



## BOARD OF EDUCATION MEETING MINUTES

December 11, 2014

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, December 11, 2014, in the District Administrative Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:44 p.m. in the Board Conference Room at the District Offices. At 4:45 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:45 p.m. in the Board Room.

### **CLOSED SESSION** (4:30-5:30 p.m.)

#### **I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

#### **II. CLOSED SESSION** (60 minutes)

- Government Code §54956.9(d)(2) (30)  
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
SIGNIFICANT EXPOSURE TO LITIGATION
  - 2 cases
  - DN-1003-14/15 (Special Education)
    - *Parent Reimbursement: \$ 5,000/month (11/1/14 through 7/31/15)*  
*The total cost for this case is not to exceed \$45,000. It was moved by Ms. Lieberman, seconded by Dr. Tahvildaran-Jesswein, and voted 5/0 (Dr. Escarce was absent) to approve the settlement case.*  
*Ayes: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)*  
*Nays: 0*  
*Absences: 1 (Escarce)*  
*Vacancy: 1*
  - DN-1004-14/15 (Special Education)
    - *Educational Evaluation Services: \$11,485*
    - *Legal Fees: \$TBD as per OAH Case No. 2014040578*  
*It was moved by Ms. Lieberman, seconded by Dr. Tahvildaran-Jesswein, and voted 5/0 (Dr. Escarce was absent) to approve the settlement case.*  
*Ayes: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)*  
*Nays: 0*  
*Absences: 1 (Escarce)*  
*Vacancy: 1*
- Government Code §54956.9(d)(4) (15)  
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION –  
SIGNIFICANT EXPOSURE TO LITIGATION
  - 1 case
- Government Code §54957 (5)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- Government Code §54957 (10)  
PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
  - Community and Public Relations Officer

## **OPEN SESSION** (5:30 p.m.)

5:45 pm

### **III. CALL TO ORDER**

#### **A. Roll Call**

##### Board of Education Members

Maria Leon-Vazquez – President

Oscar de la Torre

Jose Escarce – arrived 10:09pm

Craig Foster

Laurie Lieberman

Richard Tahvildaran-Jesswein

5:48 pm

#### **B. Pledge of Allegiance**

*Led by Dr. Tahvildaran-Jesswein*

5:49 pm

### **IV. APPROVAL OF THE AGENDA**

*It was moved by Dr. Tahvildaran-Jesswein, seconded by Ms. Lieberman, and voted 5/0 (Dr. Escarce was absent) to approve the agenda. The board agreed to move Item No. A.20 to the front of the agenda.*

5:50 pm

### **V. APPROVAL OF MINUTES**

A.01 November 20, 2014 ..... 1

5:53 pm

### **VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS** (20 minutes)

#### **• Reveal New Child Development Services Logo (10)**

*Ms. Lyon's presentation, which can be found under Attachments at the end of these minutes, walked through the rationale for process associated with the development of the logo. Susanne Manhemier, Owner + Creative Director of CRU smart design, who designed the logo, said that the design represents the fun, playful nature of young children. The board presented Ms. Manheimer with a certificated of appreciation. The board took a quick break to enjoy cupcakes that had the new CDS logo on them.*

6:03 pm

#### **• Outgoing Board President – Maria Leon-Vazquez (5)**

*Ms. Lyon thanked Ms. Leon-Vazquez for her partnership and support, adding that Ms. Leon-Vazquez gave the role of board president the time and energy it deserves. She also commended Ms. Leon-Vazquez for being a champion of students of color. The board members thanked Ms. Leon-Vazquez for her collaboration.*

5:59 pm

#### **• Outgoing Board Vice President – Ralph Mechur (5)**

*Ms. Lyon expressed her appreciation for Mr. Mechur's support during her superintendency, as well as his support of the district's staff and students. The board thanked Mr. Mechur for his expertise, passion, and focus on equity for all students. Mr. Mechur thanked everyone for the honor of serving on the board. He encouraged the new board members to collaborate with staff.*

Break:  
6:08-6:22pm

### **VII. STUDY SESSION** (60 minutes)

These items are staff presentations and/or updates to the Board of Education.

6:22 pm

S.01 School Site Presentation (30).....2  
*Roosevelt Elementary School*

*Santa Monica Alternative School House (SMASH)*

7:00 pm

S.02 Sustainability Study Session – Water (30).....3

### **VIII. COMMUNICATIONS** (40 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

8:17 pm

A. Student Board Member Reports (15)

**1. Alaleh Mokhtari – Santa Monica High School (5)**

*Student Board Member Mokhtari reported that ASB held a Red Cross blood drive on November 20. ROP dance students held a showcase this past Thursday and Friday in Barnum Hall, the theme of which was REVEL. Students in the Photo 2 class created books of photos showcasing something important to them. The cooks were displayed in the Roberts Art Gallery in the Humans of Samohi art show. The Sophomore Steering Committee hosted a fundraising tonight. ASB is holding a winter-themed Quad Rally tomorrow, a door decorating contest in which teachers and their students will compete to earn points for their houses, and a fundraiser at the ICE skating rink on January 12. The Third Annual Study Hall will be on December 15 in the History Building and will allow students an opportunity to study for finals together. I House is selling Exam-O-Grams this week to support students during the stressful finals week. The winter rally will be on January 23 in the Greek Theater. The theme is Winter Wonderland and will include fun activities and showcase the winter sports teams. The Winter Formal will be held for the first time in several years and will be held at the Marina Del Rey Marriott Hotel on February 7. Winter sports have begun their preseason competitions. ASB held a dodgeball tournament, which the baseball team won. The marching band competed on November 22. The cheer squad is holding an American Apparel fundraiser this week. Ms. Mokhtari completed her report by thanking the district for moving the end of the semester to before winter break, allowing students a stress-free winter vacation.*

8:20 pm

**2. Skylar Washington – Malibu High School (5)**

*Student Board Member Washington reported that MHS students are preparing for finals. She congratulated MHS's 86 AP Scholars and 9 National AP Scholars. ASB held a UCLA blood drive on November 29. Homecoming and Spirit Week were two weeks ago, including the Homecoming football game and dance. The photo art show case opened today. ASB held a Turkey Day Dodgeball Tournament. The All White party and silent auction murder mystery dinner theater fundraiser was a success. The Christmas tree lot is currently open. Assistant Principal Regan hosted a Soul Cycle event. College from across the nation have been coming to campus to speak with students. There will be an admission and planning info night on January 15. The boys' water polo team won CIF and Caroline Pietrzyk is going to the Nationals for cross country. Ms. Washington wished everyone a happy holidays.*

8:23 pm

**3. Maia Joseph – Olympic High School (5)**

*Student Board Member Joseph reported that at an assembly yesterday, 87-year-old Holocaust survivor Dr. Avraham Perlmutter share his story with students about remaining positive in life. Former Olympic HS student Jennifer Estrada shared her story about struggling with teen pregnancy, but how she was able to turn her life around. She now works for the Santa Monica Police Department. Craig Bergman of Word Up Kids is organizing an evening of student work readings at the art studio on Main Street. Eleventh graders took the Healthy Kids Survey on December 3. Today, the Westside Family Teen Clinic came to campus, offering STD screenings and free birth control. Fans for Good held a writing contest for teachers, in which the teachers were asked to write about what they have learned most about themselves*

from being a teacher. Mr. Suminski and Ms. O'Hanlon both won gift cards for their entries. The Fairmont Hotel is hosting a Meet Under the Fig Tree food drive on December 14, the proceeds of which will be assembled into food baskets for families in need. On December 6, six Olympic HS students acted as docents, guiding SMPD officers through the Citizens' Culture exhibit at the Santa Monica Museum of Art. Representatives from SMC's Pico Project came and spoke with students about the college's transfer program.

8:27 pm

**B. SMMCTA Update – Ms. Sarah Braff (5)**

*Ms. Liz Cowgill filled in for Ms. Braff, who was ill. Ms. Cowgill's presentation can be found under Attachments at the end of these minutes. She answered board members' questions regarding the collaboration meeting between SMMCTA and the district.*

8:34 pm

**C. SEIU Update – Ms. Keryl Cartee-McNeely (5)**

*Ms. Cartee-McNeely said she and the SEIU leadership team were looking forward to resuming the traditional holiday lunch with senior staff, as it provides an opportunity to share accomplishments. She remarked that the 2015-16 calendar demonstrated excellent collaboration. She thanked Lisa Andersen in HR for reconstructing the calendar through its many iterations. Ms. Cartee-McNeely wished everyone a blessed and celebratory holiday season with their families.*

**D. PTA Council – Ms. Rochelle Fanali (5) – no report**

**IX. SENIOR STAFF REPORTS (25 minutes)**

**A. Asst. Supt., Educational Services – Dr. Terry Deloria (5) – no report**

8:38 pm

**B. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)**

*Ms. Maez reported that the auditors finished the final touches today on the district's 2013-14 audit report. For the second year in row, there were no findings. Ms. Maez thanked the Fiscal Department for their efforts.*

8:39 pm

**C. Asst. Supt., Human Resources – Ms. Debra Moore Washington (5)**

*Ms. Washington acknowledged the site principals for working with HR to staff the campuses. They have made great strides in meeting the board's goal to have staff demographics reflect that of the student body. The district is still in the process of hiring a Director of Research, Assessment, and Evaluation. Managers took part in FRISK employee intervention training and there will be a training on Tuesday regarding the recommendations the district is making on how to bring the district into full compliance with ACA. Managers will also be surveyed as the district prepares to sunshine for the 2015-16 contract. HR is organizing an Interest-based Bargaining (IBB) training for the anticipated new union team members.*

8:42 pm

**D. Exec. Dir., Student & Professional Services – Dr. Mark Kelly (5)**

*Dr. Kelly reported that he, Ms. Brown, and Dr. Edeburn have been facilitating monthly meetings with co-administrators to provide them an opportunity to share and exchange ideas with each other. There are also monthly counselor/advisor meetings, during which Dr. Kelly presents a case study to work through as a group.*

**E. Superintendent – Ms. Sandra Lyon (5)**

*Ms. Lyon announced that Judy Hacket from Dun and Bradstreet was in the audience to present a check to SMMEF. She thanked D&B for their partnership with the district these past two years and for the summer internship program for our high school students. Ms. Hacket said she was excited to present the Education Foundation with a check for \$100,000. She commended the board, Ms. Lyon, Ms. Greenberg-Gross, and the community for coming together for this relationship, and the company enjoyed having high school student interns this summer. Ms. Greenberg-Gross accepted the generous donation on behalf of every student in the district.*

*Ms. Lyon congratulated the Malibu HS boys' water polo team and girls' cross country team for winning CIF. Carolina Pietrick is the state CIF champ for individual cross country, and she is now headed to nationals. Coach Mulligan has been nominated Outstanding Coach of the Year. The PTA Council held its annual holiday breakfast at Duke's, and the sites are hosting their holiday performances. Teacher leaders, the SMMCTA President, and Ed Services staff attended a professional development conference recently. This coming weekend is the annual CSBA conference for superintendents and board members from across the state.*

**X. CONSENT CALENDAR (10 minutes)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

|      |   |       |
|------|---|-------|
| A.02 | Approval of Independent Contractors.....  | 4     |
| A.03 | Overnight Field Trip(s) 2014-2015 .....   | 5     |
| A.04 | Conference and Travel Approval/Ratification .....   | 6-8   |
| A.05 | Head Start Health and Safety Facility Improvement Funds .....   | 9     |
| A.06 | Amendment #01 to the General Child Care & Development<br>Programs (CCTR) for Fiscal Year 2014-15..... | 10    |
| A.07 | Amendment #01 to the California State Preschool Program (CSPP)<br>for Fiscal Year 2014-15 .....       | 11    |
| A.08 | Approval of the Single Plan for Student Achievement (SPSA) .....                                      | 12    |
| A.09 | Approval of Special Education Contracts – 2014-2015 .....   | 13-15 |

**Business and Fiscal**

|      |   |        |
|------|---|--------|
| A.10 | Award of Purchase Orders – 2014-2015..... | 16-16e |
| A.11 | Acceptance of Gifts – 2014/2015 .....     | 17-18  |

**Facilities Improvement Projects**

|      |  |       |
|------|--|-------|
| A.12 | Amendment to Contract – Lease Leaseback – Edison Language<br>Academy – New Construction Project – Swinerton Builders –<br>Measure BB ..... | 19-20 |
| A.13 | Amendment to Contract – Lease Leaseback – Edison Language<br>Academy – New Construction Project – Swinerton Builders –<br>Measure BB ..... | 21-22 |
| A.14 | Amendment to Contract – Lease Leaseback – Edison Language<br>Academy – New Construction Project – Swinerton Builders –<br>Measure BB ..... | 23-24 |

|      |  |       |
|------|--|-------|
| A.15 | Contract Amendment #02 for Inspector of Record Services for Santa Monica High School Science and Technology Building and Site Improvements – Sandy Pringle Associates – Measure BB ..... | 25-26 |
| A.16 | Amendment to Contract Amount – Lease Leaseback – Santa Monica High School – Science and Technology Classroom Building and Site Improvement – Sundt Construction, Inc. – Measure BB ..... | 27-28 |

### **Personnel**

|      |  |       |
|------|--|-------|
| A.17 | Certificated Personnel – Elections, Separations..... | 29-32 |
| A.18 | Classified Personnel – Merit .....                   | 33-38 |
| A.19 | Classified Personnel – Non-Merit.....                | 39    |
| A.20 | Administrative Appointment .....                     | 40    |
|      | <i>Community and Public Relations Officer</i>        |       |

5:51 pm

8:51 pm

## **XI. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda (the following rules apply to both general public comments as well as comments about a specific agenda item). The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. Individual members of the public who submit a public speaking card prior to the Board hearing an agenda item or general public comments shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item, depending on the number of speakers. If there are ten or more speakers on an agenda or nonagenda item, the Board shall limit the allowed time to two (2) minutes per speaker. Individual speakers who submit a public speaking card after the Board begins to hear an agenda item or general public comments shall be allowed one (1) minute to address the Board. A public speaker may yield his/her time to another speaker, but must be present when his/her name is called. The donor would then give up his/her opportunity to speak. The public speaker who receives the donated minutes shall speak for no more than four (4) minutes maximum. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Individuals represented by a common point of view may be asked to select one individual to speak for the group. The president may, at his/her discretion, allow five (5) minutes for those who are serving as a spokesperson for a group or organization. The Board may limit the total time for public input on each item to thirty (30) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Jennifer deNicola addressed the board regarding environmental concerns at Malibu HS and Juan Cabrillo ES.*

### **DISCUSSION and MAJOR Items**

*As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

## **XII. DISCUSSION ITEMS (125 minutes)**

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

|      |   |       |
|------|---|-------|
| D.01 | Health Services Report (40).....                                  | 41    |
| D.02 | Preparation for Smarter Balanced Assessments (SBAC) (15).....     | 42    |
| D.03 | Update on Advanced Placement (AP) Program (30).....               | 43    |
| D.04 | Regional Occupational Centers (ROP) – Status Update (30).....     | 44    |
| D.05 | Consider Revising BP & AR 5126 – Awards for Achievement (5) ..... | 45-47 |
| D.06 | Consider Revising BP & E 5145.6 – Parental Notifications (5)..... | 48-66 |

9:00 pm

9:27 pm

9:56 pm

10:33 pm

11:27 pm

11:30 pm

### **XIII. MAJOR ITEMS (80 minutes)**

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

|          |      |   |        |
|----------|------|---|--------|
| 11:39 pm | A.21 | Election of Board of Education Officers (10).....   | 67     |
| 11:41 pm | A.22 | Certification of Authorized Signatures (5).....   | 68-68a |
| 11:32 pm | A.23 | Election of Annual Representative to the Los Angeles County<br>School Trustees Association (LACSTA) for 2014-2015 (5).....  | 69     |
| 11:49 pm | A.24 | Election of Voting Representative: Los Angeles County Committee<br>on School District Organization (5).....   | 70     |
| 11:56 pm | A.25 | Approval of the 2015-2016 District Calendar (10).....   | 71     |
| 12:08 am | A.26 | Approval of the 2014-15 First Interim Report (30) .....   | 72-87  |
| 12:35 am | A.27 | Adopt Resolution No. 14-09 – Resolution of Intention to Convey<br>an Easement for Public Utility Purposes to the City of Santa<br>Monica for the Los Amigos Park Stormwater Harvesting and<br>Direct Use Demonstration Project (5)..... | 88-90  |
| 12:41 am | A.28 | Nomination for CSBA Delegate Assembly (10) .....  | 91-92a |

### **XIV. INFORMATIONAL ITEMS (0 minutes)**

These items are submitted for the public record for information. These items do not require discussion nor action.

|      |  |        |
|------|--|--------|
| I.01 | Pre-negotiation Agreement with PCA I, L.P..... | 93-93j |
|------|--|--------|

### **XV. BOARD MEMBER ITEMS**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

- *Dr. Tahvildaran-Jesswein reminded everyone that the SMC production of the Nutcracker Suite will be at the Broad Stage tomorrow at 11am.*

### **XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

### **XVII. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**)

### **XVIII. BOARD MEMBER COMMENTS**

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

### **XIX. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.


### **XX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XXI. ADJOURNMENT**

It was moved by Mr. de la Torre, seconded by Ms. Leon-Vazquez, and voted 6/0 (one vacancy) to adjourn the meeting at 12:50 a.m. in memory of Dick Wagnon, who retired from our district after serving as our Music Coordinator and Samohi's Band Director. The next regular meeting is scheduled for 5:30 p.m. on **Thursday, January 15, 2015**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA.

Approved: 1-15-15

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

*Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.*



## SMMUSD Board of Education Meeting Schedule 2014-2015

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 5:30pm**

| July through December 2014                   |                             |                             |                             |                             |  |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--|
| Month  | 1 <sup>st</sup><br>Thursday | 2 <sup>nd</sup><br>Thursday | 3 <sup>rd</sup><br>Thursday | 4 <sup>th</sup><br>Thursday | Special Note:  |
| July   |                             |                             | 7/16* DO                    |                             | *Wednesday, 7/16   |
| August                                       |                             | 8/13* DO                    |                             | 8/28 DO                     | *Wednesday: 8/13<br>First day of school: 8/19                  |
| September                                    | <del>9/4* DO</del>          |                             | 9/18 DO                     | <del>9/25* DO</del>         | *9/4: MS Back to School Night<br>*9/25: Admissions Day Holiday |
| October                                      | 10/2 M <del>DO</del>        |                             | 10/16 DO                    | <del>10/30* DO</del>        | *10/30: 5 <sup>th</sup> Thursday                               |
| November                                     | 11/6 M                      |                             | 11/20 DO                    |                             | Thanksgiving: 11/27-28   |
| December                                     |                             | 12/11 DO                    |                             | winter break                |  |
| <b>Winter Break: December 22 – January 2</b> |                             |                             |                             |                             |  |
| January through June 2015                    |                             |                             |                             |                             |  |
| <b>Winter Break: December 22 – January 2</b> |                             |                             |                             |                             |  |
| January                                      | winter break                | 1/15 DO                     |                             |                             |  |
| February                                     | 2/5 M                       |                             | 2/19 DO                     |                             |  |
| March  | 3/5 DO                      |                             | 3/19 M                      |                             |  |
| <b>Spring Break: March 30 – April 10</b>     |                             |                             |                             |                             |  |
| April  | spring break                | spring break                |                             | 4/23 DO                     |  |
| May  | 5/7 M                       |                             | 5/21 DO                     |                             |  |
| June   |                             | 6/11 DO                     |                             | 6/24* DO                    | Last day of school: 6/5<br>*Wednesday: 6/24                    |

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: APPROVAL OF MINUTES

ACTION  
12/11/14

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 20, 2014

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*Due to the fact that there were only three board members present at the meeting who had also been present at the November 20, 2014, meeting, this approval was postponed to the January 15, 2015, meeting.*

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSENT:  
VACANT:

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## **STUDY SESSION**

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / TERRY DELORIA  
RE: SCHOOL SITE PRESENTATIONS

STUDY SESSION  
11/20/14

STUDY SESSION ITEM NO. S.01

Ms. Natalie Burton, Principal of Roosevelt Elementary School, and Ms. Jessica Rishe, Principal of SMASH, will share substantive, current school information. Principals were asked to provide information on two topics:

1. Implementation of Vision for Student Success (VSS) programs funded by the Santa Monica-Malibu Education Foundation (SMMEF)
2. Progress update on one of the district's PERCS goals:
  - a. Professional Learning Communities (PLCs)
  - b. Equity and Access for Student Success
  - c. Response to Instruction and Intervention (RTI<sup>2</sup>)
  - d. Common Core State Standards (CCSS)
  - e. Science, Technology, Engineering, and Mathematics (STEM) Curriculum

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*Ms. Burton's and Ms. Riche's presentations can be found under Attachments at the end of these minutes.*

Roosevelt E.S.:

*Ms. Leon-Vazquez thanked Ms. Burton for the flow chart showing funding sources for various programs and equipment. Ms. Burton answered board members' questions regarding professional development for teachers and the transition to CCSS in English language arts and math, adding that the professional development, literacy coaches, and close reading strategies are extremely valuable to the campus. Ms. Lyon answered questions about collaborative time for principals to share their skills and knowledge with each other.*

SMASH:

*Ms. Mokhtari remarked on how the SMASH students who were now at Samohi were emotionally mature and supportive of each other. Ms. Lieberman said that she saw a news piece on Project-Based Learning in Philadelphia and said she would share the link with her colleagues. Dr. Tahvildaran-Jesswein said he could not wait to come and visit SMASH.*

TO: BOARD OF EDUCATION

STUDY SESSION

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ

Postponed  
from 11/6/14

RE: ENVIRONMENTAL SUSTAINABILITY: WATER

STUDY SESSION ITEM NO. S.02

This study session is the first of series of topics for board discussion. The topic for this month will be water and will be presented in twenty-minute study session format by staff from Business Services.

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*Ms. Hyatt's presentation can be found under Attachments at the end of these minutes.*

*Dr. Tahvildaran-Jesswein suggested that students could take the lead in eliminating plastic water bottles on campuses and increasing the number of reusable water bottles on campus. Staff answered questions about synthetic turf on the athletic fields.*

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2014-15 budget.

| <b>Contractor/<br/>Contract Dates</b> | <b>Description</b> | <b>Site</b> | <b>Funding<br/>(Measure BB)</b> |
|---------------------------------------|--------------------|-------------|---------------------------------|
| NONE                                  |                    |             |                                 |

| <b>Contractor/<br/>Contract Dates</b>  | <b>Description</b>   | <b>Site</b>          | <b>Funding</b>                                       |
|--|--|----------------------|--|
| Monica Salinas<br>11/20/14 to 6/5/15<br>Not to exceed: \$200                             | Facilitate bilingual, Spanish group sessions with parents of English Language Advisory Committee (ELAC) meetings         | Educational Services | 01-42030-0-47600-10000-5802-035-1300 (Title III)     |
| Ed- Tech Support<br>Kevin McKeown<br>7/1/14 – 6/30/15<br>Not To Exceed \$50,000          | To provide support for repairs to Macintosh computers as Directed by the Information Services Dept.<br>(Apple Certified) | Information Services | 01-00001-2-19100-21000-5802-054-2540                 |
| New Horizons Computer Learning Centers<br>10/21/14 to 11/20/14<br>Not to exceed: \$4,476 | Professional Development for educational technology personnel  | Educational Services | 84-90903-0-00000-82000-5802-030-1300 (ES Technology) |
| Family Service Of Santa Monica<br>12/1/14 – 6/5/15<br>Not to exceed: \$8,000             | Student counseling and mediation.  | Grant                | 01-00021-0-11100-10000-5802-003-4030 (VSS Stretch)   |

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

TO: BOARD OF EDUCATION

FROM: SANDRA LYON / TERRY DELORIA

RE: OVERNIGHT FIELD TRIP(S) 2014-2015

ACTION/CONSENT  
12/11/14

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2014-2015 school year. No child will be denied due to financial hardship.

| School<br>Grade<br># students                             | Destination<br>Dates of Trip   | Principal/<br>Teacher   | Cost<br>Funding<br>Source   | Subject | Purpose<br>Of Field Trip  |
|---|--|---|---|---------|---|
| Cabrillo<br><br>5 <sup>th</sup> grade<br><br>46 students  | Camp Hess<br>Kramer/<br>W.O.L.F. Camp<br>Malibu, CA<br><br>5/12/15 – 5/15/15 | J. Matthews<br>S. Baltrushes<br>N. Levy   | \$14,740 for all<br>students Paid<br>through parent<br>donations and<br>fundraising                     | Science | Outdoor Science Camp<br>for our 5 <sup>th</sup> grade students. |
| Grant<br><br>5 <sup>th</sup> grade<br><br>116 students    | Pali Institute<br>Running Springs,<br>CA<br><br>3/4/15 – 3/6/15              | W. Wax<br>S. Croft<br>M. Donovan<br>T. Kooy<br>S. Smith<br>M. Marek             | \$37,500<br>Total for all<br>students; paid<br>for through<br>parent<br>donations and<br>fundraising    | Science | Outdoor science camp for<br>our 5 <sup>th</sup> grade students  |
| Rogers<br><br>5 <sup>th</sup> grade<br><br>80 students    | Pali Institute<br>Running Springs,<br>CA<br><br>3/18/15 – 3/20/15            | E. Cochran<br>M. Gonzalez<br>S. Tuler<br>K. Uema                                | \$20,405.00<br>Total for all<br>students, paid<br>for through<br>parent<br>donations and<br>fundraising | Science | Outdoor science camp for<br>our 5 <sup>th</sup> grade students  |
| Franklin<br><br>5 <sup>th</sup> grade<br><br>125 students | Pali Institute<br>Running Springs,<br>CA<br><br>4/17/15 – 4/19/15            | D. Sinfield<br>L. Hampton<br>E. Powell<br>J. Gonzalez<br>N. Garde<br>D. Silhavy | \$34,375 for all<br>students Paid<br>through parent<br>donations and<br>fundraising                     | Science | Outdoor Science Camp<br>for our 5 <sup>th</sup> grade students. |

MOTION MADE BY: Mr. de la Torre  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)  
 NOES: 0  
 ABSENT: 1 (Escarce)  
 VACANT: 1



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL / RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund – Resource Number  | CONFERENCE NAME<br>LOCATION<br>DATE (S)   | COST<br>ESTIMATE |
|---|---|------------------|
| <u>AVEDIAN, Ray</u><br>Adams Middle<br>01-00021-0-11100-10000-5220-011-4110<br>General Fund-<br>Resource: VSS                                 | NSTA-Long Beach Area Conference<br>Long Beach, CA<br>December 4 - 6, 2014                     | \$235<br>+1 SUB  |
| <u>BROWN, Tara</u><br>Student Services<br>01-00000-0-11100-39000-5220-040-2400<br>General Fund-<br>Function: Other Pupil Services             | Threat Assessment Training K-12<br>Downey, CA<br>November 7, 2014                             | \$45             |
| <u>CORRIGAN, Brian</u><br>Malibu High<br>01-00010-0-11100-27000-5220-010-4110<br>General Fund-<br>Function: Formula                           | AP Saturday Workshop Physics 1<br>Los Angeles, CA<br>October 25, 2014                         | \$260            |
| <u>DIAZ, Aida</u><br>Ed Services<br>01-42010-0-47600-10000-5220-035-1300<br>General Fund-<br>Resource: Title III                              | 2014 Accountability Leadership Institute<br>San Diego, CA<br>December 7 – 9, 2014             | \$790            |
| <u>GATES, Janie</u><br>Olympic High<br>01-00020-0-32000-27000-5220-014-4140<br>General Fund-<br>Resource: VSS                                 | CCEA/California Continuation<br>Education Association<br>San Francisco, CA<br>May 1 – 3, 2015 | \$700            |
| <u>GRIEGO, Orlando</u><br>Food and Nutrition Services<br>13-53100-0-00000-37000-5220-057-2570<br>Cafeteria Fund-<br>Resource: Child Nutrition | Southern California Food Show<br>Pomona, CA<br>January 29, 2015                               | \$50             |

|   |   |       |
|---|---|-------|
| <u>HO, Pat</u><br>Fiscal Services<br>01-00000-0-00000-73100-5220-051-2510<br>General Fund-<br>Function: Fiscal Services                   | Governor's Budget Workshop<br>Ontario, CA<br>January 14, 2015                                     | \$230 |
| <u>HYATT, Virginia</u><br>Purchasing<br>01-00000-0-00000-75300-5220-055-2550<br>General Fund-<br>Function: Purchasing                     | GCS-Investing in Our Future<br>Pasadena, CA<br>November 5 – 6, 2014                               | \$135 |
| <u>VENABLE, Terrance</u><br>Maintenance & Operations<br>01-00000-0-00000-82000-5220-064-2603<br>General Fund-<br>Function: Operations     | Green California Schools and<br>Community Colleges Summit<br>Pasadena, CA<br>November 5 – 6, 2015 | \$100 |
| <u>WALKER, Anthony</u><br>Human Resources<br>01-00000-0-00000-74000-5220-025-1250<br>General Fund-<br>Function: Personnel/Human Resources | HRS Database Training<br>Downey, CA<br>November 6, 2014   | \$30  |

| <b>Adjustments</b><br><i>(Preapproved expenses 10% in excess of approved costs that must be approved<br/>by Board/Changes in Personnel Attendance)</i> |  |  |
|--|--|--|
| NONE   |  |  |

| <b>Group Conference and Travel: In-State</b><br><i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>         |   |                           |
|---|---|---------------------------|
| <u>DELORIA, Terry</u><br><u>+2 Additional Staff</u><br>Ed Services<br>01-74050-0-11100-10000-5220-035-1300<br>General Fund-<br>Resource: Common Core        | CISC Leadership Symposium<br>Garden Grove, CA<br>February 11- 13, 2015                | \$2,250                   |
| <u>WENKER, Phil</u><br><u>+2 Additional Staff</u><br>Malibu High<br>01-00000-0-11100-39000-4310-040-2400<br>General Fund-<br>Resource: Other Pupil Services | Master Scheduling Workshop<br>Ontario, CA<br>November 12, 2014                        | \$1,155                   |
| <u>WOO, Angela</u><br><u>GARNREITER, Sean</u><br>Adams Middle<br>01-90120-0-17100-10000-5220-011-4110<br>General Fund-<br>Resource: Gifts                   | California All-State Music<br>Education Conference<br>Fresno, CA<br>February 20, 2015 | \$1,925<br><b>+2 SUBS</b> |

| <b>Out-of-State Conferences: Individual</b>  |  |                 |
|--|--|-----------------|
| <u>BLANCHARD, Cecile</u><br>Adams Middle<br>01-00021-0-11100-10000-5220-011-4110<br>General Fund-<br>Resource: VSS | American Choral Directors' Association<br>Salt Lake City, UT<br>February 25 – 28, 2015 | \$300<br>+1 SUB |
| <u>WOO, Angela</u><br>Adams Middle<br>01-00021-0-11100-10000-5220-011-4110<br>General Fund-<br>Resource: VSS       | The Midwest Clinic<br>Chicago, IL<br>December 17 – 20, 2014                            | \$105<br>+1 SUB |

| <b>Out-of-State Conferences: Group</b> |  |  |
|--|--|--|
| <b>NONE</b>                            |  |  |

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: HEAD START HEALTH AND SAFETY FACILITY IMPROVEMENT FUNDS

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the Additional Funds for Health and Safety from LACOE for the amount not to exceed \$400,000 to improve the facilities at the Head Start Preschool Programs.

Funding Information

Source: Head Start

Currently Budgeted: Yes

Account Number: 12-52101-0-85000-82000-5640-070-2700

Description: Additional Funds for Health and Safety

COMMENT: The proposed change in budget is requesting the use of Additional Funds for Health and Safety to be used at McKinley, Muir, Rogers, Washington West, and Woods. All the budgetary changes meet the fiscal accountability aspects including but not limited to: allowable, necessary, reasonable, and allocable.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: AMENDMENT #01 TO THE GENERAL CHILD CARE & DEVELOPMENT  
PROGRAMS (CCTR) FOR FISCAL YEAR 2014-15

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve Amendment #01 to the CCTR-4120 contract with the State Department of Education (CDE), Child Development Division wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC and amount not to exceed \$1,197,532.

Funding Information:

Source: Child Development Fund – Restricted

Currently Budgeted: Yes

Account Number: 12-61050-0-00000-00000-8590-090-0000 \$649,436  
12-50250-0-00000-00000-8290-090-0000 \$548,096

Description: CCTR Apportionment - CDS

COMMENT: the Maximum Reimbursable Amount has been increased from \$1,145,761 to \$1,197,532. The maximum Rate per child increase from \$34.77 to \$36.10 and the days of operation change from 245 to 244 days.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: AMENDMENT #01 TO THE CALIFORNIA STATE PRESCHOOL PROGRAM  
(CSPP) FOR FISCAL YEAR 2014-15

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve Amendment #01 to the CSPP-4232 contract with the State Department of Education (CDE), Child Development Division wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC and amount not to exceed \$1,692,624.

Funding Information:

Source: Child Development Fund – Restricted

Currently Budgeted: Yes

Account Number: 12-61050-0-00000-00000-8590-090-0000 \$1,475,262  
12-50250-0-00000-00000-8290-090-0000 \$ 217,362

Description: CCTR Apportionment - CDS

COMMENT: The Maximum Reimbursable Amount has been increased from \$1,567,611 to \$1,692,624. The maximum Rate per child increase from \$34.77 to \$36.10 and the minimum days of operation changed from 245 to 244 days.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

TO: BOARD OF EDUCATION

CONSENT  
12/11/14

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD

RE: APPROVAL OF THE SINGLE PLAN FOR STUDENT ACHIEVEMENT (SPSA)

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the Single Plan for Student Achievement (SPSA) for each of our schools. Approval of the SPSA for 2014-15 authorizes schools to continue engaging in planned activities and expenditures through the beginning of the 2015-16 school year, until their new plans come before the Board.

COMMENT: The Single Plan for Student Achievement establishes a focus for raising the academic performance of students to meet or exceed state standards. The plan includes how the school allocates its categorical funds as well as funds allocated to programs under the Vision for Student Success, funded through contributions to the Santa Monica-Malibu Education Foundation. The plan details how funds are used in support of improvement goals. Schools' improvement goals are tied to the five District goal areas: Professional Learning Community, Equity and Access, Response to Intervention and Instruction, Common Core State Standards, and STEM – Science, Technology, Engineering and Math. SPSA goals are also tied to the eight state priorities under the Local Control and Accountability Plan (LCAP).

Each School Site Council (SSC) is responsible for the development, implementation, and review of its SPSA. The development of the plan consists of the following steps:

- 1) Obtain the input of the school community
- 2) Review the school characteristics
- 3) Analyze current educational practices and staffing
- 4) Analyze student performance data
- 5) Establish school goals
- 6) Review available resources
- 7) Select specific improvements
- 8) Consider centralized services
- 9) Recommend the plan to the local governing board
- 10) Monitor progress
- 11) Evaluate the effectiveness of planned activities
- 12) Modify the plan

The SPSAs are considered working documents. Plans may be modified throughout the course of the year, as School Site Councils continually monitor their implementation. One public copy of each plan will be available at the Board of Education meeting. Hard copies of each school's SPSA are available for viewing at each school office and in the Educational Services Department of the District Office.

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*Dr. Tahvildaran-Jesswein suggested that since the new board members only received the SPSAs for Grant ES, Juan Cabrillo ES, Olympic HS, Point Dume MSS, Webster ES, and Will Rogers LC, the board approve the SPSAs for those schools and postpone approving SPSAs for the remaining schools until January. The board agreed.*

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2014-2015

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2014-2015 as follows:

**NPS**

2014-2015 Budget 01-65000-0-57500-11800-5125-043-1400

2014-2015 Budget 01-65120-0-57500-31400-5890-043-1400

| Nonpublic School      | SSID       | Service Description | Contract Number | Cost Not to Exceed |
|-----------------------|------------|---------------------|-----------------|--------------------|
| THG West (Help Group) | 5103156082 | NPS                 | 40-SPED15084    | \$32,175           |
| THG West (Help Group) | 5103150682 | NPS                 | 42-SPED15088    | \$33,740           |
| THG West (Help Group) | 7145847516 | NPS                 | 43-SPED15092    | \$37,716           |
| THG West (Help Group) | 6168084434 | NPS                 | 44-SPED15093    | \$58,556           |
| THG West (Help Group) | 5103151852 | NPS                 | 45-SPED15094    | \$30,680           |

|  |         |              |
|--|---------|--------------|
| Amount Budgeted NPS 14/15                    |         | \$ 1,595,000 |
| Amount Budgeted Mental Health Services 14/15 |         | \$ 735,000   |
| Total Budgeted                               |         | \$ 2,330,000 |
| Prior Board Authorization as of 11/20/14     |         | \$ 1,229,867 |
|  | Balance | \$ 1,100,133 |
| Positive Adjustment (See Below)              |         | \$ 145,335   |
|  |         | \$ 1,245,468 |
| Total Amount for these Contracts             |         | \$ 192,867   |
|  | Balance | \$ 1,052,601 |

Adjustment

NPS Budget 01-65000-0-57500-11800-5125-043-1400  
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2014-2015 in the amount of \$332,043 as of 11/20/14

| NPS                 | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment                 |
|---------------------|---------------------|-----------------|--------------------------|-----------------|-------------------------|
| The Learning Clinic | NPS                 | 3-SPED15005     | R                        | \$117,904       | End–student transferred |
| Linden School       | NPS                 | 4-SPED15006     | R                        | \$27,431        | End–student transferred |

**NPA**

2014-2015 Budget 01-65000-0-57500-11800-5126-043-1400

| Nonpublic Agency   | SSID       | Service Description | Contract Number | Cost Not to Exceed |
|--------------------|------------|---------------------|-----------------|--------------------|
| Abramson Audiology | 7198975236 | IEE & Consultation  | 38-SPED15081    | \$1,675            |
| Hear to Talk       | 1103200503 | Audiology Therapy   | 41-SPED15086    | \$3,375            |

|  |         |            |
|--|---------|------------|
| Amount Budgeted NPA 14/15                |         | \$ 583,000 |
| Prior Board Authorization as of 11/20/14 |         | \$ 455,051 |
|  | Balance | \$ 127,949 |
| Positive Adjustment (See Below)          |         | \$ 0       |
|  |         | \$ 127,949 |
| Total Amount for these Contracts         |         | \$ 5,050   |
|  | Balance | \$ 122,899 |



| Adjustment   |                     |                 |                          |                 |         |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| NPA Budget 01-65000-0-57500-11800-5126-043-1400  |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2014-2015 in the amount of \$35,855 as of 11/20/14 |                     |                 |                          |                 |         |
| NPA  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|  |                     |                 |                          |                 |         |

### Instructional Consultants

2014-2015 Budget 01-65000-0-57500-11900-5802-043-1400

2014-2015 Budget 01-33100-0-57500-11900-5802-044-1400

| Instructional Consultant | SSID       | Service Description        | Contract Number | Cost Not to Exceed |
|--------------------------|------------|----------------------------|-----------------|--------------------|
| Pacific Point Academy    | 4119528780 | Education & Speech Therapy | 13-SPED15023    | \$23,200           |

|   |            |
|---|------------|
| Amount Budgeted Instructional Consultants 14/15         | \$ 324,920 |
| Amount Budgeted Instructional Consultants (33100) 14/15 | \$ 25,080  |
| Total Budgeted  | \$ 350,000 |
| Prior Board Authorization as of 11/20/14                | \$ 296,131 |
| Balance   | \$ 53,869  |
| Positive Adjustment (See Below)                         | \$ 0       |
|   | \$ 53,869  |
| Total Amount for these Contracts                        | \$ 23,200  |
| Balance   | \$ 30,669  |

| Adjustment  |                     |                 |                          |                 |         |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2014-2015 in the amount of \$0 as of 11/20/14 |                     |                 |                          |                 |         |
| Instructional Consultant  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|   |                     |                 |                          |                 |         |

### Non-Instructional Consultants

2014-2015 Budget 01-65000-0-57500-11900-5890-043-1400

| Non-Instructional Consultant        | SSID       | Service Description   | Contract Number | Cost Not to Exceed |
|-------------------------------------|------------|-----------------------|-----------------|--------------------|
| Susanne M. Smith Roley              | 7198975236 | IEE & Consultation    | 45-SPED15082    | \$1,600            |
| Susan Hollar                        | 7198975236 | IEE & Consultation    | 46-SPED15083    | \$2,500            |
| Neuropsychology Partners            | 7198975236 | IEE & Consultation    | 47-SPED15085    | \$5,700            |
| Taxi! Taxi!                         | 7103161146 | Transportation (taxi) | 42-SPED15078    | \$2,700            |
| Taxi! Taxi!                         | various    | Transportation (taxi) | 43-SPED15079    | \$42,000           |
| Administrative Services Cooperative | various    | Transportation (taxi) | 44-SPED15080    | \$38,600           |
| Beatrice Braun                      | various    | IEP attendance        | 48-SPED15087    | \$130              |
| Parent Reimbursement                | 2063957545 | Therapeutic Visit     | 49-SPED15089    | \$800              |
| Parent Reimbursement                | 2063957545 | Therapeutic Visit     | 50-SPED15090    | \$800              |
| Parent Reimbursement                | 3934101148 | Therapeutic Visit     | 51-SPED15091    | \$1,200            |
| Administrative Services Cooperative | various    | Transportation (taxi) | 19-SPED15041    | \$1,800            |

|   |            |
|---|------------|
| Amount Budgeted Non-Instructional Consultants 14/15 | \$ 220,000 |
| Prior Board Authorization as of 11/20/14            | \$ 197,762 |
| Balance   | \$ 22,238  |
| Positive Adjustment (See Below)                     | \$ 0       |
|   | \$ 22,238  |
| Total Amount for these Contracts                    | \$ 97,830  |
| Balance   | \$ -75,591 |

| Adjustment  |                     |                 |                          |                 |         |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2014-2015 in the amount of \$3,000 as of 11/20/14 |                     |                 |                          |                 |         |
| Non- Instructional Consultant   | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|   |                     |                 |                          |                 |         |

#### LEA

2014-2015 Budget 01-56400-0-00000-39000-5802-043-1400

| LEA Consultant | SSID | Service Description | Contract Number | Cost Not to Exceed |
|----------------|------|---------------------|-----------------|--------------------|
|                |      |                     |                 |                    |

|  |         |    |        |
|--|---------|----|--------|
| Amount Budgeted LEA 14/15                |         | \$ | 42,400 |
| Prior Board Authorization as of 11/20/14 |         | \$ | 27,513 |
|  | Balance | \$ | 14,887 |
| Positive Adjustment (See Below)          |         | \$ | 0      |
|  |         | \$ | 0      |
| Total Amount for these Contracts         |         | \$ | 0      |
|  | Balance | \$ | 14,887 |

| Adjustment  |                     |                 |                          |                 |         |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| LEA Budget 01-56400-0-00000-39000-5802-043-1400   |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of LEA contracts for FY 2014-2015 in the amount of \$0 as of 11/20/14 |                     |                 |                          |                 |         |
| LEA Consultant  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|   |                     |                 |                          |                 |         |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2014-15

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 12, 2014, through November 26, 2014, for fiscal year 2014-15.

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*Mr. de la Torre requested a breakdown of invoices with Pillsbury Law Firm.*

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER 11, 2014

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO.                      | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT     |    |
|-----------------------------|--------------------------------|--------------------------------|--------------------------------|------------|----|
| *** NEW PURCHASE ORDERS *** |                                |                                |                                |            |    |
| 152879                      | *** BEST POSSIBLE SOURCE ***   | PORT TO VCA ADAPTER            | JOHN MUIR ELEMENTARY SCHOOL    | 63.51      | U  |
| 152895                      | A-Z BUS SALES INC              | 16 & 18 PASSENGER SCHOOL BUSES | TRANSPORTATION                 | 137,118.77 | U  |
| 153009                      | ABRAMSON,NEAL                  | REIMBURSEMENT FOR FUEL         | TRANSPORTATION                 | 194.64     | U  |
| 152921                      | ACADEMIC SUPERSTORE            | COMPUTER SOFTWARE              | WILL ROGERS ELEMENTARY SCHOOL  | 173.01     | U  |
| 153025                      | ACCO BRANDS USA LLC DBA GBC    | Laminating film                | FRANKLIN ELEMENTARY SCHOOL     | 111.98     | U  |
| 152723                      | ACCREDITING COMMISSION         | WASC VISITATION                | ADULT EDUCATION CENTER         | 610.00     | A  |
| 152929                      | ALTA ENVIRONMENTAL             | FACILITY IMPROVEMENT/HS        | CHILD DEVELOPMENT CENTER       | 2,414.30   | CD |
| 153108                      | ALTA ENVIRONMENTAL             | OBSERVATION/SAMPLING: CABRILLO | FACILITY MAINTENANCE           | 4,744.05   | SR |
| 153109                      | ALTA ENVIRONMENTAL             | OBSERVATION/SAMPLING: CABRILLO | FACILITY MAINTENANCE           | 1,349.30   | SR |
| 153032                      | AMERICAN COIL INC              | HOT WATER COIL FOR MALIBU      | FACILITY MAINTENANCE           | 629.63     | R  |
| 152599                      | AMERITEL INC                   | MAINT. ANNUAL BILLING          | TRANSPORTATION                 | 1,916.00   | U  |
| 152991                      | APPLE COMPUTER CORP            | PORT TO VCA ADAPTER            | JOHN MUIR ELEMENTARY SCHOOL    | 63.51      | U  |
| 152914                      | ARGO FLEET SERVICES            | PARTS PURCHASE - TRANSP        | TRANSPORTATION                 | 136.25     | U  |
| 152064                      | ART MEETS TECHNOLOGY           | WEBISTE MAINTENANCE CONTRACT   | SANTA MONICA HIGH SCHOOL       | 4,800.00   | R  |
| 152880                      | ASSOCIATION OF CALIFORNIA      | ONLINE JOB POSTING             | PERSONNEL COMMISION            | 120.00     | U  |
| 152797                      | AVEDIAN, RAY                   | ASSOCIATION MEMBERSHIP         | JOHN ADAMS MIDDLE SCHOOL       | 75.00      | U  |
| 152943                      | AVID CENTER                    | INSTRUCTIONAL SUPPLIES         | LINCOLN MIDDLE SCHOOL          | 863.99     | R  |
| 152930                      | B & H PHOTO VIDEO              | Headphones for grade 4         | FRANKLIN ELEMENTARY SCHOOL     | 653.76     | R  |
| 152795                      | BALLROOM MADNESS               | BALLROOM DANCE LESSONS-5TH GR  | CURRICULUM AND IMC             | 21,400.00  | R  |
| 152990                      | BARNES & NOBLE/SANTA MONICA    | PROFESSION DEVELPMT MATERIALS  | MALIBU HIGH SCHOOL             | 285.47     | R  |
| 152912                      | BUS WEST                       | REPAIRS BUS #2                 | TRANSPORTATION                 | 684.00     | U  |
| 153024                      | CALIFORNIA ACCESS SCAFFOLD LLC | JAMS AUDITORIUM                | FACILITY MAINTENANCE           | 7,500.00   | SR |
| 152893                      | CALIFORNIA OFFICE SYSTEMS INC  | CLASSROOM SUPPLIES             | OLYMPIC CONTINUATION SCHOOL    | 235.55     | U  |
| 152894                      | CALIFORNIA OFFICE SYSTEMS INC  | ISP CLASSROOM SUPPLIES         | OLYMPIC CONTINUATION SCHOOL    | 92.78      | U  |
| 152973                      | CALIFORNIA OFFICE SYSTEMS INC  | CLASSROOM EQUIPMENT            | SANTA MONICA HIGH SCHOOL       | 4,864.13   | R  |
| 153018                      | CALIFORNIA OFFICE SYSTEMS INC  | OPEN ORDER/ADMIN SUPPLIES      | JOHN ADAMS MIDDLE SCHOOL       | 1,000.00   | U  |
| 153019                      | CALIFORNIA OFFICE SYSTEMS INC  | TEACHER STOOL                  | JOHN ADAMS MIDDLE SCHOOL       | 148.60     | U  |
| 153046                      | CALIFORNIA OFFICE SYSTEMS INC  | OPEN ORDER FOR OFFICE SUPPLIES | SPECIAL EDUCATION REGULAR YEAR | 2,000.00   | R  |
| 153054                      | CALIFORNIA OFFICE SYSTEMS INC  | TASK CHAIR FOR SALLY ANDERSON  | MALIBU HIGH SCHOOL             | 226.15     | U  |
| 153060                      | CALIFORNIA OFFICE SYSTEMS INC  | SCIENCE CURRICULAR SUPPLIES    | SANTA MONICA HIGH SCHOOL       | 534.86     | R  |
| 152851                      | CAMBIUM LEARNING INC.          | REFLEX-MS MATH TEACHER LICENSE | STATE AND FEDERAL PROJECTS     | 11,522.00  | R  |
| 152868                      | CAMFIL FARR - LA BRANCH        | HVAC SUPPLIES                  | FACILITY MAINTENANCE           | 2,500.00   | R  |
| 153091                      | CANON SOLUTIONS AMERICA INC    | QUARTERLY MAINTENANCE AGRMNT   | MALIBU HIGH SCHOOL             | 2,925.00   | R  |
| 152870                      | CANON SOLUTIONS AMERICA INC.   | MAINTENANCE AGRMT IR8285       | CABRILLO ELEMENTARY SCHOOL     | 2,633.04   | R  |
| 152925                      | CASTLEROCK ENVIRONMENTAL INC   | FACILITY IMPROVEMENT/HS        | CHILD DEVELOPMENT CENTER       | 4,687.00   | CD |
| 153105                      | CASTLEROCK ENVIRONMENTAL INC   | ASBESTOS ABATEMENT & DISPOSAL  | FACILITY MAINTENANCE           | 12,368.00  | SR |
| 153107                      | CASTLEROCK ENVIRONMENTAL INC   | ASBESTOS ABATEMENT & DISPOSAL  | FACILITY MAINTENANCE           | 1,068.00   | SR |
| 152804                      | CCEA                           | SCHOOL MODEL PLAQUE            | OLYMPIC CONTINUATION SCHOOL    | 137.14     | U  |
| 152813                      | CDW-G COMPUTING SOLUTIONS      | ASSISTIVE TECHNOLOGY           | SPECIAL EDUCATION REGULAR YEAR | 63.51      | R  |
| 152845                      | CDW-G COMPUTING SOLUTIONS      | Technology Updates             | CABRILLO ELEMENTARY SCHOOL     | 362.76     | R  |
| 152854                      | CDW-G COMPUTING SOLUTIONS      | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 106.76     | R  |
| 152913                      | CDW-G COMPUTING SOLUTIONS      | COMPUTER MEMORY PURCHASE/TRAN  | TRANSPORTATION                 | 149.41     | U  |
| 153002                      | CHRIS MAYATTE DBA ECANOPY      | SUN SHADE/INSTU MUSIC/GIFT     | JOHN ADAMS MIDDLE SCHOOL       | 571.37     | R  |
| 152900                      | COMMUNITY CARE LICENSING       | ANNUAL LICENSING FEES          | CHILD DEVELOPMENT CENTER       | 4,719.00   | CD |
| 152874                      | COMPLETE BUSINESS SYSTEMS      | COPY SUPPLIES                  | SANTA MONICA HIGH SCHOOL       | 1,338.20   | U  |
| 152821                      | COMTRONICS                     | TRANSLATION EQUIP              | STATE AND FEDERAL PROJECTS     | 4,470.15   | R  |
| 152867                      | COMTRONICS                     | REPAIR AUDIO/VIDEO BOARD ROOM  | BOE/SUPERINTENDENT             | 781.88     | U  |
| 152910                      | CUMMINS CAL PACIFIC INC        | BUS REPAIRS #7                 | TRANSPORTATION                 | 6,867.82   | U  |
| 152836                      | DEMCO INC                      | LIBRARY SUPPLIES               | SANTA MONICA HIGH SCHOOL       | 394.21     | U  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER 11, 2014

PAGE 2

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT    |    |
|--------|--------------------------------|--------------------------------|--------------------------------|-----------|----|
| 152946 | DEPARTMENT OF TOXIC            | ADDENDUM TO VOL INVSTGTN AGRMT | BUSINESS SERVICES              | 46,353.00 | D  |
| 153069 | DISCOUNT SCHOOL SUPPLY         | WINTER BREAK/INSTRUCTIONAL     | CHILD DEVELOPMENT CENTER       | 100.49    | CD |
| 153081 | DISCOUNT SCHOOL SUPPLY         | PRESCHOOL CLASSROOM SUPPLIES   | SPECIAL EDUCATION REGULAR YEAR | 67.31     | R  |
| 152878 | DISPLAY SONIC CORPORATION      | EPSON PROJECTOR                | INFORMATION SERVICES           | 3,606.38  | U  |
| 153086 | DJ CO-OPS                      | COMMODITY PROCESSING           | FOOD SERVICES                  | 51.75     | F  |
| 153039 | DLT SOLUTIONS LLC              | Maintenance Software           | INFORMATION SERVICES           | 272.09    | U  |
| 152602 | DOSSIER SYSTEM INC             | Maint. renewal                 | TRANSPORTATION                 | 2,096.73  | U  |
| 152759 | FAMILY SERVICE OF SANTA MONICA | STUDENT COUNCELING SERVICES    | SMASH SCHOOL                   | 6,750.00  | U  |
| 152940 | FAST DEER BUS CHARTER INC      | ATHLETIC TRANSPORTATION        | MALIBU HIGH SCHOOL             | 1,009.65  | U  |
| 153099 | FEDERAL EXPRESS                | RETURN SHIPPING                | CURRICULUM AND IMC             | 2,130.00  | U  |
| 153063 | FLINN SCIENTIFIC INC           | SCIENCE MATERIALS              | SANTA MONICA HIGH SCHOOL       | 554.14    | R  |
| 152938 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES - NON CHEM  | MALIBU HIGH SCHOOL             | 2,631.26  | U  |
| 152949 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | GRANT ELEMENTARY SCHOOL        | 1,217.69  | R  |
| 153013 | GALE SUPPLY CO                 | CUSTODIAL                      | CHILD DEVELOPMENT CENTER       | 1,259.96  | CD |
| 153014 | GALE SUPPLY CO                 | CUSTODIAL                      | CHILD DEVELOPMENT CENTER       | 269.75    | CD |
| 152572 | GOLDEN STAR TECHNOLOGY INC     | PORTABLE POJECTOR & ELMO       | SMASH SCHOOL                   | 1,280.35  | R  |
| 152812 | GOMEZ CANDELARIO A             | EMPLOYEE REIMBURSEMENT         | PERSONNEL SERVICES             | 800.00    | U  |
| 152905 | GOMEZ CANDELARIO A             | EMPLOYEE REIMBURSEMENT         | STATE AND FEDERAL PROJECTS     | 800.00    | R  |
| 152920 | GOMEZ-PEREZ, ARMANDO           | SUPPLIES FOR NEW SMARTBOARDS   | WILL ROGERS ELEMENTARY SCHOOL  | 237.53    | U  |
| 152890 | GOODWIN PROCTER LLP            | GENERAL REAL ESTATE ADVICE     | BUSINESS SERVICES              | 25,000.00 | U  |
| 152799 | GUIRGUIS, MARIAM               | ASSOCIATION MEMBERSHIP         | JOHN ADAMS MIDDLE SCHOOL       | 75.00     | U  |
| 152865 | HANDWRITING WITHOUT TEARS INC  | ANNUAL ORDER - WORKBOOKS       | CHILD DEVELOPMENT CENTER       | 4,936.55  | CD |
| 152810 | HEADSETS.COM INC               | PHONE HEADSET - SWITCHBOARD    | PERSONNEL SERVICES             | 350.35    | U  |
| 153077 | HIRSCH PIPE & SUPPLY           | PLUMBING SUPPLIES              | FACILITY MAINTENANCE           | 5,000.00  | R  |
| 153073 | HOME DEPOT- L.A.               | GENERAL MAINT. SUPPLIES        | FACILITY MAINTENANCE           | 2,000.00  | R  |
| 152740 | HOWARD INDUSTRIES              | HVAC SUPPLIES                  | FACILITY MAINTENANCE           | 3,000.00  | R  |
| 152886 | HOWARD INDUSTRIES              | BTU COUNTER FLOW WALL UNIT     | FACILITY MAINTENANCE           | 3,038.13  | R  |
| 152859 | INTELLI-TECH                   | COMPUTERS FOR IT               | INFORMATION SERVICES           | 5,882.46  | U  |
| 152892 | INTELLI-TECH                   | HP ELITE BOOK 14"LED           | STATE AND FEDERAL PROJECTS     | 6,050.92  | R  |
| 152987 | INTELLI-TECH                   | BATTERY FOR LAPTOP             | JOHN ADAMS MIDDLE SCHOOL       | 93.08     | R  |
| 153044 | INTELLI-TECH                   | DESKTOP COMPUTERS - FOOD SRVCS | FOOD SERVICES                  | 4,973.25  | F  |
| 152827 | INTERNATIONAL PAPER            | COPY PAPER                     | SANTA MONICA HIGH SCHOOL       | 4,179.62  | U  |
| 152937 | INTERNATIONAL PAPER            | COPIER PAPER                   | MALIBU HIGH SCHOOL             | 2,000.00  | R  |
| 152983 | INTERNATIONAL PAPER            | PAPER                          | GRANT ELEMENTARY SCHOOL        | 260.00    | U  |
| 152860 | INTERSTATE MUSIC SUPPLIES      | MUSIC INSTRUMENTS-BERGMANNFUND | CURRICULUM AND IMC             | 6,347.72  | R  |
| 153095 | ISHLER DESIGN & ENGINEERING    | REPAIR OF ROOF TRUSSES AT JAMS | FACILITY MAINTENANCE           | 18,000.00 | SR |
| 152768 | JOHNSTON, CINDY                | REIMBURSEMENT                  | MCKINLEY ELEMENTARY SCHOOL     | 325.00    | R  |
| 152888 | JOSTENS/DIPLOMAS               | DIPLOMAS                       | SANTA MONICA HIGH SCHOOL       | 1,122.00  | R  |
| 152801 | KHAVARIAN ENTERPRISES INC.     | FCC FILING JOHN ADAMS          | FACILITY MAINTENANCE           | 135.00    | R  |
| 152906 | KOMATSU FORKLIFT USA LLC       | FORKLIFT FOR TRANSPORTATION    | TRANSPORTATION                 | 17,410.50 | R  |
| 153051 | KOMATSU FORKLIFT USA LLC       | FORKLIFT PROPANE TANK          | TRANSPORTATION                 | 232.47    | R  |
| 153061 | KOTIN, ALLAN D.                | DOUBLETREE HOTEL VALUATION     | BUSINESS SERVICES              | 10,000.00 | U  |
| 152820 | LA COUNTY DEPT OF HEALTH SVC   | POOL FEES                      | FACILITY MAINTENANCE           | 438.00    | R  |
| 153082 | LAGUNA CLAY COMPANY            | Clay                           | FRANKLIN ELEMENTARY SCHOOL     | 53.38     | R  |
| 152881 | LAKESHORE                      | CLASSROOM SUPPLIES             | OLYMPIC CONTINUATION SCHOOL    | 250.00    | U  |
| 152952 | LAKESHORE                      | CLASSROOM SUPPLIES             | GRANT ELEMENTARY SCHOOL        | 450.64    | U  |
| 152997 | LAKESHORE                      | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER       | 250.00    | CD |
| 152916 | LAKESHORE CURRICULUM           | CORE 1 TABLE                   | SMASH SCHOOL                   | 276.88    | R  |
| 152769 | LATINO FAMILY LITERACY PROJECT | CURRICULUM                     | MCKINLEY ELEMENTARY SCHOOL     | 1,662.50  | R  |
| 152800 | LEVIN, TRACY                   | ASSOCIATION MEMBERSHIP         | JOHN ADAMS MIDDLE SCHOOL       | 75.00     | U  |
| 153074 | LINCOLN AQUATICS               | POOL PARTS                     | FACILITY MAINTENANCE           | 3,200.00  | R  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
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| PO NO. | VENDOR                        | DESCRIPTION                    | LOCATION                       | AMOUNT     |    |
|--------|-------------------------------|--------------------------------|--------------------------------|------------|----|
| 152846 | LOS ANGELES TIMES             | GENERAL SUPPLIES/MATERIALS     | BOE/SUPERINTENDENT             | 114.40     | U  |
| 152873 | MAD SCIENCE OF LOS ANGELES    | WINTER BREAK                   | CDC: CCTR                      | 1,088.00   | CD |
| 152743 | MEDCO SUPPLY CO               | SAFETY SUPPLIES                | SANTA MONICA HIGH SCHOOL       | 917.25     | U  |
| 152999 | MEDCO SUPPLY CO               | HEALTH & SAFETY                | CHILD DEVELOPMENT CENTER       | 333.82     | CD |
| 152824 | MEDEX SUPPLY DISTRIBUTORS INC | PHYSICAL THERAPY               | SPECIAL EDUCATION REGULAR YEAR | 971.41     | R  |
| 152545 | MICRO BIO-MEDICS/ORDERS       | RECOVERY COUCH FOR NURSE'S OFF | FRANKLIN ELEMENTARY SCHOOL     | 409.31     | U  |
| 152876 | MODERN CURRICULUM PRESS       | Words their Way- McKinley      | STATE AND FEDERAL PROJECTS     | 5,672.37   | R  |
| 152785 | MOORE, LASHAWN                | CLASSROOM SUPPLIES             | MCKINLEY ELEMENTARY SCHOOL     | 508.00     | R  |
| 152933 | NELI'S INC                    | RECRUITMENT/TRAINING SUPPLIES  | PERSONNEL SERVICES             | 1,500.00   | U  |
| 152993 | NEXGEN                        | ECO SEAL                       | FACILITY MAINTENANCE           | 151.59     | R  |
| 153096 | NEXGEN                        | SUPPLIES                       | FACILITY MAINTENANCE           | 299.71     | R  |
| 152944 | NORTHSTAR AUDIO VISUAL LLC    | LAMP UNIT                      | JOHN MUIR ELEMENTARY SCHOOL    | 169.73     | U  |
| 152839 | ORBACH HUFF SUAREZ &          | GENERAL LEGAL COUNSEL SERVICES | MALIBU HIGH SCHOOL             | 25,000.00  | D  |
| 152979 | ORIENTAL TRADING CO INC       | WINTER BREAK/INSTRUCTIONAL     | CHILD DEVELOPMENT CENTER       | 157.46     | CD |
| 152922 | PALI MOUNTAIN RETREAT AND     | 2ND INSTALLMENT:PALI SCIENCE   | WILL ROGERS ELEMENTARY SCHOOL  | 5,101.25   | R  |
| 152791 | PAPA JOHNS                    | PIZZA-STRWY ELEM HNR AUDITIONS | CURRICULUM AND IMC             | 160.00     | R  |
| 152823 | PERMABOUND BOOKS              | LIBRARY BOOKS                  | MCKINLEY ELEMENTARY SCHOOL     | 525.00     | R  |
| 152844 | PICO LANAI                    | OFF SITE STAFF PARKING         | EDISON ELEMENTARY SCHOOL       | 45,120.00  | BB |
| 152897 | PILLSBURY                     | LEGAL COUNSEL                  | BUSINESS SERVICES              | 200,000.00 | D  |
| 152683 | POSTMASTER-SANTA MONICA       | STAMPS                         | GRANT ELEMENTARY SCHOOL        | 294.00     | U  |
| 152903 | PRESS LINE INC & SUPPLY       | BUSINESS CARD IMPRINTS         | SANTA MONICA HIGH SCHOOL       | 131.40     | U  |
| 153088 | QUALITY RUBBER STAMPS         | BANK STAMP                     | FOOD SERVICES                  | 54.64      | F  |
| 152789 | RALPH'S                       | SUPPL-STRWY ELEM HNR AUDITIONS | CURRICULUM AND IMC             | 200.00     | R  |
| 152957 | RALPH'S                       | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 200.00     | R  |
| 152958 | RALPH'S                       | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 200.00     | R  |
| 152959 | RALPH'S                       | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 100.00     | R  |
| 152960 | RALPH'S                       | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 100.00     | R  |
| 152961 | RALPH'S                       | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 100.00     | R  |
| 150921 | REDWOOD PRESS INC             | ENVELOPES FOR REPORT CARDS     | INFORMATION SERVICES           | 916.52     | U  |
| 152852 | REES ELECTRONICS OFFICE       | COPIER REPAIR                  | SANTA MONICA HIGH SCHOOL       | 248.16     | U  |
| 152828 | REGENCY ENTERPRISES INC.      | LIGHTBULBS                     | SANTA MONICA HIGH SCHOOL       | 104.03     | R  |
| 150636 | RICOH USA INC.                | MAINTENANCE AGREEMENT COPIER   | PERSONNEL SERVICES             | 484.67     | U  |
| 152822 | ROSETTA STONE                 | SERVICE ORDER/WEB ACCESS       | STATE AND FEDERAL PROJECTS     | 5,710.43   | R  |
| 153100 | SALEM PRESS/MAGILL BOOKS      | LIBRARY BOOK                   | SANTA MONICA HIGH SCHOOL       | 500.32     | U  |
| 152858 | SANTA MONICA MUSIC CTR        | MUSIC INSTRUMENTS-BERGMANNFUND | CURRICULUM AND IMC             | 22,580.00  | R  |
| 152834 | SCHOLASTIC                    | SCIENCE MAGAZINE SUBSCRIPTION  | LINCOLN MIDDLE SCHOOL          | 366.30     | R  |
| 153049 | SCHOLASTIC                    | INST. SUPPLIES-READING         | JOHN ADAMS MIDDLE SCHOOL       | 592.94     | R  |
| 152793 | SCHOOL HEALTH CORPORATION     | Nurses Office Supplies         | CABRILLO ELEMENTARY SCHOOL     | 72.42      | U  |
| 151699 | SCHOOL INNOVATONS             | NOTIFICATION TO TEACHERS       | STUDENT SERVICES               | 1,950.00   | U  |
| 152996 | SCHOOL NURSE SUPPLY INC       | First aid supplies LINCOLN     | THEATER OPERATIONS&FACILITY PR | 178.91     | R  |
| 152898 | SCHOOL OUTFITTERS LLC         | STORAGE CABINET                | SANTA MONICA HIGH SCHOOL       | 4,074.13   | R  |
| 153098 | SEACOAST MEDICAL LLC          | FLU VACCIN                     | HEALTH SERVICES                | 210.00     | U  |
| 152862 | SEARS                         | REPLACEMENT REFRIGERATOR       | CHILD DEVELOPMENT CENTER       | 593.56     | CD |
| 152902 | SEHI COMPUTER PRODUCTS        | PRINTER                        | PERSONNEL SERVICES             | 246.44     | U  |
| 152939 | SEHI COMPUTER PRODUCTS        | TONER CARTRIDGE                | MALIBU HIGH SCHOOL             | 132.72     | U  |
| 153045 | SEHI COMPUTER PRODUCTS        | PRINTER                        | SANTA MONICA HIGH SCHOOL       | 246.70     | U  |
| 153059 | SEHI COMPUTER PRODUCTS        | PRINTER                        | SANTA MONICA HIGH SCHOOL       | 246.44     | R  |
| 153102 | SETON IDENTIFICATION PRODUCTS | FIXED ASSET BAR CODE LABELS    | PURCHASING/WAREHOUSE           | 1,840.58   | U  |
| 152798 | SEVER, PAMELA                 | ASSOCIATION MEMBERSHIP         | JOHN ADAMS MIDDLE SCHOOL       | 75.00      | U  |
| 152919 | SILVERN, ZACK                 | PE SUPPLIES                    | WILL ROGERS ELEMENTARY SCHOOL  | 186.12     | U  |
| 152976 | SIMON, MONICA                 | REIMBURSEMENT                  | CHILD DEVELOPMENT CENTER       | 3,000.00   | CD |

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
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| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT    |    |
|--------|--------------------------------|--------------------------------|--------------------------------|-----------|----|
| 153050 | SIR SPEEDY PRINTING #0245      | 4 COLOR LT HAND WINDOW EPS     | PRINTING SERVICES              | 536.57    | U  |
| 152864 | SMART & FINAL                  | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER       | 80.00     | CD |
| 152872 | SMART & FINAL                  | OPEN ORDER/CLASSROOM SUPPLIES  | CHILD DEVELOPMENT CENTER       | 1,000.00  | CD |
| 152964 | SMART & FINAL                  | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 250.00    | R  |
| 152975 | SMART & FINAL                  | OPEN ORDER/WINTER BREAK        | CHILD DEVELOPMENT CENTER       | 1,000.00  | CD |
| 152998 | SMART & FINAL                  | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER       | 50.00     | CD |
| 153068 | SMART & FINAL                  | OPEN ORDER/SUPPLIES            | CHILD DEVELOPMENT CENTER       | 1,000.00  | CD |
| 152806 | SOS SURVIVAL PRODUCTS INC      | EMERGENCY BACK PACK            | OLYMPIC CONTINUATION SCHOOL    | 72.00     | R  |
| 152931 | SOUTHWEST SCHOOL SUPPLY        | TEACHER PLANNING BOOKS         | CURRICULUM AND IMC             | 65.48     | U  |
| 152977 | SOUTHWEST SCHOOL SUPPLY        | CLASSROOM SUPPLIES             | GRANT ELEMENTARY SCHOOL        | 487.66    | R  |
| 152986 | SOUTHWEST STRINGS              | MUSIC INSTRUMENTS-BERGMANNFUND | CURRICULUM AND IMC             | 4,697.77  | R  |
| 152974 | SPECTRASYSTEMS INC             | FACILITY IMPROVEMENT/HS        | CHILD DEVELOPMENT CENTER       | 19,888.20 | CD |
| 152935 | STAGESPOT LLC                  | CLAMPS-SHACKLES                | THEATER OPERATIONS&FACILITY PR | 262.95    | R  |
| 152835 | STAPLES BUSINESS ADVANTAGE     | INSERVICE SUPPLIES             | CURRICULUM AND IMC             | 2,000.00  | U  |
| 152953 | STAPLES BUSINESS ADVANTAGE     | NOON DUTY SUPPLIES             | GRANT ELEMENTARY SCHOOL        | 127.45    | R  |
| 152972 | STAPLES BUSINESS ADVANTAGE     | SUPPLIES FOR WORDSTHEIRWAY     | GRANT ELEMENTARY SCHOOL        | 142.77    | R  |
| 153036 | STAPLES BUSINESS ADVANTAGE     | OPEN ORDER FOR SUPPLIES        | INFORMATION SERVICES           | 2,000.00  | U  |
| 153065 | STAPLES BUSINESS ADVANTAGE     | Professional development supp. | FRANKLIN ELEMENTARY SCHOOL     | 222.85    | U  |
| 152808 | STAPLES/P-U/SANTA MONICA/WILSH | SCHOOL/OFFICE SUPPLIES         | EDISON ELEMENTARY SCHOOL       | 600.00    | U  |
| 152962 | STAPLES/P-U/SANTA MONICA/WILSH | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 500.00    | R  |
| 152963 | STAPLES/P-U/SANTA MONICA/WILSH | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 100.00    | R  |
| 153017 | STAPLES/P-U/SANTA MONICA/WILSH | OPEN ORDER/INST SUP/TEAM       | JOHN ADAMS MIDDLE SCHOOL       | 100.00    | U  |
| 153021 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN P.O CLASSROOM             | OLYMPIC CONTINUATION SCHOOL    | 250.00    | U  |
| 152802 | SUBWAY                         | OPEN ORDER/POLICY COMMITTEE    | CHILD DEVELOPMENT CENTER       | 500.00    | CD |
| 152965 | TARGET STORES                  | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 150.00    | R  |
| 152966 | TARGET STORES                  | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 150.00    | R  |
| 152967 | TARGET STORES                  | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 150.00    | R  |
| 152968 | TARGET STORES                  | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 200.00    | R  |
| 152969 | TARGET STORES                  | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 200.00    | R  |
| 152936 | THE PROPHET CORP               | PE SUPPLIES                    | JOHN MUIR ELEMENTARY SCHOOL    | 498.64    | U  |
| 152995 | THE PROPHET CORP               | PE SUPPLIES                    | SANTA MONICA HIGH SCHOOL       | 3,658.53  | R  |
| 152994 | TOMARK SPORTS INC              | PE SUPPLIES                    | SANTA MONICA HIGH SCHOOL       | 1,327.64  | R  |
| 153000 | TOMARK SPORTS INC              | PE SUPPLIES                    | SANTA MONICA HIGH SCHOOL       | 639.90    | R  |
| 153011 | TRACTION HEAVY DUTY PARTS      | PARTS PURCHASE - TRANSP.       | TRANSPORTATION                 | 61.28     | U  |
| 152985 | TUBA EXCHANGE,THE              | MUSIC INSTRUMENTS-BERGMANNFUND | CURRICULUM AND IMC             | 6,485.08  | R  |
| 152701 | U S BANK (GOVT CARD SERVICES)  | PHYSICAL THERAPY EQUIPMENT     | SPECIAL EDUCATION REGULAR YEAR | 72.60     | R  |
| 152816 | U S BANK (GOVT CARD SERVICES)  | MUSIC RENTAL, SCORE            | CURRICULUM AND IMC             | 1,070.00  | R  |
| 152918 | U S BANK (GOVT CARD SERVICES)  | US BANK CREDIT CARD SERVICES   | BUSINESS SERVICES              | 1,791.89  | R  |
| 152982 | U S BANK (GOVT CARD SERVICES)  | Software                       | INFORMATION SERVICES           | 34.98     | U  |
| 152861 | UCLA PEDIATRIC DENTISTRY       | HS DENTAL INVOICE              | CHILD DEVELOPMENT CENTER       | 101.00    | CD |
| 152911 | UNITED TRANSMISSION EXCHANGE   | PARTS ORDER - TRANSP.          | TRANSPORTATION                 | 2,513.03  | U  |
| 152926 | VANGUARD FLOORING INC          | FACILITY IMPROVEMENT/HS        | CHILD DEVELOPMENT CENTER       | 13,554.66 | CD |
| 153027 | VIRCO MFG CORP                 | Classroom Chairs               | CABRILLO ELEMENTARY SCHOOL     | 746.52    | R  |
| 152805 | W.O.L.F.                       | Annual Outdoor School 5th      | CABRILLO ELEMENTARY SCHOOL     | 2,948.00  | R  |
| 152796 | WARREN DISTRIBUTING INC.       | RADIATOR WORK-VEH #70          | INFORMATION SERVICES           | 203.87    | U  |
| 153010 | WARREN DISTRIBUTING INC.       | OPEN ORDER FOR PARTS           | TRANSPORTATION                 | 4,000.00  | U  |
| 152950 | WAXIE SANITARY SUPPLY          | CUSTODIAL SUPPLIES             | GRANT ELEMENTARY SCHOOL        | 75.25     | U  |
| 153016 | WAXIE SANITARY SUPPLY          | CUSTODIAL                      | CHILD DEVELOPMENT CENTER       | 284.79    | CD |
| 153052 | WAXIE SANITARY SUPPLY          | CUSTODIAL CLEANING SUPPLIES    | OLYMPIC CONTINUATION SCHOOL    | 594.19    | R  |
| 152829 | WENGER CORPORATION             | MUSIC CARTS                    | LINCOLN MIDDLE SCHOOL          | 2,520.43  | R  |
| 152927 | WESTERN FENCE & SUPPLY CO      | FACILITY IMPROVEMENT/HS        | CHILD DEVELOPMENT CENTER       | 822.00    | CD |

## SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

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PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF DECEMBER 11, 2014

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR                        | DESCRIPTION             | LOCATION                 | AMOUNT                 |            |
|--------|-------------------------------|-------------------------|--------------------------|------------------------|------------|
| 152928 | WESTERN FENCE & SUPPLY CO     | FACILITY IMPROVEMENT/HS | CHILD DEVELOPMENT CENTER | 2,716.00               | CD         |
| 153033 | YALE/CHASE MATERIALS HANDLING | REPAIRING OF GOLF CART  | MALIBU HIGH SCHOOL       | 499.87                 | R          |
| 152848 | YOGARAT                       | CLASSROOM SUPPLIES      | SANTA MONICA HIGH SCHOOL | 219.00                 | R          |
|        |                               |                         |                          | ** NEW PURCHASE ORDERS | 869,589.60 |

\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES \*\*

|        |                                |                               |                       |  |            |
|--------|--------------------------------|-------------------------------|-----------------------|--|------------|
| 152840 | CDW-G COMPUTING SOLUTIONS      | CLASSROOM PRINTERS            | LINCOLN MIDDLE SCHOOL | 3,117.36   | BB         |
| 152988 | CLANTON ENGINEERING INC        | LIGHTING ORDINANCE REVIEW     | MALIBU HIGH SCHOOL    | 2,500.00   | BB         |
| 152924 | DIVERSIFIED METAL FABRICATIONS | TRASHCAN LINERS FOR LMS FF&E  | LINCOLN MIDDLE SCHOOL | 631.59   | BB         |
| 152891 | HEERY INTERNATIONAL INC        | RFQ MEASURE ES PROG MGMT SVCS | CURRICULUM AND IMC    | 200,000.00   |            |
| 152842 | KING OFFICE SERVICES           | MOVE MANAGEMENT SERVICES      | LINCOLN MIDDLE SCHOOL | 18,095.00  | BB         |
| 152843 | KING OFFICE SERVICES           | MOVING SERVICES               | LINCOLN MIDDLE SCHOOL | 22,586.30  | BB         |
|        |                                |                               |                       | ** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES | 246,930.25 |



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2014/2015

RECOMMENDATION NO. A.11

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$25,440.43** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2014-2015 income and appropriations by **\$25,440.43** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

| <b>School/Site<br/>Account Number</b>                                     | <b>Cash<br/>Amount</b>  | <b>Item<br/>Description</b> | <b>Purpose</b>                                  | <b>Donor</b>   |
|---|-------------------------|-----------------------------|---|--|
| <b>Adams Middle School</b><br>01-90120-0-00000-00000-8699-011-0000        | \$ 4,600.00<br>\$ 53.76 |                             | Field Trip<br>General Supplies<br>and Materials | Santa Monica<br>Science Magnet<br><br>Extra Credit, Inc. |
| <b>Cabrillo Elementary</b><br>01-90120-0-00000-00000-8699-017-0000        | \$ 3,315.00             |                             | General Supplies<br>and Materials               | Various  |
| <b>Lincoln Middle School</b><br>01-90120-0-00000-00000-8699-012-0000      | \$ 1,850.00             |                             | Other Operating<br>Expenses                     | Various Parents  |
| <b>Malibu High School</b><br>01-90120-0-00000-00000-8699-010-0000         | \$ 923.40               |                             | General Supplies<br>and Materials               | Various  |
| <b>McKinley Elementary School</b><br>01-90120-0-00000-00000-8699-004-0000 | \$ 5,670.00             |                             | Field Trip                                      | Various  |
| <b>Rogers Elementary</b><br>01-90120-0-00000-00000-8699-006-0000          | \$ 778.27               |                             | General Supplies<br>and Materials               | Various  |
| <b>Roosevelt Elementary</b><br>01-90120-0-00000-00000-8699-007-0000       | \$ 2,000.00             |                             | Direct Cost                                     | Roosevelt PTA  |
| <b>SMASH</b><br>01-90120-0-00000-00000-8699-009-0000                      | \$ 6,250.00             |                             | General Supplies<br>and Materials               | Pardee Properties  |
| <b>TOTAL</b>  | <b>\$ 25,440.43</b>     |                             |   |  |

TO: BOARD OF EDUCATION

ACTION CONSENT

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK - EDISON LANGUAGE ACADEMY - NEW CONSTRUCTION PROJECT - SWINERTON BUILDERS - MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education authorize Contract Change Order No. 22 (CO-22) for - Edison Language Academy - New Construction Project - Swinerton Builders - in the amount of \$112,607.00 for a total contract amount of \$35,351,458.74 and 0 days of schedule impact.

Funding Information

Budgeted: No  
Fund: 81  
Source: Measure BB  
Account Number: 81-90500-0-00000-85000-6200-001-2600  
Budget Category: Construction Contracts  
DSA #: 03-112999  
Friday Memo: 12/05/14

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.00.

The scope of work included in Change Order No. 22 (CO-22) includes 21 additional construction documents. This contract increase includes changes to the contract documents that must be submitted to DSA for approval. Total change order including 22 is \$2,503,340.74

The full funding for this authorization requires a re-allocation of the projected program reserve for the Edison Project.

Change Order No. 22 includes the following changes to the terms of the contract:

|                           |                 |
|---------------------------|-----------------|
| ORIGINAL CONTRACT AMOUNT: | \$32,848,118.00 |
| CHANGE ORDER NO. 1:       | 93,232.00       |
| CHANGE ORDER NO. 2:       | 74,000.00       |
| CHANGE ORDER NO. 3:       | 76,746.00       |
| CHANGE ORDER NO. 4:       | 86,815.00       |
| CHANGE ORDER NO. 5:       | 68,372.00       |
| CHANGE ORDER NO. 6:       | 38,766.00       |
| CHANGE ORDER NO. 7:       | 72,552.00       |
| CHANGE ORDER NO. 8:       | 3,599.00        |
| CHANGE ORDER NO. 9:       | 73,414.00       |
| CHANGE ORDER NO.10:       | 153,438.00      |
| CHANGE ORDER NO.11:       | 223,597.00      |
| CHANGE ORDER NO. 12:      | 154,607.00      |
| CHANGE ORDER NO. 13:      | 70,770.00       |
| CHANGE ORDER NO. 14:      | 106,490.00      |
| CHANGE ORDER NO. 15:      | 106,096.00      |

|                                 |                   |
|---------------------------------|-------------------|
| CHANGE ORDER NO. 16.....        | 41,967.18         |
| CHANGE ORDER NO.17.....         | 343,247.13        |
| CHANGE ORDER NO. 18.....        | 175,114.01        |
| CHANGE ORDER NO. 19.....        | 188,621.07        |
| CHANGE ORDER NO. 20.....        | 195,844.55        |
| CHANGE ORDER NO. 21.....        | 43,445.80         |
| <u>CHANGE ORDER NO. 22.....</u> | <u>112,607.00</u> |
| TOTAL CONTRACT AMOUNT: .....    | \$35,351,458.74   |

Change Order No. 22 includes no increase to the Contract Time:

|                                  |               |
|----------------------------------|---------------|
| ORIGINAL CONTRACT TIME: .....    | 1,054 Days    |
| CHANGE ORDER NO. 1: .....        | 0 Days        |
| CHANGE ORDER NO. 2: .....        | 0 Days        |
| CHANGE ORDER NO. 3: .....        | 3 Days        |
| CHANGE ORDER NO. 4: .....        | 0 Days        |
| CHANGE ORDER NO. 5: .....        | 0 Days        |
| CHANGE ORDER NO. 6: .....        | 0 Days        |
| CHANGE ORDER NO. 7: .....        | 0 Days        |
| CHANGE ORDER NO. 8: .....        | 0 Days        |
| CHANGE ORDER NO. 9: .....        | 0 Days        |
| CHANGE ORDER NO.10: .....        | 0 Days        |
| CHANGE ORDER NO.11: .....        | 0 Days        |
| CHANGE ORDER NO.12: .....        | 0 Days        |
| CHANGE ORDER NO.13: .....        | 0 Days        |
| CHANGE ORDER NO.14: .....        | 0 Days        |
| CHANGE ORDER NO.15.....          | 0 Days        |
| CHANGE ORDER NO.16.....          | 0 Days        |
| CHANGE ORDER NO.17.....          | 0 Days        |
| CHANGE ORDER NO. 18 .....        | 0 Days        |
| CHANGE ORDER NO. 19 .....        | 0 Days        |
| CHANGE ORDER NO. 20 .....        | 0 Days        |
| CHANGE ORDER NO. 21 .....        | 0 Days        |
| <u>CHANGE ORDER NO. 22 .....</u> | <u>0 Days</u> |
| TOTAL CONTRACT AMOUNT: .....     | 1,057 Days    |

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. de la Torre  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)  
 NOES: 0  
 ABSENT: 1 (Escarce)  
 VACANT: 1

TO: BOARD OF EDUCATION

ACTION CONSENT

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT - LEASE LEASEBACK - EDISON LANGUAGE  
ACADEMY - NEW CONSTRUCTION PROJECT - SWINERTON BUILDERS -  
MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education authorize Contract Change Order No. 23 (CO-23) for - Edison Language Academy - New Construction Project - Swinerton Builders - in the amount of \$155,713.07 for a total contract amount of \$35,507,171.81 and 0 days of schedule impact.

Funding Information

Budgeted: No  
Fund: 81  
Source: Measure BB  
Account Number: 81-90500-0-00000-85000-6200-001-2600  
Budget Category: Construction Contracts  
DSA #: 03-112999  
Friday Memo: 12/05/14

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of Change Order No 22 in the amount of \$112,607.00 is included in this BOE agenda.

The scope of work included in Change Order No. 23 (CO-23) includes 23 additional items not provided in the construction documents. This contract increase does not include changes to the contract documents that must be submitted to DSA for approval. Total change order including 23 is \$2,659,053.81. The full funding for this authorization requires a re-allocation of the projected program reserve for the Edison Project.

Change Order No. 23 includes the following changes to the terms of the contract:

|                           |                 |
|---------------------------|-----------------|
| ORIGINAL CONTRACT AMOUNT: | \$32,848,118.00 |
| CHANGE ORDER NO. 1:       | 93,232.00       |
| CHANGE ORDER NO. 2:       | 74,000.00       |
| CHANGE ORDER NO. 3:       | 76,746.00       |
| CHANGE ORDER NO. 4:       | 86,815.00       |
| CHANGE ORDER NO. 5:       | 68,372.00       |
| CHANGE ORDER NO. 6:       | 38,766.00       |
| CHANGE ORDER NO. 7:       | 72,552.00       |
| CHANGE ORDER NO. 8:       | 3,599.00        |
| CHANGE ORDER NO. 9:       | 73,414.00       |
| CHANGE ORDER NO.10:       | 153,438.00      |
| CHANGE ORDER NO.11:       | 223,597.00      |
| CHANGE ORDER NO. 12:      | 154,607.00      |
| CHANGE ORDER NO. 13:      | 70,770.00       |
| CHANGE ORDER NO. 14:      | 106,490.00      |
| CHANGE ORDER NO. 15:      | 106,096.00      |

|                                |                   |
|--------------------------------|-------------------|
| CHANGE ORDER NO. 16.....       | 41,967.18         |
| CHANGE ORDER NO.17.....        | 343,247.13        |
| CHANGE ORDER NO. 18.....       | 175,114.01        |
| CHANGE ORDER NO. 19.....       | 188,621.07        |
| CHANGE ORDER NO. 20.....       | 195,844.55        |
| CHANGE ORDER NO. 21.....       | 43,445.80         |
| CHANGE ORDER NO. 22.....       | 112,607.00        |
| <u>CHANGE ORDER NO 23.....</u> | <u>155,713.07</u> |
| TOTAL CONTRACT AMOUNT: .....   | \$35,507,171.81   |

Change Order No. 23 includes no increase to the Contract Time:

|                                  |               |
|----------------------------------|---------------|
| ORIGINAL CONTRACT TIME: .....    | 1,054 Days    |
| CHANGE ORDER NO. 1: .....        | 0 Days        |
| CHANGE ORDER NO. 2: .....        | 0 Days        |
| CHANGE ORDER NO. 3: .....        | 3 Days        |
| CHANGE ORDER NO. 4: .....        | 0 Days        |
| CHANGE ORDER NO. 5: .....        | 0 Days        |
| CHANGE ORDER NO. 6: .....        | 0 Days        |
| CHANGE ORDER NO. 7: .....        | 0 Days        |
| CHANGE ORDER NO. 8: .....        | 0 Days        |
| CHANGE ORDER NO. 9: .....        | 0 Days        |
| CHANGE ORDER NO.10: .....        | 0 Days        |
| CHANGE ORDER NO.11: .....        | 0 Days        |
| CHANGE ORDER NO.12: .....        | 0 Days        |
| CHANGE ORDER NO.13: .....        | 0 Days        |
| CHANGE ORDER NO.14: .....        | 0 Days        |
| CHANGE ORDER NO.15.....          | 0 Days        |
| CHANGE ORDER NO.16.....          | 0 Days        |
| CHANGE ORDER NO.17.....          | 0 Days        |
| CHANGE ORDER NO. 18 .....        | 0 Days        |
| CHANGE ORDER NO. 19 .....        | 0 Days        |
| CHANGE ORDER NO. 20 .....        | 0 Days        |
| CHANGE ORDER NO. 21 .....        | 0 Days        |
| CHANGE ORDER NO. 22 .....        | 0 Days        |
| <u>CHANGE ORDER NO. 23 .....</u> | <u>0 Days</u> |
| TOTAL CONTRACT AMOUNT: .....     | 1,057 Days    |

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. de la Torre  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)  
 NOES: 0  
 ABSENT: 1 (Escarce)  
 VACANT: 1

TO: BOARD OF EDUCATION

ACTION CONSENT

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT - LEASE LEASEBACK - EDISON LANGUAGE ACADEMY - NEW CONSTRUCTION PROJECT - SWINERTON BUILDERS - MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education authorize Contract Change Order No. 24 (CO-24) for - Edison Language Academy - New Construction Project - Swinerton Builders - in the amount of (\$14,819.87) for a total contract amount of \$35,492,351.94 and 0 days of schedule impact.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: Measure BB  
Account Number: 81-90500-00000-85000-6200-001-2600  
Budget Category: Construction Contracts  
DSA #: 03-112999  
Friday Memo: 12/05/14

COMMENTS: On July 20, 2011, The Santa Monica Malibu Unified School District Board of Education awarded to Swinerton Builders the Lease Leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.

Change Order No. 22 in the amount of \$112,607.00 is at this December 11, 2014 Board of Education Meeting for approval.

Change Order No. 23 in the amount of \$155,713.07 is at this December 11, 2014 Board of Education Meeting for approval.

Change Order No. 24 includes four (4) Proposed Change Orders (PCO's) are credits for (PCO) duplicated in change order previously awarded. Total change order including 24 is \$2,644,233.94.

Change Order No. 24 includes the following changes to the terms of the contract:

|                           |                      |
|---------------------------|----------------------|
| ORIGINAL CONTRACT AMOUNT: | .....\$32,848,118.00 |
| CHANGE ORDER NO. 1:       | .....93,232.00       |
| CHANGE ORDER NO. 2:       | .....74,000.00       |
| CHANGE ORDER NO. 3        | .....76,746.00       |
| CHANGE ORDER NO. 4        | .....86,815.00       |
| CHANGE ORDER NO. 5        | .....68,372.00       |
| CHANGE ORDER NO. 6        | .....38,766.00       |
| CHANGE ORDER NO. 7        | .....72,552.00       |
| CHANGE ORDER NO. 8.       | .....3,599.00        |
| CHANGE ORDER NO. 9.....   | 73,414.00            |
| CHANGE ORDER NO.10.....   | 153,438.00           |
| CHANGE ORDER NO.11.....   | 223,597.00           |
| CHANGE ORDER NO. 12       | .....154,607.00      |
| CHANGE ORDER NO. 13.....  | 70,770.00            |

|                                 |                    |
|---------------------------------|--------------------|
| CHANGE ORDER NO. 14.....        | 106,490.00         |
| CHANGE ORDER NO. 15.....        | 106,096.00         |
| CHANGE ORDER NO. 16.....        | 41,967.18          |
| CHANGE ORDER NO.17.....         | 343,247.13         |
| CHANGE ORDER NO. 18.....        | 175,114.01         |
| CHANGE ORDER NO. 19.....        | 188,621.07         |
| CHANGE ORDER NO. 20.....        | 195,844.55         |
| CHANGE ORDER NO. 21.....        | 43,445.80          |
| CHANGE ORDER NO. 22.....        | 112,607.00         |
| CHANGE ORDER NO. 23.....        | 155,713.07         |
| <u>CHANGE ORDER NO. 24.....</u> | <u>(14,819.87)</u> |
| TOTAL CONTRACT AMOUNT: .....    | \$35,492,351.94    |

Change Order No. 24 includes no increase to the Contract Time:

|                                  |               |
|----------------------------------|---------------|
| ORIGINAL CONTRACT TIME: .....    | 1,054 Days    |
| CHANGE ORDER NO. 1: .....        | 0 Days        |
| CHANGE ORDER NO. 2: .....        | 0 Days        |
| CHANGE ORDER NO. 3: .....        | 3 Days        |
| CHANGE ORDER NO. 4: .....        | 0 Days        |
| CHANGE ORDER NO. 5: .....        | 0 Days        |
| CHANGE ORDER NO. 6: .....        | 0 Days        |
| CHANGE ORDER NO. 7: .....        | 0 Days        |
| CHANGE ORDER NO. 8: .....        | 0 Days        |
| CHANGE ORDER NO. 9: .....        | 0 Days        |
| CHANGE ORDER NO.10: .....        | 0 Days        |
| CHANGE ORDER NO.11: .....        | 0 Days        |
| CHANGE ORDER NO.12: .....        | 0 Days        |
| CHANGE ORDER NO.13: .....        | 0 Days        |
| CHANGE ORDER NO.14: .....        | 0 Days        |
| CHANGE ORDER NO.15.....          | 0 Days        |
| CHANGE ORDER NO.16.....          | 0 Days        |
| CHANGE ORDER NO.17.....          | 0 Days        |
| CHANGE ORDER NO. 18 .....        | 0 Days        |
| CHANGE ORDER NO. 19 .....        | 0 Days        |
| CHANGE ORDER NO. 20 .....        | 0 Days        |
| CHANGE ORDER NO. 21 .....        | 0 Days        |
| CHANGE ORDER NO. 22 .....        | 0 Days        |
| CHANGE ORDER NO. 23 .....        | 0 Days        |
| <u>CHANGE ORDER NO. 24 .....</u> | <u>0 Days</u> |
| TOTAL CONTRACT AMOUNT: .....     | 1,057 Days    |

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. de la Torre  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)  
 NOES: 0  
 ABSENT: 1 (Escarce)  
 VACANT: 1



TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #02 FOR INSPECTOR OF RECORD SERVICES  
FOR SANTA MONICA HIGH SCHOOL SCIENCE AND TECHNOLOGY  
BUILDING AND SITE IMPROVEMENTS – SANDY PRINGLE ASSOCIATES –  
MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve Contract Amendment #02 to Sandy Pringle Associates Inspection Consultants (SPAIC) for additional Inspector of Record Services for the Santa Monica High School Science and Technology Building - Phase 1 and Phase 2 for an amount not to exceed \$303,623 for a total contract amount of \$1,050,123.

Funding Information

Budgeted: No  
Fund: 83  
Source: Measure BB  
Account Number: 83-90500-0-00000-85000-5802-015-2600  
Budget Category: Soft Costs/Tests & Inspection/Materials Lab  
DSA#: 03-113443  
Friday Memo: 12/05/14

COMMENTS: Sandy Pringle Associates Inspection Consultants (SPAIC) is providing Inspector of Record Services for the Science and Technology Building Project. An initial contract was approved in the amount of \$462,500 for a single Phase project. Contract Amendment #1, in the amount of \$284,000, was approved February 20, 2014.

SPAIC was issued a contract to provide both a Class I and Class II Inspector of Record services for the Science and Technology Building and Site Improvements Project at Santa Monica High School. The project was originally designed to be constructed in a single phase and consisted of the Science and Technology Building, associated site work, a Utility building, CIS softball field, Parking lot renovation and retaining walls. Late in the process of design, a decision was made by the District to maintain the existing Science Building for needed classrooms and only demolish the Technology Building. This resulted in a re-design of the site improvement component of the project which was then filed as a separate DSA project estimated to take 9 months to construct. This is now known as "Phase II" consisting of a Utility building, CIS softball field, new parking lot, site work and retaining walls.

A combination of the change in scope and subsequent schedule delays, requires additional funds be allotted to SPIAC in order to provide Inspectors of Record for Phase I and Phase II through completion of the project. The proposal includes the following SPAIC project projections:

- Phase I through completion: \$177,623 (Class 1 for a total duration of 8 months and a Class 2 inspector for a total duration of 5 months)
- Phase II through completion: \$126,000 (Class 1 inspector - total duration of 9 months)

*(continued on next page)*

A combined total of \$303,623 will be required to fund a Class 1 and Class 2 DSA Inspectors of Record over the remaining durations of Phase I and Phase II. The work will be funded from Hard Costs.

|  |             |
|--|-------------|
| ORIGINAL CONTRACT – (Inspector of Record)      | \$462,500   |
| CONTRACT AMENDMENT #01 (Extended IOR Services) | \$284,000   |
| CONTRACT AMENDMENT #02 (Extended IOR Services) | \$303,623   |
| <hr/>  |             |
| TOTAL:   | \$1,050,123 |

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. de la Torre  
SECONDED BY: Ms. Lieberman  
STUDENT ADVISORY VOTE: Aye  
AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)  
NOES: 0  
ABSENT: 1 (Escarce)  
VACANT: 1

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT AMOUNT – LEASE LEASEBACK – SANTA MONICA HIGH SCHOOL – SCIENCE AND TECHNOLOGY CLASSROOM BUILDING AND SITE IMPROVEMENTS – SUNDT CONSTRUCTION, INC. – MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education authorize Contract Change Number 03 (CO-03) for the Lease Leaseback – Santa Monica High School – Science and Technology Classroom Building and Site Improvements – Sundt Construction, Inc., in the amount of (\$59,691) for a total contract amount of \$49,838,897 and a reduction of 0 days to the project schedule.

Funding Information

Budgeted: Yes  
Fund: 83  
Source: Measure BB  
Account Number: 83-90500-0-00000-85000-6200-15-2600  
Budget Category: Construction  
DSA #: 03-113443  
Friday Memo: 12/5/14

COMMENT: On December 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Sundt Construction the Lease-Leaseback contract for the Santa Monica High School – Science and Technology Classroom Building and Site Improvements Project in the amount of \$55,000,000. Deductive change orders CO -1, in the amount of (\$2,671,806) and CO-02, in the amount of (\$2,429,606) were approved on March 6, 2014.

This Change Order request pertains to design costs that were incurred as a direct result of contractor installed work. Change Order No. 03 includes architectural services to review documents and submit to DSA for acceptance. For a total Change Order amount of (\$59,691.00).

The District has previously issued contract amendments to the architect for these completed services to comply with the DSA-approved documents. These credits will be transferred to soft costs to restore the soft cost allocation.

Change Order No. 3 includes the following changes to the terms of the contract:

|                           |                       |
|---------------------------|-----------------------|
| ORIGINAL CONTRACT AMOUNT: | \$55,000,000.00       |
| Change Order No. 1        | (\$2,671,806.00)      |
| Change Order No. 2        | (\$2,429,606.00)      |
| Change Order No. 3        | (\$59,691.00)         |
| <hr/> TOTAL CONTRACT      | <hr/> \$49,838,897.00 |

(continued on next page)

Change Order No.3 does not include a decrease to the contract time:

|                        |           |
|------------------------|-----------|
| Original Contract Time | 1095 Days |
| Change Order No. 1     | 0 Days    |
| Change Order No. 2     | -210 Days |
| Change Order No. 3     | 0 Days    |
| <hr/>                  |           |
| Total Contract Time    | 885 Days  |

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. de la Torre  
SECONDED BY: Ms. Lieberman  
STUDENT ADVISORY VOTE: Aye  
AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)  
NOES: 0  
ABSENT: 1 (Escarce)  
VACANT: 1

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.17

Unless otherwise noted, all items are included in the 2014/2015 approved budget.

**ADDITIONAL ASSIGNMENTS**

**ADAMS MIDDLE SCHOOL**

|                          |                   |                 |                       |
|--------------------------|-------------------|-----------------|-----------------------|
| Rajabali, Jahan          | 7.11 hrs @\$42.08 | 11/3/14-11/5/14 | <u>Est Hrly/\$299</u> |
| TOTAL ESTABLISHED HOURLY |                   |                 | \$299                 |

Comment: Chaperone 6<sup>th</sup> Grade Catalina Trip  
01-Formula & Old Tier III

**EDUCATIONAL SERVICES**

|                          |                 |                 |                       |
|--------------------------|-----------------|-----------------|-----------------------|
| Chacon, Martha           | 10 hrs @\$42.08 | 12/1/14-5/29/15 | Est Hrly/\$421        |
| Dresher, Pamela          | 10 hrs @\$42.08 | 12/1/14-5/29/15 | Est Hrly/\$421        |
| Hamilton, LaDawna        | 10 hrs @\$42.08 | 12/1/14-5/29/15 | Est Hrly/\$421        |
| O'Brien, Marianna        | 10 hrs @\$42.08 | 12/1/14-5/29/15 | Est Hrly/\$421        |
| Simon, Laura             | 10 hrs @\$42.08 | 12/1/14-5/29/15 | <u>Est Hrly/\$421</u> |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$2,105               |

Comment: STEM Leadership  
01-LCAP – LCFF Supplemental Grant

**HUMAN RESOURCES**

|                          |                |        |                       |
|--------------------------|----------------|--------|-----------------------|
| DeGregorio, Dana         | 6 hrs @\$42.08 | 7/8/14 | <u>Est Hrly/\$252</u> |
| TOTAL ESTABLISHED HOURLY |                |        | \$252                 |

Comment: Classroom Moving – Involuntary Transfer  
01-Unrestricted Resource

**LINCOLN MIDDLE SCHOOL**

|                          |                |          |                       |
|--------------------------|----------------|----------|-----------------------|
| Oseguera, Christian      | 3 hrs @\$42.08 | 10/29/14 | <u>Est Hrly/\$126</u> |
| TOTAL ESTABLISHED HOURLY |                |          | \$126                 |

Comment: Student Led Conferences  
01-VSS: Stretch Grant

**MUIR ELEMENTARY SCHOOL**

|                          |                  |          |                      |
|--------------------------|------------------|----------|----------------------|
| Bozin, Norma             | 1.5 hrs @\$42.08 | 11/18/14 | Est Hrly/\$63        |
| Hamilton, LaDawna        | 1.5 hrs @\$42.08 | 11/18/14 | Est Hrly/\$63        |
| Hodges, Holly            | 1.5 hrs @\$42.08 | 11/18/14 | Est Hrly/\$63        |
| Hyatt, Lova              | 1.5 hrs @\$42.08 | 11/18/14 | Est Hrly/\$63        |
| Pankow, Karen            | 1.5 hrs @\$42.08 | 11/18/14 | Est Hrly/\$63        |
| Prevett, Amy             | 1.5 hrs @\$42.08 | 11/18/14 | Est Hrly/\$63        |
| Trubo, Melissa           | 1.5 hrs @\$42.08 | 11/18/14 | <u>Est Hrly/\$63</u> |
| TOTAL ESTABLISHED HOURLY |                  |          | \$441                |

Comment: AIMS Web Assessment Meeting  
01-Vision for Student Success

**OLYMPIC HIGH SCHOOL**

|                    |                |                |                |
|--------------------|----------------|----------------|----------------|
| Bushin, Gregory    | 4 hrs @\$42.08 | 11/1/14-6/5/15 | Est Hrly/\$168 |
| Fuller, Anthony    | 4 hrs @\$42.08 | 11/1/14-6/5/15 | Est Hrly/\$168 |
| McGregory, Cynthia | 4 hrs @\$42.08 | 11/1/14-6/5/15 | Est Hrly/\$168 |

|                          |   |                |                |
|--------------------------|---|----------------|----------------|
| Nieves, Melisa           | 4 hrs @\$42.08                              | 11/1/14-6/5/15 | Est Hrly/\$168 |
| Siemer, Deborah          | 12 hrs @\$42.08                             | 11/1/14-6/5/15 | Est Hrly/\$505 |
| Thobe, Christie          | 12 hrs @\$42.08                             | 11/1/14-6/5/15 | Est Hrly/\$505 |
| TOTAL ESTABLISHED HOURLY |   |                | \$1,514        |
| Comment:                 | Saturday School<br>01-Unrestricted Resource |                |                |

#### SANTA MONICA HIGH SCHOOL

|                          |   |                 |                  |
|--------------------------|---|-----------------|------------------|
| Louria, Meredith         | 60 hrs @\$42.08   | 8/14/14-6/30/15 | Est Hrly/\$2,525 |
| TOTAL ESTABLISHED HOURLY |   |                 | \$2,525          |
| Comment:                 | AP Language Intervention Coordinator<br>01-Formula & Old Tier III |                 |                  |

#### ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS

##### MALIBU HIGH SCHOOL – Fall Athletics

| <u>Name</u>       | <u>Rate</u> | <u>Assignment</u>    | <u>Effective</u> | <u>Not to Exceed</u> |
|-------------------|-------------|----------------------|------------------|----------------------|
| Montgomery, Todd  | 13 EDU      | Var. Girls Tennis    | 8/14-12/14       | \$3,471              |
| Mulligan, Michael | 13 EDU      | Var. Boys Water Polo | 8/14-12/14       | \$3,471              |
| TOTAL EDUS        |             |                      |                  | \$6,942              |

##### MALIBU HIGH SCHOOL – MS Academics

| <u>Name</u>        | <u>Rate</u> | <u>Assignment</u>     | <u>Effective</u> | <u>Not to Exceed</u> |
|--------------------|-------------|-----------------------|------------------|----------------------|
| Andino, Melisa     | 2 EDU       | MS Student Activities | 8/14-12/14       | \$ 534               |
| Cowgill, Elizabeth | 1 EDU       | MS Scholarship Adv    | 8/14-12/14       | \$ 267               |
| Loch, Amy          | 3 EDU       | MS Vocal Music        | 8/14-12/14       | \$ 801               |
| Neier, Christopher | 6 EDU       | MS Student Activities | 8/14-12/14       | \$1,602              |
| Velez, Angel       | 3 EDU       | MS Band               | 8/14-12/14       | \$ 801               |
| Zander, Maia       | 3 EDU       | MS Orchestra          | 8/14-12/14       | \$ 801               |
| TOTAL EDUS         |             |                       |                  | \$4,806              |

##### MALIBU HIGH SCHOOL – HS Academics

| <u>Name</u>         | <u>Rate</u> | <u>Assignment</u>     | <u>Effective</u> | <u>Not to Exceed</u> |
|---------------------|-------------|-----------------------|------------------|----------------------|
| Andino, Melisa      | 12 EDU      | HS Student Activities | 8/14-12/14       | \$3,204              |
| Andino, Melisa      | 9 EDU       | HS Pep Squad          | 8/14-12/14       | \$2,403              |
| Auer, Kimberly      | 3 EDU       | HS Pep Squad          | 8/14-12/14       | \$ 801               |
| Bowman-Smith, Carla | 5 EDU       | HS Yearbook           | 8/14-12/14       | \$1,335              |
| Dahm, Katie         | 1 EDU       | HS Scholarship Adv    | 8/14-12/14       | \$ 267               |
| Ervin, Jordan       | 5 EDU       | HS Academic Decathlon | 8/14-12/14       | \$1,335              |
| Loch, Amy           | 2 EDU       | HS Vocal Music        | 8/14-12/14       | \$ 534               |
| Neier, Christopher  | 13 EDU      | HS Athletic Director  | 8/14-12/14       | \$3,471              |
| Plaia, Jodi         | 10 EDU      | HS Drama              | 8/14-12/14       | \$2,670              |
| Plaia, Jodi         | 6 EDU       | HS Student Activities | 8/14-12/14       | \$1,602              |
| Rowley, Casey       | 5 EDU       | HS Scholarship Adv    | 8/14-12/14       | \$1,335              |
| Stowell, Rachel     | 5 EDU       | HS Newspaper          | 8/14-12/14       | \$1,335              |
| Velez, Angel        | 2 EDU       | HS Band               | 8/14-12/14       | \$ 534               |
| Zander, Maia        | 2 EDU       | HS Orchestra          | 8/14-12/14       | \$ 534               |
| Zander, Maia        | 5 EDU       | HS Student Activities | 8/14-12/14       | \$1,335              |
| TOTAL EDUS          |             |                       |                  | \$22,695             |

#### HOURLY TEACHERS

##### ADULT EDUCATION

|                     |                 |                |                  |
|---------------------|-----------------|----------------|------------------|
| Bushin, Greg        | 40 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |
| De Mello, Flavia    | 40 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |
| Durney, Glenna      | 60 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$2,829 |
| Hammond, Paul       | 40 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |
| Hernandez, Patricia | 40 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |

|                          |                 |                |                  |
|--------------------------|-----------------|----------------|------------------|
| Morgan, Alexandra        | 40 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |
| Murphy, Leticia          | 40 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |
| Rousseau, Harmony        | 40 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |
| Siemer, Deborah          | 60 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |
| Smith, Bradford          | 40 hrs @\$47.15 | 8/25/14-6/5/15 | Est Hrly/\$1,886 |
| TOTAL ESTABLISHED HOURLY |                 |                | \$19,803         |

Comment: AB 86 Adult Ed Work Groups  
11-Other State: Locally Defined

**TOTAL ESTABLISHED HOURLY = \$ 61,508**

## **NEW HIRES**

### **TEMPORARY CONTRACTS**

| <u>Name/Assignment/Location</u>                          | <u>Not to Exceed</u> | <u>Effective</u> |
|--|----------------------|------------------|
| Galasso, Steven/Reading<br>McKinley Elementary           | 100%                 | 12/1/14-6/5/15   |
| Warren, Natara/2 <sup>nd</sup> Grade<br>Grant Elementary | 100%                 | 11/20/14-6/5/15  |

## **SUBSTITUTE TEACHERS**

### **REGULAR DAY-TO-DAY SUBSTITUTES**

(@\$144.00 Daily Rate)

| <u>Name/Assignment/Location</u> | <u>Effective</u> |
|---------------------------------|------------------|
| Freeborg, Jennifer              | 11/10/14         |
| Kewish, Claire                  | 11/12/14         |
| Phaire, Mary                    | 11/12/14         |
| Rodriguez, Aaron                | 11/10/14         |
| Slosberg, Andrea                | 11/6/14          |
| Torres, Giovanni                | 11/12/14         |
| Warren, Natara                  | 11/10/14         |
| Winn, Nikole                    | 11/14/14         |

## **CHANGE IN ASSIGNMENT**

| <u>Name/Assignment/Location</u>          | <u>Effective</u> |
|--|------------------|
| Malfer, Georgiann<br>Muir Elementary/SAI | 11/25/14-6/5/15  |
| <u>From:</u> 60%/Teacher                 |                  |
| <u>To:</u> 100%/Teacher                  |                  |

## **LEAVE OF ABSENCE (with pay)**

| <u>Name/Location</u>             | <u>Effective</u>                        |
|----------------------------------|---|
| Boyle, Laura<br>Olympic HS       | 10/31/14-1/23/15<br>[Medical Maternity] |
| Meils, Jennifer<br>John Adams MS | 10/23/14-11/3/14<br>[FMLA]              |
| Merino, Rena<br>Santa Monica HS  | 11/10/14-12/13/14<br>[Medical]          |

**LEAVE OF ABSENCE (without pay)****Name/Location****Effective**

Boyle, Laura  
Olympic HS

1/26/14-3/6/15  
[Child Care]

Hacker, Thomas  
Malibu HS

12/1/14-1/5/15  
[FMLA/CFRA]

LaDuke, Stacy  
John Adams MS

2/1/14-6/5/15  
[20% - Personal]

Meils, Jennifer  
John Adams MS

11/4/14-11/7/14  
[FMLA]

**RESIGNATION**

Cassone, Catherine  
Substitute Teacher/Human Resources

9/30/14

Madkins, Julee  
John Adams Middle School

12/5/14

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1



TO: BOARD OF EDUCATION

FROM: SANDRA LYON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT  
12/11/14

RECOMMENDATION NO. A.18

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

| <b><u>NEW HIRES</u></b>            |  | <b><u>EFFECTIVE DATE</u></b> |
|------------------------------------|--|------------------------------|
| Bennett, Claire<br>Roosevelt ES    | Inst Assistant - Classroom<br>3 Hrs/SY/Range: 18 Step: B     | 11/12/14                     |
| Bill, Andrew<br>Santa Monica HS    | Inst Assistant - Music<br>3 Hrs/SY/Range: 20 Step: A         | 11/10/14                     |
| Bravo, Isaura<br>Webster ES        | Administrative Assistant<br>8 Hrs/10+10 Mo/Range: 29 Step: A | 11/19/14                     |
| Howard, Kim<br>Rogers ES           | Inst Assistant - Classroom<br>3.5 Hrs/SY/Range: 18 Step: B   | 11/12/14                     |
| Mexas, Nancy<br>Child Develop Svcs | Bilingual Community Liaison<br>4 Hrs/12 Mo/Range: 25 Step: A | 11/3/14                      |
| Nava, Claudia<br>Santa Monica HS   | Student Outreach Specialist<br>8 Hrs/10 Mo/Range: 44 Step: C | 11/17/14                     |
| Nolen, Cherelle<br>Franklin ES     | Inst Assistant - Classroom<br>3.75 Hrs/SY/Range: 18 Step: B  | 11/17/14                     |
| Tate, Wiley<br>Operations          | Custodian<br>5 Hrs/12 Mo/Range: 22 Step: A                   | 11/3/14                      |
| Torres, Monica<br>Rogers ES        | Inst Assistant - Classroom<br>3.5 Hrs/SY/Range: 18 Step: B   | 11/12/14                     |

| <b><u>PROMOTION</u></b>                      |  | <b><u>EFFECTIVE DATE</u></b> |
|--|--|------------------------------|
| Garcia, Sara<br>Child Develop Svcs-Wash West | Children's Center Assistant 3<br>7 Hrs/SY/Range: 19 Step: F<br>From: Children's Center Assistant 2: 3.5 Hrs/SY | 11/5/14                      |

| <b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b> |  | <b><u>EFFECTIVE DATE</u></b> |
|---|--|------------------------------|
| Anderson, Sally<br>Malibu HS              | Senior Office Specialist<br>[overtime; ASB events]                 | 10/1/14-6/30/15              |
| Brown, Edward<br>Facility Use             | Campus Security Officer<br>[additional hours; Facility Use events] | 11/1/14-6/30/15              |
| Brown, Edward<br>Facility Use             | Campus Security Officer<br>[overtime; Facility Use events]         | 11/1/14-6/30/15              |
| Cooper, Raymond<br>Santa Monica HS        | Campus Security Officer<br>[overtime; PSAT proctoring]             | 10/18/14                     |

|   |   |                   |
|---|---|-------------------|
| De La Rosa, Johanna<br>Santa Monica HS        | Bilingual Community Liaison<br>[overtime; facilitating parent meetings] | 10/15/14-5/29/15  |
| De La Rosa, Johanna<br>Educational Svcs       | Bilingual Community Liaison<br>[overtime; translation]                  | 10/25/14          |
| Fuller, Charesse<br>Facility Use              | Custodian<br>[additional hours; Facility Use events]                    | 11/1/14-6/30/15   |
| Fuller, Charesse<br>Facility Use              | Custodian<br>[overtime; Facility Use events]                            | 11/1/14-6/30/15   |
| Fuller, Terry<br>Special Ed-Santa Monica HS   | Paraeducator 1<br>[additional hours; PSAT proctoring]                   | 10/18/14          |
| Gaylor, Amanda<br>Human Resources             | Office Specialist<br>[additional hours; office support]                 | 10/28/14-10/29/14 |
| Gutierrez, Nancy<br>Adams MS                  | Bilingual Community Liaison<br>[overtime; overnight field trip]         | 11/3/14-11/5/14   |
| Hernandez, Rita<br>Child Develop Svcs         | Children's Center Assistant 2<br>[additional hours; classroom support]  | 9/1/14-6/5/15     |
| Hernandez, Yolanda<br>Health Svcs-Webster ES  | Health Office Specialist<br>[additional hours; health office support]   | 10/1/14-6/30/15   |
| Hoorizadeh, Shayesteh<br>Child Develop Svcs   | Children's Center Assistant 2<br>[additional hours; classroom support]  | 9/1/14-6/5/15     |
| Inoki, Hiroko<br>McKinley ES                  | Inst Assistant - Classroom<br>[additional hours; classroom support]     | 8/19/14-6/5/15    |
| Islas, Haydee<br>Child Develop Svcs           | Children's Center Assistant 2<br>[additional hours; classroom support]  | 9/1/14-6/5/15     |
| Lopez, Maribel<br>Special Ed- Santa Monica HS | Paraeducator 2<br>[additional hours; bus supervision]                   | 9/1/14-6/5/15     |
| Lopez, Maribel<br>Special Ed- Santa Monica HS | Paraeducator 2<br>[overtime; bus supervision]                           | 9/1/14-6/5/15     |
| Lyons, Debra<br>Health Svcs-Roosevelt ES      | Health Office Specialist<br>[additional hours; health office support]   | 10/1/14-6/5/15    |
| Marquez, Lily<br>McKinley ES                  | Bilingual Community Liaison<br>[additional hours; translations]         | 10/15/14-10/22/14 |
| Martinez, Kim<br>Special Ed-Roosevelt ES      | Paraeducator 1<br>[additional hours; classroom move]                    | 11/13/14-11/14/14 |
| McCoy, Donna<br>Adams MS                      | Bilingual Community Liaison<br>[overtime; facilitating parent meetings] | 10/15/14-5/29/15  |
| McCoy, Donna<br>Santa Monica HS               | Bilingual Community Liaison<br>[overtime; facilitating parent meetings] | 10/15/14-5/29/15  |
| Mendoza, Dina<br>Santa Monica HS              | Senior Office Specialist<br>[overtime; PSAT proctoring]                 | 10/18/14          |

|   |   |                              |
|---|---|------------------------------|
| Mesrobian, Krikor<br>Rogers ES              | Inst Assistant - Classroom<br>[additional hours; classroom supervision] | 8/19/14-6/5/15               |
| Miller, Karen<br>Educational Svcs           | Office Specialist<br>[overtime; elementary auditions]                   | 11/15/14                     |
| Mirabal, Jessica<br>Special Ed-Adams MS     | Paraeducator 1<br>[additional hours; homework assistance]               | 10/15/14-5/29/15             |
| Morris, Diane<br>McKinley ES                | Inst Assistant - Classroom<br>[additional hours; classroom support]     | 11/3/14-6/5/15               |
| Murrillo, Joel<br>Facility Use              | Custodian<br>[additional hours; Facility Use events]                    | 11/1/14-6/30/15              |
| Murrillo, Joel<br>Facility Use              | Custodian<br>[overtime; Facility Use events]                            | 11/1/14-6/30/15              |
| Nao, Kim<br>Santa Monica HS                 | Student Outreach Specialist<br>[overtime; PSAT proctoring]              | 10/18/14                     |
| Nelli, Maria<br>Special Ed-Santa Monica HS  | Paraeducator 1<br>[additional hours; PSAT proctoring]                   | 10/18/14                     |
| Paddock, Lori<br>Lincoln MS                 | Senior Office Specialist<br>[overtime; ASB events]                      | 10/10/14-6/5/15              |
| Payton, Tawny<br>Special Education          | Paraeducator 3<br>[additional hours; professional development]          | 8/19/14-6/5/15               |
| Pieper, Yalile<br>Educational Svcs          | Bilingual Community Liaison<br>[overtime; translation]                  | 11/1/14                      |
| Quon, Rosemary<br>Educational Svcs          | Office Specialist<br>[additional hours; elementary auditions]           | 11/15/14                     |
| Ridley, Latresse<br>Special Ed-Roosevelt ES | Paraeducator 1<br>[additional hours; classroom move]                    | 11/13/14-11/14/14            |
| Rodriguez, Frances<br>Child Develop Svcs    | Children's Center Assistant 2<br>[additional hours; classroom support]  | 9/1/14-6/5/15                |
| Russell, Tanica<br>Special Education        | Paraeducator 3<br>[additional hours; professional development]          | 11/1/14-6/5/15               |
| Savage, Stephanie<br>Santa Monica HS        | Senior Office Specialist<br>[overtime; PSAT proctoring]                 | 10/18/14                     |
| Strahn, Yvonne<br>Santa Monica HS           | Senior Office Specialist<br>[overtime; PSAT proctoring]                 | 10/18/14                     |
| Uliantzeff, Elena<br>Educational Svcs       | Bilingual Community Liaison<br>[overtime; translation]                  | 10/25/14                     |
| <b><u>SUBSTITUTES</u></b>                   |   | <b><u>EFFECTIVE DATE</u></b> |
| Brown, Richard<br>Operations                | Custodian   | 11/5/14-6/30/15              |
| Casiano, Violeta<br>Child Develop Svcs      | Children's Center Assistant 2   | 9/1/14-6/5/15                |

|   |                               |                  |
|---|-------------------------------|------------------|
| Di Dario, Joann<br>Special Education        | Paraeducator 1                | 11/6/14-6/5/15   |
| Doyle, Cathy<br>Child Develop Svcs          | Children's Center Assistant 1 | 10/22/14-6/5/15  |
| Gomez, Monica<br>Child Develop Svcs         | Children's Center Assistant 2 | 9/1/14-6/5/15    |
| Gonzales, Rosalinda<br>District             | Office Specialist             | 11/5/14-6/30/15  |
| Hardge, Heather<br>District                 | Office Specialist             | 11/5/14-6/30/15  |
| Hoorizadeh, Shayesteh<br>Child Develop Svcs | Children's Center Assistant 2 | 9/1/14-6/5/15    |
| Lew, Shawn<br>Operations                    | Custodian                     | 11/5/14-6/30/15  |
| Luis, Noemi<br>Child Develop Svcs           | Children's Center Assistant 2 | 9/1/14-6/5/15    |
| Molinatto, Jennifer<br>District             | Office Specialist             | 10/23/14-6/30/15 |
| Orozco, Rosa<br>Operations                  | Custodian                     | 10/1/14-6/30/15  |
| Rocha, Cynthia<br>District                  | Office Specialist             | 10/27/14-6/30/15 |
| Solis, Robert<br>Operations                 | Custodian                     | 11/14/14-6/30/15 |
| Soloway, Beth<br>Health Svcs                | Health Office Specialist      | 11/13/14-6/5/15  |
| Villasenor, Luis<br>Operations              | Custodian                     | 11/5/14-6/30/15  |

**INVOLUNTARY TRANSFER**

|  |  |   |
|--|--|---|
| Putt, Marissa<br>Special Ed-Lincoln MS | Paraeducator 1<br>6 Hrs/SY<br>From: 6 Hrs/SY/Special Ed-Roosevelt ES | <b><u>EFFECTIVE DATE</u></b><br>8/19/14 |
|--|--|---|

**CHANGE IN ASSIGNMENT**

|  |   |   |
|--|---|---|
| Belt, Jimmy<br>Special Ed- Santa Monica HS | Paraeducator 3<br>6.2 Hrs/SY<br>From: 6 Hrs/SY    | <b><u>EFFECTIVE DATE</u></b><br>8/18/14 |
| Myles, Donald<br>Malibu HS                 | Custodian<br>8 Hrs/12 Mo<br>From: 5 Hrs/12 Mo     | 11/4/14                                 |
| Simmons, Michael<br>Transportation         | Bus Driver<br>7.25 Hrs/10 Mo<br>From: 7 Hrs/10 Mo | 11/3/14                                 |

**LEAVE OF ABSENCE (PAID)**

|                                       |                                     | <b><u>EFFECTIVE DATE</u></b> |
|---------------------------------------|-------------------------------------|------------------------------|
| Flores, Ana<br>Olympic HS             | Paraeducator 1<br>Maternity         | 11/6/14-1/1/15               |
| McGee, Leslee<br>Santa Monica HS      | Administrative Assistant<br>Medical | 9/22/14-12/15/14             |
| Washington, Chanee<br>Santa Monica HS | Administrative Assistant<br>Medical | 11/11/14-12/23/14            |

**PROFESSIONAL GROWTH**

|   |                              | <b><u>EFFECTIVE DATE</u></b> |
|---|------------------------------|------------------------------|
| Anderson, Sally<br>Malibu HS            | Senior Office Specialist     | 12/1/14                      |
| Brown, Murphy<br>Franklin ES            | Custodian                    | 1/1/15                       |
| Carrillo, Rigoberto<br>Maintenance      | HVAC Mechanic                | 12/1/14                      |
| Flores, Maria<br>Roosevelt ES           | Senior Office Specialist     | 12/1/14                      |
| Gold, Kathleen<br>Information Svcs      | Technology Support Assistant | 11/1/14                      |
| Naranjo, Debbie<br>FNS- Santa Monica HS | Cafeteria Worker II          | 12/1/14                      |

**ABOLISHMENT OF POSITION**

|   | <b><u>EFFECTIVE DATE</u></b> |
|---|------------------------------|
| Paraeducator 3<br>3 Hrs/SY; Special Education | 8/18/14-6/5/15               |

**RESCIND DISQUALIFICATION FROM PROBATION**

|                                 | <b><u>EFFECTIVE DATE</u></b>              |
|---------------------------------|---|
| JS8270859<br>Child Develop Svcs | Children's Center Assistant 2<br>11/21/13 |

**WORKING OUT OF CLASS**

|                                 |  | <b><u>EFFECTIVE DATE</u></b> |
|---------------------------------|--|------------------------------|
| Reinbold, Linda<br>Webster ES   | Administrative Assistant<br>From: Senior Office Specialist | 9/2/14-12/19/14              |
| Thomas, William<br>Roosevelt ES | Paraeducator 3<br>From: Paraeducator 1                     | 10/28/14-6/5/15              |

**RESIGNATION**

|   |                               | <b><u>EFFECTIVE DATE</u></b> |
|---|-------------------------------|------------------------------|
| Latimer, Angelique<br>Muir ES                   | Inst Assistant - Classroom    | 10/21/14                     |
| Hanson, Holly<br>Roosevelt ES                   | Inst Assistant - Classroom    | 10/28/14                     |
| Stewart, Erik<br>Child Develop Svcs-Franklin ES | Children's Center Assistant 2 | 11/21/14                     |

**RETIREMENT**

Coursey, William  
Franklin ES

Telephone System/Computer Equip Specialist

**EFFECTIVE DATE**

12/10/14

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1

TO: BOARD OF EDUCATION ACTION/CONSENT  
12/11/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.19

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**AVID TUTOR**

|                |            |                |
|----------------|------------|----------------|
| Booque, Osiris | Lincoln MS | 11/9/14-6/5/15 |
|----------------|------------|----------------|

**COACHING ASSISTANT**

|                |                 |                  |
|----------------|-----------------|------------------|
| Cavallo, Laura | Santa Monica HS | 10/28/14-6/30/15 |
| Harris, David  | Malibu HS       | 11/5/14-6/30/15  |
| Steine, Alex   | Santa Monica HS | 10/13/14-6/30/15 |

**NOON SUPERVISION AIDE**

|                   |           |                 |
|-------------------|-----------|-----------------|
| Blanchard, Julia  | Grant ES  | 10/31/14-6/5/15 |
| Bonilla, Reina    | Edison ES | 11/6/14-6/5/15  |
| Rodriguez, Ofelia | Edison ES | 11/6/14-6/5/15  |

**TECHNICAL SPECIALIST – LEVEL II**

|            |   |          |
|------------|---|----------|
| Hsu, Grace | Ed Svcs/Grant ES<br>[Elementary Strings Auditions]<br>- Funding: Gifts – Stairways to the Star Fund | 11/15/14 |
|------------|---|----------|

**EDUCATIONAL SPECIALIST – LEVEL II**

|                         |   |                 |
|-------------------------|---|-----------------|
| Baker-Newell, Elizabeth | Webster ES<br>[Music Instructor]<br>- Funding: Formula & Old Tier III | 11/6/14-6/30/15 |
|-------------------------|---|-----------------|

**STUDENT WORKER – WORKABILITY**

|                     |                   |                 |
|---------------------|-------------------|-----------------|
| Dresner, Gabriel    | Special Education | 11/5/14-6/5/17  |
| Carmendy, Frances   | Special Education | 11/5/14-6/30/17 |
| Farnam-Fard, Stella | Special Education | 11/5/14-6/30/17 |
| Littlejohn, Charles | Special Education | 11/7/14-6/30/16 |
| Valdez, Jorge       | Special Education | 11/5/14-6/30/17 |

MOTION MADE BY: Mr. de la Torre  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)  
 NOES: 0  
 ABSENT: 1 (Escarce)  
 VACANT: 1

TO: BOARD OF EDUCATION

ACTION/CONSENT

12/11/14

FROM: SANDRA LYON / BRANDON TIETZE

RE: ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the following administrative appointments:

**CERTIFICATED APPOINTMENTS**

**Effective**

Ms. Gail Pinsker  
Community and Public Relations Officer

January 2015

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*Ms. Pinsker said she was excited for the opportunity to serve the district and share in strengthening communications with all stakeholders in both communities.*

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: 5 (Leon-Vazquez, Lieberman, de la Torre, Foster, Tahvildaran-Jesswein)

NOES: 0

ABSENT: 1 (Escarce)

VACANT: 1



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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

12/11/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / MARK KELLY

RE: HEALTH SERVICES REPORT

DISCUSSION ITEM NO. D.01

Lora Morn, Coordinating Nurse, will share the District's Health Services program with the Board. Ms. Morn will report on services provided by nursing staff members and the District's health services delivery model. Ms. Morn will highlight benefits and challenges to providing comprehensive services to the District's students.

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*Ms. Morn's presentation can be found under Attachments at the end of these minutes.*

*The board thanked the nursing staff for their dedication and passion. Mr. de la Torre wanted more information on training for staff regarding suicide prevention. Dr. Kelly said site staff are trained in risk assessment suicide prevention; those staff members then train other staff at the schools. He will include that info in the Friday packet.*

TO: BOARD OF EDUCATION

DISCUSSION

12/11/14

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD

RE: PREPARATION FOR SMARTER BALANCED ASSESSMENTS (SBAC)

DISCUSSION ITEM NO. D.02

The California Department of Education has made substantive changes to the assessment and accountability systems for all public schools. AB 484 stipulates that as of January 1, 2014, most of our current Standardized Testing and Reporting (STAR) system of CST and CMA assessments will be replaced with the new Smarter Balanced on-line tests designed to assess students' achievement of Common Core State Standards in English language arts and mathematics. This spring, all California students in grades three through eight, and in grade eleven, will be required to participate in a Smarter Balanced Assessments in both English language arts and mathematics.

This discussion will provide information to the Board of Education and the public about the steps SMMUSD is taking to prepare for the Smarter Balanced field tests this spring.

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*Dr. Bradford and Ms. Roman's presentation can be found under Attachments at the end of these minutes.*

*They answered board members' questions regarding communicating the scores' meaning with students and parents, interim assessments, and federal accountability.*

TO: BOARD OF EDUCATION

DISCUSSION

12/11/14

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD /  
ELLEN EDEBURN

RE: UPDATE ON THE ADVANCED PLACEMENT (AP) PROGRAM

DISCUSSION ITEM NO. D.03

Each year, staff updates the Board of Education on the Advanced Placement Program in district high schools. Students pursuing the most rigorous preparation for college enroll in Advanced Placement courses, including English, mathematics, science, history/ social studies, foreign languages, and art. The Advanced Placement program and associated curriculum is developed by the College Board. Performance in these courses is measured through national examinations tied to the curriculum of each course. Scores range from 1 to 5, and students scoring a 3 or higher may receive college credit. District performance and participation data from 2013-14 for all participating students and relevant subgroups of students will be discussed.

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*Dr. Bradford's presentation can be found under Attachments at the end of these minutes.*

*In response board members' questions, Dr. Bradford said she would speak with Samohi principal Mayoral regarding the fluctuations in AP enrollment and passage rates, specifically in Statistics. Dr. Tahvildaran-Jesswein encouraged staff to speak with students directly to learn more about their experiences in the AP courses to help close the AP enrollment/achievement gap. Ms. Leon-Vazquez requested more information on 11<sup>th</sup> grade English AP data.*

TO: BOARD OF EDUCATION

DISCUSSION

12/11/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN /  
REBEL HARRISON

RE: REGIONAL OCCUPATIONAL CENTERS (ROP) – STATUS UPDATE

DISCUSSION ITEM NO. D.04

Regional Occupational Programs (ROPs) have been providing career and workforce preparation for high school students and adults for more than forty years. ROP was funded through one of more than forty state categorical programs. Most categorical programs were eliminated when California changed its method of funding public education through the Local Control Funding Formula (LCFF). ROP funding ends on June 30, 2015, and the district's ROP program ends on June 5, 2015.

Staff will update the board on the district's plan to sunset the ROP program in June 2015.

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*Dr. Edeburn and Ms. Harrison's presentation can be found under Attachments at the end of these minutes.*

*Staff answered board members' questions regarding how ROP offerings can be integrated more into the master schedule, given the fact that categorical funding has been replaced with LCFF. They also explained how an ROP teacher receives a CTE credential, the process for notifying ROP staff of layoff notices to meet the March 15 deadline as the district determines the program for next year, and how course offerings can meet A-G requirements as well as provide students with options. Dr. Escarce requested that staff keep the board updated on conversations staff has over the next weeks and months regarding this. He also suggested that staff be conservative when discussing whether or not to reduce ROP/CTE offerings.*

TO: BOARD OF EDUCATION

DISCUSSION

12/11/14

FROM: SANDRA LYON / TERRY DELORIA /

RE: CONSIDER REVISING BP AND AR 5126 – AWARDS FOR ACHIEVEMENT

DISCUSSION ITEM NO. D.05

It is recommended that the Board of Education consider revising BP and AR 5126 – Awards for Achievement.

COMMENTS: CSBA recommends revising this policy to reflect new law (AB 815), which establishes a State Seal of Biliteracy to recognize high school graduates who have attained a high level of proficiency in one or more languages in addition to English. The policy also contains optional language for districts that choose to provide "pathway awards" recognizing benchmarks toward biliteracy at earlier grade levels.

The regulation has been updated to reflect eligibility criteria and other requirements for State Seal of Biliteracy as added by AB 815. The regulation also adds optional general rules governing student applications for the district's scholarship and loan fund and optional notifications to inform students of eligibility requirements for various awards.

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*This item will return for approval at the next board meeting.*

## AWARDS FOR ACHIEVEMENT

The Board of Education encourages excellence as a goal for all students and wishes to publicly recognize students for unique or exemplary achievements in academic, extracurricular or community service activities. ~~The purpose of such awards shall be consistent with school goals.~~

### District/School Awards

Student awards may include verbal recognition, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque or cash gift.

The Superintendent or designee shall develop procedures for the appropriate selection of student award recipients.

### Biliteracy Award

The district shall present the State Seal of Biliteracy to each graduating high school student who has attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. (Education Code 51460-51464)

#### Legal Reference:

##### *EDUCATION CODE*

*220 Nondiscrimination*

*35160 Authority of governing boards*

*35310-35319 Scholarship and loan funds*

*44015 Awards to employees and students*

*51243-51245 Credit for private school foreign language instruction*

*51450-51455 Golden State Seal Merit Diploma*

*51460-51464 State Seal of Biliteracy*

*52164.1 Assessment of English language skills of English learners*

##### *CODE OF REGULATIONS, TITLE 5*

*876 Golden State Seal Merit Diploma*

*1632 Credit for private school foreign language instruction*

*11510-11516 California English Language Development Test*

#### Management Resources:

##### *WEB SITES*

*CSBA: <http://www.csba.org>*

*California Department of Education: <http://www.cde.ca.gov>*

*Californians Together: <http://www.californianstogether.org>*

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

**AWARDS FOR ACHIEVEMENT**

The Superintendent or designee may appoint an awards committee at each school which may consist of school administrators, teachers, parents/guardians, community members, and student representatives. ~~to consider student accomplishments. This committee may consist of school administrators, teachers, parents/guardians and/or community members.~~

The committee shall submit recommendations for student awards to the Superintendent or designee for approval.

Individual awards in excess of \$200 must be expressly approved by the Board of Education. (Education Code [44015](#))

**Biliteracy Award**

To be eligible to receive the State Seal of Biliteracy upon graduation, a student shall meet all the following criteria: (Education Code 51461)

1. Complete all English language arts requirements for high school graduation with an overall grade point average (GPA) of 2.0 or above in those classes
2. Pass the CST in English language arts administered in grade 11 at the proficient level or above
3. Demonstrate proficiency in one or more foreign languages, which may include American sign language, by fulfilling one of the following criteria:
  - a. Pass a foreign language Advanced Placement examination with a score of 3 or higher or an International Baccalaureate examination with a score of 4 or higher
  - b. Successfully complete a four-year high school course of study in a foreign language, attaining an overall GPA of 3.0 or above in that course of study
  - c. Pass a district language examination that meets the rigor of a four-year high school course of study in that language, provided the test has been certified to or approved by the Superintendent of Public Instruction
  - d. Pass the SAT II foreign language examination with a score of 600 or higher

In addition to meeting the criteria in items #1-3 above, a student in any of grades 9-12 whose primary language is other than English shall attain the early advanced proficiency level or higher on the California English Language Development Test (CELDT). As necessary for this purpose, the district may administer the CELDT an additional time outside of the regularly scheduled administration specified in AR 6174 - Education for English Language Learners. (Education Code 51461)

The Superintendent or designee shall maintain appropriate records to identify high school students who qualify for the award and shall affix the insignia to the diploma or transcript of each student who earns the award. (Education Code 51463)

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
approved: August 19, 2009 Santa Monica, California**



TO: BOARD OF EDUCATION

DISCUSSION

12/11/14

FROM: SANDRA LYON / MARK KELLY

RE: CONSIDER REVISING BP AND E 5145.6 – PARENTAL NOTIFICATIONS

DISCUSSION ITEM NO. D.06

It is recommended that the Board of Education consider revising BP and E 5145.6 – Parental Notifications.

COMMENTS: CSBA recommends revising this policy to reflect new law (AB 2262), which allows the annual parental notifications to be sent electronically upon request by the parent/guardian and requires that any notifications sent electronically be written both in English and in the family's primary language when required by law. The policy also reflects existing law prohibiting schools from undertaking specified activities if parents/guardians are not notified.

The exhibit updated to (1) reflect new law (AB 1575, 2012), which requires the uniform complaint procedure notice to include information about complaints regarding student fees; (2) add notice regarding process for reclassifying English learners as fluent English proficient and the opportunity for parents/guardians to participate in that process; (3) consolidate and clarify notifications related to education of English learners; (4) add notice of failure to achieve annual measurable achievement objectives for English learners; and (5) add notice regarding student's assignment to a supervised suspension classroom.

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*This item will return for approval at the next board meeting.*

## PARENTAL NOTIFICATIONS

The Board of Education recognizes that notifications are essential to effective communication between the school and the home. The Superintendent or designee shall send students and parents/guardians all notifications required by law, including notifications about their legal rights, and any other notifications he/she believes will promote parental understanding and involvement.

The notice required pursuant to Education Code 48980 shall be sent at the beginning of each academic year and may be provided either by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 48981, 48982)

If any activity specified in Education Code 48980 will be undertaken by any school during the forthcoming school term, the notice shall state that fact and the approximate date on which any such activity will occur. No such activity shall be undertaken with respect to any particular student unless his/her parent/guardian has been informed of such activity through the annual notification or other separate special notification. (Education Code 48983 – 48984)

~~The Superintendent or designee shall ensure that notifications which must be sent at the beginning of each academic year include a request that the parent/guardian sign the notice and return it to the school. (Education Code 48981, 48982)~~

The annual notification shall include a request that the parent/guardian sign the notice and return it to school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgement of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Notifications to parents/guardians shall be written both in English and in the family's primary language when so required by law. (Education Code 48981, 48985; 20 USC 6311, 6312)

Whenever an employee learns that a student's parent/guardian is for any reason unable to understand the district's printed notifications, the principal or designee shall work with the parent/guardian to establish other appropriate means of communication.

### Legal Reference:

#### EDUCATION CODE

221.5 Prohibited sex discrimination  
 231.5 Sexual harassment policy  
 262.3 Appeals for discrimination complaints; information regarding availability of civil remedies  
 310-311 Structured English immersion program, parental exception waivers  
 313 Reclassification of English learners, parental consultation  
 440 English language proficiency assessment; instruction in English language development  
 17288 Building standards for university campuses  
 17612 Notification of pesticide use  
 32221.5 Insurance for athletic team members  
 32255-32255.6 Right to refuse harmful or destructive use of animals  
 32390 Fingerprint program; contracts; funding; consent of parent/guardian  
 35160.5 Extracurricular and cocurricular activities  
 35178.4 Notice of accreditation status  
 35183 School dress codes; uniforms  
 35186 Complaints concerning deficiencies in instructional materials and facilities  
 35256 School Accountability Report Card  
 35291 Rules for student discipline  
 37616 Consultation regarding year-round schedule  
 39831.5 School bus rider rules and information

44808.5 *Permission to leave school grounds*  
 46010.1 *Notice regarding excuse to obtain confidential medical services*  
 46014 *Regulations regarding absences for religious purposes*  
 46600-46611 *Interdistrict attendance agreements*  
 48000 *Minimum age of admission*  
 48070.5 *Promotion or retention of students*  
 48204 *Residency requirements*  
 48205 *Absence for personal reasons*  
 48206.3 *Students with temporary disabilities; individual instruction; definitions*  
 48207-48208 *Students with temporary disabilities in hospitals*  
 48213 *Prior notice of exclusion from attendance*  
 48216 *Immunization*  
 48260.5 *Notice regarding truancy*  
 48262 *Need for parent conference regarding truancy*  
 48263 *Referral to school attendance review board or probation department*  
 48354 *Option to transfer from school identified under Open Enrollment Act*  
 48357 *Status of application for transfer from school identified under Open Enrollment Act*  
 48432.5 *Involuntary transfers of students*  
 48900.1 *Parental attendance required after suspension*  
 48904 *Liability of parent/guardian for willful student misconduct*  
 48904.3 *Withholding grades, diplomas, or transcripts*  
 48906 *Notification of release of student to peace officer*  
 48911 *Notification in case of suspension*  
 48911.1 *Assignment to supervised suspension classroom*  
 48912 *Closed sessions; consideration of suspension*  
 48915.1 *Expelled students; enrollment in another district*  
 48916 *Readmission procedures*  
 48918 *Rules governing expulsion procedures*  
 48980 *Required notification at beginning of term*  
 48980.3 *Notification of pesticide use*  
 48981 *Time and means of notification*  
 48982 *Parent signature acknowledging receipt of notice*  
 48983 *Contents of notice*  
 48984 *Activities prohibited unless notice given*  
 48985 *Notices to parents in language other than English*  
 48987 *Child abuse information*  
 49013 *Use of uniform complaint procedures for complaints regarding student fees*  
 49063 *Notification of parental rights*  
 49067 *Student evaluation; student in danger of failing course*  
 49068 *Transfer of permanent enrollment and scholarship record*  
 49069 *Absolute right to access*  
 49073 *Release of directory information*  
 49076 *Access to student records*  
 49077 *Access to information concerning a student in compliance with court order*  
 49403 *Cooperation in control of communicable disease and immunization*  
 49423 *Administration of prescribed medication for student*  
 49451 *Physical examinations: parent's refusal to consent*  
 49452.5 *Screening for scoliosis*  
 49452.7 *Information on type 2 diabetes*  
 49452.8 *Oral health assessment*  
 49456 *Results of vision or hearing test*  
 49472 *Insurance*  
 49475 *Student athletes; concussions and head injuries*  
 49480 *Continuing medication regimen for nonepisodic conditions*  
 49510-49520 *Duffy-Moscone Family Nutrition Education and Services Act of 1970*  
 51225.3 *Graduation requirements; courses that satisfy college entrance criteria*  
 51229 *Course of study for grades 7-12*  
 51513 *Personal beliefs; privacy*  
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 52164.1 *Census-taking methods; determination of primary language; assessment of language skills*  
 52164.3 *Reassessment of English learners; notification of results*  
 54444.2 *Migrant education programs; parent involvement*  
 56301 *Child-find system; policies regarding written notification rights*  
 56321 *Special education: proposed assessment plan*  
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 56341.1 *Development of individualized education program; right to audio record meeting*  
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56343.5 Individualized education program meetings  
 58501 Alternative schools; notice required prior to establishment  
 60641 California Assessment of Student Performance and Progress  
 60850 High School Exit Examination  
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 HEALTH AND SAFETY CODE  
 1596.857 Right to enter child care facility  
 104855 Availability of topical fluoride treatment  
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 120440 Sharing immunization information  
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 PENAL CODE  
 627.5 Hearing request following denial or revocation of registration  
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 852 Exemptions from state assessments  
 863 Reports of state assessment results  
 3052 Behavioral intervention  
 4622 Notification of uniform complaint procedures  
 4631 Uniform complaint procedures; notification of decision and right to appeal  
 4702 Student transfer from school identified under Open Enrollment Act  
 4917 Notification of sexual harassment policy  
 11303 Reclassification of English learners  
 11309 Parental exception waivers  
 11511.5 English language proficiency assessment; test results  
 11523 Notice of proficiency examinations  
 18066 Child care policies regarding excused and unexcused absences  
 CODE OF REGULATIONS, TITLE 17  
 6040 Time period to obtain needed immunizations  
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 1232g Family Educational and Privacy Rights Act  
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 6316 Academic assessment and local education agency school improvement  
 6318 Parental involvement  
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 UNITED STATES CODE, TITLE 42  
 1758 Child nutrition programs  
 CODE OF FEDERAL REGULATIONS, TITLE 7  
 245.5 Eligibility criteria for free and reduced-price meals  
 245.6a Verification of eligibility for free and reduced-price meals  
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 99.7 Student records, annual notification  
 99.34 Student records, disclosure to other educational agencies  
 99.37 Disclosure of directory information  
 104.32 District responsibility to provide free appropriate public education  
 104.36 Procedural safeguards  
 104.8 Nondiscrimination  
 106.9 Dissemination of policy, nondiscrimination on basis of sex  
 200.61 Teacher qualifications  
 300.300 Parent consent for special education evaluation  
 300.322 Parent participation in IEP team meetings  
 300.502 Independent educational evaluation of student with disability  
 300.503 Prior written notice regarding identification, evaluation, or placement of student with disability  
 300.504 Procedural safeguards notice for students with disabilities  
 300.508 Due process complaint  
 300.530 Discipline procedures  
 CODE OF FEDERAL REGULATIONS, TITLE 40  
 763.84 Asbestos inspections, response actions and post-response actions  
 763.93 Asbestos management plans

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**adopted: August 19, 2009 Santa Monica, California**

**PARENTAL NOTIFICATIONS**

~~Cautionary Notice: As added and amended by SBX3-4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4-2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB-70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. Whenever amended by legislation, the Santa Monica-Malibu Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect ~~these~~ amended requirements. For further information, please contact the Superintendent or designee.~~

~~Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.~~

**I. Annually**

When to Notify: Beginning of each school year  
 Education or Other Legal Code: Education Code 17612, 48980.3  
 Board Policy/Administrative Regulation #: See AR 3514.2  
 Subject: Use of pesticide product, active ingredients, Internet address to access information

When to Notify: Beginning of each school year  
 Education or Other Legal Code: Education Code 32255-32255.6, 48980  
 Board Policy/Administrative Regulation #: See BP 5145.8, See AR 5145.8  
 Subject: Right to refrain from harmful or destructive use of animals

When to Notify: Annually by February 1  
 Education or Other Legal Code: Education Code 35256  
 Board Policy/Administrative Regulation #: See BP 0510  
 Subject: School Accountability Report Card provided

When to Notify: Beginning of each school year  
 Education or Other Legal Code: Education Code 35291, 48980  
 Board Policy/Administrative Regulation #: See BP 5144, See AR 5144.1  
 Subject: District and site discipline rules

When to Notify: Beginning of each school year in grades 7-12  
Education or Other Legal Code: Education Code 46010.1  
Board Policy/Administrative Regulation #: See BP 5113  
Subject: Absence for confidential medical services

~~When to Notify: Beginning of each school year if high school is an open campus~~  
~~Education or Other Legal Code: Education Code 44808.5, 48980~~  
~~Board Policy/Administrative Regulation #: See BP 5112.5~~  
~~Subject: Open campus~~

When to Notify: Beginning of each school year ~~if Board has adopted resolution allowing such absence~~ if Board allows such absence  
 Education or Other Legal Code: Education Code 46014, 48980

Board Policy/Administrative Regulation #: See BP 5113, See AR 5113  
Subject: Absence for religious exercises or purposes

~~When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48205, 48980  
Board Policy/Administrative Regulation #: See BP 5113, See AR 5113  
Subject: Absence for justifiable personal reasons~~

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48205, 48980  
Board Policy/Administrative Regulation #: See BP 5113, See AR 5113, See AR 6154  
Subject: Excused absences: grade/credit cannot be reduced due to excused absence if work or test has been completed

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48206.3, 48207, 48208, 48980  
Board Policy/Administrative Regulation #: See AR 6183  
Subject: Availability of home/hospital instruction for students with temporary disabilities

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48216, 48980, 49403  
Board Policy/Administrative Regulation #: See BP 5141.31, See AR 5141.31  
Subject: Immunizations

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48980, 35160.5, 46600-46611, 48204  
Board Policy/Administrative Regulation #: See AR 5111.1, See AR 5116.1 See AR 5117  
Subject: All statutory attendance options, available local attendance options, options for meeting residency

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48980, 231.5, 5 CCR 4917  
Board Policy/Administrative Regulation #: See AR 5145.7  
Subject: Sexual harassment policy as related to students

~~When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48980, 52244  
Board Policy/Administrative Regulation #: See AR 6141.5  
Subject: Availability of state funds to cover costs of advanced placement exam fees~~

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48980  
Board Policy/Administrative Regulation #: See BP 6111  
Subject: Schedule of minimum days

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49063, 49068, 49069, 20 USC 1232g, 34 CFR 99.7  
Board Policy/Administrative Regulation #: See BP 5125, See AR 5125  
Subject: Student records: Inspect and review, access, types, location, persons responsible, location of log, access criteria, cost of copies, amendment requests, criteria to determine school official legitimate educational interest

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49063, 49070

Board Policy/Administrative Regulation #: See AR 5125, See AR 5125.3  
Subject: Challenge, review and expunging of records

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49063, 49073; 20 USC 123g; 34 CFR 99.7  
Board Policy/Administrative Regulation #: See AR 5125.1  
Subject: Release of directory information

When to Notify: ~~Beginning of each school year~~ Annually  
Education or Other Legal Code: Education Code 49063, 49091.14  
Board Policy/Administrative Regulation #: See AR 5020, See AR 5125  
Subject: Availability of course prospectus

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49423, 49480, 48980  
Board Policy/Administrative Regulation #: See AR 5141.21  
Subject: Administration of prescribed medication

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49451, 48980; 20 USC 123h  
Board Policy/Administrative Regulation #: See BP 5141.3  
Subject: Refusal to consent to physical examination

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49472, 48980  
Board Policy/Administrative Regulation #: See BP 5143  
Subject: Availability of insurance

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49510-49520, 48980; 42 USC 1758; 7 CFR 245.5  
Board Policy/Administrative Regulation #: See BP 3553  
Subject: Free and reduced price meals

When to Notify: ~~Annually~~ Beginning of each school year  
Education or Other Legal Code: Education Code 56301  
Board Policy/Administrative Regulation #: See BP 6164.4  
Subject: Rights of all parents related to special education identification, referral, assessment, instructional planning, implementation and review, and procedures for initiating a referral for assessment

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 58501; 48980  
Board Policy/Administrative Regulation #: See BP 6181  
Subject: Alternative schools

When to Notify: Annually  
Education or Other Legal Code: 5 CCR 852  
Board Policy/Administrative Regulation #: See AR 6162.51  
Subject: Student's participation in state assessments, option to request exemption from testing

When to Notify: Beginning of each school year  
Education or Other Legal Code: ~~20 USC 1681-1688, 42 USC 2000d-2000d-7~~; 34 CFR 104.8, 106.9  
Board Policy/Administrative Regulation #: See BP 0410, See BP 6178

Subject: ~~Nondiscrimination on basis of sex, disability, ethnicity or lack of English skills~~

When to Notify: ~~Annually~~ Beginning of each school year

Education or Other Legal Code: 49013, 5 CCR 4622

Board Policy/Administrative Regulation #: See AR 1312.3

Subject: ~~Uniform complaint procedures, available at~~ appeals, civil law remedies, ~~and identity of coordinator~~

When to Notify: Beginning of each school year

Education or Other Legal Code: 20 USC 1232h

Board Policy/Administrative Regulation #: See AR 5022, See BP 6162.8

Subject: Notice of privacy policy and dates of activities re: survey, health examination, or collection of personal information for marketing; process to opt out of such activities

When to Notify: For districts receiving Title I funds, beginning of each school year

Education or Other Legal Code: 20 USC 6311; 34 CFR 200.61

Board Policy/Administrative Regulation #: See AR 4112.24, See AR 4222

Subject: Right to request information re: professional qualifications of their child's teacher and paraprofessional

When to Notify: For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners

Education or Other Legal Code: 20 USC 6312

Board Policy/Administrative Regulation #: See AR 6174

Subject: Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose another program

When to Notify: ~~Annually~~ Beginning of each school year to parent, teacher and employee organizations or, in their absence, individuals

Education or Other Legal Code: 40 CFR 763.84, 40 CFR 763.93

Board Policy/Administrative Regulation #: See AR 3514

Subject: Availability of asbestos management plan; any inspections, response actions or post-response actions planned or in progress

## II. At Specific Times During the Student's Academic Career

When to Notify: At least once before counseling in grades 7 through 12

Education or Other Legal Code: Education Code 221.5, 48980

Board Policy/Administrative Regulation #: See BP 6164.2

Subject: Course selection and career counseling

~~When to Notify: At beginning of each school year if student has been placed in structured English immersion program~~

~~Education or Other Legal Code: 5 CCR 11309~~

~~Board Policy/Administrative Regulation #: See AR 6174~~

~~Subject: Placement of child in program and opportunity to apply for parental exception waiver~~

~~When to Notify: Before high school student attends specialized secondary program on a university campus~~

~~Education or Other Legal Code: Education Code 17288~~

~~Board Policy/Administrative Regulation #: None~~

~~Subject: University campus buildings may not meet Education Code requirements for structural safety~~

~~When to Notify: To members of athletic teams~~



~~Education or Other Legal Code: Education Code 32221.5~~  
~~Board Policy/Administrative Regulation #: See AR 5143~~  
~~Subject: Offer of insurance, no-cost and low-cost program options~~

~~When to Notify: Before presenting a course using live or dead animals or animal parts~~  
~~Education or Other Legal Code: Education Code 32255-32255.6~~  
~~Board Policy/Administrative Regulation #: See BP 5145.8~~  
~~Subject: Right to refrain from harmful or destructive use of animals~~

When to Notify: When child first enrolls in a public school, if the school offers a fingerprinting program  
Education or Other Legal Code: Education Code 32390, 48980  
Board Policy/Administrative Regulation #: See BP 5142.1  
Subject: Fingerprinting program

When to Notify: ~~Beginning of each term~~ Before the end of grade 12 for students who have not passed the exit exam by the end of grade 12  
Education or Other Legal Code: Education Code 37254  
Board Policy/Administrative Regulation #: See AR 6179  
Subject: Availability of intensive instruction and services for two consecutive academic years and right to file complaint

When to Notify: Upon registration, if K-6 students have not previously been transported  
Education or Other Legal Code: Education Code 39831.5  
Board Policy/Administrative Regulation #: See AR 3543  
Subject: School bus safety rules and information, list of stops, rules of conduct, red light crossing instructions, bus danger zones, walking to and from stops

When to Notify: Beginning of each school year if high school is an open campus  
Education or Other Legal Code: Education Code 44808.5, 48980  
Board Policy/Administrative Regulation #: See BP 5112.5  
Subject: Open campus

When to Notify: Beginning of each school year in grades 9-12, if district allows career technical education (CTE) course to satisfy graduation requirement  
Education or Other Legal Code: Education Code 48980, 51225.3  
Board Policy/Administrative Regulation #: See AR 6146.1  
Subject: How each high school graduation requirement does or does not satisfy college entrance a-g course criteria; list of district's CTE courses that satisfy a-g course criteria

~~When to Notify: Beginning of each school year in grades 7-12~~  
~~Education or Other Legal Code: Education Code 46010.1~~  
~~Board Policy/Administrative Regulation #: See BP 5113~~  
~~Subject: Absence for confidential medical services~~

When to Notify: Upon admission to school  
Education or Other Legal Code: Education Code 48216, 49403, Health and Safety Code 120365, 120370, 120375  
Board Policy/Administrative Regulation #: See AR 5141.31  
Subject: Immunizations

~~When to Notify: Before early entry to kindergarten, if offered~~  
~~Education or Other Legal Code: Education Code 48000~~  
~~Board Policy/Administrative Regulation #: See AR 5111~~  
~~Subject: Effects, advantages and disadvantages of early entry~~

When to Notify: Beginning each school year in grades 9-12 and when high school student transfers into the district

Education Code 48980, 60850

Board Policy/Administrative Regulation #: See AR 6162.52

Subject: Requirement to pass the high school exit exam including: date of exam, requirements for passing, consequences of not passing, and that passing is a condition of graduation

When to Notify: When students entering grade 7

Education or Other Legal Code: Education Code 49452.7

Board Policy/Administrative Regulation #: See AR 5141.3

Subject: Specified information on type 2 diabetes

When to Notify: When in kindergarten or ~~4<sup>th</sup>~~ first grade if not previously enrolled in public school

Education or Other Legal Code: Education Code 49452.8

Board Policy/Administrative Regulation #: See AR 5141.32

Subject: Requirement for oral health assessment, explanation of law, importance of teeth health, agency contact, privacy rights

When to Notify: Beginning of each school year for students in grades 9-12

Education or Other Legal Code: Education Code 51229, 48980

Board Policy/Administrative Regulation #: See BP 6143

Subject: Explanation of college admission requirements, list of UC and CSU web sites that list certified courses, description of career technical education and CDE Internet address, how students may meet with counselors

When to Notify: Beginning of each school year for students in grades 7-12

Education or Other Legal Code: Education Code 51938, 48980

Board Policy/Administrative Regulation #: See AR 6142.1

Subject: Explanation of sex and HIV/AIDS instruction; right to view A/V materials, who's teaching, request specific Education Code sections, right to excuse

When to Notify: Upon assessment and reassessment of English proficiency and enrollment in program of education for English language learners

Education or Other Legal Code: Education Code 52164.1, 52164.3, 52173, 5 CCR 11303

Board Policy/Administrative Regulation #: See AR 6174

Subject: Program of education for English language learners

When to Notify: Within 20 working days of receiving results of standardized achievement tests or, if results not available in school year, 20 days of start of next school year

Education or Other Legal Code: Education Code 60641, 5 CCR 863

Board Policy/Administrative Regulation #: See AR 6162.51

Subject: Results of tests; test purpose, individual score and intended use

~~When to Notify: Annually to each high school student~~

~~Education or Other Legal Code: Education Code 66204~~

~~Board Policy/Administrative Regulation #: BP 6143~~

~~Subject: Copy of list of courses offered Student that are certified by UC as meeting admission criteria~~

When to Notify: When child is enrolled in kindergarten

Education or Other Legal Code: Health and Safety Code 124100

Board Policy/Administrative Regulation #: See BP 5141.32

Subject: Health screening examination

~~When to Notify: Prior student participation in gifted and talented program  
Education or Other Legal Code: 5 CCR 3831  
Board Policy/Administrative Regulation #: See AR 6172  
Subject: Gifted and talented student program~~

~~When to Notify: Within 30 calendar days of receipt of CELDT results  
Education or Other Legal Code: 5 CCR 11511.5  
Board Policy/Administrative Regulation #: See AR 6174  
Subject: CELDT test results~~

When to Notify: To students in grades 11 and 12, early enough to enable registration for current fall test  
Education or Other Legal Code: 5 CCR 11523  
Board Policy/Administrative Regulation #: See AR 6146.2  
Subject: Notice of proficiency examination provided under Education Code 48412

~~When to Notify: For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners  
Education or Other Legal Code: 20 USC 6312  
Board Policy/Administrative Regulation #: See AR 6174  
Subject: Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose another program~~

When to Notify: When determining whether an English learner should be reclassified as fluent English proficient  
Education or Other Legal Code: Education Code 313; 5 CCR 11303  
Board Policy/Administrative Regulation #: See AR 6174  
Subject: Description of reclassification process, opportunity for parent/guardian to participate

When to Notify: When Student is identified as English learner and district receives Title III funds, not later than 30 days after beginning of school year or within two weeks of placement if identified during school year  
Education or Other Legal Code: Education Code 440; 20 USC 7012  
Board Policy/Administrative Regulation #: See AR 6174  
Subject: Reason for classification, level of English proficiency, description of program(s), option to decline program or choose alternate, exit requirements of program

When to Notify: For districts with secondary students receiving Title I funds  
Education or Other Legal Code: 20 USC 7908  
Board Policy/Administrative Regulation #: See AR 5125.1  
Subject: Notice that parents may request district to not release name, address, phone number of child to military recruiters without prior written consent

### III. When Special Circumstances Occur

When to Notify: Upon receipt of a complaint alleging discrimination  
Education or Other Legal Code: Education Code 262.3  
Board Policy/Administrative Regulation #: See AR 1312.3  
Subject: Civil law remedies available to complaints

When to Notify: When student has been placed in structured English immersion program  
Education or Other Legal Code: Education Code 310-311; 5 CCR 11309  
Board Policy/Administrative Regulation #: See AR 6174

Subject: Student's placement in program, opportunity to apply for parental exception waiver, other rights of student relative to such placements

When to Notify: At least 72 hours before use of pesticide product not included in annual list  
Education or Other Legal Code: Education Code 17612  
Board Policy/Administrative Regulation #: See AR 3514.2  
Subject: Intended use of pesticide product

When to Notify: Before high school student attends specialized secondary program on a university campus

Education or Other Legal Code: Education Code 17288

Board Policy/Administrative Regulation #: None

Subject: University campus buildings may not meet Education Code requirements for structural safety

When to Notify: To members of athletic teams

Education or Other Legal Code: Education Code 32221.5

Board Policy/Administrative Regulation #: See AR 5143

Subject: Offer of insurance, no-cost and low-cost program options

When to Notify: If school has lost its WASC accreditation status

Education or Other Legal Code: Education Code 35178.4

Board Policy/Administrative Regulation #: See BP 6190

Subject: Loss of status, potential consequences

When to Notify: At least six months before implementing a schoolwide uniform policy

Education or Other Legal Code: Education Code 35183

Board Policy/Administrative Regulation #: See AR 5132

Subject: Dress code policy requiring schoolwide uniform

When to Notify: Before implementing a year-round schedule

Education or Other Legal Code: Education Code 37616

Board Policy/Administrative Regulation #: See BP 6117

Subject: Year-round schedule

When to Notify: When interdistrict transfer is requested and not approved or denied within 30 days

Education or Other Legal Code: Education Code 46601

Board Policy/Administrative Regulation #: See AR 5117

Subject: Appeal process

When to Notify: Before early entry to kindergarten, if offered

Education or Other Legal Code: Education Code 48000

Board Policy/Administrative Regulation #: See AR 5111

Subject: Effects, advantages and disadvantages of early entry

When to Notify: When student identified as being at risk of retention

Education or Other Legal Code: Education Code 48070.5

Board Policy/Administrative Regulation #: See AR 5123

Subject: Student at risk of retention

When to Notify: When student excluded due to quarantine, contagious or infectious disease, danger to safety or health

Education or Other Legal Code: Education Code 48213

Board Policy/Administrative Regulation #: See AR 5112.2, See BP 5141.33

Subject: Student has been excluded from school

When to Notify: Before already admitted student is excluded for lack of immunization

Education or Other Legal Code: Education Code 48216; 17 CCR 6040

Board Policy/Administrative Regulation #: See AR 5141.31

Subject: Need to submit evidence of immunization or exemption within 10 school days; referral to medical care

When to Notify: When a student is classified a truant

Education or Other Legal Code: Education Code 48260.5, 48262

Board Policy/Administrative Regulation #: See AR 5113.1

Subject: Truancy, parental obligation, availability of alternative programs, student consequences

When to Notify: When a truant is referred to a SARB or probation department

Education or Other Legal Code: Education Code 48263

Board Policy/Administrative Regulation #: See AR 5113.1

Subject: Name and address of SARB or probation department and reason for referral

When to Notify: When a school is identified on the state's Open Enrollment List

Education or Other Legal Code: Education Code 48354; 5 CCR 4702

Board Policy/Administrative Regulation #: See AR 5118

Subject: Student's option to transfer to another school

When to Notify: Within 60 days of receiving application for transfer out of open enrollment school

Education or Other Legal Code: Education Code 48357; 5 CCR 4702

Board Policy/Administrative Regulation #: See AR 5118

Subject: Whether student's transfer application is accepted or rejected; reasons for rejection

When to Notify: When student requests to voluntarily transfer to continuation school

Education or Other Legal Code: 48432.3

Board Policy/Administrative Regulation #: See AR 6184

Subject: Copy of district policy and regulation on continuation education

When to Notify: Prior to involuntary transfer to continuation school

Education or Other Legal Code: Education Code 48432.5

Board Policy/Administrative Regulation #: See AR 6184

Subject: Right to require meeting prior to involuntary transfer to continuation school

When to Notify: When student is removed from class and teacher requires parental attendance at school

Education or Other Legal Code: Education Code 48900.1

Board Policy/Administrative Regulation #: See BP 5144.1, See AR 5144.1

Subject: Parental attendance required; timeline for attendance

When to Notify: Prior to withholding grades, diplomas, or transcripts

Education or Other Legal Code: Education Code 48904

Board Policy/Administrative Regulation #: See AR 5125.2

Subject: Damaged school property

When to Notify: When withholding grades, diplomas or transcripts from transferring student

Education or Other Legal Code: Education Code 48904.3

Board Policy/Administrative Regulation #: See AR 5125.2

Subject: Next school will continue withholding grades, diplomas or transcripts

When to Notify: When student is released to peace officer  
Education or Other Legal Code: Education Code 48906  
Board Policy/Administrative Regulation #: See BP 5145.11  
Subject: Release of student to peace officer

When to Notify: At time of suspension  
Education or Other Legal Code: Education Code 48911  
Board Policy/Administrative Regulation #: See BP 5144.1, See AR 5144.1  
Subject: Notice of suspension

When to Notify: When original period of suspension is extended  
Education or Other Legal Code: Education Code 48911  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Extension of suspension

When to Notify: At the time a student is assigned to a supervised suspension classroom  
Education or Other Legal Code: Education Code 48911.1  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: The student's assignment to a supervised suspension classroom

When to Notify: Before holding a closes session re: suspension  
Education or Other Legal Code: Education Code 48912  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Intent to hold a closed session re: suspension

When to Notify: When student expelled from another district for certain acts seeks admission  
Education or Other Legal Code: Education Code 48915.1, 48918  
Board Policy/Administrative Regulation #: See AR 5119  
Subject: Hearing re: possible danger presented by expelled student

When to Notify: When readmission is denied  
Education or Other Legal Code: Education Code 48916  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Reasons for denial; determination of assigned program

When to Notify: When expulsion occurs  
Education or Other Legal Code: Education Code 48916  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Description of readmission procedures

When to Notify: 10 calendar days before expulsion hearing  
Education or Other Legal Code: Education Code 48918  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Notice of expulsion hearing

When to Notify: When expulsion or suspension of expulsion occurs  
Education or Other Legal Code: Education Code 48918  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Decision to expel; right to appeal to county board; obligation to inform new district of status

When to Notify: One month before the scheduled minimum day  
Education or Other Legal Code: Education Code 48980  
Board Policy/Administrative Regulation #: See BP 6111

Subject: When minimum days are scheduled after the beginning of the school year

When to Notify: When parents request guidelines for filing complaint of child abuse at a school site

Education or Other Legal Code: Education Code 48987

Board Policy/Administrative Regulation #: See AR 5141.4

Subject: Guidelines for filing complaint of child abuse at a school site with local child protective agencies

When to Notify: When student in danger of failing a course

Education or Other Legal Code: Education Code 49067

Board Policy/Administrative Regulation #: See AR 5121

Subject: Student in danger of failing a course

When to Notify: When student transfers from another district or private school

Education or Other Legal Code: Education Code 49068

Board Policy/Administrative Regulation #: See AR 5125

Subject: Right to receive copy of student's record and to challenge its content

When to Notify: Within 24 hours of release of information to a judge or probation officer

Education or Other Legal Code: Education Code 49076

Board Policy/Administrative Regulation #: See AR 5125

Subject: Release of student record information to a judge or probation officer for conducting a truancy mediation program or for presenting evidence at a truancy petition

When to Notify: Before release of information pursuant to court order or subpoena

Education or Other Legal Code: Education Code 49077

Board Policy/Administrative Regulation #: See AR 5125

Subject: Release of information pursuant to court order or subpoena

When to Notify: When screening results in suspicion that student has scoliosis

Education or Other Legal Code: Education Code 49452.5

Board Policy/Administrative Regulation #: See BP 5141.3

Subject: Scoliosis screening

When to Notify: When test results in discovery of visual or hearing defects

Education or Other Legal Code: Education Code 49456

Board Policy/Administrative Regulation #: See BP 5141.3

Subject: Vision or hearing test

When to Notify: Annually to parents/guardians of student athletes before their first practice or competition

Education or Other Legal Code: Education Code 49475

Board Policy/Administrative Regulation #: See AR 6145.2

Subject: Information on concussions and head injuries

When to Notify: Before any test questioning personal beliefs

Education or Other Legal Code: Education Code 51513

Board Policy/Administrative Regulation #: See AR 5022

Subject: Permission for test, survey questioning personal beliefs

When to Notify: Within 14 days of instruction if arrangement made for guest speaker after beginning of school year

Education or Other Legal Code: Education Code 51938

Board Policy/Administrative Regulation #: BP 6142.1

Subject: Instruction in HIV/AIDS or sexual health education by guest speaker or outside consultant

When to Notify: Prior to administering survey regarding health risks and behaviors to students in 7-12

Education or Other Legal Code: Education Code 51938

Board Policy/Administrative Regulation #: See AR 5022

Subject: Notice that the survey will be administered

When to Notify: Within 30 calendar days of receipt of results of assessment or reassessment of English proficiency

Education or Other Legal Code: Education Code 52164.1, 52164.3; 5 CCR 11511.5

Board Policy/Administrative Regulation #: See AR 6174

Subject: Results of state test of English proficiency

When to Notify: When migrant education program is established

Education or Other Legal Code: Education Code 54444.2

Board Policy/Administrative Regulation #: See BP 6175, See AR 6175

Subject: Parent advisory council membership composition

When to Notify: When child participates in licensed child care and development program

Education or Other Legal Code: Health and Safety Code 1596.857

Board Policy/Administrative Regulation #: See AR 5148

Subject: Parent right to enter facility

When to Notify: When district receives Tobacco-Use Prevention Education Funds

Education or Other Legal Code: Health and Safety Code 104420

Board Policy/Administrative Regulation #: See AR 3513.3

Subject: The district's tobacco-free schools policy and enforcement procedures

When to Notify: When sharing student immunization information with an immunization system

Education or Other Legal Code: Health and Safety Code 120440

Board Policy/Administrative Regulation #: See AR 5125

Subject: Types of information to be shared, name and address of agency, acceptable use of the information, right to examine, right to refuse to share

When to Notify: When hearing is requested by person asked to leave school premises

Education or Other Legal Code: Penal Code 627.5

Board Policy/Administrative Regulation #: See AR 3515.2

Subject: Notice of hearing

When to Notify: When providing written decision in response to a complaint re: discrimination, special education, or noncompliance with laws regulating educational programs

Education or Other Legal Code: 5 CCR 4631

Board Policy/Administrative Regulation #: See AR 1312.3

Subject: Appeal rights and procedures

When to Notify: When child participates in licensed child care and development program

Education or Other Legal Code: 5 CCR 18066

Board Policy/Administrative Regulation #: See AR 5148

Subject: Policies re: unexcused absences

When to Notify: When district substantively changes policy on student privacy rights

Education or Other Legal Code: 20 USC 123h

Board Policy/Administrative Regulation #: See AR 5022



Subject: Notice of any substantive change in policy or regulation

When to Notify: For districts receiving Title I funds, when a child has been taught for four or more consecutive weeks by a teacher who is not "highly qualified"

Education or Other Legal Code: 20 USC 6311

Board Policy/Administrative Regulation #: See AR 4112.24

Subject: Timely notice to parent of child's assignment

When to Notify: When school identified for program improvement or corrective action, within 30 days of failure to make annual yearly progress, to parents of English learners

Education or Other Legal Code: 20 USC 6312

Board Policy/Administrative Regulation #: See AR 0520.2

Subject: Notice of failure to ~~parents of English language learners~~ make adequate yearly progress

When to Notify: For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners

Education or Other Legal Code: 20 USC 6312

Board Policy/Administrative Regulation #: See AR 6174

Subject: Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose other program

When to Notify: When school identified for program improvement or corrective action

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: See AR 0520.2, See AR 5116.1

Subject: Explanation of identification, reasons, how problem will be addressed, how parents can become involved, transfer option, availability of supplemental services

When to Notify: For districts with schools that have been identified for program improvement or corrective action, annually

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: See AR 0520.2

Subject: Availability of supplemental educational services, identity of providers, description of services, qualifications, effectiveness of providers

When to Notify: When district identified for program improvement

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: See AR 0520.3

Subject: Explanation of status, reasons for identification, how parents can participate in upgrading district

When to Notify: For schools receiving Title I funds, upon development of parent involvement policy

Education or Other Legal Code: 20 USC 6318

Board Policy/Administrative Regulation #: See AR 6020

Subject: Notice of policy

~~When to Notify: For districts with secondary students receiving Title I funds~~

~~Education or Other Legal Code: 20 USC 7908~~

~~Board Policy/Administrative Regulation #: See AR 5125.1~~

~~Subject: Notice that parents may request district to not release name, address, phone number of child to military recruiters without prior written consent~~

~~When to Notify: When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30~~

~~Education or Other Legal Code: 34 CFR 99.34~~

~~Board Policy/Administrative Regulation #: AR 5125~~

~~Subject: Right to review records~~

When to Notify: Eligibility for services under Section 504

Education or Other Legal Code: 34 CFR 104.32, 104.36

Board Policy/Administrative Regulation #: See AR 6164.6

Subject: District responsibilities, district actions, procedural safeguards

#### IV. Special Education Notices

When to Notify: Prior to conducting initial evaluation

Education or Other Legal Code: Education Code 56301, 56321, 56321.5, 56321.6, 56329, 34 CFR 300.502

Board Policy/Administrative Regulation #: See AR 6164.4

Subject: Proposed evaluation plan, related parental rights, prior written notice

When to Notify: 24 hours before IEP when district intending to record

Education or Other Legal Code: Education Code 56341.1

Board Policy/Administrative Regulation #: See AR 6159

Subject: Intention to audio-record IEP meeting

When to Notify: Early enough to ensure opportunity for parent to attend IEP meeting

Education or Other Legal Code: Education Code 56341.5 34 CFR 300.322

Board Policy/Administrative Regulation #: See AR 6159

Subject: Time, purpose, location, who in attendance, participation of others with special knowledge, transition statements if appropriate

When to Notify: When parent orally requests review of IEP

Education or Other Legal Code: Education Code 56343.5

Board Policy/Administrative Regulation #: See AR 6159

Subject: Need for written request

When to Notify: Suspension or change of placement for more than 10 days

Education or Other Legal Code: 20 USC 1415(k); 34 CFR 300.530

Board Policy/Administrative Regulation #: See AR 5144.2

Subject: Decision and procedural safeguards notice

When to Notify: Upon requesting a due process hearing

Education or Other Legal Code: 20 USC 1415(k); 34 CFR 300.508

Board Policy/Administrative Regulation #: See AR 6159.1

Subject: Student's name, address, school, description of problem, proposed resolution

~~When to Notify: For student receiving exit exam waiver, prior to receipt of diploma~~

~~Education or Other Legal Code: Education Code 60852.4~~

~~Board Policy/Administrative Regulation #: See AR 6162.52~~

~~Subject: Right to FAPE~~

~~When to Notify: Before functional behavioral assessment begins~~

~~Education or Other Legal Code: 5 CCR 3052~~

~~Board Policy/Administrative Regulation #: See AR 6159.4~~

~~Subject: Notification and consent~~

~~When to Notify: Before modification of behavioral intervention plan~~

~~Education or Other Legal Code: 5 CCR 3052~~

~~Board Policy/Administrative Regulation #: See AR 6159.4~~

~~Subject: Need for modification, right to question modification~~

~~When to Notify: Within one school day of emergency intervention or serious property damage~~  
~~Education or Other Legal Code: 5 CCR 3052~~  
~~Board Policy/Administrative Regulation #: See AR 6159.4~~  
~~Subject: Emergency intervention~~

When to Notify: Whenever there is a proposal or refusal to initiate or change the identification, evaluation or placement, or FAPE  
Education or Other Legal Code: 20 USC 1415(c), 34 CFR 300.503  
Board Policy/Administrative Regulation #: See AR 6159.1  
Subject: Prior written notice

~~When to Notify: Initial referral for evaluation~~  
~~Educational~~  
~~Education or Other Legal Code: Education Code 35186~~  
~~Board Policy/Administrative Regulation #: See AR 1312.4, See E 1312.4~~  
~~Subject: Complaint rights re: sufficiency instructional materials, teacher vacancy and misassignment, maintenance of facilities, and, for classrooms with grades 10-12, right of students who did not pass the exit exam to receive intensive instruction after completion of grade 12~~

#### V. Classroom Notices

When to Notify: In each classroom in each school  
Education or Other Legal Code: Education Code 35186  
Board Policy/Administrative Regulation #: See AR 1312.4, E 1312.4  
Subject: Complaints re: sufficiency of instructional materials, teacher vacancy and misassignment, maintenance of facilities.

**Exhibit            SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**version: August 24, 2011    Santa Monica, California**

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/14

FROM: SANDRA LYON

RE: ELECTION OF BOARD OF EDUCATION OFFICERS

RECOMMENDATION NO. A.21

It is recommended that Ms. Laurie Lieberman be elected President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.21a

It is recommended that Dr. Jose Escarce be elected Vice- President of the Board of Education of the Santa Monica-Malibu Unified School District.

RECOMMENDATION NO. A.21b

It is recommended that the Superintendent, Sandra Lyon, be designated as the Secretary of the Board of Education for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with Board Bylaw 9100, the officers of the Board of Education of the Santa Monica-Malibu Unified School District shall consist of a President, Vice President, and Secretary. Each shall be elected at the organization meeting held annually each year.

MOTION MADE BY: Dr. Tahvildaran-Jesswein

SECONDED BY: Mr. Foster

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Tahvildaran-Jesswein, Foster)

NOES: 0

ABSENT: 0

VACANT: 1

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/14

FROM: SANDRA LYON / JANECE MAEZ

RE: CERTIFICATION OF AUTHORIZED SIGNATURES

RECOMMENDATION NO. A.22

According to Education Code §35143/72000, the governing board of each school district is required to hold an annual organizational meeting within a 15-day period that commences with the date upon which a governing board member elected at that election takes office. In years in which no regular election for governing board members is conducted, the organizational meeting shall be held during the same 15-day period on the calendar. It is recommended that the following persons be authorized to sign warrants, orders for salary payment, notices of employment, contracts, orders drawn on the funds of the school district and other documents as directed by the Board of Education:

Ms. Sandra Lyon, Superintendent

Ms. Janece L. Maez, Assoc. Superintendent, Business & Fiscal Services/Chief Financial Officer

Ms. Debra Moore Washington, Assistant Superintendent, Human Resources

Dr. Mark Kelly, Assistant Superintendent, Human Resources (*effective February 1, 2015*)

Dr. Terry Deloria, Assistant Superintendent, Educational Services

Dr. Mark Kelly, Executive Director of Student and Professional Services

Dr. Maureen L. Bradford, Director of Assessment, Research & Evaluation

Ms. Tara Brown, Director of Student Services

Dr. Alice Chung, Director of Child Development Services

Dr. Ellen Edeburn, Director of Curriculum & Staff Development 6-12

Ms. Irene Gonzalez-Castillo, Director of Curriculum & Staff Development Pre-K-5

Ms. Bertha, Roman, Director of Educational Technology

Mr. Orlando R. Griego, Director of Food & Nutrition Services

Ms. Wang Pin-Ju "Pat" Ho, Director of Fiscal & Business Services

Ms. Virginia I. Hyatt, Director of Purchasing & Warehouse

Ms. Ruthy Mangle, Director of Information Services

Mr. Stuart A. Sam, Director of Facility Improvement Projects

Mr. Carey W. Upton, Director of Theater Operations and Facility Permits

Dr. Sara Woolverton, Director of Special Education

Mr. Elhamy Tanios, Assistant Director of Fiscal Services

Mr. Terance Venable, Manager of Operations and Grounds

Mr. Terry Kamibayashi, Manager of Maintenance and Construction

Mr. Jan Strnad, Facility Permit Supervisor

It is further recommended that the attached *Certification of Signatures* document be completed and filed with the County Superintendent of Schools in accordance with Education Code §42633. The signatures will be considered valid for the period December 12, 2014, through December 11, 2015.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Tahvildaran-Jesswein, Foster)

NOES: 0

ABSENT: 0

VACANT: 1

# Santa Monica-Malibu Unified

DISTRICT

## CERTIFICATION OF SIGNATURES

As clerk/secretary to the governing board of the above named district, I certify that the signatures shown below in Column 1 are the verified signatures of the members of the governing board. I certify that the signatures shown in Column 2 are the verified signatures of the person or persons authorized to sign notices of employment, contracts and orders drawn on the funds of the district. These certifications are made in accordance with the provisions of Education Code Sections:

**K-12 Districts:** 35143, 42632, and 42633

**Community College Districts:** 72000, 85232, and 85233

If persons authorized to sign orders as shown in Column 2 are unable to do so, the law requires the signatures of the majority of the governing board.

These approved signatures are valid for the period of: \_\_\_\_\_ to

In accordance with governing board approval dated \_\_\_\_\_, 20 \_\_\_\_\_.

Signature \_\_\_\_\_ Clerk (Secretary) of the Board

Typed Name \_\_\_\_\_ Clerk (Secretary) of the Board

**NOTE:** Please TYPE name under signature.

### Column 1

Signatures of Members of the Governing Board

|   |          |
|---|----------|
| SIGNATURE   | INITIALS |
| TYPED NAME  |          |
| President of the Board of Trustees/Education      |          |
| SIGNATURE   | INITIALS |
| TYPED NAME  |          |
| Vice President of the Board of Trustees/Education |          |
| SIGNATURE   | INITIALS |
| TYPED NAME  |          |
| Member of the Board of Trustees/Education         |          |
| SIGNATURE   | INITIALS |
| TYPED NAME  |          |
| Member of the Board of Trustees/Education         |          |
| SIGNATURE   | INITIALS |
| TYPED NAME  |          |
| Member of the Board of Trustees/Education         |          |
| SIGNATURE   | INITIALS |
| TYPED NAME  |          |
| Member of the Board of Trustees/Education         |          |
| SIGNATURE   | INITIALS |
| TYPED NAME  |          |
| Member of the Board of Trustees/Education         |          |

If the Board has given special instructions for signing warrants or orders, please attach a copy of the resolution to this form.

### Column 2

Signatures of Personnel and/or Members of Governing Board authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, and Contracts:

|            |          |
|------------|----------|
| SIGNATURE  | INITIALS |
| TYPED NAME |          |
| TITLE      |          |
| SIGNATURE  | INITIALS |
| TYPED NAME |          |
| TITLE      |          |
| SIGNATURE  | INITIALS |
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| TYPED NAME |          |
| TITLE      |          |
| SIGNATURE  | INITIALS |
| TYPED NAME |          |
| TITLE      |          |

### Number of Signatures required

|                            |                                |
|----------------------------|--------------------------------|
| ORDERS FOR SALARY PAYMENTS | ORDERS FOR COMMERCIAL PAYMENTS |
| NOTICES OF EMPLOYMENT      | CONTRACTS                      |

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/14

FROM: SANDRA LYON

RE: ELECTION OF ANNUAL REPRESENTATIVE TO THE LOS ANGELES  
COUNTY SCHOOL TRUSTEES ASSOCIATION (LACSTA) FOR  
2014-2015

RECOMMENDATION NO. A.23

It is recommended that Dr. Richard Tahvildaran-Jesswein be elected by the Board of Education as the Annual Representative to the Los Angeles County School Trustees Association for 2014-15. The Representative shall perform duties as described in Standing Rule #6 as follows:

Representatives: Each School Board will be asked to select a board member at their organizational meeting to serve as the LACSTA representative.

The representative's role is to:

- a. vote on all Association matters;
- b. communicate between the Executive Board, the Association, and the local Board.

COMMENT: Board Member Allen was elected as the board's representative for the 2013-2014 term.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Tahvildaran-Jesswein, Foster)

NOES: 0

ABSENT: 0

VACANT: 1



TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/14

FROM: SANDRA LYON

RE: ELECTION OF VOTING REPRESENTATIVE: LOS ANGELES COUNTY  
COMMITTEE ON SCHOOL DISTRICT ORGANIZATION

RECOMMENDATION NO. A.24

It is recommended that Mr. Craig Foster be elected as the board's voting representative to elect members to the Los Angeles County Committee on School District Organization from December 2014 through November 2015.

COMMENT: Each school board is asked to select a board member at its annual organizational meeting to serve as the voting representative to elect members to the Los Angeles County Committee on School District Organization.

Board Member Allen volunteered to serve as last year as the board's representative.

Dr. Escarce MOVED that Ms. Leon-Vazquez serve as the representative.

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 3 (Lieberman, Escarce, Loen-Vazquez)

NOES: 2 (de la Torre, Foster)

ABSTAIN: 1 (Tahvildaran-Jesswein)

VACANT: 1

The motion did not pass.

Dr. Tahvildaran-Jesswein MOVED that Mr. Foster serve as the representative.

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: 5 (Lieberman, Escarce, de la Torre, Tahvildaran-Jesswein, Foster)

NOES: 1 (Leon-Vazquez)

ABSTAIN: 0

VACANT: 1

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: APPROVAL OF THE 2015-2016 DISTRICT CALENDAR

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve the district calendar for the 2015-2016 school year.

COMMENT: The district calendar is a negotiated item between the Board of Education and the Santa Monica-Malibu Classroom Teachers' Association (SMMCTA) as per Article VI.A.4 of the current agreement. A copy of the calendar will be distributed at the meeting.

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*A copy of the 2015-16 calendar can be found under Attachments at the end of these minutes.*

*Dr. Tahvildaran-Jesswein wondered why the Christmas holiday was named, but the local holidays recognizing the Jewish High Holidays were not named. Staff will get legal opinion on this matter.*

MOTION MADE BY: Dr. Escarce

SECONDED BY: Dr. Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Tahvildaran-Jesswein, Foster)

NOES: 0

VACANT: 1

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: APPROVAL OF THE 2014-15 FIRST INTERIM REPORT

**RECOMMENDATION NO. A.26**

It is recommended that the Board of Education approve the 2014-15 First Interim Report and the corresponding budget adjustments.

COMMENTS: Education Code (EC) Sections §35035 (g), §42130, and §42131 require the governing board of each local educational agency (LEA) to certify at least twice a year as to the LEA's ability to meet its financial obligations for the remainder for that fiscal year and for the subsequent two fiscal years.

The 2013-14 Budget was adopted by the Board of Education on June 26, 2014 and was approved by the Los Angeles County Office of Education (LACOE).

This 1<sup>st</sup> Interim Report reflects changing conditions that have necessitated adjusting the District budget. All of the expenditure and revenue changes previously approved by the Board at the meeting of November 20, 2014 are identified in the First Interim Report which is included as a part of this document.

The First Interim Report was developed based on the following Revenue and Expenditure Assumptions.

**REVENUE ASSUMPTIONS**

The District is using the State Adopted Budget in June 2014 to revise the Adopted Budget, and using the projections which were developed by California Department of Finance for 2015-16 and 2016-17 fiscal years. The table that follows reflects the State Adopted implementation of the LCFF with COLA and Gap Funding adjustments in fiscal years 2014-15, 2015-16 and 2016-17:

*(continued on next page)*

| 2014-15 LCFF CALCULATION                                     |            |            |            |            |            |
|--|------------|------------|------------|------------|------------|
| BASE GRANT   |            |            |            |            |            |
|  | TK-3       | 4-6        | 7-8        | 9-12       | TOTAL      |
| 2013-14 P2 ADA   | 3,196      | 2,451      | 1,668      | 3,543      | 10,857     |
| 2013-14 BASE   | 6,952      | 7,056      | 7,266      | 8,419      |            |
| COLA 0.85%   | 7,011      | 7,116      | 7,328      | 8,491      |            |
|  | 22,404,632 | 17,439,466 | 12,222,518 | 30,082,934 | 82,149,549 |
| AUGMENTATION GRANTS:   |            |            |            |            |            |
| CSR AUGMENTATION: BASE GRANT X10.4%                          |            |            |            |            | 2,330,082  |
| CTE AUGMENTATION 9-12 BASE GRANT X2.6%                       |            |            |            |            | 782,156    |
| SUPPLEMENTAL AND CONCENTRATION GRANTS:                       |            |            |            |            |            |
| TOTAL ENROLLMENT   |            |            |            |            | 11,257     |
| TOTAL UNDUPLICATED PUPIL COUNT                               |            |            |            |            | 3,195      |
|  |            |            |            |            | 28.38%     |
| SUPPLEMENTAL ADD-ON 20% OF BASE GRANT X % OF ELIGIBLE ENROL  |            |            |            |            | 4,839,858  |
| TRANSPORTATION AND TIIG GRANT                                |            |            |            |            |            |
| 2012-13 TRANSPORTATION                                       |            |            |            |            | 820,273    |
| 2012-13 TIIG   |            |            |            |            | 429,757    |
| TOTAL LCFF ENTITLEMENT /TARGET FUNDING                       |            |            |            |            | 91,351,675 |
| HOLD HARMLESS CALCULATION                                    |            |            |            |            |            |
| 12-13 TOTAL CATEGORICAL FUNDING (INCL. TRANSPORTATION & TIIG |            |            |            |            | 8,585,843  |
| 12-13 HOLD HARMLESS REVENUE LIMIT PER ADA                    |            |            |            |            | 5,378      |
| 13-14 GAP FUNDING PER ADA                                    |            |            |            |            | 262        |
| TOTAL PRIOR YEAR PER ADA RATE                                |            |            |            |            | 5,640      |
| 14-15 FUNDED ADA   |            |            |            |            | 10,857     |
| 14-15 HOLD HARMLESS REVEUE LIMIT FUNDING                     |            |            |            |            | 61,234,680 |
| 14-15 TOTAL HOLD HARMLESS FUNDING                            |            |            |            |            | 69,823,286 |
| 2014-15 FUNDING  |            | RES.       |            | OBJ.       |            |
| DIFFERENCE BTW LCFF AND HOLD HARMLESS FUNDING                |            |            |            |            | 21,528,389 |
| GAP FUNDING  | 29.56%     |            |            |            | 6,363,792  |
| 2014-15 TOTAL FUNDING  |            |            |            |            | 76,187,078 |
| LOCAL REVENUE /PROPERTY TAXES                                |            | 00000      | 8021-8048  |            | 63,901,199 |
| EPA  |            | 14000      | 8012       |            | 2,187,400  |
| STATE AID /LCFF  |            | 00000      | 8011       |            | 10,098,484 |

Enrollment for 2014-15 is 11,257.

The Lottery allocation will be \$162 per annual ADA, of which \$128 is for Unrestricted General Fund expenditures and the remaining \$34 is Proposition 20 – Mandated for Instructional Materials.

The COLA for Special Education Funding is 0.85%. The projected Special Education AB 602 revenue is \$5,669,376 and \$2,202,897 for Federal IDEA programs.

Mandated Block Grant revenue is \$405,563.

The Measure “R” parcel tax of \$376.39 per parcel is estimated to generate \$11,269,493, after processing the senior exemptions.

The Districtwide fund raising for “Vision for Student Success” revenue is \$3,203,730.

The estimated revenue from Prop Y is \$7,300,000 from the City of Santa Monica.

The District will receive \$8,448,303 from the Joint Use Agreement with the City of Santa Monica.

The District will receive \$200,000 from the Joint Use Agreement funding with the City of Malibu.

The combined lease revenue is \$2,403,004 which is from the DoubleTree Hotel, Madison Site, 9<sup>th</sup> & Colorado and 16<sup>th</sup> Street properties.

The revenue of Federal programs:

Title I: \$1,275,252 (includes \$403,908 13-14 carryover)

Title II: \$ 463,637 (includes \$160,822 13-14 carryover)

Title III: \$ 119,640 (includes \$ 42,595 13-14 carryover)

Medical: \$460,000

The projected ROP revenue is \$1,018,448.

The projected Federal Head Start revenue is \$1,360,648, State Preschool program revenue is \$2,713,372 and estimated parent fees are \$2,168,225.

The projected revenue of Federal Adult Education and Family Literacy programs is \$49,434 which is decreased by 19%.

The projected revenue for Federal Nutrition program is \$1,235,000 and \$1,562,000 from food sale.

## **EXPENDITURE ASSUMPTIONS**

### **Staffing Ratio Changes:**

|                             |    |
|-----------------------------|----|
| K-1                         | 25 |
| Grade 2-3                   | 25 |
| Grade 4-5                   | 30 |
| Grade 4-5 (Title I schools) | 27 |
| Grade 6-8                   | 34 |
| Grade 6-8 (JAMS)            | 33 |
| Grade 9-12                  | 35 |

### **Full-Time Equivalent (FTE) Changes:**

**Certificated:** The FTE change of teaching positions reflect changes of enrollment.

- 1.0 FTE teaching position Franklin Elementary School
- 1.3 FTE teaching positions Santa Monica High School
- 0.2 FTE teaching position Malibu High School
- 3.1 FTE teaching positions Special Education
- 1.0 FTE college counselor Santa Monica High School
- (1.0) FTE teacher on special assignment for BTSA

### **Classified:**

- 4.90 FTE Special Ed Instructional Aides
- 0.625 FTE Night Shift Custodian
- 0.90 FTE Gardener
- 0.50 FTE Senior Office Specialist - Will Rogers Elementary
- 0.50 FTE Instructional Aides for Grant Elementary School

### **Certificated Management:**

0.1 FTE Psychologist Special Education  
1.0 FTE BTSA Coordinator (Replace Teacher on Special Assignment)  
1.0 FTE Director of Educational Technology (Funded by ES Bond)

### **Salary:**

1.5% step and column increase for certificated employees  
1.5% step and column increase for classified employees

### **Benefits:**

#### **Statutory Benefits:**

8.88% STRS employer contribution rate  
6.20% OASDI contribution rate  
1.45% Medicare contribution rate  
0.05% SUI contribution  
3.00% Workers' Compensation contribution  
11.771% PERS Employer contribution rate  
1.25% Other Postemployment Benefit

### **Health & Welfare:**

The premium for District-paid employee health benefits is around 3% increase in 2015 calendar year.

### **OTHER PROGRAMS**

#### ***Educational Protection Act (EPA)***

After passage of Proposition 30, the Schools and Local Public Safety Protection Act of 2012, the District received funds through a new Education Protection Account to help stabilize school budgets and restore educational opportunities that were decimated by revenue shortfalls brought by the Recession. The District will receive \$2,187,400 in 2014-15 and will use all funds to support Teacher Salaries. EPA funds are one of the three components that make up the LCFF funds in the district.

#### ***Vision for Student Success (VSS)***

\$4.0M is budgeted to support "Vision for Student Success" various programs to schools.

#### ***LCAP Supplemental***

\$1,965,581 is budgeted to support the LCAP plan approved by the Board.

#### ***Textbooks***

\$1,000,000 funded by Unrestricted General Fund  
\$ 300,000 funded by Restricted Lottery

#### ***Formula Budget***

Total formula budget is \$1,033,147 which includes a 5% restoration adding to schools' Formula and old Tier III allocations. The allocation is based on:

K-5 \$ 77.75 per pupil  
6-8 \$ 80.66 per pupil  
9-12 \$ 59.48 per pupil

**Regional Occupational Program (ROP)**

\$1,214,697 is budgeted for ROP program.

**Transportation**

\$ 886,549 for Regular Ed Transportation

\$1,128,607 for Special Ed Transportation

**Ongoing Maintenance Program**

\$3,542,705 is budgeted for Ongoing Maintenance Program.

**TRANSFERS**

\$262,628 transfer to Adult Education Fund (Fund 11)

\$185,494 transfer to Infant and Toddler Program (Fund 12)

\$260,000 transfer to Food Services (Fund 13)

\$175,000 transfer to Deferred Maintenance Fund (Fund 14)

The Indirect Rate is 5.73% in 2014-15.

**RESERVE**

The District Budget reflects a 3% reserve of the total General Fund Budget for 2014-15, 2015-16, and 2016-17 for Economic Uncertainties.

***The following documents include:***

- Summary General Fund Budget
- 2014-15 Major Categorical Program
- Local General Fund Contribution
- Projected Ending Fund Balance as of 6/30//2015
- Multi-year Financial Projections (MYFP) through 2016-17
- Summary of Major Fund

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

*Ms. Maez's presentation can be found under Attachments at the end of these minutes.*

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Dr. Richard Tahvildaran-Jesswein

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Tahvildaran-Jesswein, Foster)

NOES: 0

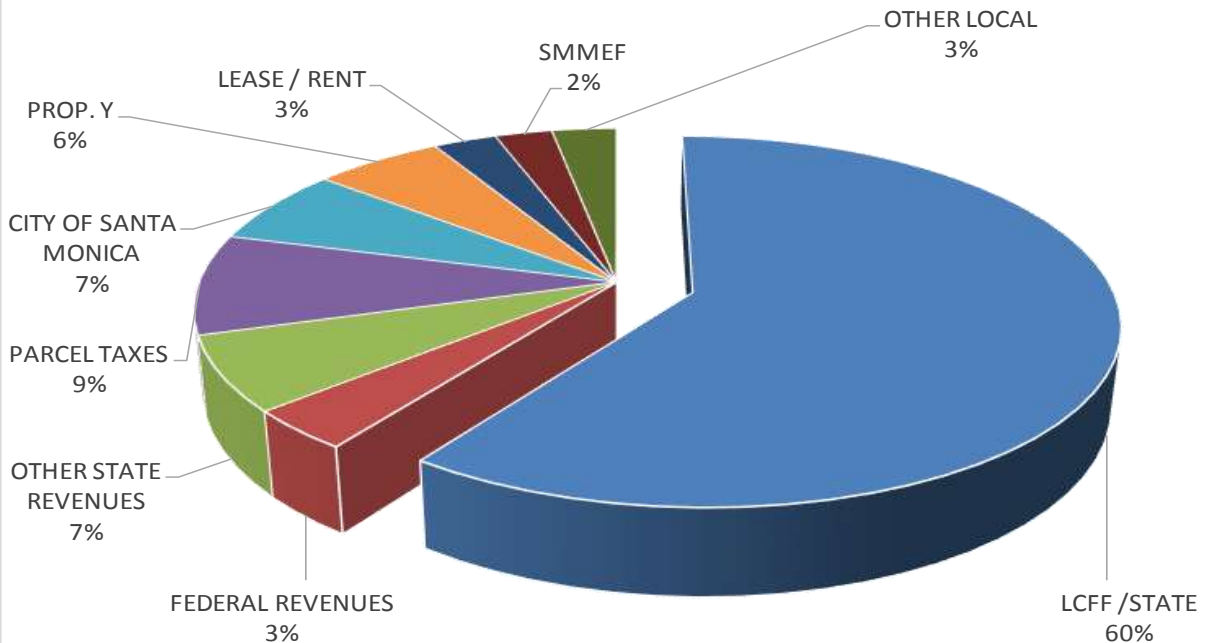
VACANT: 1

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM BUDGET**  
**GENERAL FUND**

**REVENUES**

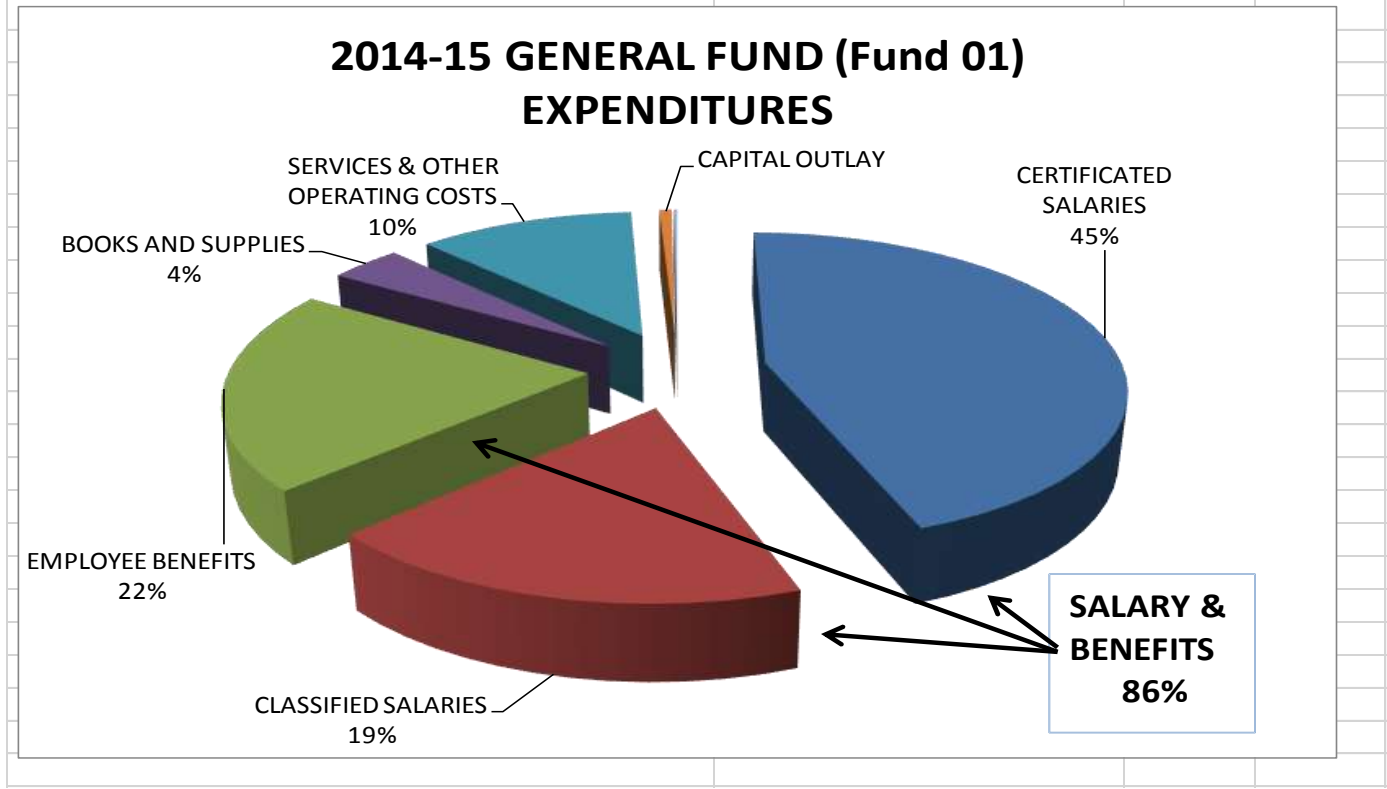
|                              |           |                    |
|------------------------------|-----------|--------------------|
| <b>BEGINNING BALANCE</b>     | <b>\$</b> | <b>27,277,415</b>  |
| LCFF /STATE                  | \$        | 75,665,455         |
| FEDERAL REVENUES             | \$        | 4,621,081          |
| OTHER STATE REVENUES         | \$        | 8,469,333          |
| PARCEL TAXES                 | \$        | 11,269,493         |
| CITY OF SANTA MONICA         | \$        | 8,448,303          |
| PROP. Y                      | \$        | 7,300,000          |
| LEASE / RENT                 | \$        | 3,548,004          |
| SMM ED FOUNDATION            | \$        | 3,203,730          |
| OTHER LOCAL                  | \$        | 3,615,630          |
| <b>TOTAL REVENUES</b>        | <b>\$</b> | <b>126,141,029</b> |
| <b>TOTAL AVAILABLE FUNDS</b> | <b>\$</b> | <b>153,418,444</b> |

**2014-15 GENERAL FUND (FUND 01 )**  
**REVENUES PROJECTION**





| <b>GENERAL FUND (UNRESTRICTED &amp; RESTRICTED)</b> |           |                    |  |  |
|---|-----------|--------------------|--|--|
| <b>PROJECTED EXPENDITURES:</b>                      |           |                    |  |  |
| CERTIFICATED SALARIES                               | \$        | 59,089,735         |  |  |
| CLASSIFIED SALARIES                                 | \$        | 25,292,026         |  |  |
| EMPLOYEE BENEFITS                                   | \$        | 28,289,175         |  |  |
| BOOKS AND SUPPLIES                                  | \$        | 6,641,140          |  |  |
| SERVICES & OTHER OPERATING COSTS                    | \$        | 15,303,414         |  |  |
| CAPITAL OUTLAY                                      | \$        | 261,059            |  |  |
| OTHER OUTGO   | \$        | 9,063              |  |  |
| <b>TOTAL EXPENDITURES:</b>                          | <b>\$</b> | <b>134,885,612</b> |  |  |
| <b>PROJECTED FUND BALANCE:</b>                      | <b>\$</b> | <b>18,532,832</b>  |  |  |
|   |           |                    |  |  |
|   |           |                    |  |  |
|   |           |                    |  |  |



|  |                                       |   |                  |
|--|---------------------------------------|---|------------------|
| <b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b> |                                       |   |                  |
| <b>2014-15 MAJOR CATEGORICAL PROGRAMS</b>          |                                       |   |                  |
|  | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15 1ST<br/>INTERIM<br/>BUDGET</b> | <b>CHANGES</b>   |
| <b>FEDERAL PROGRAMS</b>                            |                                       |   |                  |
| TITLE I :BASIC                                     | 871,344                               | 1,075,252                                 | 203,908          |
| TITLE I: PROGRAM IMPROVEMENT LEA CORR.             |                                       | 200,000                                   | 200,000          |
| TITLE II :TEACHER QUALITY                          | 302,815                               | 463,637                                   | 160,822          |
| TITLE III : IMMIGRANT EDUCATION (IMM)              | 23,367                                | 28,800                                    | 5,433            |
| TITLE III : LIMITED ENGLISH PROFICIENT (LEP)       | 77,045                                | 90,840                                    | 13,795           |
| MEDICAL REIMBURSEMENT                              | 460,000                               | 460,000                                   | -                |
| SP ED: IDEA ENTITLEMENT                            | 2,202,897                             | 2,202,552                                 | (345)            |
| <b>TOTAL FEDERAL REVENUES:</b>                     | <b>3,937,468</b>                      | <b>4,521,081</b>                          | <b>583,613</b>   |
| <b>STATE PROGRAMS</b>                              |                                       |   |                  |
| SP ED : AB602                                      | 5,669,376                             | 5,667,739                                 | (1,637)          |
| SP ED : MENTAL HEALTH                              | 530,000                               | 530,000                                   | -                |
| SP ED: STATE PRESCHOOL GRANT                       | 4,436                                 | 4,436                                     | -                |
| SP ED : PROJECT WORKABILITY                        | 61,596                                | 62,031                                    | 435              |
| SP ED : LOW INCIDENCE ENTITLEMENT                  | 1,000                                 | -   | (1,000)          |
| LOTTERY - INSTRUCTIONAL MATERIALS                  | 345,000                               | 345,000                                   | -                |
| COMMON CORE IMPLEMENTATION                         | -                                     | -   | -                |
| REGIONAL OCCUPATIONAL PROGRAM (ROP)                | 1,018,448                             | 1,019,556                                 | 1,108            |
| <b>TOTAL STATE REVENUES:</b>                       | <b>7,629,856</b>                      | <b>7,628,762</b>                          | <b>(1,094)</b>   |
|  |                                       |   |                  |
|  |                                       |   |                  |
| <b>LOCAL GENERAL FUND CONTRIBUTION (LGFC)</b>      |                                       |   |                  |
|  | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15 1ST<br/>INTERIM<br/>BUDGET</b> | <b>CHANGE</b>    |
| SPECIAL EDUCATION                                  | 17,907,201                            | 17,167,184                                | (740,017)        |
| ONGOING MAINTENANCE PROGRAM                        | 3,542,705                             | 3,542,705                                 | -                |
| <b>TOTAL CONTRIBUTION:</b>                         | <b>21,449,906</b>                     | <b>20,709,889</b>                         | <b>(740,017)</b> |

| <b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT</b>               |                             |   |
|--|-----------------------------|---|
| <b>2014-15 PROJECTED ENDING FUND BALANCE AS OF JUNE 30, 2015</b> |                             |   |
|  | <b>FUND</b>                 | <b>PROJECTED END FUND<br/>BALANCE AS OF 6/30/15</b> |
| 01   | GENERAL FUND                |   |
|  | UNRESTRICTED                | \$16,820,283  |
|  | RESTRICTED                  | 1,712,548   |
| 11   | ADULT EDUCATION             | 267,701   |
| 12   | CHILD DEVELOPMENT FUND      | 28,244  |
| 13   | CAFETERIA FUND              | 39,200  |
| 14   | DEFERRED MAINTENANCE FUND   | 58,941  |
| 21   | BUILDING FUND - BB PROJECTS | 49,626,947  |
| 25   | CAPITAL FACILITIES FUND     | 6,731,921   |
|  | SPECIAL RESERVE FUND FOR    |   |
| 40   | CAPITAL OUTLAY PROJECTS     | 9,030,019   |
| 67   | SELF INSURANCE FUND (OPEB)  | (5,487,232)   |

|  |                 |                 |                 |
|--|-----------------|-----------------|-----------------|
| <b>SANTA MONICA - MALIBU USD</b>               |                 |                 |                 |
| <b>MULTI-YEAR PROJECTION</b>                   |                 |                 |                 |
| <b>UNRESTRICTED GENERAL FUND - ASSUMPTIONS</b> |                 |                 |                 |
|  |                 |                 |                 |
| <b>Factor</b>                                  | <b>2014-15</b>  | <b>2015-16</b>  | <b>2016-17</b>  |
| Statutory COLA                                 | 0.85%           | 2.19%           | 2.14%           |
| <b>LCFF FUNDING BASE</b>                       |                 |                 |                 |
| K-3 + 10.4% CSR                                | \$ 7,740        | \$ 7,910        | \$ 8,079        |
| 4-6  | \$ 7,116        | \$ 7,272        | \$ 7,428        |
| 7-8  | \$ 7,328        | \$ 7,488        | \$ 7,648        |
| 9-12 + 2.6% CTE                                | \$ 8,712        | \$ 8,903        | \$ 9,092        |
| <b>AVERAGE LCFF FUNDING PER ADA</b>            | <b>\$ 7,017</b> | <b>\$ 7,341</b> | <b>\$ 1,692</b> |
| <b>% OF GAP FUNDING /DOF</b>                   | <b>29.56%</b>   | <b>20.68%</b>   | <b>25.48%</b>   |
| Enrollment Projection*                         | 11,257          | 11,257          | 11,257          |
| P2 ADA Projection                              | 10,812          | 10,812          | 10,812          |
| Funding ADA                                    | 10,857          | 10,812          | 10,812          |
| Federal Revenues                               | 0%              | 0%              | 0%              |
| City of Santa Monica                           | \$ 8,448,303    | \$ 8,617,269    | \$ 8,617,269    |
| Measure "R"                                    | \$ 11,269,493   | \$ 11,382,188   | \$ 11,496,010   |
| City of SM /Prop. Y                            | \$ 7,300,000    | \$ 7,500,000    | \$ 7,600,000    |
| Lottery  | \$162/ADA       | \$162/ADA       | \$162/ADA       |
| Step & Column Incr. - Certificated             | 1.50%           | 1.50%           | 1.50%           |
| Vision Student Success (VSS)                   | \$ 3,203,730    | \$ 4,000,000    | \$ 4,000,000    |
| Salary Increase - Certificated                 | 0%              | 0%              | 0%              |
| Salary Increase - Classified                   | 0%              | 0%              | 0%              |
| Step & Column Incr. - Mgmt.                    | 1.50%           | 1.50%           | 1.50%           |
| Step & Column Incr. - Classified               | 1.50%           | 1.50%           | 1.50%           |
| <b>STRS Rate</b>                               | <b>8.88%</b>    | <b>11.10%</b>   | <b>12.70%</b>   |
| <b>PERS Rate</b>                               | <b>11.771%</b>  | <b>12.60%</b>   | <b>15.00%</b>   |
| Health/Welfare - Annualized                    | 3%              | 7%              | 7%              |
| Workers' Compensation                          | 3%              | 3%              | 3%              |
| Other Postemployment Benefits                  | 1.25%           | 1.25%           | 1.25%           |
| Indirect Cost Rate                             | 5.73%           | 5.57%           | 5.57%           |
| Interest Rate                                  | 0.70%           | 0.70%           | 0.70%           |
| Ongoing Maintenance                            | 3%              | 3%              | 3%              |
| Reserve for Uncertainties                      | 3%              | 3%              | 3%              |

|  |                   |                   |                    |
|--|-------------------|-------------------|--------------------|
| <b>SANTA MONICA - MALIBU USD</b>   |                   |                   |                    |
| <b>MULTI-YEAR PROJECTION</b>   |                   |                   |                    |
| <b>UNRESTRICTED GENERAL FUND</b>   |                   |                   |                    |
|  |                   |                   |                    |
|  | 2014-15           | 2015-16           | 2016-17            |
|  | 1ST INTERIM       | PROJECTED         | PROJECTED          |
| Description  | BUDGET            | BUDGET            | BUDGET             |
| Revenue:   |                   |                   |                    |
| Property Tax   | 63,901,199        | 63,901,199        | 63,901,199         |
| Education Protection Account (EPA)                                       | 2,187,400         | 12,321,402        | 13,304,920         |
| LCFF Transfer to Fund 11 & Fund 14                                       | (437,628)         | (512,628)         | (512,628)          |
| LCFF Transfer to Charter School & County<br>Specialized secondary school | (84,000)          | (84,000)          | (84,000)           |
| LCFF State Aid   | 10,098,484        | 3,154,950         | 5,961,224          |
| <b>Subtotal LCFF Funding</b>   | <b>75,665,455</b> | <b>78,780,923</b> | <b>82,570,715</b>  |
| Other Federal  | 100,000           | 100,000           | 100,000            |
| Lottery  | 1,449,000         | 1,449,000         | 1,449,000          |
| Mandated Reimbursement Block Grant                                       | 405,563           | 405,563           | 405,563            |
| Other State Revenue  | -                 |                   |                    |
| Meas. "R"  | 11,269,493        | 11,382,188        | 11,496,010         |
| Prop. Y / City of SM   | 7,300,000         | 7,500,000         | 7,600,000          |
| Joint Use Agreement/ City of SM  | 8,448,303         | 8,617,269         | 8,789,614          |
| All Other Local Income   | 3,174,274         | 3,170,000         | 3,170,000          |
| <b>Vision for Student Success (VSS)</b>                                  | <b>3,203,730</b>  | <b>4,000,000</b>  | <b>4,000,000</b>   |
| Other Sources /Proceed from Capital Lease                                |                   |                   |                    |
| Local General Fund Contribution  | (20,709,889)      | (20,709,889)      | (20,709,889)       |
| <b>TOTAL REVENUE</b>   | <b>90,305,929</b> | <b>94,695,054</b> | <b>98,871,013</b>  |
| Expenditure:   |                   |                   |                    |
| Certificated Salary  | 46,984,776        | 47,689,548        | 48,404,891         |
| Classified   | 16,294,645        | 16,539,065        | 16,787,151         |
| Benefits   | 21,109,182        | 22,921,073        | 25,083,520         |
| Supplies/Books   | 2,757,004         | 3,000,000         | 2,800,000          |
| Other Operational Costs  | 8,581,913         | 8,000,000         | 8,000,000          |
| Capital Outlay   | 64,500            | 50,000            | 50,000             |
| State Special Schools  | 7,000             | 7,000             | 7,000              |
| Debt Services  | 53,400            | 53,400            | 53,400             |
| Indirect   | (1,036,906)       | (850,000)         | (850,000)          |
| Interfund Transfer Out to FUND 12  | 185,494           | 110,000           | 110,000            |
| Interfund Transfer Out to FUND 13  | 260,000           | 260,000           | 260,000            |
| LCAP increase above 2014-15  |                   | 608,924           | 1,230,868          |
| <b>TOTAL EXPENDITURE</b>   | <b>95,261,008</b> | <b>98,389,010</b> | <b>101,936,830</b> |
| Increase (Decrease) Fund Balance   | (4,955,079)       | (3,693,956)       | (3,065,817)        |
| Beginning Fund Balance   | 21,775,362        | 16,820,283        | 13,126,327         |
| Ending Fund Balance  | 16,820,283        | 13,126,327        | 10,060,510         |
| Reserve - Revolving cash, Store  | 94,570            | 100,000           | 100,000            |
|  |                   |                   |                    |
| Reserve - 50% of Gap Funding 15-16                                       |                   | 1,775,522         | 1,775,522          |
| Reserve - 50% of Gap Funding 16-17                                       |                   |                   | 2,015,865          |
| Reserve - Deficit Spending 15-16   | 3,693,956         |                   | -                  |
| Reserve - Deficit Spending 16-17   | 3,065,817         | 3,065,817         |                    |
| 3% Contingency Reserve   | 4,046,569         | 4,050,113         | 4,178,979          |
| Unappropriated Balance   | 5,919,371         | 4,134,875         | 1,990,144          |

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**SUMMARY BUDGET OF GENERAL FUND**

**FUND 01: UNRESTRICTED GENERAL FUND**

|                                  | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b> |
|----------------------------------|---------------------------------------|---|----------------|
| <b>BEGINNING BALANCE</b>         | 21,775,362                            | 21,775,362                                |                |
| <b>REVENUES</b>                  |                                       |   | -              |
| LCFF SOURCES                     | 75,907,984                            | 75,665,455                                | (242,529)      |
| FEDERAL REVENUE                  | 100,000                               | 100,000                                   | -              |
| OTHER STATE REVENUE              | 1,864,563                             | 1,864,563                                 | -              |
| LOCAL REVENUES                   | 33,337,080                            | 33,385,800                                | 48,720         |
| LOCAL GENERAL FUND CONTRIBUTION  | (21,449,906)                          | (20,709,889)                              | 740,017        |
| <b>TOTAL REVENUES</b>            | <b>89,759,721</b>                     | <b>90,305,929</b>                         | <b>546,208</b> |
| <b>EXPENDITURES</b>              |                                       |   |                |
| CERTIFICATED SALARIES            | 46,812,689                            | 46,984,776                                | 172,087        |
| CLASSIFIED SALARIES              | 16,025,222                            | 16,294,645                                | 269,423        |
| EMPLOYEE BENEFITS                | 21,253,558                            | 21,109,182                                | (144,376)      |
| BOOKS AND SUPPLIES               | 3,265,815                             | 2,757,004                                 | (508,811)      |
| SERVICES & OTHER OPERATING COSTS | 8,237,485                             | 8,581,913                                 | 344,428        |
| CAPITAL OUTLAY                   | 43,000                                | 64,500                                    | 21,500         |
| OTHER OUTGO                      | 62,000                                | 60,400                                    | (1,600)        |
| INDIRECT COSTS                   | (979,607)                             | (1,036,906)                               | (57,299)       |
| TRANSFER OUT TO FUND 12 & 13     | 185,494                               | 445,494                                   | 260,000        |
| <b>TOTAL EXPENDITURES</b>        | <b>94,905,656</b>                     | <b>95,261,008</b>                         | <b>355,352</b> |
| NET INCREASE (DECREASE)          | <b>(5,145,935)</b>                    | <b>(4,955,079)</b>                        |                |
| <b>PROJECTED FUND BALANCE</b>    | <b>16,629,427</b>                     | <b>16,820,283</b>                         |                |

**FUND 01: RESTRICTED GENERAL FUND**

|                                  | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b>   |
|----------------------------------|---------------------------------------|---|------------------|
| <b>BEGINNING BALANCE</b>         | 5,502,052                             | 5,502,052                                 |                  |
| <b>REVENUES</b>                  |                                       |   |                  |
| FEDERAL REVENUE                  | 3,937,468                             | 4,521,081                                 | 583,613          |
| OTHER STATE REVENUE              | 942,032                               | 937,031                                   | (5,001)          |
| LOCAL REVENUES                   | 8,337,709                             | 9,667,099                                 | 1,329,390        |
| INTERFUND TRANSFER               | 21,449,906                            | 20,709,889                                | (740,017)        |
| <b>TOTAL REVENUES</b>            | <b>34,667,115</b>                     | <b>35,835,100</b>                         | <b>1,167,985</b> |
| <b>EXPENDITURES</b>              |                                       |   |                  |
| CERTIFICATED SALARIES            | 12,012,001                            | 12,104,959                                | 92,958           |
| CLASSIFIED SALARIES              | 8,750,960                             | 8,997,381                                 | 246,421          |
| EMPLOYEE BENEFITS                | 7,420,968                             | 7,179,993                                 | (240,975)        |
| BOOKS AND SUPPLIES               | 1,850,736                             | 3,884,136                                 | 2,033,400        |
| SERVICES & OTHER OPERATING COSTS | 5,612,223                             | 6,721,501                                 | 1,109,278        |
| CAPITAL OUTLAY                   | 165,500                               | 196,559                                   | 31,059           |
| OTHER OUTGO                      | 477,849                               | 540,075                                   | 62,226           |
| <b>TOTAL EXPENDITURES</b>        | <b>36,290,237</b>                     | <b>39,624,604</b>                         | <b>3,334,367</b> |
| NET INCREASE (DECREASE)          | <b>(1,623,122)</b>                    | <b>(3,789,504)</b>                        |                  |
| <b>PROJECTED FUND BALANCE</b>    | <b>3,878,930</b>                      | <b>1,712,548</b>                          |                  |

|  |                                       |   |                  |
|--|---------------------------------------|---|------------------|
| <b>FUND 11: ADULT EDUCATION</b>        |                                       |   |                  |
|  | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b>   |
| <b>BEGINNING BALANCE</b>               | 318,904                               | 318,904                                   |                  |
| <b>REVENUES</b>                        |                                       |   |                  |
| LCFF RESOURCES                         | 262,628                               | 262,628                                   | -                |
| FEDERAL REVENUE                        | 49,500                                | 49,434                                    | (66)             |
| OTHER STATE REVENUE                    |                                       | 180,901                                   | 180,901          |
| LOCAL REVENUES                         | 49,851                                | 49,851                                    | -                |
| <b>TOTAL REVENUES</b>                  | <b>361,979</b>                        | <b>542,814</b>                            | <b>180,835</b>   |
| <b>EXPENDITURES</b>                    |                                       |   |                  |
| CERTIFICATED SALARIES                  | 175,470                               | 223,383                                   | 47,913           |
| CLASSIFIED SALARIES                    | 109,612                               | 135,817                                   | 26,205           |
| EMPLOYEE BENEFITS                      | 78,468                                | 98,304                                    | 19,836           |
| BOOKS AND SUPPLIES                     | 23,344                                | 46,021                                    | 22,677           |
| SERVICES & OTHER OPERATING COSTS       | 16,542                                | 83,534                                    | 66,992           |
| INDIRECT COSTS                         |                                       | 6,958                                     | 6,958            |
| <b>TOTAL EXPENDITURES</b>              | <b>403,436</b>                        | <b>594,017</b>                            | <b>190,581</b>   |
| NET INCREASE (DECREASE)                | <b>(41,457)</b>                       | <b>(51,203)</b>                           |                  |
| <b>PROJECTED FUND BALANCE</b>          | <b>277,447</b>                        | <b>267,701</b>                            |                  |
| <b>FUND 12: CHILD DEVELOPMENT FUND</b> |                                       |   |                  |
|  | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b>   |
| <b>BEGINNING BALANCE</b>               | 28,244                                | 28,244                                    |                  |
| <b>REVENUES</b>                        |                                       |   |                  |
| FEDERAL REVENUE                        | 1,589,058                             | 1,604,442                                 | 15,384           |
| OTHER STATE REVENUE                    | 2,784,812                             | 2,806,039                                 | 21,227           |
| LOCAL REVENUES                         | 3,143,997                             | 2,879,310                                 | (264,687)        |
| INTERFUND TRANSFER                     | 185,494                               | 185,494                                   | -                |
| <b>TOTAL REVENUES</b>                  | <b>7,703,361</b>                      | <b>7,475,285</b>                          | <b>(228,076)</b> |
| <b>EXPENDITURES</b>                    |                                       |   |                  |
| CERTIFICATED SALARIES                  | 2,530,066                             | 2,354,047                                 | (176,019)        |
| CLASSIFIED SALARIES                    | 2,236,985                             | 2,271,214                                 | 34,229           |
| EMPLOYEE BENEFITS                      | 1,738,015                             | 1,693,392                                 | (44,623)         |
| BOOKS AND SUPPLIES                     | 185,683                               | 128,428                                   | (57,255)         |
| SERVICES & OTHER OPERATING COSTS       | 642,798                               | 670,832                                   | 28,034           |
| CAPITAL OUTLAY                         | 40,890                                | 40,890                                    | -                |
| OTHER OUTGO                            | 328,924                               | 316,482                                   | (12,442)         |
| <b>TOTAL EXPENDITURES</b>              | <b>7,703,361</b>                      | <b>7,475,285</b>                          | <b>(228,076)</b> |
| NET INCREASE (DECREASE)                | -                                     | -   |                  |
| <b>PROJECTED FUND BALANCE</b>          | <b>28,244</b>                         | <b>28,244</b>                             |                  |

| <b>FUND 13: CAFETERIA SPECIAL FUND</b>    |                                       |   |                |
|---|---------------------------------------|---|----------------|
|   | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b> |
| <b>BEGINNING BALANCE</b>                  | 51,883                                | 51,883                                    |                |
| <b>REVENUES</b>                           |                                       |   |                |
| FEDERAL REVENUE                           | 1,380,000                             | 1,235,000                                 | (145,000)      |
| OTHER STATE REVENUE                       | 100,000                               | 100,000                                   | -              |
| LOCAL REVENUES                            | 1,633,000                             | 1,613,000                                 | (20,000)       |
| INTERFUND TRANSFER                        |                                       | 260,000                                   | 260,000        |
| <b>TOTAL REVENUES</b>                     | <b>3,113,000</b>                      | <b>3,208,000</b>                          | <b>95,000</b>  |
| <b>EXPENDITURES</b>                       |                                       |   |                |
| CLASSIFIED SALARIES                       | 1,442,842                             | 1,448,290                                 | 5,448          |
| EMPLOYEE BENEFITS                         | 586,954                               | 571,302                                   | (15,652)       |
| BOOKS AND SUPPLIES                        | 1,435,000                             | 1,415,000                                 | (20,000)       |
| SERVICES & OTHER OPERATING COSTS          | (427,300)                             | (387,300)                                 | 40,000         |
| CAPITAL OUTLAY                            | -                                     | -   | -              |
| OTHER OUTGO                               | 172,834                               | 173,391                                   | 557            |
| <b>TOTAL EXPENDITURES</b>                 | <b>3,210,330</b>                      | <b>3,220,683</b>                          | <b>10,353</b>  |
| NET INCREASE (DECREASE)                   | <b>(97,330)</b>                       | <b>(12,683)</b>                           |                |
| <b>PROJECTED FUND BALANCE</b>             | <b>(45,447)</b>                       | <b>39,200</b>                             |                |
| <b>FUND 14: DEFERRED MAINTENANCE FUND</b> |                                       |   |                |
|   | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b> |
| <b>BEGINNING BALANCE</b>                  | 131,941                               | 131,941                                   |                |
| <b>REVENUES</b>                           |                                       |   |                |
| LCFF RESOURCES                            | 175,000                               | 175,000                                   | -              |
| LOCAL REVENUES                            | 2,000                                 | 2,000                                     | -              |
| <b>TOTAL REVENUES</b>                     | <b>177,000</b>                        | <b>177,000</b>                            | <b>-</b>       |
| <b>EXPENDITURES</b>                       |                                       |   |                |
| BOOKS AND SUPPLIES                        |                                       |   | -              |
| SERVICES & OTHER OPERATING COSTS          | 200,000                               | 200,000                                   | -              |
| CAPITAL OUTLAY                            | 50,000                                | 50,000                                    | -              |
| <b>TOTAL EXPENDITURES</b>                 | <b>250,000</b>                        | <b>250,000</b>                            | <b>-</b>       |
| NET INCREASE (DECREASE)                   | <b>(73,000)</b>                       | <b>(73,000)</b>                           |                |
| <b>PROJECTED FUND BALANCE</b>             | <b>58,941</b>                         | <b>58,941</b>                             |                |



|   |                                       |   |                   |
|---|---------------------------------------|---|-------------------|
| <b>FUND 21: BUILDING FUND</b>           |                                       |   |                   |
|   | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b>    |
| <b>BEGINNING BALANCE</b>                | 65,647,802                            | 65,647,802                                |                   |
| <b>REVENUES</b>                         |                                       |   |                   |
| PROCEEDS - SALE OF BONDS                | -                                     | 30,000,000                                | 30,000,000        |
| LOCAL REVENUES                          | 270,000                               | 430,000                                   | 160,000           |
| <b>TOTAL REVENUES</b>                   | <b>270,000</b>                        | <b>30,430,000</b>                         | <b>30,160,000</b> |
| <b>EXPENDITURES</b>                     |                                       |   |                   |
| CLASSIFIED SALARIES                     | 556,605                               | 624,205                                   | 67,600            |
| EMPLOYEE BENEFITS                       | 259,782                               | 292,142                                   | 32,360            |
| BOOKS AND SUPPLIES                      | 19,800                                | 5,894,228                                 | 5,874,428         |
| SERVICES & OTHER OPERATING COSTS        | 3,125,350                             | 4,378,550                                 | 1,253,200         |
| CAPITAL OUTLAY                          | 20,507,500                            | 35,261,730                                | 14,754,230        |
| <b>TOTAL EXPENDITURES</b>               | <b>24,469,037</b>                     | <b>46,450,855</b>                         | <b>21,981,818</b> |
| NET INCREASE (DECREASE)                 | (24,199,037)                          | (16,020,855)                              |                   |
| <b>PROJECTED FUND BALANCE</b>           | <b>41,448,765</b>                     | <b>49,626,947</b>                         |                   |
| <b>FUND 25: CAPITAL FACILITIES FUND</b> |                                       |   |                   |
|   | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b>    |
| <b>BEGINNING BALANCE</b>                | 8,861,921                             | 8,861,921                                 |                   |
| <b>REVENUES</b>                         |                                       |   |                   |
| DEVELOPMENT FEES                        | 800,000                               | 800,000                                   | -                 |
| INTEREST                                | 70,000                                | 70,000                                    | -                 |
| OTHER LOCAL                             | -                                     | -   | -                 |
| <b>TOTAL REVENUES</b>                   | <b>870,000</b>                        | <b>870,000</b>                            | -                 |
| <b>EXPENDITURES</b>                     |                                       |   |                   |
| SUPPLIES                                |                                       | 2,000                                     | 2,000             |
| SERVICES & OTHER OPERATING COST         | 1,300,000                             | 2,998,000                                 | 1,698,000         |
| CAPITAL OUTLAY                          | -                                     | -   | -                 |
| <b>TOTAL EXPENDITURES</b>               | <b>1,300,000</b>                      | <b>3,000,000</b>                          | <b>1,700,000</b>  |
| NET INCREASE (DECREASE)                 | (430,000)                             | (2,130,000)                               |                   |
| <b>PROJECTED FUND BALANCE</b>           | <b>8,431,921</b>                      | <b>6,731,921</b>                          |                   |

| <b>FUND 40: SPECIAL RESERVE FUND FOR CAPITAL OUTLAY</b>             |                                       |   |                |
|---|---------------------------------------|---|----------------|
|   | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b> |
| <b>BEGINNING BALANCE</b>  | 8,920,535                             | 8,920,535                                 |                |
| <b>REVENUES</b>   |                                       |   |                |
| OTHER STATE REVENUE   | 83,574                                | 83,574                                    |                |
| REDEVELOPMENT   | 2,150,000                             | 2,150,000                                 | -              |
| INTEREST  | 35,000                                | 35,000                                    | -              |
| OTHER LOCAL (CCJUP)   |                                       |   | -              |
| <b>TOTAL REVENUES</b>   | <b>2,268,574</b>                      | <b>2,268,574</b>                          | <b>-</b>       |
| <b>EXPENDITURES</b>   |                                       |   |                |
| SERVICES & OTHER OPERATING COSTS                                    | 557,208                               | 647,208                                   | 90,000         |
| CAPITAL OUTLAY  | 50,000                                | 50,000                                    | -              |
| OTHER OUTGO   | 1,461,882                             | 1,461,882                                 | -              |
| <b>TOTAL EXPENDITURES</b>   | <b>2,069,090</b>                      | <b>2,159,090</b>                          | <b>90,000</b>  |
| NET INCREASE (DECREASE)   | 199,484                               | 109,484                                   |                |
| <b>PROJECTED FUND BALANCE</b>                                       | <b>9,120,019</b>                      | <b>9,030,019</b>                          |                |
|   |                                       |   |                |
|   |                                       |   |                |
| <b>FUND 67: SELF-INSURANCE FUND (OTHER POST EMPOLYMENT BENEFIT)</b> |                                       |   |                |
|   | <b>2014-15<br/>ADOPTED<br/>BUDGET</b> | <b>2014-15<br/>1ST INTERIM<br/>BUDGET</b> | <b>CHANGES</b> |
| <b>BEGINNING BALANCE</b>  | (5,494,232)                           | (5,494,232)                               |                |
| <b>REVENUES</b>   |                                       |   |                |
| OTHER LOCAL   | 1,141,000                             | 1,141,000                                 | -              |
| <b>TOTAL REVENUES</b>   | <b>1,141,000</b>                      | <b>1,141,000</b>                          | <b>-</b>       |
| <b>EXPENDITURES</b>   |                                       |   |                |
| SERVICES & OTHER OPERATING COST                                     | 1,134,000                             | 1,134,000                                 | -              |
| <b>TOTAL EXPENDITURES</b>   | <b>1,134,000</b>                      | <b>1,134,000</b>                          | <b>-</b>       |
| NET INCREASE (DECREASE)   | 7,000                                 | 7,000                                     |                |
| <b>PROJECTED FUND BALANCE</b>                                       | <b>(5,487,232)</b>                    | <b>(5,487,232)</b>                        | <b>-</b>       |

TO: BOARD OF EDUCATION

ACTION/MAJOR

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ / TERRY KAMIBAYASHI

RE: ADOPT RESOLUTION NO. 14-09 – RESOLUTION OF INTENTION TO  
CONVEY AN EASEMENT FOR PUBLIC UTILITY PURPOSES TO THE CITY OF  
SANTA MONICA FOR THE LOS AMIGOS PARK STORMWATER  
HARVESTING AND DIRECT USE DEMONSTRATION PROJECT

RECOMMENDATION NO. A.27

It is recommended that the Board of Education (“Board”) adopt Resolution No. 14-09 to declare its intention to convey a 50-year easement in a portion of the John Muir Elementary School and the Santa Monica Alternative School House to the City of Santa Monica to construct, maintain, operate, repair, replace, and remove a subterranean storm water harvesting system (“Underground Utility”) for the Los Amigos Park Stormwater Harvesting and Direct Use Demonstration Project (“Project”) as set forth in the proposed “Easement Agreement” attached to the resolution.

COMMENT: The Santa Monica-Malibu Unified School District (“District”) would like to convey a 50-year, nonexclusive easement to the City of Santa Monica (“City”) for public utility purposes (“Easement”) on a portion of the John Muir Elementary School, located at 2526 6<sup>th</sup> Street, Santa Monica, California 90405 and the Santa Monica Alternative School House located at 2525 5<sup>th</sup> Street, Santa Monica, California 90405, known as Los Amigos Park (“Property”), which the District currently owns and operates. The Easement will allow the City access to construct, maintain, operate, repair, replace, and remove the Underground Utility, which entails an underground system to treat 100,000 gallons of stormwater annually for irrigation and restroom flushing on the Property, as more further described in the Easement Agreement. The Project is undertaken by the City to demonstrate the effectiveness of harvesting urban runoff for beneficial uses. Since the Project is mainly underground, the District does not need the Easement area for classroom buildings or educational purposes.

Education Code section 17556 allows for the conveyance of the Easement by the District. Education Code section 17557 provides that the District may convey the Easement only if the Board first adopts a resolution declaring its intention to convey the Easement in a regular open meeting by a two-thirds vote of all its members.

After adopting a resolution of intention to convey the Easement, Education Code section 17558 requires the District to give 10-days’ notice of a public hearing and consideration of adopting a resolution to convey the Easement and publication in a newspaper. The resolution sets the public hearing at 5:30 p.m. on January 15, 2015. After considering the staff’s presentation, public comments, and any formal protests at the public hearing, the District will consider adopting a Resolution to Convey an Easement for Public Utility Purposes to the City of Santa Monica. If the vote passes by two-thirds, the District can convey the Easement to the City of Santa Monica with no further proceedings.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: 6 (Lieberman, Escarce, de la Torre, Leon-Vazquez, Tahvildaran-Jesswein, Foster)

NOES: 0

VACANT: 1

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION 14-09**

**ADOPT RESOLUTION 14-09 – RESOLUTION OF INTENTION TO CONVEY AN EASEMENT  
FOR PUBLIC UTILITY PURPOSES TO THE CITY OF SANTA MONICA FOR THE LOS  
AMIGOS PARK STORMWATER HARVESTING AND DIRECT USE DEMONSTRATION  
PROJECT**

**WHEREAS**, the City of Santa Monica (“City”) seeks the Santa Monica-Malibu Unified School District’s (“District”) conveyance of an easement to a certain portion of the John Muir Elementary School campus and the Santa Monica Alternative School House, known as Los Amigos Park (“Property”), in the form of a 50-year, nonexclusive easement (“Easement”) to the City to construct, maintain, operate, repair, and replace a subterranean storm water harvesting system (“Underground Utility”) for the Los Amigos Park Stormwater Harvesting and Direct Use Demonstration Project (“Project”);

**WHEREAS**, the proposed Easement Agreement that includes the description and location of the Easement area and the Underground Utility is set forth in **Exhibits “A” and “B”** to the proposed Easement Agreement, which is attached hereto and incorporated herein by this reference;

**WHEREAS**, the District desires to assist the City in preserving precious water resources by conveying the Easement to the City to construct, maintain, operate, repair, and replace the Underground Utility to treat up to 100,000 gallons of stormwater and dry-weather runoff annually to provide insight into the feasibility of reusing these wastewater resources for productive non-potable purposes, such as irrigation and restroom flushing;

**WHEREAS**, pursuant to Education Code section 17556 et seq., the District may convey an easement in its Property to the City for public utility purposes, which include stormwater harvesting facilities upon such terms and conditions as the parties thereto may agree without complying with any other provisions of the Education Code;

**WHEREAS**, the District does not need the Easement area for classroom buildings or educational purposes; and

**WHEREAS**, pursuant to Education Code section 17557, the first step to conveying the Easement to the City of Santa Monica is by passing this resolution by a two-thirds vote of the District’s Board of Education.

**NOW, THEREFORE, BE IT RESOLVED**, that the Santa Monica-Malibu Unified School District Board of Education (“Board”) hereby finds as follows:

1. The real property upon which the Easement is to be located is not needed for school classroom buildings or educational purposes.
2. The conveyance would be in the best interest of the District in that by conveying the Easement to the City of Santa Monica, the District would assist the City in saving precious water resources by facilitating the Los Amigos Park Stormwater Harvesting and Direct Use Demonstration Project’s treatment of stormwater and dry-weather runoff, while still limiting the District’s liability that arises out of or is connected with the construction, maintenance, operation, repair, or removal of the Underground

Utility, and while enjoying continued use of the Easement surface area for educational activities.

**BE IT FURTHER RESOLVED** the Board adopts this resolution of intention to convey the Easement in accordance with the procedures of Title 1, Division 1, Part 10.5, Chapter 4, Article 15 of the Education Code.

**BE IT FURTHER RESOLVED** that the Board will hold a public hearing on the proposed Easement and Notice to Convey an Easement for Public Utility Purposes at 5:30 p.m. or later as this item shall be duly called on January 15, 2015 in the District Board Room located at 1651 16<sup>th</sup> Street, Santa Monica, California 90404.

**PASSED AND ADOPTED** by the Santa Monica-Malibu Unified School District of Los Angeles County at its regularly scheduled meeting held on this 11<sup>th</sup> day of December 2014.

AYES:

NOES:

ABSTENTIONS:

ABSENT:

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Maria Leon-Vazquez, President  
Board of Education

I, Sandra Lyon, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regularly scheduled meeting held on December 11, 2014.

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Sandra Lyon, Superintendent  
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: NOMINATION FOR CSBA DELEGATE ASSEMBLY

ACTION/MAJOR  
12/11/14  
Postponed  
from 11/20/14

RECOMMENDATION NO. A.28

It is recommended that the Board of Education nominate, if it so chooses, a board member to run for the CSBA Delegate Assembly (Region 24). There are seven seats up for re-election in Region 24, of which SMMUSD is a part.

COMMENT: CSBA's Delegate Assembly is a vital link in the association's governance structure. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association reflects the interests of school districts and county offices of education throughout the state. Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until January 7, 2015. Any CSBA member board is eligible to nominate board members within their geographical region or subregion. Each board may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion.
- Boards may nominate as many individuals as it chooses by using the nomination form or submitting a letter of nomination.
- Approval from nominee of nomination to CSBA's Delegate Assembly.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form and an optional one-page, one-sided résumé, (résumé cannot be substituted for the candidate biographical sketch form).
- All nomination materials must be postmarked no later than **Monday, January 7**. Faxes are also acceptable, but they must be received by January 7.
- Delegates serve two-year terms; beginning April 1, 2015 through March 31, 2017
- There are two required Delegate Assembly meetings each year, one in May in Sacramento and one in December in San Diego.

\*\*\*\*\*

*The board did not nominate anyone.*

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

## **Roles and Responsibilities of Delegates**

Delegates set the general policy direction and fulfill a critical governance role within the association. They communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Delegates give policy and legislative direction through the adoption of CSBA's Policy Platform every two years and the adoption of other policy statements as needed. They also speak on issues and provide direct advocacy on behalf of the association.

Delegates play an important communications and support role within their region. They also elect the association's officers and Board of Directors. The authority and primary duties of Delegates are contained in the CSBA Bylaws.

### **Delegates' Roles and Responsibilities**

Primary responsibilities of Delegates include:

- providing a link to other public officials at the local, state and national levels;
- providing a communications link between local board members and the regional Director;
- attending all Delegate Assembly meetings;
- adopting the Policy Platform which guides the association's policy and political leadership activities;
- as needed, adopting policies and positions to supplement CSBA's Policy Platform;
- providing testimony and input on critical issues;
- electing the officers, Board of Directors and Nominating Committee members;
- adopting the association's bylaws;
- serving on committees, task forces and focus groups; and
- supporting the association's activities and events.



## Delegate Assembly Nomination Form

***DUE: Wednesday, January 7, 2015***

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Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax (916) 371-3407

CSBA Region/subregion # \_\_\_\_\_

The Board of Education of the \_\_\_\_\_ wishes to  
(Nominating District)

nominate \_\_\_\_\_. The nominee is a member of the  
(Nominee)

\_\_\_\_\_, which is a member of the California  
(Nominee's District)  
School Boards Association.

- ☐ The nominee has consented to this nomination.
- ☐ Attached is the nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé.
- ☐ The nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.

\_\_\_\_\_  
Board Clerk or Board Secretary (signed)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Board Clerk or Board Secretary (printed)

**PLEASE NOTE:** The nomination and candidate biographical sketch forms may be faxed to (916) 371-3407 or mailed to CSBA, Attn: Leadership Services, 3251 Beacon Blvd., West Sacramento, CA 95691 postmarked by the U.S.P.S. no later than **Wednesday, January 7, 2015**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by the due date. Late submissions cannot be accepted.* If you have any questions, please contact Charlyn Tuter in the Leadership Services department at [ctuter@csba.org](mailto:ctuter@csba.org) or (800) 266-3382. Thank you.



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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

12/11/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: PRE-NEGOTIATION AGREEMENT WITH PCA I, L.P.

INFORMATION ITEM NO. I.01

The Santa Monica-Malibu Unified School District has entered into a Pre-Negotiation Agreement with PCA I, L.P., the entity currently holding the ground lease on district owned property at 1721 Fourth Street in Santa Monica. This is the ground lease commonly known as the Doubletree or Hotel lease. It is the desire of both parties to begin discussion that could potentially amend and restate the current lease. Among other provisions, this Pre-Negotiation Agreement outlines the nature of negotiations, the term of the negotiations and how the cost of the negotiation will be handled. The agreement is included for information purposes only.

## PRE-NEGOTIATION AGREEMENT

This PRE-NEGOTIATION AGREEMENT (this “**Agreement**” or “**NA**”) is dated as of November \_\_, 2014 (“**Effective Date**”), and is entered into by and between Santa Monica-Malibu Unified School District, a public body, corporate and politic, of the State of California (“**District**”), and PCA I, L.P., a Delaware limited partnership (“**Ground Lessee**”). District and Ground Lessee are sometimes individually referred to as a “**Party**” and are sometimes collectively referred to as the “**Parties**”.

### RECITALS

The Parties enter into this Agreement on the basis of the following facts, understandings and intentions:

A. District owns that certain real property located at 1721 Fourth Street, in the City of Santa Monica, California (the “**Site**”). Among other improvements, a Doubletree Hotel is located on the Site.

B. Pursuant to the documents set forth on **Exhibit “A”** attached hereto (collectively, the “**Ground Lease**”), District has ground leased the Site to Ground Lessee.

C. District and Ground Lessee desire to commence discussions to potentially amend and restate the Ground Lease in its entirety in order to, among other things, consolidate and modernize the Ground Lease and amend and restate the economic relationship between District and Ground Lessee with respect to the Site (the “**A&R Ground Lease**”).

D. Ground Lessee and District are willing to enter into this Agreement setting forth, among other things, the terms pursuant to which District shall negotiate with Ground Lessee for certain specified periods of time, as set forth in **Article II**, regarding the principal terms of the proposed A&R Ground Lease, and, if applicable, the terms of such proposed A&R Ground Lease.

E. The Parties hope that the negotiations described herein will result in a non-binding letter of intent setting forth the principal terms of the proposed A&R Ground Lease (the “**LOI**”), and that, if applicable, negotiations subsequent to the mutual execution and delivery of the LOI and consistent with the LOI might result in the mutual execution and delivery of the A&R Ground Lease.

F. Throughout the NA Period (as defined below), District staff, consultants and attorneys shall devote time and effort in meeting with Ground Lessee and its representatives and in negotiating the terms of, and documenting, the proposed LOI and, if applicable, the proposed A&R Ground Lease.

**NOW, THEREFORE**, in consideration of the mutual covenants hereinafter contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties, the Parties hereby mutually agree as follows:

## **ARTICLE I**

### **Nature of Negotiations**

- 1.1 Good Faith. District and Ground Lessee agree that for the periods set forth in Article II herein, they will negotiate in good faith in an effort to agree upon and document the terms of an LOI (which LOI shall in all events be non-binding except as otherwise expressly set forth therein), and if the LOI becomes effective, an A&R Ground Lease.
- 1.2 No Obligation to Enter into the LOI or the A&R Ground Lease. This Agreement is solely an agreement to negotiate and is not a final lease agreement. The Parties acknowledge that this Agreement, and, if entered into, the LOI do not establish the final terms of the A&R Ground Lease and that such essential terms, if agreed to by the Parties, shall be set forth, if at all, in an A&R Ground Lease approved and executed by the authorized representatives of each Party. Subject to Article III below, each Party assumes the risk that, notwithstanding this Agreement and good faith negotiations, the Parties may not enter into the LOI or if the Parties do enter into the LOI, the Parties may not enter into the A&R Ground Lease due to the Parties' failure to agree upon essential terms of the transaction. As this Agreement may not result in an effective A&R Ground Lease, neither Party should forego any other opportunity.
- 1.3 Negotiation. During the NA LOI Period (as defined below), District shall negotiate in good faith with Ground Lessee with respect to the LOI, and, if applicable because the Parties agree upon, execute and deliver the LOI, during the NA A&R Ground Lease Period (as defined below), District shall negotiate in good faith with Ground Lessee with respect to the A&R Ground Lease. Either Party may terminate negotiations and this Agreement for any or no reason and in its sole and absolute discretion if the Parties have not executed and delivered (x) the LOI prior to the expiration of the NA LOI Period (unless and until the Parties thereafter execute and deliver such LOI) or (y) the A&R Ground Lease prior to the expiration of the NA A&R Ground Lease Period (unless and until the Parties thereafter execute and deliver such A&R Ground Lease).
- 1.4 Costs. Except as set forth in Article III below, each Party hereto shall be responsible for its own costs and expenses relating to or incurred in connection with the negotiations contemplated hereunder, including, without limitation, all costs and expenses relating to attorneys' fees, consultants' fees, and architectural and engineering fees, costs and expenses.
- 1.5 Ground Lease. Prior to the A&R Ground Lease becoming effective, if at all, the Parties' relationship with respect to the Site shall continue to be governed by the Ground Lease and nothing contained herein or in the LOI or any draft A&R Ground Lease or draft LOI prior to full execution and delivery thereof, if applicable, nor any actions, writings, statements or negotiations undertaken hereunder or in respect of the proposed LOI or A&R Ground Lease, if applicable, or in connection therewith or herewith, shall be used by either Party in any action or proceeding to interpret the Ground Lease, nor shall the foregoing modify, amend, effectuate a waiver of rights or remedies or otherwise affect in any manner whatsoever or be deemed to modify, amend, effectuate a waiver of rights or remedies or otherwise affect in any manner whatsoever the Ground Lease or its terms.

- 1.6 LOI/A&R Ground Lease. Ground Lessee understands and acknowledges that, if negotiations culminate in an LOI and/or an A&R Ground Lease, such LOI and/or A&R Ground Lease shall be effective only after, in each instance, the LOI or the A&R Ground Lease, as applicable, has been considered and has received final approval from District's Board of Education (the "**Board**"). If the terms of the LOI or the A&R Ground Lease are finalized and the Parties are merely awaiting approval or denial thereof by the Board, the NA LOI Period and the NA A&R Ground Lease Period, respectively, shall be automatically extended to that date on which the Board issues its final approval or disapproval of the LOI or the A&R Ground Lease, as the case may be.

## ARTICLE II Term of Negotiation

- 2.1 Term. The term of this Agreement shall commence on the Effective Date and shall end on the earlier of: (i) ninety (90) days from the Effective Date, subject to extension as provided in Section 1.6 above (the "**NA LOI Period**"), or (ii) the date on which this Agreement terminates as provided in Section 3.1 or Section 4.1 below; *provided, however,* that upon Ground Lessee's written request Jan Maez (the "**Assistant Superintendent**") may extend the NA LOI Period by written notice to Ground Lessee for an additional period of up to sixty (60) days in the Assistant Superintendent's sole and absolute discretion; and *further provided, however,* that if the LOI becomes effective during the NA LOI Period, the Term of this Agreement shall be automatically extended to and shall end on the earlier of (x) sixty (60) days from the date that the LOI became effective, subject to extension as provided in Section 1.6 above (the "**NA A&R Ground Lease Period**"), or (y) the date on which this Agreement terminates as provided in Section 3.1 or Section 4.1 below; *provided, however,* that upon Ground Lessee's written request the Assistant Superintendent may extend the NA A&R Ground Lease Period by written notice to Ground Lessee for an additional period of up to sixty (60) days in the Assistant Superintendent's sole and absolute discretion. The NA LOI Period and the NA A&R Ground Lease Period are sometimes collectively referred to in this Agreement as the "**NA Period**".

## ARTICLE III District's Costs

- 3.1 District's Costs. Within three (3) days after the full execution and delivery of this Agreement by the Parties, Ground Lessee will deposit with the District the sum of \$100,000 to be used by the District to pay, in accordance with this Section 3.1, all of the actual out-of-pocket fees, costs and expenses incurred by it after the Effective Date in connection with or arising out of this Agreement, the transactions contemplated herein and the negotiations to be conducted pursuant hereto and the documentation resulting herefrom (the "**District's Costs**"). The initial budget for the District's Costs is as follows: attorneys' fees - \$70,000; consultants' fees - \$30,000 (the "**Budget**"). The Parties understand and agree that the consultant fees may include, without limitation, the fees of consultants engaged by a District consultant in connection with or arising out of this Agreement, the transactions contemplated herein and the negotiations to be conducted pursuant hereto and the documentation resulting herefrom. If the initial

Budget will be exceeded, District may seek Ground Lessee's agreement to amend the Budget to reflect the then contemplated District's Costs, which agreement shall not be unreasonably withheld and failing such agreement, District may elect to terminate this Agreement and all negotiations regarding the LOI and/or the A&R Ground Lease. District may apply the deposit (and subsequent deposits) to District's Cost provided that (i) (a) such costs are in accordance with the Budget (as the same may have been amended) or (b) such costs have been otherwise pre-approved in writing by Ground Lessee in its reasonable discretion (and failing such approval District may elect to terminate this Agreement and all negotiations regarding the LOI and/or the A&R Ground Lease) and (ii) District provides Ground Lessee with a monthly statement that shows the amount applied and which is accompanied by supporting documentation (with any privileged information redacted) for the District's Costs against which such deposit has been applied in accordance with clause (i) of this sentence. If the entire initial deposit is applied by the District as permitted above, then within ten (10) days after demand from District from time to time and whether or not the LOI or the A&R Ground Lease has become effective, Ground Lessee shall pay to District, in immediately available funds, additional deposits in increments of \$50,000 each to be applied pursuant to the procedure set forth above (provided that, the Budget has been amended as provided hereinabove). Without limitation on the generality of the foregoing, District's Costs include, without limitation, the fees and disbursements of District's attorneys and consultants, which consultants may be asked to undertake studies, analyses and modeling and render opinions with respect to economic terms that may be reflected or may be proposed to be reflected in the A&R Ground Lease and/or other matters. If this Agreement is terminated and the A&R Ground Lease does not become effective, the balance of the deposit held by the District (after application to the final outstanding District's Costs) will be refunded to Ground Lessee, and unless this Agreement has been terminated due to the default of Ground Lessee, fifty percent (50%) of the District's Costs paid by Ground Lessee to District (and applied by the District as permitted above) shall be credited and applied against Ground Lessee's rental obligations under the Ground Lease. The foregoing rental offset, if applicable, and Ground Lessee's obligations under this Section 3.1 shall survive the expiration or termination of this Agreement.

## **ARTICLE IV**

### **Termination**

#### **4.1 Right to Terminate.**

- (a) Notwithstanding anything to the contrary herein, either Party may terminate this Agreement and all negotiations regarding the LOI and/or A&R Ground Lease by providing written notice to the other Party at any time during the NA Period if the other Party is in default under this Agreement. Neither District nor Ground Lessee shall be deemed to be in default of its respective obligations under this Agreement unless the non-defaulting Party shall have delivered written notice of any alleged default to the defaulting Party and the defaulting Party shall have failed to cure within ten (10) business days after delivery of such notice.

- (b) If either Party terminates this Agreement after the expiration of the NA Period in accordance with Article II above, then this Agreement shall automatically terminate and, except as expressly provided herein, neither party shall have any further right or obligation hereunder.
  - (c) Upon the full execution and delivery of, and the Board's approval of, the A&R Ground Lease, this Agreement shall automatically terminate and, except as expressly provided herein, neither Party shall have any further right or obligation hereunder.
- 4.2 Effect of Termination. In the event this Agreement is terminated as provided in this Section 4, no Party shall have any liability hereunder following such termination except as otherwise expressly set forth in this Agreement.

## **ARTICLE V**

### **Miscellaneous**

- 5.1 Brokerage Commission. District and Ground Lessee hereby represent and acknowledge that neither Party has engaged a broker or finder to represent such Party in connection with this Agreement or the transactions contemplated hereby. District and Ground Lessee hereby indemnify and hold the other free and harmless from and against any and all costs and liabilities including, without limitation, attorneys' fees, for causes of action or proceedings which may be instituted by any broker, agent or finder, licensed or otherwise, claiming through, under or by reason of the conduct of the indemnifying Party in connection with this Agreement. The foregoing representation and indemnity shall survive the expiration and/or termination of this Agreement.
- 5.2 Assignments. Ground Lessee may not assign its right or delegate its obligations hereunder without the prior written consent of District, which may be given or withheld in District's sole and absolute discretion.
- 5.3 Notices. Any notice, consent, approval or disapproval to be given or other document to be delivered by any Party to the other or others hereunder may be delivered in accordance with the notice provisions set forth in the Ground Lease.

For purposes of the negotiations contemplated by this Agreement, Ground Lessee's representative shall be Robert Leven, Chief Investment Officer and District's representative shall be Jan Maez, Assistant Superintendent Business and Fiscal Services.

- 5.4 Confidentiality. Ground Lessee shall not disclose to District or its consultants any financial information with respect to Ground Lessee, the Ground Lease or the Site which Ground Lessee deems to be confidential unless specifically requested by District's consultants in writing and agreed to be provided by Ground Lessee ("**Ground Lessee's Confidential Information**"). Without limitation on other information which is not Ground Lessee's Confidential Information, in no event shall Ground Lessee's Confidential Information include information which (i) Ground Lessee is required to provide to District under the Ground Lease, (ii) Ground Lessee provides to District or District's consultants other than pursuant to the written request of District's consultants,

or (iii) is or constitutes third-party market data regarding the operation and financial performance of hotels generally in Santa Monica, California and the greater Los Angeles, California metropolitan area. Ground Lessee's Confidential Information provided to District's attorneys and consultants pursuant to the specific written request of District's consultants and identified by Ground Lessee as Ground Lessee's Confidential Information at the time it is so provided shall be kept strictly confidential by such attorneys and consultants, and such attorneys and consultants shall not provide (or otherwise share or disseminate) such Ground Lessee's Confidential Information to District or anyone else without Ground Lessee's prior written consent. The Parties agree that the District's attorneys and consultants shall be permitted to disclose to the District, the Board and other third parties all information which is not Ground Lessee's Confidential Information and which is not otherwise subject to confidentiality restrictions in this Section 5.4, including, without limitation, the information described in clauses (i), (ii) and (iii) above. In addition to the foregoing, except as otherwise expressly permitted hereinbelow, each Party (on behalf of itself and its attorneys and consultants) hereby agrees to keep confidential all negotiations and/or discussions regarding, and any proposed terms of, any LOI or A&R Ground Lease (collectively, "**Transaction Information**"); provided that, (x) either Party and/or its attorneys or consultants may disclose to third-parties and/or the public that the Parties are engaged in negotiations involving a possible A&R Ground Lease (without disclosing any proposed terms of such lease), and (y) if and when the LOI and/or A&R Ground Lease is/are fully executed and approved by the Board, then such document(s) shall become part of the public records of the District and may be disclosed by either Party (and/or its attorneys or consultants) to third-parties. Neither Party nor its consultants or attorneys shall be liable for use or disclosure of any Ground Lessee's Confidential Information or Transaction Information if it:

- (a) is or becomes a part of the public knowledge or literature without breach of this Agreement by such Party or its attorneys or consultants; or
- (b) is known to such Party or its attorneys or consultants without restriction as to further disclosure when received; or
- (c) in the case of Ground Lessee's Confidential Information only, is independently developed by District or its attorneys or consultants as demonstrated by written records; or
- (d) is reasonably required to be disclosed in connection with a dispute between the Parties; or
- (e) is required to be disclosed pursuant to any order issued by a court or by applicable law; or
- (f) becomes known to such Party or its attorneys or consultants from a third party who had a lawful right to disclose it and without breach of its Agreement.



- 5.5 Purpose of Agreement. It is expressly understood and agreed by the Parties hereto that this is an Agreement regarding the conduct of contract negotiations only. It is further agreed and understood that this Agreement does not imply any obligation on the part of District or Ground Lessee to enter into any agreement that may result in negotiations contemplated herein.
- 5.6 Entire Agreement/Amendment/Counterparts. This Agreement constitutes the entire agreement of the parties concerning its subject matter and supersedes any prior or contemporaneous representations or agreements (other than the Ground Lease). This Agreement may be amended only by a document in writing signed by the Parties thereto and approved or ratified by the Board. This Agreement may be executed in one or more counterparts, each of which shall constitute an original and all of which taken together shall constitute one agreement.
- 5.7 Authority. The persons executing this Agreement on behalf of the Parties hereto warrant that: (i) such Party is duly organized and existing; (ii) they are duly authorized to execute and deliver this Agreement on behalf of said Party; (iii) by so executing this Agreement, such Party is formally bound to the provisions of this Agreement; and (iv) the entering into of this Agreement does not violate any provisions of any other agreement to which said Party is bound.
- 5.8 Governing Law; Disputes.
- (a) The Agreement shall be interpreted in accordance with California law, without giving effect to choice of law provisions.
  - (b) The Parties agree that in the event of litigation, exclusive venue shall be in Los Angeles County, California,
  - (c) In the event of any legal action or other proceeding between the Parties regarding this Agreement (an “Action”), the prevailing Party shall be entitled to the payment by the losing Party of the prevailing Party’s reasonable attorneys’ fees, court costs and litigation expenses, as determined by the court.
  - (d) Likewise, the prevailing Party in any Action shall be entitled, in addition to the amounts set forth in Section 5.8(c) above, to the payment by the losing Party of the prevailing Party’s reasonable attorneys’ fees, court costs and litigation expenses incurred in connection with: (i) any appellate review of the judgment rendered in the Action; and (ii) any proceeding to enforce a judgment in such Action. It is the intent of the Parties that the provisions of this Section 5.8(d) shall be distinct and severable from the other rights of the Parties, shall survive the entry of judgment and shall not be merged into such judgment.
- 5.9 Superseded by A&R Ground Lease. Following mutual execution by the Parties of the A&R Ground Lease and approval or ratification of such A&R Ground Lease by the Board, this Agreement shall be of no further force or effect, except for those provisions which expressly survive the termination of this Agreement. In the event of any conflict between the provisions of this Agreement and the LOI and the A&R Ground Lease

approved and executed by the Parties, the provisions of the A&R Ground Lease shall for all purposes prevail.

- 5.10 Non-liability of Officials and Employees. No member, official, representative, director, staff member, attorney, consultant or employee of either Party (the “**Defaulting Party**”) shall be personally liable to the other Party or any successor in interest thereto (the “**Other Party**”) in the event of any default or breach by the Defaulting Party or for any amount which may become due to the Other Party with respect to this Agreement, the LOI or the A&R Ground Lease.
- 5.11 Approval. If the negotiations hereunder culminate in an LOI or the A&R Ground Lease, such LOI and A&R Ground Lease will be considered for approval by the Board. The concurrence of District staff with the terms and provisions of a proposed LOI or A&R Ground Lease under any provisions of this Agreement shall not be construed or interpreted as District approving or accepting such terms. Such concurrence shall be viewed as nothing more than the willingness of District’s staff to recommend to the Board that District approve such LOI and A&R Ground Lease. Each of the LOI and the A&R Ground Lease shall only become effective after it has been fully executed and delivered by the Parties and considered and approved by the Board after notice and, if required by law or required by the Board, the conduct of a public hearing.

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the day and year first written above.

|   |   |
|---|---|
| DISTRICT:   | GROUND LESSEE:  |
| <b>SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT,</b><br>a political subdivision of the State of California | <b>PCA I, L.P.,</b><br>a Delaware limited partnership |
| By: _____   | By: _____   |
| Name: _____   | Name: _____   |
| Its: _____  | Its: _____  |

## EXHIBIT “A”

### Ground Lease Documents

1. Joint Occupancy Lease dated May 14, 1984, between Santa Monica-Malibu Unified School District (“**District**”), as lessor, and City Developers, Inc. (“**Original Lessee**”), as lessee.
2. First Addendum to Joint Occupancy Lease dated May 14, 1984, between District and Original Lessee.
3. Second Addendum to Joint Occupancy Lease dated May 14, 1984, between District and Original Lessee.
4. Third Addendum to Joint Occupancy Lease dated July 31, 1985, between District and Original Lessee.
5. Fourth Addendum to Joint Occupancy Lease dated July \_\_, 1986, between District and Original Lessee.
6. Fifth Addendum to Joint Occupancy Lease dated July \_\_, 1986, between District and Original Lessee.
7. Letter Agreement dated November 25, 1986, between District and MIDIS Properties, Limited (“**Prior Lessee**”).
8. Letter Agreement dated October 21, 1987, between District and Prior Lessee.
9. Seventh Addendum to Joint Occupancy Lease dated August \_\_, 1993, between District and Prior Lessee.
10. Eighth Addendum to Joint Occupancy Lease dated June \_\_, 2005, between District and PCA I, L.P.

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## **ATTACHMENTS**

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: "Reveal of New CDS Logo" (*associated with Commendations/ Recognitions*)
- Presentation: "Roosevelt Elementary School" (*associated with Item No. S.01*)
- Presentation: "SMASH: 2014-15" (*associated with Item No. S.01*)
- Presentation: "Sustainability Study Session: Water" (*associated with Item No. S.02*)
- Presentation: "Nurses Annual Report to the Board of Education" (*associated with Item No. D.01*)
- Presentation: "Preparing for Smarter Balanced Assessments" (*associated with Item No. D.02*)
- Presentation: "Advanced Placement Participation and Performance: 2005-2014" (*associated with Item No. D.03*)
- Presentation: "Regional Occupation Programs (ROP): Status Update" (*associated with Item No. D.04*)
- Presentation: "2015-16 District Calendar" (*associated with Item A.25*)
- Presentation: "2014-15 First Interim Report" (*associated with Item No. A.26*)



# Reveal of New CDS Logo

December 11, 2014



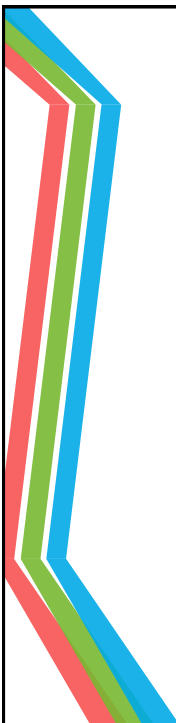
## Why A CDS Logo?

- All SMMUSD schools have a companion logo to our district's logo.
- All SMMUSD preschool programs are under the CDS umbrella.
- Having a logo would help brand all of our preschool program offerings to the public.

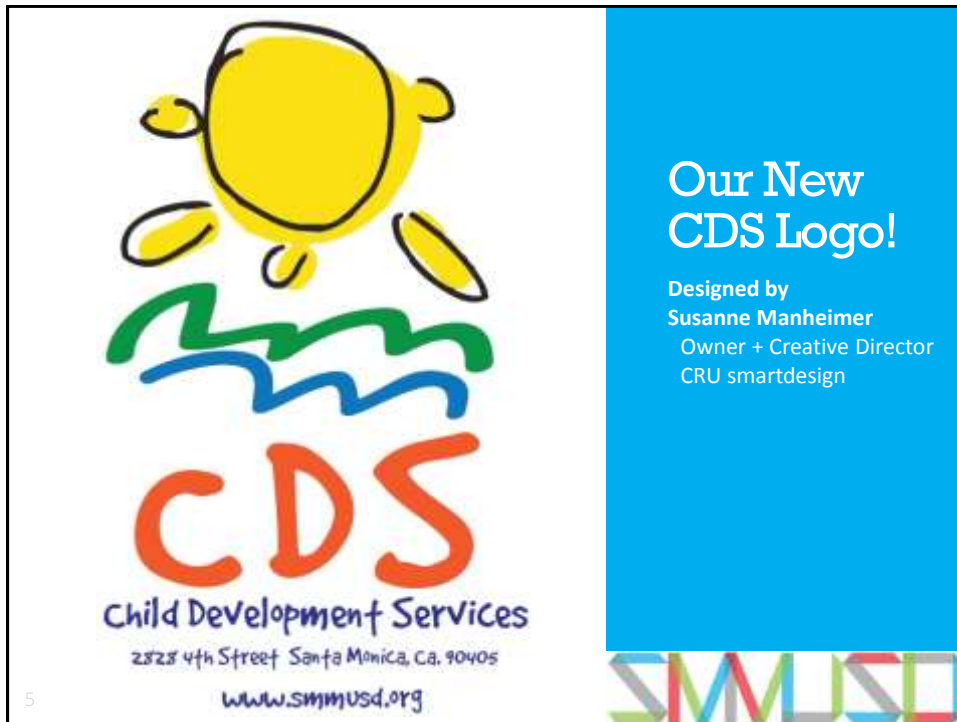


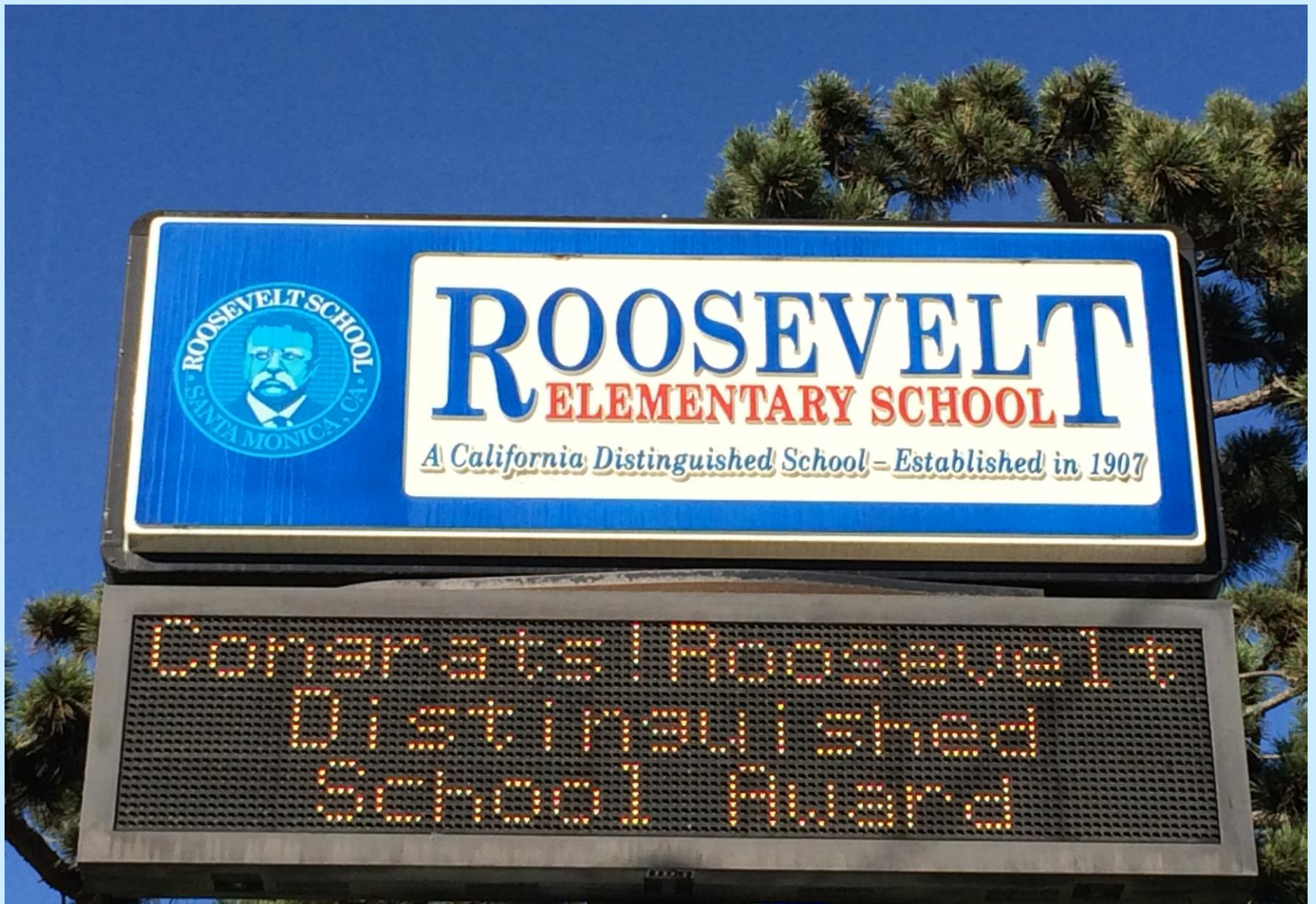
## The Logo's Story

- Developed during SMMUSD's logo competition
- Not chosen to represent entire K-12 grade span
- Perfectly embodies spirit of our youngest students
  - Bright
  - Playful
  - Resembles a child's drawing









Principal – Natalie Burton

Assistant Principal – Tristen Gartrell

# Roosevelt Community

36 classroom  
teachers

834 students

43 classified  
support staff



## Student Demographics

- 1% American Indian
- 2% Filipino
- 5% African American
- 10% Asian
- 11% Latino
- 71% Caucasian
- 9% English Language Learners
- 10% Special Education
- 13% Socio-Economically Disadvantaged





# Vision for Student Success



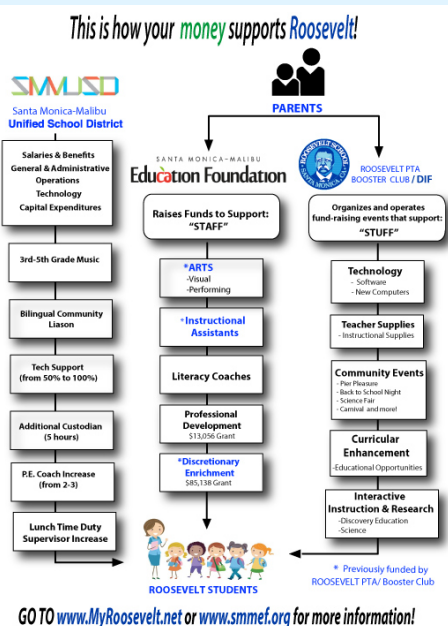
Project School – Columbia University

Writing Workshop Conference

CGI Math Conference

Health Office Specialist

Social Skills/Counseling



**ROOSEVELT ELEMENTARY SCHOOL**

Where your "SMMEP" Money is going!

**FOCUS ON: P.S. ARTS**

**Orff Schulwerk Music Education**

PS. ARTS provides a music program based on the Orff Schulwerk method. Students develop awareness of their musicianship skills through the process of discovery, that is, playing instruments singing songs and moving to music. Confidence is established as each student receives support and encouragement in learning to play every tuned and untuned percussion instrument from the Orff Schulwerk Instrumentarium. These are for example, but not limited to, instruments such as the xylophone, tambourine, hand drum, tambour, tambourine, cymbals, maracas, castanets, glockenspiel, rhythm sticks, triangle, woodblock, tone block, and the guiro amongst others. Alongside playing the Orff instruments, students translate the beat and rhythm into body percussion in order to accompany the songs and melodies. Singing in tune is emphasized and the expressive qualities of music are interpreted through movement, gesture and playing. Overall, the Orff Schulwerk philosophy advocates inquiry based learning, improvisation and imagination.

**Yes, I would like to support these programs for Santa Monica-Malibu students!**

(Suggested donation is \$750 per child)

☐ ONLINE DONATION

☐ INCLUDED IS A CHECK FRANKING TO SMMEP

☐ PAY IN INSTANTLY'S SMMEP BY 6/30/15

MONTHLY FOR: MONTHLY AND \$150 MONTHLY

Tax ID: 95-3787674

☐ PLEASE PROCESS THE ATTACHED MATCHING GIFT FORM

INDICATE COMPANY NAME

☐ I AM INTERESTED IN LEARNING MORE ABOUT SMMEP ENDOWMENT FUNDS

☐ I AM INTERESTED IN LEARNING MORE ABOUT PLANNED GIVING

DONOR NAME(S):

HOW WOULD YOU LIKE YOUR NAME LISTED ON OUR HONOR ROLL OF GIVING?

☐ I PREFER MY GIFT TO BE ANONYMOUS

PHONE:

ADDRESS:

CITY:

**PTA** **every child an voice**

[www.smmef.org](http://www.smmef.org) **DONATE NOW!** [www.mysmmef.net](http://www.mysmmef.net) **SMMUSD**

# PERCS

## (Professional Learning Communities)



A culture of collaborative professional work

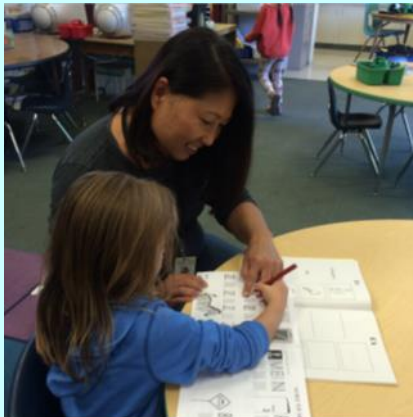
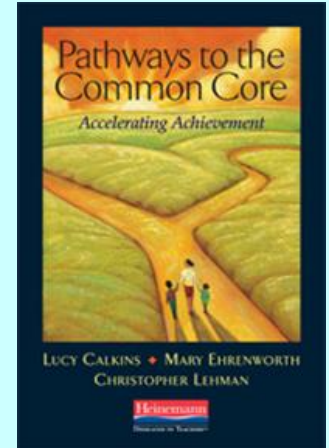
School-wide professional development and in depth work in grade level teams

On-site coaching by Columbia University Senior Professors/Staff Developers

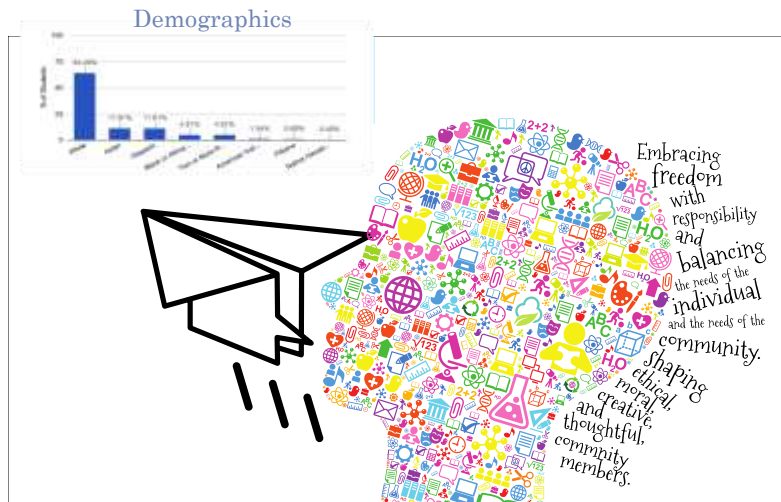
Analysis of student work

Integration of professional text with Common Core State Standards (CCSS)

English Language Arts professional development for Instructional Assistants



## SMASH 2014-2015 ADDRESSING STEAM THROUGH PBL



## COMMONALITIES BETWEEN STEAM & PBL

- Integrate learning across disciplines
- Address authentic real world issues
- Start with a driving question guides the inquiry
- Capitalize on student interest & knowledge
- Develop 21<sup>st</sup> Century skills





## WHAT IT TAKES TO IMPLEMENT SUCCESSFUL STEM AND PBL EDUCATION AT SMASH

- Student-centered learning environment that supports collaborative learning
- A school culture that supports integrated learning
- Parent involvement in the school community



## NEXT STEPS FOR STEM AND PBL EDUCATION AT SMASH

- Building professional capacity of the teachers in STEAM disciplines
- Spiraling content and process skills within projects K-8
- Partnering with community experts





SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT



## Sustainability Study Session: Water

Board of Education  
December 11, 2014  
Agenda Item S.02



### Study Session Outline

#### Objective:

- Describe how we are reducing water usage and preventing water waste
- Present the past three years water usage data
- Explain how we monitor our usage
- Show what we are doing to reclaim and/or reuse water
- Suggest goals for the next 3 -5 years
- Discuss next steps







SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## PREVENTING WATER WASTE / REDUCTION




### Preventing Water Waste / Reduction: Measure BB

- Measure BB Projects have plumbing equipped with waterless urinals and timed faucets
- Project landscaping includes:
  - Use of native drought tolerant/drought resistant ground plants such as ice plant, ivy, and manzanitas
  - Use of shrubs and ground plants instead of grass
  - Synthetic turf at key locations
  - Drip method irrigation systems that are programmed to shut down during rain events and heavy mist/foggy days

| School     | Drip Irrigation | Synthetic Turf | Drought Resistant Plants | Waterless Urinal | Timed Faucet & Aerator |
|------------|-----------------|----------------|--------------------------|------------------|------------------------|
| Edison     | X               | X              | X                        | X                | X                      |
| John Adams | X               | Pre BB         | X                        | X                | X                      |
| Lincoln    | X               |                | X                        | X                | X                      |
| SAMOH      |                 | X              | X                        | X                | X                      |
| Malibu     | X               |                | X                        | X                | X                      |
| Olympic    | X               |                |                          |                  | X                      |

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### Preventing Water Waste / Reduction: Measure BB/Grounds

During and after construction staff takes steps to:

- Obtain warranties to maintain/repair facilities and leaky valves
- Inspect and adjust sprinkler heads not spraying properly and reduce height of water spray to limit evaporation
- Use bubblers instead of sprinkler outlets
- Water at early or late times in the day
- Direct water to roots through drip and soakers to avoid runoff and spraying of water onto sidewalks or streets
- Meet District specifications of commissioning during Pre-Equipment Checklist and Final Pre-Test of site equipment

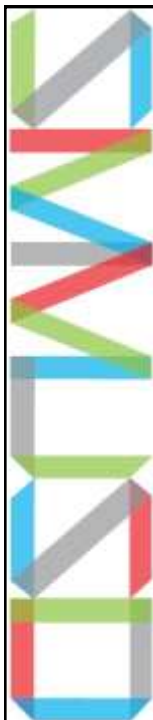
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## Preventing Water Waste / Reduction: Grounds

- Adjust Irrigation Timers to maximize water use (More frequent watering, less time on, avoiding run-off)
- Irrigating during Off-Peak hours to reduce evaporation and increase soil penetration
- Install master valves and flow sensors to prevent water leaks or stuck valves
- Repair/replace irrigation backflows to prevent water loss
- Install water conserving nozzles
- Install heads with check valves for shut-off in case of breakage
- Improve response time for leaks reported by staff or community

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## Preventing Water Waste / Reduction: Maintenance

- Malibu High School Regenerative Pool Filtration system replaced sand filtration system (June 2012)
- Water use reduced for backwash of filter from 421,200 gal/yr to 6,500 gal/yr due to frequency and number of gallons required for process
- Pool water TDS (Total Dissolved Solids) are at a reduced level for a longer period of time; requiring the emptying of the pool less frequently – once every 5-6 years vs. every 2 years (pool holds 486,000 gal) saving \$29,000 each time

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## Preventing Water Waste / Reduction: Purchasing

- Districtwide Sustainable Committee
  - Share utility billing information
  - Share Statistics of water waste
- Work with student clubs on environmental initiatives
- Review equipment water use prior to purchase
- Use of concentrated Green Cleaning products
- Projects with City of Santa Monica
  - Rain barrel collection
  - Bottle refill station

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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

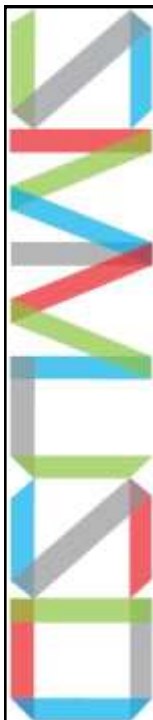
## MONITORING



## Monitoring: Measure BB/Grounds

- Measure BB has acquired and installed attachments to the irrigation systems to limit watering hours on rainy days
- Weather sensors are used to adjust daily water output based on temperature and sunlight
- Increased staff by two (2) Irrigation Technicians for daily field monitoring
- All staff has been trained to report any irrigation issues

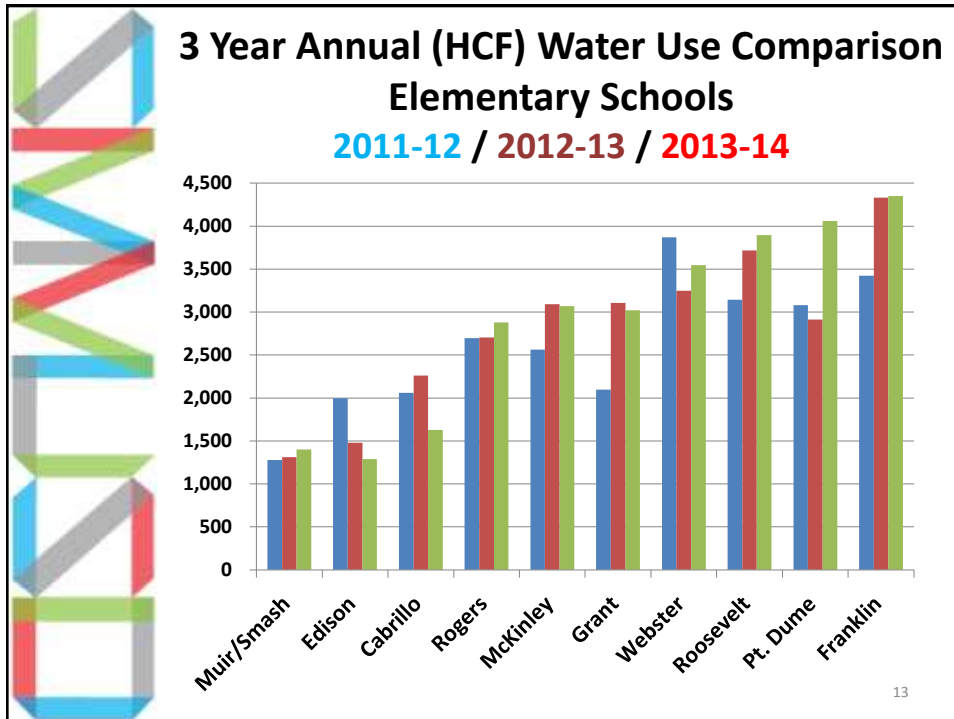
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## Monitoring: Purchasing

- Monitor water bills from Santa Monica Water and LADWP (Malibu sites) to establish trends and track unusual activities
- Work with local water districts, Maintenance, Grounds and Operations when monthly usage exceeds trend to determine reason
- Track filling of pool water and backwash systems

12

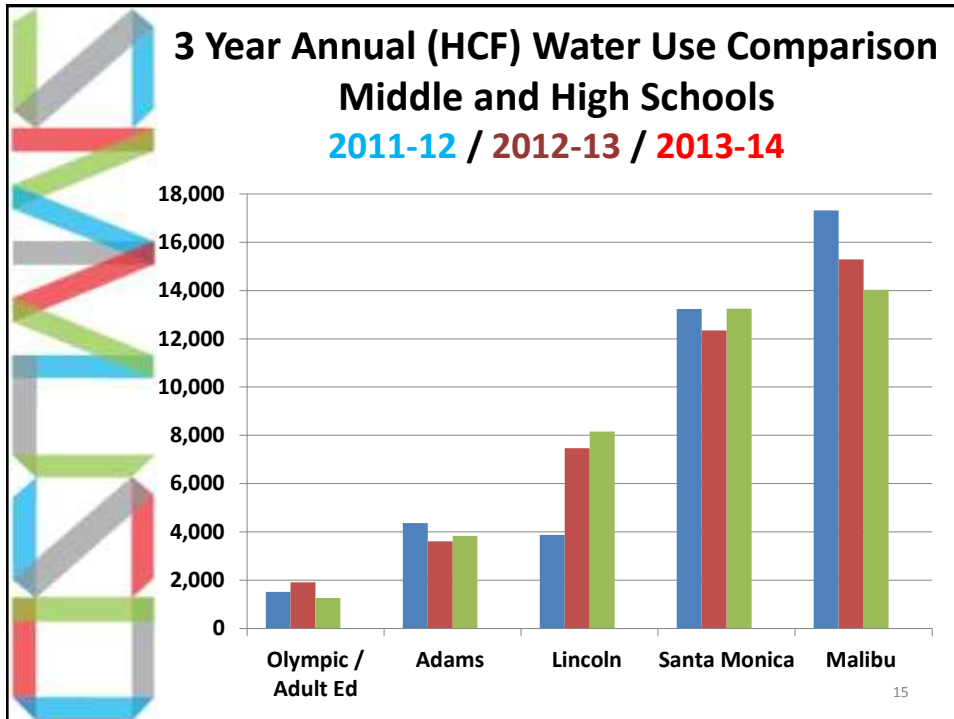


### Raw Data – Elementary Sites

1 HCF (hundred cubic feet) = 740 gallons

| Annual HCF | <u>Muir/Smash</u> | <u>Edison</u> | <u>Cabrillo</u> | <u>Rogers</u> | <u>McKinley</u> | <u>Grant</u> | <u>Webster</u> | <u>Roosevelt</u> | <u>Pt. Dume</u> | <u>Franklin</u> | <u>Total Annual Consumption</u> |
|------------|-------------------|---------------|-----------------|---------------|-----------------|--------------|----------------|------------------|-----------------|-----------------|---------------------------------|
| 2011-12    | 1,277             | 1,996         | 2,062           | 2,699         | 2,564           | 2,097        | 3,870          | 3,145            | 3,080           | 3,424           | 66,501                          |
| 2012-13    | 1,312             | 1,480         | 2,260           | 2,705         | 3,091           | 3,106        | 3,249          | 3,717            | 2,914           | 4,332           | 68,782                          |
| 2013-14    | 1,400             | 1,291         | 1,628           | 2,880         | 3,070           | 3,020        | 3,548          | 3,896            | 4,059           | 4,351           | 69,683                          |

14



### Raw Data – Secondary Sites

1 HCF (hundred cubic feet) = 740 gallons

| Annual HCF | <u>Olympic / Adult Ed</u> | <u>Adams</u> | <u>Lincoln</u> | <u>Santa Monica</u> | <u>Malibu</u> | <u>Total Annual Consumption</u> |
|------------|---------------------------|--------------|----------------|---------------------|---------------|---------------------------------|
| 2011-12    | 1,515                     | 4,359        | 3,870          | 13,227              | 17,316        | 66,501                          |
| 2012-13    | 1,915                     | 3,609        | 7,462          | 12,340              | 15,290        | 68,782                          |
| 2013-14    | 1,266                     | 3,838        | 8,161          | 13,249              | 14,026        | 69,683                          |

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## How We Can Improve Our Monitoring

- Physically, separate domestic and irrigation lines which requires:
  - Installation of meters
  - Reconfiguration of piping
- Inventory of irrigation devices
  - Calculate flow rates, scheduled run times, and expected water usage
- Compare domestic and irrigation usage separately by site based on square footage, acreage, and ADA
  - Requires added man hours to compile data
- After sites are benchmarked, develop a plan to reduce usage
  - Rain sensors on irrigation
  - Faucet Aerators
  - Reduction of turf (grass) areas



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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# WATER RECLAMATION

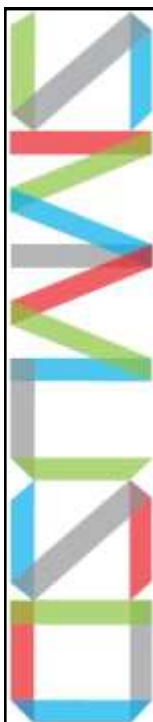




## Water Reclamation / Reuse: Measure BB

- Facility Improvement Projects (FIP) has designed green roofs and on-site rain management systems to reduce the amount of storm water runoff
- Green Roofs absorb and filter 50%-90% of rainwater to slow down water runoff volume
- Three (3) types of retention basins:
  - 1) recharge the water table
  - 2) clarify it prior to runoff/percolation into the ground

19



| School     | Green Roof | Recharge | Clarify | Water Cistern               |
|------------|------------|----------|---------|-----------------------------|
| Edison     | X          | X        |         | Holds 300,000 gallons       |
| John Adams |            | X        | X       | Holds 40,000 gallons        |
| Lincoln    |            | X        | X       | Field holds 640,000 gallons |
| SAMOH      |            |          | X       | Phase 1 & 2 550,000         |
| Malibu     | X          |          | X       |                             |
| Olympic    |            |          |         |                             |

### Rainstore System construction



### Malibu High School Rendering of Green Roof



20



- 21



22



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## 3 TO 5 - YEAR GOALS

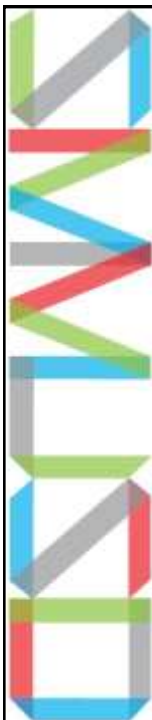
Staff is proposing the following goals or objectives for discussion





SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## NEXT STEPS



### Next Steps

- Split domestic and irrigation water meters to have the ability to monitor use
- Develop district-wide energy/water conservation policies for uniformity
- Conduct staff development with Maintenance and Operations staff on water loss prevention measures
- Continue two-way conversations with sites about conservation measures
- Establish building maintenance and equipment replacement standards using water conservation measures
- Celebrate successful reductions at site level
- Celebrate sustainable events as part of our culture such as Earth Day and Green Apple day with water conservation measures
- Celebrate Fix A Leak Week (March of every year)

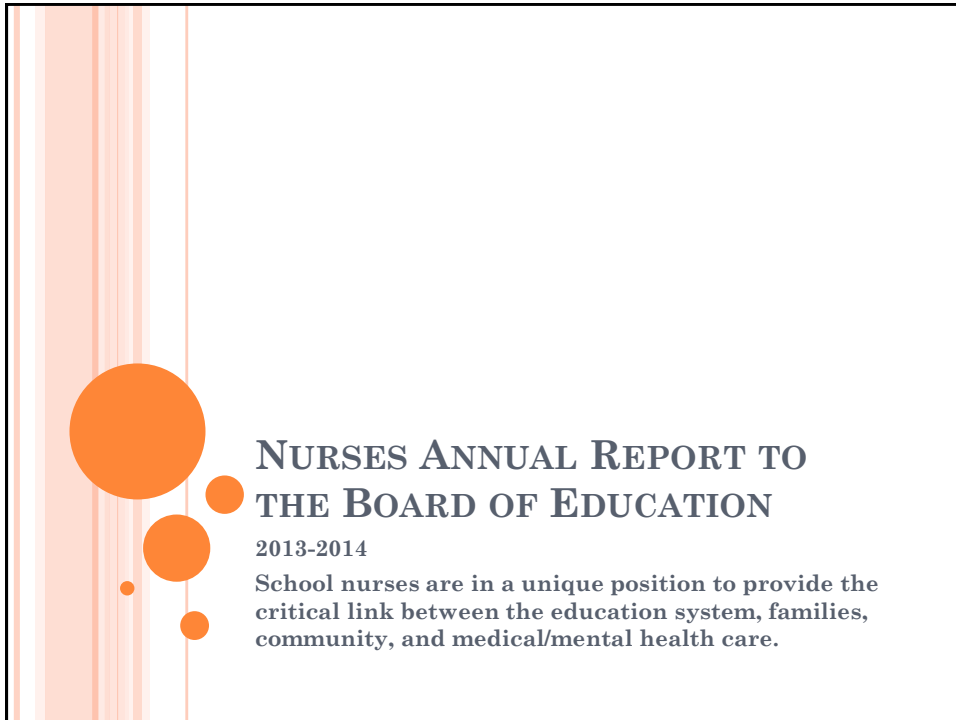
26



# QUESTIONS



27



## HEALTH SERVICES OVERVIEW

- Health Services includes the School Nurses and the Health Office Specialists
- School nurses provide the technical training and supervision to the Health Office Specialists, Special Education Paraeducator-2 aides (health aides) and other trained staff
- School-based clinics
- Head Start health, mental health, disabilities and nutrition requirement compliance



## CREDENTIALIAED SCHOOL NURSES

- Oversee school health policies and programs
- Provide expertise and oversight for the provision of school health services and promotion of health education
- Deliver health care to students and staff
- Provide training and supervision of specialized health care procedures provided by unlicensed staff
- Conduct health screenings: vision, hearing, scoliosis, special education health assessments
- Serve as a liaison between school staff, family, community and healthcare providers
- Provide emergency and crisis response

## HEALTH SERVICES

- CPR/1<sup>st</sup> Aide training
- Case management of high risk students
- Flu shots for staff
- Train and supervise unlicensed staff
- Administer insulin as needed
- Suicide/risk assessments
- Communicable disease follow-up and management
- Assist with Child Abuse reporting
- Link students to services (medical, mental health and substance abuse)
- Crisis intervention team
- Attend 504, SST, IEP, SARB meetings
- Develop health care plans and conduct special ed health assessments
- Teach health related classes
- Annual reports to the State and County
- Medi-Cal billing

## HEALTH SERVICES

### Health Office Specialist

- Provide basic first aid
- Maintain health office
- Record keeping/clerical
- Assist with communicable disease control
- Dispense medication
- Conduct immunization assessment
- Provide triage- in charge of first aide in a disaster
- Deliver First Aid/CPR
- Provide back up for Paraeducator-2
- Provide diabetes management

### Paraeducator-2 (Health Aide)

- Deliver GT feeding, tracheostomy suctioning and emergency replacement, catheterization, ostomy care, emergency seizure care
- Maintain equipment
- Deliver First Aid/CPR
- Lift and transfer wheelchair bound students
- Provide toileting and personal care

## WORK IN PROGRESS


- Concussion – Return to Learn Plan
- Cleaning Solution- sanitizing and disinfecting
- Board policy update- medications, immunizations, head lice etc.
- Student information system/Illuminate
- New medication form- comply with new regulations (State Supreme Court decision)
- Local School Wellness Policy revision
- Develop appropriate list of snacks in compliance with Wellness Policy
- Health Services webpage revision and update
- Disaster Manual for health office – 1<sup>st</sup> Aide
- Triage training for disaster using START
- Title 22 – AED regulations



## INTERAGENCY COLLABORATION

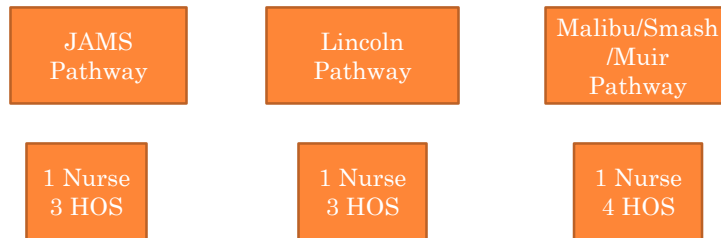
- Child and Family Development Center (St John's)
  - Venice Family Clinic
  - Westside Family Health Center
  - Jules Stein
  - Assistance League
  - Family Services of Santa Monica
  - Jewish Family Services
  - LACOE
  - Planned Parenthood
  - Public Health Department
  - Our House
  - YMCA
  - LA County Department of Mental Health
  - Department of Children and Family Services (DCFS)
  - Salvation Army
  - City of Santa Monica
- 

## HEALTH SERVICE DELIVERY MODEL

- Implemented 2011-2012 school year
  - School Nurses in the elementary schools supervise pathway
  - Train and supervise 11 Health Office Specialists and LVN
  - Train and supervise 13 Paraeducator- 2 (special ed health aides)
  - Train and supervise all unlicensed staff who perform specialized health care procedures.
  - School Nurses perform specialized procedures when a RN is required for example, insulin and suicide assessments
- 

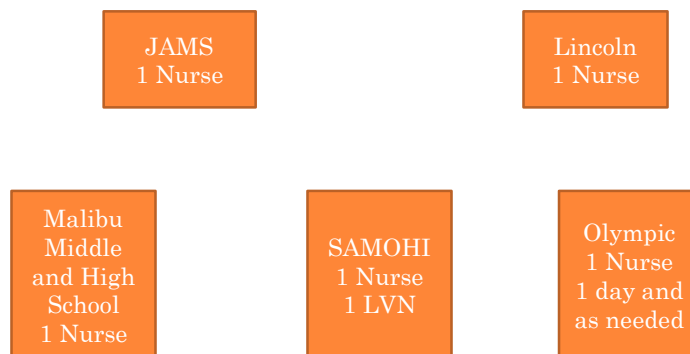
## HEALTH SERVICES DELIVERY MODEL

### Elementary Schools




## HEALTH SERVICE DELIEVERY MODEL


### Secondary Schools




## MODEL SUCCESSES

- RN available for skilled responsibilities
  - Trained health services staff provided at all sites
  - Provide continuity in care
  - Foster relationships with students, families and staff
  - Clerical assistance available in elementary schools
  - Health office coverage when attending meetings, health assessments (sp ed requirement), privacy for critical, personal phone calls or collaboration
- 


## MODEL CHALLENGES

- All elementary sites have HOS 3.5 hours. Feedback from sites is they want more hours, especially large and busy health offices
  - Not enough time for training- a lot of responsibility, especially training for subs
  - Not always trained staff to care for students before 10 and after 1:30 especially with cuts in front office staff
  - Itinerant nurse- time lost traveling between sites and loss of continuity
  - No clerical help for secondary nurses
- 

## ONGOING SUCCESSES

- RN availability for all schools
  - Highly trained staff in all schools including CPR/First Aid
  - Care for our medically fragile students
  - Crisis (suicide/risk assessments) team available at all schools
  - Disaster preparedness
  - RN attend IEP/504/SST/SARB
  - Jules Stein vision screening for high risk youth
  - Medi-Cal billing
  - Health information available in Illuminate
  - Compliance with Ed Code mandates
  - Early detection of health issues to enable early intervention
  - Provide comprehensive services for high risk preschool students: health, mental health, disabilities, nutrition
  - Train 12-20 student nurses from Mount St Mary's College, Dominguez Hills, Channel Islands, Western Governors University, West Coast University, UCLA, Indiana State University
- 

## ONGOING CHALLENGES

- More students entering our schools with significant health needs
  - Not enough time to devote to supporting, training and supervising life skills classrooms
  - Not enough time to cross-train staff- plan for absences (health office, SHCP, disaster)
  - Subs for Malibu
  - Not enough private office space for confidential assessments, phone calls
  - Summer School
- 

## THANK YOU!

### Nurses and LVN

- Rachel Bressler
- Susan Bronstein
- Sandy Cano
- Anne Ernst
- Maya Lindemann
- Nora McElvain
- Teri Sachs
- Sherry Waldorf
- LuAnne Reed- LVN

### Health Office Specialists

- Monica Aldana
- Magdalena Ayala
- Marla Fisher
- Yolanda Hernandez
- Christina Hobkirk
- Mashwanda Jones
- Patricia Ortiz
- Raquel Thompson
- Bibiana Villegas
- Nidra Winger

## THANK YOU!

### Paraeducator 2

- Shanelle Franks
- Pearl Gershuni
- Ana Hall
- Rene Hurtado
- Latasha Jackson
- Maribel Lopez
- Lisette Manjarrez
- Chieu-Quan Nguyen
- Rodney Rogers
- Yolanda Roller
- Lucy Rosa
- Ayda Tanamas
- Janet Wingfield



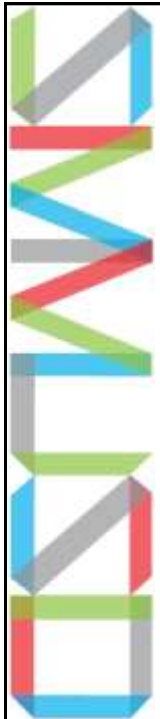
# Preparing for Smarter Balanced Assessments

An Update to the Board of Education  
December 11, 2014



## Planning for Smarter Balanced

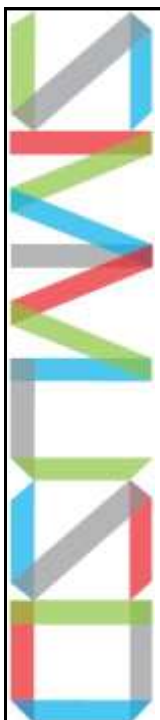
- Lessons Learned from 2014 Field Tests
- Anticipated Results for 2015
- Smarter Balanced Library and Interim Assessments
- Tech purchases and installation project
- Professional Development Plans
- Communication with Stakeholders



## Planning for 2015 Smarter Balanced Assessments

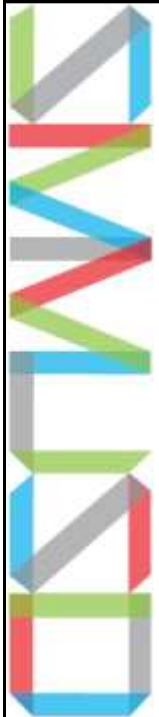
| <u>2014 FIELD TEST</u>  | <u>2015 OPERATIONAL TEST</u>   |
|---|--|
| <ul style="list-style-type: none"> <li>▪ <b>Who</b> <ul style="list-style-type: none"> <li>• Grades 3 – 8 and 11 (also 9<sup>th</sup> at Samohi)</li> </ul> </li> <li>▪ <b>What</b> <ul style="list-style-type: none"> <li>• ELA and Math <b>shortened</b> versions</li> <li>• ELA <b>or</b> Math performance task</li> </ul> </li> </ul> | <ul style="list-style-type: none"> <li>▪ <b>Who</b> <ul style="list-style-type: none"> <li>• Grades 3 – 8 and 11</li> </ul> </li> <li>▪ <b>What</b> <ul style="list-style-type: none"> <li>• ELA and Math <b>full</b> (CAT*)</li> <li>• ELA <b>and</b> Math Performance tasks</li> </ul> </li> </ul> |

More assessment time needed for 2015!



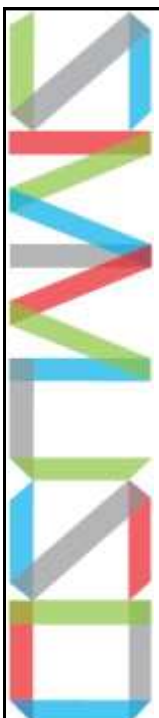
## Lessons Learned

- Completion rates and block scheduling
- Content is rigorous
- Student stamina required
- Practice tests are our friends!
  - Practice for students
  - Practice for teachers



## Smarter Balanced Library and Interim Assessments

- Delayed release – End of January
- Two types
  - Interim Comprehensive Assessment (ICA)
  - Shorter Interim Assessment Blocks (IAB)
- Process for selection of IABs
  - Teacher input via Literacy Coaches, Math Coaches, Department Chairs
- Roll out in February

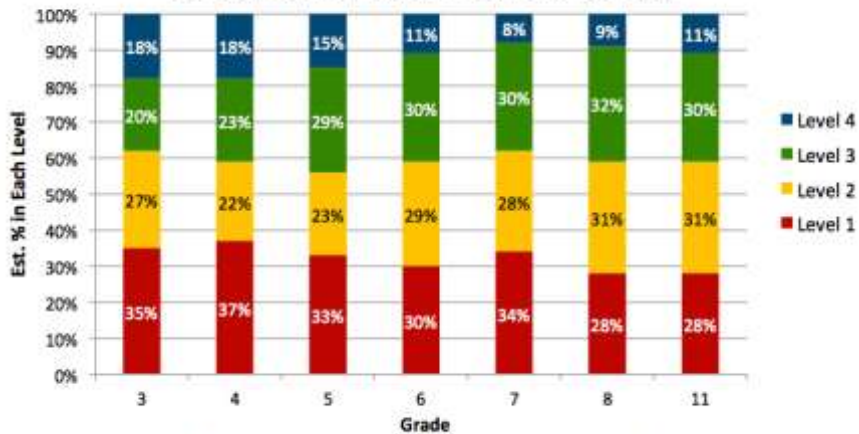


## Score Setting Process and Anticipated Results

- Inclusive, broad-based panel
- Intensive “book-marking” process
- 4 Levels of Proficiency (Terms TBD)
  - Thorough understanding (Advanced)
  - Adequate understanding (Proficient)
  - Partial understanding (Developing)
  - Minimal understanding (Novice)
- Based on national field test from Spring 2014, fairly low percentage of students meeting proficiency



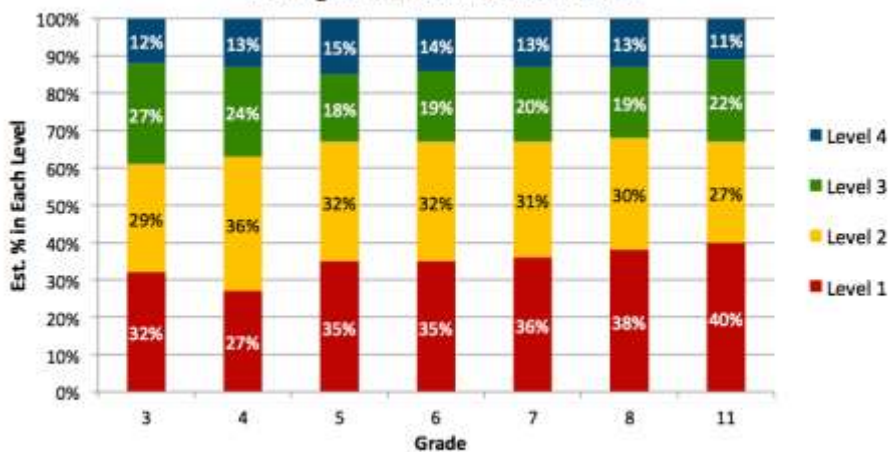
**English Language Arts/Literacy: Estimated Percentage of Students Scoring at Each Achievement Level**



Estimates based on Spring 2014 Smarter Balanced field test in 21 states and USVI.




**Mathematics: Estimated Percentage of Students Scoring at Each Achievement Level**




Estimates based on Spring 2014 Smarter Balanced field test in 21 states and USVI.







## Anticipated California Results

- California law establishing new assessment program **prohibits** comparisons between SBAC results and CST results
- 2015 results will serve as a **baseline**
  - Growth targets built on results
  - No API accountability based on 2015 results
  - Federal accountability remains an unknown



## New Secondary Student Devices

- 1597 HP PC EliteBook Laptops
- Approximately 50 Classrooms Carts



## New Elementary Devices

- 2975 HP 14" Chromebooks
- Approximately 105 Classrooms Carts



## SBAC Device/Preliminary Infrastructure Project Status

### PROJECT OVERVIEW

FRI 9/1/14 - FRI 1/30/15

5000 HOURS

53%

MISSIONS DUE

MISSIONS DUE TO BE COMPLETED

| Mission                         | Due          |
|---------------------------------|--------------|
| Device Evaluation Complete      | Thu 12/18/14 |
| Site Prep Complete              | Wed 12/23/14 |
| Pre-Deployment Tests Complete   | Mon 12/28/14 |
| Hardware installed at all sites | Mon 12/28/14 |
| Deployment Begins               | Mon 12/28/14 |
| Deployment Complete             | Fri 1/2/15   |

### PROJECT OVERVIEW

MON 9/8/14 - FRI 1/30/15

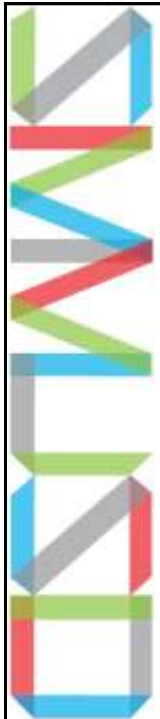
5000 HOURS

49%

MISSIONS DUE

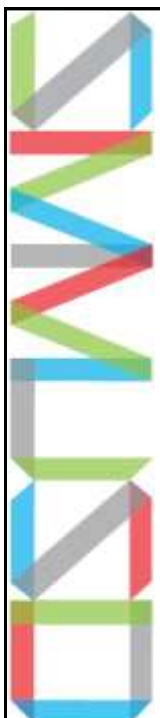
MISSIONS DUE TO BE COMPLETED

| Mission                       | Due          |
|-------------------------------|--------------|
| Ready to Deploy Wireless      | Fri 12/18/14 |
| Pre-Deployment Tests Complete | Fri 12/25/14 |
| Ready to Deploy WAN           | Mon 12/28/14 |
| WAN Deployment Complete       | Fri 1/2/15   |



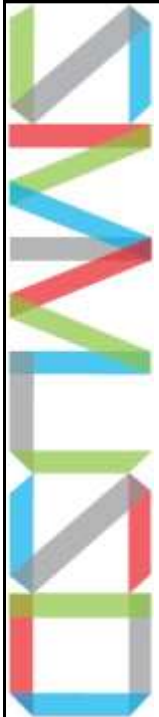
## Preliminary Deployment Schedule

|                        |                           |
|------------------------|---------------------------|
| Week 1 of Deployment   | Monday, December 08, 2014 |
| Malibu High School     |                           |
| Malibu Middle School   |                           |
| Cabrillo Elementary    |                           |
| Pt. Dume Elementary    |                           |
| Webster Elementary     |                           |
| Week 2 of Deployment   | Monday, December 15, 2014 |
| McKinley Elementary    |                           |
| Roosevelt Elementary   |                           |
| Santa Monica High      |                           |
| Week 3 of Deployment   | Monday, December 22, 2014 |
| Grant Elementary       |                           |
| John Muir Elementary   |                           |
| SMASH                  |                           |
| Olympic High           |                           |
| Will Rogers Elementary |                           |
| Week 4 of Deployment   | Monday, January 05, 2015  |
| John Adams Middle      |                           |
| Lincoln Middle         |                           |
| Week 5 of Deployment   | Monday, January 12, 2015  |
| Franklin Elementary    |                           |
| Edison Elementary      |                           |



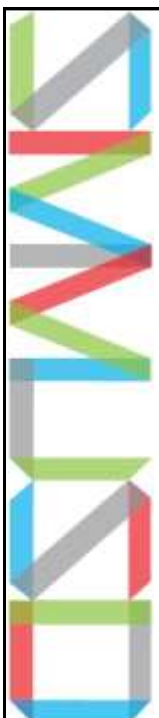
## Professional Development

- **Target Teachers**
  - Grades 3 - 5 Teachers
  - Grades 6 - 8 English Teachers
  - Grade 11 English Teachers
  - Special Education Staff
  - Literacy Coaches
  - School Site Technicians
- **Differentiated Methods of Delivery**
  - School clusters
  - Grade levels
- **Trainings start the week of December 15<sup>th</sup> at Malibu Schools.**




## PD Modules

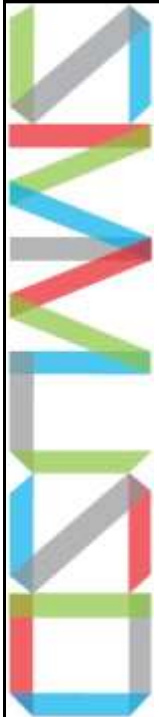
- Module 1: Logistics and Management
- Module 2 (Elementary): Student Use of Chromebooks
- Module 3 (Secondary): Student Use of Laptops
- Module 4: Classroom Applications



## Chromebook Features


- Syncs to all devices: Mac, Windows(PC), Android
- Access to Google Apps for Education
- Software Extensions to enhance functionality

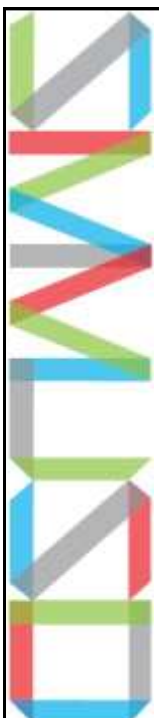




## Communicating about SBAC across the District

- Test Site Coordinators meetings
- Principal meeting updates
- *Getting Smarter* newsletters
- PTSA and other parent group presentations
- Board packet items





## Questions and Discussion

# **Advanced Placement Participation and Performance 2005 – 2014**

Presentation to the Board of Education

Santa Monica-Malibu Unified School District

December 11, 2014

## **Advanced Placement Program Description**

- AP courses provide high school students the opportunity to take college-level courses in a high school setting.
- Participating students acquire college-level skills and, in many cases, they may also earn college credits while in high school.
- Over 90% of the nation's colleges and universities have an AP policy granting incoming students credit, placement, or both for a qualifying AP exam (a score of at least 3).

## **Advanced Placement**

- AP coursework is one of many avenues for rigorous academic instruction and college preparedness in SMMUSD.
- We strive to open AP opportunities to as many students as possible, while ensuring program integrity and student success on AP exams.

3

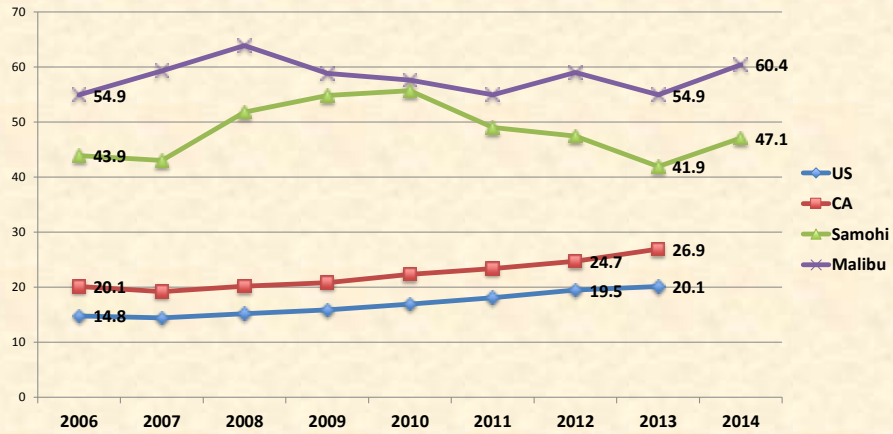
## **Metric of Success: AP Equity and Excellence**

- Percentage of overall student population that received one or more AP Exam scores of 3 or higher during their high school career
  - Rationale: Encourages schools to expand access to AP courses and exams, while still paying attention to passage rates

4

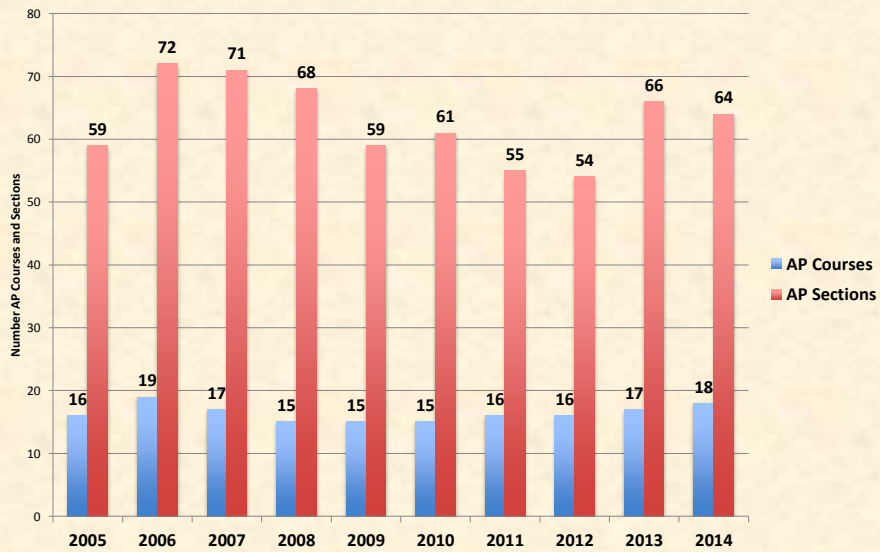


## AP Equity and Access Report: Percentage of Senior Class Enrollment with an AP Score of 3+



5

## Samohi Number of AP Courses and Sections Offered



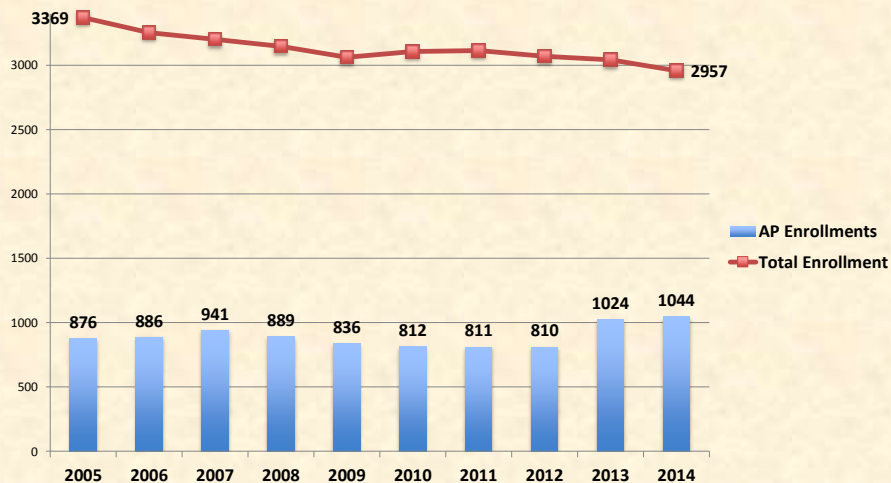
6

### Samohi 2014 AP Courses, Sections and Enrollment

| Subject                | Courses   | Sections  | Enrollment   |
|------------------------|-----------|-----------|--------------|
| English                | 2         | 13        | 410          |
| Math                   | 3         | 11        | 321          |
| Science                | 3         | 10        | 293          |
| History/Social Science | 5         | 23        | 752          |
| World Languages        | 3         | 5         | 127          |
| VAPA                   | 2         | 2         | 40           |
| <b>TOTAL</b>           | <b>18</b> | <b>64</b> | <b>1943*</b> |

\*Duplicated Count 7

### Samohi Students Enrolled in One or More AP Courses (Unduplicated Counts)



## 2014 Samohi Unduplicated AP Enrollment Compared to School Enrollment

|                  | % of School Enrollment | % of AP Enrollment |
|------------------|------------------------|--------------------|
| African American | 9%                     | 4%                 |
| Asian            | 8%                     | 12%                |
| Latino           | 36%                    | 26%                |
| Two or More      | 5%                     | 6%                 |
| White            | 51%                    | 41%                |
| Socio-Ec Disad   | 19%                    | 12%                |
| Male             | 52%                    | 48%                |
| Female           | 48%                    | 52%                |


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## Current Work to Decrease Disproportionality

- AP English 11 Support
  - Retired AP teachers as tutors
  - Teacher and tutor collaborative planning
- Focus on PSAT results and AP Potential Reports
- Equal Opportunity Schools (EOS) Project

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# EOS Strategies for Advisors/Counselors




**Monica Williams**  
Rising 12<sup>th</sup> grader

**EDUCATIONAL GOALS:** Advanced degree (Masters, doctorate, etc.)




**CAREER INTERESTS:** Computer science or engineering

**TRUSTED ADULT:** Ms. Bezelton

**SUBJECT INTERESTS:** Math/Science

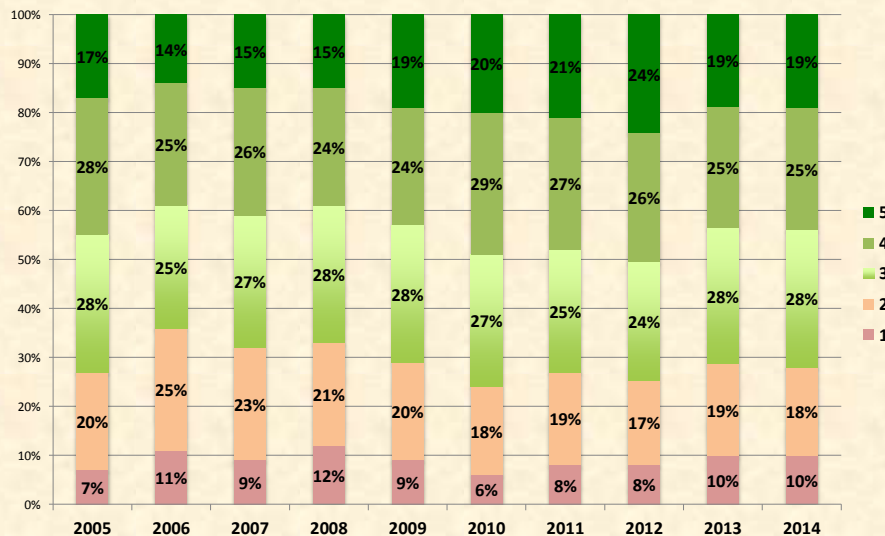
**TEACHER RECOMMENDATIONS:** 

**GRADE POINT AVERAGE:** 2.6

|   |   |    |      |  |  |
|---|---|----|------|--|--|
| <p><b>Indicators of AP Readiness</b></p> <ul style="list-style-type: none"> <li>• Feels classes not preparing for college</li> <li>• Willing to take AP</li> <li>• Has Growth Mindset, Grit, Academic Strategies</li> <li>• Says current courses are not challenging</li> </ul> | <p><b>Access Barriers to AP</b></p> <ul style="list-style-type: none"> <li>• Not sure how to get signed up for AP</li> <li>• No staff encouragement to take AP</li> <li>• Parents did not attend college</li> <li>• Reports "students like me" not welcome in AP</li> </ul> |    |      |  |  |
| <p><b>PSAT Scores Relative to Other AP Students</b></p> <table> <tr> <td>Writing</td> <td>44</td> </tr> <tr> <td>Math</td> <td>46 </td> </tr> </table>   | Writing   | 44 | Math | 46  | <p><b>Monica's Comments:</b><br/>I struggled with my grades because I was bullied by my classmates early in high school, but no one can stop me from reaching my goal to be first in my family to...</p> |
| Writing   | 44  |    |      |  |  |
| Math  | 46   |    |      |  |  |

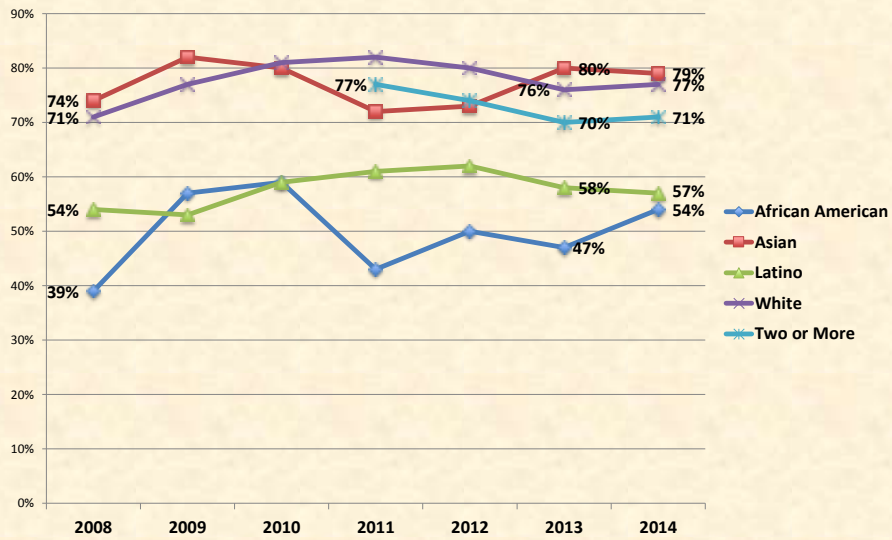
11

## Samohi AP Exam Score Distribution



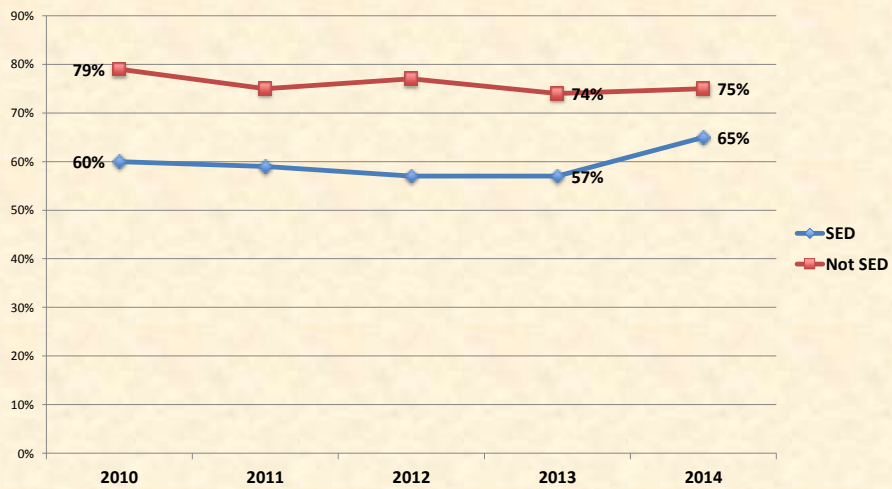
12

### Samohi AP Pass Rate by Race/Ethnicity



13

### Samohi AP Pass Rates by Socio-Economic Status



14

## Samohi AP Exam Pass Rates 2008 - 2014

|                        | 2008                  | 2009                  | 2010                  | 2011                 | 2012                 | 2013                  | 2014                  | 2014<br>National<br>Rate |
|------------------------|-----------------------|-----------------------|-----------------------|----------------------|----------------------|-----------------------|-----------------------|--------------------------|
| <b>Biology</b>         | <b>78%</b><br>N = 102 | <b>71%</b><br>N = 79  | <b>82%</b><br>N = 84  | <b>70%</b><br>N = 92 | <b>78%</b><br>N = 87 | <b>85%</b><br>N = 162 | <b>85%</b><br>N = 139 | <b>64%</b>               |
| <b>Calculus<br/>AB</b> | <b>86%</b><br>N = 78  | <b>73%</b><br>N = 89  | <b>89%</b><br>N = 70  | <b>81%</b><br>N = 72 | <b>80%</b><br>N = 59 | <b>73%</b><br>N = 64  | <b>69%</b><br>N = 74  | <b>59%</b>               |
| <b>Calculus<br/>BC</b> | <b>90%</b><br>N = 98  | <b>92%</b><br>N = 90  | <b>98%</b><br>N = 84  | <b>94%</b><br>N = 94 | <b>93%</b><br>N = 94 | <b>82%</b><br>N = 117 | <b>76%</b><br>N = 103 | <b>81%</b>               |
| <b>Chemistry</b>       | <b>81%</b><br>N = 108 | <b>86%</b><br>N = 114 | <b>82%</b><br>N = 94  | <b>85%</b><br>N = 85 | <b>93%</b><br>N = 75 | <b>90%</b><br>N = 68  | <b>73%</b><br>N = 52  | <b>53%</b>               |
| <b>Physics</b>         | <b>69%</b><br>N = 58  | <b>79%</b><br>N = 78  | <b>81%</b><br>N = 103 | <b>83%</b><br>N = 83 | <b>90%</b><br>N = 82 | <b>82%</b><br>N = 97  | <b>85%</b><br>N = 87  | <b>71%</b>               |

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## Samohi AP Exam Pass Rates 2008 - 2014

|                     | 2008                  | 2009                  | 2010                  | 2011                  | 2012                  | 2013                  | 2014                  | 2014<br>National<br>Rate |
|---------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------------|
| <b>English 11</b>   | <b>62%</b><br>N = 359 | <b>62%</b><br>N = 393 | <b>64%</b><br>N = 328 | <b>62%</b><br>N = 349 | <b>63%</b><br>N = 324 | <b>61%</b><br>N = 350 | <b>66%</b><br>N = 339 | <b>56%</b>               |
| <b>English 12</b>   | <b>86%</b><br>N = 143 | <b>79%</b><br>N = 62  | <b>85%</b><br>N = 93  | <b>94%</b><br>N = 47  | <b>95%</b><br>N = 44  | <b>96%</b><br>N = 46  | <b>93%</b><br>N = 59  | <b>55%</b>               |
| <b>Government</b>   | <b>47%</b><br>N = 94  | <b>57%</b><br>N = 95  | <b>64%</b><br>N = 96  | <b>60%</b><br>N = 70  | <b>63%</b><br>N = 54  | <b>64%</b><br>N = 83  | <b>54%</b><br>N = 104 | <b>62%</b>               |
| <b>Spanish Lang</b> | <b>91%</b><br>N = 95  | <b>94%</b><br>N = 33  | <b>93%</b><br>N = 96  | <b>91%</b><br>N = 54  | <b>89%</b><br>N = 66  | <b>88%</b><br>N = 82  | <b>100%</b><br>N = 62 | <b>89%</b>               |
| <b>Spanish Lit</b>  | <b>89%</b><br>N = 19  | <b>91%</b><br>N = 22  | <b>86%</b><br>N = 14  | <b>81%</b><br>N = 31  | <b>76%</b><br>N = 17  | <b>87%</b><br>N = 23  | <b>92%</b><br>N = 25  | <b>75%</b>               |

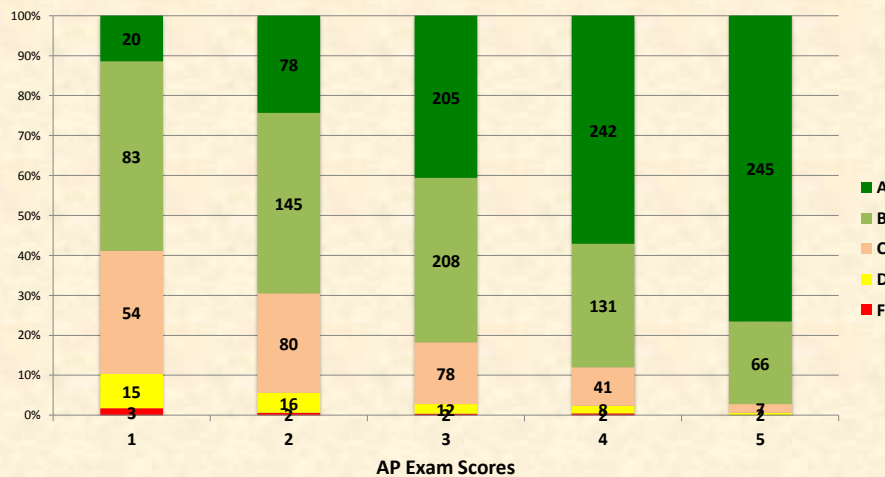
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## Samohi AP Exam Pass Rates 2008 - 2014

|                              | 2008                  | 2009                  | 2010                  | 2011                  | 2012                  | 2013                  | 2014                  | 2014<br>National<br>Rate |
|------------------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|-----------------------|--------------------------|
| <b>Psychology</b>            | <b>66%</b><br>N = 138 | <b>70%</b><br>N = 151 | <b>70%</b><br>N = 139 | <b>67%</b><br>N = 144 | <b>71%</b><br>N = 148 | <b>77%</b><br>N = 159 | <b>66%</b><br>N = 131 | <b>66%</b>               |
| <b>U.S. History</b>          | <b>46%</b><br>N = 205 | <b>55%</b><br>N = 145 | <b>58%</b><br>N = 120 | <b>50%</b><br>N = 151 | <b>54%</b><br>N = 141 | <b>48%</b><br>N = 184 | <b>56%</b><br>N = 160 | <b>52%</b>               |
| <b>Economics<br/>(Micro)</b> | <b>64%</b><br>N = 147 | <b>75%</b><br>N = 87  | <b>80%</b><br>N = 99  | <b>88%</b><br>N = 83  | <b>81%</b><br>N = 85  | <b>90%</b><br>N = 81  | <b>89%</b><br>N = 101 | <b>66%</b>               |
| <b>Economics<br/>(Macro)</b> | <b>54%</b><br>N = 141 | <b>74%</b><br>N = 88  | <b>83%</b><br>N = 98  | <b>91%</b><br>N = 86  | <b>87%</b><br>N = 85  | <b>85%</b><br>N = 81  | <b>97%</b><br>N = 98  | <b>58%</b>               |
| <b>Statistics</b>            | <b>63%</b><br>N = 95  | <b>76%</b><br>N = 85  | <b>76%</b><br>N = 104 | <b>74%</b><br>N = 74  | <b>50%</b><br>N = 48  | <b>42%</b><br>N = 98  | <b>51%</b><br>N = 120 | <b>60%</b>               |
| <b>World History</b>         |                       |                       |                       |                       |                       | <b>67%</b><br>N = 153 | <b>71%</b><br>N = 177 | <b>55%</b>               |

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## Samohi 2014 AP Course Grades and Exam Scores Distribution



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## Samohi 2014 AP Awards

| Award                        | Criteria   | # of Honorees |
|------------------------------|--|---------------|
| AP Scholar                   | Passed 3 AP Exams                                | 118           |
| AP Scholars with Honors      | Passed 4 AP Exams with Average Score $\geq 3.25$ | 81            |
| AP Scholars with Distinction | Passed 5 AP Exams with Average Score $\geq 3.5$  | 116           |
| National AP Scholars         | Scored 4 or 5 on 8 AP Exams                      | 14            |
| International AP Diploma     | Scored 3 on 5 AP Exams across 3 Subject Areas    | 1             |

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## Samohi AP National Scholars

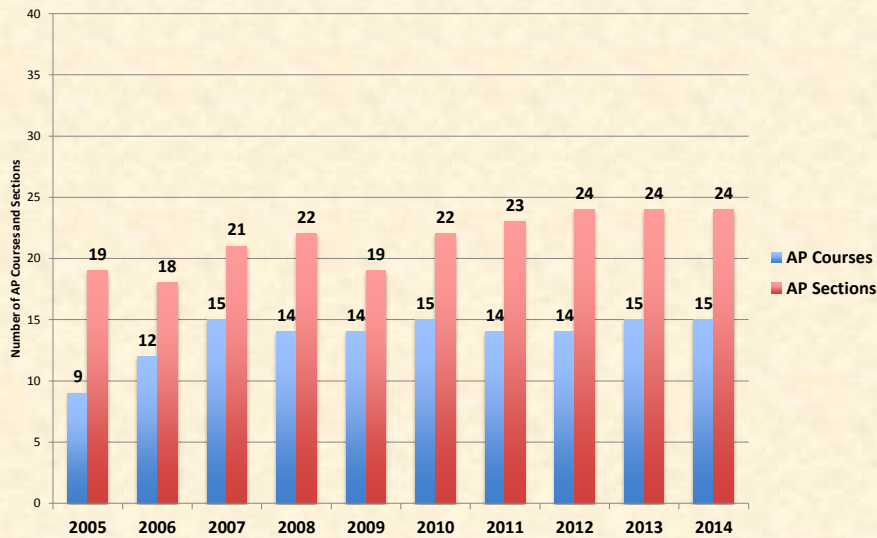
- Alykhan Bhamani
- Katie Dunn
- Jake Gold
- Tyler Hakomori
- Samantha Lewin
- Garrett Martin
- Jonathan Massachi
- Xianglong Meng
- Nikan Namiri
- Zhengdong Qi
- Taylor Safrit
- Justin Sardo
- Daniel Trinh
- Shangyang Yang

**AP International Diploma:  
Samantha Lewin!**

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## Malibu High AP Courses and Sections



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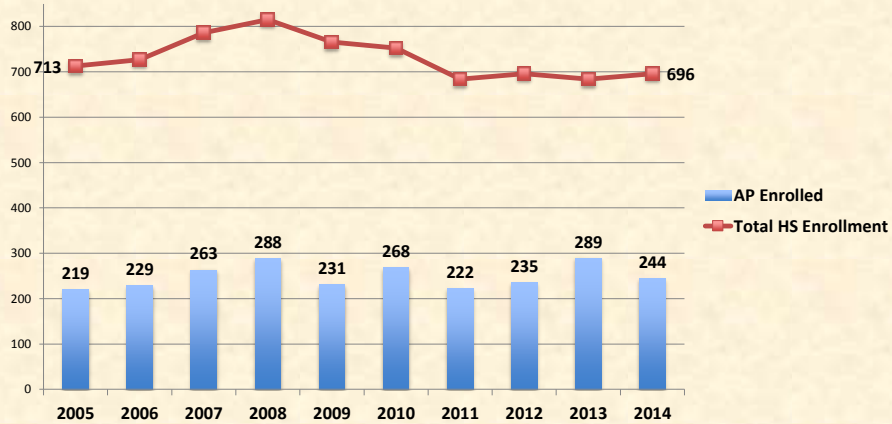
## Malibu High AP Courses, Sections and Enrollment for 2014

| Subject                | Courses   | Sections  | Enrollment  |
|------------------------|-----------|-----------|-------------|
| English                | 2         | 5         | 167         |
| Math                   | 2         | 2         | 52          |
| Science                | 3         | 3         | 55          |
| History/Social Science | 3         | 6         | 152         |
| World Languages        | 2         | 2         | 27          |
| VAPA                   | 3         | 7         | 35          |
| <b>TOTAL</b>           | <b>15</b> | <b>26</b> | <b>488*</b> |

\*Duplicated Count

22

## Malibu High School Students Enrolled in One or More AP Courses (Unduplicated Counts)



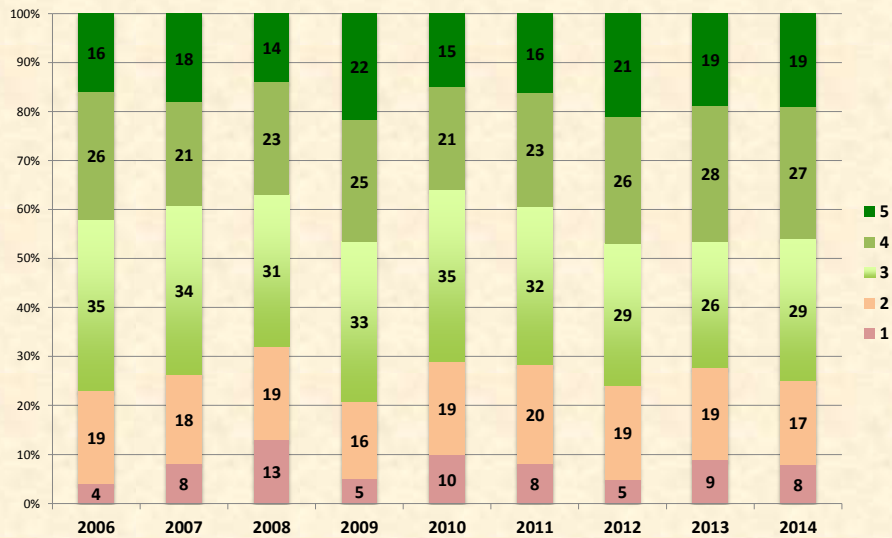
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## 2014 Malibu High Unduplicated AP Enrollment Compared to Total HS Enrollment

|                  | % of School Enrollment | % of AP Enrollment |
|------------------|------------------------|--------------------|
| African American | 2%                     | 1%                 |
| Asian            | 3%                     | 5%                 |
| Latino           | 11%                    | 5%                 |
| White            | 80%                    | 86%                |
| Two or More      | 2%                     | 2%                 |
| Low Income       | 10%                    | 4%                 |
| Male             | 53%                    | 48%                |
| Female           | 47%                    | 52%                |

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## Malibu AP Exam Score Distribution



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## Malibu High AP Pass Rates by Course

|                              | 2008          | 2009           | 2010           | 2011           | 2012           | 2013           | 2014          | 2014 National Rate |
|------------------------------|---------------|----------------|----------------|----------------|----------------|----------------|---------------|--------------------|
| <b>Calculus (AB)</b>         | 52%<br>N = 31 | 57%<br>N = 30  | 29%<br>N = 31  | 47%<br>N = 32  | 69%<br>N = 29  | 94%<br>N = 17  | 77%<br>N = 30 | 59%                |
| <b>Calculus (BC)</b>         | 85%<br>N = 33 | 95%<br>N = 19  | 100%<br>N = 22 | 100%<br>N = 12 | 100%<br>N = 18 | 89%<br>N = 18  | 86%<br>N = 22 | 81%                |
| <b>Physics</b>               | 69%<br>N = 26 | 100%<br>N = 22 | 75%<br>N = 12  | 86%<br>N = 14  | 93%<br>N = 14  | 100%<br>N = 18 | 86%<br>N = 28 | 61%                |
| <b>Environmental Science</b> | 88%<br>N = 25 | 68%<br>N = 28  | 74%<br>N = 19  | 62%<br>N = 13  | 50%<br>N = 18  | 46%<br>N = 59  | 45%<br>N = 20 | 47%                |
| <b>Biology</b>               |               |                |                |                |                |                | 86%<br>N = 14 | 64%                |

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## Malibu High AP Pass Rates by Course

|  | 2008                 | 2009                 | 2010                  | 2011                 | 2012                 | 2013                 | 2014                  | 2014<br>National<br>Rate |
|--|----------------------|----------------------|-----------------------|----------------------|----------------------|----------------------|-----------------------|--------------------------|
| <b>English<br/>Language<br/>&amp; Comp</b> | <b>80%</b><br>N = 54 | <b>74%</b><br>N = 78 | <b>83%</b><br>N = 53  | <b>84%</b><br>N = 62 | <b>90%</b><br>N = 63 | <b>74%</b><br>N = 65 | <b>79%</b><br>N = 70  | <b>56%</b>               |
| <b>English<br/>Literature</b>              | <b>67%</b><br>N = 82 | <b>69%</b><br>N = 65 | <b>58%</b><br>N = 106 | <b>60%</b><br>N = 86 | <b>61%</b><br>N = 72 | <b>68%</b><br>N = 84 | <b>66%</b><br>N = 91  | <b>55%</b>               |
| <b>Spanish<br/>Language</b>                | <b>75%</b><br>N = 12 | <b>71%</b><br>N = 17 | <b>53%</b><br>N = 19  | <b>15%</b><br>N = 20 | <b>38%</b><br>N = 13 | <b>60%</b><br>N = 10 | <b>100%</b><br>N = 15 | <b>89%</b>               |

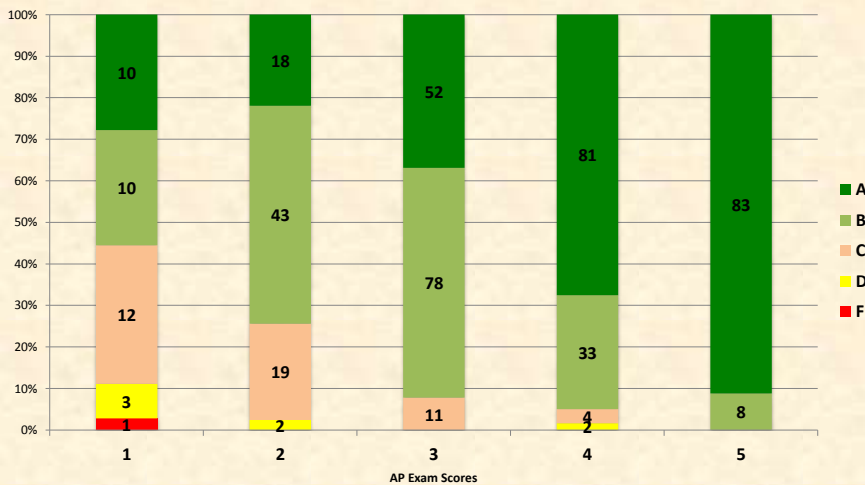
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## Malibu High AP Pass Rates by Course

|                             | 2008                 | 2009                 | 2010                 | 2011                 | 2012                 | 2013                 | 2014                 | 2014<br>National<br>Rate |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|--------------------------|
| <b>U.S. History</b>         | <b>75%</b><br>N = 52 | <b>94%</b><br>N = 52 | <b>76%</b><br>N = 51 | <b>90%</b><br>N = 31 | <b>80%</b><br>N = 61 | <b>82%</b><br>N = 31 | <b>79%</b><br>N = 43 | <b>52%</b>               |
| <b>Government</b>           | <b>73%</b><br>N = 67 | <b>94%</b><br>N = 48 | <b>85%</b><br>N = 65 | <b>83%</b><br>N = 47 | <b>83%</b><br>N = 54 | <b>73%</b><br>N = 56 | <b>71%</b><br>N = 68 | <b>51%</b>               |
| <b>European<br/>History</b> | <b>53%</b><br>N = 90 | <b>76%</b><br>N = 37 | <b>84%</b><br>N = 43 | <b>77%</b><br>N = 39 | <b>85%</b><br>N = 47 | <b>73%</b><br>N = 45 | <b>81%</b><br>N = 42 | <b>60%</b>               |
| <b>Studio Art</b>           | <b>46%</b><br>N = 35 | <b>76%</b><br>N = 33 | <b>68%</b><br>N = 44 | <b>46%</b><br>N = 39 | <b>71%</b><br>N = 34 | <b>46%</b><br>N = 39 | <b>77%</b><br>N = 39 | <b>78%</b>               |

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## Malibu 2014 AP Course Grades and Exam Scores Distribution



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## Malibu High 2014 AP Awards

| Award                        | Criteria   | # of Honorees |
|------------------------------|--|---------------|
| AP Scholar                   | Passed 3 AP Exams                                | 31            |
| AP Scholars with Honors      | Passed 4 AP Exams with Average Score $\geq 3.25$ | 16            |
| AP Scholars with Distinction | Passed 5 AP Exams with Average Score $\geq 3.5$  | 39            |
| National AP Scholars         | Scored 4 or 5 on 8 AP Exams                      | 9             |

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## **Malibu High 2014 AP National Scholars**

- Anthony Nicholas
- Kelsey Borenzweig
- Marion Grahek
- Nathaniel Gruendemann
- Amir-Ali Mahmoud
- Christopher Mohr
- Sophie Peterson
- Cullen Quine
- Erik Rosenberg

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## **Questions and Discussion**



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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

# Regional Occupational Programs (ROP): Status Update


Board of Education  
December 11, 2014

Dr. Ellen Edeburn  
Rebel Harrison



## History of ROP


- Regional Occupational Programs
  - State categorical program
  - Career and workforce preparation for high school students and adults for more than 40 years.
  - Traditional classroom instruction
  - Experience in business and industry facilities
  - ROP funding ends June 30, 2015



## ROP Successes

- A Capstone Experience
- Teachers
  - Industry Experts
- Students
  - Real world experiences
  - Internships
  - Leadership opportunities

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## ROP Funding Ends

- As part of the new funding mechanism for public schools (LCFF), most state categorical programs have been abolished.
- SMMUSD received \$1M in funding and other resources as part of the ROP categorical funding.
- ROP funding ends June 30, 2015.
- The district ROP program will end on June 5, 2015.

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## Transition Plan: What Have We Done So Far?

- Consultation with high school principals: What courses must we keep to best serve students?
- Development of career pathways: Engineering
- Collaboration with SMC: ECE Pathway
- Communication with ROP staff

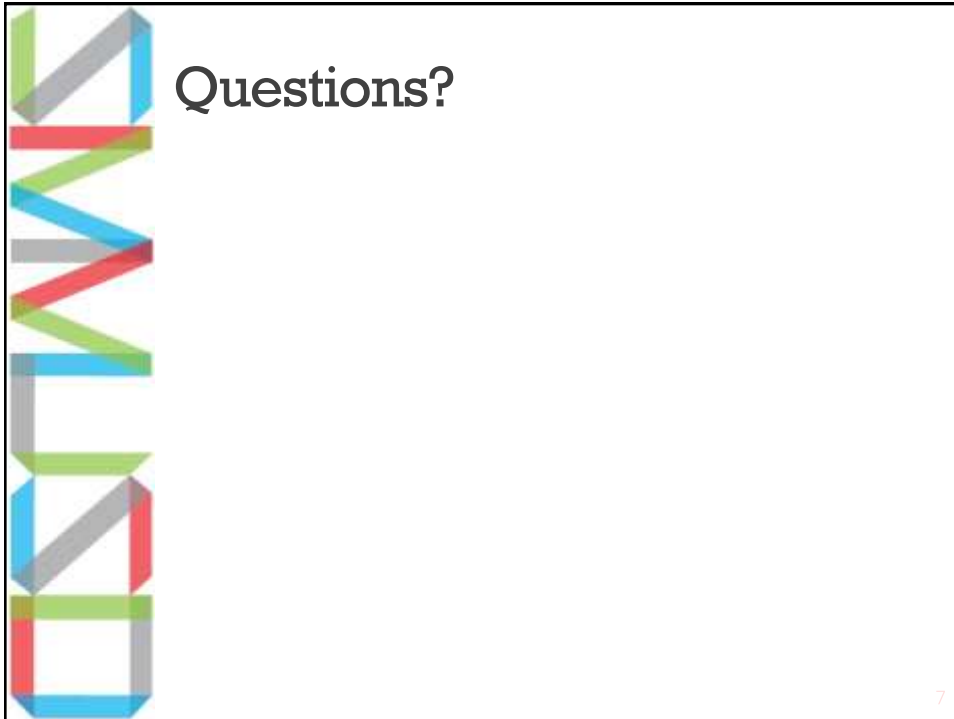
5



## Transition Plan: Next Steps

- Pathway Development and Expansion
  - Project Lead the Way
- AB86 LA HIGH TECH Consortia
  - Digital Arts and Media
  - Information and Communication Technology
- Continue to consult with principals
- Confer with HR regarding the layoff Process for ROP

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# SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

## 2015-2016 District Calendar

Approved by the Board of Education: 12/11/14

| July 2015 |    |    |    |    |
|-----------|----|----|----|----|
| M         | T  | W  | Th | F  |
|           |    | 1  | 2  | 3  |
| 6         | 7  | 8  | 9  | 10 |
| 13        | 14 | 15 | 16 | 17 |
| 20        | 21 | 22 | 23 | 24 |
| 27        | 28 | 29 | 30 | 31 |

| August 2015 |    |    |    |    |
|-------------|----|----|----|----|
| M           | T  | W  | Th | F  |
| 3           | 4  | 5  | 6  | 7  |
| 10          | 11 | 12 | 13 | 14 |
| 17          | 18 | 19 | 20 | 21 |
| 24          | 25 | 26 | 27 | 28 |
| 31          |    |    |    |    |

| September 2015 |    |    |    |    |
|----------------|----|----|----|----|
| M              | T  | W  | Th | F  |
|                | 1  | 2  | 3  | 4  |
| 7              | 8  | 9  | 10 | 11 |
| 14             | 15 | 16 | 17 | 18 |
| 21             | 22 | 23 | 24 | 25 |
| 28             | 29 | 30 |    |    |

| October 2015 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | Th | F  |
|              |    |    | 1  | 2  |
| 5            | 6  | 7  | 8  | 9  |
| 12           | 13 | 14 | 15 | 16 |
| 19           | 20 | 21 | 22 | 23 |
| 26           | 27 | 28 | 29 | 30 |

| November 2015 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | Th | F  |
| 2             | 3  | 4  | 5  | 6  |
| 9             | 10 | 11 | 12 | 13 |
| 16            | 17 | 18 | 19 | 20 |
| 23            | 24 | 25 | 26 | 27 |
| 30            |    |    |    |    |

| December 2015 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | Th | F  |
|               | 1  | 2  | 3  | 4  |
| 7             | 8  | 9  | 10 | 11 |
| 14            | 15 | 16 | 17 | 18 |
| 21            | 22 | 23 | 24 | 25 |
| 28            | 29 | 30 | 31 |    |

| January 2016 |    |    |    |    |
|--------------|----|----|----|----|
| M            | T  | W  | Th | F  |
|              |    |    |    | 1  |
| 4            | 5  | 6  | 7  | 8  |
| 11           | 12 | 13 | 14 | 15 |
| 18           | 19 | 20 | 21 | 22 |
| 25           | 26 | 27 | 28 | 29 |

| February 2016 |    |    |    |    |
|---------------|----|----|----|----|
| M             | T  | W  | Th | F  |
| 1             | 2  | 3  | 4  | 5  |
| 8             | 9  | 10 | 11 | 12 |
| 15            | 16 | 17 | 18 | 19 |
| 22            | 23 | 24 | 25 | 26 |
| 29            |    |    |    |    |

| March 2016 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | Th | F  |
|            | 1  | 2  | 3  | 4  |
| 7          | 8  | 9  | 10 | 11 |
| 14         | 15 | 16 | 17 | 18 |
| 21         | 22 | 23 | 24 | 25 |
| 28         | 29 | 30 | 31 |    |

| April 2016 |    |    |    |    |
|------------|----|----|----|----|
| M          | T  | W  | Th | F  |
|            |    |    |    | 1  |
| 4          | 5  | 6  | 7  | 8  |
| 11         | 12 | 13 | 14 | 15 |
| 18         | 19 | 20 | 21 | 22 |
| 25         | 26 | 27 | 28 | 29 |

| May 2016 |    |    |    |    |
|----------|----|----|----|----|
| M        | T  | W  | Th | F  |
| 2        | 3  | 4  | 5  | 6  |
| 9        | 10 | 11 | 12 | 13 |
| 16       | 17 | 18 | 19 | 20 |
| 23       | 24 | 25 | 26 | 27 |
| 30       | 31 |    |    |    |

| June 2016 |    |    |    |    |
|-----------|----|----|----|----|
| M         | T  | W  | Th | F  |
|           |    | 1  | 2  | 3  |
| 6         | 7  | 8  | 9  | 10 |
| 13        | 14 | 15 | 16 | 17 |
| 20        | 21 | 22 | 23 | 24 |
| 27        | 28 | 29 | 30 |    |

### Legend:

- = First/Last Day of School
- = Legal Holiday
- = Local Holiday (schools/offices closed)
- = School Recess (classes not in session)
- = Pupil Free Days (no school for students)
- = Elem. Pupil Free Day (no school -elem students)
- = Sec. Pupil Free Day (no school -sec students)
- = Certificated Staff Development Day

### Employee Work Dates:

Sept. 1, 2015-June 30, 2016: \* Classified 11-Month  
 \*must work 22 days in July/August, 2015  
 Aug. 6, 2015-June 21, 2016: Classified 10 +10  
 Aug. 13, 2015-June 14, 2016: Classified 10-Month  
 Aug. 18, 2015-June 9, 2016: Certificated/184 Days  
 Aug. 19, 2015-June 9, 2016: Certif-CDS/183 Days  
 Aug. 19, 2015-June 9, 2016: Classified School Year

Teacher Work Days: 184  
 Student Days: 180

1st Semester: Aug. 20 - Dec. 18 (81 days)  
 2nd Semester: Jan. 6 - June 9 (99 days)

### First Day of Instruction:

- Thursday, August 20, 2015

### Last Day of Instruction:

- Thursday, June 9, 2016

### Certificated Staff Development Days:

(No Students)

- Tuesday, August 18, 2015

- Monday, January 4, 2016

### HOLIDAYS:

July 3: 4th of July Holiday

Sept. 7: Labor Day Holiday

Sept 14: Local Holiday

Sept. 23: Local Holiday

Nov 11: Veteran's Day Holiday

Nov 26: Thanksgiving Holiday

Nov 27: Legal Holiday (Admissions Day obsrvd)

Dec. 24-25: Christmas Holidays

Dec. 31-Jan 1: New Years Holidays

Jan 18: Martin Luther King Jr. Holiday

Feb. 15: Presidents' Day Holiday

Mar 25: Local Holiday

Mar 28: Legal Holiday (Lincoln's B'day obsrvd)

May 30: Memorial Day Holiday

### SCHOOL RECESSES:

Dec. 21-Jan 1: Winter Recess

Mar 21-Apr 1: Spring Recess

### PUPIL-FREE DAYS:

Aug. 18: All Students

Aug. 19: All Students

Nov. 4: Elementary Students Only

Jan. 4: All Students

Jan. 5 : Secondary Students Only

### MINIMUM DAYS:

TK/Kindergarten: Aug. 20, 21, 27, Nov. 5, 6, 9, 10, 25, May, 26, June 9

Elementary: Aug. 20, Aug 27, Sept. 1, Nov. 5, 6, 9, 10, 25, May 26, June 9

Santa Monica Middle Schools: Sept. 3, Nov. 25, Dec. 18, Mar. 18, Apr. 21, June 8, 9, + 1 discretionary

Malibu MS/HS: Sept. 3, 10, Nov. 25, Dec. 16, 17, March 10, June 6, 7, 8, 9,

Samohi: Sept. 10, Dec. 15, 16, 17, 18, Mar. 10, June 3, 6, 7, 8,

Olympic HS: Sept. 15, Nov. 25, May 3, June 1, 2, 3, 6, 7, 8, 9

### Back to School Nights:

Thurs. Aug. 27 - Elem K-2

Tues. Sept. 1 - Elem 3-5

Thurs. Sept. 3 - Middle School

Thurs. Sept. 10 - High School

Tues. Sept. 15 - Olympic HS

### Open House Nights:

Thurs. May 26 - Elementary

Thurs. April 21 - SM Middle Schools

Thurs. March 10- Malibu MS/HS

and Samohi

Tues. May 3- Olympic HS

### Promotions/Graduations:

Tues. June 7 - Elementary

Thurs. June 9 - Middle School

Weds. June 8 - MHS 2:00 pm

Weds. June 8 - Samohi 5:30 pm

Wed. June 1 - Olympic HS 5:30 pm

### Parent Conference Days (TK-5):

Nov. 4 - Nov. 10, 2015

### Testing Dates:

expected, not confirmed

AP Testing: May 2- May 13, 2016

SBAC/STAR: Apr. 18 - May 27, 2016

### TK/Kindergarten Roundup:

Feb. 1-12, 2016

### Final Exams:

Malibu MS/HS: Dec. 16-18, 2015;

June 6, 7, 8, 2016

Samohi: Dec. 15-18, 2015;

June 3, 6, 7, 8, 2016

### Summer School:

IISS: June 20-July 15, 2016

Credit Recovery: June 20-Jul 22, 2016

ESV: June 20-July 15, 2016

### TK-5 Grading Periods:

Conference: Nov. 4, 2015

Winter Grading: Feb. 5, 2016

Spring Grading: June 9, 2016

### 6-12 Grading Periods

Aug. 20 - Sept. 25, 2015

Sept. 28- Nov. 6, 2015

Nov. 9 - Dec. 18, 2015

Jan. 5 - Feb. 19, 2016

Feb. 22 - April 22, 2016

April 25 - June 9, 2016





# SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

2014-15 FIRST INTERIM REPORT

DECEMBER 11, 2014

AGENDA ITEM A.26

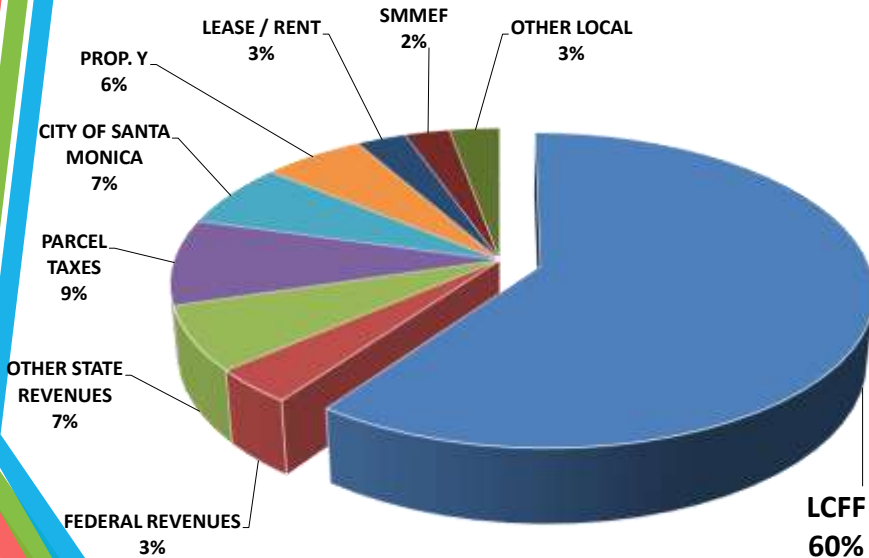
## SMMUSD 1<sup>st</sup> Interim Report

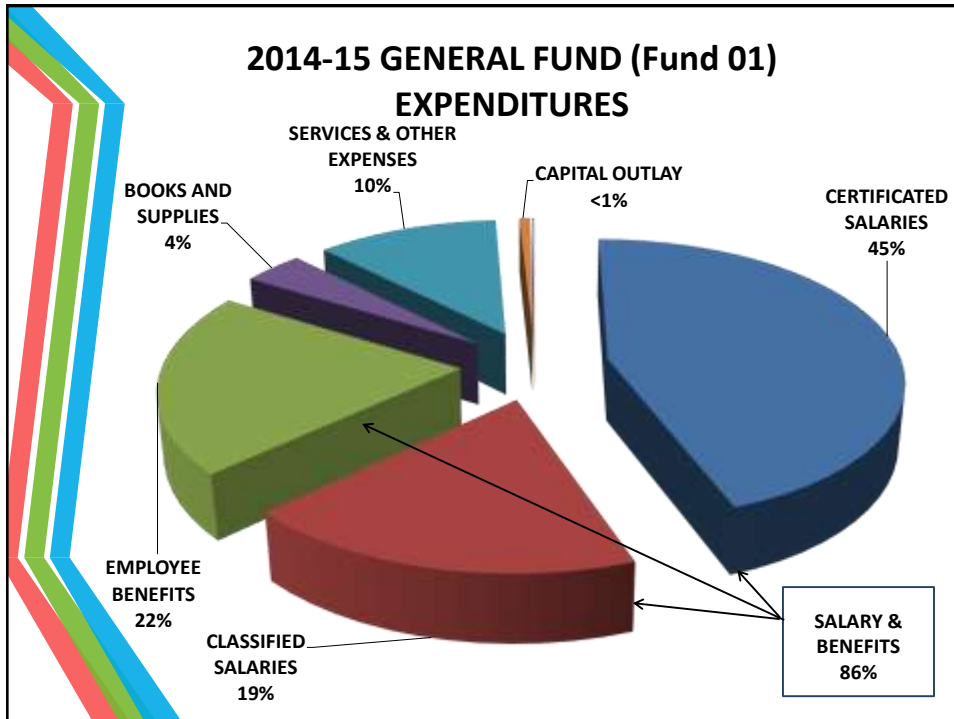
- Shows the District's financial position as of October 31, 2014
- Displays the Adopted Budget, Current Actuals, and Projected Totals for each District fund
- Includes an analysis of standards for financial reporting set by the State
- Projects General Fund activity for the current and next two fiscal years
- Certifies one of three conditions: positive, negative or qualified

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
2014-15 FIRST INTERIM REPORT  
AS OF 10/31/14  
GENERAL FUND (01)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE  |
|-----------------------------|-------------------|------------------------------|---------------------------------|-------------|
| REVENUE                     | 124,426,836       | 19,523,646                   | 126,141,029                     | 1,714,193   |
| EXPENDITURES                | 131,195,893       | 25,921,048                   | 134,885,612                     | (3,689,719) |
| EXCESS OR (DEFICIENCY)      | (6,769,057)       | (6,397,401)                  | (8,744,583)                     | (1,975,526) |
| BEGINNING BALANCE           | 27,277,415        |                              | 27,277,415                      | 0           |
| PROJECTED ENDING<br>BALANCE | 20,508,358        |                              | 18,532,832                      | (1,975,526) |

**2014-15 GENERAL FUND (Fund 01)  
REVENUES PROJECTION**





**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
2014-15 FIRST INTERIM REPORT  
AS OF 10/31/14  
GENERAL FUND (01)**

|   |                                      |                   |
|---|--------------------------------------|-------------------|
| <b><u>Nonspendable Amounts</u></b>              |                                      |                   |
|   | Stores, Revolving Cash, Prepaid      | 94,570            |
| <b><u>Restricted</u></b>                        |                                      |                   |
|   |                                      | 1,712,549         |
| <b><u>Assigned Amounts</u></b>                  |                                      |                   |
|   | Reserve for 2015-16 Deficit Spending | 3,693,956         |
|   | Reserve for 2016-17 Deficit Spending | 3,065,817         |
| <b><u>Unassigned/Unappropriated Amounts</u></b> |                                      |                   |
|   | Reserve for Economic Uncertainties   | 4,046,569         |
|   | Unassigned                           | 5,919,371         |
| <b>FUND BALANCE</b>                             |                                      | <b>18,532,832</b> |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**ADULT EDUCATION (11)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE |
|-----------------------------|-------------------|------------------------------|---------------------------------|------------|
| REVENUE                     | 261,979           | 98,628                       | 542,814                         | 280,835    |
| EXPENDITURES                | 403,436           | 87,691                       | 594,017                         | (190,581)  |
| EXCESS OR (DEFICIENCY)      | (141,457)         | 10,937                       | (51,203)                        | 90,254     |
| BEGINNING BALANCE           | 318,904           |                              | 318,904                         | 0          |
| PROJECTED<br>ENDING BALANCE | 177,447           |                              | 267,701                         | 90,254     |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**CHILD DEVELOPMENT FUND (12)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE |
|-----------------------------|-------------------|------------------------------|---------------------------------|------------|
| REVENUE                     | 7,703,361         | 2,336,592                    | 7,475,285                       | (228,076)  |
| EXPENDITURES                | 7,703,361         | 1,488,253                    | 7,475,285                       | 228,076    |
| EXCESS OR (DEFICIENCY)      | 0                 | 848,339                      | 0                               | 0          |
| BEGINNING BALANCE           | 28,244            |                              | 28,244                          | 0          |
| PROJECTED<br>ENDING BALANCE | 28,244            |                              | 28,244                          | 0          |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**CAFETERIA FUND (13)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE |
|-----------------------------|-------------------|------------------------------|---------------------------------|------------|
| REVENUE                     | 3,113,000         | 474,853                      | 3,208,000                       | 95,000     |
| EXPENDITURES                | 3,210,330         | 521,335                      | 3,220,683                       | (10,353)   |
| EXCESS OR (DEFICIENCY)      | (97,330)          | (46,483)                     | (12,683)                        | 84,647     |
| BEGINNING BALANCE           | 51,883            |                              | 51,883                          | 0          |
| PROJECTED<br>ENDING BALANCE | (45,447)          |                              | 39,200                          | 84,647     |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**DEFERRED MAINTENANCE (14)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE |
|-----------------------------|-------------------|------------------------------|---------------------------------|------------|
| REVENUE                     | 177,000           | 0                            | 177,000                         | 0          |
| EXPENDITURES                | 250,000           | 34,704                       | 250,000                         | 0          |
| EXCESS OR (DEFICIENCY)      | (73,000)          | (34,704)                     | (73,000)                        | 0          |
| BEGINNING BALANCE           | 131,941           |                              | 131,941                         | 0          |
| PROJECTED<br>ENDING BALANCE | 58,941            |                              | 58,941                          | 0          |



**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**BUILDING FUND (21)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE   |
|-----------------------------|-------------------|------------------------------|---------------------------------|--------------|
| REVENUE                     | 270,000           | 29,782,838                   | 30,430,000                      | 30,160,000   |
| EXPENDITURES                | 24,469,037        | 5,473,334                    | 46,450,855                      | (21,981,818) |
| EXCESS OR (DEFICIENCY)      | (24,199,037)      | 24,309,504                   | (16,020,855)                    | 8,178,182    |
| BEGINNING BALANCE           | 65,647,802        |                              | 65,647,802                      | 0            |
| PROJECTED<br>ENDING BALANCE | 41,448,765        |                              | 49,626,947                      | 8,178,182    |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**CAPITAL FACILITIES FUND - DEVELOPER FEES (25)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE  |
|-----------------------------|-------------------|------------------------------|---------------------------------|-------------|
| REVENUE                     | 870,000           | 60,493                       | 870,000                         | 0           |
| EXPENDITURES                | 1,300,000         | 1,179,713                    | 3,000,000                       | (1,700,000) |
| EXCESS OR (DEFICIENCY)      | (430,000)         | (1,119,219)                  | (2,130,000)                     | (1,700,000) |
| BEGINNING BALANCE           | 8,861,921         |                              | 8,861,921                       | 0           |
| PROJECTED<br>ENDING BALANCE | 8,431,921         |                              | 6,731,921                       | (1,700,000) |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**SPECIAL RESERVE - CAPITAL OUTLAY (40)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE |
|-----------------------------|-------------------|------------------------------|---------------------------------|------------|
| REVENUE                     | 2,268,574         | (12)                         | 2,268,574                       | 0          |
| EXPENDITURES                | 2,069,090         | 386,702                      | 2,159,090                       | (90,000)   |
| EXCESS OR (DEFICIENCY)      | 199,484           | (386,714)                    | 109,484                         | (90,000)   |
| BEGINNING BALANCE           | 8,920,535         |                              | 8,920,535                       | 0          |
| PROJECTED<br>ENDING BALANCE | 9,120,019         |                              | 9,030,019                       | (90,000)   |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**BOND INTEREST AND REDEMPTION (51)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE |
|-----------------------------|-------------------|------------------------------|---------------------------------|------------|
| REVENUE                     | 32,233,156        | 0                            | 32,233,156                      | 0          |
| EXPENDITURES                | 25,507,835        | 0                            | 25,507,835                      | 0          |
| EXCESS OR (DEFICIENCY)      | 6,725,321         | 0                            | 6,725,321                       | 0          |
| BEGINNING BALANCE           | 33,773,115        |                              | 33,773,115                      | 0          |
| PROJECTED<br>ENDING BALANCE | 40,498,436        |                              | 40,498,436                      | 0          |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2014-15 FIRST INTERIM REPORT**  
**AS OF 10/31/14**  
**SELF INSURANCE FUND - RETIREE HEALTH**  
**BENEFITS (67)**

|                             | ADOPTED<br>BUDGET | ACTUALS<br>AS OF<br>10/31/14 | 2014-15<br>ESTIMATED<br>ACTUALS | DIFFERENCE |
|-----------------------------|-------------------|------------------------------|---------------------------------|------------|
| REVENUE                     | 1,141,000         | 35,323                       | 1,141,000                       | 0          |
| EXPENDITURES                | 1,134,000         | 387,584                      | 1,134,000                       | 0          |
| EXCESS OR (DEFICIENCY)      | 7,000             | (352,262)                    | 7,000                           | 0          |
| BEGINNING BALANCE           | (5,494,232)       |                              | (5,494,232)                     | 0          |
| PROJECTED<br>ENDING BALANCE | (5,487,232)       |                              | (5,487,232)                     | 0          |

## Multi-year Projection reflects:

- The district's financial position over the current and next two fiscal years
- State revenue Cost of Living (COLA) increases of 2.19% (2015-16) and 2.14% (2016-17)
- LCFF Gap Funding increasing by 20.68% (2015-16) and 25.48% (2016-17)
- Student enrollment stable at 11,257 each year
- Local revenue from parcel taxes, Prop Y and the City of Santa Monica contribution are projected at \$27.0 million in 2014-15, growing at a rate of 2.5% over the next two years

## Multi-year Projection continued:

- Does not include potential salary schedules changes; as a result of negotiations with SMMCTA or SEIU
- Employee health and welfare increases of 7.0%
- Step and Column increases of 1.50% each year
- Reserve for Economic Uncertainties remains at 3.0%
- A Reserve for LCFF Growth Increment has been established due to uncertainty of increases in LCFF gap funding

### SANTA MONICA - MALIBU USD MULTI-YEAR PROJECTION UNRESTRICTED GENERAL FUND

|  | 2014-15<br>1ST INTERIM<br>BUDGET | 2015-16<br>PROJECTED<br>BUDGET | 2016-17<br>PROJECTED<br>BUDGET |
|--|----------------------------------|--------------------------------|--------------------------------|
| Property Tax   | 63,901,199                       | 63,901,199                     | 63,901,199                     |
| Education Protection Account (EPA)                                       | 2,187,400                        | 12,321,402                     | 13,304,920                     |
| LCFF Transfer to Fund 11 & Fund 14                                       | (437,628)                        | (512,628)                      | (512,628)                      |
| LCFF Transfer to Charter School & County<br>Specialized secondary school | (84,000)                         | (84,000)                       | (84,000)                       |
| LCFF State Aid   | 10,098,484                       | 3,154,950                      | 5,961,224                      |
| <b>Subtotal LCFF Funding</b>   | <b>75,665,455</b>                | <b>78,780,923</b>              | <b>82,570,715</b>              |
| Other Federal  | 100,000                          | 100,000                        | 100,000                        |
| Lottery  | 1,449,000                        | 1,449,000                      | 1,449,000                      |
| Mandated Reimbursement Block Grant                                       | 405,563                          | 405,563                        | 405,563                        |
| Other State Revenue  | -                                | -                              | -                              |
| Measure R – Parcel Tax   | 11,269,493                       | 11,382,188                     | 11,496,010                     |
| Prop. Y / City of SM   | 7,300,000                        | 7,500,000                      | 7,600,000                      |
| Joint Use Agreement/ City of SM  | 8,448,303                        | 8,617,269                      | 8,789,614                      |
| All Other Local Income   | 3,174,274                        | 3,170,000                      | 3,170,000                      |
| Vision for Student Success (VSS)   | 3,203,730                        | 4,000,000                      | 4,000,000                      |
| Local General Fund Contribution  | (20,709,889)                     | (20,709,889)                   | (20,709,889)                   |
| <b>TOTAL REVENUE</b>   | <b>90,305,929</b>                | <b>94,695,054</b>              | <b>98,871,013</b>              |

**SANTA MONICA - MALIBU USD  
MULTI-YEAR PROJECTION  
UNRESTRICTED GENERAL FUND**

|  |                   |                   |                    |
|--|-------------------|-------------------|--------------------|
| Certificated Salaries                  | 46,984,776        | 47,689,548        | 48,404,891         |
| Classified Salaries                    | 16,294,645        | 16,539,065        | 16,787,151         |
| Employee Benefits                      | 21,109,182        | 22,921,073        | 25,083,520         |
| Supplies/Books                         | 2,757,004         | 3,000,000         | 2,800,000          |
| Other Operational Costs                | 8,581,913         | 8,000,000         | 8,000,000          |
| Capital Outlay                         | 64,500            | 50,000            | 50,000             |
| State Special Schools                  | 7,000             | 7,000             | 7,000              |
| Debt Service                           | 53,400            | 53,400            | 53,400             |
| Indirect                               | (1,036,906)       | (850,000)         | (850,000)          |
| Transfer Out to Child Develop. Fund    | 185,494           | 110,000           | 110,000            |
| Transfer Out to Cafeteria Fund         | 260,000           | 260,000           | 260,000            |
| LCAP increased expenses beyond 2014-15 |                   | 608,924           | 1,230,868          |
| <b>TOTAL EXPENDITURE</b>               | <b>95,261,008</b> | <b>98,389,010</b> | <b>101,936,830</b> |

**SANTA MONICA - MALIBU USD  
MULTI-YEAR PROJECTION  
UNRESTRICTED GENERAL FUND**

|  |                   |                   |                   |
|--|-------------------|-------------------|-------------------|
| Increase (Decrease) Fund Balance       | (4,955,079)       | (3,693,956)       | (3,065,817)       |
| Beginning Fund Balance                 | 21,775,362        | 16,820,283        | 13,126,327        |
| <b>Ending Fund Balance</b>             | <b>16,820,283</b> | <b>13,126,327</b> | <b>10,060,510</b> |
| Revolving Cash, Inventory              | 94,570            | 100,000           | 100,000           |
| Reserve - 50% of New Gap Funding 15-16 |                   | 1,775,522         | 1,775,522         |
| Reserve - 50% of New Gap Funding 16-17 |                   |                   | 2,015,865         |
| Reserve - Deficit Spending 15-16       | 3,693,956         |                   | -                 |
| Reserve - Deficit Spending 16-17       | 3,065,817         | 3,065,817         |                   |
| 3% Reserve for Economic Uncertainties  | 4,046,569         | 4,050,113         | 4,178,979         |
| <b>Unappropriated Balance</b>          | <b>5,919,371</b>  | <b>4,134,875</b>  | <b>1,990,144</b>  |



## Positive Certification of 1<sup>st</sup> Interim

- The District is submitting the 1<sup>st</sup> Interim Report with a positive certification.
- The District will be able to meet its obligation in the current and next two fiscal years.

