



**BOARD OF EDUCATION MEETING
AGENDA – “HYBRID” MEETING FORMAT**

January 19, 2017

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, January 19, 2017**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

The public meeting will begin at 5:30 p.m.

“Hybrid” Meeting Format: The first board meeting in a month will follow Format A, the second meeting in a month will follow Format B, and in a month in which there is only one meeting, the Hybrid Format will be followed. The order of items in a Hybrid Format meeting are: 1) closed session, 2) commendations/ recognitions, 3) study session, 4) communications, 5) executive staff reports, 6) consent calendar, 7) general public comments (max. 30 minutes), 8) discussion items, 9) major items, and 10) continuation of general public comments (if needed).

Public Comments: Persons wishing to address the Board of Education regarding an item scheduled for this meeting must submit the “Request to Address” card prior to consideration of that item. Persons wishing to address the Board of Education regarding an item not scheduled on this meeting’s agenda may speak during the General Public Comments section by submitting the “Request to Address” card prior to the beginning of general public comments. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than fifteen (15) minutes.

CLOSED SESSION (4:30-5:30 p.m.)

I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

II. CLOSED SESSION (60 minutes)

- Government Code §54956.8 (10)
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 1707 4th Street, Santa Monica, CA
 - Agency Negotiator: Dr. Ben Drati
 - Negotiating Parties: Santa Monica-Malibu Unified School District (SMMUSD), PCA I, L.P.
 - Under Negotiation: Price and terms of payment
- Government Code §54956.9(d)(2) (15)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
 - DN-1006-16/17 (Special Education)
 - DN-1007-16/17 (Special Education)

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the board meeting room, to access written documents being discussed at the board meeting, or to otherwise participate at board meetings, please contact the superintendent’s office at 310.450.8338 for assistance. Notification at least 48 hours before the meeting will enable the district to make reasonable arrangements to ensure accessibility to the board meeting and to provide required accommodations, auxiliary aids or services.

Board of Education Meeting AGENDA: January 19, 2017

- Government Code §54957 (5)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- Government Code §54957.6 (30)
CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representative: Dr. Ben Drati
 - Employee Organizations: SEIU

OPEN SESSION (5:30 p.m.)

III. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

IV. APPROVAL OF THE AGENDA

V. APPROVAL OF MINUTES

- A.01 November 28, 2016 1
- December 13, 2016

VI. BOARD OF EDUCATION – COMMENDATIONS/RECOGNITIONS (15 minutes)

- Dr. Martin Luther King, Jr.’s Birthday

VII. STUDY SESSION (60 minutes)

These items are staff presentations and/or updates to the Board of Education.

- S.01 Addressing the Achievement Gap for Students with Disabilities (60).....

VIII. COMMUNICATIONS (30 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports (15)
 - 1. Alexis Lopez – Santa Monica High School (5)
 - 2. Dillon Eisman – Malibu High School (5)
 - 3. Piter Fouad – Olympic High School (5)
- B. SMMCTA Update – Ms. Sarah Braff (5)
- C. SEIU Update – Ms. Keryl Cartee-McNeely (5)
- D. PTA Council – Ms. Jennifer Smith (5)

IX. SENIOR STAFF REPORTS (20 minutes)

- A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)
- B. Interim Deputy Supt., Human Resources – Dr. Mark Kelly (5)
- C. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)
 - Winter Break Facilities Update
- D. Superintendent – Dr. Ben Drati (5)

X. CONSENT CALENDAR (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the board meeting room, to access written documents being discussed at the board meeting, or to otherwise participate at board meetings, please contact the superintendent’s office at 310.450.8338 for assistance. Notification at least 48 hours before the meeting will enable the district to make reasonable arrangements to ensure accessibility to the board meeting and to provide required accommodations, auxiliary aids or services.

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A.06 Approval of Special Education Contracts – 2016-20178-11

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A.07 Award of Purchase Orders – 2016-201712-12e
A.08 Acceptance of Gifts – 2016/201713-14
A.09 Memorandum of Understanding with Southern California Edison
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A.10 Award of Professional Services Agreement to IVS Computer
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Suarez & Henderson LLP – Measure ES17-18
A.12 Amendment to Agreement for Design Services – Olympic High
School Modernization Project – NAC Architecture – Measure BB 19
A.13 Accept Work as Completed – Lease-Leaseback Contract – Santa
Monica High School – Science and Technology Building and Site
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A.14 Change Order – Lease-Leaseback – Santa Monica High School –
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Science & Technology Building and Site Improvements Project –
Erickson-Hall Construction Company – Measure BB.....23-24
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Services – Santa Monica High School – Stairway and Ramp
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Improvements Project – Enviroplex, Inc. – Measure ES32-33

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XI. GENERAL PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda (the following rules apply to both general public comments as well as comments about a specific agenda item). The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. Individual members of the public who submit a public speaking card prior to the Board hearing an agenda item or general public comments shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item, depending on the number of speakers. If there are ten or more speakers on an agenda or nonagenda item, the Board shall limit the allowed time to two (2) minutes per speaker. Individual speakers who submit a public speaking card after the Board begins to hear an agenda item or general public comments shall be allowed one (1) minute to address the Board. A public speaker may yield his/her time to another speaker, but must be present when his/her name is called. The donor would then give up his/her opportunity to speak. The public speaker who receives the donated minutes shall speak for no more than four (4) minutes maximum. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Individuals represented by a common point of view may be asked to select one individual to speak for the group. The president may, at his/her discretion, allow five (5) minutes for those who are serving as a spokesperson for a group or organization. The Board may limit the total time for public input on each item to thirty (30) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

DISCUSSION and MAJOR Items

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

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XII. DISCUSSION ITEMS (0 minutes)

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

XIII. MAJOR ACTION ITEMS (30 minutes)

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

A.34 Adopt Resolution No. 16-16 – Commemorating Dr. Martin Luther King, Jr. Day (5).....60-62

A.35 Adopt Resolution No. 16-17 – In Honor of Fred Korematsu Day of Civil Liberties and the Constitution (5).....63-64

A.36 Revise BP 5117 – Interdistrict Attendance (10).....65-69

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XIV. INFORMATIONAL ITEMS (0 minutes)

These items are submitted for the public record for information. These items do not require discussion nor action.

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I.05 Revision to AR 5117 – Interdistrict Attendance78-81

XV. BOARD MEMBER ITEMS

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVII. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVIII. BOARD MEMBER COMMENTS

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XIV. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XX. ADJOURNMENT

This meeting will adjourn to a special board meeting scheduled for 5:30 p.m. on **Tuesday, January 24, 2017**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The next regular board meeting is scheduled for 5:30 p.m. on **Thursday, February 2, 2017**, in the **Malibu City Council Chambers**: 23825 Stuart Ranch Road, Malibu, CA.

*Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.*

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Board of Education Meeting AGENDA: January 19, 2017

SMMUSD Board of Education Meeting Schedule 2016-17
Closed Session begins at 4:30pm Public Meetings begin at 5:30pm

Meeting Date	Meeting Location	Meeting Format			Additional Notes
		"A" Format	"B" Format	Hybrid of "A" & "B"	
7/20/16 (W)	DO			X	
8/10/16 (W)	DO			X	
8/24/16 (W)	DO				Special Meeting: Retreat
9/1/16 (Th)	DO	X			
9/20/16 (T)	SMC				Special Mtg: Joint Mtg w/ SMC
9/22/16 (Th)	DO		X		
10/4/16 (T)	DO				Special Closed Session
10/6/16 (Th)	M	X			
10/15-16 (S-S)	DO				Special Closed Session
10/20/16 (Th)	DO		X		
10/27/16 (Th)	SBUSD			X	Special Meeting
11/3/16 (Th)	M	X			
11/17/16 (Th)	DO		X		
11/28/16 (M)	DO				Special Meeting
12/13/16 (T)	DO				Special Meeting: Retreat
12/15/16 (Th)	DO			X	
1/12/17 (Th)	DO				Special Meeting: Retreat
1/19/17 (Th)	DO			X	
1/24/17 (T)	DO				Special Meeting: Budget Wrkshp
2/2/17 (Th)	M	X			
2/16/17 (Th)	DO		X		
3/2/17 (Th)	DO	X			
3/16/17 (Th)	M		X		
3/23/17 (Th)	DO				Special Meeting: Budget Wrkshp
3/30/17 (Th)	DO				Special Meeting: Retreat
4/20/17 (Th)	DO			X	
5/4/17 (Th)	M	X			
5/18/17 (Th)	DO		X		
6/1/17 (Th)	DO	X			
6/13/17 (T)	DO				Special Meeting: Retreat
6/22/17 (Th)	DO				Special Meeting: Public Hearings
6/29/17 (Th)	DO		X		

District Office (DO): 1651 16th Street, Santa Monica
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu

Meeting Format Structures:

Meeting "A"	Meeting "B"	Hybrid of "A" and "B"
<ol style="list-style-type: none"> 1. Closed Session 2. Commendations/Recognitions 3. Study Session 4. Communications 5. Executive Staff Reports 6. Consent Calendar 7. General Public Comments (max. 30 minutes) 8. Discussion Items (as needed) 9. Major Items 10. Continuation of General Public Comments (if needed) 	<ol style="list-style-type: none"> 1. Closed Session 2. Consent Calendar 3. Study Session 4. Discussion Items 5. Major Items (as needed) 6. General Public Comments 	<ol style="list-style-type: none"> 1. Closed Session 2. Commendations/Recognitions 3. Study Session 4. Communications 5. Executive Staff Reports 6. Consent Calendar 7. General Public Comments (max. 30 minutes) 8. Discussion Items 9. Major Items 10. Continuation of General Public Comments (if needed)

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Board of Education Meeting AGENDA: January 19, 2017

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
01/19/17

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 28, 2016
December 13, 2016

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

STUDY SESSION

TO: BOARD OF EDUCATION

STUDY SESSION

01/19/17

FROM: BEN DRATI / TERRY DELORIA / PAM KAZEE

RE: ADDRESSING THE ACHIEVEMENT GAP FOR STUDENTS WITH
DISABILITIES

STUDY SESSION ITEM NO. S.01

Special Education Department staff will present a strategic plan for addressing the achievement gap for students with disabilities who are “high incidence” learners and could potentially enter or are participating in a college and career pathway.

The high incidence group of disabilities includes a majority of students with disabilities. These students’ eligibilities are typically speech and language only learners, students with learning disabilities, students who are emotionally challenged, other health impaired students, many deaf and hard of hearing students, students with visual impairments and higher functioning students with autism spectrum disorders.

The CAASPP data analyzed to date shows us that students with disabilities are progressing at a rate similar to their general education peers at most school sites. While progress is commendable, special education students need to progress at a faster rate than general education peers in order to close the gap in achievement. Additionally, the data collections and analysis point to a need for collection of further data.

Next steps within our plan to gather data and while guiding classroom practices will be shared. Special Education Department leaders and a parent representative will collectively provide a brief overview of the team’s efforts to date and directions for the future.

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: CHRISTOPHER KING / SYLVIA ROUSSEAU / TERRY DELORIA

RE: OVERNIGHT FIELD TRIP(S) 2016-2017

RECOMMENDATION NO. A.02

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2016-2017 school year. No child will be denied due to financial hardship.

School Grade # of students	Destination Dates of Trip	Principal / Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
McKinley Elementary 5 th Grade 99 95 (Correction to number of students, dates, and funding source amount; originally approved 9/1/16)	Pali Institute Outdoor Education <u>3/22/17 – 3/24/17</u> 3/15/17 – 3/17/17	S. Yakich / M. Sanschagrín / D.Talbott / P.Sinfield	\$5,520.00 \$ 300.00 Parent Fundraising/ Scholarships	Science	Outdoor science camp for 5 th grade students.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL / RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>KHOURY, Christina</u> Rogers Elementary 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	Interventions for Autism, Sensory and ADHD Santa Clarita, CA January 25, 2017	\$220
<u>SIMON, Laura</u> Rogers Elementary 01-00030-0-11100-10000-5220-030-1300 General Fund- Resource: LCAP	Early Childhood Science, Technology and Engineering Pasadena, CA February 3, 2017	\$310
<u>THEOKARY, ANDONETTA</u> Washington West 12-52101-0-85000-10000-5220-070-2700 Child Development Fund- Resource: Head Start	LACOE Class Trainings Santa Fe Springs, CA Various Dates	\$105 +1 SUB
<u>WEBB, SUZANNE</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	USC Career Fair Los Angeles, CA February 9, 2017	\$300
<u>WASHINGTON, DEBRA</u> HR/Superintendents Office 01-00000-0-00000-74000-5220-025-1250 General Fund- Resource: Personnel/Human Resources	CAAASA Professional Development Summit San Diego, CA March 8 – 10, 2017	\$800

Adjustments <i>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</i>		
NONE		

Group Conference and Travel: In-State		
<i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>BERMAN BAKER, WENDY</u> +3 Additional Staff Webster Elementary 01-00021-0-11000-10000-5220-008-4080 General Fund- Resource: SMMEF	Thinking Maps Alhambra, CA 1/24/17 – 1/27/17	\$5,000 +3 SUBS
<u>CONSTANZO, Francis</u> <u>KELEHER, Darci</u> Special Education 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	ACSA Every Child Counts Symposium Anaheim, CA February 1 – 3, 2017	\$2,400
<u>DARUTY, Lila</u> <u>GARTELL, Tristen</u> Human Resources 01-00000-0-11100-21400-5220-025-1250 General Fund- Resource: Staff Development	Induction Program Effectiveness Conference Sacramento, CA January 27, 2017	\$500
<u>EDEBURN, Ellen</u> +19 Additional Staff Ed Services 01-00030-0-11100-10000-5220-030-1300 General Fund- Resource: LCAP	ASCD Empower 17 Anaheim, CA March 22 – 26, 2017	\$30,800 +16 SUBS
<u>MAJEWSKI, MARIBETH</u> +2 Additional Staff Point Dume Elementary 01-00021-0-11100-10000-5220-019-4190 General Fund- Function: SMMEF	Write from the Beginning...and Beyond Alhambra, CA January 24 – 27, 2017	\$3,200 +2 SUBS

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:
 ABSENT:

TO: BOARD OF EDUCATION

ACTION/CONSENT
01/19/17

FROM: BEN DRATI / TERRY DELORIA / ALICE CHUNG

RE: HEAD START COLLABORATION WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION (LACOE)

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the refunding application and budget for fiscal year 2017-2018 with Los Angeles County Office of Education (LACOE) for the purpose of providing Head Start Services to eligible families effective July 1, 2017 through June 30, 2018. This agreement is to be executed between LACOE, and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay Santa Monica-Malibu Unified School District Child Development Services an amount not to exceed \$1,448,568 for the Head Start-Basic program and \$3,960 for the Head Start Training and Technical Assistance.

COMMENT: Head Start is a federal grant program with a long history of providing comprehensive child development and support services to young children and families with incomes at or below the poverty level. The contract operates on a minimum of 180 days, provides for the operation of 7 Head Start classes- approximately 132 children in a full day setting in partnership with State Preschool Funds.

GOALS (2017-2018)

- To enhance the quality of school readiness for preschool children in an effort to support the school district's focus in closing the achievement gap. We will increase our scores on 3 CLASS Domains: Emotional Support from 5.91 to 6.50, Classroom Organization from 5.44 to 6.00, Instructional Support from 2.45 to 3.00.

OBJECTIVES:

- Utilize CLASS strategies to increase teacher-children interactions.
- Learn new strategies – How to use CLASS data to individualize instruction for children.
- Enhance strategies to ensure the use of the Creative Curriculum throughout the day.
- Create action steps to support classroom organization.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / TERRY DELORIA / ALICE CHUNG

RE: SELF-ASSESSMENT PLAN FOR STATE PRESCHOOL / HEAD START

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the plan for Self-Assessment for Head Start/State Preschool for the week of January 30 – February 3, 2017.

COMMENT: This program year LACOE shifted the focus of the Agency Self-Assessment to focus on classroom quality. Classroom quality will be assessed through the effectiveness of compliance with the CLASS and Environment Rating Scales.

CLASS measure the quality of classroom instructional process and assesses three broad domains of interactions among teachers and children.

- Emotional Support
- Classroom Organization
- Instructional Support

Environmental Rating Scales assess quality of classroom interactions (including children with each, staff, parents, and other adults) and the interactions children have with materials and activities in the environment.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



Child Development Services
2828 4th Street, Santa Monica, Ca. 90405
310-399-5865
www.smmusd.org

Self-Assessment Planning Process (Road Map) Santa Monica-Malibu Unified School District Program Year 2016-17

Each year Santa Monica-Malibu Unified School District Child Development Services conducts a thorough planning process for developing and implementing plans for the program's overall goals and objectives to assure quality services for families and ensure effective use of its resources.

This program year LACOE shifted the focus of the Self-Assessment to focus on classroom quality. Classroom quality will be assessed through the effectiveness of compliance with the CLASS GIM and results from fall 2016-17 CLASS observations and Environment Rating Scales.

This written planning procedure is comprised of the following seven phases that take place each year.

Phase 1: Develop a Self-Assessment Plan

Phase 2: Conduct a Self-Assessment.

Phase 3: Review and Analyze Fall 2016-17 CLASS observations.

Phase 4: Develop Program Improvement Plans (PIPs) for domains with the scores below LACOE goal.

Phase 5: Report the Self-Assessment results and PIPs to the Policy Committee and Board of Education (BOE) for Approval

Phase 6: Submit an electronic copy of all completed Self-Assessment tools and documents to LACOE

Phase 7: Implement and Monitor PIPs

The activities involved in each of the seven major planning phases are outlined in the attached matrix along with the responsible persons, necessary collaborations/approvals, and the timeline for each activity.



**Self-Assessment Planning Process (Road Map)
 Santa Monica-Malibu Unified School District
 Program Year 2016-17**

Planning Activity	Person(s) Responsible	Coordination and/or Approvals	Timelines
Phase 1:			
Develop a Self-Assessment Plan			
A. Select date for Self-Assessment (SA) January 30 – February 3, 2017	Director		December 7, 2016
B. Recruit and identify the team members for the SA.	Director		December 7, 2016
C. Design the plan for the SA week.	Director		December 8, 2016
D. Submit the SA Plan for BOE and PC approval	Admin Assistant	BOE and PC	January 19, 2017 January 19, 2017
E. Submit SA Plan to LACOE	Admin Assistant	DLT (LACOE)	December 9, 2016
Planning Activity	Person(s) Responsible	Coordination and/or Approvals	Timelines
Phase 2:			
Conduct Self-Assessment			
A. Organize SA team of TOSAs, PC representatives and Board/District Advisory Committee members to be part of the SA team.	Director		January 9, 2017
B. Provide training for the review team members. The training consists of the purpose of SA, PIPs, reporting methods, and process of monitoring. Hand out the tools (ECERS) to be used for the review.	Director		January 30, 2017

Planning Activity	Person(s) Responsible	Coordination and/or Approvals	Timelines
Phase 3:			
Review and Analyze the results of Fall 2016-17 CLASS			
A. Conduct and complete ERS.	Education Coordinator, TOSAs and PC		January 30 – February 2, 2017
B. Review and analyze results from fall 2016-17 CLASS and ERS.	Director, Education Coordinator, TOSAs and PC		January 30 – February 2, 2017
C. Finalize goals and objectives plan demonstrating the linkage and relationship to the selected issues.	Director, Education Coordinator, TOSAs and PC		February 3, 2017

Planning Activity	Person(s) Responsible	Coordination and/or Approvals	Timelines
Phase 4:			
Develop Program Improvement Plans (PIPs)			
A. Develop a plan and timeline for PIPs. Review and complete the ERS Summary of Findings Form.	Director/Education Coordinator and TOSAs		February 8, 2017
Phase 5:			
Report SA Results and PIPs to the PC and BOE for Approval			
A. Prepare and present PIPs to the PC and BOE	Director/Leadership Team		February 16, 2017
B. Gather Signatures Form from PC and BOE	Admin Assistant	BOE and PC	February 16, 2017
C. Prepare SA Final Report to LACOE	Director		February 22, 2017

Planning Activity	Person(s) Responsible	Coordination and/or Approvals	Timelines
Phase 6: Submit an electronic copy of all completed SA tools and documents to LACOE			
A. Submit SA PIPs, ERS Summary of Findings Forms, Approval Signatures Form and SA Final Report to LACOE	Admin Assistant		February 24, 2015
Phase 7: Implement and Monitor PIPs			
A. Share SA Findings at staff meetings.	Assistant Director		March 2017
B. Monitor and correcting the findings within 30 days.	Director		March – April 2017
C. Report status of PIPs to PC and BOE	Director		May 2017

PC = Policy Committee
 BOE = Board of Education
 FA = Family Advocate
 SA = Self- Assessment
 ERS = Environment Rating Scales
 PIP = Program Improvement Plan
 CDS = Child Development Services

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / TERRY DELORIA / PAMELA KAZEE

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2016-2017

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2016-2017 as follows:

NPS

2016/2017 Budget 01-65000-0-57500-11800-5125-043-1400

2016/2017 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed
Heritage School	1192825203	Ed, Room & Board, Mental Health	24	\$115,907
Villa Santa Maria	7750034324	Ed, Room & Board, Mental Health	28	\$164,249
Lakemary Center	7145847516	Ed, Room & Board, Mental Health	13	\$154,540
Project Six	3180433127	Group Home	21	\$105,767
THG West	5	Ed, Related Services	23	\$152,299
North Hills Prep	2990861976	Ed, Related Services	20	\$35,012
Summit View Westside	6	Ed, Related Services	20	\$141,115
Bridgeport School	2	Ed, Related Services	19	\$35,422

Amount Budgeted NPS 16/17		\$ 1,145,000
Amount Budgeted Mental Health Services 16/17		\$ 1,155,000
Total Budgeted		\$ 2,300,000
Prior Board Authorization as of 12/15/16		\$ 1,803,806
	Balance	\$ 496,194
Positive Adjustment (See Below)		\$ 0
		\$ 496,194
Total Amount for these Contracts		\$ 904,311
	Balance	\$ -408,117

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
NPS Budget 01-65120-0-57500-31400-5890-043-1400					
There has been a reduction in authorized expenditures of NPS contracts for FY 2016/2017 in the amount of \$0 as of 12/15/16.					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2016/2017 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed
Center for Applied Behavior Analysis	5	Behavior 1:1, Supervision	12	\$228,773
Julia Hobbs Speech Therapy	9061455251	Speech Therapy	25	\$10,800
REACH (formerly WAPADH)*	2	AT (Incl 14-15 SY srvcs)	26	\$3,028
Jenny Reeder Speech Bananas	5088088451	SLP, AVT	27	\$11,000
CUSP	5	Behavior 1:1, Supervision	18	\$36,862
Professional Tutors of America	1214650877	Academic tutoring	14	\$3,360.00
ERA Ed/STAR of California	various	Behavior Services	29	\$111,473

Amount Budgeted NPA 16/17		\$	400,000
Prior Board Authorization as of 12/15/16		\$	<u>390,382</u>
	Balance	\$	9,619
Positive Adjustment (See Below)		\$	<u>0</u>
		\$	9,619
Total Amount for these Contracts		\$	<u>405,297</u>
	Balance	\$	-395,678

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPA contracts for FY 2016/2017 in the amount of \$0 as of 12/15/16.					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2016/2017 Budget 01-65000-0-57500-11900-5802-043-1400

2016/2017 Budget 01-33100-0-57500-11900-5802-044-1400

Instructional Consultant	# of students / SSIN	Service Description	Contract Number	Cost Not to Exceed
K & M Center	1168089963	Tutoring	44-SPED17083	\$8,064
K & M Center	5198975842	Tutoring	15-SPED17021	\$420
K & M Center	8138280598	Tutoring	48-SPED17106	\$1,260
Kristina Schuman	4431326185	Compensatory Reading Instrctn	1-SPED17001	\$4,180

Amount Budgeted Instructional Consultants 16/17		\$	250,000
Amount Budgeted Instructional Consultants (33100) 16/17		\$	<u>0</u>
Total Budgeted		\$	250,000
Prior Board Authorization as of 12/15/16		\$	<u>94,250</u>
	Balance	\$	155,750
Positive Adjustment (See Below)		\$	<u>0</u>
		\$	155,750
Total Amount for these Contracts		\$	<u>13,924</u>
	Balance	\$	141,826

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
Instructional Consultants Budget 01-33100-0-57500-11900-5802-044-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2016/2017 in the amount of \$0 as of 12/15/16.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2016/2017 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSIN	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	3961430526	Therapeutic Visit - Alpine	13-SPED17019	\$565
Parent Reimbursement	2087328756	Mileage	43-SPED17081	\$823
Parent Reimbursement	7218016244	Mileage Reimbursment 15-16 SY	29-SPED17042	\$171
Parent Reimbursement	1168089963	Psychoeducational IEE & IEP Attendance	41-SPED17074	\$5,640

Parent Reimbursement	8158327738	Psychoeducational IEE & IEP Attendance	42-SPED17075	\$5,500
Parent Reimbursement	8703695507	DHH IEE; observation, IEP	45-SPED17084	\$1,000
Trang V. Nguyen	4022353045	Vision Therapy Assessment	SPED17053	\$400
Parent Reimbursement	1103200503	Transportation & Educational costs	SPED17097	\$162
Malibu Yellow Cab*	8158327738	Transportation (taxi)	SPED17115	\$28,290
Malibu Yellow Cab*	5742474287	Transportation (taxi)	SPED17116	\$24,648
Taxi! Taxi!*	1632822647	Transportation (taxi)	SPED17117	\$14,350
Taxi! Taxi!*	7103161146	Transportation (taxi)	SPED17118	\$2,750
Taxi! Taxi!*	9112110851	Transportation (taxi)	SPED17119	\$3,600
Taxi! Taxi!*	6090899343	Transportation (taxi)	SPED17120	\$6,050
Taxi! Taxi!*	8634421631	Transportation (taxi)	SPED17121	\$6,150
Taxi! Taxi!	various	Transportation (taxi)	SPED17122	\$5,000

Amount Budgeted Non-Instructional Consultants 16/17		\$ 135,000
Prior Board Authorization as of 12/15/16		\$ 144,002
	Balance	\$ -9,002
Positive Adjustment (See Below)		\$ 0
		\$ -9,002
Total Amount for these Contracts		\$ 105,100
	Balance	\$ -114,109

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2016/2017 in the amount of \$1,200 as of 12/15/16.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

LEA

2016/2017 Budget 01-56400-0-00000-39000-5802-043-1400
2016/2017 Budget 01-56400-0-00000-39000-5890-043-1400

LEA Consultant	# of students	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 16/17		\$ 30,000
Amount Budgeted Instructional Consultants (5890) 16/17		\$ 70,000
Total Budgeted		\$ 100,000
Prior Board Authorization as of 12/15/16		\$ 57,000
	Balance	\$ 43,000
Positive Adjustment (See Below)		\$ 0
		\$ 43,000
Total Amount for these Contracts		\$ 0
	Balance	\$ 43,000

Adjustment					
LEA Budget 01-56400-0-00000-39000-5802-043-1400					
LEA Budget 01-56400-0-00000-39000-5890-043-1400					
There has been a reduction in authorized expenditures of LEA contracts for FY 2016/2017 in the amount of \$0 as of 12/15/16.					
LEA Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2016-17

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from December 6, 2016, through January 10, 2017, for fiscal year 2016-17.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 19, 2017

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
177936	A.J. FISTES CORPORATION	PAINTING OF BLDG D CAFETERIA	LINCOLN MIDDLE SCHOOL	20,520.00	R
177530	A/C PROS INC	AC REPLACEMENT FRANKLIN BSMNT	FACILITY MAINTENANCE	27,501.00	DF
177839	AARDVARK CLAY	OPEN ORDER/CLAY FOR ART CLASS	JOHN ADAMS MIDDLE SCHOOL	500.00	R
177974	ABLENET	BIG MACK BUTTON	SPECIAL EDUCATION REGULAR YEAR	325.22	R
177706	ALTA ENVIRONMENTAL	MONITORING/AIRsample LANG SAMO	FACILITY MAINTENANCE	4,003.50	DF
177868	APPLE COMPUTER CORP	NON-CAPITAL EQUIPMENT	BOE/SUPERINTENDENT	1,875.87	U
177919	APPLE COMPUTER CORP	IPAD AIR2 32GB	SPECIAL EDUCATION REGULAR YEAR	526.41	R
177882	ATTAINMENT COMPANY	GO NOW CASE FOR IPAD MINI	SPECIAL EDUCATION REGULAR YEAR	65.70	R
177853	AWBREY-MCCONVILLE, GIGI	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
177880	AZTEC SOFTWARE ASSOC INC	GED TEST MATERIALS-ADULT ED	STATE AND FEDERAL PROJECTS	6,159.38	A
177801	B & H PHOTO VIDEO	ART CLASS SUPPLIES	SANTA MONICA HIGH SCHOOL	1,432.86	R
177711	BARNES & NOBLE/SANTA MONICA	BOOKS	SANTA MONICA HIGH SCHOOL	1,000.00	R
177881	BARNES & NOBLE/SANTA MONICA	GED TEST MATERIALS-ADULT ED	STATE AND FEDERAL PROJECTS	752.87	A
177822	BURKE WILLIAMS & SORENSEN LLP	CONSULTANT FOR PLA	BUSINESS SERVICES	20,000.00	U
177994	BURKE, LUCIA	REIMBURSE GARDENING CLUB SUP	JOHN ADAMS MIDDLE SCHOOL	175.60	R
177757	CALIF CONFERENCE FOR EQUALITY	CAMP REGISTRATION	SANTA MONICA HIGH SCHOOL	4,340.00	U
178023	CALIF TRANSPORT REFRIGERATION	Parts	TRANSPORTATION	202.58	U
177784	CALIFORNIA COMMISSION ON	INDUCTION PROGRAM FEE	PERSONNEL SERVICES	500.00	U
177709	CASTLEROCK ENVIRONMENTAL INC	SAMOHI LANG BLDG ABATEMENT	FACILITY MAINTENANCE	11,587.00	DF
177769	CDW-G COMPUTING SOLUTIONS	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	30.29	U
177884	CDW-G COMPUTING SOLUTIONS	LCD PROJECTORS-ADULT ED CENTER	STATE AND FEDERAL PROJECTS	2,170.29	A
177914	CDW-G COMPUTING SOLUTIONS	PRINTER	MCKINLEY ELEMENTARY SCHOOL	174.88	U
177915	CHAVEZ, DENNIS	REIMBURSEMENT	FACILITY MAINTENANCE	820.76	R
177776	CHUNG, ALICE	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	250.00	CD
177766	CITY OF MALIBU	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	180.00	U
178017	CITY OF MALIBU	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	280.00	U
177945	CITY OF SANTA MONICA FIRE DEPT	ANNUAL PERMIT	CHILD DEVELOPMENT CENTER	227.02	CD
178025	CLEAN DIESEL SPECIALISTS	Bus #21 Repair	TRANSPORTATION	295.00	U
177756	COLLEGE BOARD, THE	MEMBERSHIP	SANTA MONICA HIGH SCHOOL	325.00	U
177718	COMMUNITY CARE LICENSING	ANNUAL LICENSING FEES	CHILD DEVELOPMENT CENTER	726.00	CD
177954	COMMUNITY CARE LICENSING	ANNUAL LICENSING FEES	CHILD DEVELOPMENT CENTER	242.00	CD
177744	COMPLETE BUSINESS SYSTEMS	COPY SUPPLIES	SANTA MONICA HIGH SCHOOL	639.44	U
177714	COMPLETE OFFICE OF CA	OPEN ORDER/CLASSROOM TONER	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
177736	COMPLETE OFFICE OF CA	COPY PAPER	PERSONNEL SERVICES	198.74	U
177753	COMPLETE OFFICE OF CA	OPEN ORDER/CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	50.00	R
177825	COMPLETE OFFICE OF CA	SUPPLIES	SANTA MONICA HIGH SCHOOL	834.48	R
177869	COMPLETE OFFICE OF CA	GEN.SUPPL.&MATERIALS-ADULT ED	STATE AND FEDERAL PROJECTS	3,500.00	A
177944	COMPLETE OFFICE OF CA	CHAIR FOR PRINCIPAL	PT DUME ELEMENTARY SCHOOL	512.30	R
177970	COMPLETE OFFICE OF CA	OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	865.30	R
177973	COMPLETE OFFICE OF CA	OPEN ORDER FOR BULLETIN/FRAME	WILL ROGERS ELEMENTARY SCHOOL	1,100.00	U
177734	COUNCIL FOR EXCEPTIONAL	PROFESSIONAL DEVELOPMENT BOOKS	EDISON ELEMENTARY SCHOOL	131.81	U
177015	COUNTY OF LOS ANGELES	SHERIFF STAR PROGRAM FOR MS	MALIBU HIGH SCHOOL	15,688.00	U
177697	CPI/CRISIS PREVENTION INST INC	CPI RECERTIFICATION FEE	SPECIAL EDUCATION REGULAR YEAR	164.25	R
177733	CULVER NEWLIN	HOKKI STOOLS	SPECIAL EDUCATION REGULAR YEAR	226.44	R
177961	DANIELS TIRE SERVICE	NEW TIRES FOR VEHICLE	GROUNDS MAINTENANCE	1,500.00	R
178040	DANMAR PRODUCTS INC	SOFT SHELL HELMET	SPECIAL EDUCATION REGULAR YEAR	201.30	R
177728	DE GALLO, JACQUELINE F.	CHORAL CONTRACT	EDISON ELEMENTARY SCHOOL	1,500.00	U
177820	DIAGNOSTICS DIRECT INC	SUPPLIES	CHILD DEVELOPMENT CENTER	120.43	CD

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 19, 2017

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177770	DIGITAL DRAGON	CONTRACT-COMPUTER SCIENCE APP	JOHN ADAMS MIDDLE SCHOOL	13,648.00	U
177965	DIRECT SOURCE COMMUNICATIONS	NEW DATA DROPS FOR ADAMS CAFE	FOOD SERVICES	1,280.00	F
177740	DISCOUNT SCHOOL SUPPLY	WINTER BREAK/INSTRUCTIONAL	CDC: CCTR	482.24	CD
177996	DISCOUNT SCHOOL SUPPLY	CUBE CHAIRS	SPECIAL EDUCATION REGULAR YEAR	177.36	R
178016	DRATI, BEN	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	356.61	U
177796	DURHAM SCHOOL SERVICES	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	10,000.00	U
177778	DUXBURY SYSTEMS INC	BRILLE TRANSLATOR FOR WINDOWS	SPECIAL EDUCATION REGULAR YEAR	459.90	R
178047	ECKHARTS TRAILER HITCH &	GROUNDS EQUIPMENT	GROUNDS MAINTENANCE	1,483.45	R
177713	EDUCATIONAL TESTING SERVICE	CAASPP ORDER 2016/17	CURRICULUM AND IMC	1,900.00	U
177905	ELGINEX CORPORATION	CHILD TRANSFER BELTS	SPECIAL EDUCATION REGULAR YEAR	102.33	R
177679	ENGLER BROS MOTOR PARTS	Open order for shop tools	TRANSPORTATION	70.00	U
177788	ESPECIAL NEEDS LLC	TUBING/SCISSORS/LAP PADS	SPECIAL EDUCATION REGULAR YEAR	2,607.91	R
177976	ESPECIAL NEEDS LLC	INFLATABLE WEDGES / DISCS	SPECIAL EDUCATION REGULAR YEAR	1,327.96	R
177861	EVALOMETRICS INC	Fitgram 2016/17 gr 5,7,9	CURRICULUM AND IMC	886.04	U
177794	FAST DEER BUS CHARTER INC	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	5,000.00	U
177614	FOLLETT SCHOOL SOLUTIONS INC	LIBRARY BOOKS	LINCOLN MIDDLE SCHOOL	1,324.88	R
177958	FOLLETT SCHOOL SOLUTIONS INC	LIBRARY BOOKS	ROOSEVELT ELEMENTARY SCHOOL	1,244.61	R
177987	FOLLETT SCHOOL SOLUTIONS INC	Library Books	JOHN ADAMS MIDDLE SCHOOL	1,160.72	R
178018	FOOTHILL SOILS	GROUNDS SUPPLIES & MATERIALS	GROUNDS MAINTENANCE	1,259.25	R
177741	FUN AND FUNCTION LLC	ACTIVITY SET/SENSORY BRUSHES	SPECIAL EDUCATION REGULAR YEAR	67.81	R
177951	GALE SUPPLY CO	SANITARY NAPKIN FLR RECEPTACLE	LINCOLN MIDDLE SCHOOL	295.65	R
178026	GALE SUPPLY CO	Supplies	TRANSPORTATION	199.51	U
177656	GALLS	SECURITY UNIFORMS	STUDENT SERVICES	248.45	U
177852	GAYDOWSKI, KATHRYN	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	150.00	U
177980	GLOBAL EQUIPMENT CO	White Board	CABRILLO ELEMENTARY SCHOOL	302.85	R
177920	GREENFIELD LEARNING INC	LEXIA PROGRAM	WILL ROGERS ELEMENTARY SCHOOL	4,500.00	R
177708	GUTTER ONE	CABRILLO DOWNSPOUT	FACILITY MAINTENANCE	885.00	R
177903	HERITAGE WINDOW COVERINGS INC	PKAZEE/SS	SPECIAL EDUCATION REGULAR YEAR	6,725.00	R
177862	HILLYARD FLOOR CARE SUPPLY	CUSTODIAL FLOOR SCRUBBER	JOHN ADAMS MIDDLE SCHOOL	4,794.18	R
177823	HOLLAND, JULIA	WINTER HOLIDAY PROGRAM	PT DUME ELEMENTARY SCHOOL	2,400.00	U
177971	HOUGHTON MIFFLEN HARCOURT	MATH BOOKS	JOHN MUIR ELEMENTARY SCHOOL	259.52	R
177930	HOUGHTON MIFFLIN	ENGLISH 3D MATERIALS-SECONDARY	CURRICULUM AND IMC	1,605.82	U
177937	HOUGHTON MIFFLIN	ENGLISH 3D MATERIALS-SECONDARY	CURRICULUM AND IMC	830.01	U
177939	HOUGHTON MIFFLIN	ENGLISH 3D MATERIALS-SECONDARY	CURRICULUM AND IMC	688.21	U
178027	INTELLI-TECH	ELITEBOOK NOTEBOOK	SPECIAL EDUCATION REGULAR YEAR	1,773.80	R
177773	INTERNATIONAL PAPER	COPY PAPER	SANTA MONICA HIGH SCHOOL	4,403.06	U
177836	INTERNATIONAL PAPER	OPEN ORDER/COPY PAPER	JOHN ADAMS MIDDLE SCHOOL	2,200.00	R
177886	INTERNATIONAL PAPER	RECYCLED PAPERS	MALIBU HIGH SCHOOL	4,000.00	U
177972	INTERNATIONAL PAPER	PAPER	MCKINLEY ELEMENTARY SCHOOL	2,000.00	R
177849	KEITH, KELLY	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	150.00	U
177758	KI	CLASSROOM CHAIR	SANTA MONICA HIGH SCHOOL	350.40	R
177841	KI	CLASSROOM CHAIR	SANTA MONICA HIGH SCHOOL	8,787.38	R
177904	KOTIN, ALLAN D.	DOUBLETREE HOTEL VALUATION	BUSINESS SERVICES	7,500.00	U
177694	KYA SERVICES LLC	MCKINLEY FLOORING	FACILITY MAINTENANCE	10,568.53	DF
177732	KYA SERVICES LLC	POOL AREA BENCHES	SANTA MONICA HIGH SCHOOL	1,754.92	R
177789	KYA SERVICES LLC	SAMOHI FLOORING	FACILITY MAINTENANCE	19,434.50	DF
177808	L A HYDRO-JET & ROOTER SER INC	EMERGENCY SERVICE CALLS	FACILITY MAINTENANCE	2,000.00	R
177790	LACOE	N2 CONTRACT FOR MULTIMEDIA SERVIC	WILL ROGERS ELEMENTARY SCHOOL	413.00	U
177946	LAGUNA CLAY COMPANY	CLAY	CURRICULUM AND IMC	223.87	R
177948	LAGUNA CLAY COMPANY	CLAY	CURRICULUM AND IMC	223.87	R
177949	LAGUNA CLAY COMPANY	CLAY	CURRICULUM AND IMC	114.10	R

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 19, 2017

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177700	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	235.00	CD
177739	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CDC: CCTR	670.00	CD
177821	LAKESHORE CURRICULUM	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	352.01	CD
177992	LAKESHORE CURRICULUM	Classroom Rug	FRANKLIN ELEMENTARY SCHOOL	493.03	U
178022	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	152.98	R
178024	LAW FIRE PROTECTION SERVICES	Fire Ext. Service	TRANSPORTATION	1,831.36	U
177768	LEADERSHIP ASSOCIATES	INDEPENDENT CONTRACTORS/CNSLT	BOE/SUPERINTENDENT	12,000.00	U
177696	LIMBRICK, KARRESHA	REIMBURSE FOR GROCERIES/SUPPLY	FOOD SERVICES	500.00	F
177940	LITERACY RESOURCES INC.	PHONEMIC MATERIALS	CURRICULUM AND IMC	425.57	R
177977	LITERACY RESOURCES INC.	PHONEMIC AWARENESS BOOK	SMASH SCHOOL	82.11	R
177979	LOCATION MANAGERS GUILD OF AMER	magazine ad invoice	THEATER OPERATIONS&FACILITY PR	300.00	R
178049	MARTIN AUTOMOTIVE GROUP	Open order for parts	TRANSPORTATION	500.00	U
177833	MARTIN LUTHER KING JR	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	250.00	U
177729	MAVER-JOHNSON LLC	BOARDMAKER SITE LICENSE	SPECIAL EDUCATION REGULAR YEAR	108.41	R
177775	MICRO BIO-MEDICS/ORDERS	NURSE SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	64.06	U
177950	MINDFUL SCHOOLS	ONLINE MINDFULNESS TRAINING	LINCOLN MIDDLE SCHOOL	390.00	U
177816	MITTEL'S ART SUPPLY	FOR STENCIL SUPPLIES	FACILITY MAINTENANCE	200.00	R
178013	MULTI-HEALTH SYSTEMS INC	TEACHER RATINGS ONLINE FORMS	SPECIAL EDUCATION REGULAR YEAR	565.89	R
177716	NAT'L STUDENT CLEARINGHOUSE	Annual Renewal Fee for HS	CURRICULUM AND IMC	425.00	U
177767	NELI'S INC	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	589.54	U
177534	NOGUERA, PEDRO A.	PEDRO NOGUERA SERVICES	CURRICULUM AND IMC	48,400.00	U
177781	NRC ENVIRONMENTAL SERVICES INC	WASTE PICKUP	GROUNDS MAINTENANCE	3,000.00	R
177704	OAKTREE PRODUCTS INC.	AUDIOLOGIC SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	500.00	R
177721	ORIENTAL TRADING CO INC	WINTER BREAK/INSTRUCTIONAL	CDC: CCTR	235.70	CD
177622	P.S. ARTS	ARTS EDUCATION FOR ELEMENTARY	CURRICULUM AND IMC	262,570.00	U
178045	PATINO, DANIEL	reimbursement for First Aid	TRANSPORTATION	90.00	U
177782	PATTERSON MEDICAL SUPPLY INC	TRAMPOLINE/CRASH PAD	SPECIAL EDUCATION REGULAR YEAR	338.67	R
177785	PATTERSON MEDICAL SUPPLY INC	VIBRATING PILLOWS	SPECIAL EDUCATION REGULAR YEAR	341.66	R
177975	PATTERSON MEDICAL SUPPLY INC	KINESIOTAPE	SPECIAL EDUCATION REGULAR YEAR	109.55	R
177874	PEARSON EDUCATION INC	TEST MATERIALS FOR ADULT ED	STATE AND FEDERAL PROJECTS	10,577.61	A
177982	PESI HEALTHCARE	MINDFULNESS CARDS	LINCOLN MIDDLE SCHOOL	314.01	U
177777	PHONAK INC	AUDIOSHOE AS 15	SPECIAL EDUCATION REGULAR YEAR	78.56	R
175147	POSTMASTER-SANTA MONICA	POSTAGE STAMPS	LINCOLN MIDDLE SCHOOL	899.58	U
177807	POSTMASTER-SANTA MONICA	POSTAGE STAMPS	FACILITY OPERATIONS	47.00	U
177924	POWERHOUSE COMBUSTION AND	LINCOLN BOILER REPAIRS	FACILITY MAINTENANCE	3,344.91	R
178028	READ NATURALLY	READ NATURALLY LIVE	SPECIAL EDUCATION REGULAR YEAR	326.61	R
177913	REDWOOD PRESS INC	RECEIPT BOOKS	SANTA MONICA HIGH SCHOOL	632.91	R
177902	REPAIR CENTER LLC	OPEN ORDER FOR REPAIR	INFORMATION SERVICES	5,000.00	U
177762	RICOH USA INC.	COPY OVERAGES	SANTA MONICA HIGH SCHOOL	436.66	U
178029	RJ COOPER & ASSOCIATES	IPAD ULTIMATE II CASE	SPECIAL EDUCATION REGULAR YEAR	108.41	R
177797	ROADRUNNER SHUTTLE	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	5,000.00	U
177735	SAFE-CARD ID SERVICES INC	ID CARD SUPPLIES	PERSONNEL SERVICES	225.24	U
177855	SAMMANN, KEVIN	REIMBURSEMENT FOR DRIVER PHY.	TRANSPORTATION	115.00	U
177765	SANTA MONICA CHAMBER OF	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	630.00	U
177749	SANTA MONICA FORD	VEHICLE CHARGER STN DIFFERENCE	FACILITY MAINTENANCE	2,189.60	R
177810	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	PT DUME ELEMENTARY SCHOOL	129.50	R
177751	SCHOOL NURSE SUPPLY INC	EMERGENCY SUPPLIES	GRANT ELEMENTARY SCHOOL	208.69	U
177850	SCHOOL NURSE SUPPLY INC	NURSE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	257.12	U
177759	SCHOOL SPECIALTY INC	TRAMPOLINE/APRONS	SPECIAL EDUCATION REGULAR YEAR	238.51	R
177764	SCHOOL SPECIALTY INC	Headphones for Read 180	JOHN ADAMS MIDDLE SCHOOL	227.54	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177806	SCHOOL SPECIALTY INC	headphones for Muir	CURRICULUM AND IMC	480.16	U
177838	SCHOOL SPECIALTY INC	OPEN ORDER/VISUAL ARTS SUP	JOHN ADAMS MIDDLE SCHOOL	1,500.00	R
177959	SCHOOL SPECIALTY INC	OFFICE SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	448.39	U
177737	SEHI COMPUTER PRODUCTS	PRINTER INK	PERSONNEL SERVICES	1,443.46	U
177829	SEHI COMPUTER PRODUCTS	INK CARTRIDGES FOR CLASSROOMS	EDISON ELEMENTARY SCHOOL	489.28	R
177843	SESSIONS, WILL	REIMBURSEMENT FOR AMAZON	SPECIAL EDUCATION REGULAR YEAR	137.96	R
177864	SHRED-IT US JV LLC	SHREDDING OF DOCUMENTS	STUDENT SERVICES	199.00	U
177787	SIR SPEEDY PRINTING #0245	PRINTING - ADDITIONAL	SANTA MONICA HIGH SCHOOL	465.38	U
177835	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	FACILITY MAINTENANCE	54.75	R
177906	SIR SPEEDY PRINTING #0245	PRINTING POSTER	STATE AND FEDERAL PROJECTS	843.15	R
177952	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CURRICULUM AND IMC	54.75	U
177999	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CURRICULUM AND IMC	328.50	U
178036	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CHILD DEVELOPMENT CENTER	55.00	CD
177847	SMART & FINAL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	250.00	U
177848*	SMART & FINAL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	250.00	U
177873	SMART & FINAL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
177760	SMITH, BRADFORD	SUPPLIES & MATERIALS	ADULT EDUCATION CENTER	500.00	A
177908	SOUTH BAY LANDSCAPING	TREE TRIMMING	GROUNDS MAINTENANCE	1,650.00	R
177779	SOUTHWEST SCHOOL SUPPLY	SUPPLIES FOR CLASSROOM/OFFICE	JOHN MUIR ELEMENTARY SCHOOL	1,000.00	U
177888	SOUTHWEST SCHOOL SUPPLY	SCHOOL AND OFFICE SUPPLIES	MALIBU HIGH SCHOOL	1,000.00	U
178050	SPEEDO ELECTRIC CO	Neal Abramson/db	TRANSPORTATION	209.00	U
177701	STAPLES BUSINESS ADVANTAGE	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	1,500.00	CD
177702	STAPLES BUSINESS ADVANTAGE	PRINTER INK CARTIDGE	SANTA MONICA HIGH SCHOOL	333.92	U
177745	STAPLES BUSINESS ADVANTAGE	Add to open P.O.	THEATER OPERATIONS&FACILITY PR	500.00	R
177750	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	GRANT ELEMENTARY SCHOOL	500.00	U
177791	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	300.00	U
177828	STAPLES BUSINESS ADVANTAGE	SUPPLIES FOR CLASSROOM/OFFICE	EDISON ELEMENTARY SCHOOL	800.00	R
177837	STAPLES BUSINESS ADVANTAGE	OPEN ORDER/ADMIN SUP & TONER	JOHN ADAMS MIDDLE SCHOOL	1,000.00	U
178006	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	961.62	U
178007	STAPLES/P-U/SANTA MONICA/WILSH	TEACHER SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	350.00	R
178009	STAPLES/P-U/SANTA MONICA/WILSH	TEACHER CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	300.00	R
177842	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	1,500.00	U
177845	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
178043	STATE OF CALIFORNIA	ELEVATOR PENALTY FEES 601 PICO	FACILITY MAINTENANCE	9,450.00	R
178015	STOVER SEED CO	GROUNDS MATERIALS & SUPPLIES	GROUNDS MAINTENANCE	2,000.00	R
177795	THE PROPHET CORP	PE EQUIPMENT	SMASH SCHOOL	821.47	R
177707	THINKING MAPS INC	MATERIALS FOR TEACHER TRAINING	WEBSTER ELEMENTARY SCHOOL	1,975.05	U
177717	TISKET A TASKET CATERING	STAFF DEVELOPMENT	CHILD DEVELOPMENT CENTER	540.00	CD
177960	TOLEDO P.E. SUPPLY CO.	INSTRUCTIONAL SUPPLIES/P.E.	JOHN ADAMS MIDDLE SCHOOL	1,377.85	R
177856	TOM JOHN TOWING	TOWING CHARGES BUS 10	TRANSPORTATION	650.00	U
177851	TOPP, COURTNEY ALISE	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	350.00	U
177941	TOTAL ACCESS ELEVATOR INC	ELEVATOR REPAIRS SAMOHI	FACILITY MAINTENANCE	950.00	R
177879	TURF STAR INC	GROUNDS EQUIPMENT REPAIR	GROUNDS MAINTENANCE	1,858.60	R
178054	U S BANK (GOVT CARD SERVICES)	CHEW NECKLACES	SPECIAL EDUCATION REGULAR YEAR	392.97	R
176948	ULINE INC.	SAFETY PRECAUTION: BACK BELT	WILL ROGERS ELEMENTARY SCHOOL	66.56	U
177824	UNCLE SAM'S DISTRIBUTING	CUSTODIAL EQUIPMENT REPAIRS	FACILITY OPERATIONS	387.27	U
177955	UNIT CHEMICAL CORP	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,561.74	U
178021	UNITED BLACK STUDENT UNIONS	CONVENTION FOR STUDENTS	SANTA MONICA HIGH SCHOOL	5,395.00	U
177942	UNIVERSAL VIOLIN INC	MUSICAL INSTRUMENT REPAIRS	CURRICULUM AND IMC	4,296.00	R
177320	UNIVERSITY OF SO CALIF	PROFESSIONAL DEVELOPMENT	CURRICULUM AND IMC	21,000.00	U
177742	VARGAS, PATRICIA	REIMBURSEMENT	OLYMPIC CONTINUATION SCHOOL	62.50	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
177910	VARSITY BRANDS HOLDING	Competition Registration	FRANKLIN ELEMENTARY SCHOOL	1,860.00	R
177819	VERNIER SOFTWARE & TECHNOLOGY	TEACHER TRAINING	SANTA MONICA HIGH SCHOOL	1,700.00	U
177805	W.W. GRAINGER INC.	OPERATIONS SAFETY EQUIPMENT	FACILITY OPERATIONS	763.02	U
178035	W.W. GRAINGER INC.	DOORBELL CHIME	CHILD DEVELOPMENT CENTER	127.72	CD
177666	WEST COAST PRINT	NUMBERING	PRINTING SERVICES	25.00	U
177698	WILSON & VALLELY TOWING	TOWING OF VEHICLE #58	FACILITY MAINTENANCE	61.00	R
177923	YOUNG PS ACQUISITIONS LLC	TOOTHBRUSHES/TOOTHPASTE	CHILD DEVELOPMENT CENTER	491.83	CD
177858	ZONAR SYSTEMS INC.	GPS KIT PURCHASE - TRANSPORT.	TRANSPORTATION	923.95	U
				** NEW PURCHASE ORDERS	716,351.95

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

177774	AMERICAN REPROGRAPHICS CO	REPROGRAPHICS	MALIBU HIGH SCHOOL	10,000.00	BB
177772	B-LINE ELECTRIC INC	LIGHTING INSTALLATION	SANTA MONICA HIGH SCHOOL	2,300.00	ES
177876	B-LINE ELECTRIC INC	ELECTRICAL INSTALLATION	BUSINESS SERVICES	1,100.00	BB
177723	CALIFORNIA GEOLOGICAL SURVEY	SURVEY APPLICATION	LINCOLN MIDDLE SCHOOL	3,600.00	ES
177720	COMPLETE OFFICE OF CA	LIBRARY SHELVING	MALIBU HIGH SCHOOL	19,358.40	BB
177722	COMPLETE OFFICE OF CA	CLASSROOM STORAGE	MALIBU HIGH SCHOOL	13,290.37	BB
177804	DIRECT SOURCE COMMUNICATIONS	DIRECT SOURCE COMM-INSTALL	CURRICULUM AND IMC	3,040.50	ES
177967	DIRECT SOURCE COMMUNICATIONS	TECHNOLOGY MOVE	CABRILLO ELEMENTARY SCHOOL	8,198.00	ES
177725	ELECTRIC SUPPLY CONNECTION	LIGHTING FIXTURES	SANTA MONICA HIGH SCHOOL	1,773.90	ES
177390	HERITAGE WINDOW COVERINGS INC	ROLLER SHADES	CABRILLO ELEMENTARY SCHOOL	11,865.00	ES
177866	IVS COMPUTER TECHNOLOGY	IVS-EQUIPMENT-CABRILLO	CURRICULUM AND IMC	13,293.41	ES
177875	IVS COMPUTER TECHNOLOGY	PROJECTOR MOVE MANAGEMENT	MALIBU HIGH SCHOOL	32,250.00	BB
177907	IVS COMPUTER TECHNOLOGY	IVS-CABRILLO	CURRICULUM AND IMC	9,374.57	ES
177966	IVS COMPUTER TECHNOLOGY	INTERACTIVE PROJECTORS	OLYMPIC CONTINUATION SCHOOL	5,681.90	BB
177478	MARQUE INTERNATIONAL INC	SANDBOX COVER	EDISON ELEMENTARY SCHOOL	2,109.55	BB
177715	MERIDIAN IT INC	MERIDIAN-SMMUSD SERVICE WORK	CURRICULUM AND IMC	8,400.00	ES
177746	PACIFIC OFFICE INTERIORS	6-PHASES FF&E OLYMPIC INSTALL	OLYMPIC CONTINUATION SCHOOL	17,178.96	BB
177818	PACIFIC OFFICE INTERIORS	OLYMPIC FF&E X SERIES TOPS	OLYMPIC CONTINUATION SCHOOL	3,911.21	BB
177724	STATE WATER RESOURCES	ANNUAL PERMIT FEE	EDISON ELEMENTARY SCHOOL	766.00	BB

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES 167,491.77

TO: BOARD OF EDUCATION
FROM: BEN DRATI / JANECE L. MAEZ / PAT HO
RE: ACCEPTANCE OF GIFTS – 2016/2017

ACTION/CONSENT
01/19/17

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$36,734.40** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2016-2017 income and appropriations by **\$36,734.40** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
Adams Middle School 01-90120-0-00000-00000-8699-011-0000	\$ 4,605.00 \$ 250.00 \$ 20.00		General Supplies and Materials General Supplies and Materials General Supplies and Materials	Various City of Santa Monica Cathy Ladman
Franklin Elementary School 01-90120-0-00000-00000-8699-003-0000	\$ 155.00		Other Operating Expenses	Various
Lincoln Middle School 01-90120-0-00000-00000-8699-012-0000	\$ 5,000.00 \$ 2,500.00		General Supplies and Materials Other Operating Expenses	BBG Home Again, LLC UCSD
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 5,000.00 \$ 1,850.40 \$ 860.00		Coach Assistant, Hourly Maintenance Agreement General Supplies and Materials	MHS-Athletic Booster Club MHS-PTSA Keys Studios, Inc
Rogers Elementary School 01-90120-0-00000-00000-8699-006-0000	\$ 10,500.00 \$ 5,494.00		Independent Contractors Other Operating Expenses	Assistance League of SM Various
Roosevelt Elementary School 01-90120-0-00000-00000-8699-007-0000	\$ 500.00		General Supplies and Materials	Dorian Studios
TOTAL	\$ 36,734.40			

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: MEMORANDUM OF UNDERSTANDING (MOU) WITH SOUTHERN CALIFORNIA EDISON AND SOUTHERN CALIFORNIA GAS COMPANY FOR CONTINUOUS ENERGY IMPROVEMENT (CEI) PROGRAM

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve District staff to move forward with the MOU for the Continuous Energy Improvement Program among the District and its utility companies of Southern California Electric and Southern California Gas Companies. Participation will require approval of District staff time to collect data, attend monthly meetings, and implement recommended behavioral modifications and facility improvements.

Funding Information There is no cost impact to the District for the program. At the end of the program year, should the data show financial impacts resulting in the replacement of equipment, and behavioral changes, the return on investment (ROI) and associated costs will be presented to the Board of Education and recommendations for next steps will be presented for Board consideration.

COMMENT: The District has been offered the opportunity to participate in the utility company CEI program which is funded through public goods funds to engage customers in long-term strategic energy planning. The program helps its customers to develop energy management strategies at all levels and functions of its company. The CEI advisors will guide Santa Monica-Malibu USD through at least one annual cycle with the goal of providing framework and training to enable SMMUSD to be able to continue the CEI approach to energy management independently. It may be possible to continue the development of the program with their help for one additional year should funding be available.

The program consists of the following steps: commitment of District management; assessment of our facility operations, behaviors and baseline data; planning through monthly meetings with identified stakeholders; implementation of the plan and its recommended operational procedures; evaluation of the program at regular intervals. The program goal or objective is to establish energy goals and targets, develop an action plan and strategic energy management plan, culminating in an Energy Management Awareness Plan.

The program was recommended and reviewed by the FOC subcommittee on Sustainability. The full FOC concurred with their findings and voted to recommend that the District participate in the program. The MOU will be provided in the Friday packet and is available in the Purchasing Department for review.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / TERRY DELORIA / BERTHA ROMAN

RE: AWARD OF PROFESSIONAL SERVICES AGREEMENT TO IVS COMPUTER TECHNOLOGY FOR SERVICES ON CLASSROOM AUDIO VISUAL TECHNOLOGIES, SINGLE AND DUAL PROJECTION SYSTEMS FOR FACILITIES IMPROVEMENT PROJECTS – AND TO APPROVE THE PIGGYBACK ONTO BAKERSFIELD CITY SCHOOL DISTRICT BID 1507-1

RECOMMENDATION NO. A.10

It is recommended that the Board of Education award a Professional Services Agreement to IVS Computer technologies for service on classroom audio/visual technologies in an amount not to exceed \$14,212.00 piggybacking Bakersfield City School District Bid BD 1507-1. Services include installation and/or relocation of existing audio/visual classroom technologies.

COMMENT: IVS Computer Technologies installed audio/visual classroom technologies in the majority of SMMUSD schools under Measure ES-2 Bond Program. Some Facilities Improvement Projects require relocation or movement of the installed technologies. The vendor would therefore be in charge of relocation services, inventory tracking and testing of all relocated equipment. Audio Visual technologies for this project will be moved from Malibu High School Rooms E1 to E14, E16, 511, 512, 513 to portables Malibu High School portables P2 to P9 and Cabrillo Elementary classrooms 3, 18, 19, 20, 21, 22 and portables C1 to C5.

School district governing boards have the authority to “piggyback” on another public agency’s bid per public contract code section 20118 and 20652 when it is determined to be in the “best interest of the district”. It is often advantageous for district to utilize piggyback bids when contract items are identical to the districts specifications. Using piggyback contracts saves time and money, and they often provide lower prices than a single jurisdiction would be able to obtain.

The Board of Education approved the budget for Measure ES-2 Technology purchases during the Board meeting of August 28, 2014 (Item S.01). This purchase will utilize a portion of the 21st Century Classrooms allocation.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT FOR LEGAL SERVICES – ORBACH, HUFF,
SUAREZ & HENDERSON LLP – MEASURE ES

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve Contract Amendment #04 with Orbach, Huff, Suarez & Henderson LLP for legal services including Measure ES general legal services, Santa Monica High School ES legal services, Malibu Lighting Project and Santa Monica High School/Civic Center Joint Use legal services, in an amount not to exceed \$300,000, for a total contract amount of \$825,000.

Funding Information

Budgeted: Yes

Fund: 85/84

Source: ES

Account Number: 85-90904-0-00000-85000-5820-015-2600 - \$200,000 (Samohi)
85-90100-0-00000-85000-5820-050-2600 - \$ 50,000 (Centralized)
84-90901-0-00000-85000-5820-010-2600 - \$ 50,000 (Malibu Lights)

Description: Legal Services

COMMENTS: On February 4, 2016 the Board of Education approved an Independent Contractor Contract (ICC) for Orbach, Huff, Suarez and Henderson LLP (OHS) in the amount of \$25,000.00 for legal services associated with Measure ES projects. On June 29, 2016 the BOE approved Amendment #01 in the amount of \$50,000.00 for Measure ES projects. On July 20, 2016 the BOE approved Amendment #02 in the amount of \$165,000 for CEQA and entitlement issues at Samohi and Lincoln Middle School. On September 1, 2016 the BOE approved Amendment #03 for general legal services and CEQA and entitlement issues at JAMS and MMHS in the amount of \$290,000, for a total approved contract amount of \$525,000.

Measure ES projects are currently in various stages of planning, design construction, and closeout. As such, the need for legal counsel has increased, particularly in dealing with project contractual issues related to the Malibu Lighting Replacement Project, as well as various issues related to planned Measure ES construction at Samohi.

The District requested that OHS provide proposals for continued general Measure ES legal services as well as the legal services related to Malibu Lighting Replacement Project with regard to ongoing failures of the installed lighting system, legal services related to ongoing and upcoming Samohi Campus Plan projects, and legal issues related to the potential Samohi/Civic Center joint use project consisting of a multi-use field with softball overlay and parking structure located in the Civic Center parking lot. The proposals are based on time and materials for a not to exceed amount of \$50,000 for general legal services, \$150,000.00 for Samohi Campus Plan legal services, \$50,000 for Malibu Lighting Replacement Project legal services, and \$50,000 for Samohi/Civic Center joint use legal services.

(continued on next page)

ORIGINAL CONTRACT AMOUNT (Legal services)	\$25,000.00
CONTRACT AMENDMENT #01 (Legal services)	\$50,000.00
CONTRACT AMENDMENT #02 (Samohi Campus Plan, Lincoln Field)	\$160,000.00
CONTRACT AMENDMENT #03 (General legal services, MMHS Bldg E, JAMS Aud)	\$290,000.00
CONTRACT AMENDMENT #04 (General legal services, Malibu Lighting, Samohi Gen & Civic)	\$300,000.00
TOTAL CONTRACT AMOUNT:	\$825,000.00

A Friday memo will accompany this Board Item.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT FOR DESIGN SERVICES – OLYMPIC HIGH SCHOOL MODERNIZATION PROJECT – NAC ARCHITECTURE – MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Contract Amendment #07 with NAC Architecture for design services at Olympic High School, Modernization Project in an amount not to exceed \$68,133.00 for a revised contract total of \$482,149.

Funding Information

Budgeted: Yes
Fund: 21
Source: Measure BB
Account Number: 21-90500-0-00000-85000-5802-014-2600
Budget Category: Soft Costs/Design/Architects
DSA #: 03-113343
Friday Memo: 01/13/17

COMMENTS: The District entered into a contract with NAC Architecture on March 6, 2014, for Construction Administration and Closeout Phases pertaining to Modernization to the Olympic High School which included; Classroom upgrades, a complete new fire alarm system, a new clock/intercom system, partial fire sprinkler system as required by code and certain site improvements including new basketball/sport courts, fencing and parking lot striping.

This work is required to provide design services to accommodate additional scope being implemented and alterations to the modernization project.

ORIGINAL CONTRACT AMOUNT (Olympic HS Prior BB DSA Closeout)	\$19,036
CONTRACT AMENDMENT #1 (Olympic HS Prior BB DSA Closeout)	\$2,065
CONTRACT AMENDMENT #2 (Webster ES Prior BB DSA Closeout)	\$4,301
CONTRACT AMENDMENT #3 (Olympic HS Modernization)	\$300,305
CONTRACT AMENDMENT #4 (Samohi Science & Tech Bldg.)	\$20,404
CONTRACT AMENDMENT #5 (Olympic HS Modernization)	\$23,155
CONTRACT AMENDMENT #6 (Olympic HS Modernization)	\$44,750
CONTRACT AMENDMENT #7 (Olympic HS Modernization)	\$68,133
TOTAL CONTRACT AMOUNT	\$482,149

This Change Order is funded from Program Reserve Shortage

A Friday Memo accompanies this board item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: ACCEPT WORK AS COMPLETED – LEASE-LEASEBACK CONTRACT –
SANTA MONICA HIGH SCHOOL – SCIENCE AND TECHNOLOGY BUILDING
AND SITE IMPROVEMENTS PROJECT – SUNDT CONSTRUCTION, INC. –
MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education accept as completed all construction under the Lease-Leaseback contract issued to Sundt Construction Inc. for the Santa Monica High School Science & Technology Building and Site Improvements Project (DSA 03-113443) with a final contract amount of \$49,839,387.00

Funding Information

Budgeted: No
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-015-2600
Budget Category: Construction Contracts
DSA #: 03-113443
Friday Memo: 01/13/17

COMMENTS: On December 15, 2011, The Santa Monica Malibu Unified School District Board of Education awarded to Sundt Construction Inc. the Lease Leaseback contract for the Santa Monica High School – Science and Technology Building and Site Improvements Project in the amount not to exceed \$55,000,000.00.

Under the Lease-Leaseback contract, no retention is held, but a portion of the contract is held for lease payments until a Memorandum of Commencement Date is formally established. All scope of work items have been completed.

A Notice of completion will be filed within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NAYS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: CHANGE ORDER – LEASE LEASEBACK – SANTA MONICA HIGH SCHOOL –
SCIENCE & TECHNOLOGY BUILDING AND SITE IMPROVEMENTS PROJECT
– ERICKSON-HALL CONSTRUCTION COMPANY – MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Change Order No. #07 for the Santa Monica High School Science & Technology Building and Site Improvements Project for Erickson-Hall Construction Company in a credit amount of \$16,714.00 for a total contract amount of \$4,029,752.59 and 0 days of schedule impact.

Funding Information

Budgeted: Yes

Fund: 83

Source: Measure BB

Account Number: 83-90500-00000-85000-6200-015-2600

Budget Category: Hard Costs \ Construction Contracts

DSA #: 03-113443

Friday Memo: 01/13/17

COMMENTS: On September 15, 2013 the Santa Monica Malibu Unified School District's Board of Education awarded to Erickson-Hall Construction Co. the Lease Leaseback contract for the Santa Monica High School Science & Technology Building and Site Improvements in the amount not to exceed \$5,000,000.00.

This Change Order No. 07 is necessary to credit the district for work not performed at the Utility Building consisting of changes to vending machines/pitching machines, signage and distribution of unused District and Contractor Contingencies. This work reduced Erickson-Hall's original project scope of work.

(continued on the next page)

Change Order No. 07 includes the following changes to the terms of the contract:

ORIGINAL CONTRACT AMOUNT (Amendment #1)	\$280,858.00
ORIGINAL CONTRACT AMOUNT (Amendment #2)	\$1,975,639.00
ORIGINAL CONTRACT AMOUNT (Amendment #3)	\$1,655,874.00
CHANGE ORDER NO. 1A	\$66,132.00
CHANGE ORDER NO. 1B	\$8,100.00
CHANGE ORDER NO. 02	(\$3,122.00)
CHANGE ORDER NO. 03	\$103,522.00
CHANGE ORDER NO. 04	\$71,398.59
CHANGE ORDER NO. 05	(\$141,642.00)
CHANGE ORDER NO. 06	\$29,707.00
CHANGE ORDER NO. 07	(\$16,714.00)
<hr/> TOTAL CONTRACT AMOUNT	<hr/> \$4,029,752.59

Change Order No. 07 (CO-07) includes no increase to the contract time:

ORIGINAL CONTRACT TIME (Amendment #1)	59 Days
ORIGINAL CONTRACT TIME (Amendment #2)	96 Days
CHANGE ORDER NO. 1A	0 Days
CHANGE ORDER NO. 1B	0 Days
CHANGE ORDER NO. 02	0 Days
CHANGE ORDER NO. 03	0 Days
CHANGE ORDER NO. 04	0 Days
CHANGE ORDER NO. 05	0 Days
CHANGE ORDER NO. 06	0 Days
CHANGE ORDER NO. 07	0 Days
<hr/> TOTAL CONTRACT TIME	<hr/> 155 Days

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NAYS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: CHANGE ORDER – LEASE LEASEBACK – SANTA MONICA HIGH SCHOOL –
SCIENCE & TECHNOLOGY BUILDING AND SITE IMPROVEMENTS PROJECT
– ERICKSON-HALL CONSTRUCTION COMPANY – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve Change Order No. #08 for the Santa Monica High School Science & Technology Building and Site Improvements Project for Erickson-Hall Construction Company in an amount not to exceed \$31,757.00 for a total contract amount of \$4,061,509.59 and 0 days of schedule impact.

Funding Information

Budgeted: Yes

Fund: 83

Source: Measure BB

Account Number: 83-90500-00000-85000-6200-015-2600

Budget Category: Hard Costs \ Construction Contracts

DSA #: 03-113443

Friday Memo: 01/13/17

COMMENTS: On September 15, 2013 the Santa Monica Malibu Unified School District's Board of Education awarded to Erickson-Hall Construction Co. the Lease Leaseback contract for the Santa Monica High School Science & Technology Building and Site Improvements in the amount not to exceed \$5,000,000.00.

This Change Order No. 08 is necessary to compensate Erickson-Hall for supplying and installing the K-rail and additional parking stall/ADA striping in the parking lot at Samohi. This work is in addition to Erickson-Hall's original project scope of work.

(continued on the next page)

Change Order No. 08 includes the following changes to the terms of the contract:

ORIGINAL CONTRACT AMOUNT (Amendment #1)	\$280,858.00
ORIGINAL CONTRACT AMOUNT (Amendment #2)	\$1,975,639.00
ORIGINAL CONTRACT AMOUNT (Amendment #3)	\$1,655,874.00
CHANGE ORDER NO. 1A	\$66,132.00
CHANGE ORDER NO. 1B	\$8,100.00
CHANGE ORDER NO. 02	(\$3,122.00)
CHANGE ORDER NO. 03	\$103,522.00
CHANGE ORDER NO. 04	\$71,398.59
CHANGE ORDER NO. 05	(\$141,642.00)
CHANGE ORDER NO. 06	\$29,707.00
CHANGE ORDER NO. 07 (BOE Item A.14)	(\$16,714.00)
<u>CHANGE ORDER NO. 08</u>	<u>\$31,757.00</u>
TOTAL CONTRACT AMOUNT	\$4,061,509.59

Change Order No. 08 (CO-08) includes no increase to the contract time:

ORIGINAL CONTRACT TIME (Amendment #1)	59 Days
ORIGINAL CONTRACT TIME (Amendment #2)	96 Days
CHANGE ORDER NO. 1A	0 Days
CHANGE ORDER NO. 1B	0 Days
CHANGE ORDER NO. 02	0 Days
CHANGE ORDER NO. 03	0 Days
CHANGE ORDER NO. 04	0 Days
CHANGE ORDER NO. 05	0 Days
CHANGE ORDER NO. 06	0 Days
CHANGE ORDER NO. 07 (BOE Item A.14)	_0 Days
<u>CHANGE ORDER NO. 08</u>	<u>0 Days</u>
TOTAL CONTRACT TIME	155 Days

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NAYS:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT FOR ADDITIONAL PROFESSIONAL DESIGN SURVEY SERVICES – SANTA MONICA HIGH SCHOOL – STAIRWAY AND RAMP IMPROVEMENT PROJECT – PSOMAS – MEASURE ES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Contract Amendment #47 with Psomas for additional professional design survey services for the Santa Monica High School Stairway and Ramp Improvement Project, in an amount not to exceed \$4,100 for a revised contract total of \$1,275,280.

Funding Information

Budgeted: Yes
Fund: 85
Source: Measure ES
Account Number: 85-90910-0-00000-85000-5802-015-2600
Budget Category: Soft Costs \ Surveys & Engineering
Friday Memo: 01/13/17

COMMENTS: As part of a previous amendment, Psomas was hired to provide professional engineering and survey services to design an ADA ramp and stairway between the Science Quad and the English Building. The scope of the project was expanded during the DSA review and approval process. This amendment allows Psomas to provide information for legal descriptions to amend the Lease Leaseback Agreement with Erickson-Hall Construction Company to perform the construction of the project.

MEASURE BB

ORIGINAL CONTRACT AMOUNT	\$ 249,450
Contract Amendment#1 (Survey, 4 Sites)	\$92,200
Contract Amendment#2 (Samohi Utilities Map)	\$39,600
Contract Amendment#3 (Survey, 2 Sites)	\$38,000
Contract Amendment#4 (Survey, 4 Sites)	\$63,000
Contract Amendment#5 (Survey, 4 Sites)	\$99,900
Contract Amendment#6 (Survey/Utilities Mapping, 4 Sites)	\$84,500
Contract Amendment#7 (Survey, 5 Sites)	\$72,600
Contract Amendment #8 (MMHS, Sewer, Easement)	\$63,500
Contract Amendment #9 (Samohi, Olympic)	\$99,000
Contract Amendment #10(Samohi survey)(A.16)	\$7,500
Contract Amendment #11(Lincoln survey)(A.17)	\$15,000
Contract Amendment #12 (MMHS survey)	\$5,500
Contract Amendment #13 (Webster survey)	\$22,500
Contract Amendment #14 (MMHS survey)	\$7,500
Contract Amendment #15 (MMHS slope analysis)	\$1,800
Contract Amendment #16 (JAMS design survey)	\$8,379
Contract Amendment #17 (MMHS design survey)	\$29,246
Contract Amendment #18 (PDES survey)	\$23,574
Contract Amendment #19 (Samohi)	\$24,232
Contract Amendment #20 (MMHS)	\$6,795

(continued on next page)

Contract Amendment #21 (Webster)	\$22,081
Contract Amendment #22 (MMHS)	\$2,560
Contract Amendment #23 (Samohi)	\$17,048
Contract Amendment #24 (JAMS confirmation survey)	\$2,500
Contract Amendment #25 (JAMS underground sewer survey)	\$21,556
Contract Amendment #26 (ELA design survey)	\$10,848
Contract Amendment #27 (JAMS revised survey)	\$1,496
Contract Amendment #28 (Rogers Survey for Relos)	\$11,646
Contract Amendment #29 (Rogers Utility Det. for Relos)	\$13,056
Contract Amendment #30 (JAMS Underground utilities)	\$2,170
Contract Amendment #31 (JAMS utility investigation - relsos)	\$6,296
Contract Amendment #32 (JAMS subsurface investigation)	\$4,198
Contract Amendment #33 (Contract extension)	\$0
Contract Amendment #34 (Olympic subsurface investigation)	\$7,050
Contract Amendment #35 (Grant survey update)	\$600
Contract Amendment #36 (Webster survey update)	\$2,003
Contract Amendment #37 (Contract extension)	\$0
Contract Amendment #38 (Malibu survey update)	\$4,526
Contract Amendment #39 (Edison Easement)	\$5,000
Contract Amendment #41 (Data Center/Administration Building)	\$3,500
Contract Amendment #42 (Malibu On-Call Services Agreement)	\$10,000
TOTAL CONTRACT AMOUNT	\$1,201,910.00

MEASURE ES:

Contract Amendment #40 (Samohi Ramp/Stairs Design/Survey)	\$33,420
Contract Amendment #43 (Samohi Softball Survey)	\$23,000
Contract Amendment #44 (Samohi Ramp/Stairs DSA POT upgrades)	\$7,450
Contract Amendment #45 (Samohi Softball Field Additional Survey)	\$2,500
Contract Amendment #46 (Samohi Ramp/Stairs CCD Survey)	\$2,900
Contract Amendment #47 (Samohi Ramp/Stairs (Design Survey Services)	\$4,100
TOTAL CONTRACT AMOUNT	\$73,370.00

A Friday Memo accompanies this item.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT FOR DESIGN SERVICES – WEBSTER
ELEMENTARY SCHOOL – WINDOWS, PAINT, FLOORS AND DOORS
PROJECT – DSK ARCHITECTS – MEASURE ES

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Contract Amendment #01 with DSK Architects for design services for the Webster Elementary School Windows, Paint, Floors and Doors Project in an amount not to exceed \$27,470, for a revised contract total of \$219,705.

Funding Information

Budgeted: Yes
Fund: 85
Source: ES
Account Number: 85-90905-0-00000-85000-5802-008-2600
Budget Category: Architectural Services
Friday Memo: 01/13/17

COMMENTS: DSK Architects was awarded the Webster Elementary School project.
District requested additional work be part of the project.

This work is required to provide the following:

1. Window measurement verification and shop drawings
2. Ceiling replacement and retrofit plans
3. Existing ramp compliance documentation
4. Retrofit design to meet current DSA requirements

ORIGINAL CONTRACT AMOUNT	\$192,235
Contract Amendment #1 (Webster, Shop Dwgs, Ceilings & Ramps)	\$27,470
TOTAL CONTRACT AMOUNT	\$219,705

A Friday memo will accompany this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT FOR MATERIAL TESTING – ROOSEVELT ES & WEBSTER ES – WINDOWS, PAINT, FLOOR & DOOR PROJECT – ALTA ENVIRONMENTAL – MEASURE ES

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Contract Amendment #04 to Alta Environmental for hazardous material testing for the Roosevelt Elementary School & Webster Elementary School Windows Replacement in an amount not to exceed \$6,882.34 for a revised contract total of \$166,916.89.

Funding Information

Budgeted: Yes
Fund: 85
Source: ES
Account Number: 85-90905-0-00000-85000-5802-008-2600 (Webster ES) – \$2,139.00
85-90905-0-00000-85000-5802-007-2600 (Roosevelt ES) – \$4,743.34
Budget Category: Soft Costs/Environmental Testing/Hazmat Monitoring
DSA #: N/A
Friday Memo: 01/13/17

COMMENTS: Alta Environmental has been requested to perform additional work to develop a work plan to remove the identified asbestos containing materials in accordance with the local, state and federal regulations at Webster ES and Roosevelt ES. Also, Alta Environmental has been requested to conduct a limited survey for asbestos and lead-based paint at Roosevelt in Portable Buildings 1, 2, 7, 8, 22, 23, 24, 25, 26, 38, 39, 40 and 41. The revised contract total will be \$166,916.89.

Sites	Total
Webster ES – Asbestos & LBP Work Plan	\$2,139.00
Roosevelt ES – Asbestos & LBP Work Plan	\$2,139.00
Roosevelt ES – Portables Asbestos & LBP Survey	\$2,604.34
NOT TO EXCEED TOTAL	\$6,882.34

ORIGINAL CONTRACT (Juan Cabrillo ES, Grant ES & Will Rogers ES)	\$96,492.45
CONTRACT AMENDMENT #01 (Juan Cabrillo ES Project – WPF&D)	\$893.30
CONTRACT AMENDMENT #02 (Various Schools – WPF&D)	\$50,000.00
CONTRACT AMENDMENT #03 (Grant ES - WPF&D)	\$12,648.80
CONTRACT AMENDMENT #04 (Webster ES & Roosevelt ES – WPF&D)	\$6,882.34
TOTAL CONTRACT AMOUNT:	\$166,916.89

A Friday Memo accompanies this Board Item

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT FOR MATERIAL TESTING AND SPECIAL INSPECTION SERVICES – WILL ROGERS ES, ROOSEVELT ES, WEBSTER ES & MALIBU HS – WINDOWS, PAINT, FLOOR & DOOR PROJECT – ALTA ENVIRONMENTAL – MEASURE ES

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve Amendment #05 with Alta Environmental to conduct step out sampling for PCBs for Will Rogers Elementary School, Roosevelt Elementary School, Webster Elementary School & Malibu High School F, I, & G Window Replacement in an amount not to exceed \$79,329.00 for a revised contract total of \$246,245.89

Funding Information

Budgeted: Yes

Fund: 85

Source: ES

Account Number: 85-90905-0-00000-85000-5802-006-2600 (Will Rogers ES) – \$33,600.00
85-90905-0-00000-85000-5802-008-2600 (Webster ES) – \$30,438.20
85-90905-0-00000-85000-5802-007-2600 (Roosevelt ES) – \$5,183.80
85-90905-0-00000-85000-5802-010-2600 (Malibu HS) – \$10,107.00

Budget Category: Soft Costs/Environmental Testing/Hazmat Monitoring

DSA #: N/A

Friday Memo: 01/13/17

COMMENTS: Alta Environmental has been requested to conduct step out sampling for PCB for Will Rogers ES, Webster ES, Roosevelt ES and Malibu HS – Buildings A, B, C, E, F, I & G. The revised contract total will be \$276,979.85.

Sites	Total
Will Rogers ES – PCB’s Step Out Sampling	\$33,600.00
Webster ES – PCB’s Step Out Sampling	\$30,438.20
Roosevelt ES – PCB’s Step Out Sampling	\$5,183.80
Malibu HS – Buildings F.I.G. – PCB’s Step Out Sampling	\$10,107.00
NOT TO EXCEED TOTAL	\$79,329.00

ORIGINAL CONTRACT (Juan Cabrillo ES, Grant ES & Will Rogers ES)	\$96,492.45
CONTRACT AMENDMENT #01 (Juan Cabrillo ES Project – WPF&D)	\$893.30
CONTRACT AMENDMENT #02 (Various Schools – WPF&D)	\$50,000.00
CONTRACT AMENDMENT #03 (Grant ES - Windows Project – WPF&D)	\$12,648.80
CONTRACT AMENDMENT #04 (Webster, Roosevelt WPF&D)	\$6,882.34
<u>CONTRACT AMENDMENT #05 (WRES, WES & RES & Malibu HS-WPF&D)</u>	<u>\$79,329.00</u>
TOTAL CONTRACT AMOUNT:	\$246,245.89

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: CHANGE ORDER #04 – MALIBU MIDDLE HIGH SCHOOL – CAMPUS IMPROVEMENTS PROJECT – ENVIROPLEX, INC. – MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve contract Change Order #04 for the Malibu Middle High School Campus Improvements Project to Enviroplex Inc. in an amount not to exceed \$17,987.00 for a total contract amount of \$2,011,843.74 and 0 days of schedule impact.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-010-2600 (Malibu HS)
Budget Category: Hard Costs\Construction\Construction Contract
DSA #: 03-113456
Friday Memo: 01/13/17

COMMENTS: On May 5, 2016, the Santa Monica-Malibu Unified School District Board of Education awarded a contract to Enviroplex Inc., in the amount \$1,693,939.65 utilizing the Cooperative Purchasing Agreement, also known as piggy-back, from Las Lomas Elementary School District to furnish and install relocatable classrooms to be placed at Malibu High School and Juan Cabrillo Elementary as interim housing due to future construction projects at MMHS.

The scope of work in Change Order 04 includes all labor, materials, equipment and related overhead costs for the work described in these PCOs and funding is within the construction budget to include: 1) PCO#04 to add exterior data boxes and fire alarm junction boxes to classroom and restrooms and extending conduits from these boxes up to attic space for the JCES and MMHS. 2) PCO#11 to provide additional electrical outlets and to change the air conditioning unit from a 3 ton to a 5 ton unit thus allowing the conversion of Portable #5 to be converted from a typical classroom to a computer lab. 3) PCO#12 to change flooring in classroom building P5 from Forbo MCT to Forbo sheet.

ORIGINAL CONTRACT AMOUNT	\$1,693,939.65
CHANGE ORDER NO. 1	\$130,319.00
CHANGE ORDER NO. 2	\$38,101.09
CHANGE ORDER NO. 3	\$131,497.00
CHANGE ORDER NO. 4	\$17,987.00
<hr/> TOTAL CONTRACT AMOUNT	<hr/> \$2,011,843.74

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Change Order No. 04 (CO-04) does not necessitate a change to the contract time.

ORIGINAL CONTRACT TIME	227 Days
CHANGE ORDER NO. 1	0 Days
CHANGE ORDER NO. 2	0 Days
CHANGE ORDER NO. 3	0 Days
CHANGE ORDER NO. 4	0 Days
<hr/> TOTAL CONTRACT TIME	<hr/> 227 Days

A Friday Memo accompanies this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: CHANGE ORDER #05 – MALIBU MIDDLE HIGH SCHOOL – CAMPUS
IMPROVEMENT PROJECT – ENVIROPLEX, INC. – MEASURE BB

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve Change Order #05 for the Malibu Middle High School Campus Improvements Project to Enviroplex Inc., in an amount not to exceed amount of \$34,834.00 for a total contract amount of \$2,046,677.74 and 0 days of schedule impact.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-010-2600(Malibu HS)
Budget Category: Hard Costs\Construction\Construction Contract
DSA #: 03-113456
Friday Memo: 01/13/17

COMMENTS: On May 5, 2016, the Santa Monica-Malibu Unified School District Board of Education awarded a contract to Enviroplex Inc., in the amount \$1,693,939.65 utilizing the Cooperative Purchasing Agreement, also known as piggy-back, from Las Lomas Elementary School District to furnish and install relocatable classrooms to be placed at Malibu High School and Juan Cabrillo Elementary as interim housing due to future construction projects at MMHS.

The scope of work in Change Order 05 (CO-05) includes all labor, materials, equipment and related overhead costs for the work for relocatable classroom building changes at MHS and JCE and funding is within the construction budget to include: 1) PCO#01 (03-117407 – MHS P5 thru P9 and RR) to add soffit overhangs, hard lid ceilings, and access panels at the restroom as well as changing panels, voltage boxes, deleting transoms at windows and adapting the wood foundations to existing site conditions at the classrooms; 2) PCO#01 (03-117443 – MHS P1 thru P4) change panels, voltage boxes, delete transom at windows and adapting the wood foundations to existing site conditions at the classrooms; 3) PCO#01 (03-117406 – JCE P1 thru P5 and RR) to add soffit overhangs, hard lid ceilings, and access panels at the restroom as well as changing panels, voltage boxes, deleting transoms at windows, adapting the wood foundations to existing site conditions and to add a one hour rated wall at the classrooms.

(continued on next page)

ORIGINAL CONTRACT AMOUNT	\$1,693,939.65
CHANGE ORDER NO. 1	\$130,319.00
CHANGE ORDER NO. 2	\$38,101.09
CHANGE ORDER NO. 3	\$131,497.00
CHANGE ORDER NO. 4 (BOE Item A.20)	\$17,987.00
CHANGE ORDER NO. 5	\$34,834.00
<hr/> TOTAL CONTRACT AMOUNT	<hr/> \$2,046,677.74

Change Order No. 05 (CO-05) does not necessitate a change to the contract time.

ORIGINAL CONTRACT TIME	227 Days
CHANGE ORDER NO. 1	0 Days
CHANGE ORDER NO. 2	0 Days
CHANGE ORDER NO. 3	0 Days
CHANGE ORDER NO. 4	0 Days
CHANGE ORDER NO. 5	0 Days
<hr/> TOTAL CONTRACT TIME	<hr/> 227 Days

A Friday Memo accompanies this Board Item.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT #06 FOR MATERIAL TESTING FOR MALIBU MIDDLE & HIGH SCHOOL – CAMPUS IMPROVEMENTS PROJECT – ALTA ENVIRONMENTAL – MEASURE BB

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Contract Amendment #06 to Alta Environmental for hazardous material testing Malibu Middle & High School Campus Improvements Project in an amount not to exceed \$12,113.60 for a revised contract total of \$258,359.49.

Funding Information

Budgeted: Yes
Fund: 83
Source: BB
Account Number: 83-90500-0-00000-85000-5802-010-2600 (Malibu HS) – \$12,113.60
Budget Category: Soft Costs/Environmental Testing/Hazmat Monitoring
DSA #: N/A
Friday Memo: 01/13/17

COMMENTS: Alta Environmental has been requested to conduct a limited survey for asbestos and lead-based paint at Malibu HS – Buildings A, B, C & E. The revised contract total will be \$258,359.49.

Sites	Total
Malibu HS – Buildings A, B, C & E Asbestos & LBP Survey	\$12,113.60
NOT TO EXCEED TOTAL	\$12,113.60

ES Funding:

ORIGINAL CONTRACT (Juan Cabrillo ES, Grant ES & Will Rogers ES)	\$96,492.45
CONTRACT AMENDMENT #01 (Juan Cabrillo ES Project – WPF&D)	\$893.30
CONTRACT AMENDMENT #02 (Various Schools – WPF&D)	\$50,000.00
CONTRACT AMENDMENT #03 (Grant ES - Windows Project – WPF&D)	\$12,648.80
CONTRACT AMENDMENT #04 (Webster ES & Roosevelt ES – WPF&D)	\$ 6,882.34
CONTRACT AMENDMENT #05 (WRLC, Webster, Roosevelt, – WPF&D)	\$79,329.00
TOTAL CONTRACT AMOUNT:	\$246,245.89

BB Funding:

CONTRACT AMENDMENT #06 (MMHS – Campus Improv Asbes&Lead)	\$12,113.60
TOTAL CONTRACT AMOUNT:	\$12,113.60

A Friday Memo accompanies this Board Item

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: AMENDMENT TO AGREEMENT #07 FOR MATERIAL TESTING MALIBU MIDDLE & HIGH SCHOOL – CAMPUS IMPROVEMENTS PROJECT – ALTA ENVIRONMENTAL – MEASURE BB

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve Amendment #07 with Alta Environmental to conduct step out sampling for PCBs at Malibu Middle & High School, Building A, B, C, & E in an amount not to exceed \$18,621.30 for a revised contract total of \$276,980.79

Funding Information

Budgeted: Yes
Fund: 83
Source: BB
Account Number: 83-90500-0-00000-85000-5802-010-2600 (Malibu HS) – \$18,621.30
Budget Category: Soft Costs/Environmental Testing/Hazmat Monitoring
DSA #: N/A
Friday Memo: 01/13/17

COMMENTS: Alta Environmental has been requested to conduct step out sampling for PCBs at Malibu Middle & High School – Buildings A, B, C & E. The revised contract total will be \$276,980.79.

Sites	Total
Malibu HS – Building E – PCB Step Out Sampling	\$13,789.30
Malibu HS – Buildings A.B.C. – PCB Step Out Sampling	\$4,832.00
NOT TO EXCEED TOTAL	\$18,621.30

ES Funding:

ORIGINAL CONTRACT (Juan Cabrillo ES, Grant ES & Will Rogers ES)	\$96,492.45
CONTRACT AMENDMENT #01 (Juan Cabrillo ES Project – WPF&D)	\$893.30
CONTRACT AMENDMENT #02 (Various Schools – WPF&D)	\$50,000.00
CONTRACT AMENDMENT #03 (Grant ES - Windows Project – WPF&D)	\$12,648.80
CONTRACT AMENDMENT #04 (Webster, Roosevelt WPF&D)	\$ 6,882.34
CONTRACT AMENDMENT #05 (WRLC, WES & RES & Malibu HS)	\$79,329.00
TOTAL CONTRACT AMOUNT:	\$246,245.89

BB Funding:

CONTRACT AMENDMENT #06 (MMHS – Campus Improv Asbes&Lead)	\$12,113.60
CONTRACT AMENDMENT #07 (MMHS – Campus Improv PCB)	\$18,621.30
TOTAL CONTRACT AMOUNT:	\$30,734.90

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT
01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: CHANGE ORDER #01 – WAISMAN CONSTRUCTION, INC. – MALIBU MIDDLE & HIGH SCHOOL – CAMPUS IMPROVEMENTS PROJECT – MEASURE BB

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve Change Order #01 with Waisman Construction, Inc., for the Malibu Middle High School Campus Improvements Project in an amount not to exceed \$74,917.74 for a total contract amount of \$2,014,917.74 and add contract time to be determined.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-010-2600(Malibu HS)
Budget Category: Hard Costs\Construction\Construction Contract
DSA #: #03-117406
Friday Memo: 01/13/17

COMMENTS: On October 6, 2016, the Santa Monica-Malibu Unified School District Board of Education awarded a contract to Waisman Construction, Inc., in the amount \$1,940,000.00 to furnish and install underground utilities at Malibu High School and Juan Cabrillo Elementary to serve the interim housing relocatable classrooms, being built via a separate contract, due to future construction projects at MMHS.

The scope of work in Change Order 01 (CO-01) includes all labor, materials, equipment and related overhead costs for the work described in Construction Change Directive #4 (CCD-B#04) as issued by HMC Architects to provide low voltage systems inside all 5 (P1-P5) of the relocatable classroom at Juan Cabrillo Elementary, DSA #03-117406, and per the subsequently negotiated Waisman Construction, Inc. Change Order Request #06R1 (COR#06R1) dated 12/15/16.

ORIGINAL CONTRACT AMOUNT	\$1,940,000.00
CHANGE ORDER NO. 1	\$74,917.74
<hr/>	
TOTAL CONTRACT AMOUNT	\$2,014,917.74

Change Order No. 01 (CO-01) does necessitate a change to the contract time which is yet to be determined and it will be brought back to the Board at a future meeting upon project completion.

ORIGINAL CONTRACT TIME
CHANGE ORDER NO. 1

45 Days
TBD

TOTAL CONTRACT AMOUNT

45 + TBD

A Friday Memo accompanies this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: CHANGE ORDER #02 – WAISMAN CONSTRUCTION, INC. – MALIBU MIDDLE & HIGH SCHOOL - CAMPUS IMPROVEMENTS PROJECT – MEASURE BB

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve Change Order #02 with Waisman Construction, Inc., for the Malibu Middle High School Campus Improvements Project in an amount not to exceed \$99,917.73 for a total contract amount of \$2,114,835.47 and add contract time to be determined.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-010-2600(Malibu HS)
Budget Category: Hard Costs\Construction\Construction Contract
DSA #: #03-117407
Friday Memo: 01/13/17

COMMENTS: On October 6, 2016, the Santa Monica-Malibu Unified School District Board of Education awarded a contract to Waisman Construction, Inc., in the amount \$1,940,000.00 to furnish and install underground utilities at Malibu High School and Juan Cabrillo Elementary to serve the interim housing relocatable classrooms, being built via a separate contract, due to future construction projects at MMHS.

The scope of work in Change Order 02 (CO-02) includes all labor, materials, equipment and related overhead costs for the work described in Construction Change Directive #4 (CCD-B#04) as issued by HMC Architects to provide low voltage systems inside all 5 (P5-P9) of the relocatable classroom at Malibu Middle High School, DSA #03-117407, and per the subsequently negotiated Waisman Construction, Inc. Change Order Request #06R1 (COR#06R1) dated 12/15/16.

ORIGINAL CONTRACT AMOUNT	\$1,940,000.00
CHANGE ORDER NO. 1	\$74,917.74
CHANGE ORDER NO. 2	\$99,917.73
<hr/>	
TOTAL CONTRACT AMOUNT	\$2,114,835.47

Change Order No. 02 (CO-02) does necessitate a change to the contract time which is yet to be determined and it will be brought back to the Board at a future meeting upon project completion.

ORIGINAL CONTRACT TIME	45 Days
CHANGE ORDER NO. 1	TBD
CHANGE ORDER NO. 2	TBD
<hr/>	
TOTAL CONTRACT AMOUNT	45 + TBD

A Friday Memo accompanies this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: CHANGE ORDER #03 – WAISMAN CONSTRUCTION, INC. – MALIBU MIDDLE & HIGH SCHOOL – CAMPUS IMPROVEMENTS PROJECT – MEASURE BB

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve Change Order #03 with Waisman Construction, Inc., for the Malibu Middle High School Campus Improvements Project in an amount not to exceed \$99,917.73 for a total contract amount of \$2,214,753.20 and add contract time to be determined.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-010-2600(Malibu HS)
Budget Category: Hard Costs\Construction\Construction Contract
DSA #: #03-117443
Friday Memo: 01/13/17

COMMENTS: On October 6, 2016, the Santa Monica-Malibu Unified School District Board of Education awarded a contract to Waisman Construction, Inc., in the amount \$1,940,000.00 to furnish and install underground utilities at Malibu High School and Juan Cabrillo Elementary to serve the interim housing relocatable classrooms, being built via a separate contract, due to future construction projects at MMHS.

The scope of work in Change Order 03 (CO-03) includes all labor, materials, equipment and related overhead costs for the work described in Construction Change Directive #4 (CCD-B#04) as issued by HMC Architects to provide low voltage systems inside all 4 (P1-P4) of the relocatable classroom at Malibu Middle High School, DSA #03-117443, and per the subsequently negotiated Waisman Construction, Inc. Change Order Request #06R1 (COR#06R1) dated 12/15/16.

ORIGINAL CONTRACT AMOUNT	\$1,940,000.00
CHANGE ORDER NO. 1	\$74,917.74
CHANGE ORDER NO. 2	\$99,917.73
CHANGE ORDER NO. 3	\$99,917.73
<hr/>	
TOTAL CONTRACT AMOUNT	\$2,214,753.20

Change Order No. 03 (CO-03) does necessitate a change to the contract time which is yet to be determined and it will be brought back to the Board at a future meeting upon project completion.

ORIGINAL CONTRACT TIME	45 Days
CHANGE ORDER NO. 1	TBD
CHANGE ORDER NO. 2	TBD
CHANGE ORDER NO. 3	TBD

TOTAL CONTRACT AMOUNT	45 + TBD
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A Friday Memo accompanies this Board Item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / JANECE L. MAEZ / CAREY UPTON

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS –
VARIOUS PROJECTS – MEASURE ES

RECOMMENDATION NO. A.27

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Washington West (FIP Office):

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
JNC Inc.	177006	\$14,155	11/10/16

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / MARK O. KELLY

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.28

Unless otherwise noted, all items are included in the 2016/2017 approved budget.

ADDITIONAL ASSIGNMENTS

CHILD DEVELOPMENT SERVICES

Aldana, Monica	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Barreras-Graciano, Laura	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Bursey, Doris	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Cade, Latralee	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Chahame, Yessenia	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Cueva, Leonardo	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Douglas, Jennifer	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Garrett, Chekesha	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Graves, Gizelle	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Gutierrez, Sofia	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Hentschell, Denise	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Islas, Haydee	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Jaye, Susan	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Justis, Vicki	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Langley, Zoe	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Lockwood, Silvia	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Luis, Noemi	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
McGowan, Joanne	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
McKnight, Elizabeth	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Mercier, Alisha	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Morales, Ismael	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Patton, Roxanna	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Prinz, Leah	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Singleton, Monique	\$18.21, as needed	8/18/16-6/9/17	Est Hrly/\$----
Yadegari, Sholeh	\$18.21, as needed	8/18/16-6/9/17	<u>Est Hrly/\$----</u>
TOTAL ESTABLISHED HOURLY			\$----

Comment: Additional Hours for Class Coverage
12-Unrestricted Resource -50%
12-CA State Preschool Progr. -50%

EDUCATIONAL SERVICES

Theobald, Michelle	10 hrs @\$45.49	12/16/16-12/23/16	<u>Est Hrly/\$455</u>
TOTAL ESTABLISHED HOURLY			\$455

Comment: After Hours, Professional Development Sessions
01-ESEA – Title III LEP

Meek, Doris	8 hrs @\$37.53	1/9/17-6/9/17	<u>Own Hrly/\$300</u>
TOTAL OWN HOURLY			\$300

Comment: Intro to Depth and Complexity Sessions
01-LCAP – LCFF Supplemental Grant

Brumer, Sandra	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Caise, Ursula	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Calek, Laura	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Campbell, Charlotte	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Edwards, David	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Faas, Kathleen	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364

Fiske, Nikki	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Ipina, Elizabeth	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Krivokopich, Kortney	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Ledford, Martin	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Lee, Sue	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Lipson, Jennifer	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Maiztegui, Laura	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Nepomuceno, Gregorio	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Newman, Lindsay	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Ostrom, Michael	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Pirri, Stephanie	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Robinson, Elaine	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Ross, Madelyn	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Salmaggi, Aileen	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Treuenfels, Therese	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Vanderah, Stacy	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
Wiener, Daniela	8 hrs @\$45.49	1/9/17-6/9/17	Est Hrly/\$364
TOTAL ESTABLISHED HOURLY			\$8,372

Comment: Intro to Depth and Complexity Sessions
01-LCAP – LCFF Supplemental Grant

Reed, Flavia	13.5 hrs @\$37.53	12/16/16-6/9/17	Own Hrly/\$507
Romo, Patricia	13.5 hrs @\$37.27	12/16/16-6/9/17	Own Hrly/\$503
TOTAL OWN HOURLY			\$1,010

Comment: Immersion Spanish Language Arts Planning
01-Unrestricted Resource

Both, Katherine	10 hrs @\$45.49	12/9/16-6/9/17	Est Hrly/\$455
Gonzalez, Gabriela	10 hrs @\$45.49	12/9/16-6/9/17	Est Hrly/\$455
Howard, Courtney	10 hrs @\$45.49	12/9/16-6/9/17	Est Hrly/\$455
Krogmann, Allyson	10 hrs @\$45.49	12/9/16-6/9/17	Est Hrly/\$455
Mauck, Rachel	10 hrs @\$45.49	12/9/16-6/9/17	Est Hrly/\$455
Naranjo, Rocio	10 hrs @\$45.49	12/9/16-6/9/17	Est Hrly/\$455
TOTAL ESTABLISHED HOURLY			\$2,730

Comment: Leadership Team – Intro to Depth and Complexity
01-LCAP – LCFF Supplement

Larsen, Mark	43.97 hrs @\$45.49	8/22/16-6/30/17	Est Hrly/\$2,000
Mendinueto, Darwin	24.18 hrs @\$45.49	8/22/16-6/30/17	Est Hrly/\$1,100
O'Brien, Marianna	24.18 hrs @\$45.49	8/22/16-6/30/17	Est Hrly/\$1,100
Sato, Glenn	24.18 hrs @\$45.49	8/22/16-6/30/17	Est Hrly/\$1,100
Snyder, Breanna	43.97 hrs @\$45.49	8/22/16-6/30/17	Est Hrly/\$2,000
Wrabel, Carol	24.18 hrs @\$45.49	8/22/16-6/30/17	Est Hrly/\$1,100
TOTAL ESTABLISHED HOURLY			\$8,400

Comment: Project Lead the Way Gateway (Ed Tech)
01-Unrestricted Resource

Larsen, Mark	4.4 hrs @\$45.49	8/22/16-6/30/17	Est Hrly/\$200
Snyder, Breanna	4.4 hrs @\$45.49	8/22/16-6/30/17	Est Hrly/\$200
TOTAL ESTABLISHED HOURLY			\$400

Comment: Extra Hours – Project Lead the Way Gateway
01-Project Lead the Way/Next Ed

LINCOLN MIDDLE SCHOOL

Cruz, Teresita	6 hrs @\$45.49	12/1/16-12/23/16	Est Hrly/\$273
TOTAL ESTABLISHED HOURLY			\$273

Comment: Extra Hours for Planning
01-Formula

MCKINLEY ELEMENTARY SCHOOL

Friedman, Julie	6 hrs @\$45.49	12/1/16-6/15/17	Est Hrly/\$273
Heaton, Ashley	6 hrs @\$45.49	12/1/16-6/15/17	Est Hrly/\$273
Longo, Jaclyn	6 hrs @\$45.49	12/1/16-6/15/17	Est Hrly/\$273
Medina, Rosio	6 hrs @\$45.49	12/1/16-6/15/17	Est Hrly/\$273
Ross, Madelyn	6 hrs @\$45.49	12/1/16-6/15/17	Est Hrly/\$273
Salameh, Nahla	6 hrs @\$45.49	12/1/16-6/15/17	Est Hrly/\$273
Sinfield, Paul	6 hrs @\$45.49	12/1/16-6/15/17	<u>Est Hrly/\$273</u>
TOTAL ESTABLISHED HOURLY			\$1,911

Comment: Professional Development
 01- IASA: Title I Basic-LW Inc/Neg -50%
 01-IASA: Title II Teacher Quality -50%

ROGERS ELEMENTARY SCHOOL

Alexander, Katja	9 hrs @\$45.49	8/1/16-11/30/16	Est Hrly/\$409
Burrows, Erin	2 hrs @\$45.49	8/1/16-11/30/16	Est Hrly/\$ 91
Fujiwara, Emma	9 hrs @\$45.49	8/1/16-11/30/16	Est Hrly/\$409
Herrera, Mayra	2 hrs @\$45.49	8/1/16-11/30/16	Est Hrly/\$ 91
Kelly, Brandy	2 hrs @\$45.49	8/1/16-11/30/16	Est Hrly/\$ 91
Schwengel, Tracey	9 hrs @\$45.49	8/1/16-11/30/16	Est Hrly/\$409
Urias, Rebecca	2 hrs @\$45.49	8/1/16-11/30/16	<u>Est Hrly/\$ 91</u>
TOTAL ESTABLISHED HOURLY			\$1,591

Comment: Planning Time
 01- IASA: Title I Basic-LW Inc/Neg

Gonzalez, Monica	15 hrs @\$45.49	11/1/16-12/30/16	Est Hrly/\$682
Howard, Courtney	15 hrs @\$45.49	11/1/16-12/30/16	Est Hrly/\$682
Kerkotchian, Sylvia	15 hrs @\$45.49	11/1/16-12/30/16	Est Hrly/\$682
Vanderah, Stacy	15 hrs @\$45.49	11/1/16-12/30/16	<u>Est Hrly/\$682</u>
TOTAL ESTABLISHED HOURLY			\$2,728

Comment: 5th Grade Weekly Planning Time
 01- IASA: Title I Basic-LW Inc/Neg

Avitia-Witt, Carl	18 hrs @\$45.49	11/14/16-12/23/16	Est Hrly/\$819
Gonzalez, Monica	18 hrs @\$45.49	11/14/16-12/23/16	Est Hrly/\$819
Herrera, Mayra	18 hrs @\$45.49	11/14/16-12/23/16	Est Hrly/\$819
Howard, Courtney	18 hrs @\$45.49	11/14/16-12/23/16	Est Hrly/\$819
Khalili, Lily	18 hrs @\$45.49	11/14/16-12/23/16	Est Hrly/\$819
Uema, Kazuki	18 hrs @\$45.49	11/14/16-12/23/16	Est Hrly/\$819
Vanderah, Stacy	18 hrs @\$45.49	11/14/16-12/23/16	<u>Est Hrly/\$819</u>
TOTAL ESTABLISHED HOURLY			\$5,733

Comment: After School Math Intervention
 01-SMMEF Stretch Grant

Kerkotchian, Sylvia	9 hrs @\$45.49	11/14/16-12/23/16	<u>Est Hrly/\$409</u>
TOTAL ESTABLISHED HOURLY			\$409

Comment: Subbing for After School Math Intervention
 01-SMMEF Stretch Grant

SANTA MONICA HIGH SCHOOL

Luong, Theresa	\$45.49, as needed	9/5/16-6/9/17	<u>Est Hrly/\$----</u>
TOTAL ESTABLISHED HOURLY			\$----

Comment: After School Library Supervision
 01-Reimbursed by PTA

Brock, Miriam	25 hrs @\$45.49	8/6/16-8/19/16	<u>Est Hrly/\$1,137</u>
TOTAL ESTABLISHED HOURLY			\$1,137

Comment: Technology Work with Students
 01-Special Education

Friedman, Julie	38 hrs @\$45.49	10/17/16-11/7/16	<u>Est Hrly</u> \$1,729
		TOTAL ESTABLISHED HOURLY	\$1,729
Comment:	Additional Paperwork for IEPs 01-Special Education		

HOURLY TEACHERS

ADULT EDUCATION

Mejia, Roshi	96 hrs @\$50.98	11/28/16-6/8/17	<u>Est Hrly</u> \$4,894
		TOTAL ESTABLISHED HOURLY	\$4,894

Comment: Adult Education Instruction
11-Adult Ed Block Grant Program
(Correction from 12/15/16 Agenda)

Parra, Edith	378 hrs @\$50.98	11/28/16-6/8/17	<u>Est Hrly</u> \$19,270
		TOTAL ESTABLISHED HOURLY	\$19,270

Comment: Counselor/Adult Education Instruction
11-Adult Ed Block Grant Program

TOTAL ESTABLISHED HOURLY, AND OWN HOURLY = \$ 61,342

NEW HIRES

TEMPORARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
McConville-Awbrey, Gigi/Transition Special Ed/Santa Monica HS	100%	12/5/16-6/9/17

SUBSTITUTE TEACHERS

Effective

LONG-TERM LEAVE ASSIGNMENT

(Group 1 Step 1 on Certificated Teaching/
Counseling Salary Schedule)
Christopherson, Janet

2/22/17

LONG-TERM ASSIGNMENT

(@\$237.00 Daily Rate)

Christopherson, Janet

1/9/17-2/21/17

LEVEL 2 SUBSTITUTES

(@\$183.00 Daily Rate)

Glenn, Daniel	5/16/16
Hall, Alice	12/7/16
Meyer, Beverly	9/30/16
Schlosstein, Lynne	10/11/16
Streiein, Gretchen	12/6/16
Woodard, Christopher	11/29/16

LEVEL 1 SUBSTITUTES

(@\$183.00 Daily Rate)

Compher, Cedar	1/9/17
Crawe, Marisha	12/15/16
Cullen, Rebecca	1/9/17
Gustafson, Michael	1/9/17
Howard, Richard	1/9/17
Later, Patricia	12/8/16
Sanchez, Jonathan	1/9/17

CHILD DEVELOPMENT SERVICES SUBSTITUTES

(@\$18.21 Hourly Rate)

Baker, Ryan 12/15/16

CHANGE IN ASSIGNMENT

Effective

Redding, Yael

1/9/17

CDS-ITC/Teacher

From: 100%/Teacher/PreK/John Adams MS

To: 100%/Teacher/Infant-Toddler/ITC

LEAVE OF ABSENCE (with pay)

Name/Location

Effective

Drake, Loren

12/8/16-2/8/17

Santa Monica HS

[Medical/FMLA/CFRA]

Duron, Robert

1/9/17-6/9/17

Santa Monica HS

[Medical/FMLA/CFRA]

Fynn, Willa

9/30/16-12/16/16

Rogers Elementary

[Medical Maternity/FMLA]

(extension of dates from 10/20/16 Agenda)

Fynn, Willa

12/19/16-3/3/17

Rogers Elementary

[CFRA]

Gonzalez, Yolanda

1/5/17-1/11/17

Child Develop Svcs

[Medical/FMLA/CFRA]

Goodman, Jaclyn

11/7/16-12/23/16

Grant Elementary

[Medical/FMLA/CFRA]

Herkner, Pamela

12/20/16-1/13/17

Cabrillo Elementary

[Medical/FMLA/CFRA]

Papale, Jacqueline

12/22/16-12/23/16

Rogers Elementary

[Catastrophic]

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:

TO: BOARD OF EDUCATION
 FROM: BEN DRATI / MARK O. KELLY / MICHAEL COOL
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
 01/19/17

RECOMMENDATION NO. A.29

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

NEW HIRES		<u>EFFECTIVE DATE</u>
Brown, Roosevelt Business Services	Director of Maintenance and Operations 8 Hrs/12 Mo/Range: M-63 Step: A	11/21/16
Buster, Anne McKinley ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/6/16
Cosby, Corey McKinley ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/19/16
Escobar, Alicia Adams MS	Instructional Assistant – Bilingual 3 Hrs/SY/Range: 20 Step: A	12/5/16
Hassenger, Karin Facility Use	Theater Operations Supervisor 8 Hrs/12 Mo/Range: M-45 Step: A	12/6/16
Hudgins, Priscilla Roosevelt ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/13/16
Lopez, Ivonne Rogers ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/5/16
Malone, Angelica Rogers ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/5/16
Marland, Tatiana McKinley ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/6/16
Martinez, Sandra McKinley ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/6/16
Mitchell, Alvin Operations	Lead Custodian 8 Hrs/12 Mo/Range: 29 Step: A	12/5/16
Muhammed, Fatimoh Santa Monica HS/Facility Use	Campus Security Officer 4 Hrs/10 Mo/Range: 25 Step: A	12/12/16
Orellana, Juana Grant ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/5/16
Tawfik, Peter Santa Monica HS/Facility Use	Campus Security Officer 4 Hrs/10 Mo/Range: 25 Step: A	12/11/16
Turtle, Alexandra Special Ed-Franklin ES	Paraeducator-3 5 Hrs/SY/Range: 26 Step: A	12/6/16
Welch, Samantha McKinley ES	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: B	12/6/16

Wooden, Chris Facility Use	Custodian 3 Hrs/12 Mo/Range: 24 Step: A	12/6/16
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TEMP/ADDITIONAL ASSIGNMENTS

EFFECTIVE DATE

Brackett, Kimberly Child Development Services	Children's Center Assistant-2 [overtime; classroom support]	12/27/16
Casey, Brittany Child Development Services	Children's Center Assistant-2 [overtime; classroom support]	12/27/16
Cooper, James Educational Services-Cabrillo ES	Physical Activities Specialist [additional hours; professional training]	11/4/16
Ellis, Ashley Special Ed-Lincoln MS	Paraeducator-1 [additional hours; after school clubs student support]	10/11/16-10/27/16
Haro, Irma Child Development Services	Children's Center Assistant-2 [overtime; classroom support]	12/27/16
Holmes, Michael Educational Services-Pt. Dume ES	Physical Activities Specialist [additional hours; professional training]	11/4/16
Jelks, Curtis Santa Monica HS	Campus Security Officer [overtime; school events]	8/1/16-6/30/17
Madry, Tyrone Special Ed-Lincoln MS	Paraeducator-3 [additional hours; after school clubs student support]	10/27/16-6/9/17
Marble, Daniel Maintenance	Electrician [overtime; general maintenance]	11/28/16-6/30/17
Pernell, Barbara Child Development Services	Children's Center Assistant-2 [overtime; classroom support]	12/27/16
Tawfik, Peter Malibu HS	Campus Security Officer [overtime; ASB events]	7/1/16-6/30/17

SUBSTITUTES

EFFECTIVE DATE

Beltran, Marbella Special Education	Paraeducator-1	11/30/16-6/9/17
Brown, Diamond Child Development Services	Children's Center Assistant-1	11/16/16-6/30/17
Gondo, Janet McKinley ES	Instructional Assistant - Classroom	11/14/16-6/30/17
Villasenor, Cindy Food and Nutrition Services	Cafeteria Worker I	12/6/16-6/9/17

CHANGE IN ASSIGNMENT

EFFECTIVE DATE

Alaniz, Federico Food and Nutrition Services	Stock and Delivery Clerk 8 Hrs/10 Mo From: 7 Hrs/10 Mo/Food and Nutrition Services	11/1/16
Cobbs, Rufus Operations-Santa Monica HS	Custodian 8 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-Santa Monica HS	12/5/16

INVOLUNTARY TRANSFER**EFFECTIVE DATE**

Adams, Toni Operations-Lincoln MS	Custodian 5 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-Cabrillo ES	11/1/16
Adeyemi, Olayiwola Operations	Custodian 5 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-McKinley ES	12/1/16
Arangoa, Isabel Operations	Custodian 5 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-Grant ES	11/1/16
Etchison, Chauncey Operations	Custodian 5 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-Santa Monica HS	11/1/16
Gonzalez, Jose Operations	Custodian 5 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-Muir ES/SMASH	12/1/16
Jala, Ariel Operations-Cabrillo ES	Custodian 5 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-Webster ES	11/1/16
Lew, Shaun Operations	Custodian 5 Hrs/12 Mo From: 5 Hrs/12 Mo/Operations-Santa Monica HS	12/1/16
Payton, Tawny Special Ed-Roosevelt ES	Paraeducator-3 6.33 Hrs/SY From: 6.33 Hrs/SY/Special Ed-Rogers ES	10/5/16
Suaste, Eduardo Operations-Santa Monica HS	Lead Custodian 8 Hrs/12 Mo From: 8 Hrs/12 Mo/Operations-Malibu HS	11/1/16

PROFESSIONAL GROWTH**EFFECTIVE DATE**

Herrada, Joe Operations-Lincoln MS	Custodian	1/1/17
Johnson, Kerri Special Ed-Lincoln MS	Paraeducator-3	1/1/17
Mashkovich, Jane Special Ed-Lincoln MS	Paraeducator-3	1/1/17
Odom, Lamont Operations-Rogers ES	Custodian	1/1/17
Plascencia, Henry Maintenance	Skilled Maintenance Worker	1/1/17
Sinai, Farimah Facility Use	Accounting Assistant	1/1/17

LEAVE OF ABSENCE (PAID)

		<u>EFFECTIVE DATE</u>
Aguilar, Mary Roosevelt ES	Instructional Assistant - Classroom Medical	11/7/16-12/6/16
Berumen, Theodore Purchasing	Senior Buyer Medical	12/3/16-12/22/16
Crawford, Cynthia Adams MS	Library Assistant II Medical	11/21/16-12/23/16
Flores, Martha Special Ed-Santa Monica HS	Paraeducator-1 Medical	11/8/16-1/2/17
Huettner, Patricia Rogers ES	Instructional Assistant - Classroom Medical	11/29/16-2/27/17
Jackson, LaTasha Special Ed-Muir ES	Paraeducator-2 Medical	12/15/16-1/16/17
James, Carolin Rogers ES	Administrative Assistant Medical	12/1/16-2/15/17
Rose, Pamela Cabrillo ES	Senior Office Specialist Medical	8/15/16-12/23/16
Sanchez, Yolanda Muir ES	Administrative Assistant Medical	12/20/16-1/18/17
Toma, Julie Personnel Commission	Human Resources Technician Medical	10/24/16-11/4/16
Velasquez, Jose Operations-Point Dume ES	Custodian Medical	12/5/16-3/5/17
Williams, Steven Food and Nutrition Services	Stock and Delivery Clerk Medical	11/7/16-1/31/17
Yashar, Azita Special Ed-Grant ES	Paraeducator-1 Medical	10/19/16-12/15/16

RESIGNATION

		<u>EFFECTIVE DATE</u>
Coleman, Dawn Special Ed-Grant ES	Paraeducator-3	6/10/16
Flores, Francisco Santa Monica HS	Instructional Assistant - Bilingual	12/16/16
Trujillo, Sandy CDS-Adams MS Preschool	Children's Center Assistant-2	11/25/16

RETIREMENT

		<u>EFFECTIVE DATE</u>
Hyatt, Virginia Purchasing	Director of Purchasing	1/30/17
Marquez, Lilia McKinley ES	Bilingual Community Liaison	6/10/17

SUSPENSION WITHOUT PAY

GG5678665
Transportation

Bus Driver

EFFECTIVE DATE

1/9/17; 1/10/17; 2/2/17

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

TO: BOARD OF EDUCATION
FROM: BEN DRATI / MARK O. KELLY / MICHAEL COOL
RE: CLASSIFIED PERSONNEL – NON-MERIT

ACTION/CONSENT
01/19/17

RECOMMENDATION NO. A.30

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

NOON SUPERVISION AIDE

Gonzalez, Teresa	Roosevelt ES	11/1/16-6/9/17
Yadegari, Sholeh	Rogers ES	11/1/16-11/30/16

COACHING ASSISTANT

Anderson, Liam	Malibu HS	7/1/16-6/30/17
Craig, Jack	Malibu HS	7/1/16-6/30/17
Goldberg, Hayden	Malibu HS	7/1/16-6/30/17
Gray, Carlos	Malibu HS	7/1/16-6/30/17
Harris, David	Malibu HS	7/1/16-6/30/17
Harris, Richard	Malibu HS	7/1/16-6/30/17

TECHNICAL SPECIALIST – LEVEL I

De Leon, Adrian	Adams MS [Science Instructor] - Funding: Formula-Science Magnet	10/1/16-12/31/16
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TECHNICAL SPECIALIST – LEVEL II

Stout, Lewis	Facility Use [Theater Technician] - Funding: Permits	11/1/16-6/30/17
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TECHNICAL SPECIALIST – LEVEL III

Feldman, Susan	Santa Monica HS [Violin Instructor] - Funding: Santa Monica Arts Parents Association	11/17/16-6/9/17
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STUDENT WORKER - WORKABILITY

Hubbard, Ilan	Santa Monica HS	11/18/16-6/30/17
Lee, Justin	Santa Monica HS	11/18/16-6/30/18

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / TERRY DELORIA / PAMELA KAZEE

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.31

It is recommended that the Board of Education approve the addition of the following positions in Special Education in order to meet IEP requirements and student needs for the 2016-2017 school year.

Paraeducator 1	6.0-hour (0.75 FTE)	Muir Elementary
Paraeducator 3	6.0-hour (0.75 FTE)	Grant Elementary

FUNDING NOTE: The 2016-2017 budget will be adjusted \$32,604 for salary and benefits.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / MARK O. KELLY / MICHAEL COOL

RE: APPOINTMENT OF PERSONNEL COMMISSIONERS – JULIE WATERSTONE

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve the selection of the following Personnel Commissioner, as recommended by the Personnel Commission Selection Committee, and forward the nominations to the State Superintendent of Public Instruction for appointment. The term of appointment is to begin immediately upon appointment by the State Superintendent of Public Instruction for the following terms:

<u>NAME</u>	<u>TERM ENDING</u>
Julie Waterstone	December 1, 2019 (fills open position)

COMMENTS: After a dedicated and impactful 3-year term serving as a Personnel Commissioner, Mr. Joseph Pertel has chosen to not seek reappointment. An open recruitment was conducted to fill the vacancy created by Mr. Pertel's anticipated departure. The Board of Education plays a critical role in the Commissioner selection process by officially approving a nominee for ultimate appointment by the State Superintendent. According to Merit Rule 2.1.2, a prescreening panel shall review qualifications of all candidates and recommend a nominee to the Board of Education for approval.

The application period for the Personnel Commissioner position was from September through November 2016. The recruitment process was widely publicized by a variety of media including on-line postings and press releases in both Santa Monica and Malibu. During this time period, applications were received by four (4) applicants; of whom two (2) were invited to interview with the Personnel Commission Selection Committee.

The Personnel Commission Selection Committee was comprised of Dr. Christopher King, Co-Interim Superintendent; Ms. Rebel Harrison, SEIU Steward; Ms. Jennifer Smith, PTA President; and Ms. Barbara Inatsugu, Personnel Commission Chair.

It is the unanimous recommendation of the Personnel Commission Selection Committee that Ms. Julie Waterstone be appointed to fill the open Personnel Commissioner position.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/19/17

FROM: BEN DRATI / MARK O. KELLY / TARA BROWN

RE: REVISE BP 5116.1 – INTRADISTRICT OPEN ENROLLMENT

RECOMMENDATION NO. A.33

It is recommended that the Board of Education revise BP 5116.1 – Intradistrict Open Enrollment.

COMMENTS: The Board of Education reviews this BP/AR annually as the first step in beginning the intradistrict and interdistrict transfer process for the next school year.

CSBA updated the policy to delete the priority for intradistrict open enrollment for students transferring out of a school identified for program improvement (PI), as the Every Student Succeeds Act (ESSA) (P.L. 114-95) eliminated requirements to offer such transfers. The policy also clarifies that Open Enrollment Act transfers for the 2016-17 school year are to be based on the CDE's 2015-16 list of open enrollment schools, since the Academic Performance Index is currently suspended.

The board discussed these changes on December 15, 2016. The associated regulation can be found under Item No. 1.04 in this agenda.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSTAIN:

INTRADISTRICT OPEN ENROLLMENT

The Board of Education desires to provide enrollment options that meet the diverse needs and interests of district students, while maximizing the efficient use of district facilities. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code 35160.5)

The Board shall annually review this policy. (Education Code 35160.5, 48980)

Enrollment Priorities

Priority for attendance outside a student's attendance area shall be given as follows:

1. The Board believes it is the best interest of students that firm ties are established between families and schools. Therefore, once a family has received an intradistrict permit, the receiving school shall be regarded as the home school of that family, and all siblings in the family may attend that school. Enrollment of intradistrict siblings will be automatic, and shall not be subject to permit priorities or space availability.
- ~~2. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another non-Title I district school or charter school. (20 USC 6316)~~
3. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912)
4. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school. (20 USC 7912; 5 CCR 11992)
5. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code 35160.5)

- a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist
- b. A court order, including a temporary restraining order and injunction

6. Any student whose parent/guardian is assigned to that school as his/her primary place of employment.

Application Process

In order to ensure that priorities for enrollment in district schools are implemented in accordance with law, applications for intradistrict open enrollment shall be submitted on or before April 30 of the school year preceding the school year for which the transfer is requested.

For all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space. (Education Code 35160.5)

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for advanced learners (gifted and talented students). (Education Code 35160.5)

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code 35160.5)

Transportation

Except as required by 20 USC 6316 for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

Legal Reference:

EDUCATION CODE

200 Prohibition against discrimination

35160.5 District policies; rules and regulations

35291 Rules

35351 Assignment of students to particular schools

46600-46611 Interdistrict attendance agreements

48200 Compulsory attendance

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48980 Notice at beginning of term

CODE OF REGULATIONS, TITLE 5

11992-11994 Definition of persistently dangerous schools

UNITED STATES CODE, TITLE 20

6311 State plans

7912 Transfers from persistently dangerous schools

COURT DECISIONS

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Public School Choice FAQs

Every Student Succeeds Act 2016-17 School Year Transition Plan, April 2016

U.S. DEPARTMENT OF EDUCATION PUBLICATIONS

Transitioning to the Every Student Succeeds Act (ESSA): Frequently Asked Questions, rev. May 4, 2016

Unsafe School Choice Option, May 2004

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California
revised: September 8, 2011; February 6, 2014; March 17, 2016**

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR
01/19/17

FROM: BEN DRATI

RE: ADOPT RESOLUTION NO. 16-16– COMMEMORATING DR. MARTIN LUTHER KING, JR. DAY

RECOMMENDATION NO. A.34

It is recommended that the Board of Education adopt Resolution No. 16-16 – Commemorating Dr. Martin Luther King, Jr. Day.

This resolution is to honor Dr. Martin Luther King, Jr.'s birthday, which is officially observed this year on January 16, 2017. Attached is the resolution.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**RESOLUTION NO. 16-16
COMMEMORATING DR. MARTIN LUTHER KING, JR. DAY**

Whereas, Dr. Martin Luther King, Jr. was born in 1929 in Atlanta Georgia;

Whereas, the young Martin Luther King attended segregated public schools and graduated from high school at age 15;

Whereas, Dr. King received his B.A. degree from Morehouse College in Georgia, the alma mater of both his father and grandfather and earned his B.D. from Crozer Theological Seminary. Later, in 1955, he received a Ph.D. from Boston University;

Whereas, Dr. King was committed to equal rights for African-Americans in this country from an early age and was an active member of the NAACP;

Whereas, Dr. King led the boycott of Montgomery's segregated buses for over a year after Rosa Parks refused to give up her seat in a bus in 1955, and eventually, the Supreme Court outlawed discrimination in public transportation and Dr. King emerged a prominent leader of the civil rights movement;

Whereas, Dr. King began organizing protest demonstrations and marches in such cities as Birmingham, Alabama, St. Augustine, Florida and Selma, Alabama. The marches were for the right to vote, desegregation, labor rights and other basic civil rights.

Whereas, between 1957 and 1968, Dr. King canvassed the country and appeared more than 2500 times to speak in protest against injustices toward his race;

Whereas, Dr. King wrote five books and numerous articles drawing on his experience as a preacher to galvanize and inspire an audience. Dr. King was arrested and jailed on several occasions;

Whereas, on August 28, 1963, Dr. King led the great march in Washington, DC, that culminated with his famous "I Have a Dream" speech at the Lincoln Memorial. More than a quarter million people of all ethnicities attended the event.

Whereas, at the height of Dr. King's influence, the Civil Rights Act of 1964 and the Voting Rights Act of 1965 were passed.

Whereas, Dr. King was awarded the Nobel Peace Prize in 1964, at the age of 35.

Whereas, Dr. King continued his work to attack discrimination in other parts of the North and broadened his criticism against the Vietnam War;

Whereas, Dr. King advocated for government compensatory program seeking restitution of wages lost to slavery which in turn, demanded aid for the poorest communities and sought an economic bill of rights that provided for massive government job programs to reconstruct society;

Whereas, Dr. King continued to participate in the movement by supporting black city workers striking for higher wages and better treatment in Memphis, Tennessee where he was assassinated;

Whereas, in 1986, Congress established the Martin Luther King Day as a United States holiday and in 1994, King Day of Service was built on the teachings of nonviolence and social justice to promote community service. The aim is to make the holiday a day where people of all ages and backgrounds come together to improve lives, bridge social barriers, and move our nation closer to the “Beloved Community” that Dr. King envisioned.

Therefore, let it be resolved, that the Santa Monica-Malibu Unified School District celebrates the life and legacy of a man who brought hope and healing to America. We commemorate the timeless values he taught us through his example – the values of courage, truth, justice, compassion, dignity, humility and service that so radiantly defined Dr. King’s character and empowered his leadership. On this holiday, we commemorate the universal, unconditional love, forgiveness and nonviolence that empowered his revolutionary spirit, and speaks to the best of who we are as human beings.

Be it further resolved, that our schools, offices, and broader community become places that embody the spirit of this great American by promoting and embracing reconciliation, respect, brotherhood, and our common humanity, not just today, but every day of the year.

Passed and Adopted this 19th day of January 2017 by the Santa Monica-Malibu Unified School District Board of Education by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

Laurie Lieberman
Board President

Dr. Ben Drati
Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR
01/19/17

FROM: BEN DRATI

RE: ADOPT RESOLUTION NO. 16-17 – IN HONOR OF FRED KOREMATSU DAY
OF CIVIL LIBERTIES AND THE CONSTITUTION

RECOMMENDATION NO. A.35

It is recommended that the Board of Education adopt Resolution No. 16-17 in honor of Fred Korematsu Day of Civil Liberties and the Constitution.

COMMENTS: Attached is the resolution.

MOTION MADE BY
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

**Resolution No. 16-17
FRED KOREMATSU DAY OF CIVIL LIBERTIES AND THE CONSTITUTION**

WHEREAS, the battle for civil liberties has been championed by ordinary Americans who have had the courage to stand up and fight for their basic Constitutional rights; and

WHEREAS, Fred T. Korematsu was one of these individuals, who refused to comply with Civilian Exclusion Order 34, based on the federal Executive Order 9066, which imposed strict curfew regulations and required 120,000 Japanese Americans to leave their homes to be incarcerated in American concentration camps during World War II; and

WHEREAS, Mr. Korematsu was arrested and convicted, but fought back because he believed the conviction went against the basic freedoms guaranteed to him by the U.S. Constitution; and

WHEREAS, Mr. Korematsu's conviction was ultimately overturned in 1984; a decision that influenced the US government's passage of the Civil Liberties Act of 1988, which recognized that a grave injustice was done by forced relocation and incarceration of civilian Americans because of wartime prejudice; and

WHEREAS, current California law designates a number of days as having special significance, when public schools are encouraged to observe and conduct suitable commemorative exercises as specified; and

WHEREAS, the History-Social Science Framework for California Public Schools, Kindergarten through Grade Twelve, states that the history curriculum at each grade level relating to community, state, region, nation and the world must reflect and integrate the experiences of men and women of different racial, religious and ethnic groups; and

WHEREAS, the California Assembly and State Senate passed AB 1775, the Fred Korematsu Day of Civil Liberties and the Constitution, without opposition and Governor Arnold Schwarzenegger signed this bill into law on September 23, 2010:

NOW, THEREFORE, BE IT RESOLVED, that the Santa Monica-Malibu Unified School District Board of Education encourages all schools and teachers to observe the Fred T. Korematsu Day of Civil Liberties and the Constitution on January 30 of every year, or the days surrounding it, and conduct exercises commemorating the life of Fred Korematsu and recognizing the importance of preserving civil liberties, even in times of real or perceived crisis.

PASSED AND ADOPTED by the Santa Monica-Malibu Unified School District Board of Education on this day, the 19th of January 2017, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

Laurie Lieberman
President, Board of Education

Dr. Ben Drati
Superintendent

TO: BOARD OF EDUCATION
FROM: BEN DRATI / MARK O. KELLY / TARA BROWN
RE: REVISE BP 5117 – INTERDISTRICT ATTENDANCE

ACTION/MAJOR
01/19/17

RECOMMENDATION NO. A.36

It is recommended that the Board of Education revise BP 5117 – Interdistrict Attendance.

COMMENTS: The Board of Education reviews this BP/AR annually as the first step in beginning the intradistrict and interdistrict transfer process for the next school year.

Suggested language changes update the school year listed and delete the priority for intradistrict open enrollment for students transferring out of a school identified for program improvement (PI), as the Every Student Succeeds Act (ESSA) (P.L. 114-95) eliminated requirements to offer such transfers.

The board discussed these changes on December 15, 2016. During that discussion, it was determined that the material related to the specific numbers of permits to be accepted at the various grade levels would be moved from the policy to the regulation.

The corresponding regulation can be found under Item No. I.05 in this agenda.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSTAIN:

INTERDISTRICT ATTENDANCE

- A. Although students generally must attend school in the district and school where their residence has been established, the Santa Monica-Malibu School District Board of Education recognizes justifiable reasons for interdistrict permits. Upon request, the Superintendent or designee may accept students from other districts and may allow students who live within the district to transfer to another school within the district or out of the district.

Parents must submit verification of continuing enrollment annually. Students enrolled prior to the 2005-06 school year on a PERT or DERT permit will not be affected by this change.

Involuntary loss of housing resulting from: apartments being removed from the rental market (Ellis Act), buildings being red-tagged, or evictions should not interfere with a child completing his/her education in the Santa Monica-Malibu Unified School District. The permit office will require the applicant to obtain verification from the Rent Control Department or other appropriate legal agency. These students will be allowed to remain in their schools for the remainder of the year in which their housing has been lost. In addition, they will be allowed to remain in SMMUSD as permit students in subsequent years provided they meet all the conditions of students attending SMMUSD on permit and submit a verification of continuing enrollment annually. The Ellis Act allows California apartment owners to evict tenants if the landlords intend to withdraw their units from the rental market.

Students "in good standing" who have been attending school/s within SMMUSD as a resident of the district for a minimum period of three complete school years, and subsequently relocate outside the boundaries of SMMUSD, will be allowed to remain in the Santa Monica-Malibu School district as permit students, upon receiving a permit release from their district of residence and meeting all the conditions of students attending Santa Monica-Malibu Unified School District on a permit. Permits will be granted per the language of sections D and F below.

- B. Permits of this type are to be initiated by the student's parent or guardian who attests to the fact or shows evidence that the permit would be in the student's best interests. Cancellation of the permit shall occur if certain provisions are not adhered to by the student or parent/guardian, or if overcrowding should occur at the school of acceptance.
- C. The Board is committed to providing a quality education for all district students legally enrolled and will provide fair and consistent treatment for students and parent/guardians regardless of their residence or permit status. All applications for a permit will be treated in a fair and consistent manner.
- D. Final approval of permits for all students, including students needing specialized programs, including, but not limited to, advanced learners, special education, and English learners, shall rest at the district and shall be contingent upon space, budget and staff availability. Additionally, approval is contingent on applicants demonstrating they meet requirements for retaining a permit including standards of behavior, attendance and academic effort. The district will not pay excess costs to provide specialized services to students on permit.

E. The district will accept applications for interdistrict permits in grades TK through 11. Permits will be granted per the language of section D. above.

- ~~1. The total number of all new interdistrict permits that will be accepted and approved, at the discretion of the Superintendent or designee, for the 2016—2017 2017—2018 school year will not exceed 350.~~
 - ~~a. The total number of new permits accepted and approved for kindergarten will not exceed 100.~~
 - ~~b. The total number of new permits accepted and approved for grades 1 through 5 will be issued on a space available basis.~~
 - ~~c. The total number of new permits accepted and approved for John Adams Middle School and Lincoln Middle School for grade 6 will not exceed 10.~~
 - ~~d. The total number of new permits accepted and approved for grades 7 and 8 at John Adams Middle School and Lincoln Middle School will not exceed 10 per grade level.~~
 - ~~e. The total number of permits accepted and approved for grades 9 through 11 at Santa Monica High School will not exceed 20 per grade level.~~
 - ~~f. Permits will be accepted to Olympic High School on a case by case basis for students currently enrolled in SMMUSD.~~
 - ~~g. The district will continue to accept all qualifying permit applications to Malibu schools.~~
 - ~~h. International High School students will be accepted and approved on a case-by-case basis.~~
12. All students currently attending on an interdistrict permit will be allowed to remain in the district until they leave or graduate, assuming that they submit a verification of continuing enrollment annually and uphold appropriate standards of behavior, attendance, and academic effort. Interdistrict attendance permits for 11th and 12th graders may not be rescinded.
23. Guidelines applied to SMASH, Edison, and the immersion program through Grade 8, and our preschools remain in effect.

F. Requests for new permits will be granted in the following order (Based on the timelines identified in Administrative Regulations 5117):

1. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;

It is the intention of the district to provide same-school placement for all siblings in a family once an intradistrict permit has been granted, except in cases where students need a specialized program which is only available on another campus.
- ~~2. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another non-Title I district school or charter school. (20 USC 6316)~~

23. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and part-time (a minimum of 15 hours per week)];

It is the intention of the district to provide a seat in a district school (K-12) to all children of district employees who have requested a new interdistrict permit, with the understanding that Section D will be considered. Staff will do its best to accommodate requests for a specific school but will not guarantee requested placement. On-going permit holders are not affected and will continue in the home school being currently attended.

34. If space, staffing and budget allow, interdistrict permits for:
- a. Those students "in good standing" who have been attending school/s within SMMUSD as a resident of the district, for a minimum period of three complete school years, and subsequently relocate outside the boundaries of SMMUSD. Permits will be granted per the language of section D above.
 - b. Siblings of current interdistrict permit holders. If a permit is received (granted) there is no guarantee of same-school placement. On-going permit holders are not affected and will continue in the home school being currently attended.
 - c. International High School students on a case-by-case basis.
 - d. Children of employees of the cities of Malibu or Santa Monica.
 - e. Children of full-time, permanent employees of Santa Monica College.
 - f. Children of alumni of Santa Monica High School, Malibu High School, or Olympic High School. Parent must attach a copy of graduation diploma to the permit application.
 - g. Grandchildren of individuals who have been living within the boundaries of SMMUSD for a minimum of five years.
 - h. Children of individuals working within the boundaries of SMMUSD.
 - i. Students requesting to be admitted who do not meet any criteria described in Section F1-F4h.

Legal Reference:

EDUCATION CODE

41020 Annual district audits

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48300-48316 Student attendance alternatives, school district of choice program

48350-48361 Open Enrollment Act

48900 Grounds for suspension or expulsion; definition of bullying

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Regional occupational center/program, enrollment of students, interdistrict attendance

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

Walnut Valley Unified School District v. the Superior Court of Los Angeles County, (2011) 192 Cal.App.4th 234

Crawford v. Huntington Beach Union High School District, (2002) 98 Cal.App.4th 1275

Management Resources:

CSBA PUBLICATIONS

Transfer Law Comparison, Fact Sheet, March 2011

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

adopted: January 27, 1994 Santa Monica, California

revised: February 17, 2005; February 20, 2003; March 3, 2011; March 15, 2012;

March 5, 2013; February 6, 2014; March 17, 2016

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/19/17

FROM: BEN DRATI

RE: ORDER OF ITEMS ON BOARD OF EDUCATION MEETING AGENDAS

RECOMMENDATION NO. A.37

It is recommended that the Board of Education afford the board leadership and superintendent flexibility during agenda planning to move major action items closer to the beginning of a meeting agenda or to make other changes to the order of the agenda, as they deem necessary.

COMMENTS: Given the fact that major action items occur near the end of a meeting agenda, board members are often asked to do their most critical thinking about and vote on important topics (e.g. approving the budget, deciding between options for facilities improvement projects, instructional program decisions, etc.) at a very late hour. Affording board leadership and the superintendent flexibility during agenda planning to move major action items closer to the beginning of an agenda, when deemed appropriate, would allow the board to make important decisions at a more reasonable hour during the evening.

It is recommended that the board continue to operate under the three separate meeting formats (A, B, and Hybrid), as adopted in January 2016. Since piloting the A/B/Hybrid meeting formats in early February 2016, regular board meeting open sessions have, on average, been 1 hour and 35 minutes shorter in duration, as compared to the same time frame in 2015. The A/B/Hybrid meeting format approach has been successful in shortening open session duration for regular board meetings.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

01/19/17

FROM: BEN DRATI

RE: QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

INFORMATION ITEM NO. I.01

Attached is a copy of the Quarterly Report on Williams Uniform Complaints. It is required that the information be reported publicly at a Board Meeting.



Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

District Name: Santa Monica-Malibu Unified

Date: January 9, 2016

Person Completing this Form: Mark O. Kelly

Title: Interim Deputy Superintendent

Quarter covered by this report (check one below):

- 1st QTR July 1 to September 30 Due 15-Oct
 2nd QTR October 1 to December 31 Due 15-Jan
 3rd QTR January 1 to March 31 Due 15-Apr
 4th QTR April 1 to June 30 Due 15-Jul

Date for information to be reported publicly at governing board meeting: 1/19/17

Please check the box that applies:

No complaints were filed with any school in the district during the quarter indicated above.

Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
TOTAL	0	0	0

Print name of District Superintendent: Christopher King, Interim

Signature of District Superintendent: *Christopher King* Date: December 23, 2016

Return the Quarterly Summary to:
 Williams Legislation Implementation Project
 Los Angeles County Office of Education
 c/o Kirir Chauhan, Williams Settlement Legislation
 9300 Imperial Highway, ASM/Williams ECW 284
 Downey, CA 90242

Telephone: (562) 803-8227
 Fax: (562) 803-8325
 E-Mail: Chauhan_Kirit@lacoed.edu

TO: BOARD OF EDUCATION

INFORMATION

01/19/17

FROM: BEN DRATI / KELLY / TARA BROWN

RE: QUARTERLY REPORT ON DISABILITY HARASSMENT REPORTING

INFORMATION ITEM NO. I.02

To comply with BP 5145.10 Disability Harassment this item is to come before the Board as an information item each quarter. This report includes reports from October 1, 2016 – December 31, 2016 (2nd Quarter).

Quarter covered by this report:

- 1st Quarter July 1 to September 30 (Reporting in October)
- 2nd Quarter October 1 to December 31 (Reporting in January)
- 3rd Quarter January 1 to March 31 (Reporting in April)
- 4th Quarter April 1 to June 30 (Reporting in July)

Reports:

- No reports were filed during the quarter indicated.
- Reports were filed at the schools or district offices listed in the report.

Site	Number of Reports	Determined to be Harassment	Resolution
	0		

TO: BOARD OF EDUCATION

INFORMATION

01/19/17

FROM: BEN DRATI / MARK O. KELLY / TARA BROWN

RE: QUARTERLY REPORT ON HATE MOTIVATED BEHAVIOR

INFORMATION ITEM NO. I.03

To comply with BP 5145.9 Hate-Motivated Behavior this item is to come before the Board as an information item each quarter. This report includes reports from October 1, 2016 – December 31, 2016 (2nd Quarter).

Quarter covered by this report:

- 1st Quarter July 1 to September 30 (Reporting in October)
- 2nd Quarter October 1 to December 31 (Reporting in January)
- 3rd Quarter January 1 to March 31 (Reporting in April)
- 4th Quarter April 1 to June 30 (Reporting in July)

Reports:

- No reports were filed during the quarter indicated.
- Reports were filed at the schools or district offices listed in the report.

Site	Number of Reports	Determined to be Harassment	Resolution
John Adams Middle School	1	yes	A hate-motivated note was left in the teacher's door jam. The administration ensured teachers had Olweus classroom meetings where the subject was combatting hate speech as well as had an all school assembly where more education was given regarding hate speech. Administration did a thorough investigation and contacted law enforcement. Follow-up and ongoing support was given to the teacher.

TO: BOARD OF EDUCATION

INFORMATION

01/19/17

FROM: BEN DRATI / MARK O. KELLY / TARA BROWN

RE: REVISION TO AR 5116.1 – INTRADISTRICT OPEN ENROLLMENT

INFORMATION ITEM NO. I.04

This is to inform the Board of Education that AR 5116.1 – Intradistrict Open Enrollment has been revised.

COMMENTS: The Board of Education reviews this BP/AR annually as the first step in beginning the intradistrict and interdistrict transfer process for the next school year.

CSBA updated the regulation to reflect the ESSA requirement that students who were previously granted intradistrict transfers out of a PI school must be allowed to remain in the school to which they transferred until the highest grade offered by the school.

The board discussed these changes on December 15, 2016.

INTRADISTRICT OPEN ENROLLMENT

Transfers for Victims of a Violent Criminal Offense

Within a reasonable amount of time, not to exceed 14 days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In determining whether a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident on a case-by-case basis and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and his/her parent/guardian in making the offer. If the parent/guardian elects to transfer his/her child, the transfer shall be completed as soon as practicable.

Transfers from a "Persistently Dangerous" School

Upon receipt of notification from the California Department of Education (CDE) that a district school has been designated as "persistently dangerous," the Superintendent or designee shall provide parents/guardians of students attending the school with the following notifications:

1. Within 10 days of receipt of the notification from CDE, notice of the school's designation
2. Within 20 days of receipt of the notification from CDE, notice of the option to transfer their child

~~Within 10 school days after receiving notification from the California Department of Education (CDE) that a school has been designated as "persistently dangerous," the Superintendent or designee shall notify parents/guardians of the school's designation. Within 10 school days after this notification has been provided to parents/guardians, the Superintendent or designee shall notify parents/guardians of their option to transfer their child.~~

Parents/guardians who desire to transfer their child out of a "persistently dangerous" school shall provide written notification to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students. The Superintendent or designee may establish a reasonable timeline, not to exceed seven school days, for the submission of parent/guardian requests.

The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. For students who accept the offer, the transfer shall generally be made within 30 school days of receiving the notice of the school's designation from the CDE. If parents/guardians decline the assigned school, the student may remain in his/her current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer

permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin. The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

Other Intradistrict Open Enrollment

Except for transfers for victims of a violent crime and from a "persistently dangerous school," the following procedures shall apply to intradistrict open enrollment ~~To implement intradistrict open enrollment pursuant to Education Code 35160.5:~~

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of schools which may have space available shall be maintained by the district's Student Services Department. Intradistrict open enrollment applications shall be available at all school offices and at the District Office.
2. Students of parents/guardians who submit applications to the district by May 31 shall be eligible for consideration for admission to their school of choice the following school year under the district's open enrollment policy.
3. After the enrollment priorities have been applied in accordance with Board policy, if there are more requests for a particular school than there are spaces available, a random drawing shall be held from the applicant pool. ~~Enrollment in a school of choice shall be determined by lot from the eligible applicant pool.~~ Late applicants shall not be added to the waiting list for the current year.
4. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
5. Approved applicants must confirm their enrollment within 5 school days.

Any student who, prior to the 2016-17 school year, was granted a transfer out of a Title I school that had been identified for program improvement shall be allowed to remain in the school of enrollment until he/she completes the highest grade offered at that school.

Once enrolled, a student shall not be required to reapply for readmission.

Any complaints regarding the selection process shall be submitted to the Superintendent or designee.

Notifications

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code 48980)

1. All options for meeting residency requirements for school attendance
2. Program options offered within local attendance areas
3. A description of any special program options available on both an interdistrict and intradistrict basis

4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied
5. A district application form for requesting a change of attendance
6. The explanation of attendance options under California law as provided by the CDE

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California
revised: September 22, 2011; February 6, 2014

TO: BOARD OF EDUCATION

INFORMATION

01/19/17

FROM: BEN DRATI / MARK O. KELLY / TARA BROWN

RE: REVISING TO AR 5117 – INTERDISTRICT ATTENDANCE

INFORMATION ITEM NO. I.05

This is to inform the Board of Education that AR 5117 – Interdistrict Attendance has been revised.

COMMENTS: The Board of Education reviews this BP/AR annually as the first step in beginning the intradistrict and interdistrict transfer process for the next school year.

Suggested language changes update the school year listed and delete the priority for intradistrict open enrollment for students transferring out of a school identified for program improvement (PI), as the Every Student Succeeds Act (ESSA) (P.L. 114-95) eliminated requirements to offer such transfers.

The board discussed these changes on December 15, 2016. During that discussion, it was determined that the material related to the specific numbers of permits to be accepted at the various grade levels would be moved from the policy to the regulation.

INTERDISTRICT ATTENDANCE**Interdistrict Attendance Procedures (transfers between districts):****General Guidelines**

1. The permit office is responsible for processing interdistrict permits.
2. The request for a permit is initiated by the parent at their child's district of residence.
3. The parents/guardians of the child must be informed that the acceptance of their child is contingent upon the parent/guardian and the child assuming full responsibility for:
 - a. Satisfactory attendance
 - b. Satisfactory behavior
 - c. Satisfactory academic effort
 - d. Any necessary documentation requested regarding and including child care, employment, doctor's recommendations and guardianship documentation.
 - e. Understanding that the receiving school has the right to rescind any prior approved interdistrict permit if the parent/guardian or student does not fulfill the responsibilities listed in 3.a, b, and c above.
4. It is the responsibility of each school to ensure that nonresident students accepted and registered without a valid permit be returned to the school of residence.

Conditions for Accepting and Retaining Interdistrict Attendance Permits

The school site designee and the Superintendent or designee shall approve or deny applications for transfers. The acceptance of interdistrict permits for students from other school districts to attend classes within the district shall be subject to the following:

1. The student seeking an initial interdistrict permit in the district must submit an SMMUSD permit application and present a permit authorizing his/her release from the school district of residence.
2. A release from the school district of residence is required for the initial permit application only and not required for permit renewal.
3. The student must be eligible to attend elementary school, middle school, or senior high school classes maintained by the Santa Monica-Malibu Unified School District and there must be an existing opening in the class, grade level, education program and school to which the student seeking the interdistrict permit would be initially enrolled. Additionally, approval is contingent on applicants demonstrating they meet standards for retaining a permit, including standards of behavior, attendance or academic effort. The district will not pay excess costs to provide specialized services to students on permit.

4. All students currently attending on an interdistrict permit will be allowed to remain in the district until they leave or graduate, assuming that they: annually submit a verification of continuing enrollment to SMMUSD and comply with all the SMMUSD application requirements; uphold appropriate standards of behavior, attendance, and academic effort.
5. Interdistrict attendance permits for 11th and 12th graders may not be rescinded.

Numbers of Permits by Grade Levels

The district will accept applications for interdistrict permits in grades TK through 11. Permits will be granted per the language of section D of BP 5117.

The total number of all new interdistrict permits that will be accepted and approved, at the discretion of the Superintendent or designee, for the 2017 – 2018 school year will not exceed 350.

1. The total number of new permits accepted and approved for kindergarten will not exceed 100.
2. The total number of new permits accepted and approved for grades 1 through 5 will be issued on a space available basis.
3. The total number of new permits accepted and approved for John Adams Middle School and Lincoln Middle School for grade 6 will not exceed 10.
4. The total number of new permits accepted and approved for grades 7 and 8 at John Adams Middle School and Lincoln Middle School will not exceed 10 per grade level.
5. The total number of permits accepted and approved for grades 9 through 11 at Santa Monica High School will not exceed 20 per grade level.
6. Permits will be accepted to Olympic High School on a case by case basis for students currently enrolled in SMMUSD.
7. The district will continue to accept all qualifying permit applications to Malibu schools.
8. International High School students will be accepted and approved on a case-by-case basis.

Conditions for Cancellation of Interdistrict Permits

The receiving school or district has the right to revoke any previously approved interdistrict permit for the following reasons:

1. Falsification or misrepresentation of information
2. Enrollment fluctuation
3. Unsatisfactory behavior
4. Unsatisfactory attendance
5. Unsatisfactory academic effort/achievement

6. A change in childcare arrangements
7. Inappropriate guardianship documentation
8. Reason for the original issuance of the permit by the school district of residence is no longer valid
9. Student becomes eligible for a program or class other than the one to which he/she was admitted and there is no available space in the new program or class.
10. A parent requests a transfer to another district school instead of the school his/her child was admitted.

Appeal Procedures

1. Interdistrict transfer requests that are denied by the district at the school level may be appealed by the parent/guardian to the Superintendent or designee within two weeks from the day the request for acceptance of permit is denied.
2. The appeal is to be in writing and must provide all information and detail as to why the denial is being appealed.
3. The Superintendent or designee shall review the permit appeal based on Board policy and regulations, state law, and in consultation with school site(s), parents/guardians and the appropriate district staff as necessary.
4. If the permit continues to be denied, the parent/guardian may within 30 calendar days of the denial, appeal to the County Board of Education
5. There is no appeal process to the County Board for interdistrict permits that are revoked.

Annual Report

The Board will receive a report on permits by February 28 of each year.

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California
revised: February 17, 2011; February 2, 2012; March 5, 2013; February 6, 2014