

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**MINUTES**

**November 1, 2012**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, November 1, 2012, in the Malibu City Council Chambers: 23825 Stuart Ranch Road, Malibu, CA. The Board of Education called the meeting to order at 5:00 p.m. in the Zuma Conference Room at the Malibu City Hall. At 5:01 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:57 p.m. in the Council Chambers.

**CLOSED SESSION** (4:30-5:30 p.m.)

**I. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

Persons wishing to address the Board of Education regarding an item scheduled for closed session must submit the "Request to Address" card prior to the start of closed session.

**II. CLOSED SESSION** (60)

- Pupil Hearing pursuant to EC §48918(c) (*agenda item No. A.24*) (20)
- Public Employee Discipline/Dismissal/Release pursuant to GC §54954.5 (5)
- Conference with Legal Counsel: Existing Litigation pursuant to GC §54956.9(a) (Malibu Community Preservation Alliance and Malibu Township Council, Inc. v. City of Malibu, City Council of Malibu, and SMMUSD, LA County Superior Court Case # BS138633). (20)
- Conference with Legal Counsel: Existing Litigation pursuant to GC §54956.9(a) (Dionne Evans *ad litem* Endora Jones v. Santa Monica-Malibu Unified School District, Malibu High School, Jennifer Gonzalez, Mark Kelly, LA County Superior Court Case # SC118413). (15)

*There was no action to report out of closed session.*

**OPEN SESSION** (5:30 p.m.)

5:57 pm

**III. CALL TO ORDER**

A. Roll Call

Board of Education Members

Ben Allen – President

Laurie Lieberman – Vice President

Oscar de la Torre

Maria Leon-Vazquez

Jose Escarce

Ralph Mechur

Nimish Patel

B. Pledge of Allegiance

*Led by Ms. Leon-Vazquez*

5:58 pm

**IV. APPROVAL OF THE AGENDA**

*It was moved by Ms. Leon-Vazquez, seconded by Ms. Lieberamn, and voted 7/0 to approve the agenda. It was announced that Item No. D.02 will be moved on November 15, 2012.*

5:59 pm

**V. APPROVAL OF MINUTES**

A.01 October 18, 2012 .....1

5:59 pm

**VI. STUDY SESSION** (60)

These items are staff presentations and/or updates to the Board of Education.

S.01 Health Services Annual Report (60) .....2-7

## **VII. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0)**

6:53 pm

## **VIII. CONSENT CALENDAR (30)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

### **Curriculum and Instruction**

A.02	Approval of Independent Contractors.....	8-9
A.03	Conference and Travel Approval Ratification .....	10-12
A.04	Overnight Field Trip(s) 2012-13 .....	13
A.05	Award of Contracts for Supplemental Educational Services (SES) Program Improvement – Title I Rogers Elementary School.....	14-15
A.06	Agreement with the State Department of Education to Accept Funds for the Child Development Program for Fiscal Year 2012-13 through 2014-15 .....	16
A.07	Early Head Start Collaboration with Venice Family Clinic.....	17
A.08	Child Development Services Preschool Parent Handbook .....	18
A.09	Head Start Budget Adjustment – Slot & Budget Reduction T-13-04 .....	19
A.10	Head Start Budget Adjustment – Slot & Budget Reduction T-13-05 .....	20
A.11	Approval of Special Education Contracts – 2012-2013 .....	21-23

### **Business and Fiscal**

A.12	Award of Purchase Orders – 2012-2013.....	24-24e
A.13	Acceptance of Gifts – 2012-13.....	25-29
A.14	Approval to Purchase Two Sixteen-Passenger School Buses from AZ Bus Sales and to Enter into a Five-Year Lease with Sovereign Bank for Their Purchase .....	30
A.15	Award of RFP #10.01 – District Vending Machines Year Three of a Five-Year Service Contract .....	31
A.16	Acceptance of Work Completed for Districtwide Kitchen Facility Interior Painting Bid #12.13 by AJ Fistes .....	32
A.17	Acceptance of Work Completed of Interior Painting for Santa Monica High School Pool Building Bid #12.13 by Omega Construction.....	33
A.18	Award of Integrated Pest Management Program Services – Quote 2012.01 – Stanley Pest Control – Year Two of a Five-Year Contract.....	34

### **Measure BB**

A.19	Ratify Award of Bid #13.03.BB – Washington West – Electrical Distribution Project – Lowest Responsive Responsible Bidder – Capital Funds .....	35
A.20	Accept Work as Completed – McKinley Elementary School – Entry and Main Office Reconfiguration Project – Fast-Track Construction Corporation – Measure BB .....	36-37

### **Personnel**

A.21	Certificated Personnel – Elections, Separations.....	38-42
A.22	Classified Personnel – Merit .....	43-47
A.23	Classified Personnel – Non-Merit.....	48-49

### **General**

A.24	Expulsion of Student (B/D 04/05/1995) .....	50
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7:00 pm

## **IX. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to two (2) or three (3) minutes, depending on the number of speakers. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during Public Comments, except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Craig Foster encouraged the district to expand the Village Nation program for the entire school year.*

## **X. COMMUNICATIONS (30)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

### **A. Student Board Member Reports (15)**

7:02 pm

#### **Yuri Kawashima – Santa Monica High School**

*Student Board Member Kawashima reported that students had a chance to participate in the voting process during mock elections this week. Additionally, Samohi teachers Ms. Louria and Ms. Pust hosted an election issues information night, where students researched issues on the November 6 ballot and presented them to the community. The first Club Day of the year will be tomorrow, November 2, and ASB will be selling In-N-Out burgers and fries. Club Day is an opportunity for clubs on campus to fundraise, provide exposure, and invite students to get involved in clubs. Also on Friday, the football team, which is first in its league, will play against Hawthorne. On November 3, ASB will host the Stussy Sale and sell Stussy, Undefeated, Boneyards, Paul Frank, and Us Versus Them clothing. This Saturday will also be the fall play Little Women in the Humanities Center at 7:00pm. Band is currently in its competition season. Seniors have been working hard on early admissions applications for colleges. CAHSEE testing will be held next week on Tuesday and Wednesday for juniors and seniors. The girls' volleyball team starts its CIF playoffs next week.*

7:04 pm

#### **Yasi Afsharnive – Malibu High School**

*Student Board Member Afsharnive reported that the high school had its first football game under the lights this past Friday night. Although Malibu HS lost, it was a memorable night with 1,200 people in attendance and a great opening ceremony. The team's record is currently 2-1, and the last home game is tomorrow. Last week was homecoming week with an Olympics theme. And although not as many students attended the dance as was hoped, those who did attend had a fun time. Last week was also the fall CSF membership drive. Red Ribbon Week is this week, during which students wear red in recognition of living drug and alcohol free. There was a Halloween costume contest yesterday; approximately 85% of the student population dressed up. There was a UC application workshop during lunch on October 25. There will be a blood drive on November 5.*

7:07 pm

#### **Sean Azoulay – Olympic High School**

*Student Board Member Azoulay reported that the campus participated in a DUI prevention program sponsored by SMPD on October 24. During the program, students watched videos about the dangers of drunk driving,*

wore vision-altering goggles to simulate intoxication, and maneuvered golf carts while texting. On October 29, the K-9 course returned to campus. Nine students were selected to participate to help train and care for the dogs, while also exploring a range of possible careers. On October 30, City Manager Rod Gould spoke to the Criminal Justice class about the benefits of living in Santa Monica. Students wore costumes to school on Halloween, but there was not a contest this year. Teacher Mark Summinski continues to recover from cancer treatment and is expected to return to his post soon.

7:10 pm

**B. SMMCTA Update – Liz Cowgill (5)**

Ms. Cowgill delivered the report on behalf of Mr. Keiley. Ms. Cowgill's presentation can be found under Attachments at the end of these minutes. Mr. Allen asked about issues with Illuminate, the student information system. Ms. Cowgill explained that there were some problems during the first grading period.

7:14 pm

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)**

Ms. Cartee-McNeely reported that SEIU has been campaigning nonstop in favor of Prop 30 and in opposition of Prop 32. The union has a new state-of-the-art phone banking system that members are staffing. Locally, SEIU has endorsed Measure ES and provided funding for the campaign. Ms. Cartee-McNeely announced that SEIU would be holding a Get Out the Vote rally near Downtown LA.

**D. PTA Council – Patti Braun (5) – no report**

7:18 pm

**XI. SUPERINTENDENT'S REPORT (5)**

Superintendent Lyon reported that Malibu HS had a great homecoming game under the new lights. She thanked the community and board members for their support. She also reported that the high school was ranked in the top 1% of high schools across the nation by US News and World Report. Elder training for the Village Nation program at Samohi will take place tomorrow and throughout the weekend. The teacher evaluation study group held its first meeting and selected its first set of readings. The district will eventually use this process and model to improve the evaluation process for administrators and classified staff. Ms. Lyon reminded everyone that Measure ES is on next week's ballot, and how at the last board meeting they discussed in great deal the Super Site Committee for Malibu facilities improvement projects. She reminded everyone to vote on November 6. Virginia Hyatt, the Director of Purchasing, held the first districtwide sustainability meeting. The group will concentrate on what each site is doing to reduce electricity use, and improve energy conservation. Matthew Ware, a Samohi student, has been selected as one of twelve finalists to serve as the student board member for the California State Board of Education. He is now on his way to Sacramento for the interview stage. JAMS held a mock election in which 88% of students voted for Obama, and Props 30 and 37 passed. The students wore "I Voted" stickers proudly all day.

**DISCUSSION and MAJOR Items**

As a general rule, items under DISCUSSION and MAJOR will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

**XII. DISCUSSION ITEMS (80)**

These items are submitted for discussion. Any action that might be required will generally be scheduled for the next regularly scheduled meeting of the Board.

7:23 pm

D.02 rescheduled  
to 11/15/12

7:34 pm

D.01	2013-14 Budget Development Process (30).....	51-52
D.02	2012 Summer Programs Update (45) .....	53
D.03	Consider Revising BP 3511.1 – Integrated Waste Management (5).....	54-56

**XIII. MAJOR ITEMS (0)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** at this time. Many have been discussed by the Board at a previous meeting.

7:37 pm

**XIV. INFORMATIONAL ITEMS (0)**

These items are submitted for the public record for information. These items do not require discussion.

I.01	Supplemental Textbooks.....	57
I.02	Revision to AR 3511.1 – Integrated Waste Management.....	58-59

**XV. BOARD MEMBER ITEMS (0)**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XVI. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVII. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**)

**XVIII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

**XIX. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XX. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XXI. ADJOURNMENT**

It was moved by Mr. Allen, seconded by Mr. Patel, and voted 7/0 to adjourn the meeting at 7:38 p.m. in memory of Joe Harris, a dedicated SMMUSD parent of three children, and whose wife serves on several district committees. The next regular board meeting is scheduled for **Thursday, November 15, 2012**, at the **District Office**: 1651 16<sup>th</sup> Street, Santa Monica, CA.

Approved: \_\_\_\_\_

\_\_\_\_\_  
President

\_\_\_\_\_  
Superintendent

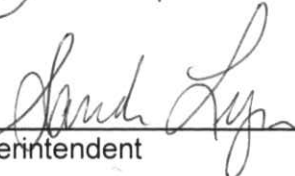
**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

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Approved: 11-15-12

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

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# SMMUSD Board of Education Meeting Schedule 2012-2013

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 5:30pm**

July through December 2012					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/18* DO		*Wednesday, 7/18
August	8/1* M		8/15* DO		*Wednesday, 8/1 *Wednesday, 8/15 First day of school: 8/22
September	9/6 DO	9/15* DO	9/20 DO		*Saturday, 9/15: Retreat
October	10/4 M		10/18 DO		
November	11/1 M		11/15 DO		Thanksgiving: 11/22-23
December		12/13 DO		winter break	
<b>Winter Break: December 24 – January 4</b>					
January through June 2013					
<b>Winter Break: December 24 – January 4</b>					
January		1/17 DO			
February	2/7 M		2/21 DO		
March	<del>3/7</del> 3/5* DO		3/21 M	spring break	*Tuesday, 3/5
<b>Spring Break: March 25 – April 5</b>					
April	spring break		4/18 DO		
May	5/2 M		5/16 DO		
June	6/6 DO			6/26* DO	Last day of school: 6/11 *Wednesday: 6/26

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23825 Stuart Ranch Road, Malibu, CA



TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: APPROVAL OF MINUTES

ACTION  
11/01/12

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

October 18, 2012

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. Patel  
STUDENT ADVISORY VOTE: Aye  
AYES: Six (6)  
NOES: None (0)  
ABSTAIN: One (1) (Ms. Leon-Vazquez)

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## **STUDY SESSION**



TO: BOARD OF EDUCATION

STUDY SESSION

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY / LORA MORN

RE: HEALTH SERVICES ANNUAL REPORT

STUDY SESSION ITEM NO. S.01

This is a presentation of the Health Services Annual Report.

Included in the report are:

- Health office information including number of visits, common medical conditions and medication information. Health screenings, special education, meetings attended, accident reports, child abuse reports and communicable disease control information
- Interagency Referrals
- Diseases and medical conditions present in our student population that are monitored
- School nurse services
- Health education projects
- Summary of the changes made over the past year

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*Ms. Morn's presentation can be found under Attachments at the end of these minutes.*

*Ms. Leon-Vazquez asked about the process of reassessing medical needs at the sites and the distribution of medical staff. Ms. Morn said she receives feedback from the sites throughout the year regarding the needs of their student populations. Mr. Patel asked about the rate of health codes at specific sites. Ms. Morn explained that the health codes address minor to severe health codes, and so not all require ongoing support from medical staff. Dr. Escarce asked if the district had a specific protocol to evaluate and clear head injuries due to sports. Ms. Morn said the district received and uses a check-off list from the CDC for sports-related head injuries. Mr. de la Torre asked what concerns the nursing staff had regarding the new model. Ms. Morn said the nurses are mostly concerned that they might miss something while covering pathway schools. Mr. de la Torre asked about blood-borne pathogens protocol. Ms. Morn explained how staff receives training to handle blood-borne pathogens. Mr. Mechur wondered if it would be helpful for the district to work with the Cradle to Career and RAND early childcare studies regarding the medical needs of our children ages 0-5. Ms. Lieberman asked about preventative work that could be done. Ms. Morn replied that parent and student health education is key, but finding the time to manage parent education programs can be difficult. Mr. Allen asked about the health education component of Freshman Seminar at Samohi. Ms. Morn said that UCLA residents are working with the site to help train Freshman Seminar teachers. Mr. Allen requested more information on the effectiveness of health education within the Freshman Seminar course.*

**SANTA MONICA – MALIBU UNIFIED SCHOOL DISTRICT  
STUDENT AND FAMILY SUPPORT SERVICES  
DIVISION OF HEALTH SERVICES**

**NURSES' ANNUAL REPORT 2011-2012**

**HEALTH OFFICE**

Student Visits	56,869
Students with health codes	4,610
Students with Emergency Care Plans	248
Students with asthma	957
Students with severe allergies- life threatening and require epipen/Benadryl	326
Moderate allergies	904
Seizure disorder	83
Type 1 diabetes- insulin dependent	24
Diabetics < 4 <sup>th</sup> grade- requiring many daily interventions from nurse	6
Medications at school	468
Total Doses given	6,171
Tylenol/Advil	4,963

**HEALTH SCREENING**

Growth: Height/Weight	1, 506
Dental inspections	515
Vision screening	5,959
Color vision screening	759
Hearing screening	5,200
Scoliosis	860

**SPECIAL EDUCATION**

Health assessment and report	860
Other Health Impairment	609

**MEETINGS ATTENDED**

IEP'S- Special Education	182
Section 504 ADA	143
SST- Student Success Team	145

**COMMUNICABLE DISEASE CONTROL**

Immunizations Reviewed	6,861
TB test given (staff and volunteers)	792
Flu shots for district staff	230

<b>Accident Reports Filed</b>	<b>361</b>
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<b>Child Abuse Cases Reported</b>	<b>89</b>
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## **INTERAGENCY REFERRAL**

**Access Center (PET)**- mobile psychiatric team assessment  
**Assistance League of Santa Monica**- vouchers for dentist and eye exam/glasses, backpacks, clothes for emergencies, camperships  
**American Diabetic Association**  
**Cal State Channel Islands**- student nurses  
**Children's Dental Clinic**- vouchers for dental care  
**Children's Hospital of LA**  
**Curtis Tucker Public Health Department**- Chest x-ray's  
**Department of Children and Family Services (DCFS)**  
**Dominguez Hills State College**- student nurses  
**Edelman Mental Health Services**  
**Epilepsy Foundation**  
**Hollywood/Wilshire Public Health Department**- Chest x-ray's  
**House Ear Clinic**- referrals for failed hearing screenings  
**Jules Stein Eye Clinic**- free eye exams and glasses  
**Jewish Family Services**- counseling services  
**John Tracy Clinic**- free hearing exams for preschoolers who fail the hearing screening  
**Kaiser**- physical and mental health referrals  
**LA County Public Health Dept**- work with the nurses on communicable disease outbreaks and immunization clinics  
**Malibu Sherriff's Office**  
**Malibu Urgent Care**  
**Mount Saint Mary's College**- student nurses  
**Optometric Options**- vouchers for free exam and glasses  
**Our House**- referrals and counseling groups for students who have suffered a loss and are grieving  
**Planned Parenthood**- provides educational program to our secondary students  
**Rape Treatment Center/ Stuart House**  
**Saint John's Child Study Center**- mental health services  
**Santa Monica/UCLA Hospital**  
**SMPD**  
**UCLA Dental Clinic**  
**UCLA Neuro-Psychiatric Institute (NPI)**  
**Venice Family Clinic**  
**Westside Family Health Clinic**  
**Westside Regional Center**-Services for students with special needs  
**Westside Urgent Care (Exodus)**- mental health emergencies  
**YMCA "Shaped for Life" Program**- weight loss program

## HEALTH CONCERNS REFERRED OR MONITORED

ADHD	Immuno-compromised
Allergies/Anaphylaxis - some life-threatening	Irritable bowel syndrome
Amputee/prosthesis	Juvenile rheumatoid arthritis
Anorexia	Leukemia
Anemia	Metabolic Disease with gastrostomy tube and tracheostomy
Anxiety	Migraines
Asthma	Nephritic syndrome
Bipolar	Neurofibromatosis
Blindness	Neuro-degenerative disorder
Bleeding disorder	Obesity
Cancer - some receiving chemo	Osteogenesis imperfect
Cardiac abnormalities	Obsessive compulsive disorder
Cerebral Palsy - gastrostomy feeding	Panic Attacks
Collagen disorder	Paraplegia
Crohn's Disease	Perforated anus
Cystic fibrosis	Pneumothorax
Deafness	Pregnancies
Depression	Schizophrenia
Diabetes - type 1 and type 2	Seizures
Drug overdose/alcohol intoxication	Self-mutilation
Eczema	Sexually transmitted diseases
Endocrine disorder	Short gut syndrome
Fractures	Spina Bifida- requires catheterization
Gastric reflux	Substance abuse
Hemiplegia	Suicide
Hemophilia	Tourette's syndrome
Hydrocephalus/shunt	Traumatic Brain Injury
Hypertension	
Hypothyroid	

## **SCHOOL NURSE SERVICES**

- Administering and training staff in medication administration
- Communicable Disease Control
- Child Abuse Reporting
- CPR/AED/First Aid- all nurses are now instructors
- Crisis Intervention
- Emergency Care
- Employee Wellness
- Evaluating and follow-up with Immunizations as required by law
- First Aid- staff, students and volunteers
- Health Appraisals- as required by law for an IEP (special education)
- Health Education
- Health Record Maintenance
- Immunization review
- Medical and Mental health emergencies and follow-up referrals
- Medication administration and training
- Screening for hearing, vision and scoliosis
- Social welfare referrals
- Staff training
- Training and monitoring of specialized health care procedures
- Training and monitoring health office specialists in the elementary schools



## HEALTH EDUCATION PROJECTS

- CPR/AED/First Aid certification for staff
- Hand washing and hygiene
- Obesity and Type 2 Diabetes prevention education
- Nutrition counseling and education
- Asthma education
- Epipen/Glucagon/Diastat and seizure education
- Sun/summer safety- use of sun screen
- 5<sup>th</sup> grade growth and development
- Family Life Education for special education students
- Education for parents on importance of Tdap vaccination
- CPR for students in freshman seminar (Malibu) and parenting class (SAMO)
- Lice prevention and treatment education for students, parents and staff
- Concussion and head injury prevention to students, PE staff, coaches
- Type 1 diabetes training for staff
- Parent education- home/environment safety- CDS
- Health Festival- CDS
- Dental screenings and education
- Addiction/tattoo's/STD education- OCLC
- Exercise education
- Bloodborne Pathogen training-staff

### **Summary:**

Last year was a year of change. We now use the Pathway model to allocate nurse time in the elementary schools. In the Malibu Pathway, we have 3 Health Office Specialists (HOS) who cover the elementary schools and they cover the high school on days we only have one nurse in Malibu. In the Lincoln Pathway, we have a HOS in each elementary school, and one nurse covering the 3 elementary schools. In the JAMS Pathway, we have a HOS in each elementary school, and one nurse covering the 5 elementary schools.

The HOS works 3.5 hours per day during the lunch time, which is the busiest time in the health office. The HOS is responsible for minor care of students and clerical work. The Credentialed School Nurse is responsible for communicable disease control, crisis intervention, health appraisals, medical and mental health emergencies, screening hearing, vision and scoliosis and special education assessments. In addition, the school nurse is responsible to the training and supervision of HOS and Developmental Health Aide (special education aides who are responsible for health procedures), and training of staff in any health procedures that their student needs.

Last spring, the Credentialed School Nurses all became certified CPR/AED/First Aid instructors. We are continuing to train as many staff members as we can in order to keep the students/staff safe. In addition, the school nurses provide TB tests for volunteers and flu shots for staff.

School nurses are in a unique position to provide the critical link between the education system, students, families, community, and medical care. School nurses are responsible for the day-to-day health of all students so they can participate in the classroom setting and learn to their potential (NASN 2001).

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## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / JANECE L. MAEZ /  
PEGGY HARRIS / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2011-2012 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
Orbach, Huff and Suarez California, LLC  7/1/12 to 7/31/13  Contract Amendment #7 for \$100,000 (Total Contract amount: \$1,290,495, which includes \$120,000 of CCJUP)	Legal fees for Measure BB Program	Measure BB	21-90500-0-00000- 85000-5820-XXX-2600

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Orbach Huff & Suarez  2 <sup>nd</sup> addendum to increase contract amount: \$45,000 (\$30,000 for District- wide Facility and Land Use; \$15,000 for Solar PPA issues)  Not to exceed: \$125,000 (Contract date of 9/15/11 to 6/30/12 for \$30,000 approved on 11/3/11. 1 <sup>st</sup> amendment extended contract date to 6/30/13 and increased contract amount of \$80,000 approved on 8/15/12.)	General legal counsel services - District-wide Facility and Land Use; and initially for Solar PPA issues (these charges will be reimbursed by Regeneration)To teach art to all K-5 classes	Business	District-wide Facility and Land Use Issues: 01-00000-0-00000- 73000-5820-050-1500  Solar PPA Issues: 01-90120-0-00000- 82000-5820-050- 150001-90150-0- 11100-10000-5802- 005-4050 (PTA)
Music Center Education Division  9/27/12 to 5/23/13  Not to exceed: \$3,825.	Provide 4 assemblies for students focusing on dance, music, culture and storytelling to supplement curriculum	Franklin	01-90150-0-11100- 10000-5802-002-4020

STAR, Inc.  10/16/12 to 12/13/12  Not to exceed: \$3,937.95	Provide hands on art classes for all 4 <sup>th</sup> graders	Franklin	01-90150-0-11100- 10000-5802-002-4020
Dana Jacobson  10/1/12 to 6/30/13  Not to exceed: \$20,000 (hourly rate \$75.00)	To provide Mental Health services to children and families in the Head Start Program	Child Development Services	12-52101-0-85000- 31400-5802-070-2700 (Head Start Basic)
Leadership Associates  7/1/12 to 6/30/13  Not to exceed: \$4,500	Conduct Board Retreats to include 3 sessions, follow-up with Superintendent and preparation of all materials, notebooks and expenses.	Superintendent	01-00000-0-00000- 7150-5802-020-1200

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

**COMMENTS:** Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<b>AME SITE Account Number Fund – Resource Number</b>	<b>CONFERENCE NAME LOCATION DATE (S)</b>	<b>COST ESTIMATE</b>
<u>BISHOP, Shannon</u> Franklin Elementary 01-56400-0-00000-39000-5220-043-1400 General Fund Resource: Medical	Super Vision: Reaching the Summit Pasadena, CA September 29, 2012	\$100
<u>BRESSLER, Rachel</u> John Adams Middle 01-00000-0-11100-31400-5220-041-2400 General Fund <u>Function:</u> Health Services	HANDS- To The Needs Of Students With Diabetes In School San Diego, CA October 6, 2012	\$300
<u>BRYANT, Cheryl</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund <u>Function:</u> Personnel/Human Resource	ASCIPs Seventh Annual Health Fair & Training Cerritos, CA October 4, 2012	\$50
<u>BURTON, Natalie</u> Roosevelt Elementary 01-00000-0-11100-10000-5220-007-4070 General Fund <u>Function:</u> Instruction	Getting Started With Common Core Downey, CA January 17, 2013	\$90
<u>DECUIR, Charles</u> Fiscal Services 01-00000-0-00000-73100-5210-051-2510 General Fund <u>Resource:</u> Fiscal Services	HRS-Intro to HRS-PE & PY Downey, CA October 9, 2012	\$39
<u>DECUIR, Charles</u> Fiscal Services 01-00000-0-00000-73100-5210-051-2510 General Fund <u>Function:</u> Fiscal Services	HRS- Time Reporting Payroll Processing Downey, CA October 24, 2012	\$39
<u>DECUIR, Charles</u> Fiscal Services 01-00000-0-00000-73100-5210-051-2510 General Fund <u>Function:</u> Fiscal Services	HRS- Tables-District-Maintained Downey, CA November 7, 2012	\$24

<u>DECUIR, Charles</u> Fiscal Services 01-00000-0-00000-73100-5210-051-2510 General Fund Function: Fiscal Services	HRS STRS Retirement Coding & PERS Retirement Coding Downey, CA November 14, 2012	\$30
<u>LARIOS, Carmen</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund Function: Personnel/Human Resource	HR Training Downey, CA October 10, 2012	\$30
<u>MEJIA, Rosa</u> Santa Monica High No Cost to District	Arizona State University Fly-In Program Tempe, AZ October 24-28, 2012	\$0
<u>PETRILYAK, David</u> Grant Elementary 01-56400-0-00000-39000-5220-043-1400 General Fund Function: Medical	Daily Activities For The Child With Autism Burbank, CA October 24, 2012	\$179 + 1 Sub
<u>RANSOM, Barbara</u> John Adams Middle 01-90150-0-11100-10000-1160-011-1501 General Fund Function: Reimbursed by PTA	California STEM Summit San Diego, CA October 15-16, 2012	\$460 + 2 Subs

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>LEDFORD, Martin</u> <u>KAY, David</u> ROP Santa Monica High 01-96351-0-71100-10000-1160-080-1501 General Fund Function: ROP Classroom/Program	ROP New Teacher In-Service October 2 & 10, 2012 Downey, CA	\$0 + 2 Subs only
<u>UTZINGER, Sara</u> <u>HAMMILL, Debbie</u> Lincoln Middle School 01-40460-0-19100-00000-5220-035-1300 General Fund Function: Title II	21 <sup>st</sup> Century Learners Symposium Los Angeles, CA October 19, 2012	\$220

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)



TO: BOARD OF EDUCATION

FROM: SANDRA LYON / TERRY DELORIA

RE: OVERNIGHT FIELD TRIP(S) 2012-2013

ACTION/CONSENT  
11/01/12

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2012-2013 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose of Field Trip
Franklin 5th 120	Pali Camp, Running Springs, CA  4/19/13-4/25/13	T. Brown/ E. Powell/ P. Flynn/ J. Gonzalez/ N. Garden/ D. Silhavy/	\$267 per student paid by parents & fundraising	Science	5 <sup>th</sup> grade enrichment program supporting 5 <sup>th</sup> grade science curriculum.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 12	Trade Show and Business Virtual Enterprise Competition, Bakersfield, CA  11/27/12-11/29/12	L. Fretz/ T. Jones/ Y. Strahn	\$230 per student paid by parents & fundraising	ROP	Students will present and compete alongside 160 high school teams in the areas of: marketing, business planning, sales, sales booth design, video commercial, newsletter, website design, human resource manual writing, company catalog, job interviewing and other entrepreneurial and business areas.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 90	San Francisco, CA  2/28/13-3/3/13	L. Fretz/ J. Aiello/ J. Swenson	\$400 per student paid by parents & fundraising	Music	Students will participate in a recording session at Skywalker Ranch, attend a San Francisco Symphony Concert, perform in an exchange concert/clinic with a local high school and work with a conductor from one of the Bay Area universities.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 14	Volleyball Tournament, HI  3/20/13-3/27/13	L. Fretz/ L. Sato/ G. Sato	\$2,000 per student paid by parents & fundraising	Volleyball	Students will participate in the boys' varsity volleyball invitational tournament.

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFROD

RE: AWARD OF CONTRACTS FOR SUPPLEMENTAL EDUCATIONAL SERVICES  
(SES) PROGRAM IMPROVEMENT – TITLE I ROGERS ELEMENTARY SCHOOL

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve contracts for Supplemental Educational Services (SES) Program Improvement for Will Rogers Learning Community students to vendors as listed below, not to exceed \$722.20 per student.

Funding Information

Budgeted: Yes

Fund/Source: General Fund

Account Number: 01-30100-0-11100-10000-5802-035-1300

Description: Title I

Schools that receive Title I funding under ESEA/NCLB are subject to Program Improvement status when one or more criteria for Adequate Yearly Progress is missed for two consecutive years. When a school is in its second year of Program Improvement, the district must offer Supplemental Educational Services (SES) to eligible students. Eligible students are those who participate in the National School Lunch Program. SES is provided by vendors that have been approved by the State Board of Education to provide tutoring to students outside of the school day.

There are 69 agencies on the state-approved list for our area. Of these, 25 attended an SMMUSD vendor orientation and 15 submitted comprehensive proposals to provide services to our students. Proposal requirements included a description of services, certificates of insurance, W-9s, verification of background checks and TB testing, description of licenses, credentials and/or training, and copies complaint procedures, child abuse and missing persons reporting procedures.

Each vendor determines its hourly rate for services, the instructional materials used for tutoring, and the method of assessing and monitoring student progress. The state has set a maximum of \$722.20 per student per year for SES in our district. The district is required to set aside 20% of Title I funds to pay for SES and transportation costs associated with School Choice. Should the demand for SES and Choice exceed the 20% set aside, the district will give priority for SES to the lowest achieving eligible students.

Per ESEA/NCLB, families have the right to select the vendor of their choice. Families of eligible students at Will Rogers Learning Community were notified of the opportunity for SES through a mailing that went home on October 1, a vendor night held at the school on October 8, and through communications from the school principal and teachers. Families were provided with a list of the 15 agencies that submitted comprehensive SES proposals to SMMUSD along with a description of their services, their hourly rate for services, and their contact information.

Based on family selection of vendors, Santa Monica-Malibu Unified School District proposes to enter into contract with fifteen vendors. Vendors will submit monthly attendance and progress reports to Educational Services for each child receiving SES, along with a monthly invoice for services rendered.

SES

Title I: 01-30100-0-11100-10000-5802-035-1300

SES Vendor	# of Students Requesting SES from Vendor	Service Description	Contract Number	Cost not to Exceed \$722.20 per Student
! ACE Tutoring Services	1	SES	UC13058	\$722.20
#1 We Can Querer es Poder	20	SES	UC13059	\$14,444.00
1 2 3 Math	3	SES	UC13060	\$2166.60
A Better Tomorrow	7	SES	UC13061	\$5,055.40
A+ Educational Center	2	SES	UC13062	\$1444.40
Academic Tutoring Services, Inc.	2	SES	UC13072	\$1444.40
Basic Educational Services Team, Inc.	5	SES	UC13063	\$3611.00
Community College Foundation	4	SES	UC13064	\$2888.80
Friendly Community Outreach Center	4	SES	UC13065	\$2888.80
Professional Tutors of America	4	SES	UC13066	\$2888.80
Smart Kids Tutoring & Learning Center, Inc.	4	SES	UC13067	\$2888.80
Sylvan Learning Center, Santa Monica	81	SES	UC13068	\$58,498.20
Total Education Solutions	3	SES	UC13071	\$2166.60
Tree of Knowledge	4	SES	UC13069	\$2888.80
UROK Learning Institute	7	SES	UC13070	\$5055.40
Total Cost Not to Exceed				\$109,052.20

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*Ms. Leon-Vazquez asked about the vendors' monthly reports. Dr. Bradford said the vendors will be sending student progress and attendance reports monthly to Educational Services as well as each child's teacher. She also explained how the school reached out to families to communicate this service. The district will be monitoring how these services impact student achievement.*

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR FISCAL YEAR 2012-13 THROUGH 2014-15

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept the contract with the State Department of Education, Child Development Division effective July 1, 2012 through June 30, 2015. This agreement CRPM-2038 is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu Unified School District Child Development Fund/CDC an amount not to exceed \$89,258.00.

Funding Information

Source: Child Development Fund – Restricted

Currently Budgeted: No

Account Number: 12-61450-0-00000-00000-8590-000-0000

Description: Child Development Center Apportionment - CDC

COMMENT: This one-time-only Facilities Renovation and Repair fund will provide assistance in maintaining compliance with State health and safety requirements, to comply with the American with Disabilities Act, or to purchase or replace equipment necessary for children in California Department of Education subsidized child care and development programs.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / JUDY ABDO

RE: EARLY HEAD START COLLABORATION WITH VENICE FAMILY CLINIC

**RECOMMENDATION NO. A.07**

It is recommended that the Board of Education approve the contract and budget for fiscal year 2012-2013 with Venice Family Clinic (VFC) for the purpose of providing Early Head Start services to eligible families (ages 0 – 3 year). This agreement is to be executed between VFC and the Santa Monica-Malibu Unified School District, wherein VFC agrees to pay Santa Monica-Malibu Unified School District Child Development Fund an amount not to exceed \$96,000 for the Early Head Start program.

**COMMENT:** Early Head Start is a federal grant program with a long history of providing comprehensive child development and support services to young children and families with incomes at or below the poverty level. The contract operates from August 1, 2012 through August 1, 2013 and will provide services for 8 Early Head Start children in a full day setting.

<b>BUDGET 2012 - 2013</b>	
Personnel	\$ 70,266
Fringe Benefits	17,341
Supplies	3,993
Equipment	0
License Fees	100
Maint/Repairs	250
Food Services	3,000
Other	1,050
<b>TOTAL</b>	<b>\$ 96,000</b>

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / JUDY ABDO

RE: CHILD DEVELOPMENT SERVICES PRESCHOOL PARENT HANDBOOK

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the parent handbook for the Child Development Services part day programs for Los Angeles Universal Preschool (LAUP) and State Preschool for fiscal year 2012-2013.

COMMENT: The parent handbook includes current State, County and District policies and procedures as well as program activities. Input was solicited from Child Development staff and members of the Child Care and Development Advisory Committee. The handbook has been posted on the CDS web page:  
<http://www.smmusd.org/CDS/pdf/PartDayHandbook.pdf>

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / JUDY ABDO

RE: HEAD START BUDGET ADJUSTMENT – SLOT & BUDGET REDUCTION  
T-13-04

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve a Head Start budget adjustment removing funds for 60 slots from the current 2012-2013 Head Start budget as per mutual agreement with Los Angeles County of Education Head Start.

COMMENT: The impact on the original budget will be a reduction in the following costs.

I. Personnel

Reduction of 3.00FTE teachers	<\$68,540>
Reduction of pre-service attendees	<\$3,444>
Reduction of substitute teacher costs	<\$49,728>
Reduction of summer TOSA by 2 months	<\$10,018>
Reduction of Coordinator FTE by 0.25FTE for 6 months	<\$7,007>
Reduction of Asst. Director FTE by 0.20FTE for 6 months	<\$27,520>
Reduction of 3.06FTE Assistants	<\$72,100>
Bilingual Community Liaison 1.00FTE for 6 months	<\$15,864>
Sr. Office Specialist (0.50FTE) & Admin. Asst. (0.50FTE) for 6 mos.	<\$19,809>
Woods Custodian 0.25FTE for 8 months.	<\$3,576>
	<b>&lt;\$277,606&gt;</b>

II. Fringe Benefit

#1 Social Security (FICA), State Disability, SUI	<\$21,228>
#2 Health/Dental/Life Insurance	<\$25,887>
#3 Retirement	<\$21,776>
#4 Other Fringe	<\$3,470>
	<b>&lt;\$72,361&gt;</b>

III. Contracts

Reduce mental health contract	<\$5,000>
	<b>&lt;\$5,000&gt;</b>

IV. Other Costs

Reduce facility lease of Los Amigos	<\$9,600>
Reduce building & maintenance repairs	<\$5,000>
Reduce staff development training	<\$10,000>
Reduce publication & printing costs	<\$3,000>
	<b>&lt;\$27,600&gt;</b>

TOTAL BUDGET ADJUSTMENT:	<b>&lt;\$382,567&gt;</b>
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MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / JUDY ABDO

RE: HEAD START BUDGET ADJUSTMENT – SLOT & BUDGET REDUCTION  
T-13-05

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve a Head Start budget adjustment reducing the amount of funded enrollment by 60 slots from the current 2012-2013 Head Start Training & Technical Assistant (T&TA) grant as per mutual agreement with Los Angeles County of Education Head Start.

COMMENT: The impact on the original budget will be a reduction in the following costs.

I. Training & Technical Assistance (T&TA)

Training & Staff Development

<\$3,180>

<\$3,180>

TOTAL BUDGET ADJUSTMENT:

<\$3,180>

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDY LYON / TERRY DELORIA / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2012-2013

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2012-2013 as follows:

**NPS**

2012-2013 Budget 01-65000-0-57500-11800-5125-043-1400

<b>Nonpublic School/Agency</b>	<b>SSID</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Alpine Academy	4/8/95	NPS	#36-SPED13073	\$131,205.00
Carousel School	9/28/01	NPS	#37-SPED13074	\$53,725.00
Little Citizens Academy	11/6/91	NPS	#38-SPED13075	\$30,230.00
Oralingua School	9/13/04	NPS	#39-SPED13076	\$31,855.00
The Learning Clinic	10/10/96	NPS	#40-SPED13077	\$121,970.00
Vista School	1/3/99	NPS	#41-SPED13078	\$34,720.00
Vista School	7/20/98	NPS	#42-SPED13079	\$34,480.00
Vista School	12/22/94	NPS	#43-SPED13080	\$129,600.00
UCP	1/27/91	NPA	#45-SPED13083	\$4,305.00

Amount Budgeted NPS 12/13		\$ 1,500,000
Prior Board Authorization as of 10/18/12		\$ 702,015
	Balance	\$ -2,202,015
Positive Adjustment (See Below)		\$
		\$ -2,202,015
Total Amount for these Contracts		\$ 575,090
	Balance	\$ -2,777,105

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2012-2013 in the amount of \$86,080.00 as of 10/18/12					
<b>NPS</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>

**NPA**

2012-2013 Budget 01-65000-0-57500-11800-5126-043-1400

<b>Nonpublic School/Agency</b>	<b>SSID</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Therapy West	7/17/92	NPA	#44-SPED13082	\$19,200.00

Amount Budgeted NPA 12/13		\$ 800,000
Prior Board Authorization as of 10/18/12		\$ 855,850
	Balance	\$ -55,850
Positive Adjustment (See Below)		\$ 0
		\$ -55,850
Total Amount for these Contracts		\$ 19,200
	Balance	\$ -75,050

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2012-2013 in the amount of \$ 0 as of 10/18/12					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

### Instructional Consultants

2012-2013 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Trenholme Pediatric Speech Therapy, LLC	6/12/2002	Speech Therapy	#34-SPED13070	\$1,950.00
Dynamic Therapy	8/14/93	OT, PT	#37-SPED13081	\$10,400.00

Amount Budgeted Instructional Consultants 12/13	\$ 300,000
Prior Board Authorization as of 10/18/12	\$ 148,140
Balance	\$ 151,860
Positive Adjustment (See Below)	\$ 0
	151,860
Total Amount for these Contracts	\$ 12,350
Balance	\$ 139,510

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2012-2013 in the amount of \$0 as of 10/18/12					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

### Non-Instructional Consultants

2012-2013 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Pawar Transportation	8/16/95	Transportation	35-SPED13071	\$25,000.00
Accommodating Ideas, Inc	VARIOUS	Translation Services	36-SPED13072	\$15,000.00

Amount Budgeted Non-Instructional Consultants 12/13	\$ 200,000
Prior Board Authorization as of 10/18/12	\$ 183,440
Balance	\$ 16,560
Positive Adjustment (See Below)	\$ 0
	\$ 16,560
Total Amount for these Contracts	\$ 40,000
Balance	\$ -23,440

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2012-2013 in the amount of \$26,250.00 as of 10/18/12					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Legal**

2012-2013 Budget 01-65000-0-57500-11900-5820-043-1400

<b>Legal Contractor</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>

Amount Budgeted Legal Services 12/13		\$ 150,000
Prior Board Authorization as of 10/18/12		<u>0</u>
	Balance	\$ 150,000
Adjustments for this period		<u>\$ 0</u>
		150,000
Total Amount for these Contracts		<u>\$</u>
	Balance	\$

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2012-2013 in the amount of \$ 0 as of 10/18/12				
<b>Legal Contractor</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2012-13

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 9, 2012, through October 24, 2012, for fiscal /13.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2012

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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
132125	A & R WHOLESALE DISTRIBUTORS	OPEN ORDER FOR SNACK FOOD	SAMOH I STUDENT STORE	4,000.00	U
132335	A.J. FISTES CORPORATION	PAINTING	CHILD DEVELOPMENT CENTER	44,990.00	D
132334	AAA FLAG & BANNER MFG. -L.A.	FLAG POLE INSTALL 3 SITES	FACILITY MAINTENANCE	4,137.11	R
132126	ACTION LOGOS LLC	REORDER GREY SNAPBACK HAT	SAMOH I STUDENT STORE	384.00	U
132118	ALLAN'S AQUARIUM AND PETS	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
132082	APPLE COMPUTER CORP	COMPUTER	SANTA MONICA HIGH SCHOOL	4,146.85	R
132155	APPLE COMPUTER CORP	IPAD 2 16GB	SANTA MONICA HIGH SCHOOL	540.91	U
132199	APPLE COMPUTER CORP	32 GB IPAD - BLACK	ROOSEVELT ELEMENTARY SCHOOL	944.62	U
132306	APPLE COMPUTER CORP	IPAD2 FOR LAB RM 503/206	WILL ROGERS ELEMENTARY SCHOOL	3,245.45	R
132238	AQUATIC HABITATS INC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	609.86	R
132165	ARCAVATE CORPORATION	PE SUPPLIES	SANTA MONICA HIGH SCHOOL	307.81	R
132347	ATKINSON ANDELSON LOYA RUDD	LEGAL COSTS	BOE/SUPERINTENDENT	20,000.00	U
132210	ATLANTIC EXPRESS OF LA INC	BUS TRANSPORTATION	PT DUME ELEMENTARY SCHOOL	1,540.00	R
132256	B & H PHOTO VIDEO	CURRICULAR	SANTA MONICA HIGH SCHOOL	118.84	R
132163	B-LINE ELECTRIC INC	ELECTRICAL	LINCOLN MIDDLE SCHOOL	650.00	R
132218	B-LINE ELECTRIC INC	20AMP 240 VOLT INSTALLATION	LINCOLN MIDDLE SCHOOL	1,500.00	BB
132107	BARNES & NOBLE/SANTA MONICA	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	281.74	R
132313	BARNES & NOBLE/SANTA MONICA	Library books	FRANKLIN ELEMENTARY SCHOOL	427.93	R
132245	BARRETT'S APPLIANCE	STOVE	CHILD DEVELOPMENT CENTER	728.69	CD
132187	BOOKSOURCE,THE	LEVELED READING BOOKS	ROOSEVELT ELEMENTARY SCHOOL	521.04	R
131946	BRANDED CUSTOM SPORTSWEAR	SPIRIT TEE SHIRTS	SAMOH I STUDENT STORE	624.59	U
132190	BROOKS PUBLISHING CO	PSYCH ASSESSMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	583.08	R
131910	CALIFORNIA OFFICE SYSTEMS INC	STORGAE CABINET	SPECIAL EDUCATION REGULAR YEAR	229.41	R
131913	CALIFORNIA OFFICE SYSTEMS INC	CLASS ROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	77.01	R
132024	CALIFORNIA OFFICE SYSTEMS INC	MAA-FUNDS LOIS FLIEGEL	SPECIAL EDUCATION REGULAR YEAR	77.09	R
132133	CALIFORNIA OFFICE SYSTEMS INC	DATA BINDERS/PAYROLL DEPT.	FISCAL SERVICES	1,295.71	U
132170	CALIFORNIA OFFICE SYSTEMS INC	TASK CHAIR FOR MARY EIKENBARY	SANTA MONICA HIGH SCHOOL	204.30	U
132183	CALIFORNIA OFFICE SYSTEMS INC	Shredder for Custodian	CABRILLO ELEMENTARY SCHOOL	551.35	R
132208	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	268.02	R
132223	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	5,000.00	U
132284	CALIFORNIA OFFICE SYSTEMS INC	OFFICE/SCHOOL SUPPLIES	MALIBU HIGH SCHOOL	800.00	U
132321	CALIFORNIA OFFICE SYSTEMS INC	B TSA SUPPLIES	PERSONNEL SERVICES	500.00	U
132337	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	56.79	R
132093	CALIFORNIA SCIENCE CENTER	reservation deposit,CA SCI CTR	SMASH SCHOOL	25.00	R
132094	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGREEMENT	CHILD DEVELOPMENT CENTER	1,101.24	CD
132081	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	3,795.10	R
132249	CARQUEST AUTO PARTS	OPEN ORDER OPERATIONS VEHICLES	GROUPS MAINTENANCE	150.00	R
132070	CDW-G COMPUTING SOLUTIONS	REPLACEMENT BULBS	SANTA MONICA HIGH SCHOOL	498.62	U
132159	CDW-G COMPUTING SOLUTIONS	DIGITAL CAMERAS	LINCOLN MIDDLE SCHOOL	1,246.70	R
132160	CDW-G COMPUTING SOLUTIONS	EXTERNAL HARD DRIVES	LINCOLN MIDDLE SCHOOL	473.90	R
132281	CDW-G COMPUTING SOLUTIONS	AT SUPPLIES (M.BROCK)	SPECIAL EDUCATION REGULAR YEAR	395.16	R
132300	CDW-G COMPUTING SOLUTIONS	PORT SWITCH	CHILD DEVELOPMENT CENTER	35.56	CD
132152	CHENG & TSUI COMPANY INC	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	143.08	R
132298	CHEVRON U.S.A. INC.	Open P.O. for gasoline	THEATER OPERATIONS&FACILITY PR	1,000.00	R
132354	CHILDRENS BOOK WORLD	INSERVICE SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	300.00	R
132344	CLARK SECURITY	LOCKSMITH SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
132331	CLEMENT COMMUNICATIONS INC	Highway Prof. Poster Program	TRANSPORTATION	152.60	R
132123	COASTAL ENTERPRISES	REORDER PE CLOTHING	SAMOH I STUDENT STORE	886.20	U
132100	COMMUNITY PLAYTHINGS	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	218.50	CD

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
132179	CURRICULUM ASSOC INC	PSYCH ASSEMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	1,097.96	R
132308	DAILY BREEZE,THE	ADVERTISING	MALIBU HIGH SCHOOL	500.00	D
132302	DAVENPORT, RICHARD C	Open PO for Piano Tuning	THEATER OPERATIONS&FACILITY PR	2,000.00	R
132234	DESERT EXPRESS	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	5,100.00	U
131767	DIRECT SOURCE COMMUNICATIONS	Grant Data Drops	INFORMATION SERVICES	585.79	U
132116	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	152.71	CD
132205	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	130.83	CD
132206	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	130.09	CD
132207	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	108.00	CD
132252	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	136.73	CD
132253	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	143.43	CD
132254	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	178.35	CD
132301	DISCOUNT SCHOOL SUPPLY	DUPLICATE ORDER	CHILD DEVELOPMENT CENTER	93.25	CD
132345	DURHAM TRANSPORTATION	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	5,289.00	U
132329	EBSCO SUBSCRIPTION SERVICES	MAGAZINE SUBSCRIPTIONS	WEBSTER ELEMENTARY SCHOOL	134.82	R
132307	ECONOMY GLASS CO INC	GLASS WINDOW PANES	CHILD DEVELOPMENT CENTER	24,278.04	D
132312	EDUCATIONAL TESTING SERVICE	GED CORRECTION FEES	ADULT EDUCATION CENTER	2,111.00	A
132112	FAST DEER BUS CHARTER INC	BUS TRANSPORTION	MCKINLEY ELEMENTARY SCHOOL	3,350.00	R
132274	FAST DEER BUS CHARTER INC	OPEN PURCHASE ORDER PALI CAMP	ROOSEVELT ELEMENTARY SCHOOL	5,025.00	R
132079	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	2,977.14	R
132272	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	ADULT EDUCATION CENTER	339.00	A
132162	FOLLETT LIBRARY BOOK CO	Library Books	LINCOLN MIDDLE SCHOOL	649.77	R
132339	FOLLETT LIBRARY BOOK CO	BOOKS FOR KINDERGARTEN	WILL ROGERS ELEMENTARY SCHOOL	295.50	R
132124	FREESTYLE PHOTO SUPPLIES	OPEN ORDER FOR PHOTO SUPPLIES	SAMOHY STUDENT STORE	500.00	U
132257	FREESTYLE PHOTO SUPPLIES	CURRICULAR	SANTA MONICA HIGH SCHOOL	204.62	R
131733	GALE SUPPLY CO	CUSTODIAL SUPPLIES	PT DUME ELEMENTARY SCHOOL	2,800.00	R
132085	GALE SUPPLY CO	custodial supplies Fac Permits	THEATER OPERATIONS&FACILITY PR	680.06	R
132181	GALE SUPPLY CO	custodial supplies	GRANT ELEMENTARY SCHOOL	965.82	U
132186	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	866.08	U
132237	GALE SUPPLY CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	599.56	U
132248	GALE SUPPLY CO	OPEN ORDER OPERATIONS SUPPLIES	FACILITY OPERATIONS	2,500.00	U
132271	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	3,729.25	U
132299	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	640.57	CD
132323	GREAT SOURCE EDUCATION GROUP	SKILLSBOOK	WEBSTER ELEMENTARY SCHOOL	260.89	R
132122	HARRIS, PEGGY THOMAS	REIMBURSEMENT/MHS STUDENT MTG	CURRICULUM AND IMC	85.43	R
132222	HEARTLAND PAYMENT SYSTEM	TECHINICAL SUPPORT & EQUIPMENT	FOOD SERVICES	8,100.00	F
132132	HILLYARD FLOOR CARE SUPPLY	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	44.13	U
132264	HISONIC	Portable Classroom amplifier	FRANKLIN ELEMENTARY SCHOOL	146.56	U
132087	HOME DEPOT- L.A.	Open order for supplies	THEATER OPERATIONS&FACILITY PR	500.00	R
132117	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
132243	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
132376	HOME DEPOT- L.A.	GARDENING	OLYMPIC CONTINUATION SCHOOL	200.00	R
132349	HOWARD INDUSTRIES	HVAC SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
132114	INTELLI-TECH	NETWORK CART	MALIBU HIGH SCHOOL	4,345.65	U
132320	INTELLI-TECH	COMPUTER MEMORY	LINCOLN MIDDLE SCHOOL	334.31	R
132350	INTELLI-TECH	LIBRARY TECHNOLOGY EQUIPMENT	MALIBU HIGH SCHOOL	1,301.74	R
131993	INTERNATIONAL PAPER	copy paper for office	GRANT ELEMENTARY SCHOOL	2,500.00	R
132226	INTERNATIONAL PAPER	COPY PAPER	JOHN ADAMS MIDDLE SCHOOL	1,356.15	U
132303	INTERNATIONAL PAPER	PAPER	PERSONNEL SERVICES	206.65	U
132280	JW PEPPER OF LOS ANGELES	MUSIC SUPPLIES	MALIBU HIGH SCHOOL	500.00	R
132333	JW PEPPER OF LOS ANGELES	SHEET MUSIC	CURRICULUM AND IMC	81.00	U

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132258	KORADE & ASSOCIATE BUILDERS	KITCHEN PLUMBING & FLOORING	FACILITY MAINTENANCE	2,882.00	R
132315	KORADE & ASSOCIATE BUILDERS	SPEECH RM FLOOR AT ROOSEVELT	FACILITY MAINTENANCE	961.00	R
132353	LA HYDRO-JET & ROOTER SERVICE	SAMOHAI - MAINLINE CLEAN OUT	FACILITY MAINTENANCE	350.00	R
131537	LACOE	AVID MEMBERSHIP 2012-13	LINCOLN MIDDLE SCHOOL	750.00	U
132189	LACOE	AVID ANNUAL FEE	STATE AND FEDERAL PROJECTS	750.00	R
132247	LAGUNA CLAY COMPANY	INSTRUCTIONAL MATERIALS	SANTA MONICA HIGH SCHOOL	200.00	R
132106	LAKESHORE	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	352.69	R
132164	LAKESHORE	PAINTING EASEL	ROOSEVELT ELEMENTARY SCHOOL	133.89	U
132213	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
132250	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	175.00	CD
132326	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	275.00	CD
132355	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	300.00	CD
132340	LAKESHORE CURRICULUM	MAA Money Order-Combined Order	SPECIAL EDUCATION REGULAR YEAR	796.94	R
132217	LEIGHTON CONSULTING INC	GEOTECHNICAL SERVICES	SANTA MONICA HIGH SCHOOL	4,000.00	BB
132212	LIGHT BULBS & MORE	LIGHTING REPAIR PARTS	FACILITY MAINTENANCE	2,000.00	R
132328	LYNTON'S UNIFORMS INC	Uniform Shirt Order - Trans.	TRANSPORTATION	327.00	R
132269	MARKERTEK VIDEO SUPPLY	supplies for Barnum Hall	THEATER OPERATIONS&FACILITY PR	1,189.19	R
132341	MOUNTAIN MATH/LANGUAGE	K LANGUAGE KIT	WILL ROGERS ELEMENTARY SCHOOL	331.90	R
132158	MOWRY, KRISTEN	REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	1,247.76	R
132196	MUSIC CENTER OF LOS ANGELES	TWO PERFORMANCES/ASSEMBLY	EDISON ELEMENTARY SCHOOL	1,610.00	R
132108	NASCO WEST - MODESTO	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	349.56	U
131857	OLIVER WORLDCLASS LABS INC	REPLACEMENT BULB	MALIBU HIGH SCHOOL	570.83	R
132221	OLIVER WORLDCLASS LABS INC	NEC projector for Franklin	CURRICULUM AND IMC	802.84	R
132242	OLIVER WORLDCLASS LABS INC	SMART LIGHTRAISE PROJECTOR	LINCOLN MIDDLE SCHOOL	2,378.79	R
132267	OLIVER WORLDCLASS LABS INC	Elmo Digital Presenter	FRANKLIN ELEMENTARY SCHOOL	627.26	U
132286	PAR SERVICES	MAA MONEY	SPECIAL EDUCATION REGULAR YEAR	186.03	R
132157	PAVILLIONS STORE #2231	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	300.00	CD
132178	PEARSON CLINICAL ASSESSMENT	PSYCH ASSEMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	8,423.08	R
132293	PIONEER CHEMICAL CO	HAND SANITIZER	WILL ROGERS ELEMENTARY SCHOOL	313.34	U
131774	POSTMASTER-SANTA MONICA	POSTAGE STAMPS	LINCOLN MIDDLE SCHOOL	900.00	U
132174	PRO-ED	PSYCH ASSESSMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	945.78	R
132291	PRO-VIGIL INC	SITE MONITORING FOR LIGHTS	MALIBU HIGH SCHOOL	1,550.00	R
132317	RALPH'S	BTSA SUPPLIES	PERSONNEL SERVICES	1,500.00	U
130306	REGENCY ENTERPRISES INC.	CUSTODIAL SUPPLIES	PT DUME ELEMENTARY SCHOOL	225.77	R
132191	REGENCY ENTERPRISES INC.	fluorescent lights for Barnum	THEATER OPERATIONS&FACILITY PR	92.32	R
132211	RICOH BUSINESS SOLUTIONS	STAPLES FOR COPIER	SANTA MONICA HIGH SCHOOL	353.97	U
132219	RKDM ENVIRO-ENERGY SYSTEMS	RETURN TANK RELOCATION	LINCOLN MIDDLE SCHOOL	6,354.50	BB
131892	SAMY'S CAMERA SHOP	CAMCORDER FOR SPORTS	SANTA MONICA HIGH SCHOOL	2,415.45	R
132215	SANTA MONICA FORD	Open order for repairs & parts	TRANSPORTATION	3,000.00	R
132185	SCHOLASTIC	scholastic news	GRANT ELEMENTARY SCHOOL	153.12	U
132127	SCHOLASTIC BOOK CLUBS INC	CLASSROOM LIBRARY BOOKS/HUMAN	JOHN ADAMS MIDDLE SCHOOL	131.45	U
132194	SCHOOL HEALTH CORPORATION	SHARPS DISPOSAL BY MAIL SYSTEM	WEBSTER ELEMENTARY SCHOOL	43.44	R
132025	SCHOOL SPECIALTY INC	MAA FUNDS - TARA BROWN	SPECIAL EDUCATION REGULAR YEAR	69.92	R
132052	SCHOOL SPECIALTY INC	MAA Funds-JILL RIEDMILLER	SPECIAL EDUCATION REGULAR YEAR	94.62	R
132104	SCHOOL SPECIALTY INC	Folding chairs and dolly	FRANKLIN ELEMENTARY SCHOOL	3,121.10	R
132236	SCHOOL SPECIALTY INC	OFFICE SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	2,160.41	U
132265	SCHOOL SPECIALTY INC	OPEN PURCHASE ORDER - SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	500.00	U
131952	SEHI COMPUTER PRODUCTS	MAA ORDER	SPECIAL EDUCATION REGULAR YEAR	61.87	R
132239	SEHI COMPUTER PRODUCTS	Office Toner	CABRILLO ELEMENTARY SCHOOL	272.30	U

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132348	SEHI COMPUTER PRODUCTS	TONER CARTRIDGE	MALIBU HIGH SCHOOL	647.50	U
132385	SEHI COMPUTER PRODUCTS	INK CARTRIDGE	OLYMPIC CONTINUATION SCHOOL	119.95	R
132375	SHIFFLER WEST EQUIPMENT SALES	GENERAL MAINT HARDWARE	FACILITY MAINTENANCE	500.00	R
132101	SIMON-CAIN, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	330.60	CD
132216	SIMPLEXGRINNELL	TAMPER SWITCHES	MALIBU HIGH SCHOOL	760.00	BB
131416	SIR SPEEDY PRINTING #0245	MHS LETTERHEAD	MALIBU HIGH SCHOOL	262.20	U
132316	SIR SPEEDY PRINTING #0245	PRINTING BUSINESS CARDS	SANTA MONICA HIGH SCHOOL	44.52	U
132382	SIR SPEEDY PRINTING #0245	BUSINESS CARDS/COM LIAISON	JOHN ADAMS MIDDLE SCHOOL	44.52	U
132128	SMART & FINAL	OPEN ORDER/CLASSROOM SUP/HUMAN	JOHN ADAMS MIDDLE SCHOOL	75.00	U
132156	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
132240	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	60.00	CD
132251	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	75.00	CD
132318	SMART & FINAL	BTSA SUPPLIES	PERSONNEL SERVICES	400.00	U
132325	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
131116	SMART & FINAL #315	OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	327.75	R
131771	SMART & FINAL #315	OPEN ORDER: SUPPLIES	LINCOLN MIDDLE SCHOOL	1,000.00	U
132304	SMART SOURCE OF CALIFORNIA LLC	ENVELOPES	PERSONNEL SERVICES	357.25	U
132270	SMITH, BRADFORD	INSTRUCTIONAL SUPPLIES	ADULT EDUCATION CENTER	500.00	A
132140	SOS SURVIVAL PRODUCTS INC	DISASTER/EARTHQUAKE SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	171.63	R
132134	SOUTH BAY LANDSCAPING	GROUNDS IRRIGATION CONTRACT	GROUNDS MAINTENANCE	4,800.00	R
132037	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	120.93	U
132039	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	144.49	U
132246	SPEEDO ELECTRIC CO	Argo Bulb purchase - Transp.	TRANSPORTATION	67.19	R
132182	STAPLES BUSINESS ADVANTAGE	classroom supplies	GRANT ELEMENTARY SCHOOL	109.80	U
132319	STAPLES BUSINESS ADVANTAGE	BTSA SUPPLIES	PERSONNEL SERVICES	500.00	U
132338	STAPLES BUSINESS ADVANTAGE	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
131772	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER: SCHOOL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,000.00	U
132260	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	50.00	R
132129	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/CLASSROOM SUP/TEAM	JOHN ADAMS MIDDLE SCHOOL	120.00	U
132131	STATE WATER RESOURCES	STORM WATER PERMIT FEE	JOHN ADAMS MIDDLE SCHOOL	466.00	BB
132135	STATE WATER RESOURCES	STORM WATER PERMIT FEE	JOHN ADAMS MIDDLE SCHOOL	621.00	BB
132136	STATE WATER RESOURCES	STORM WATER PERMIT FEE	EDISON ELEMENTARY SCHOOL	621.00	BB
132214	STATE WATER RESOURCES	STORM WATER PERMIT FEE	LINCOLN MIDDLE SCHOOL	621.00	BB
131994	STUDENT SUPPLY	supplies for student council	GRANT ELEMENTARY SCHOOL	204.26	R
132276	SUNTEX INTERNATIONAL INC	ONLINE MATH SUBSCRIPTION	MALIBU HIGH SCHOOL	327.50	R
132241	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
132356	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
132171	THE PROPHET CORP	PE SUPPLIES	SANTA MONICA HIGH SCHOOL	671.08	R
132172	THE PROPHET CORP	PE SUPPLIES	SANTA MONICA HIGH SCHOOL	1,326.33	R
132230	TREND ENTERPRISES INC	INST SUP/6TH TEAM	JOHN ADAMS MIDDLE SCHOOL	72.63	U
132110	TRUE COLORS INTERNATIONAL	EMPLOYEE WORKSHOP	PERSONNEL SERVICES	3,250.00	U
132197	TUFF SHED	TUFF SHED MUIR/SMASH	FACILITY MAINTENANCE	3,654.90	R
132200	TUFF SHED	TUFF SHED MALIBU HIGH	FACILITY MAINTENANCE	3,658.67	R
132278	TUMBLEWEED TRANSPORTATION	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	375.00	U
132231	U S BANK (GOVT CARD SERVICES)	Meeting supplies	INFORMATION SERVICES	276.79	U
132143	U S GAMES - WEST	P.E. SUPPLIES	PT DUME ELEMENTARY SCHOOL	243.60	R
132029	VANERUM STELTER LLC	DEMO FURNITURE FOR SAMOHI	SANTA MONICA HIGH SCHOOL	12,904.61	BB
132111	VENTURA CTY OFF OF EDUCATION	CORE STANDARDS & APPENDICES BK	MALIBU HIGH SCHOOL	390.50	U
132244	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
132261	VONS STORE #2262	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	50.00	R



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2012

PAGE 5

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
132277	VONS STORE #2262	Class Room Supplies K.Keith	SPECIAL EDUCATION REGULAR YEAR	200.00	R
132380	W.W. GRAINGER INC.	Back Support per Gary Bradbury	SPECIAL EDUCATION REGULAR YEAR	35.72	R
130307	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	PT DUME ELEMENTARY SCHOOL	606.58	R
131746	WAXIE SANITARY SUPPLY	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	262.82	U
132154	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,213.16	R
132168	WAXIE SANITARY SUPPLY	PAPER FILTER BAGS	LINCOLN MIDDLE SCHOOL	85.59	R
131798	WESTERN PSYCHOLOGICAL SVCS	ASSESTMENT KIT FOR PRESCHOOLER	SPECIAL EDUCATION REGULAR YEAR	698.81	R
132038	WESTERN PSYCHOLOGICAL SVCS	MAA FUNDS	SPECIAL EDUCATION REGULAR YEAR	118.59	R
132173	WESTERN PSYCHOLOGICAL SVCS	PSYCH ASSESSMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	208.69	R
132150	WILSON BROOKS TAYLOR	PIANO MOVER	LINCOLN MIDDLE SCHOOL	200.00	R
132147	WITT COMPANY	COPIER SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,522.23	U
132121	YOUNG,DR. WILBERT	RATERS SUPPLY	PERSONNEL COMMISION	100.00	U
				** NEW PURCHASE ORDERS	313,629.64

\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES \*\*

132137	DAILY BREEZE,THE	ADVERTISING	WEBSTER ELEMENTARY SCHOOL	4,000.00	BB
132220	SOHAIL JAY HEDJAZI	PROGRAM MGMT SOFTWARE	BUSINESS SERVICES	69,000.00	BB
				** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	73,000.00

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2012/2013

RECOMMENDATION NO. A.13

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$39,059.71 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2012-2013 income and appropriations by \$39,059.71 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

BOE Date: 11/01/12

Current Gifts and Donations 2012/2013

School/Site Account Number		Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b>					
01-90120-0-00000-00000-8699-011-0000	\$ 7,560.00	\$ -		Santa Monica	Bus Transportation
	\$ 172.57	\$ -		Science Magnet	General Supplies and Materials
	\$ 65.00	\$ -		Various	General Supplies and Materials
				Various	General Supplies and Materials
<b>Adult Education</b>					
11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b>					
01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b>	\$ 1,658.39	\$ -		Cabrillo PTA	General Supplies and Materials
01-90120-0-00000-00000-8699-017-0000	\$ 1,000.00	\$ -		University of CA	General Supplies and Materials
		\$ -	475	Berkeley	General Supplies and Materials
	\$ 2,609.39	\$ 460.48		Dan Bercu	Basketball Backboards & Rims
				Various	General Supplies and Materials
<b>CDS</b>					
12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b>					
01-90120-0-00000-00000-8699-001-0000	\$ 77.38	\$ -		Planet Aid Inc	General Supplies and Materials
<b>Franklin</b>	\$ 32.72	\$ 5.77		Planet Aid Inc	General Supplies and Materials
01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b>					
01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b>	\$ 7,500.00	\$ -		SMM-Ed Foundation	Independent Contractor
01-90120-0-00000-00000-8699-012-0000	\$ 7,240.00	\$ -		Lincoln PTSA	Independent Contractor
	\$ 37.53	\$ 6.62		Planet Aid Inc	General Supplies and Materials
<b>Malibu High School</b>	\$ 6,000.00	\$ -		MHS Athletic	Coach Assistant
01-90120-0-00000-00000-8699-010-0000	\$ 1,305.50	\$ -		Booster Club	Non-Capital Equipment
	\$ 320.00	\$ -		MHS PTSA	General Supplies and Materials
	\$ 58.13	\$ 10.26		Various	General Supplies and Materials
				Planet Aid Inc	General Supplies and Materials
<b>McKinley</b>	\$ 110.00	\$ -		Various	General Supplies and Materials
01-90120-0-00000-00000-8699-004-0000					
<b>Muir</b>					
01-90120-0-00000-00000-8699-005-0000					
<b>Olympic HS</b>					
01-90120-0-00000-00000-8699-014-0000					

BOE Date: 11/01/12

Current Gifts and Donations 2012/2013

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 1,302.00 \$ 552.00 \$ 276.00 \$ 225.00	\$ - \$ - \$ - \$ -		Various Various Brooke Nickman Various	Other Operating Expenses Other Operating Expenses Other Operating Expenses Other Operating Expenses
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000					
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000					
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-000-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b><u>Superintendent's Office</u></b> 01-90120-0-00000-00000-8699-020-0000					
<b><u>Educational Services</u></b> 01-90120-0-00000-00000-8699-030-0000					
<b><u>Student &amp; Family Services</u></b> 01-90120-0-00000-00000-8699-040-0000					
<b><u>Special Education</u></b> 01-90120-0-00000-00000-8699-044-0000					
<b><u>Information Services</u></b> 01-90120-0-00000-00000-8699-054-0000					
<b><u>Food and Nutrition Services</u></b> 01-90120-0-00000-00000-8699-057-0000					
<b><u>District</u></b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 38,101.61</b>	<b>\$ 483.13</b>	<b>\$ 475.00</b>		

BOE Date: 11/01/12

Current Gifts and Donations 2012/2013

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 9,891.16	\$ 7,797.57		\$ 17,688.73			\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 121.00	\$ 5,267.75	\$ 460.48	\$ 5,849.23		\$ 475.00	\$ 475.00
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 281.00	\$ 77.38		\$ 358.38			\$ -
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 432.05	\$ 32.72	\$ 5.77	\$ 470.54			\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 687.23	\$ 14,777.53	\$ 6.62	\$ 15,471.38			\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 2,541.54	\$ 7,683.63	\$ 10.26	\$ 10,235.43			\$ -
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 3,993.37	\$ 110.00		\$ 4,103.37			\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000				\$ -			\$ -
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000				\$ -			\$ -
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 915.75	\$ 2,355.00	u	\$ 3,270.75			\$ -
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 2,855.98			\$ 2,855.98			\$ -
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 2,148.74			\$ 2,148.74			\$ -
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 11/01/12

Current Gifts and Donations 2012/2013

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 18,576.00			\$ 18,576.00			\$ -
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
<b>District</b> 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>TOTAL GIFTS</b>	<b>\$ 42,443.82</b>	<b>\$ 38,101.58</b>	<b>\$ 483.13</b>	<b>\$ 81,028.53</b>	<b>\$ -</b>	<b>\$ 475.00</b>	<b>\$ 475.00</b>
			Total Equity Fund 15% Contribs.				
<b>Total Cash Gifts for District:</b>		<b>\$ 38,101.58</b>	<b>\$ 483.13</b>		<b>Total In-Kind Gifts:</b>	<b>\$ 475.00</b>	

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL TO PURCHASE TWO SIXTEEN-PASSENGER SCHOOL BUSES  
FROM AZ BUS SALES AND TO ENTER INTO A FIVE-YEAR LEASE WITH  
SOVEREIGN BANK FOR THEIR PURCHASE

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve staff to purchase two (2) sixteen (16) passenger Collins Bantam School Buses from AZ Bus Sales Inc. and to enter into a five year lease purchase agreement with Sovereign Bank to pay for their purchase. Annual payments beginning March 2013 through March 2017 will be in an amount not to exceed \$24,590 each, for a total price not to exceed \$122,950 including tax.

Funding Information

Budgeted: Yes

Fund: General

Source: Special Ed Transportation

Account Number: 01-72400-0-50010-36000-6500-058-2580

COMMENTS: The two buses being purchased will replace two 1994, 16 passenger Collins Bantam buses #25 and 28. Both vehicles need transmission overhauls and complete paint jobs. The last repairs done on the vehicles required securing parts from a salvage yard; engine parts are also obsolete

Once Board approval has been granted for the purchase, a purchase order will be placed with AZ Bus Sales for the two buses. Expected delivery is February 2013. Price for the lease purchase is as follows:

Unit price	\$ 53,617.85	
Tax	\$ 4,959.65	
FOB price	\$ 58,577.50	x 2 = \$117,155.00 loan amount
		\$ 2,897.50 interest (2.380%)
		\$122,950.00 Total loan

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF RFP#10.01 – DISTRICTWIDE VENDING MACHINES YEAR THREE  
OF A FIVE-YEAR SERVICE CONTRACT

RECOMMENDATION NO. A.15

It is recommended that the Board of Education award RFP#10.01 – for Districtwide Vending Machines to First Class Vending. This is year three (3) of a five (5)-year service contract.

Funding Information

There is no fiscal impact from this contract as all vending machines create revenue for the district.

COMMENTS: Vending machines and associated products are to adhere to Senate Bills 12 and 965 and our District Wellness Policy. All vending machines and associated products will be reviewed prior to their placement into the machines.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED FOR DISTRICTWIDE KITCHEN  
FACILITY INTERIOR PAINTING BID #12.13 BY AJ FISTES

RECOMMENDATION NO. A.16

It is recommended that the Board of Education accept as completed all work contracted with AJ Fistes, Bid #12.13 for the interior painting of Districtwide kitchens in Malibu and Santa Monica to in an amount not to exceed \$120,670.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number: 14-00000-0-00000-81100-5640-060-2600

COMMENT: The contract with AJ Fistes has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT AMOUNT \$120,670

TOTAL CONTRACT AMOUNT \$120,670

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED OF INTERIOR PAINTING FOR SANTA MONICA HIGH SCHOOL POOL BUILDING BID #12.13 BY OMEGA CONSTRUCTION

RECOMMENDATION NO. A.17

It is recommended that the Board of Education accept as completed all work contracted with Omega Construction, Bid #12.13 for interior painting of the pool building at Santa Monica High School - in an amount not to exceed \$19,800.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number: 14-00000-0-00000-81100-5640-060-2600

COMMENTS: The contract with Omega Construction has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

ORIGINAL CONTRACT AMOUNT \$18,000

CHANGE ORDER #1 \$ 1,800

TOTAL CONTRACT AMOUNT \$19,800

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF INTEGRATED PEST MANAGEMENT PROGRAM SERVICES –  
QUOTE 2012.01 – STANLEY PEST CONTROL – YEAR TWO OF A FIVE-YEAR  
CONTRACT

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Stanley Pest Control as the District's Integrated Pest Management (IPM) contractor for the year 2012-2013, year two of a five year contract, based on unit pricing for monthly services (\$18,060) and additional "as needed" services for the Food Services and Operations Departments.

Funding Information

Budgeted: Yes

Fund: 13, 01

Source: Food Services, General Fund

Account Number: 13-53100-0-00000-37000-5650-057-2570

01-81500-0-00000-82000-5620-065-2604

COMMENTS: Services provided will entail two sections: Part I – Food Services – monthly secondary kitchen and warehouse inspections, quarterly elementary kitchen inspections (\$4,980). Part II – Operations – monthly site inspections at all District sites in addition to rodent control at all Malibu sites on a bi-weekly schedule (\$13,080). An educational component is a required scope of this contract.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / J ANECE L. MAEZ / STUART A. SAM

RE: RATIFY AWARD OF BID #13.03.BB – WASHINGTON WEST – ELECTRICAL  
DISTRIBUTION PROJECT – LOWEST RESPONSIVE RESPONSIBLE BIDDER –  
CAPITAL FUNDS

RECOMMENDATION NO. A.19

It is recommended that the Board of Education ratify the award of Bid #13.03.BB, Electrical Distribution Project, for the Washington West Electrical Distribution Project to AC Pros, in the amount of \$138,500 which includes one (1) allowance.

Funding Information

Budgeted: Yes  
Fund: 25  
Source: Capital Funds  
Project No: 9800702  
Budget Category: Construction Contracts  
DSA #: N/A

COMMENTS: The bidding opportunity for Bid #13.03.BB, Electrical Distribution Project, was posted on the District's FTP website and also sent to contractors on the District's informal bidders list, on 9/17/12.

On October 11, 2012, the Director of the Facilities Improvement Projects approved the award of Bid #13.03.BB, Electrical Distribution Project, for Washington West to the lowest responsive responsible bidder.

The Electrical Distribution Project was submitted as an Informal Bid with project cost limit under 175,000.

A Notice of Award was issued to AC Pros on 10/11/12 in the amount of \$138,500(includes \$20,000 allowance).

A Friday Memo accompanies this Board Item.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: ACCEPT WORK AS COMPLETED – MCKINLEY ELEMENTARY SCHOOL –  
ENTRY AND MAIN OFFICE RECONFIGURATION PROJECT – FAST-TRACK  
CONSTRUCTION CORPORATION – MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education accept as completed all work contracted for contract Bid# 10.44.BB-03-113674 - McKinley Elementary School - Entry and Main Office Reconfiguration Project to Fast-Track Construction Corporation for a final contract amount of \$536,504.37.

Funding Information

Budgeted: Yes

Fund: 21

Source: Measure BB

Account Number: 21-90500-0-00000-85000-6200-004-2600

Description: Construction Services

Project: McKinley Elementary School - Entry and Main Office Reconfiguration Project

DSA #: 03-113674

Budget Category: Hard Costs/Construction/Construction Contract

COMMENT: The contract with Fast-Track Construction Corporation Bid# 10.44.BB-03-113674 - McKinley Elementary School - Entry and Main Office Reconfiguration Project has been completed.

In order to facilitate the release of the final payment, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

The date of substantial completion is December, 15, 2011.

Substantial claims prevented mutual acceptance of work. Currently there is now an amount of \$2,914.80 disputed claim for additional inspection fees. It is the District's intention to review and resolve this claim expeditiously. Project scope is complete.

*(Continued on next page)*

Original Contract Amount	\$461,500
Change Order No. 1	\$5,521.12
Change Order No. 2	\$13,128.29
Change Order No. 3	\$8,191.16
Change Order No. 4	\$19,939.33
Change Order No. 5	\$28,224.47
Total Final Contract Amount	\$536,504.37

Original Contract Duration	120 Days
Change Order No. 1	1 Day
Change Order No. 2	0 Days
Change Order No. 3	0 Days
Change Order No. 4	0 Days
Change Order No. 5	0 Days
Total Final Contract Duration	121 Days

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: Aye  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.21

Unless otherwise noted, all items are included in the 2012/2013 approved budget.

**ADDITIONAL ASSIGNMENTS**

**ADAMS MIDDLE SCHOOL**

Thomas, Kate	\$40.46, as needed	10/20/12-6/1/13	<u>Est Hrly/\$----</u>
TOTAL ESTABLISHED HOURLY			\$----

Comment: Saturday School  
01-Unrestricted Resource

**EDUCATIONAL SERVICES**

Witt, Carl	14 hrs @\$40.46	11/1/12-6/30/13	<u>Est Hrly/\$566</u>
TOTAL ESTABLISHED HOURLY			\$566

Comment: iPad User Group Facilitator  
01-Titlt II Part D EETT Competitive

**GRANT/ROGERS ELEMENTARY SCHOOL**

Noveck, Mary Anna	71 days @\$479.14	10/15/12-2/8/13	<u>Own Daily/\$34,019</u>
TOTAL OWN DAILY			\$34,019

Comment: Substitute Asst Principal for Maternity Leave  
01-Unrestricted Resource

**LINCOLN MIDDLE SCHOOL**

Hart, Sharon	4 hrs @\$40.46	10/5/12-6/1/13	<u>Est Hrly/\$162</u>
Moazzez, Rozita	5 hrs @\$40.46	10/5/12-6/1/13	<u>Est Hrly/\$202</u>
Obusek, John	4 hrs @\$40.46	10/5/12-6/1/13	<u>Est Hrly/\$162</u>
Oseguera, Christian	5 hrs @\$40.46	10/5/12-6/1/13	<u>Est Hrly/\$202</u>
Seymour, Robert	20 hrs @\$40.46	10/5/12-6/1/13	<u>Est Hrly/\$809</u>
TOTAL ESTABLISHED HOURLY			\$1,537

Comment: ASB Dance Supervision  
01-Reimbursed by ASB

**MALIBU HIGH SCHOOL**

Clark, Jason	7 hrs @\$40.46	7/1/12-6/30/13	<u>Est Hrly/\$283</u>
TOTAL ESTABLISHED HOURLY			\$283

Comment: Math Teacher Collaboration  
01-Tier III Programs Cat Flex

DiMercurio, Joseph	120 hrs @\$40.46	9/1/12-6/11/13	<u>Est Hrly/\$4,855</u>
TOTAL ESTABLISHED HOURLY			\$4,855

Comment: After-School Library  
01-Malibu Shark Fund

MUIR ELEMENTARY SCHOOL

Benitez, Lourdes 52 hrs @\$40.46

10/8/12-6/11/13

Est Hrly/\$2,104

TOTAL ESTABLISHED HOURLY \$2,104

Comment: Science and Math Enrichment Classes  
01-IASAL Title I Basic-LW Inc/Neg

OLYMPIC HIGH SCHOOL

Fuller, Anthony 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

Gecht, Marcia 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

McGregory, Cynthia 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

Miller, Stephanie 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

Nieves, Melissa 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

Siemer, Deborah 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

Suminski, Mark 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

Sweeney, Kristin 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

Tarbell, Harlan 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

Thobe, Christie 4 hrs @\$40.46

10/13/12-6/11/13

Est Hrly/\$162

TOTAL ESTABLISHED HOURLY \$1,620

Comment: Saturday School  
01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

Lipetz, Sarah 1 hr @\$40.46

9/25/12

Est Hrly/\$40

TOTAL ESTABLISHED HOURLY \$40

Comment: Geometry Team Coverage  
01-Economic Impact Aid – SCE

Kim, Douglas 107 hrs @\$40.46

8/22/12-6/11/13

Est Hrly/\$4,329

TOTAL ESTABLISHED HOURLY \$4,329

Comment: Supervision of Athletic Tutors  
01-Unrestricted Resource

Cox, Shannon 1.0 hr @\$40.46

9/20/12

Est Hrly/\$40

Fulcher, Nathan 1.0 hr @\$40.46

9/20/12

Est Hrly/\$40

Hobkirk, Carl 1.0 hr @\$40.46

9/20/12

Est Hrly/\$40

Karyadi, Adrienne 0.5 hr @\$40.46

9/20/12

Est Hrly/\$20

Reichle, Tisha 1.0 hr @\$40.46

9/20/12

Est Hrly/\$40

Silvestri, Marisa 1.0 hr @\$40.46

9/20/12

Est Hrly/\$40

Webb, Kitano 1.0 hr @\$40.46

9/20/12

Est Hrly/\$40

TOTAL ESTABLISHED HOURLY \$260

Comment: Freshman Seminar Meeting  
01-Economic Impact Aid – SCE

Bart-Bell, Dana 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Battung, Jason 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Chacon, Martha 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Chang, Pauline 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Cierra, Jorge 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Cooper, Jessica 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

De La Cruz, Gilda 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Devincentes-Waul, M. 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Forrer, Brooke 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Fulcher, Nathan 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Gatell, Frank 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Gonsalves, Diane 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Gonzalez, Alicia 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Gutierrez, Laurie 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Harris, John 5 hrs @\$40.46

10/20/12

Est Hrly/\$202

Hobkirk, Carl 5 hrs @\$40.46

10/20/12

Est Hrly/\$202



Hoffman, Ryan	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Jones, Teri	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Kariya, Emily	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Khem, Chamnauch	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Kim, Douglas	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Ledford, Martin	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Lee, Chon	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Lipetz, Sarah	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Magnuson, Ruth	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Mejia, Rosa	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Numan, Malikah	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Pantallian, Ayanna	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Reichle, Tisha	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Salumbides, Roseann	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Sass, Amanda	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Schmidt, Samantha	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Silvestri, Marisa	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Sinfield, Paul	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Sorensen, Justine	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Staroschak, Christine	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Toppel, Diane	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Ustation, Tina	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Walker, Megan	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Webb, Kitaro	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Wethern, Heather	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
Yumori, Nicole	5 hrs @\$40.46	10/20/12	Est Hrly/\$202
TOTAL ESTABLISHED HOURLY			\$8,484

Comment: PSAT Proctor  
01-Reimbursed by ASB

#### SPECIAL EDUCATION

Franklin, Judy	13.75 hrs @\$40.46	6/26/12-7/19/12	Est Hrly/\$556
TOTAL ESTABLISHED HOURLY			\$556

Comment: Extra hours for IEP  
01-Special Education

#### HOURLY TEACHERS

##### ADULT EDUCATION

Kuipers, Catherine	\$40.46, as needed	11/1/12-6/8/13	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Adult Education Substitute  
11-Unrestricted Resource

**TOTAL ESTABLISHED HOURLY, AND OWN DAILY = \$58,653**

#### ELECTIONS

##### PROBATIONARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Taylor-Sabo, Melissa/SAI Webster Elementary	100%	10/11/12

**SUBSTITUTE TEACHERS**  
**CHILD DEVELOPMENT SERVICES**

(@\$16.19 Hourly Rate)

Rosenthal, Betsy

Sulukyan, Nvard

Effective

10/11/12

10/12/12

**CHANGE IN ASSIGNMENT**

Kingsley-Scott, Janice

Santa Monica HS/Psychologist

From: JAMS

To: Santa Monica HS

Effective

8/22/12

Rodriguez, Claudia

Rogers Elementary/CDS Teacher

From: Woods

To: Rogers

10/15/12

Shekhymeyster, Zhanna

JAMS/Psychologist

From: Lincoln Child Development

To: John Adams MS

8/22/12-6/11/13

Simon, Diana

McKinley Elementary/Psychologist

From: 100% - Franklin/McKinley

To: 80% - McKinley

8/22/12-6/11/13

Stern, Amanda

Roosevelt, Webster/Psychologist

From: Webster

To: Roosevelt/Webster

8/22/12-6/11/13

**LEAVE OF ABSENCE (with pay)**

Name/Location

Reardon, Marybeth

Santa Monica HS

Effective

9/17/12-10/5/12

[medical]

(Extension of dates from 9/20/12 Agenda)

Spanos, Christina

Grant Elementary

10/10/12-10/24/12

[medical]

**LEAVE OF ABSENCE (without pay)**

Name/Location

Cook Morris, Kelly-Ann

Webster Elementary

Effective

8/20/12-6/11/13

[60% - child care]

(Revision of percentage from 6/7/12 Agenda)

Hinojosa-Riusech, Judith

Santa Monica HS

10/3/12-12/14/12

[CFRA]

Ngo, Rebecca  
Rogers/Grant Elementary

11/26/12-2/8/13  
[CFRA]

Reardon, Marybeth  
Santa Monica HS

10/8/12-10/31/12  
[CFRA]

**DECEASED**

Name/Location

McGee, Richard  
ROP/Santa Monica HS

Effective

10/13/12

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Lieberman  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

FROM: SANDRA LYON / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT  
11/01/12

RECOMMENDATION NO. A.22

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>ELECTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Anderson, Joshua Facility Permits	Sports Facility Attendant 6 Hrs/12 Mo/Range:22 Step: B	10/6/12
Rose, Cheryl Health Services	Health Office Specialist 3.5 Hrs/ SY/Range:25 Step: A	10/3/12
Winzey, Fidel Purchasing	Stock and Delivery Clerk 7 Hrs/10 Mo/Range:26 Step: B	9/18/12
Yamamoto, Mikiko Special Education	Specialized Inst Asst 6 Hrs/SY/Range:26 Step: A	10/2/12

<b><u>SUMMER ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Smith, Angelique Special Education	Occupational Therapist	8/2/12

<b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Ausmus, Juley Cabrillo Elementary	Inst Asst – Classroom [additional hours, homework club]	9/10/12-5/24/13
Cooper, James Facility Permits	Campus Security Officer [additional hours, overnight security]	10/3/12-10/16/12
Flores, Maria Roosevelt Elementary	Senior Office Specialist [overtime; achievement data]	9/24/12-10/5/12
Goudeau, Tajanieace Santa Monica HS	Inst Asst – Physical Education [additional hours, locker room attendant]	9/21/12-6/11/13
Gutierrez, Yoly Edison Elementary	Bilingual Community Liaison [overtime; translation]	9/4/12-10/31/12
Gutierrez, Yoly Student Services	Bilingual Community Liaison [overtime; translation for SARB]	8/22/12-6/11/13
Jorgensen, Stephanie Special Education	Office Specialist [additional hours, processing documentation]	10/1/12-10/31/12
Lopez, Manuel Facility Permits	Campus Security Officer [additional hours, overnight security]	10/3/12-10/16/12
McKinley, Tyrone Facility Permits	Swimming Instructor/Lifeguard [additional hours, weekend events]	10/6/12-2/23/13

Reyes, Marybel Facility Permits	Campus Security Officer [additional hours, overnight security]	10/3/12-10/16/12
Shirley, Shavine Facility Permits	Campus Security Officer [additional hours, overnight security]	10/3/12-10/16/12
Tursi, Lisa Roosevelt Elementary	Administrative Assistant [overtime; achievement data]	9/24/12-10/5/12
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Anderson, Sally Child Develop Svcs	Children's Center Assistant	10/5/12-6/30/13
Anderson, Sally Health Services	Health Office Specialist	9/7/12-6/11/13
Belt, Jimmy Special Education	Inst Asst – Special Ed	10/4/12-6/30/13
Boradeh, Fattaneh Child Develop Svcs	Children's Center Assistant	10/5/12-6/30/13
Ceja, Karla District	Office Specialist	9/1/12-6/15/13
Coleman, Daniel Facility Permits	Sports Facility Attendant	9/10/12-6/30/13
Eby, David Facility Permits	Sports Facility Attendant	9/10/12-6/30/13
Gardner, Rodney Jr. Special Education	Inst Asst – Developmental Health	9/1/12-12/1/12
Goudeau, Tajanieace District	Inst Asst – Physical Education	8/22/12-6/30/13
Greenseid, Diane SMASH	Elementary Library Coordinator	9/10/12-6/30/13
Jackson, Sheralynn Special Education	Inst Asst – Special Ed	8/20/12-6/30/13
Lopez, Brenda Special Education	Inst Asst – Special Ed	10/5/12-6/30/13
Marinez, Victoria Special Education	Inst Asst – Special Ed	9/27/12-6/30/13
Oyenoki, Liz District	Office Specialist	9/25/12-6/30/13
Price, Quentin Facility Permits	Sports Facility Attendant	9/10/12-6/30/13
Proctor, Sean Facility Permits	Sports Facility Attendant	9/10/12-6/30/13

**INVOLUNTARY TRANSFER**

Hartley, Dana  
Grant Elementary

Inst Asst – Special Ed  
6 Hrs/ SY  
Fr: 6 Hrs/ SY/Special Education

**EFFECTIVE DATE**

9/4/12

**INVOLUNTARY TRANSFER IN LIEU OF LAYOFF**

Ciccarello, Nicole  
Olympic HS

Inst Asst – Classroom  
5 Hrs/SY  
Fr: 3 Hrs/SY/Rogers Elementary

**EFFECTIVE DATE**

10/1/12

**VOLUNTARY DEMOTION IN LIEU OF LAYOFF**

Miller, Karen  
Special Education

Inst Asst – Special Ed  
6.5 Hrs/SY  
Fr: Office Specialist  
8 Hrs/11 Mo /Educational Services

**EFFECTIVE DATE**

10/2/12

**CHANGE IN ASSIGNMENT**

Carrillo, Ivan  
Muir Elementary

Specialized Inst Asst  
4.5 Hrs/SY  
Fr: 4 Hrs/SY

**EFFECTIVE DATE**

9/24/12

Le, Corinne  
Webster Elementary

Inst Asst – Classroom  
6 Hrs/SY  
Fr: 5 Hrs/SY

10/8/12

Saucedo, Olga  
Adult Education Center

Office Specialist  
6.4 Hrs/12 Mo  
Fr: 6.4 Hrs/11 Mo

10/1/12

Schmidt, Phillip  
Franklin Elementary

Inst Asst – Special Ed  
8 Hrs/SY  
Fr: 6 Hrs/SY

9/12/12

Stern, Ellen  
Webster Elementary

Inst Asst – Classroom  
6 Hrs/SY  
Fr: 5 Hrs/SY

10/8/12

Stout-Moran, Amy  
Muir Elementary

Inst Asst – Classroom  
5.5 Hrs/SY  
Fr: 3.5 Hrs/SY

10/8/12

**LEAVE OF ABSENCE (PAID)**

Ortiz-Gonzalez, Patricia  
Health Services

Health Office Specialist  
Maternity

**EFFECTIVE DATE**

10/6/12-12/9/12

Serna, Maria  
Fiscal Services

Senior Administrative Asst  
Maternity

10/15/12-1/4/13

**LEAVE OF ABSENCE (UNPAID)**

Kahle, Peter  
Franklin Elementary

Physical Activities Specialist  
CFRA Leave

**EFFECTIVE DATE**

11/10/12-11/24/12

**PROFESSIONAL GROWTH**

Brito, Salvador Transportation	Bus Driver	<b><u>EFFECTIVE DATE</u></b> 11/1/12
Carrillo, Rigoberto Maintenance	HVAC Mechanic	11/1/12
Gold, Kathleen Information Services	Technology Support Assistant	11/1/12
Younan, Julie Personnel Commission	Human Resources Technician	11/1/12

**WORKING OUT OF CLASS**

Fowler, Damone Food Services	Production Kitchen Coordinator Fr: Cafeteria Cook Baker	<b><u>EFFECTIVE DATE</u></b> 9/10/12
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**ESTABLISHMENT OF POSITION**

Inst Asst – Special Ed 6.5 Hrs/SY; Special Education	<b><u>EFFECTIVE DATE</u></b> 9/18/12
Specialized Inst Asst 6 Hrs/SY; Special Education	10/2/12

**ABOLISHMENT OF POSITION**

Inst Asst - Classroom 3 Hrs/SY; Rogers Elementary	<b><u>EFFECTIVE DATE</u></b> 9/28/12
Inst Asst – Special Ed 6 Hrs/SY; Special Education	9/4/12

**RESIGNATION**

Beaman, Shareen Point Dume Elementary	Inst Asst - Classroom	<b><u>EFFECTIVE DATE</u></b> 9/27/12
Belt, Jimmy Malibu HS	Inst Asst – Special Ed	10/3/12
Herrador, Karin SMASH	Inst Asst - Classroom	10/16/12
Jackson, Nisha Santa Monica HS	Inst Asst – Special Ed	10/5/12
Malkoun, Mirna Franklin Elementary	Inst Asst – Special Ed	9/28/12
Margarito, Jess Special Education	Specialized Inst Asst	9/28/12

**RETIREMENT**

Smith, Mary  
Grant Elementary

Senior Office Specialist

**EFFECTIVE DATE**

1/15/13

Young, Wilbert  
Personnel Commission

Director of Classified Personnel

12/28/12

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)



TO: BOARD OF EDUCATION ACTION/CONSENT  
11/01/12

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.23

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**AVID TUTOR**

SANTOS, MARIE	LINCOLN MIDDLE SCHOOL	9/20/12-11/30/12
WILSON, TERRY	JOHN ADAMS MIDDLE SCHOOL	9/24/12-6/11/13
YAGHOUBZADEH, MICHELLE	LINCOLN MIDDLE SCHOOL	9/20/12-11/30/12

**COACHING ASSISTANT**

BALDWIN, BLAKE	MALIBU HS	10/4/12-6/30/13
CLARK, TRAVIS	SANTA MONICA HS	9/4/12-6/30/13
GAINES, ANDRE	SANTA MONICA HS	9/4/12-6/30/13
KEMPAINEN, EDWARD	MALIBU HS	9/1/12-6/30/13
LINDER, TIFFINI	SANTA MONICA HS	9/25/12-6/30/13
MAKRIS, JAMES	SANTA MONICA HS	9/24/12-6/30/13
RICHARDS, JAMES	SANTA MONICA HS	9/27/12-6/30/13
WESTON, SEAN	SANTA MONICA HS	9/4/12-6/30/13

**NOON SUPERVISION AIDE**

COLEMAN, DANIEL	WEBSTER ELEMENTARY	9/19/12-6/30/13
MCGILL, VICTORIA	MUIR ELEMENTARY	8/22/12-6/30/13

**TECHNICAL SPECIALIST – LEVEL II**

CLOUD, LINDSEY	ED SRVC/EDISON/GRANT/MCKINLEY/ MUIR ELEMENTARY [Voice Coach] - Funding: Gifts	10/1/12-5/31/13
HARRIS, MARK	OLYMPIC HS [Guitar Instructor] - Funding: SMMEF – Dream Winds	8/22/12-9/10/12
NAZIEMIEC, KAROLINA	ED SERVICES/LINCOLN MS [Strings Coach] - Funding: SMMEF – Dream Winds	9/10/12-6/30/13
NAZIEMIEC, KAROLINA	ED SERVICES/ROGERS ELEMENTARY [Strings Coach] - Funding: SMMEF – Dream Winds	9/10/12-6/30/13

OSTROVSKY, JULIANNA	POINT DUME ELEMENTARY [Art Instructor] - Funding: Reimbursement by PTA	10/1/12-3/18/13
PARISE, CHRIS	ED SERVICES/ADAMS MS [Band Coach] - Funding: SMMEF – Dream Winds	9/25/12-6/30/13
PARISE, CHRIS	JOHN ADAMS MIDDLE SCHOOL [Music Clinician] - Funding: Tier III Programs CAT FLEX	9/25/12-6/11/13
SLOSBERG, ANDREA	CABRILLO ELEMENTARY [Computer Lab Support] - Funding: Reimbursement by PTA	8/20/12-5/24/13

**EDUCATIONAL SPECIALIST – LEVEL II**

BAKER, ELIZABETH	MUIR ELEMENTARY [K-2 Music Program] - Funding: Reimbursement by PTA	9/21/12-5/31/13
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**STUDENT WORKER – WORKABILITY**

BECERRADA, GERALD	SANTA MONICA HS	9/14/12-6/30/14
BENTON, VANESSA	SANTA MONICA HS	9/4/12-6/30/14
ESCALERA, JAMES	SANTA MONICA HS	9/19/12-6/30/14

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Lieberman  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / MARK KELLY

RE: EXPULSION OF STUDENT (B/D 04/05/1995)

RECOMMENDATION NO. A.24

It is recommended that the Board of Education expel student (B/D 04/05/1995), but suspend enforcement of the expulsion and allow the student to attend the Off Campus Learning Center (OCLC).

COMMENT: The Superintendent of the Santa Monica-Malibu Unified School District has recommended the expulsion based on the student's violation of Education Code Sections 48900 (c), 48915 (a)(3), and 48915 (b)(1).

48900 (c) Unlawfully possessed, used, sold or otherwise furnished or been under the influence of a controlled substance, alcoholic beverage or intoxicant of any kind.

48915 (a)(3) Unlawful possession of any controlled substance.

Additional finding: Other means of correction are not feasible or have repeatedly failed to bring about proper conduct (Education Code Section 48915 (b) (1)).

The Administrative Hearing Panel recommends suspending enforcement of the expulsion and allowing the student to attend the Off Campus Learning Center. The student is expected to make satisfactory progress in fulfilling the requirements of the Rehabilitation Plan. The expulsion order is to be put into effect if the student fails to make satisfactory progress during the period of expulsion.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Lieberman

STUDENT ADVISORY VOTE: Aye

AYES: All (7)

NOES: None (0)

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## **DISCUSSION ITEMS**



TO: BOARD OF EDUCATION

DISCUSSION

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ

RE: 2013-14 BUDGET DEVELOPMENT PROCESS

DISCUSSION ITEM NO. D.01

The outcome of the November 6<sup>th</sup> election will determine and shape the nature of budget discussions in the District for the next several years. In the case where Proposition 30 passes, Santa Monica-Malibu Unified School District will not sustain additional reductions of revenue, but will face an operational deficit in excess of 5.0 million dollars a year. In the event that Proposition 30 fails, the District will receive a 2012-13 mid-year cut in revenue of \$457 per student or just over 5.0 million dollars. This revenue reduction raises the operational deficit to over 10.0 million dollars per year. Additionally, the District's healthy Unrestricted Fund Balance of 17.5 million dollars plummets to fewer than 7.5 million dollars. In a single year, more than half of District reserves will be gone.

These dramatic reductions come after several years of declining state revenues and budgets that have reflected cuts throughout the District. In the past 4 years, employees have agreed to furlough days reducing salaries by 10 days over 2 years, administration has been reduced at school sites (Samohi house reduction and AP reduction) and the District Office, staffing ratios have increased causing higher class sizes, clerical support has been reduced, instructional materials expenditures have been limited, and positions have been reduced in Special Education, Fiscal and Human Resources. The Santa Monica and Malibu communities have continued to support local education during these difficult times. The passage of Prop Y and YY, the renewal of a parcel tax, the generous contributions to our Ed Foundation and PTAs have made it possible for the District to continue many of what are considered essential programs.

A successful conversation regarding the District's 2013-14 Budget depends on constructive, creative and informed input that is representative of all communities within the District. Senior staff is considering a process that begins early in November and continues through a Board workshop and budget decisions in February 2013. We have attempted to create a process that will inform the Board about community priorities as they make difficult decisions regarding the fiscal future for the District. We want to be able to articulate to the Board what is important to consider as we move the budget process forward. The conversations may be very different based on results of the election; however, the process used in either case should serve us well.

Staff suggests that we begin the process with information regarding the budget. We are preparing a webinar that can be viewed by a large number of individuals that will provide specific, detailed budget information. We want to include the District Vision, Mission, and Strategic Plan in that presentation along with the numbers as we know them. The webinar will also describe the components of school district budgeting. Our second step in the process will be to hold a Management Meeting to continue the "big" picture conversation from the webinar and involving employees from all Divisions that will prepare for the Pathway meetings.

The intent of the Pathway meetings is to receive input regarding budget priorities from our school communities. We intend to invite representation from every site that includes administrators, teachers, parents and students. We will be asking these larger Pathway groups to consider what is important to them and set priorities in a variety of areas. We will encourage the Pathways to include in their discussion what is critical in the following areas: School Sites, Instructional Programs, Student Support, District Office, District Operations and Extra/Co-Curricular Activities. These meetings should be concluded by the end of November.

In December, using the input from the Pathway meetings, staff will prepare for a January Board study session. Staff will consider the District Vision, Mission, and other constraints or requirements necessary to operate a fully functional district. This study session will be held during a regularly scheduled Board meeting. This will provide the public with an opportunity to contribute to the process and the Board to provide feedback to staff. It is not expected that final decisions will be made during the study session in January. Early in February, staff will schedule a special Board Workshop to continue the conversation regarding budget development. It is anticipated that staff will prepare an agenda item for the second meeting in February in order to take any action regarding budget parameters or changes.

Staff will continue to update the Board throughout the process with regular Board updates. This timeline will provide staff to work through the details of any change. It is anticipated that a Preliminary Budget will be ready for Board review by the end of May and final adoption in June.

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*Mr. Patel asked about a superintendent's emergency feasibility committee in case Prop 30 does not pass. Ms. Lyon replied that if neither Prop 30 nor 38 passes on November 6, she would form a committee to examine possible ways to generate revenue for the district. Ms. Maez listed the dates and times for the various pathway budget meetings following Friday's webinar. For those who are not able to view the webinar live, the video and slides will be posted online following the completion of the live feed.*

TO: BOARD OF EDUCATION

DISCUSSION

11/01/12

FROM: SANDRA LYON / TERRY DELORIA / MAUREEN BRADFORD

RE: 2012 SUMMER PROGRAMS UPDATE

DISCUSSION ITEM NO. D.02

A number of innovative and intensive summer school programs for SMMUSD students were held from late June through August 2012.

This presentation will report on the programs offered, including the enrollment figures, results from students' pre- and post-assessments, grades received, and survey data.

2012 summer program data, follow-up data for prior years' summer programs, as well as reflections and considerations from summer program teachers and administrators, will provide the basis for discussion of the 2012 IISS program and implications for future development and improvement of summer programs for 2013.

\*\*\*\*\*

*This item was pulled by staff. It will be presented at the November 15, 2012, board meeting.*



TO: BOARD OF EDUCATION

DISCUSSION

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ

RE: CONSIDER REVISING BP 3511.1 – INTEGRATED WASTE MANAGEMENT

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education consider revising BP 3511.1 – Integrated Waste Management.

COMMENTS: CSBA recommends these revisions to reflect new law (AB 341, 2011), which requires schools that generate more than four cubic yards of solid waste per week to arrange for recycling services in accordance with law. The policy also references resources available through the California Department of Resources Recycling and Recovery (CalRecycle), links integrated waste management to broader goal of green school operations, and adds language related to program monitoring and evaluation.

Attached is the revised policy.

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*Ms. Maez explained the proposed changes. This policy will return for approval at the November 15, 2012, meeting.*

**INTEGRATED WASTE MANAGEMENT**

The Board of Education believes that the conservation of ~~water, energy and other~~ natural resources ~~as well as~~ and the protection of the environment are connected to the district's educational mission and are essential to the health and well-being of the community. The Superintendent or designee shall develop and/or implement a cost-effective, integrated waste management program that incorporates the principles of green school operations ~~an integrated waste management program to reduce waste, conserve natural resources and protect the environment.~~

The district's program shall include specific strategies designed to help the district reduce solid and hazardous waste generation and improve efficiency in using natural resources, and minimize the impact of such use on the environment in all areas of its operations. The program shall address all areas of the district's operations, including, but not limited to, procurement, resource utilization, and facilities management practices.

The Superintendent or designee may collaborate with city, county, and state agencies in developing and implementing the district's integrated waste management program.

The Superintendent or designee shall make every effort to identify funding opportunities for the district's integrated waste management program including applying for available grants or other cost-reducing incentives.

To the extent that funding permits, the Superintendent or designee shall provide appropriate educational and training opportunities to students and staff regarding the benefits and methods of conserving natural resources and protecting the environment.

The Superintendent or designee shall regularly monitor all aspects of the district's integrated waste management program and shall provide an update to the Board on its effectiveness as necessary.

~~The Superintendent or designee shall provide appropriate training opportunities to students and staff regarding the benefits and methods of conserving natural resources and protecting the environment.~~

Legal Reference:

EDUCATION CODE

8700-8707 Environmental education

17070.96 Leroy F. Greene School Facilities Act of 1996, consideration of high performance standards

17072.35 New construction grants; use for designs and materials for high performance schools

32370-32376 Recycling paper

33541 Environmental education

PUBLIC RESOURCES CODE

25410-25421 Energy conservation assistance

40050-40063 Waste management; integrated waste management

41780 Waste diversion

42620-42622 Source reduction and recycling programs

42630-42647 School site source reduction and recycling

42649-42649.7 Recycling of commercial solid waste

CODE OF REGULATIONS, TITLE 14

17225.12 Commercial solid waste

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Department of Resources Recycling and Recovery: <http://www.calrecycle.ca.gov/ReduceWaste/Schools>

California Division of State Architect: <http://www.dgs.ca.gov/dsa>

California Energy Commission: <http://www.energy.ca.gov>

California Environmental Protection Agency: <http://www.calepa.ca.gov>

U.S. Environmental Protection Agency: <http://www.epa.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
adopted: August 19, 2009 Santa Monica, California**

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## **INFORMATION ITEMS**



TO: BOARD OF EDUCATION

INFORMATION

11/01/12

FROM: SANDY LYON / TERRY DELORIA / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17<sup>th</sup> Street, Santa Monica, CA 90404

**Wonder**, by R.J. Palaccio for grades 3 through 12 District-wide for summer reading list. Adoption requested by Kelly Utz, Lincoln Librarian. (Wonder is the selection for the public library's "Santa Monica Citywide Reads" program).

TO: BOARD OF EDUCATION

INFORMATION

11/01/12

FROM: SANDRA LYON / JANECE L. MAEZ

RE: REVISIONS TO AR 3511.1 – INTEGRATED WASTE MANAGEMENT

INFORMATION ITEM NO. I.02

This is to inform the Board of Education that revisions have been made to 3511.1 – Integrated Waste Management.

COMMENTS: CSBA recommends these revisions to reflect new law (AB 341, 2011), which requires schools that generate more than four cubic yards of solid waste per week to arrange for recycling services in accordance with law. The policy also references resources available through the California Department of Resources Recycling and Recovery (CalRecycle), links integrated waste management to broader goal of green school operations, and adds language related to program monitoring and evaluation.

Attached is the revised regulation.

**INTEGRATED WASTE MANAGEMENT**

~~To ensure efficient utilization of natural and material resources, the Superintendent or designee shall work towards instituting the following measures and/or practices:~~

For all applicable areas of district operations, the Superintendent or designee shall design an integrated waste management program that minimizes the generation of waste, encourages the recovery and diversion of reusable materials from the waste stream, improves efficiency in the utilization of natural and material resources, and protects the environment. The program shall implement measures and/or practices to:

1. Reduce waste generation by reducing the consumption of disposable materials, composting of organic materials and fully utilizing all materials prior to disposal.
2. Recycle materials such as paper, glass, plastic and aluminum, ~~and minimize the use of non-biodegradable products.~~

Any school site or district facility which generates more than four cubic yards of commercial solid waste per week shall take at least one of the following actions: (Public Resources Code 42649.2; 14 CCR 17225.12)

- a. Source separate recyclable materials from solid waste and subscribe to a basic level of recycling service that may include collection, self-hauling, or other arrangement for the pickup of the recyclable materials
- b. Subscribe to a recycling service that may include mixed waste processing that yields diversion results comparable to source separation
3. Prefer recycled and other environmentally preferable products when procuring materials for use in district schools and buildings or contracting for the construction or modernization of any district building.
4. ~~Work~~ Minimize the use of nonbiodegradable materials and work with vendors and contractors to use packaging and delivery materials that generate less waste.
5. Work with city, county, or other government agencies to locate markets for the district's reusable and recyclable materials.

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**approved: August 19, 2009 Santa Monica, California**  
**revised: November 1, 2012**





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## **ATTACHMENTS**



ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: “Annual Nurses Report” (associated with Item No. S.01)
- Presentation: “SMMCTA Presentation” (associated with Communications)



# Annual Nurses Report

2011-2012

SCHOOL NURSES ARE IN A UNIQUE POSITION  
TO PROVIDE THE CRITICAL LINK BETWEEN  
THE EDUCATION SYSTEM, FAMILIES,  
COMMUNITY, AND MEDICAL CARE.

## Cabrillo- 250 enrollment

- Health office visits-2094  
(average 12/day)
- Health Codes-140
  - Asthma-13
  - Diabetes-3
  - Epipens-1
  - Seizures-1
- Medications at school-12  
(707 doses given)
- TB tests-34
- Hearing and Vision-136
- Accident reports-15
- Child Abuse-0
- 911 calls-1
- Special Ed assessments-38
- Other- urinary catheterization, rectal Diastat, life skills class, 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> grade diabetic students

## Pt Dume-265 enrollment +preschool

- |  |  |
|--|--|
| <ul style="list-style-type: none"> <li>• Health office visits-3120 (average 17/day)</li> <li>• Health codes-65             <ul style="list-style-type: none"> <li>○ Asthma-5</li> <li>○ Diabetes-0</li> <li>○ Epipens-3</li> <li>○ Seizures-1</li> </ul> </li> <li>• Medications at school-10 (6 doses given)</li> <li>• TB tests-0</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision-127</li> <li>• Accident Reports-15</li> <li>• Child Abuse-1</li> <li>• 911 calls-1</li> <li>• Special Ed assessments-28</li> <li>• Other- special ed preschool- 2 students with seizures, 20 cases of lice, private preschool</li> </ul> |
|--|--|

## Webster- 336 enrollment

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Health office visits-1191 (average 7/day)</li> <li>• Health codes-84             <ul style="list-style-type: none"> <li>○ Asthma-9</li> <li>○ Diabetes-0</li> <li>○ Epipens-6</li> <li>○ Seizures-0</li> </ul> </li> <li>• Medications at school-14 (10 doses given)</li> <li>• TB tests-3</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision-224</li> <li>• Accident reports-0</li> <li>• Child Abuse-2</li> <li>• 911 calls-0</li> <li>• Special Ed assessments-43</li> </ul> |
|--|---|

## Malibu Elementary Pathway

- Malibu elementary pathway has 3 health office specialists (HOS- 3.5 hours/day). 1 is full time at Cabrillo due to the medical needs of the students. 1 works 3 days a week at Pt Dume, and 2 days at MHS; and 1 is 4 days at Webster and 1 day at MHS.
- Fewest students (851), 3 schools and 2 life skills sp ed classes. 5 diabetics, 3 are 2<sup>nd</sup>-4<sup>th</sup> grade.
- We have a 1 full-time credentialed school nurse at MHS and 2 days of a school nurse to cover the elementary school pathway.
- This leaves 1 nurse alone in Malibu for 3 days. The HOS covers her office for 3.5 hours on the days she must cover insulin, catheterization and emergencies in the elementary schools.

## Malibu Middle and High School- 1131 enrollment

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Health office visits-5800 (average 32/day)</li> <li>• Health codes-227               <ul style="list-style-type: none"> <li>○ Asthma-82</li> <li>○ Diabetes-2</li> <li>○ Epipens-7</li> <li>○ Seizures-9</li> </ul> </li> <li>• Medications at school-57 (3750 doses given)</li> <li>• Ibuprofen/Acetaminophen doses-1050</li> <li>• TB tests-37</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision-368</li> <li>• Scoliosis screening-160</li> <li>• Accident Reports-22</li> <li>• Child Abuse-9</li> <li>• 911 calls-2</li> <li>• Special Ed assessments-51</li> <li>• 504/SST meetings-92</li> <li>• Other-1 pertussis, 2 MRSA, 2 mono, 2 severe anxiety/panic, 2 self-injury, CPR 150 FS students, rectal Diastat</li> </ul> |
|--|---|



## Will Rogers- 486 + 70 preschool enrollment

- Health office visits-4662 (average 26/day)
- Health Codes-194 (40%)
  - Asthma-55
  - Diabetes-0
  - Epipens-5
  - Seizures-1
- Medications at school-29 (652 doses given)
- TB tests-34
- Hearing and Vision-285
- Accident reports-7
- Child Abuse- 1
- 911 calls-2 (+2 PET)
- Special Ed assessments-36
- Other- 36 cases of lice, 51 students have mental health counseling on-site.

## Grant- 640 + 63 preschool inc SE class

- Health office visits-3487 (average 19/day)
- Health codes- 225
  - Asthma-50
  - Diabetes-1
  - Epipens- 12
  - Seizures-2
- Medications at school-34 (942 doses given)
- TB tests-10
- Hearing and Vision-347
- Accident reports-5
- Child Abuse-3
- 911 calls-2
- Special Ed assessments-34
- Other-7 employee accidents, 23 cases of lice, 1 pertussis, 3 sp ed classes, including preschool, 2<sup>nd</sup> grade diabetic student requires testing and insulin 5-10 x/day

## SMASH/Muir- 533 enrollment + preschool

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Health office visits-4125<br/>(average 23/day)</li> <li>• Health Codes-149               <ul style="list-style-type: none"> <li>○ Asthma-35</li> <li>○ Diabetes-1</li> <li>○ Epipens-16</li> <li>○ Seizures-2+</li> </ul> </li> <li>• Medications at school-30<br/>(411 doses given)</li> <li>• Ibuprofen/Acetaminophen-52</li> <li>• TB test-60</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision-264</li> <li>• Scoliosis screening-24</li> <li>• Accident reports- 8</li> <li>• Child Abuse-9</li> <li>• 911 calls-1</li> <li>• Special Ed assessments-42</li> <li>• 504/SST-2</li> <li>• Other- 68 cases of lice-<br/>some chronic cases, 2<sup>nd</sup><br/>grade diabetic</li> </ul> |
|--|---|

## Edison- 452 enrollment

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Health office visits- 2452<br/>(average 14/day)</li> <li>• Health Codes- 114               <ul style="list-style-type: none"> <li>○ Asthma-31</li> <li>○ Diabetes-1</li> <li>○ Epipens-4</li> <li>○ Seizures- 2</li> </ul> </li> <li>• Medications at school-25<br/>(387 doses given)</li> <li>• TB tests-76</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision-262</li> <li>• Accident reports-0</li> <li>• Child Abuse-7</li> <li>• 911 calls-0</li> <li>• Special Ed assessments-30</li> <li>• SST meetings-10</li> <li>• Other-2<sup>nd</sup> grade diabetic</li> </ul> |
|--|---|

## JAMS Pathway

- The JAMS Pathway does have the most students (2,111) and the most schools (5).
- 4 Diabetics (preschool- 2<sup>nd</sup> grade)
- A HOS in every school M-F for 3.5 hours
- 1.5 credentialed school nurses
- Some schools have 40-50% of students with health conditions

## JAMS- 1052 enrollment + preschool

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Health office visits-4547 (average 25/day)</li> <li>• Health Codes- 502 (50%)               <ul style="list-style-type: none"> <li>○ Asthma-111</li> <li>○ Diabetes-2</li> <li>○ Epipens- 11</li> <li>○ Seizures-2</li> </ul> </li> <li>• Medications at school-54 (435 doses given)</li> <li>• Ibuprofen/Acetaminophen - 611</li> <li>• TB tests-90</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision- 440</li> <li>• Scoliosis- 379</li> <li>• Accident reports- 27</li> <li>• Child Abuse-5</li> <li>• 911 calls-3</li> <li>• Special Ed assessments-59</li> <li>• SST/504 meetings- 32</li> <li>• Crisis Intervention-5 (4 hospitalizations)</li> <li>• Other- 2 pertussis, mental health issues (PET) and issues with obesity.</li> </ul> |
|--|---|

## McKinley- 448 enrollment + preschool

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Health office visits-2386 (average 13/day)</li> <li>• Health Codes-116               <ul style="list-style-type: none"> <li>○ Asthma- 32</li> <li>○ Diabetes-0</li> <li>○ Epipens-9</li> <li>○ Seizures-5</li> </ul> </li> <li>• Medications at school-27 (376 doses given)</li> <li>• TB tests- 32</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision- 262</li> <li>• Accident reports- 5</li> <li>• Child Abuse- 7</li> <li>• 911 calls-3</li> <li>• Special Ed assessments- 33</li> <li>• Other- 3 life skills classes (including preschool), urinary catheterization, emergency IM injection, suctioning, 35 cases of lice</li> </ul> |
|---|--|

## Franklin- 765 enrollment + preschool

- |   |  |
|---|--|
| <ul style="list-style-type: none"> <li>• Health office visits- 4186 (average 23/day)</li> <li>• Health codes-186               <ul style="list-style-type: none"> <li>○ Asthma-43</li> <li>○ Diabetes-1</li> <li>○ Epipens-14</li> <li>○ Seizures-1</li> </ul> </li> <li>• Medications at school-35 (121 doses given)</li> <li>• TB tests-45</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision-417</li> <li>• Accident reports- 20</li> <li>• Child Abuse-8</li> <li>• 911 calls-5</li> <li>• Special Ed assessments- 50</li> <li>• 504/SST meetings-3</li> <li>• Other- 19 cases of lice, 1 pertussis, 1 rectal Diastat</li> </ul> |
|---|--|

## Roosevelt- 785 enrollment

- Health office visits-3724 (average 21/day)
- Health codes-330
  - Asthma-35
  - Diabetes-1
  - Epipens-16
  - Seizures-5
- Medications at school-35 (637 doses given)
- TB tests-151
- Hearing and Vision-439
- Accident reports-13
- Child Abuse-1
- 911 calls-2
- Special Ed assessments-49
- 504/SST meetings- 5
- Other-33 cases of lice, 1 student with cancer (central line for chemo), 1 rectal Diastat, diabetic requires monitoring (insulin) 3-5 x/day

## Lincoln Pathway

- 1,998 students in 3 schools; 2 of our largest elementary schools
- HOS in every school M-F for 3.5 hours
- 1 credentialed school nurse
- The smaller school has the majority of our most medically fragile preschool and elementary students

## Lincoln- 1053 enrollment + preschool

- Health office visits- 4720 (average 26 /day)
- Health codes-408
  - Asthma-93
  - Diabetes-1
  - Epipens-34
  - Seizures-13
- Medications at school-47 (1094 doses given)
- Ibuprofen/Acetaminophen doses- 758
- TB tests- 32
- Hearing and Vision-388
- Accident reports-23
- Child Abuse-13
- 911 calls-3
- Special Ed assessments- 55
- 504/SST meetings- 21
- Crisis Intervention-30 (8 hospitalizations)
- Other-life skills class with medically fragile students, 2 rectal Diastat, 1 trach, 10 cardiac conditions, 1 cancer, 1 spontaneous pneumothorax admitted to ICU.

## SAMOH- 2961 enrollment + daycare

- Health office visits-9107 (average 51/day)
- Health codes- 1044
  - Asthma-304
  - Diabetes-11
  - Epipens-14
  - Seizures-20
- Medications at school-41 (611 doses given)
- Ibuprofen/Acetaminophen doses-2330
- TB tests- 181
- Hearing and Vision-638
- Accident reports-185
- Child Abuse-19
- 911 calls-27
- Special Ed assessments-117
- 504/SST meetings-111
- Crisis Intervention-35 (12 hospitalizations)
- Other-STD's, 7 cancer, 1 trach, 1 rectal diastat, GT feeding, biggest concern- students with mental health issues such as anxiety/panic, self injury, depression, suicide etc.

## Olympic/OCLC/IS – 150 enrollment + preschool

- |  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Health office visits- mostly call students in to counsel them and refer for health care</li> <li>• Health codes- 133 (most students)             <ul style="list-style-type: none"> <li>○ Asthma- 16</li> <li>○ Diabetes-0</li> <li>○ Epipens-1</li> <li>○ Seizures-3</li> </ul> </li> <li>• Medications at school- 3 (42 doses given)</li> <li>• Ibuprofen/Acetaminophen- 162</li> <li>• TB tests-4</li> </ul> | <ul style="list-style-type: none"> <li>• Hearing and Vision-22</li> <li>• Accident reports-2</li> <li>• Child Abuse-0</li> <li>• 911 calls-0</li> <li>• Special Ed assessments-2</li> <li>• Crisis Intervention-12</li> <li>• Other- Olympic has some of our highest risk students. Much of the work is connecting students to services such as medical, reproductive, mental health, substance abuse care etc. Educating the students regarding health is emphasized.</li> </ul> |
|--|---|

## CDS and Sp Ed Preschool

### CDS-550 enrollment- 9 school sites

- Asthma-20
- Diabetes-1
- Epipens-14
- Seizures-7
- Emergency care plans- 27
- Medications at school-30
- TB tests-3
- Hearing and Vision-291
- Height/Weight-829
- SST/IEP-7
- Other-1 cancer, 1 cardiac, obesity monitoring, insulin

### Sp Ed Preschool-127 enrollment- 6 classes

- Special Ed assessments-99
- IEP meetings-3
- Health care plans-3
- Home visit-2

## Credentialed School Nurse

- Train and supervise HOS (10) and DHA (13)
- Crisis Intervention team- especially secondary schools
- Train and supervise all school staff responsible for medication (Epipen, Glucagon, Diastat)
- Train and supervise all staff responsible for students with conditions such as diabetes or seizures
- Train and supervise all staff responsible for students with conditions such as diabetes or seizures
- Head injury/concussion training for staff and students
- CPR classes
- Develop emergency health care plans and health care plans with medical orders which drive the plan of care for specialized health care procedures
- Attend 504/SST/IEP meetings
- Flu vaccines for staff
- TB tests for volunteers and staff renewals
- Develop health code list for staff
- Special education assessments
- Hearing, vision and scoliosis screening
- Give insulin to our younger students
- Medical, mental health and substance abuse referrals (including insurance)
- Family life/health education for our special needs students and other high risk students

## Health Services

### Health Office Specialist

- Provide basic first aid to students and staff and document
- Maintain health office cleanliness and replenish supplies
- Create new health records and input into computer
- Replenish first aid kits for field trips
- Assist with communicable disease control, sending letters home
- Call parents when needed
- Dispense medication
- Immunization assessment and follow-up
- CHDP and oral health exam requirement assessment and follow-up
- Log hearing and vision results on health record and input into computer
- Assist with crisis, maintain emergency supplies
- Fill out accident reports, child abuse reports

### Developmental Health Aide (Special Education)

- Administers specialized health care procedures such as GT feedings, trach suctioning, catheterization, ostomy care, emergency seizure care.
- Clean medical equipment
- Monitor safety of students
- Basic emergency care such as CPR if needed
- Lift and transfer students (wheelchair, toilet etc)
- Toileting and personal care
- Assist with meals
- Data collection



## New Health Service Delivery Model



- School nurses now supervise pathways, making sure the pathway runs smoothly.
- The secondary school nurses assist in the pathway and are able to assist when needed.
- Nurses train and supervise 10 HOS
- Nurses train and supervise 13 DHA (special education aides who perform medical procedures such as catheterizations, suctioning and GT feedings.
- All nurses are CPR/First Aid instructor and provide monthly classes for our staff
- The nurses cover the health and wellbeing of all students on our campuses in all programs (CREST, athletics etc.)

## Conclusion



- We are now in the 2<sup>nd</sup> year of our new model and we are adapting to a new service delivery model.
- As with any change, there have been successes and challenges.

## Thank You!

- **School nurses:**

- Anne Ernst (MHS)
- Teri Sachs (Lincoln)
- Susan Bronstein (JAMS)
- Nora McElvain (SAMO)
- Maya Lindemann (CDS)
- Sherry Waldorf (Lincoln Pathway)
- Rachel Bressler (JAMS Pathway)
- Sandy Cano (JAMS Pathway)
- Lora Morn (Coordinator/  
Olympic/ Sp Ed preschool)
- Ellen Relles (Malibu Pathway)
- Jane Jeffries (Malibu Pathway)

LVN: LuAnn Reed (SAMO)

- **HOS/DHA:**

**HOS:**

Monica Aldana, Magdalena Ayala,  
Marla Fisher, Yolanda Hernandez,  
Christina Hobkirk, Mashawnda  
Jones, Patricia Ortiz, Raquel  
Thompson, Eva Villalobos,  
Bibiana Villegas

**DHA:**

Shanelle Franks, Pearl Gershuni, Ana  
Hall, Renee Hurtado, Latasha  
Jackson, Marikbel Lopez, Lizette  
Manjarrez, Rodney Rodgers,  
Yolanda roller, Lucy Rosa, Gladys  
Souza, Ayda Tanamas, Janet  
Wingfield

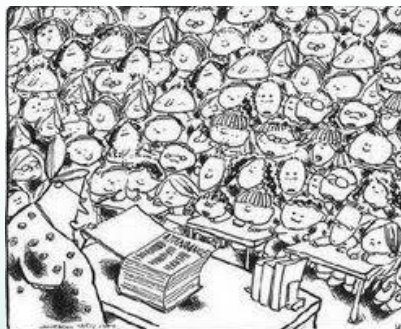
# SMMCTA Presentation

Board of Education  
November 1, 2012  
Liz Cowgill



## In The Trenches

- Stuff you've heard before!
- Wow, my class is pretty big!



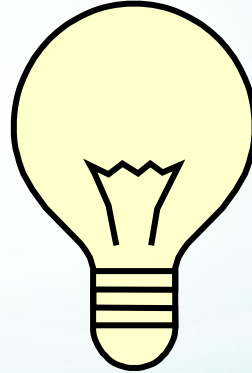
October 2012

[www.malibuhigh.org](http://www.malibuhigh.org)



## In The Trenches

- Stuff you've heard before!
- Illuminate – well...



October '11

[www.malibuhigh.org](http://www.malibuhigh.org)



## In The Trenches



### Where We Stand

	YES	NO
Prop 30: Schools & Public Safety Act	✓	
Prop 31: State Budget Cap		✗
Prop 32: Special Exemptions Act		✗
Prop 35: Californians Against Sexual Exploitation	✓	
Prop 40: State Senate Redistricting	✓	

October 2012

[www.malibuhigh.org](http://www.malibuhigh.org)



## Building a community of collaboration and professionalism

- Evaluation Study Group
- Led by Amy Levy of Roosevelt Elementary



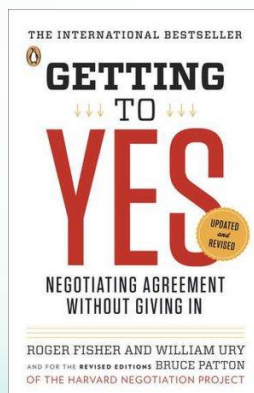
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## Building a community of collaboration and professionalism

- Interest Based Bargaining
- We're meeting tomorrow!



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## Building a community of collaboration and professionalism

- Upcoming events
- CalTurn meeting in November
- Everyone's calendars are so impacted, that it makes maximum participation very challenging.



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## Building a community of collaboration and professionalism

- See you back at Malibu City Hall on February 7, 2012!



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