



## BOARD OF EDUCATION MEETING AGENDA

December 10, 2015

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, December 10, 2015**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

### **The public meeting will begin at 5:30 p.m.**

#### **Note:**

**Public Comments:** Persons wishing to address the Board of Education regarding an item scheduled for this meeting must submit the "Request to Address" card prior to consideration of that item. Persons wishing to address the Board of Education regarding an item not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than fifteen (15) minutes.

#### **CLOSED SESSION** (4:30-5:30 p.m.)

##### **I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

##### **II. CLOSED SESSION** (60 minutes)

- **Government Code §54956.9(d)(1)** (10)  
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
  - **Name of Case:** America Unites for Kids, and Public Employees for Environmental Responsibility vs. SMMUSD Superintendent, SMMUSD Associate Superintendent and Chief Financial Officer, and SMMUSD Board of Education; U.S. District Court Case No. 2:15-CV-2124
- **Government Code §54956.9(d)(2)** (30)  
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
  - DN-1002-15/16 (Special Education) (*postponed from 11/19/15*)
  - DN-1007-15/16 (Special Education)
  - DN-1008-15/16 (Special Education)
- **Government Code §54957** (5)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- **Government Code §54957.6** (20)  
CONFERENCE WITH LABOR NEGOTIATORS
  - Agency designated representative: Sandra Lyon
  - Employee Organizations: SMMCTA and SEIU

**OPEN SESSION** (5:30 p.m.)

**III. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**IV. APPROVAL OF THE AGENDA**

**V. APPROVAL OF MINUTES**

- A.01 November 19, 2015 ..... 1

**VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS** (5 minutes)

- Outgoing Board President and Vice President

**VII. STUDY SESSION** (45 minutes)

These items are staff presentations and/or updates to the Board of Education.

- S.01 Career and Technical Education (CTE) Plan for SMMUSD (45)..... 2

**VIII. COMMUNICATIONS** (30 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports (15)
  - 1. Mirai Miura – Santa Monica High School (5)
  - 2. Ally Sidley – Malibu High School (5)
  - 3. Revenn Stone – Olympic High School (5)
- B. SMMCTA Update – Ms. Sarah Braff (5)
- C. SEIU Update – Ms. Keryl Cartee-McNeely (5)
- D. PTA Council – Ms. Rochelle Fanali (5)

**IX. SENIOR STAFF REPORTS** (20 minutes)

- A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)
- B. Asst. Supt., Human Resources – Dr. Mark Kelly (5)
- C. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)
- D. Superintendent – Ms. Sandra Lyon (5)

**X. CONSENT CALENDAR** (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

- A.02 Approval of Independent Contractors..... 3-4
- A.03 Overnight Field Trip(s) – 2015-16 ..... 5
- A.04 Conference and Travel Approval / Ratification ..... 6-8
- A.05 Approval of Fee Increase for Child Development Infant Toddler Program (ITC) at Santa Monica High School..... 9
- A.06 Approval of Special Education Contracts – 2015-2016 ..... 10-12

**Business and Fiscal**

- A.07 Award of Purchase Orders – 2015-2016 ..... 13-13d
- A.08 Acceptance of Gifts – 2015/2016 ..... 14-15

A.09	Award of Contract to Heritage Window Coverings, Inc. for Interior Window Roller Shades Districtwide – Bid #16.09R – Year 1 and Establish Mecho Shades as the District Standard for Window Coverings for All District Facilities.....	16
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**Facilities Improvement Projects**

A.10	Contract Amendment #45 for Additional Architectural Services for Design – Lincoln Middle School – Replacement of Classroom Building C & Site Improvement (Package 2) – DLR Group WWCOT – Measure BB .....	17-18
A.11	Ratification of Agreement Tolling the Statute of Limitations between Sundt Construction, Inc. and Santa Monica-Malibu Unified School District – Santa Monica High School – Science & Technology Building and Site Improvements Project – Sundt Construction, Inc. – Measure BB.....	19
A.12	Award of Request for Proposal (RFP) – Districtwide Campus Building Study – Cooling Load and HVAC System Study – Measure ES .....	20
A.13	Accept Work as Completed – Multiple Purchases Orders Projects – Capital Fund & Measure BB .....	21

**Personnel**

A.14	Certificated Personnel – Elections, Separations.....	22-25
A.15	Classified Personnel – Merit .....	26-30
A.16	Classified Personnel – Non-Merit.....	31

**General**

A.17	Adopt Resolution No. 15-14 – Board Member Absence on November 19, 2015.....	32-33
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**XI. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda (the following rules apply to both general public comments as well as comments about a specific agenda item). The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. Individual members of the public who submit a public speaking card prior to the Board hearing an agenda item or general public comments shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item, depending on the number of speakers. If there are ten or more speakers on an agenda or nonagenda item, the Board shall limit the allowed time to two (2) minutes per speaker. Individual speakers who submit a public speaking card after the Board begins to hear an agenda item or general public comments shall be allowed one (1) minute to address the Board. A public speaker may yield his/her time to another speaker, but must be present when his/her name is called. The donor would then give up his/her opportunity to speak. The public speaker who receives the donated minutes shall speak for no more than four (4) minutes maximum. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Individuals represented by a common point of view may be asked to select one individual to speak for the group. The president may, at his/her discretion, allow five (5) minutes for those who are serving as a spokesperson for a group or organization. The Board may limit the total time for public input on each item to thirty (30) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

**DISCUSSION and MAJOR Items**

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

**XII. DISCUSSION ITEMS (115 minutes)**

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

D.01	Special Education Parent Survey (20).....	34
D.02	Conditional College Readiness: Remedies (10).....	35
D.03	Consider Adopting AR 5142.1 – Identification and Reporting of Missing Children (10) .....	36-37
D.04	Consider Revising BP 6170 – Response to Instruction and Intervention (30).....	38-40
D.05	Consider Deleting BP and AR 6172 – Gifted and Talented Student Program (Incorporated into BP 6170) (5).....	41-46
D.06	Consider Revising AR 5116.1 – Intradistrict Open Enrollment (20) .....	47-51
D.07	Consider Revising BP 5117 – Interdistrict Attendance (20).....	52-59

**XIII. MAJOR ITEMS (55 minutes)**

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

A.18	Election of Board of Education Officers (10).....	60
A.19	Certification of Authorized Signatures (5).....	61
A.20	Election of Annual Representative to the Los Angeles County School Trustees Association (LACSTA) for 2015-2016 (5).....	62
A.21	Election of Voting Representative: Los Angeles County Committee on School District Organization (5).....	63
A.22	Nomination for CSBA Delegate Assembly (5).....	64-65a
A.23	Adopt Board of Education Meeting Schedule – 2016-17 (5).....	66-67a
A.24	Approval of the 2015-16 First Interim Report (20) .....	68-84

**XIV. INFORMATIONAL ITEMS (0 minutes)**

These items are submitted for the public record for information. These items do not require discussion nor action.

**XV. BOARD MEMBER ITEMS**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVII. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVIII. BOARD MEMBER COMMENTS**

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XIX. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XXI. ADJOURNMENT**

This meeting will adjourn to a special meeting scheduled for 5:00 p.m. on **Thursday, December 17, 2015**, in the **District Office: 1651 16<sup>th</sup> Street, Santa Monica, CA**. The next regular meeting is scheduled for 5:30 p.m. on **Thursday, January 14, 2016**, in the **District Office: 1651 16<sup>th</sup> Street, Santa Monica, CA**.

***Meetings held at the District Office and in Malibu are taped and rebroadcast  
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.***

**SMMUSD Board of Education Meeting Schedule 2015-16**

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 5:30pm**

July through December 2015					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/15* DO		*Wednesday, 7/15
August		8/12* DO			*Wednesday: 8/12 First day of school: 8/20
September	9/2* DO		9/17 DO 9/19* DO	9/29*	*Wednesday: 9/2 *9/19: Special Meeting *9/29: Board visits LMS pathway schools
October	10/1 M	10/7* DO 10/8*	10/15 DO	10/22*	*10/7: Special Meeting *10/8: Board visits MHS pathway schools *10/22: Board visits Samohi & Olympic
November	11/5 M		11/19 DO		Thanksgiving: 11/26-27
December		12/10 DO	12/17* DO	winter break	*12/17: Special Meeting
<b>Winter Break: December 21 – January 1</b>					
January through June 2016					
<b>Winter Break: December 21 – January 1</b>					
January	1/7* DO		1/21 DO		*1/7: Special Meeting
February	2/4 M		2/18 DO		
March	3/3 DO		3/17 M	spring break	
<b>Spring Break: March 21 – April 1</b>					
April	4/7* DO	4/14 DO			
May	5/5 M		5/19 DO		
June	6/2 DO			6/22* DO 6/29* DO	Last day of school: 6/9 *6/22: Special Meeting (Wed.) *Wednesday: 6/29

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: APPROVAL OF MINUTES

ACTION  
12/10/15

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 19, 2015

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSENT:





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## **STUDY SESSION**



TO: BOARD OF EDUCATION

STUDY SESSION

12/10/15

FROM: SANDRA LYON / TERRY DELORIA / EVAN BARTELHEIM

RE: CAREER AND TECHNICAL EDUCATION (CTE) PLAN FOR SMMUSD

STUDY SESSION ITEM NO. S.01

The Santa Monica-Malibu Unified School District is committed to preparing all students to reach their full potential. In order for students to succeed after graduating, our schools need to prepare them for the ever-changing world of work, which includes not just college readiness but also career readiness. To achieve this, our students must have access to postsecondary education and the training and skills that will prepare them to succeed there and in the workplace.

Among the many competing education demands, extracurricular offerings and graduation requirements, where does Career and Technical Education (CTE) fit and why does it merit consideration? The answer is that CTE offers a unique opportunity to engage students in a variety of subjects, incorporating academic, creative and technical skills, with the specific goal, of preparing students for the life that comes after high school. CTE offers students the opportunity to graduate high school globally competitive for work, prepared for postsecondary education, and ready for life as contributing members of society.

This discussion item will present the future of CTE in the wake of LCFF and the elimination of the categorically funded Regional Occupational Program (ROP), which had been a popular and successful program in the high schools for more than 30 years. District staff will provide definitions of a highly effective CTE pathway and identify where our schools pathways now stand. Additionally, staff will present new funding sources for CTE, how the state is looking to include CTE outcomes in metrics for districts, post-secondary articulations and concurrent options and a timeline for retooling the CTE programs.



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## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STEVE MASSETI

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2015-16 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
Simpson & Simpson  Not to exceed: <del>\$2,551,020</del> <del>\$1,810,520</del> (Original contract for \$338,000; 7/24/13: increased to \$722,000; 7/16/14: increased to \$1,125,520; 2/19/15: increased to \$1,450,520; 7/15/15 increased to \$1,810,520)	Project Liaison Construction Activities & Operations	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600 (Program Reserve Shortage)
California Construction Management (CCM)  Extension of Contract: 1/1/16 to 7/31/16	Construction Management Services	Measure BB/Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Leadership Associates  7/1/15 to 6/30/15  Not to exceed \$22,000	Governance workshops for the Board and Superintendent. Facilitate evaluations for the Board and Superintendent on matters related to District policy and organizational systems and structures.	Superintendent's Office	01-00000-0-00000-71500-5802-020-1200
County of Los Angeles Sheriff's Department  8/20/2015 to 6/30/16  Not to exceed: \$8,622	To provide educational program for middle school students dealing with issues related to alcohol, drugs, decision, peer pressure. (6-8 <sup>th</sup> grade)	Malibu High	01-00021-0-11100-10000-5802-010-4100 (SMMEF-Funded)

<p>Pillsbury</p> <p>11/1/13 to 6/30/16<del>45</del></p> <p>Hourly amount as follows:  \$695 (partners)  \$550 (associates)  \$270 (paralegals)  (11/21/13: original contract approved for \$30,000;  5/7/15: contract extended &amp; increased to \$600,000)</p>	<p>To provide legal counsel regarding environmental issues throughout the district.</p>	<p>District</p>	<p>25-90100-0-00000-82000-5820-050-1500  (Capital Facility Fund)</p>
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MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSENT:



TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / TERRY DELORIA  
 RE: OVERNIGHT FIELD TRIP(S) 2015-2016

ACTION/CONSENT  
 12/10/15

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2015-2016 school year. No child will be denied due to financial hardship.

School Grade # of students	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Santa Monica High 9 <sup>th</sup> - 12 <sup>th</sup> 12	Santa Barbara, CA 12/18/15-12/23/15	E. Mayoral / M. Silvestri	\$225 per student / Viking Fund and Fundraising	Athletics	Girls basketball tournament
Santa Monica High 9 <sup>th</sup> - 12 <sup>th</sup> 20	Anaheim, CA 1/8/16 - 1/10/16	E. Mayoral/ M. Shafiey	\$150 per student / ROP/ CTE and Fundraising	ROP/CT E	Southern CA DECA District career development conference
Santa Monica High 9 <sup>th</sup> - 12 <sup>th</sup> 12	Managua, Granada, San Juan del Sur, Nicaragua 3/19/16 - 3/26/16	E. Mayoral / L. Sato	\$2500 per student / Parent donations and Fundraising	Athletics	Boys volleyball invited by Nicaraguan Volleyball Federation for cultural and athletic event

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL / RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BROWN, Tara</u> Student Services 01-00000-0-11100-39000-5220-040-2400 General Fund- Function: Other Pupil Services	Annual Legislative Update Downey, CA December 11, 2015	\$90
<u>CORPUZ, Nestor</u> Santa Monica High/Special Ed 01-65200-0-57700-11900-5220-044-1400 General Fund- Resource: Workability I	Workability 1, Region 1 Fall Training Anaheim, CA December 3 – 4, 2015	\$346
<u>HENDERSON, Luke</u> Santa Monica High 01-00021-0-11100-10000-5220-015-4150 General Fund- Resource: SMMEF	AVID Tutorology Workshop Downey, CA December 1 – 2, 2015	\$400 <b>+1 SUB</b>
<u>HO, Pat</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	Document Retention Workshop La Puente, CA December 3, 2015	\$75
<u>HONGO, Yoriko</u> Santa Monica High 01-00021-0-11100-10000-5220-015-4150 General Fund- Resource: SMMEF	ACTFL Annual Convention & World Language Expo San Diego, CA November 19 – 22, 2015	\$210 <b>+1 SUB</b>
<u>LYON, Sandra</u> District office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	Superintendents’ Professional Collaborative Pasadena, CA October 29 – 30, 2015	\$350
<u>PELIKHOVA, Julia</u> Santa Monica High No Cost to District	College Board Conference Burbank, CA September 21, 2015	\$0

<u>PULIDO, Adriana</u> Student Services 01-00000-0-11100-39000-5220-040-2400 General Fund- Function: Other Pupil Services	Illuminate Education User San Diego, CA February 22 – 24, 2016	\$835
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<b>Adjustments</b> <i>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)</i>		
NONE		

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>ALEX KUSION, Mary</u> <u>+2 Additional Staff</u> Adams Middle 01-42030-0-47600-10000-5220-035-1300 General Fund- Resource: Title III – LEP	American Council Teaching Foreign Languages San Diego, CA November 21 – 22, 2015	\$2,790
<u>BROSSOIT, Jennifer</u> <u>+2 Additional Staff</u> Adams Middle 01-42030-0-47600-10000-5220-035-1300 General Fund- Resource: Title III – LEP	Academic Language: Integrated ELD In the Content Areas Downey, CA January 19 – 20, 2016	\$65
<u>COOL, Michael</u> <u>LAMPING, Brooke</u> Personnel Commission 01-00000-0-00000-74000-5220-027-2270 General Fund- Function: Personnel/HR Services	2015 The Personnel Testing Council of Southern California Annual Conference Alhambra, CA November 6, 2015	\$300
<u>GONZALEZ-CASTILLO, Irene</u> <u>DIAZ, Aida</u> Educational Services 01-42030-0-47600-10000-5220-035-1300 General Fund- Resource: Tittle III – LEP	Accountability Leadership Institute ELL Los Angeles, CA December 7 – 8, 2015	\$1,080
<u>HURST, Victoria</u> <u>+5 Additional Staff</u> Special Ed 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	Complementary Interventions for Autism.... Thousand Oaks, CA December 17, 2015	\$1,510 <b>+2 SUBS</b>
<u>IPINA, Elizabeth</u> <u>+10 Additional Staff</u> Educational Services 01-42030-0-47600-10000-5220-035-1300 General Fund- Resource: Tittle III – LEP	Academic Language: Integrated ELD In the Content Areas Downey, CA January 19 – 20, 2016	\$3,250 <b>+3 SUBS</b>
<u>VALENTINER, Katarina</u> <u>MURPHY, Letitia</u> Adams Middle 01-00010-0-11100-10000-5220-011-4110 General Fund- Resource: Formula	AVID-Tutorology Workshop Downey, CA September 29 – 30, 2015	\$800 <b>+2 SUBS</b>

<b>Out-of-State Conferences: Individual</b>		
<u>VENABLE, Terance</u> Operations/District Office 01-00000-0-00000-82000-5220-064-2603 General Fund- Function: Operations	ISSA/INTERCLEAN North America Las Vegas, NV October 20 – 23, 2015	\$905
<u>WOO, Angela</u> Adams Middle 01-90120-0-17100-10000-5220-011-4110 General Fund- Resource: Gifts	Midwest International Clinic Chicago, IL December 16 – 18, 2015	\$650 <b>+1 SUB</b>

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:  
 ABSENT:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: APPROVAL OF FEE INCREASE FOR CHILD DEVELOPMENT INFANT  
TODDLER PROGRAM (ITC) AT SANTA MONICA HIGH SCHOOL

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve a fee increase for non-subsidized parents in the Child Development Services Infant Toddler Center (ITC) at SAMOHI effective February 1, 2016.

COMMENT: This program has been operating at a deficit. The increase is needed to offset the staff and material costs. The proposed fee represents a fifteen percent (15%) increase and is below the market rate.

<b>Program</b>	<b>Current</b>		<b>Proposed</b>
SAMOHI ITC	Infant	\$1,225	\$1,408
	Toddler	\$ 870	\$1,000

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:





TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / TERRY DELORIA / PAMELA KAZEE

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2015-2016

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2015-2016 as follows:

**NPS**

2015-2016 Budget 01-65000-0-57500-11800-5125-043-1400

2015-2016 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	SSID	Service Description	Contract Number	Cost Not to Exceed
Summit View Westside (Help Group)	9103149911	NPS	51-SPED16086	\$18,080

Amount Budgeted NPS 15/16		\$ 1,200,000
Amount Budgeted Mental Health Services 15/16		\$ 735,000
Total Budgeted		\$ 1,935,000
Prior Board Authorization as of 11/19/15		\$ 2,095,324
	Balance	\$ -160,324
Positive Adjustment (See Below)		\$ 6,500
		\$ -153,824
Total Amount for these Contracts		\$ 18,080
	Balance	\$ -171,904

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
NPS Budget 01-65120-0-57500-31400-5890-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2015-2016 in the amount of \$0 as of 11/19/15.					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Red Rock Canyon School	NPS-RTC	15-SPED16021	R	\$6,500	

**NPA**

2015-2016 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
ERA Ed/STAR of California	8168627575	Behavior 1:1, BID	47-SPED16080	\$3,672

Amount Budgeted NPA 15/16		\$ 415,000
Prior Board Authorization as of 11/19/15		\$ 436,470
	Balance	\$ -21,470
Positive Adjustment (See Below)		\$ 0
		\$ -21,470
Total Amount for these Contracts		\$ 3,672
	Balance	\$ -25,142

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2015-2016 in the amount of \$0 as of 11/5/15					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Instructional Consultants**

2015-2016 Budget 01-65000-0-57500-11900-5802-043-1400

2015-2016 Budget 01-33100-0-57500-11900-5802-044-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 15/16	\$ 290,000
Amount Budgeted Instructional Consultants (33100) 15/16	\$ 0
Total Budgeted	\$ 290,000
Prior Board Authorization as of 11/5/15	\$ 176,332
Balance	\$ 113,668
Positive Adjustment (See Below)	\$ 0
	\$ 113,668
Total Amount for these Contracts	\$ 0
Balance	\$ 113,668

Adjustment					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
Instructional Consultants Budget 01-33100-0-57500-11900-5802-044-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2015-2016 in the amount of \$0 as of 11/5/15.					

**Non-Instructional Consultants**

2015-2016 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Robert Rome	8026366230	IEE (psychoeducational)	3-SPED16014	\$450
Admin Services Coop	Various	Transportation (taxi)	37-SPED16087	\$2029

Amount Budgeted Non-Instructional Consultants 15/16	\$ 340,000
Prior Board Authorization as of 11/19/15	\$ 136,240
Balance	\$ 203,760
Positive Adjustment (See Below)	\$ 2,935
	\$ 206,155
Total Amount for these Contracts	\$ 2,479
Balance	\$ 203,676

Adjustment					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2015-2016 in the amount of \$400 as of 11/19/15					
Taxi! Taxi!	Transportation	9-SPED16014	R	\$2395	End

**LEA**

2015-2016 Budget 01-56400-0-00000-39000-5802-043-1400

2015-2016 Budget 01-56400-0-00000-39000-5890-043-1400

LEA Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 15/16		\$ 50,000
Amount Budgeted Instructional Consultants (5890)	15/16	\$ 70,000
Total Budgeted		\$ 120,000
Prior Board Authorization as of 11/19/15		\$ 110,500
	Balance	\$ 9,500
Positive Adjustment (See Below)		\$ 0
Total Amount for these Contracts		\$ 0
	Balance	\$ 9,500

Adjustment					
LEA Budget 01-56400-0-00000-39000-5802-043-1400					
LEA Budget 01-56400-0-00000-39000-5890-043-1400					
There has been a reduction in authorized expenditures of LEA contracts for FY 2015-2016 in the amount of \$0 as of 11/19/15					
LEA Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2015-16

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 10, 2015, through December 2, 2015, for fiscal year 2015-16.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER 10, 2015

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION ES-BOND

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
162940	AARDVARK CLAY	OPEN ORDER/VISUAL ARTS SUP	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
162980	ABF CHEMICAL EXTERMINATORS INC	Termite Treatment @ McKinley	GROUNDS MAINTENANCE	385.00	R
163051	ABLENET	ASSISTIVE TECH REPAIRS	SPECIAL EDUCATION REGULAR YEAR	153.30	R
162821	APPLE COMPUTER CORP	OPEN ORDER/COMP BATTERIES/TOOL	JOHN ADAMS MIDDLE SCHOOL	400.00	R
162960	APPLE COMPUTER CORP	SOFTWARE LICENSE	JOHN ADAMS MIDDLE SCHOOL	87.60	R
162911	ARGO FLEET SERVICES	parts	TRANSPORTATION	405.15	U
162876	B & H PHOTO VIDEO	PORTABLE SOUND SYSTEM - ICE	WILL ROGERS ELEMENTARY SCHOOL	86.23	U
162902	B & H PHOTO VIDEO	COMPUTER HARDWARE	WILL ROGERS ELEMENTARY SCHOOL	593.14	U
162935	B & H PHOTO VIDEO	CHARGING CABINETS 1ST GRADE	ROOSEVELT ELEMENTARY SCHOOL	1,378.21	R
162938	BARNES & NOBLE/SANTA MONICA	PD BOOKS	ROOSEVELT ELEMENTARY SCHOOL	958.13	R
162854	BARTELHEIM, EVAN	REIMBURSEMENT for pizza LCAP	STATE AND FEDERAL PROJECTS	174.67	R
162952	BODY CONCEPTS INC	REPAIR/REPLACE FLOORING IN N15	THEATER OPERATIONS&FACILITY PR	35,846.39	U
162937	BOOKSOURCE, THE	LEVELED BOOKS FOR 1ST GRADE	ROOSEVELT ELEMENTARY SCHOOL	597.54	U
163029	CANON SOLUTIONS AMERICA INC	STAPLES FOR CANON COPIER	PURCHASING/WAREHOUSE	196.15	U
162799	CAROLINA BIOLOGICAL SUPPLY CO	CURRICULAR SUPPLIES	SANTA MONICA HIGH SCHOOL	6,807.03	R
162846	CDW-G COMPUTING SOLUTIONS	CDW HEADSETS PRINCIPALS	CURRICULUM AND IMC	503.70	R
162992	CDW-G COMPUTING SOLUTIONS	INK CARTRIDGES/WORKCENTRE 3215	OLYMPIC CONTINUATION SCHOOL	186.76	R
162981	CHILDRENS BOOK WORLD	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
163065	CLASSROOM DIRECT	SUPERVISION/PD SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	819.94	R
162901	COLLEGE BOARD, THE	Membership for 2015-2016	CURRICULUM AND IMC	325.00	U
162987	COMMUNITY CARE LICENSING	ANNUAL LICENSING FEES	CDC: CCTR	4,719.00	CD
162845	COMPLETE OFFICE OF CA	SCIENCE CURRICULAR SUPPLIES	SANTA MONICA HIGH SCHOOL	182.71	U
162947	COMPLETE OFFICE OF CA	OPEN ORDER/CLASSROOM SUP	JOHN ADAMS MIDDLE SCHOOL	75.00	R
162962	COMPLETE OFFICE OF CA	OPEN ORDER/PRINTER TONER/SUP	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
163066	COMPLETE OFFICE OF CA	OPEN ORDER/INST SUP	JOHN ADAMS MIDDLE SCHOOL	50.00	R
163069	COMPLETE OFFICE OF CA	Open PO for supplies	FRANKLIN ELEMENTARY SCHOOL	2,000.00	U
163071	COMPLETE OFFICE OF CA	LCDC SITE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	423.33	R
163091	COWAN, BARRY	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	200.00	R
162986	DABASH, REHAM	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	55.00	CD
162943	DBQ COMPANY, THE	TEACHER RESOURCES	LINCOLN MIDDLE SCHOOL	381.88	U
162813	DELORIA, TERRY	INSERVICE SUPPLIES-REIMBURSEMT	CURRICULUM AND IMC	426.33	U
162787	DEMCO INC	LIBRARY SUPPLIES	EDISON ELEMENTARY SCHOOL	534.02	R
163056	DEMCO INC	Library Supplies	JOHN ADAMS MIDDLE SCHOOL	657.00	R
162983	DICK BLICK - PICK UP ONLY	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	125.00	CD
163027	DICK BLICK - PICK UP ONLY	PAINT SUPPLIES	FACILITY MAINTENANCE	300.00	R
163000	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	304.10	CD
163001	DISCOUNT SCHOOL SUPPLY	WINTER BREAK/INSTRUCTIONAL	CDC: CCTR	859.54	CD
163050	DISCOUNT SCHOOL SUPPLY	REPLACEMENT PARTS	CHILD DEVELOPMENT CENTER	53.32	CD
162965	EMS SAFETY SERVICES INC	CPR CLASS SUPPLIES	HEALTH SERVICES	788.40	U
163006	ESO WON BOOKS	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	200.00	R
162893	FAST DEER BUS CHARTER INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	829.17	U
162921	FAST DEER BUS CHARTER INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	751.05	U
162922	FAST DEER BUS CHARTER INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	637.92	U
162964	FEDERAL EXPRESS	SPED SHIPPING	SPECIAL EDUCATION REGULAR YEAR	500.00	R
162798	FLINN SCIENTIFIC INC	CURRICULAR SUPPLIES	SANTA MONICA HIGH SCHOOL	4,502.93	R
162851	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	192.69	U
163010	FOLLETT SCHOOL SOLUTIONS INC	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	2,000.00	R
163073	FUN AND FUNCTION LLC	SOCIAL SKILLS	SPECIAL EDUCATION REGULAR YEAR	251.84	R
162956	GALLS	SECURITY UNIFORMS	STUDENT SERVICES	227.03	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
162957	GALLS	SECURITY UNIFORMS	STUDENT SERVICES	231.68	U
162923	GOLD COAST TOURS	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	2,180.00	U
162975	HAWTHORNE EDUCATION SERVICE	PSYCH ASSESSMENTS	SPECIAL EDUCATION REGULAR YEAR	550.79	R
162920	HEINEMANN	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	256.93	R
163085	HELVEY, STEVEN	INSTRUCTIONAL MATERIALS	ADULT EDUCATION CENTER	157.74	A
162916	HERITAGE FOOD SERVICES GROUP	PARTS TO REPAIR OVEN/MILK CLR	FOOD SERVICES	134.53	F
162804	HIRSCH PIPE & SUPPLY	PLUMBING SUPPLIES	FACILITY MAINTENANCE	10,000.00	R
162914	HIRSCH PIPE & SUPPLY	WATER FOUNTAIN	ROOSEVELT ELEMENTARY SCHOOL	900.57	R
162690	HOLLAND, JULIA	INDEPENDENT CONTRACTOR	PT DUME ELEMENTARY SCHOOL	2,200.00	U
163084	HOME DEPOT- L.A.	SCIENCE/CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	1,500.00	U
162968	HOUGHTON MIFFLIN	PSYCH ASSESSMENTS	SPECIAL EDUCATION REGULAR YEAR	776.70	R
163022	IFIXIT	MACBOOK PRO BATTERIES	JOHN ADAMS MIDDLE SCHOOL	328.34	R
162783	IMAGESTUFF.COM	TAGS FOR NANCY NAVARRO	JOHN MUIR ELEMENTARY SCHOOL	337.93	R
162874	INGLE DODD MEDIA	LMGA Magazine ads	THEATER OPERATIONS&FACILITY PR	644.10	R
162808	INTELLI-TECH	INTELLITECH SOFTWARE RE 161632	CURRICULUM AND IMC	1,145.16	R
163045	INTELLI-TECH	LAPTOP FOR DR. CHUNG	CHILD DEVELOPMENT CENTER	1,942.26	CD
163054	INTELLI-TECH	CHROMEBOOKS FOR FIRST GRADE	ROOSEVELT ELEMENTARY SCHOOL	9,499.80	R
163087	INTELLI-TECH	COMPUTER MONITORS	SPECIAL EDUCATION REGULAR YEAR	571.59	R
163081	INTERNATIONAL PAPER	COPY PAPER	EDISON ELEMENTARY SCHOOL	619.40	R
162883	KEITH, KELLY	REIMBURSE CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	150.00	U
163095	KEYBOARD CONCEPTS	YAMAHA DIGITAL PIANO	PT DUME ELEMENTARY SCHOOL	2,611.64	R
162955	KYA SERVICES LLC	OTS ROUND 4/HS: REPAIR TURF	CHILD DEVELOPMENT CENTER	1,968.59	CD
162984	LAKESHORE	OPENORD/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
163075	LAKESHORE CURRICULUM	SOCIAL SKILLS	SPECIAL EDUCATION REGULAR YEAR	398.34	R
163086	LAMINATING DEPOT INC	LAMINATING FILM	WEBSTER ELEMENTARY SCHOOL	152.71	R
162884	LATHAM, DIANA	REIMBURSE CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	150.00	U
162739	LEADERSHIP ASSOCIATES	EXECUTIVE COACHING SERVICE	BOE/SUPERINTENDENT	22,000.00	U
163055	LOS ANGELES COUNTY FIRE DEPART	CUPA YEARLY FEE MALIB HIGH	FACILITY MAINTENANCE	625.00	R
162861	MAD SCIENCE OF LOS ANGELES	WINTER BREAK	CDC: CCTR	916.00	CD
163007	MEDCO SUPPLY CO	HEALTH/SAFETY	CHILD DEVELOPMENT CENTER	645.02	CD
162843	MICRO BIO-MEDICS/ORDERS	Nurse's supplies	FRANKLIN ELEMENTARY SCHOOL	80.24	U
163062	MORN, LORA	REIMBURSE FOR CPR MATERIALS	HEALTH SERVICES	486.00	U
162859	MRS NELSONS TOY & BOOK SHOP	TEXTBOOKS REBINDING	SANTA MONICA HIGH SCHOOL	709.01	R
163070	MULTI-HEALTH SYSTEMS INC	PSYCH ASSESSMENTS ONLINE	SPECIAL EDUCATION REGULAR YEAR	191.63	R
162908	NAPA AUTO PARTS	OPEN ORDER FOR PARTS	TRANSPORTATION	2,000.00	U
162970	NASCO WEST - MODESTO	LIFE SKILLS SENSORY ITEMS	SPECIAL EDUCATION REGULAR YEAR	116.17	R
162872	NEOPOST USA INC	POSTAL METER RENTAL	PRINTING SERVICES	727.00	U
162912	NEW CONCEPTS DEVELOPMENT CORP.	SOFTWARE	WILL ROGERS ELEMENTARY SCHOOL	325.20	U
163072	NEWS 2 YOU INC	ELA & MATH CURRICULUM	SPECIAL EDUCATION REGULAR YEAR	2,190.00	R
162959	NORTHSTAR AUDIO VISUAL LLC	PROJECTOR LAMP	JOHN ADAMS MIDDLE SCHOOL	155.49	R
162852	OJAI FOUNDATION, THE	6 & 8TH GRADE COUNSELING SRVS	MALIBU HIGH SCHOOL	17,400.00	U
162906	OLIVER WORLDCLASS LABS INC	ELMO FOR ROOM 24	ROOSEVELT ELEMENTARY SCHOOL	642.11	U
163005	OLIVER WORLDCLASS LABS INC	Elmo digital Visual presenter	FRANKLIN ELEMENTARY SCHOOL	642.11	U
162819	ORBACH HUFF SUAREZ &	GENERAL LEGAL COUNSEL SERVICES	MALIBU HIGH SCHOOL	40,000.00	D
162873	OUT-FIT	EQUIPMENT FOR WEIGHT ROOM	SANTA MONICA HIGH SCHOOL	53,545.42	R
162828	PALLADIAN HOLDING INC	PLAGIARISM PREVENTION	SANTA MONICA HIGH SCHOOL	7,200.00	U
162928	PAPA JOHNS	PIZZA-STRWY ELEM HNR AUDITIONS	CURRICULUM AND IMC	165.00	R
163039	PARSONS, TYLER	REIMBURSEMENT- NCLB COMPLIANCE	STATE AND FEDERAL PROJECTS	400.00	R
162904	PILLSBURY	LEGAL COUNSEL	BUSINESS SERVICES	300,000.00	D
162969	POSTMASTER-SANTA MONICA	POSTAGE STAMPS	LINCOLN MIDDLE SCHOOL	857.50	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
163043	POWELL, ELIZABETH	REIMBURSE FOR FOOD/SUPPLIES	FOOD SERVICES	1,000.00	F
163077	PPG ARCHITECTURAL FINISHES	PAINT	FACILITY MAINTENANCE	1,000.00	R
162871	PRO-ED	PSYCH ASSESSMENTS	SPECIAL EDUCATION REGULAR YEAR	884.30	R
162974	PRO-ED	PSYCH ASSESSMENTS	SPECIAL EDUCATION REGULAR YEAR	5,009.15	R
			GH SCHOOL		
162890	RALPH'S	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	U
162927	RALPH'S	SUPPL-STRWY ELEM HNR AUDITION	CURRICULUM AND IMC	200.00	R
162985	RALPH'S	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	500.00	CD
162907	RANJOEL INC	Repairs to vehicle #86	TRANSPORTATION	1,643.04	U
163016	RANJOEL INC	Repairs to #59	TRANSPORTATION	1,786.07	U
162972	REALLY GREAT READING CO LLC	READING PROGRAMS	SPECIAL EDUCATION REGULAR YEAR	5,811.55	R
162990	REES ELECTRONICS OFFICE	COPIER REPAIR	SANTA MONICA HIGH SCHOOL	95.00	U
162848	RICOH U.S.	Overages for new copy machine	FRANKLIN ELEMENTARY SCHOOL	3,000.00	R
162930	RICOH U.S.	PAYMENT FOR OVERAGE OF COPIES	WEBSTER ELEMENTARY SCHOOL	1,178.05	R
162997	SANTA MONICA DAILY PRESS	ADVERTISING	BOE/SUPERINTENDENT	12,935.00	U
162931	SANTA MONICA FORD	VEHICLE #53 REPAIR	FACILITY MAINTENANCE	731.61	R
162989	SANTA MONICA MOTORS	SMOG TEST ON VEHICLE #44	FOOD SERVICES	50.00	F
162973	SANTA MONICA MUSIC CTR	MUSIC PROGRAM	SPECIAL EDUCATION REGULAR YEAR	175.19	R
162886	SASS, AMANDA	REIMBURSE CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
162714	SCHOLASTIC INC	SCIENCE WORLD MAGAZINE SUBSCRI	LINCOLN MIDDLE SCHOOL	857.60	R
162823	SCHOOL HEALTH CORPORATION	First Aid Kit	CABRILLO ELEMENTARY SCHOOL	62.95	R
163009	SCHOOL HEALTH CORPORATION	HEALTH/SAFETY	CHILD DEVELOPMENT CENTER	97.98	CD
163052	SCHOOL SPECIALTY INC	OPEN PO FOR SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	800.00	U
163074	SCHOOL SPECIALTY INC	INSTRUCTIONAL SUPPLIES:4TH RTC	WILL ROGERS ELEMENTARY SCHOOL	228.58	R
160430	SCHOOLYARD COMMUNICATIONS	Annual Notification Booklets	STUDENT SERVICES	15,708.17	U
163025	SEA CLEAR POOLS	MALIBU POOL VFD REPLACEMENT	FACILITY MAINTENANCE	8,606.86	DF
162660	SEHI COMPUTER PRODUCTS	LABEL MAKER FOR COMPUTERS	EDISON ELEMENTARY SCHOOL	167.95	R
162809	SEHI COMPUTER PRODUCTS	PRINTER	GRANT ELEMENTARY SCHOOL	376.11	U
162815	SEHI COMPUTER PRODUCTS	PRINTERS/CLASSROOMS & OFFICES	JOHN ADAMS MIDDLE SCHOOL	1,589.94	R
162847	SEHI COMPUTER PRODUCTS	SCIENCE CURRICULAR SUPPLIES	SANTA MONICA HIGH SCHOOL	210.58	U
162996	SEHI COMPUTER PRODUCTS	TONER AND DRUM	GRANT ELEMENTARY SCHOOL	252.15	U
163012	SEHI COMPUTER PRODUCTS	TONER	SANTA MONICA HIGH SCHOOL	1,788.12	U
162995	SHRED-IT US JV LLC	OPENORD/SHREDDING	CHILD DEVELOPMENT CENTER	800.00	CD
162988	SIGN INDUSTRIES INC	INSTALL POOL SCOREBOARD @ SAMO	SANTA MONICA HIGH SCHOOL	3,768.00	R
162954	SIMPLEXGRINNELL	PARTS	FACILITY MAINTENANCE	2,338.17	R
160856	SIR SPEEDY PRINTING #0245	OPEN PO: PRINTING SERVICES	STUDENT SERVICES	500.00	U
162949	SIR SPEEDY PRINTING #0245	OLWEUS CERTIFICATES	STUDENT SERVICES	153.30	U
162993	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	FACILITY MAINTENANCE	109.50	R
162998	SIR SPEEDY PRINTING #0245	Business Cards	CABRILLO ELEMENTARY SCHOOL	136.88	R
163004	SIR SPEEDY PRINTING #0245	Sir Speedy	CURRICULUM AND IMC	60.00	U
163038	SIR SPEEDY PRINTING #0245	BUSINESS CARD ORDER	STUDENT SERVICES	54.75	U
162824	SMART & FINAL	OPEN ORDER/SUPPLIES/PARENT ED	JOHN ADAMS MIDDLE SCHOOL	300.00	R
162882	SMART & FINAL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	500.00	U
162939	SMART & FINAL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	U
162978	SMART & FINAL	OPEN ORDER/ELAC SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	300.00	R
163024	SMART & FINAL	OPEN ORDER/SAT SCHOOL SNACKS	JOHN ADAMS MIDDLE SCHOOL	200.00	R
162941	SPARKLETTS WATER CO	WATER FOR SCIENCE LABS	SANTA MONICA HIGH SCHOOL	200.00	R
162909	SPEEDO ELECTRIC CO	Tach Rebuild/Replacement Part	TRANSPORTATION	467.35	U
162868	STAPLES BUSINESS ADVANTAGE	STAPLES OPEN PO ED SERV TECH	CURRICULUM AND IMC	1,000.00	R



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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
162891	STAPLES BUSINESS ADVANTAGE	SUPL/MATERIALS-AB86 ADULT ED	STATE AND FEDERAL PROJECTS	200.00	A
163014	STAPLES BUSINESS ADVANTAGE	TONER	SANTA MONICA HIGH SCHOOL	336.66	U
162864	STAPLES/P-U/SANTA MONICA/WILSH	STAPLES OPEN PO ED SERV TECH	CURRICULUM AND IMC	500.00	R
162875	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	1,500.00	U
162877	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
162879	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
162880	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
162948	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/CLASSROOM SUP	JOHN ADAMS MIDDLE SCHOOL	176.00	R
162967	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
162979	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	100.00	R
162976	SUPER DUPER PUBLICATIONS	SPEECH THERAPY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	152.96	R
163057	SWRCB ACCOUNTING OFFICE	WATER BOARD FEES	FACILITY MAINTENANCE	1,044.00	R
162885	TOPP, COURTNEY ALISE	REIMBURSE CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	200.00	U
162982	TOYS R US	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
162898	U S BANK (GOVT CARD SERVICES)	ELEMENT CARTRIDGES FOR OVEN	FOOD SERVICES	670.81	F
162991	UNIVERSAL VIOLIN INC	OPEN ORDER/INST MUSIC SUP	JOHN ADAMS MIDDLE SCHOOL	3,000.00	R
162374	UNIVERSITY OF SO CALIF	CONSULTANT AGREEMENT	CURRICULUM AND IMC	21,000.00	U
162905	VIRCO MFG CORP	CAFETERIA TABLES	ROOSEVELT ELEMENTARY SCHOOL	9,563.82	U
162850	VWR SCIENTIFIC PRODUCTS	CURRICULAR SUPPLIES	SANTA MONICA HIGH SCHOOL	577.30	R
162856	W.W. GRAINGER INC.	GENERAL MAINT. & FANS	FACILITY MAINTENANCE	15,000.00	R
163059	WAXIE SANITARY SUPPLY	Rain/weather mats	FRANKLIN ELEMENTARY SCHOOL	777.04	R
162936	WILSON & VALLELY TOWING	Wilson Valley Towing	GROUNDS MAINTENANCE	288.00	R
162919	YAKICH, SUSAN	REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	566.26	R
			** NEW PURCHASE ORDERS	712,630.72	
<b>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</b>					
162870	APPLE COMPUTER CORP	APPLE MAC GRANT TEACHERS	CURRICULUM AND IMC	52,451.97	ES
162858	INTELLI-TECH	INTELLITECH LAPTOPS (5)	CURRICULUM AND IMC	9,306.15	ES
162860	INTELLI-TECH	INTELLITECH LAPTOPS 30	CURRICULUM AND IMC	55,836.90	ES
162857	NETWORLD SOLUTIONS INC	DEPLOYMENT SERVICES	SANTA MONICA HIGH SCHOOL	45,000.00	BB
162933	RAFFI HANNEYAN	ACOUSTICAL METAL DECK	EDISON ELEMENTARY SCHOOL	4,250.00	BB
163063	RAINTREE-EVERGREEN LLC	OFFSITE STAFF PARKING	EDISON ELEMENTARY SCHOOL	4,800.00	BB
162994	RECOLOGY LOS ANGELES	DUMP FEE FOR A 40YRD AT SAMOHI	SANTA MONICA HIGH SCHOOL	193.49	BB
162932	SPECTRASYSTEMS INC	SAFETY SURFACING	EDISON ELEMENTARY SCHOOL	39,911.00	BB
			** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	211,749.51	



TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO  
RE: ACCEPTANCE OF GIFTS – 2015/2016

ACTION/CONSENT  
12/10/15

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$43,570.55** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2015-2016 income and appropriations by **\$43,570.55** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
<b>Adams Middle School</b> 01-90120-0-00000-00000-8699-011-0000	\$ 45.34		General Supplies and Materials	Extra Credit, Inc.
<b>Lincoln Middle School</b> 01-90120-0-00000-00000-8699-012-0000	\$ 920.00		General Supplies and Materials	Various Parents
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 8,000.00 \$ 18.75		Coach Assistant, Hourly General Supplies and Materials	Athletic Booster Club Various
<b>McKinley Elementary School</b> 01-90120-0-00000-00000-8699-004-0000	\$ 4,000.00 \$ 950.00		General Supplies and Materials General Supplies and Materials	Vitaly and Susan Kresin Various
<b>Rogers Elementary School</b> 01-90120-0-00000-00000-8699-006-0000	\$ 396.00		General Supplies and Materials	Rogers PTA
<b>Roosevelt Elementary School</b> 01-90120-0-00000-00000-8699-007-0000	\$ 367.75		Direct Cost	Roosevelt PTA
<b>Santa Monica High School</b> 01-90120-0-00000-00000-8699-007-0000	\$ 26,772.71 \$ 2,100.00		50% deposit for weight room upgrades General Supplies and Materials	SAMOHI Athletic Booster Club Various
<b>TOTAL</b>	<b>\$ 43,570.55</b>			

TO: BOARD OF EDUCATION

ACTION/CONSENT  
12/10/15

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF CONTRACT TO HERITAGE WINDOW COVERINGS INC., FOR INTERIOR WINDOW ROLLER SHADES DISTRICTWIDE – BID #16.09R – YEAR 1 AND ESTABLISH MECO SHADES AS THE DISTRICT STANDARD FOR WINDOW COVERINGS FOR ALL DISTRICT FACILITIES

RECOMMENDATION NO. A.09

It is recommended that the Board of Education award the materials and installation of Interior Window Roller Shades to Heritage Window Coverings Inc., in an amount not to exceed \$296,085 per Bid #16.09R specifications. This will be year one (1) of a 5-year annual contract. It is further recommended that the Board of Education approve Mecho Shades Systems as the District's window covering standard and use submitted unit prices for future orders.

Funding Information:

Budgeted: Yes  
Fund: 40  
Source: Capital Outlay Projects  
Account Number: 40-90100-0-00000-82000-5890-060-2600

COMMENT: This contract is an initial step to address and remediate heat issues in facilities across the district to help in the reduction of heat, glare and light issues that currently exist in classrooms and offices. This contract is year one (1) of a multi-year contract.

Mecho Shade System roller shades are considered high grade commercial window coverings and as such, have features unavailable on residential grade shades. Fabric cleaning, replacement and fading are major factor considerations, as are the metal ball bearing mechanisms in the rollers. All features have been reviewed for their warranty and durability, carrying a 25-year-to-lifetime warranty. The District's standard shade cloth shall be of a 3% visibility factor, with denser fabrics being used in more light sensitive areas. The use of roller shades over the 1" mini blinds currently existing throughout our classrooms have been reviewed and tested at several District sites for safety considerations. Studies have shown that roller shades reduce heat build-up and glare in the classrooms, and combined with the use of perforated material allowing outside views, increases attention span and comfort levels which directly affect test scores and the student's learning environment.

This award will authorize Heritage Window Coverings to begin field verification of window sizes at locations identified as the most in need for year one (1), (approximately 1400 windows) with years two through five (2-5) completing the remaining windows on a priority basis.

Bids were sent to five (5) contractors under Bid #16.10 with one (1) contractor attending the mandatory job walk; no submittals were received. Bid #16.10R was sent to six (6) contractors, two (2) attended the mandatory pre bid conference, with one (1) contractor submitting a bid.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / JANECE L. MAEZ / STEVE MASSETTI

RE: CONTRACT AMENDMENT #45 FOR ADDITIONAL ARCHITECTURAL SERVICES FOR DESIGN – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C & SITE IMPROVEMENT (PACKAGE 2) – DLR GROUP WWCOT – MEASURE BB

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve Contract Amendment #45 with DLR Group WWCOT to provide architectural and engineering services for the Lincoln Middle School Replacement of Classroom Building C & Site Improvement Project (Package 2) in the amount of \$1,110.00 for a total contract amount of \$5,304,364.00.

Funding Information

Budgeted: No  
Fund: 83  
Source: Measure BB  
Account Number: 83-90500-0-00000-85000-5802-012-2600  
DSA Number: 03-112865  
Budget Category: Soft Costs/Design/Architects  
Friday Memo: 12/4/15

COMMENTS: Contract Amendment #45 is for additional services from the architect, DLR Group WWCOT and engineering consultants, to resubmit CCD 28 to DSA with the requested Structural Engineering calculations to justify the as-built non-conforming handrail base in front of the new Library building C; for Lincoln Middle School Replacement of Classroom Building C & Site Improvement Project (Package 2).

This Contract Amendment #45, in the amount of \$1,110.00 is for architectural and engineering services for Lincoln Middle School. The revised contract total will be \$5,304,364.00.

Funding for this item will be re-allocated from hard cost-construction to soft cost-architects.

*(continued on next page)*

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$ 936,032.00
CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)	131,663.00
CONTRACT AMENDMENT #2 (Data Center)	99,420.00
CONTRACT AMENDMENT #3 (DD/CD/CA Lincoln)	2,195,078.00
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)	70,435.00
CONTRACT AMENDMENT #5 (Data Center structural revisions)	6,925.00
CONTRACT AMENDMENT #6 (McKinley Safety Proj.)	168,697.00
CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)	92,592.00
CONTRACT AMENDMENT #8 (Lincoln Fire Protection)	17,538.00
CONTRACT AMENDMENT #9 (Landscape and Planting Standards)	30,245.00
CONTRACT AMENDMENT #10 (Add'l Landscape Standards)	5,200.00
CONTRACT AMENDMENT #11 (PV Standard Specs)	26,100.00
CONTRACT AMENDMENT #12 (Lincoln Interim housing)	31,755.00
CONTRACT AMENDMENT #13 (Lincoln sewer line)	15,569.00
CONTRACT AMENDMENT #14 (Lincoln sprinklers at E)	54,933.00
CONTRACT AMENDMENT #15 (Data Center fire protection)	7,913.00
CONTRACT AMENDMENT #16 (Lincoln trash enclosure design)	14,989.00
CONTRACT AMENDMENT #17 (Lincoln additional hydrant)	3,989.00
CONTRACT AMENDMENT #18 (Data Center, Fire Protection, existing District Office building)	49,036.00
CONTRACT AMENDMENT #19 (Data Center, Previous DSA Application Certification Study)	13,181.00
CONTRACT AMENDMENT #20 (Lincoln carpet revisions)	2,264.00
CONTRACT AMENDMENT #21 (Lincoln hydrant revisions for relocatables)	5,100.00
CONTRACT AMENDMENT #22 (Data Center, Prev. DSA Appl. Certification Phase 2)	28,005.00
CONTRACT AMENDMENT #23 (Lincoln science lab revisions – new building)	11,198.00
CONTRACT AMENDMENT #24 (Lincoln science lab revisions - modernization)	11,198.00
CONTRACT AMENDMENT #25 (Data Center, Prev. DSA Appl. Certification Phase 2 Add)	13,077.00
CONTRACT AMENDMENT #26 (Lincoln, Previous DSA Application Certification Study)	24,440.00
CONTRACT AMENDMENT #27 (Data Center Design Revisions)	9,331.00
CONTRACT AMENDMENT #28 (Lincoln, Relocatables, site plan revisions, structural)	4,039.00
CONTRACT AMENDMENT #29 (Lincoln New Construction, SWPPP)	<del>\$7748</del> 7,254.00
CONTRACT AMENDMENT #30 (District Office, Data Center, Design Revisions)	59,903.00
CONTRACT AMENDMENT #31 (Lincoln, Kitchen Fire Protection)	2,735.00
CONTRACT AMENDMENT #32 (McKinley, Casework Revisions)	2,445.00
CONTRACT AMENDMENT #33 (Lincoln, Value Engineering)	79,745.00
CONTRACT AMENDMENT #34 (District Office Data Center Design Revisions)	138,946.00
CONTRACT AMENDMENT #35 (Lincoln, Alternate Acoustics System)	6,333.00
CONTRACT AMENDMENT #36 (Lincoln Site Work Parking- 3Form Ceiling)	17,467.00
CONTRACT AMENDMENT #37 (Lincoln Additional Construction Documents)	151,533.00
CONTRACT AMENDMENT #38 (Lincoln, Additional Structural Services to Ramp and Eco Rain)	122,747.00
CONTRACT AMENDMENT #39 (Samohi Assessment and Report)	31,412.50
CONTRACT AMENDMENT #40 (Edison, Architectural Services)	281,694.00
CONTRACT AMENDMENT #41 (Edison, Engineering Services)	130,857.50
CONTRACT AMENDMENT #42 (Data Center Technology)	145,950.00
CONTRACT AMENDMENT #43 (Lincoln, Additional Structural Services for gate at Stair #2)	3,400.00
CONTRACT AMENDMENT #44 (Edison, Additional Services for previous PCO Review)	40,890.00
CONTRACT AMENDMENT #45 (Lincoln, Additional Structural Services CCD 28)	1,110.00
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$5,304,364.00</b>

A Friday Memo Accompanies this item.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / JANECE L. MAEZ / STEVE MASSETTI

RE: RATIFICATION OF AGREEMENT TOLLING THE STATUTE OF LIMITATIONS BETWEEN SUNDT CONSTRUCTION, INC. AND SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT – SANTA MONICA HIGH SCHOOL – SCIENCE & TECHNOLOGY BUILDING AND SITE IMPROVEMENTS PROJECT – SUNDT CONSTRUCTION, INC. – MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education ratify agreement tolling the statute of limitations between Sundt Construction, Inc. and Santa Monica-Malibu Unified School District, for the Santa Monica High School Science & Technology Building and Site Improvements Project.

COMMENTS: With the recommendation of District's legal counsel, on November 23, 2015 the District approved the agreement tolling the statute of limitations between Sundt Construction, Inc. and Santa Monica-Malibu Unified School District.

Sundt on behalf of itself and certain subcontractors has asserted claims against the District for additional compensation. There are time limitations within which Sundt must file a lawsuit to pursue the claims. A tolling agreement stops the running of those time limits and permits the parties to pursue mediation and negotiations without the expense of litigation and the litigation process.

The purpose of this agreement is to permit the District, Sundt and through Sundt the subcontractors to pursue a negotiated resolution of all or part of outstanding claims without the need for litigation. Staff and District's legal counsel believes such an agreement is consistent with the course of action already undertaken by Sundt and the District and is consistent with the best interests of the District.

A Friday memo accompanies this item.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / JANECE L. MAEZ / STEVE MASSETTI

RE: AWARD OF REQUEST FOR PROPOSAL (RFP) – DISTRICT WIDE CAMPUS BUILDING STUDY – COOLING LOAD AND HVAC SYSTEM STUDY – MEASURE ES

RECOMMENDATION NO. A.12

It is recommended that the Board of Education award RFP, District Wide Campus Building Study – Cooling Load and HVAC System Study to ARUP

Funding Information

Budgeted: Yes  
Fund: 85  
Source: ES – Malibu Allocation, Samohi Allocation & Unallocated  
Account Number: 85-90900-0-00000-85000-5802-XXX-2600  
Description: District Wide System Studies  
DSA #: N/A

COMMENTS: The RFP for District Wide Campus Building Study – Cooling Load and HVAC System Study was issued on October 15, 2015, to eleven (11) firms. Proposals were due November 10<sup>th</sup>, 2015. Three (3) proposals were received from the firms noted below:

1. ARUP
2. Budlong & Associates, Inc.
3. TTG

Qualified responses to the RFP must demonstrate that their proposed solution will meet the criteria established in the RFP. District had a panel of three staff members individually review and score each firm's proposal. ARUP proposal met all of the criteria of the RFP and provided the best value.

It is recommended that ARUP, being found to be the most qualified respondent, be awarded the contract. FIP staff will negotiate the contract amount and will submit an agenda item to ratify the actual contract amount at a future board meeting.

A Friday memo will accompany this Board Item.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / JANECE L. MAEZ / STEVE MASSETTI

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS  
PROJECTS – CAPITAL FUND & MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Samohi Science & Technology Bldg. and Site Improvements Project

<b>Vendor Name/Project</b>	<b>PO Number</b>	<b>Amount</b>	<b>Substantial Completion Date</b>
Networkd Solutions, Inc.	162144	\$5,000	11/10/15

Samohi Science & Technology Bldg. and Site Improvements Project

<b>Vendor Name/Project</b>	<b>PO Number</b>	<b>Amount</b>	<b>Substantial Completion Date</b>
Networkd Solutions, Inc.	162857	\$45,000	11/16/15

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / MARK O. KELLY

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.14

Unless otherwise noted, all items are included in the 2015/2016 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Cano, Sandy	7.11 hrs @\$42.08	11/2/15-11/4/15	Est Hrly/\$299
Cowgill, Elizabeth	7.11 hrs @\$42.08	11/2/15-11/4/15	Est Hrly/\$299
Kapasi, Tahera	7.11 hrs @\$42.08	11/2/15-11/4/15	Est Hrly/\$299
Levin, Tracy	7.11 hrs @\$42.08	11/2/15-11/4/15	Est Hrly/\$299
Rajabali, Jahan	7.11 hrs @\$42.08	11/2/15-11/4/15	Est Hrly/\$299
TOTAL ESTABLISHED HOURLY			\$1,495

Comment: Chaperone 6<sup>th</sup> Grade Catalina Science Trip  
01-Formula & Old Tier III

Doloso, Tess	\$42.08, as needed	11/7/15-6/3/16	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Saturday Scholars Substitute  
01-Unrestricted Resource

EDUCATIONAL SERVICES

Bersch, Kristen	19.25 hrs @\$42.08	11/20/15-6/9/15	Est Hrly/\$810
TOTAL ESTABLISHED HOURLY			\$810

Comment: Illuminate Responsibilities for Elementary Music Program  
01-Gifts

O'Brien, Marianna	12 hrs @\$42.08	11/20/15-12/30/15	Est Hrly/\$505
TOTAL ESTABLISHED HOURLY			\$505

Comment: Next Generation Science Standards Professional Development Preparation  
01-LCAP – LCFF Supplemental Grant

LINCOLN MIDDLE SCHOOL

O'Brien, Marianna	\$72.73, as needed	11/5/15-6/9/16	Own Hrly/\$----
TOTAL OWN HOURLY			\$----

Comment: 6<sup>th</sup> Period Assignment until Vacancy is Filled  
01-Unrestricted Resource

Blitz, Jane	2 hrs @\$42.08	11/4/15	Est Hrly/\$ 84
Blitz, Sarah	6 hrs @\$42.08	11/4/15-5/30/16	Est Hrly/\$252
Catanzano, Linda	6 hrs @\$42.08	11/4/15-5/30/16	Est Hrly/\$252
Greenfield, Sara	6 hrs @\$42.08	11/4/15-5/30/16	Est Hrly/\$252
Hart, Sharon	6 hrs @\$42.08	11/4/15-5/30/16	Est Hrly/\$252
TOTAL ESTABLISHED HOURLY			\$1,092

Comment: 7<sup>th</sup> Grade Language Arts Planning  
01-Formula & Old Tier III

Moe, Eric	1.5 hrs @\$42.08	11/19/15	Est Hrly/\$63
O'Brien, Marianna	1.5 hrs @\$42.08	11/19/15	Est Hrly/\$63
TOTAL ESTABLISHED HOURLY			\$126

Comment: Panel Member for PTSA Meeting  
01-Formula & Old Tier III

MCKINLEY ELEMENTARY SCHOOL

Salameh, Nahlah	6 hrs @\$42.08	10/24/15-11/14/15	Est Hrly/\$252
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Treuenfels, Therese	6 hrs @\$42.08	10/24/15-11/14/15	<u>Est Hrly/\$252</u>
		TOTAL ESTABLISHED HOURLY	\$504

Comment: Leveled Reading Books to Support RTI  
01-SMMEF-Funded Stretch Grant

ROOSEVELT ELEMENTARY SCHOOL

Mathewson, Stefanie	20 hrs @\$42.08	11/1/15-5/30/16	Est Hrly/\$842
Peterson-Brandt, Valerie	20 hrs @\$42.08	11/1/15-5/30/15	<u>Est Hrly/\$842</u>
		TOTAL ESTABLISHED HOURLY	\$1,684

Comment: English-Language-Arts Planning  
01-Formula & Old Tier III

SPECIAL EDUCATION

Sugasawara, Patricia	20 hrs @\$32.25	8/20/15-6/9/16	<u>Own Hrly/\$645</u>
		TOTAL OWN HOURLY	\$645

Comment: Attendance at IEPs  
01-Special Education

Paliobagis, Kyra	40 hrs @\$42.08	9/9/15-6/9/16	<u>Est Hrly/\$1,683</u>
		TOTAL ESTABLISHED HOURLY	\$1,683

Comment: Extra Hours for SLP Services per IEP  
01-Special Education

WEBSTER ELEMENTARY

Held, Pamela	25 hrs @\$42.08	11/1/15-6/1/16	Est Hrly/\$1,052
Kisskalt, Michael	25 hrs @\$42.08	11/1/15-6/1/16	<u>Est Hrly/\$1,052</u>
		TOTAL ESTABLISHED HOURLY	\$2,104

Comment: Afterschool GATE Math Instruction  
01-Formula & Old Tier III

ADDITIONAL ASSIGNMENT – DEPARTMENT CHAIR ASSIGNMENTS

MALIBU HIGH SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Duane, Janeen	8 EDU	Science	2015-16 SY	<u>\$2,136</u>
		TOTAL	\$2,136	

ADDITIONAL ASSIGNMENT – EXTENDED DUTY UNITS

LINCOLN MIDDLE SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Counte, Vanessa	6.0 EDU	Madrigals	8/15-12/15	\$1,602
DeBeech, Beth	2.0 EDU	Productions Club	8/15-12/15	\$ 534
Diamond, Renee	0.5 EDU	SAFE Club	8/15-12/15	\$ 134
Ehrke, Shelly	0.5 EDU	Green Team	8/15-12/15	\$ 134
Forte, Mark	0.5 EDU	AVID	8/15-12/15	\$ 134
Hart, Sharon	1.0 EDU	Build Up Our Communities	8/15-12/15	\$ 267
Hart, Sharon	0.5 EDU	Junior Honor Society	8/15-12/15	\$ 134
Hylind, Amy	0.5 EDU	SAFE Club	8/15-12/15	\$ 134
Levy, Amanda	1.0 EDU	Lion Lunch Club	8/15-12/15	\$ 267
McLaughlin, Gretchen	1.0 EDU	Build Up Our Communities	8/15-12/15	\$ 267
Moe, Eric	2.0 EDU	Productions Club	8/15-12/15	\$ 534
Moe, Rose	0.5 EDU	AVID	8/15-12/15	\$ 134
Preuss, Jennifer	2.0 EDU	Peer Tutoring Center	8/15-12/15	\$ 534
Sinclair, Michele	0.5 EDU	Green Team	8/15-12/15	\$ 534
Stauffer, Aimee	2.0 EDU	Productions Club	8/15-12/15	\$ 534
Stauffer, Aimee	2.0 EDU	Peer Tutoring Center	8/15-12/15	\$ 534
Takahashi, Ashley	2.0 EDU	Peer Tutoring Center	8/15-12/15	\$ 534
Wang, Jim	6.0 EDU	Orchestra	8/15-12/15	<u>\$1,602</u>
		TOTAL		\$8,556



**ADDITIONAL ASSIGNMENT – EXTENDED DUTY UNITS****MALIBU HIGH SCHOOL – Middle School Academics**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Loch, Amy	3 EDU	MS Vocal Music	8/15-12/15	\$ 801
Neier, Christopher	6 EDU	MS Student Activities	8/15-12/15	\$1,602
Nickerson, Elle	1 EDU	MS Scholarship Advisor	8/15-12/15	\$ 267
Velez, Angel	3 EDU	MS Band	8/15-12/15	\$ 801
Zander, Maia	3 EDU	MS Orchestra	8/15-12/15	\$ 801
<b>TOTAL</b>				<b>\$4,272</b>

**ADDITIONAL ASSIGNMENT – EXTENDED DUTY UNITS****MALIBU HIGH SCHOOL – High School Academics**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Andino, Melisa	12 EDU	HS Student Activities	8/15-12/15	\$3,204
Andino, Melisa	9 EDU	HS Pep Squad	8/15-12/15	\$2,403
Auer, Kimberly	3 EDU	HS Pep Squad	8/15-12/15	\$ 801
Bowman-Smith, Carla	5 EDU	HS Yearbook	8/15-12/15	\$1,335
Dahm, Katie	1 EDU	HS Scholarship Advisor	8/15-12/15	\$ 267
Ervin, Jordan	5 EDU	HS Academic Decathlon	8/15-12/15	\$1,335
Loch, Amy	2 EDU	HS Vocal Music	8/15-12/15	\$ 534
Neier, Christopher	13 EDU	Athletic Director	8/15-12/15	\$3,471
Plaia, Jodi	10 EDU	HS Drama	8/15-12/15	\$2,670
Plaia, Jodi	6 EDU	HS Student Activities	8/15-12/15	\$1,602
Rowley, Casey	5 EDU	HS Scholarship Advisor	8/15-12/15	\$1,335
Stowell, Rachel	5 EDU	HS Newspaper	8/15-12/15	\$1,335
Velez, Angel	2 EDU	HS Band	8/15-12/15	\$ 534
Zander, Maia	2 EDU	HS Orchestra	8/15-12/15	\$ 534
<b>TOTAL</b>				<b>\$21,260</b>

**ADDITIONAL ASSIGNMENT – EXTENDED DUTY UNITS****MALIBU HIGH SCHOOL – Fall Athletics**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Larsen, Mark	13 EDU	Varsity Cross Country	8/15-11/15	\$3,471
Meyer, Andrew	13 EDU	Varsity Girls Basketball	8/15-11/15	\$3,471
Montgomery, Todd	13 EDU	Varsity Girls Tennis	8/15-11/15	\$3,471
Mulligan, Michael	13 EDU	Varsity Boys Waterpolo	8/15-11/15	\$3,471
Mulligan, Michael	12 EDU	JV Girls Waterpolo	8/15-11/15	\$3,204
<b>TOTAL</b>				<b>\$17,088</b>

**HOURLY TEACHERS****STUDENT SERVICES**

Luong, Theresa	\$42.08, as needed	11/16/15-6/5/16	<u>Est Hrly/\$----</u>
<b>TOTAL ESTABLISHED HOURLY</b>			<b>\$----</b>

Comment: Home Instructor  
01-Unrestricted Resource

**TOTAL ESTABLISHED HOURLY, OWN HOURLY AND EXTRA DUTY UNITS = \$ 63,960**

**NEW HIRES****PROBATIONARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Lotan, Shuli/Mental Health Counselor Student Services	100%	12/14/15
Purvis, Sarah/Math Lincoln Middle School	100%	11/23/15

**TEMPORARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Otero-Rivera, Tasha/Preschool CDS/Pine Street	50%	11/30/15-6/9/16

**SUBSTITUTE TEACHERS**

Effective

**REGULAR DAY-TO-DAY SUBSTITUTES**

(@\$144.00 Daily Rate)

Boudreaux, Wanda	11/16/15
Geshke, Nancy	11/16/15
Gleason, Angela	11/30/15
Glenn, Daniel	11/16/15
Greening, Sean	11/16/15
Low, Benson	11/16/15
Nida, Harrison	11/16/15
Pope, Collette	11/2/15
Thomas, Caroline	11/16/15

**CHANGE IN ASSIGNMENT**

Effective

Goldberg, Sharon  
Roosevelt-Sp Ed/Speech Path

1/1/16

From: 100%

To: 80%

Sugasawara, Patricia  
CDS/McKinley/Preschool Teacher

11/30/15

From: 50%/School Age/Pine Street

To: 100%/Preschool/McKinley Elementary

**LEAVE OF ABSENCE (with pay)**

Name/Location

Effective

Davies, Michael  
McKinley Elementary

11/19/15-12/31/15  
[Medical/FMLA/CFRA]  
(dates extended from 11/19/15 Agenda)

Papale, Jacqueline  
Rogers Elementary

11/16/15-1/4/16  
[Medical]

Portillo, Nicole  
Malibu High School

11/2/15-11/18/15  
[Medical/FMLA/CFRA]

Suminski, Mark  
Olympic High School

11/18/15-12/8/15  
[Medical/FMLA/CFRA]  
(extension of dates from 11/5/15 Agenda)

Williams, Alma  
Edison Elementary

11/10/15-1/24/16  
[Medical Maternity/FMLA]  
(change of dates from 11/5/15 Agenda)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / MARK O. KELLY / MICHAEL COOL

RE: CLASSIFIED PERSONNEL – MERIT

RECOMMENDATION NO. A.15

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>NEW HIRES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Cruz, Elfego Webster ES	Inst Assistant - Classroom 3 Hrs/SY/Range: 18 Step: B	11/23/15
Daniels, Megan Rogers ES	Inst Assistant - Classroom 3 Hrs/SY/Range: 18 Step: B	11/20/15
Gomez, Martha Muir ES	Inst Assistant - Classroom 3.5 Hrs/SY/Range: 18 Step: B	11/23/15
Green, Timothy Maintenance	Maintenance Supervisor 8 Hrs/12 Mo/Range: 45 Step: A	11/13/15
Huettner, Patty Rogers ES	Inst Assistant - Classroom 3 Hrs/SY/Range: 18 Step: B	11/30/15
La Barbera, Cara Edison ES	Inst Assistant - Bilingual 3 Hrs/SY/Range: 18 Step: A	11/23/15
Lopez, Luis Special Ed-Roosevelt ES	Paraeducator 1 6 Hrs/SY/Range: 20 Step: A	11/17/15
Martin, Raveena Special Ed-Santa Monica HS	Paraeducator 1 6.4 Hrs/SY/Range: 20 Step: A	11/4/15
Nixon, Robert CDS-Business Office	Custodian 8 Hrs/11 Mo/Range: 22 Step: A	11/30/15
Powers, Andreyra Special Ed-SMASH	Paraeducator 1 6 Hrs/SY/Range: 20 Step: A	11/18/15
Santiago, Marlene CDS-Business Office	Bilingual Community Liaison 4 Hrs/12 Mo/Range: 25 Step: A	11/30/15
Sly, Jai Oni Special Ed-McKinley ES	Paraeducator 1 5 Hrs/SY/Range: 20 Step: A	11/16/15
Sudarso, Sarah Special Education	Speech Language Pathology Assistant 8 Hrs/SY/Range: 36 Step: A	11/23/15
Wallace, Peiyi Rogers ES	Inst Assistant - Classroom 3 Hrs/SY/Range: 18 Step: B	11/16/15
Watson, Marsha Special Ed-Franklin ES	Paraeducator 1 6 Hrs/SY/Range: 20 Step: A	11/23/15

**RE-EMPLOYMENT**

Mederos, Eden  
Special Ed-Santa Monica HS

Paraeducator 3  
6.3 Hrs/SY/Range: 26 Step: C

**EFFECTIVE DATE**  
11/9/15

**ELECTION**

Guerrero, Daniel  
Franklin ES

Physical Activities Specialist  
6 hrs/SY/Range: 26 Step: D

**EFFECTIVE DATE**  
11/25/15

Martinez, Maisha  
Special Ed-Grant ES

Paraeducator 1  
6 Hrs/SY/Range: 20 Step: F

11/23/15

**TEMP/ADDITIONAL ASSIGNMENTS**

Barnes, Brian  
Special Education

Instructional Assistant – Physical Education  
[limited term; adaptive PE teacher support]

**EFFECTIVE DATE**  
11/5/15-1/29/16

Day, Wayne  
Malibu HS

Lead Custodian  
[overtime; ASB events]

7/1/15-6/30/16

Day, Wayne  
Malibu HS

Lead Custodian  
[overtime; school events]

7/1/15-6/30/16

Glaser, Christine  
Lincoln MS

Instructional Assistant – Music  
[additional hours; music classes support]

11/6/15-6/9/16

Hughes, Michael  
Malibu HS

Campus Security Officer  
[overtime; school events]

7/1/15-6/30/16

Hunter, Katherine  
Special Ed-Point Dume ES

Occupational Therapist  
[additional hours; professional development]

8/17/15

Jones, Mashwanda  
Health Services-McKinley ES

Health Office Specialist  
[additional hours; health office support]

9/3/15-10/31/15

Klenk, Heather  
Lincoln MS

Instructional Assistant – Music  
[additional hours; band classes support]

8/20/15-6/9/16

Krstic, Nadine  
Special Ed-Santa Monica HS

Paraeducator 1  
[additional hours; professional development]

10/21/15-10/28/15

Loza, Adelsa  
Special Ed-Lincoln MS

Paraeducator 1  
[additional hours; library support]

8/31/15-6/9/16

Lucas, Ralph  
McKinley ES

Instructional Assistant - Classroom  
[additional hours; classroom support]

10/5/15-6/9/16

Marquez, Lily  
McKinley ES

Bilingual Community Liaison  
[overtime; LCAP PAC meeting translations]

11/9/15-2/9/16

Martinez, Isabel  
Special Ed-Lincoln MS

Paraeducator 3  
[additional hours; professional development]

9/22/15-6/9/16

Martino, Jesica  
Special Ed-CDS-Lincoln Preschool

Occupational Therapist  
[additional hours; professional development]

8/17/15

Mendoza, Ana  
Grant ES

Instructional Assistant - Classroom  
[additional hours; field trip]

11/24/15

Mirabal, Jessica  
Special Ed-Adams MS

Paraeducator 1  
[additional hours; after school support]

11/13/15-6/9/16

Ockner, Sari Special Ed-Franklin ES	Occupational Therapist [additional hours; professional development]	8/17/15
Perez, Venus Special Ed-Lincoln MS	Paraeducator 3 [additional hours; professional development]	9/22/15-6/9/16
Rosenbaum, Joyce Special Education	Physical Therapist [additional hours; professional development]	8/17/15
Sloboda, Jaclyn Special Ed-CDS-Lincoln Preschool	Physical Therapist [additional hours; professional development]	8/17/15
Smith, Angelique Special Ed-Roosevelt ES	Occupational Therapist [additional hours; professional development]	8/17/15
Soloway, Beth Webster ES	Senior Office Specialist [additional hours; clerical support]	11/9/15-11/13/15
Suaste, Eduardo Operations	Utility Worker [overtime; District projects]	10/5/15-12/1/15
Tate, Wiley Malibu HS	Custodian [overtime; school events]	7/1/15-6/30/16
Vecchiotti, John Special Ed-Santa Monica HS	Paraeducator 1 [additional hours; professional development]	10/21/15-10/28/15
Wilson, Stanley Malibu HS	Campus Security Officer [overtime; ASB events]	7/1/15-6/30/16
Yashar, Yazita Special Ed-Cabrillo ES	Paraeducator 1 [additional hours; bus supervision]	8/20/15-9/25/15
Zheng, Jin Special Ed-Santa Monica HS	Paraeducator 1 [additional hours; professional development]	10/21/15-10/28/15
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Botello, Frank Operations	Custodian	11/18/15-6/30/16
Devis, Juanita Facility Use	Audience Services Coordinator	11/18/15-6/30/16
Mamon, Steven Operations	Custodian	11/1/15-6/30/16
Orozco, Cecilia Special Education	Paraeducator 1	11/19/15-6/9/16
Prosolovich, Svetlana Special Education	Paraeducator 1	11/4/15-6/9/16
Reilly, Sami District	Office Specialist	7/1/15-6/30/16
Shanley, Scott District	Campus Security Officer	11/16/15-6/30/16
Wade, Essence District	Campus Security Officer	11/23/15-6/30/16

**CHANGE IN ASSIGNMENT**

		<b><u>EFFECTIVE DATE</u></b>
Higgins, Shaun Special Ed-Lincoln MS	Paraeducator 3 8 Hrs/SY From: 7.4 Hrs/SY/Special Ed-Lincoln MS	8/20/15
Jimenez, Osvaldo Special Ed-Lincoln MS	Paraeducator 1 6.5 Hrs/SY From: 6 Hrs/SY/Special Ed-Lincoln MS	10/1/15
Martinez, Isabel Special Ed-Lincoln MS	Paraeducator 3 6.5 Hrs/SY From: 6 Hrs/SY/Special Ed-Lincoln MS	9/24/15
Perez, Venus Special Ed-Lincoln MS	Paraeducator 3 6.5 Hrs/SY From: 6 Hrs/SY/Special Ed-Lincoln MS	9/24/15

**INVOLUNTARY TRANSFER**

		<b><u>EFFECTIVE DATE</u></b>
Goldbach, Eder Special Ed-Franklin ES	Paraeducator 1 6 Hrs/SY From: 6 Hrs/SY/Special Ed-Lincoln MS	9/29/15

**LEAVE OF ABSENCE (PAID)**

		<b><u>EFFECTIVE DATE</u></b>
Gold, Kathleen Information Services	Technology Support Assistant CFRA/FMLA/Medical	11/2/15-11/18/15
Gonzalez, Jessica Child Develop Svcs-McKinley ES	Children's Center Assistant 2 Medical	10/22/15-11/22/15
Hagen, Marcia Human Resources	Credential Analyst CFRA/FMLA/Medical	11/24/15-1/22/16
Miller, Ronald Special Ed-Grant ES	Paraeducator 1 Personal	12/16/15-1/13/16
Mitri, Veronica Special Ed-Roosevelt ES	Paraeducator 3 Maternity	3/30/16-5/11/16
Simpson, Endeya Special Ed-SMASH	Paraeducator 3 Medical	12/3/15-12/13/15
Toma, Julie Personnel Commission	Human Resources Technician CFRA/FMLA	10/12/15-10/15/15
Yi, Renee Special Ed-Malibu HS	Paraeducator 3 Maternity	11/30/15-1/17/16

**PROFESSIONAL GROWTH**

		<b><u>EFFECTIVE DATE</u></b>
Martinez, Maisha Franklin ES	Physical Activities Specialist	12/1/15

**WORKING OUT OF CLASS**

		<b><u>EFFECTIVE DATE</u></b>
Adams, Toni Operations-Santa Monica HS	Lead Custodian From: Custodian	10/12/15-10/15/15

Donovan, Marc Maintenance	Electrician From: Glazier	11/10/15-12/31/15
Gonzalez, Jose Operations	Lead Custodian From: Custodian	10/14/15-12/30/15
Heiderman, Daniel Operations	Plant Supervisor From: Utility Worker	11/13/15-2/28/16
Martin, Eric Operations-Malibu HS	Lead Custodian From: Custodian	10/8/15-10/9/15 11/6/15
Morris, Sean Maintenance	Skilled Maintenance Worker From: Custodian	11/10/15-12/31/15
O'Rourke, Thomas Operations-Santa Monica HS	Lead Custodian From: Custodian	9/7/15
Reyes, Pedro Maintenance	Facilities Technician From: Electrician	11/10/15-12/31/15
Sebastiani, Guido Grounds	Equipment Operator From: Gardener	10/30/15-3/14/16
Upton, Carey Business Services	Executive Director of FMO From: Director of Theater Operations and Facility Permits	11/12/15-12/30/15
Villa, Alejandro Maintenance	Glazier From: Skilled Maintenance Worker	11/10/15-12/31/15

**RETIREMENT**

		<b><u>EFFECTIVE DATE</u></b>
Gordon-Johnson, Robin Grant ES	Senior Office Specialist	12/30/15
Mercado, Maria FNS-Point Dume ES	Cafeteria Worker I	11/30/15
Strnad, Jan Facility Use	Facility Permits Supervisor	2/29/16

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:  
 ABSENT:





TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON / MARK O. KELLY / MICHAEL COOL

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.16

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**AVID TUTOR**

Reynolds, Elijah	Adams MS	11/16/15-6/9/16
Sankaran, Jasmine	Santa Monica HS	11/23/15-6/9/16

**COACHING ASSISTANT**

Shorten, Kyle	Malibu HS	11/10/15
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**NOON SUPERVISION AIDE**

Azzariti, Annie	McKinley ES	9/21/15-6/9/16
Brodkin, Andrea	Muir ES	11/9/15-6/9/16
Butler, Deja	Rogers ES	11/2/15-6/9/16
Hernandez, Beatrice	Grant ES	11/4/15-6/9/16
Long, Lakesha	McKinley ES	10/1/15-6/9/16
Williams, Sherrevia	McKinley ES	10/1/15-6/9/16

**EDUCATIONAL SPECIALIST – LEVEL II**

Newell-Baker, Elizabeth	Webster ES [Music Instructor] - Funding: Formula & Old Tier III	11/1/15-6/10/16
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**STUDENT WORKER - WORKABILITY**

Johnson, Rodney	Santa Monica HS	11/9/15-6/30/16
Quintero Ojeda, Kevin	Santa Monica HS	10/11/15-6/30/16

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON

RE: ADOPT RESOLUTION NO. 15-14 – BOARD MEMBER ABSENCE ON  
NOVEMBER 19, 2015

RECOMMENDATION NO. A.17

It is recommended that the Board of Education adopt Resolution No. 15-14 – Board Member Absence on November 19, 2015.

COMMENTS: Board Member Ralph Mechur was absent from the November 19, 2015, regular board meeting.

Board Bylaw 9250 and Education Code 35120 provide that a member of the Board of Education may be paid for any meeting when absent if the board adopts a resolution excusing the absence due to performance of district-related duties during the time of a meeting, illness, jury duty, or hardship.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 15-14  
BOARD MEMBER ABSENCE ON NOVEMBER 19, 2015**

**WHEREAS**, the Governing Board of the Santa Monica-Malibu Unified School District appreciates the services provided by members of the Board and provides compensation for meeting attendance in accordance with Education Code 35120 and Board Bylaw 9250; and

**WHEREAS**, Education Code 35120 provides that the monthly compensation provided to Board members shall be commensurate with the percentage of meetings attended during the month unless otherwise authorized by Board resolution; and

**WHEREAS**, Education Code 35120 specifies limited circumstances under which the Board is authorized to compensate a Board member for meetings he/she missed; and

**WHEREAS**, the Board finds that     Ralph Mechur     did not attend the regular Board meeting on November 19, 2015, for the following reason(s):

- Performance of other designated duties for the district during the time of the meeting
- Illness or jury duty
- Hardship deemed acceptable by the Board

**NOW THEREFORE BE IT RESOLVED** that the Board of the Santa Monica-Malibu Unified School District approves compensation of the Board member for the regular board meeting of November 19, 2015.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of December 2015 at a regular meeting, by the following vote:

AYES:\_\_\_\_\_ NOES:\_\_\_\_\_ ABSENT:\_\_\_\_\_ ABSTAIN: \_\_\_\_\_

Attest:

\_\_\_\_\_  
Secretary

\_\_\_\_\_  
President

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## **DISCUSSION ITEMS**



TO: BOARD OF EDUCATION

DISCUSSION

12/10/15

FROM: SANDRA LYON / TERRY DELORIA / PAMELA KAZEE

RE: SPECIAL EDUCATION PARENT SURVEY

DISCUSSION ITEM NO. D.01

The results of the survey completed by parents of students with disabilities will be shared with the Board of Education by the Special Education Leadership Team and SEDAC representative(s).

A brief analysis will be provided with recommendations for survey subsequent steps. Recommendations are both long- and short-term and will emphasize systems that could be instituted to further the support rendered to parents of students with disabilities. A means for gathering a representative sample of parent concerns will also be presented. Additionally, the Board will be asked for feedback that will assist the Special Education Department and its leadership, as well as SEDAC, in the provision of high quality support and service to families of students with exceptional needs in our community.





TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / TERRY DELORIA  
RE: CONDITIONAL COLLEGE READINESS: REMEDIES

DISCUSSION  
12/17/15

DISCUSSION ITEM NO. D.02

The Early Assessment Program (EAP) is a collaborative effort among the State Board of Education (SBE), the California Department of Education (CDE) and the California State University (CSU). The program was established to provide opportunities for students to measure their readiness for college-level English and mathematics in their junior year of high school, and to facilitate opportunities for them to improve or “remedy” their skills during their senior year. Staff’s goal is to increase the number of SMMUSD high school students who graduate ready for college level courses in English and math.

Tonight’s presentation will outline our district’s process for identifying students who are “Conditionally Ready” for college and providing the necessary remedies such that this condition is cleared.



TO: BOARD OF EDUCATION

DISCUSSION

12/10/15

FROM: SANDRA LYON / TERRY DELORIA

RE: CONSIDER ADOPTING AR 5142.1 – IDENTIFICATION AND REPORTING OF MISSING CHILDREN

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education consider adopting AR 5142.1 – Identification and Reporting of Missing Children.

COMMENTS: The regulation (no policy required) reflects Education Code 38138, which requires schools to post a poster issued each month by the Department of Justice that contains photographs and information. Education Code 49068.6 requires the law enforcement agency responsible for the investigation of a missing child to inform the school in which the child is enrolled.

**IDENTIFICATION AND REPORTING OF MISSING CHILDREN**

**Notices of Missing Children**

Every school shall post in an appropriate area the monthly poster on missing children provided by the Department of Justice (DOJ). For elementary schools, the poster shall be posted in an area restricted to adults. (Education Code 38139; Penal Code 14208)

School staff are also encouraged to monitor "Amber Alerts" issued by law enforcement agencies in serious, time-critical child abduction cases.

If a law enforcement agency notifies the district that a child enrolled in the district has been reported missing, the principal or designee of the school in which the child is enrolled shall place a notice on the front of the child's school record indicating that he/she has been reported missing. If a school receives a record inquiry or request from any person or entity regarding a missing child about whom the school has been notified, the principal or designee shall immediately notify the law enforcement agency that informed the school of the missing child's status. (Education Code 49068.6)

The principal or designee will indicate that a child is missing in the student information system in a manner that is useful to staff.

**Reporting Missing Children**

Any district employee who recognizes a child who has been reported missing through a DOJ notice, an Amber Alert, or other means shall immediately notify law enforcement using the hotline telephone number listed.

In the event that a district employee witnesses a child abduction, he/she shall immediately contact law enforcement and provide the agency with information on the location of the abduction and a description of the victim, the suspect, and any vehicle involved. He/she shall also notify the Superintendent or designee who shall implement steps, as needed, to ensure the safety of other students.

*Legal Reference:*

EDUCATION CODE

32390 Voluntary program for fingerprinting students

38139 Posting of information about missing children

48980 Parental notification of district programs, rights and responsibilities

49068.5-49068.6 Missing children; transfers

49370 Legislative intent re: reporting of missing children

PENAL CODE

14200-14213 Violent crime information center

CODE OF REGULATIONS, TITLE 5

640-641 Student fingerprinting program

*Management Resources:*

WEB SITES

California Department of Justice, Missing Persons: <http://oag.ca.gov/missing>

California Highway Patrol, Amber Alert: <http://www.chp.ca.gov/amber>

National Center for Missing and Exploited Children: <http://www.missingkids.com>

**Regulation CSBA MANUAL MAINTENANCE SERVICE**  
**approved: July 2011**

TO: BOARD OF EDUCATION

DISCUSSION

12/10/15

FROM: SANDRA LYON / TERRY DELORIA / IRENE GONZALEZ-CASTILLO

RE: CONSIDER REVISING BP 6120 – RESPONSE TO INSTRUCTION AND INTERVENTION

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education consider revising BP 6120 – Response to Instruction and Intervention.

COMMENTS: AB 97 eliminated categorical funding for GATE (Gifted and Talented Education) and redirected that funding into LCFF (Local Control Funding Formula). BP and AR 6172, which addressed the GATE program, are optional for use by districts that choose to offer a gifted and talented education (GATE) program. Staff proposes that BP and AR 6172 be deleted (Item No. A.05 in this agenda) and the contents moved to BP 6120.

Advanced Learners shall be served within the Response to Instruction and Intervention model. Proposed revisions to BP 6120 reflect the inclusion of Advanced Learners through differentiated curriculum and instruction.

**RESPONSE TO INSTRUCTION AND INTERVENTION**

The Board of Education desires to provide a high-quality, data-driven educational program to meet the learning and behavioral needs of each student and to help reduce disparities in achievement among subgroups of students. Additionally, the Board of Education believes that all students deserve an education that challenges them to meet their fullest potential. The continuum of learners, from advanced to not-yet proficient, are supported through a Response to Instruction and Intervention (RTI<sup>2</sup>) approach. ~~Students who are not making academic progress pursuant to district measures of performance shall receive intensive instruction and intervention supports designed to meet their individual learning needs.~~

The Superintendent or designee shall convene a team of certificated personnel and other district staff, ~~and parents/guardians, as appropriate,~~ to assist in designing the district's Response to Instruction and Intervention (RTI<sup>2</sup>) system, based on an examination of indicators of district and schoolwide student achievement. Program updates shall be provided to parents/guardians, as appropriate.

The district's RTI<sup>2</sup> system shall include instructional strategies and interventions with demonstrated effectiveness and shall be aligned with the district curriculum and assessments.

The district's RTI<sup>2</sup> system shall include research-based, standards-based, culturally relevant instruction for students in the general education program. The district shall provide universal screening and continuous classroom monitoring to determine students' needs and to identify those students who are not making progress. The district shall establish criteria for determining the types and levels of interventions to be provided and subsequent monitoring of student progress to determine the effectiveness of the intervention and to make changes as needed.

Structures to support the continuum of learners may include flexible groupings which shall be planned and organized as an integrated, differentiated learning experience within the regular school day.

~~When data from the RTI<sup>2</sup> system indicate that a student may have a specific learning disability, the student may be referred for evaluation for special education or other services.~~

The district shall provide staff development to teachers regarding the use of assessments, data analysis, and research-based instructional practices and strategies to support differentiated curriculum and instruction. In addition, the district's RTI<sup>2</sup> system shall emphasize a collaborative approach of professional learning communities among teachers within and across grade spans.

Staff shall ensure that parents/guardians are involved at all stages of the instructional and intervention process. Parents/guardians shall be kept informed of their child's progress and provided information regarding the services that will be provided, the strategies being used to increase the student's rate of learning, and information about the performance data that will be collected.

Legal Reference:

**EDUCATION CODE**

56329 *Assessment, written notice to parent*

56333-56338 *Eligibility for specific learning disabilities*

56500-56509 *Procedural safeguards*

**UNITED STATES CODE, TITLE 20**

1400-1482 *Individuals with Disabilities Education Act, especially:*

1416 *Monitoring, technical assistance, and enforcement*

6316 *School improvement*

6318 *Parent involvement*

6319 *Highly qualified teachers*

**CODE OF FEDERAL REGULATIONS, TITLE 34**

300.307 *Specific learning disabilities*

300.309 *Determining the existence of specific learning disabilities*

300.311 *Specific documentation for eligibility determination*

Management Resources:

**CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE**

*Response to Instruction and Intervention, 2008*

**WEB SITES**

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education: <http://www.ed.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**





TO: BOARD OF EDUCATION

DISCUSSION

11/19/15

FROM: SANDRA LYON / TERRY DELORIA / IRENE GONZALEZ-CASTILLO

RE: CONSIDER DELETING BP AND AR 6172 – GIFTED AND TALENTED  
STUDENT PROGRAM (INCORPORATED INTO BP 6170)

DISCUSSION ITEM NO. D.05

It is recommended that the Board of Education consider deleting BP and AR 6172 – Gifted and Talented Student Program.

COMMENTS: Material from policy and regulation being incorporated into BP 6120 – Response to Instruction and Intervention (Item No A.04 in this agenda).

## **~~GIFTED AND TALENTED STUDENT PROGRAM~~**

~~The Board of Education believes that all students deserve an education that challenges them to meet their fullest potential. The Board shall provide gifted and talented students in grades K-12 opportunities for learning commensurate with their particular abilities and talents.~~

~~The Board shall approve a district plan for gifted and talented education (GATE) which meets criteria established by the State Board of Education for program approval.~~

~~The district's program shall be designed to provide articulated learning experiences across subjects and grade levels and shall be aligned with and extend the state academic content standards and curriculum frameworks.~~

### **~~Identification of Gifted and Talented Students~~**

~~Students may be identified for the GATE program on the basis of demonstrated or potential abilities in any one or more of the following categories: (Education Code 52202; 5 CCR 3822)~~

- ~~1. Intellectual Ability: The student demonstrates extraordinary or potential for extraordinary intellectual development.~~
- ~~2. Creative Ability: The student characteristically perceives unusual relationships among aspects of the student's environment and among ideas, overcomes obstacles to thinking and doing, and/or produces unique solutions to problems.~~
- ~~3. Specific Academic Ability: The student functions at highly advanced academic levels in particular subject areas.~~
- ~~4. Leadership Ability: The student displays the characteristic behaviors necessary for extraordinary leadership.~~
- ~~5. High Achievement: The student consistently produces advanced ideas and products and/or attains exceptionally high scores on achievement tests.~~
- ~~6. Performing and Visual Arts Talent: The student originates, performs, produces, or responds at extraordinarily high levels in the arts.~~

### **~~Instructional Components~~**

~~The district's GATE program may include special day classes, part-time groupings, and cluster groupings which shall be planned and organized as an integrated, differentiated learning experience within the regular school day. This program may be augmented or supplemented with other differentiated activities related to the core curriculum using such strategies as independent study, acceleration, postsecondary education, and enrichment. (Education Code 52206; 5 CCR 3840)~~

~~GATE students may regularly participate, on a planned basis, in special counseling or instructional activity during or outside of the regular school day in order to benefit from additional educational opportunities not provided in the regular classroom. (5 CCR 3840)~~

~~In addition, the district may provide specialized services designed to assist underachieving, linguistically diverse, culturally diverse, and/or economically disadvantaged GATE students to achieve at levels commensurate with their abilities.— (5 CCR 3840)~~

~~The district's GATE program shall include an academic component and, as appropriate, instruction in basic skills for each student. (Education Code 52206)~~

~~The district's program shall support the social and emotional development of GATE students in order to increase responsibility, self-awareness, and social awareness and adjustment.~~

~~Staff development shall be provided to support teachers of GATE students in understanding the unique learning styles and abilities of these students and in developing appropriate instructional strategies.~~

## **Program Evaluation**

~~The Board shall annually review the progress of students enrolled in the district's GATE program and administration of the program using methods identified in the district's GATE plan, and may require modifications in the program as indicated by the results of this review.— (5 CCR 3831)~~

### Legal Reference:

#### EDUCATION CODE

~~37223 Weekend classes for mentally gifted minors~~

~~41500-41573 Categorical education block grants~~

~~48800-48802 Enrollment of gifted students in community college~~

~~51740 Instruction by correspondence~~

~~51745-51749.3 Independent study programs~~

~~52200-52212 Gifted and talented education program~~

~~52800-52887 School-Based Program Coordination~~

~~64000 Categorical programs included in consolidated application~~

~~64001 Single plan for student achievement, consolidated application programs~~

~~76000-76002 Enrollment in community college~~

#### CODE OF REGULATIONS, TITLE 5

~~1633 Instruction by correspondence~~

~~3820-3870 Gifted and talented education program~~

### Management Resources:

#### CALIFORNIA ASSOCIATION FOR THE GIFTED PUBLICATIONS

~~GATE Standards Workbook: A Guide to Design, Improve and Assess Gifted Programs, 2005~~

~~Meeting the Standards: A Guide to Developing Services for Gifted Students, 2002~~

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~Gifted and Talented Education Program Resource Guide, rev. 2005~~

~~Recommended Standards for Programs for Gifted and Talented Students, rev. 2005~~

#### WEB SITES

~~CSBA: <http://www.csba.org>~~

~~California Association for the Gifted: <http://www.cagifted.org>~~

~~California Department of Education, Gifted and Talented Education: <http://www.cde.ca.gov/sp/gt>~~

~~Council for Exceptional Children, The Association for the Gifted (CEC-TAG): <http://www.cectag.org>~~

~~National Association for Gifted Children: <http://www.nagc.org>~~

## **Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT adopted: August 19, 2009 Santa Monica, California**

**GIFTED AND TALENTED STUDENT PROGRAM****Definitions**

~~A *gifted and talented student* is a student enrolled in a public school who is identified as possessing demonstrated or potential abilities that give evidence of high performance capability in categories selected by the Board of Education. (Education Code 52201)~~

~~A *highly gifted student* is one who has achieved a measured intelligence quotient of 150 or more points on an assessment of intelligence administered by qualified personnel or has demonstrated extraordinary aptitude and achievement in language arts, mathematics, science, or other academic subjects, as evaluated and confirmed by both the student's teacher and principal. Highly gifted students shall generally constitute not more than one percent of the student population. (Education Code 52201)~~

~~A *special day class* for gifted and talented students consists of one or more classes totaling a minimum school day where each class: (5 CCR 3840)~~

- ~~1. — Is composed of students identified as gifted and talented~~
- ~~2. — Is designed to meet the specific academic needs of gifted and talented students for enriched or advanced instruction and is appropriately differentiated from other classes in the same subjects at the school~~
- ~~3. — Is taught by a teacher who has specific preparation, experience, personal attributes, and competencies in the teaching of gifted children~~

~~A *part-time grouping* is one in which students attend classes or seminars that are organized to provide advanced or enriched subject matter for a part of the school day and those classes are composed of identified gifted and talented students. (5 CCR 3840)~~

~~A *cluster grouping* is one in which students are grouped within a regular classroom setting and receive appropriately differentiated activities from the regular classroom teacher. (5 CCR 3840)~~

~~*Independent study* provides additional instructional opportunities supervised by a certificated district employee through special tutors or mentors or through enrollment in correspondence courses specified in Education Code 51740 and 5 CCR 1633. (5 CCR 3840)~~

~~*Acceleration* means that students are placed in grades or classes more advanced than those of their chronological age group and are provided special counseling and/or instruction outside the regular classroom in order to facilitate their advanced work. (5 CCR 3840)~~

~~*Postsecondary education opportunities* offer students the opportunity to attend classes conducted by a college or community college or to participate in Advanced Placement programs. (5 CCR 3840)~~

~~*Enrichment activities* are supplemental educational activities that augment students' regular educational programs in their regular classrooms. Students use advanced materials and/or receive special opportunities from persons other than the regular classroom teacher. (5 CCR 3840)~~

## **Program Coordinator**

The Superintendent or designee shall appoint a district coordinator for the gifted and talented education (GATE) program who has demonstrated experience and knowledge in gifted education and/or has opportunities to gain or continue such experience and knowledge.

Responsibilities of the district's GATE coordinator shall include program development and implementation, identification procedures, fiscal management, and the collection of auditable records for evaluation. (Education Code 52212)

The Superintendent or designee also may appoint a GATE coordinator at each school site who shall be responsible for implementation of program services at that school site.

## **Program Plan**

The Superintendent or designee shall develop a written plan which describes the differentiated curricula for the program and the methods used to examine the appropriateness of participating students' total educational experience. The plan shall include the components specified in 5 CCR 3831. (5 CCR 3831)

Whenever a school's GATE program is incorporated into School-Based Program Coordination, its school site council shall address the needs of GATE students within the school's single plan for student achievement. (Education Code 52853, 64001)

## **Identification of Gifted and Talented Students**

The Superintendent or designee shall design methods to seek out and identify gifted and talented students from varying linguistic, economic, and cultural backgrounds whose extraordinary capacities require special services and programs. (5 CCR 3820)

Students may be recommended for the GATE program by administrators, teachers, counselors, other staff, or parents/guardians. Parent/guardian consent shall be obtained before administering any assessments for the sole purpose of identifying students for this program.

Students shall be selected for the program based on their demonstrated or potential ability for high performance in categories identified by the Board, as evidenced by any of the following indicators: (5 CCR 3823)

1. School, class, and individual student records
2. Individual tests, including summary and evaluation by a credentialed school psychologist
3. Group tests
4. Interviews and questionnaires of teachers, parents/guardians, and others
5. Student products
6. Opinions of professional persons

Final determination of a student's eligibility shall be made by the Superintendent or designee. (5 CCR 3824)

~~The Superintendent or designee shall base his/her decision upon the evaluation of pertinent evidence by the principal or designee, a classroom teacher familiar with the student's work, and, when appropriate, a credentialed school psychologist. An individual recognized as an expert in the gifted and talented category under consideration, and/or an individual who has in-depth understanding of the student's linguistic or cultural group, shall participate in the evaluation of the evidence unless there is no doubt as to the student's eligibility. These persons may review screening, identification, and placement data in serial order and shall be required to meet only as necessary to resolve any differences in assessment and recommendations. (5 CCR 3824)~~

~~In reviewing evidence of a student's abilities, the Superintendent or designee also shall consider the economic, linguistic, and cultural characteristics of the student's background and, when appropriate, studies of the factors contributing to the student's underachievement, including handicapping or disadvantaged conditions. (5 CCR 3823)~~

~~Prior to a student's participation in the program, the Superintendent or designee shall obtain written consent from the student's parent/guardian. (5 CCR 3831)~~

~~If the Superintendent or designee determines that a student is not eligible, the student's parent/guardian may appeal the decision. The Superintendent or designee may use a committee, including the district's GATE coordinator and certificated personnel, to review the student's evidence and determine whether the initial identification decision should be reversed.~~

~~The Superintendent or designee shall consider identifying for the district's GATE program any student who has transferred from another district in which he/she was identified as a GATE student. (Education Code 52202; 5 CCR 3831)~~

~~Because students who do not initially meet district criteria for the GATE program may become eligible at a later grade level, the district may re-examine student eligibility whenever the district receives a referral through the process noted above or the Superintendent or designee determines it to be in the student's best interest.~~

~~Once identified as a GATE student, a student shall remain eligible even though services provided to the student may change.~~

**Regulation — SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
approved: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

DISCUSSION

12/10/15

FROM: SANDRA LYON / MARK KELLY / TARA BROWN

RE: CONSIDER REVISING AR 5116.1 – INTRADISTRICT OPEN ENROLLMENT

DISCUSSION ITEM NO. D.06

It is recommended that the Board of Education consider revising AR 5116.1 – Intradistrict Open Enrollment.

COMMENTS: The board reviews this policy and regulation annually. Staff suggests making the following changes to the regulation:

- Allows intradistrict transfer requests to be denied if approving such requests adversely impacts staffing at a school site.

The associated policy has been attached for reference.

**INTRADISTRICT OPEN ENROLLMENT**

The Board of Education desires to provide enrollment options that meet the diverse needs and interests of district students. The Superintendent or designee shall establish procedures for the selection and transfer of students among district schools in accordance with law, Board policy, and administrative regulation.

The parents/guardians of any student who resides within district boundaries may apply to enroll their child in any district school, regardless of the location of residence within the district. (Education Code [35160.5](#))

The Board shall annually review this policy. (Education Code [35160.5](#), [48980](#))

**Enrollment Priorities**

Priority for attendance outside a student's attendance area shall be given as follows:

1. The Board believes it is the best interest of students that firm ties are established between families and schools. Therefore, once a family has received an intradistrict permit, the receiving school shall be regarded as the home school of that family, and all siblings in the family may attend that school. Enrollment of intradistrict siblings will be automatic, and shall not be subject to permit priorities or space availability.
2. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another non-Title I district school or charter school. (20 USC [6316](#))
3. If while on school grounds a student becomes the victim of a violent criminal offense, he/she shall be provided an option to transfer to another district school or charter school. (20 USC [7912](#))
4. If a student attends a school designated by the California Department of Education as "persistently dangerous," he/she shall be provided an option to transfer to another district school or charter school. (20 USC [7912](#); 5 CCR [11992](#))
5. The Superintendent or designee may approve a student's transfer to a district school that is at capacity and otherwise closed to transfers upon finding that special circumstances exist that might be harmful or dangerous to the student in the current attendance area, including, but not limited to, threats of bodily harm or threats to the emotional stability of the student.

To grant priority under these circumstances, the Superintendent or designee must have received either: (Education Code [35160.5](#))

- a. A written statement from a representative of an appropriate state or local agency, such as a law enforcement official, social worker, or a properly licensed or registered professional, such as a psychiatrist, psychologist, or marriage and family therapist
- b. A court order, including a temporary restraining order and injunction

For all other applications for enrollment from outside a school's attendance area, the Superintendent or designee shall use a random, unbiased selection process to determine who shall be admitted whenever the school receives admission requests that are in excess of the



school's capacity. A school's capacity shall be calculated in a nonarbitrary manner using student enrollment and available space. (Education Code [35160.5](#))

Enrollment decisions shall not be based on a student's academic or athletic performance, except that existing entrance criteria for specialized schools or programs may be used provided that the criteria are uniformly applied to all applicants. Academic performance may be used to determine eligibility for, or placement in, programs for gifted and talented students. (Education Code [35160.5](#))

No student currently residing within a school's attendance area shall be displaced by another student transferring from outside the attendance area. (Education Code [35160.5](#))

## **Transportation**

Except as required by 20 USC [6316](#) for transfers out of Title I program improvement schools, the district shall not be obligated to provide transportation for students who attend school outside their attendance area.

### Legal Reference:

#### EDUCATION CODE

[200](#) Prohibition against discrimination

[35160.5](#) District policies; rules and regulations

[35291](#) Rules

[35351](#) Assignment of students to particular schools

[46600-46611](#) Interdistrict attendance agreements

[48200](#) Compulsory attendance

[48204](#) Residency requirements for school attendance

[48300-48316](#) Student attendance alternatives, school district of choice program

[48350-48361](#) Open Enrollment Act

[48980](#) Notice at beginning of term

#### CODE OF REGULATIONS, TITLE 5

[11992-11994](#) Definition of persistently dangerous schools

#### UNITED STATES CODE, TITLE 20

[6316](#) Transfers from program improvement schools

[7912](#) Transfers from persistently dangerous schools

#### CODE OF FEDERAL REGULATIONS, TITLE 34

[200.36](#) Dissemination of information

[200.37](#) Notice of program improvement status, option to transfer

[200.39](#) Program improvement, transfer option

[200.42](#) Corrective action, transfer option

[200.43](#) Restructuring, transfer option

[200.44](#) Public school choice, program improvement schools

[200.48](#) Transportation funding for public school choice

#### COURT DECISIONS

*Crawford v. Huntington Beach Union High School District*, (2002) 98 Cal.App.4th 1275

#### ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 95 (2002)

### Management Resources:

#### U.S. DEPARTMENT OF EDUCATION NONREGULATORY GUIDANCE

*Public School Choice*, January 2009

*Unsafe School Choice Option*, May 2004

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, *Unsafe School Choice Option*: <http://www.cde.ca.gov/ls/ss/se/usco.asp>

U.S. Department of Education, *No Child Left Behind*: <http://www.nclb.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California  
revised: September 8, 2011; February 6, 2014**

## Intradistrict Open Enrollment

### Transfers for Victims of a Violent Criminal Offense

Within a reasonable amount of time, not to exceed 14 days, after it has been determined that a student has been the victim of a violent criminal offense while on school grounds, the student's parents/guardians shall be offered an option to transfer their child to an eligible school identified by the Superintendent or designee. In determining whether a student has been a victim of a violent criminal offense, the Superintendent or designee shall consider the specific circumstances of the incident on a case-by-case basis and consult with local law enforcement as appropriate. Examples of violent criminal offenses include, but are not limited to, attempted murder, battery with serious bodily injury, assault with a deadly weapon, rape, sexual battery, robbery, extortion, or hate crimes.

The Superintendent or designee shall consider the needs and preferences of the affected student and his/her parent/guardian in making the offer. If the parent/guardian elects to transfer his/her child, the transfer shall be completed as soon as practicable.

### Transfers from a "Persistently Dangerous" School

Within 10 school days after receiving notification from the California Department of Education (CDE) that a school has been designated as "persistently dangerous," the Superintendent or designee shall notify parents/guardians of the school's designation. Within 10 school days after this notification has been provided to parents/guardians, the Superintendent or designee shall notify parents/guardians of their option to transfer their child.

Parents/guardians who desire to transfer their child out of a "persistently dangerous" school shall provide written notification to the Superintendent or designee and shall rank-order their preferences from among all schools identified by the Superintendent or designee as eligible to receive transfer students. The Superintendent or designee may establish a reasonable timeline, not to exceed seven school days, for the submission of parent/guardian requests.

The Superintendent or designee shall consider the needs and preferences of students and parents/guardians before making an assignment, but is not obligated to accept the parent/guardian's preference if the assignment is not feasible due to space constraints or other considerations. For students who accept the offer, the transfer shall generally be made within 30 school days of receiving the notice of the school's designation from the CDE. If parents/guardians decline the assigned school, the student may remain in his/her current school.

The transfer shall remain in effect as long as the student's school of origin is identified as "persistently dangerous." The Superintendent or designee may choose to make the transfer permanent based on the educational needs of the student, parent/guardian preferences, and other factors affecting the student's ability to succeed if returned to the school of origin. The Superintendent or designee shall cooperate with neighboring districts to develop an interdistrict transfer program in the event that space is not available in a district school.

### Other Intradistrict Open Enrollment

To implement intradistrict open enrollment pursuant to Education Code [35160.5](#):

1. The Superintendent or designee shall identify those schools which may have space available for additional students. A list of schools which may have space available shall

be maintained by the district's Student Services Department. Intradistrict open enrollment applications shall be available at all school offices and at the District Office.

2. Students of parents/guardians who submit applications to the district by April 30 shall be eligible for consideration for admission to their school of choice the following school year under the district's open enrollment policy.
3. Enrollment in a school of choice shall be determined by lot from the eligible applicant pool. Late applicants shall not be added to the waiting list for the current year.
4. The Superintendent or designee shall provide written notification to applicants as to whether their applications have been approved, denied, or placed on a waiting list. If the application is denied, the reasons for denial shall be stated.
5. Applicants' requests for an intradistrict transfer may be denied if it is determined that approving such requests adversely impacts staffing at a school site.
6. Approved applicants must confirm their enrollment within 5 school days.

Once enrolled, a student shall not be required to reapply for readmission.

Any complaints regarding the selection process shall be submitted to the Superintendent or designee.

### **Notifications**

Notifications shall be sent to parents/guardians at the beginning of each school year describing all current statutory attendance options and local attendance options available in the district. Such notification shall include: (Education Code [48980](#))

1. All options for meeting residency requirements for school attendance
2. Program options offered within local attendance areas
3. A description of any special program options available on both an interdistrict and intradistrict basis
4. A description of the procedure for application for alternative attendance areas or programs and the appeals process available, if any, when a change of attendance is denied
5. A district application form for requesting a change of attendance
6. The explanation of attendance options under California law as provided by the CDE

### **Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**approved: August 19, 2009**

**revised: September 22, 2011; February 2, 2012; March 5, 2013; February 6, 2014**



TO: BOARD OF EDUCATION

DISCUSSION

12/10/15

FROM: SANDRA LYON / MARK KELLY / TARA BROWN

RE: CONSIDER REVISING BP 5117 – INTERDISTRICT ATTENDANCE

DISCUSSION ITEM NO. D.07

It is recommended that the Board of Education consider revising BP 5117 – Interdistrict Attendance.

COMMENTS: The board reviews this policy and regulation annually. Staff suggests making the following changes to the policy:

- Section D: Replace “GATE” with “advanced learners” and “ELLs” with “English learners”
- Section E.1: Update the school year
- Sections E.3 and F: Clarify language

The associated regulation has been attached for reference.

**INTERDISTRICT ATTENDANCE**

- A. Although students generally must attend school in the district and school where their residence has been established, the Santa Monica-Malibu School District Board of Education recognizes justifiable reasons for interdistrict permits. Upon request, the Superintendent or designee may accept students from other districts and may allow students who live within the district to transfer to another school within the district or out of the district.

Parents must submit verification of continuing enrollment annually. Students enrolled prior to the 2005-06 school year on a PERT or DERT permit will not be affected by this change.

Involuntary loss of housing resulting from: apartments being removed from the rental market (Ellis Act), buildings being red-tagged, or evictions to accommodate owner-occupancy should not interfere with a child completing his/her education in the Santa Monica-Malibu Unified School District. The permit office will require the applicant to obtain verification from the Rent Control Department or other appropriate legal agency. These students will be allowed to remain in their schools for the remainder of the year in which their housing has been lost. In addition, they will be allowed to remain in SMMUSD as permit students in subsequent years provided they meet all the conditions of students attending SMMUSD on permit and submit a verification of continuing enrollment annually. The Ellis Act allows California apartment owners to evict tenants if the landlords intend to withdraw their units from the rental market.

Students "in good standing" who have been attending school/s within SMMUSD as a resident of the district for a minimum period of three complete school years, and subsequently relocate outside the boundaries of SMMUSD, will be allowed to remain in the Santa Monica-Malibu School district as permit students, upon receiving a permit release from their district of residence and meeting all the conditions of students attending Santa Monica-Malibu Unified School District on a permit. Permits will be granted per the language of sections D and F below.

- B. Permits of this type are to be initiated by the student's parent or guardian who attests to the fact or shows evidence that the permit would be in the student's best interests. Cancellation of the permit shall occur if certain provisions are not adhered to by the student or parent/guardian, or if overcrowding should occur at the school of acceptance.
- C. The Board is committed to providing a quality education for all district students legally enrolled and will provide fair and consistent treatment for students and parent/guardians regardless of their residence or permit status. All applications for a permit will be treated in a fair and consistent manner.
- D. Final approval of permits for all students, including students needing specialized programs, ~~such as~~ including, but not limited to, GATE advanced learners, special education, and ~~ELL~~ English learners, etc., shall rest at the district and shall be contingent upon space, budget and staff availability. Additionally, approval is contingent on applicants demonstrating they meet requirements for retaining a permit including standards of behavior, attendance and academic effort. The district will not pay excess costs to provide specialized services to students on permit.

- E. The district will accept applications for interdistrict permits in grades TK through 11. Permits will be granted per the language of section D. above.
1. The total number of all new interdistrict permits that will be accepted and approved for the ~~2015—2016~~ 2015 – 2016 school year will not exceed 350.
    - a. The total number of new permits accepted and approved for kindergarten will not exceed 100.
    - b. The total number of new permits accepted and approved for grades 1 through 5 will be issued on a space available basis.
    - c. The total number of new permits accepted and approved for John Adams Middle School and Lincoln Middle School for grade 6 will not exceed 10.
    - d. The total number of new permits accepted and approved for grades 7 and 8 at John Adams Middle School and Lincoln Middle School will not exceed 10 per grade level.
    - e. The total number of permits accepted and approved for grades 9 through 11 at Santa Monica High School will not exceed 20 per grade level.
    - f. Permits will be accepted to Olympic High School on a case by case basis for students currently enrolled in SMMUSD.
    - g. The district will continue to accept all permit applications to Malibu schools.
    - h. International High School students will be accepted and approved on a case-by-case basis.
  2. All students currently attending on an interdistrict permit will be allowed to remain in the district until they leave or graduate, assuming that they submit a verification of continuing enrollment annually and uphold appropriate standards of behavior, attendance, and academic effort. Interdistrict attendance permits for 11th and 12th graders may not be rescinded.
  3. Guidelines ~~previously~~ applied to SMASH, Edison, ~~and the~~ including the immersion program through Grade 8, and our preschools ~~will~~ remain in effect.
- F. Requests for new permits will be ~~received (granted)~~ granted in the following order (Based on the timelines identified in Administrative Regulations 5117):
1. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;
 

It is the intention of the district to provide same-school placement for all siblings in a family once an intradistrict permit has been granted, except in cases where students need a specialized program which is only available on another campus.
  2. If a district school receiving Title I funds is identified for program improvement, corrective action, or restructuring, all students enrolled in that school shall be provided an option to transfer to another non-Title I district school or charter school. (20 USC 6316)

3. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and part-time (a minimum of 15 hours per week)];

It is the intention of the district to provide a seat in a district school (K-12) to all children of district employees who have requested a new interdistrict permit, with the understanding that Section D will be considered. Staff will do its best to accommodate requests for a specific school but will not guarantee requested placement. On-going permit holders are not affected and will continue in the home school being currently attended.

4. If space, staffing and budget allow, interdistrict permits for:
  - a. Those students "in good standing" who have been attending school/s within SMMUSD as a resident of the district, for a minimum period of three complete school years, and subsequently relocate outside the boundaries of SMMUSD. Permits will be granted per the language of section D above.
  - b. Siblings of current interdistrict permit holders. If a permit is received (granted) there is no guarantee of same-school placement. On-going permit holders are not affected and will continue in the home school being currently attended.
  - c. International High School students on a case-by-case basis.
  - d. Children of employees of the cities of Malibu or Santa Monica.
  - e. Children of full-time, permanent employees of Santa Monica College.
  - f. Children of alumni of Santa Monica High School, Malibu High School, or Olympic High School. Parent must attach a copy of graduation diploma to the permit application.
  - g. Grandchildren of individuals who have been living within the boundaries of SMMUSD for a minimum of five years.
  - h. Children of individuals working within the boundaries of SMMUSD.
  - i. Students requesting to be admitted who do not meet any criteria described in Section F1-F4h.



Legal Reference:

EDUCATION CODE

[41020](#) Annual district audits

[46600-46611](#) Interdistrict attendance agreements

[48204](#) Residency requirements for school attendance

[48300-48316](#) Student attendance alternatives, school district of choice program

[48350-48361](#) Open Enrollment Act

[48915](#) Expulsion; particular circumstances

[48915.1](#) Expelled individuals: enrollment in another district

[48918](#) Rules governing expulsion procedures

[48980](#) Notice at beginning of term

[52317](#) Regional Occupational Center/Program, enrollment of students, interdistrict attendance

ATTORNEY GENERAL OPINIONS

87 Ops.Cal.Atty.Gen. 132 (2004)

84 Ops.Cal.Atty.Gen. 198 (2001)

COURT DECISIONS

*Crawford v. Huntington Beach Union High School District*, (2002) 98 Cal.App.4th 1275

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**adopted: January 27, 1994 Santa Monica, California**

**revised: February 17, 2005; February 20, 2003; March 3, 2011; March 15, 2012;**

**March 5, 2013; February 6, 2014**

**Interdistrict Attendance**

Interdistrict Attendance Procedures (transfers between districts):

**General Guidelines**

1. The permit office is responsible for processing interdistrict permits.
2. The request for a permit is initiated by the parent at their child's district of residence.
3. The parents/guardians of the child must be informed that the acceptance of their child is contingent upon the parent/guardian and the child assuming full responsibility for:
  - a. Satisfactory attendance
  - b. Satisfactory behavior
  - c. Satisfactory academic effort
  - d. Any necessary documentation requested regarding and including child care, employment, doctor's recommendations and guardianship documentation.
  - e. Understanding that the receiving school has the right to rescind any prior approved interdistrict permit if the parent/guardian or student does not fulfill the responsibilities listed in 3.a, b & c above.
4. It is the responsibility of each school to ensure that nonresident students accepted and registered without a valid permit be returned to the school of residence.

**Conditions for Accepting and Retaining Interdistrict Attendance Permits**

The school site designee and the Superintendent or designee shall approve or deny applications for transfers. The acceptance of interdistrict permits for students from other school districts to attend classes within the district shall be subject to the following:

1. The student seeking an initial interdistrict permit in the district must submit an SMMUSD permit application and present a permit authorizing his/her release from the school district of residence.
2. A release from the school district of residence is required for the initial permit application only and not required for permit renewal.
3. The student must be eligible to attend elementary school, middle school, or senior high school classes maintained by the Santa Monica-Malibu Unified School District and there must be an existing opening in the class, grade level, educational program and school to which the student seeking the interdistrict permit would be initially enrolled. Additionally, approval is contingent on applicants demonstrating they meet standards for retaining a permit including standards of behavior, attendance or academic effort. The district will not pay excess costs to provide specialized services to students on permit.
4. All students currently attending on an interdistrict permit will be allowed to remain in the district until they leave or graduate, assuming that they: annually submit a verification of

continuing enrollment to SMMUSD and comply with all the SMMUSD application requirements; uphold appropriate standards of behavior, attendance, and academic effort.

5. Interdistrict attendance permits for 11th and 12th graders may not be rescinded.

### **Conditions for Cancellation of Interdistrict Permits**

The receiving school or district has the right to revoke any previously approved interdistrict permit for the following reasons:

1. Falsification or misrepresentation of information
2. Enrollment fluctuation
3. Unsatisfactory behavior
4. Unsatisfactory attendance
5. Unsatisfactory academic effort/achievement
6. A change in childcare arrangements
7. Inappropriate guardianship documentation
8. Reason for the original issuance of the permit by the school district of residence is no longer valid
9. Student becomes eligible for a program or class other than the one to which he/she was admitted and there is no available space in the new program or class.
10. A parent requests a transfer to another district school instead of the school his/her child was admitted.

### **Appeal Procedures**

1. Interdistrict transfer requests that are denied by the district at the school level may be appealed by the parent/guardian to the Superintendent or designee within two weeks from the day the request for acceptance of permit is denied.
2. The appeal is to be in writing and must provide all information and detail as to why the denial is being appealed.
3. The Superintendent or designee shall review the permit appeal based on Board policy and regulations, state law, and in consultation with school site(s), parents/guardians and the appropriate district staff as necessary.
4. If the permit continues to be denied, the parent/guardian may within 30 calendar days of the denial, appeal to the County Board of Education
5. There is no appeal process to the County Board for interdistrict permits that are revoked.

## **Annual Report**

The Board will receive a report on permits by February 28 of each year.

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**adopted: August 19, 2009 Santa Monica, California**  
**revised: February 17, 2011; February 2, 2012; March 5, 2013; February 6, 2014**

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## **MAJOR ITEMS**



TO: BOARD OF EDUCATION

ACTION/MAJOR

12/10/15

FROM: SANDRA LYON

RE: ELECTION OF BOARD OF EDUCATION OFFICERS

RECOMMENDATION NO. A.18

It is recommended that \_\_\_\_\_ be elected President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.18a

It is recommended that \_\_\_\_\_ be elected Vice- President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.18b

It is recommended that the Superintendent, Sandra Lyon, be designated as the Secretary of the Board of Education for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with Board Bylaw 9100, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President, and Secretary. Each shall be elected at the organization meeting held annually each year.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:





TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / JANECE MAEZ  
RE: CERTIFICATION OF AUTHORIZED SIGNATURES

ACTION/MAJOR  
12/10/15

RECOMMENDATION NO. A.19

According to Education Code §35143/72000, the governing board of each school district is required to hold an annual organizational meeting within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. In years in which no regular election for governing board members is conducted, the organizational meeting shall be held during the same 15-day period on the calendar. It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts, orders drawn on the funds of the school district and other documents as directed by the Board of Education:

Ms. Sandra Lyon, Superintendent  
Ms. Janece L. Maez, Assoc. Superintendent, Business & Fiscal Services/Chief Financial Officer  
Dr. Mark Kelly, Assistant Superintendent, Human Resources  
Dr. Terry Deloria, Assistant Superintendent, Educational Services  
Mr. Evan Bartelheim, Director of Assessment, Research & Evaluation  
Ms. Tara Brown, Director of Student Services  
Dr. Alice Chung, Director of Child Development Services  
Dr. Ellen Edeburn, Director of Curriculum & Staff Development 6-12  
Dr. Irene Gonzalez-Castillo, Director of Curriculum & Staff Development Pre-K-5  
Ms. Wang Pin-Ju "Pat" Ho, Director of Fiscal & Business Services  
Ms. Virginia I. Hyatt, Director of Purchasing & Warehouse  
Ms. Pamela Kazee, Director of Special Education  
Ms. Ruthy Mangle, Director of Information Services  
Ms. Liz Powell, Director of Food & Nutrition Services  
Ms. Bertha Roman, Director of Educational Technology  
Mr. Carey W. Upton, Director of Facility Use  
Dr. Suzanne Webb, Director of Human Resources  
Mr. Elhamy Tanios, Assistant Director of Fiscal Services  
Mr. Terry Kamibayashi, Manager of Maintenance and Construction  
Mr. Terance Venable, Manager of Operations and Grounds  
Mr. Jan Strnad, Facility Permit Supervisor

It is further recommended that the attached *Certification of Signatures* document be completed and filed with the County Superintendent of Schools in accordance with Education Code §42633. The signatures will be considered valid for the period December 11, 2015, through December 10, 2016.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSENT:



TO: BOARD OF EDUCATION

ACTION/MAJOR

12/10/15

FROM: SANDRA LYON

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES  
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR  
2015-2016

RECOMMENDATION NO. A.20

It is recommended that \_\_\_\_\_ be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association for 2015-16. The Representative shall perform duties as described in Standing Rule #6 as follows:

Representatives: Each School Board will be asked to select a board member at their organizational meeting to serve as the LACSTA representative.

The representative's role is to:

- a. vote on all Association matters;
- b. communicate between the Executive Board, the Association, and the local Board.

COMMENT: Board Member Tahvildaran-Jesswein was elected as the board's representative for the 2014-2015 term.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:



TO: BOARD OF EDUCATION

ACTION/MAJOR

12/10/15

FROM: SANDRA LYON

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY  
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.21

It is recommended that \_\_\_\_\_ be elected as the board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December 2015 through November 2016.

COMMENT: Each school board is asked to select a board member at its annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

Board Member Foster volunteered to serve as last year as the board's representative.

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:



TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: NOMINATION FOR CSBA DELEGATE ASSEMBLY

ACTION/MAJOR  
12/10/15

RECOMMENDATION NO. A.22

It is recommended that the Board of Education nominate, if it so chooses, a board member to run for the CSBA Delegate Assembly (Region 24). There are eight seats up for re-election in Region 24, of which SMMUSD is a part.

COMMENT: CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **January 7, 2016**. Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion.
- Boards may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.
- Approval from nominee of nomination to CSBA's Delegate Assembly.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form and an optional one-page, one-sided résumé, (résumé cannot be substituted for the candidate biographical sketch form).
- **All nomination materials must be postmarked no later than Monday, January 7, 2016.** Faxes are also acceptable, but they must be received by January 7.
- Delegates serve two-year terms; beginning April 1, 2016, through March 31, 2018.
- There are two required Delegate Assembly meetings each year, one in May in Sacramento and one in December in San Diego.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

## **Roles and Responsibilities of Delegates**

Delegates set the general policy direction and fulfill a critical governance role within the association. They communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Delegates give policy and legislative direction through the adoption of CSBA's Policy Platform every two years and the adoption of other policy statements as needed. They also speak on issues and provide direct advocacy on behalf of the association.

Delegates play an important communications and support role within their region. They also elect the association's officers and Board of Directors. The authority and primary duties of Delegates are contained in the CSBA Bylaws.

### **Delegates' Roles and Responsibilities**

Primary responsibilities of Delegates include:

- providing a link to other public officials at the local, state and national levels;
- providing a communications link between local board members and the regional Director;
- attending all Delegate Assembly meetings;
- adopting the Policy Platform which guides the association's policy and political leadership activities;
- as needed, adopting policies and positions to supplement CSBA's Policy Platform;
- providing testimony and input on critical issues;
- electing the officers, Board of Directors and Nominating Committee members;
- adopting the association's bylaws;
- serving on committees, task forces and focus groups; and
- supporting the association's activities and events.





## Delegate Assembly Nomination Form

***DUE: Thursday, January 7, 2016***

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: [nominations@csba.org](mailto:nominations@csba.org).

CSBA Region/subregion # \_\_\_\_\_

The Board of Education of the \_\_\_\_\_ wishes to  
(Nominating District)

nominate \_\_\_\_\_ . The nominee is a member of the  
(Nominee)

\_\_\_\_\_, which is a member of the California  
(Nominee's District)

School Boards Association.

- The nominee has consented to this nomination.
- Attached is the nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé.
- The nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.

\_\_\_\_\_  
Board Clerk or Board Secretary (signed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk or Board Secretary (printed)

**PLEASE NOTE:** The nomination and candidate biographical sketch forms may be emailed to [nominations@csba.org](mailto:nominations@csba.org), faxed to (916) 371-3407 or mailed to CSBA, Attn: Leadership Services, 3251 Beacon Blvd., West Sacramento, CA 95691 postmarked by the U.S.P.S. no later than **Thursday, January 7, 2016**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by the due date. Late submissions cannot be accepted.* If you have any questions, please contact Leadership Services department at (800) 266-3382 or Charlyn Tuter at [ctuter@csba.org](mailto:ctuter@csba.org). Thank you.



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/10/15

FROM: SANDRA LYON

RE: ADOPT BOARD OF EDUCATION MEETING SCHEDULE – 2016-17

RECOMMENDATION NO. A.23

It is recommended that the Board of Education adopt its meeting schedule for the 2016-17 school year. Meetings will continue to be held at the district office and the Malibu City Council Chambers.

COMMENT: The schedule of meetings appears on the attached page and will be printed in every agenda as part of the Table of Contents. There is also a calendar view on the third page.

Note that in addition to regular meetings, five special meetings have been added:

Board Retreats:

- August 24, 2016
- November 30, 2016
- March 30, 2017
- A Tuesday in June 2017 (specific date to be selected by the board)

Budget Workshops:

- January 24, 2017
- March 21, 2017

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**SMMUSD Board of Education Meeting Schedule 2016-2017**

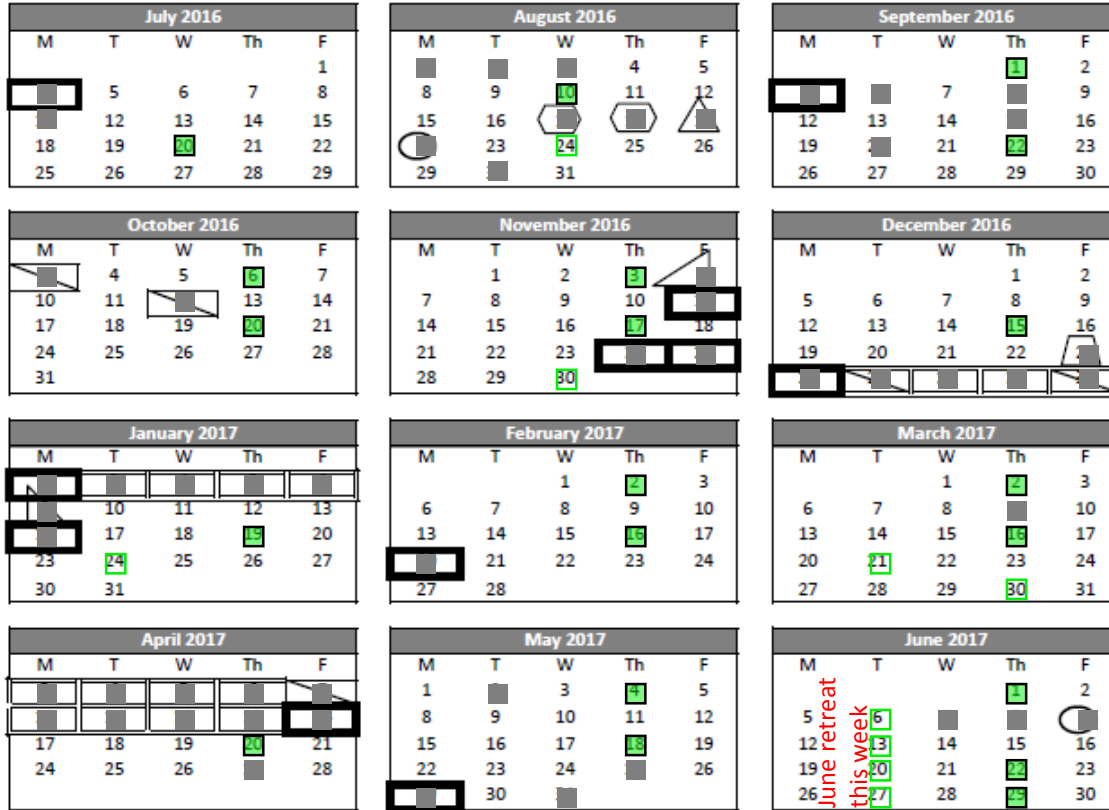
**Closed Session begins at 4:30pm**  
**Public Meetings begin at 5:30pm**

July through December 2016					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/20* DO		*Wednesday, 7/20
August		8/10* DO		8/24* DO	*Wednesday: 8/10 First day of school: 8/22 *8/24: Special Meeting (Retreat)
September	9/1 DO		9/15 <del>DO</del>	9/22* DO	*9/22: Fourth Thursday
October	10/6 M		10/20 DO		
November	11/3 M		11/17 DO	11/30* DO	*11/30: Special Meeting (Retreat)
December			12/15 DO		
<b>Winter Break: December 23 – January 6</b>					
January through June 2017					
<b>Winter Break: December 23 – January 6</b>					
January	winter break		1/19 DO	1/24* DO	*1/24: Special Meeting (Budget Workshop)
February	2/2 M		2/16 DO		
March	3/2 DO		3/16 M	3/21* DO 3/30* DO	*3/21: Special Meeting (Budget Workshop) *3/30: Special Meeting (Retreat)
<b>Spring Break: April 3-14</b>					
April			4/20 DO		
May	5/4 M		5/18 DO		
June	6/1 DO			6/22* DO 6/29 DO	Last day of school: 6/9 *6/22: Special Meeting (LCAP/Budget Hearing) *TBD Tuesday: Special Meeting (Retreat)

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

- Regular board meeting dates
- Special meetings (retreats: 8/24, 11/30, 3/30, & a Tuesday in June; Budget workshops: 1/24 & 3/21)
- Unavailable for a board meeting

# 2016-17 District Calendar



- Legend:**
- = First/Last Day of School
  - = Legal Holiday
  - ▨ = Local Holiday (schools/offices closed)
  - ▩ = School Recess (classes not in session)
  - △ = Pupil Free Day (no school for students)
  - ▽ = Elem. Pupil Free Day (no school -elem students)
  - ◁ = Sec. Pupil Free Day (no school -sec students)
  - = Minimum Day for all students
  - ◻ = Certificated Staff Development Days

**Employee Work Dates:**

Sept. 1, 2016-June 30, 2017: \* Classified 11-Month  
 \*must work 22 days in July/August, 2016

Aug. 8, 2016-June 21, 2017: Classified 10 +10

Aug. 15, 2016-June 14, 2017: Classified 10-Month

Aug. 17, 2016-June 9, 2017: Certificated/184 Days

Aug. 18, 2016-June 9, 2017: Certif-CDS/183 Days

Aug. 19, 2016-June 9, 2017: Classified School Year

Teacher Work Days: 184  
 Student Days: 180

**First Day of Instruction:**  
 - Monday, August 22, 2016

**Last Day of Instruction:**  
 - Friday, June 9, 2017

**Certificated Staff Development Days:**  
 (No Students)  
 - Wednesday, August 17, 2016  
 - Thursday, August 18, 2016

**HOLIDAYS:**

July 4: 4th of July Holiday  
 Sept. 5: Labor Day Holiday  
 Oct 3: Local Holiday  
 Oct 12: Local Holiday  
 Nov. 11: Veteran's Day Holiday  
 Nov. 24: Thanksgiving Holiday  
 Nov. 25: Legal Holiday (Admissions Day obsrvd)  
 Dec. 26, 27: Winter Holidays  
 Dec. 30, Jan 2: New Years Holidays  
 Jan 16: Martin Luther King Jr. Holiday  
 Feb. 20: Presidents' Day Holiday  
 Apr. 7: Local Holiday  
 Apr. 14: Legal Holiday (Lincoln's B'day observed)  
 May 29: Memorial Day Holiday

**SCHOOL RECESSES:**

Dec. 26 - Jan 6: Winter Recess  
 Apr 3 - Apr 14: Spring Recess

**PUPIL-FREE DAYS:**

Aug. 17: All Students  
 Aug. 18: All Students  
 Aug. 19: All Students  
 Nov. 4: Elementary Students Only  
 Jan. 9: Secondary Students Only

**MINIMUM DAYS:**

TK/Kindergarten: Aug. 22, Aug. 23, 30, Nov. 7, 8, 9, 10, 23, Dec. 23, May 25, June 9

Elementary: Aug. 22, 30, Sept. 6, Nov. 7, 8, 9, 10, 23, Dec. 23, May 25, June 9

Santa Monica Middle Schools: Sept. 8, Nov. 23, Dec. 23, Mar. 31, Apr. 27, June 8, June 9, + 1 discretionary

Malibu MS/HS: Sept. 8, 15, Nov. 23, Dec. 21, 22, 23, March 9, June 6, 7, 8 + 1 discretionary

Samohi: Sept. 15, Dec. 20, 21, 22, 23, Mar. 9,

**Back to School Nights:**

Tues. Aug. 30 - Elem TK-2  
 Tues. Sept. 6 - Elem 3-5  
 Thurs. Sept. 8 - Middle School  
 Thurs. Sept. 15 - High School  
 Tues. Sept. 20 - Olympic HS

**Open House Nights:**

Thurs. May 25 - Elementary  
 Thurs. April 27 - SM Middle Schools  
 Thurs. March 9 - Malibu MS/HS and Samohi  
 Tues. May 2 - Olympic HS

**Promotions/Graduations:**

Wed. June 7 - Elementary  
 Fri. June 9 - Middle School  
 Thurs. June 8 - MHS 2:00 pm - Samohi 5:30 pm  
 Wed. May 31 - Olympic HS 5:30 pm

**Parent Conference Days (TK-5):**  
 Nov. 4 - Nov. 10, 2016

**Testing Dates: expected, not confirmed**

AP Testing: May 1- May 12, 2017  
 STAR: April 20 - May 18, 2017  
 SBAC: April 20 - May 29, 2017

**TK/Kindergarten Roundup:**  
 Jan. 30 - Feb. 10, 2017

**Final Exams:**

Malibu MS/HS: Dec. 21-23, 2016  
 June 6-8, 2017  
 Samohi: Dec. 20-23, 2016  
 June 5-8, 2017

**Summer School:**

ISS: June 19-July 14, 2017  
 Credit Recovery: June 19-Jul 21, 2017  
 ESY: June 19-July 14, 2017

**TK-5 Grading Periods:**

Conference: Nov. 4, 2016  
 Winter Grading: Feb. 10, 2017  
 Spring Grading: June 9, 2017

**6-12 Grading Periods**

Aug. 22 - Sept. 30, 2016  
 Oct. 4 - Nov. 10, 2016  
 Nov. 14 - Dec. 23, 2016



TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO  
RE: APPROVAL OF THE 2015-16 FIRST INTERIM REPORT

ACTION/MAJOR  
12/10/15

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the 2015-16 First Interim Report and the corresponding budget adjustments.

COMMENTS: Education Code (*EC*) Sections §35035 (g), §42130, and §42131 require the governing board of each local educational agency (*LEA*) to certify at least twice a year as to the LEA's ability to meet its financial obligations for the remainder for that fiscal year and for the subsequent two fiscal years.

The 2015-16 Budget was adopted by the Board of Education on June 29, 2015, and was approved by the Los Angeles County Office of Education (*LACOE*).

This First Interim Report reflects changing conditions that have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board at the meeting of November 19, 2015, are identified in the First Interim Report which is included as a part of this document.

The First Interim Report was developed based on the following Revenue and Expenditure Assumptions.

**REVENUE ASSUMPTIONS**

A 1.02% statutory Cost of Living Adjustment (COLA) is applied to the 2015-16 LCFF funding. The gap funding is 51.52%. The projected District LCFF revenues calculation as follows:

<b>2015-16 LCFF CALCULATION</b>					
<b>BASE GRANT</b>					
	TK-3	4-6	7-8	9-12	<b>TOTAL</b>
	3,174.08	2,439.98	1,630.03	3,550.91	10,795
2014-15 BASE	7,011	7,116	7,328	8,491	
COLA 1.02%	7,083	7,189	7,403	8,578	
	22,482,009	17,541,016	12,067,112	30,459,706	<b>82,549,843</b>
<b>AUGUMENTATION GRANTS:</b>					
CSR AUGUMENTATION: BASE GRANT X10.4%					2,338,129
CTE AUGUMENTATION 9-12 BASE GRANT X2.6%					791,952
<b>SUPPLEMENT AND CONCENTRATION GRANTS:</b>					
TOTAL ENROLLMENT					11,302
TOTAL UNDUPLICATED PUPIL COUNT					3,281
					29.03%
SUPPLEMENT ADD-ON 20% OF BASE GRANT * %					4,974,474
<b>TRANSPORTATION AND TIIG GRANT</b>					1,250,030
<b>TOTAL LCFF ENTITLEMENT /TARGET FUNDING</b>					<b>91,930,188</b>
<b>HOLD HARMLESS CALCULATION</b>					
12-13 TOTAL CATEGORICAL FUNDING					8,585,843
12-13 HOLD HARMLESS REVENUE LIMIT PER ADA					5,377.99
13-14 GAP FUNDING PER ADA					262.43
14-15 GAP FUNDING PER ADA					598.82
TOTAL PRIOR YEAR PER ADA RATE					6,239.24
<b>15-16 FUNDED ADA</b>					10,795
<b>15-16 HOLD HARMLESS REVENUE LIMIT FUNDING</b>					67,352,590
<b>15-16 TOTAL HOLD HARMLESS FUNDING</b>					<b>75,938,433</b>
<b>2015-16 FUNDING</b>			<b>RES.</b>	<b>OBJ.</b>	
<b>DIFFERENCE BTW LCFF AND HOLD HARMLESS FUNDING</b>					<b>15,965,996</b>
<b>GAP FUNDING</b>		51.5200%			<b>8,225,681</b>
<b>2015-16 TOTAL FUNDING</b>					<b>84,164,114</b>
<b>LOCAL REVENUE/PROPERTY TAXES</b>					<b>76,200,989</b>
<b>EDUCATION PROTECTION ACT /EPA</b>					<b>2,169,732</b>
<b>STATE AID (TOTAL FUNDING - TAXES - EPA)</b>					<b>5,793,393</b>
<b>MINIMUM STATE AID</b>					<b>8,585,843</b>
<b>EXTRA FUNDS ( ALL DISTRICT WILL RECEIVE 2012-13 CATEGORICAL FUNDS</b>					<b>2,792,450</b>

Enrollment for 2015-16 is expected to be 11,261.

The projection of property taxes is based on prior year actual taxes plus 5% increase annually.

The Lottery allocation will be \$162 per annual ADA, of which \$134 is for Unrestricted General Fund expenditures and the remaining \$34 is Proposition 20 – Mandated for Instructional Materials.

The COLA for Special Education Funding is 1.02%. The projected Special Education AB 602 revenue is \$5,575,684 and \$2,318,278 for Federal IDEA programs.

Mandated Block Grant revenue is \$403,222.

One-time Discretionary Fund \$530/ADA equal to \$5,719,811.

The Measure “R” parcel tax of \$376.77 per parcel is estimated to generate \$11,292,032 after processing the senior exemptions.

Santa Monica-Malibu Education Foundation contribution is \$2,365,721.



The estimated revenue from Prop Y is \$7,500,000 from the City of Santa Monica.

The District will receive \$8,617,267 from the Joint Use Agreement with the City of Santa Monica.

The District will receive \$200,000 from the Joint Use Agreement funding with the City of Malibu.

The combined lease revenue is \$2.4M which is from the DoubleTree Hotel, Madison Site, 9<sup>th</sup> & Colorado and 16<sup>th</sup> Street properties.

The projected revenue of Federal programs:

Title I: \$1,387,843  
Title II: \$ 569,209  
Title III: \$ 195,759  
Medical: \$ 500,000

The Educator Effectiveness Grant is \$958,609.

The ROP revenue from LACOE is \$426,962. It is anticipated that fund will be the final payment from LACOE.

The projected Federal Head Start revenue is \$1,461,771 State Preschool program revenue is \$2,868,926 and estimated parent fees are \$2,510,138.

The Adult Ed. Block Grant is \$304,147 and the projected revenue of Federal Adult Education & Family Literacy programs is \$46,926.

The projected revenue for Federal Nutrition program is \$1,200,000 and \$1,462,000 from food sale.

Proceeds from 2012 Measure "ES" Bonds Series B is \$60,300,000.

## **EXPENDITURE ASSUMPTIONS**

### **Staffing Ratio Changes:**

TK-Grade 3	24
Grade 4-5	30
Grade 4-5 (Title I schools)	27
Grade 6-8	34
Grade 6-8 (John Adams MS)	33
Grade 9-12	35

### **Full-Time Equivalent (FTE) Changes:**

**Certificated:** The FTE change of teaching positions reflect changes of projected enrollment

- 1.0 FTE Teaching Position Grant Elementary School
- 0.4 FTE Teaching Position Lincoln Middle School
- 1.2 FTE Teaching Positions John Adams Middle School
- 0.5 FTE Teaching Position Pt. Dume Elementary School
- 0.6 FTE Teaching Position Malibu High School
- 1.0 FTE Teaching Position Special Education
- 1.2 FTE Teaching Positions LCAP program

**Classified:**

6.05 FTEs Special Ed Para-educator I, II & III  
1.00 FTE Security Officer for Santa Monica High School & Permit Office  
3.00 FTES Instructional Aide positions for Webster, Rogers & McKinley TK classes

**Salary:**

1.5% step and column increase for certificated employees  
1.5% step and column increase for classified employees

**Benefits:**

**Statutory Benefits:**

10.73% STRS employer contribution rate  
6.20% OASDI contribution rate  
1.45% Medicare contribution rate  
0.05% SUI contribution  
3.80% Workers' Compensation contribution  
11.847% PERS Employer contribution rate  
1.25% Other Postemployment Benefit

**Health & Welfare:**

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2016 calendar year.

**OTHER PROGRAMS**

***Educational Protection Act (EPA)***

After the passage of Proposition 30, the Schools and Local Public Safety Protection Act of 2012, the District received funds through a new Education Protection Account to help stabilize school budgets and restore educational opportunities that were decimated by revenue shortfalls brought by the recession. The District will receive \$2,169,732 in 2015-16 and will use all funds to support Teachers' Salary. EPA funds are one of the three components that make up the LCFF funds in the district.

***LCAP Supplemental***

\$3,898,563 is budgeted to support the LCAP plan.

***Textbooks***

\$800,000 funded by Unrestricted General Fund and \$500,000 funded by Restricted Lottery.

***Summer School***

Total summer school budget is \$802,411 which is funded by the following resources:  
Unrestricted General Fund: \$619,284  
LCAP Supplemental: \$147,536  
Title II: \$35,621

### ***Formula Budget (School Site Allocations)***

Total formula budget is \$1,030,534. The allocation is based on:

K-5     \$ 77.75 per pupil  
6-8     \$ 80.66 per pupil  
9-12    \$ 59.48 per pupil

### ***Custodial Supplies***

The purchase of custodial supplies will be centralized beginning 2015-16, an allocation of \$300,000 has been included for this change.

### ***Equipment Purchase and Replacement***

\$200,000 budgeted for Time Clock Plus  
\$442,200 budgeted for copiers, trucks and other equipment replacement.

### ***Transportation***

\$ 840,669 for Regular Ed Transportation  
\$1,219,457 for Special Ed Transportation

### ***Ongoing Maintenance Program***

\$4,103,223 is budgeted for Ongoing Maintenance Program which represents 3% of total General Fund Adopted Budget.

### **TRANSFERS**

\$ 250,000 transfer to Deferred Maintenance Fund (Fund 14)  
\$ 185,494 transfer to Infant and Toddler Program (Fund 12)  
\$ 130,000 transfer to Cafeteria Fund (Fund 13)  
\$1,000,000 transfer to Retiree Benefit Fund (Fund 71)

The Indirect Rate is changed from 5.73% to 6.28% in 2015-16.

### **RESERVE**

The District Budget maintain a fund balance in the General Fund in order to protect the district against revenue shortfalls or unpredicted expenditures. Staff recommendation is to hold a 3% Reserve for Economic Uncertainties (REU) and up to two-month expenditures of the total General Fund Budget for 2015-16.

<b>Reasons for Assigned and Unassigned Ending Fund Balances Above the State Recommended Minimum Level</b>		
<b>Combined Assigned and Unassigned Fund Balances</b>		
		<b>2015-16</b>
<b>Fund 01: Unrestricted General Fund</b>		
	Unrestricted General Fund Balance	\$ 33,099,279
	Total Assigned and Unassigned Fund Balance	\$ 33,099,279
	District Standard Reserve Level	\$ 0
	Less: Reserve for Economic Uncertainties	\$ 4,294,395
	<b>Fund Balance that Requires Explanation</b>	<b>\$ 28,804,884</b>
<b>Reasons for Assigned and Unassigned Ending Fund Balances Above the State Recommended Minimum Level</b>		
		<b>2015-16</b>
<b>Fund 01: Unrestricted General Fund</b>		
	Reserve for Revolving Cash, Store & Prepaid	\$ 100,000
	Reserve for 16-17 Deficit Spending	\$ 1,765,627
	Reserve for 17-18 Deficit Spending	\$ 1,052,574
	Reserve for One-Time Funds expenditure to be determined	\$ 4,919,484
	Reserve 5% of Property Taxes	\$ 2,792,450
	*Reserve for up to 2 months fo General Fund Expenditures	\$ 18,174,748
	<b>Total of Substantiated Needs</b>	<b>\$ 28,804,884</b>
* A2-month reserve would be approximately \$23.9M.		

**The following documents include:**

- Summary General Fund Budget
- 2015-16 Major Categorical Program
- Local General Fund Contribution
- Projected Ending Fund Balance as of 6/30/2015
- Multi-year Financial Projections (MYFP) through 2017-18
- Summary of Major Fund

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

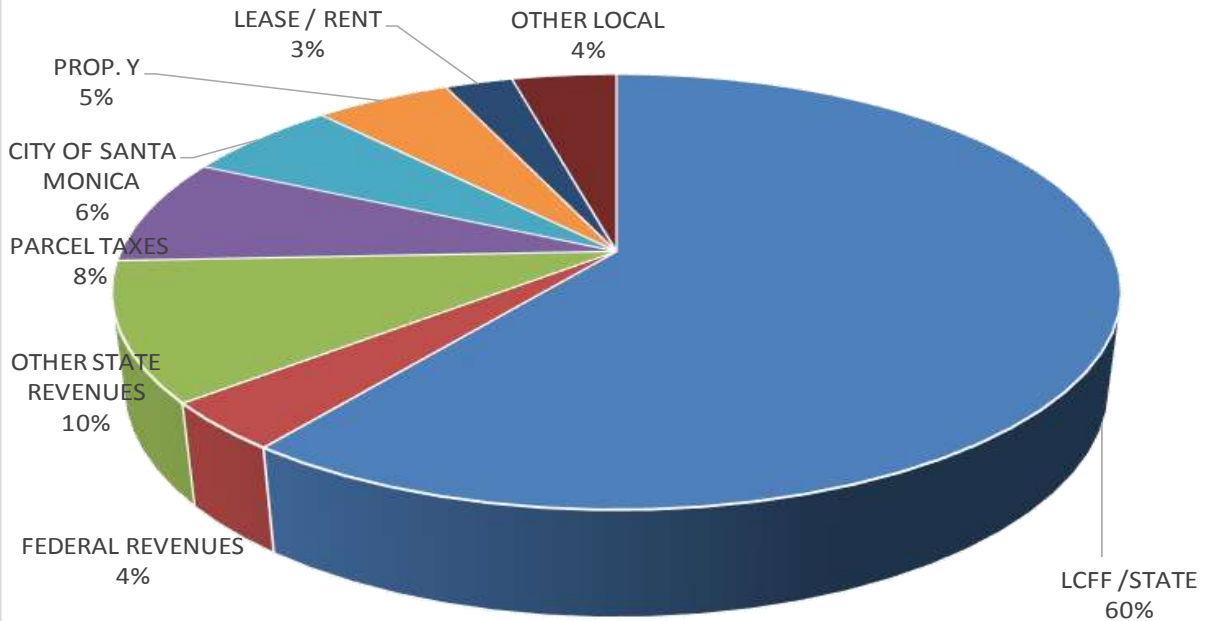
NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
2015-16 FIRST INTERIM BUDGET  
GENERAL FUND**

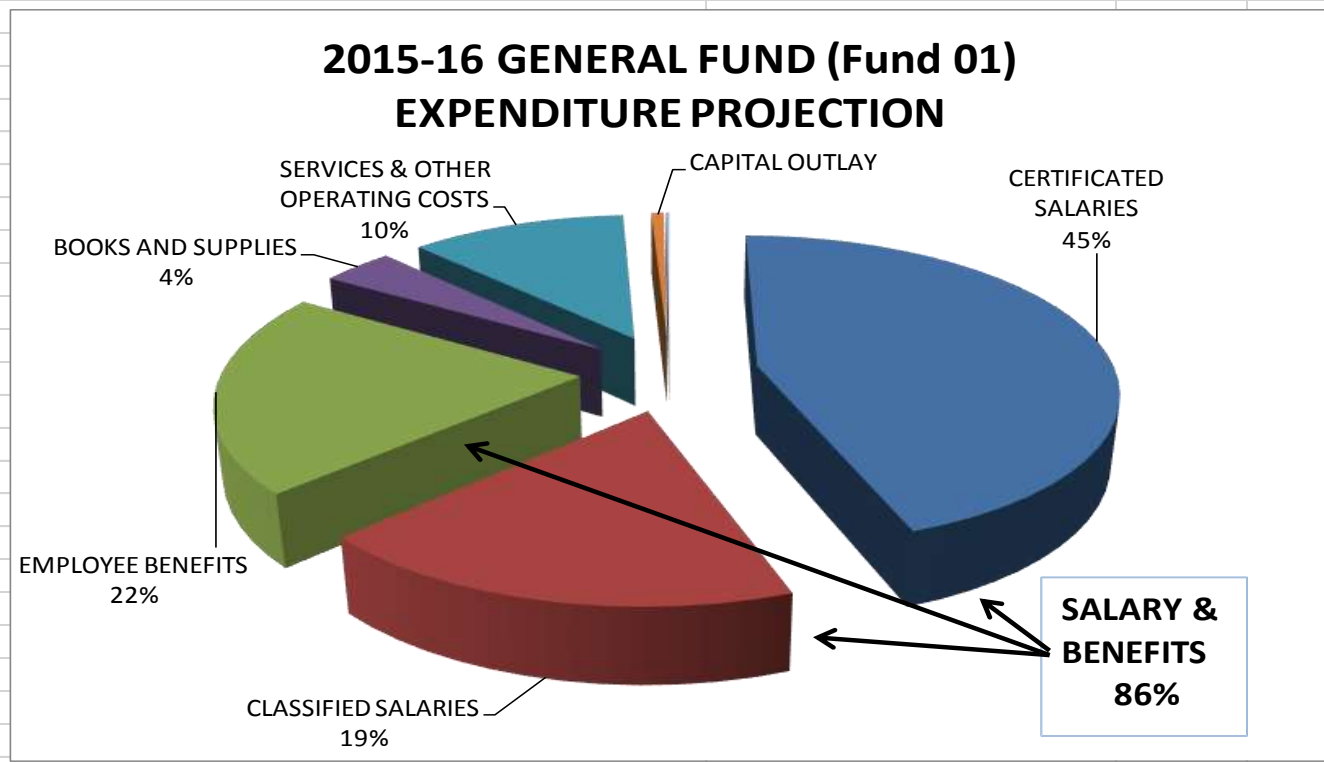
**REVENUES**

<b>PROJECTED BEGINNING BALANCE</b>	<b>\$</b>	<b>35,474,469</b>
LCFF /STATE	\$	86,622,564
FEDERAL REVENUES	\$	5,228,317
OTHER STATE REVENUES	\$	14,788,182
PARCEL TAXES	\$	11,292,032
CITY OF SANTA MONICA	\$	8,617,269
PROP. Y	\$	7,500,000
LEASE / RENT	\$	3,715,000
OTHER LOCAL	\$	5,739,943
<b>TOTAL REVENUES</b>	<b>\$</b>	<b>143,503,307</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$</b>	<b>178,977,776</b>

**2015-16 GENERAL FUND (FUND 01)  
REVENUE PROJECTION**



<b>GENERAL FUND (UNRESTRICTED &amp; RESTRICTED)</b>			
<b>PROJECTED EXPENDITURES:</b>			
CERTIFICATED SALARIES	\$	61,275,739	
CLASSIFIED SALARIES	\$	26,934,001	
EMPLOYEE BENEFITS	\$	31,312,654	
BOOKS AND SUPPLIES	\$	6,478,250	
SERVICES & OTHER OPERATING COSTS	\$	15,312,142	
CAPITAL OUTLAY	\$	983,344	
OTHER OUTGO	\$	850,354	
<b>TOTAL EXPENDITURES:</b>	<b>\$</b>	<b>143,146,484</b>	
<b>PROJECTED FUND BALANCE:</b>	<b>\$</b>	<b>35,831,292</b>	



<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>			
<b>2015-16 MAJOR CATEGORICAL PROGRAMS</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 1ST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>FEDERAL PROGRAMS</b>			
TITLE I :BASIC	963,572	1,387,843	424,271
TITLE I: PROGRAM IMPROVEMENT		26,416	26,416
TITLE II :TEACHER QUALITY	317,077	596,209	279,132
TITLE III : IMMIGRANT EDUCATION (IMM)	-	41,327	41,327
TITLE III : LIMITED ENGLISH PROFICIENT (LEP)	86,134	154,432	68,298
MEDICAL REIMBURSEMENT	500,000	500,000	-
SP ED: IDEA ENTITLEMENT	2,259,179	2,252,614	(6,565)
SP ED: IDEA "C" EARLY INTERVENTION	59,099	54,282	(4,817)
<b>TOTAL FEDERAL REVENUES:</b>	<b>4,185,061</b>	<b>5,013,123</b>	<b>832,879</b>
<b>STATE PROGRAMS</b>			
SP ED : AB602	5,575,684	5,572,259	(3,425)
SP ED : MENTAL HEALTH	275,677	275,677	-
SP ED : PROJECT WORKABILITY	62,031	62,031	-
LOTTERY - INSTRUCTIONAL MATERIALS	375,170	375,170	-
EDUCATOR EFFECTIVENESS		958,609	958,609
REGIONAL OCCUPATIONAL PROGRAM (ROP)*	407,379	429,035	21,656
<b>TOTAL STATE REVENUES:</b>	<b>6,695,941</b>	<b>7,672,781</b>	<b>976,840</b>
<i>*ROP PROGRAMS ARE MOVING TO UNRESTRICTED GENERAL FUND IN 2015-16.</i>			
<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>			
<b>LOCAL GENERAL FUND CONTRIBUTION (LGFC)</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 1ST INTERIM BUDGET</b>	<b>CHANGE</b>
SPECIAL EDUCATION	19,012,990	19,110,659	97,669
ONGOING MAINTENANCE PROGRAM	4,103,223	4,103,223	-
<b>TOTAL CONTRIBUTION:</b>	<b>23,116,213</b>	<b>23,213,882</b>	<b>97,669</b>

<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>		
<b>2015-16 PROJECTED ENDING FUND BALANCE AS OF JUNE 30, 2016</b>		
	<b>FUND</b>	<b>PROJECTED END FUND BALANCE AS OF 6/30/15</b>
01	GENERAL FUND	
	UNRESTRICTED	\$33,099,279
	RESTRICTED	2,732,013
11	ADULT EDUCATION	284,940
12	CHILD DEVELOPMENT FUND	45,425
13	CAFETERIA FUND	174,156
14	DEFERRED MAINTENANCE FUND	140,846
21	BUILDING FUND - BB PROJECTS	41,612,266
25	CAPITAL FACILITIES FUND	2,395,061
40	SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS	9,664,934



<b>MULTI-YEAR PROJECTION</b>			
<b>UNRESTRICTED GENERAL FUND - ASSUMPTIONS</b>			
<b>Factor</b>	<b>2015-16</b>	<b>2016-17</b>	<b>2017-18</b>
Statutory COLA	1.02%	1.60%	2.48%
<b>LCFF FUNDING BASE</b>			
K-3 + 10.4% CSR	\$ 7,820	\$ 7,944	\$ 8,141
4-6	\$ 7,189	\$ 7,304	\$ 7,485
7-8	\$ 7,403	\$ 7,521	\$ 7,708
9-12 + 2.6% CTE	\$ 8,801	\$ 8,942	\$ 9,163
<b>AVERAGE LCFF FUNDING PER ADA</b>	<b>\$ 7,882</b>	<b>\$ 8,126</b>	<b>\$ 8,404</b>
<b>% OF Local Property Taxes Increase</b>	<b>5%</b>	<b>5%</b>	<b>5%</b>
<b>% OF GAP FUNDING /DOF</b>	<b>51.52%</b>	<b>35.55%</b>	<b>36.70%</b>
Enrollment Projection*	11,261	11,261	11,261
P2 ADA Projection	10,678	10,678	10,678
FUNDING ADA	10,795	10,678	10,678
Federal Revenues	0%	0%	0%
City of Santa Monica	\$ 8,617,269	\$ 8,789,614	\$ 8,965,407
Measure "R"	\$ 11,292,032	\$ 11,404,952	\$11,519,002
City of SM /Prop. Y	\$ 7,500,000	\$ 7,600,000	\$ 7,700,000
SMMEF	\$ 2,365,721	\$ 2,500,000	\$ 2,500,000
Salary Increase	0%	0%	0%
Step & Column Incr.	1.50%	1.50%	1.50%
<b>STRS Rate</b>	<b>10.73%</b>	<b>12.58%</b>	<b>14.43%</b>
<b>PERS Rate</b>	<b>11.847%</b>	<b>13.05%</b>	<b>16.60%</b>
Health/Welfare - Annualized	7%	7%	7%
Workers' Compensation	3.80%	3.80%	3.80%
Other Postemployment Benefits	1.25%	1.25%	1.25%
Indirect Cost Rate	6.28%	6.00%	6.00%
Interest Rate	0.70%	0.70%	0.70%
Ongoing Maintenance	3%	3%	3%
Reserve for Uncertainties	3%	3%	3%
<b>STRS will increase 1.85% every year till 7/1/2020</b>		<b>(ED Code 22950.5)</b>	

<b>SANTA MONICA-MALIBU USD</b>			
<b>MULTI-YEAR PROJECTION</b>			
<b>UNRESTRICTED GENERAL FUND</b>			
	2015-16	2016-17	2017-18
Description	1ST INTERIM BUDGET	PROJECTED BUDGET	PROJECTED BUDGET
Revenue:			
Property Tax	76,200,989	80,011,038	84,011,590
Education Protection Account (EPA)	2,169,732	2,151,600	2,151,600
LCFF Transfer to Fund 11 & Fund 14	(250,000)	(250,000)	(250,000)
LCFF Transfer to Charter School & County Specialized secondary school	(84,000)	(86,000)	(88,000)
LCFF State Aide	8,585,843	8,585,843	8,585,843
<b>Subtotal LCFF Funding</b>	<b>86,622,564</b>	<b>90,412,481</b>	<b>94,411,033</b>
Prior Year LCFF Adjustment			
Other Federal	158,555	13,000	13,000
Lottery	1,413,403	1,413,403	1,413,403
Mandated Reimbursement Block Grant	6,123,033	397,348	397,348
Other State Revenue	8,000	8,000	8,000
Meas. "R"	11,302,835	11,415,863	11,530,022
Prop. Y / City of SM	7,500,000	7,600,000	7,700,000
Joint Use Agreement/ City of SM	8,617,269	8,789,614	8,965,407
All Other Local Income	3,993,232	3,490,000	3,490,000
<b>SMMEF Donation</b>	<b>2,365,721</b>	<b>2,500,000</b>	<b>2,500,000</b>
Others /Proceed from Capital Lease	-		
Local General Fund Contribution	(23,213,882)	(23,500,000)	(24,000,000)
<b>TOTAL REVENUE</b>	<b>104,890,730</b>	<b>102,539,709</b>	<b>106,428,212</b>
Expenditure:			
Certificated Salary	49,508,646	49,600,100	50,184,101
Classified	17,190,798	17,448,660	17,710,390
Benefits	23,619,225	25,510,372	27,658,329
Supplies/Books	3,130,424	2,700,000	2,700,000
Other Operational Costs	9,058,990	9,000,000	9,000,000
Capital Outlay	683,728	313,000	212,500
Debt Services	53,400	53,400	53,400
Indirect	(1,234,335)	(1,100,000)	(1,100,000)
Interfund Transfer Out to FUND 12	185,494	110,000	110,000
Interfund Transfer Out to FUND 13	130,000	130,000	130,000
Interfund Transfer Out to FUND 71	1,000,000		
LCAP increase above 2015-16		539,803	822,065
<b>TOTAL EXPENDITURE</b>	<b>103,326,370</b>	<b>104,305,335</b>	<b>107,480,786</b>
Increase (Decrease) Fund Balance	1,564,360	(1,765,627)	(1,052,574)
Beginning Fund Balance	31,534,919	33,099,278	31,333,652
Ending Fund Balance	33,099,278	31,333,652	30,281,077
Reserve - Revolving cash, Store	100,000	100,000	100,000
Reserve - Deficiting Spending in 16-17	1,765,627		
Reserve - Deficiting Spending in 17-18	1,052,574	1,052,574	
Reserve - 50% of 16-17 Gap Funding		1,712,958	1,712,958
Reserve - 50% of 17-18 Gap Funding			1,483,030
Reserve - Minimum State Aid exceed LCFF funding	2,792,450	3,977,593	5,012,085
Reserve - One time Funds	4,919,484	4,371,318	4,303,818
Reserve - 2-month of General Fund Exp.	18,174,748		
3% Contingency Reserve	4,294,395	4,235,620	4,386,886
Unappropriated Balance	0	15,883,588	13,282,300

<b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>			
<b>SUMMARY BUDGET OF GENERAL FUND</b>			
<b>FUND 01: UNRESTRICTED GENERAL FUND</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	31,534,919	31,534,919	
<b>REVENUES</b>			-
LCFF SOURCES	84,073,805	86,622,564	2,548,759
FEDERAL REVENUE	13,000	158,555	145,555
OTHER STATE REVENUE	8,236,229	7,544,436	(691,793)
LOCAL REVENUES	33,371,680	33,779,057	407,377
OTHER SOURCES			-
LOCAL GENERAL FUND CONTRIBUTION	(23,116,213)	(23,213,882)	(97,669)
<b>TOTAL REVENUES</b>	<b>102,578,501</b>	<b>104,890,730</b>	<b>2,312,229</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	49,073,554	49,508,646	435,092
CLASSIFIED SALARIES	17,217,832	17,190,798	(27,034)
EMPLOYEE BENEFITS	23,222,199	23,619,225	397,026
BOOKS AND SUPPLIES	2,651,456	3,130,424	478,968
SERVICES & OTHER OPERATING COSTS	9,068,335	9,058,990	(9,345)
CAPITAL OUTLAY	672,200	683,728	11,528
OTHER OUTGO	(792,650)	134,559	927,209
<b>TOTAL EXPENDITURES</b>	<b>101,112,926</b>	<b>103,326,370</b>	<b>2,213,444</b>
NET INCREASE (DECREASE)	1,465,575	1,564,360	
<b>PROJECTED FUND BALANCE</b>	<b>33,000,494</b>	<b>33,099,279</b>	
<b>FUND 01: RESTRICTED GENERAL FUND</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	3,939,550	3,939,550	
<b>REVENUES</b>			
FEDERAL REVENUE	4,185,061	5,069,762	884,701
OTHER STATE REVENUE	712,878	1,671,487	958,609
LOCAL REVENUES	7,464,943	8,657,446	1,192,503
LOCAL GENERAL FUND CONTRIBUTION	23,116,213	23,213,882	97,669
<b>TOTAL REVENUES</b>	<b>35,479,095</b>	<b>38,612,577</b>	<b>3,133,482</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	11,594,091	11,767,093	173,002
CLASSIFIED SALARIES	9,330,094	9,743,203	413,109
EMPLOYEE BENEFITS	7,628,844	7,693,429	64,585
BOOKS AND SUPPLIES	1,092,121	3,347,826	2,255,705
SERVICES & OTHER OPERATING COSTS	4,935,726	6,253,152	1,317,426
CAPITAL OUTLAY	420,537	299,616	(120,921)
OTHER OUTGO	646,724	715,795	69,071
<b>TOTAL EXPENDITURES</b>	<b>35,648,137</b>	<b>39,820,114</b>	<b>4,171,977</b>
NET INCREASE (DECREASE)	(169,042)	(1,207,537)	
<b>PROJECTED FUND BALANCE</b>	<b>3,770,508</b>	<b>2,732,013</b>	

<b>FUND 11: ADULT EDUCATION</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	369,566	369,566	
<b>REVENUES</b>			
LCFF RESOURCES			-
FEDERAL REVENUE	49,434	46,926	(2,508)
STATE REVENUE	270,000	322,238	52,238
LOCAL REVENUES	31,800	31,800	-
<b>TOTAL REVENUES</b>	<b>351,234</b>	<b>400,964</b>	<b>49,730</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	166,969	168,885	1,916
CLASSIFIED SALARIES	114,164	117,327	3,163
EMPLOYEE BENEFITS	83,192	90,674	7,482
BOOKS AND SUPPLIES	15,672	20,645	4,973
SERVICES & OTHER OPERATING COSTS	14,457	78,339	63,882
EQUIPMENT		6,000	6,000
OTHER OUTGO	-	3,720	3,720
<b>TOTAL EXPENDITURES</b>	<b>394,454</b>	<b>485,590</b>	<b>91,136</b>
NET INCREASE (DECREASE)	(43,220)	(84,626)	
<b>PROJECTED FUND BALANCE</b>	<b>326,346</b>	<b>284,940</b>	
<b>FUND 12: CHILD DEVELOPMENT FUND</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	264,166	264,166	
<b>REVENUES</b>			
FEDERAL REVENUE	1,669,765	1,700,765	31,000
OTHER STATE REVENUE	2,903,181	2,918,253	15,072
LOCAL REVENUES	3,243,228	3,400,278	157,050
INTERFUND TRANSFER IN	185,494	185,494	-
<b>TOTAL REVENUES</b>	<b>8,001,668</b>	<b>8,204,790</b>	<b>203,122</b>
<b>EXPENDITURES</b>			
CERTIFICATED SALARIES	2,592,661	2,718,020	125,359
CLASSIFIED SALARIES	2,329,243	2,396,188	66,945
EMPLOYEE BENEFITS	1,835,088	1,887,776	52,688
BOOKS AND SUPPLIES	207,324	297,795	90,471
SERVICES & OTHER OPERATING COSTS	664,019	750,419	86,400
CAPITAL OUTLAY	-	-	-
OTHER OUTGO	373,333	373,333	-
<b>TOTAL EXPENDITURES</b>	<b>8,001,668</b>	<b>8,423,531</b>	<b>421,863</b>
NET INCREASE (DECREASE)	-	(218,741)	
<b>PROJECTED FUND BALANCE</b>	<b>264,166</b>	<b>45,425</b>	

<b>FUND 13: CAFETERIA SPECIAL FUND</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	176,203	176,203	
<b>REVENUES</b>			
FEDERAL REVENUE	1,200,000	1,200,000	-
OTHER STATE REVENUE	85,000	85,000	-
LOCAL REVENUES	1,502,010	1,502,010	-
INTERFUND TRANSFER IN	130,000	130,000	-
<b>TOTAL REVENUES</b>	<b>2,917,010</b>	<b>2,917,010</b>	<b>-</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES	1,406,659	1,387,496	(19,163)
EMPLOYEE BENEFITS	535,461	537,374	1,913
BOOKS AND SUPPLIES	1,219,000	1,219,000	-
SERVICES & OTHER OPERATING COSTS	(392,300)	(366,300)	26,000
CAPITAL OUTLAY	-	-	-
OTHER OUTGO	141,487	141,487	-
<b>TOTAL EXPENDITURES</b>	<b>2,910,307</b>	<b>2,919,057</b>	<b>8,750</b>
NET INCREASE (DECREASE)	6,703	(2,047)	
<b>PROJECTED FUND BALANCE</b>	<b>182,906</b>	<b>174,156</b>	
<b>FUND 14: DEFERRED MAINTENANCE FUND</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	140,846	140,846	
<b>REVENUES</b>			
LCFF RESOURCES	250,000	250,000	-
LOCAL REVENUES	1,000	1,000	-
<b>TOTAL REVENUES</b>	<b>251,000</b>	<b>251,000</b>	<b>-</b>
<b>EXPENDITURES</b>			
BOOKS AND SUPPLIES		1,000	1,000
SERVICES & OTHER OPERATING COSTS	200,000	200,000	-
CAPITAL OUTLAY	50,000	50,000	-
<b>TOTAL EXPENDITURES</b>	<b>250,000</b>	<b>251,000</b>	<b>1,000</b>
NET INCREASE (DECREASE)	1,000	-	
<b>PROJECTED FUND BALANCE</b>	<b>141,846</b>	<b>140,846</b>	

<b>FUND 21: BUILDING FUND</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	61,878,829	61,878,829	
<b>REVENUES</b>			
PROCEEDS - SALE OF BONDS	60,000,000	60,300,000	300,000
LOCAL REVENUES	590,000	590,000	-
<b>TOTAL REVENUES</b>	<b>60,590,000</b>	<b>60,890,000</b>	<b>300,000</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES	633,058	633,058	-
EMPLOYEE BENEFITS	287,953	290,486	2,533
BOOKS AND SUPPLIES	320,900	2,360,100	2,039,200
SERVICES & OTHER OPERATING COSTS	2,648,196	12,750,296	10,102,100
CAPITAL OUTLAY	46,802,623	65,122,623	18,320,000
<b>TOTAL EXPENDITURES</b>	<b>50,692,730</b>	<b>81,156,563</b>	<b>30,463,833</b>
NET INCREASE (DECREASE)	9,897,270	(20,266,563)	
<b>PROJECTED FUND BALANCE</b>	<b>71,776,099</b>	<b>41,612,266</b>	
<b>FUND 25: CAPITAL FACILITIES FUND</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	3,434,361	3,434,361	
<b>REVENUES</b>			
DEVELOPMENT FEES	800,000	800,000	-
INTEREST	10,000	10,000	-
OTHER LOCAL		-	-
<b>TOTAL REVENUES</b>	<b>810,000</b>	<b>810,000</b>	<b>-</b>
<b>EXPENDITURES</b>			
CLASSIFIED SALARIES	-	-	-
EMPLOYEE BENEFITS	-	-	-
SUPPLIES	100	100	-
SERVICES & OTHER OPERATING COST	821,100	1,829,200	1,008,100
CAPITAL OUTLAY	20,000	20,000	-
<b>TOTAL EXPENDITURES</b>	<b>841,200</b>	<b>1,849,300</b>	<b>1,008,100</b>
NET INCREASE (DECREASE)	(31,200)	(1,039,300)	
<b>PROJECTED FUND BALANCE</b>	<b>3,403,161</b>	<b>2,395,061</b>	

<b>FUND 40: SPECIAL RESERVE FUND FOR CAPITAL OUTLAY</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BEGINNING BALANCE</b>	9,406,055	9,406,055	
<b>REVENUES</b>			
OTHER STATE REVENUE			-
REDEVELOPMENT	2,500,960	2,500,960	-
INTEREST	25,000	25,000	-
<b>TOTAL REVENUES</b>	<b>2,525,960</b>	<b>2,525,960</b>	<b>-</b>
<b>EXPENDITURES</b>			
SUPPLIES	-		-
SERVICES & OTHER OPERATING COSTS	200,000	350,000	150,000
CAPITAL OUTLAY	50,000	50,000	-
OTHER OUTGO	1,867,081	1,867,081	-
<b>TOTAL EXPENDITURES</b>	<b>2,117,081</b>	<b>2,267,081</b>	<b>150,000</b>
NET INCREASE (DECREASE)	408,879	258,879	
<b>PROJECTED FUND BALANCE</b>	<b>9,814,934</b>	<b>9,664,934</b>	
<b>FUND 71: RETIREE BENEFIT FUND</b>			
	<b>2015-16 ADOPTED BUDGET</b>	<b>2015-16 FIRST INTERIM BUDGET</b>	<b>CHANGES</b>
<b>BALANCE TRANSFER FROM FUND 67</b>		(5,802,283)	
<b>REVENUES</b>			
OTHER LOCAL		1,242,583	1,242,583
INTER-FUND TRANSFER (FROM FUND 01)		1,000,000	
<b>TOTAL REVENUES</b>	<b>-</b>	<b>2,242,583</b>	<b>2,242,583</b>
<b>EXPENDITURES</b>			
SERVICES & OTHER OPERATING COST		1,183,160	1,183,160
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>1,183,160</b>	<b>1,183,160</b>
NET INCREASE (DECREASE)	-	1,059,423	
<b>PROJECTED FUND BALANCE</b>	<b>-</b>	<b>(4,742,860)</b>	<b>-</b>
<i>CLOSE FUND 67 AND TRANSFER ALL BALANCE TO FUND 71</i>			