debbie explained the ELPAC test and the testing that takes place for English learners. Lynda explained redesignation, and stated that Roosevelt has a high level of redesignation from EL to RFEP – redesignated fluent English proficient. Strategies to meet these goals and the

expected outcome were reviewed by Lynda, in individual classrooms and school-wide. Mara shared that she does her 20 minute ELD (English Language Development) lessons daily. She shared that she has supplemented for students during this pandemic year to help keeping students from sliding. Lynda shared that it's rare to have students not redesignate – on occasion if they are newer to the country in upper grades. Set aside approximately \$1000 should supplies, etc., be needed. Grace mentioned that she feels there are not always enough just right books at school. Words Their Way and JR Books (MyOn) are programs we use. The cost is payed for by the District.

Lynda asked for a motion to extend the time to 5pm. Dana made the motion to accept. Seconded by Mara. Victor asked to push final discussion item of communication and ELAC discussion item to next meeting. Lynda motioned; Damian seconded. Damian asked about a special meeting to discuss these items. Seconded by Mara. A special meeting will be held before the next meeting. February 11<sup>th</sup> is the date. Lynda made a motion to accept this date. Victor seconded.

Final goal of the SPSA is a community goal: Students and families engaged in safe and nurturing community. Lynda reviewed ways in which this takes place, and the expected outcome while school was in-person. Funding of Cool Tools training is approximately \$100. Implementation of Character Book of the Month was reviewed. A small budget is in place for book replacement. \$200. The Olweus program budget is \$100. The pandemic is a set of unusual circumstances that has allowed for lowered use of budget. Activity nights/experiences are budgeted at \$500. BBQ lunches and special activities budget is \$200. Counseling services are provided – to be corrected to 15 hours from 20. ELAC committee and topics explained. \$300 set aside for expenditures. Spirit assemblies are tabled until on-site resumes. On top of District workshops, Roosevelt has some additional workshops. No budget is necessary during DL, but this may change when we are back on campus. PTA creates community building events. Other committees were covered, including the Covid Compliance team, with District nursing oversight. The 3 R's program has a small budget of \$100. Parent Education workshops have taken place, and will continue to do so in the spring. The budget allocated for this is \$300. Coffee with the Principal events have a budget of \$300. This year they have been focused on social justice and presented for grade level spans. (K-1, 2-3, 4-5) Roosevelt in Motion is no longer a cost, but will continue upon return. Coffee and Bagels on the Lawn is budgeted at \$1500.

Mollie asked about Pali Camp funding. It was not included in our budget this year as camps are not open.

Grace asked if budget monies roll over. Lynda explained that the administrative assistant and she discuss this over the course of the year. Due to the pandemic, there may be different decisions than usual – the rules may change.

There is a timeline for submitting the SPSA. During 2/28/21 meeting, winter assessment data will be shared. By the final meeting of the year, additional assessment data will be shared, and we will look again at the SPSA. Based on conversations with Dr. Mora, assistant superintendent of Instruction, it is likely the SPSA data expectations will change. This is not known for sure, but Lynda wanted to bring this information to the table.

**SPSA Progress Oversight of ELAC:** Lynda Holeva – tabled for special meeting on 2/11/21

**Sight Governance Oversight of ELAC:** Debbie Stern – tabled for special meeting on 2/11/21

**Strategies for Communication between SSC meetings:** Lynda Holeva – tabled for special meeting on 2/11/21

**Announcements:**

Next Site Governance meeting: Thursday, 2/18/2021 @ 3:15p.m.

Special meeting on Thursday, 2/11/2021 @ 3:15

**Adjournment:** Meeting adjourned at 5:00 p.m.