



BOARD OF EDUCATION MEETING MINUTES – MEETING FORMAT “B”

June 29, 2017

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on **Thursday, June 29, 2017**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:10 p.m. in the Board Conference Room at the District Offices. At 4:11 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 6:20 p.m. in the Board Room.

CLOSED SESSION (4:00-5:30 p.m.)

I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

II. CLOSED SESSION (90 minutes)

- Education Code §35146 and §48918(c) (25)
PUPIL HEARING
 - Agenda Item No. A.42
- Government Code §54956.8 (20)
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 1818-1842 4th Street, Santa Monica CA 90405
Agency Negotiator: Dr. Ben Drati
Negotiating Parties: Santa Monica – Malibu Unified School District (SMMUSD), City of Santa Monica
Under Negotiation: Price and terms of payment
 - Property: 1515 Maple Street, Santa Monica, CA 90405
Agency Negotiator: Dr. Ben Drati
Negotiating Parties: Santa Monica – Malibu Unified School District (SMMUSD), Christian Church Pacific Southwest Region
Under Negotiation: Price and terms of payment
- Government Code §54957 (10)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
 - *In closed session, the Board took action to accept the Superintendent’s recommendation to immediately dismiss a permanent classified employee, identified by # XD 3249832, pursuant to Education Code Sections 45302, 45304, and Personnel Commission Rule 14.1, effective June 9, 2017; and directed the Superintendent or designee to notify the Director of Classified Personnel of the Board’s action.*
The roll call vote was as follows:
Ayes: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
Nays: 0
Absences: 1 (Foster)
 - *In closed session, the Board took action to accept the Superintendent’s recommendation to immediately dismiss a permanent classified employee, identified by # BW 9173450, pursuant to Education Code Sections 45302, 45304, and Personnel Commission Rule 14.1, effective*

June 9, 2017; and directed the Superintendent or designee to notify the Director of Classified Personnel of the Board's action
 The roll call vote was as follows:
 Ayes: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
 Nays: 0
 Absences: 1 (Foster)

- Government Code §54957 (5)
 PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
 - Title: Assistant Superintendent, Fiscal and Business Services
- Government Code §54957 (15)
 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - Title: Superintendent
- Government Code §54957.6 (30)
 CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representative: Dr. Ben Drati
 Employee Organizations: SEIU
 DISCUSSION CONCERNING EMPLOYMENT AGREEMENT FOR UNREPRESENTED EMPLOYEE
 - Agency designated representative: Laurie Lieberman
 Unrepresented Representative: Assistant Superintendent, Fiscal and Business Services

OPEN SESSION (5:30 p.m.)

6:20 pm

III. CALL TO ORDER
A. Roll Call

Board of Education Members

Laurie Lieberman – President	Craig Foster – <i>absent</i>
Richard Tahvildaran-Jesswein – Vice President	Jon Kean
Maria Leon-Vazquez	Ralph Mechur
Oscar de la Torre	

B. Pledge of Allegiance
Led by Mr. Kean

IV. APPROVAL OF THE AGENDA

It was moved by Dr. Tahvildaran-Jesswein, seconded by Ms. Leon-Vazquez, and voted 6/0 (Mr. foster was absent) to approve the agenda, with a correction to item No. A.34. Staff pulled Item No. S.01 and A.41.

V. APPROVAL OF MINUTES

A.01 May 30, 2017 1
 June 1, 2017
 June 13, 2017

6:25 pm

VI. BOARD OF EDUCATION – COMMENDATIONS/RECOGNITIONS (10 minutes)

- **Janece Maez – Outgoing Associate Superintendent, Business and Fiscal Services / CFO** (10)
Superintendent Drati and the board members shared their gratitude for Ms. Maez's commitment, hard work, integrity, and passion for the district during these past ten years, whether it was balancing the budget, educating them on school district finance, guiding them through facilities issues, or overseeing many other departments. The board presented her with a plaque. Ms. Maez expressed her appreciation for working in our district.

VII. CONSENT CALENDAR (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

Curriculum and Instruction

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A.04	Conference and Travel Approval / Ratification	5-7
A.05	Head Start Collaboration with the Los Angeles Office of Education (LACOE).....	8
A.06	Approval of Special Education Contracts – 2016-2017	9-11

Business and Fiscal

A.07	Award of Purchase Orders – 2016-2017	12-12e
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A.09	Acceptance of Gifts – 2016/2017	14-15
A.10	Review Contract – School Services of California, Inc.....	16
A.11	Award of Flooring Materials to KYA Services, LLC – Bid #16.01 – Year Three of a Five-Year Contract and to Standardize Carpet Specifications to Meet Collaborative for High Performance Schools (CHPS) Sustainable Criteria.....	17-18
A.12	Award of RFP #16.08 – Districtwide Vending Machines to First Class Vending – Year Two of a Five-Year Service Contract.....	19
A.13	Award of Elevator Services – Quote 2016.10 to Total Access Elevator – Year Two of a Five-Year Contract	20
A.14	Award of Waste Management Contract to Waste Management of California, Inc. – Bid #16.07 – Year Three of a Five-Year Contract	21
A.15	Award of Musical Instrument Repair Districtwide to Los Angeles Violin Shop and Santa Monica Music Center – Quote #2016.01 – Year Two of a Five-Year Contract	22
A.16	Award of Contract to Heritage Window Coverings, Inc. for Interior Window Roller Shades Districtwide – Bid #16.09R – Year Three of a Five-Year Contract	23
A.17	Award of Contract to Western Specialty Contractors for Deck Roof Restoration at Muir Elementary School – Bid #17.17	24
A.18	Award of Integrated Pest Management Program Services – Quote 2016.09 to IPM Tech – Year Two of a Five-Year Contract	25

Facilities Improvement Projects

A.19	Authorization to use General Services Administration (GSA) Contract – Fire and Security Services – Simplex Grinnell.....	26
A.20	Authorization to Use Savanna School District Piggyback Bid – Purchase, Lease, Relocation, Dismantling, and Removal of Division of the State Architect (DSA) Approved Portable Buildings – Elite Modular Leasing & Sales, Inc.....	27
A.21	Award of Agreement – Technology Move Management Services – Olympic High School – Modernization project and Malibu High School – Campus Improvement Project – Direct Source Communications – Measure BB.....	28
A.22	Award of Agreement – Technology Move Management Services – Roosevelt Elementary School, Webster Elementary School, Grant Elementary School, and Rogers Elementary School – Windows, Paint, Floors, and Doors Projects – Direct Source Communications – Measure ES.....	29

A.23	Award of Contract – Edison Language Academy – Acoustical Consulting Services for CHPS Certification – Veneklason Associates – Measure BB	30
A.24	Amendment to Agreement – Architectural Services – John Adams Middle School – Performing Arts Complex Project – NAC Architecture – Measure ES	31
A.25	Amendment to Agreement – Architectural Services – John Adams Middle School – HVAC Project – NAC Architecture – Measure ES	32
A.26	Award of Contract – Lincoln Middle School – Field Replacement Project – Bid #17.13.ES.R1 – Angeles Contractor, Inc. – Measure ES	33
A.27	Award of Agreement – Inspector of Record Services – Lincoln Middle School – Track and Field Replacement Project – Sandy Pringle Associates – Measure ES	34
A.28	Amendment to Agreement – Architectural Services – Malibu Middle and High School – Campus Improvements Project – HMC Architects – Measure BB.....	35-36
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A.30	Accept Work as Completed – Multiple Purchase Orders – Various Projects – Measures BB & ES.....	39
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A.32	Amendment to Agreement – Geotechnical and Material Testing Services – Santa Monica High School – Sealy Field Project – Leighton Consulting, Inc. – Measure ES	41
A.33	Amendment to Agreement – Architectural Services – John Adams Middle School – Performing Arts Complex Project – NAC Architecture – Measure ES	42
A.34	Award of Contract – Professional Geotechnical Observation and Lab of Record Services – Lincoln Middle School – Track & Field Replacement Project – Leighton Consulting, Inc. – Measure ES.....	43
A.35	Award of Contract – Juan Cabrillo Preschool Project – EasyTurf – Measure ES	44

Personnel

A.36	Certificated Personnel – Elections, Separations.....	45-53
A.37	Classified Personnel – Merit	54-62
A.38	Classified Personnel – Non-Merit.....	63-64
A.39	Special Service Employees.....	65
A.40	Student Teaching Agreement – California State University – Northridge	66
A.41	Administrative Appointment	67
	<i>Assistant Superintendent, Business and Fiscal Services</i>	

General

A.42	Expulsion of Student (B/D 09/09/2002)	68
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IX. STUDY SESSION (20 min)

These items are staff presentations and/or updates to the Board of Education.

S.01	Special Education Program Offerings (20)	69-69j
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*Pulled
by staffed*

6:48 pm

*Pulled
by staffed*

DISCUSSION and MAJOR Items

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations.

X. DISCUSSION ITEMS (135 mins)

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

6:50 pm
& 7:25pm

D.01 Consider Revising BP and AR 3311 – Bids and Adopting:
BP and AR 3311.1 – Uniform Public Construction Cost
Accounting Procedures; AR 3311.2 – Lease-Leaseback
Contracts; AR 3311.3 – Design Build Contracts; AR 3311.4 –
Procurement of Technological Equipment (60).....70-72k

7:57 pm

D.02 Partnership with City of Santa Monica to Construct Multi-purpose
Field/Parking at the Civic Center (45).....73-73a

XIII. MAJOR ACTION ITEMS (35 minutes)

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

7:15 pm

A.43 Adopt Local Control Accountability Plan (LCAP) – 2017-18 (5).....74

7:16 pm

A.44 Adopt General Fund Budget for 2017-18 (5).....75-90

8:49 pm

A.45 Adopt Measure R Parcel Tax 2017-18 Annual Plan (5).....91

8:52 pm

A.46 Adopt Resolution No. 16-39 – Findings and Adoption of the
Subsequent Mitigated Negative Declaration and Revised
Mitigation Monitoring and Reporting program and Approval of
the Changed Lincoln Middle School Replacement of Building C,
Modernization and Site Improvements Project (10).....92-95

8:59 pm

A.47 Adopt Resolution No. 16-40 – Determining that the Installation and
Operation of Field Lighting on the Softball and Baseball Fields
at Santa Monica high School is Categorically Exempt from
the California Environmental Quality Act, Approving the
Project, and Directing the Filing of Notice of Exemption (10).....96-99

XI. INFORMATIONAL ITEMS (0 minutes)

9:02 pm

These items are submitted for the public record for information. These items do not require discussion nor action.

I.01 Revision of AR 6112 – School Day100-102

XII. GENERAL PUBLIC COMMENTS

9:02 pm

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda (the following rules apply to both general public comments as well as comments about a specific agenda item). The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. Individual members of the public who submit a public speaking card prior to the Board hearing an agenda item or general public comments shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item, depending on the number of speakers. If there are ten or more speakers on an agenda or nonagenda item, the Board shall limit the allowed time to two (2) minutes per speaker. Individual speakers who submit a public speaking card after the Board begins to hear an agenda item or general public comments shall be allowed one (1) minute to address the Board. A public speaker may yield his/her time to another speaker, but must be present when his/her name is called. The donor would then give up his/her opportunity to speak. The public speaker who receives the donated minutes shall speak for no more than four (4) minutes maximum. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Individuals represented by a common point of view may be asked to select one individual to speak for the group. The president may, at his/her discretion, allow five (5) minutes for those who are serving as a spokesperson for a group or organization.

- *Duhn Mae and Jill Hawkins addressed the board regarding health concerns they shared for district students.*

XIII. BOARD MEMBER ITEMS

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XIV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

9:11 pm **XV. BOARD MEMBER COMMENTS**

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

- *Dr. Tahvildaran-Jesswein introduced his public policy students in the audience, who will be helping to research intendent study physical education.*

XVI. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XVII. CONTINUATION OF CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

XVIII. ADJOURNMENT

It was moved by Mr. Mechur, seconded by Ms. Leon-Vazquez, and voted 6/0 (Mr. Foster was absent) to return to closed session at 9:12 p.m. Closed session adjourned at 10:00 p.m. The next meeting is a regular meeting scheduled for **Wednesday, July 19, 2017**, at the district office: 1651 16th Street, Santa Monica, CA.

Approved: 7-19-17


Vice President


Superintendent

Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing. Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2016-17
Closed Session begins at 4:30pm Public Meetings begin at 5:30pm

Meeting Date	Meeting Location	Meeting Format			Additional Notes
		"A" Format	"B" Format	Hybrid of "A" & "B"	
7/20/16 (W)	DO			X	
8/10/16 (W)	DO			X	
8/24/16 (W)	DO				Special Meeting: Retreat
9/1/16 (Th)	DO	X			
9/20/16 (T)	SMC				Special Mtg: Joint Mtg w/ SMC
9/22/16 (Th)	DO		X		
10/4/16 (T)	DO				Special Closed Session
10/6/16 (Th)	M	X			
10/15-16 (S-S)	DO				Special Closed Session
10/20/16 (Th)	DO		X		
10/27/16 (Th)	SBUSD			X	Special Meeting
11/3/16 (Th)	M	X			
11/17/16 (Th)	DO		X		
11/28/16 (M)	DO				Special Meeting
12/13/16 (T)	DO				Special Meeting: Retreat
12/15/16 (Th)	DO			X	
1/12/17 (Th)	DO				Special Meeting: Retreat
1/19/17 (Th)	DO			X	
1/24/17 (T)	DO				Special Meeting: Budget Wrkshp
2/2/17 (Th)	M	X			
2/16/17 (Th)	DO		X		
3/2/17 (Th)	DO	X			
3/7/17 (T)	DO				Special Meeting
3/16/17 (Th)	M		X		
3/23/17 (Th)	DO				Special Meeting: Budget Wrkshp
3/30/17 (Th)	DO				Special Meeting: Retreat
4/20/17 (Th)	DO			X	
5/4/17 (Th)	M	X			
5/18/17 (Th)	DO		X		
6/1/17 (Th)	DO	X			
6/13/17 (T)	DO				Special Meeting: Retreat
6/22/17 (Th)	DO				Special Meeting: Public Hearings
6/29/17 (Th)	DO		X		

District Office (DO): 1651 16th Street, Santa Monica
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu

Meeting Format Structures:

Meeting "A"	Meeting "B"	Hybrid of "A" and "B"
1. Closed Session 2. Commendations/Recognitions 3. Study Session 4. Communications 5. Executive Staff Reports 6. Consent Calendar 7. General Public Comments <i>(max. 30 minutes)</i> 8. Discussion Items (as needed) 9. Major Items 10. Continuation of General Public Comments (if needed)	1. Closed Session 2. Consent Calendar 3. Study Session 4. Discussion Items 5. Major Items (as needed) 6. General Public Comments	1. Closed Session 2. Commendations/Recognitions 3. Study Session 4. Communications 5. Executive Staff Reports 6. Consent Calendar 7. General Public Comments <i>(max. 30 minutes)</i> 8. Discussion Items 9. Major Items 10. Continuation of General Public Comments (if needed)

TO: BOARD OF EDUCATION
FROM: BEN DRATI
RE: APPROVAL OF MINUTES

ACTION
06/29/17

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

May 30, 2017
June 1, 2017
June 13, 2017

May 30, 2017:

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. de la Torre
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

June 1, 2017:

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Dr. Tahvildaran-Jesswein
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

June 13, 2017:

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Kean
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / TERRY DELORIA / JANECE L. MAEZ / CAREY UPTON /
STEVE MASSETI

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2016-17 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
NONE			

Contractor/ Contract Dates	Description	Site	Funding
Robert Gilliam The Artist Collective 02/02/17-03/02/17 Not to exceed: \$600	6 student dance workshop days for 2 classrooms, grades 5 & 6.	SMASH	01-90830-0-17000- 10000-5802-009-4090 (Ed Foundation)
InnovateEd LLC 08/01/17 - 06/30/18 Not to Exceed: \$144,000	To further develop district-wide capacity to implement a coherent instructional program aligned with the goals of the district strategic plan.	Educational Services	01-00000-0-00000- 71500-5802-020-1200
P.S. Arts 08/23/17 – 06/18/18 Not to Exceed: \$625,938	Continuation of visual and performing arts education for all elementary (TK-5) students and Preschool students (at two sites). Vendor will provide 30 weeks of arts instruction time with students. Teaching artist focus on the accepted best practices in arts education and classroom instruction.	Educational Services	01-00020-0-11100- 10000-5802-030-1300 (SMMEF)
Atkinson, Andelson, Loya, Ruud & Romo 7/1/17 – 6/30/20 Not to exceed hourly amounts as follows: \$280-305 (senior partners) \$260-285 (partners & senior counsel) \$255-275 (senior associates) \$230-245 (associates) \$200 (non-legal consultants) \$155-165 (senior paralegals/law clerks) \$150-160 (paralegals/ legal assistants)	Legal Services for Human Resources and Special Education	Human Resources & Special Education	01-00000-0-00000- 74000-5820-026-1250 (Human Resources) 01-65000-0-57500- 11900-5820-043-1400 (Special Education)

Dannis Woliver Kelley (DWK) – Jonathan Pearl 7/1/17 – 6/30/18 Not to exceed hourly amounts as follows: \$225-310 (shareholders, special counsel & counsel) \$185-225 (associates) \$120-140 (paralegals & law clerks)	Facilitation of Interest-Based Bargaining (IBB)	Human Resources	01-00000-0-00000- 74000-5820-026-1250
S.T.A.R. Inc. 08/22/17 – 06/08/18 Not to Exceed: \$45,000	Teach science to K-5; lesson plans; materials; 1 assembly; support from STAR Science Department	Grant Elementary	01-00021-0-11100- 10000-5802-003-4030
S.T.A.R. Inc. 8/31/17-6/1/18 Not to exceed: \$33,605	To provide supplemental science classes to all students K-5 (11 - 45 minute classes to K-2 & 11 60 minute classes to 3 -5)	Franklin Elementary	01-00021-0-11100- 10000-5802-002-4020

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION
 FROM: BEN DRATI / TERRY DELORIA
 RE: OVERNIGHT FIELD TRIP(S) 2016-2017

ACTION/CONSENT
 06/29/17

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2016-2017 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/ Teacher	Cost/ Funding Source	Subject	Purpose Of Field Trip
Grant 5 th Grade 110 Students	Pali Institute Running Springs, CA 2/14/18-2/16/18	J. Fullwood/ S. Croft / T. Kooy / N. Warren / S. Smith / SPED	\$38,500.00 Total for all students; paid for through parent donations and fundraising	Science	Outdoor science camp for our 5 th grade students

MOTION MADE BY: Dr. Tahvildaran-Jesswein
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
 NOES: 0
 ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL / RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BURTON, Lisa</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	PC LLL Training Downey, CA June 8, 2017	\$20
<u>DRATI, Ben</u> District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent.	May Revision Workshop Camarillo, CA May 19, 2017	\$165
<u>GONZALEZ-CASTILLO, Irene</u> Educational Services 01-42030-0-47600-10000-5220-035-1300 General Fund- Resource: Title III-LEP	Federal Program Monitoring Workshop Downey, CA June 1, 2017	\$80
<u>HO, Pat</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	ASCS Region 15 CBO & HR Joint Meeting Monrovia, CA June 9, 2017	\$25
<u>HO, Pat</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Annual School Finance and Management Conference Garden Grove, CA July 14, 2017	\$250
<u>HOBKIRK, Carl</u> Santa Monica High 01-90150-0-11100-10000-5220-015-4150 General Fund- Resource: Reimbursed by PTA	AP Summer Institute in World History San Gabriel, CA July 17- 20, 2017	\$750
<u>JIMENEZ, Jaime</u> Santa Monica High 01-90150-0-11100-10000-5220-015-4150 General Fund- Resource: Reimbursed by PTA	AP Summer Institute Rolling Hills Estates, CA August 7 – 10, 2017	\$755

<u>LARIOS, Carmen</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	End of Year Closing - General Ledger Session Downey, CA May 19, 2017	\$30 Mileage Only
<u>SMITH, Cynthia</u> Malibu High 01-00010-0-11100-27000-5220-010-4100 General Fund- Resource: Formula	CSET Test Prep Courses Online June 5 – 30, 2017	\$220
<u>TIBBITTS, Keith</u> Santa Monica High 01-90120-0-11100-10000-5220-015-4150 General Fund- Resource: Gifts	Project Lead the Way Pomona, CA June 18 – 30, 2017	\$3,900

Adjustments		
<i>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</i>		
<u>FREI, Jeanne</u> McKinley Elementary 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	SI Theory in School-Based Practice Costa Mesa, CA May 18, 2017	\$50 PLUS AN OVERAGE OF \$52.43
<u>LARIOS, Carmen</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Excelling as a Manager or Supervisor Santa Monica, CA May 18, 2017	\$135 PLUS AN OVERAGE OF \$37.69

Group Conference and Travel: In-State		
<i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>DAHM, Katie</u> <u>+2 Additional Staff</u> Malibu High 01-00010-0-11100-27000-5220-010-4100 General Fund- Resource: Formula	CSU Counselor Conference Pasadena, CA September 19, 2017	\$350
<u>DRATI, Ben</u> <u>+3 Additional Staff</u> District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	Call Labor Management Initiative 2017 Summer Institute San Diego, CA June 19 – 21, 2017	\$2,800
<u>DRATI, Ben</u> <u>+7 Additional Staff</u> District Office 01-00000-0-00000-71100-5220-020-1200 General Fund- Function: Board	CSBA 2017 Annual Education & Conference San Diego, CA November 30 – December 2, 2017	\$9,500
<u>HONDA, Julie</u> <u>MEJIA, Rosa</u> Santa Monica High 01-00010-0-11100-10000-5220-015-4150 General Fund- Resource: Formula	University of California Counselor Conference Los Angeles, CA September 8, 2017	\$120

<u>HONDA, Julie</u> <u>+2 Additional Staff</u> Santa Monica High 01-00010-0-11100-10000-5220-015-4150 General Fund- Resource: Formula	2017 High School Counselor Conference CSU Pasadena, CA September 17, 2017	\$255
<u>KROGMAN, Allyson</u> <u>+2 Additional Staff</u> Educational Services/Edison 01-90180-0-11100-10000-5220-030-1300 General Fund- Resource: RGK Foundation	Collaborative Intensive at Temescal Canyon Pacific Palisades, CA February 9 – 10, 2017	\$650 +2 SUBS
<u>KUNKEL, Fereshteh</u> <u>CATANZANO, Linda</u> Muir Elementary 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	PECS level 1 Irvine, CA July 27 – 28, 2017	\$800
<u>ORUM, Lori</u> <u>+2 Additional Staff</u> Edison Elementary 01-00021-0-11100-10000-5220-001-1501 01-30100-0-11100-10000-5220-001-1501 General Fund- Resource: SMMEF/Title I Basic	School Garden Teacher Training Occidental, CA June 26 – 30, 2017	\$3,000

Out-of-State Conferences: Individual

<u>BROWN, Roosevelt</u> Maintenance & Operations 01-81500-0-00000-81100-5220-061-2602 General Fund- Resource: Ongoing & Major Maint	RTM School Planning & Facilities Congress Dallas, TX May 7 – 8, 2017	\$800
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Out-of-State Conferences: Group

<u>ROMAN, Bertha</u> <u>HYNDING, Sheri</u> Educational Services 01-90120-0-19100-10000-5220-030-1300 General Fund- Resource: Gifts	ISTE 2017 International Society Tech San Antonio, TX June 25-28, 2017	\$5,000
<u>HOWARD, Courtney</u> <u>KERKOTCHIAN, Sylvia</u> Rogers Elementary 01-30100-0-11100-10000-5220-006-4060 General Fund- Resource: Title I Basic	Reader's Workshop Summer Institute New York, NY August 7 - 11, 2017	\$6,000

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

6/29/17

FROM: BEN DRATI / TERRY DELORIA / JANICE ONAMI

RE: HEAD START COLLABORATION WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE)

RECOMMENDATION NO. A.05

It is recommended that the Board of Education authorizes the budget increase of Cost of Living Adjustment (COLA) funds to the Head Start program. This agreement is to be executed between Los Angeles County Office of Education (LACOE), and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay the Santa Monica-Malibu District Child Development Fund a 1% percent increase. This increase will be effective July 1, 2017.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: yes

Account Number: 12-52101-0-00000-00000-8285-000-0000 HS COLA

COMMENT: Funds will be used for salaries and benefits for FY 2017-18.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / TERRY DELORIA / PAMELA KAZEE

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2016-2017

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2016/2017 as follows:

NPS

2016/2017 Budget 01-65000-0-57500-11800-5125-043-1400

2016/2017 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed
THG West	8158327738	Ed, Transp, Counsl	23-SPED17079	\$800
Heritage School	1192825203	Basic Ed, Room & Board, MH	24-SPED17077	\$8,532

Amount Budgeted NPS 16/17		\$ 1,060,000
Amount Budgeted Mental Health Services 16/17		\$ 1,155,000
Total Budgeted		\$ 2,215,000
Prior Board Authorization as of 6/1/2017		\$ 2,239,046
	Balance	\$ -24,046
Positive Adjustment (See Below)		\$ 21,489
		\$ -2,607
Total Amount for these Contracts		\$ 9,332
	Balance	\$ -11,939

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
NPS Budget 01-65120-0-57500-31400-5890-043-1400					
There has been a reduction in authorized expenditures of NPS contracts for FY 2016/2017 in the amount of \$573,460 as of 6/1/2017.					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Vista School	NPS	12-SPED17051	R	\$21,439	Exit NPS

NPA

2016/2017 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed
Mediscan	Various	OT/COTA	2-SPED17007	\$8,863

Amount Budgeted NPA 16/17		\$ 840,000
Prior Board Authorization as of 6/1/2017		\$ 849,985
	Balance	\$ -9,985
Positive Adjustment (See Below)		\$ 0
		\$ -9,985
Total Amount for these Contracts		\$ 8,863
	Balance	\$ -18,848

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPA contracts for FY 2016/2017 in the amount of \$58,584 as of 6/1/2017.					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2016/2017 Budget 01-65000-0-57500-11900-5802-043-1400

2016/2017 Budget 01-33100-0-57500-11900-5802-044-1400

Instructional Consultant	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 16/17		\$ 157,000
Amount Budgeted Instructional Consultants (33100) 16/17		\$ 0
Total Budgeted		\$ 157,000
Prior Board Authorization as of 6/1/2017		\$ 163,464
	Balance	\$ -6,464
Positive Adjustment (See Below)		\$ 0
		\$ -6,464
Total Amount for these Contracts		\$ 0
	Balance	\$ -6,464

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
Instructional Consultants Budget 01-33100-0-57500-11900-5802-044-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2016/2017 in the amount of \$0 as of 6/1/2017.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2016/2017 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSIN	Service Description	Contract Number	Cost Not to Exceed
Taxi! Taxi!	3667966830	Transportation (taxi)	83-SPED17158	\$350
West Shield Adolescent Services	1174632063	Escort Transportation to RTC	85-SPED17161	\$4,350
Parent Reimbursement	1103200503	Transportation & Educational costs	47-SPED17097	\$146
Taxi! Taxi!	6090899343	Transportation (taxi)	54-SPED17120	\$630
West Shield Adolescent Services	5145847762	Escort Transportation - Youth Care	84-SPED17159	\$4,850
Taxi! Taxi!	9145849781	Transportation (taxi)	78-SPED17152	\$1,540

Amount Budgeted Non-Instructional Consultants 16/17		\$ 322,000
Prior Board Authorization as of 6/1/2017		\$ 325,578
	Balance	\$ -13,528
Positive Adjustment (See Below)		\$ 0
		\$ -13,528
Total Amount for these Contracts		\$ 11,866
	Balance	\$ -25,394

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2016/2017 in the amount of \$18,330 as of 6/1/2017.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

LEA

2016/2017 Budget 01-56400-0-00000-39000-5802-043-1400

2016/2017 Budget 01-56400-0-00000-39000-5890-043-1400

LEA Consultant	# of students	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 16/17		\$	30,000
Amount Budgeted Instructional Consultants (5890) 16/17		\$	70,000
Total Budgeted		\$	100,000
Prior Board Authorization as of 6/1/2017		\$	87,000
	Balance	\$	13,000
Positive Adjustment (See Below)		\$	0
		\$	13,000
Total Amount for these Contracts		\$	0
	Balance	\$	13,000

Adjustment					
LEA Budget 01-56400-0-00000-39000-5802-043-1400					
LEA Budget 01-56400-0-00000-39000-5890-043-1400					
There has been a reduction in authorized expenditures of LEA contracts for FY 2016/2017 in the amount of \$0 as of 6/1/2017.					
LEA Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ

RE: AWARD OF PURCHASE ORDERS – 2016-17

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 25, 2017, through June 21, 2017, for fiscal year 2016-17.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 29, 2017

PAGE 1

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
180363	A & R WHOLESALE DISTRIBUTORS	GROCERIES AND SNACK ITEMS	FOOD SERVICES	9,000.00	F
180183	A Z BUS SALES INC	Open order for repairs	TRANSPORTATION	1,000.00	U
180039	AAHS ENGRAVING	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	500.00	U
180186	AAHS ENGRAVING	PLAQUE FOR FOC MEMBER	BUSINESS SERVICES	81.94	U
180392	ADORAMA INC.	Supplies for Barnum Hall	THEATER OPERATIONS&FACILITY PR	152.49	R
180416	ADVANCED BATTERY SYSTEMS	Parts - Cart S1/ Grounds Dept.	TRANSPORTATION	993.42	U
180398	AIR TEMPERATURE INC.	EDISON FREEZER/FRIDGE REPAIRS	FOOD SERVICES	1,285.73	F
180134	AL THORNES DISCING SERVICE	PROPOSAL FOR WEED ABATEMENT	GROUNDS MAINTENANCE	7,925.00	R
180413	ALL STAR GLASS	Glass Repairs - Bus #18 Sp. Ed	TRANSPORTATION	295.00	U
180293	ATLAS BACKFLOW	BACKFLOW REPLACE JAMS AUD.	FACILITY MAINTENANCE	1,530.00	R
179987	B & H PHOTO VIDEO	Power supply cords	THEATER OPERATIONS&FACILITY PR	184.27	R
180430	B & H PHOTO VIDEO	PORTABLE EXTERNAL HARD DRIVE	EDISON ELEMENTARY SCHOOL	166.71	U
179795	BARNES & NOBLE/SANTA MONICA	CHARACTER BOOKS	WILL ROGERS ELEMENTARY SCHOOL	2,500.00	R
180296	BARNES & NOBLE/SANTA MONICA	PROFESSIONAL DEVELOPMENT BOOKS	EDISON ELEMENTARY SCHOOL	313.20	U
180337	BARNES & NOBLE/SANTA MONICA	NOVELS FOR IISS SUMMER SCHOOL	CURRICULUM AND IMC	350.65	U
180313	BLANCHARD, CECILE	REIMBURSEMENT/INST SUP	JOHN ADAMS MIDDLE SCHOOL	163.97	R
180369	BOURGET BROS	GENERAL SUPPLIES & MATERIALS	GROUNDS MAINTENANCE	1,000.00	R
180151	BSN SPORTS/SPORT SUPPLY GROUP	ATHLETIC ACCESSORIES - SAMHOHI	THEATER OPERATIONS&FACILITY PR	8,353.19	U
180152	BSN SPORTS/SPORT SUPPLY GROUP	WALL PADS FOR GYM	THEATER OPERATIONS&FACILITY PR	2,406.92	U
180308	CAMPUS IMAGE INC.	INSTRUMENTAL MUSIC PHOTOS/GIFT	JOHN ADAMS MIDDLE SCHOOL	220.00	R
180309	CAMPUS IMAGE INC.	CHORAL GROUP PHOTOS/GIFT	JOHN ADAMS MIDDLE SCHOOL	550.00	R
180158	CANON SOLUTIONS AMERICA INC	CANON COPIER IR4551i SERIES	SMASH SCHOOL	6,516.96	U
180415	CARRILLO, STEVEN	Reimbursement - Steven C.	TRANSPORTATION	75.00	U
180182	CAVITO, CLAUDIA	PALI CAMP REIMBURSEMENT	WILL ROGERS ELEMENTARY SCHOOL	188.00	R
179893	CENTER FOR RESPONSIVE SCHOOLS	PROFESSIONAL DEVELOPMENT	CURRICULUM AND IMC	4,972.50	U
180275	CENTER FOR RESPONSIVE SCHOOLS	TEACHER TRAINING MATERIALS	CURRICULUM AND IMC	2,793.26	U
180292	CENTER FOR RESPONSIVE SCHOOLS	PROFESSIONAL DEVELOPMENT	CURRICULUM AND IMC	21,000.00	U
180432	CENTER FOR THE COLLABORATIVE	LITERACY SUPPORT SET	WILL ROGERS ELEMENTARY SCHOOL	239.60	R
180195	CHEFS TOYS	REACH IN REFRIGERATOR/FRANKLIN	FOOD SERVICES	3,685.34	R
180344	CITY OF MALIBU	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	280.00	U
180180	CITY OF SANTA MONICA FIRE DEPT	SMFD OPERATING PERMITS	FACILITY MAINTENANCE	9,524.89	R
180171	CLEAN DIESEL SPECIALISTS	Bus Repairs/#23 Transport.	TRANSPORTATION	682.29	U
180409	CLEAN DIESEL SPECIALISTS	Open order for bus repairs	TRANSPORTATION	3,749.00	U
180410	CLEAN DIESEL SPECIALISTS	Bus Repairs #7	TRANSPORTATION	721.53	U
180304	COASTAL ENTERPRISES	SUPPLIES	SANTA MONICA HIGH SCHOOL	1,202.38	U
180154	COLLEGE BOARD, THE	Membership for 2016-2017	CURRICULUM AND IMC	325.00	U
180203	COMPLETE OFFICE OF CA	OFFICE SUPPLIES	FACILITY MAINTENANCE	200.00	R
180255	COOL, MICHAEL	CLASS EMPLOYEES CELEBRATION	PERSONNEL COMMISSION	450.00	U
180252	CORDES, AMY	ENTRANCE FEES - FIELD TRIP	GRANT ELEMENTARY SCHOOL	208.00	R
180205	CREW PROTECTION INC	FIRE WATCH SERVICES	FACILITY MAINTENANCE	10,000.00	R
180424	CREW PROTECTION INC	FIRE WATCH SERVICES FRANKLIN	FACILITY MAINTENANCE	15,000.00	R
180290	CRUZ, CONNY SANTA	SNACK FOOD FOR VIKES INN	SAMOHI STUDENT STORE	744.08	U
180124	CULVER NEWLIN	LUNCH TABLES	CABRILLO ELEMENTARY SCHOOL	2,029.58	R
180370	CUTTING EDGE FORMULATIONS INC	GROUNDS SUPPLIES & MATERIALS	GROUNDS MAINTENANCE	2,000.00	R
180145	DAILY JOURNAL CORPORATION	NOTICE OF PUBLIC HRG - BUDGET	BUSINESS SERVICES	250.00	U
180355	DANIELS TIRE SERVICE	Maint. - Tire Purchase	TRANSPORTATION	1,363.58	U
180433	DE GALLO, JACQUELINE F.	K,1,2 MUSIC TEACHER-INCREASE	EDISON ELEMENTARY SCHOOL	3,200.00	U
180204	DELORIA, TERRY	REIMBURSEMENT FOR SUPPLIES	CURRICULUM AND IMC	261.18	U
180338	DELORIA, TERRY	REIMBURSEMENT FOR YC SUPPLIES	CURRICULUM AND IMC	687.85	U

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 29, 2017

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
180169	DEMCO INC	library supplies	JOHN MUIR ELEMENTARY SCHOOL	93.90	R
180175	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CDC: CCTR	233.89	CD
178678	EBS CO SUBSCRIPTION SERVICES	RENEWAL OF LIBRARY MAGAZINES	WEBSTER ELEMENTARY SCHOOL	61.90	R
180366	ENVIRON INTERNATIONAL CORP.	ENVIRONMENTAL REMEDIATION SVCS	BUSINESS SERVICES	40,000.00	D
180233	ESPINOSA, CHRISTINA	TUITION REIMBURSE EXP/ST. ANNE	SAINT ANNE'S PRIVATE SCHOOL	1,536.00	R
180178	EZ FLEX LLC	MATT HOOKS FOR GYM	THEATER OPERATIONS&FACILITY PR	340.23	U
180270	FAST DEER BUS CHARTER INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	4,269.78	U
180347	FAST DEER BUS CHARTER INC	Field Trip 3/24/17	TRANSPORTATION	90.00	U
180429	FAST DEER BUS CHARTER INC	FIELD TRIP COSTS-ADAMS & GRANT	TRANSPORTATION	1,661.00	U
180217	FISHER HARDWARE INC	GYM AND SPORTS FACILITY SUPPLY	THEATER OPERATIONS&FACILITY PR	500.00	U
180168	FULLER, ANTHONY	GRADUATION SUPPLIES/MATERIALS	ADULT EDUCATION CENTER	3,000.00	A
180191	GALE SUPPLY CO	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,600.00	U
180329	GALE SUPPLY CO	CUSTODIAL SUPPLIES FOR BARNUM	THEATER OPERATIONS&FACILITY PR	2,959.35	R
180346	GALE SUPPLY CO	Open order for supplies	TRANSPORTATION	100.00	U
180357	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	678.57	CD
180372	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	680.12	CD
180360	GANGLER, JOHN	reimb. AP workshop July 2016	ST.MONICA HIGH PRIVATE SCHOOL	1,485.00	R
179944	GENERAL INSTALLERS	REPAIRS TO LINCOLN'S FREEZER	FOOD SERVICES	16,729.95	R
180280	GOLD STAR FOODS	FROZEN, GROCERIES & PRODUCE	FOOD SERVICES	16,000.00	F
180336	HEINEMANN	UNITS OF STUDY FOR READING	JOHN MUIR ELEMENTARY SCHOOL	1,122.74	R
180302	HERITAGE WINDOW COVERINGS INC	GYM AT LINCOLN	FACILITY MAINTENANCE	4,015.00	R
180216	HIRSCH PIPE & SUPPLY	PLUMBING SUPPLIES	FACILITY MAINTENANCE	10,000.00	R
180375	HOUGHTON MIFFLEN HARCOURT	IISS MATH MATERIALS	CURRICULUM AND IMC	520.22	U
180177	INTERNATIONAL PAPER	COPY PAPER	SANTA MONICA HIGH SCHOOL	4,413.10	R
180256	JOHNSTON, CINDY	CLASS EMPLOYEES CELEBRATION	PERSONNEL COMMISSION	680.40	U
180376	KOTIN, ALLAN D.	DOUBLETREE HOTEL VALUATION	BUSINESS SERVICES	4,607.50	U
180283	LA LIBRERIA	LIBRARY BOOKS	EDISON ELEMENTARY SCHOOL	580.00	U
180232	LAGUNA CLAY COMPANY	CLAY FOR SUMMER SCHOOL	CURRICULUM AND IMC	594.67	U
180219	LAKESHORE	OPEN ORDER/SUMMER	CHILD DEVELOPMENT CENTER	500.00	CD
180211	LEE, GORDON	REIMBURSEMENT OF RATING MTG	BUSINESS SERVICES	532.81	U
180406	LIFESIGNS INC	CLASS EMPLOYEES CELEBRATION	PERSONNEL COMMISSION	170.00	U
180422	LINCOLN AQUATICS	POOL REPAIR PARTS	FACILITY MAINTENANCE	1,500.00	R
180220	LITERACYPRO SYSTEMS INC	ADULTED-REFERRAL TRACKING SYST	STATE AND FEDERAL PROJECTS	47,328.00	A
180393	MACGILL	AUDIOMETERS	HEALTH SERVICES	1,807.91	U
180164	MALIBU CUSTOM CARTS LLC	Repairs to LMS1 - Grounds Dept	TRANSPORTATION	391.63	U
180291	MALIBU CUSTOM CARTS LLC	CUSTODIAL CART REPAIR	GROUND MAINTENANCE	409.50	R
180079	MARINA DATA SOLUTIONS	ADDENDUM TO SERVICE PO# 177145	CURRICULUM AND IMC	15,000.00	U
180249	MARSDEN, THERESA RUTH	SUPPORT OF OLM TEACHER	OUR LADY OF MALIBU PRIVATE SC	3,726.00	R
180358	MARTIN, CHRISTINE	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	750.00	CD
180402	MBA RESEARCH & CURRICULUM CTR	CURRICULUM BOOKS AND DVDS	SPECIAL ED SPECIAL PROJECTS	209.75	R
180427	MBA RESEARCH & CURRICULUM CTR	CURRICULUM BOOKS AND DVDS	SPECIAL ED SPECIAL PROJECTS	539.61	R
180389	MCGRAW-HILL EDUCATION INC	CURRICULUM BOOK	SPECIAL ED SPECIAL PROJECTS	455.74	R
180343	MCGUIRE, WILLIAM CAMERON	INDEPENDENT CONTRACTOR/CNSLT	BOE/SUPERINTENDENT	18,000.00	U
180281	METRO TRUCK BODY INC	LIFT GATE REPAIR-VEHICLE 36	FOOD SERVICES	631.54	R
180167	MOORE, LASHAWN	REIMBURSEMENT-CONISEN GRANT	MCKINLEY ELEMENTARY SCHOOL	896.84	R
180150	MORE PREPARED	First Aid supplies	THEATER OPERATIONS&FACILITY PR	229.38	U
180234	NATIONAL CHARTER INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	750.00	U
180340	NELI'S INC	PAYMENT FOR CATERING NELIS	CURRICULUM AND IMC	1,280.63	U
180397	NELI'S INC	CATERING M&O TRAINING	FACILITY MAINTENANCE	5,287.68	R
180209	NEOPOST USA INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	250.98	U
180174	NORODOM, PACHAPOR	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	100.00	CD

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
180306	NRC ENVIRONMENTAL SERVICES INC	REMOVAL/DISPOSAL ELEVATOR PIT	FACILITY MAINTENANCE	2,070.00	R
180310	NRC ENVIRONMENTAL SERVICES INC	PICKUP/DISPOSAL CHMCLS LINCOLN	FACILITY MAINTENANCE	1,918.00	R
180228	NVB PLAYGROUNDS INC	SAND/WATER TABLES	CABRILLO ELEMENTARY SCHOOL	1,325.00	R
180339	ORBACH HUFF SUAREZ &	GENERAL LEGAL COUNSEL SERVICES	BUSINESS SERVICES	20,000.00	U
179922	ORLANSKY, KAREN A.	INDEPENDENT CONTRACTORS/CONSL	BOE/SUPERINTENDENT	11,500.00	U
180282	P & R PAPER SUPPLY CO	PAPER GOOD FOR CAFETERIAS	FOOD SERVICES	10,000.00	F
180364	PACIFIC PARK - SANTA MONICA	SUMMER/FIELD TRIP	CHILD DEVELOPMENT CENTER	445.50	CD
180166	PALI MOUNTAIN RETREAT AND	SCIENCE CAMP 5TH GRADE	WILL ROGERS ELEMENTARY SCHOOL	10,710.00	R
180294	PERMABOUND BOOKS	REPLACEMENT LIBRARY BOOKS	EDISON ELEMENTARY SCHOOL	920.36	U
180405	PIERCE, ELISABETH	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	200.00	CD
180316	PLAY TO YOUR HEALTH	SUMMER/INSTRUCTIONAL	CDC: CCTR	1,875.00	CD
180407	RAMIREZ-OROPEZA, MARTHA	VISUAL ARTS SERVICES	EDISON ELEMENTARY SCHOOL	1,000.00	U
179898	READING AND WRITING PROJECT	PROFESSIONAL DEVELOPMENT	STATE AND FEDERAL PROJECTS	22,400.00	R
180224	REHABMART LLC	PLAYGROUND EQUIPMENT	CABRILLO ELEMENTARY SCHOOL	1,639.96	R
180394	REPAIR CENTER LLC	MOBILE DEVICE SERVICE	INFORMATION SERVICES	7,500.00	U
180159	RHYTHM CHILD NETWORK	PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	200.00	CD
180160	RHYTHM CHILD NETWORK	PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	200.00	CD
180161	RHYTHM CHILD NETWORK	PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	200.00	CD
180162	RHYTHM CHILD NETWORK	PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	400.00	CD
180365	SANDLER BROS	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	501.89	U
180223	SANTA MONICA COLLEGE BOOKSTORE	SUMMER SCHOOL TEXTBOOKS FOR YC	STATE AND FEDERAL PROJECTS	6,069.72	R
180248	SANTA MONICA COLLEGE BOOKSTORE	SPRING TEXTS-DUAL ENROLLMENT	STATE AND FEDERAL PROJECTS	10,662.21	R
180206	SANTA MONICA DAILY PRESS	ADVERTISING	CABRILLO ELEMENTARY SCHOOL	477.00	R
180170	SANTA MONICA FORD	Repairs to #80/Maint. Dept.	TRANSPORTATION	1,238.13	U
180404	SANTA MONICA HIGH SCHOOL	ASB SUPPLIES	SANTA MONICA HIGH SCHOOL	3,000.00	R
180383	SANTA MONICA MOTORS	smog check - #106	TRANSPORTATION	50.00	U
180384	SANTA MONICA MOTORS	Smog Inspection -#33 Maint.	TRANSPORTATION	50.00	U
180412	SANTA MONICA MOTORS	Smog Insp.#37&51 Maint.	TRANSPORTATION	100.00	U
180418	SANTA MONICA MOTORS	Smog - #38/Maint. Dept.	TRANSPORTATION	50.00	U
180250	SANTA MONICA MUSIC CTR	SUPPLIES FOR MUSIC	CURRICULUM AND IMC	3,209.95	R
180295	SCHOLASTIC INC	PROFESSIONAL DEVELOPMENT BOOKS	EDISON ELEMENTARY SCHOOL	467.33	U
180401	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES	PT DUME ELEMENTARY SCHOOL	315.98	R
180320	SEA CLEAR POOLS	CF1-C1 AUTO FILL VALVE	FACILITY MAINTENANCE	690.55	R
180260	SEHI COMPUTER PRODUCTS	SCANNER	SANTA MONICA HIGH SCHOOL	341.56	U
180288	SEHI COMPUTER PRODUCTS	TONER FOR PRINTERS	MALIBU HIGH SCHOOL	346.11	U
180373	SHERMAN OAKS MEDICAL SUPPLIES	WHEELCHAIR RENTAL FOR JUNE	SPECIAL EDUCATION REGULAR YEAR	600.00	R
180193	SIGNS OF SUCCESS INC	SPECIALTY SIGN ORDERS	FACILITY MAINTENANCE	150.00	R
180218	SIMON, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	1,000.00	CD
180284	SIMON, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	200.00	CD
180315	SIMON, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	1,000.00	CD
180319	SIMPLEXGRINNELL	UPGRADE FIRE PANEL DISTRICT	FACILITY MAINTENANCE	3,515.00	R
180155	SIR SPEEDY PRINTING #0245	DISTRICT ENVELOPES	SPECIAL EDUCATION REGULAR YEAR	210.72	R
180196	SIR SPEEDY PRINTING #0245	PRINT YOUNG COLLEGIANS PROGRAM	CURRICULUM AND IMC	250.00	R
180200	SIR SPEEDY PRINTING #0245	OPEN ORDER/PRINTING	CHILD DEVELOPMENT CENTER	500.00	CD
180222	SIR SPEEDY PRINTING #0245	LARGE FORMAT CHECK	BUSINESS SERVICES	98.78	U
180311	SMITH, LOVELL DEVON	REIMBURSEMENT/INST SUP	JOHN ADAMS MIDDLE SCHOOL	350.51	R
180271	SOS SURVIVAL PRODUCTS INC	EMERGENCY SCHOOL SUPPLIES	EDISON ELEMENTARY SCHOOL	797.12	U
180253	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	912.20	U
180286	SOUTHWEST SCHOOL SUPPLY	FOR OFFICE SUPPLIES	MALIBU HIGH SCHOOL	68.93	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 29, 2017

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
178515	STAPLES BUSINESS ADVANTAGE	ROCKETWAVE NOTEBOOK-ED SERV.	CURRICULUM AND IMC	85.24	R
180274	STAPLES BUSINESS ADVANTAGE	INK CARTRIDGE FOR ASSESSMENT	CURRICULUM AND IMC	133.69	U
180411	STAPLES BUSINESS ADVANTAGE	OPEN PO FOR WORKABILITY	SPECIAL ED SPECIAL PROJECTS	1,803.00	R
180210	STORAGECONTAINER.COM	CONTAINER REMOVAL AT WEBSTER	FACILITY MAINTENANCE	300.00	U
180269	THE ARTIST COLLECTIVE	CONTRACT/DANCE INSTRUCTION/EF	SMASH SCHOOL	600.00	R
180235	THINKING MAPS INC	TEACHER TRAINING	PT DUME ELEMENTARY SCHOOL	900.00	U
180257	TOMA, JULIE	CLASS EMPLOYEES CELEBRATION	PERSONNEL COMMISSION	324.95	U
180417	TOTAL ACCESS ELEVATOR INC	PRELIM ORDER TESTING	FACILITY MAINTENANCE	1,100.00	R
180073	U S BANK (GOVT CARD SERVICES)	Cameras for Barnum	THEATER OPERATIONS&FACILITY PR	1,007.48	R
180173	U S BANK (GOVT CARD SERVICES)	CATERING- SMRC ADULT ED EVENT	STATE AND FEDERAL PROJECTS	4,743.00	A
180188	U S BANK (GOVT CARD SERVICES)	PAYMENT FOR US BANK PURCHASE	CURRICULUM AND IMC	240.22	R
180189	U S BANK (GOVT CARD SERVICES)	PAYMENT FOR US BANK PURCHASE	CURRICULUM AND IMC	1,540.34	U
180247	U S BANK (GOVT CARD SERVICES)	AMAZON-3D GLASSES	CURRICULUM AND IMC	105.49	R
180276	U S BANK (GOVT CARD SERVICES)	TO COVER BALANCE FOR CATERING	CURRICULUM AND IMC	212.00	R
179280	ULINE SHIPPING SUPPLIES	UTILITY SUPPLIES	GROUPS MAINTENANCE	250.00	R
180157	UNCLE SAM'S DISTRIBUTING	CUSTODIAL EQUIPMENT REPAIR	GROUPS MAINTENANCE	1,130.06	R
180403	VERIZON WIRELESS	BILLING FOR VERIZON CELL PHONE	FACILITY MAINTENANCE	13,960.82	R
180307	VERNIER SOFTWARE & TECHNOLOGY	CURRICULAR SUPPLIES	SANTA MONICA HIGH SCHOOL	98.72	R
180353	VILLEGAS, MIGUEL ANGEL	reimb. 50% tuition	ST.MONICA HIGH PRIVATE SCHOOL	1,020.00	R
180165	VIRCO MFG CORP	CORE-A-GATOR FOLDING TABLES	MCKINLEY ELEMENTARY SCHOOL	2,568.85	R
180201	VIRCO MFG CORP	CORE-A-GATOR TABLES FOR SAMOHI	THEATER OPERATIONS&FACILITY PR	1,926.64	U
180142	W.W. GRAINGER INC.	OPERATIONS SUPPLIES	GROUPS MAINTENANCE	52.48	R
180385	W.W. GRAINGER INC.	GROUPS SUPPLIES	GROUPS MAINTENANCE	120.77	R
180214	WARREN DISTRIBUTING INC.	Repair Supplies - Grounds	TRANSPORTATION	360.11	U
180377	WARREN DISTRIBUTING INC.	TRANSPORTATION REPAIRS	GROUPS MAINTENANCE	700.00	R
180356	WAXIE SANITARY SUPPLY	CUSTODIAL	CHILD DEVELOPMENT CENTER	196.02	CD
180371	WAXIE SANITARY SUPPLY	CUSTODIAL	CHILD DEVELOPMENT CENTER	196.46	CD
180321	WEST COAST ENVIRONMENTAL SVCS	EXCLUSION WORK ROOSEVELT ES	FACILITY MAINTENANCE	12,000.00	R
180314	WESTERN FENCE & SUPPLY CO	CHAIN-LINK GATE REPAIR SAMOHI	FACILITY MAINTENANCE	5,165.02	R
180331	WESTERN FENCE & SUPPLY CO	ENTRANCE GATE REPAIR EDISON	FACILITY MAINTENANCE	1,380.00	R
180163	YALE/CHASE MATERIALS HANDLING	Repairs/#95 Cart Grounds Dept.	TRANSPORTATION	246.86	U
180303	YALE/CHASE MATERIALS HANDLING	GENERAL VEHICLE REPAIRS	GROUPS MAINTENANCE	1,300.80	R
180312	ZATS, GLEICHER ARIELLE	REIMBURSEMENT/INST SUP	JOHN ADAMS MIDDLE SCHOOL	227.83	R
			** NEW PURCHASE ORDERS	540,331.60	
<u>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES **</u>					
180326	AAA FLAG & BANNER MFG	FLAGS FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	144.07	BB
180239	ACCO BRANDS USA LLC DBA GBC	LAMINATOR FOR OLYMPIC PH 3	OLYMPIC CONTINUATION SCHOOL	1,725.28	BB
180354	COMPLETE OFFICE OF CA	FURNITURE FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	23,776.16	BB
180324	CULVER NEWLIN	STOOLS FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	4,745.84	BB
180127	DIRECT SOURCE COMMUNICATIONS	STRUCTURED NETWORK CABLING	SANTA MONICA HIGH SCHOOL	5,731.87	BB
180243	DISPLAY SONIC CORPORATION	TV FOR OLYMPIC PH 3	OLYMPIC CONTINUATION SCHOOL	1,845.59	BB
180298	FOLLETT EDUCATIONAL SERVICES	FOLLETT-WEBINAR	CURRICULUM AND IMC	350.00	ES
180332	HERITAGE WINDOW COVERINGS INC	ROLLERSHADES	GRANT ELEMENTARY SCHOOL	5,460.00	ES
180334	HERITAGE WINDOW COVERINGS INC	ROLLERSHADES	WEBSTER ELEMENTARY SCHOOL	4,150.00	ES
180349	HERITAGE WINDOW COVERINGS INC	ROLLER SHADES	WILL ROGERS ELEMENTARY SCHOOL	36,975.00	ES
180350	HERITAGE WINDOW COVERINGS INC	ROLLER SHADES	ROOSEVELT ELEMENTARY SCHOOL	56,540.00	ES
180245	INTELLI-TECH	MF PRINTER FOR OLYMPIC PH 3	OLYMPIC CONTINUATION SCHOOL	2,541.26	BB
180246	J K MIKLIN INC	FURNITURE FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	12,602.85	BB

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 29, 2017

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
180327	KI	FURNITURE FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	27,740.55	BB
180390	KIMBALL INTERNATIONAL INC	CHAIRS FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	5,497.47	BB
180258	MASSETTI CONSULTING LLC	CONTRACT AMENDMENT	BUSINESS SERVICES	1,159,300.00	ES
180221	MERIDIAN IT INC	NETWORK EQUIPMENT	OLYMPIC CONTINUATION SCHOOL	57,689.14	BB
180272	MERIDIAN IT INC	NETWORK UPGRADE	CURRICULUM AND IMC	8,140.00	ES
180379	PACIFIC OFFICE INTERIORS	PHASE 3 FF&E OLYMPIC INSTALL	OLYMPIC CONTINUATION SCHOOL	33,083.82	BB
180399	PACIFIC OFFICE INTERIORS	FURNITURE FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	31,108.23	BB
180325	PERLSTROM, JEROME	STEP STOOLS FOR OLYMPIC PH 3	OLYMPIC CONTINUATION SCHOOL	189.13	BB
180322	RICOH U.S.	COPIER FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	14,511.95	BB
180244	SCHOOL HEALTH CORPORATION	COUCH FOR OLYMPIC PH 3	OLYMPIC CONTINUATION SCHOOL	538.39	BB
180323	SCHOOL OUTFITTERS LLC	CHAIRS FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	3,046.94	BB
180400	SIMPLEXGRINNELL	FIRE ALARM PANEL	FRANKLIN ELEMENTARY SCHOOL	24,928.55	ES
180254	STATE OF CALIFORNIA	RE-OPENING FEE	JOHN ADAMS MIDDLE SCHOOL	750.00	BB
180240	U S BANK (GOVT CARD SERVICES)	BROCHURE STD FOR OLYMPIC PH 3	OLYMPIC CONTINUATION SCHOOL	549.38	BB
180238	VIRCO MFG CORP	TABLES FOR OLYMPIC PHASE 3	OLYMPIC CONTINUATION SCHOOL	5,424.70	BB
180237	ZACK ELECTRONICS INC	TABLE FOR OLYMPIC PH 3	OLYMPIC CONTINUATION SCHOOL	2,648.01	BB
180328	ZACK ELECTRONICS INC	MEDIA TABLE FOR OLYMPIC PH 3	OLYMPIC CONTINUATION SCHOOL	2,252.38	BB
180345	ZACK ELECTRONICS INC	TABLE FOR OLYMPIC PH 2	OLYMPIC CONTINUATION SCHOOL	542.04	BB

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES 1,569,136.02

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ

RE: AWARD OF PURCHASE ORDERS – 2017-18

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 25, 2017, through June 21, 2017, for fiscal year 2017-18.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE 29, 2017

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
182221	AMERICAN TIME	CLOCK ORDER	FACILITY MAINTENANCE	3,234.39	R
182048	SANDLER BROS	SUMMER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	5,000.00	U
182047	UNIT CHEMICAL CORP	SUMMER CLEANING SUPPLIES	FACILITY OPERATIONS	2,000.00	U
182038	WAXIE SANITARY SUPPLY	CUSTODIAL SUMMER SUPPLIES	FACILITY OPERATIONS	60,000.00	U
182097	WAXIE SANITARY SUPPLY	CUSTODIAL MACHINE REPAIRS	GROUNDS MAINTENANCE	7,500.00	R
				** NEW PURCHASE ORDERS	77,734.39
<u>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</u>					
182066	MUSCO SPORTS LIGHTING LLC	LIGHT POLES	SANTA MONICA HIGH SCHOOL	347,991.00	ES
182067	MUSCO SPORTS LIGHTING LLC	LIGHT FIXTURES	SANTA MONICA HIGH SCHOOL	113,113.50	ES
				** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	461,104.50

TO: BOARD OF EDUCATION
FROM: BEN DRATI / JANECE L. MAEZ / PAT HO
RE: ACCEPTANCE OF GIFTS – 2016/2017

ACTION/CONSENT
06/29/17

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$65,371.71** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2016-2017 income and appropriations by **\$65,371.71** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
Adams Middle School	\$ 5,605.00		General Supplies and Materials	Various
01-90120-0-00000-00000-8699-011-0000	\$ 2,119.00		General Supplies and Materials	Various
	\$ 590.00		General Supplies and Materials	Various
Cabrillo Elementary School	\$ 7,641.87		General Supplies and Materials	Cabrillo PTA
01-90120-0-00000-00000-8699-017-0000	\$ 450.00		Field Trip	Various
	\$ 335.00		Field Trip	Cabrillo PTA
Human Resources Department	\$ 1,875.00		Support OLM Teachers	Various
01-90120-0-00000-00000-8699-025-0000	\$ 625.00		Support OLM Teachers	Various
Lincoln Elementary School	\$ 4,862.52		General Supplies and Materials	Various
01-90120-0-00000-00000-8699-012-0000	\$ 3,606.64		General Supplies and Materials	Various
	\$ 1,927.77		General Supplies and Materials	Various
	\$ 780.00		General Supplies and Materials	Various
	\$ 50.00		General Supplies and Materials	Carolina Fonseca
Malibu Middle School	\$ 7,287.50		General Supplies and Materials	MHS-Arts Angels
01-90120-0-00000-00000-8699-010-0000	\$ 2,500.00		General Supplies and Materials	The Shark Fund
	\$ 2,312.40		Copier Maintenance	MHS-PTSA
	\$ 2,010.28		General Supplies and Materials	MHS-PTSA
	\$ 873.16		Field Trip	MHS-PTSA
	\$ 685.00		General Supplies and Materials	MHS-PTSA
	\$ 640.41		General Supplies and Materials	MHS-PTSA
McKinley Elementary School	\$ 829.00		General Supplies and Materials	Various
01-90120-0-00000-00000-8699-004-0000	\$ 250.00		General Supplies and Materials	The Kadish Law Group
	\$ 183.00		General Supplies and Materials	Various
Olympic High School	\$ 2,500.00		General Supplies and Materials	Kiwanis Charities of SM
01-90120-0-00000-00000-8699-014-0000	\$ 1,420.00		General Supplies and Materials	Various
	\$ 1,200.00		General Supplies and Materials	Various
	\$ 500.00		Scholarship	SMM Council PTA
	\$ 100.00		Scholarship	Alan & Marcia Gecht
Personnel Commission	\$ 500.00		General Supplies and Materials	Schools First
01-90120-0-00000-00000-8699-027-0000	\$ 300.00		General Supplies and Materials	Federal Credit Union
Rogers Elementary School	\$ 150.00		Field Trip	Various
01-90120-0-00000-00000-8699-006-0000				
Roosevelt Elementary School	\$ 372.00		Field Trip	Akiko Gooden
01-90120-0-00000-00000-8699-007-0000	\$ 291.16		Field Trip	Darin & Stefanie Mathewson
Santa Monica High School	\$ 10,000.00		General Supplies and Materials	David Evans
01-90120-0-00000-00000-8699-015-0000				
TOTAL	\$ 65,371.71			

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ

RE: RENEW CONTRACT – SCHOOL SERVICES OF CALIFORNIA, INC.

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve an agreement for special fiscal services with School Services of California, Inc., effective July 1, 2017, and terminating June 30, 2018.

It is further recommended that in consideration for services provided by School Services of California, Inc., that the District agrees to pay \$3,660 annually, plus expenses.

Funding Information

Source: General Fund-Unrestricted

Currently Budgeted: Yes

Account Number: 01-00000-0-00000-73000-5890-050-1500

Description: Other Gen'l Admin/Contracts/Business Serv.

COMMENT: This request represents a renewal of our contract with School Services of California, Inc. There is an increase of \$0 in the annual fee over the previous annual contract amount. School Services of California, Inc. provides fiscal services to the District including school finance, legislation, school budgeting and general fiscal issues. This agreement also includes up to 12 direct service hours at no additional cost.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT
06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / ROOSEVELT BROWN

RE: AWARD OF FLOORING MATERIALS TO KYA SERVICES, LLC – BID #16.01
– YEAR THREE OF A FIVE-YEAR CONTRACT AND TO STANDARDIZE
CARPET SPECIFICATIONS TO MEET COLLABORATIVE FOR HIGH
PERFORMING SCHOOLS (CHPS) SUSTAINABLE CRITERIA

RECOMMENDATION NO. A.11

It is recommended that the Board of Education award Kya Services LLC, Bid #16.01 for the purchase of floorcoverings in an amount not to exceed \$300,000 annually based on unit cost pricing; and it is further recommended that the Board of Education maintain the sustainable flooring standards as listed below, established in Bid #9.10 and Board approval on 1/14/10. This is year three (3) of a five (5)-year contract, beginning July 1, 2017.

COMMENTS

Purchases are being based on unit cost pricing included in the bid for both rolled and carpet squares; wall base, furniture moving, sheet vinyl, linoleum, tile, walk-off mats, stair treads, removal and disposal of existing flooring; floor prep and moisture proofing and volume discounts based on pre-determined quantities. The contract further incorporates unit pricing for carpet and hard surface cleaning services and equipment, should the District require such services in the future. The contract includes provisions for floor covering cleaning presentations including chemical and cleaning equipment audits, and maintenance troubleshooting.

The District's carpet standard is Tandus Carpet, which holds non-prorated warranties from lifetime to ten years based on product type. The specified flooring material is conducive to a green cleaning chemical program. Warehousing, delivery and storage will be provided for the term of the contract at no additional cost should a project be delayed. This also provides continuity throughout the district.

Contractors installing carpet for the District's bond programs will be able to purchase carpet using this unit pricing structure.

History

The Board of Education established the Collaborative for High Performance Schools (CHPS) criteria for all of the Measure BB Bond program installations during its Board meeting of 6/13/07. The CHPS criteria establishes performance and environmental standards to create learning environments that are efficient, healthy and comfortable, while at the same time creating building systems that are easy to maintain and operate. The Board of Education requested that all purchases through-out the District going forward incorporate the CHPS criteria of sustainability to create a green, healthy environment for students, staff and the community. By establishing the flooring standards listed below, it is supporting this philosophy.

The following is a list of minimum criteria established for the flooring contract. Details of the criteria and unit pricing is available for review in the Purchasing Office.

Sustainable Accountability/Indoor Air Quality: All rolled goods and carpet tile products shall meet the sustainable protocol set forth by LEED, NSF140-2007 and CHPS. All sustainable claims shall be third party certified and meet the definitions of the FTC. Adhesives, glues, primers and related installation materials shall meet guidelines provided by Proposition 65, Cal OSHA, Air Resource Board and the Department of Health. Carpet products are to comply with Carpet and Rug Institute's (CRI) Green Label Plus Program. All

manufacturers shall have certified post-industrial content of 24% and 7% post-consumer recycled content in their products for a minimum of 34% by weight and 98% recycled content cushion secondary backing. Products must be 100% closed-loop recyclable backing materials. Manufacturer shall have a collection and recovery system for product and a fully established operational recycling program established per FTC guides Section 260.7(d). (The carpet material supplied to the District shall have a fully operational reclamation plant that can take existing carpet material and turn it back into carpet. A cradle to cradle recycling process. This means that the product can be recycled over and over again without ending up in a landfill). The carpet shall have a planned obsolescence of thirty (30) years.

Antimicrobial / Pesticide Additives: All proposed carpet materials shall be free of antimicrobials / pesticide additives. No GSA registered pesticides shall be added to the mix design. (This is part of Santa Monica-Malibu Unified School District's commitment to students and teachers alike to reduce chemical exposure in the classrooms). All carpet materials shall have an integrated impermeable backing system that creates a flooring material that is not affected by moisture. (Mold, biological growth or dust mites in the carpet backing will never be a concern with this type of backing).

Nylon Fiber Standard: All soft surface flooring products are to be constructed of Type 6,6 nylon fibers.

The bid document allows for other governmental agencies and school districts to piggy-back on the unit pricing schedule and includes a 2% administration fee assessed to other agencies for its use. This revenue will be used to purchase maintenance and operations equipment for the departments installing and maintaining the floor coverings.

***** ***** ***** ***** ***** *****

Mr. Mechur requested that staff ensure the 2007 CHPS standards were the most recent.

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT
06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / ELIZABETH POWEL

RE: AWARD OF RFP #16.08 – DISTRICTWIDE VENDING MACHINES
TO FIRST CLASS VENDING – YEAR TWO OF A FIVE-YEAR
SERVICE CONTRACT

RECOMMENDATION NO. A.12

It is recommended that the Board of Education award RFP#16.08 – for Districtwide Vending Machines to First Class Vending. This is year two (2) of a five (5)-year service contract.

Funding Information

There is no fiscal impact from this contract as all vending machines create revenue for the district

COMMENTS: Vending machines and their associated products meet the requirements of Smart Snacks in Schools, SB12, SB965 and District Wellness Policy 5030. All vending machines and their associated products will be reviewed and approved by District staff prior to their placement into the machines.

Vending machines are Energy Star rated, accept cash or cashless payment methods and include a DEX (Digital Exchange) electronic information retrieval system for real time reporting of sales.

Bids were sent to six (6) vendors. A mandatory job walk was held on June 1, 2015 with four (4) vendors in attendance. Two (2) vendors submitted proposals with a suggested list of available snacks and beverages, along with suggested selling prices and proposed commission rate. Evaluation of proposals was based on commission rate, suggested selling prices, snack and beverage selection, operation of company, equipment, reporting structure. Commissions are based on a formula of (Gross Sales) – (Sales tax) – (CRV). Commission example follows based on a selling cost of \$1.25 for pastry and \$1.00 for a 20 oz. bottled water:

Vendor	Snack Commission	Value	Beverage Commission	Value
First Class Vending	32%	\$0.36	30%	\$0.26
Vending Plus*	21%	\$0.24	21%	\$0.18

**Vending Plus proposed a second option based on higher selling prices and a 30% commission which was not considered.*

***** ***** ***** ***** ***** *****

Mr. Mechur requested information on what items are being sold in the vending machines.

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / ROOSEVELT BROWN

RE: AWARD OF ELEVATOR SERVICES – QUOTE 2016.10 TO TOTAL ACCESS ELEVATOR – YEAR TWO OF A FIVE-YEAR CONTRACT

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Quote 2016.10 to Total Access Elevator for district wide elevator service for the year 2017-2018, in an amount not to exceed \$40,740.00. This will be year two of a five-year contract

Funding Information

Budgeted: Yes
Fund: 01
Source: General Fund
Account Number: 01-81500-0-00000-81100-5650-061-2602

COMMENTS: The District’s previous contract expired at the end of June 2016 and a new contract was required to replace the existing contract. Quotes were sent to three (3) service providers, three (3) attended the mandatory job walk. Three (3) quotes were received. Services provided will entail servicing all district elevators once a month and all district wheel chair lifts once a year.

Performance Elevators	\$50,400.00
Total Access Elevator	\$40,740.00
Amtech Elevator	\$47,544.00

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / ROOSEVELT BROWN

RE: AWARD OF WASTE MANAGEMENT CONTRACT TO WASTE MANAGEMENT OF CALIFORNIA, INC. – BID #16.07 – YEAR THREE OF FIVE- YEAR CONTRACT

RECOMMENDATION NO. A.14

It is recommended that the Board of Education Award Bid #16.07, District wide Trash, Green waste and Recycling Removal to Waste Management of California (WM) per bid specifications. This is year three of a five-year contract. Annual expenditure for monthly base collection (excluding C&D waste) is expected to be approximately \$285,000.

Funding Information

Budgeted: Yes
Fund: 01,12
Account Number: 01-00000-0-00000-82000-5570-XXX-2601
01-00000-0-00000-82000-5570-058-2580
12-52101-0-85000-82000-5570-070-2700
12-61050-0-85000-82000-5570-071-2700
Description: General, Transportation Spec Ed, CDS
Source: Waste Disposal

COMMENTS: The contract contains unit pricing for solid waste, recycling materials, green waste in addition to construction and demolition waste (C&D). Year three of the contract will commence July 1, 2017, and end June 30, 2018. Each consecutive year contract will run July 1-June 30.

Recycling

A plan includes an educational component is being discussed with Waste Management to encompass a recycling program for all District facilities. This program will include green and food waste, cardboard, bottles, cans and paper. Various sites, student clubs and parent groups are willing to help with implementation. Currently each sites recycling efforts varies widely and is based on several factors.

District staff has been working with Waste Management to comply with AB 1826 regulations. AB 1826 requires that as of April 1, 2016, businesses that generate 8 cubic yards of organic waste per week shall arrange for recycling services. On January 1, 2017, it is reduced to 4 cubic feet. Organic waste is defined in law as food waste, green waste, landscape and pruning waste, nonhazardous wood waste, and food-soiled paper waste that is mixed in with food waste. These categories represent the largest subsets of organic waste that is currently disposed in California. Waste Management verified that the only sites affected by the regulations are the secondary sites that perform food prep for the cafeterias: Malibu HS, Santa Monica HS, Lincoln MS, and John Adams MS.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ

RE: AWARD OF MUSICAL INSTRUMENT REPAIR DISTRICT WIDE TO LOS ANGELES VIOLIN SHOP AND SANTA MONICA MUSIC CENTER – QUOTE #2016.01 – YEAR TWO OF A FIVE-YEAR CONTRACT

RECOMMENDATION NO. A.15

It is recommended that the Board of Education Award Musical Instrument Repair, Quote #2016.01 to Los Angeles Violin Shop for string instrument repair and to Santa Monica Music Center for all other instrument repairs. This is year two (2) of a five (5)-year contract.

Funding Information

Budgeted: Yes

Fund: 01

Source: General Fund

Account Number: 01-00001-01-17100-10000-5640-030-1300

COMMENT: Due to the various quality levels and types of instruments used throughout the District's music program, it is imperative that instruments be repaired in a timely manner and be of consistent quality to keep the instruments in playable condition at all times. During the 2014-15 school year, the Music Department piloted an instrument repair program at John Adams Middle School by utilizing a repair shop whose expertise was solely stringed instruments (LA Violin), along with a second shop to handle all other instruments (winds and reeds). The pilot was successful, and used as a model for the upcoming repair contract. Staff is recommending that the award be given to two vendors during this contract period to allow for more expert repairs, and a faster turnaround time, getting the instruments back into the student's hands as quickly as possible. (There is a loaner clause in the contract for instruments out longer than 1 week for repairs).

Quotes were sent to six (6) repair vendors, three (3) replied with a submittal. Due to the contract being based on need, it is an open ended contract, based on the program's needs. The department's annual budget for all musical instrument repairs (winds, strings, reeds and pianos) is \$44,000. Unit prices are available for review in the purchasing office upon request.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / ROOSEVELT BROWN

RE: AWARD OF CONTRACT TO HERITAGE WINDOW COVERINGS INC., FOR INTERIOR WINDOW ROLLER SHADES DISTRICTWIDE – BID #16.09R – YEAR THREE OF FIVE-YEAR CONTRACT

RECOMMENDATION NO. A.16

It is recommended that the Board of Education award the materials and installation of Interior Window Roller Shades to Heritage Window Coverings Inc., in an amount not to exceed \$296,085 per Bid #16.09R specifications. This will be year three (3) of a 5-year annual contract.

Funding Information:

Budgeted: Yes

Fund: 40

Source: Capital Outlay Projects

Account Number: 40-90100-0-00000-82000-5890-060-2600

COMMENT: This contract is an initial step to address and remediate heat issues in facilities across the district to help in the reduction of heat, glare and light issues that currently exist in classrooms and offices. This contract is year one (1) of a multi-year contract.

Mecho Shade System roller shades are considered high grade commercial window coverings and as such, have features unavailable on residential grade shades. Fabric cleaning, replacement and fading are major factor considerations, as are the metal ball bearing mechanisms in the rollers. All features have been reviewed for their warranty and durability, carrying a 25-year-to-lifetime warranty. The District's standard shade cloth shall be of a 3% visibility factor, with denser fabrics being used in more light sensitive areas. The use of roller shades over the 1" mini blinds currently existing throughout our classrooms have been reviewed and tested at several District sites for safety considerations. Studies have shown that roller shades reduce heat build-up and glare in the classrooms, and combined with the use of perforated material allowing outside views, increases attention span and comfort levels which directly affect test scores and the student's learning environment.

This award will authorize Heritage Window Coverings to begin field verification of window sizes at locations identified as the most in need for year one (1), (approximately 1400 windows) with years two through five (2-5) completing the remaining windows on a priority basis.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / ROOSEVELT BROWN

RE: AWARD OF CONTRACT TO WESTERN SPECIALTY CONTRACTORS FOR DECK ROOF RESTORATION AT MUIR ELEMENTARY – BID #17.17

RECOMMENDATION NO. A.17

It is recommended that the Board of Education award Western Specialty Contractors, Bid #17.17 for the restoration of the decks at Muir Elementary School in an amount not to exceed \$179,900.

Funding Information

Budgeted: Yes
Fund: 14
Source: Deferred Maintenance
Account Number: 14-00000-0-00000-81100-5640-060-2600

COMMENTS: The decks at Muir Elementary are in dire need of restoration. The roofing on the decks have been leaking and needs to be repaired prior to the beginning of the upcoming school year (2017-18).

The RFP was sent out as an informal bid and exceeded the \$175,000 limit; however, the amount estimated for this project was at \$170,000 prior to sending out the bid. The lowest bid falls within a reasonable amount of our estimate.

<u>Vendor</u>	<u>Amount</u>
Ray Crest Contractors	272,218.00
Best Contracting	215,000.00
Western Specialty Contractors	179,900.00

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / ROOSEVELT BROWN

RE: AWARD OF INTERGRATED PEST MANAGEMENT PROGRAM SERVICES
QUOTE 2016.09 TO IPM TECH – YEAR TWO OF A FIVE-YEAR CONTRACT

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Quote 2016.09 for IPM Tech as the District’s integrated pest management (IPM) vendor for the year 2017-2018, for the Food Services and Operations Departments in an amount not to exceed \$44,760.00. This will be year two (2) of a five (5)-year contract.

Funding Information

Budgeted: Yes
Fund: 13, 01
Source: Food Services, General Fund
Account Number: 13-53100-0-00000-37000-5650-057-2570
01-81500-0-00000-82000-5620-065-2604

COMMENTS: The District’s previous contract expired for both Food & Nutrition Services and Operations Departments at the end of June 2016, and a new contract was required to replace the existing contract. Quotes were sent to four (4) service providers, four (4) attended the mandatory job walk. Three (3) quotes were received. Services provided will entail two sections: Part I – Food Services – all school kitchen sites and warehouse storage areas. Part II – Operations – all District sites in addition to rodent control at all Malibu sites.

<u>Contractor</u>	<u>Part 1 – Kitchens/Warehouse</u>	<u>Part II - Grounds</u>	<u>Total</u>
IPM Tech	\$12,000.00	\$32,760.00	\$44,760.00
Western Ext	\$17,820.00	\$61,200.00	\$79,020.00
A&I Pest Mgmt.	\$31,200.00	\$75,312.00	\$106,512.00

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/29/17
FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI
RE: AUTHORIZATION TO USE GENERAL SERVICES ADMINISTRATION (GSA)
CONTRACT – FIRE AND SECURITY SERVICES – SIMPLEX GRINNELL

RECOMMENDATION NO. A.19

It is recommended that the Board of Education authorize the District to use the General Services Administration (GSA) contract awarded to Simplex Grinnell, to purchase fire and security equipment and appropriate services specified under GSA Schedule No: GS-07-0396M valid from July 1, 2017 through June 30, 2022.

COMMENTS: The GSA contract allows both fire alarm, security, and emergency disaster equipment purchases and all services necessary to install the equipment from design to start-up, including maintenance and training. By using the contract, it will allow District projects to be completed in as expeditious manner as possible. By using the direct pricing structure in the contract, it eliminates going through a General Contractor who would mark-up the products and services, charging retail pricing instead of the Federal contract rates, thus saving the District considerable money.

All orders using the contract must comply with the GSA clauses, Davis-Bacon and Federal Acquisition Regulations (FAR).

The Los Angeles County Department of Education allows Districts to utilize GSA contracts with no restrictions other than standard Public Works contracting requirements.

It is recommended that the Board of Education authorize use of the Simplex Grinnell GSA contract.

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AUTHORIZATION TO USE SAVANNA SCHOOL DISTRICT PIGGYBACK BID – PURCHASE, LEASE, RELOCATION, DISMANTILING, AND REMOVAL OF DIVISION OF THE STATE ARCHITECT (DSA) APPROVED PORTABLE BUILDINGS – ELITE MODULAR LEASING & SALES, INC.

RECOMMENDATION NO. A.20

It is recommended that the Board of Education authorize the District to use the Savanna School District piggyback contract awarded to Elite Modular Leasing & Sales, Inc., to purchase, lease, relocate, dismantle and removal of DSA approved portable buildings and appropriate services specified under Project Bid #: SSPS, #40-09/2016-17 valid from January 17, 2017 through January 17, 2018.

COMMENTS: The piggyback bid allows for the purchase, leasing, relocation, dismantling, and removal of Division of the State Architect (DSA) approved portable buildings. By using the contract, it will allow District projects to be completed in as expeditious manner as possible. By using the direct pricing structure in the contract, it eliminates going through a General Contractor who would mark-up the products and services, charging retail pricing instead of the Federal contract rates, thus saving the District considerable money.

All orders using the contract must comply with the piggyback contract clauses, Davis-Bacon and Federal Acquisition Regulations (FAR).

The Los Angeles County Department of Education allows Districts to utilize piggyback bids with no restrictions other than standard Public Works contracting requirements.

It is recommended that the Board of Education authorize use of the Elite Modular Leasing & Sales Inc., piggyback contract.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AWARD OF AGREEMENT – TECHNOLOGY MOVE MANAGEMENT SERVICES
– OLYMPIC HIGH SCHOOL – MODERNIZATION PROJECT AND MALIBU
MIDDLE HIGH SHOOOL – CAMPUS IMPROVEMENT PROJECT – DIRECT
SOURCE COMMUNICATIONS – MEASURE BB

RECOMMENDATION NO. A.21

It is recommended that the Board of Education award an agreement to provide Technology Move Management Services to Direct Source Communications for Malibu Middle High School – Campus Improvement Project and Olympic High School – Modernization Project in an amount not to exceed \$58,943.90.

Funding Information

Budgeted: Yes
Fund: 83 & 21
Source: Measure BB
Account Number: 83-90905-0-00000-85000-5890-010-2600 (MMHS Admin - \$21,344.25)
21-90905-0-00000-85000-5890-014-2600 (Olympic HS - \$37,599.65)

Budget Category: Other Services/Operating Expenditures

COMMENTS: District requested that Direct Source Communications provide a proposal for the technology move management services for the Olympic Modernization and MMHS, Campus Improvements Project. Direct Source will inventory and move all technology in each school, storing contents during construction and then moving all contents back and re-connecting for functionality. The proposals received for each site are based on time and materials for a total not to exceed amount which includes contingency. Costs associated are as follows:

Sites	Total
MMHS Admin Move	\$21,344.25
Olympic HS	\$37,599.65
NOT TO EXCEED TOTAL	\$58,943.90

It is recommended that the Board of Education award an agreement in the amount of \$58,943.90.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AWARD OF AGREEMENT – TECHNOLOGY MOVE MANAGEMENT SERVICES – ROOSEVELT ELEMENTARY SCHOOL, WEBSTER ELEMENTARY SCHOOL, GRANT ELEMENTARY SCHOOL AND ROGERS ELEMENTARY SCHOOL – WINDOWS, PAINT, FLOORS AND DOORS PROJECTS – DIRECT SOURCE COMMUNICATIONS – MEASURE ES

RECOMMENDATION NO. A.22

It is recommended that the Board of Education award an agreement to provide Technology Move Management Services to Direct Source Communications for Grant Elementary School, Rogers Elementary School, Roosevelt Elementary School, Webster Elementary School – Windows, Flooring & Paint Projects in an amount not to exceed \$82,039.10.

Funding Information

Budgeted: Yes

Fund: 85

Source: Measure ES

Account Number: 85-90905-0-00000-85000-5890-007-2600 (Roosevelt ES - \$39,579.65)
85-90905-0-00000-85000-5890-008-2600 (Webster ES - \$34,519.65)
85-90905-0-00000-85000-5890-003-2600 (Grant ES - \$3,969.90)
85-90905-0-00000-85000-5890-006-2600 (Rogers ES - \$3,969.90)

Budget Category: Other Services/Operating Expenditures

COMMENTS: District requested that Direct Source Communications provide a proposal for the technology move management services for the Summer 2017 WPF&D Projects. Direct Source will inventory and move all technology in each school, storing contents during construction and then moving all contents back and re-connecting for functionality. The proposals received for each site are based on time and materials for a total not to exceed amount which includes contingency. Costs associated are as follows:

Sites	Total
Roosevelt ES	\$39,579.65
Webster ES	\$34,519.65
Grant ES	\$3,969.90
Rogers ES	\$3,969.90
NOT TO EXCEED TOTAL	\$82,039.10

It is recommended that the Board of Education award an agreement in the amount of \$82,039.10.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AWARD OF CONTRACT – EDISON LANGUAGE ACADEMY – ACOUSTICAL CONSULTING SERVICES FOR CHPS CERTIFICATION – VENEKLASSEN ASSOCIATES – MEASURE BB

RECOMMENDATION NO. A.23

It is recommended that the Board of Education award a contract for Acoustical Consulting Services for CHPS Certification to Veneklassen Associates for the Edison Language Academy in an amount not to exceed \$3,000.00.

Funding Information

Budgeted: Yes
Fund: 81
Source: Measure BB
Account Number: 81-90500-00000-85000-5802-001-2600
Budget Category: Consultant/Engineering
DSA#: 03-112999

COMMENTS: The district solicited submittals of qualifications and quotations to provide acoustical testing services required for CHPS certification of the Edison Language Academy via email from three professional firms.

Two responses and quotations to provide the services were submitted.

On April 20, 2017, the Board of Education awarded a contract to Newsome Brown Acoustics, LLC; however, it was subsequently determined Newsome Brown Acoustics, LLC could not comply with all the requirements of the District's Independent Consultant Agreement for Professional Services.

Staff therefore verified with Veneklassen Associates, on May 23, 2017, that the quotation to provide services would still be honored and that Veneklassen Associates could comply with all the requirements of the District's Independent Consultant Agreement for Professional Services.

It is recommended that the Board of Education award a contract in an amount not to exceed \$3,000.00 to Veneklassen Associates.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AMENDMENT TO AGREEMENT – ARCHITECTURAL SERVICES – JOHN ADAMS MIDDLE SCHOOL – PERFORMING ARTS COMPLEX PROJECT – NAC ARCHITECTURE – MEASURE ES

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve Contract Amendment #2 for Architectural and Engineering Services to NAC Architecture for the John Adams Middle School - Field Replacement Project which is reduced in an amount of (\$82,956.80) for a total contract amount of \$335,064.80.

Funding Information

Budgeted: Yes
Fund: 85
Source: Measure ES
Account Number: 85-90907-0-00000-85000-5802-011-2600
Budget Category: Soft Costs/Design Services/Architects

COMMENTS: The District intends to replace the existing artificial turf field at John Adams Middle School in 2018 as it is approaching the end of its useful life.

Contract Amendment #2 corrects and reduces fees included in Contract Amendment #1 that were to be charged to another John Adams project by NAC Architecture.

Original Contract	
\$236,441.00	
Contract Amendment #1 (Field Replacement)	98,623.80
<u>Contract Amendment #2 (Field Replacement)</u>	<u>(82,956.80)</u>
TOTAL CONTRACT AMOUNT	\$252,108.00

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASETTI

RE: AMENDMENT TO AGREEMENT – ARCHITECTURAL SERVICES – JOHN ADAMS MIDDLE SCHOOL – HVAC PROJECT – NAC ARCHITECTURE – MEASURE ES

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve Contract Amendment #3 with NAC Architecture for architectural and engineering services at John Adams Middle School – HVAC Project in an amount not to exceed \$482,362.00 for a total contract amount of \$734,470.00

Funding Information

Budgeted: Yes
Fund: 85
Source: Measure ES
Account Number: 85-90906-0-00000-85000-5802-011-2600
Budget Category: Soft Costs/Design Services/Architects

COMMENTS: Confirm recommendations in Arup Report and provide air conditioning, and where required, provide new heating and air conditioning systems for all buildings on site with the exception of portable buildings and the existing JAMS Auditorium, Orchestra, Band, and old Choir rooms which are scheduled to be demolished.

NAC Architecture was selected to perform this work because they are currently working on other design projects on this campus and are familiar with the school.

Original Contract (JAMS Performing Arts Complex)	\$236,441.00
Contract Amendment #1 (Field Replacement)	98,623.80
Contract Amendment #2 (Field Replacement)	(82,956.80)
Contract Amendment #3 (HVAC)	482,362.00
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$734,470.00</u>

***** ***** ***** ***** ***** *****

Mr. Mechur expressed concern that while the district is moving forward with installing HVAC units throughout the district, not enough attention is being given to evaluating solar energy for heating and cooling. Dr. Drati reminded the board that staff has plans to bring that information forward.

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AWARD OF CONTRACT – LINCOLN MIDDLE SCHOOL – FIELD
REPLACEMENT PROJECT – BID #17.13.ES.R1 – ANGELES CONTRACTOR,
INC. – MEASURE ES

RECOMMENDATION NO. A.26

It is recommended that the Board of Education award a contract for Bid #17.13.ES.R1 – Field Replacement Project to Angeles Contractor, Inc., for the Lincoln Middle School – Field Replacement Project in an amount not to exceed \$4,092,000.00.

Funding Information

Budgeted: Yes

Fund: 85

Source: Measure ES

Account Number: 85-90908-0-00000-85000-6200-012-2600

Budget Category: Construction Contract

COMMENTS: The District publicly bid the Field Replacement Project Bid #17.13.ES on May 4, 2017. Due to certain bid irregularities, the District rejected the bids received May 4, 2017 and elected to rebid the project under bid #17.13.ES.R1. Legal advertisement of the notice inviting bids was published in The Daily Breeze and The Santa Monica Daily Press and ran on May 23, 2017 and May 30, 2017. The notice inviting bids was sent to 74 General Contractors that are on the SMMUSD Approved (Pre-Qualified) list, and to the required trade journals. Prequalification was required for all General Contractors submitting a bid. Bids were received and publicly opened on June 13, 2017. Seven bids were received as noted below:

1. **Angeles Contractor, Inc., \$4,092,000.00**
2. Novus Construction \$4,288,000.00
3. Environmental Construction Inc, \$4,289,147.00
4. USS Cal Builders, Inc., \$4,526,000.00
5. Byrom-Davey, Inc. \$5,008,000.00
6. Woodcliff Corp. \$5,052,000.00
7. Fast-Track Construction \$5,280,722.00

Staff reviewed the bids for responsiveness. The Notice of Intent to award was issued to Angeles Contractor, Inc. on June 15, 2017.

It is recommended that the Board of Education award a contract in the amount of \$4,092,000.00.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AWARD OF AGREEMENT – INSPECTOR OF RECORD SERVICES – LINCOLN MIDDLE SCHOOL – TRACK AND FIELD REPLACEMENT PROJECT – SANDY PRINGLE ASSOCIATES – MEASURE ES

RECOMMENDATION NO. A.27

It is recommended that the Board of Education award an agreement to Sandy Pringle Associates Inspection Consultants (SPAIC) for Inspector of Record services for the Lincoln Middle School – Track and Field Replacement Project in an amount not to exceed \$49,818.00.

Funding Information

Budgeted: Yes
Fund: 85
Source: Measure ES
Account Number: 85-90908-0-00000-85000-5802-012-2600
Budget Category: Soft Costs/Tests & Inspection/Materials Lab
DSA#: 03-117787

COMMENTS: Inspection services are required by code to ensure that school facilities are built to District requirements. This contract agreement is for SPAIC to provide DSA required inspections by a Certified DSA Project Inspector. Inspections shall be per CBC, Title 24 and approved plans and specifications.

SPAIC will be billing per hour for a Certified DSA Project Inspector, per the project construction schedule of 7/05/17 to 12/18/17, through completion and DSA certification of the project.

This agreement, in the amount of \$49,818.00 is required to fund a DSA Inspector of Record for the Santa Monica High School - Sealy Field Project.

It is recommended that the Board of Education award an agreement in the amount of \$49,818.00

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AMENDMENT TO AGREEMENT – ARCHITECTURAL SERVICES – MALIBU MIDDLE AND HIGH SCHOOL – CAMPUS IMPROVEMENTS PROJECT – HMC ARCHITECTS – MEASURE BB

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve Contract Amendment #50 with HMC Architects for the Malibu Middle & High School - Campus Improvements Project in an amount not to exceed \$5,036.50 for a total contract amount of \$9,135,980.50.

Funding Information

Budgeted: No
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-5802-010-2600
Project: Malibu HS, Campus Improvements Project
Budget Category: Soft Costs \ Design Services \ Architects
DSA: 03-117640

COMMENTS: Architectural/Engineering services are required for the ongoing design of the MMHS Campus Improvement Project. HMC Architects will provide additional peer review services related to exterior lighting plans and outdoor Title 24 calculations in support of Stan Barankiewicz of Orbach, Huff, Suarez and Henderson, the District’s legal counsel.

ORIGINAL CONTRACT AMOUNT (MMHS, Prog./Schematic Design)	\$ 961,327
CONTRACT AMENDMENT #1 (Cabrillo, SDC-IS)	\$ 87,995
CONTRACT AMENDMENT #2 (MMHS, FF&E Standards)	\$ 92,400
CONTRACT AMENDMENT #3 (MMHS, DD/CD/CA)	\$3,562,894
CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety)	\$ 157,588
CONTRACT AMENDMENT #5 (MMHS, Public Meetings/EIR)	\$ 25,144
CONTRACT AMENDMENT #6 (Cabrillo, Safety Project)	\$ 10,304
CONTRACT AMENDMENT #7 (Webster, Parking Safety Project)	\$ 62,344
CONTRACT AMENDMENT #8 (Cabrillo, Septic Study)	\$ 21,647
CONTRACT AMENDMENT #9 (MMHS, Right turn lane study)	\$ 68,256
CONTRACT AMENDMENT #10 (MMHS, Fire protection)	\$ 25,991
CONTRACT AMENDMENT #11 (MMHS, Field renderings)	\$ 8,046
CONTRACT AMENDMENT #12 (MMHS, Wastewater study)	\$ 62,037
CONTRACT AMENDMENT #13 (MMHS, Electrical)	\$ 34,428
CONTRACT AMENDMENT #14 (MMHS, EIR, Traffic, Parking)	\$ 372,321
CONTRACT AMENDMENT #15 (Webster Fire alarm)	\$ 9,090
CONTRACT AMENDMENT #16 (MMHS, Additional Scope)	\$ 228,405
CONTRACT AMENDMENT #17 (Malibu, Parking Lot "A")	\$ 57,340
CONTRACT AMENDMENT #18 (Cabrillo, Additional scope)	\$ 9,690
CONTRACT AMENDMENT #19 (OWTS, Webster)	\$ 57,330
CONTRACT AMENDMENT #20 (OWTS, Pt. Dume)	\$ 57,330
CONTRACT AMENDMENT #21 (MMHS, OWTS Const. Doc's & CA)	\$ 245,375
CONTRACT AMENDMENT #22 (Point Dume, Struct. invest. & design)	\$ 19,840
CONTRACT AMENDMENT #23 (MMHS, CDP Exempt. and Waivers)	\$ 12,520
CONTRACT AMENDMENT #24 (Cabrillo, DSA submittal Fencing)	\$ 3,700

CONTRACT AMENDMENT #25 (MMHS, FA into sep. DSA & Bid Pkg)	\$ 69,210
CONTRACT AMENDMENT #26 (MMHS Fence/Gates, Erosion Control)	\$ 83,090
CONTRACT AMENDMENT #27 (Cabrillo, Fencing & gate revisions)	\$ 7,065
CONTRACT AMENDMENT #28 (Webster, Parking and Drop-Off)	\$ 73,280
CONTRACT AMENDMENT #29 (Malibu, Campus Improvement)	\$ 8,000
CONTRACT AMENDMENT #30 (MMHS, EIR lighting study)	\$ 4,500
CONTRACT AMENDMENT #32 (MMHS, RWQCB, WDRs)	\$ 6,200
CONTRACT AMENDMENT #33 (MMHS HS, Fire Alarm, FCD)	\$ 7,315
CONTRACT AMENDMENT #34 (MMHSHS, SWPPP)	\$ 5,800
CONTRACT AMENDMENT #36 (MMHS, CDP, Hearing, redesign)	\$ 350,000
CONTRACT AMENDMENT #37 (MMHS, Redesign, OWTS Redesign)	\$ 444,444
CONTRACT AMENDMENT #38 (MMHS, Pkg Lot Photo Renderings)	\$ 44,345
CONTRACT AMENDMENT #39 (MMHS, Wharf and Pkg Lot E Design)	\$ 496,000
CONTRACT AMENDMENT #40 (MMHS, Pkg lot/ESHA Light Meter)	\$ 14,000
CONTRACT AMENDMENT #41 (MMHS, Bldg E)	\$ 193,097
CONTRACT AMENDMENT #42 (MMHS Building E Replacement)	\$ 108,500
CONTRACT AMENDMENT #43 (MMHS Building E Exterior Upgrades)	\$ 88,454
CONTRACT AMENDMENT #44 (MMHS Native Tree Monitoring Rpt.)	\$ 4,500
CONTRACT AMENDMENT #45 (MMHS SWPPP & Waste Water)	\$ 158,764
CONTRACT AMENDMENT #46 (MMHS Air Cond. & MDF Mig. Plan)	\$ 183,700
CONTRACT AMENDMENT #47 (MMHS Feasibility Std and CDP App)	\$ 58,350
CONTRACT AMENDMENT #48 (MMHS Growthpoint Renderings)	\$ 6,187
CONTRACT AMENDMENT #49 (MMHS Design Updates and Bid Sets)	\$ 462,801
CONTRACT AMENDMENT #50 (MMHS Peer Review - Outdoor Lights)	\$ 5036.50
TOTAL CONTRACT AMOUNT:	\$9,135,980.50

Malibu Stadium Lighting:

CONTRACT AMENDMENT #31 (MMHS, Stdm Lights, Architect Svcs.)	\$ 56,260
CONTRACT AMENDMENT #35 (MMHS, Stdm Lights, Architect Svcs.)	\$ 12,795
TOTAL AMOUNT:	\$ 69,055

Funding for this CA will be through Program Reserve Shortage

MOTION MADE BY: Dr. Tahvildaran-Jesswein
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
 NOES: 0
 ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AMENDMENT TO AGREEMENT – ARCHITECTURAL SERVICES – MALIBU
MIDDLE & HIGH SCHOOL – WINDOWS, PAINT, FLOORS & DOORS
PROJECT – HMC ARCHITECTS – MEASURE ES

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve Contract Amendment #07 with HMC Architects to provide additional architectural and engineering services for the Malibu Middle & High School - Windows, Paint, Floors and Doors (WPFDD) Project in an amount not to exceed \$54,000.00 for a total contract amount of \$1,665,012.60

Funding Information

Budgeted: Yes
 Fund: 85
 Source: Measure ES
 Account Number: 85-90905-0-00000-85000-5802-010-2600
 Budget Category: Soft Costs \ Design Services \ Architects
 Friday Memo: 02/24/17

COMMENTS: This Contract Amendment #05 in the amount not to exceed \$54,000.00 is for HMC Architects to provide the following additional design services for the Malibu HS Windows, Paint, Floors and Doors Project.as follows:

1. Proposal #130-2017 dated April 3, 2017: Scope Development, Programming and Schematic Design services to modernize Building H (Auditorium):

Architectural Programming Services	\$ 9,000.00
Architectural Schematic Design Services	12,000.00

Preliminary Cost Estimate	1,500.00
Subtotal:	\$22,500.00

2. Proposal #129-2017 dated April 3, 2017: Scope Development, Programming and Schematic Design services to modernize Building J (Gymnasium):

Architectural Programming Services	\$14,000.00
Architectural Schematic Design Services	16,000.00
Preliminary Cost Estimate	1,500.00

Subtotal:	\$31,500.00
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ORIGINAL CONTRACT	\$ 988,826.00
CONTRACT AMENDMENT #01(WPFD-CES,GES,WRLC)	286,749.00
CONTRACT AMENDMENT #02(WPFD-MMHS(F,I&G))	1,875.00
CONTRACT AMENDMENT #03(WPFD-Cabrillo(CES))	117,673.60
CONTRACT AMENDMENT #04(WPFD-MMHS)	121,484.00
CONTRACT AMENDMENT #05 (WPFD-Cabrillo)	64,265.00
CONTRACT AMENDMENT #06 (Playground Pjt)	30,140.00
CONTRACT AMENDMENT #07(WPFD –MMHS)	<u>54,000.00</u>
TOTAL CONTRACT AMOUNT	\$1,665,012.60

MOTION MADE BY: Dr. Tahvildaran-Jesswein
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
 NOES: 0
 ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS –
VARIOUS PROJECTS – MEASURE BB & ES

RECOMMENDATION NO. A.30

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Malibu Middle High School – Campus Improvements Project – Measure BB

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
Ecobuild Inc.	179321	11,648.93	5/30/17

Santa Monica High School – Science & Technology Building and Site Improvements Project – Measure BB

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
Direct Source Communication, Inc.	180127	5,731.87	6/2/17

COMMENT: A Notice of Completion must be recorded for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AMENDMENT TO AGREEMENT – ARCHITECTURAL SERVICES – SANTA MONICA HIGH SCHOOL – SCIENCE AND TECHNOLOGY PHASE 2 – CHAN YOUNG ARCHITECTS – MEASURE BB

RECOMMENDATION NO. A.31

It is recommended that the Board of Education approve Contract Amendment #5 with Chan Young Architects for the Santa Monica High School – Science and Technology Building Phase 2 project in a n amount not to exceed \$15,000.00 for a total contract amount of \$469,171.00

Funding Information

Budgeted: Yes
Fund: 83
Source: BB
Account Number: 83-90500-0-00000-85000-5802-011-2600
Project: Santa Monica High School Science and Technology Building Phase 2
Budget Category: Soft Costs / Design Services Architects

COMMENTS: Architectural/Engineering services are required to design a solution to mitigate roof access from the third floor exterior deck in the Innovation Building for safety of students.

MEASURE BB:

ORIGINAL CONTRACT – (Samohi – Const. Observ. & DSA Cert.)	\$68,977.00
CONTRACT AMENDMENT #1 – (Samohi – Desclope.& Closeout DSA)	5,638.00
CONTRACT AMENDMENT#4 – (Samohi – drainage & SWPPP)	9,000.00
CONTRACT AMENDMENT #5 – (Samohi – roof access mitigation)	15,000.00
TOTAL	\$98,615.00

MEASURE ES:

CONTRACT AMENDMENT #1 (Samohi – Softball Field & BB Courts)	\$272,682.00
CONTRACT AMENDMENT #2a (Samohi – Softball Field & BB Courts reimb)	8,000.00
CONTRACT AMENDMENT #3 (Samohi – Sealy Lights & Baseball Backstop)	89,874.00
TOTAL	\$370,556.00

Funding will be from Program Reserve.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION ACTION/CONSENT
06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AMENDMENT TO AGREEMENT – GEOTECHNICAL AND MATERIAL TESTING SERVICES – SANTA MONICA HIGH SCHOOL – SEALY FIELD PROJECT – LEIGHTON CONSULTING, INC. – MEASURE ES

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve Contract Amendment #05 with Leighton Consulting Inc. to provide geotechnical investigations for Santa Monica High School – Sealy Field Project in an amount not to exceed \$21,039.00 for a total contract amount of \$113,973.00.

Funding Information

Budgeted: Yes
 Fund: 85-90904-0-00000-85000-5802-015-2600
 Source: Measure ES
 Budget Category: Soft Costs \ Environmental Tests \ Geo Engineering and Material Testing

COMMENTS: Leighton Consulting, Inc. proposes to provide geotechnical observation and material testing services for the construction phase of Sealy Field and Basketball Improvements at Santa Monica High School.. The total cost for the geotechnical work and materials testing is \$21,039.00.

1. The Sealy Field and Basketball Court Improvement project was awarded for construction to Byrom-Davey Inc. on 4/20/17.
2. The geotechnical observation and material testing services are required for this project by the Department of State Architect. Leighton is acting as the Laboratory of Record (LOR) for this project.

ORIGINAL CONTRACT AMOUNT (Campus Plan Project)	\$16,335
CONTRACT AMENENDMENT #01 (Sealy Field & Stairway & Sidewalk)	\$ 8,190
CONTRACT AMENENDMENT #02 (Stairway & Sidewalk Geotech and LOR)	\$12,370
CONTRACT AMENENDMENT #03 (SCP Phs 1&2 Geotechnical Report)	\$32,722
CONTRACT AMENENDMENT #04 (Stockpile and Tennis Courts)	\$23,317
<u>CONTRACT AMENENDMENT #05 (Sealy Field Pjt.)</u>	<u>\$21,039</u>
TOTAL CONTRACT AMOUNT	\$113,973

MOTION MADE BY: Dr. Tahvildaran-Jesswein
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
 NOES: 0
 ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AMENDMENT TO AGREEMENT – ARCHITECTURAL SERVICES – JOHN ADAMS MIDDLE SCHOOL – PERFORMING ARTS COMPLEX PROJECT – NAC ARCHITECTURE – MEASURE ES

RECOMMENDATION NO. A.33

It is recommended that the Board of Education approve Contract Amendment #2 with NAC Architecture for the John Adams Middle School - Auditorium Replacement Project in an amount not to exceed \$65,500.00 for a total contract amount of \$139,300.00

Funding Information

Budgeted: Yes
Fund: 85
Source: ES
Account Number: 85-90907-0-00000-85000-5802-011-2600
Project: John Adams MS Auditorium Replacement Project
Budget Category: Soft Costs / Design Services Architects

COMMENTS: Architectural/Engineering services are required to provide further analysis and application (Phase 2) required to prove need for State Funding due to seismic deficiencies as follows:

1. Develop schematic level plans for a seismic retrofit of the building.
2. Coordinate and incorporate in to the schematic plans, design work associated with required accessibility and fire life safety upgrades.
3. Provide a seismic evaluation, analysis, and calculations to develop seismic retrofit plans at a schematic design level per Phase 2 of DSA PR 8-03 requirements.
4. Prepare seismic evaluation report including detailed description of seismic deficiencies and minimum work required to mitigate those deficiencies.
5. Develop a project cost estimate for the DSA PR 08-03 Phase 2.
6. Respond to DSA review comments and assist in obtaining DSA concurrence letter to continue to next phases of DSA PR 08-03 for funding.

ORIGINAL CONTRACT – (JAMS – Feasibility Study)	\$64,600.00
CONTRACT AMENDMENT #1 – (JAMS – Auditorium Analysis & State Application)	9,200.00
<u>CONTRACT AMENDMENT#2 – (JAMS – Auditorium Eligibility Evaluation)</u>	<u>\$65,500.00</u>
TOTAL:	\$139,300.00

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: AWARD OF CONTRACT – PROFESSIONAL GEOTECHNICAL OBSERVATION AND LAB OF RECORD SERVICES – LINCOLN MIDDLE SCHOOL – TRACK & FIELD REPLACEMENT PROJECT – LEIGHTON CONSULTING, INC. – MEASURE ES

RECOMMENDATION NO. A.34

It is recommended that the Board of Education award a contract to Leighton Consulting Inc. for Geotechnical Inspections and material testing as the Lab of Record for the Lincoln Middle School – Track & Field Replacement Project in an amount not to exceed \$47,356 ~~\$25,000.00~~.

Funding Information

Budgeted: Yes

Fund: 85-90908-0-00000-85000-5802-012-2600

Source: Measure ES

Budget Category: Soft Costs \ Environmental Tests \ Geo Engineering and Material Testing

COMMENTS: Leighton Consulting, Inc. proposes to provide earthwork observation, soil testing and material testing services for the construction of the Track & Field Replacement Project (DSA# 03-117787) at Lincoln Middle School. The total cost for the geotechnical work and materials testing is \$47,356 ~~\$25,000.00~~. Leighton's scope of work includes soil testing, compaction test, concrete and rebar testing per DSA Form 102 for the project.

It is recommended that the Board of Education award a contract in an amount not to exceed \$47,356 ~~\$25,000.00~~.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASETTI

RE: AWARD OF CONTRACT – JUAN CABRILLO PRE-SCHOOL PLAYGROUND PROJECT – EASYTURF – MEASURE ES

RECOMMENDATION NO. A.35

It is recommended that the Board of Education award a contract with EasyTurf, Inc. to provide and install new synthetic grass underneath the existing play structure on the pre-school play yard, and a four-foot fence at Juan Cabrillo Elementary School in an amount not to exceed \$31,214.32.

Funding Information

Budgeted: Yes
Fund: 85
Source: Measure ES
Account Number: 85-90908-0-00000-85000-6200-012-2600
Budget Category: Building and Building Improvement

COMMENTS: The existing play yard at Juan Cabrillo has features unsuitable for licensing this space as a pre-school play yard. The District will separate this large yard area into two smaller areas in order to accommodate the new use for this space. The grass area will be used by the pre-school students with access to the existing play structure. This structure needs the correct fall height padding as well as new turf. A new four-foot-high fence will be installed to separate the two areas.

The District will contract for the procurement and installation of the artificial turf surface in accordance with EasyTurf, Inc's., proposal dated May 9, 2017, per the CMAS contract No: 4-13-78-0068A, GSA Schedule No: GS-03F-0117Y valid from February 14, 2013, through August 31, 2017. EasyTurf will remove and dispose of existing safety surfacing and concrete mow strip, install a new mow curb flush with existing grade, aggregate base, install composite nailer board along all turf perimeter surfaces, install Easyturf Olive Premium synthetic turf, supply and install sand infill. Easyturf will also provide and install a new four foot high fence to separate the two areas. This work is planned to occur during the summer of 2017.

New synthetic turf surface under existing play structure and new four foot fence:

- New Turf \$22,661.12
- Four foot fence \$ 8,553.20
- Total Contract Value \$31,214.32

It is recommended that the Board of Education award a contract in the amount of \$31,214.32.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION
 FROM: BEN DRATI / MARK O. KELLY
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT
 06/29/17

RECOMMENDATION NO. A.36

Unless otherwise noted, all items are included in the 2016/2017 approved budget.

ADDITIONAL ASSIGNMENTS

CHILD DEVELOPMENT SERVICES

Graves, Gizelle	384 hrs @\$34.32	6/12/17-8/17/17	Own Hrly/\$13,179
McGowan, Joanne	384 hrs @\$28.83	6/12/17-8/17/17	Own Hrly/\$11,071
Redding-Knott, Yael	384 hrs @\$32.98	6/12/17-8/17/17	<u>Own Hrly/\$12,664</u>
		TOTAL OWN HOURLY	\$36,914

Comment: Summer Assignment
 12-Formula

Aldana, Monica	384 hrs @\$20.52	6/12/17-8/17/17	Own Hrly/ \$7,880
Baez, Norma	384 hrs @\$29.76	6/12/17-8/17/17	Own Hrly/\$11,428
Barreras-Graciano, Laura	384 hrs @\$23.33	6/12/17-8/17/17	Own Hrly/ \$8,959
Burse, Doris	384 hrs @\$25.75	6/12/17-8/17/17	Own Hrly/ \$9,888
Cade, Latranee	384 hrs @\$26.95	6/12/17-8/17/17	Own Hrly/\$10,349
Castellon, Emma	384 hrs @\$28.83	6/12/17-8/17/17	Own Hrly/\$11,071
Cerrato, Wendy	384 hrs @\$37.53	6/12/17-8/17/17	Own Hrly/\$14,412
Conway, Kenyatta	384 hrs @\$27.63	6/12/17-8/17/17	Own Hrly/\$10,610
Cueva, Leonardo	384 hrs @\$27.89	6/12/17-8/17/17	Own Hrly/\$10,710
Douglas, Jennifer	384 hrs @\$37.27	6/12/17-8/17/17	Own Hrly/\$14,312
Garrett, Chekesha	384 hrs @\$26.54	6/12/17-8/17/17	Own Hrly/\$10,191
Gutierrez, Sofia	384 hrs @\$32.97	6/12/17-8/17/17	Own Hrly/\$12,660
Henry, Cassy	384 hrs @\$37.53	6/12/17-8/17/17	Own Hrly/\$14,412
Islas, Hayde	384 hrs @\$28.96	6/12/17-8/17/17	Own Hrly/\$11,121
Jaye, Susan	384 hrs @\$34.86	6/12/17-8/17/17	Own Hrly/\$13,386
Justis, Vicki	384 hrs @\$38.47	6/12/17-8/17/17	Own Hrly/\$14,772
Langley, Zoe	384 hrs @\$26.43	6/12/17-8/17/17	Own Hrly/\$10,149
Lockwood, Silvia	384 hrs @\$34.18	6/12/17-8/17/17	Own Hrly/\$13,125
Luis, Noemi	384 hrs @\$24.94	6/12/17-8/17/17	Own Hrly/ \$9,577
Martinez, Emelita	384 hrs @\$39.41	6/12/17-8/17/17	Own Hrly/\$15,133
McKnight, Elizabeth	384 hrs @\$36.72	6/12/17-8/17/17	Own Hrly/\$14,100
Mercier, Alisha	384 hrs @\$38.47	6/12/17-8/17/17	Own Hrly/\$14,772
Morales, Ismael	384 hrs @\$22.92	6/12/17-8/17/17	Own Hrly/ \$8,801
Otero-Rivera, Tasha	384 hrs @\$30.57	6/12/17-8/17/17	Own Hrly/\$11,739
Patton, Roxanna	384 hrs @\$34.86	6/12/17-8/17/17	Own Hrly/\$13,386
Singleton, Monique	384 hrs @\$24.53	6/12/17-8/17/17	Own Hrly/ \$9,420
Smith, LaTonya	384 hrs @\$33.38	6/12/17-8/17/17	Own Hrly/\$12,818
Yadegari, Sholeh	384 hrw @\$28.83	6/12/17-8/17/17	<u>Own Hrly/\$11,071</u>
		TOTAL OWN HOURLY	\$330,252

Comment: Summer Assignment
 12-Unrestricted Resource -50%
 12-CA State Preschool Progr -50%

Alidina, Jamila	384 hrs @\$34.86	6/12/17-8/17/17	Own Hrly/\$13,386
Enriquez, Maria	384 hrs @\$34.86	6/12/17-8/17/17	Own Hrly/\$13,386
Garcia, Sara	384 hrs @\$26.27	6/12/17-8/17/17	Own Hrly/\$10,088
Gluck, Heidi	384 hrs @\$38.47	6/12/17-8/17/17	Own Hrly/\$14,772
Martinez, Emelita	384 hrs @\$39.41	6/12/17-8/17/17	Own Hrly/\$15,133
Meek, Dorie	384 hrs @\$37.53	6/12/17-8/17/17	Own Hrly/\$14,412
Norodom, Pachapor	384 hrs @\$36.33	6/12/17-8/17/17	Own Hrly/\$13,951
Reed, Flavia	384 hrs @\$37.53	6/12/17-8/17/17	Own Hrly/\$14,412
Rodriguez, Claudia	384 hrs @\$36.07	6/12/17-8/17/17	Own Hrly/\$13,851
Rodriguez, Melinda	384 hrs @\$34.86	6/12/17-8/17/17	Own Hrly/\$13,386

Sugasawara, Patricia	384 hrs @\$34.86	6/12/17-8/17/17	<u>Own Hrly/\$13,386</u>
		TOTAL OWN HOURLY	\$150,163

Comment: Summer Assignment
12-CA State Preschool Progr

EDISON ELEMENTARY SCHOOL

Oyman, Deniz	12 hrs @\$45.49	5/1/17-6/9/17	<u>Est Hrly/\$546</u>
		TOTAL ESTABLISHED HOURLY	\$546

Comment: Program Planning for New Math Curriculum
01- IASA: Title I Basic-LW Inc/Neg

EDUCATIONAL SERVICES

Karyadi, Adrienne	10 hrs @\$45.49	6/1/17-6/9/17	<u>Est Hrly/\$455</u>
		TOTAL ESTABLISHED HOURLY	\$455

Comment: Supplemental English Language After School
01-ESEA – Title III – Immigrant Educ

Cedillo, Sofia	40 hrs @\$45.49	6/19/17-7/31/17	<u>Est Hrly/\$1,820</u>
		TOTAL ESTABLISHED HOURLY	\$1,820

Comment: English Language Learner Handbook
01-ESEA – Title III – Immigrant Educ

Krogmann, Allyson	35 hrs @\$45.49	6/12/17-6/16/17	<u>Est Hrly/\$1,592</u>
		TOTAL ESTABLISHED HOURLY	\$1,592

Comment: Seaside and Bridges Work
01-RGK Foundation

Karyadi, Adrienne	20 hrs @\$45.49	6/12/17-8/16/17	<u>Est Hrly/\$910</u>
		TOTAL ESTABLISHED HOURLY	\$910

Comment: Administration of CELDT Testing
01-Unrestricted Resource

Bautista, Claudia	6 hrs @\$45.49	5/27/17	<u>Est Hrly/\$273</u>
		TOTAL ESTABLISHED HOURLY	\$273

Comment: 9th Grade Spanish Placement Exam
01-Unrestricted Resource

Cervanes, Hayde	6 hrs @\$45.49	6/12/17-6/16/17	Est Hrly/\$273
Stark, Amy	18 hrs @\$45.49	6/12/17-6/16/17	Est Hrly/\$819
Wheeler, Daniel	18 hrs @\$45.49	6/12/17-6/16/17	<u>Est Hrly/\$819</u>
		TOTAL ESTABLISHED HOURLY	\$1,911

Comment: Summer School Materials Prep
01-RGK Foundation

Carey, Ann	25 hrs @\$45.49	6/1/17-7/21/17	Est Hrly/\$1,137
Krogman, Allyson	25 hrs @\$45.49	6/1/17-7/21/17	Est Hrly/\$1,137
Mauck, Rachel	25 hrs @\$45.49	6/1/17-7/21/17	Est Hrly/\$1,137
Ostrom, Michael	40 hrs @\$45.49	6/1/17-7/21/17	Est Hrly/\$1,820
Pirri, Stephanie	25 hrs @\$45.49	6/1/17-7/21/17	Est Hrly/\$1,137
Wiener, Daniela	25 hrs @\$45.49	6/1/17-7/21/17	<u>Est Hrly/\$1,137</u>
		TOTAL ESTABLISHED HOURLY	\$7,505

Comment: Reading Institute Prep
01- Cotsen Family Foundation

Ostrom, Michael	30 hrs @\$45.49	6/12/17-6/16/17	Est Hrly/\$1,365
Stark, Amy	24 hrs @\$45.49	6/12/17-6/16/17	Est Hrly/\$1,092
Wheeler, Daniel	24 hrs @\$45.49	6/12/16-6/16/17	Est Hrly/\$1,092
Wiener, Daniela	30 hrs @\$45.49	6/12/17-6/16/17	<u>Est Hrly/\$1,365</u>
		TOTAL ESTABLISHED HOURLY	\$4,914

Comment: IISS Literacy and Math Coaches
01- LCAP – LCFF Supplemental Grant

Alvarez, Judith	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Benitez, Lourdes	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Berman, Lauren	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Burrows, Erin	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Cervantes, Hayde	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Chang, Carol	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Chen, Lillian	12 hrs @\$45.49	6/15/16-6/16/17	Est Hrly/\$546
Cueva, Martha	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Decray-Kleiser, Debra	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Dempsey, Bridget	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Grace, Cassandra	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Harris, Stacy	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Herrera, Mayra	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Hovest, Christie	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Howard, Courtney	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Kerkotchian, Sylvia	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Levy, Nancy	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Lipson, Jennifer	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Marks, Jamie	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Martinez, Lorena	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Melendez, Brisa	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Naranjo, Rocio	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Petrilyak, David	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Sanschagrín, Marc	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Scheer, Susan	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
Vasquez, Martha	12 hrs @\$45.49	6/15/17-6/16/17	Est Hrly/\$546
TOTAL ESTABLISHED HOURLY			\$14,196

Comment: IISS Elementary Teachers Professional Development (Grades 1-4)
01-LCAP – LCFF Supplemental Grant

Andino, Melisa	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Holland-Mathews, Margie	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Moazzez, Rozita	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Murphy, Letitia	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Ortiz, Diana	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Smith, Cynthia	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
TOTAL ESTABLISHED HOURLY			\$1,638

Comment: IISS Middle School Teachers Professional Development
01-LCAP – LCFF Supplemental Grant

Andino, Melisa	6 hrs @\$45.49	6/15/17	Est Hrly/\$273
Ervin, Jordan	4 hrs @\$45.49	6/15/17	Est Hrly/\$182
Hafft, Ianna	4 hrs @\$45.49	6/15/17	Est Hrly/\$182
Smith, Cynthia	6 hrs @\$45.49	6/15/17	Est Hrly/\$273
Stowell, Rachel	4 hrs @\$45.49	6/15/17	Est Hrly/\$182
TOTAL ESTABLISHED HOURLY			\$1,092

Comment: Secondary Summer School SAMS & APEX Teachers Professional Development
01-LCAP – LCFF Supplemental Grant

Ervin, Jordan	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Lipetz, Sarah	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Seikali, Nahla	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Stowell, Rachel	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
TOTAL ESTABLISHED HOURLY			\$1,092

Comment: High School Summer School Teachers Professional Development
01-LCAP – LCFF Supplemental Grant

Alvarado, Roberto	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Chapman, James	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Corrigan, Charles	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Denis, Randall	6 hrs @\$45.49	6/16/17	Est Hrly/\$273

Escalera, Daniel	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Fulcher, Nathan	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Gies-McLaughlin, Gretchen	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Gonzalez, Henry	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Gutierrez, Laurie	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Hafft, Ianna	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Hoffman, Ryan	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Jacobs, Ari	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Jimenez, Jaime	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Kim, Douglas	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Konegi, Joshua	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Macwan, Vijaya	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Mayle, Alex	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Myers, Jared	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Nieves, Melissa	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Parker, Trevor	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Reyes, Katrina	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Saling, David	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Sato, Liane	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Siemer, Deborah	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Thobe, Christie	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Veral, Ramon	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
Yumori, Nicole	6 hrs @\$45.49	6/16/17	Est Hrly/\$273
TOTAL ESTABLISHED HOURLY			\$7,371

Comment: High School (Samohi) Summer School Teachers Professional Development
01-LCAP – LCFF Supplemental

Alvarez, Judith	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Benitez, Lourdes	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Berman, Lauren	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Burrows, Erin	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Cervantes, Hayde	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Chang, Carol	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Chen, Lillian	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Cueva, Martha	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Decray-Kleiser, Debra	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Dempsey, Bridget	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Grace, Cassandra	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Harris, Stacy	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Herrera, Mayra	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Hovest, Christie	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Howard, Courtney	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Kerkotchian, Sylvia	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Levy, Nancy	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Lipson, Jennifer	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Marks, Jamie	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Martinez, Lorena	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Melendez, Brisa	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Naranjo, Rocio	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Petrilyak, David	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Sanschagrin, Marc	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Scheer, Susan	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
Vasquez, Martha	8 hrs @\$45.49	6/19/17-7/14/17	Est Hrly/\$364
TOTAL ESTABLISHED HOURLY			\$9,464

Comment: IISS Elementary Teachers Planning/Prep Time
01-LCAP – LCFF Supplemental

LINCOLN MIDDLE SCHOOL

Loewy, Alexandra	\$45.49, as needed	6/12/17-6/30/17	Est Hrly/\$----
Preuss, Jennifer	\$45.49, as needed	6/12/17-6/30/17	Est Hrly/\$----

Stauffer, Aimee	\$45.49, as needed	6/12/17-6/30/17	<u>Est Hrly/\$----</u>
		TOTAL ESTABLISHED HOURLY	\$----
Comment:	Extra hours needed 01-Formula		

MCKINLEY ELEMENTARY SCHOOL

Sinfield, Paul	3 hrs @\$45.49	6/2/17	<u>Est Hrly/\$136</u>
		TOTAL ESTABLISHED HOURLY	\$136
Comment:	5 th Grade Party Supervision 01-Formula		

SANTA MONICA HIGH SCHOOL

Louria, Meredith	55 hrs @\$45.49	1/1/17-4/30/17	<u>Est Hrly/\$2,502</u>
		TOTAL ESTABLISHED HOURLY	\$2,502
Comment:	AP English Language Target Support Coordinator 01-SMMEF Stretch Grant		

SPECIAL EDUCATION

Bishop, Shannon	22 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$1,001
Brock, Miriam	22 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$1,001
Cooperband, Paula	22 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$1,001
Drosdick, Danielle	22 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$1,001
Gouge, Alyssa	11 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$ 500
Holmstrom, Toni	22 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$1,001
Kunkel, Fereshteh	22 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$1,001
Mansour, Carolyn	22 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$1,001
Perez, Katherine	11 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$ 500
Piper, Sasha	11 hrs @\$45.49	11/17/16-6/9/17	Est Hrly/\$ 500
Quinones, Kyra	11 hrs @\$45.49	11/17/16-6/9/17	<u>Est Hrly/\$ 500</u>
		TOTAL ESTABLISHED HOURLY	\$9,007
Comment:	Speech & Language Pathologist ASHA Certification Stipend 01-Special Education		

SUMMER SCHOOL

(80% own daily rate unless otherwise noted)

EDUCATIONAL SERVICES

Ostrom, Michael	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Wheeler, Daniel	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Wiener, Daniela	19 days @\$320.14	6/19/17-7/14/17	Own Daily/\$6,083
Stark, Amy	19 days @\$444.24	6/19/17-7/14/17	<u>Own Daily/\$8,441</u>
		TOTAL OWN DAILY	\$31,406
Comment:	IISS Literacy and Math Coaches 01-LCAP – LCFF Supplemental Grant		

DiDario, Amy	14 days @\$319.60	6/19/17-7/7/17	Own Daily/\$4,474
Jarvis, Andrea	10 days @\$328.50	7/10/17-7/21/17	<u>Own Daily/\$3,285</u>
		TOTAL OWN DAILY	\$7,759

Comment: Summer School High School Librarian
01-Unrestricted Resource

Alvarez, Judith	19 days @\$364.10	6/19/17-7/14/17	Own Daily/\$6,918
Benitez, Lourdes	19 days @\$377.46	6/19/17-7/14/17	Own Daily/\$7,172
Berman, Lauren	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Burrows, Erin	19 days @\$355.20	6/19/17-7/14/17	Own Daily/\$6,749
Cervantes, Erin	19 days @\$295.33	6/19/17-7/14/17	Own Daily/\$5,611
Chang, Carol	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Chen, Lillian	19 days @\$377.46	6/19/17-7/14/17	Own Daily/\$7,172

Cueva, Martha	19 days @\$369.00	6/19/17-7/14/17	Own Daily/\$7,011
DeCray-Kleiser, Debra	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Dempsey, Bridget	19 days @\$279.17	6/19/17-7/14/17	Own Daily/\$5,304
Grace, Cassandra	19 days @\$254.46	6/19/17-7/14/17	Own Daily/\$4,835
Harris, Stacy	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Herrera, Mayra	19 days @\$377.46	6/19/17-7/14/17	Own Daily/\$7,172
Hovest, Christie	19 days @\$451.64	6/19/17-7/14/17	Own Daily/\$8,581
Howard, Courtney	19 days @\$301.81	6/19/17-7/14/17	Own Daily/\$5,734
Kerkotchain, Sylvia	19 days @\$310.70	6/19/17-7/14/17	Own Daily/\$5,903
Levy, Nancy	19 days @\$435.77	6/19/17-7/14/17	Own Daily/\$8,280
Lipson, Jennifer	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Marks, Jamie	19 days @\$346.74	6/19/17-7/14/17	Own Daily/\$6,588
Martinez, Lorena	19 days @\$355.64	6/19/17-7/14/17	Own Daily/\$6,757
Melendez, Brisa	19 days @\$364.10	6/19/17-7/14/17	Own Daily/\$6,918
Naranjo, Rocio	19 days @\$349.93	6/19/17-7/14/17	Own Daily/\$6,649
Petrilyak, David	19 days @\$435.77	6/19/17-7/14/17	Own Daily/\$8,280
Sanschagrín, Marc	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Scheer, Susan	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Vasquez, Martha	19 days @\$282.70	6/19/17-7/14/17	Own Daily/\$5,373
		TOTAL OWN DAILY	\$186,094

Comment: IISS Summer School Teacher (Elementary)
01-Unrestricted Resource

Andino, Melisa	19 days @\$298.95	6/19/17-7/14/17	Own Daily/\$5,680
Holland-Mathews, Margie	19 days @\$364.10	6/19/17-7/14/17	Own Daily/\$6,918
Moazzez, Rozita	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Murphy, Letitia	19 days @\$444.24	6/19/17-7/14/17	Own Daily/\$8,441
Ortiz, Diana	19 days @\$255.66	6/19/17-7/14/17	Own Daily/\$4,858
Smith, Cynthia	19 days @\$364.10	6/19/17-7/14/17	Own Daily/\$6,918
		TOTAL OWN DAILY	\$41,256

Comment: IISS Summer School Teacher (Middle School)
01-Unrestricted Resource

Ervin, Jordan	24 days @\$337.40	6/19/17-7/21/17	Own Daily/\$8,098
Lipetz, Sarah	24 days @\$355.64	6/19/17-7/21/17	Own Daily/\$8,535
Seikali, Nahla	24 days @\$355.64	6/19/17-7/21/17	Own Daily/\$8,535
Stowell, Rachel	24 days @\$246.30	6/19/17-7/21/17	Own Daily/\$8,311
		TOTAL OWN DAILY	\$33,479

Comment: Summer School Teacher (Malibu HS)
01-Unrestricted Resources

Alvarado, Robert	24 days @\$355.20	6/19/17-7/21/17	Own Hrly/\$ 8,525
Chapman, James	24 days @\$364.10	6/19/17-7/21/17	Own Hrly/\$ 8,738
Corrigan, Charles	24 days @\$372.56	6/19/17-7/21/17	Own Hrly/\$ 8,941
Denis, Randall	24 days @\$444.24	6/19/17-7/21/17	Own Hrly/\$10,662
Drake, Loren	24 days @\$364.10	6/19/17-7/21/17	Own Hrly/\$ 8,738
Escalera, Daniel	24 days @\$444.24	6/19/17-7/21/17	Own Hrly/\$10,662
Fulcher, Nathan	24 days @\$335.76	6/19/17-7/21/17	Own Hrly/\$ 8,058
Gies-McLaughlin, Gretchen	24 days @\$444.24	6/19/17-7/21/17	Own Hrly/\$10,662
Gonzalez, Henry	24 days @\$345.86	6/19/17-7/21/17	Own Hrly/\$ 8,301
Gutierrez, Laurie	24 days @\$372.20	6/19/17-7/21/17	Own Hrly/\$ 8,935
Hafft, Ianna	24 days @\$355.64	6/19/17-7/21/17	Own Hrly/\$ 8,535
Hoffman, Ryan	24 days @\$314.33	6/19/17-7/21/17	Own Hrly/\$ 7,544
Jacobs, Ari	24 days @\$332.57	6/19/17-7/21/17	Own Hrly/\$ 7,982
Jimenez, Jaime	24 days @\$444.24	6/19/17-7/21/17	Own Hrly/\$10,662
Kim, Douglas	24 days @\$321.54	6/19/17-7/21/17	Own Hrly/\$ 7,718
Konegni, Joshua	24 days @\$323.23	6/19/17-7/21/17	Own Hrly/\$ 7,758
Macwan, Vijaya	24 days @\$377.45	6/19/17-7/21/17	Own Hrly/\$ 9,059
Mayle, Alex	24 days @\$355.64	6/19/17-7/21/17	Own Hrly/\$ 8,535
Myers, Jered	24 days @\$301.37	6/19/17-7/21/17	Own Hrly/\$ 7,233
Nieves, Melissa	24 days @\$337.40	6/19/17-7/21/17	Own Hrly/\$ 8,098

Parker, Trevor	24 days @\$355.64	6/19/17-7/21/17	Own Hrly/\$ 8,535
Rayhan, Michael	24 days @\$257.37	6/19/17-7/21/17	Own Hrly/\$ 6,177
Reyes, Katrina	24 days @\$377.46	6/19/17-7/21/17	Own Hrly/\$ 9,059
Saling, David	24 days @\$355.64	6/19/17-7/21/17	Own Hrly/\$ 8,535
Sato, Liane	24 days @\$377.46	6/19/17-7/21/17	Own Hrly/\$ 9,059
Siemer, Deborah	24 days @\$444.24	6/19/17-7/21/17	Own Hrly/\$10,662
Thobe, Christie	24 days @\$435.77	6/19/17-7/21/17	Own Hrly/\$10,458
Veral, Ramon	24 days @\$349.93	6/19/17-7/21/17	Own Hrly/\$ 8,398
Yumori, Nicole	24 days @\$296.53	6/19/17-7/21/17	<u>Own Hrly/\$ 7,117</u>
		TOTAL OWN HOURLY	\$253,346

Comment: Summer School Teacher (Santa Monica HS)
01-Unrestricted Resource

STUDENT SERVICES/HEALTH SERVICES

Bressler, Rachel	19 days @\$444.24	6/19/17-7/14/17	Own Hrly/\$ 8,441
Bronstein, Susan	19 days @\$444.24	6/19/17-7/14/17	Own Hrly/\$ 8,441
Guzman, Priscilla	19 days @\$247.20	6/19/17-7/14/17	Own Hrly/\$ 4,697
Lindemann, Maya	24 days @\$250.82	6/19/17-7/21/17	Own Hrly/\$ 6,020
Morn, Lora	24 days @\$444.24	6/19/17-7/21/17	<u>Own Hrly/\$10,662</u>
		TOTAL OWN HOURLY	\$38,261

Comment: Summer School Nurse
01-Unrestricted Resource

TOTAL ESTABLISHED HOURLY, OWN DAILY AND OWN HOURLY = 1,175,354

NEW HIRES

ADMINISTRATIVE CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Sciutto, Elizabeth School Psychologist/Behavior Intervention Specialist Special Education	100%	7/1/17

SUBSTITUTE TEACHERS

Effective

LONG-TERM ASSIGNMENT

(@\$237.00 Daily Rate)

Marmolejo, Michael	5/16/17-6/9/17
Romero Solano, Lorena	5/8/17-6/9/17

LEVEL 1 SUBSTITUTES

(@\$183.00 Daily Rate)

Hensley, Hillary	6/19/17-7/21/17
Skaggs, Debbie	6/19/17-7/21/17

CHILD DEVELOPMENT SERVICES SUBSTITUTES

(@\$18.21 Hourly Rate)

Baker, Ryan	6/12/17-8/17/17
Barnes, Andrea	3/27/17
Caliboso, Gina	6/12/17-8/17/17
Casey, Brittany	6/12/17-8/17/17
Galstian, Aroussiak	6/12/17-8/17/17
Gheewala, Nasreen	6/12/17-8/17/17
Gomez, Aida	6/12/17-8/17/17
Gomez, Monica	6/12/17-8/17/17

Johnson, Mayra	6/12/17-8/17/17
Levenson, Paola	6/12/17-8/17/17
Mickshaw, Leslee	6/12/17-8/17/17
Sonompel, Enkthuya	6/12/17-8/17/17
Vega, Dolores	6/12/17-8/17/17

CHANGE IN ASSIGNMENT

Tafi, Mary
 Webster Elementary/Kindergarten
From: 20%
To: 100%

Effective
 5/9/17-6/9/17

Tate, Alia
 Roosevelt Elementary/TK Teacher
From: McKinley
To: Roosevelt

8/17/17

LEAVE OF ABSENCE (with pay)

Name/Location
 Alidina, Jamila
 Child Develop Svcs

Effective
 5/23/17-6/2/17
 [Personal]

Eddy, Tara
 Special Education/Roosevelt

7/24/17-11/24/17
 [Medical Maternity/FMLA/CFRA]

Gonzalez, Yolanda
 Child Develop Svcs

8/17/17-9/30/17
 [Medical]

Levin, Tracy
 John Adams MS

5/9/17-5/17/17
 [FMLA/CFRA]

Martinez, Jacqueline
 Grant Elementary

8/28/17-10/30/17
 [Medical Maternity/FMLA/CFRA]

Weinstock, Cyndie
 Cabrillo Elementary

3/13/17-6/2/17
 [Medical]

LEAVE OF ABSENCE (without pay)

Name/Location
 Barraza, Katheryne
 Santa Monica HS

Effective
 8/17/17-6/8/18
 [20% Personal]

Hippely, Stacy
 John Adams MS

8/1/17-6/30/18
 [Personal]

Lopez, Gilbert
 Santa Monica HS

8/17/17-6/8/18
 [Personal]

Piper, Sasha
 Special Education/LCDC

8/21/17-9/8/17
 [Personal]

Schmidt, Samantha
 Malibu HS

8/17/17-6/8/18
 [Personal]

Schwartz, Marla
 Santa Monica HS

8/17/17-6/8/17
 [40% Personal]

SUSPENSION WITHOUT PAY

Name/Location
SH8486118

Effective
6/5/17, 6/6/17, 6/7/17, 6/8/17, 6/9/17

RESIGNATION

Name/Location
Adzhyan, Petros
Special Education

Effective
5/31/17
(revised date from 6/1/17 Agenda)

Evans, Elaine
Substitute Teacher/Human Resources

5/31/17

Hammond, Paul
Adult Education

6/9/17

Hawkins, Chloe
Substitute Teacher/Human Resources

3/31/17

Longo, Jaclyn
McKinley Elementary

6/9/17

Romero, Lorena
Substitute Teacher/Human Resources

6/9/17

RETIREMENT

Name/Location
Marmolejo, Yolanda
Rogers Elementary

Effective
6/9/17

Mandell, Harriet
Substitute Teacher/Human Resources

6/9/17

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION
 FROM: BEN DRATI / MARK KELLY / MICHAEL COOL
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
 06/29/17

RECOMMENDATION NO. A.37

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies.

<u>NEW HIRES</u>		<u>EFFECTIVE DATE</u>
Lopez, Saby FNS-Santa Monica HS	Cafeteria Worker I 3 Hrs/SY/Range: 13 Step: D	5/22/17
Nwaigwe, Moses Transportation	Vehicle and Equipment Mechanic 8 Hrs/12 Mo/Range: 36 Step: A	5/30/17
Prothro, Paul Operations-McKinley ES	Custodian 8 Hrs/12 Mo/Range: 24 Step: A	6/12/17
Quintana, Anthony Operations-Lincoln MS	Custodian 5 Hrs/12 Mo/Range: 24 Step: A	6/12/17

<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
Jackson, Donte Operations	Custodian 8 Hrs/12 Mo/Range: 24 Step: A From: Cafeteria Worker I: 3 Hrs/SY	6/12/17

<u>SUMMER ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Alaniz, Federico Food and Nutrition Services	Stock and Delivery Clerk 5 Hrs/Day	6/19/17-8/17/17
Alaniz, Federico Purchasing	Stock and Delivery Clerk 1 Hr/Day	7/3/17-7/28/17
Ausmus, Juley Educational Services-Cabrillo ES	Instructional Assistant – Classroom Not to exceed: 75 Hrs	6/19/17-7/14/17
Brandoli, Alexandra Educational Services-Edison ES	Instructional Assistant – Bilingual Not to exceed: 75 Hrs	6/19/17-7/14/17
Brown, Virginia Educational Services-Edison ES	Instructional Assistant – Bilingual Not to exceed: 75 Hrs	6/19/17-7/14/17
Cojan, Carmen FNS-Edison ES	Cafeteria Worker II 3 Hrs/Day	6/19/17-7/14/17
De Los Santos, Gabriela Educational Services-Adams MS	Instructional Assistant – Classroom Not to exceed: 75 Hrs	6/19/17-7/14/17
Escobar Rios, Alicia Educational Services-Edison ES	Instructional Assistant – Bilingual Not to exceed: 75 Hrs	6/19/17-7/14/17
Fargnoli, Cathy Educational Services-Edison ES	Administrative Assistant Not to exceed: 105 Hrs	6/16/17-7/14/17

Frei, Jeanne Special Education	Occupational Therapist 4 Hrs/Day	6/19/17-7/14/17
Gomez, Jose Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Gondo, Janet Educational Services-McKinley ES	Instructional Assistant – Classroom Not to exceed: 75 Hrs	6/19/17-7/14/17
Griffis, Denise Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Holsome, Dorothy FNS-Santa Monica HS	Cafeteria Worker I 4 Hrs/Day	6/12/17-8/17/17
Honore, Crystal Operations	Custodian 8 Hrs/Day	6/19/17-8/17/17
Jelks, Curtis Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Jones, Chancy Educational Services-SAMOHI	Campus Security Officer Not to exceed: 100 Hrs	6/19/17-7/21/17
Lucas, Ralph Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Mangum, Don Educational Services-SAMOHI	Campus Security Officer Not to exceed: 100 Hrs	6/19/17-7/21/17
Miranda, Karla Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Moore, Sandra Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Morales, Rosa FNS-Santa Monica HS	Cafeteria Worker I 4 Hrs/Day	6/12/17-8/17/17
Muller, Larissa Educational Services-McKinley ES	Instructional Assistant – Classroom Not to exceed: 75 Hrs	6/19/17-7/14/17
Nolen, Henry FNS-Adams MS	Cafeteria Worker II 3 Hrs/Day	6/19/17-7/14/17
Ockner, Sari Special Education	Occupational Therapist 4 Hrs/Day	6/19/17-7/14/17
Palmore, Renata Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Quintanilla, Albert Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Quiroz, Timothy FNS-Santa Monica HS	Site Food Services Coordinator 5 Hrs/Day	6/12/17-8/18/17
Ramos, Margaret Educational Services-Edison ES	Instructional Assistant – Bilingual Not to exceed: 75 Hrs	6/19/17-7/14/17

Richardson, Melvin Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Ridley, Tischa FNS-McKinley ES	Cafeteria Worker II 3 Hrs/Day	6/19/17-7/14/17
Rogers, Ericka Educational Services-Adams MS	Instructional Assistant – Classroom Not to exceed: 75 Hrs	6/19/17-7/14/17
Rosas, Rosemarie FNS-McKinley ES	Cafeteria Worker I 3 Hrs/Day	6/19/17-7/14/17
Russell, Melissa Educational Services-McKinley ES	Administrative Assistant Not to exceed: 105 Hrs	6/22/17-7/20/17
Serrano, Elva Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Smith, Angelique Special Education	Occupational Therapist 4 Hrs/Day	6/19/17-7/14/17
Smith, Darlene FNS-Edison ES	Cafeteria Worker I 2.5 Hrs/Day	6/19/17-7/14/17
Smith, Dunnell Educational Services-SAMOHI	Campus Security Officer Not to exceed: 125 Hrs	6/19/17-7/21/17
Sullivan, Briana Educational Services-Adams MS	Instructional Assistant – Classroom Not to exceed: 75 Hrs	6/19/17-7/14/17
Syed, Shaeema Olympic HS	Instructional Assistant – Classroom 4 Hrs/Day	6/19/17-7/21/17
Valdivia, Brenda Operations	Custodian 8 Hrs/Day	6/12/17-8/17/17
Williams, Steven Food and Nutrition Services	Stock and Delivery Clerk 5 Hrs/Day	6/12/17-8/17/17
Wilson, Stanley Educational Services-Adams MS	Campus Security Officer Not to exceed: 100 Hrs	6/19/17-7/14/17
Winzey, Fidel Purchasing	Stock and Delivery Clerk 7 Hrs/Day	7/5/17-7/26/17

TEMP/ADDITIONAL ASSIGNMENTS

EFFECTIVE DATE

Alvarez, Maryke Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Ausman, Devon Facility Use	Vehicle and Equipment Mechanic [overtime; Facility Use events]	3/24/17-5/5/17
Boyer, Liliana Special Ed-SMASH	Paraeducator-1 [overtime; field trip supervision]	5/15/17-6/9/17
Claunch, Eboni Special Ed-Adams MS	Paraeducator-1 [additional hours; field trip supervision]	5/1/17-5/30/17
Claunch, Eboni Special Ed-Adams MS	Paraeducator-1 [overtime; field trip supervision]	5/1/17-5/30/17

Coleman, Daniel Webster ES	Instructional Assistant – Classroom [additional hours; classroom support]	4/17/17-6/9/17
Dacanay, Peter Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Davis, Luke Special Ed-Santa Monica HS	Paraeducator-3 [additional hours; prom supervision]	5/20/17-5/21/17
De La Torre, Justine Special Ed-Rogers ES	Paraeducator-1 [additional hours; bus supervision]	5/1/17-5/25/17
Drewry, Ristin Malibu HS	Laboratory Technician [additional hours; science lab maintenance]	5/22/17-6/16/17
Eby, David Grant ES	Physical Activities Specialist [additional hours; physical education support]	8/22/16-6/9/17
Escobar, Evanny Special Ed-McKinley ES	Paraeducator-1 [additional hours; bus supervision]	3/1/17-6/9/17
Evans, Michael Special Ed-McKinley ES	Paraeducator-3 [additional hours; bus supervision]	3/1/17-6/9/17
Fair, James Special Ed-Rogers ES	Paraeducator-1 [additional hours; field trip supervision]	5/15/17-5/17/17
Fair, James Special Ed-Rogers ES	Paraeducator-1 [overtime; field trip supervision]	5/15/17-5/17/17
Garcia-Ramirez, Carol Edison ES	Elementary Library Coordinator [additional hours; textbook distribution]	3/20/17-6/23/17
Gardea-Perez, Guadalupe Facility Improvement Projects	Bilingual Community Liaison [overtime; translations]	7/1/16-6/30/17
Gomez, Cynthia Special Ed-Rogers ES	Paraeducator-1 [additional hours; field trip supervision]	5/15/17-5/17/17
Gomez, Cynthia Special Ed-Rogers ES	Paraeducator-1 [overtime; field trip supervision]	5/15/17-5/17/17
Gonzalez, Angelica Santa Monica HS	Administrative Assistant [overtime; AP testing support]	5/8/17-5/19/17
Greene, Milton Malibu HS	Campus Security Officer [overtime; overnight campus security]	6/2/17-6/9/17
Hampton, Kizzie Special Ed-Muir ES	Paraeducator-1 [additional hours; classroom support]	5/15/17-6/9/17
Hawes, Manuela Santa Monica HS	Job Development and Placement Specialist [additional hours; Workability support]	4/19/17-6/15/17
Hills, Kevin Special Ed-Lincoln MS	Paraeducator-1 [additional hours; choir practice assistance]	5/10/17-6/9/17
Hills, Kevin Special Ed-Lincoln MS	Paraeducator-1 [overtime; choir practice assistance]	5/10/17-6/9/17

Jackson, Latasha Special Ed-Muir ES	Paraeducator-2 [overtime; field trip supervision]	5/5/17
Jackson, Sheralynn Special Education	Office Specialist [additional hours; clerical support]	3/15/17-6/9/17
Jiwani, Rahim Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Korduner, Justin Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Krstic, Nadine Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Krstic, Nadine Special Ed-Santa Monica HS	Paraeducator-1 [additional hours; bus supervision]	3/1/17-6/9/17
Krstic, Nadine Special Ed-Santa Monica HS	Paraeducator-1 [overtime; bus supervision]	12/16/16-6/9/17
Krstic, Nadine Special Ed-Santa Monica HS	Paraeducator-1 [overtime; prom supervision]	5/20/17-5/21/17
Lamplsey, Keyona Facility Use	Custodian [additional hours; Facility Use events]	7/1/16-6/30/17
Lamplsey, Keyona Facility Use	Custodian [overtime; Facility Use events]	7/1/16-6/30/17
Landaverde, Elmer Grant ES	Physical Activities Specialist [additional hours; physical education support]	8/22/16-6/9/17
Lopez, Maribel Special Ed-Santa Monica HS	Paraeducator-2 [overtime; prom supervision]	5/20/17-5/21/17
Lyles, Michelle Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Macon, Philip Operations-Santa Monica HS	Custodian [overtime; school events]	5/1/17-6/30/17
Marquez, Lilia McKinley ES	Bilingual Community Liaison [overtime; parent meeting translation]	5/23/17
McNaughton, Joellen Educational Services-Malibu HS	Accompanist [additional hours; Stairway of the Stars]	3/8/17-3/15/17
Medellin, Diana Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Mejia, Laura Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Mejia, Laura Special Ed-Muir ES	Paraeducator-1 [overtime; field trip supervision]	5/5/17
Morales, Stephany Special Ed-Santa Monica HS	Paraeducator-3 [overtime; prom supervision]	5/20/17-5/21/17

Mosley, Andreya Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
O'Brien, Diane Santa Monica HS	Administrative Assistant [overtime; AP testing support]	5/8/17-5/19/17
Orlinski, Aneta Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Ortiz, Alondra Special Education	Office Specialist [additional hours; clerical support]	5/15/17-6/30/17
Osaki, Brenda Lincoln MS	Senior Office Specialist [additional hours; testing material support]	4/25/17-4/28/17
Rizk, Rizk Student Services	Payroll Specialist [overtime; translations]	5/1/17-6/9/17
Rodriguez, Maria Facility Improvement Projects	Bilingual Community Liaison [overtime; translations]	7/1/16-6/30/17
Ross, Cheyenne Special Ed-SMASH	Paraeducator-1 [overtime; field trip supervision]	5/15/17-6/9/17
Soto, Delia Superintendent's Office	Bilingual Community Liaison [overtime; translations]	4/1/17-6/30/17
Taylor, Inelle Malibu HS	Campus Security Officer [overtime; overnight campus security]	5/25/17-6/9/17
Toma, Julie Educational Services	Human Resources Technician [overtime; translation]	5/25/17
Ucan, Abraham Special Ed-Cabrillo ES	Paraeducator-3 [additional hours; transportation supervision]	4/17/17-6/9/17
Ugwuede, Victor Facility Use	Campus Security Officer [additional hours; Facility Use events]	2/10/17-6/30/17
Vasquez, Grace Malibu HS	Campus Security Officer [overtime; overnight campus security]	5/25/17-6/9/17
Villa, Alejandro Facility Improvement Projects	Carpenter [overtime; FIP projects]	1/1/17-6/30/17
Wahrenbrock, Sarah Superintendent's Office	Assistant to the Superintendent [overtime; administrative support]	7/1/16-6/30/17
Wang, Jingbo Special Education	Paraeducator-1 [additional hours; professional development]	12/10/16
Wolfe, Petra Grant ES	Elementary Library Coordinator [additional hours; textbook distribution]	3/20/17-6/23/17
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
Albrecht-Gray, Pia District	Office Specialist	4/1/17-6/30/17
Aranda, Antonio McKinley ES	Instructional Assistant – Classroom	5/8/17-5/31/17

Becherer, Karen McKinley ES	Instructional Assistant – Classroom	5/8/17-5/31/17
Buster, Anne McKinley ES	Instructional Assistant – Classroom	5/8/17-5/31/17
Doughty Austin, Kim District	Office Specialist	5/4/17-6/30/17
Garduno, Alejandro Operations	Custodian	3/10/17-6/30/17
Hernandez-Jimenez, Catherine Educational Services	Instructional Assistant – Physical Education	4/17/17-6/9/17
Hong, Grace McKinley ES	Instructional Assistant – Classroom	5/8/17-5/31/17
Kotovets, Danielle Special Education	Paraeducator-1	4/17/17-6/9/17
Marland, Tatiana McKinley ES	Instructional Assistant – Classroom	5/8/17-5/31/17
Mehrazar, Saman McKinley ES	Instructional Assistant – Classroom	5/8/17-5/31/17
Muller, Larissa McKinley ES	Instructional Assistant – Classroom	5/8/17-5/31/17
Munoz, Yahaira Food and Nutrition Services	Cafeteria Worker I	3/23/17-6/9/17
Skowlund, Carol Adams MS	Administrative Assistant	6/6/17-6/14/17

CHANGE IN ASSIGNMENT

Elie, Latrice
Transportation

Bus Driver
7.25 Hrs/10 Mo
From: 7 Hrs/10 Mo/Transportation

EFFECTIVE DATE

4/24/17

INVOLUNTARY TRANSFER

Aguayo, Melissa
Special Ed-Webster ES

Paraeducator-3
6 Hrs/SY
From: 6 Hrs/SY/Pt. Dume ES

EFFECTIVE DATE

6/8/17

Lampley, Keyona
Operations-Franklin/Roosevelt ES

Custodian
6 Hrs/12 Mo
From: 5 Hrs/12 Mo/Operations

3/14/17

PROFESSIONAL GROWTH

Godinez Lorena
CDS-ITC-Santa Monica HS

Children’s Center Assistant-2

EFFECTIVE DATE

7/1/17

Rizk, Rizk
Fiscal Services

Payroll Specialist

7/1/17

White, Robert Facility Use	Sports Facility Attendant	7/1/17
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LEAVE OF ABSENCE (PAID)

		<u>EFFECTIVE DATE</u>
Adams, Daryl Webster ES	Physical Activities Specialist CFRA/FMLA/Medical	5/1/17-5/10/17
Cueva, Sandra CDS-Washington West	Children's Center Assistant-2 FMLA/Medical Maternity	5/30/17-6/9/17
Gheewala, Mehrun CDS-Rogers ES	Children's Center Assistant-2 Personal	8/23/17-9/8/17
Jackson, Michael Grounds	Gardener CFRA/FMLA/Medical	5/8/17-5/19/17
Klee, Hilary Lincoln MS	Instructional Assistant – Music CFRA/FMLA/Medical	2/15/17-6/9/17
Korduner, Justin Special Ed-Santa Monica HS	Paraeducator-1 CFRA/FMLA/Medical	4/20/17-6/9/17
Lew, Shawn Operations-Malibu HS	Custodian CFRA/FMLA	5/25/17-6/22/17
Mirabal, Martha Adams MS	Administrative Assistant CFRA/FMLA/Medical	6/2/17-6/23/17
Morales, Diana Santa Monica HS	Office Specialist CFRA/FMLA/Medical	5/17/17-5/29/17
Nava, Claudia Santa Monica HS	Student Outreach Specialist Partial Medical	8/15/16-6/6/17
Richardson, Melvin Adams MS	Instructional Assistant – Physical Education CFRA/FMLA/Medical	4/19/17-6/9/17
Yamamoto, Mikiko Special Ed-Grant ES	Paraeducator-3 CFRA/FMLA	5/10/17-6/9/17

LEAVE OF ABSENCE (UNPAID)

Villatoro, Jennifer FNS-Webster ES	Cafeteria Worker II Personal	<u>EFFECTIVE DATE</u> 4/28/17-6/6/17
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WORKING OUT OF CLASS

		<u>EFFECTIVE DATE</u>
Avitia-Quintana, Hector Grounds	Gardener From: Custodian	5/10/17-8/10/17
Cline, Wendy FNS-Pt. Dume ES	Cafeteria Worker II From: Cafeteria Worker I	5/8/17-5/19/17
Nairouz, Dina FNS-Webster ES	Cafeteria Worker II From: Cafeteria Worker I	5/1/17-6/9/17
Sutton, Ry Special Ed-Lincoln MS	Paraeducator-3 From: Paraeducator-1	8/22/16-12/6/16 2/25/17-6/9/17

DISQUALIFICATION FROM PROBATION

KS0199063	Custodian
Operations	

EFFECTIVE DATE

6/16/17

RESIGNATION

Gomes, Qiseana	Paraeducator-3
Special Ed-Grant ES	

EFFECTIVE DATE

6/2/17

Hills, Kevin	Paraeducator-1
Special Ed-Lincoln MS	

6/9/17

Montes, Julio	Custodian
Operations-Santa Monica HS	

6/28/17

Mulligan, Tiffany	Instructional Assistant – Classroom
Cabrillo ES	

6/9/17

RETIREMENT

Lai, Chong Fah	Production Kitchen Coordinator
FNS-Malibu HS	

EFFECTIVE DATE

6/12/17

(Revised date from 5/4/17 BOE Agenda)

RENEWAL OF ASSIGNMENT PER COLLECTIVE BARGAINING AGREEMENT

Cartee-McNeely, Keryl	Chief Steward
Human Resources/SEIU	

EFFECTIVE DATE

7/1/17-6/30/18

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION
FROM: BEN DRATI / MARK O. KELLY / MICHAEL COOL
RE: CLASSIFIED PERSONNEL – NON-MERIT

ACTION/CONSENT
06/29/17

RECOMMENDATION NO. A.38

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

NOON SUPERVISION AIDE

Buster, Anne	McKinley ES	1/24/17-6/30/17
Villero, Alejandro	Roosevelt ES	5/15/17-6/9/17

TECHNICAL SPECIALIST – LEVEL II

Call, Emily	Ed Svcs/Adams MS [Strings Instructor] - Funding: Gifts – Stairway of the Stars Gifts – Dream Strings SMMEF – Dream Winds	4/19/17-4/28/17
Call, Emily	Ed Svcs/Muir ES [Strings Instructor] - Funding: Gifts – Dream Strings	4/19/17-4/28/17
Glaser, Christie	Ed Svcs/Edison/McKinley/Muir/Rogers ES [Woodwind/Brass Instructor] - Funding: Gifts – Stairway of the Stars Gifts – Dream Strings SMMEF – Dream Winds	4/19/17-5/26/17
Kieme, Roxanne	Ed Svcs/Adams MS [Strings Instructor] - Funding: Gifts – Stairway of the Stars Gifts – Dream Strings SMMEF – Dream Winds	4/19/17-4/28/17
Kieme, Roxanne	Ed Svcs/Rogers ES [Strings Instructor] - Funding: Gifts – Dream Strings	4/19/17-5/26/17
Leon Mazorra, Maria	Ed Svcs/Edison/McKinley/Muir/Rogers ES [Voice Instructor] - Funding: Gifts – Stairway of the Stars Gifts – Dream Strings SMMEF – Dream Winds	4/19/17-5/26/17
Reis, Steven	Ed Svcs/McKinley/Muir ES [Strings Instructor] - Funding: Gifts – Dream Strings	4/19/17-5/26/17

Senchuk, Peter

Ed Svcs/Adams/Lincoln MS

4/19/17-5/4/17

[Band Coach]

- Funding: Gifts – Stairway of the Stars

Gifts – Dream Strings

SMMEF – Dream Winds

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION
 FROM: BEN DRATI / MARK O. KELLY / MICHAEL COOL
 RE: SPECIAL SERVICE EMPLOYEES

ACTION/CONSENT
 06/29/17

RECOMMENDATION NO. A.39

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2016-2017 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Sanchez, Kimberly	\$500	8/22/16-6/9/17	\$162/day
Health/Student Services; substitute Nursing services			
FUNDING:	01-00000-0-11100-31400-2917-041-1501		-100%
	Unrestricted Resource		

MOTION MADE BY: Dr. Tahvildaran-Jesswein
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
 NOES: 0
 ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/29/17

FROM: BEN DRATI / MARK O. KELLY

RE: STUDENT TEACHING AGREEMENT – CALIFORNIA STATE UNIVERSITY –
NORTHRIDGE

RECOMMENDATION NO. A.40

It is recommended that the Board of Education enter into a Student Teaching/Counseling Agreement between California State University - Northridge and the Santa Monica-Malibu Unified School District.

INSTITUTION: California State University - Northridge
EFFECTIVE: July 1, 2017 through June 30, 2024
PAYMENT: no financial component

COMMENT: The District participates with university teacher/counselor training institutions in providing classroom teaching/counseling site experience under the supervision of a master teacher.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION
FROM: BEN DRATI / MARK O. KELLY / MICHAEL COOL
RE: CLASSIFIED ADMINISTRATIVE APPOINTMENT

ACTION/CONSENT
06/22/17

RECOMMENDATION NO. A.41

It is recommended that the Board of Education approve the following classified administrative appointment, per Merit Rules and District policies. The Personnel Commission will ratify the eligibility list at their regular July 11, 2017, meeting.

CLASSIFIED APPOINTMENT

Effective

Assistant Superintendent, Business and Fiscal Services

7/1/17

***** ***** ***** ***** ***** *****

This item was pulled by staff.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: BEN DRATI / MARK O. KELLY / TARA BROWN
RE: EXPULSION OF STUDENT (B/D 09/09/2002)

ACTION/CONSENT
06/29/17

RECOMMENDATION NO. A.42

It is recommended that the Board of Education expel student (B/D 09/09/2002). It is recommended that student attend an educational program operated by the Los Angeles County Office of Education for a period of one semester. The term of expulsion would be June 29, 2017 to December 22, 2017.

COMMENTS: The Superintendent of the Santa Monica-Malibu Unified School District recommends expulsion based on the student's violation of the following Education Code sections:

EC48900 (c) Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of a controlled substance

EC 48900 (d) Unlawfully offered, arranged, or negotiated to sell a controlled substance

EC48915(c) (3) Unlawfully selling a controlled substance

***** ***** ***** ***** ***** *****

*Dr. Kelly read aloud the changes to the recommendation:
The Board altered the recommendation to expel student (B/D 09/09/2002), but suspend enforcement and allowed the student to attend Malibu High School. The term of the expulsion is two semesters through June 8, 2018.*

The student is expected to make satisfactory progress in fulfilling the requirements of the Rehabilitation Plan. The expulsion order is to be put into effect if the student fails to make satisfactory progress during the period of expulsion. If the expulsion is put into effect, the student shall be placed in an educational program operated by the Los Angeles County Office of Education.

Dr. Tahvildaran-Jesswein MOVED to accept the revised recommendation.
SECONDED BY: Mr. Mechur
STUDENT ADVISORY VOTE: N/A
AYES: 5 (Lieberman, Tahvildaran-Jesswein, Mechur, de la Torre, Kean)
NOES: 1 (Maria)
ABSENT: 1 (Foster)

STUDY SESSION

TO: BOARD OF EDUCATION
FROM: BEN DRATI / TERRY DELORIA / PAM KAZEE
RE: SPECIAL EDUCATION PROGRAM OFFERINGS

STUDY SESSION
06/29/17

STUDY SESSION ITEM NO. S.01

Pam Kazee, Special Education Director, will present an overview of special education programs available to students with IEPs in the Santa Monica-Malibu School District. A new program that opened in the 2017-2018 school year added to meet IEP learner needs will be described. A brief update regarding the Special Education Department's steps toward District mission and LCAP goals will be included. Finally, direction of low incidence programs, or special day programs, will be described. This is the second of two required annual reports from the Special Education Department.

***** ***** ***** ***** ***** *****

This item was pulled by staff.

TO: SMMUSD Board of Education
FROM: Pam Kazee, Special Education Director
RE: Special Study Session Narrative for 6/29/17
DATE: 6/20/17

Please note that this brief study session is one of two sessions per year required by our city. I am also pleased to answer any questions in advance of the presentation.

Slide 2: Why Statement

As we briefly provide an overview of our programs, team direction and team efforts this evening, we wish for the Board and Community to understand that our team realizes the importance of aligning with the District's mission and goals. Knowing that our district's mission is focused on the achievement of all learners and closing of the achievement gap for our disaggregate groups, as for IEP learners or English learners, our special education team must be prepared to support schools with their goals.

In other words, since school goals must align with district goals, our departmental goals must also align. Through alignment of each of the system's groups to the defined district's L-CAP goals, our district will be able to achieve coherence and clarity, as Dr. Noguera recommended. The Educational Services team and the Special Education Management team are committed to supporting schools, while permitting their autonomy to develop their own strategic plans developed by School Leadership Teams (SLTs). This concept, as school leaders have been trained on, is known as "leading from the middle."

Slide 3: What We Need from the Board and Questions

This presentation is informational. While describing programs, I will also insert some information on our direction and efforts. Since the presentation is brief (15 minutes) questions are requested at the end of the presentation.

Slide 4: Continuum of Placements

The intent of the *Individuals with Disabilities Education (IDEA)* Act is for students to be educated in their Least Restrictive Environment (LRE), which means a range of placements need to be provided. Student access to standards-based curriculum in the general education environment and other structured academic instruction (SAI) settings, will assist our District in meeting each of the 3 L-CAP goals. Instruction, the setting and supports within the setting impact achievement. In SMMUSD, a continuum of services and programming are available to assist students with individual needs to meet IEP goals. Students may access a combination of settings to help them move towards the least restrictive environment that is appropriate for the individual learner. The settings include: (1) General Education with supports to access curriculum; (2) SAI, previously known as resource; (3) special day (next slide); (4) non-public schools; (5) placements beyond the district such as residential treatment centers.

Slide 5: Special Day Programs

Now, for a quick overview of special day programs ... These programs each provide intensive instruction for areas of need as determined by the student's IEP team. Intensive support combined with access to lesser restrictive environments, including general education, impacts student progress and achievement. There are changes to location for pre-schools to be discussed in the next slide.

(1) SAI and general education classes are available for students who may access special day classes as part of their least restrictive environment per IDEA. The District provides supports, as determined by their IEP team, to assist with access to general education. The classes are offered in every school across the district.

(2) Social Skills and STEP programs are for students whose behaviors are more introverted. They show behaviors such as anxiety or may have difficulty with peer relationships. Social skills programs are located at SMASH, Franklin and Malibu HS/MS. Students on the spectrum may access Social Skills programs. STEP programs support students with anxieties who require more therapeutic support. The Social Skills programs are at Grant, Franklin, Lincoln, SAMO High). The STEP programs are available at SMASH and Malibu.

(3) SAI Intensive classes provide students with more intensive academic support who may require more focus and instruction in Reading or Mathematics.

(4) Positive Behavioral Supports (PBS) provides structured individualized programming for students who are challenged with more extroverted types of behaviors. Individual positive behavioral support plans are used to guide behavioral instruction. Modeling and individualized programs that reinforce targeted or desired behaviors.

Slide 6: Special Day Programs (cont.)

(1) Life Skills programs provide functional instruction to low-incidence students who need this type of life oriented meaningful curriculum. Our teachers instruct across very domains of need for the students – academic, social communication, social skills, behavioral, vocational, recreation, functional skills (e.g. grocery shopping).

(2) Alternative kindergarten is a kindergarten program for students with disabilities. This program provides intensive instruction for academics, social skills, language and behavior to prepare students for their transition to grade 1.

(3) A new program has been added to Cabrillo. To meet our city's requirements, I will explain this program in the next slide.

(4) Workability Programs are for students who graduate to age 22. Per IDEA, our obligation is to serve students who, as determined by IEP teams, require further instruction to age 22 to transition to the world of work. In this program, students participate in community-based instruction (CBI) to learn life skills like shopping and the exchange of money and pre-vocational skills (e.g. interviews and applying for jobs). Areas of job interest, including student aptitudes, are explored.

(5) Our Office Campus Learning Center (OCLC) at Olympic High School serves high school students who need individualized academic and social/emotional support. Individualized attention and instruction also helps some students with credit recovery efforts.

Slide 7: New Special Day Program Added

A new program has been added to the Malibu region for elementary students who have social/emotional and behavioral needs. More instructional time is gained for these students by attending a school closer to their neighborhood and within their community. Additionally, specific methodologies, such as social skills instruction and positive behavioral supports and applied behavioral analysis (ABA) for some, increase students' learning to learn behaviors, engagement in learning and ability to work with and interact well with others. This is a regionalized program in which elementary students may enter the program part-time or full-time as determined by their IEP team. The goal of the program is to help students access the general education curriculum to the greatest extent through push-in supports while providing intensive separate instruction as needed. The teacher, who has taught for years in non-public schools specifically for students with these types of needs, comes to us with experience, including ABA methodology. We welcome Ms. Gina Arnello. With the addition of this program, students in the region will no longer need lengthy transports to access programs in Santa Monica.

Slide 8: Pre-Schools and Birth to 3

We are looking forward to our continued collaboration with our Early Learning team under the leadership of Dr. Susan Samarge-Powell. As the Board understands, we have been involved in the development of a blended pre-school model, called Seaside, in which typical peers and students with disabilities are collaboratively taught in a Reggio inspired model by general education teachers, special education teachers and related services staff (e.g. SLP) who push-into the classroom. All children in the classroom can benefit from the push-in services. These programs are at Grant Elementary and next year, at Cabrillo. Cabrillo is a new program that is added to provide mandated services for pre-schoolers with disabilities in the Malibu area. Our students will be provided the opportunity to be co-taught (general education and special education teacher) with typical peers. Typical peers will have the opportunity to learn more about diversity. A blended program benefits both students with and without disabilities. The District also has specialized or special day pre-schools at Muir, Pine Street and Rogers. Collaborative programs are available at Lincoln Child Development Center and McKinley.

Finally, a SELPA program that offers services for children who are Birth to 3, also as mandated, will be housed at Pine Street. Currently, Child Find efforts are being made to find children for this program. Since Westside Regional Center already services many types of disabilities, the SELPA program serves other types of disabilities -- deaf and hard-of-hearing and orthopedically impaired.

Our ability to collaborate with Dr. Deloria, Dr. Susan Samarge-Powell and Educational Services in order to further develop pre-school curriculum is critical to the success of our students' school careers, especially for those with disabilities. Equally important is the provision of specialized services that maximize pre-schoolers learning potential. We are also planning further support for staff, including paraeducators, in the areas of social skills, positive behavioral supports and ABA. Again, the efforts at this very young developmental age impacts their achievement throughout their school career and assists us with meeting L-CAP goals.

Slide 9: Direction fo Special Day Programs

In our first session, we discussed the gap in achievement between students with disabilities and their peers. Further data gathering was explained to be underway. Learning walks through special education classrooms, including collaboratively taught classrooms, are completed. Data gathered for our team’s analysis will be shared with School Leadership Teams (SLTs) for their consideration. We wish to stand ready to support our schools in our students’ access to CA Learning Standards, while bolstering research-based interventions. We will also have teacher and parent survey data to share with SLTs.

For our specialized “special day” classes (i.e. pre-schools, Life Skills, Social Skills, PBS), we will begin to develop the teacher’s ability to lead his/her team of para-educators in the review of student progress data across instructional domains.

Currently, coaching is in progress for the SAMO HS collaborative classrooms. We have made strong progress, but realize further continuous improvement is still needed. Our department will make coaching and professional development available to sites in the area of collaborative teaching when requested by SLTs.

Coaching is also being planned for specialized or special day classes in the area of positive behavioral supports and ABA. We have also initiated regular training for Life Skills teachers and have completed a needs assessment for pre-schools in the area of social/emotional and behavioral learning. Ongoing training and coaching is also planned for Para-educators who support these programs.

A strategic plan day is set for our Special Education Management Team to a menu of supports that SLTs can choose from while also understanding school profiles based on data. We will also map our action steps related to other areas – compliance and procedures. Finally, we are pleased to say compliance has improved to a 96 to 97% accuracy rate as submitted in monthly reports to the California Department of Education.

Slide 10: Alignment with L-CAP: A Bit More

It has been my pleasure to attend the L-CAP Committee meetings, since as Director, I need to understand and contribute to the District’s L-CAP goals on behalf of our students and their families. The L-CAP goal to close the achievement gap for students who are English Learners, includes students with disabilities. Our Special Education Management team is working with Education Services to define EL procedures and assessment, including reclassification, for students with disabilities. We also need to define the considerations that need to be given in the IEP process for students who are EL. From our walk-throughs, we already know that specific methods that benefit ELs and all students could be helpful in our classrooms (e.g. instruction in vocabulary and building of background knowledge).

Slide 11: Questions and Answers

Questions are reserved for this time.



Special Education Study Session

For SMMUSD Board of Education
June 29, 2017

Why Statement

- Increase awareness of:
 - Departmental alignment with District goals (L-CAP)
 - Departmental efforts in process to close the achievement gap
 - Per community requirement, review of specialized programs and new programs
- Leading “from the middle”

What We Need from Board and Questions

1. This presentation is informational. An overview of direction and efforts will be provided. We wish for the Board to understand our efforts and provide input as needed.
2. Please ask clarifying questions as necessary at the end of the presentation, given our limited time.

Continuum of Placements

- General education with supports to access standards-based curriculum
- SAI in a separate setting
- Special Day classes
- Out-of-district placements

Special Day Programs

- SAI and general education participation (All schools)
- Social Skills (Grant, Franklin, Lincoln, SAMO)
- STEP - SMASH, Malibu
- SAI Intensive - Muir, Lincoln, SAMO, Webster
- PBS (Roosevelt, JAMS, SAMO)

Special Day Programs (cont.)

- Life Skills (McKinley, Lincoln, Cabrillo, Malibu HS/MS, SAMO)
- Alternative K (Moved to Rogers)
- Special Education Pre-Schools (Own slide)
- New program (Own slide)
- Workability Programs (SAMO, Olympic, Malibu HS/MS)
- OCLC

New Special Day Program Added

- New SAI Intensive Class (Cabrillo)
- Social/ emotional/ behavioral supports
- Regionalized service for students in the area

Pre-Schools/ Birth to 3

- SELPA Birth to 3
- Lincoln Child Development Center (LCDC) – Collaborative & SAI
- Cabrillo (Seaside)
- Grant (Seaside)
- McKinley (Collaborative)
- Muir (SAI)
- Pine Street (SAI)
- Rogers (SAI)

Direction for Special Day Programs

- Data analysis
- Team planning
- Coaching and supports to classroom staff

Alignment w/ L-CAP: A Bit More

- Special Education representation in LCAP Committee
- Students w/ IEPs who are EL
- Classroom Walk-Through Data
- Surveys
- Procedures

Summary

Questions and Answers

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION
06/29/17

FROM: BEN DRATI / JANECE L. MAEZ

RE: CONSIDER REVISING BP AND AR 3311 – BIDS AND ADOPTING: BP AND AR 3311.1 – UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES; AR 3311.2 – LEASE-LEASEBACK CONTRACTS; AR 3311.2 – DESIGN BUILD CONTRACTS; AND AR 3311.4 – PROCUREMENT OF TECHNOLOGICAL EQUIPMENT

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education consider:

- Revise existing BP & AR 3311 – Bids
- Adopt a new BP & AR 3311.1 – Uniform Public Construction Cost Accounting Procedures
- Adopt a new AR 3311.2 – Lease-Leaseback Contracts
- Adopt a new AR 3311.3 – Design-Build Contracts
- Adopt a new AR 3311.4 – Procurement of Technological Equipment

COMMENTS: In the fall of 2016, staff had placed on the agenda existing Board Policy and Administrative Regulations 3311 regarding bid practices in the district. The Board had several questions regarding the policy and regulations and at the December 2016 Board of Education meeting it was determined that would research those questions and return the policy revisions at a later date. The policy had been updated in 2013 to reflect new law (AB 1565, 2012), which requires (1) prequalification of all general contractors and electrical, mechanical, and plumbing subcontractors for public projects of \$1 million or more awarded on or after January 1, 2014, if School Facilities Program funds or other future state school bonds are used, and (2) a uniform system of rating bidders based on completed questionnaires and model guidelines developed by the Department of Industrial Relations. The policy also reflected a court decision highlighting the importance of disclosing all material information in bid specifications.

Subsequent to the discussion held last year CSBA revised the policy and regulations and separated much of the content of the original policy into individual policy or regulation. This did not substantially change the topics included. The CSBA revision updated the language of the policy to reflect current law. Additionally and in an effort to be responsive to Board questions staff has worked with legal counsel to incorporate language that meets legal requirements while it emphasizes a district goal to be inclusive of local, minority, small businesses and disabled veterans

BP/AR 3311 – Bids

Pursuant to Public Contract Code 20111 and 22002, public contracts for the lease or purchase of equipment, materials, supplies, or services or for "public projects," as defined, are required to be competitively bid when they involve expenditure of specified amounts. An alternative procedure for public works projects is provided pursuant to the Uniform Public Construction Cost Accounting Act (UPCCAA) (Public Contract Code 22030-22045). Pursuant to Public Contract Code 20111.6, a district with average daily attendance of 2,500 or greater is required to prequalify all general contractors and electrical, mechanical, and plumbing subcontractors for public projects of \$1 million or more awarded on or after January 1, 2014, if School Facilities Program funds (Education Code 17070.10-17079.30) or other future state school bonds are

used. In addition, the Governing Board is required to adopt a uniform system of rating bidders based on completed questionnaires and financial statements which must address, at a minimum, the issues covered by the standardized questionnaire and model guidelines developed by the Department of Industrial Relations for such purpose.

The mandated regulation was reorganized and updated in 2013 to reflect new law (AB 1565, 2012), requiring prequalification of specified contractors, as noted above. Regulation also (1) reflects law allowing districts to facilitate the participation of women, minorities, disabled veterans and small businesses in contracts; and (2) reflects law allowing purchase of surplus property from the federal government without taking estimates or advertising for bids.

The regulation also revises section on “Award of Contract” to expand the exceptions to awarding contracts based on lowest responsible bidder to include lease-leaseback contracts.

BP/AR 3311.1 – Uniform Public Construction Cost Accounting Procedures

This new policy and regulation include material formerly in BP/AR 3311 – Bids pertaining to requirement of the Uniform Public Construction Cost Accounting Act (UPCCAA). The policy also adds prohibition against splitting a project or purchase into smaller work orders in order to evade requirements for competitive bidding, and legal authority to suspend the UPCCAA bidding process for the replacement or repair of a school facility in cases of emergency. Regulation also clarifies the requirement to disseminate the bid notice to the district’s list of contractors.

AR 3311.2 – Lease-Leaseback Contracts

New regulation includes material formerly in BP/AR 3311 – Bids pertaining to requirements for awarding lease-leaseback contracts. Material significantly revised to reflect new law (AB 2316, 2016) which no longer permits the selection of lease-leaseback contractor without advertising, and instead requires district to use a comprehensive “best value” selection process.

AR 3311.3 – Design-Build Contracts

New regulation includes material formerly in BP/AR 3311 – Bids pertaining to requirements for awarding design-build contracts. Only minor editorial changes were made to clarify the process and more directly reflect law. The district does not have current plans to utilize this type of procurement, but staff would support adopting this regulation should a decision to use it in the future be preferred.

AR 3311.4 – Procurement of Technological Equipment

New regulation includes material formerly in BP/AR 3311 – Bids pertaining to requirements for the “competitive negotiation” process authorized for procurement of computers, software, telecommunication equipment, microwave equipment, or other related electronic equipment and apparatus.

Staff will be introducing the item this evening and will be joined by legal counsel who will present options available to the district to facilitate the participation of women, minorities, disabled veterans and small businesses. Staff will also introduce the district’s newly hired outreach specialist so that she can describe our plan to ensure participation from these groups represented in our community.

The policies may be viewed in the hyperlink below:

	CURRENT	REVISED
Bids	BP 3311 AR 3311	BP 3311 AR 3311
Uniform Public Construction Cost Accounting Procedures		BP 3311.1 AR 3311.1
Lease-Leaseback Contracts		AR 3311.2
Design-Build Contracts		AR 3311.3
Procurement of Technological Equipment		AR 3311.4

Staff anticipates the presentation will require 20 minutes, with 40 minutes for board discussion.

***** ***** ***** ***** ***** *****

Public Comments:

- *Ann Thanawalla addressed the board regarding this item.*

Staff answered board members' questions regarding how these policies and regulations do not conflict with the recent PLA agreement; the dollar amount threshold for projects to go to bid; how these policies and regulations apply to piggyback bids; the hiring of local contractors; how the district has standardized contracts with contractors; and how the district has made progress toward and continues to improve regarding standardizing specifications for projects. Ms. Leon-Vazquez suggested staff examine how the City of Santa Monica handles the local preference issue. Mr. de la Torre suggested staff ask legal counsel about including language that the bid contractor will make a "good faith effort" to partner with women- and minority-owned businesses. Ms. Maez suggested the board adopt the policies as they are written, and then go back and update the language as necessary. In response to board members' questions about collecting and reporting contractor data, Ms. Maez suggested that the data, which is voluntarily provided by the companies, could be included in the report regarding PLA data.

The board gave direction for these items to return as consent/information on July 19, 2017. The board also gave direction for staff to: move forward in examining the City of Santa Monica's handling of the "local preference" piece; hold technical assistance workshops for bidders; consult with legal counsel regarding language addressing Mr. de la Torre's request about a "good faith partnership;" and include contractor data information in the regular reporting of PLA data to the board.



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

SMMUSD Procurement Policies

Janece Maez


Associate Superintendent, Business Services

June 29, 2017– Item D.01




Participants

- Jan Maez, Associate Superintendent/CFO
- Carey Upton, COO
- Sharon Suarez, Attorney
Partner- Orbach, Huff, Suarez and Henderson, LLP
- Jamarah Hayner, Business Outreach
Consultant
President- JKH Consulting
- Steve Massetti, Bond Program Manager
Consultant
Massetti Consulting, LLC




Tonight's Objectives

- Legal counsel to describe District's ability to set goals and targets related to women, minority, disabled veteran and local/small business owners.
- Introduce Business Outreach Consultant and our plan to encourage and assist local contractor participation.
- Review new and/or revised language regarding procurement practices in SMMUSD.




Local, Small, Women and Minority Owned Businesses Outreach at SMMUSD

- How can the District achieve its goal of participation by local, small, and women- and minority-owned businesses in the District's bond projects and other contracts?
- District Board Policy 3311:
"...In recognition that the [District's] school construction program will require a large pool of qualified contractors and in order to strengthen the local economy, the Board of Education deems it imperative that local, small, and women- and minority-owned businesses compete for these economic opportunities."



Legal Primer: Overview

- Need to understand how the law applies to:
 - Preferences
 - Goals
 - Outreach
- Need to understand the different legal standards that apply when considering different classes:
 - Local/small businesses
 - Minority owned businesses
 - Women owned businesses
 - Disabled veteran owned businesses



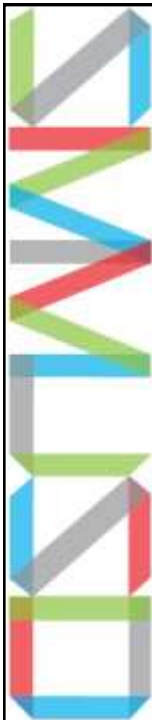
Legal Primer: Preferences, Goals and Outreach

- A “preference” generally refers to a public agency’s giving an identified class of persons/entities a stated advantage, e.g., often expressed as a percentage.
 - Example: 5% local business preference (City of Riverside, City and County of San Francisco)
 - *Status: Upheld under certain limited circumstances.*
 - Example: 5% preference for minority or women owned businesses.
 - *Status: Unconstitutional.*



Legal Primer: Preferences, Goals and Outreach

- “Goals” generally require good faith efforts by the vendor to achieve stated participation goals of the public agency, but the vendor is not disqualified or disadvantaged for failing to meet the stated goals.
 - Example: 3% participation goal for disabled veteran business enterprises (Ed. Code section 17076.11)
 - *Status: No known legal challenges.*



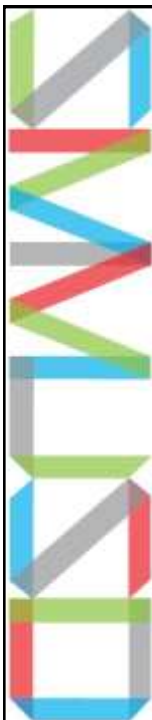
Legal Primer: Preferences, Goals and Outreach

- “Outreach” generally refers to a public agency’s activities targeted at increasing participation by an identified class of persons/entities.
 - Example: Sending invitations to bid to trade organizations serving the identified class, training programs, outreach events, etc.
 - *Status: Legal when done in conjunction with general outreach.*



Legal Primer: Who is the Targeted Class?

- The California Constitution prohibits state and local agencies from engaging in discrimination or preferential treatment in public contracting based upon certain classes:
 - “The State shall not discriminate against, or grant preferential treatment to, any individual or group on the basis of race, sex, color, ethnicity, or national origin in the operation of public employment, public education, or public contracting.” Cal. Const. Article I, Section 31(a). (Added by Prop. 209 on Nov. 5, 1996).




Legal Primer: Who is the Targeted Class?

- **Minority and Women Owned Businesses:**
 - Preferences and/or participation goals for minorities and women are not permitted.
 - *Monterey Mechanical Co. v. Wilson (1997) 125 F.2d 702.*
 - *Hi-Voltage Wire Works, Inc. v. City of San Jose (2000) 24 Cal.4th 537.*
 - “A participation goal differs from a quota or set-aside only in degree; by whatever label, it remains ‘a line drawn on the basis of race and ethnic status’ as well as sex. (Citations omitted). Thus understood, such a goal plainly runs counter to the express intent of the historic Civil Rights Act and, concomitantly, the intent of Proposition 209.” *Hi-Volt* at p. 563.
 - Outreach is permitted when done in conjunction with general outreach.



Legal Primer: Who is the Targeted Class?

- **Local/Small Businesses:**
 - Preferences and/or participation goals for local businesses are permitted under very limited circumstances:
 - *No local preference allowed where state funding is being used for the project/contract – local agency must be acting as a “market participant.”*
 - *Must demonstrate that local businesses are at a competitive disadvantage vis-à-vis non-resident businesses.*
 - *Preference policy must be “narrowly tailored” to address the local disadvantage.*
 - *Local preferences may subject the local agency to constitutional challenges based on the Commerce Clause, Privileges and Immunities Clause, and Equal Protection Clause.*



Legal Primer: Who is the Targeted Class?

- **Local/Small Businesses:**
 - Focused outreach in addition to general outreach is permitted.
 - Government Code section 7401 (eff. Jan. 1, 2017):
 - *Applies to procuring goods, services, information technology, construction, architecture, engineering and other consulting services.*
 - *The District is “authorized to engage in focused outreach activities in addition to general outreach, for purposes of increasing participation by California’s small business sector and increasing diversity in the state’s contracting and procurement activities.” Govt. Code section 7401(b).*



Legal Primer: Who is the Targeted Class?

- **Local/Small Businesses (cont'd):**
 - Outreach activities may include:
 - *Sending invitations to bid to state and local small business trade associations and chambers of commerce, including professional minority, women, and disabled veteran owned businesses and professional groups. Govt. Code section 7401(c)(1).*
 - *Publishing contracting and procurement opportunities in trade papers and other publications focusing on small business enterprises, including publications in languages other than English and whose primary readership is minority, women, or disabled veteran owned businesses. Govt. Code section 7401(c)(2).*



Legal Primer: Who is the Targeted Class?

- **Local/Small Businesses (cont'd):**
 - The District may also:
 - *Employ a District small business advocate to communicate with state and local small businesses, trade associations and chambers of commerce, including ethnic chambers of commerce, other business and professional associations, including professional minority, women, and disabled veteran owned businesses and professional groups. Govt. Code section 7401(c)(3).*



Local, Small, Women and Minority Owned Businesses Outreach at SMMUSD

To Summarize:

▪ Preferences/Goals:

- NO preferences or participation goals allowed for minority or women owned businesses.
- Local preferences are allowed only under very limited circumstances.
 - *Among other things, the District must demonstrate that local businesses are at a competitive disadvantage vis-à-vis non-resident businesses and must narrowly tailor its policy to avoid constitutional challenges.*
- District contracts are already subject to a 3% participation goal for disabled veteran business enterprises.

▪ Outreach:

- The District may use general and focused outreach to increase participation of local, small, women and minority owned businesses.




Prequalified Contractors

- 119 Pre-Qualified General Contractors
- 51 "A" General Engineering Contractors
- 74 "B" General Building Contractors
- 259 "C" Specialty Contractors
- 7 "ASB" Asbestos Certified Contractors
- 12 "HAZ" Hazardous Substances Removal Contractors
- 76 General Contractors on the Informal Bid List



Business Outreach

- **Expanded outreach network:**
 - All Santa Monica and Malibu contractors and construction-related companies
 - Local Organizations
 - *Santa Monica & Malibu Chambers of Commerce*
 - Trade and affinity organizations:
 - *National Association of Minority Contractors*
 - *National Association of Women in Construction*
 - *Los Angeles Latino Chamber of Commerce*
 - *Hispanic Chamber of Commerce*
 - *Greater Los Angeles African American Chamber of Commerce*
 - *Construction Management Association of America*




Outreach Activities

- **Prospective bidder outreach events**
- **Personal phone calls to local businesses**
- **Proactive Pre-Qualification Outreach**
- **Outreach to statewide DBE list**
- **Outreach to local organizations**
 - Santa Monica & Malibu Chambers of Commerce
 - Organization of Women Leaders
 - Pico Youth and Family Center



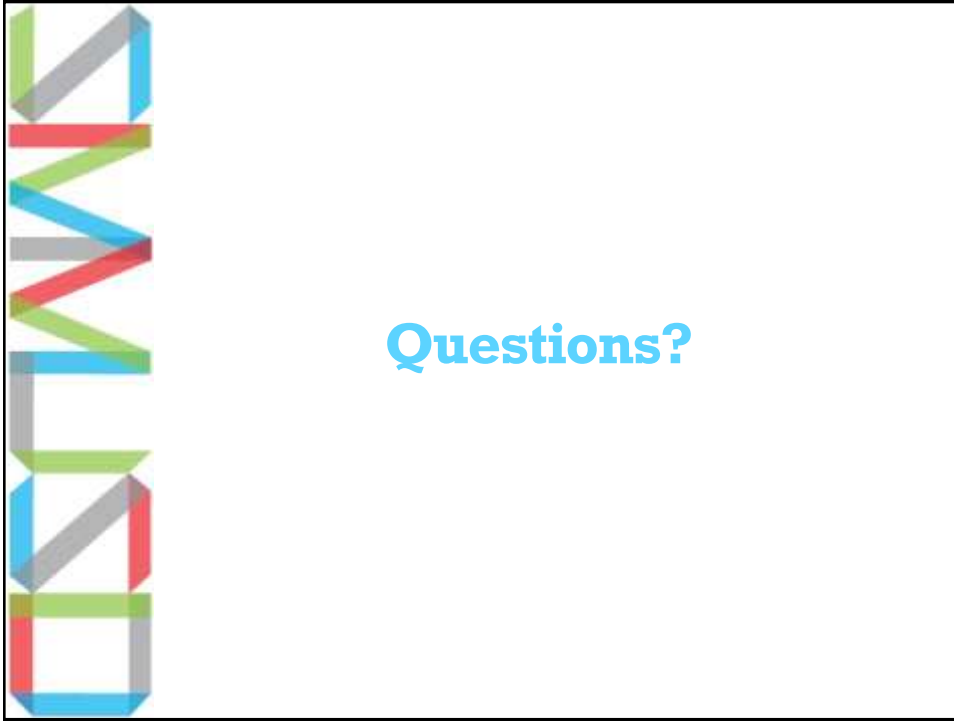
Business Assistance

- Training available on program participation requirements
 - Bonding, experience, estimating, submittals, etc.
- Connection with other SMMUSD opportunities
- Bilingual outreach
- Constructive feedback for unsuccessful bidders



BP/AR Changes

- BP/AR 3311 – Bids
- BP/AR 3311.1 – Uniform Public Construction Cost Accounting Procedures
- AR 3311.2 – Lease-Leaseback Contracts
- AR 3311.3 – Design-Build Contracts
- AR 3311.4 – Procurement of Technological Equipment



BIDS**CURRENT POLICY**

In order to ensure transparency and the prudent expenditure of public funds, the Board of Education shall award contracts in an objective manner and in accordance with law. District equipment, supplies, and services shall be purchased using competitive bidding when required by law or if the Board determines that it is in the best interest of the district to do so.

When the Board has determined that it is in the best interest of the district, the district may piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law. (Public Contract Code 20118)

Bid specifications shall be carefully designed and shall describe in detail the quality, delivery, and service required.

To assist the district in determining whether bidders are responsible, the Board may require prequalification procedures as allowed by law and specified in administrative regulation.

To assist the district in determining whether bidders are responsible, the Board may require prequalification procedures as allowed by law and specified in administrative regulation.

As a means of tracking how effective district efforts are at reaching out to historically underrepresented groups and encouraging them to submit bids, the Superintendent or designee shall monitor the fairness and diversity of bids and contracts awarded to women- and minority-owned and local business by collecting related data on vendors/contractors during the bidding process.

The Santa Monica-Malibu Unified School District has embarked on a multi-million dollar school construction facility improvement program to improve health, safety and classroom instruction by the year 2013. In recognition that the school construction program will require a large pool of qualified contractors and in order to strengthen the local economy, the Board deems it imperative that local, small, and women- and minority-owned businesses compete for these economic opportunities. Consequently, the Board has established a 15 percent Business Outreach participation goal on district contracts. The mission of the Business Outreach Program is to increase the pool of qualified firms competing for SMMUSD bond-funded contracts and to provide information, access and technical assistance to businesses competing for the bond-funded construction and related contracts, and promote the long-term competitive capacity of certain Business Outreach firms.

Legal Reference:**EDUCATION CODE**

17595 Purchases through Department of General Services

38083 Purchase of perishable foodstuffs and seasonable commodities

38110-38120 Apparatus and supplies

39802 Transportation services

GOVERNMENT CODE

4330-4334 Preference for California-made materials

6252 Definition of public record

53060 Special services and advice

54201-54205 Purchase of supplies and equipment by local agencies

PUBLIC CONTRACT CODE

1102 Emergencies

2001-2001 Responsive bidders

3002 Roofing projects

3400 Bids, specifications by brand or trade name not permitted
3410 United States produce and processed foods
6610 Bid visits
12200 Definitions, recycled goods, materials and supplies
20103.8 Award of contracts
20107 Bidder's security
20111-20118.4 Contracting by school districts
20189 Bidder's security, earthquake relief
22002 Definition of public project
22030-22045 Alternative procedures for public projects (UPCCAA)
22050 Alternative emergency procedures
22152 Recycled product procurement
COURT DECISIONS
Marshall v. Pasadena USD, (2004) 119 Cal.App.4th 1241
Konica Business Machines v. Regents of the University of California, (1988) 206
Cal.App.3d 449
City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court,
(1972) 7 Cal.3d 861
ATTORNEY GENERAL OPINIONS
89 Ops.Cal.Atty.Gen. 1 (2006)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: November 5, 2009 Santa Monica, California**

BIDS

REVISED/PROPOSED POLICY

The Governing Board is committed to promoting public accountability and ensuring prudent use of public funds. When leasing, purchasing, or contracting for equipment, materials, supplies, or services for the district, including when contracting for public projects involving district facilities, the Board shall explore lawful opportunities to obtain the greatest possible value for its expenditure of public funds. When required by law, or if the Board determines that it is in the best interest of the district, such contracts shall be made using competitive bidding.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements regarding contracting after competitive bidding. (Public Contract Code 20116, 22033)

The Superintendent or designee shall establish comprehensive bidding procedures for the district in accordance with law. The procedures shall include a process for advertising bids, instructions and timelines for submitting and opening bids, and other relevant requirements.

For award of contracts which ~~by law or Board policy~~, require prequalification, the procedures shall identify a uniform system for rating bidders and shall address the issues covered by the standardized questionnaire and model guidelines developed by the Department of Industrial Relations pursuant to Public Contract Code 20101.

When calling for bids, the Superintendent or designee shall ensure that the bid specification ~~clearly~~ describes in appropriate detail the quality, delivery, and service required, ~~and includes all information which the district knows, or has in its possession,~~ that is relevant to the work to be performed or that may impact the cost of performing the work.

Except as authorized by law and specified in the administrative regulation, contracts shall be let to the lowest responsible bidder who shall give such security as the Board requires, or else all bids shall be rejected. (Public Contract Code 20111)

When the Board has determined that it is in the best interest of the district, the district may piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law. (Public Contract Code 20118)

As a means of tracking how effective district efforts are at reaching out to historically underrepresented groups and encouraging them to submit bids, the Superintendent or designee shall monitor the fairness and diversity of bids and contracts awarded to women-and minority-owned and local business by collecting related data on vendors/contractors during the bidding process.

The Santa Monica-Malibu Unified School District has embarked on a multi-million dollar school construction facility improvement program to improve health, safety and classroom instruction. In recognition that the school construction program will require a large pool of qualified contractors and in order to strengthen the local economy, the Board deems it imperative that local, small, and women- and minority-owned businesses compete for these economic opportunities.

Legal Reference:EDUCATION CODE17070.10-17079.30 Leroy F. Greene School Facilities Act17250.10-17250.55 Design-build contracts

17406 Lease-leaseback contract
17595 Purchase of supplies through Department of General Services
17602 Purchase of surplus property from federal agencies
38083 Purchase of perishable foodstuffs and seasonable commodities
38110-38120 Apparatus and supplies
39802 Transportation services
CODE OF CIVIL PROCEDURE
446 Verification of pleadings
GOVERNMENT CODE
4217.10-4217.18 Energy conservation contracts
4330-4334 Preference for California-made materials
6252 Definition of public record
53060 Special services and advice
54201-54205 Purchase of supplies and equipment by local agencies
PUBLIC CONTRACT CODE
1102 Emergencies
2000-2002 Responsive bidders
3000-3010 Roofing projects
3400 Bids, specifications by brand or trade name not permitted
3410 United States produce and processed foods
6610 [Bid visits](#) [Mandatory prebid conferences](#)
12200 Definitions, recycled goods, materials and supplies
20101-20103.7 Public construction projects, requirements for bidding
20103.8 Award of contracts
20107 Bidder's security
20110-20118.4 Contracting by school districts
20189 Bidder's security, earthquake relief
22002 Definition of public project
22030-22045 Alternative procedures for public projects (UPCCAA)
22050 Alternative emergency procedures
22152 Recycled product procurement
COURT DECISIONS
McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)
Davis v. Fresno Unified School District, (2015) 237 Cal.App.4th 261
Los Angeles Unified School District v. Great American Insurance Co., (2010) 49 Cal.4th 739
Great West Contractors Inc. v. Irvine Unified School District, (2010) 187 Cal.App.4th 1425
Marshall v. Pasadena Unified School District, (2004) 119 Cal.App.4th 1241
Konica Business Machines v. Regents of the University of California, (1988) 206 Cal.App.3d 449
City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court, (1972) 7 Cal.3d 861
ATTORNEY GENERAL OPINIONS
89 Ops.Cal.Atty.Gen. 1 (2006)

Management Resources:

CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION PUBLICATIONS

Cost Accounting Policies and Procedures Manual

Frequently Asked Questions

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

California Uniform Construction Cost Accounting Commission: http://www.sco.ca.gov/ard_cuccac.html

BIDS**CURRENT REGULATION****Advertised/Competitive Bids**

The district shall seek competitive bids through advertisement for contracts involving an expenditure of \$15,000 or more for a public project. Public project means construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, and repair work involving a district owned, leased, or operated facility. (Public Contract Code 20111, 22002)

The district shall also seek competitive bids through advertisement for contracts exceeding the amount specified in law, and as annually adjusted by the Superintendent of Public Instruction, for any of the following: (Public Contract Code 20111; Government Code 53060)

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
2. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
3. Repairs, including maintenance that is not a public project

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. Maintenance includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. This definition does not include, among other types of work, janitorial or custodial services and protection provided by security forces, nor does it include painting, repainting, or decorating other than touchup. (Public Contract Code 20115)

Unless otherwise authorized by law, contracts shall be let to the lowest responsible bidder who shall give such security as the Board of Education requires, or else all bids shall be rejected. (Public Contract Code 20111)

The Board shall secure bids pursuant to Public Contract Code 20111 and 20112 for any transportation service expenditure of more than \$10,000 when contemplating that such a contract may be made with a person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of students who are to be transported. The Board may let this contract to other than the lowest bidder. (Education Code 39802)

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading the legal requirements of Public Contract Code 20111-20118.4 for contracting after competitive bidding. (Public Contract Code 20116)

When letting a contract for the procurement and/or maintenance of electronic data processing systems and supporting software, the Board may contract with any one of the three lowest responsible bidders. (Public Contract Code 20118.1)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation, circulated in the county, and may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20112)

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting. The notice shall also detail when and where project documents, including final plan and specifications, are available. Any such mandatory visit or meeting shall not occur within a minimum of five calendar days of the publication of the initial notice. (Public Contract Code 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)
2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
 - a. Cash
 - b. A cashier's check made payable to the district
 - c. A certified check made payable to the district
 - d. A bidder's bond executed by an admitted surety insurer and made payable to the district

The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)
4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
5. When two or more identical lowest or highest bids are received, the Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)
6. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #a below shall be used. (Public Contract Code 20103.8)
 - a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.

- b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
- c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined.

7. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.
8. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for review pursuant to law, Board policy, and administrative regulation.

Alternative Bid Procedures for Technological Supplies and Equipment

Upon a finding by the Board that a particular procurement qualifies for the alternative procedure, the district may acquire computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus through competitive negotiation. This procedure shall not apply to contracts for construction or for the procurement of any product that is available in substantial quantities to the general public. (Public Contract Code 20118.2)

The competitive negotiation shall include, but not be limited to, the following requirements: (Public Contract Code 20118.1)

1. The Superintendent or designee shall prepare a request for proposals (RFP) that shall be submitted to an adequate number of qualified sources, as determined by the district, to permit reasonable competition consistent with the nature and requirement of the procurement.
2. Notice of the RFP shall be published at least twice in a newspaper of general circulation, at least 10 days before the date for receipt of the proposals.
3. The district shall make every effort to generate the maximum feasible number of proposals from qualified sources and shall make a finding to that effect before proceeding to negotiate if only a single response to the RFP is received.
4. The RFP shall identify all significant evaluation factors, including price, and their relative importance.
5. The district shall provide reasonable procedures for the technical evaluation of the RFPs received, the identification of qualified sources, and the selection for the award of the contract.
6. An award shall be made to the qualified bidder whose proposal meets the evaluation standards and will be most advantageous to the district with price and all other factors

considered.

7. If an award is not made to the bidder whose proposal contains the lowest price, then the district shall make a finding setting forth the basis for the award.
8. The district, at its discretion, may reject all proposals and request new RFPs.
9. Provisions in any contract concerning utilization of small business enterprises, that are in accordance with the RFP, shall not be subject to negotiation with the successful proposer.

Bids Not Required

Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may authorize, by contract, lease, requisition, or purchase order, another public corporation or agency to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). (Public Contract Code 20118)

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

Perishable commodities, such as foodstuffs, needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 20113)

Bids shall also not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

Sole Sourcing

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall not draft the bid specification in a manner that, either directly or indirectly, limits bidding to any one specific concern or calls for a designated material, product, thing, or service by a specific brand or trade name, unless the specification designating the specific material, product, thing, or particular brand name is followed by the words "or equal" so that bidders may furnish any equal material, product, thing, or service.

In such cases, the bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the request for substituting the

designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract. (Public Contract Code 3400)

However, specifications for such contracts may designate a product by brand or trade name (sole sourcing) if the Board has made a finding, described in the invitation for bids or RFP, that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

Prequalification Procedure

For any contract for which bids are legally required, the Board may require that each prospective bidder complete and submit a standardized questionnaire and financial statement. For this purpose, the Superintendent or designee shall supply a form which requires a complete statement of the bidder's financial ability and experience in performing public works. (Public Contract Code 20111.5)

Prospective bidders shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids. The information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Public Contract Code 20111.5)

The Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. Bidders must be deemed prequalified by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

The Superintendent or designee shall furnish each qualified bidder with a standardized proposal form. Bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)

The district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. (Public Contract Code 20111.5)

Protests by Bidders

A bidder may protest a bid award if he/she believes that the award was inconsistent with Board policy, the bid's specifications, or was not in compliance with law. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award. The bidder shall submit all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide reasonable notice to the bidder of the time for Board consideration of the protest. The Board's decision shall be final.

**Regulation approved: SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
November 5, 2009 Santa Monica, California**

BIDS

AR 331 – NEW / REVISED

The district shall advertise for competitive bids when any public project contract involves an expenditure of \$15,000 or more. *Public project* means construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, and repair work involving a district owned, leased, or operated facility. (Public Contract Code 20111, 22002)

The district shall also advertise for competitive bids when a contract exceeds the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following: (Public Contract Code 20111)

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
2. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
3. Repairs, including maintenance that is not a public project

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. *Maintenance* includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. Maintenance does not include painting, repainting, or decorating other than touchup, or among other types of work, janitorial or custodial services and protection provided by security forces. (Public Contract Code 20115)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation, circulated in the county, and may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20112)

The notice shall contain the time, date, and location of any mandatory pre-bid conference, site visit, or meeting. The notice shall also detail when and where project documents, including final plan and specifications, are available. Any such mandatory visit or meeting shall not occur within a minimum of five calendar days of the publication of the initial notice. (Public Contract Code 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders [who supply products, materials, goods or supplies to the district](#) shall certify the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)

2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
 - a. Cash
 - b. A cashier's check made payable to the district
 - c. A certified check made payable to the district
 - d. A bidder's bond executed by an admitted surety insurer and made payable to the district

The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the [bid contract](#) is awarded. (Public Contract Code 20111)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.56)
4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
5. When two or more identical lowest or highest bids are received, the Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)
6. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #6a below shall be used. (Public Contract Code 20103.8)
 - a. The lowest bid shall be the lowest [total of the bid prices](#) on the base contract without consideration of the prices on the additive or deductive items.
 - b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
 - c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.
 - d. The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined.
7. The district shall consider only responsive bids from responsible bidders in determining the lowest bid. ([Public Contract Code 20111](#))
 - a. When a bid is determined to be nonresponsive, the Superintendent or designee shall notify the bidder and give him/her an opportunity to respond to the determination.

- b. When the lowest bidder is determined to be nonresponsive, the Superintendent or designee shall notify the bidder of his/her right to present evidence of his/her responsibility at the hearing before the Board.
8. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.
9. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for review pursuant to law, Board policy, and administrative regulation.
10. ~~When a bid is disqualified as nonresponsive based on district investigation or other information not obtained from the submitted bid, the Superintendent or designee shall notify the bidder and give him/her an opportunity to respond to the information.~~

Prequalification Procedure

When required by law, ~~or the Board,~~ the Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements. ~~in order to determine the size of contracts on which each bidder is qualified to bid.~~ For this purpose, the Superintendent or designee shall furnish prospective bidders a standardized ~~prequalification questionnaire proposal form~~ which, when completed, shall indicate a bidder's statement of financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. ~~Bids not presented on the standard form shall be disregarded.~~ (Code of Civil Procedure 446; Public Contract Code ~~20111.5, 20111.6~~)

When any public project involves an expenditure of \$1,000,000 or more and is funded or reimbursed wholly or partly by the School Facilities Program funds or other future state school bond, the district shall prequalify prospective bidders either quarterly or annually. The prequalification shall be valid for one year and the following requirements shall apply: (Education Code 17406, 17407; Public Contract Code 20111.6)

1. Prospective bidders, including, but not limited to, prime, general engineering, and general building contractors and electrical, mechanical, and plumbing subcontractors, as defined in ~~the Business and Professions Code 4113, 7056, or 7057, or 7058,~~ as applicable, shall submit a standardized questionnaire and financial statement ~~40~~ten or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.
2. Prospective bidders shall be prequalified by the district five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

If the project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, the Superintendent or designee shall make available to all bidders a list of prequalified general contractors and electrical, mechanical, and plumbing ~~sub~~contractors five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

~~For all other contracts requiring competitive bidding, the district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. Prospective bidders for such contracts shall submit the questionnaire and financial statement at least five~~

~~days before the date fixed for public opening of sealed bids and shall be prequalified by the district at least one day before the fixed bid opening date. (Public Contract Code 20111.5)~~

Award of Contract

The district shall award each contract subject to the provisions of Public Contract Code 20111 to the lowest responsible bidder except in the following circumstances or where otherwise permitted by law:

1. When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Board may contract with any one of the three lowest responsible bidders (Public Contract Code 20118.1)
2. When the contract is for any transportation service which involves an expenditure of more than \$10,000 and which will be made with any person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of students who are to be transported, in which case the Board may contract with other than the lowest bidder (Education Code 39802)
3. When procuring a lease-leaseback contract, in which case the Board shall award the contract based on objective criteria for determining the best combination of price and qualifications in accordance with Education Code 17400 and 17406.
4. When procuring a design-build contract for a public works project in excess of \$1,000,000 in accordance with Education Code 17250.20, in which case the Board may award the contract to either the low bid or the best value to the district, taking into consideration, at a minimum, price, technical design and construction expertise, and life-cycle costs (Education Code 17250.20, 17250.25)

~~3. When the contract is one for which the Board has established goals and requirements relating to participation of disabled veteran or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who submits a responsive bid and complies or makes a good faith effort to comply with the goals and requirements (Public Contract Code 2000-2002)~~

Protests by Bidders

~~A bidder may protest a bid the district's intent to award a contract if he/she the bidder believes that the award was would be inconsistent with Board policy, the bid's specifications, or was not in compliance with law. A protest must be filed submitted in writing with to the Superintendent or designee within five working-calendar days following the issuance of the district's notice after receipt of notification of intent to award the contract. The bidder shall submit all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract. The written protest must set forth, in detail, all grounds for the protest, including without limitation all facts, supporting documentation, legal authorities and argument in support of the grounds for the protest; any matters not set forth in the written protest are deemed waived.~~

Any bid protest not conforming to the foregoing will be rejected by the district as invalid. Provided that a bid protest is filed in strict conformity with the foregoing, the Superintendent or designee shall review and evaluate the basis of the bid protest. The Superintendent or designee will provide the bidder submitting the bid protest with a written statement concurring with or denying the bid protest. The Board will render a final determination and disposition of a bid protest by taking action to adopt, modify or reject the disposition of the bid protest as reflected in the written statement of the Superintendent or designee. Action by the Board relative to a bid

protest shall be final and not subject to appeal or reconsideration by the Superintendent or any other employee or officer of the district.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide notice to the bidder of the date and time for Board consideration of the protest at least three business days before the Board meeting. The Board's decision shall be final.

Sole Sourcing

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall ensure that the bid specification: (Public Contract Code 3400)

1. Does not directly or indirectly limit bidding to any one specific concern
2. Does not call for a designated material, product, thing, or service by a specific brand or trade name, unless the specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service

~~In such case, t~~The bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating ~~the a~~ request for substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract. (Public Contract Code 3400)

However, the Superintendent or designee may designate a specific material, product, thing or service by brand or trade name (sole sourcing) if the Board has made a finding, described in the invitation for bids or RFP, that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP
5. To respond to an emergency declared by the state, a state agency, or political subdivision of the state. In such case, the Superintendent or designee will set forth in the public records the facts for the reasons for the finding of the emergency.

Bids Not Required

A. "Piggyback" Contracts

Without advertising for bids and upon a determination that it is in the best interests of the district, the Board may authorize, by contract, lease, requisition, or purchase order, another public corporation or agency to lease data-processing equipment or to purchase materials,

supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). (Public Contract Code 20118)

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

B. [Energy Service Contracts](#)

Without advertising for bids, the Board may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interests of the district. The Board's determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on cost comparison findings specified in Government Code 4217.12. (Government Code 4217.12)

C. [Educational Materials and Books](#)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount [needed for the operation of the district's schools](#) without taking estimates or advertising for bids. (Public Contract Code 20118.3)

D. [Perishable Commodities](#)

Perishable commodities, such as foodstuffs, needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

E. [Emergencies](#)

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 20113)

F. [Day Labor](#)

Bids shall also not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

G. [Federal Surplus Property](#)

The district may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids. (Education Code 17602)

UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

In awarding contracts for public works projects involving district facilities, the Governing Board desires to obtain the best value to the district and ensure the qualifications of contractors to complete the project in a satisfactory manner. The Board has, by resolution, adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act pursuant to Public Contract Code 22030-22045, including the informal bidding procedures when allowed by law.

The Board delegates to the Superintendent or designee the responsibilities to award any contract eligible for informal bidding procedures and to develop plans, specifications, and working details for all public projects requiring formal bidding procedures.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements for competitive bidding. (Public Contract Code 22033)

Projects awarded through the UPCCAA shall be subject to the cost accounting procedures established by the California Uniform Construction Cost Accounting Commission. (Public Contract Code 22030)

Emergency Actions

When formal bids are required by law but an emergency necessitates immediate repair or replacements, the Board may, upon a four-fifths vote of the Board, proceed to replace or repair a facility without adopting plans, specifications, strain sheets, or working details or giving notice for bids to let contracts. The work may be done by day labor under the direction of the Board and/or contractor. The emergency action shall subsequently be reviewed by the Board in accordance with Public Contract Code 22050 and shall be terminated at the earliest possible date that conditions warrant, so that the remainder of the emergency action may be completed by giving notice for bids to let contracts. (Public Contract Code 1102, 22035, 22050)

*Legal Reference:**PUBLIC CONTRACT CODE**1102 Definition of emergency**20110-20118.4 Local Agency Public Construction Act; school districts**22000-22020 California Uniform Construction Cost Accounting Commission**22030-22045 Alternative procedures for public projects (UPCCAA), especially:**22032 Applicability of procedures based on amount of project**22034 Informal bidding procedure**22035 Emergency need for repairs or replacement**22037-22038 Formal bidding procedures for projects exceeding \$175,000**22050 Alternative emergency procedures**Management Resources:**CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION PUBLICATIONS**Cost Accounting Policies and Procedures Manual**Frequently Asked Questions**WEB SITES**CSBA: <http://www.csba.org>**California Association of School Business Officials: <http://www.casbo.org>**California Uniform Construction Cost Accounting Commission: http://www.sco.ca.gov/ard_cuccac.html*

UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES

Procedures for awarding contracts for public works projects shall be determined on the basis of the amount of the project, as follows:

1. Public projects of \$45,000 or less may be performed by district employees by force account, negotiated contract, or purchase order. (Public Contract Code 22032)
2. Contracts for public projects of \$175,000 or less may be awarded through the following informal procedures: (Public Contract Code 22032, 22034, 22038)
 - a. The Superintendent or designee shall maintain a list of qualified contractors, identified according to categories of work.
 - b. The Superintendent or designee shall prepare a notice inviting informal bids which describes the project in general terms, explains how to obtain more information about the project, and states the time and place for submission of bids. The notice shall be disseminated by mail, fax, or email to all contractors on the district's list for the category of work being bid, unless the product or service is proprietary, at least 10 calendar days before bids are due. In addition, the Superintendent or designee may mail, fax, or email a notice inviting informal bids to all construction trade journals identified pursuant to Public Contract Code 22036.
 - c. The district shall review the informal bids and award the contract, except that:
 - (1) If all bids received through the informal process are in excess of \$175,000, the contract may be awarded to the lowest responsible bidder, provided that the Governing Board adopts a resolution with a four-fifths vote to award the contract at \$187,500 or less and the Board determines the district's cost estimate is reasonable.
 - (2) If no bids are received through the informal bid procedure, the project may be performed by district employees by force account or negotiated contract.
3. Public projects of more than \$175,000 shall, except as otherwise provided by law, be subject to formal bidding procedures, as follows: (Public Contract Code 22032, 22037, 22038)
 - a. Notice inviting formal bids shall state the time and place for receiving and opening sealed bids and distinctly describe the project. The notice shall be disseminated in both of the following ways:
 - (1) Through publication in a newspaper of general circulation in the district's jurisdiction or, if there is no such newspaper, then by posting the notice in at least three places designated by the district as places for posting its notices. Such notice shall be published at least 14 calendar days before the date that bids will be opened.
 - (2) By mail and electronically, if available, by either fax or email, to all construction trade journals identified pursuant to Public Contract Code

22036. Such notice shall be sent at least 15 calendar days before the date that bids will be opened.

In addition to the notice required above, the district may give such other notice as it deems proper.

b. The district shall award the contract as follows:

- (1) The contract shall be awarded to the lowest responsible bidder. If two or more bids are the same and the lowest, the district may accept the one it chooses.
- (2) At its discretion, the district may reject all bids presented and declare that the project can be more economically performed by district employees, provided that the district notifies an apparent low bidder, in writing, of the district's intention to reject the bid. Such notice shall be mailed at least two business days prior to the hearing at which the district intends to reject the bid.
- (3) If no bids are received through the formal bid procedure, the project may be performed by district employees by force account or negotiated contract.

LEASE-LEASEBACK CONTRACTS

In addition, upon a determination that it is in the best interest of the district and without advertising for bids, tThe Board may lease currently owned district property to any person, firm, or corporation for a minimum rental of \$1 per year, as long as the lease requires the person, firm, or corporation to construct a building or buildings on the property for the district's use during the term of the lease and the property and title to the building(s) will vest in the district at the expiration of the lease term ("lease-leaseback"). Prior to entering into a lease-leaseback agreement, the Superintendent or designee shall have on file the contractor's enforceable commitment that the contractor and its subcontractors at-of every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an apprenticeable occupation in the building and construction trades. (Education Code 17406, 17407.5)

The lease-leaseback agreement shall be awarded based on a competitive solicitation process to the proposer providing the best value to the district, taking into consideration the proposer's demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. Prior to awarding the lease-leaseback agreement, the Board must adopt and publish required procedures and guidelines for evaluating the qualifications of proposers that ensure the best value selections by the district are conducted in a fair and impartial manner and the district shall follow these procedures and guidelines when awarding the lease-leaseback agreement. The required procedures shall include, at a minimum, the following: (Public Contract Code 17400, 17406)

1. The Superintendent or designee shall prepare a request for sealed proposals (RFP) from qualified proposers, which proposals shall include an estimate of price of the project; a clear, precise description of any preconstruction services that may be required and the facilities to be constructed; the key elements of the lease-leaseback agreement to be awarded; a description of the format that proposals shall follow and the elements they shall contain; the standards the district will use in evaluating proposals; the date on which proposals are due; and the timetable the district will follow in reviewing and evaluating proposals.
2. The Superintendent or designee shall give notice of the RFP by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district and in a trade paper of general circulation published in Los Angeles County, with the latest notice published at least ten days before the date for receipt of the proposals. The Superintendent or designee may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where proposals will be opened. The district may accept a proposal that has been submitted electronically or on paper.
3. A proposer shall be prequalified in accordance with Public Contract Code 20111.6 in order to submit a proposal (see above Prequalification Procedure). The prequalification requirements shall be included in the lease-leaseback agreement.

4. The RFP shall identify all criteria that the district will consider in evaluating the proposals and qualifications of the proposers, including relevant experience, safety record, price proposal, and other factors specified by the district. The price proposal shall include, at the district's discretion, either a lump-sum price for the lease-leaseback agreement to be awarded or the proposer's proposed fee to perform the services requested, including the proposer's proposed fee to perform preconstruction services or any other work related to the facilities to be constructed, as requested by the district. The RFP shall specify whether each criterion will be evaluated pass-fail or will be scored as part of the best value score, and whether proposers must achieve any minimum qualification score for award of the lease-leaseback agreement.
 5. For each scored criterion, the district shall identify the methodology and rating or weighting system that will be used by the district in evaluating the criterion, including the weight assigned to the criterion and any minimum acceptable score.
 6. The Superintendent or designee shall evaluate all proposals and the lease-leaseback agreement shall be awarded in the following manner:
 - a. All proposals received shall be reviewed to determine those that meet the format requirements and the standards specified in the RFP.
 - b. The district shall evaluate the qualifications of the proposers based solely upon the criteria and evaluation methodology set forth in the RFP, and shall assign a best value score to each proposal. Once the evaluation is complete, all responsive proposals shall be ranked from the highest best value to the lowest best value to the district.
 - c. The Board shall award the lease-leaseback agreement to the responsive proposer whose proposal is determined, in writing by the Board, to be the best value to the district.
 - d. If the selected proposer refuses or fails to execute the lease-leaseback agreement, the Board may award the lease-leaseback agreement to the proposer with the second highest best value score if the Board deems it to be for the best interest of the district. If the second selected proposer refuses or fails to execute the lease-leaseback agreement, the Board may award the lease-leaseback agreement to the proposer with the third highest best value score if the Board deems it to be for the best interest of the district.
 - e. Upon issuance of an award of the lease-leaseback agreement, the school district shall publicly announce its award, identifying the entity to which the award is made, along with a statement regarding the basis of the award. The statement regarding the district's award of the lease-leaseback agreement and the lease-leaseback agreement file shall provide sufficient information to satisfy an external audit.
 7. The Board, at its discretion, may reject all proposals and request new proposals.
- ~~Any~~The lease-leaseback agreement shall include a lease term that specifies the district's occupancy of the building or improved property and a financing component as may be determined on a case-by-case basis.

Following the award of a lease-leaseback agreement, if the price proposal is not a lump sum amount, the successful proposer shall provide the district with objectively verifiable information of its costs to perform the services requested and shall select subcontractors as set forth below. Once any preconstruction services are completed and subcontractors are selected, and upon approval of the plans and specifications for work on the site by the Division of the State

Architect (DSA), if required, the successful proposer and the district shall finalize the price for the services to be provided under the lease-leaseback agreement. The successful proposer shall provide the district with written rationale for the price, and the district shall approve or reject the final price at a public meeting before the successful proposer may proceed with any further work under the lease-leaseback agreement. The lease-leaseback agreement file shall include documentation sufficient to support the final price determination.

The Superintendent or designee may identify in the RFP specific types of subcontractors that must be included in the proposal. All subcontractors that are identified in the proposal shall be afforded the protections of the Subletting and Subcontracting Fair Practices Act (Public Contract Code 4100, et seq.).

Following the award of the lease-leaseback agreement, for subcontractors not identified in the proposal, the successful proposer shall proceed as follows in awarding construction subcontracts with a value exceeding one-half of one percent of the price allocable to construction work:

1. Provide public notice of availability of work to be subcontracted by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district and in a trade paper of general circulation published in Los Angeles County, with the latest notice published at least ten days before the date for receipt of bids. The notice shall state the work to be done or materials or supplies to be furnished and a fixed date and time on which qualifications statements, bids, or proposals will be due.
2. Establish reasonable qualification criteria and standards.
3. Award the subcontract either on a best value basis or to the lowest responsible bidder. The process may include prequalification or short-listing. The process shall not apply to subcontractors listed in the original proposal. Subcontractors awarded construction subcontracts pursuant to these provisions shall be afforded all the protections of the Subletting and Subcontracting Fair Practices Act (Public Contract Code 4100, et seq.).

Alternatively, the Superintendent or designee may segregate the RFP into a request for qualifications (RFQ), followed by an RFP with price information from the proposers deemed most qualified by the district, provided that the foregoing procedures are otherwise followed.

Where utilizing preconstruction services, the district may enter into a lease-leaseback agreement before written approval by DSA only if the lease-leaseback agreement provides that no work for which a contractor is required to be licensed and for which DSA approval is required can be performed before receipt of the required DSA approval.

Regardless of the funding source, when any lease-leaseback agreement is for a public project, involves an expenditure of \$1,000,000 or more, and meets other criteria in Public Contract Code 20111.6, the prequalification requirements specified in the "Prequalification Procedure" section above shall be followed. (Education Code 17406)

DESIGN-BUILD CONTRACTS

The Governing Board may approve a contract with a single entity for both design and construction of any school facility in excess of \$1,000,000, awarding the contract to either the low bid or the best value as determined by evaluation of objective criteria. (Education Code 17250.20)

Design-build documents shall not include provisions for long-term project operations, but may include operations during a training or transition period. (Education Code 17250.25)

The procurement process for design-build projects shall be as follows: (Education Code 17250.25, 17250.35)

1. The district shall prepare a set of documents setting forth the scope and estimated price of the project. The documents may include, but are not limited to:
 - a. The size, type, and desired design character of the project
 - b. Performance specifications that cover the quality of materials, equipment, and workmanship
 - c. Preliminary plans or building layouts
 - d. Any other information deemed necessary to describe adequately the district's needs

The performance specifications and any plans shall be prepared by a design professional who is duly licensed and registered in California.

2. The district shall prepare and issue a request for qualifications in order to prequalify, or develop a short list of, the design-build entities whose proposals shall be evaluated for final selection. The request for qualifications shall include, but is not limited to, all of the following elements:
 - a. Identification of the basic scope and needs of the project or contract, the expected cost range, the methodology that will be used by the district to evaluate proposals, the procedure for final selection of the design-build entity, and any other information deemed necessary by the district to inform interested parties of the contracting opportunity
 - b. Significant factors that the district reasonably expects to consider in evaluating qualifications, including technical design and construction expertise, acceptable safety record, and all other non-price-related factors
 - c. A standard template request for statements of qualifications prepared by the district, which shall contain all of the information required pursuant to Education Code 17250.25

The district also may identify specific types of subcontractors that must be included in the statement of qualifications and proposal.

A design-build entity shall not be prequalified or short-listed unless the entity provides an enforceable commitment to the district that the entity and its subcontractors at every tier will use a skilled and trained workforce, as defined in Education Code 17250.25, to perform all work on the project or contract that falls within an apprenticeable occupation in the building and construction trades. The entity may demonstrate such commitment through a project labor agreement, by becoming a party to the district's project labor agreement, or through an agreement with the district to provide evidence of compliance on a monthly basis during the performance of the project or contract.

3. The district shall prepare a request for proposals (RFP) that invites prequalified or short-listed entities to submit competitive sealed proposals in a manner prescribed by the district. The RFP shall include the information identified in items #2a and 2b above and the relative importance or weight assigned to each of the factors. If the district uses a best value selection method for a project, the district may reserve the right to request proposal revisions and hold discussions and negotiations with responsive proposers, in which case the district shall so specify in the request for proposals and shall publish separately or incorporate into the request for proposals applicable procedures to be observed by the district to ensure that any discussions or negotiations are conducted in good faith.
4. For those projects utilizing low bid as the final selection method, the bidding process shall result in lump-sum bids by the prequalified or short-listed design-build entities, and the contract shall be awarded to the lowest responsible bidder.
5. For those projects utilizing best value as a selection method, the following procedures shall be used:
 - a. Competitive proposals shall be evaluated using only the criteria and selection procedures specifically identified in the request for proposals. Criteria shall be weighted as deemed appropriate by the district and shall, at a minimum, include price, unless a stipulated sum is specified; technical design and construction experience; and life-cycle costs over 15 or more years.
 - b. Following any discussions or negotiations with responsive proposers and completion of the evaluation process, the responsive proposers shall be ranked on a determination of value provided, provided that no more than three proposers are required to be ranked.
 - c. The contract shall be awarded to the responsible entity whose proposal is determined by the district to have offered the best value to the public.
 - d. The district shall publicly announce the contract award, identifying the entity to which the award is made and the basis of the award. This statement and the contract file shall provide sufficient information to satisfy an external audit.

Legal Reference:

EDUCATION CODE

17250.10-17250.55 *Design-build contracts*

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

California Department of Education, Facilities: <http://www.cde.ca.gov/ls/fa>

PROCUREMENT OF TECHNOLOGICAL EQUIPMENT

Rather than seek competitive bids, the district may use competitive negotiation when it makes a finding that a district procurement is for computers, software, telecommunications equipment, microwave equipment, or other related electronic equipment and apparatus. Competitive negotiation shall not be used to contract for any product that is available in substantial quantities to the general public. (Public Contract Code 20118.2)

Whenever the competitive negotiation process is determined to be appropriate for such procurements, the district shall use the following procedures: (Public Contract Code 20118.2)

1. The Superintendent or designee shall prepare a request for proposals (RFP) that shall be submitted to an adequate number of qualified sources, as determined by the district, to permit reasonable competition consistent with the nature and requirement of the procurement.
2. Notice of the RFP shall be published at least twice in a newspaper of general circulation, at least ten days before the date for receipt of the proposals.
3. The Superintendent or designee shall make every effort to generate the maximum feasible number of proposals from qualified sources, and shall make a finding to that effect before proceeding to negotiate if only a single response to the RFP is received.
4. The RFP shall identify all significant evaluation factors, including price, and their relative importance.
5. The Superintendent or designee shall provide reasonable procedures for the technical evaluation of the proposals received, the identification of qualified sources, and the selection for the award of the contract.
6. The Governing Board shall award, if any, the contract to the qualified bidder whose proposal meets the evaluation standards and will be most advantageous to the district, considering price and all other factors.
7. If the Board does not award the contract to the bidder whose proposal contains the lowest price, then the Board shall make a finding setting forth the basis for the award.
8. The Board, at its discretion, may reject all proposals and request new proposals.

Provisions in any contract concerning utilization of small business enterprises that are in accordance with the RFP shall not be subject to negotiation with the successful proposer. (Public Contract Code 20118.2)

Legal Reference:
PUBLIC CONTRACT CODE
20118.2 Contracting by school districts; technological equipment

TO: BOARD OF EDUCATION

DISCUSSION

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: PARTNERSHIP WITH CITY OF SANTA MONICA TO CONSTRUCT A MULTI-PURPOSE FIELD/PARKING AT THE CIVIC CENTER

DISCUSSION ITEM NO. D.02

District staff will present the status of discussions with City of Santa Monica staff toward a partnership to construct a multi-purpose field and parking garage at the Civic Center.

Early conversations between SMMUSD and City of Santa Monica regarding the Samohi Campus Plan (SCP) lead to the idea of partnering on a project at the Civic Center site. The Council had directed staff to investigate constructing a temporary multi-purpose field in place of the existing parking lot at the Civic Auditorium. The SCP demonstrates a need for additional field space and faculty/staff/event parking throughout the SCP and upon completion. A potential solution developed for the District and the City to partner on constructing a permanent multi-purpose field with subterranean parking for approximately 725 vehicles in place of the Civic Auditorium parking lot.

SMMUSD and the City have diligently pursued this solution including discussions with financial advisors and bond counsel, as well as engagement of an architect for preliminary design and a financial analysis by Alan D. Kotin & Associates. It is estimated that this project would result in a total rough order of magnitude cost of \$95 million.

Should this project proceed, SMMUSD would contribute a portion of the funding. This would exceed the Measure ES Samohi allocation, so funding would be obtained through the use of Certificates of Participation. City staff has determined that a 2018 general obligation (GO) bond would be needed for the City to fund its portion of the project.

In February, City staff presented an update to the Council, laying out the next steps toward developing the temporary field and the permanent field/parking projects in parallel. In March, the Board expressed support for the project and directed District staff to continue working toward an agreement to partner with the City to construct the joint project and to return in June with an update.

City and District staff have met frequently to discuss partnership terms including financial contributions, design and construction, usage, and maintenance and operations responsibilities. Members of the Board Facilities Sub-Committee and City Council leadership have met to discuss the project and potential terms.

Staff will present an update based upon continued meetings as well as the financial analysis. The City Council [will have discussed this matter](#) on June 27, 2017.

Public Comments:

- *Ann Hoover, Viktor Komlos, and Ann Thanawalla addressed the board regarding this item.*

Staff answered board members' questions regarding where the various athletic teams compete, transportation for those teams, and the size of the proposed fields. Ms. Lieberman requested more information on the softball field overlay. Dr. Tahvildaran-Jesswein suggested using the SMC shuttle service for athletics transportation. Ms. Leon-Vazquez suggested that the school district, City of Santa Monica, and SMC collaborate on the issue.

The direction that the board gave to staff following the discussion can be found on the attached document.



CAREY UPTON
CHIEF OPERATIONS OFFICER

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cupton@smmusd.org

At its meeting Thursday night, June 29, 2017 the Board of Education gave staff the following direction in terms of the temporary multi-purpose Sports Field at the Civic Center.

Civic Center Temporary Field

- Softball Field overlay
 - Discuss with Samohi softball team constituents their preferences/need for the softball field overlay at the Civic Center
 - If there is a strong preference for it, continue to negotiate with the City for the inclusion of the softball field, including the possibility of the district providing financial assistance for the inclusion of the softball field
 - If there is not a strong preference for it, move away from including the field
- CIF Soccer/Lacrosse Field
 - Continue to advocate for a CIF size soccer and lacrosse field as part of the temporary field
- Remove request for the Softball overlay and/or the full CIF soccer/lacrosse field if either will negatively impact or interfere with the viability of the temporary field happening

Memorial Park

- CIF Softball/Baseball
 - As part of the Memorial Park planning, advocate for the inclusion of both a CIF size baseball and CIF size softball field where games can be played simultaneously; discuss partnering with the City to achieve this goal

Transportation/Parking

- Samohi Faculty and Staff
 - Develop solutions for faculty and staff parking if/when the temporary field is constructed
- Samohi Sports Team Transportation
 - Develop solutions to assist student/athletes travel to practices/games off the Samohi site

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/17

FROM: BEN DRATI / TERRY DELORIA

RE: ADOPT 2017-18 LOCAL CONTROL ACCCOUNTABILITY PLAN (LCAP)

RECOMMENDATION NO. A.43

It is recommended that the Board of Education adopt the District Local Control Accountability Plan (LCAP) for 2017-18. A public hearing was held on June 22, 2017. The public hearing for the LCAP preceded the public hearing for the budget as required by law.

COMMENT: As part of the Local Control Funding Formula, school districts are required to develop, adopt, and annually update a three-year Local Control and Accountability Plan (LCAP) beginning on July 1, 2014, using a template that was adopted by the California State Board of Education (SBE) in January 2014. The LCAP is required to identify goals and measure progress for student subgroups across eight state priority areas. Districts must include in their LCAP actions, services, and expenditures to be used to support students district-wide, as well as additional actions and services for low-income students, English learners, and foster youth. The LCAP and the district budget must be presented at a public hearing prior to the board meeting at which the LCAP and the budget are adopted. The LCAP must be approved by the school board at the same meeting, but prior to adoption of the district budget.

A final copy of the LCAP is attached and can be found at:
<http://www.smmusd.org/LCFF/index.html>.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Mr. Mechur

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION
FROM: BEN DRATI / JANECE L. MAEZ / PAT HO
RE: ADOPT 2017-18 BUDGET

ACTION/MAJOR
06/29/17

RECOMMENDATION NO. A.44

It is recommended that the Board of Education adopt the 2017-18 District Budget. A public hearing was held on June 22, 2017. The public hearing for the budget followed the public hearing for the LCAP as required by law.

COMMENT: The [proposed budget](#) has been made available for public inspection in the Office of the Superintendent, consistent with established District policy.

Following is the Proposed Budget for 2017-18 according to the most recent information we have received for State and Federal funding. This includes revenue and expenditure assumptions, the estimated Reserve, Revenue and Expenditure Summaries, and Multi-year Projections.

Listed below are the assumptions used to develop the SMMUSD budget:

REVENUE ASSUMPTIONS

A 1.56% statutory Cost of Living Adjustment (COLA) is applied to the 2017-18 LCFF funding. The gap funding is 43.97%. The projected District LCFF revenues calculation as follows:

2017-18 LCFF CALCULATION					
BASE GRANT					
	TK-3	4-6	7-8	9-12	TOTAL
	3,011.28	2,430.56	1,702.77	3,339.38	10,484
2016-17 BASE	7,083	7,189	7,403	8,578	
COLA 1.56%	7,193	7,301	7,518	8,712	
	21,660,137	17,745,519	12,801,425	29,092,679	81,299,759
AUGMENTATION GRANTS:					
CSR AUGMENTATION: BASE GRANT X10.4%					2,252,654
CTE AUGMENTATION 9-12 BASE GRANT X2.6%					756,410
SUPPLEMENTAL AND CONCENTRATION GRANTS:					
TOTAL ENROLLMENT					11,008
TOTAL UNDUPLICATED PUPIL COUNT					3,050
					27.71%
SUPPLEMENT ADD-ON 20% OF BASE GRANT X % OF ELIGIBLE					4,672,562
TRANSPORTATION AND TIIG GRANT					
2012-13 TRANSPORTATION					820,273
2012-13 TIIG					429,757
TOTAL LCFF ENTITLEMENT /TARGET FUNDING					90,231,415
HOLD HARMLESS CALCULATION					
12-13 TOTAL CATEGORICAL FUNDING					8,585,843
12-13 HOLD HARMLESS REVENUE LIMIT PER ADA					5,377.99
13-14 GAP FUNDING PER ADA					262.43
14-15 GAP FUNDING PER ADA					598.82
15-16 GAP FUNDING					777.99
16-17 GAP FUNDING					375.88
TOTAL PRIOR YEAR PER ADA RATE					7,393.11
17-18 FUNDED ADA					10,484
17-18 HOLD HARMLESS REVENUE LIMIT FUNDING					77,509,291
17-18 TOTAL HOLD HARMLESS FUNDING					86,095,134
2017-18 FUNDING					
DIFFERENCE BTW LCFF AND HOLD HARMLESS FUNDING					4,136,280
GAP FUNDING	43.97%				1,818,723
2017-18 TOTAL LCFF ENTITLEMENT					87,913,857
LOCAL REVENUE /PROPERTY TAXES					83,997,852
EDUCATION PROTECT ACT /EPA					2,130,414
STATE AID					1,785,591
MINIMUM STATE AID : \$8,585,843					6,800,252
TOTAL LCFF FUNDING					94,714,109

Enrollment for 2017-18 is expected to be 10,768.

The Lottery allocation will be \$189 per annual ADA, of which \$144 is for Unrestricted General Fund expenditures and the remaining \$45 is Proposition 20 – Mandated for Instructional Materials.

1.56% COLA for Special Education Funding, the projected Special Education AB 602 revenue is \$5,653,253 and \$2,404,375 for Federal IDEA programs.

Mandated Block Grant revenue is \$381,418.

The Measure “R” parcel tax of \$396.23 per parcel is estimated to generate \$11,965,808 after processing the senior exemptions.

Santa Monica-Malibu Education Foundation contribution is \$2 million dollars.

The estimated revenue from Prop Y & GSH is \$16,400,000 from the City of Santa Monica.

The District will receive \$9,000,000 from the Joint Use Agreement with the City of Santa Monica.

The District will receive \$200,000 from the Joint Use Agreement funding with the City of Malibu.

The combined lease revenue is \$3.15M which is from the DoubleTree Hotel, Madison Site, 9th & Colorado and 16th Street properties.

The projected revenue of Federal programs:

Title I:	\$ 937,808
Title II:	\$ 226,519
Title III:	\$ 98,276
Carl Perkins:	\$ 47,302
Medical:	\$ 500,000

The projected Career Technical Ed. Incentive Grant (CTEIG) revenue is \$475,000.

The Projected Adult Ed. Block Grant is \$679,147 and the projected revenue of Federal Adult Education & Family Literacy programs is \$46,280.

The Projected Federal Head Start revenue is \$1,480,116. State Preschool program revenue is \$2,688,924 and estimated parent fees are \$3,032,630.

The projected revenue for Federal Nutrition program is \$1,100,000 and \$1,350,000 from food sale.

EXPENDITURE ASSUMPTIONS

Staffing Ratio Changes:

TK-Grade 3	24
Grade 4-5	30
Grade 4-5 (Title I schools)	27
Grade 6-8	34
Grade 6-8 (JAMS)	33
Grade 9-12	35

Full-Time Equivalent (FTE) Changes:

Certificated: The FTE change of teaching positions reflect changes of projected enrollment

- 1.0 FTE Teaching Position Roosevelt Elementary School
- 1.2 FTE Teaching Position Lincoln Middle School
- (1.0) FTE Teaching Position Franklin Elementary School
- (2.0) FTE Teaching Position McKinley Elementary School
- (1.0) FTE Teaching Position Grant Elementary School
- (1.0) FTE Teaching Position Cabrillo Elementary School
- (1.0) FTE Teaching Position Will Rogers Elementary School
- (2.0) FTE Teaching Position Malibu High School

- (0.8) FTE Teaching Position John Adam Middle School
- (2.9) FTE Teaching Position Santa Monica High School
- 3.6 FTE Teaching Position Special Education
- (1.0) FTE Speech Pathologist Position Special Education

Classified:

- (1.0) FTE R.O.P. Coordinator Position

Salary:

- 1.5% step and column increase for certificated employees
- 1.5% step and column increase for classified employees

Statutory Benefits:

- 14.43% STRS employer contribution rate (1.85% increase)
- 6.20% OASDI contribution rate
- 1.45% Medicare contribution rate
- 0.05% SUI contribution
- 4.00% Workers' Compensation contribution
- 15.531% PERS Employer contribution rate (2.041% increase)
- 1.25% Other Postemployment Benefit

Health & Welfare:

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2018 calendar year. Cal-PERS health benefit rates have not been announced rate for 2018. We will adjust these rates when we receive the official notification.

OTHER PROGRAMS

Educational Protection Act (EPA)

After passage of Proposition 30, the Schools and Local Public Safety Protection Act of 2012, the District received funds through a new Education Protection Account to help stabilize school budgets and restore educational opportunities that were decimated by revenue shortfalls brought by the Great Recessions. The District will receive \$2,130,414 in 2018-19 and will use all funds to support Teachers Salary. EPA funds are one of the three components that make up the LCFF funds in the district.

LCAP Supplemental

\$4,425,900 is budgeted to support the LCAP plan that will be approved by the Board.

Textbooks

\$1,300,000 funded by Unrestricted General Fund.

Formula Budget (School Site Allocations)

Total formula budget is \$1,027,322. The allocation is based on (same as 2016-17):

- K-5 \$ 77.75 per pupil
- 6-8 \$ 80.66 per pupil
- 9-12 \$ 59.48 per pupil

Summer School

Total summer school budget is \$1,026,479 (\$287,154 funded by LCAP).

Equipment Purchase and Replacement

\$615,481 budget for Copiers, Trucks and other Equipment replacement.

Transportation

\$ 861,957 for Regular Ed Transportation
 \$1,348,859 for Special Ed Transportation

Ongoing Maintenance Program

\$5,014,610 is budgeted for Ongoing Maintenance Program which represents 3% of total General Fund budget.

TRANSFERS

- \$250,000 transfer to Deferred Maintenance Fund (Fund 14)
- \$900,000 transfer to Cafeteria Fund (Fund 13)
- \$307,273 transfer to State Preschool Program
- \$179,683 transfer to Infant & Toddler Program
- \$196,027 transfer to Seaside Preschool - Edison
- \$159,270 transfer to Seaside Preschool – Grant

The Indirect Rate is changed from 5.66% to 5.59% in 2017-18.

RESERVE

The District Budget reflects a 3% reserve of the total General Fund Budget for 2017-18, 2018-19, and 2019-20 for Economic Uncertainties.

Combined Assigned and Unassigned Fund Balances		
Fund 01: Unrestricted General Fund		
	Unrestricted General Fund Balance	\$ 21,751,566
	Total Assigned and Unassigned Fund Balance	\$ 21,751,566
	Less: Reserve for Economic Uncertainties	\$ 4,660,715
	Fund Balance that Requires Explanation	\$ 17,090,851
Reasons for Assigned and Unassigned Ending Fund Balances Above the State Recommended Minimum Level		
Fund 01: Unrestricted General Fund		
	Reserve for Revolving Cash, Store & Prepaid	\$ 130,000
	Reserve for 18-19 & 19-20 Deficit Spending	\$ 4,646,608
	*Reserve for up to 2 months fo General Fund Expenditures	\$ 12,314,243
	Total of Substantiated Needs	\$ 17,090,851
* A 2-month reserve would be approximately \$25.7M.		

The following documents include:

- Summary General Fund Budget
- 2017-18 Major Categorical Program
- Local General Fund Contribution
- Projected Ending Fund Balance as of 6/30/2017
- Multi-year Financial Projections (MYFP) through 2019-20
- Summary of Major Fund

Public Comments:

- *Janis Gabbert and Zina Josephs addressed the board regarding this item.*

Mr. de la Torre asked how funding for parent engagement is reflected in the budget. He also asked about funds for training aimed at increasing parent engagement.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Mr. Mechur

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

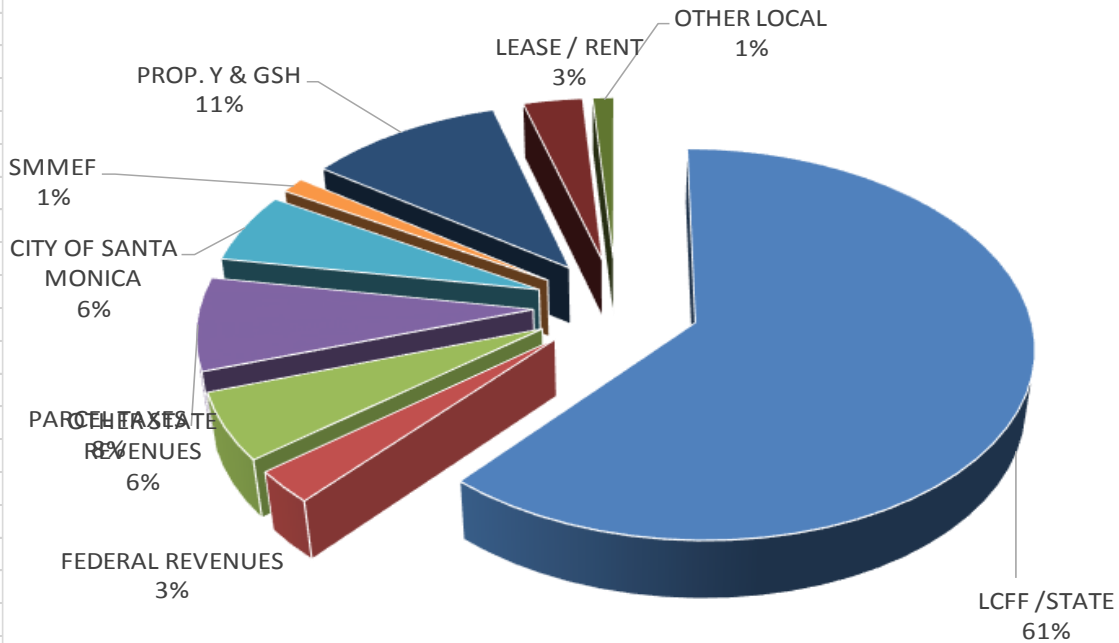
ABSENT: 1 (Foster)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
2017-18 PRELIMINARY BUDGET
GENERAL FUND**

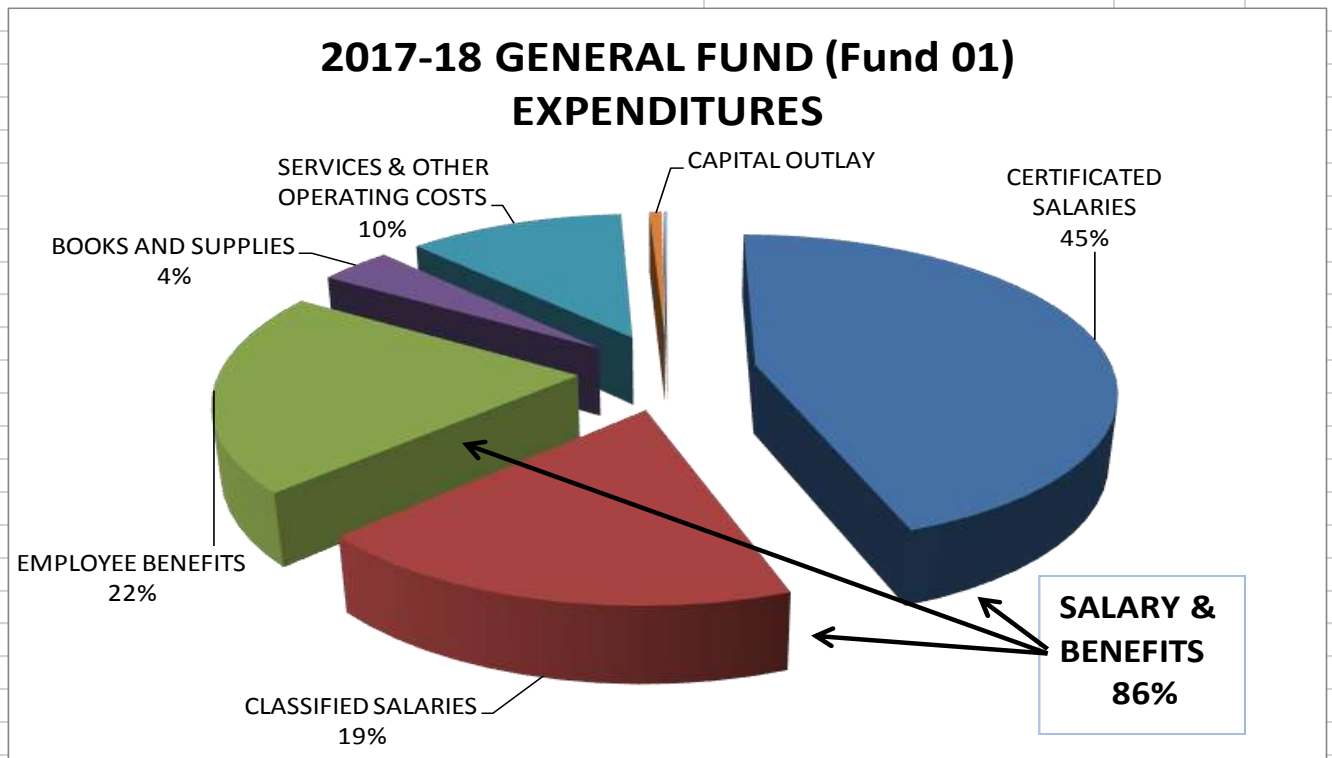
REVENUES

PROJECTED BEGINNING BALANCE	\$	26,129,362
LCFF /STATE	\$	94,200,253
FEDERAL REVENUES	\$	4,227,280
OTHER STATE REVENUES	\$	8,668,908
PARCEL TAXES	\$	11,965,808
CITY OF SANTA MONICA	\$	9,000,000
SMMEF	\$	2,000,000
PROP. Y & GSH	\$	16,400,000
LEASE / RENT	\$	5,000,000
OTHER LOCAL	\$	1,766,700
TOTAL REVENUES	\$	153,228,949
TOTAL AVAILABLE FUNDS	\$	179,358,311

**2017-18 GENERAL FUND (FUND 01)
REVENUES PROJECTION**



GENERAL FUND (UNRESTRICTED & RESTRICTED)	
PROJECTED EXPENDITURES:	
CERTIFICATED SALARIES	\$ 66,202,485
CLASSIFIED SALARIES	\$ 29,587,843
EMPLOYEE BENEFITS	\$ 38,276,015
BOOKS AND SUPPLIES	\$ 5,015,033
SERVICES & OTHER OPERATING COSTS	\$ 14,501,613
CAPITAL OUTLAY	\$ 830,481
OTHER OUTGO	\$ 957,682
TOTAL EXPENDITURES:	\$ 155,371,152
PROJECTED FUND BALANCE:	\$ 23,987,159



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT			
2017-18 MAJOR CATEGORICAL PROGRAMS			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
FEDERAL PROGRAMS			
TITLE I :BASIC	1,347,996	937,808	(410,188)
TITLE II :TEACHER QUALITY	476,212	226,519	(249,693)
TITLE III : IMMIGRANT EDUCATION (IMM)	59,774	26,493	(33,281)
TITLE III : LIMITED ENGLISH PROFICIENT (LEP)	162,784	71,783	(91,001)
VOC: CARL PERKINS II - C SEC 131	59,557	47,302	(12,255)
MEDICAL REIMBURSEMENT	500,000	500,000	-
SP ED: IDEA ENTITLEMENT	2,271,424	2,345,276	73,852
SP ED: IDEA "C' EARLY INTERVENTION	59,099	59,099	-
TOTAL FEDERAL REVENUES:	4,936,846	4,214,280	(722,566)
STATE PROGRAMS			
SP ED : AB602	5,519,068	5,653,253	134,185
SP ED : MENTAL HEALTH	-	-	-
SP ED : PROJECT WORKABILITY	66,540	65,637	(903)
LOTTERY - INSTRUCTIONAL MATERIALS	434,600	470,000	35,400
CAREER TECHNICAL ED. INCENTIVE GRANT	433,333	475,000	41,667
COLLEGE READINESS BLOCK GRANT	157,831	-	(157,831)
TOTAL STATE REVENUES:	6,611,372	6,663,890	52,518

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT			
LOCAL GENERAL FUND CONTRIBUTION (LGFC)			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGE
SPECIAL EDUCATION	22,014,669	22,302,958	288,289
ONGOING MAINTENANCE PROGRAM	4,439,804	5,014,610	574,806
TOTAL CONTRIBUTION:	26,454,473	27,317,568	863,095

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT		
2016-17 PROJECTED ENDING FUND BALANCE AS OF JUNE 30, 2017		
	FUND	PROJECTED END FUND BALANCE AS OF 6/30/17
01	GENERAL FUND	
	UNRESTRICTED	\$23,825,069
	RESTRICTED	2,304,292
11	ADULT EDUCATION	367,381
12	CHILD DEVELOPMENT FUND	124,949
13	CAFETERIA FUND	153,636
14	DEFERRED MAINTENANCE FUND	652,196
21	BUILDING FUND - BB/ES PROJECTS	103,846,025
25	CAPITAL FACILITIES FUND	941,281
40	SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS	9,641,660

SANTA MONICA-MALIBU USD			
MULTI-YEAR PROJECTION			
UNRESTRICTED GENERAL FUND -ASSUMPTIONS			
Factor	2017-18	2018-19	2019-20
Statutory COLA	1.56%	2.15%	2.35%
LCFF FUNDING BASE			
K-3 + 10.4% CSR	\$ 7,941	\$ 8,112	\$ 8,303
4-6	\$ 7,301	\$ 7,458	\$ 7,508
7-8	\$ 7,518	\$ 7,680	\$ 7,860
9-12 + 2.6% CTE	\$ 8,939	\$ 9,130	\$ 9,345
AVERAGE LCFF FUNDING PER ADA	\$ 8,574	\$ 8,673	\$ 8,878
% of Local Prperty Taxes Increase	5%	5%	5%
% OF GAP FUNDING /DOF	43.97%	71.53%	73.51%
MINIMUM STATE AID	\$ 8,585,843	\$ 8,585,843	\$ 8,585,843
Enrollment Projection*	10,768	10,768	10,768
P2 ADA Projection	10,253	10,253	10,253
FUNDING ADA	10,481	10,253	10,253
Federal Revenues	0%	0%	0%
City of Santa Monica	\$ 9,000,000	\$ 9,200,000	\$ 9,384,000
Measure "R"	\$ 11,965,808	\$ 12,205,124	\$ 12,449,227
City of SM /Prop. Y	\$ 8,200,000	\$ 8,400,000	\$ 8,600,000
City of SM /Meas. GSH	\$ 8,200,000	\$ 8,400,000	\$ 8,600,000
SMMEF	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
Salary Increase	0%	0%	0%
Step & Column Incr.	1.50%	1.50%	1.50%
STRS Rate	14.43%	16.28%	18.13%
PERS Rate	15.531%	18.10%	20.80%
Health/Welfare - Annualized	7%	7%	7%
Workers' Compensation	4.00%	4.00%	4.00%
Other Postemployment Benefits	1.25%	1.25%	1.25%
Indirect Cost Rate	5.66%	5.66%	5.66%
Interest Rate	0.70%	0.70%	0.70%
Ongoing Maintenance	3%	3%	3%
Reserve for Uncertainties	3%	3%	3%
* If District's State Aid (LCFF funding - Property Tax) is lower than \$8,585,843, the District will get \$8,585,843 Mimimum State Aid.			

SANTA MONICA-MALIBU USD			
UNRESTRICTED GENERAL FUND MULTI-YEAR PROJECTION			
	2017-18	2018-19	2019-20
Description	PROJECTED BUDGET	PROJECTED BUDGET	PROJECTED BUDGET
Revenue:			
Property Tax	83,997,852	87,447,745	91,070,132
Education Protection Account (EPA)	2,130,414	2,000,000	2,000,000
LCFF Transfer to Fund Fund 14	(250,000)	(250,000)	(250,000)
LCFF Transfer to Charter School & County Specialized secondary school	(112,000)	(112,000)	(112,000)
Pr. Year LCFF Adjustment	(151,856)		
Minimum State Aid	8,585,843	8,585,843	8,585,843
Subtotal LCFF Funding	94,200,253	97,671,588	101,293,975
Other Federal	13,000	13,000	13,000
Lottery	1,600,000	1,600,000	1,600,000
Mandated Reimbursement Block Grant	381,418	380,000	380,000
Other State Revenue	23,600	23,600	23,600
Meas. "R"	11,965,808	12,205,124	12,449,227
Meas. YY / City of SM	8,200,000	8,400,000	8,600,000
Meas. GHS / City of SM	8,200,000	8,400,000	8,600,000
Joint Use Agreement/ City of SM	9,000,000	9,200,000	9,400,000
All Other Local Income	4,163,000	3,540,000	3,550,000
SMMEF Donation	2,000,000	2,000,000	2,000,000
Local General Fund Contribution	(27,317,568)	(27,863,919)	(28,421,198)
TOTAL REVENUE	112,429,511	115,569,392	119,488,604
Expenditure:			
Certificated Salary	53,125,663	53,922,548	54,731,386
Classified	18,615,548	18,894,781	19,178,203
Benefits	28,373,611	30,911,930	33,569,756
STRS	7,595,606	8,778,591	9,922,800
PERS	2,699,616	3,180,559	3,709,832
SOCIAL SECURITY & MEDICARE	2,254,062	2,227,328	2,260,738
HEALTH AND WELFARE	11,923,146	12,757,766	13,650,810
SUI	40,795	41,409	41,955
WORKERS COMP	2,868,782	2,912,693	2,956,384
OPEB	890,912	910,217	923,870
CASH IN -LIEU	100,692	103,368	103,368
Supplies/Books	3,393,897	3,400,000	3,400,000
Other Operational Costs	9,923,263	9,800,000	9,800,000
Capital Outlay	615,481	500,000	500,000
Debt Services	98,000	98,000	98,000
Indirect	(1,084,672)	(1,000,000)	(1,000,000)
Interfund Transfer Out to FUND 12	542,223	550,000	550,000
Interfund Transfer Out to FUND 13	900,000	900,000	900,000
TOTAL EXPENDITURE	114,503,014	117,977,259	121,727,345
Increase (Decrease) Fund Balance	(2,073,503)	(2,407,867)	(2,238,741)
Beginning Fund Balance	23,825,069	21,751,566	19,343,699
Ending Fund Balance	21,751,566	19,343,699	17,104,958
Reserve - Revolving cash, Store	141,783	141,783	141,783
Reserve - Deficiting Spending in 18-19	2,407,867		
Reserve - Deficiting Spending in 19-20	2,238,741	2,238,741	
3% Contingency Reserve	4,661,135	4,799,422	4,943,079
Unappropriated Balance	12,302,040	12,163,753	12,020,096

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT			
SUMMARY BUDGET OF GENERAL FUND			
FUND 01: UNRESTRICTED GENERAL FUND			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	32,609,848	23,825,069	
REVENUES			-
LCFF SOURCES	91,149,587	94,200,253	3,050,666
FEDERAL REVENUE	49,969	13,000	(36,969)
OTHER STATE REVENUE	4,288,656	2,005,018	(2,283,638)
LOCAL REVENUES	34,891,928	43,528,808	8,636,880
LOCAL GENERAL FUND CONTRIBUTION	(26,454,473)	(27,317,568)	(863,095)
TOTAL REVENUES	103,925,667	112,429,511	8,503,844
EXPENDITURES			
CERTIFICATED SALARIES	53,573,967	53,125,663	(448,304)
CLASSIFIED SALARIES	18,327,017	18,615,548	288,531
EMPLOYEE BENEFITS	25,959,572	28,373,611	2,414,039
BOOKS AND SUPPLIES	3,479,780	3,393,897	(85,883)
SERVICES & OTHER OPERATING COSTS	9,837,843	9,923,263	85,420
CAPITAL OUTLAY	1,008,431	615,481	(392,950)
OTHER OUTGO	523,836	455,551	(68,285)
TOTAL EXPENDITURES	112,710,446	114,503,014	1,792,568
NET INCREASE (DECREASE)	(8,784,779)	(2,073,503)	
PROJECTED FUND BALANCE	23,825,069	21,751,566	
FUND 01: RESTRICTED GENERAL FUND			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	5,197,572	2,304,292	
REVENUES			
FEDERAL REVENUE	4,936,846	4,214,280	(722,566)
OTHER STATE REVENUE	6,057,681	1,010,637	(5,047,044)
LOCAL REVENUES	9,653,311	8,256,953	(1,396,358)
LOCAL GENERAL FUND CONTRIBUTION	26,454,473	27,317,568	863,095
TOTAL REVENUES	47,102,311	40,799,438	(6,302,873)
EXPENDITURES			
CERTIFICATED SALARIES	13,132,413	13,076,822	(55,591)
CLASSIFIED SALARIES	10,769,311	10,972,295	202,984
EMPLOYEE BENEFITS	13,793,992	9,902,404	(3,891,588)
BOOKS AND SUPPLIES	4,003,275	1,621,136	(2,382,139)
SERVICES & OTHER OPERATING COSTS	7,130,254	4,578,350	(2,551,904)
CAPITAL OUTLAY	629,812	215,000	(414,812)
OTHER OUTGO	536,534	502,131	(34,403)
TOTAL EXPENDITURES	49,995,591	40,868,138	(9,127,453)
NET INCREASE (DECREASE)	(2,893,280)	(68,700)	
PROJECTED FUND BALANCE	2,304,292	2,235,592	

FUND 11: ADULT EDUCATION			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	659,900	367,381	
REVENUES			
FEDERAL REVENUE	46,280	46,280	-
STATE REVENUE	690,135	679,147	(10,988)
LOCAL REVENUES	33,500	29,825	(3,675)
TOTAL REVENUES	769,915	755,252	(14,663)
EXPENDITURES			
CERTIFICATED SALARIES	364,566	303,383	(61,183)
CLASSIFIED SALARIES	186,350	179,414	(6,936)
EMPLOYEE BENEFITS	174,881	174,427	(454)
BOOKS AND SUPPLIES	190,161	47,102	(143,059)
SERVICES & OTHER OPERATING COSTS	105,571	44,695	(60,876)
CAPITAL OURLAY	-	-	-
OTHER OUTGO	40,905	38,629	(2,276)
TOTAL EXPENDITURES	1,062,434	787,650	(274,784)
NET INCREASE (DECREASE)	(292,519)	(32,398)	
PROJECTED FUND BALANCE	367,381	334,983	
FUND 12: CHILD DEVELOPMENT FUND			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	298,866	124,949	
REVENUES			
FEDERAL REVENUE	1,848,810	1,723,070	(125,740)
OTHER STATE REVENUE	2,775,984	2,732,823	(43,161)
LOCAL REVENUES	3,732,542	3,528,844	(203,698)
INTERFUND TRANSFER IN	475,769	542,223	66,454
TOTAL REVENUES	8,833,105	8,526,960	(306,145)
EXPENDITURES			
CERTIFICATED SALARIES	2,981,690	2,951,781	(29,909)
CLASSIFIED SALARIES	2,349,465	2,344,071	(5,394)
EMPLOYEE BENEFITS	2,452,355	2,369,586	(82,769)
BOOKS AND SUPPLIES	183,664	94,985	(88,679)
SERVICES & OTHER OPERATING COSTS	672,785	396,651	(276,134)
CAPITAL OUTLAY	-	-	-
OTHER OUTGO	367,063	371,608	4,545
TOTAL EXPENDITURES	9,007,022	8,528,682	(478,340)
NET INCREASE (DECREASE)	(173,917)	(1,722)	
PROJECTED FUND BALANCE	124,949	123,227	
CHILD DEVELOPMENT MAJOR PROGRAMS			
FEE PROGRAMS	3,220,861	3,032,630	(188,231)
HEAD START	1,609,816	1,484,076	(125,740)
OTHER FEDERAL PROGRAMS	238,994	238,994	-
STATE PROGRAMS	2,775,984	2,732,823	(43,161)
INFANT AND TODDLER PROGRAM	523,083	521,021	(2,062)

FUND 13: CAFETERIA SPECIAL FUND			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	195,976	153,636	
REVENUES			
FEDERAL REVENUE	1,200,000	1,100,000	(100,000)
OTHER STATE REVENUE	83,735	70,000	(13,735)
LOCAL REVENUES	1,393,703	1,382,400	(11,303)
INTERFUND TRANSFER IN	484,586	900,000	415,414
TOTAL REVENUES	3,162,024	3,452,400	290,376
EXPENDITURES			
CLASSIFIED SALARIES	1,457,946	1,484,710	26,764
EMPLOYEE BENEFITS	562,331	625,575	63,244
BOOKS AND SUPPLIES	1,348,000	1,473,000	125,000
SERVICES & OTHER OPERATING COSTS	(309,319)	(301,300)	8,019
CAPITAL OUTLAY		-	-
OTHER OUTGO	145,406	172,304	26,898
TOTAL EXPENDITURES	3,204,364	3,454,289	249,925
NET INCREASE (DECREASE)	(42,340)	(1,889)	
PROJECTED FUND BALANCE	153,636	151,747	
FUND 14: DEFERRED MAINTENANCE FUND			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	212,196	652,196	
REVENUES			
LCFF RESOURCES	250,000	250,000	-
LOCAL REVENUES	1,000	2,000	1,000
TRANSFER FROM FUND 01	600,000		
TOTAL REVENUES	851,000	252,000	(599,000)
EXPENDITURES			
SERVICES & OTHER OPERATING COSTS	350,000	250,000	(100,000)
CAPITAL OUTLAY	61,000	100,000	39,000
TOTAL EXPENDITURES	411,000	350,000	(61,000)
NET INCREASE (DECREASE)	440,000	(98,000)	
PROJECTED FUND BALANCE	652,196	554,196	

FUND 21: BUILDING FUND			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	92,741,212	103,846,025	
REVENUES			
PROCEEDS - SALE OF BONDS	60,000,000	-	(60,000,000)
LOCAL REVENUES	573,000	775,000	202,000
TOTAL REVENUES	60,573,000	775,000	(59,798,000)
EXPENDITURES			
CLASSIFIED SALARIES	564,670	611,510	46,840
EMPLOYEE BENEFITS	250,094	279,545	29,451
BOOKS AND SUPPLIES	5,414,325	74,300	(5,340,025)
SERVICES & OTHER OPERATING COSTS	27,925,548	16,810,137	(11,115,411)
CAPITAL OUTLAY	15,313,550	2,332,100	(12,981,450)
TOTAL EXPENDITURES	49,468,187	20,107,592	(29,360,595)
NET INCREASE (DECREASE)	11,104,813	(19,332,592)	
PROJECTED FUND BALANCE	103,846,025	84,513,433	
FUND 25: CAPITAL FACILITIES FUND			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	1,236,679	941,281	
REVENUES			
DEVELOPMENT FEES	800,000	800,000	-
INTEREST	3,000	3,000	-
OTHER LOCAL	(284,398)	-	284,398
TOTAL REVENUES	518,602	803,000	284,398
EXPENDITURES			
CLASSIFIED SALARIES	-	-	-
EMPLOYEE BENEFITS	-	-	-
SUPPLIES	1,000	3,000	2,000
SERVICES & OTHER OPERATING COST	813,000	800,000	(13,000)
CAPITAL OUTLAY	-	-	-
TOTAL EXPENDITURES	814,000	803,000	(11,000)
NET INCREASE (DECREASE)	(295,398)	-	
PROJECTED FUND BALANCE	941,281	941,281	

FUND 40: SPECIAL RESERVE FUND FOR CAPITAL OUTLAY			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	11,444,209	9,641,660	
REVENUES			
OTHER STATE REVENUE	583,064		(583,064)
REDEVELOPMENT	7,040,910	6,740,629	(300,281)
INTEREST	30,000	60,000	30,000
TOTAL REVENUES	7,653,974	6,800,629	(853,345)
EXPENDITURES			
SUPPLIES	12,000	120,000	108,000
SERVICES & OTHER OPERATING COSTS	1,084,500	1,604,312	519,812
CAPITAL OUTLAY	6,490,741	1,200,000	(5,290,741)
OTHER OUTGO	1,869,282	1,863,882	(5,400)
TOTAL EXPENDITURES	9,456,523	4,788,194	(4,776,329)
NET INCREASE (DECREASE)	(1,802,549)	2,012,435	
PROJECTED FUND BALANCE	9,641,660	11,654,095	
FUND 71: RETIREE BENEFIT FUND FOR OPEB			
	2016-17 ESTIMATED ACTUALS	2017-18 PROPOSED BUDGET	CHANGES
BEGINNING BALANCE	5,120,174	5,170,995	
REVENUES			
OTHER LOCAL	1,350,821	1,330,000	(20,821)
TOTAL REVENUES	1,350,821	1,330,000	(20,821)
EXPENDITURES			
SERVICES & OTHER OPERATING COST	1,300,000	1,300,000	-
TOTAL EXPENDITURES	1,300,000	1,300,000	-
NET INCREASE (DECREASE)	50,821	30,000	
PROJECTED FUND BALANCE	5,170,995	5,200,995	-

TO: BOARD OF EDUCATION

ACTION/MAJOR
06/29/17

FROM: BEN DRATI / JANECE L. MAEZ

RE: ADOPT MEASURE R PARCEL TAX 2017-18 ANNUAL PLAN

RECOMMENDATION NO. A.45

It is recommended that the Board of Education approve the Measure R parcel 2017-18 Annual Plan. The Measure R Parcel Tax Annual Plan has been available for public review on the District's website and in the Office of the Superintendent since March 20, 2017. The Board held a noticed public hearing on April 20, 2017.

COMMENT: Proposed Annual Plan: Section 5.B., ACCOUNTABILITY, PLANNING, PUBLIC INFORMATION, AND COMPLIANCE REVIEW PROVISIONS-Annual Plan, requires that an expenditure plan shall be developed annually for the succeeding fiscal year that will recommend expenditures of the tax proceeds, consistent with the intent of the Funding Measure. It further states that "The Proposed Annual Plan shall be presented for Board action each fiscal year in conjunction with the District's annual budget adoption process for the subsequent fiscal year."

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
PARCEL TAX - MEASURE "R" BUDGET

	2016-17 BUDGET		2017-18 PROPOSED	
	FTE		FTE	
REVENUE:		11,651,225		11,930,854
EXPENDITURES:				
COST TO ADMINISTER		27,505		25,200
PHYSICAL EDUCATION	17.00	923,300	17.00	970,530
COMMUNITY SERVICES	1.00	70,777	1.00	76,489
TECHNOLOGY	18.00	2,380,815	18.00	2,447,245
ART AND MUSIC PROGRAMS	16.00	1,461,702	16.00	1,525,961
LIBRARY PROGRAM	18.25	1,360,160	18.25	1,523,275
SUBTOTAL EXPENDITURES FOR MEASURE "R"	70.25	6,224,259	70.25	6,570,800
BALANCE USED TO PRESERVE PROGRAMS AND REPLACE FUNDS LOST DUE TO INADEQUATE STATE FUNDING		5,426,966		5,360,054
TOTAL BUDGET MEASURE "R"		11,651,225		11,930,854

***** ***** ***** ***** ***** *****

Ms. Maez answered questions regarding the library program expenditure difference. She will have the Fiscal Dept. follow up.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)

NOES: 0

ABSENT: 1 (Foster)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON /
STEVE MASSETTI

UPDATED

RE: ADOPT RESOLUTION NO. 16-39 – FINDINGS AND ADOPTION OF THE
SUBSEQUENT MITIGATED NEGATIVE DECLARATION AND REVISED
MITIGATION MONITORING AND REPORTING PROGRAM AND APPROVAL
OF THE CHANGED LINCOLN MIDDLE SCHOOL REPLACEMENT OF
BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS PROJECT

RECOMMENDATION NO. A. 46

It is recommended that the Board of Education (“Board”) adopt Resolution No. 16-39 to make California Environmental Quality Act (“CEQA”) findings that a Subsequent Mitigated Negative Declaration is the appropriate document for the Changed Lincoln Middle School Replacement of Building C, Modernization and Site Improvements Project (“Changed Project”), adopt the Subsequent Mitigated Negative Declaration and Revised Mitigation Monitoring and Reporting Program, and approve the Changed Project.

DISCUSSION:

On February 4, 2010, the Santa Monica-Malibu Unified School District (“District”) adopted the Mitigated Negative Declaration (“MND”) and Mitigation Monitoring and Reporting Program (“MMRP”) under the California Environmental Quality Act (“CEQA”) for the Lincoln Middle School Replacement of Building C, Modernization and Site Improvements Project (“Original Project”). The Original Project included the replacement of Building C, modernization of Building E, upgrade of the existing athletic field and track (including replacement of the field lighting, and installation of synthetic turf and a new all-weather track surface), and the creation of additional parking on campus. Although replacement of the athletic field lighting was included in the MND, the Original Project was approved without it and was constructed, except for the athletic field and track improvements.

The District now proposes to complete the athletic field and track improvements including the replacement of the athletic field lighting (“Changed Project”). The Changed Project would consist of the installation of: (1) four, new 80-foot-high field lights along the perimeter of the track; (2) synthetic turf, pre-marked for soccer; and (3) a five-lane, rubberized, all-weather track.

The Changed Project would also allow extended community use of the athletic field and track, consistent with the Middle School Program Agreement (“Agreement”), entered into by the District and the City of Santa Monica in June 2012. Under the Agreement, the City’s middle school programs may utilize recreational facilities on the Lincoln Middle School campus when school is not in session. During the school year, authorized groups may utilize school facilities on weekdays from school dismissal to 5:30 p.m. and on Saturdays from 7:00 a.m. to 5:00 p.m. Implementation of the Changed Project would result in nonprofit youth sports organizations being able to utilize the athletic field on the Lincoln Middle School campus on weekdays during the school year from 5:00 p.m. to 10:00 p.m., weekdays during school breaks from 8:00 a.m. to 10:00 p.m., and weekends year-round from 8:00 a.m. to 10:00 p.m.

Due to the changes, the District commissioned Michael Baker International to determine whether the Changed Project would result in new significant environmental impacts or substantially increase the severity of previously identified significant environmental impacts identified in the MND.

Michael Baker International prepared a Subsequent Mitigated Negative Declaration (“SMND”) that analyzed and concluded that all potentially significant environmental impacts were

adequately addressed in the MND, certain mitigation measures adopted in the MND MMRP are adequate for the Changed Project and that new mitigation measures are needed and implemented in the revised MMRP (“Revised MMRP”).

The SMND further found that there is no substantial evidence that the Changed Project would create any new significant environmental impacts or substantially increase the severity of significant environmental impacts already identified in the MND, and that the SMND is the appropriate document for the Changed Project.

On May 22, 2017, the District released the Changed Project SMND for public review and comment. The comment period ended on June 20, 2017, 30 days later. One comment was received from Caltrans, which confirmed that that the Changed Project is not expected to result in a direct adverse impact to the I-10 freeway.

Based upon the whole of the administrative record, the MND and MMRP, the Changed Project SMND and the Revised MMRP, the revised mitigation measures referenced therein and identified in the Revised MMRP, the SMND’s reference documents, there is no substantial evidence that the Changed Project would result in new significant environmental impacts or substantially increase the severity of previously identified significant environmental impacts and the SMND is the appropriate CEQA document to adopt in order to approve the Changed Project.

Should the Board adopt the Resolution, the Changed Project will be approved and District staff will file a Notice of Determination with the Los Angeles County Clerk and the State Clearinghouse.

Staff answered questions about the closing time of the fields with the lights and upgrading restrooms and drinking fountains.

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 16-39

**FINDINGS AND ADOPTION OF THE SUBSEQUENT MITIGATED NEGATIVE
DECLARATION AND REVISED MITIGATION MONITORING AND REPORTING PROGRAM,
AND APPROVAL OF THE CHANGED LINCOLN MIDDLE SCHOOL REPLACEMENT OF
CLASSROOM BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS PROJECT**

WHEREAS, on February 4, 2010, the Santa Monica-Malibu Unified School District (“District”) adopted the Mitigated Negative Declaration (“MND”) and Mitigation Monitoring and Reporting Program (“MMRP”) under the California Environmental Quality Act (“CEQA”) for the Lincoln Middle School Replacement of Building C, Modernization and Site Improvements Project (“Original Project”);

WHEREAS, the Original Project included the replacement of Building C, modernization of Building E, upgrade of the existing athletic field and track (including replacement of the field lighting, and installation of synthetic turf, and a new all-weather track surface), and the creation of additional parking on campus;

WHEREAS, although replacement of the athletic field lighting was included in the MND, the Original Project was approved without it and was constructed, except for the athletic field and track improvements;

WHEREAS, the District now proposes to complete the athletic field and track improvements including the replacement of the athletic field lighting (“Changed Project”) which would consist of the installation of: (1) four, new 80-foot-high field lights along the perimeter of the track; (2) synthetic turf, pre-marked for soccer; and (3) a five-lane, rubberized, all-weather track;

WHEREAS, the Changed Project would also allow extended community use of the athletic field and track, consistent with the Middle School Program Agreement (“Agreement”), entered into by the District and the City of Santa Monica in June 2012. Under the Agreement, the City’s middle school programs may utilize recreational facilities on the Lincoln Middle School campus when school is not in session. During the school year, authorized groups may utilize school facilities on weekdays from school dismissal to 5:30 p.m. and on Saturdays from 7:00 a.m. to 5:00 p.m. Implementation of the Changed Project would result in nonprofit youth sports organizations being able to utilize the athletic field on the Lincoln Middle School campus on weekdays during the school year from 5:00 p.m. to 10:00 p.m., weekdays during school breaks from 8:00 a.m. to 10:00 p.m., and weekends year-round from 8:00 a.m. to 10:00 p.m.

WHEREAS, due to the changes, Michael Baker International was engaged to determine whether the Changed Project would result in new significant environmental impacts or substantially increase the severity of previously identified significant environmental impacts in the MND;

WHEREAS, Michael Baker International prepared a Subsequent Mitigated Negative Declaration (“SMND”) that analyzed and concluded that all potentially significant environmental impacts were adequately addressed in the MND, certain mitigation measures adopted in the MMRP are adequate for the Changed Project, that new mitigation measures are needed and implemented in the revised MMRP (“Revised MMRP”), that there is no substantial evidence that the Changed Project would create any new significant environmental impacts or substantially increase the severity of significant environmental impacts already identified in the MND, and that the SMND is the appropriate document for the Changed Project;

WHEREAS, On May 22, 2017, the SMND was noticed and circulated for public review and comment, which ended on June 20, 2017, 30 days later; and

WHEREAS, the District received one comment letter from Caltrans during the comment period, which confirmed that that the Phanged Project is not expected to result in a direct adverse impact to the I-10 freeway.

NOW, THEREFORE, BE IT RESOLVED, that based upon the whole of the administrative record, the MND, the MMRP, the SMND and Revised MMRP, the Santa Monica-Malibu Unified School District Board of Education ("Board") hereby finds the following:

1. The foregoing recitals are true and correct.
2. The Board has independently reviewed and considered the Subsequent Mitigated Negative Declaration and Revised Mitigation Monitoring and Reporting Program.
3. The Changed Project will not create any new significant environmental impacts.
4. The Changed Project will not substantially increase the severity of the significant environmental impacts identified in the MND.
5. This Resolution wholly reflects the District's independent judgment and analysis.

BE IT FURTHER RESOLVED that the Board hereby adopts:

1. The Changed Project Subsequent Mitigated Negative Declaration prepared by Michael Baker International dated April 2017.
2. The Revised Mitigation Monitoring and Reporting Program.

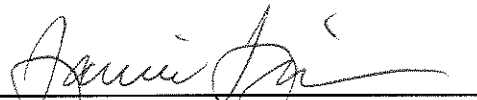
BE IT FURTHER RESOLVED that the Board hereby approves the Changed Project.

BE IT FURTHER RESOLVED that the Board directs the Assistant Superintendent to serve as the custodian of the documents and other materials that constitute the record of proceedings upon which the Board's decision is based. The record of proceedings shall be maintained at the District's offices at 1651 Sixteenth Street, Santa Monica, California 90404.

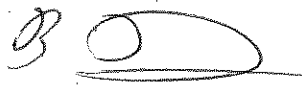
BE IT FURTHER RESOLVED that the Board directs the Assistant Superintendent to file with the County Clerk and State Clearinghouse a Notice of Determination for the approval of the Project.

PASSED AND ADOPTED by the Santa Monica-Malibu Unified School District of Los Angeles County at its regularly scheduled meeting held on this 29th day of June 2017.

AYES: 6
NOES: 0
ABSTENTIONS: 0
ABSENT: 1


Laurie Lieberman, President
Board of Education

I, Dr. Ben Drati, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regularly scheduled board meeting held on this day of June 29, 2017.


Dr. Ben Drati, Superintendent
Santa Monica-Malibu
Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR
06/29/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: ADOPT RESOLUTION NO.16-40 – DETERMINING THAT THE INSTALLATION AND OPERATION OF FIELD LIGHTING ON THE SOFTBALL AND BASEBALL FIELDS AT SANTA MONICA HIGH SCHOOL IS CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, APPROVING THE PROJECT, AND DIRECTING THE FILING OF NOTICE OF EXEMPTION

RECOMMENDATION NO. A.47

It is recommended that the Board of Education (“Board”) adopt Resolution No. 16-40 – determining that the installation and operation of new LED field lighting on the softball and baseball fields located at Santa Monica High School (“Proposed Project”) is categorically exempt from the requirements of the California Environmental Quality Act (“CEQA”), approving the Project, and directing the filing of a Notice of Exemption with the County Clerk.

DISCUSSION:

The Santa Monica-Malibu Unified School District (“District”) developed the Proposed Project to add new LED field lighting on the softball and baseball fields at Santa Monica High School located at 601 Pico Boulevard, Santa Monica, California 90405 (“Campus”).

The softball and baseball fields are located in the western corner of the campus on one field with the softball field in the southern half and baseball field in the northern half. The Proposed Project components for the softball field consist of the installation of two 60-foot high permanent light standards (i.e., poles) having a total of four LED fixtures each; one 80-foot high pole with 10 LED fixtures (“B1”); and one 80-foot high pole with 11 LED fixtures (“B2”). The Proposed Project components for the baseball field consist of the installation of two 70-foot high poles with six LED fixtures each; one 70-foot high pole with 8 LED fixtures, and shared use of poles B1 and B2.

Before the District may construct the Proposed Project, it must complete environmental review under CEQA, which exempts certain defined projects from completing a negative declaration or an environmental impact report and are called categorical exemptions. District staff have determined that the Proposed Project meets the definition of the Class 14 Categorical Exemption (California Environmental Quality Act (“CEQA”) Guidelines, § 153014). The Class 14 Categorical Exemption applies to minor additions to existing schools that do not increase student capacity by more the 25% or 10 classrooms, whichever is less. The field lighting would be added to the existing baseball field and the already approved future softball field, which was determined to be exempt from CEQA on August 10, 2016. Both fields are classrooms because classes are held on them. Thus, the field lighting would only be minor additions to the existing Santa Monica High School that do not exceed 25% or 10 classrooms. Thus, the Proposed Project is categorically exempt under Class 14.

There are no indications that unusual circumstances exist that suggest that a potentially significant environmental impact would occur that would except the Proposed Project from this Categorical Exemption. Photometrics confirm that the field lighting would not cause spill light greater than 0.5 foot candles or exceed 25,000 candelas on other properties.

Once a project is determined to be categorically exempt, the project is no longer subject to either the procedural or substantive requirements of CEQA and the project may proceed immediately. Thus, CEQA review would be complete should the Board determine that the Project is exempt and approve the Proposed Project. The Proposed Project could immediately begin thereafter.

Should the Board adopt the Resolution, the Proposed Project will be finally approved and District staff will file a Notice of Exemption with the Los Angeles County Clerk and the State Clearinghouse.

***** ***** ***** ***** ***** *****

Staff answered questions regarding team practice times and field use.

MOTION MADE BY: Dr. Tahvildaran-Jesswein
SECONDED BY: Mr. de la Torre
STUDENT ADVISORY VOTE: N/A
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Mechur, de la Torre, Kean)
NOES: 0
ABSENT: 1 (Foster)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION: NO. 16-40

**RESOLUTION DETERMINING THAT THE INSTALLATION AND OPERATION OF LIGHTING
ON THE SOFTBALL AND BASEBALL FIELDS AT SANTA MONICA HIGH SCHOOL IS
CATEGORICALLY EXEMPT FROM THE CALIFORNIA ENVIRONMENTAL QUALITY ACT,
APPROVING THE PROJECT, AND DIRECTING THE FILING OF NOTICE OF EXEMPTION**

WHEREAS, the Santa Monica-Malibu Unified School District (“District”) developed the Santa Monica High School Softball and Baseball Fields Lighting Project (“Project”) described in detail below, located within the existing school grounds of Santa Monica High School (“Campus”) at 601 Pico Boulevard, Santa Monica, California 90405; and

WHEREAS, the Campus currently contains a field in its eastern corner where the northern half is the baseball field and the southern half will become the softball field; and

WHEREAS, the Project adds new LED lighting on the softball and baseball fields; and

WHEREAS, the Project components for the softball field consist of the installation of two 60-foot high permanent light standards (i.e., pole) having a total of four LED fixtures each; one 80-foot high pole with 10 LED fixtures (“B1”); and one 80-foot high pole with 11 LED fixtures (“B2”); and

WHEREAS, the Project components for the baseball field consist of the installation of two 70-foot high poles with six LED fixtures each; one 70-foot high pole with 8 LED fixtures and shared use of poles B1 and B2; and

WHEREAS, the photometrics of the Project show that on other properties, the spill light would not exceed 0.5 foot candles and glare light would not exceed 25,000 candelas; and

WHEREAS, the District must comply with the California Environmental Quality Act (“CEQA”) for the Project; and

WHEREAS, in 2010, the District certified the Santa Monica High School Science and Technology Building and Site Improvements Project Environmental Impact Report and approved that project, which contained a new lighted softball field that was not constructed; and

WHEREAS, categorical exemptions to CEQA are set forth in Article 19 of Title 14 of the California Code of Regulations (“CEQA Guidelines”); and

WHEREAS, the Class 14 Categorical Exemption set forth in CEQA Guidelines section 15314 exempts a project that consists of minor additions to existing schools within existing school grounds where the additions do not increase original student capacity by more than twenty-five percent (25%) or ten (10) classrooms, whichever is less; and

WHEREAS, the addition of field lighting to the baseball and softball fields would be minor additions to the Campus per CEQA Guidelines section 15314; and

WHEREAS, the minor additions of field lighting would not increase the student capacity of the school; and

WHEREAS, the Project would not increase student capacity by 25% or 10 classrooms; and

WHEREAS, CEQA Guidelines section 15300.2(c) provides that if unusual circumstances exist, an otherwise categorically exempt project would be disqualified from being exempt; and

WHEREAS, the District is unaware of any unusual circumstances or substantial evidence that a significant impact would occur that would negate the use of the Class 14 Categorical Exemption.

NOW, THEREFORE, BE IT RESOLVED that based on the whole of the record of proceedings, the Santa Monica-Malibu Unified School District Board of Education ("Board") hereby finds as follows:

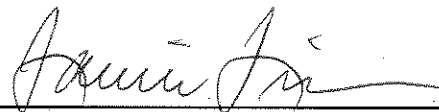
1. The above recitals are true and correct.
2. The Proposed Project meets the definition of the Class 14 Categorical Exemption (CEQA Guidelines, § 15314).
3. There is no indication of unusual circumstances that would cause a potentially significant environmental impact related to the Project.
4. The applicable requirements of CEQA have been fulfilled for the Project.

BE IT FURTHER RESOLVED that the Board hereby approves the Project.

BE IT FURTHER RESOLVED that the Superintendent or the Superintendent's designee is authorized and directed to file a Notice of Exemption for the Proposed Project with the Los Angeles County Clerk.

PASSED AND ADOPTED by the Santa Monica-Malibu Unified School District of Los Angeles County at its regularly scheduled meeting held on this 1st day of June 2017.

AYES: 6
NOES: 0
ABSTENTIONS: 0
ABSENT: 1



Laurie Lieberman, President
Board of Education

I, Dr. Ben Drati, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the forgoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on this 1st day of June 2017.



Dr. Ben Drati, Superintendent
Santa Monica-Malibu School District

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

06/29/17

FROM: BEN DRATI / TERRY DELORIA / ELLEN EDBURN

RE: REVISION OF AR 6112 – SCHOOL DAY

INFORMATION ITEM NO. I.01

This is to inform the Board of Education that AR 6112 – School Day has been revised, related to independent study PE (ISPE).

COMMENTS: At the June 1, 2017, board meeting, the board discussed proposed changes to language in this regulation. The changes allow for the school day for grades 6-12 to include an independent physical education program that complies with Ed Code.

It was also determined during that discussion that BP and AR 6158 would return in the fall for revisions to address the criteria for approving ISPE.

SCHOOL DAY**Kindergarten**

The regular school day for kindergarten students shall be at least 200 minutes, including recesses but excluding noon intermissions. The minimum school day for kindergarten students shall be 180 minutes, including recesses but excluding noon intermissions. The maximum school day for kindergarten students shall be four hours (240 minutes), excluding recesses. (Education Codes 46115, 46111)

The kindergarten school day may exceed four hours, excluding recess, if the district has established an early primary program pursuant to Education Code 8970-8974 and meets both of the following conditions: (Education Code 8973)

1. The Board of Education declares that the extended-day kindergarten program does not exceed the length of the primary school day.
2. The extended-day kindergarten program includes ample opportunity for both active and quiet activities within an integrated, experiential, and developmentally appropriate educational program.

Grades 1 – 8

Except as otherwise provided by law, the school day for elementary and middle school students shall be:

1. At least 295 minutes for students in grades 1-3, unless the Board has prescribed a shorter school day because of lack of school facilities requiring double sessions, in which case the minimum school day shall be 230 minutes. (Education Code 46112, 46142).
2. At least 300 minutes for students in grades 4-8 (Education Code 46113, 46142)

The school day for middle school students may also include an independent study physical education program compliant with Ed Code.

In determining the number of minutes for purposes of compliance with the minimum school day for students in grades 1-8, both noon intermissions and recesses shall be excluded. (Education Code 46115)

Grades 9-12

The school day for students in grades 9-12 shall be at least 240 minutes. (Education Code 46141, 46142) However, the school day may be less than 240 minutes when authorized by law. Programs that have a minimum school day of 180 minutes include, but are not necessarily limited to:

1. Continuation high school or classes (Education Code 46141, 46170)
2. Opportunity school or classes (Education Code 46141, 46180)

3. Work experience education program approved pursuant to Education Code 51760-51769.5 (Education Code 46141, 46144)

A student in grade 12 who is enrolled in work experience education and is in his/her last semester or quarter before graduation may be permitted to attend school for less than 180 minutes per school day if he/she would complete all requirements for graduation, except physical education courses, in less than 180 minutes each day. (Education Code 46147)

4. Concurrent enrollment in a community college pursuant to Education Code 48800-48802 or, for students in grades 11-12, part-time enrollment in classes of the California State University or University of California, provided academic credit will be awarded upon satisfactory completion of enrolled courses (Education Code 46146)
7. Special day or Saturday vocational training program conducted under a federally approved plan for career technical education (Education Code 46141, 46144)
8. Adult education classes (Education Code 46190)
9. An independent study physical education program compliant with Ed Code

Students in grade 12 shall be enrolled in at least five courses each semester or the equivalent number of courses each quarter. This requirement shall not apply to students enrolled in regional occupational centers or programs, courses at accredited postsecondary institutions, independent study (~~Not independent study PE~~), special education programs in which the student's individualized education program establishes a different number of courses, continuation education classes, work experience education programs, or any other course of study authorized by the Board that is equivalent to the approved high school course of study. (Education Code 46145)

Alternative Block Schedule for Middle and High Schools

The Board may authorize any student to attend fewer school days in any district middle school or high school as long as the student attends classes for at least 1,200 minutes during any five school day period or 2,400 minutes during any 10 school day period to accommodate career technical education, regional occupational center and program courses, or block or other alternative school class schedules. (Education Code 46160)

Prior to implementing the block schedule program in which students attend class for fewer school days, the Board shall consult in good faith in an effort to reach agreement with the certificated and classified employees of the school, with the parents/guardians of the students who would be affected by the change, and with the community at large. Such consultation shall include at least one public hearing for which the Board has given adequate notice to the employees and to the parents/guardians of affected students. (Education Code 46162)

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California
revised: April 14, 2016