



SANTA MONICA - MALIBU UNIFIED SCHOOL DISTRICT

DATE: July 01, 2023
TO: 10+10 Classified Employees (Elementary School Office Managers Only)
FROM: Payroll Team - payrollinquiry@smmusd.org
RE: 2023-2024 PAYROLL SCHEDULE

During the 2023-2024 school year monthly, Classified employees will be paid on a calendar month basis, on the last working day of the month. If that date is a legal holiday or weekend, checks will be issued on the next closest business day.

Direct Deposits will be posted to individual accounts on the issuance date of the check. Anyone who wishes to sign up for direct deposit (strongly encouraged) may do so at any time by accessing the following link: Direct Deposit Form

The 2023-2024 service year work days are as follows:

10 Months + 10 Days = 198 Days

Listed below are the 2023-2024 pay dates.

Table with 2 columns: MONTH and PAY DATE. Rows include months from August 2023 to July 2024 with corresponding pay dates, ending with N/A for July 2024.