



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

DATE: July 01, 2023  
TO 11 Month Classified Employees  
FROM: Payroll – [payrollinquiry@smmusd.org](mailto:payrollinquiry@smmusd.org)  
RE: 2023-2024 PAYROLL SCHEDULE

During the 2023-2024 school year monthly, Classified employees will be paid on a calendar month basis, on the last working day of the month. If that If this date is a legal holiday or weekend, checks will be issued on the next closest business day.

Direct Deposits will be posted to individual accounts on the issuance date of the check. Anyone who wishes to sign up for direct deposit (strongly encouraged) may do so at any time by accessing the following link: [Direct Deposit Form](#)

The 2023-2024 service year work days are as follows:

11 Months = 239 Days

Listed below are the 2023-2024 pay dates.

MONTH	PAY DATE
AUGUST 2023	8/31/2023
SEPTEMBER 2023	9/29/2023
OCTOBER 2023	10/31/2023
NOVEMBER 2023	11/30/2023
DECEMBER 2023	12/29/2023
JANUARY 2024	1/31/2024
FEBRUARY 2024	2/29/2024
MARCH 2024	3/29/2024
APRIL 2024	4/30/2024
MAY 2024	5/31/2024
JUNE 2024	6/28/2024
JULY 2024	N/A