



**BOARD OF EDUCATION MEETING
AGENDA – “HYBRID” MEETING FORMAT**

December 15, 2016

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, December 15, 2016**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

OATH OF OFFICE (4:15pm)

Prior to closed session, Co-Interim Superintendents King and Rousseau will conduct the oath of office for Jon Kean, Maria Leon-Vazquez, and Ralph Mechur in the board room.

The public meeting will begin at 5:30 p.m.

“Hybrid” Meeting Format: The first board meeting in a month will follow Format A, the second meeting in a month will follow Format B, and in a month in which there is only one meeting, the Hybrid Format will be followed. The order of items in a Hybrid Format meeting are: 1) closed session, 2) commendations/ recognitions, 3) study session, 4) communications, 5) executive staff reports, 6) consent calendar, 7) general public comments (max. 30 minutes), 8) discussion items, 9) major items, and 10) continuation of general public comments (if needed).

Public Comments: Persons wishing to address the Board of Education regarding an item scheduled for this meeting must submit the “Request to Address” card prior to consideration of that item. Persons wishing to address the Board of Education regarding an item not scheduled on this meeting’s agenda may speak during the General Public Comments section by submitting the “Request to Address” card prior to the beginning of general public comments. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than fifteen (15) minutes.

CLOSED SESSION (4:30-5:30 p.m.)

I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

II. CLOSED SESSION (60 minutes)

- Government Code §54956.8 (20)
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 1707 4th Street, Santa Monica, CA
 - Agency Negotiator: Drs. Christopher King & Sylvia Rousseau
 - Negotiating Parties: Santa Monica-Malibu Unified School District (SMMUSD), PCA I, L.P.
 - Under Negotiation: Price and terms of payment

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Board of Education Meeting AGENDA: December 15, 2016

- Government Code §54956.9(d)(2) (15)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –
SIGNIFICANT EXPOSURE TO LITIGATION
 - DN-1005-16/17 (Special Education)
- Government Code §54957 (5)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- Government Code §54957.6 (20)
CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representative: Christopher King & Sylvia Rousseau
Employee Organizations: SEIU and Unrepresented Bargaining Unit

OPEN SESSION (5:30 p.m.)

III. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

IV. APPROVAL OF THE AGENDA

V. APPROVAL OF MINUTES

- A.01 November 3, 2016 1
- November 17, 2016

VI. BOARD OF EDUCATION – RECOGNITIONS (15 minutes)

- Outgoing Board President and Vice President (5)
- Outgoing Co-Interim Superintendents (10)

VII. STUDY SESSION (60 minutes)

These items are staff presentations and/or updates to the Board of Education.

- S.01 Middle School Math Pathways (60)..... 2

VIII. COMMUNICATIONS (30 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports (15)
 - 1. Alexis Lopez – Santa Monica High School (5)
 - 2. Dillon Eisman – Malibu High School (5)
 - 3. Piter Fouad – Olympic High School (5)
- B. SMMCTA Update – Ms. Sarah Braff (5)
- C. SEIU Update – Ms. Keryl Cartee-McNeely (5)
- D. PTA Council – Ms. Jennifer Smith (5)

IX. SENIOR STAFF REPORTS (20 minutes)

- A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)
- B. Interim Deputy Supt., Human Resources – Dr. Mark Kelly (5)
- C. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)
- D. Interim Co-Superintendents – Dr. Chris King and Dr. Sylvia Rousseau (5)

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X. CONSENT CALENDAR (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

Curriculum and Instruction

A.02 Approval of Independent Contractors.....3
A.03 Overnight Field Trip(s) – 2015-164
A.04 Conference and Travel Approval / Ratification5-7
A.05 Approval of Special Education Contracts – 2016-20178-10

Business and Fiscal

A.06 Award of Purchase Orders – 2016-201711-11f
A.07 Acceptance of Gifts – 2016/201712-13
A.08 Certification of Authorized Signatures14

Facilities Improvement Projects

A.09 Award of Contract to IVS Computer Technology for Installation of Classroom Audio Visual Technologies, Single and Dual Projection System, Audio Enhancement Speakers, A/V Controllers, and Electrical Upgrades – And to Approve the Piggyback onto Bakersfield School District Bid 1507-1 – Phase I Technology, Measure ES-215
A.10 Contract Amendment #1 for Architectural Services – John Adams Middle School – Auditorium Replacement Project – NAC Architecture – Measure ES16
A.11 Award of Contract – Installation of New Synthetic Turf – Edison Language Academy – New Construction Project – KYA Services, LLC – Measure BB17
A.12 Contract Amendment #1 for Architectural Services – Lincoln Middle School – Field and Track Replacement Project – DLR Group – Measure ES18
A.13 Award of Contract for Architectural Services – Olympic High and Will Rogers Elementary Schools – Greening Projects – NAC Architecture – Measure ES19
A.14 Accept Work as Completed – Multiple Purchase Orders Projects – Measure ES20
A.15 Contract Amendment #3 for Architectural Services – Roosevelt Elementary School – Windows, Paint, Floors, and Doors Project – Struere – Measure ES.....21
A.16 Contract Amendment #46 for Additional Professional Design Survey Services – Santa Monica High School – Stairway and Sidewalk Improvement Project – Psomas – Measure ES22-23
A.17 Partial Release of Retention for Lease-Leaseback Contract – Santa Monica High School – Science & Technology Building and Site Improvements Project – Erickson-Hall Construction Co. – Measure BB.....24
A.18 Award of Agreement for CEQA Consultant – Malibu Middle & High School – Campus Improvements Project – Measure BB.....25
A.19 Award of Project Management and Related Services Agreement – Districtwide – HVAC Improvements Project – Gafcon, Inc. – Measure ES26-27

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A.23 Increase in Funding (FTE) – Facility Use Department.....39
A.24 Increase in Funding (FTE) – Special Education40

General

A.25 Revise BP 6148 – Continuation Education.....41-43

XI. GENERAL PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda (the following rules apply to both general public comments as well as comments about a specific agenda item). The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. Individual members of the public who submit a public speaking card prior to the Board hearing an agenda item or general public comments shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item, depending on the number of speakers. If there are ten or more speakers on an agenda or nonagenda item, the Board shall limit the allowed time to two (2) minutes per speaker. Individual speakers who submit a public speaking card after the Board begins to hear an agenda item or general public comments shall be allowed one (1) minute to address the Board. A public speaker may yield his/her time to another speaker, but must be present when his/her name is called. The donor would then give up his/her opportunity to speak. The public speaker who receives the donated minutes shall speak for no more than four (4) minutes maximum. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Individuals represented by a common point of view may be asked to select one individual to speak for the group. The president may, at his/her discretion, allow five (5) minutes for those who are serving as a spokesperson for a group or organization. The Board may limit the total time for public input on each item to thirty (30) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

DISCUSSION and MAJOR Items

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XII. DISCUSSION ITEMS (30 minutes)

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

D.01 Consider Revising BP & AR 3311 – Bids (second reading) (10).....44-57
D.02 Consider Revising AR 5116.1 – Intradistrict Open Enrollment (10)58-64
D.03 Consider Revising BP 5117 – Interdistrict Attendance (10).....65-72

XIII. MAJOR ITEMS (110 minutes)

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

A.26 Election of Board of Education Officers (10).....73
A.27 Election of Annual Representative to the Los Angeles County
School Trustees Association (LACSTA) for 2015-2016 (5).....74
A.28 Election of Voting Representative: Los Angeles County Committee
on School District Organization (5).....75

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A.29	Nomination for CSBA Delegate Assembly (5).....	76-77a
A.30	Adopt Board of Education Meeting Schedule – 2017-18 (5).....	78-79a
A.31	Approval of the 2016-17 First Interim Report (20)	80-94
A.32	Adopt Excellence through Equity Action Plan (45)	95
A.33	Adopt Resolution No. 16-15 - Commitment to the Education of ALL Children and Protection of Rights of Undocumented Students (30).....	96-98

XIV. INFORMATIONAL ITEMS (0 minutes)

These items are submitted for the public record for information. These items do not require discussion nor action.

XV. BOARD MEMBER ITEMS

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVII. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVIII. BOARD MEMBER COMMENTS

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XIV. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XX. ADJOURNMENT

This meeting will adjourn to a regular meeting scheduled for 5:30 p.m. on **Thursday, January 19, 2017**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA.

Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing. Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

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SMMUSD Board of Education Meeting Schedule 2016-17
Closed Session begins at 4:30pm Public Meetings begin at 5:30pm

Meeting Date	Meeting Location	Meeting Format			Additional Notes
		"A" Format	"B" Format	Hybrid of "A" & "B"	
7/20/16 (W)	DO			X	
8/10/16 (W)	DO			X	
8/24/16 (W)	DO				Special Meeting: Retreat
9/1/16 (Th)	DO	X			
9/20/16 (T)	SMC				Special Mtg: Joint Mtg w/ SMC
9/22/16 (Th)	DO		X		
10/4/16 (T)	DO				Special Closed Session
10/6/16 (Th)	M	X			
10/15-16 (S-S)	DO				Special Closed Session
10/20/16 (Th)	DO		X		
10/27/16 (Th)	SBUSD			X	Special Meeting
11/3/16 (Th)	M	X			
11/17/16 (Th)	DO		X		
11/28/16 (M)	DO				Special Meeting
12/13/16 (T)	DO				Special Meeting: Retreat
12/15/16 (Th)	DO			X	
1/19/17 (Th)	DO			X	
1/24/17 (T)	DO				Special Meeting: Budget Wrkshp
2/2/17 (Th)	M	X			
2/16/17 (Th)	DO		X		
3/2/17 (Th)	DO	X			
3/16/17 (Th)	M		X		
3/23/17 (Th)	DO				Special Meeting: Budget Wrkshp
3/30/17 (Th)	DO				Special Meeting: Retreat
4/20/17 (Th)	DO			X	
5/4/17 (Th)	M	X			
5/18/17 (Th)	DO		X		
6/1/17 (Th)	DO	X			
6/13/17 (T)	DO				Special Meeting: Retreat
6/22/17 (Th)	DO				Special Meeting: Public Hearings
6/29/17 (Th)	DO		X		

District Office (DO): 1651 16th Street, Santa Monica
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu

Meeting Format Structures:

Meeting "A"	Meeting "B"	Hybrid of "A" and "B"
1. Closed Session	1. Closed Session	1. Closed Session
2. Commendations/Recognitions	2. Consent Calendar	2. Commendations/Recognitions
3. Study Session	3. Study Session	3. Study Session
4. Communications	4. Discussion Items	4. Communications
5. Executive Staff Reports	5. Major Items (as needed)	5. Executive Staff Reports
6. Consent Calendar	6. General Public Comments	6. Consent Calendar
7. General Public Comments (max. 30 minutes)		7. General Public Comments (max. 30 minutes)
8. Discussion Items (as needed)		8. Discussion Items
9. Major Items		9. Major Items
10. Continuation of General Public Comments (if needed)		10. Continuation of General Public Comments (if needed)

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Board of Education Meeting AGENDA: December 15, 2016

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
12/15/16

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 3, 2016
November 17, 2016

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

STUDY SESSION

TO: BOARD OF EDUCATION

STUDY SESSION

12/15/16

FROM: CHRISTOPHER KING / SYLVIA ROUSEAU / TERRY DELORIA /
EVAN BARTELHEIM

RE: MIDDLE SCHOOL MATH PATHWAYS

STUDY SESSION ITEM NO. S.01

Per the direction of the Board of Education at their May 2016 meeting, district staff will provide an update on the impact of the district's middle school math pathways on student enrollment and achievement.

In addition to sharing relevant data, staff will connect aspects of this presentation with those presented last month related to math instruction.

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA ROUSSEAU / TERRY DELORIA /
JANECE L. MAEZ / CAREY UPTON / STEVE MASSETTI

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2016-17 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
NONE			

Contractor/ Contract Dates	Description	Site	Funding
Dennis Mitcheltree 12/1/16 – 6/9/17 Not to exceed: \$2,800	After school Jazz Band instruction for Lincoln Middle School Band Students	Lincoln Middle School	01-90120-0-17110-10000-5802-012-4120 (Lincoln Gift-Band/Orchestra account)
Martha Ramirez Oropeza 3/1/17 – 6/30/17 Not to exceed: \$9,000	Completion of the mural painting of the Amphitheater Mural	Edison Language Academy	01-00021-0-11100-10000-5890-001-4010 (Stretch Grant)
Digital Dragon 8/22/16 – 12/23/16 Not to exceed: \$13,648	Providing technology support to certificated staff and Computer Science App Academy for students	John Adams	01-00010-0-11100-10000-5802-011-4110 (Formula) 01-90120-0-11100-10000-5802-011-4110 (Gift) 01-40350-0-11100-10000-5802-011-4110 (Title II)
Pedro A. Noguera 10/21/16 – 6/30/17 Not to exceed: \$48,400 <i>(Correction to funding source; originally approved 11/17/16)</i>	To plan and carry out: Board, Superintendent, and Cabinet consultation, Quarterly Meetings: Equity Metrics/Instructional Leadership, Annual Equity Report, SAMOHI meeting/consultation	Educational Services	01-00000-0-19600-24000-5802-030-1300 <u>01-00030-0-11100-10000-5802-030-1300</u>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA ROUSSEAU / TERRY DELORIA

RE: OVERNIGHT FIELD TRIP(S) 2016-2017

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2016-2017 school year. No child will be denied due to financial hardship.

School Grade # of students	Destination Dates of Trip	Principal / Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Santa Monica High 9 th - 12 th 15 students	Wyndham Hotel/ Garden Grove, CA 1/14/17 – 1/15/17	A. Shelton / M. Shafiey	\$120 per student / CTE/ ROP and fundraising	CTE	S. CA career and development conference and competition
Santa Monica High 9 th - 12 th 18 students	Mt. Hood Community College/Gresham OR 3/10/17 – 3/12/17	A. Shelton / J. Swenson	\$750 per student / Fundraising and parent donations	Music	Chamber Orchestra to participate in an adjudicated music festival.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA ROUSSEAU / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL / RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BROCK, Miriam</u> Lincoln Middle 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	Language Acquisition for Motor Planning El Segundo, CA October 10, 2016	\$100
<u>DRATI, Ben</u> District Office 01-00000-0-00000-71100-5220-020-1200 General Fund- Function: Board	CSBA 2016 AEC & Trade Show San Francisco, CA December 1 – 3, 2016	\$1,900
<u>ENRIQUEZ, Maria</u> Child Development Services 12-52101-0-85000-27000-5220-070-2700 Child Development Fund- Resource: Head Start	LACOE Meetings and Trainings for 2016/2017 Santa Fe Springs, CA Various Dates	\$500
<u>LARIOS, Carmen</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	HRS Training Session Payroll Tax Reconciliation Downey, CA November 17, 2016	\$30
<u>MILLER, Patrina</u> Special Education 01-65000-0-50010-21000-5220-043-1406 General Fund- Resource: Special Education	CASEMIS Seminar Downey, CA October 24, 2016	\$30
<u>MORGAN, Alexandra</u> Adult Education 11-63910-0-41100-10000-5220-035-1300 Adult Education Fund- Resource: Block Grant	CALPRO/Learner Goal Setting Los Angeles, CA December 2, 2016	\$100
<u>NEPOMUCENO, Gregorio</u> Edison Elementary 01-00010-0-11100-27000-5220-001-4010 General Fund- Resource: Formula	Smart Start Saturday Series Los Angeles, CA November 5, 2016	\$100

<u>SHAFIEY, Miriam</u> Special Education 01-65200-0-57700-11900-5220-044-1400 General Fund- Resource: Workability I	Bridge to the Future III San Diego, CA December 7 – 9, 2016	\$1,180
<u>WEBB, Suzanne</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	Pepperdine 2017 K-12 Fair Los Angeles, CA February 2, 2017	\$100

Adjustments <i>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</i>		
<u>BARTELHEIM, Evan</u> <u>OSTROM, Michael</u> Educational Services 01-00000-0-19510-31600-5220-030-1300 General Fund- Function: Assessment	Illuminate Education User Conference San Diego, CA February 21 – 22, 2017	\$1,000 PLUS AN OVERAGE OF \$1,000
<u>KARAIKOUBIAN, Paul</u> <u>+2 Additional Staff</u> Adams Middle 01-90120-0-11100-10000-5220-011-4110 General Fund- Resource: Gifts	California South Math Conference Palm Springs, CA November 4 – 5, 2016	\$600 PLUS AN OVERAGE OF \$144.16

Group Conference and Travel: In-State <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>BAXTER, Catherine</u> <u>MARKUSSEN, Julie</u> Santa Monica High 01-00010-0-11100-10000-5220-015-4150 General Fund- Resource: Formula	College Board AP Exam Conference La Jolla, CA November 5, 2016	\$200
<u>DELORIA, Terry</u> <u>BARTELHEIM, Evan</u> Educational Services 01-00000-0-19600-21000-5220-030-1300 General Fund- Resource: Supervision of Instruction	LACOE Nuts and Bolts Downey, CA December 15, 2016	\$40
<u>KROGMANN, Allyson</u> <u>+9 Additional Staff</u> Educational Services 01-62640-0-11100-10000-5220-035-1300 General Fund- Resource: Educator Effectiveness	Educator Morning Tours-First Presbyterian Santa Monica, CA December 9, 2016	\$400 +8 SUBS
<u>VALENCIA, Yunuen</u> <u>+3 Additional Staff</u> Santa Monica High No Cost to District	Counselor Symposium Palos Verdes, CA February 10, 2017	\$0

<u>VELA, Stacy</u> <u>+8 Additional Staff</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Job-Alike Workshop El Segundo, CA January 27, 2017	\$900
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Out-of-State Conferences: Individual		
<u>WOO, Angela</u> Adams Middle 01-90120-0-17100-10000-5220-011-4110 General Fund- Function: Gifts	The Midwest Clinic Chicago, IL December 13 – 16, 2016	\$1,300

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA ROUSSEAU / TERRY DELORIA /
PAMELA KAZEE

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2016-2017

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2016-2017 as follows:

NPS

2016/2017 Budget 01-65000-0-57500-11800-5125-043-1400

2016/2017 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	# of students	Service Description	Contract Number	Cost Not to Exceed
La Europa	1	Basic Ed, Room & Board, Mental Health	17	\$94,100
Bridgeport	1	Education & related services	19	\$9,167
North Hills Prep	1	Education & related services	20	\$4,011
Project Six	1	Education & related services	21	\$24,169
Summitview W	5	Education & related services	22	\$35,218
THG West	5	Education & related services	23	\$48,556
Triumph Academy	2	Basic Ed, R&B, MH, SLP, 1:1	11	\$98,718

Amount Budgeted NPS 16/17		\$ 1,145,000
Amount Budgeted Mental Health Services 16/17		\$ 1,155,000
Total Budgeted		\$ 2,300,000
Prior Board Authorization as of 11/17/16		\$ 1,489,868
	Balance	\$ 814,690
Positive Adjustment (See Below)		\$ 0
		\$ 814,690
Total Amount for these Contracts		\$ 313,939
	Balance	\$ 496,194

Adjustment					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
NPS Budget 01-65120-0-57500-31400-5890-043-1400					
There has been a reduction in authorized expenditures of NPS contracts for FY 2016/2017 in the amount of \$0 as of 11/17/16.					

NPA

2016/2017 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	# of students	Service Description	Contract Number	Cost Not to Exceed
CUSP	4	Behavior 1:1; Supervision	18	\$152,902

Amount Budgeted NPA 16/17		\$ 400,000
Prior Board Authorization as of 11/17/16		\$ 237,480
	Balance	\$ 162,520
Positive Adjustment (See Below)		\$ 0
		\$ 162,520
Total Amount for these Contracts		\$ 152,902
	Balance	\$ 9,619

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPA contracts for FY 2016/2017 in the amount of \$0 as of 11/17/16.					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2016/2017 Budget 01-65000-0-57500-11900-5802-043-1400
 2016/2017 Budget 01-33100-0-57500-11900-5802-044-1400

Instructional Consultant	SSIN	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 16/17	\$ 250,000
Amount Budgeted Instructional Consultants (33100) 16/17	\$ 0
Total Budgeted	\$ 250,000
Prior Board Authorization as of 11/17/16	\$ 94,250
Balance	\$ 155,750
Positive Adjustment (See Below)	\$ 0
	\$ 155,750
Total Amount for these Contracts	\$ 0
Balance	\$ 155,750

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
Instructional Consultants Budget 01-33100-0-57500-11900-5802-044-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2016/2017 in the amount of \$0 as of 11/17/16.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2016/2017 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSIN	Service Description	Contract Number	Cost Not to Exceed
Arcade Hearing Aid Center	1103200503	Audiological services	34-SPED17065	\$200
Patricia Martinez	Various	School Psychologist Academic Assessments	33-SPED17064	\$2,000
Parent Reimbursement	1192825203	Therapeutic Visit - Heritage	35-SPED17066	\$1,200
Parent Reimbursement	1192825203	Therapeutic Visit - Heritage	36-SPED17067	\$1,200
Parent Reimbursement	8103135778	Therapeutic Visit - Youth Care	37-SPED17068	\$978
Parent Reimbursement	4588763657	Therapeutic Visit - Chaddock	38-SPED17069	\$2,289

Amount Budgeted Non-Instructional Consultants 16/17	\$ 135,000
Prior Board Authorization as of 11/17/16	\$ 130,235
Balance	\$ 137,335
Positive Adjustment (See Below)	\$ 1,200
	\$ -1,135
Total Amount for these Contracts	\$ 7,867
Balance	\$ -9,002

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2016/2017 in the amount of \$0 as of 11/17/16.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Parent Reimbursement	Therapeutic Visit	21-SPED17034	E	\$1,200	

LEA

2016/2017 Budget 01-56400-0-00000-39000-5802-043-1400

2016/2017 Budget 01-56400-0-00000-39000-5890-043-1400

LEA Consultant	# of students	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 16/17		\$	30,000
Amount Budgeted Instructional Consultants (5890) 16/17		\$	70,000
Total Budgeted		\$	100,000
Prior Board Authorization as of 11/17/16		\$	57,000
	Balance	\$	43,000
Positive Adjustment (See Below)		\$	0
		\$	43,000
Total Amount for these Contracts		\$	0
	Balance	\$	43,000

Adjustment					
LEA Budget 01-56400-0-00000-39000-5802-043-1400					
LEA Budget 01-56400-0-00000-39000-5890-043-1400					
There has been a reduction in authorized expenditures of LEA contracts for FY 2016/2017 in the amount of \$0 as of 11/17/16.					
LEA Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA ROUSSEAU / JANECE L. MAEZ /
VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2016-17

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 7, 2016, through December 6, 2016, for fiscal year 2016-17.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER 15, 2016

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
177368	ABLENET	LEVELS	SPECIAL EDUCATION REGULAR YEAR	621.40	R
177486	ABLENET	BUTTON	SPECIAL EDUCATION REGULAR YEAR	77.68	R
177266	ALLIED HAND DRYER LLC	HAND DRYERS	FACILITY MAINTENANCE	350.40	R
177706	ALTA ENVIRONMENTAL	MONITORING/AIRsample LANG SAMO	FACILITY MAINTENANCE	4,003.50	DF
177524	AMTECH ELEVATOR SERVICES	SERVICE CALLS	FACILITY MAINTENANCE	520.00	R
177675	ANDERSON, KAREN L.	TEACHER TOOLS	SPECIAL EDUCATION REGULAR YEAR	205.41	R
177293	APEX LEARNING	APEX LEARNING-RENEWAL	CURRICULUM AND IMC	35,950.00	U
177367	APPLE COMPUTER CORP	IPAD MINI 2	SPECIAL EDUCATION REGULAR YEAR	385.61	R
177450	APPLE COMPUTER CORP	MALIBU PORTABLE LIGHTING	FACILITY MAINTENANCE	1,483.49	SR
177487	APPLE COMPUTER CORP	IPAD AIR 2 FOR STUDENTS	SPECIAL EDUCATION REGULAR YEAR	1,034.01	R
177519	APPLE COMPUTER CORP	LAPTOP FOR DR.CHUNG	CHILD DEVELOPMENT CENTER	1,693.76	CD
177608	APPLE COMPUTER CORP	APPLE-VOLUME PURCHASE PROGRAM	CURRICULUM AND IMC	500.00	R
177678	APPLE COMPUTER CORP	IPAD MINI 2 & IPAD AIR 2	SPECIAL EDUCATION REGULAR YEAR	913.56	R
176901	ART MEETS TECHNOLOGY	CONTRACT WEBSITE MAINTENANCE	SANTA MONICA HIGH SCHOOL	4,800.00	R
177420	ART SUPPLY WAREHOUSE	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	1,600.00	R
177338	ATTAINMENT COMPANY	CASE	SPECIAL EDUCATION REGULAR YEAR	98.08	R
177374	ATTAINMENT COMPANY	CASE/SCREEN PROTECTOR	SPECIAL EDUCATION REGULAR YEAR	102.46	R
177513	AUDIO REHAB INC	TROUBLESHOOT/REPAIR AMPS	FACILITY MAINTENANCE	900.67	R
177410	B & H PHOTO VIDEO	Ion portable speaker system	FRANKLIN ELEMENTARY SCHOOL	478.30	R
177445	B-LINE ELECTRIC INC	CIRUIT INSTALLATION	FACILITY MAINTENANCE	2,250.00	R
177451	BARBIZON LIGHT OF THE ROCKIES	MALIBU PORTABLE LIGHTING -MISC	FACILITY MAINTENANCE	3,332.68	SR
177169	BARNES & NOBLE/SANTA MONICA	Library Books	JOHN ADAMS MIDDLE SCHOOL	500.00	R
177620	BARNES & NOBLE/SANTA MONICA	RESOURCE MATERIALS	CURRICULUM AND IMC	330.51	R
177711	BARNES & NOBLE/SANTA MONICA	BOOKS	SANTA MONICA HIGH SCHOOL	1,000.00	R
177400	BOOKSOURCE,THE	BOOKS, READING WORKSHOPS	CURRICULUM AND IMC	555.87	R
177405	BOOKSOURCE,THE	BOOKS, READING WORKSHOPS	CURRICULUM AND IMC	517.81	R
177309	BSN SPORTS/SPORT SUPPLY GROUP	SPORT SUPPLIES	SANTA MONICA HIGH SCHOOL	89.45	U
177446	BSN SPORTS/SPORT SUPPLY GROUP	ATHLETIC SUPPLIES	SANTA MONICA HIGH SCHOOL	706.94	U
177624	BSN SPORTS/SPORT SUPPLY GROUP	BASKETBALL BACKBOARD	THEATER OPERATIONS&FACILITY PR	800.00	R
177684	BSN SPORTS/SPORT SUPPLY GROUP	Repalce broken backboard	THEATER OPERATIONS&FACILITY PR	2,248.99	R
177434	CAL-COAST MACHINERY	EQUIPMENT REPAIR	GROUNDS MAINTENANCE	1,692.53	R
177377	CALIFORNIA CHICKEN CAFE	OPEN ORDER/MEETINGS	CHILD DEVELOPMENT CENTER	500.00	CD
177509	CALIFORNIA CHICKEN CAFE	OPEN ORDER/MEETINGS	CHILD DEVELOPMENT CENTER	500.00	CD
177658	CAMBIUM LEARNING INC.	LICENSE SCIENCE INST MEDIA	JOHN ADAMS MIDDLE SCHOOL	3,294.00	U
177575	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	187.72	R
177609	CCAC MEMBERSHIP	MEMBERSHIP	PERSONNEL SERVICES	40.00	U
177493	CDW-G COMPUTING SOLUTIONS	OTTERBOX AND FOLIO CASE	SPECIAL EDUCATION REGULAR YEAR	227.99	R
177663	CHALK SPINNER LLC	PREK/TK LIGHT TABLES	CURRICULUM AND IMC	1,664.28	R
177473	CHARLES MUSIC	SAXOPHONE, TROMBONE, SAX TENOR	CURRICULUM AND IMC	6,488.97	R
177654	CHEVRON U.S.A. INC.	GAS CARD	FACILITY MAINTENANCE	1,000.00	R
177631	CHEVRON/TEXACO BUSINESS	FUEL FOR ATHLETIC VANS	MALIBU HIGH SCHOOL	1,500.00	U
177543	CLEAN DIESEL SPECIALISTS	BUS REPAIRS #7 - TRANS. DEPT.	TRANSPORTATION	190.00	U
177582	COMMUNITY CARE LICENSING	ANNUAL LICENSING FEES	CHILD DEVELOPMENT CENTER	4,719.00	CD
177718	COMMUNITY CARE LICENSING	ANNUAL LICENSING FEES	CHILD DEVELOPMENT CENTER	726.00	CD
177394	COMPLETE BUSINESS SYSTEMS	COPIER SERVICE CALLS	SANTA MONICA HIGH SCHOOL	1,000.00	U
177507	COMPLETE BUSINESS SYSTEMS	DUPLO INK AND MASTERS	WEBSTER ELEMENTARY SCHOOL	998.27	R
177262	COMPLETE OFFICE OF CA	36"LATERAL FILE CABINET	SMASH SCHOOL	399.66	R
177387	COMPLETE OFFICE OF CA	TASK CHAIRS FOR ED SERVICES	CURRICULUM AND IMC	1,257.13	U
177438	COMPLETE OFFICE OF CA	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	3,000.00	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177476	COMPLETE OFFICE OF CA	OPEN ORDER/CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	50.00	R
177497	COMPLETE OFFICE OF CA	SAFETY VESTS FOR STAFF	EDISON ELEMENTARY SCHOOL	72.80	R
177550	COMPLETE OFFICE OF CA	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	124.48	R
177660	COMPLETE OFFICE OF CA	OPEN ORDER/INST SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	100.00	R
177686	COMPLETE OFFICE OF CA	Desk for Facility Use	THEATER OPERATIONS&FACILITY PR	678.90	R
177714	COMPLETE OFFICE OF CA	OPEN ORDER/CLASSROOM TONER	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
177458	COMTRONICS	Board Room VGA Repair	INFORMATION SERVICES	355.00	U
177610	CONFIDENTIAL DATA DESTRUCTION	DESTRUCTION OF OUTDATED FILES	SPECIAL EDUCATION REGULAR YEAR	164.25	R
177734	COUNCIL FOR EXCEPTIONAL	PROFESSIONAL DEVELOPMENT BOOKS	EDISON ELEMENTARY SCHOOL	131.81	U
177697	CPI/CRISIS PREVENTION INST INC	CPI RECERTIFICATION FEE	SPECIAL EDUCATION REGULAR YEAR	164.25	R
176711	CRUZ, CONNY SANTA	FOR PROMOTIONAL ITEMS	SAMOH I STUDENT STORE	3,211.51	U
176643	CULVER NEWLIN	FIBERGLASS LUNCH TABLES	PT DUME ELEMENTARY SCHOOL	16,242.62	R
177474	CUSTOMINK LLC	T-SHIRTS	LINCOLN MIDDLE SCHOOL	589.46	R
177384	DEMCO INC	SUPPLIES FOR LIBRARY	WEBSTER ELEMENTARY SCHOOL	500.00	R
177574	DICK BLICK	SCIENCE/ART SUPPLIES	OLYMPIC CONTINUATION SCHOOL	94.31	R
177646	DISCOUNT SCHOOL SUPPLY	GAMES AND OTHER SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	248.66	R
177457	DLT SOLUTIONS LLC	Annual Maintenance	INFORMATION SERVICES	313.95	U
177546	DOSSIER SYSTEM INC	MAINT. & ANNUAL SUPPORT SERV.	TRANSPORTATION	2,198.13	U
177713	EDUCATIONAL TESTING SERVICE	CAASPP ORDER 2016/17	CURRICULUM AND IMC	1,900.00	U
177679	ENGLER BROS MOTOR PARTS	Open order for shop tools	TRANSPORTATION	70.00	U
177322	ENVIRON INTERNATIONAL CORP.	ENVIRONMENTAL REMEDIATION SVCS	BUSINESS SERVICES	30,000.00	D
177604	ESPECIAL NEEDS LLC	HENSINGER HEAD SUPPORT	SPECIAL EDUCATION REGULAR YEAR	267.07	R
177503	FAST DEER BUS CHARTER INC	CHARTER BUS	GRANT ELEMENTARY SCHOOL	5,841.36	R
177586	FAST DEER BUS CHARTER INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	844.63	U
177578	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	62.57	R
177383	FOLLETT EDUCATIONAL SERVICES	BOOKS FOR THE LIBRARY	WEBSTER ELEMENTARY SCHOOL	218.00	R
177536	FOLLETT EDUCATIONAL SERVICES	REFERENCE BOOKS	EDISON ELEMENTARY SCHOOL	481.25	R
177518	FOLLETT SCHOOL SOLUTIONS INC	Library Books	JOHN ADAMS MIDDLE SCHOOL	1,210.41	R
177520	FOLLETT SCHOOL SOLUTIONS INC	Library Books	JOHN ADAMS MIDDLE SCHOOL	1,153.85	R
177571	FOLLETT SCHOOL SOLUTIONS INC	BOOKS FOR CLASSROOM	GRANT ELEMENTARY SCHOOL	200.00	U
177614	FOLLETT SCHOOL SOLUTIONS INC	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	1,324.88	R
177404	FORNERO, MELINDA	DANCE INSTRUCTION-ALL 3RD GR.	CURRICULUM AND IMC	16,000.00	U
177370	FUN AND FUNCTION LLC	SUPPLIES FOR CLASSROOM	SPECIAL EDUCATION REGULAR YEAR	117.52	R
177656	GALLS	SECURITY UNIFORMS	STUDENT SERVICES	248.45	U
177251	GREENFIELD LEARNING INC	READING SUBSCRIPTION	MCKINLEY ELEMENTARY SCHOOL	20,400.00	R
177708	GUTTER ONE	CABRILLO DOWNSPOUT	FACILITY MAINTENANCE	885.00	R
177333	HANDWRITING WITHOUT TEARS INC	BOOKS	SPECIAL EDUCATION REGULAR YEAR	183.81	R
177403	HANDWRITING WITHOUT TEARS INC	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	4,654.53	CD
177572	HEINEMANN	BOOKS	GRANT ELEMENTARY SCHOOL	211.77	U
177641	HEINEMANN	PROFESSIONAL DEV. BOOKS	EDISON ELEMENTARY SCHOOL	352.20	R
177669	HEINEMANN	TEACHER RESOURCE BOOKS	CURRICULUM AND IMC	439.64	R
177429	HOME DEPOT- L.A.	SCIENCE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	1,000.00	R
177449	HOME DEPOT- L.A.	GROUNDS SUPPLIES	GROUNDS MAINTENANCE	87.29	U
177488	HOUGHTON MIFFLIN HARCOURT	TESTING MATERIALS	SPECIAL EDUCATION REGULAR YEAR	954.81	R
177547	HOUGHTON MIFFLIN HARCOURT	MATH INTERVENTION SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	4,925.59	U
177291	ILLUMINATE EDUCATION	Maintenance Agreement	INFORMATION SERVICES	95,616.50	U
177452	ILLUMINATE EDUCATION	3 day training illuminate	CURRICULUM AND IMC	4,500.00	U
177668	INDUSTRIAL MAINT SUPPLY INC	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,798.82	U
177625	INTELLI-TECH	HP CHROMEBOOK	SPECIAL EDUCATION REGULAR YEAR	349.18	R
177665	J TAYLOR EDUCATION INC	TEACHING MANIPULATIVES ELA	CURRICULUM AND IMC	337.26	U
177498	JOSTENS/DIPLOMAS	DIPLOMAS	OLYMPIC CONTINUATION SCHOOL	81.80	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177630	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	GRANT ELEMENTARY SCHOOL	418.51	R
177361	JW PEPPER OF LOS ANGELES	SHEET MUSIC FOR STAIRWAY-ELEM.	CURRICULUM AND IMC	1,000.00	R
177362	JW PEPPER OF LOS ANGELES	SHEET MUSIC FOR STAIRWAY 2017	CURRICULUM AND IMC	4,000.00	R
177311	JY REST INC	FOOD FOR PE TRAINING	CURRICULUM AND IMC	200.00	U
177358	KI	ALTUS MESH CHAIR FOR A.MONTES	STUDENT SERVICES	547.50	U
177629	LAGUNA CLAY COMPANY	Clay and glazes	FRANKLIN ELEMENTARY SCHOOL	122.09	U
177456	LAKESHORE	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	145.00	U
177512	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	275.00	CD
177652	LAKESHORE	KINDER PURCHASES FOR YARD	EDISON ELEMENTARY SCHOOL	200.00	U
177700	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	235.00	CD
177314	LAKESHORE CURRICULUM	STUDENT SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	607.13	R
177337	LAKESHORE CURRICULUM	LEARNING TOYS FOR STUDENTS	SPECIAL EDUCATION REGULAR YEAR	194.47	R
177483	LAKESHORE CURRICULUM	BEANBAGS	SPECIAL EDUCATION REGULAR YEAR	216.12	R
177533	LAKESHORE CURRICULUM	PLAY TABLE / TABLE TOP	SPECIAL EDUCATION REGULAR YEAR	235.70	R
177619	LAKESHORE CURRICULUM	INSTRUCTIONAL	CDC: CCTR	61.75	CD
177690	LAKESHORE CURRICULUM	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.82	CD
177508	LAMINATION DEPOT INC	LAMINATING FILM	WEBSTER ELEMENTARY SCHOOL	152.71	R
177593	LILLIWORKS ACTIVE LEARNING	RESONANCE BOARD	SPECIAL EDUCATION REGULAR YEAR	44.75	R
177696	LIMBRICK, KARRESHA	REIMBURSE FOR GROCERIES/SUPPLY	FOOD SERVICES	500.00	F
177363	LOS ANGELES COUNTY FIRE DEPART	CUPA YEARLY FEE MALIB HIGH	FACILITY MAINTENANCE	781.00	R
177687	MAGIC WAND COMPANY	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	62.20	U
177145	MARINA DATA SOLUTIONS	contract with Marina Data Sol	CURRICULUM AND IMC	45,000.00	U
177618	MARTIN AUTOMOTIVE GROUP	BUS REPAIRS #15	TRANSPORTATION	3,592.82	U
177670	MAYER-JOHNSON LLC	PERSONAL BOARDMAKER LICENSES	SPECIAL EDUCATION REGULAR YEAR	108.41	R
177567	MCGRAW-HILL EDUCATION INC	CLASSROOM SUPPLIES	SPECIAL ED SPECIAL PROJECTS	513.87	R
177505	MEDCO SUPPLY CO	SPORTS MEDICAL SUPPLIES	SANTA MONICA HIGH SCHOOL	449.91	U
177525	MICRO BIO-MEDICS/ORDERS	NURSE SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	31.27	R
177587	MICRO BIO-MEDICS/ORDERS	Nurse's supplies	FRANKLIN ELEMENTARY SCHOOL	258.54	U
177482	MIRACLE RECREATION EQUIP CO	SWING BELT	SPECIAL EDUCATION REGULAR YEAR	140.02	R
177597	MITCHELTREE, DENNIS	INDEP. CONTRACTOR/MITCHELTREE	LINCOLN MIDDLE SCHOOL	2,800.00	R
177082	MUNOZ, SALVADOR	PRE-AUTHORIZED REMBURSEMENT	LINCOLN MIDDLE SCHOOL	690.00	R
177585	NATHAN KIMMEL COMPANY LLC	CUSTODIAL EQUIPMENT	FACILITY OPERATIONS	2,047.28	U
177538	NAYLOR PAINT & WALLCOVERING	PAINT FOR STAGE FLOOR	THEATER OPERATIONS&FACILITY PR	551.33	R
177577	NESSE / TIDES CENTER	STUDENT SPACE FLIGHT EXPERIMEN	LINCOLN MIDDLE SCHOOL	20,500.00	U
177647	NEWS 2 YOU INC	CURRICULUM	SPECIAL EDUCATION REGULAR YEAR	796.07	R
177648	NEWS 2 YOU INC	NEWS 2 YOU/UNIQUE LEARNING	SPECIAL EDUCATION REGULAR YEAR	709.56	R
177470	NICK RAIL MUSIC	FOX BASSOON INSTRUMENT	CURRICULUM AND IMC	5,349.08	R
177492	NORTHSTAR AUDIO VISUAL LLC	SMARTBOARD LIGHT BULBS FOR CLA	EDISON ELEMENTARY SCHOOL	208.05	R
177704	OAKTREE PRODUCTS INC.	AUDIOLOGIC SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	500.00	R
177313	ORBACH HUFF SUAREZ &	GENERAL LEGAL COUNSEL SERVICES	BUSINESS SERVICES	10,000.00	U
177439	ORIENTAL TRADING CO INC	CLASSROOM SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	200.00	R
177347	ORLANSKY, KAREN A.	INDEPENDENT CONTRACTORS/CONSLT	BOE/SUPERINTENDENT	10,000.00	U
177622	P.S. ARTS	ARTS EDUCATIION FOR ELEMENTARY	CURRICULUM AND IMC	262,570.00	U
177459	PARIS LASER PRINTER REPAIR INC	Printer Repair and Supplies	INFORMATION SERVICES	3,000.00	U
177489	PEARSON CLINICAL ASSESSMENT	MOTOR PROFICIENCY TEST	SPECIAL EDUCATION REGULAR YEAR	9,701.67	R
177628	PEARSON EDUCATION	TEACHER RESOURCE GUIDES	JOHN MUIR ELEMENTARY SCHOOL	426.26	R
177693	PENNER PARTITIONS INC	RESTROOMS AT DISTRICT 1ST FL	FACILITY MAINTENANCE	6,278.00	R
176943	PERKINS, JANNINE	CONTRACT SERVICE	PT DUME ELEMENTARY SCHOOL	1,239.00	R
175147	POSTMASTER-SANTA MONICA	POSTAGE STAMPS	LINCOLN MIDDLE SCHOOL	899.58	U
177453	POSTMASTER-SANTA MONICA	POSTAGE STAMPS	GRANT ELEMENTARY SCHOOL	47.00	U
177441	PRG CALIFORNIA INC	Clear com. for Barnum Hall	THEATER OPERATIONS&FACILITY PR	9,768.08	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER 15, 2016

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177448	PRG CALIFORNIA INC	MALIBU PORTABLE LIGHTING	FACILITY MAINTENANCE	108,058.97	SR
177419	PRO SOUND & STAGE LIGHTING	Speakers for Barnum Hall	THEATER OPERATIONS&FACILITY PR	3,523.73	R
177667	PRO-ED	LANGUAGE TEST	SPECIAL EDUCATION REGULAR YEAR	412.28	R
177581	PYRAMID EDUCATIONAL CONSULTANT	COMMUNICATION BOOKS	SPECIAL EDUCATION REGULAR YEAR	197.84	R
177421	QUALITY RUBBER STAMPS	OFFICE SUPPLIES	PERSONNEL SERVICES	144.43	U
177617	R G ENTERPRISES	SMOG CHECK - TRANSP.	TRANSPORTATION	480.00	U
177527	READING AND WRITING PROJECT	PROFESSIONAL DEVELOPMENT	ROOSEVELT ELEMENTARY SCHOOL	36,000.00	U
177406	REGENCY ENTERPRISES INC.	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,365.20	U
177408	RICOH U.S.	MAINTENANCE AGREEMENT	SANTA MONICA HIGH SCHOOL	1,123.12	U
177412	RICOH U.S.	MAINTENANCE AGREEMENT	FACILITY MAINTENANCE	167.03	R
177415	RICOH U.S.	MAINTENANCE AGREEMENT	BOE/SUPERINTENDENT	519.08	U
177540	RICOH U.S.	MAINTENANCE AGREEMENT	PRINTING SERVICES	2,823.83	U
177325	RICOH USA INC.	RICOH PRO8100s COPIER	SANTA MONICA HIGH SCHOOL	22,195.97	U
177326	RICOH USA INC.	RICOH PRO8100SE COPIER	PRINTING SERVICES	46,494.34	U
177359	RICOH USA INC.	COPIER REPLACEMENT YR1 2016-17	BOE/SUPERINTENDENT	7,254.38	U
177360	RICOH USA INC.	COPIER REPLACEMENT YR1 2016-17	FACILITY MAINTENANCE	6,888.65	R
177391	RICOH USA INC.	Maintenace Agreement supplies	FRANKLIN ELEMENTARY SCHOOL	1,000.00	U
177257	RITTENHOUSE, TIMOTHY	SAMOHI POOL REPAIRS	FACILITY MAINTENANCE	2,600.00	R
177685	ROSE BRAND WEST	Tape for vinyl floor	THEATER OPERATIONS&FACILITY PR	173.97	R
177414	ROSETTA STONE	ELL PROGRAM RENEWAL	STATE AND FEDERAL PROJECTS	5,215.00	R
177542	SAFETY-KLEEN CORP.	PARTS - TRANSPORTATION DEPT	TRANSPORTATION	220.28	U
177407	SANDLER BROS	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,910.54	U
177295	SANTA MONICA MUN BUS LINES	BUS PASSES FOR MCKINNEY VENTO	STUDENT SERVICES	15,016.00	U
177440	SANTA MONICA MUSIC CTR	200 stands for Barnum Hall	THEATER OPERATIONS&FACILITY PR	8,230.02	R
177469	SANTA MONICA MUSIC CTR	FLUGEL HORN INSTRUMENT	CURRICULUM AND IMC	930.75	R
177596	SANTA MONICA PLASTICS LLC	SCIENCE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	200.00	R
177485	SCHOLASTIC	NY TIMES UPFRONT MAGAZINE	MALIBU HIGH SCHOOL	263.56	R
177454	SCHOLASTIC BOOK CLUBS INC	SCHOLASTIC BOOKS	GRANT ELEMENTARY SCHOOL	200.00	U
177580	SCHOLASTIC BOOK CLUBS INC	CLASSROOM BOOKS	GRANT ELEMENTARY SCHOOL	200.00	U
177342	SCHOOL INNOVATONS	EXCELLENT ATTENDANCE LETTERS	GRANT ELEMENTARY SCHOOL	1,300.00	U
177501	SCHOOL INNOVATONS	EXCELLENT ATTENDANCE LETTER PR	EDISON ELEMENTARY SCHOOL	1,100.00	U
177595	SCHOOL INNOVATONS	ATTENDANCE LETTERS INVOICE	JOHN MUIR ELEMENTARY SCHOOL	700.00	R
177056	SCHOOL LIBRARY JOURNAL	School Library Journal Sub.	JOHN ADAMS MIDDLE SCHOOL	88.99	R
177335	SCHOOL SERVICES OF CALIFORNIA	SSC BOE PRESENTATION 11/17/16	BUSINESS SERVICES	3,500.00	U
177659	SCHOOL SPECIALTY INC	OPEN ORDER/INST SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	150.00	R
177623	SCHOOLHOUSE EDUCATIONAL SVCS	PSYCHOLOGICAL ANALYZER	SPECIAL EDUCATION REGULAR YEAR	298.17	R
177331	SEHI COMPUTER PRODUCTS	INK CARTRIDGES FOR CLASSROOMS	EDISON ELEMENTARY SCHOOL	576.67	U
177382	SEHI COMPUTER PRODUCTS	OFFICE FAX MACHINE	WEBSTER ELEMENTARY SCHOOL	308.22	R
177417	SEHI COMPUTER PRODUCTS	HP PRINTER FOR PRINCIPAL	FRANKLIN ELEMENTARY SCHOOL	324.86	U
177442	SEHI COMPUTER PRODUCTS	INK CARTRIDGES FOR OFFICE	JOHN MUIR ELEMENTARY SCHOOL	600.00	U
177496	SEHI COMPUTER PRODUCTS	CLASSROOM INK CARTRIDGES	OLYMPIC CONTINUATION SCHOOL	416.79	R
177472	SHAR PRODUCTS COMPANY	BOW & BLK FRENCH BASS BAG	CURRICULUM AND IMC	2,516.31	R
177689	SIMON, MONICA	REIMBURSEMENT	CDC: CCTR	500.00	CD
177424	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CURRICULUM AND IMC	54.75	U
177443	SIR SPEEDY PRINTING #0245	#10 LETTER ENVELOPES	OLYMPIC CONTINUATION SCHOOL	83.22	U
177500	SIR SPEEDY PRINTING #0245	PRINTING MATERIAL FOR RECRUIT	EDISON ELEMENTARY SCHOOL	250.00	R
177695	SIR SPEEDY PRINTING #0245	BUSINESS CARD RISK MANAGER	INSURANCE SERVICES	54.75	U
177627	SKIN ACT	HYDRAULIC SADDLE STOOL	SPRCIAL EDUCATION REGULAR YEAR	743.46	R
177376	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	1,000.00	CD
177510	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
177557	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	1,500.00	CD

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER 15, 2016

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177682	SMART & FINAL	SCIENCE CLASS	OLYMPIC CONTINUATION SCHOOL	200.00	R
177591	SMART & FINAL #315	SPED CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	147.51	R
177350	SMART APPLE U.S.	LIBRARY BOOKS	SMASH SCHOOL	213.03	U
177341	SOUTHWEST SCHOOL SUPPLY	CLASSROOM/OFFICE SUPPLIES	CABRILLO ELEMENTARY SCHOOL	2,000.00	R
177343	SOUTHWEST SCHOOL SUPPLY	BULLETIN BOARD PAPER	GRANT ELEMENTARY SCHOOL	411.93	U
177467	SOUTHWEST STRINGS	VIOLIN & CELLO INSTRUMENTS	CURRICULUM AND IMC	4,122.68	R
177413	SPARK	ADAPT PE MATERIALS	CURRICULUM AND IMC	401.03	U
177375	SPARKLETT'S WATER CO	WATER FOR SCIENCE LABS	SANTA MONICA HIGH SCHOOL	200.00	R
177385	STAPLES BUSINESS ADVANTAGE	CLASSROOM/TEACHER SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
177386	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	WEBSTER ELEMENTARY SCHOOL	500.00	R
177529	STAPLES BUSINESS ADVANTAGE	ACADEMIC VOCABULARY TOOLKIT	CURRICULUM AND IMC	600.00	U
177616	STAPLES BUSINESS ADVANTAGE	FOR INSERVICE SUPPLIES	CURRICULUM AND IMC	2,500.00	U
177644	STAPLES BUSINESS ADVANTAGE	CO'SEN PURCHASES	EDISON ELEMENTARY SCHOOL	250.00	R
177701	STAPLES BUSINESS ADVANTAGE	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	1,500.00	CD
177702	STAPLES BUSINESS ADVANTAGE	PRINTER INK CARTIDGE	SANTA MONICA HIGH SCHOOL	333.92	U
177402	STAPLES DIRECT	SUPPLIES	SMASH SCHOOL	547.98	R
177475	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	200.00	R
177594	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/INSTUCTIONAL SUP	JOHN ADAMS MIDDLE SCHOOL	140.00	R
177432	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES FOR ISP	OLYMPIC CONTINUATION SCHOOL	300.00	R
177511	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
177455	STAPLES/P-U/WLA/CUST#240174490	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	200.00	U
177570	STAPLES/P-U/WLA/CUST#240174490	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	100.00	U
177444	STOVER SEED CO	GROUNDS MATERIALS	GROUNDS MAINTENANCE	8,000.00	R
177590	STUDENT TRANSPORTATION OF AMER	BUS TRANSPORTATION-NUTCRACKER	CURRICULUM AND IMC	810.00	R
177411	THE ARTIST COLLECTIVE	INDEPENDENT CONTRACTOR	LINCOLN MIDDLE SCHOOL	3,000.00	R
177351	THE CREATIVE COMPANY	LIBRARY BOOKS	SMASH SCHOOL	158.39	U
177477	THE TEACHER STORE	INSTRUCTIONAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	76.98	R
177393	THERAPY SHOPPE INC	STUDENT SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	233.73	R
177480	THERATOGS INC	HIPSTER	SPECIAL EDUCATION REGULAR YEAR	79.32	R
177635	THINKING MAPS INC	TM BINDERS - DAY 1	CURRICULUM AND IMC	2,409.00	U
177707	THINKING MAPS INC	MATERIALS FOR TEACHER TRAINING	WEBSTER ELEMENTARY SCHOOL	1,975.05	U
177348	TISKET A TASKET CATERING	OLWEUS TRAINING CATERING	CURRICULUM AND IMC	1,091.66	U
177717	TISKET A TASKET CATERING	STAFF DEVELOPMENT	CHILD DEVELOPMENT CENTER	540.00	CD
177268	TOMARK SPORTS INC	EQUIPMENT	SANTA MONICA HIGH SCHOOL	5,342.93	R
177460	TRADENET ENTERPRISE INC	MARQUEE PARTS	FACILITY MAINTENANCE	1,040.25	R
177589	TUMBLEWEED TRANSPORTATION	BUS TRANSPORTATION-NUTCRACKER	CURRICULUM AND IMC	3,240.00	R
177345	TURNITIN LLC	SITE LICENSES	LINCOLN MIDDLE SCHOOL	79.50	U
177465	U S BANK (GOVT CARD SERVICES)	rmangle for broman	INFORMATION SERVICES	107.31	U
177615	U S BANK (GOVT CARD SERVICES)	INCIDENTAL EXPENSES	CURRICULUM AND IMC	2,500.00	U
177576	UNCLE SAM'S DISTRIBUTING	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	69.09	U
177539	UNILIGHT WHOLESALE ELECTRIC	FOR LIGHTING SUPPLIES	THEATER OPERATIONS&FACILITY PR	2,000.00	R
177431	UNITED RENTALS	TRAILER RENTAL	GROUNDS MAINTENANCE	716.13	R
177146	VIA PROMOTIONALS INC	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	249.45	U
176873	VILLEGAS, MIGUEL ANGEL	reimb. for tuition and books	ST.MONICA HIGH PRIVATE SCHOOL	1,085.75	R
177579	VIRCO MFG CORP	DISTRICT OFFICE ADDT'L TABLES	DISTRICT-WIDE	1,523.47	U
177330	VISION COMMUNICATIONS	OPERATIONS COMMUNICATION	FACILITY OPERATIONS	1,662.03	U
177661	WATTERS, DARREN	REIMB FOR ATHL TRAINER SUPPS	SANTA MONICA HIGH SCHOOL	853.49	U
177430	WAXIE SANITARY SUPPLY	CLEANING SUPPLIES	SANTA MONICA HIGH SCHOOL	697.89	R
177447	WAXIE SANITARY SUPPLY	CUSTODIAL CLEANING SUPPLIES	FACILITY OPERATIONS	25,000.00	U
177245	WEATHERPROOFING TECHNOLOGIES	SAMOHY SCUPPER REPAIR	FACILITY MAINTENANCE	2,450.00	R

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER 15, 2016

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177666	WEST COAST PRINT	NUMBERING	PRINTING SERVICES	25.00	U
177549	WESTED	HEALTHY KIDS SURVEY 2016/17	CURRICULUM AND IMC	1,297.20	U
177305	WESTERN FENCE & SUPPLY CO	KEY PAD REPAIR SAMOHI	FACILITY MAINTENANCE	1,547.00	R
177308	WESTERN FENCE & SUPPLY CO	CHAIN LINK FENCING	FACILITY MAINTENANCE	3,382.46	R
177642	WESTERN FENCE & SUPPLY CO	TROUBLESHOOT KITCHEN GATE	FACILITY MAINTENANCE	350.00	R
177491	WESTERN PSYCHOLOGICAL SVCS	PROTOCOL BOOKLETS	SPECIAL EDUCATION REGULAR YEAR	1,135.25	R
177634	WESTLAKE VILLAGE COSTCO #117	SUPPLIES FOR MIDDLE SCHOOL ASB	MALIBU HIGH SCHOOL	1,000.00	R
177544	WILSON & VALLELY TOWING	TOWING CHARGE #55 (in house)	TRANSPORTATION	137.00	U
177698	WILSON & VALLELY TOWING	TOWING OF VEHICLE #58	FACILITY MAINTENANCE	61.00	R

** NEW PURCHASE ORDERS 1,113,029.18

**** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES ****

177564	22ND CENTURY MEDIA LLC	ADVERTISING	MALIBU HIGH SCHOOL	5,000.00	BB
176882	5M CONTRACTING INC	ASPHALT REPAIR & PREP	MALIBU HIGH SCHOOL	21,300.00	BB
177284	A/C PROS INC	HVAC INSTALLATION	JOHN ADAMS MIDDLE SCHOOL	11,400.00	ES
177433	APPLE COMPUTER CORP	APPLE-VGA ADAPTORS	CURRICULUM AND IMC	1,341.38	ES
177662	APPLE COMPUTER CORP	APPLE-TEACHER LAPTOPS	CURRICULUM AND IMC	7,111.28	ES
177484	AUDIO ENHANCEMENT	AUDIO ENHANCEMENT-MIC KIT	CURRICULUM AND IMC	891.00	ES
177221	BSN SPORTS/SPORT SUPPLY GROUP	BACKBOARD REPLACEMENT	MALIBU HIGH SCHOOL	13,375.38	BB
177466	CALIFORNIA DEPT OF EDUCATION	CDE PLAN REVIEW FEE	SANTA MONICA HIGH SCHOOL	34,930.00	BB
177723	CALIFORNIA GEOLOGICAL SURVEY	SURVEY APPLICATION	LINCOLN MIDDLE SCHOOL	3,600.00	ES
177288	CDW-G COMPUTING SOLUTIONS	CDW-G-ED SERVICES-SPARE HDMIS	CURRICULUM AND IMC	229.98	ES
177657	CHEVRON U.S.A. INC.	GAS CARD	BUSINESS SERVICES	2,000.00	ES
177720	COMPLETE OFFICE OF CA	LIBRARY SHELVING	MALIBU HIGH SCHOOL	19,358.40	BB
177722	COMPLETE OFFICE OF CA	CLASSROOM STORAGE	MALIBU HIGH SCHOOL	13,290.37	BB
177401	CREW PROTECTION INC	OPEN ORDER FIRE WATCH GUARD	CABRILLO ELEMENTARY SCHOOL	1,500.00	ES
177553	DAILY BREEZE, THE	ADVERTISING	MALIBU HIGH SCHOOL	5,000.00	BB
177555	DAILY BREEZE, THE	ADVERTISING	BUSINESS SERVICES	1,000.00	BB
177556	DAILY BREEZE, THE	ADVERTISING	ROOSEVELT ELEMENTARY SCHOOL	7,000.00	ES
177222	ECOBUILD INC	OFFICE UPGRADES	BUSINESS SERVICES	12,884.00	BB
177725	ELECTRIC SUPPLY CONNECTION	LIGHTING FIXTURES	SANTA MONICA HIGH SCHOOL	1,773.90	ES
177292	INTELLI-TECH	INTELLITECH-ELITEBOOKS-OLYMPIC	CURRICULUM AND IMC	40,161.32	ES
177715	MERIDIAN IT INC	MERIDIAN-SMMUSD SERVICE WORK	CURRICULUM AND IMC	8,400.00	ES
177552	SANTA MONICA DAILY PRESS	ADVERTISING	BUSINESS SERVICES	1,000.00	BB
177554	SANTA MONICA DAILY PRESS	ADVERTISING	MALIBU HIGH SCHOOL	5,000.00	BB
177558	SANTA MONICA DAILY PRESS	ADVERTISING	ROOSEVELT ELEMENTARY SCHOOL	7,000.00	ES
177286	SIMPLEXGRINNELL	FIRE ALARM CONTROL PANEL	CABRILLO ELEMENTARY SCHOOL	25,277.92	ES
177526	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	BUSINESS SERVICES	492.75	ES
176880	SO CAL SANITATION LLC	FENCING	MALIBU HIGH SCHOOL	13,141.42	BB
177316	STATE OF CALIFORNIA	PLAN CHECK FEES	MALIBU HIGH SCHOOL	500.00	BB
177551	STATE OF CALIFORNIA	PLAN CHECK FEE	LINCOLN MIDDLE SCHOOL	30,127.84	ES
177724	STATE WATER RESOURCES	ANNUAL PERMIT FEE	EDISON ELEMENTARY SCHOOL	766.00	BB
177653	W.W. GRAINGER INC.	LASER DISTANCE METER	BUSINESS SERVICES	199.09	ES
177389	WASTE MGMT OF CALIF INC	WASTE REMOVAL	SANTA MONICA HIGH SCHOOL	3,000.00	BB

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES 298,052.03

TO: BOARD OF EDUCATION ACTION/CONSENT
12/15/16
FROM: CHRISTOPHER KING / SYLVIA ROUSSEAU / JANECE L. MAEZ / PAT HO
RE: ACCEPTANCE OF GIFTS – 2016/2017

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$30,552.75** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2016-2017 income and appropriations by **\$30,552.75** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
Adams Middle School	\$ 43.74		General Supplies and Materials	Extra Credit, Inc.
01-90120-0-00000-00000-8699-011-0000	\$ 41.19		General Supplies and Materials	Extra Credit, Inc.
Cabrillo Elementary School	\$ 90.00		Other Operating Expenses	Various
01-90120-0-00000-00000-8699-017-0000				
Edison Elementary School	\$ 25.00		General Supplies and Materials	County of Los Angeles
01-90120-0-00000-00000-8699-001-0000				
Educational Services				
01-90120-0-00000-00000-8699-030-0000	\$ 5,000.00		Field Trip	West Side Ballet of Santa Monica
Franklin Elementary School	\$ 445.00		Other Operating Expenses	Various
01-90120-0-00000-00000-8699-003-0000	\$ 310.00		Other Operating Expenses	Various
	\$ 245.00		Other Operating Expenses	Various
	\$ 105.00		Other Operating Expenses	Various
	\$ 35.00		Other Operating Expenses	Gerard Casale
Lincoln Middle School	\$ 1,860.00		General Supplies and Materials	Various Parents
01-90120-0-00000-00000-8699-012-0000	\$ 1,805.00		General Supplies and Materials	Various Parents
McKinley Elementary School	\$ 5,750.00		5th Grade Pali Field Trip	Various
01-90120-0-00000-00000-8699-004-0000	\$ 2,215.00		5th Grade Pali Field Trip	Various
	\$ 1,125.00		5th Grade Pali Field Trip	Various
	\$ 550.00		General Supplies and Materials	Amgen Foundation
	\$ 100.00		General Supplies and Materials	Amgen Foundation
	\$ 31.65		General Supplies and Materials	Goodshop
Olympic High School	\$ 30.00		General Supplies and Materials	Recycle International
01-90120-0-00000-00000-8699-0000				
Rogers Elementary School	\$ 7,750.00		Non-Capital Equipment	Rogers PTA
01-90120-0-00000-00000-8699-006-0000	\$ 350.00		General Supplies and Materials	Heal the Bay
Roosevelt Elementary School	\$ 2,646.17		General Supplies and Materials	Dorian Studios
01-90120-0-00000-00000-8699-007-0000				
TOTAL	\$ 30,552.75			

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
PAT HO

RE: CERTIFICATION OF AUTHORIZED SIGNATURES

RECOMMENDATION NO. A.08

According to Education Code §35143/72000, the governing board of each school district is required to hold an annual organizational meeting within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. In years in which no regular election for governing board members is conducted, the organizational meeting shall be held during the same 15-day period on the calendar. It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts, orders drawn on the funds of the school district and other documents as directed by the Board of Education:

Dr. Christopher King, Co-Superintendent (*through December 31, 2016*)
Dr. Sylvia Rousseau, Co-Superintendent (*through December 31, 2016*)
Dr. Ben Drati, Superintendent (*effective January 1, 2017*)
Ms. Janece L. Maez, Assoc. Superintendent, Business & Fiscal Services/Chief Financial Officer
Dr. Mark O. Kelly, Deputy Superintendent
Dr. Terry Deloria, Assistant Superintendent, Educational Services
Mr. Carey W. Upton, Chief Operating Officer
Mr. Evan Bartelheim, Director of Assessment, Research & Evaluation
Mr. Roosevelt Brown, Director of Maintenance and Operations
Ms. Tara Brown, Director of Student Services
Dr. Alice Chung, Director of Child Development Services
Dr. Ellen Edeburn, Director of Curriculum & Staff Development 6-12
Dr. Irene Gonzalez-Castillo, Director of Curriculum & Staff Development Pre-K-5
Ms. Wang Pin-Ju "Pat" Ho, Director of Fiscal & Business Services
Ms. Virginia I. Hyatt, Director of Purchasing & Warehouse
Ms. Pamela Kazee, Director of Special Education
Ms. Ruthy Mangle, Director of Information Services
Ms. Liz Powell, Director of Food & Nutrition Services
Ms. Bertha Roman, Director of Educational Technology
Dr. Suzanne Webb, Director of Human Resources
Mr. Elhamy Tanios, Assistant Director of Fiscal Services

It is further recommended that the attached *Certification of Signatures* document be completed and filed with the County Superintendent of Schools in accordance with Education Code §42633. The signatures will be considered valid for the period December 11, 2016, through December 10, 2017.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / TERRY DELORIA /
BERTHA ROMAN

RE: AWARD OF CONTRACT TO IVS COMPUTER TECHNOLOGY FOR
INSTALLATION OF CLASSROOM AUDIO VISUAL TECHNOLOGIES, SINGLE
AND DUAL PROJECTION SYSTEM, AUDIO ENHANCEMENT SPEAKERS, A/V
CONTROLLERS, AND ELECTRICAL UPGRADES FOR SANTA MONICA HIGH
SCHOOL CLASSROOMS TECHNOLOGY UPGRADES – AND TO APPROVE
THE PIGGYBACK ONTO BAKERSFIELD CITY SCHOOL DISTRICT BID 1507-1 –
PHASE I TECHNOLOGY, MEASURE ES-2

RECOMMENDATION NO. A.09

It is recommended that the Board of Education award the installation of audio visual classroom technologies including dual screen projection systems, audio enhancement speakers, A/V controllers, and electrical upgrades at Santa Monica High School in an amount not to exceed \$406,275.88, piggybacking Bakersfield City School District Bid BD 1507-1.

Funding Information

Budgeted: Yes
Fund: 84
Source: Measure ES
Account Number: 84-90903-0-00000-85000-6200-030-1300

COMMENT: Classroom technology standards were developed by the 21st Century Classroom subcommittee of the District Technology Team in the fall of 2014. The secondary classroom standard includes the installation of dual projection systems, audio enhancement speakers with teacher and student microphones and audio visual controllers. Twenty-four classrooms at Samohi had been previously upgraded to single display classroom through Measure BB Projects. These classrooms along with music and science building classrooms will be upgraded to the new dual projection system standard. Innovation Building classrooms will be upgraded at a later time pending further classroom technology evaluations.

School district governing boards have the authority to “piggyback” on another public agency’s bid per public contract code section 20118 and 20652 when it is determined to be in the “best interest of the district”. It is often advantageous for district to utilize piggyback bids when contract items are identical to the districts specifications. Using piggyback contracts saves time and money, and they often provide lower prices than a single jurisdiction would be able to obtain.

The Board of Education approved the budget for Measure ES-2 Technology purchases during the Board meeting of August 28, 2014 (Item S.01). This purchase will utilize a portion of the 21st Century Classrooms allocation.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: CONTRACT AMENDMENT #1 FOR ARCHITECTURAL SERVICES –
JOHN ADAMS MIDDLE SCHOOL – AUDITORIUM REPLACEMENT PROJECT –
NAC ARCHITECTURE – MEASURE ES

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve amendment #1 for architectural services, services to NAC Architecture for John Adams Middle School Auditorium Replacement Project in an amount not to exceed \$9,200.

Funding Information

Budgeted: Yes
Fund: 85
Source: ES
Account Number: 85-90907-0-00000-85000-5802-011-2600
Budget Category: Architectural Services
DSA #: N/A
Friday Memo: 12/09/16

COMMENTS: NAC Architecture was selected for this project as they performed the feasibility study for the John Adams Middle School auditorium.

This work will provide analysis and application to the State for funding for this project. Therefore, it is recommended that the Board of Education approve the amendment to NAC Architecture in an amount not to exceed the proposed costs.

ORIGINAL CONTRACT – (JAMS – Feasibility Study)	\$64,600.00
CONTRACT AMENDMENT #1 – (JAMS – Auditorium Analysis & State Application)	<u>\$9,200.00</u>
TOTAL:	\$73,800.00

A Friday memo will accompany this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSAEU / JANECE L. MAEZ /
CAREY UPTON

RE: AWARD OF CONTRACT – INSTALLATION OF NEW SYNTHETIC TURF –
EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION PROJECT – KYA
SERVICES, LLC – MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education authorize use of the Wiseburn Unified School District's Kya Piggyback #2 Synthetic Turf and Sports Flooring agreement for award of contract to KYA Services, LLC, for the Installation of New Synthetic Turf at The Edison Language Academy Pre-school play yard in an amount not to exceed \$6,375.28.

Funding Information

Budgeted: No
Fund: 81
Source: Measure BB
Account Number: 81-90500-0-00000-85000-6200-001-2600
Friday Memo: 12/09/16

COMMENTS: Wiseburn Unified School District approved Piggyback #2 Synthetic Turf and Sports Flooring agreement to KYA Services, LLC in February 2014 that allowed for up to four 1-year extensions. During the March 25, 2016, Wiseburn School Board meeting, the KYA Services, LLC contract was extended for a second term valid until March 25, 2017.

The District requested synthetic turf installation at the Edison Language Academy Pre-School play yard. KYA Services, LLC provided a proposal utilizing the costs included in the Wiseburn piggyback bid. This work is planned to be installed during Winter Break 2016.

Therefore, it is recommended that the Board of Education authorize use of the piggyback bid and award a contract to KYA Services, LLC in an amount not to exceed the proposed costs.

Funding for this project will be through Program Reserve Shortage

A Friday Memo accompanies this Board Item

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: CONTRACT AMENDMENT #1 FOR ARCHITECTURAL SERVICES – LINCOLN
MIDDLE SCHOOL – FIELD AND TRACK REPLACEMENT PROJECT – DLR
GROUP – MEASURE ES

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve amendment #1 for architectural services to DLR Group for Lincoln Middle School for the Athletic Field Replacement Project in an amount not to exceed \$128,780.

Funding Information

Budgeted: Yes
Fund: 85
Source: ES
Account Number: 85-90908-0-00000-85000-5802-012-2600
Budget Category: Architectural Services
Friday Memo: 12/09/16

COMMENTS: DLR Group was selected for this project as they have previously performed work on the Lincoln MS campus.

This work is required to provide a new football, soccer field and track design for Lincoln MS. Therefore, it is recommended that the Board of Education approve amendment #1 to DLR Group in an amount not to exceed the proposed costs.

ORIGINAL CONTRACT – (LMS – Field & Track Project)	\$198,781.00
CONTRACT AMENDMENT #1 – (LMS – Add'l Design Services)	\$128,780.00
TOTAL:	\$327,561.00

A Friday memo will accompany this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: AWARD OF CONTRACT FOR ARCHITECTURAL SERVICES – OLYMPIC HIGH
SCHOOL AND WILL ROGERS ELEMENTARY SCHOOL – GREENING
PROJECTS – NAC ARCHITECTURE – MEASURE ES

RECOMMENDATION NO. A.13

It is recommended that the Board of Education award a contract for architectural services to NAC Architecture for Olympic High School and Rogers Elementary School for Green Design in an amount not to exceed \$5,200 per project, totaling \$10,400.

Funding Information

Budgeted: No
Fund: 85
Source: ES
Account Number: 85-XXXXX-0-00000-85000-5802-014-2600 (Olympic HS \$5,200)
85-XXXXX-0-00000-85000-5802-006-2600 (Rogers ES \$5,200)
Budget Category: Architectural Services
DSA #: N/A
Friday Memo: 12/09/16

COMMENTS: NAC Architecture was selected for this project as they are currently performing work on the Olympic HS campus.

This work is required to provide information in funding applications for campus greening grants. Therefore, it is recommended that the Board of Education award a contract to NAC Architecture in an amount not to exceed the proposed costs.

A Friday memo will accompany this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS
PROJECTS – MEASURE ES

RECOMMENDATION NO. A.14

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

John Adams Middle School Auditorium Project:

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
AC Pros Inc.	177284	\$11,400	11/14/16

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: CONTRACT AMENDMENT #3 FOR ARCHITECTURAL SERVICES –
ROOSEVELT ELEMENTARY SCHOOL – WINDOWS, PAINT, FLOORS AND
DOORS PROJECT – STRUERE – MEASURE ES

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve amendment #3 for architectural services to Struere for Roosevelt Elementary School for the Windows, Paint, Floors and Doors Project in an amount not to exceed \$26,400.

Funding Information

Budgeted: Yes
Fund: 85
Source: ES
Account Number: 85-90905-0-00000-85000-5802-007-2600
Budget Category: Architectural Services
Friday Memo: 12/09/16

COMMENTS: Struere was selected for this project as they are currently performing work on the Roosevelt ES campus.

This work is required to provide verification of window measurements for the project. Therefore, it is recommended that the Board of Education approve amendment to Struere in an amount not to exceed the proposed costs.

ORIGINAL CONTRACT AMOUNT	\$181,400.00
Contract Amendment #1	\$26,625.00
Contract Amendment #2	\$47,600.00
<u>Contract Amendment #3</u>	<u>\$26,400.00</u>
TOTAL CONTRACT AMOUNT	\$282,025.00

A Friday memo will accompany this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSAEU / JANECE L. MAEZ / CAREY UPTON

RE: CONTRACT AMENDMENT #46 FOR ADDITIONAL PROFESSIONAL DESIGN SURVEY SERVICES – SANTA MONICA HIGH SCHOOL – STAIRWAY AND SIDEWALK IMPROVEMENT PROJECT – PSOMAS – MEASURE ES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve amendment #46 to Psomas for additional professional design survey services for the Santa Monica High School Stairway and Sidewalk Improvement Project, in an amount not to exceed \$2,900 for a revised contract total of \$1,271,180.

Funding Information

Budgeted: Yes
Fund: 85
Source: Measure ES
Account Number: 85-90910-0-00000-85000-5802-015-2600
Budget Category: Soft Costs \ Surveys & Investigations
Friday Memo: 12/09/16

COMMENTS: As part of a previous amendment, Psomas was hired to provide professional engineering and survey services to design a ramp and stairway between the Science Quad and the English Building. The scope of the project was expanded during the DSA review and approval process. This amendment allows Psomas to expand their survey to include this new area.

MEASURE BB

ORIGINAL CONTRACT AMOUNT	\$ 249,450
Contract Amendment#1 (Survey, 4 Sites)	\$92,200
Contract Amendment#2 (Samohi Utilities Map)	\$39,600
Contract Amendment#3 (Survey, 2 Sites)	\$38,000
Contract Amendment#4 (Survey, 4 Sites)	\$63,000
Contract Amendment#5 (Survey, 4 Sites)	\$99,900
Contract Amendment#6 (Survey/Utilities Mapping, 4 Sites)	\$84,500
Contract Amendment#7 (Survey, 5 Sites)	\$72,600
Contract Amendment #8 (MMHS, Sewer, Easement)	\$63,500
Contract Amendment #9 (Samohi, Olympic)	\$99,000
Contract Amendment #10(Samohi survey)(A.16)	\$7,500
Contract Amendment #11(Lincoln survey)(A.17)	\$15,000
Contract Amendment #12 (MMHS survey)	\$5,500
Contract Amendment #13 (Webster survey)	\$22,500
Contract Amendment #14 (MMHS survey)	\$7,500
Contract Amendment #15 (MMHS slope analysis)	\$1,800
Contract Amendment #16 (JAMS design survey)	\$8,379
Contract Amendment #17 (MMHS design survey)	\$29,246
Contract Amendment #18 (PDES survey)	\$23,574
Contract Amendment #19 (Samohi)	\$24,232
Contract Amendment #20 (MMHS)	\$6,795

(continued on next page)

Contract Amendment #21 (Webster)	\$22,081
Contract Amendment #22 (MMHS)	\$2,560
Contract Amendment #23 (Samohi)	\$17,048
Contract Amendment #24 (JAMS confirmation survey)	\$2,500
Contract Amendment #25 (JAMS underground sewer survey)	\$21,556
Contract Amendment #26 (ELA design survey)	\$10,848
Contract Amendment #27 (JAMS revised survey)	\$1,496
Contract Amendment #28 (Rogers Survey for Relos)	\$11,646
Contract Amendment #29 (Rogers Utility Det. for Relos)	\$13,056
Contract Amendment #30 (JAMS Underground utilities)	\$2,170
Contract Amendment #31 (JAMS utility investigation - relsos)	\$6,296
Contract Amendment #32 (JAMS subsurface investigation)	\$4,198
Contract Amendment #33 (Contract extension)	\$0
Contract Amendment #34 (Olympic subsurface investigation)	\$7,050
Contract Amendment #35 (Grant survey update)	\$600
Contract Amendment #36 (Webster survey update)	\$2,003
Contract Amendment #37 (Contract extension)	\$0
Contract Amendment #38 (Malibu survey update)	\$4,526
Contract Amendment #39 (Edison Easement)	\$5,000
Contract Amendment #41 (Data Center/Administration Building)	\$3,500
Contract Amendment #42 (Malibu On-Call Services Agreement)	\$10,000
TOTAL CONTRACT AMOUNT	\$1,201,910.00

MEASURE ES:

Contract Amendment #40 (Samohi Ramp/Stairs Design/Survey)	\$33,420
Contract Amendment #43 (Samohi Softball Survey)	\$23,000
Contract Amendment #44 (Samohi Ramp/Stairs DSA POT upgrades)	\$7,450
Contract Amendment #45 (Samohi Softball Field Additional Survey)	\$2,500
Contract Amendment #46 (Samohi Ramp/Stairs CCD Survey)	\$2,900
TOTAL CONTRACT AMOUNT	\$69,270.00

A Friday Memo accompanies this item.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: PARTIAL RELEASE OF RETENTION FOR LEASE-LEASEBACK CONTRACT –
SANTA MONICA HIGH SCHOOL – SCIENCE & TECHNOLOGY BUILDING AND
SITE IMPROVEMENTS PROJECT – ERICKSON-HALL CONSTRUCTION CO. –
MEASURE BB

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the partial release of \$118,044.28 of the escrowed lease payments to Erickson-Hall Construction Co. for the Santa Monica High School Science & Technology Building and Site Improvements Project.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-00000-85000-6200-015-2600
Budget Category: Hard Costs\Construction\Construction Contracts
DSA #: 03-114959
Friday Memo: 12/09/16

COMMENTS: On July 20, 2011, The Santa Monica Malibu Unified School District Board of Education awarded to Erickson-Hall Construction Co. the Lease Leaseback contract for the Completion of the Santa Monica High School Science & Technology Building and Site Improvements Project. Work has been authorized in the amount of \$3,912,371.00.

As the scope of work for the project is substantially complete and the District has taken beneficial occupancy of the Utility Building, the District is electing to prepay \$118,044.28 of the \$199,588.78 of escrowed lease payments.

The District intends to release the balance of the escrowed lease payments to Erickson-Hall Construction Co. incrementally as called for in the Facilities Lease, the Memorandum of Commencement Date or as otherwise negotiated between the District and Erickson-Hall Construction Co.

A Friday Memo accompanies this item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NAYS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: AWARD OF AGREEMENT FOR CEQA CONSULTANT – MALIBU MIDDLE &
HIGH SCHOOL – CAMPUS IMPROVEMENTS PROJECT — MEASURE BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education award a contract for CEQA services to Placeworks in an amount not to exceed \$128,198.00.

Funding Information

Budgeted: YES

Fund: 83

Source: BB

Account Number: 83-90905-0-00000-85000-5802-010-2600

Description: CEQA Consultant/Professional Services

COMMENTS: District issued a RFQ/RFP to 6 firms on September 8, 2016, for a CEQA consultant to prepare a subsequent Environmental Impact Report, Mitigation Monitoring and Reporting Program, Findings, Statement of Overriding Considerations, and conduct associated activities pursuant to the California Environmental Quality Act (“CEQA”) for the Malibu Middle High School Campus Improvement Building E Replacement Project. Responses were due September 22, 2016. District received 1 response from Placeworks; staff reviewed and evaluated the proposal received and determined that it exceeded the requirements of the scope of work issued. Staff negotiated with Placeworks to reduce the scope and cost of the work.

Therefore, it is recommended that the Board of Education award the contract to Placeworks in an amount not to exceed the proposed costs.

A Friday memo will accompany this Board Item.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: AWARD OF PROJECT MANAGEMENT AND RELATED SERVICES
AGREEMENT – DISTRICT WIDE – HVAC IMPROVEMENTS PROJECT –
GAFCON, INC. – MEASURE ES

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve award of a Project Management services agreement to Gafcon, Inc. in the amount of \$2,288,399.00.

Funding Information

Budgeted: Yes

Fund: 85

Source: ES

Account Number: 85-90906-0-00000-82000-5802-010-2600 (Malibu \$457,679.80)

85-90906-0-00000-82000-5802-015-2600 (SAMO \$457,679.80)

85-90906-0-00000-82000-5802-050-2600 (SM Others \$1,373,039.40)

Description: Project Management

COMMENTS: The Board has directed staff to begin a series of projects to add HVAC to all campuses throughout the District. In order to effectively execute the work necessary under this project, it is necessary to obtain professional project management services from a firm experienced in managing major HVAC retrofit projects. To that end, the Facility Improvement Projects Department prepared and issued a Request for Proposals for Project Management Services.

The RFP was issued on October 14, 2016. Proposals were due on October 26, 2016. A total of four proposals were received from the following consultants:

- Cumming Corporation
- Rachlin Partners
- Corporate Realty Group
- Gafcon, Inc.

Proposals were reviewed and ranked by a committee that consisted of the District's Chief Operations Officer, the Director of Procurement and Contract Management, the Deputy Bond Program Manager, the Bond Preconstruction Manager, and the Bond Program Manager. The proposal rankings indicated a clear and significant separation between the top ranked firm and the next three ranked firms. All reviewers unanimously scored Gafcon as the top ranked firm on a qualification basis, as well as when considering proposed cost.

Upon determination that Gafcon was the top ranked firm, the District invited Gafcon to present its proposed team and project approach to the review committee. The presentation was conducted on November 4, 2016. The District also discussed the project timing and sequencing with Gafcon and requested that Gafcon revise its proposal to match the revised anticipated project timing.

Gafcon responded with a pricing proposal that meets the District's requests. The Time and Materials, not-to-exceed proposal of \$2,288,399 is based upon hourly rates for the services required, and monthly invoicing will be submitted for actual hours worked in the previous month. Funding for the project management agreement will come from Measure ES and will be proportionately distributed from the various allocations of Measure ES, similar to the apportionment of costs related to the HVAC study performed earlier this year.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / MARK O. KELLY

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.20

Unless otherwise noted, all items are included in the 2016/2017 approved budget.

ADDITIONAL ASSIGNMENTS

EDUCATIONAL SERVICES

Murphy, Leticia	100 hrs @\$45.49	12/1/16-6/9/17	Est Hrly/\$4,549
Stauffer, Nathaniel	100 hrs @\$45.49	12/1/16-6/9/17	<u>Est Hrly/\$4,549</u>
TOTAL ESTABLISHED HOURLY			\$9,098

Comment: MS English Language Development Support
01-LCAP – LCFF Supplemental Grant

Kuipers, Catherine	3 hrs @\$50.98	11/1/16-12/30/16	Est Hrly/\$153
Smith, Bradford	10 hrs @\$50.98	11/1/16-12/30/16	<u>Est Hrly/\$510</u>
TOTAL ESTABLISHED HOURLY			\$663

Comment: Adult Education Activities
11-Adult Ed Block Grant Program

Cordes, Amy	6 hrs @\$45.49	11/15/16-1/31/17	Est Hrly/\$273
Cruce, Marae	6 hrs @\$45.49	11/15/16-1/31/17	Est Hrly/\$273
Matthews, Jill	6 hrs @\$45.49	11/15/16-1/31/17	Est Hrly/\$273
Moe, Eric	6 hrs @\$45.49	11/15/16-1/31/17	Est Hrly/\$273
Murcia, Constanza	6 hrs @\$45.49	11/15/16-1/31/17	Est Hrly/\$273
Verham, Karen	6 hrs @\$45.49	11/15/16-1/31/17	<u>Est Hrly/\$273</u>
TOTAL ESTABLISHED HOURLY			\$1,638

Comment: Math Benchmark Assessments – 1st / 2nd Grade
01-Unrestricted Resource

FRANKLIN ELEMENTARY SCHOOL

Grafton, Kimberly	60 hrs @\$45.49	11/21/16-5/26/17	<u>Est Hrly/\$2,729</u>
TOTAL ESTABLISHED HOURLY			\$2,729

Comment: After School Intervention
01-Formula

GRANT ELEMENTARY SCHOOL

Cordes, Amy	10 hrs @\$45.49	11/17/16-4/1/17	Est Hrly/\$455
Croft, Susan	15 hrs @\$45.49	11/17/16-4/1/17	Est Hrly/\$682
Kooy, Tracy	15 hrs @\$45.49	11/17/16-4/1/17	Est Hrly/\$682
Ware, Andrea	15 hrs @\$45.49	11/17/16-4/1/17	<u>Est Hrly/\$682</u>
TOTAL ESTABLISHED HOURLY			\$2,501

Comment: Math Olympiad
01-Formula

LINCOLN MIDDLE SCHOOL

Preuss, Jennifer	8 hrs @\$45.49	8/22/16-6/9/17	Est Hrly/\$364
Takahashi, Ashley	8 hrs @\$45.49	8/22/16-6/9/17	Est Hrly/\$364
Tolentino Stauffer, Aimee	8 hrs @\$45.49	8/22/16-6/9/17	<u>Est Hrly/\$364</u>
TOTAL ESTABLISHED HOURLY			\$1,092

Comment: Counselor Extra Hours
01-Formula

Fay, Alison	2 hrs @\$45.49	10/6/16	Est Hrly/\$91
Greenfield, Sara	2 hrs @\$45.49	10/6/16	Est Hrly/\$91
Hart, Sharon	2 hrs @\$45.49	10/6/16	Est Hrly/\$91

Hartson, Elizabeth	2 hrs @\$45.49	10/6/16	Est Hrly/\$91
Oseguera, Christian	2 hrs @\$45.49	10/6/16	<u>Est Hrly/\$91</u>
		TOTAL ESTABLISHED HOURLY	\$455

Comment: 7th Grade Writing Night
01-Formula

MCKINLEY ELEMENTARY

Wiener, Daniela	20 hrs @\$45.49	10/1/16-6/1/17	<u>Est Hrly/\$910</u>
		TOTAL ESTABLISHED HOURLY	\$910

Comment: Planning and Facilitating Literacy Parents Night
01- IASA: Title I Basic-LW Inc/Neg

SANTA MONICA HIGH SCHOOL

Contreras, Luis	120 hrs @\$45.49	8/22/16-6/9/17	Est Hrly/\$5,459
Kim, Douglas	64 hrs @\$45.49	8/22/16-12/23/16	<u>Est Hrly/\$2,911</u>
		TOTAL ESTABLISHED HOURLY	\$8,370

Comment: Tutoring
01-Formula

Hafft, Ianna	126 hrs @\$45.49	8/30/16-6/9/17	<u>Est Hrly/\$5,732</u>
		TOTAL ESTABLISHED HOURLY	\$5,732

Comment: APEX Credit Recovery
01-Formula

ADDITIONAL ASSIGNMENT – EXTENDED DUTY UNITS

JOHN ADAMS MIDDLE SCHOOL

Name	Rate	Assignment	Effective	Not to Exceed
Blanchard, Cecile	8 EDU	Music	8/16-12/16	\$2,312
Garnreiter, Sean	8 EDU	Music	8/16-12/16	\$2,312
Gleicher, Arielle	2 EDU	AVID	8/16-12/16	\$ 578
Goldberg, Cori	3 EDU	Yearbook	8/16-12/16	\$ 867
Hale, Shannon	2 EDU	AVID	8/16-12/16	\$ 578
Mercado Rivera, Aldo	2 EDU	AVID	8/16-12/16	\$ 578
Murphy, Letitia	2 EDU	AVID	8/16-12/16	\$ 578
Ransom, Barbara	3 EDU	ASB	8/16-12/16	\$ 867
Reynolds, Colin	5 EDU	Jr. Honor Society	8/16-12/16	\$1,445
Saling, David	2 EDU	Cross Currents	8/16-12/16	\$ 578
Woo, Angela	8 EDU	Music	8/16-12/16	<u>\$2,312</u>
		TOTAL EDUS		\$13,005

LINCOLN MIDDLE SCHOOL

Name	Rate	Assignment	Effective	Not to Exceed
Bartlett, Kelsey	1.0 EDU	Art Club	8/16-12/16	\$ 289
Counte, Vanessa	6.0 EDU	Madrigals	8/16-12/16	\$1,734
Hart, Sharon	1.0 EDU	Build Up Community Club	8/16-12/16	\$ 289
Katz, Jessica	2.5 EDU	ASB	8/16-12/16	\$ 723
McCoy, Amanda	0.5 EDU	AVID	8/16-12/16	\$ 145
McLaughlin, Gretchen	1.0 EDU	Build Up Community Club	8/16-12/16	\$ 289
McLaughlin, Gretchen	1.0 EDU	Community Service Crew	8/16-12/16	\$ 289
Moe, Eric	1.5 EDU	Westcoast Productions	8/16-12/16	\$ 434
Munoz, Salvador	6.0 EDU	Music	8/16-12/16	\$1,734
Palumbus, Beth DeBeech	0.5 EDU	AVID	8/16-12/16	\$ 145
Palumbus, Beth DeBeech	1.5 EDU	Westcoast Productions	8/16-12/16	\$ 434
Preuss, Jennifer	2.0 EDU	Peer Tutoring	8/16-12/16	\$ 578
Stauffer, Nathaniel	2.0 EDU	International Club	8/16-12/16	\$ 578
Takahashi, Ashley	2.0 EDU	Peer Tutoring	8/16-12/16	\$ 578
Tolentino, Aimee Stauffer	2.0 EDU	Peer Tutoring	8/16-12/16	\$ 578
Tolentino, Aimee Stauffer	1.5 EDU	Westcoast Productions	8/16-12/16	\$ 434
Wang, Jim	6.0 EDU	Music	8/16-12/16	<u>\$1,734</u>
		TOTAL EDUS		\$10,985

MALIBU HIGH SCHOOL – Middle School Academics (1st Semester)

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Andino, Melisa	2 EDU	MS Student Activities	8/16-12/16	\$ 578
Kostors, Bryan	3 EDU	MS Band	8/16-12/16	\$ 867
Neier, Chris	6 EDU	MS Student Council	8/16-12/16	\$1,734
Nickerson, Elle	1 EDU	MS Scholarship Advisor	8/16-12/16	\$ 289
Sorensen, Krysta	3 EDU	MS Vocal Music	8/16-12/16	\$ 867
Zander, Maia	3 EDU	MS Orchestra	8/16-12/16	<u>\$ 867</u>
		TOTAL EDUS		\$5,202

MALIBU HIGH SCHOOL – High School Academics (1st Semester)

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Andino, Melisa	12 EDU	HS Student Council	8/16-12/16	\$3,468
Auer, Kim	3 EDU	Pep Squad	8/16-12/16	\$ 867
Bowman-Smith, Carla	5 EDU	HS Yearbook	8/16-12/16	\$1,445
Corrigan, Brian	5 EDU	HS Student Activities	8/16-12/16	\$1,445
Dahm, Katie	1 EDU	HS Scholarship Advisor	8/16-12/16	\$ 289
Ervin, Jordan	5 EDU	Academic Decathlon	8/16-12/16	\$1,445
Kostors, Bryan	2 EDU	HS Band	8/16-12/16	\$ 578
Neier, Chris	13 EDU	Athletic Director	8/16-12/16	\$3,757
Nguyen, Linh	5 EDU	HS Scholarship Advisor	8/16-12/16	\$1,445
Plaia, Jodi	10 EDU	HS Drama Director	8/16-12/16	\$2,890
Sorensen, Krysta	2 EDU	HS Vocal Music	8/16-12/16	\$ 578
Stowell, Rachel	5 EDU	Newspaper	8/16-12/16	\$1,445
Zander, Maia	2 EDU	HS Orchestra	8/16-12/16	<u>\$ 589</u>
		TOTAL EDUS		\$20,241

MALIBU HIGH SCHOOL – Fall/Winter Athletics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Larsen, Mark	13 EDU	Varsity Cross Country	8/16-12/16	\$3,757
Montgomery, Todd	13 EDU	Varsity Girls Tennis	8/16-12/16	\$3,757
Meyer, Andrew	13 EDU	Varsity Girls Basketball	8/16-12/16	\$3,757
Mulligan, Michael	13 EDU	Varsity Boys Water Polo	8/16-12/16	\$3,757
Mulligan, Michael	4 EDU	Frosh/Soph Boys Water Polo	8/16-12/16	\$1,156
Mulligan, Michael	12 EDU	JV Girls Water Polo	8/16-12/16	\$3,468
Ryan, Sean	12 EDU	JV Cross Country	8/16-12/16	<u>\$3,468</u>
		TOTAL EDUS		\$23,120

SANTA MONICA HIGH SCHOOL – 1st Semester Academics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Aiello, Jason	13 EDU	Orchestra	8/16-12/16	\$3,757
Ballaret, Timothy	13 EDU	Athletic Director	8/16-12/16	\$3,757
Barraza, Katheryne	5 EDU	Drama	8/16-12/16	\$1,445
Boyd, Bryn	12 EDU	Student Activities	8/16-12/16	\$3,468
Chapman, Amy	6 EDU	Yearbook	8/16-12/16	\$1,734
Faas, Kathleen	6 EDU	Newspaper	8/16-12/16	\$1,734
Flores, Ernesto	4 EDU	Scholarship Advisor	8/16-12/16	\$1,156
Forrer, Brooke	5 EDU	Senior Advisor	8/16-12/16	\$1,445
Hoffman, Ryan	5 EDU	Senior Advisor	8/16-12/16	\$1,445
Honda, Julie	4 EDU	Scholarship Advisor	8/16-12/16	\$1,156
Huls, Jeffery	10 EDU	Vocal Music	8/16-12/16	\$2,890
McKeown, Kevin	13 EDU	Band	8/16-12/16	\$3,757
Mejia, Rosa	4 EDU	Scholarship Advisor	8/16-12/16	\$1,156
Swenson, Joni	13 EDU	Orchestra	8/16-12/16	<u>\$3,757</u>
		TOTAL EDUS		\$32,657

SANTA MONICA HIGH SCHOOL – 2nd Semester Academics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Aiello, Jason	13 EDU	Orchestra	1/17-6/17	\$3,757
Ballaret, Timothy	13 EDU	Athletic Director	1/17-6/17	\$3,757
Barraza, Katheryne	13 EDU	Drama	1/17-6/17	\$3,757
Boyd, Bryn	12 EDU	Student Activities	1/17-6/17	\$3,468
Chapman, Amy	6 EDU	Yearbook	1/17-6/17	\$1,734
Faas, Kathleen	6 EDU	Newspaper	1/17-6/17	\$1,734
Flores, Ernesto	9 EDU	Scholarship Advisor	1/17-6/17	\$2,601
Forrer, Brooke	10 EDU	Senior Advisor	1/17-6/17	\$2,890
Hoffman, Ryan	10 EDU	Senior Advisor	1/17-6/17	\$2,890
Honda, Julie	9 EDU	Scholarship Advisor	1/17-6/17	\$2,601
Huls, Jeffery	10 EDU	Vocal Music	1/17-6/17	\$2,890
McKeown, Kevin	13 EDU	Band	1/17-6/17	\$3,757
Mejia, Rosa	9 EDU	Scholarship Advisor	1/17-6/17	\$2,601
Sakow, Terry	13 EDU	Band	1/17-6/17	\$3,757
Swenson, Joni	13 EDU	Orchestra	1/17-6/17	\$3,757
			TOTAL EDUS	\$49,951

HOURLY TEACHERS

ADULT EDUCATION

Mejia, Rosa	96 hrs @\$50.98	11/28/16-6/8/17	Est Hrly/\$4,894
Song, Su Yong "Judy"	156 hrs @\$50.98	12/5/16-6/8/17	Est Hrly/\$7,953
Tangum, Cathy	126 hrs @\$50.98	11/15/16-6/8/17	Est Hrly/\$6,423
TOTAL ESTABLISHED HOURLY			\$19,270

Comment: Adult Education Instruction
11-Adult Ed Block Grant Program

TOTAL ESTABLISHED HOURLY, AND EXTRA DUTY UNITS = \$207,619

NEW HIRES

TEMPORARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
McNamara, Cheryl/1 st Grade Roosevelt Elementary	100%	11/14/16-6/9/17
Nicodemus, Veronica/Immer Soc St John Adams Middle School	100%	11/16/16-6/9/17 (change of date from 11/17/16 Agenda)
Theokary, Andonetta/Preschool Child Develop Svcs/Washington West	100%	11/14/16-6/9/17 (change of date from 11/17/16 Agenda)

SUBSTITUTE TEACHERS

Effective

LONG-TERM ASSIGNMENT

(@\$237.00 Daily Rate)

Bower, Alan	10/24/16-11/10/16
Olsen, Susan	10/27/16

LEVEL 1 SUBSTITUTES

(@\$183.00 Daily Rate)

Montgomery, Ashley	11/10/16
Thompson, Erica	11/10/16

CHILD DEVELOPMENT SERVICES SUBSTITUTES

(@\$18.21 Hourly Rate)

Gomez, Monica	11/15/16
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LEAVE OF ABSENCE (with pay)

<u>Name/Location</u>	<u>Effective</u>
Burns, Jennifer Lincoln Middle School	11/28/16-12/16/16 [FMLA/CFRA]
Garden, Christina Franklin Elementary	1/9/17-2/24/17 [Medical Maternity/FMLA]
Kapasi, Tahera John Adams MS	12/1/16-2/16/17 [Medical Maternity/FMLA]
Land, Rachel McKinley Elementary	12/5/16-3/3/17 [CFRA]
Peterson-Brandt, Valerie Roosevelt Elementary	11/28/16-2/3/17 [CFRA] (change of dates from 9/1/16 Agenda)
Pust, Jennifer Santa Monica HS	10/27/16-11/12/16 [Medical]

LEAVE OF ABSENCE (without pay)

<u>Name/Location</u>	<u>Effective</u>
Burns, Jennifer Lincoln Middle School	12/19/16-12/23/16 [FMLA]

TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES

<u>Name/Location</u>	<u>Effective</u>
RW 9539026 Child Develop Svcs	10/7/16 (change of date from 10/6/16 agenda)

RESIGNATION

<u>Name/Location</u>	<u>Effective</u>
Israel, Carly Roosevelt Elementary	11/7/16

RETIREMENT

<u>Name/Location</u>	<u>Effective</u>
Hentschell, Denise Child Develop Svcs	12/30/16 (change of date from 9/1/16 Agenda)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / MARK O. KELLY /
MICHAEL COOL

RE: CLASSIFIED PERSONNEL – MERIT

RECOMMENDATION NO. A.21

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>NEW HIRES</u>		<u>EFFECTIVE DATE</u>
Alvarez, Maryke Special Ed-Roosevelt ES	Paraeducator-1 6 Hrs/SY/Range: 20 Step: A	11/1/16
Baxter, Issac Facility Use	Swimming Instructor/Lifeguard 4 Hrs/12 Mo/Range: 21 Step: A	11/14/16
Esquivias, Norma Facility Use	Senior Office Specialist 8 Hrs/12 Mo/Range: 25 Step: A	11/14/16
Fair, James Special Ed-Rogers ES	Paraeducator-1 6 Hrs/SY/Range: 20 Step: A	11/28/16
Gomez, Cynthia Special Ed-CDS-Pine Street	Paraeducator-1 4.5 Hrs/SY/Range: 20 Step: A	11/21/16
Jones, Jasmine Santa Monica HS	Instructional Assistant – Physical Education 6 Hrs/SY/Range: 20 Step: A	11/2/16
Lavin, Angela Rogers ES	Senior Office Specialist 8 Hrs/10 Mo/Range: 25 Step: A	11/15/16
Marble, Daniel Maintenance	Electrician 8 Hrs/12 Mo/Range: 39 Step: A	11/28/16
Osterday, Cindy Health Services-Rogers ES	Health Office Specialist 3.5 Hrs/SY/Range: 25 Step: A	11/21/16
Sullivan, Stacy Special Education	Administrative Assistant 8 Hrs/12 Mo/Range: 31 Step: A	11/14/16

<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
Martin, Eric Operations-Malibu HS	Lead Custodian 8 Hrs/12 Mo/Range: 29 Step: E From: Custodian: 8 Hrs/12 Mo	11/1/16

<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Ajnassian, Carrie Special Ed-Lincoln MS	Paraeducator-1 [additional hours; mindfulness planning team]	10/17/16-12/31/16
Avina, Fernando Grounds	Sprinkler Repair Technician [overtime; district projects]	7/1/16-6/30/17
Badillo, Abraham Educational Services	Physical Activities Specialist [additional hours; professional training]	11/4/16

Burdick, Barton Grounds	Equipment Operator/Sports Facilities [overtime; district projects]	7/1/16-6/30/17
Coleman, Daniel Educational Services	Physical Activities Specialist [additional hours; professional training]	11/4/16
Danganan, Maye Educational Services	Physical Activities Specialist [additional hours; professional training]	11/4/16
De La Rosa, Johanna Special Ed-Lincoln MS	Paraeducator-1 [additional hours; mindfulness planning team]	10/17/16-12/31/16
Eby, David Educational Services	Physical Activities Specialist [additional hours; professional training]	11/4/16
Gomez, Jack Operations	Custodian [overtime; custodial support]	7/1/16-6/30/17
Gonzalez, Hector Grounds	Sprinkler Repair Technician [overtime; district projects]	7/1/16-6/30/17
Heiderman, Dan Operations	Utility Worker [overtime; district projects]	7/1/16-6/30/17
Landaverde, Elmer Educational Services	Physical Activities Specialist [additional hours; professional training]	11/4/16
Morales, Louis Educational Services	Physical Activities Specialist [additional hours; professional training]	11/4/16
Murphy, Tony Educational Services	Physical Activities Specialist [additional hours; professional training]	11/4/16
Padilla, Ramiro Grounds	Equipment Operator [overtime; district projects]	7/1/16-6/30/17
Putt, Marissa Special Ed-Lincoln MS	Paraeducator-1 [additional hours; after school library assistance]	10/21/16-6/9/17
Smith, Dylen Educational Services	Physical Activities Specialist [additional hours; professional training]	11/4/16
Suaste, Eduardo Operations	Lead Custodian [overtime; custodial support]	7/1/16-6/30/17
Tirado, Fortino Grounds	Equipment Operator-Tree Trimmer [overtime; district projects]	7/1/16-6/30/17
Torres, Jose Operations	Utility Worker [overtime; district projects]	7/1/16-6/30/17
Tyars, Latora FNS-Santa Monica HS	Cafeteria Worker I [additional hours; cafeteria support]	10/1/16-6/9/17
Venable, Mark Maintenance	Skilled Maintenance Worker [overtime; general maintenance]	11/1/16-6/30/17
Windzey, Fidel Purchasing	Stock and Delivery Clerk [additional hours; department support]	7/1/16-6/30/17

<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
Aguilar, David Special Education	Paraeducator-1	11/15/16-6/9/17
Albritton, Bobby Operations	Custodian	10/17/16-6/30/17
Barnes, Brian Educational Services	Physical Activities Specialist	11/4/16
Barnes, Brian Cabrillo ES	Physical Activities Specialist	11/16/16
Crockett, Linda Food and Nutrition Services	Cafeteria Worker I	11/15/16-6/9/17
Fuller, Herbert Educational Services	Physical Activities Specialist	11/4/16
Fuller, Herbert Pt. Dume ES	Physical Activities Specialist	11/10/16-12/1/16
Garcia, Claudia Food and Nutrition Services	Cafeteria Worker I	11/15/16-6/9/17
Garratt, John Educational Services	Physical Activities Specialist	11/4/16
Macon Jr., Phillip Food and Nutrition Services	Cafeteria Worker I	10/1/16-6/9/17
Orlinski, Aneta Special Education	Paraeducator-1	11/14/16-6/9/17
Ramos, Krystal Special Education	Paraeducator-1	11/16/16-6/9/17
Safavi, Moshir Educational Services	Physical Activities Specialist	11/4/16
Washington, Monique Special Education	Paraeducator-1	11/16/16-6/9/17

<u>CHANGE IN ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
Gottlieb, Galit Special Ed-Cabrillo ES	Paraeducator-3 7.28 Hrs/SY From: 6 Hrs/SY/Special Ed-Cabrillo ES	8/22/16
Jiwani, Rahim Special Ed-Santa Monica HS	Paraeducator-1 6 Hrs/SY From: 4 Hrs/SY/Special Ed-Santa Monica HS	9/26/16
Taylor, Inelle Malibu HS	Campus Security Officer 8 Hrs/SY From: 4 Hrs/SY/Santa Monica HS	11/23/16-6/9/17

<u>INVOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
Casey, Brittany CDS-Washington West	Children's Center Assistant-2 3.5 Hrs/SY	8/19/16

	From: 3.5 Hrs/SY/CDS-Pine Street	
Casiano, Delfina CDS-Washington West	Children's Center Assistant-2 3.5 Hrs/SY From: 3.5 Hrs/SY/CDS-Rogers ES	8/19/16
Padilla, Elizabeth CDS-Washington West	Children's Center Assistant-2 3.5 Hrs/SY From: 3.5 Hrs/SY/CDS-Rogers ES	8/19/16
Rams, Florencia Franklin ES	Bilingual Community Liaison 8 Hrs/10 Mo From: 8 Hrs/10 Mo/Rogers ES	11/14/16
Vila, Florinda Rogers ES	Bilingual Community Liaison 8 Hrs/10 Mo From: 8 Hrs/10 Mo/Cabrillo ES	11/14/16
<u>VOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
Karian-Karaghossian, Natale Webster ES	Instructional Assistant - Classroom 3 Hrs/SY From: 3 Hrs/SY/Rogers ES	11/16/16
<u>PROFESSIONAL GROWTH</u>		<u>EFFECTIVE DATE</u>
Carrillo, Rigoberto Maintenance	HVAC Mechanic	12/1/16
Gonzalez, Gary Maintenance	Plumber	12/1/16
<u>LEAVE OF ABSENCE (PAID)</u>		<u>EFFECTIVE DATE</u>
Flores, Ardis Special Ed-Grant ES	Paraeducator-1 Personal	11/15/16-11/25/16
Flores, Martha Special Ed-Santa Monica HS	Paraeducator-1 Medical	11/8/16-12/6/16
Gold, Kathleen Information Services	Technology Support Assistant Intermittent FMLA	11/1/16-11/1/17
Honore, Crystal Adams MS	Campus Security Officer Medical	11/16/16-11/30/16
Huettner, Patricia Rogers ES	Instructional Assistant - Classroom Medical	11/1/16-11/14/16
Payton, Tawny Special Ed-Rogers ES	Paraeducator-3 Medical	11/4/16-12/4/16
Ridley, Latresse Special Ed-Roosevelt ES	Paraeducator-1 Medical	11/7/16-11/23/16
Rose, Pamela Cabrillo ES	Senior Office Specialist Medical	10/3/16-11/25/16
Simmons, Michael Transportation	Bus Driver Medical	9/22/16-12/22/16

Williams, Steven Food and Nutrition Services	Stock and Delivery Clerk Medical	11/7/16-12/7/16
Yashar, Azita Special Ed-Grant ES	Paraeducator-1 Medical	10/19/16-11/30/16
Zaldivar, Guadalupe FNS-Edison ES	Cafeteria Worker I Medical	11/18/16-2/1/17

TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES

(39-MONTH MEDICAL REEMPLOYMENT LIST)

WV8631633 Operations	Custodian	12/5/16
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EFFECTIVE DATE

WORKING OUT OF CLASS

West, Malcom Operations-District	Lead Custodian From: Custodian
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EFFECTIVE DATE

10/19/16-1/19/17

RESIGNATION

Corpuz, Nestor Santa Monica HS	Job Development and Placement Specialist
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EFFECTIVE DATE

12/9/16

Leister, Erin Special Education	Occupational Therapist
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12/31/16

Stevens, Danielle Special Ed-Rogers ES	Paraeducator-1
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11/30/16

RETIREMENT

Doty, Kenneth Operations-Santa Monica HS	Custodian
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EFFECTIVE DATE

12/31/16

Mc Coy, Donna Adams MS	Community Liaison
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11/7/16

SUSPENSION WITHOUT PAY

PP1797502 Operations

EFFECTIVE DATE

11/30/16; 12/6/16

DISQUALIFICATION FROM PROBATION

XD9686054 John Adams MS	Paraeducator-1
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EFFECTIVE DATE

12/16/16

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:
 ABSENT:

TO: BOARD OF EDUCATION ACTION/CONSENT
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / MARK O. KELLY /
MICHAEL COOL

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.22

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

AVID TUTOR

Carpinteyro, Edgar	Lincoln MS	10/5/16-6/9/17
Resendez, Michael	Adams MS	10/25/16-6/9/17

NOON SUPERVISION AIDE

Alvizo, Abel	McKinley ES	10/26/16-6/30/17
Orlinski, Aneta	Cabrillo ES	10/20/16-6/9/17
White, Paula	Rogers ES	11/4/16-6/9/17

COACHING ASSISTANT

Doyle, Joe	Santa Monica HS	8/22/16-6/9/17
Hulbert, Daniel	Santa Monica HS	8/22/16-6/9/17
Thorson, Jessica	Santa Monica HS	10/27/16-6/9/17

TECHNICAL SPECIALIST – LEVEL II

Reis, Steven	Educational Svcs/McKinley/Muir ES [Strings Instructor] - Funding: Gifts – Dream Strings	11/14/16-2/3/17
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TECHNICAL SPECIALIST – LEVEL III

Aubrun, Ambroise	Santa Monica HS [Violin Instructor] - Funding: Santa Monica Arts Parents Association	10/6/16-6/9/17
Mitcheltree, Dennis	Lincoln MS [Jazz Band Instructor] - Funding: Gifts – Direct Parent Contribution	9/1/16-6/9/17

STUDENT WORKER - WORKABILITY

Molina, Jocelyn	Santa Monica HS	10/18/16-6/10/20
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MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ /
CAREY UPTON

RE: INCREASE IN STAFFING (FTE) – FACILITIES USE DEPARTMENT

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve the addition of two (2) Technical Theater Technician positions, 4.0-hour/12-Month (0.50 FTE) in the Facility Use Department in order to support Facility events, and reduce the amount of overtime for the department.

COMMENT: Due to an increase in Theater/Film/Special Event Facility Use, Jerry Gibson, Manager-Facility Use Department, has requested an increase to the Technical Theater staff. These two positions will increase the Technical Theater staff to four (4) technicians (two at 1.0 FTE each, and two at 0.50 FTE each). This will help to reduce substantial overtime costs while continuing to support rental and school programs.

FUNDING NOTE: The 2016-2017 budget will be adjusted \$53,364 for salary and benefits. Funding for these positions derives from labor chargebacks from rental income. The increase in rentals has caused the increased staffing need.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/1516

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / TERRY DELORIA /
PAMELA KAZEE

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the addition of the following positions in Special Education in order to meet IEP requirements and student needs for the 2016-2017 school year.

Paraeducator 1	4.0-hour (0.50 FTE)	SMASH
Paraeducator 1	6.0-hour (0.75 FTE)	Grant Elementary
Paraeducator 3	6.0-hour (0.75 FTE)	Cabrillo Elementary

FUNDING NOTE: The 2016-2017 budget will be adjusted \$62,071 for salary and benefits.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / TERRY DELORIA /
ELLEN EDEBURN

RE: REVISE BP 6184 – CONTINUATION EDUCATION

RECOMMENDATION NO. A.25

It is recommended that the Board of Education revise BP 6184 – Continuation Education.

COMMENTS: CSBA recommends updating this policy for use by districts that maintain high schools. High school and unified districts are required by Education Code 48432 to establish and maintain continuation education schools or classes whenever there are any students residing in the district who are subject to compulsory continuation education; see the accompanying administrative regulation for conditions of compulsory continuation education. AB 97 (Ch. 47, Statutes of 2013) eliminated the Pupil Retention Block Grant (Education Code 41505-41508), which included funding for the continuation high school foundation program, and redirected that funding into the local control funding formula.

These changes were discussed at the November 3, 2016, board meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

CONTINUATION EDUCATION

The ~~Governing Board of Education~~ shall provide a continuation education program as an option for at-risk students who may need a flexible educational environment, ~~to meet the educational needs of district students who are not attending a high school or other appropriate educational institution and who are not legally exempted from compulsory continuation school attendance.~~ The continuation education program shall be designed to meet the educational needs of each student, provide an opportunity for participating students to complete the required course of instruction necessary to graduate from high school, emphasize occupational orientation or a work study schedule, and offer intensive guidance services.

The continuation education program shall be aligned with the goals identified in the district's local control and accountability plan, designed and implemented in collaboration with other high schools within the district, and coordinated with other educational options available to district students.

The Superintendent or designee shall appoint a director of continuation education who shall be responsible for the organization and administration of the district's continuation education program and guidance, placement, and follow-up services for participating students. (5 CCR 11000, 11003)

~~The Board shall establish a plan to coordinate instruction and training in the school with the home, employment and other agencies and shall designate one or more persons as coordinators. (5 CCR 11003)~~

~~The Superintendent or designee shall develop administrative regulations governing the involuntary transfer of students into the continuation education program. (Education Code 48432.5)~~

~~The Superintendent or designee may allow the voluntary enrollment of students in the continuation education program as space permits and when it is determined to be in the best interests of the student.~~

~~Minors otherwise subject to compulsory attendance in continuation education classes may be exempted if they meet any of the conditions specified in Education Code 48410.~~

~~The Board may maintain continuation classes during the district's regular school hours, during special school hours for these classes established by the Board, or during such hours and for such length of time during the day or evening that adult education classes are maintained. (Education Code 48434)~~

The continuation high school shall be conducted for not less than 175 days during a school year. The Board may maintain continuation classes during the district's regular school hours, during special school hours for these classes established by the Board, or during such hours and for such length of time during the day or evening that adult education classes are maintained. (Education Code 48434; 5 CCR 11004)

Students eligible for continuation education classes shall be age 16 or 17 years at the time of their enrollment and shall not have graduated from high school. (Education Code 48400, 48413)

A student may be involuntarily transferred into a continuation education program in accordance

with law and administrative regulation. (Education Code 48432.5)

With the consent of the Superintendent or designee, a student may voluntarily enroll in continuation classes in order to receive special attention such as individualized instruction. (Education Code 48432, 48432.3, 48432.5)

Priority for voluntary enrollment in continuation classes shall be given to students who need credit recovery in order to graduate with their peers and to students who, due to employment, pregnancy, parenting responsibilities, or other circumstances, are unable to attend a comprehensive high school. A student with a disability shall be admitted only if his/her individualized education program specifically states that a continuation high school setting meets his/her needs.

Enrollment criteria shall be applied consistently throughout the district. (Education Code 48432.3)

Students otherwise subject to compulsory attendance in continuation education classes may be exempted if they meet any of the conditions specified in Education Code 48410 and AR 5112.1 - Exemptions from Attendance.

The Superintendent or designee shall regularly evaluate the effectiveness of district continuation education programs and report these evaluation results to the Board. Indicators may include, but not be limited to, disaggregated data on student enrollment, student assessment results, and graduation rates.

Legal Reference:

EDUCATION CODE

46170 Minimum school day for continuation schools and classes

48400-48454 Compulsory continuation education, especially:

48400 Weekly minimum attendance requirement

48402 Minors not regularly employed

48410-48416 Compulsory continuation education

48430-48438 Continuation classes

48450-48454 Violation

48900 Grounds for suspension and expulsion

48900.5 Student discipline

48903 Limitations on days of suspension

51224-51225.3 Courses of study

60850-60856 High school exit examination

FAMILY CODE

7000-7002 Emancipation of minors law

7050 Purposes for which emancipated minor considered an adult

CODE OF REGULATIONS, TITLE 5

11000-11010 Continuation education

COURT DECISIONS

Nathan G. v. Clovis Unified School District (2014) Cal.App.5th (No. F065485)

Management Resources:

JOHN W. GARDNER CENTER FOR YOUTH AND THEIR COMMUNITIES PUBLICATIONS

Raising the Bar, Building Capacity: Driving Improvement in California's Continuation High Schools, May 2012

Intake Processes at Continuation High Schools: Shaping School Climate Through Selection and Enrollment Strategies, February 2011

WEB SITES

California Continuation Education Association: <http://www.cceanet.org>

California Department of Education: <http://www.cde.ca.gov>

John W. Gardner Center for Youth and Their Communities, Stanford School of Education: <http://jgc.stanford.edu>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California**

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / JANECE L. MAEZ

RE: CONSIDER REVISING BP & AR 3311 – BIDS

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education consider revising BP & AR 3311 – Bids.

COMMENTS: The policy was updated in 2013 to reflect new law (AB 1565, 2012), which requires (1) prequalification of all general contractors and electrical, mechanical, and plumbing subcontractors for public projects of \$1 million or more awarded on or after January 1, 2014, if School Facilities Program funds or other future state school bonds are used, and (2) a uniform system of rating bidders based on completed questionnaires and model guidelines developed by the Department of Industrial Relations. The policy also reflects a court decision highlighting the importance of disclosing all material information in bid specifications.

Pursuant to Public Contract Code 20111 and 22002, public contracts for the lease or purchase of equipment, materials, supplies, or services or for "public projects," as defined, are required to be competitively bid when they involve expenditure of specified amounts. An alternative procedure for public works projects is provided pursuant to the Uniform Public Construction Cost Accounting Act (UPCCAA) (Public Contract Code 22030-22045). Pursuant to Public Contract Code 20111.6, a district with average daily attendance of 2,500 or greater is required to prequalify all general contractors and electrical, mechanical, and plumbing subcontractors for public projects of \$1 million or more awarded on or after January 1, 2014, if School Facilities Program funds (Education Code 17070.10-17079.30) or other future state school bonds are used. In addition, the Governing Board is required to adopt a uniform system of rating bidders based on completed questionnaires and financial statements which must address, at a minimum, the issues covered by the standardized questionnaire and model guidelines developed by the Department of Industrial Relations for such purpose.

The mandated regulation was reorganized and updated in 2013 to reflect new law (AB 1565, 2012), requiring prequalification of specified contractors, as noted above. Regulation also (1) reflects law allowing districts to facilitate the participation of women, minorities, disabled veterans and small businesses in contracts; and (2) reflects law allowing purchase of surplus property from the federal government without taking estimates or advertising for bids.

The regulation was again revised in 2015 to reflect new law (AB 1581, 2014); which, for districts of 2,500 or more average daily attendance, extends prequalification procedures to any lease-leaseback agreement for a public project that involves an expenditure of \$1 million or more and meets other specified criteria. Regulation also references a new court decision, which ruled that, to be valid, a lease-leaseback agreement must contain a lease term and a financing component. Regulation also contains new provisions for the award of lease-leaseback agreements on a best value basis after an advertised competitive selection process pursuant to new law (AB 2316, 2016).

This item was originally on the October 20, 2016, Board of Education agenda but was postponed to this meeting to review specific provisions of the policy and regulations with legal counsel. Staff has incorporated the suggestions of legal counsel and will address questions from Board members including: prequalification procedures, the requirements of Lease-Leaseback agreements, and SMMUSD efforts to attract local, small business, minority and women owned businesses during their presentation.

BIDS

The Governing Board is committed to promoting public accountability and ensuring prudent use of public funds. When leasing, purchasing, or contracting for equipment, materials, supplies, or services for the district, including when contracting for public projects involving district facilities, the Board shall explore lawful opportunities to obtain the greatest possible value for its expenditure of public funds. When required by law, or if the Board determines that it is in the best interest of the district, such contracts shall be made using competitive bidding.

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading legal requirements regarding contracting after competitive bidding. (Public Contract Code 20116, 22033)

The Superintendent or designee shall establish comprehensive bidding procedures for the district in accordance with law. The procedures shall include a process for advertising bids, instructions and timelines for submitting and opening bids, and other relevant requirements.

For award of contracts which, ~~by law or Board policy,~~ require prequalification, the procedures shall identify a uniform system for rating bidders and shall address the issues covered by the standardized questionnaire and model guidelines developed by the Department of Industrial Relations pursuant to Public Contract Code 20101.

When calling for bids, the Superintendent or designee shall ensure that the bid specification ~~clearly~~ describes in appropriate detail the quality, delivery, and service required, ~~and includes all information which the district knows, or has in its possession,~~ that is relevant to the work to be performed or that may impact the cost of performing the work.

Except as authorized by law and specified in the administrative regulation, contracts shall be let to the lowest responsible bidder who shall give such security as the Board requires, or else all bids shall be rejected. (Public Contract Code 20111)

When the Board has determined that it is in the best interest of the district, the district may piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law. (Public Contract Code 20118)

For use in contracting for public works projects, the Board has, by resolution, adopted the procedures set forth in the Uniform Public Construction Cost Accounting Act pursuant to Public Contract Code 22030-22045, including the required cost accounting procedures and the informal bidding procedures when allowed by law. The Board delegates to the Superintendent or designee the responsibilities to award any contract eligible for informal bidding procedures and to develop plans, specifications, and working details for all public projects requiring formal bidding procedures.

As a means of tracking how effective district efforts are at reaching out to historically underrepresented groups and encouraging them to submit bids, the Superintendent or designee shall monitor the fairness and diversity of bids and contracts awarded to women-and minority-owned and local business by collecting related data on vendors/contractors during the bidding process.

The Santa Monica-Malibu Unified School District has embarked on a multi-million dollar school construction facility improvement program to improve health, safety and classroom instruction. In recognition that the school construction program will require a large pool of qualified

contractors and in order to strengthen the local economy, the Board deems it imperative that local, small, and women- and minority-owned businesses compete for these economic opportunities.

Legal Reference:

EDUCATION CODE

17070.10-17079.30 Leroy F. Greene School Facilities Act
17250.10-17250.55 Design-build contracts
17406 Lease-leaseback contract
17595 Purchase of supplies through Department of General Services
17602 Purchase of surplus property from federal agencies
38083 Purchase of perishable foodstuffs and seasonable commodities
38110-38120 Apparatus and supplies
39802 Transportation services

CODE OF CIVIL PROCEDURE

446 Verification of pleadings

GOVERNMENT CODE

4217.10-4217.18 Energy conservation contracts
4330-4334 Preference for California-made materials
6252 Definition of public record
53060 Special services and advice
54201-54205 Purchase of supplies and equipment by local agencies

PUBLIC CONTRACT CODE

1102 Emergencies
2000-2002 Responsive bidders
3000-3010 Roofing projects
3400 Bids, specifications by brand or trade name not permitted
3410 United States produce and processed foods
6610 Mandatory prebid conferences
12200 Definitions, recycled goods, materials and supplies
20101-20103.7 Public construction projects, requirements for bidding
20103.8 Award of contracts
20107 Bidder's security
20110-20118.4 Contracting by school districts
20189 Bidder's security, earthquake relief
22002 Definition of public project
22030-22045 Alternative procedures for public projects (UPCCAA)
22050 Alternative emergency procedures
22152 Recycled product procurement

COURT DECISIONS

McGee v. Balfour Beatty Construction, LLC, et al. (4/12/16, No. B262850)
Davis v. Fresno Unified School District, (2015) 237 Cal.App.4th 261
Los Angeles Unified School District v. Great American Insurance Co., (2010) 49 Cal.4th 739
Great West Contractors Inc. v. Irvine Unified School District, (2010) 187 Cal.App.4th 1425
Marshall v. Pasadena Unified School District, (2004) 119 Cal.App.4th 1241
Konica Business Machines v. Regents of the University of California, (1988) 206 Cal.App.3d 449
City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court, (1972) 7 Cal.3d 861

ATTORNEY GENERAL OPINIONS

89 Ops.Cal.Atty.Gen. 1 (2006)

Management Resources:

CALIFORNIA UNIFORM CONSTRUCTION COST ACCOUNTING COMMISSION PUBLICATIONS

Cost Accounting Policies and Procedures Manual

Frequently Asked Questions

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

California Uniform Construction Cost Accounting Commission: http://www.sco.ca.gov/ard_cuccac.html

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: November 5, 2009**

BIDS

The district shall advertise for competitive bids when any public project contract involves an expenditure of \$15,000 or more. *Public project* means construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, and repair work involving a district owned, leased, or operated facility. (Public Contract Code 20111, 22002)

The district shall also advertise for competitive bids when a contract exceeds the amount specified in law, as annually adjusted by the Superintendent of Public Instruction, for any of the following: (Public Contract Code 20111)

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
2. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
3. Repairs, including maintenance that is not a public project

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired. *Maintenance* includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. Maintenance does not include painting, repainting, or decorating other than touchup, or among other types of work, janitorial or custodial services and protection provided by security forces. (Public Contract Code 20115)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation, circulated in the county, and may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20112)

The notice shall contain the time, date, and location of any mandatory pre-bid conference, site visit, or meeting. The notice shall also detail when and where project documents, including final plan and specifications, are available. Any such mandatory visit or meeting shall not occur within a minimum of five calendar days of the publication of the initial notice. (Public Contract Code 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders who supply products, materials, goods or supplies to the district shall certify the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)

2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
 - a. Cash
 - b. A cashier's check made payable to the district
 - c. A certified check made payable to the district
 - d. A bidder's bond executed by an admitted surety insurer and made payable to the district

The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the ~~bid~~ contract is awarded. (Public Contract Code 20111)

3. When a standardized proposal form is provided by the district, bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.56)
4. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
5. When two or more identical lowest or highest bids are received, the Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)
6. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #6a below shall be used. (Public Contract Code 20103.8)
 - a. The lowest bid shall be the lowest ~~total of the bid prices~~ on the base contract without consideration of the prices on the additive or deductive items.
 - b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
 - c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.
 - d. The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined.
7. The district shall consider only responsive bids from responsible bidders in determining the lowest bid. (Public Contract Code 20111)
8. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.

9. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for review pursuant to law, Board policy, and administrative regulation.
- ~~10. When a bid is disqualified as nonresponsive based on district investigation or other information not obtained from the submitted bid, the Superintendent or designee shall notify the bidder and give him/her an opportunity to respond to the information.~~

Prequalification Procedure

When required by law, ~~or the Board,~~ the Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements, ~~in order to determine the size of contracts on which each bidder is qualified to bid.~~ For this purpose, the Superintendent or designee shall furnish prospective bidders a standardized prequalification questionnaire ~~proposal form~~ which, when completed, shall indicate a bidder's statement of financial ability and experience in performing public works. The bidder's information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. ~~Bids not presented on the standard form shall be disregarded.~~ (Code of Civil Procedure 446; Public Contract Code ~~20111.5,~~ 20111.6)

When any public project involves an expenditure of \$1,000,000 or more and is funded or reimbursed wholly or partly by the School Facilities Program funds or other future state school bond, the district shall prequalify prospective bidders either quarterly or annually. The prequalification shall be valid for one year and the following requirements shall apply: (Education Code 17406, 17407; Public Contract Code 20111.6)

1. Prospective bidders, including, but not limited to, prime, general engineering, and general building contractors and electrical, mechanical, and plumbing subcontractors, as defined in ~~the~~ Business and Professions Code ~~4113,~~ 7056, ~~or~~ 7057, or 7058, as applicable, shall submit a standardized questionnaire and financial statement ~~40ten~~ or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.
2. Prospective bidders shall be prequalified by the district five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

If the project includes electrical, mechanical, or plumbing components that will be performed by electrical, mechanical, or plumbing contractors, the Superintendent or designee shall make available to all bidders a list of prequalified general contractors and electrical, mechanical, and plumbing ~~sub~~contractors five or more business days, as determined by the district, before the date fixed for the public opening of sealed bids.

~~For all other contracts requiring competitive bidding, the district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. Prospective bidders for such contracts shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids and shall be prequalified by the district at least one day before the fixed bid opening date. (Public Contract Code 20111.5)~~

Award of Contract

The district shall award each contract subject to the provisions of Public Contract Code 20111 to the lowest responsible bidder except in the following circumstances or where otherwise permitted by law:

1. When the contract is for the procurement and/or maintenance of electronic data processing systems and supporting software, in which case the Board may contract with any one of the three lowest responsible bidders (Public Contract Code 20118.1)
2. When the contract is for any transportation service which involves an expenditure of more than \$10,000 and which will be made with any person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of students who are to be transported, in which case the Board may contract with other than the lowest bidder (Education Code 39802)
- ~~3. When the contract is one for which the Board has established goals and requirements relating to participation of disabled veteran or small business enterprises in accordance with Public Contract Code 2000-2002, in which case the Board may contract with the lowest responsible bidder who submits a responsive bid and complies or makes a good faith effort to comply with the goals and requirements (Public Contract Code 2000-2002)~~

Protests by Bidders

A bidder may protest ~~a bid~~ the district's intent to award a contract if ~~he/she~~ the bidder believes that the award ~~was~~ would be inconsistent with Board policy, the bid's specifications, or ~~was~~ not in compliance with law. A protest must be ~~filed~~ submitted in writing with to the Superintendent or designee within five ~~working~~ calendar days following the issuance of the district's notice ~~after receipt of notification of intent to award the contract.~~ The bidder shall submit all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract. The written protest must set forth, in detail, all grounds for the protest, including without limitation all facts, supporting documentation, legal authorities and argument in support of the grounds for the protest; any matters not set forth in the written protest are deemed waived.

Any bid protest not conforming to the foregoing will be rejected by the district as invalid. Provided that a bid protest is filed in strict conformity with the foregoing, the Superintendent or designee shall review and evaluate the basis of the bid protest. The Superintendent or designee will provide the bidder submitting the bid protest with a written statement concurring with or denying the bid protest. The Board will render a final determination and disposition of a bid protest by taking action to adopt, modify or reject the disposition of the bid protest as reflected in the written statement of the Superintendent or designee. Action by the Board relative to a bid protest shall be final and not subject to appeal or reconsideration by the Superintendent or any other employee or officer of the district.

~~The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.~~

~~The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide notice to the bidder of the date and time for Board consideration of the protest at least three business days before the Board meeting. The Board's decision shall be final.~~

Alternative Bid Procedures for Technological Supplies and Equipment

Upon a finding by the Board that a particular procurement qualifies for the alternative procedure, the district may acquire computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus through competitive negotiation. This procedure shall not apply to contracts for construction or for the procurement

of any product that is available in substantial quantities to the general public. (Public Contract Code 20118.2)

The competitive negotiation shall include, but not be limited to, the following requirements: (Public Contract Code 20118.2)

1. The Superintendent or designee shall prepare a request for proposals (RFP) that shall be submitted to an adequate number of qualified sources, as determined by the district, to permit reasonable competition consistent with the nature and requirement of the procurement.
2. Notice of the RFP shall be published at least twice in a newspaper of general circulation, at least ~~40~~ten days before the date for receipt of the proposals.
3. The district shall make every effort to generate the maximum feasible number of proposals from qualified sources and shall make a finding to that effect before proceeding to negotiate if only a single response to the RFP is received.
4. The RFP shall identify all significant evaluation factors, including price, and their relative importance.
5. The district shall provide reasonable procedures for the technical evaluation of the ~~RFPs~~ proposals received, the identification of qualified sources, and the selection for the award of the contract.
6. An award, if any, shall be made to the qualified bidder whose proposal meets the evaluation standards and will be most advantageous to the district with price and all other factors considered.
7. If an award is not made to the bidder whose proposal contains the lowest price, then the district shall make a finding setting forth the basis for the award. to another bidder.
8. The district, at its discretion, may reject all proposals and request new ~~RFPs~~ proposals.
9. Provisions in any contract concerning utilization of small business enterprises that are in accordance with the RFP shall not be subject to negotiation with the successful proposer.

Sole Sourcing

In any contract for the construction, alteration, or repair of school facilities, the Superintendent or designee shall ensure that the bid specification: (Public Contract Code 3400)

1. Does not directly or indirectly limit bidding to any one specific concern
2. Does not call for a designated material, product, thing, or service by a specific brand or trade name, unless the specification is followed by the words "or equal," so that bidders may furnish any equal material, product, thing, or service

~~In such case, t~~The bid specification shall provide a time period, before and/or after the award of the contract, for the contractor to submit data substantiating the a request for substituting the designated material, product, thing, or service. If no such time period is specified, the contractor may submit the data within 35 days after the award of the contract. (Public Contract Code 3400)

However, the Superintendent or designee may designate a specific material, product, thing or service by brand or trade name (sole sourcing) if the Board has made a finding, described in the invitation for bids or RFP, that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP
5. To respond to an emergency declared by the state, a state agency, or political subdivision of the state. In such case, the Superintendent or designee will set forth in the public records the facts for the reasons for the finding of the emergency.

Bids Not Required

A. "Piggyback" Contracts

Without advertising for bids and upon a determination that it is in the best interests of the district, the Board may authorize, by contract, lease, requisition, or purchase order, another public corporation or agency to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). (Public Contract Code 20118)

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

B. Lease-Leaseback Agreements

~~In addition, upon a determination that it is in the best interest of the district and without advertising for bids, t~~The Board may lease currently owned district property to any person, firm, or corporation for a minimum rental of \$1 per year, as long as the lease requires the person, firm, or corporation to construct a building or buildings on the property for the district's use during the term of the lease and the property and title to the building(s) will vest in the district at the expiration of the lease term ("lease-leaseback"). Prior to entering into a lease-leaseback agreement, the Superintendent or designee shall have on file the contractor's enforceable commitment that the contractor and its subcontractors ~~at~~ of every tier will use a skilled and trained workforce to perform all work on the project or contract that falls within an apprenticeship occupation in the building and construction trades. (Education Code 17406, 17407.5)

The lease-leaseback agreement shall be awarded based on a competitive solicitation process to the proposer providing the best value to the district, taking into consideration the proposer's demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required. Prior to awarding the lease-leaseback agreement, the Board must adopt and publish required procedures and guidelines for evaluating the

qualifications of proposers that ensure the best value selections by the district are conducted in a fair and impartial manner and the district shall follow these procedures and guidelines when awarding the lease-leaseback agreement. The required procedures shall include, at a minimum, the following: (Public Contract Code 17400, 17406)

1. The Superintendent or designee shall prepare a request for sealed proposals (RFP) from qualified proposers, which proposals shall include an estimate of price of the project; a clear, precise description of any preconstruction services that may be required and the facilities to be constructed; the key elements of the lease-leaseback agreement to be awarded; a description of the format that proposals shall follow and the elements they shall contain; the standards the district will use in evaluating proposals; the date on which proposals are due; and the timetable the district will follow in reviewing and evaluating proposals.
2. The Superintendent or designee shall give notice of the RFP by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district and in a trade paper of general circulation published in Los Angeles County, with the latest notice published at least ten days before the date for receipt of the proposals. The Superintendent or designee may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where proposals will be opened. The district may accept a proposal that has been submitted electronically or on paper.
3. A proposer shall be prequalified in accordance with Public Contract Code 20111.6 in order to submit a proposal (see above Prequalification Procedure). The prequalification requirements shall be included in the lease-leaseback agreement.
4. The RFP shall identify all criteria that the district will consider in evaluating the proposals and qualifications of the proposers, including relevant experience, safety record, price proposal, and other factors specified by the district. The price proposal shall include, at the district's discretion, either a lump-sum price for the lease-leaseback agreement to be awarded or the proposer's proposed fee to perform the services requested, including the proposer's proposed fee to perform preconstruction services or any other work related to the facilities to be constructed, as requested by the district. The RFP shall specify whether each criterion will be evaluated pass-fail or will be scored as part of the best value score, and whether proposers must achieve any minimum qualification score for award of the lease-leaseback agreement.
5. For each scored criterion, the district shall identify the methodology and rating or weighting system that will be used by the district in evaluating the criterion, including the weight assigned to the criterion and any minimum acceptable score.
6. The Superintendent or designee shall evaluate all proposals and the lease-leaseback agreement shall be awarded in the following manner:
 - a. All proposals received shall be reviewed to determine those that meet the format requirements and the standards specified in the RFP.
 - b. The district shall evaluate the qualifications of the proposers based solely upon the criteria and evaluation methodology set forth in the RFP, and shall assign a best value score to each proposal. Once the evaluation is complete, all responsive proposals shall be ranked from the highest best value to the lowest best value to the district.

- c. The Board shall award the lease-leaseback agreement to the responsive proposer whose proposal is determined, in writing by the Board, to be the best value to the district.
- d. If the selected proposer refuses or fails to execute the lease-leaseback agreement, the Board may award the lease-leaseback agreement to the proposer with the second highest best value score if the Board deems it to be for the best interest of the district. If the second selected proposer refuses or fails to execute the lease-leaseback agreement, the Board may award the lease-leaseback agreement to the proposer with the third highest best value score if the Board deems it to be for the best interest of the district.
- e. Upon issuance of an award of the lease-leaseback agreement, the school district shall publicly announce its award, identifying the entity to which the award is made, along with a statement regarding the basis of the award. The statement regarding the district's award of the lease-leaseback agreement and the lease-leaseback agreement file shall provide sufficient information to satisfy an external audit.

7. The Board, at its discretion, may reject all proposals and request new proposals.

~~Any~~ The lease-leaseback agreement shall include a lease term that specifies the district's occupancy of the building or improved property and a financing component as may be determined on a case-by-case basis.

Following the award of a lease-leaseback agreement, if the price proposal is not a lump sum amount, the successful proposer shall provide the district with objectively verifiable information of its costs to perform the services requested and shall select subcontractors as set forth below. Once any preconstruction services are completed and subcontractors are selected, and upon approval of the plans and specifications for work on the site by the Division of the State Architect (DSA), if required, the successful proposer and the district shall finalize the price for the services to be provided under the lease-leaseback agreement. The successful proposer shall provide the district with written rationale for the price, and the district shall approve or reject the final price at a public meeting before the successful proposer may proceed with any further work under the lease-leaseback agreement. The lease-leaseback agreement file shall include documentation sufficient to support the final price determination.

The Superintendent or designee may identify in the RFP specific types of subcontractors that must be included in the proposal. All subcontractors that are identified in the proposal shall be afforded the protections of the Subletting and Subcontracting Fair Practices Act (Public Contract Code 4100, et seq.).

Following the award of the lease-leaseback agreement, for subcontractors not identified in the proposal, the successful proposer shall proceed as follows in awarding construction subcontracts with a value exceeding one-half of one percent of the price allocable to construction work:

1. Provide public notice of availability of work to be subcontracted by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district and in a trade paper of general circulation published in Los Angeles County, with the latest notice published at least ten days before the date for receipt of bids. The notice shall state the work to be done or materials or supplies to be furnished and a fixed date and time on which qualifications statements, bids, or proposals will be due.
2. Establish reasonable qualification criteria and standards.

3. Award the subcontract either on a best value basis or to the lowest responsible bidder. The process may include prequalification or short-listing. The process shall not apply to subcontractors listed in the original proposal. Subcontractors awarded construction subcontracts pursuant to these provisions shall be afforded all the protections of the Subletting and Subcontracting Fair Practices Act (Public Contract Code 4100, et seq.).

Alternatively, the Superintendent or designee may segregate the RFP into a request for qualifications (RFQ), followed by an RFP with price information from the proposers deemed most qualified by the district, provided that the foregoing procedures are otherwise followed.

Where utilizing preconstruction services, the district may enter into a lease-leaseback agreement before written approval by DSA only if the lease-leaseback agreement provides that no work for which a contractor is required to be licensed and for which DSA approval is required can be performed before receipt of the required DSA approval.

~~Regardless of the funding source, when any lease-leaseback agreement is for a public project, involves an expenditure of \$1,000,000 or more, and meets other criteria in Public Contract Code 20111.6, the prequalification requirements specified in the "Prequalification Procedure" section above shall be followed. (Education Code 17406)~~

C. Energy Service Contracts

Without advertising for bids, the Board may enter into an energy service contract and any related facility ground lease, when it determines that the terms of the contract and lease are in the best interests of the district. The Board's determination shall be made at a regularly scheduled public hearing of which notice is given to the public at least two weeks in advance and shall be based on cost comparison findings specified in Government Code 4217.12. (Government Code 4217.12)

D. Educational Materials and Books

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount needed for the operation of the district's schools without taking estimates or advertising for bids. (Public Contract Code 20118.3)

E. Perishable Commodities

Perishable commodities, such as foodstuffs, needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

F. Emergencies

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 20113)

G. Day Labor

Bids shall also not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

H. Federal Surplus Property

The district may purchase any surplus property from the federal government or any of its agencies in any quantity needed for the operation of its schools without taking estimates or advertising for bids. (Education Code 17602)

Regulation **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**
approved: **November 5, 2009 Santa Monica, California**
revised: **August 24, 2011**

TO: BOARD OF EDUCATION

DISCUSSION

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / MARK O. KELLY /
TARA BROWN

RE: CONSIDER REVISING BP AND AR 5116.1 – INTRADISTRICT OPEN
ENROLLMENT

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education consider revising BP and AR 5116.1 –
Intradistrict Open Enrollment.

COMMENTS: The Board of Education reviews this BP/AR annually as the first step in
beginning the intradistrict and interdistrict transfer process for the next school
year.

CSBA updated the policy to delete the priority for intradistrict open enrollment for
students transferring out of a school identified for program improvement (PI), as
the Every Student Succeeds Act (ESSA) (P.L. 114-95) eliminated requirements
to offer such transfers. The policy also clarifies that Open Enrollment Act
transfers for the 2016-17 school year are to be based on the CDE's 2015-16 list
of open enrollment schools, since the Academic Performance Index is currently
suspended.

The regulation also reflects the ESSA requirement that students who were
previously granted intradistrict transfers out of a PI school must be allowed to
remain in the school to which they transferred until the highest grade offered by
the school.

INTRADISTRICT OPEN ENROLLMENT

The Board of Education desires to provide enrollment options that meet the diverse needs and interests of district students, while maximizing the efficient use of district facilities. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code 35160.5)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. The Board believes it is the best interest of students that firm ties are established between families and schools. Therefore, once a family has received an intradistrict permit, the receiving school shall be regarded as the home school of that family, and all siblings in the family may attend that school. Enrollment of intradistrict siblings will be automatic, and shall not be subject to permit priorities or space availability.
- ~~2. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another non-Title I district school or charter school. (20 USC 6316)~~
3. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912)
4. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912; 5 CCR 11992)
5. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

- a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist
- b. A court order, including a temporary restraining order and injunction

6. Any student whose parent/guardian is assigned to that school as his/her primary place of employment.

Application Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted on or before April 30 of the school year preceding the school year for which the transfer is requested.

For all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for advanced learners (gifted and talented students). (Education Code 35160.5)

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

Transportation

Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

Legal Reference:

EDUCATION CODE

200 Prohibition against discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

6311 State plans

7912 Transfers from persistently dangerous schools

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Public School Choice FAQs

Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, rev. May 4, 2016

Unsafe School Choice Option, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California
revised: September 8, 2011; February 6, 2014; March 17, 2016**

INTRADISTRICT OPEN ENROLLMENT

Transfers for Victims of a Violent Criminal Offense

Within a reasonable amount of time, not to exceed 14 days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In determining whether a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident on a case-by-case basis and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and his/her parent/guardian in making the offer. If the parent/guardian elects to transfer his/her child, the transfer shall be completed as soon as practicable.

Transfers from a "Persistently Dangerous" School

Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," the Superintendent or designee shall provide parents/guardians of students attending the school with the following notifications:

1. Within 10 days of receipt of the notification from CDE, notice of the school's designation
2. Within 20 days of receipt of the notification from CDE, notice of the option to transfer their child

~~Within 10 school days after receiving notification from the California Department of Education (CDE) that a school has been designated as "persistently dangerous," the Superintendent or designee shall notify parents/guardians of the school's designation. Within 10 school days after this notification has been provided to parents/guardians, the Superintendent or designee shall notify parents/guardians of their option to transfer their child.~~

Parents/guardians who desire to transfer their child out of a "persistently dangerous" school shall provide written notification to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students. The Superintendent or designee may establish a reasonable timeline, not to exceed seven school days, for the submission of parent/guardian requests.

The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. For students who accept the offer, the transfer shall generally be made within 30 school days of receiving the notice of the school's designation from the CDE. If parents/guardians decline the assigned school, the student may remain in his/her current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer

permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin. The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

Other Intradistrict Open Enrollment

Except for transfers for victims of a violent crime and from a "persistently dangerous school," the following procedures shall apply to intradistrict open enrollment ~~To implement intradistrict open enrollment pursuant to Education Code 35160.5:~~

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of schools which may have space available shall be maintained by the district's Student Services Department. Intradistrict open enrollment applications shall be available at all school offices and at the District Office.
2. Students of parents/guardians who submit applications to the district by May 31 shall be eligible for consideration for admission to their school of choice the following school year under the district's open enrollment policy.
3. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. ~~Enrollment in a school of choice shall be determined by lot from the eligible applicant pool.~~ Late applicants shall not be added to the waiting list for the current year.
4. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
5. Approved applicants must confirm their enrollment within 5 school days.

Any student who, prior to the 2016-17 school year, was granted a transfer out of a Title I school that had been identified for program improvement shall be allowed to remain in the school of enrollment until he/she completes the highest grade offered at that school.

Once enrolled, a student shall not be required to reapply for readmission.

Any complaints regarding the selection process shall be submitted to the Superintendent or designee.

Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 48980)

1. All options for meeting residency requirements for school attendance
2. Program options offered within local attendance areas
3. A description of any special program options available on both an interdistrict and intradistrict basis

4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied
5. A district application form for requesting a change of attendance
6. The explanation of attendance options under California law as provided by the CDE

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California
revised: September 22, 2011
revised: February 6, 2014

TO: BOARD OF EDUCATION

DISCUSSION

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU / MARK O. KELLY /
TARA BROWN

RE: CONSIDER REVISING BP AND AR 5117 – INTERDISTRICT ATTENDANCE

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education consider revising BP and AR 5117 – Interdistrict Attendance.

COMMENTS: The Board of Education reviews this BP/AR annually as the first step in beginning the intradistrict and interdistrict transfer process for the next school year.

Suggested language changes update the school year listed and delete the priority for intradistrict open enrollment for students transferring out of a school identified for program improvement (PI), as the Every Student Succeeds Act (ESSA) (P.L. 114-95) eliminated requirements to offer such transfers.

INTERDISTRICT ATTENDANCE

- A. Although students generally must attend school in the district and school where their residence has been established, the Santa Monica-Malibu School District Board of Education recognizes justifiable reasons for interdistrict permits. Upon request, the Superintendent or designee may accept students from other districts and may allow students who live within the district to transfer to another school within the district or out of the district.

Parents must submit verification of continuing enrollment annually. Students enrolled prior to the 2005-06 school year on a PERT or DERT permit will not be affected by this change.

Involuntary loss of housing resulting from: apartments being removed from the rental market (Ellis Act), buildings being red-tagged, or evictions should not interfere with a child completing his/her education in the Santa Monica-Malibu Unified School District. The permit office will require the applicant to obtain verification from the Rent Control Department or other appropriate legal agency. These students will be allowed to remain in their schools for the remainder of the year in which their housing has been lost. In addition, they will be allowed to remain in SMMUSD as permit students in subsequent years provided they meet all the conditions of students attending SMMUSD on permit and submit a verification of continuing enrollment annually. The Ellis Act allows California apartment owners to evict tenants if the landlords intend to withdraw their units from the rental market.

Students "in good standing" who have been attending school/s within SMMUSD as a resident of the district for a minimum period of three complete school years, and subsequently relocate outside the boundaries of SMMUSD, will be allowed to remain in the Santa Monica-Malibu School district as permit students, upon receiving a permit release from their district of residence and meeting all the conditions of students attending Santa Monica-Malibu Unified School District on a permit. Permits will be granted per the language of sections D and F below.

- B. Permits of this type are to be initiated by the student's parent or guardian who attests to the fact or shows evidence that the permit would be in the student's best interests. Cancellation of the permit shall occur if certain provisions are not adhered to by the student or parent/guardian, or if overcrowding should occur at the school of acceptance.
- C. The Board is committed to providing a quality education for all district students legally enrolled and will provide fair and consistent treatment for students and parent/guardians regardless of their residence or permit status. All applications for a permit will be treated in a fair and consistent manner.
- D. Final approval of permits for all students, including students needing specialized programs, including, but not limited to, advanced learners, special education, and English learners, shall rest at the district and shall be contingent upon space, budget and staff availability. Additionally, approval is contingent on applicants demonstrating they meet requirements for retaining a permit including standards of behavior, attendance and academic effort. The district will not pay excess costs to provide specialized services to students on permit.

- E. The district will accept applications for interdistrict permits in grades TK through 11. Permits will be granted per the language of section D. above.
1. The total number of all new interdistrict permits that will be accepted and approved for the ~~2016—2017~~ 2017 – 2018 school year will not exceed 350.
 - a. The total number of new permits accepted and approved for kindergarten will not exceed 100.
 - b. The total number of new permits accepted and approved for grades 1 through 5 will be issued on a space available basis.
 - c. The total number of new permits accepted and approved for John Adams Middle School and Lincoln Middle School for grade 6 will not exceed 10.
 - d. The total number of new permits accepted and approved for grades 7 and 8 at John Adams Middle School and Lincoln Middle School will not exceed 10 per grade level.
 - e. The total number of permits accepted and approved for grades 9 through 11 at Santa Monica High School will not exceed 20 per grade level.
 - f. Permits will be accepted to Olympic High School on a case by case basis for students currently enrolled in SMMUSD.
 - g. The district will continue to accept all qualifying permit applications to Malibu schools.
 - h. International High School students will be accepted and approved on a case-by-case basis.
 2. All students currently attending on an interdistrict permit will be allowed to remain in the district until they leave or graduate, assuming that they submit a verification of continuing enrollment annually and uphold appropriate standards of behavior, attendance, and academic effort. Interdistrict attendance permits for 11th and 12th graders may not be rescinded.
 3. Guidelines applied to SMASH, Edison, and the immersion program through Grade 8, and our preschools remain in effect.
- F. Requests for new permits will be granted in the following order (Based on the timelines identified in Administrative Regulations 5117):
1. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;

It is the intention of the district to provide same-school placement for all siblings in a family once an intradistrict permit has been granted, except in cases where students need a specialized program which is only available on another campus.
 - ~~2. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another non-Title I district school or charter school. (20 USC 6316)~~

23. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and part-time (a minimum of 15 hours per week)];

It is the intention of the district to provide a seat in a district school (K-12) to all children of district employees who have requested a new interdistrict permit, with the understanding that Section D will be considered. Staff will do its best to accommodate requests for a specific school but will not guarantee requested placement. On-going permit holders are not affected and will continue in the home school being currently attended.

34. If space, staffing and budget allow, interdistrict permits for:
- a. Those students "in good standing" who have been attending school/s within SMMUSD as a resident of the district, for a minimum period of three complete school years, and subsequently relocate outside the boundaries of SMMUSD. Permits will be granted per the language of section D above.
 - b. Siblings of current interdistrict permit holders. If a permit is received (granted) there is no guarantee of same-school placement. On-going permit holders are not affected and will continue in the home school being currently attended.
 - c. International High School students on a case-by-case basis.
 - d. Children of employees of the cities of Malibu or Santa Monica.
 - e. Children of full-time, permanent employees of Santa Monica College.
 - f. Children of alumni of Santa Monica High School, Malibu High School, or Olympic High School. Parent must attach a copy of graduation diploma to the permit application.
 - g. Grandchildren of individuals who have been living within the boundaries of SMMUSD for a minimum of five years.
 - h. Children of individuals working within the boundaries of SMMUSD.
 - i. Students requesting to be admitted who do not meet any criteria described in Section F1-F4h.

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48900 Grounds for suspension or expulsion; definition of bullying

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Regional occupational center/program, enrollment of students, interdistrict attendance

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

CSBA PUBLICATIONS

Transfer Law Comparison, Fact Sheet, March 2011

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

adopted: January 27, 1994 Santa Monica, California

revised: February 17, 2005; February 20, 2003; March 3, 2011; March 15, 2012;

March 5, 2013; February 6, 2014; March 17, 2016

INTERDISTRICT ATTENDANCE**Interdistrict Attendance Procedures (transfers between districts):****General Guidelines**

1. The permit office is responsible for processing interdistrict permits.
2. The request for a permit is initiated by the parent at their child's district of residence.
3. The parents/guardians of the child must be informed that the acceptance of their child is contingent upon the parent/guardian and the child assuming full responsibility for:
 - a. Satisfactory attendance
 - b. Satisfactory behavior
 - c. Satisfactory academic effort
 - d. Any necessary documentation requested regarding and including child care, employment, doctor's recommendations and guardianship documentation.
 - e. Understanding that the receiving school has the right to rescind any prior approved interdistrict permit if the parent/guardian or student does not fulfill the responsibilities listed in 3.a, b, and c above.
4. It is the responsibility of each school to ensure that nonresident students accepted and registered without a valid permit be returned to the school of residence.

Conditions for Accepting and Retaining Interdistrict Attendance Permits

The school site designee and the Superintendent or designee shall approve or deny applications for transfers. The acceptance of interdistrict permits for students from other school districts to attend classes within the district shall be subject to the following:

1. The student seeking an initial interdistrict permit in the district must submit an SMMUSD permit application and present a permit authorizing his/her release from the school district of residence.
2. A release from the school district of residence is required for the initial permit application only and not required for permit renewal.
3. The student must be eligible to attend elementary school, middle school, or senior high school classes maintained by the Santa Monica-Malibu Unified School District and there must be an existing opening in the class, grade level, education program and school to which the student seeking the interdistrict permit would be initially enrolled. Additionally, approval is contingent on applicants demonstrating they meet standards for retaining a permit, including standards of behavior, attendance or academic effort. The district will not pay excess costs to provide specialized services to students on permit.

4. All students currently attending on an interdistrict permit will be allowed to remain in the district until they leave or graduate, assuming that they: annually submit a verification of continuing enrollment to SMMUSD and comply with all the SMMUSD application requirements; uphold appropriate standards of behavior, attendance, and academic effort.
5. Interdistrict attendance permits for 11th and 12th graders may not be rescinded.

Conditions for Cancellation of Interdistrict Permits

The receiving school or district has the right to revoke any previously approved interdistrict permit for the following reasons:

1. Falsification or misrepresentation of information
2. Enrollment fluctuation
3. Unsatisfactory behavior
4. Unsatisfactory attendance
5. Unsatisfactory academic effort/achievement
6. A change in childcare arrangements
7. Inappropriate guardianship documentation
8. Reason for the original issuance of the permit by the school district of residence is no longer valid
9. Student becomes eligible for a program or class other than the one to which he/she was admitted and there is no available space in the new program or class.
10. A parent requests a transfer to another district school instead of the school his/her child was admitted.

Appeal Procedures

1. Interdistrict transfer requests that are denied by the district at the school level may be appealed by the parent/guardian to the Superintendent or designee within two weeks from the day the request for acceptance of permit is denied.
2. The appeal is to be in writing and must provide all information and detail as to why the denial is being appealed.
3. The Superintendent or designee shall review the permit appeal based on Board policy and regulations, state law, and in consultation with school site(s), parents/guardians and the appropriate district staff as necessary.
4. If the permit continues to be denied, the parent/guardian may within 30 calendar days of the denial, appeal to the County Board of Education
5. There is no appeal process to the County Board for interdistrict permits that are revoked.

Annual Report

The Board will receive a report on permits by February 28 of each year.

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California
revised: February 17, 2011; February 2, 2012; March 5, 2013; February 6, 2014

MAJOR ITEMS

TO: BOARD OF EDUCATION
FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU
RE: ELECTION OF BOARD OF EDUCATION OFFICERS

ACTION/MAJOR
12/15/16

RECOMMENDATION NO. A.26

It is recommended that _____ be elected President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.26a

It is recommended that _____ be elected Vice- President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.26b

It is recommended that the Superintendent, Dr. Ben Drati, be designated as the Secretary of the Board of Education for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with Board Bylaw 9100, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President, and Secretary. Each shall be elected at the organization meeting held annually each year.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR
2016-2017

RECOMMENDATION NO. A.27

It is recommended that _____ be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association for 2016-17. The Representative shall perform duties as described in Standing Rule #6 as follows:

Representatives: Each School Board will be asked to select a board member at their organizational meeting to serve as the LACSTA representative.

The representative's role is to:

- a. vote on all Association matters;
- b. communicate between the Executive Board, the Association, and the local Board.

COMMENT: Board Member Tahvildaran-Jesswein was elected as the board's representative for the 2014-2015 and 2015-2016 terms.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.28

It is recommended that _____ be elected as the board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December 2016 through November 2017.

COMMENT: Each school board is asked to select a board member at its annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

Board Member Foster volunteered to serve as the board's representative for 2014-15 and 2015-16.

SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

TO: BOARD OF EDUCATION
FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU
RE: NOMINATION FOR CSBA DELEGATE ASSEMBLY

ACTION/MAJOR
12/15/16

RECOMMENDATION NO. A.29

It is recommended that the Board of Education nominate, if it so chooses, a board member to run for the CSBA Delegate Assembly (Region 24). There are seven seats up for re-election in Region 24, of which SMMUSD is a part.

COMMENT: CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **January 7, 2017**. Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion.
- Boards may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.
- Approval from nominee of nomination to CSBA's Delegate Assembly.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form and an optional one-page, one-sided résumé, (résumé cannot be substituted for the candidate biographical sketch form).
- **All nomination materials must be postmarked no later than Monday, January 7, 2016.** Faxes are also acceptable, but they must be received by January 7.
- Delegates serve two-year terms; beginning April 1, 2016, through March 31, 2018.
- There are two required Delegate Assembly meetings each year, one in May in Sacramento and one in December in San Diego.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

Roles and Responsibilities of Delegates

Delegates set the general policy direction and fulfill a critical governance role within the association. They communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Delegates give policy and legislative direction through the adoption of CSBA's Policy Platform every two years and the adoption of other policy statements as needed. They also speak on issues and provide direct advocacy on behalf of the association.

Delegates play an important communications and support role within their region. They also elect the association's officers and Board of Directors. The authority and primary duties of Delegates are contained in the CSBA Bylaws.

Delegates' Roles and Responsibilities

Primary responsibilities of Delegates include:

- providing a link to other public officials at the local, state and national levels;
- providing a communications link between local board members and the regional Director;
- attending all Delegate Assembly meetings;
- adopting the Policy Platform which guides the association's policy and political leadership activities;
- as needed, adopting policies and positions to supplement CSBA's Policy Platform;
- providing testimony and input on critical issues;
- electing the officers, Board of Directors and Nominating Committee members;
- adopting the association's bylaws;
- serving on committees, task forces and focus groups; and
- supporting the association's activities and events.



Delegate Assembly Nomination Form

DUE: Saturday, January 7, 2017

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

CSBA Region/subregion # _____

The Board of Education of the _____ wishes to
(Nominating District)

nominate _____ . The nominee is a member of the
(Nominee)

_____, which is a member of the California
(Nominee's District)

School Boards Association.

- The nominee has consented to this nomination.
- Attached is the nominee's required one-page, single-sided, candidate biographical sketch form and optional one-page, single-sided résumé.
- The nominee's required one-page, single-sided, candidate biographical sketch form and optional one-page, single-sided résumé will be sent by Saturday, January 7, 2017.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE: The nomination and candidate biographical sketch forms may be emailed to nominations@csba.org, faxed to (916) 371-3407 or mailed to CSBA, Attn: Executive Office, 3251 Beacon Blvd., West Sacramento, CA 95691, postmarked by the U.S.P.S. no later than **Saturday, January 7, 2017**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office by the due date. Late submissions cannot be accepted.* If you have any questions, please contact the Executive Office at (800) 266-3382 or Charlyn Tuter at ctuter@csba.org. Thank you.

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU

RE: ADOPT BOARD OF EDUCATION MEETING SCHEDULE – 2017-18

RECOMMENDATION NO. A.30

It is recommended that the Board of Education adopt its meeting schedule for the 2017-18 school year. Meetings will continue to be held at the district office and the Malibu City Council Chambers.

COMMENT: The schedule of meetings appears on the attached page and will be printed in every agenda as part of the Table of Contents. There is also a calendar view attached.

Note that in addition to regular meetings, there are six special meetings:

Board Retreats:

- August 15, 2017
- December 5, 2017
- April 17, 2018
- June 19, 2018 (also the public hearing for the LCAP and budget)

Budget Workshops:

- January 23, 2018
- March 20, 2018

Annual Joint Meeting with SMC Board of Trustees:

- September 26, 2017 (this is tentative; staff will suggest this date to SMC)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SMMUSD Board of Education Meeting Schedule 2017-18

Closed Session begins at 4:30pm

Public Meetings begin at 5:30pm

Meeting Date	Meeting Location	Meeting Format			Additional Notes
		"A" Format	"B" Format	Hybrid of "A" & "B"	
7/19/17 (W)	DO			X	
8/9/17 (W)	DO	X			
8/15/17 (W)	DO				Special Meeting: Retreat
8/30/17 (W)	DO	X			
9/13/17 (W)	DO		X		
9/26/17 (T) <i>(tentative)</i>	SMC				Special Meeting: Joint Meeting w/ SMC Board of Trustees
10/5/17 (Th)	M	X			
10/19/17 (Th)	DO		X		
11/2/17 (Th)	M	X			
11/16/17 (Th)	DO		X		
12/5/17 (T)	DO				Special Meeting: Retreat
12/14/17 (Th)	DO			X	
1/18/18 (Th)	DO			X	
1/23/18 (T)	DO				Special Meeting: Budget Wrkshp
2/1/18 (Th)	M	X			
2/15/18 (Th)	DO		X		
3/1/18 (Th)	DO	X			
3/15/18 (Th)	M		X		
3/20/18 (T)	DO				Special Meeting: Budget Wrkshp
4/17/18 (T)	DO				Special Meeting: Retreat
4/12/18 (Th)	DO			X	
5/3/18 (Th)	M	X			
5/17/18 (Th)	DO		X		
6/14/18 (Th)	DO	X			
6/19/18 (T)	DO				Special Meeting: Retreat & Public Hearings
6/28/18 (Th)	DO		X		

District Office (DO): 1651 16th Street, Santa Monica.

Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

Meeting Format Structures:

Meeting "A"	Meeting "B"	Hybrid of "A" and "B"
11. Closed Session 12. Commendations/Recognitions 13. Study Session 14. Communications 15. Executive Staff Reports 16. Consent Calendar 17. General Public Comments <i>(max. 30 minutes)</i> 18. Discussion Items (as needed) 19. Major Items 20. Continuation of General Public Comments (if needed)	7. Closed Session 8. Consent Calendar 9. Study Session 10. Discussion Items 11. Major Items (as needed) 12. General Public Comments	11. Closed Session 12. Commendations/Recognitions 13. Study Session 14. Communications 15. Executive Staff Reports 16. Consent Calendar 17. General Public Comments <i>(max. 30 minutes)</i> 18. Discussion Items 19. Major Items 20. Continuation of General Public Comments (if needed)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

2017-2018 District Calendar

Approved by the Board of Education: 11/28/16

July 2017					August 2017					September 2017				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
3	4	5	6	7	7	8	9	10	11	4	5	6	7	8
10	11	12	13	14	14	15	16	17	18	11	12	13	14	15
17	18	19	20	21	21	22	23	24	25	18	19	20	21	22
24	25	26	27	28	28	29	30	31	25	26	27	28	29	
31														

October 2017					November 2017					December 2017				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
2	3	4	5	6	6	7	8	9	10	4	5	6	7	8
9	10	11	12	13	13	14	15	16	17	11	12	13	14	15
16	17	18	19	20	20	21	22	23	24	18	19	20	21	22
23	24	25	26	27	27	28	29	30	25	26	27	28	29	
30	31													

January 2018					February 2018					March 2018				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
1	2	3	4	5	5	6	7	8	9	5	6	7	8	9
8	9	10	11	12	12	13	14	15	16	12	13	14	15	16
15	16	17	18	19	19	20	21	22	23	19	20	21	22	23
22	23	24	25	26	26	27	28	26	27	28	29	30		
29	30	31												

April 2018					May 2018					June 2018				
M	T	W	Th	F	M	T	W	Th	F	M	T	W	Th	F
2	3	4	5	6	7	8	9	10	11	4	5	6	7	8
9	10	11	12	13	14	15	16	17	18	11	12	13	14	15
16	17	18	19	20	21	22	23	24	25	18	19	20	21	22
23	24	25	26	27	28	29	30	31	25	26	27	28	29	
30														

- Legend:
- = First/Last Day of School
 - ◻ = Legal Holiday
 - ◻ = Local Holiday (schools/offices closed)
 - ◻ = School Recess (classes not in session)
 - △ = Pupil Free Days (no school for students)
 - △ = Elem. Pupil Free Day (no school -elem students)
 - △ = Sec. Pupil Free Day (no school -sec students)
 - ◻ = Certificated Staff Development Day

Employee Work Dates:
 Sept. 1, 2017-June 30, 2018:* Classified 11-Month
 *must work 22 days in July/August, 2017
 Aug. 8, 2017-June 20, 2018: Classified 10 +10
 Aug. 15, 2017-June 13, 2018: Classified 10-Month
 Aug. 17, 2017-June 8, 2018: Certificated/184 Days
 Aug. 18, 2017-June 8, 2018: Certif-CDS/183 Days
 Aug. 21, 2017-June 8, 2018: Classified School Year



11/29/2016

First Day of Instruction:
 - Tuesday, August 22, 2017

Last Day of Instruction:
 - Friday, June 8, 2018

Certificated Staff Development Days:
 (No Students)
 - Thursday, August 17, 2017
 - Friday, August 18, 2017

HOLIDAYS:
 July 4: 4th of July Holiday
 Sept. 4: Labor Day Holiday
 Sept. 21: Local Holiday
 Nov. 10: Veteran's Day Holiday
 Nov. 23: Thanksgiving Holiday
 Nov. 24: Legal Holiday (Admissions Day observd)
 Dec. 25, 26: Winter Holidays
 Jan. 1, 2: New Years Holidays
 Jan. 15: Martin Luther King Jr. Holiday
 Feb. 19: Washington's Birthday Holiday
 Mar. 30: Local Holiday
 Apr. 2: Legal Holiday (Lincoln's B'day observd)
 May 28: Memorial Day Holiday

SCHOOL RECESSES:
 Dec. 25-Jan. 5 Winter Recess
 Mar. 26-Apr. 6: Spring Recess

PUPIL-FREE DAYS:
 Aug. 17: All Students
 Aug. 18: All Students
 Aug. 21: All Students
 Nov. 6: Elementary Students Only
 Jan. 8: Secondary Students Only

MINIMUM DAYS:
 TK/Kindergarten: Aug. 22, 29, Sept. 5, Nov. 7, 8, 9, 22, Dec. 22, May 24, June 8
 Elementary: Aug. 22, 29, Sept. 5, Nov. 7, 8, 9, 22, Dec. 22, May 24, June 8
 Santa Monica Middle Schools: Sept. 14, Nov. 22, Dec. 22, Mar. 23, Apr. 19, June 7, June 8 + 3 discretionary
 Malibu MS/HS: Aug. 31, Sept. 14, Nov. 22, Dec. 20, 21, Mar. 8, June 5, 6, 7, + 1 discretionary
 Samohi: Sept. 19, Dec. 19, 20, 21, 22, Mar. 6, June 5, 6, 7, 8
 Olympic HS: Sept. 19, Nov. 22, May 1, 31, June 1, 4, 5, 6, 7, 8

Teacher Work Days: 184
 Student Days: 180
 1st Semester: Aug. 22 - Dec. 22 (84 days)
 2nd Semester: Jan. 9 - June 8 (96 days)

Back to School Nights:
 Tues. Aug. 29 - Elementary TK-2
 Thur. Aug. 31 - Malibu Middle School
 Tues. Sept. 5 - Elementary 3-5
 Thurs. Sept. 14 - SM Middle Schools and Malibu HS
 Tues. Sept. 19 - Samohi & Olympic HS

Open House Nights:
 Tues. March 6 - Samohi
 Thurs. March 8 - Malibu MS/HS
 Thurs. April 19 - SM Middle Schools
 Tues. May 1 - Olympic HS
 Thurs. May 24 - Elementary

Promotions/Graduations:
 Tues. June 5 - Olympic HS 5:30 pm
 Wed. June 6 - Elementary
 Thurs. June 7 - MHS 2:00 pm - Samohi 5:30 pm
 Fri. June 8 - Middle School

Parent Conference Days (TK-5):
 Nov. 6 - Nov. 9, 2017

Testing Dates: expected, not confirmed
 CAASPP (9-11): March 1 - April 20, 2018
 CAASPP (3-8): April 23 - May 25, 2018
 AP Testing: May 7 - May 18, 2018

TK/Kindergarten Roundup:
 Jan. 29 - Feb. 9, 2018

Final Exams:
 Malibu MS/HS: Dec. 20 - 22, 2017;
 June 5 - 7, 2018
 Samohi: Dec. 19 - 22, 2017;
 June 4 - 7, 2018

Summer School:
 IISS: June 18 - July 13, 2018
 Credit Recovery: June 18 - July 20, 2018
 ESY: June 18 - July 13, 2018

TK-5 Grading Periods:
 Conference: Nov. 6, 2017
 Winter Grading: Feb. 9, 2018
 Spring Grading: June 8, 2018

6-12 Grading Periods
 Aug. 22 - Sept. 29, 2017
 Oct. 2 - Nov. 9, 2017
 Nov. 13 - Dec. 22, 2017
 Jan. 9 - Feb. 23, 2018
 Feb. 26 - April 20, 2018
 April 23 - June 8, 2018

TO: BOARD OF EDUCATION ACTION/MAJOR
12/15/16
FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAY / JANECE L. MAEZ /
PAT HO
RE: APPROVAL OF THE 2016-17 FIRST INTERIM REPORT

RECOMMENDATION NO. A.31

It is recommended that the Board of Education approve the 2016-17 First Interim Report and the corresponding budget adjustments.

COMMENTS: Education Code (*EC*) Sections §35035 (g), §42130, and §42131 require the governing board of each local educational agency (*LEA*) to certify at least twice a year as to the LEA's ability to meet its financial obligations for the remainder for that fiscal year and for the subsequent two fiscal years.

The 2016-17 Budget was adopted by the Board of Education on June 29, 2016 and was approved by the Los Angeles County Office of Education (*LACOE*).

This 1st Interim Report reflects changing conditions that have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board at the meeting of November 17, 2016 are identified in the First Interim Report which is included as a part of this document.

The First Interim Report was developed based on the following Revenue and Expenditure Assumptions.

REVENUE ASSUMPTIONS

No statutory Cost of Living Adjustment (COLA) is applied to the 2016-17 LCFF funding. The gap funding closure is 54.18%. The projected District LCFF revenues calculation as follows:

2016-17 LCFF CALCULATION

BASE GRANT					
	TK-3	4-6	7-8	9-12	TOTAL
	3106.14	2440.2	1672.43	3486.01	10,705
2015-16 BASE	7,083	7,189	7,403	8,575	
COLA 0%	7,083	7,189	7,403	8,578	
	22,000,790	17,542,598	12,380,999	29,902,994	81,827,380
AUGUMENTATION GRANTS:					
CSR AUGUMENTATION: BASE GRANT X10.4%					2,288,082
CTE AUGUMENTATION 9-12 BASE GRANT X2.6%					777,478
SUPPLEMENT AND CONCENTRATION GRANTS:					
TOTAL ENROLLMENT					11,186
TOTAL UNDUPLICATED PUPIL COUNT					3,247
					29.03%
SUPPLEMENT ADD-ON 20% OF BASE GRANT * %					4,928,288
TRANSPORTATION AND TIIG GRANT					
					1,250,030
TOTAL LCFF ENTITLEMENT /TARGET FUNDING					91,071,259
HOLD HARMLESS CALCULATION					
12-13 TOTAL CATEGORICAL FUNDING					8,585,843
12-13 HOLD HARMLESS REVENUE LIMIT PER ADA					5,377.99
13-14 GAP FUNDING PER ADA					262.43
14-15 GAP FUNDING PER ADA					598.82
15-16 GAP FUNDING					758.82
TOTAL PRIOR YEAR PER ADA RATE					6,998.06
15-16 FUNDED ADA					10,705
15-16 HOLD HARMLESS REVENUE LIMIT FUNDING					74,930,776
15-16 TOTAL HOLD HARMLESS FUNDING					83,516,619
2015-16 FUNDING			RES.	OBJ.	
DIFFERENCE BTW LCFF AND HOLD HARMLESS FUNDING					7,554,640
GAP FUNDING		54.1800%			4,093,102
2015-16 TOTAL FUNDING					87,609,721
LOCAL REVENUE/PROPERTY TAXES					75,937,733
EDUCATION PROTECTION ACT /EPA					2,159,176
STATE AID (TOTAL FUNDING - TAXES - EPA)					9,512,812

Enrollment for 2016-17 is expected to be 11,003.

The Lottery allocation will be \$189 per annual ADA, of which \$144 is for Unrestricted General Fund expenditures and the remaining \$45 is Proposition 20 – Mandated for Instructional Materials.

No COLA for Special Education Funding, the projected Special Education AB 602 revenue is \$5,519,068 and \$2,330,523 for Federal IDEA programs.

Mandated Block Grant revenue is \$402,466.

One-time Discretionary Fund \$214/ADA equal to \$2,290,870.

The Measure “R” parcel tax of \$385.81 per parcel is estimated to generate \$11,651,225 after processing the senior exemptions.

Santa Monica-Malibu Education Foundation contribution is \$2 million dollars.

The estimated revenue from Prop Y is \$8,000,000 from the City of Santa Monica.

The District will receive \$8,800,000 from the Joint Use Agreement with the City of Santa Monica.

The District will receive \$200,000 from the Joint Use Agreement funding with the City of Malibu.

The combined lease revenue is \$2.4M which is from the DoubleTree Hotel, Madison Site, 9th & Colorado and 16th Street properties.

The projected revenue of Federal programs:

Title I:	\$1,330,950
Title II:	\$ 478,072
Title III:	\$ 211,419
Carl Perkins:	\$ 59,557
Medical:	\$ 500,000

The projected revenue of other State programs:

Career Technical Education Incentive Grant:	\$ 433,333
College Readiness Block Grant:	\$ 157,831
STRS On-Behalf Pension Contribution:	\$4,964,377

The Projected Federal Head Start revenue is \$1,508,216. State Preschool program revenue is \$3,138,925 and estimated parent fees are \$2,999,230

The projected Adult Ed. Block Grant is \$690,135 and the projected revenue of Federal Adult Education & Family Literacy programs is \$46,280.

The projected revenue for Federal Nutrition program is \$1,200,000 and \$1,678,189 from food sale.

EXPENDITURE ASSUMPTIONS

Staffing Ratio Changes:

TK-Grade 3	24
Grade 4-5	30
Grade 4-5 (Title I schools)	27
Grade 6-8	34
Grade 6-8 (JAMS)	33
Grade 9-12	35

Full-Time Equivalent (FTE) Changes:

Certificated:

- 1.0 FTE Teaching Position Webster Elementary School
- (1.0) FTE Teaching Position Will Rogers Elementary School
- 1.2 FTE Teaching Positions Santa Monica High School
- (1.2) FTE Teaching Positions Lincoln Middle School
- 0.2 FTE Teaching Positions Malibu High School
- 0.6 FTE Teaching Position John Adam Middle School
- 4.6 FTE Teaching Positions Special Education

Classified:

2.26 FTE Paraeducator 2 & 3 Positions /Special Education
2.50 FTE various positions funded by Stretch Grant

Management:

1.0 FTE Psychologist / Special Education

Salary:

1.5% step and column increase for certificated employees
1.5% step and column increase for classified employees
2% Salary Increase for CTA Members
The Salary Study performed by the Personnel Commission for Classified employees will be implemented at a cost of approximately 1% for 2016-17, increasing another 1% in 2017-18.

Benefits:

Statutory Benefits:

12.58% STRS employer contribution rate (1.85% increase)
6.20% OASDI contribution rate
1.45% Medicare contribution rate
0.05% SUI contribution
3.80% Workers' Compensation contribution
13.888% PERS Employer contribution rate (2.041% increase)
1.25% Other Postemployment Benefit

Health & Welfare:

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2017 calendar year.

OTHER PROGRAMS

Educational Protection Act (EPA)

After passage of Proposition 30, the Schools and Local Public Safety Protection Act of 2012, the District received funds through a new Education Protection Account to help stabilize school budgets and restore educational opportunities that were decimated by revenue shortfalls brought by the Great Recessions. The District will receive \$2,159,176 in 2016-17 and will use all funds to support Teachers Salary. EPA funds are one of the three components that make up the LCFF funds in the district.

LCAP Supplemental

\$4,308,529 is budgeted to support the LCAP plan that will be approved by the Board.

Elementary Literacy Coach Program

Literacy Coach Allocation

	GENERAL FUND (00000)	LCAP (00030)
EDISON		1.00
FRANKLIN	1.50	
GRANT	1.40	
MCKINLEY		1.00
JOHN MUIR		1.00
ROGERS	1.00	
ROOSEVELT	1.50	
WEBSTER	1.00	
CABRILLO		1.00
PT DUME	1.00	
SMASH	0.60	
TOTAL	8.00	4.00

Textbooks

\$800,000 funded by Unrestricted General Fund.

\$500,000 funded by Restricted Lottery

Formula Budget (School Site Allocations)

Total formula budget is \$1,027,163. The allocation is based on (same as 2015-16).

K-5 \$ 77.75 per pupil

6-8 \$ 80.66 per pupil

9-12 \$ 59.48 per pupil

Summer School

Total summer school budget is \$885,484

Custodial Supplies

The purchase of custodial supplies was centralized beginning 2015-16, an allocation of \$300,000 has been budgeted in 2016-17.

Equipment Purchase and Replacement

\$1,299,351 budget for School Buses, Copiers, Trucks and other Equipment replacement.

Transportation

\$ 998,311 for Regular Ed Transportation

\$1,314,148 for Special Ed Transportation

Ongoing Maintenance Program

\$4,399,804 is budgeted for Ongoing Maintenance Program which represents 3% of total General Fund budget.

TRANSFERS

\$250,000 transfer to Deferred Maintenance Fund (Fund 14)

\$130,000 transfer to Cafeteria Fund (Fund 13)

\$159,240 transfer to Seaside Preschool Grant (from Unrestricted General Fund)

\$196,027 transfer to Seaside Preschool Edison (from Title I to Fund 12)

\$230,452 transfer to CDS Infant Toddler Program (from Unrestricted General Fund to Fund 12)

The Indirect Rate is 5.66% in 2016-17.

RESERVE

The District Budget reflects a 3% reserve of the total General Fund Budget for 2016-17, 2017-18, and 2018-19 for Economic Uncertainties.

The following documents include:

- Summary General Fund Budget
- 2016-17 Major Categorical Program
- Local General Fund Contribution
- Multi-year Financial Projections (MYFP) through 2018-19
- Summary of Major Fund

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

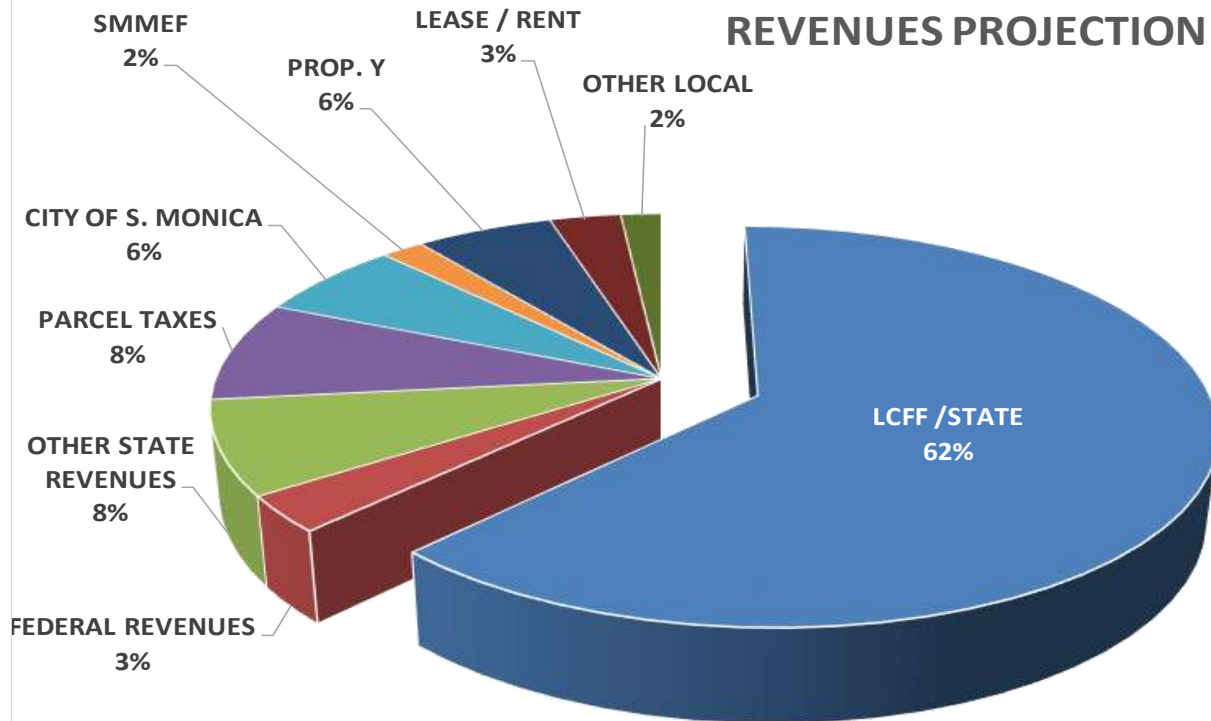
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
2016-17 FIRST INTERIM BUDGET
GENERAL FUND (UNRESTRICTED & RESTRICTED)**

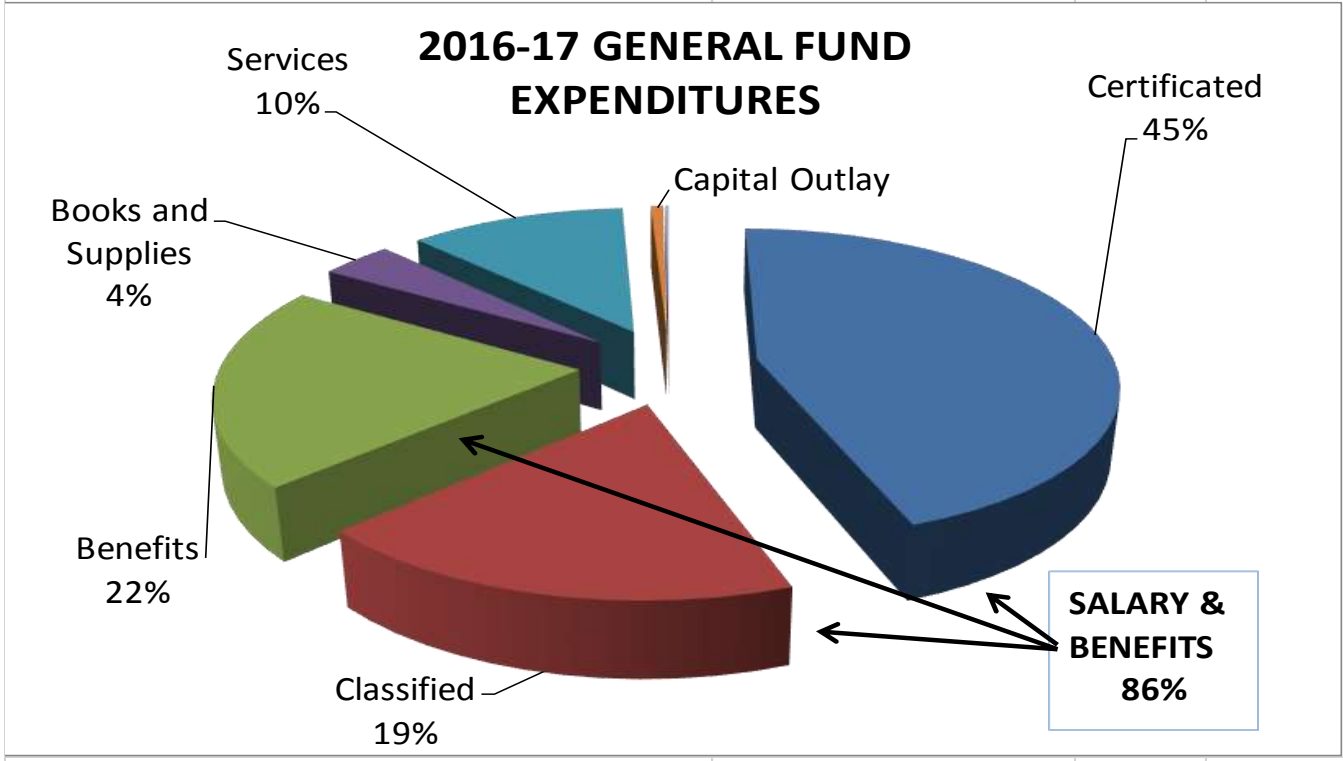
REVENUES

PROJECTED BEGINNING BALANCE	\$	37,807,421
LCFF /STATE	\$	87,249,221
FEDERAL REVENUES	\$	4,923,521
OTHER STATE REVENUES	\$	15,875,085
PARCEL TAXES	\$	11,651,225
CITY OF SANTA MONICA/JOINT USE	\$	8,800,000
PROP. Y	\$	8,000,000
SMMEF	\$	2,030,276
LEASE / RENT	\$	4,132,878
OTHER LOCAL	\$	3,459,875
TOTAL REVENUES	\$	146,122,081
TOTAL AVAILABLE FUNDS	\$	183,929,502

**2016-17 GENERAL FUND
REVENUES PROJECTION**



GENERAL FUND (UNRESTRICTED & RESTRICTED)	
PROJECTED EXPENDITURES:	
CERTIFICATED SALARIES	\$ 66,664,736
CLASSIFIED SALARIES	\$ 29,320,696
EMPLOYEE BENEFITS	\$ 40,217,802
BOOKS AND SUPPLIES	\$ 6,495,411
SERVICES & OTHER OPERATING COSTS	\$ 15,855,624
CAPITAL OUTLAY	\$ 1,630,421
OTHER OUTGO	\$ 31,259
TOTAL EXPENDITURES:	\$ 160,215,949
PROJECTED FUND BALANCE:	\$ 23,713,553



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT			
2016-17 MAJOR CATEGORICAL PROGRAMS			
	2016-17 ADOPTED BUDGET	2016-17 1ST INTERIM BUDGET	CHANGES
FEDERAL PROGRAMS			
TITLE I :BASIC	1,166,228	1,330,950	164,722
			-
TITLE II :TEACHER QUALITY	331,882	478,072	146,190
TITLE III : IMMIGRANT EDUCATION (IMM)	23,995	50,653	26,658
TITLE III : LIMITED ENGLISH PROFICIENT (LEP)	87,711	160,766	73,055
VOC: CARL PERKINS	56,639	59,557	2,918
MEDICAL REIMBURSEMENT	500,000	500,000	-
SP ED: IDEA ENTITLEMENT	2,255,581	2,271,424	15,843
SP ED: IDEA "C' EARLY INTERVENTION	54,282	59,099	4,817
TOTAL FEDERAL REVENUES:	4,476,318	4,910,521	429,386
STATE PROGRAMS			
SP ED : AB602	5,585,699	5,519,068	(66,631)
SP ED : INFANT DISCRETIONAL FUNDS	-	1,000	1,000
SP ED : PROJECT WORKABILITY	66,540	66,540	-
LOTTERY - INSTRUCTIONAL MATERIALS	434,600	434,600	-
CAREER TECHNICAL EDUCATION INC. (CTEIG)	450,000	433,333	(16,667)
COLLEGE READINESS BLOCK GRANT		157,831	157,831
STRS ON-BEHALF PENSION CONTRIBUTION		4,964,377	4,964,377
TOTAL STATE REVENUES:	6,536,839	11,576,749	5,039,910
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT			
LOCAL GENERAL FUND CONTRIBUTION (LGFC)			
	2016-17 ADOPTED BUDGET	2016-17 1ST INTERIM BUDGET	CHANGE
SPECIAL EDUCATION	21,291,404	21,514,893	223,489
ONGOING MAINTENANCE PROGRAM	4,399,804	4,399,804	-
TOTAL CONTRIBUTION:	25,691,208	25,914,697	223,489

SANTA MONICA-MALIBU USD			
MULTI-YEAR PROJECTION			
UNRESTRICTED GENERAL FUND - ASSUMPTIONS			
Factor	2016-17	2017-18	2018-19
Statutory COLA	0.00%	1.11%	2.42%
LCFF FUNDING BASE			
K-3 + 10.4% CSR	\$ 7,820	\$ 7,987	\$ 8,180
4-6	\$ 7,189	\$ 7,269	\$ 7,445
7-8	\$ 7,403	\$ 7,485	\$ 7,666
9-12 + 2.6% CTE	\$ 8,801	\$ 8,899	\$ 9,114
AVERAGE LCFF FUNDING PER ADA	\$ 8,195	\$ 8,487	\$ 8,594
% of Local Prperty Taxes Increase	5%	5%	5%
% OF GAP FUNDING /DOF	54.18%	72.99%	40.36%
MINIMUM STATE AID*	\$ 8,585,843	\$ 8,585,843	\$ 8,585,843
Enrollment Projection	11,003	11,003	11,003
P2 ADA Projection	10,492	10,492	10,492
FUNDING ADA	10,705	10,492	10,492
Federal Revenues	0%	0%	0%
City of Santa Monica	\$ 8,800,000	\$ 9,000,000	\$ 9,200,000
Measure "R"	\$ 11,651,225	\$ 11,884,250	\$ 12,121,934
City of SM /Prop. Y	\$ 8,000,000	\$ 8,200,000	\$ 8,400,000
City of SM /Meas. GSH		\$ 8,200,000	\$ 8,400,000
SMMEF	\$ 2,030,276	\$ 2,000,000	\$ 2,000,000
Salary Increase	2%	0%	0%
Step & Column Incr.	1.50%	1.50%	1.50%
STRS Rate	12.58%	14.43%	16.28%
PERS Rate	13.888%	15.50%	17.10%
Health/Welfare - Annualized	7%	7%	7%
Workers' Compensation	3.80%	3.80%	3.80%
Other Postemployment Benefits	1.25%	1.25%	1.25%
Indirect Cost Rate	5.66%	5.66%	5.66%
Interest Rate	0.70%	0.70%	0.70%
Ongoing Maintenance	3%	3%	3%
Reserve for Uncertainties	3%	3%	3%
* If District's State Aid (LCFF funding - Property Tax) is lower than \$8,585,843, the District will get \$8,585,843 Mimimum State Aid			

SANTA MONICA-MALIBU USD			
MULTI-YEAR PROJECTION /UNRESTRICTED GENERAL FUND			
	2016-17	2017-18	2018-19
Description	FIRST INTERIM BUDGET	PROJECTED BUDGET	PROJECTED BUDGET
Revenue:			
Property Tax	75,937,733	79,926,794	83,825,666
Education Protection Account (EPA)	2,159,176	2,151,600	-
LCFF Transfer to Fund Fund 14	(250,000)	(250,000)	(250,000)
LCFF Transfer to Charter School & County Specialized secondary school	(110,500)	(112,000)	(112,000)
LCFF State Aid	9,512,812	6,962,859	6,338,578
Minimum State Aid		1,622,984	2,247,265
Subtotal LCFF Funding	87,249,221	90,302,237	92,049,509
Prior Year LCFF Adjustment			
Other Federal	13,000	13,000	13,000
Lottery	1,600,000	1,600,000	1,600,000
Mandated Reimbursement Block Grant	2,693,336	395,000	395,000
Other State Revenue	5,000	5,000	5,000
Meas. "R"	11,651,225	11,884,250	12,121,934
Meas. YY / City of SM	8,000,000	8,200,000	8,400,000
Meas. GSH / City of SM		8,200,000	8,400,000
Joint Use Agreement/ City of SM	8,800,000	9,000,000	9,200,000
All Other Local Income	3,981,000	4,000,000	4,000,000
SMMEF Donation	2,030,276	2,000,000	2,000,000
Local General Fund Contribution	(25,914,697)	(26,432,991)	(26,961,651)
TOTAL REVENUE	100,108,360	109,166,496	111,222,792
Expenditure:			
Certificated Salary	53,578,695	54,382,375	55,198,111
Classified	18,558,564	18,836,942	19,119,497
Benefits	26,272,775	28,542,233	30,924,951
STRS	6,671,516	7,847,377	8,986,252
PERS	2,389,663	2,627,753	2,942,491
SOCIAL SECURITY & MEDICARE	2,221,150	2,229,571	2,263,014
HEALTH AND WELFARE	11,210,261	11,994,979	12,834,628
SUI	40,113	41,610	42,159
WORKERS COMP	2,737,734	2,782,334	2,824,069
OPEB	898,970	915,241	928,970
CASH IN -LIEU	103,368	103,368	103,368
Supplies/Books	2,762,697	2,800,000	2,800,000
Other Operational Costs	9,674,312	9,000,000	9,000,000
Capital Outlay	1,309,340	150,000	150,000
Debt Services	53,389	53,396	
Indirect	(1,086,786)	(1,000,000)	(1,000,000)
Interfund Transfer Out to FUND 12	389,692	-	-
Interfund Transfer Out to FUND 13	130,000	130,000	130,000
LCAP increase above prior year		404,936	202,683
NEW GSH EXPENDITURES		4,000,000	4,000,000
REDUCTION PLAN 2017-18		(4,500,000)	(4,500,000)
TOTAL EXPENDITURE	111,642,678	112,799,882	116,025,243
Increase (Decrease) Fund Balance	(11,534,318)	(3,633,386)	(4,802,451)
Beginning Fund Balance	32,609,848	21,075,530	17,442,145
Ending Fund Balance	21,075,530	17,442,145	12,639,695
Reserve - Revolving cash, Store	100,000	100,000	100,000
Reserve - Deficiting Spending in 17-18	3,633,387		
Reserve - Deficiting Spending in 18-19	4,802,449	4,802,449	
Reserve - Minimum State Aid exceeding LCFF		1,622,984	2,247,265
3% Contingency Reserve	4,806,479	4,760,078	4,889,727
Reserve - up to 2-month General Fund Exp.	7,733,215	6,156,634	5,402,703

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT			
SUMMARY BUDGET OF GENERAL FUND			
FUND 01: UNRESTRICTED GENERAL FUND			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	32,609,848	32,609,848	
REVENUES			-
LCFF SOURCES	87,245,352	87,249,221	3,869
FEDERAL REVENUE	13,000	13,000	-
OTHER STATE REVENUE	4,438,154	4,298,336	(139,818)
LOCAL REVENUES	34,863,040	34,462,500	(400,540)
LOCAL GENERAL FUND CONTRIBUTION	(25,691,208)	(25,914,697)	(223,489)
TOTAL REVENUES	100,868,338	100,108,360	(759,978)
EXPENDITURES			
CERTIFICATED SALARIES	53,475,766	53,578,695	102,929
CLASSIFIED SALARIES	18,501,715	18,558,564	56,849
EMPLOYEE BENEFITS	26,317,027	26,272,775	(44,252)
BOOKS AND SUPPLIES	3,501,779	2,762,697	(739,082)
SERVICES & OTHER OPERATING COSTS	9,116,473	9,674,312	557,839
CAPITAL OUTLAY	590,000	1,309,340	719,340
OTHER OUTGO	(414,336)	(513,705)	(99,369)
TOTAL EXPENDITURES	111,088,424	111,642,678	554,254
NET INCREASE (DECREASE)	(10,220,086)	(11,534,318)	(1,314,232)
PROJECTED FUND BALANCE	22,389,762	21,075,530	
FUND 01: RESTRICTED GENERAL FUND			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	5,197,572	5,197,572	
REVENUES			
FEDERAL REVENUE	4,476,318	4,910,521	434,203
OTHER STATE REVENUE	951,140	6,057,681	5,106,541
LOCAL REVENUES	7,845,091	9,130,822	1,285,731
LOCAL GENERAL FUND CONTRIBUTION	25,691,208	25,914,697	223,489
TOTAL REVENUES	38,963,757	46,013,721	7,049,964
EXPENDITURES			
CERTIFICATED SALARIES	12,520,062	13,086,041	565,979
CLASSIFIED SALARIES	10,840,061	10,762,132	(77,929)
EMPLOYEE BENEFITS	8,925,382	13,945,027	5,019,645
BOOKS AND SUPPLIES	1,292,853	3,732,714	2,439,861
SERVICES & OTHER OPERATING COSTS	5,267,611	6,181,312	913,701
CAPITAL OUTLAY	65,500	321,081	255,581
OTHER OUTGO	479,483	544,964	65,481
TOTAL EXPENDITURES	39,390,952	48,573,271	9,182,319
NET INCREASE (DECREASE)	(427,195)	(2,559,550)	(2,132,355)
PROJECTED FUND BALANCE	4,770,377	2,638,022	

FUND 11: ADULT EDUCATION			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	659,900	659,900	
REVENUES			
LCFF RESOURCES			-
FEDERAL REVENUE	46,926	46,280	(646)
STATE REVENUE	679,147	690,135	10,988
LOCAL REVENUES	33,500	33,500	-
TOTAL REVENUES	759,573	769,915	10,342
EXPENDITURES			
CERTIFICATED SALARIES	283,809	372,960	89,151
CLASSIFIED SALARIES	211,264	186,691	(24,573)
EMPLOYEE BENEFITS	149,900	166,765	16,865
BOOKS AND SUPPLIES	54,504	214,160	159,656
SERVICES & OTHER OPERATING COSTS	60,096	105,571	45,475
EQUIPMENT	-	-	-
OTHER OUTGO	-	16,287	16,287
TOTAL EXPENDITURES	759,573	1,062,434	302,861
NET INCREASE (DECREASE)	-	(292,519)	(292,519)
PROJECTED FUND BALANCE	659,900	367,381	
FUND 12: CHILD DEVELOPMENT FUND			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	298,866	298,866	
REVENUES			
FEDERAL REVENUE	1,697,210	1,747,210	50,000
OTHER STATE REVENUE	2,911,361	3,375,966	464,605
LOCAL REVENUES	3,740,906	3,530,044	(210,862)
INTERFUND TRANSFER IN	413,263	389,692	(23,571)
TOTAL REVENUES	8,762,740	9,042,912	280,172
EXPENDITURES			
CERTIFICATED SALARIES	2,963,576	2,967,285	3,709
CLASSIFIED SALARIES	2,425,292	2,386,439	(38,853)
EMPLOYEE BENEFITS	2,219,445	2,431,936	212,491
BOOKS AND SUPPLIES	274,509	324,350	49,841
SERVICES & OTHER OPERATING COSTS	489,866	539,366	49,500
CAPITAL OUTLAY	386,099	380,129	(5,970)
TOTAL EXPENDITURES	8,758,787	9,029,505	270,718
NET INCREASE (DECREASE)	3,953	13,407	9,454
PROJECTED FUND BALANCE	302,819	312,273	

FUND 13: CAFETERIA SPECIAL FUND			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	195,976	195,976	
REVENUES			
FEDERAL REVENUE	1,200,000	1,200,000	-
OTHER STATE REVENUE	85,000	85,000	-
LOCAL REVENUES	1,678,289	1,678,289	-
INTERFUND TRANSFER IN	130,000	130,000	-
TOTAL REVENUES	3,093,289	3,093,289	-
EXPENDITURES			
CLASSIFIED SALARIES	1,476,549	1,464,380	(12,169)
EMPLOYEE BENEFITS	584,153	557,007	(27,146)
BOOKS AND SUPPLIES	1,215,000	1,215,000	-
SERVICES & OTHER OPERATING COSTS	(327,819)	(315,319)	12,500
CAPITAL OUTLAY	-	-	-
OTHER OUTGO	145,406	145,406	-
TOTAL EXPENDITURES	3,093,289	3,066,474	(26,815)
NET INCREASE (DECREASE)	-	26,815	26,815
PROJECTED FUND BALANCE	195,976	222,791	
FUND 14: DEFERRED MAINTENANCE FUND			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	212,196	212,196	
REVENUES			
LCFF RESOURCES	250,000	250,000	-
LOCAL REVENUES	1,000	1,000	-
TOTAL REVENUES	251,000	251,000	-
EXPENDITURES			
BOOKS AND SUPPLIES			-
SERVICES & OTHER OPERATING COSTS	350,000	350,000	-
CAPITAL OUTLAY	-	61,000	61,000
TOTAL EXPENDITURES	350,000	411,000	61,000
NET INCREASE (DECREASE)	(99,000)	(160,000)	(61,000)
PROJECTED FUND BALANCE	113,196	52,196	
FUND 21: BUILDING FUND			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	92,741,212	92,741,212	
REVENUES			
PROCEEDS - SALE OF BONDS	-	-	-
LOCAL REVENUES	453,000	453,000	-
TOTAL REVENUES	453,000	453,000	-
EXPENDITURES			
CLASSIFIED SALARIES	406,526	493,059	86,533
EMPLOYEE BENEFITS	192,547	239,518	46,971
BOOKS AND SUPPLIES	329,700	5,346,200	5,016,500
SERVICES & OTHER OPERATING COSTS	5,970,028	16,427,698	10,457,670
CAPITAL OUTLAY	4,976,550	13,780,550	8,804,000
TOTAL EXPENDITURES	11,875,351	36,287,025	24,411,674
NET INCREASE (DECREASE)	(11,422,351)	(35,834,025)	(24,411,674)
PROJECTED FUND BALANCE	81,318,861	56,907,187	

FUND 25: CAPITAL FACILITIES FUND			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	1,236,679	1,236,679	
REVENUES			
DEVELOPMENT FEES	800,000	800,000	-
INTEREST	3,000	3,000	-
TOTAL REVENUES	803,000	803,000	-
EXPENDITURES			
SUPPLIES	1,000	1,000	-
SERVICES & OTHER OPERATING COST	802,000	802,000	-
CAPITAL OUTLAY	-	-	-
TOTAL EXPENDITURES	803,000	803,000	-
NET INCREASE (DECREASE)	-	-	-
PROJECTED FUND BALANCE	1,236,679	1,236,679	-
FUND 35: County School Facilities Fund			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
Beginning Fund Balance			
State Revenue		2,445,054	2,445,054
Local Revenue			-
Total Revenues		2,445,054	2,445,054
Services and Other Operating Costs			-
Capital Outlay		2,445,054	2,445,054
Total Expenditures		2,445,054	2,445,054
Increase /(Decrease) Fund Balance			
Projected Fund Balance			
FUND 40: SPECIAL RESERVE FUND FOR CAPITAL OUTLAY			
	2016-17 ADOPTED BUDGET	2016-17 FIRST INTERIM BUDGET	CHANGES
BEGINNING BALANCE	11,444,209	11,444,209	
REVENUES			
OTHER STATE REVENUE			-
REDEVELOPMENT	4,386,552	4,386,552	-
INTEREST	30,000	30,000	-
TOTAL REVENUES	4,416,552	4,416,552	-
EXPENDITURES			
SUPPLIES	12,000	12,000	-
SERVICES & OTHER OPERATING COSTS	1,105,269	1,105,269	-
CAPITAL OUTLAY	5,100,000	5,100,000	-
OTHER OUTGO	1,869,282	1,869,282	-
TOTAL EXPENDITURES	8,086,551	8,086,551	-
NET INCREASE (DECREASE)	(3,669,999)	(3,669,999)	-
PROJECTED FUND BALANCE	7,774,210	7,774,210	

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU

RE: ADOPT EXCELLENCE THROUGH EQUITY ACTION PLAN FOR 2016-17

RECOMMENDATION NO. A.32

It is recommended that the Board of Education adopt the Excellence through Equity Action Plan for 2016-17.

COMMENTS: At the September 22, 2016, board meeting, Dr. Rousseau presented Part I of the Excellence through Equity Action Plan, which addresses the inequities and recommendations presented in the Equity Report produced by Dr. Pedro Noguera. The presentation introduced a Model of Mutual Accountability and Reciprocal Learning as a cohesive approach at every level of the district to achieving excellence through equity. It emphasized the importance of student engagement facilitated by classroom academic discourse, respecting all students' language backgrounds while intentionally building their academic English which gives them equitable access to the curriculum. Dr. Rousseau called for an educational approach that acknowledges all students to be learners of academic English in need of explicit instruction to master the language required to be successful. Dr. Rousseau introduced a logic model template as a guide for planning and assessing learning in the classrooms (<http://www.smmusd.org/equity/ExcellenceThruEquity.pdf>).

On October 20, 2016, she presented Part II, which expanded on the need for culturally responsive teaching that promotes inclusive academic discourse as a means for enabling all students to access classroom learning. It outlined the use of learning walks as a primary means of promoting and assessing short-term, medium-term and long-term outcomes that will be reported back to the Board of Education (<http://www.smmusd.org/equity/ExcellenceThruEquity102016.pdf>).

Finally, on November 17, 2016, she presented Part III, which focused on academic language and discourse as it pertains to promoting greater access to math learning through attention to effective math instruction (<http://www.smmusd.org/equity/111716MathInstruction.pdf>).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
12/15/16

FROM: CHRISTOPHER KING / SYLVIA G. ROUSSEAU

RE: ADOPT RESOLUTION NO. 16-15 - COMMITMENT TO EDUCATION OF ALL CHILDREN AND PROTECTION OF RIGHTS OF UNDOCUMENTED STUDENTS

RECOMMENDATION NO. A.33

It is recommended that the Board of Education adopt Resolution No. 16-15 - Commitment to Education of ALL Children and Protection of Rights of Undocumented Students.

COMMENTS: This resolution has been drafted in the spirit of the SMMUSD Board of Education's position on this issue, following consultation with our community partners, and review of dozens of documents, articles and resolutions from other school districts, cities and agencies in California.

This resolution follows two letters distributed to SMMUSD families by our co-interim Superintendents, and is considered a follow up step, at this time. The Board of Education may consider updating the resolution, or making changes at a future date, as circumstances warrant.

Attached is the resolution for board consideration.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**RESOLUTION NO. 16-15
COMMITMENT TO EDUCATION OF ALL CHILDREN
AND PROTECTION OF RIGHTS OF UNDOCUMENTED STUDENTS**

WHEREAS, the cities of Santa Monica and Malibu, like many cities in the United States, are the home and workplace of many immigrants, of both legal and undocumented status; and

WHEREAS, the Santa Monica-Malibu Unified School District (SMMUSD) desires to publically re-affirm our commitment to the values of treating one another with mutual respect, dignity, trust, and fairness; appreciation for the diversity of our community, students and workforce; and commitment to positive engagement of our school community in developing a deep appreciation of, and collegiality among, students and staff of all cultures; and

WHEREAS, the SMMUSD Board of Education recognizes that the right to a public education is deeply rooted in the fabric of our democratic society and that right extends to immigrants; and

WHEREAS, the United States Supreme Court has ruled in Plyer v. Doe (1982) that no public school district has a basis to deny children access to education based on their immigration status, citing the fact that children have little control over their immigration status, the harm it would inflict on the child and society itself, and equal protection rights of the 14th Amendment; and

WHEREAS, large scale Immigration and Customs Enforcement (ICE) operations have not yet been carried out in Southern California, but the signaled shift in enforcement priority by the President-elect has created a climate of heightened fear and anxiety for many District students and their families; and

WHEREAS, ICE activities in and around schools, early education centers, and adult school facilities would cause a severe disruption to the learning environment and educational setting for students; and

WHEREAS, ICE's 2011 policy states that it will not conduct immigration enforcement activity at any sensitive location, which includes schools, without special permission by specific federal law enforcement officials; unless exigent circumstances exist; and

WHEREAS, there is no written state or federal law mandating that local districts assist ICE in the enforcement of immigration laws; and

WHEREAS, the district supports the policies and practices of the Santa Monica Police Department (SMPD) as expressed in a statement from the Police Chief Jacqueline Seabrooks dated November 23, 2016, that it will leave the enforcement of immigration violations to the federal authorities, stressing that, "This policy has been in effect because, similar to other municipal law enforcement agencies, we are sensitive to the principle that effective law enforcement depends on a high degree of cooperation between the SMPD and the public we serve;"

NOW THEREFORE, BE IT RESOLVED, that the SMMUSD Board of Education declares that all students have the right to attend school regardless of the immigration status of the student or the student's family members; and

BE IT FURTHER RESOLVED, that SMMUSD values the diversity of our students, employees and the communities we serve, supports social justice through our districtwide commitment to Excellence through Equity, and the Board of Education stands united in continuing to provide a safe learning environment for all students; and

BE IT FURTHER RESOLVED, that District employees and volunteers shall treat all students equitably in the receipt of all school services, including but not limited to, educational instruction, the free and reduced lunch program, and transportation; and

BE IT FURTHER RESOLVED, that SMMUSD will partner with local agencies including the City of Santa Monica, City of Malibu, Santa Monica College, SMPD, Los Angeles Sheriff's Department and non-profit agencies and legal services agencies to provide resources and support to families with deportation concerns; and

BE IT FURTHER RESOLVED, that neither District employees nor volunteers shall inquire about or record a student's immigration status, nor that of family members, including asking for a green card, citizenship papers or social security number at initial enrollment or annual registration, or at any other time; and

BE IT FURTHER RESOLVED, that any request related to immigration status by ICE or any other group for information or to access a school site shall be immediately forwarded to the Superintendent, or designee; and

BE IT FURTHER RESOLVED, that the Superintendent shall inform all employees about this resolution and the availability of resources and support on this issue and that the Superintendent shall ensure a designated district director is trained and prepared to field questions from students and families; and

BE IT FURTHER RESOLVED, that copies of this Resolution shall be distributed to all school sites, parent groups, local, state and national officials representing the areas comprising the SMMUSD.

PASSED AND ADOPTED this 15th day of December 2016, at the regular meeting of the Santa Monica-Malibu Unified School District Board of Education by the following vote:

Ayes _____
Noes _____
Absent _____
Abstain _____

Laurie Lieberman, Member

Ralph Mechur, Member

Jon Kean, Member

Oscar de la Torre, Member

Craig Foster, Member

Maria Leon-Vazquez, Member

Richard Tahvildaran-Jesswein, Member

Christopher King, Co-Interim Superintendent

Sylvia Rousseau, Co-Interim Superintendent