

March 20, 2014

CLOSED SESSION (4:30-5:30 p.m.)

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

- 4:47 pm **II. CLOSED SESSION** (60 minutes)

- Education Code §35146 and §48918 (15)

- Agenda Item No. A. 22a

- Government Code §54957 (5)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- Government Code §54957 (30)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - Title: Superintendent
- Government Code §54957.6 (25)
CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representative: Sandra Lyon
 - Employee Organizations: SMMCTA and SEIU

4:44 pm **III. CALL TO ORDER**

Board of Education Members

Maria Leon-Vazquez – President

Ralph Mechur – Vice President

Ben Allen

Oscar de la Torre – arrived at 5:00pm

Jose Escarce

Laurie Lieberman

Nimish Patel – *excused absence*

B. Pledge of Allegiance

Led by Dr. Escarce

It was moved by Mr. de la Torre, seconded by Mr. Mechur, and voted 6/0 (Mr. Patel was absent) to approve the agenda with the addendum.

A.01 March 6, 2014.....1

VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (20 minutes)

5:56 pm

- **Women’s History Month**

Dr. Edeburn read a portion of the President’s proclamation honoring Women’s History Month.

5:52 pm

- **Middle Level Education Month**

Dr. Edeburn introduced members of the Malibu Middle School’s Select Choir, who sang the National Anthem. They were: Claire Annete, Gabby Farrer, Hailey Louks, Ava Daikeler, and Catherine Bogie. Dr. Edeburn explained how important the middle school years are in the social, emotional, and physical development of young people.

VII. STUDY SESSION (60 minutes)

5:59 pm

These items are staff presentations and/or updates to the Board of Education.

S.01 School Site Presentations (60).....2
Malibu Middle/High School

VIII. COMMUNICATIONS (30 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports (15)

1. **Matthew Ware & Cecilia Sanchez – Santa Monica High School –**
excused absence

6:13 pm

2. **Michael Jacobson – Malibu High School**

Mr. Jacobson congratulated the Malibu High School seniors, many of whom are hearing back from the colleges to which they applied. Club Day was on March 12. The middle school dance was held on March 14; the DJ that performed will also be the DJ at prom. Coffee House was also held that evening, featuring many talented students. Masque will be on March 27-29, which will also feature several talented MHS students. ASB is working on finalizing amendments to its constitution. The spring pep rally is coming up. CSF students will be honored on April 3 at a breakfast, followed by a trip to Universal Studios.

3. **Amanda Huffman – Olympic High School –** *excused absence*

6:15 pm

B. **SMMCTA Update – Ms. Liz Cowgill (5)**

Ms. Cowgill’s presentation can be found under Attachments at the end of these minutes.

C. **SEIU Update – Ms. Keryl Cartee-McNeely (5) – no report**

D. **PTA Council – Ms. Patti Braun (5)**

Ms. Braun reported that seven SMMUSD PTA representatives are in Sacramento at the PTA Sac Safari, speaking with legislatures about educational issues. The council is engaged in emergency preparedness for two different scenarios: earthquakes and lockdowns. Gary Bradbury has been working with the PTA to determine what in-class supplies the schools have in case of a big earthquake or lockdown, and what needs to be procured. On Monday, registration for Summer Adventure will begin. Ast year, 867 students participated. This year, Summer Adventure will take place at four locations. The middle school offerings will be very engaging this year. Ms. Braun reported that while the PTA Council is happy to see the Ed Ahead

offerings from the district, parents and students would like to see more, such as US History or world languages.

IX. SENIOR STAFF REPORTS (20 minutes)

6:19 pm

A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)

Dr. Deloria reported that Cohort #1 attended the fourth day of PLC training this past Tuesday. At the end of the semester, teachers met and came up with a plan and formed Student Success Teams to determine how to support students who had multiple Fs. Yesterday, Dr. Deloria and other staff attended a one-to-one computing symposium sponsored by Google and the Victor Elementary School District to hear how their district implemented the plan. Dr. Deloria reported that all of the districts present at the symposium have been grappling with Common Core, 21st Century Skills, and technology. Earlier in the month, Dr. Deloria and other staff attended an Equal Opportunities School (EOS) meeting, which was also sponsored by Google. The district will apply to participate in this program, which examines data to determine how a district can seek out students of color and other subgroups who should be in rigorous classes, but are not. On Tuesday, Dr. Deloria met with parents from Malibu Middle School regarding the new math curriculum. In honor of Cesar Chavez Day, Edison Language Academy is hosting a fundraiser special screening and Q&A session of the movie Cesar Chavez. Proceeds from the event will benefit Edison Language Academy, the dual language immersion program at Santa Monica High School and John Adams Middle School, and the Education Foundation.

B. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5) – no report

6:31 pm

C. Asst. Supt., Human Resources – Ms. Debra Moore Washington (5)

Ms. Washington reported that the district is still in negotiations with SEIU. There will be a joint communication issued before spring break to let the community know about the progress being made. The deadline for the applications for the McKinley Elementary School principalship has been extended to March 31. Interviews will be held in April after spring break. Ms. Washington reported that, starting tomorrow, there will be eight participants from SMC attending the United Black Student Unions of California conference in Culver City.

6:43 pm

D. Superintendent – Ms. Sandra Lyon (5)

Ms. Lyon stated that the district is working on the environmental concerns daily; numerous people in the district are giving hours to this. Weekly updates have been issued to help keep staff and the community up to date. During March, the contract with Environ was approved, and Environ has begun reviewing historical documents, the properties themselves, and the work done to-date. All questions and comments can be submitted directly to Environ at SMMUSDEnvironmentalInput@environcorp.com. Environ will consider all input as they put together the investigation and work plans. Ms. Lyon said she is forwarding all input she receives directly to Environ. DTSC will be sending out a survey to all staff, parents, and the community to gather input. There will also be community input sessions; that information will be shared with the public once the dates are set. Ms. Lyon said the district continues to listen to the community and has asked, from the beginning, that testing occur for air, soil, and potential contaminants that have been identified in earlier testing. She reminded everyone that this process takes time; the district is working with Environ, the EPA, and DTSC. She said there must be a balance between moving forward in a timely manner and being thorough.

Plans will be coming to the board at a public meeting; once that date has been scheduled, it will be communicated to the community. Regarding how soil remediation and communication occurred, Ms. Lyon stated that board policy and procedure was followed, as it has been done throughout the state. She added that perhaps such practices need to be updated. Ms. Lyon reported that she conveyed these concerns to a group of school agencies and associations last week in Sacramento. It was clear that this is not an SMMUSD issue, but a larger issue that the entire public education community needs to address. Ms. Lyon acknowledged the involvement level of the community, supporting the public's right to advocate for change. She asked the community to focus their efforts at the state and federal level, where those policies and regulations are set. She reminded everyone that the roll of public education is not to set health regulations and levels. As this process moves forward, Ms. Lyon said the district will continue to support teachers, staff, students, and the community. The district will work collaboratively and cooperatively with Environ and the regulatory agencies. Ms. Lyon said that while the issue continues to receive daily attention from the district, the technical work – testing, action plans, cleaning – is in the hands of the experts.

6:39 pm

X.

CONSENT CALENDAR (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

Curriculum and Instruction

A.02	Approval of Independent Contractors.....	3
A.03	Overnight Field Trip(s) 2012-2013	4
A.04	Conference and Travel Approval/Ratification	5-7
A.05	Head Start Collaboration with the Los Angeles County Office of Education (LACOE).....	8
A.06	Amendment to Award of Contracts for Supplemental Educational Services (SES) Program Improvement – Title I Edison, John Muir, McKinley, and Will Rogers Elementary Schools.....	9-10
A.07	Approval of Special Education Contracts – 2013-2014	11-13

Business and Fiscal

A.08	Award of Purchase Orders – 2013-2014	14-14d
A.09	Acceptance of Gifts – 2013/2014	15-16
A.10	Ratification of De Minimis Settlement with United State Environmental Protection Agency Concerning Casmalia Disposal Site	17-18

Facilities Improvement Projects

A.11	Contract Amendment #37 for Additional Architectural Services for Design – Lincoln Middle School – Replacement of Classroom Building C & Site Improvement (Package 2) – DLR Group WWCOT – Measure BB	19-20
A.12	Amendment to Contract – Lease Leaseback – Edison Language Academy – New Construction – Swinerton Builders – Measure BB.....	21-22
A.13	Amendment to Contract – Lease Leaseback – Edison Language Academy – New Construction – Swinerton Builders – Measure BB.....	23-24

A.14	Contract Amendment #18 – Amendment to Contract for Allocation of Edison Commissioning Services – Parsons – Measure BB	25-26
A.15	Accept Work as Completed – Multiple Purchase Orders Projects – Capital Fund and Measure BB	27

Personnel

A.16	Certificated Personnel – Elections, Separations.....	28-32
A.17	Classified Personnel – Merit	33-35
A.18	Classified Personnel – Non-Merit.....	36
A.19	Special Services	37
A.20	Increase in Staffing (FTE) – Operations and Grounds.....	38
A.21	Increase in Staffing (FTE) – Special Education	39

General

A.22	Revise BP 6173.1 – Education of Foster Youth	40-42
A.22a	Amendment to Term of Expulsion of Student (B/D 12/28/1998)	40-42

*Underlined items
from addendum*

6:50 pm **XI.**

PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to two (2) or three (3) minutes, depending on the number of speakers. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Matt deNicola, Jennifer deNicola, Cami Winikoff, Andy Lyon, Drew Wood, Nicole Holland, Hamish Patterson, Julie Tobias, Dana Friedman, Lon Jacobus, Will Jacobus, Dylan Friedman-Almond, Chasen Daniels, Genevieve Jolliffe, John Sibert, and Cooper deNicola addressed the board regarding environmental concerns in Malibu. In answer to a question from Ms. Lieberman, Mr. Sibert suggested posting the environmental updates also on the Malibu City website.*
- *Soniya Perl, Stacy Rouse, and Roui Israel addressed the board regarding Vision for Student Success (VSS).*

DISCUSSION and MAJOR Items

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XII. DISCUSSION ITEMS (25 minutes)

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

8:01 pm	D.01	2014-2015 Staffing (45)	43
8:39 pm	D.02	Consider Replacing AR 3543 – Transportation Safety and Emergencies (10).....	44-52
8:40 pm	D.03	Consider Deleting BP 6161 – Equipment, Books, and Materials (5).....	53-55
8:41 pm	D.04	Consider Revising BP and AR 7214 – General Obligation Bonds (10).....	56-64

XIII. MAJOR ITEMS (70 minutes)

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

9:07 pm	A.23	Adopt Resolution No. 13-18 – Recognizing Cesar Chavez Day (5).....	65-67
9:12 pm	A.24	Approval of 2012-13 Annual Measure “BB” Audit Report (20)	68

9:20 pm	A.25	Memorandum of Understanding between the Santa Monica-Malibu Unified School District (SMMUSD) and Next Ed – Investing in Innovation (i3) Project Lead the Way (PLTW) (20)	69-70p
9:55 pm	A.26	High School Course Approval – P.E. Tennis (10).....	71
9:57 pm	A.27	High School Course Approval – Introduction to Engineering Design (PLTW) (15)	72-73
10:00 pm	XIV.	INFORMATIONAL ITEMS (0 minutes)	
		These items are submitted for the public record for information. These items do not require discussion nor action.	
	I.01	Revisions to AR 6173.1 – Education for Foster Youth.....	74-81
	I.02	Supplemental Textbooks.....	82
	XV.	BOARD MEMBER ITEMS	
		These items are submitted by individual board members for information or discussion, as per Board Policy 9322.	
	XVI.	REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION	
		A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least <u>one week</u> before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.	
8:47 pm	XVII.	CONTINUATION OF PUBLIC COMMENTS	
		A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)	
		<ul style="list-style-type: none"> • <i>June Louks, Audra Hotchkiss, and Laura Rosenthal addressed the board regarding environmental concerns in Malibu. Mr. Allen asked staff for more information on rodenticides being used on campus.</i> 	
	XVIII.	BOARD MEMBER COMMENTS	
		A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”	
	XIX.	FUTURE AGENDA ITEMS	
		Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.	
	XX.	CLOSED SESSION	
		The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.	

XXI. ADJOURNMENT

It was moved by Mr. Mechur, seconded by Ms. Lieberman, and voted 6/0 (Mr. Patel was absent) to return to closed session at 10:03 p.m. Closed session adjourned at 12:02 a.m. This meeting will adjourn to a workshop scheduled for 4:00 p.m. on **Wednesday, March 26, 2014**, at the **District Office**. The next regular meeting is scheduled for 5:30 p.m. on **Thursday, April 3, 2014**, at the **District Office**: 1651 16th Street, Santa Monica, CA 90404.

Approved: _____

President

Superintendent

Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2013-2014

Closed Session begins at 4:30pm
Public Meetings begin at 5:30pm

July through December 2013					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/18* DO	7/24* DO 7/30* DO	*7/18: Special Meeting *Wednesday, 7/24 *7/30: Special Meeting
August		8/14* DO		8/28* DO	*Wednesday, 8/14 First day of school: 8/22
September	9/5 DO		9/19 DO		*9/5: District Holiday
October	10/3 M		10/17 DO		
November	11/7 M		11/19* LMS 11/21 DO		*11/19: Workshop Thanksgiving: 11/28-29
December		12/12 DO		winter break	
Winter Break: December 23 – January 3					
January through June 2014					
Winter Break: December 23 – January 3					
January	winter break	1/16 DO			
February	2/6 M		2/20 DO		
March	3/6 DO		3/20 M 3/26* DO		*3/26: Workshop
Spring Break: April 7-18					
April	4/3 DO	spring break	spring break		
May	5/1 M		5/15 DO		
June	6/5 DO			6/25* DO	Last day of school: 6/10 *Wednesday: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
03/20/14

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

March 6, 2014

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Abstain
AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)
NOES: None (0)
ABSENT: Mr. Patel

STUDY SESSION

TO: BOARD OF EDUCATION
FROM: SANDRA LYON / TERRY DELORIA
RE: SCHOOL SITE PRESENTATIONS

STUDY SESSION
03/20/14

STUDY SESSION ITEM NO. S.01

Principals from Malibu Middle/High School (Jerry Block) will share substantive, current school information in twelve-minute presentations, focusing on how their schools are advancing two of the Board's five goals below:

1. Professional Learning Communities (PLCs)
2. Response to Instruction and Intervention (RTI²)
3. Equity and Access for Student Success
4. Science, Technology, Engineering, and Mathematics (STEM) Curriculum
5. Common Core State Standards (CCSS)

The presentation from the school can be found under Attachments at the end of these minutes.

Mr. Block answered questions about Project Lead the Way and how it will fit into the curriculum. Ms. Leon-Vazquez wondered if the dual enrollment program could include the robotics class at SMC. Mr. Block said that would be well-received by the students. Mr. Block and Dr. Deloria answered Ms. Lieberman's question about how language arts teachers address the requirements in the new Common Core State Standards for literacy across the curriculum as well as an increase in the amount of non-fiction work.

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2013-2014 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
Alex Naftali 3/1/14 – 5/31/14 Not to exceed: \$17,600	Project Liaison: Controls	Measure BB / Capital Improvements	21,81,82,83-90500-0- 00000-85000-5802- XXX-2600

Contractor/ Contract Dates	Description	Site	Funding
Pivotal Media 2/7/14 to 2/13/14 Not to exceed: \$3,090.15	Video company contracted to perform video services for the Stairway to the Stars concerts on February 7 th , 11 th , and 13 th . Pivotal Media will provide DVD copies of the Stairway concerts.	Ed Services	01-90120-0-17300- 10000-5802-030-1300 (Stairway to the Stars Gift)
Dolinka Group, LLC Amend contract date: 8/1/13 to <u>6/30/19</u> 6/30/14 Amend amount not to exceed: <u>\$56,000</u> \$11,000 (original contract for \$11,000 approved 8/14/13)	Redevelopment Consulting Services	Business	01-90100-0-00000- 73000-5802-050-1500
Growing Educators 3/5/14 to 4/2/14 Not to exceed: \$3,300	Provide professional development training for teaching staff	Edison Language Academy	Amend account: 01-90121-0-11100- 10000-5802-001-4010 (3/6/14: board approved use of two accounts: <u>\$1,000</u> : 01-90121-0- 11100-10000-5802- 001-4010 and <u>\$2,300</u> : 01-30100-0- 11100-10000-5802- 001-4010)

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

FROM: SANDRA LYON / TERRY DELORIA

RE: OVERNIGHT FIELD TRIP(S) 2013-2014

ACTION/CONSENT
03/06/14

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2013-2014 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Malibu 10th-12th grades 5	National Rube Goldberg Competition (Milwaukee, WI) 4/4/14 – 4/7/14	J. Block/ B. Corrigan	\$600 per student by parent donation and fundraising	Physics	Students won local completion and qualified for the National Competition
Malibu 6th-12th grades 75	Disneyland 4/25/14 – 4/26/14 (overnight)	J. Block/ M. Zander	\$200 per student by parent donation and fundraising	Instrumental Music	Music in the Park Orchestra Competition
Adams 7 th grade 60	Natural History Museum, Los Angeles 4/25/14 – 4/26/14 3/28/14-3/29/14 (correction from 3/6/14 agenda)	S. Richardson/ J. Madkins	\$50 admission per student paid by parents; bus drop off paid by Equity; parents pick up	Science	Educational trip for students

MOTION MADE BY: Mr. Mechur
 SECONDED BY: Ms. Lieberman
 STUDENT ADVISORY VOTE: Aye
 AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)
 NOES: None (0)
 ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BERUMEN, Ted</u> Purchasing Department 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	CASBO-Technology for School Business Today Norwalk, CA March 7, 2014	\$38
<u>BROWN, Daniel</u> Adams Middle 01-74050-0-11100-10000-5220-035-1300 General Fund- Resource: Common Core	Next Generation Science Standards and CCSS Downey, CA May 1, 2014	\$100 +1 SUB
<u>CHUNG, Alice</u> Child Development Services 12-52105-0-85000-10000-5220-070-2700 Child Development Fund- Resource: HS-Train & Train Asst.	41 st Annual Conference-NHSA Long Beach, CA April 30, 2014 – May 2, 2014	\$1,300
<u>GATES, Janie</u> Olympic High 01-00000-0-32000-27000-5220-014-4140 General Fund- Function: School Administration	Threat Assessment Cerritos, CA March 5, 2014	\$63
<u>GATES, Janie</u> Olympic High No Cost to District	WASC Review Pomona, CA March 16 – 18, 2014	\$0
<u>GRIEGO, Orlando</u> Food and Nutrition Services 13-53100-0-00000-37000-5220-057-2570 Cafeteria Fund- Resource: Child Nutrition.	Interview Panel-Santa Clarita Valley Valencia, CA March 31, 2014	\$40 Mileage Only
<u>KELLY, Mark</u> Student Services 01-00000-0-11100-39000-5220-040-2400 General Fund- Function: Other Benefits	Positive Behavior Interventions and Supports Downey, CA March 31, 2014	\$180

<u>LARIOS, Carmen</u> Human Resources 01-90120-0-19100-10000-5220-030-1300 General Fund- Resource: Gifts	CASBO-Technology for School Business Today Norwalk, CA March 7, 2014	\$75
<u>MAGALLANES, Joy</u> Computer Services 01-00000-0-00000-77000-5220-054-2540 General Fund- Function: Data Processing Services	Illuminate User Conference San Diego, CA February 6 – 7, 2014	\$367
<u>REGAN Christopher</u> Adams Middle 01-00010-0-11100-10000-5220-011-4110 General Fund- Resource: Tier III	Illuminate Master Schedule Training Irvine, CA March 10, 2014 and April 21, 2014	\$600
<u>SINCLAIR, Michele</u> Lincoln Middle 01-90150-0-11100-10000-5220-012-4120 General Fund- Resource: Reimbursed by PTA	CCSS Conference-Common Core 2.0 Bootcamp Los Angeles, CA March 7 – 9, 2014	\$285 +1 SUB
<u>SINFELD, Deanna</u> Franklin Elementary 01-00000-0-11100-39000-5220-040-2400 General Fund- Function: Other Pupil Services	CPI-Nonviolent Crisis Intervention Los Angeles, CA December 10 – 12, 2014	\$1,799
<u>TIETZE, Brandon</u> Personnel Commission 01-90120-0-19100-10000-5220-030-1300 General Fund- Resource: Gifts	CASBO-Technology for School Business Today Norwalk, CA March 7 , 2014	\$75
<u>WASHINGTON MOORE, Debra</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	UBSUC State Leadership Convention Culver City, CA March 21 – 23, 2014	\$375

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<u>THORESON, Bonnie</u> <u>+3 Additional Staff</u> Malibu High 01-90141-0-11100-10000-5220-010-4100 General Fund- Resource: Malibu Shark Fund	CATE Conference 2014 “Paying it Forward” San Diego, CA February 14 – 15, 2014	\$1,300 +4 SUBS Plus A \$372.76 Overage
<u>UNDERWOOD, Brian</u> <u>EHRKE, Shelly</u> Lincoln Middle 01-90150-0-11100-10000-5220-012-4120 General Fund- Resource: Gifts-Equity Fund	Bridging the Hearts and Minds of Youth San Diego, CA February 7 - 9, 2014	\$2,300 +2 SUBS Plus A \$65.52 Overage

Group Conference and Travel: In-State		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>KELEHER, Darci</u> <u>+17 Additional Staff</u> Special Education 01-65000-0-50010-21000-5220-043-1400 General Fund- Resource: Special Education	Common Core State Standards and Support Downey, CA March 17, 2014	\$450 +13 SUBS

<u>Out-of-State Conferences: Individual</u>		
NONE		

<u>Out-of-State Conferences: Group</u>		
NONE		

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Aye
AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)
NOES: None (0)
ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: HEAD START COLLABORATION WITH THE LOS ANGELES COUNTY OFFICE
OF EDUCATION (LACOE)

RECOMMENDATION NO. A.05

It is recommended that the Board of Education authorizes the budget increase of Cost of Living Adjustment (COLA) funds to the Head Start program. This agreement is to be executed between Los Angeles County Office of Education (LACOE), and the Santa Monica-Malibu Unified School District, wherein LACOE agrees to pay the Santa Monica-Malibu District Child Development Fund an additional amount not to exceed \$17,264. This contract is effective July 1, 2014 through June 30, 2015.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: Yes

Account Number: 12-52101-0-00000-00000-8285-090-0000 HS COLA \$17,264

COMMENT: This \$17,264 is a 1.3% cost of living adjustment. Funds will be used for salaries and benefits for FY 2014-15.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD

RE: AMMENDMENT TO AWARD OF CONTRACTS FOR SUPPLEMENTAL
EDUCATIONAL SERVICES (SES) PROGRAM IMPROVEMENT – TITLE I
EDISON, JOHN MUIR, MCKINLEY, AND WILL ROGERS ELEMENTARY
SCHOOLS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve amended contracts for Supplemental Educational Services (SES) Program Improvement for Edison, John Muir, McKinley and Will Rogers students to vendors as listed below, not to exceed \$646.50 per student. These amendments are the result of a second round of SES offered to families who had not yet participated in Supplemental Educational Services. By offering a second round of SES, SMMUSD demonstrates good faith in expending the required set aside for SES purposes.

Funding Information

Budgeted: Yes

Fund/Source: General Fund

Account Number: 01-30100-0-11100-10000-5802-035-1300

Description: Title I

Schools that receive Title I funding under ESEA/NCLB are subject to Program Improvement status when one or more criteria for Adequate Yearly Progress is missed for two consecutive years. When a school is in its second year or more of Program Improvement, the district must offer Supplemental Educational Services (SES) to eligible students. Eligible students are those who participate in the National School Lunch Program. SES is provided by vendors that have been approved by the State Board of Education to provide tutoring to students outside of the school day.

The district is required to set aside 20% of Title I funds to pay for SES and transportation costs associated with School Choice. Should the demand for SES and Choice exceed the 20% set aside, the district will give priority for SES to the lowest achieving eligible students.

Each vendor determines its hourly rate for services, the instructional materials used for tutoring, and the method of assessing and monitoring student progress. The state has set a maximum of \$646.50 per student for SES in our district for the 2013-14 school year.

Per ESEA/NCLB, families have the right to select the vendor of their choice. Families of eligible students at Edison, John Muir, McKinley, and Will Rogers Learning Community who did not participate in SES in the first round were notified of this second opportunity for SES through a packet of information that went home at the end of February. The vendors on the following page were those selected to provide services for this second round. The number of second round students and new not to exceed total costs are provided below.

SES

Title I: 01-30100-0-11100-10000-5802-035-1300

SES Vendor	Original Contract Amount \$646.50 per Student	Amended Contract Amount \$646.50 per Student	Service Description	Contract Number
! ACE Tutoring Services	\$3,879.00		No Additional SES Students	UC14032
!A+CAT (Computer Assisted Tutoring)	\$8,404.50	\$3,232.50	5 Additional SES Students	UC14034
#1 We Can Querer es Poder with Nook Tablets!/ ! # 1 Tutoria, Maestros, Tablet as	\$33,618.00	\$5,818.50	9 Additional SES Students	UC14035
Alternatives Unlimited, Inc.	\$5,172.00	\$646.50	1 Additional SES Student	UC14038
Basic Educational Services Team, Inc.	\$3,879.00	\$3,232.50	5 Additional SES Students	UC14039
Community College Foundation	\$5,818.50		No Additional SES Student	UC14041
ETS Educational & Tutorial Services LLC	\$7,758.00	\$646.50	1 Additional SES Students	UC14043
íAlpha! Innovation through Education	\$23,274.00	\$1,293.00	2 Additional SES Students	UC14044
Total Education Solutions	\$5,172.00	\$4,525.50	7 Additional SES Students	UC14047
UROC Learning Institute	\$13,576.50	\$3,232.50	5 Additional SES Students	UC14048
Total Cost Not to Exceed		\$22,627.50	35 students	

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2013-2014

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2013-2014 as follows:

NPS

2013-2014 Budget 01-65000-0-57500-11800-5125-043-1400

2013-2014 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPS 13/14		\$ 1,595,000
Amount Budgeted Mental Health Services 13/14		\$ 900,000
Total Budgeted		\$ 2,495,000
Prior Board Authorization as of 3/6/14		\$ 2,166,533
	Balance	\$ 328,467
Positive Adjustment (See Below)		\$ 0
		\$ 328,467
Total Amount for these Contracts		\$ 0
	Balance	\$ 328,467

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$45,314 as of 3/6/14					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2013-2014 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA 13/14		\$ 1,127,000
Prior Board Authorization as of 3/6/14		\$ 1,046,239
	Balance	\$ 80,761
Positive Adjustment (See Below)		\$ 0
		\$ 80,761
Total Amount for these Contracts		\$ 0
	Balance	\$ 80,761

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$60,498 as of 3/6/14					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 13/14		\$ 352,000
Prior Board Authorization as of 3/6/14		\$ 362,131
	Balance	\$ -10,131
Positive Adjustment (See Below)		\$ 4000
		\$ -6,131
Total Amount for these Contracts		\$ 0
	Balance	\$ -6,131

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2013-2014 in the amount of \$0 as of 3/6/14					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Cogwheels	Education, Instr. Consult.	1-SPED14002	R	\$4,000	

Non-Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Sharon Grandinette, MS, CBIST	3174631727	IEE & IEP attendance	50-SPED14134	\$4,600
Links Sign Language & Interpreting	various	Written translation	42-SPED14117	\$1,192
Parent Reimbursement	5103133762	Travel	49-SPED14133	\$666

Amount Budgeted Non-Instructional Consultants 13/14		\$ 220,000
Prior Board Authorization as of 3/6/14		\$ 287,678
	Balance	\$ -67,678
Positive Adjustment (See Below)		\$ 0
		\$ -67,678
Total Amount for these Contracts		\$ 6,459
	Balance	\$ -74,137

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2013-2014 in the amount of \$14,000 as of 3/6/14					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2013-2014 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 13/14		\$ 370,000
Prior Board Authorization as of 3/6/14		<u>250,000</u>
	Balance	\$ 0
Adjustments for this period		<u>\$ 0</u>
		\$ 0
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ 120,000

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2013-2014 in the amount of \$ 0 as of 3/6/14				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2013-14

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from February 26, 2014, through March 12, 2014, for fiscal year 2013-14.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
144248	A & R WHOLESALE DISTRIBUTORS	OPEN ORDER FOR SNACK FOOD	SAMOHI STUDENT STORE	3,000.00	U
144146	A Z BUS SALES INC	Bus Repairs #7	TRANSPORTATION	10,996.80	U
144349	A.J. FISTES CORPORATION	PAINT BICK PATH; CDS:WOODS	CHILD DEVELOPMENT CENTER	2,800.00	CD
144074	AARDVARK CLAY	ART CLASS SUPPLIES/EQUITY	JOHN ADAMS MIDDLE SCHOOL	815.36	R
144259	ACCO BRANDS USA LLC DBA GBC	PAPER SHREDDER	PT DUME ELEMENTARY SCHOOL	999.82	R
144332	ADVANCED BATTERY SYSTEMS	BATTERY FOR TRUCK #70	INFORMATION SERVICES	96.31	U
144336	ADVANCED MULTIMEDIA DEVICES	BACKFLOW ANNUAL ADMIN FEES	FACILITY MAINTENANCE	1,060.00	R
143982	APPLE COMPUTER CORP	MacBook Pro 15"	STATE AND FEDERAL PROJECTS	2,771.36	R
144246	APPLE COMPUTER CORP	ASSISTIVE TECHNOLOGY:IPAD2	SPECIAL EDUCATION REGULAR YEAR	1,077.81	R
144249	APPLE COMPUTER CORP	COMPUTER	SANTA MONICA HIGH SCHOOL	2,869.91	R
144269	APPLE COMPUTER CORP	ASSISTIVE TECHNOLOGY	SPECIAL EDUCATION REGULAR YEAR	200.00	R
144173	ATKINSON ANDELSON LOYA RUDD	LEGAL SERVICES COSTS	SPECIAL EDUCATION REGULAR YEAR	120,000.00	R
144176	ATLANTIC EXPRESS OF LA INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	385.00	U
144307	ATLANTIC EXPRESS OF LA INC	FIELD TRIP MUIR - LEONIS ADOBE	TRANSPORTATION	373.75	U
143903	AVON CAR RENTAL	TRANSPORTATION FOR BAND	SANTA MONICA HIGH SCHOOL	1,400.00	U
144056	B & H PHOTO VIDEO	TWO WAY RADIOS	GRANT ELEMENTARY SCHOOL	302.99	R
144143	B & H PHOTO VIDEO	TWO WAY SECURITY RADIOS	ROOSEVELT ELEMENTARY SCHOOL	1,482.72	R
144250	B & H PHOTO VIDEO	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	449.11	R
144169	BARNES & NOBLE/SANTA MONICA	REFERENCE BOOKS	LINCOLN MIDDLE SCHOOL	77.35	R
144200	BARNES & NOBLE/SANTA MONICA	TEACHER RESOURCE/PRO. DEV.	STATE AND FEDERAL PROJECTS	225.68	R
144260	BARRETT'S APPLIANCE	DRYER REPAIR	CHILD DEVELOPMENT CENTER	162.33	CD
144268	BAXTER, CATHERINE	REPORT CARD MAILING	SANTA MONICA HIGH SCHOOL	516.96	U
144181	BLOCK, JERRY	REIMBURSEMENT - JERRY BLOCK	MALIBU HIGH SCHOOL	119.00	R
144196	BUD COFFEY PRODUCTIONS	PERMIT EVENTS	THEATER OPERATIONS&FACILITY PR	5,000.00	R
144210	BYRNE, CHERYL	CATERER-STAIRWAY RECEPTIONS	CURRICULUM AND IMC	2,250.00	R
144162	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	2,280.00	R
144147	CDW-G COMPUTING SOLUTIONS	ROP COMPUTER SUPPLIES	R O P	2,090.55	R
144163	CDW-G COMPUTING SOLUTIONS	HEADPHONES FOR SBAC	STATE AND FEDERAL PROJECTS	4,697.55	R
144209	CDW-G COMPUTING SOLUTIONS	USB DRIVE	OLYMPIC CONTINUATION SCHOOL	145.14	R
144242	CDW-G COMPUTING SOLUTIONS	ROP COMPUTER SUPPLIES	R O P	201.83	R
144112	CHEFS TOYS	SERVING COUNTER	EDISON ELEMENTARY SCHOOL	2,399.44	BB
143904	CHEVRON/TEXACO BUSINESS CARD	GAS CARDS	SANTA MONICA HIGH SCHOOL	900.00	U
144306	CINTAS CORPORATION	OPEN ORDER FOR UNIFORM CLEAN	TRANSPORTATION	2,000.00	U
144134	CITY OF MALIBU	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	1,000.00	U
144154	CONSORTIUM ON READING	PROFESSIONAL LITERACY COACHES	STATE AND FEDERAL PROJECTS	94,861.50	R
144224	CONVAID PRODUCTS	OCCUPATIONAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	167.54	R
144320	CRISIS PREVENTION INSTITUTE	CRISIS PREVENTION TRG MATERIAL	SPECIAL EDUCATION REGULAR YEAR	546.21	R
143605	DEPARTMENT OF TOXIC	VOLUNTARY INVESTIGATION AGRMT	BUSINESS SERVICES	41,664.00	D
144286	DIRECT SOURCE COMMUNICATIONS	NETWORK CABLING:COM LAB:SAMOHI	SANTA MONICA HIGH SCHOOL	3,116.54	R
144157	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	309.16	CD
144158	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	149.87	CD
144161	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	223.86	CD
144263	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	106.25	CD
144278	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	197.60	CD
144202	DLR GROUP INC OF CALIFORNIA	MALIBU HIGH CO2 INVESTIGATION	BUSINESS SERVICES	25,000.00	D
144217	DONALD J. GRANTHAM	STAIRWAY MUSIC RENTAL	CURRICULUM AND IMC	478.92	R
144142	DOUBLETREE GUEST SUITES-SM	WASC ACCOMMODATIONS	SANTA MONICA HIGH SCHOOL	688.22	U
144243	DUMBELL MAN FITNESS EQUIPMENT	EQUIPMENT SERVICE	OLYMPIC CONTINUATION SCHOOL	548.24	R
144271	DURHAM SCHOOL SERVICES	BUS TRANSPORTATION	PT DUME ELEMENTARY SCHOOL	1,353.92	R

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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
144289	EDUCATIONAL MUSIC SVCS	OPEN PO: SHEET MUSIC	LINCOLN MIDDLE SCHOOL	500.00	R
144230	EL POLLO LOCO	FOOD FOR STUDENTS	SANTA MONICA HIGH SCHOOL	600.00	R
144276	EL POLLO LOCO	OPEN ORDER/HS MEETINGS	CHILD DEVELOPMENT CENTER	300.00	CD
144326	FAGEN FRIEDMAN & FULFROST LLP	LEGAL COSTS	BOE/SUPERINTENDENT	75,000.00	U
144185	FOLLETT EDUCATIONAL SERVICES	ENGLISH DEPT RESOURCE MATERIAL	MALIBU HIGH SCHOOL	217.56	R
144188	FOLLETT EDUCATIONAL SERVICES	TEXTBOOK FOR ELD STUDENTS	MALIBU HIGH SCHOOL	193.87	R
144237	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	JOHN MUIR ELEMENTARY SCHOOL	359.51	R
144303	FOLLETT LIBRARY BOOK CO	BOOKS FOR LIBRARY	FRANKLIN ELEMENTARY SCHOOL	239.15	R
144325	FOLLETT LIBRARY BOOK CO	BOOKS FOR LIBRARY	JOHN MUIR ELEMENTARY SCHOOL	1,200.00	R
144257	FUN AND FUNCTION LLC	OCCUPATIONAL THERAPY	SPECIAL EDUCATION REGULAR YEAR	164.73	R
144044	GALE SUPPLY CO	CUSTODIAL SUPPLIES	GRANT ELEMENTARY SCHOOL	302.22	R
144050	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	1,535.41	CD
144096	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CABRILLO ELEMENTARY SCHOOL	485.09	U
144149	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	711.29	CD
144151	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	1,006.58	CD
144223	GALE SUPPLY CO	CUSTODIAL SUPPLIES/PERMIT	JOHN ADAMS MIDDLE SCHOOL	646.54	R
144322	GOLDEN STAR TECHNOLOGY INC	LINCOLN CLASSROOM UPGRADE	LINCOLN MIDDLE SCHOOL	7,373.32	R
144345	GUTTER ONE	GUTTER BOXES; CDS:ROGERS	CHILD DEVELOPMENT CENTER	1,685.00	CD
144346	GUTTER ONE	GUTTER BOXES; CDS: MUIR	CHILD DEVELOPMENT CENTER	550.00	CD
144330	H & L CONSULTANTS INC	PRINTRONIX RIBBON	INFORMATION SERVICES	264.26	U
144168	HERITAGE FOOD SERVICES GROUP	PARTS FOR SAMOHI STEAM TABLE	FOOD SERVICES	63.11	F
144316	HISONIC	CLASSROOM PORTABLE PA SYSTEM	FRANKLIN ELEMENTARY SCHOOL	958.13	R
144153	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
144273	HORIZON COACH LINES	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	525.00	U
144341	HOWARD INDUSTRIES	HVAC SUPPLIES	FACILITY MAINTENANCE	2,500.00	R
144338	HUNTINGTON HARDWARE CO INC	PARTS ORDER	FACILITY MAINTENANCE	280.66	R
143900	ILLUMINATE EDUCATION	Conference	INFORMATION SERVICES	318.00	U
144155	INSECT LORE PRODUCTS	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	43.78	CD
144132	INTELLI-TECH	COMPUTERS	SANTA MONICA HIGH SCHOOL	1,001.51	R
144140	INTELLI-TECH	OFFICE ADMIN COMPUTER	CABRILLO ELEMENTARY SCHOOL	1,936.93	R
144190	INTELLI-TECH	GOOGLE EDUCATION MGMT LICENSE	MALIBU HIGH SCHOOL	1,200.00	R
144290	INTELLI-TECH	COMPUTER FOR LIBRARIAN	FRANKLIN ELEMENTARY SCHOOL	1,188.71	R
144311	INTELLI-TECH	DUAL MONITORS AND LIFT STAND	FISCAL SERVICES	659.53	U
144312	INTELLI-TECH	DUAL LCD LIFT STAND	FISCAL SERVICES	284.70	U
144360	INTELLI-TECH	COMPUTERS/PERMIT	JOHN ADAMS MIDDLE SCHOOL	2,357.79	R
144354	INTERNATIONAL PAPER	COPY PAPER	SANTA MONICA HIGH SCHOOL	266.58	R
144211	JOSTENS/DIPLOMAS	DIPLOMAS	OLYMPIC CONTINUATION SCHOOL	429.11	R
144355	JOSTENS/DIPLOMAS	DIPLOMAS	SANTA MONICA HIGH SCHOOL	2,000.00	R
143276	KORADE & ASSOCIATE BUILDERS	START UP MAINTENANCE	EDISON ELEMENTARY SCHOOL	43,799.00	BB
144328	KORADE & ASSOCIATE BUILDERS	REPLACE WALL PANELS: CDS	CHILD DEVELOPMENT CENTER	11,872.00	CD
144337	KORADE & ASSOCIATE BUILDERS	ROGERS PUSHBUTTON LOCK & BOX	FACILITY MAINTENANCE	447.00	R
144350	KORADE & ASSOCIATE BUILDERS	CHIMES & GATE CLOSERS: CDS	CHILD DEVELOPMENT CENTER	5,787.00	CD
144261	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	70.00	CD
144353	LAMINATING DEPOT INC	LAMINATOR FILM	LINCOLN MIDDLE SCHOOL	218.89	U
144135	LYON, SANDRA	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	160.00	U
144152	MAD SCIENCE OF LOS ANGELES	SPRING BREAK - SCHOOL AGE	CHILD DEVELOPMENT CENTER	1,909.00	CD
143856	MANCE, MIKE J.	CUSTODIAL EQUIPMENT	PT DUME ELEMENTARY SCHOOL	717.23	R
144215	MARINA MUSIC SERVICE	STAIRWAY MUSIC	CURRICULUM AND IMC	116.07	R
144160	MCKENNA EDUCATION CONSULTANTS	ENVIRONMENTAL TESTING AT MHS	EMPLOYEE RELATIONS	12,000.00	U
144258	MENTORING MINDS LLP	COMMON CORE STANDARDS FOR SAI	SPECIAL EDUCATION REGULAR YEAR	834.41	R
144342	METRO TRUCK BODY INC	MAINTENANCE VEHICLE REPAIR	FACILITY MAINTENANCE	408.02	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
143774	NEW CONCEPTS DEVELOPMENT CORP.	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	390.67	R
144288	NICK RAIL MUSIC	INVOICE	LINCOLN MIDDLE SCHOOL	761.03	R
144133	OLIVER WORLDCLASS LABS INC	COMPUTER SOFTWARE	SANTA MONICA HIGH SCHOOL	2,097.00	R
144283	OLIVER WORLDCLASS LABS INC	2 BULBS FOR UNIFI 75 PROJECTOR	FRANKLIN ELEMENTARY SCHOOL	429.15	R
144175	PEARSON EDUCATION	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	40.35	R
144213	PIONEER CHEMICAL CO	CUSTODIAL CARTS	LINCOLN MIDDLE SCHOOL	361.35	R
144265	POSTMASTER-SANTA MONICA	POSTAGE	SANTA MONICA HIGH SCHOOL	1,519.00	R
144227	PREMIER SCHOOL AGENDAS	AGENDAS FOR NEXT SY 2014-2015	JOHN MUIR ELEMENTARY SCHOOL	791.05	U
143745	QSS	QCC/QSS TRAINING	INFORMATION SERVICES	1,000.00	U
144277	RALPH'S	OPEN ORDER/COOKING AND SCIENCE	CHILD DEVELOPMENT CENTER	75.00	CD
144122	RAYVERN LIGHTING	OPERATIONS SUPPLIES	GROUND MAINTENANCE	375.04	R
143707	RDP CREATIVE INC	STAIRWAY OF THE STARS T-SHIRTS	CURRICULUM AND IMC	1,319.31	R
144232	REES ELECTRONICS OFFICE	Fax Machine Repair - Transp.	TRANSPORTATION	65.00	U
144281	REGENCY ENTERPRISES INC.	ALTO LAMPS FOR NORTH GYM	THEATER OPERATIONS&FACILITY PR	197.10	U
144236	RICOH USA INC.	FAX TONER	CURRICULUM AND IMC	95.92	U
144136	ROSETTA STONE	ROSETTA STONE VERSION 3 ONLINE	STATE AND FEDERAL PROJECTS	2,172.80	R
144335	SANTA MONICA POLICE DEPT-ALARM	CITY OF SM FALSE ALARM FINE	FACILITY MAINTENANCE	164.86	R
143860	SCHOOL NURSE SUPPLY INC	HEALTH OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	112.76	U
144166	SCHOOL OUTFITTERS LLC	HEADPHONES FOR COMPUTERS	WILL ROGERS ELEMENTARY SCHOOL	134.36	U
144310	SCHOOL SERVICES OF CALIFORNIA	LCFF AND BUDGET DEVELOPMENT	BOE/SUPERINTENDENT	15,000.00	U
143984	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	181.28	U
144279	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	79.52	U
144285	SCHOOL SPECIALTY INC	SUPPLIES FOR TEACHER/A.PREVETT	JOHN MUIR ELEMENTARY SCHOOL	372.19	U
143683	SEHI COMPUTER PRODUCTS	PRINTER	SANTA MONICA HIGH SCHOOL	388.40	U
144047	SEHI COMPUTER PRODUCTS	TONER CARTRIDGES	WILL ROGERS ELEMENTARY SCHOOL	1,684.54	U
144272	SEHI COMPUTER PRODUCTS	INK CARTRIDGES	SANTA MONICA HIGH SCHOOL	2,500.00	U
144255	SIMPLEXGRINNELL	PARTS ORDERS	FACILITY MAINTENANCE	372.52	R
143787	SIR SPEEDY PRINTING #0245	ENVELOPES FOR DISTRICT	PRINTING SERVICES	689.85	U
144193	SIR SPEEDY PRINTING #0245	OPEN PO: PRINTING SERVICES	LINCOLN MIDDLE SCHOOL	1,500.00	R
144219	SIR SPEEDY PRINTING #0245	STAIRWAY TO THE STARS PROGRAM	CURRICULUM AND IMC	3,896.01	R
144264	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CHILD DEVELOPMENT CENTER	44.62	CD
144267	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CHILD DEVELOPMENT CENTER	44.62	CD
144148	SMART & FINAL	SPRING BREAK/OPEN ORDER	CHILD DEVELOPMENT CENTER	1,000.00	CD
144229	SMART & FINAL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	500.00	R
144262	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
144351	SMART & FINAL #315	STAFF DEV SUPPLIES	STATE AND FEDERAL PROJECTS	300.00	R
144170	SMART SOURCE OF CALIFORNIA LLC	PROMOTION CERTIFICATES	LINCOLN MIDDLE SCHOOL	761.03	R
144324	SMART SOURCE OF CALIFORNIA LLC	VISITOR BADGES FOR SCHOOLS	STUDENT SERVICES	1,686.30	U
144204	SOLUTION TREE	CURRICULAR	SANTA MONICA HIGH SCHOOL	509.08	R
144245	SOUTH BAY LANDSCAPING	DRAINAGE WORK	JOHN ADAMS MIDDLE SCHOOL	8,688.00	BB
144329	SPECTRASYSTEMS INC	REPLACE RUBBER SURFACE; CDS	CHILD DEVELOPMENT CENTER	23,361.00	CD
144366	SPIRIT SERIES INC	COSULTING SERVICES	LINCOLN MIDDLE SCHOOL	4,000.00	R
144167	STAPLES BUSINESS ADVANTAGE	SCHOOL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	210.63	U
144201	STAPLES BUSINESS ADVANTAGE	CLASSROOM SUPPLIES	LINCOLN MIDDLE SCHOOL	149.25	R
144333	STAPLES BUSINESS ADVANTAGE	OPEN PO FOR SUPPLIES	INFORMATION SERVICES	1,500.00	U
144195	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	245.72	U
144228	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	700.00	R
144275	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	500.00	CD
144208	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/INST SUP/SOC ST	JOHN ADAMS MIDDLE SCHOOL	75.00	U
144334	STATE OF CALIFORNIA	STATE OF CA ELEVATOR FEES	FACILITY MAINTENANCE	225.00	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF MARCH 20, 2014

PAGE 4

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
144231	SUBWAY	FOOD FOR STUDENTS	SANTA MONICA HIGH SCHOOL	550.00	R
144150	TARGET STORES	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	200.00	CD
144274	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	225.00	CD
144234	TOM JOHN TOWING	Towing Charges Bus #7	TRANSPORTATION	833.25	U
144198	TUMBLEWEED TRANSPORTATION	FIELDTRIP TO CAL STATE DOM.	JOHN MUIR ELEMENTARY SCHOOL	425.00	R
144220	TUMBLEWEED TRANSPORTATION	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	375.00	R
144321	TUMBLEWEED TRANSPORTATION	FIELDTRIP TRANSPORTATION	LINCOLN MIDDLE SCHOOL	1,500.00	R
144369	TWO BIT CIRCUS LLC	PRESENTATION STEAM AWARENESS	LINCOLN MIDDLE SCHOOL	1,500.00	R
144309	U S BANK (GOVT CARD SERVICES)	Conference, Software	INFORMATION SERVICES	556.92	U
144299	VIRCO MFG CORP	TABLES AND CHAIRS	SANTA MONICA HIGH SCHOOL	1,642.57	R
144344	WATERLINE TECHNOLOGIES INC	POOL CHEMICAL ORDER	FACILITY MAINTENANCE	10,000.00	R
144087	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	526.84	U
144319	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES/PERMIT	JOHN ADAMS MIDDLE SCHOOL	2,024.98	R
144212	WESTERN FENCE & SUPPLY CO	FENCE MATERIALS	FACILITY MAINTENANCE	1,000.00	R
144347	WESTERN FENCE & SUPPLY CO	PRIVACY SCREEN; CDS:MUIR	CHILD DEVELOPMENT CENTER	2,468.84	CD
144348	WESTERN FENCE & SUPPLY CO	PRIVACY SCREEN; CDS:WOODS	CHILD DEVELOPMENT CENTER	2,442.37	CD
144282	XEROX CORPORATION	COPY OVERAGE	PRINTING SERVICES	200.00	U
** NEW PURCHASE ORDERS				643,366.33	

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES **

144111	ADVANCED ELECTRONICS	RADIO BATTERIES	SANTA MONICA HIGH SCHOOL	191.37	BB
144110	RAFFI'S METAL DESIGN	FABRICATE CUSTOM STAIRCASE	SANTA MONICA HIGH SCHOOL	20,000.00	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES				20,191.37	

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2013/2014

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$66,136.26** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2013-2014 income and appropriations by **\$66,136.26** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
Adams Middle School 01-90120-0-00000-00000-8699-011-0000	\$ 2,000.00		Independent Contract	Santa Monica Science Magnet
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 12,096.54 \$ 11,599.00 \$ 10,002.14 \$ 9,385.77 \$ 5,000.00 \$ 3,428.04		General Supplies and Materials General Supplies and Materials General Supplies and Materials General Supplies and Materials Special Services, Classified General Supplies and Materials	Brown Paper Tickets/ Stairway Santa Monica Arts Parents Assoc. Brown Paper Tickets/ Stairway Brown Paper Tickets/ Stairway Gail Dorin Music Foundation Santa Monica Arts Parents Assoc.
Lincoln Middle School 01-90120-0-00000-00000-8699-012-0000	\$ 667.00		General Supplies and Materials	Various Choir Parents
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 634.00		Field Trip	Various
Rogers Elementary School 01-90120-0-00000-00000-8699-006-0000	\$ 5,150.00 \$ 3,222.77 \$ 700.00		Field Trip General Supplies and Materials Field Trip	Various Will Rogers PTA Various
Santa Monica High School 01-90120-0-00000-00000-8699-015-0000	\$ 2,251.00	Computer HP Photosmart Printer	General Supplies and Materials To be used at the Library Room L204 (Akiko Sato)	Various Adalee Brown Patrick and Lori Casey
TOTAL	\$ 66,136.26			

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: RATIFICATION OF DE MINIMIS SETTLEMENT WITH UNITED STATES
ENVIRONMENTAL PROTECTION AGENCY CONCERNING CASMALIA
DISPOSAL SITE

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve a De Minimis Settlement offer from the United States Environmental Protection Agency concerning Casmalia Disposal Site.

COMMENT: The United States Environmental Protection Agency (EPA) has been working to clean up the Casmalia Resources Hazardous Waste Management Facility in Santa Barbara County, California. The EPA is permitted to request parties responsible for the waste to pay for site cleanup. Santa Monica-Malibu Unified received a notice from the EPA regarding our disposal of a limited amount of waste at the site in question. The letter notified the District of potential liability for the costs of response actions at the site, and offered the District an opportunity to resolve its potential liability to the EPA under the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA).

The EPA has already settled with the owner(s) of the site and most of the parties that sent the largest quantities of waste. The federal government also entered into a settlement with 52 major waste generators, collectively known as the Casmalia Steering Committee (CSC). The CSC has been performing work at the site since September 1996. Additional critical response actions remain to be funded. This work includes capping landfills and establishing and operating systems to collect, treat and dispose of contaminated subsurface and surface liquids. The monies from settlement with parties such as the District are being used to pay for this work. To date, EPA has settlement with approximately 1,500 potentially responsible parties that sent waste to the site.

The settlement offered by the EPA is called a de minimis settlement. The District is eligible for this type of settlement because the amount of waste we contributed was well below levels to qualify. Organizations that resolve their liability as a de minimis party are not typically required to perform site cleanup. Instead, EPA typically requires a de minimis party to enter into a settlement with the EPA, under which they pay their fair share of cleanup costs at a site. In exchange for the settlement dollars, the District receives assurance that we will not be sued by the EPA and protection from other claims.

(continued on next page)

The deadline for acceptance and payment of the settlement was March 14, 2014 in the amount \$3,257. Legal counsel was consulted and advised staff that it was in the District's best interest to approve and accept the terms as outlined by the EPA. In order to meet this deadline staff moved forward and communicated to the EPA of the District's acceptance. Payment is scheduled to arrive at the EPA, by wire transfer, on or before March 14th.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #37 FOR ADDITIONAL ARCHITECTURAL SERVICES FOR DESIGN – LINCOLN MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDING C & SITE IMPROVEMENT (PACKAGE 2) – DLR GROUP WWCOT – MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve Contract Amendment #37 with DLR Group WWCOT to provide architectural and engineering services for the Lincoln Middle School Replacement of Classroom Building C & Site Improvement Project (Package 2) in the amount of \$151,533.00 for a total contract amount of \$4,546,303.00.

Funding Information

Budgeted: Yes

Fund: 82

Source: Measure BB

Account Number: 82-90500-0-00000-85000-5802-012-2600

DSA Number: 03-112865

Budget Category: Architects

Friday Memo: 03/14/14

COMMENTS: Contract Amendment #37 is for additional services from the architect, DLR Group WWCOT and engineering consultants, to prepare additional construction documents for Lincoln Middle School Replacement of Classroom Building C & Site Improvement Project (Package 2).

The Amendment includes the Architectural Design Services: To prepare Construction Documents, and CCD drawings of the new suspended ceiling at the pleasure reading room; preparation of DSA addendums; back check revisions; 2nd Cad & drafting, and BIM for value engineering redesign. Contract amendment 33 included only consultant fees.

(continued on next page)

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$ 936,032
CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)	131,663
CONTRACT AMENDMENT #2 (Data Center)	99,420
CONTRACT AMENDMENT #3 (DD/CD/CA Lincoln)	2,195,078
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)	70,435
CONTRACT AMENDMENT #5 (Data Center structural revisions)	\$6,925
CONTRACT AMENDMENT #6 (McKinley Safety Proj.)	168,697
CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)	92,592
CONTRACT AMENDMENT #8 (Lincoln Fire Protection)	17,538
CONTRACT AMENDMENT #9 (Landscape and Planting Standards)	30,245
CONTRACT AMENDMENT #10 (Add'l Landscape Standards)	5,200
CONTRACT AMENDMENT #11 (PV Standard Specs)	26,100
CONTRACT AMENDMENT #12 (Lincoln Interim housing)	31,755
CONTRACT AMENDMENT #13 (Lincoln sewer line)	15,569
CONTRACT AMENDMENT #14 (Lincoln sprinklers at E)	54,933
CONTRACT AMENDMENT #15 (Data Center fire protection)	7,913
CONTRACT AMENDMENT #16 (Lincoln trash enclosure design)	14,989
CONTRACT AMENDMENT #17 (Lincoln additional hydrant)	3,989
CONTRACT AMENDMENT #18 (Data Center, Fire Protection, existing District Office building)	49,036
CONTRACT AMENDMENT #19 (Data Center, Previous DSA Application Certification Study)	13,181
CONTRACT AMENDMENT #20 (Lincoln carpet revisions)	2,264
CONTRACT AMENDMENT #21 (Lincoln hydrant revisions for relocatables)	5,100
CONTRACT AMENDMENT #22 (Data Center, Prev. DSA Appl. Certification Phase 2)	28,005
CONTRACT AMENDMENT #23 (Lincoln science lab revisions – new building)	11,198
CONTRACT AMENDMENT #24 (Lincoln science lab revisions - modernization)	11,198
CONTRACT AMENDMENT #25 (Data Center, Prev. DSA Appl. Certification Phase 2 Add)	13,077
CONTRACT AMENDMENT #26 (Lincoln, Previous DSA Application Certification Study)	24,440
CONTRACT AMENDMENT #27 (Data Center Design Revisions)	9,331
CONTRACT AMENDMENT #28 (Lincoln, Relocatables, site plan revisions, structural)	4,039
CONTRACT AMENDMENT #29 (Lincoln New Construction, SWPPP)	\$7748 7,254
CONTRACT AMENDMENT #30 (District Office, Data Center, Design Revisions)	59,903
CONTRACT AMENDMENT #31 (Lincoln, Kitchen Fire Protection)	2,735
CONTRACT AMENDMENT #32 (McKinley, Casework Revisions)	2,445
CONTRACT AMENDMENT #33 (Lincoln, Value Engineering)	79,745
CONTRACT AMENDMENT #34 (District Office Data Center Design Revisions)	138,946
CONTRACT AMENDMENT #35 (Lincoln, Alternate Acoustics System)	6,333
CONTRACT AMENDMENT #36 (District Office Data Center Design Revisions)	17,467
CONTRACT AMENDMENT #37 (Lincoln 3Form Ceiling Revisions, DSA Back-check)	151,533
TOTAL CONTRACT AMOUNT	\$4,546,303

The cost of the services is within the budgeted soft cost allocations.

A Friday Memo accompanies this item

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education authorize contract Change Order #16 (CO-16) for the Lease Leaseback – Edison Language Academy – New Construction Project to Swinerton Builders, in the amount of \$41,967.18 for a total contract amount of \$34,292,579.18 and no change in the contract time.

Funding Information

Budgeted: Yes

Fund: 81

Source: Measure BB

Account Number: 81-90500-0-00000-85000-6200-001-2600

Budget Category: Construction Contracts

DSA #: 03-112999

Friday Memo: 03/14/14

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.

On November 15, 2012 the Santa Monica-Malibu Unified School District Board of Education approved Change Order No 1 and Change Order No 2 on the Lease Leaseback contract for the Edison Language Academy – New Construction Project. Change Order No 1 was in the amount of \$93,232. Change Order No 2 was in the amount of \$74,000. Change Order No 3 was in the amount of \$76,746 and a 3 day increase in the contract time. Change Order No 4 was in the amount of \$86,815. Change Order No 5 was in the amount of \$68,372. Change Order 6 was in the amount of \$38,766. Change Order 7 was in the amount of \$72,552. Change Order 8 was in the amount of \$3,599. Change Order 09 was in the amount of \$73,414. Change Order 10 was in the amount of \$153,438. Change Order 11 was in the amount of \$223,597. Change Order 12 was in the amount of \$154,607. Change Order 13 was in the amount of \$70,770. Change Order 14 was in the amount of \$106,490. Change Order 15 was in the amount of \$106,096.15.

Change Order No 16 includes thirteen (13) items related to additional scope of work totaling \$45,652.53, and one (1) credit in the amount of (\$3,685.35), for a total Change Order amount of \$41,967.18. The District has reviewed each of the fourteen (14) PCO's in detail for scope and cost.

The scope of work included in Change Order No. 16 (CO-16) includes all labor, materials, equipment and related overhead costs for the work described for each PCO. This contract increase does not include changes to the contract documents that must be submitted to DSA for approval.

(continued on next page)

ORIGINAL CONTRACT AMOUNT:	\$32,848,118
CHANGE ORDER NO. 1:	93,232
CHANGE ORDER NO. 2:	74,000
CHANGE ORDER NO. 3:	76,746
CHANGE ORDER NO. 4:	86,815
CHANGE ORDER NO. 5:	68,372
CHANGE ORDER NO. 6:	38,766
CHANGE ORDER NO. 7:	72,552
CHANGE ORDER NO. 8:	3,599
CHANGE ORDER NO. 9:	73,414
CHANGE ORDER NO. 10:	153,438
CHANGE ORDER NO. 11:	223,597
CHANGE ORDER NO. 12:	154,607
CHANGE ORDER NO. 13:	70,770
CHANGE ORDER NO. 14:	106,490
CHANGE ORDER NO. 15:	106,096
<u>CHANGE ORDER NO. 16:</u>	<u>41,967.18</u>
TOTAL CONTRACT AMOUNT:	\$34,292,579.18

ORIGINAL CONTRACT TIME:	1,054 Days
CHANGE ORDER NO. 1:	0 Days
CHANGE ORDER NO. 2:	0 Days
CHANGE ORDER NO. 3:	3 Days
CHANGE ORDER NO. 4:	0 Days
CHANGE ORDER NO. 5:	0 Days
CHANGE ORDER NO. 6:	0 Days
CHANGE ORDER NO. 7:	0 Days
CHANGE ORDER NO. 8:	0 Days
CHANGE ORDER NO. 9:	0 Days
CHANGE ORDER NO.10:	0 Days
CHANGE ORDER NO.11:	0 Days
CHANGE ORDER NO.12:	0 Days
CHANGE ORDER NO.13:	0 Days
CHANGE ORDER NO.14:	0 Days
CHANGE ORDER NO.15:	0 Days
<u>CHANGE ORDER NO.16:</u>	<u>0 Days</u>
TOTAL CONTRACT AMOUNT:	1,057 Days

The above changes will be funded through contingencies from the Program Reserve allocation for Edison.

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. Mechur
 SECONDED BY: Ms. Lieberman
 STUDENT ADVISORY VOTE: Aye
 AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)
 NOES: None (0)
 ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education authorize a “Not to Exceed” contract Change Order No.17 (CO-17) for the Lease Leaseback – Edison Language Academy – New Construction Project to Swinerton Builders, in the amount of \$350,000 for a total contract amount of \$34,642,579.18 and no change in the contract time.

Funding Information

Budgeted: Yes
Fund: 81
Source: Measure BB
Account Number: 81-90500-0-00000-85000-6200-001-2600
Budget Category: Construction Contracts
DSA #: 03-112999
Friday Memo: 03/14/14

COMMENTS: On July 20, 2011, the Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.

On November 15, 2012, the Board of Education approved Change Order No 1 and Change Order No 2 on the Lease Leaseback contract for the Edison Language Academy – New Construction Project. Change Order No 1 was in the amount of \$93,232. Change Order No 2 was in the amount of \$74,000. Change Order No 3 was in the amount of \$76,746 and a 3 day increase in the contract time. Change Order No 4 was in the amount of \$86,815. Change Order No 5 was in the amount of \$68,372. Change Order 6 was in the amount of \$38,766. Change Order 7 was in the amount of \$72,552. Change Order 8 was in the amount of \$3,599. Change Order 09 was in the amount of \$73,414. Change Order 10 was in the amount of \$153,438. Change Order 11 was in the amount of \$223,597. Change Order 12 was in the amount of \$154,607. Change Order 13 was in the amount of \$70,770. Change Order 14 was in the amount of \$106,490. Change Order 15 was in the amount of \$106,096.15. Change Order No 16 was in the amount of \$45,652.53

Change Order No 17 includes approximately 80 multiply PCOs items presented by the contractor representing many multiple trades. The intent is to provide a partial settlement to allow the contractor-developer to release partial funds to their trades as determined by the contractor-developer. The projected claimed value will exceed \$400,000.00. The requested authorization of \$350,000.00 will allow for the negotiation, processing and billing of these PCOs to be partially resolved, providing the contractor-developer compensation so they may settle with their trades sooner. Staff will bring forth for ratification the final settlement resolution for this change order in a future Board meeting.

The scope of work included in Change Order No. 17 (CO-17) includes additional work not indicated in the construction documents. This contract increase does not include changes to the contract documents that must be submitted to DSA for approval.

The full funding for this authorization requires a re-allocation of the projected program reserve for the Edison Project.

ORIGINAL CONTRACT AMOUNT:	\$32,848,118
CHANGE ORDER NO. 1:	93,232
CHANGE ORDER NO. 2:	74,000
CHANGE ORDER NO. 3:	76,746
CHANGE ORDER NO. 4:	86,815
CHANGE ORDER NO. 5:	68,372
CHANGE ORDER NO. 6:	38,766
CHANGE ORDER NO. 7:	72,552
CHANGE ORDER NO. 8:	3,599
CHANGE ORDER NO. 9:	73,414
CHANGE ORDER NO. 10:	153,438
CHANGE ORDER NO. 11:	223,597
CHANGE ORDER NO. 12:	154,607
CHANGE ORDER NO. 13:	70,770
CHANGE ORDER NO. 14:	106,490
CHANGE ORDER NO. 15:	106,096
CHANGE ORDER NO. 16:	41,967.18
<u>CHANGE ORDER NO. 7:</u>	<u>350,000.00</u>
TOTAL CONTRACT AMOUNT:	\$34,642,579.18

ORIGINAL CONTRACT TIME:	1,054 Days
CHANGE ORDER NO. 1:	0 Days
CHANGE ORDER NO. 2:	0 Days
CHANGE ORDER NO. 3:	3 Days
CHANGE ORDER NO. 4:	0 Days
CHANGE ORDER NO. 5:	0 Days
CHANGE ORDER NO. 6:	0 Days
CHANGE ORDER NO. 7:	0 Days
CHANGE ORDER NO. 8:	0 Days
CHANGE ORDER NO. 9:	0 Days
CHANGE ORDER NO.10:	0 Days
CHANGE ORDER NO.11:	0 Days
CHANGE ORDER NO.12:	0 Days
CHANGE ORDER NO.13:	0 Days
CHANGE ORDER NO.14:	0 Days
CHANGE ORDER NO.15:	0 Days
<u>CHANGE ORDER NO.16:</u>	<u>0 Days</u>
TOTAL CONTRACT AMOUNT:	1,057 Days

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #18 – AMENDMENT TO CONTRACT FOR
ALLOCATION OF EDISON COMMISSIONING SERVICES – PARSONS –
MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Contract Amendment #18 with Parsons Environment & Infrastructure Group, Inc. in the amount of \$45,000 for funding additional allocation of commissioning services

Funding Information

Budgeted: Yes

Funds: 81

Source: Measure BB

Account Numbers: 81-90500-0-00000-85000-5802-001-2600

Budget Categories: Direct Costs\Hard Costs\Management\Project Commissioning

Friday Memo: 03/14/14

COMMENTS: During the Planning for the Measure BB projects it was established by the Board that the projects shall be designed to provide a healthy environment for students and staff. It was further established that the buildings shall be highly energy and water efficient to conserve natural and fiscal resources. To achieve these goals, on October 18, 2007, the Board adopted Resolution 07-07. Resolution 07-07 adopted the sustainability standards and principals of the Collaborative for High Performance Schools (CHPS) as a standard for design and execution of the Measure BB projects. Furthermore, the District set a goal to exceed the minimum CHPS points by 15% for all CHPS certified projects.

CHPS is very similar to LEED in its building systems standards, credits, and procedures. However, CHPS also incorporates other standards and administrative processes tailored to educational spaces and implementation by school districts. Both CHPS and LEED require that buildings are properly commissioned. Proper commissioning is the most important process in insuring that the buildings meet the CHPS standards for efficient operation of building systems and maintaining healthy interior environments.

Commissioning has specific design phase tasks which includes multiple reviews of the design by the Commissioning Agent to verify proper system design and documentation. A detailed commissioning plan is also prepared during the design phase. Commissioning also has specific construction phase tasks which includes preconstruction coordination with contractors and field inspections during installation and oversight of the start-up and testing requirements, all of which are defined in the commissioning plan. The commissioning plan is incorporated into the construction documents to insure compliance of the contractor.

The Contract Amendment #10 for Parsons was to provide all of the design and project commissioning services for the Measure BB projects approved on March 15, 2012, for the amount of \$1,325,000. Contract Amendment #17 for Parsons on February 6, 2014, re-allocated commission to increase JAMS commissioning. Additional commissioning at Edison is required to cover the extended commissioning process. The multiple systems and refinements have caused additional testing and corrections.

The current Contract Amendment is for the allocation of funding only, no net additional service fee required. Reallocations are required as follows:

Edison Commissioning \$ 259,000.00 increased to \$ 304,000.00

Commissioning adjustments are periodically required to reflect the actual scope of work required by the commissioning process. No change in the construction scope or program occurs. This Amendment will be funded from the "Savings by Designs" rebate within the projects contingency.

ORIGINAL CONTRACT AMOUNT (Revised in CA#8)	\$14,700,000.00
Revised Contract Amendment #1 (General CM)	\$1,839,561.00
Contract Amendment #2 (Safety/Security projects)	\$1,191,662.00
Contract Amendment #3 (Edison New construction)	\$2,416,159.00
Contract Amendment #4 (JAMS Modernization) DSA #03-112808	\$1,580,390.00
Contract Amendment #5 (Lincoln MS)	
New Building - DSA #03-112865	
Modular Classroom & Library - DSA #03-112987	
Modernization of Main Building - DSA #03-113031	\$2,230,321.00
Contract Amendment #6 (Samohi Science & Tech, Fields) DSA #03-113433	\$2,366,741.00
Contract Amendment #7 (Malibu Campus Improvement) DSA #03-113456	\$2,068,097.00
Contract Amendment #8 (Original Contract Amount Reduced to \$11,500,000)	(\$3,200,000.00)
Contract Amendment #10 (Design & Project Commissioning)	\$1,325,000.00
Contract Amendment #11 (DSA Closeout)	\$736,600.00
Contract Amendment #13 (reallocation of commissioning)	\$0.00
Contract Amendment #14 (CM Reimbursable)	\$900,000.00
Contract Amendment #15 Jam CM Increase)	\$325,000.00
Contract Amendment #16 (General CM Support/FFE)	\$412,000.00
Contract Amendment #17 (reallocation of commissioning)	\$0
Contract Amendment #18 (Additional commissioning for Edison)	\$45,000.00
TOTAL CONTRACT AMOUNT	\$28,936,531.00
Parsons amendment for CCJUP under separate funding	
Original Contract Amount-CCJUP (MOU 1)	\$167,500.00
Contract Amendment-CCJUP #1 (CCJUP MOU 2 Synthetic Field)	\$129,257.00
Contract Amendment #9 (CCJUP)	
CCJUP Project Management Services	\$1,450,000.00
<u>CCJUP Construction Management Services</u>	<u>\$1,250,000.00</u>
	\$2,996,757.00
<u>Contract Amendment #12 Stadium Lighting)</u>	<u>\$77,280.00</u>
	\$77,280.00

A Friday Memo accompanies this item.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS
PROJECTS – CAPITAL FUND & MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Edison Language Academy – New Building Project

Vendor Name	PO Number	Amount	Substantial Completion Date
Raffi's Metal Design	142792	\$ 43,650.00	01/31/2014
Cliff Spencer Furniture Maker	143254	\$ 19,580.00	01/31/2014
Emmanuel Unique Construction	141261	\$ 7,895.04	12/23/2014
Crew Protection Security	142165	\$ 32,832.00	01/31/2014

COMMENT: A Notice of Completion must be filed for Purchase Orders over \$25,000 and within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT
03/20/14

RECOMMENDATION NO. A.16

Unless otherwise noted, all items are included in the 2013/2014 approved budget.

ADDITIONAL ASSIGNMENTS

EDISON ELEMENTARY SCHOOL

Ipina, Elizabeth	54 hrs @\$42.08	2/18/14-6/10/14	Est Hrly/\$2,272
Alvarez, Judith	\$42.08, as needed	2/18/14-6/10/14	<u>Est Hrly/\$-----</u>
TOTAL ESTABLISHED HOURLY			\$2,272

Comment: Intervention Mentor
01-Tier III Programs Cat Flex

EDUCATIONAL SERVICES

Bordon, Ashley	1 hr @\$42.08	3/4/14	Est Hrly/\$42
Contreras, Sitara	1 hr @\$42.08	3/4/14	Est Hrly/\$42
Petrilyak, David	1 hr @\$42.08	3/4/14	Est Hrly/\$42
Vasquez, Martha	1 hr @\$42.08	3/4/14	Est Hrly/\$42
Weinstock, Cyndie	1 hr @\$42.08	3/4/14	<u>Est Hrly/\$42</u>
TOTAL ESTABLISHED HOURLY			\$210

Comment: K-2 Winter Math Assessment Debrief
01-RGK Foundation

LINCOLN MIDDLE SCHOOL

Catanzano, Linda	6 hrs @\$42.08	2/22/14	Est Hrly/\$252
Moazzez, Rozita	3 hrs @\$42.08	2/22/14	<u>Est Hrly/\$126</u>
TOTAL ESTABLISHED HOURLY			\$378

Comment: 6th Grade Humanities Planning
01-Tier III Programs Cat Flex

Diamond, Renee	2 hrs @\$42.08	2/27/14	Est Hrly/\$84
Moe, Eric	2 hrs @\$42.08	2/27/14	<u>Est Hrly/\$84</u>
TOTAL ESTABLISHED HOURLY			\$168

Comment: Math Parent Night
01-Tier III Programs Cat Flex

MCKINLEY ELEMENTARY SCHOOL

Marks, Jamie	3 hrs @\$42.08	1/27/14-3/31/14	<u>Est Hrly/\$126</u>
TOTAL ESTABLISHED HOURLY			\$126

Comment: Prep for Math Intervention
01-Gifts – Equity Fund

PT DUME ELEMENTARY

Calek, Laura	30 hrs @\$42.08	3/11/14-5/29/14	Est Hrly/\$1,262
Hovest, Christi	30 hrs @\$42.08	3/11/14-5/29/14	<u>Est Hrly/\$1,262</u>
TOTAL ESTABLISHED HOURLY			\$2,524

Comment: After School Reading Intervention
01-Tier III Programs Cat Flex

ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS
MALIBU HIGH SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Andino, Melissa	0.5 EDU	Middle School Activities	10/13-1/14	\$128
Auer, Kimberly	1.5 EDU	High School Activities	10/13-1/14	\$384
Beauvoir, Didier	2.0 EDU	Middle School Activities	10/13-1/14	\$512
Bowman-Smith, Carla	1.0 EDU	High School Activities	10/13-1/14	\$256
Duane, Janeen	1.5 EDU	High School Activities	10/13-1/14	\$384
Gonzalez, Jennifer	1.0 EDU	High School Activities	10/13-1/14	\$256
Hoos, JuliaCheri	0.5 EDU	Middle School Activities	10/13-1/14	\$128
Kertesz, Charles	1.5 EDU	High School Activities	10/13-1/14	\$384
Lapajne, Katy	0.5 EDU	Middle School Activities	10/13-1/14	\$128
Leonard, Brigitte	0.5 EDU	Middle School Activities	10/13-1/14	\$128
Mayle, Alex	1.0 EDU	High School Activities	10/13-1/14	\$256
Meyer, Andrew	1.5 EDU	High School Activities	10/13-1/14	\$384
Meyer, Kimberly	1.0 EDU	Middle School Activities	10/13-1/14	\$256
Murawski, Danielle	1.0 EDU	High School Activities	10/13-1/14	\$256
Panish, Adam	1.5 EDU	High School Activities	10/13-1/14	\$384
Perry, Robert	1.0 EDU	High School Activities	10/13-1/14	\$256
Ryan, Sarah	1.5 EDU	High School Activities	10/13-1/14	\$384
Stowell, Rachel	1.5 EDU	High School Activities	10/13-1/14	\$384
Thoreson, Bonita	1.0 EDU	High School Activities	10/13-1/14	\$256
Yarber, Mary	0.5 EDU	Middle School Activities	10/13-1/14	\$128
TOTAL EDUS				\$5,632

HOURLY TEACHERS

ADULT EDUCATION

Murphy, Leticia	99 hrs @\$47.15	3/3/14-6/7/14	<u>Est Hrly/\$4,668</u>
TOTAL ESTABLISHED HOURLY			\$4,668

Comment: High School Diploma Lab
 11-Unrestricted Resource

STUDENT SERVICES

Gasparino, Jenna	\$42.08, as needed	2/20/14-6/10/14	<u>Est Hrly/\$----</u>
TOTAL ESTABLISHED HOURLY			\$----

Comment: Home Instructor
 01-Unrestricted Resource

TOTAL ESTABLISHED HOURLY AND EXTRA DUTY UNITS = \$ 15,978

NEW HIRES

SUBSTITUTE TEACHERS
LONG-TERM SUBSTITUTES

(@\$219.00 Daily Rate)

Caiati, Linda	<u>Effective</u> 3/11/14
Marmolejo, Michael	3/5/14

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$144.00 Daily Rate)

Garcia, Irene	1/28/14
Gotler, Ronald	3/3/14
Peterson-Brand, Valerie	12/18/13

CHILD DEVELOPMENT SERVICES

(@\$16.83 Hourly Rate)

De Leon, Adrian

2/25/14

CHANGE IN ASSIGNMENT

Milwe, Cindy

John Adams MS/ELD/ELA Support

From: 40%

To: 60%

Effective

2/28/14-6/10/14

LEAVE OF ABSENCE (with pay)

Name/Location

Audet, Amanda

Santa Monica HS

Effective

2/25/14-4/7/14

[Medical/CFRA]

Chapman, Amy

Santa Monica HS

2/3/14-4/18/14

[Medical Maternity/FMLA]

Duane, Janeen

Malibu High School

2/22/14-3/11/14

[Medical/FMLA/CFRA]

Hoffman, Beth

Lincoln MS

3/31/14-5/30/14

[Medical Maternity/FMLA]

Jurewicz, Kristin

John Adams MS

3/16/14-4/25/14

[Medical Maternity/FMLA]

Kerkotchian, Sylvia

Rogers Elementary

3/5/14-5/8/14

[Medical Maternity/FMLA]

Maiztegui, Laura

Edison Elementary

2/25/14-3/24/14

[Medical/FMLA]

Patton, Roxanna

CDS/Rogers Elementary

2/27/14-3/27/14

[Medical/FMLA/CFRA]

Roman, Bertha

Educational Services

3/6/14-4/30/14

[Medical Maternity/FMLA]

Seals, Michael

Santa Monica HS

2/20/14-2/28/14

[FMLA/CFRA]

Smith, Courtnee

CDS

2/28/14-3/5/14

[Medical]

Smith, Courtnee

CDS

3/5/14-3/23/14

[Medical]

LEAVE OF ABSENCE (without pay)

Name/Location

Jurewicz, Kristin

John Adams MS

Effective

4/28/14-6/10/14

[CFRA]

Langus, Jocelyn
Special Education

3/5/14-6/10/14
[Child Care]

Preuss, Jennifer
Lincoln MS

1/8/14-3/7/14
[CFRA]
(extension of dates from 2/6/14 Board Agenda)

RESIGNATION

Name/Location

Effective

Alexopoulos, Ashley
John Adams Middle School

6/10/14

Garcia, Apryl
John Adams Middle School

6/10/14

Lopez, Felicia
Educational Services

6/10/14

Martin, Laurie
Special Education

6/10/14

RETIREMENT

Name/Location

Effective

Bartoli, Lisa
Franklin Elementary

6/10/14

Blatz, Berkeley
Santa Monica High School

6/10/14

Duran, Concepcion
McKinley Elementary

6/10/14

Fernandez Janka, Helen
Santa Monica HS

6/10/14

Heinz, Pauline
Pt Dume Elementary

6/10/14

Jennings, Kristine
Pt Dume Elementary

6/10/14

Manning, Marlynn
Special Education

6/10/14

Perry, Robert
Malibu High School

6/10/14

Posey, Stephen
Roosevelt Elementary

6/10/14

Ramsey, Nancy
Grant Elementary

6/10/14

Reid, Roberta
Rogers Elementary

6/10/14

Rubin, Theresa Webster Elementary	6/10/14
Rubinstein, Linda Franklin Elem/Lincoln MS	6/10/14
Scholder, Holly Roosevelt Elementary	6/10/14

MOTION MADE BY: Mr. Mechur
 SECONDED BY: Ms. Lieberman
 STUDENT ADVISORY VOTE: Aye
 AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)
 NOES: None (0)
 ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

FROM: SANDRA LYON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
03/20/14

RECOMMENDATION NO. A.17

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

NEW HIRES

		<u>EFFECTIVE DATE</u>
Aguilar, Mark Operations	Custodian 8 Hrs/12 Mo/Range: 22 Step: A	2/24/14
Gutierrez, Jasmine Lincoln MS	Inst Asst - Bilingual 3.5 Hrs/SY/Range: 20 Step: A	2/24/14
Malfer, Georgiann Special Ed-Lincoln MS	Inst Asst – Specialized 6 Hrs/SY/Range: 26 Step: A	1/7/14
Soto, Sara Operations	Gardener 4 Hrs/12 Mo/Range: 24 Step: A	2/24/14

PROMOTION

		<u>EFFECTIVE DATE</u>
Williams, Steven Food and Nutrition Svcs	Stock and Delivery Clerk 6.5 Hrs/SY/Range: 26 Step: A From: Cafeteria Worker I: 3.5 Hrs/SY	2/21/14

TEMP/ADDITIONAL ASSIGNMENTS

		<u>EFFECTIVE DATE</u>
Anderson, Bruno Santa Monica HS	Custodian [overtime; extra duties]	2/15/14-6/30/14
Benjamin, Jacquita Lincoln MS	Inst Asst – Special Ed [additional hours; bus ride supervision]	2/4/14
Boyd, Katherine Santa Monica HS	Custodian [overtime; orchestra ASB event]	2/1/14
Burleigh, David Facility Use	Campus Security Officer [additional hours; Facility Use events]	1/1/14-6/30/14
Burleigh, David Facility Use	Campus Security Officer [overtime; Facility Use events]	1/1/14-6/30/14
Jones, Mashwanda Health Svcs	Health Office Specialist [additional hours; assistance in nurse's office]	1/7/14-6/10/14
McCarthy, Kimiko Santa Monica HS	Inst Asst – Developmental Health [limited term; bus ride supervision]	2/3/14-6/10/14
Meline, Lore Webster ES	Administrative Assistant [additional hours; clerical support]	2/10/14-6/20/14
Miller, Brenda Educational Svcs	Office Specialist [additional hours; Stairway of the Stars assistance]	2/13/14-2/26/14

Ong, Mary Special Ed-Lincoln MS	Inst Asst – Specialized [additional hours; professional development]	1/22/14
O'Rourke, Thomas Santa Monica HS	Custodian [overtime; orchestra ASB event]	2/1/14
Ortiz, Alondra Facility Use	Office Specialist [additional hours; clerical support]	2/19/14-5/19/14
Reid, Shuntoria Special Ed-Lincoln MS	Inst Asst – Specialized [additional hours; professional development]	1/22/14
Uliantzeff, Elena Muir ES	Bilingual Community Liaison [limited term; parent assistance]	2/21/14-6/10/14
Villegas, Bibiana Health Svcs	Health Office Specialist [additional hours; assistance in nurse's office]	1/7/14-6/10/14
Winger, Nidra Health Svcs	Health Office Specialist [additional hours; assistance in nurse's office]	1/7/14-6/10/14

SUBSTITUTES

Alexander, Lewis District	Inst Asst – Physical Education	<u>EFFECTIVE DATE</u> 2/20/14-6/30/14
Alexander, Lewis Special Education	Inst Asst – Special Ed	2/20/14-6/30/14
Meline, Lore Webster ES	Administrative Assistant	2/6/14-2/7/14
Rodriguez, Sergio Operations	Custodian	2/27/14-6/30/14
Rugamas, Sasha Food and Nutrition Svcs	Cafeteria Worker I	2/24/14-6/10/14
Walker, Alanna District	Campus Security Officer	2/19/14-6/30/14

INVOLUNTARY TRANSFER

Hartley, Dana Special Education	Inst Asst – Special Ed 6 Hrs/SY/Special Education - Floater From: 6 Hrs/SY/Pt. Dume ES	<u>EFFECTIVE DATE</u> 2/19/14
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CHANGE IN ASSIGNMENT

Gauntt, Deborah Transportation	Bus Driver 7.50 Hrs/10 Mo From: 7.25 Hrs/10 Mo	2/18/14
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LEAVE OF ABSENCE (PAID)

Perez, Grace Child Develop Svcs-Rogers ES	Children's Center Asst Medical	<u>EFFECTIVE DATE</u> 2/7/14-3/21/14
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LEAVE OF ABSENCE (UNPAID)

Maxson, Nicholas Maintenance	HVAC Mechanic Personal	3/3/14-4/15/14
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PROFESSIONAL GROWTH

		<u>EFFECTIVE DATE</u>
Marmolejo, David Information Svcs	Network Engineer	3/1/14
Medina, Rosio Rogers ES	Inst Asst – Classroom	3/1/14
Tursi-Gridley, Lisa Roosevelt ES	Administrative Assistant	3/1/14

WORKING OUT OF CLASS

		<u>EFFECTIVE DATE</u>
Johnston, Cindy McKinley ES	Administrative Assistant From: Senior Office Specialist	2/10/14-5/10/14

RESCIND DISQUALIFICATION FROM PROBATION

		<u>EFFECTIVE DATE</u>
GM5527391	Inst Asst – Classroom	3/7/14

SUSPENSION WITHOUT PAY

		<u>EFFECTIVE DATE</u>
DH2757459	Custodian	3/25/14, 3/27/14, 4/1/14, 4/3/14

RESIGNATION

		<u>EFFECTIVE DATE</u>
Chevalier, Crispin Malibu HS	Inst Asst – Special Ed	2/24/14
Lee, Eun Young Grant ES	Inst Asst – Classroom	3/7/14

RETIREMENT

		<u>EFFECTIVE DATE</u>
Ralph, Linda Child Develop Svcs-Wash. W.	Children's Center Asst	2/21/14
Sugars, Curtis Operations	Plant Supervisor	4/30/14

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.18

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

Campbell, Leigh	Santa Monica HS	2/19/14-6/30/14
Cary, Wendy	Malibu HS	7/1/13-6/30/14
Humphrey, Ray	Malibu HS	7/1/13-6/30/14
Waco, Shawn	Malibu HS	7/1/13-6/30/14

NOON SUPERVISION AIDE

Illes, Nicholas	Grant ES	2/10/14-6/10/14
Turner, Ericka	McKinley ES	9/24/14-6/30/14

STUDENT WORKER – WORKABILITY

Greene, Josh	Special Education	1/15/14-6/30/15
Rivas, Manfred	Special Education	1/31/14-6/30/15

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION ACTION/CONSENT
03/20/14
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / MARK KELLY
 RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.19

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2013-2014 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
McElvain, Naomi	\$3,000	2/21/14-6/10/14	\$162/day
Student Services; substitute Nursing services			
FUNDING:	01-00000-0-11100-31400-2917-041-1501		-100%
Unrestricted Resource			

MOTION MADE BY: Mr. Mechur
 SECONDED BY: Ms. Lieberman
 STUDENT ADVISORY VOTE: Aye
 AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)
 NOES: None (0)
 ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: INCREASE IN STAFFING (FTE) – OPERATIONS AND GROUNDS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve an 8-hour (1.00 FTE) Custodian position (Night Shift) in Operations and Grounds, in order to best serve district needs and cover increased classroom space due to reconstruction and remodeling.

FUNDING NOTE: The 2013-2014 budget will be adjusted \$15,898 for salary and benefits.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve two (2) 6-hour, (0.75 FTE) Instructional Assistant – Special Education positions in order to best meet IEP requirements and serve the needs of students supported by Special Education services.

FUNDING NOTE: The 2013-2014 budget will be adjusted \$21,520 for salary and benefits.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY

RE: REVISE BP 6173.1 – EDUCATION FOR FOSTER YOUTH

RECOMMENDATION NO. A.22

It is recommended that the Board of Education revise BP 6173.1 – Education for Foster Youth.

COMMENTS: CSBA is recommending this update to reflect new law (AB 97 and SB 97), which provides grants within the LCFF based on the number and concentration of unduplicated counts of foster youth, English learners, and low-income students and requires the district's local control and accountability plan (LCAP) to include annual goals for all students and each "numerically significant" student subgroup including foster youth.

The Board of Education discussed these changes on March 6, 2014. The corresponding regulation can be found under Information in this agenda.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

EDUCATION FOR FOSTER YOUTH

~~The Board of Education recognizes the district's obligation to ensure that foster youth have the opportunity to achieve state and district academic standards. The district shall provide such students with access to the academic resources, services, and extracurricular and enrichment activities that are available to all district students.~~

The Board of Education recognizes that foster youth may face significant barriers to achieving academic success due to their family circumstances, disruption to their educational program, and their emotional, social, and other health needs. To enable such students to achieve state and district academic standards, the Superintendent or designee shall provide them with full access to the district's educational program and implement strategies identified as necessary for the improvement of the academic achievement of foster youth in the district's local control accountability plan (LCAP).

The Superintendent or designee shall ensure that placement decisions for foster youth are based on the students' best interests as defined in law and administrative regulation. To that end, he/she shall designate a staff person as ~~a~~ the district liaison for foster youth to help facilitate the enrollment, placement, and transfer of foster youth.

The Superintendent or designee and district liaison shall ensure that all appropriate staff, including, but not limited to, each principal, school registrar, and attendance clerk, receive training ~~regarding on the~~ enrollment, placement, and ~~rights of foster youth~~ transfer of foster youth and other related rights.

The Board desires to provide foster youth with a safe, positive learning environment that is free from discrimination and harassment and that promotes students' self-esteem and academic achievement. The Superintendent or designee shall develop strategies to build a foster youth's feeling of connectedness with his/her school, including, but not limited to, strategies that promote positive discipline and conflict resolution, the development of resiliency and interpersonal skills, and the involvement of foster parents, group home administrators, and/or other caretakers in school programs and activities.

To help ensure the maximum utilization of available funds and to support the educational needs of foster youth, the Superintendent or designee shall collaborate with local agencies and officials including, but not limited to, the county placing agency, social services, probation officers, juvenile court officers, nonprofit organizations, and advocates. The Superintendent or designee shall explore the feasibility of entering into agreements with these groups to coordinate services and protect the rights of foster youth.

~~The Superintendent or designee shall regularly report to the Board on the educational outcomes of foster youth enrolled in the district including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, and graduation rates.~~

At least annually and in accordance with the established timelines, the Superintendent or designee shall report to the Board on the outcomes for foster youth regarding the goals and specific actions identified in the LCAP, including, but not limited to, school attendance, student achievement test results, promotion and retention rates by grade level, graduation rates, and suspension/expulsion rates. As necessary, evaluation data shall be used to determine and recommend revisions to the LCAP for improving or increasing services for foster youth.

Legal Reference:

EDUCATION CODE

32228-32228.5 Student Safety and violence prevention

42238.01-42238.07 Local control funding formula

42920-42925 Foster children educational services

48645.1 Juvenile court schools

48645-48646 Juvenile court schools

48645.5 Acceptance of coursework

48850-48859 Educational placement of students residing in licensed children's institutions

48915.5 Suspension and expulsion; students with disabilities, including foster youth

48918.1 Notice of expulsion hearing for foster youth

49061 Student records

49069.5 Foster care students, transfer of records

49076 Access to student records

51225.1 Exemption from district graduation requirements

51225.2 Pupil in foster care defined; acceptance of coursework, credits, retaking of course

51225.3 High school graduation

52060-52077 Local control accountability plan

56055 Rights of foster parents in special education

60851 High school exit examination

HEALTH AND SAFETY CODE

1522.41 Training and certification of group home administrators

1529.2 Training of licensed foster parents

120341 Foster youth: school placement: immunization records

WELFARE AND INSTITUTIONS CODE

300 Children subject to jurisdiction

309 Investigation and release of child

317 Appointment of legal counsel

361 Limitations on parental or guardian control

366.27 Educational decision by relative providing living arrangements

602 Minors violating law; ward of court

726 Limitations on parental or guardian control

727 Order of care, ward of court

16000-16014 Foster care placement

UNITED STATES CODE, TITLE 20

1415 Procedural safeguards; placement in alternative education setting

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

670-679b Federal assistance for foster care programs

11431-11435 McKinney-Vento Homeless Assistance Act

Management Resources:

CSBA PUBLICATIONS

Educating Foster Youth: Best Practices and Board Considerations, Policy Brief, March 2008

AMERICAN BAR ASSOCIATION PUBLICATIONS

Mythbusting: Breaking Down Confidentiality and Decision-Making Barriers to Meet the Education Needs of Children in Foster Care, 2005

CALIFORNIA CHILD WELFARE COUNCIL

Partial Credit Model Policy and Practice Recommendations

CITIES, COUNTIES AND SCHOOLS PARTNERSHIP PUBLICATIONS

Our Children: Emancipating Foster Youth, A Community Action Guide

WEB SITES

CSBA: <http://www.csba.org>

American Bar Association: <http://www.americanbar.org>

California Child Welfare Council: <http://www.chhs.ca.gov/Pages/CACChildWelfareCouncil.aspx>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy>

California Department of Social Services, Foster Youth Ombudsman Office: <http://www.fosteryouthhelp.ca.gov>

California Youth Connection: <http://www.calyouthconn.org/site/cyc>

Cities, Counties, Schools Partnership: <http://www.ccspartnership.org/default.cfm>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

ACTION/CONSENT

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY

ADDENDUM

RE: AMENDMENT TO TERM OF EXPULSION OF STUDENT (B/D 12/28/1998)

RECOMMENDATION NO. A.22a

It is recommended that the Board of Education amend the term of expulsion and Rehabilitation Plan for student (B/D 12/28/1998), who was expelled by the Board of Education at its November 21, 2013, meeting.

COMMENTS: Due to exceptional circumstances, it is requested that the Board of Education amend the student's term of expulsion to allow the student to return to a district program effective March 20, 2014. Additionally, it is requested that the Board amend the student's Rehabilitation Plan.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

03/20/14

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: 2014-2015 STAFFING

DISCUSSION ITEM NO. D.01

DecisionInsite provides enrollment projections to the Board of Education at the beginning of each calendar year. District staff then apply staffing ratios to these projections and derive an FTE allocation for each school.

This year staffing will be based on the moderate vs. the conservative calculation, and will reflect the new staffing formula. By plugging these factors into the staffing calculator, the Full-Time Equivalent (FTE) is generated for each grade level at each school. These baseline FTEs are augmented by additional staffing the district provides to support programs such as AVID, STEM, department chairmanships and small school supplements.

At the board meeting, staff will present historical enrollment information and preliminary staffing data. The Human Resources Department will soon begin visits to each school site to obtain principals' projections on student enrollment. These numbers will be combined with previous-year trend data and DecisionInsite projections to populate the second edition of the staffing chart to be distributed to principals in April.

***** ***** ***** ***** ***** *****

Ms. Washington's presentation can be found under Attachments at the end of these minutes.

Ms. Leon-Vazquez urged staff to recruit new applicants in non-traditional methods. Ms. Washington listed the various non-traditional sources the district has reached out to for the various positions as well as for candidate pools.

TO: BOARD OF EDUCATION

DISCUSSION

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: CONSIDER REPLACING AR 3543 – TRANSPORTATION SAFETY AND
EMERGENCIES

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education consider replacing AR 3543 – Transportation Safety and Emergencies.

COMMENTS: CSBA recommends updating this regulation to reflect new law (AB 1536), which allows the use of voice-operated and hands-free electronic wireless communications devices for text-based communications while driving a motor vehicle, including a school bus or student activity bus. The regulation has also been expanded to reflect existing law related to daily safety inspections of buses, bus driver's obligation to report accidents, and placement of fire extinguishers in wheelchair school buses.

This AR will return as an information item on the April 3, 2014, agenda.

TRANSPORTATION SAFETY AND EMERGENCIES

Each day, prior to driving a school bus, each school bus driver shall inspect the bus to ensure that it is in safe operating condition and equipped as required by law and that all equipment is in good working order. At the completion of each day's work, the driver shall prepare and sign a written report of the condition of the equipment listed in 13 CCR 1215, including any defect or deficiency discovered by or reported to him/her which would affect safe operation or result in mechanical breakdown of the bus, or indicating that no defect or deficiency was discovered or reported. Any defect or deficiency that would affect safe operation shall be repaired prior to operating the bus. (13 CCR 1215)

In the event of a school bus accident, the driver shall immediately notify the California Highway Patrol, the Superintendent or designee, and, if the bus is operated under contract, the driver's employer. The driver shall not leave the immediate vicinity of the bus to seek aid unless necessary and no student can be sent for help. (13 CCR 1219)

The Superintendent or designee shall review all investigations of bus incidents and accidents to develop preventative measures.

Passenger Restraint Systems

The Superintendent or designee shall ensure that any school bus or student activity bus which is purchased or leased by the district is equipped with a combination pelvic and upper torso passenger restraint system at all designated seating positions if that bus: (Vehicle Code 27316, 27316.5; 13 CCR 1201)

1. Is a Type 1 school bus manufactured on or after July 1, 2005 which is designed for carrying more than 16 passengers and the driver
2. Is a Type 2 school bus or student activity bus manufactured on or after July 1, 2004 which meets one of the following criteria:
 - a. Is designed for carrying 16 or fewer passengers and the driver
 - b. Has a manufacturer's vehicle weight rating of 10,000 pounds or less and is designed for carrying not more than 20 passengers and the driver

The Superintendent or designee shall prioritize the allocation of school buses purchased, leased, or contracted to ensure that elementary students receive first priority for new school buses equipped with passenger restraint systems whenever feasible.

When a school bus or student activity bus is equipped with a passenger restraint system, all passengers shall use the passenger restraint system. (5 CCR 14105)

Bus drivers shall be instructed regarding procedures to enforce the proper use of the passenger restraint system. Students who fail to follow instructions of the bus driver may be subject to discipline, including suspension of riding privileges, in accordance with Board policy and administrative regulations.

Fire Extinguishers

Each school bus shall be equipped with at least one fire extinguisher located in the driver's compartment which meets the standards specified in law. In addition, a wheelchair school bus shall have an additional fire extinguisher placed at or near the wheelchair loading door or emergency exit. All fire extinguishers shall be regularly inspected and serviced in accordance with regulations adopted by the State Fire Marshal. (Education Code 39838; 13 CCR 1242; 19 CCR 574-575.3)

Electronic Communications Devices

A person may not drive a schoolbus or transit vehicle while using a wireless or hands-free telephone, or similar device, except for a driver using a wireless telephone for work-related or emergency purposes, including but not limited to, an emergency call to a law enforcement agency, health care provider, fire department, or other emergency service agency or entity. (Vehicle Codes 23123, 23125)

A bus driver shall not drive while using an electronic wireless communications device to write, send, or read a text-based communication, including, but not limited to, text messages, instant messages, and email, unless the device is specifically designed and configured to allow voice-operated and hands-free operation and is used in that manner. This prohibition does not include reading, selecting, or entering a telephone number or name in an electronic wireless communications device for the purpose of making or receiving a telephone call. (Vehicle Code 23123.5)

Safe Bus Operations

School buses and student activity buses shall not be operated whenever the number of passengers exceeds bus seating capacity, except when necessary in emergency situations which require that individuals be transported immediately to ensure their safety. (Education Code 39834)

School bus operations shall be limited when atmospheric conditions reduce visibility on the roadway to 200 feet or less during regular home-to-school transportation service. Bus drivers for school activity trips may discontinue bus operation whenever they determine that it is unsafe to continue operation because of reduced visibility. (Vehicle Code 34501.6)

Unauthorized Entry

The Superintendent or designee may place a notice at bus entrances that warns against unauthorized entry. The driver or another school official may order any person to disembark if that person enters a bus without prior authorization. (Education Code 39842; 13 CCR 1256.5)

Transportation Safety Plan for Boarding and Exiting Buses

The Superintendent or designee shall develop a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of students. The plan shall include all of the following: (Education Code 39831.3)

1. Procedures for determining if students in grades prekindergarten through 8 require an escort to cross a private road or highway at a bus stop pursuant to Vehicle Code 22112
2. Procedures for all students in grades prekindergarten through 8 to follow as they board and exit the bus at their bus stops

3. Procedures for boarding and exiting a school bus at a school or other trip destination

A copy of the plan shall be kept at each school site and made available upon request to the California Highway Patrol. (Education Code 39831.3)

Parental Notifications

The Superintendent or designee shall provide written safety information to the parents/guardians of all students in grades prekindergarten through 6 who have not previously been transported in a school bus or student activity bus. This information shall be provided upon registration and shall contain: (Education Code 39831.5)

1. A list of school bus stops near each student's home
2. General rules of conduct at school bus loading zones
3. Red light crossing instructions
4. A description of the school bus danger zone
5. Instructions for safety while walking to and from school bus stops

Student Instruction

Students who are transported in a school bus or student activity bus shall receive instruction in school bus emergency procedures and passenger safety as follows: (Education Code 39831.5; 5 CCR 14102)

1. Each year, all students who receive home-to-school transportation in a school bus shall be provided appropriate instruction in safe riding practices and emergency evacuation drills.
2. At least once each school year, all students in grades prekindergarten through 8 who receive home-to-school transportation shall receive safety instruction which includes, but is not limited to:
 - a. Proper loading and unloading procedures, including escorting by the driver
 - b. How to safely cross the street, highway, or private road
 - c. In school buses with passenger restraint systems, instruction in the use of such systems as specified in 5 CCR 14105, including, but not limited to, the proper fastening and release of the passenger restraint system, acceptable placement of passenger restraint systems on students, times at which the passenger restraint systems should be fastened and released, and acceptable placement of the passenger restraint systems when not in use
 - d. Proper passenger conduct
 - e. Bus evacuation procedures
 - f. Location of emergency equipment

As part of this instruction, students shall evacuate the school bus through emergency

exit doors. Instruction also may include responsibilities of passengers seated next to an emergency exit.

Each time the above instruction is given, the following information shall be documented:

- a. District name
- b. School name and location
- c. Date of instruction
- d. Names of supervising adults
- e. Number of students participating
- f. Grade levels of students
- g. Subjects covered in instruction
- h. Amount of time taken for instruction
- i. Bus driver's name
- j. Bus number
- k. Additional remarks

This documentation shall be kept on file at the district office or the school for one year and shall be available for inspection by the California Highway Patrol.

- 3. Before departing on a school activity trip, all students riding on a school bus or student activity bus shall receive safety instruction which includes, but is not limited to, the location of emergency exits and the location and use of emergency equipment. This instruction also may include responsibilities of passengers seated next to an emergency exit.

Safety Equipment

~~Each school bus shall be equipped with at least one fire extinguisher located in the driver's compartment which meets the standards specified in law. (Education Code 39838; 13 CCR 1242)~~

~~The Superintendent or designee shall ensure that any school bus which is purchased or leased by the district is equipped with a combination pelvic and upper torso passenger restraint system at all designated seating positions if that bus: (Vehicle Code 27316, 27316.5; 13 CCR 1201)~~

- ~~1. Is a Type 1 school bus designed for carrying more than 16 passengers and the driver and is manufactured on or after July 1, 2005~~
- ~~2. Is a Type 2 school bus or student activity bus designed for carrying 16 or fewer passengers and the driver, or designed for carrying 20 or fewer passengers and the driver and having a manufacturer's vehicle weight rating of 10,000 pounds or less, and is manufactured on or after July 1, 2004~~

~~When a school bus or student activity bus is equipped with a passenger restraint system, all~~

~~passengers shall use the passenger restraint system. (5 CCR 14105)~~

~~Bus drivers shall be informed of procedures to be followed to reasonably enforce proper use of the passenger restraint system.~~

Safe Bus Operations

~~School buses and student activity buses shall not be operated whenever the number of passengers exceeds bus seating capacity, except when necessary in emergency situations which require that individuals be transported immediately to ensure their safety.~~

~~School bus operations shall be limited when atmospheric conditions reduce visibility on the roadway to 200 feet or less during regular home-to-school transportation service. Bus drivers for school activity trips shall have the authority to discontinue bus operation whenever they determine that it is unsafe to continue operation because of reduced visibility. (Vehicle Code 34501.6)~~

~~A person shall not drive a motor vehicle while using a wireless telephone, except under the following conditions: (Vehicle Code 23123, 23125)~~

- ~~1. For emergency purposes, including, but not limited to, an emergency call to a law enforcement agency, health care provider, fire department, or other emergency service agency or entity~~
- ~~2. In the case of a school bus driver, for work-related purposes~~

~~A person shall not drive a motor vehicle while using an electronic wireless communications device to write, send, or read a text-based communication, including, but not limited to, text messages, instant messages, and email. This prohibition does not include reading, selecting, or entering a telephone number or name in an electronic wireless communications device for the purpose of making or receiving a telephone call. (Vehicle Code 23123.5)~~

~~The Superintendent or designee shall review all investigations of bus incidents and accidents to develop preventative measures.~~

~~The Superintendent or designee may place a notice at bus entrances that warns against unauthorized entry. The driver or another school official may order any person to disembark if that person enters a bus without prior authorization. (Education Code 39842; 13 CCR 1256.5)~~

Transportation Safety Plan for Boarding and Exiting Buses

~~The Superintendent or designee shall develop a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of students. The plan shall include all of the following: (Education Code 39831.3)~~

- ~~1. Procedures for determining if students in grades prekindergarten through 8 require an escort to cross a private road or highway at a bus stop pursuant to Vehicle Code 22142~~
- ~~2. Procedures for all students in grades prekindergarten through 8 to follow as they board and exit the bus at their bus stops~~
- ~~3. Procedures for boarding and exiting a school bus at a school or other trip destination~~

~~A copy of the plan shall be kept at each school site and made available upon request to the California Highway Patrol. (Education Code 39831.3)~~

Notifications

~~The Superintendent or designee shall provide written safety information to the parents/guardians of all students in grades prekindergarten through 6 who have not previously been transported in a school bus or student activity bus. This information shall be provided upon registration and shall contain: (Education Code 39831.5)~~

- ~~1. A list of school bus stops near each student's home~~
- ~~2. General rules of conduct at school bus loading zones~~
- ~~3. Red light crossing instructions~~
- ~~4. A description of the school bus danger zone~~
- ~~5. Instructions for safety while walking to and from school bus stops~~

Student Instruction

~~All students who are transported in a school bus or student activity bus shall receive instruction in school bus emergency procedures and passenger safety. (Education Code 39831.5)~~

~~The Superintendent or designee shall ensure that instruction is provided to students as follows:~~

- ~~1. The Superintendent or designee shall annually provide appropriate instruction in safe riding practices and emergency evacuation drills to each student who receives home-to-school transportation in a school bus. (5 CCR 14102)~~
- ~~2. At least once each school year, all students in grades prekindergarten through 8 who receive home-to-school transportation shall receive safety instruction which includes, but is not limited to: (Education Code 39831.5)~~
 - ~~a. Proper loading and unloading procedures, including escorting by the driver~~
 - ~~b. How to safely cross the street, highway, or private road~~
 - ~~c. In school buses with passenger restraint systems, instruction in the use of such systems as specified in 5 CCR 14105, including, but not limited to, the proper fastening and release of the passenger restraint system, acceptable placement of passenger restraint systems on students, times at which the passenger restraint systems should be fastened and released, and acceptable placement of the passenger restraint systems when not in use~~
 - ~~d. Proper passenger conduct~~
 - ~~e. Bus evacuation procedures~~
 - ~~f. Location of emergency equipment~~

~~As part of this instruction, students shall evacuate the school bus through emergency exit doors. Instruction also may include responsibilities of passengers seated next to an emergency exit. (Education Code 39831.5)~~

~~Each time the above instruction is given, the following information shall be documented:~~

~~(Education Code 39831.5)~~

- a. ~~_____ District name~~
- b. ~~_____ School name and location~~
- c. ~~_____ Date of instruction~~
- d. ~~_____ Names of supervising adults~~
- e. ~~_____ Number of students participating~~
- f. ~~_____ Grade levels of students~~
- g. ~~_____ Subjects covered in instruction~~
- h. ~~_____ Amount of time taken for instruction~~
- i. ~~_____ Bus driver's name~~
- j. ~~_____ Bus number~~
- k. ~~_____ Additional remarks~~

~~This documentation shall be kept on file at the district office or the school for one year and shall be available for inspection by the California Highway Patrol. (Education Code 39831.5)~~

- 3. ~~Before departing on a school activity trip, all students riding on a school bus or student activity bus shall receive safety instruction which includes, but is not limited to:
(Education Code 39831.5)~~

- a. ~~_____ Location of emergency exits~~
- b. ~~_____ Location and use of emergency equipment~~

~~This instruction also may include responsibilities of passengers seated next to an emergency exit. (Education Code 39831.5)~~

Legal Reference:

EDUCATION CODE

39830-39842 Transportation, school buses

51202 Instruction in personal and public health and safety

PENAL CODE

241.3 Assault against school bus driver

243.3 Battery against school bus driver

VEHICLE CODE

415 Definition of motor vehicle

545-546 Definition of school bus and student activity bus

22112 Loading and unloading passengers

23123 Use of wireless telephone prohibited while driving motor vehicle

23123.5 Text communications prohibited while driving motor vehicle

23125 Use of wireless telephone prohibited while driving school bus

27316-27316.5 Passenger restraint systems

34500 California Highway Patrol responsibility to regulate safe operation of school buses

34501.5 California Highway Patrol responsibility to adopt rules re: safe operation of school buses

34501.6 School buses; reduced visibility

34508 California Highway Patrol responsibility to adopt rules re: equipment and operations of school buses

CODE OF REGULATIONS, TITLE 5
14100-14105 School buses and student activity buses
CODE OF REGULATIONS, TITLE 13
1200-1293 Motor carrier safety
2480 Airborne toxic control measure; limitation on bus idling
CODE OF REGULATIONS, TITLE 19
574-575.3 Inspection and maintenance of fire extinguishers
CODE OF FEDERAL REGULATIONS, TITLE 49
571.1-571.500 Motor vehicle standards, including school buses

Management Resources:

WEB SITES

California Association of School Business Officials: <http://www.casbo.org>
California Association of School Transportation Officials: <http://www.castoways.org>
California Department of Education, Office of School Transportation: <http://www.cde.ca.gov/ls/tn>
California Highway Patrol: <http://www.chp.ca.gov>
National Coalition for School Bus Safety: <http://www.ncsbs.org>
National Transportation Safety Board: <http://www.nts.gov>
U.S. Department of Transportation, National Highway Traffic Safety Administration: <http://www.nhtsa.dot.gov>

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California

TO: BOARD OF EDUCATION

DISCUSSION

03/20/14

FROM: SANDRA LYON / TERRY DELORIA

RE: CONSIDER DELETING BP 6161 – EQUIPMENT, BOOKS, AND MATERIALS

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education consider deleting BP 6161 – Equipment, Books, and Materials.

COMMENTS: CSBA recommends deleting this policy deleted due to redundancy with BP 6161.1 – Selection and Evaluation of Instructional Materials.

The deletion of this BP will return as an action item on the April 3, 2014, agenda.

SELECTION OF INSTRUCTIONAL MATERIALS

The district recognizes the rights inherent in the First Amendment of the Constitution of the United States and supports the principles of intellectual freedom expressed in the Library Bill of Rights and in Access to Resources and Services in the School Library Media Program. It is the policy of the district to provide information and instructional materials in classrooms and library media centers in accordance with constitutional protection. The district supports a process for the systematic review of instructional materials through established procedures.

Legal responsibility for the operation of the district including the supervision of the selection of educational instructional materials rests with the Board of Education. The Board delegates the authority for the selection of instructional materials to the professional staff employed by the district. It is the responsibility of the professional staff to select and use instructional materials to implement the educational program of the school district. Instructional materials must serve both the breadth of the curriculum and the needs and interest of individual students by accommodating a wide range of abilities and respecting diverse points of view.

Educational suitability is the major criteria for the selection of instructional materials. Professional staff are to use educational criteria and professional judgment rather than personal opinions, values, and beliefs in the selection of instructional materials.

Instructional materials should:

1. Be selected according to their alignment with the state frameworks and the general educational goals of the district.
2. Be appropriate for the age, interests, abilities, learning styles, social development, and maturity levels of the students.
3. Represent the diversity of religious, ethnic, political, and cultural values held in a pluralistic society.
4. Illustrate the contributions made by various groups to our national heritage and the world.
5. Illustrate historical and contemporary forces in society to enable users to recognize and understand social, economic, personal, and political problems.
6. Provide various points of view about issues, including those considered to be controversial.

Certificated library media personnel and teachers should consider:

1. Literary and artistic merit; technical quality; and physical condition appropriate to format and intended use.
2. Scope, arrangement, and organization, relevance of information, special features, and overall value to the collection.

3. ~~Selection of instructional materials for specific courses to be consistent with the educational goals of the district, the objectives of the course, and the characteristics of the students.~~
4. ~~When selecting textbooks or materials for courses, it is imperative that administrators and faculty members avoid any appearance of a conflict of interest in assigning faculty-authored textbooks, supplemental books or instructional materials. While not expressly prohibited, the assignment of faculty-authored textbooks, supplemental books, or instructional materials should ensure that the teacher does not profit from this arrangement. Textbooks, supplemental books, tapes, software and other instructional materials authored by the course teacher may be assigned to be purchased by students or the district for a course taught by the author if the royalties arising from the purchase of the assigned materials are returned to the district, another educational institution, a charitable organization, or a not-for-profit foundation. A statement, signed by the author, outlining the approved disbursement of any royalties shall be retained on file by the district.~~

Legal Reference:

EDUCATION CODE

60010 Definitions

60040-60047 Instructional requirements and materials

60119 Public hearing on sufficiency of materials

60200-60206 Elementary school materials

60240-60252 State Instructional Materials Fund

60400-60411 High school textbooks

60420-60424 Instructional Materials Funding Realignment Program

CODE OF REGULATIONS, TITLE 5

9505-9532 Instructional materials, especially:

9531-9532 Instructional Materials Funding Realignment Program

Management Resources:

WEB SITES

CDE, Curriculum Frameworks and Instructional Resources Division: <http://www.cde.ca.gov/cfir>

Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California

TO: BOARD OF EDUCATION

DISCUSSION

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ

RE: CONSIDER REVISING BP AND AR 7214 – GENERAL OBLIGATION BONDS

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education consider revising BP and AR 7214 – General Obligation Bonds.

COMMENTS: CSBA recommends updating this regulation to clarify material related to bond elections and resolutions regarding the sale of bonds and to add new section on bond anticipation notes, which may be issued to finance a facilities project on an interim basis in anticipation of the sale of bonds that has been approved by the voters. The policy was also updated to reflect new law (AB 182), which requires greater transparency for the use of capital appreciation bonds and other bonds that allow for compounding of interest. The policy also reflects new law (SB 581), which requires that performance and financial audits be submitted to the citizens' oversight committee at the same time they are submitted to the district and requires the board to respond to all findings, recommendations, and concerns within three months of receiving the audits.

The regulation has been updated to reflect new law (AB 1199), which authorizes members of a citizens' oversight committee to serve for three consecutive terms rather than two. The regulation has also been updated to delete the requirement for certain reports repealed pursuant to new law (AB 97).

Ms. Lieberman requested a study session updating the board on general obligation bonds.

This BP will return for action and this AR will return as an information item on the April 3, 2014, agenda.

GENERAL OBLIGATION BONDS

The Board of Education desires to provide adequate facilities in order to enhance student learning and to help the district achieve its vision for educating district students. To that end, the Board may order an election on the question of whether bonds shall be issued for school facilities when, in the Board's judgment, it is advisable and in the best interest of district students.

The Board shall determine the appropriate size of the bond in accordance with law.

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agree to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code [15266](#))

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the school district are entitled to vote. (Education Code [15266](#))

Bonded indebtedness incurred by the district shall be used only for the following purposes: (California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities
2. The acquisition or lease of real property for school facilities

The proposition approved by the voters shall include the following accountability requirements: (California Constitution Article 13A, Section 1(b)(3))

1. A requirement that proceeds from the sale of the bonds be used only for the purposes specified above, as detailed in California Constitution Article 13A, Section 1(b)(3), and not for any other purposes including teacher and administrative salaries and other school operating expenses
2. A list of specific school facility projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list
3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed

4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' advisory oversight committee to inform the public concerning the expenditure of bond revenues as specific in Education Code 15278 and the accompanying administrative regulation. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

The Superintendent or designee shall ensure that the annual, independent performance and financial audits conducted pursuant to items #3 and #4 above are issued in accordance with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to him/her and no later than ~~He/she shall submit the audits to the citizens' oversight committee by~~ March 31 of each year. (Education Code 15286)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns address in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Bonds shall be sold to raise money for the following purposes: (Education Code [15100](#))

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity
5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
6. Permanently improving school grounds

7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state school building aid loans
8. Carrying out sewer or drain projects or purposes authorized in Education Code [17577](#)
9. Purchasing school buses with a useful life of at least 20 years
10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by order of the Board and entered into the minutes. (Education Code [15100](#))

Certificate of Results

If the certificate of election results received by the Board shows that the appropriate majority of the voters are in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the county board of supervisors all.

Resolution Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution to issue the sale of bonds. The resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable, ~~which shall not be more than 25 years from the date of the bonds.~~ (Education Code 15140)

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, the Board shall adopt, as an agenda item at a public meeting, another resolution, available funding instruments, the costs and suitability of each, ~~which includes~~ all of the following items: (Education Code 15146)

1. Express approval of the method of sale
2. Statement of the reasons for the method of sale selected
3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
4. Estimates of the costs associated with the bond issuance

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), items #1-4 above and the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds shall be included in the resolution to be adopted by the Board. The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an

information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
2. A comparison to the overall cost of current interest bonds
3. The reason bonds that allow for the compounding of interest are being recommended
4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

After the sale, the Board shall be presented with the actual cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the California Debt and Investment Advisory Commission. (Education Code 15146)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources. However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.
2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Legal Reference:

EDUCATION CODE

7054 Use of district property, campaign purposes

15100-15254 Bonds for school districts and community college districts

15264-15288 Strict Accountability in Local School Construction Bonds Act of 2000

17577 Sewers and drains

47614 Charter school facilities

ELECTIONS CODE

324 General election

328 Local election

341 Primary election

348 Regular election
356 Special election
357 Statewide election
1302 School district election
15372 Elections official certificate
GOVERNMENT CODE
1090-1099 Prohibitions applicable to specified officers
1125-1129 Incompatible activities
8855 California Debt and Investment Advisory Commission
53506-53509.5 General obligation bonds
53580-53595.5 Bonds
54952 Definition of legislative body, Brown Act
CALIFORNIA CONSTITUTION
Article 13A, Section 1 Tax limitation
Article 16, Section 18 Debt limit
COURT DECISIONS
San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District
(2006) 139 Cal.App.4th 1356
ATTORNEY GENERAL OPINIONS
88 Ops.Cal.Atty.Gen. 46 (2005)
87 Ops.Cal.Atty.Gen. 157 (2004)

Management Resources:

CSBA PUBLICATIONS

Bond Sales - Questions and Considerations for Districts, Governance Brief, December 2012

Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

WEB SITES

CSBA: <http://www.csba.org>

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

adopted: June 25, 2009 Santa Monica, California

revised: August 1, 2012

GENERAL OBLIGATION BONDS**Election Notice**

The Superintendent or designee shall ensure that election notice and ballot requirements are satisfied in accordance with Education Code 15120-15126 and 15272.

Citizens' Oversight Committee

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' advisory oversight committee. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

The citizens' oversight committee shall consist of at least seven members including, but not limited to: (Education Code 15282)

1. One member active in a business organization representing the business community located within the district
2. One member active in a senior citizens organization
3. One member active in a bona fide taxpayers' organization
4. One member who is a parent/guardian of a child enrolled in the district
5. One member who is a parent/guardian of a child enrolled in the district and is active in a parent-teacher organization, such as the Parent Teacher Association or school site council

Members of the citizens' oversight committee shall be subject to the conflict of interest prohibitions regarding incompatibility of office pursuant to Government Code 1125-1129 and financial interest in contracts pursuant to Government Code 1090-1099. (Education Code 15282)

No employee, official, vendor, contractor, or consultant of the district shall be appointed to the citizens' oversight committee. (Education Code 15282)

Members of the citizens' oversight committee shall serve for no more than three consecutive terms of two year each. They shall serve without compensation. ~~a term of two years without compensation and for no more than two consecutive terms.~~ (Education Code 15282)

The purpose of the citizens' oversight committee shall be to inform the public concerning the expenditure of bond revenues. The committee shall actively review and report on the proper expenditure of taxpayers' money for school construction and shall convene to provide oversight for, but not limited to, the following: (Education Code 15278)

1. Ensuring that bond revenues are expended only for the purposes described in Article 13A, Section 1(b)(3) of the California Constitution including the construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing

and equipping of school facilities, or the acquisition or lease of real property for school facilities

2. Ensuring that, as prohibited by Article 13A, Section 1(b)(3)(A) of the California Constitution, no funds are used for any teacher and administrative salaries or other school operating expenses
3. Ensuring that the annual, independent performance and financial audits required by Article 13A, Section 1(b)(3)(C) and (D) of the California Constitution are issued in accordance with the U.S. Comptroller General's Government Auditing Standards for performance and financial audits (Education Code 15286)

In furtherance of its purpose, the committee may engage in any of the following activities: (Education Code 15278)

1. Receiving and reviewing copies of the annual, independent performance audit required by Article 13A, Section 1(b)(3)(C) of the California Constitution
2. Receiving and reviewing copies of the annual, independent financial audit required by Article 13A, Section 1(b)(3)(D) of the California Constitution
3. Inspecting school facilities and grounds to ensure that bond revenues are expended in compliance with the requirements of Article 13(A), Section 1(b)(3) of the California Constitution
4. Receiving and reviewing copies of any deferred maintenance proposals or plans developed by the district, including any reports required by Education Code 17584.1
5. Reviewing efforts by the district to maximize bond revenues by implementing cost-saving measures including, but not limited to, the following:
 - a. Mechanisms designed to reduce the costs of professional fees
 - b. Mechanisms designed to reduce the costs of site preparation
 - c. Recommendations regarding the joint use of core facilities
 - d. Mechanisms designed to reduce costs by incorporating efficiencies in school site design
 - e. Recommendations regarding the use of cost-effective and efficient reusable facility plans

The ~~Board~~ district shall, without expending bond funds, provide the citizens' oversight committee with any necessary technical assistance and shall provide administrative assistance in furtherance of the committee's purpose and sufficient resources to publicize the committee's conclusions. (Education Code 15280)

~~All~~ The citizens' oversight committee proceedings shall be open to the public and noticed in the same manner as proceedings of the Board. Committee meetings shall be subject to the provisions of the Ralph M. Brown Act. (Education Code 15280; Government Code 54952)

The oversight committee shall issue regular reports, at least once a year, on the results of its activities. Minutes of the proceedings and all documents received and reports issued shall be a

matter of public record and shall be made available on the district's web site. (Education Code 15280)

~~Members of the oversight committee shall be subject to prohibitions regarding incompatibility of office pursuant to Government Code 1125-1129 and financial interest in contracts pursuant to Government Code 1090-1098. (Education Code 15282)~~

~~The citizens' oversight committee may be disbanded following its review of the final performance and financial audits.~~

Reports

Within 30 days after the end of each fiscal year, the Board shall submit to the County Superintendent of Schools a report concerning any bond election(s) containing the following information: (Education Code 15111)

1. The total amount of the bond issue, bonded indebtedness, or other indebtedness involved
2. The percentage of registered electors who voted at the election
3. The results of the election, with the percentage of votes cast for and against the proposition

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: June 25, 2009 Santa Monica, California
revised: August 24, 2011; July 18, 2012

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/20/14

FROM: SANDRA LYON / TERRY DELORIA

RE: ADOPT RESOLUTION NO. 13-18 – RECOGNIZING CESAR CHAVEZ DAY

RECOMMENDATION NO. A.23

It is recommended that the Board of Education adopt Resolution No. 13-18 – Recognizing Cesar Chavez Day.

Mr. de la Torre suggested that an additional Whereas be added to the resolution: “Whereas in 1990, 300 Santa Monica High School students supported Cesar Chavez in a peaceful demonstration in front of the Loews Hotel to protest the use of harmful pesticides.” He also suggested the last sentence read: “...to ~~participate in appropriate observances to learn about, and remember~~ honor the legacy of...” The board agreed to these changes.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: N/A

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 13-18

WHEREAS Cesar Estrada Chavez was born March 31, 1927, on a small farm near Yuma, Arizona, and was raised by migrant farm workers; and

WHEREAS Chavez left school after eighth grade to labor in the fields and vineyards to help support his family; and

WHEREAS After experiencing years of discrimination and unfair working conditions, Chavez joined the Community Service Organization in 1952, a prominent Latino civil rights group that organized Chicanos to vote, and battled racial and economic discrimination; and

WHEREAS In 1962, César Chávez resigned his position with the Community Services Organization to embark on a bold new undertaking to form a farmworkers' union. He was joined by Dolores Huerta, and together they became the architects of the National Farm Worker's Union, the forerunner to the present United Farm Workers (UFW); and

WHEREAS Chavez traveled to many California migrant farm communities organizing a strong nucleus of dedicated farm worker members; and

WHEREAS In 1965, César Chávez led a strike of California grape pickers to demand higher wages and urged all Americans to boycott table grapes as a show of support. The strike included a 340-mile march from Delano to Sacramento in 1966 in which thousands of farmworkers and supporters marched in solidarity; and

WHEREAS César Chávez preached nonviolence to the strikers even as they were physically abused by many of those opposed to the grape boycott. In 1968, he began a Ghandi-like fast to call attention to the migrant workers' cause. His fast increased public awareness of the conditions under which farmworkers labored. In 1973, the UFW organized a strike for higher wages and better working conditions from lettuce growers, and, after many battles, an agreement was finally reached in 1977 that gave the UFW the sole right to organize farmworkers; and

WHEREAS Chavez and the organization he founded, the UFW, achieved the following:

- The first collective bargaining agreement between farm workers and growers in the continental United States; and
- The first union contracts requiring rest periods, clean drinking water, hand washing facilities, and protective clothing against pesticide exposure; and
- The first ban on pesticide spraying while workers were in the fields; and
- The first ban on DDT and other dangerous pesticides; and
- The first and only performing pension plan for retired farm workers; and
- The first union contracts regulating safety and sanitary conditions in farm labor camps and banning discrimination in employment and sexual harassment of female workers; and
- Abolished use of the infamous "short-handed hoe" that crippled generations of farm workers; and
- Extended to farm workers state coverage under unemployment, disability, and workers' compensation;

WHEREAS In the year 2000, the California Legislature enacted Senate Bill 984 (Chapter 213 of the Statutes of 2000) to create an annual state holiday on César Chávez's birthday. This holiday provides all Californians the opportunity to learn from and celebrate the legacy of this

great man; and

WHEREAS Cesar E. Chavez influenced and inspired millions of Americans of all nationalities to seek social justice and civil rights for the poor and disenfranchised in our society; and

WHEREAS in 1990, 300 Santa Monica High School students supported Cesar Chavez in a peaceful demonstration in front of the Loews Hotel to protest the use of harmful pesticides;

NOW, THEREFORE, BE IT RESOLVED that the Santa Monica-Malibu Unified School District Board of Education does hereby adopt this Resolution to honor a man, who devoted his life to improving the working conditions, safety, and dignity of so many, by recognizing March 31, 2013, as the anniversary of the birth of César Chávez. The Board calls upon all schools and justice-minded people of the community, to ~~participate in appropriate observances to learn about, and remember~~ honor the legacy of César Chávez as a symbol of hope and justice to all persons.

PASSED AND ADOPTED this 20th day of March 2014 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Maria Leon-Vazquez
Board President

Sandra Lyon
Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/20/14

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: APPROVAL OF 2012-13 ANNUAL MEASURE "BB" AUDIT REPORT

RECOMMENDATION NO. A.24

It is recommended that the Board of Education accept the 2012-13 Annual Measure BB Audit Report and approve management discussion and analysis/the administrative responses to the "Findings" & "Recommendations" as contained in the Subject audit.

COMMENTS: In response to California Education Code mandate, the 2012-13 financial audit has been completed by the audit firm of Christy White Accountancy Corporation. The Board of Education have previously received copies of the audit report and an information copy is available for public review in the Office of the Superintendent.

A section of the audit report contains a series of "Findings" and "Recommendations" and "District Responses" for Board consideration.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: N/A

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: MEMORANDUM OF UNDERSTANDING BETWEEN THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT (SMMUSD) AND NEXT ED – INVESTING IN INNOVATION (i3) PROJECT LEAD THE WAY (PLTW)

RECOMMENDATION NO. A.25

It is recommended that the Board of Education enter into an agreement between Next Ed – Investing in Innovation (i3) Project Lead the Way (PLTW) and the Santa Monica-Malibu Unified School District (SMMUSD).

COMMENT: This agreement provides SMMUSD Santa Monica High School and Malibu High School the opportunity to participate in the United States Department of Education's evaluation of Project Lead the Way (PLTW), funded by the Department of Education through 4 school years beginning August 2014 concluding June 2018 Investing in Innovation (i3) grant. The agreement between Next Ed – (i3), Project Lead the Way (PLTW) and Santa Monica-Malibu Unified School District provides a STEM Engineering Pathway at Santa Monica High School and Malibu High School. In order to maintain fidelity in the evaluation, Investing in Innovation (i3) grant provides each participating school with a technology lab consisting of 30 workstations, one teacher workstation, applicable software and/or licensing, implementation setup, training, startup assistance and post-start-up support, training to all PLTW teachers, and initial and consistent updates on research data to SMMUSD and the United States Department of Education.

Background

According to the California Department of Education, STEM education is a sequence of courses or program of study that prepares students, including underrepresented groups:

- for successful employment, post-secondary education, or both that require different and more technically sophisticated skills including the application of mathematics and science skills and concepts, and
- to be competent, capable citizens in our technology-dependent, democratic society.

Taken separately, the four STEM subjects are defined by the National Research Council as:

1. *Science* is the study of the natural world, including the laws of nature associated with physics, chemistry, and biology and the treatment or application of facts, principles, concepts, or conventions associated with these disciplines.
2. *Technology* comprises the entire system of people and organizations, knowledge, processes, and devices that go into creating and operating technological artifacts, as well as the artifacts themselves.
3. *Engineering* is a body of knowledge about the design and creation of products and a process for solving problems. Engineering utilizes concepts in science and mathematics and technological tools.
4. *Mathematics* is the study of patterns and relationships among quantities, numbers, and shapes. Mathematics includes theoretical mathematics and applied mathematics.

STEM Education:

- Provides a challenging and rigorous program of study focusing on the application of STEM subjects.
- Offers courses and pathways for preparation in STEM fields and occupations.

- Bridges and connects in-school and out-of-school learning opportunities.
- Provides opportunities for student exploration of STEM related fields and careers, especially for underrepresented populations.
- Prepares students for successful post-secondary employment, education, or both.

Career Technical Education (CTE):

The California Department of Education's Career Tech Consortia maintains that CTE can have a direct and profound impact on the real and immediate issues concerning our nation—workforce development, economic vitality, global competitiveness, student achievement, school reform, college-going rates and technical proficiency.

Project Lead the Way:

Project Lead the Way (PLTW) is a not-for-profit organization partnering with public schools, organizations in the private sectors, and higher education institutions to increase the number and quality of engineers, technologists, and biomedical professionals graduating from our educational system.

California Project Lead the Way works toward helping local schools provide students, especially underrepresented groups, with the opportunity to develop the knowledge, skills, and confidence required to pursue a career in science, mathematics, and engineering.

Pathways to Engineering – The High School Engineering Program is a four year sequence of courses which, when combined with traditional mathematics and science courses in high school, introduces students to the scope, rigor and discipline of engineering prior to entering college.

<http://www.cde.ca.gov/pd/ca/sc/stemintrod.asp>

<http://cteworks.careertech.org/state-profile/details/california>

<http://www.pltwcalifornia.org>

***** ***** ***** ***** ***** *****

Dr. Edeburn's presentation can be found under Attachments at the end of these minutes.

Drs. Edeburn and Deloria answered board members' questions regarding professional development for the teachers involved in this program, costs involved, the process for selecting students, and how the students in the study will be tracked.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)



March 1, 2014

Santa Monica High School
Santa Monica-Malibu Unified School District
601 Pico Blvd.
Santa Monica, CA

Dear Santa Monica-Malibu Unified School District:

Thank you for your support of the evaluation (EVALUATION) of Project Lead the Way (PLTW) funded by the Department of Education through a 4 school-year beginning August, 2014 concluding June, 2018 Investing in Innovation (i3) grant.

The purpose of the EVALUATION is to validate the efficacy of a four-year PLTW engineering pathway program (PROGRAM). The EVALUATION will do so with an experimental design in which a subset of the students who want to participate in the PROGRAM will be placed in the PLTW pathway with a capacity that schools can accommodate using a fair, equitable, and objective randomized drawing process.

The EVALUATION will be conducted by an independent, third-party evaluation firm, Gargani + Company, Inc. (GCO). Material benefits (training, equipment, software, and other support for implementing the PLTW pathway program), as described further below, will be provided directly or indirectly by NextEd.

For the purposes of the EVALUATION, the above named school (SCHOOL) in the above named school district (DISTRICT) will begin implementing the PROGRAM at the start of the 2014/15 school year and end no sooner than the end of the 2017/18 school year (IMPLEMENTATION PERIOD).

This Memorandum of Understanding (MOU) covers the period starting from March, 2014 through December 31, 2018 (AGREEMENT PERIOD). Should the principal of the SCHOOL, superintendent of the DISTRICT, or other staff or board members change during the AGREEMENT PERIOD, the MOU will continue in full force. It may only be terminated upon mutual agreement of the parties or if required by law.

Based on information provided by the SCHOOL and DISTRICT to GCO, the SCHOOL was selected by GCO to participate in the EVALUATION. This MOU describes the responsibilities and material benefits of participation. By signing the MOU, you commit the SCHOOL and DISTRICT to meeting the responsibilities described below. Upon receipt of the signed MOU, GCO will enroll the SCHOOL in the evaluation and NextEd will begin providing material benefits as described in this document. During the AGREEMENT PERIOD, material benefits will be contingent on meeting the responsibilities.

MATERIAL BENEFITS

In order that the SCHOOL can implement the PROGRAM faithfully and well, NextEd will:

1. provide participating schools with a technology lab consisting of 30 workstations, one teacher workstation, applicable software and/or licensing* (specific to participating cohort only), implementation setup, training, startup assistance and post-startup support; (**Please see Benefit Matrix – PLTW School Fee Stipend*)
2. assist with the planning and implementation of PLTW engineering pathway program;
3. recommend steps required to successfully install new computer lab and assist in assembling setup information;
4. place and deliver a technology order (based upon individual school technology specifications);
5. provide DISTRICT a singular technology lead/support staff with a \$400.00 stipend per year;
6. work with school DISTRICT and site staff during installation and implementation to help minimize troubleshooting;
7. upon completed installation of technology, run testing simulations to determine proper implementation and effectiveness;
8. provide startup and post-startup support;
9. provide training to all PLTW Teachers and training for Student Testing as related to the research;
10. assist in planning, assembling data and purchasing supply order** each year for PLTW engineering pathway; (***Please see Benefit Matrix – PLTW Engineering Pathway Supplies*)
11. provide free telephone/electronic/in person technology support for four years of grant Cycle; and
12. Provide initial and consistent updates on research data to DISTRICT and US Dept. of Education.

RESPONSIBILITIES

Evaluation

The EVALUATION requires collaborative involvement by the SCHOOL and/or DISTRICT, and its success depends on their cooperation with the protocols set forth by GCO. During the AGREEMENT PERIOD, it will be the responsibility of the SCHOOL, and as needed the DISTRICT, to:

1. work with GCO and NextEd in a collaborative fashion to implement the PROGRAM faithfully, follow the procedures of the EVALUATION as outlined by GCO, and take every reasonable measure to ensure the success of the evaluation;
2. assure that all EVALUATION activities are consistent with the policies of your SCHOOL and DISTRICT regarding research;
3. inform GCO and NextEd in an anticipatory and timely manner of deviations from faithful program implementation, deviations from evaluation procedures, or other potential problems that may adversely affect the EVALUATION;

4. conduct outreach and enrollment activities during 2014 such that incoming freshmen are fully informed that by registering for the PROGRAM they:
 - a. are committing to a four-year program, not a one-year elective,
 - b. will be randomly assigned to the PROGRAM (treatment – defined as, “Study Group in Pathway) because the SCHOOL has a limited capacity to provide the program,
 - c. they will be enrolled in their choice of any alternative elective (control – defined as, “Study Group in Alternative Elective) should they not be randomly assigned to the PROGRAM; and
 - d. are committing to complete a survey and a test twice in 2014/15 and once per year thereafter, even if they are not randomly enrolled in the PROGRAM;
5. provide GCO with periodic lists of the students who register for the PROGRAM and their alternative elective as will be described and facilitated by GCO;
6. enroll students in the PROGRAM or their designated alternative elective as randomly assigned by GCO, the only exception to this applying to students for whom exclusion rules based on ethical concerns were mutually agreed upon by GCO and the SCHOOL in advance of randomization; *(as determined in a case-by-case basis)*
7. assemble a pool of registered students for the four-year PLTW pathway that is:
 - a. as diverse as possible on as many dimensions as the SCHOOL’s setting allows, especially as it regards the inclusion of both traditional and non-traditional engineering students; SCHOOLS cannot set pre-requisites for enrollment into the PROGRAM
 - b. large enough that GCO can randomly enroll _____ of the incoming freshmen to the PROGRAM, which is the number of students the SCHOOL previously indicated is its capacity to provide the program to students, and
 - c. large enough that approximately the same number of students will NOT be randomly enrolled in the four-year PLTW program because the SCHOOL does not have the capacity to serve them;
8. implement the four-year PLTW program faithfully as specified by GCO and NextEd;
9. administer a computer-based survey and test provided by GCO to three groups of students:
 - a. those randomly assigned to the PROGRAM,
 - b. those randomly assigned to their alternative elective, and
 - c. and (to the extent possible) the remainder of students who entered the SCHOOL as freshmen in 2014/15;
10. make every effort to retain students in the PLTW program for all four years; and
11. provide electronic and other data to GCO in a timely manner as requested by GCO, including data on program fidelity, instructional activities, student achievement, and student characteristics, some or all of which will include unique teacher and student identifiers (GCO will sign confidentiality agreements as requested, and/or required).

PLTW Program

It is critical that the PROGRAM be implemented well and with full fidelity. To this end, it will be the responsibility of the SCHOOL, and the DISTRICT as needed, to:

1. work with NextEd to schedule professional development to support their PLTW COHORT TEACHER (PLTW Cohort Teacher – refers to the teacher instructing the course populated by the treatment students during grant cycle) sessions that will take place during the summer for the teachers of the PROGRAM, which may require the DISTRICT to pay travel expenses and for teacher stipends as per relevant collective bargaining agreements;
2. provide commitment and salaried schedule placement for teachers of the PROGRAM;
3. allow teachers of the PROGRAM to attend staff development sessions and utilize technology resources and support (e.g., coaching, Intel Teach tools, etc.);
4. meet at least the minimum technical specifications for implementing the PROGRAM as specified by the Project Lead the Way curriculum; and
5. ensure that the SCHOOL's principal and technology coordinator participate in all scheduled activities as necessary for the IMPLEMENTATION PERIOD.

Financial Responsibilities

The DISTRICT will cover a portion of the costs associated with implementing the PROGRAM, including:

1. compensating teachers and other SCHOOL staff and personnel involved in the PROGRAM and paying all facility and supply costs of implementing the PROGRAM not specified in the Benefit Matrix;
2. travel to PLTW professional development sessions for all years of the grant;
3. ensuring the safety and security of the technology resources provided during the project; and
4. other costs not included in the Benefit Matrix that may be required for successful program implementation; including but not limited to: additional PLTW Engineering Pathway supplies, PLTW school fee, and any additional DISTRICT tech support above and beyond the \$400 annual **school district** tech stipend. (while these costs are expected to be minimal, unforeseen costs may arise).
5. Additional personnel costs associated with Implementation Point of Contact (IPOC) and District (Evaluation) Point of Contact (DPOC).

Implementation Points of Contact

The SCHOOL and/or DISTRICT will assign a point of contact for project implementation (IPOC), who will be NextEd and GCO's primary point of contact for the PROGRAM. The IPOC will:

1. work with NextEd to assure that all local project activities are carried out as outlined in the MOU;
2. provide documentation (i.e., evidence of equipment installation, copies of teachers' PLTW Certification and other items) required for i3 reporting and other purposes; and
3. participate in all project meetings and online sessions (i.e., project orientation and yearly project meetings).

Evaluation Point of Contact

The SCHOOL and/or DISTRICT will assign a point of contact for data collection (DPOC) who will be NextEd and GCO's primary point of contact for data collection. The DPOC will:

1. assure that the study procedures are consistent with the DISTRICT'S policies on research;
2. ensure that teachers have sufficient time during IMPLEMENTATION PERIOD to administer student surveys and tests, complete teacher surveys, and conduct other required data collection activities; and
3. submit school, teacher, and student data to GCO in a timely manner as requested by GCO

Modifications

Modifications to this MOU may be needed as every contingency and condition cannot be anticipated. As necessary, all parties agree to craft mutually agreeable modifications in a cooperative fashion with the common purposes of ensuring the success of the evaluation and the quality of education students receive. NextEd and GCO will review all modification requests to determine which, if any, can be implemented without compromising the integrity of the study. No modification will be binding on any party unless executed in writing by an authorized representative of that party.

General

This MOU represents the entire agreement of the parties with respect to its subject matter and supersedes any and all prior written or oral agreements. It may not be assigned or transferred by either party without the prior written consent of the other party, which will not be unreasonably withheld. Each party agrees to comply with all applicable laws, regulations and orders in performing their obligations under this MOU. If for any reason a provision contained in this MOU is held to be invalid, illegal or otherwise void, the remaining provisions of this MOU shall not be affected and shall continue in full force and effect. No waiver of any right by either party under this MOU shall be of any effect unless such waiver is express, in writing and signed by the waiving party. This MOU will be governed by the laws of the State of California without regard to its principles of choice of law.

Indemnification Provisions

Each party hereto shall defend, indemnify, and hold harmless the other party, its officers, agents, employees and representatives, against any and all liability, costs, losses, damages, expenses, attorneys' fees, causes of action, claims or judgments, arising out of or in any way connected with any negligence or wrongful acts or omissions of the indemnifying party, its officers, agents, and employees, in performing or failing to perform any work, services, or functions provided for or referred to or in any way connected with the performance of this MOU.



RESPONSE

This letter correctly sets forth the understanding of the technology services and other supports and supplies for PLTW i3 participating school/school district responsibilities.

Accepted by: (Superintendent)

Accepted by: (Principal)

Title

Title

Date

Date

Accepted by: (NextEd)

Title

Date

PLTW i3 Technology & Professional Development Benefit Matrix (per school site breakdown – Year 1)

SOFTWARE COST	QUANTITY	TOTAL (Paid to School)	TOTAL (Retail Value)
PLTW School Fee Stipend*	1	\$720.00	\$0.00
PLTW Teacher Resources	1	0	0.00
PLTW Curricula	1	0	0.00
HARDWARE COST (Incl. Implementation)			
Student Workstations (based upon 30 workstations)	1	0.00	40,216.50
Teacher Workstation	1	0.00	2,323.63
Class Equipment	1	0.00	9,581.01
TRAINING/STIPEND			
Teacher Training – Summer Workshop/Statewide Conference	1	4,650.00	0.00
District Technology Stipend***	1	400.00	0.00
ENGINEERING PATHWAY SUPPLIES			
PLTW Engineering pathway supply stipend (based upon 30 student cohort)**	1	0.00	4,812.50
TOTAL		\$5,770.00	\$56,933.64

PLTW i3 Technology & Professional Development Benefit Matrix (per school site breakdown – Year 2, 3, 4)

SOFTWARE COST	QUANTITY	TOTAL (Paid to School)	TOTAL (Retail Value)
PLTW School Fee Stipend*	1	720.00	\$0.00
PLTW Teacher Resources	1	0	0.00
PLTW Curricula	1	0	0.00
TRAINING/STIPEND			
Teacher Training – Summer Workshop/Statewide Conference	1	3,650.00	0.00
District Technology Stipend***	1	400.00	0.00
ENGINEERING PATHWAY SUPPLIES			
PLTW Engineering pathway supply stipend (based upon 30 student cohort)**	1	0.00	4,812.50
TOTAL		\$4,770.00	\$4,812.50

PLTW i3 Technology & Professional Development Benefit Matrix (per school site breakdown – Year 5)

SOFTWARE COST	QUANTITY	TOTAL (Paid to School)	TOTAL (Retail Value)
PLTW School Fee Stipend*	1	0	\$0.00
PLTW Teacher Resources	1	0	0.00
PLTW Curricula	1	0	0.00
TRAINING/STIPEND			
Teacher Training – Summer Workshop/Statewide Conference	1	150.00	0.00
District Technology Stipend***	1	400.00	0.00
ENGINEERING PATHWAY SUPPLIES			
PLTW Engineering pathway supply stipend (based upon 40 student cohort)**	1	0.00	0.00
TOTAL		\$550.00	\$0.00

Total 5 year Commitment Benefit: **\$20,630.00 (Paid to School) + \$71,371.41 (Retail Value – For Asset Management Purposes) = \$92,001.41**



March 1, 2014

Malibu High School
Santa Monica-Malibu Unified School District
30215 Morning View Drive
Malibu, CA

Dear Santa Monica-Malibu Unified School District:

Thank you for your support of the evaluation (EVALUATION) of Project Lead the Way (PLTW) funded by the Department of Education through a 4 school-year beginning August, 2014 concluding June, 2018 Investing in Innovation (i3) grant.

The purpose of the EVALUATION is to validate the efficacy of a four-year PLTW engineering pathway program (PROGRAM). The EVALUATION will do so with an experimental design in which a subset of the students who want to participate in the PROGRAM will be placed in the PLTW pathway with a capacity that schools can accommodate using a fair, equitable, and objective randomized drawing process.

The EVALUATION will be conducted by an independent, third-party evaluation firm, Gargani + Company, Inc. (GCO). Material benefits (training, equipment, software, and other support for implementing the PLTW pathway program), as described further below, will be provided directly or indirectly by NextEd.

For the purposes of the EVALUATION, the above named school (SCHOOL) in the above named school district (DISTRICT) will begin implementing the PROGRAM at the start of the 2014/15 school year and end no sooner than the end of the 2017/18 school year (IMPLEMENTATION PERIOD).

This Memorandum of Understanding (MOU) covers the period starting from March, 2014 through December 31, 2018 (AGREEMENT PERIOD). Should the principal of the SCHOOL, superintendent of the DISTRICT, or other staff or board members change during the AGREEMENT PERIOD, the MOU will continue in full force. It may only be terminated upon mutual agreement of the parties or if required by law.

Based on information provided by the SCHOOL and DISTRICT to GCO, the SCHOOL was selected by GCO to participate in the EVALUATION. This MOU describes the responsibilities and material benefits of participation. By signing the MOU, you commit the SCHOOL and DISTRICT to meeting the responsibilities described below. Upon receipt of the signed MOU, GCO will enroll the SCHOOL in the evaluation and NextEd will begin providing material benefits as described in this document. During the AGREEMENT PERIOD, material benefits will be contingent on meeting the responsibilities.

MATERIAL BENEFITS

In order that the SCHOOL can implement the PROGRAM faithfully and well, NextEd will:

1. provide participating schools with a technology lab consisting of 30 workstations, one teacher workstation, applicable software and/or licensing* (specific to participating cohort only), implementation setup, training, startup assistance and post-startup support; (**Please see Benefit Matrix – PLTW School Fee Stipend*)
2. assist with the planning and implementation of PLTW engineering pathway program;
3. recommend steps required to successfully install new computer lab and assist in assembling setup information;
4. place and deliver a technology order (based upon individual school technology specifications);
5. provide DISTRICT a singular technology lead/support staff with a \$400.00 stipend per year;
6. work with school DISTRICT and site staff during installation and implementation to help minimize troubleshooting;
7. upon completed installation of technology, run testing simulations to determine proper implementation and effectiveness;
8. provide startup and post-startup support;
9. provide training to all PLTW Teachers and training for Student Testing as related to the research;
10. assist in planning, assembling data and purchasing supply order** each year for PLTW engineering pathway; (***Please see Benefit Matrix – PLTW Engineering Pathway Supplies*)
11. provide free telephone/electronic/in person technology support for four years of grant Cycle; and
12. Provide initial and consistent updates on research data to DISTRICT and US Dept. of Education.

RESPONSIBILITIES

Evaluation

The EVALUATION requires collaborative involvement by the SCHOOL and/or DISTRICT, and its success depends on their cooperation with the protocols set forth by GCO. During the AGREEMENT PERIOD, it will be the responsibility of the SCHOOL, and as needed the DISTRICT, to:

1. work with GCO and NextEd in a collaborative fashion to implement the PROGRAM faithfully, follow the procedures of the EVALUATION as outlined by GCO, and take every reasonable measure to ensure the success of the evaluation;
2. assure that all EVALUATION activities are consistent with the policies of your SCHOOL and DISTRICT regarding research;
3. inform GCO and NextEd in an anticipatory and timely manner of deviations from faithful program implementation, deviations from evaluation procedures, or other potential problems that may adversely affect the EVALUATION;

4. conduct outreach and enrollment activities during 2014 such that incoming freshmen are fully informed that by registering for the PROGRAM they:
 - a. are committing to a four-year program, not a one-year elective,
 - b. will be randomly assigned to the PROGRAM (treatment – defined as, “Study Group in Pathway) because the SCHOOL has a limited capacity to provide the program,
 - c. they will be enrolled in their choice of any alternative elective (control – defined as, “Study Group in Alternative Elective) should they not be randomly assigned to the PROGRAM; and
 - d. are committing to complete a survey and a test twice in 2014/15 and once per year thereafter, even if they are not randomly enrolled in the PROGRAM;
5. provide GCO with periodic lists of the students who register for the PROGRAM and their alternative elective as will be described and facilitated by GCO;
6. enroll students in the PROGRAM or their designated alternative elective as randomly assigned by GCO, the only exception to this applying to students for whom exclusion rules based on ethical concerns were mutually agreed upon by GCO and the SCHOOL in advance of randomization; *(as determined in a case-by-case basis)*
7. assemble a pool of registered students for the four-year PLTW pathway that is:
 - a. as diverse as possible on as many dimensions as the SCHOOL’s setting allows, especially as it regards the inclusion of both traditional and non-traditional engineering students; SCHOOLS cannot set pre-requisites for enrollment into the PROGRAM
 - b. large enough that GCO can randomly enroll _____ of the incoming freshmen to the PROGRAM, which is the number of students the SCHOOL previously indicated is its capacity to provide the program to students, and
 - c. large enough that approximately the same number of students will NOT be randomly enrolled in the four-year PLTW program because the SCHOOL does not have the capacity to serve them;
8. implement the four-year PLTW program faithfully as specified by GCO and NextEd;
9. administer a computer-based survey and test provided by GCO to three groups of students:
 - a. those randomly assigned to the PROGRAM,
 - b. those randomly assigned to their alternative elective, and
 - c. and (to the extent possible) the remainder of students who entered the SCHOOL as freshmen in 2014/15;
10. make every effort to retain students in the PLTW program for all four years; and
11. provide electronic and other data to GCO in a timely manner as requested by GCO, including data on program fidelity, instructional activities, student achievement, and student characteristics, some or all of which will include unique teacher and student identifiers (GCO will sign confidentiality agreements as requested, and/or required).

PLTW Program

It is critical that the PROGRAM be implemented well and with full fidelity. To this end, it will be the responsibility of the SCHOOL, and the DISTRICT as needed, to:

1. work with NextEd to schedule professional development to support their PLTW COHORT TEACHER (PLTW Cohort Teacher – refers to the teacher instructing the course populated by the treatment students during grant cycle) sessions that will take place during the summer for the teachers of the PROGRAM, which may require the DISTRICT to pay travel expenses and for teacher stipends as per relevant collective bargaining agreements;
2. provide commitment and salaried schedule placement for teachers of the PROGRAM;
3. allow teachers of the PROGRAM to attend staff development sessions and utilize technology resources and support (e.g., coaching, Intel Teach tools, etc.);
4. meet at least the minimum technical specifications for implementing the PROGRAM as specified by the Project Lead the Way curriculum; and
5. ensure that the SCHOOL's principal and technology coordinator participate in all scheduled activities as necessary for the IMPLEMENTATION PERIOD.

Financial Responsibilities

The DISTRICT will cover a portion of the costs associated with implementing the PROGRAM, including:

1. compensating teachers and other SCHOOL staff and personnel involved in the PROGRAM and paying all facility and supply costs of implementing the PROGRAM not specified in the Benefit Matrix;
2. travel to PLTW professional development sessions for all years of the grant;
3. ensuring the safety and security of the technology resources provided during the project; and
4. other costs not included in the Benefit Matrix that may be required for successful program implementation; including but not limited to: additional PLTW Engineering Pathway supplies, PLTW school fee, and any additional DISTRICT tech support above and beyond the \$400 annual **school district** tech stipend. (while these costs are expected to be minimal, unforeseen costs may arise).
5. Additional personnel costs associated with Implementation Point of Contact (IPOC) and District (Evaluation) Point of Contact (DPOC).

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The SCHOOL and/or DISTRICT will assign a point of contact for project implementation (IPOC), who will be NextEd and GCO's primary point of contact for the PROGRAM. The IPOC will:

1. work with NextEd to assure that all local project activities are carried out as outlined in the MOU;
2. provide documentation (i.e., evidence of equipment installation, copies of teachers' PLTW Certification and other items) required for i3 reporting and other purposes; and
3. participate in all project meetings and online sessions (i.e., project orientation and yearly project meetings).

Evaluation Point of Contact

The SCHOOL and/or DISTRICT will assign a point of contact for data collection (DPOC) who will be NextEd and GCO's primary point of contact for data collection. The DPOC will:

1. assure that the study procedures are consistent with the DISTRICT'S policies on research;
2. ensure that teachers have sufficient time during IMPLEMENTATION PERIOD to administer student surveys and tests, complete teacher surveys, and conduct other required data collection activities; and
3. submit school, teacher, and student data to GCO in a timely manner as requested by GCO

Modifications

Modifications to this MOU may be needed as every contingency and condition cannot be anticipated. As necessary, all parties agree to craft mutually agreeable modifications in a cooperative fashion with the common purposes of ensuring the success of the evaluation and the quality of education students receive. NextEd and GCO will review all modification requests to determine which, if any, can be implemented without compromising the integrity of the study. No modification will be binding on any party unless executed in writing by an authorized representative of that party.

General

This MOU represents the entire agreement of the parties with respect to its subject matter and supersedes any and all prior written or oral agreements. It may not be assigned or transferred by either party without the prior written consent of the other party, which will not be unreasonably withheld. Each party agrees to comply with all applicable laws, regulations and orders in performing their obligations under this MOU. If for any reason a provision contained in this MOU is held to be invalid, illegal or otherwise void, the remaining provisions of this MOU shall not be affected and shall continue in full force and effect. No waiver of any right by either party under this MOU shall be of any effect unless such waiver is express, in writing and signed by the waiving party. This MOU will be governed by the laws of the State of California without regard to its principles of choice of law.

Indemnification Provisions

Each party hereto shall defend, indemnify, and hold harmless the other party, its officers, agents, employees and representatives, against any and all liability, costs, losses, damages, expenses, attorneys' fees, causes of action, claims or judgments, arising out of or in any way connected with any negligence or wrongful acts or omissions of the indemnifying party, its officers, agents, and employees, in performing or failing to perform any work, services, or functions provided for or referred to or in any way connected with the performance of this MOU.



RESPONSE

This letter correctly sets forth the understanding of the technology services and other supports and supplies for PLTW i3 participating school/school district responsibilities.

Accepted by: (Superintendent)

Accepted by: (Principal)

Title

Title

Date

Date

Accepted by: (NextEd)

Title

Date

PLTW i3 Technology & Professional Development Benefit Matrix (per school site breakdown – Year 1)

SOFTWARE COST	QUANTITY	TOTAL (Paid to School)	TOTAL (Retail Value)
PLTW School Fee Stipend*	1	\$720.00	\$0.00
PLTW Teacher Resources	1	0	0.00
PLTW Curricula	1	0	0.00
HARDWARE COST (Incl. Implementation)			
Student Workstations (based upon 30 workstations)	1	0.00	40,216.50
Teacher Workstation	1	0.00	2,323.63
Class Equipment	1	0.00	9,581.01
TRAINING/STIPEND			
Teacher Training – Summer Workshop/Statewide Conference	1	4,650.00	0.00
District Technology Stipend***	1	400.00	0.00
ENGINEERING PATHWAY SUPPLIES			
PLTW Engineering pathway supply stipend (based upon 30 student cohort)**	1	0.00	4,812.50
TOTAL		\$5,770.00	\$56,933.64

PLTW i3 Technology & Professional Development Benefit Matrix (per school site breakdown – Year 2, 3, 4)

SOFTWARE COST	QUANTITY	TOTAL (Paid to School)	TOTAL (Retail Value)
PLTW School Fee Stipend*	1	720.00	\$0.00
PLTW Teacher Resources	1	0	0.00
PLTW Curricula	1	0	0.00
TRAINING/STIPEND			
Teacher Training – Summer Workshop/Statewide Conference	1	3,650.00	0.00
District Technology Stipend***	1	400.00	0.00
ENGINEERING PATHWAY SUPPLIES			
PLTW Engineering pathway supply stipend (based upon 30 student cohort)**	1	0.00	4,812.50
TOTAL		\$4,770.00	\$4,812.50

PLTW i3 Technology & Professional Development Benefit Matrix (per school site breakdown – Year 5)

SOFTWARE COST	QUANTITY	TOTAL (Paid to School)	TOTAL (Retail Value)
PLTW School Fee Stipend*	1	0	\$0.00
PLTW Teacher Resources	1	0	0.00
PLTW Curricula	1	0	0.00
TRAINING/STIPEND			
Teacher Training – Summer Workshop/Statewide Conference	1	150.00	0.00
District Technology Stipend***	1	400.00	0.00
ENGINEERING PATHWAY SUPPLIES			
PLTW Engineering pathway supply stipend (based upon 40 student cohort)**	1	0.00	0.00
TOTAL		\$550.00	\$0.00

Total 5 year Commitment Benefit: **\$20,630.00 (Paid to School) + \$71,371.41 (Retail Value – For Asset Management Purposes) = \$92,001.41**

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: HIGH SCHOOL COURSE APPROVAL – P.E. TENNIS

RECOMMENDATION NO. A.26

It is recommended that the Board of Education approve the granting of elective credits for the following course to be offered at Santa Monica High School.

COMMENT: Santa Monica High School staff is requesting the approval of the proposed physical education course in order to enhance the current physical education course offerings available to secondary students. This proposed course will provide opportunity to secondary students (not participating on the tennis team) in order to develop the skills to pursue a life-long participation in health, wellness, and sport. The credits granted for this course will count towards graduation. This course will not fulfill the required courses for admission to California's public universities ("a-g" requirements).

COURSE: PE TENNIS

NUMBER OF CREDITS: 10 **DURATION:** Year

DEPARTMENT: Physical Education

COURSE DESCRIPTION / OVERVIEW: PE Tennis provides students the opportunity to develop foundational skills and knowledge of Tennis. The course is organized around the California Standards for High School Physical Education.

COURSE OBJECTIVES / GOALS: Students will develop competencies in and knowledge of tennis training, skills, strategies and practice techniques. This includes the ability to demonstrate competency in motor skills and movement patterns related to tennis such as:

1. forehand grip and stroke, forehand cues
2. backhand grip and stroke, backhand cues
3. serve, volley, short singles game
4. serve, volley, short doubles game

Instructional activities will include direct instruction, small group and collaborative work, independent, demonstration and observation.

Students' mastery levels will be evaluated using multiple indicators including observation, one on one diagnostic evaluations of physical skills, and self-assessment. Performance based assessments will be graded through the use of a task specific rubric.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

TO: BOARD OF EDUCATION

ACTION/MAJOR

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: HIGH SCHOOL COURSE APPROVAL – INTRODUCTION TO ENGINEERING DESIGN (PLTW)

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve the granting of elective credits for the following course to be offered at both Santa Monica High School and Malibu High School.

COMMENT: In support of STEM and CTE, staff is requesting approval of a Project Lead the Way (PLTW) Engineering Pathway secondary course. This course of study will allow secondary students the opportunity to explore deeply, the college and career possibilities of engineering while developing appropriate and necessary skills and knowledge to be successful in college and STEM careers. The credits granted for this course will count towards graduation and required courses for admission to California's public universities ("a-g requirements").

COURSE: Introduction to Engineering Design (PLTW)

NUMBER OF CREDITS: 10 **DURATION:** Year

DEPARTMENT: Science

COURSE DESCRIPTION / OVERVIEW: Introduction to Engineering Design (PLTW) introduces students to the scope, rigor and discipline of engineering prior to entering college. Introduction to Engineering Design provides students the opportunity to explore the college and career possibilities of STEM/engineering.

COURSE OBJECTIVES / GOALS: Students will develop competencies in and knowledge of the engineering design process including the characteristic set of practices and steps. This includes the ability to:

1. Complete design projects utilizing all steps of a design process and find a solution that meets specific design requirements;
2. Utilize research tools and resources to gather and interpret information to develop an effective design brief;
3. Define and justify design problems; and be able to express the concerns, needs and desires of the primary stakeholders;
4. Explain design requirements and function claims using STEM principles and practices;
5. Construct a testable prototype of a problem solution;
6. Assess the development of an engineered product and discuss its impact on society and the environment;
7. Identify and define technical drawing representations;
8. Utilize statistical analysis in order to inform, justify, and validate a design or process;
9. Analyze the performance of a design during testing and judge the solution as viable or non-viable with respect to meeting the design requirements;

10. Create three dimensional solid models of parts within CAD from sketches or dimensioned drawings using appropriate geometric and dimensional constraints;
11. Utilize computer aided drafting and design (CAD) software packages in order to facilitate virtual modeling or parts and assemblies as well as the creation of technical drawings.

Instructional activities will include but not limited to direct instruction, small group, collaborative, independent, demonstration and observation. Students' mastery levels will be evaluated using multiple indicators. Performance, problem and project based assessments will be graded through task specific rubrics.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: N/A

AYES: Six (6) (Ms. Leon-Vazquez, Mr. Mechur, Mr. Allen, Ms. Lieberman, Mr. de la Torre, Dr. Escarce)

NOES: None (0)

ABSENT: One (1) (Mr. Patel)

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY

RE: REVISIONS TO AR 6173.1 – EDUCATION FOR FOSTER YOUTH

INFORMATION ITEM NO. I.01

This is to inform the Board of Education that AR 6173.1 – Education for Foster Youth has been revised.

COMMENTS: CSBA is recommending this update to reflect new law (AB 97), which defines "foster youth" and requires districts to monitor the educational progress of foster youth. The regulation also reflects new law (AB 216), which requires districts to exempt from any district-adopted graduation requirements a foster youth who transfers into the district or between district high schools after completing the second year of high school, except under specified circumstances. The section on "Transfer of Coursework and Credits" has been updated to reflect California Child Welfare Council recommendations regarding the calculation of partial credits.

The Board of Education discussed these changes on March 6, 2014. The corresponding policy can be found under Consent in this agenda.

EDUCATION FOR FOSTER YOUTH

Definitions

~~*Foster youth* means a child who has been subject to one of the following: (Education Code 48853.5)~~

- ~~1. Has been removed from his/her home pursuant to Welfare and Institutions Code 309 (temporary custody)~~
- ~~2. Is the subject of a petition filed under Welfare and Institutions Code 300 or 602 (jurisdiction of juvenile court)~~
- ~~3. Has been removed from his/her home and is the subject of a petition filed under Welfare and Institutions Code 300 or 602~~

Foster youth means a child who has been removed from his/her home pursuant to Welfare and Institutions Code 309, is the subject of a petition filed under Welfare and Institutions Code 300 or 602, or has been removed from his/her home and is the subject of a petition filed under Welfare and Institutions Code 300 or 602 or is a nonminor who is under the transition jurisdiction of a juvenile court, as described in Welfare and Institutions Code 450, and satisfies the criteria specified in Education Code 42238.01 (Education Code 42238.01, 48853.5)

Person holding the right to make educational decisions means a responsible adult appointed by a court pursuant to Welfare and Institutions Code 361 or 726.

School of origin means the school that the foster youth attended when permanently housed or the school in which he/she was last enrolled. If the school the foster youth attended when permanently housed is different from the school in which he/she was last enrolled, or if there is some other school that the foster youth attended within the preceding 15 months and with which the youth is connected, the district liaison shall determine, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, ~~determine and~~ in the best ~~interest~~ interests of the foster youth, which school is the school of origin. (Education Code 48853.5)

Best ~~interest~~ interests means that, in making educational and school placement decisions for a foster youth, consideration is given to, among other factors, educational stability, the opportunity to be educated in the least restrictive educational setting necessary to achieve academic progress, and the foster youth's access to academic resources, services, and extracurricular and enrichment activities that are available to all district students. (Education Code 48850, 48853)

District Liaison

The Superintendent ~~or designee~~ designates the following position as the district liaison for foster youth: (Education Code 48853.5)

Director Student Services
1651 16th Street
Santa Monica, CA ~~90402~~ 90404
(310) 450-8338

The district's liaison for foster youth shall:

1. Ensure and facilitate the proper educational placement, enrollment in school, and checkout from school of students in foster care. (Education Code 48853.5)
- ~~2. Assist foster youth when transferring from one school to another or from one district to another in ensuring proper transfer of credits, records, and grades, including ensuring that records reflect full or partial credit for courses taken (Education Code 48645.5, 48853.5)~~

2. Ensure proper transfer of credits, records, and grades when students in foster care transfer from one school to another or from one district to another. (Education Code 48645.5, 48853.5)

When a student in foster care is enrolling in a district school, the liaison shall contact the school last attended by the student to obtain, within two business days, all academic and other records. When a foster youth is transferring to a new school, the liaison shall provide the student's records to the new school within two business days of receiving the new school's request. (Education Code 48853.5)

3. When required by law, notify the foster youth's attorney and the representative of the appropriate county child welfare agency when the foster youth is undergoing any expulsion or other disciplinary proceeding, including a manifestation determination prior to a change in the foster youth's placement, when he/she is a student with a disability. (Education Code 48853.5, 48911, 48915.5, 48918.1)

- ~~3.~~ 4. As necessary, make appropriate referrals to ensure that students in foster care receive necessary special education services and services under Section 504 of the federal Rehabilitation Act of 1973.

- ~~4.~~ 5. As necessary, Ensure that students in foster care receive appropriate school-based services, such as supplemental instruction, counseling, or after-school programs counseling and health services, supplemental instruction, and after-school services.

- ~~5.~~ 6. Develop protocols and procedures so that district staff, including principals, school registrars, and attendance clerks, are aware of the requirements for the proper enrollment, placement, and transfer of foster youth.

- ~~6.~~ 7. Collaborate with the county placing agency, social services, probation officers, juvenile court officers, nonprofit organizations, and advocates to help coordinate services for the district's foster youth.

- ~~7.~~ 8. Monitor the educational progress of foster youth and provide reports to the Superintendent or designee and the Board of Education based on indicators identified in Board policy the district's local control accountability plan.

Enrollment

A ~~foster youth~~ student placed in a licensed children's institution or foster family home within the district shall attend programs operated by the district unless one of the following circumstances applies: (Education Code 48853, 48853.5)

1. The student has an individualized education program requiring placement in a nonpublic, nonsectarian school or agency, or in another local educational agency.

2. The parent/guardian or other person holding the right to make educational decisions for the student determines that it is in the best interest of the student to be placed in another educational program and submits a written statement to the district indicating that determination and that he/she is aware of the followings:
 - a. The student has a right to attend a regular public school in the least restrictive environment.
 - b. The alternate educational program is a special education program, if applicable.
 - c. The decision to unilaterally remove the student from the district school and to place him/her in an alternate education program may not be financed by the district.
 - d. Any attempt to seek reimbursement for the alternate education program may be at the expense of the parent/guardian or other person holding the right to make educational decisions for the student.
- ~~3. The student is entitled to remain in his/her school of origin as defined above.~~
3. At the initial placement or any subsequent change in placement, the student exercises his/her right to continue in his/her school of origin as defined above.
 - a. The student may continue in the school of origin for the duration of the court's jurisdiction.
 - b. If the court's jurisdiction over a grade K – 8 student is terminated prior to the end of a school year, the student may continue in his/her school of origin for the remainder of the school year.
 - c. If the court's jurisdiction is terminated while the student is in high school, the student may continue in his/her school of origin until he/she graduates.
 - d. If the student is transitioning between school grade levels, he/she shall be allowed to continue in the district of origin in the same attendance area to provide him/her the benefit of matriculating with his/her peers in accordance with the established feeder patterns of school districts. A student who is transitioning to a middle school or high school shall be allowed to enroll in the school designated for matriculation in another school district.
- ~~4. At the initial placement, or any subsequent change in placement of a foster youth, the district shall allow the student to continue his/her education in the school of origin for the duration of the academic school year. However, the district liaison may, in consultation with and with the agreement of the foster youth and the person holding the right to make educational decisions for the youth, recommend that the youth's right to attend the school of origin be waived and he/she be enrolled in any school that students living in the attendance area in which the foster youth resides are eligible to attend. All decisions shall be made in accordance with the foster youth's best interest. (Education Code 48853.5)~~

The district liaison may, in consultation with and with agreement of the foster youth and the person holding the right to make educational decisions for the youth, recommend that the youth's right to attend the school of origin be waived and he/she be enrolled in any school that students living the attendance area in which the foster youth resides are eligible to attend. All

decisions shall be made in accordance with the foster youth's best interests. (Education Code 48853.5)

Prior to making any recommendation to move a foster youth from his/her school of origin, the liaison shall provide the youth and the person holding the right to make educational decisions for the youth with a written explanation of the basis for the recommendation and how this recommendation serves the youth's best interests. (Education Code 48853.5)

The role of the liaison shall be advisory with respect to placement decisions and determination of the school of origin. (Education Code 48853.5)

If the liaison, in consultation with the foster youth and the person holding the right to make educational decisions for the foster youth, ~~agree~~ agrees that the best interests of the youth would be served by his/her transfer to a school other than the school of origin, the principal or designee of the new school shall immediately enroll the foster youth. The youth shall be immediately enrolled even if he/she: (Education Code 48853.5) ~~has outstanding fees, fines, textbooks, or other items or monies due to the school last attended or is unable to produce records normally required for enrollment, such as previous academic or medical records, proof of residency, or clothing normally required by the school, such as school uniforms for enrollment. (Education Code 48853.5)~~

1. Has outstanding fees, fines, textbooks, or other items or monies due to the school last attended.
2. Does not have clothing normally required by the school, such as school uniforms.
3. Is unable to produce records normally required for enrollment, such as previous academic records, proof of residency, and medical records, including, but not limited to, immunization records or other documentation.

~~Within two business days of enrollment, the liaison shall contact the school last attended by the student to obtain all academic and other records. Upon receiving a request from a new school, the liaison for the school last attended shall provide all records within two business days of receiving the request. (Education Code 48853.5)~~

If a parent/guardian or foster youth or the person with the right to make educational decisions for a foster youth disagrees with the liaison's enrollment recommendation, he/she may appeal the decision to the Superintendent. The Superintendent shall make a determination within 30 calendar days of receipt of the appeal. Within 30 calendar days of receipt of the Superintendent's decision, the parent/guardian or foster youth may appeal that decision to the Board. The Board shall consider the issue at its next regularly scheduled meeting. The Board's decision shall be final.

If any dispute arises regarding the request of a foster youth to remain in the school of origin, the youth has the right to remain in the school of origin pending resolution of the dispute. (Education Code 48853.5)

Transportation

The district shall not be responsible for providing transportation to and from the school of origin.

~~Transfer of Coursework and Applicability of Graduation Requirements~~
Transfer of Coursework and Credits

When a foster youth transfers into a district school, the district shall accept and issue full credit for any coursework that the foster youth has satisfactorily completed while attending another public school, a juvenile court school, or a nonpublic, nonsectarian school or agency and shall not require the foster youth to retake the course. (Education Code 51225.2)

If the foster youth did not complete the entire course, he/she shall be issued partial credit for the coursework completed and shall be required to take the portion of the course that he/she did not complete at his/her previous school. However, the district may require the foster youth to retake the portion of the course completed if, in consultation with the holder of educational rights for the foster youth, the district finds that the foster youth is reasonably ~~able~~ able to complete the requirements in time to graduate from high school. Whenever partial credit is issued to a foster youth in any particular course, he/she shall be enrolled in the same or equivalent course, if applicable, so that he/she may continue and complete the entire course. (Education Code 51225.2)

Partial credits shall be awarded on the basis of 0.5 credits for every seven class periods attended per subject. If the school is on a block schedule, each block schedule class period shall be equal to two regular class periods per subject. Partial credits and grades earned by a student shall be included on the student's official transcript within two business days of the district's notification of the student's transfer, as required under Education Code 49069.5

In no event shall the district prevent a foster youth from taking or retaking a course to meet the eligibility requirements for admission ~~to~~ to the California State University or the University of California. (Education Code 51225.2)

~~When a foster youth in grade 11 or 12 transfers into the district from another school district or transfers between high schools within the district, he/she shall be exempted from all coursework and other graduation requirements adopted by the Board that are in addition to the statewide coursework requirements specified in Education Code 51225.3 and the high school exit examination, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school while he/she remains in foster care. (Education Code 51225.3, 60851)~~

~~District shall provide notice to foster youth or the person holding the right to make educational decisions for the student exempted from additional district requirements if failure to satisfy such local requirements will affect the pupil's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.3).~~

~~The Superintendent or designee shall notify any student who is granted an exemption and, as appropriate, the person holding the right to make educational decisions for the student if any of the requirements that are waived will affect the student's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.3)~~

Grades/Credits Effect of Absences on Grades

Grades for a student in foster care shall not be lowered if the student is absent from school due to either of the following circumstances: (Education Code 49069.5)

1. A decision by a court or placement agency to change the student's placement, in which case the student's grades ~~and credits~~ shall be calculated as of the date the student left school
2. A verified court appearance or related court-ordered activity

Applicability of Graduation Requirements

To obtain a high school diploma, a foster youth shall pass the high school exit examination in English language and mathematics, complete all courses required by Education Code 51225.3, and fulfill any additional graduation requirements prescribed by the Board.

However, when a foster youth who has completed his/her second year of high school transfers into the district school from another district school or transfers between high schools within the district, he/she shall be exempted from all district-adopted coursework and other district-established graduation requirements, unless the district makes a finding that the student is reasonably able to complete the additional requirements in time to graduate from high school by the end of his/her fourth year of high school. Within 30 calendar days of the foster youth's transfer, the Superintendent or designee shall notify the foster youth, the person holding the right to make educational decisions for him/her, and the foster youth's social worker of the availability of the exemption and whether the foster youth qualifies for it. (Education Code 51225.1, 60851)

To determine whether a foster youth is in his/her third or fourth year of high school, the district shall use either the number of credits the foster youth has earned as of the date of the transfer or the length of his/her enrollment, whichever qualifies him/her for the exemption. (Education Code 51225.1)

The Superintendent or designee shall notify any foster youth who is granted an exemption and the person holding the right to make educational decisions for him/her how any requirements that are waived will affect the foster youth's ability to gain admission to a postsecondary educational institution and shall provide information about transfer opportunities available through the California Community Colleges. (Education Code 51225.1)

The district shall not require or request a foster youth to transfer schools in order to qualify for an exemption and no request for a transfer solely to qualify for an exemption shall be made by a foster youth or any person acting on behalf of a foster youth. (Education Code 51225.1)

Upon making a finding that a foster youth is reasonably able to complete district graduation requirements within his/her fifth year of high school, the Superintendent or designee shall: (Education Code 51225.1)

1. Inform the foster youth and the person holding the right to make educational decisions for him/her of the foster youth's option to remain in school for a fifth year to complete the district's graduation requirements and how that will affect his/her ability to gain admission to a postsecondary educational institution.
2. Provide information to the foster youth about transfer opportunities available through the California Community Colleges.
3. Upon agreement with the foster youth or, if he/she is under 18 years of age, the person

holding the right to make educational decisions for him/her, permit the foster youth to stay in school for a fifth year to complete the district's graduation requirements.

Eligibility for Extracurricular Activities

A foster youth who changes residences pursuant to a court order or decision of a child welfare worker shall be immediately deemed to meet all residency requirements for participation in interscholastic sports or other extracurricular activities. (Education Code 48850)

Regulation **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**
approved: **August 19, 2009**
revised: **August 18, 2010; April 6, 2011**

TO: BOARD OF EDUCATION

INFORMATION

03/20/14

FROM: SANDRA LYON / TERRY DELORIA / ELLEN EDEBURN

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.02

It is recommended that the supplemental textbook listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17th Street, Santa Monica, CA 90404

They Say, I Say: The Moves That Matter in Academic Writing

by Gerald Graff and Cathy Birkenstein, for grades 9 through 12 high school English and Social Studies classes. Adoption requested by Bonnie Thoreson, English teacher.

The Madonnas of Echo Park

by Brando Skyhorse, for 10th grade English classes. Adoption requested by Bonnie Thoreson, English teacher.

The Reason I Jump, The Inner Voice Of A Thirteen Year Old Boy With Autism

by Naoki Higashida, for grades 9-12 requested for Malibu High school summer reading 2014. Adoption requested by Bonnie Thoreson, English teacher.

Every Day ~~TBD~~

by David Levithan, for grades 9-12 for Samohi summer reading book. Adoption requested by Meredith Louria, English teacher, and summer reading book committee.

ATTACHMENTS

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: “Malibu High School” (*associated with Item No. S.01*)
- Presentation: “SMMCTA BOE Presentation” (*associated with Communications*)
- Presentation: “Staffing Forecast: 2014-15” (*associated with Item No. D.01*)
- Presentation: “Project Lead the Way (PLTW): Reaching Under-represented Populations” (*associated with Item No. A.25*)

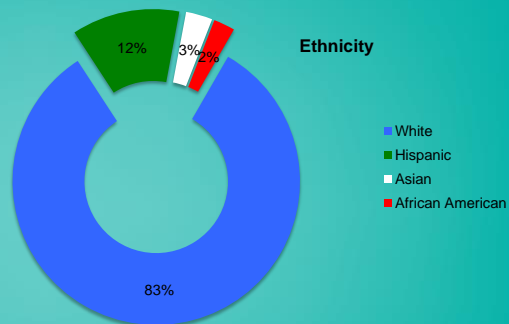
Malibu High School

Board Presentation
March 2014



School Stats

Grade Level	# of Students
6	171
7	156
8	147
9	177
10	176
11	147
12	182



Group	2012 API	2013 API	Growth
Schoolwide	871	883	12
Hispanic	772	813	41
SED	793	834	41
White	886	892	6

March 2014

www.malibuhigh.org



STEM and Authentic Learning Opportunities

- Robotics team
- AP Biology (Amgen Lab)
- PLTW (next year)
- New Mac Lab (to run current software in photo, design and journalism classes)
- Biology Field Trip – All 10th graders – Boating around the Channel Islands to Observe Marine Life
- Designing lab experiments as SPSA goal

March 2014

www.malibuhigh.org



Common Core / PLC Work

- HS PLC Group Consisting of English, Social Studies and Special Ed. Teachers
 - Focusing on reading and citing from multiple sources (skill for Common Core)
 - Developing common pedagogical techniques for writing
 - Developing grade level, cross-curricular assignments
- MS Humanities
 - Training on lesson planning for Core
 - What do we want students to know not just in 40 minutes or 40 days, but 40 years – the big picture backwards mapped
- HS Math
 - Re-working word problems to make them authentic, hands-on

March 2014

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SMMCTA BOE presentation

3.20.14
Liz Cowgill



Teacher Contract

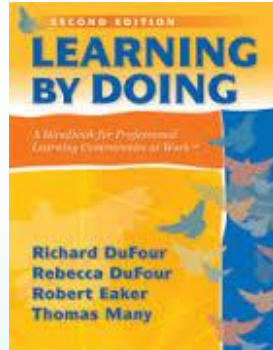
- Teachers are happy about their new contract and their raise.



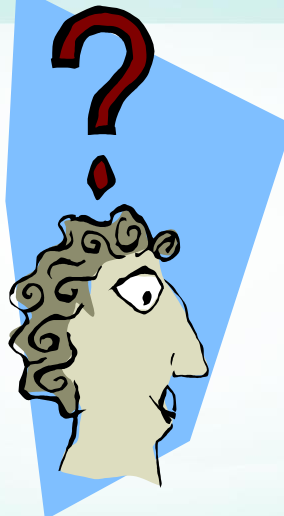


PLCs

- Cohort #1 is very pleased with the continued work of Professional Learning Communities



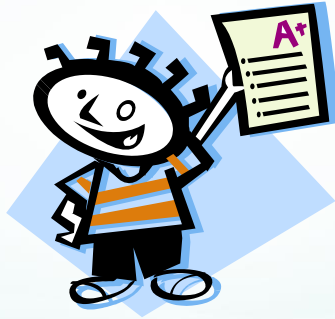
CCSS Materials?





New elementary school report cards

- Norming would be nice



Class size grievance



Staffing Forecast 2014-15

Assumptions
Projections
Preliminary Staffing Allocations

Contents

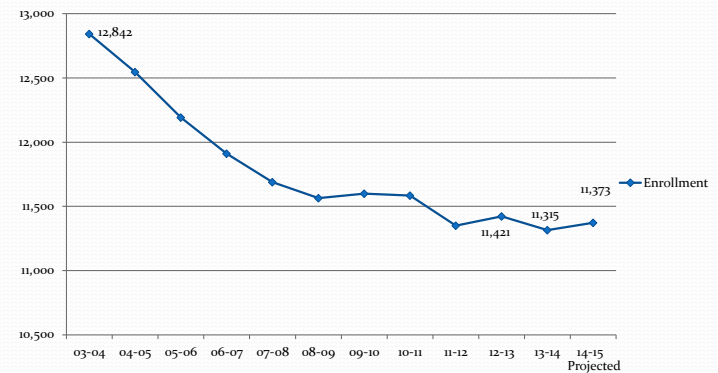
- Staffing Process and Timeline
- Enrollment Data
- Preliminary 2014-15 Staffing Allocations
- Looking Back to 2013-14; Looking Forward to 2014-15

Staff Allocation Process & Guidelines

Jan.-Feb.	Projections shared	June	Revised Staffing Calculator based on triangulation
Feb.	Initial Allocations		
March-May	Two-way communication with principals Principals' Request Template Review master schedules Triangulation	July-Sept.	Begin Friday staffing updates from HR to sites Monitor & adjust staffing based on needs & enrollment
March-June	Monitor enrollments Make adjustments based on enrollment Staffing meetings at each site to review certificated and classified rosters Triangulation continues	Aug.-Sept.	Enrollment counts monitored first 10 days of school Adjustments made for enrollment and class size Schools balance classes by third week.
May	Elementary & Secondary Principal Roundtables on placement of existing & returning staff <ul style="list-style-type: none"> Determine vacancies & needs Reconcile HR & site data 	Oct.-Dec.	Periodic monitoring of enrollment & allocation ratios Summary report to superintendent

2

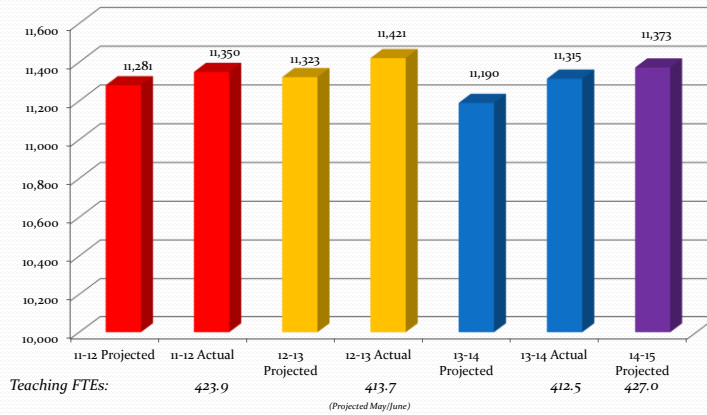
Enrollment – 2004 to 2013



Note: Data as of September 13, 2013;

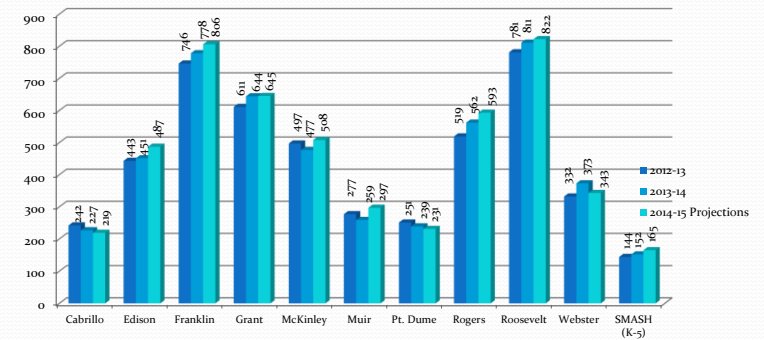
3

Enrollment Projections vs. Actuals



4

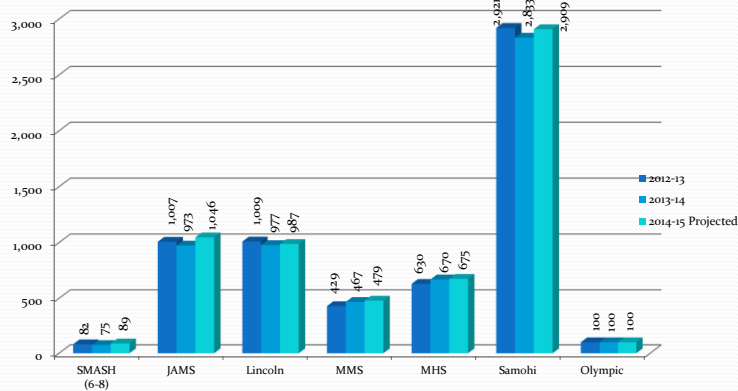
Enrollment – Elementary Schools



Note: Data as of September 30, 2013 and February 2014 Projections
Source: Monthly Enrollment Reports

5

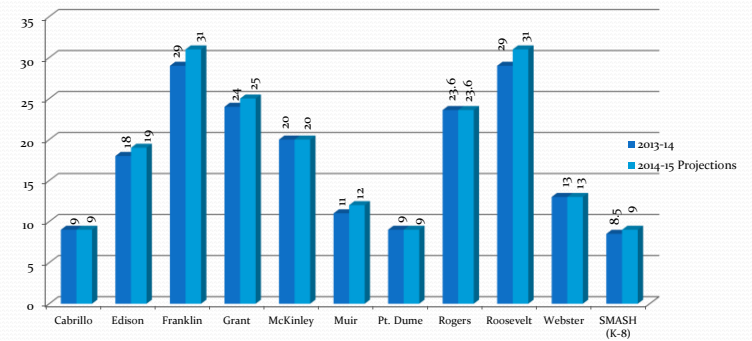
Enrollment – Secondary Schools



Note: Data as of September 30, 2013 and February 2014 Projections
Source: Monthly Enrollment Reports

6

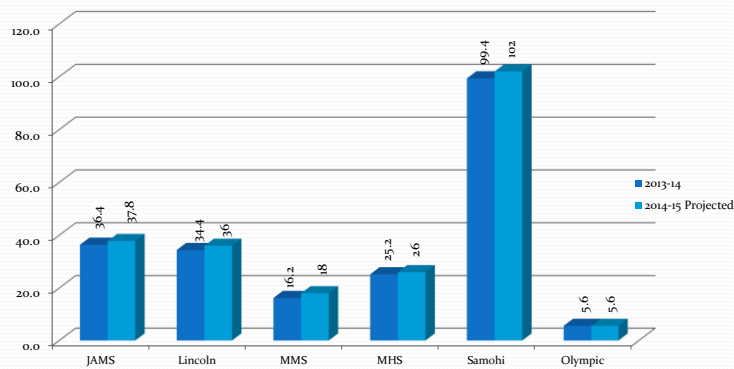
Changes in FTE Using Moderate Enrollment Formula; 2013-14 and 2014-15 – Elementary Schools



Note: Comparison of Actual 2013-14 to Projected 2014-15

7

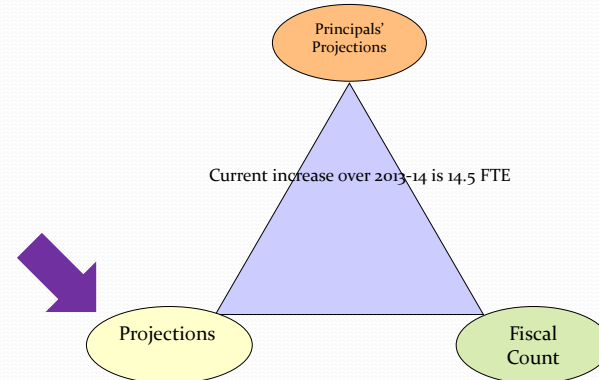
Changes in FTE Using Moderate Enrollment Formula; 2013-14 and 2014-15 – Secondary Schools



Note: Comparison of Actual 2013-14 to Projected 2014-15
Includes SDC

8

Triangulation



Current increase in FTE based on projections only to date. Estimated 8.0 FTE due to class size adjustment and 6.5 due to enhancements and staffing based on moderate projections.

9

Principal's Projections

Forms Used to Gather Projections from Principals

ELEMENTARY 2014-2015 SITE STAFFING PROJECTION (does not include SDC or SAI)			
SCHOOL NAME:			
Grade Level	Enrollment # of students	# of classes at what class size	Comments:
Example:	47	1 class of 24 1 class of 23	
K			
K/1			
1			
2			
2/3			
3			
3/4			
4/5			
5			

Please have the chart completed by March 24, 2104

SECONDARY ENROLLMENT PROJECTIONS for FALL 2014 March 2014										
SCHOOL NAME:										
Confirmed Intent to Return/Raise - Fall 2014										
6th Grade	7th Grade	8th Grade	9th Grade	10th Grade	11th Grade	12th Grade	TOTAL			
Please enter in the boxes appropriate for your site the current number of expected Fall 2014 enrollment (do not include SAI or SDC students)										
Please have the chart completed for your Site Staffing Meeting										

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Displayed below is DecisionInsite's grade level comparison of projected enrollment to actual, for both studies, for the past 3 years. Note that policy changes relative to Out-of-District Transfers and Kindergarten accounts for some of the variance in some years. Projection data taken in December; actual data taken in October of following year.

2013 Mod													
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
Projected	855	847	829	787	840	841	854	870	869	909	926	914	928
Actual	796	833	808	757	841	817	820	832	841	845	938	887	912
Variance	-59	-14	-21	-30	-1	-24	-34	-38	-28	-63	-38	-127	-14
Percent	-8.7%	-1.7%	-2.6%	-3.3%	0.1%	-2.9%	-4.1%	-4.6%	-3.3%	-7.5%	-1.9%	-13.9%	-1.5%
2013 Orig													
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
Projected	807	804	821	759	831	832	838	862	859	888	945	903	918
Actual	796	833	808	757	841	817	820	832	841	845	938	887	912
Variance	-11	-1	-13	-2	-10	-15	-18	-30	-18	-43	-7	-6	-4
Percent	-1.4%	-0.1%	-1.6%	-0.3%	-1.2%	-1.8%	-2.2%	-3.6%	-2.1%	-5.1%	-0.7%	-0.7%	-0.4%
2012 Mod													
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
Projected	749	825	749	811	809	777	804	825	885	960	871	922	921
Actual	845	829	750	831	837	813	857	852	887	913	894	886	1005
Variance	96	4	1	20	28	36	53	26	2	-47	23	-26	84
Percent	11.4%	0.5%	0.1%	2.4%	3.3%	4.4%	6.2%	3.1%	0.2%	-5.1%	2.6%	-2.9%	8.4%
2012 Orig													
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
Projected	730	803	736	806	797	770	781	817	879	934	861	908	904
Actual	845	829	750	831	837	813	857	852	887	913	894	886	1005
Variance	115	26	14	25	40	43	76	35	8	-21	33	-12	101
Percent	13.6%	3.1%	1.9%	3.0%	4.8%	5.3%	8.9%	4.1%	0.9%	-2.3%	3.7%	-1.3%	10.0%
2011 Mod													
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
Projected	776	752	845	827	831	807	860	845	887	977	900	962	943
Actual	812	751	808	804	785	790	812	859	893	870	915	940	870
Variance	36	-1	-37	-23	-46	-17	-48	14	6	-67	-85	-22	-73
Percent	4.2%	-0.1%	-4.6%	-2.9%	-5.9%	-2.2%	-5.9%	1.6%	0.7%	-7.7%	-9.9%	-2.3%	-8.4%
2011 Orig													
Grade	K	1	2	3	4	5	6	7	8	9	10	11	12
Projected	724	745	812	817	816	790	837	834	865	911	943	945	930
Actual	812	751	808	804	785	790	812	859	893	870	915	940	870
Variance	88	6	-24	-13	-31	0	-25	25	25	-41	-27	-5	-60
Percent	10.8%	0.8%	-3.0%	-1.6%	-3.9%	0.0%	-3.1%	2.9%	2.8%	-3.6%	-3.0%	-0.5%	-6.9%

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Assumptions

Allocation for staffing are based on a series of demographic and programmatic assumptions

- Overall enrollment will be relatively stable at each level
- Increase in Kindergarten due primarily to out-of-district enrollees
- Out-of-District enrollment will remain constant
- Transition Kindergarten will continue and increase enrollment over time
- District population is trending upwards over time

Staffing Ratios are as follows:

Grade Level	Ratio	Title I Schools		JAMS	
TK	25:1				
K-1	25:1	K-1	25:1		
2-3	25:1	2-3	25:1		
4-5	30:1	4-5	27:1		
6-8	34:1			6-8	33:1
9-12	35:1				

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Preliminary Staffing 2014-15

Staffing Variables												
Variable	K	1	2	3	4	5	6	7	8	9	10	11
Average Class Size	25	25	25	25	30	30	34	34	34	35	35	35
Courses/student ms & hs:							6	6	6	6	6	6
Courses/teacher ms & hs:							5	5	5	5	5	5
HS CSR Course Count:									2	2		
HS CSR Class Size:									22	22		
Grade 6 Configuration												

School Name	K	1	2	3	4	5	6	7	8	9	10	11	12	Subtotal	SDC	Total	Alloc. FTEs	Manual Adjust	SP
Edison	85	83	83	80	80	76								487		487	19.0	0.6	A
Franklin	140	148	131	129	130	128								806	8	814	31.0	0.5	A
Grant	96	92	104	120	114	119								645	18	663	26.0	0.8	A
John Muir	52	47	59	46	45	48								297	18	315	12.0	0.7	A
Juan Cabrillo	33	34	31	38	38	45								219	8	227	9.0	0.8	A
McKinley	120	87	78	85	63	75								508	19	527	20.0	0.6	A
Point Dume	38	43	38	24	38	50								231	2	233	9.0	0.3	A
Roosevelt	141	127	147	128	134	145								822	19	841	31.0		A
Webster	76	50	59	56	41	61								343		343	13.0		A
Will Rogers	143	106	89	96	82	77								593		593	23.6	0.9	A
JAMS							352	340	354					1046	37	1083	37.8		A
Lincoln Middle							338	312	337					987	34	1021	36.0	1.2	A
Malibu 6-8							149	178	152					479	5	484	18.0	1.1	A
SMASH	27	27	27	30	27	27	30	30	29					254		254	9.0	-0.4	A
Malibu High										170	174	184	147	675	7	682	26.0	2.8	A
Olympic High										4	27	41		72	4	76	5.6	3.1	A
Samohi										733	709	748	719	2909	125	3034	102.0	2.3	A
Total:	951	844	846	832	792	851	869	860	872	903	887	959	907	11373	304	11677	427.0		

PRELIMINARY DRAFT - Includes new staffing formula plus rounding per Sr. Cabinet direction, and moderate enrollment and adjustments

Hybrid enrollment count used for SAMOH

TK projections added to K enrollment: 38 at Rogers, 46 at McKinley and 19 at Webster

This version maintains current staffing levels at Cabrillo and Pt. Dume

Triangulation Step will adjust in April after Kindergarten Round Up

Current increase over 2013-14 is 14.5

March 10, 2014

**NOT FOR
DISTRIBUTION**

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Of Note

- Growth in FTE over 2013-14 is 14.5
- Estimated Cost \$1,160,000
- Impacting Factors:
 - Relaxed Staffing Formula
 - Use of Moderate as base vs. Conservative
 - Affirmative Recruitment of Teachers Needed
 - Triangulation Will Occur in April and June

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Questions

PROJECT LEAD THE WAY (PLTW): Reaching under-represented populations

Board of Education
March 20, 2014

Presentation Goals

- Ed Services transitioning from ROP to CTE
 - Reaching under represented populations
 - District Goals
- Overview of Project Lead the Way (PLTW)
 - 9th Grade Cohort model
 - New Course for Santa Monica HS and MALIBU HS
Introduction to Engineering Design
- U.S. Dept. of Ed. Evaluation Study of PLTW
 - Memo of Understanding (MOU)

CA Shift from ROP to CTE

ED SERVICES TRANSITIONING FROM ROP TO CTE

- New and revised Career Technical Education (CTE) program pathways are being developed:
 - In order to reach our under represented populations and prepare our students for STEM careers; (Part of our district goal PERCS= STEM)
 - With a focus on fostering, nurturing and valuing imagination, creativity and innovation;
 - Which include dual enrollment academic opportunities for our secondary students with congruent transferability and Bachelor degree goals.

3

Project Lead the Way (PLTW)

- PLTW = District Goal (PERCS Goal of STEM);
- PLTW= Reaching underrepresented populations, female students of color;
- PLTW= Ed Services goal of transitioning from ROP to CTE.

4

Project Lead the Way

- PLTW is the Nation's leading provider of in-school STEM curriculum, aligned with Math/ELA CCSS, and NGSS.
- PLTW prepares students for the global economy through its world-class curriculum, high-quality professional development and an engaged network of educators, students, universities and professionals.
- All PLTW Courses are A-G approved for the G-Elective by the University of California and California State University Systems

5

Pathway to Engineering High School Program 2014-2018

Foundation Courses:

- Introduction to Engineering Design
- Principles Of Engineering

Specialization Courses: (School's Choice)

- Aerospace Engineering
- Civil Engineering and Architecture
- Computer Integrated Manufacturing
- Digital Electronics

Capstone Course:

- Engineering Design and Development

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Introduction to Engineering Design

- Entering ninth grade *cohort model*.
- An engineering design process; aligned to our applying math, science, and engineering standards to hands-on projects.
- Design solutions to a variety of problems using 3D modeling software and document their work in an engineering notebook.
- UC/CSU approved G - Interdisciplinary elective.

7

U.S. Department of Education Evaluation Study

- Purpose of the EVALUATION is to validate the efficacy of the four-year PLTW engineering pathway program.

8

i-3 Grant – Investing in Innovation

Memo of Understanding

- All freshmen students are invited to enroll
- Final enrollment will be determined by random lottery selection
- Students who are eventually enrolled are strongly encouraged to complete the 4-year pathway
- All PLTW Courses are A-G approved for the G-Elective by the University of California and California State University Systems
- All technology and curriculum supplies become property of the participating school district



Thank You.