



**Financial Oversight Committee Meeting Minutes**  
**Tuesday, March 19, 2024**  
**Time: 6:00 p.m. – 8:00 p.m.**  
**Board Room, SMMUSD District Office**  
**1717 4<sup>th</sup> Street**

**I. Call to Order -- 6:10 p.m.**

Committee Members:

JW Beekman - *Absent*  
Matthew Crawford  
Ryan Chin  
Dillon Christensen - *late 6:24*  
Alex Farivar  
Seth Jacobson - *Absent*  
Michael Kremer – *via Zoom*  
Payal Maniar  
Atul Porwal  
Michael Rotgin  
Jonathan Wong – *via Zoom @ 6:40*

Staff:

Melody Canady  
Gerardo Cruz – (*via Zoom*)  
Kimberley Curry Blue  
Antonio Shelton  
Steve Richardson

Board Liaison:

Jon Kean  
Alicia Mignano (*via Zoom*)  
Stacy Rouse *Absent*

**II. Approval of Agenda – 6:11 p.m.**

A motion was made by Mr. Rotgin and seconded for Approval of FOC agenda.

AYES: Seven (7) (Mr.Chin, Mr. Crawford, Mr. Farivar, Mr. Kremer, Mr. Porwal, Ms. Maniar, Mr. Rotgin)

NOES: None (0)

ABSENT: Two (2) (Mr. Jacobsen)

ABSTAIN: None (0)

**III. Approval of FOC Meeting Minutes – 6:11 p.m.**

February 22, 2024 minutes to be approved at the May meeting. Unavailable for full committee review.

#### **IV. Assistant Superintendent, Business & Fiscal Report: Melody Canady -- 6:13 p.m.**

Melody Canady, Assistant Superintendent of Business and Fiscal Services, deferred reporting to Gerardo Cruz. Gerardo Cruz, Director of Fiscal Services reviewed Measure R Annual Plan. Budget balanced. Staff decreasing in same amount of FTE. Changing to SISC medical plans for district has provided a savings from CALPERS medical plans. Matt Crawford suggested removing zeros (0) from Measure R Parcel Tax chart and removal of funding for one-time purchase of band trailer for the cost of \$200,000. Gerardo Cruz advised that the field on the Parcel Tax chart is part of the ballot and was hesitant to remove the field.

The increase in funding for Physical Education including reduction of Physical Activity Specialists (PAS) by 7.125 FTE. Will add certificated elementary Physical Education (P.E.) teachers for \$725,000 to budget. PAS were funded by Measure R. Steve Richardson, Executive Director of Elementary, presented background information on the reductions and structuring of P.E. teachers and PAS. There are enough Physical Activity Specialists (PAS) to fill the P.E. teacher positions with the obtaining certification. (PAS are classified positions). Alicia Mignano questioned if there will be scheduling changes for elementary students? Requested P.E. be added daily, if possible.

##### Technology

There is a proposed decreased number of maintenance agreements for technology by Measure R. Decrease is due to new staff funded with lower health and welfare benefit costs. Mr. Wong inquired about the wording for funding of technology versus F.T.E.

#### **V. Discussion/Action Items – 6:12 p.m.**

##### **A. 2<sup>nd</sup> Interim Presentation & Report – 6:41 p.m.**

Financials presented for the period of November 1, 2023, through January 31, 2024, with a positive certification. SMMUSD is a Basic Aide district. >50% does not qualify for concentration grants, only supplemental. Only receive the funds for Foster Youth and Free & Reduced populations.

- The largest decrease in revenue is the increase in the Local General Fund Contribution (LGFC) to the Special Education budget.
- 30 % of revenue from the city & local funding. COVID funds in Restrictive Funds account through the 2028-2029 school year.
- Deferred Maintenance Fund – 3%. Covers painting, maintenance, roofing, etc.
- Capital Facility Fund – Developer Facility projection received by 2<sup>nd</sup> Interim reporting period.
- Preliminary Projection cost of SERP at \$1.6 Million. Undetermined effects of SERP on the district. Savings total \$6 Million over 6 years. An overlap of training costs may incur during new hire period.

2<sup>nd</sup> Interim Presentation Attachment may be found at:

[https://drive.google.com/file/d/1opSB20CGF3LI7bh34SdE4I96KbZyfdQ7/view?usp=drive\\_link](https://drive.google.com/file/d/1opSB20CGF3LI7bh34SdE4I96KbZyfdQ7/view?usp=drive_link)

- 2<sup>nd</sup> Interim Report:

[https://drive.google.com/file/d/1pnMu-iQH0Q2V0NaCHEFkk7zRKSFQoYru/view?usp=drive\\_link](https://drive.google.com/file/d/1pnMu-iQH0Q2V0NaCHEFkk7zRKSFQoYru/view?usp=drive_link)

B. Proposed Measure R Annual Plan – 6:13 p.m.

Proposed Annual Plan received. Review of presentation. Link below.

Attachment may be found at:

[https://drive.google.com/file/d/1WZwqhEqSYJ1IG5quH0NY115Szor5Lod/view?usp=drive\\_link](https://drive.google.com/file/d/1WZwqhEqSYJ1IG5quH0NY115Szor5Lod/view?usp=drive_link)

## VI. Ad hoc Subcommittee Reports

A. General Budget Recommendations

*(JW Beekman [absent], Dillon Christensen, Alex Farivar, Atul Porwal, Jonathan Wong)*

Discussed on March 8, 2024.

B. Unfunded Liabilities Budget Recommendations

*(Michael Rotgin, Seth Jacobson, Michael Kremer, Payal Maniar, Jonathan Wong)*

Mr. Rotgin reported. Continued work. Had a productive sub-committee meeting. Making progress on budget.

C. Bond Oversight

*(Michael Kremer, Matthew Crawford, Michael Rotgin, Ryan Chin, Alex Farivar)*

Mr. Kremer reported there are no active changes.

D. Measure R Reporting and Process Review

*(Matthew Crawford, Payal Maniar, Dillon Christensen, Jonathan Wong, Seth Jacobson)*

Mr. Crawford reported the committee will be meeting soon to review information for Gerardo Cruz.

E. Financial Communication and Reporting

*(Atul Porwal, JW Beekman, Seth Jacobson, Payal Maniar, Alex Farivar)*

Mr. Porwal reported the subcommittee has been meeting for the past weeks. Brainstorming for additional initiatives. Can email out to group for ideas for suggestions. Melody Canady suggested connecting this subcommittee with John Isum for more bond information.

F. Nominations

*(Ryan Chin, Dillon Christensen, Michael Kremer, Matthew Crawford, Atul Porwal)*

Mr. Chin reported the press release to be sent to FOC members. Working with staff for student members. Suggested opening applications for candidates to all students, which

differs from current process, maybe offering a credit (academic) to interested students for participating.

**VII. Public Comments**

None

**VIII. Committee Comments**

None

**IX. Next Meeting:**

- Tuesday, May 21, 2024
- Thursday, June 13, 2024
- TBD (July/Aug 2024)\* Please note: This is a Joint Meeting / Study Session with the Board of Education – *SMMUSD Office Board Room, 1717 4<sup>th</sup> Street.*

**X. Adjournment:** The meeting adjourned at 7:54 p.m.