



## BOARD OF EDUCATION MEETING AGENDA

January 15, 2015

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, January 15, 2015**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Board Room.

**NOTE:** Due to the time required to conduct interviews to fill a vacancy on the Board of Education (Item No. A.22), the study session, communications, and discussion items on this agenda have been postponed to a **special meeting** scheduled for 4:00pm on **Tuesday, January 20, 2015**, at the district office.

### **The public meeting will begin at 5:30 p.m.**

#### **Note:**

**Public Comments:** Persons wishing to address the Board of Education regarding an item scheduled for this meeting must submit the "Request to Address" card prior to consideration of that item. Persons wishing to address the Board of Education regarding an item not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than fifteen (15) minutes.

#### **CLOSED SESSION** (4:30-5:30 p.m.)

##### **I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

##### **II. CLOSED SESSION** (60 minutes)

- Education Code §35146 and §48918(c) (30)  
PUPIL HEARING
  - Agenda Item No. A.19
- Government Code §54956.9(d)(4) (10)  
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
  - 1 case
- Government Code §54957 (10)  
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- Government Code §54957 (10)  
PUBLIC EMPLOYEE APPOINTMENT/EMPLOYMENT
  - Title: Director

**OPEN SESSION** (5:30 p.m.)

**III. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**IV. APPROVAL OF THE AGENDA**

**V. APPROVAL OF MINUTES**

- A.01 November 20, 2014 (*postponed from 12/11/14*) ..... 1
- December 11, 2014

**VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS** (0 minutes)

**VII. STUDY SESSION** (0 minutes)

These items are staff presentations and/or updates to the Board of Education.

**VIII. COMMUNICATIONS** (0 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

*Postponed to January 20, 2015, special meeting.*

**IX. SENIOR STAFF REPORTS** (0 minutes)

*Postponed to January 20, 2015, special meeting.*

**X. CONSENT CALENDAR** (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

- A.02 Approval of Independent Contractors..... 2
- A.03 Overnight Field Trip(s) 2014-2015 ..... 3
- A.04 Conference and Travel Approval/Ratification ..... 4-9
- A.05 Approval of the Single Plan for Student Achievement (SPSA) ..... 10
- A.06 Self-assessment Plan for State Preschool / Head Start ..... 11-16
- A.07 Head Start Collaboration with the Los Angeles County Office  
of Education ..... 17

**Business and Fiscal**

- A.08 Award of Purchase Orders – 2014-2015 ..... 18-18f
- A.09 Amendment to Contract to Hewlett-Packard (HP) / Care of  
Intelli-Tech for the Purchase of HP Computer Products  
WWSCA/NASPO Contract Bid #B27164-CA – Phase I  
Technology, Measure ES-2 Bond Program – Change Order #2 ..... 19
- A.10 Amend Heery Contract to Include Measure BB Services ..... 20

**Facilities Improvement Projects**

- A.11 Contract Amendment #39 – Santa Monica High School – Science  
and Technology Classroom Building and Site Improvements –  
R. L. Binder FAIA Architects, LLP – Measure BB ..... 21-22
- A.12 Accept Work as Completed – Multiple Purchase Orders  
Projects – Capital Fund & Measure BB ..... 23

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting.

**Personnel**

A.13	Certificated Personnel – Elections, Separations.....	24-32
A.14	Classified Personnel – Merit .....	33-39
A.15	Classified Personnel – Non-Merit.....	40-41
A.16	Increase in Staffing (FTE) – Food and Nutrition Services.....	42
A.17	Increase in Staffing (FTE) – Special Education .....	43
A.18	Administrative Appointment .....	44
	<i>Director, Assessment, Research, and Evaluation</i>	

**General**

A.19	Expulsion of Student (B/D 04/08/2000) .....	45
A.20	Revise BP 5126 – Awards for Achievement.....	46-47
A.21	Revise BP 5145.6 – Parental Notifications .....	48-51

**XI. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda (the following rules apply to both general public comments as well as comments about a specific agenda item). The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. Individual members of the public who submit a public speaking card prior to the Board hearing an agenda item or general public comments shall be allowed three (3) minutes to address the Board on each agenda or nonagenda item, depending on the number of speakers. If there are ten or more speakers on an agenda or nonagenda item, the Board shall limit the allowed time to two (2) minutes per speaker. Individual speakers who submit a public speaking card after the Board begins to hear an agenda item or general public comments shall be allowed one (1) minute to address the Board. A public speaker may yield his/her time to another speaker, but must be present when his/her name is called. The donor would then give up his/her opportunity to speak. The public speaker who receives the donated minutes shall speak for no more than four (4) minutes maximum. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add. Individuals represented by a common point of view may be asked to select one individual to speak for the group. The president may, at his/her discretion, allow five (5) minutes for those who are serving as a spokesperson for a group or organization. The Board may limit the total time for public input on each item to thirty (30) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

**DISCUSSION and MAJOR Items**

*As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XII. DISCUSSION ITEMS (0 minutes)**

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

**XIII. MAJOR ITEMS (240 minutes)**

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

A.22	Appointment to Fill Vacancy on Board of Education (230).....	52-53
A.23	Adopt Resolution No. 14-11 – Commemorating Dr. Martin Luther King, Jr., Day (5).....	54-56
A.24	Appointment of Personnel Commissioner (5).....	57

**XIV. INFORMATIONAL ITEMS** (0 minutes)

These items are submitted for the public record for information. These items do not require discussion nor action.

I.01	Supplemental Textbooks.....	58
I.02	Quarterly Report on Williams Uniform Complaints .....	59-59a
I.03	Quarterly Report on Hate-Motivated Behavior.....	60
I.04	Quarterly Report on Disability Harassment Reporting .....	61
I.05	Revisions to AR 5126 – Awards for Achievement .....	62-63
I.06	Revisions to E 5145.6 – Parental Notifications.....	64-79

**XV. BOARD MEMBER ITEMS**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVII. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**)

**XVIII. BOARD MEMBER COMMENTS**

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

**XIX. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XXI. ADJOURNMENT**

This meeting will adjourn to a special meeting scheduled for 4:00 p.m. on **Tuesday, January 20, 2015**, at the district office: 1651 16<sup>th</sup> Street, Santa Monica, CA. The next regular meeting is scheduled for 5:30 p.m. on **Thursday, February 5, 2015**, in the **Malibu City Council Chambers**: 23825 Stuart Ranch Road, Malibu, CA.

***Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing. Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.***

**SMMUSD Board of Education Meeting Schedule 2014-2015**

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 5:30pm**

July through December 2014					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/16* DO		*Wednesday, 7/16
August		8/13* DO		8/28 DO	*Wednesday: 8/13 First day of school: 8/19
September	<del>9/4* DO</del>		9/18 DO	<del>9/25* DO</del>	*9/4: MS Back to School Night *9/25: Admissions Day Holiday
October	10/2 M <del>DO</del>		10/16 DO	<del>10/30* DO</del>	*10/30: 5 <sup>th</sup> Thursday
November	11/6 M		11/20 DO		Thanksgiving: 11/27-28
December		12/11 DO		winter break	
<b>Winter Break: December 22 – January 2</b>					
January through June 2015					
<b>Winter Break: December 22 – January 2</b>					
January	winter break	1/15 DO	1/20* DO		*1/20: Special Meeting (Tues.)
February	2/5 M		2/19 DO		
March	3/5 DO		3/19 M		
<b>Spring Break: March 30 – April 10</b>					
April	spring break	spring break		4/23 DO	
May	5/7 M		5/21 DO		
June		6/11 DO		6/24* DO	Last day of school: 6/5 *Wednesday: 6/24

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: APPROVAL OF MINUTES

ACTION  
01/15/15

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 20, 2014 (*approval postponed from 12/11/14*)  
December 11, 2014

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSENT

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## **CONSENT ITEMS**





TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2014-15 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
None			

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
EW Consulting Inc. 11/24/14 – 6/30/15 Not to exceed: \$4,600	To facilitate State Water Board Drought Response Outreach Program for Schools (DROPS) grant.	Rogers	01-81500-0-00000-81100-5802-061-2602
USC Rossier School of Education 1/15/15 – 5/14/15 Not to exceed: \$38,000	In collaboration with USC’s School of Education, a group of teachers to engage in a comprehensive monthly professional development opportunity and a weekly coaching session with USC faculty. Teachers in this group will provide valuable insight & recommendations to further our work in differentiating instruction through an RTI2 model	Educational Services	01-74050-0-11100-100000-5802-035-1300 (Common Core)
Ojai Foundation Center for Council Training 8/19/14 – 6/30/15 Not to exceed: \$17,400	To provide interactive counseling for 6 <sup>th</sup> and 8 <sup>th</sup> grade students	Malibu High	01-00021-0-11100-10000-5802-010-4100 (VSS Stretch Grant)

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:



TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / TERRY DELORIA  
 RE: OVERNIGHT FIELD TRIP(S) 2014-2015

ACTION/CONSENT  
 01/15/15

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2014-2015 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose of Field Trip
Santa Monica High 9 <sup>th</sup> - 12 <sup>th</sup> 20	Orlando, Florida 2/5/15-2/9/15	E. Mayoral/ L. Lipps	\$1,300 per student paid through students and Viking Fund	Pep Squad	National High School Cheerleading Championships
Santa Monica High 9 <sup>th</sup> - 12 <sup>th</sup> 15	Torrey Pines, California 12/26/14-12/30/14	E. Mayoral/ J. Hecht	\$200 per student Boys Basketball and Viking Fund	Boys Basketball	Under Armour Holiday Classic at Torrey Pines & Campus tour of San Diego State University
Santa Monica High 9 <sup>th</sup> - 12 <sup>th</sup> 17	Las Vegas, Nevada 1/24/15-1/25/15	E. Mayoral/ J. Hecht	\$200 per student Boys Basketball and Viking Fund	Boys Basketball	The Pangos Dream Classic at South Point Arena in Las Vegas

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL / RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	<u>CONFERENCE NAME</u> <u>LOCATION</u> DATE (S)	<u>COST</u> <u>ESTIMATE</u>
<u>BRADFORD, Maureen</u> Education Services 01-00000-0-19600-21000-5220-030-1300 General Fund- Resource: Education Services	2014 CA Educational Research Association San Diego, CA December 3-5, 2015	\$855.22
<u>BROWN, Tara</u> Student Services 01-00000-0-11100-39000-5220-040-2400 General Fund- Resource: Student Services	Every Child Counts 2015 Monterey, CA January 14-15, 2015	\$1,278.24
<u>BURTON, Natalie</u> Roosevelt Elementary 01-00010-0-11100-10000-4310-007-4070 General Fund- Resource: Formula & Old Tier III	Cognitively Guided Instruction (CGI) 8 <sup>th</sup> Biennial National Conference Lawndale, CA June 25-27, 2015	\$295
<u>CADY, Linda</u> Adams Middle 01-00010-0-13450-10000-5220-011-4110 General Fund- Resource: Formula & Old Tier III	Yosemite Institute Yosemite Village, CA January 11-16, 2015	\$450 <b>Mileage Only</b>
<u>CHACON, Martha</u> Santa Monica High 01-00020-0-11100-10000-5220-015-4150 General Fund- Resource: VSS	NSTA-Long Beach Area Conference Long Beach, CA December 5-6, 2014	\$275 <b>+1 SUB</b>

<u>GOMEZ, Tony</u> Santa Monica High 01-00020-0-11100-10000-5220-015-4150 General Fund- Resource: VSS	NSTA-Long Beach Area Conference Long Beach, CA December 5, 2014	\$175 <b>+1 SUB</b>
<u>GRIEGO, Orlando</u> Food Services 13-53100-0-00000-37000-5220-057-2570 General Fund- Resource: Child Nutrition	Super Co-Op Governing Council Meeting Ontario, CA January 16, 2015	\$66.12 <b>Mileage Only</b>
<u>GRIEGO, Orlando</u> Food Services No Cost to District	Competitive Foods - CDE Santa Ana, CA February 3, 2015	\$0
<u>GRIEGO, Orlando</u> Food Services 13-53100-0-00000-37000-5220-057-2570 General Fund- Resource: Child Nutrition	Successful Menu Planning Ontario, CA March 4, 2015	\$124
<u>HAFFT, Ianna</u> Santa Monica High 01-00020-0-11100-10000-5220-015-4150 General Fund- Resource: VSS	NSTA-Long Beach Area Conference Long Beach, CA December 4-6, 2014	\$275 <b>+1 SUB</b>
<u>HO, Pat</u> Fiscal Services 01-90120-0-00000-73100-5220-051-2510 General Fund- Resource: Fiscal Services	Local Control Accountability Plan El Monte, CA December 9, 2014	\$17.92 <b>Mileage Only</b>
<u>KAMIBAYASHI, Terry</u> Maintenance & Operations 01-81500-0-00000-81100-5220-061-2602 General Fund- Resource: Ongoing & Major Maintenance	Hazardous Waste Generator El Segundo, CA December 2-4, 2014	\$950
<u>MAEZ, Jan</u> Business Services 01-00000-0-00000-73000-5220-050-1500 General Fund- Resource: Business Services	School Services of California Governor's Budget Workshop Ontario, CA January 14, 2015	\$250
<u>MALWAN, Vijaya</u> Santa Monica High 01-00020-0-11100-10000-5220-015-4150 General Fund- Resource: VSS	NSTA-Long Beach Area Conference Long Beach, CA December 4-5, 2014	\$305 <b>+1 SUB</b>
<u>MEADORS, Amy</u> Santa Monica High 01-00020-0-11100-10000-5220-015-4150 General Fund- Resource: VSS	NSTA-Long Beach Area Conference Long Beach, CA December 4-6, 2014	\$275 <b>+1 SUB</b>

<u>MOORE WASHINGTON, Debra</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Resource: Human Resources	ACSA Negotiator's Symposium / HR Council San Diego, CA January 13-15, 2015	\$900
<u>MORN, Lora</u> Health Services 01-00000-0-11100-31400-5220-041-2400 General Fund- Resource: Health Services	CSNO Annual Conference Anaheim, CA February 12-15, 2015	\$950
<u>PITTS, Gregory</u> Santa Monica High 01-00020-0-11100-10000-5220-015-4150 General Fund- Resource: VSS	NSTA-Long Beach Area Conference Long Beach, CA December 4-6, 2014	\$305 <b>+1 SUB</b>
<u>PULIDO, Adriana</u> Student Services 01-00000-0-19600-21000-5220-030-1300 General Fund- Resource: Educational Services	2015 Illuminate User Conference Anaheim, CA February 26-27, 2015	\$395.54
<u>REYES, Katrina</u> Santa Monica High 01-00020-0-11100-10000-5220-015-4150 General Fund- Resource: VSS	NSTA-Long Beach Area Conference Long Beach, CA December 5-6, 2014	\$275 <b>+1 SUB</b>
<u>RIZK, Rizk</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Resource: Fiscal Services	CALSTRS/CALPERS & HRS System Changes Downey, CA January 28, 2015	\$20 <b>Mileage Only</b>
<u>ROSENBAUM, Joyce</u> Special Education No Cost to District	Preventing and Managing Chronic Inflammation Los Angeles, CA October 29, 2014	\$0

### **Adjustments**

*(Preapproved expenses 10% in excess of approved costs that must be approved  
by Board/Changes in Personnel Attendance)*

<u>LYON, Sandra</u> <u>+3 Additional Staff</u> Superintendent 01-00000-0-11100-39000-5220-040-2400 General Fund- Resource: Student Services	School Services of California LCFF Workshop Garden Grove, CA November 3, 2014	\$650 Plus an Overage of \$195.00
<u>TIETZE, Brandon</u> <u>+1 Additional Staff</u> Personnel Commission 01-00000-0-00000-74000-5220-027-2270 General Fund- Resource: Personnel Commission	PTC-SC 2014 Annual Training Costa Mesa, CA November 7, 2014	\$280 Plus an Overage of \$44.96

**Group Conference and Travel: In-State**

*\* a complete list of conference participants is on file in the Department of Fiscal Services*

<p><u>ALEXANDER, Lorie</u>  <u>+10 Additional Staff</u>  Roosevelt Elementary  01-00010-0-11100-10000-4310-007-4070  General Fund-  Resource: Formula &amp; Old Tier III</p>	<p>Cognitively Guided Instruction (CGI) 8<sup>th</sup>  Biennial National Conference  Lawndale, CA  June 25-27, 2015</p>	<p>\$3,245</p>
<p><u>BROSSOIT, Jennifer</u>  <u>+3 Additional Staff</u>  Grant Elementary  01-40350-0-11100-21000-5220-035-1300  General Fund-  Resource: IASA Title II Teacher Quality</p>	<p>Notice and Note: Strategies for Close Reading  Cerritos, CA  January 27, 2015</p>	<p>\$1,150</p>
<p><u>BROWN, Tara</u>  <u>+1 Additional Staff</u>  Student Services  01-00000-0-11100-39000-5220-040-2400  General Fund-  Resource: Student Services</p>	<p>Records, Custody and Enrollment  Downey, CA  November 21, 2014</p>	<p>\$90</p>
<p><u>CHUNG, Alice</u>  <u>+1 Additional Staff</u>  Child Development Services  No Cost to District</p>	<p>Meeting at LACOE  Downey, CA  December 4-5, 2014</p>	<p>\$0</p>
<p><u>CRUZ, Gerardo</u>  <u>+3 Additional Staff</u>  Fiscal Services  01-00000-0-00000-73100-5220-051-2510  General Fund-  Resource: Fiscal Services</p>	<p>CALPERS Business Rules for School Agency Employees  Glendale, CA  November 18, 2014</p>	<p>\$150</p>
<p><u>CRUZ, Gerardo</u>  <u>+2 Additional Staff</u>  Fiscal Services  01-00000-0-00000-73100-5220-051-2510  General Fund-  Resource: Fiscal Services</p>	<p>CALSTRS/CALPERS &amp; HRS System Changes  Downey, CA  January 14, 2015</p>	<p>\$100  <b>Mileage Only</b></p>
<p><u>DELORIA, Terry</u>  <u>+1 Additional Staff</u>  Educational Services  01-00000-0-19600-21000-5220-030-1300  General Fund-  Resource: Educational Services</p>	<p>2014 Executive Leadership Summit  Sacramento, CA  November 17, 2014</p>	<p>\$785</p>
<p><u>DIAZ, Vanesa</u>  <u>+7 Additional Staff</u>  Franklin Elementary  01-00021-0-11100-10000-5220-002-4020  General Fund-  Resource: VSS – Stretch Grant</p>	<p>Cognitively Guided Instruction (CGI) 8<sup>th</sup>  Biennial National Conference  Lawndale, CA  June 25-27, 2015</p>	<p>\$2,360</p>



<u>EDEBURN, Ellen</u> +2 Additional Staff Educational Services No Cost to District	Get Focused Stay Focused Santa Barbara, CA January 8-10, 2015	\$0
<u>EDEBURN, Ellen</u> +15 Additional Staff Educational Services 01-00020-0-11100-10000-5220-030-1300 General Fund- Resource: VSS	Learning Forward Nashville, TN December 6-10, 2014	\$4,000
<u>GONZALEZ-CASTILLO, Irene</u> +32 Additional Staff Educational Services 01-90180-0-11100-10000-5220-030-1300 General Fund- Resource: RGK Foundation	Cognitively Guided Instruction (CGI) 8 <sup>th</sup> Biennial National Conference Lawndale, CA June 25-27, 2015	\$9,735
<u>KARAIKOUBIAN, Paul</u> +2 Additional Staff Adams Middle 01-07090-0-11100-10000-5220-011-4110 General Fund- Resource: LCFF / EIA	AVID Los Angeles Countywide School Wide Path Training Baldwin Park, CA February 24-25, 2015	\$1,200 <b>+3 SUBS</b>
<u>MAEZ, Jan</u> +16 Additional Staff Business Services 01-90120-0-00000-73000-5220-050-1500 General Fund- Resource: Gifts	CASBO Annual Conference San Diego, CA March 20-April 2, 2015	\$35,000
<u>TANIOS, Elhamy</u> +6 Additional Staff Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Resource: Fiscal Services	CASBO Job Alike El Segundo, CA January 29, 2015	\$550

**Out-of-State Conferences: Individual**

<u>BURTON, Natalie</u> Roosevelt Elementary No Cost to District	Coaching Institute on Literacy Coaching and Whole School Reading New York, NY January 25-28, 2015	\$0
<u>CAREY, Ann</u> Roosevelt Elementary 01-00010-0-11100-10000-5220-007-4070 General Fund- Resource: Formula & Old Tier III	Coaching Institute on Literacy Coaching and Whole School Reading New York, NY January 25-28, 2015	\$1,400 <b>+1 SUB</b>
<u>DAVIS, Skye</u> Muir Elementary No Cost to District	TASH Washington DC December 3-5, 2014	\$0

<u>GOLDMAN, Jennifer</u> Roosevelt Elementary 01-00010-0-11100-10000-5220-007-4070 General Fund- Resource: Formula & Old Tier III	Reading Toolkits Institute Winter 2014 New York, NY December 10-12, 2014	\$600 <b>+1 SUB</b>
<u>MULKERN, Nicole</u> Roosevelt Elementary 01-00010-0-11100-10000-5220-007-4070 General Fund- Resource: Formula & Old Tier III	Reading Toolkits Institute Winter 2014 New York, NY December 10-12, 2014	\$600 <b>+1 SUB</b>
<u>SERRATORE, Rosa</u> Educational Services 00-00000-0-19600-21000-5220-030-1300 General Fund- Resource: Educational Services	National Assessment of Educational Progress Bethesda, MD February 9-13, 2015	\$150
<u>WOOLVERTON, Sara</u> Special Education 01-56400-0-00000-39000-5220-043-1400 General Fund- Resource: Medi-cal Billing Option	Legal Issues of Educating Individuals with Disabilities Denver, CO April 26-29, 2015	\$2,345

<b>Out-of-State Conferences: Group</b>		
<u>HAMILTON, LaDawna</u> <u>+1 Additional Staff</u> Educational Services 01-74050-0-11100-10000-5220-035-1300 General Fund- Resource: Common Core Implementation	Consumer Electronic Show (CES) Las Vegas, NV January 5-8, 2015	\$2,550

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

CONSENT  
01/15/15

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD

RE: APPROVAL OF THE SINGLE PLAN FOR STUDENT ACHIEVEMENT (SPSA)

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the Single Plan for Student Achievement (SPSA) for each of our schools, except Grant ES, Juan Cabrillo ES, Olympic HS, Point Dume MSS, Webster ES, and Will Rogers LC, which were approved at the December meeting. The SPSA for Malibu HS will be approved at a future meeting. Approval of the SPSA for 2014-15 authorizes schools to continue engaging in planned activities and expenditures through the beginning of the 2015-16 school year, until their new plans come before the Board.

COMMENT: The Single Plan for Student Achievement establishes a focus for raising the academic performance of students to meet or exceed state standards. The plan includes how the school allocates its categorical funds as well as funds allocated to programs under the Vision for Student Success, funded through contributions to the Santa Monica-Malibu Education Foundation. The plan details how funds are used in support of improvement goals. Schools' improvement goals are tied to the five District goal areas: Professional Learning Community, Equity and Access, Response to Intervention and Instruction, Common Core State Standards, and STEM – Science, Technology, Engineering and Math. SPSA goals are also tied to the eight state priorities under the Local Control and Accountability Plan (LCAP).

Each School Site Council (SSC) is responsible for the development, implementation, and review of its SPSA. The development of the plan consists of the following steps:

- 1) Obtain the input of the school community
- 2) Review the school characteristics
- 3) Analyze current educational practices and staffing
- 4) Analyze student performance data
- 5) Establish school goals
- 6) Review available resources
- 7) Select specific improvements
- 8) Consider centralized services
- 9) Recommend the plan to the local governing board
- 10) Monitor progress
- 11) Evaluate the effectiveness of planned activities
- 12) Modify the plan

The SPSAs are considered working documents. Plans may be modified throughout the course of the year, as School Site Councils continually monitor their implementation. One public copy of each plan will be available at the Board of Education meeting. Hard copies of each school's SPSA are available for viewing at each school office and in the Educational Services Department of the District Office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: SELF-ASSESSMENT PLAN FOR STATE PRESCHOOL / HEAD START

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the plan for Self-Assessment for Head Start/State Preschool for the week of January 26-31, 2015

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



## **Self-Assessment Planning Process (Road Map) Santa Monica-Malibu Unified School District Program Year 2014-15**

Each year the Santa Monica-Malibu Unified School District Child Development Services conducts a thorough planning process for developing and implementing plans for the program's overall goals and objectives to assure quality services for families and ensure effective use of its resources. This written planning procedure is comprised of the following seven phases that take place each year.

**Phase 1:** Develop a Self-Assessment Plan

**Phase 2:** Conduct a Self-Assessment.

**Phase 3:** Review and Analyze Key Program Indicators and Overall Program Performance.

**Phase 4:** Develop Program Improvement Plans (PIPs) of Findings

**Phase 5:** Report the Self-Assessment results and PIPs to the Policy Committee and Board of Education (BOE) for Approval

**Phase 6:** Submit an electronic copy of all completed Self-Assessment tools and documents to LACOE

**Phase 7:** Implement and Monitor PIPs

The activities involved in each of the seven major planning phases are outlined in the attached matrix along with the responsible persons, necessary collaborations/approvals, and the timeline for each activity.



Santa Monica-Malibu Unified School District  
1651 Sixteenth Street Santa Monica, CA 90404  
(310) 450-8338 [www.smmusd.org](http://www.smmusd.org)

**Self-Assessment Planning Process (Road Map)  
Santa Monica-Malibu Unified School District  
Program Year 2014-15**

Planning Activity	Person(s) Responsible	Coordination and/or Approvals	Timelines
<b>Phase 1: Develop a Self-Assessment Plan</b>			
A. Select date for Self-Assessment (SA) January 26-31, 2014	Director		November 25, 2014
B. Recruit and identify the team members for the SA.	Director		December 15, 2014
C. Design the plan for the SA week.	Director		December 19, 2014
D. Submit the SA Plan for BOE and PC approval	Admin Assistant	BOE and PC	January 15, 2015 January 21, 2015
E. Submit SA Plan to LACOE	Admin Assistant	DLT (LACOE)	January 26, 2015

Planning Activity	Person(s) Responsible	Coordination and/or Approvals	Timelines
<b>Phase 2: Conduct Self-Assessment</b>			
A. Inform the service area experts to gather necessary documents to be reviewed.	Director		January 5, 2015
B. Organize SA team of SMMUSD staff, staff from other agency, PC representatives and Board/District Advisory Committee members to be part of the SA team.	Director		January 12, 2015
C. Provide training for the review team members. The training consists of the purpose of SA, an overview of the SA tools, PIPs, reporting methods, and process of monitoring.  Hand out the tools to be used for the review.  Train parents to complete Safe Environment Checklist.	Director		January 26, 2015
D. Review key indicators from the previous PIPs; PIR; Child Plus; Outcomes; ERS; LACOE monitoring reports; Personnel, families and children files; Tracking and monitoring documents; Policies and procedures; Parent Surveys; CLASS; A-133 Audit Report; and any other reviews that may impact the program to determine programmatic or administrative needs/trends to assist in planning for the next year and to consider addressing any identified need(s) in the goals and objectives plan as appropriate by document reviews, observations, and staff/parents/Board interviews.	SA Team: Family Advocates, Health Coordinator, Registered Dietician, Assistant Director, Accountant, DAC member, Board member, and Policy Committee members.		January 26-31, 2015



<b>Planning Activity</b>	<b>Person(s) Responsible</b>	<b>Coordination and/or Approvals</b>	<b>Timelines</b>
<b>Phase 3: Review and Analyze Key Program Indicators and Overall Program Performance</b>			
A. Review and analyze results from the SA team.	Leadership Team and PC		February 6, 2015
B. Complete the Agency Workbook (LACOE)	Administrative Assistant		February 11, 2015
C. Review and analyze ERS	Leadership Team and PC		February 6, 2015
D. Review and analyze CLASS	Leadership Team and PC		February 6, 2015
E. Finalize goals and objectives plan demonstrating the linkage and relationship to the selected issues.	Leadership Team and PC		February 11, 2014

<b>Planning Activity</b>	<b>Person(s) Responsible</b>	<b>Coordination and/or Approvals</b>	<b>Timelines</b>
<b>Phase 4: Develop Program Improvement Plans (PIPs)</b>			
A. Organize CDS workgroup inclusive of all disciplines (FA, Health Coordinator, and Ed) to review SA findings and develop a plan and timeline for PIPs. Review and complete the ERS Summary of Findings Form.	Director/Leadership Team		February 13, 2015
<b>Phase 5: Report SA Results and PIPs to the PC and BOE for Approval</b>			
A. Prepare and present PIPs to the PC and BOE	Director/Leadership Team		February 18, 2015
B. Prepare SA Final Report	Director/Leadership Team		February 18, 2015
C. Gather Signatures Form from PC and BOE	Admin Assistant	BOE and PC	February 19, 2015

<b>Planning Activity</b>	<b>Person(s) Responsible</b>	<b>Coordination and/or Approvals</b>	<b>Timelines</b>
<b>Phase 6:</b>			
<b>Submit an electronic copy of all completed SA tools and documents to LACOE</b>			
A. Submit SA Compliance Workbook 2014-15, SA PIPs, ERS Summary of Findings Forms, Approval Signatures Form and SA Final Report to LACOE	Admin Assistant		February 27, 2015
<b>Phase 7:</b>			
<b>Implement and Monitor PIPs</b>			
A. Share SA Findings at staff meetings.	Assistant Director		March 17, 2015
B. Monitor and correcting the findings within 30 days.	Director		March – May 2015
C. Report status of PIPs to PC and BOE	Director		May 2015

PC = Policy Committee  
 BOE = Board of Education  
 FA = Family Advocate  
 SA = Self- Assessment  
 ERS = Environment Rating Scales  
 PIP = Program Improvement Plan  
 CDS = Child Development Services

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: HEAD START COLLABORATION WITH THE LOS ANGELES COUNTY OFFICE OF EDUCATION

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the refunding application and budget for fiscal year 2015-2016 with Los Angeles County Office of Education (LACOE) for the purpose of providing Head Start Services to eligible families effective July 1, 2015, through June 30, 2016. This agreement is to be executed between LACOE, and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay Santa Monica-Malibu Unified School District Child Development Services an amount not to exceed \$1,345,264 for the Head Start-Basic Program and \$4,800 for the Head Start Training and Technical Assistance.

COMMENT: Head Start is a federal grant program with a long history of providing comprehensive child development and support services to young children and families with incomes at or below the poverty level. The contract operates on a minimum of 180 days, provides for the operation of 8 Head Start classes – approximately 160 children in a full day setting in partnership with State Preschool Funds.

GOALS (2015-2016)

1. To enhance the quality of school readiness for preschool children in an effort to support the school district's focus in closing the achievement gap. Forty-three percent (43%) of three-year-olds and eighty-four percent (84%) of four-year-olds will be at the building and integrating levels in cognition and knowledge related to social science, science, mathematics, logic, and reasoning.

Objectives:

- One hundred percent (100%) of the classrooms will increase scores on the CLASS observation of a minimum of one point in categories of instruction support.
- Classroom staff will implement CGI Math strategies and Creative Curriculum math activities (vol. 3) and materials.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2014-15

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from November 26, 2014, through January 6, 2015, for fiscal year 2014-15.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 15, 2015

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
153256	#1 TOUCH-SCREEN TABLET	SES 1 STUDENT	STATE AND FEDERAL PROJECTS	702.89	R
153263	1ST CHOICE ANDROID SMART	SES 4 STUDENTS	STATE AND FEDERAL PROJECTS	2,811.56	R
153323	A.J. FISTES CORPORATION	HEADSTART H&S FUNDS	CHILD DEVELOPMENT CENTER	10,175.00	CD
153471	A.W. PELLER & ASSOC INC	ADVANCE LEARNERS DIFF INSTR CC	STATE AND FEDERAL PROJECTS	156.56	R
153308	AAHS ENGRAVING	RETIREMENT GIFT ENGRAVING	PERSONNEL SERVICES	300.00	U
153472	ADVANCE LANDAU TOPS	Seat Repairs Bus #17	TRANSPORTATION	450.00	U
153490	ADVANCE LANDAU TOPS	Seat Cover repairs	TRANSPORTATION	450.00	U
153178	ADVANCED ELECTRONICS	REPAIR OF SECURITY RADIOS	SANTA MONICA HIGH SCHOOL	939.77	U
153230	ALLAN'S AQUARIUM AND PETS	OPEN ORDER/CLASSROOM SUPPLIES	CHILD DEVELOPMENT CENTER	250.00	CD
153130	AMERICAN TIME	CLOCKS	FACILITY MAINTENANCE	2,911.04	R
153483	ANDREW POULIN	Window Washing Service	GROUNDS MAINTENANCE	1,147.00	R
153057	APPLE COMPUTER CORP	COMPUTERS	WILL ROGERS ELEMENTARY SCHOOL	4,174.08	R
153329	APPLE COMPUTER CORP	ASSISTIVE TECHNOLOGY	SPECIAL EDUCATION REGULAR YEAR	1,542.53	R
153117	ARGO FLEET SERVICES	repair parts/supplies	TRANSPORTATION	250.00	U
153210	ARGO FLEET SERVICES	TRUCK REPAIR/ REPLACEMENT PART	GROUNDS MAINTENANCE	158.75	R
153232	ARGONAUT, THE	ROP ADVERTISING	R O P	1,100.00	R
153158	ASSOCIATION FOR SUPERVISION	MEMBERSHIP RENEWAL	CURRICULUM AND IMC	2,970.00	U
153363	ATLAS BACKFLOW	BACKFLOW DEVICE REPAIRS	FACILITY MAINTENANCE	550.00	R
153226	B & H PHOTO VIDEO	MIXER FOR CABRILLO	THEATER OPERATIONS&FACILITY PR	83.17	R
153443	BALLROOM MADNESS	BALLROOM DANCE LESSONS-5TH GR	CURRICULUM AND IMC	3,600.00	R
153390	BARNES & NOBLE/SANTA MONICA	PROFESSIONAL DEVELOPMENT BOOKS	ROOSEVELT ELEMENTARY SCHOOL	1,046.69	U
153064	BSN SPORTS/SPORT SUPPLY GROUP	P.E. EQUIPMENT	WILL ROGERS ELEMENTARY SCHOOL	107.53	R
153265	BUD COFFEY PRODUCTIONS	Permit Events-Increase P.O.	THEATER OPERATIONS&FACILITY PR	3,000.00	R
153188	CALIFORNIA ACCESS SCAFFOLD LLC	JAMS AUDITORIUM TRUSS 1:PT 2	FACILITY MAINTENANCE	12,152.00	SR
153324	CALIFORNIA CHAMBER OF COMMERCE	SET OF FED.&STATE LAW POSTERS	PERSONNEL COMMISION	49.05	U
153352	CALIFORNIA DEPT OF EDUCATION	ELD STANDARDS	STATE AND FEDERAL PROJECTS	1,916.25	R
153198	CALIFORNIA OFFICE SYSTEMS INC	MUSIC WHITEBOARDS	SANTA MONICA HIGH SCHOOL	1,719.15	R
153251	CALIFORNIA OFFICE SYSTEMS INC	Open PO for school supplies	FRANKLIN ELEMENTARY SCHOOL	1,500.00	U
153353	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/SCIENCE	JOHN ADAMS MIDDLE SCHOOL	54.00	U
153270	CAMBIUM LEARNING INC.	LICENSES	CURRICULUM AND IMC	30,750.00	U
153150	CARRIER RENTAL SYSTEMS INC	PORTABLE AIR CONDITONING UNITS	FACILITY MAINTENANCE	10,691.69	R
153148	CASTLEROCK ENVIRONMENTAL INC	EMERGENCY CLEANUP/GRANT	FACILITY MAINTENANCE	9,944.24	SR
153349	CDW-G COMPUTING SOLUTIONS	COMPUTER MEMORY	PURCHASING/WAREHOUSE	374.64	U
153203	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	204.30	U
153411	CHEFS TOYS	HS/FOOD CART	CHILD DEVELOPMENT CENTER	247.58	CD
153416	CHEFS TOYS	HS/FOOD CART	CHILD DEVELOPMENT CENTER	100.21	CD
153151	CITY OF MALIBU	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	900.00	U
153241	CLASSROOM DIRECT	READING PROGRAM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	452.09	U
153277	COLLEGE BOARD, THE	Membership for 2013-2014	CURRICULUM AND IMC	325.00	U
153418	COMMLINE INC	INCREASE OPEN PO# 150362	THEATER OPERATIONS&FACILITY PR	100.00	R
153299	COMMUNITY CARE LICENSING	ANNUAL LICENSING	CHILD DEVELOPMENT CENTER	242.00	CD
153334	COMMUNITY CARE LICENSING	ANNUAL LICENSING FEE	CHILD DEVELOPMENT CENTER	2,046.00	CD
153368	COMMUNITY PLAYTHINGS	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	711.75	CD
153162	CULVER NEWLIN	TASK CHAIR FOR FISCAL	FISCAL SERVICES	574.63	U
153121	DELORIA, TERRY	INSERVICE SUPPLIES	CURRICULUM AND IMC	181.52	U
153371	DEMCO INC	Genre classification labels	LINCOLN MIDDLE SCHOOL	182.56	R
153146	DEMSEY FILLIGER & ASSOCIATES	ACTUARIAL CONSULTING SVCS	BUSINESS SERVICES	4,500.00	U
153291	DIDARIO, AMY	PRE-AUTHORIZED REIMBURSEMENT	LINCOLN MIDDLE SCHOOL	65.56	R
153067	DISCOUNT SCHOOL SUPPLY	P.E. EQUIPMENT	WILL ROGERS ELEMENTARY SCHOOL	730.98	R

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 15, 2015

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
153131	DISCOUNT SCHOOL SUPPLY	CARTS AND ART SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,176.23	U
153184	DISCOUNT SCHOOL SUPPLY	WINTER BREAK/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	124.68	CD
153225	DISCOUNT SCHOOL SUPPLY	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	5,401.49	CD
153248	DISCOUNT SCHOOL SUPPLY	CLASSROOM EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	73.95	R
153343	DISCOUNT SCHOOL SUPPLY	ITC	CHILD DEVELOPMENT CENTER	1,765.36	CD
153367	DISCOUNT SCHOOL SUPPLY	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	889.34	CD
153447	DISCOUNT SCHOOL SUPPLY	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	197.56	CD
153346	DURHAM SCHOOL SERVICES	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	7,573.14	U
152907	EBSO SUBSCRIPTION SERVICES	MAG SUBSCRIPTION FOR LIBRARY	WEBSTER ELEMENTARY SCHOOL	61.90	R
153152	ENVIRON INTERNATIONAL CORP.	ENVIRONMENTAL REMEDIATION SVCS	BUSINESS SERVICES	700,000.00	D
153246	EW CONSULTING INC	FACILITATE STATE WATER GRANT	FACILITY MAINTENANCE	4,000.00	R
152984	EXPLORATORY, THE	STEAM INSTRUCTION/MATERIALS	SMASH SCHOOL	1,170.00	R
153111	EXPLORATORY, THE	SCIENCE PROGRAM	JOHN MUIR ELEMENTARY SCHOOL	13,329.00	U
153193	FAST DEER BUS CHARTER INC	FIELD TRIP BUSES/ASTROCAMP	JOHN ADAMS MIDDLE SCHOOL	7,904.00	R
153365	FAST DEER BUS CHARTER INC	CATALINA FIELD TRIP BUSES	JOHN ADAMS MIDDLE SCHOOL	573.26	R
153350	FOLLETT EDUCATIONAL SERVICES	REPLACEMENT ENGLISH/LA BOOKS	MALIBU HIGH SCHOOL	1,474.14	R
153292	FOLLETT SCHOOL SOLUTIONS INC	LIBRARY BOOKS	FRANKLIN ELEMENTARY SCHOOL	2,000.00	R
153426	FOLLETT SCHOOL SOLUTIONS INC	LIBRARY BOOKS COMMON CORE	ROOSEVELT ELEMENTARY SCHOOL	2,000.00	R
153209	FOOTHILL SOILS	SAND WASH PLASTER	GROUNDS MAINTENANCE	790.58	R
153331	FUN AND FUNCTION LLC	OCCUPATIONAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	85.70	R
152841	GALE SUPPLY CO	CUSTODIAL SUPPLIES	PT DUME ELEMENTARY SCHOOL	2,000.00	R
153106	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	332.88	R
153137	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	1,224.21	R
153175	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	2,138.97	U
153192	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,709.95	U
153197	GALE SUPPLY CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	1,212.82	R
153240	GALE SUPPLY CO	CUSTODIAL SUP/PERMIT	JOHN ADAMS MIDDLE SCHOOL	2,156.71	R
153249	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	300.03	U
153250	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,509.18	R
153278	GALE SUPPLY CO	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	420.15	R
153280	GALE SUPPLY CO	Custodial supplies for Barnum	THEATER OPERATIONS&FACILITY PR	1,271.95	R
153296	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	1,562.67	R
153312	GALE SUPPLY CO	ENTRY MATS	LINCOLN MIDDLE SCHOOL	2,605.50	R
153320	GALE SUPPLY CO	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	338.36	U
153391	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	413.91	R
153428	GALE SUPPLY CO	custodial supplies	THEATER OPERATIONS&FACILITY PR	461.00	R
153414	GRAYBILL, OSCAR G.	CONFERENCE ENGL/LANG ARTS DEPT	MALIBU HIGH SCHOOL	1,640.00	R
153239	GUTIERREZ,NANCY	REIMBURSE/LIAISON EXPEN/GIFT	JOHN ADAMS MIDDLE SCHOOL	114.40	R
153271	GUTTER ONE	GUTTER REPAIRS AT MALIBU	FACILITY MAINTENANCE	2,700.00	R
153221	HERITAGE FOOD SERVICES GROUP	GASKETS FOR CABRILLO MILK COOL	FOOD SERVICES	48.23	F
153451	HOME DEPOT- L.A.	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
153179	HOUGHTON MIFFLIN HARCOURT	GEOMETRY ONLINE EDITION 1	STATE AND FEDERAL PROJECTS	720.00	R
153341	IMAGESTUFF.COM	AWARD TAGS	JOHN MUIR ELEMENTARY SCHOOL	239.26	U
153304	INTELLI-TECH	Server Post Warranty - Malibu	INFORMATION SERVICES	178.00	U
153332	INTELLI-TECH	DESKTOP COMPUTER FOR L. BURTON	FISCAL SERVICES	1,379.66	U
153475	INTERNATIONAL PAPER	COPY PAPER	GRANT ELEMENTARY SCHOOL	3,500.00	R
153476	INTERNATIONAL PAPER	INCREASE PO 152291	GRANT ELEMENTARY SCHOOL	405.49	R
153190	JEFF & TONY'S DSD LLC	OPEN ORDER FOR ICE CREAM	SAMOHI STUDENT STORE	1,800.00	U
153204	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	JOHN MUIR ELEMENTARY SCHOOL	933.00	R
153412	JUREWICZ, KRISTEN	ASSOCIATION MEMBERSHIP	JOHN ADAMS MIDDLE SCHOOL	130.00	U
153234	KAY, DAVID	REIMBURSEMENT/INSTRUC.SUPPLIES	R O P	150.00	R

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JANUARY 15, 2015

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
153342	KORADE & ASSOCIATE BUILDERS	HEADSTART H&S FUNDS	CHILD DEVELOPMENT CENTER	24,985.00	CD
153359	KORADE & ASSOCIATE BUILDERS	CLOSE OUT PHASE I	EDISON ELEMENTARY SCHOOL	44,589.00	BB
153417	KORADE & ASSOCIATE BUILDERS	HEADSTART H&S FUNDS	CHILD DEVELOPMENT CENTER	3,844.00	CD
153199	LAGUNA CLAY COMPANY	Clay	FRANKLIN ELEMENTARY SCHOOL	107.93	R
153183	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	50.00	CD
153335	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	228.57	CD
153216	LAKESHORE CURRICULUM	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	10,854.95	CD
153217	LAKESHORE CURRICULUM	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	7,325.89	CD
153222	LAKESHORE CURRICULUM	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	5,676.80	CD
153237	LAKESHORE CURRICULUM	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	8,017.81	CD
153238	LAKESHORE CURRICULUM	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	311.79	CD
153276	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	276.88	R
153301	LAKESHORE CURRICULUM	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	6,350.33	CD
153302	LAKESHORE CURRICULUM	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	605.21	CD
153303	LAKESHORE CURRICULUM	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	2,147.00	CD
153340	LAKESHORE CURRICULUM	HS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	10,004.15	CD
153423	LAKESHORE CURRICULUM	HS INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	780.21	CD
153336	LINGUI SYSTEMS INC	SPEECH LANGUAGE THERAPY	SPECIAL EDUCATION REGULAR YEAR	103.86	R
153397	LONGUST DISTRIBUTING INC	TILE SUPPLIES	FACILITY MAINTENANCE	200.00	R
153185	MAD SCIENCE OF LOS ANGELES	WINTER BREAK/FIELD TRIP	CHILD DEVELOPMENT CENTER	220.00	CD
153166	MAGIC WAND COMPANY	OPEN FOR CLEANING SUPPLIES	GROUNDS MAINTENANCE	2,000.00	U
153149	MAIER INTERNATIONAL INC	WATER DAMAGE AT ROOSEVELT	FACILITY MAINTENANCE	15,260.21	R
153264	MALIBU TIMES	JOB POSTING	PERSONNEL COMMISSION	110.00	U
153110	MCKEOWN,KEVIN F	Contract For Services	INFORMATION SERVICES	50,000.00	U
153253	MENLO SCIENTIFIC ACOUSTICS INC	ACOUSTICAL DESIGN SERVICES	EDISON ELEMENTARY SCHOOL	1,952.50	BB
153361	MERCIER, ALISHA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	60.00	CD
153344	NATIONAL SCIENCE TEACH ASSN	BOOKS FOR TEACHERS	SANTA MONICA HIGH SCHOOL	1,394.63	U
153470	NATIONAL STUDENT CLEARINGHOUSE	National Student Clearinghouse	CURRICULUM AND IMC	425.00	U
153345	NICK RAIL MUSIC	MUSIC SUPPLIES & MATERIALS	CURRICULUM AND IMC	2,043.52	R
153214	ORBACH HUFF SUAREZ &	GENERAL LEGAL COUNSEL SERVICES	MALIBU HIGH SCHOOL	25,000.00	D
153218	PACIFIC PARK - SANTA MONICA	WINTER BREAK/FIELD TRIP	CHILD DEVELOPMENT CENTER	459.00	CD
153066	PALOS SPORTS INC	P.E. EQUIPMENT	WILL ROGERS ELEMENTARY SCHOOL	825.32	R
153161	PATTONS PHARMACY	EPI PENS & TB SERUM, SYRINGES	HEALTH SERVICES	495.00	U
153388	PHILLIPS PLYWOOD CO INC	LAMINATE MATERIALS	FACILITY MAINTENANCE	200.00	R
153313	PILLSBURY	LEGAL COUNSEL	BUSINESS SERVICES	300,000.00	D
153171	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,317.29	R
153201	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	293.57	U
153347	POSTMASTER-MALIBU	RENEWAL STANDARD MAIL PERMIT	MALIBU HIGH SCHOOL	220.00	U
153167	PRESS LINE INC & SUPPLY	BUSINESS CARD IMPRINTS	CHILD DEVELOPMENT CENTER	65.70	CD
153141	PS13G INC	FACILITY IMPROVEMENT/HS	CHILD DEVELOPMENT CENTER	7,781.00	CD
153258	R G ENTERPRISES	SMOG TESTS	TRANSPORTATION	520.00	U
153127	READ NATURALLY	WEB BASED SOFTWARE	MCKINLEY ELEMENTARY SCHOOL	634.00	R
152989	READING AND WRITING PROJECT	PROFESSIONAL DEVELOPMENT	ROOSEVELT ELEMENTARY SCHOOL	33,600.00	U
152298	REES ELECTRONICS OFFICE	COPIER	SANTA MONICA HIGH SCHOOL	453.33	U
153172	REGENCY ENTERPRISES INC.	LED Lamps+Extender	THEATER OPERATIONS&FACILITY PR	2,784.37	R
153242	REGENCY ENTERPRISES INC.	LIGHT BULBS	WILL ROGERS ELEMENTARY SCHOOL	236.52	U
153126	RICOH USA INC.	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	473.70	U
153307	RICOH USA INC.	COPIER OVERAGE CHARGES	PERSONNEL SERVICES	200.00	U
153310	SAFE-CARD ID SERVICES INC	ID CARD SUPPLIES	PERSONNEL SERVICES	458.74	U
153473	SAFETY-KLEEN CORP.	Shop Tools	TRANSPORTATION	225.00	U
153116	SALINAS, MONICA	PARENT MTG CONSULTANT	STATE AND FEDERAL PROJECTS	450.00	R



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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
153114	SAMOHI SCHOLARSHIP FUND	YOUNG COLLEGIANS PROGRAM	CURRICULUM AND IMC	2,300.00	R
153355	SAMS IRON WORKS INC	ENTRY GATE MOD./SAFETY REPAIRS	EDISON ELEMENTARY SCHOOL	19,500.00	BB
153356	SAMS IRON WORKS INC	FAB & INSTALL MOTOR.CURTAINS	EDISON ELEMENTARY SCHOOL	24,700.00	BB
153410	SAN JOAQUIN CNTY OFFICE OF ED	Maintenance	INFORMATION SERVICES	999.00	U
153373	SANTA MONICA ACADEMY OF MUSIC	SEMI-PRIVATE MUSIC LESSONS	CURRICULUM AND IMC	19,818.90	R
153446	SANTA MONICA CAR SOUNDS	PARTS PURCHASE	TRANSPORTATION	368.00	U
153266	SANTA MONICA MOTORS	MAINT.VEHICLES SMOG CHECK	FACILITY MAINTENANCE	200.00	R
153093	SCHOLASTIC	MATH BOOKS/FOR BENITEZ/HODGES	JOHN MUIR ELEMENTARY SCHOOL	1,142.63	R
153315	SCHOOL HEALTH CORPORATION	HEALTH SUPPLIES	SANTA MONICA HIGH SCHOOL	600.00	U
153370	SCHOOL NURSE SUPPLY INC	HEALTH OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	110.82	R
153048	SCHOOL SPECIALTY INC	INST. SUPPLIES/PE CLASSES	JOHN ADAMS MIDDLE SCHOOL	558.49	R
153177	SCHOOL SPECIALTY INC	Open PO for supplies	FRANKLIN ELEMENTARY SCHOOL	1,000.00	U
153339	SCHOOL SPECIALTY INC	SENSORY EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	476.29	R
153333	SCHOOLHOUSE EDUCATIONAL SVCS	PSYCH ASSESSMENTS	SPECIAL EDUCATION REGULAR YEAR	104.03	R
153122	SEHI COMPUTER PRODUCTS	PRINTER SUPPLIES/INK	WILL ROGERS ELEMENTARY SCHOOL	1,913.03	U
153128	SEHI COMPUTER PRODUCTS	SCANNER	SANTA MONICA HIGH SCHOOL	389.63	U
153132	SEHI COMPUTER PRODUCTS	INK	SANTA MONICA HIGH SCHOOL	2,500.00	U
153215	SEHI COMPUTER PRODUCTS	INK CARTRIDGES FOR LCDC	SPECIAL EDUCATION REGULAR YEAR	529.02	R
153294	SEHI COMPUTER PRODUCTS	PRINTERS	GRANT ELEMENTARY SCHOOL	2,096.72	R
153348	SEHI COMPUTER PRODUCTS	TONER CARTRIDGE	MALIBU HIGH SCHOOL	289.07	U
153286	SETON IDENTIFICATION PRODUCTS	INVENTORY TAGS-BERGMANN INSTR	CURRICULUM AND IMC	413.47	R
153229	SHAR PRODUCTS COMPANY	MUSIC INSTRUMENTS-BERGMANNFUND	CURRICULUM AND IMC	8,150.63	R
153389	SIERRA SCHOOL EQUIPMENT CO	HEADSTART H&S FUNDS	CHILD DEVELOPMENT CENTER	10,435.59	CD
153181	SIMON, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	100.00	CD
153182	SIMON, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	200.00	CD
153309	SIR SPEEDY PRINTING #0245	ENVELOPES	PERSONNEL SERVICES	355.88	U
153119	SMART & FINAL	OPEN ORDER/SAT SCHOOL SNACKS	JOHN ADAMS MIDDLE SCHOOL	200.00	U
153194	SMART & FINAL	OPEN ORDER/CLASSROOM SUP/TEAM	JOHN ADAMS MIDDLE SCHOOL	50.00	U
153381	SMART & FINAL	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	39.00	R
153208	SOUTH BAY LANDSCAPING	ER TREE REMOVAL AND TRIMMING	GROUNDS MAINTENANCE	8,800.00	R
153168	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES - ART	LINCOLN MIDDLE SCHOOL	1,700.00	R
153174	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	118.64	R
153189	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	EDISON ELEMENTARY SCHOOL	900.00	R
153285	SOUTHWEST SCHOOL SUPPLY	CALIFORNIA FLAG	JOHN MUIR ELEMENTARY SCHOOL	54.27	U
153207	SOUTHWEST STRINGS	MUSIC INSTRUMENTS-BERGMANNFUND	CURRICULUM AND IMC	7,330.42	R
153474	SPEEDO ELECTRIC CO	Open order for repairs	TRANSPORTATION	1,145.00	U
153180	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CDC: CCTR	1,000.00	CD
153212	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
153220	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	122.54	U
153231	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	1,000.00	CD
153328	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPPIES, CORE 1	SMASH SCHOOL	648.60	R
153402	STAPLES BUSINESS ADVANTAGE	Supplies	INFORMATION SERVICES	2,000.00	U
153413	STAPLES BUSINESS ADVANTAGE	CLASSROOM ITEMS	CHILD DEVELOPMENT CENTER	700.00	CD
153433	STAPLES BUSINESS ADVANTAGE	Office Supplies	STATE AND FEDERAL PROJECTS	600.00	R
153379	STAPLES/P-U/SANTA MONICA/WILSH	SUPPLIES	EDISON ELEMENTARY SCHOOL	125.00	R
153482	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER/VOC MUSIC SUP/GIFT	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
153252	STATE WATER RESOURCES	ANNUAL PERMIT FEES	EDISON ELEMENTARY SCHOOL	745.00	BB
153135	STRESS LESS ENVIRONMENTAL LLC	REMOVAL&DISPOSAL OF OIL/WATER	FACILITY MAINTENANCE	1,875.00	R
153055	STUDENT SUPPLY	SUPPLIES FOR STUDENT COUNCIL	GRANT ELEMENTARY SCHOOL	239.84	R

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
153287	SUMINSKI,MARK	PE SAFETY VIDEO	OLYMPIC CONTINUATION SCHOOL	225.00	R
153268	SUPERFAST COPYING & BINDING	PRINTING LITERARY MAG/EIA	JOHN ADAMS MIDDLE SCHOOL	480.71	U
153317	TANDUS CENTIVA US LLC	FLOORING AT WILL ROGERS	FACILITY MAINTENANCE	1,964.63	R
153056	THE PROPHET CORP	PE SUPPLIES	GRANT ELEMENTARY SCHOOL	1,723.48	R
153058	THE PROPHET CORP	INST. SUPPLIES/PE CLASSES	JOHN ADAMS MIDDLE SCHOOL	303.41	U
153070	THE PROPHET CORP	P.E. EQUIPMENT	WILL ROGERS ELEMENTARY SCHOOL	591.06	R
153337	THERAPY SHOPPE INC	OCCUPATIONAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	127.62	R
153424	TISKET A TASKET CATERING	CATERING FOR OLEWEUS TRAINING	STUDENT SERVICES	879.83	R
153283	TOMARK SPORTS INC	SOCCER GOALS	FRANKLIN ELEMENTARY SCHOOL	1,575.03	R
153375	TRADENET ENTERPRISE INC	DSA REQUIRED MODIFICATIONS	EDISON ELEMENTARY SCHOOL	1,580.00	BB
153092	U S BANK (GOVT CARD SERVICES)	LIGHT POLE REPLACEMENT	GROUNDS MAINTENANCE	1,094.63	R
153191	U S BANK (GOVT CARD SERVICES)	Headphones	FRANKLIN ELEMENTARY SCHOOL	151.16	U
153338	U S BANK (GOVT CARD SERVICES)	INSERVICE SUPPLIES	CURRICULUM AND IMC	3,000.00	U
153404	U S BANK (GOVT CARD SERVICES)	Software	INFORMATION SERVICES	84.03	U
153422	U S BANK (GOVT CARD SERVICES)	US BANK CREDIT CARD SERVICES	BUSINESS SERVICES	321.47	U
153118	ULINE SHIPPING SUPPLIES	CUSTODIAL SUPPLIES/PERMIT	JOHN ADAMS MIDDLE SCHOOL	813.51	R
153267	ULINE SHIPPING SUPPLIES	Wall cabinet Lincoln pool	THEATER OPERATIONS&FACILITY PR	357.51	R
153290	UNITED PARCEL SERVICE	POSTAGE	SANTA MONICA HIGH SCHOOL	19.49	U
153311	UNIVERSAL ASPHALT CO. INC.	HEADSTART H & S FUNDS	CHILD DEVELOPMENT CENTER	11,710.00	CD
153322	VANGUARD FLOORING INC	HEAD START H & S FUNDS	CHILD DEVELOPMENT CENTER	17,541.18	CD
153273	VIRCO MFG CORP	CLASSROOM FURNITURE	MCKINLEY ELEMENTARY SCHOOL	884.34	R
153147	W.W. GRAINGER INC.	RAINCOAT & BACK SUPPORT	PURCHASING/WAREHOUSE	61.00	U
153444	W.W. GRAINGER INC.	WALK-OFF MATS	EDISON ELEMENTARY SCHOOL	2,290.45	BB
153170	WAXIE SANITARY SUPPLY	CLEANING SUPPLIES	LINCOLN MIDDLE SCHOOL	236.24	R
153176	WAXIE SANITARY SUPPLY	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	801.41	U
153200	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	25.93	U
153202	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	347.02	U
153244	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES/PERMIT	JOHN ADAMS MIDDLE SCHOOL	697.30	R
153281	WAXIE SANITARY SUPPLY	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	168.55	R
153386	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	425.63	R
153383	WEST GROUP/THOMSON WEST	DESKTOP CA ED CODE - 2015 ED	MALIBU HIGH SCHOOL	335.98	R
153325	WESTERN FENCE & SUPPLY CO	HEADSTART H&S FUNDS	CHILD DEVELOPMENT CENTER	9,338.29	CD
153374	WESTERN FENCE & SUPPLY CO	TEMP FENCEING MALIBU HIGH	FACILITY MAINTENANCE	1,656.10	R
153366	WESTWOOD APPLIANCE INC	SPED APPLIANCE REPAIR	SPECIAL EDUCATION REGULAR YEAR	210.13	R
153351	WILSON BROOKS TAYLOR	PIANO COVERS-FRANKLIN & EDISON	CURRICULUM AND IMC	857.82	R
153142	YOUNG PS ACQUISITIONS LLC	HS TOOTHBRUSHES	CHILD DEVELOPMENT CENTER	334.82	CD

\*\* NEW PURCHASE ORDERS 1,681,219.68

\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES \*\*

153437	CALIFORNIA OFFICE SYSTEMS INC	WALLUNITS:COMPUTER ROOM:SAMOHI	SANTA MONICA HIGH SCHOOL	65,000.61	BB
153104	CDW-G COMPUTING SOLUTIONS	ADOBE COLD FUSION	BUSINESS SERVICES	868.56	BB
153372	DAILY BREEZE,THE	OPEN PO FOR ADVERTISING	BUSINESS SERVICES	1,000.00	BB
153071	DIRECT SOURCE COMMUNICATIONS	TECH MATERIALS	CURRICULUM AND IMC	2,500.00	
153376	FREEDOM MEDIA LLC	OPEN PO FOR ADVERTISING	BUSINESS SERVICES	1,000.00	BB
153409	INTELLI-TECH	Software License	CURRICULUM AND IMC	35,496.00	
153429	INTELLI-TECH	CHARGING CARTS	LINCOLN MIDDLE SCHOOL	4,119.39	BB
153452	JONES-CAMPBELL CO.	FURNITURE:FLEETWOOD:HON:SAMOHI	SANTA MONICA HIGH SCHOOL	69,483.97	BB
153186	KI	LECTERNS: LINCOLN FF&E	LINCOLN MIDDLE SCHOOL	5,565.94	BB
153160	KML ENTERPRISES CAREER DEV LLC	PF FOR ED.TECH PERSONNEL	CURRICULUM AND IMC	4,476.00	
153103	LARRY LABRIE PLUMBING INC	SEWER LINE REPAIR	CHILD DEVELOPMENT CENTER	6,205.00	BB
153362	NETWORLD SOLUTIONS INC	TECHNOLOGY CONSULTING	SANTA MONICA HIGH SCHOOL	33,500.00	BB

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

<u>PO NO.</u>	<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>LOCATION</u>	<u>AMOUNT</u>	
153369	SANTA MONICA DAILY PRESS	OPEN PO FOR ADVERTISING	BUSINESS SERVICES	1,000.00	BB
153113	STATE WATER RESOURCES	WATER PERMIT FEES	LINCOLN MIDDLE SCHOOL	513.00	BB
153430	STATE WATER RESOURCES	PERMIT FEE	SANTA MONICA HIGH SCHOOL	792.00	BB
153360	U S BANK (GOVT CARD SERVICES)	COFFEE MAKER SERVICE	CHILD DEVELOPMENT CENTER	172.50	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES				231,692.97	



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT TO HEWLETT-PACKARD (HP) / CARE OF INTELLI-TECH FOR THE PURCHASE OF HP COMPUTER PRODUCTS WWSCA / NASPO CONTRACT BID #B27164-CA – PHASE I TECHNOLOGY, MEASURE ES-2 BOND PROGRAM – CHANGE ORDER #2

RECOMMENDATION NO. A.09

It is recommended that the Board of Education authorize Change Order #2 Hewlett-Packard care of Intelli-Tech for the purchase of Hewlett-Packard (HP) products, in an amount not to exceed \$35,496, for a total contract price of \$3,361,450, utilizing piggyback-able bid #B27164-CA of the HP WSCA/NASPO contract. Intelli-tech is the authorized partner for product pass through and installation.

Funding Information

Budgeted: Yes  
Fund: 84  
Source: Measure ES  
Account Number: 84-90903-0-00000-82000-XXXX-030-1300

COMMENT: Change Order #2 represents the work listed below:

Original Contract Amount	\$3,317,400
Change Order #1	\$ 8,554
Change Order #2	\$ 35,496
Total Contract Amount	\$3,361,450

The increase shown above reflects an increase of 493 Microsoft software licenses that were not included in the original proposals. Computer setup cannot be completed by Intelli-Tech unless the District has available licenses for each computer at time of imaging.

The Board of Education approved the budget for Measure ES-2 Technology purchases during the Board meeting of October 16, 2014 (Item A.23). This purchase will utilize a portion of the SBAC allocations.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / JANECE L. MAEZ

RE: AMEND HEERY INTERNATIONAL CONTRACT TO INCLUDE MEASURE BB SERVICES

RECOMMENDATION NO. A.10

It is recommended that the Board of Education revise the existing scope of services for Heery International, Inc. to include providing bond management services on the close out of Measure BB projects.

COMMENT: Heery International's existing contract to provide bond management services to the District for Measure ES was approved by the Board of Education at the December 13, 2013, board meeting. As part of their services, Heery will also assist District staff with closing out some of the remaining Measure BB projects. The work will be performed on a time spent basis at established billing rates; no increase in the Heery contract is necessary at this time. This item authorizes Heery to work on Measure BB as well as Measure ES projects as directed by staff.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:





TO: BOARD OF EDUCATION

ACTION CONSENT  
01/15/2015

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #39 – SANTA MONICA HIGH SCHOOL – SCIENCE AND TECHNOLOGY CLASSROOM BUILDING AND SITE IMPROVEMENTS – R. L. BINDER FAIA ARCHITECTS, LLP – MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education authorize Contract Amendment #39 for Architectural and Engineering services - Santa Monica High School - Science and Technology Building and Site Improvements Project - R. L. Binder FAIA Architects, LLP - in the amount of \$354,500 for a total contract amount of \$8,894,789.

Funding Information

Budgeted: No  
Fund: 83  
Source: Measure BB  
Account Number: 83-90500-0-00000-85000-5802-15-2600  
Budget Category: Soft Costs/Design/Architects  
DSA #: 03-113443  
Friday Memo: 01/09/2015

COMMENTS: Contract Amendment #39, in the amount of \$354,500.00, is for additional Construction Administration (CA) services for the Science and Technology Classroom Building and Site Improvements Project, and the Phase 2 West Site Improvements Project.

The Construction schedule has been extended as a result of the Contractor's performance. The District will investigate options to recover these expenses. The cost is for time and material bases for an approximate allowance of 5 months of CA services for Phase 1 from January 31, 2015 through June 30, 2015, at \$162,500.00; and an approximate allowance of 12 months of CA services for Phase 2 from January 1, 2015 through December 31, 2015, at \$192,000. The District is investigating the options of back charging the contractor if the delays are determined to be the responsibility of the contractor.

The District reviewed with the vendor these additional services, considering original base scope proposals, credits, and services rendered. The services were not anticipated in the original scope and were site and project driven and not the actions of the Architect.

This Contract Amendment #39, in the amount of \$354,500.00, is for additional services for both the Santa Monica High School Science and Technology Building and Site Improvements Project, and for the Phase 2 West Site Improvements Project. The revised contract total will be \$8,894,789.

The funds for the cost of this work will be re-allocated from Phase 2 construction Hard Cost budget to the Soft Costs – Design/Architects budget category for the project.

ORIGINAL CONTRACT AMOUNT	\$1,209,688	\$1,085,157
CONTRACT AMENDMENT #1 & 2 (Siting Study)		\$180,000
CONTRACT AMENDMENT #3 (not issued)		\$0
CONTRACT AMENDMENT #4 (Programming additional services)		\$209,244
CONTRACT AMENDMENT #5 (DD/CD/CA)		\$4,878,254
CONTRACT AMENDMENT #6 (Fire protection design)		\$36,720
CONTRACT AMENDMENT #7 (Revision to siting study)		\$11,000
CONTRACT AMENDMENT #8 (Mechanical cooling design)		\$25,300
CONTRACT AMENDMENT #9 (Geotech revisions impact)	<del>\$54,720</del>	\$38,708
CONTRACT AMENDMENT #10 (50% CD review comments) Study #1		\$3,120
CONTRACT AMENDMENT #11 (50% CD review comments) Study #2&#3		\$31,333
CONTRACT AMENDMENT #12 (50% CD review comments) Study #4		\$61,800
CONTRACT AMENDMENT #13 (50% CD review comments) Study #5		\$127,975
CONTRACT AMENDMENT #17 (1500kW Transformer)		\$73,299
CONTRACT AMENDMENT #20 (Unforeseen utility & fence re-design)		\$31,742
CONTRACT AMENDMENT #21 (Substitution)		\$6,036
CONTRACT AMENDMENT #22 (Phase 2 Area design)		\$231,900
CONTRACT AMENDMENT #23 (Re-Orientation & Electrical Transformer)		\$339,422
CONTRACT AMENDMENT #24 (Additional Arch./Eng. design services)		\$71,978
CONTRACT AMENDMENT #25 (Arch/Eng. Services)		\$10,824
CONTRACT AMENDMENT #26 (Arch/Eng. Services)		\$22,138
CONTRACT AMENDMENT #27 (Arch/Eng. Services)		\$20,863
CONTRACT AMENDMENT #28 (Arch./Eng. Services, Auto Shop Design Serv.)		\$26,516
CONTRACT AMENDMENT #29 (Arch/Eng. Services)		\$191,960
CONTRACT AMENDMENT #30 (Arch/Eng. Services)		\$75,278
CONTRACT AMENDMENT #31 (Arch/Eng. Services)		\$16,803
CONTRACT AMENDMENT #32 (Arch/Eng. Services)		\$7,044
CONTRACT AMENDMENT #33 (Arch/Eng. Services)		\$152,139
CONTRACT AMENDMENT #34 (Arch/Eng. Services)		\$30,184
CONTRACT AMENDMENT #35 (Arch/Eng. Services)		\$284,000
CONTRACT AMENDMENT #36 (Arch/Eng. Services)		\$211,190
CONTRACT AMENDMENT #37 (Arch/Eng. Services)		\$40,969
CONTRACT AMENDMENT #38 (Arch/Eng. Services)		\$7,393
CONTRACT AMENDMENT #39 (Arch/Eng. Services)		\$354,500
<b>TOTAL CONTRACT</b>		<b>\$8,894,789</b>

**R. L. BINDER FAIA ARCHITECTS, LLP AMENDMENTS UNDER SEPARATE FUNDING SOURCE**

CONTRACT AMENDMENT #14 (Siting Study II)	\$153,950
CONTRACT AMENDMENT #15 (CCJUP Siting Study 2)	\$429,728
CONTRACT AMENDMENT #16 (APEOP Synthetic Turf Field)	\$63,486
CONTRACT AMENDMENT #18 (CCJUP MOU#2 Storm Drain)	\$8,750
CONTRACT AMENDMENT #19 (CCJUP MOU#2 Storm Drain)	\$3,910
<b>TOTAL CONTRACT</b>	<b>\$659,824</b>

A Friday Memo accompanies this board item.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS  
PROJECTS – CAPITAL FUND & MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Santa Monica High School – Science & Technology Building and Site Improvements Project

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
Networld Solutions, Inc.	151152	\$9,400	11/14/14

Washington West Child Development Center Project

Vendor Name/Project	PO Number	Amount	Substantial Completion Date
Larry LaBrie Plumbing, Inc.	153103	\$6,205	12/08/14

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON  
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT  
 01/15/15

RECOMMENDATION NO. A.13

Unless otherwise noted, all items are included in the 2014/2015 approved budget.

**ADDITIONAL ASSIGNMENTS**

**ADAMS MIDDLE SCHOOL**

Adams, Tracy	74.26 hrs @\$42.08	8/19/14-6/5/15	<u>Est Hrly/\$3,125</u>
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
 01-Vision for Student Success

**CABRILLO ELEMENTARY SCHOOL**

Mehring, Patti	75.26 hrs @\$42.08	8/19/14-6/5/15	<u>Est Hrly/\$3,125</u>
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
 01-Vision for Student Success

**CHILD DEVELOPMENT SERVICES**

Burse, Doris	64 hrs @\$22.32	12/22/14-1/2/15	Own Hrly/\$1,428
Castellon, Emma	64 hrs @\$26.67	12/22/14-1/2/15	Own Hrly/\$1,707
Douglas, Jennifer	64 hrs @\$34.47	12/22/14-1/2/15	Own Hrly/\$2,206
Garrett, Chakesha	64 hrs @\$23.06	12/22/14-1/2/15	Own Hrly/\$1,476
Gutierrez, Sofia	64 hrs @\$29.01	12/22/14-1/2/15	Own Hrly/\$1,857
Jaye, Susan	64 hrs @\$32.25	12/22/14-1/2/15	Own Hrly/\$2,064
Jones, Crystal	64 hrs @\$18.97	12/22/14-1/2/15	Own Hrly/\$1,214
Langley, Zoe	64 hrs @\$24.44	12/22/14-1/2/15	Own Hrly/\$1,564
Yadegari, Sholeh	64 hrs @\$26.67	12/22/14-1/2/15	<u>Own Hrly/\$1,707</u>
TOTAL OWN HOURLY			\$15,223

Comment: Winter Break Assignment  
 12-Unrestricted Resource

Alidina, Jamila	64 hrs @\$32.25	12/22/14/1/2/15	Own Hrly/\$2,064
Barreras-Graciano, Laura	64 hrs @\$19.35	12/22/14-1/2/15	Own Hrly/\$1,238
Brisky, Perla	64 hrs @\$31.24	12/22/14-1/2/15	Own Hrly/\$1,999
Conway, Kenyatta	64 hrs @\$25.56	12/22/14-1/2/15	Own Hrly/\$1,636
Cueva, Leonardo	64 hrs @\$24.93	12/22/14-1/2/15	Own Hrly/\$1,596
Gonzalez, Yolanda	64 hrs @\$33.36	12/22/14-1/2/15	Own Hrly/\$2,135
Martinez, Emelita	64 hrs @\$36.46	12/22/14-1/2/15	Own Hrly/\$2,333
Norodom, Pachapor	64 hrs @\$30.63	12/22/14-1/2/15	Own Hrly/\$1,960
Olliff, Elizabeth	64 hrs @\$32.25	12/22/14-1/2/15	Own Hrly/\$2,064
Reed, Flavia	64 hrs @\$33.23	12/22/14-1/2/15	Own Hrly/\$2,127
Rodriguez, Claudia	64 hrs @\$33.36	12/22/14-1/2/15	Own Hrly/\$2,135
Singleton, Monique	64 hrs @\$21.20	12/22/14-1/2/15	Own Hrly/\$1,357
Smith, LaTonya	64 hrs @\$29.38	12/22/14-1/2/15	Own Hrly/\$1,880
Williams, Valerii	64 hrs @\$30.50	12/22/14-1/2/15	<u>Own Hrly/\$1,952</u>
TOTAL OWN HOURLY			\$26,476

Comment: Winter Break Assignment  
 12-CA State Preschool Progr

Cerrato, Wendy	64 hrs @\$33.97	12/22/14-1/2/15	<u>Own Hrly/\$2,174</u>
TOTAL OWN HOURLY			\$2,174

Comment: Winter Break Assignment  
 12-CA State Preschool Progr – 50%  
 12-Unrestricted Resource - 50%

DeLeon, Adrian	\$16.84, as needed	12/22/14-1/2/15	Own Hrly/\$----
Gheewala, Nasreen	\$16.84, as needed	12/22/14-1/2/15	Own Hrly/\$----
Levenson, Paola	\$16.84, as needed	12/22/14-1/2/15	Own Hrly/\$----
Mickshaw, Leslee	\$16.84, as needed	12/22/14-1/2/15	Own Hrly/\$----
Morales, Ismael	\$16.84, as needed	12/22/14-1/2/15	Own Hrly/\$----
Otero-Rivera, Tasha	\$16.84, as needed	12/22/14-1/2/15	Own Hrly/\$----
Rodgers, Rodney	\$16.84, as needed	12/22/14-1/2/15	Own Hrly/\$----
TOTAL OWN HOURLY			\$----

Comment: Winter Break Assignment, as needed  
12-CA State Preschool Progr - 50%  
12-Unrestricted Resource - 50%

EDISON ELEMENTARY SCHOOL

Large-Fullerton, Anabella	30 hrs @\$42.08	11/24/14-5/23/15	Est Hrly/\$1,262
Meade, Margaret	30 hrs @\$42.08	11/13/14-5/5/15	Est Hrly/\$1,262
TOTAL ESTABLISHED HOURLY			\$2,524

Comment: Language Arts Intervention  
01-Reimbursed by PTA

EDUCATIONAL SERVICES

Majewski, Maribeth	70 hrs @\$42.08	12/1/14-5/29/15	Est Hrly/\$2,946
TOTAL ESTABLISHED HOURLY			\$2,946

Comment: ELA Curriculum Guide Leadership  
01-Common Core Implementation

Ehrke, Shelly	1 hr @\$42.08	11/5/14	Est Hrly/\$42
Large-Fullerton, Annabella	1 hr @\$42.08	11/5/14	Est Hrly/\$42
Handelman, Catherine	1 hr @\$42.08	11/5/14	Est Hrly/\$42
Lipson, Jenny	1 hr @\$42.08	11/5/14	Est Hrly/\$42
Mugalian, Tamara	1 hr @\$42.08	11/5/14	Est Hrly/\$42
Parker, Trevor	1 hr @\$42.08	11/5/14	Est Hrly/\$42
Ransom, Barbara	1 hr @\$42.08	11/5/14	Est Hrly/\$42
Sanschagrin, Marc	1 hr @\$42.08	11/5/14	Est Hrly/\$42
TOTAL ESTABLISHED HOURLY			\$336

Comment: LCAP Consultation Training  
01-IASA: Title II Teacher Quality

Badt, Amy	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Banks, Jamila	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Barba-Castro, Graciela	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Berman, Lauren	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Berukhim, Niloufar	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Calek, Laura	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Carey, Ann	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Clark, Grant	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Contreras, Sitara	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Cronrod, Meryl	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Cueva, Olga	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Curpuz, Rowena	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Curry, Edward	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Fullerton, Annabella	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Handelman, Catherine	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Harris, Kennith	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Higuchi-Hernandez, J.	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Hodges, Holly	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Hyatt, Lova Lee	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Jauregui, Marissa	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Krogman, Allyson	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63

Meade, Mary	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Mehring, Patti	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Mendelson, Karen	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Moore, LaShawn	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Petrilyak, David	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Plasencia, Raquel	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Schwengel, Kurt	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Thomas, Christine	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Turner, Amy	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Vasquez, Martha	1.5 hrs @\$42.08	1/14/15-1/15/15	Est Hrly/\$63
Weinstock, Cyndie	1.5 hrs @\$42.08	1/14/15-1/15/15	<u>Est Hrly/\$63</u>
TOTAL ESTABLISHED HOURLY			\$2,016

Comment: Training on Early Development Instrument  
01-Unrestricted Resource

Calek, Laura	3.0 hrs @\$42.08	2/1/15-2/28/15	Est Hrly/\$126
Cronrod, Meryl	8.0 hrs @\$42.08	2/1/15-2/28/15	Est Hrly/\$337
Harris, Kennith	8.0 hrs @\$42.08	2/1/15-2/28/15	Est Hrly/\$337
Higuchi-Hernandez, J.	8.3 hrs @\$42.08	2/1/15-2/28/15	Est Hrly/\$349
Mehring, Patti	8.0 hrs @\$42.08	2/1/15-2/28/15	Est Hrly/\$337
Weinstock, Cyndie	3.0 hrs @\$42.08	2/1/15-2/28/15	<u>Est Hrly/\$126</u>
TOTAL ESTABLISHED HOURLY			\$1,612

Comment: Participation in the Early Development Instrument  
01-Unrestricted Resource

Borden, Ashley	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Calek, Laura	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Contreras, Sitara	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Ferguson, Joelin	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Gonzalez, Monica	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Harris, Stacy	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Mathewson, Stefanie	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Matthews, Jill	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Meade, Margaret	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Micale, Monica	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Mugalian, Tamara	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Murcia, Gabriela	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Pankow, Karen	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Powell, Chrysta	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Snow, Angela	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Spanos, Christina	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Stark, Amy	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Verham, Karen	3 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$126
Weinstock, Cyndie	3 hrs @\$42.08	1/15/15-5/29/15	<u>Est Hrly/\$126</u>
TOTAL ESTABLISHED HOURLY			\$2,394

Comment: Review K-5 Math Books  
01-Common Core Implementation

Bozin, Norma	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Calek, Laura	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Cervantes, Hayde	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Contreras, Sitara	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Cordes, Amy	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Ferguson, Joelin	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Gonzalez, Monica	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Harris, Stacy	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Kleiser, Yvette	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Mathewson, Stefanie	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Matthews, Jill	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Meade, Margaret	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Micale, Monica	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505

Mugalian, Tamara	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Murcia, Constanza	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Murcia, Gabriela	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Powell, Chrysta	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Skorko, Nancy	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Snow, Angela	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Spanos, Christina	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Stark, Amy	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Treuenfels, Therese	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Weinstock, Cyndie	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
Wheeler, Daniel	12 hrs @\$42.08	1/15/15-5/29/15	Est Hrly/\$505
TOTAL ESTABLISHED HOURLY			\$12,120

Comment: Elementary Math Coach  
01-RGK Foundation

FRANKLIN ELEMENTARY SCHOOL

Micale, Monica	74.26 hrs @\$42.08	8/19/14-6/5/15	Est Hrly/\$3,125
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
01-Vision for Student Success

Maeder, Charlene	21 hrs @\$42.08	12/2/14-5/19/15	Est Hrly/\$884
TOTAL ESTABLISHED HOURLY			\$884

Comment: After School Intervention  
01-Formula & Old Tier III

GRANT ELEMENTARY SCHOOL

Cordes, Amy	74.26 hrs @\$42.08	8/19/14-6/5/15	Est Hrly/\$3,125
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
01-Vision for Student Success

Noveck, MaryAnna	40 days @\$498.70	12/17/14-3/27/15	Own Daily/\$19,948
TOTAL OWN DAILY			\$19,948

Comment: Assistant Principal/Coordinator Substitute  
01-Unrestricted Resource

MALIBU HIGH SCHOOL

Thoreson, Bonita	74.26 hrs @\$42.08	8/19/14-6/5/15	Est Hrly/\$3,125
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
01-Vision for Student Success

MCKINLEY ELEMENTARY SCHOOL

McCraw, Renee	74.26 hrs @\$42.08	8/19/14-6/5/15	Est Hrly/\$3,125
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
01-Vision for Student Success

MUIR ELEMENTARY SCHOOL

Wheeler, Daniel	74.26 hrs @\$42.08	8/19/14-6/5/15	Est Hrly/\$3,125
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
01-Vision for Student Success

Hamilton, LaDawna	1.5 hrs @\$42.08	12/3/14	Est Hrly/\$63
Ramirez, Joseph	1.5 hrs @\$42.08	12/3/14	Est Hrly/\$63
Wheeler, Daniel	1.5 hrs @\$42.08	12/3/14	Est Hrly/\$63
TOTAL ESTABLISHED HOURLY			\$189



Comment: Reading Data Meeting  
01-IASA: Title I Basic-Lw Inc/Neg

Benitez, Lourdes	36 hrs @\$42.08	1/5/15-5/1/15	Est Hrly/\$1,515
Hodges, Holly	36 hrs @\$42.08	1/5/15-5/1/15	Est Hrly/\$1,515
TOTAL ESTABLISHED HOURLY			\$3,030

Comment: After School Math Class  
01-IASA: Title I Basic-Lw Inc/Neg

PT DUME ELEMENTARY SCHOOL

Majewski, Maribeth	74.26 hrs @\$42.08	8/19/14-6/5/15	Est Hrly/\$3,125
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
01-Vision for Student Success

SMASH

Carter, Christian	74.26 hrs @\$42.08	8/19/14-6/5/15	Est Hrly/\$3,125
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
01-Vision for Student Success

SANTA MONICA HIGH SCHOOL

Henderson, Luke	74.26 hrs @\$42.08	8/19/14-6/5/15	Est Hrly/\$3,125
TOTAL ESTABLISHED HOURLY			\$3,125

Comment: Professional Development Leader  
01-Vision for Student Success

Coleman, Marvin	97 hrs @\$53.09	1/5/15-6/5/15	Own Hrly/\$5,150
Collins, Katharine	97 hrs @\$45.92	1/5/15-6/5/15	Own Hrly/\$4,454
Drake, Loren	97 hrs @\$70.16	1/5/15-6/5/15	Own Hrly/\$6,806
Jimenez, Jaime	97 hrs @\$85.60	1/5/15-6/5/15	Own Hrly/\$8,303
Kim, Douglas	97 hrs @\$61.97	1/5/15-6/5/15	Own Hrly/\$6,011
Torres, Guadalupe	97 hrs @\$72.73	1/5/15-6/5/15	Own Hrly/\$5,055
TOTAL OWN HOURLY			\$37,779

Comment: 6<sup>th</sup> Period Assignment  
01-Vision for Student Success

SPECIAL EDUCATION

Boewe, Juliette	20 hrs @\$66.88	7/1/14-12/19/14	Own Hrly/\$1,338
TOTAL OWN HOURLY			\$1,338

Comment: Lead District's CPI Training Program  
01-Special Education

Kovacic, Katherine	36.5 hrs @\$42.08	11/1/14-6/5/15	Est Hrly/\$1,536
TOTAL ESTABLISHED HOURLY			\$1,536

Comment: Extra Hours for Services for Student  
01-Special Education

WEBSTER ELEMENTARY SCHOOL

Blair, Susy	20 hrs @\$42.08	12/8/14-4/24/15	Est Hrly/\$842
London, Kristina	20 hrs @\$42.08	12/8/14-4/24/15	Est Hrly/\$842
Stark, Amy	20 hrs @\$42.08	12/8/14-4/24/15	Est Hrly/\$842
TOTAL ESTABLISHED HOURLY			\$2,526

Comment: After School Reading Intervention  
01-Vision for Student Success

ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITSJOHN ADAMS MIDDLE SCHOOL - Academic

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Adams, Tracy	3.5 EDU	AVID	8/14-12/14	\$ 935
Blanchard, Cecile	8.0 EDU	Music	8/14-12/14	\$2,136
Brown, Dan	6.5 EDU	Honor Society	8/14-12/14	\$1,736
Garnreiter, Sean	8.0 EDU	Music	8/14-12/14	\$2,136
Goldberg, Cori	3.0 EDU	ASB	8/14-12/14	\$ 801
Hale, Shannon	2.0 EDU	AVID	8/14-12/14	\$ 534
McNamara, Jeanie	2.0 EDU	AVID	8/14-12/14	\$ 534
Ransom, Barbara	2.0 EDU	AVID	8/14-12/14	\$ 534
Saling, David	2.0 EDU	Cross Currents	8/14-12/14	\$ 534
Woo, Angela	8.0 EDU	Music	8/14-12/14	<u>\$2,136</u>
TOTAL EDUS				\$12,016

LINCOLN MIDDLE SCHOOL - Academic

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Andrew, Vy	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Blitz, Sarah	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Catanzano, Linda	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Counte, Vanessa	6.00 EDU	Madrigals	8/14-12/14	\$1,602
Diamond, Renee	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Ehrke, Shelly	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Forte, Mark	2.00 EDU	Spanish Club	8/14-12/14	\$ 534
Greenfield, Glen	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Greenfield, Sara	1.00 EDU	AVID	8/14-12/14	\$ 267
Greenfield, Sara	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Hart, Sharon	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Hartson, Elizabeth	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Hoffman, Beth	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Hylind, Amy	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Johnston, Roe	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Katz, Jessica	1.00 EDU	Honor Society	8/14-12/14	\$ 267
Katz, Jessica	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Marcos, Eric	0.25 EDU	Guided Study	8/14-12/14	\$ 67
McLaughlin, Gretchen	1.00 EDU	Builders' Club	8/14-12/14	\$ 267
McLaughlin, Gretchen	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Moazzez, Rozita	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Moe, Eric	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Moe, Rose	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Moe, Rose	1.00 EDU	AVID	8/14-12/14	\$ 267
Norsworthy, Kathleen	2.00 EDU	Yearbook	8/14-12/14	\$ 534
Norsworthy, Kathleen	1.00 EDU	Honor Society	8/14-12/14	\$ 267
Norsworthy, Kathleen	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Perez, Ray	1.00 EDU	Math Tutoring	8/14-12/14	\$ 267
Perez, Ray	1.50 EDU	Tutoring Club	8/14-12/14	\$ 401
Preuss, Jennifer	1.50 EDU	Tutoring Club	8/14-12/14	\$ 401
Seymour, Robert	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Sherman, Wynn	2.50 EDU	Anime Club	8/14-12/14	\$ 668
Sherman, Wynn	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Sinclair, Michele	1.00 EDU	Honor Society	8/14-12/14	\$ 267
Sinclair, Michele	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Stivers, Susan	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Suffolk, Stefanie	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Utzinger, Sara	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Valenzuela, Amanda	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Vieira, Ron	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Wang, Jim	6.00 EDU	Orchestra	8/14-12/14	\$1,602

Wrabel, Carol	0.25 EDU	Guided Study	8/14-12/14	\$ 67
Yaghoobian, Elie	1.50 EDU	Tutoring Club	8/14-12/14	\$ 401
			TOTAL EDUS	\$9,888

**MALIBU HIGH SCHOOL - Athletics**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Larsen, Mark	10 EDU	Fr/Soph Girls Volleyball	8/14-12/14	\$2,670
Meyer, Andrew	13 EDU	Var. Girls Basketball	10/14-1/15	\$3,471
Mulligan, Michael	12 EDU	JV Girls Water Polo	8/14-12/14	\$3,204
			TOTAL EDUS	\$9,345

**SANTA MONICA HIGH SCHOOL - Athletics**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Black, Mark	13 EDU	Wrestling	12/14-2/15	\$3,471
Chapman, James	13 EDU	Var. Girls Soccer	12/14-2/15	\$3,471
Flanders, Matthew	13 EDU	Var. Water Polo	12/14-2/15	\$3,471
Gomez, Tony	12 EDU	Asst. Wrestling	12/14-2/15	\$3,204
Hecht, James	13 EDU	Var. Boys Basketball	12/14-2/15	\$3,471
Silvestri, Marisa	13 EDU	Var. Girls Basketball	12/14-2/15	\$3,471
Yumori, Nicole	12 EDU	Asst. Girls Soccer	12/14-2/15	\$3,471
			TOTAL EDUS	\$24,030

**SANTA MONICA HIGH SCHOOL - Academic**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Aiello, Jason	13 EDU	Orchestra	8/14-12/14	\$3,471
Boyd, Bryn	12 EDU	Student Activities	8/14-12/14	\$3,204
Chapman, Amy	6 EDU	Yearbook	8/14-12/14	\$1,602
Faas, Kathleen	6 EDU	Newspaper	8/14-12/14	\$1,602
Flores, Ernesto	4 EDU	Scholarship Advisor	8/14-12/14	\$1,068
Forrer, Brooke	5 EDU	Senior Advisor	8/14-12/14	\$1,335
Hoffman, Ryan	5 EDU	Senior Advisor	8/14-12/14	\$1,335
Honda, Julie	4 EDU	Scholarship Advisor	8/14-12/14	\$1,068
Huls, Jeffe	10 EDU	Choral Music	8/14-12/14	\$2,670
McKeown, Kevin	13 EDU	Band	8/14-12/14	\$3,471
Mejia, Rosa	4 EDU	Scholarship Advisor	8/14-12/14	\$1,068
Sakow, Terry	13 EDU	Band	8/14-12/14	\$3,471
Soller, Kate	13 EDU	Drama	8/14-12/14	\$3,471
Swenson, Joni	13 EDU	Orchestra	8/14-12/14	\$3,471
Trundle, Al	13 EDU	Athletic Director	8/14-12/14	\$3,471
			TOTAL EDUS	\$35,778

**HOURLY TEACHERS**

**STUDENT SERVICES**

Gonzalez, Henry	\$42.08, as needed	12/9/14-6/5/15	Est Hrly/\$----
		TOTAL ESTABLISHED HOURLY	\$----

Comment: Home Instructor  
01-Unrestricted Resource

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY AND  
EXTRA DUTY UNITS = \$ 257,358**

**NEW HIRES****TEMPORARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Barnes, Wendy/Math Intervention Santa Monica High School	20%	1/9/15-6/5/15

**SUBSTITUTE TEACHERS****REGULAR DAY-TO-DAY SUBSTITUTES**

(@\$144.00 Daily Rate)

	<u>Effective</u>
Bell, Linda	1/5/15
DeBeech, Douglas	1/5/15
Joy, Michael	12/1/14
Kinset, Matthew	12/1/14
Lofstedt, Ritva	12/3/14

**LEAVE OF ABSENCE (with pay)**

<u>Name/Location</u>	<u>Effective</u>
Borden, Ashley Franklin Elementary	12/18/14-2/13/15 [Medical Maternity/FMLA]
Borden, Ashley Franklin Elementary	2/17/15-2/27/15 [CFRA]
Chemel, Jill Grant Elementary	12/2/14-12/12/14 [Medical]
Daruty, Lila Grant Elementary/Human Resources	12/22/14-2/27/14 [Medical Maternity/FMLA]
Daruty, Lila Grant Elementary/Human Resources	3/1/15-4/10/15 [CFRA]
Higginson, James Samuel Special Education	12/15/14-1/15/15 [Medical/FMLA]
Kovacic, Katherine Franklin/Santa Monica HS	12/11/14-12/19/14 [Medical]
Naphy, Katherine Rogers Elementary	1/7/15-3/27/15 [Medical Maternity/FMLA]
Naphy, Katherine Rogers Elementary	3/30/15-5/9/15 [CFRA]
Simon, Monica Child Develop Svcs	12/15/14-1/5/15 [Medical/FMLA]
Walker, Megan Santa Monica HS	1/5/15-2/20/15 [Medical]

**LEAVE OF ABSENCE (without pay)**

<u>Name/Location</u>	<u>Effective</u>
Borden, Ashley Franklin Elementary	3/1/15-4/14/15 [CFRA]

Naphy, Katherine  
Rogers Elementary

5/10/15-6/5/15  
[CFRA]

**TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES**

(39-Month Medical Reemployment List)

<u>Name/Location</u>	<u>Effective</u>
EV9666806 Edison Elementary	1/14/15

**ABOLISH POSITION**

<u>Name/Location</u>	<u>Effective</u>
Teach on Special Assignment (TOSA) Educational Services	11/30/14

**RESIGNATION**

<u>Name/Location</u>	<u>Effective</u>
Foster, Craig Substitute Teacher/Human Resources	12/4/14

Levine, Somer Rogers Elementary	12/19/14
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Marshall, Susan Rogers Elementary	1/9/15
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**RETIREMENT**

<u>Name/Location</u>	<u>Effective</u>
Washington, Debra Moore Human Resources	1/31/15

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSENT:



TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / BRANDON TIETZE  
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT  
 01/15/15

RECOMMENDATION NO. A.14

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>NEW HIRES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Bonilla, Leroy Operations	Custodian 5 Hrs/12 Mo/Range: 22 Step: B	12/8/14
Fraire, Celia Roosevelt ES	Inst Assistant - Classroom 3 Hrs/SY/Range: 18 Step: B	12/8/14
Gonzalez, Brian Information Services	Audio Visual Technician 8 Hrs/12 Mo/Range: 26 Step: C	12/9/14
Humphrey, Lauren Santa Monica HS	Inst Assistant - Physical Education 6 Hrs/SY/Range: 20 Step: D	12/1/14
Johnson, Joel Facility Use	Technical Theater Technician 6 Hrs/12 Mo/Range: 35 Step: F	12/1/14
Karabatos, Andrea Webster ES	Inst Assistant - Classroom 3 Hrs/SY/Range: 18 Step: B	12/8/14
Kaush, Vitali Rogers ES	Inst Assistant - Classroom 3 Hrs/SY/Range: 18 Step: B	12/8/14
Kim, Eunice Special Ed-Muir ES	Paraeducator 1 6 Hrs/SY/Range: 20 Step: D	11/25/14
Lomando, Athena Special Ed-Rogers ES	Paraeducator 1 4.5 Hrs/SY/Range: 20 Step: A	12/1/14
Nairouz, Dina FNS-Webster ES	Cafeteria Worker I 2.4 Hrs/SY/Range: 11 Step: E	12/1/14
Tolliver, Devari Special Ed-Franklin ES	Paraeducator 3 6 Hrs/SY/Range: 26 Step: A	12/5/14
Tucker, Jane Special Ed-Grant ES	Paraeducator 1 6 Hrs/SY/Range: 20 Step: A	12/10/14
Virgin, Sheila Special Ed-McKinley ES	Paraeducator 1 4 Hrs/SY/Range: 20 Step: A	11/25/14
<b><u>PROMOTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Cline, Christopher Maintenance	Maintenance Supervisor 8 Hrs/12 Mo/Range: 45 Step: E From: Facility Technician: 8 Hrs/12 Mo	12/8/14
<b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Abdulkareem, Nehal Child Development Services	Children's Center Assistant 2 [additional hours; classroom support]	8/18/14-6/5/15

Adams, Daryl Webster ES	Inst Assistant - Physical Education [additional hours; physical education assistance]	10/1/14-6/30/15
Adams, Daryl Webster ES	Inst Assistant - Physical Education [overtime; physical education assistance]	10/1/14-6/30/15
Alvarado, Nivia Educational Services	Bilingual Community Liaison [additional hours; translations]	12/4/14-6/5/15
Badillo, Abraham Edison ES	Physical Activities Specialist [additional hours; physical education assistance]	11/5/14-11/12/14
Birdsall, Garrett Facility Use	Technical Theater Technician [additional hours; Facility Use events]	12/3/14-6/30/15
Burleigh, David Santa Monica HS	Campus Security Officer [overtime; school events]	7/1/14-6/30/15
Castillo, John Information Services	Network Engineer [overtime; technical support]	9/8/14-1/15/15
Castillo, John Information Services	Network Engineer [overtime; SBAC support]	12/4/14-3/31/15
Crawford, Cynthia Adams MS	Library Assistant I [overtime; Science Magnet seminar data input]	11/2/14-5/29/15
Cruz, Carmen Child Development Services	Children's Center Assistant 2 [additional hours; classroom support]	8/18/14-6/5/15
Delgadillo, Christina Grant ES	Senior Office Specialist [additional hours; clerical support]	11/5/14-6/5/15
Flenoy, Jazmon Child Develop Svcs-Grant ES	Children's Center Assistant 2 [additional hours; classroom support]	9/25/14-6/5/15
Gaidzik, George Information Services	Technology Support Assistant [overtime; SBAC support]	12/4/14-3/31/15
Gardea-Perez, Guadalupe CDS-Educational Svcs	Bilingual Community Liaison [overtime; SARCS translations]	11/2/14-11/21/14
Gold, Kathy Information Services	Technology Support Assistant [overtime; technical support]	9/8/14-1/15/15
Gold, Kathy Information Services	Technology Support Assistant [overtime; SBAC support]	12/4/14-3/31/15
Gomez, Aida Child Development Services	Children's Center Assistant 2 [additional hours; classroom support]	8/18/14-6/5/15
Gray Ford, Nedra Malibu HS	Senior Administrative Assistant [overtime; ASB events]	10/1/14-6/30/15
Hall, Caitlin Child Develop Svcs-Franklin ES	Children's Center Assistant 2 [additional hours; classroom support]	11/1/14-6/5/15
Haro, Irma Child Develop Svcs-Pine Street	Children's Center Assistant 2 [additional hours; classroom support]	8/18/14-6/5/15



Hernandez, Johnny Facility Use	Technical Theater Technician [additional hours; Facility Use events]	12/3/14-6/30/15
Hernandez, Wendy Child Develop Svcs-McKinley ES	Children's Center Assistant 2 [additional hours; classroom support]	10/21/14-6/5/15
Hynes, Christal Information Services	Technology Support Assistant [overtime; SBAC support]	12/4/14-3/31/15
Jauregui, Jorge Information Services	Technology Support Assistant [overtime; SBAC support]	12/4/14-3/31/15
Latimer, Angelique Muir ES	Inst Assistant - Classroom [additional hours; classroom support]	11/24/14-12/19/14
Lindholm, Nicholas Facility Use	Technical Theater Technician [additional hours; Facility Use events]	12/3/14-6/30/15
Manzur, Juan Information Services	Technology Support Assistant [overtime; SBAC support]	12/4/14-3/31/15
Manzur, Juan Information Services	Technology Support Assistant [overtime; technical support]	9/8/14-1/15/15
Marmolejo, David Information Services	Network Engineer [overtime; technical support]	9/8/14-1/15/15
Marmolejo, David Information Services	Network Engineer [overtime; SBAC support]	12/4/14-3/31/15
Marquez, Lily McKinley ES	Bilingual Community Liaison [overtime; translations]	12/1/14-6/5/15
Martinez, Santiago Information Services	Technology Support Assistant [overtime; SBAC support]	12/4/14-3/31/15
Morales, Louis Edison ES	Physical Activities Specialist [additional hours; physical education assistance]	11/5/14-11/12/14
Morales, Yanet Information Services	Technology Support Assistant [overtime; SBAC support]	12/4/14-3/31/15
Myles, Donald Malibu HS	Custodian [overtime; ASB events]	11/1/14-6/30/15
Myles, Donald Malibu HS	Custodian [overtime; custodial assignments]	11/1/14-6/30/15
Oyenoki, Aimee McKinley ES	Inst Assistant - Classroom [additional hours; STEM leadership committee support]	12/1/14-6/5/15
Oyenoki, Elizabeth McKinley ES	Senior Office Specialist [additional hours; communication projects]	8/18/14-6/6/15
Patterson, Pete Information Services	Technology Support Assistant [overtime; SBAC support]	12/4/14-3/31/15
Phillips, LeDoree Child Development Services	Children's Center Assistant 2 [additional hours; classroom support]	8/18/14-6/5/15
Pineda, Blanca Child Development Services	Children's Center Assistant 2 [additional hours; classroom support]	8/18/14-6/5/15

Reinbold, Linda Webster ES	Senior Office Specialist [additional hours; clerical support]	11/19/14-6/10/15
Sember, Judy Rogers ES	Administrative Assistant [additional hours; clerical support]	11/19/14-6/5/15
Wahrenbrock, Sarah Superintendent's Office	Assistant to the Superintendent [overtime; administrative assignments]	7/1/14-6/30/15
Wilson, Stanley Adams MS	Campus Security Officer [overtime; Science Magnet meetings]	11/19/14-12/2/14
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Ausmus, Juley Child Development Services	Children's Center Assistant 1	8/18/14-6/5/15
Ausmus, Juley Child Development Services	Children's Center Assistant 2	9/1/14-6/5/15
Brito, Maria Child Development Services	Children's Center Assistant 2	9/1/14-6/5/15
Cole, Raven Child Development Services	Children's Center Assistant 2	9/1/14-6/5/15
Coleman, Daniel Webster ES	Inst Assistant - Classroom	11/18/14-12/31/14
Danganan, Maye District	Inst Assistant – Physical Education	12/3/14-6/30/15
Doyle, Cathy Child Development Services	Children's Center Assistant 1	8/18/14-6/5/15
Doyle, Cathy Child Development Services	Children's Center Assistant 2	9/1/14-6/5/15
Etchison, Chauncey Operations	Custodian	11/20/14-6/30/15
Flores Marquez, Piedad Operations	Custodian	12/1/14-6/30/15
Gutierrez, Corina Child Development Services	Children's Center Assistant 1	8/18/14-6/5/15
Hernandez, Wendy Child Development Services	Children's Center Assistant 2	9/1/14-6/5/15
Lampley, Keyona Operations	Custodian	12/3/14-6/30/15
Martinez, Silvia Food and Nutrition Services	Cafeteria Worker I	12/1/14-6/5/15
Niazi, Imran District	Inst Assistant – Physical Education	12/5/14-6/30/15
Noh, Josephine Facility Use	Swimming Instructor-Lifeguard	12/3/14-6/30/15

Quon, Aaron Facility Use	Swimming Instructor-Lifeguard	12/3/14-6/30/15
Rocha, Patricia Child Development Services	Children's Center Assistant 1	8/18/14-6/5/15
Rocha, Patricia Child Development Services	Children's Center Assistant 2	9/1/14-6/5/15
Scott, Treanna Rogers ES	Inst Assistant - Classroom	10/13/14-6/5/15
Sember, Judith McKinley ES	Administrative Assistant	11/24/14-12/19/14
Seklawi, Sara Child Development Services	Children's Center Assistant 1	8/18/14-6/5/15
Walley, Dayna Webster ES	Inst Assistant - Classroom	11/18/14-12/31/14
Williams, LaShondra District	Office Specialist	12/1/14-6/30/15
<b><u>VOLUNTARY DEMOTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Miller, Karen Special Ed-Lincoln MS	Paraeducator 1 6 Hrs/SY From: Administrative Assistant 8 Hrs/10+10 Mo	12/1/14
<b><u>CHANGE IN ASSIGNMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Gauntt, Deborah Transportation	Bus Driver 8 Hrs/10 Mo From: 7.5 Hrs/10 Mo	11/24/14
Smith, Denise Facility Improvement Projects	Office Specialist 8 Hrs/12 Mo From: 4 Hrs/12 Mo	11/20/14
<b><u>CHANGE IN ASSIGNMENT DUE TO ACCOMMODATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Arriaga, Jennifer Child Development Services	Office Specialist 8 Hrs/12 Mo From: Children's Center Assistant 2 7 Hrs/SY	8/18/14
<b><u>LEAVE OF ABSENCE (PAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
Aldana, Monica Health Svcs-Grant ES	Health Office Specialist Medical	12/15/14-1/12/15
Flores, Ana Special Ed-Olympic HS	Paraeducator 1 Maternity	11/6/14-1/12/15
Ivanova, Anya Lincoln MS	Accompanist Medical	12/2/14-5/13/15
Mederos, Eden Special Education	Paraeducator 3 Medical	11/1/14-12/31/14
Naranjo, Debbie Food and Nutrition Svcs-SAMOHI	Cafeteria Worker II Medical	11/25/14-12/14/14

Ortiz-Gonzalez, Patricia Health Svcs-Edison ES	Health Office Specialist Medical	10/16/14-11/10/14
Persinger, Lisa Special Education	Administrative Assistant Medical	12/17/14-2/10/15
Riley, Martelle Transportation	Bus Driver Medical	12/12/14-12/28/14
Rubio, Ana Child Develop Svcs-Lincoln MS	Children's Center Assistant 2 Maternity	12/17/14-2/25/15
<b><u>LEAVE OF ABSENCE (UNPAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
Klenk, Heather Lincoln MS	Inst Assistant - Classroom Personal	11/15/14-1/15/15
Pacheco, Patricia FNS - Lincoln MS	Cafeteria Worker I Child Care	11/21/14-6/5/15
Perchlak, Stanley Maintenance	Skilled Maintenance Worker Intermittent FMLA	12/3/14-6/30/15
Rubio, Ana Lincoln MS	Children's Center Assistant 2 Child Care	2/26/15-5/18/15
<b><u>PROFESSIONAL GROWTH</u></b>		<b><u>EFFECTIVE DATE</u></b>
Burrell, Catherine Santa Monica HS	Swimming Instructor-Lifeguard	1/1/15
Cruz, Carmen Child Develop Svcs-McKinley ES	Children's Center Assistant 2	1/1/15
Herrada, Joe Lincoln MS	Custodian	1/1/15
Johnson, Kerrie Special Ed-Franklin ES	Paraeducator 3	1/1/15
Kamkar, Vida Human Resources	HR Tech	1/1/15
Larios, Carmen Human Resources	HR Specialist	1/1/15
Martinez, Isabel Special Ed-Lincoln MS	Paraeducator 3	1/1/15
Odom, Lamont McKinley ES	Custodian	1/1/15
Reyes, Pedro Maintenance	Electrician	1/1/15
<b><u>ABOLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	Paraeducator 1 6 Hrs/SY; Special Ed-Santa Monica HS	10/17/14
<b><u>WORKING OUT OF CLASS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Bonilla, Leroy FNS-Malibu HS	Cafeteria Cook/Baker From: Cafeteria Worker I	8/19/14-12/5/14

**LAYOFF/REDUCTION OF HOURS**

WF2948940  
Lincoln MS  
Paraeducator 1  
7 Hrs/SY  
From: 6 Hrs/SY

**EFFECTIVE DATE**

3/16/15

**RESIGNATION**

Allen, Benjamin  
Board of Education

Board Member

**EFFECTIVE DATE**

12/1/14

Bohigas Amigo, Tais  
Pt. Dume ES

Inst Assistant - Classroom

12/3/14

Carrera, Alyssa  
Special Ed-Franklin ES

Paraeducator 3

12/19/14

Ruff, Denzel  
Facility Use

Sports Facility Attendant

12/10/14

**RETIREMENT**

Mazar-Atabaki, Soraya  
Roosevelt ES

Inst Assistant - Classroom

**EFFECTIVE DATE**

12/19/14

**NEW ELECTION TO THE BOARD OF EDUCATION**

Foster, Craig  
Board of Education

Board Member

**EFFECTIVE DATE**

12/1/14-12/1/18

Tahvildaran-Jesswein, Richard  
Board of Education

Board Member

12/1/14-12/1/18

**RE-ELECTION TO THE BOARD OF EDUCATION**

de la Torre, Oscar  
Board of Education

Board Member

**EFFECTIVE DATE**

12/1/14-12/1/18

Lieberman, Laurie  
Board of Education

Board Member

12/1/14-12/1/18

**EXTENSION OF COMMISSIONER'S TERM**

Sidley, Michael  
Personnel Commission

Personnel Commissioner

**EFFECTIVE DATE**

12/1/14-1/31/15

**SUSPENSION WITHOUT PAY**

AQ9717881  
Special Ed-Santa Monica HS

Paraeducator 2

**EFFECTIVE DATE**

1/5/15

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

ABSENT:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.15

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**AVID TUTOR**

Abdel-Ghany, Emili	Adams MS	12/5/14-6/5/15
Contreras, Sierra	Santa Monica HS	11/19/14-6/5/15
Garcia Taormina, Alina	Santa Monica HS	11/19/14-6/5/15
Salas, Evelyn	Santa Monica HS	11/19/14-6/5/15

**COACHING ASSISTANT**

Bower, Jack	Malibu HS	7/1/14-6/30/15
Contreras, Alie	Malibu HS	11/1/14-6/30/15
Parr, Breanne	Malibu HS	11/21/14-6/30/15
Wright, Julian	Malibu HS	7/1/14-6/30/15

**NOON SUPERVISION AIDE**

Bennett, Claire	Roosevelt ES	12/8/14-6/5/15
Fraire, Celia	Roosevelt ES	12/8/14-6/5/15
Mendez, Janeal	Grant ES	12/9/14-6/5/15
Morales, Daniel	Edison ES	11/7/14-6/3/15
Simpson, Endeya	McKinley ES	12/1/14-6/5/15

**TECHNICAL SPECIALIST – LEVEL I**

Medina, Erika	Special Education [Psychologist Intern] - Funding: Special Education	10/13/14-6/30/15
Rodriguez, Luis	Special Education [Psychologist Intern] - Funding: Special Education	10/29/14-6/30/15

**TECHNICAL SPECIALIST – LEVEL II**

Fisher, David	Facility Use [Technical Services] - Funding: Permits	12/4/14-6/30/15
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**TECHNICAL SPECIALIST – LEVEL III**

Kumar, Harish	Ed Svcs/Santa Monica HS [Bass Instructor] - Funding: SM Arts Parents Association	12/5/14-6/5/15
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**STUDENT WORKER – WORKABILITY**

Mack Polanco, Diana	Special Education	12/3/14-6/10/18
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MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:  
ABSENT:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / JANECE L. MAEZ / ORLANDO GRIEGO

RE: INCREASE IN STAFFING (FTE) – FOOD SERVICES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve a 2.2-hour Cafeteria Worker/Transporter position (0.275 FTE) at the Malibu Cafeteria in Food Services in order to best serve the needs of the district.

FUNDING NOTE: The 2014-2015 budget will be adjusted \$4,617 for salary and benefits.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the following position in Special Education in order to meet student needs.

Paraeducator 1	3-hour (0.375 FTE)	Lincoln Child Development Center
Paraeducator 1	6-hour (0.75 FTE)	Will Rogers Learning Center
Paraeducator 1	6-hour (0.75 FTE)	Malibu High School
Paraeducator 3	6-hour (0.75 FTE)	Roosevelt Elementary School

FUNDING NOTE: The 2014-2015 budget will be adjusted \$62,864 for salary and benefits.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION  
FROM: SANDRA LYON / DEBRA MOORE WASHINGTON  
RE: ADMINISTRATIVE APPOINTMENT

ACTION/CONSENT  
01/15/15

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve the following administrative appointment:

**CERTIFICATED APPOINTMENTS**

**Effective**

\_\_\_\_\_  
Director, Assessment, Research and Evaluation

1/16/15

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION ACTION/CONSENT  
01/15/15  
FROM: SANDRA LYON / DEBORAH MOORE WASHINGTON / MARK KELLY  
RE: EXPULSION OF STUDENT (B/D 04/08/2000)

RECOMMENDATION NO. A.19

It is recommended that the Board of Education expel student (B/D 04/08/2000) and place the student in an educational program operated by the Los Angeles County Office of Education.

COMMENTS: The Superintendent of the Santa Monica-Malibu Unified School District recommends expulsion based on the student's violation of the following Education Code sections:

- |                 |  |
|-----------------|--|
| 48900 (b)       | Possessed, sold or otherwise furnished any firearm, knife, explosive, or other dangerous object. |
| 48915 (a)(1)(B) | Possession of any knife or dangerous object of no reasonable use to the pupil.                   |
| 48915 (c)(2)    | Brandishing a knife at another person.   |

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:





TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / TERRY DELORIA /

RE: REVISE BP 5126 – AWARDS FOR ACHIEVEMENT

RECOMMENDATION NO. A.20

It is recommended that the Board of Education revise BP 5126 – Awards for Achievement.

COMMENTS: CSBA recommends revising this policy to reflect new law (AB 815), which establishes a State Seal of Biliteracy to recognize high school graduates who have attained a high level of proficiency in one or more languages in addition to English. The policy also contains optional language for districts that choose to provide "pathway awards" recognizing benchmarks toward biliteracy at earlier grade levels.

These changes were discussed at the December 11, 2014, board meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

## AWARDS FOR ACHIEVEMENT

The Board of Education encourages excellence as a goal for all students and wishes to publicly recognize students for unique or exemplary achievements in academic, extracurricular or community service activities. ~~The purpose of such awards shall be consistent with school goals.~~

### District/School Awards

Student awards may include verbal recognition, a letter, a certificate, a Board resolution, public ceremony, trophy, gift, plaque or cash gift.

The Superintendent or designee shall develop procedures for the appropriate selection of student award recipients.

### Biliteracy Award

The district shall present the State Seal of Biliteracy to each graduating high school student who has attained a high level of proficiency in speaking, reading, and writing in one or more languages in addition to English. (Education Code 51460-51464)

#### Legal Reference:

EDUCATION CODE

220 Nondiscrimination

35160 Authority of governing boards

35310-35319 Scholarship and loan funds

44015 Awards to employees and students

51243-51245 Credit for private school foreign language instruction

51450-51455 Golden State Seal Merit Diploma

51460-51464 State Seal of Biliteracy

52164.1 Assessment of English language skills of English learners

CODE OF REGULATIONS, TITLE 5

876 Golden State Seal Merit Diploma

1632 Credit for private school foreign language instruction

11510-11516 California English Language Development Test

#### Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

Californians Together: <http://www.californianstogether.org>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

ACTION/CONSENT

01/15/15

FROM: SANDRA LYON / MARK KELLY

RE: REVISE BP 5145.6 – PARENTAL NOTIFICATIONS

RECOMMENDATION NO. A.21

It is recommended that the Board of Education revise BP 5145.6 – Parental Notifications.

COMMENTS: CSBA recommends revising this policy to reflect new law (AB 2262), which allows the annual parental notifications to be sent electronically upon request by the parent/guardian and requires that any notifications sent electronically be written both in English and in the family's primary language when required by law. The policy also reflects existing law prohibiting schools from undertaking specified activities if parents/guardians are not notified.

These changes were discussed at the December 11, 2014, board meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

## PARENTAL NOTIFICATIONS

The Board of Education recognizes that notifications are essential to effective communication between the school and the home. The Superintendent or designee shall send students and parents/guardians all notifications required by law, including notifications about their legal rights, and any other notifications he/she believes will promote parental understanding and involvement.

The notice required pursuant to Education Code 48980 shall be sent at the beginning of each academic year and may be provided either by regular mail, in electronic form when so requested by the parent/guardian, or by any other method normally used to communicate with parents/guardians in writing. (Education Code 48981, 48982)

If any activity specified in Education Code 48980 will be undertaken by any school during the forthcoming school term, the notice shall state that fact and the approximate date on which any such activity will occur. No such activity shall be undertaken with respect to any particular student unless his/her parent/guardian has been information of such activity through the annual notification or other separate special notification. (Education Code 48983 – 48984)

~~The Superintendent or designee shall ensure that notifications which must be sent at the beginning of each academic year include a request that the parent/guardian sign the notice and return it to the school. (Education Code 48981, 48982)~~

The annual notification shall include a request that the parent/guardian sign the notice and return it to school or, if the notice is provided in electronic format, that the parent/guardian submit a signed acknowledgment of receipt of the notice to the school. The parent/guardian's signature is an acknowledgement of receipt of the information but does not indicate that consent to participate in any particular program has been given or withheld. (Education Code 48982)

Notifications to parents/guardians shall be written both in English and in the family's primary language when so required by law. (Education Code 48981, 48985; 20 USC 6311, 6312)

Whenever an employee learns that a student's parent/guardian is for any reason unable to understand the district's printed notifications, the principal or designee shall work with the parent/guardian to establish other appropriate means of communication.

### Legal Reference:

#### EDUCATION CODE

221.5 Prohibited sex discrimination  
 231.5 Sexual harassment policy  
 262.3 Appeals for discrimination complaints; information regarding availability of civil remedies  
 310-311 Structured English immersion program, parental exception waivers  
 313 Reclassification of English learners, parental consultation  
 440 English language proficiency assessment; instruction in English language development  
 17288 Building standards for university campuses  
 17612 Notification of pesticide use  
 32221.5 Insurance for athletic team members  
 32255-32255.6 Right to refuse harmful or destructive use of animals  
 32390 Fingerprint program; contracts; funding; consent of parent/guardian  
 35160.5 Extracurricular and cocurricular activities  
 35178.4 Notice of accreditation status  
 35183 School dress codes; uniforms  
 35186 Complaints concerning deficiencies in instructional materials and facilities  
 35256 School Accountability Report Card  
 35291 Rules for student discipline  
 37616 Consultation regarding year-round schedule  
 39831.5 School bus rider rules and information

44808.5 *Permission to leave school grounds*  
 46010.1 *Notice regarding excuse to obtain confidential medical services*  
 46014 *Regulations regarding absences for religious purposes*  
 46600-46611 *Interdistrict attendance agreements*  
 48000 *Minimum age of admission*  
 48070.5 *Promotion or retention of students*  
 48204 *Residency requirements*  
 48205 *Absence for personal reasons*  
 48206.3 *Students with temporary disabilities; individual instruction; definitions*  
 48207-48208 *Students with temporary disabilities in hospitals*  
 48213 *Prior notice of exclusion from attendance*  
 48216 *Immunization*  
 48260.5 *Notice regarding truancy*  
 48262 *Need for parent conference regarding truancy*  
 48263 *Referral to school attendance review board or probation department*  
 48354 *Option to transfer from school identified under Open Enrollment Act*  
 48357 *Status of application for transfer from school identified under Open Enrollment Act*  
 48432.5 *Involuntary transfers of students*  
 48900.1 *Parental attendance required after suspension*  
 48904 *Liability of parent/guardian for willful student misconduct*  
 48904.3 *Withholding grades, diplomas, or transcripts*  
 48906 *Notification of release of student to peace officer*  
 48911 *Notification in case of suspension*  
 48911.1 *Assignment to supervised suspension classroom*  
 48912 *Closed sessions; consideration of suspension*  
 48915.1 *Expelled students; enrollment in another district*  
 48916 *Readmission procedures*  
 48918 *Rules governing expulsion procedures*  
 48980 *Required notification at beginning of term*  
 48980.3 *Notification of pesticide use*  
 48981 *Time and means of notification*  
 48982 *Parent signature acknowledging receipt of notice*  
 48983 *Contents of notice*  
 48984 *Activities prohibited unless notice given*  
 48985 *Notices to parents in language other than English*  
 48987 *Child abuse information*  
 49013 *Use of uniform complaint procedures for complaints regarding student fees*  
 49063 *Notification of parental rights*  
 49067 *Student evaluation; student in danger of failing course*  
 49068 *Transfer of permanent enrollment and scholarship record*  
 49069 *Absolute right to access*  
 49073 *Release of directory information*  
 49076 *Access to student records*  
 49077 *Access to information concerning a student in compliance with court order*  
 49403 *Cooperation in control of communicable disease and immunization*  
 49423 *Administration of prescribed medication for student*  
 49451 *Physical examinations: parent's refusal to consent*  
 49452.5 *Screening for scoliosis*  
 49452.7 *Information on type 2 diabetes*  
 49452.8 *Oral health assessment*  
 49456 *Results of vision or hearing test*  
 49472 *Insurance*  
 49475 *Student athletes; concussions and head injuries*  
 49480 *Continuing medication regimen for nonepisodic conditions*  
 49510-49520 *Duffy-Moscone Family Nutrition Education and Services Act of 1970*  
 51225.3 *Graduation requirements; courses that satisfy college entrance criteria*  
 51229 *Course of study for grades 7-12*  
 51513 *Personal beliefs; privacy*  
 51938 *HIV/AIDS and sexual health instruction*  
 52164.1 *Census-taking methods; determination of primary language; assessment of language skills*  
 52164.3 *Reassessment of English learners; notification of results*  
 54444.2 *Migrant education programs; parent involvement*  
 56301 *Child-find system; policies regarding written notification rights*  
 56321 *Special education: proposed assessment plan*  
 56321.5-56321.6 *Notice of parent rights pertaining to special education*  
 56329 *Written notice of right to findings; independent assessment*  
 56341.1 *Development of individualized education program; right to audio record meeting*  
 56341.5 *Individualized education program team meetings*

56343.5 Individualized education program meetings  
58501 Alternative schools; notice required prior to establishment  
60641 California Assessment of Student Performance and Progress  
60850 High School Exit Examination  
60852.4 High School Exit Examination; waiver for student with disabilities  
HEALTH AND SAFETY CODE  
1596.857 Right to enter child care facility  
104855 Availability of topical fluoride treatment  
120365-120375 Immunizations  
120440 Sharing immunization information  
124100 Health screening and immunizations  
PENAL CODE  
627.5 Hearing request following denial or revocation of registration  
CODE OF REGULATIONS, TITLE 5  
852 Exemptions from state assessments  
863 Reports of state assessment results  
3052 Behavioral intervention  
4622 Notification of uniform complaint procedures  
4631 Uniform complaint procedures; notification of decision and right to appeal  
4702 Student transfer from school identified under Open Enrollment Act  
4917 Notification of sexual harassment policy  
11303 Reclassification of English learners  
11309 Parental exception waivers  
11511.5 English language proficiency assessment; test results  
11523 Notice of proficiency examinations  
18066 Child care policies regarding excused and unexcused absences  
CODE OF REGULATIONS, TITLE 17  
6040 Time period to obtain needed immunizations  
UNITED STATES CODE, TITLE 20  
1232g Family Educational and Privacy Rights Act  
1232h Privacy rights  
1415 Procedural safeguards  
6311 State plans  
6312 Local education agency plans  
6316 Academic assessment and local education agency school improvement  
6318 Parental involvement  
7012 Instruction in English language development  
7908 Armed forces recruiter access to students  
UNITED STATES CODE, TITLE 42  
1758 Child nutrition programs  
CODE OF FEDERAL REGULATIONS, TITLE 7  
245.5 Eligibility criteria for free and reduced-price meals  
245.6a Verification of eligibility for free and reduced-price meals  
CODE OF FEDERAL REGULATIONS, TITLE 34  
99.7 Student records, annual notification  
99.34 Student records, disclosure to other educational agencies  
99.37 Disclosure of directory information  
104.32 District responsibility to provide free appropriate public education  
104.36 Procedural safeguards  
104.8 Nondiscrimination  
106.9 Dissemination of policy, nondiscrimination on basis of sex  
200.61 Teacher qualifications  
300.300 Parent consent for special education evaluation  
300.322 Parent participation in IEP team meetings  
300.502 Independent educational evaluation of student with disability  
300.503 Prior written notice regarding identification, evaluation, or placement of student with disability  
300.504 Procedural safeguards notice for students with disabilities  
300.508 Due process complaint  
300.530 Discipline procedures  
CODE OF FEDERAL REGULATIONS, TITLE 40  
763.84 Asbestos inspections, response actions and post-response actions  
763.93 Asbestos management plans

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

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## **MAJOR ITEMS**





TO: BOARD OF EDUCATION

ACTION/MAJOR  
01/15/15

FROM: SANDRA LYON

RE: APPOINTMENT TO FILL VACANCY ON BOARD OF EDUCATION AND  
SWEARING IN OF NEW BOARD MEMBER

RECOMMENDATION NO. A.22

It is recommended that the Board of Education conduct in-person interviews with board applicants, deliberate, and appoint a new member to fill the current vacancy on the Board of Education. Immediately following the appointment, and at the authority of the Los Angeles County Registrar-Recorder/Clerk, Superintendent Lyon will perform the Oath of Office for the appointee.

COMMENTS: Due to Ben Allen being elected to the California State Senate in November 2014, there is a vacancy on the Board of Education. This board agenda item will provide the Board of Education the opportunity to:

- interview the eligible applicants,
- deliberate in open session regarding the applicants, and
- appoint one of the applicants to serve on the Board of Education.

The process of and timeline for filling a governing board vacancy is prescribed by Education and Government Code (more information regarding the process and timeline can be found at <http://www.smmusd.org/board/appointment.html>). Mr. Allen resigned from the Board of Education on November 24, 2014; the Board of Education must make an appointment within sixty days following the resignation. Immediately following Mr. Allen's resignation, a subcommittee of the board – consisting of Ms. Leon-Vazquez, Ms. Lieberman, and Dr. Escarce – created an application to fill the vacancy. The application was posted online on December 2, and a press release was also released that day announcing the vacancy and process by which members of the public could apply. Completed applications were due to the Superintendent's Office by 4:30pm on December 18, 2014.

Eleven complete applications were received by the December 18, 2014, deadline. During winter break, the same board subcommittee that created the application vetted each completed application to ensure the applicants met the eligibility requirements, as prescribed by Education and Government Code. Once the second semester resumed following winter break, the board subcommittee informed the Superintendent's Office of which applicants met the eligibility requirements. The Superintendent's Office then invited those applicants to be interviewed in person by the Board of Education at this board meeting.

In order to ensure impartiality among the applicants, the Board of Education will ask each applicant the same set of four questions during tonight's interviews. There will be no follow-up questions. The questions were developed by the board subcommittee and are unique from the questions asked on the application. During the interviews, each applicant will be interviewed individually and will have a maximum of fifteen minutes to 1) provide a two-minute opening statement, 2) answer each of the four questions (two minutes for each), and 3) provide a brief closing statement. No applicant will be allowed more than fifteen minutes during his/her interview. The Board President will act as the moderator. Following each interview, there will be a five-minute transition period for board members to

record their own notes regarding the applicant's answers to the standard list of interview questions.

Once the in-person interviews have concluded, the Board of Education will entertain public comments, if any.

The Board of Education will then have the opportunity to deliberate in open session. The Recording Secretary will then call for nominations from the board members. Each board member will record his/her vote from the list of nominees. The Recording Secretary will collect the votes and read them aloud. If one of the nominees has received four or more votes, then the board will make a motion, second, and cast a verbal vote to appoint the applicant to fill the vacancy on the board. If none of the nominees receive four or more votes, the board members will begin the deliberation, nomination, and voting process over until one of the candidates has received four or more votes.

This appointment will be a provisional appointment. On January 16, 2015, the Superintendent's Office will send out a press release and post an announcement on the district's web page that the board has made a provisional appointment to fill the vacancy. As per Education Code, registered voters of the district may, within thirty days from the date of the appointment, petition for the conduct of a special election to fill the vacancy. If no petition is submitted, the appointment shall become effective. The person appointed to fill the vacancy will serve until November 2016, which is when Mr. Allen's term would have expired.

At the authority of the Los Angeles County Registrar-Recorder/Clerk, Superintendent Lyon will administer the Oath of Office for the appointee immediately following the appointment. The Superintendent's Office will submit the necessary paperwork to the Los Angeles County Registrar-Recorder/Clerk as well as the Los Angeles County Office of Education.

The below applicants meet the eligibility requirements and have been invited and agreed to participate in this evening's in-person interviews (in alpha order by last name). Their applications can be found at:

<http://www.smmusd.org/board/appointment.html>.

- Jennifer deNicola
- Larry Droeger
- Patricia Finer\*
- David Hays
- Jon Kean
- Tom Larmore
- Dhun May\*
- Ralph Mechur
- Sion Roy
- Jake Wachtel

*\* Individuals who had not yet confirmed whether or not they wanted to move on to the interview round by the time this agenda went to print.*

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/15/15

FROM: SANDRA LYON

RE: ADOPT RESOLUTION NO. 14-11 – COMMEMORATING DR. MARTIN LUTHER KING, JR. DAY

RECOMMENDATION NO. A.23

It is recommended that the Board of Education adopt Resolution No. 14-11 – Commemorating Dr. Martin Luther King, Jr. Day.

This resolution is to honor Dr. Martin Luther King, Jr.'s birthday, which is officially observed this year on January 19, 2015. Attached is the resolution.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 14-11  
COMMEMORATING DR. MARTIN LUTHER KING, JR. DAY**

**Whereas**, Dr. Martin Luther King, Jr. was born in 1929 in Atlanta Georgia;

**Whereas**, the young Martin Luther King attended segregated public schools and graduated from high school at age 15;

**Whereas**, Dr. King received his B.A. degree from Morehouse College in Georgia, the alma mater of both his father and grandfather and earned his B.D. from Crozer Theological Seminary. Later, in 1955, he received a Ph.D. from Boston University;

**Whereas**, Dr. King was committed to equal rights for African-Americans in this country from an early age and was an active member of the NAACP;

**Whereas**, Dr. King led the boycott of Montgomery's segregated buses for over a year after Rosa Parks refused to give up her seat in a bus in 1955, and eventually, the Supreme Court outlawed discrimination in public transportation and Dr. King emerged a prominent leader of the civil rights movement;

**Whereas**, Dr. King began organizing protest demonstrations and marches in such cities as Birmingham, Alabama, St. Augustine, Florida and Selma, Alabama. The marches were for the right to vote, desegregation, labor rights and other basic civil rights.

**Whereas**, between 1957 and 1968, Dr. King canvassed the country and appeared more than 2500 times to speak in protest against injustices toward his race;

**Whereas**, Dr. King wrote five books and numerous articles drawing on his experience as a preacher to galvanize and inspire an audience. Dr. King was arrested and jailed on several occasions;

**Whereas**, on August 28, 1963, Dr. King led the great march in Washington, DC, that culminated with his famous "I Have a Dream" speech at the Lincoln Memorial. More than a quarter million people of all ethnicities attended the event.

**Whereas**, at the height of Dr. King's influence, the Civil Rights Act of 1964 and the Voting Rights Act of 1965 were passed.

**Whereas**, Dr. King was awarded the Nobel Peace Prize in 1964, at the age of 35.

**Whereas**, Dr. King continued his work to attack discrimination in other parts of the North and broadened his criticism against the Vietnam War;

**Whereas**, Dr. King advocated for government compensatory program seeking restitution of wages lost to slavery which in turn, demanded aid for the poorest communities and sought an economic bill of rights that provided for massive government job programs to reconstruct society;

**Whereas**, Dr. King continued to participate in the movement by supporting black city workers striking for higher wages and better treatment in Memphis, Tennessee where he was assassinated;

**Whereas**, in 1986, Congress established the Martin Luther King Day as a United States holiday and in 1994, King Day of Service was built on the teachings of nonviolence and social justice to promote community service. The aim is to make the holiday a day where people of all ages and backgrounds come together to improve lives, bridge social barriers, and move our nation closer to the “Beloved Community” that Dr. King envisioned.

**Therefore, let it be resolved**, that the Santa Monica-Malibu Unified School District celebrates the life and legacy of a man who brought hope and healing to America. We commemorate the timeless values he taught us through his example – the values of courage, truth, justice, compassion, dignity, humility and service that so radiantly defined Dr. King’s character and empowered his leadership. On this holiday, we commemorate the universal, unconditional love, forgiveness and nonviolence that empowered his revolutionary spirit, and speaks to the best of who we are as human beings.

**Be it further resolved**, that our schools, offices, and broader community become places that embody the spirit of this great American by promoting and embracing reconciliation, respect, brotherhood, and our common humanity, not just today, but every day of the year.

**Passed and Adopted** this 15<sup>th</sup> day of January 2015 by the Santa Monica-Malibu Unified School District Board of Education by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Laurie Lieberman  
Board President

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Sandra Lyon  
Superintendent



TO: BOARD OF EDUCATION ACTION/MAJOR  
01/15/15  
FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / BRANDON TIETZE  
RE: APPOINTMENT OF PERSONNEL COMMISSIONERS – PETER LIPPMAN

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the selection of the following Personnel Commissioner, as recommended by the Personnel Commission Selection Committee, and forward the nominations to the State Superintendent of Public Instruction for appointment. The term of appointment is to begin immediately upon appointment by the State Superintendent of Public Instruction for the following terms:

<u>NAME</u>	<u>TERM ENDING</u>
Peter Lippman	December 1, 2017 (fills open position)

COMMENTS: After a dedicated and impactful 3-year term serving as a Personnel Commissioner, Mr. Michael Sidley has chosen to not seek reappointment. An open recruitment was conducted to fill the vacancy created by Mr. Sidley's anticipated departure. The Board of Education plays a critical role in the Commissioner selection process by officially approving a nominee for ultimate appointment by the State Superintendent. According to Merit Rule 2.1.2, a prescreening panel shall review qualifications of all candidates and recommend a nominee to the Board of Education for approval.

The application period for the Personnel Commissioner position was from August through November 2014. The recruitment process was widely publicized by a variety of media including on-line postings, press releases and mailings in both Santa Monica and Malibu. During this time period, applications were received by four (4) applicants; of whom three (3) were invited to interview with the Personnel Commission Selection Committee.

The Personnel Commission Selection Committee was comprised of Ms. Sandra Lyon, Superintendent; Ms. Rebel Harrison, SEIU Representative; Ms. Maria Leon-Vazquez, Board of Education Representative; Ms. Erin Inatsugu, PTA Representative; and Ms. Barbara Inatsugu, Personnel Commission Representative.

It is the unanimous recommendation of the Personnel Commission Selection Committee that Mr. Peter Lippman be appointed to fill the open Personnel Commissioner position.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:





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## **INFORMATION ITEMS**



TO: BOARD OF EDUCATION

INFORMATION

1/15/2014

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the supplemental textbooks listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17<sup>th</sup> Street, Santa Monica, CA 90404.

**The Odyssey**, by Gareth Hinds, for grades 9<sup>th</sup> through 12<sup>th</sup> high school English classes. Adoption requested by Bonnie Thoreson, Malibu High School English teacher/Dept. Chair.

**Accent on Achievement** by John O Reilly and Mark Williams for grades 6<sup>th</sup> through 8<sup>th</sup> music classes. Adoption requested by Tom Whaley, District Coordinator of Visual and Performing Arts.



TO: BOARD OF EDUCATION

INFORMATION

01/15/15

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS

INFORMATION ITEM NO. I.02

Attached is a copy of the Quarterly Report on Williams Uniform Complaints. It is required that the information be reported publicly at a Board Meeting.



Los Angeles County  
Office of Education  
Leading Educators • Supporting Students  
Serving Communities

## Valenzuela/CAHSEE Lawsuit Settlement Quarterly Report on Williams Uniform Complaints

District Name: Santa Monica-Malibu Unified Date: December 31, 2014

Person Completing this Form: Debra Moore Washington Title: Asst. Superintendent

Quarter covered by this report (check one below):

- 1<sup>st</sup> QTR July 1 to September 30 Due 15-Oct  
 2<sup>nd</sup> QTR October 1 to December 31 Due 15-Jan  
 3<sup>rd</sup> QTR January 1 to March 31 Due 15-Apr  
 4<sup>th</sup> QTR April 1 to June 30 Due 15-Jul

Date for information to be reported publicly at governing board meeting: 1/15/15

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	7	7	0
Teacher Vacancy and Misassignment	1	1	0
CAHSEE Intensive Instruction and Services	0	0	0
<b>TOTAL</b>	<b>8</b>	<b>8</b>	<b>0</b>

Print name of District Superintendent: Sandra Lyon

Signature of District Superintendent:  Date: January 5, 2015

Return the Quarterly Summary to:  
 Williams Legislation Implementation Project  
 Los Angeles County Office of Education  
 c/o Kirir Chauhan, Williams Settlement Legislation  
 9300 Imperial Highway, ASM/Williams ECW 284  
 Downey, CA 90242

Telephone: (562) 803-8227  
 Fax: (562) 803-8325  
 E-Mail: Chauhan\_Kirit@lacoed.edu

TO: BOARD OF EDUCATION

INFORMATION

01/15/15

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / TARA BROWN

RE: QUARTERLY REPORT ON HATE-MOTIVATED BEHAVIOR

INFORMATION ITEM NO. I.03

To comply with BP 5145.9 Hate-Motivated Behavior this item is to come before the Board as an information item each quarter. This report includes reports from October 1, 2014 – December 31, 2014 (2<sup>nd</sup> Quarter).

Quarter covered by this report:

- |   |                          |                        |
|---|--------------------------|------------------------|
| <input type="checkbox"/> 1 <sup>st</sup> Quarter            | July 1 to September 30   | (Reporting in October) |
| <input checked="" type="checkbox"/> 2 <sup>nd</sup> Quarter | October 1 to December 31 | (Reporting in January) |
| <input type="checkbox"/> 3 <sup>rd</sup> Quarter            | January 1 to March 31    | (Reporting in April)   |
| <input type="checkbox"/> 4 <sup>th</sup> Quarter            | April 1 to June 30       | (Reporting in July)    |

Reports:

- No reports were filed during the quarter indicated.
- Reports were filed at the schools or district offices listed in the report.

Site	Number of Reports	Determined to be Hate-Motivated Behavior	Resolution
Franklin Elementary School	1	No	Incident involved a kindergarten student. Student received counseling regarding making statements about individual's skin color and race. Parents of both students were informed of the incident.





TO: BOARD OF EDUCATION

INFORMATION

01/15/15

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / TARA BROWN

RE: QUARTERLY REPORT ON DISABILITY HARASSMENT REPORTING

INFORMATION ITEM NO. I.04

To comply with BP 5145.10 Disability Harassment this item is to come before the Board as an information item each quarter. This report includes reports from October 1, 2014 to December 31, 2014 (2<sup>nd</sup> Quarter).

Quarter covered by this report:

- 1<sup>st</sup> Quarter July 1 to September 30 (Reporting in October)
- 2<sup>nd</sup> Quarter October 1 to December 31 (Reporting in January)
- 3<sup>rd</sup> Quarter January 1 to March 31 (Reporting in April)
- 4<sup>th</sup> Quarter April 1 to June 30 (Reporting in July)

Reports:

- No reports were filed during the quarter indicated.
- Reports were filed at the schools or district offices listed in the report.

Site	Number of Reports	Determined to be Harassment	Resolution
	0		



TO: BOARD OF EDUCATION

INFORMATION

01/15/15

FROM: SANDRA LYON / TERRY DELORIA /

RE: REVISIONS TO AR 5126 – AWARDS FOR ACHIEVEMENT

INFORMATION ITEM NO. I.05

This is to inform the Board of Education that AR 5126 – Awards for Achievement has been revised.

COMMENTS: CSBA recommends revising this regulation to reflect eligibility criteria and other requirements for State Seal of Biliteracy as added by AB 815. The regulation also adds optional general rules governing student applications for the district's scholarship and loan fund and optional notifications to inform students of eligibility requirements for various awards.

**AWARDS FOR ACHIEVEMENT**

The Superintendent or designee may appoint an awards committee at each school which may consist of school administrators, teachers, parents/guardians, community members, and student representatives. ~~to consider student accomplishments. This committee may consist of school administrators, teachers, parents/guardians and/or community members.~~

The committee shall submit recommendations for student awards to the Superintendent or designee for approval.

Individual awards in excess of \$200 must be expressly approved by the Board of Education. (Education Code [44015](#))

**Biliteracy Award**

To be eligible to receive the State Seal of Biliteracy upon graduation, a student shall meet all the following criteria: (Education Code 51461)

1. Complete all English language arts requirements for high school graduation with an overall grade point average (GPA) of 2.0 or above in those classes
2. Pass the CST in English language arts administered in grade 11 at the proficient level or above
3. Demonstrate proficiency in one or more foreign languages, which may include American sign language, by fulfilling one of the following criteria:
  - a. Pass a foreign language Advanced Placement examination with a score of 3 or higher or an International Baccalaureate examination with a score of 4 or higher
  - b. Successfully complete a four-year high school course of study in a foreign language, attaining an overall GPA of 3.0 or above in that course of study
  - c. Pass a district language examination that meets the rigor of a four-year high school course of study in that language, provided the test has been certified to or approved by the Superintendent of Public Instruction
  - d. Pass the SAT II foreign language examination with a score of 600 or higher

In addition to meeting the criteria in items #1-3 above, a student in any of grades 9-12 whose primary language is other than English shall attain the early advanced proficiency level or higher on the California English Language Development Test (CELDT). As necessary for this purpose, the district may administer the CELDT an additional time outside of the regularly scheduled administration specified in AR 6174 - Education for English Language Learners. (Education Code 51461)

The Superintendent or designee shall maintain appropriate records to identify high school students who qualify for the award and shall affix the insignia to the diploma or transcript of each student who earns the award. (Education Code 51463)

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
approved: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

INFORMATION

01/15/15

FROM: SANDRA LYON / MARK KELLY

RE: REVISIONS TO E 5145.6 – PARENTAL NOTIFICATIONS

INFORMATION ITEM NO. I.06

This is to inform the Board of Education that E 5145.6 – Parental Notifications has been revised.

COMMENTS: CSBA recommends revising this exhibit to (1) reflect new law (AB 1575, 2012), which requires the uniform complaint procedure notice to include information about complaints regarding student fees; (2) add notice regarding process for reclassifying English learners as fluent English proficient and the opportunity for parents/guardians to participate in that process; (3) consolidate and clarify notifications related to education of English learners; (4) add notice of failure to achieve annual measurable achievement objectives for English learners; and (5) add notice regarding student's assignment to a supervised suspension classroom.

These changes were discussed at the December 11, 2014, board meeting.

**PARENTAL NOTIFICATIONS**

~~Cautionary Notice: As added and amended by SBX3-4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4-2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB-70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs. Whenever amended by legislation, the Santa Monica-Malibu Unified School District has accepted this flexibility and thus is deemed in compliance with the statutory or regulatory program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result, the district may temporarily suspend certain provisions of the following policy or regulation that reflect ~~these~~ amended requirements. For further information, please contact the Superintendent or designee.~~

~~Cautionary Notice 2010-13: AB 1610 (Ch. 724, Statutes of 2010) amended Education Code 37252.2 to relieve districts from the obligation, until July 1, 2013, to perform any activities that are deemed to be reimbursable state mandates under that section. As a result, certain provisions of the following policy or administrative regulation that reflect those requirements may be suspended.~~

**I. Annually**

When to Notify: Beginning of each school year  
 Education or Other Legal Code: Education Code 17612, 48980.3  
 Board Policy/Administrative Regulation #: See AR 3514.2  
 Subject: Use of pesticide product, active ingredients, Internet address to access information

When to Notify: Beginning of each school year  
 Education or Other Legal Code: Education Code 32255-32255.6, 48980  
 Board Policy/Administrative Regulation #: See BP 5145.8, See AR 5145.8  
 Subject: Right to refrain from harmful or destructive use of animals

When to Notify: Annually by February 1  
 Education or Other Legal Code: Education Code 35256  
 Board Policy/Administrative Regulation #: See BP 0510  
 Subject: School Accountability Report Card provided

When to Notify: Beginning of each school year  
 Education or Other Legal Code: Education Code 35291, 48980  
 Board Policy/Administrative Regulation #: See BP 5144, See AR 5144.1  
 Subject: District and site discipline rules

When to Notify: Beginning of each school year in grades 7-12  
Education or Other Legal Code: Education Code 46010.1  
Board Policy/Administrative Regulation #: See BP 5113  
Subject: Absence for confidential medical services

~~When to Notify: Beginning of each school year if high school is an open campus  
 Education or Other Legal Code: Education Code 44808.5, 48980  
 Board Policy/Administrative Regulation #: See BP 5112.5  
 Subject: Open campus~~

When to Notify: Beginning of each school year ~~if Board has adopted resolution allowing such absence~~ if Board allows such absence  
 Education or Other Legal Code: Education Code 46014, 48980

Board Policy/Administrative Regulation #: See BP 5113, See AR 5113  
Subject: Absence for religious exercises or purposes

~~When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48205, 48980  
Board Policy/Administrative Regulation #: See BP 5113, See AR 5113  
Subject: Absence for justifiable personal reasons~~

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48205, 48980  
Board Policy/Administrative Regulation #: See BP 5113, See AR 5113, See AR 6154  
Subject: Excused absences: grade/credit cannot be reduced due to excused absence if work or test has been completed

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48206.3, 48207, 48208, 48980  
Board Policy/Administrative Regulation #: See AR 6183  
Subject: Availability of home/hospital instruction for students with temporary disabilities

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48216, 48980, 49403  
Board Policy/Administrative Regulation #: See BP 5141.31, See AR 5141.31  
Subject: Immunizations

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48980, 35160.5, 46600-46611, 48204  
Board Policy/Administrative Regulation #: See AR 5111.1, See AR 5116.1 See AR 5117  
Subject: All statutory attendance options, available local attendance options, options for meeting residency

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48980, 231.5, 5 CCR 4917  
Board Policy/Administrative Regulation #: See AR 5145.7  
Subject: Sexual harassment policy as related to students

~~When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48980, 52244  
Board Policy/Administrative Regulation #: See AR 6141.5  
Subject: Availability of state funds to cover costs of advanced placement exam fees~~

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 48980  
Board Policy/Administrative Regulation #: See BP 6111  
Subject: Schedule of minimum days

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49063, 49068, 49069, 20 USC 1232g, 34 CFR 99.7  
Board Policy/Administrative Regulation #: See BP 5125, See AR 5125  
Subject: Student records: Inspect and review, access, types, location, persons responsible, location of log, access criteria, cost of copies, amendment requests, criteria to determine school official legitimate educational interest

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49063, 49070

Board Policy/Administrative Regulation #: See AR 5125, See AR 5125.3  
Subject: Challenge, review and expunging of records

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49063, 49073; 20 USC 123g; 34 CFR 99.7  
Board Policy/Administrative Regulation #: See AR 5125.1  
Subject: Release of directory information

When to Notify: ~~Beginning of each school year~~ Annually  
Education or Other Legal Code: Education Code 49063, 49091.14  
Board Policy/Administrative Regulation #: See AR 5020, See AR 5125  
Subject: Availability of course prospectus

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49423, 49480, 48980  
Board Policy/Administrative Regulation #: See AR 5141.21  
Subject: Administration of prescribed medication

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49451, 48980; 20 USC 123h  
Board Policy/Administrative Regulation #: See BP 5141.3  
Subject: Refusal to consent to physical examination

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49472, 48980  
Board Policy/Administrative Regulation #: See BP 5143  
Subject: Availability of insurance

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 49510-49520, 48980; 42 USC 1758; 7 CFR 245.5  
Board Policy/Administrative Regulation #: See BP 3553  
Subject: Free and reduced price meals

When to Notify: ~~Annually~~ Beginning of each school year  
Education or Other Legal Code: Education Code 56301  
Board Policy/Administrative Regulation #: See BP 6164.4  
Subject: Rights of all parents related to special education identification, referral, assessment, instructional planning, implementation and review, and procedures for initiating a referral for assessment

When to Notify: Beginning of each school year  
Education or Other Legal Code: Education Code 58501; 48980  
Board Policy/Administrative Regulation #: See BP 6181  
Subject: Alternative schools

When to Notify: Annually  
Education or Other Legal Code: 5 CCR 852  
Board Policy/Administrative Regulation #: See AR 6162.51  
Subject: Student's participation in state assessments, option to request exemption from testing

When to Notify: Beginning of each school year  
Education or Other Legal Code: ~~20 USC 1681-1688, 42 USC 2000d-2000d-7~~; 34 CFR 104.8, 106.9  
Board Policy/Administrative Regulation #: See BP 0410, See BP 6178



Subject: ~~Nondiscrimination on basis of sex, disability, ethnicity or lack of English skills~~

When to Notify: ~~Annually~~ Beginning of each school year

Education or Other Legal Code: 49013, 5 CCR 4622

Board Policy/Administrative Regulation #: See AR 1312.3

Subject: ~~Uniform complaint procedures, available appeals~~ appeals, civil law remedies, and identity of coordinator

When to Notify: Beginning of each school year

Education or Other Legal Code: 20 USC 1232h

Board Policy/Administrative Regulation #: See AR 5022, See BP 6162.8

Subject: Notice of privacy policy and dates of activities re: survey, health examination, or collection of personal information for marketing; process to opt out of such activities

When to Notify: For districts receiving Title I funds, beginning of each school year

Education or Other Legal Code: 20 USC 6311; 34 CFR 200.61

Board Policy/Administrative Regulation #: See AR 4112.24, See AR 4222

Subject: Right to request information re: professional qualifications of their child's teacher and paraprofessional

When to Notify: For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners

Education or Other Legal Code: 20 USC 6312

Board Policy/Administrative Regulation #: See AR 6174

Subject: Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose another program

When to Notify: ~~Annually~~ Beginning of each school year to parent, teacher and employee organizations or, in their absence, individuals

Education or Other Legal Code: 40 CFR 763.84, 40 CFR 763.93

Board Policy/Administrative Regulation #: See AR 3514

Subject: Availability of asbestos management plan; any inspections, response actions or post-response actions planned or in progress

## II. At Specific Times During the Student's Academic Career

When to Notify: At least once before counseling in grades 7 through 12

Education or Other Legal Code: Education Code 221.5, 48980

Board Policy/Administrative Regulation #: See BP 6164.2

Subject: Course selection and career counseling

~~When to Notify: At beginning of each school year if student has been placed in structured English immersion program~~

~~Education or Other Legal Code: 5 CCR 11309~~

~~Board Policy/Administrative Regulation #: See AR 6174~~

~~Subject: Placement of child in program and opportunity to apply for parental exception waiver~~

~~When to Notify: Before high school student attends specialized secondary program on a university campus~~

~~Education or Other Legal Code: Education Code 17288~~

~~Board Policy/Administrative Regulation #: None~~

~~Subject: University campus buildings may not meet Education Code requirements for structural safety~~

~~When to Notify: To members of athletic teams~~

~~Education or Other Legal Code: Education Code 32221.5  
Board Policy/Administrative Regulation #: See AR 5143  
Subject: Offer of insurance, no-cost and low-cost program options~~

~~When to Notify: Before presenting a course using live or dead animals or animal parts  
Education or Other Legal Code: Education Code 32255-32255.6  
Board Policy/Administrative Regulation #: See BP 5145.8  
Subject: Right to refrain from harmful or destructive use of animals~~

When to Notify: When child first enrolls in a public school, if the school offers a fingerprinting program  
Education or Other Legal Code: Education Code 32390, 48980  
Board Policy/Administrative Regulation #: See BP 5142.1  
Subject: Fingerprinting program

When to Notify: ~~Beginning of each term~~ Before the end of grade 12 for students who have not passed the exit exam by the end of grade 12  
Education or Other Legal Code: Education Code 37254  
Board Policy/Administrative Regulation #: See AR 6179  
Subject: Availability of intensive instruction and services for two consecutive academic years and right to file complaint

When to Notify: Upon registration, if K-6 students have not previously been transported  
Education or Other Legal Code: Education Code 39831.5  
Board Policy/Administrative Regulation #: See AR 3543  
Subject: School bus safety rules and information, list of stops, rules of conduct, red light crossing instructions, bus danger zones, walking to and from stops

When to Notify: Beginning of each school year if high school is an open campus  
Education or Other Legal Code: Education Code 44808.5, 48980  
Board Policy/Administrative Regulation #: See BP 5112.5  
Subject: Open campus

When to Notify: Beginning of each school year in grades 9-12, if district allows career technical education (CTE) course to satisfy graduation requirement  
Education or Other Legal Code: Education Code 48980, 51225.3  
Board Policy/Administrative Regulation #: See AR 6146.1  
Subject: How each high school graduation requirement does or does not satisfy college entrance a-g course criteria; list of district's CTE courses that satisfy a-g course criteria

~~When to Notify: Beginning of each school year in grades 7-12  
Education or Other Legal Code: Education Code 46010.1  
Board Policy/Administrative Regulation #: See BP 5113  
Subject: Absence for confidential medical services~~

When to Notify: Upon admission to school  
Education or Other Legal Code: Education Code 48216, 49403, Health and Safety Code 120365, 120370, 120375  
Board Policy/Administrative Regulation #: See AR 5141.31  
Subject: Immunizations

~~When to Notify: Before early entry to kindergarten, if offered  
Education or Other Legal Code: Education Code 48000  
Board Policy/Administrative Regulation #: See AR 5111  
Subject: Effects, advantages and disadvantages of early entry~~

When to Notify: Beginning each school year in grades 9-12 and when high school student transfers into the district

Education Code 48980, 60850

Board Policy/Administrative Regulation #: See AR 6162.52

Subject: Requirement to pass the high school exit exam including: date of exam, requirements for passing, consequences of not passing, and that passing is a condition of graduation

When to Notify: When students entering grade 7

Education or Other Legal Code: Education Code 49452.7

Board Policy/Administrative Regulation #: See AR 5141.3

Subject: Specified information on type 2 diabetes

When to Notify: When in kindergarten or ~~4<sup>st</sup>~~ first grade if not previously enrolled in public school

Education or Other Legal Code: Education Code 49452.8

Board Policy/Administrative Regulation #: See AR 5141.32

Subject: Requirement for oral health assessment, explanation of law, importance of teeth health, agency contact, privacy rights

When to Notify: Beginning of each school year for students in grades 9-12

Education or Other Legal Code: Education Code 51229, 48980

Board Policy/Administrative Regulation #: See BP 6143

Subject: Explanation of college admission requirements, list of UC and CSU web sites that list certified courses, description of career technical education and CDE Internet address, how students may meet with counselors

When to Notify: Beginning of each school year for students in grades 7-12

Education or Other Legal Code: Education Code 51938, 48980

Board Policy/Administrative Regulation #: See AR 6142.1

Subject: Explanation of sex and HIV/AIDS instruction; right to view A/V materials, who's teaching, request specific Education Code sections, right to excuse

When to Notify: Upon assessment and reassessment of English proficiency and enrollment in program of education for English language learners

Education or Other Legal Code: Education Code 52164.1, 52164.3, 52173, 5 CCR 11303

Board Policy/Administrative Regulation #: See AR 6174

Subject: Program of education for English language learners

When to Notify: Within 20 working days of receiving results of standardized achievement tests or, if results not available in school year, 20 days of start of next school year

Education or Other Legal Code: Education Code 60641, 5 CCR 863

Board Policy/Administrative Regulation #: See AR 6162.51

Subject: Results of tests; test purpose, individual score and intended use

~~When to Notify: Annually to each high school student~~

~~Education or Other Legal Code: Education Code 66204~~

~~Board Policy/Administrative Regulation #: BP 6143~~

~~Subject: Copy of list of courses offered Student that are certified by UC as meeting admission criteria~~

When to Notify: When child is enrolled in kindergarten

Education or Other Legal Code: Health and Safety Code 124100

Board Policy/Administrative Regulation #: See BP 5141.32

Subject: Health screening examination

~~When to Notify: Prior student participation in gifted and talented program  
Education or Other Legal Code: 5 CCR 3831  
Board Policy/Administrative Regulation #: See AR 6172  
Subject: Gifted and talented student program~~

~~When to Notify: Within 30 calendar days of receipt of CELDT results  
Education or Other Legal Code: 5 CCR 11511.5  
Board Policy/Administrative Regulation #: See AR 6174  
Subject: CELDT test results~~

When to Notify: To students in grades 11 and 12, early enough to enable registration for current fall test  
Education or Other Legal Code: 5 CCR 11523  
Board Policy/Administrative Regulation #: See AR 6146.2  
Subject: Notice of proficiency examination provided under Education Code 48412

~~When to Notify: For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners  
Education or Other Legal Code: 20 USC 6312  
Board Policy/Administrative Regulation #: See AR 6174  
Subject: Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose another program~~

When to Notify: When determining whether an English learner should be reclassified as fluent English proficient  
Education or Other Legal Code: Education Code 313; 5 CCR 11303  
Board Policy/Administrative Regulation #: See AR 6174  
Subject: Description of reclassification process, opportunity for parent/guardian to participate

When to Notify: When Student is identified as English learner and district receives Title III funds, not later than 30 days after beginning of school year or within two weeks of placement if identified during school year  
Education or Other Legal Code: Education Code 440; 20 USC 7012  
Board Policy/Administrative Regulation #: See AR 6174  
Subject: Reason for classification, level of English proficiency, description of program(s), option to decline program or choose alternate, exit requirements of program

When to Notify: For districts with secondary students receiving Title I funds  
Education or Other Legal Code: 20 USC 7908  
Board Policy/Administrative Regulation #: See AR 5125.1  
Subject: Notice that parents may request district to not release name, address, phone number of child to military recruiters without prior written consent

### III. When Special Circumstances Occur

When to Notify: Upon receipt of a complaint alleging discrimination  
Education or Other Legal Code: Education Code 262.3  
Board Policy/Administrative Regulation #: See AR 1312.3  
Subject: Civil law remedies available to complaints

When to Notify: When student has been placed in structured English immersion program  
Education or Other Legal Code: Education Code 310-311; 5 CCR 11309  
Board Policy/Administrative Regulation #: See AR 6174

Subject: Student's placement in program, opportunity to apply for parental exception waiver, other rights of student relative to such placements

When to Notify: At least 72 hours before use of pesticide product not included in annual list  
Education or Other Legal Code: Education Code 17612  
Board Policy/Administrative Regulation #: See AR 3514.2  
Subject: Intended use of pesticide product

When to Notify: Before high school student attends specialized secondary program on a university campus

Education or Other Legal Code: Education Code 17288

Board Policy/Administrative Regulation #: None

Subject: University campus buildings may not meet Education Code requirements for structural safety

When to Notify: To members of athletic teams

Education or Other Legal Code: Education Code 32221.5

Board Policy/Administrative Regulation #: See AR 5143

Subject: Offer of insurance, no-cost and low-cost program options

When to Notify: If school has lost its WASC accreditation status

Education or Other Legal Code: Education Code 35178.4

Board Policy/Administrative Regulation #: See BP 6190

Subject: Loss of status, potential consequences

When to Notify: At least six months before implementing a schoolwide uniform policy

Education or Other Legal Code: Education Code 35183

Board Policy/Administrative Regulation #: See AR 5132

Subject: Dress code policy requiring schoolwide uniform

When to Notify: Before implementing a year-round schedule

Education or Other Legal Code: Education Code 37616

Board Policy/Administrative Regulation #: See BP 6117

Subject: Year-round schedule

When to Notify: When interdistrict transfer is requested and not approved or denied within 30 days

Education or Other Legal Code: Education Code 46601

Board Policy/Administrative Regulation #: See AR 5117

Subject: Appeal process

When to Notify: Before early entry to kindergarten, if offered

Education or Other Legal Code: Education Code 48000

Board Policy/Administrative Regulation #: See AR 5111

Subject: Effects, advantages and disadvantages of early entry

When to Notify: When student identified as being at risk of retention

Education or Other Legal Code: Education Code 48070.5

Board Policy/Administrative Regulation #: See AR 5123

Subject: Student at risk of retention

When to Notify: When student excluded due to quarantine, contagious or infectious disease, danger to safety or health

Education or Other Legal Code: Education Code 48213

Board Policy/Administrative Regulation #: See AR 5112.2, See BP 5141.33

Subject: Student has been excluded from school

When to Notify: Before already admitted student is excluded for lack of immunization

Education or Other Legal Code: Education Code 48216; 17 CCR 6040

Board Policy/Administrative Regulation #: See AR 5141.31

Subject: Need to submit evidence of immunization or exemption within 10 school days; referral to medical care

When to Notify: When a student is classified a truant

Education or Other Legal Code: Education Code 48260.5, 48262

Board Policy/Administrative Regulation #: See AR 5113.1

Subject: Truancy, parental obligation, availability of alternative programs, student consequences

When to Notify: When a truant is referred to a SARB or probation department

Education or Other Legal Code: Education Code 48263

Board Policy/Administrative Regulation #: See AR 5113.1

Subject: Name and address of SARB or probation department and reason for referral

When to Notify: When a school is identified on the state's Open Enrollment List

Education or Other Legal Code: Education Code 48354; 5 CCR 4702

Board Policy/Administrative Regulation #: See AR 5118

Subject: Student's option to transfer to another school

When to Notify: Within 60 days of receiving application for transfer out of open enrollment school

Education or Other Legal Code: Education Code 48357; 5 CCR 4702

Board Policy/Administrative Regulation #: See AR 5118

Subject: Whether student's transfer application is accepted or rejected; reasons for rejection

When to Notify: When student requests to voluntarily transfer to continuation school

Education or Other Legal Code: 48432.3

Board Policy/Administrative Regulation #: See AR 6184

Subject: Copy of district policy and regulation on continuation education

When to Notify: Prior to involuntary transfer to continuation school

Education or Other Legal Code: Education Code 48432.5

Board Policy/Administrative Regulation #: See AR 6184

Subject: Right to require meeting prior to involuntary transfer to continuation school

When to Notify: When student is removed from class and teacher requires parental attendance at school

Education or Other Legal Code: Education Code 48900.1

Board Policy/Administrative Regulation #: See BP 5144.1, See AR 5144.1

Subject: Parental attendance required; timeline for attendance

When to Notify: Prior to withholding grades, diplomas, or transcripts

Education or Other Legal Code: Education Code 48904

Board Policy/Administrative Regulation #: See AR 5125.2

Subject: Damaged school property

When to Notify: When withholding grades, diplomas or transcripts from transferring student

Education or Other Legal Code: Education Code 48904.3

Board Policy/Administrative Regulation #: See AR 5125.2

Subject: Next school will continue withholding grades, diplomas or transcripts

When to Notify: When student is released to peace officer  
Education or Other Legal Code: Education Code 48906  
Board Policy/Administrative Regulation #: See BP 5145.11  
Subject: Release of student to peace officer

When to Notify: At time of suspension  
Education or Other Legal Code: Education Code 48911  
Board Policy/Administrative Regulation #: See BP 5144.1, See AR 5144.1  
Subject: Notice of suspension

When to Notify: When original period of suspension is extended  
Education or Other Legal Code: Education Code 48911  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Extension of suspension

When to Notify: At the time a student is assigned to a supervised suspension classroom  
Education or Other Legal Code: Education Code 48911.1  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: The student's assignment to a supervised suspension classroom

When to Notify: Before holding a closes session re: suspension  
Education or Other Legal Code: Education Code 48912  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Intent to hold a closed session re: suspension

When to Notify: When student expelled from another district for certain acts seeks admission  
Education or Other Legal Code: Education Code 48915.1, 48918  
Board Policy/Administrative Regulation #: See AR 5119  
Subject: Hearing re: possible danger presented by expelled student

When to Notify: When readmission is denied  
Education or Other Legal Code: Education Code 48916  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Reasons for denial; determination of assigned program

When to Notify: When expulsion occurs  
Education or Other Legal Code: Education Code 48916  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Description of readmission procedures

When to Notify: 10 calendar days before expulsion hearing  
Education or Other Legal Code: Education Code 48918  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Notice of expulsion hearing

When to Notify: When expulsion or suspension of expulsion occurs  
Education or Other Legal Code: Education Code 48918  
Board Policy/Administrative Regulation #: See AR 5144.1  
Subject: Decision to expel; right to appeal to county board; obligation to inform new district of status

When to Notify: One month before the scheduled minimum day  
Education or Other Legal Code: Education Code 48980  
Board Policy/Administrative Regulation #: See BP 6111

Subject: When minimum days are scheduled after the beginning of the school year

When to Notify: When parents request guidelines for filing complaint of child abuse at a school site

Education or Other Legal Code: Education Code 48987

Board Policy/Administrative Regulation #: See AR 5141.4

Subject: Guidelines for filing complaint of child abuse at a school site with local child protective agencies

When to Notify: When student in danger of failing a course

Education or Other Legal Code: Education Code 49067

Board Policy/Administrative Regulation #: See AR 5121

Subject: Student in danger of failing a course

When to Notify: When student transfers from another district or private school

Education or Other Legal Code: Education Code 49068

Board Policy/Administrative Regulation #: See AR 5125

Subject: Right to receive copy of student's record and to challenge its content

When to Notify: Within 24 hours of release of information to a judge or probation officer

Education or Other Legal Code: Education Code 49076

Board Policy/Administrative Regulation #: See AR 5125

Subject: Release of student record information to a judge or probation officer for conducting a truancy mediation program or for presenting evidence at a truancy petition

When to Notify: Before release of information pursuant to court order or subpoena

Education or Other Legal Code: Education Code 49077

Board Policy/Administrative Regulation #: See AR 5125

Subject: Release of information pursuant to court order or subpoena

When to Notify: When screening results in suspicion that student has scoliosis

Education or Other Legal Code: Education Code 49452.5

Board Policy/Administrative Regulation #: See BP 5141.3

Subject: Scoliosis screening

When to Notify: When test results in discovery of visual or hearing defects

Education or Other Legal Code: Education Code 49456

Board Policy/Administrative Regulation #: See BP 5141.3

Subject: Vision or hearing test

When to Notify: Annually to parents/guardians of student athletes before their first practice or competition

Education or Other Legal Code: Education Code 49475

Board Policy/Administrative Regulation #: See AR 6145.2

Subject: Information on concussions and head injuries

When to Notify: Before any test questioning personal beliefs

Education or Other Legal Code: Education Code 51513

Board Policy/Administrative Regulation #: See AR 5022

Subject: Permission for test, survey questioning personal beliefs

When to Notify: Within 14 days of instruction if arrangement made for guest speaker after beginning of school year

Education or Other Legal Code: Education Code 51938

Board Policy/Administrative Regulation #: BP 6142.1



Subject: Instruction in HIV/AIDS or sexual health education by guest speaker or outside consultant

When to Notify: Prior to administering survey regarding health risks and behaviors to students in 7-12

Education or Other Legal Code: Education Code 51938

Board Policy/Administrative Regulation #: See AR 5022

Subject: Notice that the survey will be administered

When to Notify: Within 30 calendar days of receipt of results of assessment or reassessment of English proficiency

Education or Other Legal Code: Education Code 52164.1, 52164.3; 5 CCR 11511.5

Board Policy/Administrative Regulation #: See AR 6174

Subject: Results of state test of English proficiency

When to Notify: When migrant education program is established

Education or Other Legal Code: Education Code 54444.2

Board Policy/Administrative Regulation #: See BP 6175, See AR 6175

Subject: Parent advisory council membership composition

When to Notify: When child participates in licensed child care and development program

Education or Other Legal Code: Health and Safety Code 1596.857

Board Policy/Administrative Regulation #: See AR 5148

Subject: Parent right to enter facility

When to Notify: When district receives Tobacco-Use Prevention Education Funds

Education or Other Legal Code: Health and Safety Code 104420

Board Policy/Administrative Regulation #: See AR 3513.3

Subject: The district's tobacco-free schools policy and enforcement procedures

When to Notify: When sharing student immunization information with an immunization system

Education or Other Legal Code: Health and Safety Code 120440

Board Policy/Administrative Regulation #: See AR 5125

Subject: Types of information to be shared, name and address of agency, acceptable use of the information, right to examine, right to refuse to share

When to Notify: When hearing is requested by person asked to leave school premises

Education or Other Legal Code: Penal Code 627.5

Board Policy/Administrative Regulation #: See AR 3515.2

Subject: Notice of hearing

When to Notify: When providing written decision in response to a complaint re: discrimination, special education, or noncompliance with laws regulating educational programs

Education or Other Legal Code: 5 CCR 4631

Board Policy/Administrative Regulation #: See AR 1312.3

Subject: Appeal rights and procedures

When to Notify: When child participates in licensed child care and development program

Education or Other Legal Code: 5 CCR 18066

Board Policy/Administrative Regulation #: See AR 5148

Subject: Policies re: unexcused absences

When to Notify: When district substantively changes policy on student privacy rights

Education or Other Legal Code: 20 USC 123h

Board Policy/Administrative Regulation #: See AR 5022

Subject: Notice of any substantive change in policy or regulation

When to Notify: For districts receiving Title I funds, when a child has been taught for four or more consecutive weeks by a teacher who is not "highly qualified"

Education or Other Legal Code: 20 USC 6311

Board Policy/Administrative Regulation #: See AR 4112.24

Subject: Timely notice to parent of child's assignment

When to Notify: When school identified for program improvement or corrective action, within 30 days of failure to make annual yearly progress, to parents of English learners

Education or Other Legal Code: 20 USC 6312

Board Policy/Administrative Regulation #: See AR 0520.2

Subject: Notice of failure to ~~parents of English language learners~~ make adequate yearly progress

When to Notify: For districts receiving Title I funds, not later than 30 days after beginning of school year, to parents of English learners

Education or Other Legal Code: 20 USC 6312

Board Policy/Administrative Regulation #: See AR 6174

Subject: Reasons for placement, level of proficiency, instructional methods, how program meets child's strengths and teaches English, exit requirements, right to choose other program

When to Notify: When school identified for program improvement or corrective action

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: See AR 0520.2, See AR 5116.1

Subject: Explanation of identification, reasons, how problem will be addressed, how parents can become involved, transfer option, availability of supplemental services

When to Notify: For districts with schools that have been identified for program improvement or corrective action, annually

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: See AR 0520.2

Subject: Availability of supplemental educational services, identity of providers, description of services, qualifications, effectiveness of providers

When to Notify: When district identified for program improvement

Education or Other Legal Code: 20 USC 6316

Board Policy/Administrative Regulation #: See AR 0520.3

Subject: Explanation of status, reasons for identification, how parents can participate in upgrading district

When to Notify: For schools receiving Title I funds, upon development of parent involvement policy

Education or Other Legal Code: 20 USC 6318

Board Policy/Administrative Regulation #: See AR 6020

Subject: Notice of policy

~~When to Notify: For districts with secondary students receiving Title I funds~~

~~Education or Other Legal Code: 20 USC 7908~~

~~Board Policy/Administrative Regulation #: See AR 5125.1~~

~~Subject: Notice that parents may request district to not release name, address, phone number of child to military recruiters without prior written consent~~

~~When to Notify: When student transfers out of state and records are disclosed without consent pursuant to 34 CFR 99.30~~

~~Education or Other Legal Code: 34 CFR 99.34~~

~~Board Policy/Administrative Regulation #: AR 5125~~

Subject: Right to review records

When to Notify: Eligibility for services under Section 504  
Education or Other Legal Code: 34 CFR 104.32, 104.36  
Board Policy/Administrative Regulation #: See AR 6164.6  
Subject: District responsibilities, district actions, procedural safeguards

#### IV. Special Education Notices

When to Notify: Prior to conducting initial evaluation  
Education or Other Legal Code: Education Code 56301, 56321, 56321.5, 56321.6, 56329, 34 CFR 300.502  
Board Policy/Administrative Regulation #: See AR 6164.4  
Subject: Proposed evaluation plan, related parental rights, prior written notice

When to Notify: 24 hours before IEP when district intending to record  
Education or Other Legal Code: Education Code 56341.1  
Board Policy/Administrative Regulation #: See AR 6159  
Subject: Intention to audio-record IEP meeting

When to Notify: Early enough to ensure opportunity for parent to attend IEP meeting  
Education or Other Legal Code: Education Code 56341.5 34 CFR 300.322  
Board Policy/Administrative Regulation #: See AR 6159  
Subject: Time, purpose, location, who in attendance, participation of others with special knowledge, transition statements if appropriate

When to Notify: When parent orally requests review of IEP  
Education or Other Legal Code: Education Code 56343.5  
Board Policy/Administrative Regulation #: See AR 6159  
Subject: Need for written request

When to Notify: Suspension or change of placement for more than 10 days  
Education or Other Legal Code: 20 USC 1415(k); 34 CFR 300.530  
Board Policy/Administrative Regulation #: See AR 5144.2  
Subject: Decision and procedural safeguards notice

When to Notify: Upon requesting a due process hearing  
Education or Other Legal Code: 20 USC 1415(k); 34 CFR 300.508  
Board Policy/Administrative Regulation #: See AR 6159.1  
Subject: Student's name, address, school, description of problem, proposed resolution

~~When to Notify: For student receiving exit exam waiver, prior to receipt of diploma~~  
~~Education or Other Legal Code: Education Code 60852.4~~  
~~Board Policy/Administrative Regulation #: See AR 6162.52~~  
~~Subject: Right to FAPE~~

~~When to Notify: Before functional behavioral assessment begins~~  
~~Education or Other Legal Code: 5 CCR 3052~~  
~~Board Policy/Administrative Regulation #: See AR 6159.4~~  
~~Subject: Notification and consent~~

~~When to Notify: Before modification of behavioral intervention plan~~  
~~Education or Other Legal Code: 5 CCR 3052~~  
~~Board Policy/Administrative Regulation #: See AR 6159.4~~  
~~Subject: Need for modification, right to question modification~~

~~When to Notify: Within one school day of emergency intervention or serious property damage  
Education or Other Legal Code: 5 CCR 3052  
Board Policy/Administrative Regulation #: See AR 6159.4  
Subject: Emergency intervention~~

When to Notify: Whenever there is a proposal or refusal to initiate or change the identification, evaluation or placement, or FAPE  
Education or Other Legal Code: 20 USC 1415(c), 34 CFR 300.503  
Board Policy/Administrative Regulation #: See AR 6159.1  
Subject: Prior written notice

~~When to Notify: Initial referral for evaluation  
Educational  
Education or Other Legal Code: Education Code 35186  
Board Policy/Administrative Regulation #: See AR 1312.4, See E 1312.4  
Subject: Complaint rights re: sufficiency instructional materials, teacher vacancy and misassignment, maintenance of facilities, and, for classrooms with grades 10-12, right of students who did not pass the exit exam to receive intensive instruction after completion of grade 12~~

#### V. Classroom Notices

When to Notify: In each classroom in each school  
Education or Other Legal Code: Education Code 35186  
Board Policy/Administrative Regulation #: See AR 1312.4, E 1312.4  
Subject: Complaints re: sufficiency of instructional materials, teacher vacancy and misassignment, maintenance of facilities.

**Exhibit            SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**version: August 24, 2011    Santa Monica, California**