



SMMUSD Financial Oversight Committee Minutes

Date: Thursday, September 7, 2017

Time: 7:00 pm to 9:00 pm

**Location: Testing Room, SMMUSD Admin Offices
1651 16th Street, Santa Monica, CA 90404**

I. Call to Order

Committee Members: Alex Farivar Michael Kremer
Joan Krenik Shawn Landres
Tom Larmore Gordon Lee
Marc Levis-Fitzgerald Debbie Mulvaney
Manel Sweetmore

Staff: Michael Bishop, Sr. Carey Upton

Board Liaisons: Craig Foster Jon Kean

Absent: Seth Jacobson Shelly Slaugh Nahass
Laurie Lieberman

Public: None

II. Committee Membership

Term Ends 6/30/2018	Term Ends 6/30/2019	Term Ends 6/30/2020
Alex Farivar	Seth Jacobson	Michael Kremer
Gordon Lee	Joan Krenik	Shawn Landres
Manel Sweetmore	Tom Larmore	Debbie Mulvaney
	Marc Levis-Fitzgerald	Shelly Slaugh Nahass

III. Approval of Minutes

A motion was made by Mr. Lee and seconded by Mr. Farivar to approve the June 15, 2017 meeting minutes.

AYES: Nine (9) (Mr. Farivar, Mr. Kremer, Ms. Krenik, Mr. Landres, Mr. Larmore, Mr. Lee, Mr. Levis-Fitzgerald, Ms. Mulvaney, Mr. Sweetmore)

STUDENT ADVISORY VOTE: None (0)

NOES: None (0)

ABSENT: Two (2) (Mr. Jacobson, Ms. Slaugh Nahass)

ABSTAIN: None (0)

IV. Acceptance of Joint Meeting Minutes and Charges

A motion was made by Mr. Lee and seconded by Mr. Farivar to accept the July 19, 2017 joint meeting minutes and FOC charges approved at the August 9, 2017 Board meeting.

AYES: Nine (9) (Mr. Farivar, Mr. Kremer, Ms. Krenik, Mr. Landres, Mr. Larmore, Mr. Lee, Mr. Levis-Fitzgerald, Ms. Mulvaney, Mr. Sweetmore)

STUDENT ADVISORY VOTE: None (0)

NOES: None (0)

ABSENT: Two (2) (Mr. Jacobson, Ms. Slaugh Nahass)

ABSTAIN: None (0)

V. Staff Report: Chief Financial Officer Michael Bishop, Sr.

Mr. Bishop reviewed the 2016-17 Unaudited Actuals Report that was presented to the Board on August 30, 2017. He noted that although there was a 2.7% improvement in the District's Fund Balance, continued deficit spending, given the potential for revenue volatility, could put us in a vulnerable position. As a result, the district will be evaluating expenditures and priorities.

A question was asked about unspent Stretch Grants and Formula. Mr. Bishop will provide more information at the October 12, 2017 FOC meeting.

The unaudited actual report may be found at:

<http://www.smmusd.org/fiscal/BudgetDocs/UnauditedActuals1617-2.pdf>

The unaudited actual presentation may be found at:

<http://www.smmusd.org/fiscal/BudgetDocs/UnauditedActuals1617Present.pdf>

VI. Discussion/Action Items

A. The Conflict of Interest Pledge

The conflict of interest pledge is an annual document that must be signed by all members. The pledge was circulated for member signatures and will be electronically provided to all members after all members have signed the pledge.

B. Malibu Meeting Dates/Location

Mr. Foster and Mr. Sweetmore will evaluate alternative meeting locations and dates and report back.

C. Subcommittee Membership

- Sustainability: *Seth Jacobson (Chair), Shelly Slaugh Nahass, Marc Levis-Fitzgerald*
- District Budget: *Joan Krenik (Chair), Gordon Lee, Alex Farivar, Manel Sweetmore*
- Health Benefits: *Michael Kremer (Chair), Tom Larmore, Debbie Mulvaney, Shawn Landres*
- Bond Oversight: *Gordon Lee (Chair), Debbie Mulvaney*

VII. Ad Hoc Subcommittee Update

A. Sustainability: *Mr. Jacobson (Chair), Mr. Levis-Fitzgerald, Ms. Slaugh Nahass*

Mr. Upton provided a brief update on the progress in developing and implementing a District sustainability plan. Carolyn Coster has been retained to lead this effort and an RFP is out to solicit a firm to develop a district sustainability plan. Mr. Upton indicated that the FOC Sustainability subcommittee could help with vetting the applicants. The goal is to have a District sustainability plan in place by May or June of 2018. Additional updates were provided and Mr. Upton reviewed a proposed board resolution for a Strategic Energy Management Plan. The FOC agreed that Ms. Coster should be invited to present at the October 12, 2017 FOC meeting.

B. District Budget: *Ms. Krenik (Chair), Mr. Farivar, Mr. Lee, Mr. Sweetmore*

Ms. Krenik reported that she attended the recent budget presentation at the August 30, 2017 Board meeting. The subcommittee has not yet met this year.

C. Bond Oversight: *Mr. Lee (Chair), Ms. Mulvaney*

Mr. Lee reported that there has been no need for this subcommittee to meet.

VIII. Receive and File (Limited Discussion)

A. OPEB Quarterly Earnings Report

B. The Sacramento Bee “How the budget Jerry Brown just signed affects schools, marijuana and child care” published on June 27, 2017

<http://www.sacbee.com/news/politics-government/capitol-alert/article158475329.html>

IX. Public / Committee Comments None

X. Next Meeting: Thursday, October 12, 2017

XI. Adjournment: The meeting adjourned at 8:31 p.m.