



## SMMUSD Financial Oversight Committee

**Date:** Thursday, January 11, 2024

**Time:** 6:00 pm to 8:00 pm

**Location:** Board Room, SMMUSD District Administrative Offices -  
1717 4<sup>th</sup> Street, Santa Monica, CA 90401

### AGENDA

#### **Public comments:**

Persons wishing to address the Committee regarding an item that is scheduled for this meeting must submit a "Request to Address" card prior to discussion of that item. Persons wishing to address the Committee regarding an item that is not scheduled on this meeting's agenda may speak during the Public Comments section by submitting a "Request to Address" the beginning of the meeting. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

#### **STANDARDS OF BEHAVIOR THAT PROMOTE CIVILITY AT ALL PUBLIC MEETINGS:**

Treat everyone with respect and courtesy.	Keep an open mind and, if merited, allow yourself to be persuaded to change your opinion.
Listen to others respectfully.	Acknowledge dissension as a civic right and as a tool to use to reach the best decisions.
Agree to disagree, and don't make it personal; discuss the issue, not the person.	Accept responsibility and maintain self-control.

#### **Comentarios públicos:**

Las personas que desean dirigirse al Comité sobre algún asunto que está programado para esta reunión, deben de entregar la tarjeta "Solicitud para dirigirse a" antes de que se trate dicho tema. Las personas que deseen dirigirse al Comité sobre un asunto que no está programado en la agenda de esta reunión, pueden hablar durante el período de comentarios públicos al entregar la tarjeta "Solicitud para dirigirse" al inicio de la reunión. Las tarjetas están colocadas en la parte posterior de la sala donde se encuentran todos los materiales relacionados a la reunión. Las tarjetas llenas se deben entregar a la Secretaria de Actas.

#### **NORMAS DE CONDUCTA QUE PROMUEVEN LA CIVILIDAD EN TODAS LAS REUNIONES PÚBLICAS:**

Tratar a todas las personas con respeto y cortesía.	Mantener la mente abierta, y si la ocasión lo amerita, permitir ser persuadido a cambiar de opinión.
Escuchar a los demás de manera respetuosa.	Reconocer el disenso como un derecho cívico y como una herramienta para tomar las mejores decisiones.
Aceptar las diferencias y no tomarlas de forma personal; debatir el asunto, no la persona.	Aceptar la responsabilidad y mantener el autocontrol.

#### **I. Call to Order (5 min)**

#### **II. Approval of Agenda (5 min)**

#### **III. Approval of FOC Meeting Minutes (5 min)** December 6, 2023

#### **IV. Assistant Superintendent, Business and Fiscal Report: Melody Canady (10 min)**

##### **A. Recommendation for new Audit Firm CWDL**

**V. Discussion/Action Items (60 min)**

**A. 1st Interim Report**

Presentation may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=665181&MID=25899>

Attachment may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=665182&MID=25899>

Multi-year Projections may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=665183&MID=25899>

Adopted Budget Review Letter from LACOE may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=665184&MID=25899>

Standardized Account Code Structure (SACS report) may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=665185&MID=25899>

**B. Mid-year report update to FOC Chair by next month's meeting**

**VI. Subcommittee Reports (30 min)**

A. General Budget Recommendations (*Chair Beekman, D. Christansen, A. Farivar, A. Porwal*)

B. Unfunded Liabilities Budget Recommendations (*Chair Rotgin, S. Jacobson, M. Kremer, P. Maniar*)

C. Bond Oversight (*Chair Kremer, M. Crawford, M. Rotgin, R. Chin*)

D. Measure R Reporting and Process Review (*Chair Crawford, P. Maniar, D. Christensen*)

E. Financial Communication and Reporting (*Chair Porwal, JW Beekman, S. Jacobson, P. Maniar*)

F. Nominations (*Chair Chin, D. Christensen*)

**VII. Receive and File (Limited Discussion)**

**A. 2022-23 Annual District & Measures "R," "BB," "ES," "SMS," and "M" Audit Reports**

District Audit report may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=667388&MID=25899>

Measure R audit report may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=667379&MID=25899>

Measure BB audit report may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=667384&MID=25899>

Measure ES audit report may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=667386&MID=25899>

Measure SMS audit report may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=667378&MID=25899>

Measure M audit report may be found at:

<https://simbli.eboardsolutions.com/Meetings/Attachment.aspx?S=36030435&AID=667382&MID=25899>

**VIII. Public Comments**

A. Public Comments is the time when members of the audience may address the Committee on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Chair may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Committee members may not engage in discussion of issues raised during "XIII. Public Comments" except to ask clarifying questions, make a brief announcement; make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Committee exceeds the time limit, additional time will be allowed at the discretion of the Chair.

## **IX. Committee Comments**

### **X. Next Meeting:**

- Thursday, February 22, 2024
- Tuesday, March 19, 2024 – Malibu
- Tuesday, May 21, 2024
- Thursday, June 13, 2024
- TBD (July/Aug 2024) \* Please note: This is a Joint Meeting / Study Session with the Board of Education – *SMMUSD Office Board Room, 1717 4<sup>th</sup> Street.*

## **XI. Adjournment**

**Future Meetings will be held monthly in the Board Room at the District's Administrative Offices, 1717 4th Street, Santa Monica, California, unless otherwise noted.**

*In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the meeting room, to access written documents being discussed at the meeting, or to otherwise participate at the meetings, please contact the Office of Assistant Superintendent, Business and Fiscal Services at 310-450-8338 for assistance. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the meeting and to provide required accommodations, auxiliary aids or services.*