



## **BOARD OF EDUCATION MEETING MINUTES**

**October 15, 2015**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on **Thursday, October 15, 2015**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:33 p.m. in the Board Conference Room at the District Offices. At 4:34 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:51 p.m. in the Board Room.

### **CLOSED SESSION** (4:30-5:30 p.m.)

#### **I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

#### **II. CLOSED SESSION** (60 minutes)

- Government Code §54956.8 (20)  
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
  - Property: 1707 4<sup>th</sup> Street, Santa Monica, CA  
Agency Negotiator: Sandra Lyon  
Negotiating Parties: Santa Monica-Malibu Unified School District (SMMUSD), PCA I, L.P.  
Under Negotiation: Price and terms of payment
- Government Code §54956.9(d)(2) (20)  
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
  - DN-1001-14/15 (Special Education) (*contract extension from 2014-15*)
    - *Parent reimbursement: \$2,000/month*  
*The total cost for this case is not to exceed \$12,000, through 12/31/15. It was moved by Dr. Tahvildaran-Jesswein, seconded by Mr. Foster, and voted 6/0 (Dr. Escarce was absent) to approve the settlement case.*  
*Ayes: 6 (Lieberman, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)*  
*Nays: 0*  
*Absent: 1 (Escarce)*
  - DN-1002-15/16 (Special Education)
    - *Postponed*
  - DN-1006-15/16 (Special Education)
    - *Legal fees: \$34,500*
    - *Family reimbursement: \$552*  
*The total cost for this case is not to exceed \$35,052. It was moved by Dr. Tahvildaran-Jesswein, seconded by Mr. Foster, and voted 6/0 (Dr. Escarce was absent) to approve the settlement case.*  
*Ayes: 6 (Lieberman, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)*  
*Nays: 0*  
*Absent: 1 (Escarce)*
  - DN-1007-15/16 (Special Education)
    - *Postponed*
  - 1 case

- Government Code §54957 (5)  
PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
  - Title: Assistant Principal, Lincoln Middle School
- Government Code §54957 (5)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- Government Code §54957.6 (10)  
CONFERENCE WITH LABOR NEGOTIATORS (10)
  - Agency designated representative: Sandra Lyon  
Employee Organizations: SMMCTA

### III. CALL TO ORDER

5:55 pm

#### A. Roll Call

##### Board of Education Members

Laurie Lieberman – President	Maria Leon-Vazquez
Jose Escarce – Vice President – <i>arrived at 5:28pm</i>	Ralph Mechur
Craig Foster	Oscar de la Torre
Richard Tahvildaran-Jesswein	

5:55 pm

#### B. Pledge of Allegiance

*Led by Dr. Escarce*

5:56 pm

### IV. APPROVAL OF THE AGENDA

*It was moved by Mr. de la Torre, seconded by Ms. Leon-Vazquez, and voted 7/0 to approve the agenda with the Addendum. Moved Item No. A.14 to follow approval of the minutes.*

5:56 pm

### V. APPROVAL OF MINUTES

A.01	September 17, 2015 .....	1
	September 19, 2015	
	September 29, 2015	
	October 1, 2015	

### VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0 minutes)

6:01 pm

### VII. STUDY SESSION (60 minutes)

These items are staff presentations and/or updates to the Board of Education.

S.01	Summer School 2014-15 Update (60).....	2
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### VIII. COMMUNICATIONS (30 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

#### A. Student Board Member Reports (15)

##### 1. Mirai Miura – Santa Monica High School (5)

*Ms. Miura was absent from the meeting, but submitted a written report. ASB held a blood drive on October 6 Children's Health Care Hospital. Senior parent night was held on October 6 at 6pm. Orchestra held its first concert in Barnum Hall on October 9. Samohi held a campus tour for parents and students outside of Samohi on October 13. In recognition of Breast Cancer Awareness Month, Samohi is hosting Think Pink Week from October 12-16. Students have been wearing pink everyday this week, and ASB members are handing out pink ribbons. Spirit Week is next week, with a rally on Friday themed Viking Music Awards. Students will dress differently each day of the week, depending on the day's theme. Fall campus*

beautification will be on October 24 at 9am. The football team will be playing Lawndale High School on October 16 and Culver City High School on October 23. Girls' tennis will be playing Culver City High School on October 22. Girls' volleyball will go against Hawthorne High School on October 20. On behalf of the Samohi students, Ms. Miura thanked the board for bringing in new lunch tables at the centennial quad.

**2. Ally Sidley – Malibu High School (5)**

Ms. Sidley was absent from the meeting, but submitted a written report. Homecoming Week was last week and it was a success! Several students participated in all of the dress-up theme days. The pep rally was themed Under the Sea, recognizing all fall varsity sports. The football team played Friday under the lights against Verbum Dei, and logged their first victory of the season. The student-built floats were fun and creative. Saturday was the Shark after Dark Homecoming dance at the Malibu Lumber Yard, where students danced, ate, and took photos. It continues to be very hot in the classrooms, and rooms without air conditioning are uncomfortable for the students and teachers, making it difficult to focus and do work. Seniors are beginning to apply to college. Senior Week, which will run October 26-30, will celebrate the football senior night.

**3. Revenn Stone – Olympic High School (5) – no report**

6:49 pm

**B. SMMCTA Update – Ms. Sarah Braff (5)**

Ms. Braff reported that it is still hot in the classrooms. The fans have been helping with moving the air, but they are loud. She proposed immediate solutions (open all sealed windows, install more water fountains, and provide blinds for windows), intermediate solutions (install A/C in the hottest classrooms), and long-term solutions: (install A/C across the district). Ms. Braff expressed her concern about teachers being asked to incorporate too many programs and new technology into their practice too quickly. She thanked Dr. Kelly's department for hiring additional substitutes and continuing with negotiations. She thanked Ed Services for the Reading Writing Workshop. She said teachers appreciate the timeline for technology upgrades. The curriculum council held its first meeting yesterday, and Ms. Braff commended Dr. Gonzalez-Castillo for her work to make the council more effective. She thanked PTA presidents, parents, and SMMEF for their hard work in increasing contributions.

Dr. Escarce requested information regarding the district's professional development plan for teachers.

**C. SEIU Update – Ms. Keryl Cartee-McNeely (5) – no report**

**D. PTA Council – Ms. Rochelle Fanali (5) – no report**

**IX. SENIOR STAFF REPORTS (20 minutes)**

7:04 pm

**A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)**

Dr. Deloria explained that in an attempt to identify more students for advanced placement courses, the PSAT was given during the school day. Ed Services will be producing its first newsletter to better communicate with teachers.

7:06 pm

**B. Asst. Supt., Human Resources – Dr. Mark Kelly (5)**

*Dr. Kelly congratulated Tara Brown and her team for coordinating the Olweus anti-bullying training that occurred on October 13-14. The district has also partnered with the Prism Institute for LGBTQAI training. Dr. Kelly congratulated all of the school sites for today's Great Shakeout drill. At the district office, Ms. Lyon successfully led the EOC in an earthquake response exercise.*

7:10 pm

**C. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)**

*Ms. Maez assured the board that staff has clearly heard the need to address heat across the district and a number of initiatives are underway. The Purchasing Department is actively working to bring forward a bid package for roller shades. Staff is examining the installation of air conditioning throughout the district; however, each building's electrical capacity needs to be studied. Ms. Maez asked Steve Massetti to provide information on the district's heat plan. Mr. Upton provided information on the flea infestation at Roosevelt Elementary School. Ms. Maez answered Dr. Tahvildaran-Jesswein's question regarding drinking fountains and water bottle filling stations at the school sites.*

7:25 pm

**D. Superintendent – Ms. Sandra Lyon (5)**

*Ms. Lyon commended site staff as well as district office staff who are part of the EOC for working as a team and following protocols during the Great Shakeout drill today. She reminded the board that she would not be attending the November 5 board meeting, as she will be in Boston for a national conference for superintendents.*

7:28 pm

**X. CONSENT CALENDAR (10 minutes)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

A.02	Approval of Independent Contractors.....	3-4
A.03	Overnight Field Trip(s) – 2015-16 .....	5
A.04	Conference and Travel Approval / Ratification .....	6-8

**Business and Fiscal**

A.05	Award of Purchase Orders – 2015-2016.....	9-9d
A.06	Acceptance of Gifts – 2014/2015 .....	10-11

**Facilities Improvement Projects**

A.07	Contract Amendment #13 for Additional Testing Special Inspection Services – Edison Language Academy – MTGL, Inc. – Measure BB .....	12
A.08	Amendment to Contract – Lease Leaseback – Edison Language Academy – New Construction Project – Simplex Grinnell – Measure BB .....	13
A.09	Amendment to Contract – Lease Leaseback – Santa Monica High School – Science and Technology Site Improvements Project – Erickson Hall Construction Company – Measure BB.....	14-15
A.10	Accept Work as Completed – Multiple Purchase Orders Projects – Capital Fund and Measure BB .....	16

## **Personnel**

A.11	Certificated Personnel – Elections, Separations.....	17-19
A.12	Classified Personnel – Merit .....	20-28
A.13	Classified Personnel – Non-Merit.....	29-30
A.14	Administrative Appointment .....	31
	<i>Assistant Principal, Lincoln Middle School</i>	
A.14a	Contract with Steve Massetti Consulting, LLC.....	31a-k

## **XI. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda (the following rules apply to both general public comments as well as comments about a specific agenda item). The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. Individual members of the public who submit a public speaking card prior to the Board hearing an agenda item or general public comments shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item, depending on the number of speakers. If there are ten or more speakers on an agenda or nonagenda item, the Board shall limit the allowed time to two (2) minutes per speaker. Individual speakers who submit a public speaking card after the Board begins to hear an agenda item or general public comments shall be allowed one (1) minute to address the Board. A public speaker may yield his/her time to another speaker, but must be present when his/her name is called. The donor would then give up his/her opportunity to speak. The public speaker who receives the donated minutes shall speak for no more than four (4) minutes maximum. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Individuals represented by a common point of view may be asked to select one individual to speak for the group. The president may, at his/her discretion, allow five (5) minutes for those who are serving as a spokesperson for a group or organization. The Board may limit the total time for public input on each item to thirty (30) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

## **DISCUSSION and MAJOR Items**

*As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XII. DISCUSSION ITEMS (55 minutes)**

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

D.01	Discussion Regarding Santa Monica-Malibu Unified School District Joining the California Employers' Retiree Benefit Trust Fund (CERBT) (30) .....	32-34x
D.02	Santa Monica-Malibu Education Fountain (SMMEF) Quarterly Report to the Board of Education (15) .....	35
D.03	Local Control Accountability Plan (LCAP) Update (10).....	36

## **XIII. MAJOR ITEMS (10 minutes)**

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

A.15	Annual Public Hearing and Adoption of Resolution No. 15-08 on Sufficiency of Instructional Materials and Williams Settlement Instructional Funds (5) .....	37-38
A.16	Adopt Resolution No. 15-09 – Establishing Fund 71 – Retiree Benefit Fund for the Accounting of Other Post-Employment Benefits (OPEB) (5).....	39-40

**XIV. INFORMATIONAL ITEMS (0 minutes)**

These items are submitted for the public record for information. These items do not require discussion nor action.

I.01 Quarterly Report on Williams Uniform Complaints .....41-41a

**XV. BOARD MEMBER ITEMS**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVII. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS**.)

**XVIII. BOARD MEMBER COMMENTS**

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

- *Mr. de la Torre commented on a City of Santa Monica investigation and funding for PYFC.*
- *Dr. Tahvildaran-Jesswein reported that he attended the first outdoor event in SMC's Centennial Plaza, which was Santa Monica High School's Sweet Serenade.*

**XIX. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XXI. ADJOURNMENT**

It was moved by Dr. Escarce, seconded by Ms. Leon-Vazquez, and voted 7/0 to adjourn the meeting at 9:22 p.m. in memory of Johnny Strange, a Malibu High School graduate who passed away earlier this month (Mr. Foster will add additional remarks at the November 5, 2015, board meeting, which will be held in Malibu). The next meeting is a special meeting scheduled for **Thursday, October 22, 2015**, at 8:30 a.m. at Santa Monica and Olympic High Schools. The next regular meeting is scheduled for 5:30 p.m. on **Thursday, November 5, 2015**, in the **Malibu City Council Chambers: 23825 Stuart Ranch Road, Malibu, CA.**

Approved: 11-5-15

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

***Meetings held at the District Office and in Malibu are taped and rebroadcast  
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.***

## SMMUSD Board of Education Meeting Schedule 2015-16

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 5:30pm**

July through December 2015					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/15* DO		*Wednesday, 7/15
August		8/12* DO			*Wednesday: 8/12 First day of school: 8/20
September	9/2* DO		9/17 DO 9/19* DO	9/29*	*Wednesday: 9/2 *9/19: Special Meeting *9/29: Board visits LMS pathway schools
October	10/1 M	10/7* DO 10/8*	10/15 DO	10/22*	*10/7: Special Meeting *10/8: Board visits MHS pathway schools *10/22: Board visits Samohi & Olympic
November	11/5 M		11/19 DO		Thanksgiving: 11/26-27
December		12/10 DO		winter break	
<b>Winter Break: December 21 – January 1</b>					
January through June 2016					
<b>Winter Break: December 21 – January 1</b>					
January	1/7* DO		1/21 DO		*1/7: Special Meeting
February	2/4 M		2/18 DO		
March	3/3 DO		3/17 M	spring break	
<b>Spring Break: March 21 – April 1</b>					
April	4/7* DO	4/14 DO			
May	5/5 M		5/19 DO		
June	6/2 DO			6/22* DO 6/29* DO	Last day of school: 6/9 *6/22: Special Meeting (Wed.) *Wednesday: 6/29

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA



TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: APPROVAL OF MINUTES

ACTION  
10/15/15

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

September 17, 2015  
September 19, 2015 (*postponed from 10/1/15*)  
September 29, 2015  
October 1, 2015

September 17, 2015:

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Dr. Tahvildaran-Jesswein  
STUDENT ADVISORY VOTE:  
AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0  
ABSENT: 0

September 19, 2015:

MOTION MADE BY: Mr. Foster  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0  
ABSENT: 0

September 29, 2015:

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Foster  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0  
ABSENT: 1 (Escarce)

October 1, 2015:

MOTION MADE BY: Mr. Foster  
SECONDED BY: Dr. Tahvildaran-Jesswein  
*Changes to Item No. D.01: "Mr. Foster asked that sections addressing PCBs be more rigorous and..."*  
*Change to Dr. Tahvildaran-Jesswein's arrival time.*  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0  
ABSENT: 0



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## **STUDY SESSION**



TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / TERRY DELORIA  
RE: SUMMER SCHOOL 2014-15 UPDATE

STUDY SESSION  
10/15/15

STUDY SESSION ITEM NO. S.01

A number of innovative and intensive summer school programs for SMMUSD students were held from June through July 2015. This presentation will report on the programs offered, program goals and components, enrollment figures, and other data. This information will be used, in part, to inform staff as they plan 2015-16 summer school programs.

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*Educational Service's presentation can be found under Attachments at the end of these minutes.*

*Staff answered board members' questions regarding: pre- and post-testing for elementary school students participating in IISS and how the district tracks how well students retain that information between the end of summer school and the beginning of the school year; a former summer program that helped middle school students transition into high school; how the district addresses students who are repeatedly invited to participate in IISS year after year; how students could be tagged in Illuminate for data tracking purposes; future considerations regarding the length and duration of summer school; and what the district does for Young Collegians during the school year.*

*Board members requested: demographics data of students taking summer school classes by program; a comparison of achievement data for students a year out for those invited/not participated in summer school vs. those who did participate; information on policies/practices of other districts regarding how two grades for the same class affect GPA and appear on a transcript.*



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## **CONSENT ITEMS**





TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2015-16 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
Bud Coffey  7/1/15 to 6/30/16  Amend contract amount not to exceed: <u>\$4,860</u> <del>\$4,000</del> (7/15/15: original contract for \$2,500; 9/2/15: contract increased by \$1,500)	To perform specialized technical theatre support for Theatre Operations rentals in Barnum Hall and other District Theaters.	Business Services  Facility use	01-90110-0-81000- 54000-5802-046-2460

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Dancing Classrooms Los Angeles  10/16/15 to 6/9/16  Not to exceed: \$50,000	Provide ballroom dance instructions to all elementary schools 5 <sup>th</sup> grade students.	Educational Services	01-91251-0-17000- 10000-5802-030-1300 (LA County Arts Commission) and 01-00020-0-11100- 10000-5802-030-1300 (SMMEF-funded)
Reading Partners  9/14/15 - 6/9/16  Not to exceed: \$15,000	Provide individual reading instruction for K-5 <sup>th</sup> grades	John Muir   John Muir   John Muir   SMASH   SMASH	<u>\$2,500</u> : 01-00021-0- 11100-10000-5802-005- 4050 (SMMEF-funded)  <u>\$2,100</u> : 01-90150-0- 11100-10000-5802-005- 4050 (PTA)  <u>\$5,400</u> : 01-30100-0- 11100-10000-5802-005- 4050 (Title I)  <u>\$2,000</u> : 01-00010-0- 31000-10000-5802-009- 4050 (Equity Fund)  <u>\$3,000</u> : 01-90150-0- 110000-10000-5802- 009-4050 (PTA)

The Exploratory 10/5/15 – 6/9/16 Not to exceed: \$14,931	To teach Science to all K-5 Classes – Technology Engineering and Mathematics Enrichment (STEM)	John Muir	01-00021-0-11100- 10000-5802-005-4050 (SMMEF-funded)
Lynn Kleinner's Music Rhapsody 10/2/15 – 5/20/16 Not to exceed: \$9,000	Provide TK – 2 vocal music classes	McKinley	01-00021-0-11100- 10000-5802-0004-4040 (SMMEF-funded)
MaryAnne Solomon 7/1/15 – 6/30/16 Not to exceed: \$4,800	Maintain updates to SAMOHI website directory	SAMOHI	01-90150-0-11100- 10000-5802-015-4150 (Reimb by PTSA)
Ed-Tech Support Kevin McKeown 7/1/15 - 6/30/16 Not To Exceed: \$60,000	To provide support for repairs to Macintosh computers as Directed by the Information Services Dept. (Apple Certified)	Information Services	01-00001-0-19100- 21000-5802-054-2540

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

TO: BOARD OF EDUCATION

FROM: SANDRA LYON / TERRY DELORIA

RE: OVERNIGHT FIELD TRIP(S) 2015-2016

ACTION/CONSENT  
10/15/15

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2015-2016 school year. No child will be denied due to financial hardship.

School Grade # of students	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Santa Monica High  12 <sup>th</sup>  14	Fresno, CA  10/9/15-10/10/15	E. Mayoral/ T. Fischer	\$100 per student / Viking Fund and fundraising	Athletics	Clovis Invitational, Cross country race
Santa Monica High  9 <sup>th</sup> – 12 <sup>th</sup>  7	Wrigley Institute Catalina Island, CA  10/23/15-10/25/15	E. Mayoral/ I. Gaida	\$ 0 per student / N/A	Academic Decathlon	Award trip to conduct oceanographic studies at Wrigley Institute
Santa Monica High  9 <sup>th</sup> – 12 <sup>th</sup>  57	San Jose, CA  2/11/16-2/12/16	E. Mayoral/ K. McKeown	\$350 per student / Fundraising and parent donations	Music	Performance by Wind Ensemble at CA All-State Music Educator Conference
Santa Monica High  9 <sup>th</sup> – 12 <sup>th</sup>  55	Central Coast region of CA  3/17/16-3/20/16	E. Mayoral/ J. Gasparino	\$600 per student / Fundraising and parent donations	English	Cal Lit class trip through Santa Barbara, San Luis Obispo, Monterey, Salinas and Carmel Valley
Santa Monica High  9 <sup>th</sup> – 12 <sup>th</sup>  15	LAX Hilton, Los Angeles, CA  11/14/15-11/15/15	E. Mayoral/ M. Chacon and J. Gasparino	\$125 per student / Fundraising and parent donations	Social Studies	Junior State of America Fall State Convention

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Dr. Tahvildaran-Jesswein  
 STUDENT ADVISORY VOTE: N/A  
 AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
 NOES: 0  
 ABSENT: 0

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL / RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> <u>Account Number</u> <u>Fund – Resource Number</u>	<u>CONFERENCE NAME</u> <u>LOCATION</u> <u>DATE (S)</u>	<u>COST</u> <u>ESTIMATE</u>
<u>BARTELHEIM, Evan</u> Ed Services 01-30100-0-11100-21000-5220-035-1300 General Fund- Resource: Title I	SSC Training-of Trainers Workshop Downey, CA October 16, 2015	\$70
<u>CAMERINO, Zaneta</u> Santa Monica High No Cost to District	College Board Conference Long Beach, CA September 18, 2015	\$0
<u>CERRATO, Wendy</u> Child Development Services 12-52101-0-85000-10000-5220-070-2700 Child Development Fund- Resource: Head Start	Mandated LACOE Trainings Santa Fe Springs, CA Various Dates	\$550
<u>DEMIRJIAN, Lisa</u> Santa Monica High No Cost to District	College Board Counselor Workshop Santa Barbara, CA September 17, 2015	\$0
<u>FLORES, Ernesto</u> Santa Monica High No Cost to District	NACAC San Diego, CA October 1 – 3, 2015	\$0
<u>GONZALEZ, Maricela</u> Santa Monica High No Cost to District	College Board Conference Long Beach, CA September 18, 2015	\$0
<u>JARVIS, Andrea</u> Adams Middle 84-90903-0-00000-82000-5220-030-1300 Measure ES Fund- Resource: ES Tech	Follet Institute Irvine, CA October 21, 2015	\$190 <b>+1 SUB</b>
<u>MAEZ, Jan</u> Business Services 01-00000-0-00000-73000-5220-050-1500 General Fund- Function: Business Services	PIPS Board of Directors Ontario and Sacramento, CA 11/4/15, 2/3/16 and 5/4/16	\$1,000 <b>Will be reimbursed by PIPS</b>
<u>PELIKHOVA, Julia</u> Santa Monica High No Cost to District	CSU Conference Pasadena, CA September 16, 2015	\$0

<u>ROWLEY, Casey</u> Malibu High 01-00021-0-11100-10000-5220-010-4100 General Fund- Resource: SMMEF-funded	UC Counselor Conference 2015 Los Angeles, CA September 10, 2015	\$125
<u>ROWLEY, Casey</u> Malibu High 01-00021-0-11100-10000-5220-010-4100 General Fund- Resource: SMMEF-funded	2015 CSU Counselor Conference Pasadena, CA September 16, 2015	\$125
<u>SIMONE, Laura</u> Santa Monica High No Cost to District	College Board Conference Santa Barbara, CA September 17, 2015	\$0

<b>Adjustments</b> <i>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</i>		

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		

<b>Out-of-State Conferences: Individual</b>		
<u>CORRIGAN, Brian</u> Malibu High 01-90141-0-11100-10000-5220-010-4100 General Fund- Resource: Malibu Shark Fund	Project Lead the Way (PLTW) Principles of Engineering St. Paul, MN June 14 – 26, 2015	\$3,674

<b>Out-of-State Conferences: Group</b>		
<u>BISHOP, Shannon</u> <u>+13 Additional Staff</u> Special Education 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	LACASE- Practical Strategies Lakewood, CA March 16, 2016	\$490
<u>CHACON, Martha</u> <u>+3 additional Staff</u> Samohi, Adams, Lincoln 01-00030-0-11100-10000-5220-030-1300 General Fund- Resource: LCAP	LACOE - AVID First Year Coordinator Workshop Day 1 Downey, CA October 1, 2015	\$1,000 <b>+3 SUBS</b>
<u>DARUTY, Lila</u> <u>GARTRELL, Tristen</u> Human Resources 01-00000-0-11100-21400-5220-025-1250 General Fund- Function: In House Staff Development	BTSA Cluster Directors Meetings Downey, CA 9/26/15, 1/27/16, 5/11/16	\$800

<u>EDEBURN, Ellen</u> <u>+2 Additional Staff</u> Ed Services 11-78100-0-41100-21500-5220-035-1300 Adult Education Fund- Resource: Other State	AEBG Adult Ed Center Regional Planning Summit Sacramento, CA September 24 – 25, 2015	\$1,750 <b>+1 SUB</b>
<u>EDEBURN, Ellen</u> <u>DIAZ, Aida</u> Ed Services 01-42030-0-47600-10000-5220-035-1300 General Fund- Resource: Title III - LEP	AVID Excel District Leader Symposium Fullerton, CA October 7 – 8, 2015	\$750
<u>HAGEN, Marcia</u> <u>KAMKAR, Vida</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 01-40350-0-11100-10000-5220-035-1300 General Fund- Function/Resource: HR/Title II	Credential Counselor & Analysts of CA Sacramento, CA October 13 – 15, 2015	\$2,200
<u>VALENCIA, Yunuen</u> <u>GARRIDO, Jessica</u> SAMOHI No Cost to District	College Board Conference Los Angeles, CA September 8, 2015	\$0

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2015-16

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from September 22, 2015, through October 6, 2015, for fiscal year 2015-16.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 15, 2015

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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
162081	A 1 LAWMOWER	BILLY GOAT VAC	SMASH SCHOOL	1,197.56	R
162060	ABC-CLIO	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	56.88	U
162069	ACCO BRANDS USA LLC DBA GBC	BINDING COMBS	WEBSTER ELEMENTARY SCHOOL	168.06	R
162162	ACCREDITING COMMISSION	WASC 6-YEAR VISIST	MALIBU HIGH SCHOOL	1,725.00	U
162094	ACHIEVE 3000	Achieve3000 Muir title I	STATE AND FEDERAL PROJECTS	7,525.00	R
162219	AMERICAN TIME	CLOCKS	FACILITY MAINTENANCE	3,102.85	R
162184	AMTECH ELEVATOR SERVICES	FIRE RECALL TESTING	FACILITY MAINTENANCE	390.00	R
162199	AMTECH ELEVATOR SERVICES	ELEVATOR RECALL TESTING	FACILITY MAINTENANCE	520.00	R
162207	ANDERSEN, LISA	REIMBURSEMENT - NEGOTIATIONS	EMPLOYEE RELATIONS	142.30	U
161965	APPLE COMPUTER CORP	APPLE COMPUTER	SANTA MONICA HIGH SCHOOL	986.03	R
162061	APPLE COMPUTER CORP	COMPUTER EQUIPMENT	MCKINLEY ELEMENTARY SCHOOL	1,472.01	R
162192	APPLE COMPUTER CORP	TRAINING/PRESENTATION TECH	SPECIAL EDUCATION REGULAR YEAR	63.51	R
161448	ART MEETS TECHNOLOGY	INDEPENDENT CONTRACTORS/CONSLT	BOE/SUPERINTENDENT	45,000.00	U
162022	ART SUPPLY WAREHOUSE	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	2,500.00	R
162051	AVON CAR RENTAL	RENTAL OF CARS FOR CTE/ROP	STATE AND FEDERAL PROJECTS	800.00	R
162085	BARNES & NOBLE/SANTA MONICA	Book for Muir (Title I)	STATE AND FEDERAL PROJECTS	1,628.23	R
162226	BARNES & NOBLE/SANTA MONICA	SPECIAL EDUCATION BOOKS	SPECIAL EDUCATION REGULAR YEAR	152.44	R
162015	BEACH CITIES URGENT CARE	FIRST AID/DISTRICT EMPLOYEE	INSURANCE SERVICES	320.00	U
162039	BEARD, DOMINIQUE	SCHOLARSHIP AWARD	OLYMPIC CONTINUATION SCHOOL	100.00	R
162218	BENIK CORPORATION	OCCUPATIONAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	106.62	R
161994	BLAINE HARDWARE COMPANY	WINDOW HARDWARE	FACILITY MAINTENANCE	500.00	R
162098	BOOKSOURCE,THE	Booksource for Muir (title I)	STATE AND FEDERAL PROJECTS	4,543.29	R
162146	BRYDEN ELECTRICAL INC	GENERATOR FOR MALIBU HS	FACILITY MAINTENANCE	786.00	SR
162147	BRYDEN ELECTRICAL INC	GENERATOR FOR LINCOLN MS	FACILITY MAINTENANCE	786.00	SR
162249	CAMBIUM LEARNING INC.	LICENSE RENEWAL LEARNING GIZMO	ROOSEVELT ELEMENTARY SCHOOL	6,600.00	R
162104	CDW-G COMPUTING SOLUTIONS	INK & COMPUTER/IT SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	191.19	R
162010	CENTER FOR RESPONSIVE SCHOOLS	RESPONSIVE CLASSROOM	WILL ROGERS ELEMENTARY SCHOOL	267.72	U
162105	CITY OF MALIBU	THEATER USE PERMIT FEE	SPECIAL EDUCATION REGULAR YEAR	80.00	R
162077	CLARK SECURITY PRODUCTS	MASTER LOCKS	LINCOLN MIDDLE SCHOOL	120.36	U
162157	CLARK SECURITY PRODUCTS	MASTER LOCKS	MALIBU HIGH SCHOOL	267.84	R
162033	COMPLETE BUSINESS SYSTEMS	COPY SUPPLIES	SANTA MONICA HIGH SCHOOL	1,263.63	U
162087	COMPLETE BUSINESS SYSTEMS	DUPLO INK AND MASTERS	WEBSTER ELEMENTARY SCHOOL	1,864.54	R
162120	COMPLETE BUSINESS SYSTEMS	COPY SUPPLIES	SANTA MONICA HIGH SCHOOL	1,810.04	U
162065	COMPLETE OFFICE OF CA	OPEN ORDER/INST SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	100.00	U
162011	CRUZ, CONNY SANTA	EQUIPMENT	SANTA MONICA HIGH SCHOOL	299.45	R
162127	CURRICULUM ASSOC INC	SUPPLEMENTAL READING	WILL ROGERS ELEMENTARY SCHOOL	4,661.11	R
162001	DEMCO INC	LAMINATING SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	433.00	R
162113	DEMCO INC	Listing Clr IDock Muir Title I	STATE AND FEDERAL PROJECTS	2,620.03	R
162021	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	3,400.00	R
162181	DICK BLICK - PICK UP ONLY	ART SUPPLIES FOR CLASSROOM	JOHN MUIR ELEMENTARY SCHOOL	64.67	U
161970	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	88.25	CD
161972	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	273.70	CD
161978	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	230.87	CD
161990	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CDC: CCTR	266.77	CD
161996	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CDC: CCTR	240.80	CD
162138	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	95.02	CD
162142	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CDC: CCTR	320.68	CD



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 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
162005	DISCOVERY EDUCATION	SUBSCRIPTION FOR DISCOVERY	ROOSEVELT ELEMENTARY SCHOOL	4,595.00	R
162148	DISCOVERY EDUCATION	Discovery Education MUIR (t1)	STATE AND FEDERAL PROJECTS	4,595.00	R
162191	DON JOHNSTON INC	ASSISTIVE TECHNOLOGY	SPECIAL EDUCATION REGULAR YEAR	107.46	R
161995	DURHAM TRANSPORTATION	BUS TRANSPORTATION	PT DUME ELEMENTARY SCHOOL	1,100.00	R
162013	EBS CO SUBSCRIPTION SERVICES	MAGAZINE SUBSCRIPTIONS (3)	ROOSEVELT ELEMENTARY SCHOOL	145.02	R
162067	EDUCATION WEEK	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	84.94	U
162151	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	438.88	R
162182	FORENSIC ANALYTICAL CONSULTING	AIR SAMPLING PT.DUME	FACILITY MAINTENANCE	195.00	R
162103	FREESTYLE PHOTO SUPPLIES	CURRICULAR SUPPLIES	SANTA MONICA HIGH SCHOOL	2,535.00	R
162040	FRELIX, MACGUIRE	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	500.00	R
162045	FULCRUM LEARNING SYSTEMS INC	CONTRACT ADDENDUM/HEART DAY	JOHN ADAMS MIDDLE SCHOOL	5,100.00	R
162027	GALE SUPPLY CO	Custodial Supplies 4 District	FACILITY OPERATIONS	40,000.00	U
161940	GBC - MAINTENANCE AGREEMENTS	LAMINATOR REPAIR	SANTA MONICA HIGH SCHOOL	205.00	U
162137	GLOBE BOOK/PEARSON EDUCATION	SUPPLEMENTAL READING	WILL ROGERS ELEMENTARY SCHOOL	3,758.29	R
162074	GREENFIELD LEARNING INC	Lexia Core5 Stu License WRLC	STATE AND FEDERAL PROJECTS	6,300.00	R
162075	GREENFIELD LEARNING INC	Lexia Core5 Stu License McKin	STATE AND FEDERAL PROJECTS	9,350.00	R
162076	GREENFIELD LEARNING INC	Lexia Core5 Stu Lic Muir & Edi	STATE AND FEDERAL PROJECTS	9,180.00	R
161999	HANDWRITING WITHOUT TEARS INC	INSTRUCIONAL	CHILD DEVELOPMENT CENTER	4,936.55	CD
162169	HAZELDEN EDUC MAT	RESOURCE MATERIALS - OLWEUS	CURRICULUM AND IMC	17,670.00	U
162024	HEINEMANN	heinemann for WRLC	STATE AND FEDERAL PROJECTS	11,805.95	R
162106	HEINEMANN	heinemann McKinley title I	STATE AND FEDERAL PROJECTS	450.63	R
162132	HEINEMANN	BENCHMARK ASSESSMENTS	WILL ROGERS ELEMENTARY SCHOOL	1,792.50	R
162139	HEINEMANN	LITERACY INTERVENTION	WILL ROGERS ELEMENTARY SCHOOL	21,862.00	R
162210	IDville	PD SUPPLIES	OLYMPIC CONTINUATION SCHOOL	244.94	R
162155	INGLE DODD MEDIA	LMGA Magazine Ad	THEATER OPERATIONS&FACILITY PR	644.10	R
162062	INTELLI-TECH	LAPTOP	MCKINLEY ELEMENTARY SCHOOL	1,824.00	R
162080	INTELLI-TECH	TECH SUPPLIES/PERMIT	JOHN ADAMS MIDDLE SCHOOL	156.59	R
162205	INTERNATIONAL PAPER	OFFICE SUPPLIES	PERSONNEL SERVICES	414.63	U
162154	JOHN WILEY & SONS INC	TEACHER'S RESOURCE	MALIBU HIGH SCHOOL	515.55	R
161932	KLEINERS, LYNN	MUSIC SERVICES	MCKINLEY ELEMENTARY SCHOOL	9,000.00	U
162034	KLEINERS, LYNN	MUSIC INSTRUCTION K-2 15/16SY	WILL ROGERS ELEMENTARY SCHOOL	14,300.00	U
162068	KONICA MINOLTA BUSINESS	MICROFICHE DIGITALIZATION	FISCAL SERVICES	20,000.00	U
162019	LAGUNA CLAY COMPANY	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	1,600.00	R
162020	LAGUNA CLAY COMPANY	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	2,000.00	R
161998	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	70.00	CD
162123	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
162125	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CDC: CCTR	350.00	CD
162129	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CDC: CCTR	225.00	CD
162134	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	190.00	CD
161437	LAKESHORE CURRICULUM	CALMING CARPET FOR 30	JOHN MUIR ELEMENTARY SCHOOL	986.07	U
162086	LAMINATING DEPOT INC	LAMINATING FILM	WEBSTER ELEMENTARY SCHOOL	103.93	R
162101	LAZEL INC	Raz-Kids.com Muir Title I	STATE AND FEDERAL PROJECTS	599.70	R
162092	LIGHTSPEED SYSTEMS	PORTABLE MICROPHONE & CHARGER	CURRICULUM AND IMC	335.07	R
162166	MALIBU CUSTOM CARTS LLC	STATE OF CHARGE METER	THEATER OPERATIONS&FACILITY PR	51.15	R
162250	METRO TRUCK BODY INC	REPAIRS TO LIFT GATES	FOOD SERVICES	1,000.00	F
162116	MUSEUM OF SCIENCE	Engineering Muir (title I)	STATE AND FEDERAL PROJECTS	2,230.98	R
162055	NELI'S INC	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	222.89	U
162270	NICK RAIL MUSIC	INSTRUMENTS: BERGMANN ACCT	CURRICULUM AND IMC	5,655.52	R
162002	ORIENTAL TRADING CO INC	CLASSROOM SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	350.00	R
162012	P.S. ARTS	FAMILY ART NIGHT - WRLC 9/16	WILL ROGERS ELEMENTARY SCHOOL	500.00	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
162200	PATTONS PHARMACY	EPI PENS & TB SERUM, SYRINGES	HEALTH SERVICES	372.00	U
161913	PEARSON EDUCATION #1	Math Workbooks	JOHN ADAMS MIDDLE SCHOOL	4,848.86	R
162070	PHENIX ENTERPRISES INC	TOOLBOX VEHICLE #69	FACILITY MAINTENANCE	391.93	R
162083	PLANETBRAVO LLC	TECH INSTRUCTION & SUPPORT	WEBSTER ELEMENTARY SCHOOL	28,500.00	U
162141	RAFIDI, ABEER	TRANSLATION SVC.FOR LCAP DOC.	CURRICULUM AND IMC	6,923.00	U
161997	RALPH'S	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	130.00	CD
162121	RALPH'S	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
162126	RALPH'S	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	100.00	CD
162224	RANJOEL INC	Repairs #74	TRANSPORTATION	981.01	U
162187	READ NATURALLY	SPED READING ACHIEVEMENT	SPECIAL EDUCATION REGULAR YEAR	1,541.55	R
162035	REEVES, LINDA K.	INDEPENDENT CONTRACTOR	CURRICULUM AND IMC	5,500.00	U
162119	S C A Q M D	OPERATING FEES SAMOHI	FACILITY MAINTENANCE	467.98	R
162193	SANTA MONICA MALIBU PTA COUN	IISS SHARED COPIER RENTAL EXP	CURRICULUM AND IMC	1,193.86	U
162091	SCHOLASTIC SOFTWARE	MUIR - web subsc of SRC title I	STATE AND FEDERAL PROJECTS	950.00	R
162222	SCHOOL BUS PARTS CORP	Buckle Guard Purchase -	TRANSPORTATION	86.40	U
161403	SCHOOL SERVICES OF CALIFORNIA	SPECIAL SVCS FISCAL MGMT INFO	BUSINESS SERVICES	7,500.00	U
162000	SCHOOL SPECIALTY INC	CLASSROOM RUG	WILL ROGERS ELEMENTARY SCHOOL	502.56	U
162009	SCHOOL SPECIALTY INC	4TH GR SET "WHO WAS"	WILL ROGERS ELEMENTARY SCHOOL	246.40	U
162014	SEHI COMPUTER PRODUCTS	INK & COMPUTER/IT SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	2,801.65	R
162018	SEHI COMPUTER PRODUCTS	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	1,000.00	R
162037	SEHI COMPUTER PRODUCTS	INK CARTRIDGE FOR HP PRINTER	SANTA MONICA HIGH SCHOOL	2,739.36	U
162048	SEHI COMPUTER PRODUCTS	TONER CARTRIDGES FOR PRINTERS	LINCOLN MIDDLE SCHOOL	669.64	R
162124	SEHI COMPUTER PRODUCTS	TONER FOR ATTENDANCE OFFICE	MALIBU HIGH SCHOOL	355.39	U
162079	SIR SPEEDY PRINTING #0245	BUSINESS CARDS FOR PRINCIPAL	JOHN MUIR ELEMENTARY SCHOOL	54.75	U
162082	SIR SPEEDY PRINTING #0245	Car Decals/Transportation	TRANSPORTATION	958.13	U
162140	SIR SPEEDY PRINTING #0245	SCHOOL PRINTING NEEDS	WILL ROGERS ELEMENTARY SCHOOL	750.00	U
162131	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	150.00	CD
162133	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	50.00	CD
162251	SMART & FINAL	STAFF DEVELOPMENT SUPPLIES	CURRICULUM AND IMC	300.00	U
162156	SOLUTION TREE	TEACHER RESOURCES	MALIBU HIGH SCHOOL	417.54	R
162108	SPECTRASYSTEMS INC	SUPPLIES TO REPAIR RUBBER SURF	FACILITY MAINTENANCE	316.18	R
162053	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PT DUME ELEMENTARY SCHOOL	500.00	R
162122	STAPLES BUSINESS ADVANTAGE	BAND ROOM - CORK BOARD	MALIBU HIGH SCHOOL	50.78	U
162198	STAPLES BUSINESS ADVANTAGE	SPED CONFIDENTIALITY	SPECIAL EDUCATION REGULAR YEAR	181.98	R
162128	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/CLASSROOM SUPPLIES	CDC: CCTR	50.00	CD
162007	STATES STUDIES WEEKLY INC	STUDY WEEKLY SCIENCE	WILL ROGERS ELEMENTARY SCHOOL	560.31	U
162221	SUPER DUPER PUBLICATIONS	SPEECH LANGUAGE THERAPY	SPECIAL EDUCATION REGULAR YEAR	441.93	R
162173	TAYLOR ENGINEERING INC	TRACED LOCATION OF SEWER LINE	FACILITY MAINTENANCE	475.00	R
162006	TENMARKS EDUCATION LLC	SUBSCRIPTION FOR TENMARKS	ROOSEVELT ELEMENTARY SCHOOL	5,820.00	R
162130	TENMARKS EDUCATION LLC	SUPPLEMENTAL MATH INTERVENTION	WILL ROGERS ELEMENTARY SCHOOL	3,000.00	R
162153	TEXTBOOK WAREHOUSE INC.	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	325.22	R
162029	THE PROPHET CORP	PE SUPPLIES	PT DUME ELEMENTARY SCHOOL	557.73	R
162042	THE PROPHET CORP	P.E. SUPPLIES	CABRILLO ELEMENTARY SCHOOL	1,861.83	R
162096	THE TEACHER STORE	The Tch Store Muir Title I	STATE AND FEDERAL PROJECTS	951.62	R
162197	THERAPY SHOPPE INC	OCCUPATIONAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	279.50	R
162112	THYSSENKRUPP ELEVATOR CORP	TECH STANDY BY FOR FIRE TEST	FACILITY MAINTENANCE	583.50	R
162168	TISKET A TASKET CATERING	INSERVICE - OLWEUS TRAINING	CURRICULUM AND IMC	1,680.00	U
162163	TUMBLEWEED TRANSPORTATION	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	510.45	U
161954	U S BANK (GOVT CARD SERVICES)	OCC THERAPY/LIFE SKILLS	SPECIAL EDUCATION REGULAR YEAR	700.75	R
162161	U S BANK (GOVT CARD SERVICES)	Office Supplies/Software	INFORMATION SERVICES	297.09	U

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U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
162206	U S BANK (GOVT CARD SERVICES)	BUSINESS EXPENSES	PERSONNEL SERVICES	1,000.00	U
162032	UNIVERSITY OF SOUTHERN CALIF	DIFFERENTIATED CURRICULUM-GATE	WILL ROGERS ELEMENTARY SCHOOL	8,775.00	U
161993	W.W. GRAINGER INC.	GENERAL MAINT. & FANS	FACILITY MAINTENANCE	20,000.00	R
162158	WADSWORTH, HENRY	REIMBURSE FOR PLTW ITEMS	MALIBU HIGH SCHOOL	287.94	R
162059	WEST COAST PRINT	PRINTING NCR NUMBERING	PRINTING SERVICES	50.00	U
162093	WEST COAST PRINT	PRINTING	MCKINLEY ELEMENTARY SCHOOL	405.15	R
162195	WESTERN FENCE & SUPPLY CO	FENCING & OTHER METAL MATERIAL	FACILITY MAINTENANCE	6,000.00	R
162164	WESTLAKE VILLAGE COSTCO #117	MIDDLE SCHOOL ASB SUPPLIES	MALIBU HIGH SCHOOL	1,000.00	R
				** NEW PURCHASE ORDERS	441,746.66

\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES \*\*

162188	AMERICAN REPROGRAPHICS CO	AMERICAN REPROGRAPHICS CDS	CURRICULUM AND IMC	760.00	ES
162231	AMERICAN REPROGRAPHICS CO	REPROGRAPHICS	INFORMATION SERVICES	6,500.00	BB
162178	APPLE COMPUTER CORP	APPLE OPTICAL DRIVES	CURRICULUM AND IMC	4,325.25	ES
162073	CDW-G COMPUTING SOLUTIONS	HOTLINE PHONE	SANTA MONICA HIGH SCHOOL	450.89	BB
162190	DIRECT SOURCE COMMUNICATIONS	INSTALLATION OF DATA/ELECTRIC	SANTA MONICA HIGH SCHOOL	5,692.46	BB
162107	INTELLI-TECH	INTELLITECH CHROMEBOOK & CART	CURRICULUM AND IMC	11,197.90	ES
162110	INTELLI-TECH	INTELLITECH CHROMEBOOK CART B	CURRICULUM AND IMC	11,197.90	ES
162111	INTELLI-TECH	INTELLITECH CHROMEBOOK CART C	CURRICULUM AND IMC	11,197.90	ES
162071	JAFKLOU, HOUSSAM	HVAC INSTALLATION	EDISON ELEMENTARY SCHOOL	15,506.46	BB
162114	KORADE & ASSOCIATE BUILDERS	BENCH SEATS INFILL	EDISON ELEMENTARY SCHOOL	6,855.00	BB
162115	KORADE & ASSOCIATE BUILDERS	ACRYLIC PANELS	EDISON ELEMENTARY SCHOOL	11,881.00	BB
162215	KORADE & ASSOCIATE BUILDERS	INSTALLATION OF TABLES/CANS	SANTA MONICA HIGH SCHOOL	2,945.00	BB
162230	KORADE & ASSOCIATE BUILDERS	INSTALLATION OF WATERLINE	SANTA MONICA HIGH SCHOOL	693.00	BB
162072	MAIN ELECTRIC SUPPLY CO LLC	HVAC EQUIPMENT	EDISON ELEMENTARY SCHOOL	35,095.85	BB
162078	MASSETTI CONSULTING LLC	BOND PROGRAM MANAGER	BUSINESS SERVICES	420,000.00	ES
162049	MERIDIAN IT INC	INSTALL OF NUTANIX & VMWARE	CURRICULUM AND IMC	58,000.00	ES
162063	MERIDIAN IT INC	INSTALL OF NETWORK & EXCHANGE	CURRICULUM AND IMC	49,400.00	ES
162253	MERIDIAN IT INC	HARDWARE FOR DATA CENTER:ES-2	CURRICULUM AND IMC	50,116.00	ES
162266	MERIDIAN IT INC	HARDWARE & SOFTWARE & SUPPORT	CURRICULUM AND IMC	31,882.60	ES
162102	ORTCO INC.	ORTCO PLAYGROUND REPAIR	CURRICULUM AND IMC	2,200.00	ES

\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES 735,897.21

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2015/2016

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$23,126.24** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2015-2016 income and appropriations by **\$23,126.24** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
Adams Middle School	\$ 1,835.00		General Supplies and Materials	Various
01-90120-0-00000-00000-8699-011-0000	\$ 60.00		General Supplies and Materials	Various
Ed Services	\$ 5,600.00		General Supplies and Materials	Various Elementary Music Donations
01-90120-0-00000-00000-8699-030-0000	\$ 940.00		General Supplies and Materials	Various Secondary Music Donations
	\$ 234.00		General Supplies and Materials	Various Music Donations
	\$ 60.00		General Supplies and Materials	Various Music Donations
Malibu High School	\$ 2,500.00		Salary, Afterschool Personnel	MHS-Arts Angels
01-90120-0-00000-00000-8699-010-0000	\$ 928.50		Band Instrument Rentals	MHS-Arts Angels
	\$ 60.00		General Supplies and Materials	Geoffrey Stern
McKinley Elementary School	\$ 2,180.00		General Supplies and Materials	Various
01-90120-0-00000-00000-8699-004-0000				
Roosevelt Elementary School	\$ 5,828.74		General Supplies and Materials	Roosevelt PTA
01-90120-0-00000-00000-8699-007-0000	\$ 2,000.00		Field Trip	Roosevelt PTA
	\$ 900.00		Field Trip	Jennifer Goldman
Santa Monica High School		1988 Chevy	Auto Shop Classes	Thomas Day
01-90120-0-00000-00000-8699-007-0000				
<b>TOTAL</b>	<b>\$ 23,126.24</b>			

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA L. LYON / JANECE L. MAEZ / STEVE MASSETTI

RE: CONTRACT AMENDMENT #13 FOR ADDITIONAL TESTING SPECIAL  
INSPECTION SERVICES – EDISON LANGUAGE ACADEMY – MTGL, INC. –  
MEASURE BB

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve Contract Amendment #13 with MTGL, Inc. for Additional Testing and Special Inspection Services at Edison Language Academy New Construction Project in the amount of \$10,526.00 for a total contract amount of \$460,259.00.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: Measure BB  
Account Number: 81-90500-0-00000-85000-5802-001-2600  
Budget Category: Soft Costs/Test & Inspection/Material Lab  
DSA #: 03-112865  
Friday Memo: 10/9/15

COMMENTS: Division of the State Architect Testing & Special Inspection Services are required by code to ensure school facilities are built to DSA approved plans and specification. District staff originally solicited proposal from prequalified Testing & Special Inspection firms. MTGL, Inc. is recommended to provide Testing & Special Inspection Services for the Edison Language Academy Project.

This Contract Amendment #13, for \$10,526.00, is for Testing and Special Inspection Services for Edison Language Academy Project. The revised contract total will be \$460,259.00.

Original Contract (Grant ES, DSA A#03-112845)	\$5,800
Contract Amendment #1 (Rogers, DSA A#03-112998)	\$1,250
Contract Amendment #2 (Rogers Relo's, ELA, DSA A#03-113389)	\$4,600
Contract Amendment #3 (Rogers-DSA Compliance, DSA A#03-59916)	\$1,200
Contract Amendment #4 (Grant-Main Entry, DSA A#03-112845)	\$468
Contract Amendment #5 (ELA Relo's, DA A#03-113389)	\$850
Contract Amendment #6 (McKinley Office & Entry DSA A#03-113674)	\$5,650
Contract Amendment #7 (JAMS Mod & Site Improvements DSA #03-112808)	\$4,684
Contract Amendment #8 (ELA, DSA A#03-112999)	\$167,227
Contract Amendment #9 (ELA, DSA A#03-112999)	\$63,065
Contract Amendment #10 (McKinley Office & Entry DSA A#03-113674)	\$21,240
Contract Amendment #11 (ELA, DSA A#03-112999)	\$114,441
Contract Amendment #12 (ELA, DSA A#03-112999)	\$59,258
Contract Amendment #13 (ELA, DSA A#03-112999)	\$10,526
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$460,259</b>

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

TO: BOARD OF EDUCATION

ACTION CONSENT

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / STEVE MASSETTI

RE: AMENDMENT TO CONTRACT - LEASE LEASEBACK - EDISON LANGUAGE  
ACADEMY - NEW CONSTRUCTION PROJECT - SIMPLEX GRINNELL -  
MEASURE BB

RECOMMENDATION NO. A.08

It is recommended that the Board of Education authorize Contract Change Order No. 02 (CO-02) for - Edison Language Academy - New Construction Project - Simplex Grinnell - in the amount of \$16,147.44 for a total contract amount of \$589,583.63.

Funding Information

Budgeted: No  
Fund: 81  
Source: Measure BB  
Account Number: 81-90500-00000-85000-6200-001-2600  
Budget Category: Construction Contracts  
DSA #: 03-112999  
Friday Memo: 10/09/15

COMMENTS: At the September 09, 2011, Santa Monica Malibu Unified School District Board of Education Meeting, Bid #10.32.BB-03-12999-New Edison Language Academy Project was approved to Simplex Grinnell, in the amount of \$536,709.73, under Federal GSA contract #GS-07-039M.

Change Order No. 02 includes three (3) items associated with the decision made by the District directing contractor to take specific actions in the amount of \$16,147.44, for a total of \$16,147.44.

The District has viewed the PCO's in detail for scope and costs. At least one and often two estimates were prepared for each item. Each of the PCO's was negotiated with the contractor. We are in agreement for all the PCO amounts due the contractor for these series established by the Districts estimates.

ORIGINAL CONTRACT AMOUNT.....	\$536,709.73
CHANGE ORDER NO. 1.....	\$36,726.46
CHANGE ORDER NO. 2.....	\$16,147.44
TOTAL CONTRACT AMOUNT.....	\$589,583.63

Funding for this change order will be funded from program reserve shortage Project. Friday Memo accompanies this item.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / STEVE MASSETTI

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – SANTA MONICA HIGH SCHOOL – SCIENCE & TECHNOLOGY SITE IMPROVEMENTS PROJECT – ERICKSON-HALL CONSTRUCTION COMPANY – MEASURE BB

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve Change Order No. 04 for the Lease Leaseback – Santa Monica High School – Science & Technology Building – Phase 2 West Site Improvements Project to Erickson Hall Construction Company, for an amount of \$71,398.59 for a total contract amount of \$2,522,527.59 and 0 days of schedule impact.

Funding Information

Budgeted: Yes  
Fund: 83  
Source: Measure BB  
Account Number: 83-90500-0-00000-85000-6200-015-2600  
Budget Category: Hard Costs/Construction/Construction Contracts  
DSA #: 03-113443  
Friday Memo: 10/9/15

COMMENTS: On September 15th, 2013, the Santa Monica-Malibu Unified School District Board of Education awarded Erickson-Hall Construction Co., the Lease Leaseback contract for the Santa Monica High School Science & Technology – Site Improvements Project in the amount not to exceed \$5,000,000.00.

Notice to proceed was issued to Erickson-Hall Construction Co., on April 7th, 2014 in the amount of \$280,858.00 for the scope of work associated with the 7th Court Alley project. Contract Amendment #1 was issued on April 22nd, 2014 which amended Exhibit C “Guaranteed Project Cost and Other Project Cost Funding and payment provisions; Exhibit G “Schedule of Values. Contract Amendment #2 was issued on July 9th, 2014 to increase the scope of work to include the 6th Street Driveway for a revised total contract amount of \$2,256,497.00. Change Order Nos. 01A and 01B were both approved on October 16, 2014 for a total contract amount of \$2,330,729.00. Change Order No. 02 was approved for a deductive amount of (\$3,122.00) for a revised contract amount of \$2,327,607.00. Change Order No. 03 was approved on 6/15/15 for a total contract amount of \$2,451,129.00.

Change Order No. 04, in the amount of \$71,398.59, is written to complete miscellaneous additional scope of work added to the 6<sup>th</sup> street driveway.

The scope of work included in Change Order NO.04 includes all labor, materials and equipment and related overhead costs for the work described for each item. This contract increase does not include any changes to the contract documents that require DSA approval.

*(continued on next page)*



Change Order No. 04 (CO-04) includes the following changes to the terms of the contract:

ORIGINAL CONTRACT AMOUNT (Amendment #1)	\$280,858.00
ORIGINAL CONTRACT AMOUNT (Amendment #2)	\$1,975,639.00
CHANGE ORDER NO. 1A	\$66,132.00
CHANGE ORDER NO. 1B	\$8,100.00
CHANGE ORDER NO. 02	(\$3,122.00)
CHANGE ORDER NO. 03	\$123,522.00
CHANGE ORDER NO. 04	<u>\$71,398.59</u>
TOTAL CONTRACT	\$2,522,527.59

Change Order No. 04 (CO-04) includes no increase to the contract time:

ORIGINAL CONTRACT AMOUNT (Amendment #1)	59 Days
ORIGINAL CONTRACT AMOUNT (Amendment #2)	96 Days
CHANGE ORDER NO. 1A	0 Days
CHANGE ORDER NO. 1B	0 Days
CHANGE ORDER NO. 02	0 Days
CHANGE ORDER NO. 03	0 Days
CHANGE ORDER NO. 04	<u>0 Days</u>
TOTAL CONTRACT AMOUNT	155 DAYS

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Dr. Tahvildaran-Jesswein  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0  
ABSENT: 0

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / STEVE MASSETTI

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS  
PROJECTS – CAPITAL FUND & MEASURE BB

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Samohi Science & Technology Bldg. and Site Improvements Project

<b>Vendor Name/Project</b>	<b>PO Number</b>	<b>Amount</b>	<b>Substantial Completion Date</b>
Networld Solutions, Inc.	153362	\$33,500	9/24/15

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / MARK O. KELLY

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.11

Unless otherwise noted, all items are included in the 2015/2016 approved budget.

**ADDITIONAL ASSIGNMENTS**

**HUMAN RESOURCES**

Bushin, Gregory	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Cannon, Nell	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Cierra, Jorge	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Contreras, Sitara	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Henderson, Luke	54.66 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$2,300
Khem, Chamnauch	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Marshall, Kimberly	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Mayle, Alexander	54.66 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$2,300
McGregory, Cynthia	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
O'Brien, Marianne	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Parker, Trevor	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Reilly, Maureen	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Skaggs, Debbie	27.33 hrs @\$42.08	10/1/15-6/9/16	Est Hrly/\$1,150
Toppel, Diane	27.33 hrs @\$42.08	10/1/15-6/9/16	<u>Est Hrly/\$1,150</u>
TOTAL ESTABLISHED HOURLY			\$18,400

Comment: BTSA Support Providers  
01-Unrestricted Resource

**LINCOLN MIDDLE SCHOOL**

Runyon, Gregory	25 days @\$572.75	9/28/15-10/30/15	<u>Own Daily/\$14,319</u>
TOTAL OWN DAILY			\$14,319

Comment: Interim Assistant Principal  
01-Unrestricted Resource

Andrew, Vy	18 hrs @\$42.08	8/20/15-6/9/16	Est Hrly/\$757
Hylind, Amy	18 hrs @\$42.08	8/20/15-6/9/16	Est Hrly/\$757
Utzsinger, Sara	18 hrs @\$42.08	8/20/15-6/9/16	<u>Est Hrly/\$757</u>
TOTAL ESTABLISHED HOURLY			\$2,271

Comment: Professional Development Team Meetings  
01-IASA: Title II Teacher Quality

Andrew, Vy	3 hrs @\$42.08	8/17/15	Est Hrly/\$126
Utzsinger, Sara	3 hrs @\$42.08	8/17/15	<u>Est Hrly/\$126</u>
TOTAL ESTABLISHED HOURLY			\$252

Comment: Professional Development Team Meetings  
01-IASA: Title II Teacher Quality

**OLYMPIC HIGH SCHOOL**

Bushin, Gregory	8 hrs @\$42.08	10/3/15-6/3/16	Est Hrly/\$337
Hollis, Christa	8 hrs @\$42.08	10/3/15-6/3/16	Est Hrly/\$337
Konegni, Joshua	8 hrs @\$42.08	10/3/15-6/3/16	Est Hrly/\$337
McGregory, Cynthia	8 hrs @\$42.08	10/3/15-6/3/16	Est Hrly/\$337
Nieves, Melissa	8 hrs @\$42.08	10/3/15-6/3/16	Est Hrly/\$337
Siemer, Deborah	8 hrs @\$42.08	10/3/15-6/3/16	Est Hrly/\$337
Tarbell, Harlan	8 hrs @\$42.08	10/3/15-6/3/16	Est Hrly/\$337
Thobe, Christie	8 hrs @\$42.08	10/3/15-6/3/16	Est Hrly/\$337
Tran, Anh	8 hrs @\$42.08	10/3/15-6/3/16	<u>Est Hrly/\$337</u>
TOTAL ESTABLISHED HOURLY			\$3,033

Comment: Saturday School  
01-Unrestricted Resource

**PT DUME ELEMENTARY**

Dunn, Margo	6 hrs @\$42.08	8/13/15	Est Hrly/\$252
Calek, Laura	6 hrs @\$42.08	8/13/15	Est Hrly/\$252
Campbell, Charlotte	1 hr @\$42.08	8/13/15	Est Hrly/\$ 42
Ferguson, Joelin	1 hr @\$42.08	8/13/15	Est Hrly/\$ 42
Harris, Kennith	1 hr @\$42.08	8/13/15	Est Hrly/\$ 42
Heyler, Susan	6 hrs @\$42.08	8/13/15	Est Hrly/\$252
Hovest, Christine	6 hrs @\$42.08	8/13/15	Est Hrly/\$252
Johnson, Cynthia	1 hr @\$42.08	8/13/15	Est Hrly/\$ 42
Majewski, Maribeth	6 hrs @\$42.08	8/13/15	Est Hrly/\$252
Whitman, Angela	1 hr @\$42.08	8/13/15	Est Hrly/\$ 42
<b>TOTAL ESTABLISHED HOURLY</b>			<b>\$1,470</b>

Comment: Instructional Leadership Team  
01-Formula & Old Tier III

**SANTA MONICA HIGH SCHOOL/ROP**

Santa Cruz, Maria	180 hrs @\$56.15	8/20/15-6/9/16	Own Hrly/\$10,107
<b>TOTAL OWN HOURLY</b>			<b>\$10,107</b>

Comment: Student Store Manager  
01-Unrestricted Resource

**ADDITIONAL ASSIGNMENT – EXTENDED DUTY UNITS****SANTA MONICA HIGH SCHOOL - Fall Athletics**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Fischer, Tania	13 EDU	Var. Cross Country	8/15-11/15	\$3,471
Flanders, Matt	13 EDU	Var. Boys Water Polo	8/15-11/15	\$3,471
Kim, Doug	12 EDU	Asst. Football	8/15-11/15	\$3,204
McKeown, Kevin	13 EDU	Var. Girls Golf	8/15-11/15	\$3,471
Lambert, Ramsey	13 EDU	Var. Football	8/15-11/15	\$3,471
Sato, Glen	12 EDU	Asst. Girls Volleyball	8/15-11/15	\$3,204
Sato, Liane	13 EDU	Var. Girls Volleyball	8/15-11/15	\$3,204
<b>TOTAL EDUS</b>				<b>\$23,496</b>

**TOTAL ESTABLISHED HOURLY, OWN HOURLY AND OWN DAILY = \$ 73,348**

**NEW HIRES****PROBATIONARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Boskin, Michelle/PBS K-2 Roosevelt Elementary	100%	10/5/15

**TEMPORARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Russell, Heather/4 <sup>th</sup> -5 <sup>th</sup> Grade Cabrillo Elementary	40%	10/8/15-6/9/16

**SUBSTITUTE TEACHERS****PREFERRED SUBSTITUTES**

<u>(@\$169.00 Daily Rate)</u>	<u>Effective</u>
Rubinstein, Linda	9/17/15

**REGULAR DAY-TO-DAY SUBSTITUTES**

<u>(@\$144.00 Daily Rate)</u>	
Gutierrez, Carolina	9/21/15

**CHANGE IN ASSIGNMENT**

Cox, Dan  
Santa Monica HS/Auto Shop  
From: 60%  
To: 80%

Effective  
8/18/15

Zagor, Maura  
Roosevelt/McKinley/ELD  
From: 60%  
To: 100%

9/28/15

**LEAVE OF ABSENCE (with pay)**

Name/Location  
Carrier, Eric  
Malibu High School

Effective  
9/16/15-9/25/15  
[FMLA/CFRA]

Clark, Julie  
Roosevelt Elementary

10/5/15-12/18/15  
[Medical/FMLA/CFRA]

Loch, Amy  
Malibu High School

10/5/15-10/18/15  
[Medical/FMLA]

Naranjo, Rocio  
Edison Elementary

9/8/15-12/4/15  
[Medical Maternity/FMLA/CFRA]

Papale, Jacqueline  
Rogers Elementary

10/2/15-11/15/15  
[Medical/FMLA/CFRA]

Smith, LaTonya  
CDS/Muir-SMASH

10/9/15-11/8/15  
[Medical]

Underwood, Brian  
Lincoln Middle School

10/23/15-11/13/15  
[FMLA/CFRA]

**RESIGNATION**

Name/Location  
Barnes, Wendy  
Santa Monica High School

Effective  
6/5/15

Young, Cerenity  
Santa Monica High School

9/25/15

**RETIREMENT**

Name/Location  
Dipley, Jeri  
John Adams Middle School

Effective  
12/31/15

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Dr. Tahvildaran-Jesswein  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0  
ABSENT: 0

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / MARK O. KELLY / MICHAEL COOL

RE: CLASSIFIED PERSONNEL – MERIT

RECOMMENDATION NO. A.12

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b>NEW HIRES</b>		<b><u>EFFECTIVE DATE</u></b>
Aguayo, Melissa Special Ed	Paraeducator 3 6 Hrs/SY/Range: 26 Step: A	9/21/15
Aivaliotis, Isabella Special Ed	Paraeducator 3 6 Hrs/SY/Range: 26 Step: A	9/21/15
Atkins, Michael McKinley Elementary	Elementary Library Coordinator 7 Hrs/10-Month/Range: 26 Step: A	9/21/15
Barber, Raneq McKinley Elementary	Administrative Assistant 8 Hrs/10 + 10/Range: 29 Step: A	9/21/15
Burgess, Alan Lincoln MS	Paraeducator 1 6 Hrs/SY/Range: 20 Step: A	9/15/15
Carlstroem, Gabriella McKinley Elementary	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: A	9/21/15
Goldbach, Eder Lincoln MS	Paraeducator 1 6 Hrs/SY/Range: 20 Step: A	9/21/15
Harris, Richard Santa Monica HS	Campus Security Officer 8 Hrs/10-Month/Range: 25 Step: A	9/15/15
Mayen Lugo, Abdullah McKinley Elementary	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: A	9/21/15
Morales, Alejandra Pt Dume Elementary	Paraeducator 2 5 Hrs/SY/Range: 23 Step: A	9/15/15
Nava, Virginia Food Svcs/Pt Dume	Cafeteria Worker II 4 hrs/SY/Range: 13 Step: D	9/22/15
Plowe, Molly Special Ed/Malibu HS	Paraeducator 3 6 Hrs/SY/Range: 26 Step: D	9/15/15
Taylor, Inelle Santa Monica HS	Campus Security Officer 4 Hrs/10-Month/Range: 25 Step: A	9/15/15
Young, Abigail Special Ed	Paraeducator 3 6 Hrs/SY/Range: 26 Step: A	9/21/15
Zavala, Kristen Franklin Elementary	Instructional Assistant – Classroom 3 Hrs/SY/Range: 18 Step: A	9/21/15

**RECLASSIFICATION**

Rodriguez, Gerardo  
Lincoln MS

Library Assistant II  
6 Hrs/SY/Range: 26 Step: A  
Fr: Library Assistant I

**EFFECTIVE DATE**

9/8/15

**TEMP/ADDITIONAL ASSIGNMENTS****EFFECTIVE DATE**

Biren, Sara Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Brigham, Dolores Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Brown, Lincoln Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Carbajal, Patricia Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Ceron, Gloria Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Cueva, Sandra Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Gheewala, Nasreen Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Gonzalez, Cecilia Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Gonzalez, Jessica Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Gutierrez, Corina Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Hoorizadeh, Shayesteh Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Jimenez, Maria Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Jivani, Shenaz Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Johnson, Lore Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Luis, Noemi Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Martinez, Daniel Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Perez, Grace Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Pernell, Barbara Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16

Pongas, Dorothea Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Ramirez, Armida Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Rodriguez, Cecilia Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Rodriguez, Gerardo Lincoln MS	Library Assistant II [additional hours; After School Computer Lab]	8/31/15-6/9/16
Sampson, Claudia Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Shih, Jennifer Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Smith, Jazmon Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Smith, Zekaia Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Stafford, LaTanya Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Villegas, Lorena Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Walsh, Leslie Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16
Womack, Raven Child Develop Svcs	Children's Center Assistant II [additional hours, as needed]	8/18/15-6/9/16

#### **SUBSTITUTES**

Acevedo, Roger Grounds	Gardener	<b><u>EFFECTIVE DATE</u></b> 7/1/15-6/30/16
Adeyemi, Latrina Operations	Custodian	7/1/15-6/30/16
Alonzo, Sergio Grounds	Gardener	7/1/15-6/30/16
Alvarez, Jose Operations	Custodian	7/1/15-6/30/16
Alvarez, Jose Grounds	Gardener	7/1/15-6/30/16
Batalla, Karla District	Instructional Assistant – PE	9/4/15-6/9/16
Berry, Andrew Operations	Custodian	7/1/15-6/30/16
Bolan, Anette District	Campus Security Officer	7/1/15-6/30/16



Brigham, Dolores Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Burleigh, David District	Campus Security Officer	7/1/15-6/30/16
Burrell, Catherine District	Campus Security Officer	7/1/15-6/30/16
Carter, Amber Operations	Custodian	7/1/15-6/30/16
Casey, Britany Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Casiano, Violetta Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Coleman, Brandon Operations	Custodian	7/1/15-6/30/16
Coleman, Deval Operations	Custodian	7/1/15-6/30/16
Curtis, Kathleen District	Campus Security Officer	7/1/15-6/30/16
Delgadillo, Cristina Roosevelt Elementary	Sr. Office Specialist	9/1/15-6/9/16
Etchison, Chauncey Operations	Custodian	7/1/15-6/30/16
Frias, Angel Grounds	Gardener	7/1/15-6/30/16
Gomez, Monica Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Gonzalez, Arturo Grounds	Gardener	7/1/15-6/30/16
Gonzalez, Cecilia Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Grant, Carolyn Child Develop Svcs	Children's Center Assistant II	9/18/15-6/9/16
Green, Doshawn Operations	Custodian	7/1/15-6/30/16
Green, Shanna Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Guardado, Francisco Operations	Custodian	7/1/15-6/30/16
Guardado, Francisco Grounds	Gardener	7/1/15-6/30/16

Haro, Frank Operations	Custodian	7/1/15-6/30/16
Harris, Eddie Operations	Custodian	7/1/15-6/30/16
Harris, Richard District	Campus Security Officer	7/1/15-6/30/16
Hart, Walter Operations	Operations	7/1/15-6/30/16
Haywood, Chanel Operations	Operations	7/1/15-6/30/16
Holrizadeh, Shayesteh Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Hughes, Michael District	Campus Security Officer	7/1/15-6/30/16
Hunter-Sallustio, Dominique Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Isaac, Arthur Operations	Custodian	7/1/15-6/30/16
Jala, Ariel Operations	Custodian	7/1/15-6/30/16
Jones, Bronden Grounds	Gardener	7/1/15-6/30/16
Karian-Karaghossian, Natalie Rogers Elementary	Instructional Assistant – Classroom	8/20/15-6/9/16
Lampley, Keyona Operations	Custodian	7/1/15-6/30/16
Lew, Shawn Operations	Custodian	7/1/15-6/30/16
Longstreet, Willie Operations	Custodian	7/1/15-6/30/16
Lopez, Manuel District	Campus Security Officer	7/1/15-6/30/16
Luis, Noemi Child Develop Svcs	Children's Center Assistant II	8/18/15-6/9/16
Lyons, Robert Operations	Custodian	7/1/15-6/30/16
Mamon, Stephanie Operations	Custodian	7/1/15-6/30/16
Martinez, Angelina Operations	Custodian	7/1/15-6/30/16

McKeever, Devon Operations	Custodian	7/1/15-6/30/16
Miller, Melvyn Operations	Custodian	7/1/15-6/30/16
Montes, Julio Operations	Custodian	7/1/15-6/30/16
Moore, Tenisha Rogers Elementary	Instructional Assistant – Classroom	8/20/15-6/9/16
Mora, Vicente Grounds	Gardener	7/1/15-6/30/16
Morrison, Robert Operations	Custodian	7/1/15-6/30/16
Muhammad, Baheerah Child Develop Svcs	Children’s Center Assistant II	8/18/15-6/9/16
Nixon, Robert Operations	Custodian	7/1/15-6/30/16
Orozco, Eugene Operations	Custodian	7/1/15-6/30/16
Plascencia, Henry District	Campus Security Officer	7/1/15-6/30/16
Quintana, Anthony Operations	Custodian	7/1/15-6/30/16
Rangel Ramirez, Eduardo Grounds	Gardener	7/1/15-6/30/16
Rascon, Jesse Operations	Custodian	7/1/15-6/30/16
Reynoso, Ivan Operations	Custodian	7/1/15-6/30/16
Rodriguez, Sergio Operations	Custodian	7/1/15-6/30/16
Rubio, Ana Child Develop Svcs	Children’s Center Assistant II	8/18/15-6/9/16
Rugamas Castro, Angel Grounds	Gardener	7/1/15-6/30/16
Smith, Christopher Operations	Custodian	7/1/15-6/30/16
Smith, Terry Operations	Custodian	7/1/15-6/30/16
Solis, Robert Operations	Custodian	7/1/15-6/30/16

Tjaden, Jeremy Grounds	Gardener	7/1/15-6/30/16
Venable, Shelton Operations	Custodian	7/1/15-6/30/16
Venable, Terance Terrell Operations	Custodian	7/1/15-6/30/16
Villasenor, Luis Operations	Custodian	7/1/15-6/30/16
Wakefield, Donita District	Campus Security Officer	7/1/15-6/30/16
Washington, Chanee District	Campus Security Officer	7/1/15-6/30/16
Wright, Lewis District	Campus Security Officer	7/1/15-6/30/16

**CHANGE IN ASSIGNMENT**

**EFFECTIVE DATE**

Fuller, Terry Special Ed/Santa Monica HS	Paraeducator 1 6.5 Hrs/SY From: 6 Hrs/SY	8/19/15
Jackson, Jessica Grant Elementary	Instructional Assistant - Classroom 3 Hrs/SY From: 2 Hrs/SY	9/4/15

**VOLUNTARY TRANSFER**

**EFFECTIVE DATE**

Dacanay, Peter Special Ed/Malibu HS	Paraeducator 1 6 Hrs/SY From: 4.5 Hrs/SY/Muir Elementary	9/15/15
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**VOLUNTARY REDUCTION OF HOURS**

**EFFECTIVE DATE**

Woodworth, Dorie Webster Elementary	Instructional Assistant – Classroom 1.5 Hrs/SY From: 3 Hrs/SY	9/17/15
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**VOLUNTARY REDUCTION OF HOURS IN LIEU OF LAYOFF**

**EFFECTIVE DATE**

Giagni, Pam Special Ed-Muir Elementary	Paraeducator 1 4 Hr/SY From: 6 Hrs/SY/Special Education-Muir Elementary	9/22/15
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**LEAVE OF ABSENCE (PAID)**

**EFFECTIVE DATE**

Anderson, Michael Cabrillo Elementary	Custodian Medical	9/18/15-10/31/15
Gleason, Tim Rogers Elementary	Custodian Medical	9/8/15-9/24/15
Hatch, Jana Personnel Commission	Administrative Assistant Personal	9/22/15-10/30/15

Hofland, Keri Santa Monica HS	Paraeducator 1 Medical	9/22/15-10/30/15
Jimenez, Maria Child Develop Svcs	Children Center Assistant II Personal	9/17/15-10/6/15
Korduner, Justin Santa Monica HS	Paraeducator 1 Medical	9/24/15-11/2/15
McNeely, Debrah Santa Monica HS	Custodian Medical	8/31/15-9/24/15
Smith, Jazmon Child Develop Svcs	Children Center Assistant II Medical Maternity	11/2/15-12/27/15

**LEAVE OF ABSENCE (UNPAID)**

Hernandez, Patricia Johns Adams MS	Sr. Office Specialist Intermittent FMLA	<b><u>EFFECTIVE DATE</u></b> 8/13/15-6/14/16
Perez, Bertha Roosevelt Elementary	Sr. Office Specialist Intermittent FMLA	8/13/15-6/14/16

**PROFESSIONAL GROWTH**

Durst, Peggy Santa Monica HS	Paraeducator I	<b><u>EFFECTIVE DATE</u></b> 10/1/15
Hoorizadeh, Shayesteh Child Develop Svcs/Pine Street	Children Center Assistant II	10/1/15

**WORKING OUT OF CLASS**

Heiderman, Daniel Operations	Plant Supervisor From: Utility Worker	<b><u>EFFECTIVE DATE</u></b> 9/1/15-11/13/15
Oyenoki, Elizabeth McKinley Elementary	Administrative Assistant From: Sr. Office Specialist	9/15/15-10/15/15
Sebastiani, Guido Operations/Grounds	Equipment Operator From: Gardener	7/1/15-10/20/15

**DISQUALIFICATION FROM PROBATION**

WV2923352	Paraeducator 1	<b><u>EFFECTIVE DATE</u></b> 10/9/15
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**ABOLISHMENT OF POSITION**

Lincoln MS	Paraeducator 1 6 Hrs/SY	<b><u>EFFECTIVE DATE</u></b> 8/19/15
Special Ed	Paraeducator 1 6 Hrs/SY	8/19/15

**RESIGNATION**

Mena, Mariam SMASH	Paraeducator 1	<b><u>EFFECTIVE DATE</u></b> 9/25/15
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Nunez, Carla Muir Elementary	Instructional Assistant - Classroom	9/25/15
Scott, Lydia Rogers Elementary	Instructional Assistant – Classroom	9/30/15
<b><u>RETIREMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Hartley, Dana McKinley Elementary	Paraeducator 1	9/25/15

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Dr. Tahvildaran-Jesswein  
 STUDENT ADVISORY VOTE: N/A  
 AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
 NOES: 0  
 ABSENT: 0

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / MARK O. KELLY / MICHAEL COOL

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.13

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**COACHING ASSISTANT**

Miller, Richard	Malibu HS	9/16/15
Przebieda, Jarrod	Santa Monica HS	9/10/15

**NOON SUPERVISION AIDE**

Hernandez, Esperanza	Muir Elementary	9/9/15-6/9/16
Renaldo-Turner, Kristen	John Adams MS	9/17/15-6/9/16

**AVID TUTOR**

Diri, Talya	John Adams MS	9/11/15-6/9/16
Prada, Tomas	John Adams MS	9/8/15-6/9/16

**TECHNICAL SPECIALIST – LEVEL II**

Gittleman, Marni	SMASH [Integrated Arts Coordinator] - Funding: Formula & Old Tier III	8/24/15-5/23/16
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**TECHNICAL SPECIALIST – LEVEL III**

Anderson, Robert	SMASH [Strings Instructor] -Funding: VSS-Stretch Grant 50% Reimbursed by PTA 50%	8/27/15-6/2/16
Elliott, Michelle	Lincoln MS [Cello Instructor] - Funding: Gifts	9/2/15-6/9/16
Jackson, Sharon	SMASH [Strings Instructor] - Funding: VSS – Stretch Grant	9/3/15-6/2/16
Kieme, Roxanne	John Adams MS [Strings Instructor] - Funding: SMMEF – Dream Winds	9/8/16-6/9/16

Lorenzini, Samuel

Lincoln MS  
[Strings Instructor]  
- Funding: Gifts

9/2/15-6/9/16

Shetzen, Eric

Santa Monica HS  
[Bass Instructor]  
- Funding: Santa Monica Arts Parents Assoc

9/2/15-6/9/16

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / MARK O. KELLY

RE: ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following administrative appointments:

**CERTIFICATED APPOINTMENTS**

**Effective**

Vy Andrew  
Assistant Principal, Lincoln Middle School

TBD

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Foster

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ

**ADDENDUM**

RE: CONTRACT WITH STEVE MASSETTI CONSULTING, LLC

RECOMMENDATION NO. A.14a

It is recommended that the Board of Education approve the contract with Steve Massetti Consulting LLC effective September 1, 2015, as per the attached agreement.

COMMENT: On July 15, 2015, the Board of Education gave staff direction to enter into contract negotiations for the consulting position of Bond Program Manager. Attached is the agreement effective September 1, 2015, with Steve Massetti Consulting LLC.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
PROFESSIONAL SERVICES AGREEMENT

This AGREEMENT, by and between Massetti Consulting, LLC, hereinafter "Consultant," and Santa Monica Malibu Unified School District, hereinafter "District," is made effective on September 1, 2015 for a term of three (3) years, ending August 31, 2018.

District is engaging Consultant to provide full time professional and specialized services and advice regarding program management services, as provided in this Agreement and any attachments. Consultant will deliver the services of Steven Massetti to provide the subject services.

Consultant is experienced, qualified, and competent to provide the services and advice desired by District.

AGREEMENT

1. Consultant shall provide the professional services described herein (the "Services") consistent with generally acceptable industry standards. The Services are described in further detail in the attached Statement of Work, Attachment A, hereby incorporated into this agreement by reference. In the event of a conflict between this agreement and any attachment, the language of this agreement will supersede the conflicting language in the attachment.
2. Consultant, along with any of its employees, is an independent contractor and will perform the Services as an independent contractor and not an employee of the District. Nothing in this Agreement shall be construed as establishing an employer/employee relationship between District and Consultant or any of Consultant's agents or employees. Consultant is responsible for its own acts or the acts of any of its agents or employees as they relate to the Services provided. Consultant and its agents and employees shall not be entitled to any of the rights and privileges of the District's employees, including permanent status, health insurance benefits, sick leave, paid vacation, retirement contributions, or any other employee benefits. The Consultant will comply with all City, County, State and Federal business requirements and payroll taxes. District and Consultant agree that Consultant is not an employee for state or federal tax purposes and that District will not withhold state or federal income tax deductions from payments made to Consultant under this Agreement. Consultant shall provide to District its Taxpayer ID number.
3. District will prepare and furnish to Consultant such information as is necessary to perform the Services. Consultant shall provide its own equipment, vehicles, tools, and computer equipment that will be necessary for the proper performance of the Services. District will provide office space for Consultant as

well as access to standard office supplies and equipment, with the exception of computers and related electronic equipment. Consultant shall provide its own computers and electronic equipment, which will not be reimbursable and are considered part of the annual rate. District will provide internet connectivity and access to all necessary District programs. District IT staff will assist Consultant with systems access and set up as well as network maintenance and issue resolution.

4. The initial contract term shall be for a period of three (3) years with two additional optional one (1) year terms, unless terminated earlier by either party as provided in this Agreement. Any annual extension at the end of the three year initial term will be at the option of the District based upon Consultant's performance, program status, funding and other factors, if determined to be in the best interest of the District and mutually agreed upon by Consultant. District will extend the Agreement in a written amendment to this Agreement executed by District and Consultant.
5. Consultant shall furnish to the District the Services in accordance with the annual rate indicated below. Payments will be processed monthly. Consultant shall invoice monthly for 1/12 of the annual rate in a form acceptable to District. Upon receipt of an invoice from Consultant, District shall approve or disapprove an invoice within five (5) business days. If such invoice is not approved or disapproved within this time, it shall be deemed approved. An approved invoice shall be paid to Consultant within thirty (30) calendar days of receipt. If an invoice is disapproved or disputed, in whole or in part, District shall notify Consultant immediately upon disapproval and advise Consultant as to the specific reason or reasons for disapproval. In the event of a disputed or disapproved invoice, District will not withhold entire payment, but will issue payment in the amount of the total invoice less any questioned or disputed amount. District will process payment for questioned or disputed amounts upon receipt of any requested documentation verifying the claimed amount and District's determination that the amount is due under the terms of this agreement. District shall advise Consultant of approval or disapproval in writing within five (5) days of receipt of requested documentation. Upon submittal of documentation or submittal of a revised invoice, the same time parameters in this paragraph shall apply as if a new invoice had been submitted.

It is Consultant's responsibility to ensure that the billing for each year does not exceed the approved "Not-To-Exceed" amount authorized herein. Only the annual rate for Year 1 is established by this agreement. Prior to the completion of Year 1 and any subsequent years, District and Consultant shall negotiate any revisions to the annual rate for the following year. The annual rate for Consultant shall include any and all expenses such as administrative support staff, overhead and profit, fees, transportation, liability insurance, materials, cellular phones, computer equipment, and taxes, etc.

Year	NTE Annual Rate
1	\$420,000.00

6. Should District and Consultant determine at any time that it is necessary to add additional Consultant staff, District and Consultant will promptly execute an amendment to this agreement, which will include employee name, annual rate, scope of services, and a revised NTE fee. No additional staff will be added without consent of District. District and Consultant agree to negotiate the issue of additional staff in good faith to appropriately staff the program in order to provide the Services or any additional services necessary to execute the work.
7. If during the term of this Agreement, District and Consultant determine that it is in the best interest of the District for Consultant to procure the services of any subconsultant(s), subconsultant fees shall be billed as part of the monthly invoices with a 10% administrative mark-up. Any and all such subconsultants shall, at a minimum, be bound by the same provisions as Consultant.
8. Consultant agrees that mileage between the District office and any District location will not be reimbursable and is considered part of the hourly billing rate. Mileage for meetings and District business at locations outside the District shall be reimbursable at the then current IRS allowable mileage rate. District-related expenses (including specialized computer programs, training for project control/document control systems, licensing etc.) and travel, other than mileage as indicated above, shall be billed as part of the monthly invoices with a 5% administrative mark-up.
9. All reports, studies, information, data, forms, procedures, systems, work product, and other materials produced by Consultant under this Agreement shall be the property of District. No such materials produced under this Agreement shall be subject to copyright or patent rights by Consultant without prior consent of the District. Consultant retains the right to utilize such materials for marketing material for future pursuits with other clients, provided that no materials containing confidential information may be used by Consultant. District shall have unrestricted authority to publish, disclose, distribute, transfer and use any such materials produced by Consultant under this Agreement. Any reuse or modification of Consultant's work product without Consultant's consent shall be at District's sole risk.
10. District may suspend performance by Consultant or terminate this Agreement with seven (7) days written notice to Consultant of District's intent to suspend or terminate the Agreement for failure to satisfactorily perform. If after the expiration of seven (7) days, Consultant fails to cure the performance as set forth in the District's notice of intent to suspend or terminate, District may issue a notice of termination or suspension, and compensate Consultant for services rendered through the date of such suspension or termination.

11. District shall also have the right to terminate this Agreement in the event District is not satisfied with the working relationship with Consultant and without cause following thirty (30) days prior written notice from District to Consultant. In the event of termination for convenience, Consultant shall, in addition to compensation for services rendered through the date of termination, also be reimbursed for reasonable termination costs through the payment of 9.5% of the remaining Consultant fees. This payment is agreed to compensate Consultant for any damages resulting from early termination and is consideration for entry into this termination for convenience clause. Consultant shall have no further remedy beyond the payments listed in this paragraph in the event of termination for convenience.

12. Upon termination, whether for cause or convenience, Consultant agrees to promptly provide and deliver to District any and all work product in progress or completed to date including any reports, drafts, electronic information, etc. Unless otherwise indicated, notice will be provided to the address shown at the signature block area on the signature page of this agreement. Electronic mail notices shall be accepted.

13. Consultant agrees to and shall hold harmless and indemnify the District, its Board, officers, and employees from liability, loss, damage, or expense arising from death, bodily injury to person, injury to property, or other loss, damage, or expense sustained, arising from Consultant negligence, recklessness, or willful misconduct, except for said damages which result from the negligence, recklessness, or willful misconduct of the District, its Board, officers, employees, or agents.

Consultant, at its own expense, cost, and risk, shall defend any actions, suits, or other proceedings that may be brought or instituted against District, its Board, officers, and employees, arising solely from Consultant negligence, recklessness, or willful misconduct subject to this indemnity agreement, and shall pay or satisfy any judgment for which Consultant is found liable.

14. Throughout the term of this Agreement, Consultant shall maintain
- a. Commercial General Liability Insurance in an amount not less than \$1,000,000;
  - b. Professional Liability Insurance in an amount not less than \$1,000,000;
  - c. Workers Compensation Insurance as required under California State Law.

Consultant shall provide certificates including applicable coverage within ten (10) days of the effective date of this Agreement naming the District as additionally insured.

15. This Agreement is not assignable or delegable by either party without prior written consent of the other party.
16. Consultant shall not at any time or in any manner, use for personal benefit of Consultant, or divulge or disclose any information that is proprietary to District or protected from disclosure by law. If in possession of any such information, Consultant shall protect and treat it as strictly confidential.
17. Consultant shall be permitted to conduct marketing activities in pursuit of other clients only to the extent that such activities are not in conflict with the Services provided under this agreement. Consultant shall not conduct said marketing activities while actively performing Services under this agreement or using District facilities. Consultant agrees that Steven Massetti will not perform billable services under any other agreement with a different client without consent of District.
18. It is recognized that Consultant will, from time to time, attend industry-related events, meetings, and conferences, which may occur during normal business hours or in the evening or on weekends. Examples of such events include, but are not limited to, CMAA and CASH meetings and conferences. The cost for such attendance shall be borne by Consultant. Consultant's annual memberships in industry-related organizations shall not be reimbursable.
19. Any amendment or modification of this agreement shall be effective only if it is in writing and is signed by both parties, except that the District may unilaterally amend this agreement in writing to accomplish any of the following changes: increase dollar amounts; increase the term of the agreement; effect administrative changes; and effect other changes required by law.
20. This Agreement and the enumerated attachments constitute the entire Agreement between the parties and supersede any and all prior or contemporaneous oral or written agreements.
21. This Agreement shall be governed and construed by the laws of the State of California regardless of any conflicts of laws or rules that would require the application of the laws of another jurisdiction. Venue shall be in Los Angeles County, California. To the extent that there is any inconsistency between this Agreement and applicable law, or this Agreement omits any requirement of applicable law, the language of the applicable law, in effect on the date of execution of this Agreement, shall prevail. Any provisions of this Agreement that are found to be unenforceable shall be ineffective without affecting other provisions of this Agreement.
22. Regardless of which party provided the initial draft of this Agreement, it is agreed that both parties are joint authors of the Agreement. As such, no errors or mistakes shall be construed against either party. In the event that an error or

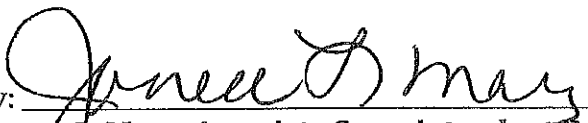
mistake is recognized, the parties agree to collectively negotiate a reasonable resolution.

23. Consultant agrees to abide by applicable District policies and to abide by the same terms and conditions of conduct as is expected of District employees in each of these policies, without the implication of employment.
24. Consultant agrees that it will not discriminate on the basis of race, color, national origin, ancestry, sex (including sexual harassment), sexual orientation, marital status, handicap, disability, medical condition, religion, or age in any of its policies, procedures, or practices in compliance with applicable laws.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day first mentioned above.

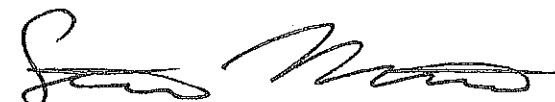
"District"

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT, a political subdivision of the State of California

By:   
Janece L. Maez, Associate Superintendent Business  
and Fiscal Services, Chief Financial Officer  
Date: 8/25/15

"Consultant"

MASSETTI CONSULTING, LLC, a California Limited Liability Company

By:   
Steven Massetti, President  
Date: 8/25/15

END OF AGREEMENT



Attachment A  
STATEMENT OF WORK

This Statement of Work is an appendix attached to, and made a part of and incorporated into by reference, the agreement dated September 1, 2015, by and between Massetti Consulting, LLC, hereinafter "Consultant," and Santa Monica Malibu Unified School District, hereinafter "District" providing for professional services, hereinafter, the "Agreement."

**BOND PROGRAM MANAGEMENT SERVICES**

District anticipates undertaking a series of construction projects within its boundaries in the cities of Santa Monica and Malibu and the county of Los Angeles, to be funded by general obligation funds and other sources. Project delivery methods may vary and may include design-bid-build, design-build, multiple-prime, lease-leaseback, or other methods as may be suitable. For purposes of this Agreement, the various projects of the Facilities Improvement Program are referred to as the Program and the individual or grouped projects that constitute the Program are referred to as the Projects or Project.

The Board of Education has determined that Measure ES funds will be allocated as follows:

- Technology Projects – Approximately \$34,431,359
  - Infrastructure, SBAC devices, 21st century classroom components, library upgrades, expanded computer labs, and staff development
- SAMOHI - \$180,000,000
  - Scope undetermined – will be based on development and implementation of master plan
- Malibu Specific Projects - \$77,000,000
  - Scope undetermined – will be based on input from committee of Malibu residents
- Unallocated - \$93,568,641
  - Measure BB shortfall, Elementary School Campuses, and Emerging Considerations

It is recognized that the Program is and will be dynamic and may change in its schedule, the scope of individual Projects, combination of individual Projects, or other changes. Modifications to the Program, unless a cardinal change to the entire concept, do not require a change in this Agreement, and Consultant shall perform the services referenced herein on the revised Projects, so long as generally consistent with the work described herein.

In addition to the management of the Measure ES Bond Program, Consultant will also manage the continued execution of the work under the Measure BB Bond and will work in concert with District staff to oversee existing consultants and any

necessary new consultants in the execution of that work. The scope of work enumerated herein shall include the management of both Measure ES and Measure BB.

Consultant will invoice District on a monthly basis equivalent to 1/12 of the Annual Fee. Although Consultant's time will vary on a monthly basis, it is assumed that Consultant will perform the services under this Agreement with a minimum of 228 days annually, exclusive of District holidays or vacation days.

#### Scope of Work

1. Consultant shall report directly to the District's Associate Superintendent, Business and Fiscal Services, Chief Financial Officer, or designee for all Program-wide services, who shall have signature authority for District.
2. Consultant shall assist District with identification of potential Measure ES projects and prioritization of projects within the above-listed allocations.
3. In conjunction with Architects, Consultant shall assist District with development of project-specific budgets.
4. Consultant shall provide professional program management services to assist District in the execution, performance, and timely delivery of all construction contracts, procurement contracts, A/E contracts, hazardous materials abatement contracts, procurement of FF&E, other contracts, professional services, and any other services required for completion of the Program and the Projects. Such services shall include:
  - a. Management of contracts with A/E consultants, environmental consultants, hazardous materials abatement consultants, geotechnical consultants, construction contractors, and other entities or services required to obtain integrated and functioning Projects set forth in the Program and full performance of each contract;
  - b. Review, coordination and recommendations for actions on deliverables and submittals of consultants, architects, engineers, and contractors on each Project;
  - c. Coordination of the Program and the Projects with various local and State governmental agencies with jurisdiction;
  - d. Overall program management and oversight of District's various Program, Project, or Construction Management Consultants;
  - e. Advice regarding all aspects of the Program and the Projects, including evaluation of schedule and budget requirements;
  - f. Consultation on risk management, including contract development, implementation, and administration;
  - g. Retention of other consultants as necessary for the performance of its services;
  - h. Other services referenced throughout the Agreement and this Attachment A.
5. Consultant is not required to, and shall not, duplicate the services of District's other consultants, including Program Management Consultants, Project Managers, Construction Managers, Contractors, Inspectors, Architects,

Engineers, or other Consultants; and does not assume their liabilities or responsibilities if their work is deficient, unless District specifically requests Consultant to duplicate said services.

6. Consultant will be required to work with, meet with, and attend meetings with District staff, members of the community, other government agencies, architects, engineers, construction managers, contractors, and with such other consultants as becomes necessary, to the extent necessary to manage and coordinate all aspects of the design and construction or procurement of each Project, the Program and performance of Consultant's duties under this Agreement.
7. Consultant shall use its best efforts to cause to be completed all services required under this Agreement and all Projects in accordance with the Master Schedule.
8. Deliverables, if defined under this Agreement, or determined during the period of this agreement, shall be reviewed with the designated representatives of District. Deficiencies in deliverables shall be promptly remedied.
9. Consultant shall make recommendations for the engagement of other consultants, including Architects and Engineers, or securing additional information by District as required for efficient and successful completion of the Program and each Project. If requested, Consultant shall engage such consultants or secure such data on behalf of District following District procedures, and shall support District in negotiation of fees and preparing and processing agreements as required. These consultants, upon request or approval of District, may be retained either by District or Consultant by amendment to the Agreement.
10. Consultant shall assist District with development and implementation of a Community Relations and Public Information Program, which utilizes the resources of District, Consultant, Project A/E teams, and other consultants. The program will be responsive to the requirements and timetables of external agencies and processes. If requested, Consultant will develop an internally defined outreach effort to assist Project or Program progress.
11. If desired by District, Consultant shall coordinate review of design documents by outside consultants (constructability reviews) and shall provide recommendations for each Project and the Program related to project delivery methods, feasibility of construction methods, availability of materials and labor, time requirements for procurement, installation and construction, and factors related to construction costs.
12. Consultant shall coordinate the work of A/E consultants, including monitoring and coordination of DSA submission, review, and approval.
13. If necessary, Consultant shall coordinate facilities evaluations, assessments, and needs analyses, by others. Consultant shall consolidate and analyze any reports related to such evaluations and report the same to District, and shall make specific Project recommendations for current and future Projects based upon such evaluations.

14. Consultant shall review existing files and project documents for current Projects (both Measure BB Projects and Measure ES Projects) in an effort to become familiar with ongoing work and shall advise District regarding current issues.
15. Consultant shall advise and assist District regarding all necessary activities during the advertising and bidding phase of each Project.
16. Consultant shall endeavor to ensure that contractors, A/E teams, and inspectors complete all required documentation necessary to effect project closeout and obtain DSA certification in a timely manner.
17. District shall provide Consultant with all necessary access to District sites in order to effectively oversee Projects and Program. Consultant shall coordinate with District for access to the same for other consultants, contractors, and vendors.
18. Consultant shall confer and coordinate with District's legal counsel regarding legal matters, claims, or other necessary issues.

END OF ATTACHMENT A

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## **DISCUSSION ITEMS**



TO: BOARD OF EDUCATION

DISCUSSION

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ

*Postponed  
from 9/17/15*

RE: DISCUSSION REGARDING SANTA MONICA-MALIBU UNIFIED SCHOOL  
DISTRICT JOINING THE CALIFORNIA EMPLOYERS' RETIREE BENEFIT  
TRUST FUND (CERBT)

#### DISCUSSION ITEM NO. D.01

Staff is bringing forward a discussion item in order to explore and receive direction from the Board of Education regarding recommendations made by the Financial Oversight Committee (FOC) on July 15, 2015 related to participation in the California Employers' Retiree Benefit Trust Fund (CERBT).

The full FOC report is attached to this item as information. The report recommendations are summarized as follows:

1. SMMUSD join the GASB 45 compliant irrevocable trust (CERBT) managed by California Public Employees' Retirement System (CalPERS) and invest monies held in reserve for this liability in Portfolio Strategy 1.
2. SMMUSD and the FOC create a procedure to ensure an annual performance review of the portfolio to accommodate any rebalancing deemed necessary due to a change in economic conditions or investment returns.
3. SMMUSD develop a strategy for future contributions to the CERBT as a means of creating a long term solution to the unfunded OPEB liability.
4. The FOC continue to support the ongoing efforts of SMMUSD to evaluate its actuarial analysis on a regular basis as has been the practiced norm.
5. SMMUSD consider the retiree liability when negotiating future contracts.

Should the Board give direction to join CERBT, staff will bring the appropriate action items for Board consideration at the October 1, 2015 Board of Education meeting. Additionally, the Board will be asked to consider which of the investment strategies within the CERBT structure to utilize, the amount to be initially transferred to the Trust, and determine a long term approach to funding the district's liability.

#### Additional Supporting Information

In addition to pensions, many state and local governmental employers provide *other postemployment benefits* (OPEB) as part of the total compensation offered to attract and retain the services of qualified employees. OPEB includes *postemployment healthcare*, as well as other forms of postemployment benefits (for example, life insurance) when provided separately from a pension plan. The statement known as GASB 45 published by the Governmental Standards Board establishes standards for the measurement, recognition, and display of OPEB expense/expenditures and related liabilities (assets), note disclosures, and, if applicable, required supplementary information (RSI) in the financial reports of state and local governmental employers.

The CERBT Fund is a Section 115 trust fund dedicated to prefunding Other Post-Employment Benefits for all eligible California public agencies. Even those not contracted with CalPERS health benefits can prefund future retiree benefits such as health, vision, dental, and life insurance.

By joining this trust fund, California public agencies can help finance future costs in large part from investment earnings provided by CalPERS. Since its launch in 2007, more than 450 California public employers choose CERBT as their OPEB trust fund.

Prefunding allows enjoyment of the following benefits:

- Contribute to preserving a positive credit rating
- Generate investment income from employer controlled contributions to pay for future retiree benefits
- Reduce future employer cash flow requirements and budget dependency with investment income
- Reduce OPEB liabilities reported on employer annual financial statements

The low cost of the CERBT program yields higher long-term net investment returns. CERBT offers three diversified asset allocation strategies. These strategies invest in five common asset classes:

- Commodities
- Fixed Income
- Global Equity
- Global Public Real Estate Investment Trusts (REITs)
- Treasury Inflation Protected Securities (TIPS)

Each strategy offers a distinctly different long-term expected return and return volatility. These strategies rely on the same underlying set of asset classes. Strategy 1 has the highest long-term expected rate of return/return volatility. Strategy 3 has the lowest long-term expected rate of return/return volatility. The board can choose the strategy that best matches the characteristics of the district's plan and risk preference.

	Strategy 1	Strategy 2	Strategy 3
<b>Expected Return Rate</b>	7.28%	6.73%	6.12%
<b>Standard Deviation of Expected Return</b>	11.74%	9.32%	7.14%

CERBT Fund fact sheets for each asset allocation strategy are updated every month. The most recent publication may be found at: <https://www.calpers.ca.gov/page/employers/benefit-programs/cerbt/cerbt-fund-values>.

SMMUSD administers a single-employer defined benefit OPEB plan that provides medical, dental, and vision insurance benefit to eligible retirees and their spouses. In 2008-09, SMMUSD implemented GASB 45, Accounting and Financial Reporting by Employers for Postemployment Benefit Plans Other Than Pension Plans.

*(continued on next page)*



SMMUSD provides postemployment health care benefits in accordance with SMMUSD Employment contracts to all employees who retire from the district on or after the age of 55 (certificated)/ age 50 (classified) with at least 10 years of service. The district provides medical benefits at the same level they are receiving at the time of retirement for a period of up to 5 years or to age 65, whichever occurs first. In addition, all retirees over the age of 65 receive a lifetime medical supplement of \$115 per month. Membership in the plan consisted of the following for the past fiscal year:

Retirees and beneficiaries receiving benefits	358
Active plan members	<u>1,126</u>
Total	1,484

A copy of the latest GASB 45 valuation preformed in May 2015 by Demsey, Filliger and Associates reflecting a Total Accrued Liability (AL) of \$36,397,922 is also attached.

\*\*\*\*\*

*Ms. Maez's presentation can be found under Attachments at the end of these minutes.*

*Staff answered board members' questions regarding how this affects employees who leave to or come to us from another district as well as other details regarding the financial implications of the three options. Staff will provide more information about SMC's rationale for choosing Option 1 and the City of Santa Monica's rationale for choosing Option 2.*

From: The Financial Oversight Committee of the Santa Monica-Malibu Unified School District	
To: The Board of Education of the Santa Monica-Malibu Unified School District	
Prepared by: DeAndre' Parks, Jon Kean and Marc Levis-Fitzgerald	
Regarding: Unfunded Liability for Other Post-employment Benefits (OPEB)	

### **SMMUSD OPEB**

SMMUSD administers a single-employer defined benefit OPEB plan that provides medical, dental, and vision insurance benefit to eligible retirees and their spouses. SMMUSD implemented GASB #45, Accounting and Financial Reporting by Employers for Postemployment Benefit Plans Other Than Pension Plans, in 2008-09.

SMMUSD provides postemployment health care benefits in accordance with SMMUSD Employment contracts to all employees who retire from the district on or after the age of 55 (certificated)/ age 50 (classified) with at least 10 years of service. The district provides medical benefits at the same level they are receiving at the time of retirement for a period of up to 5 years or to age 65, whichever occurs first. In addition, all retirees over the age of 65 receive a lifetime medical supplement of \$115 per month. Membership in the plan consisted of the following for the past fiscal year:

Retirees and beneficiaries receiving benefits	358
Active plan members	1, 126
Total	1, 484

### **What Does the Unfunded Liability Mean?**

The future costs of providing retiree healthcare to plan participants are unknown. Participants include retirees who currently receive benefits and active employees who have not yet begun drawing benefits. Future costs depend on each participant's years of service, the participant's remaining years of life after retirement, future healthcare prices, the plan's investment returns, and many other factors. Public entities work with actuaries who study the OPEB plan's membership data and make assumptions about these factors for each plan participant. By doing this for each plan member and adjusting these assumptions based on what actually happens, the actuary predicts the total cost of providing retiree health care benefits for current plan participants. Actuaries then discount this total to a present day value that represents the amount of money that is required to be invested now to have sufficient assets to pay for future benefits when they are due. This amount is referred to as the actuarial accrued liability (AAL). The AAL minus the assets on hand equals the unfunded actuarial accrued liability (UAAL).

### **SMMUSD Projected Unfunded Status for 2014 (\$5, 494,232)**

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT			
2013-14 UNAUDITED ACTUAL SUMMARIES			
SELF INSURANCE FUND (67)			
	2013-14 ESTIMATED ACTUALS	2013-14 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	1,075,753	1,817,692	741,939
EXPENDITURES	1,068,753	2,616,392	(1,547,639)
EXCESS OR (DEFICIENCY)	7,000	(798,700)	(805,700)
BEGINNING BALANCE	(4,695,532)	(4,695,532)	-
PROJECTED ENDING BALANCE	(4,688,532)	<b>(5,494,232)</b>	(805,700)

### **Alternative Funding Schedules**

There are many ways to approach the pre-funding of retiree healthcare benefits. The expense is an orderly methodology, developed by the GASB, to account for retiree healthcare benefits.

The table on the next page shows four funding schedules:

1. A Pay-as-you-go payment, our current methodology.
2. A level contribution amount for the next 20 years.
3. A level percent of the Unfunded Accrued Liability.
4. A constant percentage (3%) increase for the next 20 years.

**Note:**

**Funding schedules 2-4 include the "pay-as-you-go" costs; therefore, the amount of pre-funding is the excess over the "pay-as-you-go" amount.**

This table provides the District with three alternative schedules for funding retiree healthcare benefits in contrast to the current, "pay-as-you-go" method. The schedules all assume that the retiree fund earns, or is otherwise credited with, 4.0% per annum return on its investments, and that contributions and benefits are paid mid-year.

We are providing these funding schedules to give SMMUSD a sense of the various alternatives to pre-fund its retiree healthcare obligation. They are simply three different examples of how the District may choose to spread its costs.

By comparing the schedules, one can see the effect that early pre-funding has on the total the District will eventually have to pay. Because of investment earnings on fund assets, the earlier contributions are made, the less the District will have to pay in the long run. Of course, the advantages of pre-funding will have to be weighed against other uses of the available funds.

## Illustration of Pay-As-You- Go versus Prefunding (source SMMUSD 2013 GASB Report)

### Santa Monica-Malibu Unified School District Sample Funding Schedules (Closed Group)

Fiscal Year	Pay-as-you-go	Level Contribution for 20 years	Level % of Unfunded Liability	Constant Percentage Increase
Beginning				
2013	\$1,018,451	\$2,987,570	\$5,117,489	\$2,310,683
2014	1,106,692	2,987,570	4,441,666	2,380,003
2015	1,175,142	2,987,570	3,882,405	2,451,403
2016	1,178,876	2,987,570	3,418,672	2,524,945
2017	1,253,121	2,987,570	3,029,905	2,600,694
2018	1,307,130	2,987,570	2,708,606	2,678,714
2019	1,405,657	2,987,570	2,441,963	2,759,076
2020	1,458,480	2,987,570	2,223,551	2,841,848
2021	1,525,348	2,987,570	2,042,069	2,927,103
2022	1,602,993	2,987,570	1,891,998	3,014,917
2023	1,649,490	2,987,570	1,768,419	3,105,364
2024	1,715,125	2,987,570	1,664,795	3,198,525
2025	1,838,289	2,987,570	1,578,606	3,294,481
2026	1,902,563	2,987,570	1,509,555	3,393,315
2027	2,009,279	2,987,570	1,451,166	3,495,115
2028	2,136,846	2,987,570	1,403,299	3,599,968
2029	2,193,773	2,987,570	1,364,502	3,707,967
2030	2,307,665	2,987,570	1,329,421	3,819,206
2031	2,414,090	2,987,570	1,299,412	3,933,782
2032	2,471,918	2,987,570	1,272,609	4,051,796
2033	2,540,449	0	1,245,972	0
2034	2,635,287	0	1,219,434	0
2035	2,616,999	0	1,193,358	0
2036	2,600,359	0	1,163,495	0
2037	2,688,909	0	1,130,541	0
2038	2,742,639	0	1,097,857	0
2039	2,757,273	0	1,063,893	0
2040	2,718,344	0	1,027,531	0
2041	2,663,763	0	987,848	0
2042	2,592,137	0	945,223	0
2043	2,579,671	0	900,074	0
2044	2,531,025	0	854,016	0
2045	2,405,228	0	806,703	0
2046	2,356,443	0	757,703	0
2047	2,244,505	0	708,618	0
2048	2,179,089	0	659,237	0
2049	2,107,515	0	610,403	0
2050	2,030,531	0	562,309	0
2055	1,695,953	0	256,814	0
2060	1,332,022	0	105,086	0
2065	919,329	0	43,073	0
2070	534,196	0	17,692	0

### **Summary of Analysis:**

For these reasons, governments that do not prefund are commonly referred to as “bad actors.”

**The FOC recommends prefunding versus the current pay-as-you-go strategy.** An OPEB liability is not a measure of current costs, but rather, a discount of what benefits will likely cost in the future. Most OPEB plans in California have been funded on a pay-as-you-go basis since their inception. This approach has three main downfalls:

1. It is more expensive than prefunding over the long-term and shifts costs to future generations.
2. It injects significant future risk into overall budgets and funding.
3. It jeopardizes the ability to provide those benefits in the future.

### **The FOC recommends the following actions:**

1. **SMMUSD join the GASB 45 compliant irrevocable trust (CERBT) managed by Cal-PERS and invest monies held in reserve for this liability in Portfolio Strategy 1.**
2. **SMMUSD and the FOC create a procedure to ensure an annual performance review of the portfolio to accommodate any rebalancing deemed necessary due to a change in economic conditions or investment returns.**
3. **SMMUSD develop a strategy for future contributions to the CERBT as a means of creating a long term solution to the unfunded OPEB liability.**
4. **The FOC continue to support the ongoing efforts of SMMUSD to evaluate its actuarial analysis on a regular basis as has been the practiced norm.**
5. **SMMUSD consider the retiree liability when negotiating future contracts.**

### **Analysis for recommendations:**

1. **SMMUSD join the GASB 45 compliant irrevocable trust (CERBT) managed by Cal-PERS and invest monies held in reserve for this liability in Portfolio Strategy 1.**

Three companies were reviewed for their expertise in overseeing GASB 45 trusts:

- California Employers' Retiree Benefit Trust (CERBT) administered by Cal-PERS.
- California School Board Association (CSBA) administered by Public Agency Retirement Services (PARS) and US Bank.
- Self-Insured Schools of California (SISC) - A Joint Powers Authority administered by the Kern County Superintendent of Schools Office.

Several factors were considered in the review process following a sample request for proposal format. These factors included: number of customers serving, portfolio performance, administration fees, availability of financial reports, investment flexibility, accessibility to request withdraw of the funds, and termination clause and fees.

Based on those factors and other careful due diligence, including the presence of Santa Monica College, the City of Santa Monica and LAUSD as trust members, **the subcommittee recommends joining the CERBT administered by Cal-PERS.**

**Once SMMUSD joins the CERBT, there are two options:**

1. Join the CERBT but never invest.

2. Contribute all or a portion of the monies held in reserve for OPEB liabilities to the CERBT. The Board would then be tasked with choosing a portfolio from the three available at CERBT based on risk tolerance and anticipated returns, however **the FOC recommends investing all funds held in reserve and choosing portfolio strategy 1.** As a reference point for comparison, Santa Monica College and LAUSD have chosen portfolio 1 while the City of Santa Monica has chosen portfolio 2. More information on the holdings and anticipated returns for each portfolio strategy will be presented later in this report.

#### **Positives for joining the CERBT**

- Opportunity to earn more interest income. We currently have \$3 million set aside earning no interest.
- Better discount rate.
- More favorable outlook from the rating agencies.
- Costs 10 basis points or .10% of AUM (assets under management).
- Cal-PERS, the largest public multiple-employer trust in California will oversee all investment decisions and fund management.

CERBT will provide the following services:

- Publishes the required annual financial statements.
- Accepts the fiduciary responsibility of the District's assets.
- Provides online reports on a regular basis.
- Provides education and representation about OPEB.

#### **Risks of joining the CERBT**

This fund invests in publicly traded securities and other investment vehicles. While the objective of the CERBT portfolios is to seek returns that reflect the broad investment performance of the financial markets through capital appreciation and investment income while reducing risk exposure, like any investment, they are not risk free and will perform broadly in-line with the underlying indices.

### **2. SMMUSD and the FOC create a procedure to ensure an annual performance review of the portfolio to accommodate any rebalancing deemed necessary due to a change in economic conditions or investment returns.**

Even though all investments have inherent risks, these portfolios have been designed as low risk vehicles for asset growth.

If there are concerns about short term market volatility, investments can be spread out over time to benefit from dollar cost averaging, however the FOC does not recommend that action at this time. Instead, the FOC recommends an annual review and report on portfolio performance. Future investments in this trust will allow SMMUSD to adjust imbalances in the portfolio caused by economic conditions.

### **3. SMMUSD develop a strategy for future contributions to the CERBT as a means of creating a long term solution to the unfunded OPEB liability.**

The FOC encourages increased assessment of active employees as a means of identifying savings and reinvesting those savings into the CERBT on an annual basis at year end.

**Information about the three CERBT Strategies, Holdings and Historical Performances:**

Asset Class	Strategy 1		Strategy 2		Strategy 3	
	Policy Target	Policy Range Relative to Target	Policy Target	Policy Range Relative to Target	Policy Target	Policy Range Relative to Target
Global Equity	57%	+/- 2%	40%	+/- 2%	24%	+/- 2%
Fixed Income	27%	+/- 2%	39%	+/- 2%	39%	+/- 2%
Treasury Inflation-Protected Securities (TIPS)	5%	+/- 2%	10%	+/- 2%	26%	+/- 2%
Commodities	3%	+/- 2%	3%	+/- 2%	3%	+/- 2%
Real Estate Investment Trusts (REITs)	8%	+/- 2%	8%	+/- 2%	8%	+/- 2%
Liquidity	0%	+ 2%	0%	+ 2%	0%	+ 2%
Total	100%		100%		100%	

Listed below are the performance results for each CERBT portfolio/strategy:

CERBT Strategy 1 Performance as of January 31, 2015							
	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	Since Inception* (June 1, 2007)
Returns before expenses <sup>1</sup>	0.44%	0.10%	-1.16%	7.83%	10.01%	9.97%	4.28%
Benchmark returns	0.52%	0.18%	-1.32%	7.60%	9.76%	9.89%	3.84%

\*Returns for periods greater than one year are annualized.

<sup>1</sup> See the Expense section of this document.

CERBT Strategy 2 Performance as of January 31, 2015							
	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	Since Inception* (October 1, 2011)
Returns before expenses <sup>1</sup>	1.28%	1.06%	0.09%	8.15%	8.51%	-	10.50%
Benchmark returns	1.42%	1.25%	0.06%	8.10%	8.25%	-	10.36%

\*Returns for periods greater than one year are annualized.

<sup>1</sup> See the Expense section of this document.

CERBT Strategy 3 Performance as of January 31, 2015							
	1 Month	3 Months	Fiscal YTD	1 Year	3 Years*	5 Years*	Since Inception* (January 1, 2012)
Returns before expenses <sup>1</sup>	2.01%	1.72%	1.59%	8.78%	7.09%	-	7.95%
Benchmark returns	2.17%	1.92%	1.43%	8.54%	6.73%	-	7.66%

\*Returns for periods greater than one year are annualized.

<sup>1</sup> See the Expense section of this document.

**Benchmarks for each sector:**

Global Equity—MSCI All Country World Index IMI (net)

Fixed Income—Barclay's Capital Long Liability Index

Treasury Inflation Protected Securities (TIPS)—Barclay's Capital Global US TIPS Index

Real Estate Investment Trusts (REITs)—FTSE EPRA/NAREIT Developed Liquid Index (net)

Commodities—S&P GSCI Total Return Index

**Expenses:**

10 basis points/.10% of AUM (assets under management).

# CERBT Contracting Employers

435 Total

- State of California
- 108 Cities or Towns
- 13 Counties
- 36 Schools, Districts, Offices of Education
- 18 Superior Courts
- 259 Special Districts and other Public Agencies
  - (77 Water, 32 Sanitation, 27 Fire, 21 Transportation)



## Participating Districts

Agency	Agency Type	County
Acalanes Union High School District	School District	Contra Costa
Barstow Community College District	School District	San Bernardino
Butte-Glenn Community College District	School District	Butte
Campbell Union Elementary School District	School District	Santa Clara
Chula Vista Elementary School District	School District	San Diego
County School Service - Sacramento Co. Schools	School District	Sacramento
County Superintendent of Schools Office - Riverside Co. Schs.	School District	Riverside
Enterprise Elementary School District	School District	Shasta
Foothill-De Anza Community College District	School District	Santa Clara
Fresno Unified School District	School District	Fresno
Grossmont Union High School District	School District	San Diego
Lafayette School District	School District	Contra Costa
Las Lomitas Elementary School District	School District	San Mateo
Los Angeles Community College District	School District	Los Angeles
Los Angeles Unified School District	School District	Los Angeles
Marin Community College District	School District	Marin
Menlo Park City School District	School District	San Mateo
Mill Valley School District	School District	Marin
Mt. San Jacinto Community College District	School District	Riverside
Napa Community College District	School District	Napa
Napa County Office of Education	School District	Napa
Orinda Union School District	School District	Contra Costa
Sacramento City Unified School District	School District	Sacramento
San Bernardino City Unified School District	School District	San Bernardino
San Diego County Office of Education	School District	San Diego
San Dieguito Union High School District	School District	San Diego
San Marcos Unified School District	School District	San Diego
San Ramon Valley Unified School District	School District	Contra Costa
Santa Cruz County Office of Education	School District	Santa Cruz
Santa Monica Community College District	School District	Los Angeles
Shasta County Schools	School District	Shasta
Siskiyou County Office of Education	School District	Siskiyou
Tamalpais Union High School District	School District	Marin
Vacaville Unified School District	School District	Solano
West Valley-Mission Community College District	School District	Santa Clara
Western Placer Unified School District	School District	Placer
Yreka Union Elementary School District	School District	Siskiyou
Yreka Union High School District	School District	Siskiyou

**May 16, 2014**

**External Affairs Branch  
(916) 795-3991**

**Robert Udall Glazier, Deputy Executive Officer  
Brad Pacheco, Chief, Office of Public Affairs  
Contact: Fred Sater, Information Officer  
[newsroom@calpers.ca.gov](mailto:newsroom@calpers.ca.gov)**

## **Los Angeles Unified School District Chooses to Prefund Retiree Health Benefits Through CalPERS**

**SACRAMENTO, CA** – The Los Angeles Unified School District (LAUSD) Board of Education approved its selection committee's decision to award the contract to prefund health care obligations to their retirees to the California Public Employees' Retirement System (CalPERS). The contracting process and initial contribution of an estimated \$80 million to CalPERS is expected to be completed by June 30, 2014.

The California Employers' Retiree Benefit Trust (CERBT) Fund, an optional program administered by CalPERS, helps employers to prefund Other Post-Employment Benefits (OPEB) such as medical, dental and vision care insurance for retirees. With more than 400 participating employers and total assets of \$3.5 billion, CERBT is currently the largest OPEB trust fund in California.

If employers don't prefund retiree health care costs, premiums must be paid out of operating expenses. CERBT participants contribute funds on a voluntary schedule. These funds are invested by CalPERS so returns can be used to pay premiums in the future, lowering costs for employers.

"The Los Angeles Unified School District, with its more than 100,000 employees, is a major addition to our CERBT program and demonstrates the increasing confidence public employers have with our ability to help prefund health benefits," said Anne Stausboll, Chief Executive Officer for CalPERS. "We are pleased that the district has recognized the importance to prefund retiree health and Other Post-Employment Benefits on behalf of their public employees."

In Fiscal Year 2012-13, employers contributed \$370 million to the CERBT program, and as of June 30, 2013, assets under management were \$2.7 billion. The Fund also provided \$13 million in reimbursements for OPEB costs.

CalPERS is the largest public pension fund in the U.S., with \$291 billion in assets. CalPERS administers health and retirement benefits on behalf of 3,089 public school, local agency and State employers. There are nearly 1.7 million members in the CalPERS retirement system and more than 1.3 million in its health plans. For more information about CalPERS, visit [www.calpers.ca.gov](http://www.calpers.ca.gov).



May 2, 2015

Ms. Janece L. Maez  
Assistant Superintendent - Business and Fiscal Services  
Chief Financial Officer  
Santa Monica-Malibu Unified School District  
1651 Sixteenth Street  
Santa Monica, CA 90404

Re: Santa Monica-Malibu Unified School District ("District") GASB 45 Valuation

Dear Ms. Maez:

This report sets forth the results of our GASB 45 actuarial valuation of the District's retiree health insurance program as of July 1, 2015.

In June, 2004 the Governmental Accounting Standards Board (GASB) issued its final accrual accounting standards for retiree healthcare benefits, GASB 43 and GASB 45. GASB 43/45 require public employers such as the District to perform periodic actuarial valuations to measure and disclose their retiree healthcare liabilities for the financial statements of both the employer and the trust, if any, set aside to pre-fund these liabilities. The District must obtain actuarial valuations of its retiree health insurance program under GASB 43/45 not less frequently than once every two years.

To accomplish these objectives the District selected Demsey, Filliger and Associates (DF&A) to perform an actuarial valuation of the retiree health insurance program as of July 1, 2015. This report may be compared with the valuation performed by DF&A as of July 1, 2013, to see how the liabilities have changed since the last valuation. We are available to answer any questions the District may have concerning the report.

### **Financial Results**

We have determined that the amount of actuarial liability for District-paid retiree benefits is \$64,713,011 as of July 1, 2015. This represents the present value of all benefits expected to be paid by the District for its current and future retirees. If the District were to place this amount in a fund earning interest at the rate of 4.0% per year, and all other actuarial assumptions were exactly met, the fund would have exactly enough to pay all expected benefits.

This includes benefits for 383 retirees as well as 1,363 active employees who may become eligible to retire and receive benefits in the future. It excludes employees hired after the valuation date.

When we apportion the \$64,713,011 into past service and future service components under the Projected Unit Credit Cost Method, the past service liability (or "Accrued Liability") component is \$36,397,922 as of July 1, 2015. This represents the present value of all benefits earned to date assuming that an employee earns retiree healthcare benefits ratably over his or her career. The \$36,397,922 is comprised of liabilities of \$26,691,756 for active employees and \$9,706,166 for retirees. Because the District has not established an irrevocable trust for the pre-funding of retiree healthcare benefits, the Unfunded Accrued Liability (called the UAL, equal to the AL less Assets) is also \$36,397,922.

We have determined that Santa Monica-Malibu Unified School District's "Annual Required Contributions", or "ARC", for the fiscal year 2015-16, is \$4,254,125. The \$4,254,125 is comprised of the present value of benefits accruing in the current year, called the "Service Cost", and a 30-year amortization of the UAL. We estimate that the District will pay approximately \$1,038,962 for the 2015-16 fiscal year in healthcare costs for its retirees, so the difference between the accrual accounting expense (ARC) and pay-as-you-go is an increase of \$3,215,163.

There are two adjustments to the ARC that are required in order to determine the District's Annual OPEB Cost (AOC) for the 2015-16 fiscal year. We have calculated these adjustments based on an estimated Net OPEB Obligation (NOO) of \$10,336,546 as of June 30, 2015, resulting in an AOC for 2015-16 of \$4,069,824.

We show these numbers in the table on the next page and in Exhibit II. All amounts are net of expected future retiree contributions, if any.

**Santa Monica-Malibu Unified School District**  
**Annual Liabilities and Expense under**  
**GASB 45 Accrual Accounting Standard**  
**Projected Unit Credit Cost Method**

<b>Item</b>	<b>Amounts for Fiscal 2015-16</b>
Present Value of Future Benefits (PVFB)	
Active	\$55,006,845
Retired	<u>9,706,166</u>
<b>Total: PVFB</b>	<b>\$64,713,011</b>
Accrued Liability (AL)	
Actives	\$26,691,756
Retired	<u>9,706,166</u>
<b>Total: AL</b>	<b>\$36,397,922</b>
Assets	<u>(0)</u>
<b>Total: Unfunded AL</b>	<b>\$36,397,922</b>
Annual Required Contributions (ARC)	
Service Cost At Year-End	\$2,149,230
30-year Amortization of Unfunded AL	<u>2,104,895</u>
<b>Total: ARC</b>	<b>\$4,254,125</b>
Adjustments to ARC	
Interest on Net OPEB Obligation*	413,462
Adjustment to ARC*	<u>(597,763)</u>
<b>Total: Annual OPEB Cost (AOC) for 2015-16</b>	<b>\$4,069,824</b>

\*Amounts based on estimated June 30, 2015 Net OPEB Obligation of \$10,336,546.

The ARC of \$4,254,125, shown above, should be used for both the 2015-16 and 2016-17 fiscal years, but the Annual OPEB Cost for both years must include an adjustment based on the Net OPEB Obligation (NOO) as reported in the prior financial statement, which is not known precisely in advance.

When the District begins preparation of the June 30, 2015 government-wide financial statements, DF&A will provide the District and its auditors with complimentary assistance in preparation of footnotes and required supplemental information for compliance with GASB 45 (and GASB 43, if applicable). Please note the footnote on page 6 of this report regarding the recommended adjustment to employer contribution to be made when preparing the OPEB footnote.

## **Differences from Prior Valuation**

The most recent prior valuation was completed by DF&A as of July 1, 2013. The Accrued Liability as of that date was \$25,587,443, compared to \$36,397,922 on July 1, 2015. This Accrued Liability (AL) is for District-paid benefits only; that is, it is net of expected future retiree contributions. In this section, we provide a reconciliation between the 2013 AL and the 2015 AL, so that it is possible to track the numbers from one actuarial report to the next.

Several factors have caused the AL to change since 2013. The passage of time increases the AL as the employees accrue more service and get closer to receiving benefits. There are actuarial gains/losses from one valuation to the next, and changes in actuarial assumptions and methodology for the current valuation. The most important of these factors were as follows:

1. We increased the initial healthcare trend rate from 6% to 8% to better reflect our expectations of average healthcare claim cost increases over the next several years. This change increased the AL by \$436,067.
2. There was a gain (a decrease in AL) of \$1,622,091 due to increases in premiums less than expected.
3. There was a loss (an increase in AL) of \$82,859 due to an increase in the PERS Health administration fee from 0.25% of premium to 0.34% of premium.
4. We included the "implicit subsidy" as required by Actuarial Standard of Practice Number 6 (ASOP 6). Please see page 8 for further details. This change increased the AL by \$6,629,317.
5. There was a net census loss (an increase in AL) of \$2,774,528 from demographic experience (mortality, turnover, and retirement rates) different from assumed, including a 24% increase in the number of active employees covered by the valuation.

The changes to the AL since the July 1, 2013 valuation may be summarized as follows:

<b>Change to AL</b>	<b>AL</b>
AL as of 7/1/13	\$25,587,443
Passage of time	2,509,799
Change in trend rates	436,067
Increase in premiums less than expected	(1,622,091)
Change in PERS administrative fee	82,859
Inclusion of implicit subsidy	6,629,317
Census loss (retirement, turnover, mortality)	2,774,528
<b>AL as of 7/1/15</b>	<b>\$36,397,922</b>

## **Funding Schedules**

There are many ways to approach the pre-funding of retiree healthcare benefits. In the *Financial Results* section, we determined the annual expense for all District-paid benefits. The expense is an orderly methodology, developed by the GASB, to account for retiree healthcare benefits. However, the GASB 45 expense (ARC) has no direct relation to amounts the District may set aside to pre-fund healthcare benefits.

The table on the next page provides the District with three alternative schedules for funding (as contrasted with expensing) retiree healthcare benefits. The schedules all assume that the retiree fund earns, or is otherwise credited with, 4.0% per annum on its investments, and that benefits are paid mid-year. A starting fund balance of \$3,000,000 as of July 1, 2015 is used for the projection.

The schedules are:

1. A level contribution amount for the next 20 years.
2. A level percentage of the Unfunded Accrued Liability (UAL).
3. A constant percentage (3%) increase in contribution each year for the next 20 years.

We provide these funding schedules to give the District a sense of the various alternatives available to it to pre-fund its retiree healthcare obligation. The three funding schedules are simply three different examples of how the District may choose to spread its costs.

By comparing the schedules, you can see the effect that pre-funding has on the total amount the District will eventually have to pay. Because of investment earnings on fund assets, the earlier contributions are made, the less the District will have to pay in the long run. Of course, the advantages of pre-funding will have to be weighed against other uses of the money.

The table on the following page shows the required annual outlay under the pay-as-you-go method and each of the above schedules. **The three funding schedules include the “pay-as-you-go” costs; therefore, the amount of pre-funding is the excess over the “pay-as-you-go” amount.**

We exclude the implicit subsidy from these funding schedules because we do not recommend that the District pre-fund for the full age-adjusted costs reflected in the GASB 45 liabilities shown in the first section of this report. If the District's premium structure changes in the future to explicitly charge under-age 65 retirees for the full actuarial cost of their benefits, this change will be offset by a lowering of the active employee rates (all else remaining equal), resulting in a direct reduction in District operating expenses on behalf of active employees from that point forward. For this reason among others, we believe that pre-funding of the full GASB liability would be redundant.

**Santa Monica-Malibu Unified School District**

**Sample Funding Schedules (Closed Group)**

**Beginning Fund Balance of \$3,000,000 as of July 1, 2015**

<b>Fiscal Year</b>	<b>Pay-as-you-go</b>	<b>Level Contribution for 20 years</b>	<b>Level % of Unfunded Liability</b>	<b>Constant Percentage Increase</b>
<b>Beginning</b>				
2015	\$1,038,962	\$3,421,235	\$5,353,721	\$2,646,093
2016	1,109,435	3,421,235	4,665,282	2,725,476
2017	1,197,651	3,421,235	4,095,221	2,807,240
2018	1,282,986	3,421,235	3,625,139	2,891,458
2019	1,401,850	3,421,235	3,237,955	2,978,201
2020	1,475,939	3,421,235	2,922,075	3,067,547
2021	1,567,006	3,421,235	2,661,943	3,159,574
2022	1,664,378	3,421,235	2,449,194	3,254,361
2023	1,732,803	3,421,235	2,275,974	3,351,992
2024	1,848,985	3,421,235	2,133,359	3,452,552
2025	1,999,737	3,421,235	2,018,969	3,556,128
2026	2,138,312	3,421,235	1,929,608	3,662,812
2027	2,285,125	3,421,235	1,859,551	3,772,696
2028	2,458,262	3,421,235	1,805,264	3,885,877
2029	2,527,447	3,421,235	1,764,709	4,002,454
2030	2,674,641	3,421,235	1,729,053	4,122,527
2031	2,802,662	3,421,235	1,701,020	4,246,203
2032	2,879,187	3,421,235	1,677,488	4,373,589
2033	2,983,712	3,421,235	1,654,475	4,504,797
2034	3,106,917	3,421,235	1,632,628	4,639,941
2035	3,072,296	0	1,611,851	0
2036	3,110,457	0	1,584,706	0
2037	3,191,690	0	1,555,189	0
2038	3,271,221	0	1,524,948	0
2039	3,362,033	0	1,493,452	0
2040	3,343,831	0	1,460,683	0
2041	3,312,448	0	1,422,849	0
2042	3,298,167	0	1,380,396	0
2043	3,294,722	0	1,334,605	0
2044	3,299,416	0	1,286,249	0
2045	3,224,446	0	1,235,823	0
2046	3,208,175	0	1,181,880	0
2047	3,097,650	0	1,126,395	0
2048	3,019,985	0	1,068,049	0
2049	2,972,360	0	1,008,319	0
2050	2,883,854	0	948,138	0
2055	2,392,600	0	625,746	0
2060	1,959,204	0	294,058	0
2065	1,433,215	0	120,321	0
2070	907,532	0	49,300	0

Note to auditor: when calculating the employer OPEB contribution for the year ending on the statement date, we recommend multiplying the actual District-paid premiums on behalf of retirees by a factor of 1.2909 to adjust for the implicit subsidy.



## **Actuarial Assumptions**

In order to perform the valuation, the actuary must make certain assumptions regarding such items as rates of employee turnover, retirement, and mortality, as well as economic assumptions regarding healthcare inflation and interest rates. Our assumptions are based on a standard set of assumptions we have used for similar valuations, modified as appropriate for the District. For example, turnover rates are taken from a standard actuarial table, T-5, without adjustment. This matches the District's historic turnover patterns. Retirement rates were also based on recent District retirement patterns. Both assumptions should be reviewed in the next valuation to see if they are tracking well with experience.

The discount rate of 4.0% is based on our best estimate of expected long-term plan experience. It is in accordance with our understanding of the guidelines for selection of this rate under GASB 45 for unfunded plans such as the District's. The healthcare trend rates are based on our analysis of recent District experience and our knowledge of the general healthcare environment.

A complete description of the actuarial assumptions used in the valuation is set forth in the "Actuarial Assumptions" section.

## **Projected Annual Pay-as-you go Costs**

As part of the valuation, we prepared a projection of the expected annual cost to the District to pay benefits on behalf of its retirees on a pay-as-you-go basis. These numbers are computed on a closed group basis, assuming no new entrants, and are net of retiree contributions. Projected pay-as-you-go costs for selected years are as follows:

<b>FYB</b>	<b>Pay-as-you-go</b>
2015	\$1,038,962
2016	1,109,435
2017	1,197,651
2018	1,282,986
2019	1,401,850
2020	1,475,939
2025	1,999,737
2030	2,674,641
2035	3,072,296
2040	3,343,831
2045	3,224,446
2050	2,883,854
2055	2,392,600
2060	1,959,204
2065	1,433,215
2070	907,532

### **Valuation of Implicit Subsidy**

Since the District's implementation of GASB 45, we have availed ourselves of the "community rating" exception to PERS Health (PEMHCA). This exception has permitted an actuary to ignore the effects of the use of a blended premium for active employees and early retirees (those under age 65) as is the case for PEMHCA. This unique treatment of PEMHCA resulted in actuarial estimates for PEMHCA agencies that were significantly lower than for most other insurance providers, and has been prevailing practice among California-based actuarial firms. The Actuarial Standards Board has amended Actuarial Standard of Practice Number 6 (ASOP 6) to virtually eliminate this practice for valuations beginning with the July 1, 2015 fiscal year. As shown on page 4 of this report, the implicit subsidy for the District is approximately \$6.6 million. The new GASB OPEB standards, expected to take effect in 2017, contain guidance that will require actuaries to continue to include this subsidy, where applicable, for all future OPEB valuations. Please feel free to call us at (818) 718-1266 if you would like further explanation of this change.

### **Breakdown by Employee/Retiree Group**

Exhibit I, attached at the end of the report, shows a breakdown of the GASB 45 components (ARC, AL, Service Cost, and PVFB) by bargaining unit (or non-represented group) and separately by active employees (future retirees) and current retirees.

### **Net OPEB Obligation (NOO) and Annual OPEB Cost (AOC)**

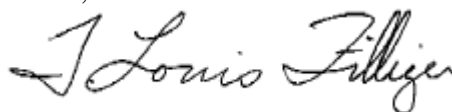
Exhibit II shows a development of the District's Net OPEB Obligation ("NOO") as of June 30, 2008 through June 30, 2015, and the Annual OPEB Cost ("AOC") for the fiscal years 2008-09 through 2015-16. The NOO as of June 30, 2015 and the AOC for 2015-16 are estimates as of the date this report is being published.

### **Certification**

The actuarial certification, including a caveat regarding limitations of scope, if any, is contained in the "Actuarial Certification" section at the end of the report.

We have enjoyed working with the District on this report, and are available to answer any questions you may have concerning any information contained herein.

Sincerely,  
DEMSEY, FILLIGER AND ASSOCIATES



T. Louis Filliger, FSA, EA, MAAA  
Partner & Actuary

## Benefit Plan Provisions

### **Active Employee Coverage**

The District sponsors healthcare coverage under the California Public Employees Medical and Hospital Care Act ("PEMHCA"), commonly referred to as PERS Health. PEMHCA provides health insurance through a variety of Health Maintenance Organization (HMO) and Preferred Provider Organization (PPO) options. Participation in PEMHCA is financed in part by the District through contributions of amounts up to the premiums for either of the PEMHCA HMOs (including dependent coverage), plus coverage under one of the District's dental plans (Delta Dental and Delta Care). This contribution includes the statutory minimum (\$122.00 per month for 2015) that the District designates for PEMHCA. The \$122.00 per month is scheduled by law to be indexed with medical inflation (CPI) for years 2016 and thereafter. The District also contributes the PEMHCA administrative fee of 0.34% of premium for all active employees.

### **Post-Retirement Coverage**

The District also offers PEMHCA to its retirees. The District contributes the statutory minimum (\$122.00 per month for 2015) as well as the administrative fee of 0.34% of premium to PEMHCA on behalf of each retiree eligible for and participating in PEMHCA. Furthermore, the District makes supplemental contributions towards eligible retirees' premiums until age 65 according to provisions of the District's agreements with its various employee groups, as described below.

Certificated and Management employees with at least 10 years of full-time equivalent service and age 55 or over may retire with District-paid medical and dental benefits. The Classified agreement does not specify a minimum age and service for retirement; for purposes of this valuation, we have assumed that Classified will be subject to the same provisions as the other groups. The District contribution each year is set equal to the Blue Shield HMO or Kaiser HMO retiree-only premium plus the retiree-only premium for Delta Dental or Delta Care Dental. For retirees electing PERS Choice or PERS Care, the District contribution is limited to the Kaiser retiree-only premium. The supplemental District contributions end at age 65, at which point retirees may elect to continue coverage for their further lifetime under PEMHCA and receive the statutory minimum District contribution (currently \$122.00/month).

The following table shows January 1, 2015 monthly PERS Health (PEMHCA) premiums for retirees within the Los Angeles Area region, and Delta Dental premiums for all areas:

	Blue Shield HMO	Kaiser HMO	PERS Choice PPO	PERS Care PPO	Delta Dental
<b><u>Basic Plan</u></b>					
Retiree	\$517.87	\$521.18	\$585.18	\$647.11	\$61.34
Retiree + 1	1,035.74	1,042.36	1,170.36	1,294.22	N/A
Family	1,346.46	1,355.07	1,521.47	1,682.49	N/A

## Valuation Data

### Age distribution of retirees receiving District-paid health benefits

Age	Medical & Dental	Medical Only	Dental Only	Total
Under 50	0	0	0	0
50-54	1	0	0	1
55-59	2	2	4	8
60-64	45	9	9	63
65-69	0	89	0	89
70-74	0	93	0	93
75-79	0	51	0	51
80-84	0	33	0	33
85-89	0	38	0	38
90+	0	7	0	7
All Ages	48	322	13	383
Average Age	62.48	74.17	61.69	72.28

### Age/Years of service distribution of active employees included in the valuation

Years->	0-4	5-9	10-14	15-19	20-24	25-29	30-34	35+	Total
<u>Age</u>									
20-24	5								5
25-29	70	10	3						83
30-34	79	53	13	5					150
35-39	41	52	67	31	5				196
40-44	27	42	47	65	11	0			192
45-49	35	43	38	52	30	8			206
50-54	25	19	30	40	32	17	2		165
55-59	21	16	26	41	39	17	9	5	174
60-64	8	15	14	28	18	22	10	11	126
65-69	5	6	6	14	11	10	2	6	60
70+	0	1	0	2	1	1	1	0	6
Total	316	257	244	278	147	75	24	22	1,363

Average Age: 46.17  
Average Service 12.36

## Actuarial Assumptions

The liabilities set forth in this report are based on the actuarial assumptions described in this section.

Valuation Date:	July 1, 2015
Actuarial Cost Method:	Projected Unit Credit
Amortization Method:	30-year level dollar, open period
Discount Rate:	4.0% per annum
Return on Assets:	4.0% per annum
Pre-retirement Turnover:	According to the Crocker-Sarason Table T-5 less mortality, without adjustment. Sample rates are as follows:

Age	Turnover (%)
25	7.7%
30	7.2
35	6.3
40	5.2
45	4.0
50	2.6
55	0.9

Pre-retirement Mortality:	RP-2000 Combined Mortality, static projection to 2012 by scale AA. Sample deaths per 1,000 employees are as follows:
---------------------------	--

Age	Males	Females
25	0.33	0.18
30	0.42	0.23
35	0.73	0.42
40	0.98	0.59
45	1.29	0.93
50	1.72	1.36
55	2.88	2.47
60	5.56	4.76

Post-retirement Mortality:	RP-2000 Combined Mortality, static projection to 2012 by scale AA. Sample deaths per 1,000 retirees are as follows:
----------------------------	---

Age	Males	Females
60	5.56	4.76
65	10.75	9.14
70	18.52	15.77
75	31.95	25.52
80	57.06	42.17
85	101.80	72.05
90	174.80	127.02

<p align="center"><b>Actuarial Assumptions (Continued)</b></p>
--

Claim Cost per Retiree or Spouse:

Age	Medical/Rx	Dental
50	\$7,468	\$751
55	8,657	751
60	10,036	751
64	11,295	751
65+	4,202	0

Retirement Rates:

Age	Percent Retiring*
55-58	5.0%
59	8.0
60	10.0
61	12.0
62	15.0
63	18.0
64	20.0
65	100.0

\* Of those having met the eligibility for District-paid supplemental benefits. The percentage refers to the probability that an active employee who has reached the stated age will retire within the following year.

Trend Rates:

Year	Medical/Rx	Dental
2015	8.0%	4.0%
2016	7.0	4.0
2017	6.0	4.0
2018+	5.0	4.0

Percent Waiving Coverage: 30% of future retirees (applies to PERS statutory minimum only)

Medical Inflation: 4.0% per year (used to project PERS statutory minimum)

Administrative Fees: 0.34% of PEMHCA premium

Percent of Retirees with Spouses:

Future Retirees: 50% of future retirees were assumed to have spouses at the time of retirement. Female spouses assumed three years younger than male spouses.

Current Retirees: Based on actual spousal data.

## Actuarial Certification

The results set forth in this report are based on our actuarial valuation of the health and welfare benefit plans of the Santa Monica-Malibu Unified School District ("District") as of July 1, 2015.

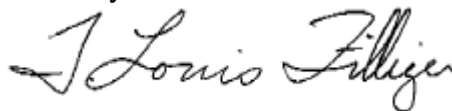
The valuation was performed in accordance with generally accepted actuarial principles and practices. We relied on census data for active employees and retirees provided to us by the District in April, 2015. We also made use of claims, premium, expense, and enrollment data, and copies of relevant sections of healthcare documents provided to us by the District.

The assumptions used in performing the valuation, as summarized in this report, and the results based thereupon, represent our best estimate of the actuarial costs of the program under GASB 43 and GASB 45, and the existing and proposed Actuarial Standards of Practice for measuring post-retirement healthcare benefits. We have assumed no post-valuation mortality improvements, consistent with our belief that there will be no further significant, sustained increases in life expectancy in the United States over the projection period covered by the valuation.

Throughout the report, we have used unrounded numbers, because rounding and the reconciliation of the rounded results would add an additional, and in our opinion unnecessary, layer of complexity to the valuation process. By our publishing of unrounded results, no implication is made as to the degree of precision inherent in those results. Clients and their auditors should use their own judgment as to the desirability of rounding when transferring the results of this valuation report to the clients' financial statements.

The undersigned actuary meets the Qualification Standards of the American Academy of Actuaries to render the actuarial opinion contained in this report.

Certified by:



T. Louis Filliger, FSA, EA, MAAA Date: 5/2/15  
Partner & Actuary

**Santa Monica-Malibu Unified School District**  
**GASB 45 Valuation Results By Employee Group**

	<b>7/1/2015 Valuation Results <u>Certificated</u></b>	<b>7/1/2015 Valuation Results <u>Classified</u></b>	<b>7/1/2015 Valuation Results <u>Management</u></b>	<b>7/1/2015 Valuation Results <u>Total All Groups</u></b>
District-paid Present Value of Benefits:				
Actives	\$ 27,510,561	\$ 23,561,545	\$ 3,934,739	\$ 55,006,845
Retirees	<u>5,699,808</u>	<u>3,158,943</u>	<u>847,415</u>	<u>9,706,166</u>
Total District-Paid PVFB:	\$ 33,210,369	\$ 26,720,488	\$ 4,782,154	\$ 64,713,011
District-paid Accrued Liability:				
Actives	\$ 13,323,858	\$ 11,585,272	\$ 1,782,626	\$ 26,691,756
Retirees	<u>5,699,808</u>	<u>3,158,943</u>	<u>847,415</u>	<u>9,706,166</u>
Total District-Paid AL:	\$ 19,023,666	\$ 14,744,215	\$ 2,630,041	\$ 36,397,922
Assets*	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
District-paid Unfunded Accrued Liability ("UAL")	<b>\$ 19,023,666</b>	<b>\$ 14,744,215</b>	<b>\$ 2,630,041</b>	<b>\$ 36,397,922</b>
<u>GASB 45 ARC ("Annual Required Contributions")</u>				
Service Cost at Year-end	\$ 1,000,262	\$ 979,268	\$ 169,700	\$ 2,149,230
30-year amortization of District-paid UAL	<u>1,100,141</u>	<u>852,659</u>	<u>152,095</u>	<u>2,104,895</u>
Total ARC	<b>\$ 2,100,403</b>	<b>\$ 1,831,927</b>	<b>\$ 321,795</b>	<b>\$ 4,254,125</b>

\*Assets, if any, allocated in proportion to AL for illustration purposes only; GASB 45 does not provide authority for this calculation.



	Amounts
<b>Net OPEB Obligation 6/30/2008</b>	-
ARC for 2008-9	2,608,733
Interest on Net OPEB Obligation	-
Amortization adjustment to ARC	-
<b>Annual OPEB Cost 2008-9</b>	<b>2,608,733</b>
Employer Contribution	(897,971)
<b>Net OPEB Obligation 6/30/2009</b>	<b>1,710,762</b>
ARC for 2009-10	2,305,698
Interest on Net OPEB Obligation	85,538
Amortization adjustment to ARC	(111,288)
<b>Annual OPEB Cost 2009-10</b>	<b>2,279,948</b>
Employer Contribution	(891,579)
Change in Net OPEB Obligation 2009-10	1,388,369
Net OPEB Obligation 6/30/2009	1,710,762
<b>Net OPEB Obligation 6/30/2010</b>	<b>3,099,131</b>
ARC for 2010-11	2,305,698
Interest on Net OPEB Obligation	154,957
Amortization adjustment to ARC	(201,603)
<b>Annual OPEB Cost 2010-11</b>	<b>2,259,052</b>
Employer Contribution	(999,382)
Change in Net OPEB Obligation 2010-11	1,259,670
Net OPEB Obligation 6/30/2010	3,099,131
<b>Net OPEB Obligation 6/30/2011</b>	<b>4,358,801</b>
ARC for 2011-12	2,556,977
Interest on Net OPEB Obligation	217,940
Amortization adjustment to ARC	(283,546)
<b>Annual OPEB Cost 2011-12</b>	<b>2,491,371</b>
Employer Contribution	(1,067,359)
Change in Net OPEB Obligation 2011-12	1,424,012
Net OPEB Obligation 6/30/2011	4,358,801
<b>Net OPEB Obligation 6/30/2012</b>	<b>5,782,813</b>
ARC for 2012-13	2,556,977
Interest on Net OPEB Obligation	289,141
Amortization adjustment to ARC	(376,182)
<b>Annual OPEB Cost 2012-13</b>	<b>2,469,936</b>
Employer Contribution	(1,058,938)
Change in Net OPEB Obligation 2012-13	1,410,998
Net OPEB Obligation 6/30/2012	5,782,813
<b>Net OPEB Obligation 6/30/2013</b>	<b>7,193,811</b>
ARC for 2013-14	2,744,658
Interest on Net OPEB Obligation	287,753
Amortization adjustment to ARC	(416,019)
<b>Annual OPEB Cost 2013-14</b>	<b>2,616,392</b>
Employer Contribution	(1,023,562)
Change in Net OPEB Obligation 2013-14	1,592,830
Net OPEB Obligation 6/30/2013	7,193,811
<b>Net OPEB Obligation 6/30/2014</b>	<b>8,786,641</b>
ARC for 2014-15	2,744,658
Interest on Net OPEB Obligation	351,466
Amortization adjustment to ARC	(508,132)
<b>Annual OPEB Cost 2014-15</b>	<b>2,587,992</b>
Employer Contribution (estimated)	(1,038,087)
Change in Net OPEB Obligation 2014-15	1,549,905
Net OPEB Obligation 6/30/2014	8,786,641
<b>Net OPEB Obligation 6/30/2015 estimated</b>	<b>10,336,546</b>
ARC for 2015-16	4,254,125
Interest on Net OPEB Obligation	413,462
Amortization adjustment to ARC	(597,763)
<b>Annual OPEB Cost 2015-16 estimated</b>	<b>4,069,824</b>

TO: BOARD OF EDUCATION

DISCUSSION

10/15/15

FROM: SANDRA LYON

RE: SANTA MONICA-MALIBU EDUCATION FOUNDATION (SMMEF) QUARTERLY  
REPORT TO THE BOARD OF EDUCATION

DISCUSSION ITEM NO. D.02

The Memorandum of Understanding between the Santa Monica-Malibu Unified School District and the Santa Monica-Malibu Education Foundation stipulates that the SMMEF Executive Director, or her designee, shall provide an update of the Foundation's activities, including a report regarding the goals set forth in the applicable Fundraising Plan, to the Board of Education at a public meeting on a quarterly basis.

SMMEF staff will report on the Foundation's fundraising progress from July 1 through September 30 that will encompass the following:

- Fundraising progress to date
- Update on fundraising and communications plan
- Family & SMMUSD staff participation
- Corporate matching gift
- Pledge Days

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*Ms. Greenberg's presentation can be found under Attachments at the end of these minutes.*

TO: BOARD OF EDUCATION

DISCUSSION

10/15/15

FROM: SANDRA LYON / TERRY DELORIA

RE: LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) UPDATE

DISCUSSION ITEM NO. D.03

With the move to the Local Control Funding Formula (LCFF), school districts were required to develop a Local Control Accountability Plan (LCAP). Our District's LCAP was approved by the Board of Education in June 2015 and by the Los Angeles County Office of Education (LACOE) in August 2015. School districts must now engage stakeholders in the implementation, evaluation and revision of their plans. Staff will provide the board with an LCAP progress report at this meeting.

\*\*\*\*\*

*Dr. Deloria's presentation can be found under Attachments at the end of these minutes.*

*Staff answered board members' questions regarding how parents from DELAC and AAPSSSG are involved in the LCAP development/implementation process as well as how monthly cultural events/focuses are incorporated into the daily curriculum.*



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## **MAJOR ITEMS**



TO: BOARD OF EDUCATION

ACTION/MAJOR

10/15/15

FROM: SANDRA LYON / TERRY DELORIA / EVAN BARTELHEIM

Postponed  
from 10/01/15

RE: ANNUAL PUBLIC HEARING AND ADOPTION OF RESOLUTION  
NO. 15-08 ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS  
AND WILLIAMS SETTLEMENT INSTRUCTIONAL MATERIALS FUNDS

### RECOMMENDATION NO. A.15

In May 2000, the American Civil Liberties Union filed a lawsuit against the State of California claiming that the state had failed in its duty to provide students with equal educational opportunity. That lawsuit, known as Williams v. State of California, was settled in August 2004. SMMUSD has engaged in several accountability measures in order to comply with the Williams lawsuit settlement. Among the measures is the requirement to inventory all Board of Education-adopted core materials, including: English, Mathematics, Social Studies, Science, Foreign Languages, Health, and laboratory science materials.

Assembly Bill 831, Chapter 118, Statutes of 2005, took effect July 25, 2005. AB 831 modified the annual public hearing requirement in Education Code (EC) Section 60119 and modified the expenditure requirements related to Williams instructional materials funds. Under EC Section 60119, the governing board of every local educational agency (LEA) that receives state instructional materials funds must hold an annual public hearing before the end of the eighth week from the first day pupils attend school for that year. At the public hearing, the governing board must make a determination as to whether each pupil in each school has sufficient textbooks or instructional materials, or both, that are aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, mathematics, science, and history-social science. In addition, the definition of sufficiency now provides that each pupil, including each English learner, must have a standards-aligned textbook or instructional materials, or both, to use in class and to take home.

Tonight we will hold the annual public hearing of sufficiency, present our resolution on the adequacy of materials for all students, which includes our compliance and non-compliance with legal guidelines, and propose remedies for our areas of non-compliance. We request that the Board of Education adopt the resolution on the adequacy of materials for all students in the Santa Monica-Malibu Unified School District.

Open Hearing (9:08am):

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Dr. Tahvildaran-Jesswein  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0

Close Hearing (9:11pm):

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Mr. Foster  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0

Adoption of Resolution No. 15-08 on the adequacy of instructional materials and endorsement of the remedies proposed within the Resolution.

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*Staff corrected the sixth Whereas to include Santa Monica High School.*

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: N/A  
AYES: 7 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Foster, Tahvildaran-Jesswein, Mechur)  
NOES: 0  
ABSENT: 0

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**Education Code Section 60119**

**Certification of Provision of Standards-Aligned Instructional Materials  
Resolution No. 15-08 Regarding Sufficiency or Insufficiency of Instructional Materials:**

**WHEREAS**, the governing board of Santa Monica-Malibu Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 15, 2015, at 5:30 p.m., which is on or before the end of the eighth week of school and which did not take place during or immediately following school hours, and;

**WHEREAS**, the governing board provided at least 10 days' notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

**WHEREAS**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

**WHEREAS**, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

**WHEREAS**, all elementary students have sufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**WHEREAS**, secondary students at John Adams Middle School, Lincoln Middle School, Santa Monica High School, Olympic High School and Malibu High School have sufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language, and Health.

**WHEREAS**, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive, and;

**THEREFORE**, it is resolved that for the 2015-2016 school year, the Santa Monica-Malibu Unified School District has provided each pupil with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum framework, as specified in Education Code section 60119.

**PASSED AND ADOPTED** by the Board of Education on this 15<sup>th</sup> day of October 2015 by the following vote:

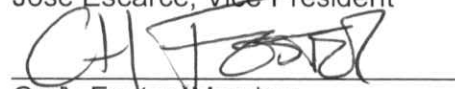
Ayes 7 Noes 0 Absent 0 Abstain 0



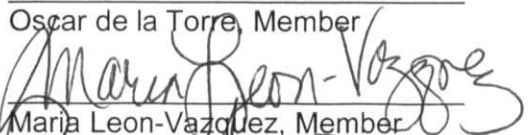
Laurie Lieberman, President



Jose Escarce, Vice President



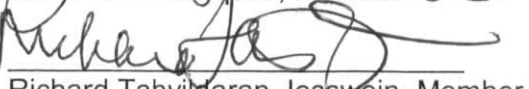
Craig Foster, Member



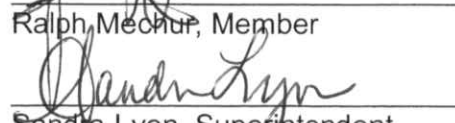
Maria Leon-Vazquez, Member



Ralph Mechor, Member



Richard Tahvildaran-Jesswein, Member



Sandra Lyon, Superintendent



TO: BOARD OF EDUCATION

ACTION/MAJOR

10/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ADOPT RESOLUTION NO. 15-09 – ESTABLISHING FUND 71 – RETIREE  
BENEFIT FUND FOR THE ACCOUNTING OF OTHER POST-EMPLOYMENT  
BENEFITS (OPEB)

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Resolution No. 15-09 – Establishing Fund 71 – Retiree Benefit Fund for the Accounting of Other Post-Employment Benefits (OPEB)

COMMENT: In anticipation of Board direction to join the California Employers' Retiree Benefit Trust Fund (CERBT) previously discussed at the October 15, 2015, board meeting, staff has agendaized the establishment of a new fund. Should the District ultimately join the trust with direction to begin funding at some level, the District will be ready to act immediately. This fund will be used in the process of accounting for financial activities associated with the trust. The creation of a fund does not require the District to begin using it. The fund will be used only after Board approval to join the trust. Without that action, the fund will be inactive. The attached resolution describes the purpose, rationale, and use of the fund.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 7 (Lieberman, Escarce, de la Torre, Leon- Vazquez, Foster, Tahvildaran-Jesswein, Mechur)

NOES: 0

ABSENT: 0

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 15-09  
ESTABLISHING FUND 71 – RETIREE BENEFIT FUND FOR THE ACCOUNTING OF  
OTHER POST EMPLOYMENT BENEFITS (OPEB)

**WHEREAS**, the Santa Monica-Malibu Unified School District (SMMUSD) seeks the establishment of Fund 71 for the accounting of SMMUSD's liability for the other post-employment benefits (OPEB); and

**WHEREAS**, the Governing Board recognizes the obligations associated with the contractual terms of the other post-employment benefits (OPEB), other than pensions, for current and future retirees of Santa Monica-Malibu Unified School District (SMMUSD); and

**WHEREAS**, it is further recognized that GASB 45, or Governmental Accounting Standards Board Statement Number 45, is an accounting and financial reporting provision requiring government employers to measure and report the liabilities associated with other post-employment benefits; and

**WHEREAS**, it is further recognized that reported OPEBs may include medical, pharmacy, dental, vision, life, long-term disability and long-term care benefits that are not associated with a pension plan; and

**WHEREAS**, it is further recognized that school districts are included among the government employers required to comply with GASB 45; and

**WHEREAS**, it is further recognized that GASB 45 was instigated by the Governmental Accounting Standards Board in July 2004 because of the growing concern over the potential magnitude of government obligations for postemployment benefits and requires that effected employers (1) recognize the cost of OPEB in the period when services are received; (2) provide information about the actuarial liabilities for the promised benefits; (3) provide information useful in assessing potential demands on future cash flows; and

**WHEREAS**, it is further recognized that an actuary must perform the calculations following generally accepted actuarial methods to establish the district's liability with regards to OPEB every two years; and

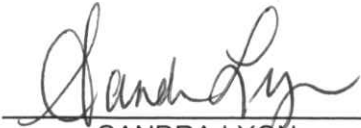
**WHEREAS**, the district's Financial Oversight Committee studied the impact of this liability and has recommended participation in the California Employee Benefit Retirement Trust (CERBT) through California Public Employees' Retirement System (CalPERS); and

**WHEREAS**, participation in CERBT will require use of Fund 71, as an irrevocable trust fund and immediate actions must be taken to address the growth of the liability and retiree benefit.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Santa Monica-Malibu Unified School District hereby expresses its approval for the establishment of Fund 71.

**PASSED AND ADOPTED** by the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, State of California, this 15<sup>th</sup> day of October 2015.

AYES: 7  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

  
SANDRA LYON  
Superintendent and Secretary  
to the Board of Education

10-15-15  
Date

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## **INFORMATION ITEMS**



TO: BOARD OF EDUCATION

INFORMATION

10/15/15

FROM: SANDRA LYON / MARK O. KELLY

RE: QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

INFORMATION ITEM NO. I.01

Attached is a copy of the Quarterly Report on Williams Uniform Complaints. It is required that the information be reported publicly at a Board Meeting.



Valenzuela/CAHSEE Lawsuit Settlement  
Quarterly Report on Williams Uniform Complaints

District Name: Santa Monica-Malibu Unified

Date: September 30, 2015

Person Completing this Form: Mark O. Kelly

Title: Asst. Superintendent

Quarter covered by this report (check one below):

☒ 1<sup>st</sup> QTR July 1 to September 30 Due 15-Oct  
☐ 2<sup>nd</sup> QTR October 1 to December 31 Due 15-Jan  
☐ 3<sup>rd</sup> QTR January 1 to March 31 Due 15-Apr  
☐ 4<sup>th</sup> QTR April 1 to June 30 Due 15-Jul

Date for information to be reported publicly at governing board meeting: 10/15/15

Please check the box that applies:

☒ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Misassignment	0	0	0
CAHSEE Intensive Instruction and Services	0	0	0
<b>TOTAL</b>	0	0	0

Print name of District Superintendent: Sandra Lyon

Signature of District Superintendent:  Date: September 30, 2015

Return the Quarterly Summary to:  
Williams Legislation Implementation Project  
Los Angeles County Office of Education  
c/o Kirir Chauhan, Williams Settlement Legislation  
9300 Imperial Highway, ASM/Williams ECW 284  
Downey, CA 90242

Telephone: (562) 803-8227  
Fax: (562) 803-8325  
E-Mail: Chauhan\_Kirit@laoe.edu

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## **ATTACHMENTS**





ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: “Summer School Debrief: providing Essential Information to the Board and Community” (*associated with Item No. S.01*)
- Presentation: “Classroom and Office Temperatures” (*associated with Senior Staff Reports*)
- Presentation: “California Employers’ Retiree Benefit Trust Fund (CERBT)” (*associated with Item No. D.01*)
- Presentation: “Fundraising Update” (*associated with Item No. D.02*)
- Presentation: “LCAP Update” (*associated with Item No. D.03*)






# Summer School Debrief: Providing Essential Information to the Board and Community

Board of Education  
October 15, 2015



## Why Have Summer Programs?


- Accelerate progress towards academic proficiency
- Recover high school graduation credits
- Extend the school year per IEP goals
- Advance college readiness
  - “Get Ahead” high school courses
  - Dual/Concurrent enrollment courses
  - Grade Improvement A-G & NCAA purposes



## Talking Points

- 2015 Summer Program Descriptions
- 2015 Summer Program Data
- Considerations for 2016

3



## How: Programs

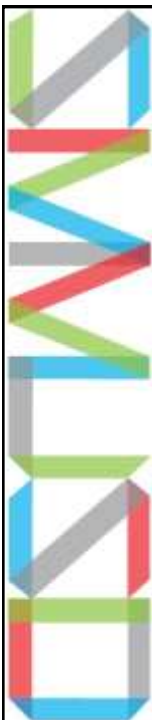
- Intensive Intervention Summer School (IISS) - Grades 1st - 6<sup>th</sup>
- Credit Recovery - Grades 9 – 12
- Extended School Year (ESY) - Grades PreK – 12
- Get Ahead (Grades 8 - 12)
- Child Development Services (CDS)

4



## How: Intensive Intervention Summer School (IISS)

- Expanded services to grades 1 and 6
- Expanded literacy and math coaching
- Added trained classroom assistants
- Added RTI component
- Provided additional support to summer school interns
- Hours, curriculum and daily agenda
- Class size



## How: High School Programs

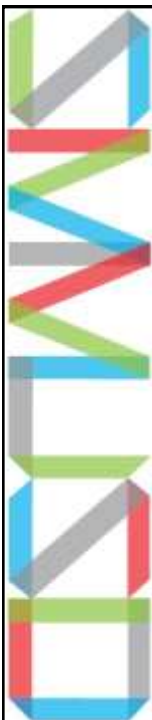
- Credit Recovery
- APEX Online
- Get Ahead
- SMC Courses
  - Dual Enrollment
  - Concurrent Enrollment
  - Young Collegians



## How: ESY

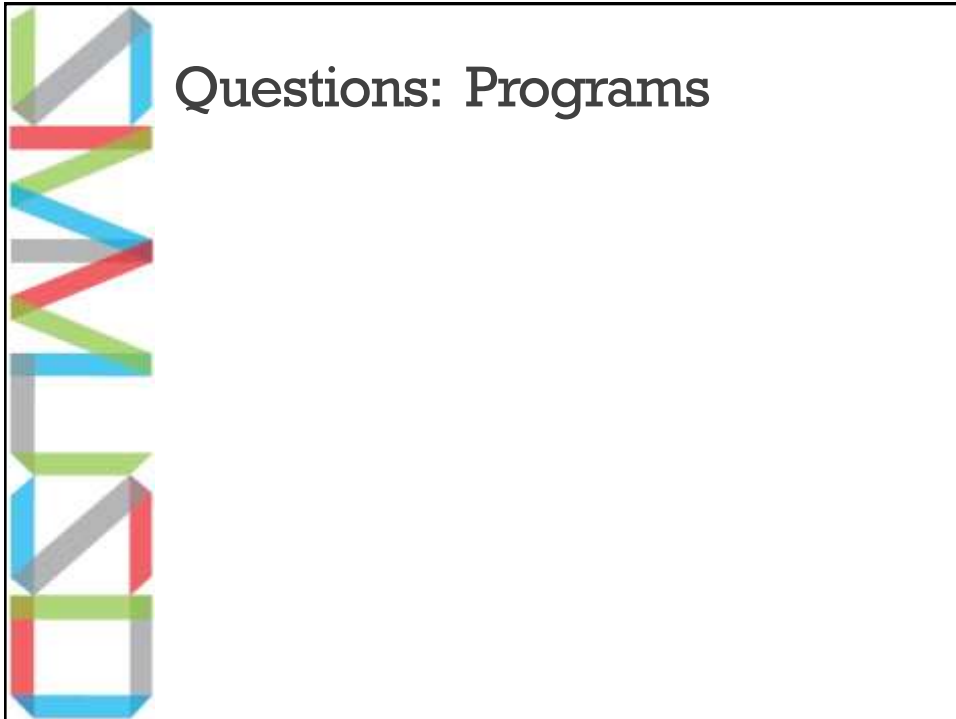

- Four-week program
- Students: Exiting preschool – 22 years old
- Eligibility: IEP team decision
- Curriculum: IEP goal-driven (individualized)
- Assessments: Progress-monitoring
- Parent Communication: IEP goal progress

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## HOW: CDS

- Provided childcare to K – 3<sup>rd</sup> / 6-8 grades
- 10 weeks from 7:00 a.m. – 6:00 p.m.
- Theme: Let's Get Physical
- Activities
  - Swimming – once per week
  - Mad Science – 3 visits per site
  - Play For Your Health – 2 visits per site
  - Knott's Berry Farm – End of summer field trip
  - Youth Sport Coach – 2 visits per site

## Data: Enrollment and Sites

PROGRAM	GRADES	ENROLLMENT	SITES
IISS	1– 6	740	Pt. Dume, Rogers, LMS, MHS
ESY	PreK – 12	237	Pt. Dume, Rogers, Franklin, LMS, Malibu, Samohi
CDS	2-3	IISS- 90 SA- 126 ESY-10 CC- 248	Pt. Dume, Rogers, Franklin




## Data: Enrollment and Sites

PROGRAM	GRADES	ENROLLMENT	SITES
Credit Recovery	9 - 12	990 139 22	SAMOH Olympic/OCLC Malibu HS
APEX online	9 - 12	131 87	SAMOH Malibu HS
Get Ahead	8 - 12	359 27	SAMOH Malibu HS
Dual Enrollment Young Collegians	9 – 12	70 62	SAMOH SMC

*\*ESY was held at SAMOH, Malibu, and LMS*

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## Data: IISS Achievement Results

- Attendance
- Math Pre- & Post-test Results
- MAZE Reading Comprehension
- Close Reading Assessment


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## GRADE DISTRIBUTION

PROGRAM	% GRADES A-C	% GRADES D-F
GET AHEAD	97%	3%
CREDIT RECOVERY	87%	13%
APEX	87%	13%




## Questions: Data



## 2016 Considerations

- Program for English Learners
- Differentiate intensity of program for IISS students
- Add enrichment component for IISS
- Examine Special Education summer school data and program

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## Questions?



# Classroom and Office Temperatures

- Cooling Load and HVAC Study RFP issued today
  - Proposals Due November 10, 2015, Study to Begin Early 2016
  - Duration Unknown
  - Next Step: After Study, Adopt Recommendations and Begin Design
- Continuing Installation of Wall Fans
  - 500 Last Year, On Track for 600 This Year
- Installation of Window Coverings
  - Roller Shade Installation Anticipated to Begin Early 2016
  - Job Walk October 19, Bids Due November 3
- Temporary Moratorium on Temporary AC or Fans
  - Concerns about Existing Electrical Systems
  - Future AC Systems Will Include Electrical System Improvements



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# California Employers' Retiree Benefit Trust Fund (CERBT)

Discussion Item D.01.

Board of Education Meeting - 10/15/15

Presented by Janece L. Maez

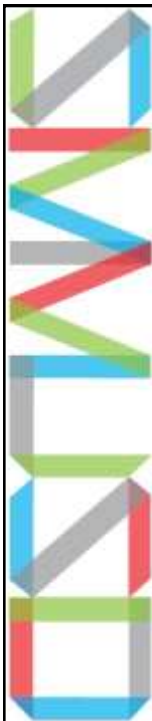
Associate Superintendent, CFO



## Why CERBT?

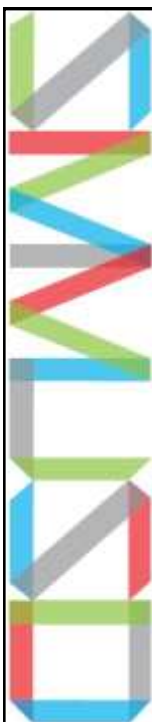
### ■ The District has an interest in:

- ensuring adequate funding for the liability created due to the obligation to provide retiree health benefits
- maintaining sound fiscal and financial practices
- keeping promises to past, current and future employees with respect to health benefits



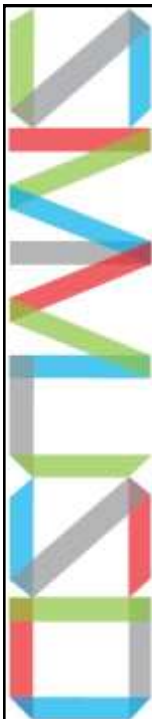
## What benefits does SMMUSD currently provide?

- SMMUSD administers a single-employer defined benefit OPEB plan
- OPEB = Other Post Employment Benefits Plan
- The plan provides medical, dental, and vision insurance benefit to eligible retirees
- Health care benefits are provided in accordance with SMMUSD contractual obligations



## Contractual Obligations


- Employees who retire from the district on or after the age of 55 (certificated) or age 50 (classified) with at least 10 years of service
- The district provides medical benefits at the same level employees receive at the time of retirement up to age 65
- In addition, eligible retirees over the age of 65 receive a lifetime medical supplement of \$115 per month



## Who is covered by the plan?

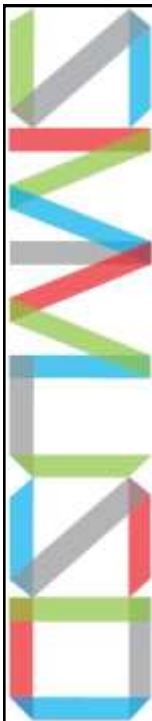
- Membership in the plan consisted of the following for the past fiscal year:

<i>Retirees receiving benefits</i>	<i>383</i>
<i>Active plan members</i>	<i><u>1,363</u></i>
<i>Total</i>	<i>1,746</i>



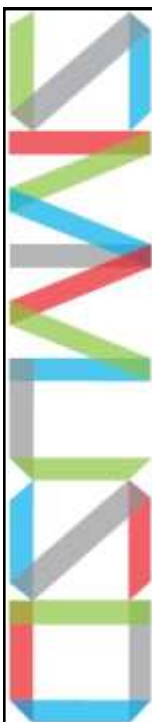
## What happens now?

- Utilize “Pay-As-You-Go” strategy
- Cost of approximately \$1.1 million per year
- Conduct an actuarial study every other year
- The 7/1/15 actuarial study reflected:
  - \$36,397,922 Unfunded Liability
  - \$4,069,824 Annual OPEB Cost
  - \$4,254,125 Annual Required Contribution (ARC)
  - 3 possible funding schedules



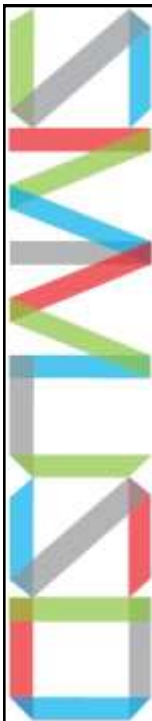
## FOC Analysis and Recommendations

- FOC presented their analysis and recommendations regarding this liability to the Board on July 15, 2015
- The FOC concluded that continuing the current practice:
  - Is more expensive than prefunding over the long-term and shifts costs to future generations
  - Injects significant future risk into overall budgets and funding
  - Jeopardizes the ability to provide those benefits in the future



## Recommendation 1

- Join GASB 45 compliant irrevocable trust managed by Cal-PERS (CERBT) and invest monies held in reserve for this liability in Portfolio Strategy 1
- Three companies were reviewed
  - Cal-PERS CERBT program
  - California School Board Association PARS program
  - Self-Insured Schools of California (SISC) program
- Number of customers served, portfolio performance, administrative fees, availability of reports, investment flexibility, and accessibility of funds were important factors considered
- Invest the cash balance in our current fund (\$4.0 M) in CERBT Strategy 1 - LAUSD and SMC selected #1; City of Santa Monica selected #2



## **Recommendation 2**

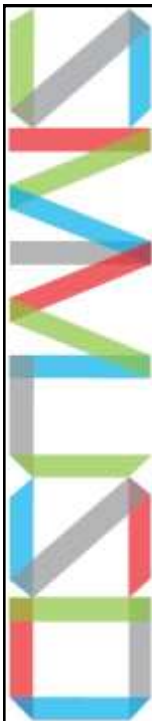
- Create a procedure ensuring an annual performance review of the portfolio to rebalance when deemed necessary due to changes in economic conditions or investment returns
- Staff propose that the FOC annually review fund performance and include a report to the Board at the joint meeting



## **Recommendation 3**

- Develop a strategy for contributions to the CERBT as a means of creating a long term solution to the unfunded liability
- Staff propose that through the budget development process, the Board determine an annual amount above the Pay-As-You-Go value and contribute this to the fund
- This could follow one of the suggested funding schedules in the actuarial study or be another amount as determined by the Board





## **Recommendations 4 and 5**

- Continue the ongoing evaluation and actuarial analysis on a regular basis as has been the practice – a practice that is required by law
- Consider the retiree liability when negotiating future bargaining unit and management agreements – keep this cost part of the calculation of total compensation during discussions with employee groups



## **Next Steps**

- Staff concurs with the recommendations of the FOC and with Board approval, at the next board meeting would:
  - Begin the process of application to CERBT with the objective to become a member by the first of the year
  - Transfer the balance of the current Retiree Benefit Fund to the Trust
  - Include a recommendation for additional funding during the budget process for 2016-17
  - Review portfolio performance with the FOC prior to 6/30/16
  - FOC would report to the Board in July 2016



## Questions



# FUNDRAISING UPDATE

Report to SMMUSD Board of Education  
Linda Greenberg, Executive Director

October 15, 2015

## Fundraising Progress to Date:

**\$2,000,033**

(as of 10/14/15)

### Breakdown:

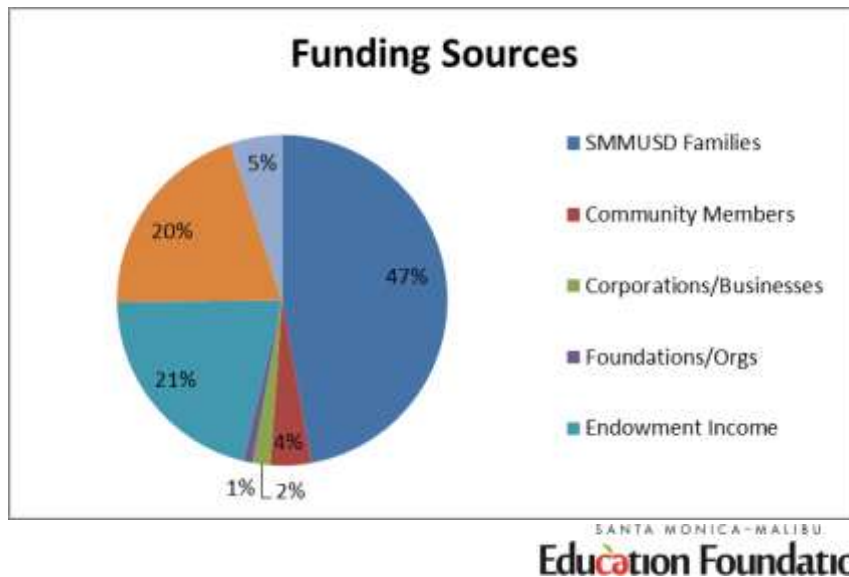
**\$1,222,916 in gifts and pledges since 7/1**

**\$777,117 in funds from endowments,  
Summer Adventure, scholarship programs,  
etc.**



## Funds Raised by Donation Type

as of 9/30/15



## Family Participation

23.4% of SMMUSD families have donated  
*78.6% increase over this time last year*



SANTA MONICA-MALIBU  
**Education Foundation**

## Employee Participation

14.8% of SMMUSD employees  
have contributed.

Management: 49.5%

Certificated: 19.3%

Classified: 7.0%



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**Education Foundation**

## Pledge Days

9/28-10/9

**\$439,950!**

**720 donations**

SANTA MONICA-MALIBU  
**Education Foundation**

## Major Gifts: Superintendent's Circle

Acknowledges donors of \$5,000 or more

Currently \$375,500 raised from 49 members

	2015-16 Annual Fund (7-1-15 to present)	2014-15 Annual Fund (2/1/14 to 6/30/15)
<b>Total Individual Donors</b>	47	43
New	15	20
Renewal	28	23
Rejoined (skipped year)	4	0
Increased Level	2	4
Decreased Level	3	4
Dropped	9	19
Pending Decision	16	0
<b>Total PTA Donors</b>	2	13

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**Education Foundation**

## Corporate Partner Program

Recognizes contributions from \$1,000 to \$100,000 with benefits, including significant marketing recognition in a variety of mediums, event sponsorship, and networking opportunities.

- A Corporate Partner committee of 12 business executives is leading fundraising efforts.
- \$37,082 in cash donations and \$20,000 of in-kind contributions from a total of 10 donors is raised to date.
- \$301,500 in cumulative pending gift requests are outstanding.

SANTA MONICA-MALIBU  
**Education Foundation**

## Events

Greg Coote Concert  
For The Arts  
March 5, 2016



Wine Event  
April 17, 2016



## “THIS IS SMMEF”

SANTA MONICA-MALIBU  
**Education Foundation**  
EVERY STUDENT. EVERY SCHOOL. EVERY OPPORTUNITY.

# Please Donate Today!



[www.smmef.org/donate](http://www.smmef.org/donate)

**Thank you.**

SANTA MONICA-MALIBU  
**Education Foundation**





SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# LCAP Update

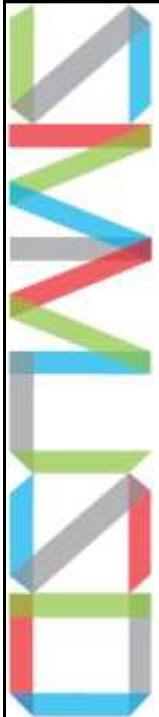
Board of Education

October 15, 2015



## Tonight's Update

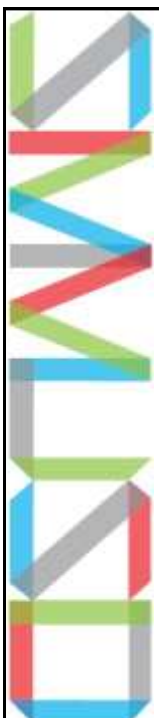
- Why Update: To provide essential information to BOE and our community.
  - Current LCAP implementation
  - 2015-16 update process.
- Why LCAP: We allocate resources to activities that support our mission.
- Two breaks for clarifying questions.



## Implementation Update

- ✓ AVID EXCEL
- ✓ Dr. Pedro Noguera
- ✓ Equal Opportunity Schools (EOS)
- ✓ Restorative Justice
- ✓ PSAT Fees
- ✓ Hanover Research
- ✓ Olweus Training
- ✓ Additional Mental Health Services FSSM
- ✓ Student Outreach Specialists
- ✓ Bilingual Community Liaisons/Training
- ✓ School Smarts
- ✓ Literacy Coaches
- ✓ Universal Screeners (English and Spanish)
- ✓ RTI: Tier 3 Reading
- ✓ Interventionist

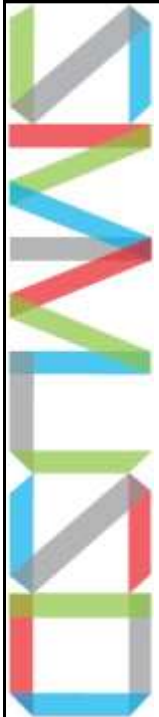
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## Implementation Update: Training

- ✓ PLCs
- ✓ NGSS Awareness
- ✓ CGI Math
- ✓ USC Depth and Complexity
- ✓ CORE Reading
- ✓ AVID/AVID EXCEL

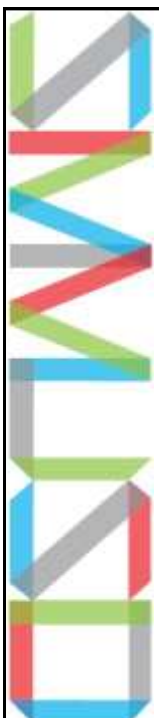
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## Implementation Update: Upcoming

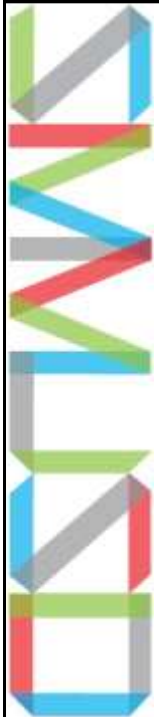
- ✓ AP fee waivers
- ✓ Summer School:
  - ✓ Reading/Math coaches
  - ✓ Additional teachers
  - ✓ Materials
- ✓ District Mental Health Case Manager
- ✓ Student Devices(2, 3) and training
- ✓ Teacher Training (for above)

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## Question Break: Implementation

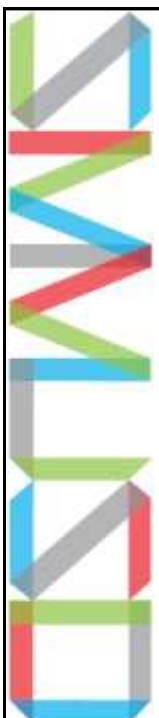
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## SMMUSD LCAP History

- 2013-14: Learn, learn, learn!
- 2014-15: Refine plan.
  - Goals
  - Metrics
  - Actions and Services
- 2015-16: Create a common vision.
  - Easy-to-understand LCAP visual.
  - Communication plan.
  - Identify high impact outcomes.
  - Define “lead and lag” metrics.
  - Align! (School plans, curriculum guides, focus, etc.)
- 2016-17: Refine Implementation.

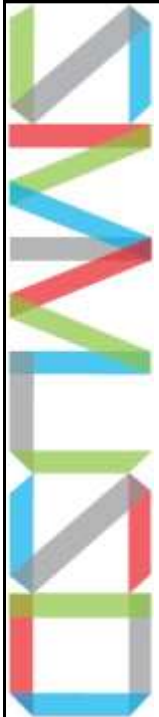
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## Update Process: Monitoring

- Why: We have an interest in closely monitoring learning by collecting timely local data to inform decision-making regarding next steps in instruction.
- District-wide protocol for 16-17 SMART goals and benchmarks (ELA, Math)
- District-wide interim assessments
- District-wide monitoring and reporting

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## Alignment

- School plans
- Curriculum Guides
- District Assessments
- WASC
- Summer School
- RTI
- District and school areas of focus
- Resource allocation
- Training

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## Creating a Common Vision

- From 26 to 4: CRELCCS
  - College Readiness
  - English Learners
  - Culture and Climate
  - Standards
- Leadership Groups
  - Full Cabinet
  - PD Leaders
  - Principals
  - Co-administrators
  - Counselors
  - PTA
  - Schools

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Santa Monica-Malibu Unified  
School District



Extraordinary achievement  
while simultaneously closing  
the achievement gap.

11



## CRELCCS!!!

- CR College Readiness
- EL English Learners
- CC: Culture and Climate
- S: Standards

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# Consultation/Feedback

- **Me:**
  - District Consultation Committee
  - PTA
  - Principals
  - Full Cabinet
  - Focus Groups
- **Evan: Parent Advisory Committee**
- **Irene: DELAC**
- **Ellen: School Consultation**
- **Principals: School Site Councils**
- **Calendar**

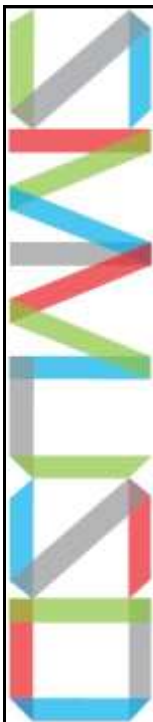
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Date	Time	Place	Group	Function	Tentative Topic(s)
9/28	10:30	Board Room	Full Cabinet	U	4 Goals Areas
September			DELAC	F	Confirm membership
			Parent Advisory Committee	F	
10/12	10:00	Board Room	Full Cabinet	U	Goals & Priorities
10/20	11:15	PDLC	Principals	U	4 Goal Areas
10/20	4:00-6:00	PDLC	District Consultation Committee	C	Educate: Budget Fundamentals; LCFF; LCAP; Committee Purpose
TBD			Parent Focus Groups	C	Annual Update and Input
			Secondary Student Focus Groups	C	
10/15	5:30	Board Room	BOE Meeting	U	Common Vision: 4 Goals Areas; Next Steps; Implementation Update
11/3	8:00	PDLC	Principals' Meeting	U	Outcomes Prioritization and Commitments
11/16			Co-Administrators		4 Goal Areas
11/5	10:00-11:30	PDLC	DELAC	F	4 Goal Areas Activity
11/9	6:00 -7:30	PDLC	Parent Advisory Committee	F	
TBD			School Consultation (Nov OR Dec)	C	Annual Update and Feedback
11/17		Board Room	PTA Council	F	4 Goals Activity
11/24	4:00-6:00	PDLC	District Consultation Committee	C	
11/19	5:30	Board Room	BOE Meeting	U	

14

12/15	4:00-6:00	PDLC	District Consultation Committee	C	Current Goals, Activities and Expenditures
TBD			School Consultation (November OR December)	C	Current Goals, Activities and Expenditures
1/4	10:00	Board Room	Full Cabinet	U	Annual Update
1/7	5:30	Board Room	BOE Meeting	U	
1/11	4:00	Board Room	Coadministrators	U	Outcomes Prioritization and Commitments
1/19	4:00-6:00	PDLC	District Consultation Committee	C	Annual Update
1/19	10:00-11:30	PDLC	DELAC	F	Annual Update
1/11	6:00-7:30	PDLC	Parent Advisory Committee	F	
2/18		Board Room	BOE Meeting	U	
2/16	4:00-6:00	PDLC	District Consultation Committee	C	Implementation Update
2/16	10:00-11:30	PDLC	DELAC	F	Implementation Update
2/8	6:00-7:30	PDLC	Parent Advisory Committee	F	
2/23		Board Room	PTA Council	F	Annual Update
2/23	8:00	PDLC	Principals' Meeting	U	Annual Update
3/17	5:30	Malibu	BOE Meeting	U	
3/22	4:00-6:00	PDLC	District Consultation Committee	C	Preliminary Budget
5/19		Board Room	BOE Meeting	U	
5/17	4:00-6:00	PDLC	District Consultation Committee	C	Final Review
6/2	5:30	Board Room	BOE Meeting: Preliminary Budget & LCAP	P	All
6/22	TBD	Board Room	BOE Meeting: Hearing	P	All
6/29	5:30	Board Room	BOE Meeting: Approval	P	All

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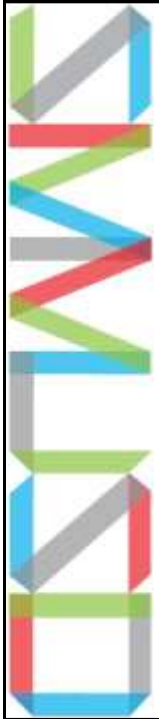


## Next Steps

- Working with principals to identify High Impact Outcomes.
- Most of the heaving-lifting for improvement happens at the schools. For which goals do principals need Exec. district administrator or parent support if schools are to be successful?
- Continue district team participation at ACSA's LCAP training

16





# Question Break

17