

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

November 7, 2013

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, November 7, 2012**, in the **Malibu City Council Chambers**: 23825 Stuart Ranch Road, Malibu, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Zuma Conference Room at the Malibu City Hall, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Council Chambers.

The public meeting will begin at 5:30 p.m.

Note:

Public Comments: Persons wishing to address the Board of Education regarding an item scheduled for this meeting must submit the "Request to Address" card prior to consideration of that item. Persons wishing to address the Board of Education regarding an item not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the "Request to Address" card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than fifteen (15) minutes.

CLOSED SESSION (4:30-5:30 p.m.)

I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

II. CLOSED SESSION (60 minutes)

- Government Code §54957 (5)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- Government Code §54957 (10)
PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - Title: Superintendent
- Government Code §54956.8 (15)
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
 - Property: 902 Colorado Avenue, Santa Monica, CA
 - Agency Negotiator: Sandra Lyon
 - Negotiating Parties: Santa Monica-Malibu Unified School District (SMMUSD), Southern California Edison (SCE), Exposition Metro Construction Authority (EXPO)
 - Under Negotiation: Instruction to negotiator will concern both price and terms of payment
- Government Code §54956.9(d)(1) (15)
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
 - Name of Case: Malibu Community Preservation Alliance and Malibu Township Council, Inc. v. City of Malibu, City Council of Malibu, and SMMUSD; Los Angeles Superior Court Case #BS138633

- Government Code §54956.9(d)(2) (25)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
 - DN-1001-13/14 (Special Education)
 - DN-1002-13/14 (Special Education)
 - DN-1003-13/14 (Special Education)
- Government Code §54956.9(d)(2) (30)
CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – SIGNIFICANT EXPOSURE TO LITIGATION
 - 3 cases
- Government Code §54957.6 (15)
CONFERENCE WITH LABOR NEGOTIATORS
 - Agency designated representative: Sandra Lyon
 - Employee Organizations: SMMCTA and SEIU

OPEN SESSION (5:30 p.m.)

III. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

IV. APPROVAL OF THE AGENDA

V. APPROVAL OF MINUTES

- A.01 October 17, 20131

VI. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0 minutes)

- Patti Braun, PTA Council President, for her efforts in CCSS parent webinars and School Smarts Parent Academy

VII. STUDY SESSION (60 minutes)

These items are staff presentations and/or updates to the Board of Education.

- S.01 Suspension Data/Alternative Means of Correction (60).....2

VIII. COMMUNICATIONS (30 minutes)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports (15)
 - 1. Matthew Ware – Santa Monica High School
 - 2. Michael Jacobson – Malibu High School
 - 3. Amanda Huffman – Olympic High School
- B. SMMCTA Update – Ms. Liz Cowgill (5)
- C. SEIU Update – Ms. Keryl Cartee-McNeely (5)
- D. PTA Council – Ms. Patti Braun (5)

IX. SENIOR STAFF REPORTS (20 minutes)

- A. Asst. Supt., Educational Services – Dr. Terry Deloria (5)
- B. Assoc. Supt., Business & Fiscal Services/CFO – Ms. Janece Maez (5)
- C. Asst. Supt., Human Resources – Ms. Debra Moore Washington (5)
- D. Superintendent – Ms. Sandra Lyon (5)

X. CONSENT CALENDAR (10 minutes)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

Curriculum and Instruction

A.02 Approval of Independent Contractors.....3
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Business and Fiscal

A.07 Award of Purchase Orders – 2013-201412-12d
A.08 Acceptance of Gifts – 2013/201413-14
A.09 Approval for Disposal / Recycle of Surplus Equipment.....15-16
A.10 Amend Certification of Signatures.....17-18
A.11 Extension of Contract (Auditing Services) for Christy White Associates 19

Facilities Improvement Projects

A.12 Ratify Dispute Settlement Agreement for Malibu Middle/High School Fire Alarm Project – Bid #10.37.BB-03-113284 – Moment Construction Company, Inc.20-21
A.13 Amendment to Contract – Lease Leaseback – Edison Language Academy – New Construction – Swinerton Builders – Measure BB22-23
A.14 Contract Amendment #22 to Acknowledge Change of Company Name from Daly Genik, Inc. to Kevin Daly Architects – Measure BB24
A.15 Award General Services Administration Contract to Simplex Grinnell – Olympic High School Modernization Project – New Fire Alarm System – Measure BB25
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General

A.20 Recommendation from Board Subcommittee of Appointment to Fill Vacancy on the Financial Oversight Committee (FOC)39

XI. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to two (2) or three (3) minutes, depending on the number of speakers. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

DISCUSSION and MAJOR Items

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard earlier in the meeting if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XII. DISCUSSION ITEMS (0 minutes)

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled Board meeting.

XIII. MAJOR ITEMS (30 minutes)

These items are considered to be of major interest and/or importance and are presented for action at this time. Some may have been discussed by the Board at a previous meeting.

A.21	Adopt Resolution No. 13-04 – National Native American and Alaska Native Heritage Month (5)	40-42
A.22	Adopt Resolution No. 13-05 – In Support of Reforming Proposition 13 and Closing the Commercial Property Loophole (5)	43-45
A.23	Completion of Superintendent’s Evaluation and Approval of Amended Employment Agreement (10).....	46
A.24	Establish Position – Mental Health Counselor – Special Education (10).....	47-49

XIV. INFORMATIONAL ITEMS (0 minutes)

These items are submitted for the public record for information. These items do not require discussion nor action.

XV. BOARD MEMBER ITEMS

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVII. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVIII. BOARD MEMBER COMMENTS

A Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XIX. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XX. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

XXI. ADJOURNMENT

This meeting will adjourn to a special workshop scheduled for 4:00 p.m. on **Tuesday, November 19, 2013**, at the **Lincoln Middle School auditorium**: 1501 California Ave., Santa Monica, CA 90403. The next regular board meeting is scheduled for 5:30 p.m. on **Thursday, November 21, 2013**, at the **District Office**: 1651 16th Street, Santa Monica, CA 90404.

Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.

Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2013-2014

Closed Session begins at 4:30pm
Public Meetings begin at 5:30pm

July through December 2013					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/18* DO	7/24* DO 7/30* DO	*7/18: Special Meeting *Wednesday, 7/24 *7/30: Special Meeting
August		8/14* DO		8/28* DO	*Wednesday, 8/14 First day of school: 8/22
September	9/5 DO		9/19 DO		*9/5: District Holiday
October	10/3 M		10/17 DO		
November	11/7 M		11/19* LMS 11/21 DO		*11/19: workshop Thanksgiving: 11/28-29
December		12/12 DO		winter break	
Winter Break: December 23 – January 3					
January through June 2014					
Winter Break: December 23 – January 3					
January	winter break	1/16 DO			
February	2/6 M		2/20 DO		
March	3/6 DO		3/20 M		
Spring Break: April 7-18					
April	4/3 DO	spring break	spring break		
May	5/1 M		5/15 DO		
June	6/5 DO			6/25* DO	Last day of school: 6/10 *Wednesday: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
11/07/13

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

October 17, 2013

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

STUDY SESSION

TO: BOARD OF EDUCATION

STUDY SESSION

11/07/13

FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY

RE: STUDENT SUSPENSION / ALTERNATIVE MEANS OF CORRECTION

STUDY SESSION ITEM NO. S.01

Student Services will present 2012-2013 student suspension data and review changes to the Education Code affecting student suspension and expulsion. Changes to the Education Code seek to give greater discretion to administrators to determine appropriate and effective responses to student misconduct, including using alternative means of correction in lieu of suspension.

In addition to presenting student suspension data and reviewing changes to the Education Code, Student Services will highlight discussions with school administrators regarding the implications of the changes in law and initial efforts to implement alternative means of correction.

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2013-2014 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
NONE			

Contractor/ Contract Dates	Description	Site	Funding
Family Services of Santa Monica 10/18/13 to 06/10/14 Not to exceed \$3,000	Provide counseling services to students K-2	Roosevelt	01-90150-0-11100-10000-2917-007-1501 (PTA)
Santa Monica Academy of Music (Darren Gravelle) 9/2013 to 6/2014 Not to exceed: \$7,200	Gift contractor - Music classes for K - 2nd	McKinley	01-90150-0-11100-10000-5802-004-4040
The Phylmar Group, Inc. 10/1/13 to 6/30/14 Not to exceed: \$164,150 (\$25,000: coordination fee; \$139,150: implementation fee)	1) To provide coordination of environmental testing, reporting, and communication with staff, parents, and community regarding environment concern at Malibu High School. 2) Implementation of the Initial Environmental Sampling Plan	District	25-90100-0-0000-82000-589-050-1500 (Capital Facility Fund)
American Fidelity Administrative Services 11/1/13 to 6/30/14 Not to exceed: \$9,000	Healthcare reform consulting implementation	Human Resources	01-00000-0-00000-74000-5802-025-1250

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / TERRY DELORIA
 RE: OVERNIGHT FIELD TRIP(S) 2013-2014

ACTION/CONSENT
 11/07/13

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2013-2014 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
JAMS 6 th 220	Catalina – Toyon Bay, Catalina 11/4/13-11/6/13	S. Richardson/ R. Avedian	\$295 per student paid by parents & fundraising	Science	Students will participate in a camp focusing on hands-on experimental science dealing with natural land and sea environments.
JAMS 7 th 160	Yosemite Institute, Yosemite National Park (Boystown in the Valley and Crane Flat) 1/12/14-1/17/14	S. Richardson/ P. Sever	\$585 per student paid by parents & fundraising	Science	Science Magnet students will participate in firsthand experience with the environment. Curriculum standards for 7 th grade science include the structure and function of living things and their adaptation to the environment.
JAMS 8 th 160	Astrocamp, Idyllwilde; Palm Springs 1/24/14-1/26/14 1/31/14-2/2/14	S. Richardson/ D. Brown/ K. Jurewicz	\$260 per student paid by parents & fundraising	Science	Science Magnet students will attend the camp that focus on space and physics, which complements the 8 th grade theme of space travel and physics.
Cabrillo 4 th & 5 th 91	Disneyland Music Workshop <u>1/17/14</u> 10/25/13	Jill Matthews/ Baltrushes/ N. Levy	\$93 per student by Donations	Music	Workshop to examine components of music, how to read & compose music.
Malibu High 12 10	Joshua Tree National Park 11/17/13	Brian Corrigan	\$140 per student by parents	Science	Annual trip to see how contour maps connect to Chapter 12 in the book through a hike and rock climbing with Vertical Adventures tours.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DIAZ, Aida</u> Ed Services 01-42030-0-47600-10000-4310-035-1300 General Fund- Resource: Title III	CDE Tools Training Alhambra, CA September 30, 2013	\$30
<u>GREENFIELD, Sara</u> Lincoln Middle 01-00010-0-11100-10000-5220-012-4120 General Fund- Resource: Tier III	AVID First Year Teacher Support Workshop Downey, CA October 15, 2013 and February 11, 2014	\$400 +1 SUB
<u>GRIEGO, Orlando</u> Food and Nutrition Services 13-53100-0-00000-37000-5220-057-2570 Cafeteria Fund- Resource: Child Nutrition	Acosta Food Service K-12 Roadshow Downey, C A October 8, 2013	\$31
<u>HOVEST, Christine</u> Point Dume Elementary No Cost to District	Autism Training for the General Education Teacher	\$0 +1 SUB
<u>HYATT, Virginia</u> Purchasing 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	The New Prequalification Law Workshop Los Angeles, CA November 6, 2013	\$40 Mileage Only
<u>KAMIBAYASHI, Terry</u> Maintenance 01-81500-0-00000-81100-5220-061-2602 General Fund- Resource: Ongoing/Major Maintenance	The New Prequalification Law Workshop Los Angeles, CA November 6, 2013	\$30 Mileage Only
<u>LADUKE, Stacy</u> Adams Middle 01-00010-0-11100-10000-5220-011-4110 General Fund- Resource: Tier III	IECA San Diego, CA November 13 – 16, 2013	\$155 Mileage Only

<u>MANSOUR, Carolyn</u> Grand Middle 01-56400-0-00000-39000-4310-043-1400 General Fund- Resource: Medi-Cal	Children Who Struggle to Speak: The Kaufman Speech to Language Protocol Torrance, CA October 11, 2013	\$199
<u>ORTOLF, David</u> Roosevelt Elementary No Cost to District	Educator's Guide to Working with Mental Health Conditions Downey, CA September 18, 2013	\$0 +1 SUB

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<u>DELORIA, Terry</u> Ed Services 01-00000-0-19600-21000-5220-030-1300 General Fund- Function: Supervision of Instruction	2013 Strengthening Student Success Conference San Francisco, CA October 8 – 10, 2013	\$124.22 overage (\$1,000 original)

Group Conference and Travel: In-State * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>BROCK, Miriam</u> +5 Additional Staff Special Education No Cost to District	Special Needs Event for K-12 Educators Los Angeles, CA October 22, 2013	\$0 +5 SUBS
<u>BRUMER, Sandra</u> +2 Additional Staff Edison Elementary No Cost to District	Common Core Writing Conference Los Angeles, CA October 10, 2013	\$0 +3 SUBS
<u>DELORIA, Terry</u> <u>EDEBURN, Ellen</u> Ed Services 01-00000-0-19600-21000-5220-030-1300 General Fund- Function: Supervision of Instruction	ABC West Coast Labor Management Institute Buena Park, CA October 23 – 24, 2013	\$600
<u>DELORIA, Terry</u> +13 Additional Staff Ed Services 01-74050-0-11100-10000-5220-035-1300 General Fund- Resource: Common Core	CMC-South Palm Springs Conference for Math Palm Springs, CA October 31 – November 2, 2013	\$3,800 +8 SUBS
<u>HO, Pat</u> +3 Additional Staff Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	State Budget Workshop Downey, CA November 1, 2013	\$300
<u>HOPKINS, Miriam</u> <u>MESHEL, Laura</u> Grant Elementary 01-00010-0-11100-10000-5220-003-4030 General Fund- Resource: Tier III	Autism Training for the General Education Teacher Glendale, CA October 24, 2013	\$70 +2 SUBS

<u>LYON, Sandra</u> +7 Board Members District Office 01-00000-0-00000-71100-5220-020-1200 General Fund- Function: Board	CSBA Annual Education Conference and Trade Show San Diego, CA December 4 – 7, 2013	\$9, 504
<u>MORN, Lora</u> <u>WALDORF, Sherry</u> District Office 01-00000-0-11100-31400-5220-041-2400 General Fund- Function: Health Services	Skills Refresher Seminar Los Angeles, CA October 2, 2013	\$110
<u>MORN, Lora</u> <u>SACHS, Teri</u> District Office/Lincoln Middle 01-00000-0-11100-31400-5220-041-2400 General Fund- Function: Health Services	Hot Topics- A Must for Every School Nurse Ventura, CA October 20, 2013	\$280
<u>SINCLAIR, Michele</u> <u>OBRIEN, Marianna</u> District Office/Lincoln Middle 01-90150-0-11100-10000-5220-012-4120 General Fund- Resource: Reimbursed by PTA	California Science Education Conference Palm Springs, CA October 25 – 27, 2013	\$938 +2 SUBS
<u>TANIOS, Elhamy</u> +3 Additional Staff Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	1099 Processing Downey, CA November 15, 2013	\$200

Out-of-State Conferences: Individual

<u>BATES, Kelly</u> Santa Monica High 01-00010-0-11100-10000-5220-015-4150 General Fund- Resource: Tier III	ACTFL-American Conference of Teachers of Foreign Language Orlando, FL November 22 – 24, 2013	\$284
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Out-of-State Conferences: Group

<u>LYON, SANDRA</u> <u>GATES, JANIE</u> No Cost to the District	Confucius Institute (exchange program) Shanghai, China October 18-25, 2013	\$0
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MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / TERRY DELORIA / ALICE CHUNG

RE: CHILD DEVELOPMENT SERVICES PARENT HANDBOOKS

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the amendment on the Child Development Services Handbooks on Consequences for Late Pick-up.

COMMENT: The regular charge is \$1.00 per minute. On Christmas Eve and New Year's Eve, all sites will close at 3:00 p.m., and starting at 3:01 p.m., the charge will be \$5.00 per minute.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2013-2014

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2013-2014 as follows:

NPS

2013-2014 Budget 01-65000-0-57500-11800-5125-043-1400

2013-2014 Budget 01-65120-0-57500-31400-5890-043-1400

Nonpublic School	SSID	Service Description	Contract Number	Cost Not to Exceed
Westview School	5103129712	NPS	30-SPED14041	\$2,520.00
Westview School	2119528495	NPS	38-SPED14056	\$2,100.00
Westview School	2169575965	NPS	39-SPED14057	\$2,800.00
North Hills Prep (Help Group)	6183848024	NPS	47-SPED14069	\$37,303.00
North Hills Prep (Help Group)	6103157804	NPS	48-SPED14070	\$41,335.00
North Hills Prep (Help Group)	4103134830	NPS	49-SPED14071	\$40,363.00
North Hills Prep (Help Group)	3103137527	NPS	50-SPED14072	\$10,569.00
The Learning Clinic	7103131716	NPS	42-SPED14060	\$114,103.00
Cathedral Home	3119528597	NPS	43-SPED14061	\$146,200.00

Amount Budgeted NPS 13/14		\$ 1,700,000
Amount Budgeted Mental Health Services 13/14		\$ 900,000
Total Budgeted		\$ 2,600,000
Prior Board Authorization as of 10/17/13		\$ 1,229,775
	Balance	\$ 1,373,180
Positive Adjustment (See Below)		\$ 0
		\$ 1,373,180
Total Amount for these Contracts		\$ 397,293
	Balance	\$ 975,887

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$0 as of 10/17/13					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2013-2014 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
The Kelter Center	5103152212	Individual Intensive Reading Intervention	44-SPED14064	\$2,750.00
CUSP	2632497017	Behavior 1:1, Supervision	45-SPED14066	\$44,288.40
CARD	3183840797	Behavior 1:1	46-SPED14068	\$66,130.00
Robert Patterson	7104332856	Observation, Report, IEP attendance	52-SPED14074	\$1,000.00
STAR of California	1762951893	Behavior 1:1	51-SPED14075	\$17,278.80

Amount Budgeted NPA 13/14		\$	647,000
Prior Board Authorization as of 10/17/13		\$	<u>786,364</u>
	Balance	\$	-139,364
Positive Adjustment (See Below)		\$	<u>0</u>
		\$	-139,364
Total Amount for these Contracts		\$	<u>131,447</u>
	Balance	\$	-270,811

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2013-2014 in the amount of \$0 as of 10/17/13					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Family Service of Santa Monica	5103152212	Parent Counseling	30-SPED14073	\$5000.00

Amount Budgeted Instructional Consultants 13/14		\$	447,000
Prior Board Authorization as of 10/17/13		\$	<u>199,724</u>
	Balance	\$	305,776
Positive Adjustment (See Below)		\$	<u>0</u>
		\$	305,776
Total Amount for these Contracts		\$	<u>5,000</u>
	Balance	\$	300,776

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2013-2014 in the amount of \$0 as of 10/17/13					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2013-2014 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Malibu Yellow Cab	2632497017	Transportation	27-SPED14063	\$8,760.00
Taxi! Taxi!	6371642913	Transportation	28-SPED14065	\$6,480.00
Accommodating Ideas	Various	Translation/Interpreter	29-SPED14067	\$15,000.00
Kurt Kuekes	9168088691	Evaluation, Assessment, IEP	60-SPED13150	\$0.00

Amount Budgeted Non-Instructional Consultants 13/14		\$	150,000
Prior Board Authorization as of 10/17/13		\$	<u>173,120</u>
	Balance	\$	-23,120
Positive Adjustment (See Below)		\$	<u>0</u>
		\$	-23,120
Total Amount for these Contracts		\$	<u>30,240</u>
	Balance	\$	-53,360

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2013-2014 in the amount of \$0 as of 10/17/13					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2013-2014 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 13/14		\$	300,000
Prior Board Authorization as of 10/17/13			<u>250,000</u>
	Balance	\$	0
Adjustments for this period		\$	0
		\$	0
Total Amount for these Contracts		\$	0
	Balance	\$	50,000

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2013-2014 in the amount of \$ 0 as of 10/17/13				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2013-14

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 9, 2013, through October 30, 2013, for fiscal year 2013-14.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2013

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
142310	4IMPRINT	STUDENT COUNCIL	OLYMPIC CONTINUATION SCHOOL	349.54	R
142353	A & R WHOLESALE DISTRIBUTORS	OPEN ORDER FOR SNACK FOOD	SAMOHI STUDENT STORE	4,000.00	U
142220	A-Z BUS SALES INC	DATA LOG FOR ESW THERMACAT	TRANSPORTATION	1,050.00	R
142302	A.J. FISTES CORPORATION	DRYWALL REPAIRS AT DISTRICT	FACILITY MAINTENANCE	21,499.25	SR
142382	ABF CHEMICAL EXTERMINATORS INC	OPERATIONS GROUNDS PEST CONT	GROUNDS MAINTENANCE	895.00	R
142054	ACCO BRANDS USA LLC DBA GBC	WORKROOM BINDING COMBS	WEBSTER ELEMENTARY SCHOOL	168.80	R
142395	AL THORNES DISCING SERVICE	OPERATIONS GROUNDS CONTRACT	GROUNDS MAINTENANCE	600.00	R
142018	ANNSON BUSINESS SOLUTIONS INC	ANNUAL SERVICE RENEWAL	SPECIAL EDUCATION REGULAR YEAR	129.00	R
142368	ANNSON BUSINESS SOLUTIONS INC	STUDENT RECORD LABELS	SPECIAL EDUCATION REGULAR YEAR	112.03	R
142052	APPLE COMPUTER CORP	MACBOOK MOBILITY CARTS	EDISON ELEMENTARY SCHOOL	13,796.62	BB
142102	APPLE COMPUTER CORP	IPAD -MS/HS MATH TEACHER	MALIBU HIGH SCHOOL	688.42	R
142140	APPLE COMPUTER CORP	MACBOOK	MCKINLEY ELEMENTARY SCHOOL	1,279.91	U
142215	ARROW RESTAURANT EQUIPMENT	REACHIN REFRIG FOR GRANT	FOOD SERVICES	3,185.36	F
142424	ARSENAULT ASSOCIATES	Fleet Asset Maint. Renewal	TRANSPORTATION	2,096.73	R
142037	ART MEETS TECHNOLOGY	WEBISTE MAINTENANCE CONTRACT	SANTA MONICA HIGH SCHOOL	4,800.00	R
142038	ART MEETS TECHNOLOGY	WEBISTE MAINTENANCE CONTRACT	THEATER OPERATIONS&FACILITY PR	1,500.00	R
142324	ART SUPPLY WAREHOUSE	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	2,235.75	R
142186	AT&T	PHONE W/SERVICE	SANTA MONICA HIGH SCHOOL	467.37	U
142433	AVID CENTER	WEEKLY SUBSCRIPTION	LINCOLN MIDDLE SCHOOL	525.00	R
142088	B & H PHOTO VIDEO	EMERGENCY SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	788.27	R
142199	B & H PHOTO VIDEO	COMPUTER ACCESSORIES	WILL ROGERS ELEMENTARY SCHOOL	231.66	R
142246	B & H PHOTO VIDEO	PHOTO SUPPLIES	SANTA MONICA HIGH SCHOOL	69.85	R
142275	B & H PHOTO VIDEO	JOURNALISM EQUIPMENT	SANTA MONICA HIGH SCHOOL	3,744.88	R
142396	B & H PHOTO VIDEO	PHOTO CLASS SUPPLIES	SANTA MONICA HIGH SCHOOL	81.84	R
142418	B & H PHOTO VIDEO	ELECTRICAL/COMPUTER SUPP/EQUIP	WILL ROGERS ELEMENTARY SCHOOL	246.31	R
142247	BARNES & NOBLE/SANTA MONICA	AUTISM CLASSROOM BOOKS	SPECIAL EDUCATION REGULAR YEAR	445.45	R
142206	BERC GROUP INC, THE	DVD VIDEO SERIES	STATE AND FEDERAL PROJECTS	885.31	R
142489	BLACKBOARD CONNECT INC	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	23,790.00	U
142437	BOB'S MARKET	REFRESHMENTS/LUNCHEON	OLYMPIC CONTINUATION SCHOOL	175.00	R
142386	CAL-COAST MACHINERY	OPEN ORDER OPERATIONS PARTS	GROUNDS MAINTENANCE	1,600.00	R
142227	CALIFORNIA LACROSSE	LACROSSE HELMETS	SANTA MONICA HIGH SCHOOL	6,302.00	R
142230	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	258.72	R
142248	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/NEW TEACH	JOHN ADAMS MIDDLE SCHOOL	100.00	U
142430	CANON SOLUTIONS AMERICA INC	STAPLES FOR COPIER	PT DUME ELEMENTARY SCHOOL	396.50	R
142311	CANON SOLUTIONS AMERICA INC.	STAPLES FOR COPIERS	MALIBU HIGH SCHOOL	636.30	U
142098	CAROLINA BIOLOGICAL SUPPLY CO	AP ENVIROMENTAL SUPPLIES	MALIBU HIGH SCHOOL	409.73	R
142252	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	6,600.28	R
142333	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	449.75	R
142336	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	130.85	R
142359	CASTRO, LAURA	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	300.00	R
142240	CDW-G COMPUTING SOLUTIONS	ASSISTIVE TECHNOLOGY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	74.70	R
142276	CDW-G COMPUTING SOLUTIONS	CARRY BAGS FOR SURFACE TABLETS	FACILITY MAINTENANCE	97.40	R
142183	CINTAS CORPORATION	Open order for uniform cl/shop	TRANSPORTATION	2,000.00	R
142293	CLEMENT COMMUNICATIONS INC	HWY. PROF. POSTER PROGRAM	TRANSPORTATION	313.43	R
142238	COMMITTEE FOR CHILDREN	BEHAVIORAL MATERIALS	SPECIAL EDUCATION REGULAR YEAR	786.21	R
142168	COMMUNITY CARE LICENSING	ANNUAL LICENSING FEE	CHILD DEVELOPMENT CENTER	1,100.00	CD

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
142283	COMPLETE BUSINESS SYSTEMS	MAINTENANCE AGREEMENT - DUPLO	PRINTING SERVICES	855.00	U
142161	CREW PROTECTION INC	GENERAL SECURITY PURPOSES	FACILITY MAINTENANCE	5,000.00	R
142165	CREW PROTECTION INC	SITE SECURITY	EDISON ELEMENTARY SCHOOL	32,832.00	BB
142383	CROWN DISPOSAL CO INC	OPERATIONS ROLL OFF DISPOSAL	FACILITY MAINTENANCE	500.00	U
142328	CSBA	DUES & MEMBERSHIPS	BOE/SUPERINTENDENT	14,418.00	U
142314	CURRICULUM ASSOC INC	CASHEE MATERIALS	MALIBU HIGH SCHOOL	1,970.05	R
142426	CURRICULUM ASSOC INC	COMMON CORE INSTR. SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,716.28	R
142007	CYBERGUYS COMPUTER ACCESSORIES	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	65.72	U
142107	DEMCO INC	SUPPLIES FOR LIBRARY	JOHN ADAMS MIDDLE SCHOOL	2,750.00	U
142216	DEMCO INC	LIBRARY SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	126.42	U
142319	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	1,857.59	R
142454	DICK BLICK - PICK UP ONLY	OPEN ORDER/INST SUP/ED FOUN	JOHN ADAMS MIDDLE SCHOOL	250.00	R
142124	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	76.22	CD
142214	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	319.55	CD
142378	EWING IRRIGATION PRODUCTS	OPEN ORDER IRRIGATION SUPPLIES	GROUNDS MAINTENANCE	5,000.00	R
142409	EXECUTIVE ENVIRONMENTAL	MALIBU HS RMI IH-MOLD TESTING	BUSINESS SERVICES	1,930.95	D
142096	FISHER SCIENTIFIC	AP ENVIROMENTAL SUPPLIES	MALIBU HIGH SCHOOL	2,111.14	R
142253	FISHER SCIENTIFIC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	1,631.99	R
142312	FISHER SCIENTIFIC	REPLACEMENT OF AIR SAMPLER	MALIBU HIGH SCHOOL	451.26	R
142255	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	4,064.47	R
142204	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS-HISTORY & MATH	CURRICULUM AND IMC	1,837.85	U
142209	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS - READING	CURRICULUM AND IMC	1,580.50	U
142292	FOLLETT EDUCATIONAL SERVICES	Consumables	FRANKLIN ELEMENTARY SCHOOL	160.20	R
142406	FRY'S ELECTRONICS	OPEN ORDER/GIFT-INST MUSIC	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
142093	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	654.97	U
142111	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	2,286.80	U
142118	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	866.31	CD
142159	GALE SUPPLY CO	CUSTODIAL SUPPLIES/PERMIT	JOHN ADAMS MIDDLE SCHOOL	4,789.53	R
142167	GALE SUPPLY CO	CLASSROOM ITEMS	CHILD DEVELOPMENT CENTER	82.89	CD
142171	GALE SUPPLY CO	CUSTODIAL	WEBSTER ELEMENTARY SCHOOL	504.89	U
142188	GALE SUPPLY CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	1,285.20	U
142256	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	4,967.91	U
142372	GALE SUPPLY CO	CUSTODIAL CLEANING SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	1,494.62	R
142176	GALLS	SECURITY UNIFORMS	SANTA MONICA HIGH SCHOOL	182.95	U
142410	GALLS/QUARTERMASTER	SECURITY UNIFORMS	SANTA MONICA HIGH SCHOOL	171.89	U
142226	GOLD COAST TOURS	CHARTER BUS FOR PALI CAMP	ROOSEVELT ELEMENTARY SCHOOL	5,100.00	R
142307	GOLD COAST TOURS	BUS TRANSPORTION	MCKINLEY ELEMENTARY SCHOOL	3,336.00	R
142473	GOVERNMENTJOBS.COM INC	RECRUITMENT SYSTEM	PERSONNEL COMMISION	7,200.00	U
142420	GRANADINO, FRANK	REIMBURSEMENT - FIRST AID	TRANSPORTATION	70.00	R
142332	HEADSETS.COM INC	WIRELESS HEADSET SYSTEM	FISCAL SERVICES	656.89	U
142350	HEINEMANN	INSTRUCTIONAL MATERIALS	MCKINLEY ELEMENTARY SCHOOL	427.81	R
142187	HERITAGE FOOD SERVICES GROUP	CRES-COR THERMOMETERS	FOOD SERVICES	240.10	F
142485	HERITAGE FOOD SERVICES GROUP	MOTOR FOR ICE MACHINE AT SAMO	FOOD SERVICES	1,333.99	F
142203	HERRERA, MAYRA PATRICIA	LEARNING A-Z LICENSE	WILL ROGERS ELEMENTARY SCHOOL	140.90	R
142288	HESS AND ASSOCIATES INC	Annual Maint/Support Agreement	FISCAL SERVICES	13,125.00	U
142380	HILLYARD FLOOR CARE SUPPLY	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	450.00	U
142399	HISONIC	6 portable PA systems	FRANKLIN ELEMENTARY SCHOOL	877.53	U
141604	HOME DEPOT- L.A.	FACILITY SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	93.04	R
142066	INTELLI-TECH	DESKTOP COMPUTERS FOR OFFICES	JOHN ADAMS MIDDLE SCHOOL	2,922.39	R
142205	INTELLI-TECH	DESKTOP COMPUTER & ACCESSORIES	CURRICULUM AND IMC	1,806.67	U
142315	INTELLI-TECH	DESKTOP FOR ENVIRO SCIENCE	MALIBU HIGH SCHOOL	1,004.08	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
142475	INTELLI-TECH	COMPUTER	SANTA MONICA HIGH SCHOOL	1,570.11	R
142481	INTELLI-TECH	COMPUTER FOR BOARD MEMBER	BOE/SUPERINTENDENT	887.63	U
142137	INTERNATIONAL PAPER	COPY PAPER	SANTA MONICA HIGH SCHOOL	3,746.00	U
142044	JEWISH FAMILY SERVICE	COUNSELING SERVICE CONTRACT	FRANKLIN ELEMENTARY SCHOOL	5,000.00	U
142106	JUNIOR LIBRARY GUILD	LIBRARY BOOKS	JOHN MUIR ELEMENTARY SCHOOL	939.00	R
142384	JW PEPPER OF LOS ANGELES	STAIRWAY MUSIC FOR MIDDLE SCHL	CURRICULUM AND IMC	7,000.00	R
142194	KAY PARK & RECREATION	UMBRELLA FOR PATIO FURNITURE	LINCOLN MIDDLE SCHOOL	6,258.18	R
142244	LACOE	N2 Media Streaming	CABRILLO ELEMENTARY SCHOOL	400.00	U
142142	LAGUNA CLAY COMPANY	ART SUPPLIES FOR SUMMER SCHOOL	STATE AND FEDERAL PROJECTS	856.64	R
142329	LAGUNA CLAY COMPANY	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	2,237.12	R
142431	LAGUNA CLAY COMPANY	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	2,250.00	R
142358	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
142213	LAKESHORE CURRICULUM	Classroom supplies	FRANKLIN ELEMENTARY SCHOOL	133.47	R
142287	LAKESHORE CURRICULUM	CLASSROOM MATERIALS	SPECIAL EDUCATION REGULAR YEAR	129.52	R
142402	LANCASTER,KELLY	REIMBURSE FOR SUPPLIES FOR CAF	FOOD SERVICES	1,000.00	F
142087	LAW FIRE PROTECTION SERVICES	OPEN ORDER FIRE EXTINGUISHERS	FACILITY OPERATIONS	2,700.00	U
142295	LEAF SPRINT SUPPLY	Bus Repairs #3- Transp.	TRANSPORTATION	1,121.55	R
142484	LOS ANGELES TIMES	LA TIMES SUBSCRIPTION	BOE/SUPERINTENDENT	114.40	U
142184	LYNTON'S UNIFORMS INC	Shirt Orders - Transportation	TRANSPORTATION	362.45	R
142189	MACGILL	TRANSH BIN - NURSE OFFICE	WEBSTER ELEMENTARY SCHOOL	216.93	R
142377	MAGIC WAND COMPANY	OPERATIONS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	250.00	U
142231	MORE PREPARED	CLASSROOM LOCK-DOWN KIT	SMASH SCHOOL	537.09	R
142201	NAPHY, KATHERINE DEMOPOULOS	LEARNING A-Z LICENSE	WILL ROGERS ELEMENTARY SCHOOL	74.95	R
142301	NASCO WEST - MODESTO	OCCUPATIONAL THERAPY MATERIALS	SPECIAL EDUCATION REGULAR YEAR	194.56	R
142317	NEIL PERLMUTTER ASSOCIATES	EXPO EASEMENT REVIEW	BUSINESS SERVICES	10,000.00	R
142442	NELI'S INC	BTSA PROGRAM SUPPLIES	PERSONNEL SERVICES	325.00	U
142394	NETWORLDSOLUTIONS INC	SECURITY EQUIPMENT INSTALL	EDISON ELEMENTARY SCHOOL	5,300.00	BB
142135	NEW CONCEPTS DEVELOPMENT CORP.	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	399.68	U
142416	NICK RAIL MUSIC	OPEN ORDER/INST SUP/GIFT-MUSIC	JOHN ADAMS MIDDLE SCHOOL	2,000.00	R
142207	OLIVER WORLDCLASS LABS INC	LAMP FOR SMARTBOARD	PT DUME ELEMENTARY SCHOOL	632.32	R
142366	OLIVER WORLDCLASS LABS INC	SMART BOARD TOOLS	ROOSEVELT ELEMENTARY SCHOOL	241.43	R
142178	ORTCO INC.	SLIDE BARREL INSTALLATION	FACILITY MAINTENANCE	800.00	R
142494	ORTCO INC.	ADD'L RATE FOR SLIDE REPAIR	FACILITY MAINTENANCE	180.00	R
142185	P.S. ARTS	VISUAL CLASSES CONTRACT	MCKINLEY ELEMENTARY SCHOOL	5,000.00	R
142305	PALI MOUNTAIN RETREAT AND	5TH GRADE FIELD TRIP	MCKINLEY ELEMENTARY SCHOOL	18,685.00	R
142163	PAVILLIONS STORE #2231	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	140.00	CD
142290	PERFECT COPY PRODUCTS INC	COPY OVERAGE RENTED COPIER	CURRICULUM AND IMC	166.00	R
142198	PIONEER CHEMICAL CO	HAND SANITIZERS	WILL ROGERS ELEMENTARY SCHOOL	157.98	R
142354	REES ELECTRONICS OFFICE	FAX SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	130.29	U
142421	REES ELECTRONICS OFFICE	COPIER REPAIR	SANTA MONICA HIGH SCHOOL	216.40	U
142153	REFRIGERATION SUPPLIES	HVAC SUPPLIES	FACILITY MAINTENANCE	500.00	R
141912	REGENCY ENTERPRISES INC.	LIGHT BULBS	OLYMPIC CONTINUATION SCHOOL	157.68	R
142058	REGENCY ENTERPRISES INC.	FLUORESCENT BULBS	LINCOLN MIDDLE SCHOOL	312.08	R
142223	REGENCY ENTERPRISES INC.	LIGHTING	WILL ROGERS ELEMENTARY SCHOOL	381.88	U
142237	RICOH USA INC.	COPIER MAINTENANCE	PRINTING SERVICES	17,571.53	U
142294	RICOH USA INC.	MAINTENANCE AGREEMENT	BOE/SUPERINTENDENT	1,125.69	U
142428	ROCKEN SCREEN PRINTING & GRAPH	work apparel	THEATER OPERATIONS&FACILITY PR	1,363.28	R
142439	SAFETY-KLEEN CORP.	Absorbent and Oil Purchase-Tr.	TRANSPORTATION	325.35	R
142303	SANTA MONICA FORD	VEHICLE REPALACEMENT #68	FACILITY MAINTENANCE	30,788.11	R
142193	SANTA MONICA POLICE DEPT-ALARM	FALSE ALARM FINE LINCOLN MS	FACILITY MAINTENANCE	412.15	R
142309	SCHOOL HEALTH CORPORATION	AED CPR PADZ	HEALTH SERVICES	2,293.59	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
142130	SCHOOL NURSE SUPPLY INC	NURSE SUPPLIES	EDISON ELEMENTARY SCHOOL	180.31	R
142197	SCHOOL NURSE SUPPLY INC	FIRST AID SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	227.33	R
142300	SCHOOL SPECIALTY INC	CLASSROOM MATERIALS	SPECIAL EDUCATION REGULAR YEAR	442.10	R
142417	SCHOOL SPECIALTY INC	HEAVY DUTY STEEL STOOLS	LINCOLN MIDDLE SCHOOL	220.49	R
142455	SCHOOL SPECIALTY INC	OPEN ORDER/INST SUP/ED FOUN	JOHN ADAMS MIDDLE SCHOOL	1,350.00	R
142414	SHAKESPEARE ENGRAVING	OPEN ORDER/INST SUP/GIFT-MUSIC	JOHN ADAMS MIDDLE SCHOOL	600.00	R
140091	SIGNAL ELECTRONICS/PARISA AMIR	PAPER FEEDING KIT	GRANT ELEMENTARY SCHOOL	157.30	U
142274	SIGNMART.COM	HANDHELD STOP SIGNS	THEATER OPERATIONS&FACILITY PR	192.08	R
142166	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CHILD DEVELOPMENT CENTER	44.62	CD
142322	SIR SPEEDY PRINTING #0245	MAILING ENVELOPES	SPECIAL EDUCATION REGULAR YEAR	232.69	R
142415	SIR SPEEDY PRINTING #0245	OPEN ORDER/INST SUP/GIFT-MUSIC	JOHN ADAMS MIDDLE SCHOOL	3,000.00	R
142281	SMART & FINAL	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	109.50	R
142412	SMART & FINAL	REFRESHMENTS/MODEL REVIEW	OLYMPIC CONTINUATION SCHOOL	250.00	R
142280	SMART & FINAL #315	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	164.25	R
142488	SMART & FINAL - FOOD SVCS ONLY	GROCERY ITEMS	FOOD SERVICES	1,500.00	F
142453	SMITH, BRADFORD	INSTRUCTIONAL SUPPLIES	ADULT EDUCATION CENTER	500.00	A
142429	SOLUTION TREE	PD BOOKS	STATE AND FEDERAL PROJECTS	3,698.32	R
142221	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLY	PERSONNEL COMMISION	98.00	U
142108	STAPLES/P-U/SANTA MONICA/WILSH	SUPPLIES FOR LIBRARY	JOHN ADAMS MIDDLE SCHOOL	600.00	U
142211	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	200.00	CD
142347	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	OLYMPIC CONTINUATION SCHOOL	300.00	R
142413	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/INST SUP/GIFT-MUSIC	JOHN ADAMS MIDDLE SCHOOL	2,500.00	R
142452	STEVEN ORI JR	BROCHURE WINTER / SPRING	ADULT EDUCATION CENTER	1,125.60	A
142381	STOVER SEED CO	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	903.38	R
142299	STRESS LESS ENVIRONMENTAL LLC	Pump Clarifier -	TRANSPORTATION	1,400.00	R
142407	SUMINSKI,MARK	REIMBURSEMENT/PE	OLYMPIC CONTINUATION SCHOOL	220.95	R
142258	SUNSET ENTERPRISES LTD	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	231.61	U
142233	SUPER DUPER PUBLICATIONS	CLASSROOM MATERIALS	SPECIAL EDUCATION REGULAR YEAR	107.15	R
142352	SYED INDUSTIRES	SPIRIT POLO SHIRTS	SAMOHI STUDENT STORE	504.00	U
142373	SYLVANE INC	HEPA AIR PURIFIER FOR OFFICE	SPECIAL EDUCATION REGULAR YEAR	468.66	R
142289	TANDUS US INC	FLOOR REPAIR SPEC.ED CONF.RM	FACILITY MAINTENANCE	1,672.85	DF
142401	TANDUS US INC	FLOORING AT DISTRICT	FACILITY MAINTENANCE	23,490.99	SR
142170	TARGET STORES	PHYSICAL EDUCATION	OLYMPIC CONTINUATION SCHOOL	300.00	R
142364	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	115.00	CD
142181	TCI - BERLIN TIRE CENTERS LLC	Tire Purchase - Transp. Dept.	TRANSPORTATION	1,419.36	R
142202	TEACHER CURRICULUM INSTITUTE	TEXTBOOKS - HISTORY	CURRICULUM AND IMC	1,000.28	U
142438	THE PROPHET CORP	PE MATERIALS AND SUPPLIES	PT DUME ELEMENTARY SCHOOL	751.56	R
142282	THERAPRO INCORPORATED	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	74.17	R
142284	THERAPY SHOPPE INC	THERAPY MATERIALS	SPECIAL EDUCATION REGULAR YEAR	70.29	R
142320	TOMARK SPORTS INC	SERVICE CHARGE FOR SCOREBOARD	THEATER OPERATIONS&FACILITY PR	395.00	R
142243	TRI-SERVICE INC.	MALIBU POOL HEATER	FACILITY MAINTENANCE	3,000.00	R
142090	TUMBLEWEED TRANSPORTATION	ATHLETIC TRANSPORTATION	SANTA MONICA HIGH SCHOOL	2,685.55	U
142195	TWOCANOES SOFTWARE INC	TECHNOLOGY EQUIPMENT	MALIBU HIGH SCHOOL	217.99	R
142156	U S BANK (GOVT CARD SERVICES)	INSERVICE SUPPLIES	STATE AND FEDERAL PROJECTS	4,500.00	R
142376	UNCLE SAM'S DISTRIBUTING	OPERATIONS CUSTODIAL SUPPLIES	FACILITY OPERATIONS	950.00	U
142200	VASQUEZ, MARTHA	LEARNING A-Z LICENSE	WILL ROGERS ELEMENTARY SCHOOL	84.95	R
142487	VENTURA CTY OFF OF EDUCATION	COMMON CORE TRAINING ENGL/LART	MALIBU HIGH SCHOOL	1,600.00	R
142313	VERNIER SOFTWARE & TECHNOLOGY	ENVIROMENTAL SCIENCE EQUIPMNT	MALIBU HIGH SCHOOL	200.66	R
142113	VIRCO MFG CORP	TABLES AND CHAIRS	SANTA MONICA HIGH SCHOOL	9,812.40	R
142116	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
142212	VONS STORE #2262	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2013

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
142146	W. W. GRAINGER INC.	GENERAL HARDWARE SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
142091	WARDS NATURAL SCIENCE	EARTH SCIENCE SUPPLIES	MALIBU HIGH SCHOOL	684.45	R
142094	WARDS NATURAL SCIENCE	AP ENVIROMENTAL CLASS SUPPLIES	MALIBU HIGH SCHOOL	573.63	R
142337	WARDS NATURAL SCIENCE	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	126.10	R
142143	WATERLINE TECHNOLOGIES INC	POOL CHEMICAL SUPPLY	FACILITY MAINTENANCE	7,000.00	R
142110	WAXIE SANITARY SUPPLY	GREEN CLEANING SUPPLIES	LINCOLN MIDDLE SCHOOL	335.92	R
142119	WAXIE SANITARY SUPPLY	CUSTODIAL	CHILD DEVELOPMENT CENTER	158.10	CD
142120	WAXIE SANITARY SUPPLY	CUSTODIAL	CHILD DEVELOPMENT CENTER	217.07	CD
142257	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	338.45	R
142371	WAXIE SANITARY SUPPLY	CUSTODIAL CLEANING SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	66.44	R
141970	WENGER CORPORATION	OPEN PO: MUSIC SUPPLIES	LINCOLN MIDDLE SCHOOL	1,000.00	R
142172	WEST COAST PRINT	PRINTING	MCKINLEY ELEMENTARY SCHOOL	372.30	U
142210	WESTERN FENCE & SUPPLY CO	GATE INSTALLATION	CHILD DEVELOPMENT CENTER	2,590.00	CD
142169	WESTERN GRAPHIX	LAMINATING FILM	WEBSTER ELEMENTARY SCHOOL	334.04	R
142217	WHIZZ EDUCATION INC	MATH SOFTWARE LICENSES	LINCOLN MIDDLE SCHOOL	750.00	R
142259	iPARADIGMS LLC	PLAGIARISM PREVENTION	SANTA MONICA HIGH SCHOOL	6,136.00	U
** NEW PURCHASE ORDERS				486,624.04	

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

142405	ANDY GUMP	PORTABLE RESTROOMS	CHILD DEVELOPMENT CENTER	1,627.59	BB
142051	B-LINE ELECTRIC INC	FLOOD LIGHT INSTALLATION	SANTA MONICA HIGH SCHOOL	3,200.00	BB
142318	BLAZING INDUSTRIAL STEEL INC	STEEL INSTALLATION	SANTA MONICA HIGH SCHOOL	23,700.00	BB
142391	ENTERPRISE SECURITY INC	SECURITY SYSTEM	MALIBU HIGH SCHOOL	32,244.94	BB
142374	LEIGHTON CONSULTING INC	TESTING & SPECIAL INSPECTION	WEBSTER ELEMENTARY SCHOOL	11,300.00	BB
142375	LEIGHTON CONSULTING INC	TESTING & SPECIAL INSPECTION	MALIBU HIGH SCHOOL	7,682.00	BB
142389	MAIN ELECTRIC SUPPLY COMPANY	LED LIGHTING FOR CABRILLO	MALIBU HIGH SCHOOL	11,846.01	BB
142390	MAIN ELECTRIC SUPPLY COMPANY	LED LIGHTING FOR MMHS	MALIBU HIGH SCHOOL	26,461.06	BB
142476	MOMENT CONSTRUCTION COMPANY	SETTLEMENT	MALIBU HIGH SCHOOL	50,000.00	BB
142392	NETWORLW SOLUTIONS INC	CAMERA INSTALLATION AT MMHS	MALIBU HIGH SCHOOL	26,650.00	BB
142077	ONESOURCE DISTRIBUTORS LLC	LED LIGHTS PER CDP	MALIBU HIGH SCHOOL	6,252.24	BB
142079	ONESOURCE DISTRIBUTORS LLC	LED LIGHTS PER CDP	MALIBU HIGH SCHOOL	25,790.49	BB
141987	RDM ELECTRIC CO INC	LED LIGHT INSTALLATION	MALIBU HIGH SCHOOL	38,617.20	BB
142495	SAM,STUART	REIMBURSEMENT	BUSINESS SERVICES	500.00	BB
142460	SGS PLUMBING & RETROFITTING	MAIN LINE REPLACEMENT	CHILD DEVELOPMENT CENTER	12,650.00	BB
142055	SOHAIL JAY HEDJAZI	COMPASS V10 SERVICE CONTRACT	BUSINESS SERVICES	69,000.00	BB
142393	SOUTH BAY LANDSCAPING	SOUND WALL INSTALLATION	SANTA MONICA HIGH SCHOOL	13,500.00	BB
142387	STATE OF CALIFORNIA	CCD/REVISION CHARGES	LINCOLN MIDDLE SCHOOL	813.00	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES				361,834.53	

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2013/2014

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept, with gratitude, checks totaling **\$19,594.65** presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2013-2014 income and appropriations by **\$19,594.65** as described on the attached listing.

This report details only cash gifts. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift and PTA contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

School/Site Account Number	Cash Amount	Item Description	Purpose	Donor
Adams Middle School	\$ 87.82		General Supplies & Materials	Kroger
01-90120-0-00000-00000-8699-011-0000	\$ 25.00		General Supplies & Materials	Adriana Garcia
Edison Language Academy	\$ 367.71		General Supplies & Materials	Target
01-90120-0-00000-00000-8699-001-0000	\$ 205.00		General Supplies & Materials	Lifetouch
Ed Services	\$ 5,086.00		General Supplies & Materials	Various Music Donations
01-90120-0-17100-00000-8699-030-0000				
Rogers Elementary School	\$ 434.12		General Supplies & Materials	Target
01-90120-0-00000-00000-8699-006-0000		2 Vending Machines	To be used in the Rogers lounge	Robin Gordon-Johnson
Roosevelt Elementary School	\$ 2,000.00		Field Trip	Roosevelt PTA
01-90120-0-00000-00000-8699-007-0000	\$ 660.00		Field Trip	Various Parents
Santa Monica High School	\$ 4,000.00		Teachers, Hourly	SM Arts Parents Association
01-90120-0-00000-00000-8699-015-0000	\$ 1,000.00		General Supplies & Materials	Aegon Transamerica Foundation
	\$ 729.00		General Supplies & Materials	Various
Webster Elementary School				
01-90120-0-00000-00000-8699-008-0000	\$ 5,000.00		Teacher Hourly/ Homework Club	The David & Linda Shaheen Foundation
TOTAL	\$ 19,594.65			

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL / RECYCLE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the disposal, sale, recycling or donation of the surplus equipment and furniture listed below.

COMMENT: All items are obsolete, beyond economic repair, unusable or deemed as surplus. Items will be disposed of in accordance with Educational Code 17545-1755.

School / Dept	Item	Qty	Serial #	Acquired	Asset #
Adult Ed	Typewriter, IBM	1	11-ZKG37	01/01/94	2996
Board Ofc.	Computer, Gateway E4100	1	0032665655	12/03/03	14609
Food Svcs	Milk Cooler (Edison)	1	3816746	09/04/96	5175
	Oven, Double (Samohi)	1	D022688	08/29/97	5875
	Refrigerator, Traulsen (Grant)	1	Unknown	01/01/88	2852
Lincoln	Copier, Canon	1	NNV12455	02/06/01	8906
Malibu	Cart, Taylor Dunn Electric	1	8274	02/01/85	96001177
Muir	Computer, eMac B855	5	G842756YQJ7, G842747AQJ7, G84274YAQJ7, G8427479QJ7, G84274W8QJ7	07/03/04	16720, 16716, 16718, 16715, 16717
	Computer, eMac B989	2	G8519AQ8SCF, G8519AXWSCF	06/02/05	16849, 16858
	Computer, eMac	3	Unknown, unknown, unknown	Unknown	n/a
	Computer, Apple iMac M552	2	G82411LVN4F, G82411FMN4F	01/09.03	14248, 14249
	Computer, Apple iMac	3	Unknown, unknown, unknown	Unknown	n/a
	Printer, HP DeskJet D4260	1	Unknown	Unknown	n/a
	Printer, Epson, Stylus RX500	1	Unknown	Unknown	n/a
Operations	Lawnmower, John Deere 1600	1	TC1600TD60269	09/19/07	990330

(continued on next page)

School / Dept	Item	Qty	Serial #	Acquired	Asset #
Roosevelt	Computer, Gateway E2600	3	0040331326, 0040331328, 0040331330	09/10/07	18393, 18395, 18396
Samohi	Computer, Gateway Laptop	2	MEIRFB4721647, 0037149535	09/12/08, 10/05/06	19593, 17663
	Computer, Gateway V700	1	0021715529	03/03/01	8961
	Gateway, Gateway 2600	1	0039187532	06/07/07	18281
	Computer, Gateway 3400	1	0024815386	Unknown	12539
Webster	Computer, Gateway E4100	1	0033197680	05/10/04	16150

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
FROM: SANDRA LYON / JANECE L. MAEZ
RE: AMEND CERTIFICATION OF SIGNATURES

ACTION/CONSENT
11/07/13

RECOMMENDATION NO. A.10

It is recommended that the Board of Education amend the Certification of Signatures, as presented on December 12, 2012, in Recommendation No. A.35, to change the signature authority to include Ms. Irene Gonzalez-Castillo as Director of Curriculum & Instruction Pre-K-5 and Dr. Ellen Edeburn as of Curriculum & Instruction 6-12, and delete the name of Ms. Peggy Harris, former Director of Curriculum & Instruction.

It is further recommended that the attached document "Certification of Signatures" be completed and filed with the County Superintendent of School in accordance with Education Code Section §42633. Ms. Gonzalez-Castillo's and Dr. Edeburn's signature will be considered valid as of October 1, 2013.

COMMENTS: The Board of Education approved the appointment of Ms. Irene Gonzalez-Castillo as Director of Curriculum & Instruction Pre-K-5 and Dr. Ellen Edeburn as Director of Curriculum & Instruction 6-12 on August 28, 2013 (Item A.12), but their signature authority is effective as of their start date on October 1, 2013.

Ms. Harris retired July 31, 2013.

Approval of this Board Action will authorize Ms. Gonzalez-Castillo and Dr. Edeburn to sign warrants, orders for salary or commercial payments, notices of employment, contracts, invoices and other documents as directed by the Board of Education.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

Santa Monica-Malibu Unified School District

Addendum to

CERTIFICATION OF SIGNATURES

As Secretary to the governing board of the above-named school district, I certify that the signature as shown below is the verified signature of the person authorized to sign contracts, invoices and other documents as directed by the Board of Education. This certification is made in accordance with the provisions of Education Code Sections:

K-12 Districts: §35143, §42632 and §42633

This approved signature is valid for the period from October 1, 2013, through December 10, 2013, in accordance with governing board approval dated November 7, 2013.

Signature: _____

Sandra Lyon

Superintendent & Secretary to the Board

Signature of Personnel authorized to sign Orders for Salary or Commercial Payments, Notices of Employment, Contracts and Other Documents as directed by the Board of Education:

Signature:	
Typed Name:	Irene Gonzalez-Castillo
Title:	Director of Curriculum & Instruction Pre-K-5

Signature:	
Typed Name:	Ellen Edeburn
Title:	Director of Curriculum & Instruction 6-12

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ

RE: EXTENSION OF CONTRACT (AUDITING SERVICES) FOR CHRISTY WHITE ASSOCIATES

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve to contract with Christy White Associates for auditing services from July 1, 2013 to June 30, 2016.

Funding Information:

Currently Budgeted: Yes

Funding Source: Fund 01 – General Fund (District and Measure R audit)
Fund 21 – Measure BB (Measure BB audit)

Account Number: 01-00000-0-00000-71900-5802-051-2510 (District Audit)
01-00001-0-00000-71900-5802-051-2510 (Measure R)
21-00000-0-00000-85000-5802-051-2600 (Measure BB)

Description: External Audit-Other/Independent Contractors/Conslt/Fiscal Services

COMMENT: Staff recommends the contract date from July 1, 2013, to June 30, 2016, and amounts for the following services. The 2013-14 audits will be completed in 2015. As required by law, we will have a change in managing partner, Michael Ash, for our audit.

<u>FY</u>	<u>Financial Audit</u>	<u>Measure R</u>	<u>Measure BB</u>
2013-14	\$53,550	\$4,530	\$18,410
2014-15	\$55,150	\$4,665	\$18,960
2015-16	\$56,800	\$4,805	\$19,530

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ. / STUART A. SAM

RE: RATIFY DISPUTE SETTLEMENT AGREEMENT FOR MALIBU MIDDLE/HIGH SCHOOL FIRE ALARM PROJECT – BID#10.37.BB-03-113284 – MOMENT CONSTRUCTION COMPANY, INC.

RECOMMENDATION NO. A.12

It is recommended that the Board of Education ratify the dispute settlement agreement for the construction contract for the Malibu Middle/High School - Fire Alarm Upgrade Project for an amount of \$50,000.00.

Funding Information

Budgeted: Yes
Fund: 83
Source: Measure BB
Account Number: 83-90500-0-00000-85000-6200-010-2600
Budget Category: Construction Contracts
DSA# 03-113284
Friday Memo: 11/01/2013
Closed session: 11/07/2013

COMMENT: On October 17, 2013, the District staff proposed to Moment Construction Company, Inc. a Memorandum of Understanding to resolve the claim initiated by the contractor for approximately \$160,000.00. The claim request is for delay expenses associated to the unforeseen site conditions impacting the contractor's schedule. The District issued Change Order #2 for the initial settlement disbursement of \$37,024.32 with limited contractor support. After several meetings, receiving further supporting, and justifiable claims documents from the contractor, the District has revised its settlement valuation for a total of settlement of \$87,024.32. The revised amount resultants in the additional settlement resolution of \$50,000.00.

Contractor has agreed on the total settlement offer of \$87,042.32; approved the conditions as set forth in the Memorandum of Understanding, dated October 17, 2013; and agrees not to file any further claims.

To date, all work has been completed by Moment Construction. The balance of the contract has been paid, including retention.

(continued on next page)

The original contract amount was \$1,456,700.00. Change Order #1 for 63,562.00 plus Change Order #2 for \$37,024.32 and less unearned contract allowances of \$4,800.27 results in a total completion cost of \$1,552,486.05. The final Dispute Settlement of \$50,000.00 brings the total construction project cost at \$1,552,486.05. There are currently sufficient funds to fund the settlement expense. It is recommended that the Board of Education ratify this Dispute Settlement

A Friday memo accompanies this item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AMENDMENT TO CONTRACT – LEASE LEASEBACK – EDISON LANGUAGE ACADEMY – NEW CONSTRUCTION – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education authorize contract Change Order No. 13 (CO-13) for the Lease Leaseback – Edison Elementary Building – ELA: New Building Project to Swinerton Builders, in the amount of \$70,770.00 for a total contract amount of \$34,038,026.00, and no change in the contract time.

Funding Information

Budgeted: No
Fund: 81
Source: Measure BB
Account Number: 81-90500-0-00000-85000-6200-001-2600
Budget Category: Construction Contracts
DSA #: 03-112999
Friday Memo: 11/01/13

COMMENTS: On July 20, 2011, the Santa Monica-Malibu Unified School District Board of Education awarded Swinerton Builders the lease leaseback contract for the Edison Language Academy – New Construction Project in the amount of \$32,848,118.

On November 15, 2012 the Santa Monica-Malibu Unified School District Board of Education approved Change Order No. 1 and Change Order No. 2 on the Lease Leaseback contract for the Edison Language Academy – New Construction Project. Change Order No. 1 was in the amount of \$93,232. Change Order No. 2 was in the amount of \$74,000. Change Order No. 3 was in the amount of \$76,746 and a 3 day increase in the contract time. Change Order No 4 was in the amount of \$86,815. Change Order No. 5 was in the amount of \$68,372. Change Order 6 was in the amount of \$38,766. Change Order No. 7 was in the amount of \$72,552. Change Order No. 8 was in the amount of \$3,599. Change Order 09 was in the amount of \$73,414. Change Order 10 was in the amount of \$153,438. Change Order 11 was in the amount of \$223,597. Change Order 12 was in the amount of \$154,607.

Change Order No 13 includes eleven (11) distinct Proposed Change Order (PCO) items with additional scope not included in construction documents. The District has reviewed each of the 11 PCO's in detail for scope and costs.

The scope of work included in Change Order No. 13 (CO-13) includes all labor, materials, equipment and related overhead costs for the work described for each PCO. This contract increase does not include changes to the contract documents that must be submitted to DSA for approval.

ORIGINAL CONTRACT AMOUNT:	\$32,848,118
CHANGE ORDER NO. 1:	93,232
CHANGE ORDER NO. 2:	74,000
CHANGE ORDER NO. 3	76,746
CHANGE ORDER NO. 4	86,815
CHANGE ORDER NO. 5	68,372
CHANGE ORDER NO. 6	38,766
CHANGE ORDER NO. 7	72,552
CHANGE ORDER NO. 8.....	3,599
CHANGE ORDER NO. 9.....	73,414
CHANGE ORDER NO. 10.....	153,438
CHANGE ORDER NO. 11.....	223,597
CHANGE ORDER NO. 12:	154,607
<u>CHANGE ORDER NO. 13.....</u>	<u>70,770</u>
 TOTAL CONTRACT AMOUNT:	 \$34,038,026

ORIGINAL CONTRACT TIME:	1,054 Days
CHANGE ORDER NO. 1:	0 Days
CHANGE ORDER NO. 2:	0 Days
CHANGE ORDER NO. 3:	3 Days
CHANGE ORDER NO. 4:	0 Days
CHANGE ORDER NO. 5:	0 Days
CHANGE ORDER NO. 6:	0 Days
CHANGE ORDER NO. 7:	0 Days
CHANGE ORDER NO. 8:	0 Days
CHANGE ORDER NO. 9:	0 Days
CHANGE ORDER NO.10:	0 Days
CHANGE ORDER NO.11:	0 Days
CHANGE ORDER NO.12:	0 Days
<u>CHANGE ORDER NO.13:</u>	<u>0 Days</u>
 TOTAL CONTRACT AMOUNT:	 1,057 Days

The above changes will be funded through Program Reserve Allocation for Edison.

A Friday Memo accompanies this item.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #22 TO ACKNOWLEDGE CHANGE OF COMPANY
NAME FROM DALY GENIK, INC. TO KEVIN DALY ARCHITECTS – MEASURE
BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Contract Amendment #22 to acknowledge a company name change of current consultant, Daly Genik, Inc., to Kevin Daly Architects.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AWARD GENERAL SERVICES ADMINISTRATION CONTRACT TO SIMPLEX GRINNELL – OLYMPIC HIGH SCHOOL MODERNIZATION PROJECT – NEW FIRE ALARM SYSTEM – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board for Education award the Federal GSA contract to Simplex Grinnell, to purchase fire and security equipment and appropriate services specified under contract #GS-07-0396M valid through June 30, 2017; as applicable to Olympic High School New Fire Alarm System with a not to exceed amount of \$405,946.73

Funding Information

Budgeted: Yes
Fund: 21
Source: Measure BB
Account Numbers: 21 90500 0 00000 85000 6200 014 2600
DSA Application #; 03-113343
Budget Category: Construction Hard Costs
Friday Memo Date: 11/01/13

COMMENTS: The Olympic High School Modernization – New Fire Alarm Project will contract Simplex Grinnell, for a contract amount of \$388,946.73. With an Additive Alternate in the amount of \$17,000.00 to remove abandoned conduit related to the outdated existing Fire Alarm System that is being replaced under this contract for a total not to exceed amount of \$405,946.73.

This project was approved by DSA in March 2013. Approval of this request will allow installation of this Fire Alarm Modernization to begin on or about November 27, 2013

This Contract will be funded from within the Construction Hard Costs budget.

Original Contract: \$405,946.73

A Friday memo accompanies this item.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: ACCEPT WORK AS COMPLETED – MULTIPLE PURCHASE ORDERS
PROJECTS – MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education accept as completed all work contracted for the indicated Purchase Orders:

Santa Monica High School –Science & Technology Building and Site Improvements Project

Vendor Name: SGS Plumbing & Retrofitting
Budgeted: Yes
P.O Number: 141205
Amount: \$11,875.00
Fund: 83
Source: Measure BB
Account: 83-90500-0-00000-85000-6200-015-2600
Budget Category: Hard Costs\Construction
Substantial Completion Date: 08/21/2013

Santa Monica High School –Science & Technology Building and Site Improvements Project

Vendor Name: Blazing Industrial Steel, Inc.
Budgeted: Yes
P.O Number: 140937
Amount: \$21,210.00
Fund: 83
Source: Measure BB
Account: 83-90500-0-00000-85000-6200-015-2600
Budget Category: Hard Costs\Construction
Substantial Completion Date: 10/04/2013

COMMENT: In order to facilitate the release of the final payment, a Notice of Completion must be filed within thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT
 11/07/13

RECOMMENDATION NO. A.17

Unless otherwise noted, all items are included in the 2013/2014 approved budget.

ADDITIONAL ASSIGNMENTS

EDUCATIONAL SERVICES

Taslimi, Laila	6 hrs @\$40.46	10/30/13	<u>Est Hrly/\$243</u>
		TOTAL ESTABLISHED HOURLY	\$243

Comment: Professional Development for Classroom Instructional Assistants
 01-Common Core Implementation

Beeman-Solano, Amy	50 hrs @\$40.46	10/1/13-6/10/14	Est Hrly/\$2,023
Chacon, Martha	50 hrs @\$40.46	10/1/13-6/30/14	Est Hrly/\$2,023
Dresher, Pam	50 hrs @\$40.46	10/1/13-6/30/14	Est Hrly/\$2,023
Hamilton, LaDawna	50 hrs @\$40.46	10/1/13-6/20/14	Est Hrly/\$2,023
O'Brien, Marianna	50 hrs @\$40.46	10/1/13-6/20/14	Est Hrly/\$2,023
Snow, Angela	50 hrs @\$40.46	10/1/13-6/20/14	<u>Est Hrly/\$2,023</u>
		TOTAL ESTABLISHED HOURLY	\$12,138

Comment: STEM Task Force
 01-Common Core Implementation

Reid, Roberta	6 hrs @\$40.46	9/12/13-9/19/13	<u>Est Hrly/\$243</u>
		TOTAL ESTABLISHED HOURLY	\$243

Comment: Create Math Benchmark Assessment
 01-CommonCore Implementation

HUMAN RESOURCES

Cairns, Patricia	4 days @\$525.66	10/1/13-6/10/14	<u>Own Daily/\$2,103</u>
		TOTAL OWN DAILY	\$2,103

Comment: Administrator's Assembly
 01-Unrestricted Resource

ROGERS ELEMENTARY SCHOOL

Gonzalez, Monica	3 hrs @\$40.46	8/28/13	<u>Est Hrly/\$121</u>
		TOTAL ESTABLISHED HOURLY	\$121

Comment: Substituting for Back-to-School Night
 01-Tier III Programs Cat Flex

SMASH

Barba-Castro, Graciela	1 hr @\$40.46	11/15/13	Est Hrly/\$40
Carter, Christian	1 hr @\$40.46	11/15/13	Est Hrly/\$40
Dresher, Pamela	1 hr @\$40.46	11/15/13	Est Hrly/\$40
Haendel, Erin	1 hr @\$40.46	11/15/13	Est Hrly/\$40
Hwang, Genie	1 hr @\$40.46	11/15/13	Est Hrly/\$40
Mendinueto, Darwin	1 hr @\$40.46	11/15/13	Est Hrly/\$40
Powell, Chrysta	1 hr @\$40.46	11/15/13	Est Hrly/\$40
Serapiglia, Anne	1 hr @\$40.46	11/15/13	Est Hrly/\$40
Wold Florian, Jayme	1 hr @\$40.46	11/15/13	<u>Est Hrly/\$40</u>
		TOTAL ESTABLISHED HOURLY	\$360

Comment: CCSS Action Reflection and Meaningful Metrics
 01-Common Core Implementation

SANTA MONICA HIGH SCHOOL

Hobkirk, Carl 57 hrs @\$82.76 9/30/13-12/20/13 Est Hrly/\$4,717
TOTAL OWN HOURLY \$4,717

Comment: 6th Period Assignment
01-Unrestricted Resource

Pawling, Sean 86 hrs @\$40.46 8/20/13-6/10/14 Est Hrly/\$3,480
TOTAL ESTABLISHED HOURLY \$3,480

Comment: Jazz Band 2
01-Gifts

Contreras, Luis 128 hrs @\$40.46 10/1/13-6/10/14 Est Hrly/\$5,179
TOTAL ESTABLISHED HOURLY \$5,179

Comment: After-School Tutoring
01-Tier III Programs Cat Flex

Hafft, Ianna 15.5 hrs @\$40.46 8/27/13-9/30/13 Est Hrly/\$627
TOTAL ESTABLISHED HOURLY \$627

Comment: APEX Learning
01-Tier III Programs Cat Flex

Christoff, Anne 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Cierra, Jorge 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Cruce, Marae 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Fairchild, Lauren 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Karyadi, Adrienne 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Luong, Theresa 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Saenz, Debbie 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Seals, Mike 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Sinfield, Paul 1 hr @\$40.46 9/9/13 Est Hrly/\$40
Ustation, Tina 1 hr @\$40.46 9/9/13 Est Hrly/\$40
TOTAL ESTABLISHED HOURLY \$400

Comment: Collaborative Training
01-Economic Impact Aid – SCE

SPECIAL EDUCATION

Catanzano, Linda 2 hrs @\$40.46 7/25/13 Est Hrly/\$81
TOTAL ESTABLISHED HOURLY \$81

Comment: Attended IEP
01-Special Education

Bolden, Devyn 1 hr @\$40.46 10/1/13 Est Hrly/\$40
Brock, Miriam 1 hr @\$40.46 10/1/13 Est Hrly/\$40
Chandler, Ashley 1 hr @\$40.46 10/1/13 Est Hrly/\$40
Gonzalez, Gabriella 1 hr @\$40.46 10/1/13 Est Hrly/\$40
Hilson, Jaclyn 1 hr @\$40.46 10/1/13 Est Hrly/\$40
Hylind, Amy 1 hr @\$40.46 10/1/13 Est Hrly/\$40
Oyman, Deniz 1 hr @\$40.46 10/1/13 Est Hrly/\$40
TOTAL ESTABLISHED HOURLY \$280

Comment: Math Whizz Training In-Service
01-Special Education

Kingsley-Scott, Janis 10 days @\$500.01 10/14/13-6/30/14 Own Daily/\$5,000
Ovadya, Stacy 10 days @\$466.70 10/14/13-6/30/14 Own Daily/\$4,667
TOTAL OWN DAILY \$9,667

Comment: Extra Days for Assessment Coverage
01-Special Education

HOURLY TEACHERS

ROP

Saunders, Shawn	465 hrs @\$45.34	9/23/13-6/10/14	<u>Est Hrly</u> \$21,083
TOTAL ESTABLISHED HOURLY			\$21,083

Comment: ROP Instruction
 01-ROP-Classroom/Program
 [additional hours to item on 10/17/13 Board Agenda]

TOTAL ESTABLISHED HOURLY, OWN HOURLY AND OWN DAILY = \$ 60,722

NEW HIRES

TEMPORARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Alarcon, Irene/Math John Adams MS	100%	10/7/13-6/10/14
Barreras-Graciano, Laura/School Age Child Develop Svcs	50%	10/11/13-6/10/14
Midell, David/SAI Grant Elementary	100%	10/21/13-6/10/14

SUBSTITUTE TEACHERS

Effective

PREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)

Bourget, Magali	10/18/13
Freehill, Nikki	9/27/13
Kuipers, Catherine	9/9/13
Plaia, Jodi	9/20/13

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Owens, Karl	10/10/13
Shoemaker, Deirdre	9/4/13

RESIGNATION

Name/Location

Effective

Culp, Lauren Substitute Teacher/Human Resources	10/16/13
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MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / BRANDON TIETZE
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
 11/07/13

RECOMMENDATION NO. A.18

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>NEW HIRES</u>		<u>EFFECTIVE DATE</u>
Badillo, Abraham Edison ES	Inst Asst – Physical Ed 3 Hrs/SY/Range: 20 Step:A	10/2/13
Cooper, Bertran Webster ES	Inst Asst – Classroom 2 Hrs/SY/Range: 18 Step: A	10/1/13
Ruff, Denzel Facility Permits	Sports Facility Attendant 6 Hrs/12 Mo/Range: 22 Step: A	10/2/13
Salazar, Amanda Special Ed-Santa Monica HS	Inst Asst – Specialized 6 Hrs/SY/Range: 26 Step: A	10/1/13
Waltke, Blake Muir ES	Physical Activities Specialist 5.4 Hrs/SY/Range: 26 Step:A	10/14/13
<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
Buccioni, Tashia Adams MS	Inst Asst – Bilingual 3 Hrs/SY/Range: 20 Step: C Fr: Inst Asst – Classroom: 3 Hrs/SY	10/1/13
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Burkett, Deena Facility Permits	Office Specialist [additional hours; clerical assistance]	10/1/13-10/31/13
Coleman, Dawn Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Cruz, Gerardo Fiscal Svcs - Child Develop Svcs	Fiscal Services Supervisor [overtime; interim CDS fiscal oversight]	3/1/13-6/30/14
Davis, Jon Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Fulache-Palma, Madeilaine Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Gonzalez, Monica Special Ed-Lincoln MS	Inst Asst – Specialized [additional hours, professional development]	9/17/13
Gutierrez, Yoly Edison ES	Bilingual Community Liaison [overtime; SES Vendor Night assistance]	9/24/13
Klenk, Heather Lincoln MS	Inst Asst – Music [additional hours; computer lab assistance]	8/22/13-6/10/14

Mederos, Eden Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Mirabal, Jessica Adams MS	Inst Asst – Special Ed [additional hours; homework assistance]	8/29/13-6/11/14
Monjaraz, Gabriela Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Monroy, Rosa Santa Monica HS	Office Specialist [additional hours; clerical assistance]	8/22/13-6/10/14
Morales, Stephany Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Morris, Terry Santa Monica HS	Administrative Assistant [overtime; PSAT assistance]	9/25/13-10/19/13
Nguyen, Kim Superintendent's Office	Senior Administrative Assistant [overtime; assistance to Superintendent]	10/1/13-6/30/14
Payton, Tawny Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Perez, Solomon Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Persinger, Lisa Special Education	Senior Office Specialist [additional hours; clerical assistance]	10/1/13-10/14/13
Preciado, Edwin Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Schlierman, Jason Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Shirley, Shavine Malibu HS	Campus Security Officer [additional hours; crossing guard]	10/9/13-6/10/14
Skowlund, Carol Superintendent's Office	Senior Administrative Assistant [overtime; assistance to Superintendent]	10/1/13-6/30/14
Smith, Sabrina Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Wade, Byron Special Education	Inst Asst – Specialized [additional hours, professional development]	8/22/13-6/10/14
Washington, Chanee Santa Monica HS	Administrative Assistant [overtime; PSAT assistance]	9/25/13-10/19/13
Wingfield, Janet Special Ed-Santa Monica HS	Inst Asst – Developmental Health [additional hours, bus ride supervision]	9/15/13-6/10/14
Wright, Lewis Malibu HS	Campus Security Officer [additional hours; crossing guard]	10/14/13-6/10/14
<u>SUBSTITUTES</u> Alexander, Jason Operations	Custodian	<u>EFFECTIVE DATE</u> 9/1/13-6/30/14

Ansite, Shawn Child Develop Svcs	Children's Center Asst	10/22/13-6/30/14
Davidson, Nicholas District	Inst Asst – Physical Education	10/17/13-6/30/14
Guardado, Francisco Operations	Custodian	9/1/13-6/30/14
Vasquez, Melvin Special Education	Inst Asst – Special Ed	9/1/13-6/30/14

INVOLUNTARY TRANSFER

EFFECTIVE DATE

Parra, Yvette Franklin ES	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/McKinley ES	9/30/13
Thomas, Craig Special Education	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/Webster ES	9/16/13
Yi, Renee Pt. Dume ES	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/Special Education	9/27/13

VOLUNTARY TRANSFER

Persinger, Lisa Special Education	Administrative Assistant 8 Hrs/12 Mo Fr: Administrative Assistant: 6.4 Hrs/12 Mo	10/15/13
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CHANGE IN ASSIGNMENT

EFFECTIVE DATE

Davis, Jessica McKinley ES	Inst Asst – Classroom 3 Hrs/SY Fr: 2.5 Hrs/SY	8/21/13
Davidson, Diane Pt. Dume ES	Inst Asst – Classroom 5 Hrs/SY Fr: 4.8 Hrs/SY	8/21/13
Lucas, Ralph McKinley ES	Inst Asst – Classroom 3.5 Hrs/SY Fr: 3 Hrs/SY	9/21/13
Gutierrez, Adriana McKinley ES	Inst Asst – Physical Education 3.5 Hrs/SY Fr: 3 Hrs/SY	8/21/13

LEAVE OF ABSENCE (PAID)

EFFECTIVE DATE

Chulack, Sarah McKinley ES	Inst Asst – Specialized Medical	10/8/13-11/14/13
Cornell, Constance Santa Monica HS	Inst Asst – Special Ed Medical	10/5/13-12/9/13
Hernandez, Rita Child Develop Svcs-Rogers ES	Children's Center Asst Maternity	11/1/13-12/29/13

Porter, Joe Pt. Dume ES	Custodian Medical	9/23/13-11/30/13
Watkins, Jennifer Food and Nutrition Svcs	Cafeteria Cook Baker Medical	9/16/13-10/28/13

LEAVE OF ABSENCE (UNPAID)

Hernandez, Rita Child Develop Svcs-Rogers ES	Children’s Center Asst CFRA	<u>EFFECTIVE DATE</u> 12/30/13-2/28/14
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RESCIND LEAVE OF ABSENCE (UNPAID)

Richardson, Melvin Adams MS	Inst Asst – Physical Ed Personal (7-24-13 Agenda)	<u>EFFECTIVE DATE</u> 9/1/13-10/7/13
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PROFESSIONAL GROWTH

Burdick, Barton Operations	Equipment Operator/Sports Facilities	<u>EFFECTIVE DATE</u> 11/1/13
Gold, Kathleen Information Svcs	Technology Support Assistant	11/1/13
Hedges, Eric Maintenance	Electrician	11/1/13
Watts, Anne Operations	Inst Asst – Special Ed	11/1/13

WORKING OUT OF CLASS

Coleman, Daniel Webster ES	Physical Activities Specialist Fr: Inst Asst – Physical Education	<u>EFFECTIVE DATE</u> 8/21/13-6/10/14
Lamont, Odom Operations	Utility Worker Fr: Custodian	9/28/13-10/31/13
McAlpin, Michael Operations	Utility Worker Fr: Custodian	9/28/13-10/31/13

ABOLISHMENT OF POSITION

Children’s Center Asst 3.5 Hrs/SY; Child Develop Svcs – Washington West	<u>EFFECTIVE DATE</u> 8/21/13
Elementary Library Coordinator 2 Hrs/10 Mo; SMASH	8/15/13
Inst Asst – Special Ed 6 Hrs/SY; Franklin ES	8/21/13
Inst Asst – Special Ed 5 Hrs/SY; Pt. Dume ES	8/22/13

REDUCTION OF HOURS IN LIEU OF LAYOFF

EFFECTIVE DATE

Gerhardt, Debra Franklin ES	Inst Asst – Classroom 2.9 Hrs/SY Fr: Inst Asst – Classroom: 3 Hrs/SY	10/14/13
Marquez, Lilia McKinley ES	Bilingual Community Liaison 7 Hrs/10 Mo Fr: Bilingual Community Liaison: 8 Hrs/10 Mo	10/14/13

RESIGNATION

EFFECTIVE DATE

McKeown, Carol Child Develop Svcs - Franklin ES	Children’s Center Asst	10/18/13
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MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON /BRANDON TIETZE

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.19

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

Cannon, Kermit	Santa Monica HS	9/18/13-6/30/14
Frazier, Ashley	Santa Monica HS	10/14/13-6/30/14
Goldberg, Hayden	Malibu HS	7/1/13-6/30/14
Goldberg, Vincent	Malibu HS	10/8/13-6/30/14
Hall, Adam	Malibu HS	7/1/13-6/30/14
Lipps, Laura	Santa Monica HS	10/10/13-6/30/14
Martin, Daniel	Santa Monica HS	10/14/13-6/30/14
Murray, Bianca	Santa Monica HS	10/10/13-6/30/14
Padda, Ainess	Malibu HS	9/23/13-6/30/14
Padilla, Adam	Santa Monica HS	10/4/13-6/30/14
Quevedo, Enzo	Malibu HS	10/14/13-6/30/14
Richards, James	Santa Monica HS	9/18/13-6/30/14
White, Zach	Santa Monica HS	9/18/13-6/30/14

NOON SUPERVISION AIDE

Cooper, Bertran	Webster ES	10/1/13-6/10/14
Germain, Katherine	Rogers ES	8/22/13-6/10/14
Medina, Rocio	Rogers ES	8/22/13-6/10/14
Overton, Christopher	Muir ES	10/15/13-6/10/14
Rodriguez, Maria	Muir ES	9/30/13-6/10/14
Rodriguez, Ofelia	Santa Monica HS	9/21/13
Schlierman, Eddie	Muir ES	10/7/13-6/10/14
Schlierman, John	Muir ES	10/7/13-6/10/14

TECHNICAL SPECIALIST – LEVEL II

Call, Emily	Ed Svcs/Adams MS [Strings Coach] - Funding: SMMEF – Dream Winds	9/10/13-6/30/14
Cloud, Lindsey	Ed Svcs/Edison/Grant/McKinley/Muir ES Rogers ES [Vocal Coach] - Funding: Gifts	9/9/13-5/31/14
Hsu, Grace	Ed Svcs/Adams MS [Strings Coach] - Funding: SMMEF – Dream Winds	9/9/13-6/11/14

Hsu, Grace	Ed Svcs/Lincoln MS [Cello Coach] - Funding: Gifts	10/7/13-6/10/14
LaTuchie, Norma	Ed Svcs [Vocal Coach] - Funding: Gifts	9/25/13-6/30/14
LaTuchie, Norma	Ed Svcs/Edison/McKinley/Muir/Rogers ES SMASH [Brass/Woodwind Coach] - Funding: SMMEF – Dream Winds	9/25/13-6/30/14
Moerschel, Josephine	Ed Svcs/Adams MS [Strings Coach] - Funding: SMMEF – Dream Winds	9/9/13-6/11/14
Naziemiec, Karolina	Ed Svcs/McKinley/Rogers ES [Strings Coach] - Funding: Gifts	9/4/13-6/30/14
Naziemiec, Karolina	Ed Svcs/Lincoln MS [Strings Coach] - Funding: SMMEF – Dream Winds	9/9/13-6/11/14
Parise, Chris	Ed Svcs/Adams MS [Band Coach] - Funding: SMMEF – Dream Winds	9/9/13-6/11/14
Reaves, Teag	Ed Svcs/Lincoln MS [Band Coach] - Funding: SMMEF – Dream Winds	9/9/13-6/11/14
Roth, Jennifer	Ed Svcs/Adams MS [Band Coach] - Funding: SMMEF – Dream Winds	9/9/13-6/11/14
Rubin, Jody	Ed Svcs/Edison/McKinley/Muir ES [Strings Coach] - Funding: Gifts	9/4/13-6/30/14
Senchuk, Peter	Ed Svcs/Adams/Lincoln MS [Band Coach] - Funding: SMMEF – Dream Winds	9/9/13-6/11/14
Turner, Meghan	Ed Svcs/Adams MS/Edison/McKinley ES Muir/Rogers ES [Brass/Woodwind Coach] - Funding: SMMEF – Dream Winds	9/3/13-6/11/14
Weaver, Kelly	Ed Svcs/Lincoln MS [Band Coach] - Funding: SMMEF – Dream Winds	9/9/13-6/11/14

Weaver, Kelly	Ed Svcs/Lincoln MS [Band Coach] - Funding: Gifts	9/19/13-6/5/14
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TECHNICAL SPECIALIST – LEVEL III

Anderson, Robbie	Ed Svcs/Santa Monica HS [Substitute Orchestra Coach] - Funding: SM Arts Parents Association	9/3/13-6/30/14
Bauer, Alisha	Ed Svcs/Santa Monica HS [Orchestra Coach] - Funding: SM Arts Parents Association	8/26/13-6/30/14
Dress, Stephen	Ed Svcs/Santa Monica HS [Substitute Orchestra Coach] - Funding: SM Arts Parents Association	9/3/13-6/30/14
Hsu, Grace	Ed Svcs/Muir/Rogers ES [Strings Coach] - Funding: Gifts	9/4/13-6/30/14
Lysy, Margaret	Ed Svcs/Santa Monica HS [Orchestra Coach] - Funding: SM Arts Parents Association	9/9/13-6/30/14
Moerschel, Josephine	Ed Svcs/Santa Monica HS [Viola Coach] - Funding: SM Arts Parents Association	8/26/13-6/30/14
Reaves, Teag	Ed Svcs/Santa Monica HS [Orchestra Coach] - Funding: SM Arts Parents Association	8/26/13-6/30/14
Reddish, Kate	Ed Svcs/Santa Monica HS [Substitute Orchestra Coach] - Funding: SM Arts Parents Association	9/3/13-6/30/14
Thomason, Marshall	Ed Svcs/Santa Monica HS [Substitute Orchestra Coach] - Funding: SM Arts Parents Association	9/3/13-6/30/14
Young, David	Ed Svcs/Santa Monica HS [Orchestra Coach] - Funding: SM Arts Parents Association	8/26/13-6/30/14

EDUCATIONAL SPECIALIST – LEVEL III

Baker - Newell, Elizabeth	Muir ES [Vocal Music Instructor] - Funding: Reimbursement by PTA	8/26/13-6/10/14
Baker - Newell, Elizabeth	Webster ES [Vocal Music Instructor] - Funding: Reimbursement by PTA	8/21/13-6/10/14

Carter, Sandra	Pt. Dume ES [Reading Support Specialist] - Funding: Reimbursement by PTA	9/9/13-5/30/14
Farlow, Diane	Pt. Dume ES [Reading Support Specialist] - Funding: Reimbursement by PTA	9/9/13-5/9/14
Whitman, Angela	Pt. Dume ES [Reading Support Specialist] - Funding: Reimbursement by PTA	9/9/13-5/9/14

STUDENT WORKER – WORKABILITY

Hamilton-Larrabee, Wyatt	Special Education	10/9/13-6/30/14
Mejia, Eric	Special Education	10/9/13-6/30/15
Nanjee, Amyna	Special Education	10/9/13-2/7/14

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/07/13

FROM: SANDRA LYON / JANECE L. MAEZ

RE: RECOMMENDATION FROM BOARD SUBCOMMITTEE OF APPOINTMENT TO
FILL VACANCY ON THE FINANCIAL OVERSIGHT COMMITTEE (FOC)

RECOMMENDATION NO. A.20

After conducting a thorough application review and interview process, the Board subcommittee unanimously recommends that the Board of Education approve the appointment of Peter Lippman to fill vacancies on the Financial Oversight Committee (FOC).

COMMENT: At the September 12, 2013, FOC meeting, the committee voted and unanimously passed a motion to recommend Peter Lippman to the Board for consideration of appointment to the FOC for term ending 6/30/16.

The vacancy was created when Stuart Smith, a Malibu resident, resigned from the committee. The FOC's ad hoc Nominating Subcommittee reviewed the three applications that had been received in response to the District's press release notifying the public of the vacancy.

The Board subcommittee is unanimous in its recommendation that the Board appoint Peter Lippman.

Term Ends 6/30/14	Term Ends 6/30/15	Term Ends 6/30/16
Patricia Hoffman	Gordon Lee	Tom Larmore
Paul Silvern	Cynthia Torres	Joan Krenik
Shelly Slaugh Nahass	David Vukadinovich	DeAndre Parks
Craig Foster		<i>Peter Lippman</i>

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/07/13

FROM: SANDRA LYON

RE: ADOPT RESOLUTION NO. 13-04 – NATIONAL NATIVE AMERICAN AND
ALASKA NATIVE HERITAGE MONTH

RECOMMENDATION NO. A.21

It is recommended that the Board of Education adopt Resolution No. 13-04 – National Native American and Alaska Native Heritage Month. Attached is the full Resolution to be signed by the Board President and Superintendent.

COMMENT: The signed resolution will be shared with the school sites to increase awareness and encourage participation in the celebration of the Native American and Native Alaskan cultures and teachings.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Santa Monica-Malibu Unified School District

Resolution No. 13-04

National Native American and Alaska Native Heritage Month

WHEREAS, the Native American experience is central to the American story, being the first people to live on the land we all cherish and having profoundly shaped our country's character and our cultural heritage; and

WHEREAS, from generation to generation, Native Americans handed down invaluable cultural knowledge and rich traditions, which continue to thrive in Native American communities across our nation today; and

WHEREAS, since the earliest days of our Republic, Native Americans have played a vital role in our country's freedom and security, having served in all branches of America's armed forces; and

WHEREAS, Native Americans are leaders in every aspect of our society – from the classroom, to the boardroom, to the battlefield; and

WHEREAS, Native Americans make up the ranks of both our district's certificated and classified staff as well as our student population; and

WHEREAS, Native American and Alaska Native tribal governments are an integral part of social, political, and economic fabric of the United States; and

WHEREAS, Tribal America has brought to this great country certain values and ideas that have become ingrained in the American spirit: the knowledge that humans can thrive and prosper without destroying the natural environment; the understanding that people from different backgrounds, cultures, religions, and traditions can come together to build a great country; and the awareness that diversity can be a source of strength, rather than division; and

WHEREAS, while we pay tribute to Native American achievements, we must also acknowledge the parts of our shared history that have been marred by violence and tragic mistreatment; and

WHEREAS, for centuries, Native Americans faced cruelty, injustice, and broken promises; and

WHEREAS, our tribal communities face stark realities, including disproportionately high rates of poverty, unemployment, crime, and disease; and

WHEREAS, in 1914, Red Fox James, a Blackfoot Indian, rode horseback from state to state seeking approval for a day to honor Native Americans as the first Americans; and

WHEREAS, in 1915, The American Indian Association called for the observance of, and President Coolidge issued a proclamation for, an American Indian Day; and

WHEREAS, in 1990, President Bush approved a joint resolution designating November 1990 "National American Indian Heritage Month," and similar proclamations have been issued since 1994; and

WHEREAS, in 2009, President Barack Obama, signed a bipartisan resolution that recognized the sad and painful chapters in our shared history, and remains dedicated to writing a new chapter in that history by strengthening our government-to-government relationship with tribal nations while enhancing tribal sovereignty and tribal self-determination; and

WHEREAS, the new park on Ocean Ave. in the City of Santa Monica was named Tongva Park to honor and highlight the area's original inhabitants, the Tongva people, who have lived in the Los Angeles area for thousands of years and are deeply connected to the original arroyos, native landscape, springs, and the "breath of the ocean" that are symbolically represented in the park; and

WHEREAS, the City of Malibu – which derived its name from Humaliwu, the original Chumash name for the region – hosts an annual Chumash Day Powwow and Intertribal Gathering to honor the city's original settlers, the Chumash Indians; and

WHEREAS, school districts across the nation, including our own SMMUSD, can find inspiration and direction in the Great Law of the Iroquois: In every deliberation we should consider the impact of our decisions on the next seven generations;

THEREFORE, be it resolved that by celebrating National Native American and Alaska Native Heritage Month, the Santa Monica-Malibu Unified School District joins with all Americans in reaffirming our country's commitment to remember the contributions and honor the unique heritage of our country's first inhabitants.

PASSED AND ADOPTED this 7th day of November 2013 by the Santa Monica-Malibu Unified School District Board of Education by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

LAURIE LIEBERMAN
Board of Education President

Date

SANDRA LYON
Superintendent and Secretary
to the Board of Education

Date

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/07/13

FROM: BEN ALLEN

RE: ADOPT RESOLUTION NO. 13-05 – IN SUPPORT OF REFORMING
PROPOSITION 13 AND CLOSING THE COMMERCIAL PROPERTY LOOPHOLE

RECOMMENDATION NO. A.21

It is recommended that the Board of Education adopt Resolution No. 13-05 – in support of a reform of Proposition 13 and closes the loophole that allows corporations to avoid a reassessment of property.

COMMENTS: Board Member Ben Allen brought this forward for discussion on October 17, 2013. After making changes during that discussion, the board agreed to have the resolution return for approval.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION NO. 13-05

WHEREAS, voters in the State of California approved Proposition 13 in 1978; and

WHEREAS, Proposition 13 created limits on the property taxes paid by residential and commercial properties; and

WHEREAS, residential and commercial property values in California are reassessed upon change of ownership; and

WHEREAS, owners of commercial real estate have benefited under current reassessment rules in that if a corporation owning commercial property is sold or merged with another corporation, but the property it owns stays deeded to the corporation, ownership of the property effectively changes without triggering a reassessment of the property; and

WHEREAS, corporations often avoid reassessment of their property by limiting the portion of ownership that changes hands to ensure that no single party owns more than 50 percent; and

WHEREAS, Proposition 13 is fundamentally unfair and allows corporations to exploit loopholes to avoid paying property taxes and has shifted the tax burden to everyday homeowners and working families; and

WHEREAS, loss of revenue from corporate property taxes has led to an increase in regressive taxes and fees that hurt the most vulnerable Californians; and

WHEREAS, property taxes are a stable funding source for public schools; and

WHEREAS, since the State of California has assumed a greater role in the funding of public schools, per-pupil support has declined from the top 10 in the nation to the bottom 10, resulting in the reduction of programs in the arts, languages, and physical education; the reduction of building maintenance and refurbishment; the loss of nurses, counselors, and librarians; the substantial loss of teachers coupled with a marked increase in class-size; all of which have negatively impacted the quality of public education in California; and

WHEREAS, public schools in California face challenges educating a student population with vast differences in language, poverty, parental education level, and other social, educational, and economic factors; and

WHEREAS, modifying the method of reassessing commercial property would net needed additional resources for public schools;

THEREFORE BE IT RESOLVED that the Santa Monica-Malibu Unified School District Board of Education supports efforts to modify how the value of commercial properties in California are reassessed to allow for more regular commercial property value reassessment; and

BE IT FURTHER RESOLVED that the Santa Monica-Malibu Unified School District Board of Education supports this effort while protecting existing protections provided to residential properties; and

BE IT FURTHER RESOLVED that tax revenues generated by modernizing how commercial property is reassessed benefit public schools and not accrue to the State of California as General Fund savings; and

BE IT FURTHER RESOLVED that the Board of Education will communicate this position to elected officials.

APPROVED and ADOPTED this 7th day of November 2013 by the Santa Monica-Malibu Board of Education by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

LAURIE LIEBERMAN
Board of Education President

Date

SANDRA LYON
Superintendent and Secretary
to the Board of Education

Date

TO: BOARD OF EDUCATION

ACTION/MAJOR
11/07/13

FROM: LAURIE LIEBERMAN / MARIA LEON-VAZQUEZ

RE: COMPLETION OF SUPERINTENDENT'S EVALUATION AND APPROVAL OF AMENDED EMPLOYMENT AGREEMENT

RECOMMENDATION NO. A.22

It is recommended that the Board of Education formally complete the evaluation of Superintendent Sandra Lyon and amend her contract of May 5, 2011.

COMMENT: In Closed Session at the Board of Education meeting of October 3, 2013, the Board completed its evaluation of Superintendent Sandra Lyon.

The evaluation included both a summative assessment of the superintendent's performance in 2012-13 and identified superintendent and districtwide goals for 2013-14. The 2013-14 goals include:

Superintendent's Goals:

- Implementation of Professional Learning Communities (PLCs)
- Further Implementation of Response to Instruction and Intervention (RTI²)
- Implementation of Equity and Access for Student Success Plan
- Implementation of Common Core State Standards (CCSS)
- Deepening/expansion of Science, Technology, Engineering, and Mathematics (STEM) Curriculum

Districtwide Goals:

- Vision for Student Success (VSS)
- Capacity Building/Leadership Development
- Facilities Improvement Projects – Measure ES (Including Educational Technology)
- Communications

The Board arrived at these goals in collaboration with the Superintendent in order to focus the superintendent's work and that of the district for the coming year. The Superintendent will be working with the board to establish appropriate benchmarks.

The amendments to the May 2011 employment agreement include:

- Extend the contract an additional two years (now ending on June 30, 2016)
- Delete the section regarding a coach
- Include helping the District to meet its mission statement in her Duties and Responsibilities
- Revise evaluation timeline
- Add a section regarding abuse of office or position, in order to be in compliance with new law

A copy of the amended contract is available in the superintendent's office.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/07/13

FROM: SANDRA LYON / TERRY DELORIA / DEBRA MOORE WASHINGTON

RE: ESTABLISH POSITION – MENTAL HEALTH COUNSELOR – SPECIAL
EDUCATION

RECOMMENDATION NO. A.23

It is recommended that the Board of Education establish a new position, Mental Health Counselor in Special Education, in order to better serve the needs of District students. This position will provide school-based mental health services to students attending Special Education Positive Behavior Support programs at Roosevelt Elementary School, John Adams Middle School and Santa Monica High School.

COMMENT: Under the direction of the Director of Special Education, the Mental Health Counselor will provide necessary counseling services to support students. The Counselor will assist teachers and staff in developing and implementing behavior intervention plans, and will lead social skills and self-regulatory groups. (See attached job description.)

The position will have a counselor work year (193 days) and salary will be determined by appropriate placement on the SMMUSD Certificated Teaching/Counseling Salary Schedule.

FUNDING NOTE: The 2013-2014 budget will be adjusted \$86,632 for salary and benefits; Medi-Cal/MAA funding source.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

Department of Human Resources

CERTIFICATED JOB DESCRIPTION

MENTAL HEALTH COUNSELOR – SPECIAL EDUCATION

DEFINITION

Under the general direction of the Director of Special Education or designee, it is the role of the Mental Health Counselor to provide school-based mental health services to students attending Special Education Positive Behavior Support programs. The Mental Health Counselor shall work with teachers and staff to support successful student classroom participation. This position requires specialized subject matter expertise in mental health counseling, special education, threat assessments and behavior modifications. The counselor shall perform other related functions as required.

DISTINGUISHING CHARACTERISTICS

This position classification requires knowledge, experience, and skill in the areas of mental health counseling, special education, threat assessment, behavior interventions and crisis response. The position requires decision-making and problem-solving with an understanding of local, state, and federal laws and mandates. The Mental Health Counselor meets with students, parents, school administration, teachers, and other staff. Positive Behavior Support programs are essential for students to achieve optimal personal growth, acquire positive social skills and values, and realize full academic potential.

Reasonable accommodation may be made to enable a person with a disability to perform the essential functions of the job.

EXAMPLES OF DUTIES

- Provides direct counseling services for individuals and groups of students at school sites on a regular basis, and as needed;
- Participates in staff development for school site teachers, DIS providers and Instructional Assistants;
- Participates in crisis response team as needed;
- Facilitates social skills and self-regulatory student groups;
- Assists teachers in developing and implementing behavior interventions;
- Makes home visits, as appropriate;
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

1. Current special education and counseling programs including CPI Training and Crisis Response training,
2. Threat assessments, and experience in performing such assessments,
3. Social skills and self-regulated curriculum,
4. Counseling practices and techniques for children.

Skills/Abilities:

1. Significant, directly-related and progressive experience as a counselor, including working with children,

2. Demonstrated knowledge and experience with programs such as CPI Training and Crisis Response training,
3. Ability to work collaboratively with multi-disciplinary teams,
4. Communicate effectively, in oral and written form, with staff, students, and parents,
5. Lead social skills and self-regulated groups,
6. Utilize technology effectively, using word processing, spreadsheet, database and presentation software.

EDUCATION AND EXPERIENCE

A Pupil Personnel Services School Counseling credential is required.

Education:

Equivalent to the completion of an earned Master’s degree or higher in education, special education, psychology, counseling and guidance, social work, or a closely related field.

Experience:

Minimum of three (3) years of successful experience as a school counselor or mental health clinician is required. CPI Training and Crisis Response Training preferred.

CERTIFICATIONS, LICENSES AND CONDITIONS

Certification Requirement

Possession of a valid Pupil Personnel Services (PPS) – School Counseling credential.

License Requirement

Possession of a valid Motor Vehicle Operator’s License.

Condition of Employment

Insurability by the District's liability insurance carrier.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

- Candidates must be able to perform essential duties with or without reasonable accommodation.
- This is a sedentary position classification with light work that involves sitting a portion of the time, and includes walking and standing for extended periods.
- Requires the mobility to stand, stoop, balance, reach, kneel and bend. Requires mobility or arms to reach and dexterity of hands and fingers needed to operate a computer keyboard.
- May require the need to push, pull or lift up to 50 pounds.
- The job also requires the accurate perceiving of sound, near and far vision, depth perception, handling and working with educational materials and objects, and providing oral information and direction.
- May be required to provide approved CPI restraints.

This position will have a work year of 193 days, and be compensated based on the SMMUSD Certificated Teaching/Counseling Salary Schedule.

Job Description Board Approved: _____