



**BOARD OF EDUCATION MEETING
MINUTES**

August 28, 2014

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, August 28, 2014, in the District Administrative Offices: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:45 p.m. in the Board Conference Room at the District Offices. At 4:46 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:46 p.m. in the Board Room.

CLOSED SESSION (4:30-5:30 p.m.)

I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

II. CLOSED SESSION (60 minutes)

- Government Code §54956.8 (10)
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 1707 4th Street, Santa Monica, CA
 - Agency Negotiator: Sandra Lyon
 - Negotiating Parties: Santa Monica-Malibu Unified School District (SMMUSD), PCA I, L.P.
 - Under Negotiation: Price and terms of payment
- Government Code §54956.9(d)(2) (20)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
 - 2 cases
- Government Code §54956.9(d)(1) (10)
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - Exposition Metro Line Construction Authority vs. SMMUSD & STG Three Properties, LLC; LA County Superior Court Case #BC515333
- Government Code §54957 (5)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No action was taken during closed session.

OPEN SESSION (5:30 p.m.)

III. CALL TO ORDER

A. Roll Call

Board of Education Members

| | |
|---|----------------------------------|
| Maria Leon-Vazquez – Vice President – <i>absent</i> | Jose Escarce |
| Ralph Mechur – Vice President | Laurie Lieberman – <i>absent</i> |
| Ben Allen – <i>left at 7:47pm</i> | Nimish Patel |
| Oscar de la Torre – <i>arrived at 5:31pm</i> | |

B. Pledge of Allegiance

Led by Student Board Member Mokhtari

5:46 pm

5:47 pm

- 5:48 pm **IV. APPROVAL OF THE AGENDA**
It was moved by Mr. de la Torre, seconded by Mr. Patel, and voted 5/0 (Ms. Leon-Vazquez and Ms. Lieberman were absent) to approve the agenda.
- 5:49 pm **V. APPROVAL OF MINUTES**
 A.01 August 13, 2014.....1
- VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0 minutes)**
- 5:50 pm **VII. STUDY SESSION (60 minutes)**
 These items are staff presentations and/or updates to the Board of Education.
 S.01 Measure ES: Phase 1 Technology Recommendations (60)2
- VIII. COMMUNICATIONS (40 minutes)**
 The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.
- A. Student Board Member Reports (15)**
- 6:33 pm **1. Alaleh Mokhtari – Santa Monica High School (5)**
Student Board Member Mokhtari introduced herself to the board members. She reported that senior registration was held August 7-12. Freshman orientation ran smoothly, with new students learning about rules and school life. ASB held a retreat on August 16. The first day of school ran smoothly with clean and well-equipped classrooms. ASB helped direct students around campus. Madrigals and Chamber Singers went on a camping trip to Big Bear. The cheer team held a car wash and garage sale this past weekend. A new floor was installed in the new gym. Back to School Night will be on September 9, Club Rush will be on September 5, and the ASB Welcome Back Rally will be this Friday. ASB is planning on nominating the entire student body to donate \$3,000 for the ALS Foundation. The first football game will be this Friday. The soccer team will be dedicating two weeks to cleaning the fields and locker rooms. Ms. Mokhtari reported that the students thanked the board members for their endless work and dedication to the district. She invited them to school events throughout the year.
- 6:38 pm **2. Skylar Washington – Malibu High School (5)**
Student Board Member Washington introduced herself to the board members. The campus welcomed new principal Dave Jackson and assistant principal Chris Regan. Student registration went smoothly. ASB hosted a teacher luncheon and a luncheon for new students. The football team won each of its three scrimmages. They have a game this Saturday at SMC, and the home opener is on September 5. Girls’ volleyball had its first game today. Boys’ water polo and cross country will have meets this September 6 and 2, respectively. Fall Sports Night was held on August 26, where students and parents met each other and the coaches. The first pep rally will be on November 7 to coincide with Homecoming week. There will be a new class, jazz band, on campus this year. Auditions for the high school musical production of Avenue Q. were held this week. Senior parent college night will be on September 2. Back to School Night will be on September 4 (middle school) and 5 (high school). The drunk driving prevention program called Every 15 Minutes will come to the campus this March. Club Day will be coming up soon.

3. TBD – Olympic High School (5)

6:44 pm

B. SMMCTA Update – Ms. Sarah Braff (5)

Ms. Braff thanked the Malibu ASB for the teacher luncheon. She thanked the district for addressing the hot classrooms and providing fans, but commented that it wasn't a complete answer. She said an all-school cleaning plan was needed. She looks forward to the class size report. The union and district have an agreement now for professional development leaders. Union leadership is encouraging its members to encourage parents to complete the parent engagement survey. Union and district senior staff had a conversation regarding working together more effectively. SMMCTA announced that it will match member donations of \$5 to SMMEF. Ms. Braff thanked Lori Orum and Wendy Wax Gellis for solving employee issues at the site level. There will be a grievance training on September 15 for principals, vice principals, and site reps. Ms. Braff thanked the PTA for its hard work.

C. SEIU Update – Ms. Keryl Cartee-McNeely (5) – absent

6:48 pm

D. PTA Council – Ms. Rochelle Fanali (5)

Ms. Fanali thanked student board members, board members, and staff for their leadership. PTA has been busy preparing for the beginning of school with assembling packets, working registration tables, helping with back-to-school events, etc. Ms. Fanali thanked SMMEF for their support. The parent engagement survey launches on September 2. Gary Bradbury updated the PTA on emergency supply upgrades. The School SMARTS program presentation was held on Tuesday for PTA and principals. The PTA website got a new look. PTA leaders are looking for information on how they can help with district's technology plan. PTA Presidents met for dinner last Friday to to share their hopes and greatest fears for the school year.

IX. SENIOR STAFF REPORTS (25 minutes)

6:53 pm

A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)

Dr. Deloria reported that this school year will be the first year implementing programs funded by VSS through SMMEF, including literacy coaches, instructional assistants, smaller class sizes, and art teachers.

6:55 pm

B. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)

Ms. Maez reported that Gary Bradbury and the Safety Committee met to discuss emergency supplies at the sites. They are working to bring all sites to the same level. The district has been monitoring the sites during this hot weather. Ms. Maez remarked that it can be difficult to balance the desire for sustainability with comfort level in the classrooms. The district has started to expand the Best Practices Management (BMP) cleaning, and almost all of the new five-hour custodial positions have been filled. Ms. Maez thanked the Personnel Commission and Human Resources Department for hiring and processing the new employees. The district is working with Eric Hall & Associates to conduct a facility capacity study, which will help with Measure ES planning.

6:59 pm

C. Asst. Supt., Human Resources – Ms. Debra Moore Washington (5)

Ms. Washington acknowledged the smooth opening of the school year. She reported that class sizes are looking good. The enrollment report will come to the board in October. The Human Resources Newsletter is almost complete and includes a welcome to all employees, a list of longevity employees, Open Enrollment announcements, information on the Health and Wellness Fair that will be held in September 17 and 18, and information on the administrators'

assembly. There will be a joint training on grievances for principals and SMMCTA leadership. Ms. Washington said the district hopes to be able to bring a recommendation forward for House Principal in September. She welcomed the new student board members.

7:03 pm

D. Exec. Dir., Student & Professional Services – Dr. Mark Kelly (5)

Dr. Kelly reported that his department is finalizing the inter- and intra-district permit process. In all, there were 555 applications; Dr. Kelly will share the complete data once the process is complete. He thanked his staff for their hard work. Attendance training was held for principals this week. The Big Blue Bus will be sending out a survey to analyze Samohi ridership in preparation for the opening of the EXPO line. Dr. Kelly reported that the Webster ES Back to School Night went well, and he congratulated Dr. Samarge-Powell with sharing Webster's programs and vision. Mr. Allen requested a presentation regarding the Big Blue Bus proposed route changes. The board agreed with this request. Dr. Escarce requested information on the number of intradistrict permits and grade levels for the last three or four years. Mr. Patel asked for information about communication regarding pick-up/drop-off processes at the sites.

7:10 pm

E. Superintendent – Ms. Sandra Lyon (5)

Ms. Lyon reported that district leadership has been visiting classrooms for the beginning of the school year, observing quality instruction, student and parent engagement, professional development, and dedicated staff. She thanked Dr. Bradford and the entire Educational Services staff for coordinating the PERCS conference, as well as the educators who led the individual sessions. The annual convocation was fun and acknowledged long-term employees. Last Friday night, Dun & Bradstreet held a reception for seven rising seniors who had interned over the summer. Each student received a \$4,300 scholarship for college. Ms. Lyon thanked the ROP staff for helping the interns submit their applications. At the reception, the CEO expressed his deep support for public education and hopes their internship program will inspire other companies to start their own program. Dun & Bradstreet is a generous donor to SMMEF. Ms. Lyon reported that Back to School Nights are going well. The SAC had its first meeting of the school year, during which members shared materials and ideas about how to promote programming supported by SMMEF. In September, principals and PTA presidents will meet to discuss expectations and how best to support each other.

7:15 pm

X. CONSENT CALENDAR (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

Curriculum and Instruction

| | | |
|------|---|-----|
| A.02 | Approval of Independent Contractors..... | 3 |
| A.03 | Approval of Special Education Contracts – 2013-2014 | 4-6 |
| A.04 | Approval of Special Education Contracts – 2014-2015 | 7-9 |

Business and Fiscal

| | | |
|------|--|--------|
| A.05 | Award of Purchase Orders – 2013-2014 | 10-10a |
| A.06 | Award of Purchase Orders – 2014-2015 | 11-11n |

Facilities Improvement Projects

A.07 Amendment to Contract – Lease Leaseback – Edison Language Academy – New Construction Project – Swinerton Builders – Measure BB12-13

A.08 Amendment to Contract – Lease Leaseback – Edison Language Academy – New Construction Project – Simplex Grinnell – Measure BB 14

A.09 Adopt Resolution No. 14-01 – Lease and Leaseback (LLB) Agreement for the Santa Monica High School Science & Technology Building and Site Improvements Projects15-17

A.10 Contract Amendment #07 for Testing and Special Inspection Services for Santa Monica High School Science and Technology Building and Site Improvements – California Testing and Inspections, Inc. – Measure BB18-19

Personnel

A.11 Certificated Personnel – Elections, Separations.....20-21

A.12 Classified Personnel – Merit22-31

A.13 Classified Personnel – Non-Merit.....32

A.14 Increase in Staffing (FTE) – Child Development Services33

General

A.15 Adopt BP 0200 – Goals for the District.....34-36

A.16 Revise BP 0410 – Nondiscrimination in District Programs and Activities.....37-39

A.17 Replace BP 2210 – Administrative Discretion Regarding Board Policy ~~Leeway in Absence of Board Policy~~40-41

A.18 Revise BP 5145.9 – Hate Motivated Behavior.....42-44

A.19 Revise BB 9150 – Student Board Members45-47

A.20 Revise BB 9324 – Minutes and Recordings48-50

7:16 pm

XI. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to two (2) or three (3) minutes, depending on the number of speakers. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Jerry Rubin addressed the board regarding a John Muir event and the Muir Woods mural at Olympic High School.*
- *Erin Inatsugu, Tim Leary, and James McPherson addressed the board regarding the hiring and firing practices of coaches. Ms. Washington said she would provide the board with information regarding this. Mr. de la Torre requested to also see the job criteria and job description.*
- *Matt deNicola addressed the board regarding the cleanliness of Malibu High School.*
- *Duhn May expressed her concern regarding electromagnetic fields and technology upgrades. She also commented on item No. A. 16.*

DISCUSSION and MAJOR Items

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XII. DISCUSSION ITEMS (65 minutes)

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

| | | | |
|---------|------|---|--------|
| 7:47 pm | D.01 | District Advisory Committees: Follow-up on End-of-Year Reports for 2013-14 and Goal/Direction for 2014-15 (20)..... | 51-53 |
| | | <i>Early Childcare Development DAC</i> | |
| 7:54 pm | D.02 | Consider Revising BP and AR 0420.4 – Charter School Authorization (5)..... | 54-69 |
| 7:56 pm | D.03 | Consider Adopting BP and E 0420.41 – Charter School Oversight (5)..... | 70-79 |
| 7:57 pm | D.04 | Consider Adopting BP 0420.42 – Charter School Renewal (5) | 80-83 |
| 7:58 pm | D.05 | Consider Adopting BP 0420.43 – Charter School Revocation (5) | 84-87 |
| 8:00 pm | D.06 | Consider Adopting BP and AR 1113 – District and School Websites (10)..... | 88-91 |
| 8:01 pm | D.07 | Consider Adopting BP and AR 1114 – District-sponsored Social Media (10)..... | 92-96 |
| 7:59 pm | D.08 | Consider Adopting BP and AR 7160 – Charter School Facilities (5)..... | 97-106 |

XIII. MAJOR ITEMS (75 minutes)

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

| | | | |
|---------|------|--|----------|
| 7:37 pm | A.21 | Amendment to Memorandum of Understanding (MOU) between the Santa Monica-Malibu Education Foundation (SMMEF) and the Santa Monica-Malibu Unified School District (SMMUSD) (10)..... | 107-107f |
| 8:07 pm | A.22 | 2013-14 Unaudited Actual Financial Report (30)..... | 108-110 |
| 8:44 pm | A.23 | Adopt Resolution No. 14-02 – Gann Amendment (5)..... | 111-112c |
| 8:48 pm | A.24 | Heery International Amended Contract for Measure ES Services (30)..... | 113-114d |

XIV. INFORMATIONAL ITEMS (0 minutes)

These items are submitted for the public record for information. These items do not require discussion nor action.

| | | | |
|--|------|---|---------|
| | I.01 | Adoption of AR and E 5145.9 – Hate Motivated Behavior | 115-120 |
| | I.02 | Revision to AR 6159.4 – Behavioral Interventions for Special Education Students | 121-128 |

XV. BOARD MEMBER ITEMS

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVII. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVIII. BOARD MEMBER COMMENTS

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XIX. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

XXI. ADJOURNMENT

It was moved by Dr. Escarce, seconded by Mr. de la Torre, and voted 4/0 (Ms. Leon-Vazquez, Ms. Lieberman, and Mr. Allen were absent) to adjourn the meeting at 9:03 p.m. The next regular meeting is scheduled for 5:30 p.m. on **Thursday, September 18, 2014**, at the **District Office**: 1651 16th Street, Santa Monica, CA 90404.

Approved: 9/18/14



President



Superintendent

Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing. Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2014-2015

Closed Session begins at 4:30pm
Public Meetings begin at 5:30pm

| July through December 2014 | | | | | |
|--|-----------------------------|-----------------------------|-----------------------------|-----------------------------|--|
| Month | 1 st Thursday | 2 nd Thursday | 3 rd Thursday | 4 th Thursday | Special Note: |
| July | | | 7/16* DO | | *Wednesday, 7/16 |
| August | | 8/13* DO | | 8/28 DO | *Wednesday: 8/13 First day of school: 8/19 |
| September | 9/4* DO | | 9/18 DO | 9/25* DO | *9/4: MS Back to School Night *9/25: Admissions Day Holiday |
| October | 10/2 M | | 10/16 DO | 10/30* DO | *10/30: 5 th Thursday |
| November | 11/6 M | | 11/20 DO | | Thanksgiving: 11/27-28 |
| December | | 12/11 DO | | winter break | |
| Winter Break: December 22 – January 2 | | | | | |
| January through June 2015 | | | | | |
| Winter Break: December 22 – January 2 | | | | | |
| January | winter break | 1/15 DO | | | |
| February | 2/5 M | | 2/19 DO | | |
| March | 3/5 DO | | 3/19 M | | |
| Spring Break: March 30 – April 10 | | | | | |
| April | spring break | spring break | | 4/23 DO | |
| May | 5/7 M | | 5/21 DO | | |
| June | | 6/11 DO | | 6/24* DO | Last day of school: 6/5 *Wednesday: 6/24 |

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
08/28/14

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

August 13, 2014

*Mr. Mechur made the following corrections to Item No. D.06 from the August 13 board minutes:
"Individual public speakers" should read "Individual members of the public who wish to speak speakers."*

MOTION MADE BY: Mr. Patel
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: 4 (Mechur, Allen, Patel, de la Torre)
NOES: 0
ABSTAIN: 1 (Escarce)
ABSENT: 2 (Leon-Vazquez and Lieberman)

STUDY SESSION

TO: BOARD OF EDUCATION

STUDY SESSION

08/28/14

FROM: SANDRA LYON / TERRY DELORIA

RE: MEASURE ES: PHASE 1 TECHNOLOGY RECOMMENDATIONS

STUDY SESSION ITEM NO. S.01

In November 2012, the SMMUSD community passed a \$385,000,000 general obligation bond to accomplish a number of facility projects and to acquire additional computers and related technology.

With the input of the District Technology Team (DTT), staff will present Phase 1 recommendations for Measure ES expenditures in the following areas:

1. Infrastructure
2. State Assessments (SBAC)
3. 21st Century Classrooms
4. Computer Lab Upgrades
5. Library Technology
6. Leadership Support (Staffing)

***** ***** ***** ***** ***** *****

Dr. Deloria's presentation can be found under Attachments at the end of these minutes.

Dr. Deloria answered board members' questions regarding best practices for technology policies and security, the average life span of a device, and professional development for teachers and technology coaches. Dr. Escarce wondered if staff could recommend a school or school district board members could visit in order to see a real 21st Century classroom in action. Ed Services suggested the Tustin Unified School District; they will put board members in contact with that district.

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2014-15 budget.

| Contractor/ Contract Dates | Description | Site | Funding (Measure BB) |
|--|---|-----------------------------------|--|
| Simpson Gumpertz & Heger Contract Amendment #2 for \$20,000. Total contract amount not to exceed: \$70,500 <i>(7/16/14: original contract approved for \$40,000; 8/13/14: CA #1 approved for \$10,500)</i> | Expenses associated to required window testing | Measure BB / Capital Improvements | 21,81,82,83-90500-0-00000-85000-5802--2600 (Funded from Hard Costs) |
| Elaine Rene-Weissman Extension of Contract: 8/1/14 to 7/31/15 | Project Consultant/Malibu | Measure BB/ Capital Improvements | 21,81,82,83-90500-0-00000-85000-5802-XXX-2600 |
| Art Meets Technology Contract Amendment #8 for \$1,500. Total contract amount not to exceed: \$12,000 <i>(2/5/09: original contract approved for \$500; CA #1 for \$500; CA #2 for \$750; CA #3 for \$750; CA #4 for \$5,000; CA #5 for \$1500; CA #6 for \$500 \$750; CA #7 for <u>\$1,000</u> \$5,000)</i> | Maintenance Measure BB website | Measure BB/ Capital Improvements | 21,81,82,83-90500-0-00000-85000-5802-XXX-2600 |
| Eric Hall & Associates 8/1/14 - 7/31/15 Not to Exceed: \$55,000 | Measure BB Performance Audit per State Requirements | Measure BB/Capital Improvements | 21,81,82,83-90500-0-00000-85000-5802-XXX-2600 |

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Mr. Patel
 STUDENT ADVISORY VOTE: Aye
 AYES: 4 (Mechur, Allen, Patel, Escarce)
 NOES: 0
 ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION

08/28/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2013-2014

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2013-2014 as follows:

NPS

2013-2014 Budget 01-65000-0-57500-11800-5125-043-1400

2013-2014 Budget 01-65120-0-57500-31400-5890-043-1400

| Nonpublic School | SSID | Service Description | Contract Number | Cost Not to Exceed |
|------------------------|------------|---------------------|-----------------|--------------------|
| Excelsior Youth Center | 7131049266 | RTC | 97-SPED14153 | \$62 |

| | | |
|--|---------|--------------|
| Amount Budgeted NPS 13/14 | | \$ 1,688,000 |
| Amount Budgeted Mental Health Services 13/14 | | \$ 735,000 |
| Total Budgeted | | \$ 2,423,000 |
| Prior Board Authorization as of 8/13/14 | | \$ 2,414,702 |
| | Balance | \$ 8,298 |
| Positive Adjustment (See Below) | | \$ 0 |
| | | \$ 8,298 |
| Total Amount for these Contracts | | \$ 62 |
| | Balance | \$ 8,236 |

| Adjustment | | | | | |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| NPS | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| NPS Budget 01-65000-0-57500-11800-5125-043-1400 There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$395,285 as of 8/13/14 | | | | | |
| | | | | | |

NPA

2013-2014 Budget 01-65000-0-57500-11800-5126-043-1400

| Nonpublic Agency | SSID | Service Description | Contract Number | Cost Not to Exceed |
|------------------|------|---------------------|-----------------|--------------------|
| | | | | |

| | | |
|---|---------|--------------|
| Amount Budgeted NPA 13/14 | | \$ 1,162,000 |
| Prior Board Authorization as of 8/13/14 | | \$ 1,089,301 |
| | Balance | \$ 72,699 |
| Positive Adjustment (See Below) | | \$ 0 |
| | | \$ 72,699 |
| Total Amount for these Contracts | | \$ 0 |
| | Balance | \$ 72,699 |

| Adjustment | | | | | |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| NPA | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| NPA Budget 01-65000-0-57500-11800-5126-043-1400 There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$83,483 as of 8/13/14 | | | | | |
| | | | | | |

Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5802-043-1400

2013-2014 Budget 01-33100-0-57500-11900-5802-044-1400

| Instructional Consultant | SSID | Service Description | Contract Number | Cost Not to Exceed |
|--------------------------|------|---------------------|-----------------|--------------------|
| | | | | |

| | | |
|---|---------|------------|
| Amount Budgeted Instructional Consultants 13/14 | | \$ 336,920 |
| Amount Budgeted Instructional Consultants 13/14 | | \$ 25,080 |
| Total Budgeted | | \$ 362,000 |
| Prior Board Authorization as of 8/13/14 | | \$ 356,939 |
| | Balance | \$ 5,062 |
| Positive Adjustment (See Below) | | \$ 0 |
| | | \$ 5,062 |
| Total Amount for these Contracts | | \$ 0 |
| | Balance | \$ 5,062 |

| Adjustment | | | | | |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400 | | | | | |
| There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2013-2014 in the amount of \$9000 as of 8/13/14 | | | | | |
| Instructional Consultant | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| | | | | | |

Non-Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5890-043-1400

2013-2014 Budget 01-56400-0-00000-39000-5802-043-1400

| Non-Instructional Consultant | SSID | Service Description | Contract Number | Cost Not to Exceed |
|------------------------------|------|---------------------|-----------------|--------------------|
| | | | | |

| | | |
|---|---------|------------|
| Amount Budgeted Non-Instructional Consultants 13/14 | | \$ 247,000 |
| Amount Budgeted Non-Instructional Consultants 13/14 | | \$ 20,000 |
| Total Budgeted | | \$ 267,000 |
| Prior Board Authorization as of 8/13/14 | | \$ 312,133 |
| | Balance | \$ -63,133 |
| Positive Adjustment (See Below) | | \$ 0 |
| | | \$ -63,133 |
| Total Amount for these Contracts | | \$ 0 |
| | Balance | \$ -65,133 |

| Adjustment | | | | | |
|---|---------------------|-----------------|--------------------------|-----------------|---------|
| Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400 | | | | | |
| There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2013-2014 in the amount of \$37,530 as of 8/13/14 | | | | | |
| Non-Instructional Consultant | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| | | | | | |

Legal

2013-2014 Budget 01-65000-0-57500-11900-5820-043-1400

| Legal Contractor | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------|----------------------------|------------------------|---------------------------|
| | | | |

| | | |
|---|---------|----------------|
| Amount Budgeted Legal Services 13/14 | | \$ 370,000 |
| Prior Board Authorization as of 8/13/14 | | <u>370,000</u> |
| | Balance | \$ 0 |
| Adjustments for this period | | <u>\$ 0</u> |
| | | \$ 0 |
| Total Amount for these Contracts | | <u>\$ 0</u> |
| | Balance | \$ 0 |

| Adjustment | | | | |
|--|------------------------|---------------------------------|------------------------|----------------|
| Legal Services Budget 01-65000-0-57500-11900-5820-043-1400 | | | | |
| There has been a reduction in authorized expenditures of Legal Services contracts for FY 2013-2014 in the amount of \$ 0 as of 8/13/14 | | | | |
| Legal Contractor | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| | | | | |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Mr. Patel
 STUDENT ADVISORY VOTE: Aye
 AYES: 4 (Mechur, Allen, Patel, Escarce)
 NOES: 0
 ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2014-2015

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2014-2015 as follows:

NPS

2014-2015 Budget 01-65000-0-57500-11800-5125-043-1400

2014-2015 Budget 01-65120-0-57500-31400-5890-043-1400

| Nonpublic School | SSID | Service Description | Contract Number | Cost Not to Exceed |
|------------------------|------------|---------------------|-----------------|--------------------|
| ECF Kayne Eras Center | 5183841172 | NPS | 19-SPED15036 | \$35,334 |
| Vista | 7750034324 | NPS | 20-SPED15037 | \$34,366 |
| Vista | 2149511275 | NPS | 21-SPED15038 | \$38,066 |
| Carousel | 3145846847 | NPS | 23-SPED15040 | \$47,865 |
| Excelsior Youth Center | 7131049266 | RTC | 22-SPED15039 | \$114,647 |

| | | |
|--|---------|--------------|
| Amount Budgeted NPS 14/15 | | \$ 1,595,000 |
| Amount Budgeted Mental Health Services 14/15 | | \$ 735,000 |
| Total Budgeted | | \$ 2,330,000 |
| Prior Board Authorization as of 8/13/14 | | \$ 1,051,932 |
| | Balance | \$ 1,278,068 |
| Positive Adjustment (See Below) | | \$ 0 |
| | | \$ 1,278,068 |
| Total Amount for these Contracts | | \$ 270,278 |
| | Balance | \$ 1,007,789 |

| Adjustment | | | | | |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| NPS Budget 01-65000-0-57500-11800-5125-043-1400 | | | | | |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2014-2015 in the amount of \$0 as of 8/13/14 | | | | | |
| NPS | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| | | | | | |

NPA

2014-2015 Budget 01-65000-0-57500-11800-5126-043-1400

| Nonpublic Agency | SSID | Service Description | Contract Number | Cost Not to Exceed |
|---------------------------|------------|---------------------|-----------------|--------------------|
| ERA Ed/STAR of California | 1762951893 | Behavior 1:1, BID | 18-SPED15035 | \$12,926 |

| | | |
|---|---------|------------|
| Amount Budgeted NPA 14/15 | | \$ 583,000 |
| Prior Board Authorization as of 8/13/14 | | \$ 108,790 |
| | Balance | \$ 474,210 |
| Positive Adjustment (See Below) | | \$ 0 |
| | | \$ 474,210 |
| Total Amount for these Contracts | | \$ 12,926 |
| | Balance | \$ 461,284 |

| Adjustment | | | | | |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| NPA Budget 01-65000-0-57500-11800-5126-043-1400 | | | | | |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2014-2015 in the amount of \$5,391 as of 8/13/14 | | | | | |
| NPA | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| | | | | | |

Instructional Consultants

2014-2015 Budget 01-65000-0-57500-11900-5802-043-1400

2014-2015 Budget 01-33100-0-57500-11900-5802-044-1400

| Instructional Consultant | SSID | Service Description | Contract Number | Cost Not to Exceed |
|--------------------------|---------|---------------------|-----------------|--------------------|
| LACOE | Various | DHH Specialist | C-14788 | \$108,013 |

| | | |
|---|---------|------------|
| Amount Budgeted Instructional Consultants 14/15 | | \$ 324,920 |
| Amount Budgeted Instructional Consultants (33100) 14/15 | | \$ 25,080 |
| Total Budgeted | | \$ 350,000 |
| Prior Board Authorization as of 8/13/14 | | \$ 59,600 |
| | Balance | \$ 290,400 |
| Positive Adjustment (See Below) | | \$ 0 |
| | | \$ 290,400 |
| Total Amount for these Contracts | | \$ 108,013 |
| | Balance | \$ 187,778 |

| Adjustment | | | | | |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400 | | | | | |
| There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2014-2015 in the amount of \$5,391 as of 8/13/14 | | | | | |
| Instructional Consultant | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| | | | | | |

Non-Instructional Consultants

2014-2015 Budget 01-65000-0-57500-11900-5890-043-1400

| Non-Instructional Consultant | SSID | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------------------|------------|-------------------------|-----------------|--------------------|
| Administrative Services Cooperative | 5192831722 | Transportation (taxi) | 19-SPED15041 | \$4,500 |
| Bell Cab | 7103161146 | Transportation | 21-SPED15043 | \$1,800 |
| Bell Cab | 5103152572 | Transportation | 22-SPED15044 | \$35,700 |
| Malibu Yellow Cab | various | Transportation | 23-SPED15045 | \$12,240 |
| Parent Reimbursement | 7103131716 | Therapeutic visit - TLC | 24-SPED15046 | \$1,200 |

| | | |
|---|---------|------------|
| Amount Budgeted Non-Instructional Consultants 14/15 | | \$ 220,000 |
| Prior Board Authorization as of 8/13/14 | | \$ 57,580 |
| | Balance | \$ 162,420 |
| Positive Adjustment (See Below) | | \$ 0 |
| | | \$ 162,420 |
| Total Amount for these Contracts | | \$ 55,440 |
| | Balance | \$ 106,980 |

| Adjustment | | | | | |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400 | | | | | |
| There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2014-2015 in the amount of \$0 as of 8/13/14 | | | | | |
| Non- Instructional Consultant | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| | | | | | |

LEA

2014-2015 Budget 01-56400-0-00000-39000-5802-043-1400

| LEA Consultant | SSID | Service Description | Contract Number | Cost Not to Exceed |
|----------------|------|---------------------|-----------------|--------------------|
| | | | | |

| | | | |
|---|---------|----|--------|
| Amount Budgeted LEA 14/15 | | \$ | 42,400 |
| Prior Board Authorization as of 8/13/14 | | \$ | 42,400 |
| | Balance | \$ | 0 |
| Positive Adjustment (See Below) | | \$ | 0 |
| | | \$ | 0 |
| Total Amount for these Contracts | | \$ | 0 |
| | Balance | \$ | 0 |

| Adjustment | | | | | |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| LEA Budget 01-56400-0-00000-39000-5802-043-1400 | | | | | |
| There has been a reduction in authorized expenditures of LEA contracts for FY 2014-2015 in the amount of \$0 as of 8/13/14 | | | | | |
| LEA Consultant | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
| | | | | | |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Mr. Patel
 STUDENT ADVISORY VOTE: Aye
 AYES: 4 (Mechur, Allen, Patel, Escarce)
 NOES: 0
 ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2013-14

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from July 10, 2014, through August 18, 2014, for fiscal year 2013-14.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB, X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|------------------------------------|-------------------------------|----------------------------|------------------------|--------|---|
| <u>*** NEW PURCHASE ORDERS ***</u> | | | | | |
| 145886 | CHEVRON U.S.A. INC. | Open order for Fuel | TRANSPORTATION | 500.00 | U |
| 145885 | YALE/CHASE MATERIALS HANDLING | BATTERY PURCHASE - TRANSP. | TRANSPORTATION | 217.14 | U |
| | | | ** NEW PURCHASE ORDERS | 717.14 | |

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2014-15

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from July 10, 2014, through August 18, 2014, for fiscal year 2014-15.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|------------------------------------|--------------------------------|--------------------------------|--------------------------|------------|----|
| <u>*** NEW PURCHASE ORDERS ***</u> | | | | | |
| 150647 | A & R WHOLESALE DISTRIBUTORS | GROCERIES AND SNACKS | FOOD SERVICES | 165,000.00 | F |
| 150927 | A & R WHOLESALE DISTRIBUTORS | OPEN ORDER FOR SNACK FOOD | SAMOHI STUDENT STORE | 3,000.00 | U |
| 151123 | A 1 LAWMOWER | OPERATIONS GROUNDS SUPPLIES | GROUNDS MAINTENANCE | 642.20 | R |
| 150610 | A Z BUS SALES INC | OPENORDER FOR PARTS | TRANSPORTATION | 5,000.00 | U |
| 150622 | A Z BUS SALES INC | OPEN ORDER FOR REPAIR PARTS | TRANSPORTATION | 4,000.00 | U |
| 150489 | A. G. LAYNE INC | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 150573 | A. G. LAYNE INC | OIL USED ON FNS VEHICLES | FOOD SERVICES | 200.00 | F |
| 150592 | A. G. LAYNE INC | OPEN ORDER FOR OIL/COOLANT | TRANSPORTATION | 3,000.00 | U |
| 150723 | A. G. LAYNE INC | MAINT.VEHICLE OIL | FACILITY MAINTENANCE | 200.00 | R |
| 151126 | A. G. LAYNE INC | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 150772 | AAHS ENGRAVING | GENERAL SUPPLIES/MATERIALS | BOE/SUPERINTENDENT | 900.00 | U |
| 151222 | ACE ATTORNEY SERVICE INC | OTHER OPERATING EXPENSES | BOE/SUPERINTENDENT | 5,000.00 | U |
| 151110 | ACHIEVE 3000 | TECHNOLOGY LICENSE RENEWAL | EDISON ELEMENTARY SCHOOL | 17,641.00 | R |
| 151144 | ACSA FOUNDATION FOR ED ADMIN | DUES & MEMBERSHIP | BOE/SUPERINTENDENT | 660.00 | U |
| 151148 | ACSA LEGAL SUPPORT FUND | DUES & MEMBERSHIP | BOE/SUPERINTENDENT | 2,625.00 | U |
| 150467 | ACSA REGION XIV | ACSA LEADERSHIP CONF VOUCHER | PERSONNEL SERVICES | 299.00 | U |
| 150587 | ACSA REGION XIV | DUES & MEMBERSHIPS | BOE/SUPERINTENDENT | 75.00 | U |
| 150559 | ACTIVE NETWORK INC., THE | CARD READERS | SANTA MONICA HIGH SCHOOL | 26,673.75 | R |
| 150876 | ADAGER CORPORATION | Annual Maintenance | INFORMATION SERVICES | 705.00 | U |
| 151017 | ADDISON-WESLEY-LONGMAN/PEARSON | TEXBOOKS | CURRICULUM AND IMC | 1,277.64 | U |
| 150487 | ADVANCE LANDAU TOPS | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 150593 | ADVANCE LANDAU TOPS | OPEN ORDER FOR SEAT COVER REP. | TRANSPORTATION | 500.00 | U |
| 150488 | ADVANCED BATTERY SYSTEMS | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 250.00 | R |
| 150574 | ADVANCED BATTERY SYSTEMS | BATTERIES FOR FNS VEHICLES | FOOD SERVICES | 200.00 | F |
| 150609 | ADVANCED BATTERY SYSTEMS | OPEN ORDER FOR PARTS/BATTERIES | TRANSPORTATION | 1,000.00 | U |
| 150620 | ADVANCED BATTERY SYSTEMS | OPEN ORDER FOR BATTERIES | TRANSPORTATION | 500.00 | U |
| 150722 | ADVANCED BATTERY SYSTEMS | MAINT.VEHICLE PARTS | FACILITY MAINTENANCE | 500.00 | R |
| 150550 | ADVANCED ELECTRONICS | Monthly Site Rental - Transp. | TRANSPORTATION | 11,225.76 | U |
| 150552 | ADVANCED ELECTRONICS | Maint Agreement Renewal - Tr. | TRANSPORTATION | 1,594.44 | U |
| 151035 | ADVANCED ELECTRONICS | Open order for parts and repai | TRANSPORTATION | 1,000.00 | U |
| 150571 | ADVANTIDGE INC | LUNCH CARDS AND DYE FILM | FOOD SERVICES | 942.80 | F |
| 150491 | AGENCIES TOOL CENTER | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 150594 | AGENCIES TOOL CENTER | OPEN ORDER FOR TOOL PURCHASES | TRANSPORTATION | 1,500.00 | U |
| 150724 | AGENCIES TOOL CENTER | TOOLS FOR MAINT.VEHICLE REPAIR | FACILITY MAINTENANCE | 200.00 | R |
| 150738 | AHSIRT ENGINEERING INC | GROUNDWATER SAMPLES | FACILITY MAINTENANCE | 16,000.00 | R |
| 150500 | ALL STAR GLASS | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 150595 | ALL STAR GLASS | OPEN ORDER FOR GLASS REPLACE. | TRANSPORTATION | 1,000.00 | U |
| 150727 | ALL STAR GLASS | FOR MAINT.VEHICLES | FACILITY MAINTENANCE | 100.00 | R |
| 151224 | ALLEN, BEN | OTHER OPERATING EXPENSES | BOE/SUPERINTENDENT | 900.00 | U |
| 150466 | ALTA ENVIRONMENTAL | MONITORING&AIR SAMPLING LCDC | FACILITY MAINTENANCE | 2,489.30 | R |
| 151025 | ALTA ENVIRONMENTAL | AIR SAMPLING MCKINLEY STAIRS | FACILITY MAINTENANCE | 2,875.35 | R |
| 151149 | ALTA ENVIRONMENTAL | MONITORING/SAMPLING JAMS | FACILITY MAINTENANCE | 3,918.30 | R |
| 150769 | AMERITECH BANNERS | CABRILLO BANNER | CDC: CCTR | 197.10 | CD |
| 150655 | AMFRO INC | PIZZA FOR MALIBU SITES | FOOD SERVICES | 41,000.00 | F |
| 150703 | AMTECH ELEVATOR SERVICES | ELEVATOR AGREEMENT | FACILITY MAINTENANCE | 37,000.00 | R |
| 150960 | AMTECH ELEVATOR SERVICES | ELEVATOR RECALL TESTING | FACILITY MAINTENANCE | 390.00 | R |
| 151026 | AMTECH ELEVATOR SERVICES | ELEVATOR LOAD TEST | FACILITY MAINTENANCE | 1,300.00 | R |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|--------------------------------|--------------------------------|--------------------------------|------------|----|
| 150184 | APPLE COMPUTER CORP | MINI DISPLAYPORTS | GRANT ELEMENTARY SCHOOL | 893.52 | U |
| 150886 | APPLE COMPUTER CORP | Open Supplies/Repair | INFORMATION SERVICES | 2,500.00 | U |
| 150835 | ARCHITECTURAL SIGN IDENTITY | ADDRESS SIGNAGE | EDISON ELEMENTARY SCHOOL | 393.76 | BB |
| 150498 | ARGO FLEET SERVICES | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 250.00 | R |
| 150597 | ARGO FLEET SERVICES | OPEN ORDER FOR STARTERS & ALT. | TRANSPORTATION | 1,500.00 | U |
| 150811 | ARROWHEAD MOUNTAIN SPRING | DRINKING WATER | CHILD DEVELOPMENT CENTER | 1,500.00 | CD |
| 150812 | ARROWHEAD MOUNTAIN SPRING | DRINKING WATER | CHILD DEVELOPMENT CENTER | 300.00 | CD |
| 150813 | ARROWHEAD MOUNTAIN SPRING | DRINKING WATER | CHILD DEVELOPMENT CENTER | 200.00 | CD |
| 150814 | ARROWHEAD MOUNTAIN SPRING | DRINKING WATER | CHILD DEVELOPMENT CENTER | 500.00 | CD |
| 150815 | ARROWHEAD MOUNTAIN SPRING | DRINKING WATER | CHILD DEVELOPMENT CENTER | 500.00 | CD |
| 150816 | ARROWHEAD MOUNTAIN SPRING | DRINKING WATER | CHILD DEVELOPMENT CENTER | 200.00 | CD |
| 150817 | ARROWHEAD MOUNTAIN SPRING | DRINKING WATER | CHILD DEVELOPMENT CENTER | 800.00 | CD |
| 150818 | ARROWHEAD MOUNTAIN SPRING | DRINKING WATER | CHILD DEVELOPMENT CENTER | 1,000.00 | CD |
| 150349 | ART MEETS TECHNOLOGY | WEBISTE MAINTENANCE CONTRACT | BOE/SUPERINTENDENT | 36,000.00 | U |
| 150968 | ARTY TOM INC | REPAIR OF BATTING CAGES | SANTA MONICA HIGH SCHOOL | 6,430.00 | R |
| 151097 | ASCD | PROFESSIONAL DEV.BOOKS | EDISON ELEMENTARY SCHOOL | 134.35 | U |
| 150784 | ASSOCIATION OF CALIFORNIA | MEMBERSHIP RENEWAL | CURRICULUM AND IMC | 1,395.00 | U |
| 151241 | ASSOCIATION OF CALIFORNIA | MEMBERSHIP | PERSONNEL SERVICES | 1,467.74 | U |
| 151233 | ATKINSON ANDELSON LOYA RUDD | LEGAL SERVICES | EMPLOYEE RELATIONS | 230,000.00 | U |
| 150832 | B-LINE ELECTRIC INC | ELECTRICIAL OUTLETS | JOHN ADAMS MIDDLE SCHOOL | 3,240.00 | BB |
| 150990 | B-LINE ELECTRIC INC | INSTALL LIGHTING FOR BAT CAGES | SANTA MONICA HIGH SCHOOL | 975.00 | R |
| 150681 | BARNES & NOBLE/SANTA MONICA | REFERENCE BOOKS | OLYMPIC CONTINUATION SCHOOL | 82.06 | R |
| 150637 | BAVCO | PARTS ORDER | FACILITY MAINTENANCE | 285.54 | R |
| 150570 | BAY CITIES | RATERS' SUPPLY | PERSONNEL COMMISION | 500.00 | U |
| 150649 | BERKELEY STREET BEVERAGE CO | SLUSH PRODUCTS | FOOD SERVICES | 17,000.00 | F |
| 150033 | BERUMEN, TED | MILEAGE | PURCHASING/WAREHOUSE | 150.00 | U |
| 151047 | BISHOP COMPANY | OPEN ORDER OPERATIONS GROUNDS | GROUNDS MAINTENANCE | 500.00 | R |
| 150830 | BOOKSOURCE, THE | RESOURCE BOOKS/MATERIALS | ROOSEVELT ELEMENTARY SCHOOL | 4,552.41 | R |
| 150677 | BUS WEST | OPEN ORDER FOR REPAIRS | TRANSPORTATION | 1,000.00 | U |
| 150695 | BUSH, INEZ | PRESENTER FOR 08/14 CONFERENCE | STATE AND FEDERAL PROJECTS | 375.00 | R |
| 150598 | BUSY BEE HARDWARE | OPEN ORDER FORMISC. SUPPLIES | TRANSPORTATION | 300.00 | U |
| 150774 | BYRNE, CHERYL | OTHER OPERATING EXPENSES | BOE/SUPERINTENDENT | 3,000.00 | U |
| 150526 | C R LAURENCE CO | GLAZIER SUPPLIES | FACILITY MAINTENANCE | 300.00 | R |
| 150440 | C.O.D.E.S.P. | C.O.D.E.S.P. TESTING ACCESS | PERSONNEL COMMISION | 1,850.00 | U |
| 150447 | CAL STATE DEPT OF JUSTICE | FINGERPRINTS | PERSONNEL SERVICES | 24,000.00 | U |
| 150838 | CALIF CONFERENCE FOR EQUALITY | PD SAMOHI TEACHERS | CURRICULUM AND IMC | 30,100.00 | U |
| 151064 | CALIFORNIA ACCESS SCAFFOLD LLC | JAMS AUDITORIUM | FACILITY MAINTENANCE | 14,825.00 | R |
| 150449 | CALIFORNIA OFFICE SYSTEMS INC | OFFICE SUPPLIES | PERSONNEL SERVICES | 3,500.00 | U |
| 150524 | CALIFORNIA OFFICE SYSTEMS INC | office chair | THEATER OPERATIONS&FACILITY PR | 415.15 | R |
| 150762 | CALIFORNIA OFFICE SYSTEMS INC | SPED OFFICE SUPPLIES | SPECIAL EDUCATION REGULAR YEAR | 4,000.00 | R |
| 151116 | CALIFORNIA OFFICE SYSTEMS INC | OFFICE SUPPLIES | SANTA MONICA HIGH SCHOOL | 5,000.00 | U |
| 151129 | CALIFORNIA OFFICE SYSTEMS INC | FURNITURE FOR RM#3 | GRANT ELEMENTARY SCHOOL | 1,258.24 | R |
| 151160 | CALIFORNIA OFFICE SYSTEMS INC | Office and School Supplies | FRANKLIN ELEMENTARY SCHOOL | 2,000.00 | U |
| 151257 | CALIFORNIA OFFICE SYSTEMS INC | OPEN P.O. CLASSROOM SUPPLIES | OLYMPIC CONTINUATION SCHOOL | 300.00 | U |
| 151268 | CANOGA PARK A/C INC | REMOVAL OF DUCTING | FACILITY MAINTENANCE | 3,460.00 | R |
| 151096 | CANON FINANCIAL SERVICES | ANNUAL LEASE AGREEMENT | CHILD DEVELOPMENT CENTER | 3,735.96 | CD |
| 150195 | CANON SOLUTIONS AMERICA INC | MAINTENANCE AGRMT: MUY14096 | LINCOLN MIDDLE SCHOOL | 1,052.94 | U |
| 150196 | CANON SOLUTIONS AMERICA INC | MAINTENANCE AGRMT: FRU90657 | LINCOLN MIDDLE SCHOOL | 288.00 | U |
| 150199 | CANON SOLUTIONS AMERICA INC | MAINTENANCE AGRMT: MXD06503 | LINCOLN MIDDLE SCHOOL | 264.18 | R |
| 150392 | CANON SOLUTIONS AMERICA INC | MAINTENANCE AGREEMENT | ADULT EDUCATION CENTER | 837.29 | A |

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|------------------------------|--------------------------------|--------------------------------|-----------|----|
| 150892 | CANON SOLUTIONS AMERICA INC | CANON COPIER IR8285 | LINCOLN MIDDLE SCHOOL | 20,534.60 | R |
| 150894 | CANON SOLUTIONS AMERICA INC | MAINTENANCE AGREEMENT - IR8285 | LINCOLN MIDDLE SCHOOL | 1,699.20 | U |
| 150952 | CANON SOLUTIONS AMERICA INC | LIBRARY COPIER | LINCOLN MIDDLE SCHOOL | 1,793.61 | R |
| 150953 | CANON SOLUTIONS AMERICA INC | MAINTENANCE AGRMT - IR2525 | LINCOLN MIDDLE SCHOOL | 199.20 | U |
| 151127 | CANON SOLUTIONS AMERICA INC | LIBRARY COPIER | LINCOLN MIDDLE SCHOOL | 1,671.79 | R |
| 150106 | CANON SOLUTIONS AMERICA INC. | MAINTENANCE AGREEMENT | JOHN MUIR ELEMENTARY SCHOOL | 3,332.64 | U |
| 150107 | CANON SOLUTIONS AMERICA INC. | MAIN.AGREEMENT/OFFICE COPIER | JOHN MUIR ELEMENTARY SCHOOL | 1,439.00 | U |
| 150638 | CANON SOLUTIONS AMERICA INC. | COPIER MAINTENANCE AGREEMENT | OLYMPIC CONTINUATION SCHOOL | 540.00 | U |
| 150639 | CANON SOLUTIONS AMERICA INC. | COPIER OVERAGES | OLYMPIC CONTINUATION SCHOOL | 599.88 | U |
| 150931 | CANON SOLUTIONS AMERICA INC. | ANNUAL MAINTENANCE AGREEMENT | CHILD DEVELOPMENT CENTER | 2,588.96 | CD |
| 150935 | CANON SOLUTIONS AMERICA INC. | ANNUAL MAINTENANCE AGREEMENT | CHILD DEVELOPMENT CENTER | 1,101.24 | CD |
| 151090 | CANON SOLUTIONS AMERICA INC. | ANNUAL MAINTENANCE AGREEMENT | CHILD DEVELOPMENT CENTER | 1,056.00 | CD |
| 151100 | CANON SOLUTIONS AMERICA INC. | Maint. Aggreement - Canon Cop. | TRANSPORTATION | 677.40 | U |
| 150501 | CARQUEST AUTO PARTS | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 500.00 | R |
| 150728 | CARQUEST AUTO PARTS | MAINT. VEHICLE REPAIRS | FACILITY MAINTENANCE | 1,000.00 | R |
| 151094 | CARQUEST AUTO PARTS | Open order for parts - Trans. | TRANSPORTATION | 1,000.00 | U |
| 151155 | CASILLAS, MOISES | MILEAGE REIMBURSEMENT | PRINTING SERVICES | 100.00 | U |
| 150458 | CASTLEROCK ENVIRONMENTAL INC | ASBESTOS ABATEMENT & DISPOSAL | FACILITY MAINTENANCE | 2,179.00 | R |
| 151147 | CASTLEROCK ENVIRONMENTAL INC | ASBESTOS ABATEMENT & DISPOSAL | FACILITY MAINTENANCE | 15,991.00 | R |
| 150661 | CCP INDUSTRIES INC | CLEANING TOWELS | FOOD SERVICES | 990.00 | F |
| 150878 | CDW-G COMPUTING SOLUTIONS | TEXTBOOK SCANNERS | SANTA MONICA HIGH SCHOOL | 306.97 | U |
| 150889 | CDW-G COMPUTING SOLUTIONS | Open PO Supplies | INFORMATION SERVICES | 2,500.00 | U |
| 150895 | CDW-G COMPUTING SOLUTIONS | Barracuda Maintenance renewal | INFORMATION SERVICES | 18,487.00 | U |
| 150945 | CDW-G COMPUTING SOLUTIONS | Web Filter | INFORMATION SERVICES | 29,453.77 | U |
| 150987 | CDW-G COMPUTING SOLUTIONS | EPSON PROJECTOR | CURRICULUM AND IMC | 1,641.41 | U |
| 150631 | CENTRAL PARKING SYSTEM INC | Attendant for special event | THEATER OPERATIONS&FACILITY PR | 2,000.00 | R |
| 150909 | CERTICA SOLUTIONS INC | Maintenance Renewal | INFORMATION SERVICES | 11,341.00 | U |
| 150985 | CHAMPION CHEMICAL | OPERATIONS CUSTODIAL SU PPLIES | FACILITY OPERATIONS | 573.23 | U |
| 150554 | CHEVRON U.S.A. INC. | Open order for fuel - Transp. | TRANSPORTATION | 20,000.00 | U |
| 150665 | CHEVRON U.S.A. INC. | FUEL CHARGES | FOOD SERVICES | 15,000.00 | F |
| 150891 | CHEVRON U.S.A. INC. | Open PO Fuel | INFORMATION SERVICES | 2,500.00 | U |
| 151054 | CHEVRON U.S.A. INC. | MAINTENANCE VEHICLE GAS | FACILITY MAINTENANCE | 20,000.00 | R |
| 150749 | CHEVRON/TEXACO BUSINESS | FUEL FOR ATHLETIC VANS | MALIBU HIGH SCHOOL | 3,000.00 | U |
| 150642 | CHI, AH YOUNG | REIMBURSEMENT FOR SUPPLIES | MALIBU HIGH SCHOOL | 91.88 | R |
| 150462 | CIF SOUTHERN SECTION | CIF ANNUAL FEES | SANTA MONICA HIGH SCHOOL | 1,310.00 | U |
| 150599 | CINTAS CORPORATION | OPEN ORDER FOR CL. SHOP T./UN. | TRANSPORTATION | 2,000.00 | U |
| 150657 | CIRONE FARMS | PRODUCE FOR FMSB PROGRAM | FOOD SERVICES | 1,000.00 | F |
| 150451 | CITIZENS MEDICAL GROUP | NEW EMPLOYEE PHYSICALS | PERSONNEL SERVICES | 10,000.00 | U |
| 150704 | CITY OF LOS ANGELES | ANNUAL LEASE | CHILD DEVELOPMENT CENTER | 6,000.00 | CD |
| 150553 | CITY OF SANTA MONICA | Open order for fuel - Transp. | TRANSPORTATION | 12,000.00 | U |
| 151215 | CITY OF SANTA MONICA | Fuel Purchasing - Transp. | TRANSPORTATION | 9,298.54 | U |
| 150700 | CLARK SECURITY PRODUCTS | MECHANICAL KEYPAD | EDISON ELEMENTARY SCHOOL | 364.61 | BB |
| 151069 | CLARK SECURITY PRODUCTS | TAX & SHIPPING CHARGES | EDISON ELEMENTARY SCHOOL | 51.37 | BB |
| 151031 | CLEANSOURCE | CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 319.19 | U |
| 150650 | COCA COLA BOTTLING COMPANY | NONCARBONATED FRUIT DRINKS | FOOD SERVICES | 5,000.00 | F |
| 150529 | COLQUHOUN, MARCIA | STUDENT TUITION REFUND | ADULT EDUCATION CENTER | 109.50 | A |
| 150130 | COMPLETE BUSINESS SYSTEMS | ANNUAL MAINTENANCE AGREEMENT | WEBSTER ELEMENTARY SCHOOL | 950.00 | R |
| 150152 | COMPLETE BUSINESS SYSTEMS | MAINTENANCE DUPLO | MCKINLEY ELEMENTARY SCHOOL | 950.00 | R |
| 150157 | COMPLETE BUSINESS SYSTEMS | MAINTENANCE | MCKINLEY ELEMENTARY SCHOOL | 300.00 | R |
| 150687 | CONTROLTEC IN | ANNUAL SERVICE FEE | CHILD DEVELOPMENT CENTER | 13,596.00 | U |
| 150922 | COPYLAND INC | CUSTOM AGENDA/BINDER REMINDER | SAMOHI STUDENT STORE | 10,164.00 | U |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|--------------------------------|--------------------------------|--------------------------------|------------|----|
| 150839 | CREATIVE THERAPY STORE | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 26,449.11 | R |
| 151095 | CREATIVE THERAPY STORE | FAMILY SERVICES SUPPLIEST | EDISON ELEMENTARY SCHOOL | 216.64 | U |
| 150450 | CROWN DISPOSAL CO INC | OPERATIONS CONTRACT TRASH | FACILITY MAINTENANCE | 156,631.00 | U |
| 151063 | CROWN DISPOSAL CO INC | OPEN ORDER OPERATIONS TRASH | FACILITY MAINTENANCE | 750.00 | U |
| 150452 | CRS | SUBFINDER ASP | PERSONNEL SERVICES | 10,400.00 | U |
| 151074 | CSBA | DUES & MEMBERSHIPS | BOE/SUPERINTENDENT | 14,626.00 | U |
| 150523 | CSSS INC | MONITERING SERVICES | FACILITY MAINTENANCE | 236.00 | R |
| 151128 | CULVER NEWLIN | HOKKI STOOLS | GRANT ELEMENTARY SCHOOL | 434.01 | R |
| 150092 | CURRICULUM ASSOC INC | LANGUAGE ARTS CONSUMABLES | GRANT ELEMENTARY SCHOOL | 269.95 | R |
| 150850 | CURRICULUM ASSOC INC | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 848.07 | R |
| 150266 | DANIELS TIRE SERVICE | VEHICLE TIRES & REPAIR | PURCHASING/WAREHOUSE | 100.00 | U |
| 150504 | DANIELS TIRE SERVICE | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 1,000.00 | R |
| 150575 | DANIELS TIRE SERVICE | TIRES FOR FNS VEHICLES | FOOD SERVICES | 1,000.00 | F |
| 150600 | DANIELS TIRE SERVICE | OPEN ORDER FOR TIRE PURCHASES | TRANSPORTATION | 4,000.00 | U |
| 150729 | DANIELS TIRE SERVICE | MAINT.VEHICLE TIRE REPAIR | FACILITY MAINTENANCE | 2,000.00 | R |
| 150693 | DAVENPORT, RICHARD C | PIANO TUNING BARNUM HALL | THEATER OPERATIONS&FACILITY PR | 2,000.00 | R |
| 151132 | DELORIA, TERRY | REIMBURSEMENT INSERVICE GOODS | CURRICULUM AND IMC | 426.90 | U |
| 151135 | DELORIA. TERRY | REIMBURSEMENT PD BOOKS | CURRICULUM AND IMC | 90.67 | U |
| 151083 | DELTA FIRE PROTECTION & EQUIP | FIRE SPRINKLER REPAIRS | FACILITY MAINTENANCE | 2,070.00 | R |
| 150482 | DEPENDABLE HIGHWAY EXPRESS INC | FREIGHT | SANTA MONICA HIGH SCHOOL | 131.00 | U |
| 150512 | DIRECT SOURCE COMMUNICATIONS | ELECTRICAL/NETWORK FOR MALIBU | MALIBU HIGH SCHOOL | 9,688.75 | R |
| 150522 | DIRECT SOURCE COMMUNICATIONS | ELECTRICAL/NETWORK FOR MALIBU | SANTA MONICA HIGH SCHOOL | 9,817.59 | R |
| 150711 | DIRECT SOURCE COMMUNICATIONS | ELECTRICAL/NETWORK FOR MALIBU | MALIBU HIGH SCHOOL | 737.33 | R |
| 150746 | DIRECT SOURCE COMMUNICATIONS | relocate router at Grant | THEATER OPERATIONS&FACILITY PR | 956.32 | R |
| 150562 | DISCOUNT SCHOOL SUPPLY | SUMMER/INSTRUCTIONAL | CHILD DEVELOPMENT CENTER | 1,057.18 | CD |
| 150565 | DISCOUNT SCHOOL SUPPLY | SUMMER/INSTRUCTIONAL | CHILD DEVELOPMENT CENTER | 838.73 | CD |
| 150701 | DISPLAY SONIC CORPORATION | LIBRARY EMERGENCY TELEVISION | EDISON ELEMENTARY SCHOOL | 308.60 | BB |
| 150910 | DLT SOLUTIONS LLC | SpotLight Maintenance | INFORMATION SERVICES | 272.09 | U |
| 150525 | DOWNEY GLASS CO | GLASS | FACILITY MAINTENANCE | 1,500.00 | R |
| 150652 | DRIFTWOOD DAIRY | DAIRY PRODUCTS | FOOD SERVICES | 190,000.00 | F |
| 151029 | DUDE SOLUTIONS INC | MAINT.WORK ORDER SYSTEM | FACILITY MAINTENANCE | 18,623.75 | R |
| 150719 | DURHAM SCHOOL SERVICES | ATHLETIC TRANSPORTATION | MALIBU HIGH SCHOOL | 6,000.00 | U |
| 150986 | DURHAM SCHOOL SERVICES | DISNEYLAND TRIP FOR CHOIR | CURRICULUM AND IMC | 4,960.02 | R |
| 150648 | EBSO PUBLISHING | LICENSE-EDUCATION RESEARCH | CURRICULUM AND IMC | 5,200.00 | U |
| 150513 | ECKHARTS TRAILER HITCH & | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 151079 | EDGEWOOD PRESS INC | MASCOT FOLDERS | WILL ROGERS ELEMENTARY SCHOOL | 366.83 | U |
| 151138 | EDGEWOOD PRESS INC | MASCOT FOLDERS | WILL ROGERS ELEMENTARY SCHOOL | 417.20 | U |
| 150688 | ELY JR'S PUMPING | MALIBU POOL | FACILITY MAINTENANCE | 160.00 | R |
| 150672 | EMED CO. INC. | SIGN ORDERS | FACILITY MAINTENANCE | 1,500.00 | R |
| 151021 | ENCYCLOPEDIA BRITANNICA CORP | SPANISH REFERENCE ONLINE | CURRICULUM AND IMC | 2,128.50 | U |
| 150514 | ENGLER BROS MOTOR PARTS | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 150601 | ENGLER BROS MOTOR PARTS | OPEN ORDER FOR REPAIR PARTS | TRANSPORTATION | 1,000.00 | U |
| 150473 | ENTERPRISE SECURITY INC | SECONDARY DOOR CONTROL SWITCH | EDISON ELEMENTARY SCHOOL | 1,061.81 | BB |
| 150474 | ENVIRON INTERNATIONAL CORP. | ENVIRONMENTAL CONSULTING | EDISON ELEMENTARY SCHOOL | 176,500.00 | BB |
| 150744 | ENVIRON INTERNATIONAL CORP. | ENVIRONMENTAL REMEDIATION SVCS | BUSINESS SERVICES | 400,000.00 | D |
| 150454 | FEDERAL EXPRESS | SHIPPING | PERSONNEL SERVICES | 325.00 | U |
| 151098 | FEDERAL EXPRESS | SHIPPING SPED LEGAL | SPECIAL EDUCATION REGULAR YEAR | 500.00 | R |
| 150962 | FEDEX | OTHER OPERATING EXPENSES | BOE/SUPERINTENDENT | 1,000.00 | U |

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 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|-------------------------------|--------------------------------|-----------------------------|------------|----|
| 150914 | FILEMAKER INCORPORATED | Filemaker Annual Renewal | INFORMATION SERVICES | 1,397.00 | U |
| 150612 | FLEETPRIDE | OPEN ORDER FOR REPAIR PARTS | TRANSPORTATION | 500.00 | U |
| 150651 | FLEXI TECH | REPAIRING DECK SYSTEM AT MUIR | FACILITY MAINTENANCE | 17,950.00 | R |
| 150640 | FOLLETT EDUCATIONAL SERVICES | ENGLISH SUPPLMNTAL MATERIALS | MALIBU HIGH SCHOOL | 3,942.00 | R |
| 150714 | FOLLETT EDUCATIONAL SERVICES | ENGLISH REPLACEMENT READING BK | MALIBU HIGH SCHOOL | 1,595.69 | R |
| 150902 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 6,292.31 | U |
| 150903 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 8,163.01 | U |
| 150905 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 9,203.48 | U |
| 150906 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 1,978.39 | U |
| 150907 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 1,023.12 | U |
| 150908 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 11,557.20 | U |
| 150911 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 2,688.03 | U |
| 150912 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 9,739.41 | U |
| 150915 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 5,392.77 | U |
| 150916 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 8,498.19 | U |
| 151003 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 1,829.71 | U |
| 151004 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 1,565.24 | U |
| 151005 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 1,806.75 | U |
| 151006 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 578.16 | U |
| 151008 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 290.39 | U |
| 151009 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 3,761.86 | U |
| 151011 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 22,502.63 | U |
| 151012 | FOLLETT EDUCATIONAL SERVICES | TEXTBOOKS | CURRICULUM AND IMC | 3,210.87 | U |
| 151201 | FOLLETT EDUCATIONAL SERVICES | WOPRKBOOKS | LINCOLN MIDDLE SCHOOL | 5,442.15 | R |
| 150887 | FRY'S ELECTRONICS | Open PO Supplies | INFORMATION SERVICES | 1,000.00 | U |
| 150456 | G2SOLUTIONS INC | FINGERPRINT TRANSMISSION | PERSONNEL SERVICES | 550.00 | U |
| 150430 | GALE SUPPLY CO | CUSTODIAL SUPPLIES | JOHN ADAMS MIDDLE SCHOOL | 2,734.93 | U |
| 150613 | GALE SUPPLY CO | OPEN ORDER FOR CUSTODIAL SUPP. | TRANSPORTATION | 1,000.00 | U |
| 150645 | GALE SUPPLY CO | CUSTODIAL SUPPLIES | MALIBU HIGH SCHOOL | 6,000.00 | U |
| 150869 | GALE SUPPLY CO | CUSTODIAL | CHILD DEVELOPMENT CENTER | 925.38 | CD |
| 151087 | GALE SUPPLY CO | CUSTODIAL | CHILD DEVELOPMENT CENTER | 832.47 | CD |
| 151133 | GALE SUPPLY CO | CUSTODIAL SUPPLIES | SANTA MONICA HIGH SCHOOL | 5,680.86 | U |
| 151204 | GALE SUPPLY CO | CUSTODIAL SUPPLIES | GRANT ELEMENTARY SCHOOL | 759.00 | U |
| 151243 | GALE SUPPLY CO | Custodial Supplies | FRANKLIN ELEMENTARY SCHOOL | 1,244.69 | U |
| 150149 | GBC - MAINTENANCE AGREEMENTS | SERVICE CONTRACT FOR LAMINATOR | ROOSEVELT ELEMENTARY SCHOOL | 480.00 | U |
| 150163 | GBC - MAINTENANCE AGREEMENTS | MAINTENANCE | MCKINLEY ELEMENTARY SCHOOL | 495.00 | R |
| 150556 | GBC - MAINTENANCE AGREEMENTS | LAMINATOR MAITENANCE AGREEMNT | MALIBU HIGH SCHOOL | 405.00 | U |
| 150785 | GBC - MAINTENANCE AGREEMENTS | MAINT AGREEMENT FOR LAMINATOR | ROOSEVELT ELEMENTARY SCHOOL | 480.00 | U |
| 150870 | GBC - MAINTENANCE AGREEMENTS | ANNUAL MAINTENANCE AGREEMENT | CHILD DEVELOPMENT CENTER | 390.00 | CD |
| 150821 | GLENCOE/MACMILLAN/MCGRAW-HILL | READING AND REFENCE MATERIAL | ROOSEVELT ELEMENTARY SCHOOL | 416.30 | R |
| 150942 | GLENCOE/MACMILLAN/MCGRAW-HILL | TEXTBOOKS/LANG ARTS | CURRICULUM AND IMC | 3,221.93 | U |
| 150653 | GOLD STAR FOODS | FROZEN, BAKERY AND PRODUCE | FOOD SERVICES | 676,400.00 | F |
| 150924 | GOLD STAR FOODS | OPEN ORDER FOR SNACK FOOD | SAMOHI STUDENT STORE | 1,500.00 | U |
| 151196 | GOLDEN STAR TECHNOLOGY INC | PROJECTOR - GRANT ELEM RM 3 | GRANT ELEMENTARY SCHOOL | 1,077.14 | U |
| 151200 | GOLDEN STAR TECHNOLOGY INC | PROJECTOR -ROOSEVELT RM 2 & 14 | CURRICULUM AND IMC | 2,154.28 | U |
| 150438 | GOVERNMENTJOBS.COM INC | RECRUITMENT SYSTEM | PERSONNEL COMMISION | 7,200.00 | U |
| 150737 | GRAHAM COMPANY | INVERTER SYSTEM AT BARNUM HALL | FACILITY MAINTENANCE | 1,480.00 | R |
| 150684 | GRIEGO, ORLANDO | REIMBURSE FOR FOOD/SUPPLIES | FOOD SERVICES | 1,500.00 | F |
| 150079 | HANDWRITING WITHOUT TEARS INC | SUPPLEMENTAL CONSUMABLES | GRANT ELEMENTARY SCHOOL | 1,030.69 | R |
| 150148 | HANDWRITING WITHOUT TEARS INC | OTHER BOOKS | ROOSEVELT ELEMENTARY SCHOOL | 274.25 | R |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
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| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|-------------------------------|--------------------------------|--------------------------------|-----------|----|
| 150795 | HANDWRITING WITHOUT TEARS INC | OTHER BOOKS | ROOSEVELT ELEMENTARY SCHOOL | 276.43 | R |
| 150192 | HARLAND TECHNOLOGY SERVICES | MAINTENACE AGRMNT SCANTRON MCH | MALIBU HIGH SCHOOL | 579.00 | U |
| 150842 | HAWTHORNE EDUCATION SERVICE | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 289.08 | R |
| 150690 | HEARTLAND PAYMENT SYSTEM | TECH SUPPORT & EQUIPMENT | FOOD SERVICES | 8,300.00 | F |
| 150713 | HILLYARD FLOOR CARE SUPPLY | GYM FLOOR SUPPLIES | MALIBU HIGH SCHOOL | 3,013.97 | U |
| 150977 | HILLYARD FLOOR CARE SUPPLY | CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 2,941.13 | U |
| 150979 | HILLYARD FLOOR CARE SUPPLY | CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 2,280.34 | U |
| 150981 | HILLYARD FLOOR CARE SUPPLY | CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 2,280.34 | U |
| 151061 | HIRSCH PIPE & SUPPLY | PLUMBING SUPPLIES | FACILITY MAINTENANCE | 3,000.00 | R |
| 150668 | HOME DEPOT- L.A. | SUPPLIES FOR SCHOOL GARDENS | FOOD SERVICES | 300.00 | F |
| 151195 | HOME DEPOT- L.A. | OUSTANDING INVOICE | CHILD DEVELOPMENT CENTER | 168.66 | CD |
| 151041 | IBM | IBM SPSS subscription renewal | CURRICULUM AND IMC | 572.69 | U |
| 150873 | IDEAL COMPUTER SOUTH | Annual maintenance | INFORMATION SERVICES | 17,700.00 | U |
| 150874 | ILLUMINATE EDUCATION | SIS Annual Support | INFORMATION SERVICES | 69,336.97 | U |
| 151056 | INDUSTRIAL ELECTRIC SERVICE | WELLS FOR ADAM'S STEAM TABLE | FOOD SERVICES | 1,344.19 | F |
| 150423 | INGLE DODD MEDIA | Ad inLMGA Magazine 2014-2015 | THEATER OPERATIONS&FACILITY PR | 1,935.00 | R |
| 150436 | INTELLI-TECH | computer for office | THEATER OPERATIONS&FACILITY PR | 1,163.42 | R |
| 150694 | INTELLI-TECH | computer for Barnum Hall | THEATER OPERATIONS&FACILITY PR | 1,191.66 | R |
| 150760 | INTELLI-TECH | ELITEBOOK FOR TARA BROWN | STUDENT SERVICES | 1,792.19 | U |
| 150900 | INTELLI-TECH | Hp Care Pack Renewal | INFORMATION SERVICES | 2,810.00 | U |
| 150901 | INTELLI-TECH | Server Post Warranty | INFORMATION SERVICES | 1,960.00 | U |
| 150934 | INTELLI-TECH | Laptop for Blue Bear samo ASB | SANTA MONICA HIGH SCHOOL | 1,583.05 | R |
| 150966 | INTELLI-TECH | ELITEBOOK FOR WENDY GELLIS | GRANT ELEMENTARY SCHOOL | 1,928.69 | U |
| 150164 | INTERNATIONAL PAPER | PAPER | MCKINLEY ELEMENTARY SCHOOL | 2,000.00 | R |
| 150204 | INTERNATIONAL PAPER | OPEN ORDER: PAPER | LINCOLN MIDDLE SCHOOL | 7,000.00 | R |
| 150662 | INTERNATIONAL PAPER | COPY PAPER | FOOD SERVICES | 1,100.00 | F |
| 150764 | INTERNATIONAL PAPER | SPED PAPER SUPPLY | SPECIAL EDUCATION REGULAR YEAR | 2,000.00 | R |
| 151212 | INTERNATIONAL PAPER | OFFICE PAPER | GRANT ELEMENTARY SCHOOL | 1,000.00 | U |
| 151217 | INTERNATIONAL PAPER | COPY PAPER | SANTA MONICA HIGH SCHOOL | 223.32 | U |
| 151255 | INTERNATIONAL PAPER | PAPER SY2014-2015 | WILL ROGERS ELEMENTARY SCHOOL | 3,500.00 | R |
| 150941 | IPSWITCH INC | FTP Server Maintenance | INFORMATION SERVICES | 725.00 | U |
| 150972 | ISHLER DESIGN & ENGINEERING | ENGINEERING SRVCS JAMS AUD. | FACILITY MAINTENANCE | 10,000.00 | R |
| 150530 | J H MCKINNEY CO | PLUMBER SNAKE REPAIR | FACILITY MAINTENANCE | 1,328.41 | R |
| 150535 | J H MCKINNEY CO | EQUIPMENT CAMERA REPAIR | FACILITY MAINTENANCE | 1,894.52 | R |
| 150896 | J&C BOOKS LLC | TEXTBOOKS | CURRICULUM AND IMC | 2,797.73 | U |
| 150918 | J&C BOOKS LLC | TEXTBOOKS | CURRICULUM AND IMC | 2,676.73 | U |
| 150919 | J&C BOOKS LLC | TEXTBOOKS | CURRICULUM AND IMC | 2,516.31 | U |
| 150928 | J&C BOOKS LLC | TEXTBOOKS | CURRICULUM AND IMC | 2,874.38 | U |
| 150929 | J&C BOOKS LLC | TEXTBOOKS | CURRICULUM AND IMC | 1,376.42 | U |
| 150991 | J&C BOOKS LLC | TEXTBOOKS | CURRICULUM AND IMC | 809.42 | U |
| 150992 | J&C BOOKS LLC | TEXTBOOKS | CURRICULUM AND IMC | 153.30 | U |
| 150925 | JEFF & TONY'S DSD LLC | OPEN ORDER FOR SNACK FOOD | SAMOHI STUDENT STORE | 1,500.00 | U |
| 151015 | JOHN WILEY & SONS INC | TEXTBOOKS | CURRICULUM AND IMC | 17,628.00 | U |
| 150165 | JOHNSTON, CINDY | REIMBURSEMENT | MCKINLEY ELEMENTARY SCHOOL | 1,000.00 | R |
| 151092 | JOHNSTONE SUPPLY CO | HVAC PARTS AND SUPPLIES | FACILITY MAINTENANCE | 1,000.00 | R |
| 150926 | JONES, TERI | OPEN ORDER FOR MERCHANDISE | SAMOHI STUDENT STORE | 2,000.00 | U |
| 150983 | JONES, TERI | OPEN ORDER FOR MERCHANDISE | SAMOHI STUDENT STORE | 1,800.00 | U |
| 151030 | JONES-CAMPBELL CO. | TABLE ADJUSTMENTS | EDISON ELEMENTARY SCHOOL | 821.25 | BB |
| 150511 | K12 INSIGHT | WEB SURVEYS SERVICE | BOE/SUPERINTENDENT | 46,000.00 | U |
| 150777 | KAMIBAYASHI, TERRY | REIMBURSEMENT | BUSINESS SERVICES | 442.05 | D |
| 150763 | KATES, PHYLLIS | DESIGN LAYOUT FOR MAGAZINE | THEATER OPERATIONS&FACILITY PR | 715.00 | R |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|--------------------------------|--------------------------------|--------------------------------|-----------|----|
| 151236 | KELLEY, DANNIS WOLIVER | LEGAL SVCS FOR NEGOTIATIONS | EMPLOYEE RELATIONS | 5,000.00 | U |
| 151254 | KERN HIGH SCHOOL DISTRICT | SIMULATION REGISTRATION FEE | R O P | 1,000.00 | R |
| 150588 | KI | ED SERVICES BRACKETS | FACILITY MAINTENANCE | 1,215.45 | R |
| 150583 | KOO, BONNIE | REIMBURSEMENT ONLINE COURSE | PLURALISTIC PRIVATE SCHOOL | 206.17 | R |
| 150567 | KORADE & ASSOCIATE BUILDERS | FLOORING AT LINCOLN RESTROOM | FACILITY MAINTENANCE | 996.00 | R |
| 150674 | KORADE & ASSOCIATE BUILDERS | REPAIR WALLS MALIBU MUSIC RM | FACILITY MAINTENANCE | 2,387.00 | R |
| 150675 | KORADE & ASSOCIATE BUILDERS | VCT FLOORING MALIBU MUSIC RM | FACILITY MAINTENANCE | 5,393.00 | R |
| 151067 | KORADE & ASSOCIATE BUILDERS | ROLLER SHADES | JOHN ADAMS MIDDLE SCHOOL | 13,380.90 | R |
| 150540 | KYA SERVICES LLC | RESURFACE GYM FLOOR AT SAMOHI | SANTA MONICA HIGH SCHOOL | 25,844.96 | R |
| 150663 | L A FEDERAL ARMORED SERVICES | ARMORED CAR PICKUP | FOOD SERVICES | 825.00 | F |
| 150614 | L.A. FLEET MONITORING SYSTEM | OPEN ORDER FOR REPAIR PARTS | TRANSPORTATION | 500.00 | U |
| 150633 | LACSTA | DUES & MEMBERSHIPS | BOE/SUPERINTENDENT | 140.00 | U |
| 150545 | LAKESHORE | SUMMER/OPEN ORDER | CHILD DEVELOPMENT CENTER | 250.00 | CD |
| 151076 | LAKESHORE | NEW SPED PREK CLASSROOM SUPP | SPECIAL EDUCATION REGULAR YEAR | 1,000.00 | R |
| 151099 | LAKESHORE | COUNSELING SUPPLIES | EDISON ELEMENTARY SCHOOL | 100.00 | U |
| 151206 | LAKESHORE | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 120.00 | U |
| 151208 | LAKESHORE | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 150.00 | U |
| 151210 | LAKESHORE | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 100.00 | U |
| 150710 | LAKESHORE CURRICULUM | SUMMER/INSTRUCTIONAL | CDC: CCTR | 221.28 | CD |
| 151238 | LAKESHORE CURRICULUM | MUIR PRE-SCHOOL RM#B1 SUPPLIES | SPECIAL EDUCATION REGULAR YEAR | 2,160.86 | R |
| 150682 | LANCASTER, KELLY | REIMBURSE FOR SUPPLIES/FOOD | FOOD SERVICES | 1,500.00 | F |
| 150740 | LANDPORT SYSTEMS INC | MAINT.WORKER ORDER SYSTEM | FACILITY MAINTENANCE | 2,340.00 | R |
| 150778 | LEADERSHIP ASSOCIATES | EXECUTIVE COACHING SERVICES | BOE/SUPERINTENDENT | 15,000.00 | U |
| 150445 | LEIGHTON CONSULTING INC | OPERATION GROUNDS SOIL TESTING | GROUNDS MAINTENANCE | 3,774.00 | R |
| 151088 | LI & ASSOCIATES INC. | JAMS STRUCTURAL INVESTIGATION | FACILITY MAINTENANCE | 5,000.00 | R |
| 150384 | LIGHTSPEED SYSTEMS | WEB FILTER MAINTENANCE | INFORMATION SERVICES | 1,474.00 | U |
| 150950 | LIGHTSPEED SYSTEMS | Maintenance | INFORMATION SERVICES | 3,000.00 | U |
| 150845 | LINGUI SYSTEMS INC | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 344.71 | R |
| 150457 | LOS ANGELES CNTY OFFICE OF ED. | EASE PROGRAM | EMPLOYEE RELATIONS | 10,200.00 | U |
| 150602 | LYNTON'S UNIFORMS INC | OPEN ORDER FOR DRIVER SHIRTS | TRANSPORTATION | 2,500.00 | U |
| 151075 | LYON, SANDRA | OTHER OPERATING EXPENSES | BOE/SUPERINTENDENT | 360.00 | U |
| 150819 | MACGILL | NURSING EQUIPMENT | SPECIAL EDUCATION REGULAR YEAR | 180.16 | R |
| 151167 | MACMALL/PC MALL | OPEN ORDER/TECH SUPPLIES | JOHN ADAMS MIDDLE SCHOOL | 400.00 | U |
| 150472 | MARKERTEK VIDEO SUPPLY | CONNECTORS AND CORD COVERS | EDISON ELEMENTARY SCHOOL | 2,099.48 | BB |
| 150793 | MARKERTEK VIDEO SUPPLY | supplies for Barnum Hall | THEATER OPERATIONS&FACILITY PR | 191.87 | R |
| 150678 | MARTIN AUTOMOTIVE GROUP | OPEN ORDER FOR REPAIR PARTS | TRANSPORTATION | 300.00 | U |
| 150963 | MARTIN, NANCY A. | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 567.63 | R |
| 150718 | MASUNE/MEDCO SCHOOL FIRST AID | ATHLETIC TRAINER SUPPLIES | MALIBU HIGH SCHOOL | 2,000.00 | U |
| 150879 | MAXPOWERSOFT LLC | LicenseRenewal | INFORMATION SERVICES | 249.00 | U |
| 150943 | MERIDIAN IT INC | Hardware Maintenance | INFORMATION SERVICES | 29,718.54 | U |
| 150946 | MERIDIAN IT INC | Software Consultant | INFORMATION SERVICES | 612.50 | U |
| 150576 | METRO TRUCK BODY INC | REPAIRS ON FNS VEHICLES | FOOD SERVICES | 500.00 | F |
| 150558 | MICRO BIO-MEDICS/ORDERS | NURSE SUPLS OUTSTNDG INVOICE | MALIBU HIGH SCHOOL | 275.73 | R |
| 150750 | MICRO BIO-MEDICS/ORDERS | NURSE SUPPLIES | MALIBU HIGH SCHOOL | 750.00 | U |
| 151038 | MICRO BIO-MEDICS/ORDERS | Nurse office supplies | FRANKLIN ELEMENTARY SCHOOL | 184.70 | U |
| 151141 | MICRO BIO-MEDICS/ORDERS | Nurse's supplies | FRANKLIN ELEMENTARY SCHOOL | 137.12 | R |
| 151101 | MIND RESEARCH INSTITUTE | TECHNOLOGY RENEWAL | EDISON ELEMENTARY SCHOOL | 2,999.00 | U |
| 151037 | MIRACLE RECREATION EQUIP CO | PLAYGROUND EQUIP. PARTS | FACILITY MAINTENANCE | 3,500.00 | R |
| 151142 | MIRACLE RECREATION EQUIP CO | SWING HANGER | SPECIAL EDUCATION REGULAR YEAR | 124.53 | R |
| 150683 | MOCA | PRESENTER AT 08/14 CONFERENCE | STATE AND FEDERAL PROJECTS | 300.00 | R |

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|--------------------------------|--------------------------------|--------------------------------|------------|----|
| 150572 | MONEY MACHINES INTERNATIONAL | MAINTENANCE ON MONEY MACHINES | FOOD SERVICES | 440.00 | F |
| 150855 | MONTGOMERY HARDWARE COMPANY | MAINT GENERAL SUPPLIES | FACILITY MAINTENANCE | 1,500.00 | R |
| 150528 | MOVIE LICENSING USA | Movie Licensing fee-2014-15 | THEATER OPERATIONS&FACILITY PR | 5,538.00 | R |
| 150828 | MULTI-HEALTH SYSTEMS INC | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 2,728.96 | R |
| 150603 | NAPA AUTO PARTS | OPEN ORDER FOR PARTS | TRANSPORTATION | 1,000.00 | U |
| 150630 | NAUTICAL OUTFITTERS CORP | WATER TANK FOR TRUCKBED | FACILITY MAINTENANCE | 623.04 | R |
| 150686 | NCSM MEMBER&CONFERENCE SERVICE | MATH RESOURCE MATERIAL | CURRICULUM AND IMC | 584.73 | R |
| 150459 | NELI'S INC | ADMIN RECRUITMENT SUPPLIES | PERSONNEL SERVICES | 1,500.00 | U |
| 150604 | NESS COUNSELING CENTER | OPEN ORDER FOR TESTING | TRANSPORTATION | 100.00 | U |
| 151028 | NEXGEN | SUPPLES | FACILITY MAINTENANCE | 552.42 | R |
| 150448 | NEXTEL OF CALIFORNIA INC | OPERATIONS TWO-WAY PHONES | FACILITY OPERATIONS | 1,440.00 | U |
| 150632 | NEXTEL OF CALIFORNIA INC | Monthly phone payment | THEATER OPERATIONS&FACILITY PR | 400.00 | R |
| 151136 | NEXTEL OF CALIFORNIA INC | HotSpots | INFORMATION SERVICES | 2,279.40 | U |
| 150656 | NICHOLAS, HARRY | PRODUCE FOR FMSB PROGRAM | FOOD SERVICES | 9,000.00 | F |
| 151247 | NICK RAIL MUSIC | MUSICAL INSTRUMENT REPAIRS | CURRICULUM AND IMC | 30,000.00 | U |
| 151250 | NICK RAIL MUSIC | MUSIC SUPPLIES AND MATERIALS | CURRICULUM AND IMC | 4,000.00 | U |
| 150460 | NORTON MEDICAL CLINICS | DRUG/ALCOHOL TESTING SERVICES | PERSONNEL SERVICES | 1,600.00 | U |
| 150566 | ORIENTAL TRADING CO INC | SUMMER/INSTRUCTIONAL | CHILD DEVELOPMENT CENTER | 141.80 | CD |
| 150660 | P & R PAPER SUPPLY CO | PAPER PRODUCTS | FOOD SERVICES | 75,000.00 | F |
| 151107 | P MATTHEW & CO INC | sign frames | THEATER OPERATIONS&FACILITY PR | 699.91 | R |
| 150841 | PACIFIC NORTHWEST THEATRE | Supplies for Barnum | THEATER OPERATIONS&FACILITY PR | 8,575.90 | R |
| 150497 | PACIFIC PARK - SANTA MONICA | OPEN ORDER/FIELD TRIP | CHILD DEVELOPMENT CENTER | 1,539.00 | CD |
| 150502 | PACIFIC PARK - SANTA MONICA | SUMMER/FIELD TRIP | CHILD DEVELOPMENT CENTER | 2,565.00 | CD |
| 150654 | PAPA JOHNS | PIZZA FOR SANTA MONICA SITES | FOOD SERVICES | 110,000.00 | F |
| 150883 | PARIS LASER PRINTER REPAIR INC | Open Supplies/Repair | INFORMATION SERVICES | 3,000.00 | U |
| 150964 | PEARSON ASSESSMENTS | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 12,351.83 | R |
| 150751 | PEARSON EDUCATION | ELD EARTH SCIENCE WORKBOOKS | MALIBU HIGH SCHOOL | 81.77 | R |
| 150993 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 9,750.81 | U |
| 150994 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 4,726.66 | U |
| 150995 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 14,443.64 | U |
| 150996 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 9,829.74 | U |
| 150997 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 6,524.38 | U |
| 150998 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 10,119.96 | U |
| 150999 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 10,654.80 | U |
| 151001 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 6,271.28 | U |
| 151002 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 2,122.16 | U |
| 151023 | PEARSON EDUCATION | TEXTBOOKS | CURRICULUM AND IMC | 983.20 | U |
| 151187 | PEARSON EDUCATION | TEXTBOOKS, MATH | CURRICULUM AND IMC | 3,475.25 | U |
| 150679 | PEARSON EDUCATION #3 | TEXTBOOKS | ADULT EDUCATION CENTER | 2,795.31 | A |
| 150478 | PHILLIP'S DRAPERIES AND | ROLLER SHADES | JOHN ADAMS MIDDLE SCHOOL | 24,975.00 | BB |
| 150809 | PLUMBMASTER INC | OPEN ORDER MAINT PLUMB SUPPLY | FACILITY MAINTENANCE | 8,000.00 | R |
| 150659 | POLITO FAMILY FARMS | PRODUCE FOR FMSB PROGRAM | FOOD SERVICES | 4,000.00 | F |
| 151027 | PONTON, FRANK G | PHONE LINE SERVICE CALLS | FACILITY MAINTENANCE | 1,000.00 | R |
| 150797 | POSTMASTER-MALIBU | POSTAGE FOR MAILING | MALIBU HIGH SCHOOL | 2,000.00 | U |
| 150802 | POSTMASTER-SANTA MONICA | STAMPS | CDC: CCTR | 980.00 | CD |
| 151093 | POSTMASTER-SANTA MONICA | POSTAGE STAMPS FOR SPED OFFICE | SPECIAL EDUCATION REGULAR YEAR | 98.00 | R |
| 150875 | PRIORITY MAILING SYSTEMS INC | Annual Maintenance | INFORMATION SERVICES | 1,745.00 | U |
| 150851 | PRO-ED | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 2,027.92 | R |
| 151018 | PROQUEST INFORMATION & LEARNIN | DATABASE SUBSCRIPTION-LIBRARY | CURRICULUM AND IMC | 42,735.00 | U |
| 150871 | QSS | Maintenance QSS | INFORMATION SERVICES | 24,674.00 | U |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|-------------------------------|--------------------------------|--------------------------------|-----------|----|
| 150531 | QUESTYS SOLUTIONS | SOFTWARE MAINTENANCE | STUDENT SERVICES | 1,924.30 | U |
| 150167 | RALPH'S | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 500.00 | R |
| 150808 | RALPH'S | CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 100.00 | U |
| 150969 | RALPH'S | INSERVICE SUPPLIES | CURRICULUM AND IMC | 500.00 | U |
| 150154 | RAYMOND GEDDES & COMPANY INC | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 600.00 | R |
| 150834 | RDM ELECTRIC CO INC | HEPA FILTER ELECTRICAL WORK | EDISON ELEMENTARY SCHOOL | 43,850.00 | BB |
| 150885 | REDWOOD PRESS INC | OFFICE SUPPLIES | SANTA MONICA HIGH SCHOOL | 646.05 | U |
| 150537 | REGENCY ENTERPRISES INC. | LIGHT BULBS | THEATER OPERATIONS&FACILITY PR | 160.83 | R |
| 150557 | REGENCY ENTERPRISES INC. | REPLMNT LGHTS - NEW/OLD GYM | MALIBU HIGH SCHOOL | 959.66 | U |
| 151197 | REGENCY ENTERPRISES INC. | LIGHTBULBS | SANTA MONICA HIGH SCHOOL | 550.24 | U |
| 150605 | REISS-WOZNAK MEDICAL CLINIC | OPEN ORDER FOR DRIVER PHYSIC. | TRANSPORTATION | 1,000.00 | U |
| 150840 | REMOTE SATELITE SYSTEMS | satellite phone 2014-15 | THEATER OPERATIONS&FACILITY PR | 383.40 | R |
| 151112 | REMOTE SATELITE SYSTEMS | Sattelite phone air time | THEATER OPERATIONS&FACILITY PR | 2,301.00 | R |
| 150493 | RHYTHM CHILD NETWORK | SUMMER/WORKSHOP | CHILD DEVELOPMENT CENTER | 450.00 | CD |
| 150496 | RHYTHM CHILD NETWORK | SUMMER/WORKSHOP | CHILD DEVELOPMENT CENTER | 575.00 | CD |
| 150005 | RICOH USA INC. | COPIER MAINTENANCE | PRINTING SERVICES | 19,328.68 | U |
| 150080 | RICOH USA INC. | Maintenance Agreement | FRANKLIN ELEMENTARY SCHOOL | 3,612.85 | R |
| 150084 | RICOH USA INC. | Maintenance Agreement | FRANKLIN ELEMENTARY SCHOOL | 3,920.78 | R |
| 150086 | RICOH USA INC. | Maintenance Agreement | FRANKLIN ELEMENTARY SCHOOL | 4,995.09 | R |
| 150119 | RICOH USA INC. | MAINTENANCE CONTRACT RENEWAL | CURRICULUM AND IMC | 1,697.03 | U |
| 150129 | RICOH USA INC. | MAINTENANCE AGREEMENT | WEBSTER ELEMENTARY SCHOOL | 3,394.05 | R |
| 150150 | RICOH USA INC. | MAINTENANCE | MCKINLEY ELEMENTARY SCHOOL | 3,054.60 | R |
| 150161 | RICOH USA INC. | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 300.00 | R |
| 150375 | RICOH USA INC. | MAINTENANCE CONTRACT/COPIER | JOHN ADAMS MIDDLE SCHOOL | 3,136.10 | U |
| 150590 | RICOH USA INC. | MAINTENANCE AGREEMENT | FISCAL SERVICES | 633.17 | U |
| 150958 | RICOH USA INC. | ANNUAL COPY MACHINE CONTRACT | FACILITY MAINTENANCE | 1,045.37 | R |
| 151082 | RICOH USA INC. | STAPLER FOR COPIER | JOHN ADAMS MIDDLE SCHOOL | 49.63 | U |
| 151202 | RICOH USA INC. | STAPLES FOR LD1110 | PRINTING SERVICES | 483.70 | U |
| 151118 | RIVERSIDE PUBLISHING COMPANY | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 10,784.62 | R |
| 150867 | S&S WORLDWIDE | INSTRUCTIONAL | CDC: CCTR | 107.30 | CD |
| 151242 | SAFE-CARD ID SERVICES INC | ID CARD SUPPLIES | PERSONNEL SERVICES | 483.17 | U |
| 151060 | SAINT-GOBAIN SOLAR GARD LLC | WINDOW FILM SUPPLIES | FACILITY MAINTENANCE | 2,000.00 | R |
| 151237 | SAN JOAQUIN CNTY OFFICE OF ED | RECRUITMENT SERVICES - EDJOIN | PERSONNEL SERVICES | 1,358.62 | U |
| 150561 | SANDLER BROS | OPERATIONS CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 529.98 | U |
| 150806 | SANDLER BROS | OPERATIONS CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 459.90 | U |
| 150791 | SANTA CLARITA VALLEY SCHOOL | COMMODITY PROCESSING FEE | FOOD SERVICES | 252.00 | F |
| 150621 | SANTA MONICA CAR SOUNDS | OPEN ORDER FOR BUS RADIOS | TRANSPORTATION | 500.00 | U |
| 150127 | SANTA MONICA CHAMBER OF | DUES & MEMBERSHIPS | BOE/SUPERINTENDENT | 385.00 | U |
| 150798 | SANTA MONICA COLLEGE | SUMMER/FIELD TRIP | CHILD DEVELOPMENT CENTER | 1,059.25 | CD |
| 150515 | SANTA MONICA FORD | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 250.00 | R |
| 150577 | SANTA MONICA FORD | REPAIRS TO FNS VEHICLES | FOOD SERVICES | 500.00 | F |
| 150730 | SANTA MONICA FORD | MAINT.VEHICLE REPAIR | FACILITY MAINTENANCE | 1,000.00 | R |
| 150788 | SANTA MONICA FORD | OPERATIONS VEHICLE REPAIRS | FACILITY OPERATIONS | 3,243.98 | U |
| 151036 | SANTA MONICA FORD | Open order for repair parts | TRANSPORTATION | 3,000.00 | U |
| 151073 | SANTA MONICA FORD | MAINT.VEHICLE #58 | FACILITY MAINTENANCE | 1,416.81 | R |
| 150989 | SANTA MONICA MALIBU PTA COUN | COPIER USAGE FOR IISS | CURRICULUM AND IMC | 912.12 | R |
| 150516 | SANTA MONICA MOTORS | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 200.00 | R |
| 150624 | SANTA MONICA MOTORS | OPEN ORDER FOR SMOG CHECKS | TRANSPORTATION | 300.00 | U |
| 150736 | SANTA MONICA MOTORS | FOR VEHICLE SERVICE | FACILITY MAINTENANCE | 100.00 | R |

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|---------------------------|--------------------------------|--------------------------------|-----------|----|
| 150517 | SANTA MONICA RADIATOR | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 150578 | SANTA MONICA RADIATOR | RADIATOR REPAIRS TO FNS VEHIC | FOOD SERVICES | 100.00 | F |
| 150625 | SANTA MONICA RADIATOR | OPEN ORDER FOR RADIATOR REPAIR | TRANSPORTATION | 500.00 | U |
| 150731 | SANTA MONICA RADIATOR | MAINT. VEHICLE PARTS | FACILITY MAINTENANCE | 100.00 | R |
| 150745 | SCANTRON CORPORATION | SCANTRON ANSWER SHEETS | PERSONNEL COMMISION | 223.42 | U |
| 150939 | SCANTRON CORPORATION | MAINTENANCE AGREEMENT-SOFTWARE | PERSONNEL COMMISION | 100.00 | U |
| 150827 | SCHOLASTIC | NEW YORK TIMES UPFRONT | MALIBU HIGH SCHOOL | 398.00 | R |
| 150669 | SCHOOL NUTRITION SERVICES | SAFETY AND SANITATION PROGRAM | FOOD SERVICES | 28,575.00 | F |
| 150141 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 65.52 | U |
| 150142 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 224.91 | U |
| 150155 | SCHOOL SPECIALTY INC | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 2,000.00 | R |
| 150244 | SCHOOL SPECIALTY INC | BEHAVIORIAL/SENSORY SUPPLIES | SPECIAL EDUCATION REGULAR YEAR | 208.03 | R |
| 150780 | SCHOOL SPECIALTY INC | OUTDOOR FLAGS | MALIBU HIGH SCHOOL | 92.58 | U |
| 151158 | SCHOOL SPECIALTY INC | Office supplies | FRANKLIN ELEMENTARY SCHOOL | 1,000.00 | U |
| 151163 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 144.41 | R |
| 151168 | SCHOOL SPECIALTY INC | OPEN ORDER/ASB SUPPLIES | JOHN ADAMS MIDDLE SCHOOL | 300.00 | R |
| 151169 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 136.19 | R |
| 151170 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 126.02 | R |
| 151172 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 135.07 | R |
| 151173 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 117.91 | R |
| 151174 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 163.41 | R |
| 151175 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 117.47 | R |
| 151176 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 133.10 | R |
| 151177 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 125.07 | R |
| 151178 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 109.35 | R |
| 151180 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 233.37 | R |
| 151181 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 134.81 | R |
| 151182 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 167.79 | R |
| 151183 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 117.02 | R |
| 151184 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 130.18 | R |
| 151185 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 135.60 | R |
| 151186 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 131.48 | R |
| 151188 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 234.68 | R |
| 151189 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 149.20 | R |
| 151190 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 123.84 | U |
| 151191 | SCHOOL SPECIALTY INC | CLASSROOM SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 124.96 | U |
| 151058 | SCHOOLYARD COMMUNICATIONS | OTHER OPERATING EXPENSES | BOE/SUPERINTENDENT | 13,370.48 | U |
| 151213 | SEA CLEAR POOLS | MALIBU GUTTER TILE REPLACEMENT | FACILITY MAINTENANCE | 965.00 | R |
| 150188 | SEARS | NURSE OFFICE ICE MAKER | MCKINLEY ELEMENTARY SCHOOL | .00 | R |
| 150483 | SEHI COMPUTER PRODUCTS | printer for FUD | THEATER OPERATIONS&FACILITY PR | 1,192.65 | R |
| 150666 | SEHI COMPUTER PRODUCTS | INK AND TONER CARTRIDGES | FOOD SERVICES | 2,000.00 | F |
| 150715 | SEHI COMPUTER PRODUCTS | PRINTER/ROBERTA WITHERSPOON | FISCAL SERVICES | 400.53 | U |
| 150807 | SEHI COMPUTER PRODUCTS | Printer Purchase - transp. | TRANSPORTATION | 340.81 | U |
| 150555 | SHELL FLEET CARD SERVICES | Open order for fuel - Transp. | TRANSPORTATION | 6,000.00 | U |
| 151256 | SIEMER, DEBORAH | REIMBURSEMENT | OLYMPIC CONTINUATION SCHOOL | 119.07 | U |
| 150705 | SIMON, MONICA | REIMBURSEMENT/SUMMER | CHILD DEVELOPMENT CENTER | 117.68 | CD |
| 150706 | SIMON, MONICA | REIMBURSEMENT/SUMMER | CDC: CCTR | 100.00 | CD |
| 150799 | SIMON, MONICA | REIMBURSEMENT | CHILD DEVELOPMENT CENTER | 75.00 | CD |
| 150801 | SIMON, MONICA | REIMBURSEMENT | CHILD DEVELOPMENT CENTER | 175.00 | CD |

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|------------------------------|--------------------------------|--------------------------------|-----------|----|
| 150437 | SIMPLEXGRINNELL | SMOKE DETECTOR REPAIR | FACILITY MAINTENANCE | 1,821.01 | R |
| 150898 | SIMPLEXGRINNELL | ANNUAL FIRE ALARM AGREEMENT | FACILITY MAINTENANCE | 73,714.00 | R |
| 150158 | SIR SPEEDY PRINTING #0245 | PRINTING | MCKINLEY ELEMENTARY SCHOOL | 1,200.00 | R |
| 150464 | SIR SPEEDY PRINTING #0245 | HR NEWSLETTER | PERSONNEL SERVICES | 1,500.00 | U |
| 150707 | SIR SPEEDY PRINTING #0245 | OPEN ORDER/PRINTING | CDC: CCTR | 1,000.00 | CD |
| 150770 | SIR SPEEDY PRINTING #0245 | GENERAL SUPPLIES/MATERIALS | BOE/SUPERINTENDENT | 900.00 | U |
| 151137 | SIR SPEEDY PRINTING #0245 | OACK TO SCHOOL BROCHURES | FOOD SERVICES | 427.05 | F |
| 150917 | SIRSIDYNIX | Horzion Maintenance | INFORMATION SERVICES | 17,928.36 | U |
| 150461 | SMART & FINAL | DEPARTMENT SUPPLIES | PERSONNEL SERVICES | 700.00 | U |
| 150542 | SMART & FINAL | OPEN ORDER/SUPPLIES | CHILD DEVELOPMENT CENTER | 500.00 | CD |
| 150543 | SMART & FINAL | OPEN ORDER/SUPPLIES | CHILD DEVELOPMENT CENTER | 1,000.00 | CD |
| 150564 | SMART & FINAL | OPEN ORDER/SUPPLIES | CHILD DEVELOPMENT CENTER | 1,000.00 | CD |
| 150586 | SMART & FINAL | GENERAL SUPPLIES/MATERIALS | BOE/SUPERINTENDENT | 900.00 | U |
| 150709 | SMART & FINAL | OPEN ORDER/SUPPLIES | CDC: CCTR | 1,000.00 | CD |
| 150153 | SMART & FINAL #315 | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 500.00 | R |
| 151077 | SMART & FINAL #315 | SUPPLIES FOR IEP/LEGAL MTGS | SPECIAL EDUCATION REGULAR YEAR | 500.00 | R |
| 150518 | SO CAL TRACTOR SALES | OPEN ORDR OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 151122 | SO CAL TRACTOR SALES | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 290.00 | R |
| 150913 | SOLARWINDS INC | Maintenance Renewal | INFORMATION SERVICES | 395.00 | U |
| 150947 | SOLARWINDS INC | Orion Maintenance | INFORMATION SERVICES | 5,155.00 | U |
| 150860 | SOUTHERN CALIF SUPT ASSOC | DUES & MEMBERSHIPS | BOE/SUPERINTENDENT | 150.00 | U |
| 151062 | SOUTHERN CALIFORNIA DISPOSAL | OPEN ORDER OPERATIONS DUMP FEE | FACILITY MAINTENANCE | 5,000.00 | U |
| 150131 | SOUTHWEST SCHOOL SUPPLY | Assorted School/Office supply | WEBSTER ELEMENTARY SCHOOL | 500.00 | R |
| 150137 | SOUTHWEST SCHOOL SUPPLY | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 299.81 | U |
| 150138 | SOUTHWEST SCHOOL SUPPLY | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 253.15 | U |
| 150139 | SOUTHWEST SCHOOL SUPPLY | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 145.26 | U |
| 150140 | SOUTHWEST SCHOOL SUPPLY | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 215.33 | U |
| 150219 | SOUTHWEST SCHOOL SUPPLY | OPEN ORDER: CLASSROOM SUPPLIES | LINCOLN MIDDLE SCHOOL | 2,800.00 | U |
| 151113 | SOUTHWEST SCHOOL SUPPLY | CLASSROOM SUPPLIES | EDISON ELEMENTARY SCHOOL | 900.00 | U |
| 151220 | SOUTHWEST SCHOOL SUPPLY | Classroom/Office Supplies | CABRILLO ELEMENTARY SCHOOL | 2,000.00 | R |
| 150857 | SPARKLETTS WATER CO | GENERAL SUPPLIES/MATERIALS | BOE/SUPERINTENDENT | 1,000.00 | U |
| 150541 | SPECTRUM INDUSTRIES INC | COMPUTER TABLES FOR LTW AT MHS | MALIBU HIGH SCHOOL | 11,345.79 | U |
| 150453 | STANLEY PEST CONTROL | OPERATIONS PEST CONTROL | GROUNDS MAINTENANCE | 15,066.00 | R |
| 150471 | STANLEY PEST CONTROL | OPERATIONS GROUNDS PEST CONTR | GROUNDS MAINTENANCE | 1,500.00 | R |
| 150667 | STANLEY PEST CONTROL | PEST CONTROL | FOOD SERVICES | 5,500.00 | F |
| 150156 | STAPLES BUSINESS ADVANTAGE | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 500.00 | R |
| 150544 | STAPLES BUSINESS ADVANTAGE | SUPPLIES | CHILD DEVELOPMENT CENTER | 2,000.00 | CD |
| 150546 | STAPLES BUSINESS ADVANTAGE | SUPPLIES | CHILD DEVELOPMENT CENTER | 1,000.00 | CD |
| 150563 | STAPLES BUSINESS ADVANTAGE | SUPPLIES | CHILD DEVELOPMENT CENTER | 1,000.00 | CD |
| 150569 | STAPLES BUSINESS ADVANTAGE | OFFICE SUPPLY | PERSONNEL COMMISION | 500.00 | U |
| 150585 | STAPLES BUSINESS ADVANTAGE | GENERAL SUPPLIES/MATERIALS | BOE/SUPERINTENDENT | 900.00 | U |
| 150607 | STAPLES BUSINESS ADVANTAGE | OPEN ORDER FOR OFFICE SUPPL. | TRANSPORTATION | 2,500.00 | U |
| 150664 | STAPLES BUSINESS ADVANTAGE | OFFICE SUPPLIES | FOOD SERVICES | 2,000.00 | F |
| 150755 | STAPLES BUSINESS ADVANTAGE | OPEN PO FOR SUPPLIES | STUDENT SERVICES | 2,000.00 | U |
| 150761 | STAPLES BUSINESS ADVANTAGE | SPED OFFICE SUPPLIES | SPECIAL EDUCATION REGULAR YEAR | 2,000.00 | R |
| 150882 | STAPLES BUSINESS ADVANTAGE | OPEN PO FOR SUPPLIES | INFORMATION SERVICES | 1,500.00 | U |
| 151179 | STAPLES BUSINESS ADVANTAGE | OFFICE SUPPLIES | WILL ROGERS ELEMENTARY SCHOOL | 1,000.00 | U |
| 151229 | STAPLES BUSINESS ADVANTAGE | OPEN ORDER/CLASSROOM | CHILD DEVELOPMENT CENTER | 1,500.00 | CD |

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|--------------------------------|--------------------------------|--------------------------------|-----------|----|
| 150881 | STAPLES DIRECT | Open PO Supplies | INFORMATION SERVICES | 1,000.00 | U |
| 151114 | STAPLES/P-U/SANTA MONICA/WILSH | OFFICE SUPPLIES | EDISON ELEMENTARY SCHOOL | 700.00 | U |
| 150708 | STAPLES/P-U/VENICE/LINCOLN BL | OPEN ORDER/SUPPLIES | CDC: CCTR | 200.00 | CD |
| 151068 | STAPLES/P-U/VENICE/LINCOLN BL | OPEN ORDER/ADMIN SUP | JOHN ADAMS MIDDLE SCHOOL | 1,000.00 | U |
| 151085 | STAPLES/P-U/VENICE/LINCOLN BL | OPEN ORDER/SUPPLIES | CHILD DEVELOPMENT CENTER | 1,500.00 | CD |
| 151120 | STAPLES/P-U/VENICE/LINCOLN BL | STAPLES OFFICE SUPPLIES OPEN | SMASH SCHOOL | 1,500.00 | R |
| 151165 | STAPLES/P-U/VENICE/LINCOLN BL | OPEN ORDER/CLASSROOM SUPPLIES | JOHN ADAMS MIDDLE SCHOOL | 100.00 | U |
| 151166 | STAPLES/P-U/VENICE/LINCOLN BL | OPEN ORDER/CLASSROOM SUPPLIES | JOHN ADAMS MIDDLE SCHOOL | 100.00 | U |
| 151140 | STAPLES/P-U/WLA/CUST#240174490 | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 264.00 | U |
| 151205 | STAPLES/P-U/WLA/CUST#240174490 | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 120.00 | U |
| 151207 | STAPLES/P-U/WLA/CUST#240174490 | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 150.00 | U |
| 151209 | STAPLES/P-U/WLA/CUST#240174490 | CLASSROOM SUPPLIES | GRANT ELEMENTARY SCHOOL | 75.00 | U |
| 150470 | STATE OF CALIFORNIA | PLAN/FIELD REVIEW | EDISON ELEMENTARY SCHOOL | 1,393.08 | BB |
| 150486 | STOTZ EQUIPMENT | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 100.00 | R |
| 150732 | STRESS LESS ENVIRONMENTAL LLC | FOR WASTE DISPOSAL AT TRANSPTN | FACILITY MAINTENANCE | 500.00 | R |
| 151066 | STRESS LESS ENVIRONMENTAL LLC | CLARIFIER WASTE DISPOSAL | FACILITY MAINTENANCE | 1,475.00 | R |
| 151153 | SULLIVAN, JAMES C | KILN REPAIR | SANTA MONICA HIGH SCHOOL | 210.10 | U |
| 150166 | SUNSET ENTERPRISES LTD | SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 232.14 | R |
| 150849 | SUPER DUPER PUBLICATIONS | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 250.76 | R |
| 150823 | SUPERIOR FOODS | APRONS FOR CAFETERIA STAFF | FOOD SERVICES | 689.22 | F |
| 150618 | TALENT ASSESSMENT INC | ASSESSMENT EXPLORATION SYSTEM | SPECIAL EDUCATION REGULAR YEAR | 29,263.58 | R |
| 150658 | TAMAI, GLORIA | PRODUCE FOR FMSB PROGRAM | FOOD SERVICES | 6,000.00 | F |
| 151086 | TARGET STORES | OPEN ORDER/INSTRUCTIONAL | CHILD DEVELOPMENT CENTER | 1,000.00 | CD |
| 150519 | TAYLOR DUNN CO | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 109.50 | R |
| 150608 | TCI - BERLIN TIRE CENTERS LLC | OPEN ORDER FOR TIRE PURCH. | TRANSPORTATION | 1,000.00 | U |
| 150933 | TEACHING STRATEGIES INC | TEXTBOOKS | CURRICULUM AND IMC | 51,887.07 | U |
| 150831 | TERRY P GRABOSKI | DESIGNING DISTRICT LOGO | BOE/SUPERINTENDENT | 5,700.00 | U |
| 150643 | THORESON, BONITA | REIMBURSEMENT FOR SUPPLIES | MALIBU HIGH SCHOOL | 66.24 | R |
| 150568 | TIETZE, BRANDON | RATERS' SUPPLY | PERSONNEL COMMISION | 1,500.00 | U |
| 151057 | TODD PIPE & SUPPLY LLC | PLUMBING SUPPLIES | FACILITY MAINTENANCE | 3,000.00 | R |
| 150159 | TOSHIBA | COMPUTER SUPPLIES | MCKINLEY ELEMENTARY SCHOOL | 2,000.00 | R |
| 151231 | TOTAL RECALL CAPTIONING INC | TRANSALTION SERVICE | HEALTH SERVICES | 5,940.00 | R |
| 150191 | TOUCHLINE SOFTWARE INC | RENEWAL OF WORK PERMIT SOFTWRE | MALIBU HIGH SCHOOL | 305.00 | U |
| 150579 | TRACTION HEAVY DUTY PARTS | PARTS TO REPAIR FNS VEHICLES | FOOD SERVICES | 100.00 | F |
| 150616 | TRACTION HEAVY DUTY PARTS | OPEN ORDER FOR PARTS & SUPP. | TRANSPORTATION | 500.00 | U |
| 150626 | TRACTION HEAVY DUTY PARTS | OPEN ORDER FOR PARTS | TRANSPORTATION | 500.00 | U |
| 150733 | TRACTION HEAVY DUTY PARTS | FOR MAINT.VEHICLE SERVICE | FACILITY MAINTENANCE | 500.00 | R |
| 150463 | U S BANK (GOVT CARD SERVICES) | DISTRICT CREDIT CARD | PERSONNEL SERVICES | 1,000.00 | U |
| 150856 | U S BANK (GOVT CARD SERVICES) | SAFETY CURRICULUM | SPECIAL EDUCATION REGULAR YEAR | 82.07 | R |
| 150940 | U S BANK (GOVT CARD SERVICES) | LIGHTS FOR BATTING CAGES | SANTA MONICA HIGH SCHOOL | 1,097.40 | R |
| 150948 | U S BANK (GOVT CARD SERVICES) | Software | INFORMATION SERVICES | 427.34 | U |
| 150980 | U S BANK (GOVT CARD SERVICES) | CASES AND STYLUS | PURCHASING/WAREHOUSE | 83.30 | U |
| 151040 | U S BANK (GOVT CARD SERVICES) | EMERGENCY CIELING TILES MALIBU | FACILITY MAINTENANCE | 938.00 | R |
| 151253 | U S BANK (GOVT CARD SERVICES) | FOLDING STEP STOOL | GRANT ELEMENTARY SCHOOL | 129.83 | R |
| 150485 | ULINE SHIPPING SUPPLIES | BOXES | FACILITY MAINTENANCE | 425.83 | R |
| 150768 | UNISAN PRODUCTS LLC | CUSTODIAL SUPPLIES GLOVES | FACILITY OPERATIONS | 555.38 | U |
| 151033 | UNIT CHEMICAL CORP | CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 2,522.88 | U |
| 150884 | UNITED PARCEL SERVICE | Open PO Postage | INFORMATION SERVICES | 500.00 | U |
| 150680 | UNIVERSAL VIOLIN INC | MUSICAL INSTRUMENT REPAIRS | CURRICULUM AND IMC | 7,000.00 | U |
| 151045 | US AIR CONDITIONING DIST LLC | HVAC REPAIR PARTS | FACILITY MAINTENANCE | 1,000.00 | R |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--------|-------------------------------|--------------------------------|--------------------------------|------------|----|
| 150776 | VENABLE, TERANCE | REIMBURSEMENT | BUSINESS SERVICES | 442.05 | D |
| 150822 | VENABLE, TERANCE | REIMBURSEMENT | BUSINESS SERVICES | 221.03 | D |
| 150877 | VESOFT | Annual Maintenance | INFORMATION SERVICES | 1,920.00 | U |
| 150692 | VIRCO MFG CORP | MUIR PRE-SCHOOL FURNITURE RMB1 | SPECIAL EDUCATION REGULAR YEAR | 828.71 | R |
| 150712 | VIRCO MFG CORP | MUIR PRE-SCHOOL FURNITURE RMB1 | SPECIAL EDUCATION REGULAR YEAR | 586.18 | R |
| 150974 | VIRCO MFG CORP | RM# FURNITURE | GRANT ELEMENTARY SCHOOL | 8,053.85 | R |
| 151020 | VIRCO MFG CORP | TEACHER DESK | MALIBU HIGH SCHOOL | 1,836.63 | R |
| 150536 | VOLUTONE | BRACKETS | FACILITY MAINTENANCE | 840.87 | R |
| 150844 | VORT CORPORATION | PSYCH/SLP/OT ASSESSMENTS | SPECIAL EDUCATION REGULAR YEAR | 74.20 | R |
| 150495 | W.A.S.T.E.C. | SEPTIC SERVICES | FACILITY MAINTENANCE | 14,085.90 | R |
| 150673 | W.A.S.T.E.C. | PUMPING HAZ WASTE: MHS & CAB | BUSINESS SERVICES | 1,445.00 | D |
| 150789 | W.W. GRAINGER INC. | OPERATIONS CUSTODIAL SUPPLIES | FACILITY OPERATIONS | 595.24 | U |
| 151150 | W.W. GRAINGER INC. | 18" FANS FOR CLASSROOMS : DW | FACILITY MAINTENANCE | 18,924.89 | R |
| 151269 | W.W. GRAINGER INC. | 18" FANS FOR CLASSROOMS : DW | FACILITY MAINTENANCE | 3,154.15 | R |
| 150520 | WARREN DISTRIBUTING INC. | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 250.00 | R |
| 150580 | WARREN DISTRIBUTING INC. | PARTS TO REPAIR FNS VEHCILES | FOOD SERVICES | 250.00 | F |
| 150619 | WARREN DISTRIBUTING INC. | OPEN ORDER FOR REPAIR PARTS | TRANSPORTATION | 1,500.00 | U |
| 150627 | WARREN DISTRIBUTING INC. | OPEN ORDER FOR REPAIR/PARTS | TRANSPORTATION | 4,000.00 | U |
| 150734 | WARREN DISTRIBUTING INC. | MAINT.VEHICLE SERVICE | FACILITY MAINTENANCE | 2,000.00 | R |
| 150782 | WAXIE SANITARY SUPPLY | CUSTODIAL CLEANING SUPPLIES | MALIBU HIGH SCHOOL | 644.82 | U |
| 150589 | WEATHERPROOFING TECHNOLOGIES | ROOFING SERVICE AGREEMENT | FACILITY MAINTENANCE | 134,946.00 | R |
| 150970 | WESTERN FENCE & SUPPLY CO | TEMP. FENCE AT JOHN ADAMS | FACILITY MAINTENANCE | 1,382.00 | R |
| 151240 | WESTERN FENCE & SUPPLY CO | TEMP FENCING AT MALIBU | FACILITY MAINTENANCE | 1,980.00 | R |
| 150923 | WIDEWORLD SPORTSWEAR INC. | SPIRIT SWEATERS | SAMOHI STUDENT STORE | 1,152.80 | U |
| 151252 | WILSON BROOKS TAYLOR | PIANO REPAIRS FOR THE DISTRICT | CURRICULUM AND IMC | 4,000.00 | U |
| 150465 | YAKICH, SUSAN | EMPLOYEE REIMBURSEMENT | PERSONNEL SERVICES | 444.00 | U |
| 150521 | YALE/CHASE MATERIALS HANDLING | OPEN ORDER OPERATIONS VEHICLES | GROUNDS MAINTENANCE | 250.00 | R |
| 150866 | YASMINE ANNE FERNANDEZ | SUMMER/FIELD TRIP | CHILD DEVELOPMENT CENTER | 1,430.00 | CD |
| 150973 | YASMINE ANNE FERNANDEZ | SUMMER/FIELD TRIP | CHILD DEVELOPMENT CENTER | 75.00 | CD |
| 151084 | YOUNG PS ACQUISITIONS LLC | TOOTHBRUSHES | CHILD DEVELOPMENT CENTER | 209.63 | CD |
| 150756 | ZONAR SYSTEMS INC. | Annual Service Renewal | TRANSPORTATION | 5,997.00 | U |

** NEW PURCHASE ORDERS 4,553,638.48

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

| | | | | | |
|--------|------------------------------|--------------------------------|--------------------------|-----------|----|
| 150475 | CLINE, CHRISTOPHER | MILEAGE REIMBURSEMENT | BUSINESS SERVICES | 500.00 | BB |
| 150899 | CREW PROTECTION INC | SITE SECURITY | SANTA MONICA HIGH SCHOOL | 2,664.00 | BB |
| 150864 | CULVER NEWLIN | FF&E FURNITURE FOR LINCOLN P2 | LINCOLN MIDDLE SCHOOL | 58,409.86 | BB |
| 150476 | DODD, JASON | MILEAGE REIMBURSEMENT | BUSINESS SERVICES | 500.00 | BB |
| 150959 | J K MIKLIN INC | FF&E FURNITURE FOR LINCOLN P2 | LINCOLN MIDDLE SCHOOL | 17,137.35 | BB |
| 150961 | J K MIKLIN INC | FF&E FURNITURE FOR LINCOLN P2 | LINCOLN MIDDLE SCHOOL | 3,900.70 | BB |
| 151078 | J K MIKLIN INC | FFE FURNITURE LINCOLN PHASE II | LINCOLN MIDDLE SCHOOL | 15,987.00 | BB |
| 151104 | J K MIKLIN INC | FFE FURNITURE LINCOLN PHASE II | LINCOLN MIDDLE SCHOOL | 8,134.00 | BB |
| 151106 | JONES-CAMPBELL CO. | FFE FURNITURE LINCOLN PHASE II | LINCOLN MIDDLE SCHOOL | 5,425.39 | BB |
| 150477 | KHIMANI, ASHRAF | MILEAGE REIMBURSEMENT | BUSINESS SERVICES | 500.00 | BB |
| 150975 | KI | FF&E FURNITURE FOR LINCOLN P2 | LINCOLN MIDDLE SCHOOL | 64,362.05 | BB |
| 150837 | MAIN ELECTRIC SUPPLY COMPANY | LED LIGHTS | MALIBU HIGH SCHOOL | 35,308.28 | BB |
| 150893 | PACIFIC OFFICE INTERIORS | MGMNT & INSTALLATION FOR LMS | LINCOLN MIDDLE SCHOOL | 45,175.73 | BB |
| 151124 | PACIFIC OFFICE INTERIORS | FF&E FURNITURE FOR LINCOLN P2 | LINCOLN MIDDLE SCHOOL | 4,404.31 | BB |
| 150699 | QUALITY RUBBER STAMPS | OFFICE SUPPLIES | BUSINESS SERVICES | 76.54 | BB |
| 150833 | RDM ELECTRIC CO INC | LIGHT INSTALLATION | MALIBU HIGH SCHOOL | 43,700.00 | BB |

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF AUGUST 28, 2014

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR | DESCRIPTION | LOCATION | AMOUNT | |
|--|----------------------------|-------------------------------|--------------------------|------------|----|
| 150397 | RICOH USA INC. | MAINTENANCE CONTRACT | BUSINESS SERVICES | 1,504.70 | BB |
| 150398 | RICOH USA INC. | MAINTENANCE AGREEMENT | BUSINESS SERVICES | 699.38 | BB |
| 150469 | RICOH USA INC. | COPY OVERAGES | BUSINESS SERVICES | 3,500.00 | BB |
| 150480 | SAM,STUART | MILEAGE REIMBURSEMENT | BUSINESS SERVICES | 2,000.00 | BB |
| 150696 | SANTA MONICA MUN BUS LINES | BUS PASSES | SANTA MONICA HIGH SCHOOL | 12,216.00 | BB |
| 151111 | VWR SCIENTIFIC PRODUCTS | FF&E FURNITURE FOR LINCOLN P2 | LINCOLN MIDDLE SCHOOL | 20,973.43 | BB |
| 151119 | WAXIE SANITARY SUPPLY | FF&E FURNITURE FOR LINCOLN P2 | LINCOLN MIDDLE SCHOOL | 1,872.93 | BB |
| 151117 | WENGER CORPORATION | FF&E FURNITURE FOR LINCOLN P2 | LINCOLN MIDDLE SCHOOL | 55,370.52 | BB |
| ** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES | | | | 404,322.17 | |

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION PROJECT – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.07

It is recommended that the Board of Education authorize Contract Change Order No. 21 (CO-21) for - Edison Language Academy - New Construction Project - Swinerton Builders - in the amount of \$43,445.80 for a total contract amount of \$35,238,851.74 and 0 days of schedule impact.

Funding Information

Budgeted: Yes
Fund: 81
Source: Measure BB
Account Number: 81-90500-0-00000-85000-6200-001-2600
Budget Category: Construction Contracts
DSA #: 03-112999
Friday Memo: 08/22/14

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.00.

Change Orders 1 through 20 for Swinerton Builders, Edison Language Academy have been approved by the Board of Education in the amount of \$2,347,287.94. Change Order No. 21 includes sixteen (16) Proposed Change Order (PCO) items which are not reflected in the Construction Documents. Change Order No 21 includes eleven (11) items related to required additional scope with a cost of \$61,834.33, four (4) credit related items in the amount of (-\$21,050.21) and one (1) unforeseen item in the amount of \$2,661.68, for a total Change Order amount of \$43,445.80.

| | |
|--------------------------|-----------------|
| Original Contract Amount | \$32,848,118.00 |
| Change Order No. 1 | \$93,232.00 |
| Change Order No. 2 | \$74,000.00 |
| Change Order No. 3 | \$76,746.00 |
| Change Order No. 4 | \$86,815.00 |
| Change Order No. 5 | \$68,372.00 |
| Change Order No. 6 | \$38,766.00 |
| Change Order No. 7 | \$72,552.00 |
| Change Order No. 8 | \$3,599.00 |
| Change Order No. 9 | \$73,414.00 |
| Change Order No. 10 | \$153,438.00 |
| Change Order No. 11 | \$223,597.00 |
| Change Order No. 12 | \$154,607.00 |
| Change Order No. 13 | \$70,770.00 |
| Change Order No. 14 | \$106,490.00 |
| Change Order No. 15 | \$106,096.00 |
| Change Order No. 16 | \$41,967.18 |

| | |
|-----------------------------|-----------------------|
| Change Order No. 17 | \$343,247.13 |
| Change Order No. 18 | \$175,114.01 |
| Change Order No. 19 | \$188,621.07 |
| Change Order No. 20 | \$195,844.55 |
| Change Order No. 21 | \$43,445.80 |
| <hr/> Total Contract Amount | <hr/> \$35,238,851.74 |

Change Order No. 21 includes no increase to the Contract Time:

| | |
|---------------------------|-----------------|
| Original Contract Time | 1054 Days |
| Change Order No. 1 | 0 Days |
| Change Order No. 2 | 0 Days |
| Change Order No. 3 | 3 Days |
| Change Order No. 4 | 0 Days |
| Change Order No. 5 | 0 Days |
| Change Order No. 6 | 0 Days |
| Change Order No. 7 | 0 Days |
| Change Order No. 8 | 0 Days |
| Change Order No. 9 | 0 Days |
| Change Order No. 10 | 0 Days |
| Change Order No. 11 | 0 Days |
| Change Order No. 12 | 0 Days |
| Change Order No. 13 | 0 Days |
| Change Order No. 14 | 0 Days |
| Change Order No. 15 | 0 Days |
| Change Order No. 16 | 0 Days |
| Change Order No. 17 | 0 Days |
| Change Order No. 18 | 0 Days |
| Change Order No. 19 | 0 Days |
| Change Order No. 20 | 0 Days |
| Change Order No. 21 | 0 Days |
| <hr/> Total Contract Time | <hr/> 1057 Days |

The full funding for this authorization requires a re-allocation of the project program reserve for the Edison Project.

A Friday Memo accompanies this item.

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Mr. Patel
 STUDENT ADVISORY VOTE: Aye
 AYES: 4 (Mechur, Allen, Patel, Escarce)
 NOES: 0
 ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION PROJECT – SIMPLEX GRINNELL – MEASURE BB

RECOMMENDATION NO. A.08

It is recommended that the Board of Education authorize Contract Change Order No. 01 (CO-01) for - Edison Language Academy - New Construction Project - Simplex Grinnell LP - in the amount of \$36,726.46 for a total contract amount of \$573,436.19.

Funding Information

Budgeted: Yes
Fund: 81
Source: Measure BB
Account Number: 81-90500-0-00000-85000-6200-001-2600
Budget Category: Construction Contracts
DSA Number: 03-112999
Friday Memo: 08/22/14

COMMENTS: At the September 9, 2011 Board of Education Meeting, Bid #10.32.BB-03- 12999- New Edison Language Academy Project was approved to Simplex Grinnell, in the amount of \$536,709.73, under Federal GSA contract #GS-07-039M.

Change Order No. 01 includes two (2) items associated with Required Additional Scope in the amount of \$36,726.46, for a total Change Order amount of \$36,726.46.

The District has reviewed the PCOs in detail for scope and costs. At least one and often two estimates were prepared for each item. Each of the PCOs was negotiated with the contractor. We are in agreement for all of the PCO amounts due the contractor for these services established by the District's estimates.

| | |
|------------------------------|---------------------|
| Original Contract Amount | \$536,709.73 |
| Change Order No. 1 | \$36,726.46 |
| <u>Total Contract Amount</u> | <u>\$573,436.19</u> |

The full funding for this authorization requires a re-allocation of the project program reserve for the Edison Project.

A Friday Memo accompanies this item.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Mr. Patel
STUDENT ADVISORY VOTE: Aye
AYES: 4 (Mechur, Allen, Patel, Escarce)
NOES: 0
ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: ADOPT RESOLUTION NO. 14-01 – LEASE AND LEASEBACK (LLB)
AGREEMENT FOR THE SANTA MONICA HIGH SCHOOL SCIENCE &
TECHNOLOGY BUILDING AND SITE IMPROVEMENTS PROJECT

RECOMMENDATION NO. A.09

It is recommended that the Board of Education adopt Resolution No. 14-01 – Lease and Leaseback (LLB) Agreement for the Santa Monica High School Science & Technology Building and Site Improvements Project.

COMMENTS: Education Code Section 17417 requires the Board, in a regular open meeting, to adopt a resolution declaring its intention to enter into a lease or agreement pursuant to Los Angeles County Office of Education Information Bulletin # 3711 dated January 24, 2014.

A Friday Memo accompanies this item.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 14-01

Lease and Leaseback (LLB) Agreement for the Santa Monica High School Science & Technology Site Improvements Project

WHEREAS, Section 17406/81336 of the Education Code of the State of California provides the district may let, for a minimum rental of one dollar (\$1) a year, to any person, firm, or corporation any real property that belongs to the district if the instrument by which such property is let requires the lessee therein to construct on the demised premises, or provide for the construction thereon of, a building or buildings for the use of the district during the term thereof, and provides that title to that building shall vest in the district at the expiration of that term; and;

WHEREAS, the district have complied with EC 17402/81332 and declare Santa Monica High School Science & Technology Site Improvements Project is the available site which the building will be constructed; and;

WHEREAS, the building Santa Monica High School Science & Technology Site Improvements Project will be constructed according to the plans and specifications approved pursuant to Sections 17280/81130; and;

WHEREAS, minimum yearly rental is set at \$1 a year until project notice of completion; and;

WHEREAS, per EC 17424/81350, the general prevailing rate of per diem wages obtained from the Director of the Department of Industrial Relations for each type of workman needed for the construction of the building is set forth by the current index table 2014-1 General prevailing wage determinations menu (journeyman and apprentice) found on the Department of Industrial Relations website (<http://www.dir.ca.gov/oprl/PWD/index.htm>), and the general prevailing rate for holiday and overtime work is set forth by the current index table 2014-1 General prevailing wage determinations menu (journeyman and apprentice) found on the Department of Industrial Relations website (<http://www.dir.ca.gov/oprl/PWD/index.htm>). Work performed by any workman employed upon the project in excess of eight hours during any one calendar day shall be permitted at not less than 112 times the basic rate of pay; and;

WHEREAS, the board has reviewed the LLB agreements; and

WHEREAS, the board has determined that the terms are in the best interest of the district based on staff recommendation for the methodology of procurement for said project; and;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Education of the Santa Monica-Malibu Unified School District that the district declare its intention to enter into a lease and leaseback agreement with Erickson Hall Construction Co. pursuant to education code 17406/81336.

PASSED AND ADOPTED by the Board of Education of the Santa Monica-Malibu Unified School District on the 28th day of August 2014, by the following vote:

Ayes: 4
Noes: 0
Abstentions: 0
Absent: 3


~~Maria Leon-Vazquez, President~~ *Ralph Mechor Vice President*
Board of Education
Santa Monica-Malibu Unified School District


Sandra Lyon, Secretary
Board of Education
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #07 FOR TESTING AND SPECIAL INSPECTION SERVICES FOR SANTA MONICA HIGH SCHOOL SCIENCE AND TECHNOLOGY BUILDING AND SITE IMPROVEMENTS – CALIFORNIA TESTING AND INSPECTIONS, INC. – MEASURE BB

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve Contract Amendment #07 to California Testing and Inspection, Inc., for additional Testing and Special Inspection Services for the Santa Monica High School Science and Technology Building and Site Improvement Project for an amount not to exceed \$150,000 for a total contract amount of \$1,874,739.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-5802-015-2600
Budget Category: Soft Costs/Tests & Inspection/Materials Lab
DSA#: 03-113443
Friday Memo: 08/22/14

COMMENTS: California Testing and Inspection, Inc. is providing Testing and Special Inspection Services for the Santa Monica High School Science and Technology Building and Site Improvement Project. A contract was approved on December 15, 2011 for an amount of \$461,072 for this scope. Contract Amendment #01 was approved on June 27, 2012. Contract Amendment #02 was approved on April 18, 2013. Contract Amendment #03 was approved on May 16, 2013. Contract Amendment #4 was approved on July 24, 2013. Contract Amendment #5 was approved on November 21, 2013. Contract Amendment #6 was approved February 2014.

Since the award to CTI of CA #6, the Contractor's work durations for Phase I have continued to exceed the Contractor's own schedule. CTI, in consultation with the Inspector of Record, have performed a detailed review of the volume of work remaining to complete Phase I. CTI estimates an additional \$ 150,000 will be required to fund the hours of testing remaining. These hours include testing performed on and off site, Laboratory testing and Professional Services. Per the Lease-Lease Back agreement with the Prime Contractor, all overtime expenses, should they be required to facilitate the Contractor's schedule, will be recoverable from the Prime Contractor.

Primary funding is within the testing and inspection services budget.

(Continued on next page)

| | |
|--|--------------------|
| ORIGINAL CONTRACT – Samohi Testing & Special Inspections | \$461,072 |
| CONTRACT AMENDMENT #01 (Additional Testing Services) | \$44,155 |
| CONTRACT AMENDMENT #02 (Additional Testing Services) | \$335,000 |
| CONTRACT AMENDMENT #03 (Additional Testing Services) | \$135,274 |
| CONTRACT AMENDMENT #04 (Additional Testing Services) | \$324,385 |
| CONTRACT AMENDMENT #05 (Additional Testing Services) | \$208,626 |
| CONTRACT AMENDMENT #06 (Additional Testing Services) | \$216,227 |
| CONTRACT AMENDMENT #07 (Additional Testing Services) | \$150,000 |
| TOTAL: | \$1,874,739 |

A Friday Memo accompanies this item.

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Mr. Patel
 STUDENT ADVISORY VOTE: Aye
 AYES: 4 (Mechur, Allen, Patel, Escarce)
 NOES: 0
 ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT
 08/28/14

RECOMMENDATION NO. A.11

Unless otherwise noted, all items are included in the 2014/2015 approved budget.

NEW HIRES

TEMPORARY CONTRACTS

| <u>Name/Assignment/Location</u> | <u>Not to Exceed</u> | <u>Effective</u> |
|--|----------------------|------------------|
| Camarena, Jenni/SAI – English Santa Monica HS | 100% | 8/14/14-6/5/15 |
| Davis, Skye/SAI Muir Elementary | 100% | 8/14/14-6/5/15 |
| Harrington, Caitlin/SAI – MS Science Malibu High School | 100% | 8/14/14-6/5/15 |
| Milwe, Cindy/Lang Arts Coaching John Adams MS | 60% | 8/14/14-6/5/15 |
| Williams, Lindsay/3 rd Grade Rogers Elementary | 100% | 8/14/14-6/5/15 |

SUBSTITUTE TEACHERS

Effective

LONG-TERM SUBSTITUTES

(@\$219.00 Daily Rate)

Romero, Yuvikza 8/14/14

PREFERRED SUBSTITUTES

(@\$169.00 Daily Rate)

Lang, John 8/14/14
 Magnuson, Ruth 8/14/14

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$144.00 Daily Rate)

Alvarez, Vincent 8/14/14
 Hall, Alice 8/14/14
 Ross, Dylan 8/14/14

CHANGE IN ASSIGNMENT

Effective

DeCray-Kleiser, Debra 8/14/14
 Cabrillo Elementary/3rd Grade

From: Rogers Elementary
To: Cabrillo Elementary

RESIGNATION

| <u>Name/Location</u> | <u>Effective</u> |
|---|------------------|
| Audet, Amanda Santa Monica High School | 6/10/14 |

| | |
|--|---------|
| Helsing, Laura John Adams Middle School | 6/10/14 |
| Kaczorowski, Joan Substitute Teacher/Human Resources | 7/30/14 |
| Misustin, John Santa Monica High School | 8/12/14 |
| Schneider, Kirsten Rogers Elementary School | 6/10/14 |
| Shoemaker, Deirdre Substitute Teacher/Human Resources | 5/30/14 |
| Taylor-Sabo, Melissa Malibu High School | 6/10/14 |

RETIREMENT

| <u>Name/Location</u> | <u>Effective</u> |
|---|------------------|
| Hines, Diane Webster Elementary School | 6/30/14 |

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Mr. Patel
 STUDENT ADVISORY VOTE: Aye
 AYES: 4 (Mechur, Allen, Patel, Escarce)
 NOES: 0
 ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / BRANDON TIETZE
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
 08/28/14

RECOMMENDATION NO. A.12

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

| <u>NEW HIRES</u> | | <u>EFFECTIVE DATE</u> |
|-------------------------------|--|------------------------------|
| Gonzalez, Gary Maintenance | Plumber 8 Hrs/12 Mo/Range: 37 Step: A | 6/9/14 |

| <u>PROMOTION</u> | | <u>EFFECTIVE DATE</u> |
|--------------------------------|--|------------------------------|
| Fuller, Charesse Operations | Custodian 5 Hrs/12 Mo/Range: 22 Step: B From: Cafeteria Worker I: 6 Hrs/SY | 7/19/14 |

| <u>SUMMER ASSIGNMENTS</u> | | <u>EFFECTIVE DATE</u> |
|---|-------------------------------|------------------------------|
| Crawford, Cynthia Educational Svcs | Library Assistant I | 7/14/14-7/31/14 |
| Everage, Askia Operations | Custodian | 7/22/14-8/15/14 |
| Gutierrez, Yolanda District | Office Specialist | 7/1/14-8/31/14 |
| Hobkirk, Christina Special Education | Paraeducator 1 | 6/16/14-7/11/14 |
| Lo Greco, Vincent Operations | Custodian | 7/23/14-8/15/14 |
| McKinley, Tyrone Child Develop Svcs | Swimming Instructor-Lifeguard | 6/19/14-8/14/14 |
| Slawter, Mary Malibu HS | Accounting Assistant | 6/19/14-8/1/14 |
| Walker, Christine Operations | Custodian | 7/22/14-8/15/14 |
| Wilson, Stanley Operations | Custodian | 7/23/14-8/11/14 |

| <u>TEMP/ADDITIONAL ASSIGNMENTS</u> | | <u>EFFECTIVE DATE</u> |
|---|--|------------------------------|
| Aguilar, Mark Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Alba, Paul Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |

| | | |
|---------------------------------------|---|----------------|
| Alex, Milton Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Anderson, Bruno Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Avitia, Hector Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Beavers, Marcus Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Boyd, Kathryn Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Bravo, Richard Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Buchanon, Timothy Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Burton, Jerome Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Cage, Joann Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Carrillo, Rigoberto Maintenance | HVAC Mechanic [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Casillas, Veronica Santa Monica HS | Student Outreach Specialist [additional hours; Restorative Justice training] | 7/31/14-8/6/14 |
| Chiriboga, Giovanni Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Cueva, Felipe Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Cuevas, Jose Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Cunningham, Brett Maintenance | Plumber [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Davis, Anthony Operations | Custodian [additional hours; custodial assignments] | 7/1/14-6/30/15 |
| Davis, Jefferey Maintenance | Carpenter [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Deanda, Richard Operations | Gardener [overtime; gardening assignments] | 7/1/14-6/30/15 |
| Donovan, Marc Maintenance | Glazier [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Donovan, Marc Maintenance | Plumber [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Doty, Kenneth Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |

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|---|---|----------------|
| Durham, Michael Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Ford, Spikes Maintenance | Metal Worker [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Fuller, Charesse Operations | Custodian [additional hours; custodial assignments] | 7/1/14-6/30/15 |
| Gallegos, Agustin Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Gleason, Timothy Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Gomez, Jack Operations | Custodian [additional hours; custodial assignments] | 7/1/14-6/30/15 |
| Gomez, Jack Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Gomez, Leonor Maintenance | Senior Office Specialist [additional hours; clerical assistance] | 8/4/14-8/8/14 |
| Gonzalez, Art Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Gonzalez, Xavier Operations | Custodian [additional hours; custodial assignments] | 7/1/14-6/30/15 |
| Gonzalez, Xavier Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Green, Joseph Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Hedges, Eric Maintenance | Electrician [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Heiderman, Daniel Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Herrera, Cesar Maintenance | Locksmith [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Jackson, Michael Operations | Gardener [overtime; gardening assignments] | 7/1/14-6/30/15 |
| Johnson, Peter Operations | Custodian [additional hours; custodial assignments] | 7/1/14-6/30/15 |
| Johnson, Peter Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Johnston, Cindy Personnel Commission | Human Resources Technician [additional hours; recruitments] | 7/1/14-8/12/14 |
| Keller, Jeffrey Santa Monica HS | Student Outreach Specialist [additional hours; Restorative Justice training] | 7/31/14-8/6/14 |

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|-----------------------------------|--|-----------------|
| Kratz, Damon Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Mamon, Stephanie Operations | Custodian [additional hours; custodial assignments] | 7/1/14-6/30/15 |
| Mamon, Stephanie Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Mamon, Stephen Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Martin, Eric Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| McAlpin, Michael Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| McCarthy, Jennifer Fiscal Svcs | Accounting Technician [additional hours; payroll assistance] | 7/22/14-6/30/15 |
| McNeely, Debrah Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| McNeely, Debrah Maintenance | Skilled Maintenance Worker [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Morales, Steve Operations | Custodian [additional hours; custodial assignments] | 7/1/14-6/30/15 |
| Morales, Steve Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Moton, Wilson Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Omari, Steve Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| O'Rourke, Thomas Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Orozco, Abel Operations | Gardener [overtime; gardening assignments] | 7/1/14-6/30/15 |
| Paredes, Jorge Maintenance | HVAC Mechanic [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Parker, Stephen Maintenance | Carpenter [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Parker, Stephen Maintenance | Skilled Maintenance Worker [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Perez, Graciela Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Plascencia, Henry Operations | Utility Worker [overtime; District-wide assignments] | 7/1/14-6/30/15 |
| Prchlak, Stanley Maintenance | Skilled Maintenance Worker [overtime; District-wide projects] | 7/1/14-6/30/15 |

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|--|--|------------------------------|
| Preciado, Daniel Adult Education Center | Campus Security Officer [additional hours; summer school session] | 7/18/14 |
| Ramirez, Philip Maintenance | Painter [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Reyes, Pedro Maintenance | Electrician [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Rising, Robert Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Saad, Metias Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Sebastiani, Guido Operations | Gardener [overtime; gardening assignments] | 7/1/14-6/30/15 |
| Sebastiani, Juan Operations | Gardener [overtime; gardening assignments] | 7/1/14-6/30/15 |
| Soto, Sara Operations | Gardener [overtime; gardening assignments] | 7/1/14-6/30/15 |
| Tabones, Remigio Maintenance | Electrician [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Torres, Jose Operations | Utility Worker [overtime; District-wide assignments] | 7/1/14-6/30/15 |
| Vasquez, Miguel Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Villa, Alejandro Maintenance | Glazier [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Villa, Alejandro Maintenance | Skilled Maintenance Worker [overtime; District-wide projects] | 7/1/14-6/30/15 |
| Walker, Louis Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Ward, Victor Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Watkins, Ernest Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| West, Malcom Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Widner, Kim Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| Ybarra, Joey Operations | Custodian [overtime; custodial assignments] | 7/1/14-6/30/15 |
| <u>SUBSTITUTES</u> | | <u>EFFECTIVE DATE</u> |
| Alvarez, Jose Operations | Custodian | 7/1/14-6/30/15 |

| | | |
|--|-------------------|-----------------|
| Alvarez, Jose Operations | Gardener | 7/1/14-6/30/15 |
| Arevalo, Yahjaira District | Office Specialist | 7/1/14-6/30/15 |
| Bennett, Claire District | Office Specialist | 7/1/14-6/30/15 |
| Berry, Andrew Operations | Custodian | 7/11/14-6/30/15 |
| Cage, Ramondo Operations | Custodian | 7/1/14-6/30/15 |
| Carter, Joshua Operations | Custodian | 7/11/14-6/30/15 |
| Ceja, Karla District | Office Specialist | 7/1/14-6/30/15 |
| Cisneros-Garcia, Margarita District | Office Specialist | 7/1/14-6/30/15 |
| Cobbs, Rufus Operations | Custodian | 7/24/14-6/30/15 |
| Conley, Carolyn District | Office Specialist | 7/1/14-6/30/15 |
| Darden, Lem Operations | Custodian | 7/16/14-6/30/15 |
| Delgadillo, Cristina District | Office Specialist | 7/1/14-6/30/15 |
| Fisher, Nicole District | Office Specialist | 7/1/14-6/30/15 |
| Frazier, Ashley Operations | Custodian | 7/1/14-6/30/15 |
| Frias, Angel Operations | Gardener | 7/1/14-6/30/15 |
| Fuentes, Mario Operations | Gardener | 7/1/14-6/30/15 |
| Gardner, Danielle District | Office Specialist | 7/1/14-6/30/15 |
| Garduno, Alejandro Operations | Custodian | 7/1/14-6/30/15 |
| Gaylor, Amanda District | Office Specialist | 7/1/14-6/30/15 |
| Glick, Vala District | Office Specialist | 7/1/14-6/30/15 |

| | | |
|-----------------------------------|-------------------|-----------------|
| Gonzalez, Arturo Operations | Gardener | 7/1/14-6/30/15 |
| Gonzalez, Jose Operations | Custodian | 7/16/14-6/30/15 |
| Guardado, Francisco Operations | Gardener | 7/1/14-6/30/15 |
| Hamm, Gregg District | Office Specialist | 7/1/14-6/30/15 |
| Hansberry, Angie District | Office Specialist | 7/1/14-6/30/15 |
| Hart, Walter Operations | Custodian | 7/1/14-6/30/15 |
| Hernandez, Yolanda District | Office Specialist | 7/1/14-6/30/15 |
| Homami, Christina District | Office Specialist | 7/1/14-6/30/15 |
| Jimenez, Paul Operations | Gardener | 7/1/14-6/30/15 |
| Lyons, Robert Operations | Custodian | 7/1/14-6/30/15 |
| Marotta, Michelle District | Office Specialist | 7/1/14-6/30/15 |
| Martinez, Jonathan District | Office Specialist | 7/1/14-6/30/15 |
| Mercer, James Operations | Custodian | 7/1/14-6/30/15 |
| Miller, Brenda District | Office Specialist | 7/1/14-6/30/15 |
| Molina, Scott District | Office Specialist | 7/1/14-6/30/15 |
| Montes, Julio Operations | Custodian | 7/16/14-6/30/15 |
| Mora, Vicente Operations | Gardener | 7/1/14-6/30/15 |
| Murillo, Joel Operations | Custodian | 7/1/14-6/30/15 |
| Myles, Donald Operations | Custodian | 7/1/14-6/30/15 |
| Nasser, Maisaa District | Office Specialist | 7/1/14-6/30/15 |
| Navarro, Roberto Operations | Custodian | 7/16/14-6/30/15 |

| | | |
|---------------------------------|---------------------------|-----------------|
| O'Brien, Diane District | Office Specialist | 7/1/14-6/30/15 |
| Ortiz, Alondra District | Office Specialist | 7/1/14-6/30/15 |
| Osaki, Brenda District | Office Specialist | 7/1/14-6/30/15 |
| Quon, Rosemary District | Office Specialist | 7/1/14-6/30/15 |
| Radford, Karen District | Office Specialist | 7/1/14-6/30/15 |
| Rangel, Eduardo Operations | Gardener | 7/1/14-6/30/15 |
| Rodriguez, Sergio Operations | Custodian | 7/1/14-6/30/15 |
| Sember, Judy District | Office Specialist | 7/1/14-6/30/15 |
| Smith, Denise District | Office Specialist | 7/1/14-6/30/15 |
| Smith, Reginald Operations | Custodian | 7/24/14-6/30/15 |
| Thompson, Raquel District | Office Specialist | 7/1/14-6/30/15 |
| Venable, Sheldon Operations | Custodian | 7/1/14-6/30/15 |
| Venable, Terance Operations | Custodian | 7/1/14-6/30/15 |
| Viesca, Joseph Operations | Custodian | 7/1/14-6/30/15 |
| Waltan, James Facility Use | Sports Facility Attendant | 6/1/14-6/30/14 |
| Winger, Nidra District | Office Specialist | 7/1/14-6/30/15 |

CHANGE IN ASSIGNMENT

| | |
|--------------------------|--|
| Soto, Sara Operations | Gardener 8 Hrs/12 Mo From: 4 Hrs/12 Mo |
|--------------------------|--|

EFFECTIVE DATE

7/21/14

VOLUNTARY DEMOTION

| | |
|------------------------------|---|
| Davis, Anthony Operations | Custodian 5 Hrs/12 Mo/Range: 22 Step: F From: Bus Driver: 7 Hrs/10 Mo |
|------------------------------|---|

EFFECTIVE DATE

7/18/14

| | | |
|--|--|------------------------------|
| Plascencia, Henry Santa Monica HS | Lead Custodian 8 Hrs/12 Mo/Range: 25 Step: F From: Utility Worker: 8 Hrs/12 Mo | 7/28/14 |
| <u>LEAVE OF ABSENCE (PAID)</u> | | <u>EFFECTIVE DATE</u> |
| Anderson, Bruno Santa Monica HS | Custodian Medical | 7/7/14-10/7/14 |
| Taylor, Candice Malibu HS | Custodian Medical | 7/1/14-7/11/14 |
| <u>LEAVE OF ABSENCE (UNPAID)</u> | | <u>EFFECTIVE DATE</u> |
| Anderson, Michael Cabrillo ES | Custodian Personal | 7/15/14-8/3/14 |
| Herschberger, Patsy Food and Nutrition Svcs | Administrative Assistant FMLA Leave | 6/25/14-8/29/14 |
| Holmes, Michael Pt. Dume ES | Physical Activities Specialist FMLA Leave | 8/18/14-9/18/14 |
| Mayer, Katherine Grant ES | Paraeducator 3 Personal | 8/18/14-9/8/14 |
| Taylor, Candice Malibu HS | Custodian Personal | 6/20/14-6/30/14 |
| <u>PROFESSIONAL GROWTH</u> | | <u>EFFECTIVE DATE</u> |
| Cline, Christopher Facility Improvement Projects | Facilities Technician | 8/1/14 |
| Rodriguez, Sara Rogers ES | Paraeducator 1 | 8/1/14 |
| Schlierman, Cheri Muir ES | Paraeducator 1 | 9/1/14 |
| Yates-Lomax, Kathy Transportation | Bus Driver | 9/1/14 |
| <u>SUSPENSION WITHOUT PAY</u> | | <u>EFFECTIVE DATE</u> |
| TA 5256331 Maintenance (updated information from 7/16/14 agenda) | | 8/15/14-9/18/14 |
| <u>ABOLISHMENT OF POSITION</u> | | <u>EFFECTIVE DATE</u> |
| | Cafeteria Worker I 6 Hrs/SY; Food and Nutrition Svcs – Adams MS | 8/18/14 |
| | Inst Asst – Physical Education 4 Hrs/SY; Cabrillo ES | 6/10/14 |
| | Inst Asst – Physical Education 6 Hrs/SY; Roosevelt ES | 6/10/14 |

RESIGNATION

| | | <u>EFFECTIVE DATE</u> |
|---|-----------------------------|------------------------------|
| Casillas, Veronica Santa Monica HS | Student Outreach Specialist | 8/11/14 |
| Homerin, Nicole Rogers ES | Inst Asst - Classroom | 6/10/14 |
| Michael, Joshua Santa Monica HS | Athletic Trainer | 8/8/14 |
| Shoemaker, Deirdre Malibu HS | Paraeducator 1 | 6/11/14 |
| Vasquez, Amelia Food and Nutrition Svcs -Rogers ES | Cafeteria Worker I | 6/10/14 |

RETIREMENT

| | | <u>EFFECTIVE DATE</u> |
|-------------------------------|------------|------------------------------|
| Wirt, James Transportation | Bus Driver | 8/13/14 |

MOTION MADE BY: Dr. Escarce
SECONDED BY: Mr. Patel
STUDENT ADVISORY VOTE: Aye
AYES: 4 (Mechur, Allen, Patel, Escarce)
NOES: 0
ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.13

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

Harris, Richard

Malibu HS

7/1/14-6/30/15

Stephens, Johnathan

Malibu HS

7/1/14-6/30/15

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: INCREASE IN STAFFING (FTE) – CHILD DEVELOPMENT SERVICES

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve a new Children's Center Assistant position, 3.5 Hours (0.4375 FTE), for the School Age Program in Child Development Services in order to meet increased enrollment.

FUNDING NOTE: The 2014-2015 budget will be adjusted \$12,005 for salary and benefits.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON

RE: ADOPT BP 0200 – GOALS FOR THE SCHOOL DISTRICT

RECOMMENDATION NO. A.15

It is recommended that the Board of Education adopt BP 0200 – Goals for the School District.

COMMENTS: The policy requires districts to develop annual goals aligned with specified state priorities and any local priorities and to include those goals in the district's local control and accountability plan (LCAP). The policy also reflects new Title 6 Regulation (Register 2014, No. 6), which provides a template to be used for LCAP development.

These changes were discussed at the August 13, 2014, board meeting.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

GOALS FOR THE SCHOOL DISTRICT

As part of the Governing Board's responsibility to set direction for the school district, the Board shall adopt long-term goals focused on the achievement of all district students. The district's goals shall be aligned with the district's vision, mission, philosophy, and priorities.

In developing goals and identifying strategies to achieve those goals, the Board and Superintendent shall solicit input and review from key stakeholders. The Board shall also review and consider quantitative and/or qualitative data, including data disaggregated by student subgroup and school site, to ensure that district goals are aligned with student needs.

Goals shall be established for all students and each numerically significant subgroup as defined in Education Code 52052, which may include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth, and shall address each of the state priorities identified in Education Code 52060 and any additional local priorities established by the Board. These goals shall be incorporated into the district's local control and accountability plan (LCAP). (Education Code 52060, 52062, 52063; 5 CCR 15497)

The LCAP shall include a clear description of each goal, one or more of the state or local priorities addressed by the goal, any student subgroup(s) or school site(s) to which the goal is applicable, and expected progress toward meeting the goal for the term of the LCAP and in each year. (5 CCR 15497)

Each year the district's update to the LCAP shall review progress toward the goals and describe any changes to the goals. (Education Code 52060-52061)

In addition to the goals identified in the LCAP, and consistent with those goals, the district and each school site may establish goals for inclusion in another district or school plan or for any other purpose. Such goals may address the improvement of governance, leadership, fiscal integrity, facilities, community involvement and collaboration, student wellness and other conditions of children, and/or any other areas of district or school operations. As appropriate, each goal shall include benchmarks or short-term objectives that can be used to determine progress toward meeting the goal.

Legal Reference:

EDUCATION CODE

17002 State School Building Lease-Purchase Law, including definition of good repair

42238.01-42238.07 Local control funding formula

44258.9 County superintendent review of teacher assignment

51002 Local development of programs based on stated philosophy and goals

51020 Definition of goal

51021 Definition of objective

51041 Evaluation of the educational program

51210 Course of study for grades 1-6

51220 Course of study for grades 7-12

52050-52059 Public Schools Accountability Act, especially:

52052 Academic Performance Index; numerically significant student subgroups

52060-52077 Local control and accountability plan

60119 Sufficiency of textbooks and instructional materials; hearing and resolution

64000-64001 Consolidated application process

CODE OF REGULATIONS, TITLE 5

15497 Local control and accountability plan template

UNITED STATES CODE, TITLE 20

6311 Accountability, adequate yearly progress
6312 Local educational agency plan

Management Resources:

CSBA PUBLICATIONS

State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Policy CSBA MANUAL MAINTENANCE SERVICE
adopted: April 2014

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON

RE: REVISE BP 0410 – NONDISCRIMINATION IN DISTRICT PROGRAMS AND
ACTIVITIES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education revise BP 0410 – Nondiscrimination in District Programs and Activities.

COMMENTS: CSBA recommends these revisions to reflect new law (AB 1266), which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records.

These changes were discussed at the August 13, 2014, board meeting.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

HATE-MOTIVATED BEHAVIOR

The Board of Education affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, immigration status, sexual orientation, gender, gender identity, gender expression, disability, physical/mental attributes, religious beliefs or practices, or based on association with a person or group with one or more of these actual or perceived characteristics shall not be tolerated.

Definition of Hate-Motivated Behavior

Hate-motivated behavior is an act, or attempted act, motivated by hostility toward a victim's actual or perceived race, ethnicity, culture, heritage, age, political affiliations immigration status, sexual orientation, gender, gender identity, gender expression, disability, physical/mental attributes, or religious beliefs or practices, or based on association with a person or group with one or more these actual or perceived characteristics.

Hate-motivated incidents include those actions that are motivated by bias, but may or may not meet the necessary elements required to prove a crime. This may include such behavior as non-threatening name-calling, using racial slurs or disseminating racist leaflets. Some hate-motivated behavior including, but not limited to, assault, threats, destruction of property, graffiti, and vandalism may also constitute a crime punishable by law.

Any student who feels that he/she is a victim of hate-motivated behavior or who has witnessed hate motivated behavior shall report to the school principal or designee immediately. Reports may be either oral or written. The school shall assist the student in the writing of the complaint if necessary. Such complaints shall be investigated pursuant to the investigation procedure detailed in AR 5145.9. If the student believes that the situation has not been remedied by the principal or designee, he/she may file a complaint in accordance with District complaint procedures.

Staff who receive notice of hate-motivated behavior or personally observe such behavior shall immediately notify the principal, Superintendent or designee, and law enforcement, as appropriate. Students demonstrating hate-motivated behavior shall be subject to discipline in accordance with applicable law, Board policy and administrative regulation. A District employee who knowingly allows an act or acts of hate motivated behavior to occur and/or fails to report such acts, shall be considered to have violated district policy and will be subject to appropriate discipline.

In addition, the District shall provide counseling and appropriate sensitivity anti-bias training and diversity education for students exhibiting hate-motivated behavior. The district shall also provide counseling, guidance and support, as necessary, to those students who are the victims of hate-motivated behavior.

The Superintendent or designee shall ensure that staff receives appropriate training to recognize hate-motivated behavior ~~and~~ along with tools/methods for handling such behavior in appropriate ways.

The district shall provide age-appropriate instruction to help promote understanding of and respect for human rights, diversity and tolerance in a multicultural society and to provide strategies to manage conflicts constructively.

Each school will adopt safe-school guidelines to be followed by every student at school or at school-sponsored or school-related activities.

At the beginning of each school year, students and staff shall receive a copy of the district's policy on hate-motivated behavior. Additionally, principals or designees shall provide appropriate instruction on the district's policy including examples of hate-motivated behaviors.

The district shall develop and implement strategies designed to raise the awareness and sensitivity of teachers, administrators, and school employees to potentially prejudicial and discriminatory behavior and to encourage the participation of these groups in appropriate programs.

Each teacher shall create and foster an environment that encourages pupils to realize their full potential and that is free from discriminatory attitudes, practices, events, or activities, in order to prevent acts of hate-motivated behavior.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 School safety plans

48900.3 Suspension for hate violence

48900.4 Suspension or expulsion for threats or harassment

PENAL CODE

422.55 Definition of hate crime

422.6 Crimes, harassment

CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

California Student Safety and Violence Prevention - Laws and Regulations, April 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL ASSOCIATION OF ATTORNEYS

GENERAL PUBLICATIONS

Protecting Students from Harassment and Hate Crime: A Guide for Schools, 1999

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Preventing Youth Hate Crimes: A Guide for Schools and Communities, 1997

WEB SITES

CSBA: <http://www.csba.org>

California Association of Human Relations Organizations: <http://www.cahro.org>

California Department of Education: <http://www.cde.ca.gov>

National Youth Violence Prevention Resource Center: <http://www.safeyouth.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Justice, Community Relations Service: <http://www.usdoj.gov/crs>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California
revised: February 20, 2014**

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON

RE: REPLACE BP 2210 – ADMINISTRATIVE DISCRETION REGARDING BOARD POLICY ~~LEEWAY IN ABSENCE OF BOARD POLICY~~

RECOMMENDATION NO. A.17

It is recommended that the Board of Education replace BP 2210 – Administrative Discretion Regarding Board Policy ~~Leeway in Absence of Board Policy~~.

COMMENTS: CSBA recommends updating the policy to add consultation with legal counsel, the chief business official, or other district staff as necessary regarding the exercise of the superintendent's authority to act on behalf of the district.

These changes were discussed at the August 13, 2014, board meeting.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

ADMINISTRATIVE DISCRETION REGARDING BOARD POLICY LEEWAY IN ABSENCE OF BOARD POLICY

The Governing Board desires to be proactive in communicating its philosophy, priorities, and expectations for the district; clarifying the roles and responsibilities of the Board, Superintendent, and other senior administrators; and setting direction for the district through written policies. However, the Board recognizes that, in the course of operating district schools or implementing district programs, situations may arise which may not be addressed in written policies.

In any situation in which immediate action is needed to avoid any risk to the safety or security of district students, staff, or property or disruption to student learning, the Superintendent or designee shall have the authority to act on behalf of the district.

As necessary, the Superintendent or designee shall consult with other district staff, including the legal counsel and/or the chief business official, regarding the exercise of this authority.

The Superintendent or designee shall notify the Board as soon as practicable after he/she exercises this authority. The Board president and the Superintendent shall schedule a review of the action at a regularly scheduled Board meeting. If the action indicates the need for additions or revisions to Board policies, the Superintendent or designee shall make the necessary recommendations to the Board.

~~The Superintendent shall have the power to act in cases where action must be taken and where the Board of Education has not provided guidelines for administrative action.~~

~~The Superintendent shall inform the Board when action is taken and may recommend that a Board policy and/or administrative regulation be established concerning the issue.~~

Legal Reference:**EDUCATION CODE**

35010 Control of district, prescription and enforcement of rules

35035 Powers and duties of superintendent

35160 Authority of governing boards

35161 Powers and duties; authority to delegate

35163 Official actions, minutes and journal

Management Resources:**CSBA PUBLICATIONS***Impact of Local Control Funding Formula on Board Policies, Policy Brief, November 2013***WEB SITES**CSBA: <http://www.csba.org>California Department of Education: <http://www.cde.ca.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: June 25, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/25/14

FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY

RE: REVISE BP 5145.9 – HATE MOTIVATED BEHAVIOR

RECOMMENDATION NO. A.18

It is recommended that the Board of Education revise BP 5145.9 – Hate Motivated Behavior.

COMMENTS: In May of 2012, BP, AR and E 5145.9 – Hate Motivated Behavior were presented to the Board, but not adopted. Using the policy and accompanying regulation and exhibit as a starting point, these proposed revisions have been updated to address current needs including communicating to all students that hate motivated behavior will not be tolerated. The proposed revised policy includes an accompanying administrative regulation and exhibit that describe student reporting procedures, investigation procedures, student supports, communication, district office reporting and record keeping. Currently, no administrative regulation or exhibit exists.

These changes were discussed at the June 25, 2014, board meeting.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

HATE-MOTIVATED BEHAVIOR

The Board of Education affirms the right of every student to be protected from hate-motivated behavior. It is the intent of the Board to promote harmonious relationships that enable students to gain a true understanding of the civil rights and social responsibilities of people in our society. Behavior or statements that degrade an individual on the basis of his/her race, ethnicity, culture, heritage, immigration status, sexual orientation, gender, gender identity, gender expression, disability, physical/mental attributes, religious beliefs or practices, or based on association with a person or group with one or more of these actual or perceived characteristics shall not be tolerated.

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Hate-motivated incidents include those actions that are motivated by bias, but may or may not meet the necessary elements required to prove a crime. This may include such behavior as non-threatening name-calling, using racial slurs or disseminating racist leaflets. Some hate-motivated behavior including, but not limited to, assault, threats, destruction of property, graffiti, and vandalism may also constitute a crime punishable by law.

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EDUCATION CODE

200-262.4 Prohibition of discrimination

32282 School safety plans

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48900.4 Suspension or expulsion for threats or harassment

PENAL CODE

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CODE OF REGULATIONS, TITLE 5

4600-4687 Uniform Complaint Procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

California Student Safety and Violence Prevention - Laws and Regulations, April 2004

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS & NATIONAL ASSOCIATION OF ATTORNEYS
GENERAL PUBLICATIONS

Protecting Students from Harassment and Hate Crime: A Guide for Schools, 1999

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Preventing Youth Hate Crimes: A Guide for Schools and Communities, 1997

WEB SITES

CSBA: <http://www.csba.org>

California Association of Human Relations Organizations: <http://www.cahro.org>

California Department of Education: <http://www.cde.ca.gov>

National Youth Violence Prevention Resource Center: <http://www.safeyouth.org>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

U.S. Department of Justice, Community Relations Service: <http://www.usdoj.gov/crs>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON

RE: CONSIDER REVISING BP 9150 – STUDENT BOARD MEMBERS

RECOMMENDATION NO. A.19

It is recommended that the Board of Education revise BP 9150 – Student Board Members.

COMMENTS: CSBA recommends these revisions to include a new section on "Student Board Member Development," which (1) authorizes student board members to participate in trainings, workshops, and conferences at district expense to enhance their knowledge, understanding, and performance of board responsibilities and (2) authorizes the superintendent to provide an orientation to student board member candidates regarding board responsibilities.

These changes were discussed at the August 13, 2014, board meeting.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

STUDENT BOARD MEMBERS

The Board of Education believes it is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. In order to provide student input and involvement, the Board shall include three student Board members selected in accordance with procedures approved by the Board.

The term of student Board members shall be one calendar year, commencing on July 1. Student Board members shall have the right to attend all Board meetings except closed sessions. (Education Code 35012)

Student Board members shall be seated with regular Board members and be recognized at meetings as full members. They may participate in questioning witnesses and discussing issues and shall receive all materials presented to Board members except those related to closed sessions. (Education Code 35012)

The student Board members, one from each high school, shall be a junior or a senior selected by an annual election process to serve for a period of one year. The student Board members shall have an advisory vote on all agenda items, except those subject to closed session discussion ~~which shall be recorded on the official minutes~~. The advisory vote will be called for prior to the vote of Board members and shall not affect the final numerical outcome of a vote. Preferential votes shall be recorded in the Board minutes. (Education Code 35012) Student Board members shall have speaking privileges equal to any Board member, however shall not attend closed session meetings in their official capacity.

Student Board members may make motions that may be acted upon by the Board, except on matters dealing with employer-employee relations pursuant to Government Code 3540-3549.3. (Education Code 35012)

A student Board member shall be entitled to be reimbursed for mileage to the same extent as other members of the Board but shall not receive compensation for attendance at Board meetings. (Education Code 35012)

Student Board Member Development

As necessary, the Superintendent or designee shall, at district expense, provide learning opportunities to student Board members, through trainings, workshops, and conferences, to enhance their knowledge, understanding, and performance of their Board responsibilities.

The Superintendent or designee may periodically provide an orientation for student Board member candidates to give them an understanding of the responsibilities and expectations of Board service.

Legal Reference:

EDUCATION CODE

33000.5 Appointment of student members to State Board of Education

35012 Board members; number, election and terms; pupil members

GOVERNMENT CODE

3540-3549.3 Educational Employment Relations Act

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of Student Councils: <http://www.casc.net>

National School Boards Association: <http://www.nsba.org>

**Bylaw SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: June 25, 2009**

TO: BOARD OF EDUCATION

ACTION/CONSENT

08/28/14

FROM: SANDRA LYON

RE: REVISE BB 9324 – MINUTES AND RECORDINGS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education revise BB 9324 – Minutes and Recordings.

COMMENTS: CSBA recommends updating this bylaw to reflect new law (SB 751, 2013), which requires that minutes of board meetings report the vote or abstention of each member present for the action. The bylaw also adds optional space for the district to specify the position responsible for signing the minutes after approval by the board.

These changes were discussed at the August 13, 2014, board meeting.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. Patel

STUDENT ADVISORY VOTE: Aye

AYES: 4 (Mechur, Allen, Patel, Escarce)

NOES: 0

ABSENT: 3 (Leon-Vazquez, Lieberman, de la Torre)

MINUTES AND RECORDINGS

The Board of Education recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by district staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

The secretary of the Board shall keep minutes and record all official Board actions. The Board's minutes shall be public records and shall be made available to the public upon request. (Education Code 35145, 35163)

The minutes shall record which members are present and whether a member is not present for part of the meeting due to late arrival and/or early departure.

In order to ensure that the minutes are focused on Board action, the minutes shall include only a brief summary of the Board's discussion, but shall not include a verbatim record of the Board's discussion on each agenda topic or the names of Board members who made specific points during the discussion.

The minutes shall include the specific language of each motion, the names of members who made and seconded the motion, and the individual votes of each member, ~~unless the action was unanimous. When a roll call vote is taken, the names and votes of each member shall be listed.~~ Motions or resolutions shall be recorded as having passed or failed. All motions and Board resolutions shall be numbered consecutively from the beginning of each fiscal year.

The minutes shall reflect the names of those individuals who comment during the meeting's public comment period as well as the topics they address.

The Superintendent or designee shall distribute a copy of the "unapproved" minutes of the previous meeting(s) with the agenda for the next regular meeting. At the next meeting, the Board shall approve the minutes as circulated or with necessary amendments.

Upon approval by the Board, the minutes shall be signed by the Board President or designee and Superintendent.

Official Board minutes and recordings shall be stored in a secure location and shall be retained in accordance with law.

Any minutes or recordings kept for Board meetings held in closed session shall be kept separately from the minutes or recordings of regular and special meetings. Minutes or recordings of closed sessions are not public records. (Government Code 54957.2)

Recording or Broadcasting of Meetings

The district may tape, film, or broadcast any open Board meeting. The Board president shall announce that a recording or broadcasting is being made at the beginning of the meeting and, as practicable, the recorder or camera shall be placed in plain view of meeting participants.

Any district recording may be erased or destroyed 30 days after the meeting. Recordings made during a meeting are public records and, upon request, shall be made available for inspection by members of the public on a district recorder without charge. (Government Code 54953.5)

Legal Reference:

EDUCATION CODE

35145 Public meetings

35163 Official actions, minutes and journals

35164 Vote requirements

GOVERNMENT CODE

54952.2 Meeting defined

54953.5 Audio or video recording of proceedings

54953.6 Broadcasting of proceedings

54957.2 Closed sessions; clerk; minute book

54960 Violations and remedies

PENAL CODE

632 Unlawful to intentionally record a confidential communication without consent

CODE OF REGULATIONS, TITLE 5

16020-16027 Classification and retention of records

Management Resources:

CSBA PUBLICATIONS

The Brown Act: School Boards and Open Meeting Laws, rev. 2007

Guide to Effective Meetings, rev. 2007

Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

**Bylaw SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: June 25, 2009 Santa Monica, California**

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

08/28/14

FROM: SANDRA LYON

RE: DISTRICT ADVISORY COMMITTEES: FOLLOW-UP ON END-OF-YEAR
REPORTS FOR 2013-14 AND GOALS/DIRECTION FOR 2014-15

DISCUSSION ITEM NO. D.01

Attached is the end-of-year report for the Early Child Care DAC.

At the June 25, 2014, board meeting, each DAC had five minutes under Communications to summarize its report and answer clarifying questions from the Board of Education. Tonight, the DAC will have twenty minutes to follow-up on the end-of-year report and have a discussion with the board regarding potential goals for 2014-15. The DAC chairs will relay this feedback from the board to their DACs at the first committee meetings of the school year. As per AR 1220, the board will approve the district advisory committees' goals for 2014-15 in October.

The other DACs have had a similar discussion with the Board of Education during the summer board meetings.

Jennifer Kennedy summarized what the committee would like to work on for this school year.

**District Advisory Committee
Board of Education Annual Report
2013-14**

EARLY CHILD CARE DISTRICT ADVISORY COMMITTEE

Chair: Jennifer Kennedy

Staff Liaison: Alice Chung

Charges:

- Provide a forum for discussion of funding for Child Development for early childhood programs focusing on ages 0-5 years and for school age out of school programs for children 5-8 years and middle school
- Monitor the Cradle to Career process and proposals and the work of the Early Education Child Care Task Force
- Review the Transitional Kindergarten Program
- Review data from Ed Services on early identification programs and activities for preschool and school age students focusing on academic achievement and the enrichment of personal and social development in educating the Whole Child
- Review information and assist in increasing communication with parents regarding District programs, Common Core and the Vision for Student Success and how they each will impact Child Development Services in the District

Accomplishments to date:

CDS teachers benefitted from a wide range of professional development during the year:

- Teachers from S.M Child Development Services (and from the cities of Lennox and Lawndale) participated in a project titled: Promoting Effective Math Instruction for Young Children, led by Dr. Megan Franke from UCLA, which provides high quality early math training. The goal for the project is to develop teachers' pedagogical expertise in supporting young students' mathematics learning while building mathematical and instructional continuity across PreK – Grade 3. Three CDS preschool teachers and District kindergarten teachers participated in this first cycle Cohort 1. A second group of teachers, Cohort 2, will receive the instruction in 2014-15.
- CDS teachers worked closely with and received training from the District's Math Coordinator, Rosa Serratore.
- The District's Director of Student Services, Dr. Mark Kelly, provided CDS school age teachers with a training workshop on: After school safety, internal emergency system, and lockdown preparedness.

Highlight(s) to date of particular note:

- Irene Gonzalez-Castillo, Director of Curriculum and Instruction Pre-K-5, attended a CDS DAC meeting and gave a presentation on Transitional Kindergarten.
- CDS staff and a few DAC members attended the RAND Youth Conference, April 2014.
- Before/After School (School Age) enrollment has increased, we opened 3 new classrooms to accommodate the enrollment.
- Our Winter and Spring enrollment has increased 5% from previous year.
- Head Start, State, and Los Angeles Universal Preschool slots are stable. CDS received a reverse sequestration plus 5% increase in COLA from Head Start.

Suggested direction for 2014-15:

- Prepare for updates/changes to the Creative Curriculum. Creative Curriculum will align with Common Core State Standards and California Early Learning Framework from the California Department of Education. This curriculum framework provides an overall

approach for teachers to support children's learning through environments and experiences. First teacher training will take place June 11th 2014 for all CDS preschool teachers. Second training will take place at the beginning of the school year.

TO: BOARD OF EDUCATION

DISCUSSION

08/28/14

FROM: SANDRA LYON

RE: CONSIDER REPLACING BP AND REVISING AR 0420.4 – CHARTER SCHOOLS AUTHORIZATION

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education consider replacing BP and revising AR 0420.4 – Charter Schools Authorization.

COMMENTS: This policy and regulation have been revised by CSBA several times in the past two years. The proposed changes are a combination of these CSBA updates.

The policy and regulation have been retitled to address the processes for submission of a charter petition to the district and for the Board's review and approval/denial of the petition. The updated policy describes the circumstances under which petitioners may submit a petition directly to the County Board of Education or the State Board of Education (SBE), and parents/guardians' rights under the Parent Empowerment Act to submit a petition to convert a school into a charter school. The policy also contains material formerly in the regulation regarding the Board's responsibilities for approval/denial of a charter petition and adds language on the petitioners' right to submit a denied petition to the County Board and then the SBE.

The regulation has been updated to address the closure procedures that must be included in a petition. Material in the "Location of Charter School" section has been deleted, and the role of the petition review committee has been revised. The regulation has been updated to reflect new law (SB 1290), which requires a charter school petition to include a description of measurable student outcomes both schoolwide and for all "numerically significant" student subgroups served by the charter school, as defined in Education Code 52052. The regulation also clarifies the responsibility of the petition review committee to evaluate proposals based on criteria specified in law and Board policy for approval and denial of petitions. The regulation has been updated to reflect new law (AB 97, 2013), which requires charter petitions to include annual goals aligned with specified state priorities and any additional priorities established by the charter school and to identify specific annual actions to achieve the goals. The regulation also reflects provisions of AB 97, which (1) add foster youth to the definition of "numerically significant student subgroups" and change the number of students constituting a numerically significant subgroup and (2) require measures of student outcomes for state priorities to be consistent with the way information is reported in a school accountability report card to the extent practicable. Material regarding charter renewals, revocations, and requirements has been included in new, separate policies and regulations.

***** ***** ***** ***** ***** *****

This item will return for action at the next board meeting.

CHARTER SCHOOLS AUTHORIZATION

The Governing Board recognizes that charter schools may assist the district in offering diverse learning opportunities for district students. In considering any petition to establish a charter school within the district, the Board shall give careful consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

One or more persons may submit a petition for a start-up charter school to be established within the district. In addition, an existing district school may be converted to a charter school when deemed beneficial by the district and community or when state or federal law requires restructuring of the school because of low performance.

Any petition for a start-up charter school or conversion charter school shall include all components and signatures required by law and shall be submitted to the Board.

The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. As needed, he/she also may meet with the petitioners to establish workable plans for technical assistance or contracted services which the district may provide to the proposed charter school.

Within 30 days of receiving a petition to establish a charter school, the Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians. (Education Code 47605)

Within 60 days of receiving a petition, or within 90 days with mutual consent of the petitioners and the Board, the Board shall either approve or deny the request to establish the charter school. (Education Code 47605)

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)

Approval of Petition

The Board shall approve the charter petition if doing so is consistent with sound educational practice. In granting charters, the Board shall give preference to schools best able to provide comprehensive learning experiences for academically low-achieving students according to standards established by the California Department of Education (CDE) under Education Code 54032. (Education Code 47605)

The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)

The Board shall ensure that any approved charter contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include, but not be limited to, fiscal accountability systems, multiple measures for evaluating the educational program, and regular reports to the Board.

The district shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 47605)

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school governing body and amended as necessary.

It shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the charter to the County Superintendent of Schools, the CDE, and the State Board of Education (SBE). (Education Code 47605)

Denial of Petition

The Board shall deny any petition to authorize the conversion of a private school to a charter school or that proposes to serve students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district. (Education Code 47602, 47605; 5 CCR 11965)

Any other charter petition shall be denied only if the Board presents written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605)

1. The charter school presents an unsound educational program for the students to be enrolled in the charter school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
3. The petition does not contain the number of signatures required.
4. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).
5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll disabled students who reside outside the special education local plan area in which the district participates. (Education Code 47605.7, 47647)

If the Board denies a petition, the petitioners may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to the SBE. (Education Code 47605)

~~The Board of Education believes that charter schools may provide an opportunity to implement school-level reform and to support innovations, which improve student learning. These schools shall operate under the provisions of their charters, federal laws and general oversight of the Board.~~

~~As needed, the Superintendent or designee may work with charter school petitioners to establish workable plans for technical assistance or contracted services which the district may provide to the proposed charter school.~~

Criteria for Granting Charters

~~In determining whether to grant or deny a charter, the Board shall determine whether the~~

~~proposed charter adequately addresses all the provisions required by law and administrative regulations.~~

~~The Board also shall assess community support for the charter school and the ability of the school to provide opportunities not currently available at district schools. The charter school petitioner shall provide the Board with information about:~~

- ~~1. How its program will serve low-achieving and other special needs students~~
- ~~2. The facilities to be used by the school~~
- ~~3. The financial relationship between the charter school and the district~~
- ~~4. The way in which the school's administrative services and other non-instructional services will be provided~~
- ~~5. Potential civil liability effects upon the school and the district~~
- ~~6. Any additional information required by the Board regarding proposed operations and potential effects which may result from granting the charter~~

~~The Board shall ensure that the proposed charter contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include fiscal accountability systems as well as clear performance standards and multiple measures by which the charter school will be held accountable for meeting its educational and other goals for students. To assist the Board in its general oversight responsibility, charters shall provide for regular reports to the Board.~~

~~In granting charter petitions, the Board shall give preference to schools best able to provide comprehensive learning experiences for academically low-achieving students according to standards established by the California Department of Education. (Education Code 47605)~~

Charter Renewals and Revocations

~~When the term of a charter is due to expire, the Board shall evaluate the charter school's performance and determine whether to renew the charter for an additional term. Renewal shall be subject to the school's ability to demonstrate reasonable progress toward the goals specified in its charter, including but not limited to evidence of student achievement and other student outcomes; compliance with legal requirements; fiscal management; parent/guardian, student and staff satisfaction with the program; and the ability of the school's governance structure to provide access and accountability to the public. The Board may require that the school amend its charter to address new issues before granting renewal.~~

~~During the term of any charter, the Board may offer assistance as warranted and/or may revoke the charter if deemed necessary in accordance with state law and administrative regulations.~~

Legal Reference:

EDUCATION CODE

220 Nondiscrimination

17078.52-17078.66 Charter schools facility funding; state bond proceeds

17280-17317 Field Act

17365-17374 Field Act, fitness for occupancy

41365 Charter school revolving loan fund

42238.51-42238.53 Funding for charter districts

44237 Criminal record summary

44830.1 *Certificated employees, conviction of a violent or serious felony*
45122.1 *Classified employees, conviction of a violent or serious felony*
46201 *Instructional minutes*
47600-47616.7 *Charter Schools Act of 1992*
47640-47647 *Special education funding for charter schools*
47650-47652 *Funding of charter schools*
51745-51749.3 *Independent study*
52052 *Numerically significant student subgroup, definition*
53300-53303 *Parent Empowerment Act*
56026 *Special education*
56145-56146 *Special education services in charter schools*
CORPORATIONS CODE
5110-6910 *Nonprofit public benefit corporations*
GOVERNMENT CODE
3540-3549.3 *Educational Employment Relations Act*
CODE OF REGULATIONS, TITLE 5
4800-4808 *Parent Empowerment Act*
11700.1-11705 *Independent study*
11960-11969 *Charter schools*
CODE OF REGULATIONS, TITLE 24
101 et seq. *California Building Standards Code*
UNITED STATES CODE, TITLE 20
6316 *Program improvement*
7223-7225 *Charter schools*
COURT DECISIONS
Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986
ATTORNEY GENERAL OPINIONS
89 *Ops.Cal.Atty.Gen. 166 (2006)*
80 *Ops.Cal.Atty.Gen. 52 (1997)*
78 *Ops.Cal.Atty.Gen. 297 (1995)*

Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course
Charter Schools: A Manual for Governance Teams, rev. 2009
Charter School Facilities and Proposition 39: Legal Implications for School Districts, 2005
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Sample Copy of a Memorandum of Understanding
Special Education and Charter Schools: Questions and Answers, September 10, 2002
U.S. DEPARTMENT OF EDUCATION GUIDANCE
Charter Schools Program, July 2004
The Impact of the New Title I Requirements on Charter Schools, July 2004

WEB SITES

CSBA: <http://www.csba.org>
California Charter Schools Association: <http://www.calcharters.org>
California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>
National Association of Charter School Authorizers: <http://www.charterauthorizers.org>
U.S. Department of Education: <http://www.ed.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California**

CHARTER SCHOOLS AUTHORIZATION**Petition Signatures**

To be considered by the Board of Education, a petition for the establishment of a charter school within the district must be signed by one of the following: (Education Code 47605)

1. A number of parents/guardians equivalent to at least one-half of the number of students that the charter school estimates will enroll in the charter school for its first year of operation
2. A number of teachers equivalent to at least one-half of the number of teachers that the charter school estimates will be employed at the school during its first year of operation

If the charter petition calls for an existing public school to be converted to a charter school, the petition must be signed by at least 50 percent of the permanent status teachers currently employed at the school. (Education Code 47605)

In circulating a petition, the petitioners shall include a prominent statement explaining that a signature means that the parent/guardian is meaningfully interested in having his/her child attend the charter school or, in the case of a teacher's signature, that the teacher is meaningfully interested in teaching at the charter school. The proposed charter shall be attached to the petition. (Education Code 47605)

Advisory Committee

At his/her discretion, the Superintendent or designee may establish a staff advisory committee to evaluate the completeness of a petition or the merits of a proposed educational program and to identify any concerns that should be addressed by the petitioners. The Superintendent or designee shall also consult with legal counsel, as appropriate, regarding compliance of the charter proposals with legal requirements.

Components of Charter Petition

A charter petition shall include affirmations of the conditions described in Education Code 47605(d) as well as descriptions of all of the following: (Education Code 47605, 47611.5)

1. The educational program of the school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an "educated person" in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling students to become self-motivated, competent, and lifelong learners.

The petition shall include a description of annual goals for all students and for each numerically significant subgroup of students identified pursuant to Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth. These goals shall be aligned with the state priorities listed in Education Code 52060 that apply to the grade levels served or the nature of the program operated by the charter school. The petition also shall describe specific annual actions to achieve those goals. The petition may identify additional priorities established by the charter school, goals aligned with those priorities.

and specific annual actions to achieve those goals.

If the proposed school will serve high school students, the petition shall describe the manner in which the charter school will inform parents/guardians about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable, and courses approved by the University of California or the California State University as creditable under the "A-G" admissions criteria may be considered to meet college entrance requirements.

2. The measurable student outcomes identified for use by the charter school. Student outcomes means the extent to which all students of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school's educational program, including outcomes that address increases in student academic achievement both schoolwide and for each numerically significant subgroup of students served by the charter school. The student outcomes shall align with the state priorities identified in Education Code 52060 that apply for the grade levels served or the nature of the program operated by the charter school.
3. The method by which student progress in meeting those student outcomes is to be measured. To the extent practicable, the method for measuring student outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card.
4. The governance structure of the school, including, but not limited to, the process to be followed by the school to ensure parent/guardian involvement.
5. The qualifications to be met by individuals to be employed by the school.
6. The procedures that the school will follow to ensure the health and safety of students and staff. These procedures shall include the requirement that each school employee furnish the school with a criminal record summary as described in Education Code 44237.
7. The means by which the school will achieve a racial and ethnic balance among its students that is reflective of the general population residing within the district's territorial jurisdiction.
8. Admission requirements, if applicable.
9. The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the satisfaction of the Board.
10. The procedures by which students can be suspended or expelled.
11. The manner by which staff members of the charter school will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or federal social security.
12. The public school attendance alternatives for students residing within the district who choose not to attend charter schools.
13. A description of the rights of any district employee upon leaving district employment to

work in a charter school and of any rights of return to the district after employment at a charter school.

14. The procedures to be followed by the charter school and the Board to resolve disputes relating to charter provisions.
15. A declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining under Government Code 3540-3549.3.
- ~~16. The procedures to be used if the charter school closes. The procedures shall ensure a final audit of the charter school to determine the disposition of all assets and liabilities of the school, including plans for disposing of any net assets and for the maintenance and transfer of student records.~~
16. The procedures to be used if the charter school closes, including, but not limited to: (5 CCR 11962)
 - a. Designation of a responsible entity to conduct closure-related activities
 - b. Notification to parents/guardians, the Board, the county office of education, the special education local plan area in which the school participates, the retirement systems in which the school's employees participate, and the California Department of Education, providing at least the following information:
 - (1) The effective date of the closure
 - (2) The name(s) and contact information of the person(s) to whom reasonable inquiries may be made regarding the closure
 - (3) The students' districts of residence
 - (4) The manner in which parents/guardians may obtain copies of student records, including specific information on completed courses and credits that meet graduation requirements
 - c. Provision of a list of students at each grade level, the classes they have completed, and their districts of residence to the responsible entity designated in accordance with item #16a above
 - d. Transfer and maintenance of all student records, all state assessment results, and any special education records to the custody of the responsible entity designated in accordance with item #16a above, except for records and/or assessment results that the charter may require to be transferred to a different entity
 - e. Transfer and maintenance of personnel records in accordance with applicable law
 - f. Completion of an independent final audit within six months after the closure of the school that includes an accounting of all financial assets and liabilities pursuant to 5 CCR 11962 and an assessment of the disposition of any restricted funds received by or due to the school
 - g. Disposal of any net assets remaining after all liabilities of the school have been

paid or otherwise addressed pursuant to 5 CCR 11962

h. Completion and filing of any annual reports required pursuant to Education Code 47604.33

i. Identification of funding for the activities identified in item #16a-h above

Charter school petitioners shall provide information to the Board regarding the proposed operation and potential effects of the school, including, but not limited to: (Education Code 47605)

1. The facilities to be used by the school, including where the school intends to locate
2. The manner in which administrative services of the school are to be provided
3. Potential civil liability effects, if any, upon the school and district
4. Financial statements that include a proposed first-year operational budget, including start-up costs and cash-flow and financial projections for the first three years of operation

Location of Charter School

Unless otherwise exempted by law, ~~any the~~ charter petition ~~submitted to the Board on or after July 1, 2002,~~ shall identify a single charter school that will operate within the geographic boundaries of the district. A charter school may propose to operate at multiple sites within the district as long as each location is identified in the petition. (Education Code 47605, 47605.1)

A charter school that is unable to locate within the district's jurisdictional boundaries may establish one site outside district boundaries but within the county, provided that: (Education Code 47605, 47605.1)

1. The district is notified prior to approval of the petition.
2. The County Superintendent of Schools and Superintendent of Public Instruction (SPI) are notified before the charter school begins operations.
3. The school has attempted to locate a single site or facility to house the entire program but such a facility or site is unavailable in the area in which the school chooses to locate, or the site is needed for temporary use during a construction or expansion project.

A charter school may establish a resource center, meeting space, or other satellite facility located in an adjacent county if both of the following conditions are met: (Education Code 47605.1)

1. The facility is used exclusively for the educational support of students who are enrolled in nonclassroom-based independent study of the charter school.
2. The charter school provides its primary educational services in, and a majority of the students it serves are residents of, the county in which the school is authorized.

~~All charter schools shall be subject to these requirements by June 30, 2005, or upon the expiration of a charter that was in existence on January 1, 2003, whichever is later. Until the later of these dates, any charter school that provided educational services before July 1, 2002, shall be subject to these requirements only for new educational services or school sites it~~

~~establishes or acquires. (Education Code 47605.1)~~

Charter Approval/Denial

~~Within 30 days of receiving a petition to establish a charter school, the Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians. (Education Code 47605)~~

~~Within 60 days of receiving a petition, or within 90 days with the consent of the petitioners and the Board, the Board shall either grant or deny the request to establish a charter school. (Education Code 47605)~~

~~The Board shall grant the charter if doing so is consistent with sound educational practice. A charter shall be denied only if the Board presents written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605)~~

- ~~1. The charter school presents an unsound educational program for the students to be enrolled in the charter school.~~
- ~~2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.~~
- ~~3. The petition does not contain the number of signatures required.~~
- ~~4. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).~~
- ~~5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b) listed in "Components of Charter Petition" above.~~

~~The Board shall not grant any charter that authorizes the conversion of a private school to a charter school. (Education Code 47602)~~

~~The Board shall not approve any charter petition that proposes to serve students in a grade level that is not served by the district, unless the petition proposes to serve students in all the grade levels served by the district. (Education Code 47605)~~

~~The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll disabled students who reside outside the special education local plan area (SELPA) in which the district participates. (Education Code 47605.7, 47647)~~

~~The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)~~

~~In granting charter petitions, the Board shall give preference to schools best able to provide comprehensive learning experiences for academically low-achieving students according to standards established by the California Department of Education (CDE) under Education Code 54032. (Education Code 47605)~~

~~The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)~~

~~It shall be the responsibility of the petitioners to provide written notice of the Board's approval~~

and a copy of the charter to the County Superintendent, the CDE, and the State Board of Education (SBE). (Education Code 47605)

Material Revisions

Material revisions to a charter may be made only with Board approval. Material revisions shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605 and shall include, but not be limited to, a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed. (Education Code 47607)

If, after receiving approval of its petition, a charter school proposes to establish operations at one or more additional sites within the district's boundaries, the charter school shall request a material revision to its charter and shall notify the Board of those additional locations. The Board shall consider approval of the additional locations at an open meeting. (Education Code 47605)

Renewals

A charter school seeking renewal of its charter shall submit a written request to the Board at least 120 days before the term of the charter is due to expire.

At least 90 days before the term of the charter is due to expire, the Board shall conduct a public hearing to receive input on whether or not to extend the charter. At least 60 days before the expiration date, the Board shall either grant or deny the request for renewal.

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605 and shall include, but not be limited to, a reasonably comprehensive description of any new requirement of charter schools enacted into law after the charter was originally granted or last renewed. (Education Code 47607)

In addition, beginning on January 1, 2005, or after a charter school has been in operation for four years, whichever is later, a charter school shall meet at least one of the following criteria prior to receiving a charter renewal: (Education Code 47607)

1. The charter school attains its Academic Performance Index (API) growth target in the prior year or in two of the last three years, or in the aggregate for the prior three years.
2. The charter school ranks in deciles 4-10 on the API in the prior year or in two of the last three years.
3. The charter school ranks in deciles 4-10 on the API for a demographically comparable school in the prior year or in two of the last three years.
4. The Board determines that the academic performance of the charter school is at least equal to the academic performance of the public schools that the charter school students would otherwise have been required to attend, as well as the academic performance of district schools, taking into account the composition of the student population that is served at the charter school.

The Board's determination shall be based on documented, clear, and convincing data; student achievement data from the Standardized Testing and Reporting Program, and any other available assessments, for demographically similar student populations in comparison schools; and information submitted by the charter school. The Board shall submit to the SPI copies of supporting documentation and a written summary of the

~~basis for its determination.~~

~~A charter renewal may not be granted to a charter school prior to 30 days after the school submits related materials.~~

- ~~5. The charter school qualifies for an alternative accountability system pursuant to Education Code 52052(h).~~

~~Each renewal shall be for a period of five years. (Education Code 47607)~~

Revocations

~~The Board may revoke a charter whenever it finds, through a showing of substantial evidence, that the charter school has done any of the following: (Education Code 47607)~~

- ~~1. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter~~
- ~~2. Failed to meet or pursue any of the student outcomes identified in the charter~~
- ~~3. Failed to meet generally accepted accounting principles or engaged in fiscal mismanagement~~
- ~~4. Violated any provision of law~~

~~Prior to revocation, the Board shall notify the charter school of any violation(s) listed in items #1-4 above and give the school a reasonable opportunity to remedy the violation(s) unless the Board determines, in writing, that the violation(s) constitutes a severe and imminent threat to the health or safety of the students. (Education Code 47607)~~

~~If the charter school does not successfully remedy the above violation(s), the Board shall provide the charter school with a written notice of intent to revoke the charter and notice of facts in support of revocation. No later than 30 days after providing the notice of intent to revoke the charter, the Board shall hold a public hearing, in the normal course of business, on the issue of whether evidence exists to revoke the charter. No later than 30 days after the public hearing, unless the Board and the charter school agree to a 30-day extension, the Board shall issue its final decision as to whether or not to revoke the charter. The Board shall not revoke a charter unless the action is supported by written factual findings supported by substantial evidence specific to the charter school. A decision to revoke a charter shall be reported to the County Board of Education and the CDE. (Education Code 47607)~~

Requirements for Charter Schools

~~In providing general oversight of a charter school, the Board shall determine whether the school meets the legal requirements applicable to charter schools. Each charter school shall:~~

- ~~1. Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)~~
- ~~2. Not charge tuition (Education Code 47605)~~
- ~~3. Not discriminate against any student on the basis of ethnicity, national origin, gender, or disability (Education Code 47605)~~
- ~~4. Adhere to all laws establishing minimum age for public school attendance (Education~~

Code 47610)

5. ~~Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)~~
6. ~~Serve students with disabilities in the same manner as such students are served in other public schools (Education Code 47646, 56145)~~
7. ~~Admit all students who wish to attend the school, according to the following criteria and procedures:~~
 - a. ~~Admission to the charter school shall not be determined according to the student's place of residence, or that of his/her parents/guardians, within this state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within the school's former attendance area. (Education Code 47605)~~

~~However, if a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an admissions preference for students who are currently enrolled in the public elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)~~
 - b. ~~If the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing, except that preferences shall be extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5. In the event of a drawing, the Board shall make reasonable efforts to accommodate the growth of the charter school and shall not take any action to impede the charter school from expanding enrollment to meet student demand. (Education Code 47605)~~
 - c. ~~Other admissions preferences may be permitted by the Board on an individual school basis as consistent with law.~~
8. ~~Require its teachers to hold a Commission on Teacher Credentialing certificate, permit, or other document equivalent to that which a teacher in other public schools would be required to hold (Education Code 47605)~~
9. ~~Require its teachers of core academic subjects to satisfy requirements for "highly qualified teachers" as defined by the SBE (20 USC 6319; 34 CFR 300.18)~~
10. ~~Not hire any person, in either a certificated or classified position, who has been convicted of a violent or serious felony except as otherwise provided by law (Education Code 44830.1, 45122.1)~~
11. ~~Meet the requirements of Education Code 47611 regarding the State Teachers' Retirement System (Education Code 47610)~~
12. ~~Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)~~

13. ~~If applicable, meet federal requirements for qualifications of paraprofessionals working in programs supported by Title I funds (20 USC 6319)~~
14. ~~Meet all statewide standards and conduct the student assessments required by Education Code 60605 and 60851 and any other statewide standards or student assessments applicable to noncharter public schools (Education Code 47605, 47612.5)~~
15. ~~Offer at least the number of instructional minutes set forth in Education Code 47612.5 for the grade levels provided by the charter school (Education Code 47612.5)~~
16. ~~Meet the requirements of Education Code 51745-51749.3 if it provides independent study, except that it may be allowed to offer courses required for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)~~
17. ~~Identify and report to the SPI any portion of its average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2)~~
18. ~~On a regular basis, consult with parents/guardians and teachers regarding the school's educational programs (Education Code 47605)~~
19. ~~Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)~~
20. ~~If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information (Education Code 47605)~~
21. ~~By January 1, 2007, comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)~~
 - a. ~~The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374.~~
 - b. ~~The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government.~~
22. ~~Promptly respond to all reasonable inquiries from the district, the county office of education, or the SPI, including, but not limited to, inquiries regarding its financial records (Education Code 47604.3)~~
23. ~~Annually prepare and submit financial reports to the district Board and the County Superintendent in accordance with the following reporting cycle:~~
 - a. ~~By July 1, a preliminary budget for the current fiscal year. For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement. (Education~~

~~Code 47604.33}~~

- ~~b. — By December 15, an interim financial report for the current fiscal year reflecting changes through October 31. (Education Code 47604.33)~~
- ~~c. — By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31. (Education Code 47604.33)~~
- ~~d. — By September 15, a final unaudited report for the full prior year. The report submitted to the Board shall include an annual statement of all the charter school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)~~
- ~~e. — By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. The audit report shall also be submitted to the state Controller and the CDE. (Education Code 47605)~~

Administrative and Other District Services

~~The district may charge for the actual costs of supervisory oversight of a charter school not to exceed one percent of the charter school's revenue. If the district is able to provide substantially rent-free facilities to the charter school, the district may charge actual costs up to three percent of the charter school's revenue for supervisory oversight. (Education Code 47613)~~

~~The charter school may separately purchase administrative or other services from the district or any other source. (Education Code 47613)~~

~~At the request of a charter school, the Superintendent or designee shall create and submit any reports required by the State Teachers' Retirement System and the Public Employees' Retirement System on behalf of the charter school. The charter school may be charged for the actual costs of the reporting services, but shall not be required to purchase payroll processing services from the district as a condition for creating and submitting these reports. (Education Code 47611.3)~~

Waivers

~~If a charter school submits to the district an application for a waiver of any state Education Code provisions, the Board shall hold a public hearing on the waiver request no later than 90 days following receipt of the request. (Education Code 33054)~~

~~The Superintendent or designee shall subsequently prepare a summary of the public hearing to be forwarded with the waiver request to the SBE. If the Board recommends against approval of the waiver request, it shall set forth the reasons for its disapproval in written documentation that shall be forwarded to the SBE. (Education Code 33054)~~

District Oversight

~~For each charter school under the Board's authority, the Superintendent shall: (Education Code 47604.32, 47604.33)~~

- ~~1. — Identify at least one staff member as a contact person for the charter school~~
- ~~2. — Visit the charter school at least annually~~

3. ~~Ensure that the charter school complies with all reports required of charter schools by law~~
4. ~~Monitor the fiscal condition of the charter school based on any financial information obtained from the charter school, including, but not limited to, the reports listed above in "Requirements for Charter Schools"~~
5. ~~Provide timely notification to the CDE if a renewal of the charter is granted or denied, the charter is revoked, or the charter school will cease operation for any reason~~

~~The Board and the Superintendent or designee may inspect or observe any part of the charter school at any time. (Education Code 47607)~~

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

DISCUSSION

08/28/14

FROM: SANDRA LYON

RE: CONSIDER ADOPTING BP AND E 0420.41 – CHARTER SCHOOL OVERSIGHT

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education consider adopting BP and E 0420.41 – Charter School Oversight.

COMMENTS: CSBA created this new policy and exhibit in March 2012 and has since recommended updates. The following is a combination of the new CSBA policy and exhibit, along with the subsequent updates. SMMUSD did not adopt this BP and E at the time because it did not contain charter schools. While the district still does not contain charter schools, the superintendent is recommending adopting the BP and E as a part of a push to bring all of SMMUSD policies up to date

The new policy contains material formerly in BP and AR 0420.4 – Charter School Authorization, regarding the Board's responsibility for monitoring the performance of any charter school it authorizes, approving any material revisions to the charter, and ensuring that notifications are provided in the event the school closes for any reason. The policy also includes new material regarding appointing a representative to the governing body when the school is, or is operated by, a nonprofit public benefit corporation, deletes material formerly in section on "Waivers," which reflected law that has been repealed, and reflects state regulation regarding the timeline for notification to California Department of Education (CDE) of school closure.

The policy has been updated to reflect new law (AB 97, 2013), which (1) adds foster youth to the definition of "numerically significant student subgroups" and changes the number of students constituting a numerically significant subgroup, (2) requires the district to ensure that the charter school submits an annual update of goals and actions aligned with state priorities, (3) requires the provision of technical assistance to a charter school that meets specified criteria, (4) requires the district's board to consider revocation of a charter whenever it finds that the charter school failed to implement the recommendations of the California Collaborative for Educational Excellence or continues to demonstrate persistent or acute inadequate performance, and (5) requires the use of uniform complaint procedures for complaints of noncompliance with the annual update of goals and actions or with technical assistance or intervention. The policy also adds board approval of a general waiver request before it is submitted to the State Board of Education (SBE) on behalf of the charter school, and includes optional language on the development of a memorandum of understanding which clarifies any financial and operational agreements between the district and charter school.

The exhibit reflects legal requirements for charter schools formerly in AR 0420.4 – Charter School Authorization, has been updated to add new items on student fees (item #6), transitional kindergarten (item #11), and students' freedom of expression (item #23), and to delete the date in item #26 that has already passed.

The exhibit has been updated to reflect new law (AB 97, 2013), which (1) allows charter schools to reduce the number of instructional days and minutes through

the 2014-15 school year and (2) requires charter schools to submit an annual update of school goals that address specified state priorities, actions for achieving those goals, and related expenditures.

The exhibit also reflects new law (AB 588, 2013), which requires charter schools that offer athletic programs to annually provide information about concussions and head injuries to student athletes and their parents/guardians and to immediately remove from an athletic activity any student who is suspected of sustaining a concussion or head injury.

This item will return for action at the next board meeting.

CHARTER SCHOOL OVERSIGHT

The Governing Board recognizes its ongoing responsibility to ensure that any charter school authorized by the Board is successfully fulfilling the terms of its charter and is providing a high-quality educational program for students enrolled in the charter school.

The Superintendent or designee shall identify at least one staff member to serve as a contact for each charter school. (Education Code 47604.32)

The Board and Superintendent or designee may inspect or observe any part of the charter school at any time. The Superintendent or designee shall visit each charter school at least annually. (Education Code 47604.32, 47607)

Whenever a charter school operates as or is operated by a nonprofit public benefit corporation as authorized by Education Code 47604, the Superintendent shall recommend and the Board shall appoint a district representative, who may be the district's charter school contact, on the corporation's board of directors.

Waivers

If the charter school wishes to request a general waiver of any state law or regulation, it shall request that the district submit a general waiver request to the State Board of Education (SBE) on its behalf. Upon approval of the Board, the Superintendent or designee shall apply for the waiver.

Provision of District Services

The charter school may purchase administrative or other services from the district or any other source. (Education Code 47613)

Whenever the district agrees to provide administrative or support services, the district and charter school shall develop a memorandum of understanding which clarifies the financial and operational agreements between the district and charter school.

At the request of a charter school, the Superintendent or designee shall create and submit any reports required by the State Teachers' Retirement System or Public Employees' Retirement System on behalf of the charter school. The charter school may be charged for the actual costs of the reporting services, but shall not be required to purchase payroll processing services from the district as a condition for creating and submitting these reports. (Education Code 47611.3)

Material Revisions to Charter

Material revisions to a charter may be made only with Board approval. Material revisions shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605 and shall include, but not be limited to, a reasonably comprehensive description of any new requirement for charter schools enacted into law after the charter was originally granted or last renewed. (Education Code 47607)

If an approved charter school proposes to expand operations to one or more additional sites within the district's boundaries, the charter school shall request a material revision to its charter and shall notify the Board of those additional locations. The Board shall consider approval of the additional locations at an open meeting. (Education Code 47605)

The Board shall have the authority to determine whether a proposed change in charter school operations constitutes a material revision.

Monitoring Charter School Performance

The Superintendent or designee shall monitor the charter school to determine whether it complies with all legal requirements applicable to charter schools, including making all reports required of charter schools in accordance with Education Code 47604.32. Any violations of law shall be reported to the Board.

The Board shall monitor each charter school to determine whether it is achieving, both schoolwide and for all groups of students served by the school, the measurable student outcomes set forth in the charter. This determination shall be based on the measures specified in the approved charter and shall include, at a minimum, a consideration of whether the school is meeting its Academic Performance Index growth targets established pursuant to Education Code 52052 and is making "adequate yearly progress" (AYP) pursuant to 20 USC 6311, as applicable.

The Board shall monitor the fiscal condition of the charter school based on any financial information obtained from the charter school, including, but not limited to, the charter school's preliminary budget; an annual update, aligned to the template adopted by the SBE, of school goals, actions, and related expenditures; first and second interim financial reports; and final unaudited report for the full prior year. (Education Code 47604.32, 47604.33, 47606.5)

The district may charge up to one percent of a charter school's revenue for the actual costs of supervisory oversight of the school. However, if the district is able to provide substantially rent-free facilities to the charter school, the district may charge actual costs of supervisory oversight up to three percent of the charter school's revenue. (Education Code 47613)

Technical Assistance/Intervention

If a charter school receiving federal Title I funding fails to make AYP, as defined pursuant to 20 USC 6311, for two or more consecutive years, the school shall be identified for program improvement and shall implement improvement strategies in accordance with 20 USC 6316.

If, in three out of four consecutive school years, a charter school fails to improve outcomes for three or more student subgroups identified in Education Code 52052, or for all of the student subgroups if the school has fewer than three, in regard to one or more state or school priorities identified in the charter, the district: (Education Code 47607.3)

1. Shall provide technical assistance to the charter school using an evaluation rubric adopted by the SBE pursuant to Education Code 52064.5
2. May request that the Superintendent of Public Instruction (SPI), with SBE approval, assign the California Collaborative for Educational Excellence to provide advice and assistance to the charter school pursuant to Education Code 52074

In accordance with law, the Board may deny a charter's renewal petition or may revoke a charter based on the charter school's poor performance, especially with regards to the academic achievement of all numerically significant subgroups of students served by the charter school.

Complaints

Each charter school shall maintain processes to enable any person to file a complaint, in accordance with the uniform complaint procedures as specified in 5 CCR 4600-4687, alleging the school's noncompliance with Education Code 47606.5 or 47607.3. (Education Code 52075)

A complainant who is not satisfied with the decision may appeal the decision to the SPI. (Education Code 52075)

If the charter school finds merit in the complaint or the SPI finds merit in an appeal, a remedy shall be provided to all affected students and parents/guardians. (Education Code 52075)

School Closure

In the event that the Board revokes or denies renewal of a charter or the school closes for any other reason, the Superintendent or designee shall, when applicable in accordance with the charter and/or a memorandum of understanding, provide assistance to facilitate the transfer of the charter school's former students and to finalize financial reporting and close-out.

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days, if the charter school will cease operation for any reason.

Such notification shall include, but not be limited to, a description of the circumstances of the closure, the effective date of the closure, and the location of student and personnel records. (Education Code 47604.32; 5 CCR 11962.1)

Legal Reference:

EDUCATION CODE

220 Nondiscrimination

17280-17317 Field Act

17365-17374 Field Act, fitness for occupancy

35330 Field trips and excursions; student fees

38080-38086 School meals

42100 Annual statement of receipts and expenditures

44237 Criminal record summary

44830.1 Certificated employees, conviction of a violent or serious felony

45122.1 Classified employees, conviction of a violent or serious felony

46201 Instructional minutes

47600-47616.7 Charter Schools Act of 1992

47634.2 Nonclassroom-based instruction

47640-47647 Special education funding for charter schools

48000 Minimum age of admission for kindergarten; transitional kindergarten

48010-48011 Minimum age of admission (first grade)

48907 Students' exercise of free expression; rules and regulations

48950 Student speech and other communication

49061 Student records

49110 Authority of issue work permits

49475 Health and safety, concussions and head injuries

51745-51749.3 Independent study

52051.5-52052 Academic performance index, applicability to charter schools

52060-52077 Local control and accountability plans

52075 Uniform complaint procedures

56026 Special education

56145-56146 Special education services in charter schools

60600-60649 Assessment of academic achievement

60850-60859 High school exit examination

CORPORATIONS CODE

5110-6910 Nonprofit public benefit corporations
GOVERNMENT CODE
3540-3549.3 Educational Employment Relations Act
54950-54963 The Ralph M. Brown Act
LABOR CODE
1198.5 Personnel records related to performance and grievance
PENAL CODE
667.5 Definition of violent felony
1192.7 Definition of serious felony
CALIFORNIA CONSTITUTION
Article 9, Section 5 Common school system
CODE OF REGULATIONS, TITLE 5
4600-4687 Uniform complaint procedures
11700.1-11705 Independent study
11960-11969 Charter schools
CODE OF REGULATIONS, TITLE 24
101 et seq. California Building Standards Code
UNITED STATES CODE, TITLE 20
6311 Adequate yearly progress
6319 Qualifications of teachers and paraprofessionals
7223-7225 Charter schools
CODE OF FEDERAL REGULATIONS, TITLE 34
200.1-200.78 Accountability
300.18 Highly qualified special education teachers
COURT DECISIONS
Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986
ATTORNEY GENERAL OPINIONS
89 Ops.Cal.Atty.Gen. 166 (2006)
80 Ops.Cal.Atty.Gen. 52 (1997)
78 Ops.Cal.Atty.Gen. 297 (1995)
CALIFORNIA OFFICE OF ADMINISTRATIVE HEARINGS DECISIONS
Student v. Horizon Instructional Systems Charter School, (2012) OAH Case No. 2011060763

Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course

Charter Schools: A Manual for Governance Teams, rev. 2009

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Sample Copy of a Memorandum of Understanding

Pupil Fees, Deposits, and Other Charges, Fiscal Management Advisory 11-01, November 9, 2011

Special Education and Charter Schools: Questions and Answers, September 10, 2002

U.S. DEPARTMENT OF EDUCATION GUIDANCE

Charter Schools Program: Title V, Part B of the ESEA, April 2011

The Impact of the New Title I Requirements on Charter Schools, July 2004

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.qualitycharters.org>

U.S. Department of Education: <http://www.ed.gov>

(3/12) 10/13

CHARTER SCHOOL OVERSIGHT**Requirements for Charter Schools**

Charter schools are generally exempt from provisions of the Education Code unless they are expressly included in the law. However, charter schools are subject to the terms of their charters, any memorandum of understanding with their chartering authority, and other legal requirements including, but not limited to, requirements that each charter school:

1. Comply with the state and federal constitution and applicable federal laws
2. Comply with state laws that apply to governmental agencies in general, such as the Brown Act requirements in Government Code 54950-54963
3. Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)
4. Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)
5. Not charge tuition (Education Code 47605)
6. Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools
7. Adhere to all laws establishing the minimum age for public school attendance (Education Code 47610)
8. Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)
9. Serve students with disabilities in the same manner as such students are served in other public schools (Education Code 47646, 56145)
10. Admit all students who wish to attend the school, according to the following criteria and procedures:
 - a. Admission to the charter school shall not be determined according to the student's place of residence, or that of his/her parents/guardians, within the state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within the school's former attendance area. (Education Code 47605)

However, if a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an admissions preference for students who are currently enrolled in the public elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)

- b. If the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing. However, preference shall be extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5. (Education Code 47605)
 - c. Other admissions preferences may be established on an individual school basis as consistent with law.
11. If the school offers a kindergarten program, offer a transitional kindergarten program to eligible students who do not yet meet the age criterion for entry into kindergarten (Education Code 48000)
 12. Require its teachers to hold a certificate, permit, or other document issued by the Commission on Teacher Credentialing equivalent to that which a teacher in other public schools would be required to hold (Education Code 47605)
 13. Require its teachers of core academic subjects to satisfy requirements for "highly qualified teachers" as defined by the State Board of Education (SBE) (20 USC 6319; 34 CFR 300.18)
 14. Not hire any person, in either a certificated or classified position, who has been convicted of a violent or serious felony except as otherwise provided by law (Education Code 44830.1, 45122.1)
 15. Meet the requirements of Education Code 47611 regarding the State Teachers' Retirement System (Education Code 47610)
 16. Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)
 17. If applicable, meet federal requirements for qualifications of paraprofessionals working in programs supported by Title I funds (20 USC 6319)
 18. Meet all statewide standards and conduct the student assessments required by Education Code 60605 and 60851 and any other statewide standards or assessments applicable to noncharter public schools (Education Code 47605, 47612.5)
 19. Offer at least the number of instructional minutes required by law for the grade levels provided by the charter school (Education Code 46201.2, 47612.5)
 20. If the school provides independent study, meet the requirements of Education Code 51745-51749.3, except that the school may be allowed to offer courses required for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)
 21. Identify and report to the Superintendent of Public Instruction (SPI) any portion of its average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)
 22. If the school offers an athletic program, annually provide an information sheet about concussion and head injury to athletes and their parents/guardians before the athlete initiates practice or competition. In the event that an athlete is suspected of sustaining a

concussion or head injury in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day and shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider and receives written clearance to return to the activity. (Education Code 49475)

23. On a regular basis, consult with parents/guardians and teachers regarding the school's educational programs (Education Code 47605)
24. Provide students the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950)
25. Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)
26. If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information (Education Code 47605)
27. Comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)
 - a. The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374.
 - b. The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government.
28. Promptly respond to all reasonable inquiries from the district, the county office of education, or the SPI, including, but not limited to, inquiries regarding the school's financial records (Education Code 47604.3)
29. Annually prepare and submit financial reports to the Governing Board and the County Superintendent of Schools in accordance with the following reporting cycle:
 - a. By July 1, a preliminary budget for the current fiscal year. For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement. (Education Code 47604.33)
 - b. By July 1 each year, an update of the school's goals and the actions to achieve those goals as identified in the charter, developed using the SBE template in accordance with Education Code 47606.5. This report shall include a review of the progress toward the goals, an assessment of the effectiveness of the specific actions toward achieving the goals, a description of changes the school will make to the specific actions as a result of the review and assessment, and a listing and description of expenditures for the fiscal year implementing the specific actions. (Education Code 47604.33, 47606.5)

When conducting this review, the governing body of the school may consider qualitative information including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. To the extent practicable, data shall be reported in a manner consistent with how information is reported on a school accountability report card. The update shall be developed in consultation with teachers, principals, administrators, other school personnel, parents/guardians and students. (Education Code 47606.5)

- c. By December 15, an interim financial report for the current fiscal year reflecting changes through October 31. (Education Code 47604.33)
- d. By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31. (Education Code 47604.33)
- e. By September 15, a final unaudited report for the full prior year. The report submitted to the Board shall include an annual statement of all the charter school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)
- f. By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. The audit report shall also be submitted to the state Controller and the California Department of Education. (Education Code 47605)

(3/12) 10/13

TO: BOARD OF EDUCATION

DISCUSSION

08/28/14

FROM: SANDRA LYON

RE: CONSIDER ADOPTING BP 0420.42 – CHARTER SCHOOL RENEWAL

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education consider adopting BP 0420.42 – Charter School Renewal.

COMMENTS: CSBA created this new policy and exhibit in March 2012 and has since recommended updates. The following is a combination of the new CSBA policy and exhibit, along with the subsequent updates. SMMUSD did not adopt this BP at the time because it did not contain charter schools. While the district still does not contain charter schools, the superintendent is recommending adopting the BP as a part of a push to bring all of SMMUSD policies up to date

The new policy contains material formerly in AR 0420.4 – Charter School Authorization, regarding the submission and review of a petition for charter renewal. The policy reflects new state regulations (Register 2011, No. 43), which (1) require that the Board grant or deny the renewal petition within 60 days of receiving the petition, unless extended to 90 days by mutual agreement, and (2) provide that the petition will be automatically renewed if the Board fails to act within this timeline. The policy also reflects the charter school's right to petition the County Board and then the SBE if the district denies the renewal.

The policy has been updated to reflect new law (SB 1290), which requires the Board to consider increases in student achievement for all "numerically significant" student subgroups served by the charter school as the most important factor in determining whether to grant a charter renewal. The policy also reflects provision of SB 1290 requiring that, when making a written finding that the charter school failed to attain its Academic Performance Index (API) growth target, the Board must base its finding on the API growth target in the prior year or in two of the last three years, rather than in the aggregate for the prior three years.

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This item will return for action at the next board meeting.

Charter School Renewal

The Governing Board believes that the ongoing operation of a charter school established within the district should be dependent on the school's effectiveness in achieving its mission and goals for student learning and other student outcomes. Whenever a charter school submits a petition for renewal of its charter, the Board shall review the petition thoroughly and in a timely manner.

Each renewal granted by the Board shall be for a period of five years. (Education Code 47607)

Submission of Renewal Petition

A charter school seeking renewal of its charter is encouraged to submit its petition for renewal to the Board sufficiently early before the term of the charter is due to expire.

The signature requirement applicable to new charter petitions is not applicable to petitions for renewal. (5 CCR 11966.4)

The petition for renewal shall include a reasonably comprehensive description of how the charter school has met all new charter school requirements enacted into law after the charter was originally granted or last renewed. The petition also shall include documentation that the charter school meets at least one of the criteria for academic performance specified in Education Code 47607(b), as listed in item #5 in the section "Criteria for Granting or Denying Renewal" below. (Education Code 47607; 5 CCR 11966.4)

Criteria for Granting or Denying Renewal

Renewals shall be governed by the same standards and criteria that apply to new charter petitions as set forth in Education Code 47605. The Board shall consider the past performance of the charter school's academics, finances, and operations in evaluating the likelihood of future success, along with plans for improvement, if any. (Education Code 47607; 5 CCR 11966.4)

In determining whether to grant a charter renewal, the Board shall consider increases in academic achievement for all "numerically significant" groups of students served by the charter school, as defined in Education Code 52052, as the most important factor. (Education Code 47607)

The Board shall deny a renewal petition only if it makes a written factual finding setting forth specific facts to support one or more of the following grounds: (Education Code 47605, 47607; 5 CCR 11966.4)

1. The charter school presents an unsound educational program for the students enrolled in the school.
2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.
3. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).
4. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).

5. The charter school has failed to meet at least one of the following criteria of academic performance:

- a. Attainment of its Academic Performance Index (API) growth target in the prior year or in two of the last three years, both schoolwide and for all numerically significant groups of students served by the charter school as defined in Education Code 52052.
- b. An API ranking in deciles 4-10 in the prior year or in two of the last three years.
- c. An API ranking in deciles 4-10 for a demographically comparable school in the prior year or in two of the last three years.
- d. Academic performance at least equal to the academic performance of the public schools that the charter school students would otherwise have been required to attend as well as the academic performance of district schools, taking into account the composition of the student population that is served at the charter school. In determining whether the charter school satisfies this criterion, the Board shall base its decision on:
 - (1) Documented clear and convincing data
 - (2) Student achievement data from assessments, including, but not limited to, the Standardized Testing and Reporting Program, for demographically similar student populations in comparison schools
 - (3) Information submitted by the charter school

Whenever the Board makes a determination based on this criterion, the Superintendent or designee shall submit copies of supporting documentation and a written summary of the basis for the Board's determination to the Superintendent of Public Instruction.

e. Qualification for an alternative accountability system pursuant to Education Code 52052(h)

Timelines for Board Action

Within 30 days of receiving the renewal petition, the Board shall hold a public hearing to review documentation submitted by the charter school and obtain public input.

If the charter school submits documentation pursuant to item #5d in the section "Criteria for Granting or Denying Renewal" above, the Board shall not grant a renewal until at least 30 days after the submission of such documentation. (Education Code 47607)

Within 60 days of receiving the renewal petition, or within 90 days if extended by mutual written agreement of the Board and the charter school, the Board shall either grant or deny the request to renew the charter. (Education Code 47607; 5 CCR 11966.4)

If the Board fails to make a written factual finding pursuant to items #1-5 in the section "Criteria for Granting or Denying Renewal" above within the required time period, the absence of a written factual finding shall be deemed an approval of the renewal petition. (5 CCR 11966.4)

The Superintendent or designee shall provide notification to the California Department of Education, within 10 calendar days of the Board's action, whenever a renewal of the charter is granted or denied. (Education Code 47604.32; 5 CCR 11962.1)

If the Board denies a renewal petition, the charter school may submit its application for renewal to the County Board of Education within 30 days of the Board's written factual findings supporting the denial. If the County Board then fails to deny or grant the petition within 60 days of receiving the petition, or within 90 days if extended by written mutual agreement of the charter school and the County Board, the charter school may submit the petition to the State Board of Education. (Education Code 47605, 47607.5)

Legal Reference:

EDUCATION CODE

47600-47616.7 Charter Schools Act of 1992

52052 Alternative accountability system; definition of numerically significant student subgroup

56145-56146 Special education services in charter schools

60600-60649 Assessment of academic achievement

CODE OF REGULATIONS, TITLE 5

11960-11969 Charter schools

UNITED STATES CODE, TITLE 20

7223-7225 Charter schools

Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course

Charter Schools: A Manual for Governance Teams, rev. 2012

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.charterauthorizers.org>

U.S. Department of Education: <http://www.ed.gov>

(3/12) 11/12

TO: BOARD OF EDUCATION

DISCUSSION

08/28/14

FROM: SANDRA LYON

RE: CONSIDER ADOPTING BP 0420.43 – CHARTER SCHOOL REVOCATION

DISCUSSION ITEM NO. D.05

It is recommended that the Board of Education consider adopting BP 0420.43 – Charter School Revocation.

COMMENTS: CSBA created this new policy and exhibit in March 2012 and has since recommended updates. The following is a combination of the new CSBA policy and exhibit, along with the subsequent updates. SMMUSD did not adopt this BP at the time because it did not contain charter schools. While the district still does not contain charter schools, the superintendent is recommending adopting the BP as a part of a push to bring all of SMMUSD policies up to date

The new policy contains material formerly in AR 0420.4 – Charter School Authorization, regarding grounds for revocation of a charter and required notifications. The policy reflects new court decision, which found that a charter school is not entitled to any additional evidentiary hearing by a neutral third party. The policy also reflects new state regulations (Register 2011, No. 01 and No. 46), which establish procedures for revocation by the Board or the SBE, specify alternative procedures to use to immediately revoke a charter when there is a severe and imminent threat to student health or safety, and address the charter school's right to appeal the revocation to the County Board and then the SBE.

The policy has been updated to reflect new law (SB 1290), which requires the Board to consider increases in student achievement for all "numerically significant" student subgroups served by the charter school as the most important factor in determining whether to revoke a charter.

The policy has been updated to reflect new law (AB 97), which requires a board to consider revocation of a charter whenever the California Collaborative for Educational Excellence advises and assists the charter school and subsequently makes specified findings to the board. The policy also reflects the provision of AB 97 authorizing the State Board of Education (SBE), even if it is not the chartering authority, to revoke the charter of any charter school if it finds that the school failed to improve student outcomes across multiple state and school priorities identified in the charter. The policy reflects new court decision confirming that the revocation process prescribed in the Education Code provides a charter school with sufficient due process.

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This item will return for action at the next board meeting.

Charter School Revocation

The Governing Board expects any charter school it authorizes to provide a sound educational program that promotes student learning and to carry out its operations in a manner that complies with law and the terms of its charter.

The Board may revoke a charter before the date it is due to expire whenever the Board makes a written factual finding, supported by substantial evidence, that the charter school has done any of the following: (Education Code 47607)

1. Committed a material violation of any of the conditions, standards, or procedures set forth in the charter
2. Failed to meet or pursue any of the student outcomes identified in the charter
3. Failed to meet generally accepted accounting principles or engaged in fiscal mismanagement
4. Violated any provision of law

The Board shall also consider revocation of a charter whenever the California Collaborative for Educational Excellence (CCEE), after providing advice and assistance to the charter school pursuant to Education Code 47607.3, submits to the Board either of the following findings: (Education Code 47607.3)

1. That the charter school has failed or is unable to implement the recommendations of the CCEE
2. That the inadequate performance of the charter school, as based on an evaluation rubric adopted by the State Board of Education (SBE), is so persistent or acute as to require revocation of the charter

In determining whether to revoke a charter, the Board shall consider increases in student academic achievement for all "numerically significant" groups of students served by the charter school, as defined in Education Code 52052, as the most important factor. (Education Code 47607, 47607.3)

At least 72 hours prior to any Board meeting at which the Board will consider issuing a Notice of Violation, the Board shall provide the charter school with notice and all relevant documents related to the proposed action. (5 CCR 11968.5.2)

If the Board takes action to issue a Notice of Violation, it shall deliver the Notice of Violation to the charter school's governing body. The Notice of Violation shall identify: (Education Code 47607; 5 CCR 11965, 11968.5.2)

1. The charter school's alleged violation(s).
2. All evidence relied upon by the Board in determining that the charter school committed the alleged violation(s), including the date and duration of the alleged violation(s). The Notice shall show that each alleged violation is both material and uncured and that it occurred within a reasonable period of time before the Notice of Violation is issued.

3. The period of time that the Board has concluded is a reasonable period of time for the charter school to remedy or refute the identified violation(s). In identifying this time period, the Board shall consider the amount of time reasonably necessary to remedy each identified violation, which may include the charter school's estimation as to the anticipated remediation time.

By the end of the remedy period identified in the Notice of Violation, the charter school's governing body may submit to the Board a detailed written response and supporting evidence addressing each identified violation, including the refutation, remedial action taken, or proposed remedial action. (5 CCR 11968.5.2)

Within 60 calendar days of the conclusion of the remedy period, the Board shall evaluate any response and supporting evidence provided by the charter school's governing body and shall take one of the following actions: (5 CCR 11968.5.2)

1. Discontinue revocation of the charter and provide timely written notice of such action to the charter school's governing body
2. If there is substantial evidence that the charter school has failed to remedy a violation identified in the Notice of Violation or to refute a violation to the Board's satisfaction, continue revocation of the charter by issuing a Notice of Intent to Revoke to the charter school's governing body

If the Board issues a Notice of Intent to Revoke, it shall hold a public hearing concerning the revocation on the date specified in the notice, which shall be no later than 30 days after providing the notice. Within 30 calendar days after the public hearing, or within 60 calendar days if extended by written mutual agreement of the Board and the charter school, the Board shall issue a final decision to revoke or decline to revoke the charter. (Education Code 47607; 5 CCR 11968.5.2)

If the Board fails to meet the timelines specified above for issuing a Notice of Intent to Revoke or a final decision, the revocation process shall be deemed terminated. (5 CCR 11968.5.2)

Within 10 calendar days of the Board's final decision, the Superintendent or designee shall provide a copy of the final decision to the California Department of Education (CDE) and the County Board of Education. (Education Code 47604.32; 5 CCR 11968.5.2)

Severe and Imminent Threat

The procedures specified above shall not be applicable when the Board determines, in writing, that any violation under Education Code 47607 constitutes a severe and imminent threat to the health or safety of students. In such circumstances, the Board may immediately revoke the school's charter by approving and delivering a Notice of Revocation by Determination of a Severe and Imminent Threat to Pupil Health or Safety to the charter school's governing body, the County Board, and the CDE. (Education Code 47607; 5 CCR 11968.5.3)

Appeals

If the Board revokes a charter, the charter school may, within 30 days of the Board's final decision, appeal the revocation to the County Board. Either the charter school or the district may subsequently appeal the County Board's decision to the SBE. However, a revocation based upon the findings of the CCEE pursuant to Education Code 47607.3 may not be appealed. (Education Code 47607, 47607.3; 5 CCR 11968.5.3-11968.5.5)

Legal Reference:

EDUCATION CODE

47600-47616.7 Charter Schools Act of 1992, especially:

47607 Charter renewals and revocations

52052 Numerically significant student subgroups: definition

CODE OF REGULATIONS, TITLE 5

11960-11969 Charter schools, especially:

11968.5-11968.5.5 Charter revocations

COURT DECISIONS

Today's Fresh Start, Inc. v. Los Angeles County Office of Education, (2013) 57 Cal.4th 197

Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course

Charter Schools: A Manual for Governance Teams, rev. 2012

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.calcharters.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

National Association of Charter School Authorizers: <http://www.qualitycharters.org>

U.S. Department of Education: <http://www.ed.gov>

(3/12 11/12) 12/13

TO: BOARD OF EDUCATION

DISCUSSION

08/13/14

FROM: SANDRA LYON

RE: CONSIDER ADOPTING BP AND AR 1113 – DISTRICT AND SCHOOL WEBSITES

DISCUSSION ITEM NO. D.06

It is recommended that the Board of Education consider revising BP and AR 1113 – District and School Websites.

COMMENTS: SMMUSD does not have BP/AR 1113 in its policy manual. Staff recommends adopting this policy and regulation.

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Mr. Mechur requested information on the district's rental agreement procedures. Mr. Patel requested that this BP and AR be shared with the VAPA DAC, once approved.

This item will return for action at the next board meeting.

DISTRICT AND SCHOOL WEB SITES

To enhance communication with students, parents/guardians, staff, and community members, the Governing Board encourages the Superintendent or designee to develop and maintain district and school web sites. The use of district and school web sites shall support the district's vision and goals and shall be coordinated with other district communications strategies.

Design Standards

The Superintendent or designee shall establish design standards for district and school web sites in order to maintain a consistent identity, professional appearance, and ease of use.

The district's design standards shall address the accessibility of district-sponsored web sites to individuals with disabilities, including compatibility with commonly used assistive technologies.

Guidelines for Content

The Superintendent or designee shall develop content guidelines for district and school web sites and shall assign staff to review and approve content prior to posting.

Board policy pertaining to advertising in district and school publications, as specified in BP 1325 – Advertising and Promotion, shall also apply to advertising on district and school web sites.

Privacy Rights

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on district and school web sites.

Telephone numbers and home and email addresses of students and/or their parents/guardians shall not be published on district or school web sites.

Photographs of individual students may be published, together with their names, except when their parent/guardian has notified the district in writing to not release the student's photograph without prior written consent in accordance with BP/AR 5125.1 - Release of Directory Information.

Photographs of groups of students, such as at a school event, may be published provided that students' names are not included.

Staff members' home addresses or telephone numbers shall not be posted on district or school web sites.

The home address or telephone number of any elected or appointed official including, but not limited to, a Board member or public safety official, shall not be posted on district or school web sites without the prior written permission of that individual. (Government Code 3307.5, 6254.21, 6254.24)

No public safety official shall be required to consent to the posting on the Internet of his/her photograph or identity as a public safety officer for any purpose if that officer reasonably

believes that the disclosure may result in a threat, harassment, intimidation, or harm to the officer or his/her family. (Government Code 3307.5)

Legal Reference:

EDUCATION CODE

35182.5 Contracts for advertising
35258 Internet access to school accountability report cards
48907 Exercise of free expression; rules and regulations
48950 Speech and other communication
49061 Definitions, directory information
49073 Release of directory information
60048 Commercial brand names, contracts or logos

GOVERNMENT CODE

3307.5 Publishing identity of public safety officers
6254.21 Publishing addresses and telephone numbers of officials
6254.24 Definition of public safety official
11135 Nondiscrimination; accessibility to state web sites

PENAL CODE

14029.5 Prohibition against publishing personal information of person in witness protection program

UNITED STATES CODE, TITLE 17

101-1101 Federal copyright law

UNITED STATES CODE, TITLE 20

1232g Federal Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 29

794 Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites

UNITED STATES CODE, TITLE 42

12101-12213 Americans with Disabilities Act

CODE OF FEDERAL REGULATIONS, TITLE 16

312.1-312.12 Children's Online Privacy

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

COURT DECISIONS

Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112

Management Resources:

U.S. DEPARTMENT OF JUSTICE PUBLICATIONS

Accessibility of State and Local Government Websites to People with Disabilities, June 2003

WORLD WIDE WEB CONSORTIUM PUBLICATIONS

Web Content Accessibility Guidelines, December 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, *Web Accessibility Standards*: <http://www.cde.ca.gov/re/di/ws/webaccessstds.asp>

California School Public Relations Association: <http://www.calspra.org>

U.S. Department of Justice, *Americans with Disabilities Act*: <http://www.ada.gov>

World Wide Web Consortium, *Web Accessibility Initiative*: <http://www.w3.org/wai>

Policy CSBA MANUAL MAINTENANCE SERVICE

adopted: July 2011

DISTRICT AND SCHOOL WEB SITES

Guidelines for Content

District and school web sites shall provide current information regarding district/school programs, activities, and operations. Such information shall be appropriate for both internal and external audiences and may include district mission and goals, district or school news, agendas and minutes of Governing Board meetings, School Accountability Report Cards, school calendars, and links to educational resources.

With approval of the principal, individual teachers may create web pages linked to the district or school web site to provide information pertaining to class assignments, expectations, and activities.

Student work may be published on district or school web sites provided that both the student and his/her parent/guardian provide written permission or the work is part of an existing publication such as a school newspaper.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of materials on district and school web sites. If any copyrighted material is posted, a notice shall be included crediting the original producer of the material and noting how and when permission to reprint the material was granted.

Whenever a district or school web site includes links to external web sites, it shall include a disclaimer that the district is not responsible for the content of external web sites.

Roles and Responsibilities

Any employee assigned as a district or school webmaster shall be responsible for the uploading of material to the web site(s) upon approval of the Superintendent or designee. He/she shall ensure consistency of the material with district standards, regularly check links for accuracy and appropriateness, keep the web server free of outdated or unused files, and provide technical assistance as needed.

The Superintendent or designee may assign additional staff members to conduct an editorial review of all materials submitted for publication on district or school web sites and to make corrections as needed in spelling, grammar, or accuracy of content.

The Superintendent or designee shall provide staff development opportunities related to district content guidelines, design standards, and accessibility laws and standards to district communications and technology staff, district and school webmasters, and/or other appropriate staff.

Security

The Superintendent or designee shall establish security procedures for the district's computer network to prevent unauthorized access and changes to district and school web sites. To the extent possible, the host computer(s) shall be in a lockable room with restricted access.

**Regulation CSBA MANUAL MAINTENANCE SERVICE
approved: July 2011**

TO: BOARD OF EDUCATION

DISCUSSION

08/13/14

FROM: SANDRA LYON

RE: CONSIDER ADOPTING BP AND AR 1114 – DISTRICT-SPONSORED SOCIAL MEDIA

DISCUSSION ITEM NO. D.07

It is recommended that the Board of Education consider revising BP and AR 1114 – District-Sponsored Social Media.

COMMENTS: CSBA recommends adopting this new BP and AR to address the use of official district-sponsored social media platforms (e.g., Facebook, Twitter, YouTube, LinkedIn, blogs) as tools for communication and collaboration. The policy and regulation also address the open accessibility of social media and the circumstances under which the district may be able to remove posts that are not related to the stated purpose of the site or that are obscene, libelous, or incite students to commit unlawful acts.

This item will return for action at the next board meeting.

DISTRICT-SPONSORED SOCIAL MEDIA

The Governing Board recognizes the value of technology such as social media platforms in promoting community involvement and collaboration. The purpose of any official district social media platform shall be to further the district's vision and mission, support student learning and staff professional development, and enhance communication with students, parents/guardians, staff, and community members.

The Superintendent or designee shall develop content guidelines and protocols for official district social media platforms to ensure the appropriate and responsible use of these resources and compliance with law, Board policy, and regulation.

Guidelines for Content

Official district social media platforms shall be used only for their stated purposes and in a manner consistent with this policy and administrative regulation. By creating these official sites and allowing for public comment, the Board does not intend to create a limited public forum or otherwise guarantee an individual's right to free speech.

The Superintendent or designee shall ensure that the limited purpose of the official district social media platforms is clearly communicated to users. Each site shall contain a statement that specifies the site's purposes along with a statement that users are expected to use the site only for those purposes. Each site shall also contain a statement that users are personally responsible for the content of their posts.

Official district social media platforms may not contain content that is obscene, libelous, or so incites students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation.

Staff or students who post prohibited content shall be subject to discipline in accordance with district policies and administrative regulations.

Users of official district social media platforms should be aware of the public nature and accessibility of social media and that information posted may be considered a public record subject to disclosure under the Public Records Act. The Board expects users to conduct themselves in a respectful, courteous, and professional manner.

Privacy

The Superintendent or designee shall ensure that the privacy rights of students, parents/guardians, staff, Board members, and other individuals are protected on official district social media platforms.

Board policy pertaining to the posting of student photographs and the privacy of telephone numbers, home addresses, and email addresses, as specified in BP 1113 - District and School Web Sites, shall also apply to official district social media platforms.

Social media and networking sites and other online platforms shall not be used by district employees to transmit confidential information about students, employees, or district operations.

Legal Reference:

EDUCATION CODE

32261 School safety, definitions of bullying and electronic act

35182.5 Contracts for advertising

48900 Grounds for suspension and expulsion

48907 Exercise of free expression; rules and regulations

48950 Speech and other communication

49061 Definitions, directory information

49073 Release of directory information

60048 Commercial brand names, contracts or logos

GOVERNMENT CODE

3307.5 Publishing identity of public safety officers

6250-6270 Public Records Act, especially:

6254.21 Publishing addresses and phone numbers of officials

6254.24 Definition of public safety official

54952.2 Brown Act, definition of meeting

UNITED STATES CODE, TITLE 17

101-1101 Federal copyright law

UNITED STATES CODE, TITLE 20

1232g Federal Family Educational Rights and Privacy Act

UNITED STATES CODE, TITLE 29

157 Employee rights to engage in concerted, protected activity

794 Section 503 of the Rehabilitation Act of 1973; accessibility to federal web sites

CODE OF FEDERAL REGULATIONS, TITLE 34

99.1-99.67 Family Educational Rights and Privacy

COURT DECISIONS

Page v. Lexington County School District, (2008, 4th Cir.) 531 F.3d 275

Downs v. Los Angeles Unified School District, (2000) 228 F.3d 1003

Aaris v. Las Virgenes Unified School District, (1998) 64 Cal.App.4th 1112

Perry Education Association v. Perry Local Educators' Association, (1983) 460 U.S. 37

Board of Education, Island Trees Union Free School District, et.al. v. Pico, (1982) 457 U.S. 853

NATIONAL LABOR RELATIONS BOARD DECISIONS

18-CA-19081 Sears Holdings, December 4, 2009

Management Resources:

FACEBOOK PUBLICATIONS

Facebook for Educators Guide, 2011

WEB SITES

CSBA: <http://www.csba.org>

California School Public Relations Association: <http://www.calspra.org>

Facebook in Education: <http://www.facebook.com/education>

Facebook for Educators: <http://facebookforeducators.org>

Facebook, privacy resources: <http://www.facebook.com/fbprivacy>

Policy CSBA MANUAL MAINTENANCE SERVICE

adopted: July 2011

DISTRICT-SPONSORED SOCIAL MEDIA

Definitions

Social media means any online platform for collaboration, interaction, and active participation, including, but not limited to, social networking sites such as Facebook, Twitter, YouTube, LinkedIn, or blogs.

Official district social media platform is a site authorized by the Superintendent or designee. Sites that have not been authorized by the Superintendent or designee but that contain content related to the district or comments on district operations, such as a site created by a parent-teacher organization, booster club, or other school-connected organization or a student's or employee's personal site, are not considered official district social media platforms.

Authorization for Official District Social Media Platforms

The Superintendent or designee shall authorize the development of any official district social media platform. Teachers and coaches shall obtain approval from the principal before creating an official classroom or team social media platform.

Guidelines for Content

The Superintendent or designee shall ensure that official district social media platforms provide current information regarding district programs, activities, and operations, consistent with the goals and purposes of this policy and regulation. Official district social media platforms shall contain content that is appropriate for all audiences.

The Superintendent or designee shall ensure that copyright laws are not violated in the use of material on official district social media platforms.

The Superintendent or designee shall ensure that official district social media platforms are regularly monitored. Staff members responsible for monitoring content may remove posts based on viewpoint-neutral considerations, such as lack of relation to the site's purpose or violation of the district's policy, regulation, or content guidelines.

Each official district social media platform shall prominently display:

1. The purpose of the site along with a statement that users are expected to use the site only for those intended purposes.
2. Information on how to use the security settings of the social media platform.
3. A statement that the site is regularly monitored and that any inappropriate post will be promptly removed. Inappropriate posts include those that:
 - a. Are obscene, libelous, or so incite students as to create a clear and present danger of the commission of unlawful acts on school premises, violation of school rules, or substantial disruption of the school's orderly operation
 - b. Are not related to the stated purpose of the site, including, but not limited to, comments of a commercial nature, political activity, and comments that constitute discrimination or harassment

4. Protocols for users, including expectations that users will communicate in a respectful, courteous, and professional manner.
5. A statement that users are personally responsible for the content of their posts and that the district is not responsible for the content of external online platforms.
6. A disclaimer that the views and comments expressed on the site are those of the users and do not necessarily reflect the views of the district.
7. A disclaimer that any user's reference to a specific commercial product or service does not imply endorsement or recommendation of that product or service by the district.
8. The individual(s) to contact regarding violation of district guidelines on the use of official district social media platforms.

Appropriate Use by District Employees

District employees who participate in official district social media platforms shall adhere to all applicable district policies and procedures, including, but not limited to, professional standards related to interactions with students.

When appropriate, employees using official district social media platforms shall identify themselves by name and district title and include a disclaimer stating that the views and opinions expressed in their post are theirs alone and do not necessarily represent those of the district or school.

All staff shall receive information about appropriate use of the official district social media platforms.

**Regulation approved: CSBA MANUAL MAINTENANCE SERVICE
July 2011**

TO: BOARD OF EDUCATION

DISCUSSION

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: CONSIDER ADOPTING BP AND AR 7160 – CHARTER SCHOOL FACILITIES

DISCUSSION ITEM NO. D.08

It is recommended that the Board of Education consider revising BP and AR 7160 – Charter School Facilities.

COMMENTS: CSBA originally created this policy and regulation in July 2008 and has since updated it. SMMUSD did not adopt this BP and AR at the time because it did not contain charter schools. While the district still does not contain charter schools, the superintendent is recommending adopting the BP and AR as a part of a push to bring all of SMMUSD policies up to date.

***** ***** ***** ***** ***** *****

This item will return for action at the next board meeting.

CHARTER SCHOOL FACILITIES

The Governing Board believes that all students, including those attending charter schools, should have access to adequate facilities that are safe and support student learning.

Facilities to be used by a charter school shall be specified in the school's charter pursuant to Education Code 47605 and also may be addressed in a written memorandum of understanding between the district and charter school.

As applicable, charter school facilities shall comply with the California Building Standards Code adopted by the local building enforcement agency pursuant to 24 CCR 101 et seq. or the Field Act pursuant to Education Code 17280-17317 and 17365-17374. (Education Code 47610, 47610.5)

Upon request, the Board shall make facilities available to an eligible charter school operating in the district, as defined in law and administrative regulation. In accordance with law, such facilities shall be contiguous, furnished, equipped, and sufficient to accommodate all the charter school's in-district students in conditions reasonably equivalent to those in which the students would be accommodated if they were attending other district schools. The Board shall make reasonable efforts to provide the charter school with facilities near where the charter school wishes to locate and shall not move the charter school unnecessarily. If the district's preliminary proposal or final notification of space does not accommodate the charter school at a single school site, the Board shall make a specific finding that the charter school could not be accommodated at a single site and shall adopt a written statement of reasons explaining the finding. (Education Code 47614; 5 CCR 11969.1-11969.10)

The district shall not be required to use unrestricted general fund revenues to rent, buy, or lease facilities for charter schools. (Education Code 47614)

The Superintendent or designee may assist eligible charter schools in applying for state facilities funding for new construction or rehabilitation of facilities pursuant to Education Code 17078.52-17078.66 and/or for rent and lease expenditures pursuant to Education Code 47614.5.

Legal Reference:

EDUCATION CODE

17070.10-17080 Leroy F. Greene School Facilities Act of 1998, including:

17078.52-17078.66 Charter schools facility funding; state bond proceeds

17280-17317 Field Act

46600 Interdistrict attendance agreements

47600-47616.5 Charter Schools Act

48204 Residency requirements for school attendance

GOVERNMENT CODE

53094 Authority to render zoning ordinance inapplicable

53097.3 Charter school ordinances

CODE OF REGULATIONS, TITLE 2

1859.2 Definitions

1859.31 Classroom inventory

1859.160-1859.172 Charter school facilities program, new construction

CODE OF REGULATIONS, TITLE 5

11969.1-11969.10 Charter school facilities

COURT DECISIONS

Bullis Charter School v. Los Altos School District, (2011) 200 Cal.App.4th 1022

Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986

Sequoia Union High School District v. Aurora Charter High School (2003) 112 Cal.App.4th 185
ATTORNEY GENERAL OPINIONS
80 Ops.Cal.Atty.Gen. 52 (1997)

Management Resources:

CSBA PUBLICATIONS

The Role of the Charter School Authorizer, Online Course

Charter Schools: A Manual for Governance Teams, rev. 2009

Charter School Facilities and Proposition 39: Legal Implications for School Districts, 2005

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

School Facility Program Handbook, May 2008

WEB SITES

CSBA: <http://www.csba.org>

California Charter Schools Association: <http://www.charterassociation.org>

California Department of Education, Charter Schools: <http://www.cde.ca.gov/sp/cs>

Coalition for Adequate School Housing: <http://www.cashnet.org>

Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

(7/08) 3/12

Charter School Facilities**Definitions**

Average daily classroom attendance (ADA) or classroom ADA is ADA for classroom-based apportionment as used in Education Code 47612.5. (5 CCR 11969.2)

In-district classroom ADA is classroom ADA attributable to in-district students. (5 CCR 11969.2)

In-district students are those charter school students who are entitled to attend a district school. Students eligible to attend district schools based on an interdistrict attendance agreement or parent/guardian employment shall be considered students of the district where they reside. (5 CCR 11969.2)

Operating in the district means the charter school is either currently providing public education to in-district students or has identified at least 80 in-district students who are meaningfully interested in enrolling in the charter school for the following year, regardless of whether the district is or is proposed to be the chartering entity and whether or not the charter school has a facility inside the district's boundaries. (Education Code 47614; 5 CCR 11969.2)

Reasonably equivalent facilities are facilities that are sufficient to accommodate charter school students in conditions reasonably equivalent to those in which the students would be accommodated if they were attending other public schools of the district. Reasonable equivalency shall be determined based on a comparison group of district schools with similar grade levels, the capacity of facilities, and the condition of facilities, as described below in the section "Submission and Review of Facilities Requests." (5 CCR 11969.2, 11969.3)

Furnished and equipped means the facilities include reasonably equivalent furnishing necessary to conduct classroom instruction and to provide for student services that directly support classroom instruction as found in the comparison group schools established under 5 CCR 11969.3(a) and that the facilities have equipment that is reasonably equivalent to the comparison group schools. Equipment means property that does not lose its identity when removed from its location and is not changed materially or consumed immediately (e.g., within one year). Equipment has relatively permanent value and its purchase increases the total value of the district's physical properties. Examples include furniture, vehicles, machinery, motion picture film, videotape, furnishings that are not an integral part of the building or building system, and certain intangible assets such as major software programs. Furnishings and equipment acquired for a school site with nondistrict resources are excluded when determining reasonable equivalence. (5 CCR 11969.2)

Contiguous facilities are those facilities contained on a school site or immediately adjacent to a school site. If the in-district classroom ADA of the charter school cannot be accommodated on any single school site, contiguous facilities also include facilities located at more than one site, provided that the district minimizes the number of sites assigned and considers student safety. If none of the district-operated schools has grade levels similar to the charter school, then a contiguous facility shall be an existing facility that is most consistent with the needs of students in the grade levels served at the charter school. (5 CCR 11969.2, 11969.3)

Conversion charter school is a charter school established through the conversion of an existing public school. (Education Code 47605)

Eligibility for District Facilities

A charter school shall be operating in the district, as defined above, before it submits a request for facilities. A new or proposed charter school operating in the district is eligible to request facilities for a particular fiscal year only if it submits its charter petition before November 1 of the fiscal year preceding the year for which facilities are requested. A new charter school is entitled to be allocated and/or provided access to facilities only if it receives approval of its charter petition before March 15 of the fiscal year preceding the year for which facilities are requested. (5 CCR 11969.9)

Submission and Review of Facilities Requests

The following procedures shall apply to a charter school's request for facilities:

1. On or before November 1, a charter school shall submit a written request for facilities to the Superintendent or designee for the next fiscal year. The request shall include: (Education Code 47614; 5 CCR 11969.2, 11969.9)

a. Reasonable projections of in-district and total ADA and in-district and total classroom ADA, based on ADA claimed for apportionment, if any, in the fiscal year prior to the fiscal year in which the facilities request is made, adjusted for expected changes in enrollment in the forthcoming fiscal year

Projections of in-district ADA, in-district classroom ADA, and the number of in-district students shall be broken down by grade level and by the district school that the students would otherwise attend.

Nonclassroom ADA may be included in the ADA calculation only to the extent of instructional time that students generating nonclassroom ADA are actually in the classroom under the direct supervision and control of a charter school employee, and only if the district and the charter school agree upon the time(s) that the facilities devoted to students generating nonclassroom-based ADA will be used.

b. A description of the methodology for the projections

c. If relevant (i.e., when a charter school is not yet open or to the extent an operating charter school projects a substantial increase in ADA), documentation of the number of in-district students meaningfully interested in attending the charter school that is sufficient for the district to determine the reasonableness of the projection, but that need not be verifiable for precise arithmetical accuracy

d. The charter school's operational calendar

e. Information regarding the district's school site and/or general geographic area in which the charter school wishes to locate

f. Information on the charter school's educational program that is relevant to assignment of facilities, if any

In submitting a facilities request, the charter school shall use a form specified by the district. The charter school shall distribute a reasonable number of copies of the written request to parents/guardians, school staff, and/or other interested parties, or shall otherwise make the request available for review.

2. On or before December 1, the district shall review the charter school's projections of in-district and total ADA and in-district and total classroom ADA, express any objections in writing, and state the projections the district considers reasonable. If the district does not express any objections in writing and state its own projections by the deadline, the charter school's projections are no longer subject to challenge and the district shall base its offer of facilities on those projections. (5 CCR 11969.9)
3. On or before January 2, the charter school shall respond to any objections expressed by the district and to the district's attendance projections provided pursuant to item #2 above. The charter school shall reaffirm or modify its previous projections as necessary to respond to the information received from the district pursuant to item #2. If the charter school does not respond by January 2, the district's projections provided pursuant to item #2 are no longer subject to challenge and the district shall base its offer of facilities on those projections. (5 CCR 11969.9)
4. The district shall determine what facilities it will offer to the charter school, ensuring that the facilities are reasonably equivalent to other district facilities. (5 CCR 11969.3)

If a charter school was established through the conversion of an existing public school pursuant to Education Code 47605(a)(2), the condition of the facility previously used by the district shall be considered to be reasonably equivalent for the first year the charter school uses the facility. (5 CCR 11969.3)

For any other charter school, reasonable equivalency shall be based on the following criteria as detailed in 5 CCR 11969.3: (5 CCR 11969.3)

- a. A comparison group of district schools with similar grade levels

If a charter school's grade-level configuration is different from the configuration of the district's schools, the district shall not pay for the modification of a school site to accommodate the charter school's configuration.

- b. Capacity, including equivalency of the ratio of teaching stations (classrooms), specialized classroom space, and nonteaching space to ADA
- c. Condition of facilities, as determined by assessing such factors as age of facilities (from last modernization), quality of materials, and state of maintenance, including:
 - (1) School site size
 - (2) Condition of interior and exterior surfaces
 - (3) Condition of mechanical, plumbing, electrical, and fire alarm systems, including conformity to applicable codes
 - (4) Availability and condition of technology infrastructure
 - (5) Condition of the facility as a safe learning environment, including, but not limited to, the suitability of lighting, noise mitigation, and size for intended use
 - (6) Condition of the facility's furnishing and equipment
 - (7) Condition of athletic fields and/or play area space

5. On or before February 1, the district shall prepare a written preliminary proposal regarding the space to be allocated to the charter school and/or to which the charter school is to be provided access. In evaluating and accommodating the charter school's request, the charter school's in-district students shall be given the same consideration as students in the district's schools, subject to the requirement that the facilities provided must be contiguous. At a minimum, the preliminary proposal shall include: (5 CCR 11969.2, 11969.3, 11969.9)
 - a. The projections of in-district classroom ADA on which the proposal is based
 - b. The specific location(s) of the space
 - c. All conditions pertaining to the space, including a draft of any proposed agreement pertaining to the charter school's use of the space
 - d. The projected pro rata share amount and a description of the methodology used to determine that amount
 - e. A list and description of the comparison group schools used in developing the district's preliminary proposal and a description of the difference between the preliminary proposal and the charter school's request submitted pursuant to item #1 above
6. On or before March 1, the charter school shall respond in writing to the district's preliminary proposal made pursuant to item #5 above and shall express any concerns, including differences between the preliminary proposal and the charter school's request, and/or make a counter proposal. (5 CCR 11969.9)
7. On or before April 1, having reviewed any concerns and/or counter proposals made by the charter school pursuant to item #6 above, the district shall submit, in writing, a final notification of the space to be offered to the charter school. The notification shall include a response to the charter school's concerns and/or counter proposal, if any. The final notification shall specifically identify: (5 CCR 11969.9)
 - a. The teaching stations, specialized classroom spaces, and nonteaching station spaces offered for the exclusive use of the charter school and the teaching stations, specialized classroom spaces, and nonteaching spaces to which the charter school is to be provided access on a shared basis with district-operated programs
 - b. Arrangements for sharing any shared space
 - c. The assumptions of in-district classroom ADA for the charter school upon which the allocation is based, and if the assumptions are different than those submitted by the charter school pursuant to item #3 above, a written explanation of the reasons for the differences
 - d. The specific location(s) of the space
 - e. All conditions pertaining to the space
 - f. The pro rata share amount
 - g. The payment schedule for the pro rata amount, which shall take into account the

timing of revenues from the state and from local property taxes

8. By May 1 or within 30 days after the district notification pursuant to item #7 above, whichever is later, the charter school shall notify the district in writing whether or not it intends to occupy the offered space. (5 CCR 11969.9)

The charter school's notification may be withdrawn or modified before this deadline. After the deadline, if the charter school has notified the district that it intends to occupy the offered space, the charter school is committed to paying the pro rata share amount as identified. If the charter school does not notify the district by this deadline that it intends to occupy the offered space, then the space shall remain available for district programs and the charter school shall not be entitled to use facilities of the district in the following fiscal year. (5 CCR 11969.9)

Availability of Facilities

The space allocated to the charter school by the district, or the space to which the district provides the charter school access, shall be furnished, equipped, and available for occupancy at least 10 working days prior to the first day of instruction of the charter school. For good cause, the district may reduce the period of availability to a period of not less than seven working days. (5 CCR 11969.9)

Space allocated for use by the charter school, subject to sharing arrangements, shall be available for the charter school's entire school year regardless of the district's instructional year or class schedule. (5 CCR 11969.5)

For a conversion charter school, the school site identified in the school's charter shall be made available to the charter school for its second year of operation and thereafter upon annual request for facilities from the district pursuant to this administrative regulation. If, as a result of a material revision of the charter, either the location of the conversion charter school is changed or the district approves the operation of additional sites by the school, then the school may request, and the district shall provide, facilities in accordance with law, the revised charter, and this administrative regulation. (5 CCR 11969.3)

Written Agreement Regarding Facilities Operations

The district and charter school shall negotiate an agreement regarding the use of and payment for the space which contains, at a minimum, the information included in the district's final notification pursuant to item #7 in the section "Submission and Review of Facilities Requests" above. (5 CCR 11969.9)

A reciprocal hold-harmless/indemnification provision shall be established between the district and the charter school. The charter school shall maintain general liability insurance naming the district as an additional insured in order to indemnify the district for any damage and losses. The district shall maintain first party property insurance for the facilities allocated to the charter school. (5 CCR 11969.9)

Responsibilities for facility maintenance and improvements shall be as follows: (5 CCR 11969.4, 11969.9)

1. The district shall be responsible for:
 - a. Modifications necessary to maintain the facility in accordance with applicable building codes pursuant to Education Code 47610 or 47610.5
 - b. Replacement of district-provided furnishings and equipment in accordance with

district schedules and practices

- c. Projects eligible to be included in the district's deferred maintenance plan
2. The charter school shall be responsible for the ongoing operations and maintenance of facilities, furnishings, and equipment.

The charter school shall not sublet or use the facilities for purposes other than those that are consistent with district policies and practices without permission of the Superintendent or designee. (5 CCR 11969.5)

Facilities, furnishings, and equipment provided to a charter school by the district shall remain the property of the district. (5 CCR 11969.4)

The district may charge the charter school, in accordance with 5 CCR 11969.7, for a pro rata share of the district's facilities costs for activities related to keeping the physical plant open, comfortable, and safe for use and keeping the grounds, buildings, and equipment in working condition. Such activities include maintaining safety in buildings, on grounds, and in the vicinity of schools; plant maintenance and operations; facilities acquisition and construction; and facilities rents and leases. (Education Code 47614; 5 CCR 11969.2)

The charter school shall report actual in-district and total ADA and classroom ADA to the district every time that the charter school reports ADA for apportionment purposes. If the charter school generates less ADA than projected, the following provisions shall apply to any overallocated space: (Education Code 47614; 5 CCR 11969.3, 11969.8, 11969.9)

1. The charter school shall reimburse the district for the overallocated space as set forth in 5 CCR 11969.8, unless the district agrees, in response to the notification by the charter school of overallocation, to exercise its sole discretion to use the overallocated space for district programs.
2. In the case of a conversion charter school, the overallocated space shall not be subject to reimbursement under the following circumstances:
 - a. The school notifies the district, by February 1 of its first year of operation, that it will have overallocated space in the following fiscal year. In such cases, the district may occupy all or a portion of the space identified. A charter school that wants to recover space surrendered to the district shall apply to the district and the district shall evaluate the application in accordance with law and this administrative regulation.
 - b. Based on the State Board of Education's waiver of attendance area requirements in Education Code 47605(d)(1), the district makes a decision, between November 1 and June 30, to change the school's attendance area in the forthcoming fiscal year.

Mediation of Disputes

If a dispute arises between the district and a charter school pursuant to Education Code 47614 or 5 CCR 11969.1-11969.10, both parties may agree to settle the dispute using mediation, in accordance with the following procedures: (5 CCR 11969.10)

1. If both parties agree to mediation, the initiating party shall select a mediator, subject to the agreement of the responding party. If the parties are unable to agree on a mediator, the initiating party shall request the CDE to appoint a mediator within seven days to

assist the parties in resolving the dispute. The mediator shall meet with the parties as quickly as possible.

2. Within seven days of the selection or appointment of the mediator, the party initiating the dispute resolution process shall send a notice to the responding party and the mediator. The notice shall include the following information:
 - a. Name, address, and phone numbers of designated representatives of the parties
 - b. A statement of the facts of the dispute, including information regarding the parties' attempts to resolve the dispute
 - c. The specific sections of the statute or regulations that are in dispute
 - d. The specific resolution sought by the initiating party
3. Within seven days of receiving the notice, the responding party shall file a written response.
4. The mediation shall be entirely informal in nature. Each party shall share copies of exhibits upon which its case is based with the other party. The relevant facts shall be elicited in a narrative fashion to the extent possible, rather than through examination and cross-examination of witnesses.
5. Any agreement reached by the parties shall be in writing and shall not set a precedent for any other case.
6. The mediation shall be terminated if the district and the charter school fail to meet within the specified timelines, have not reached an agreement within 15 days from the first meeting held by the mediator, or if the mediator declares an impasse.
7. The costs of the mediation shall be divided equally between the parties and paid promptly.

(7/04 7/08) 3/12

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/28/14

FROM: SANDRA LYON

RE: AMENDMENT TO MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE SANTA MONICA-MALIBU EDUCATION FOUNDATION (SMMEF) AND THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT (SMMUSD)

RECOMMENDATION NO. A.21

It is recommended that the Board of Education amend the MOU between the Santa Monica-Malibu Education Foundation (SMMEF) and the Santa Monica-Malibu Unified School District (SMMUSD).

COMMENTS: As the district has begun to fully implement the funding for Vision for Student Success (VSS) through SMMEF, we have determined that some of the original timelines as stated in initial MOU are not realistic for our fundraising endeavors. The new proposed timelines will assist with fundraising efforts, while still allowing the district to monitor and determine fund availability for ongoing activities supported by the Education Foundation.

The board agreed to move this item up in the agenda to allow Mr. Allen to participate in the vote before he had to leave for another engagement. Mr. Mechur recused himself from the item due to his personal relationship with the Executive Director of the Education Foundation.

Ms. Lyon explained the changes in dates. She answered board members' questions regarding board input in the program planning process. Linda Greenberg Gross presented the district with a check for \$3,203,703, which represents the funds raised last year for this year's programs.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Mr. Patel
STUDENT ADVISORY VOTE: N/A
AYES: 4 (Allen, Patel, de la Torre, Escarce)
NOES: 0
ABSENT: 3 (Leon-Vazquez, Lieberman, Mechur)

**MASTER AGREEMENT BETWEEN
THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT AND
SANTA MONICA-MALIBU EDUCATION FOUNDATION**

This Master Agreement is entered into as of the 28th day of August, 2014, by and between the SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, a California unified school district (the "District"), and the SANTA MONICA-MALIBU EDUCATION FOUNDATION, a California non-profit mutual benefit corporation (the "Foundation"), with reference to the following facts:

A. The District operates a public education system in the cities of Santa Monica and Malibu.

B. The Foundation was established in 1982 with a mission to raise funds to enhance equity and access to a vibrant educational experience for all students in the District and, in particular, to support programs in the arts, academics and athletics through permanent endowment funds, special events and fundraising campaigns.

C. Alongside the fundraising activities of the Foundation, PTA and other booster groups for individual schools have historically raised funds to supplement District resources for the benefit of students in those schools. Recognizing the facts that there are differences among various communities in their ability to contribute these additional funds for local schools and that these differences perpetuate inequalities in educational opportunities among individual schools and their students, in November, 2011, the Santa Monica-Malibu Unified School District Board of Education (the "BOE") adopted revised Board Policy 3290, Acceptance of Gifts, to establish a centralized and collaborative fundraising system to enable the District to provide equity in programs and personnel in all District schools while preserving flexibility at each school.

D. Among other things, Board Policy 3290 (1) significantly modified and expanded the role of the Foundation by designating it as the only fundraising entity for the District to use to pay for personnel and professional development, and (2) requires formalization of the relationship between the District and the Foundation to specify the roles and obligations of both entities in connection with this new centralized fundraising policy.

E. The District and the Foundation entered into that certain Master Agreement dated as of February 21, 2013 (the "Original Master Agreement"), and the District and the Foundation desire to replace the Original Master Agreement with this Agreement.

NOW, THEREFORE, in order to formalize the relationship between the District and the Foundation regarding centralized fundraising contemplated in Board Policy 3290, the District and the Foundation agree as follows:

1. Fund Raising Plan.

a. Not later than May 1 of each year, commencing May 1, 2015, the District's Superintendent of Schools (the "Superintendent") shall, in consultation with the Superintendent's Advisory Committee and/or such other individuals and organizations as the Superintendent may deem appropriate, develop a list of potential programs for the Foundation to fund for the second fiscal year out, commencing July 1, 2016, including an estimate of the cost of each such program (the "Proposed Annual Program Plan"), and provide a copy thereof to the Foundation's Executive Director (the "Executive Director"). In developing the Proposed

Annual Program Plan, the Superintendent shall prioritize programs that can be sustained over a multi-year period and focus on student-based needs across the District.

b. Not later than May 31 of each year, commencing May 31, 2015, the Executive Director shall convene a meeting of the Board of Directors of the Foundation (the "Foundation Board") to discuss the Proposed Annual Program Plan for the purpose of determining the Foundation's capacity to raise funds to support those programs.

c. Following such meeting, but not later than the following June 15, the Executive Director shall present to the Superintendent for review a proposed Fundraising Plan setting forth specific fundraising goals for the fiscal year beginning the following July 1 and specific activities designed to achieve those goals.

d. Not later than June 30 of each year, commencing June 30, 2015, the Superintendent shall report to the BOE at a public meeting regarding the Proposed Annual Program Plan and proposed Fundraising Plan and the BOE shall designate those programs which it determines should be funded by the Foundation in light of information received from the Foundation Board and provide comments on the proposed Fundraising Plan.

e. Not later than July 15 of each year, commencing July 15, 2015, the Foundation Board shall adopt the final Fundraising Plan incorporating any changes recommended by the BOE which the Foundation Board deems to be appropriate and provide a copy thereof to the Superintendent.

f. Not later than July 31 of each year, commencing July 31, 2015, the Superintendent and the Executive Director shall enter into a separate agreement which sets forth the programs to be funded by the Foundation and the amounts to be funded for those programs (the "Annual Program Plan Agreement") for the next fiscal year. Nothing in this Agreement shall (1) require that the Foundation fund an amount greater than the amount actually raised during the preceding calendar year, excluding amounts placed in endowment accounts, less operating expenses consistent with the applicable budget referred to in Section 5a below, or (2) preclude the District from using other funds in conjunction with those to be provided by the Foundation to pay for the programs identified in the applicable annual agreement.

g. Not later than July 31 of each year, commencing July 31, 2015, the Foundation shall deliver a check payable to the District in the amount raised by the Foundation for the programs reflected in the Annual Program Plan Agreement for that fiscal year.

h. The Foundation shall not provide funding for programs or activities other than those designated in an Annual Program Plan Agreement, or to any person, entity or organization other than the District, except to the extent mutually agreed upon and approved in writing by the Superintendent and the Executive Director.

i. Nothing in this Agreement shall preclude the Foundation from making a separate funding allocation to the District for a purpose other than the programs included in the applicable Annual Program Plan Agreement, so long as the purpose for, and the amount of, such funding has been previously approved by the Foundation Board and subsequently by the BOE at a public meeting.

j. Subsequent fundraising plans may modify goals and activities for specific years from those contained in previous adopted fundraising plans as the Foundation Board may deem appropriate but no substantive changes shall be made in current fundraising plans that

have been reviewed by the BOE without prior written notice to the Superintendent and, if the Superintendent deems it appropriate, without review by the BOE.

k. Each fundraising plan shall reflect any general conditions and limitations applicable to gifts made directly to the District or the Foundation as the BOE may adopt from time to time.

2. Evaluation of Funded Programs.

a. Each annual agreement between the District and the Foundation contemplated under Section 1f above, shall, to the extent feasible, include metrics by which the degree of success of each program can be evaluated following the applicable fiscal year.

b. Not later than April 15 of each year, commencing April 15, 2015, except to the extent previously agreed upon in writing by the Superintendent and the Executive Director, the Superintendent shall provide a report to the Executive Director and subsequently to the Foundation Board regarding the programs funded by the Foundation during the current fiscal year. Such report shall evaluate the success of each program through use of any agreed-upon metrics and other criteria determined by the Superintendent to be relevant and shall include a narrative discussion thereof from the Superintendent.

c. The foregoing report shall be made available by the Executive Director, posted on the websites of the District and the Foundation and may be made available by the Foundation to donors and potential donors.

3. Donor Relations.

a. As soon as reasonably practicable following the commencement of each school year, the District shall provide the Foundation with its master parent and alumni databases for use by the Foundation solely in connection with its fundraising activities. The Foundation shall not (1) use any of the information from these databases for any other purpose, (2) sell or otherwise make available to any person, entity or organization the databases or any of the information contained therein, or (3) use any of the information contained therein in a manner which, in any way, would violate any applicable law, ordinance or regulation or any privacy policy adopted by the District.

b. The Foundation shall assume primary management responsibility for contact with donors and potential donors for the purpose of fundraising but nothing in this Agreement shall preclude or limit the District's right to contact any of such donors or potential donors for any other purpose or to meet with any of them relating to fundraising with the consent of the Executive Director.

c. The District shall make members of the BOE, the Superintendent and other senior District staff members reasonably available to meet with donors or potential donors to assist in fundraising activities.

4. Governance.

a. The Foundation represents and warrants to the District that it is a non-profit mutual benefit corporation duly organized and validly existing in good standing in the State of California and is an organization exempt from taxation under Section 501(c)(3) of the Internal Revenue Code. The Foundation agrees to maintain its corporate, good standing and tax-exempt status at all times.

b. The Foundation has delivered to the District true and correct copies of its Articles of Incorporation, Bylaws, list of all members of the Foundation Board and a list of all employees as in effect on the date hereof. The Foundation agrees to advise the Superintendent of any changes to its Articles of Incorporation or Bylaws within thirty (30) days after such changes are made and that it shall provide to the District, not later than September 30 of each year, updated lists of all members of the Foundation Board and employees.

c. The Executive Director, or his or her designated representative, shall establish monthly meetings with PTA-Ed Foundation Liaisons (the "Liaisons") consisting of the president of the PTA, or a designated representative, from each District school to discuss fundraising at the individual schools and other relevant topics. The Liaisons shall serve as a conduit and link between the PTAs and the Foundation. The Foundation shall work collaboratively with the Liaisons to share information, and to develop and coordinate centralized fundraising efforts at individual schools and district-wide.

d. Each year, the BOE shall appoint two of its members to act as liaisons to the Foundation Board. The Foundation shall include the Superintendent, or his or her designated representative, and the BOE's liaison members as liaisons to all Foundation strategic planning committees and the District shall include the Executive Director, or his or her designated representative, as a liaison to all District strategic planning committees.

5. Foundation Reporting.

a. The Foundation has provided to the District a true and correct copy of its Annual Foundation Budget for the fiscal year ending June 30, 2013. Not later than May 31 prior to the beginning of each subsequent fiscal year, the Foundation shall provide to the Superintendent a Proposed Annual Foundation Budget for such fiscal year for review and comment by the BOE. No Annual Foundation Budget shall be effective for the Foundation unless and until it has been reviewed by the BOE at a public meeting. The Foundation Board shall consider, in its reasonable discretion, any comments made by the BOE prior to adopting the applicable budget and, following adoption, such budget shall be posted on the Foundation's website. In the event there are substantive changes to the Annual Foundation Budget during any fiscal year, the Executive Director shall provide a copy of the Revised Annual Foundation Budget to the Superintendent for review and comment and, if the Superintendent elects, the Superintendent will forward such copy to the BOE for its review and comment.

b. Within thirty (30) days following the end of each quarter, the Executive Director shall provide to the Superintendent a Quarterly Foundation Status Report setting forth the cash flow of the Foundation reflecting contributions and other income and operating expenses, itemized in reasonable detail.

c. Not later than ninety (90) days following the end of each fiscal year, the Executive Director shall provide to the Superintendent Unaudited Financial Statements of the Foundation for the preceding fiscal year in such detail as the Superintendent may reasonably request. Such Unaudited Financial Statements shall be accompanied by an explanation by the Executive Director of the extent to which the Foundation has met the goals set forth in the applicable fundraising plan reviewed by the BOE under Section 1d above.

d. Not later than thirty (30) days following receipt of the Annual Audit of the Foundation's financial statements for any fiscal year, the Executive Director shall provide to the Superintendent a copy of such Annual Audit, including any comments by the auditor regarding the reporting and internal control policies of the Foundation. The Foundation's audited financial statements and comments shall be posted on the Foundation's website.

e. The Executive Director, or his or her designee, shall provide an update of the Foundation's activities, including a report regarding the goals set forth in the applicable Fundraising Plan, to the BOE at a public meeting on a quarterly basis.

6. Annual Review/Approval of this Agreement.

a. As soon as practicable following receipt each year of the audited financial statements of the Foundation and the Executive Director's report referred to in Section 5 above, the Superintendent shall meet with the Executive Director to discuss the Foundation's activities, the actions of the Foundation Board, including the programs determined by the Foundation Board and the BOE to be funded during the previous fiscal year, and the terms of this Agreement.

b. Following such meeting, the Superintendent shall report to the BOE with respect to the Superintendent's findings, including any changes the Superintendent may deem advisable to this Agreement. The BOE shall consider such recommendations in a public meeting and shall determine what, if any, changes should be made to this Agreement for the following year and whether any other actions should be taken by the District.

c. If the BOE determines that amendments should be made to this Agreement, the Superintendent shall provide the Executive Director with a list of those amendments for review and comment by the Foundation Board at its next meeting. Following such meeting of the Foundation Board, the Executive Director shall report to the Superintendent whether the Foundation Board objected to any proposed amendments and, if so, the reason or reasons for such objections. If the Foundation Board did object to some or all of the proposed amendments, the Superintendent shall report those objections to the BOE. A subcommittee comprised of the Superintendent, the Executive Director, the BOE Liaisons and the Foundation Board shall convene to come to mutual agreement before the BOE approves the Annual Program Plan Agreement at its regularly scheduled Board meeting.

d. Following the foregoing determinations by the BOE and the Foundation Board, after following the process outlined in Section 6c above, any amendments to this Agreement shall be deemed effective only if such amendments are in writing and consented to by both the BOE and the Foundation, such consent to be evidenced by the signature of both parties.

e. This Agreement shall automatically renew on June 30 of each year commencing June 30, 2015, unless terminated by either party by not later than the preceding June 30.

7. Advocacy.

a. The Foundation shall not endorse or oppose any candidate for the BOE, the City Councils of the City of Malibu and the City of Santa Monica or the Santa Monica College Board of Trustees or support or oppose any recall campaign applicable to any member of any of such bodies.

b. The Foundation shall not oppose any ballot measure placed on any ballot with the approval of the BOE.

c. The Foundation shall comply with all legal restrictions applicable to non-profit corporations and 501(c)(3) entities regarding expenditures for political purposes.

8. Communications

a. All press releases, media inquiries and other communications with the press concerning any joint activities of the District and the Foundation shall be reviewed and approved prior to release by the Executive Director and the Superintendent or his or her designee. All such communications relating to programs conducted by the District and being funded by the Foundation rather than the fundraising activities of the Foundation shall be handled solely by the District in accordance with its customary policies.

b. No staff member of the Foundation or member of the Foundation Board, Advisory Board or committee shall, at any time, represent themselves to the press or any other person as speaking on behalf of the District unless specifically requested to do so by the Superintendent.

c. No staff member of the District or member of the BOE or any District committee shall, at any time, represent themselves to the press or any other person as speaking on behalf of the Foundation unless specifically requested to do so by the Executive Director.

d. The District shall not use the Foundation's logo for any purpose unless approved in writing by the Executive Director and the Foundation shall not use the District's logo for any purpose unless approved by the Superintendent.

e. Use by the Foundation of the District's district-wide voice messaging systems must be previously approved in writing by the Superintendent.

f. Each of the Foundation and the District shall provide a link on its website to the website of the other.

IN WITNESS WHEREOF, this Master Agreement has been entered into as of the date first above written.

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT, a California unified school district

By: _____
Sandra Lyon
Superintendent

SANTA MONICA-MALIBU EDUCATION FOUNDATION, a California non-profit mutual benefit corporation

By: _____
Linda Greenberg Gross
Executive Director

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: 2013-14 UNAUDITED ACTUAL FINANCIAL REPORT

RECOMMENDATION NO. A.22

It is recommended the Board of Education approve the 2013-14 Unaudited Actual Financial Report and staff recommendations for fund balances reservations.

COMMENTS: California Education Code §42100 requires the governing board of each school district to provide the county office of education a report of all revenues and expenditures for the preceding fiscal year. This report must also include any resulting corrections to the current year (2014-15) adopted budget. Although the prior fiscal year formally ended on June 30, final accounting tabulations are not generally completed by the District and the LACOE until the end of August. It is noted that all data contained in the attached report will be subject to final audit by the District's independent auditing firm of Christy White Accountancy Corporation.

The purpose of this agenda item is to present the final results of operation for the 2013-14 fiscal year. The information is presented in the format required by the state. Staff will be presenting a more user-friendly version of the information to the Board at the meeting. The PowerPoint presentation should be available on the District web site early next week.

Highlights from the 2013-14 Unaudited Actuals

General Fund Ending Balance 2013-14

1) **Unrestricted Funds** – The Unrestricted General Fund ending balance (inclusive of a Board-approved 3% Reserve for Economic Uncertainties, revolving cash, warehouse inventory, school site and District carryover funds, etc.) is currently reported to be \$21,775,362.34.

2) The components of that \$21,775,362.34 Ending Balance include the following:

| | |
|---|---------------|
| Stores-Revolving Cash-Prepaid | \$ 106,882 |
| Reserve for Economic Uncertainties | \$ 3,702,586 |
| Assignments of Fund Balance | |
| Prior Year Encumbrances/Carryovers | \$ 500,000 |
| 2014-15 Contribution to Food Services | \$ 200,000 |
| 2014-15 Positions added after Budget adoption | \$ 400,000 |
| 2014-15 Deficit Spending | \$ 5,082,613 |
| Total Designations | \$ 6,182,613 |
| Undesignated/Unappropriated Balance | \$ 11,783,281 |

3) The Unrestricted General Fund balance was approximately \$2.67 million higher than expected when the Estimated Actuals were prepared with the 2014-15 Budget document in June 2014.

The balance of \$2.67 million can largely be explained by the following:

| | |
|--|--------------|
| Additional Prior Year Measure R Revenue | \$ 42,046 |
| Additional Lottery & Other State Revenue | \$ 135,850 |
| Additional E-Rate & other Local Revenues | \$ 223,323 |
| Additional Prop Y Revenues | \$ 288,221 |
| Unspent textbook allocation | \$ 325,358 |
| Overstated Special Ed IA and Other Services Budget | \$ 1,000,000 |
| Unspent Formula & Tier III Site budgets | \$ 127,852 |
| Unspent Department budgets | \$ 600,000 |

Restricted Funds – The Restricted General Fund accounts for the remaining categorical funds and local resources. The ending balance for that portion of the General Fund was approximately \$2.8 million higher than projected in June. This is a result of categorical and local carryovers and will be used in those specific resources.

Attachment:

- Summary of the Local General Fund Contribution (LGFC) category for 2013-14.
- Summary of the 2013-14 ending fund balance for each District fund.

The complete 2013-14 Unaudited Actual Financial Report in the State Standardized Account Code Structure (SACS) is attached to the Agenda as *Attachment A* (green pages).

***** ***** ***** ***** ***** *****

Ms. Maez's presentation can be found under Attachments at the end of these minutes.

Ms. Maez answered questions regarding the difference between the estimated and actual Restricted Ending Balance amount. The board and staff discussed the district's fund balance amount. Mr. Mechur requested an updated copy of the Special Education Department's expenditures chart that has been provided in the past.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Mr. de la Torre
STUDENT ADVISORY VOTE: Aye
AYES: 4 (Mechur, Patel, de la Torre)
NOES: 0
ABSENT: 3 (Leon-Vazquez, Lieberman, Allen)

| SANTA MONICA-MALIBU USD | | | |
|---|--|----------------------------|--------------------|
| 2013-14 LOCAL GENERAL FUND CONTRIBUTION (LGFC) | | | |
| | 2013-14 ESTIMATED ACTUALS | 2013-14 ACTUALS | CHANGES |
| SPECIAL EDUCATION | 16,983,867 | 15,418,369 | (1,565,498) |
| ON GOING MAINTENANCE PROGRAM | 3,527,467 | 3,424,755 | (102,712) |
| TOTAL CONTRIBUTION: | 20,511,334 | 18,843,124 | (1,668,210) |
| 2013-14 GENERAL FUND CONTRIBUTION TO OTHER FUNDS | | | |
| | 2013-14 ESTIMATED ACTUALS | 2013-14 ACTUALS | CHANGES |
| ADULT EDUCATION (FUND 11) | 262,628 | 262,628 | |
| CHILD DEVELOPMENT FUND (FUND 12) | 307,452 | 307,452 | |
| TOTAL CONTRIBUTION: | 570,080 | 570,080 | - |

| SANTA MONICA-MALIBU USD | | | | | |
|---|---|-----------------------------------|--------------------------|--------------------------|-----------------------|
| 2013-14 SUMMARY REPORT FOR ALL FUNDS | | | | | |
| UNAUDITED ACTUALS | | | | | |
| FUND | DESCRIPTION | BEGINNING FUND BALANCE | REVENUES | EXPENDITURES | FUND BALANCE |
| 01 | GENERAL FUND | | | | |
| | UNRESTRICTED | \$ 24,751,270.18 | \$ 83,377,785.83 | \$ 86,353,693.67 | \$ 21,775,362.34 |
| | RESTRICTED | \$ 3,631,273.85 | \$ 38,936,612.09 | \$ 37,065,833.52 | \$ 5,502,052.42 |
| 11 | ADULT EDUCATION | \$ 334,598.28 | \$ 375,398.37 | \$ 391,092.29 | \$ 318,904.36 |
| 12 | CHILD DEVELOPMENT | \$ 25,255.83 | \$ 7,489,147.29 | \$ 7,486,159.20 | \$ 28,243.92 |
| 13 | CAFETERIA | \$ 244,125.15 | \$ 2,937,678.28 | \$ 3,129,920.30 | \$ 51,883.13 |
| 14 | DEFERRED MAINTENANCE | \$ 228,995.91 | \$ 1,063.60 | \$ 98,118.38 | \$ 131,941.13 |
| 21 | BUILDING | \$ 112,963,146.58 | \$ 1,044,249.76 | \$ 48,359,594.27 | \$ 65,647,802.07 |
| 25 | CAPITAL FACILITIES | \$ 9,655,576.78 | \$ 993,699.55 | \$ 1,787,355.52 | \$ 8,861,920.81 |
| 40 | SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS | \$ 8,254,248.54 | \$ 2,316,838.90 | \$ 1,650,552.36 | \$ 8,920,535.08 |
| 51 | BOND INTEREST AND REDEMPTION FUND | \$ 25,920,215.00 | \$ 33,472,230.00 | \$ 25,619,330.00 | \$ 33,773,115.00 |
| 67 | GASB 45 FUND | \$ (4,695,532.46) | \$ 1,817,691.65 | \$ 2,616,391.55 | \$ (5,494,232.36) |
| | TOTAL: | \$ 181,313,173.64 | \$ 172,762,395.32 | \$ 214,558,041.06 | 139,517,527.90 |

TO: BOARD OF EDUCATION

ACTION/MAJOR
08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ADOPT RESOLUTION NO. 14-02 – GANN AMENDMENT

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve Resolution No. 14-02 – District Appropriations Limits for 2013-14 and projected Limits for 2014-15.

COMMENT: Under the Gann Initiative, which was passed by the State electorate as Proposition 4 in 1979, all agencies of the State must calculate an appropriations limit which cannot be exceeded on a year-to-year basis. The formula for the calculation is statutorily set. Perhaps the easiest way to understand this calculation is to envision the dollar amount of your district's Gann Limit as a box. For example, if your current year Gann Limit is \$50 million, picture a box that can hold \$50 million. First, put into this box local property taxes that count toward your revenue limit, as well as an appropriate portion of your district's interest income. Next, pour all of the district's unrestricted state aid into this box. Under state law, the amount of state aid that fills up the box counts toward your district's Gann Limit, while the amount that overflows the box counts toward the state's Gann Limit (Government Code Section [G.C.] 7906). In addition, all state aid for categorical programs always counts toward the state's Gann Limit.

Local property tax and state aid funds that the District received in 2013-14 did not exceed the calculated limit. The resolution attached reflects that for the 2013-14 and 2014-15 fiscal years, the limitation imposed by Proposition 4 have not nor will be exceeded.

The report detailing the calculation is attached.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Mr. de la Torre
STUDENT ADVISORY VOTE: N/A
AYES: 4 (Mechur, Patel, de la Torre, Escarce)
NOES: 0
ABSENT: 3 (Leon-Vazquez, Lieberman, Allen)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 14-02

DISTRICT APPROPRIATIONS LIMITS FOR 2013-14
AND PROJECTED LIMITS FOR 2014-15

WHEREAS, in November of 1979, the California Electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriations limitations, commonly called "Gann Limits", for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann Limit for the 2013-14 fiscal year and a projected Gann Limit for the 2014-15 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2013-14 and 2014-15 fiscal years are made in accord with applicable constitutional and statutory law;

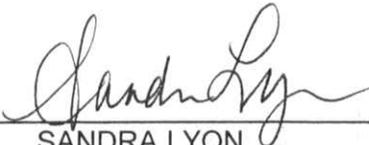
AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2013-14 fiscal year does not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2014-15 fiscal year do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provide copies of this Resolution along with the appropriate attachments to interested citizens of this District and the State Department of Finance.

Passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, State of California, this 28th day of August 2014.

AYES: 4
NOES: 0
ABSTAIN: 0
ABSENT: 3



SANDRA LYON
Superintendent and Secretary
to the Board of Education

8/28/14
Date

| | 2013-14 Calculations | | | 2014-15 Calculations | | |
|---|------------------------|--------------|---------------------|------------------------|--------------|---------------------|
| | Extracted Data | Adjustments* | Entered Data/Totals | Extracted Data | Adjustments* | Entered Data/Totals |
| A. PRIOR YEAR DATA (2012-13 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE) | 2012-13 Actual | | | 2013-14 Actual | | |
| 1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column) | 77,006,973.59 | | 77,006,973.59 | | | 80,795,926.15 |
| 2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column) | 10,868.94 | | 10,868.94 | | | 10,848.62 |
| ADJUSTMENTS TO PRIOR YEAR LIMIT | Adjustments to 2012-13 | | | Adjustments to 2013-14 | | |
| 3. District Lapses, Reorganizations and Other Transfers | | | | | | |
| 4. Temporary Voter Approved Increases | | | | | | |
| 5. Less: Lapses of Voter Approved Increases | | | | | | |
| 6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5) | | | 0.00 | | | 0.00 |
| 7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above) | | | | | | |
| B. CURRENT YEAR GANN ADA (2013-14 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district) | 2013-14 P2 Report | | | 2014-15 P2 Estimate | | |
| 1. Total K-12 ADA (Form A, Line A6) | 10,846.24 | | 10,846.24 | 10,937.00 | | 10,937.00 |
| 2. Total Charter Schools ADA (Form A, Line C4) | 2.38 | | 2.38 | 0.00 | | 0.00 |
| 3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2) | | | 10,848.62 | | | 10,937.00 |
| C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED | 2013-14 Actual | | | 2014-15 Budget | | |
| TAXES AND SUBVENTIONS (Funds 01, 09, and 62) | | | | | | |
| 1. Homeowners' Exemption (Object 8021) | 390,235.98 | | 390,235.98 | 390,236.00 | | 390,236.00 |
| 2. Timber Yield Tax (Object 8022) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 3. Other Subventions/In-Lieu Taxes (Object 8029) | 400,932.27 | | 400,932.27 | 400,932.00 | | 400,932.00 |
| 4. Secured Roll Taxes (Object 8041) | 49,379,476.04 | | 49,379,476.04 | 47,956,410.00 | | 47,956,410.00 |
| 5. Unsecured Roll Taxes (Object 8042) | 1,948,353.55 | | 1,948,353.55 | 1,948,354.00 | | 1,948,354.00 |
| 6. Prior Years' Taxes (Object 8043) | 601,855.65 | | 601,855.65 | 478,591.00 | | 478,591.00 |
| 7. Supplemental Taxes (Object 8044) | (241,305.45) | | (241,305.45) | 0.00 | | 0.00 |
| 8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045) | 314,264.48 | | 314,264.48 | 526,155.00 | | 526,155.00 |
| 9. Penalties and Int. from Delinquent Taxes (Object 8048) | (137,319.81) | | (137,319.81) | 0.00 | | 0.00 |
| 10. Other In-Lieu Taxes (Object 8082) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 11. Comm. Redevelopment Funds (Obj. 8047 & 8625) | 13,157,652.70 | | 13,157,652.70 | 12,200,521.00 | | 12,200,521.00 |
| 12. Parcel Taxes (Object 8621) | 11,206,994.54 | | 11,206,994.54 | 11,220,773.00 | | 11,220,773.00 |
| 13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes) | 52,404.78 | | 52,404.78 | 60,000.00 | | 60,000.00 |
| 15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096) | (83,038.00) | | (83,038.00) | 0.00 | | 0.00 |
| 16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15) | 76,990,506.73 | 0.00 | 76,990,506.73 | 75,181,972.00 | 0.00 | 75,181,972.00 |
| OTHER LOCAL REVENUES (Funds 01, 09, and 62) | | | | | | |
| 17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914) | 0.00 | | 0.00 | 0.00 | | 0.00 |
| 18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17) | 76,990,506.73 | 0.00 | 76,990,506.73 | 75,181,972.00 | 0.00 | 75,181,972.00 |

| | 2013-14 Calculations | | | 2014-15 Calculations | | |
|--|----------------------|--------------|---------------------|----------------------|--------------|---------------------|
| | Extracted Data | Adjustments* | Entered Data/Totals | Extracted Data | Adjustments* | Entered Data/Totals |
| EXCLUDED APPROPRIATIONS | | | | | | |
| 19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts) | | | 1,126,437.10 | | | 1,212,143.00 |
| OTHER EXCLUSIONS | | | | | | |
| 20. Americans with Disabilities Act | | | | | | |
| 21. Unreimbursed Court Mandated Desegregation Costs | | | | | | |
| 22. Other Unfunded Court-ordered or Federal Mandates | | | | | | |
| 23. TOTAL EXCLUSIONS (Lines C19 through C22) | | | 1,126,437.10 | | | 1,212,143.00 |
| STATE AID RECEIVED (Funds 01, 09, and 62) | | | | | | |
| 24. LCFF - CY (objects 8011 and 8012) | 4,161,099.00 | | 4,161,099.00 | 12,444,413.00 | | 12,444,413.00 |
| 25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019) | (6,802.08) | | (6,802.08) | 0.00 | | 0.00 |
| 26. Class Size Reduction, Grades K-3 (Object 8434) | 3,213.00 | | 3,213.00 | | | |
| 27. TOTAL STATE AID RECEIVED (Lines C24 through C26) | 4,157,509.92 | 0.00 | 4,157,509.92 | 12,444,413.00 | 0.00 | 12,444,413.00 |
| DATA FOR INTEREST CALCULATION | | | | | | |
| 28. Total Revenues (Funds 01, 09 & 62; objects 8000-8799) | 122,197,242.92 | | 122,197,242.92 | 124,426,836.00 | | 124,426,836.00 |
| 29. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662) | 163,065.57 | | 163,065.57 | 130,000.00 | | 130,000.00 |
| APPROPRIATIONS LIMIT CALCULATIONS | | | | | | |
| D. PRELIMINARY APPROPRIATIONS LIMIT | | | | | | |
| 1. Revised Prior Year Program Limit (Lines A1 plus A6) | | | 77,006,973.59 | | | 80,795,926.15 |
| 2. Inflation Adjustment | | | 1.0512 | | | 0.9977 |
| 3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places) | | | 0.9981 | | | 1.0081 |
| 4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3) | | | 80,795,926.15 | | | 81,263,037.29 |
| APPROPRIATIONS SUBJECT TO THE LIMIT | | | | | | |
| 5. Local Revenues Excluding Interest (Line C18) | | | 76,990,506.73 | | | 75,181,972.00 |
| 6. Preliminary State Aid Calculation | | | | | | |
| a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C27 or less than zero) | | | 1,301,834.40 | | | 1,312,440.00 |
| b. Maximum State Aid in Local Limit (Lesser of Line C27 or Lines D4 minus D5 plus C23; but not less than zero) | | | 4,157,509.92 | | | 7,293,208.29 |
| c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b) | | | 4,157,509.92 | | | 7,293,208.29 |
| 7. Local Revenues in Proceeds of Taxes | | | | | | |
| a. Interest Counting in Local Limit (Line C29 divided by [Lines C28 minus C29] times [Lines D5 plus D6c]) | | | 108,432.31 | | | 86,259.42 |
| b. Total Local Proceeds of Taxes (Lines D5 plus D7a) | | | 77,098,939.04 | | | 75,268,231.42 |
| 8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C27 or less than zero) | | | 4,157,509.92 | | | 7,206,948.87 |
| 9. Total Appropriations Subject to the Limit | | | | | | |
| a. Local Revenues (Line D7b) | | | 77,098,939.04 | | | |
| b. State Subventions (Line D8) | | | 4,157,509.92 | | | |
| c. Less: Excluded Appropriations (Line C23) | | | 1,126,437.10 | | | |
| d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c) | | | 80,130,011.86 | | | |

| | 2013-14 Calculations | | | 2014-15 Calculations | | |
|---|-----------------------|--------------|---------------------|-----------------------|--------------|---------------------|
| | Extracted Data | Adjustments* | Entered Data/Totals | Extracted Data | Adjustments* | Entered Data/Totals |
| 10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4; if negative, then zero) If not zero report amount to: Michael Cohen, Director State Department of Finance Attention: School Gann Limits State Capitol, Room 1145 Sacramento, CA 95814 | | | 0.00 | | | |
| Summary | 2013-14 Actual | | | 2014-15 Budget | | |
| 11. Adjusted Appropriations Limit (Lines D4 plus D10) | | | 80,795,926.15 | | | 81,263,037.29 |
| 12. Appropriations Subject to the Limit (Line D9d) | | | 80,130,011.86 | | | |

* Please provide below an explanation for each entry in the adjustments column.

PAT HO
Gann Contact Person

310-450-8338 X 70255
Contact Phone Number

TO: BOARD OF EDUCATION

ACTION/MAJOR

08/28/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: HEERY INTERNATIONAL ADMENDED CONTRACT FOR MEASURE ES SERVICES

RECOMMENDATION NO. A.24

It is recommended that the Board of Education accept the attached proposal for consulting services related to Measure ES bond planning from Heery International, Inc. and direct staff to move forward amending the contract the District presently has with this firm.

COMMENT: The Santa Monica-Malibu Unified School District received voter approved authorization through Measure ES to issue up \$385 million of local general obligation bonds for the purpose of improving district facilities. The language describing the purpose of these funds included in the resolution adopted by the Board prior to the election reads:

“To improve academic instruction and school safety by modernizing high school classrooms and campuses, repairing aging elementary schools, ensuring every school meets current earthquake and fire safety standards to protect students, and constructing, acquiring, modernizing, and/or repairing classrooms, sites, facilities, equipment, computers, and learning technology to raise student achievement...”

The District began the work of planning and prioritizing for the use of Measure ES funds by contracting with Heery International to build upon our current successful bond program and develop strategies for improving the process. They conducted a series of interviews with SMMUSD representatives and were provided documents from previous bond programs to do their analysis. The interviews included:

- Measure BB Advisory Committee Chairs and representatives
- Malibu High School site committee representatives
- Site Administrators involved with Measure BB projects
- Facility and Maintenance staff
- Senior Cabinet
- Board liaisons to the Facility Advisory Committee
- Architects involved with Measure BB

Heery has made a number of recommendations regarding the program which we will be fully reviewing with the Board at a later date. At this time we are asking the Board to consider amending our contract with Heery to include the next critical steps in this process. Those steps include the engagement of a Facilities Executive Director (Bond Program Director), updating and integrating previous plans, and developing and implementing a process for project prioritization and budgeting. The attached proposal details the phases of each of these steps. The proposal is separated into these three areas with a not to exceed amount for each. The estimated fees are summarized as follows:

| | |
|--|---------|
| Engage a Facilities Program Executive Director | 30,000 |
| Update and Integrate previous plans | 300,000 |
| Assistance with project prioritization | 100,000 |

It should be noted that all of the fees would be calculated on a time spent basis and the district would be responsible for actual cost only. It would be the district's option to utilize all three areas and could choose to limit the costs as appropriate.

Ms. Maez, Ms. Lyon, and Mr. Mechur answered Mr. de la Torre's questions regarding the purposes and list of services associated with this contract amendment. The board agreed to table the item so that staff could provide the board with additional information.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:
ABSENT:

HEERY

August 20, 2014

Janece L. Maez, Associate Superintendent
Business and Fiscal Services
Chief Financial Officer
Santa Monica-Malibu Unified School District
1651 16th Street
Santa Monica, CA 90404

Re: Santa Monica-Malibu Unified School District (SMMUSD)
Facilities Bond Measures BB & ES
Revised Proposal for Additional Consulting Services

Dear Jan:

Thank you for calling me and requesting a further breakdown of our estimated fees for the work required to complete our three previous recommendations:

- Recommendation #1: Engage a Facilities Program Executive Director
- Recommendation #5: Update and integrate previous plans on a limited basis
- Recommendation #6: Develop and implement a process for project prioritization and budgeting

Please note that Recommendation #1: Engage a Facilities Program Executive Director has been treated as a standalone activity. We believe the process to do the due diligence for SMMUSD to hire a contract professional to serve in this role can be completed in 3-4 months depending on Board agenda deadlines. For Heery to assist SMMUSD with this recommendation, we estimate fees not to exceed \$30,000. Heery's services would include:

- 1 Researching other Facilities Executive Director solicitations;
- 2 Reviewing SMMUSD Facilities Consultant recommendations;
- 3 Drafting Executive Director advertisement;
- 4 Identifying potential media outlets for solicitation;
- 5 Drafting consultant contract for review by SMMUSD legal;

Heery Project Office
c/o VCCCD Bond Measure S Project
Capital Planning, Design and Construction
103 Durley Avenue, Camarillo, CA 93010
Telephone: (805) 384-8152 Facsimile: (805) 384-8155

Janece L. Maez, Associate Superintendent
Business and Fiscal Services
Chief Financial Officer
Santa Monica-Malibu Unified School District
August 20, 2014
Page 2 of 4

- 6 Researching and contacting viable candidates and alerting them to the upcoming solicitation;
- 7 Advertising for Executive Director (by SMMUSD – assisted by Heery);
- 8 Receiving and answering questions by potential candidates. (by SMMUSD – assisted by Heery);
- 9 Reviewing candidate qualifications;
- 10 Recommending 3-5 candidates to interview;
- 11 Developing a draft interview checklist;
- 12 Contacting shortlist candidates/schedule interview time and date;
- 13 Interviewing 3-5 candidates w/ SMMUSD representatives;
- 14 Recommending top candidates to SMMUSD.

Regarding Recommendation 5: Update and integrate previous plans on a limited basis and Recommendation 6: Develop and implement a process for project prioritization and budgeting:

we believe it would be beneficial to integrate the work plans for these two recommendations to maximize the efficiency and expeditiousness of the Heery team and to best utilize the District's limited time and resources. We also believe it is important for the Executive Director to be on board before the completion of these activities but that the activities could start immediately. Lastly, because it is uncertain at this time as to what has been completed with respect to Master Plans for each campus and to what degree the Master Plans need to be updated, our proposal excludes actually updating the Master Plans. Rather, we propose to get the process underway so we can ascertain what would actually be required to update the Master Plans in terms of time and specific resources, and to provide the District with a recommended work plan once we can make a better informed recommendation. Similarly, we would propose to develop detailed implementation plans once the projects have been clearly defined and as such are not a part of this proposal. For Heery to assist SMMUSD with these recommendations before the Facilities Executive Director is on board (items 1 -13 below), we estimate our fees would not exceed \$300,000. Once the new Director is in place, we could assist with items 14 – 19, if necessary, for estimated additional fees not to exceed \$100,000. All of our fees would be calculated on a "time spent" basis and

Janece L. Maez, Associate Superintendent
Business and Fiscal Services
Chief Financial Officer
Santa Monica-Malibu Unified School District
August 20, 2014
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SMMUSD will only be billed for actual costs up to a maximum. Heery's services would include:

- 1 Review proposed approach and work plan with SMMUSD representatives. Revise and approve;
- 2 Draft charge memo from District Administration to initiate process;
- 3 Collect and review all visioning, strategic planning, educational planning, and bond related documents. Synthesize results relevant to facilities;
- 4 Collect records of all completed, in progress, and planned Measure X, BB, and ES projects to date with respect to original project scope/budget and final scope/cost and schedule, allocation for soft costs. Collect also alternatively funded project information to use as reference. Develop basis for budgeting.
- 5 Review synthesis of all visioning, strategic planning, educational planning, scoping and budget documents with District Administration, Advisory Committee, Board of Education. Make recommendations and modify as required.
- 6 SMMUSD to identify representatives at each school to be liaison and organizer of meetings, collect information, schedule tours;
- 7 Collect all previous plans (master and project specific) for each school describing each proposed project as it is currently understood;
- 8 Review and analyze each school master plan and specific plan for completeness and gaps;
- 9 Meet with current facilities administration staff (including maintenance) to determine all needs that have been identified at each school;
- 10 Tour each room of each facility and each field on each campus with education and facilities/maintenance representatives. Document current perceived needs;
- 11 Conduct gap analysis: Have all technical needs been identified - especially for seismic/structure, life safety, handicapped accessibility, major maintenance. ADD. ALTERNATIVE: Update School Master Plans if required.
- 12 Develop master chart of all project needs descriptions on a per school basis.

Janece L. Maez, Associate Superintendent
Business and Fiscal Services
Chief Financial Officer
Santa Monica-Malibu Unified School District
August 20, 2014
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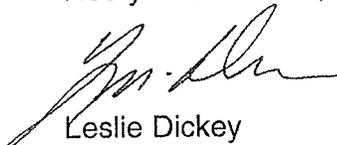
By this point, the Facilities Executive Director should be on Board.

- 13 Facilities Executive Director orientation and update with respect to Heery/Facilities activities;
- 14 Review school-specific master chart of all project needs and budgets with each school's representatives. Revise as required;
- 15 Conduct public meeting to review school priorities. Revise as required;
- 16 Review project descriptions and draft prioritization criteria with District Administration. Revise as required;
- 17 Review project descriptions and draft prioritization criteria with Advisory Committee. Revise as required;
- 18 Review project descriptions and draft prioritization criteria with Board of Education. Revise as required.
- 19 ADD. ALT: Develop detailed phasing plans for each project in current bond program and general phasing plans for lower priority projects.

The time to implement the work plan would depend upon when we would actually get started and upon the availability of key individuals within the District. If the proposed work plan is in general deemed to be acceptable, we would next develop a schedule to correspond to it. We request a meeting with you to discuss this draft work plan at your earliest convenience.

Sincerely,

Heery International, Inc.



Leslie Dickey
Vice President

c: Raymond Juncosa, Douglas Graham, Dennis Lawler

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

06/25/14

FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY

RE: ADOPTION OF AR AND E 5145.9 – HATE MOTIVATED BEHAVIOR

INFORMATION ITEM NO. I.01

This is to inform the Board of Education that AR and E 5145.9 – Hate Motivated Behavior have been revised.

COMMENTS: In May of 2012, BP, AR and E 5145.9 – Hate Motivated Behavior were presented to the Board, but not adopted. Using the policy and accompanying regulation and exhibit as a starting point, these proposed revisions have been updated to address current needs including communicating to all students that hate motivated behavior will not be tolerated. The proposed revised policy includes an accompanying administrative regulation and exhibit that describe student reporting procedures, investigation procedures, student supports, communication, district office reporting and record keeping. Currently, no administrative regulation or exhibit exists.

These changes were discussed at the June 25, 2014, board meeting.

HATE MOTIVATED BEHAVIOR

The Board of Education is committed to maintaining an educational environment that is free from harassment and discrimination of any kind.

Definition of Hate Motivated Behavior

Hate motivated behavior is an act, or attempted act, motivated by hostility toward a victim's actual or perceived race, ethnicity, culture, heritage, age, political affiliations, immigration status, sexual orientation, gender, gender identity, gender expression, disability, physical/mental attributes, or religious beliefs or practices, or based on association with a person or group with one or more these actual or perceived characteristics.

Hate-motivated incidents include those actions that are motivated by bias, but may or may not meet the necessary elements required to prove a crime.

Types of conduct that are already prohibited in the District and that may also constitute hate motivated behavior include, but are not limited to:

1. Graffiti containing offensive language;
2. Threatening or intimidating conduct;
3. Jokes, teasing, rumors or name calling;
4. Slurs, negative stereotyping, and other hostile acts;
5. Graphic material containing comments or stereotypes which is posted or circulated and which is aimed at degrading the target;
6. A physical act of aggression or assault;
7. Threatening phone calls, hate mail, cyber or other electronic communication;
8. Vandalism or destruction of religious symbols or images; and
9. Other kinds of aggressive conduct such as theft or damage to property.

The determination that an act constitutes hate motivated behavior should be made when the behavior is judged by a reasonable person as the target to be sufficiently severe or pervasive to have a negative impact on the student's academic environment. It may be necessary, but is not required, to seek input from persons of the same protected group in making the determination whether an act constitutes hate motivated behavior.

Investigation of Complaints Regarding Hate Motivated Behavior by another Student

1. Notice and Receipt of Complaint: Any student, parent/guardian, or staff who believes a student has been subjected to hate motivated behavior or who has witnessed hate motivated behavior shall report to the school principal or designee immediately. Reports may be either oral or written. The school shall assist the student in the writing of the complaint if necessary. A District employee who knowingly allows an act or acts of hate

motivated behavior to occur and/or fails to report such acts, shall be considered to have violated District policy and will be subject to appropriate discipline.

2. Initiation of Investigation: Principal or designee shall initiate an investigation of an allegation of hate motivated behavior within five school days of receiving notice of the incident, regardless of whether an oral or written complaint has been filed.

The investigation at the school site shall include interviewing:

- The student who is complaining
- The person accused of harassment
- Anyone who witnessed the conduct complained of
- Anyone mentioned as having related information

Factors to consider may include, but not limited to the following:

- Nature and scope of the incident
- Impact on the target
- Impact on members of the target's group
- Impact on student witnesses
- Age of the target
- Age of the perpetrator
- Context in which the incident occurred

Neither the complainant nor the target shall be required to meet with the alleged harasser or person suspected of hate motivated behavior.

If appropriate, the Principal or designee shall activate the school Threat Assessment Team to determine the level of threat posed to the target and need for safety supports.

The school shall notify the parents/guardians of the following: the target(s), the student/s who made the report and the alleged perpetrator(s) of the incident.

3. Reporting: As required, the Principal or designee shall file an Incident Report to be submitted to the Risk Manager.

The principal or designee shall give the Director of Student Services a written report of the complaint and investigation. If the school determines that hate motivated behavior has occurred, this report shall describe the actions taken to end the behavior and address the effects of the behavior on the target including, but not limited to, appropriate disciplinary action and prevent of retaliation or further incidents.

The appropriate law enforcement agency will be notified if there is evidence indicating that a hate-motivated crime has occurred. Behaviors described in Penal Code section 422.6 require reporting to law enforcement.

Disciplinary Measures

Any student who engages in hate motivated behavior of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action.

Students in grades 4-12 who engage in hate motivated behavior shall be subject to discipline including, but not limited to, behavior contract, counseling, community service, suspension, expulsion, transfer to another school, transfer to an alternative program, or denial of

participation in extracurricular or co-curricular activities in accordance with Board Policy and Administrative Regulation.

The Superintendent or designee shall notify local law enforcement as appropriate.

Support for Students

The Superintendent or designee shall take appropriate actions to provide support for students who have been subjected to, have witnessed, or reported an act of hate motivated behavior.

1. The Principal or designee will make it clear to the affected student(s) and the parents/guardians that any form of retaliation or mistreatment of a student who complained will not be tolerated.
2. In instances where there are substantiated findings that a student has been subjected to hate motivated behavior by a District employee, volunteer, or a student, the District will offer, and upon the request of the parent/guardian, will assist the student in receiving counseling intervention support.
3. The Principal or designee shall also advise the target and the parent/guardian of any other resources and supports that may be available.

Information

The Superintendent or designee shall ensure that all staff receives training and all District students receive age-appropriate instruction and information regarding hate motivated behavior. Information and training shall provide the following:

1. Descriptions of acts and behavior which constitute hate motivated behavior:
2. Encouragement for those subject to, and witnesses to, hate motivated behavior to report incidents immediately, and assurance that they will be protected from retaliation.
3. Name(s) or title(s) of the person(s) to whom hate motivated behavior should be reported.
4. District support resources available to staff, students and parents.

Notifications

A copy of the District's hate motivated behavior policy and regulation shall:

1. Be summarized in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code [48980](#); 5 CCR [4917](#))
2. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures, and standards of conduct (Education Code [231.5](#))
3. Be summarized in the student handbook

Record Keeping

All reports will be forwarded to the Director of Student Services for record keeping. Once a complaint has reached final disposition, records will be retained for five years.

Each quarter, the Superintendent or designee shall inform the public via an Information Item in the Board Agenda regarding the number of reported hate motivated behavior reports for the prior quarter, with total number of reported cases by site.

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
Approved:**

HATE-MOTIVATED BEHAVIOR

**Santa Monica-Malibu Unified School District
Behavior Report**

Date and Time of Alleged Incident(s): _____

Student Target(s): _____

Alleged Perpetrator(s): _____

Person(s) Reporting the Incident: _____

Type of Hate-Motivated Behavior:

- | | |
|--|--|
| <input type="checkbox"/> Race | <input type="checkbox"/> Gender |
| <input type="checkbox"/> Ethnicity | <input type="checkbox"/> Gender Identity |
| <input type="checkbox"/> Culture | <input type="checkbox"/> Gender Expression |
| <input type="checkbox"/> Heritage | <input type="checkbox"/> Disability |
| <input type="checkbox"/> Age | <input type="checkbox"/> Political Affiliations |
| <input type="checkbox"/> Immigration Status | <input type="checkbox"/> Physical or Mental Attributes |
| <input type="checkbox"/> Sexual Orientation | <input type="checkbox"/> Religious Beliefs or Practices |

Describe the incident, including such things as specific types of behavior, any verbal or written statements (i.e. threats, requests, demands, etc.), or if any physical contact was involved. Attach additional pages as necessary.

List any witnesses: _____

Have there been any previous incidents? _____

Attach additional pages as necessary.

Describe the actions the school has taken to end the behavior including appropriate disciplinary action, addressing the effects of the behavior on the target, and preventing retaliation or further incidents. (Attach additional pages as necessary.) _____

Law Enforcement Notified ___yes ___no Parent Notified ___yes ___no

Investigating Administrator _____ Date _____

Site Administrator Signature _____ Date _____

District Office Only

Report reviewed by _____

Date _____

Summary of Investigation _____

TO: BOARD OF EDUCATION

INFORMATION

08/28/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: REVISIONS TO AR 6159.4 – BEHAVIORAL INTERVENTIONS FOR SPECIAL
EDUCATION STUDENTS

INFORMATION ITEM NO. I.02

This is to inform the Board of Education that revisions have been made to AR 6159.4 - Behavioral Interventions for Special Education Students.

COMMENTS: CSBA recommends this update to reflect new law (AB 86), which, in effect, repeals specified state regulations pertaining to behavioral interventions for special education students, deletes the requirement for a "behavioral intervention plan" when a student with a disability exhibits a "serious behavioral problem" that significantly interferes with the implementation of the goals and objectives of his/her individualized education program, and instead requires the district to address any student behavior that impedes the student's own learning or the learning of other students.

These changes were discussed at the August 13, 2014, board meeting.

BEHAVIORAL INTERVENTIONS FOR SPECIAL EDUCATION STUDENTS

~~A special education student's behavior shall be subject to the disciplinary measures applicable to all students for such infractions unless it is a serious behavior problem as defined below.~~

~~More serious behavioral problems shall be addressed through the systematic use of behavioral and emergency interventions as provided below.~~

Generally, any student identified as a student with a disability pursuant to the Individuals with Disabilities Education Act, 20 USC 1400-1482, is subject to the same disciplinary measures applicable to all students for violations of the code of conduct, except when the student's behavior is determined to be a manifestation of his/her disability.

However, when the behavior of a student with a disability impedes his/her learning or the learning of others, the student's individualized education program (IEP) team shall consider the use of positive behavioral interventions and supports and other strategies consistent with 20 USC 1414(d) to address the student's behavior. (Education Code 56521.2; 34 CFR 300.324)

If, pursuant to a manifestation determination conducted as specified in 34 CFR 300.530, the student's behavior is determined to be a manifestation of his/her disability, the IEP team shall conduct a functional behavioral assessment (FBA) and implement a behavioral intervention plan (BIP) for the student. If a BIP is already in place for the student, the IEP team shall review and modify the BIP to address the student's behavior. (Education Code 56520; 34 CFR 300.324, 300.530)

In addition, when the disciplinary removal of a student with a disability will result in a change in the student's placement as specified in 34 CFR 300.530, the student shall receive an FBA and behavioral intervention services and modifications designed to address the student's behavior so that it does not recur. (34 CFR 300.530)

Definitions

~~Serious behavioral problems are behaviors which are self-injurious, assaultive or cause property damage, and other severe behavior problems that are pervasive and maladaptive for which instructional/behavioral approaches specified in the student's individualized education program (IEP) are found to be ineffective. (5 CCR 3001)~~

~~Behavioral intervention is a systematic implementation of procedures that result in lasting positive changes in the individual's behavior. "Behavioral intervention" means the design, implementation and evaluation of individual or group instructional and environmental modifications, including programs of behavioral instruction, to produce significant improvements in human behavior through skill acquisition and the reduction of problematic behavior. Behavioral interventions are designed to provide the individual greater access to a variety of community settings, social contacts and public events and ensure the individual's right to placement in the least restrictive environment, pursuant to the student's IEP. The use of behavioral interventions shall not cause pain or trauma, shall respect the individual's human dignity and personal privacy, and shall assure his/her physical freedom, social interaction and individual choice. (5 CCR 3001)~~

~~Behavior intervention plan is a written document which is developed when the student exhibits a serious behavior problem that significantly interferes with the implementation of the student's IEP.~~

~~Behavioral intervention case manager is a designated certificated school/ district/county staff member or other qualified personnel contracted by the district or county office, and trained in behavior analysis~~

~~with emphasis on positive behavioral interventions. (5 CCR 3001)~~

~~Behavioral emergency is the demonstration of a serious behavior problem which has not previously been observed and for which a behavioral intervention plan has not been developed, or for which a previously designed behavioral intervention is not effective. (5 CCR 3001)~~

~~Functional Analysis Assessment~~

~~When a special education student's serious behavioral problem significantly interferes with implementing the goals and objectives of his/her IEP, the student's IEP team shall determine whether the instructional/behavioral approaches specified in the student's IEP have proven ineffective. If the IEP team finds that these approaches have been ineffective, a functional analysis assessment shall be conducted. (5 CCR 3052)~~

~~Before a functional analysis assessment begins, parents/guardians shall be notified and consent obtained pursuant to Education Code 56321. No such assessment shall preclude a parent/guardian from requesting a functional analysis assessment on the basis of language and speech disorders or specific learning disabilities. (5 CCR 3052)~~

~~The functional analysis assessment shall be conducted by, or be under the supervision of, a person with documented training in behavior analysis with an emphasis on positive behavioral interventions. This staff shall: (5 CCR 3052)~~

- ~~1. Observe the targeted inappropriate behavior, its frequency, duration and intensity~~
- ~~2. Observe events immediately preceding the behavior~~
- ~~3. Observe the consequences of the behavior to determine the purpose it serves for the student~~
- ~~4. Analyze the environment in which the behavior most frequently occurs~~
- ~~5. Analyze records for medical and health factors which may influence behavior~~
- ~~6. Review the history of the behavior, including the effectiveness of interventions used in the past~~

~~The parent/guardian shall receive a complete written report of the assessment. The report shall include: (5 CCR 3052)~~

- ~~1. A description of the nature and severity of the targeted behavior(s) in objective and measurable terms~~
- ~~2. A description of the targeted behavior that includes baseline data and an analysis of the antecedents and consequences that maintain the behavior and a functional analysis of the behavior across all appropriate settings in which it occurs~~
- ~~3. A description of the rate of alternative behaviors, their antecedents and consequences~~
- ~~4. A proposed behavioral intervention plan for consideration by the IEP team.~~

Functional Behavioral Assessment

Prior to providing any behavioral intervention service to a student with a disability, an FBA focusing on identifying the function or purpose of the student's behavior shall be conducted by the student's IEP team.

Before any FBA is conducted, the Superintendent or designee shall notify the student's parent/guardian in accordance with Education Code 56321 and obtain the parent/guardian's consent. (Education Code 56321; 34 CFR 300.324)

If the parent/guardian disagrees with the result of an FBA, he/she has the right to obtain an independent educational evaluation at district expense, subject to the conditions specified in 34 CFR 300.502.

Behavioral Intervention Plan and Services

When any behavioral intervention, support, or other strategy is to be used by the district, the Superintendent or designee shall consider the student's physical freedom and social interaction, administer the intervention, support, or other strategy in a manner that respects the student's dignity and personal privacy, and ensure the student's right to be placed in the least restrictive educational environment. (Education Code 56520)

When a student for whom a BIP is to be developed is also the responsibility of another agency for residential care or related services, the Superintendent or designee shall cooperate with the other agency to ensure that the BIP, to the extent possible, is implemented in a consistent manner. (Education Code 56520)

Behavior assessments and behavioral intervention services shall be provided only by individuals who possess the qualifications specified in Education Code 56525 or 5 CCR 3065.

Behavioral Intervention Plan

~~Within 10 business days after removing a student for more than 10 school days in a school year or commencing a removal that constitutes a change in placement, the district shall implement a behavioral intervention plan in accordance with 34 CFR 300.520, Board policy and administrative regulation.~~

~~Based on the functional assessment, the IEP team shall meet to determine whether a behavioral intervention plan is needed. If such a plan is needed, the IEP team shall be expanded to include a behavioral intervention case manager, qualified staff knowledgeable of the student's health needs, and others with expertise as deemed necessary by the parent/guardian, district or Special Education Local Plan Area (SELPA). This team shall develop a written behavioral intervention plan which includes: (5 CCR 3004)~~

- ~~1. A summary of relevant and determinative information gathered from the functional analysis assessment~~
- ~~2. An objective and measurable description of the targeted maladaptive behavior(s) and replacement positive behavior(s)~~
- ~~3. The student's goals and objectives specific to the behavioral intervention plan~~
- ~~4. A detailed description of interventions to be used and the circumstances for their use~~
- ~~5. Specific schedules for recording the frequency of intervention use and the frequency of the targeted and replacement behaviors, including specific criteria for discontinuing an intervention for lack of effectiveness or replacing it with a specified and identified alternative~~
- ~~6. Criteria by which the procedure will be faded or phased-out, or less intense/restrictive intervention schedules or techniques that will be used~~
- ~~7. Those behavioral interventions which will be used in the home, residential facility, work site or~~

~~other noneducational settings~~

~~8. Specific dates when the IEP team will periodically review the efficacy of the program~~

~~9. The frequency of the consultation to be provided by the behavioral intervention case manager to the staff and parents/guardians who are responsible for implementing the plan~~

~~Based on the results of the functional analysis assessment, interventions specified in the plan may include: (5 CCR 3052)~~

~~1. Altering the identified antecedent event to prevent the occurrence of the behavior~~

~~2. Teaching the student alternative behaviors that produce the same consequences as the inappropriate behavior~~

~~3. Teaching the student adaptive behaviors which ameliorate negative conditions that promote the display of inappropriate behaviors~~

~~4. Manipulating the consequences for the display of inappropriate behaviors and alternative, acceptable behaviors, so that the alternative behaviors more effectively produce desired outcomes~~

~~Acceptable responses to targeted behavior may include, but are not limited to, one or more of the following: (5 CCR 3052)~~

~~1. The behavior is ignored, but not the student.~~

~~2. The student is verbally or verbally and physically redirected to an activity.~~

~~3. The student is provided with feedback.~~

~~4. The message of the behavior is acknowledged.~~

~~5. A brief physical prompt is provided to interrupt or prevent aggression, self-abuse or property destruction.~~

~~The behavioral intervention plan shall become a part of the student's IEP and shall be sufficiently detailed so as to direct the plan's implementation. (5 CCR 3052)~~

~~A copy of the behavioral intervention plan shall be provided to the person or agency responsible for implementation in noneducational settings. (5 CCR 3001)~~

~~At intervals scheduled by the IEP team, the behavioral intervention case manager, parent/guardian and others as appropriate shall evaluate the effectiveness of the behavioral intervention plan in accordance with law. This review may be conducted in meetings, by telephone conference, or by other means, as agreed upon by the IEP team. (5 CCR 3052)~~

~~If the IEP team determines that changes in the behavioral intervention plan are necessary, the teacher and behavioral intervention case manager shall conduct additional functional analysis assessments and, based on the outcomes, propose changes to the plan. (5 CCR 3052)~~

~~The parent/guardian and the behavioral intervention case manager or qualified designee may make minor modifications without an IEP team meeting. The parent/guardian shall be notified of the need for modification and shall be able to review the existing program evaluation data prior to implementing the modification. Parents/guardians shall be informed of their right to question any modification to the plan through the IEP procedures. (5 CCR 3052)~~

~~The IEP team also may include in the plan contingency schedules for altering specified procedures, their frequency or their duration, without reconvening the IEP team. (5 CCR 3052)~~

Emergency Interventions

Emergency interventions ~~not specified in a student's behavioral intervention plan shall~~ may be used only ~~when necessary~~ to control unpredictable, spontaneous behavior ~~which~~ that poses clear and present danger of serious physical harm to the student or others and which cannot be immediately prevented by a response less restrictive than the temporary application of a technique used to contain the behavior. Emergency interventions shall not be used as a substitute for ~~systematic behavioral intervention plans.~~ a systematic BIP that is designed to change, replace, modify, or eliminate a targeted behavior. (Education Code 56521.1) (5 CCR 3052)

~~Only emergency interventions approved by the SELPA may be used.~~ No emergency intervention shall be used for longer than is necessary to contain the behavior. ~~Upon~~ For any situation that requires a prolonged use of an emergency intervention, staff shall seek assistance of the principal or law enforcement agency, as applicable to the situation. ~~(5 CCR 3052)~~ (Education Code 56521.1)

Emergency interventions shall not involve the use of force exceeding what is reasonable and necessary under the circumstances. In addition, use of locked seclusion or a device, material, or objects that simultaneously immobilize all hands and feet shall not be allowed except as allowed by law. (Education Code 56521.1)

Parents/guardians and, if appropriate, residential care providers shall be notified within one school day whenever emergency intervention is used or serious property damage occurs. A behavior emergency report shall immediately be completed, kept in the student's file, and forwarded to the Superintendent or designee for review. This report shall include all of the following information: (Education Code 56521.1) (5 CCR 3052)

1. The name and age of the student
2. The setting and location of the incident
3. The name of the staff or other persons involved
4. A description of the incident and the emergency intervention used
5. A statement of whether the student is currently engaged in a systematic behavioral intervention plan
6. Details of any injuries sustained by students or others, including staff, as a result of the incident

If the behavior emergency report is for a student who does not have a behavioral intervention plan, the Superintendent or designee shall, within two days, schedule an IEP team meeting to review the emergency report, determine the necessity ~~for a functional analysis assessment, and determine the necessity~~ for an interim behavioral intervention plan. The IEP team shall document the reasons for not conducting ~~an assessment~~ the FBA and/or not developing an interim BIP. (Education Code 56521.1). ~~plan. (5 CCR 3052)~~

If the behavior emergency report is for a student who has a behavioral intervention plan, any incident involving a previously unseen serious behavior problem or where a previously designed intervention is not effective shall be referred to the IEP team. The IEP team shall review the incident and determine whether the student's plan needs to be modified. (Education Code 56521.1) (5 CCR 3052)

Prohibited Interventions

The district prohibits any use of the following: (5 CCR 3052)

1. ~~Any intervention designed or likely to cause physical pain~~
2. ~~Releasing noxious, toxic or otherwise unpleasant sprays, mists or substances near the student's face~~
3. ~~Any intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort or access to the bathroom~~
4. ~~Any intervention that subjects the student to verbal abuse, ridicule, humiliation or excessive emotional trauma~~
5. ~~Use of any material or objects which simultaneously immobilize all hands and feet, except that prone containment or similar techniques may be used by trained staff as a limited emergency intervention~~
6. ~~Locked seclusion, unless in a facility otherwise licensed or permitted by law to use a locked room~~
7. ~~Any intervention that precludes adequate supervision of the student~~
8. ~~Any intervention that deprives the student of one or more of his/her senses~~
9. ~~Force exceeding what is reasonable and necessary under the circumstances~~

The district prohibits the use of corporal punishment as defined in Education Code 49001 as an intervention. In addition, the district prohibits all of the following: (Education Code 56521.2)

1. Any intervention designed or likely to cause physical pain, including, but not limited to, electric shock
2. Any intervention that involves the release of noxious, toxic, or otherwise unpleasant sprays, mists, or substances near the student's face
3. Any intervention that denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities
4. Any intervention that is designed to subject, used to subject, or likely to subject the student to verbal abuse, ridicule, or humiliation or that can be expected to cause excessive emotional trauma
5. Any restrictive intervention that uses a device, material, or objects which simultaneously immobilize all hands and feet, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained staff as a limited emergency intervention
6. Locked seclusion, unless in a facility otherwise licensed or permitted by state law to use a locked room
7. Any intervention that precludes adequate supervision of the student
8. Any intervention that deprives the student of one or more of his/her senses

Legal Reference:

EDUCATION CODE

49001 Prohibition of corporal punishment
56321 Notice of parental rights; consent of parents
56500-56508 Procedural safeguards, including due process rights
56520-56524 Behavioral Interventions

CODE OF REGULATIONS, TITLE 5

~~3001 Definitions~~

~~3052 Designated positive behavioral interventions~~

3065 Staff qualifications - related services

UNITED STATES CODE, TITLE 20

1400-1482 Individuals with Disabilities Education Act, especially:

1412 State eligibility

1415 Procedural safeguards

CODE OF FEDERAL REGULATIONS, TITLE 34

300.1-300.818 Assistance to states for the education of students with disabilities

Management Resources:

FEDERAL REGISTER

Rules and Regulations, August 14, 2006, Vol. 71, Number 156, pages 46539-46845

WEB SITES

Behavior Analyst Certification Board: <http://www.calaba.org/bacb.shtm>

U.S. Department of Education, Office of Special Education Programs: <http://www2.ed.gov/about/offices/list/osers/osep>

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California**

ATTACHMENTS

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: “Measure ES: Phase I Technology Recommendations” (*associated with Item No. S.01*)
- Document: “VSS MOU Timeline Chart” (*associated with Item No. A.21*)
- Presentation: “2013-14 Unaudited Actuals Summaries” (*associated with Item No. A.22*)

Measure ES: Phase 1 Technology Recommendations

Board of Education
August 28, 2014

Presentation Contents

- ◆ Phase 1 v Phase 2 Technology Projects
- ◆ Vision, Recommendations and Estimated Costs
- ◆ Curriculum Council Work
- ◆ Phase 1 Summary
- ◆ Questions

Technology Vision

- ◆ Educational technology is appropriately used to improve and extend teaching and learning for all of our students.
- ◆ All staff leverages technology resources to enable the most efficient and effective administration of our district.

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Measure ES Technology Projects

Phase 1

- ◆ Infrastructure
- ◆ State Assessments (SBAC)/Initial 1-1 Computers
- ◆ 21st Century Classrooms
- ◆ Library
- ◆ Computer Lab Upgrades
- ◆ Leadership and Capacity-Building

Phase 2

- ◆ Additional 1-1 Programming
- ◆ Office and BOE Technology
- ◆ Preschool
- ◆ Content-Specific Needs (PE, science, robotics, etc.)
- ◆ Infrastructure for Open Spaces (quad, fields, etc.)
- ◆ Print Technology

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Phase 1 Completion Dates

- ◆ Infrastructure:
 - ◆ Network Upgrade: 6 months after hardware received and bid awarded
 - ◆ Data Center: Based on plan approval
- ◆ SBAC-related hardware/Initial 1-1: 1/2015
- ◆ 21st Century Classrooms: 8/2015
- ◆ Computer Lab Upgrades: 8/2015
- ◆ Library: 6/2015
- ◆ Coaching and Training: Through 6/2017

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Phase 1 Notes

- ◆ *Most purchases and installation costs are subject to the bidding process.
- ◆ Quantities are high estimates. Real numbers will depend on current inventory, age of devices, etc.
- ◆ Some installations depend on classroom architecture.
- ◆ Initial 1-1 scenarios reflect classroom devices that do not go home at this time.
- ◆ Some projects may need enhanced power resources.

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Infrastructure

| Item Description | ES Cost |
|--|--------------|
| <i>Network Upgrade</i> | \$9,164,696 |
| WAN/LAN Upgrade (809 classrooms/workspaces) | |
| Management Software | |
| Upgraded Phone System | |
| Professional Services/Installation | |
| Freight and tax | |
| <i>District Internet Upgrade (From 1 GB to 2 GB)</i> | \$229,994 |
| <i>Data Center Hardware/Equipment</i> | \$1,169,440 |
| Core Router | |
| Blade Chassis/Storage Area Networks | |
| Backup and Disaster Recovery | |
| Mail Archiving | |
| Load Balancing | |
| Total: | \$10,564,130 |

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SBAC & Initial 1-1

| Item Description | Quantity | ES Cost |
|-----------------------------------|----------|-------------|
| Chromebooks (1-1 grades 3, 4, 5) | 2,474 | \$1,088,560 |
| Chromebook Carts | 77 | \$229,618 |
| Laptops (MS 43 English teachers) | 1,720 | \$2,270,400 |
| Laptops (HS 16 English Teachers) | 640 | \$844,800 |
| Laptop Carts | 59 | \$227,150 |
| Total: | | \$4,660,528 |

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21st Century Classrooms



9

21st Century Classrooms



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21st Century Classrooms



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21st Century Classrooms

| Item Description | Quantity | Unit Cost | ES Cost |
|-------------------------------------|----------|-----------|--------------|
| Desktop Workstation (Certificated) | 639 | \$1,000 | \$639,000 |
| Laptops | 639 | \$1,700 | \$1,086,300 |
| Docking Station | 548 | \$200 | \$109,600 |
| Tablet | 548 | \$850 | \$465,800 |
| Document Camera (Teachers) | 548 | \$1,000 | \$548,000 |
| Classroom Webcam/Video Conferencing | 548 | \$100 | \$54,800 |
| Interactive Whiteboard | 548 | \$6,000 | \$3,288,000 |
| LCD Projector | 1096 | \$1,000 | \$1,096,000 |
| Projection Screen | 548 | \$400 | \$219,200 |
| Audio Amplification System | 548 | \$2,000 | \$1,096,000 |
| AV installation (30%) | 1 | | \$1,890,600 |
| Laptop/Tablets Installation (20%) | 1 | | \$460,140 |
| Total: | | | \$10,953,440 |

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Library: Collection Management

| Item Description | Quantity | Unit Cost | ES Cost | District |
|-------------------------------|----------|-----------|----------|-----------|
| <i>Library Circulation</i> | | | | |
| Follet Software | 1 | \$131,959 | | \$131,959 |
| Workstations | 18 | \$2,000 | \$36,000 | |
| Resource Processing Computers | 17 | \$2,000 | \$34,000 | |
| 3 days of training | 24 | \$800 | \$19,200 | |
| Follet Training Contract | 2 | \$16,000 | \$32,000 | |
| USB Scanners | 20 | \$154 | \$3,080 | |
| Mobile Devices | 18 | \$850 | \$15,300 | |
| Hardware Installation Costs | 1 | \$62,908 | \$62,908 | |

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Library: Research & Instruction

| Item Description | Quantity | Unit Cost | ES Cost |
|---|----------|-----------|-------------|
| <i>Library Technology Upgrades (15 Sites)</i> | | | |
| Interactive White Board | 15 | \$6,000 | \$90,000 |
| Audio Amplification System | 15 | \$2,000 | \$30,000 |
| Document Camera | 15 | \$1,000 | \$15,000 |
| Presentatin Laptop | 15 | \$2,000 | \$30,000 |
| E-Readers (40 per site) | 600 | \$240 | \$144,000 |
| Student Research Computers | 115 | \$1,200 | \$138,000 |
| LCD Projector | 15 | \$1,000 | \$15,000 |
| Shared Printer | 15 | \$1,000 | \$15,000 |
| Message Board Television | 15 | \$2,000 | \$30,000 |
| Laptops (40) & Laptop Carts | 15 | \$50,000 | \$750,000 |
| Furniture for Research Computers | 115 | \$300 | \$34,500 |
| Installation | 1 | \$645,750 | \$645,750 |
| Total (Both Slides): | | | \$2,139,738 |

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Computer Lab Upgrades

| Item Description | Lab Number | Quantity | Unit Cost | ES Cost |
|-------------------|------------|----------|-----------|-------------|
| Desktop Computers | 23 | 40 | \$1,700 | \$1,564,000 |
| Furniture | 23 | 40 | \$250 | \$230,000 |
| Installation | | 1 | \$717,600 | \$717,600 |
| Total: | | | | \$2,511,600 |

- ES and OHS: 1 lab each
- LMS & JAMS: 2 labs each
- MHS: 3 labs each
- Samohi: 4 labs

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Leadership and Capacity-Building

| Item Description | Quantity | ES Cost | Notes |
|------------------------------------|----------|-------------|---|
| Director of Educational Technology | 1 | \$614,094 | For Measure ES: 5 Years Only |
| Technology Coaches (Full Release) | 10 | \$2,000,000 | For Measure ES: Not to exceed two years |
| Administrative Assistant | 1 | \$331,650 | For Measure ES: 5 years only |
| Certificated Subs | 1096 | \$212,322 | 2 days of release time for tech training 15-16 |
| Certificated Subs | 1096 | \$212,322 | 2 days of release time for tech training 16-17 |
| Summer Tech Academy 4 6hr Days | 100 | \$231,534 | At teacher hourly rate for up to 100 teachers 15-16 & 16/17 |
| | | \$3,601,923 | |

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Director of Educational Technology: Duties

- ◆ Work with Board and stakeholder input to develop and revise the district's technology vision
- ◆ Work with the bond program director to manage, lead and direct Measure ES technology projects
- ◆ Work with staff to verify and maintain the district's ed. tech. inventory
- ◆ Work with fiscal leadership to implement an ed. tech. refresh plan
- ◆ Supervise the ed. tech. coaches
- ◆ Manage ed. tech. training for staff and parents
- ◆ Manage the district's technology plan
- ◆ Serve as a resource to the district's Curriculum Council
- ◆ Supervise the District Technology Team

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Phase 1 Summary

| Item Description | ES Cost |
|-------------------------|---------------------|
| Infrastructure | \$10,564,130 |
| Library | \$2,139,738 |
| 21st Century Classrooms | \$10,953,440 |
| SBAC | \$4,660,528 |
| Leadership and Coaching | \$3,601,923 |
| Computer Lab Upgrades | \$2,511,600 |
| Software Districtwide | |
| Total: | \$34,431,359 |

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Curriculum Council

- ◆ Develop digital literacy standards in technology by grade span (Prek, TK-2, 3-5, 6-9, 9-12)
- ◆ Research and adopt curriculum for digital citizenship by grade span
- ◆ Develop and adopt classes in coding/programming and computer science

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Next Steps

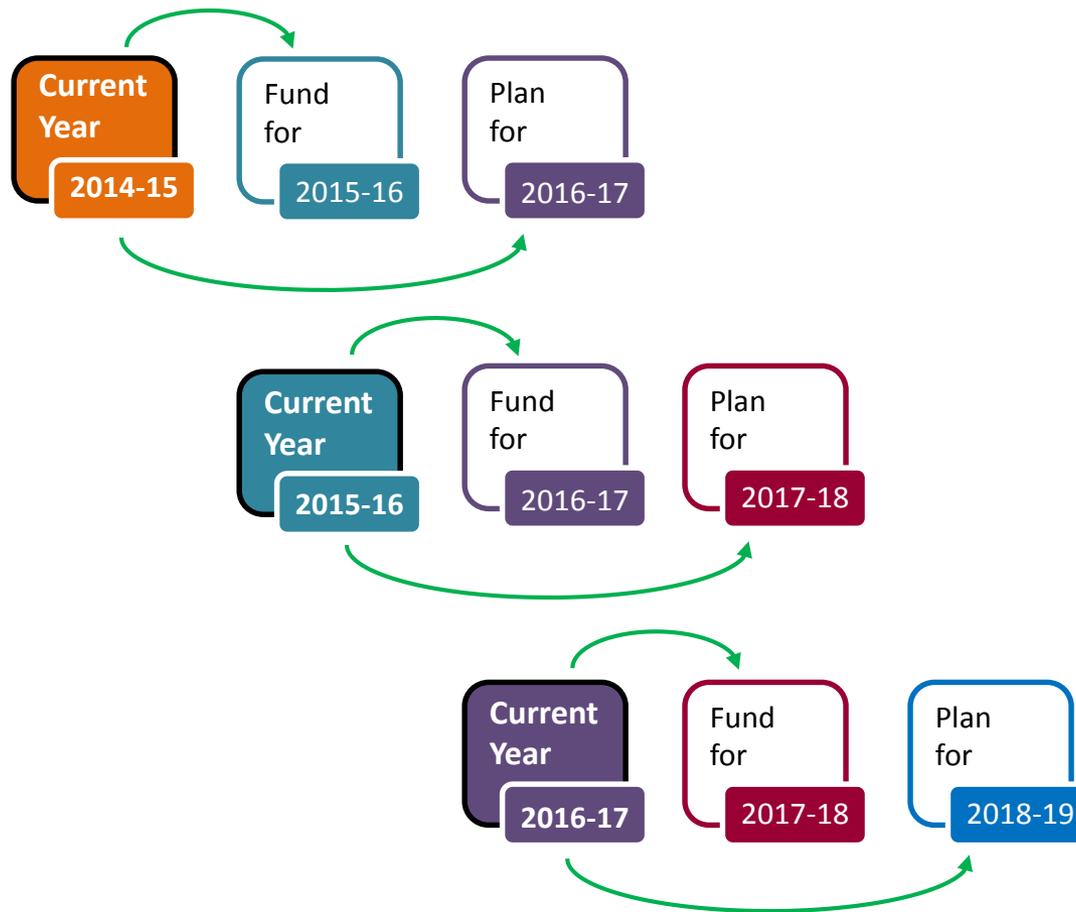
Direction to:

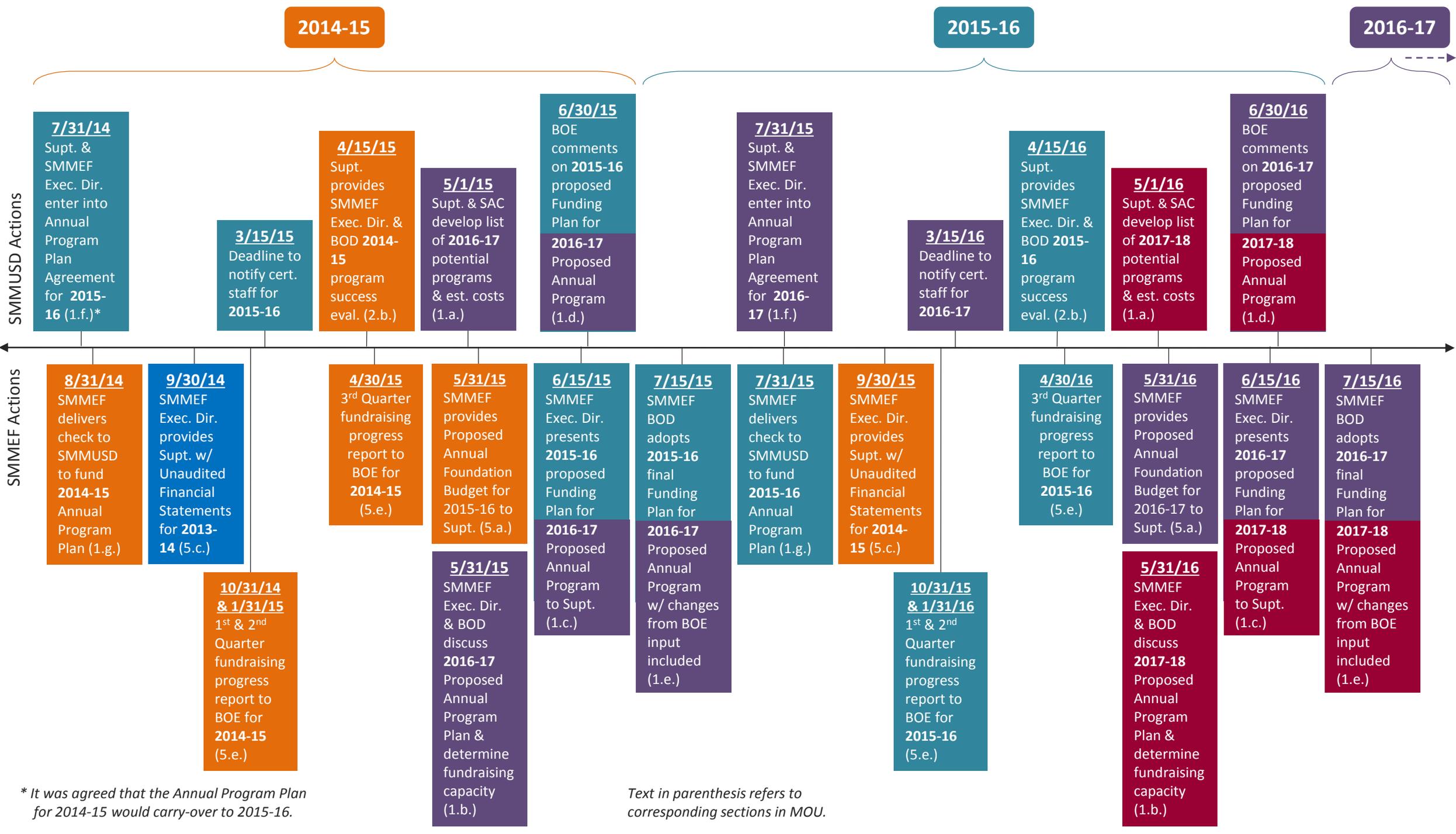
- ◆ Proceed with selection of the director of educational technology and clerical support
- ◆ Continue the work of the DTT
- ◆ Develop project plans and timeline
- ◆ Verify/revise the technology inventory
- ◆ Develop project specifications for bid process
- ◆ Get going!

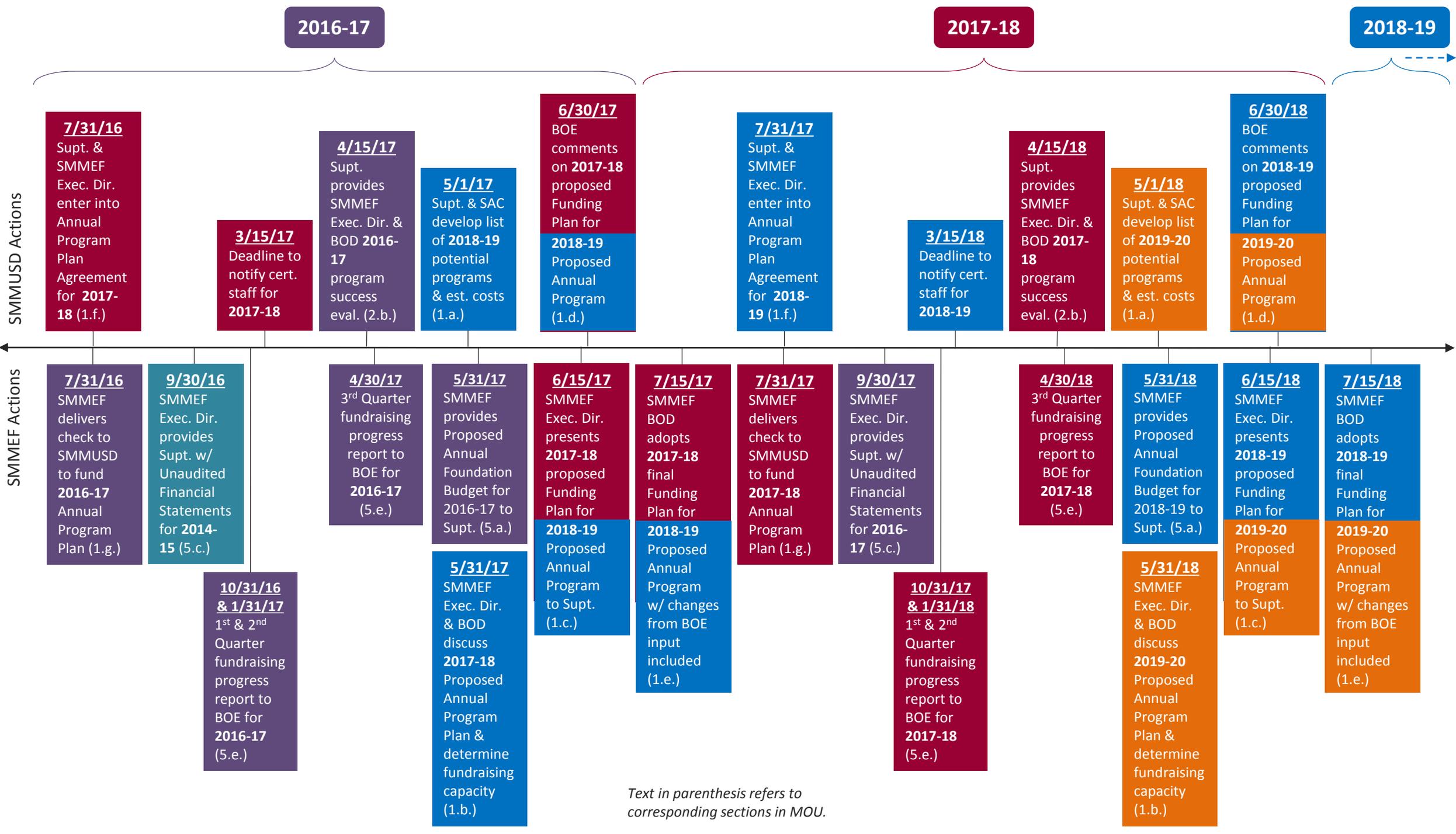
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Questions?

Vision for Student Success: Year by Year







SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

2013-14 Unaudited Actual Summaries

Board of Education Presentation
Janece L. Maez, Chief Financial Officer
August 28, 2014



Agenda Item A. 22.

What are Unaudited Actuals?

- District prepared year-end financial statements as of June 30th using the State format known as SACS (State Account Code Structure) for all District funds
- Report of activities in all District funds, identifying unspent funds or reserves that are carried forward into future years
- Used by external auditors to prepare the official Audit Report
- In June, staff presented 2013-14 Estimated Actuals during the 2014-15 Budget adoption process

What has changed since June?

- The financial books of the District have been closed
- Year-end closing entries are prepared and posted
- Unspent allocations have been identified and reserved or assigned the Fund Balance as appropriate
- Unaudited Actuals are compared to Estimated Actuals as presented with the 2014-15 Adopted Budget

Why are Projections Different than Expected?

- School districts use conservatively estimated revenue and expenditures during the budget and interim reporting processes
- The risk of miscalculating or under estimating is too great
– running out of cash is never a good thing 

What are Common Reasons for Differences?

- Revenue is received that was not anticipated
- Expenditure allocations or budgets were not completely used
- Purchase Orders (PO) issued before 6/30 – work completed or goods received after 7/1 (Rollover PO's)

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT 2013-14 UNAUDITED ACTUAL SUMMARIES GENERAL FUND (01)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|-------------------------------|---------------------------------|---------------------------------|------------------|
| REVENUE | 121,368,869 | 122,314,398 | 945,529 |
| EXPENDITURES | 128,017,345 | 123,419,527 | 4,597,818 |
| EXCESS OR (DEFICIENCY) | (6,648,476) | (1,105,129) | 5,543,347 |
| BEGINNING BALANCE | 28,382,544 | 28,382,544 | |
| PROJECTED ENDING BALANCE | 21,734,068 | 27,277,415 | 5,543,347 |
| Unrestricted General Fund | 19,104,120 | 21,775,362 | 2,671,242 |
| Restricted General Fund | 2,629,948 | 5,502,052 | 2,872,105 |
| Combined General Fund | 21,734,068 | 27,277,415 | 5,543,347 |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
GENERAL FUND (01)**

DESIGNATION OF ENDING BALANCE

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|---------------------------------------|---------------------------------|---------------------------------|------------|
| STORES/INVENTORY/REVOLVING CASH | 105,978 | 106,882 | 904 |
| RESTRICTED ENDING BALANCE | 2,629,949 | 5,502,052 | 2,872,104 |
| RESERVE FOR ECONOMIC UNCERTAINTIES | 3,840,520 | 3,702,586 | (137,934) |
| OTHER DESIGNATIONS | 5,145,935 | 6,182,613 | 1,036,678 |
| UNAPPROPRIATED AMOUNT | 10,011,687 | 11,783,282 | 1,771,595 |
| | | <hr/> | - |
| PROJECTED ENDING BALANCE | 21,734,068 | 27,277,415 | 5,543,347 |

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
GENERAL FUND (01)**

Changes to Fund Balance

| | Estimated Actuals June 2014 | Unaudited Actuals August 2014 | Difference |
|--------------|--------------------------------|----------------------------------|------------------|
| Unrestricted | (5,647,150) | (2,975,908) | 2,671,242 |
| Restricted | (1,001,326) | 1,870,779 | 2,872,105 |
| Combined | (6,648,476) | (1,105,129) | 5,543,347 |

Why is the Unrestricted General Fund Higher than Expected by \$2.6 million?

| | |
|---|---------|
| Additional Revenue – \$689,440 | |
| Prior Year Measure R | 42,046 |
| Lottery and other State sources | 135,850 |
| E-Rate and other local sources | 223,323 |
| Prop Y | 288,221 |
| Unspent Expenditure Allocations – \$1,953,210 | |
| Textbooks | 325,358 |
| Special Ed | 900,000 |
| Site Formula monies | 127,852 |
| District Department monies | 600,000 |

Unrestricted General Fund Balance Difference

The difference between the June estimated and August actual Unrestricted General Fund balance:

| <u>Fiscal Year</u> | <u>Estimated vs. Unaudited Actuals</u> | |
|--------------------|--|-----------|
| 2006-07 | 3,062,325 | |
| 2007-08 | 2,878,677 | |
| 2008-09 | 2,755,068 | |
| 2009-10 | 2,127,851 | |
| 2010-11 | 4,189,571 | |
| 2011-12 | 1,575,461 | |
| 2012-13 | 9,756,047 | 1,209,990 |
| 2013-14 | 2,671,242 | |

Summaries

ALL OTHER FUNDS

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
ADULT EDUCATION FUND (11)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|--------------------------|---------------------------------|---------------------------------|------------|
| REVENUE | 388,678 | 375,398 | (13,280) |
| EXPENDITURES | 422,521 | 391,092 | 31,429 |
| EXCESS OR (DEFICIENCY) | (33,843) | (15,694) | 18,149 |
| BEGINNING BALANCE | 334,598 | 334,598 | - |
| PROJECTED ENDING BALANCE | 300,755 | 318,904 | 18,149 |

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
CHILD DEVELOPMENT FUND (12)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|-------------------------------|---------------------------------|---------------------------------|------------|
| REVENUE | 7,585,270 | 7,489,147 | (96,123) |
| EXPENDITURES | 7,586,047 | 7,486,159 | 99,888 |
| EXCESS OR (DEFICIENCY) | (777) | 2,988 | 3,765 |
| BEGINNING BALANCE | 25,256 | 25,256 | - |
| PROJECTED ENDING BALANCE | 24,479 | 28,244 | 3,765 |

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
CAFETERIA FUND (13)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|-------------------------------|---------------------------------|---------------------------------|------------------|
| REVENUE | 3,113,000 | 2,937,678 | (175,322) |
| EXPENDITURES | 3,151,356 | 3,129,920 | 21,436 |
| EXCESS OR (DEFICIENCY) | (38,356) | (192,242) | (153,886) |
| BEGINNING BALANCE | 244,125 | 244,125 | - |
| PROJECTED ENDING BALANCE | 205,769 | 51,883 | (153,886) |

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
DEFERRED MAINTENANCE (14)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|-------------------------------|---------------------------------|---------------------------------|---------------|
| REVENUE | 2,000 | 1,064 | (936) |
| EXPENDITURES | 150,000 | 98,118 | 51,882 |
| EXCESS OR (DEFICIENCY) | (148,000) | (97,055) | 50,945 |
| BEGINNING BALANCE | 228,996 | 228,996 | - |
| PROJECTED ENDING BALANCE | 80,996 | 131,941 | 50,945 |

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
BUILDING FUND (21)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|-------------------------------|---------------------------------|---------------------------------|-------------------|
| REVENUE | 623,000 | 1,044,250 | 421,250 |
| EXPENDITURES | 85,904,527 | 48,359,594 | 37,544,933 |
| EXCESS OR (DEFICIENCY) | (85,281,527) | (47,315,345) | 37,966,182 |
| BEGINNING BALANCE | 112,963,147 | 112,963,147 | - |
| PROJECTED ENDING BALANCE | 27,681,620 | 65,647,802 | 37,966,182 |

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
CAPITAL FACILITIES FUND - DEVELOPER FEES (25)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|--------------------------|---------------------------------|---------------------------------|------------|
| REVENUE | 1,059,500 | 993,700 | (65,800) |
| EXPENDITURES | 1,928,400 | 1,787,356 | 141,044 |
| EXCESS OR (DEFICIENCY) | (868,900) | (793,656) | 75,244 |
| BEGINNING BALANCE | 9,655,577 | 9,655,577 | - |
| RESERVED FOR BB PROJECTS | 8,786,677 | 8,861,921 | 75,244 |
| PROJECTED ENDING BALANCE | - | - | - |

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2012-13 UNAUDITED ACTUAL SUMMARIES
SPECIAL RESERVE for CAPITAL PROJECTS (40)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|--------------------------|---------------------------------|---------------------------------|------------|
| REVENUE | 2,293,124 | 2,316,839 | 23,715 |
| EXPENDITURES | 1,978,647 | 1,650,552 | 328,095 |
| EXCESS OR (DEFICIENCY) | 314,477 | 666,287 | 351,810 |
| BEGINNING BALANCE | 8,254,249 | 8,254,249 | - |
| PROJECTED ENDING BALANCE | 8,568,726 | 8,920,535 | 351,810 |

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
BOND INTEREST AND REDEMPTION FUND (51)

| | 2013-14 ESTIMATED ACTUALS | UNAUDITED ACTUALS | DIFFERENCE |
|-------------------------------|---------------------------------|----------------------|------------|
| REVENUE | 28,667,243 | 33,472,230 | 4,804,987 |
| EXPENDITURES | 25,985,528 | 25,619,330 | 366,198 |
| EXCESS OR (DEFICIENCY) | 2,681,715 | 7,852,900 | 5,171,185 |
| BEGINNING BALANCE | 25,920,215 | 25,920,215 | - |
| PROJECTED ENDING BALANCE | 28,601,930 | 33,773,115 | 5,171,185 |

SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT
2013-14 UNAUDITED ACTUAL SUMMARIES
SELF INSURANCE FUND (67)

| | 2013-14 ESTIMATED ACTUALS | 2013-14 UNAUDITED ACTUALS | DIFFERENCE |
|-------------------------------|---------------------------------|---------------------------------|------------------|
| REVENUE | 1,075,753 | 1,817,692 | 741,939 |
| EXPENDITURES | 1,068,753 | 2,616,392 | (1,547,639) |
| EXCESS OR (DEFICIENCY) | 7,000 | (798,700) | (805,700) |
| BEGINNING BALANCE | (4,695,532) | (4,695,532) | - |
| PROJECTED ENDING BALANCE | (4,688,532) | (5,494,232) | (805,700) |

Questions

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