

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES

November 17, 2011

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, November 17, 2011, in the District Administrative Offices: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:40 p.m. in the Board Conference Room at the District Offices. At 4:41 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 6:15 p.m. in the Board Room.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (90)

- Conference with Superintendent regarding 2011-12 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (5)
- Conference with Superintendent regarding 2011-12 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (5)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case). (20)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Classified Employees: ID #DD8053095, #TR7936887) (30)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (10)
- Pupil hearing pursuant to EC §48918 (c) as cited in the Brown Act (*agenda item No. A.15*) (20)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (20)

postponed

- **Outgoing Personnel Commissioner – Pam Brady**

6:17 pm

- **National Merit Scholarship Program Commended Students and Semi-Finalists from Santa Monica High School**

House Principal Herran explained the purpose and history of the National Merit Scholarship Program. This year, thirty-five Samohi students qualified for this national recognition. House Principal Kurtenbach read the names of the Commended Students and Semifinalists, who received certificates from the board members. The board wished the students the best of luck in their future endeavors.

6:28 pm

V. APPROVAL OF THE AGENDA

It was moved by Ms. Lieberman, seconded by Mr. Patel, and voted 7/0 to approve the agenda. Ms. Lyon read a correction to Item No. A.06.

6:29 pm

VI. APPROVAL OF MINUTES

November 3, 2011

VII. CONSENT CALENDAR (30)

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

Curriculum and Instruction

A.02	Approval of Independent Contractors.....	2
A.03	Conference and Travel Approval Ratification.....	3-4
A.04	Supplemental Textbooks.....	5
A.05	Head Start Contract.....	6
A.06	Reduction in Head Start Contract.....	7
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A.08	Approval of Special Education Contracts – 2011-2012.....	13-15

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A.09	Award of Purchase Orders – 2011-2012.....	16-16d
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Measure BB

A.10	Amendment to Contract for Bid #10.33.BB-03-113031 – Lincoln Middle School – Modernization of Building E (Package 1B) Project – Measure BB (Change Order #3)	17-18
A.11	Amendment to Contract for Bid #10.33.BB-03-113031 – Lincoln Middle School – Modernization of Building E (Package 1B) Project – Measure BB (Change Order #4)	19-20

Personnel

A.12	Certificated Personnel – Elections, Separations	21-27
A.13	Classified Personnel – Merit.....	28-32
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General

A.15	Expulsion of Student (D/B 03/15/94)	34
A.16	Consider Appointment to the Measure BB Advisory Committee.....	35

VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Regan Schaar expressed her concern that some teachers are not posting grades online in a timely manner. The board requested that the superintendent report back to the board on requirements in the SMMCTA contract regarding entering grades, as well as an update on the student information system Illuminate.*
- *Victoria Gray addressed the board about the lockers for the wrestling team at Samohi.*

IX. COMMUNICATIONS (30)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

6:43 pm

A. Student Board Member Reports (15)

Caroline Huber – Santa Monica High School

Student Board Member Huber reported that last week, the play A Night of Madness finished and was fantastic. Auditions have started for the spring musical South Pacific. The canned food drive for Thanksgiving began this past Monday. The girls' tennis team is in their third round of CIF, and the volleyball team is in the fourth round. The football team plays its first round of CIF games on November 25. Next Monday is the opening of the new art show in Robert's Art Gallery. To address the many complaints from students regarding the tardy policy, a new practice will be implemented on Monday for tardies 2nd through 6th period. This week through November 28, Samohi ASB is having a Menchies fundraiser. UC/CSU Application Workshops are being held next Wednesday, November 23 from 2:30 to 4:00pm.

Ms. Huber completed her report by inviting everyone to come paddle out on Saturday, November 19 with the Santa Monica Heal the Bay Surfrider Club to help convince Los Angeles to ban the plastic bag. Participants will be meeting in Santa Monica at lifeguard station 26 and paddling out around 9:00am. The main goal is to get a critical mass of people out there in the water, so that this will bring local and regional attention. Heal the Bay and the Surfrider Foundation will be joining the students in the water, as well as the Ecology Club from Mira Costa.

Ms. Huber asked if there had been any progress in the district speaking with the city about parking spaces in the Civic Center parking structure for Samohi students. Ms. Lyon said the district was working on it.

6:46 pm

Yasi Afsharnive – Malibu High School

Student Board Member Afsharnive reported that the MHS football came very close to making playoffs, but were defeated in their last game. However, the girls' tennis team is competing in the semi-final round of CIFs today, while the girls' volleyball team made it though the first round of CIFs. The first Club Day of the year will be on November 22. Last week, Malibu High School alumni came and spoke during an assembly about their experiences in the army. Several weeks ago, ASB decided to restrict off-campus lunch for seniors and instead provide lunchtime activities every other week on Wednesdays. Yesterday's lunchtime activity was a competition called Swing It, in which students attempted to knock over empty soda cans using yo-yos. The Malibu Marathon was last Sunday. For the first time ever, Malibu High School will offer a debate club. The fall production of Charlotte's Web will be on December 1, 2, 3, and 4.

6:40 pm

Chynna Summers – Olympic High School

Student Board Member Summers reported that on November 8, SMPD Chief Timothy Jackman spoke to students about his role as police chief and the purpose of laws. Chief Jackman has spoke to Olympic students every semester these past five years. He will be retiring in March 2012. On November 10, Deborah Fuller from the Santa Monica Rape Treatment Center gave a workshop on rape and sexual assault prevention. On November 14, Chuck Shuman, who provides visual effects for movies and is a cinematographer, spoke to students about his work on The Lord of the Rings, The Perfect Storm, and Avatar. On November 15, SMPD Captain Dan Salerno, who himself is a graduate of Olympic High School, spoke to students about his life and becoming a police officer. On

November 17, the drama class and other students saw *The Comedy of Errors at the Broad Stage*. The students really enjoyed it. This coming Saturday, the UCLA public health program called STRIDES, which has been at the high school for ten weeks, will hold a 5K run/walk for suicide prevention. The Adult Education GED test administrator, Dr. Patricia Hernandez, just returned from a trip to Barcelona. In recognition of her articles published through UCLA, she was presented last Friday with the J. M. Batista I Roca Award for promoting the Catalan culture outside of Spain. One ten people receive this award worldwide each year.

B. SMMCTA Update – Mr. Harry Keiley (5) – no report

6:49 pm

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)

Ms. Cartee-McNeely reported on updates on SEIU Local 99's Fight for a Fair Economy. Local 99 is looking to build a team of 3,000 leaders to take on this challenge and take the message across the nation, state-by-state and to Washington D.C. SEIU Local 99 occupied downtown LA this morning to bring attention to the issue of un-employment, under-employment and corporate greed across America. SEIU has taken the position that as a result of the broken economy, the average working families across the nation are in the fight for our lives and for the future of our children's lives.

SEIU Local 99 Early Education Industry is hosting an early education conference in March 2011 in Manhattan Beach. The conference, the first of its kind for early child education, will bring union members together from other local school districts to a conference of education, training, and celebration around the important work members do in early child education. SEIU Local 99 Immigration Forum and follow up workshops have been conducted and have been a big success in assisting community members in achieving their US Citizenship. SEIU Local 99 will be scheduling negotiating committee meetings in preparation for entering into full negotiations. SEIU Local 99 will be honoring all its Union Stewards at its annual end of the year event on December 10, 2011.

6:52 pm

D. PTA Council – Kelly McMahon Pye (5)

Ms. Pye reported that after extensive conversation, the executive board and full council could not reach consensus regarding proposed revisions to BP 3290. The Education Foundation presented its newly adopted strategic plan to the council. In its efforts to connect parents and the community to the district and Board of Education the PTA Council has posted information on the board member web site about how to contact board members and make comments at board meetings. The information is being translated into Spanish. The PTA Council voted to fund the Youth Resource Guide and Application, which is a smart phone app and resource guide to connect families to resources in Santa Monica and Malibu if they have concerns or need help with things like college applications.

X. SUPERINTENDENT'S REPORT (5) – no report

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS (65)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

6:55 pm	A.17	Increase in Staffing – Juan Cabrillo Elementary School (5).....	36
6:55 pm	A.18	Approve Charges for District Advisory Committees – 2011-12 (10).....	37-38
7:02 pm	A.19	2011-12 Budget Revisions (10).....	39-45
7:07 pm	A.20	Reconstitute the Intercultural District Advisory Committee, Approve the Charges, and Open the Application Process (20)	46-47
7:24 pm	A.21	Approval of Three-Year Technology Use Plan (20).....	48

XII. DISCUSSION ITEMS (60)

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

7:50 pm	D.01	Consider Revising BP 3290 – Acceptance of Gifts (60).....	49-51
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XIII. INFORMATIONAL ITEMS (0)

Break: 12:02-1213am	I.01	Member Resignation and Termination of Membership from District Advisory Committee (DAC)	54
1:52 am		<i>Early Child Care DAC</i>	

XIV. BOARD MEMBER ITEMS (0)

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.


XX. ADJOURNMENT

It was moved by Mr. de la Torre, seconded by Mr. Patel, and voted 6/0 (Mr. Mechur was absent) to adjourn the meeting at 1:53 a.m. The next meeting will be a special meeting on **Tuesday, November 29, 2011**, at the **district office**: 1651 16th Street, Santa Monica, CA. The next regular meeting is scheduled for **Thursday, December 15, 2011**, at the **district office**.

Approved: 12-15-11



President



Superintendent

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

SMMUSD Board of Education Meeting Schedule 2011-2012

Closed Session begins at 4:30pm
Public Meetings begin at 6:00pm

July through December 2011					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/20* DO	7/23* DO 7/26* DO	*Wednesday, 7/20 *Saturday, 7/23: retreat *Wednesday, 7/26: special mtg
August		8/10* DO		8/24* DO	*Wednesday, 8/10 *Wednesday, 8/24 First day of school: 8/30
September	9/8 DO			9/22 DO	
October	10/6 M		10/20 DO	10/22* DO	*Saturday, 10/22: retreat
November	11/3 M		11/17 DO	11/29* DO	Thanksgiving: 11/24-25 *Tuesday, 11/29: special mtg
December			12/15 DO	winter break	
Winter Break: December 21 – January 3					
January through June 2012					
Winter Break: December 21 – January 3					
January			1/19 DO		
February	2/2 M		2/16 DO		
March	3/1 DO		3/15 DO	3/29* DO	*3/22 & 3/23: Stairway *3/29: 5 th Thursday
Spring Break: April 2 – April 13					
April	spring break	spring break	4/19 DO		
May	5/3 M		5/17 DO		
June	6/7 DO			6/27* DO	Last day of school: 6/15 *Wednesday: 6/27

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District
Board of Education
November 17, 2011**

I. CALL TO ORDER

4:40pm

A. Roll Call

4:41pm

Jose Escarce – President
Ben Allen – Vice President
Oscar de la Torre
Maria Leon-Vazquez
Laurie Lieberman
Ralph Mechur – *left at 7:51pm*
Nimish Patel

6:15pm

Student Board Members

Caroline Huber – Santa Monica High School
Yasi Afsharnive – Malibu High School
Chyanna Summers – Olympic High School

B. Pledge of Allegiance

Led by Mr. Mechur

II. CLOSED SESSION

In closed session, the Board took action to accept the Superintendent's recommendation to immediately dismiss a permanent classified employee, identified by ID #DD8053095, pursuant to Education Code Sections 45302, 45304, and Personnel Commission Rule 14.1, and directed the Superintendent or designee to notify the Director of Classified Personnel of the Board's action.

The roll call vote was as follows:

Ayes: 5

Nays: 0

Abstentions: 1

Absent: 1

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
11/17/11

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

November 3, 2011

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Aye
AYES: Six (6)
NOES: None (0)
ABSTAIN: One (1) (Mr. Allen)

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JANECE L. MAEZ / PEGGY HARRIS / STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2011-2012 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
Art Meets Technology 7/1/11 to 7/31/12 Contract Amendment #1: \$5,000 (Original Contract amount NTE \$750 approved on 7/20/11)	Maintenance of Measure BB website	Measure BB	21, 81, & 82-90500-0- 00000-85000-5802-XXX- 2600
Art Meets Technology 7/1/11 to 7/31/12 Contract Amendment #2: \$1,000 (Original Contract amount NTE \$750 approved on 7/20/11)	Maintenance of CCJUP website	CCJUP	40-90602-0-00000-85000- 5802-015-2600

Contractor/ Contract Dates	Description	Site	Funding
Reading Partners 9/2/11 to 6/15/12 Not to exceed: \$10,000	Provide students with additional individualized reading intervention.	Muir	01-90150-0-11100-10000- 5802-005-4050
Leadership Associates 10/1/11 to 6/30/12 Not to exceed: \$4,500 (\$1,500 per session)	Conduct Board Retreats to include 3 sessions, follow-up with Superintendent and preparation of all materials, notebooks and expenses.	Superin- tendent/ Board	01-00000-0-00000-71500- 5802-020-1200

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	<u>CONFERENCE NAME</u> <u>LOCATION</u> <u>DATE (S)</u>	<u>COST</u> <u>ESTIMATE</u>
<u>BAXTER, Catherine</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	CALCP/CAROCP San Diego, CA November 16 – 18, 2011	\$975
<u>BROCK, Miriam</u> District Office 01-56400-0-00000-39000-5220-043-1400 General Fund- Resource: Medi-Cal	Assistive Technology Assessment Certificate Conference Los Angeles, CA (Various dates)	\$150 Mileage Only
<u>CHENG, Kenny</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	Classroom Management and Student Discipline Workshop Downey, CA October 27, 2011	\$55 +1 SUB
<u>DRESHER, Pam</u> Adams Middle	California Science Teachers Conference Pasadena, CA October 21, 2011	\$0 SUB ONLY
<u>GARRETT, Christine</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	HRS Training Workshop Downey, CA November 8, 2011	\$40 Mileage Only
<u>HUFF, Brianne</u> District Office 01-56400-0-00000-39000-5220-043-1501 General Fund- Resource: Medi-Cal	Functional Analysis Methodology Garden Grove, CA December 14 – 15, 2011	\$430
<u>LARIOS, Carmen</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	Unemployment Insurance Management Reporting Workshop Downey, CA November 2, 2011	\$30 Mileage Only

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>TANIOS, Elhamy</u> +3 Additional Staff Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	1099 Processing for Calendar Year 2011 Downey, CA November 7, 2011	\$80 Mileage Only
<u>LYONS, Sandra</u> +6 Board Members District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	CSBA Annual Education Conference and Trade Show San Diego, CA 11/30/-12/03/11 (Ben Allen) 12/1/11-12/3/11 (Sandra Lyon + 5 Board Members)	\$10,000

Out-of-State Conferences: Individual		
<u>GONZALEZ-CASTILLO, Irene</u> McKinley Elementary 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	AASA Conference Houston, TX February 15 – 19, 2012	\$1,079

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Mr. Mechur
 SECONDED BY: Ms. Lieberman
 STUDENT ADVISORY VOTE: Aye
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDY LYON / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 – 17th Street, Santa Monica, CA 90404

The Penelopiad, by Margaret Atwood, for grade 12 Folktales and Mythology at Santa Monica High School. Adoption requested by John Harris.

White Noise, by Don DeLillo for grade 12 AP Literature at Santa Monica High School. Adoption requested by John Harris.

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / SALLY CHOU / JUDY ABDO

RE: HEAD START CONTRACT

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept Amendment No. 3 to the contract with Los Angeles County Office of Education with additional funding/program to serve Head Start Children.

COMMENT: The program will serve 127 additional children ages 3 and 4 from families living in poverty.

Total contract: \$2,776,205

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: REDUCTION IN HEAD START CONTRACT

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept a reduction to the contract with Los Angeles County Office of Education Head Start in the amount of ~~\$45,556~~ \$47,178.

COMMENT: The program will serve 110 children, instead of the 127. Decreasing teacher by 0.56 FTE, decreasing children center assistant by 0.44 FTE, and decreasing food program costs.

Total decrease in salaries: ~~\$33,524~~ \$33,104

Total decrease in fringe benefits: ~~\$12,035~~ \$11,812

Total decrease in food cost: \$2,261

Total decrease in Head Start contract: \$47,178 ~~salaries and benefits: \$45,556~~

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: CHILD DEVELOPMENT SERVICES – JOHN ADAMS/WASHINGTON WEST
MEMORANDUM OF UNDERSTANDING

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the agreement between the Santa Monica-Malibu Unified School District (SMMUSD) and Santa Monica Community College (SMC) effective July 1, 2011 through June 30, 2012.

COMMENT: The purpose of this agreement is to establish the delineation of responsibilities for each party functioning as the Santa Monica Preschool Collaborative. The mission of the Santa Monica Preschool Collaborative is to provide childcare and child development services for up to 108 Santa Monica area children under the age of six at John Adams Child Development Center and Washington West Preschool. Both centers will operate full-day (7:30 a.m. to 6:00 p.m.), full-year (year-round 245 days/year).

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**Memorandum of Understanding by and between
Santa Monica Preschool Collaborative, comprised of the
Santa Monica-Malibu Unified School District and the
Santa Monica Community College
July 1, 2011 – June 30, 2012**

1. This agreement is entered into between the Santa Monica Malibu Unified School District (SMMUSD) and Santa Monica Community College (SMC). The purpose of this agreement is the establishment and delineation of responsibilities for each party functioning as the Santa Monica Preschool Collaborative (Collaborative).
2. The mission of the Santa Monica Preschool Collaborative is to provide childcare and child development services for up to 108 Santa Monica area children under the age of six.
3. SMMUSD will be the operational agent for the Collaborative. The responsibility of the operational agent will be the staffing, management and oversight of the identified centers.
4. Child care and child development services will be delivered at two sites through the Collaborative:

John Adams Child Development Center
2320 17th Street
Santa Monica, Ca. 90405

Washington West Preschool
2802 4th St
Santa Monica, CA 90405

Both facilities and any other future location deemed appropriate by the parties, will be made available throughout the year rent-free, and maintained at no cost to the Collaborative.

5. SMMUSD will operate the licenses at both centers.
6. Child development services to be provided through the Collaborative will include:
 - a. Full-day (7:30 a.m. to 6:00 p.m.), full year (year-round 245 days/year), care will be provided for children from low-income families, 40 full-time childcare slots are funded through a contract between the State Department of Education, Child Development Division and SMMUSD and 60 children are funding by Head Start, the State CDD and SMMUSD.
 - b. Head Start services will be provided at Washington West and John Adams Preschool; funded and staffed by SMMUSD.
 - c. Extended hours of childcare for Head Start families are funded by the State CDD. The intent is to serve Head Start families that require full-day care at Washington West Preschool and John Adams Preschool.
 - d. Childcare for up to 25 Children of SMC students, faculty and staff; funded through parent fees, CalWORKs and/or other sources. The intent is to make

childcare available to the children of SMC students, faculty and staff from 7:30 a.m. to 6:00 p.m. every day that the program is operational.

- e. The Collaborative will assure that the child care programs at Adams and Washington West are of high quality and include developmentally appropriate curriculum, consultation by social services professionals as resources are identified, parent support and education. Nutritious meals and snacks consistent with program hours will be supported by participation in the SMMUSD food program.
7. The Program Advisory Committee composed of representatives from SMMUSD and SMC will guide the Collaborative. The Committee will meet at least quarterly and will review the quality of the programs, coordination of curriculum and enrichment activities, staff development, parent education and similar activities. The ECE classroom staff will meet monthly with an SMC & SMMUSD Advisory Committee representative.
8. With input from the Program Advisory Committee, SMMUSD will be ultimately responsible for recruiting, selecting, training and supervising the staff at Adams and Washington West.
9. Daily custodial support, along with facility maintenance and repair will be provided by SMMUSD for sites, identified in paragraph Four.
10. The responsibilities of SMMUSD are set forth below:
 - a. SMMUSD will offer priority enrollment to students, faculty and staff of SMC whenever there are vacancies in the program.
 - b. SMMUSD will maintain a waiting list of children eligible for the State subsidy. SMC will maintain a waiting list of children eligible for the reserved SMC spaces. When there is an opening in the program, the next child of the appropriate age on the relevant waiting list will be enrolled. The intent is to maintain full enrollment, with 108 Children through the State Department of Education, Head Start/Special Education students or SMC and/or other community children, recognizing that many are dually enrolled.
 - c. SMMUSD will work with SMC to establish the Collaborative preschools as work/study sites. The intent is to utilize work/study students to inspire SMC students to enter the field of child development through a positive work experience.
 - d. SMMUSD and SMC will work together to offer an internship program wherein students can participate and learn within a regulatory setting of 1) a general child care setting, 2) State Department of Education preschool and/or infant toddler programs, 3) the federally supported Head Start program.
 - e. SMMUSD will work with SMC on the implementation of the Mentor program, encouraging and supporting both mentors and protégées at the child development centers, encouraging both best practices and a career path within early childhood education.
 - f. SMMUSD will assume responsibility for daily operations of the Adams and Washington West sites including all of the requirements as set forth by licensing.

- g. SMMUSD will be responsible for meeting all of the requirements as set forth in the preschool services contract with the Department of Education.
- h. SMMUSD will be responsible for encouraging opportunities for inclusion of children with special needs with typically developing children thereby encouraging best practices for all children.
- i. SMMUSD will coordinate therapeutic services for children with the intent that, whenever possible, children requiring special services will receive them on-site, during their regular hours of attendance.
- j. SMMUSD will be responsible for meeting all Head Start requirements.

11. SMC responsibilities are as follows:

- a. SMC will supervise practicum students from child development and early childhood education classes at all the sites.
- b. SMC will provide training on desired results, and other areas or topics around Early Childhood Education; as well as assist with professional development planning for teachers and assistants.
- c. SMC will coordinate recruitment and child-find efforts with other members of the collaborative.
- d. SMC will continue to assign one SMC employee to teach at one the sites. In the event that the SMC preschool teacher terminates employment with SMC, the Santa Monica Community College District will augment the Collaborative budget in the amount sufficient to cover the replacement expenses by SMMUSD.
- e. In addition, SMC will underwrite the Collaborative to assure that SMMUSD expenses are covered, to a limit of \$114,750 annually. SMMUSD will provide quarterly accounting to SMC detailing income and expenditures. If there is a deficit, SMC will reimburse SMMUSD within 60 days. In the event that income exceeds expenses, the excess will be applied to the following quarter. The budget will be evaluated by the College, District and SMMUSD administration at mid-year, and at year-end, and adjusted as necessary. The intent of SMMUSD is to operate the Collaborative on a break-even basis.

12. "It is our hope and dream that this Collaborative arrangement can pool resources to target the most needy children and families in our area and provide them the support they need to not only break the cycle of poverty, but to become our future leaders. We are investing in the children with safe, educationally oriented programming available all day if needed. We are investing in children's parents to allow students to continue their education, and we are investing in the community as we train interested candidates to become qualified providers for the critical shortage area of childcare professionals. However, if these goals cannot be met and/or if it is not in the best interest of any of the parties, this agreement can be terminated with written notice provided to all of the members of the Collaborative 45 days prior to any party separating from the collaborative."

13. This agreement shall be in effect from July 1, 2011 through June 30, 2012.

Signed:

_____ Date: _____
For the Santa Monica Malibu Unified School District

_____ Date: _____
For Santa Monica Malibu Unified School District

_____ Date: _____
For the Santa Monica Community College

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDY LYON / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2011-2012

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2011-2012 as follows:

NPS

2011-2012 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
The Learning Clinic	7103131716	NPS	#64-SPED12108	\$48,335
Vista School	9103159181	NPS	#65-SPED12109	\$25,238
Stepping Stones Center for Autistic Spectrum Disorders, Inc.	6172839494	NPA	#60-SPED12110	\$74,000
Devereux Texas Treatment	3102157067	NPS	#67-SPED12111	\$19,860
Autism Spectrum Therapies	4103152560	NPA	#68-SPED12112	\$85,118
Kayne Eras	6103151504	NPS	#69-SPED12114	\$27,353

Amount Budgeted NPS 11/12		\$ 1,700,000
Prior Board Authorization as of 11/03/2011		\$ 1,501,325
	Balance	\$ 198,675
Positive Adjustment (See Below)		\$ 12,000
		\$ 210,675
Total Amount for these Contracts		\$ 279,904
	Balance	\$ -69,229

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2011-2012 in the amount of \$ 0 as of 11/17/2011					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Heritage Schools	3102157067	#8-SPED12041	Reduce	\$12,000	Student changed Placement

NPA

2011-2012 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Center for Autism and Related Disorders	3183840797	Behavior Therapy	#8-SPED12031 **INCREASE**	Increase: \$68,200 (Total: \$71,800)

Amount Budgeted NPA 11/12		\$ 900,000
Prior Board Authorization as of 11/03/2011		\$ 741,131
	Balance	\$ 158,869
Positive Adjustment (See Below)		\$ 0
		\$ 158,869
Total Amount for these Contracts		\$ 68,000
	Balance	\$ 90,869

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2011-2012 in the amount of \$ 0 as of 11/17/2011					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2011-2012 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Dr Rebecca Ruberg	4103152560	Expert Witness	#30-SPED12113	\$1,050.

Amount Budgeted Instructional Consultants 11/12	\$ 200,000
Prior Board Authorization as of 11/03/2011	\$ -262,685
Balance	\$ -117,010
Positive Adjustment (See Below)	\$ 0
	\$ -117,010
Total Amount for these Contracts	\$ 1,050
Balance	\$ -118,100

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2011-2012 in the amount of \$0 as of 11/17/2011.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2011-2012 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Accommodating Ideas	Various	Interpreting Services	#29-SPED12107	\$25,000

Amount Budgeted Non-Instructional Consultants 11/12	\$ 300,000
Prior Board Authorization as of 11/03/2011	\$ 247,083
Balance	\$ 52,917
Positive Adjustment (See Below)	\$ 0
	\$ 52,917
Total Amount for these Contracts	\$ 25,000
Balance	\$ 27,917

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2011-2012 in the amount of \$ 0 as of 11/17/2011.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2011-2012 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 11/12		\$ 200,000
Prior Board Authorization as of 11/03/2011		<u>200,000</u>
	Balance	\$ 0
Adjustments for this period		<u>\$ 0</u>
		0
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2011-2012 in the amount of \$ 0 as of 11/17/2011.				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mr. Mechur
 SECONDED BY: Ms. Lieberman
 STUDENT ADVISORY VOTE: Aye
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2011-12

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 25, 2011, through November 7, 2011, for fiscal /12.

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 17, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** NEW PURCHASE ORDERS ***</u>					
122778	A.J. FISTES CORPORATION	WOODS RESTROOM REPAIR	CHILD DEVELOPMENT CENTER	1,494.88	CD
122780	A.J. FISTES CORPORATION	LOS AMIGOS RESTROOM REPAIR	CHILD DEVELOPMENT CENTER	980.26	CD
122781	A.J. FISTES CORPORATION	FOAM LETTERING HEADSTART	CHILD DEVELOPMENT CENTER	3,700.00	CD
122831	ACE ATTORNEY SERVICE INC	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	900.00	U
122641	AINSLIE COMPANY	LMS MODERNIZATION	LINCOLN MIDDLE SCHOOL	4,010.00	BB
122716	AMECI PIZZA & PASTA	INSERVICE SUPPLIES	STATE AND FEDERAL PROJECTS	300.00	R
122843	AMECI PIZZA & PASTA	PIZZA FOR SAMO AA FORUM	CURRICULUM AND IMC	250.00	R
122743	APPLE COMPUTER CORP	IPAD	MCKINLEY ELEMENTARY SCHOOL	782.02	R
122828	ARSENAULT ASSOCIATES	RENEWAL OF ANNUAL SOFT. MAINT.	TRANSPORTATION	2,091.94	R
122717	ATLANTIC EXPRESS OF LA INC	TRANSPORTATION: MAGIC MOUNTAIN	LINCOLN MIDDLE SCHOOL	3,325.00	R
122859	B & H PHOTO VIDEO	SOUND SYSTEM	CURRICULUM AND IMC	221.11	R
122842	B-LINE ELECTRIC INC	AUTO SHOP AT SAMOHI	FACILITY MAINTENANCE	2,995.00	R
122845	BARNES & NOBLE/SANTA MONICA	TEACHER RESOURCE MATERIALS	CURRICULUM AND IMC	400.00	R
122689	BLACKBOARD CONNECT INC	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	24,000.00	U
122626	BROCK,MIRIAM	ASSISTIVE TECHNOLOGY VIDEO	SPECIAL EDUCATION REGULAR YEAR	200.00	R
122784	BULLSEYE SPECIALTY SHOPS	FIRE RETARDANT TARP	ROOSEVELT ELEMENTARY SCHOOL	312.94	R
122657	CALIFORNIA CHAMBER OF COMMERCE	SET OF FED.&STATE LAW POSTER	PERSONNEL COMMISSION	44.26	U
122775	CALIFORNIA DEPT OF EDUCATION	GED PROCESSING FEES	ADULT EDUCATION CENTER	520.00	A
122434	CALIFORNIA OFFICE SYSTEMS INC	LUZ ERGONOMIC WORKSTATION	SPECIAL EDUCATION REGULAR YEAR	2,204.84	R
122666	CALIFORNIA OFFICE SYSTEMS INC	WHITEBOARDS FOR TOM WHALEY	FACILITY MAINTENANCE	836.00	R
122760	CALIFORNIA OFFICE SYSTEMS INC	ORANGE SAFETY VEST	STUDENT SERVICES	1,114.35	U
122777	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	5,000.00	U
122798	CALIFORNIA OFFICE SYSTEMS INC	HANGER FOLDER SET	STUDENT SERVICES	331.42	U
122840	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/PTSA/AVID	JOHN ADAMS MIDDLE SCHOOL	100.00	R
122742	CANON BUSINESS SOLUTIONS-WEST	CANON COPIER MAINTENANCE	SMASH SCHOOL	526.43	R
122696	CDW-G COMPUTING SOLUTIONS	HEADPHONES	WILL ROGERS ELEMENTARY SCHOOL	82.81	U
122709	CDW-G COMPUTING SOLUTIONS	QuickBooks	THEATER OPERATIONS&FACILITY PR	773.71	R
122712	CDW-G COMPUTING SOLUTIONS	INSTRUCTIONAL SUPPLIES/PARTS	R O P	289.62	R
122713	CDW-G COMPUTING SOLUTIONS	SOFTWARE/ELECTIVE/SOCIAL ST	JOHN ADAMS MIDDLE SCHOOL	213.06	R
122833	CDW-G COMPUTING SOLUTIONS	INSTRUCTIONAL SUPPLIES	R O P	1,324.41	R
122698	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	258.93	U
122679	CHILDRENS BOOK WORLD	CLASSROOM SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	3,000.00	R
122730	CHOURA EVENTS	CHAIR RENTAL FOR BOARD ROOM	DISTRICT-WIDE	446.60	R
122691	CITY OF MALIBU	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	260.00	U
122787	CITY OF SANTA MONICA FINANCE	OTHER OPERATING COSTS	BOE/SUPERINTENDENT	6,680.00	U
122826	CLEMENT COMMUNICATIONS INC	OPEN ORDER FOR POSTER PROGRAM	TRANSPORTATION	300.00	R
122765	COMMUNITY PLAYTHINGS	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	71.01	CD
122763	CONTEMPORARY BOOKS/MCGRAW-HILL	TEXTBOOKS	ADULT EDUCATION CENTER	145.89	A
122786	CONTEMPORARY DRAMA SERVICE	INST SUP/ELECTIVE	JOHN ADAMS MIDDLE SCHOOL	147.51	R
122516	CULVER NEWLIN	CHAIRS	MCKINLEY ELEMENTARY SCHOOL	717.69	U
122782	DANIELS TIRE SERVICE	OPEN ORDER FOR TIRES/TRANSP.	TRANSPORTATION	7,550.00	R
122621	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	312.89	R
122627	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	601.54	R
122649	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	139.39	CD
122766	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	63.34	CD
122816	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.06	CD
122437	E.G. BRENNAN & CO LLC	Maintenance	INFORMATION SERVICES	1,297.12	U

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 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
122796	ENGLER BROS MOTOR PARTS	MAINT. VEHICLE REPAIRS	FACILITY MAINTENANCE	100.00	R
122822	EPS/SCHOOL SPECIALTY	Consumables	FRANKLIN ELEMENTARY SCHOOL	407.48	R
122671	FASTSIGNS-65201	ADDITIONAL POST FOR SIGNAGE	EDISON ELEMENTARY SCHOOL	296.78	BB
122794	FEDEX	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	400.00	U
122463	FILEMAKER INCORPORATED	FileMaker Annual Maintenance	INFORMATION SERVICES	4,697.63	U
122655	FISHER SCIENTIFIC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	488.77	R
122779	FLORES,DORETTE	Reimbursement/D. Flores	TRANSPORTATION	65.00	R
122773	FREY SCIENTIFIC/SCHOOL SPECIAL	ELECTRONIC BALANCE	LINCOLN MIDDLE SCHOOL	217.13	U
122493	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	1,435.49	U
122660	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	78.33	U
122669	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	512.22	CD
122670	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	702.70	CD
122683	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	1,203.17	CD
122700	GALE SUPPLY CO	CUSTODIAL SUPPLY	WILL ROGERS ELEMENTARY SCHOOL	1,918.81	U
122801	GALE SUPPLY CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	650.97	U
122707	GRANADINO,FRANK	Reimbursement/ Frank Granadino	TRANSPORTATION	70.00	R
122820	GREAT SOURCE EDUCATION GROUP	Consumables	FRANKLIN ELEMENTARY SCHOOL	588.45	R
122706	HEAVY DUTY BUS PARTS INC	Repair Parts - Transport.	TRANSPORTATION	215.30	R
122674	HEDRICK FIRE PROTECTION	5YR FIRE SPRINKLER INSPECTION	FACILITY MAINTENANCE	1,600.00	R
122806	HERTZ EQUIPMENT RENTAL CORP.	SISSORLIFT RENTAL-ATHLETICS	SANTA MONICA HIGH SCHOOL	171.00	R
122688	HOME DEPOT- L.A.	supplies	GRANT ELEMENTARY SCHOOL	50.00	U
122807	HOUGHTON MIFFLIN	Consumables	FRANKLIN ELEMENTARY SCHOOL	1,544.44	R
122106	HUFF, BRIANNE	MILEAGE REIMBURSEMENT: HUFF	SPECIAL EDUCATION REGULAR YEAR	900.00	R
122379	INTELLI-TECH	DISTRICT EQUIP: TECH COORDNTRS	SPECIAL EDUCATION REGULAR YEAR	7,563.65	R
122746	INTELLI-TECH	COMPUTER	CHILD DEVELOPMENT CENTER	734.57	CD
122635	KI	LMS MODERNIZATION	LINCOLN MIDDLE SCHOOL	29,243.33	BB
122668	KNOWLAND INC.	INSPECTION SERVICES	BUSINESS SERVICES	31,200.00	R
122695	LAB SAFETY SUPPLY INC	SAFETY WEAR/MATERIALS	FACILITY MAINTENANCE	300.00	R
122680	LAKESHORE	CLASSROOM SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	2,185.00	R
122684	LAKESHORE	classroom supplies	GRANT ELEMENTARY SCHOOL	50.00	U
122692	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
122747	LAKESHORE	INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	225.00	CD
122853	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	500.00	CD
122645	LANGSDALE JENNIFER	REIMBURSEMENT COTSEN	MCKINLEY ELEMENTARY SCHOOL	1,217.00	R
122764	LINCOLN EQUIPMENT	POOL PARTS FOR REPAIR	FACILITY MAINTENANCE	1,000.00	R
122665	LONG BEACH MARINE INSTITUTE	MARINE BIOLOGY FIELD TRIP	MALIBU HIGH SCHOOL	1,350.00	R
122659	MAILROOM FINANCE INC.	POSTAGE	SANTA MONICA HIGH SCHOOL	3,500.00	U
122008	MASUNE/MEDCO SCHOOL FIRST AID	HEALTH/SAFETY	CHILD DEVELOPMENT CENTER	3,974.30	CD
122071	MASUNE/MEDCO SCHOOL FIRST AID	HEALTH/SAFETY	CDC: CCTR	558.46	CD
122652	MC MASTER CARR	OPEN ORDER OPERATIONS SUPPLIES	GROUNDS MAINTENANCE	350.00	R
122654	MEDCO SUPPLY CO	SAFETY SUPPLIES	SANTA MONICA HIGH SCHOOL	1,081.43	U
122757	MEDCO SUPPLY CO	Nurse Supplies	CABRILLO ELEMENTARY SCHOOL	138.61	R
122805	MENLO SCIENTIFIC ACOUSTICS INC	acoustical testing	THEATER OPERATIONS&FACILITY PR	2,220.00	R
122771	MERION PUBLICATIONS INC	ADVERTISING FOR OCCUP. THERAP.	PERSONNEL COMMISION	289.00	U
122750	MIRMONT UNIFORMS	INSTRU MUSIC UNIFORMS/GIFT	JOHN ADAMS MIDDLE SCHOOL	1,759.90	R
122809	MODERN CURRICULUM PRESS	Consumables	FRANKLIN ELEMENTARY SCHOOL	998.70	R
122770	MOORE, LASHAWN	REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	740.40	R
122754	NICK RAIL MUSIC	INSTU MUSIC SUPPLIES/GIFT	JOHN ADAMS MIDDLE SCHOOL	1,225.00	R
122729	OCEAN BLUE ENGINEERS INC	PLAN FOR STORAGE TANK REMOVAL	SANTA MONICA HIGH SCHOOL	1,450.00	BB
122567	OLIVER WORLDCLASS LABS INC	VIDEO PROJECTOR	PT DUME ELEMENTARY SCHOOL	810.08	R
122800	ORANGE COUNTY SPEAKER INC	Part for speaker repair	THEATER OPERATIONS&FACILITY PR	13.01	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
122632	PEARSON ASSESSMENTS	PSYCH TESTING AND PROTOCOLS	SPECIAL EDUCATION REGULAR YEAR	1,698.10	R
122667	PEARSON EDUCATION	SUPPLEMENTAL SCIENCE ITEM	MALIBU HIGH SCHOOL	165.93	R
122817	POLARIS LIGHTING ASSOCIATES	INSTALLATION OF COVE LIGHTING	SANTA MONICA HIGH SCHOOL	19,075.00	R
122664	POSTMASTER-MALIBU	ANNUAL PERMIT FEE	MALIBU HIGH SCHOOL	190.00	U
122769	POSTMASTER-SANTA MONICA	POSTAGE STAMPS	MCKINLEY ELEMENTARY SCHOOL	132.00	U
122639	POWER DISTRIBUTORS INC	SCOREBOARD LIGHTING SAMOHI	FACILITY MAINTENANCE	2,500.00	R
122863	RALPHS MARKET	GROCERIES	WEBSTER ELEMENTARY SCHOOL	860.00	R
122697	REGENCY ENTERPRISES INC.	LIGHT BULBS	WILL ROGERS ELEMENTARY SCHOOL	132.63	U
122761	REGENCY ENTERPRISES INC.	LIGHTING	JOHN MUIR ELEMENTARY SCHOOL	50.00	U
122847	REGENCY ENTERPRISES INC.	fluorescent lights	THEATER OPERATIONS&FACILITY PR	29.17	R
122865	RHYTHM CHILD NETWORK	EVENT ACTIVITY/HS	CHILD DEVELOPMENT CENTER	350.00	CD
122744	RICOH BUSINESS SOLUTIONS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	695.98	U
122795	RICOH U.S.	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	300.00	U
122732	SAFE-CARD ID SERVICES INC	SUPPLIES	PERSONNEL SERVICES	137.15	U
122841	SANTA MONICA FENCE CO	FENCE REPAIR AT WEBSTER	FACILITY MAINTENANCE	2,470.07	R
122810	SCHOLASTIC INC	Consumables	FRANKLIN ELEMENTARY SCHOOL	148.66	R
122756	SCHOLASTIC MAGAZINES	SCIENCE MAGAZINES/SCI MAG	JOHN ADAMS MIDDLE SCHOOL	407.00	U
122629	SCHOOL HEALTH CORPORATION	PERSONAL CARE/CHANGING NEEDS	SPECIAL EDUCATION REGULAR YEAR	151.87	R
122650	SCHOOL HEALTH CORPORATION	HEALTH/SAFETY	CHILD DEVELOPMENT CENTER	39.69	CD
122661	SCHOOL HEALTH CORPORATION	HEALTH SUPPLIES	OLYMPIC CONTINUATION SCHOOL	70.50	U
122741	SCHOOL HEALTH CORPORATION	Economy Replacement Battery	HEALTH SERVICES	43.35	U
122638	SCHOOL SPECIALTY INC	LMS MODERNIZATION	LINCOLN MIDDLE SCHOOL	22,342.50	BB
122694	SCHOOL SPECIALTY INC	OFFICE SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	467.33	U
122827	SEFAC INC.	REPAIRS - LIFT IN TRANSP.	TRANSPORTATION	283.18	R
122663	SEHI COMPUTER PRODUCTS	INK CARTRIDGE AND FAX DRUM	MALIBU HIGH SCHOOL	502.33	U
122699	SEHI COMPUTER PRODUCTS	LCD PROJECTOR REPLACEMENT LAMP	LINCOLN MIDDLE SCHOOL	358.91	U
122740	SEHI COMPUTER PRODUCTS	HP LASER INK CARTRIDGE	HEALTH SERVICES	146.47	U
122714	SIMPLEXGRINNELL	MUIR GROUND FAULT REPAIR	FACILITY MAINTENANCE	534.44	R
122634	SIR SPEEDY PRINTING #0245	OPEN PO FOR PRINTING	SANTA MONICA HIGH SCHOOL	500.00	SR
122682	SIR SPEEDY PRINTING #0245	INSERVICE PRINTING	SAINT ANNE'S PRIVATE SCHOOL	2,000.00	R
122752	SIR SPEEDY PRINTING #0245	OPEN ORDER/PRINTING/INST MUSIC	JOHN ADAMS MIDDLE SCHOOL	2,000.00	R
122793	SIR SPEEDY PRINTING #0245	PRINTING SERVICES	CURRICULUM AND IMC	1,000.00	U
122646	SIRSIDYNIX	Library System	INFORMATION SERVICES	18,292.45	U
122710	SMART & FINAL	INSTRUCTIONAL & MEETING SUPPLY	R O P	200.00	R
122749	SMART & FINAL	OPEN ORDER/REFRESHMENTS/ELAC	JOHN ADAMS MIDDLE SCHOOL	200.00	R
122708	SOCCERONE	soccer nets	THEATER OPERATIONS&FACILITY PR	165.08	R
122442	SOLARWINDS INC	Maintenance	INFORMATION SERVICES	5,457.04	U
122628	SOUTHPAW ENTERPRISES	THERAPY BALL/FITBALL WEDGE JR.	SPECIAL EDUCATION REGULAR YEAR	65.79	R
122718	SOUTHWEST STRINGS	STRING SUPPLIES/MUSIC	CURRICULUM AND IMC	1,000.00	U
122767	SPARKY DATA & TELECOM	PHONE, DATA JACK & DSL ROUTER	CHILD DEVELOPMENT CENTER	998.33	CD
122658	STAPLES BUSINESS ADVANTAGE	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
122677	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	ADULT EDUCATION CENTER	250.00	A
122686	STAPLES BUSINESS ADVANTAGE	classroom supplies	GRANT ELEMENTARY SCHOOL	50.00	U
122755	STAPLES BUSINESS ADVANTAGE	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	95.00	CD
122844	STAPLES BUSINESS ADVANTAGE	GEN SUPPLIES	CURRICULUM AND IMC	500.00	R
122642	STAPLES/P-U/VENICE/LINCOLN BL	Staples Pick-Up	INFORMATION SERVICES	1,500.00	U
122748	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/SPEC ED	JOHN ADAMS MIDDLE SCHOOL	120.00	U
122681	STAPLES/P-U/WLA/CUST#240174490	CLASSROOM SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	2,000.00	R
122751	STAPLES/P-U/WLA/CUST#240174490	INST SUP/GIFT/INST MUSIC	JOHN ADAMS MIDDLE SCHOOL	2,000.00	R
122728	STATE OF CALIFORNIA	RE-EXAMINING FEE FOR PJT.CERT.	JOHN ADAMS MIDDLE SCHOOL	500.00	BB

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 17, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
122644	SUOMU,SUSAN	COTSEN REIMBURSEMENT	MCKINLEY ELEMENTARY SCHOOL	744.35	R
122861	TAFI, MARY	GROCERIES	WEBSTER ELEMENTARY SCHOOL	153.09	R
122685	TARGET STORES	classroom supplies	GRANT ELEMENTARY SCHOOL	100.00	R
122783	TOM JOHN TOWING	TOWING CHARGES/ BUS #4	TRANSPORTATION	522.50	R
122564	TOMARK SPORTS INC	CDS SHADE STRUCTURES POST PAD	CHILD DEVELOPMENT CENTER	1,268.81	CD
122726	TUMBLEWEED TRANSPORTATION	Open PO for Transportation	FRANKLIN ELEMENTARY SCHOOL	1,266.00	R
122643	U S BANK (GOVT CARD SERVICES)		INFORMATION SERVICES	556.43	U
122541	VIRCO MFG CORP	CHAIRS	MCKINLEY ELEMENTARY SCHOOL	439.19	U
122804	VIRCO MFG CORP	TABLES	LINCOLN MIDDLE SCHOOL	606.99	R
122648	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	75.00	CD
122651	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	75.00	CD
122653	W.W. GRAINGER INC.	OPEN ORDER OPERATIONS SUPPLIES	GROUNDS MAINTENANCE	350.00	R
122676	WATERLINE TECHNOLOGIES INC	POOL CHEMICAL SUPPLIES	FACILITY MAINTENANCE	10,000.00	R
122737	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	104.86	U
122738	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLY	WILL ROGERS ELEMENTARY SCHOOL	198.02	U
122825	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	157.29	U
122790	WEATHERPROOFING TECHNOLOGIES	LEAK REPAIR AT PINE STREET	FACILITY MAINTENANCE	280.31	R
122662	WESTLAKE VILLAGE COSTCO #117	MIDDLE SCHOOL DANCE SUPPLIES	MALIBU HIGH SCHOOL	700.00	R
122675	YALE/CHASE MATERIALS HANDLING	CUSTODAIL CART REPAIR PARTS	SANTA MONICA HIGH SCHOOL	162.68	U
				** NEW PURCHASE ORDERS	311,593.75
<u>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</u>					
122672	APPLE COMPUTER CORP	2 LAPTOPS FOR LMS	LINCOLN MIDDLE SCHOOL	2,927.90	BB
				** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	2,927.90

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.33.BB-03-113031 – LINCOLN MIDDLE SCHOOL – MODERNIZATION OF BUILDING E (PACKAGE 1B) PROJECT – MEASURE BB

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve Change Order #3 for Bid #10.33.BB-03-113031 – Lincoln Middle School – Modernization of Building E (Package 1B), to Icon West, Inc. in the amount of \$77,475.98 for a total contract amount of \$1,960,187.96

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-90500-0-00000-85000-6200-012-2600
Description:	Construction Services
DSA #:	03-113031
Description:	Building Improvement

COMMENTS: At the April 6, 2011, Board of Education meeting, Bid #10.33.BB-03-113031 – Lincoln Middle School – Modernization of Building E (Package 1B), was approved to Icon West, Inc., in the amount of \$1,775,000.

At the August 24, 2011, Board of Education meeting, Change Order 1 was approved in the amount \$30,098.08.

At the October 6, 2011, Board of Education meeting, Change Order 2 was approved in the amount \$77,613.90.

Change Order No. 3 includes the following changes to the terms of the contract:

Original Contract Amount:	\$1,775,000.00
Change Order No. 1:	30,098.08
Change Order No. 2:	77,613.90
Change Order No. 3:	77,475.98
<u>Total Contract Amount:</u>	<u>\$1,960,187.96</u>

Original Contract Duration	210 days
Change Order No. 1:	+0 days
Change Order No. 2:	+0 days
Change Order No. 3 (non-compensable days)	+20 days
<u>Total Contract Duration:</u>	<u>230 days</u>

Change Order 3 includes the cost for all labor and materials for the additional required scope not included in the contract documents.

1. Replace existing doors and hardware at 3 locations to meet fire, life & safety requirements - \$12,773.95
2. Framing required at area 1 to support existing roof beam in 3 locations - \$2,492.97

3. Additional fire sprinklers to comply with fire, life & safety requirements - \$9,759.32
4. Additional structural framing at 5 doorway locations in the main corridor - \$10,995.93
5. Additional framing required on the south walls to install cabinet and soffit backing - \$10,631.11
6. Replace 9 Type B light fixtures with dimmable ballast - \$2,183.38
7. Cabinet backing at east wall of Room 212 - \$1,757.45
8. Additional demolition and wall framing at 6 door way locations to meet ADA clearance requirements- \$4,830.95
9. Install conduits 6 classroom atomic clocks up to the roof for the GPS transceiver - \$1,722.12
10. Install 24 emergency battery packs - \$12,828.80
11. Install 8 fire/smoke combination dampers - \$7,500.00

This Change Order #3, for a total add of \$77,475.98 is for change orders listed above and a 20-day, non-compensable contract extension on the Lincoln Middle School – Modernization of Building E (Package 1B). The revised contract total will be \$1,960,187.96. The revised contract duration is 230 days.

Funding for the Change Order 3 will be drawn upon the construction budget and construction contingency. No site budget increase.

A Friday memorandum will accompany this item.

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.33.BB-03-113031 – LINCOLN MIDDLE SCHOOL – MODERNIZATION OF BUILDING E (PACKAGE 1B) PROJECT – MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve Change Order #4 for Bid #10.33.BB-03-113031 – Lincoln Middle School – Modernization of Building E (Package 1B), to Icon West, Inc. in the amount of \$69,840.31 for a total contract amount of \$2,030,028.07.

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-90500-0-00000-85000-6200-012-2600
Description:	Construction Services
DSA #:	03-113031
Description:	Building Improvement

COMMENTS: At the April 6, 2011, Board of Education meeting, Bid #10.33.BB-03-113031 – Lincoln Middle School – Modernization of Building E (Package 1B), was approved to Icon West, Inc., in the amount of \$1,775,000.

At the August 24, 2011, Board of Education meeting, Change Order 1 was approved in the amount \$30,098.08.

At the October 6, 2011, Board of Education meeting, Change Order 2 was approved in the amount \$77,475.98

Change Order No. 4 includes the following changes to the terms of the contract:

Original Contract Amount:	\$1,775,000.00
Change Order No. 1:	30,098.08
Change Order No. 2:	77,613.90
Change Order No. 3 (A.10)	77,475.98
<u>Change Order No. 4:</u>	<u>\$69,840.11</u>
Total Contract Amount:	\$2,030,028.07

Original Contract Duration	210 days
Change Order No. 1:	+0 days
Change Order No. 2:	+0 days
Change Order No. 3 (non-compensable days) A.XX	+20 days
<u>Change Order No. 4 (non-compensable days)</u>	<u>+17 days</u>
Total Contract Duration:	247 days

Change Order 4 includes the cost for all labor and materials for unforeseen conditions enclosed, hidden or undiscoverable until demolition commenced, additional scope required to complete the project and scope reduced to provide credits.

12. Modify existing framing below skylight in 3 classrooms- \$5,456.19

13. Credit for under-floor blocking in the 3 science rooms which was not required – (\$5,389.52).
14. Secure existing electrical at ceilings- \$1,014.92
15. Credit for LEF 480v panel which was not required – (\$5,435.25).
16. Additional demolition through existing plaster walls to run conduit - \$1,824.48.
17. Additional framing required at Area 2 of classroom 222 - \$1,246.49
18. Additional spot abatement for fire sprinkler work - \$14,172.54
19. Removal of existing gunite at 9 window locations to allow new framing- \$6,456.79
20. Additional framing around existing steel beams at 7 locations for fire, life & safety compliance - \$13,115.83
21. Relocation of inaccessible junction boxes for 2 exterior lights- \$1,471.16
22. Additional underlayment for carpet in classrooms due to unacceptable existing sub-floor- \$18,652.19
23. Relocation of unknown existing vent which interfered with new casework - \$2,979.59
24. Additional plaster work in classrooms for plaster a total of 900 sq ft - \$14,274.90

This Change Order #4, for a total add of \$69,840.11 is for change orders listed above and a 17-day, non-compensable contract extension on the Lincoln Middle School – Modernization of Building E (Package 1B). The revised contract total will be \$2,030,028.07. The revised contract duration is 247 days.

Funding for the Change Order 4 will be drawn upon the construction contingency. No site budget increase.

A Friday memorandum will accompany this item.

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT
 11/17/11

RECOMMENDATION NO. A.12

Unless otherwise noted, all items are included in the 2011-2012 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL

Milwe, Cindy	219 hrs @\$40.46	9/1/11-11/30/11	<u>Est Hrly/\$8,861</u>
		TOTAL ESTABLISHED HOURLY	\$8,861

Comment: Language Arts/GATE Academic Coach
 01-Reimbursed by PTA

Bodok, Susan	\$40.46, as needed	10/17/11-6/7/12	<u>Est Hrly/\$----</u>
		TOTAL ESTABLISHED HOURLY	\$----

Comment: After-School Library Supervision
 01-Reimbursed by PTA

CABRILLO ELEMENTARY SCHOOL

Baltrushes, Susan	25 hrs @\$40.46	11/7/11-5/23/12	Est Hrly/\$1,012
Levy, Nancy	25 hrs @\$40.46	11/7/11-5/23/12	Est Hrly/\$1,012
Siegel, Julie	25 hrs @\$40.46	11/7/11-5/23/12	<u>Est Hrly/\$1,012</u>
		TOTAL ESTABLISHED HOURLY	\$3,036

Comment: After-School Homework Club
 01-Gifts – Equity Fund

EDUCATIONAL SERVICES

Roman, Bertha	15 hrs @\$40.46	10/17/11-6/30/12	Est Hrly/\$607
Witt, Carl	15 hrs @\$40.46	10/17/11-6/30/12	<u>Est Hrly/\$607</u>
		TOTAL ESTABLISHED HOURLY	\$1,214

Comment: iPad Training
 01-IASA: Title II Teacher Quality

Boyd, Bryn	10 hrs @\$40.46	10/19/11-6/30/12	Est Hrly/\$405
Braff, Sara	10 hrs @\$40.46	10/19/11-6/30/12	Est Hrly/\$405
Check, Laura	10 hrs @\$40.46	10/19/11-6/30/12	Est Hrly/\$405
Daruty, Lila	10 hrs @\$40.46	10/19/11-6/30/12	Est Hrly/\$405
Roman, Bertha	10 hrs @\$40.46	10/19/11-6/30/12	<u>Est Hrly/\$405</u>
		TOTAL ESTABLISHED HOURLY	\$2,025

Comment: District and School Leadership Team Meetings
 01-IASA: Title I Basic-LW Inc/Neg

FRANKLIN ELEMENTARY SCHOOL

Garden, Nathan	28 hrs @\$40.46	11/1/11-6/8/12	Est Hrly/\$1,133
Gonzalez, Jeff	28 hrs @\$40.46	11/1/11-6/8/12	Est Hrly/\$1,133
McGoey, Megan	56 hrs @\$40.46	11/1/11-6/8/12	<u>Est Hrly/\$2,266</u>
		TOTAL ESTABLISHED HOURLY	\$4,532

Comment: Reading and Math Intervention
 01-Gifts – Equity Fund

HUMAN RESOURCES

Bersch, Kirsten	25 hrs @\$40.46	10/1/11-6/18/12	Est Hrly/\$1,012
Cruce, Marae	25 hrs @\$40.46	10/1/11-6/18/12	Est Hrly/\$1,012
Henderson, Luke	25 hrs @\$40.46	10/1/11-6/18/12	Est Hrly/\$1,012
Ipina, Elizabeth	4 hrs @\$40.46	10/1/11-6/18/12	Est Hrly/\$ 162
Pantallion, Ayanna	25 hrs @\$40.46	10/1/11-6/18/12	Est Hrly/\$1,012
Reyes, Katrina	25 hrs @\$40.46	10/1/11-6/18/12	Est Hrly/\$1,012
TOTAL ESTABLISHED HOURLY			\$5,222

Comment: BTSA Support Providers
01-Tier III Programs Cat Flex

LINCOLN MIDDLE SCHOOL

Oseguera, Christian	12 hrs @\$40.46	10/1/11-6/18/12	Est Hrly/\$486
TOTAL ESTABLISHED HOURLY			\$486

Comment: After-School Library Supervision
01-Reimbursed by PTA

MALIBU HIGH SCHOOL

DiMercurio, Joseph	22 hrs @\$40.46	8/30/11-6/15/12	Est Hrly/\$890
TOTAL ESTABLISHED HOURLY			\$890

Comment: After-School Library Supervision
01-Malibu Shark Fund

Segesman, Timothy	3.33 hrs @\$40.46	9/23/11	Est Hrly/\$135
TOTAL ESTABLISHED HOURLY			\$135

Comment: Serving as Referee per CIF rules
01-Reimbursed by ASB

MCKINLEY ELEMENTARY SCHOOL

King, Keri	57 hrs @\$40.46	8/29/11-1/4/12	Est Hrly/\$2,306
TOTAL ESTABLISHED HOURLY			\$2,306

Comment: Student Council and GATE programs
01-Gifts

PT DUME ELEMENTARY SCHOOL

Johnson, Rebecca	5 days @\$449.21	8/25/11-8/31/11	Own Daily/\$2,246
TOTAL OWN DAILY			\$2,246

Comment: Work Days before Principal Assignment
01-Unrestricted Resource

Harris, Jerold	20 days @\$534.64	10/1/11-6/30/12	Own Daily/\$10,693
TOTAL OWN DAILY			\$10,693

Comment: Coaching Principal
01-Unrestricted Resource

ROGERS ELEMENTARY SCHOOL

Gonzales, Monica	24 hrs @\$40.46	10/19/11-6/12/11	Est Hrly/\$971
TOTAL ESTABLISHED HOURLY			\$971

Comment: Reading Specialist Substitute
01-IASA: Title I Basic-LW Inc/Neg

ROOSEVELT ELEMENTARY SCHOOL

Carey, Ann	20 hrs @\$40.46	11/1/11-6/18/12	Est Hrly/\$809
Handelman, Catherine	20 hrs @\$40.46	11/1/11-6/18/12	Est Hrly/\$809
Jauregui, Marissa	20 hrs @\$40.46	11/1/11-6/18/12	Est Hrly/\$809
Mendelson, Karen	20 hrs @\$40.46	11/1/11-6/18/12	Est Hrly/\$809
Scholder, Holly	20 hrs @\$40.46	11/1/11-6/18/12	Est Hrly/\$809
TOTAL ESTABLISHED HOURLY			\$4,045

Comment: Kindergarten Planning
01-Reimbursed by PTA

SANTA MONICA HIGH SCHOOL

Bart-Bell, Dana	\$40.46, as needed	9/6/11-6/18/12	Est Hrly/\$----
Fulcher, Nathan	\$40.46, as needed	9/6/11-6/18/12	Est Hrly/\$----
Grant, Sandy	\$40.46, as needed	9/6/11-6/18/12	Est Hrly/\$----
Reichle, Tisha	\$40.46, as needed	9/6/11-6/18/12	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: After-School Library Supervision
01-Reimbursed by PTA

De La Cruz, Gilda	10 hrs @\$40.46	7/1/11-8/22/11	Est Hrly/\$405
Faas, Kathleen	10 hrs @\$40.46	7/1/11-8/22/11	Est Hrly/\$405
Gasparino, Jenna	10 hrs @\$40.46	7/1/11-8/22/11	Est Hrly/\$405
Reichle, Tisha	10 hrs @\$40.46	7/1/11-8/22/11	Est Hrly/\$405
TOTAL ESTABLISHED HOURLY			\$1,620

Comment: Summer Reading Committee
01-Unrestricted Resource

Bart-Bell, Dana	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Chacon, Martha	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Chang, Pauline	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Channauch, Khem	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Collins, Katherine	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
De La Cruz, Gilda	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Fulcher, Nathan	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Garrido, Jessica	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Gatell, Frank	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Gutierrez, Laurie	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Hafft, Ianna	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Henderson, Luke	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Hinojosa, Judith	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Hobkirk, Carl	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Hoffman, Ryna	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Jordan, La Teria	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Kim, Douglas	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Korvin, Karin	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Lee, Chon	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Lipetz, Sarah	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Macwan, Vijaya	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Mathews, Margie	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
McGee, Richard	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Mejia, Rosa	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Nu Man, Malika	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Pitts, Greg	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Pulido, Maribel	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Salumbides, Roseanne	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Sass, Amanda	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Saunders, Candace	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Schlenker, Heather	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Silvestri, Marissa	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Simone, Laura	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182

Sorenson, Justine	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Walker, Megan	4.5 hrs @\$40.46	10/15/11	Est Hrly/\$182
Yumori, Nicole	4.5 hrs @\$40.46	10/15/11	<u>Est Hrly/\$182</u>
TOTAL ESTABLISHED HOURLY			\$6,552

Comment: PSAT Proctors
01-Reimbursed by ASB

Graves, Gizelle	4.5 hrs @\$26.29	10/15/11	<u>Own Hrly/\$118</u>
TOTAL OWN HOURLY			\$118

Comment: PSAT Proctor
01-Reimbursed by ASB

Alvarado, Robert	1.75 hrs @\$40.46	10/13/11	Est Hrly/\$71
Cox, Shannon	1.75 hrs @\$40.46	10/13/11	Est Hrly/\$71
Louria, Meredith	1.75 hrs @\$40.46	10/13/11	Est Hrly/\$71
Kariya, Emily	1.75 hrs @\$40.46	10/13/11	Est Hrly/\$71
Saenz, Debbie	1.75 hrs @\$40.46	10/13/11	Est Hrly/\$71
Silvestri, Marisa	1.75 hrs @\$40.46	10/13/11	Est Hrly/\$71
Tickler, Brian	1.75 hrs @\$40.46	10/13/11	Est Hrly/\$71
Webb, Kitaro	1.75 hrs @\$40.46	10/13/11	<u>Est Hrly/\$71</u>
TOTAL ESTABLISHED HOURLY			\$568

Comment: Freshman Seminar Meeting
01-Economic Impact Aid – SCE

Contreras, Luis	2.5 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$101
Cruce, Marae	2.0 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 81
Doughty, Lindway	1.5 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 61
Dreier, Holly	2.5 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$101
Dunn, George	2.0 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 81
Hoffman, Ryan	1.5 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 61
Klein, Tom	2.0 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 81
Lopez, Gilbert	1.5 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 61
Luong, Theresa	1.5 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 61
Marken, Ari	2.0 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 81
Schlenker, Heather	2.0 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 81
Torres, Guadalupe	2.0 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 81
Veral, Ramon	1.5 hrs @\$40.46	9/19/11-9/30/11	Est Hrly/\$ 61
Yumori, Nicole	3.5 hrs @\$40.46	9/19/11-9/30/11	<u>Est Hrly/\$142</u>
TOTAL ESTABLISHED HOURLY			\$1,135

Comment: Math Department Meetings
01-Tier III Programs Cat Flex

Chavez, Craig	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Cierra, Jorge	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Devincentis-Waul, Maria	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Gomez, Antonio	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Gutierrez, Laurie	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Harris, Daniel	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Jordan, La Teria	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Lipetz, Sarah	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Pitts, Greg	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Salumbides, Rose	\$40.46, as needed	9/24/11-6/18/12	Est Hrly/\$----
Simone, Laura	\$40.46, as needed	9/24/11-6/18/12	<u>Est Hrly/\$----</u>
TOTAL ESTABLISHED HOURLY			\$----

Comment: Saturday School, as needed
Unrestricted Resource

SPECIAL EDUCATION

Gonsalves, Diane	2 hrs @\$40.46	7/1/11-8/12/11	<u>Est Hrly/\$81</u>
		TOTAL ESTABLISHED HOURLY	\$81
Comment: Additional hours to attend IEP 01-Special Education			

WEBSTER ELEMENTARY SCHOOL

Held, Pamela	25 hrs @\$40.46	11/1/11-5/30/12	Est Hrly/\$1,012
Verham, Karen	25 hrs @\$40.46	11/1/11-5/30/12	<u>Est Hrly/\$1,012</u>
		TOTAL ESTABLISHED HOURLY	\$2,024
Comment: Math Club for GATE Students 01-Tier III Programs Cat Flex			

HOURLY TEACHERS

ROGERS ELEMENTARY SCHOOL

Dempsey, Bridget	372 hrs @\$40.46	10/25/11-6/12/12	<u>Est Hrly/\$15,051</u>
		TOTAL ESTABLISHED HOURLY	\$15,051
Comment: Reading Specialist 01-IASA: Title I Basic-LW Inc/Neg			

TOTAL ESTABLISHED HOURLY, OWN DAILY AND OWN HOURLY = \$ 73,811

ELECTIONS

PROBATIONARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Oyman, Deniz/SAI Edison Elementary	60%	9/14/11

TEMPORARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Foo, Angela/Pre-School Teacher Child Develop Svcs	100%	11/3/11-6/18/12

CHANGE IN EMPLOYEE STATUS: TEMPORARY TO TENURED

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Webb, Kitaro/English Santa Monica High School	100%	8/29/11

CHANGE IN EMPLOYEE STATUS: TEMPORARY TO PROBATIONARY

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Bickert, Katherine/1 st Grade Franklin Elementary School	100%	8/29/11
Chi, Ah Young/College Counselor Malibu High School	100%	8/29/11
Scifres, Mary/4 th Grade McKinley Elementary School	100%	8/29/11
Strauss, Susan/English John Adams Middle School	100%	8/29/11

SUBSTITUTE TEACHERS

Effective

LONG-TERM SUBSTITUTES

(@\$210.00 Daily Rate)

Marshall, Kimberly

10/6/11-11/10/11

Threlkeld, Janice

10/17/11-11/10/11

PREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)

Yaghoobiam, Elhum

10/12/11

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Hirsch, Vibeke

10/28/11

Lang, John

10/20/11

Olson, Edward

10/28/11

Pawling, Sean

10/10/11

CHILD DEVELOPMENT SERVICES

(@\$16.19 Hourly Rate)

Iboko, Filippia

10/31/11

Leventhal, Norma

10/31/11

Samadzadeh, Sahar

10/28/11

CHANGE IN ASSIGNMENT

Effective

Bressler, Rachel

10/31/11

Student Svcs/School Nurse

From: 90%

To: 100%

Decray Kleiser, Yvette

10/27/11-11/30/11

Rogers Elementary/3rd Grade

From: 50%/Teacher

To: 100%/Teacher

LEAVE OF ABSENCE (with pay)

Name/Location

Effective

Chenik, Mara

10/17/11-11/18/11

Roosevelt Elementary

[medical]

Chi, Ah Young

1/4/12-2/15/12

Malibu High School

[maternity]

Dew, Stephanie

12/13/11-1/22/12

Santa Monica HS

[medical]

Klein, Joan

10/27/11-11/30/11

Rogers Elementary

[personal]

Robinson, Elaine

8/29/11-10/21/11

Franklin Elementary

[maternity]

(Revision of dates from 8/24/11 Agenda)

LEAVE OF ABSENCE (without pay)

Name/Location

Robinson, Elaine
Franklin Elementary

Effective

10/28/11-11/13/11
[CFRA]
(Leave Rescinded from 8/24/11 Agenda)

RESIGNATION

Name/Location

Housman, JoAnn
Student Services

Effective

11/4/11

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION
 FROM: SANDRA LYON / WILBERT YOUNG
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
 11/17/11

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
Barnum, Jessica Child Develop Svcs	Children Center Asst 3.5 Hrs/SY/Range: 18 Step: A	10/31/11
Britt, Medina Child Develop Svcs	Children Center Asst 3.5 Hrs/SY/Range: 18 Step: A	10/27/11
Cruz, Gerado Child Develop Svcs	Fiscal Program Supervisor 8 Hrs/!2 Mo/Range: 41 Step: A	11/7/11
Cueva, Sandra Child Develop Svcs	Children Center Asst 3.5 Hrs/SY/Range: 18 Step: A	10/24/11
Guirgus, Ramez Theater Op/Permits	Sports Facility Attendant 6 Hrs/12 Mo/Range: 22 Step: A	10/24/11
Nydell, Amanda Child Develop Svcs	Children Center Asst 3.5 Hrs/SY/Range: 18 Step: A	10/31/11
Rand, Alex Special Education	Inst Asst – Specialized 6 Hrs/SY/Range: 26 Step: A	11/1/11
Silverman, Stuart Special Education	Inst Asst – Specialized 6 Hrs/SY/Range: 26 Step: F	11/1/11
Sinai, Farimah Theater Op/Permits	Accounting Assistant II 4 Hrs/12 Mo/Range: 26 Step: A	10/27/11
Watson, Natasha Special Education	Inst Asst – Special Ed 4.5 Hrs/SY/Range: 20 Step: F	
<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
White, Robert Theater Op/Permits	Sports Facility Attendant 6 Hrs/12 Mo/Range: 22 Step: E Fr: Inst Asst – PE; 6 Hrs/SY	10/26/11
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Arnao, Dora Santa Monica HS	Inst Asst – Special Ed Substitute [additional assign, PSAT Proctor]	10/15/11
Casillas, Veronica Santa Monica HS	Student Outreach Specialist [additional hours, translation]	10/18/11-11/4/11
Cooper, Ray Santa Monica HS	Campus Security Officer [overtime, PSAT Proctor]	10/15/11

Coursey, Pierre BB Projects	Telephone Systems/Computer Equip Spec [overtime, as needed]	10/1/11-12/31/12
Fairchild, Kathy Santa Monica HS	Campus Security Officer Substitute [overtime, as needed]	7/1/11-6/30/12
Flores, Maria Estela Roosevelt Elementary	Sr. Office Specialist [overtime, Illuminate data entry]	10/24/11-11/24/11
Gaidzik, Bill BB Projects	Technology Support Asst [overtime, as needed]	10/1/11-12/31/11
Iniguez, Wilma Muir Elementary	Sr. Office Specialist [overtime, Illuminate data entry]	10/24/11-11/30/11
Lopez, Manuel Santa Monica HS	Campus Security Officer Substitute [overtime, as needed]	7/1/11-6/30/12
Mangum, Don Santa Monica HS	Campus Security Officer [overtime, PSAT Exam]	10/15/11
Marroquin, Robert Special Education	Inst Asst – Special Ed [additional hours, as needed]	10/20/11-6/30/12
Marshall, Kimberly McKinley Elementary	Inst Asst – Classroom [additional assignment]	9/27/11-9/28/11
Martin, Charles Santa Monica HS	Campus Security Officer [overtime, as needed]	7/1/11-6/30/12
Martinez, Santiago BB Projects	Technology Support Asst [overtime, as needed]	10/1/11-12/31/11
McGee, Leslee Santa Monica HS	Administrative Asst [overtime, assist sports program]	10/11/11-12/31/11
McGee, Leslee Santa Monica HS	Administrative Asst [overtime, PSAT Proctor]	10/10/11-10/15/11
Mendoza, Dina Santa Monica HS	Sr. Office Specialist [overtime, PSAT Proctor]	10/15/11
Minca, Robin Lincoln MS	Administrative Asst [overtime, Illuminate data entry]	9/1/11-9/9/11
Montoya, Lisa Educational Svcs	Administrative Asst [overtime, field trip]	10/15/11
Morales, Yanet BB Projects	Technology Support Asst [overtime, as needed]	10/1/11-12/31/11
Morris, Terry Santa Monica HS	Administrative Asst [overtime, assist sports program]	10/11/11-12/31/11
Morris, Terry Santa Monica HS	Administrative Asst [overtime, PSAT Proctor]	10/10/11-10/15/11
Nyden, Diane Lincoln MS	Sr. Office Specialist [overtime, Illuminate data entry]	9/1/11-9/9/11

Oyenoki, Elizabeth McKinley Elementary	Sr. Office Specialist [overtime, Illuminate data entry]	10/17/11-10/21/11
Paddock, Lori Lincoln MS	Sr. Office Specialist [overtime, Illuminate data entry]	9/1/11-9/9/11
Persinger, Lisa Roosevelt Elementary	Sr. Office Specialist [overtime, Illuminate data entry]	10/24/11-11/24/11
Quon, Rosemary Special Education	Office Specialist [special assignment]	10/17/11-12/31/11
Reed, Luanne Santa Monica HS	Licensed Vocational Nurse [overtime, PSAT Proctor]	10/15/11
Ruddy, Colleen Lincoln MS	Inst Asst – Music [additional hours, orchestra program]	9/1/11-6/18/12
Schwartz-Miller, Claire Muir Elementary	Elementary Library Coordinator [additional hours, filling in for open position]	10/31/11-6/18/12
Spalding, James Operations	Custodian [overtime, as needed]	7/1/11-6/30/12
Tangum, Cathy Santa Monica HS	Campus Security Officer [overtime, as needed]	7/1/11-6/30/12
Tursi, Lisa Roosevelt Elementary	Administrative Asst [overtime, Illuminate data entry]	10/24/11-11/24/11
Vargas, Patricia Olympic HS	Administrative Asst [overtime, Project Trust]	10/24/11-6/30/12
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
Gardner, Rodney Operations	Custodian	10/19/11-6/30/12
Gottesman, Judith Lincoln MS	Accompanist	10/25/11-11/20/11
Guerro, Daniel Personnel Commission	Inst Asst – Physical Ed	10/1/11-6/15/12
Matranga, Ann Special Education	Inst Asst – Special Ed	10/27/11-6/30/12
Polhumus, Ann Special Education	Inst Asst – Special Ed	8/29/11-6/30/12
Thobe, James Rogers Elementary	Inst Asst – Classroom	10/26/11-11/23/11
<u>CHANGE IN ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
Ausmus, Juley Cabrillo Elementary	Inst Asst – Classroom 3.2 Hrs/SY Fr: 3 Hrs/SY	8/29/11-6/15/12

Davis, Lenora Transportation	Bus Driver 8 Hrs/10 Month Fr: 7 Hrs/10 Month	10/17/11-6/15/12
Lawrence, Jennifer Cabrillo Elementary	Inst Asst – Classroom 3.2 Hrs/SY Fr; 3 Hrs/SY	8/29/11-6/15/12
Morales, Ismael Cabrillo Elementary	Inst Asst – Classroom 3.2 Hrs/SY Fr: 3 Hrs/SY	8/29/11-6/15/12
<u>INVOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
Watson, Natasha Spec Education	Inst Asst – Special Ed 4.5 Hrs/SY/Lincoln Child Care Fr: 3.5 Hrs/SY/McKinley Elementary	8/29/11
<u>LEAVE OF ABSENCE (PAID)</u>		<u>EFFECTIVE DATE</u>
Anderson, Amanda John Adams MS	Inst Asst – Special Ed Medical	11/7/11-12/5/11
Cornejo, Ana Food Services	Cafeteria Worker I Medical	9/10/11-1/31/12
Flores, Martha John Adams MS	Inst Asst – Special Ed Medical	10/26/11-11/13/11
Gershuni, Katherine Child Develop Svcs	Childrens Center Asst Medical	10/10/11-10/30/11
Glover, Tomita Santa Monica HS	Administrative Assistant Medical	10/24/11-10/27/11
Hernandez, Diane Fiscal Services	Accounting Technician Medical (75%)	10/17/11-11/30/11
Laird, Rosemary Human Resources	Office Specialist Medical	9/15/11-10/28/11
Laird, Rosemary Human Resources	Office Specialist Medical (50%)	10/31/11-11/30/11
McCrea, Kathy Malibu High School	Sr. Office Specialist Medical	11/1/11-12/16/11
Valladares, Yulma Child Develop Svcs	Bilingual Community Liaison Maternity	10/18/11-2/3/12
Watkins, Jennifer Food Services	Cook Baker Medical	10/11/11-12/31/11
<u>WORKING OUT OF CLASS</u>		<u>EFFECTIVE DATE</u>
Anderson, Bruno Grounds	Gardener Fr: Custodian	10/20/11-3/6/12
Colvin, Lovell Grounds	Sprinkler Repair Technician Fr: Custodian	10/17/11-10/18/11

Deanda, Rick Maintenance	Skilled Maintenance Worker Fr: Gardner	10/7/11-10/27/11
Gonzalez, Art Grounds	Sprinkler Repair Technician Fr: Custodian	10/19/11-3/5/12
Kratz, Damon Operations	Utility Worker Fr: Custodian	11/9/11-3/12/12
Moton, Wilson Grounds	Gardener Fr: Custodian	10/7/11-10/18/11
O'Rourke, Thomas Grounds	Gardener Fr: Custodian	11/9/11-3/12/12

RESCISSION LAYOFF/REDUCTION OF HOURS

GF6164340 Adult Education (Reduction in hours)	Campus Security Officer 3.2 Hrs/10 Mo Fr: 4 Hrs/11 Mo	<u>EFFECTIVE DATE</u> 11/14/11
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ABOLISHMENT OF POSITION

Inst Asst – Developmental Health 7.7 Hrs/SY; Santa Monica HS	<u>EFFECTIVE DATE</u> 6/23/11
Inst Asst – Classroom 2 Hrs/SY; Cabrillo Elementary	9/21/11

RESIGNATION

Harrison, Keith Lincoln Middle School	Accompanist	<u>EFFECTIVE DATE</u> 10/21/11
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MOTION MADE BY: Mr. Mechur
 SECONDED BY: Ms. Lieberman
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
11/17/11
FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / WILBERT YOUNG
RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.14

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

AVID TUTOR

AGUILA, YESENIA	LINCOLN MIDDLE SCHOOL	10/20/11-6/18/12
SANTOS, MARIE	LINCOLN MIDDLE SCHOOL	10/3/11-6/18/12
YAGHOUBZADEH, MICHELLE	LINCOLN MIDDLE SCHOOL	10/21/11-6/18/12

COACHING ASSISTANT

ALEMAN, PEDRO	SANTA MONICA HS	9/28/11-6/30/12
GOLDBERG, HAYDEN	MALIBU HIGH SCHOOL	10/21/11-6/30/12
WESTON, SEAN	SANTA MONICA HS	10/20/11-6/31/12

NOON SUPERVISION AIDE

WILKINSON, GREGORY	WEBSTER ELEMENTARY	10/15/11-6/30/12
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EDUCATIONAL SPECIALIST – LEVEL III

GOODE, MICHAEL	ED SVCS/SANTA MONICA HS [Orchestra Coach] - Funding: Santa Monica Arts Parents Assoc	10/1/11-6/30/12
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MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / DEBRA WASHINGTON / MAROLYN FREEDMAN

RE: EXPULSION OF STUDENT (B/D 03/15/94)

RECOMMENDATION NO. A.15

It is recommended that the Board of Education expel student (B/D 03/15/94).

COMMENT: The Superintendent of Santa Monica-Malibu Unified School District has recommended the expulsion based on the student's violations of Education Code Sections 48900 (c), 48915(c):

Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, a controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind. Education Code 48900 (d)

Unlawfully selling a controlled substance. Education Code 48915 (c) (3)

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/17/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: CONSIDER APPOINTMENT TO MEASURE BB ADVISORY COMMITTEE

RECOMMENDATION NO. A.16

It is recommended that the Board of Education appoint Donna Clandening to the Measure BB Advisory Committee.

COMMENT: There are currently two openings on the Measure BB Advisory Committee. The District announced these openings in September 2011 and received one application. The Measure BB Advisory subcommittee met and recommends the Board of Education appoint the following individual to fill one of the two openings on the Measure BB Advisory Committee:

- Diane Clandening

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/17/11

FROM: SANDRA LYON

RE: INCREASE IN STAFFING (FTE) – JUAN CABRILLO ELEMENTARY SCHOOL

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve an increase in three (3) Instructional Assistant, Classroom positions from 15 hours per week to 16 hours per week (.075 FTE total increase) to provide additional assistance to classroom teachers.

FUNDING NOTE: The Juan Cabrillo Elementary PTA has committed an additional \$2,350 in their 2011-12 budget for salary and benefits.

MOTION MADE BY: Mr. Patel
SECONDED BY: Mr. de la Torre
STUDENT ADVISORY VOTE: N/A
AYES: All (6) (Dr. Escarce was absent)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/17/11

FROM: SANDRA LYON

RE: APPROVE CHARGES FOR DISTRICT ADVISORY COMMITTEES – 2011-12

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve the charges/goals for the Special Education District Advisory Committee for 2011-12.

COMMENTS: The Board of Education discussed the draft charges with the DACs during the summer. The DACs then made any necessary changes to their draft charges based on board feedback.

As per AR 1220, the DAC staff liaisons and committee chairpersons shall provide the Board of Education with an update regarding the process of meeting these charges/goals in an informational item to the board at a regular meeting no later than February. No later than June, the DACs shall make an End-of-Year report to the Board of Education regarding the achievement of its charges/goals.

The charges for the District English Learners, Health and Safety, and Visual and Performing Arts DACs were approved at the October 6 board meeting and October 20 for the Early Child Care DAC. The Special Education DAC did not have a quorum of members at its last meeting, and so the charges are coming forward now.

SPECIAL EDUCATION DISTRICT ADVISORY COMMITTEE
Charges for 2011-12

Chair: Lee Jones

Staff Liaison: Sara Woolverton

Charges:

1. Advise the Board of Education about attitudes, opinions, and issues significant to the Special Education community.
 - a. Hold monthly meetings open to the public, and provide Spanish translation when needed.
 - b. Act as a conduit for flow of information between the Special Education community at large and the Board of Education.
 - c. Provide a forum for District staff and other speakers to share information relevant to the Special Education community.
 - d. To enhance district-wide outreach to Special Education staff and parents, continue the practice of rotating meeting locations to include school sites.
 - e. To intensively address specific concerns, retain the practice of utilizing subcommittees, either Ad Hoc and/or Standing Committees, as defined by the Brown Act.

2. Advise the Board of Education of relevant and unrealized goals of The Working Group Report on Special Education (March, 2009), An Independent Evaluation of Special Education Program by Lou Barber (March, 2008), and Special Education Strategic Plan (June, 2004).

3. Produce revisions to the Special Education Parent Handbook (2009) based on changes in relevant law, District updates and feedback from community members.
 - a. For publication as an updated Handbook hardcopy, create new sections in the following areas:
 - i. Preschool Program
 - ii. Post-Secondary Transition Program
 - iii. Preschool/Elementary/Middle School/High School/Post-Secondary transition process including IEP Individual Transition Plans (ITPs).
 - b. For updates to the website Handbook publication, collaborate quarterly with District staff to identify changes in law and other relevant information.
4. To advise the Board of Education on the Special Education budget, collaborate with District's Chief Financial Officer (CFO) and Financial Oversight Committee (FOC) utilizing the newly created Special Education specific reporting format.
 - a. To refine the internal system such that the financial reporting system relates back to the instructional needs of Special Educations students.
 - b. Internal financing reporting instrument that serves as a management tool to ensure cost effective education of each and every Special Education student.
5. To advise the Board of Education in the District's Special Education instructional technology needs, working in collaboration with the District, CFO, Director of Purchasing, Warehouse from Business and Fiscal Services, and Department of Special Education, including analysis of educational, financial and equity impact.
6. Review, analyze, and report to Board of Education upon the needs of Special Education instructional programs in Reading and Mathematics, and analyze strategies appropriate to the effective education of students with autism.

*The CFO, together with SEDAC and FOC, developed this new format over the last 2 years, which extracts information specific to Special Education from larger overall State-prescribed District financial statements. These statements utilize a computer software system known as State Account Code Structure (SACS) and are submitted to LA County Office of Education (LACOE), with a reporting cycle that consists of a Budget Report, Interim Reports and Unaudited Actuals. The larger District statements do not contain information regarding Special Education holistically or with any specificity. The new document formats Special Education data from SACS into a single statement, and the CFO generates the document with the same reporting cycle as the rest of the District's financial statements.

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Mr. Mechur requested that staff examine information regarding DAC subcommittees having fewer participants than the number of members who make up a quorum of the entire committee.

MOTION MADE BY: Mr. Allen
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: Aye
 AYES: All (6) (Mr. de la Torre was absent)
 NOES: None (0)

TO: BOARD OF EDUCATION
FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO
RE: 2011-12 BUDGET REVISIONS

ACTION/MAJOR
11/17/11

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously-approved activities prior to the 1st Interim Report.

Fund 01	-	General Fund (Unrestricted & Restricted)
Fund 11	-	Adult Education Fund
Fund 12	-	Child Development Fund
Fund 13	-	Cafeteria Fund
Fund 21.0	-	Building Fund /Measure BB Series A
Fund 21.1	-	Building Fund /Measure BB Series B
Fund 21.2	-	Building Fund /Measure BB Series C
Fund 40	-	Special Reserve Fund for Capital Outlay Projects

MOTION MADE BY: Mr. Mechur
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

Fund: 01 General Fund				
		Adopted Budget as of 7/1/11	Revised Budget as of 10/31/11	Changes
	Beginning Fund Balance	23,354,109	23,354,109	
8011-8099	Revenue Limit	59,699,931	58,195,400	(1,504,531)
8100-8299	Federal Revenue	4,697,237	5,569,515	872,278
8300-8590	State Revenue	9,795,538	9,878,103	82,565
8600-8799	Local Revenue	36,472,141	38,432,891	1,960,750
8900-8999	Interfund Transfer		1,560,873	1,560,873
	Total Revenue	110,664,847	113,636,782	2,971,935
1000-1999	Certificated Salaries	53,907,702	54,613,951	706,249
2000-2999	Classified Salaries	21,481,276	22,770,809	1,289,533
3000-3999	Employee Benefits	25,152,383	25,701,064	548,681
4000-4999	Books and Supplies	2,353,903	3,995,591	1,641,688
5000-5999	Services and Other Operating Costs	12,327,117	12,560,593	233,476
6000-6999	Capital Outlay	167,019	692,717	525,698
7300-7399	Indirect Costs	(448,352)	(473,227)	(24,875)
	Total Expenditures	114,941,048	119,861,498	4,920,450
	Increase /(Decrease) Fund Balance	(4,276,201)	(6,224,716)	(1,948,515)
	Projected Fund Balance	19,077,908	17,129,393	

Major Changes

Revenues:

(\$1,560,879) 2003-06 Prior Year Revenue Limit Adjustment for offsetting Redevelopment Fees

\$1,560,879 Transfer from Fund 40 to cover the Redevelopment Offset Portion from 2003-2006

\$ 52,400 Title III: Immigrant Grant

\$1,597,232 PTA Contributions

\$ 847,297 Title I, Title I ARRA and Title II deferred revenues from 2010-11

\$ 475,021 increase in other local revenues (Gifts/Equity/Other Local Programs)

\$ 82,565 increase in other State programs

Expenditures:

\$706,249 increase in Certificated Salaries

Increase 12.4 FTE TEACHING POSITIONS funded by Unrestricted General Fund

Increase 1.88 FTE Teaching Position funded by PTA

Increase 0.80 FTE Psychologist for Special Education

Increase 0.40 FTE Special Ed Coordinator

Fund: 01 General Fund				
		Adopted Budget as of 7/1/11	Revised Budget as of 10/31/11	Changes
	Beginning Fund Balance	23,354,109	23,354,109	
8011-8099	Revenue Limit	59,699,931	58,195,400	(1,504,531)
8100-8299	Federal Revenue	4,697,237	5,569,515	872,278
8300-8590	State Revenue	9,795,538	9,878,103	82,565
8600-8799	Local Revenue	36,472,141	38,432,891	1,960,750
8900-8999	Interfund Transfer		1,560,873	1,560,873
	Total Revenue	110,664,847	113,636,782	2,971,935
1000-1999	Certificated Salaries	53,907,702	54,613,951	706,249
2000-2999	Classified Salaries	21,481,276	22,770,809	1,289,533
3000-3999	Employee Benefits	25,152,383	25,701,064	548,681
4000-4999	Books and Supplies	2,353,903	3,995,591	1,641,688
5000-5999	Services and Other Operating Costs	12,327,117	12,560,593	233,476
6000-6999	Capital Outlay	167,019	692,717	525,698
7300-7399	Indirect Costs	(448,352)	(473,227)	(24,875)

Fund: 11 Adult Education Fund				
		Adopted Budget as of 7/1/11	Revised Budget as of 10/31/11	Changes
	Beginning Fund Balance	285,272	285,272	
8100-8299	Federal Revenue	93,251	92,729	(522)
8300-8590	State Revenue	267,988	267,988	-
8600-8799	Local Revenue	74,947	74,947	-
	Total Revenues	436,186	435,664	(522)
1000-1999	Certificated Salaries	200,467	199,209	(1,258)
2000-2999	Classified Salaries	113,770	113,770	-
3000-3999	Employee Benefits	101,490	101,577	87
4000-4999	Books and Supplies	20,794	27,181	6,387
5000-5999	Services and Other Operating Costs	17,964	17,964	-
	Total Expenditures	454,485	459,701	5,216
	Increase /(Decrease) Fund Balance	(18,299)	(24,037)	(5,738)
	Projected Fund Balance	266,973	261,235	

Major Changes

Revenues:

(\$ 522) decrease in Federal Workforce Investment Act, Title II: Adult Education programs

Expenditures:

(\$1,258) decrease in hourly teaching position to reflect the decrease of revenue

\$ 6,387 increase of Supplies

Fund: 12 Child Development Fund				
		Adopted Budget as of 7/1/11	Revised Budget as of 10/31/11	Changes
Object	Description			
	Beginning Fund Balance	118,675	118,675	
8100-8299	Federal Revenue	3,114,531	3,689,355	574,824
8300-8590	State Revenue	2,639,327	2,537,243	(102,084)
8600-8799	Local Revenue	2,916,193	3,050,655	134,462
	Total Revenues	8,670,051	9,277,253	607,202
1000-1999	Certificated Salaries	2,766,746	2,919,888	153,142
2000-2999	Classified Salaries	2,469,384	2,627,033	157,649
3000-3999	Employee Benefits	1,947,662	2,030,316	82,654
4000-4999	Books and Supplies	246,165	236,588	(9,577)
5000-5999	Services and Other Operating Costs	945,232	1,116,531	171,299
6000-6999	Capital Outlay	-	27,160	27,160
7300-7399	Indirect Costs	294,862	319,737	24,875
	Total Expenditures	8,670,051	9,277,253	607,202
	Increase /(Decrease) Fund Balance	-	-	-
	Projected Fund Balance	118,675	118,675	
Revenues:				
\$ 574,824 increase revenue due to funding change from State To Federal for Delta Project				
(\$102,084) decrease in State CCTR & CSPP				
\$134,462 increase of Parent Fees				
Expenditures:				
Due to the increase of Enrollment and Funding, the related expenses increased.				

Fund: 13 Cafeteria Fund				
		Adopted	Revised	
		Budget	Budget	
Object	Description	as of 7/1/11	as of 10/31/11	Changes
	Beginning Fund Balance	442,369	442,369	
8100-8299	Federal Revenue	1,350,000	1,350,000	-
8300-8590	State Revenue	105,000	105,000	-
8600-8799	Local Revenue	1,747,754	1,747,754	-
	Total Revenues	3,202,754	3,202,754	-
2000-2999	Classified Salaries	1,443,716	1,466,520	22,804
3000-3999	Employee Benefits	553,319	561,432	8,113
4000-4999	Books and Supplies	1,504,532	1,534,532	30,000
5000-5999	Services and Other Operating Costs	(409,430)	(453,930)	(44,500)
6000-6999	Capital Outlay	15,000	15,000	-
7300-7399	Indirect Costs	153,490	153,490	-
	Total Expenditures	3,260,627	3,277,044	16,417
	Increase /(Decrease) Fund Balance	(57,873)	(74,290)	(16,417)
	Projected Fund Balance	384,496	368,079	
Major Changes:				
Expenditures:				
\$ 22,804 increase in Salaries to reflect the updated step and column increase				
\$ 30,000 increase in Supplies				
(\$44,500) increase in Food Sales to Child Development Fund				

Fund: 21.0 Building Fund /Measure "BB" Series A				
		Adopted Budget	Revised Budget	
Object	Description	as of 7/1/11	as of 10/31/11	Changes
	Beginning Fund Balance	14,901,079	14,901,079	
8600-8799	Local Revenue			-
	Total Revenues	-	-	-
2000-2999	Classified Salaries	255,675	263,975	8,300
3000-3999	Employee Benefits	127,416	127,416	-
4000-4999	Books and Supplies	36,500	851,000	814,500
5000-5999	Services and Other Operating Costs	919,334	5,530,134	4,610,800
6000-6999	Capital Outlay	3,051,200	3,773,066	721,866
	Total Expenditures	4,390,125	10,545,591	6,155,466
	Increase /(Decrease) Fund Balance	(4,390,125)	(10,545,591)	(6,155,466)
	Projected Fund Balance	10,510,954	4,355,488	

Fund: 21.1 Building Fund /Measure "BB" Series B				
		Adopted Budget	Revised Budget	
Object	Description	as of 7/1/11	as of 10/31/11	Changes
	Beginning Fund Balance	53,503,041	53,503,041	
8600-8799	Local Revenue	500,000	500,000	-
	Total Revenues	500,000	500,000	-
4000-4999	Books and Supplies	5,300	33,300	28,000
5000-5999	Services and Other Operating Costs	2,678,300	4,470,160	1,791,860
6000-6999	Capital Outlay	16,081,500	16,091,500	10,000
	Total Expenditures	18,765,100	20,594,960	1,829,860
	Increase /(Decrease) Fund Balance	(18,265,100)	(20,094,960)	(1,829,860)
	Projected Fund Balance	35,237,941	33,408,081	

Fund: 21.2 Building Fund / Measure "BB" Series C				
		Adopted Budget	Revised Budget	
Object	Description	as of 7/1/11	as of 10/31/11	Changes
	Beginning Fund Balance	60,163,906	60,163,906	
8600-8799	Local Revenue	500,000	500,000	-
	Total Revenues	500,000	500,000	-
4000-4999	Books and Supplies	49,700	83,200	33,500
5000-5999	Services and Other Operating Costs	3,883,200	4,480,260	597,060
6000-6999	Capital Outlay	26,589,600	26,589,600	-
	Total Expenditures	30,522,500	31,153,060	630,560
	Increase /(Decrease) Fund Balance	(30,022,500)	(30,653,060)	(630,560)
	Projected Fund Balance	30,141,406	29,510,846	

Fund: 40	Special Reserve Fund for Capital Outlay Project			
		Adopted Budget as of 7/1/11	Revised Budget as of 10/31/11	Changes
	Beginning Fund Balance	4,902,853	4,902,853	
8600-8799	Local Revenue	2,030,000	6,545,000	4,515,000
	Total Revenues	2,030,000	6,545,000	4,515,000
4000-4999	Supplies	6,000	14,500	8,500
5000-5999	Services and Other Operating Costs	309,000	3,225,000	2,916,000
6000-6999	Capital Outlay		1,255,000	1,255,000
7400-7499	COPS Payments	1,463,049	1,463,049	-
7600-7699	Transfer to Fund 01	-	1,560,873	1,560,873
	Total Expenditures	1,778,049	7,518,422	5,740,373
	Increase /(Decrease) Fund Balance	251,951	(973,422)	(1,225,373)
	Projected Fund Balance	5,154,804	3,929,431	
Major Changes:				
Revenue:				
\$4,065,000 increase for Santa Monica City RDA Bond				
\$ 450,000 increase CCJUP				
Expenditure:				
\$2,916,000 increase for Legal, Architecture, and Management of CCJUP Project				
\$1,255,000 increase for CCJUP Construction				
\$1,560,873 Transfer to Unrestricted General Fund for 2003-2006 Revenue Limit Offset				

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/17/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: RECONSTITUTE THE INTERCULTURAL DISTRICT ADVISORY COMMITTEE,
APPROVE THE CHARGES, AND OPEN THE APPLICATION PROCESS

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the reconstitution of the Intercultural DAC as described below, approve the charges, and direct staff to open the application process for filling positions on the committee for the 2011-2012 school year.

COMMENTS: Reconstituting the Intercultural DAC is part of staff's response to the Board's directives of June 30, 2011, regarding the May racial incident that took place at Santa Monica High School. On October 7, 2011, an item to reconstitute the committee appeared before the Board for discussion. Feedback from that discussion has been incorporated into the proposed committee description.

A press release announcing openings on the newly reconstituted DAC will be sent to the local media, posted on the district's website, and shared with district and community leaders.

Committee Name: Excellence and Equity District Advisory Committee

Committee Charges:

- Support the district's work of closing the achievement gap by assisting in the identification and elimination of inequities in educational processes and outcomes of underserved students in district schools.
- Serve as a vehicle for parents, community, and students to communicate with the Board on matters related to the successful participation in the educational process of students and parents who come from diverse socio-economic, ethnic, cultural, and linguistic backgrounds or from the LGBTQ community.
- Provide a forum for the articulation of ideas and activities being implemented in the district, school sites, and the greater community that are successfully meeting the needs of our diverse student and parent population.
- Provide input on district and school site efforts to facilitate the building of bridges of understanding between diverse student and parent populations so that all groups feel connected to, and part of the school community.
- Monitor the implementation of an inclusive curriculum, including ethnic studies and learning experiences designed to eliminate racism and discrimination.
- Work collaboratively with other advisory committees as appropriate.
- Report to the Board annually on the scope of their work, and recommendations that are developed relative to their charge.

Committee Composition:

- In accordance with District guidelines, there shall be a minimum of seven and maximum of 19 active members.
- Parents and individuals from the community wishing to serve on the committee shall submit a completed application to the Superintendent, and Committee members will be appointed or approved by the Board. Once the Board has made appointments, the Superintendent shall inform the newly approved committee members and the staff liaison.

- Up to three positions will be held by site staff. The Superintendent or designee will work with site administrators to encourage district employees to apply to serve on the committee. The board will appoint employees to the committee taking into account school levels, experience and/or expertise, and diversity of geographic location. ~~The Superintendent or her designee will seek volunteers from sites, and make selections taking into account school levels, experience and/or expertise, and diversity of geographic location.~~
- Community organizations whose charges intersect with the work of this advisory committee will be invited to designate a representative to serve. These organizations include, but are not limited to the Santa Monica- Venice Branch of the NAACP, Virginia Ave. Park, and the Westside Chapter of the Association of Mexican-American Educators.
- The DAC will be governed by the guidelines prescribed in Board Policy 1220, and its accompanying Administrative Regulations.

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Public Comments:

- *Debra Shepherd asked that a press release be sent out announcing the application process. She also encouraged the district to include members of the LGBTQ community and to appoint a staff liaison who is passionate, empathetic, and understands the importance of the committee's work.*

Mr. Allen asked about the proposed committee name change. Ms. Harris said the change to Equity and Excellence DAC was the result from board member feedback at the last discussion. The title comes directly from the Strategic Plan framework. Ms. Lieberman suggested a temporary title of Intercultural Equity and Excellence DAC until the committee itself develops a better name.

Mr. de la Torre requested that the LGBTQ community be added to bullet point 2 under the committee's charges (this change has been made in the above list of charges). He also suggested adding a new bullet point: "Monitor the implementation of an inclusive curriculum, including ethnic studies and learning experiences designed to eliminate racism and discrimination." Dr. Escarce responded by reminding the board that staff is currently examining the curricular component and that the ethnic studies piece seems premature. He suggested waiting until staff completed their research and made a recommendation regarding ethnic studies. (Dr. Escarce later withdrew his amendment to Mr. de la Torre's additional committee charge.) Mr. Mechur requested that the maximum of three slots reserved for district employees be appointed by the board through the application process, rather than the superintendent making appointments (this change has been reflected in the above committee composition bullet points). He also asked about the rationale behind the community groups listed. Ms. Harris said that staff agreed it would be most effective to have representatives from groups whose work directly connects to the committee's core work. The plan is to have the board appoint members to the committee in January 2012.

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Ms. Lieberman
 STUDENT ADVISORY VOTE: Aye
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR
11/17/11
FROM: SANDRA LYON / CHIUNG-SALLY CHOU / MAUREEN BRADFORD
RE: APPROVAL OF THREE-YEAR TECHNOLOGY USE PLAN

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the district's Technology Use Plan for 2011-2014.

The Technology Use Plan (TUP) is the guiding document for technology initiatives, programs and policies in the Santa Monica-Malibu Unified School District. The current plan expired at the end of the school year 2010-2011. This new plan is designated for the school year beginning 2011-12 through the school year 2013-2014.

The development of the plan is the result of a collaborative effort from members of the Technology and Curriculum Integration Committee. This group represents district stakeholders, including teachers, classified staff, administrators, and parents, as well as representatives from the City of Santa Monica and the Los Angeles County Office of Education.

The Santa Monica-Malibu Technology Use Plan is designed to conform to the guidelines put forth from the state of California's Education Technology Planning Guide. Having a viable plan in place assures that the district will be eligible for competitive as well as formula grants for technology. It has been accepted by the California State Department of Education.

This 78-page document is available on the district website:
http://www.smmusd.org/info_services/pdf/TUP2011-2014.pdf. A hard copy is also available in the Educational Services Department.

Ms. Roman's presentation can be found under Attachments at the end of these minutes.

Ms. Leon-Vazquez wondered if the committee was curriculum-heavy, lacking IT staff representation. She also had concerns about infrastructure. Ms. Moran replied that there were some IT staff on the committee, but she is working to increase the number of participants from all fields. Ms. Leon-Vazquez said the district needs to increase IT staff to support new technology and maintain existing technology. Mr. Mechur requested that staff keep the board informed of how the district is meeting the goals listed in the plan.

MOTION MADE BY: Mr. Allen
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: Aye
AYES: All (7)
NOES: None (0)

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

11/17/11

FROM: SANDRA LYON

RE: CONSIDER REVISING BP 3290 – ACCEPTANCE OF GIFTS

DISCUSSION ITEM NO. D.01

This is a continued discussion from the November 3, 2011, board meeting.

At the August 10, 2011, Board meeting where Linda Gross, Director of the Santa Monica-Malibu Education Foundation, presented the Foundation's strategic plan, the Board directed Superintendent Lyon to investigate districts that had successful district-wide fundraising efforts, to examine their policies and practices, and to make a recommendation to the Board regarding changes that would need to be made in practice and/or policy to benefit all students in our district.

In examining this issue, it was clear that districts for which foundations raised the most funds have policies and practices that require that any money used for school personnel be raised through a centralized education foundation to ensure program parity. In the Santa Monica-Malibu Unified School District, individual school PTAs raise funds to pay for staff who provide instructional support and/or program during the school day, and this amount varies greatly from school to school. In order for the Santa Monica-Malibu Unified School District to create a structure for increased giving and to create program parity during the school day, the Board Policy regarding Acceptance of Gifts, must be amended. This change must reflect the redirection of large corporate gifts, as well as funds to be used for personnel and professional development, through the Santa Monica-Malibu Education Foundation.

Following the approval of this policy revision in late November, the Superintendent will immediately begin the formation of a Superintendent's Advisory Group comprised of parents, community members, and district staff. This group will create opportunities for community members to hear from other districts that have successfully moved into this model as well as work with the Superintendent to create a process and timeline that allows for a successful transition from school-site based fundraising to a districtwide model that supports a premium learning environment at each of SMMUSD's schools.

Mr. Mechur recused himself from the discussion, given his personal relationship with the Executive Director of the Education Foundation.

Public Comments:

- *Julia Brownley, Ted Kahan, Linda Gross, Tamara Mogalen, Consuelo Perez, Rebekah Rodriguez-Lynn, Sonya Fox-Sultan, Bruce Sultan, Silvia Martinez, Derek Newman, Gerda Newbold, Richard Tahvildaran Jesswein, Ana Belden, Liz Patterson, Kim Moran, Dan Kolhoff, David Vukadinovich, Abby Adams, Barry Snell, Karrie Nordberg, Kate Knight-Weber, Tom Nordberg, Maurice Maxwell, Beth Hummer, Margo Mcleag, Monica Perkal, Tia Carrere, Kerry Hernandez, Jeff Ressler, Teri Carcano, Jen Triggs, Janice Nikora, Craig Foster, Molly White, Russ Purtell, Kim Bonowitz, Lisa Saver, Jim Jusko, Noreen Austin, Charlene Underhill-Miller, Kathie Ferbas, Siobhan Schenz, Natalie Rothenberg, Kristine Keever, Jon Kean, Herb Stahl, Sally Miller, Laurie Lathem, Erin Inatsugu, Area Kramarsky, Noelle Wright, Joan Krenik, Seth Jacobson, Karen Farrer, Gia Dowling, Debbie Bernstein, Ann Hoover, Irene Zivi, Ben Swett, Ivan Perkins, Mark Cohen, Tom Nagle, Diana Oliver, Jennifer Smith, Heike Macklin, Sharon Hart, Melinda Newman, Brooke Nickman, Cheri Orgel, Rochelle Fanali, Lauri Crane, Cynthia Torres, Raquel Vallejo, Elizabeth Kruis, Elena Severin, Frances Anderton, Lori Whitesell, Jennifer Kozicki, Lisa Balfus, Christopher Jimenez y West, Joanna Elliot, Katherine Caufielo Newall, Janet Heinzle, Leslee Mickshaw,*

Tom Belin, Elizabeth Gelfand-Stearns, Debbie Mulvaney, Paul Hurtebise, Annette Goldstein, Jennifer Kennedy, Robert Ross, Stephen Perl, Chris Harding, Anne Hawthorne, Shari Davis, and Jenna Troutman-Slavich.

The superintendent's presentation can be found under Attachments at the end of these minutes.

Mr. Allen asked Ms. Lyon and Dr. Escarce about the rationale behind the timeline for this policy change. Ms. Lyon explained that a change in policy will lead to a collective development of the implementation process. Dr. Escarce added that if the board were to first wait for the development of an implementation plan with which everyone agrees, it could indefinitely delay a change in policy. Adopting a revised policy first provides a guide for developing an implementation plan. Ms. Lyon clarified for Mr. Allen that having PTA pay for personnel is not a common practice across districts. Mr. Allen asked if Ms. Lyon's research had found any districts that tried districtwide fundraising and then abandoned it. Ms. Lyon said it had not, but the committee would further examine this. Mr. Allen asked Ms. Lyon and Dr. Escarce if they thought it would be better for the district to address certain site needs using the general fund versus parent fundraising. Ms. Lyon said senior staff has examined things like weighted formulas to distribute funds, but districts tend not to have policies that use general funds in that way. In most districts, there are strict policies prohibiting PTA from funding personnel because such a format often leads to inequities. She summarized HR problems that can arise when PTA funds are used to pay for personnel. She emphasized that this change in policy would not eliminate parents' abilities to raise money for things like tech labs, assemblies, supplies, etc. for their schools. Dr. Escarce shared what other districts have done, based on his research.

Mr. Patel asked how, in a districtwide fundraising model, the district would ensure accountability over the Ed Foundation, a non-profit organization. Ms. Lyon said the Memorandum of Understanding (MOU) with the Ed Foundation would address accountability; also, the Ed Foundation's own Board of Directors would be monitoring the Foundation's goals.

Mr. de la Torre asked if the district had identified all the individual programs and funding sources at all the sites. Ms. Lyon said the district was compiling this information. Ms. Lieberman requested that this data be shared with the public for transparency. Mr. de la Torre asked if spending per pupil and pupil performance data could be compared among the sites. Ms. Lyon explained that, generally speaking, the greatest predictor of performance on standardized tests is a site's or district's socio-economic population. Mr. de la Torre asked how this centralized fundraising model would address initiatives aimed at closing the achievement gap and if the district had compared its staffing levels to similar districts. Ms. Lyon replied that she has been asked if the purpose of districtwide fundraising is to close achievement gap or increase equity – the answer is yes to both. The Financial Oversight Committee is currently examining staffing data, but the district has looked at this in the past during budget discussions. Mr. de la Torre remarked that, based on some public comments, there appears to be a lack of trust among groups of people – he wondered if this new model could radically change how PTAs report their budgets. Ms. Lyon said that the district does not have the right to ask PTAs to donate to the district. Mr. de la Torre stressed the importance of the district to get behind the Ed Foundation as a partner in this venture. He called attention to the extreme poverty he sees everyday in the children he works with. Giving equal opportunity and quality public education to all children in the district creates a better community.

Ms. Leon-Vazquez asked how the district will determine programs for the sites. Ms. Lyon said the district will examine best practices programs and then determine the associated costs. Sites will then request programs they need from the district office. Ms. Leon-Vazquez commented that the Ed Foundation has never been appointed the fundraising vehicle for district; the board is finally taking that step with this policy change.

Dr. Escarce asked about Grant Elementary School, which has been using PTA funds similar to Title I funds. Ms. Lyon said senior staff has been examining ways to allocate resources based

on Title I standings. Dr. Escarce said the goal of districtwide fundraising should be to increase student access to mastery. He stated that the Board of Education has an obligation to try to equalize opportunity as much as possible.

Ms. Lieberman asserted that the Board of Education did not have a choice other than to be concerned about every student in the district, and that all students must have access to equity and programs during the school day. She supported the strategy to adopt a policy now to act as a framework for implementation later. She emphasized the need to increase private donations to the district overall, adding that in addition to an MOU with the Ed Foundation, the structure of the Foundation should be examined to better intertwine the Foundation to the district. The objective of districtwide fundraising is not simply to redistribute funds, but rather to develop a premium program for everyone. Ms. Lieberman suggested language to be added in the policy prior to action on November 29: a phasing in plan, starting with elementary schools; implementation at the secondary schools would be a second phase, including corporate gifts for secondary schools; an effective date for the transition, as well as an effective date for the \$2,500 corporate donations; an exception for corporate donations that have already committed; an MOU with the Ed Foundation that will address governance structure, transparency, and annual review process; a more collaborative approach of sites, Ed Foundation, and the board. Ms. Lieberman suggested that after the policy is adopted, the board should make public a list of what it expects regarding the timeline for implementation. The board agreed with these additions to policy.

The board members agreed that it would be necessary to be mindful and deliberate when working out the details of the implementation plan. The Board of Education is scheduled to take action on the proposed policy changes at a special meeting on November 29, 2011.

ACCEPTANCE OF GIFTS

The Board of Education acknowledges that education is a fundamental right. Every child has a right to an education that will prepare him or her to be a skilled and productive member of our society. The goal of the Board is to provide equitable and high quality educational opportunities for all students in Santa Monica-Malibu Unified School District.

The Board recognizes that the needs of students require various learning opportunities, and it is the responsibility of the board to identify and remove barriers that contribute to gaps in achievement for different groups of students. It is the intent of the Board that gifts accepted by the district provide equitable access to educational opportunities to meet the needs of all students. The board recognizes the community's desire to participate in promoting excellence in our schools through fundraising and gifts. ~~While greatly appreciating acceptable donations, the Board discourages any gifts which may directly or indirectly impair its commitment to providing equal educational opportunities for all district students.~~

The Board recognizes that there are differences among various communities in their ability to contribute additional funds for programs and services at their local schools and these differences perpetuate inequalities in educational opportunities from one district school to another. In order to provide program parity and equity for all schools and students in the district, the Board designates the Santa Monica-Malibu Education Foundation as the central fundraising entity for the school District. A centralized fundraising model will create a district focus on programs for all students of the district while allowing for flexibility at each school. The Education Foundation will be the only fundraising entity to raise funds for the district to use to pay for personnel and professional development. ~~Therefore, the Board may not accept gifts by individuals, groups or organizations to specific schools intended to replace personnel, programs or services cut by the Board in the process of budget reduction, unless sufficient funds are received to restore those programs, services or personnel at all sites from which they were cut.~~

Additionally, should the Board be required to cut personnel, programs or services as a result of budget reductions, only the Education Foundation, on behalf of the District, may accept gifts by individuals, groups or organizations to fund the replacement of those personnel, programs or services; sufficient funds must be raised to reinstate programs, services or personnel at all schools from which they were cut. Finally, all corporate gifts over \$2,500 are to be routed through the Education foundation to benefit all students in the district.

~~To achieve a greater level of equalization, the Board will establish an Equity Fund, which will be administered by the Education Services Department in conjunction with the Education Foundation. Contributions to this fund and distributions from this fund will be made in accordance with Administrative Regulations 3290. The purpose of the Equity Fund grants will be to improve the achievement of ALL students while simultaneously closing the achievement gap by mitigating the effects of the unequalized enrichment of schools.~~

Before accepting a gift through the District or the Education Foundation the Board shall consider whether the gift:

1. Has a purpose consistent with the district's vision and philosophy.
2. Begins a program which the Board would be unable to continue when the donated funds are exhausted.
3. Entails undesirable or excessive costs.

4. Implies endorsement of any business or product.

The Board shall carefully evaluate any conditions or restrictions imposed by the donor in light of district philosophy and operations. If the Board feels the district will be unable to fully satisfy the donor's conditions, the gift shall not be accepted.

Gift books and instructional materials shall be accepted only if they meet regular district criteria.

All gifts, grants and bequests shall become district property. At the Superintendent or designee's discretion, a gift may be used at a particular school.

Legal Reference:

EDUCATION CODE

1834 Acquisition of materials and apparatus

35162 Power to sue, be sued, hold and convey property

41030 School district may invest surplus monies from bequest or gifts

41031 Special fund or account in county treasury

41032 Authority of school board to accept gift or bequest; investments; gift of land requirements

41035 Advisory committee

41036 Function of advisory committee

41037 Rules and regulations

Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

adopted: January 23, 1984

revised: September 9, 2004, May 15, 2008, May 7, 2009

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

11/17/11

FROM: SANDRA LYON

RE: MEMBER RESIGNATION AND TERMINATION OF MEMBERSHIP FROM
DISTRICT ADVISORY COMMITTEE (DAC)

INFORMATION ITEM NO. I.01

The following individuals are no longer members on the Early Child Care DAC membership.

COMMENT: **Amanda Rosen-Prinz** was appointed to the Early Child Care DAC in July 2010 for a two-year term to expire on June 30, 2012. Due to scheduling conflicts, Ms. Rosen-Prinz has regretfully resigned from the DAC.

Amber Rojas was also appointed in July 2010 for a term ending in June 2012. Since her appointment, Ms. Rojas has missed several committee meetings. AR 1220 relating to DACs states, "membership shall automatically terminated any member who is absent from all regular meetings for a period of four (4) consecutive meetings or a total of five (5) meetings within the year."

Following this resignation and termination of membership, there will be eight members on the Early Child Care DAC. The DAC roster is as follows:

Term Expiration Date			
6/30/2012	6/30/2013	6/30/2014	6/30/2015
Amber Rojas	Jeff Jarrow	Fran Chasen	Gleam Davis
Amanda Rosen-Prinz	Jie (Jessie) Zeng	Julie Taren	Jennifer Kennedy
		Patricia Godon-Tann	Samuel Kirk

A letter has been sent to these individual informing them of the change in their membership status. The letter further states, "In the future, if your schedule permits you to regularly attend these meetings, you are more than welcome to reapply to serve on the committee."

ATTACHMENTS

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: "Technology Use Plan (TUP): 2011-2014" (*associated with Item No. A.21*)
- Presentation: "Districtwide Fundraising in SMMUSD" (*associated with Item No. D.01*)

Santa Monica-Malibu Unified School District

TECHNOLOGY USE PLAN (TUP)

2011 - 2014

WHY DO WE HAVE A TUP?

- ▶ The TUP is required by the state in order to receive education technology funding such as EETT.
- ▶ The TUP is required in order to receive E-rate discounts on utilities such as internet access or internal connection discounts.
- ▶ The TUP guides the implementation and integration of technology throughout the district.

A WORKING DOCUMENT – NOT A FINALIZED PLAN!

- ▶ Drafted in the Spring of 2011 in order to meet LACOE timelines for review
- ▶ The nature of rapidly changing technologies means the plan is already out of date!
- ▶ Sections of the plan will be revisited, revised, updated and evaluated on a monthly basis by the district's Technology Curriculum Integration Committee (TCIC).

TECHNOLOGY CURRICULUM INTEGRATION COMMITTEE

- | | |
|---|---|
| ▶ Teacher | ▶ Coordinator, Regional Occupation Program |
| ▶ Teacher on Special Assignment (Tech TOSA) | ▶ Information Services Staff |
| ▶ Principal | ▶ Librarian |
| ▶ Chief Academic Officer | ▶ Los Angeles County Office of Education Representative |
| ▶ Director, Child Development Services | ▶ City of Santa Monica Representative |
| ▶ Director of Assessment, Evaluation and Research | ▶ Parent Representative |

TECHNOLOGY PLANNING PROCESS

- ▶ TCIC reviewed the following to develop new goals and benchmark action plans for the 2011-2014 plan:
 - ▶ The previous TUP
 - ▶ The Superintendent's Strategic Plan
 - ▶ The district's LEA Plan
 - ▶ Measure BB related assessments and inventories

TECHNOLOGY PLANNING PROCESS

- ▶ Review of the plan was accomplished through monthly TCIC meetings and through online collaboration tools.
- ▶ The draft plan was submitted to principals and teachers for review.
- ▶ The plan was then submitted to our LACOE representatives who reviewed it and then uploaded it to the CDE website.

TECHNOLOGY VISION STATEMENT

- ▶ The Santa Monica-Malibu Unified School District prepares students to be successful and effective participants in a technology-rich society. Our academic curriculum is supported and augmented with creative use of multi-media, telecommunication, computer, and other appropriate technologies. We harness young minds' inherent affinity for technology to engage students, enhance learning, and provide the skills needed to succeed in college and as a part of the global workforce.

TECHNOLOGY USE PLAN SECTIONS SOME HIGHLIGHTS

- ▶ Curriculum
- ▶ Professional Development
- ▶ Infrastructure, Hardware, Technical Support, and Software
- ▶ Funding and Budget
- ▶ Monitoring and Evaluation

CURRICULUM – SOME HIGHLIGHTS

- ▶ Use technology as a learning tool to address identified areas of focus:
 - ▶ Mathematics Instruction
 - ▶ English Learners
 - ▶ Students with Disabilities
- ▶ Develop technology and information literacy skills for all students and teachers
- ▶ Use technology as tool for effective communication and collaboration among teachers, parents, students and community

PROFESSIONAL DEVELOPMENT

- ▶ Differentiate professional development according to teachers' current technology proficiency levels
- ▶ Embed technology PD into a variety of professional learning community opportunities
- ▶ Utilize a coaching model to build capacity

INFRASTRUCTURE, HARDWARE, TECHNICAL SUPPORT AND SOFTWARE

- ▶ Provide a 5:1 student to computer ratio (only counting computers < 5 years old)
- ▶ Develop, implement and maintain curriculum storage servers
- ▶ Develop, implement and maintain professional, collaborative tools for teachers and staff (i.e. Google Docs, My Big Campus)
- ▶ Provide adequate electrical cabling
- ▶ Provide and maintain LCD projectors
- ▶ Develop Teacher Leaders/Tech Coaches at sites
- ▶ Expand tech support staff

FUNDING AND BUDGET

- ▶ Plan calls for \$6,655,540 over three years
- ▶ Past practice has relied heavily on categorical funds, competitive grants, bond monies and site-based fund-raising
- ▶ Economic realities are a factor in moving away from past practice toward ongoing general fund budgeting for instructional technology (i.e. reaching and maintaining 5:1 ratio)

MONITORING AND EVALUATION

- ▶ Evaluation has largely been driven by EETT competitive grant cycles, focusing on funded sites and teachers .
- ▶ Moving toward more district wide evaluation systems (i.e. surveys, usage monitoring)
- ▶ TCIC will take on components of evaluation in on-going fashion during monthly meetings and review of TUP.

Questions?

Districtwide Fundraising in SMMUSD

Board Presentation
November 17, 2011

Santa Monica-Malibu Unified School District

Mission Statement

- Extraordinary achievement for all while simultaneously closing the achievement gap.

Vision Statement

- As a community of learners, the Santa Monica-Malibu Unified School District works together in a nurturing environment to help students be visionary, versatile thinkers; resourceful, life-long learners; effective, multilingual communicators and global citizens. We are a rich, culturally diverse community that values the contributions of all its members and strives to promote social justice. We exist to assist all students in their pursuit of academic achievement, strength of character, and personal growth, and to support them in their exploration of the intellectual, artistic, technological, physical and social expression.

Vision for SMMUSD students

- o Strategic Plan 2011-2016: Promote Excellence and Equity
- o A premium program for all students in our district, which includes excellent academic instruction, intervention as needed, extension, enrichment, the arts, rigor—all aspects associated with a rich educational environment
- o To know that all students in our district have access to equity in programs and educational experiences, regardless of which school they attend

Fiscal Realities

- o State has reduced what they owe us by over 19 percent
- o Funded by the state as if it was 2005-2006
- o The impact of those cuts has been mitigated by the contributions of our communities' parcel and sales taxes
- o Started economic hardship with healthy reserves and have used those reserves; still have a structural deficit to address

Districtwide Fundraising

- o Districts have moved to centralized fundraising because of the issue of “haves” and “have nots”
- o Clearly a widespread issue—internet searches find articles about centralized fundraising in school districts from Toronto to Santa Monica-Malibu
- o The weekend of October 9, 2011, there were articles about this issue in the Sacramento Bee, San Francisco Examiner, and the Santa Monica Daily Press

Current Status of Fundraising in SMMUSD

- o Santa Monica-Malibu Education Foundation
 - o \$400,000-\$500,000 annually
- o S.O.S. Campaign (total contributions)
 - o \$1,580,361.44
- o PTAs (total raised in 2009-10)
 - o \$3,932,739
 - o Elementary high: \$2,136.59 / student
 - o Elementary low: \$ 96.56 / student
- o Booster Clubs

Student Demographics & Site PTA/ Booster Club Income & Expenditures

School	Students	Socio-economically Disadvantaged	English Learner	Latino	African American	White	PTA Income	\$(Income)/ Student	PTA Expenditures	\$(Expenditure)/ Student
Elementary:										
McKinley	433	41%	35%	48%	3%	30%	\$41,812.00	\$96.56	\$46,181.00	\$106.65
Rogers	512	55%	26%	48%	12%	46%	\$67,090.00	\$131.04	\$61,031.00	\$119.20
Muir	340	39%	13%	34%	12%	36%	\$81,096.00	\$238.52	\$83,184.00	\$244.66
Edison	434	49%	40%	72%	3%	20%	\$167,899.00	\$386.86	\$180,055.00	\$414.87
Grant (Booster Club)	650	27%	8%	28%	4%	65%	\$301,308.00	\$463.55	\$327,311.00	\$503.56
Roosevelt (PTA + Booster Club)	789	12%	5%	12%	4%	75%	\$693,780.00	\$879.32	\$478,275.00	\$606.18**
Franklin	793	5%	12%	2%	5%	78%	\$509,262.00	\$642.20	\$520,146.00	\$655.92
SMASH	221	14%	7%	4%	5%	66%	\$162,248.00	\$734.15	\$149,159.00	\$674.93
Cabrillo	273	19%	13%	19%	2%	70%	\$254,472.00	\$932.13	\$213,914.00	\$783.57
Webster	400	4%	5%	8%	1%	81%	\$424,869.00	\$1,062.17	\$462,479.00	\$1,156.20
Pt Dume	267	2%	3%	10%	1%	79%	\$570,470.00	\$2,136.59	\$534,443.00	\$2,001.66
Middle:										
JAMS	1,039	49.5%	12%	50%	11%	32%	\$74,195.00	\$71.41	\$75,307.00	\$72.48
Lincoln	1,140	18%	8%	17%	5%	59%	\$142,715.00	\$125.19	\$90,850.00	\$79.69
High:										
Samohi	3,106	26%	6%	38%	8%	40%	\$140,165.00	\$45.13	\$156,639.00	\$50.43***
Malibu	1,243	9%	6%	9%	1%	82%	\$301,358.00	\$242.44	\$354,316.00	\$285.05***
Total	11,640						\$3,932,739.00	\$337.86	\$3,739,290.00	\$320.75

IRS Form 990, 2009-10 public information posted on GuideStar (<http://www2.guidestar.org/ng/analyze-nonprofit-data/index.aspx>)
 ** Roosevelt PTA & Booster Club 2008 separately - these are the combined totals.
 *** The high school PTA's only. MHS & Samohi totals do not reflect fundraising from school booster clubs.

Instructional Personnel Expenditures*

School	Commitment for Instructional Salaries	Enrollment	\$ per Enrollment
Cabrillo	\$115,000	244	\$471
Edison	\$47,778	457	\$105
Franklin	\$186,185	751	\$248
Grant	\$154,900	610	\$254
McKinley	\$29,000	443	\$65
Muir	\$54,000	290	\$186
Pt. Dume	\$279,400	255	\$1,096
Rogers	\$17,500	491	\$36
Roosevelt	\$224,200	775	\$289
Webster	\$248,500	340	\$731
SMASH	\$98,000	150	\$653

* Estimated based on current commitment forms

Comparing Instructional Personnel Expenditures* between Two Schools

Highest elem. school expenditure per student

- o \$1,100 / student
- o Instructional aides (\$170,000)
- o Reading teacher (\$12,000)
- o Choral music (\$4,000)
- o Marine science (\$27,000)
- o Reading, primary grades (\$15,000)
- o Reading, upper grades (\$13,000)
- o Art (\$16,000)
- o Reading Recovery (\$22,000)

Second-to-lowest elem. school expenditure per student

- o \$65 / student
- o K-2 music (\$4,000)
- o K-5 art (\$5,000)
- o Science teacher (hourly, up to \$11,000)
- o Instructional assistant (\$5,000)

* Estimated commitment forms

Categorical Funding

- o Goal:
 - o To **supplement general funds** so that underperforming students have the **ability to reach the academic level** of their not-at-risk peers
- o Targeted & specific
 - o Support students who are low-income, academically at-risk, &/or are English Learners
- o Monitored
 - o Schools & the district are **held accountable** for appropriate use of these funds and their effect on student achievement
- o Schools that are funded with categorical funds are subjected to the federal categorical system

Other Funds

- Funds raised by PTA or central fundraising model can be used for **any purpose** deemed appropriate by the district and school site

Equity Fund

- Created in 2004 to address concerns regarding equity of funding in SMMUSD schools
- PTAs contribute annually to the fund based on a calculation (discussed at 10/20/11 board meeting)
- Not all schools have contributed every year
- District put in difficult position of fund-collector

SMMUSD Council of PTAs Resolution of Priorities (2009)

- o Achievement & equity for **all**
- o Funding: “We feel that the continued reliance of the District on the PTA to provide these core educational services and programs has **negative impacts**, such as:
 - o **Inequity** in the delivery of services, programs and even class size for students across our district.
 - o PTAs needing to focus on fundraising to the **detriment of its core mission** to provide information, advocacy and support to children and families.”

Where is Districtwide
Fundraising Working?

Ed Foundations Raising More Than \$1 Million Per Year

- o Beverly Hills
- o Carlsbad
- o La Cañada-Flintridge
- o Manhattan Beach
- o Moraga
- o Palo Alto
- o Pasadena
- o Peninsula (PV)
- o San Francisco

Manhattan Beach: Before Districtwide Fundraising

- o Disparity in per-pupil PTA funding between west-of-Sepulveda & east-of-Sepulveda schools (\$1200/pupil vs. \$100/pupil)
- o High school PTA unable to fund programs and support services

Manhattan Beach: After Transitioning to Districtwide Fundraising

- o The high school – which draws from outside of the community to include most of Hermosa Beach and a significant number of permit students – has benefited from districtwide fundraising, as they are able to **infuse support into programs** that the high school PTA wasn't able to fund (e.g., their Ed Foundation funds smaller English class sizes for 9th graders).

Manhattan Beach Education Foundation

- o **Funds staff** needed to teach programs at school sites **districtwide**
- o **Raises funds a year in advance** so that its grants can be included in budget planning process
- o Each school's PTA has its own Board of Directors
 - o **Raises and spends funds in same school year** to pay for campus-specific enrichment, all technology, school supplies, classroom materials, and current year's operational support staff
- o Despite their different roles, both the Ed Foundation and PTA **work together to fund critical programs our schools wouldn't otherwise have.**

Ed Foundation Pays For:	PTA Pays For:
Librarians	Library books
Computer specialists to teach computer skills in the lab	Lab's computers and software

Manhattan Beach: Before & After

- o Before districtwide fundraising:
 - o \$404,314
- o First year after implementation:
 - o \$1,963,497
- o Currently, they raise:
 - o **\$4.6 million**
 - o Funds 67 educators in 7 schools
 - o 84% of revenue comes from parents; 16% comes from non-parents

Palo Alto Partners in Education (PiE)

- o Supports **vital** school staff
- o Only fundraising organization permitted to **pay for salaries** during the school day (in-class support):
 - o Classroom aides, arts instructors, and science specialists (elementary schools)
 - o Student counselors, teacher coaches, and elective teachers (middle schools)
 - o College, career and guidance counselors, and career/technology elective staff (high schools)
- o **Equitably distributes funds** across district on per-pupil basis
 - o Sets target goals
 - o Works with principals, parents, and the district office to allocate dollars appropriately

How PiE Works

- o Centralized funding organization that pays for supplemental staff
- o Separate district accounting code for PiE donations
- o PiE gives district check for, say, \$3.4 million; district sends PiE accounting of how funds were spent
- o Sites may not use local donations to underwrite the cost of additional personnel for employment during the school day.

Palo Alto Superintendent Staffing Policy Recommendation*

- o “The current site-based fundraising process has resulted in an inequitable distribution of resources (primarily between elementary schools). **In order to ensure greater equity between schools, align District employment practices with the California Education Code and maintain fiscal integrity**, it is proposed that all schools use their site allocations, including General and Categorical funds, for salaries and employee benefits. Donations to individual sites and/or school-based fundraising contributions may not be used for personnel costs during the school day.”

* Ap

Palo Alto: Before & After

- o Before districtwide fundraising:
 - o \$100,000 (Ed Found)
- o First year after implementing centralized fundraising:
 - o \$1.6 million (All Schools Fund - 2002)
- o Currently, PiE raises:
 - o **\$3.4 million**
 - o 73% of revenue comes from parents; 27% of revenue comes from non-parents (foundations, community/corporations)

Note: PiE established in 1988; All Schools Fund established in 2002; combined to form PiE in 2005

Conclusions

Analysis

- o Allowing individual PTAs to raise and expend money to hire staff in SMMUSD is a practice **fraught with difficulties**, and has created:
 - o **Great inequities** across the district during the school day; allows schools to add personnel who may or may not be a part of best practices and/or supportive of the initiatives of the district
 - o A climate in which the instruction and instructional experiences students receive and the conditions in which teachers work are **determined by the amount of money individual PTAs can raise**, rather than a common expectation as a district

Benefits of Districtwide Fundraising

- o **Consolidates fundraising** at the district level and moves to a more community-based fundraising effort
- o Provides a **consistent revenue stream** for the district in the future
- o **Builds synergy** among fundraising efforts and targets larger corporate donors

Benefits of Districtwide Fundraising (cont.)

- o Provides more **equity** among the schools
 - o Important, since most children in the district will pool into the same three middle schools, then into the same high schools
- o Allows for **flexibility** for sites to maintain unique programs
- o Helps **relieve the site PTAs** from having to fundraise for salaries
 - o PTA can return to fundraising for its core activities

Response to Questions Raised

- o Recommended Process for Implementation
 - o Begin with elementary schools in whatever initial implementation is outlined
 - o Nothing about the policy be implemented in regards to secondary schools until they are phased in, including corporate donations

Response to Questions Raised (cont.)

- o Develop a Memorandum of Understanding
 - o Spell out relationship between the Board of Education and the Education Foundation
 - o Create a system for accountability
 - o Create a transparent system
 - o Set expectations for the Education Foundation's fundraising capacity

Response to Questions Raised (cont.)

- o Corporate Donations
 - o Not subject to any budgeted donations for the 2011-12 school year
 - o Would not pertain to secondary schools until secondary plan phased in

“To solve bigger more ambiguous problems,
we need to encourage **open minds,
creativity, and hope.**”

“What good is a 5-minute session of
cleaning? Not much. It **gets you moving,**
though, and that’s the hardest part...”

– *Switch: How to Change Things When Change is Hard*
by Chip and Dan Heath

“Whatever course you decide upon,
there is always someone to tell you that you
are wrong.

There are always difficulties arising
which tempt you to believe that your critics
are right.

To map out a course of action and follow it
to an end requires **courage.**”

– *Ralph Waldo Emerson*
(*American Poet, Lecturer, and Essayist, 1803-1882*)

Next Steps

- o Update Acceptance of Gifts policy (Supt.'s recommendations)
- o Immediately implement corporate gift-giving aspect of the board policy, with the previous restrictions mentioned, to assist the Ed Foundation in raising the funds necessary for the full implementation of the policy
- o Superintendent's Advisory Group
 - o Constituted by the first week of January 2012
 - o Meet with districts who have successfully made this transition
 - o Study the issue & details of implementation
 - o Present suggestions/considerations for implementation to the Board of Education by spring 2012 (anticipated full implementation Fall 2013)
- o Update Acceptance of Gifts administrative regulation no later than June 7, 2012 (Supt.'s recommendations)