



**Santa Monica-Malibu Unified School District
Board Committee**

Financial Oversight Committee

Minutes

August 24, 2004

Time: 9:30 a.m. - noon

**Location: Testing Room of the School District's Administrative Offices
1651 16th Street, Santa Monica, CA**

Attendance: (*Committee Members*): Craig Hamilton [*Chair*], Chris Harding, Patricia Hoffman, Paul Silvern, [*Co-Chair*], Cheryl Stecher, Kathy Wisnicki. (*Board Liaison*) Julia Brownley.

(*Staff*) John Deasy, Mike Matthews, Dawn Smithfield. (*Public*) Jim Jaffe.

Absent: Cynthia Torres, (Board Liaison) Maria Leon-Vazquez.

I. Call to Order

The meeting was Called to Order at 9:35 a.m. by Chair Hamilton.

II. Approval of the Minutes

The Minutes from the June 5-1, 2004 meeting were not available, but will be presented at the next meeting.

III. Staff Report: Superintendent John Deasy

Chief Financial Officer Replacement Process: Superintendent Deasy updated members on the replacement process for the Chief Financial Officer, stating that a substantial number of well-qualified applicants have applied. He requested that a few members from the F.O.C. agree to serve on the interview panels; Ms. Hoffman, Mr. Silvern and Ms. Stecher volunteered to serve and will give their contact information to Cheryl Ayers. It is expected that the Board will approve the new C.F.O. by the end of September, 2004.

2003-04 Year- End Close: The closing of the 2003-04 fiscal year books has been accomplished.

Personnel Commission: A Human Resources study was done, with recommendations to increase efficiency in that department, and has been reviewed by the Superintendent and staff. A round-table discussion will take place at the Personnel Commission meeting on August 31, 2004.

Negotiations: An accord was reached between the District and SMMCTA, but was unable to be ratified due to a trailer bill attached to the collapse of two other school districts. We must now create a more detailed form and submit to the State. The contract was for 2003-04 with no enhancement and for 2004-05 with a 1% salary increase, and health benefits will be funded at the HMO level. All points have been agreed upon for the contract with SEIU, with the exception of health benefits.

IV. Subcommittee Reports

- A. Measure "S"/Reporting to the Public [*Ms. Stecher-Chair*]
- B. Strategic Plan Follow-Through [*Ms. Torres-Chair*]
- C. Capital Programs/Resources: [*Mr. Harding-Chair*]
- D. Current Topics/Board Agenda Items [*Ms. Hoffman-Chair*]

V. School Funding Measure - Measure “S” Senior Exemption

A. Appeals Process:

- B.** Ms. Smithfield updated members on the 2004-05 Measure “S” application/renewal process. The handout *Comparison of Measure “S” Exemptions for 2003-04 and 2004-05* was distributed, breaking down the number of first-time applicants and renewals for both Santa Monica and Malibu. Although the number of parcels has increased from 3,162 in 2003-04 to 3,508 in 2004-05, the total number of exempted parcels for 2004-05 is 2,959, totaling \$665,775. This amount is \$45,675 less than the 2003-04 total.

VI. Discussion of Other Pending Matters

A. Other Business, As Needed:

1. Rescheduling of F.O.C. meetings: Supt. Deasy explained that he’ll attend F.O.C. meetings, but his schedule allows only one meeting per month. Members discussed changing the meeting times to evenings at 7:00 p.m., usually Wednesday. Supt. Deasy is available for the following tentative meeting dates: **9-1-04 9-27-04 10-27-04 11-23-04 1-25-05 2-23-05 3-16-05 4-27-05 5-4-05 5-25-05**. It was requested that these dates be emailed to members to check their schedules. This will be agendized for the September 1, 2004 meeting.

2. Performance Targets: Supt. Deasy asked the Committee to focus on three performance targets for the District to accomplish this year. Ms. Stecher will draft a memo to the Board and will bring the drafts to the next meeting for review and discussion.

VII. Government/Legislative Reports (State, Federal, Local and/or additional SM-MUSD)

Update on 2004-05 Budget: Superintendent Deasy stated that although 98% of the Budget is understood, there is another 2% for trailer bills that is not settled. Revenues are the same as projected, but the Special Education increase is not yet finalized.

VII. Review and Discussion of Board of Education Agenda Items

A. Proposed Gift Policy: This will be a discussion item at the August 26, 2004 Board Meeting.

B Malibu Separation Request: Supt. Deasy will present a report about this at the next F.O.C. meeting. His memo to the Board is listed on the website under *Board Meetings: 8/26/04 Agenda*.

IX. Public Comments:

Jim Jaffe

X. Committee Member Comments/Agenda Item Placement

XI. Agenda Planning for the Next Meeting

, Finalize Meeting Schedule
, Review of Draft Memo to Board RE: Performance Targets
, Discuss Subcommittee Meetings
, Discuss Election of Chair & Co-Chair
, Suggestions for Recruitment of F.O.C. Members
, Discuss Process for Capital Programs/Resources
, Report from Supt. Deasy on Malibu Separation Request

XII. Adjournment. Meeting adjourned at 11:35 a.m.