

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

July 16, 2014

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Wednesday, July 16, 2014**, in the **District Administrative Offices**: 1651 16th Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

The public meeting will begin at 5:30 p.m.

Note:

Public Comments: Persons wishing to address the Board of Education regarding an item scheduled for this meeting must submit the “Request to Address” card prior to consideration of that item. Persons wishing to address the Board of Education regarding an item not scheduled on this meeting’s agenda may speak during the Public Comments section by submitting the “Request to Address” card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than fifteen (15) minutes.

CLOSED SESSION (4:30-5:30 p.m.)

I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the “Request to Address” card prior to the start of closed session.

II. CLOSED SESSION (60 minutes)

- Government Code §54956.8 (10)
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 1707 4th Street, Santa Monica, CA
 - Agency Negotiator: Sandra Lyon
 - Negotiating Parties: Santa Monica-Malibu Unified School District (SMMUSD), PCA I, L.P.
 - Under Negotiation: Price and terms of payment
- Government Code §54956.9(d)(2) (10)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
 - 1 case
- Government Code §54956.9(d)(1) (20)
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - Exposition Metro Line Construction Authority vs. SMMUSD & STG Three Properties, LLC; LA County Superior Court Case #BC515333
- Government Code §54957 (5)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- Government Code §54957 (15)
PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
 - Titles: Interim Principal

OPEN SESSION (5:30 p.m.)

III. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

IV. APPROVAL OF THE AGENDA

V. APPROVAL OF MINUTES

- A.01 June 19, 20141
- June 25, 2014
- June 28, 2014

VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0 minutes)

VII. STUDY SESSION (60 minutes)

These items are staff presentations and/or updates to the Board of Education.

- S.01 Joint Meeting with the Financial Oversight Committee (FOC) (60)2

VIII. COMMUNICATIONS (15 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports (0) – none present during summer months
- B. SMMCTA Update – Ms. Sarah Braff (5)
- C. SEIU Update – Ms. Keryl Cartee-McNeely (5)
- D. PTA Council – Ms. Rochelle Fanali (5)

IX. SENIOR STAFF REPORTS (20 minutes)

- A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)
- B. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)
- C. Asst. Supt., Human Resources – Ms. Debra Moore Washington (5)
- D. Superintendent – Ms. Sandra Lyon (5)

X. CONSENT CALENDAR (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

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Facilities Improvement Projects

A.18 Amendment to Contract – Lease Leaseback – Edison Language
Academy – New Construction Project – Swinerton Builders –
Measure BB31-32
A.19 Amendment to Contract – Lease Leaseback – Lincoln Middle
School – Replacement of Classroom Building C and Site
Improvements (Package 2) – Erickson Hall Construction
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A.20 Accept as Work Completed – Multiple Purchase Orders Projects –
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Interim Principal, Malibu High School

XI. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to two (2) or three (3) minutes, depending on the number of speakers. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

DISCUSSION and MAJOR Items

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XII. DISCUSSION ITEMS (125 minutes)

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

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These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

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XIV. INFORMATIONAL ITEMS (0 minutes)

These items are submitted for the public record for information. These items do not require discussion nor action.

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XV. BOARD MEMBER ITEMS

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVII. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVIII. BOARD MEMBER COMMENTS

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XIX. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

XXI. ADJOURNMENT

This meeting will adjourn to a regular meeting scheduled for 5:30 p.m. on **Wednesday, August 13, 2014**, at the **District Office**: 1651 16th Street, Santa Monica, CA 90404.

*Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.*

SMMUSD Board of Education Meeting Schedule 2014-2015

Closed Session begins at 4:30pm
Public Meetings begin at 5:30pm

July through December 2014					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/16* DO		*Wednesday, 7/16
August		8/13* DO		8/28 DO	*Wednesday: 8/13 First day of school: 8/19
September	9/4* DO		9/18 DO	9/25* DO	*9/4: MS Back to School Night *9/25: Admissions Day Holiday
October	10/2 M		10/16 DO	10/30* DO	*10/30: 5 th Thursday
November	11/6 M		11/20 DO		Thanksgiving: 11/27-28
December		12/11 DO		winter break	
Winter Break: December 22 – January 2					
January through June 2015					
Winter Break: December 22 – January 2					
January	winter break	1/15 DO			
February	2/5 M		2/19 DO		
March	3/5 DO		3/19 M		
Spring Break: March 30 – April 10					
April	spring break	spring break		4/23 DO	
May	5/7 M		5/21 DO		
June		6/11 DO		6/24* DO	Last day of school: 6/5 *Wednesday: 6/24

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
07/16/14

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

June 19, 2014
June 25, 2014
June 28, 2014

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

STUDY SESSION

TO: BOARD OF EDUCATION

STUDY SESSION

07/16/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: JOINT SESSION WITH THE FINANCIAL OVERSIGHT COMMITTEE

STUDY SESSION ITEM NO. S.01

As part of the requirements associated with the annual funds given to the School District from the City of Santa Monica, the Financial Oversight Committee (*FOC*) was appointed as an independent oversight committee regarding the financial matters of the District. This includes an annual report from the FOC to the School Board, reviewing the past year and offering its observations about the District's financial matters.

In addition, the FOC's charge was amended at the June 5, 2008, Board meeting (Item A.22) to include responsibilities associated with the Measure R parcel tax, approved by the voters at the February 2008 Special Election. Measure R requires that an Independent Citizens Oversight Committee monitor proposed and actual parcel tax expenditures each year.

Therefore, in compliance with the foregoing, the Board of Education will convene a joint session with members of the Financial Oversight Committee on July 16, 2014, for the purpose of addressing the following items:

- I. Comments from the FOC as presented by Chair Tom Larmore regarding the annual report.
- II. Discussion between the Board of Education and the FOC regarding FOC Focus for FY 2014-15.

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2014-15 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
Bud Coffey 7/1/14 to 6/30/15 Amend contract amount not to exceed: \$5,000	To perform specialized technical theatre support for Theatre Operations rentals in Barnum Hall and other District Theaters.	Business Services Facility use	01-90110-0-81000-54000-5802-046-2460 Facility Use
Neil Perlmutter and Associates Extension of Contract: 8/1/14 to 7/31/15	Serve as Senior Architect heading Measure BB change order review unit	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Orbach, Huff and Suarez California, LLC Extension of Contract: 8/1/14 to 7/31/15	Anticipated legal fees for Measure BB program	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Gaudet Design Group Extension of Contract: 8/1/14 to 7/31/15	Project Consultant for landscape architecture for Measure BB Program	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Art Meets Technology Extend Contract: 7/1/14 to 7/31/15	Maintenance Measure BB website	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Arcadis Extension of Contract: 7/1/14 to 7/31/15	Environmental Monitoring, Testing & Reporting	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
ATC Extension of Contract: 7/1/14 to 7/31/15	Environmental Monitoring, Testing & Reporting	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
BPI Extension of Contract: 7/1/14 to 7/31/15	Inspection Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
BTC Labs Extension of Contract: 7/1/14 to 7/31/15	Testing & Special Inspection Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Converse Consultants Extension of Contract: 7/1/14 to 7/31/15	Geotechnical Observation & Testing Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600

GeoConcepts Extension of Contract: 7/1/14 to 7/31/15	Geological Engineering Services related to waste water systems	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Inspection Specialists Extension of Contract: 7/1/14 to 7/31/15	DSA Compliance Inspection Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
IOR Group Extension of Contract: 7/1/14 to 7/31/15	Inspection Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Knowland Extension of Contract: 7/1/14 to 7/31/15	Inspection Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Leighton Extension of Contract: 7/1/14 to 7/31/15	Provide Geological Engineering Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
AMEC Extension of Contract: 7/1/14 to 7/31/15	Geological Investigation & Reporting	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
MTGL Extension of Contract: 7/1/14 to 7/31/15	Testing & Special Inspection Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Ninyo & Moore Extension of Contract: 7/1/14 to 7/31/15	Testing & Special Inspection Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
PSOMAS Extension of Contract: 7/1/14 to 7/31/15	Provide Site Survey Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
TMAD Extension of Contract: 7/1/14 to 7/31/15	Engineering services for DSA certification	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
WLC Extension of Contract: 7/1/14 to 7/31/15	DSA Compliance – Architectural & Engineering Services	Measure BB/ Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Dynamic Engineering & Testing, Inc. (DEI) Extension of Contract: 7/1/14 to 7/31/15	IOR inspection services	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Stephen Payte DSA Inspections, Inc. Extension of Contract: 7/1/14 to 7/31/15	IOR inspection services	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
California Testing & Inspections, Inc. (CTI) Extension of Contract: 7/1/14 to 7/31/15	Special Testing & Inspection Services	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600

Independent Construction Inspection (ICI) Extension of Contract: 7/1/14 to 7/31/15	IOR inspection services	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Sandy Pringle Associates Inspection Consultants, Inc. Extension of Contract: 7/1/14 to 7/31/15	IOR inspection services	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
AECOM Extension of Contract: 7/1/14 to 7/31/15	CEQA Consultants	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Gateway Science & Engineering Extension of Contract: 7/1/14 to 7/31/15	Inspection Services	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Intergrated Performance Contractors Extension of Contract: 7/1/14 to 7/31/15	Septic Tank Investigation	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Jubany-NAC Architects Extension of Contract: 7/1/14 to 7/31/15	DSA Close-out	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Topanga Underground Extension of Contract: 7/1/14 to 7/31/15	Provide on-site wastewater system investigation	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Kroner Environmental Extension of Contract: 7/1/14 to 7/31/15	Environmental Work/Phase 1	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Scotia Consulting Extension of Contract: 7/1/14 to 7/31/15	DSA Inspection Services	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Smith Emery Extension of Contract: 8/1/14 to 7/31/15	Provide testing & special inspection services	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
ThyssenKrupp Elevator Extension of Contract: 8/1/14 to 7/31/15	DSA Compliance/Elevator Upgrades	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Fehr & Peers Extension of Contract: 8/1/14 to 7/31/15	Parking Demand Management Solutions	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
Li & Associates Extension of Contract: 8/1/14 to 7/31/15	Provide Structural/Engineering Review	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600

Syska Hennessey Extension of Contract: 8/1/14 to 7/31/15	Design Services	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
TYR, Inc. Extension of Contract: 8/1/14 to 7/31/15	Special Testing & Inspection Services	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Simpson Gumpertz & Heger, Inc. 7/1/14 – 6/30/15 Total Contract not to exceed: \$40,000	Testing Consultant	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600 Funded from Hard Costs
Rob Lowe Extension of Contract: 8/1/14 to 7/31/15 Contract Amendment #3: \$45,000 (Original Contract amount: \$20,000 CA #1 for \$50,000 CA #2 for \$78,000 approved on 07/24/13) Funded by Program Reserves*	Project Coordination Site Logistics	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Alex Naftali Extension of Contract: 6/1/14 to 07/31/15 Contract Amendment #2: \$26,400 (Original Contract amount of \$17,600 approved 3/6/14) Funded by Program Reserves*	Project Coordination Communications & Presentations	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600
Simpson & Simpson Extension of Contract: 8/1/14 to 7/31/15 Contract Amendment #3: \$403,520 (Original Contract amount: \$338,000 CA #2 for \$384,000 approved 7/24/13) Funded by Program Reserves*	Project Liaison Construction Activities & Operations	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600

Rodrigo Donoso Extend contract date from 8/1/14 to 7/31/15 Contract Amendment #4: \$92,000 (Original Contract Amount: \$80,000 CA#1 for \$88,000 CA#2 for \$88,000 CA#3 for \$88,000 approved 7/24/13) Funded by Program Reserves*	Project coordinator for development of documents associated to communications	Measure BB / Capital Improvements	21,81,82,83-90500-0-00000-85000-5802-XXX-2600
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Contractor/ Contract Dates	Description	Site	Funding
Orbach Huff & Suarez 7/1/14 to 6/30/15 Not to exceed hourly amount: \$295/hour (partners) \$265/hour (associates) \$175/hour (paralegals)	General legal counsel services – District-wide Facility and Land Use. General legal counsel services - Solar PPA issues (these charges will be reimbursed by Regeneration)	Business	01-00000-0-00000-73000-5820-050-1500 & 25-90124-0-00000-85000-5820-010-2600 (District-wide Facility and Land Use Issues) 01-90120-0-00000-82000-5820-050-1500 (Solar PPA Issues)
Goodwin Procter 7/1/14 to 6/30/15 Not-to-exceed hourly amount as follows: \$575 (partners) \$450 (associates)	General real estate advice	Business	01-00000-0-00000-73000-5820-050-1500

**A Friday Memo accompanies the contracts.*

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / TERRY DELORIA
 RE: OVERNIGHT FIELD TRIP(S) 2014-2015

ACTION/CONSENT
 07/16/14

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2014-2015 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Lincoln Middle School 6 th – 8 th Approx. 36	National Orchestra Festival (ASTA) Salt Lake City, UT 3/19/15 – 3/22/15	S. Webb/ J. Wang	Approximately \$625 per student Hoping to provide scholarships/partial-full so that ALL students in the group can participate	Orchestra	Specially selected out of thousands of auditions to perform at the National Orchestra Festival (ASTA) - LMS Chamber Ensemble will be one of four middle school orchestras representing the nation as part of the annual American String Teachers Association Conference

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/14/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>GRIEGO, Orlando</u> Food and Nutrition Services 13-53100-0-00000-37000-5220-057-2570 Cafeteria Fund- Resource: Child Nutrition.	Plant Tour and Information Session-Frito Lay Rancho Cucamonga, CA June 27, 2014	\$62 Mileage Only
<u>HO, Pat</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	School Finance and Management Conference Anaheim, CA July 16, 2014	\$235
<u>HYATT, Virginia</u> Purchasing Department 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	SCG - You Benchmarked Your Building Downey, CA August 13, 2014	\$31 Mileage Only
<u>HYATT, Virginia</u> Purchasing Department 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	USGBC Los Angeles Certified Sustainability Manager Downey, CA September 22, 23 and 24, 2014	\$950
<u>HYATT, Virginia</u> Purchasing Department 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	SCG – Green Building In California: CALGreen, Title 24 Part 6 and LEED Downey, CA October 1, 2014	\$30 Mileage Only
<u>MAEZ, Jan</u> Business Services 01-00000-0-00000-73000-5220-050-1500 General Fund- Function: Business Services	School Finance & Management Conference Santa Barbara, CA July 21, 2014	\$215

Adjustments		
(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>LYON, Sandra</u> <u>+7 Board Members</u> District Office 01-00000-0-00000-71100-5220-020-1200 General Fund- Function: Board	CSBA Annual Education Conference San Francisco, CA December 13 – 16, 2014	\$16,000
<u>WOOLVERTON, Sara</u> <u>CONSTANZO, Francis</u> Special Education 01-65000-0-50010-21000-5220-043-1400 General Fund- Function: Special Education	2014 Education Law Conference Cerritos, CA November 13, 2014	\$98

<u>Out-of-State Conferences: Individual</u>		
<u>SHEKHTMEYSTER, Zhanna</u> Adams Middle 01-65000-0-50010-21000-5300-043-1400 01-56400-0-00000-39000-4310-043-1400 General Fund- Resource: Special Education	National Association of School Psychologist Summer Conference Las Vegas, NV August 21 – 22, 2014	\$300

<u>Out-of-State Conferences: Group</u>		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
FROM: SANDRA LYON / TERRY DELORIA / JANIE GATES
RE: 2014/2015 ADULT EDUCATION CENTER APPROVAL

ACTION/CONSENT
07/16/14

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the Adult Education courses to be offered for the 2014/2015 school term.

COMMENTS: The list of courses represent course titles approved by the Department of Education, State of California. Only courses on the approved list may be used to generate ADA for which the district will be reimbursed. The list is not available in the electronic agenda. However, it is printed in the published agenda and is available for the public review in the Adult Education Office and as part of the public copies of the agenda, which are available at the meeting.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

California Department of Education

Date: June 24, 2014
To: Janie Gates
Santa Monica-Malibu Unified
School District
CDS: 19-6498
From: Cliff Moss
Education Programs Consultant
Adult Education Office
916-327-6378
Subject: Course Approval for 2014-15



Your request for approval of the following 35 courses have been received, recorded, and approved for the 2014-15 school year.

Course Number	Course Name	Course Outline Developed/Updated	Job Market Study Year
2102	Basic English	2006	--
2402	Basic Mathematics	2006	--
2403	Algebra 1	2006	--
2816	Art Appreciation	2006	--
2401	Consumer Mathematics	2006	--
2701	Economics	2011	--
2131	English 10	2006	--
2132	English 11	2006	--
2133	English 12	2013	--
2130	English 9	2006	--
2198	English Elective	2006	--
2400	General Mathematics	2006	--
2413	Geometry	2006	--
9972	Government	2011	--
2535	Health	2006	--
2910	History/Appreciation of Theater/Film/Video/Media	2006	--

2621	Life Science	2006	--
2498	Mathematics Elective	2011	--
2610	Physical Science	2006	--
2424	Pre-Algebra	2006	--
2714	Psychology	2006	--
2698	Science Elective	2006	--
2798	Social Science Elective	2006	--
9969	Test Preparation	2006	--
2709	United States History	2012	--
2711	World History: Survey	2006	--
9978	Career Exploration	2006	--
9979	General Elective	2006	--
9995	Government and History (Citizenship Preparation)	2006	--
9973	NRS Transition Success	2014	--
9980	Advanced ESL	2006	--
9982	Beginning ESL	2006	--
9986	ESL MultiLevel	2006	--
9983	General ESL	2006	--
9981	Intermediate ESL	2006	--

You are authorized to claim apportionment for the above courses. It is recommended that you use these Course Titles with your suggested classes listed under them when communicating your program offerings to the public.

Course Outlines for all apportionment classes shall be on file and available for review at the adult school or the district office (5 CCR 10508).

To meet optimum educational standards, these course outlines should contain:

- Goals and purposes
- Performance objectives or competencies
- Instructional strategies
- Units of study, with approximate hours allotted for each unit
- Evaluation procedures
- Clear course completion requirements of established goals and objectives

From EC 1900; 41976; 52506; 52515; 52518; 52570.

For Vocational Education courses:

Before establishing a Vocational or Occupational Education Program, you must conduct a job market study in your market area and have it reviewed every two years to justify the vocational program. Refer to the Job Market Study in EC 52519; 52520 for more information.

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: AGREEMENT TO PROVIDE CALIFORNIA STATE PRESCHOOL (CSPP) FOR FISCAL YEAR 2014-15

RECOMMENDATION NO. A.06

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education (CDE), Child Development Division effective July 1, 2014 through June 30, 2015. This agreement, CSPP-4232, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC and amount not to exceed \$1,567,611. The Board agrees to provide a drug free workplace and to authorize Sandra Lyon, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information:

Source: Child Development Fund – Restricted

Currently Budgeted: Yes

Account Number: 12-61050-0-00000-00000-8590-090-0000 \$1,350,615
12-50250-0-00000-00000-8290-090-0000 \$ 216,996

Description: CSPP Apportionment - CDS

COMMENT: The contract, operated on a minimum of 245 days serves full-day/full-time preschools and part-day programs at various sites. The program includes developmentally appropriate activities, social services, health services, breakfast/lunch/snack, parent participation/education, and staff development.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: AGREEMENT TO PROVIDE GENERAL CHILD CARE AND DEVELOPMENT SERVICES (CCTR) FOR FISCAL YEAR 2014-15

RECOMMENDATION NO. A.07

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education (CDE), Child Development Division effective July 1, 2014 through June 30, 2015. This agreement, CCTR-4120, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC and amount not to exceed 1,145,761. The Board agrees to provide a drug free workplace and to authorize Sandra Lyon, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information:

Source: Child Development Fund – Restricted
Currently Budgeted: Yes
Account Number: 12-61050-0-00000-00000-8590-090-0000 \$598,580
12-50250-0-00000-00000-8290-090-0000 \$547,181
Description: CCTR Apportionment - CDS

COMMENT: The contract provides developmentally appropriate activities for school –age children and for the Infant Toddler Program at SAMOHI receiving service; meals and snacks; educational services and staff development. The program operates for a minimum of 245 days a year. Funding of this contract is contingent upon appropriation and availability of sufficient funds.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: DONATIONS OF PLAYGROUND EQUIPMENT FROM HEAD START PROGRAM

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the request to receive donations of playground equipment from LACOE Head Start.

The equipment will be transferred and installed from Inglewood Unified School District's Head Start program to Washington West by a vendor selected by LACOE Head Start, for the following costs, which will be covered by the remaining funds in the 13-14 fiscal year Head Start budget:

Remove, Relocate & Install Existing Community Playset	\$ 980
Remove, Relocate & Install Existing Community Play Drumset	<u>\$ 920</u>
TOTAL:	\$1,900

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2013-2014

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2013-2014 as follows:

NPS

2013-2014 Budget 01-65000-0-57500-11800-5125-043-1400

2013-2014 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	SSID	Service Description	Contract Number	Cost Not to Exceed
Excelsior Youth Center	7131049266	RTC	97-SPED14153	\$6893

Amount Budgeted NPS 13/14		\$ 1,688,000
Amount Budgeted Mental Health Services 13/14		\$ 735,000
Total Budgeted		\$ 2,423,000
Prior Board Authorization as of 6/25/14		\$ 2,407,600
	Balance	\$ 15,400
Positive Adjustment (See Below)		\$ 0
		\$ 15,400
Total Amount for these Contracts		\$ 6,893
	Balance	\$ 8,507

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$395,285 as of 6/25/14					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2013-2014 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Mediscan Therapy Services	various	OTs for ESY	98-SPED14156	\$5780

Amount Budgeted NPA 13/14		\$ 1,162,000
Prior Board Authorization as of 6/25/14		\$ 1,083,521
	Balance	\$ 78,479
Positive Adjustment (See Below)		\$ 0
		\$ 78,479
Total Amount for these Contracts		\$ 5,780
	Balance	\$ 72,699

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$83,483 as of 6/25/14					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5802-043-1400

2013-2014 Budget 01-33100-0-57500-11900-5802-044-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
The Launch Station	8168094178	OT	33-SPED14094	\$640

Amount Budgeted Instructional Consultants 13/14		\$ 336,920
Amount Budgeted Instructional Consultants 13/14		\$ 25,080
Total Budgeted		\$ 362,000
Prior Board Authorization as of 6/25/14		\$ 355,651
	Balance	\$ 6,349
Positive Adjustment (See Below)		\$ 0
		\$ 6,349
Total Amount for these Contracts		\$ 640
	Balance	\$ 5,709

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2013-2014 in the amount of \$9000 as of 6/5/14					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5890-043-1400

2013-2014 Budget 01-56400-0-00000-39000-5802-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 13/14		\$ 247,000
Amount Budgeted Non-Instructional Consultants 13/14		\$ 20,000
Total Budgeted		\$ 267,000
Prior Board Authorization as of 6/25/14		\$ 310,199
	Balance	\$ -63,199
Positive Adjustment (See Below)		\$ 0
		\$ -63,199
Total Amount for these Contracts		\$ 0
	Balance	\$ -63,199

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2013-2014 in the amount of \$37,530 as of 6/5/14					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2013-2014 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 13/14		\$ 370,000
Prior Board Authorization as of 6/25/14		<u>370,000</u>
	Balance	\$ 0
Adjustments for this period		<u>\$ 0</u>
		\$ 0
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2013-2014 in the amount of \$ 0 as of 6/25/14				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

7/16/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2014-2015

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2014-2015 as follows:

NPS

2014-2015 Budget 01-65000-0-57500-11800-5125-043-1400

2014-2015 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	SSID	Service Description	Contract Number	Cost Not to Exceed
The Linden Center	4119531840	NPS	4-SPED15006	\$27,800
The Learning Clinic	7103131716	RTC	5-SPED15005	\$143,904

Amount Budgeted NPS 14/15		\$ 1,595,000
Amount Budgeted Mental Health Services 14/15		\$ 735,000
Total Budgeted		\$ 2,330,000
Prior Board Authorization as of 7/16/14		\$ 0
	Balance	\$ 2,330,000
Positive Adjustment (See Below)		\$ 0
		\$ 2,330,000
Total Amount for these Contracts		\$ 171,704
	Balance	\$ 2,158,295

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2014-2015 in the amount of \$0 as of 7/16/14					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2014-2015 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Mediscan Inc	various	OTs for ESY	1-SPED15003	\$6,120
California Psychcare	2983493507	Behavior 1:1	2-SPED15004	\$1,122
Augmentative Communication Therapies	4156409070	AT compensatory	5-SPED15008	\$ 8,370
Augmentative Communication Therapies	5136290212	AAC Intervention	7-SPED15011	\$2,700

Amount Budgeted NPA 14/15		\$ 583,000
Prior Board Authorization as of 7/16/14		\$ 0
	Balance	\$ 583,000
Positive Adjustment (See Below)		\$ 0
		\$ 583,000
Total Amount for these Contracts		\$ 18,312
	Balance	\$ 564,688

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2014-2015 in the amount of \$0 as of 7/16/14					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2014-2015 Budget 01-65000-0-57500-11900-5802-043-1400
 2014-2015 Budget 01-33100-0-57500-11900-5802-044-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Pyramid Educational Consultants	N/A	Level 1 Training: Basic Workshop	1-SPED15001	\$5,391
Cogwheels	8103148738	Education, Instructional Consulting	2-SPED15002	\$20,000

Amount Budgeted Instructional Consultants 14/15		\$ 350,000
Amount Budgeted Instructional Consultants 14/15		\$ 0
Total Budgeted		\$ 350,000
Prior Board Authorization as of 7/16/14		\$ 0
	Balance	\$ 350,000
Positive Adjustment (See Below)		\$ 0
		\$ 350,000
Total Amount for these Contracts		\$ 25,391
	Balance	\$ 324,609

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2014-2015 in the amount of \$0 as of 7/16/14					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2014-2015 Budget 01-65000-0-57500-11900-5890-043-1400
 2014-2015 Budget 01-56400-0-00000-39000-5802-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Administrative Services Cooperative	4119531840	Taxi transportation	3-SPED15007	\$17,000

Amount Budgeted Non-Instructional Consultants 14/15		\$ 220,000
Amount Budgeted Non-Instructional Consultants 14/15		\$ 22,000
Total Budgeted		\$ 242,000
Prior Board Authorization as of 7/16/14		\$ 0
	Balance	\$ 242,000
Positive Adjustment (See Below)		\$ 0
		\$ 242,000
Total Amount for these Contracts		\$ 17,000
	Balance	\$ 225,000

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2014-2015 in the amount of \$0 as of 7/16/14					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2014-2015 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Atkinson, Andelson, Loya, Ruud & Romo	Legal	5-SPED15012	\$370,000

Amount Budgeted Legal Services 14/15		\$ 370,000
Prior Board Authorization as of 7/16/14		0
	Balance	\$ 0
Adjustments for this period		0
		0
Total Amount for these Contracts		\$ 370,000
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2014-2015 in the amount of \$ 0 as of 7/16/14				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2013-14

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 18, 2014, through July 10, 2014, for fiscal year 2013-14.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JULY 16, 2014

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
145819	A 1 LAWNMOWER	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	100.00	R
145847	AAA ELECTRIC MOTOR SALES	MOTOR SALES & SERVICE	FACILITY MAINTENANCE	3,000.00	R
145779	ADVANCED BATTERY SYSTEMS	BATTERY AND ELECTRICAL	FACILITY MAINTENANCE	800.00	R
145849	ADVANCED BATTERY SYSTEMS	Battery Purchase - Transp.	TRANSPORTATION	207.94	U
145806	ADVANCED ELECTRONICS	DISPATCH RADIO PURCHASE - TRAN	TRANSPORTATION	1,879.61	U
145860	ALLAN'S AQUARIUM AND PETS	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	500.00	CD
145845	AMTECH ELEVATOR SERVICES	ELEVATOR EMERGENCY CALLS	FACILITY MAINTENANCE	700.00	R
145851	ANACA TECHNOLOGIES INC	SPRINGBOARD BILINGUAL RENEWAL	SPECIAL ED SPECIAL PROJECTS	5,994.00	R
145802	ARGO FLEET SERVICES	PARTS PURCHASE - TRANSP.	TRANSPORTATION	125.93	U
145870	ARGO FLEET SERVICES	OPEN ORDER FOR PARTS	TRANSPORTATION	200.00	U
145797	CALIFORNIA OFFICE SYSTEMS INC	OPEN PO CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,000.00	U
145840	CALIFORNIA OFFICE SYSTEMS INC	2-DRAWER LATERAL FILE	CURRICULUM AND IMC	1,779.88	U
145850	CALIFORNIA OFFICE SYSTEMS INC	SP ED FURNITURE	SPECIAL EDUCATION REGULAR YEAR	527.00	R
145874	CBRE INC	SUBLEASE AGREEMENT	BUSINESS SERVICES	14,442.66	U
145807	CDW-G COMPUTING SOLUTIONS	FOR TECHNOLOGY ITEMS	MALIBU HIGH SCHOOL	195.00	R
145789	CHEVRON U.S.A. INC.	MAINT.GAS	FACILITY MAINTENANCE	3,500.00	R
145800	CINTAS CORPORATION	OPEN ORDER FOR UNIFORM CL.	TRANSPORTATION	234.00	U
145865	CINTAS CORPORATION	Open order for shop towels	TRANSPORTATION	120.00	U
145843	CLARK SECURITY PRODUCTS	LOCKSMITH HARDWARE	FACILITY MAINTENANCE	4,000.00	R
145821	CLEANSOURCE	OPEN ORDER CUSTODIAL SUPPLIES	GROUNDS MAINTENANCE	900.00	R
145853	COLLECTIVE VOICES FOUNDATION	PROFESSIONAL DEVELOPMENT	SMASH SCHOOL	15,000.00	R
145859	COMPLETE BUSINESS SYSTEMS	COPIER SERVICE CALLS	SANTA MONICA HIGH SCHOOL	130.00	U
145785	COX PAINT INC	PAINT SHOP SUPPLIES	FACILITY MAINTENANCE	250.00	R
145835	D.J. CO-OPS	PAYMENT OF PREVIOUS SY INVOICE	FOOD SERVICES	258.75	F
144543	DUMBELL MAN FITNESS EQUIPMENT	BIKE REPAIR BELT	OLYMPIC CONTINUATION SCHOOL	194.84	R
145808	DURHAM SCHOOL SERVICES	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	4,544.00	R
145812	DURHAM SCHOOL SERVICES	CHOIR TRANSPORTATION	MALIBU HIGH SCHOOL	1,700.00	R
145813	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	239.52	R
145830	GALE SUPPLY CO	paper supplies for Barnum Hall	THEATER OPERATIONS&FACILITY PR	2,729.62	U
145837	GALE SUPPLY CO	CUSTODIAL SUPPLIES IISS	CURRICULUM AND IMC	225.02	R
145856	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	965.30	CD
145882	GOLD STAR FOODS	FROZEN PRODUCE AND BREAD	FOOD SERVICES	21,482.83	F
145863	HEADSETS.COM INC	WIRELESS HEADSET SYSTEM	CHILD DEVELOPMENT CENTER	337.15	CD
145781	HIRSCH PIPE & SUPPLY	PLUMBING SUPPLIES	FACILITY MAINTENANCE	500.00	R
145788	HOWARD INDUSTRIES	HVAC PARTS/PRODUCTS	FACILITY MAINTENANCE	5,000.00	R
145793	IMPACT CONSTRUCTION SERVICE	RELOCATABLE REMOVAL	EDISON ELEMENTARY SCHOOL	10,500.00	BB
145864	INTELLI-TECH	DESKTOP COMPUTERS	CHILD DEVELOPMENT CENTER	4,908.72	CD
145814	INTERNATIONAL PAPER	PAPER	MALIBU HIGH SCHOOL	455.00	R
145824	INTERNATIONAL PAPER	RECYCLED COPY PAPER	PERSONNEL COMMISION	410.00	U
145854	INTERNATIONAL PAPER	COPY PAPER	CURRICULUM AND IMC	2,093.86	U
145855	INTERNATIONAL READING ASSN	MEMBERSHIP & SUBSCRIPTION	CURRICULUM AND IMC	2,728.74	U
145884	JOSTENS/DIPLOMAS	DIPLOMAS- INVOICE BALANCE	SANTA MONICA HIGH SCHOOL	1,103.74	R
145867	KI	OFFICE CHAIR	CHILD DEVELOPMENT CENTER	1,066.77	CD
145734	LACOE - AVID PROGRAM	AVID PROGRAM	CURRICULUM AND IMC	4,800.00	U
145858	LAKESHORE CURRICULUM	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	7,650.36	CD
145841	LAMPERT, ELISABETH	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	191.63	CD
145795	LEWIS, STEPHEN	WRITING WORKSHOP	GRANT ELEMENTARY SCHOOL	2,400.00	R
145836	MIRABAL, MARTY	REIMBURSEMENT FOR SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	130.78	U
145798	NAPA AUTO PARTS	OPEN ORDER FOR PARTS - TRANSP.	TRANSPORTATION	636.00	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
145780	PATTON STEEL SUPPLY	POOL CHEMICALS	FACILITY MAINTENANCE	200.00	R
145056	PBS HOME VIDEO	LIBRARY ITEMS (BOOKS/DVDS)	MALIBU HIGH SCHOOL	668.60	R
145846	PONTON, FRANK G	REPAIR PHONE LINSE	FACILITY MAINTENANCE	500.00	R
145825	PURELAND SUPPLY LLC	PROJECTOR LAMPS	CABRILLO ELEMENTARY SCHOOL	571.20	R
145866	SALGADO, EUSEBIO	RELOCATION OF EQUIPMENT	CHILD DEVELOPMENT CENTER	1,900.00	CD
145770	SANTA MONICA COLLEGE BOOKSTORE	YOUNG COLLEGIAN OTHER BOOKS	CURRICULUM AND IMC	9,418.92	R
145817	SANTA MONICA LOCK & SAFE CO.	SAFE OPENING	SAMOHI STUDENT STORE	500.00	U
145857	SCHOOL HEALTH CORPORATION	HEALTH SUPPLIES	CHILD DEVELOPMENT CENTER	1,950.40	CD
145295	SEHI COMPUTER PRODUCTS	SCANNER & PINTER	PT DUME ELEMENTARY SCHOOL	567.51	U
145868	SEHI COMPUTER PRODUCTS	HP PRINTER	CHILD DEVELOPMENT CENTER	499.96	CD
145875	SIR SPEEDY PRINTING #0245	BOOKLET COVERS FOR SENIOR GRAD	SANTA MONICA HIGH SCHOOL	240.90	U
145831	SMART & FINAL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
145822	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PERSONNEL COMMISION	390.00	U
145832	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	CHILD DEVELOPMENT CENTER	6,000.00	CD
145834	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	6,000.00	CD
145809	STUDENT TRANSPORTATION OF AMER	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	1,395.00	R
145869	TEACHING STRATEGIES INC	CREATIVE CURRICULUM SYSTEM	CHILD DEVELOPMENT CENTER	2,500.00	CD
145786	THE ARTIST COLLECTIVE	DANCE WORKSHOP	SMASH SCHOOL	600.00	R
145794	THE ARTIST COLLECTIVE	DANCE WORKSHOP	OLYMPIC CONTINUATION SCHOOL	2,250.00	R
145877	THORNES DISCING SERVICE	OPERATIONS GROUNDS CONTRACT	GROUNDS MAINTENANCE	1,560.00	R
145844	THYSSENKRUPP ELEVATOR	ELEVATOR SERVICE CALLS	FACILITY MAINTENANCE	708.00	R
145805	TRACTION HEAVY DUTY PARTS	PARTS PURCHASE - TRANSP.	TRANSPORTATION	709.56	U
145811	TRACTION HEAVY DUTY PARTS	PARTS PURCHASE - TRANSP.	TRANSPORTATION	908.76	U
145818	TUMBLEWEED TRANSPORTATION	2ND GRADE FIELD TRIP	WILL ROGERS ELEMENTARY SCHOOL	725.00	R
145792	U S BANK (GOVT CARD SERVICES)	REFRIGERATOR FOR ED SERVICES	CURRICULUM AND IMC	997.51	R
145796	U S BANK (GOVT CARD SERVICES)	SUPPLIES	PRINTING SERVICES	141.39	U
145823	U S BANK (GOVT CARD SERVICES)	PORTABLE ICEMAKER	EDISON ELEMENTARY SCHOOL	196.01	BB
145826	U S BANK (GOVT CARD SERVICES)	GE WASHER AND GAS DRYER	CHILD DEVELOPMENT CENTER	2,037.78	CD
145873	U S BANK (GOVT CARD SERVICES)	LOCK & SWING GATE	CHILD DEVELOPMENT CENTER	768.59	CD
145829	ULINE SHIPPING SUPPLIES	BOXES	FACILITY MAINTENANCE	550.42	R
145782	VCA ENGINEERS INC	EROSION CONTROL	EDISON ELEMENTARY SCHOOL	7,680.00	BB
145828	VENABLE, TERANCE	REIMBURSEMENT	BUSINESS SERVICES	265.23	D
145839	VENABLE, TERANCE	REIMBURSEMENT	BUSINESS SERVICES	442.05	D
145810	VENTURA CTY OFF OF EDUCATION	COMMON CORE TRAINING ENGL/LART	MALIBU HIGH SCHOOL	400.00	R
145816	VILLAGE GRAPHICS	GRADUATION PROGRAM TICKETS	MALIBU HIGH SCHOOL	2,602.92	R
145804	WARREN DISTRIBUTING INC.	OPEN ORDER FOR PARTS - TRANSP.	TRANSPORTATION	777.00	U
145787	WATERLINE TECHNOLOGIES INC	POOL CHEMICAL ORDER	FACILITY MAINTENANCE	5,000.00	R
145820	WAXIE SANITARY SUPPLY	OPERATIONS CUSTODIAL SUPPLIES	GROUNDS MAINTENANCE	100.00	R
145871	WILSON & VALLELY TOWING	TOWING CHARGES - #17	TRANSPORTATION	143.00	U
145815	YALE/CHASE MATERIALS HANDLING	GOLF CART REPAIR	MALIBU HIGH SCHOOL	556.71	R
145883	YALE/CHASE MATERIALS HANDLING	ELECTRIC CART REPAIR	SANTA MONICA HIGH SCHOOL	1,159.03	R
				** NEW PURCHASE ORDERS	198,920.10

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

145838	JAMS INC	DISPUTE RESOLUTION PROVIDER	SANTA MONICA HIGH SCHOOL	3,675.00	BB
				** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	3,675.00

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2014-15

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 18, 2014, through July 10, 2014, for fiscal year 2014-15.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
150336	AAA ELECTRIC MOTOR SALES	FOR MOTOR REPAIRS	FACILITY MAINTENANCE	3,000.00	R
150017	ABLENET	CLASSROOM COMMUNICATION DEVICE	SPECIAL EDUCATION REGULAR YEAR	1,097.01	R
150203	ACCO BRANDS USA LLC DBA GBC	MAIN.AGRMT: LAMINATOR LJM604	LINCOLN MIDDLE SCHOOL	614.60	U
150082	ACT RESEARCH SERVICES	2014 Graduating class order	CURRICULUM AND IMC	175.20	U
150286	ADMINISTRATIVE SOFTWARE	MAINTENANCE AGREEMENT	ADULT EDUCATION CENTER	4,590.00	A
150291	AMERICAN REPROGRAPHICS CO	PRINTS MHS & CABRILLO	BUSINESS SERVICES	14.88	D
150289	AMERICAN TIME	CLOCKS	FACILITY MAINTENANCE	5,000.00	R
150020	ANNSON BUSINESS SOLUTIONS INC	ANNUAL SERVICE RENEWAL	SPECIAL EDUCATION REGULAR YEAR	129.00	R
150429	APPLE COMPUTER CORP	IMAC 21.5INCH	ROOSEVELT ELEMENTARY SCHOOL	54,224.14	R
150206	ARGONAUT, THE	ROP ADVERTISING	R O P	1,000.00	R
150216	AVON CAR RENTAL	CAR & VAN RENTAL	R O P	1,000.00	R
150320	BISHOP COMPANY	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	500.00	R
150405	BISHOP COMPANY	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	375.00	R
150304	BOURGET BROS	GENERAL MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
150317	BOURGET BROS	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,500.00	R
150370	BURNSIDE, EDWARD	ORGAN REPAIR AND MAINTENANCE	THEATER OPERATIONS&FACILITY PR	1,500.00	R
150306	BUSY BEE HARDWARE	GENERAL MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	300.00	R
150319	BUSY BEE HARDWARE	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	1,000.00	R
150427	CALIFORNIA DEPT OF EDUCATION	Common Core State Standards	STATE AND FEDERAL PROJECTS	376.63	R
150091	CALIFORNIA OFFICE SYSTEMS INC	OFFICE & SCHOOL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	2,000.00	U
150215	CALIFORNIA OFFICE SYSTEMS INC	INSTRUCTIONAL SUPPLIES	R O P	550.00	R
150380	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/OFFICE ADMIN SUP	JOHN ADAMS MIDDLE SCHOOL	1,000.00	U
150381	CALIFORNIA OFFICE SYSTEMS INC	WHITEBOARDS FOR AVID CLASSES	JOHN ADAMS MIDDLE SCHOOL	1,187.72	U
150232	CAMFIL FARR - LA BRANCH	HVAC FILTERS	FACILITY MAINTENANCE	3,334.99	R
150246	CANON SOLUTIONS AMERICA INC.	COPIER MAINTENANCE AGREEMENT	PURCHASING/WAREHOUSE	2,160.00	U
150247	CANON SOLUTIONS AMERICA INC.	COPIER OVERAGE	PURCHASING/WAREHOUSE	700.00	U
150270	CASBO PROFESSIONAL DEVELOPMENT	CA ASSOC OF SCHOOL BUSINESS	BUSINESS SERVICES	475.00	U
150116	CDW-G COMPUTING SOLUTIONS	AV BULB	SANTA MONICA HIGH SCHOOL	489.61	U
150373	CDW-G COMPUTING SOLUTIONS	ROP INSTRUCTIONAL SUPPLIES	R O P	173.74	R
150386	CDW-G COMPUTING SOLUTIONS	BATTERY FOR LAPTOP	THEATER OPERATIONS&FACILITY PR	132.46	R
150389	CHAMPION CHEMICAL	OPERATIONS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	6,890.84	U
150431	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,798.54	U
150008	CHEVRON U.S.A. INC.	FUEL FOR VEHICLE #63	PURCHASING/WAREHOUSE	4,000.00	U
150332	CHEVRON U.S.A. INC.	OPEN ORDER OPERATIONS GASOLINE	GROUNDS MAINTENANCE	10,000.00	R
150366	CHEVRON U.S.A. INC.	GASOLINE	THEATER OPERATIONS&FACILITY PR	1,000.00	R
150321	CHRISTY WHITE ACCOUNTANCY CORP	DISTRICT AUDITING SERVICES	FISCAL SERVICES	78,775.00	U
150338	CINTAS DOCUMENT MANAGEMENT	DOCUMENT DESTRUCTION	FISCAL SERVICES	1,500.00	U
150337	CITIZENS MEDICAL GROUP	FIRST AID CLAIMS	INSURANCE SERVICES	3,000.00	U
150369	CITY OF SANTA MONICA-PKS/REC	SUMMER/SWIMMING	CHILD DEVELOPMENT CENTER	2,005.00	CD
150344	CLARK SECURITY PRODUCTS	LOCKSMITH HARDWARE	FACILITY MAINTENANCE	5,000.00	R
150351	COASTAL ENTERPRISES	PE CLOTHING	SAMOHI STUDENT STORE	6,387.90	U
150353	COASTAL ENTERPRISES	PE TEE SHIRTS	SAMOHI STUDENT STORE	2,665.80	U
150362	COMMLINE INC	RADIO REPAIR AS NEEDED	THEATER OPERATIONS&FACILITY PR	328.50	R
150200	COMPLETE BUSINESS SYSTEMS	MAINT.AGRMT:DUPLO510 110854723	LINCOLN MIDDLE SCHOOL	950.00	U
150201	COMPLETE BUSINESS SYSTEMS	MAINT.AGRMT:DUPLO510 110854710	LINCOLN MIDDLE SCHOOL	950.00	U
150248	COMPLETE BUSINESS SYSTEMS	MAINTENANCE AGREEMENT - DUPLO	PRINTING SERVICES	950.00	U
150254	COMPLETE BUSINESS SYSTEMS	MAINTENANCE AGREEMENT	PT DUME ELEMENTARY SCHOOL	950.00	R
150271	COMPLETE BUSINESS SYSTEMS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	1,606.37	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
150343	COMPLETE BUSINESS SYSTEMS	MAINTENANCE CONTRACTS-DUPLOS	JOHN ADAMS MIDDLE SCHOOL	2,850.00	U
150250	CONFIDENTIAL DATA DESTRUCTION	PAPER SHREDDING	LINCOLN MIDDLE SCHOOL	600.00	U
150347	COX PAINT INC	PAINT SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
150118	DEMCO INC	LAMINATOR SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	327.58	U
150297	DEPARTMENT OF TOXIC	EPA ID VERIFICATION	FACILITY MAINTENANCE	1,537.50	R
150288	DISCOUNT SCHOOL SUPPLY	SUMMER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	209.85	CD
150174	DOLINKA GROUP LLC	PHASE III NEGOTIATIONS	BUSINESS SERVICES	10,000.00	R
150348	DUNN EDWARDS CORP	PAINT SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
150301	ELECTRIC SUPPLY CONNECTION	LIGHTING SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
150279	EMS SAFETY SERVICES INC	CPR CLASS SUPPLIES	HEALTH SERVICES	402.73	U
150290	ENCYCLOPEDIA BRITANNICA CORP	LIBRARY REFERENCE	CURRICULUM AND IMC	2,330.71	U
150315	EWING IRRIGATION PRODUCTS	OPEN ORDER GROUDS IRRIGATION	GROUNDS MAINTENANCE	5,000.00	R
150413	EWING IRRIGATION PRODUCTS	OPEN ORDER GROUDS IRRIGATION	GROUNDS MAINTENANCE	625.00	R
150334	FAGEN FRIEDMAN & FULFROST LLP	LEGAL COSTS	BOE/SUPERINTENDENT	100,000.00	U
150339	FEDERAL EXPRESS	OPEN ORDER/DOCUMENT DELIVERY	FISCAL SERVICES	600.00	U
150133	FEDEX	Fedex for CA assessments	CURRICULUM AND IMC	750.00	U
150311	FISHER HARDWARE INC	GENERAL MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	4,000.00	R
150325	FLIPPEN GROUP LLC, THE	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	24,800.00	U
150110	FOLLETT SCHOOL SOLUTIONS INC	CONSUMABLES	FRANKLIN ELEMENTARY SCHOOL	9,350.96	R
150443	FOOTHILL SOILS	OPERATIONS GROUDS SUPPLIES	GROUNDS MAINTENANCE	741.30	R
150089	GALE SUPPLY CO	CUSTODIAL SUPPLIES	THEATER OPERATIONS&FACILITY PR	1,048.13	R
150313	GALE SUPPLY CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	5,000.00	U
150406	GALE SUPPLY CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,475.00	U
150256	GBC - MAINTENANCE AGREEMENTS	LAMINATOR	PT DUME ELEMENTARY SCHOOL	2,332.60	R
150314	GEORGE'S HARDWARE	OPERATIONS GROUDS SUPPLIES	GROUNDS MAINTENANCE	1,200.00	R
150280	GOODWIN PROCTER LLP	GENERAL REAL ESTATE ADVICE	BUSINESS SERVICES	50,000.00	U
150282	HARLAND TECHNOLOGY SERVICES	MAINTENANCE AGREEMENT	ADULT EDUCATION CENTER	1,626.08	A
150426	HEADSETS.COM INC	WIRELESS HEADSET SYSTEM	CHILD DEVELOPMENT CENTER	994.04	CD
150402	HILLYARD FLOOR CARE SUPPLY	OPERATIONS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	558.34	U
150328	HOME DEPOT- L.A.	GENERAL MAINT. SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
150331	HOME DEPOT- L.A.	OPEN ORDER GROUDS SUPPLIES	GROUNDS MAINTENANCE	500.00	R
150363	HOME DEPOT- L.A.	SUPPLIES FOR BARNUM HALL	THEATER OPERATIONS&FACILITY PR	2,000.00	R
150341	HOWARD INDUSTRIES	HVAC SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
150031	HYATT, VIRGINIA	MILEAGE REIMBURSEMENT	PURCHASING/WAREHOUSE	500.00	U
150262	INDEPENDENT LIVING AIDS LLC	VISUALLY IMPAIRED	SPECIAL EDUCATION REGULAR YEAR	71.26	R
150009	INTERNATIONAL PAPER	PAPER	PURCHASING/WAREHOUSE	4,000.00	U
150013	INTERNATIONAL PAPER	PAPER	PRINTING SERVICES	12,000.00	U
150105	INTERNATIONAL PAPER	COPY PAPER FOR OFFICE	JOHN MUIR ELEMENTARY SCHOOL	800.00	U
150211	INTERNATIONAL PAPER	INSTRUCTIONAL SUPPLIES	R O P	550.00	R
150255	JONES-CAMPBELL CO.	SCIENCE LAB TABLES	PT DUME ELEMENTARY SCHOOL	4,168.16	R
150179	JSLBRA LLC	LEASE FOR TRANS.DEPT OFFICE	TRANSPORTATION	240,000.00	U
150014	KELLY PAPER/SANTA MONICA	PAPER	PRINTING SERVICES	2,000.00	U
150264	KI	CHAIRS-COMPUTER LABS-MALIBU HS	MALIBU HIGH SCHOOL	3,894.06	U
150227	KNOWLAND INC.	PROJECT INSPECT - BID# 15.01	FACILITY MAINTENANCE	5,616.00	SR
150185	KORADE & ASSOCIATE BUILDERS	ROLLERSHADES FOR FRANKLIN 2 FL	FRANKLIN ELEMENTARY SCHOOL	14,464.00	R
150371	KUKUK, KENNETH L	ORGAN REPAIR AND MAINTENANCE	THEATER OPERATIONS&FACILITY PR	1,500.00	R
150424	LAW FIRE PROTECTION SERVICES	OPEN ORDER FIRE EXTINGUISHERS	FACILITY OPERATIONS	10,000.00	U
150213	LOS ANGELES CNTY OFFICE OF ED.	LACOE/ROP TRANSPORTATION	R O P	2,000.00	R
150365	MARTIN, CHRISTINE	SUMMER/WRAP AROUNDS	CHILD DEVELOPMENT CENTER	800.00	CD
150330	MC MASTER CARR	GENERAL MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
150388	METRO TRUCK BODY INC	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	750.00	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
150220	MICRO BIO-MEDICS/ORDERS	OPEN ORDER: HEALTH OFFICE	LINCOLN MIDDLE SCHOOL	800.00	U
150350	MITTEL'S ART SUPPLY	PAINT SUPPLIES	FACILITY MAINTENANCE	300.00	R
150404	NAPA AUTO PARTS	OPERATIONS CUSTODIAL DUST MASK	FACILITY OPERATIONS	198.82	U
150070	NEOPOST USA INC	POSTAL METER RENTAL	PURCHASING/WAREHOUSE	896.81	U
150410	NEXTEL OF CALIFORNIA INC	OPEN ORDER TWO WAY PHONES	FACILITY OPERATIONS	100.00	U
150276	OT-CARE	ASSISTIVE TECHNOLOGY	SPECIAL EDUCATION REGULAR YEAR	438.00	R
150316	P O BAHN & SONS	OPEN ORDER GROUNDS SUPPLIES	GROUNDS MAINTENANCE	500.00	R
150189	PALI MOUNTAIN RETREAT AND	5TH GR OUTDOOR SCIENCE CAMP	WILL ROGERS ELEMENTARY SCHOOL	5,101.25	U
150361	PATTON STEEL SUPPLY	METAL SHOP SUPPLIES	FACILITY MAINTENANCE	600.00	R
150439	PCASC/TREASURER	PCASC ANNUAL MEMBERSHIP	PERSONNEL COMMISION	40.00	U
150040	PEARSON CLINICAL ASSESSMENT	AIMSWEB SUBSCRIPTION RENEWAL	CURRICULUM AND IMC	16,500.00	U
150217	PEARSON CLINICAL ASSESSMENT	AIMS WEB TRAINING	CURRICULUM AND IMC	1,750.00	U
150309	PIONEER CHEMICAL CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,500.00	U
150432	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	417.20	U
150335	PPG ARCHITECTURAL FINISHES	PAINT SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
150006	PRIORITY MAILING SYSTEMS INC	MAINTENANCE AGREEMENT	PURCHASING/WAREHOUSE	1,843.00	U
150030	PRIORITY MAILING SYSTEMS INC	MAINTENANCE AGREEMENT	PRINTING SERVICES	661.00	U
150060	PRIORITY MAILING SYSTEMS INC	MAINTENANCE AGREEMENT	PRINTING SERVICES	3,432.00	U
150374	PRIORITY MAILING SYSTEMS INC	MAINTENANCE AGREEMENT	FISCAL SERVICES	1,103.00	U
150342	REFRIGERATION SUPPLIES	HVAC SUPPLIES	FACILITY MAINTENANCE	4,000.00	R
150263	REHABMART LLC	PHYSICAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	4,465.11	R
150340	REISS-WOZNAK MEDICAL CLINIC	FIRST AID CLAIMS	INSURANCE SERVICES	5,000.00	U
150024	RIFTON EQUIPMENT	PHYSICAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	1,712.31	R
150356	RUSCO INC	REORDER MASTER LOCKS	SAMOHI STUDENT STORE	2,175.00	U
150027	SANTA MONICA FORD	VEHICLE REPAIR	PURCHASING/WAREHOUSE	200.00	U
150209	SANTA MONICA MIRROR	ROP ADVERTISING	R O P	1,200.00	R
150210	SANTA MONICA STAR	ROP ADVERTISING	R O P	1,050.00	R
150303	SANTA MONICA WHOLESALE	LIGHTING & ELECTRICAL SUPPLY	FACILITY MAINTENANCE	1,000.00	R
150231	SANTANDER BANK N.A.	LEASE FOR SCHOOL BUSES	TRANSPORTATION	24,590.00	U
150218	SCHOLASTIC INC	PERIODICALS	LINCOLN MIDDLE SCHOOL	355.51	R
150243	SCHOOL ENERGY COALITION	MEMBERSHIP DUES	PURCHASING/WAREHOUSE	260.00	U
150251	SCHOOL HEALTH CORPORATION	TOILETRY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	1,861.32	R
150352	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	500.00	U
150275	SCHOOL INNOVATONS	SARC	CURRICULUM AND IMC	8,000.00	U
150073	SCHOOL SERVICES OF CALIFORNIA	SPECIAL SVCS FISCAL MGMT INFO	BUSINESS SERVICES	3,420.00	U
150087	SCHOOL SPECIALTY INC	Open PO for school supplies	FRANKLIN ELEMENTARY SCHOOL	8,760.00	R
150422	SECTORPOINT INC	Civic permits computer program	THEATER OPERATIONS&FACILITY PR	8,440.00	R
150065	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	JOHN MUIR ELEMENTARY SCHOOL	447.06	U
150212	SEHI COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES	R O P	3,832.50	R
150205	SIMS WELDING SUPPLY COMPANY	INSTRUCTIONAL SUPPLIES	R O P	547.50	R
150034	SIR SPEEDY PRINTING #0245	MISC PRINTING	PRINTING SERVICES	500.00	U
150094	SIR SPEEDY PRINTING #0245	REMEDICATION SIGNS	THEATER OPERATIONS&FACILITY PR	651.53	R
150147	SIR SPEEDY PRINTING #0245	Sir Speedy for assessment	CURRICULUM AND IMC	1,500.00	U
150221	SIR SPEEDY PRINTING #0245	OPEN ORDER: PRINTING SERVICES	LINCOLN MIDDLE SCHOOL	200.00	U
150281	SIRSIDYNIX	LIBRARY ITEM BAR CODES	STATE AND FEDERAL PROJECTS	438.00	R
150018	SMART & FINAL	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	164.25	R
150208	SMART & FINAL	INSTRUCTIONAL SUPPLIES	R O P	164.25	R
150228	SMART & FINAL	OPEN ORDER/COASTAL KIDS	CHILD DEVELOPMENT CENTER	1,000.00	CD
150229	SMART & FINAL	OPEN ORDER/PTA	CHILD DEVELOPMENT CENTER	600.00	CD
150318	SMITH PIPE & SUPPLY INC.	OPERATIONS GROUNDS IRRIGATION	GROUNDS MAINTENANCE	500.00	R
150284	SMITH, BRADFORD	GENERAL INSTRUCTIONAL SUPPLIES	ADULT EDUCATION CENTER	500.00	A

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JULY 16, 2014

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
150104	SOUTHWEST SCHOOL SUPPLY	SUPPLIES FOR TEACHERS	JOHN MUIR ELEMENTARY SCHOOL	800.00	U
150010	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	PURCHASING/WAREHOUSE	1,500.00	U
150121	STAPLES BUSINESS ADVANTAGE	INSERVICE SUPPLIES	CURRICULUM AND IMC	2,000.00	U
150134	STAPLES BUSINESS ADVANTAGE	Staples for assessment	CURRICULUM AND IMC	1,000.00	U
150222	STAPLES BUSINESS ADVANTAGE	OPEN ORDER: OFFICE SUPPLIES	LINCOLN MIDDLE SCHOOL	300.00	U
150259	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
150364	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	THEATER OPERATIONS&FACILITY PR	1,000.00	R
150376	STAPLES BUSINESS ADVANTAGE	OPEN ORDER FOR OFFICE SUPPLIES	FISCAL SERVICES	5,475.00	U
150377	STAPLES BUSINESS ADVANTAGE	OPEN ORDER FOR OFFICE SUPPLIES	INSURANCE SERVICES	500.00	U
150396	STAPLES BUSINESS ADVANTAGE	GENERAL SUPPLIES & MATERIALS	ADULT EDUCATION CENTER	700.00	A
150180	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	270.00	U
150260	STAPLES/P-U/VENICE/LINCOLN BL	SUPPLIES - SR EXEMPT MEASURE R	BUSINESS SERVICES	500.00	U
150360	STAPLES/P-U/VENICE/LINCOLN BL	OFFICE SUPPLIES - PICK UP	THEATER OPERATIONS&FACILITY PR	2,190.00	R
150261	STAPLES/P-U/WLA/CUST#240174490	SUPPLIES FOR BUSINESS OFFICE	BUSINESS SERVICES	1,100.00	U
150283	STEVEN ORI JR	SUPPLIES/FALL 2014 BROCHURE	ADULT EDUCATION CENTER	1,081.80	A
150378	STONERIVER - PHARMACY SOLUTION	OPEN ORDER FIRST AID/PRESC.	INSURANCE SERVICES	500.00	U
150093	STOUT, LEWIS	PROJECTOR BULB	THEATER OPERATIONS&FACILITY PR	128.51	R
150391	STOVER SEED CO	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	12,729.38	R
150385	THORNES DISCING SERVICE	OPERATIONS GROUNDS CONTRACT	GROUNDS MAINTENANCE	6,665.00	R
150214	TOUCHLINE SOFTWARE INC	WORK PERMIT SOFTWARE LICENSE	R O P	305.00	R
150151	U S BANK (GOVT CARD SERVICES)	INSERVICE SUPPLIES PER T.D.	CURRICULUM AND IMC	3,000.00	U
150249	U S BANK (GOVT CARD SERVICES)	PHYSICAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	128.53	R
150267	U S BANK (GOVT CARD SERVICES)	US BANK CREDIT CARD SERVICES	BUSINESS SERVICES	900.00	U
150305	U S BANK (GOVT CARD SERVICES)	DISTRICT SHREDDER	BUSINESS SERVICES	2,469.58	R
150323	U S BANK (GOVT CARD SERVICES)	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	5,000.00	U
150097	U.S. POSTAL SERVICE	POSTAGE	PURCHASING/WAREHOUSE	10,000.00	U
150098	UNCLE SAM'S DISTRIBUTING	CLEANING SUPPLIES	THEATER OPERATIONS&FACILITY PR	229.46	R
150346	UNIVERSAL SPECIALITIES INC	PLUMBING PARTS	FACILITY MAINTENANCE	2,000.00	R
150146	VIRCO MFG CORP	STUDENT DESKS AND CHAIRS	FRANKLIN ELEMENTARY SCHOOL	2,675.19	U
150308	W.W. GRAINGER INC.	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	500.00	U
150327	W.W. GRAINGER INC.	GENERAL MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
150295	WALTERS WHOLESALE ELECTRIC CO	ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
150029	WARREN DISTRIBUTING INC.	VEHICLE REPAIR	PURCHASING/WAREHOUSE	200.00	U
150296	WATERLINE TECHNOLOGIES INC	POOL CHEMICALS	FACILITY MAINTENANCE	20,000.00	R
150307	WAXIE SANITARY SUPPLY	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	5,000.00	U
150355	WESTERN FENCE & SUPPLY CO	FENCE AND CHAIN	FACILITY MAINTENANCE	3,000.00	R
150387	YALE/CHASE MATERIALS HANDLING	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	2,000.00	R
150190	IPARADIGMS LLC	RENEWAL OF PLAGAIRISM LICENSE	MALIBU HIGH SCHOOL	2,361.80	U

** NEW PURCHASE ORDERS 1,004,755.90

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

150394	CREW PROTECTION INC	SECURITY SERVICES	SANTA MONICA HIGH SCHOOL	3,024.00	BB
150395	MERIDIAN IT INC	NETWORK EQUIPMENT	LINCOLN MIDDLE SCHOOL	62,339.00	BB
150407	RAYCOM/MOBILE RELAY ASSOCIATES	RADIO AIR TIME MONTHLY FEES	BUSINESS SERVICES	1,800.00	BB
150401	SAM,STUART	EXPENSE REIMBURSEMENT	BUSINESS SERVICES	200.00	BB
150411	SIR SPEEDY PRINTING #0245	PRINTING SERVICE	BUSINESS SERVICES	500.00	BB
150400	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	BUSINESS SERVICES	5,000.00	BB
150393	SUPREME PARKING	OFFSITE STAFF PARKING	SANTA MONICA HIGH SCHOOL	11,767.00	BB

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES 84,630.00

TO: BOARD OF EDUCATION
FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO
RE: ACCEPTANCE OF GIFTS – 2013/2014

ACTION/CONSENT
07/16/14

RECOMMENDATION NO. A.13

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$16,691.90** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2013-2014 income and appropriations by **\$16,691.90** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
Adams Middle School 01-90120-0-00000-00000-8699-011-0000	\$ 200.00		General Supplies and Materials	Girl Scouts of Greater LA
	\$ 120.00		General Supplies and Materials	Wells Fargo Foundation
	\$ 100.00		General Supplies and Materials	Wells Fargo Community Support
	\$ 10.00		General Supplies and Materials	Donald Gettinger
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 327.00		General Supplies and Materials	Various
Educational Services 01-90125-0-00000-00000-8699-030-0000	\$ 3,000.00		Direct Cost/ Other Fees	Various
	\$ 1,100.00		Direct Cost/ Other Fees	Various
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 4,400.00		General Supplies and Materials	Various
	\$ 1,500.00		Salary, Coaches	MHS Booster Club
McKinley Elementary School 01-90120-0-00000-00000-8699-004-0000	\$ 2,054.44		General Supplies and Materials	McKinley PTA
Santa Monica High School 01-90120-0-00000-00000-8699-015-0000	\$ 3,280.46		Teachers, Hourly	Santa Monica Arts Parents Assoc.
Webster Elementary School 01-90120-0-00000-00000-8699-008-0000	\$ 600.00		Direct Cost Intrafund	Theresa Rubin
TOTAL	\$ 16,691.90			

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: TRANSFER OF FUNDS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following transfer for the 2013-14 fiscal year.

- A. \$307,452 from the Unrestricted General Fund (Fund 01) to Child Development Fund (Fund 12) for supporting various Child Development programs.

COMMENTS: The Los Angeles County Office of Education (LACOE) requires Board approval to make transfers between Funds.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
FROM: SANDRA LYON / JANECE L. MAEZ
RE: AMEND CERTIFICATION OF SIGNATURES

ACTION/CONSENT
07/16/14

RECOMMENDATION NO. A.15

It is recommended that the Board of Education amend the Certification of Signatures, as presented on December 12, 2013, in Recommendation No. A.20, to change the signature authority to reflect a title change for Dr. Mark Kelly from Director of Student Services to Executive Director of Student and Professional Services and to include Ms. Tara Brown as Director of Student Services.

It is further recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code Section §42633. Ms. Brown's signature will be considered valid as of July 1, 2014. Dr. Kelly's signature authority was previously approved by the Board of Education on December 12, 2013, in Recommendation No. A.20.

COMMENTS: The Board of Education approved the appointment of Ms. Brown as Director of Student Services on June 5, 2014 (Item A.32), but her signature authority is effective as of her start date on July 1, 2014.

Approval of this Board Action will authorize Ms. Brown to sign warrants, orders for salary or commercial payments, notices of employment, contracts, invoices and other documents as directed by the Board of Education.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

Santa Monica-Malibu Unified School District

Addendum to

CERTIFICATION OF SIGNATURES

As Secretary to the governing board of the above-named school district, I certify that the signature as shown below is the verified signature of the person authorized to sign contracts, invoices and other documents as directed by the Board of Education. This certification is made in accordance with the provisions of Education Code Sections:

K-12 Districts: §35143, §42632 and §42633

This approved signature is valid for the period from July 1, 2014, through December 11, 2014, in accordance with governing board approval dated July 16, 2014.

Signature: _____

Sandra Lyon

Superintendent & Secretary to the Board

Signature of Personnel authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, Contracts and Other Documents as directed by the Board of Education:

Signature:	
Typed Name:	Tara Brown
Title:	Director of Student Services

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT FOR BID #15.02 – DUCT CLEANING AT MALIBU HIGH AND CABRILLO ELEMENTARY SCHOOLS BY AIRTEK INDOOR AIR SOLUTIONS – CHANGE ORDER #1 AND #2

RECOMMENDATION NO. A.16

It is recommended that the Board of Education authorize Addendums #1 and #2 to Bid #15.02, Duct Cleaning at Malibu High and Cabrillo Elementary Schools in an amount of \$2,305.25 for Change Order #1, and \$5,570 for Change Order #2, for a total contract amount not to exceed \$67,855.25.

Funding Information

Budgeted: Yes
Fund: 25
Source: Capital Facilities Fund
Account Number: 25-90100-0-00000-82000-5890-050-1500

COMMENT: Amendment #1 and #2 represents the cost listed below:

ORIGINAL CONTRACT AMOUNT	\$59,980.00
ADDENDUM #1	\$ 2,305.25
ADDENDUM #2	<u>\$ 5,570.00</u>
TOTAL CONTRACT AMOUNT	<u>\$67,855.25</u>

This amendment constitutes the following additions to the scope of work:

Change Order #1: Restore a quantity of 25 air supply registers, remove, wash, wire brush and paint. \$2,305.25

Change Order #2: Encapsulate interior duct insulation in 5 ducts located in auditorium, old gymnasium and 900 classroom wing. \$5,570

The Change Orders include all material and labor, and before and after photographs.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE PREQUALIFICATION FORM FOR USE FOR CONSTRUCTION
RELATED PROJECTS OVER \$1 MILLION

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the standard prequalification, evaluation and scoring forms attached for projects over \$1 million; determine that references will not be called, and allow identified staff to modify the form as required for specific project requirements.

COMMENTS: Public Contract Code (PPC) currently allows for prequalification forms to be used at the discretion of the district. The law now requires that the prequalification process be part of every state funded project over \$1 million. The law mandates that any portion of a project that uses State funds in any amount have all of the components of the project meet PCC 20111.6 and AB 1565. By imposing new duties on local officials, this bill will impose a non-reimbursable state-mandated local program. The changes are listed below:

Current PCC 20111.5 is still valid:

- Prequalification forms are voluntary (at any level)
- A uniform system of rating bidders is required
- Bidders to submit prequalification forms 5 days before bid opening
- Agency to approve prequalification forms 1 day prior to bid opening
- Agency could prequalify prospective bidders on a quarterly basis, valid for 1 calendar year

New law has been added PCC 20111.6 per AB 1565 (after January 1, 2014):

- **Mandatory** prequalification
- All public projects **totaling \$1 million** using any state funds must prequalify all parties
- Bidders to submit prequalification **10** days before bid opening
- Agency to approve prequalification **5** day prior to bid opening
- Prequalification forms should cover at a minimum the issues covered by Department of Industrial Relations
- Subcontractors can prequalification and disqualify subs if it wishes
- **General Contractors and MEP subs must be prequalified**
- **Prequalification list of all approved General Contractors and MEP subs shall be available to all bidders 5 days prior to bid opening**
- **MEP subcontractors are defined as holding the following licenses classifications: C-4,C-7,C-10,C-16, C-20, C-34, C-36, C-38, C-42, C-43 and/or C-46**
- **Board of Education must approve prequalification questionnaire, evaluation form and scoring**
- **Board may delegate authority to specific staff**
- **Appeal process must be part of the calendar for bidding**
- **All contractors are required to complete prequalification forms: Multi-Prime, Lease-Lease-Back and Energy Contractors**

Districts can prequalify by type of project, special condition, experience of contractor, complexity of project, or standardize that all projects are prequalified. Project value is for the entire project scope, not just the construction portion, scope or trade, and must include architects and any other professional service consultants. Prequalifications can be obtained on a project-by-project, annual or quarterly basis and valid for one (1) year after submittal. All submittals must be

treated with the same consistency, i.e. if references are called for one contractor they must be called for all.

Forms are based on templates provided by District legal council reflecting the new PCC requirements, combined with templates which have been used previously by the District.

In addition, **Prop 39** requires that **all services** contracted for projects are competitively bid; regardless of value of the project and that there is no “sole source” for any existing district relationships for professional services (including architects). As Prop 39 projects are funded by the State, these projects will also need to be prequalified. Any project using Prop 39 funding, including multiple funding sources, requires that **all** contractors and professional services meet the same criteria.

Should a project initially be funded with non-state funding, and it is determined later that the project expenses be moved to State funding, **all contractors and consultants** of the project must have been prequalified. To allow for full flexibility in funding projects both now and into the future, staff is recommending that the Board of Education approve the following:

1. That the attached prequalification, evaluation and scoring form be approved
2. That the Director of Facility Improvement Projects, Purchasing Director, Maintenance and Operations Director, Maintenance Manager, and Associate Superintendent of Business and Fiscal Services be approved to modify the prequalification forms via appendices to the basic form, as appropriate for the type and scope of project.
3. That all projects totaling \$1,000,000 and over prequalify contractors as specified per PCC 20111.6 and AB 1565, that prequalification forms for projects under \$1 million be used as deemed necessary by staff.
4. That references not be checked due to time constraints and volume of submittals, unless there are inconsistencies in the submittals that require reference checks for the project. If references are contacted, one person will verify all references on the project for consistency.
5. That Prop 39 funded projects utilize the same procedures and utilize the same prequalification forms

MOTION MADE BY

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT PROJECTS CONTRACTOR'S PRE-QUALIFICATION QUESTIONNAIRE

(PROJECT TITLE)

PART I: INSTRUCTIONS

A. REQUEST FOR PRE-QUALIFICATION OF BIDDERS

As a material condition of bidding on certain projects of the Santa Monica-Malibu Unified School District ("District") and in accordance with the provisions of California Public Contract Code §20111.5 and §20111.6, each prospective bidder is required to submit to the District a Pre-Qualification Application ("Application"). The Application must be submitted no later than twenty (20) days prior to any bid opening date for which the prospective bidder intends to submit a bid. The estimated values of the bids for this Application are in amounts from \$1 million and above. District reserves the right to require prequalification on projects less than \$1 million. Each prospective bidder shall have a duly authorized Principal complete the Questionnaire and verify the truth of the information provided therein under penalty of perjury.

This form must be completed by:

- A Contractor with a B, C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46 license(s) that intends to bid as a general contractor (prime contractor) directly to the District.
- A Contractor with an A, B, C-4, C-7, C-10, C-16, C-20, C-34, C-36, C-38, C-42, C-43, and/or C-46 license(s) that intends to bid as a first-tier subcontractor to a general contractor (prime contractor) that is bidding directly to the District.
- A potential Contractor as the designer/builder that intends to propose to the District on an "energy contract" pursuant to Government Code section 4217.10, et seq.
- A potential Contractor that intends to propose to the District on a "lease-leaseback contract" pursuant to Education Code section 17406.

B. SUBMISSION OF COMPLETED PRE-QUALIFICATION APPLICATION

The Application consists of the following mandatory items:

- (1) Completed Questionnaire;
- (2) Completed Representative Project Forms;
- (3) Certificate of Insurance; and
- (4) Affidavit.

Prospective bidders must provide current, accurate and complete information. Incomplete or inaccurate documentation may result in denial of pre-qualification. The District reserves the right to verify the information submitted by prospective bidders, in any related documents, or by supplemental information or data as necessary. If it is determined that false information or data was submitted in

conjunction with the Application, the District may deny pre-qualification, revoke previously granted approval, or, if an award has been made, may terminate the contract. Any material omission or false statement will result in the immediate disqualification from bidding District projects.

All costs associated with completion of the Application shall be borne by the prospective bidder. The District shall not, in any event, be liable for any expense incurred by the prospective bidder in connection with the preparation, completion or submission of the Application.

The pre-qualification of a prospective bidder shall not limit or preclude the District's subsequent consideration of a pre-qualified bidder's responsibility as required by Public Contract Code §20111.

Only one copy of a completed Application must be submitted to the District. The Application should be provided in a sealed envelope, and addressed as follows:

CONFIDENTIAL, PRE-QUALIFICATION APPLICATION
Attn: TBD based on department bidding
Santa Monica-Malibu Unified School District,
ADDRESS

Bids for the District's project will not be accepted from prospective bidders who are not pre-qualified by the District at least five (5) days prior to the bid submittal due date.

C. NOTIFICATION OF PRE-QUALIFICATION RESULTS

Prospective bidders will be notified of their pre-qualification status within seven (7) days of receipt of the prospective bidder's completed Application by the District.

D. APPEAL PROCESS

(1) **Objections to Process.** Any objections relating to the process or procedures concerning the Pre-Qualification Application must be submitted to the District, in writing, at least seven (7) days prior to submission by the Applicant of its Pre-Qualification Application. Failure by an Applicant to so object shall constitute a final and conclusive waiver by the Applicant of its right to thereafter assert such objection, including without limitation, the right to submit such objection as a grounds for an appeal or protest pursuant to the following procedures.

(2) **Protests.** There is no protest or appeal from a refusal for an incomplete or late Application. Subject to section (1) above, an Applicant may dispute the District's determinations made as part of the Pre-Qualification process by filing a protest provided that each and all of the following are complied with:

(a) The protest is in writing.

(b) The protest is filed with and received by the District at the following address: Santa Monica-Malibu Unified School District, 1651 Sixteenth Street, Santa Monica, CA 90404, attention Assist. Superintendent, Chief Financial Officer, not more than five (5) days following the date of issuance of the District's decision announcing the results of the pre-qualification process. Failure to timely file the protest shall constitute grounds for the District to deny the protest without further consideration of the grounds stated therein. Timely receipt of a protest shall not constitute grounds for postponement of the closing time for receipt of bids or for award of any contract.

(c) The protest sets forth all facts, supporting documentation, legal authorities and argument in support of the grounds for the protest.

(d) Any protest not conforming to the foregoing shall be rejected as invalid.

(3) **Statement of Grounds.** Within ten (10) days of the District's receipt of the protest, the District shall provide notification to the Applicant in writing of the basis for the District's

determinations relative to the Applicant's pre-qualification status, including a summary of any evidence adduced by the District in support of its determination ("District Determination").

(4) **Appeal.** If the Applicant disputes the District Determination, the Applicant may file an appeal, provided that each and all of the following are complied with:

(a) The appeal is in writing.

(b) The appeal is filed with and received by the District at the following address: Santa Monica-Malibu Unified School District, 1651 Sixteenth Street, Santa Monica, CA 90404, attention Assist. Superintendent, Chief Financial Officer, not more than five (5) days following the date of issuance of the District's Determination. Failure to timely file the appeal shall constitute grounds for the District to deny the appeal without further consideration of the grounds stated therein. Timely receipt of an appeal shall not constitute grounds for postponement of the closing time for receipt of bids or for award of the contract.

(c) The appeal sets forth, in detail, all grounds for the appeal, including without limitation all facts, supporting documentation, legal authorities and argument in support of the grounds for the appeal. Any grounds not set forth in the written appeal shall be deemed waived.

(d) Any appeal not conforming to the foregoing shall be rejected as invalid.

An Applicant that has properly filed an appeal in accordance with the requirements of this section D shall be given notice and opportunity to appear before an Appeal Committee, consisting of one or more individuals appointed by the District's Board of Education, to rebut any evidence used as a basis for the District Determination. Pending the decision of the Appeal Committee, the prequalification decision made by District personnel shall remain in full force and effect. Should the decision of the District personnel be reversed or revised by the Appeal Committee, the decision shall take effect as of the date of the Appeal Committee's decision and shall not be retroactive. It is the intention of the District that the date for the submission and opening of bids or award of any contract will not be delayed or postponed to allow for completion of an appeal process.

(5) **Final Decision.** The Appeal Committee shall provide a written decision to the Applicant submitting the protest, either concurring with or denying the protest. The written decision of the Appeal Committee shall be final. Said decision shall be mailed or delivered to the prospective bidder.

(6) **Waiver of Irregularities; Final Determinations.** The District reserves the right to waive minor irregularities and omissions in the information contained in the Application submitted, to make all final determinations, and to determine at any time that the prequalification procedures will not be applied to a specific future public works project.

(7) **Inquiries.** Inquiries shall be addressed to:

Jan Maez, Assist. Superintendent, Chief Financial Officer
Santa Monica-Malibu Unified School District,
1651 Sixteenth Street, Santa Monica, California 90404

PART II: CONTRACTOR IDENTIFICATION INFORMATION

Contractor as identified below is referred to herein as “Contractor” or “Firm.”

Contractor Name: _____ Check One: Corporation
(As the name appears on license) Partnership
 Sole Proprietorship
 Joint Venture

California Contractor License No.: _____

Tax ID Number: _____

Date Business Formed: _____

Contact Person: _____

Address: _____

Phone: _____ Fax: _____

Email: _____

Has your Firm ever been licensed in California under a different name or different license number?

____ Yes ____ No

If yes, list all such prior name(s) and license number(s):

Name: _____ License No.: _____

Name: _____ License No.: _____

Name: _____ License No.: _____

Is your firm a subsidiary, parent, holding company, or affiliate of another construction firm?
Include information about other firms if one firm owns 50 percent or more of another, or if an owner,
partner, or officer of Your Firm holds a similar position in another firm.

For Firms That Are Corporations:

- 1a. Date incorporated: _____
- 1b. Under the laws of what state: _____
- 1c. Provide all the following information for each person who is either (a) an officer of the corporation (president, vice president, secretary, treasurer), or (b) the owner of at least ten percent of the corporation's stock. These persons are referred to herein as "You", "Your" or "Principal."

Name	Position	Years with Co.	% Ownership	Social Security #

For Firms That Are Partnerships:

- 1a. Date of formation: _____
- 1b. Under the laws of what state: _____
- 1c. Provide all the following information for each partner who owns ten percent or more of the firm. These persons are referred to herein as "You", "Your" or "Principal."

Name	Position	Years with Co.	% Ownership	Social Security #

For Firms That Are Sole Proprietorships:

- 1a. Date of commencement of business: _____
- 1b. Name of company owner: _____
- 1c. Social security number: _____
This person is referred to herein as "You", "Your" or "Principal."

For Firms That Are Joint Ventures:

- 1a. Date of commencement of joint venture: _____
- 1b. "You" or "Your" includes the following entities:

Name of firm	% Ownership of Joint Venture

Note: For Firms that are Joint Ventures, You must also complete the above information as required for each entity comprising the Joint Venture.

QUESTIONS

Pass/Fail Questions (Essential Criteria)

1.	Has your Firm contracted for and completed construction of a minimum of: <ul style="list-style-type: none"> • Four (4) California K-12 public school district construction projects through DSA, • Each with a value of at least \$500,000, and • All within the past five (5) years? (Please circle one). <p>NOTE: You must list these projects in the “Contractor Project References” Section.</p>	<u>YES</u> <u>NO</u> NO = cannot prequalify
2.	Does your Firm currently hold all contractors license(s) necessary to perform the work and have those license(s) been consistently active for at least five (5) years without revocation or suspension? (Please circle one).	<u>YES</u> <u>NO</u> NO = cannot prequalify
3.	Has your Firm or an Associated Firm been found non-responsible, debarred, disqualified, forbidden, or otherwise prohibited from performing work and/or bidding on work for any public agency within California within the past five (5) years? (Please circle one).	<u>YES</u> <u>NO</u> YES = cannot prequalify
4.	Has your Firm or an Associated Firm defaulted on a contract or been terminated for cause by any public agency on any project within California within the past five (5) years and, if so and if challenged, has that default or termination been upheld by a court or an arbitrator? (Please circle one).	<u>YES</u> <u>NO</u> YES = cannot prequalify
5.	Has your Firm or an Associated Firm or any of their owners or officers been convicted of a crime under federal, state, or local law involving: <ol style="list-style-type: none"> (1) Bidding for, awarding of, or performance of a contract with a public entity; (2) Making a false claim(s) to any public entity; or (3) Fraud, theft, or other act of dishonesty to any contracting party within the past ten (10) years? (Please circle one).	<u>YES</u> <u>NO</u> YES = cannot prequalify
6.	Has a performance bond surety for your Firm or a performance bond surety for an Associated Firm had to: <ol style="list-style-type: none"> (1) Take over or complete a project, (2) Supervise the work of a project, or (3) Pay amounts to third parties, related to construction activities of your Firm or an Associated Firm within the past five (5) years? (Please circle one).	<u>YES</u> <u>NO</u> YES = cannot prequalify



If you answered:
“NO” to questions 1-2 or
“YES” to questions 3-6, then STOP.
You are not eligible for prequalification at this time.

Scored Questions

1.	<p>Has your Firm paid liquidated damages pursuant to a contract for a project with either a public or private owner within the past five (5) years? (Please circle one).</p> <p>If YES, explain and indicate on separate signed sheet(s) the project name(s), damages(s), and date(s).</p>	<p align="center"><u>YES</u> <u>NO</u></p>
2.	<p>Has your Firm paid a premium of more than one percent (1%) for a performance and payment bond on any project(s) within the past five (5) years? (Please circle one).</p> <p>If YES, explain and indicate on separate signed sheet(s) the project name(s), the premium amount(s), and date(s).</p>	<p align="center"><u>YES</u> <u>NO</u></p>
3.	<p>Has any insurer had to pay amounts to third parties that were in any way related to construction activities of your Firm within the past five (5) years? (Please circle one).</p> <p>If YES, explain and indicate on separate signed sheet(s) the project name(s), the amount(s) paid, and date(s).</p>	<p align="center"><u>YES</u> <u>NO</u></p>
4.	<p>Has your Firm's Workers' Compensation Experience Modification Rate exceeded 1.0 at any time for the past five (5) premium years? (Please circle one).</p> <p>If YES, explain and indicate on separate signed sheet(s) the EMR(s) and the applicable date(s).</p>	<p align="center"><u>YES</u> <u>NO</u></p>
5.	<p>Has there been a period when your Firm had employees but was without workers' compensation insurance or state-approved self-insurance within the past five (5) years? (Please circle one).</p> <p>If YES, explain and indicate on separate signed sheet(s) the reason(s) for not having this insurance and the applicable date(s).</p>	<p align="center"><u>YES</u> <u>NO</u></p>
6.	<p>Has your Firm declared bankruptcy or been placed in receivership within the past five (5) years? (Please circle one).</p> <p>If YES, explain and indicate on separate signed sheet(s) the type of bankruptcy, the Firm's current recovery plan, and the applicable date(s).</p>	<p align="center"><u>YES</u> <u>NO</u></p>
7.	<p>Has your Firm been denied bond coverage by a surety company, or has there been a period of time when your Firm had no surety bond in place during a public construction project when one was required within the past five (5) years? (Please circle one).</p> <p>If YES, provide details on a separate signed sheet indicating the date(s) when your Firm was denied coverage and the name of the company or companies which denied coverage; and the period(s) during which you had no surety bond in place.</p>	<p align="center"><u>YES</u> <u>NO</u></p>
8.	<p>Has a project owner, general contractor, architect, or construction manager filed claim(s) in an amount exceeding \$50,000 against your Firm, or has your Firm filed claim(s) in an amount exceeding \$50,000 against a project owner, general contractor, architect, or construction manager in the past five (5) years?</p> <p>If YES, explain and indicate on separate signed sheet(s) the project name(s), claim(s) and the date(s) of claim(s).</p>	<p align="center"><u>YES</u> <u>NO</u></p>
9.	<p>Has your Firm or an Associated Firm been cited and/or assessed any penalties for non-compliance with state and/or federal laws and/or regulations, including public bidding requirements and Labor Code violations, within the past five (5) years?</p>	<p align="center"><u>YES</u> <u>NO</u></p>

	If “YES,” indicate on separate signed sheet(s) the project name(s), violation(s), and date(s) of citation(s) and/or assessment(s).	
10.	Has your Firm been cited and/or assessed penalties by the Environmental Protection Agency, any air quality management district, any regional water quality control board, or any other environmental agency within the past five (5) years? If “yes,” indicate on separate signed sheet(s) the project name(s), violation(s), and date(s) of citation.	YES NO
11.	Has CAL OSHA and/or federal Occupational Safety and Health Administration cited and assessed penalties against your Firm, including any “serious,” “willful” or “repeat” violations of safety or health regulations within the past five (5) years? If “yes,” indicate on separate signed sheet(s) the project name(s), violation(s), and date(s) of citation. If the citation was appealed and a decision has been issued, state the case number and the date of the decision.	YES NO
12.	Has your Firm been required to pay either back wages or penalties for its failure to comply with California’s prevailing wage laws, with California’s apprenticeship laws or regulations, or with federal Davis-Bacon prevailing wage laws within the past five (5) years? If “yes,” indicate on separate signed sheet(s) the project name(s), the nature of the violation(s), the name and owner of the project(s), the number of employees who were initially underpaid and the amount of back wages and penalties that your Firm was required to pay.	YES NO
13.	Does your Firm require weekly , documented safety meetings to be held for construction employees and field supervisors during the course of a project?	YES NO
14.	Provide the name, address and telephone number of the apprenticeship program (approved by the California Apprenticeship Council) from whom you intend to request the dispatch of apprentices to your Firm for use on any public work project for which you are awarded a contract by the District.	

Scoring by Questions:

#1, #6, #8, #9 & #12; No = 4 points, Yes = (-2) points

#2, #3, #4, #5, #10, & #11; No = 2 points, Yes = 0 points

#7; No = 4 points, Yes = 0 points

#13; Yes = 2 points, No = 0 points

#14; Listed = 2 points; None Listed = 0 points

Scored Questions are worth a total score of 40, District will determine Contractor to be pre-qualified with a total score at or above a 35.

CONTRACTOR PROJECT REFERENCES

List **ALL** projects in which your Firm has participated as a contractor or first-tier subcontractor during the past **five (5) years** with a Firm contract value of more than **\$500,000**.

- You may limit your response to the thirty (30) most-recently completed projects, but you **must** include at least the four (4) most recent California K-12 public school projects through DSA with a contract value of more than \$500,000 performed by your Firm.
- All information indicated below must be provided in order listed in an MS Excel format & submitted with the signed certification below.

Project Name/Identification:
Project address/location:
Project owner, contact person, and telephone:
Project architect name and telephone number:
If contractor was a subcontractor on the project, name of general contractor and telephone number:
Scope of Work:
Original completion date:
Date completed:
Initial contract value (as of time of bid award):
Final contract value:
Did the project include constructing or modernizing an earthquake resistant building?

CERTIFICATION

I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct:

Date: _____

Proper Name of Contractor: _____

Signature: _____

By: _____ (Print Name)

Title: _____

Contractor Project References are worth a total of two (2) points each reference up to total possible score of 60, District will determine Contractor to be pre-qualified with a total score combined with the Scored Questions score at or above 75.

PART IV: AFFIDAVITS

PROVIDE ONE OF THE FOLLOWING AFFIDAVITS:

AFFIDAVIT OF AN INDIVIDUAL

FOR A SOLE PROPRIETORSHIP

I, _____, doing business as
_____,
this _____ day of _____, 20__, in the City of _____, County
of _____, State of _____, declare and certify the following.

I certify that I am duly authorized to execute this Application under penalty of perjury on behalf of _____ (Name of Applicant). I further warrant and represent that I have personal knowledge of each of the responses to this Application and/or I have conducted all necessary and appropriate inquiries to determine the truth, completeness, correctness and accuracy of the responses in this Application. I declare and certify that the responses in this Application are complete and accurate, that there are no omissions of material fact or information that render any response to be false or misleading and that there are no misstatements of fact in any of the responses.

Executed this _____ day of _____, 20__ at
_____.

(City and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Signature)

PARTNERSHIP AFFIDAVIT

I, _____, this ____ day of _____,
20__, in the City of _____, County of _____, State
of _____,
declare and certify the following.

I certify that I am a partner duly authorized to execute this Application under penalty of perjury on behalf of _____ (Name of Applicant). I further warrant and represent that I have personal knowledge of each of the responses to this Application and/or I have conducted all necessary and appropriate inquiries to determine the truth, completeness, correctness and accuracy of the responses in this Application. I declare and certify that the responses in this Application are complete and accurate, that there are no omissions of material fact or information that render any response to be false or misleading and that there are no misstatements of fact in any of the responses.

Executed this _____ day of _____, 20__ at
_____.

(City and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Signature)

CORPORATION AFFIDAVIT

I, _____, this ____ day of _____, 20____,
in the City of _____, County of _____, State of _____,
declare and certify the following.

I certify that I am duly authorized to execute this Application under penalty of perjury on behalf of _____ (Name of Applicant). I further warrant and represent that I have personal knowledge of each of the responses to this Application and/or I have conducted all necessary and appropriate inquiries to determine the truth, completeness, correctness and accuracy of the responses in this Application. I declare and certify that the responses in this Application are complete and accurate, that there are no omissions of material fact or information that render any response to be false or misleading and that there are no misstatements of fact in any of the responses.

Executed this _____ day of _____, 20____ at _____.
(City and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Signature)

Attach a certified copy of the minutes of the corporation indicating that the person whose signature appears herein has authority to bind the corporation.

JOINT VENTURE AFFIDAVIT

I, _____, this ____ day of _____, 20__,
in the City of _____, County of _____, State of _____,
declare and certify the following.

I certify that I am duly authorized to execute this Application under penalty of perjury on behalf of _____ (Name of Applicant). I further warrant and represent that I have personal knowledge of each of the responses to this Application and/or I have conducted all necessary and appropriate inquiries to determine the truth, completeness, correctness and accuracy of the responses in this Application. I declare and certify that the responses in this Application are complete and accurate, that there are no omissions of material fact or information that render any response to be false or misleading and that there are no misstatements of fact in any of the responses.

Executed this _____ day of _____, 20__ at _____.
(City and State)

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

(Signature)

TO: BOARD OF EDUCATION

ACTION CONSENT

07/16/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION PROJECT – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education authorize Contract Change Order No. 20 (CO-20) for - Edison Language Academy - New Construction Project - Swinerton Builders - in the amount of \$195,844.55 for a total contract amount of \$35,195,405.94 and 0 days of schedule impact.

Funding Information

Budgeted: Yes
Fund: 81
Source: Measure BB
Account Number: 81-90500-0-00000-85000-6200-001-2600
Budget Category: Construction Contracts
DSA #: 03-112999
Friday Memo: 07/11/14

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.00.

At the November 15, 2012, Board of Education meeting, Change Order No. 1 was approved in the amount of \$93,231.48 and Change Order No. 2 was approved in the amount of \$73,999.72. At the December 13, 2012, meeting, Change Order No. 3 was approved in the amount of \$76,745.98 and increase the contract time a 3 days. At the January 17, 2013, meeting, Change Order No. 4 was approved in the amount of \$86,814.32. At the February 7, 2013. meeting, Change Order No. 5 was approved in the amount of \$68,371.16. At the February 21, 2013, meeting, Change Order No. 6 was approved in the amount of \$38,765.81. At the March 21, 2013, meeting, Change Order No. 7 was approved in the amount of \$72,551.38. At the June 6, 2013, meeting, Change Order No. 8 was approved in the amount of \$3,599.00. At the June 26, 2013, meeting, Change Order No. 9 was approved in the amount of \$73,414.00. At the July 1, 2013, meeting, Change Order No. 10 was approved in the amount of \$153,438.00. At the July 24, 2013, meeting, Change Order No. 11 was approved in the amount of \$223,597.00. At the August 8, 2013, meeting, Change Order No. 12 was approved in the amount of \$154,607.00. At the January 16, 2014, meeting, Change Order No. 13 was approved in the amount of \$70,770.00 and Change Order No. 14 was approved in the amount of \$106,490. At the February 14, 2014, meeting, Change Order No. 15 was approved in the amount of \$106,096.15. At the March 20, 2014, meeting, Change Order No. 16 was approved in the amount of \$41,967.18 and Change Order No. 17 was ratified in the amount of \$343,247.13. At the May 1, 2014, meeting, Change Order No. 18 was approved in the amount of \$175,114.01. At the June 4, 2014, meeting, Change Order No. 19 was approved in the amount of \$188,621.07.

Original Contract Amount	\$32,848,118.00
Change Order No. 1	\$93,232.00
Change Order No. 2	\$74,000.00
Change Order No. 3	\$76,746.00
Change Order No. 4	\$86,815.00
Change Order No. 5	\$68,372.00
Change Order No. 6	\$38,766.00
Change Order No. 7	\$72,552.00
Change Order No. 8	\$3,599.00
Change Order No. 9	\$73,414.00
Change Order No. 10	\$153,438.00
Change Order No. 11	\$223,597.00
Change Order No. 12	\$154,607.00
Change Order No. 13	\$70,770.00
Change Order No. 14	\$106,490.00
Change Order No. 15	\$106,096.00
Change Order No. 16	\$41,967.18
Change Order No. 17	\$343,247.13
Change Order No. 18	\$175,114.01
Change Order No. 19	\$188,621.07
<u>Change Order No. 20</u>	<u>\$195,844.55</u>
Total Contract Amount	\$35,195,405.94

Change Order No. 20 includes no increase to the Contract Time:

Original Contract Time	1054 Days
Change Order No. 1	0 Days
Change Order No. 2	0 Days
Change Order No. 3	3 Days
Change Order No. 4	0 Days
Change Order No. 5	0 Days
Change Order No. 6	0 Days
Change Order No. 7	0 Days
Change Order No. 8	0 Days
Change Order No. 9	0 Days
Change Order No. 10	0 Days
Change Order No. 11	0 Days
Change Order No. 12	0 Days
Change Order No. 13	0 Days
Change Order No. 14	0 Days
Change Order No. 15	0 Days
Change Order No. 16	0 Days
Change Order No. 17	0 Days
Change Order No. 18	0 Days
Change Order No. 19	0 Days
<u>Change Order No. 20</u>	<u>0 Days</u>
Total Contract Time	1057 Days

The full funding for this authorization requires a re-allocation of the project program reserve for the Edison Project. A Friday Memo accompanies this item.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA L. LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C AND SITE IMPROVEMENTS (PACKAGE 2) – ERICKSON HALL CONSTRUCTION COMPANY – MEASURE BB

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve contract Change Order No. 09 of the Lease Leaseback – Lincoln Middle School – Replacement of Building C and Site Improvements (Package 2) Project to Erickson-Hall Construction Co., in an amount of \$50,744.92 for a total contract amount of \$16,271,694.31. Change Order No. 09 does not increase the contract duration.

Funding Information

Budgeted: No
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-012-2600
Budget Category: Hard Costs\ Construction\ Construction Contracts
DSA #: 03-112865
Friday Memo: 06/20/14

COMMENTS: On November 29, 2012, the Santa Monica Malibu Unified School District Board of Education approved the Lease Leaseback contract for Lincoln Middle School – Replacement of Building C and Site Improvements Project (Package 2) to Erickson-Hall Construction Company, in an amount of \$15,788,692.00.

At the June 26, 2013, Board of Education meeting, Change Order No. 1 was approved in the amount of \$126,554.79.

At the August 14, 2013, Board of Education meeting, Change Order No. 2 was approved in the amount of \$64,345.40.

At the September 19, 2013, Board of Education meeting, Change Order No. 3 was approved in the amount of \$67,580.18.

At the November 21, 2013, Board of Education meeting, Change Order No. 4 was approved in the amount of \$10,229.72.

At the February 06, 2014, Board of Education meeting, Change Order No. 5 was approved in the amount of \$107,920.31.

At the February 20, 2014, Board of Education meeting, Change Order No. 6 was approved in the amount of \$18,487.55.

At the March 06, 2014, Board of Education meeting, Change Order No. 7 was approved in the amount of \$16,665.73.

At the May 15, 2014, Board of Education meeting, Change Order No. 8 was approved in the amount of \$20,473.71.

Change Order No. 9 includes: (6) items associated with Required Additional Scope in the amount of \$43,946.28 and (2) District Directive costs in the amount of \$6,798.64; for a total Change Order amount of \$50,744.92. Change Order No. 9 does not increase the contract time. Funding will be reallocated from soft cost to construction contingency.

Original Contract Amount	\$15,788,692.00
Change Order No. 1	\$126,554.79
Change Order No. 2	\$64,345.40
Change Order No. 3	\$67,580.18
Change Order No. 4	\$10,229.72
Change Order No. 5	\$107,920.31
Change Order No. 6	\$18,487.55
Change Order No. 7	\$16,665.73
Change Order No. 8	\$20,473.71
Change Order No. 9	\$50,744.92
<hr/> Total Contract Amount	<hr/> \$16,271,694.31

Original Contract Time	642 Days
Change Order No. 1	0 Days
Change Order No. 2	0 Days
Change Order No. 3	0 Days
Change Order No. 4	30 Days
Change Order No. 5	0 Days
Change Order No. 6	0 Days
Change Order No. 7	0 Days
Change Order No. 8	0 Days
Change Order No. 9	0 Days
<hr/> Total Contract Time	<hr/> 672 Days

Funding for Change Order No. 9 will be drawn from the construction budget.

A Friday Memo accompanies this item.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS
PROJECTS – CAPITAL FUND & MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Edison Language Academy – New Construction Project

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
Korade & Associate Builders, Inc.	143276	\$43,799.00	6/18/14

Washington West Child Development Center Project

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
AC Pros	143525	\$6,300.00	1/20/14

Santa Monica High School – Science & Technology Bldg & Site Improvements Project

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
Bali Construction Inc.	132386	\$44,573.00	6/1/14

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT
 07/16/14

RECOMMENDATION NO. A.21

Unless otherwise noted, all items are included in the 2014/2015 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL

Adams, Tracy	12 hrs @\$42.08	6/9/14-6/11/14	Est Hrly/\$505
Fliegel, Lois	12 hrs @\$42.08	6/9/14-6/11/14	Est Hrly/\$505
Jacobs, Edward	12 hrs @\$42.08	6/9/14-6/11/14	Est Hrly/\$505
Loopesko, Lorna	12 hrs @\$42.08	6/9/14-6/11/14	Est Hrly/\$505
Scotland, Alva	12 hrs @\$42.08	6/9/14-6/11/14	<u>Est Hrly/\$505</u>
TOTAL ESTABLISHED HOURLY			\$2,525

Comment: Humanities Department Collaboration
 01-Economic Impact Aid – SCE
 {2014-14 Budget}

Avedian, Ray	9.51 hrs @\$42.08	8/21/13-6/10/14	Est Hrly/\$ 400
Brown, Dan	38.04 hrs @\$42.08	8/21/13-6/10/14	Est Hrly/\$1,600
Brown, Dan	9.51 hrs @\$42.08	8/21/13-6/10/14	Est Hrly/\$ 800
Levin, Tracy	9.51 hrs @\$42.08	8/21/13-6/10/14	Est Hrly/\$ 400
Sever, Pamela	19.02 hrs @\$42.08	8/21/13-6/10/14	<u>Est Hrly/\$ 800</u>
TOTAL ESTABLISHED HOURLY			\$4,000

Comment: Science Magnet Grade Level Coordinators/Parent Liaison
 01-Tier III Programs Cat Flex
 {2013-14 Budget}

Jurewicz, Kristin	9.51 hrs @\$42.08	8/21/13-6/10/14	<u>Est Hrly/\$400</u>
TOTAL ESTABLISHED HOURLY			\$400

Comment: Ham Radio Supervisor
 01-Tier III Programs Cat Flex
 {2013-14 Budget}

Scotland, Alva	12 hrs @\$42.08	6/23/14-6/27/14	<u>Est Hrly/\$505</u>
TOTAL ESTABLISHED HOURLY			\$505

Comment: Reviewing Materials for CCSS Humanities Requirements
 Economic Impact Aid – SCE
 {2013-14 Budget}

Adams, Tracy	6 hrs @\$42.08	6/18/14	Est Hrly/\$252
Hale, Shannon	6 hrs @\$42.08	6/18/14	Est Hrly/\$252
Jung, Parissa	6 hrs @\$42.08	6/18/14	Est Hrly/\$252
McNamara, Jeanne	6 hrs @\$42.08	6/18/14	Est Hrly/\$252
Ransom, Barbara	6 hrs @\$42.08	6/18/14	<u>Est Hrly/\$252</u>
TOTAL ESTABLISHED HOURLY			\$1,260

Comment: AVID Planning Day
 Economic Impact Aid – SCE
 {2013-14 Budget}

CHILD DEVELOPMENT SERVICES

Graves, Gizelle	192 hrs @\$29.92	6/16/14-7/18/14	Own Hrly/\$5,745
Hentschell, Denise	192 hrs @\$26.81	6/16/14-7/18/14	Own Hrly/\$5,148
McGowan, Joanne	192 hrs @\$26.81	6/16/14-7/18/14	<u>Own Hrly/\$5,148</u>
TOTAL OWN HOURLY			\$16,041

Comment: Summer Assignment
12-Tier III Programs Cat Flex

Lindemann, Maya	88 hrs @\$42.00	6/11/14-6/30/14	<u>Own Hrly/\$3,696</u>
		TOTAL OWN HOURLY	\$3,696

Comment: Summer Assignment – CDS Nurse
12-Head Start – Basic
{2013-14 Budget}

EDUCATIONAL SERVICES

Bautista, Claudia	12 hrs @\$42.08	6/15/14-6/30/14	Est Hrly/\$505
O’Keefe, Eliana	6 hrs @\$42.08	6/15/14-6/30/14	<u>Est Hrly/\$252</u>
		TOTAL ESTABLISHED HOURLY	\$757

Comment: Curriculum Planning
01-Economic Impact Aid – LEP
{2013-14 Budget}

De La Cruz, Gilda	4 hrs @\$42.08	6/13/14	<u>Est Hrly/\$168</u>
		TOTAL ESTABLISHED HOURLY	\$168

Comment: Edge Training
01-Economic Impact Aid – LEP
{2013-14 Budget}

Andino, Melisa	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Andrew, Vy	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Beauvoir, Didier	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Bon, Nancy	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Diamond, Renee	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Haendel, Erin	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Hammill, Debra	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Hart, Matthew	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Helsing, Alyssa	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Hoffman, Beth	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Hylind, Amy	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Jung, Parisa	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Levy, Amanda	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Marcos, Eric	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Mendinueto, Darwin	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Meyer, Kimberly	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Moe, Eric	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Moe, Rose	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Perez, Lourdes	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Ransom, Barbara	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Sato, Glen	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Seymour, Robert	6 hrs @\$42.08	6/13/14	Est Hrly/\$252
Ver5al, Ramon	6 hrs @\$42.08	6/13/14	<u>Est Hrly/\$252</u>
		TOTAL ESTABLISHED HOURLY	\$5,796

Comment: Middle School Math Textbook Professional Development
01-Common Core Implementation
{2013-14 Budget}

Both, Katherine	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Brossoit, Jennifer	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Cedillo, Sofia	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Gonzalez, Gabriela	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Hamilton, LaDawna	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Levine, Somer	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Majewski, Maribeth	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Ostrom, Michael	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Pirri, Stephanie	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515

Salmaggi, Aileen	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Siegel, Julie	36 hrs @\$42.08	6/16/14-6/30/14	Est Hrly/\$1,515
Walsh, Lauren	26 hrs @\$42.08	6/16/14-6/30/14	<u>Est Hrly/\$1,515</u>
TOTAL ESTABLISHED HOURLY			\$18,180

Comment: Elementary Literacy Coach Training
01-Common Core Implementation
{2013-14 Budget}

Borden, Ashley	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Caamal-Murcia, Gabriella	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Cervantes, Hayde	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Contreras, Sitara	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Cordes, Amy	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Edwards, David	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Jauregui, Marissa	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Johnson, Cindy	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Lipson, Jenny	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Mathewson, Stefanie	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Matthews, Jill	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Meade, Margaret	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Micale, Monica	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Murcia, Constanza	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Pankow, Karen	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Snow, Angie	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Stark, Amy	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Treunenfels, Therese	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Wechselberger, Amy	7.5 hrs @\$42.08	6/17/14-6/25/14	Est Hrly/\$316
Weinstock, Cyndie	7.5 hrs @\$42.08	6/17/14-6/25/14	<u>Est Hrly/\$316</u>
TOTAL ESTABLISHED HOURLY			\$6,320

Comment: Elementary Follow-up/Planning for CCSS
01-Common Core Implementation
{2013-14 Budget}

Adams, Tracy	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Beeman-Solano, Amy	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
De La Cruz, Gilda	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Gies-McLaughlin, Gretchen	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Greenfield, Sara	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Hart, Sharon	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Loopesko, Lorna	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Pust, Jennifer	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Reichle, Tisha	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Saling, David	6 hrs @\$42.08	6/1/14-6/30/14	Est Hrly/\$252
Stivers, Susan	6 hrs @\$42.08	6/1/14-6/30/14	<u>Est Hrly/\$252</u>
TOTAL ESTABLISHED HOURLY			\$2,772

Comment: Middle/High School CCSS Language Arts Curriculum Representatives
01-Common Core Implementation
{2013-14 Budget}

Andrew, Vy	5 hrs @\$42.08	6/23/14-6/24/14	Est Hrly/\$210
Bon, Nancy	5 hrs @\$42.08	6/18/14-6/19/14	Est Hrly/\$210
Bushin, Greg	5 hrs @\$42.08	6/18/14-6/19/14	Est Hrly/\$210
Cruce, Marae	5 hrs @\$42.08	6/18/14-6/19/14	Est Hrly/\$210
Diamond, Renee	5 hrs @\$42.08	6/23/14-6/24/14	Est Hrly/\$210
Hammill, Debra	5 hrs @\$42.08	6/18/14-6/19/14	Est Hrly/\$210
Jung, Parisa	5 hrs @\$42.08	6/23/14-6/24/14	Est Hrly/\$210
Meyer, Kimberly	5 hrs @\$42.08	6/23/14-6/24/14	Est Hrly/\$210
Parker, Trevor	5 hrs @\$42.08	6/18/14-6/19/14	Est Hrly/\$210
Perez, Lourdes	5 hrs @\$42.08	6/23/14-6/24/14	Est Hrly/\$210
Torres, Guadalupe	5 hrs @\$42.08	6/18/14-6/19/14	Est Hrly/\$210
Utzinger, Sara	5 hrs @\$42.08	6/23/14-6/24/14	Est Hrly/\$210

Veral, Ramon	5 hrs @\$42.08	6/18/14-6/19/14	Est Hrly/\$210
Wadsworth, Henry	5 hrs @\$42.08	6/18/14-6/19/14	<u>Est Hrly/\$210</u>
TOTAL ESTABLISHED HOURLY			\$2,940

Comment: Secondary Math Curriculum Guide Work
01-Common Core Implementation
{2013-14 Budget}

Alvarez, Judith	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Benitez, Lourdes	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Berman, Lauren	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Brumer, Sandra	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Cervantes, Hayde	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Chen, Lilian	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Duran-Contreras, Martha	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Gusmao-Garcia Williams, R.	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Harris, Stacy	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Hopkins, Miriam	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Ipina, Elizabeth	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Lipson, Jennifer	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Naranjo, Rocio	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Sanschagrín, Marc	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Scheer, Susan	12 hrs @\$42.08	6/12/14-6/13/14	Est Hrly/\$505
Treuenfels, Therese	12 hrs @\$42.08	6/12/14-6/13/14	<u>Est Hrly/\$505</u>
TOTAL ESTABLISHED HOURLY			\$8,080

Comment: Elementary IISS Professional Development
01-Unrestricted Resource
{2013-14 Budget}

Bressler, Rachel	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Bronstein, Susan	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Ernst, Anne	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Morn, Lora	6 hrs @\$42.08	6/11/14	<u>Est Hrly/\$252</u>
TOTAL ESTABLISHED HOURLY			\$1,008

Comment: IISS Nurse Professional Development
01-Unrestricted Resource
{2013-14 Budget}

Acker, Nathaniel	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Alvarado, Robert	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Bart-Bell, Dana	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Black, Mark	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Bushin, Gregory	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Carrier, Eric	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Cary, John	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Christoff, Anne	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Cuda, Zachary	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Denis, Randall	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Ervin, Jordan	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Escalera, Daniel	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Fulcher, Nathan	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Goldberg, Cori	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Gutierrez, Laurie	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Hafft, Ianna	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Hammill, Debra	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Hoffman, Ryan	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Holland-Matthews, Margie	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Jimenez, Jaime	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Kim, Douglas	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Lipetz, Sarah	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Macwan, Vijaya	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Magnuson, Ruth	6 hrs @\$42.08	6/11/14	Est Hrly/\$252

Mayle, Alex	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
McGregory, Cynthia	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Navalta, Alyflor	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Nieves, Melissa	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Pitts, Gregory	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Reichle, Tisha	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Saenz, Deborah	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Sato, Liane	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Siemer, Deborah	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Skaggs, Debbie	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Stowell, Rachel	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Thobe, Christie	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Toppel, Diane	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
Veral, Ramon	6 hrs @\$42.08	6/11/14	Est Hrly/\$252
TOTAL ESTABLISHED HOURLY			\$9,576

Comment: Secondary IISS Professional Development
01-Unrestricted Resource
{2013-14 Budget}

McKeown, Kevin	12.5 hrs @\$42.08	7/1/14-7/4/14	Est Hrly/\$526
TOTAL ESTABLISHED HOURLY			\$526

Comment: Band Director – 4th of July Parade
01-Measure “R”

Karyadi, Adrienne	20 hrs @\$42.08	8/5/14-8/18/14	Est Hrly/\$842
Wintner, Lisa	20 hrs @\$42.08	8/5/14-8/18/14	Est Hrly/\$842
TOTAL ESTABLISHED HOURLY			\$1,684

Comment: CELDT Testing
01-Unrestricted Resource

MUIR ELEMENTARY SCHOOL

Benitez, Lourdes	10 hrs @\$42.08	8/11/14-8/12/14	Est Hrly/\$421
Griffin, Kimberly	10 hrs @\$42.08	8/11/14-8/12/14	Est Hrly/\$421
Hyatt, Lova	10 hrs @\$42.08	8/11/14-8/12/14	Est Hrly/\$421
Pankow, Karen	10 hrs @\$42.08	8/11/14-8/12/14	Est Hrly/\$421
Prevett, Amy	10 hrs @\$42.08	8/11/14-8/12/14	Est Hrly/\$421
Ramirez, Joseph	10 hrs @\$42.08	8/11/14-8/12/14	Est Hrly/\$421
Trubo, Melissa	10 hrs @\$42.08	8/11/14-8/12/14	Est Hrly/\$421
TOTAL ESTABLISHED HOURLY			\$2,947

Comment: Summer Planning Meeting
01-Save Our Schools

ROGERS ELEMENTARY SCHOOL

Contreras, Sitara	33 hrs @\$42.08	2/1/14-4/30/14	Est Hrly/\$1,389
Vasquez, Martha	33 hrs @\$42.08	2/1/14-4/30/14	Est Hrly/\$1,389
TOTAL ESTABLISHED HOURLY			

Comment: Kindergarten Intervention
01- IASA: Title I Basic-LW Inc/Neg
{2013-14 Budget}

ROOSEVELT ELEMENTARY SCHOOL

Chenik, Mara	60 hrs @\$42.08	6/11/14-8/10/14	Est Hrly/\$2,525
Handelman, Catherine	60 hrs @\$42.08	6/11/14-8/10/14	Est Hrly/\$2,525
TOTAL ESTABLISHED HOURLY			\$5,050

Comment: K/1 Reading Intervention Program
01-Reimbursed by PTA

SANTA MONICA HIGH SCHOOL

Vo-Navarro, Cam-An 25.5 hrs @\$42.08

6/12/14-6/16/14

Est Hrly/\$1,073

TOTAL ESTABLISHED HOURLY \$1,073

Comment: Master Schedule
01-Gifts – Equity Fund
{2013-14 Budget}

Gonzalez, Maricela 8 hrs @\$42.08
Pulido, Maribel 8 hrs @\$42.08
Trundle, Al 8 hrs @\$42.08
Vo-Navarro, Cam-An 8 hrs @\$42.08

7/22/14
6/24/14
7/15/14
7/8/14

Est Hrly/\$337
Est Hrly/\$337
Est Hrly/\$337
Est Hrly/\$337

TOTAL ESTABLISHED HOURLY \$1,348

Comment: New Student Scheduling
01-Gifts – Equity Fund

Bautista-Nicholas, Claudia 12 hrs @\$42.08
Bisson, Amy 12 hrs @\$42.08
Cierra, Jorge 12 hrs @\$42.08
Cruce, Marae 12 hrs @\$42.08
Gutierrez, Laurie 12 hrs @\$42.08
Hobkirk, Carl 12 hrs @\$42.08
Kariya, Emily 12 hrs @\$42.08
Lipetz, Sarah 12 hrs @\$42.08
Pust, Jennifer 12 hrs @\$42.08
Seals, Michael 12 hrs @\$42.08

7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14

Est Hrly/\$505
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Est Hrly/\$505

TOTAL ESTABLISHED HOURLY \$5,050

Comment: Professional Learning Community Cohort 1 Group
01-LCFF-Economic Impact Aid

Contreras, Luis 24 hrs @\$42.08
Cruce, Marae 24 hrs @\$42.08
Hecht, James 24 hrs @\$42.08
Parker, Trevor 24 hrs @\$42.08
Rupprecht, Steve 24 hrs @\$42.08
Torres, Guadalupe 24 hrs @\$42.08
Veral, Ramon 24 hrs @\$42.08
Yumori, Nicole 24 hrs @\$42.08

7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14

Est Hrly/\$1,010
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Est Hrly/\$1,010
Est Hrly/\$1,010

TOTAL ESTABLISHED HOURLY \$8,080

Comment: Super Strugglers Math Group
01-LCFF-Economic Impact Aid

Chapman, Amy 24 hrs @\$42.08
Dew, Stephanie 24 hrs @\$42.08
Faas, Kathleen 24 hrs @\$42.08
Pust, Jennifer 24 hrs @\$42.08
Seals, Michael 24 hrs @\$42.08

7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14

Est Hrly/\$1,010
Est Hrly/\$1,010
Est Hrly/\$1,010
Est Hrly/\$1,010
Est Hrly/\$1,010

TOTAL ESTABLISHED HOURLY \$5,050

Comment: Super Strugglers English Group
01-LCFF-Economic Impact Aid

Faas, Kathleen 5 hrs @\$42.08
Louria, Meredith 5 hrs @\$42.08
Seals, Michael 5 hrs @\$42.08
Staroschak, Christina 5 hrs @\$42.08
Tickler, Brian 5 hrs @\$42.08

7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14
7/1/14-8/13/14

Est Hrly/\$210
Est Hrly/\$210
Est Hrly/\$210
Est Hrly/\$210
Est Hrly/\$210

TOTAL ESTABLISHED HOURLY \$1,050

Comment: Teacher Leaders' Summer Work
01-Tier III Programs Cat Flex

SPECIAL EDUCATION

Eddy, Tara	8 days @\$399.43	4/4/14-6/6/14	<u>Own Daily/\$3,195</u>
		TOTAL OWN DAILY	\$3,195
Comment:	Additional Days for Student Evaluations 01-Special Education {2013-14 Budget}		

Murphy, Anne Nancy	8 hrs @\$42.08	6/26/14-7/3/14	<u>Est Hrly/\$337</u>
		TOTAL ESTABLISHED HOURLY	\$337
Comment:	ESY Program Substitute Teacher 01-Spec Ed: IDEA Presch Local Ent		

Blair, Susy	3.5 hrs @\$42.08	6/11/14	Est Hrly/\$147
Rubin, Theresa	1.0 hr @\$42.08	6/11/14	Est Hrly/\$ 42
Tonooka, Janis	3.5 hrs @\$42.08	6/11/14	<u>Est Hrly/\$147</u>
		TOTAL ESTABLISHED HOURLY	\$336
Comment:	IEP Attendance 01-Special Education		

SUMMER SCHOOL

(80% own daily rate unless otherwise noted)

EDUCATIONAL SERVICES

Hamilton, LaDawna	19 days @\$291.19	6/16/14-7/11/14	Own Daily/\$5,533
Ostrom, Michael	19 days @\$350.72	6/16/14-7/11/14	<u>Own Daily/\$6,664</u>
		TOTAL OWN DAILY	\$12,197

Comment: Literacy Coach for Summer School
01-Unrestricted Resource

Alvarez, Judith	19 days @\$313.47	6/16/14-7/11/14	Own Daily/\$5,956
Benitez, Lourdes	19 days @\$338.30	6/16/14-7/11/14	Own Daily/\$6,428
Berman, Lauren	19 days @\$350.72	6/16/14-7/11/14	Own Daily/\$6,664
Brumer, Sandra	19 days @\$405.25	6/16/14-7/11/14	Own Daily/\$7,700
Cervantes, Hayde	19 days @\$249.81	6/16/14-7/11/14	Own Daily/\$4,746
Chen, Lilian	19 days @\$338.30	6/16/14-7/11/14	Own Daily/\$6,428
Duran-Contreras, Martha	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Gusmao-Garcia Williams, R.	19 days @\$350.72	6/16/14-7/11/14	Own Daily/\$6,664
Harris, Stacy	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Hopkins, Miriam	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Ipina, Elizabeth	19 days @\$405.25	6/16/14-7/11/14	Own Daily/\$7,700
Lipson, Jennifer	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Naranjo, Rocio	19 days @\$308.57	6/16/14-7/11/14	Own Daily/\$5,863
Sanschagrín, Marc	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Scheer, Susan	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Treuenfels, Therese	19 days @\$304.37	6/16/14-7/11/14	<u>Own Daily/\$5,783</u>
		TOTAL OWN DAILY	\$110,996

Comment: Elementary Intensive Intervention Summer School
01-Unrestricted Resource

Cary, John	24 days @\$350.72	6/16/14-7/18/14	Own Daily/\$8,417
Ervin, Jordan	24 days @\$288.64	6/16/14-7/18/14	Own Daily/\$6,927
Hammill, Debra	24 days @\$305.19	6/16/14-7/18/14	Own Daily/\$7,325
Stowell, Rachel	24 days @\$296.92	6/16/14-7/18/14	<u>Own Daily/\$7,126</u>
		TOTAL OWN DAILY	\$29,795

Comment: Summer School – Malibu High School
01-Unrestricted Resource

Bushin, Gregory	24 days @\$255.78	6/16/14-7/18/14	Own Daily/\$6,139
Carrier, Eric	24 days @\$338.30	6/16/14-7/18/14	Own Daily/\$8,119
Christoff, Anne	24 days @\$226.51	6/16/14-7/18/14	Own Daily/\$5,436

Mayle, Alexander	24 days @\$322.45	6/16/14-7/18/14	Own Daily/\$7,739
McGregory, Cynthia	24 days @\$347.52	6/16/14-7/18/14	Own Daily/\$8,340
Nieves, Melissa	24 days @\$288.64	6/16/14-7/18/14	Own Daily/\$6,927
Pitts, Gregory	24 days @\$338.30	6/16/14-7/18/14	Own Daily/\$8,119
Siemer, Deborah	24 days @\$250.72	6/16/14-7/18/14	Own Daily/\$8,417
Thobe, Christine	24 days @\$343.15	6/16/14-7/18/14	<u>Own Daily/\$8,236</u>
		TOTAL OWN DAILY	\$67,472

Comment: Summer School – Olympic High School
01-Unrestricted Resource

Acker, Nathaniel	19 days @\$350.72	6/16/14-7/18/14	Own Daily/\$6,664
Alvarado, Robert	19 days @\$305.19	6/16/14-7/18/14	Own Daily/\$5,799
Bart-Bell, Dana	19 days @\$317.55	6/16/14-7/18/14	Own Daily/\$6,033
Black, Mark	19 days @\$405.25	6/16/14-7/18/14	Own Daily/\$7,700
Cuda, Zachary	19 days @\$316.84	6/16/14-7/18/14	Own Daily/\$6,020
Denis, Randall	19 days @\$412.82	6/16/14-7/18/14	Own Daily/\$7,844
Drake, Loren	19 days @\$213.34	6/16/14-7/18/14	Own Daily/\$4,053
Escalera, Daniel	19 days @\$405.25	6/16/14-7/18/14	Own Daily/\$7,700
Fulcher, Nathan	19 days @\$269.74	6/16/14-7/18/14	Own Daily/\$5,125
Goldberg, Cori	19 days @\$412.82	6/16/14-7/18/14	Own Daily/\$7,844
Gutierrez, Laurie	19 days @\$279.54	6/16/14-7/18/14	Own Daily/\$5,311
Hafft, Ianna	19 days @\$305.90	6/16/14-7/18/14	Own Daily/\$5,812
Hoffman, Ryan	19 days @\$220.08	6/16/14-7/18/14	Own Daily/\$4,182
Holland-Matthews, Margie	19 days @\$321.75	6/16/14-7/18/14	Own Daily/\$6,113
Jimenez, Jaime	19 days @\$412.82	6/16/14-7/18/14	Own Daily/\$7,844
Kim, Douglas	19 days @\$298.76	6/16/14-7/18/14	Own Daily/\$5,676
Lipetz, Sarah	19 days @\$321.75	6/16/14-7/18/14	Own Daily/\$6,113
Macwan, Vijaya	19 days @\$338.30	6/16/14-7/18/14	Own Daily/\$6,428
Magnuson, Ruth	19 days @\$338.30	6/16/14-7/18/14	Own Daily/\$6,428
Navalta, Alyfor	19 days @\$201.59	6/16/14-7/18/14	Own Daily/\$3,830
Parker, Trevor	19 days @\$314.18	6/16/14-7/18/14	Own Daily/\$5,969
Rayhan, Michael	19 days @\$239.69	6/16/14-7/18/14	Own Daily/\$4,554
Reichle, Tisha	19 days @\$350.72	6/16/14-7/18/14	Own Daily/\$6,664
Salumbides, RoseAnn	19 days @\$405.25	6/16/14-7/18/14	Own Daily/\$7,700
Sato, Liane (40%)	19 days @\$169.30	6/16/14-7/18/14	Own Daily/\$3,217
Skaggs, Debbie	19 days @\$343.15	6/16/14-7/18/14	Own Daily/\$6,520
Veral, Ramon	19 days @\$291.19	6/16/14-7/18/14	<u>Own Daily/\$5,533</u>
		TOTAL OWN DAILY	\$162,676

Comment: Summer School – Santa Monica High School
01-Unrestricted Resource

SPECIAL EDUCATION

Badt, Jonathan	19 days @\$292.72	6/16/14-7/11/14	Own Daily/\$5,562
Berezowsky, Lisa	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Blair, Susy	19 days @\$304.37	6/16/14-7/11/14	Own Daily/\$5,783
Brock, Miriam	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,484
Center-Brooks, Cheryl	16 days @\$412.82	6/16/14-7/11/14	Own Daily/\$6,605
Chavez, Craig	19 days @\$258.90	6/16/14-7/11/14	Own Daily/\$4,919
Cierra, Jorge	19 days @\$297.62	6/16/14-7/11/14	Own Daily/\$5,655
Cogan, Lisa	19 days @\$338.30	6/16/14-7/11/14	Own Daily/\$6,428
Cohn, Jeff	16 days @\$350.72	6/16/14-7/11/14	Own Daily/\$5,612
Collin, Laura	19 days @\$330.73	6/16/14-7/11/14	Own Daily/\$6,284
Collins-Mansour, Carolyn	19 days @\$350.72	6/16/14-7/11/14	Own Daily/\$6,664
Crane, Lakin	19 days @\$350.72	6/16/14-7/11/14	Own Daily/\$6,664
Davies, Michael	19 days @\$330.02	6/16/14-7/11/14	Own Daily/\$6,270
DeGregorio, Dana	19 days @\$350.72	6/16/14-7/11/14	Own Daily/\$6,664
Deshautelle, Anna	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Duncan, Yeato	19 days @\$305.19	6/16/14-7/11/14	Own Daily/\$5,799
Elledge, Rachel	19 days @\$263.81	6/16/14-7/11/14	Own Daily/\$5,012
Fliegel, Lois	19 days @\$314.18	6/16/14-7/11/14	Own Daily/\$5,969

Garden, Sarah	19 days @\$338.30	6/16/14-7/11/14	Own Daily/\$6,428
Gomez, Tony	19 days @\$305.90	6/16/14-7/11/14	Own Daily/\$5,812
Gonzalves, Diane	19 days @\$338.30	6/16/14-7/11/14	Own Daily/\$6,428
Hylind, Amy	19 days @\$311.94	6/16/14-7/11/14	Own Daily/\$5,927
Keith, Kelly	19 days @\$322.45	6/16/14-7/11/14	Own Daily/\$6,127
Kilpatrick, Genevieve	19 days @\$405.24	6/16/14-7/11/14	Own Daily/\$7,700
Kittel, Gina	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Kleis, Heidi	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Levy, Amanda	19 days @\$279.54	6/16/14-7/11/14	Own Daily/\$5,311
Marshall, Susan	19 days @\$322.45	6/16/14-7/11/14	Own Daily/\$6,127
McCabe, Eileen	19 days @\$234.08	6/16/14-7/11/14	Own Daily/\$4,448
Montanez, Joe	19 days @\$274.63	6/16/14-7/11/14	Own Daily/\$5,218
Piper, Sasha	19 days @\$280.37	6/16/14-7/11/14	Own Daily/\$5,327
Schneider, Rhonda	19 days @\$405.25	6/16/14-7/11/14	Own Daily/\$7,700
Serapiglia, Anne	19 days @\$412.82	6/16/14-7/11/14	Own Daily/\$7,844
Topp, Courtney	19 days @\$242.36	6/16/14-7/11/14	Own Daily/\$4,603
Ustation, Tina	19 days @\$350.72	6/16/14-7/11/14	Own Daily/\$6,664
Van Cott, James	19 days @\$330.73	6/16/14-7/11/14	<u>Own Daily/\$6,284</u>
		TOTAL OWN DAILY	\$226,698

Comment: Extended School Year (ESY)
01-Special Education

STUDENT SERVICES

Bressler, Rachel	10 days @\$412.82	6/16/14-6/27/14	Own Daily/\$4,128
Bronstein, Susan	14 days @\$412.82	6/23/14-7/11/14	Own Daily/\$5,779
Ernst, Anne	24 days @\$412.82	6/16/14-7/18/14	Own Daily/\$9,908
Morn, Lora	14 days @\$350.72	6/16/14-7/11/14	<u>Own Daily/\$4,910</u>
		TOTAL OWN DAILY	\$24,725

Comment: Nursing Services for Summer School
01-Unrestricted Resource

TOTAL ESTABLISHED HOURLY, OWN DAILY AND OWN HOURLY = \$ 757,087

NEW HIRES

ADMINISTRATIVE CONTRACTS

<u>Name/Assignment/Location</u>		<u>Not to Exceed</u>	<u>Effective</u>
Ghadoushi, Nicole	100%	7/1/14	
School Psychologist Special Education			
Daruty, Lila	100%	7/1/14	
50% Assistant Principal/Grant Elementary 50% BTSA Coordinator [correction from 6/19/14 Agenda]			

SUBSTITUTE TEACHERS

Effective

LONG-TERM SUBSTITUTES

(@\$219.00 Daily Rate)

Garden, Sarah 5/6/14-6/10/14

PREFERRED SUBSTITUTES

(@\$169.00 Daily Rate)

Hunt, Mark 6/16/14-7/18/14
Radcliff, Audra 6/16/14-7/18/14

CHANGE IN ASSIGNMENT

DeCray Kleiser, Debra
Cabrillo Elementary/3rd Grade
From: 50%/Rogers
To: 100%/Cabrillo

Effective
08/14/14

Demirjien, Lisa
Santa Monica HS/SSA
From: SAI Teacher (184 days)
To: Student Support Advisor (196 days)

8/1/14

Keiley, Harry
Santa Monica HS/TOSA
From: SMMCTA President
To: Teacher on Special Assignment (TOSA)

8/14/14

Mowry, Kristen
Franklin Elementary/3rd Grade
From: McKinley Elem
To: Franklin Elem

8/14/14

Sanchez-Aviles, Johanna
Rogers Elementary/Preschool
From: 50%
To: 100%

8/15/14

LEAVE OF ABSENCE (with pay)

Name/Location
Devincentis-Waul, Ermina
Santa Monica HS

Effective
8/14/14-9/2/14
[medical maternity/FMLA]

LEAVE OF ABSENCE (without pay)

Name/Location
Jacobs, Edward
John Adams MS

Effective
8/14/14-6/5/15
[medical – 20%]

Langsdale, Jennifer
McKinley Elementary

8/14/14-6/5/15
[personal – 80%]

Ngo, Rebecca
John Adams MS

8/11/14-8/29/14
[CFRA]

Reyes, Katrina
Santa Monica HS

8/14/14-6/5/15
[personal – 20%]

Simon, Diana
Special Education

7/1/14-6/30/15
[medical – 20%]

Smart, Carrie
Webster Elementary

8/14/14-6/5/15
[personal – 20%]

RESIGNATION

<u>Name/Location</u>	<u>Effective</u>
Boyle, Laura (40%) Olympic High School	6/10/14
Chi, Ah Young Malibu High School	6/10/14
Freehill, Nikki McKinley Elementary	6/10/14
Gusmao-Garcia Williams, Renata Muir Elementary School	7/11/14
Levin, Debra Roosevelt Elementary	6/10/14
Stern, Amanda Special Education	6/23/14

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / BRANDON TIETZE
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
 07/16/14

RECOMMENDATION NO. A.22

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

NEW HIRES

Alex, Milton Franklin ES	Custodian 8 Hrs/12 Mo/Range: 22 Step: A	<u>EFFECTIVE DATE</u> 6/16/14
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PROMOTION

Cline, Christopher Facility Improvement Projects	Facilities Technician 8 Hrs/12 Mo/Range: 45 Step: C From: Plumber: 8 Hrs/12 Mo	<u>EFFECTIVE DATE</u> 6/9/14
Dodd, Jason Facility Improvement Projects	Facilities Technician 8 Hrs/12 Mo/Range: 45 Step: B From: Carpenter: 8 Hrs/12 Mo	6/9/14

RECLASSIFICATION

Miller, Patricia Special Education	Special Education Data Technician 8 Hrs/12 Mo/Range: 27 Step: F From: Data Entry Specialist: 8 Hrs/12 Mo	<u>EFFECTIVE DATE</u> 9/2/13
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SUMMER ASSIGNMENTS

Aceves, Cindy Special Education	Paraeducator 1	<u>EFFECTIVE DATE</u> 6/16/14-7/11/14
Adams, Melissa Special Education	Paraeducator 1	6/16/14-7/11/14
Alaniz, Federico Food and Nutrition Svcs	Stock and Delivery Clerk	6/11/14-7/31/14
Alaniz, Federico Purchasing	Stock and Delivery Clerk	6/30/14-8/4/14
Aldana, Monica Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Alvarez, Jennifer Special Education	Paraeducator 3	6/16/14-7/11/14
Anderson, Amanda Special Education	Paraeducator 1	6/16/14-7/11/14
Aranda, Antonio Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Arangoa, Isabel Operations	Custodian	7/21/14-8/15/14

Ausmus, Juley Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Bakhyt, Peter Operations	Custodian	6/25/14-8/15/14
Bechkovski, Stefan Facility Use-Santa Monica HS	Swimming Instructor-Lifeguard	6/13/14-8/15/14 6/15/14-7/27/14
Bechkovski, Stefan Facility Use-Lincoln MS	Swimming Instructor-Lifeguard	6/14/14-8/16/14 6/25/14-7/17/14
Benjamin, Jacquita Special Education	Paraeducator 3	6/16/14-7/11/14
Bilotti, Scott Special Education	Paraeducator 1	6/16/14-7/11/14
Blair, Amanda Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Bonilla, Leroy Operations	Custodian	7/21/14-8/15/14
Brackett, Kimberly Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Brewer, Ariana Special Education	Paraeducator 1	6/16/14-7/11/14
Brigham, Dolores Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Briseno, Elias Special Education	Paraeducator 3	6/16/14-7/11/14
Brito, Salvador Transportation	Bus Driver	6/16/14-7/11/14
Brooks, Letricia Special Education	Paraeducator 1	6/16/14-7/11/14
Brown, Lincoln Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Buendia, Carolina Special Education	Paraeducator 1	6/16/14-7/11/14
Burnham, REXANNE Special Education	Paraeducator 1	6/16/14-7/11/14
Burns, Robert Operations	Custodian	7/21/14-8/15/14
Burrell, Catherine Facility Use-Santa Monica HS	Swimming Instructor-Lifeguard	6/11/14-7/24/14 6/12/14-8/14/14
Cabrera, Jennifer Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14

Calderon, Bianca Facility Use-Lincoln MS	Swimming Instructor-Lifeguard	6/25/14-7/17/14
Capra, Lucas Facility Use	Technical Theater Technician	6/16/14-8/1/14
Carbajal, Patricia Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Carey, Wendy Special Education	Paraeducator 1	6/16/14-7/11/14
Carrillo, Steven Transportation	Bus Driver	6/16/14-7/11/14
Casey, Brittany Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Castenada, Laura Special Education	Paraeducator 3	6/16/14-7/11/14
Chulack, Sarah Special Education	Paraeducator 3	6/16/14-7/11/14
Ciccarello, Nicole Olympic HS	Paraeducator 1	6/16/14-7/18/14
Cisneros, Yolanda Food and Nutrition Svcs	Cafeteria Worker II	6/16/14-7/11/14
Clayton, Mercille Food and Nutrition Svcs	Cafeteria Worker I	6/11/14-8/15/14
Cojan, Carmen Food and Nutrition Svcs	Cafeteria Worker II	6/16/14-7/11/14
Cole, Raven Child Develop Svcs	Children's Center Asst - Preschool	6/11/14-8/14/14
Coleman, Dawn Special Education	Paraeducator 3	6/16/14-7/11/14
Cooper, Raymond Santa Monica HS	Campus Security Officer	6/16/14-7/18/14
Cortez, Griselda Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Crawford, Cynthia Operations	Custodian	6/16/14-7/18/14
Crockett, Della Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Cruz, Carmen Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Cueva, Sandra Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14

Custodio, Thelma Special Education	Paraeducator 1	6/16/14-7/11/14
Davis, Jonathan Special Education	Paraeducator 3	6/16/14-7/11/14
Davis, Kenrick Transportation	Bus Driver	6/16/14-7/11/14
Davis, Lenora Transportation	Bus Driver	6/16/14-7/11/14
De Noya, Michael Special Education	Speech Language Pathology Assistant	6/12/14 6/16/14-7/11/14
Do, Thu Special Education	Paraeducator 1	6/16/14-7/11/14
Doty, Joel Special Education	Paraeducator 1	6/16/14-7/11/14
Durst, Peggy Special Education	Paraeducator 1	6/16/14-7/11/14
Elie, Banita Transportation	Bus Driver	6/16/14-7/11/14
Elie, Latrice Transportation	Bus Driver	6/16/14-7/11/14
Elliot, Eugene Special Education	Paraeducator 1	6/16/14-7/11/14
Everage, Askia Special Education	Paraeducator 3	6/16/14-7/11/14
Fernandez, Angelica Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Flores, Ana Special Education	Paraeducator 1	6/16/14-7/11/14
Flores, Ardis Special Education	Paraeducator 1	6/16/14-7/11/14
Flores, Martha Special Education	Paraeducator 1	6/16/14-7/11/14
Friedenberg, Mindy Special Education	Paraeducator 1	6/16/14-7/11/14
Fulache-Palma, Madeilaine Special Education	Paraeducator 3	6/16/14-7/11/14
Fuller, Charesse Operations	Custodian	6/16/14-7/18/14
Garcia, Sara Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14

Garrett, Christine Human Resources	Senior Office Specialist	6/16/14-8/1/14
Gauntt, Deborah Transportation	Bus Driver	6/16/14-7/11/14
Gergis, Sohair Special Education	Paraeducator 1	6/16/14-7/11/14
Gershuni, Pearl Special Education	Paraeducator 2	6/16/14-7/11/14
Gheewala, Nasreen Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Godinez, Lorena Child Develop Svcs	Children's Center Asst	6/16/14-7/18/14
Gomez, Jose Operations	Custodian	6/13/14-8/15/14
Gomez, Leonor Maintenance	Senior Office Specialist	6/23/14-8/1/14
Gonzalez, Jessica Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Gonzalez, Monica Special Education	Paraeducator 3	6/16/14-7/11/14
Gonzalez, Simona Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Gould, Travis Special Education	Paraeducator 1	6/16/14-7/11/14
Granadino, Frank Transportation	Bus Driver	6/16/14-7/11/14
Green, Shanna Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Greene, Milton Malibu HS	Campus Security Officer	6/16/14-8/8/14
Griego, Nicholas Special Education	Paraeducator 3	6/16/14-7/11/14
Griffis, Crystal Special Education	Paraeducator 1	6/16/14-7/11/14
Griffis, Denise Operations	Custodian	7/21/14-8/15/14
Gutierrez, Corina Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Gutierrez, Martha Roosevelt ES	Senior Office Specialist	6/16/14-7/14/14

Gutierrez, Yolanda Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Haro-Luna, Irma Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Hernandez, Maira Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Hernandez, Rita Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Higgins, Shaun Special Education	Paraeducator 3	6/16/14-7/11/14
Hills, Kevin Operations	Custodian	6/25/14-8/15/14
Holsome, Dorothy Operations	Custodian	6/16/14-7/18/14
Honore, Crystal Adams MS	Campus Security Officer	6/16/14-7/18/14
Hoorizadeh, Shayesteh Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Hunter-Sallustio, Dominique Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Hurtado, Renee Special Education	Paraeducator 2	6/16/14-7/11/14
Iniguez, Wilma Santa Monica HS	Senior Office Specialist	6/16/14-6/17/14
Islas, Haydee Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Jackson, Latasha Special Education	Paraeducator 2	6/16/14-7/11/14
Jenson, Diane Special Education	Paraeducator 1	6/16/14-7/11/14
Jimenez, Maria Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Jimenez, Osvaldo Special Education	Paraeducator 1	6/16/14-7/11/14
Johnson, Joel Facility Use	Technical Theater Technician	6/16/14-8/1/14
Johnson, Kerri Special Education	Paraeducator 3	6/16/14-7/11/14
Johnson, Lore Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14

Johnson, Mayra Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14 6/16/14-7/18/14
Jones, Chancy Operations	Custodian	6/16/14-7/18/14
Jorgenson, Stephanie Special Education	Paraeducator 3	6/16/14-7/11/14
Kaplan, Jessica Special Education	Paraeducator 1	6/16/14-7/11/14
Laird, Monica Operations	Custodian	7/21/14-8/15/14
Lawrence, Adrianna Transportation	Bus Driver	6/16/14-7/11/14
Levy, Robin Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Lewis, Jessie Transportation	Bus Driver	6/16/14-7/11/14
Lo Greco, Vince Special Education	Paraeducator 3	6/16/14-7/11/14
Long, Lakesha Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Lopez, Maribel Special Education	Paraeducator 2	6/16/14-7/11/14
Lopez, Sandy Grant ES	Senior Office Specialist	6/16/14-7/14/14
Lopez, Sarah Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Loza, Adelsa Special Education	Paraeducator 1	6/16/14-7/11/14
Lucas, Ralph Operations	Custodian	6/16/14-7/18/14
Luis, Noemi Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Mangum, Don Santa Monica HS	Campus Security Officer	6/16/14-7/18/14
Martin, Linda Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Martinez, Daniel Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Martinez, Maisha Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14

Martinez, Melinda Special Education	Paraeducator 1	6/16/14-7/11/14
McCabe, Pete Special Education	Paraeducator 1	6/16/14-7/11/14
McCarthy, Kimiko Special Education	Paraeducator 2	6/16/14-7/11/14
McClendon, Latecia Special Education	Paraeducator 3	6/16/14-7/11/14
McGrath, Kathleen Operations	Custodian	6/16/14-7/18/14
McKeever, Marissa Special Education	Paraeducator 1	6/16/14-7/11/14
McKinley, Tyrone Facility Use-Santa Monica HS	Swimming Instructor-Lifeguard	6/14/14-8/16/14
McKinley, Tyrone Facility Use-Lincoln MS	Swimming Instructor-Lifeguard	6/15/14-8/17/14
Medellin, Diana Operations	Custodian	6/25/14-8/15/14
Mendoza, Leonel Operations	Custodian	7/21/14-8/15/14
Mercado, Carmen Operations	Custodian	6/16/14-7/18/14
Mesterhazy, Yvonne District	Office Specialist	6/14/14-8/21/14
Michael, Joshua Santa Monica HS	Athletic Trainer	6/30/14-8/16/14
Miller, Patrina Special Education	Special Education Data Technician	6/11/14-8/1/14
Miller, Ronald Special Education	Paraeducator 1	6/16/14-7/11/14
Mirabal, Jessica Special Education	Paraeducator 1	6/16/14-7/11/14
Miranda, Karla Operations	Custodian	6/16/14-7/18/14
Mock, Chris Special Education	Paraeducator 1	6/16/14-7/11/14
Mollmann, Irene Special Education	Paraeducator 1	6/16/14-7/11/14
Monjaras, Gabriela Special Education	Paraeducator 3	6/16/14-7/11/14

Montoya, Gerald Special Education	Paraeducator 1	6/16/14-7/11/14
Moore, Sandra Operations	Custodian	6/13/14-8/15/14
Morales, Stephany Special Education	Paraeducator 3	6/16/14-7/11/14
Morich, Karin Special Education	Paraeducator 3	6/16/14-7/11/14
Moya, Kimberly Transportation	Bus Driver	6/16/14-7/11/14
Murray, April Facility Use-Lincoln MS	Swimming Instructor-Lifeguard	6/11/14-8/15/14
Murray, April Child Develop Svcs	Swimming Instructor-Lifeguard	6/19/14-8/14/14
Naranjo, Debbie Food and Nutrition Svcs	Cafeteria Worker II	6/16/14-7/18/14
Navia, Janene Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Nell, Maria Special Education	Paraeducator 1	6/16/14-7/11/14
Nolen, Henry Operations	Custodian	6/13/14-8/15/14
Nunez, Sherry Olympic HS	Campus Security Officer	6/16/14-7/18/14
Oyenoki, Daniel Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Padilla, Elizabeth Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Padilla, Elva Child Develop Svcs	Children's Center Asst	6/16/14-7/18/14
Padilla, Gloria Special Education	Paraeducator 1	6/16/14-7/11/14
Palkovic, Diane Special Education	Paraeducator 1	6/16/14-7/11/14
Palmore, Renata Food and Nutrition Svcs	Cafeteria Worker I	6/11/14-8/15/14
Pegue, Forrest Transportation	Bus Driver	6/16/14-7/11/14
Perez, Grace Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14

Pernell, Barbara Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Peterson, Ingrid Special Education	Paraeducator 1	6/16/14-7/11/14
Phillips, LeDoree Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Pineda, Blanca Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Pongas, Dorothea Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Preciado, Edwin Special Education	Paraeducator 3	6/16/14-7/11/14
Preciado, Iris Edison ES	Senior Office Specialist	6/19/14-6/20/14
Quiroz, Timothy Food and Nutrition Svcs	Site Food Services Coordinator	6/11/14-8/15/14
Radford, Karen District	Office Specialist	6/19/14-6/30/14
Ratliff-Woods, Sheleita Special Education	Paraeducator 1	6/16/14-7/11/14
Razon-McMillan, Monica Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Reuther, Theresa Special Education	Paraeducator 1	6/16/14-7/11/14
Richards, Ingrid Operations	Custodian	6/16/14-7/18/14
Richardson, Melvin Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Ridley, Latresse Special Education	Paraeducator 1	6/16/14-7/11/14
Ridley, Tischa Operations	Custodian	6/16/14-7/18/14
Riley, Martelle Transportation	Bus Driver	6/16/14-7/11/14
Rodriguez, Cecilia Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Rodriguez, Frances Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Roller, Yolanda Special Education	Paraeducator 2	6/16/14-7/11/14
Rosas, Rosemarie Operations	Custodian	6/13/14-8/15/14

Salaues, Cindy Child Develop Svcs	Children's Center Asst - Preschool	6/11/14-8/14/14
Salazar, Amanda Special Education	Paraeducator 3	6/16/14-7/11/14
Sampson, Claudia Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Sanchez, Cecilia Special Education	Paraeducator 3	6/16/14-7/11/14
Santos, Maria Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Schlierman, Cherie Special Education	Paraeducator 1	6/16/14-7/11/14
Schmidt, Phil Special Education	Paraeducator 1	6/16/14-7/11/14
Sekalwi, Sara Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Selva, Marco Facility Use	Technical Theater Technician	6/16/14-8/1/14
Silvestre, Ernestina Operations	Custodian	6/23/14-8/1/14
Simmonds, Michael Operations	Custodian	6/16/14-7/11/14
Sloboda, Jaclyn Special Education	Physical Therapist	6/16/14-7/11/14
Smith, Brian Transportation	Bus Driver	6/16/14-7/11/14
Smith, Darlene Food and Nutrition Svcs	Cafeteria Worker I	6/16/14-7/11/14
Smith, Dunnell Santa Monica HS	Campus Security Officer	6/16/14-7/18/14
Smith, Luz Special Education	Translator	6/11/14-8/15/14
Smith, Sabrina Special Education	Paraeducator 3	6/16/14-7/11/14
Soloway, Beth Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Stafford, LaTanya Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Stewart, April Special Education	Paraeducator 3	6/16/14-7/11/14

Sturgis, Lynn Santa Monica HS	Administrative Assistant	6/23/14-8/1/14
Sumaria, Urvashi Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Tanamas, Ayda Special Education	Paraeducator 2	6/16/14-7/11/14
Tate, John Operations	Custodian	6/16/14-7/11/14
Taylor, Christian Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Thomas, William Special Education	Paraeducator 1	6/16/14-7/11/14
Trujillo, Sandy Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Valadez, Luz Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Valdivia, Brenda Food and Nutrition Svcs	Cafeteria Worker I	6/16/14-7/11/14
Vargas, Cynthia Special Education	Paraeducator 1	6/16/14-7/11/14
Vasquez, Angel Operations	Custodian	7/21/14-8/15/14
Vasquez, Grace Malibu HS	Campus Security Officer	6/16/14-8/8/14
Villa, Yoana Special Education	Paraeducator 1	6/16/14-7/11/14
Villegas, Lorena Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Wade, Byron Special Education	Paraeducator 3	6/16/14-7/11/14
Walsh, Leslie Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Warmington, Bridget Special Education	Paraeducator 3	6/16/14-7/11/14
Watkins, Jennifer Operations	Custodian	6/13/14-8/15/14
Watts, Anne Special Education	Paraeducator 1	6/16/14-7/11/14
Wilkinson, Greg Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14

Williams, Paris Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Williams, Steven Food and Nutrition Svcs	Stock and Delivery Clerk	6/16/14-8/15/14
Wilson, Stanley Operations	Custodian	6/16/14-7/11/14
Wingfield, Janet Special Education	Paraeducator 2	6/16/14-7/11/14
Winzey, Fidel Purchasing	Stock and Delivery Clerk	6/16/14-8/11/14
Wirt, James Transportation	Bus Driver	6/16/14-7/11/14
Womack, Raven Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Worthington, Jamie Special Education	Paraeducator 1	6/16/14-7/11/14
Yates-Lomax, Kathy Transportation	Bus Driver	6/16/14-7/11/14
Ybarra, Gail Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Ybarra-Arriaga, Jennifer Child Develop Svcs	Children's Center Asst	6/11/14-8/14/14
Yi, Renee Special Education	Paraeducator 3	6/16/14-7/11/14
Zheng, Jin Special Education	Paraeducator 1	6/16/14-7/11/14

TEMP/ADDITIONAL ASSIGNMENTS

EFFECTIVE DATE

Aquino, Gilda Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Brown, Lincoln Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Carbajal, Patricia Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Ceron, Gloria Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Claunch, Eboni Rogers ES	Paraeducator 1 [additional hours; field trip]	3/19/14-3/21/14
Claunch, Eboni Rogers ES	Paraeducator 1 [overtime; field trip]	3/19/14-3/21/14
Colvin, Lovell Grant ES	Custodian [overtime; custodial assignments]	5/11/14

Cooper, Raymond Santa Monica HS	Campus Security Officer [additional hours; graduation night preparation]	6/3/14-6/5/14
Cortez, Griselda Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Garcia, Sara Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Gonzalez, Cecilia Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Gonzalez, Xavier Operations	Custodian [additional hours; custodial assignments]	6/18/14-6/30/14
Hernandez, Yolanda Webster ES	Health Office Assistant [additional hours; front office assistance]	5/7/14-5/9/14
Islas, Haydee Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Jaramillo, Guido Santa Monica HS	Campus Security Officer [additional hours; graduation night preparation]	5/25/14-6/5/14
Jimenez, Maria Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Johnson, Lore Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Johnson, Peter Operations	Custodian [additional hours; custodial assignments]	6/11/14-6/30/14
Kamkar, Vida Fiscal Svcs	Accounting Technician [overtime; payroll assignment]	5/21/14-12/21/14
Levy, Robin Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Luis, Noemi Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Mamon, Stephanie Operations	Custodian [additional hours; custodial assignments]	6/11/14-6/30/14
Mamon, Steven Malibu HS	Custodian [additional hours; custodial assignments]	6/11/14-6/30/14
Martinez, Daniel Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Martinez, Santiago Facility Use	Technology Support Assistant [overtime; Facility Use events]	6/11/14-8/18/14
Miller, Jeanne Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Mirabal, Jessica Adams MS	Paraeducator 1 [additional hours; tutoring]	5/27/14-6/1/14

Morales, Steve Operations	Custodian [additional hours; custodial assignments]	6/11/14-6/30/14
Morris, Terry Santa Monica HS	Administrative Assistant [overtime; AP testing proctoring]	5/2/14-5/15/14
Orozco, Eugene Operations	Custodian [additional hours; custodial assignments]	6/11/14-6/30/14
Ortiz, Alondra Facility Improvement Projects	Office Specialist [additional hours; clerical assistance]	5/20/14-6/30/14
Patterson, Pete Facility Use	Technology Support Assistant [overtime; Facility Use events]	6/11/14-8/18/14
Rodriguez, Cecilia Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Rodriguez, Frances Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Rodriguez, Maria Adams MS	Bilingual Community Liaison [additional hours; Valued Youth coordinator]	8/8/13-6/18/14
Sebastiani, Juan Operations	Gardener [overtime; gardening projects]	6/1/14-6/30/14
Seklawi, Sara Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Sloboda, Jaclyn Adams MS	Physical Therapist [additional hours; professional development]	6/14/14
Wahrenbrock, Sarah Superintendent's Office	Assistant to the Superintendent [overtime; administrative assignments]	7/1/14-6/30/14
Washington, Chanee Santa Monica HS	Administrative Assistant [overtime; AP testing proctoring]	5/2/14-5/15/14
Williams, Kenneth Operations	Custodian [additional hours; custodial assignments]	6/11/14-6/30/14
Womack, Raven Child Develop Svcs	Children's Center Asst [additional hours; classroom assignments]	5/1/14-6/30/14
Worthington, Jamie Muir ES	Paraeducator 1 [additional hours; school field trip]	5/30/14
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
Frias, Angel Operations	Gardener	6/10/14-6/30/14
Gonzalez, Arturo Operations	Gardener	6/17/14-6/30/14
Gorte, Lazaro Special Education	Paraeducator 1	6/2/14-6/30/14
Melendez, Rosa Adams MS	Inst Asst – Bilingual	5/22/14-6/10/14

Ulbeda, Hanzel Maintenance	Plumber	6/11/14-6/30/14
Waltan, James Facility Use	Sports Facility Attendant	6/1/14-6/30/14
<u>LEAVE OF ABSENCE (PAID)</u>		<u>EFFECTIVE DATE</u>
Kamibayashi, Diana Superintendent's Office	Senior Office Specialist Medical	5/27/14-6/29/14
Mederos, Eden Santa Monica HS	Paraeducator 3 Medical	5/2/14-5/26/14
Montes, April Student Svcs	Administrative Assistant Maternity	9/23/14-11/04/14
<u>LEAVE OF ABSENCE (UNPAID)</u>		<u>EFFECTIVE DATE</u>
Anderson, Michael Cabrillo ES	Custodian FMLA	5/13/14-7/14/14
<u>WORKING OUT OF CLASS</u>		<u>EFFECTIVE DATE</u>
Suaste, Eduardo Operations	Plant Supervisor From: Custodian	6/11/14-7/15/14
Venable, Mark Operations	Plant Supervisor From: Custodian	6/11/14-8/15/14
<u>TRANSFER IN LIEU OF LAYOFF</u>		<u>EFFECTIVE DATE</u>
Iniguez, Wilma Santa Monica HS	Senior Office Specialist 8 Hrs/12 Mo From: 4 Hrs/10 Mo/Muir ES	7/1/14
Roller, Yolanda McKinley ES	Paraeducator 2 7 Hrs/SY From: 8 Hrs/SY/McKinley ES	7/14/14
Soloway, Beth Olympic HS	Inst Asst - Classroom 5 Hrs/SY From: 3 Hrs/SY/Pt. Dume ES	7/1/14
<u>LAYOFF IN LIEU OF REDUCTION OF HOURS – 2014-15 VSS ALLOCATION</u>		<u>EFFECTIVE DATE</u>
BR4499404 Webster ES	Inst Asst - Classroom 3 Hrs/SY From: 4 Hrs/SY	6/30/14
<u>RESCIND LAYOFF/REDUCTION OF HOURS</u>		<u>EFFECTIVE DATE</u>
HC5135648	Physical Activities Specialist 4 Hrs/SY From: 6 Hrs/SY	8/25/14
<u>PROFESSIONAL GROWTH</u>		<u>EFFECTIVE DATE</u>
Castillo, John Information Svcs	Network Engineer	8/1/14
Kubicz-Preis, Anna Educational Svcs	Administrative Assistant	7/1/14
McKeever, Marissa Adams MS	Paraeducator 1	7/1/14

Morales, Stephany Santa Monica HS	Paraeducator 3	7/1/14
Reed, LuAnne Santa Monica HS	Licensed Vocational Nurse	7/1/14
Rodriguez, Cecilia Child Develop Svcs-Rogers ES	Children's Center Asst	7/1/14

ABOLISHMENT OF POSITION

EFFECTIVE DATE

Data Entry Specialist 8 Hrs/12 Mo; Special Education	6/30/14
Inst Asst - Classroom 2 Hrs/SY; Webster ES	7/1/14
Paraeducator 1 6 Hrs/SY; Santa Monica HS	10/30/13

TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES

EFFECTIVE DATE

(39-MONTH MEDICAL REEMPLOYMENT LIST)

TZ0028987 Operations	Custodian	6/19/14
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RESIGNATION

EFFECTIVE DATE

Ciccarello, Nicole Olympic HS	Inst Asst - Classroom	7/19/14
Kidwell, Lachell Adams MS	Paraeducator 1	6/10/14
Olfert, Rebecca McKinley ES	Inst Asst - Classroom	6/10/14
Santiago, Sandra Muir ES	Inst Asst - Classroom	6/11/14

RETIREMENT

EFFECTIVE DATE

Gonzalez, Ofelia Santa Monica HS	Office Specialist	6/30/14
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SUSPENSION WITHOUT PAY

EFFECTIVE DATE

TA 5256331 Maintenance	6/26/14; 7/2/14; 7/8/14; 7/9/14; 7/16/14; 7/22/14; 7/23/14 8/5/14; 8/6/14; 8/12/14; 9/3/14; 9/10/14; 9/16/14; 9/17/14; 9/24/14
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MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.23

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

Cannon, Kermit	Santa Monica HS	6/23/14-8/29/14
Johnson, Phil	Malibu HS	7/1/13-6/30/14
Skehan, Niall	Santa Monica HS	6/23/14-8/29/14
Turkel, Craig	Santa Monica HS	5/23/14-6/10/14
Ward, Nila	Santa Monica HS	6/23/14-8/29/14

TECHNICAL SPECIALIST – LEVEL I

Brinkworth, Shannon	Special Education [Psychologist Intern] - Funding: Special Education	6/23/14-6/30/14
Ghadoushi, Nicole	Special Education [Psychologist Intern] - Funding: Special Education	6/23/14-6/30/14

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/16/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: ADMINISTRATIVE APPOINTMENTS

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the following administrative appointments:

CERTIFICATED APPOINTMENTS

Effective

Interim Principal, Malibu High School

7/1/14

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

07/16/14

FROM: SANDRA LYON

RE: DISTRICT ADVISORY COMMITTEES: FOLLOW-UP ON END-OF-YEAR
REPORTS FOR 2013-14 AND GOALS/DIRECTION FOR 2014-15

DISCUSSION ITEM NO. D.01

Attached is the end-of-year report for the Health and Safety DAC.

At the June 25, 2014, board meeting, each DAC had five minutes under Communications to summarize its report and answer clarifying questions from the Board of Education. Tonight, the DAC will have twenty minutes to follow-up on the end-of-year report and have a discussion with the board regarding potential goals for 2014-15. The DAC chairs will relay this feedback from the board to their DACs at the first committee meetings of the school year. As per AR 1220, the board will approve the district advisory committees' goals for 2014-15 in October.

The other DACs will have a similar discussion with the Board of Education during the August meetings.

**District Advisory Committee
Board of Education Annual Report
2013-14**

HEALTH & SAFETY DISTRICT ADVISORY COMMITTEE

Chair: Patricia Nolan, RN

Staff Liaison: Mark Kelly, Ph.D.

Charges:

- Monitor contemporary issues in health that have a direct impact on school age children
- Monitor issues that impact safety in SMMUSD schools
- Encourage developmentally appropriate best practices in health, nutrition and physical education
- Assist in the review and modification of the SMMUSD Wellness Policy and other district policies and practices impacting student health and safety

Accomplishments to date:

- Developed a fact sheet to encourage/inform students wishing to perform volunteer work in health care settings, for distribution by SMMUSD staff
- Hosted presentations from and engaged in subsequent discussion with:
 - Gary Bradbury, SMMUSD Risk Manager
 - Jason Olson, SMPD on 'Drug Impairment Training for Educational Professionals'
 - Elaine Rene Weisman, Outreach member of Malibu Environmental Task Force
 - Parent representatives, 'Malibu Unites'

Highlight(s) to date of particular note:

- Initiated revision of the SMMUSD Wellness Policy under the direction of Lora Morn, SMMUSD CN
- Attached please note Appendix A: California FitnessGram 2012-2013 for SMMUSD (latest school year available)
 - General trend is positive: a greater % of all SMMUSD 5th, 7th & 9th grade students are in the 'HFZ' ('Heath Fitness Zone') and lower %'s in the "Health Risk' zones compared to 2011-2012 data, but corresponding 'HFZ' %'s remain lower in 'Economically Disadvantaged' SMMUSD students
- Continued discussion on areas of pertinence/interest:
 - Status of 'Growing Green' program at Grant ES
 - Status of Homework Policy at Samohi
 - Please note Appendix B ('SMMUSD Homework Survey' 2014) for your convenience
 - Samohi has still not adopted a Homework Policy re: Board Homework Policy 6154
 - SMMUSD Suspension/Expulsion policy
 - TDaP Immunization status of students re: pertussis cases, and TB test shortage for volunteers
 - SMMUSD HS Health Curriculum
 - MHS/JCES and SMMUSD-wide environmental issues and their remediation

Suggested direction for 2014-15:

- Continue to monitor and discuss issues pertinent to the Charges of the DAC and recommend actions where appropriate
- DAC members serve on the LCFF/LCAP committee
- DAC member may serve on an expanded Environmental Task Force

- Continuing comprehensive revision of the SMMUSD Wellness Policy, with a holistic and proactive philosophy toward comprehensive student and staff wellness in social, emotional, physical, medical, environmental and regulatory area
- The Health & Safety DAC would benefit greatly from participation of SMMUSD Physical Education staff member(s), perhaps as a facet of staff professional development

Budgetary Implications:

None at this time but DAC 2014-2015 suggestions including district level oversight by physical education specialists to support physical education in SMMUSD elementary schools, which would require an increase in the SMMUSD staffing, not DAC, budget

DAC on Health & Safety Members 2012-2013	SMMUSD Community Role
Peter Argo	Community Expert: health, safety, Workers' Compensation
Debbie Bernstein, Secretary	Parent
Leslie Butchko, JD	Parent
Harriet Fraser, MD	Parent / Medical Liaison in London
Peter Getoff, LCSW (resigned March 2014)	Community Expert: Social Worker
Leesl Herman	Parent / Expert: Forensic Psychotherapy
Rita Kachru, MD	Parent / Expert: Allergy & Immunology
Stephanie Lewis, MA, CCC-SLP	Parent / Speech Pathologist
Lora Morn, RN, CN	SMMUSD Coordinating Nurse
Patricia Nolan, RN, Chair	Community Expert: Nurse / Associate Scientist
Suzanne Post, SMFD	Community Outreach, SMFD
Deborah Rothman de Beauchamp, JD	Parent / Attorney in health field
Sion Roy, MD, Vice-Chair	Community Expert: Cardiologist
Nandini Rudra-Ganguly, PhD	Parent / Scientist
Larry Sacco	Community Expert: SM Risk Control Officer
Laila Taslimi	SMMUSD staff, McKinley ES
Alyssa Ziman, MD	Parent / Expert: Pathologist

APPENDIX A

**2012-13 California Physical Fitness Report
Overall – Summary of Results
Santa Monica-Malibu Unified District**

Physical Fitness Area	Total Tested ¹ in Grade 5	Number Grade 5 Students in HFZ ²	% Grade 5 Students in HFZ	% Grade 5 Students in Needs Improvement	% Grade 5 Students in Needs Improvement – Health Risk	Total Tested ¹ in Grade 7	Number Grade 7 Students in HFZ ²	% Grade 7 Students in HFZ	% Grade 7 Students in Needs Improvement	% Grade 7 Students in Needs Improvement – Health Risk	Total Tested ¹ in Grade 9	Number Grade 9 Students in HFZ ²	% Grade 9 Students in HFZ	% Grade 9 Students in Needs Improvement	% Grade 9 Students in Needs Improvement – Health Risk
Aerobic Capacity	805	661	82.1	14.3	3.6	844	632	74.9	18.7	6.4	919	675	73.4	16.4	10.2
Body Composition	805	570	70.8	10.8	18.4	844	574	68.0	13.6	18.4	919	626	68.1	13.6	18.3
Abdominal Strength	805	750	93.2	6.8	N/A	844	716	84.8	15.2	N/A	919	840	91.4	8.6	N/A
Trunk Extension Strength	805	711	88.3	11.7	N/A	844	791	93.7	6.3	N/A	919	878	95.5	4.5	N/A
Upper Body Strength	805	704	87.5	12.5	N/A	844	657	77.8	22.2	N/A	919	789	85.9	14.1	N/A
Flexibility	805	664	82.5	17.5	N/A	844	684	81.0	19.0	N/A	919	833	90.6	9.4	N/A

¹ Includes partially tested students

² HFZ is an acronym for Healthy Fitness Zone a registered trademark of The Cooper Institute

** To protect confidentiality scores are not shown when the number of students tested is 10 or less

N/A Not applicable

The PFT is based on the FITNESSGRAM/ACTIVITYGRAM software, owned by the Cooper Institute, Dallas, TX, and published by Human Kinetics, Champaign, IL. The PFT is created and copyrighted by the California Department of Education (CDE) under a license agreement with Human Kinetics. The FITNESSGRAM is a registered trademark of The Cooper Institute.

The PFT performance standards are available on the [CDE FITNESSGRAM: Healthy Fitness Zone Charts Web page](#). Information about the FITNESSGRAM is available on the [Human Kinetics Web site](#) (Outside Source).

Questions: High School and Physical Fitness Assessment Office | pft@cde.ca.gov | 916-445-9449

California Department of Education, Statewide Assessment Division

Prepared: 6/2/2014 10:28:07 AM

State: [California](#); County: [Los Angeles](#); District: Santa Monica-Malibu Unified

Additional information can be found at the California Department of Education [Physical Fitness Test Web page](#).

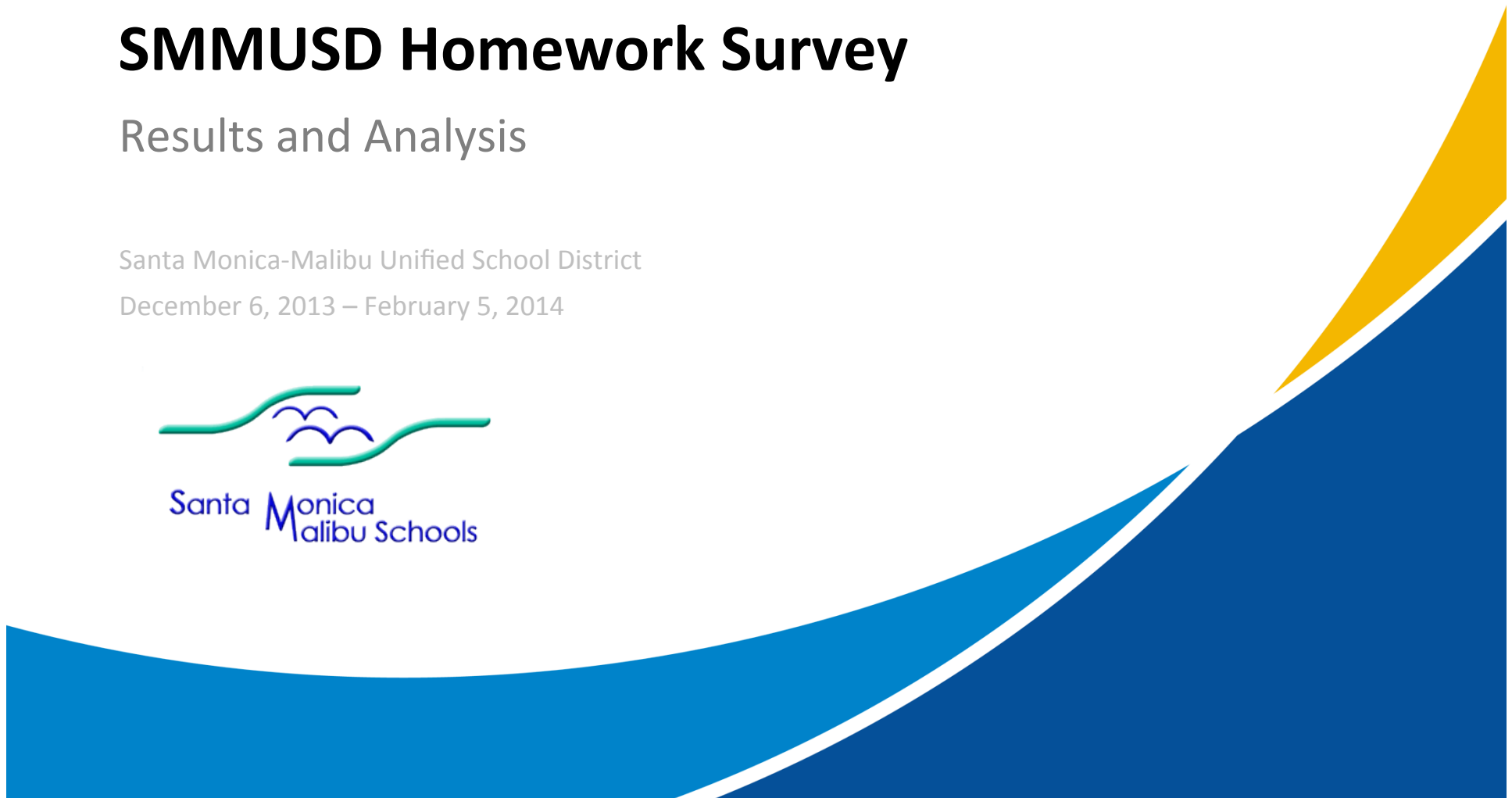
SMMUSD Homework Survey

Results and Analysis

Santa Monica-Malibu Unified School District
December 6, 2013 – February 5, 2014



Santa Monica
Malibu Schools



Overview

Parents were invited to provide feedback on their experiences with homework in the district. Parents with more than one child were encouraged to take the survey multiple times.

The survey was advertised on the district's website, promoted in school newsletters and announced via two press releases.

Survey topics included:

- Quantity of Homework
- Amount of Time Spent on Homework
- Frequency of Homework
- Assistance Needed with Homework
- Type of Homework

This presentation provides a district-level overview of survey results. This survey is conducted annually in conjunction and support of Board Policy.

Each campus will receive a site-level report for use in the development and modification of the school homework plan.

Participation

Parents were given the opportunity to take the survey online between December 6, 2013 and February 5, 2014. The survey was available in both English and Spanish.

Responding Group	Number of Participants
Parents	557

Five Spanish surveys were returned.

Participant Profile

Grade Level

Parents of high school students accounted for 52% of participants.

Please indicate the grade level of the child for whom you are completing this survey. (N=538)

Grade	Count (N)	Percent (%)
Kindergarten	21	4%
1st Grade	26	5%
2nd Grade	15	3%
3rd Grade	25	5%
4th Grade	23	4%
5th Grade	24	4%
6th Grade	45	8%
7th Grade	35	7%
8th Grade	43	8%
9th Grade	85	16%
10th Grade	83	15%
11th Grade	76	14%
12th Grade	37	7%

School

Please indicate which school your child attends. (N=531)

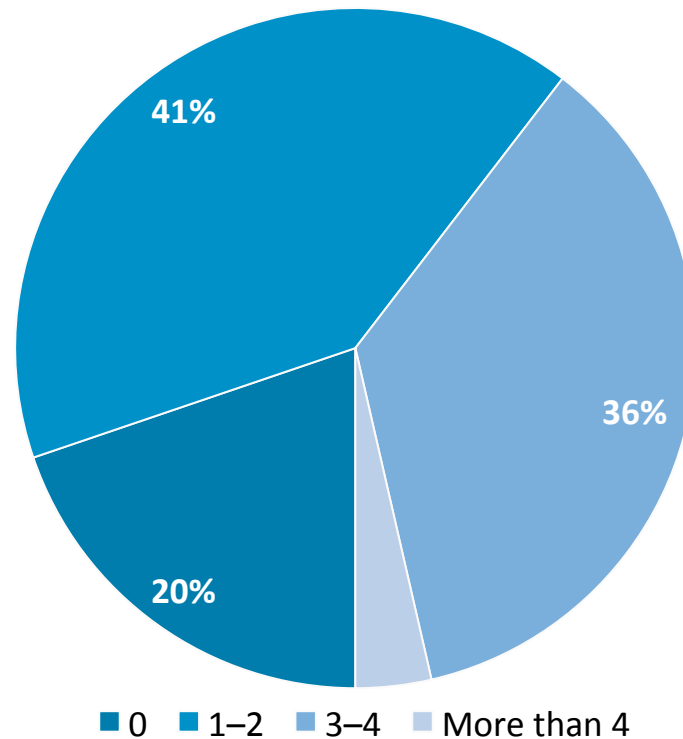
School	Count (N)	Percent (%)
Cabrillo	9	2%
Edison	15	3%
Franklin	16	3%
Grant	12	2%
Jams	37	7%
Lincoln	37	7%
Malibu	69	13%
McKinley	10	2%
Muir	4	1%
Olympic	0	0%
Point Dume	8	2%
Rogers	13	2%
Roosevelt	6	1%
Samohi	249	47%
SMASH	20	4%
Webster	26	5%

47% of participants had one or more children attending Santa Monica High School

Honors/AP Courses

8 of 10 parents of high school students had children taking one or more Honors or AP courses.

How many Honors/AP courses is your child currently taking? (N=278)



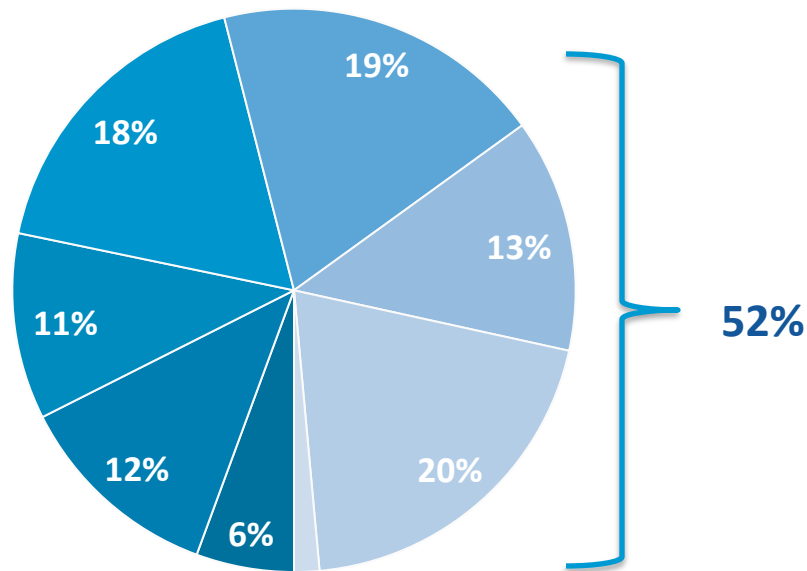
- Data labels for percentages 5% or less are not shown.
- Only parents of children in grades 9, 10, 11 and 12 were given the opportunity to answer this question.

Findings

Time on Homework

Over half of parents said their child spends 60 minutes or more on homework daily.

About how much time does your child typically spend doing homework on a daily basis? (N=552)



- Less than 15 minutes
- About 15–30 minutes
- About 30–45 minutes
- About 45–60 minutes
- About 60–90 minutes
- About 90–120 minutes
- More than 120 minutes
- Not sure

Note: Data labels for percentages 5% or less are not shown.

Time on Homework (Continued)

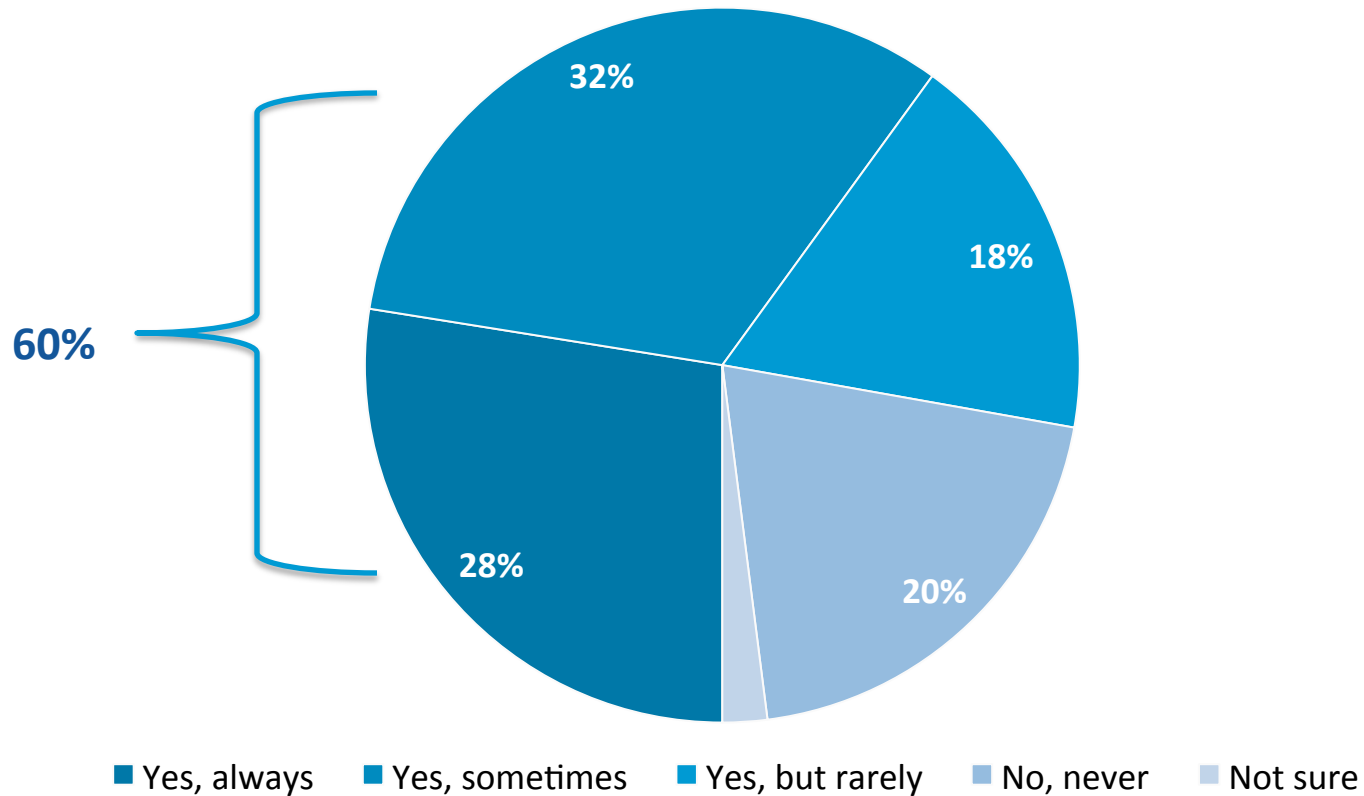
About how much time does your child typically spend doing homework on a daily basis?

Organizational Level	< 15 min.	15-30 min.	30-45 min.	45-60 min.	60-90 min.	90-120 min.	>120 min.	Not sure
Elementary School (N=134)	16%	28%	20%	22%	10%	1%	1%	1%
Middle School (N=123)	5%	9%	10%	24%	26%	13%	13%	1%
High School (N=278)	1%	5%	7%	14%	21%	19%	32%	2%

Weekend Homework

6 of 10 parents said their child Always or Sometimes has homework assigned on weekends.

Does your child have homework assigned on weekends? (N=545)



Note: Data labels for percentages 5% or less are not shown.

Weekend Homework (Continued)

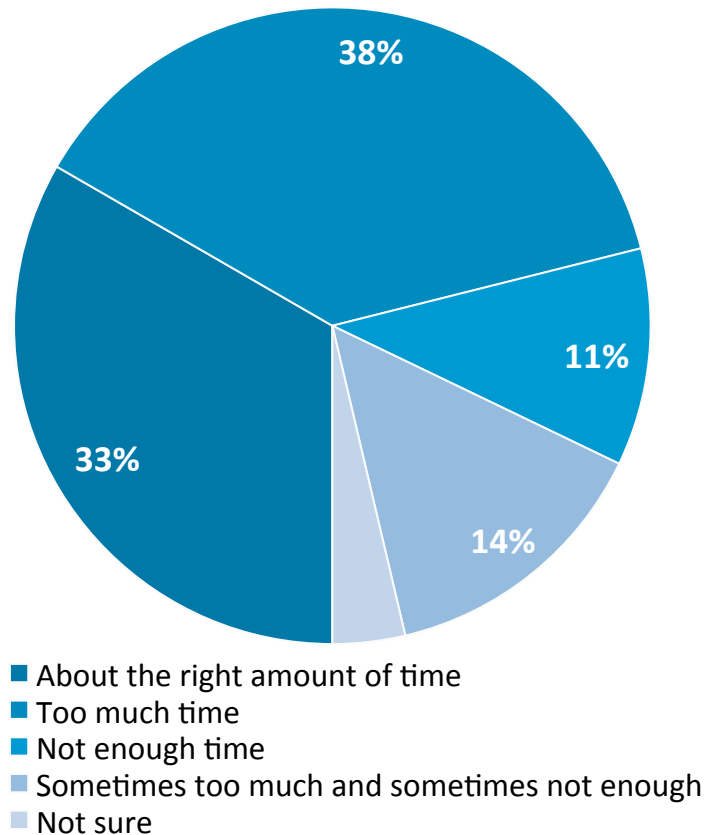
Does your child have homework assigned on weekends?

Organizational Level	Yes, Always	Yes, Sometimes	Yes, but rarely	No, never	Not Sure
Elementary School (N=132)	8%	8%	20%	62%	1%
Middle School (N=122)	8%	44%	28%	17%	2%
High School (N=274)	45%	38%	13%	2%	2%

Perceptions of Time on Homework

Nearly 4 of 10 parents said too much time is spent on homework, while 33% indicated the right amount of time is spent on homework.

The amount of time my child spends doing homework is: (N=543)



Perceptions of Time on Homework (Continued)

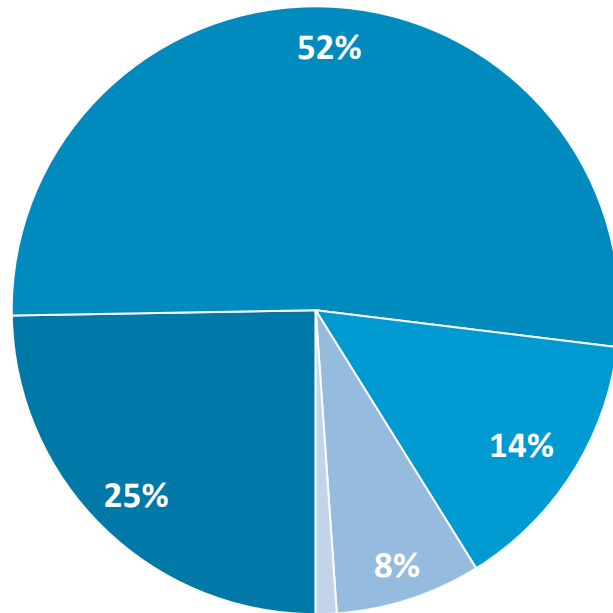
The amount of time my child spends doing homework is:

Organizational Level	About the right amount of time	Too much time	Not enough time	Sometimes too much and sometimes not enough	Not Sure
Elementary School (N=132)	53%	36%	5%	5%	1%
Middle School (N=121)	30%	41%	13%	13%	2%
High School (N=273)	26%	37%	13%	18%	5%

Assistance with Homework

Over half of students occasionally ask for assistance with homework.

How much assistance does your child need with homework assignments? (N=542)



- None, he/she completes homework independently
- He/she occasionally asks for assistance with homework
- He/she usually asks for assistance with homework
- He/she always needs assistance with homework
- Not sure

Assistance with Homework (Continued)

How much assistance does your child need with homework assignments?

Organizational Level	None, he/she completes homework independently	He/she occasionally asks for assistance with homework	He/she usually asks for assistance with homework	He/she always needs assistance with homework	Not Sure
Elementary School (N=132)	11%	52%	20%	17%	1%
Middle School (N=122)	17%	58%	16%	8%	0%
High School (N=272)	33%	51%	11%	3%	2%

Provider of Assistance

Parents were the primary provider of assistance.

Who provided that assistance? (N=401)

Who	Count (N)	Percent (%)
Parent	357	89%
Private Tutor	98	24%
Classmate or friends	91	23%
Teacher	81	20%
Brother or sister	61	15%
After-school program staff	42	10%
Other adult in the home	34	8%
Other (Please specify)	15	4%

Notes: The sum of percentages may exceed 100% because participants could select more than one response option. Only parents who answered that their child needs assistance with their homework assignments occasionally, usually or always were given the opportunity to answer this question.

Type of Homework

Math and writing assignments were the most common type of assignments.

What type of homework assignment does your child typically receive? (N=545)

Type	Count (N)	Percent (%)
Math assignments	500	92%
Writing assignments	456	84%
Reading assignments	410	75%
Studying for tests/quizzes	392	72%
Textbook exercises	294	54%
Research reports	215	39%
Student-selected reading assignments	208	38%
Group projects	202	37%
Classwork completion	185	34%
Extensive projects	171	31%
Not sure	15	3%

Note: The sum of percentages may exceed 100% because participants could select more than one response option.

Most Common Themes to Open-Ended Question

75% of participants responded to the open-ended question.

If you could change one thing about your child's homework assignments, what would it be? (N=415)

Parents suggest that their child's workload should be decreased. Parents feel that spending too much time doing homework decreases the chance of their child being a well-rounded individual.

Parents want more consistent communication from teachers about upcoming assignments. They wrote of inconsistent practices among teachers regarding updates to teacher websites.

Parents commented that they feel their child's workload is appropriate and more balanced when compared to previous years.

Summary of Conclusions

- Caution: Very low response rates
- Results quite similar to prior years' data
- Greater concerns at middle and high school levels than elementary
- Continued call for greater consistency/coordination of homework assignments across secondary classrooms

Next Steps

- Review/reconsider policy that determines frequency of homework survey
 - Are we learning anything new?
 - Are we reaching a cross-section of parents?
- Research and review best practices for:
 - Posting homework assignments (i.e. web-based, binder reminders, etc.)
 - Coordination of assignments across curricular areas



K12 *Insight* is a technology-based research and communications firm that helps school district leadership better engage in conversations with parents, teachers, staff, students and the general public on critical district issues.

K12 *Insight's* approach results in greater transparency and collaborative decision-making.

Watch our [Candid Conversations video](#), at <http://bit.ly/12m6z4x>, to learn more about how we work.

TO: BOARD OF EDUCATION

DISCUSSION

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / BERTHA ROMAN

RE: DISTRICT TECHNOLOGY TEAM REPORT

DISCUSSION ITEM NO. D.02

In November 2012, the SMMUSD community passed Measure ES, a \$385,000,000 general obligation bond to accomplish a number of facility projects and to acquire additional computers and related technology. In response, the District Technology Team (DTT) was formed by reaching out to a diverse group of certificated and classified staff. The DTT broke up into a number of smaller subcommittees to accomplish the following three tasks:

1. Describe the current reality: Where are we now?
2. Recommend immediate minimum specifications: Where should we be today?
3. Suggest near-future goals: Where would we like to be soon?

Each meeting started with professional development in leadership, change or technology. Subcommittees used the remaining time to work, knowing that their results would be presented to the Board of Education over the summer.

Staff will present DTT's finding and recommendations, solicit Board input and request additional direction for 2014-15 work.

TO: BOARD OF EDUCATION

DISCUSSION

07/16/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / MARK KELLY

RE: CONSIDER REPLACING BP AND REVISING AR 5144.1 – SUSPENSION AND
EXPULSION/DUE PROCESS

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education consider replacing BP and revising AR 5144.1 – Suspension and Expulsion/Due Process.

COMMENTS: The proposed revision to BP 5144.1 and revisions to AR 5144.1 reflect implementation of AB 1729, which changed sections of the Education Code to allow for implementing and documenting alternative means of correction. AB 1729 also restricts administrators from suspending students for first-time violations of some sub-sections of Education Code 48900, unless the student poses a threat or danger to person(s). Additionally, the revisions reflect changes to specific sections of Education Code 48900; specifically 48900(r) on bullying, including bullying by an electronic act. The proposed revisions and updates to BP and AR 5144.1 reflect implementation of changes to the Education Code required by AB 1729. Additionally, the proposed revisions are aligned to recommended changes suggested by CSBA.

The Board was informed as to how AB 1729 changed the Education Code regarding student discipline at its November 17, 2013, meeting.

SUSPENSION AND EXPULSION/DUE PROCESS

The Board of Education desires to provide district students access to educational opportunities in an orderly school environment that protects their safety and security, ensures their welfare and well-being, and promotes their learning and development. The Board shall develop rules and regulations setting the standards of behavior expected of district students and the disciplinary processes and procedures for addressing violations of those standards, including suspension and/or expulsion.

The grounds for suspension and expulsion and the procedures for considering, recommending, and/or implementing suspension and expulsion shall be only those specified in law and the accompanying administrative regulation.

Except when otherwise permitted by law, a student may be suspended or expelled only when his/her behavior is related to a school activity or school attendance occurring within any district school or other school district, regardless of when it occurs, including, but not limited to, the following: (Education Code 48900 (s))

1. While on school grounds
2. While going to or coming from school
3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from any school-sponsored activity

District staff shall enforce the rules concerning suspension and expulsion of students fairly, consistently, equally and in accordance with the district's nondiscrimination policies.

Appropriate Use of Suspension and Expulsion

Except when a student commits an act that violates Education Code 48900 (a) - (e) or his/her presence causes a danger to others, suspension shall be used only when other means of correction have failed to bring about proper conduct.

Except when a student commits an act listed in Education Code 48915 (c), the Superintendent or designee shall have the discretion to determine whether to recommend to the Board that the student be expelled.

To correct the behavior of any student who is subject to discipline, the Superintendent or designee shall, to the extent allowed by law, first use alternative disciplinary strategies specified in AR 5144 - Discipline. (Education Code 48900.5, 48900.6)

Students shall not be suspended or expelled for truancy, tardiness, or absenteeism from assigned school activities.

District staff shall not suspend any student for disruption or willful defiance, unless the suspension is warranted by documented repetitive behavior of the student or the disruption or willful defiance occurred in conjunction with another violation for which the student may be suspended.

A student's parents/guardians shall be notified as soon as possible when there is an escalating pattern of misbehavior that could lead to classroom or school removal.

Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices, hearings, and appeals as specified in law and administrative regulation. (Education Code 48911, 48915, 48915.5, 48918)

Removal from Class by a Teacher and Parental Attendance

When suspending a student from class for committing an obscene act, engaging in habitual profanity or vulgarity, disrupting school activities, or otherwise willfully defying valid staff authority, the teacher of the class may require any parent/guardian who lives with the student to attend a portion of the school day in the class from which the student is being suspended, to assist in resolving the classroom behavior problems. (Education Code 48900.1)

Teachers should reserve the option of required parental attendance for cases in which they have determined that it is the best strategy to promote positive interaction between the teacher and the student and his/her parents/guardians and to improve the student's behavior.

Any teacher requiring parental attendance pursuant to this policy shall apply the policy uniformly to all students within the classroom. (Education Code 48900.1)

When a teacher requires parental attendance, the principal shall send a written notice to the parent/guardian stating that his/her attendance is required pursuant to law and that, if there are reasonable factors that may prevent the parent/guardian from complying with the requirement, he/she should contact the school. (Education Code 48900.1)

A parent/guardian who has received a written notice shall attend class as specified in the notice. After completing the classroom visit and before leaving school premises, the parent/guardian also shall meet with the principal or designee. (Education Code 48900.1)

At the meeting with the student's parent/guardian, the principal or designee shall explain the district's and school's discipline policies, including the disciplinary strategies that may be used to achieve proper student conduct.

When a parent/guardian does not respond to the request to attend school, the principal or designee shall contact him/her by any method that maintains the confidentiality of the student's records.

District regulations and school-site rules for student discipline shall include procedures for implementing parental attendance requirements. Parents/guardians shall be notified of this policy prior to its implementation. (Education Code 48900.1)

Supervised Suspension Classroom

To ensure the proper supervision and ongoing learning of students who are suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, but who pose no imminent danger or threat to anyone at school and for whom expulsion proceedings have not been initiated, the Superintendent or designee may establish a supervised suspension classroom program which meets the requirements of law.

Except where a supervised suspension is permitted by law for a student's first offense,

supervised suspension shall be imposed only when other means of correction have failed to bring about proper conduct. (Education Code 48900.5)

Decision Not to Enforce Expulsion Order

Upon voting to expel a student, the Board may suspend enforcement of the expulsion order pursuant to the requirements of law and administrative regulation. (Education Code 48917)

Maintenance and Monitoring of Outcome Data

The Superintendent or designee shall annually present to the Board a report of the outcome data which the district is required to collect pursuant to Education Code 48900.8 and 48916.1, including the number of students recommended for expulsion, the grounds for each recommended expulsion, the actions taken by the Board, the types of referral made after each expulsion, and the disposition of the students after the expulsion period.

The report shall be disaggregated by school and by numerically significant student subgroups, including, but not limited to, ethnic subgroups, socioeconomically disadvantaged students, English learners, foster youth, and students with disabilities. The report also shall include information about whether and how the district is meeting its goals for improving school climate as specified in its local control and accountability plan.

~~The Board of Education has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.~~

~~Suspended or expelled students shall be denied the privilege of participation in all extracurricular activities during the period of suspension or expulsion.~~

~~Except where suspension for a first offense is warranted in accordance with law, suspension shall be imposed only when other means of correction fail to bring about proper conduct. (Education Code 48900.5)~~

~~Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion shall be used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to self or others.~~

~~The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be those specified in law and/or administrative regulation.~~

Zero Tolerance

~~The Board supports a zero tolerance approach to serious offenses in accordance with state and federal law. This approach makes the removal of potentially dangerous students from the classroom a top priority and ensures the standardized treatment of all students. Staff shall immediately report to the Superintendent or designee any incidence of offenses specified in law, Board policy, and administrative regulation as cause for suspension or expulsion.~~

Student Due Process

~~The Board shall provide for the fair and equitable treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices and appeals as specified in administrative regulation and/or law. (Education Code 48911, 48915, 48915.5)~~

Supervised Suspension Classroom

~~The Board recognizes that students who are suspended from school often have no supervision or guidance during the school hours when they are off campus and may fall behind in the coursework. The Board believes that, in many cases, it would be better to manage the student's behavior by keeping the student at school and providing him/her with supervision that is separated from the regular classroom.~~

~~The Superintendent or designee may establish a supervised classroom suspension program which meets the requirements of law for students suspended for any of the reasons enumerated in Education Code 48900 and 48900.2, who pose no imminent danger or threat at school, and for whom an expulsion action has not been initiated.~~

~~The Superintendent or designee may examine alternatives to off-campus suspension and may establish a suspension program which involves progressive discipline during the school day on campus; use of conferences between staff, parents/guardians and students; detention; student study teams or other assessment-related teams; and/or referral to school support services staff. The use of such alternatives does not preclude off-campus suspensions.~~

Required Parental Attendance

~~The Board believes that parental involvement plays an important role in the resolution of classroom behavior problems. The Board expects that teachers will communicate with parents/guardians when behavior problems arise.~~

~~Whenever a student is suspended from class by a teacher because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities, or otherwise willfully defied valid staff authority, the teacher of the class from which the student was removed may provide that the student's parent/guardian attend a portion of a school day in the class from which the student was suspended. (Education Code 48900.1)~~

~~Before requiring parental attendance, the teacher shall make reasonable efforts to have the parent/guardian visit the class voluntarily. The teacher also may inform the parent/guardian about available resources and parent education opportunities. Teachers should reserve the option of required parental attendance for cases in which they have determined that it is the best strategy to promote positive interaction between the student and the parent/guardian and to improve classroom behavior.~~

~~The teacher shall apply this policy uniformly to all students within the classroom. This policy shall apply only to a parent/guardian who lives with the student. (Education Code 48900.1)~~

~~When a teacher requires parental attendance, the principal shall send a written notice to the parent/guardian stating that his/her attendance is pursuant to law. (Education Code 48900.1)~~

~~The notice shall specify that the attendance may be on either the date the student is scheduled to return to class or within one week thereafter.~~

~~A parent/guardian who has received a written notice shall attend class as specified in the notice. After completing the classroom visit and before leaving school premises, the parent/guardian also shall meet with the principal or designee. (Education Code 48900.1)~~

~~The principal or designee shall contact a parent/guardian who does not respond to the request to attend school. The Board recognizes that parent/guardian compliance with this policy may be delayed, modified, or prevented for reasons such as serious illness/injury/disability, absence from town, or inability to get release time from work.~~

~~District regulations and school-site rules for student discipline shall include procedures for implementing parental attendance requirements. Parents/guardians shall be notified of this policy prior to its implementation. (Education Code 48900.1)~~

~~Decision Not to Enforce Expulsion Order~~

~~In cases where expulsion is mandatory pursuant to Education Code 48915(c), the enforcement of an expulsion order shall not be suspended by the Board. In all other cases of expulsion, the order for expulsion may be suspended by the Board, on case-by-case basis, pursuant to the requirements of law.~~

Legal Reference:

EDUCATION CODE

212.5 Sexual harassment

233 Hate violence

1981 Enrollment of students in community school

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35145 Open board meetings

35146 Closed sessions (regarding suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48645.5 Readmission; contact with juvenile justice system

48660-48666 Community day schools

48853.5 Foster youth

48900-48927 Suspension and expulsion

48950 Speech and other communication

48980 Parental notifications

49073-49079 Privacy of student records

52060-52077 Local control and accountability plan

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

PENAL CODE

31 Principal of a crime, defined

240 Assault defined

241.2 Assault fines

242 Battery defined

243.2 Battery on school property

243.4 Sexual battery

245 Assault with deadly weapon

245.6 Hazing

261 Rape defined

266c Unlawful sexual intercourse
286 Sodomy defined
288 Lewd or lascivious acts with child under age 14
288a Oral copulation
289 Penetration of genital or anal openings
417.27 Laser pointers
422.55 Hate crime defined
422.6 Interference with exercise of civil rights
422.7 Aggravating factors for punishment
422.75 Enhanced penalties for hate crimes
626.2 Entry upon campus after written notice of suspension or dismissal without permission
626.9 Gun-Free School Zone Act of 1995
626.10 Dirks, daggers, knives, razors, or stun guns
868.5 Supporting person; attendance during testimony of witness

WELFARE AND INSTITUTIONS CODE

729.6 Counseling

UNITED STATES CODE, TITLE 18

921 Definitions, firearm

UNITED STATES CODE, TITLE 20

1415(K) Placement in alternative educational setting

7151 Gun-free schools

COURT DECISIONS

T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421

Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H. (2001) 85 Cal.App.4th 1321

Garcia v. Los Angeles Board of Education (1991) 123 Cal. App. 3d 807

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 1182

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen. 146 (2001)

80 Ops.Cal.Atty.Gen. 348 (1997)

80 Ops.Cal.Atty.Gen. 91 (1997)

80 Ops.Cal.Atty.Gen. 85 (1997)

Management Resources:

CSBA PUBLICATIONS

Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter on the Nondiscriminatory Administration of School Discipline, January 2014

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.oag.ca.gov>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr/docs/crdc-2012-data-summary.pdf>

U.S. Department of Education, Office of Safe and Drug-Free Schools: <http://www.ed.gov/about/offices/list/osdfs>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California**

SUSPENSION AND EXPULSION/DUE PROCESS

Definitions

Suspension from school means removal of a student from ongoing instruction for adjustment purposes. However, suspension does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Board of Education for students of the same grade level
2. Referral to a certificated employee designated by the principal to advise students
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910. Removal from a particular class shall not occur more than once every five school days.

Expulsion means removal of a student from the immediate supervision and control, or the general supervision, of school personnel. (Education Code 48925)

Day means a calendar day unless otherwise specifically provided. (Education Code 48925)

School day means a day upon which the schools of the district are in session or weekdays during the summer recess. (Education Code 48925)

~~Student includes a student's parent/guardian or legal counsel. (Education Code 48925)~~

Principal's designee means one or more administrators or, if there is not a second administrator at one school site, a certificated person specifically designated by the principal, in writing, to assist with disciplinary procedures. Only one such person may be designated at any time as the principal's primary designee and only one such person may be designated as secondary designee for the school year. The names of such persons shall be on file in the principal's office. (Education Code 48911)

School property, for the purposes described in Education Code 48900, includes, but is not limited to, electronic files and databases. (Education Code ~~48900(t)~~ 48900 (u))

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, suspension, and expulsion. (Education Code 35291, 48900.1, 48980)

Grounds for Suspension and Expulsion

~~A student may be subject to suspension or expulsion when it is determined that he/she:~~

Acts for which a student, including a student with disabilities, may be suspended or expelled shall be only those specified as follows:

1. Caused, attempted to cause, or threatened to cause physical injury to another person or willfully used force or violence upon the person of another, except in self-defense. (Education Code 48900(a))

A student who aids or abets the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31, may be suspended, but not expelled. However, a student may be suspended or expelled pursuant to Education Code 48900(a) once he/she has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great or serious bodily injury. (Education Code 48900(t))
2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence. (Education Code 48900(b))
3. Unlawfully possessed, used, sold, or otherwise furnished, or was under the influence of, any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind. (Education Code 48900(c))
4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented same as controlled substance, alcoholic beverage, or intoxicant. (Education Code 48900(d))
5. Committed or attempted to commit robbery or extortion. (Education Code 48900(e))
6. Caused or attempted to cause damage to school property or private property. (Education Code 48900(f))
7. Stole or attempted to steal school property or private property. (Education Code 48900(g))
8. Possessed or used tobacco or any products containing tobacco or nicotine products, including, but not limited to, cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets, and betel. This restriction shall not prohibit a student from using or possessing his/her own prescription products. (Education Code 48900(h))
9. Committed an obscene act or engaged in habitual profanity or vulgarity. (Education Code 48900(i))
10. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Health and Safety Code 11014.5. (Education Code 48900(j))
11. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties. (Education Code 48900(k))
12. Knowingly received stolen school property or private property. (Education Code 48900(l))

13. Possessed an imitation firearm. (Education Code 48900(m))

Imitation firearm means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm. (Education Code 48900(m))

14. Committed or attempted to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committed a sexual battery as defined in Penal Code 243.4. (Education Code 48900(n))

15. Harassed, threatened, or intimidated a student who is a complaining witness or witness in a school disciplinary proceeding for the purpose of preventing that student from being a witness and/or retaliating against that student for being a witness. (Education Code 48900(o))

16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. (Education Code 48900(p))

17. Engaged in, or attempted to engage in, hazing. (Education Code 48900(q))

Hazing means a method of initiation or preinitiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

18. Engaged in an act of bullying (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of placing a reasonable student in fear of harm to himself/herself or his/her property; cause the student to experience a substantially detrimental effect on his/her physical or mental health; or cause the student to experience substantial interferences with his/her academic performance or ability to participate in or benefit from the services, activities, or privileges provided by a school.

Bullying shall include any act of sexual harassment, hate violence, or harassment, threat, or intimidation, as defined in Education Code 48900.2, 48900.3, or 48900.4 (items #21-23 below), that has any of the effects described above on a reasonable student.

Electronic act means the creation or transmission of a communication originated on or off school site, including, but not limited to, a message, text, sound, image, or post on a social network Internet web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. A post on a social network Internet web site shall include, but is not limited to, the posting or creation of a burn page or the creation of a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above.

Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with

his/her disability. (Education Code 48900(r))

~~19.~~ 19. Aided or abetted in the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31. (Education Code 48900 (t))

~~18.~~ 20. Made terrorist threats against school officials and/or school property. (Education Code 48900.7)

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person, or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

A student in grades 4-12 is also subject to suspension or recommendation for expulsion when it is determined that he/she:

~~19.~~ 21. Committed sexual harassment as defined in Education Code 212.5. (Education Code 48900.2)

Sexual harassment means that conduct, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

~~20.~~ 22. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233. (Education Code 48900.3)

Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating another person, interfering with the exercise of a person's civil rights, or damaging a person's property because of the person's race, ethnicity, color, religion, ancestry, national origin, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the person; or in the person's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

~~21.~~ 23. Intentionally engaged in harassment, threats, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment. (Education Code 48900.4)

~~22.~~ Engaged in an act of bullying, including, but not limited to, bullying by means of an electronic act, directed toward a student or school personnel. (Education Code 48900(r))

~~Bullying means one or more acts by a student or group of students that constitutes sexual harassment pursuant to Education Code 48900.2, as defined in item #19 above; hate violence pursuant to Education Code 48900.3, as defined in item #20 above; or harassment, threats, or intimidation pursuant to Education Code 48900.4, as defined in item #21 above. (Education Code 32261)~~

~~Electronic act means the transmission of a communication, including, but not limited to,~~

~~a message, text, sound, or image by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. (Education Code 32261)~~

~~A student may be suspended or expelled for any of the acts listed above if the act is related to school activity or school attendance occurring at any district school under the jurisdiction of the Superintendent or principal or within any other school district, including, but not limited to, the following circumstances: (Education Code 48900)~~

- ~~1. While on school grounds~~
- ~~2. While going to or coming from school~~
- ~~3. During the lunch period, whether on or off the school campus~~
- ~~4. During, going to, or coming from a school-sponsored activity~~

~~The Superintendent or principal may use his/her discretion to provide alternatives to suspension or expulsion for a student subject to discipline under this administrative regulation, including, but not limited to, counseling and an anger management program. (Education Code 48900(u))~~

~~Alternatives to suspension or expulsion shall be used with students who are truant, tardy, or otherwise absent from assigned school activities.~~

Removal from Class by a Teacher/Parental Attendance

A teacher may suspend any student from his/her class for the remainder of the day and the following day ~~for any act~~ for acts specified in Education Code 48900 and listed in "Grounds for Suspension and Expulsion" above. (Education Code 48910)

~~A teacher also may refer a student to the principal or designee for consideration of suspension from school. (Education Code 48910)~~

When removing a student from his/her class, the teacher shall immediately report this action to the principal or designee and send the student to the principal or designee for appropriate action. If that action requires the continuing presences of the student at school, ~~The student he/she~~ shall be appropriately supervised during the class periods from which he/she has been removed. (Education Code 48910)

As soon as possible after the teacher decides to remove the student, ~~the teacher~~ he/she shall ask the student's parent/guardian to attend a parent-teacher conference regarding the removal. A counselor or psychologist may attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code 48910)

A student removed from class shall not be returned to class during the period of removal without the approval of the teacher of the class and the principal or designee. (Education Code 48910)

A student removed from class shall not be placed in another regular class during the period of removal. However, if a student is assigned to more than one class per day, he/she may ~~be placed in any~~ continue to attend other regular classes except those held at the same time as the class from which the student was removed. (Education Code 48910)

The teacher of any class from which a student is removed may require the student to complete any assignments and tests missed during the removal. (Education Code 48913)

Pursuant to Board policy, a teacher may ~~provide that~~ require the parent/guardian of a student whom the teacher has removed attend a portion of a school day in his/her child's classroom. When a teacher makes this request, the principal shall send the parent/guardian a written notice that the parent/guardian's attendance is requested pursuant to law. (Education Code 48900.1)

This notice shall ~~also~~:

1. Inform the parent/guardian when his/her presence is expected and by what means he/she may arrange an alternate date
2. State that if the parent/guardian does not have a means of transportation to school, he/she may ride the school bus with the student
3. ~~Ask~~ Direct the parent/guardian to meet with the principal or designee after the visit and before leaving school, ~~as required by Education Code 48900.4~~
4. Direct the parent/guardian to contact the school if there are reasonable factors that would prevent him/her from complying with the attendance requirement

Suspension by Superintendent, Principal, or Principal's Designee

~~The Superintendent or principal may suspend a student from school for not more than five consecutive school days unless the suspension is extended pending expulsion. (Education Code 48911)~~

The Superintendent, ~~or~~ principal or designee shall immediately suspend any student found at school or at a school activity to be: (Education Code 48915(c))

1. Possessing, as verified by a district employee, selling, or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Brandishing a knife, as defined in Education Code 48915(g), ~~at another person~~
3. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
4. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in ~~item #14 under "Grounds for Suspension and Expulsion" above~~ Penal Code 243.4
5. Possession of an explosive as defined in 18 USC 921

~~Explosive means a destructive device and includes, but is not limited to, any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine or similar device. A destructive device includes any other type of weapon (except a shotgun or shotgun shell recognized by the United States Secretary of Army as suitable for sporting purposes) which might be converted to project an explosive. (18 USC 921)~~

In addition, the Superintendent, principal or designee ~~Suspension also may be imposed~~ may impose suspension upon a first offense if ~~the Superintendent or principal~~ he/she determines that the student violated any of items #1-5 listed in "Grounds for Suspension and Expulsion" above or if the student's presence causes a danger to persons, ~~or property or threatens to disrupt the instructional process.~~ (Education Code 48900.5)

For all other offenses, a student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct in the student. (Education Code 48900.5)

When other means of correction are implemented prior to imposing suspension or supervised suspension upon a student, the Superintendent, principal or designee shall document the other means of correction used and retain them in the student's record. (Education Code 48900.5)

Length of Suspension

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days unless the suspension is extended pending expulsion. (Education Code 48911)

~~A student may be suspended from school for not more than 20 school days in any school year, unless, for purposes of adjustment, the student~~ However, when a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class for the purpose of adjustment, he/she may be suspended for, ~~in which case suspension shall not exceed not more than~~ 30 days in any school year. ~~However, this restriction on the number of days of suspension does not apply when the suspension is extended pending an expulsion. The district may count suspension that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any given year.~~ (Education Code 48903, 48911, 48912)

These restrictions on the number of days of suspension shall not apply when the suspension is extended pending an expulsion. (Education Code 48911)

~~The district may count suspensions that occur while a student is enrolled in another school district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903)~~

Due Process Procedures for Suspension

Suspensions shall be ~~initiated~~ imposed according to the following procedures:

1. Informal Conference: Suspension shall be preceded by an informal conference conducted by the Superintendent, principal, or principal's designee with the student and, whenever practicable, the teacher, supervisor, or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, presented with the evidence against him/her, and given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code 48911)

This conference may be omitted if the Superintendent, principal, or designee determines that an emergency situation exists. An emergency situation involves a clear and present danger to the lives, safety, or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the ~~student's~~ right to return to school for the purpose of the conference. The conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such case, the conference shall be held as soon as the student is physically able to return to school. (Education Code 48911)

2. Administrative Actions: All requests for student suspension are to be processed by the principal or designee of the school in which the student is enrolled at the time of the misbehavior. A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)
3. Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Whenever a student is suspended, the parent/guardian shall be notified in writing of the suspension. (Education Code 48911)

This notice shall state the specific offense committed by the student. (Education Code 48900.8)

In addition, the notice may state the date and time when the student may return to school. If school officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may add that state law requires the parent/guardian to respond to such requests without delay.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may meet with the parent/guardian to discuss the cause(s) and duration of the suspension, the school policy involved, and any other pertinent matter. (Education Code 48914)

~~While~~ Although the parent/guardian is required to respond without delay to a request for a conference about a his/her student's behavior, no penalties may be imposed on the student for the failure of the parent/guardian to attend such a conference. The student may not be denied readmission solely because the parent/guardian failed to attend the conference. (Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision. (Education Code 48911(g))

Any extension of the original period of suspension shall be preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension. Extension of the suspension may be made only if the Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)

If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)

In addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct his/her behavior and keep him/her in school.

Suspension by the Board

The Board may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above and within the limits specified in "Suspension by Superintendent, Principal, or ~~Principal's Designee~~" above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester if any of the acts listed in "Grounds for Suspension and Expulsion" occurred. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed sessions if a public hearing would lead to disclosure of information violating a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by registered or certified mail or personal service. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other student's right to privacy still shall be held in closed session. (Education Code 35146, 48912)

Supervised Suspension Classroom

Students for whom an expulsion action has not been initiated and who pose no imminent danger or threat to the school, students or staff may be assigned to a supervised suspension classroom in a separate classroom, building, or site for the entire period of suspension. The following conditions shall apply: (Education Code 48911.1)

1. The supervised suspension classroom shall be staffed in accordance with law.
2. The student shall have access to appropriate counseling services.
3. The supervised suspension classroom shall promote completion of schoolwork and tests missed by the student during the suspension.
4. Each student shall be responsible for contacting his/her teacher(s) to receive assignments to be completed in the supervised suspension classroom. The teacher(s) shall provide all assignments and tests that the student will miss while suspended. If no such work is assigned, the person supervising the suspension classroom shall assign schoolwork.

At the time a student is assigned to a supervised suspension classroom, the principal or designee shall notify the student's parent/guardian in person or by telephone. When the assignment is for longer than one class period, this notification shall be made in writing. (Education Code 48911.1)

Authority to Expel

A student may be expelled only by the Board. (Education Code 48918(j))

The Board shall expel, as required by law, any student found to have committed any offense listed below under "Mandatory Recommendation and Mandatory Expulsion." (Education Code 48915)

~~The Board may also order a student expelled for any of the acts listed above under "Grounds for Suspension and Expulsion" upon recommendation by the principal, Superintendent, hearing officer, or administrative panel, based on either or both of the following finding(s): (Education Code 48915(b) and (c))~~

For all other grounds listed above under "Grounds for Suspension and Expulsion," the Board shall order a student expelled, upon the recommendation of the Superintendent, principal or designee, only if the Board makes a finding of either or both of the following: (Education 48915 (b))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

Mandatory Recommendation for Expulsion

Superintendent, Principal, or Designee's Authority to Recommend Expulsion

~~Unless the principal, Superintendent, principal or designee finds~~ determines that expulsion is inappropriate due to particular circumstances, the principal or the Superintendent or designee should not be recommended under the circumstances or that an alternative means of correction would address the conduct, he/she shall recommend a student's expulsion for any of the following acts: (Education Code 48915(a))

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife as defined in Education Code 48915(g), ~~explosive,~~ or other dangerous object of no reasonable use to the student
3. Unlawful possession of any controlled substance, as listed in Health and Safety Code 11053-11058, except for (a) the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis, or (b) the student's possession of an over-the-counter medication for his/her use or other medication prescribed for him/her by a physician
4. Robbery or extortion
5. Assault or battery, as defined in Penal Code 240 and 242, upon any school employee

In determining whether or not to recommend expulsion of a student, the Superintendent, principal or designee shall act as quickly as possible to ensure that the student does not lose instructional time (Education Code 48915)

Mandatory Recommendation and Mandatory Expulsion

The ~~principal,~~ Superintendent principal or designee shall recommend that the Board expel any student found at school or at a school activity to be: (Education Code 48915(c))

1. Possessing, as verified by a district employee, selling, or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the firearm from a certificated school employee, with the principal or designee's concurrence

However, possession of an imitation firearm, as defined in Education Code 48900(m) shall not be regarded as an offense requiring a mandatory recommendation for expulsion and mandatory expulsion.
2. Brandishing a knife as defined in Education Code 48915(g) at another person
3. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
4. Committing or attempting to commit a sexual assault or committing a sexual battery as defined ~~in item #14 under "Grounds for Suspension and Expulsion" above~~ in Penal Code 261, 266c, 286, 288, 288a, 289, or committing sexual battery as defined in Penal Code 243.4
5. Possessing an explosive as defined in 18 USC 921

Upon finding that the student committed any of the above acts, the Board shall expel the student. (Education Code 48915)

Student's Right to Expulsion Hearing

~~The student is entitled to a hearing to determine whether the student should be expelled.~~ Any student recommended for expulsion shall be entitled to a hearing to determine whether he/she should be expelled. The hearing shall be held within 30 school days after the ~~principal or Superintendent, principal or~~ principal or designee determines that the student has committed one of the acts listed under "Grounds for Suspension and Expulsion" ~~has occurred~~. (Education Code 48918(a))

The student is entitled to at least one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

If the Board finds it impractical during the regular school year to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

Rights of Complaining Witness

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code 48918.5)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to: (Education Code 48918.5)

1. Receive five days' notice of his/her scheduled testimony at the hearing
2. Have up to two adult support persons of his/her choosing present in the hearing at the time he/she testifies
3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

Written Notice of the Expulsion Hearing

Written notice of the expulsion hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48900.8, 48918(b))

1. The date and place of the hearing.
2. A statement of the specific facts, charges, and offense upon which the proposed expulsion is based.
3. A copy of district disciplinary rules which relate to the alleged violation.
4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the district to any other district in which the student seeks enrollment. This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).
5. The opportunity for the student or the student's parent/guardian to appear in person or be represented by legal counsel or by a nonattorney advisor.

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Nonattorney advisor means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing.
7. The opportunity to confront and question all witnesses who testify at the hearing.

8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses.

Additional Notice of Expulsion Hearing for Foster Youth

At least 10 days prior to a hearing to determine if a student who is a foster youth as defined under Education Code 48853.5 should be expelled for an offense not requiring a mandatory recommendation for expulsion, the Superintendent or designee shall notify the student's attorney and a representative of an appropriate county child welfare agency. If the hearing is pursuant to an offense requiring a mandatory expulsion recommendation, the Superintendent or designee may provide the same notification. The notice shall be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code 48918.1)

Conduct of Expulsion Hearing

1. Closed Session: Notwithstanding the provisions of Government Code 54953 and Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such request is made, the meeting shall be public unless another student's privacy rights would be violated. (Education Code 48918(c))

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student shall also be allowed to attend the closed session. (Education Code 48918(c))

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including but not limited to, videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate and complete written transcription of the proceedings can be made. (Education Code 48918(g))
3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with the Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20 (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such objection shall be final and binding (Education Code 48918(i))

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code 48918(i))

4. Presentation of Evidence: Technical rules of evidence shall not apply to the expulsion hearing, but relevant evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel shall be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion" above. (Education Code 48918(h))

Findings of fact shall be based solely on the evidence at the hearing. While no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at the hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918(f))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. Testimony by Complaining Witnesses: The following procedures shall be observed when hearings involve allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)
 - a. Any complaining witness shall be given five days' notice before being called to testify.
 - b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.
 - c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.
 - d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.
 - e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.
 - f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining

witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.

- g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.
- (1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.
 - (2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.
 - (3) The person conducting the hearing may:
 - (a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness
 - (b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours
 - (c) Permit one of the support persons to accompany the complaining witness to the witness stand

~~6. Decision Within 10 School Days: The Board's decision on whether to expel a student shall be made within 10 school days after the conclusion of the hearing, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))~~

~~7. Decision Within 40 School Days: If the Board does not meet on a weekly basis, its decision on whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))~~

6. The Board's decision as to whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed (Education Code 48918(a))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. Alternatively, the Board may appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918(d))

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures applicable to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing" including the requirement to issue a decision within 40 school days of the student's removal from school, unless the student requests that the decision be postponed. (Education Code 48918(a) and (d))

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated. The Superintendent or designee shall place the student in a classroom instructional program, any other instructional program, a rehabilitation program, or any combination of these programs after consulting with district staff, including the student's teachers, and with the student's parent/guardian. The decision to not recommend expulsion shall be final. (Education Code 48918(e))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

In accordance with Board policy, the hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion for a period of one year. (Education Code 48917, 48918)

~~The Board shall make its decision about the student's expulsion within 40 school days after the date of the student's removal from school unless the student requests in writing that the decision be postponed. (Education Code 48918(a))~~

Final Action by the Board

Whether the expulsion hearing is conducted in closed or public session by the Board, a hearing officer, or an administrative panel, the final action to expel shall be taken by the Board at a public meeting. (Education Code 48918(j))

If the Board conducts the hearing and reaches a decision not to expel, this decision shall be final and the student shall be reinstated immediately.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the district. For a student expelled for an act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during the summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code 48916)

1. Periodic review, as well as assessment at the time of review, for readmission
2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service, or other rehabilitative programs

With parent/guardian consent, students who have been expelled for reasons relating to controlled substances or alcohol may be required to enroll in a county-sponsored drug rehabilitation program before returning to school. (Education Code 48916.5)

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed ~~in Education Code 48900, 48900.2, 48900.3, 48900.4, 48900.7, or 48915~~ under "Grounds for Suspension and Expulsion" (Education Code 48900.8)
2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code 48916)
3. Notice of the right to appeal the expulsion to the County Board of Education (Education Code 48918)
4. Notice of the alternative educational placement to be provided to the student during the time of expulsion (Education Code 48918)
5. Notice of the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1 (Education Code 48918)

Decision Not to Enforce Expulsion Order

In accordance with Board policy, when deciding whether to suspend the enforcement of an expulsion, the Board shall take into account the following criteria:

1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

The suspension of the enforcement of an expulsion shall be governed by the following:

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class, or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)
2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code 48917)
3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion" above or violates any of the district's rules and regulations governing student conduct. (Education Code 48917)
4. When the suspension of the enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code

48917)

5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)
6. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall also inform the parent/guardian of the right to appeal the expulsion to the County Board, the alternative educational placement to be provided to the student during the period of expulsion, and the student's or parent/guardian's obligation to inform any new district which the student seeks to enroll of his/her status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j)).
7. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board. (Education Code 48917)

Right to Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision with the County Board. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion action is suspended and the student is placed on probation. (Education Code 48919)

The student shall submit a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board. The district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

Notifications to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may have violated Penal Code 245. (Education Code 48902)

The principal or designee also shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance. In addition, law enforcement authorities shall be notified regarding any actions by students regarding ~~or the possession, sale or furnishing of firearms, explosives, or other dangerous weapons~~ ~~of weapons or firearms~~ in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering, or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

Post-Expulsion Placements

The Board shall refer expelled students to a program of study that is: (Education Code 48915, 48915.01)

1. Appropriately prepared to accommodate students who exhibit discipline problems
2. Not provided at a comprehensive middle, junior, or senior high school or at any elementary school, unless the program is offered at a community day school established at such a site
3. Not housed at the school site attended by the student at the time of suspension

When the placement described above is not available, and when the County Superintendent so certifies, students expelled for acts described in items #6-13 and ~~#20-22~~ #21-23 under "Grounds for Suspension and Expulsion" above may be instead referred to a program of study that is provided at another comprehensive middle, junior, or senior high school, or at an elementary school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

Readmission After Expulsion

Readmission procedures shall be as follows:

1. On the date set by the Board when it ordered the expulsion, the district shall consider readmission of the student. (Education Code 48916)
2. The Superintendent or designee shall hold a conference with the parent/guardian and the student. At the conference the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
3. The Superintendent or designee shall transmit to the Board his/her recommendation regarding readmission. The Board shall consider this recommendation in closed session if information would be disclosed in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.
4. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission.
5. The Board may deny readmission only if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other district students or employees. (Education Code 48916)
6. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school. (Education Code 48916)
7. The Board shall provide written notice to the expelled student and parent/guardian describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code 48916)

No student shall be denied readmission into the district solely based on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile court school, or other such contact with the juvenile justice system (Education Code 48645.5)

Maintenance of Records

The Board shall maintain a record of each expulsion, including the specific cause of the expulsion. The expulsion record shall be maintained in the student's mandatory interim record and sent to any school in which the student subsequently enrolls upon receipt of a written request by the admitting school. (Education Code 48900.8, 48918(k))

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this district. (Education Code 48915.1)

Outcome Data

~~The Superintendent or designee shall maintain the following data: (Education Code 48900.8, 48916.1)~~

- ~~1. The number of students recommended for expulsion~~
- ~~2. The specific grounds for each recommended expulsion~~
- ~~3. Whether the student was subsequently expelled~~
- ~~4. Whether the expulsion order was suspended~~
- ~~5. The type of referral made after the expulsion~~
- ~~6. The disposition of the student after the end of the expulsion period~~

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California

TO: BOARD OF EDUCATION

DISCUSSION

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD

RE: CONSIDER REVISING AR 6146.2 – CERTIFICATE OF PROFICIENCY / HIGH SCHOOL EQUIVALENCY

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education consider revising AR 6146.2 – Certificate of Proficiency / High School Equivalency.

COMMENTS: While the current policy is up-to-date and in line with CSBA recommendations, the administrative regulations are being updated to reflect minor changes in wording related to the provision of a parental consent form for the Certificate of Proficiency.

CERTIFICATE OF PROFICIENCY/HIGH SCHOOL EQUIVALENCY**Certificate of Proficiency**

The principal of each school maintaining grades 11 and 12 shall distribute to each student in those grades an announcement explaining the California High School Proficiency Examination (CHSPE). When announcements from the California Department of Education (CDE) or its contractor are received, this information shall be distributed early enough to enable interested students to register for the test to be given in the fall of that year. (5 CCR 11523)

Any student may take the CHSPE if he/she meets one of the following conditions: (Education Code 48412)

1. Is age 16 or older
2. Has been enrolled in the 10th grade for one school year or longer
3. Will complete one school year of enrollment in 10th grade at the end of the semester during which the CHSPE will be administered

If a student receives the proficiency certificate, the district shall indicate the student's accomplishment and the date of the proficiency certificate award on the student's official transcript. (5 CCR 11521)

Any student who has received the certificate of proficiency may be exempted from compulsory school attendance upon his/her request with verified parent/guardian consent. (Education Code 48410)

The consent form shall be provided by the Superintendent or designee and shall contain at least the following information: (5 CCR 11522)

~~Upon request, the Superintendent or designee shall provide a form for obtaining parent/guardian consent for exemption from compulsory school attendance by students ages 16 and 17 who have demonstrated proficiency. The form shall contain at least the following information: (5 CCR 11522)~~

1. A general explanation of the student's rights of exemption from compulsory attendance and of re-enrollment in the public schools
2. The date of issuance of the certificate of proficiency
3. The signature of the parent/guardian and the date
4. The signature of the school administrator who has personally confirmed the authenticity of the parent/guardian's signature and the date

If a student age 16 or 17 terminates his/her enrollment after receiving the high school proficiency certificate, he/she may re-enroll in the district with no adverse consequences. If he/she subsequently terminates enrollment again, he/she may be denied re-enrollment until the beginning of the following semester. (Education Code 48414)

High School Equivalency Certificate/GED

Any person is eligible to take the General Educational Development test leading to a high school equivalency certificate if he/she is a resident of California or a member of the armed forces assigned to duty in California and meets any one of the following criteria: (Education Code 51420; 5 CCR 11532)

1. Is 18 years of age or older, or within 60 days of his/her 18th birthday, regardless of enrollment status
2. Is not currently enrolled in school and is within 60 days of when he/she would have graduated from high school had he/she remained in school and followed the usual course of study
3. Is 17 years of age, has been out of school for at least 60 consecutive days, and provides a letter of request for the test from the military, a postsecondary educational institution, or a prospective employer
4. Is 17 years of age, has accumulated fewer than 100 units of high school credit, is confined to a state or county hospital or to an institution maintained by a state or county correctional facility, and meets other criteria listed in 5 CCR 11532

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California

TO: BOARD OF EDUCATION

DISCUSSION

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD

RE: CONSIDER REVISING BP 6177 – SUMMER LEARNING PROGRAMS

DISCUSSION ITEM NO. D.05

It is recommended that the Board of Education consider revising BP 6177 – Summer Learning Programs.

COMMENTS: This policy is updated to reflected new law (AB 97), which requires districts to develop a local control and accountability plan (LCAP) that includes goals aligned with state and local priorities, specific actions aligned to meet those goals, and a budget aligned to fund those specific actions. The policy revisions include language related to the alignment of summer programs and the LCAP, increased specificity regarding priority for enrollment in summer school programs, and the requirement for the superintendent or designee to annually report to the Board on summer school enrollment and the extent to which students successfully achieved the outcomes of the established programs.

SUMMER LEARNING PROGRAMS

~~Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.~~

The Board of Education recognizes that an extended break from the instructional program may result in significant learning loss, especially among disadvantaged and low-achieving students. Summer school provides valuable opportunities for students to improve their skills and make academic progress.

~~When the need is demonstrated and funds are available, the Superintendent or designee, with Board approval, shall establish summer school day and/or evening classes for purposes of remediation, enrichment, and/or acceleration.~~

Summer programs offered by the district shall be aligned with the district's local control and accountability plan (LCAP), other applicable district and school plans, and the educational program provided during the school year. When feasible, summer programs shall blend high-quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness.

The Superintendent or designee, with Board approval, may establish summer school day and/or evening classes.

The district's summer school program may be used to provide supplemental instruction to students needing remediation and/or enrichment in core academic subjects.

As appropriate, priority for enrollment in summer school programs shall be given to district students who:

1. Need course credits in order to graduate from high school before the beginning of the next school year
2. Have not made sufficient progress toward passing the state exit examination required for high school graduation
3. Have been retained or are at risk of being retained at their grade level
4. Demonstrate academic deficiencies in core curriculum areas
5. Are in targeted student groups identified in the district's LCAP as needing increased or improved services to succeed in the educational program

The remaining openings shall be offered to other district students on a lottery basis.

~~The district shall offer summer instructional programs for graduating high school seniors who need courses for graduation before the beginning of the next school year. (Education Code 41976.5)~~

~~The district's summer school program may be used to provide supplemental instruction for students failing to meet academic requirements and/or students who desire enrichment in core academic subjects in accordance with law, Board policy, and administrative regulation. (Education Code 37252, 37252.2, 37252.8, 37253, 41505-41506; 5 CCR 11472)~~

~~Enrollment Priorities~~

~~Priority to enroll in summer programs shall be given to district students who:~~

- ~~1. Are eligible for supplemental instruction on the basis of retention or recommendation for retention pursuant to Education Code 37252.2~~
- ~~2. Are eligible for supplemental instruction on the basis of insufficient progress toward passing the state high school exit examination pursuant to Education Code 37252~~
- ~~3. Need course credits in order to graduate from high school before the beginning of the next school year~~

~~The remaining openings shall be offered to district students on a first-come first-served basis.~~

Attendance

Because summer courses cover extensive instructional content in a relatively short time period, students who have more than three excused absences or one unexcused absence may not receive credit for their summer session class(es) unless they make-up missed work in accordance with law, Board policy, and administrative regulation.

Rotation of School Sites

Sites for summer school programs may be rotated in an effort to make summer school programs more accessible to all students, regardless of residence or regular attendance area, and to ~~equalize~~ accommodate ~~long-term~~ facility and maintenance needs.

The Superintendent or designee shall annually report to the Board on summer school enrollment in the current year and previous year for the program as a whole and disaggregated by grade level, school that the students attend during the regular school year, and student population. In addition, he/she may report on the extent to which students successfully achieved the outcomes established for the program.

Strategies to support summer learning may include, but are not limited to:

1. Providing information to students and parents/guardians about summer reading programs scheduled to be conducted by public libraries or community organizations
2. Collaborating with the local parks and recreation agency and/or community organizations to provide day camps, sports programs, or other opportunities for physical education and activity
3. Collaborating with workforce development agencies, businesses, and community organizations to provide summer job training opportunities that include an academic component
4. Encouraging reading in the home, such as providing lists of recommended reading to students and parents/guardians, establishing a target number of books or pages, and providing prizes for achievement of reading goals

5. Assigning summer vacation homework in core curricular subject(s) for extra credit
6. Conducting occasional, interactive "fun days" during the summer to provide activities related to art, music, science, technology, mathematics, environmental science, multicultural education, debate, or other subjects
7. Arranging opportunities for community service

Legal Reference:

EDUCATION CODE

8482-8484.6 *After School Education and Safety Program*
 8484.7-8484.9 *21st Century Community Learning Centers*
 37252-37254.1 *Supplemental instruction*
 39837 *Transportation to summer employment programs*
 41505-41508 *Pupil Retention Block Grant*
 41976.5 *Summer school programs, substantially disabled persons or graduating high school seniors*
 42238.8 *Revenue limit for average daily attendance*
 42239 *Summer school apportionments*
 48070-48070.5 *Promotion and retention*
 51210 *Areas of study for elementary schools*
 51220 *Areas of study for grades 1-6*
 51730-51732 *Powers of governing boards (authorization for elementary summer school classes)*
 52060-52077 *Local control and accountability plan*
 54444.3 *Summer program for migrant students*
 56345 *Extended-year program for special education students*
 58700-58702 *Credit towards summer school apportionments for tutoring and homework assistance program*
 58806 *Summer school apportionments*
 60851 *Supplemental instruction toward exit examination*
CODE OF REGULATIONS, TITLE 5
 3043 *Extended school year, special education students*
 11470-11472 *Summer school*
UNITED STATES CODE, TITLE 20
 6311-6322 *Improving basic programs for disadvantaged students*
 7171-7176 *21st Century Community Learning Centers*

Management Resources:

CSBA PUBLICATIONS

Summer Learning and Wellness Resource Guide
School's Out, Now What? How Summer Programs Are Improving Student Learning and Wellness, Policy Brief, April 2013

NATIONAL SUMMER LEARNING ASSOCIATION PUBLICATIONS

Healthy Summers for Kids: Turning Risk into Opportunity, May 2012
New Vision for Summer School, 2010

RAND CORPORATION PUBLICATIONS

Making Summer Count: How Summer Programs Can Boost Children's Learning, 2011

WEB SITES

CSBA: <http://www.csba.org>
 California Department of Education: <http://www.cde.ca.gov>
 National Summer Learning Association: <http://www.summerlearning.org>
 Partnership for Children and Youth: <http://partnerforchildren.org>
 RAND Corporation: <http://www.rand.org>
 Summer Matters: <http://summermatters2you.net>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
 adopted: August 19, 2009 Santa Monica, California**

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR
07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: COURSE APPROVAL – MULTIVARIABLE CALCULUS

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve the granting of credits for the following course, Multivariable Calculus, to be offered at Santa Monica High School and Malibu High School.

COMMENT: Multivariable Calculus is the recognized title by University of California, under the “a-g” requirements and meets both graduation elective requirement and subject area graduation requirement, as a “c” mathematics designation. The title Calculus DE has traditionally been SMMUSD’s transcript title while the course content remains the same as Multivariable Calculus. In an effort to ensure colleges and universities easily understand what our students are mastering in this course both Santa Monica High School and Malibu High School have proposed the change in title from Calculus DE to Multivariable Calculus, with the transcript abbreviation as Mult Var Calc/Lin Alg. The credits granted for this course will count towards graduation. This course will fulfill the required courses for admission to California’s public universities “a-g” requirements.

COURSE: Multivariable Calculus

NUMBER OF CREDITS: 5/10 **DURATION:** Semester/ Year

DEPARTMENT: Mathematics

COURSE DESCRIPTION/OVERVIEW: UC “c” Mathematics; Advanced Math

Multivariable Calculus is a rigorous exploration of the theory and application of multivariable calculus, followed by an introduction to several fundamental topics in linear algebra and abstract algebra. Multivariable Calculus corresponds to the University level calculus course that follows the courses in Calculus of a Single Variable. This course is designed for high school students who have successfully completed Advanced Placement Calculus BC. The content of the course consists of the differential and integral calculus of several variables as well as the Calculus of vector valued functions. The course is a comprehensive investigation of multivariable calculus, covering partial derivatives, double and triple integrals in rectangular, polar, cylindrical and spherical coordinates, vector calculus, surface integrals, as well as the applications of Green’s Theorem, Stoke’s Theorem, the Divergence Theorem, curl and divergence. This is followed by an introduction to number fields and algebraic operations and progresses into linear algebra and its application to complex systems of linear equations, covering matrix algebra and determinants which is followed by an exploration of abstract algebra where students become familiarized with sets, subsets, mappings, binary relations, equivalence relations, ordering, and binary operations.

COURSE OBJECTIVES / GOALS:

- Develop an understanding of partial derivatives and multiple integrals, and their applications to physics and related fields.
- Explore vector calculus and its relationship to physics, especially in relation to force fields and fluid dynamics.
- Learn to work between rectangular, polar, cylindrical and spherical coordinates for the purposes integration.
- Use Winplot and Grapher to visualize solids, surfaces, tangent planes and vector fields.
- Understand the basic principles of algebraic operations and number fields.

- Develop an understanding of matrix operations and how matrices can be used to efficiently solve complex systems of linear equations.
- Develop multiple methods for solving the determinant of a matrix.
- Use the determinant to solve for the inverse matrix.
- Use the determinant to obtain the solutions to a system of linear equations.
- Perform matrix operations on graphing calculators.
- Develop an understanding of sets, relations and operations.
- Introduce students to methods of proving theorems; practice using known theorems and definitions to develop proofs of new theorems.

Instruction will utilize core textbooks, supplemental readings.

Evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: COURSE APPROVAL – PHYSICS 1 AP

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the granting of credits for the following course, Physics 1 AP, to be offered at Malibu High School.

COMMENT: The College Board has replaced AP Physics B with two one year courses, Physics 1 AP and Physics 2 AP. The credits granted for these courses will count towards graduation. Each course will fulfill the required courses for admission to California's public universities "a-g" requirements.

COURSE: Physics 1 AP

NUMBER OF CREDITS: 5/ 10 **DURATION:** Semester/ Year

DEPARTMENT: Science

COURSE DESCRIPTION/OVERVIEW: UC "d" laboratory science

The course is based on the "big ideas" in physics, which encompass core scientific principles, theories and processes that cut across traditional boundaries and provide a broad way of thinking about the physical world, such as: (1) Objects and systems have properties such as mass and charge. Systems may have internal structure. (2) Fields existing in space can be used to explain interactions. (3) The interactions of an object with other objects can be described by forces. (4) Interactions between systems can result in changes in those systems. (5) Changes that occur as a result of interactions are constrained by conservation laws. (6) Waves can transfer energy and momentum from one location to another without permanent transfer of mass and serve as a mathematical model for the description of other phenomena.

COURSE OBJECTIVES / GOALS:

Students will explore principles of kinematics

1. Newton's laws of motion;
2. Torque;
3. Rotational motion and angular momentum;
4. Gravitation and circular motion;
5. Work, energy and power; linear momentum;
6. Oscillations, mechanical waves and sound;
7. Introduction to electric circuits.

Instruction will utilize core textbooks, supplemental readings and laboratory experiences. Evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: COURSE APPROVAL – PHYSICS 2 AP

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve the granting of credits for the following course, Physics 2 AP, to be offered at Malibu High School.

COMMENT: The College Board has replaced AP Physics B with two one year courses, Physics 1 AP and Physics 2 AP. The credits granted for these courses will count towards graduation. Each course will fulfill the required courses for admission to California's public universities "a-g" requirements.

COURSE: Physics 2 AP

NUMBER OF CREDITS: 5/ 10 **DURATION:** Semester/ Year

DEPARTMENT: Science

COURSE DESCRIPTION/OVERVIEW: UC "d" laboratory science

AP Physics 2 is an algebra-based, introductory college-level physics course that explores topics such as fluid statics and dynamics; thermodynamics with kinetic theory; PV diagrams and probability; electrostatics; electrical circuits with capacitors; magnetic fields; electromagnetism; physical and geometric optics; and quantum, atomic, and nuclear physics. Through inquiry-based learning, students will develop scientific critical thinking and reasoning skills. This course requires that 25 percent of the instructional time will be spent in hands-on laboratory work, with an emphasis on inquiry-based investigations that provide students with opportunities to apply the science practices.

COURSE OBJECTIVES / GOALS: Students will be able to:

- Solve problems mathematically — including symbolically;
- Design and describe experiments and analyze data and sources of error;
- Explain, reason, or justify answers with emphasis on deeper, conceptual understanding; and
- Interpret and develop conceptual and mathematical models.

Include practices which require that students:

- Use representations and models to communicate scientific phenomena and solve scientific problems;
- Use mathematics appropriately;
- Engage in scientific questioning to extend thinking or to guide investigations within the context of the AP course;
- Plan and implement data collection strategies in relation to a particular scientific question;
- Perform data analysis and evaluation of evidence;
- Work with scientific explanations and theories; and
- Connect and relate knowledge across various scales, concepts, and representations in and across domains.

Instruction will utilize core textbooks, supplemental readings and laboratory experiences. Evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: COURSE APPROVAL – SINFONIA ORCHESTRA P

RECOMMENDATION NO. A.28

It is recommended that the Board of Education approve the granting of credits for the following course, Sinfonia Orchestra P, at Santa Monica High School.

COMMENT: The purpose of this request is to allow for students of similar ability to be grouped together. The credits granted for this course will fulfill the required courses for admission to California's public universities "a-g" requirements.

COURSE: Sinfonia Orchestra P

NUMBER OF CREDITS: 5/ 10 **DURATION:** Semester/ Year

DEPARTMENT: Music

COURSE DESCRIPTION/OVERVIEW: UC "f" Visual and Performing Arts (VAPA)

Sinfonia Orchestra is an intermediate string orchestra. Musicians in this ensemble will study and perform arrangement music from various time periods and perform works written for student orchestras with the purpose of improving technique and music literacy. Students will work on developing foundational skills on their instrument including proper posture and instrument hold, consistent intonation, and quality tone production. Students will develop more musical independence and improve their sight-reading abilities.

COURSE OBJECTIVES / GOALS:

Students will

1. Develop foundational skills;
2. Develop proper posture and instrument hold;
3. Develop music literacy;
4. Develop consistent intonation;
5. Develop quality tone production;
6. Increase musical independence;
7. Increase site reading abilities.

Instruction will utilize laboratory experiences and evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR
07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: COURSE APPROVAL – INTERMEZZO ORCHESTRA P

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the granting of credits for the following course, Intermezzo Orchestra P, at Santa Monica High School.

COMMENT: The purpose of this request is to allow for students of similar ability to be grouped together. The credits granted for this course will fulfill the required courses for admission to California's public universities "a-g" requirements.

COURSE: Intermezzo Orchestra P

NUMBER OF CREDITS: 5/ 10 **DURATION:** Semester/ Year

DEPARTMENT: Music

COURSE DESCRIPTION/OVERVIEW: UC "f" Visual and Performing Arts (VAPA)

Intermezzo Orchestra is an advanced-intermediate string orchestra. Musicians in this ensemble will study and perform music from various time periods. Students will work on developing more advanced technical skills on their instrument including shifting, vibrato, and different bowing techniques. Students will develop more musical independence and improve their sight-reading abilities. Intermezzo Orchestra will study string orchestra music and its performance practice from different musical time periods. Music from the Baroque period composed by Bach and Handel will be performed and counterpoint compositional techniques will be studied. From the Classical period, the music of Mozart, Haydn, and Beethoven will be studied along with spiccato bowing techniques and different musical forms including sonata-allegro, rondo, and theme and variations. Music from composers such as Dvorak, Grieg, and Sibelius of the Romantic period will be studied to develop shifting techniques and vibrato and to discuss the nationalistic ideals of music through this period. Modern music from John Williams, Hans Zimmer, and Michael Giacchino will be performed and compositional techniques from movie scores will be practiced.

COURSE OBJECTIVES / GOALS:

Students will

1. Develop advanced technical skills;
2. Develop advanced shifting, vibrato, and bowing techniques;
3. Develop advanced music literacy;
4. Develop advanced sight reading abilities;
5. Develop musical independence.

Instruction will utilize laboratory experiences and evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

07/16/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / MARK KELLY

RE: QUARTERLY REPORT ON DISABILITY HARASSMENT REPORTING

INFORMATION ITEM NO. I.01

To comply with BP 5145.10 Disability Harassment, this item is to come before the Board as an information item each quarter. This report includes reports from April 1, 2014 to June 30, 2014 (4th Quarter).

Quarter covered by this report:

- 1st Quarter July 1 to September 30 (Reporting in October)
- 2nd Quarter October 1 to December 31 (Reporting in January)
- 3rd Quarter January 1 to March 31 (Reporting in April)
- 4th Quarter April 1 to June 30 (Reporting in July)

Reports:

- No reports were filed during the quarter indicated.
- Reports were filed at the schools or district offices listed in the report.

Site	Number of Reports	Determined to be Harassment	Resolution
	0		

TO: BOARD OF EDUCATION

INFORMATION

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: NEW MIDDLE SCHOOL COURSE – MATH CORE 6

INFORMATION ITEM NO. I.02

This is to inform the Board of Education that the district now offers middle school course Math Core 6 at John Adams MS, Lincoln MS, Malibu MS, and SMASH.

COMMENT: Due to the state adopted transition to Common Core standards, the new, more rigorous Common Core math standards have required the realignment of the District's middle school math courses previously offered. These revisions (of middle school math courses) are based on recommendations from the Common Core Stated Standards for Mathematics state document, including Appendix A and staff input. This specific revision to the middle school math sequence is a new 6th grade math course representing the Grade 6 Common Core math standards, content for students entering the sixth grade. This course will count towards middle school promotion and will fulfill one of the three required yearlong math courses for promotion from middle school to high school.

COURSE: Math Core 6

NUMBER OF CREDITS: n/a **DURATION:** Year

DEPARTMENT: Math

COURSE DESCRIPTION/OVERVIEW: Math Core 6 represents the middle school math course for students entering sixth grade. Math Core 6 denotes the Grade 6 Common Core math standards. This course is one full year.

COURSE OBJECTIVES / GOALS: Students will develop an understanding of connecting ration and rate to whole number multiplication and division, and using concepts of ration and rate to solve problems; completing understanding of division of fractions and extending the notion of number to the system of rational numbers, which includes negative numbers; writing interpreting, and using expressions and equations and developing understanding of statistical thinking. These are the four critical areas of instructional time focus within the Grade 6 common core standards.

Grade 6 overview includes:

Ratios and Proportional Relationships: understand ratio concepts and use ratio reasoning to solve problems

Number System: Apply and extend previous understanding of multiplication and division to divide fraction by fractions; compute fluently with multi-digit numbers and find common factors and multiples; apply and extend previous understandings of numbers to the system of rational numbers

Expression and Equations: Apply and extend previous understandings of arithmetic to algebraic expressions; reason about and solve one-variable equations and inequalities; represent and analyze quantitative relationships between dependent and independent variables.

Geometry: Solve real world and mathematical problems involving area, surface area, and volume.

Statistics and Probability: Develop understanding of statistical variability; and summarize and describe distributions.

Instruction will utilize core textbooks, supplemental readings. Evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

Instruction will utilize core textbooks, supplemental readings. Evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

TO: BOARD OF EDUCATION

INFORMATION

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: NEW MIDDLE SCHOOL COURSE – MATH CORE 7

INFORMATION ITEM NO. I.03

This is to inform the Board of Education that the district now offers middle school course Math Core 7 at John Adams MS, Lincoln MS, Malibu MS, and SMASH.

COMMENT: Due to the state adopted transition to Common Core standards, the new, more rigorous Common Core math standards have required the realignment of the District's middle school math courses previously offered. These revisions (of middle school math courses) are based on recommendations from the Common Core Stated Standards for Mathematics state document, including Appendix A and staff input. This specific revision to the middle school math sequence is a new 7th grade math course representing the Grade 7 Common Core math standards, content for students entering the seventh grade. This course will count towards middle school promotion and will fulfill one of the three required yearlong math courses for promotion from middle school to high school.

COURSE: Math Core 7

NUMBER OF CREDITS: n/a **DURATION:** Year

DEPARTMENT: Math

COURSE DESCRIPTION/OVERVIEW: Math Core 7 represents the middle school math course for students entering seventh grade. Math Core 7 denotes the Grade 7 Common Core math standards. This course is one full year.

COURSE OBJECTIVES / GOALS: Students will develop an understanding of and applying proportional relationships; develop an understanding of operations with rational numbers and working with expressions and linear equations; solving problems involving scale drawing and informal geometric constructions, and working with two and three dimensional shapes to solve problems involving area, surface area, and volume; and drawing inferences about populations based on samples. These are the four critical areas of instructional time and focus within the Grade 7 Common Core standards.

Ratios and Proportional Relationships: Analyze proportional relationships and use them to solve real world and mathematical problems.

Number System: Apply and extend previous understandings of operations with fractions to add, subtract, multiply and divide rational numbers.

Expression and Equations: Use properties of operations to generate equivalent expressions; solve real life and mathematical problems using numerical and algebraic expressions and equations.

Geometry: Draw, construct, and describe geometrical figures and describe the relationships between them; solve real life and mathematical problems involving angle, measure, area, surface, and volume.

Statistics and Probability: Use random sampling to draw inferences about a population; draw informal comparative inferences about two populations; investigate chance processes and develop, use, and evaluate probability models.

Instruction will utilize core textbooks, supplemental readings. Evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

TO: BOARD OF EDUCATION

INFORMATION

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: NEW MIDDLE SCHOOL COURSE – MATH CORE 8

INFORMATION ITEM NO. I.04

This is to inform the Board of Education that the district now offers middle school course Math Core 8 at John Adams MS, Lincoln MS, Malibu MS, and SMASH.

COMMENT: Due to the state adopted transition to Common Core standards, the new, more rigorous Common Core math standards have required the realignment of the District's middle school math courses previously offered. These revisions (of middle school math courses) are based on recommendations from the Common Core Stated Standards for Mathematics state document, including Appendix A and staff input. This specific revision to the middle school math sequence is a new 8th grade math course representing the Grade 8 Common Core math standards, content for students entering the eighth grade. This course will count towards middle school promotion and will fulfill one of the three required yearlong math courses for promotion from middle school to high school.

COURSE: Math Core 8

NUMBER OF CREDITS: n/a **DURATION:** Year

DEPARTMENT: Math

COURSE DESCRIPTION/OVERVIEW: Math Core 8 represents the middle school math course for students entering eighth grade. Math Core 8 denotes the Grade 8 Common Core math standards. This course is one full year.

COURSE OBJECTIVES / GOALS: (1) Formulating and reasoning about expressions and equations, including modeling an association in bivariate data with a linear equation, and solving linear equations and systems of linear equations; (2) grasping two and three dimensional space and figures using distance, angle similarity and congruence; and (3) understanding and applying the Pythagorean Theorem.

Number System: Know that there are numbers that are not rational, and approximate them by rational numbers (8).

Expression and Equations: Work with radicals and integer exponents; understand the connection between proportional relationships, lines, and linear equations (8).

Functions: Define, evaluate, and compare functions; use functions to model relationships between quantities (8).

Geometry: Understand congruence and similarity using physical models, transparencies, or geometry software; understand and apply the Pythagorean Theorem; solve real world and mathematical problems involving volume of cylinders, cones, and spheres (8).

Statistics and Probability: Investigate patterns of association in bivariate data (8).

Instruction will utilize core textbooks, supplemental readings and laboratory experiences. Evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

TO: BOARD OF EDUCATION

INFORMATION

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: NEW MIDDLE SCHOOL COURSE – MATH CORE 7/8

INFORMATION ITEM NO. I.05

This is to inform the Board of Education that the district now offers middle school course Math Core 7/8 at John Adams MS, Lincoln MS, Malibu MS, and SMASH.

COMMENT: Due to the state adopted transition to Common Core standards, the new, more rigorous Common Core math standards have required the realignment of the District's middle school math courses previously offered. These revisions (of middle school math courses) are based on recommendations from the Common Core Stated Standards for Mathematics state document, including Appendix A and staff input. This specific revision to the middle school math sequence is a new course representing an acceleration point for students entering the seventh grade. This course will count towards middle school promotion and will fulfill one of the three required yearlong math courses for promotion to high school.

COURSE: Math Core 7/8

NUMBER OF CREDITS: n/a **DURATION:** Year

DEPARTMENT: Math

COURSE DESCRIPTION/OVERVIEW: Math Core 7/8 is an accelerated one year math course for students entering seventh grade which combines the Grade 7 common core math standards, typically taught in one complete school year as well as the Grade 8 common core math standards, typically taught in one complete school year to students entering eighth grade.

COURSE OBJECTIVES / GOALS: *There are four critical areas of instructional time focus within the Grade 7 Common Core math standards:* Students will develop an understanding of and applying proportional relationships; develop an understanding of operations with rational numbers and working with expressions and linear equations; solving problems involving scale drawing and informal geometric constructions, and working with two-and three-dimensional shapes to solve problems involving area, surface area, and volume; and drawing inferences about populations based on samples. *Furthermore, there are three critical areas of instructional time focus within the Grade 8 common core math standards including:* Formulating and reasoning about expressions and equations, including modeling an association in bivariate data with a linear equation, and solving linear equations and systems of linear equations; grasping two and three dimensional space and figures using distance, angle similarity and congruence and understanding and applying the Pythagorean Theorem.

Ratios and Proportional Relationships: Analyze proportional relationships and use them to solve real world and mathematical problems. (7)

Number System: Apply and extend previous understandings of operations with fractions to add, subtract, multiply and divide rational numbers (7); Know that there are numbers that are not rational, and approximate them by rational numbers (8).

Expression and Equations: Use properties of operations to generate equivalent expressions; solve real life and mathematical problems using numerical and algebraic expressions and equations (7); Work with radicals and integer exponents; understand the connection between proportional relationships, lines, and linear equations (8).

Functions: Define, evaluate, and compare functions; use functions to model relationships between quantities (8).

Geometry: Draw, construct, and describe geometrical figures and describe the relationships between them; solve real life and mathematical problems involving angle, measure, area, surface, and volume. (7); Understand congruence and similarity using physical models, transparencies, or geometry software; understand and apply the Pythagorean Theorem; solve real world and mathematical problems involving volume of cylinders, cones, and spheres (8).

Statistics and Probability: Use random sampling to draw inferences about a population; draw informal comparative inferences about two populations; investigate chance processes and develop, use, and evaluate probability models. (7); Investigate patterns of association in bivariate data (8).

Instruction will utilize core textbooks, supplemental readings and laboratory experiences. Evaluation of students' mastery levels will be assessed through a variety of means including individual and group problem and project based learning components.

TO: BOARD OF EDUCATION

INFORMATION

07/16/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: NEW MIDDLE SCHOOL COURSE – INTRODUCTION TO ENGINEERING

INFORMATION ITEM NO. I.06

This is to inform the Board of Education that the district now offers middle school elective course Introduction to Engineering at John Adams Middle School.

COMMENT: This elective course will allow middle school students to explore deeply, the college and career possibilities of engineering and introduce middle school students to the high school engineering course/pathway. It will also add further dimension to the elective offerings, placing value on 21st Century skills.

COURSE: Introduction to Engineering

NUMBER OF CREDITS: n/a **DURATION:** Year

DEPARTMENT: Science 7/8

COURSE DESCRIPTION/OVERVIEW: Intro to Engineering represents a middle school elective science course for students entering seventh and eighth grade. This course will use the Science and Technology Concepts (STC) inquiry model and curriculum, developed by Smithsonian Science Education Center including FERA: “Focus, Explore, Reflect, and Apply”; the curriculum is aligned to the Next Generation Science Framework. It consists of four 8 week engineering projects (1) experimenting with forces and motion, (2) Working with motors, simple machines, (3) Investigating circuit design, and (4) Researching optical design. Each lesson in each module builds on skills and concepts presented in previous lessons while each unit begins with an assessment of students’ current understanding of the topic and ends with performance-based and written assessments.

COURSE OBJECTIVES / GOALS:

Experimenting with Forces and Motion

Students will learn that forces and energy transformations make the motion of our world possible. Experimenting with Forces and Motion will allow students to investigate the nature of energy, the different forms it can take, the nature of different forces, and how those forces affect the motion of objects. Students will begin by exploring elastic, magnetic, frictional, and gravitational forces. Learning from experimentation that force affects the motion of objects, students will turn their attention to energy and motion, learning about kinetic energy, how to calculate speed, and the relationship between forces, energy, and motion.

Working with Motors Simple Machines:

Students use machines and motors to do simple tasks, but may not know how they work. Working with Motors and Simple Machines provides students the opportunity to explore forces, work, power, and efficiency; how to calculate them; and how these concepts relate to motors and simple machines. To gain an understanding of these concepts, students explore motors and three simple machines— the inclined plane, the lever, and the pulley.

Students use spring scales, balances, and metersticks to make measurements of force, weight, and height, and then apply mathematical calculations to determine the work a motor does as it lifts different loads. Students will explore three simple machines that make work easier.

Investigating Circuit Design

Investigating Circuit Design provides students with a hands-on introduction to electricity and circuits. By building their own circuits and using them to light bulbs, power fans, and function in other prescribed ways, students are able to explore the idea that circuits provide a way to transform electrical energy into sound, heat, light, or kinetic energy. Students also investigate how this happens, using ammeters and voltmeters to measure current and voltage. Students spend some time exploring batteries, which they learn provide a steady source of energy in electrical devices. Students build their own batteries, use them to light bulbs, and observe the batteries to gather evidence for how they were able to do so. Students discover that different numbers of batteries and different arrangements of those batteries create different energy supplies to electrical devices and have different effects on the circuits, and students experiment to find the arrangement that supplies the most energy to a system.

Researching Optical Design

Light can be applied in many ways to achieve varied results. Flashlights and televisions are obvious examples of how we can harness the power of light. But what about adjusting our vision, experiencing optical illusions, or sending information? Can light be applied to situations like these? Building on a preliminary understanding of the characteristics and behavior of light, Researching Optical Systems invites students to apply their existing knowledge about light to explore different optical systems, such as cameras, optical fibers, lenses, mirrors, and spectrometers; how they are designed; and how they work. Students build pinhole cameras and apply their knowledge that light travels in straight lines to explain how the camera is able to form images. The class continues to study images, exploring those formed in plane, concave, and convex mirrors. To help understand the images they see in these mirrors, students draw and interpret simple ray diagrams. Each lesson in this module builds on skills and concepts presented in previous lessons. As students progress through the module, they take greater responsibility for their own learning, eventually planning and conducting their own procedures, devising their own data tables, and analyzing the results they obtain.

Students Will Develop The Following Skills In Physical Science:

- Compare and discuss ideas about forces, energy, and motion.
- Design and perform experiments with forces, energy, and motion.
- Using scientific instruments to gather and record data.
- Use math skills to analyze data.
- Write evidence-based conclusions for experiments.
- Communicate results through writings, tables, graphs, and presentations.
- Reflecting on experiences with motors, work, and machines through writing and discussion.
- Using results of previous experiments with motors, work, and machines to predict outcomes in new situations.
- Using previously learned concepts and skills to understand applications of motors, work, and machines;
 - Comparing and discussing ideas about motors, work, and machines.
 - Designing and performing experiments with motors, work, and machines.
 - Using results of previous experiments with motors, work, and machines to predict outcomes in new situations.
 - Writing evidence-based conclusions for experiments on motors, work, and machines.
 - Communicate results through writings, tables, graphs, and presentations.
- Compare and discuss ideas about electrical energy and circuits.
- Design and perform experiments with electrical energy and circuits.
- Using scientific instruments to gather and record data.
- Reflect on experiences with electrical energy and circuits through writing and discussion.
- Use results of previous experiments with electrical energy and circuits to predict outcomes

in new situations.

- Use previously learned concepts and skills to understand applications of electrical energy and circuits.
- Designing and performing experiments with light and optical devices.
- Building and use optical systems.
- Analyzing data from investigations with light.
- Writing evidence-based conclusions for experiments on light and optical devices.
- Comparing and discussing ideas about light and optical devices.
- Reflecting on experiences with light through writing and discussion.
- Using the results of previous experiments with light to predict outcomes in new situations.
- Applying previously learned concepts and skills to understand applications of light.
- Reading to obtain more information about optics, how we use optical systems, and the history of optics and the development of optical systems.

TO: BOARD OF EDUCATION

INFORMATION

05/01/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: TEXTBOOKS

INFORMATION ITEM NO. I.07

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17th Street, Santa Monica, CA 90404

Multivariable Calculus 10th edition: Grade 12, by Ron Larson and Bruce Edwards, Publisher Cengage Learning. Adoption requested by high school calculus math committee