



## **BOARD OF EDUCATION MEETING MINUTES – MEETING FORMAT “A”**

**February 2, 2017**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, February 2, 2017, in the Malibu City Council Chambers: 23825 Stuart Ranch Road, Malibu, CA. The Board of Education called the meeting to order at 4:35 p.m. in the Zuma Room at the Malibu City Hall. At 4:36 p.m., the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:37 p.m. in the Council Chambers.

### **CLOSED SESSION** (4:30-5:30 p.m.)

#### **I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

#### **II. CLOSED SESSION** (60 minutes)

- Government Code §54956.8 (10)  
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: 1707 4<sup>th</sup> Street, Santa Monica, CA  
Agency Negotiator: Dr. Ben Drati  
Negotiating Parties: Santa Monica-Malibu Unified School District (SMMUSD), PCA I, L.P.  
Under Negotiation: Price and terms of payment
- Government Code §54957.6 (30)  
CONFERENCE WITH LABOR NEGOTIATORS
  - Agency designated representative: Dr. Ben Drati  
Employee Organizations: SEIU
- Government Code §54956.9(d)(2) (20)  
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
  - DN-1008-16/17 (Special Education)  
*Parent reimbursement: \$20,000*  
*Legal fees: \$8,500*  
*The total cost for this case is not to exceed \$28,500. It was moved by Dr. Tahvildaran-Jesswein, seconded by Mr. Foster, and voted 5/0 (Mr. de la Torre and Mr. Mecher were absent) to approve the settlement case.*  
*Ayes: 5 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Kean)*  
*Noes: 0*  
*Absent: 2 (Mechur, de la Torre)*
- Government Code §54957 (5)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

**OPEN SESSION** (5:30 p.m.)

5:39 pm

**III. CALL TO ORDER**

**A. Roll Call**

Board of Education Members

Laurie Lieberman – President

Richard Tahvildaran-Jesswein – Vice President

Oscar de la Torre – left at 7:20pm

Craig Foster

Maria Leon-Vazquez

Jon Kean

Ralph Mechur

**B. Pledge of Allegiance**

*Led by Dr. Tahvildaran-Jesswein*

5:39 pm

**IV. APPROVAL OF THE AGENDA**

*It was moved by Mr. Foster, seconded by Mr. Mechur, and voted 7/0 to approve the agenda.*

5:39 pm

**V. APPROVAL OF MINUTES**

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**VI. BOARD OF EDUCATION – COMMENDATIONS/RECOGNITIONS** (15 minutes)

5:41 pm

• **Black History Month**

*Dr. Irene Gonzalez-Castillo introduced Julie Siegel, the literacy coach from Juan Cabrillo ES. Ms. Siegel explained how each grade level is celebrating Black History Month. The fourth and fifth graders use Chromebooks to read pieces about historical figures from different races and backgrounds who fought during the Civil Right Movement. The software requires students to answer multiple choice and free response questions. The third graders also use Chromebooks to access articles online to study Harriet Tubman and the Underground Railroad. The second graders are spending the first half of the month studying Dr. Martin Luther King, Jr., and the second half studying other famous African-Americans. The first graders are studying the peaceful protests of Dr. King and Rosa Parks. The kindergarteners drew portraits of Dr. King and selected sentences about him to attach to their portraits. They also drew portraits of themselves onto large paper crayons, and the teacher explained that you cannot make a beautiful picture without all the different colors together. Ms. Siegel said that Juan Cabrillo ES is proud of and celebrates its diverse population. In regards to potential changes to the school's annual siesta, Mr. de la Torre encouraged the school staff to collaborate with parents from both PTA and ELAC.*

• **Career Technical Education (CTE) Month**

• **Malibu High School Cross Country Champion Claudia Lane**

*Dr. Ellen Edeburn introduced Malibu HS sophomore Claudia Lane, who is the 2016-17 CIF Southern Section Div 4 Individual and State Champ, Foot Locker National Champion All American, and Gatorade California Girls' Cross Country Player of the Year. Coach Larson explained that Ms. Lane has been described as the greatest cross country sophomore they have ever seen. She sets records at every meet and is the fastest sophomore to have ever run Mt. SAC. He added that Ms. Lane is also an amazing student and donates a good deal of her time to charities. The board members presented Ms. Lane with a certificate for her accomplishments.*

*postponed*

5:51 pm

**VII. STUDY SESSION (30 minutes)**

These items are staff presentations and/or updates to the Board of Education.

5:57 pm S.01 Addressing the Achievement Gap for Students with Disabilities (30).....2-20

**VIII. COMMUNICATIONS (30 minutes)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

**A. Student Board Member Reports (15)**

1. **Alexis Lopez – Santa Monica High School (5) – no report**

2. **Dillon Eisman – Malibu High School (5) – no report**

3. **Piter Fouad – Olympic High School (5) – no report**

6:56 pm

**B. SMMCTA Update – Ms. Sarah Braff (5)**

*Ms. Danielle Murawski from Malibu HS delivered the report on behalf of Ms. Braff. She thanked Dr. Drati for coming to meet the MHS staff last week and sharing his vision for the district. She reported that teachers are in the beginning stages of evaluating classrooms for academic discourse. The union is waiting to hear a response from the board and district regarding how funds from the effective educator grant will be spent. Ms. Murawski thanked the district for eliminating any unnecessary testing last year, adding that the union is looking forward to receiving the complete assessment calendar for next year. SMMCTA is also hoping for some clarity regarding the LCAP. They are waiting for a date for PTA curriculum and challenges. Special education teachers would like to see an evaluation of collaborative classes at both the elementary and secondary levels. Ms. Murawski reported that some teachers are pleased that their schools have drafted blanket responses to parents requesting letters of reference for their children to apply to K-12 private schools. Many feel that writing such letters takes up a teacher's time and is not in the best interest of the school nor the district. Ms. Murawski thanked those who were involved with and supported the walk-in at JAMS, which supported public education. She brought everyone's attention to the Santa Monica Daily Press's Educator Spotlight for December, which was JAMS history and AVID teacher Shannon Hale, and for January, which was Grant ES literacy coach Rachel Mock. Ms. Murawski reported that the most recent round of employees participating in the bias experience just finished its third day. The next step is to have five self-selected groups participate. Dr. Tahvildaran-Jesswein asked if board members could be included in the bias training. Ms. Lieberman explained that there aren't enough board members to make up a cohort, and the concern was that having board members participate with employee groups could be intimidating to others participating. Dr. Drati responded that he is working with Ed Services to reshape the approach and see how to get board members participate. Dr. Tahvildaran-Jesswein suggested the SMC Board of Trustees could help to form a cohort.*

**C. SEIU Update – Ms. Keryl Cartee-McNeely (5) – no report**

**D. PTA Council – Ms. Jennifer Smith (5) – no report**

**IX. EXECUTIVE STAFF REPORTS (20 minutes)**

7:07 pm

**A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)**

*Dr. Deloria reported that two weeks ago, professional development leaders participated in culturally responsive training. She will be including more information in this week's Friday memo more info.*

7:07 pm

**B. Asst. Supt., Human Resources – Dr. Mark Kelly (5)**

*Dr. Kelly reported the difficult decision that district office and JAMS staff just made in collaboration with the Department of Public Health (DPH) to close the middle school tomorrow due to the norovirus outbreak. DPH agreed that closing the school tomorrow and deep-cleaning the entire school with chemicals known to kill norovirus would be the best action to help curb the outbreak and prevent sickness for continuing through the school – and potentially other schools in the district – for weeks. Ms. Pinsker is working with Mr. Richardson on communications with site staff and parents. Dr. Kelly thanked nurse coordinator Lora Morn and school nurse Susan Bronstein for helping at JAMS.*

*Dr. Kelly then introduced Webster ES Principal Dr. Samarge-Powell, who thanked staff at the DO, her site, and the Transportation Dept., as well as the City of Malibu for helping address flooding at Webster ES and for getting students home safely, despite closure of roads. Dr. Kelly thanked Dr. Samarge-Powell for her leadership during the emergency. Ms. Lieberman thanked staff for sharing the story and for their collaborative efforts.*

7:18 pm

**C. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)**

*Ms. Maez complimented the Transportation Dept. for their efforts during the rain storm and getting students home safely. She also thanked the Food and Nutrition Services staff for transporting food from Malibu HS to Webster ES for students and staff. In regards to the norovirus outbreak at JAMS, she thanked the Operations Dept. for their daily deep-cleaning of the campus this week and the cleaning they will do this weekend with the help of DPH. Ms. Maez reported that the Food and Nutrition Services Dept. is preparing for the state audit. She thanked board members for attending the budget workshop in January, adding that she communicated their input to the budget committee. The Fiscal Dept. will be meeting with individual departments to discuss budgets for next year. The FIP Dept. and Principal Shelton spent Monday interviewing architects for the combined phases I and II project at Smaohi. She explained how and where board input fits into the facilities design process. Ms. Leon-Vazquez would like this topic to return for discussion on a future agenda.*

7:24 pm

**D. Superintendent – Dr. Ben Drati (5)**

*Dr. Drati reported that as a means of streamlining communication and internal processes, he has introduced an electronic document called the Weekly Update, which will keep principals up-to-date without drowning them in paper and emails. Similarly, the Friday Memo to the board will be going electronic. He thanked everyone for getting on board with the changes and participating in Google Doc training.*

7:26 pm

**X.**

**CONSENT CALENDAR (10 minutes)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

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## **XI. GENERAL PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda (the following rules apply to both general public comments as well as comments about a specific agenda item). The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. Individual members of the public who submit a public speaking card prior to the Board hearing an agenda item or general public comments shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item, depending on the number of speakers. If there are ten or more speakers on an agenda or nonagenda item, the Board shall limit the allowed time to two (2) minutes per speaker. Individual speakers who submit a public speaking card after the Board begins to hear an agenda item or general public comments shall be allowed one (1) minute to address the Board. A public speaker may yield his/her time to another speaker, but must be present when his/her name is called. The donor would then give up his/her opportunity to speak. The public speaker who receives the donated minutes shall speak for no more than four (4) minutes maximum. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Individuals represented by a common point of view may be asked to select one individual to speak for the group. The president may, at his/her discretion, allow five (5) minutes for those who are serving as a spokesperson for a group or organization. The Board may limit the total time for public input on each item to thirty (30) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

*None*

## **DISCUSSION and MAJOR Items**

*As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XII. DISCUSSION ITEMS (30 minutes)**

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

D.01	Local Control Accountability Plan (LCAP) Evaluation Rubric: An Introduction (30).....	52-53h
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7:30 pm

**XIII. MAJOR ACTION ITEMS (25 minutes)**

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

- A.34 Approval of the 2015-16 Annual Financial Audit Report (15).....54  
A.35 Adopt Resolution No. 16-18 – In Honor of Black History Month (10) .....55-57

**XIV. INFORMATIONAL ITEMS (0 minutes)**

These items are submitted for the public record for information. These items do not require discussion nor action.

**XV. BOARD MEMBER ITEMS**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVII. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**)

**XVIII. BOARD MEMBER COMMENTS**

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

- *Ms. Lieberman and Ms. Leon-Vazquez reported on the Restorative Justice Circle Summit they attended at Samohi. Mr. Kean replied that there are quantifiable returns from this program in regards to school climate, etc., and we need to reflect this priority in the district’s budget.*
- *Dr. Tahvildaran-Jesswein encouraged his peers to read James Baldwin’s The Fire Next Time and Ta-nehihi Coates’s Between the World and Me. He added that he would like to see a continuation of the Black History Month recognition at the February 16 board meeting, perhaps a short report on how a secondary school educator taught the summer reading book, How It Went Down. He also thanked his five SMC students in the audience, who attended three board meetings.*


**XIV. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XX. ADJOURNMENT**

It was moved by Ms. Leon-Vazquez, seconded by Mr. Foster, and voted 6/0 (Mr. de la Torre was absent) to adjourn the meeting at 8:21 p.m. This meeting will adjourn to a regular meeting scheduled for 5:30 p.m. on **Thursday, February 16, 2017**, at the **district office: 1651 16<sup>th</sup> St., Santa Monica, CA 90404.**

Approved: 2-16-17

  
Resident

  
Superintendent

***Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.***



**SMMUSD Board of Education Meeting Schedule 2016-17**  
**Closed Session begins at 4:30pm      Public Meetings begin at 5:30pm**

Meeting Date	Meeting Location	Meeting Format			Additional Notes
		"A" Format	"B" Format	Hybrid of "A" & "B"	
7/20/16 (W)	DO			X	
8/10/16 (W)	DO			X	
8/24/16 (W)	DO				Special Meeting: Retreat
9/1/16 (Th)	DO	X			
9/20/16 (T)	SMC				Special Mtg: Joint Mtg w/ SMC
9/22/16 (Th)	DO		X		
10/4/16 (T)	DO				Special Closed Session
10/6/16 (Th)	M	X			
10/15-16 (S-S)	DO				Special Closed Session
10/20/16 (Th)	DO		X		
10/27/16 (Th)	SBUSD			X	Special Meeting
11/3/16 (Th)	M	X			
11/17/16 (Th)	DO		X		
11/28/16 (M)	DO				Special Meeting
12/13/16 (T)	DO				Special Meeting: Retreat
12/15/16 (Th)	DO			X	
1/12/17 (Th)	DO				Special Meeting: Retreat
1/19/17 (Th)	DO			X	
1/24/17 (T)	DO				Special Meeting: Budget Wrkshp
2/2/17 (Th)	M	X			
2/16/17 (Th)	DO		X		
3/2/17 (Th)	DO	X			
3/16/17 (Th)	M		X		
3/23/17 (Th)	DO				Special Meeting: Budget Wrkshp
3/30/17 (Th)	DO				Special Meeting: Retreat
4/20/17 (Th)	DO			X	
5/4/17 (Th)	M	X			
5/18/17 (Th)	DO		X		
6/1/17 (Th)	DO	X			
6/13/17 (T)	DO				Special Meeting: Retreat
6/22/17 (Th)	DO				Special Meeting: Public Hearings
6/29/17 (Th)	DO		X		

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica  
Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu

**Meeting Format Structures:**

Meeting "A"	Meeting "B"	Hybrid of "A" and "B"
1. Closed Session 2. Commendations/Recognitions 3. Study Session 4. Communications 5. Executive Staff Reports 6. Consent Calendar 7. General Public Comments <i>(max. 30 minutes)</i> 8. Discussion Items (as needed) 9. Major Items 10. Continuation of General Public Comments (if needed)	1. Closed Session 2. Consent Calendar 3. Study Session 4. Discussion Items 5. Major Items (as needed) 6. General Public Comments	1. Closed Session 2. Commendations/Recognitions 3. Study Session 4. Communications 5. Executive Staff Reports 6. Consent Calendar 7. General Public Comments <i>(max. 30 minutes)</i> 8. Discussion Items 9. Major Items 10. Continuation of General Public Comments (if needed)

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: APPROVAL OF MINUTES

ACTION  
02/02/17

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

January 12, 2017  
January 19, 2017  
January 24, 2017

January 12, 2017:

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Foster  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, de la Torre, Kean)  
NOES: 0

January 19, 2017:

MOTION MADE BY: Mr. Foster  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, de la Torre, Kean)  
NOES: 0

January 24, 2017:

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Foster  
STUDENT ADVISORY VOTE: N/A  
AYES: 6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)  
NOES: 0  
ABSTAIN: 1 (de la Torre)

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## **STUDY SESSION**

TO: BOARD OF EDUCATION

STUDY SESSION

02/02/17

FROM: BEN DRATI / TERRY DELORIA / PAM KAZEE

RE: ADDRESSING THE ACHIEVEMENT GAP FOR STUDENTS WITH DISABILITIES

STUDY SESSION ITEM NO. S.01

Pam Kazee, Special Education Director, will present a strategic plan for addressing the achievement gap for students with disabilities who are “high incidence” learners and could potentially enter or are participating in a college and career pathway. The high incidence group of disabilities includes a majority of students with disabilities. These students’ eligibilities are typically speech and language only learners, students with learning disabilities, students who are emotionally challenged, other health impaired students, many deaf and hard of hearing students, students with visual impairments and higher functioning students with autism spectrum disorders.

The CAASPP data analyzed to date shows us that students with disabilities are progressing at a rate similar to their general education peers at most school sites. While progress is commendable, special education students need to progress at a faster rate than general education peers in order to close the gap in achievement. Additionally, the data collections and analysis point to a need for collection of further data.

Next steps within our plan to gather data and while guiding classroom practices will be shared. Special Education Management Team members and a parent representative will collectively provide a brief overview of the team’s efforts to date and directions for the future.

## **Presentation Narrative**

*By Pam Kazee*

Title: "Board of Education Update: Closing the Achievement Gap"

For: 2/2/17 Board Meeting

### Special Education Management Team

Our administrative team with the support of the office support staff support 1313 students with disabilities who each have individual education plans. The department includes teaching staff, paraprofessionals who provide additional support to classrooms and individuals and related services staff who provide indirect to direct services. School psychologists are part of the district management team and serve as school campus leaders.

### Presentation Purpose

The purpose is to provide the Board an update on progress on departmental goals, based on information gathered to date. This presentation will focus on college and career pathway learners, or students with "high incidence" disabilities who are working to receive a diploma. The Spring presentation will provide progress on efforts for students with more significant disabilities or "low incidence" learners.

### Three Departmental Goals

1. Demonstrate through standardized test data that the achievement gap between students with and without disabilities is narrowing.
2. Ensure efficient budgetary spending resulting in the application of funds to areas that impact achievement (i.e. decreases in legal costs, effective allocation of paraprofessionals, re-integration of students in out-of-district placements to the greatest extent).
3. Meet compliance expectations as defined by the CDE, resulting in the removal of monthly Data in Non-Compliance reports.

### Year One: 15/16 School Year Learning

1. Collaboration with parents should continue to improve, including the implementation of IEP meeting problem-solving strategies. As supported by IDEA, a culture of parental collaboration should continue to be fostered.
2. In order to effectively include students and support their learning in a standards-based environment, service delivery systems need to be established. For example, each student's needs would be reviewed individually to discern their levels of support with least restrictive environment in mind. Students with similar needs would be clustered in small groups in general education settings in order to maximize teacher support to students in the general education setting.
3. To foster student independence, procedures for the use of paraeducator support need to be further developed.

### Data to Date

1. Standardized test scores (CAASPP) for students with disabilities in the areas of English and Math have been compared to state and SELPA (Special Education Local Plan Area) scores since the 2014 school year. Performance by school has been reviewed.
2. Data collected leads to a need for further data (i.e. data mining), which could include: performance by disability and grade levels; performance and identification by ethnicity; performance of students in general education settings that are collaboratively taught.
3. Observations of classrooms have occurred on an ongoing basis. Learning walks based on protocols with classroom indicators have been scheduled. A teacher survey is being

planned by *Hanover Research Associates*. This survey will provide further insight into teacher needs for professional development and support.

4. A schedule study to review delivery of services was completed. Each special education teacher submitted their schedule last year in order to analyze how services are delivered.
5. Data collection and analysis is continuous. Deeper data will be collected while applying the treatment determined needed.

#### CAASPP Data Charts

1. Students with disabilities continue to make gains overall, like their peers.
2. Progress for students with disabilities needs to be at a rate faster than their peers in order to close the gaps.
3. Performance between schools varies.

#### Schedule Study Findings

1. Students are primarily supported in general education classroom by paraprofessionals while special education teachers instruct students in SAI or resource settings in elementary and middle schools and a high school.
2. Students in elementary and middle schools are distributed across general education classrooms typically, versus being clustered into small groups that permit greater support by special educators and paraprofessionals.

#### Classroom Walk-Through and Observation Impressions

##### *Classroom Observations*

1. Teachers appear to care greatly about their students' learning.
2. Collaborative classrooms typically use a "one teach one support" model of instructional delivery.
3. Collaborative teachers, where collaborative teaching is present, are reported to not consistently plan together or use a research-based instructional design process. Schedules and time present challenges.
4. Materials for intervention programs are different across schools and may not be fully implemented.
5. Instruction in SAI classrooms is more intervention and skill focused. For students who do not access general education, interventions and standards-based instruction are needed.
6. Students are primarily supported in general education classrooms by paraprofessionals while special education teachers instruct students in SAI or resource settings in elementary and middle schools and a high school.
7. Students in elementary schools are typically distributed across general education classrooms typically, versus being clustered into small groups that permit greater support by special educators and paraprofessionals.

##### *IEP Meeting Observations*

1. IEP meetings may not consistently provide enough time to fully vet placement decisions while strong emphasis is placed on reporting of performance.
2. Coordinators spend a large percentage of their time in IEP meetings or legal proceedings.
3. IEP problem-solving strategies and tips may assist staff with collaborative efforts.
4. IEP documents and drafts are shared with parents in advance at times.

### Priority Recommendations to Date to Close the Achievement Gap

1. Institute a student-centered scheduling process that deliberately clusters students in small groups in classrooms based on student level of service needs.
2. Provide general education access and supports to the greatest extent possible for students, providing research-based interventions to the greatest extent in addition to general education participation.
3. Provide ongoing paraprofessional training and support through professional development sessions, including training for all new paraeducators and classroom coaching.
4. Guide teachers in the sharing of progress and data with parents, including the use of collaboration and problem-solving strategies during IEP meetings.
5. Support and coach pre-school teachers, providing students commensurate levels of instruction as general education peers. For special education pre-schools, include typical peers.
6. Collect outcome data when students leave SMMUSD to assist in guiding transition of students to college and careers. Collect further data from high school career centers to learn more about student guidance provided.

### Development of General Education Continuum of Support

When holding IEP meetings, levels of support should be considered initially in pilot schools. Students in same subjects with the similar levels of support needs are clustered in small groups in general education classrooms, permitting the maximization of special education teacher, related service staff or paraprofessional support. The following are questions regarding the levels of support that could be considered to also foster student independence.

1. Could the student participate in the class “as is” with accommodations?
2. Does the student only require a few days a week of special education staff support (i.e. Support Facilitation)?
3. Does the student require daily special education staff support to function in the general education curriculum (i.e. Co-Teaching)?

### Compliance and Procedures

This area is mentioned since when procedural expectations are met, student rights are upheld and less time is spent on monthly reports. The district has now met the Verification Review criteria; state in-district audits are no longer needed. Data in non-compliance reviews continue monthly. A criteria of 100% must be met to discontinue monthly reporting of all IEPs held and triennial evaluations completed.

### Efficiency

This area is mentioned since if the budget becomes as efficient as possible, funds could be spent for instruction and more effectively. An ADR (Alternate Dispute Resolution) process has been implemented for legal processes. An assessment for establishing the need for a paraprofessional is being instituted.

### Parent Groups

The Board of Education Advisory Committee, SEDAC, continues. Ms. Lee Jones, SEDAC president will share thoughts. Parent liaisons to provide parent-to-parent support are being initiated. A parent education session is being scheduled. These steps are taken to increase collaborative efforts with families.



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# Special Education Board of Education Update “Closing the Achievement Gap” February 2, 2017

Presented by:

Pam Kazee, Special Education Director

AND Special Education Leadership Team



## Our Special Education Management Team

Pam Kazee, Director

Frances Costanzo, Coordinator

Victoria Hurst, Coordinator

Darci Keleher, Coordinator

Dr. Kris Vegas, Coordinator

School Psychologists

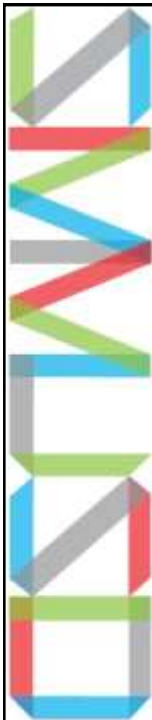




## Our Special Education Management Team

### Other Team Members:

- Dr. Peter Adyzhan, Behaviorist
- Gilda Panales, Behaviorist
- Stacey Ovadya, Out-of-District Placements
- Office Support Team



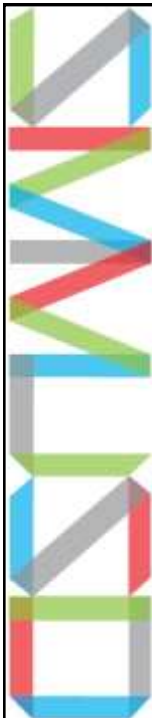
## Special Education Department

- 80 Teachers
- 184 Paraprofessionals
- 17 Speech/ Language Pathologists
- 8 Occupational Therapists
- 2 Physical Therapists



## Presentation Purpose

This evening will focus on career/college pathway students, or those who are seeking a diploma, and initial steps being taken to close the achievement gap.



## Three Departmental Goal Areas

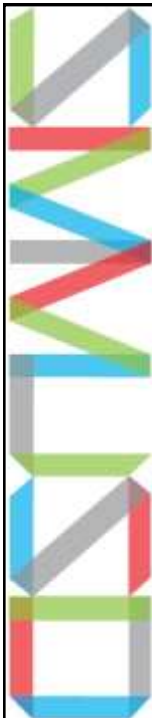
- Closing the achievement gap
- Compliance and Procedures
- Budgetary Efficiency



## What We Learned: 15/16

### Areas for Continuous Improvement:

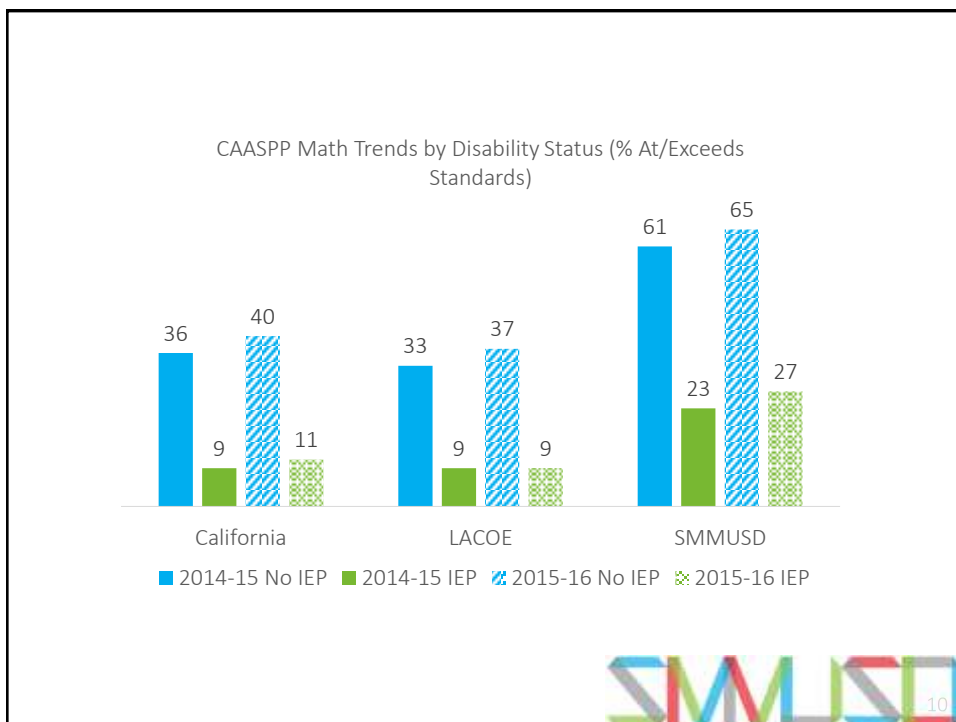
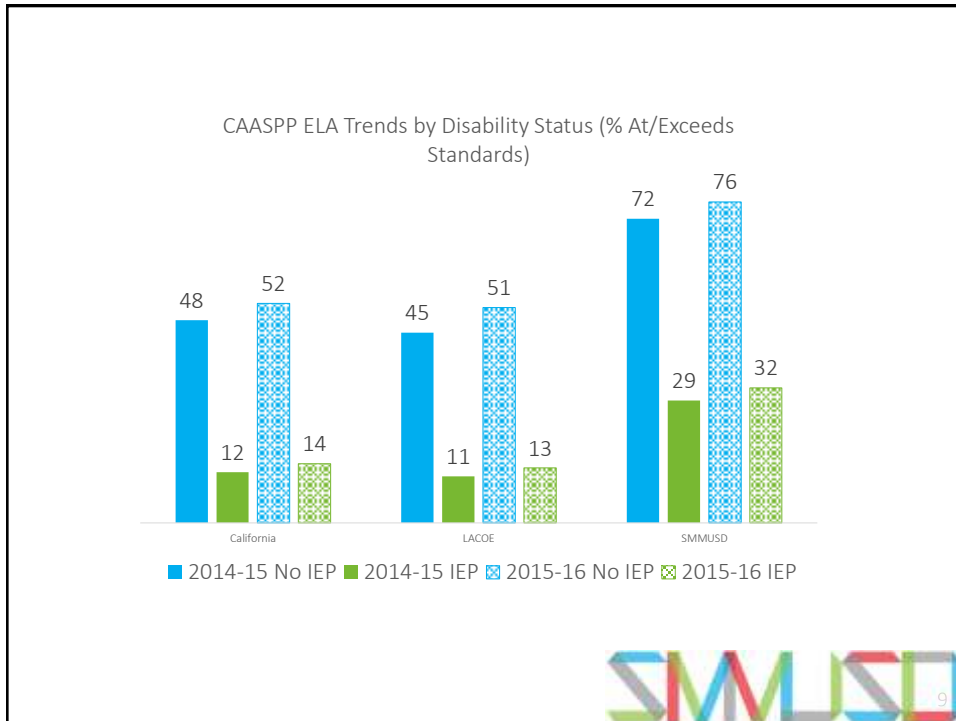
- Parent/Community Collaboration
- Effective/efficient use of para-educator support
- General education access
- Research-based interventions

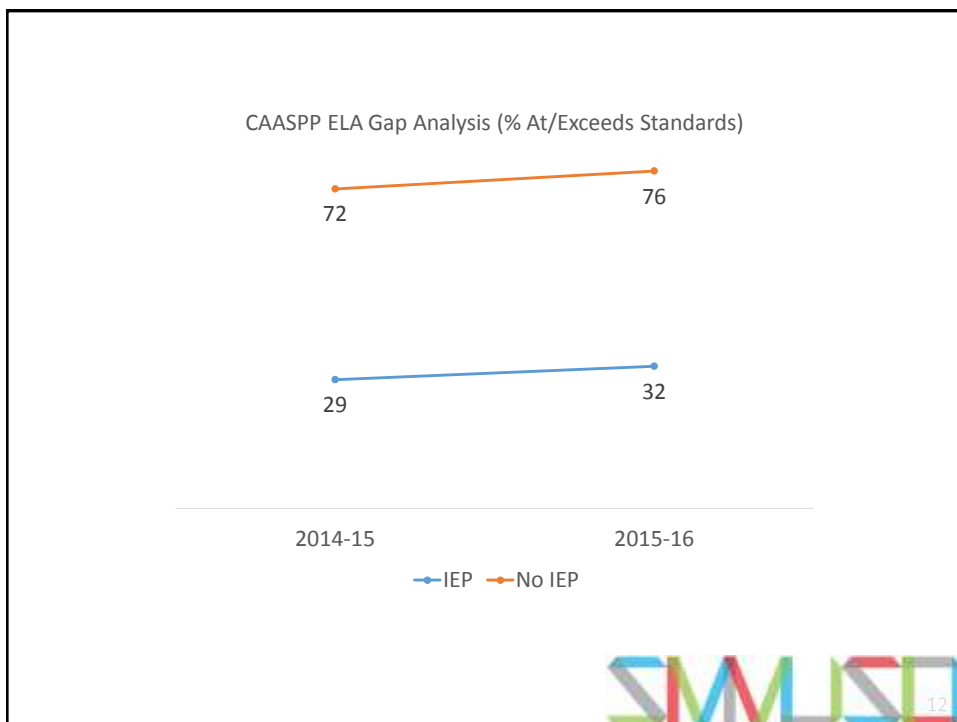
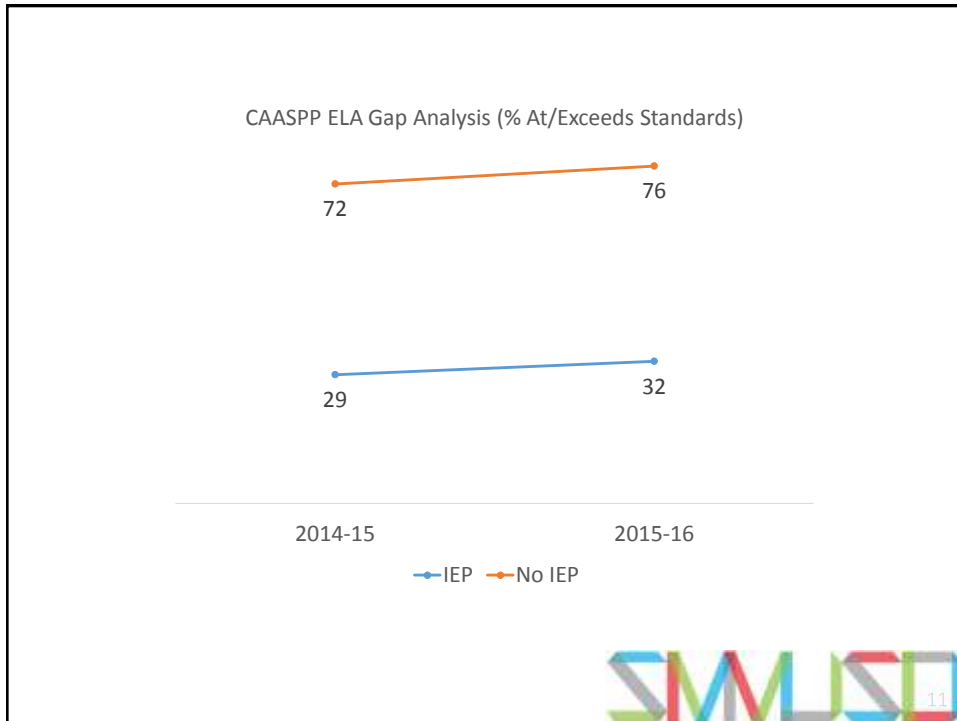


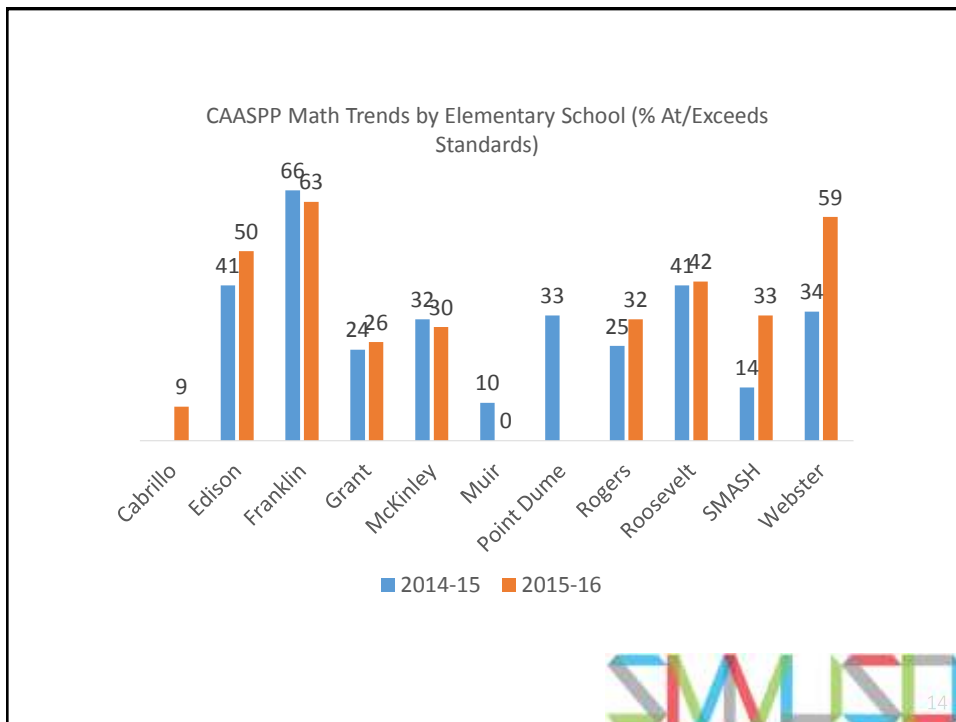
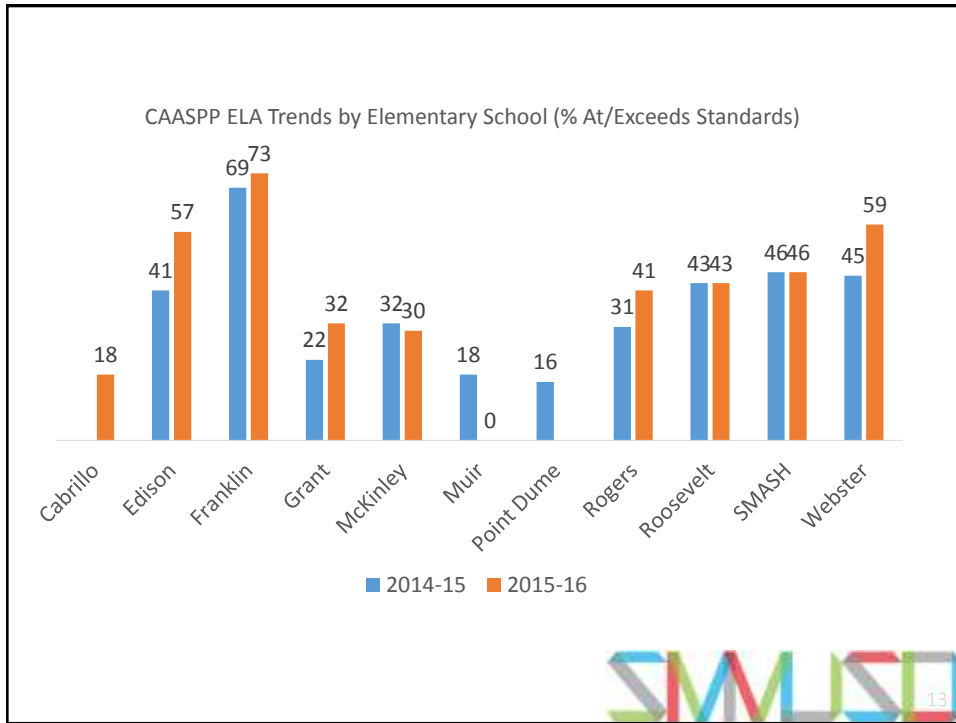
## Closing the Achievement Gap

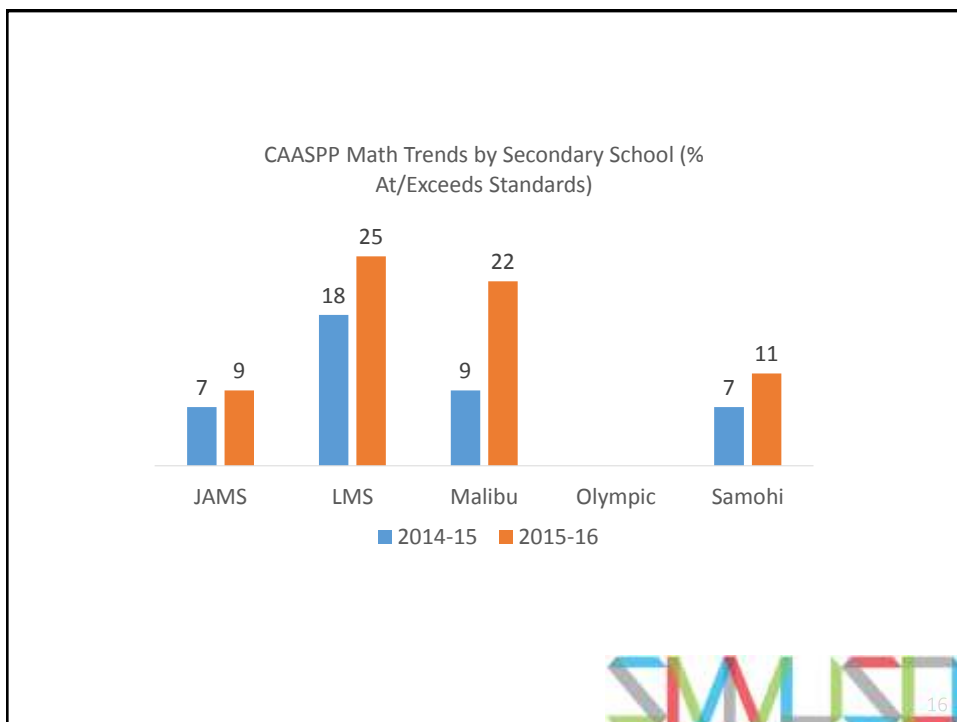
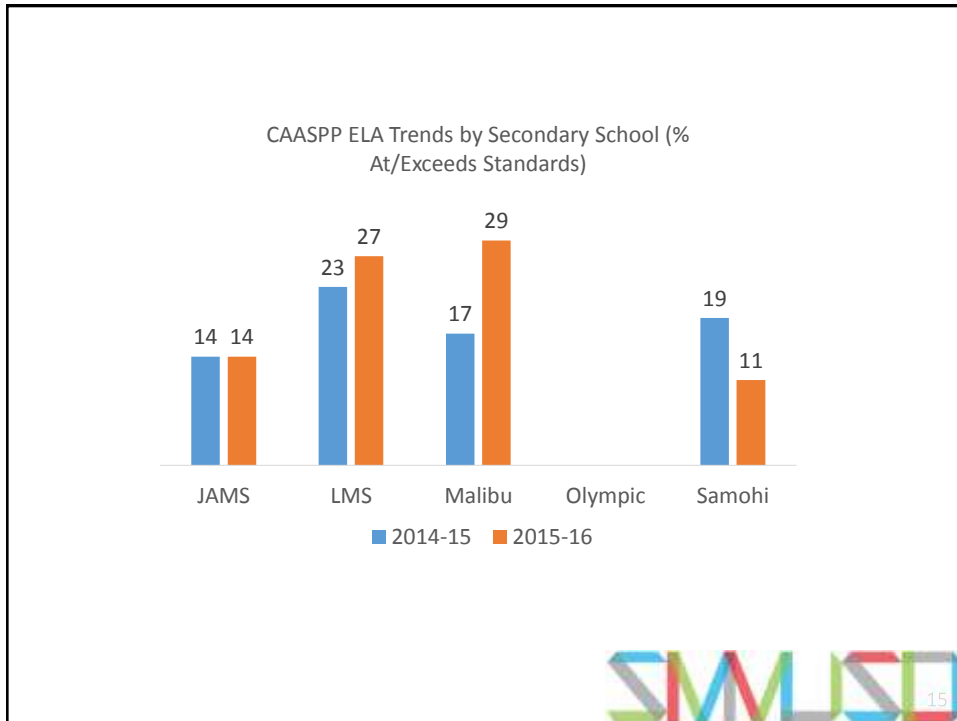
### Data to Date

- Types of data analyzed
- Further data “mining” or analysis needed
- Data/treatment cyclical process







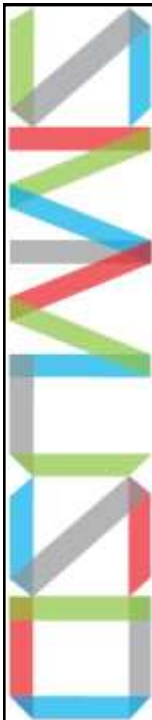




## Closing the Achievement Gap

### Schedule Study Findings

- Elementary
- Middle School
- High School



## Closing the Achievement Gap

### Classroom Walk-throughs

- Observation across service delivery models
- Data collection through learning walks

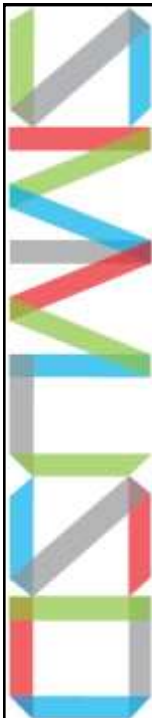




## Closing the Achievement Gap


### Priority Recommendations to Date

- Student-Centered scheduling
- General education access
- Intervention development
- Paraprofessional training & support
- IEP Meeting Strategies
- Parent Communication
- Directly support pre-schools
- Collect/analyze transition outcome data




## Compliance and Procedures

- District supported by CDE & SELPA
- Verification Reviews
- Data in Non-Compliance



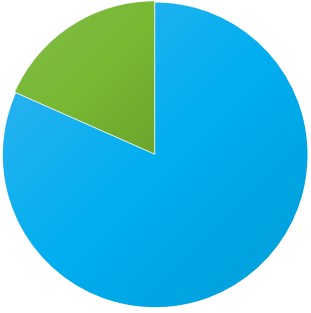
## Efficiency

- Legal processes
- Para-educators
- Out-of-district placements



## Parent Collaboration

### Parent Representatives

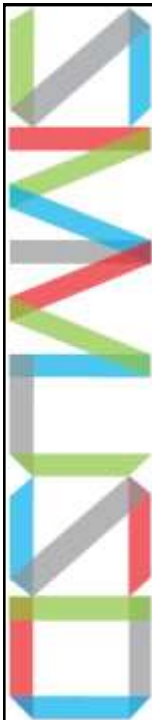


Parent Liaison: **80%** agree this type of support would be valuable.



## Parent Groups

- SEDAC
- Parent Resource Network
  - Parent Liaisons
  - Parent Education



Questions  
and  
Answers

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / TERRY DELORIA / JANECE L. MAEZ / CAREY UPTON /  
STEVE MASSETTI

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2016-17 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
Colbi Technologies  Total Contract Not to Exceed: \$20,500	Pre-qualification Software	Measure BB & ES/ Capital Improvements	83-90500-0-00000-85000-5802-050-2600  85-90100-0-00000-85000-5802-050-2600

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Theatre 31  12/1/16 - 5/1/17  Not to Exceed: \$20,500	Provide after-school Theatre/Drama Program two to three days/week including a culminating performance event at the end of the program	John Adams	01-90810-0-11100-10000-5802-011-4110 (SMMEF)  01-90150-0-11100-10000-5802-011-4110 (JAMS PTSA)  01-90150-0-31000-10000-5802-009-4090 (SMASH PTSA)
Yolanda Martinez  2/1/17 – 5/31/17  Not to Exceed: \$5,800	To teach and record music and produce CDs for all K, 1 <sup>st</sup> grade, and 2 <sup>nd</sup> grade students	Franklin	01-00021-0-11100-10000-5802-002-4020
Pearson Education  2/23/17  Not to Exceed: \$2,800	Words Their Way implementation training is designed to support literacy coaches in supporting teachers' implementation of the program with fidelity. Participants will practice applying the specific feature and design elements to classroom practice through hands-on activities and observation of a demonstrated lesson.	Educational Services	01-00030-0-11100-10000-5802-035-1300

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / TERRY DELORIA

RE: OVERNIGHT FIELD TRIP(S) 2016-2017

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2016-2017 school year. No child will be denied due to financial hardship.

School Grade # of students	Destination Dates of Trip	Principal / Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
SMASH  8 <sup>th</sup> grade  28 students	Pali Institute  5/22/17 - 5/24/17	J.Rishe/ D.Mendinueto/ G.Hwang	\$285 per student/ Fundraising by parent and student	Science	Team building
Roosevelt Elementary School  5 <sup>th</sup> grade  150 students (Correction to dates of trips; originally approved 7/20/16)	Pali Camp <del>3/15/17 – 3/17/17</del> <u>2/08/17 - 2/10/17</u>	5 <sup>th</sup> Grade Teachers	\$48,000  Parent Contributions/ PTA	Science	3-day overnight field trip aligned with science standards
Santa Monica High  9 <sup>th</sup> – 12 <sup>th</sup>  38 students	Walt Disney World Orlando, FL  2/08/17 – 2/13/17	A.Shelton/ N.Perrine	\$999 per student/ Fundraising and parent donations	Athletics	Pep Squad team qualified to participate in National High School Cheerleading Championship
Santa Monica High  9 <sup>th</sup> – 12 <sup>th</sup>  15 students	Warner Center Marriott Woodland Hills, CA  2/25/17 – 2/27/17	A.Shelton/ M.Chacon	\$145 per student/ Fundraising and parent donations	Social Studies	Junior State of America Southern California convention
Santa Monica High  9 <sup>th</sup> – 12 <sup>th</sup>  14 students	Civic Center Santa Clara, CA  3/02/17 – 3/05/17	A.Shelton/ M.Shafiey	\$350 per student/ Fundraising and parent donations	CTE/DE CA	California DECA State career development conference and competition

Santa Monica High  9 <sup>th</sup> – 12 <sup>th</sup>  20 students	Kyoto, Fujinomiya, and Tokyo, Japan  4/03/17 – 4/13/17	A.Shelton/ E.Kariya	\$3,000 per student/ Fundraising and parent donations	Language	To use Japanese language and experience the Japanese culture
Cabrillo  5 <sup>th</sup> grade  39 students	Camp Hess Kramer/W.O.L.F. Camp Malibu, CA  May 16 - 19, 2017	J. Matthews/ S. Heather / R. & N. Levy	\$13,650 for all students Paid through parent donations and fundraising	Science	Outdoor Science Camp for our 5 <sup>th</sup> grade students.

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Dr. Tahvildaran-Jesswein  
 STUDENT ADVISORY VOTE: N/A  
 AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)  
 NOES: 0  
 ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL / RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DEMELLO, Flavia</u> Adult Education Center 11-63910-0-41100-10000-5220-035-1300 Adult Ed Fund- Resource: Block Grant	California Adult Literacy Professional Development Project Advising the Adult Learner Los Angeles, CA January 20, 2017	\$50
<u>HIPPELY, Stacy</u> Adams Middle 01-00010-0-11100-27000-5220-011-4110 General Fund- Resource: Formula	A Narrative Counseling Approach... Long Beach, CA February 7, 2017	\$78
<u>MILLER, Stephanie</u> Olympic High 01-00010-0-32000-27000-5220-014-4140 General Fund- Resource: Formula	Violence Prevention Symposium Downey, CA February 10, 2017	\$45
<u>MILLER, Stephanie</u> Olympic High 01-00010-0-32000-27000-5220-014-4140 General Fund- Resource: Formula	UC Articulation Conference Irvine, CA February 16, 2017	\$50
<u>MILLER, Stephanie</u> Olympic High No Cost to District	Helping Kids Thrive Los Angeles, CA February 9, 2017	\$0
<u>PANALES, Gilda</u> District Office 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	California Association of ABA 2017 Anaheim, CA February 10-12, 2017	\$404
<u>SMITH, Matthew</u> Facilities Improvement 01-81500-0-00000-81100-5220-061-2602 General Fund- Resource: Ongoing & Major Maint.	Hazardous Waste Compliance Training Redondo Beach, CA April 4-6, 2017	\$1,020



<u>UPTON, Carey</u> Facilities Improvement 01-00000-0-00000-73000-5220-050-1500 General Fund- Function: Business Services	38 <sup>th</sup> Annual Conference of School Facilities Sacramento, CA February 20 – 22, 2017	\$2,000
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<b>Adjustments</b> <i>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</i>		
NONE		

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>BARTELHEIM, Evan</u> +4 Additional Staff Ed Services 01-00000-0-19510-31600-5220-030-1300 General Fund- Function: Pupil Testing Services	ELPAC Field Test Administration & Scoring Training Burbank, CA February 23, 2017	\$120
<u>DIAZ, Aida</u> +12 Additional Staff Ed Services 01-00030-0-11100-21000-5220-030-1300 General Fund- Resource: LCAP	Parent and Family Engagement Presentation Downey, CA February 16, 2017	\$1,000
<u>GONZALEZ-CASTILLO, Irene</u> <u>EDEBURN, Ellen</u> Ed Services 01-62640-0-11100-10000-5220-035-1300 General Fund- Resource: Educator Effectiveness	History-Social Science Framework Long Beach, CA March 9, 2017	\$535
<u>KROGMANN-JORDAN, Allyson</u> +9 Additional Staff Ed Services & Various 01-90180-0-11100-10000-5220-030-1300 General Fund- Resource: RGK Foundation	Cultivating the Scientist in Every Child Fullerton, CA March 2, 2017	\$1,100 +6 SUBS
<u>NGO, Rebecca</u> <u>Culpepper, Florence</u> Adams/Lincoln 01-90450-0-11100-39000-5220-040-2400 General Fund- Resource: ASCIP Local Grant Awards	OLWEUS Bullying Prevention Program Rancho Mirage, CA February 7 – 9, 2017	\$9,350
<u>POWELL, Elizabeth</u> +2 Additional Staff Food & Nutrition Services No Cost to District	Supper COOP Food Show Pomona, CA January 19, 2017	\$0
<u>VEGAS, Kristopher</u> +6 Additional Staff Special Ed 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	All About the BASC-3, BES & SOS Redondo Beach, CA February 16, 2017	\$220

<b>Out-of-State Conferences: Individual</b>		
<b>NONE</b>		

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Dr. Tahvildaran-Jesswein  
 STUDENT ADVISORY VOTE: N/A  
 AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)  
 NOES: 0  
 ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / TERRY DELORIA / ALICE CHUNG

RE: REVISED HEAD START COLLABORATION WITH THE LOS ANGELES  
COUNTY OFFICE OF EDUCATION (LACOE)

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the refunding application and revised budget for fiscal year 2017-2018 with Los Angeles County Office of Education (LACOE) for the purpose of providing Head Start Services to eligible families effective July 1, 2017, through June 30, 2018. This agreement is to be executed between LACOE, and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay Santa Monica-Malibu Unified School District Child Development Services an amount not to exceed \$1,480,116 for the Head Start-Basic program and \$3,960 for the Head Start Training and Technical Assistance.

COMMENT: Los Angeles County Office of Education (LACOE) increase the funding amount from \$1,448,568 to \$1,480,116 for the Head Start Basic program. The contract operates on a minimum of 180 days, provides for the operation of 7 Head Start classes- approximately 132 children in a full day setting in partnership with State Preschool Funds.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

CONSENT  
02/02/17

FROM: BEN DRATI / TERRY DELORIA / EVAN BARTELHEIM

RE: APPROVAL OF 2015-16 SCHOOL ACCOUNTABILITY REPORT CARDS  
(SARC) FOR ELEMENTARY, MIDDLE, AND HIGH SCHOOLS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the 2015-2016 School Accountability Report Cards for the following sites:

- Edison Language Academy
- Franklin Elementary School
- Grant Elementary School
- John Muir Elementary School
- Juan Cabrillo Elementary School
- McKinley Elementary School
- Point Dume Marine Science School
- Roosevelt Elementary School
- Webster Elementary School
- Will Rogers Elementary School
- Santa Monica Alternative School House (SMASH)
- John Adams Middle School
- Lincoln Middle School
- Malibu High School
- Olympic High School
- Santa Monica High School

COMMENT: The School Accountability Report Cards (SARC) are mandated by California law and fulfill a reporting requirement of the Elementary and Secondary Education Act (ESEA). Each school's SARC must contain specific, discrete pieces of information mandated by the State of California, including test score results, demographic information, descriptions of professional development, suspension and expulsion data, and information about elements of Williams' compliance, such as sufficiency of textbooks and facilities maintenance. Upon Board approval, the 2015-2016 SARCs will be posted on our website for public viewing.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / TERRY DELORIA / PAMELA KAZEE

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2016-2017

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2016-2017 as follows:

**NPS**

2016/2017 Budget 01-65000-0-57500-11800-5125-043-1400

2016/2017 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed
THG West	5	Ed, Related Services	23	\$15,046
Summit View Westside	6	Ed, Related Services	20	\$6,671
Bridgeport School	2	Ed, Related Services	19	\$3,526
Project Six	3180433127	Group Home, ERICS	21	\$316
Beach Cities Learning Center	2	Ed, Transportation	30	\$17,799

Amount Budgeted NPS 16/17		\$ 1,145,000
Amount Budgeted Mental Health Services 16/17		\$ 1,155,000
Total Budgeted		\$ 2,300,000
Prior Board Authorization as of 1/19/17		\$ 2,708,117
	Balance	\$ -408,117
Positive Adjustment (See Below)		\$ 0
		\$ -408,117
Total Amount for these Contracts		\$ 43,357
	Balance	\$ -451,474

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
NPS Budget 01-65120-0-57500-31400-5890-043-1400					
There has been a reduction in authorized expenditures of NPS contracts for FY 2016/2017 in the amount of \$0 as of 1/19/17.					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**NPA**

2016/2017 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed
Augmentative Communication Therapies	9145849781	IEE (AT)	31-SPED17126	\$950

Amount Budgeted NPA 16/17		\$ 400,000
Prior Board Authorization as of 1/19/17		\$ 405,297
	Balance	\$ -395,678
Positive Adjustment (See Below)		\$ 1,800
		\$ -393,878
Total Amount for these Contracts		\$ 950
	Balance	\$ -394,828

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPA contracts for FY 2016/2017 in the amount of \$0 as of 1/19/17.					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Shabani Institute	Behavior Services	6-SPED17027	E	\$1,800	Services provided by another vendor

#### Instructional Consultants

2016/2017 Budget 01-65000-0-57500-11900-5802-043-1400

2016/2017 Budget 01-33100-0-57500-11900-5802-044-1400

Instructional Consultant	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 16/17	\$ 250,000
Amount Budgeted Instructional Consultants (33100) 16/17	\$ 0
Total Budgeted	\$ 250,000
Prior Board Authorization as of 1/19/17	\$ 108,174
Balance	\$ 141,826
Positive Adjustment (See Below)	\$ 0
	\$ 141,826
Total Amount for these Contracts	\$ 0
Balance	\$ 141,826

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
Instructional Consultants Budget 01-33100-0-57500-11900-5802-044-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2016/2017 in the amount of \$0 as of 1/19/17.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

#### Non-Instructional Consultants

2016/2017 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSIN	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	1021247908	Behavior Services	57-SPED17123	\$420
Bell Cab	3961430526	Transportation (taxi)	58-SPED17125	\$10,285

Amount Budgeted Non-Instructional Consultants 16/17	\$ 135,000
Prior Board Authorization as of 1/19/17	\$ 249,103
Balance	\$ -114,109
Positive Adjustment (See Below)	\$ 0
	\$ -114,109
Total Amount for these Contracts	\$ 10,705
Balance	\$ -124,808

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2016/2017 in the amount of \$1,200 as of 1/19/17.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**LEA**

2016/2017 Budget 01-56400-0-00000-39000-5802-043-1400

2016/2017 Budget 01-56400-0-00000-39000-5890-043-1400

<b>LEA Consultant</b>	<b># of students</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Paradigm	Various	Consultation	24-SPED17037	REVISE DATE

Amount Budgeted Instructional Consultants 16/17	\$	30,000
Amount Budgeted Instructional Consultants (5890) 16/17	\$	70,000
Total Budgeted	\$	100,000
Prior Board Authorization as of 1/19/17	\$	57,000
	Balance	\$ 43,000
Positive Adjustment (See Below)	\$	0
		\$ 43,000
Total Amount for these Contracts	\$	0
	Balance	\$ 43,000

Adjustment					
LEA Budget 01-56400-0-00000-39000-5802-043-1400					
LEA Budget 01-56400-0-00000-39000-5890-043-1400					
There has been a reduction in authorized expenditures of LEA contracts for FY 2016/2017 in the amount of \$0 as of 1/19/17.					
<b>LEA Consultant</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ

RE: AWARD OF PURCHASE ORDERS – 2016-17

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from January 10, 2017, through January 25, 2017, for fiscal year 2016-17.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2017

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
178055	22ND CENTURY MEDIA LLC	ADVERTISEMENT MALIBU SURFSIDE	CURRICULUM AND IMC	292.50	U
178157	ACSA PUBLICATIONS	DUES AND MEMBERSHIPS	BOE/SUPERINTENDENT	1,308.74	U
178155	AIR TEMPERATURE INC.	WALKIN FREEZER REPAIR-WAREHSE	FOOD SERVICES	535.00	F
178156	AIR TEMPERATURE INC.	REPAIR GRANT MILK COOLER	FOOD SERVICES	366.84	F
178094	BARNES & NOBLE/SANTA MONICA	REFERENCE BOOKS	OLYMPIC CONTINUATION SCHOOL	300.00	R
178167	BARNES & NOBLE/SANTA MONICA	BOOKS	SANTA MONICA HIGH SCHOOL	1,200.00	R
178159	BEAR COMMUNICATIONS INC	Radio Install - Transp.	TRANSPORTATION	683.41	U
178069	BENEDETTO, MATT	reimb. for M. Benedetto	PACIFIC CHRISTIAN HIGH SCHOOL	649.02	R
178271	BOOKSOURCE, THE	CLASSROOM READERS	CURRICULUM AND IMC	177.94	R
178114	BULB AND BATTERY INC	PROJECTOR LAMP	JOHN ADAMS MIDDLE SCHOOL	217.41	R
178186	BURKE WILLIAMS & SORENSEN LLP	CONSULTANT FOR PLA	BUSINESS SERVICES	5,000.00	U
178158	BUS WEST	Parts Purchase	TRANSPORTATION	4,361.34	U
178193	CANON SOLUTIONS AMERICA INC	REPAIR OF OFFICE EQUIPMENT	FACILITY OPERATIONS	645.75	U
178195	CANON SOLUTIONS AMERICA INC	CANON COPIER OVERAGE	WILL ROGERS ELEMENTARY SCHOOL	1,000.00	R
178179	CAROLINA BIOLOGICAL SUPPLY CO	CURRICULAR SUPPLIES	SANTA MONICA HIGH SCHOOL	228.49	R
178110	CDW-G COMPUTING SOLUTIONS	CDW-G-EPSON POWERLITE	CURRICULUM AND IMC	3,272.04	R
178145	CHEVRON U.S.A. INC.	Open order for fuel	TRANSPORTATION	20,000.00	U
178062	COASTAL ENTERPRISES	REORDER PE UNIFORMS	SAMOHI STUDENT STORE	1,694.40	U
178149	COMMUNITY CARE LICENSING	ANNUAL LICENSING FEES	CHILD DEVELOPMENT CENTER	242.00	CD
178037	COMPLETE BUSINESS SYSTEMS	DUPLO ANNUAL MAINTENANCE	PRINTING SERVICES	950.00	U
178096	COMPLETE OFFICE OF CA	OPEN ORDER/CLASSROOM SUP	JOHN ADAMS MIDDLE SCHOOL	250.00	R
178100	COMPLETE OFFICE OF CA	PO FOR PAYMENT OF INVOICES	SPECIAL EDUCATION REGULAR YEAR	482.99	R
178142	COMPLETE OFFICE OF CA	Open PO for office/school supp	FRANKLIN ELEMENTARY SCHOOL	3,500.00	U
178173	COMPLETE OFFICE OF CA	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	3,000.00	U
178233	COMPLETE OFFICE OF CA	ERGO CHAIR FOR ED SERVICES	CURRICULUM AND IMC	518.81	U
177990	CPI/CRISIS PREVENTION INST INC	CPI Certification	STUDENT SERVICES	150.00	R
178056	DEMCO INC	LIBRARY SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	270.32	U
178228	DUBOS, SAMANTHA		OLYMPIC CONTINUATION SCHOOL	250.00	R
178112	EAI EDUCATION	CALCULATORS FOR MATH CLASSES	JOHN ADAMS MIDDLE SCHOOL	409.86	R
178019	ECOBUILD INC	REPAIR DAMAGE AT JAMS	FACILITY MAINTENANCE	4,277.00	R
178080	ELECTRIC SUPPLY CONNECTION	LIGHTING SUPPLIES	FACILITY MAINTENANCE	9,000.00	R
178108	FAST DEER BUS CHARTER INC	Charter buses for Pali Camp	FRANKLIN ELEMENTARY SCHOOL	7,788.48	R
178111	FAST DEER BUS CHARTER INC	FIELD TRIP BUSES TO YOSEMITE	JOHN ADAMS MIDDLE SCHOOL	20,155.52	R
178121	FAST DEER BUS CHARTER INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	1,002.15	U
178153	FIELDTURF USA INC	GROUND SUPPLIES	GROUND MAINTENANCE	2,731.25	R
178278	FOOTHILL SOILS	GROUND SUPPLIES	GROUND MAINTENANCE	5,233.08	R
178075	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	1,170.34	CD
178095	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	642.71	CD
178242	GALE SUPPLY CO	SUPPLIES/SBC	MCKINLEY ELEMENTARY SCHOOL	129.46	R
178078	GENERAL INSTALLERS	REPAIR WALK IN COOLER-SAMOHI	FOOD SERVICES	13,578.93	R
178079	GENERAL INSTALLERS	REPAIR FLOOR ETC-ADAMS WALK IN	FOOD SERVICES	17,654.19	R
178124	GENERAL INSTALLERS	REPAIR SAMOHI WALK IN COOLER	FOOD SERVICES	1,640.55	R
178161	GLOBAL EQUIPMENT COMPANY	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	394.25	U
177832	HANDWRITING WITHOUT TEARS INC	K TEACHER SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	472.81	R
178230	HOME DEPOT- L.A.	SCIENCE CLASS	OLYMPIC CONTINUATION SCHOOL	101.00	R
178098	INTELLI-TECH	HP CHROMEBOOK 14 G4 NOTEBOOK	SPECIAL EDUCATION REGULAR YEAR	397.67	R
178119	INTELLI-TECH	Computer and keyboard	FRANKLIN ELEMENTARY SCHOOL	1,036.83	U
178091	INTERNATIONAL PAPER	COPY PAPER	WILL ROGERS ELEMENTARY SCHOOL	1,225.79	U
178176	INTERNATIONAL PAPER	COPY PAPER	SANTA MONICA HIGH SCHOOL	310.20	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2017

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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177340	JOSTENS - CAMARILLO	DIPLOMAS AND AWARDS	MALIBU HIGH SCHOOL	2,000.00	U
178266	KOTIN, ALLAN D.	DOUBLETREE HOTEL VALUATION	BUSINESS SERVICES	5,000.00	U
178162	KYA SERVICES LLC	WEBSTER KITCHEN FLOOR REPAIR	FACILITY MAINTENANCE	10,493.35	R
178204	KYOCERA MITA DIRECT (BENCHMARK)	BLACK INK FOR RIZO MACHINE	WILL ROGERS ELEMENTARY SCHOOL	414.28	R
178146	LACOE - DIV OF ACCOUNTABILITY	PESA Order for Aida Diaz	CURRICULUM AND IMC	467.09	U
178182	LAKESHORE	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	50.00	U
178183	LAKESHORE	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	105.00	U
178085	LAKESHORE CURRICULUM	COT SHEETS	CHILD DEVELOPMENT CENTER	138.64	CD
178174	LAKESHORE CURRICULUM	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	992.34	CD
178246	LAKESHORE CURRICULUM	COUNTDOWN TIMERS/POUCHES	SPECIAL EDUCATION REGULAR YEAR	67.75	R
178252	LAKESHORE CURRICULUM	DISCOVERY BOX/SAND/MATS	SPECIAL EDUCATION REGULAR YEAR	201.24	R
178125	MAILROOM FINANCE INC.	POSTAGE	SANTA MONICA HIGH SCHOOL	3,000.00	R
178239	MARBLE, DANIEL	REIMBURSEMENT FOR ELECTRICAL	FACILITY MAINTENANCE	355.88	R
178140	MATTSON, MARK	Independent Contractor	FRANKLIN ELEMENTARY SCHOOL	2,250.00	U
178214	MERIDIAN IT INC	Smartnet Maintenance	INFORMATION SERVICES	203,766.21	U
177611	MUNOZ, SALVADOR	PRE-AUTHORIZED REIMBURSEMENT	LINCOLN MIDDLE SCHOOL	1,155.00	R
178134	NELI'S INC	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	2,761.84	U
178190	NEOPOST	Service	INFORMATION SERVICES	23.62	U
178189	OCLC FOREST PRESS	Annual Maintenance	INFORMATION SERVICES	292.50	U
178207	READ NATURALLY	READ NATURALLY	SPECIAL EDUCATION REGULAR YEAR	324.47	R
178068	REGENCY ENTERPRISES INC.	REPLACEMENT LIGHTING	FACILITY OPERATIONS	4,730.40	U
177200	S C A Q M D	PERMIT PROJCT REVIEW	FACILITY MAINTENANCE	923.89	R
178101	SANDLER BROS	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	5,000.00	U
178232	SANTA MONICA ARTS PARENTS	JUDGING FEES	LINCOLN MIDDLE SCHOOL	300.00	R
178107	SANTA MONICA FORD	NEW TRUCK FOR M&O DIRECTOR	FACILITY MAINTENANCE	37,483.68	R
178008	SCHOOL INNOVATONS	Annual Teacher Notification	STUDENT SERVICES	1,950.00	U
178090	SCHOOL SPECIALTY INC	OPEN ORDER/CLASS SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	122.00	R
178185	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	240.09	U
178206	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	134.91	R
178227	SCHOOL SPECIALTY INC	CLIPBOARDS FOR NOON AIDES	WILL ROGERS ELEMENTARY SCHOOL	92.97	R
178279	SCHOOL SPECIALTY INC	BOOK BINS	WILL ROGERS ELEMENTARY SCHOOL	71.00	R
178166	SEHI COMPUTER PRODUCTS	INK CARTRIDGE	OLYMPIC CONTINUATION SCHOOL	102.57	U
178210	SEW WHAT? INC	Chari panels for Barnum Hall	THEATER OPERATIONS&FACILITY PR	475.24	R
178102	SIR SPEEDY PRINTING #0245	DISTRICT BC,EPS & LETTERHEAD	BOE/SUPERINTENDENT	655.50	U
178175	SIR SPEEDY PRINTING #0245	OPEN ORDER/PRINTING	CDC: CCTR	2,000.00	CD
178177	SIR SPEEDY PRINTING #0245	BUSINESS CARDS FOR ED SERV	CURRICULUM AND IMC	54.63	U
178178	SIR SPEEDY PRINTING #0245	DISTRICT EPS IN COLOR	BOE/SUPERINTENDENT	642.39	U
178217	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	125.00	CD
178219	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	50.00	CD
178092	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER: ART SUPPLIES	LINCOLN MIDDLE SCHOOL	1,000.00	R
178169	SPARTAN ATHLETIC CO	TENNIS NETS FOR LINCOLN MS	LINCOLN MIDDLE SCHOOL	1,987.80	R
178184	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	130.77	U
178205	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	193.37	R
178222	STAPLES/P-U/SANTA MONICA/WILSH	TEACHER SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	200.00	R
178220	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/CLASSROOM SUPPLIES	CDC: CCTR	50.00	CD
178236	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	250.00	R
178181	STAPLES/P-U/WLA/CUST#240174490	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	150.00	U
177878	STORAGECONTAINER.COM	MOVE STORAGE CONTAINER	FACILITY MAINTENANCE	100.00	R
178237	SUPERFAST COPYING & BINDING	PRINTING LITERARY CLUB MAG	JOHN ADAMS MIDDLE SCHOOL	297.62	U
178268	TOTAL ACCESS ELEVATOR INC	MALIBU HI ELEVATOR REPAIR ECO	FACILITY MAINTENANCE	4,000.00	DF

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2017

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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
178164	TOWN RIDE INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	415.00	U
178218	TOYS R US	OPEN ORDER/INSTRUCTIONAL	CDC: CCTR	125.00	CD
178188	TUMBLEWEED TRANSPORTATION	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	425.00	R
177381	U S BANK (GOVT CARD SERVICES)	REFRIGERATOR	CDC: CCTR	550.04	CD
178143	U.S. POSTAL SERVICE	POSTAGE	PURCHASING/WAREHOUSE	10,000.00	U
178245	ULINE INC.	LADDER	SANTA MONICA HIGH SCHOOL	741.55	R
178106	VELAZQUEZ PRESS	PARENT RESOURCE BOOKS	STATE AND FEDERAL PROJECTS	209.70	R
178137	VIA PROMOTIONALS INC	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	125.39	U
178168	VONDERLEITH, JADEANE	TO REIMBURSE FOR SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	119.66	R
178074	WAXIE SANITARY SUPPLY	CUSTODIAL	CHILD DEVELOPMENT CENTER	383.89	CD
178151	WAXIE SANITARY SUPPLY	CUSTODIAL EQUIPMENT	FACILITY OPERATIONS	13,752.06	U
177425	WEATHERPROOFING TECHNOLOGIES	DISTRICT DRAIN RE-SUMPING	FACILITY MAINTENANCE	8,069.75	R
178160	ZONAR SYSTEMS INC.	Open PO	TRANSPORTATION	250.00	U
** NEW PURCHASE ORDERS				474,082.20	

\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES \*\*

178132	AAA FLAG & BANNER MFG	FLAGS FOR OLYMPIC PHASE 2	OLYMPIC CONTINUATION SCHOOL	48.65	BB
178103	APPLE COMPUTER CORP	APPLE-HDMI AND VGA ADAPTORS	CURRICULUM AND IMC	1,605.98	ES
178126	CALIF COASTAL COMMISSION	APPLICATION FEE	MALIBU HIGH SCHOOL	1,133.00	BB
178116	CDW-G COMPUTING SOLUTIONS	CDW-G-TEACHER TABLET COVERS	CURRICULUM AND IMC	1,598.80	ES
178136	COMPLETE OFFICE OF CA	FURNITURE FOR OLYMPIC PHASE 2	OLYMPIC CONTINUATION SCHOOL	17,346.00	BB
178170	CULVER NEWLIN	STOOLS FOR OLYMPIC PHASE 2	OLYMPIC CONTINUATION SCHOOL	2,292.41	BB
178084	DIRECT SOURCE COMMUNICATIONS	TECHNOLOGY MOVE	MALIBU HIGH SCHOOL	23,157.00	BB
178138	DIRECT SOURCE COMMUNICATIONS	TECHNOLOGY MOVE	OLYMPIC CONTINUATION SCHOOL	14,690.00	BB
178231	DISPLAY SONIC CORPORATION	TV FOR OLYMPIC PH 2	OLYMPIC CONTINUATION SCHOOL	1,637.66	BB
178048	ECOBUILD INC	BREAK ROOM	BUSINESS SERVICES	9,344.00	BB
178082	ECOBUILD INC	BOYS BATHROOM	CABRILLO ELEMENTARY SCHOOL	19,971.00	ES
178130	ECOBUILD INC	SPECIAL ED RESTROOM	CABRILLO ELEMENTARY SCHOOL	24,888.00	ES
177984	INTELLI-TECH	OFFICE COMPUTERS	BUSINESS SERVICES	6,930.21	ES
178104	INTELLI-TECH	INTELLITECH-DOCKING STATION	CURRICULUM AND IMC	284.05	ES
178221	INTELLI-TECH	PRINTER FOR OLYMPIC PH 2	OLYMPIC CONTINUATION SCHOOL	2,097.60	BB
178010	IVS COMPUTER TECHNOLOGY	IVS-EQUIP-SAMOHI-phase 4	CURRICULUM AND IMC	91,686.79	ES
178011	IVS COMPUTER TECHNOLOGY	IVS-EQUIPMENT-SAMOHI-PHASE 3	CURRICULUM AND IMC	322,214.10	ES
178144	JONES-CAMPBELL CO.	STOOLS FOR OLYMPIC PH 2	OLYMPIC CONTINUATION SCHOOL	938.68	BB
178215	KI	FURNITURE FOR OLYMPIC PHASE 2	OLYMPIC CONTINUATION SCHOOL	5,860.25	BB
178216	KI	TABLES FOR OLYMPIC PHASE 2	OLYMPIC CONTINUATION SCHOOL	11,514.90	BB
178152	KIMBALL INTERNATIONAL INC	CHAIRS FOR OLYMPIC PH 2	OLYMPIC CONTINUATION SCHOOL	1,361.26	BB
178192	KING RELOCATION SERVICES	RELOCATION SERVICES	OLYMPIC CONTINUATION SCHOOL	22,536.05	BB
178083	MASSETTI CONSULTING LLC	CONTRACT AMENDMENT #4	BUSINESS SERVICES	259,200.00	ES
178191	MERIDIAN IT INC	AIRWATCH	CURRICULUM AND IMC	53,342.17	ES
178198	MERIDIAN IT INC	INTERIM HOUSING NETWORK EQUIP	MALIBU HIGH SCHOOL	51,712.59	BB
178133	PERLSTROM, JEROME	STEP STOOLS FOR OLYMPIC PH 2	OLYMPIC CONTINUATION SCHOOL	1,023.59	BB
178131	SMITH, MATTHEW LEE	MILEAGE	BUSINESS SERVICES	150.00	ES
178238	STATE OF CALIFORNIA	REVIEW FEES	MALIBU HIGH SCHOOL	500.00	BB
178087	STATE WATER RESOURCES	ANNUAL PERMIT FEE	SANTA MONICA HIGH SCHOOL	813.00	BB
178150	ULINE INC.	ART BINS FOR OLYMPIC PH 2	OLYMPIC CONTINUATION SCHOOL	677.14	BB
178154	ZACK ELECTRONICS INC	TABLE FOR OLYMPIC PH 2	OLYMPIC CONTINUATION SCHOOL	392.04	BB

\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES 950,946.92

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2016/2017

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$45,289.41** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2016-2017 income and appropriations by **\$45,289.41** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
<b>Adams Middle School</b> 01-90120-0-00000-00000-8699-011-0000	\$ 20,155.52 \$ 247.38 \$ 99.00		Field Trip General Supplies and Materials General Supplies and Materials	Santa Monica Science Magnet Various Wonderful Giving
<b>Edison Elementary School</b> 01-90120-0-00000-00000-8699-001-0000	\$ 25.00		General Supplies and Materials	County of Los Angeles
<b>Lincoln Middle School</b> 01-90120-0-00000-00000-8699-012-0000	\$ 7,343.02 \$ 5,805.62 \$ 4,843.87 \$ 100.00		General Supplies and Materials General Supplies and Materials General Supplies and Materials General Supplies and Materials	Various Various Various Ziontz & Radick LLP
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 2,000.00		Coach Assistant, Hourly	MHS-Athletic Booster Club
<b>Mckinley Elementary School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 2,500.00 \$ 1,000.00		Field Trip General Supplies and Materials	Various Wonderful Giving
<b>Rogers Elementary School</b> 01-90120-0-00000-00000-8699-006-0000	\$ 1,170.00		Independent Contractors	Various
<b>TOTAL</b>	<b>\$ 45,289.41</b>			

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / ROOSEVELT BROWN

RE: AWARD OF SERVICE CONTRACT TO INDOOR ENVIRONMENTAL  
SERVICES FOR EVALUATION AND RECOMMENDATIONS FOR ENERGY  
EFFICIENCY PROJECTS – PROP 39

RECOMMENDATION NO. A.10

It is recommended that the Board of Education award RFP# 16.23. Evaluation and recommendations for energy efficiency projects under Prop 39 to Indoor Environmental Services (IES) for a total contract amount not to exceed \$93,125.

Funding Information

Budgeted: Yes

Fund: 40

Source: Special Reserved Fund

Account Number: 40-62300-0-00000-82000-5802-061-2602

COMMENT: Prop 39 is The California Clean Energy Jobs Act. The proposition has allocated monies for energy efficient projects for K-12 schools. The proposition allows \$143,269 to be allocated for planning. SMMUSD is allocating 65% of this to Indoor Environmental Services to develop a Facility Energy Master Plan, which will address the needs of the district and be in compliance with Prop 39 regulations. They will provide all of the district's Prop 39 submissions for approval by the California Energy Commission (CEC).

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: CHANGE ORDER #03 – JUAN CABRILLO ELEMENTARY SCHOOL –  
WINDOWS, FLOORING AND PAINT PROJECT – A. J. FISTES CORPORATION  
– MEASURE ES

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve contract Change Order No. 03 for the Juan Cabrillo Elementary School – Windows, Flooring & Paint Project with A. J. Fistes Corporation in an amount not to exceed \$28,257.68 for a total contract amount of \$985,878.03 and 30 days of schedule impact.

Funding Information

Budgeted: Yes  
Fund: 85  
Source: Measure ES  
Account Number: 85-90905-0-00000-85000-5640-017-2600  
Budget Category: Construction Contracts  
DSA #: 03-116917  
Friday Memo: 01/27/17

COMMENTS: On May 5, 2016, the Santa Monica Malibu Unified School District Board of Education awarded A. J. Fistes Corporation the contract for the Juan Cabrillo Elementary School – Windows, Flooring & Paint Project in the amount of \$878,830.00.

This Change Order No. 03 is necessary to patch and repair the ends of two counter tops and end panels; add panic hardware to eight doors in Building F; Provide ADA signage for restrooms in Building D; ADA modifications to the Boys Restroom in Building B and credit for door magnets that were misplaced during construction (Back charge). This work is in addition to A. J. Fistes Corporation's original project scope of work.

Change Order No. 03 includes five Proposed Change Orders (PCOs) which are not reflected in the Construction Documents.

*(continued on the next page)*

Change Order No. 03 includes the following changes to the terms of the contract:

ORIGINAL CONTRACT AMOUNT.....	\$878,830.00
CHANGE ORDER NO. 01.....	\$93,232.00
CHANGE ORDER NO. 02.....	\$49,007.88
<u>CHANGE ORDER NO. 03.....</u>	<u>\$28,257.68</u>
TOTAL CONTRACT AMOUNT.....	\$985,878.03

Change Order No. 03 includes an increase to the Contract Time:

ORIGINAL CONTRACT TIME .....	61 Days
CHANGE ORDER NO. 01.....	20 Days
CHANGE ORDER NO. 02.....	50 Days
<u>CHANGE ORDER NO. 03.....</u>	<u>30 Days</u>
TOTAL CONTRACT AMOUNT: .....	161 Days

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Dr. Tahvildaran-Jesswein  
STUDENT ADVISORY VOTE: N/A  
AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)  
NOES: 0  
ABSENT: 1 (de la Torre)



TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: ACCEPT WORK AS COMPLETED – CONSTRUCTION CONTRACT – JUAN CABRILLO ELEMENTARY SCHOOL – WINDOWS, FLOORING AND PAINT PROJECT – BID #16.17.ES – A. J. FISTES CORPORATION – MEASURE ES

RECOMMENDATION NO. A.12

It is recommended that the Board of Education accept as complete all work under the construction contract issued to A.J. Fistes Corporation for the Juan Cabrillo Elementary School – Windows, Flooring & Paint Project with a final contract amount of \$985,878.03.

Funding Information

Budgeted: Yes  
Fund: 85  
Source: Measure ES  
Account Number: 85-90905-0-00000-85000-5640-017-2600  
Budget Category: Construction Contracts  
DSA #: 03-116917  
Friday Memo: 01/27/17

COMMENTS: On May 05, 2016, The Santa Monica Malibu Unified School District Board of Education awarded to A. J. Fistes Corporation the contract for the Juan Cabrillo Elementary School – Windows, Flooring & Paint Project in the amount of \$878,830.00. Change orders in the amount of \$107,048.03 were required to address unforeseen abatement issues and DSA mandated changes.

Juan Cabrillo Elementary School – Windows, Painting and Flooring Project final total contract amount was \$985,878.03. The contract duration was 136 days.

In order to facilitate the release of final payment, a Notice of Completion must be filed 35 days after Substantial Completion with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT – ADDITIONAL CONSTRUCTION  
ADMINISTRATION SERVICES – JUAN CABRILLO ELEMENTARY SCHOOL –  
WINDOWS, FLOORING & PAINT PROJECT – HMC ARCHITECTS – MEASURE  
ES

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Contract Amendment #02 with HMC Architects for additional construction administration services for the Juan Cabrillo Elementary School Windows, Flooring & Paint Project, in an amount not to exceed \$1,875.00 for a revised contract total of \$1,277,450.00.

Funding Information

Budgeted: Yes  
Fund: 85  
Source: Measure ES  
Account Number: 85-90905-0-00000-85000-5802-017-2600  
Budget Category: Soft Costs/Design Services/Architects  
DSA #: 03-116917  
Friday Memo: 01/27/17

COMMENTS: HMC Architects has been requested to perform additional architectural construction administration services to review the SimplexGrinnell Fire Alarm Shop drawing submittal in order to complete the additional DSA mandated work as per the DSA approved plans and Specifications dated 8/16/16.

ORIGINAL CONTRACT (Cabrillo, Grant, WRLC – Design/CA Serv)	\$
988,826	
CONTRACT AMENDMENT #01 (MMHS)	\$
286,749	
CONTRACT AMENDMENT #02 (Cabrillo – CA Services)	\$
<u>1,875</u>	
TOTAL:	
\$1,277,450	

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT – INSPECTION SERVICES – JUAN CABRILLO  
ELEMENTARY SCHOOL – WINDOWS, FLOORING & PAINT PROJECT –  
KNOWLAND CONSTRUCTION SERVICES – MEASURE ES

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Contract Amendment #02 with Knowland Construction Services for inspection services for the Juan Cabrillo Elementary School - Windows, Flooring & Paint Project, in an amount not to exceed \$12,800.00 for a revised contract total of \$57,856.00.

Funding Information

Budgeted: Yes  
Fund: 85  
Source: Measure ES  
Account Number: 85-90905-0-00000-85000-5802-017-2600  
Budget Category: Soft Costs/Testing & Inspection/Materials Lab  
DSA #: 03-116917  
Friday Memo: 01/27/17

COMMENTS: Knowland Construction Services has been requested to perform additional inspection services in order to complete the additional DSA mandated work to the existing Restrooms and Classroom sinks as per the DSA approved plans and Specifications dated 8/16/16. The \$12,800.00 increase of inspection services is for 200 hours at the contract daily rate of \$64.00/hour.

ORIGINAL CONTRACT – (Juan Cabrillo ES – IOR Services)

\$32,256.00

CONTRACT AMENDMENT #01 (Juan Cabrillo ES – IOR Services) \$12,800.00

CONTRACT AMENDMENT #02 (Juan Cabrillo ES – IOR Services) \$12,800.00

TOTAL:

\$57,856.00

A Friday Memo accompanies this Board Item

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT – ARCHITECTURAL CONSTRUCTION  
ADMINISTRATION SERVICES – DISTRICT OFFICE – DATA CENTER  
PROJECT – DLR GROUP, INC. – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve Contract Amendment #52 with DLR Group, Inc. for additional architectural services for additional construction administration services in the amount not to exceed \$45,580.00, for a total contract amount of \$5,600,132.20

Funding Information

Budgeted: No  
Fund: 21  
Source: Measure BB  
Account Number: 21-90503-0-00000-85000-5802-054-2600  
Budget Category: Soft Costs\Design\Architects  
DSA #: 03-112865  
Friday Memo: 01/27/17

COMMENTS: The Data Center Project at the School District Office has increased in scope and duration. DLR Group continued services are required for the completion and close-out of the project.

Contract Amendment #52 is for additional architectural and landscape architectural services. These services include preparation of Construction Change Directives, attendance at weekly meeting, construction administration and other support to successfully complete and close-out the project.

This amendment extends DLR Group services to March 31, 2017.

Funding for this Contract Amendment #52 will be from Program Reserve Shortage.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$ 936,032.00
CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)	\$ 131,663.00
CONTRACT AMENDMENT #2 (Data Center)	\$ 99,420.00
CONTRACT AMENDMENT #3 (DD/CD/CA Lincoln)	\$2,195,078.00
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)	\$ 70,435.00
CONTRACT AMENDMENT #5 (Data Center structural revisions)	\$ 6,925.00
CONTRACT AMENDMENT #6 (McKinley Safety Proj.)	\$ 168,697.00
CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)	\$ 92,592.00
CONTRACT AMENDMENT #8 (Lincoln Fire Protection)	\$ 17,538.00
CONTRACT AMENDMENT #9 (Landscape and Planting Standards)	\$ 30,245.00
CONTRACT AMENDMENT #10 (Add'l Landscape Standards)	\$ 5,200.00
CONTRACT AMENDMENT #11 (PV Standard Specs)	\$ 26,100.00
CONTRACT AMENDMENT #12 (Lincoln Interim housing)	\$ 31,755.00
CONTRACT AMENDMENT #13 (Lincoln sewer line)	\$ 15,569.00
CONTRACT AMENDMENT #14 (Lincoln sprinklers at E)	\$ 54,933.00
CONTRACT AMENDMENT #15 (Data Center fire protection)	\$ 7,913.00

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CONTRACT AMENDMENT #16 (LMS trash enclosure design)	\$ 14,989.00
CONTRACT AMENDMENT #17 (Lincoln additional hydrant)	\$ 3,989.00
CONTRACT AMENDMENT #18 (Data Ctr, Fire Protection, DO bldg)	\$ 49,036.00
CONTRACT AMENDMENT #19 (Data Ctr, Prev. DSA App Cert Stdy)	\$ 13,181.00
CONTRACT AMENDMENT #20 (LMS carpet revisions)	\$ 2,264.00
CONTRACT AMENDMENT #21 (LMS hydrant revisions for rels)	\$ 5,100.00
CONTRACT AMENDMENT #22 (Data Ctr, Prev. DSA Appl. Cert. Ph 2)	\$ 28,005.00
CONTRACT AMENDMENT #23 (LMS Sci lab revisions–new bldg)	\$ 11,198.00
CONTRACT AMENDMENT #24 (LMS sci lab revisions - mod)	\$ 11,198.00
CONTRACT AMENDMENT #25 (Data Ctr, Prev. DSA App. Cert. Ph2)	\$ 13,077.00
CONTRACT AMENDMENT #26 (LMS, Prev. DSA App. Cert. Study)	\$ 24,440.00
CONTRACT AMENDMENT #27 (Data Center Design Revisions)	\$ 9,331.00
CONTRACT AMENDMENT #28 (LMS, Relos, site plan revisions)	\$ 4,039.00
CONTRACT AMENDMENT #29 (Lincoln New Construction, SWPPP)	\$ 7,254.00
CONTRACT AMENDMENT #30 (DO, Data Center, Design Revisions)	\$ 59,903.00
CONTRACT AMENDMENT #31 (Lincoln, Kitchen Fire Protection)	\$ 2,735.00
CONTRACT AMENDMENT #32 (McKinley, Casework Revisions)	\$ 2,445.00
CONTRACT AMENDMENT #33 (Lincoln, Value Engineering)	\$ 79,745.00
CONTRACT AMENDMENT #34 (DO Date Center Design Revisions)	\$ 138,946.00
CONTRACT AMENDMENT #35 (Lincoln, Alternate Acoustics System)	\$ 6,333.00
CONTRACT AMENDMENT #36 (LMS Site Work Pkg- 3Form Ceiling)	\$ 17,467.00
CONTRACT AMENDMENT #37 (LMS Addt'l Construction Documents)	\$ 151,533.00
CONTRACT AMENDMENT #38 (LMS, Addit'l Struct. Serv.)	\$ 122,747.00
CONTRACT AMENDMENT #39 (Samohi Assessment and Report)	\$ 31,412.50
CONTRACT AMENDMENT #40 (Edison, Architectural Services)	\$ 281,694.00
CONTRACT AMENDMENT #41 (Edison, Engineering Services)	\$ 130,857.50
CONTRACT AMENDMENT #42 (Data Center Technology)	\$ 145,950.00
CONTRACT AMENDMENT #43 (LMS, Addt'l Struct. Serv.)	\$ 3,400.00
CONTRACT AMENDMENT #44 (ELA, Addt'l Serv.prev. PCO Review)	\$ 40,890.00
CONTRACT AMENDMENT #45 (LMS, Addt'l Structural Serv. CCD 28)	\$ 1,110.00
CONTRACT AMENDMENT #46 (ELA, Arch., Eng., Land. Serv.)	\$ 86,000.00
CONTRACT AMENDMENT #47 (LMS, Addt'l Reimbursable Allowance)	\$ 12,000.00
CONTRACT AMENDMENT #48 (Data Center Technology)	\$ 18,122.20
CONTRACT AMENDMENT #49 (Data Center Technology)	\$ 76,234.00
CONTRACT AMENDMENT #50 (ELA, Arch., Eng.- DSA & C/O)	<del>30,032.00</del> \$31,532.00
CONTRACT AMENDMENT #51 (ELA. Archt. CHIPS C/O & land.C/O)	\$ 26,300.00
CONTRACT AMENDMENT #52 (Data Ctr, architect ext. serv.)	\$ 45,580.00
TOTAL CONTRACT AMOUNT	\$5,600,132.20

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: ACCEPT WORK AS COMPLETED – CONSTRUCTION CONTRACT – GRANT  
ELEMENTARY SCHOOL – FLOORING & PAINT PROJECT - BID #16.18.ES –  
A. J. FISTES CORPORATION – MEASURE ES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education accept as completed all work under the construction contract issued with A. J. Fistes Corporation for the Grant Elementary School - Flooring and Paint Project with a final contract amount of \$645,695.82.

Funding Information

Budgeted: Yes

Fund: 85

Source: Measure ES

Account Number: 85-90905-0-00000-85000-5640-003-2600

Budget Category: Construction Contract

Friday Memo: 01/27/17

COMMENTS: On May 05, 2016, the Santa Monica Malibu Unified School District Board of Education awarded to A. J. Fistes Corporation the construction contract for the Grant Elementary School - Flooring and Paint Project in the amount of \$597,600.00. Change Orders in the amount of \$48,095.82 were required to address unforeseen conditions.

Grant Elementary School – Flooring and Paint Project final total contract amount was \$645,695.82. The contract duration was 115 days.

In order to facilitate the release of final payment, a Notice of Completion must be filed 35 days after Substantial Completion with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AWARD OF CONTRACT – GRANT ELEMENTARY SCHOOL – WINDOWS,  
FLOORING & PAINT PROJECT – BID #17.06.ES – 1<sup>st</sup> CALIFORNIA  
CONSTRUCTION – MEASURE ES

RECOMMENDATION NO. A.17

It is recommended that the Board of Education award a contract for Bid #17.06.ES – Window Upgrade Project to 1<sup>st</sup> California Construction for the Grant Elementary School in an amount not to exceed \$775,968.00.

Funding Information

Budgeted: Yes  
Fund: 85  
Source: Measure ES  
Account Number: 85-90905-0-00000-85000-5640-003-2600  
Budget Category: Construction Contract  
Friday Memo: 01/27/17

COMMENTS: The district publicly bid the Window Upgrades project Bid #17.06.ES, legal advertisement of the notice inviting bids was published with Daily Breeze, Santa Monica Daily Press and ran on November 14, 2016 and November 21, 2016. The notice inviting bids was sent to 305 General Contractors that are on the SMMUSD Interested Bidders list, and to the required trade journals per CUCCAC requirements. The mandatory job walk was held November 29, 2016, 9 General Contractors attended. Bids were received and publicly opened on December 21, 2016. Three bids were received and are as noted below:

1. **1<sup>st</sup> California Construction \$775,968.00**
2. PCR Construction, Inc. \$953,000.00
3. Aragon Construction \$1,031,500.00

Staff reviewed the bids for responsiveness and issued 1<sup>st</sup> California Construction, the Notice of Intent to award on January 10, 2017, following the conclusion of the apparent low bidder meeting.

It is recommended that the Board of Education award a contract in the amount of \$775,968.00.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT – GEOTECHNICAL AND MATERIAL TESTING SERVICES – LINCOLN MIDDLE SCHOOL – ATHLETIC FIELD AND TRACK REPLACEMENT PROJECT – CONVERSE CONSULTANTS – MEASURE ES

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Contract Amendment #19 with Converse Consultants for sampling and landscape soil suitability analysis testing services for the Lincoln Middle School Athletic Field and Track Replacement Project, in an amount not to exceed \$8,995.00 for a revised contract total of \$607,590.25.

Funding Information

Budgeted: Yes

Fund: 85

Source: ES

Account Number: 85-90908-0-00000-85000-5802-012-2600

Budget Category: Soft Costs\Testing & Inspection\Materials Lab

Friday Memo: 01/27/17

COMMENTS: Converse Consultants has been requested to perform additional soil sampling and landscape soil suitability analysis and testing for the field site.

This Contract Amendment #19 is in an amount not to exceed \$8,995.00.

The revised contract total will be \$607,590.25. Funding will be from Measure ES,

A Friday Memo accompanies this Board item.

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MEASURE BB FUNDING:

ORIGINAL CONTRACT – John Adams MS	\$26,950.00
ORIGINAL CONTRACT – Lincoln MS	\$28,250.00
CONTRACT AMENDMENT #1 (JAMS testing)	\$8,545.00
CONTRACT AMENDMENT #2 (Additional JAMS testing)	\$5,682.00
CONTRACT AMENDMENT #3 (JAMS Field Investigation – parking lot)	\$2,930.00
CONTRACT AMENDMENT #4 (JAMS Relos - geotech observ. & testing)	\$15,540.00
CONTRACT AMENDMENT #5 (JAMS Green Fringe geotech observ testing)	\$11,040.00
CONTRACT AMENDMENT #6 (LMS Relos – geotech observ testing)	\$11,870.00
CONTRACT AMENDMENT #7 (JAMS Green Fringe geotec observ/test sewer)	\$1,329.00
CONTRACT AMENDMENT #8 (LMS Relos Fire Water Main geotech observ)	\$10,665.00
CONTRACT AMENDMENT #9 (JAMS New Const. & Mod. geotech observ)	\$17,171.00
CONTRACT AMENDMENT #10 (JAMS Additional. geotech testing)	\$57,840.00
CONTRACT AMENDMENT #11 (LMS – New Construction)	\$152,650.00
CONTRACT AMENDMENT #12 (JAMS New Const. & Mod. geotech observ)	\$61,833.00
CONTRACT AMENDMENT #13 (LMS – T&I and Geotech)	\$135,650.00
CONTRACT AMENDMENT #14 (Time Extension)	\$0.00
CONTRACT AMENDMENT #15 (DO: Data Center Project –New Const.)	\$19,905.00
CONTRACT AMENDMENT #16 (DO: Data Center Project –New Const.)	\$2,392.25
<u>TOTAL</u>	<u>\$570,242.25</u>

MEASURE ES FUNDING:

CONTRACT AMENDMENT #17 (Cabrillo ES - WFP)	\$14,560.00
CONTRACT AMENDMENT #18 (LMS – Field & Track Replacement)	\$12,050.00
CONTRACT AMENDMENT #19 (LMS – Field & Track Replacement)	\$8,995.00
<u>TOTAL:</u>	<u>\$ 35,605.00</u>

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT – COST ESTIMATING SERVICES – LINCOLN  
MIDDLE SCHOOL – ATHELETIC FIELD AND TRACK REPLACEMENT  
PROJECT – DLR GROUP – MEASURE ES

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve Contract Amendment #2 with DLR Group to provide additional cost estimating services for the Lincoln Middle School Athletic Field and Track Replacement Project in the amount of \$9,108.00 for a revised contract total of \$336,669.00.

Funding Information

Budgeted: Yes

Fund: 85

Source: Measure ES

Account Number: 85-90908-0-00000-85000-5802-012-2600

Budget Category: Architectural Services

Friday Memo: 01/27/17

COMMENTS: The District requested that DLR Group to provide additional services for cost estimating for the Lincoln Middle School Athletic Field Replacement Project. DLR has proposed utilizing Cumming Corporation as a cost estimating sub-consultant, and has provided a proposal in the amount of \$9,108.00.

ORIGINAL CONTRACT (LMS – Field & Track Project)	\$198,781.00
CONTRACT AMENDMENT #1 (LMS – Add'l Design Services)	\$128,780.00
CONTRACT AMENDMENT #2 (LMS – Cost Estimating Services)	\$ 9,108.00
TOTAL	
\$336,669.00	

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT FOR ADDITIONAL ARCHITECTURAL  
SERVICES – MALIBU MIDDLE AND HIGH SCHOOL – CAMPUS  
IMPROVEMENTS PROJECT – HMC ARCHITECTS – MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve Contract Amendment #46 with HMC Architects for the Malibu Middle & High School - Campus Improvements Project in an amount not to exceed \$183,700 for a total contract amount of \$8,603,606.

Funding Information

Budgeted: No  
Fund: 83  
Source: Measure BB  
Account Number: 83-90500-0-00000-85000-5802-010-2600  
Project: Malibu HS, Campus Improvements Project  
Budget Category: Soft Costs \ Design Services \ Architects  
Friday Memo: 01/27/17

COMMENTS: Architectural services are required to incorporate air conditioning infrastructure into the design of the new Administration Building at MMHS. This design work will not directly result in an operational air conditioning system in the new Administration Building, but it will incorporate the necessary pathways and utility connections making it easier and more cost effective to incorporate air conditioning in the future.

Architectural services are required to perform additional site investigations and prepare a detailed plan to relocate the data and other low voltage systems from the existing MDF in Building B to the new MDF that will be constructed in Building D.

ORIGINAL CONTRACT AMOUNT (MMHS, Prog./Schematic Design)	\$ 961,327
CONTRACT AMENDMENT #1 (Cabrillo, SDC-IS)	\$ 87,995
CONTRACT AMENDMENT #2 (MMHS, FF&E Standards)	\$ 92,400
CONTRACT AMENDMENT #3 (MMHS, DD/CD/CA)	\$3,562,894
CONTRACT AMENDMENT #4 (Pt. Dume/Webster Safety)	\$ 157,588
CONTRACT AMENDMENT #5 (MMHS, Public Meetings/EIR)	\$ 25,144
CONTRACT AMENDMENT #6 (Cabrillo, Safety Project)	\$ 10,304
CONTRACT AMENDMENT #7 (Webster, Parking Safety Project)	\$ 62,344
CONTRACT AMENDMENT #8 (Cabrillo, Septic Study)	\$ 21,647
CONTRACT AMENDMENT #9 (MMHS, Right turn lane study)	\$ 68,256
CONTRACT AMENDMENT #10 (MMHS, Fire protection)	\$ 25,991
CONTRACT AMENDMENT #11 (MMHS, Field renderings)	\$ 8,046
CONTRACT AMENDMENT #12 (MMHS, Wastewater study)	\$ 62,037
CONTRACT AMENDMENT #13 (MMHS, Electrical)	\$ 34,428
CONTRACT AMENDMENT #14 (MMHS, EIR, Traffic, Parking)	\$ 372,321
CONTRACT AMENDMENT #15 (Webster Fire alarm)	\$ 9,090
CONTRACT AMENDMENT #16 (MMHS, Additional Scope)	\$ 228,405
CONTRACT AMENDMENT #17 (Malibu, Parking Lot "A")	\$ 57,340
CONTRACT AMENDMENT #18 (Cabrillo, Additional scope)	\$ 9,690
CONTRACT AMENDMENT #19 (OWTS, Webster)	\$ 57,330

CONTRACT AMENDMENT #20 (OWTS, Pt. Dume)	\$ 57,330
CONTRACT AMENDMENT #21 (MMHS, OWTS Const. Doc's & CA)	\$ 245,375
CONTRACT AMENDMENT #22 (Point Dume, Struct. invest. & design)	\$ 19,840
CONTRACT AMENDMENT #23 (MMHS, CDP Exempt. and Waivers)	\$ 12,520
CONTRACT AMENDMENT #24 (Cabrillo, DSA submittal Fencing)	\$ 3,700
CONTRACT AMENDMENT #25 (MMHS, FA into sep. DSA & Bid Pkg)	\$ 69,210
CONTRACT AMENDMENT #26 (MMHS Fence/Gates, Erosion Control)	\$ 83,090
CONTRACT AMENDMENT #27 (Cabrillo, Fencing & gate revisions)	\$ 7,065
CONTRACT AMENDMENT #28 (Webster, Parking and Drop-Off)	\$ 73,280
CONTRACT AMENDMENT #29 (Malibu, Campus Improvement)	\$ 8,000
CONTRACT AMENDMENT #30 (MMHS, EIR lighting study)	\$ 4,500
CONTRACT AMENDMENT #32 (MMHS, RWQCB, WDRs)	\$ 6,200
CONTRACT AMENDMENT #33 (MMHS HS, Fire Alarm, FCD)	\$ 7,315
CONTRACT AMENDMENT #34 (MMHSHS, SWPPP)	\$ 5,800
CONTRACT AMENDMENT #36 (MMHS, CDP, Hearing, redesign)	\$ 350,000
CONTRACT AMENDMENT #37 (MMHS, Redesign, OWTS Redesign)	\$ 444,444
CONTRACT AMENDMENT #38 (MMHS, Pkg Lot Photo Renderings)	\$ 44,345
CONTRACT AMENDMENT #39 (MMHS, Wharf and Pkg Lot E Design)	\$ 496,000
CONTRACT AMENDMENT #40 (MMHS, Pkg lot/ESHA Light Meter)	\$ 14,000
CONTRACT AMENDMENT #41 (MMHS, Bldg E)	\$ 193,097
CONTRACT AMENDMENT #42 (MMHS Building E Replacement)	\$ 108,500
CONTRACT AMENDMENT #43 (MMHS Building E Exterior Upgrades)	\$ 88,454
CONTRACT AMENDMENT #44 (MMHS Native Tree Monitoring Rpt.)	\$ 4,500
CONTRACT AMENDMENT #45 (MMHS SWPPP & Waste Water)	\$ 158,764
CONTRACT AMENDMENT #46 (MMHS Air Cond. & MDF Mig. Plan)	\$ 183,700
<b>TOTAL CONTRACT AMOUNT:</b>	<b>\$8,603,606</b>

Malibu Stadium Lighting:

CONTRACT AMENDMENT #31 (MMHS, StdM Lights, Architect Svcs.)	\$ 56,260
CONTRACT AMENDMENT #35 (MMHS, StdM Lights, Architect Svcs.)	\$ 12,795
<b>TOTAL AMOUNT:</b>	<b>\$ 69,055</b>

Funding for this CA will be through Program Reserve Shortage

A Friday memo accompanies this item.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS –  
VARIOUS PROJECTS – MEASURE BB & ES

RECOMMENDATION NO. A.21

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Malibu Middle and High School Campus Improvement Project – Measure BB

<b>Vendor Name/Project</b>	<b>PO Number</b>	<b>Amount</b>	<b>Substantial Completion Date</b>
5M Contracting, Inc.	176882	\$21,300.00	10/29/16
BSN Sports/Sports Supply Group	177221	\$13,375.38	12/22/16
Southern California Sanitation	176880	\$13,141.42	12/31/16

Cabrillo, Grant and Rogers Elementary School Roller Shade Project – Measure ES

<b>Vendor Name/Project</b>	<b>PO Number</b>	<b>Amount</b>	<b>Substantial Completion Date</b>
Heritage Window Covering Inc.	177390	\$11,865.00	11/03/16

Facility Improvements Projects – Centralized Expense

<b>Vendor Name/Project</b>	<b>PO Number</b>	<b>Amount</b>	<b>Substantial Completion Date</b>
Ecobuild	177222	644.20	01/09/17

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: ACCEPT WORK AS COMPLETED – WILL ROGERS LEARNING COMMUNITY –  
FLOORING AND PAINT PROJECT – BID #16.19.ES – A. J. FISTES  
CORPORATION – MEASURE ES

RECOMMENDATION NO. A.22

It is recommended that the Board of Education accept as completed all work under the construction contract issued to A. J. Fistes Corporation for the Will Rogers Learning Community - Flooring and Paint Project with a final contract amount of \$627,607.32.

Funding Information

Budgeted: Yes  
Fund: 85  
Source: Measure ES  
Account Number: 85-90905-0-00000-85000-5640-006-2600  
Budget Category: Construction Contracts  
Friday Memo: 01/27/17

COMMENTS: On May 05, 2016, The Santa Monica Malibu Unified School District Board of Education awarded to A. J. Fistes Corporation the contract for the Will Rogers Learning Community - Flooring and Paint Project in the amount of \$566,100.00. Change Orders in the amount of \$61,507.32 were required to address unforeseen conditions.  
Will Rogers Learning Community - Flooring and Paint Project final total contract amount was \$627,607.32. The contract duration was 112 days. In order to facilitate the release of final payment, a Notice of Completion must be filed 35 days after Substantial Completion with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AWARD OF CONTRACT – CONSTRUCTION COST ESTIMATING  
CONSULTANT – SANTA MONICA HIGH SCHOOL – SEALY FIELD  
IMPROVEMENT PROJECT – MEASURE ES

RECOMMENDATION NO. A.23

It is recommended that the Board of Education award a contract for professional construction cost estimating services to Cumming Construction Management for the Santa Monica High School - Sealy Field Improvement Project in an amount not to exceed \$10,500.

Funding Information

Budgeted: Yes

Fund: 85

Source: ES

Account Number: 85-90910-0-00000-85000-5802-015-2600

Budget Category: Cost Estimating/ Professional Services

DSA #: 03-117508

Friday Memo: 01/27/17

COMMENTS: District Staff requested a construction bid from EHCC to construct the Sealy Field Improvements as an amendment to their existing construction contract as Samohi. Staff has engaged Cumming as an independent cost estimator to verify the construction bid from EHCC.

A Friday memo will accompany this Board Item.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AWARD OF CONTRACT – PHASE II ENVIRONMENTAL CONSULTANT –  
SANTA MONICA HIGH SCHOOL – CAMPUS PLAN PROJECT – MEASURE ES

RECOMMENDATION NO. A.24

It is recommended that the Board of Education award a contract for Phase II Environmental Consulting services to Kroner Environmental Services, Inc., at Santa Monica High School - Campus Plan Project in an amount not to exceed \$56,989.00.

Funding Information

Budgeted: Yes

Fund: 85

Source: ES

Account Number: 85-90904-0-00000-85000-5802-015-2600

Description: Phase II Environmental Consultant/Professional Services

COMMENTS: District issued the RFQ/RFP to 13 firms on December 1, 2016 for a Phase II Environmental consultant for environmental site assessment services for the Santa Monica High School Campus Plan Project. Responses were due December 23, 2016. District received 6 responses, which are listed below.

**1. Kroner Environmental Services, Inc. \$56,989.00**

2. Alta Environmental \$60,462.20

3. Terraphase Engineering \$83,032.00

4. Leighton \$87,116.50

5. AECOM \$89,229.00

6. Group Delta \$128,912.00

Staff reviewed and evaluated the proposals received and found Kroner Environmental Services, Inc., meets the requirements of the scope of work issued.

It is recommended that the Board of Education award the contract to Kroner Environmental Services, Inc., in an amount not to exceed \$56,989.00.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)



TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AWARD OF AGREEMENT – HISTORICAL RESOURCES CONSULTANT –  
JOHN ADAMS MIDDLE SCHOOL – PERFORMING ARTS COMPLEX PROJECT  
– MEASURE ES

RECOMMENDATION NO. A.25

It is recommended that the Board of Education award a contract for Historical Resources Consulting services to Summit Consultants, Inc., at John Adams Middle School – Performing Arts Complex Project in an amount not to exceed \$55,000.00.

Funding Information

Budgeted: Yes

Fund: 85

Source: ES

Account Number: 85-90904-0-00000-85000-5802-011-2600

Description: Historical Resources Consultant/Professional Services

COMMENTS: District issued a RFQ/RFP to 13 firms for Historical Resources consultant services for the John Adams Middle School Performing Arts Complex Project. Responses were due December 28, 2016. District received 3 responses, which are listed below.

1. **Summit Consultants, Inc.**
2. ESA PCR
3. John Sergio Fisher & Associates, Inc.

Staff reviewed and evaluated the proposals received and found Summit Consultants, Inc., meets the requirements of the scope of work issued.

It is recommended that the Board of Education award the contract to Summit Consultants, Inc., in an amount not to exceed \$55,000.00.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AWARD OF AGREEMENTS – ARCHITECTURAL DESIGN SERVICES –  
FRANKLIN, MCKINLEY AND PT. DUME ELEMENTARY SCHOOLS –  
WINDOWS, PAINT, FLOORS AND DOORS PROJECTS – MEASURE ES

RECOMMENDATION NO. A.26

It is recommended that the Board of Education award agreements for Architectural Design Services for Windows, Paint, Floors and Doors Projects to dsk Architects for Franklin Elementary School and Pt. Dume Elementary School, in an amount not to exceed \$424,555.00, and to Rachlin Partners for McKinley Elementary School in an amount not to exceed \$347,500.00.

Funding Information

Budgeted: Yes

Fund: 85

Source: ES

Account Number: 85-90904-0-00000-85000-5802-002-2600 – Franklin ES (\$275,245.00)  
85-90908-0-00000-85000-5802-004-2600 – McKinley ES (\$347,500.00)  
85-90908-0-00000-85000-5802-019-2600 – Pt. Dume ES (\$149,310.00)

Description: A/E Design Services

COMMENTS: The A/E RFP for Franklin, McKinley & Pt. Dume Elementary Schools – Windows, Paint, Floors and Doors Projects was issued on December 7, 2016, to sixteen firms. A mandatory job walk was held December 15, 2016, which seven firms attended. Proposals were due January 11, 2017. Six proposals were received from the firms noted below.

1. Chan Young Architects
2. dsk Architects
3. HMC Architects
4. Little
5. Rachlin Partners
6. Struere

Staff reviewed the proposals received and shortlisted three firms for interviews. Interviews were conducted Wednesday, January 18, 2017, with dsk Architects, Little & Rachlin Partners.

It is recommended that the Board of Education award an agreement to dsk Architects for Franklin ES & Pt. Dume in an amount not to exceed \$424,555.00 and an agreement to Rachlin Partners for McKinley ES in an amount not to exceed \$347,500.00.

A Friday memo will accompany this Board Item.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / MARK O. KELLY

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.27

Unless otherwise noted, all items are included in the 2016/2017 approved budget.

**ADDITIONAL ASSIGNMENTS**  
**CABRILLO ELEMENTARY SCHOOL**

Wax Gellis, Wendy	23 days @\$ 676.57	12/20/16-1/27/17	<u>Own Daily/\$15, 561</u>
		TOTAL OWN DAILY	\$15,561

Comment: Substitute Principal  
01- Unrestricted Resource

**CHILD DEVELOPMENT SERVICES**

Alidina, Jamila	64 hrs @\$34.86	12/27/16-1/6/17	Own Hrly/\$2,231
Martinez, Emelita	64 hrs @\$39.41	12/27/16-1/6/17	Own Hrly/\$2,522
Otero-Rivera, Tasha	64 hrs @\$30.57	12/27/16-1/6/17	Own Hrly/\$1,956
Rodriguez, Melinda	64 hrs @\$34.86	12/27/16-1/6/17	Own Hrly/\$2,231
Smith, LaTonya	64 hrs @\$33.38	12/27/16-1/6/17	Own Hrly/\$2,136
Williams, Valerii	64 hrs @\$34.86	12/27/16-1/6/17	<u>Own Hrly/\$2,231</u>
		TOTAL OWN HOURLY	\$13,307

Comment: Winter Break Assignment  
12-CA State Preschool Progr.

Aldana, Monica	64 hrs @\$20.52	12/27/16-1/6/17	Own Hrly/\$1,313
Baez, Norma	64 hrs @\$29.76	12/27/16-1/6/17	Own Hrly/\$1,905
Bursey, Doris	64 hrs @\$25.75	12/27/16-1/6/17	Own Hrly/\$1,648
Castellon, Emma	64 hrs @\$28.83	12/27/16-1/6/17	Own Hrly/\$1,845
Cerrato, Wendy	64 hrs @\$37.53	12/27/16-1/6/17	Own Hrly/\$2,402
Conway, Kenyatta	64 hrs @\$27.63	12/27/16-1/6/17	Own Hrly/\$1,768
Cueva, Leonardo	64 hrs @\$27.89	12/27/16-1/6/17	Own Hrly/\$1,785
Garrett, Chekesha	64 hrs @\$26.54	12/27/16-1/6/17	Own Hrly/\$1,699
Gonzalez, Yolanda	64 hrs @\$37.27	12/27/16-1/6/17	Own Hrly/\$2,385
Islas, Haydee	64 hrs @\$28.96	12/27/16-1/6/17	Own Hrly/\$1,853
Luis, Noemi	64 hrs @\$24.94	12/27/16-1/6/17	Own Hrly/\$1,596
Mercier, Alisha	64 hrs @\$38.47	12/27/16-1/6/17	Own Hrly/\$2,462
Morales, Ismael	64 hrs @\$22.92	12/27/16-1/6/17	Own Hrly/\$1,467
Patton, Roxanna	64 hrs @\$34.86	12/27/16-1/6/17	Own Hrly/\$2,231
Singleton, Monique	64 hrs @\$24.53	12/27/16-1/6/17	Own Hrly/\$1,570
Yadegari, Sholeh	64 hrs @\$28.83	12/27/16-1/6/17	<u>Own Hrly/\$1,845</u>
		TOTAL OWN HOURLY	\$29,774

Comment: Winter Break Assignment  
12-CA State Preschool Progr. -50%  
12-Unrestricted Resource -50%

Aldana, Monica	6 hrs @\$20.52	12/3/16	Own Hrly/\$123
Alidina, Jamila	6 hrs @\$34.86	12/3/16	Own Hrly/\$209
Baez, Norma	6 hrs @\$29.76	12/3/16	Own Hrly/\$179
Bursey, Doris	6 hrs @\$25.75	12/3/16	Own Hrly/\$155
Cade, La Tranee	6 hrs @\$26.95	12/3/16	Own Hrly/\$162
Castellon, Emma	6 hrs @\$28.83	12/3/16	Own Hrly/\$173
Conway, Kenyatta	6 hrs @\$27.63	12/3/16	Own Hrly/\$166
Douglas, Jennifer	6 hrs @\$37.27	12/3/16	Own Hrly/\$224
Garcia, Sara	6 hrs @\$26.27	12/3/16	Own Hrly/\$158
Garrett, Chekesha	6 hrs @\$26.54	12/3/16	Own Hrly/\$159
Graves, Gizelle	6 hrs @\$34.32	12/3/16	Own Hrly/\$206

Henry, Cassy	6 hrs @\$37.53	12/3/16	Own Hrly/\$225
Islas, Haydee	6 hrs @\$28.96	12/3/16	Own Hrly/\$174
Jaye, Susan	6 hrs @\$34.86	12/3/16	Own Hrly/\$209
Justis, Vicki	6 hrs @\$38.47	12/3/16	Own Hrly/\$231
Langley, Zoe	6 hrs @\$26.43	12/3/16	Own Hrly/\$159
Lockwood, Silvia	6 hrs @\$34.18	12/3/16	Own Hrly/\$205
Luis, Noemi	6 hrs @\$24.94	12/3/16	Own Hrly/\$150
Marinez, Emelita	6 hrs @\$39.41	12/3/16	Own Hrly/\$236
McGowan, Joanne	6 hrs @\$28.83	12/3/16	Own Hrly/\$173
Mercier, Alisha	6 hrs @\$38.47	12/3/16	Own Hrly/\$231
Norodom, Pachapor	6 hrs @\$36.33	12/3/16	Own Hrly/\$218
Patton, Roxanna	6 hrs @\$34.86	12/3/16	Own Hrly/\$209
Otero-Rivera, Tasha	6 hrs @\$30.57	12/3/16	Own Hrly/\$183
Rodriguez, Melinda	6 hrs @\$34.86	12/3/16	Own Hrly/\$209
Singleton, Monique	6 hrs @\$24.53	12/3/16	Own Hrly/\$147
Smith, LaTonya	6 hrs @\$33.38	12/3/16	Own Hrly/\$200
Theorkary, Andonetta	6 hrs @\$27.88	12/3/16	Own Hrly/\$167
Vega, Dolores	4 hrs @\$27.63	12/3/16	Own Hrly/\$111
Watts, Lada	6 hrs @\$34.86	12/3/16	Own Hrly/\$209
Williams, Valerii	6 hrs @\$34.86	12/3/16	Own Hrly/\$209
Yadegari, Sholeh	6 hrs @\$28.83	12/3/16	Own Hrly/\$173
TOTAL OWN HOURLY			\$5,942

Comment: Professional Development Workshop  
12-QRIS Block Grant

#### EDUCATIONAL SERVICES

DeMello, Flavia	35.0 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$1,784
Dumey, Glenna	3.0 hrs @\$50.98	11/1/16-6/30/17	Est Hrly/\$ 153
Hammond, Paul	20.0 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$1,020
Hernandez, Patricia	35.0 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$1,784
Mejia, Roshni	59.5 hrs @\$50.98	11/1/16-6/30/17	Est Hrly/\$3,033
Morgan, Alexandra	35.0 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$1,784
Murphy, Leticia	40.0 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$2,039
Parra, Edith	117.5 hrs @\$50.98	11/15/16-6/30/17	Est Hrly/\$5,990
Rousseau, Harmony	50.0 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$2,549
Siemer, Deborah	60.0 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$3,059
Song, Su Yong "Judy"	59.5 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$3,033
Tangum, Cathy	29.5 hrs @\$50.98	1/9/17-6/30/17	Est Hrly/\$1,504
TOTAL ESTABLISHED HOURLY			\$27,732

Comment: AB 104, Adult Education Activities  
11-Adult Ed Block Grant Program

#### SANTA MONICA HIGH SCHOOL

Chacon, Martha	96 hrs @\$92.55	1/10/17-6/9/17	Own Hrly/\$8,885
Cox, Shannon	96 hrs @\$69.29	1/10/17-6/9/17	Own Hrly/\$6,652
Hafft, Ianna	96 hrs @\$74.09	1/10/17-6/9/17	Own Hrly/\$7,113
Hobkirk, Carl	96 hrs @\$92.55	1/10/17-6/9/17	Own Hrly/\$8,885
Lambert, Ramsey	96 hrs @\$61.02	1/10/17-6/9/17	Own Hrly/\$5,858
Macwan, Vijaya	96 hrs @\$78.64	1/10/17-6/9/17	Own Hrly/\$7,549
TOTAL OWN HOURLY			\$44,942

Comment: 6<sup>th</sup> Period Assignment  
01-Unrestricted Resource

#### SPECIAL EDUCATION

Dewar, Ruth	30 hrs @\$45.49	9/27/16-6/20/17	Est Hrly/\$1,365
TOTAL ESTABLISHED HOURLY			\$1,365

Comment: Extra hours for SAI and Dual Language Assessments  
01-Special Education

Bolden, Devyn	15 hrs @\$45.49	10/27/16-12/1/16	<u>Est Hrly/\$682</u>
		TOTAL ESTABLISHED HOURLY	\$682
Comment:	Extra hours for assessments, IEP attendance and lesson plan design 01-Special Education		

**ADDITIONAL ASSIGNMENT – EXTENDED DUTY UNITS**  
**SANTA MONICA HIGH SCHOOL**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Flanders, Matthew	13 EDU	Var. Swimming	2/17-5/17	\$3,757
Fischer, Tania	13 EDU	Var. Track	2/17-5/17	\$3,757
Henderson, Luke	12 EDU	Asst. Baseball	2/17-5/17	\$3,468
Phelan, James	12 EDU	Asst. Boys Lacrosse	2/17-5/17	\$3,468
Sato, Liane	13 EDU	Var. Boys Volleyball	2/17-5/17	\$3,757
Sato, Glen	12 EDU	Asst. Boys Volleyball	2/17-5/17	<u>\$3,468</u>
		TOTAL EDUS		\$21,675
Corrigan, Charles	8 EDU	Asst. Wrestling	11/16-2/17	<u>\$2,312</u>
		TOTAL EDUS		\$2,312

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY  
AND EXTRA DUTY UNITS = \$ 163,292**

**NEW HIRES**  
**PROBATIONARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Royer, Danielle/SAI McKinley Elementary	50%	1/17/17

**SUBSTITUTE TEACHERS**  
**LONG-TERM ASSIGNMENT**

(@\$237.00 Daily Rate)

	<u>Effective</u>
Blevins, Ann	1/17/17
Buccioni, Tashia	12/19/16

**CHANGE IN ASSIGNMENT**

	<u>Effective</u>
Gidanian, Orah SMASH/SAI	12/1/16-6/9/17
From: 50%	
To: 60%	

**LEAVE OF ABSENCE (with pay)**

<u>Name/Location</u>	<u>Effective</u>
Aldana, Monica Grant/McKinley Elementary	1/9/17-2/2/17 [Medical/FMLA/CFRA]
Allahjah, Yusuf John Adams MS	1/9/17-1/30/17 [CFRA]
Barreras-Graciano, Laura Child Develop Svcs	12/21/16-1/6/17 [Medical/FMLA/CFRA]

Florian, Jayme SMASH	3/31/17-5/26/17 [Medical Maternity/FMLA]
Florian, Jayme SMASH	5/29/17-6/9/17 [CFRA]
Herkner, Pamela Cabrillo Elementary	12/20/16-1/23/17 [Medical/FMLA/CFRA]
Hoffman, Ryan Santa Monica HS	1/9/17-2/13/17 [Medical/FMLA/CFRA]
Luong, Theresa Santa Monica HS	1/9/17-2/17/17 [Medical Maternity/FMLA]
Luong, Theresa Santa Monica HS	2/20/17-5/26/17 [CFRA]
McNamara, Jeanie John Adams MS	12/19/16-6/9/17 [Medical]

#### **LEAVE OF ABSENCE (without pay)**

<u>Name/Location</u>	<u>Effective</u>
Luong, Theresa Santa Monica HS	5/29/17-6/9/17 [Child Care]
Merino, Rena Santa Monica HS	1/6/17-6/30/17 [child care]

#### **RESIGNATION**

<u>Name/Location</u>	<u>Effective</u>
Montgomery, Ashley Substitute Teacher/Human Resources	12/22/16

#### **RETIREMENT**

<u>Name/Location</u>	<u>Effective</u>
McElvain, Nora Student Services/Santa Monica HS	6/9/17

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Dr. Tahvildaran-Jesswein  
 STUDENT ADVISORY VOTE: N/A  
 AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)  
 NOES: 0  
 ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

FROM: BEN DRATI / MARK O. KELLY / MICHAEL COOL

RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT  
02/02/17

RECOMMENDATION NO. A.28

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b>NEW HIRES</b>		<b><u>EFFECTIVE DATE</u></b>
Basha, Arsanios Special Education	Paraeducator-3 6 Hrs/SY/Range: 26 Step: A	12/20/16
Burrus, Elizabeth Special Ed- Adams Preschool	Paraeducator-3 6 Hrs/SY/Range: 26 Step: B	12/1/16
Chan, Robin Special Ed-Rogers ES	Paraeducator-3 6 Hrs/SY/Range: 26 Step: C	12/1/16
Cline, Wendy FNS-Point Dume ES	Cafeteria Worker I 3 Hrs/SY/Range: 13 Step: D	1/9/17
DeLeon, Adrian Special Ed-Rogers ES	Paraeducator-3 6 Hrs/SY/Range: 26 Step: A	12/1/16
Evans, Michael Special Ed-McKinley ES	Paraeducator-3 6 Hrs/SY/Range: 26 Step: B	12/1/16
Israel, Jacob Facility Use	Technical Theater Technician 4 Hrs/12 Mo/Range: 35 Step: A	1/12/17
Kaddoura, Mariam Santa Monica HS	Instructional Assistant – Music 3 Hrs/SY/Range: 20 Step: A	1/10/17
Lopez, Ivonne Rogers ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/5/16
Macon, Phillip Operations	Custodian 5 Hrs/12 Mo/Range: 24 Step: A	12/5/16
Meraz, Violeta Santa Monica HS	Instructional Assistant – Bilingual 3.5 Hrs/SY/Range: 20 Step: A	1/17/17
Padilla Lopez, Carolina Muir ES	Instructional Assistant – Classroom 3.5 Hrs/SY/Range: 18 Step: B	1/17/17
Pashazadeh Monajemi, Svetlana Grant ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	1/9/17
Reynoso, Ivan Operations-Adams MS	Custodian 5 Hrs/12 Mo/Range: 24 Step: A	12/5/16
Soil, Sophia Special Ed-Grant ES	Paraeducator-3 6 Hrs/SY/Range: 26 Step: A	12/1/16

**RE-EMPLOYMENT**

Brewer, Ariana  
Special Ed-Cabrillo ES

Paraeducator-3  
6 Hrs/SY/Range: 26 Step: D

**EFFECTIVE DATE**

1/10/17

**PROMOTION**

Rodriguez, Frances  
CDS-Washington West

Children's Center Assistant-3  
7 Hrs/SY/Range: 19 Step: F  
From: Children's Center Assistant-2: 3.5 Hrs/SY

**EFFECTIVE DATE**

1/9/17

Welch, Samantha  
Special Ed-Grant ES

Paraeducator-3  
6 Hrs/SY/Range: 26 Step: A  
From: Instructional Assistant – Classroom: 3 Hrs/SY

1/23/17

**TEMP/ADDITIONAL ASSIGNMENTS**

Abdulkareem, Nehal  
CDS-Muir ES

Children's Center Assistant-3  
[additional hours; professional development]

**EFFECTIVE DATE**

10/15/16

Baxter, Issac  
Facility Use

Swimming Instructor/Lifeguard  
[additional hours; Facility Use events]

11/14/16-6/30/17

Baxter, Issac  
Facility Use

Swimming Instructor/Lifeguard  
[overtime; Facility Use events]

11/1/16-6/30/17

Gonzalez, Andrea  
Educational Services-Franklin ES

Children's Center Assistant-1  
[additional hours; after hours child care]

12/14/16-5/23/17

Jimenez, Maria  
CDS-Edison ES

Children's Center Assistant-2  
[additional hours; professional development]

12/3/16

Madry, Tyrone  
Special Ed-Lincoln MS

Paraeducator-3  
[additional hours; after school club student support]

10/27/16-6/9/17

Martinez, Maisha  
Special Ed-Adams MS

Paraeducator-1  
[additional hours; after school seminar student support]

10/26/16-5/31/17

Reyes, Pedro  
Facility Use

Electrician  
[overtime; Facility Use projects]

12/1/16-6/30/17

Rodriguez, Sara  
Special Ed-Rogers ES

Paraeducator-1  
[additional hours; after school math intervention support]

11/1/16-12/23/16

Rosa, Lucy  
Special Ed-Santa Monica HS

Paraeducator-2  
[overtime; bus supervision]

8/22/16-6/9/17

Wingfield, Janet  
Special Ed-Santa Monica HS

Paraeducator-2  
[overtime; bus supervision]

8/22/16-6/9/17

**SUBSTITUTES**

Reyes, Marybel  
District

Campus Security Officer

**EFFECTIVE DATE**

12/22/16-6/30/17

Sanchez, Lucas  
Food and Nutrition Services

Cafeteria Worker I

1/6/17-6/9/17

Skowlund, Carol  
Muir ES

Administrative Assistant

12/19/16-12/23/16

Smith, Sabrina  
Special Education

Paraeducator-1

10/1/16-6/9/17



**CHANGE IN ASSIGNMENT****EFFECTIVE DATE**

Arangoa, Isabel Operations-Santa Monica HS	Custodian 8 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-Santa Monica HS	1/9/17
Llosa, Sylvia Special Ed-Edison ES	Paraeducator-1 6 Hrs/SY From: 5 Hrs/SY/Special Ed-Edison ES	1/9/17
Lopez, Luis Special Ed-Lincoln MS	Paraeducator-1 8 Hrs/SY From: 6 Hrs/SY/Special Ed-Lincoln MS	8/22/16

**INVOLUNTARY TRANSFER****EFFECTIVE DATE**

Butler, Tamara Special Ed-SMASH	Paraeducator-3 6 Hrs/SY From: 6 Hrs/SY/Special Ed-Muir ES	1/12/17
Flores, Ana Special Ed- Muir ES	Paraeducator-1 6 Hrs/SY From: 6 Hrs/SY/Special Ed-Olympic HS	1/9/17
Velasquez, Jose Operations-Point Dume ES (Night)	Custodian 8 Hrs/12 Mo From: 8 Hrs/12 Mo/Operations-Pt. Dume ES (Day)	1/3/17
West, Malcom Operations-Grant ES	Custodian 8 Hrs/12 Mo From: 8 Hrs/12 Mo/Operations-Santa Monica HS	12/19/16
Widner, Kim Operations-Point Dume ES	Custodian 8 Hrs/12 Mo From: 8 Hrs/12 Mo/Operations-Malibu HS	1/9/17

**VOLUNTARY TRANSFER****EFFECTIVE DATE**

Flores, Francisco Operations	Custodian 2.4 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations	11/1/16
Ong, Mary Special Ed-Rogers ES	Paraeducator-3 4.5 Hrs/SY From: 6 Hrs/SY/Special Ed-Grant ES	1/9/17

**PROFESSIONAL GROWTH****EFFECTIVE DATE**

Ayala, Magdalena Health Services-Roosevelt ES	Health Office Specialist	2/1/17
De Los Santos, Gabriela Muir ES	Instructional Assistant - Classroom	2/1/17
Harris, Kenneth Operations-Roosevelt ES	Custodian	2/1/17
Kramer, Quinton Special Ed-Malibu HS	Paraeducator-1	1/1/17
McNaughton, Joellen Malibu HS	Accompanist	1/1/17

Padilla Barrera, Elva CDS-ITC-Santa Monica HS	Children's Center Assistant-2	2/1/17
Perez, Grace CDS-Rogers ES	Children's Center Assistant-2	1/1/17

**LEAVE OF ABSENCE (PAID)**

Aldana, Monica Health Services-Grant ES	Health Office Specialist CFRA/FMLA/Medical	<b><u>EFFECTIVE DATE</u></b> 1/9/17-2/2/17
Bryan, Annette Special Ed-Santa Monica HS	Paraeducator-3 Maternity	1/9/17-2/23/17
Calvert, Cheryl Point Dume ES	Instructional Assistant - Classroom Medical	11/20/16-12/11/16
Jorgenson, Stephanie Special Ed-Roosevelt ES	Paraeducator-3 Maternity	1/11/17-2/22/17
McGowan, Zakesha Transportation	Bus Driver Medical	12/28/16-1/25/17
Rose, Pam Cabrillo ES	Senior Office Specialist Medical	8/15/16-1/27/17
Serna, Maria Fiscal Services	Senior Administrative Assistant Medical	1/9/17-1/18/17
Simmons, Michael Transportation	Bus Driver Medical	9/22/16-2/3/17
Williams, Steven Food and Nutrition Services	Stock and Delivery Clerk Medical	11/7/16-1/8/17
Zaldivar, Guadalupe FNS-Edison ES	Cafeteria Worker I Medical	11/18/16-12/31/16

**LEAVE OF ABSENCE (UNPAID)**

Cooper, Dionne Point Dume ES	Elementary Library Coordinator Personal	<b><u>EFFECTIVE DATE</u></b> 1/9/17-5/8/17
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**TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES**  
(39-MONTH MEDICAL REEMPLOYMENT LIST)

DD0878328 Food and Nutrition Services	Cafeteria Worker I	<b><u>EFFECTIVE DATE</u></b> 2/2/17
NT5209136 Transportation	Bus Driver	2/10/17

**WORKING OUT OF CLASS**

Avitia, Hector Operations	Lead Custodian From: Custodian	<b><u>EFFECTIVE DATE</u></b> 8/29/16-11/29/16
Herschberger, Patsy Food and Nutrition Services	Operations Supervisor From: Administrative Assistant	12/1/16-12/28/16

Padilla, Ramiro Maintenance	Skilled Maintenance Worker From: Equipment Operator	10/21/16-2/24/17
Zurich-Lunsford, Kathleen Rogers ES	Administrative Assistant From: Senior Office Specialist	12/1/16-4/1/17
<b><u>RESIGNATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Long, Lakesha McKinley ES	Instructional Assistant - Classroom	1/8/17
Simpson, Endeya Special Ed-SMASH	Paraeducator-3	12/23/16

MOTION MADE BY: Mr. Mechur  
 SECONDED BY: Dr. Tahvildaran-Jesswein  
 STUDENT ADVISORY VOTE: N/A  
 AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)  
 NOES: 0  
 ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / MARK O. KELLY / MICHAEL COOL

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.29

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**COACHING ASSISTANT**

Contreras, Alie	Malibu HS	7/1/16-6/30/17
Diaz, Ignacio	Malibu HS	7/1/16-6/30/17
Miller, Richard	Malibu HS	7/1/16-6/30/17

**STUDENT WORKER - WORKABILITY**

Duran, Arien	Santa Monica HS	11/30/16-6/30/17
Gomez, Krystal	Santa Monica HS	12/1/16-6/30/18

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / TERRY DELORIA / PAMELA KAZEE

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve the addition of the following positions in Special Education in order to meet IEP requirements and student needs for the 2016-2017 school year.

Paraeducator 3      5.0-hour (0.625 FTE)      Muir Elementary

FUNDING NOTE: The 2016-2017 budget will be adjusted \$16,678 for salary and benefits.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / MARK O. KELLY

RE: SCHOOL COUNSELING PRACTICUM AGREEMENT – NEW YORK  
UNIVERSITY

RECOMMENDATION NO. A.31

It is recommended that the Board of Education enter into a School Counseling Practicum Agreement between New York University and the Santa Monica-Malibu Unified School District.

INSTITUTION: New York University  
EFFECTIVE: Continuous, beginning January 9, 2017  
PAYMENT: no financial component

COMMENT: The District participates with university teacher/counselor training institutions in providing teaching/counseling site experience under the supervision of a master teacher.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: BEN DRATI / GAIL PINSKER

RE: CITY OF SANTA MONICA CITY-TV MEMO OF UNDERSTANDING

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve a Memorandum of Understanding with the City of Santa Monica for the production, airing, and archiving of Board of Education meetings held in Santa Monica.

COMMENTS: The City of Santa Monica Council authorized the City Manager to enter into Memoranda of Understanding with all organizations that CityTV produces shows and videos for, including the Santa Monica-Malibu Unified School District, for the production, airing and archiving of Board of Education meetings held in Santa Monica. The City Council approved this action on July 26, 2016.

In past years, the City of Santa Monica has waived all fees for SMMUSD filming at a cost to the City of more than \$33,000 per year. Starting in the 2017-18 school year, the City will begin to charge SMMUSD for staff costs, but will continue to waive equipment fees and the administrative fee. District and City staff were unable to locate any previous written agreement for these services that are believed to have been at no charge since first filming on site.

The district does currently pay the City of Santa Monica a webhosting fee for board meeting videos to be available on the SMMUSD website at the cost of \$7,000 annually, and that will continue.

The MOU also includes a provision for meetings filmed in Malibu City Hall by Malibu City staff to be uploaded to CityTV for airing and archiving. SMMUSD pays for board meeting filming in Malibu at a rate of \$40 per hour. The annual total varies depending on number of meetings and hours.

The MOU sets forth each respective party's responsibility in CityTV's filming of SMMUSD Board of Education meetings, held in Santa Monica.

Meeting Services	Cost	Breakdown (FY 2016-17 Rate Schedule)
Director	\$ 598.90	1 @ \$59.89/hour, 10 hours
Production Engineers	\$ 534.60	2 @ \$26.73/hour, 10 hours
Camera Operators	\$ 357.40	2 @ \$17.87/hour, 10 hours
Production Assistants	\$ 357.40	2 @ \$17.87/hour, 10 hours
<b>TOTAL</b>	<b>\$ 1,848.30</b>	<b>Per Meeting</b>
	<b>\$22,179.60</b>	<b>12 Meetings</b>
<i>Includes a waiver of the administrative fee and equipment rental fee. Costs vary depending upon the length of the meetings.</i>		

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/02/17

FROM: LAURIE LIEBERMAN / BEN DRATI

RE: ASSIGNMENT OF BOARD OF EDUCATION LIAISONS TO DISTRICT  
ADVISORY COMMITTEES, FINANCIAL OVERSIGHT COMMITTEE,  
FACILITIES ADVISORY AND CITIZENS' OVERSIGHT COMMITTEES, PTA  
COUNCIL, AND EDUCATION FOUNDATION

RECOMMENDATION NO. A.33

It is recommended that the Board of Education approve the following assignments as board liaisons to the District Advisory Committees (DACs).

<b>DACs</b>	<b>Board Liaison</b>	<b>Administrator Co-chairperson</b>
Early Childcare and Development	Jon Kean	Alice Chung
Health and Safety	Ralph Mechur Richard Tahvildaran- Jesswein	Tara Brown
English Learners (DELAC)	Maria Leon-Vazquez	Irene Gonzalez-Castillo
Intercultural Equity & Excellence (IEE) DAC	Richard Tahvildaran- Jesswein Ralph Mechur Oscar de la Torre	Mark Kelly
Special Education (SEDAC)	Jon Kean Oscar de la Torre	Pam Kazee
Visual and Performing Arts (VAPA)	Maria Leon-Vazquez	Ellen Edeburn

<b>Other Committees / Organizations</b>	<b>Board Liaison</b>	<b>Associated Staff Member</b>
Education Foundation	Maria Leon-Vazquez Richard Tahvildaran- Jesswein	Ben Drati Terry Deloria
Financial Oversight (FOC)	Craig Foster Jon Kean Laurie Lieberman	Jan Maez
Facilities District Advisory Committee (FDAC-SM & FDAC-M)	Ralph Mechur Craig Foster Laurie Lieberman	Carey Upton
Citizens' Bond Oversight Committee	Craig Foster Maria Leon-Vazquez	Jan Maez
PTA Council	Laurie Lieberman Richard Tahvildaran- Jesswein	Ben Drati Gail Pinsker

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES:6 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)



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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

02/02/17

FROM: BEN DRATI / TERRY DELORIA

RE: LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) EVALUATION RUBRICS:  
AN INTRODUCTION

#### DISCUSSION ITEM NO. D.01

Since 2012-13, California has made considerable changes in its public schools:

1. Transitioning from the “old” California standards to the “new” California standards (known previously as the Common Core State Standards)
2. Aligning state assessments to the new standards through the California Assessment of Student Performance and Progress (CAASPP)
3. Transforming the way districts are funded using the Local Control Funding Formula (LCFF)

Accordingly, California is changing its accountability system. Rather than computing a school's or district's academic performance index (API) based on California Standards Tests (CSTs), a system that includes multiple state and local indicators, called the LCAP Evaluation Rubrics, will go online sometime this spring.

#### **What are the Evaluation Rubrics?**

The evaluation rubrics assist local educational agencies (LEA – districts, county offices of education, and charter schools), and those providing technical assistance to LEAs, to consider state and locally identified priorities based on evidenced outcomes for students, including all significant subgroups of students. They provide a structure and process to guide reflection, planning, and actions to making improvements for LEAs and their schools that leads to equitable and improved outcomes for their students. Specifically, pursuant to Education Code Section 52064.5 the evaluation rubrics:

- Allow LEAs to evaluate their strengths, weaknesses, and areas that require improvement;
- Assist county superintendents of schools to identify needs and focus technical assistance; and
- Assist the Superintendent of Public Instruction to direct interventions when warranted.

The evaluation rubrics also provide standards for school district and individual school site performance and expectations for improvement in regard to each of the identified Local Control Funding Formula (LCFF) priorities.

#### **How will LEAs use the Evaluation Rubrics?**

An LEA will be able to use the data analysis section of the evaluation rubrics to assess performance in each priority area at the LEA, student subgroup, and school level. Growth and improved outcomes, as gauged by the applicable metrics, will be clearly identified, along with areas in need of attention due to a lack of growth or performance below reference points tied to state and local metrics. LEAs may then utilize the outcome analysis section of the rubrics, possibly in combination with their LCAP Annual Update development process, to determine if particular actions, services, or instructional practices have contributed toward progress, been ineffectual, or have hindered progress. The final section of the rubrics builds on the outcomes analysis to provide priority-specific resources that may be helpful in implementing changes in practices to improve student-level outcomes. The evaluation rubrics are an integral part of the LCFF performance and accountability system. The rubrics serve as tools to ensure LEAs are

able to align resources to implement strategies that result in meaningful improvement in student-level outcomes.

### **What is the Relationship between the Evaluation Rubrics, LCAP, and Annual Update?**

The evaluation rubrics support any LEA-level strategic planning process, including the development, implementation, and ongoing progress monitoring related to Local Control and Accountability Plans (LCAPs) and Annual Updates. The evaluation rubrics, like the LCAP and Annual Update, explicitly support consideration and attention to needs, goals, actions, and outcomes related to state and locally identified priorities. The evaluation rubrics and related tools are used as part of the analysis process, but LEAs may also use them as part of formative review and planning.

Tonight staff will give a brief introduction to the LCAP Evaluation Rubrics and will provide additional training once they are available online.



# LCAP Evaluation Rubric: An Introduction

January, 2017



## Presentation Purpose

- The purpose of this presentation is to inform the BOE on California's new accountability system and how it relates to our district's LCAP.
- Ask clarifying questions at any time.
- Why? If used strategically, the Evaluation Rubrics can help our district ensure that all students are learning AND that persistent gaps are closing.



## Warm-Up: Think, Ink and Share

1. What was California's previous accountability measure for schools and districts?
2. What was the previous federal measure of accountability for schools and districts?
3. How was the district's progress of ELs evaluated?

3



## Introduction to Evaluation Rubrics (ERs)

### BEFORE

- Revenue limits and categorical programs
- California Standards Tests (CST)
- State Performance Index (SPI)
- Federal: Adequate Yearly Progress (AYP) under NCLB

### NOW

- LCFF
- New California Standards (CCSS)
- California Assessment of Pupil Progress (CAASPP)
- State: LCAP Evaluation Rubrics

# LCAP

4



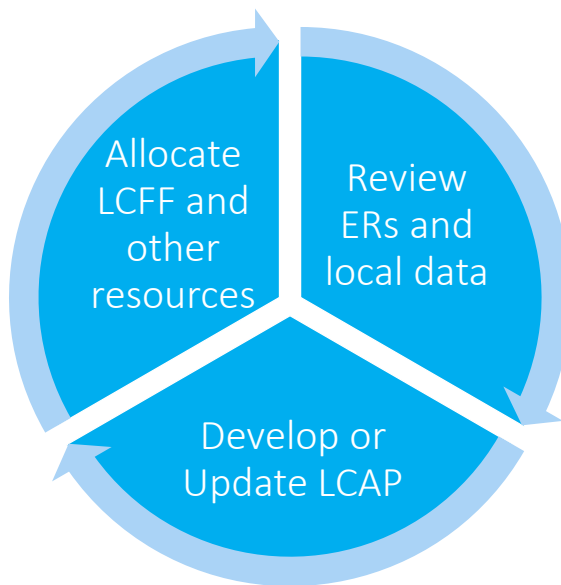
## LCAP Evaluation Rubrics: Purposes

- Allow districts to evaluate their strengths, weaknesses and areas that require improvement;
- Assist counties in differentiating support and technical assistance; and
- Assist the CDE in directing interventions when warranted.

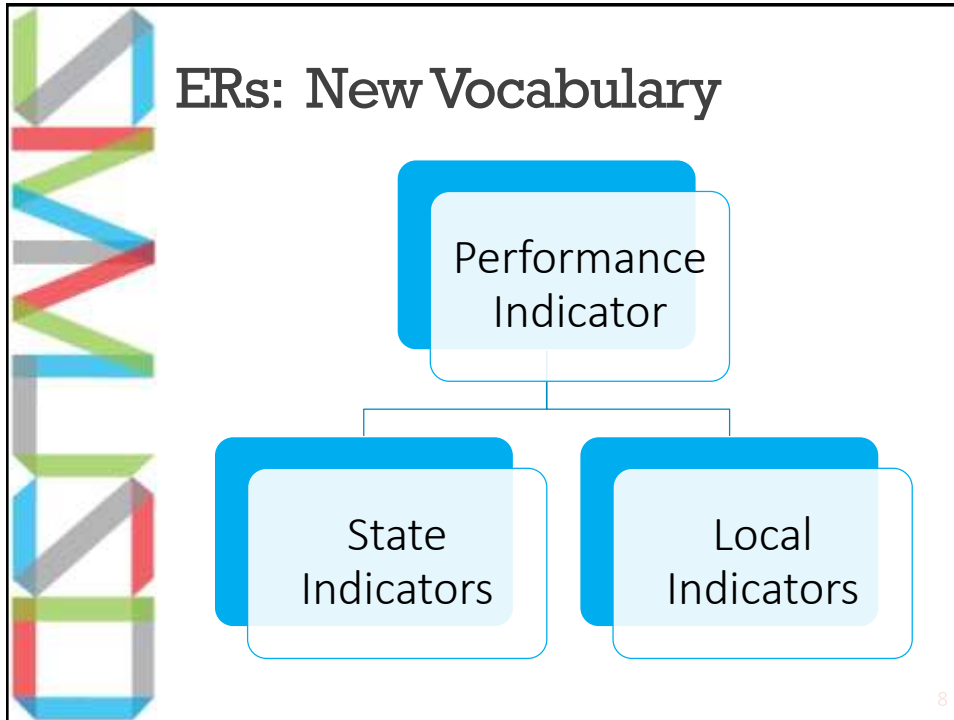
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## Annual LCAP Cycle



6

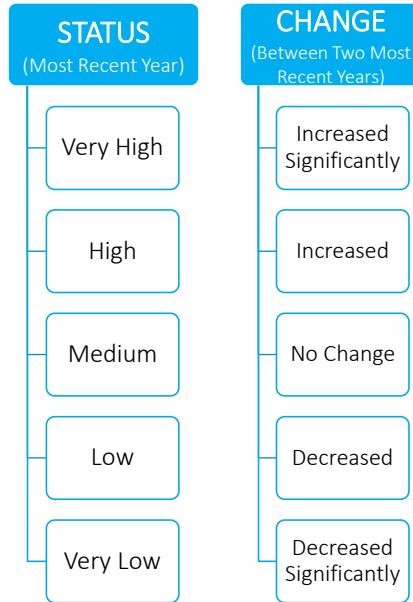


## State Priorities: Performance Indicators

State Priority	LCAP Metrics	State	Local
1: Basic Conditions	Facilities, teacher assignments, textbooks		X
2: Implementation of CA Standards	ELA, math, NGSS, ELD		X
3: Parent Engagement	Parent satisfaction		X
4: Pupil Achievement	CAASPP, CELDT, a-g, AP, C&CR, reclassification,	X	
5: Pupil Engagement	Drop-outs, graduation rates, chronic attendance	X	
6: School Climate	Suspensions, expulsions CHKS	X	X
7: Course of Study	AP proportionality	?	X
8: Pupil Outcomes	Math grades, preschool, Dual Enrollment, LTELs	?	X



## State Indicators: Two Types



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### STATE PERFORMANCE CATEGORY LEGEND

	Blue	Highest
	Green	
	Yellow	
	Orange	
	Red	
*	Between 11 and 30 pupils	Between 11 and 29 pupils for whom data is reported for the applicable performance indicator
---	Less than 11 pupils	Less than 11 pupils for whom data is reported for the applicable performance indicator
N/A	Not applicable or applicable	Data is not available or the performance indicator is not applicable

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Golden State Unified School District							
	Chronic Absenteeism	Suspension Rate	College/ Career	English Learner	Graduation Rate	ELA Assessment	Math Assessment
All Students	N/A		N/A				
American Indian	N/A	---	N/A	---	---	---	---
Asian	N/A		N/A				
African American	N/A		N/A	---			
English Learner	N/A		N/A				
Hispanic	N/A	---	N/A	---	---	---	---
Former Youth	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Hispanic	N/A		N/A				
Hispanic	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Pacific Islander	N/A		N/A	---	*		
Students	N/A		N/A				
Stud. w/ Disability	N/A		N/A				
Two or more States	N/A		N/A	---			
White	N/A		N/A	---			

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## Status and Change Are Used Together

CHANGE					
	Declined Significantly	Declined	Maintained	Increased	Increased Significantly
STATUS	Very High				
	High		Status: High Change: Declined		
	Medium				
	Low				
	Very Low				




		Graduation Change				
Graduation Status	Level	Declined Significantly by more than 5%	Declined by 1% to 5%	Maintained Declined or improved by less than 1%	Increased by 1% to less than 5%	Increased Significantly by 5% or more
	Very High 95% or greater	Gray	Blue	Blue	Blue	Blue
	High 90% to less than 95%	Orange	Yellow	Green	Green	Blue
	Median 85% to less than 90%	Orange	Orange	Yellow	Green	Green
	Low 80% to less than 85%	Red	Orange	Orange	Yellow	Yellow
	Very Low Less than 80%	Red	Red	Red	Red	Red


Gray colored cell=Not applicable

## That's All on ER's Today: Summary

- California will use ERs to hold districts accountable for student success.
- There are two types of Performance Indicators: State and Local
- There are two categories of Performance Indicators: Status and Change
- The SBE needs to approve grid details.
- Board training on "live" ERs.






## Next Steps: ER Training

- District Consultation Committee
- DELAC
- Parent Advisory Committee (PAC)
- Site Administrators
- Parents
- Community

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## Questions/Discussion

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/02/17

FROM: BEN DRATI / JANECE L. MAEZ / PAT HO

RE: APPROVAL OF 2015-16 ANNUAL FINANCIAL AUDIT REPORT

RECOMMENDATION NO. A.34

It is recommended that the Board of Education accept the 2015-16 Annual Financial Audit Report and approve management discussion and analysis/the administrative responses to the "Findings" & "Recommendations" as contained in the Subject audits.

COMMENTS: In response to California Education Code mandate, the 2015-16 financial audit has been completed by the audit firm of Christy White Accountancy Corporation. The Board of Education and the Financial Oversight Committee have previously received copies of the audit report and an information copy is available for public review in the Office of the Superintendent.

There are no audit adjustments and only one attendance related finding. The finding has a financial impact of \$116,920. Ed Services has addressed the issues with the school site. A detailed explanation of the finding and the District response can be found on pages 91-92 of the audit report.

A representative from Christy White Accountancy will be available at the meeting to answer questions.

MOTION MADE BY: Mr. Foster

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/02/17

FROM: BEN DRATI / TERRY DELORIA

RE: ADOPT RESOLUTION NO. 16-18– IN HONOR OF BLACK HISTORY MONTH

RECOMMENDATION NO. A.35

It is recommended that the Board of Education adopt Resolution No. 16-18 – In Honor of Black History Month.

COMMENTS: In 1976, February was designated as Black History Month. This resolution honors the achievements and contributions of African-American citizens in the United States.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Mechur

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Tahvildaran-Jesswein, Leon-Vazquez, Foster, Mechur, Kean)

NOES: 0

ABSENT: 1 (de la Torre)

**Santa Monica-Malibu Unified School District  
Board of Education**

**Resolution No. 16-18  
In Honor of Black History Month**

**Whereas**, Carter G. Woodson, noted Black scholar, historian and son of former slaves, founded the Association for the Study of Negro Life and History in 1915, which was later renamed the Association for the Study of African American Life and History; and

**Whereas**, Dr. Woodson initiated Black History Week on February 12, 1926, and which for many years was celebrated by Black people in the United States on the 2nd week of February (chosen so as to coincide with the birthdays of Frederick Douglass and Abraham Lincoln); and

**Whereas**, in 1976, as part of the nation's Bicentennial, Black History Week was expanded and February was established as Black History Month, and is now widely observed; and

**Whereas**, it is important to understand the different origins, cultures and heritages of all Americans, and recognize that the history of African Americans in this country is part of our shared collective American story; and

**Whereas**, Black History month is a time to recognize and honor the many achievements of Black Americans and to acknowledge the scope of their contributions to the United States of America, as well as the important and vital roles this group has played in our Nation's development and history; and

**Whereas**, it is entirely fitting that society should develop a full appreciation of the innumerable accomplishments of African-Americans, and public education can work to achieve this by committing students to a full review and assessment of the great contributions by African Americans to the arts, sciences, literature, economic development, education, exploration, defense and leadership and growth of this Nation; and

**Whereas**, even as civil rights laws have given legal consequences to overt discriminatory practices and racial intolerance, only through education can attitudes be changed and ignorance eliminated; and

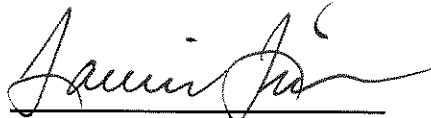
**Whereas**, Black History Month seeks to bridge the gap wherein American history failed to accurately portray and record the achievements of Black Americans; and

**Whereas**, learning from the struggles and accomplishments of others helps strengthen our bond as a national family:

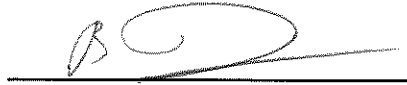
**NOW, THEREFORE, BE IT RESOLVED** that the Santa Monica-Malibu Unified School District Board of Education does hereby adopt this Resolution to encourage: the celebration of BLACK HISTORY MONTH; the instruction to our students on the achievements and contributions of Black citizens; fostering in our students a greater understanding of the roles African Americans have played throughout the history of our Nation; and helping all students understand their responsibilities in protecting and preserving the humanity of all people.

**Passed and Adopted** this 2<sup>nd</sup> day of February 2017 by the Santa Monica-Malibu Unified School District Board of Education by the following vote:

AYES: 6  
NOES: 0  
ABSTAIN: 0  
ABSENT: 1



Laurie Lieberman  
Board President



Dr. Ben Drati  
Superintendent