

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES

July 20, 2011

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Wednesday, July 20, 2011, in the District Administrative Offices: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:45 p.m. in the Board Conference Room at the District Offices. At 4:46 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 6:25 p.m. in the Board Room.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (90)

- Conference with Superintendent regarding 2011-12 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (15)
- Conference with Superintendent regarding 2011-12 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act (15)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 cases). (45)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (15)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0)

6:26 pm **V. APPROVAL OF THE AGENDA**

It was moved by Mr. de la Torre, seconded by Ms. Leon-Vazquez, and voted 7/0 to approve the agenda with the Addendum.

6:26 pm **VI. APPROVAL OF MINUTES**

June 30, 2011

6:27 pm **VII. CONSENT CALENDAR (30)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

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6:37 pm

VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII. Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Alex Komisaruk expressed her concern about children with special needs being transferred to a different school site for Kindergarten. The board directed staff to examine this matter.*
- *Alana Witting discouraged the board from allowing flavored milk to be offered in schools.*

IX. COMMUNICATIONS (15)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports – *no reports*

B. SMMCTA Update – Mr. Harry Keiley (5) – *no report*

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5) – *no report*

D. PTA Council – Kelly McMahon Pye (5)

Ms. Lisa Balfus delivered Ms. Pye's report. Ms. Balfus reported that 879 students are participating in Summer Adventure, the highest enrollment ever. There are 576 elementary-aged students participating in Santa Monica, 113 in Malibu, and 190 middle schoolers in Santa Monica. 110 of the 879 students are receiving a scholarship.

Ms. Balfus updated the board on the PTA Council's efforts to be a part of the activities responding to the wrestling incident at Samohi. PTA leadership met

6:43 pm

with the Superintendent to discuss the matter. The council is working with the district, the City of Santa Monica, the Museum of Tolerance, and other community stakeholders to create an educational resource for parents on how to talk to their kids about these issues, how kids can make responsible choices, and how to communicate this information in a thoughtful way.

6:45 pm **X. SUPERINTENDENT'S REPORT (5)**

Superintendent Lyon thanked everyone for the warm welcome to SMMUSD. She has met and will continue to meet with individuals and groups, and has received great feedback and information on SMMUSD.

Ms. Lyon reported that Samohi student Jesus Palma was selected by the Congressional Hispanic Caucus to be one of twenty students nationwide to visit Washington, D.C. to learn about government, how to be a leader, and how to make a difference in their own communities.

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

Underlined item
is from the
addendum

XI. MAJOR ITEMS (35)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

8:52 pm	A.41	Increase Staffing (FTE) – Child Development Services and Change in Calendar for Fiscal Year 2011-12 (10).....	66
8:56 pm	A.42	Increase Staffing (FTE) – Special Education (10)	67
8:58 pm	A.43	Job Descriptions – English Language Development (ELD) Site Coordinator, Mentor Teacher, and Teacher on Special Assignment – Education Technology (15).....	68-74
9:02 pm	A.44	<u>Direct Staff to Send a Letter to the Citizens Redistricting Commission (10).....</u>	<u>74a</u>

XII. DISCUSSION ITEMS (225)

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

D.01 Postponed	D.01	Report and Discussion Regarding the Head Start Programs (20).....	75
9:08 pm	D.02	District Advisory Committees: Discuss End-of-Year Reports for 2010-11 and Direction for 2011-12 (100).....	76-113
D.03 Postponed	D.03	Approval of the Full Build-Out Space Program for the Programming and Planning Studies for Santa Monica High School – In Support of the Environmental Impact Report (EIR) to Ensure Compliance with the California Environmental Quality Act (CEQA) for the Build-Out of the Athletic, Physical Education, and Outdoor Performance Facilities (APEOP) (60).....	114-15
10:59 pm	D.04	Findings on Milk Offerings in Elementary and Secondary Schools (30).....	116
D.05-D.07 Postponed	D.05	Consider Revising BP 3270 – Sale and Disposal of Books, Equipment, and Supplies (5).....	117-119
	D.06	Consider Revising BP 3280 – Sale or Lease of District-Owned Real Property (5).....	120-123
	D.07	Consider Revising BP 3580 – District Records (5).....	124-126

XIII. INFORMATIONAL ITEMS (0)

I.01	District Responses to DAC End-of-Year Reports, 2010-11	127-134
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XIV. BOARD MEMBER ITEMS (0)

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

XX. ADJOURNMENT

It was moved by Ms. Leon-Vazquez, seconded by Mr. Allen, and voted 7/0 to adjourn the meeting at 1:07 a.m., in memory of Julie Kinsinger, who taught at Will Rogers Learning Community for twenty-two years. This meeting will adjourn to a special closed session scheduled for **Saturday, July 23, 2011**, at 8:00 a.m. The next regular meeting is scheduled for **Wednesday, July 20, 2011**, at 6:00pm at the district office: 1651 16th Street, Santa Monica, CA.

Approved: 8-10-11


President


Superintendent

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

SMMUSD Board of Education Meeting Schedule 2011-2012

Closed Session begins at 4:30pm
Public Meetings begin at 6:00pm

July through December 2011					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/20* DO	7/23*	*Wednesday, 7/20 *Saturday, 7/23: closed session
August		8/10* DO		8/24* DO	*Wednesday, 8/10 *Wednesday, 8/24 First day of school: 8/30
September	9/8 DO			9/22 DO	
October	10/6 M		10/20 DO		
November	11/3 M		11/17 DO		Thanksgiving: 11/24-25
December			12/15 DO	winter break	
Winter Break: December 21 – January 3					
January through June 2012					
Winter Break: December 21 – January 3					
January			1/19 DO		
February	2/2 M		2/16 DO		
March	3/1 DO		3/15 DO	3/29* DO	*3/22 & 3/23: Stairway *3/29: 5 th Thursday
Spring Break: April 2 – April 13					
April	spring break	spring break	4/19 DO		
May	5/3 M		5/17 DO		
June	6/7 DO			6/27* DO	Last day of school: 6/15 *Wednesday: 6/27

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District
Board of Education
July 20, 2011**

I. CALL TO ORDER

A. Roll Call

Jose Escarce – President
Ben Allen – Vice President
Oscar de la Torre
Maria Leon-Vazquez
Laurie Lieberman
Ralph Mechur
Nimish Patel

4:45pm
4:46pm
6:25pm

Student Board Members

B. Pledge of Allegiance

Led by Mr. Mechur

II. CLOSED SESSION

There was nothing to report out of closed session.

TO: BOARD OF EDUCATION
FROM: SANDRA LYON
RE: APPROVAL OF MINUTES

ACTION
07/20/11

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

June 30, 2011

MOTION MADE BY: Maria Leon-Vazquez
SECONDED BY: Laurie Lieberman
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JANECE L. MAEZ / PEGGY HARRIS
/ STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2011-2012 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
Neil Perlmutter and Associates Extend contract date from 7/1/11 to 7/31/12 Not to exceed: \$100,000	Serve as Senior Architect heading Measure BB change order review unit	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-050-2600
CCM Extend contract date from 8/1/11 to 7/31/12	Assist in DSA Closeouts	Measure BB	21-90500-0-00000-85000-5802-050-2600
Jane Buelow and Associates Extend contract date from 7/1/11 to 7/31/12 Not to exceed: \$88,000	Project coordinator for development of documents associated to communications	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-050-2600
C. Facio Architects Extend contract date from 8/1/11 to 7/31/12 Not to exceed: \$50,000	Provide construction support services	Measure BB	21-90500-0-00000-85000-5802-050-2600
Rodrigo Donoso Extend contract date from 7/1/11 to 7/31/12 Not to exceed: \$88,000	Project coordinator for development of documents associated to communications	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-050-2600
Orbach, Huff and Suarez California, LLC Extension of Contract: 7/1/11 to 7/31/12	Anticipated legal fees for Measure BB program	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-050-2600
Gaudet Design Group Extension of Contract: 7/1/11 to 7/31/12	Project Consultant for landscape architecture	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-050-2600
Art Meets Technology Extend Contract: 7/1/11 to 7/31/12 Not to exceed: \$750	Maintenance Measure BB website	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-050-2600
Network Solutions Extension of Contract: 7/1/11 to 7/31/12	Project Consultant for Information Systems – Technology	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-054-2600
Arcadis Extension of Contract: 7/1/11-7/31/12	Environmental Monitoring, Testing & Reporting	Measure BB/ Capital Improvements	Fund 21, 81, & 82-90500-0-00000-85000-5802-XXX-2600 (Edison, JAMS, Malibu)

ATC Extension of Contract: 7/1/11-7/31/12	Environmental Monitoring, Testing & Reporting	Measure BB/ Capital Improvements	Fund 21, 81, & 82-90500-0-00000-85000-5802-XXX-2600 (all school sites)
Atkins Extension of Contract: 7/1/11-7/31/12	Provide CEQA Environmental Services	Measure BB/ Capital Improvements	Fund 21, 81, & 82-90500-0-00000-85000-5802-XXX-2600 (all school sites)
BPI Extension of Contract: 7/1/11-7/31/12	Inspection Services	Measure BB/ Capital Improvements	Fund 21 & 81-90500-0-00000-85000-5802-001-2600 81-90500-0-00000-6200-001-2600 (Edison & Rogers)
BTC Labs Extension of Contract: 7/1/11-7/31/12	Testing & Special Inspection Services	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-XXX-2600 (Cabrillo, Malibu, Pt.Dume, Samohi)
CSD Engineering, Inc. (Cannon) Extension of Contract: 7/1/11-7/31/12	Engineering Services	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-010-2600 (Malibu)
Converse Consultants Extension of Contract: 7/1/11-7/31/12	Geotechnical Observation & Testing Services	Measure BB/ Capital Improvements	82-90500-0-00000-85000-5802-XXX-2600 (Lincoln, JAMS)
Fehr & Peers Extension of Contract: 7/1/11-7/31/12	Parking Demand Management Solutions	Measure BB/ Capital Improvements	82-90500-0-00000-85000-5802-XXX-2600 (JAMS, Lincoln)
Gateway Science & Engineering Extension of Contract: 7/1/11-7/31/12	Inspection Services	Measure BB/ Capital Improvements	Fund 21 & 82-90500-0-00000-85000-5802-011-2600 (JAMS, Webster, & Olympic)
GeoConcepts Extension of Contract: 7/1/11-7/31/12	Geological Engineering Services related to waste water systems	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-XXX-2600 (Webster, Malibu, Pt.Dume)
Glenn Lukos and Associates Extension of Contract: 7/1/11-7/31/12	Biological Assessment in support of CDP & EIR	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-010-2600 (Malibu)
Herrand der Sarkissian (HDS) Extension of Contract: 7/1/11-7/31/12	Architectural & Engineering Services for DSA Certification	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-002-2600 (Franklin)
Inspection Specialists Extension of Contract: 7/1/11-7/31/12	DSA Compliance Inspection Services	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-XXX-2600 (SMASH/Muir & Rogers)
IOR Group Extension of Contract: 7/1/11-7/31/12	Inspection Services	Measure BB/ Capital Improvements	Fund 21 & 81-90500-0-00000-85000-5802-XXX-2600 (Lincoln & Grant)

IPC Extension of Contract: 7/1/11-7/31/12	Provide waste-water system testing services	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-XXX-2600 (Webster, Malibu, Pt. Dume)
Kleinfelder Extension of Contract: 7/1/11-7/31/12	DSA Certification for Prior Projects	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-015-2600 (Samohi)
Knowland Extension of Contract: 7/1/11-7/31/12	Inspection Services	Measure BB/ Capital Improvements	Fund 21 & 82-90500-0-00000-85000-5802-XXX-2600 (JAMS, Pt. Dume, Cabrillo)
Leighton Extension of Contract: 7/1/11-7/31/12	Provide Geological Engineering Services	Measure BB/ Capital Improvements	Fund 21, 81 & 82-90500-0-00000-85000-5802-XXX-2600 (all school sites)
MACTEC Extension of Contract: 7/1/11-7/31/12	Geological Investigation & Reporting	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-XXX-2600 (Samohi, Wash. CDS)
MTGL Extension of Contract: 7/1/11-7/31/12	Testing & Special Inspection Services	Measure BB/ Capital Improvements	Fund 21 & 81-90500-0-00000-85000-5802-XXX-2600 (McKinley, Edison, Grant, & Rogers)
Ninyo & Moore Extension of Contract: 7/1/11-7/31/12	Testing & Special Inspection Services	Measure BB/ Capital Improvements	82-90500-0-00000-85000-5802-XXX-2600 (Lincoln)
PSOMAS Extension of Contract: 7/1/11-7/31/12	Provide Site Survey Services	Measure BB/ Capital Improvements	Fund 21, 81 & 82-90500-0-00000-85000-5802-XXX-2600 (all school sites)
Scotia Extension of Contract: 7/1/11-7/31/12	DSA Inspection Services	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5890-050-2600
TMAD Extension of Contract: 7/1/11-7/31/12	Engineering services for DSA certification	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-XXX-2600 (Malibu, Franklin)
WLC Extension of Contract: 7/1/11-7/31/12	DSA Compliance – Architectural & Engineering Services	Measure BB/ Capital Improvements	21-90500-0-00000-85000-5802-XXX-2600 (Samohi, Will Rogers)
Orbach, Huff and Suarez California, LLC 5/1/11 to 7/31/12 Not to exceed: \$40,000	Anticipated legal fees for Samohi/ Civic Center Joint Use Project (CCJUP)	CCJUP/Process 1	40-90601-0-00000-85000-5820-015-2600

Contractor/ Contract Dates	Description	Site	Funding
Samantha Allen Wright 9/8/11 to 6/15/12 Not to exceed: \$18,000 (\$700 per day)	To provide middle school math support at John Adams and Lincoln for all grade levels during and after school.	Educational Services	01-90180-0-11100-21000-5802-030-1300 (RGK)

Family Services of Santa Monica 7/1/10 -6/30/11 Amend contract amount: \$31,515 (\$23,950 was approved 8/18/10)	To provide additional services to preschool children in Head Start and Los Angeles Universal Preschool.	Child Development Services	12-52101-0-85000-10000-5802-070-2700 (\$5,000 increase) 12-94150-0-85000-10000-5802-070-2700 (\$855 increase) 12-94150-0-85000-10000-5802-703-2700 (\$855 increase) 12-94150-0-85000-10000-5802-714-2700 (\$855 increase)
Atkinson, Andelson, Loya, Ruud and Romo 7/1/11 to 6/39/14 (3-year contract) Not to exceed: \$505,000 per year (Total for 3 years: \$1,515,000)	To provide legal services	HR/ Superintendent / Special Education	01-00000-0-74000-5802-025-1250 (Human Resources: \$300,000 per year) 01-00000-0-00000-71500-5802-020-1200 (Superintendent: \$5,000 per year) 01-65000-0-57500-11900-5802-043-1400 (Special Education: \$200,000 per year)
DecisionInsite, LLC 7/01/11 to 6/30/12 Not to exceed: \$19,320	To provide enrollment projections	Human Resources	01-00000-0-74000-5802-025-1250
Growing Educators 8/23/11 to 8/25/11 Not to exceed: \$2,800	Professional Staff Development Workshop	Rogers	01-30100-0-11100-10000-5802-006-1501

The board agreed to approve this item, but move the contract for Atkinson, Andelson, Loya, Ruud and Romo to Major. A separate vote was taken for this legal contract following discussion.

Public Comments:

- *Claudia Landis and Tricia Crane said there needed to be public reporting on how legal firms are spending funds throughout the year. They said the AALRR contract should be for one year.*

Mr. Mechur asked about several Measure BB contracts that had dates without dollar amounts. Ms. Maez explained that the extension of BB contract dates renewed the agreements for the new school year without increasing the amount. In the future, staff will add the original contract amount for reference.

Regarding the AALRR contract, staff will develop a reporting system on how legal firms are spending the funds, bring back information on a break down on how SMMUSD and other school districts spend their legal fees, information on other potential firms, and the pros/cons to hiring an in-house attorney.

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

(Legal contract – AALRR – considered separately)
MOTION MADE BY: Dr. Escarce
SECONDED BY: Ms. Lieberman
STUDENT ADVISORY VOTE: N/A
AYES: Five (5)
NOES: One (Ms. Leon-Vazquez)
ABSTAIN: One (Mr. de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2011-2012

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2011-2012 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Samohi 9 th – 12 th 14	Classic Summer Basketball Tournament, San Diego 7/14/11 – 7/17/11	Marty Verdugo/ Terry Cooke	\$200 per student paid by parent donation	PE	Students will compete in the San Diego Classic Summer Basketball Tournament
Samohi 9 th – 12 th 82	Palm Springs; 7/11/11 – 7/14/11	Amy Meadors/ plus 4 chaperones	\$395 per student paid by parent donation	Pep Squad	Students will attend a cheer/dance camp at the JW Marriott in Palm Springs

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>CHOU, Sally</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	ACSA 2011 Leadership Summit Sacramento, CA November 3 – 5, 2011	\$500
<u>MCNAMARA, Jeanie</u> Adams Middle 01-90121-0-11100-10000-5220-011-4110 General Fund- Resource: Equity Fund	AVID Los Angeles County Schoolwide Path Training Downey, CA August 10 – 11, 2011	\$350
<u>MOE, Eric</u> Adams Middle 01-90120-0-11100-10000-5220-011-4110 General Fund- Resource: Gifts-Equity Fund	California Middle School Physical Education Workshop Fullerton, CA July 24 – 27, 2011	\$350
<u>MORN, Lora</u> District Office 01-00000-0-11100-31400-5220-041-1400 General Fund- Function: Health Services	School Health Program Manager's Meeting Downey, CA 10/14/11, 12/2/11, 3/9/12 and 5/11/12	\$100
<u>WETHERN, Heather</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	AP Spanish Literature Conference Palos Verdes, CA August 8 – 11, 2011	\$700

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State		
* a complete list of conference participants is on file in the Department of Fiscal Services		
<u>AUDET, Amanda</u> <u>+4 Additional Staff</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	UC/CSU Conference Anaheim, CA September 26, 2011	\$400 Total
<u>BAUTISTA, Claudia</u> <u>ORUM Lori</u> Santa Monica High 01-40350-0-11100-21000-5250-035-1300 General Fund- Resource: Title II	Two-Way California Association of Bilingual Education Sacramento, CA June 26 – 30, 2011	\$2,480 Total
<u>MAEZ, Jan</u> <u>HO, Pat</u> Business/Fiscal Services 01-00000-0-00000-73000-5220-050-1500 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Business/Fiscal Services	33 rd Annual School Finance and Management Conference Orange County, CA July 18, 2011	\$400 Total
<u>MOE, Eric</u> <u>+3 Additional Staff</u> Lincoln Middle 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	Spring Board Math Workshop Los Angeles, CA June 27- 29, 2011	\$60 Total
<u>MOE, Rose</u> <u>MARAWSKI, Danielle</u> Lincoln Middle 01-00010-0-11100-10000-5220-012-4120 General Fund- Resource: Tier III	AVID Los Angeles County Schoolwide Path Training Downey, CA August 10 – 11, 2011	\$700 Total

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Allen
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)
 ABSTAIN: One (1) (Mr. de la Torre)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: EARLY HEAD START COLLABORATION WITH VENICE FAMILY CLINIC

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the contract 2011-2012 with Venice Family Clinic (VFC) for the purpose of providing Early Head Start services to eligible families (ages 0 – 3 year) effective October 2011 through September 30, 2012. This agreement is to be executed between VFC and the Santa Monica-Malibu Unified School District.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: CHILD DEVELOPMENT SERVICES PRESCHOOL PARENT HANDBOOKS

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the parent handbooks for the Child Development Services preschool programs for fiscal year 2011-2012.

COMMENT: The parent handbook includes current State, County and District policies and procedures as well as program activities. Input was solicited from Child Development staff and members of the Child Care and Development Advisory Committee.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CIUNG-SALLY CHOU / JUDY ABDO

RE: CHILD DEVELOPMENT SERVICES SCHOOL-AGE PARENT HANDBOOKS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the parent handbooks for the Child Development Services School-Age programs for fiscal year 2011-2012;

COMMENT: The parent handbook includes current State, County and District policies and procedures as well as program activities. Input was solicited from Child Development staff and members of the Child Care and Development Advisory Committee.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: AGREEMENT TO PROVIDE GENERAL CHILD CARE AND DEVELOPMENT SERVICES (CCTR) FOR FISCAL YEAR 2011-12

RECOMMENDATION NO. A.08

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education (CDE), Child Development Division effective July 1, 2011 through June 30, 2012. This agreement, CCTR-1138, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC and amount not to exceed 1,175,279. The Board agrees to provide a drug free workplace and to authorize Sandra Lyon, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information:

Source: Child Development Fund – Restricted

Currently Budgeted: Yes

Account Number: 12-61050-0-00000-00000-8590-090-0000 \$750,814
12-50250-0-00000-00000-8290-090-0000 \$424,465

Description: CCTR Apportionment - CDS

COMMENT: The contract, operated on a minimum of 245 days serves school age children. The contract provides developmentally appropriate activities for all children receiving service; meals and snacks; educational services and staff development.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: AGREEMENT TO PROVIDE CALIFORNIA STATE PRESCHOOL (CSPP) FOR
FISCAL YEAR 2011-12

RECOMMENDATION NO. A.09

It is recommended that the Board of Education authorize execution of a resolution to renew the contract with the State Department of Education (CDE), Child Development Division effective July 1, 2011 through June 30, 2012. This agreement, CSPP-1255, is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District, wherein the State agrees to pay the Santa Monica-Malibu District Child Development Fund/CDC and amount not to exceed 1,443,552. The Board agrees to provide a drug free workplace and to authorize Sandra Lyon, Superintendent of Schools, to sign the contract on behalf of the governing board.

Funding Information:

Source: Child Development Fund – Restricted

Currently Budgeted: Yes

Account Number: 12-61050-0-00000-00000-8590-090-0000 \$1,246,330
12-50250-0-00000-00000-8290-090-0000 \$ 197,222

Description: CSPP Apportionment - CDS

COMMENT: The contract, operated on a minimum of 245 days serves full-day/full-time preschools and part-day programs at various sites. The program includes developmentally appropriate activities, social services, health services, breakfast/lunch/snack, parent participation/education, and staff development.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDY LYON / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2010-2011

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2010-2011 as follows:

NPS

2010-2011 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
The HELP Group (Pacific Schools)	4055049360	NPS	#74-SPED11183	\$ 11,230
The HELP Group (Coldwater Canyon Prep) – contract increase	2049607045	Transportation	#61-SPED11153	\$ 4,690
The HELP Group (Pacific Schools) – contract increase	1103129403	Transportation Counseling	#72-SPED11179	\$ 1,319
Cathedral Home for Children – contract increase	DOB 5/3/1993	Room & Board	#26-SPED11043	\$ 5,465
Switzer Center – contract increase	8091955978	Counseling	#71-SPED11177	\$ 600
Logan River Academy – contract increase	5104332202	NPS	#48-SPED11107	\$ 4,670

Amount Budgeted NPS 10/11		\$ 1,450,000
Prior Board Authorization as of 06-16-11		\$ 1,729,880
	Balance	\$ - 279,880
Positive Adjustment (See Below)		\$ 11,230
		\$ - 268,650
Total Amount for these Contracts		\$ 27,974
	Balance	\$ - 296,624

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$11,230 as of 06/16/11					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
The HELP Group (Village Glen Westside)	NPS	#2-SPED11030	R	\$ 11,230	Changed school

NPA

2010-2011 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Dynamic Therapy Solutions – contract increase	4156409070	AAC Training	#4-SPED11041	\$ 700
WAPADH – contract increase	2983493507	Behavior Intervention	#18-SPED11081	\$ 600

Amount Budgeted NPA 10/11		\$ 650,000
Prior Board Authorization as of 06-16-11		\$ 917,434
	Balance	\$ -267,434
Positive Adjustment (See Below)		\$ 0
		\$ -267,434
Total Amount for these Contracts		\$ 1,300
	Balance	\$ -268,734

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2010-2011 in the amount of \$ 0 as of 06/16/11					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2010-2011 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 10/11		\$ 450,000
Prior Board Authorization as of 06-16-11		\$ 646,005
	Balance	\$ -196,005
Positive Adjustment (See Below)		\$ 0
		-196,005
Total Amount for these Contracts		\$ 0
	Balance	\$ -196,005

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2010-2011 in the amount of \$0 as of 06/16/11.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2010-2011 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	1104342513	Travel expenses	#36-SPED11182	\$ 1,900
Accommodating Ideas – contract increase	Various	Translation services	#15-SPED11085	\$ 9,102
PHS Staffing	Various	SLP Staffing	#37-SPED11184	\$ 9,487

Amount Budgeted Non-Instructional Consultants 10/11		\$ 200,000
Prior Board Authorization as of 06-16-11		\$ 377,182
	Balance	\$ -177,182
Positive Adjustment (See Below)		\$ 0
		\$ -177,182
Total Amount for these Contracts		\$ 20,489
	Balance	\$ -197,671

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2010-2011 in the amount of \$ 0 as of 06/16/11.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2010-2011 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 10/11		\$ 200,000
Prior Board Authorization as of 06-16-11		<u>200,000</u>
	Balance	\$ 200,000
Adjustments for this period		<u>\$ 0</u>
		200,000
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2010-2011 in the amount of \$ 0 as of 06/16/11.				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Allen
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDY LYON / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2011-2012

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2011-2012 as follows:

NPS

2011-2012 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Westview School		NPS	#1-SPED12002	\$ 36,342
Westview School		NPS	#2-SPED12003	\$ 36,342
Westview School		NPS	#3-SPED12004	\$ 36,342
Westview School		NPS	#4-SPED12005	\$ 36,342
Westview School		NPS	#5-SPED12006	\$ 36,342
Westview School		NPS	#6-SPED12007	\$ 36,342
Provo Canyon School		NPS	#7-SPED12008	\$ 37,848
Vista School		NPS	#8-SPED12009	\$ 23,888
Academy for the Advancement of Children with Autism		NPS	#9-SPED12010	\$ 90,744
Little Citizens Westside Academy		NPS	#10-SPED12011	\$ 32,068
The HELP Group (Pacific School)		NPS	#11-SPED12012	\$ 40,448
The HELP Group (Summit View West)		NPS	#12-SPED12013	\$ 43,848

Amount Budgeted NPS 11/12		\$ 1,700,000
Prior Board Authorization as of 07-20-11		\$ 0
	Balance	\$ 1,700,000
Positive Adjustment (See Below)		\$ 0
		\$ 1,700,000
Total Amount for these Contracts		\$ 486,896
	Balance	\$ 1,213,104

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2011-2012 in the amount of \$ 0 as of 07/20/11					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2011-2012 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA 11/12		\$ 900,000
Prior Board Authorization as of 07-20-11		\$ 0
	Balance	\$ 900,000
Positive Adjustment (See Below)		\$ 0
		\$ 900,000
Total Amount for these Contracts		\$ 0
	Balance	\$ 900,000

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2011-2012 in the amount of \$ 0 as of 07/20/11					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants

2011-2012 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 11/12		\$ 200,000
Prior Board Authorization as of 07-20-11		\$ 0
	Balance	\$ 200,000
Positive Adjustment (See Below)		\$ 0
		200,000
Total Amount for these Contracts		\$ 0
	Balance	\$ 200,000

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2011-2012 in the amount of \$0 as of 07/20/11.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Non-Instructional Consultants

2011-2012 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 11/12		\$ 300,000
Prior Board Authorization as of 07-20-11		\$ 0
	Balance	\$ 300,000
Positive Adjustment (See Below)		\$ 0
		\$ 300,000
Total Amount for these Contracts		\$ 0
	Balance	\$ 300,000

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2011-2012 in the amount of \$ 0 as of 07/20/11.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2011-2012 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Atkinson, Andelson, Loya, Ruud & Romo	Legal Services	#1-SPED12001	\$ 200,000

Amount Budgeted Legal Services 11/12		\$ 200,000
Prior Board Authorization as of 07-20-11		0
	Balance	\$ 200,000
Adjustments for this period		0
		200,000
Total Amount for these Contracts		\$ 200,000
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2011-2012 in the amount of \$ 0 as of 07/20/11.				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Allen
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2010-2011

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 20, 2011, through July 12, 2011, for fiscal /11.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JULY 20, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
116178	A.J FISTES CORPORATION	LOCKER REFURBISHMENT	LINCOLN MIDDLE SCHOOL	10,989.00	R
116209	AAA ELECTRIC MOTOR SALES	FOR MOTOR SALES & SERVICE	FACILITY MAINTENANCE	200.00	R
116213	AAHS ENGRAVING	CURVED GLASS AWARD	BOE/SUPERINTENDENT	154.35	U
116214	ACE ATTORNEY SERVICE INC	MESSENGER SERVICE	BOE/SUPERINTENDENT	378.58	U
116216	AMERICAN COUNCIL ON EDUCATION	GED PROCESSING FEES	ADULT EDUCATION CENTER	407.93	A
116177	AMERICAN REPROGRAPHICS CO	OPEN PO FOR REPROGRAPHICS	EDISON ELEMENTARY SCHOOL	46,500.00	BB
116182	AMTECH ELEVATOR SERVICES	ELEVATOR REPAIR	LINCOLN MIDDLE SCHOOL	51,750.00	BB
116233	ATLANTIC EXPRESS OF LA INC	TRANSPORTATION MUSIC & ASB	SANTA MONICA HIGH SCHOOL	661.25	R
116208	CAL-COAST MACHINERY	GROUPS VEHICLES MAINTENANCE	GROUPS MAINTENANCE	2,362.13	R
116264	CAL-COAST MACHINERY	Spreader Repair	GROUPS MAINTENANCE	558.95	R
116195	CALIFORNIA OFFICE SYSTEMS INC	OPEN PO FOR SUPPLIES	SANTA MONICA HIGH SCHOOL	2,000.00	U
116238	CALIFORNIA OFFICE SYSTEMS INC	INCREASE PO 115089	OLYMPIC CONTINUATION SCHOOL	114.00	U
116149	CDW-G COMPUTING SOLUTIONS	crucial memory	SANTA MONICA HIGH SCHOOL	1,759.15	U
116267	CHEVRON U.S.A. INC.	FUEL FOR VEHICLE 63	PURCHASING/WAREHOUSE	420.00	U
116271	CHEVRON U.S.A. INC.	GASOLINE FOR VEHICLES	FACILITY MAINTENANCE	2,425.00	R
116227	COCHRAN, ELIZABETH	REIMBURSEMENT	CURRICULUM AND IMC	68.68	U
116283	COPYLAND INC	PO INCREASE 112743	SANTA MONICA HIGH SCHOOL	410.90	R
116251	CROWN DISPOSAL CO INC	CONSTRUCTION WASTE REMOVAL	LINCOLN MIDDLE SCHOOL	22,000.00	BB
116206	DANIELS TIRE SERVICE	OPEN ORDER OPERATIONS VEHICLES	GROUPS MAINTENANCE	490.00	R
116210	DANIELS TIRE SERVICE	OPERATIONS GROUPS VEHICLES	GROUPS MAINTENANCE	500.00	R
116212	DIRECT TV	SUBSCRIPTION DIRECT TV	BOE/SUPERINTENDENT	197.98	U
116173	DRIFTWOOD DAIRY	DAIRY PRODUCTS	FOOD SERVICES	17,000.00	F
116217	EDUCATIONAL TESTING SERVICE	GED CORRECTION FEES	ADULT EDUCATION CENTER	786.08	A
116205	EWING IRRIGATION PRODUCTS	OPEN ORDER GROUPS SUPPLIES	GROUPS MAINTENANCE	1,050.00	R
116203	FISHER-LERER, VICKI	PARKING REIMBURSEMENT	STUDENT SERVICES	65.00	U
116197	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	4,595.98	U
116204	GALE SUPPLY CO	OPEN ORDER CUSTODIAL SUPPLIES	GROUPS MAINTENANCE	650.00	R
116279	GRITZEWSKY, ERNIE	SPEAKER FEES	SANTA MONICA HIGH SCHOOL	500.00	R
116250	HEAVY DUTY BUS PARTS INC	Open order for bus parts	TRANSPORTATION	220.00	R
116225	HEINEMANN	Lecture Evaluation Assessment	EDISON ELEMENTARY SCHOOL	3,117.07	R
116268	HOME DEPOT- L.A.	SUPPLIES FOR GARDENS	FOOD SERVICES	818.00	F
116228	HOUGHTON MIFFLEN HARCOURT	CLASSROOM MATERIALS	SAINT ANNE'S PRIVATE SCHOOL	195.99	R
116218	INTERNATIONAL PAPER	RECYCLED PAPER TEST	LINCOLN MIDDLE SCHOOL	35.17	U
116189	KORADE & ASSOCIATE BUILDERS	PAINTING	MCKINLEY ELEMENTARY SCHOOL	1,178.00	R
116221	LAKESHORE CURRICULUM	INSTRUCTIONAL MATERIALS	CHILD DEVELOPMENT CENTER	9,906.71	CD
116211	LOGAN, TESS	GRAPHIC DESIGN STRATEGIC PLAN	BOE/SUPERINTENDENT	195.00	U
116231	MARATHON COPIER SERVICE	SERVICE CONTRACT FOR JUNE '11	WEBSTER ELEMENTARY SCHOOL	525.00	R
116248	NETWORLD SOLUTIONS INC	INSTALLATION OF 4 NETWORK DRPS	LINCOLN MIDDLE SCHOOL	2,000.00	BB
116249	NETWORLD SOLUTIONS INC	SITE VIDEO CAMERAS	LINCOLN MIDDLE SCHOOL	17,000.00	BB
116174	PAPA JOHNS	PIZZA	FOOD SERVICES	8,000.00	F
116200	PIONEER CHEMICAL CO	CUSTODIAL PRODUCTS	SANTA MONICA HIGH SCHOOL	151.59	U
116170	POOL SUPPLY OF ORANGE COUNTY	POOL CHEMICAL SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
116273	POOL SUPPLY OF ORANGE COUNTY	INCREASE PO	FACILITY MAINTENANCE	1,752.37	R
116240	PYRAMID EDUCATIONAL CONSULTANT	CLASSROOM SUPPLIES/ INCENTIVES	HEALTH SERVICES	80.53	R
116239	RHYTHM CHILD NETWORK	PARENT ACTIVITY	CHILD DEVELOPMENT CENTER	200.00	CD
116176	RUSCO INC	LOCKER REFURBISHMENT	LINCOLN MIDDLE SCHOOL	24,898.00	R
116220	S C A Q M D	CA AIR TOXICS PROGRAM FEES	FACILITY MAINTENANCE	224.62	R
116199	SHELL FLEET CARD SERVICES	OPEN ORDER FOR FUEL	TRANSPORTATION	1,000.00	R
116247	SIMON-CAIN, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	1,053.00	CD

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JULY 20, 2011

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 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
116274	SIMPLEXGRINNELL	REPAIR FIRE ALARM SYSTEM	FACILITY MAINTENANCE	534.44	R
116207	SIR SPEEDY PRINTING #0245	PRINTING OF BROCHURES	WILL ROGERS ELEMENTARY SCHOOL	237.04	R
116229	SOS SURVIVAL PRODUCTS INC	TRAFFIC CONES/WHISTLES	EDISON ELEMENTARY SCHOOL	495.72	R
116201	STAPLES INC & SUBSIDIARIES INC	OFFICE SUPPLIES	PURCHASING/WAREHOUSE	488.19	U
116180	STATE OF CALIFORNIA	ACCESS COMPLIANCE FEE	JOHN ADAMS MIDDLE SCHOOL	3,127.87	BB
116184	STATE OF CALIFORNIA	ACCESS COMPLIANCE FEE	JOHN ADAMS MIDDLE SCHOOL	748.67	BB
116185	STATE WATER RESOURCES	STATE WATER RESOURCE FEE	EDISON ELEMENTARY SCHOOL	462.00	BB
116234	STATE WATER RESOURCES	PERMIT REGISTRATION	JOHN ADAMS MIDDLE SCHOOL	346.00	BB
116270	TAYLOR ENGINEERING INC.	LEAK DETECTION	FACILITY MAINTENANCE	375.00	R
115284	U S BANK (GOVT CARD SERVICES)	SECURITY TENT	JOHN ADAMS MIDDLE SCHOOL	356.11	R
116193	U S BANK (GOVT CARD SERVICES)	FIRST AID CLAIM	INSURANCE SERVICES	265.00	U
116232	U S BANK (GOVT CARD SERVICES)	INSERVICE SUPPLIES	STATE AND FEDERAL PROJECTS	500.00	R
116230	U S GAMES - WEST	PLAYGROUND SUPPLIES	EDISON ELEMENTARY SCHOOL	1,497.41	R
116190	VANGUARD FLOORING INC	FLOORING	MCKINLEY ELEMENTARY SCHOOL	4,342.94	R
116241	VIRCO MFG CORP	STUDENTS DESKS	EDISON ELEMENTARY SCHOOL	1,918.35	R
116258	VONS STORE #2262	Increase PO	SPECIAL EDUCATION REGULAR YEAR	250.00	R
116275	WALKER MOTOR CO.	AUTO MAINTENANCE/REPAIR	PURCHASING/WAREHOUSE	298.12	U
116168	WAXIE SANITARY SUPPLY	OPERATIONS EQUIPMENT	GROUPS MAINTENANCE	2,464.09	R
116196	WEBB, KITARO	REIMBURSEMENT T-SHIRTS	SANTA MONICA HIGH SCHOOL	300.25	R
116256	YALE/CHASE MATERIALS HANDLING	ELECTRIC CARD REPAIR	SANTA MONICA HIGH SCHOOL	353.32	U
** NEW PURCHASE ORDERS				261,906.53	

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

116181	CCS PRESENTATION SYSTEMS	WALL MOUNT FOR PROJECTOR	LINCOLN MIDDLE SCHOOL	991.91	BB
116252	CROWN DISPOSAL CO INC	CONSTRUCTION WASTE REMOVAL	MCKINLEY ELEMENTARY SCHOOL	5,000.00	BB
116226	TANDUS US INC	FLOORING FOR OFFICE RECONFIG.	MCKINLEY ELEMENTARY SCHOOL	3,594.37	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES				9,586.28	

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2011-12

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from June 20, 2011, through July 12, 2011, for fiscal /12.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
120473	A. G. LAYNE INC	OIL USED TO SERVICE FS VEHICLE	FOOD SERVICES	200.00	F
120213	AAA ELECTRIC MOTOR SALES	FOR HVAC SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
120440	ACHIEVE DATA SOLUTIONS LLC	DATA DIRECTOR RENEWAL	CURRICULUM AND IMC	56,742.00	U
120496	ACT RESEARCH SERVICES	ACT STUDENT PROFILE REPORTS	CURRICULUM AND IMC	165.10	U
120231	ADI	MAINT. ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
120071	ADMINISTRATIVE SOFTWARE	MAINTENANCE AGREEMENT	ADULT EDUCATION CENTER	4,450.00	A
120235	ADVANCED BATTERY SYSTEMS	FOR MAINT. ELECTRIC SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
120474	ADVANCED BATTERY SYSTEMS	BATTERIES FOR FS VEHICLES	FOOD SERVICES	250.00	F
120477	ADVANCED BATTERY SYSTEMS	FOR VEHICLE REPAIR MATERIALS	FACILITY MAINTENANCE	500.00	R
120267	ADVANTIDGE INC	CARDS & DYE FILM FOR LUNCH CRD	FOOD SERVICES	525.79	F
120259	AIRGAS INC (SO CAL AIRGAS)	FOR METAL SHOP MATERIALS	FACILITY MAINTENANCE	2,000.00	R
120191	AKZO NOBEL PAINTS LLC	MAINT DEPT PAINTING SUPPLIES	FACILITY MAINTENANCE	7,500.00	R
120560	AMECI PIZZA & PASTA	PIZZA FOR VIKES CAFE	FOOD SERVICES	8,500.00	F
120236	AMERICAN TIME & SIGNAL CO.	FOR ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	3,500.00	R
120486	AMTECH ELEVATOR SERVICES	ELEVATOR AGREEMENT	FACILITY MAINTENANCE	33,000.00	R
120123	APPLE COMPUTER CORP	software	PT DUME ELEMENTARY SCHOOL	1,200.00	R
120253	APPLE COMPUTER CORP	SOFTWARE	PT DUME ELEMENTARY SCHOOL	329.65	R
120631	AT&T	DISTANCE LEARNING EQUIPMENT	STATE AND FEDERAL PROJECTS	6,678.34	R
120499	BALDERAMA, JACK	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	8,000.00	F
120049	BARNES & NOBLE/SANTA MONICA	BOOKS/RTI/GUIDED LEVELS	STATE AND FEDERAL PROJECTS	6,930.93	R
120050	BARNES & NOBLE/SANTA MONICA	GUIDED LEVEL BOOKS/RTI	STATE AND FEDERAL PROJECTS	1,386.90	R
120149	BARNES & NOBLE/SANTA MONICA	READING PROGRAM	CURRICULUM AND IMC	6,272.01	R
120177	BEKAERT SPECIALTY FILMS	GLAZIER SUPPLIES	FACILITY MAINTENANCE	500.00	R
120185	BLAINE HARDWARE COMPANY	MAINT DEPT GLAZIER SUPPLIES	FACILITY MAINTENANCE	500.00	R
120200	BOURGET BROS	MAINT. BUILDING MATERIALS	FACILITY MAINTENANCE	4,000.00	R
120275	BUCKLE DOWN PUBLISHING CO.	Science Buckledown	PT DUME ELEMENTARY SCHOOL	582.56	R
120276	BUCKLE DOWN PUBLISHING CO.	Math Buckledown	PT DUME ELEMENTARY SCHOOL	813.29	R
120278	BUCKLE DOWN PUBLISHING CO.	5th Grade Math Buckledown	PT DUME ELEMENTARY SCHOOL	192.79	R
120203	BUSY BEE HARDWARE	FOR MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
120045	BY THE BLUE SEA LLC	GRADUATION	OLYMPIC CONTINUATION SCHOOL	1,101.93	U
120186	C R LAURENCE CO	MAINT. DEPT GLAZIER SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
120165	CALIFORNIA OFFICE SYSTEMS INC	MAINT OFFICE SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
120290	CALIFORNIA OFFICE SYSTEMS INC	Open PO for School Supplies	FRANKLIN ELEMENTARY SCHOOL	1,000.00	U
120436	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	MALIBU HIGH SCHOOL	1,500.00	U
120527	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	5,000.00	U
120533	CALIFORNIA OFFICE SYSTEMS INC	INSTRUCTIONAL SUPPLIES	R O P	546.25	R
120340	CANNON, KERMIT	ISS/PTA	CHILD DEVELOPMENT CENTER	550.00	CD
120341	CANNON, KERMIT	COASTAL KIDS	CHILD DEVELOPMENT CENTER	550.00	CD
120032	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGRMT: MUY14096	LINCOLN MIDDLE SCHOOL	1,308.00	U
120033	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGRMT: SLP03292	LINCOLN MIDDLE SCHOOL	3,293.28	U
120039	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGRMT: NNV12455	LINCOLN MIDDLE SCHOOL	626.14	U
120080	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGRMT: SLP12954	LINCOLN MIDDLE SCHOOL	3,630.60	U
120101	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGREEMENT	EDISON ELEMENTARY SCHOOL	4,193.64	R
120221	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGREEMENT CONTRACT	JOHN MUIR ELEMENTARY SCHOOL	2,191.20	U
120222	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGREEMENT CONTRACT	JOHN MUIR ELEMENTARY SCHOOL	1,438.80	U
120599	CANON BUSINESS SOLUTIONS-WEST	COPIER MAINTENANCE AGREEMENT	PURCHASING/WAREHOUSE	2,160.00	U
120571	CCP INDUSTRIES INC	CHAMP TOWELS	FOOD SERVICES	990.00	F
120078	CDW-G COMPUTING SOLUTIONS	INSTRUCTIONAL SUPPLIES	ADULT EDUCATION CENTER	253.35	A
120089	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES FOR 11-12	ROOSEVELT ELEMENTARY SCHOOL	335.71	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
120120	CHAMPION CHEMICAL	SUMMER CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,312.42	U
120217	CHAMPION CHEMICAL	Floor Wax	FRANKLIN ELEMENTARY SCHOOL	286.10	U
120220	CHAMPION CHEMICAL	CUTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	246.08	U
120465	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	1,366.72	U
120157	CHEVRON U.S.A. INC.	FUEL FOR MAIL DELIVERIES	PURCHASING/WAREHOUSE	3,500.00	U
120172	CHEVRON U.S.A. INC.	MAINTENANCE DEPT VEHICLE GAS	FACILITY MAINTENANCE	10,000.00	R
120572	CHEVRON U.S.A. INC.	FUEL FOR FOOD SERVICE VEHICLES	FOOD SERVICES	10,500.00	F
120645	CHEVRON U.S.A. INC.	OPERATIONS GASOLINE	GROUNDS MAINTENANCE	2,600.00	R
120568	CINTAS DOCUMENT MANAGEMENT	shredding of the testing mat	CURRICULUM AND IMC	200.00	U
120514	CIRONE FARMS	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	5,000.00	F
120449	CITY OF MALIBU	COASTAL KIDS/SWIMMING	CHILD DEVELOPMENT CENTER	540.00	CD
120447	CITY OF SANTA MONICA-PKS/REC	SM SWIM CENTER	CHILD DEVELOPMENT CENTER	1,512.00	CD
120199	CLARK SECURITY	MAINT. LOCKSMITH SUPPLIES	FACILITY MAINTENANCE	8,000.00	R
120457	COASTAL ENTERPRISES	REORDER PE CLOTHES	SAMOH I STUDENT STORE	9,662.40	U
120556	COCA COLA BOTTLING COMPANY	NON CARBONATED DRINKS	FOOD SERVICES	3,000.00	F
120081	COMPLETE BUSINESS SYSTEMS	MAINTENANCE AGRMT:DUPLO DP-31S	LINCOLN MIDDLE SCHOOL	750.00	U
120082	COMPLETE BUSINESS SYSTEMS	MAINTENANCE AGRMT:DUPLO DP330L	LINCOLN MIDDLE SCHOOL	750.00	U
120524	COMPLETE BUSINESS SYSTEMS	DUPLO SERVICE CALLS	SANTA MONICA HIGH SCHOOL	1,000.00	U
120460	COPYLAND INC	CUSTOM CALENDAR/BINDER REMINDE	SAMOH I STUDENT STORE	9,450.00	U
120189	COX PAINT INC	MAINT. PAINTING SUPPLIES	FACILITY MAINTENANCE	2,500.00	R
120536	CSSS INC	MONITERING SERVICES DISTRICT	FACILITY MAINTENANCE	2,500.00	R
120373	CURRICULUM ASSOC INC	Textbooks and Consumables	FRANKLIN ELEMENTARY SCHOOL	767.68	R
120557	D.J. CO-OPS	COMMODITY PROCESSING	FOOD SERVICES	5,500.00	F
120150	DAILY BREEZE, THE	ADVERTISING NOTICES	PURCHASING/WAREHOUSE	500.00	U
120194	DALTILE	MAINT DEPT TILE	FACILITY MAINTENANCE	500.00	R
120516	DANIELS TIRE SERVICE	TIRES FOR FS VEHICLES	FOOD SERVICES	3,000.00	F
120284	DISCOUNT SCHOOL SUPPLY	SUMMER SUPPLIES	CDC: CCTR	284.08	CD
120295	DISCOUNT SCHOOL SUPPLY	SUMMER SUPPLIES	CHILD DEVELOPMENT CENTER	439.34	CD
120304	DISCOUNT SCHOOL SUPPLY	COASTAL KIDS SUPPLIES	CHILD DEVELOPMENT CENTER	655.95	CD
120532	DISCOUNT SCHOOL SUPPLY	COASTAL KIDS/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	196.54	CD
120481	DJ CO-OPS	ANNUAL RENEWAL INVOICE	FOOD SERVICES	415.00	F
120188	DOWNEY GLASS CO	MAINT. DEPT GLAZIER SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
120190	DUNN EDWARDS CORP	MAINT DEPT PAINTING SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
120424	EDUCATORS PUBLISHING COMPANY	LIBRARY BOOKS	ROOSEVELT ELEMENTARY SCHOOL	1,276.50	R
120237	ELECTRIC SUPPLY CONNECTION	FOR ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	6,000.00	R
120196	EMED CO. INC.	SIGNAGE SUPPLIES	FACILITY MAINTENANCE	500.00	R
120408	EPS/SCHOOL SPECIALTY	Textbooks and Consumables	FRANKLIN ELEMENTARY SCHOOL	744.05	R
120534	EVENTFUL FLOWER DESIGN	INSTRUCTIONAL SUPPLIES	R O P	384.13	R
120204	FISHER HARDWARE INC	MAINT. BUILDING MATERIALS	FACILITY MAINTENANCE	4,500.00	R
120088	GALE SUPPLY CO	CUSTODIAL SUPPLIES FOR 11-12	ROOSEVELT ELEMENTARY SCHOOL	1,840.35	U
120119	GALE SUPPLY CO	SUMMER CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	167.80	U
120132	GALE SUPPLY CO	SUMMER CUSTODIAL	CHILD DEVELOPMENT CENTER	342.82	CD
120210	GALE SUPPLY CO	Summer Custodail Supplies	FRANKLIN ELEMENTARY SCHOOL	288.59	U
120215	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	1,153.10	U
120230	GALE SUPPLY CO	CUSTODIAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	182.96	U
120248	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	770.59	U
120252	GALE SUPPLY CO	CUSTODIAN SUPPLIES	PT DUME ELEMENTARY SCHOOL	500.00	U
120281	GALE SUPPLY CO	Open PO for custodial supplies	FRANKLIN ELEMENTARY SCHOOL	3,000.00	U
120394	GALE SUPPLY CO	SUMMER CUSTODIAL	CDC: CCTR	1,817.14	CD
120399	GALE SUPPLY CO	SUMMER CUSTODIAL	CHILD DEVELOPMENT CENTER	164.82	CD

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
120430	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	2,954.96	U
120437	GALE SUPPLY CO	INCREASE PO 120248 CUSTODIAL	JOHN MUIR ELEMENTARY SCHOOL	113.34	U
120463	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	7,981.48	U
120401	GATES, JANIE YUGUCHI	GRADUATION REIMBURSEMENT	OLYMPIC CONTINUATION SCHOOL	1,141.53	U
120166	GRAHAM COMPANY	SAMOHAI INVERTER SYSTEM	FACILITY MAINTENANCE	1,480.00	R
120576	GRIEGO, ORLANDO	REIMBURSE FOR SUPPLIES	FOOD SERVICES	1,000.00	F
120423	HANDWRITING WITHOUT TEARS INC	LIBRARY BOOKS	ROOSEVELT ELEMENTARY SCHOOL	2,669.55	U
120412	HARCOURT BRACE JOVANOVICH	LIBRARY BOOKS	ROOSEVELT ELEMENTARY SCHOOL	3,823.76	U
120073	HARLAND TECHNOLOGY SERVICES	MAINTENANCE AGREEMENT	ADULT EDUCATION CENTER	1,235.00	A
120074	HARLAND TECHNOLOGY SERVICES	MAINTENANCE AGREEMENT	ADULT EDUCATION CENTER	530.30	A
120432	HARLAND TECHNOLOGY SERVICES	RENEWAL OF SCANTRON AGREEMENT	MALIBU HIGH SCHOOL	411.60	U
120418	HASLER INC	POSTAGE METER RENTAL	PURCHASING/WAREHOUSE	595.35	U
120148	HEINEMANN	TEACHERS MATERIALS	CURRICULUM AND IMC	2,793.66	R
120513	HEINEMANN	TEACHER REFERENCE BOOKS	EDISON ELEMENTARY SCHOOL	3,090.71	R
120244	HIRSCH PIPE & SUPPLY	FOR PLUMBING SUPPLIES	FACILITY MAINTENANCE	10,000.00	R
120206	HOME DEPOT- L.A.	MAINT. BUILDING SUPPLIES	FACILITY MAINTENANCE	6,000.00	R
120504	HOME DEPOT- L.A.	SUPPLIES FOR SCHOOL GARDENS	FOOD SERVICES	2,500.00	F
120343	HOUGHTON MIFFLIN	Consumables	FRANKLIN ELEMENTARY SCHOOL	3,478.44	R
120417	HOUGHTON MIFFLIN	Consumables	FRANKLIN ELEMENTARY SCHOOL	83.93	R
120116	HOUGHTON MIFFLIN HARCOURT	Elementary textbooks	EDISON ELEMENTARY SCHOOL	4,808.41	R
120214	HOWARD INDUSTRIES	FOR HVAC SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
120151	HYATT, VIRGINIA	MILEAGE REIMBURSEMENT	PURCHASING/WAREHOUSE	500.00	U
120122	IMED	BOARDROOM MICROPHONES	BOE/SUPERINTENDENT	883.82	U
120268	IMED	52"LED HDTV DISTANCE LEARNING	STATE AND FEDERAL PROJECTS	3,934.81	R
120270	IMED	52"LED HDTV DISTANCE LEARNING	STATE AND FEDERAL PROJECTS	3,957.78	R
120272	IMED	52"LED HDTV DISTANCE LEARNING	STATE AND FEDERAL PROJECTS	6,028.48	R
120507	INTELLI-TECH	DESKTOP COMPUTER	STUDENT SERVICES	954.85	U
120522	INTELLI-TECH	HP PROCESSOR	MALIBU HIGH SCHOOL	1,205.03	R
120567	INTELLI-TECH	DESKTOP COMPUTER	PURCHASING/WAREHOUSE	954.85	U
120152	INTERNATIONAL PAPER	PAPER ORDER	PURCHASING/WAREHOUSE	3,000.00	U
120263	INTERNATIONAL PAPER	TEST COPY PAPER - RECYCLED	SANTA MONICA HIGH SCHOOL	175.85	U
120351	INTERNATIONAL PAPER	XEROX PAPER	WEBSTER ELEMENTARY SCHOOL	572.20	R
120414	INTERNATIONAL PAPER	OPEN ORDER FOR PAPER	PRINTING SERVICES	5,000.00	U
120455	INTERNATIONAL PAPER	PAPER SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	1,200.00	R
120500	JAIME JOSE LUIS	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	15,000.00	F
120225	JOHNSTONE SUPPLY CO	FOR HVAC SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
120256	JOSTENS/DIPLOMAS	DIPLOMAS	OLYMPIC CONTINUATION SCHOOL	182.04	U
120176	KNOWLAND INC.	INSPECTION SERVICES	CHILD DEVELOPMENT CENTER	2,000.00	CD
120546	KORADE & ASSOCIATE BUILDERS	ASPHALT REPAIR AT JOHN ADAMS	FACILITY MAINTENANCE	688.00	R
120548	KORADE & ASSOCIATE BUILDERS	ASPHALT REPAIR AT ROOSEVELT	FACILITY MAINTENANCE	2,705.00	R
120134	LAKESHORE (PICK UP ONLY)	classroom supplies	GRANT ELEMENTARY SCHOOL	300.00	U
120170	LAKESHORE (PICK UP ONLY)	classroom supplies	GRANT ELEMENTARY SCHOOL	50.00	U
120309	LAKESHORE (PICK UP ONLY)	COASTAL KIDS SUMMER SUPPLIES	CHILD DEVELOPMENT CENTER	165.00	CD
120420	LAKESHORE (PICK UP ONLY)	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	5,000.00	R
120577	LANCASTER, KELLY	REIMBURSEMENT FOR SUPPLIES	FOOD SERVICES	1,000.00	F
120574	LAW FIRE PROTECTION SERVICES	FIRE INSPECTION OF HOOD SYSTEM	FOOD SERVICES	7,000.00	F
120292	MAD SCIENCE OF LOS ANGELES	SCIENCE WORKSHOP	CHILD DEVELOPMENT CENTER	1,222.00	CD
120197	MC MASTER CARR	MAINT BUILDING SUPPLIES	FACILITY MAINTENANCE	6,000.00	R
120475	METRO TRUCK BODY INC	REPAIRS ON FS VEHICLES	FOOD SERVICES	500.00	F
120083	MICRO BIO-MEDICS/ORDERS	OPEN ORDER: HEALTH SUPPLIES	LINCOLN MIDDLE SCHOOL	800.00	U
120305	MICRO BIO-MEDICS/ORDERS	Nurse Supplies	FRANKLIN ELEMENTARY SCHOOL	318.92	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JULY 20, 2011

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
120192	MITTEL'S ART SUPPLY	PAINT SUPPLIES	FACILITY MAINTENANCE	500.00	R
120372	MODERN CURRICULUM PRESS	Textbooks and Consumables	FRANKLIN ELEMENTARY SCHOOL	1,561.65	R
120501	MONAHAN, TIM	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	3,000.00	F
120469	MONEY MACHINES INTERNATIONAL	MAINT CONT. FOR MONEY MACHINES	FOOD SERVICES	440.00	F
120502	NICHOLAS, HARRY	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	11,000.00	F
120581	OLIVER WORLDCLASS LABS INC	SMARTBOARD BULBS	FRANKLIN ELEMENTARY SCHOOL	1,313.14	U
120246	PACIFIC PLUMBING SPECIALTIES	FOR PLUMBING SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
120476	PARTS DISTRIBUTION SERVICES	REPAIRS ON FS VEHICLES	FOOD SERVICES	100.00	F
120331	PAVILLIONS STORE #2231	COASTAL KIDS SUMMER ITEMS	CHILD DEVELOPMENT CENTER	360.00	CD
120316	PEARSON EDUCATION	TEXTBOOKS AND CONSUMABLES	FRANKLIN ELEMENTARY SCHOOL	804.61	R
120416	PEARSON EDUCATION	LIBRARY BOOKS	ROOSEVELT ELEMENTARY SCHOOL	12,169.92	R
120266	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	55.78	U
120464	PIONEER CHEMICAL CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	369.81	U
120503	POLITO FAMILY FARMS	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	6,000.00	F
120254	POOL SUPPLY OF ORANGE COUNTY	POOL CHEMICAL SUPPLY	FACILITY MAINTENANCE	10,000.00	R
120345	PREMIER SCHOOL AGENDAS	Student Planners	CABRILLO ELEMENTARY SCHOOL	652.93	U
120344	QUARTERMASTER	SECURITY SUPPLIES	SANTA MONICA HIGH SCHOOL	173.69	U
120141	RALPH'S	Ralphs open PO	CURRICULUM AND IMC	200.00	R
120537	RAYCOM/MOBILE RELAY ASSOCIATES	EMERGENCY RADIO MONTHLY FEES	FACILITY MAINTENANCE	13,000.00	R
120229	REFRIGERATION SUPPLIES	FOR HVAC SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
120178	RELIANT TESTING ENGINEERS INC	CONCRETE TESTING	CHILD DEVELOPMENT CENTER	1,564.00	CD
120578	RICHWINE, DONA	REIMBURSEMENT FOR SUPPLIES	FOOD SERVICES	250.00	F
120523	RICOH BUSINESS SOLUTIONS	TONER SHIPPING CHARGES	SANTA MONICA HIGH SCHOOL	150.00	U
120140	RICOH U.S.	masters for duplicator	GRANT ELEMENTARY SCHOOL	457.82	U
120579	RICOH U.S.	COPY MACHINE AGREEMENT	FACILITY MAINTENANCE	840.00	R
120603	RICOH U.S.	MAINTENANCE AGREEMENT-COPIER	EDISON ELEMENTARY SCHOOL	1,267.80	R
120234	ROSE LIGHTING & ELECTRIC	FOR ELECTRIC SUPPLIES	FACILITY MAINTENANCE	500.00	R
120459	RUSCO INC	REORDER PE & HOUSE LOCKS	SAMOH I STUDENT STORE	2,175.00	U
120058	SANTA MONICA DAILY PRESS	ADVERTISING INVOICE	OLYMPIC CONTINUATION SCHOOL	162.64	U
120478	SANTA MONICA FORD	REPAIRS ON FS VEHICLES	FOOD SERVICES	600.00	F
120509	SANTA MONICA MUN BUS LINES	BUS PASSES	STUDENT SERVICES	2,000.00	U
120479	SANTA MONICA RADIATOR	RADIATOR REPAIRS FOR FS VEHIC.	FOOD SERVICES	250.00	F
120238	SANTA MONICA WHOLESALE	FOR ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
120028	SCHOLASTIC INC	SCHOLASTIC ACTION - R. PATINO	LINCOLN MIDDLE SCHOOL	82.69	R
120370	SCHOLASTIC INC	Textbooks and Consumables	FRANKLIN ELEMENTARY SCHOOL	343.22	R
120409	SCHOLASTIC INC	Textbooks and Consumables	FRANKLIN ELEMENTARY SCHOOL	493.59	R
120262	SCHOLASTIC MAGAZINES	Textbooks	GRANT ELEMENTARY SCHOOL	687.68	R
120570	SCHOOL LINK TECHNOLOGIES INC	TECH SUPPORT, SUPPLIES, ETC	FOOD SERVICES	5,000.00	F
120369	SCHOOL NURSE SUPPLY INC	SCHOOL NURSE SUPPLIES	WEBSTER ELEMENTARY SCHOOL	344.75	R
120495	SCHOOL NURSE SUPPLY INC	NURSES SUPPLIES	PT DUME ELEMENTARY SCHOOL	182.59	U
120461	SCHOOL SERVICES OF CALIFORNIA	FISCAL AND MANDATE SERVICES	BUSINESS SERVICES	3,120.00	U
120282	SCHOOL SPECIALTY INC	Open PO for school supplies	FRANKLIN ELEMENTARY SCHOOL	8,000.00	R
120283	SCHOOL SPECIALTY INC	Open PO for office supplies	FRANKLIN ELEMENTARY SCHOOL	1,000.00	U
120317	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	270.11	U
120319	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	335.88	U
120320	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	58.15	U
120405	SCHOOL SPECIALTY INC	SCHOOL SUPPLIES - OPEN ORDER	WILL ROGERS ELEMENTARY SCHOOL	3,700.00	U
120407	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	279.96	U

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JULY 20, 2011

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
120410	SCHOOL SPECIALTY INC	classroom supplies	GRANT ELEMENTARY SCHOOL	272.22	U
120526	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	161.69	U
120136	SEHI COMPUTER PRODUCTS	printer ink for office	GRANT ELEMENTARY SCHOOL	327.28	U
120159	SEHI COMPUTER PRODUCTS	ink cartridges for Barnum Hall	THEATER OPERATIONS&FACILITY PR	588.26	R
120435	SEHI COMPUTER PRODUCTS	TONER CARTRIDGES	MALIBU HIGH SCHOOL	1,019.81	U
120575	SEHI COMPUTER PRODUCTS	INK CARTRIDGES	FOOD SERVICES	4,000.00	F
120183	SHADE STRUCTURES	CDS SHADE STRUCTURES	CHILD DEVELOPMENT CENTER	7,806.72	CD
120184	SHADE STRUCTURES	CDS SHADE STRUCTURES	CHILD DEVELOPMENT CENTER	13,867.90	CD
120158	SIGNAL ELECTRONICS/PARISA AMIR	AV EQUIPMENT REPAIR	PURCHASING/WAREHOUSE	1,500.00	U
120160	SIR SPEEDY PRINTING #0245	copying for SEA	CURRICULUM AND IMC	500.00	R
120375	SIR SPEEDY PRINTING #0245	BUSINESS CARDS/PAT HO	FISCAL SERVICES	28.67	U
120398	SIR SPEEDY PRINTING #0245	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	900.00	U
120442	SIR SPEEDY PRINTING #0245	PRINTING SERVICES	CURRICULUM AND IMC	1,000.00	U
120517	SIR SPEEDY PRINTING #0245	DISTRICT LETTERHEAD	PRINTING SERVICES	268.89	U
120287	SMART & FINAL	OPEN ORDER/IISS SUPPLIES	CDC: CCTR	100.00	CD
120334	SMART & FINAL	COASTAL KIDS SUMMER SUPPLIES	CHILD DEVELOPMENT CENTER	200.00	CD
120335	SMART & FINAL	SUMMER SUPPLIES	CHILD DEVELOPMENT CENTER	200.00	CD
120382	SMART & FINAL	SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	2,000.00	R
120466	SMART & FINAL	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	450.00	CD
120468	SMART & FINAL	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	550.00	CD
120565	SMART & FINAL - FOOD SVCS ONLY	GROCERY ITEMS	FOOD SERVICES	5,000.00	F
120506	SMART SOURCE OF CALIFORNIA LLC	SMMUSD VISITOR BADGES	STUDENT SERVICES	2,502.30	U
120110	SMITH, BRADFORD	SUPPLIES & MATERIALS	ADULT EDUCATION CENTER	250.00	A
120198	SOUTHLAND LUMBER AND SUPPLY CO	MAINT. DEPT CARPENTRY SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
120022	SOUTHWEST SCHOOL SUPPLY	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	237.85	U
120029	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER: SCHOOL SUPPLIES	LINCOLN MIDDLE SCHOOL	4,250.00	U
120251	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	PT DUME ELEMENTARY SCHOOL	3,031.88	U
120318	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	298.05	U
120321	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	85.20	U
120322	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	99.58	U
120350	SOUTHWEST SCHOOL SUPPLY	OFFICE/CLASSROOM SUPPLIES	CABRILLO ELEMENTARY SCHOOL	2,000.00	U
120352	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
120354	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	800.00	R
120355	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	500.00	R
120356	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	500.00	R
120357	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
120358	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	500.00	R
120359	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	300.00	R
120360	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	500.00	R
120361	SOUTHWEST SCHOOL SUPPLY	CLASROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	300.00	R
120362	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
120363	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
120367	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,000.00	R
120368	SOUTHWEST SCHOOL SUPPLY	OFFICE SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,500.00	R
120525	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	GRANT ELEMENTARY SCHOOL	86.31	U
120142	STAPLES BUSINESS ADVANTAGE	open po for staples (SEA)	CURRICULUM AND IMC	200.00	R
120294	STAPLES BUSINESS ADVANTAGE	Open PO - Supplies	CURRICULUM AND IMC	200.00	R
120441	STAPLES BUSINESS ADVANTAGE	INSERVICE SUPPLIES	CURRICULUM AND IMC	1,500.00	U
120458	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	10,000.00	R
120285	STAPLES DIRECT	Open PO for supplies	FRANKLIN ELEMENTARY SCHOOL	1,000.00	U
120111	STAPLES INC & SUBSIDIARIES INC	SUPPLIES & MATERIALS	ADULT EDUCATION CENTER	250.00	A

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JULY 20, 2011

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
120156	STAPLES INC & SUBSIDIARIES INC	OFFICE SUPPLIES	PURCHASING/WAREHOUSE	2,000.00	U
120415	STAPLES INC & SUBSIDIARIES INC	OPEN ORDER FOR PRINT SUPPLIES	PRINTING SERVICES	8,000.00	U
120569	STAPLES INC & SUBSIDIARIES INC	OFFICE SUPPLIES	FOOD SERVICES	2,000.00	F
120143	STAPLES/P-U/SANTA MONICA/WILSH	open po for staples (sea)	CURRICULUM AND IMC	200.00	R
120240	STAPLES/P-U/SANTA MONICA/WILSH	GENERAL OFFICE SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	385.88	U
120462	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER FOR OFFICE SUPPLIES	BUSINESS SERVICES	800.00	U
120505	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	2,000.00	CD
120135	STAPLES/P-U/WLA/CUST#240174490	classroom supplies	GRANT ELEMENTARY SCHOOL	300.00	U
120169	STAPLES/P-U/WLA/CUST#240174490	classroom supplies	GRANT ELEMENTARY SCHOOL	200.00	U
120279	STATE OF CALIFORNIA	PLAN REVIEW FEES	CHILD DEVELOPMENT CENTER	650.00	CD
120280	STATE OF CALIFORNIA	PLAN REVIEW FEES	CHILD DEVELOPMENT CENTER	650.00	CD
120470	STEEL INSPECTORS OF TEXAS INC	WELD JOINT INSPECTION	CHILD DEVELOPMENT CENTER	450.00	CD
120258	SWIMPOOL SUPPLY CENTER	FOR POOL SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
120515	TAMAI, GLORIA	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	13,000.00	F
120310	TARGET	COASTAL KIDS SUMMER SUPPLIES	CHILD DEVELOPMENT CENTER	150.00	CD
120585	TARGET SPECIALTY PRODUCTS	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	853.99	R
120286	TARGET STORES	OPEN ORDER/IISS SUPPLIES	CDC: CCTR	50.00	CD
120308	TARGET STORES	PTA SUMMER SUPPLIES	CHILD DEVELOPMENT CENTER	250.00	CD
120208	TOOL POWER	TOOL SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
120433	TOUCHLINE SOFTWARE	RENEWAL WORK PERMIT SOFTWARE	MALIBU HIGH SCHOOL	295.00	U
120446	TOYS R US	OPEN ORDER/COASTAL KIDS	CHILD DEVELOPMENT CENTER	265.00	CD
120443	U S BANK (GOVT CARD SERVICES)	INSERVICE SUPPLIES	CURRICULUM AND IMC	1,500.00	U
120247	UNIVERSAL SPECIALITIES INC	FOR PLUMBING SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
120535	USA MOBILITY WIRELESS INC.	PAGER RENTAL SERVICE	R O P	150.00	R
120180	VAN TILBURG - BANVARD AND	ARCHITECT SERVICES	CHILD DEVELOPMENT CENTER	2,170.00	CD
120182	VAN TILBURG - BANVARD AND	ARCHITECT SERVICES	CHILD DEVELOPMENT CENTER	2,170.00	CD
120431	VILLAGE GRAPHICS	GRADUATION PROGRAMS	MALIBU HIGH SCHOOL	1,509.06	U
120512	VIRCO MFG CORP	Student Desks	EDISON ELEMENTARY SCHOOL	1,900.95	R
120291	VONS STORE #2262	OPEN ORDER/IISS SUPPLIES	CDC: CCTR	200.00	CD
120306	VONS STORE #2262	PTA/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	200.00	CD
120336	VONS STORE #2262	SUMMER SUPPLIES	CHILD DEVELOPMENT CENTER	540.00	CD
120467	VONS STORE #2262	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	450.00	CD
120205	W. W. GRAINGER	MAINTENANCE SUPPLIES	FACILITY MAINTENANCE	8,000.00	R
120239	WALTERS WHOLESALE ELECTRIC CO	FOR ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
120480	WARREN DISTRIBUTING INC.	REPAIRS ON FS VEHICLES	FOOD SERVICES	250.00	F
120218	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	56.36	U
120395	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	112.59	U
120539	WAXIE SANITARY SUPPLY	SUMMER CUSTODIAL	CHILD DEVELOPMENT CENTER	453.94	CD
120542	WAXIE SANITARY SUPPLY	SUMMER CUSTODIAL	CHILD DEVELOPMENT CENTER	206.96	CD
120471	WESTERN FENCE & SUPPLY CO	FOR METAL & FENCING MATERIALS	FACILITY MAINTENANCE	3,000.00	R
120139	WESTERN PRINTING & GRAPHICS	briefcases for SEA	CURRICULUM AND IMC	1,300.00	R
120484	WITT COMPANY	Maintenance Agreement for Riso	FRANKLIN ELEMENTARY SCHOOL	1,855.06	U
120573	WRIGHT EXPRESS FINANCIAL	PROPANE	FOOD SERVICES	2,000.00	F
120438	XEROX CORPORATION	MAINTENANCE RENEWAL	CURRICULUM AND IMC	5,803.44	U
120434	iPARADIGMS LLC	RENEWAL OF PLAGIARISM PROGRAM	MALIBU HIGH SCHOOL	2,110.80	U
				** NEW PURCHASE ORDERS	714,483.81

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **					
120508	ACADEMIC SUPERSTORE	MICROSOFT OFFICE LICENSES	JOHN ADAMS MIDDLE SCHOOL	16,726.26	BB
120483	APPLE COMPUTER CORP	LAPTOPS FOR TEACHERS/STUDENTS	JOHN ADAMS MIDDLE SCHOOL	241,461.90	BB
120510	APPLE COMPUTER CORP	LAPTOPS FOR TEACHERS/STUDENTS	INFORMATION SERVICES	9,289.50	BB
120520	APPLE COMPUTER CORP	LAPTOPS FOR TEACHERS/STUDENTS	LINCOLN MIDDLE SCHOOL	157,388.00	BB
120566	CALIFORNIA OFFICE SYSTEMS INC	MODULAR FURNIT.FOR MAIN OFFICE	MCKINLEY ELEMENTARY SCHOOL	7,782.55	BB
120594	RICOH U.S.	OPEN PO FOR SUPPLIES	BUSINESS SERVICES	3,000.00	BB
120597	RICOH U.S.	MAINTENANCE AGREEMENT RENEWAL	BUSINESS SERVICES	2,700.00	BB
120547	SIR SPEEDY PRINTING #0245	PRINTING & PHOTOCOPYING	BUSINESS SERVICES	5,000.00	BB
120545	STAPLES INC & SUBSIDIARIES INC	OPEN PO FOR OFFICE SUPPLIES	BUSINESS SERVICES	5,000.00	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES				448,348.21	

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2010/2011

RECOMMENDATION NO. A.14

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$14,811.26 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2010-2011 income and appropriations by \$14,811.26 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

BOE Date: 07/20/11

Current Gifts and Donations 2010/2011

School/Site Account Number		Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000					
Adult Education 11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000					
CDS 12-90120-0-00000-00000-8699-070-0000					
Edison 01-90120-0-00000-00000-8699-001-0000					
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 25.50	\$ 4.50		Various Parents	General Supplies and Materials
Malibu High School 01-90120-0-00000-00000-8699-010-0000					
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 1,014.01	\$ -		Various	General Supplies and Materials
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 667.00 \$ 252.31	\$ - \$ -		Union Bank Employee Workplace Campaign John Muir PTA	Field Trip General Supplies and Materials

BOE Date: 07/20/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Olympic HS 01-90120-0-00000-00000-8699-014-0000					
Rogers 01-90120-0-00000-00000-8699-006-0000					
Roosevelt 01-90120-0-00000-00000-8699-007-0000					
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 146.00 \$ 97.00	\$ - \$ -		Various Various	General Supplies and Materials General Supplies and Materials
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
<u>Superintendent's Office</u> 01-90120-0-00000-00000-8699-020-0000					
<u>Educational Services</u> 01-90120-0-00000-00000-8699-030-0000	\$ 7,000.00 \$ 3,000.00 \$ 1,500.00 \$ 556.94 \$ 318.00 \$ 230.00	\$ - \$ - \$ - \$ - \$ - \$ -		Gail Dorin Music Foundation Ella Fitzgerald Charitable Foundation Various Music Parents Various Music Parents Various Music Parents Various Music Parents	Professional Experts Professional Experts General Supplies and Materials General Supplies and Materials General Supplies and Materials General Supplies and Materials
<u>Student & Family Services</u> 01-90120-0-00000-00000-8699-040-0000					
<u>Special Education</u> 01-90120-0-00000-00000-8699-044-0000					
<u>Information Services</u> 01-90120-0-00000-00000-8699-054-0000					
<u>Food and Nutrition Services</u> 01-90120-0-00000-00000-8699-057-0000					
<u>District</u> 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 14,806.76	\$ 4.50	\$ -		

BOE Date: 07/20/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 99,930.50			\$ 99,930.50	\$ 406.00		\$ - \$ 406.00
Adult Education 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 24,321.04			\$ 24,321.04			\$ -
CDS 12-90120-0-00000-00000-8699-070-0000				\$ -	\$ 33,799.87		\$ 33,799.87
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 6,009.61			\$ 6,009.61	\$ 1,250.00		\$ 1,250.00
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 3,165.67			\$ 3,165.67			\$ -
Grant 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 112,148.00	\$ 25.50	\$ 4.50	\$ 112,178.00			\$ -
Malibu High School 01-90120-0-00000-00000-8699-010-0000 Malibu Shark Fund - Resource #90141	\$ 57,206.23			\$ 57,206.23			\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 24,363.20	\$ 1,014.01	\$ -	\$ 25,377.21			\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 16,342.69	\$ 919.31	\$ -	\$ 17,262.00			\$ -
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 2,350.00			\$ 2,350.00			\$ -
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 23,787.92			\$ 23,787.92			\$ -
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 880.70			\$ 880.70			\$ -
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 21,616.53	\$ 243.00	\$ -	\$ 21,859.53			\$ -
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
Webster 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 07/20/11

Current Gifts and Donations 2010/2011

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 89,866.81	\$ 12,604.94		\$ 102,471.75	\$ 7,039.50		\$ 7,039.50
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
Special Education 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
Information Services 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
District 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
TOTAL GIFTS	\$ 481,988.90	\$ 14,806.76	\$ 4.50	\$ 496,800.16	\$ 42,495.37	\$ -	\$ 42,495.37
Total Cash Gifts for District:		\$ 14,806.76	Total Equity Fund 15% Contribs. \$ 4.50		Total In-Kind Gifts:	\$ -	

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: TRANSFER OF HEAD START APPROPRIATIONS – 2010-11

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the request to transfer Head Start Fund for FY 2010-2011 as shown below:

FROM:		
	Certificated Salaries	<21,783>
TO:		
	Classified Salaries	6,000
	Fringe Benefits	398
	Classroom Supplies	2,761
	Serv, Other Oper. Exp.	<u>12,624</u>
	TOTAL TRANSFER	\$21,783
	BUDGET CHANGE	-0-

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: TRANSFER OF HEAD START APPROPRIATIONS – 2011-12

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve the request to transfer Head Start Fund for FY 2011-2012 as shown below:

FROM:		
	Certificated Salaries	<59,981>
TO:		
	Classified Salaries	42,779
	Fringe Benefits	2,316
	Supplies	14,886
	TOTAL TRANSFER	\$59,981
	BUDGET CHANGE	-0-

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

7/20/2011

FROM: SANDRA LYON / JANECE L. MAEZ / ORLANDO GRIEGO

RE: ANNUAL FOOD AND SUPPLIES

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve the following Vendors to provide Food and Supplies to the Food and Nutrition Services Department in the following estimated amounts:

COMMENTS: See chart on following page. Amounts indicated are based on 2010/2011 usage.

Funding Information:

Source: Food & Nutrition Services

Currently Budgeted: Yes

Account Number: 13-53100-0-00000-37000-4710-057-2570

13-53100-0-00000-37000-4720-057-2570

Description: Food and Supplies

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

ITEM	VENDOR AWARDED BID	SOLE SOURCE	OTHER	EST. USAGE
Produce Items*	Sunrise Produce			\$ 95,000
Dairy product*	Driftwood Dairy			200,000
Snacks*	A&R Wholesalers			155,000
Paper Products*	P & R			82,000
Frozen Food/ Groceries/Bakery*	Gold Star Foods			625,000
USDA Commodities		DJ Co-Ops		5,500
Bagels			Bagelworks Cafe	11,250
California Freezies (replaced Fun Foods)		Berkeley Street Beverage Co.		18,000
100% Mozzarella & Pepperoni Pizza		Spruzzo-Malibu Schools	Papa Johns/Amecci	109,500
Bean & Cheese Burritos		Taco Bell		12,000
System Software		School-Link Tech.		5,000

* School Lunch Program Purchasing Cooperative Bid

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF CONTRACT TO GST INFORMATION TECHNOLOGY SOLUTIONS
– BID #12.01BB – FOR THE PURCHASE OF HP PC COMPUTER PRODUCTS,
SERVICES, AND RELATED COMPONENTS – PHASE III TECHNOLOGY
UPGRADES – MEASURE BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education award Bid 12.01BB to GST Information Technology Solutions for the purchase of HP PC computer products, services, and related components, in an amount not to exceed \$346,575.33

COMMENTS: Phase III Classroom Technology upgrades consists of several purchases including Smart Boards, Teacher Macs, tablets and Laptops; Student Macs, Laptops and mini tablets; classroom amplification and wiring infrastructure for all secondary Math and Science classrooms.

This order fulfills the PC portion of the upgrades for Santa Monica High and Malibu Middle/High Schools.

The Apple classroom computer technology was approved by the Board of Education during its meeting of June 30, 2011 utilizing a piggy backable bid. The total budget for the computer equipment portion of the project is \$934,078. The two orders (Apple and PC) have come in at \$884,350. There remains an order for 77 printers to complete this portion of the budget.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT
07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: RATIFICATION OF DEVELOPER-CONTRACTOR – SAMOHI REPLACEMENT OF THE EXISTING GRASS FOOTBALL FIELD WITH SYNTHETIC TURF AT SANTA MONICA HIGH SCHOOL – LEASE LEASEBACK – CCJUP

RECOMMENDATION NO. A.19

It is recommended that the Board of Education ratify Developer-Contractor, Santa Monica High School (Samohi) Replacement of the Existing Grass with Synthetic Turf project, to Hellas Construction.Com as the “best value” developer, for the not-to-exceed amount of \$1,198,316.00.

Funding Information

Budgeted: Yes
Fund: 40-Building Fund
Account Number: 40-90500-0-00000-85000-6200-015-2600
Description: Construction Services
DSA#: A #03-11343
Friday Memo: 07/15/11

COMMENTS: The RFQ/RFP for the Samohi Replacement of the Existing Grass with Synthetic Turf project solicitations were emailed out on 6/16/11 to three (3) prequalified general contractors. A total of three (3) contractors attended the mandatory job walk held on 6/20/11. Three (3) submitted a proposal, as follows on 6/27/11:

Montanari Construction	\$1,146,628.00
Hellas Construction.Com	\$1,198,316.00
Shaw – Sportex	\$1,243,432.00

The team evaluated the proposals listed above to select the “best value” developer. Based on a “best value” method of selection, Hellas Construction.Com was chosen for their qualifications, demonstrated competence, relevant experience with public school construction and approval processes, and a proven track record for cost-effective and timely construction projects. To ensure that the project started on or about July 1, staff requested that the Board approve the contract award, which the Board did on 6/30/11.

The board agreed to move this item to be considered under Major.

Public Comments:

- *Nick Basile, Dave Mantanari, and Tracey Hom urged the board to award the bid to Montanari Construction.*

Ms. Maez and Mr. Sam explained staff's rationale behind recommending Hellas Construction. Mr. de la Torre expressed his desire for the district to hire and support local contractors. He asked about the bidding language and process, due diligence, and other details for this project. The board and staff discussed the board policy on local vendors/contractors. Mr. Mechur asked about the impact of a delayed decision. Ms. Maez said Hellas has submitted a timeline to finish the project by mid-September; if this project is delayed, due to the instructional needs of students during the academic year, it will not be done until summer 2012. Ms. Leon-Vazquez asked staff to examine the legality of awarding extra points to a local contractor. The board agreed with this request. Mr. de la Torre suggested postponing this item until staff examined Ms. Leon-Vazquez's inquiry, revised the point system, and then reevaluated the contractors based on a new point system. Ms. Leon-Vazquez supported this suggestion. Mr. Allen, Mr. Patel, and Ms. Lieberman did not. Mr. de la Torre requested a report on the percentage – per classification, i.e. local, small business, women, and minority – of bids awarded within Measure BB projects. The board agreed with this request. Mr. de la Torre asked that staff help local subcontractors with the bid process.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Dr. Escarce

AYES: Five (Dr. Escarce, Mr. Allen, Mr. Patel, Ms. Lieberman, Mr. Mechur)

NOES: Two (Mr. de la Torre and Ms. Leon-Vazquez)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA L. LYON / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #20 FOR TESTING AND SPECIAL INSPECTION SERVICES DURING CONSTRUCTION – SANTA MONICA HIGH SCHOOL – REPLACEMENT OF EXISTING GRASS FOOTBALL FIELD WITH SYNTHETIC TURF PROJECT – LEIGHTON CONSULTING, INC. – CCJUP

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve Contract Amendment #19 to Leighton Consulting, Inc. for testing and special inspection services for the Santa Monica High School Replacement of Existing Grass Football Field with Synthetic Turf Project in the amount of \$13,200, for a total contract amount of \$343,266.

Funding Information

Budgeted: Yes

Fund: 40

Source: State School Building Fund

Account Number: 40-90500-0-00000-85000-6200-015-2600

Description: Testing and Inspection, Materials Lab

COMMENTS: Division of State Architect (DSA) Testing and Special Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans and specifications. District staff requested a proposal from Leighton Consulting, Inc. to provide Testing and Special Inspection Services for the Santa Monica High School Replacement of Existing Grass Football Field with Synthetic Turf Project.

This Contract Amendment #20, for \$13,200, is for the Santa Monica High School Replacement of Existing Grass Football Field with Synthetic Turf Project in the amount of \$13,200. The revised contract total will be \$343,266.

(Continued on next page)

CONTRACT AMENDMENT #1 (Edison)	\$ 19,000
CONTRACT AMENDMENT #2 (Edison)	5,000
CONTRACT AMENDMENT #3 (Edison)	7,000
CONTRACT AMENDMENT #4 (Edison)	5,000
CONTRACT AMENDMENT #5 (Malibu)	50,500
CONTRACT AMENDMENT #6 (Malibu)	3,000
CONTRACT AMENDMENT #7 (Webster)	9,400
CONTRACT AMENDMENT #8 (Malibu)	12,400
CONTRACT AMENDMENT #9 (Olympic)	21,600
CONTRACT AMENDMENT #10 (Olympic)	3,000
CONTRACT AMENDMENT #11 (Olympic)	1,300
CONTRACT AMENDMENT #12 (Rogers)	1,500
CONTRACT AMENDMENT #13 (JAMS Pkg. lot)	4,500
CONTRACT AMENDMENT #14 (Grant Main Entry)	5,010
CONTRACT AMENDMENT #15 (JAMS Parking Lot)	10,700
CONTRACT AMENDMENT #16 (JAMS Parking Lot)	5,000
CONTRACT AMENDMENT #17 (JAMS)	61,656
CONTRACT AMENDMENT #18 (Malibu HS EIR)	3,000
CONTRACT AMENDMENT #19 (Edison soil testing) (A.29)	101,500
<u>CONTRACT AMENDMENT #20 (Samohi CCJUP Synthetic field)</u>	<u>13,200</u>
TOTAL:	\$343,266

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Allen
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA L. LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #3 FOR INSPECTION SERVICES – SANTA MONICA HIGH SCHOOL – REPLACEMENT OF EXISTING GRASS FOOTBALL FIELD WITH SYNTHETIC TURF PROJECT – KNOWLAND INC – CCJUP

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve Contract Amendment #3 to Knowland Inc. for Inspection Services at Santa Monica High School Replacement of Existing Grass Football Field with Synthetic Turf Project, in the amount \$13,920, for a total contract amount of \$268,120.

Funding Information

Budgeted: Yes

Fund: 40

Source: State School Building Fund

Account Number: 40-90500-0-00000-85000-6200-015-2600

Description: Independent Contractor/Consultant

Comments: Division of the State Architect (DSA) Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans. District staff requested a proposal from Knowland Inc to provide Inspection Services for the Santa Monica High School Replacement of Existing Grass Football Field with Synthetic Turf Project.

This Contract Amendment #3 for Knowland, Inc. for the amount \$13,920, is for Inspection Services for the Santa Monica High School Replacement of Existing Grass Football Field with Synthetic Turf Project .The revised contract total will be \$268,120.

ORIGINAL CONTRACT AMOUNT	\$ 10,000
Contract Amendment#1 (Pt. Dume)	30,000
Contract Amendment#2 (JAMS New Const. Modern. Pkg. 2B)	214,200
<u>Contract Amendment#3 (CCJUP Synthetic Field)</u>	<u>13,920</u>
TOTAL CONTRACT AMOUNT	\$ 268,120

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID # 10.22.BB-03-113115 CABRILLO
ELEMENTARY SCHOOL SAFETY PROJECT – C&W CONSTRUCTION
SPECIALTIES, INC. – MEASURE BB

RECOMMENDATION NO. A.22

It is recommended that the Board of Education authorize Change Order No. 1 Bid #10.22.BB-03-113115 Cabrillo Elementary School Safety project, to C&W Construction Specialties, Inc. in the amount of \$5,592.19 for a total contract amount of \$145,224.19.

Funding Information:

Budgeted: No
Fund: 21
Source: Building Fund
Account Numbers: 21-00000-0-00000-85000-6200-017-2600
Description: Construction Services
DSA #: 03-113115

Description: Landscape, Irrigation and Perimeter Fencing

COMMENTS: At the November 15, 2010, meeting of the Board of Education, Bid #10.22.BB-03-113115 Cabrillo Elementary School Safety project was approved to C&W Construction Specialties, Inc., in an amount, not to exceed, \$139,632.00.

Change Order No. 1 represents the work listed below:

Original Contract Amount:	\$139,632.00
Change Order No. 1:	\$ 5,592.19
Total Contract Amount:	\$145,224.19

Original Contract Duration	120 days
Total duration	120 days

The change order breakdown is summarized below:

Unforeseen changes	\$7,004.13
Required Additional Scope	\$2,373.07
District Directive	\$2,330.54
Credits	(\$6,115.55)
Total Change Order No.1:	\$5,592.19

Original Contract Duration	120 days
Change Order No.1:	0 days
Total duration	120 days

Funding for Change Order No.1 to be from construction contingency:

Construction Contingency	\$73,431.00
Less Change Order No.1:	(\$5,592.19)
Remaining Construction Contingency	\$67,838.81

This Change Order No.1, for \$5,592.19 is for change order listed above and (0) day contract extension on the Cabrillo Elementary School Safety project. The revised contract total will be \$145,224.19. The contract duration will increase by 0 days to 120 days.

We recommend the Board of Education approve this change order. These construction funding adjustments will be made by adjustment to the project construction budget. Funds in the construction contingency are adequate to fund this change order. A Weekly Memo dated June 17, 2011 was provided to the Board of Education regarding this item.

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: ACCEPTANCE OF WORK COMPLETED FOR BID # 10.22.BB-03-1133115
CABRILLO ELEMENTARY SCHOOL SAFETY PROJECT – C&W
CONSTRUCTION SPECIALTIES, INC. – MEASURE BB

RECOMMENDATION NO. A.23

It is recommended that the Board of Education accept as completed all work contracted for Bid #10.22.BB-03-113115 Cabrillo Elementary School Safety project, C&W Construction Specialties, Inc. with the final contract amount of \$145,224.19.

Funding Information:

Budgeted: N/A
Fund: 21
Source: Building Fund
Account Numbers: 21-00000-0-00000-85000-6200-017-2600
Description: Safety Project

COMMENTS: The contract with C&W Construction Specialties; Bid #10.22.BB-03-113115 Cabrillo Elementary School Safety Project, has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending approval by the Board of Education.

Substantial Completion was established as April 15, 2011.

Original Contract Amount:	\$139,632.00
Change Order No 1:	5,592.19
Total Contract Amount:	\$145,224.19

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #1 FOR INCREASED PROGRAM AND CONSTRUCTION MANAGEMENT SERVICES – SAMOHI REPLACEMENT OF THE EXISTING GRASS FOOTBALL FIELD WITH SYNTHETIC TURF AT SANTA MONICA HIGH SCHOOL – LEASE LEASEBACK – CCJUP

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve Contract Amendment #1 with Parsons for additional program and construction management services as required to advance the Civic Center Joint Use Project (CCJUP) at Santa Monica High School (Samohi) Replacement of the Existing Grass with Synthetic Turf project in the amount of \$129,257. The contract amount will increase from \$167,500 to \$296,757.

Funding Information

Budgeted: Yes

Fund: 40

Source: Building Fund

Account Number: 40-90500-0-00000-85000-5802-015-2600

Description: Program and Construction Management Services

Friday Memo: 07/15/2011

COMMENTS: The District submitted the Civic Center Joint Use Project (CCJUP) to the City of Santa Monica's Redevelopment Agency (RDA) for funding consideration on February 25, 2009. The proposed three-phase \$234 million joint use project included cultural and recreational redevelopments on the campus of Santa Monica High School that implemented principles, goals and objectives of the City's Open Space Element, Recreation and Parks Master Plan, Civic Center Specific Plan and Creative Capital.

The CCJUP has received the following approvals:

1. On May 12, 2009, the Redevelopment agency approved approximately \$57 million for Phase I of the CCJUP.
2. On January 24, 2011 the Board of Education and the City finalized and approved a Memorandum of Understanding (MOU) which provided SMMUSD \$1.084 million in funding for the initial work for the EIR.
3. On April 6, 2011, the Board of Education approved the project description of the CCJUP design and the proposed scope of work for the (\$55.914 million) CCJUP.
4. On or about June 28, 2011, the City of Santa Monica and the SMMUSD finalized and approved a Memorandum of Understanding (MOU) which provided SMMUSD \$55.914 million in funding for the remaining work for the EIR, Synthetic Turf Field, CCJUP buildings, athletic fields, cultural facilities and site improvements planned at Santa Monica High School starting September 1, 2011 through September 30, 2016.

5. On June 30, 2011, the Board of Education approved the Replacement of the Existing Grass with Synthetic Turf project to the lowest responsive responsible proposer.

Parsons will provide overall program and construction management services for managing the procurement and execution processes relating to Lease Lease-Back proposals and award, construction and closeout of the replacement of the existing grass football field with a synthetic turf field project. The total Parsons' contract amount for the replacement of the existing grass football field with synthetic turf for the Santa Monica High School CCJUP project will be \$129,257.

ORIGINAL CONTRACT AMOUNT	\$167,500
CONTRACT AMENDMENT #1 (CCJUP synthetic field)	\$129,257
TOTAL CONTRACT AMOUNT	\$ 296,757

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: APPROVAL OF MEASURE BB CONSTRUCTION BUDGET INCREASE –
EDISON LANGUAGE ACADEMY – NEW EDISON LANGUAGE ACADEMY
PROJECT – MEASURE BB

RECOMMENDATION NO. A.25

It is recommended that the Board of Education approve an increase to the construction budget for the New Edison Language Academy Project in the amount of \$ 848,118.00. The current budget is \$34,000,000. The revised budget would be \$34,848,118.00. The additional funds would come from unallocated program reserves. The current unallocated program reserve is \$12,752,750.00. The revised program reserve would be \$11,904,632.00.

Funding Information

Budgeted: Program Reserves
Fund: 81
Source: Building Fund
Account Number: 81-90500-0-00000-85000-6200-001-2600
Description: Construction Services
DSA #: 03-112999
Friday Memo: 07-15-2011

COMMENTS: Approve an increase of \$ 848,118.00 to the construction budget for the New Edison Language Academy Project. This increase is to accommodate for escalation adjustments in 2010 and 2011.

The program reserves were established for contingencies including escalation allocations each year. District held the escalation adjustments in 2010 and 2011 program wide. These adjustments are to be distributed at the time of the project contract award as needed.

The proposed budget increase was presented to the Measure BB Advisory Committee on 07/11/2011 at which time they voted to recommend Board approval of this increase.

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: RATIFICATION OF DEVELOPER-CONTRACTOR – EDISON LANGUAGE
ACADEMY – NEW EDISON LANGUAGE ACADEMY PROJECT – LEASE
LEASEBACK RFQ/RFP – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.26

It is recommended that the Board of Education ratify the award of Lease Leaseback RFQ/RFP- Edison Language Academy- New Edison Language Academy Project to Swinerton Builders, for a not-to-exceed amount of \$32,848,118.

Funding Information

Budgeted: Yes
Fund: 81
Source: Building Fund
Account Number: 81-90500-0-00000-85000-6200-001-2600
Description: Construction Services
DSA #: 03-112999
Friday Memo: 07-15-2011

COMMENTS: On June 30, 2011, the Board of Education approved the four (4) firms listed below as pre-qualified Developer-Contractors in an amount not to exceed the BOE approved construction budget (A.20)

Suffolk-Roel Construction Company
Swinerton Builders
Bernards
PCL Construction Services, Inc.

District Purchasing received Statement of Qualifications and Proposals from all four (4) Developer-Contractors on July 7, 2011. District panel evaluated these qualifications and proposals. Interviews were also held with the four Developer-Contractors on July 12, 2011.

Based on pre-established selection criteria and qualifications/proposals received, it was determined that (company TBD) provides the best value to the District on the new Edison Language Academy project. Their proposal is a not-to-exceed amount of \$32,848,118.

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: APPROVAL OF MEASURE BB CONSTRUCTION BUDGET INCREASE – JOHN ADAMS MIDDLE SCHOOL PROJECT – MEASURE BB

RECOMMENDATION NO. A.27

It is recommended that the Board of Education approve an increase to the construction budget for the John Adams Middle School Project in the amount of \$ 1,728,854. The current budget is \$12,930,000. The revised budget would be \$14,658,854. The additional funds would come from unallocated program reserves. The current unallocated program reserve is \$11,904,632 (includes adjustment for Edison). The revised program reserve would be \$10,175,778.

Funding Information

Budgeted: Program Reserves
Fund: 82
Source: Building Fund
Account Number: 82-90500-0-00000-85000-6200-011-2600
Description: Construction Services
DSA #: 03-112808
Friday Memo: 07-15-2011

COMMENTS: Approve an increase of \$ 1,728,854 to the construction budget for the John Adams Middle School Project. This increase is to accommodate for escalation adjustments in 2010 and 2011.

The program reserves were established for contingencies including escalation allocations each year. District held the escalation adjustments in 2010 and 2011 program wide. These adjustments are to be distributed at the time of the project contract award as needed.

The proposed budget increase was presented to the Measure BB Advisory Committee on 07/11/2011 at which time they voted to recommend Board approval of this increase.

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: RATIFICATION OF DEVELOPER-CONTRACTOR – JOHN ADAMS MIDDLE SCHOOL – REPLACEMENT OF CLASSROOM BUILDINGS E, F, & G, NEW ADMINISTRATION, MODERNIZATION & SITE IMPROVEMENTS – LEASE LEASEBACK RFQ/RFP – SWINERTON BUILDERS – MEASURE BB

RECOMMENDATION NO. A.28

It is recommended that the Board of Education ratify the award of Lease Leaseback RFQ/RFP - John Adams Middle School – Replacement of Classroom Building E, F & G, New Administration, Modernization and Site Improvements Project (Package 2B) to Swinerton Builders, for a not-to-exceed amount of \$11,728,854.

Funding Information

Budgeted: Yes
Fund: 82 – Building Fund
Account Number: 82-90500-0-00000-85000-6200-011-2600
Description: Construction Services
DSA #: 03-112808
Friday Memo: 07-15-2011

COMMENTS: On June 30, 2011, the Board of Education approved the four (4) firms listed below as pre-qualified Developer-Contractors in an amount not to exceed the BOE approved construction budget (A.21)

Suffolk-Roel Construction Company
Swinerton Builders
Bernards
PCL Construction Services, Inc.

District Purchasing received Statement of Qualifications and Proposals from all four (4) Developer-Contractors on July 7, 2011. District panel evaluated these qualifications and proposals. Interviews were also held with the four Developer-Contractors on July 12, 2011.

Based on pre-established selection criteria and qualifications/proposals received, it was determined that (company TBD) provides the best value to the District on the John Adams Middle School – Replacement of Classroom Building E, F & G, New Administration, Modernization and Site Improvements Project (Package 2B). Their proposal is a not-to-exceed amount of \$11,728,854.

A Friday Memo accompanies this item.

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA L. LYON / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #19 FOR SOIL TESTING DURING CONSTRUCTION
– EDISON LANGUAGE ACADEMY PROJECT – LEIGHTON CONSULTING, INC.
– MEASURE BB

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve Contract Amendment #19 to Leighton Consulting, Inc. for soil testing and geological engineering services for the Edison Language Academy Project in the amount of \$101,500, for a total contract amount of \$330,066, Measure BB projects.

Funding Information

Budgeted: Yes

Fund: 81

Source: State School Building Fund

Account Number: 81-90500-0-00000-85000-5802-001-2600

Description: Testing and Inspection, Materials Lab

COMMENTS: All projects that include foundations placed in soil require that the soil be prepared to bear the weight of the foundation and structure as designed and approved by the Division of the State Architect (DSA). This requires that the soil under the new foundations be excavated, replaced and compacted to a known amount to insure it will bear the weight of the new structures without settlement or displacement during a seismic event.

In order to insure that the soil preparation is done properly it is required that continuous soil testing take place during this process by a third party inspection and testing laboratory firm, paid for by the District. This is also a requirement of the building permit issued by DSA.

This Contract Amendment for the Edison Language Academy Project is in the amount of \$101,500. The project's available Materials Lab budget is adequate to fund this contract amendment. The revised contract total will be \$330,066.

(Continued on next page)

CONTRACT AMENDMENT #1 (Edison)	\$ 19,000
CONTRACT AMENDMENT #2 (Edison)	5,000
CONTRACT AMENDMENT #3 (Edison)	7,000
CONTRACT AMENDMENT #4 (Edison)	5,000
CONTRACT AMENDMENT #5 (Malibu)	50,500
CONTRACT AMENDMENT #6 (Malibu)	3,000
CONTRACT AMENDMENT #7 (Webster)	9,400
CONTRACT AMENDMENT #8 (Malibu)	12,400
CONTRACT AMENDMENT #9 (Olympic)	21,600
CONTRACT AMENDMENT #10 (Olympic)	3,000
CONTRACT AMENDMENT #11 (Olympic)	1,300
CONTRACT AMENDMENT #12 (Rogers)	1,500
CONTRACT AMENDMENT #13 (JAMS Pkg. lot)	4,500
CONTRACT AMENDMENT #14 (Grant Main Entry)	5,010
CONTRACT AMENDMENT #15 (JAMS Parking Lot)	10,700
CONTRACT AMENDMENT #16 (JAMS Parking Lot)	5,000
CONTRACT AMENDMENT #17 (JAMS)	61,656
CONTRACT AMENDMENT #18 (Malibu HS EIR)	3,000
CONTRACT AMENDMENT #19 (Edison soil testing)	101,500
<u>TOTAL:</u>	<u>\$330,066</u>

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Allen
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #24 FOR SOIL REMEDIATION MONITORING AT
EDISON LANGUAGE ACADEMY NEW CONSTRUCTION – ARCADIS –
MEASURE BB

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve Contract Amendment #24 to Arcadis U.S., Inc. not to exceed the amount of \$24,635 for a total contract amount of \$782,700.

Funding Information:

Budgeted: Yes

Fund: 81

Source: State School Building Fund

Account Number: 81-90500-0-00000-85000-5802-001-2600

Project: Edison Language Academy – New Construction

Description: Entitlement Services, Site Environmentalist

COMMENTS: Prior to demolition of existing school buildings and grading for the new playgrounds there are two areas that contain a combined total of 50 cu. yds. of affected soil that must be removed from site. This contract amendment will allow Arcadis to monitor this remediation work as defined in the Removal Action Workplan (RAW) that they have prepared for the project.

The removal of any affected soils requires a licensed environmental consultant be present to verify that all laws and regulations are being observed by the contractor. The environmental consultant's scope of work includes overall monitoring of environmental concerns and state regulations related to the abatement of the hazardous materials identified in the soil at the site. Specific tasks include constant monitoring and collection of airborne dust, abatement practices, laboratory testing of soil and airborne dust, contractor best practices per EPA guidelines, that soil is properly transported to an approved disposal site and preparation of a Removal Action Completion Report.

This Contract Amendment #24 is in the amount of \$24,635 for a revised contract amount of \$782,700.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT	\$ 54,300
Contract Amendment #1 (Pipe Risk Eval., ELA)	26,686
Contract Amendment #2 (Env. Assessment, Lincoln)	50,879
Contract Amendment #3 (Env. Assessment, 4 sites)	162,335
Contract Amendment #4 (Pipe Risk Phase 2, ELA)	32,392
Contract Amendment #5 (Contract Extension)	0
Contract Amendment #6 (Malibu, SAMOHI)	4,200
Contract Amendment #7 (Pipe Risk Stage 2, SAMOHI)	6,770
Contract Amendment #8 (Removal Action Plan, ELA)	21,010
Contract Amendment #9 (Sampling Lincoln)	16,808
Contract Amendment #10 (Sampling Adams)	21,608
Contract Amendment #11 (sampling RAW Adams)	31,970
Contract Amendment #12 (samp. RAW Lincoln)	25,320
Contract Amendment #13 (Revised Phase 1, Malibu)	860
Contract Amendment #14 (Edison, RAW, Bid assist)	5,850
Contract Amendment #15 (Edison, RAW, Monitoring) (not approved)	0
Contract Amendment #16 (Adams, RAW, Bid assist, monitoring)	5,000
Contract Amendment #17 (Lincoln, RAW, Bid assist, monitoring)	3,800
Contract Amendment #18 (Malibu, sampling, RAW)	34,870
Contract Amendment #19 (Adams, add'l sampling)	8,550
Contract Amendment #20 (Edison, Virginia Ave., Remed. Monitoring)	69,555
Contract Amendment #21 (Adams, Pkg. 2b, Remed. Monitoring)	44,011
Contract Amendment #22 (Malibu HS, Bid Docs.)	5,000
Contract Amendment #23 (Malibu HS, Bid Docs.)	126,291
<u>Contract Amendment #24 (Edison RAW Monitoring Areas 3 & 4)</u>	<u>24,635</u>
TOTAL CONTRACT AMOUNT	\$782,700

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: AWARD OF CONTRACT FOR INSPECTION SERVICES – EDISON
LANGUAGE ACADEMY – EDISON LANGUAGE ACADEMY PROJECT –
INDEPENDENT CONSTRUCTION INSPECTION – MEASURE BB

RECOMMENDATION NO. A.31

It is recommended that the Board of Education award Inspection Services to Independent Construction Inspection for the Edison Language Academy Project, in the amount of \$487,904.

Funding Information

Budgeted: Yes

Fund: 81

Source: State School Building Fund

Account Number: 81-90500-0-00000-85000-5802-001-2600

Description: Independent Contractor/Consultant

Comments: Division of the State Architect (DSA) Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans and specifications. District staff solicited proposals from the sixteen (16) prequalified IOR firms. Independent Construction Inspection is recommended to provide Inspection Services for the Edison Language Academy Project, DSA Application No. 03-112999.

This award of Contract, for \$487,904, is for Inspection Services for the Edison Language Academy Project. This cost was anticipated in the budget.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #8 FOR ADDITIONAL TESTING AND SPECIAL INSPECTION SERVICES – EDISON LANGUAGE ACADEMY PROJECT – MTGL, INC. – MEASURE BB

RECOMMENDATION NO. A.32

It is recommended that the Board of Education approve Contract Amendment #8 with MTGL, Inc. for Additional Testing and Special Inspection Services at Edison Language Academy Project – New Construction in the amount of \$167,227 for a total contract amount of \$191,729.

Funding Information

Budgeted: Yes
Fund: 81
Source: State School Building Fund
Account Number: 81-90500-0-00000-85000-5802-001-2600
Description: Independent Contractor/Consultant

Comments: Division of the State Architect (DSA) Testing and Special Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans and specifications. District staff solicited proposals from the ten (10) prequalified Testing & Special Inspection firms. MTGL, Inc. is recommended to provide Testing and Special Inspection Services for the Edison Language Academy Project, DSA Application No. 03-112999.

This Contract Amendment #8, for \$167,227, is for Testing and Special Inspection Services for Edison Language Academy Project, with a Board approved budget of \$34,000,000. The revised contract total will be \$191,729. This cost was anticipated in the budget.

ORIGINAL CONTRACT (Grant ES, DSA A#03-112845)	\$5,800
Contract Amendment #1 (Rogers, DSA A#03-112998)	1,250
Contract Amendment #2 (Rogers Relo's, ELA, DSA A#03-113389)	4,600
Contract Amendment #3 (Rogers-DSA Compliance, DSA A#03-59916)	1,200
Contract Amendment #4 (Grant –Main Entry, DSA A#03-112845)	468
Contract Amendment #5 (ELA Relo's, DSA A#03-113389)	850
Contract Amendment #6 (McKinley Office & Entry DSA A# 03-113674)	5650
Contract Amendment #7 (JAMS Mod & Site Improvements DSA #03-112808) (A.33)	4,684
Contract Amendment #8 (ELA, DSA A#03-112999)	167,227
TOTAL CONTRACT AMOUNT	\$191,729

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/2011

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #7 FOR ADDITIONAL TESTING AND SPECIAL
INSPECTION SERVICES – JOHN ADAMS MIDDLE SCHOOL –
MODERNIZATION AND SITE IMPROVEMENTS – MTGL, INC. – MEASURE BB

RECOMMENDATION NO. A.33

It is recommended that the Board of Education approve Contract Amendment #7 with MTGL, Inc. for Additional Testing and Special Inspection Services at John Adams Middle School, Modernization and Site Improvements, in the amount of \$4,684 for a total contract amount of \$24,502.

Funding Information

Budgeted: Yes
Fund: 82
Source: State School Building Fund
Account Number: 82-90500-0-00000-85000-5802-011-2600
Description: Independent Contractor/Consultant

Comments: Division of the State Architect (DSA) Testing and Special Inspection Services are required by code to ensure that school facilities are built to the DSA approved plans and specifications. District staff requested a proposal from MTGL, Inc. to provide Testing and Special Inspection Services for floor flatness and levelness testing for Modernization and Site Improvement at the John Adams Middle School Project, DSA Application No. 03-112808.

This Contract Amendment #7, for \$4684, is for Testing and Special Inspection Services for John Adams Middle School Project, Modernization and Site Improvements. The revised contract total will be \$24,502. This cost was anticipated in the budget.

ORIGINAL CONTRACT (Grant ES, DSA A#03-112845)	\$5,800
Contract Amendment #1 (Rogers, DSA A#03-112998)	1,250
Contract Amendment #2 (Rogers Relo's, ELA, DSA A#03-113389)	4,600
Contract Amendment #3 (Rogers-DSA Compliance, DSA A#03-59916)	1,200
Contract Amendment #4 (Grant –Main Entry, DSA A#03-112845)	468
Contract Amendment #5 (ELA Relo's, DSA A#03-113389)	850
Contract Amendment #6 (McKinley Office & Entry DSA A# 03-113674)	5650
Contract Amendment #7 (JAMS Mod & Site Improvements DSA #03-112808)	4,684
TOTAL CONTRACT AMOUNT	\$24,502

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #17 FOR ENVIRONMENTAL TESTING,
MONITORING, AND REPORTING SERVICES – EDISON LANGUAGE
ACADEMY – NEW CONSTRUCTION PROJECT – ATC ASSOCIATES –
MEASURE BB

RECOMMENDATION NO. A.34

It is recommended that the Board of Education approve ATC Associates Contract Amendment #17 to monitor the work of the construction of the Edison Language Academy – New Construction, in the amount of \$17,820 for a total Contract amount of \$311,718.

Funding Information

Budgeted: Yes

Fund: 81

Source: State School Building Fund

Account Number: 81-90500-0-00000-85000-5802-001-2600

Projects: Edison Language Academy – New Construction

Description: Soft Costs, Environmental Tests, Hazardous Materials

COMMENTS: For any project that will disturb materials that have been identified to contain hazardous materials (e.g. asbestos and lead paint), the work should be monitored by a third party firm hired by the District.

The monitoring will include verification of proper certification of workers, implementation of best practices, air testing, laboratory services and similar services required to insure the safety of the students and staff at the project site. The consultant shall also insure that all work, transportation and disposal of hazardous materials is done in compliance of state and federal regulations.

ATC Associates Contract Amendment #17 is to provide environmental consulting services to monitor the work of the construction of the Edison Language Academy – New Construction, for compliance with state regulations including air monitoring and laboratory services. Contract Amendment #17 is for an amount not to exceed \$17,820, for a total contract amount of \$311,718, and will be billed on an hourly basis.

There is available Hazardous Materials budget for this contract amendment.

A previous action item to ATC in this Board Agenda is included in the revised total contract amount listed in this action item.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT: (Estimate)	\$	0
CONTRACT AMENDMENT #1 (8 Sites, Net Add to original estimate \$1,138)		101,138
CONTRACT AMENDMENT #2 (3 Sites)		42,647
CONTRACT AMENDMENT #3 (2508 & 2512 Virginia Ave, survey & specs)		7,010
CONTRACT AMENDMENT #4 (Webster Elem, FA project)		13,152
CONTRACT AMENDMENT #5 (Point Dume MSE, Gas/Heat project)		11,815
CONTRACT AMENDMENT #6 (2508 & 2512 Virginia, Monitoring)		4,012
CONTRACT AMENDMENT #7 (Grant ES, Entry Reconfiguration)		3,501
CONTRACT AMENDMENT #8 (Cabrillo ES, Fence & Gate)	\$3,501	2,714
CONTRACT AMENDMENT #9 (Olympic HS, Landscape)		1,535
CONTRACT AMENDMENT #10 (Rogers, Pre-school Relos)		5,284
CONTRACT AMENDMENT #11 (John Adams, New Constr. & Mod.)		4,990
CONTRACT AMENDMENT #12 (Lincoln, Mod & Classroom Bldg.)		4,310
CONTRACT AMENDMENT #13 (Secondary Classroom Tech Proj.)		12,100
CONTRACT AMENDMENT #14 (Lincoln, Modernization Project)		18,840
CONTRACT AMENDMENT #15 (Adams, New Constr. Mod. 2b)		43,590
CONTRACT AMENDMENT #16 (Malibu Fire Alarm Project)		17,260
CONTRACT AMENDMENT #17 (Edison LA)		17,820
TOTAL CONTRACT AMOUNT:		\$ 311,718

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Allen
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #18 FOR ENVIRONMENTAL TESTING,
MONITORING, AND REPORTING SERVICES – MCKINLEY ELEMENTARY
SCHOOL – ENTRY AND OFFICE RECONFIGURATION PROJECT – ATC
ASSOCIATES – MEASURE BB

RECOMMENDATION NO. A.35

It is recommended that the Board of Education approve ATC Associates Contract Amendment #18 to monitor the work of the construction of the McKinley Elementary School-Entry and Office Reconfiguration Project, in the amount of \$3,183 for a total Contract amount of \$314,901.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-90500-0-00000-85000-5802-004-2600

Projects: McKinley Elementary School-Entry and Office Reconfiguration Project

Budget Category: Soft Costs, Environmental Tests, Hazardous Materials

COMMENTS: For any project that will disturb materials that have been identified to contain hazardous materials (e.g. asbestos and lead paint), the work should be monitored by a third party firm hired by the District.

The monitoring will include verification of proper certification of workers, implementation of best practices, air testing, laboratory services and similar services required to insure the safety of the students and staff at the project site. The consultant shall also insure that all work, transportation and disposal of hazardous materials is done in compliance of state and federal regulations.

ATC Associates Contract Amendment #18 is to provide environmental consulting services to monitor the work of the construction of the McKinley Elementary School-Entry and Office Reconfiguration Project, for compliance with state regulations including air monitoring and laboratory services. Contract Amendment #18 is for an amount not to exceed \$3,183, for a total contract amount of \$314,901, and will be billed on an hourly basis.

There is available budget for this contract amendment.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT: (Estimate)	\$	0
CONTRACT AMENDMENT #1 (8 Sites, Net Add to original estimate \$1,138)		101,138
CONTRACT AMENDMENT #2 (3 Sites)		42,647
CONTRACT AMENDMENT #3 (2508 & 2512 Virginia Ave, survey & specs)		7,010
CONTRACT AMENDMENT #4 (Webster Elem, FA project)		13,152
CONTRACT AMENDMENT #5 (Point Dume MSE, Gas/Heat project)		11,815
CONTRACT AMENDMENT #6 (2508 & 2512 Virginia, Monitoring)		4,012
CONTRACT AMENDMENT #7 (Grant ES, Entry Reconfiguration)		3,501
CONTRACT AMENDMENT #8 (Cabrillo ES, Fence & Gate)	\$3,501	2,714
CONTRACT AMENDMENT #9 (Olympic HS, Landscape)		1,535
CONTRACT AMENDMENT #10 (Rogers, Pre-school Relos)		5,284
CONTRACT AMENDMENT #11 (John Adams, New Constr. & Mod.)		4,990
CONTRACT AMENDMENT #12 (Lincoln, Mod & Classroom Bldg.)		4,310
CONTRACT AMENDMENT #13 (Secondary Classroom Tech Proj.)		12,100
CONTRACT AMENDMENT #14 (Lincoln, Modernization Project)		18,840
CONTRACT AMENDMENT #15 (Adams, New Constr. Mod. 2b)		43,590
CONTRACT AMENDMENT #16 (Malibu Fire Alarm Project)		17,260
CONTRACT AMENDMENT #17 (Edison LA) (A.34)		17,820
CONTRACT AMENDMENT #18 (McKinley ES)	\$	3,183
TOTAL CONTRACT AMOUNT:		\$ 314,901

MOTION MADE BY: Ms. Leon-Vazquez
 SECONDED BY: Mr. Allen
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #7 FOR ADDITIONAL ARCHITECTURAL SERVICES
FOR SEISMIC STRUCTURAL INVESTIGATION – OLYMPIC HIGH SCHOOL
MODERNIZATION PROJECT – HARLEY ELLIS DEVEREAUX – MEASURE BB

RECOMMENDATION NO. A.36

It is recommended that the Board of Education approve Contract Amendment #7 with Harley Ellis Devereaux to conduct seismic structural investigation at Olympic High School Modernization project, in an amount not to exceed \$26,100, for a total contract amount of \$1,117,333.

Funding Information

Budgeted: Yes
Fund: 21
Source: Building Fund
Account Numbers: 21-00000-0-00000-85000-5802-014-2600
Description: Consultant Services
Friday Memo: 7/15/2011

COMMENTS: During DSA review of the Modernization Project, DSA informed the District that non-conforming structural conditions existed at Olympic High School and these conditions pose potential seismic concerns. DSA advised that these existing structural conditions be reviewed and voluntary upgrades to current California Building Codes be investigated.

HED provided a proposal for additional scope of work. This scope includes initial structural investigation and analysis, site visits to determine current structural conditions, review of conditions with DSA and development of construction budget for voluntary construction upgrades.

This Contract Amendment #7, for a not-to-exceed amount of \$26,100, is for this initial seismic structural investigation. Based on the results of the investigation, additional services may be required to make revisions to project drawings and specifications. The revised contract total will be \$1,117,333.

ORIGINAL CONTRACT AMENDMENT	\$ 171,750
CONTRACT AMENDMENT #1 (DD/CD/CA Olympic, Wash. CDS)	818,597
CONTRACT AMENDMENT #2 (As-builts Oly., Wash.)	13,225
CONTRACT AMENDMENT #3 (Landscape at NW)	22,000
CONTRACT AMENDMENT #4 (elec. as-builts Olympic)	19,339
CONTRACT AMENDMENT #5 (elec. as-builts Wash.)	18,322
CONTRACT AMENDMENT #6 (Washington CDS revised scope)	28,000
CONTRACT AMENDMENT #7 (Olympic Seismic Investigation)	26,100
TOTAL CONTRACT AMOUNT	\$1,117,333

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.37

Unless otherwise noted, all items are included in the 2011-2012 approved budget.

ADDITIONAL ASSIGNMENTS

CHILD DEVELOPMENT SERVICES

Alidina, Jamila	160 hrs @\$31.17	8/1/11-8/26/11	Own Hrly/\$ 4,987
Barba, Yesenia	352 hrs @\$25.89	6/27/11-8/26/11	Own Hrly/\$ 9,113
Cerrato, Wendy	352 hrs @\$25.89	6/27/11-8/26/11	Own Hrly/\$ 9,113
Chaheme Morales, Yessenia	272 hrs @\$31.28	6/27/11-8/26/11	Own Hrly/\$ 8,508
Conway, Kenyatta	352 hrs @\$23.02	6/27/11-8/26/11	Own Hrly/\$ 8,103
Cruse, Patricia	352 hrs @\$35.52	6/27/11-8/26/11	Own Hrly/\$12,503
Cueva, Leonardo	352 hrs @\$20.51	6/27/11-8/26/11	Own Hrly/\$ 7,220
Drymon, Cheryl	192 hrs @\$31.17	6/27/11-8/26/11	Own Hrly/\$ 5,985
Gonzalez, Yolanda	352 hrs @\$29.49	6/27/11-8/26/11	Own Hrly/\$10,380
Lockwood, Silvia	352 hrs @\$26.61	6/27/11-8/26/11	Own Hrly/\$ 9,367
Martinez, Emelita	272 hrs @\$35.52	6/27/11-8/12/11	Own Hrly/\$ 9,661
Mercier, Alisha	352 hrs @\$29.13	6/27/11-8/26/11	Own Hrly/\$10,254
Miranda, Candice	352 hrs @\$22.69	6/27/11-8/26/11	Own Hrly/\$ 7,987
Montelongo, Angelina	352 hrs @\$22.79	6/27/11-8/26/11	Own Hrly/\$ 8,022
Patton, Roxanna	352 hrs @\$29.49	6/27/11-8/26/11	Own Hrly/\$10,380
Redding, Yael	272 hrs @\$24.94	6/27/11-8/12/11	Own Hrly/\$ 6,784
Reed, Flavia	352 hrs @\$29.88	6/27/11-8/26/11	Own Hrly/\$10,518
Rodriguez, Melinda	40 hrs @\$25.78	6/27/11-7/1/11	Own Hrly/\$ 1,031
Sanchez-Aviles, Johanna	352 hrs @\$25.93	6/27/11-8/26/11	Own Hrly/\$ 9,127
Smith, Courtnee	352 hrs @\$25.52	6/27/11-8/26/11	Own Hrly/\$ 8,983
		TOTAL OWN HOURLY	\$168,026

Comment: Summer Assignment
12-CSPP

Alidina, Jamila	16 hrs @\$31.17	7/5/11-7/6/11	Own Hrly/\$ 499
Enriquez, Maria	160 hrs @\$29.49	7/5/11-8/1/11	Own Hrly/\$4,718
Norodom, Pachapor	160 hrs @\$28.45	7/5/11-8/1/11	Own Hrly/\$4,552
Olliff, Elizabeth	160 hrs @\$29.49	7/5/11-8/1/11	Own Hrly/\$4,718
Rodriguez, Claudia	160 hrs @\$29.49	7/5/11-8/1/11	Own Hrly/\$4,718
Rodriguez, Melinda	80 hrs @\$25.78	7/5/11-7/22/11	Own Hrly/\$2,062
Romo, Patricia	160 hrs @\$29.49	7/5/11-8/1/11	Own Hrly/\$4,718
Rosas-Lopez, Cecelia	160 hrs @\$25.78	7/5/11-8/1/11	Own Hrly/\$4,125
Simpson, Darlene	160 hrs @\$28.05	7/5/11-8/1/11	Own Hrly/\$4,488
		TOTAL OWN HOURLY	\$34,598

Comment: Summer Assignment
12-Head Start Basic

Castellon, Emma	352 hrs @\$24.94	6/27/11-8/26/11	Own Hrly/\$ 8,779
Chaheme Morales, Yessenia	80 hrs @\$31.28	8/15/11-8/26/11	Own Hrly/\$ 2,502
Daanish, Daaim	352 hrs @\$21.95	6/27/11-8/26/11	Own Hrly/\$ 7,726
Douglas, Jennifer	352 hrs @\$33.33	6/27/11-8/26/11	Own Hrly/\$11,732
Drymon, Cheryl	160 hrs @\$31.17	6/27/11-8/26/11	Own Hrly/\$ 4,987
Dunn, Glenda	352 hrs @\$33.84	6/27/11-8/26/11	Own Hrly/\$11,912
Emhardt, Emily	352 hrs @\$22.69	6/27/11-8/26/11	Own Hrly/\$ 7,987
Herberg, Joan	352 hrs @\$31.68	6/27/11-8/26/11	Own Hrly/\$11,151
Jaye, Susan	352 hrs @\$31.17	6/27/11-8/26/11	Own Hrly/\$10,972
Justis, Vicki	352 hrs @\$33.33	6/27/11-8/26/11	Own Hrly/\$11,732
Langley, Zoe	352 hrs @\$23.63	6/27/11-8/26/11	Own Hrly/\$ 8,318

Prinz, Leah	352 hrs @\$33.84	6/27/11-8/26/11	Own Hrly/\$11,912
Ramirez, Laura	352 hrs @\$25.53	6/27/11-8/26/11	Own Hrly/\$ 8,987
Smith, La Tonya	352 hrs @\$23.02	6/27/11-8/26/11	Own Hrly/\$ 8,103
Yadegari, Sholeh	352 hrs @\$25.78	6/27/11-8/26/11	<u>Own Hrly/\$ 9,075</u>
		TOTAL OWN HOURLY	\$135,870

Comment: Summer Assignment
12-Unrestricted Resource

Gluck, Heidi	120 hrs @\$34.40	7/25/11-8/12/11	Own Hrly/\$4,128
Sugasawara, Patricia	152 hrs @\$28.05	6/27/11-7/22/11	<u>Own Hrly/\$4,264</u>
		TOTAL OWN HOURLY	\$8,392

Comment: Summer Assignment
12-Head Start Basic - 70%
12-CSPP - 30%

EDUCATIONAL SERVICES

Chacon, Martha	7 hrs @\$40.46	5/1/11-6/29/11	Est Hrly/\$283
Cierra, Jose	7 hrs @\$40.46	5/1/11-6/29/11	<u>Est Hrly/\$283</u>
		TOTAL ESTABLISHED HOURLY	\$566

Comment: Connect for Success Curriculum
01- Gifts - Equity Fund
[2010-2011 Budget]

Macon, Tristen	4 hrs @\$40.46	5/1/11-6/29/11	<u>Est Hrly/\$162</u>
		TOTAL ESTABLISHED HOURLY	\$162

Comment: Intervention Summer School Math Curriculum
01-Gifts – Equity Fund
[2010-2011 Budget]

Murphy, Letitia	20 hrs @\$40.46	5/1/11-6/29/11	<u>Est Hrly/\$809</u>
		TOTAL ESTABLISHED HOURLY	\$809

Comment: Jump Start Social Studies Curriculum
01-Gifts – Equity Fund
[2010-2011 Budget]

SANTA MONICA HIGH SCHOOL

Haft, Ianna	34 hrs @\$40.46	2/14/11-6/6/11	<u>Est Hrly/\$1,376</u>
		TOTAL ESTABLISHED HOURLY	\$1,376

Comment: APEX Learning – 2nd Semester

TOTAL ESTABLISHED HOURLY, AND OWN HOURLY = \$ 349,799

ELECTIONS

ADMINISTRATIVE CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
DeCoster, Diana School Psychologist Special Education	100%	7/1/2011-6/30/12
Hoover, Michael School Psychologist Special Education	100%	7/1/11-6/30/12

SUBSTITUTE TEACHERS

LONG-TERM SUBSTITUTES

<u>(@\$210.00 Daily Rate)</u>	<u>Effective</u>
Kohout, Griffin	5/23/11-6/7/11

PREFERRED SUBSTITUTES

(@\$162.00 Daily Rate)

Bushin, Gregory	6/15/11
Duran, Amanda	6/10/11
Oumais, Mona	6/10/11
Pepito, Cheri	6/2/11

CHANGE IN ASSIGNMENT

Effective

Vegas, Kristopher 7/1/11-6/30/12

Special Education/School Psychologist

From: 100%/School Psychologist

To: 40%/Special Ed Coord and 60%/School Psychologist

LEAVE OF ABSENCE (with pay)

Name/Location

Effective

Baum, Rena 6/14/11-6/22/11
Santa Monica HS [medical]

Blitz, Sarah 8/29/11-10/10/11
Lincoln MS [maternity]

Dahm, Katie 8/22/11-9/23/11
Malibu HS [maternity]

LEAVE OF ABSENCE (without pay)

Name/Location

Effective

Alexander, Laura 8/29/11-6/18/12
Olympic HS [personal]

Blitz, Sarah 10/11/11-1/20/12
Lincoln MS [CFRA]

Dahm, Katie 9/24/11-10/10/11
Malibu HS [CFRA]

Gow, William 8/29/11-6/18/12
Santa Monica HS [personal]

Held Furer, Rebecca 8/29/11-6/18/12
Webster Elementary [personal]

Hernandez, Jose 7/1/11-6/30/12
Lincoln MS [personal]

Moore, Judy 7/1/11-6/30/12
Special Education [40% - personal]

Szilagyi, Lisa 8/29/11-6/18/12
Malibu HS [personal leave rescinded]
(change in leave status from 5/5/11 Board agenda)

DECEASED

Name/Location

Effective

Kinsinger, Julie 7/11/11
Rogers Elementary

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

FROM: SANDRA LYON / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
07/20/11

RECOMMENDATION NO. A.38

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>SUMMER ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Alaniz, Federico Food Services	Stock Delivery Clerk	6/27/11-8/26/11
Brito, Maria Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Bromberg, Jill Special Education	Inst Asst – Specialized	6/29/11-8/12/11
Clayton, Mercille Food Services	Cafeteria Worker I	6/27/11-8/26/11
Gershuni, Pearl Special Education	Developmental Health Asst	6/29/11-8/12/11
Higgins, Shaun Special Education	Inst Asst – Specialized	6/29/11-8/12/11
Holsome, Dorothy Food Services	Cafeteria Worker I	6/29/11-8/12/11
Hurtado, Renee Special Education	Developmental Health Asst	6/29/11-8/12/11
Jackson, Latasha Special Education	Developmental Health Asst	6/29/11-8/12/11
Llosa, Silvia Olympic High School	Inst Asst – Classroom	6/29/11-8/12/11
Loza, Nancy Special Education	Inst Asst – Special Ed	6/29/11-8/12/11
Martin, Linda Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Meyer, Maria Special Education	Inst Asst – Specialized	6/29/11-8/12/11
Nelli, Maria Special Education	Inst Asst – Special Ed	6/29/11-8/12/11
Quiroz, Timothy Food Services	Site Coordinator	6/27/11-8/26/11
Ralph, Linda Child Develop Svcs	Children Center Asst	6/27/11-8/26/11

Rosa, Lucy Special Education	Developmental Health Asst	6/29/11-8/12/11
Tanamas, Ayda Special Education	Developmental Health Asst	6/29/11-8/12/11
Tirado, Leticia Food Services	Cafeteria Worker I	6/27/11-8/26/11
Williams, Steven Food Services	Stock Delivery Clerk	6/27/11-8/26/11
Wingfield, Janet Special Education	Developmental Health Asst	6/29/11-8/12/11
Zheng, Jin Special Education	Inst Asst – Special Ed	6/29/11-8/12/11

TEMP/ADDITIONAL ASSIGNMENTS

EFFECTIVE DATE

Anderson, Sally Child Develop Svcs	Sr. Office Specialist [data entry]	6/2/11-6/30/11
Greene, Milton Malibu High School	Campus Security Officer [overtime, as needed]	5/30/11-6/22/11
Jackson, Mitchell Theater Operations	Custodian [overtime, as needed]	6/1/11-6/30/11
Jones, Chancy Malibu High School	Campus Security Officer [overtime, as needed]	6/1/11-6/22/11
Savage, Stephanie Educational Svcs	Sr. Office Specialist [overtime, data input]	4/1/11-6/30/11
Wilson, Stanley Malibu High School	Campus Security Officer [overtime, as needed]	6/1/11-6/22/11
Wilson, Stanley John Adams MS	Campus Security Officer [overtime, 8 th grade dance]	6/17/11

SUBSTITUTES

EFFECTIVE DATE

Adams, Daryl Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Foley, Ricky Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Gomez, Lenor Personnel Commission	Office Specialist	6/29/11-6/30/11
Gonzalez, Simona Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Goudeau, Tajanieace Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Gutierrez, Adriana Child Develop Svcs	Children Center Asst	6/27/11-8/26/11

Jones, Melvin Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Morales, Louis Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Murphy, Tony Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Oyenoki, Daniel Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Richardson, Melvin Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
St. Claire, Reginald Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
Vasquez, Angel Child Develop Svcs	Children Center Asst	6/27/11-8/26/11
White, Robert Child Develop Svcs	Children Center Asst	6/27/11-8/26/11

LEAVE OF ABSENCE (PAID)

Elie, Latrice Transportation	Bus Driver Medical	<u>EFFECTIVE DATE</u> 4/27/11-6/12/11
Hernandez, Paulita Muir Elementary	Inst Asst – Classroom	5/29/11-6/22/11
Hernandez, Paulita Muir Elementary	Inst Asst – Classroom	8/29/11-2/28/12

PROFESSIONAL GROWTH

Boothby, Devon Transportation	Administrative Asst	<u>EFFECTIVE DATE</u> 7/1/11
Brown, Murphy Franklin	Custodian	7/1/11
Cortez, Griselda Child Develop Svcs	Children Center Asst	7/1/11
Demuth, Theresa CDS	Sr. Office Specialist	7/1/11
Reid, Shuntoria Adult Education	Inst Asst – Classroom	7/1/11
Tabones, Remigio Maintenance	Electrician	7/1/11
Villa, Alejandro Operations	Utility Worker	7/1/11

WORKING OUT OF CLASS

Tirado, Leticia
Food Services

Cafeteria Worker II
Fr: Cafeteria Worker I

EFFECTIVE DATE

6/15/11-6/22/11

DISQUALIFICATION FROM PROBATION

DD3331629

Inst Asst – Special Ed

EFFECTIVE DATE

7/21/11

RESIGNATION

Brown, Kimberly
Pt Dume Elementary

Physical Activities Specialist

EFFECTIVE DATE

6/22/11

Pena, Jaime
Olympic High School

Campus Security Officer

7/8/11

Stuart, Shante
McKinley Elementary

Inst Asst - Classroom

6/22/11

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT
07/20/11
FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / WILBERT YOUNG
RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.39

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

NOON SUPERVISION AIDE

GIROUX, STEPHANIE	EDISON ELEMENTARY	6/13/11-6/14/11
WILKINSON, GREGORY	WEBSTER ELEMENTARY	6/1/11-6/22/11

MOTION MADE BY: Ms. Leon-Vazquez
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT
07/20/11

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: 2010-2011 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

RECOMMENDATION NO. A.40

It is recommended that the District adopt the 2011-2012 Declaration of Need for Fully Qualified Educators.

COMMENT: Based on prior year data, the following Declaration stipulates those areas and numbers of emergency permit holders Santa Monica-Malibu anticipates for the 2011-2012 school year. With Board approval, the Declaration will be sent to the Commission on Teacher Credentialing (CTC) thereby establishing the District's need areas for 2011-2012.

Under Education Code 44300 and Senate Bill 322, the Declaration enables the District to streamline its approach to obtaining emergency credentials by establishing the statement of need once rather than on a person-by-person basis. Therefore, as the District finds it necessary to employ teachers under emergency permits, the application process and approval will be more quickly completed.

This declaration may be revised with Board approval as hiring needs change during the school year.

The Board has received a copy of the Declaration of Need for Fully Qualified Educators and supporting documentation under separate cover. These documents are on file in the Office of Human Resources and will be included with the permanent minutes of the meeting.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS

- ☒ Original Declaration of Need for year: _____
☐ Revised Declaration of Need for year: _____

FOR SERVICE IN A SCHOOL DISTRICT

Name of District: Santa Monica-Malibu Unified School District District CDS Code: 64980

Name of County: Los Angeles County CDS Code: 019

By submitting this annual declaration, the district is certifying the following:

- A diligent search, as defined below, to recruit a fully prepared teacher for the assignment(s) was made
- If a suitable fully prepared teacher is not available to the school district, the district will make a reasonable effort to recruit based on the priority stated below

The governing board of the school district specified above adopted a declaration at a regularly scheduled public meeting held on 07 / 20 / 11 certifying that there is an insufficient number of certificated persons who meet the district's specified employment criteria for the position(s) listed on the attached form. The attached form was part of the agenda, and the declaration did NOT appear as part of a consent calendar.

► **Enclose a copy of the board agenda item**

With my signature below, I verify that the item was acted upon favorably by the board. The declaration shall remain in force until June 30, 2012.

Submitted by (Superintendent, Board Secretary, or Designee):

Sandra Lyon

Name

[Signature]

Signature

Superintendent

Title

(310)450-0898

Fax Number

(310)450-8338, x70-273

Telephone Number

July 20, 2011

Date

1651 Sixteenth Street, Santa Monica, CA 90404

Mailing Address

slyon@smmusd.org

[Human Resources contact person: mhagen@smmusd.org]

E-Mail Address

FOR SERVICE IN A COUNTY OFFICE OF EDUCATION, STATE AGENCY OR NONPUBLIC SCHOOL OR AGENCY

Name of County _____ County CDS Code _____

Name of State Agency _____

Name of NPS/NPA _____ County of Location _____

The Superintendent of the County Office of Education or the Director of the State Agency or the Director of the NPS/NPA specified above adopted a declaration on ____/____/____, at least 72 hours following his or her public announcement that such a declaration would be made, certifying that there is an insufficient number of certificated persons who meet the county's, agency's or school's specified employment criteria for the position(s) listed on the attached form.

The declaration shall remain in force until June 30, _____.

► **Enclose a copy of the public announcement**

Submitted by Superintendent, Director, or Designee:

Name	Signature	Title
Fax Number	Telephone Number	Date
Mailing Address		
E-Mail Address		

► This declaration must be on file with the Commission on Teacher Credentialing before any emergency permits will be issued for service with the employing agency

AREAS OF ANTICIPATED NEED FOR FULLY QUALIFIED EDUCATORS

Based on the previous year's actual needs and projections of enrollment, please indicate the number of emergency permits the employing agency estimates it will need in each of the identified areas during the valid period of this Declaration of Need for Fully Qualified Educators. This declaration shall be valid only for the type(s) and subjects(s) identified below.

This declaration must be revised by the employing agency when the total number of emergency permits applied for exceeds the estimate by ten percent. Board approval is required for a revision.

Type of Emergency Permit	Estimated Number Needed
<input checked="" type="checkbox"/> CLAD/English Learner Authorization (applicant already holds teaching credential)	35
<input checked="" type="checkbox"/> Bilingual Authorization (applicant already holds teaching credential)	3
List target language(s) for bilingual authorization: Spanish	
<input checked="" type="checkbox"/> Resource Specialist	4
<input checked="" type="checkbox"/> Teacher Librarian Services	2
<input checked="" type="checkbox"/> Visiting Faculty Permit	1

LIMITED ASSIGNMENT PERMITS

Limited Assignment Permits may only be issued to applicants holding a valid California teaching credential based on a baccalaureate degree and a professional preparation program including student teaching.

Based on the previous year's actual needs and projections of enrollment, please indicate the number of Limited Assignment Permits the employing agency estimates it will need in the following areas:

TYPE OF LIMITED ASSIGNMENT PERMIT	ESTIMATED NUMBER NEEDED
Multiple Subject	1
Single Subject	1
Special Education	3
TOTAL	5

EFFORTS TO RECRUIT CERTIFIED PERSONNEL

The employing agency declares that it has implemented in policy and practices a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, exploring incentives included in the Teaching as a Priority Block Grant (refer to www.cde.ca.gov for details), participating in state and regional recruitment centers and participating in job fairs in California.

If a suitable fully prepared teacher is not available to the school district, the district made reasonable efforts to recruit an individual for the assignment, in the following order:

- A candidate who qualifies and agrees to participate in an approved internship program in the region of the school district
- An individual who is scheduled to complete initial preparation requirements within six months

EFFORTS TO CERTIFY, ASSIGN, AND DEVELOP FULLY QUALIFIED PERSONNEL

Has your agency established a District Intern program?

☐ Yes ☒ No

If no, explain. Not enough personnel or resources to develop this program internally.

Does your agency participate in a Commission-approved college or university internship program?

☒ Yes ☐ No

If yes, how many interns do you expect to have this year? 5

If yes, list each college or university with which you participate in an internship program.

CSU-Northridge, CSU-Los Angeles, CSU-Long Beach, CSU-Dominguez Hills, CSU-
Channel Islands, Loyola-Marymount, National University, Claremont Graduate School,
Mount Saint Mary's College

If no, explain why you do not participate in an internship program.

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: INCREASE IN STAFFING (FTE) – CHILD DEVELOPMENT SERVICES AND
CHANGE IN CALENDAR FOR FISCAL YEAR 2011-12

RECOMMENDATION NO. A.41

It is recommended that the Board of Education approve the proposed additional Head Start and State Preschool staff for Child Development Services due to increased funding and change in calendar for fiscal year 2011-12.

COMMENTS: The Child Development Services Department has received approval from LACOE and the State Child Development Department for the application submitted for Head Start/State Preschool program expansion. The application included additional funds from Head Start and from the State to pay the costs for providing services to 127 additional children in the District Head Start/State preschool program.

<u>Additional Federal Funds for Head Start</u>	
Personnel	\$623,751
Benefits	\$215,430
Supplies	\$29,169
Other Costs	\$147,650
Total Head Start basic	\$1,016,000
Training and Technical Assistance	\$6,731
<u>Total Additional Head Start</u>	<u>\$1,022,731</u>
<u>Additional State Funds for Preschool</u>	<u>\$617,869</u>
Total new funds for Head Start/State Preschool	\$1,640,600

Additional CDS staff positions are funded by the program expansion:

- 1 – Multi Site Supervisor
- 2 – Bilingual Community Liaison
- 1 – Senior Office Specialist
- 1 – Computer Operator
- 8 – 8-hour Preschool Teachers
- 22 – 3.5-hr Children Center Assistants

The new programs will operate for 175 days in the school year, which is a reduction from the 200 days originally planned. This conforms to the calendar previously followed by the Delta Head Start program.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Mechur

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Mr. de la Torre was absent for the vote)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.42

It is recommended that the Board of Education add an 80% (0.80 FTE) School Psychologist position in order to comply with IEP requirements and legal timelines. This position is needed through June 30, 2012.

FUNDING NOTE: The 2011-2012 budget will be adjusted \$83,697 for salary and benefits.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Mr. de la Torre was absent for the vote)

NOES: None (0)

TO: BOARD OF EDUCATION ACTION/MAJOR
07/20/11
FROM: SANDRA LYON / CHIUNG-SALLY CHOU / DEBRA MOORE WASHINGTON
RE: JOB DESCRIPTIONS – ENGLISH LANGUAGE DEVELOPMENT (ELD) SITE
COORDINATOR, COTSEN MENTOR TEACHER, AND TEACHER ON SPECIAL
ASSIGNMENT – EDUCATION TECHNOLOGY

RECOMMENDATION NO. A.43

It is recommended that the Board of Education approve the job descriptions for English Language Development (ELD) Site Coordinator, Cotsen Mentor Teacher, and Teacher on Special Assignment – Educational Technology.

COMMENTS: During the Assignment Monitoring process with the Los Angeles County Office of Education, the above positions were identified as needing current job descriptions. These job descriptions have been updated to meet the needs of Educational Services and are attached for board review. There is no increase to the budget with this approval, as the positions are currently staffed.

Ms. Washington clarified that the job description for Mentor Teacher was not related to the mentor teacher program, which was a program that used to exist in the district and, if reestablished, would require bargaining with SMMCTA. Instead, this job description is for the Cotsen Mentor Teacher. To avoid confusion, the board agreed with Ms. Washington's recommendation to change the title of the job description to Cotsen Mentor Teacher.

MOTION MADE BY: Dr. Escarce
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

**CERTIFICATED JOB DESCRIPTION
ENGLISH LANGUAGE DEVELOPMENT (ELD) SITE COORDINATOR**

DEFINITION:

Under the direction of Educational Services and the site principal, it is the role of the English Language Development (ELD) Site Coordinator to provide specialized programmatic supports for students who are English Learners, including but not limited to assessing, designating, classifying and reclassifying second language learners. This position also provides for individualized and whole-group support for teachers who have English Learners in their classrooms.

EXAMPLES OF DUTIES:

- Administer the CELDT and primary assessment to new enrollees for the identification, classification, and placement of English Learners (EL)
- Complete all required documentation on identified ELs
- Test identified and continuing English learners in the fall of each school year
- Determine which students have met the Reclassification criteria
- Complete Reclassification documentation
- Provide staff with information on EL progress
- Assist in providing professional development on strategies to address areas of need
- Participate in school-wide initiatives and projects that require information on ELs (e.g. SPSA, WASC, CPM, etc.)
- Monitor site's compliance with the Categorical Program Monitoring (CPM) requirements
- Complete required reports for required state and federal programs.

QUALIFICATIONS:

Knowledge of:

- Communication and conferencing skills
- Leadership development
- Classroom management
- Standards-based curriculum development
- Peer observation, coaching, mentoring, and conferencing skills
- Student and parent conferencing skills
- Planning for instruction
- Delivery of instruction
- Assessment of student performance.

Ability to:

- Work a flexible schedule
- Develop and maintain strong content knowledge in the area for which the ELD Site Coordinator will provide support
- Work cooperatively with teachers and district staff
- Communicate effectively in oral and written form.

EXPERIENCE AND EDUCATION:

Proven successful experience in the area of ELD instruction including:

- Application of second language acquisition methodologies
- Implementation of effective language development at the secondary level
- Addressing the individual and diverse needs of English Learners in both academic and English language acquisition

CERTIFICATIONS, LICENSES AND CONDITIONS:**Certification Requirements**

- Hold or be eligible for a valid California teaching credential
- Appropriate credential to work with English Learners (e.g. BCC, BCLAD, CLAD or LDS.)

Condition of Employment

Insurability by the District's liability insurance carrier.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

- Candidates must be able to perform essential duties with or without reasonable accommodation
- This is a sedentary position classification with light work that involves sitting a portion of the time, and includes walking and standing for extended periods
- Requires the mobility to stand, stoop, balance, reach, kneel and bend. Requires mobility or arms to reach and dexterity of hands and fingers needed to operate a computer keyboard
- May require the need to push, pull or lift up to 20 pounds
- The job also requires the accurate perceiving of sound, near and far vision, depth perception, handling and working with educational materials and objects, and providing oral information and direction.

Updated 7/11/11

Approved
Board of Education:

**CERTIFICATED JOB DESCRIPTION
COTSEN MENTOR TEACHER**

DEFINITION:

Under the direction of the site principal and support from Educational Services, the mentor teacher will assist teachers by providing specialized professional development activities. The mentor teacher position may be grant-funded, and thus may be terminated as the grant funding ends.

EXAMPLES OF DUTIES:

- Supports and assists in the implementation of the district vision in curriculum and instruction
- Serves as a faculty-based professional development provider, and regularly demonstrates and shares expertise with other teachers
- Is responsible for assisting in the improvement of instruction through analysis of instructional teaching methods, identification and management of professional development opportunities, and follow-up and coaching of strategies related to individual professional development plan goals.
- Provides professional development sessions either in a large group or on an individual basis
- Provides demonstration lessons when needed and requested
- Participates in a formalized peer review process as a formative evaluator, if required
- Participates in school and district level curriculum related activities
- Assists colleagues in designing lessons, researching curriculum resources and facilitating planning
- Fulfills the goals and objectives of the grant, if serving in a grant-funded position

QUALIFICATIONS:

Knowledge of:

Professional Development in the area(s) of:

- a. leadership development
- b. classroom management
- c. standards-based curriculum development
- d. peer observation, coaching, mentoring, and conferencing skills
- e. planning for instruction
- f. delivery of instruction
- g. assessment of student performance

Ability to:

- Work a flexible schedule
- Develop and maintain strong content knowledge in the area for which the mentor will provide teacher support
- Communicate effectively in oral and written form

EXPERIENCE AND EDUCATION:

Master's degree, or National Board for Professional Teacher Standards Certification, or two or more years experience in:

- developing, presenting, and implementing staff development, and;
- mentoring teachers or interns, and;
- curriculum development

CERTIFICATIONS, LICENSES AND CONDITIONS:**Certification Requirements**

Hold or be eligible for a valid California teaching credential

Condition of Employment

Insurability by the District's liability insurance carrier

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

- Candidates must be able to perform essential duties with or without reasonable accommodation
- This is a sedentary position classification with light work that involves sitting a portion of the time, and includes walking and standing for extended periods
- Requires the mobility to stand, stoop, balance, reach, kneel and bend. Requires mobility or arms to reach and dexterity of hands and fingers needed to operate a computer keyboard
- May require the need to push, pull or lift up to 20 pounds
- The job also requires the accurate perceiving of sound, near and far vision, depth perception, handling and working with educational materials and objects, and providing oral information and direction.

Updated 7/11/11

Approved
Board of Education:

**CERTIFICATED JOB DESCRIPTION
TEACHER ON SPECIAL ASSIGNMENT – EDUCATION TECHNOLOGY**

DEFINITION:

Under the direction of Chief Academic Officer or designee, this full-time certificated position will be responsible for planning, developing, and coordinating delivery of technology-based professional development geared toward the integration of technology in the classroom to support teaching and learning. This position will assist in supporting existing programs and building future programs that meet the needs of teachers and students. This position will also be involved in the technology plan development and implementation. In addition, this position will coordinate and recommend implementation of new technologies within school sites or through district initiatives.

EXAMPLES OF DUTIES:

- Plan, coordinate, support and implement the integration of technology into the curriculum in accordance with the District and site technology plans, including summer technology academies, new teacher orientation or other professional development
- Communicate with staff concerning technology, resources and training opportunities
- Evaluation, research and grants coordination
- Provides support for district and site technology plans, including classroom technology standards for current and future construction projects
- Plan and provide technology-based staff development in accordance with the District and site technology plans
- Assess technology needs to improve instruction, make recommendations and promote initiatives
- Assist in training for the student data base system
- Model lessons and provide peer coaching
- Serve on instructional technology review committees and assist in the review of educational software
- Troubleshoot and resolve minor technology problems
- Monitor, evaluate and support the use of Interactive White Board systems, Mobile Devices and other computer peripheral devices (document cameras, audio/visual classroom technologies, response systems, etc.)
- Collaborate with other departments, including Information Services to improve the integration of technology into instruction and operation
- Promote partnerships and collaboration with (but not limited to) CTAP WestTech Consortia, CTAP Regional Governance Council, Los Angeles County Office of Education ITO Department, and Computer Using Educators
- Gradebook support for Santa Monica High School and Malibu High School
- Provide support to schools regarding school-based common assessments
- Perform other related duties as assigned

QUALIFICATIONS:

Knowledge of:

- Expertise leading technology-based teaching and learning
- Current instructional technology trends
- Program evaluation and research techniques, strategies and procedures

Ability to:

- Work a flexible schedule
- Develop and maintain strong content knowledge in the area for which the Teacher on Special Assignment will provide support
- Communicate effectively in oral and written form
- Ability to work positively and cooperatively with others

EXPERIENCE AND EDUCATION:

- Three or more years successful K-12 teaching experience
- Training and experience in the integration of technology in classrooms
- Master's degree, or National Board for Professional Teacher Standards Certification, or two or more years experience in:
 - a. developing, presenting, and implementing staff development, and;
 - b. technology-based teaching and learning, and
 - c. curriculum development and implementation

CERTIFICATION, LICENSES AND CONDITIONS:

Certification Requirements

Hold or be eligible for a valid California teaching credential, with CLAD or equivalent certification

Condition of Employment

Insurability by the District's liability insurance carrier

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS:

- Candidates must be able to perform essential duties with or without reasonable accommodation
- This is a sedentary position classification with light work that involves sitting a portion of the time, and includes walking and standing for extended periods
- Requires the mobility to stand, stoop, balance, reach, kneel and bend. Requires mobility or arms to reach and dexterity of hands and fingers needed to operate a computer keyboard
- May require the need to push, pull or lift up to 20 pounds
- The job also requires the accurate perceiving of sound, near and far vision, depth perception, handling and working with educational materials and objects, and providing oral information and direction.

Updated 7/11/11

Approved
Board of Education:

TO: BOARD OF EDUCATION

ACTION/CONSENT

07/20/11

FROM: SANDRA LYON

ADDENDUM

RE: DIRECT STAFF TO SEND A LETTER TO THE CITIZENS REDISTRICTING COMMISSION

RECOMMENDATION NO. A.44

It is recommended that the Board of Education direct staff to send a letter to the Citizens Redistricting Commission, urging them to craft a revised redistricting plan that includes the entire Santa Monica-Malibu Unified School District, and which includes the cities of both Santa Monica and Malibu in their entirety, in the same State Senate District.

COMMENTS: The following arguments should be made in the letter:

SMMUSD Features & Strengths	Impacts of the Proposed Redistricting
<ul style="list-style-type: none">• Two non-adjacent cities	<ul style="list-style-type: none">• Hamper the district's abilities to continue the excellent working relationship between the two cities we serve and jeopardize our achievement success and our educational objectives for the students in both locales
<ul style="list-style-type: none">• Rich history of collaboration between our communities• United voice and vision and an ongoing strong relationship that allows the district to continue to improve student achievement and educational experiences	<ul style="list-style-type: none">• Diminish that unity and create unnecessary barriers as we collaborate to have a single voice both within the community and at the State level.• Be detrimental to the education of our students by building blocks and not bridges between our communities
<ul style="list-style-type: none">• Seven-member Board of Education is elected at-large by the citizens of both cities• Citizens of our entire District also vote on local measures such as parcel taxes and bonds	<ul style="list-style-type: none">• Create unnecessary confusion for the voters and potential division that will result in reduced support of the students of SMMUSD

Additionally, the Citizens Redistricting Commission aims to respect geographic integrity and community interests; however, the proposed Senate district does neither and will, in fact, divide a united community and create unnecessary governing obstacles that could dramatically impact the education of our children.

MOTION MADE BY: Ms. Lieberman

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: Six (Dr. Escarce, Mr. Patel, Ms. Lieberman, Ms. Leon-Vazquez, Mr. de la Torre, Mr. Mechur)

NOES: None (0)

ABSTAIN: One (Mr. Allen)

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

Postponed

From 6/16/11

RE: REPORT AND DISCUSSION REGARDING THE HEAD START
PROGRAMS

DISCUSSION ITEM NO. D.01

Child Development Services will provide the Board of Education with the Head Start annual report as well as the information and self-assessment report for 2010-11.

This item was postponed to the August 10, 2011, board meeting.

TO: BOARD OF EDUCATION

DISCUSSION

07/20/11

FROM: SANDRA LYON

RE: DISTRICT ADVISORY COMMITTEES: DISCUSS END-OF-YEAR REPORTS FOR 2010-11 AND DIRECTION FOR 2011-12

DISCUSSION ITEM NO. D.02

Attached are the end-of-year reports for the Early Child Care DAC, English Learners DAC, Health and Safety DAC, Special Education DAC, and the Visual and Performing Arts DAC.

At the June 30, 2011, board meeting, each DAC had five minutes under Communications to summarize its report and answer clarifying questions from the Board of Education. Tonight, each DAC will have fifteen to twenty minutes to finish presenting its end-of-year report and have a discussion with the board regarding goal-setting for 2011-12. The DAC chairs will relay this feedback from the board to their DACs at the first committee meetings of the school year. As per AR 1220, the board will approve the district advisory committees' goals for 2011-12 no later than the board's first meeting in October.

The staff's responses to the report can be found under Information Items.

Public Comments:

- Lee Jones and Tricia Crane addressed the board regarding staff's response to the SEDAC end-of-year report and programs used in special education classrooms.

Early Child Care DAC Discussion:

At the request of Mr. Allen, Ms. Abdo explained the impacts of state budget cuts on early child care services, specifically space issues.

English Learns DAC Discussion:

Since there was no representative present, this will be postponed to a future board meeting.

Health and Safety DAC Discussion:

Ms. Nolan summarized the results of the wellness survey. Mr. Allen asked if the committee had discussed Freshman Seminar and health curriculum. She said the committee had not, but shared her own views. Mr. Allen asked if the committee had discussed food offerings. She suggested the district form a food task force. Mr. Allen suggested the Health and Safety DAC form subcommittees to examine these issues. He also requested the committee examine student behavior and safety in locker rooms. He suggested the committee work with members from Health Care Task Force to address long term health care. Ms. Leiberman added that the PTA Council could work with the DAC on this. Mr. de la Torre wondered if nutrition and wellness could be incorporated into the physical education curriculum. He suggested a system that alerts staff when the number of suspensions at a site reaches a threshold. Dr. Escarce directed staff to examine what is being done at different schools in regards to suspensions /intervention/professional development.

Special Education DAC Discussion:

SEDAC would like to see the IEP survey suspended until they have met with Dr. Chou. Mr. Mechur wanted to make sure the board calendars at least two board meetings to discuss Special Education. The board asked what Special Ed technology was available at various campuses. Dr. Escarce requested an annual Special Education program presentation, especially on Special Ed math. Mr. Mechur said Dr. Woolverton gave a great presentation to Grant ES parents. Dr. Escarce would like to see the IEP survey implemented more uniformly.

Visual and Performing Arts DAC Discussion:

Mr. Mechur wondered if students who experience music in the primary grades continue to participate in the secondary grades. Mr. Whaley said that data supports this. He would like to increase the dance and drama programs. Mr. Mechur requested a matrix showing all VAPA programs at each site and funding.

**2010-11 District Advisory Committee
Board of Education
Annual End-of-Year Written Report**

Child Development Services DISTRICT ADVISORY COMMITTEE

Chair: Jennifer Kennedy

Staff Liaison: Judy Abdo

Charges:

- Continue developing a transition plan to prepare 4 yr olds for kindergarten and create a board policy on transition
- Continue to improve early identification of children who may benefit from assessment before they enter preschool or while they are attending preschool using the RTI model in partnership with the Special Education preschool program.
- Provide a forum for ensuring a balanced budget for the CDS department.

Accomplishments to date:

- Kindergarten Transition
 - Create one transition activity for CDS preschool and CREST teachers and kindergarten teachers to interact and improve articulation between preschool and kindergarten.
 - In preparation for transitional kindergarten, Child Development preschool staffs, District staff, with the leadership of Dr. Sally Chou and kindergarten teachers, have begun to jointly plan for implementation of The Kindergarten Readiness Act, which changes the entry date of students entering kindergarten from December 2nd to September 1st. Preschool and kindergarten teachers have met together twice to discuss and understand preschool and kindergarten standards. Subcommittees are meeting to further plan for transitional kindergarten and to develop a smooth transition for children moving from preschool to kindergarten.
 - CREST staff members have been involved in the district-wide kindergarten roundups to explain the CREST program to parents of incoming kindergarten children.
 - CDS staff sent principals lists of preschool children planning to enroll in their schools.
 - Special Education Partnership
 - Continue to improve early identification of children who may benefit from assessment before they enter preschool or while they are attending preschool using the RTI model in partnership with the Special Education preschool program.
 - All teachers in state funded programs complete the Desired Results Developmental Profile, which is an assessment tool that documents children's progress in areas such as learning, getting along with others, and being safe and healthy.
 - Preschool parents continue to complete *Ages and Stages* and *Ages and Stages SE Questionnaires*. This is a screening tool and referrals for more intensive assessments are submitted when indicated.
 - Family Service of Santa Monica continues to provide a psychologist to the Head Start program to offer mental health support to parents and consultation to teachers when met with children who have challenging behaviors or other social-emotional needs.
 - Preschool and CREST teachers attend IEPs or SSTs when invited

- **Balanced Budget**
 - Provide a forum for ensuring a balanced budget for the CDS department.
 - With regard to the state budget, CDS staff and DAC members were closely involved in monitoring the impacts that budget cuts would have on Child Development programs. CDS Director worked closely with Santa Monica Child Care & Early Education Task Force to inform city and other key stakeholders on those impacts to the school district. Two full day preschool/toddler classrooms for a total of 40 children will be closed due to the budget cuts. There will be a reduction of at least 2 CREST classrooms for a total of at least 60 school age children beginning in September.

Highlight(s) to date of particular note:

- Child Development Services applications for Head Start/State Preschool programs formerly operated by Delta have been funded, which has allowed CDS to add seven preschool classrooms for 127 children. With the loss of the two preschool classrooms, there is a net increase of 87 children that will be served in the coming school year.

Suggested direction for 2011-12:

- Continue to work closely with District Education Services, Kindergarten Teachers, and include SM Child Care & Early Education Task Force on implementation of The Kindergarten Readiness Act by developing a strong transition plan, which includes a recommendation for a board policy on transition and handbook for parents.
- Continue to address early identification of children who may benefit from assessment before they enter preschool or while they are attending preschool using the RTI model in partnership with the Special Education preschool program.
- CDS DAC to provide support and advice to CDS with regard to the growth of Head Start classrooms.
- CDS DAC to monitor state budget for the CDS department.
- CDS DAC to work with School District, College, and City of Santa Monica to identify classroom space and funds to re-open full day preschool classrooms.

Budgetary Implications:

- Continued uncertainties in FY 2011-12 will require CDS DAC members to work closely with CDS on identifying various models for implementing new ways to offer school age child care programs, which have been most impacted by state budget cuts.
- CDS DAC and administrative staff will continue to monitor State funding issues and will continue to develop working relationships with elected officials to ensure their understanding of the need for childcare funding for low income working families.

**District Advisory Committee
Board of Education Annual End-of-Year Written Report
2010-11**

ENGLISH LEARNERS ADVISORY COMMITTEE

Chair: Consuelo Pérez

Staff Liaison: Aida Diaz

The District English Learners Advisory Committee (DELAC) is a state mandated advisory committee. The main function of DELAC is to review and advise the board on programs and services for English Learners (ELs).

Our District DELAC meetings incorporate the state mandated requirements and informational presentations. The state mandated requirements help parents to fully understand the programs and services for English Learners and participate in the educational process of their children. The presentations provide parents with knowledge and skills that they can use to support and advocate for their students in their acquisition of English and academic subjects. It is important to note that our DELAC continues to include a wide range of Spanish speaking parents, many of whom do not have children who are English Learners

Charges:

The committee advises (reviews and comments) the district governing board on at least the following:

- A timetable for development and revision of a district master plan of education programs and services for English learners, taking into consideration the school site master plans.

Comment:

- The Master Plan for English Learners will be reviewed/updated during the 2011-2012 school year

- A district wide needs assessment on a school-by-school basis.

Comment:

- Each year DELAC has a survey to determine what the needs are. This year parents consider the following recommendations essential for their children's academic success, and fulfillment of the charge given by the state of California as reflected in the California Education Code is urging the district. Some recommendations are the same as last year because they are essential to academic success of students in English:

A. Offer quality English Language Development (ELD) at the secondary level:

A fundamental component of the services to English Learners are the ELD classes that: 1) are targeted to the student's English proficiency level, 2) utilize high quality materials and instructional methodologies, and 3) sequentially provide for the linguistic needs of students acquiring English. These classes are even more imperative when and where Sheltered English (SE) classes are not offered.

***Recommendation:** Although the number of English Learners is decreasing, we must insist that the ELD classes be offered regardless of the number of students. This is the only class that focused on helping ELs with the acquisition of English necessary to succeed in other classes. Below are the projected numbers of continuing students needing ELD classes.*

LINCOLN		JAMS		SAMOHI	
Course	# of Students	Course	# of Students	Course	# of Students
ELD Beginning	6	ELD Intermediate	3	ELD Beginning	0
ELD Intermediate	4			ELD Intermediate	4

- B. Offer Sheltered English (SE) content classes at the secondary level:
Sheltered content classes provide grade level academic instruction that gives English Learners access to the core curriculum while teaching English vocabulary and English grammatical structures. Secondary sites must respond to the need to provide English Learners to have access to content areas by offering sheltered classes when there is an identified need. Without the SE classes, English Learners will be in mainstream classes where access to the curriculum would be greatly affected by their low English proficiency levels and will have adverse affect on closing the achievement gap.

Recommendation: We are aware that the number of English learners is decreasing and offering Sheltered classes may be fiscally difficult. We believe that if there are 6 or more students who need the same class it should be offered. Where the numbers are less then 6, students, should be grouped in cohorts with teachers who have the appropriate authorization and their class size should be reduced. Below are the projected numbers and courses for continuing English Learners:

SAMOHI	
Course	# of students
English 10 SE	10 (possibly 15)
English 11 SE	10 (possibly 20)
Algebra II SE	14
Chemistry SE	13
Geometry SE	5
Pre-Calc/Trig SE	6
Science SE (?)	10
US History SE	14
World History SE	10
Govt/Econ SE	13

- C. Increase English Language Development (ELD) teacher time at elementary school sites:

The ELD teachers at the elementary school sites are necessary to provide the linguistic and academic support that our English Learners need as they acquire English. English Learners need to meet the language and academic targets set for them, and just as importantly to be able to compete with their peers. In order to continue meeting the AMAO targets our students and teachers need ELD support provided by the ELD teachers.

Recommendation: Increase the time for ELD teachers in elementary schools.

- D. Offer parent education workshops:

The DELAC and ELAC meetings provide us with information that helps us to better support our children's learning. This information is given through outside experts and district staff.

Recommendation: Continue allocation of funds to bring experts and parent education workshops to DELAC and ELAC meetings -in the language of the parents.

- E. Provide Cultural Workshops for teachers:

Our students come from many different cultural and social backgrounds. Teachers need to familiarize themselves better with who are their students and families. Working together with better understanding of all of the children they serve, teachers will be better prepared to address the complete education needs of the children they serve.

Recommendation: Training for administrators, teachers, classroom aides on cultural sensitivity and the importance of maintaining the home language.

- F. Continue supporting the Bilingual Community Liaisons:

The translation support that the Community Liaisons provide is invaluable, without them our parents would be at a greater disadvantage. Parents often hesitate or do not go to school/district because they feel intimidated and do not feel welcome. Having personnel like the community liaisons will help with communication and increase parent involvement.

Recommendation: *Continue support of the Community Liaisons and increase time at schools where they are only part time.*

G. Provide additional elementary classroom aides:

We often hear that elementary is crucial to the student's success as they move on to middle school. If that is the case, then we need to do everything we can to make sure that ALL students leave their elementary schools prepared to meet the challenges of middle school and beyond. Classroom aides are essential in working with teachers to provide instructional support that students need to be academically successful. Their role and providing additional aides is to be considered especially as classroom size increases.

Recommendation: *Provide additional assistants and the time they assist in classrooms. Sometimes they are only an hour in individual classes, and that's not enough time to support English learners.*

H. Provide Additional classroom Aides at the Middle School level:

It is noted that the number of ELs at the lower English Proficiency levels is small but important. The classroom aides are instrumental in helping ELs in mainstream classrooms have access to the curriculum. This is especially crucial since the only Sheltered English class currently being offered is Social Studies. Our students with low English proficiency levels have to struggle in learning English and understanding the core classes simultaneously. Currently the aides follow students that are grouped into some of their core classes.

Recommendation: *Keep the classroom assistants because they are an integral part of the academic support given to the ELs.*

I. Support for Literature Classes:

The literature support classes are of great benefit to our middle and high school English Learners – especially those who have not yet met the criteria to be reclassified.

Recommendation: *Continue to provide support classes in literature and if possible offer two sections, one for lower English proficiency levels and one for long-term English learners who need to support to meet the reclassification requirements.*

J. Intervention Programs:

Intervention programs are critical. Summer programs and intervention programs during or after school are seen as one of the best ways to support student learning. These programs give ELs the opportunity to receive additional support that they need in the acquisition of English and access to core curriculum which leads to academic achievement.

Recommendation: *Continue after school and summer intervention programs. Furthermore, that the focus be on math, reading and writing. Our students need every opportunity to improve their skills especially in reading.*

K. Translation:

Recommendation: *Provide translations during all school events in order to keep families informed and connected.*

- **Establishment of district program, goals, and objectives for programs and service for English learners:**

Comment:

- The district provides services to English Learners to ensure that they are acquiring English Language proficiency. The goal is to reduce the learning gap and although there have been gains in some areas, many of our students are still lagging behind.
- The following Title III Annual Measurable Achievement Objectives (AMAOs) data indicates that our district and individual schools continue reaching and surpassing two of the objectives for English Learners

AMAO	2010 Target	District percentage meeting target
#1 - Percentage of Students Making Annual Growth in English Language	53.1%	72.8%
#2 - Percentage of Students Achieving Proficiency on the CELDT	< 5 years = 17.4% ≥ 5 years = 41.3 %	44.7% 69.2%
#3 - AYP for the Sub Group level LEA English Language Arts Mathematics	56.0% 56.4%	54.8% 55.3%

Recommendation: Identify students who are not meeting the AMAOs and provide the academic support they need which may also reduce the need for intervention.

- **Development of a plan to ensure compliance with any applicable teacher and/or teacher aide requirements:**

Comment:

- The California Education Code requires that English Learners be instructed in English Language Development (ELD) and content areas for teachers with specific training and authorization. The current authorization is required by the State certificate of Language and Academic Development Cross Cultural (CLAD) is obtained by taking courses and passing the test California Teachers of English Learners (CTEL).

Through the district efforts the number of teachers with this authorization has increased each year. Following is a chart teacher information:

Number of District teachers	With Authorization	% With Authorization
527	421	80%

Recommendation: Continue the practice of hiring teachers with CLAD in order to comply with the required state and federal government mandates to address the needs of our English Learners.

- **Administration of the annual language census (e.g. procedures and forms):**

Comment:

- The R-30 is the annual data collection report at school level that contains the count of English Learners enrolled and the program/services provide. Furthermore, the number of ELs, as reflected in the R-30, determines the state and federal categorical funds received by the district. The following is information reported in the R-30 report:

	2010-2011
Number of English Learners who are in a Structured English Immersion setting supported by an authorized teacher.	335
Number of English Learners reclassified as Fluent- English Proficient (FEP).	198

	2010-2011
ELs Receiving (ELD) and Specially Designed Academic Instruction in English (SDAIE)	516
ELs Receiving ELD and SDAIE with Primary Language (L1) Support	49
ELs Receiving ELD and Academic Subjects through the Primary Language (L1)	227
ELs Receiving Other EL Instructional Services	295
ELs not Receiving any EL Instructional Services	17
Total ELs District Totals	1104

- **Review and comment on the district reclassification procedures established pursuant to Education Code Section 52164.6:**
Comment:
 - We are pleased with requirements that students must meet to be reclassified. According to the data shared, CAHSEE and the CST-ELA, our reclassified students (R-FEP) are succeeding
- **Review and comment on the written parent notification of initial school enrollment required in Title 5, CCR Section 11303(a):**
Comment:
 - New district families whose children are assessed receive a letter indicating the results of assessments and classification of their child-EL, FEP or EO. It also includes program placement and description
- **Review and comment on any waiver request affecting program and services for English learners:**
Comment:
 - Parents are informed in the Initial Parent Notification Letter of their right to request an alternative program by completing the Request for Exception Form (Application for Alternative Program). Also, parents who do not want their son/daughter to receive additional ELD support must complete a "Request for English Language Mainstream."

Summary of Recommendations:

DELAC is aware that the District faces many difficult financial decisions as a result of the continuing budget crisis. However, DELAC would like to make certain that the District continues to implement the strategies, interventions, and programs needed to accelerate the achievement of our English Learners.

English Learners is subgroup whose progress is the focus of many of the accountability targets set by the State. These targets are documented in the Title III English Language Proficiency Annual Measurable Achievement Objectives (AMAOs). As mentioned above many of our English Learners meet the percentage target of achievement required by the State in the AMAOs. However, there remains a significant number of English Learners who are not meeting these targets. Therefore, there continues to be a need to refine our ability to provide effective services to each English Learner, particularly those who have yet to meet the State target levels of achievement. Additionally, there are state mandates regarding services to English Learners to which the District is required to adhere. Consequently, English Learners form a critical group that is central to the district efforts of

reducing the achievement gap, and their unique academic needs should be taken into account when making program cuts due to budget reductions.

Budgetary Implications:

The district receives state and federal funds, based on the R-30 report, to provide supplemental support for students who are learning English i.e ELD teachers, classroom aides, literature support classes, materials, parent training etc. The recommendations do not require additional money from the district's general fund. The only exception are the ELD and Sheltered English classes that due to the guidelines and restrictions categorical funding cannot be used to offer them. We urge the district to provide financial support to secondary schools that need to offer ELD and Sheltered Classes.

DELAC Meetings:

Month	DELAC Requirements	Presentations
October 14 -General Mtg.	-Purpose of DELAC -Goals and Objectives of the District programs and services for English Learners -Survey of presentation topics	-State Exams Results and their significance
October 28 -DELAC Rep Mtg.	DELAC/ELAC Training	
November 4 -General Mtg.	Initial Notification	"Effective Teacher/ Parent Conferences"
January 26 -Special presentation		"How Education Empowers to Fulfill Your Dreams" - Dr. Reza
February 17 -General Mtg.	-Report Cards -CELDT Student Reports -Reclassification Criteria/Data	"Overcoming Difficult times: Supporting your son / daughter"- Audra Langley, Ph.D.
March 24 -DELAC Rep Mtg.	-Cover DELAC Requirements -Input on the Accomplishments and Recommendations for the End-of-Year Report	
May 13 -General Mtg.	- Language Census Report (R-30) - Review of Board Report Recommendation	"Math at Home" –Rosa Serratore, District Math Coordinator
June 16 -DELAC Rep Mtg.	-Finalize	

**District Advisory Committee
Board of Education Annual End-of-Year Written Report
2010-11**

HEALTH AND SAFETY DISTRICT ADVISORY COMMITTEE

Chair: Patricia Nolan

Staff Liaison: Marolyn Freedman

Charges:

The charge of the District Advisory Committee on Community Health and Safety shall be to:

- Monitor contemporary issues in health that have a direct impact on school age children

Activities to meet this goal:

- Collect data on district programs and trainings that support health, with an emphasis on current issues of importance established in collaboration with the Board of Education
- Research emerging health and safety issues impacting students

- Monitor issues that impact safety in SMMUSD schools

Activities to meet this goal:

- Maintain data on student discipline, suspension, and expulsion
- Collect data on district programs and trainings that support school safety
- Research and present best-practices regarding student discipline

- Encourage developmentally appropriate best practices in health, nutrition and physical education

Activities to meet this goal:

- Collect data on the compliance of the district's wellness policy

Accomplishments to date:

- Members served on *ad hoc* Task Force on Health Care Staffing Recommendations for 2011-2012 thru 2013-2014
- Discussed Wellness Policy Annual Survey 2010-2011 Results
 - See Appendix 1
 - Members will work with SMMUSD to promote school nutrition
- Physical Fitness
 - See Appendix 2
 - Members attended "Campus Violence: Lessons Learned Strategies for Prevention" sponsored by County of LA- Dept of Mental Health in collaboration with SMPD. Topics included research on exercise and the brain (J. Ratey, "SPARK") and the importance of play behavior and/or deprivation as means of prevention and risk assessment of violent behavior (S. L. Brown).
 - Members discussed efforts/methods to increase awareness/participation in physical activity as methods to improve physical health/reduce obesity and improve mental health/channel stress
- Physical Health
 - Discussions on challenges of TdaP (tetanus/diphtheria/pertussis) student immunization/documentation requirements (*per* AB 354 July 2011)
- Mental Health
 - Reviewed and assessed proposed "Choking Game" PowerPoint
 - Discussed impact of decrease in services *per* AB3632
- Student Discipline
 - See Appendix 3
 - Discussed proposed modification of SMMUSD Drug Policy
 - See Appendix 4 for SMMUSD Staff Training in Violence Prevention

- Homework Policy
 - Members continue to review/assess implementation of revised (2010) Homework Policy 1654
- Strategic Plan 2012-2016
 - Chair serves on Strategic Plan Team
- Environmental Concerns
 - Response training for SMMUSD Staff
 - National Emergency Management System (NEMS)
 - Disaster Area Response Training (DART)
 - DAC presented Hazard Mitigation Plan by SMMUSD staff
 - Fire/Earthquake Safety
 - Members coordinated SMMUSD ES campus visits of SMFD trailer
 - Traffic safety
 - Members continue discussion on cross-walk safety
 - Member coordinated bicycle-safety event for students
 - Pollution
 - DAC communicated community concern about SMMUSD campus' use of leaf blowers, which are prohibited by City of Santa Monica, to SMMUSD Maintenance & Operations
 - Members requested/received assurance that SMMUSD drinking water fountains are contaminant-free AND stressed the requirement that water be made easily accessible to students at lunch/recess (July 2011 *per* SB 1413)

Highlight(s) to date of particular note:

- Health Care Task Force recommendations approved by Board of Education 02Jun11

Suggested direction for 2011-12:

- Continue charges as written or as modified by the Board of Education
- Assist in development of a master SMMUSD Calendar of Health & Safety – to include all related topics offered in Santa Monica-Malibu region by various organizations
- Assist in development and implementation of long-term Master Plan for Student Health
- Assist in proposed review and modification of SMMUSD Policy on Drug Use
- Review/assess trending of SMMUSD Student Discipline and Homework data for data for correlation with academic performance

Budgetary Implications:

None at this time

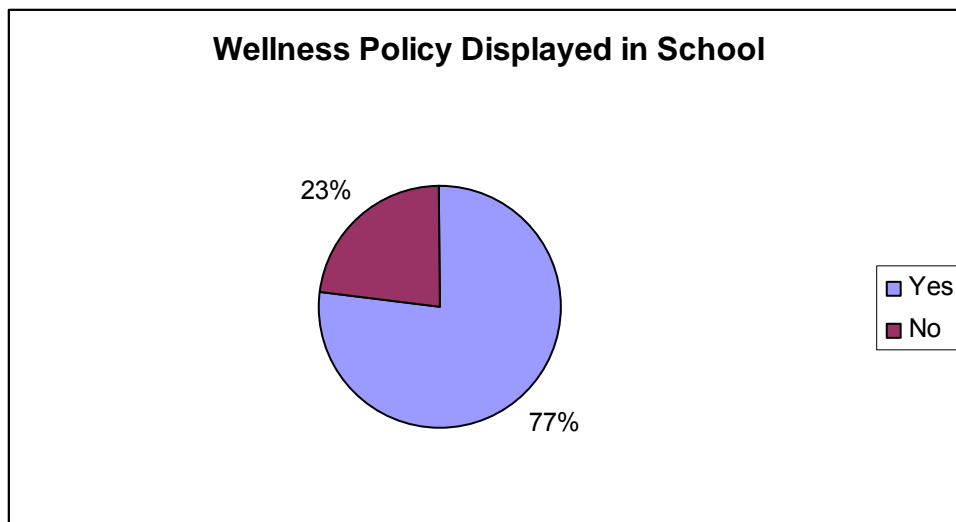
Appendix 1

SMMUSD WELLNESS POLICY SCHOOL SURVEY MARCH 2011 (Dona Richwine, SMMUSD)

Number of Schools Surveyed: 16

Number of Schools Responding: 13

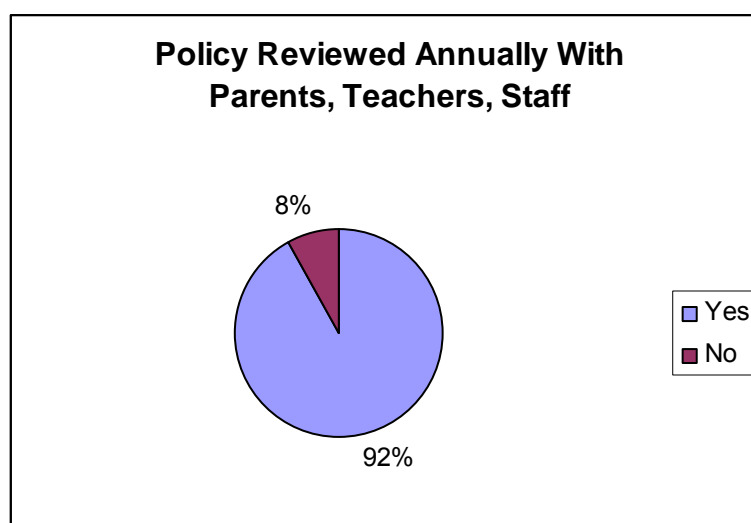
1. Is the SMMUSD Student Wellness Policy Number 5030, approved by the Board of Education July 27, 2006, visibly displayed in your school?



"Although sometimes I feel like we could paper the walls with all the things we're supposed to post -- we should take a look at just how many rules we want posted"

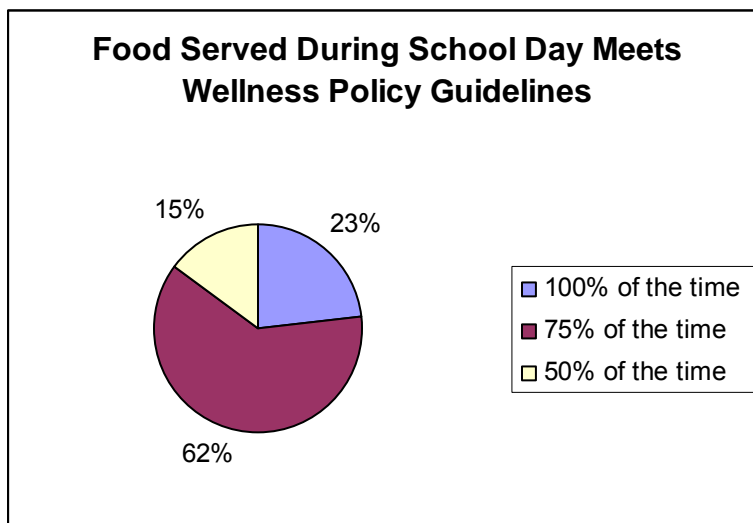
"We have the policy displayed on our website"

2. Is the SMMUSD Student Wellness Policy reviewed with parents, teachers, staff and students at your school annually?



"during back to school night in class policies"

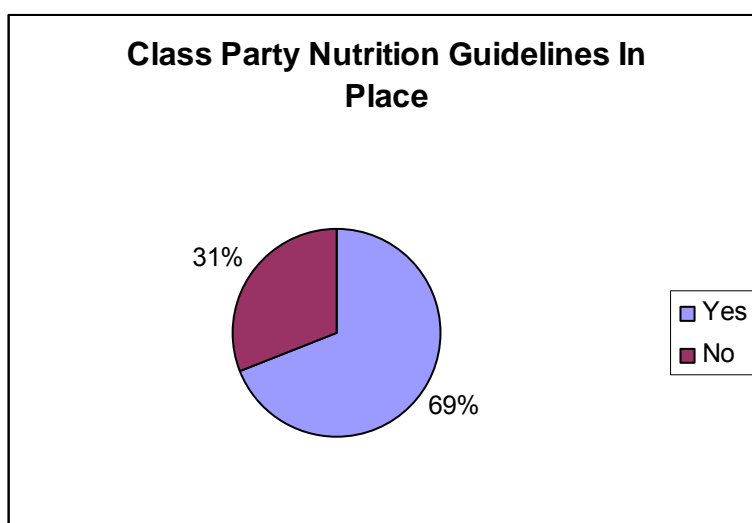
3. Wellness Policy Section B/Item (h) states: "All food and beverages served or sold anywhere on campus during 1/2 hour before and or 1/2 hour after school hours will meet or exceed Sendate Bill 12 and Senate Bill 965 Guidelines. Addendum to Wellness Policy." Do foods served at your school during the school day meet this criteria? This includes birthday parties, fundraisers, PTA or Club sales.



"I'd say it's more like 90% of the time. We enforce the policy but sometimes parents succeed in sneaking in b-day treats"

"90%"

4. Does your school have Class Party Nutrition Guidelines that reflect the above SMMUSD Student Wellness Policy Nutrition Guidelines referred to in Question No. 3?



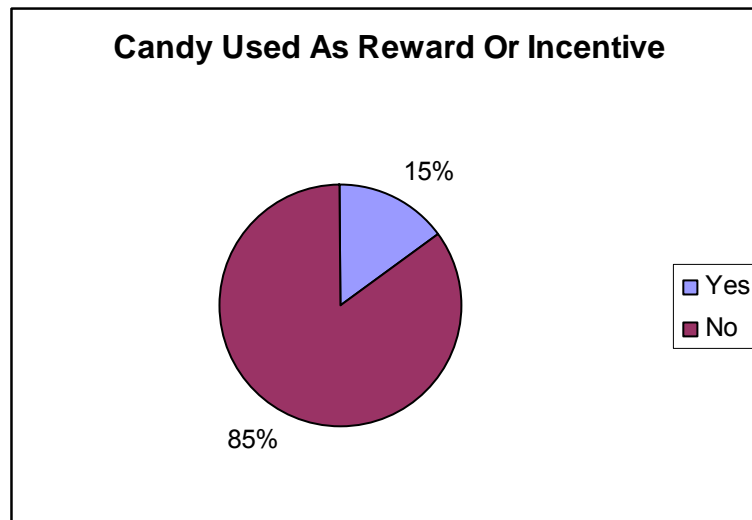
"Can principals get a copy of one please?"

"We follow the wellness policy"

"Working on them"

"We don't have class party guidelines."

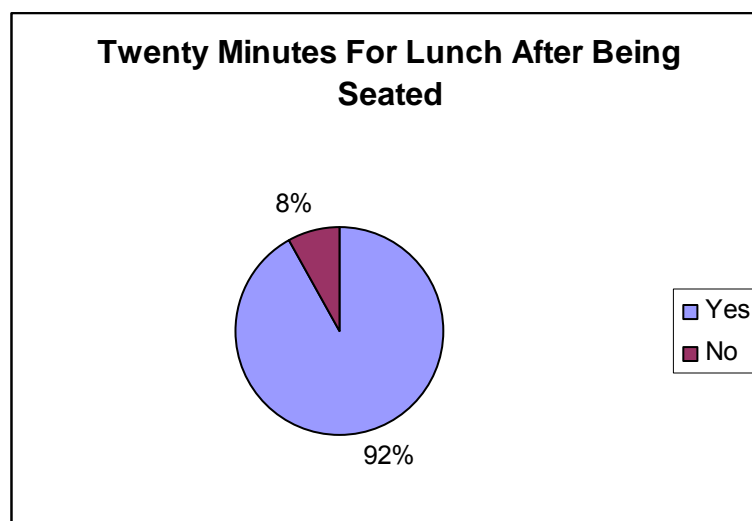
5. Is candy used as reward or incentive in classrooms at your school?



"CREST instructors for the city use candy as rewards"

"Rarely"

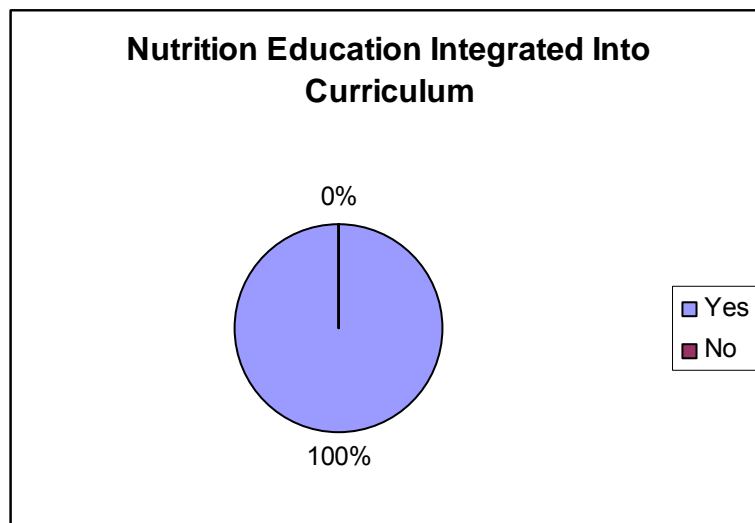
6. Are students at your school given at least 20 minutes to eat after sitting down for lunch?



"Minimum of 15, maximum 10 more"

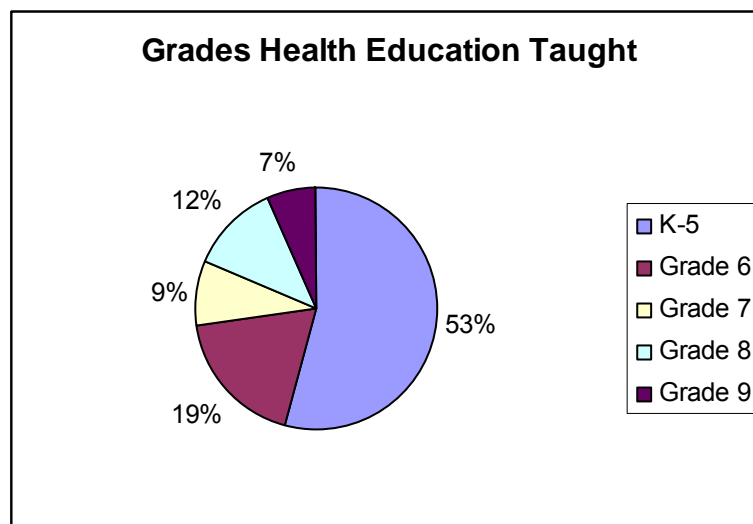
"15 minutes - more if they want"

7. Is nutrition education integrated into the curriculum at your school?



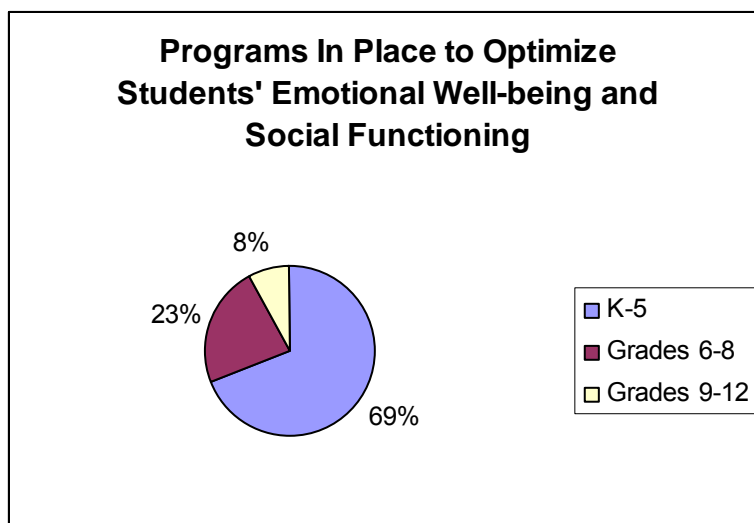
"Health Class"

8. In which of the following grades is Health Education taught at your school? Please check all that apply.



"10th - 12th"

9. In which of the following grades does your school have programs like Cool Tools or Character Counts that optimize students' emotional well-being and social functioning?



"Responsive Classroom"

"Responsive Classroom as well"

10. The SMMUSD School Wellness Policy was approved by the Board of Education July, 2006. Is it your opinion that the policy should be reviewed and updated to improve/increase awareness and compliance at schools? If yes, which areas do you think need to be clarified. Please feel free to comment.



"I am concerned with what is sold on carts and in vending machines."

"I think the policy is pretty clear but everyone needs annual reminders"

"Integrating the Wellness Policy with cafeteria menu and lunches and snacks that come from home."

"100% of staff adhering to it"

"Review with PTSA site leaders for PTSA events"

"The guidelines in Senate Bill 12 are very difficult to understand and communicate to staff and parents"

COMMENTS FROM SURVEY WITH RELATED RECOMMENDATIONS BELOW THEM:

"I'd say it's more like 90% of the time. We enforce the policy but sometimes parents succeed in sneaking in b-day treats"

MORE EDUCATION FOR PARENTS

"Can principals get a copy of one please?" (*class party nutrition guidelines*)

"Working on them"

"We don't have class party guidelines."

UPDATE GUIDELINES AND SEND TO PRINCIPALS

"CREST instructors for the city use candy as rewards"

EDUCATE CREST INSTRUCTORS ON WELLNESS POLICY

"I am concerned with what is sold on carts and in vending machines."

FOOD SERVICES ITEMS ARE IN COMPLIANCE – NEED TO LET SCHOOLS KNOW THAT

"I think the policy is pretty clear but everyone needs annual reminders"

ANNUAL REMINDERS ARE SENT AT THE BEGINNING OF THE SCHOOL YEAR – CONTINUE TO DO SAME, AND GREATER EMPHASIS TO SCHOOL PRINCIPALS

"Integrating the Wellness Policy with cafeteria menu and lunches/snacks sent from home."

MORE EDUCATION

"Review with PTSA site leaders for PTSA events"

EDUCATION – SITE SPECIFIC WELLNESS POLICY AWARENESS

"The guidelines in Senate Bill 12 are very difficult to understand and communicate to staff and parents"

REVIEW AND RE-WRITE WELLNESS POLICY AND/OR ITS ADMINISTRATIVE REGULATIONS AND CREATE BULLET POINTS TO MAKE MORE UNDERSTANDABLE

WELLNESS POLICY SURVEY SUMMARY AND RECOMMENDATIONS:

1. Wellness Policy compliance varies by school.
2. More than 50% of Principals stated that policy needs to be clearer.
3. DAC should re-write Wellness Policy Bullet Points in collaboration with Nutrition Specialist.
4. Bullet Points should be sent to Principals by Superintendent's Office.
5. DAC notify PTSA of recommendations requesting their participation in educating parents.

Appendix 2

California Department of Education
Statewide Assessment Division
Prepared: 4/14/2011 4:17:58 PM

State: [California](#)
County: [Los Angeles](#)
District: Santa Monica-Malibu Unified

2009-10 California Physical Fitness Report Summary of Results

Additional information can be found at the Statewide Assessment Division's [California Physical Fitness Test site](#).

	Grade 5			Grade 7			Grade 9		
Physical Fitness Area	Total ¹ Tested	% In HFZ	% Not in HFZ	Total ¹ Tested	% In HFZ	% Not in HFZ	Total ¹ Tested	% In HFZ	% Not in HFZ
Aerobic Capacity	832	82.5	17.5	872	75.6	24.4	846	79.1	20.9
Body Composition	832	83.2	16.8	872	79.9	20.1	846	81.1	18.9
Abdominal Strength	832	88.8	11.2	872	90.1	9.9	846	77.1	22.9
Trunk Extensor Strength	832	90.5	9.5	872	91.9	8.1	846	92.9	7.1
Upper Body Strength	832	80.0	20.0	872	80.3	19.7	846	74.6	25.4
Flexibility	832	71.6	28.4	872	78.4	21.6	846	91.7	8.3
	Grade 5			Grade 7			Grade 9		
Number of Physical Fitness Areas Meeting the Healthy Fitness Zone	Number	Percent	Cum. Percent	Number	Percent	Cum. Percent	Number	Percent	Cum. Percent
6 of 6 fitness criteria	377	45.3	45.3	387	44.4	44.4	402	47.5	47.5
5 of 6 fitness criteria	223	26.8	72.1	237	27.2	71.6	215	25.4	72.9
4 of 6 fitness criteria	123	14.8	86.9	133	15.3	86.9	118	13.9	86.8
3 of 6 fitness criteria	67	8.1	95.0	69	7.9	94.8	56	6.6	93.4
2 of 6 fitness criteria	28	3.4	98.4	37	4.2	99.0	24	2.8	96.2
1 of 6 fitness criteria	6	0.7	99.1	7	0.8	99.8	25	3.0	99.2
0 of 6 fitness criteria	8	1.0	100.0	2	0.2	100.0	6	0.7	99.9
Total tested	832	100.0		872	100.0		846	100.0	

¹ Includes partially tested students

Appendix 3A: Elementary School Suspension Data 2010-2011

	48900(a)(1) Cause/threaten bodily harm/Fighting	48900(a)(2) Willful force/violence	48900(b) Dangerous weapons	48900(c) Alcohol	48900(d) Selling any controlled substance	48900(e) Robbery or extortion	48900(f) Damage-school property	48900(g) Stealing	48900(h) Smoking	48900(i) Obscenity/profanity	48900(j) Drug paraphernalia	48900(k) Disobedience	48900(l) Received stolen property	48900(m) Imitation firearm	48900(n) Sexual assault	48900(o) Harassment of witness	48900(p) Selling Rx drugs	48900(q) Hazing	48900(r) Bullying	48900(s) 	48900(t) Aid/abet physical injury	48900.2 Sexual harassment	48900.3 Hate violence	48900.4 Harassment/Threat/ Intimidation	48900.7 Terrorist threats
Cabrillo	3							3		1		1													
Edison		2																				1			
Franklin	3																								
Grant	2											1													
McKinley	1											1													
Muir	11		3					1				1													
Pt. Dume	1											3													
Rogers	23	3										7													
Roosevelt	7		1				1	2		1		1				2						1			
Smash					2																				
Webster																									
TOTAL	51	5	4	0	2	0	1	6	0	2	0	15	0	0	0	2	0	0	0	0	0	2	0	0	0

Appendix 3B: Secondary School Suspension Data 2010-2011

	48900(a)(1) Cause/threaten bodily harm/Fighting	48900(a)(2) Willful force/violence	48900(b) Dangerous weapons	48900(c) Alcohol	48900(d) Selling any controlled substance	48900(e) Robbery or extortion	48900(f) Damage-school property	48900(g) Stealing	48900(h) Smoking	48900(i) Obscenity/profanity	48900(j) Drug paraphernalia	48900(k) Disobedience	48900(l) Received stolen property	48900(m) Imitation firearm	48900(n) Sexual assault	48900(o) Harassment of witness	48900(p) Selling Rx drugs	48900(q) Hazing	48900(r) Bullying	48900(s) Aid/abet physical injury	48900.2 Sexual harassment	48900.3 Hate violence	48900.4 Harassment/Threat/ Intimidation	48900.7 Terrorist threats	
JAMS	3	24	11	6			9	2		6		9							2	1			2	1	
Lincoln	17	4	2	8	2	1	1	4		1		11				2			8		5	1	1	2	
Malibu M	9			1				2			1	9							3						
Malibu H				5				5		1		5						1							
Samohi	32	21	6	44	1		12	12	3	8	2	70	2		1						1		2		
Olympic	3	3	4						1			2													
TOTAL	64	52	23	64	3	1	22	25	4	16	3	106	2	0	1	2	0	1	13	1	5	2	1	6	1

Appendix 3C: Expulsion Data 2009-2010

	Ed. Code Violation	School	Action
Student 1	48915 (c)(3)	Samohi	Expelled
Stduent 2	48915 (c)(3)	Samohi	Expelled
Student 3	48915 (c)(3)	Smash	Expelled
Student 4	48915 (c)(3)	Smash	Abeyance
Student 5	48900 (n)	Samohi	Expelled

Appendix 4

Student Services Violence Prevention Staff Training: Spring 2010 – Spring 2011

Student Trauma and the Impact on Academics	Marolyn Freedman and Judi Miller	Grant	03/19/10
Review of Crisis Response and Psychological Triage	Marolyn Freedman	Counselors, Advisors and Mental Health Partners	04/23/10
Adolescents and Risk Taking Behaviors	Marolyn Freedman Judi Miller	Lincoln Middle School PTA	05/13/10
Trauma and Its Impact on Academics- Intro to CBITS	Marolyn Freedman	Principals	05/25/10
Issues in Peer Intimidation and Cyberbullying	Judi Miller Patty Fitzgerald Lisa Balfus Dr. Jana Jouvenen	JAMS PTA	12/02/10
Adolescent Suicide Prevention	Panel on Suicide Prevention	Parents Santa Monica High	01/19/11
How to Help Students Calm Down: Simple Steps in Neuroscience	Stephanie Book-Kohler	Counselors, Advisors, Psychologists and Mental Health Partners	03/25/11
Peer Intimidation: Supporting Your Child	Judi Miller	Edison PTA	04/06/11
Cool Tools-Re Tool Your School	Marolyn Freedman	Edison Staff	04/27/11
School Discipline-Suspension and Expulsion	Maria Bravo, LACOE	Assistant Principals	05/31/11

Appendix 5

Members of DAC on Health & Safety 2010-2011

Bernstein, Debbie (Secretary)	parent
Butchko, Leslie	parent
Forster, Robert	parent
Kachru, Rita	parent
Keever, Kristine	parent
Le, Hiep	parent
Lyness, Francine	community
Morn, Laura, SMMUSD	SMMUSD
Nolan, Patricia (Chair)	community
Post, Suzanne, SMFD	community
Rodriguez, Idalia	parent
Rudra-Ganguly, Nandini	parent
Rueda, Victoria (Vice-Chair)	parent
Freedman, Marolyn	SMMUSD
De la Torre, Oscar	BOE
Lieberman, Laurie	BOE

**District Advisory Committee
Board of Education Annual End-of-Year Written Report
2010-11**

SPECIAL EDUCATION DISTRICT ADVISORY COMMITTEE

Chair: Dr. Claudia Landis

Vice Chair: Chris Chandler

Board Liaisons: 2010: Kelly Pye & Ben Allen; 2011: Ben Allen & Ralph Mechur

Staff Liaison: Dr. Sara Woolverton

Frontispiece:

(Words of an SMMUSD Nonverbal 7th Grade Student with Autism: Using an Assistive Technology device called Fusion which allows person to person communication through typing the written word.)

I think that I would be a good freedom rider because I am brave. I go to school everyday and I am made fun of, but I know I am smart. I think the best thing people can do is work together to create change. I know my parents agree.

I think that the most important thing in life is education. I just wish that all students could be given the best education that is available to them. I think that I haven't been given the best education. I just hope that the teachers that I know become better educated about autism.

I think only a few teachers really understand that autism is not mental retardation. The people who understand that are the best teachers. I know that most people think I am mentally retarded, but I am not. I just have autism. I know that I can do whatever I attempt to do.

I just hope the freedom riders would be proud.

I think the freedom riders are American heroes because they came together to change discrimination that formed back in the period of slavery. I know they helped to change the world for the better. I just hope that someday we can come together to change the discrimination against people with autism. I know that working together we can. I hope you agree.

I think it was important that the freedom riders took buses through the south, and didn't allow the violence to stop them. I think each of us must be as brave as they were. We must hope that reasonable people will come together to do the right thing and I wish that together we will end all discrimination. I just hope you agree. I think we can. Do you?

Charges:

1. Advise the Board of Education about attitudes, opinions, and issues significant to the Special Education community.
2. Continue to work with District staff in the identification of relevant and unrealized goals included in the recommendations of the Working Group (2009), the Lou Barber Report (2008), and the Special Education Strategic Plan (2004).
3. Through the Special Education Parent Handbook Ad Hoc Committee, produce revisions to the Special Education Parent Handbook in collaboration with District staff based on changes in relevant law, District updates and feedback from community members.
4. Review and assess the instructional technology in the District's Special Education Classes and report on how our District compares to districts that prioritize technology and utilize technology based curriculum and whether additional/updated equipment and/or software is needed to enable students to become computer literate and allow students and teachers meaningful access to current technology-based curricula.
5. Continue the Financial Ad Hoc Committee's work with the Director of Special Education, the District's Chief Financial Officer and the Financial Oversight Committee in developing recommendations

Accomplishments to date:

- In the first half of the year, as a consequence of an influx of new members, we took the opportunity to offer informational presentations on a variety of special education topics, so that the membership would be in the position to best carry out the DAC's charges.
- As the year progressed, our efforts shifted towards action on the SEDAC charges primarily through the utilization of several working Ad Hoc committees, described below.
- SEDAC currently consists of 16 active members with a composition distributed among longstanding and new members, and parents, staff and community members. Participation among members in the 2010/11 school year was vigorous. Attendance ranged between 80-100%, and we never had problems achieving a quorum.
- We devoted the 2010 September and October SEDAC meetings to introducing new members and staff, along with start-of-the-year business. November 2010 through March 2011, we featured presentations at each SEDAC meeting:
- Nov. 9, 2010 – Site visit to McKinley Elementary School and presentation by members of the McKinley Special Education department
- Dec. 7, 2010 – Presentation by Tri-City (Beverly Hills, Culver City and Santa Monica) SELPA Interim Director, Dr. Jeanne Davis. Dr. Davis explained the workings of our SELPA. In addition, she discussed the need for full state funding of Department Mental Health (DMH), and more specifically, state measure AB3632 (the current mechanism of distributing funds for the mental health needs of students with IEPs).
- Jan. 4, 2011 – Presentation on Star Testing and IEP Documentation by Director of Educational Services, Maureen Bradford, and District Special Education Coordinator, Darcy Keleher. The two presented available state test options, together with allowable test variations and accommodations for students with disabilities — an area that has been met with confusion for years, but is critical for both the student with a disability and the District relative to mandated state and federal accountability measures. Ms. Keleher introduced at the meeting a document she newly created for District staff outlining rules and regulations of state testing, intended for distribution by the Special Education department to the Teachers of Record (TOR) of the individual special education student. SEDAC observed that the document improved the success of student IEP teams in crafting appropriately detailed IEP documents for SMMUSD's students with disabilities.
- Feb. 1, 2011 – Presentation by SAMOHI "M" House Principal Larry Boone on achievement of African-American students at SAMOHI. Our intent as a committee was to better understand the challenges facing our students of color, who, like special education students, represent a numerically significant subgroup in STAR testing and as such require special analysis.
- March 1, 2001 - Site visit to John Adams Middle School. Presentation by newly-appointed John Adams Principal, Eva Mayoral, and members of the John Adams Special Education department, who emphasized their implementation of the District's reorganization into a "pathways" system.
- From April – June 2011, SEDAC meetings focused on the work of the membership's Ad Hoc committees.

Work of SEDAC Ad Hoc Committees as Related to SEDAC Charges:**Financial Ad Hoc Committee (to meet Charge 5):**

- SEDAC created a Financial Ad Hoc Committee to analyze special education revenues and expenditures as a consequence of our concern that the instruction of students with disabilities in our district has serious deficiencies, and that analysis of how special education dollars are spent had the potential to illuminate pathways to solutions. This effort took place over a two (2)-year period and analyzed information over a ten (10)-year span, from the 2001-02 school year to the present 2010/11 school year. The effort included the district's Chief Financial Officer, Jan Maez, and an Ad Hoc Committee of the Financial Oversight Committee, consisting of Paul Silvern and Craig Hamilton.

- The findings yield useful information that can guide the district in many ways. However, most relevant to our interest in improved instruction is the finding that the bulk of special education expenditures are on district staff, both certificated and classified (over 80% for the current 10/11 school year, Figures 1 & 2). Since most special education dollars are spent on an in-house workforce, the conclusion SEDAC draws is that the best way to impact the instruction of our students is to make sure that this workforce is an effective workforce. This confounds past assumptions that outside special education expenditures (Other Operating Costs in Figures 1, 2 & 4) are the primary driver of special education costs. In fact, these findings illustrate that special education is no different than general education, in the sense that in both cases the lion's share of funding is devoted to staff. In other words, it costs just as much to fund effective teachers as ineffective teachers. Therefore, if our goal is to improve instruction, our primary focus should be directed to where most money is spent, i.e., our district staff and providing them with the training and the basic tools that they need to do their job.
- While outside expenditures aren't the primary driver of special education costs, they still represent a substantial sum of money (currently 15% total expenditures, Other Operating Costs, Figures 1 & 2). These outside expenditures are composed of the following elements: outside educational services, legal costs and legal settlements (Figure 4). It is worth noting 2 things about these expenditures. First, except for the 2008/09 school year (in which there was a single large individual settlement), these expenditures over the 10 year period stayed flat. Second, while staying flat, the relative distribution of these elements that comprise the category did shift (Figures 4) and the shift can be correlated with philosophy and practices adopted by SMMUSD administrative leadership. It is SEDAC's opinion that it is critical that an understanding of these correlations be used by Board and staff leadership in shaping future decisions regarding the education of students with disabilities. Over the last ten years the District has seen three (3) Superintendents and four (4) Directors of Special Education, and it is well known that this span included periods where administrative leadership utilized highly controversial philosophies and practices. In order to capture the impact of these different administrations, a 10-year analysis was required. The usual 3 or 4-year compilations would have yielded misleading results, obfuscating the fiscal consequences of their policies.
- SEDAC concludes that this 10-year analysis demonstrates that contentious dealings with parents of special education students did not save the District money. We see shifting spending to lawyers (Figure 4) and acceleration in rising staffing costs (2005-2009, Figure 2 & 3), leading to an increasing bottom line (Figure 2 & 3). SEDAC looks forward to new leadership ushering in a period of collaboration between its parents and community with renewed focus on improving the instruction of students with disabilities.

Transition Ad Hoc Committee (to meet Charge 3):

- Transition is defined as the period between the departure of the student from high school and age 22, the age to which the District is legally responsible for educating students with disabilities. Arising from community concern that the Special Education Parent Handbook did not thoroughly cover this critical topic, SEDAC created a Transition Ad Hoc Committee, which, in addition to our District, is investigating the transition policies and handbooks of other school districts in the area. The Committee is in the early stages of creating a Transition Education Program Handbook specific to SMMUSD, and when completed, it is intended to serve as a companion to the existing Special Education Parent Handbook.

Charter School Ad Hoc Committee (to meet Charge 1):

- SEDAC created a Charter School Ad Hoc Committee to research and investigate whether the proposed Pt. Dume Elementary Charter School petition properly addressed special education needs. After thoroughly reading the petition and traveling to Malibu to meet with the applicants in an attempt to gather as much accurate information as

possible, the Ad Hoc committee presented their findings to the Board of Education at the December 2, 2010 Board meeting. The committee supported the petition specific to the Charter's ability to provide special education services to students with disabilities (See Attachment 1).

Legislative Ad Hoc Committee (to meet Charge 1):

- Following the December SEDAC presentation by Interim SELPA Director Jeanne Davis on the distribution of mental health dollars through Department of Mental Health (DMH) & Assembly Bill (AB) 3632, SEDAC assembled an Ad Hoc committee. This Ad Hoc committee kept members informed of state and county level developments of this important and potentially costly issue. In addition, SEDAC staff liaison, Sara Woolverton, regularly brought relevant information on this topic to the committee as part of her Staff Liaison Report.
- As a consequence of their exposure to this important issue by their involvement in SEDAC as Board liaisons, Board members Ben Allen and Kelly Pye brought information back to the Board, which resulted in the Board issuing a formal resolution to the Governor and State Legislature (Board Agenda 12/13/10, Recommendation A.03, Resolution No. 10 – 17).

Disability Harassment Policy Ad Hoc (to meet Charge 1):

- At the request of Dr. Sally Chou, Chief Academic Officer, SEDAC recently created an Ad Hoc Committee to assist the district's effort in responding to an order from the Office of Civil Rights (OCR) that the district develop a harassment policy that is specific to students with disabilities. As we understand it the order from OCR arose from a specific incident and parent complaint and the completion of a satisfactory policy is part of the remedy ordered by OCR.

IEP Meeting Feedback Survey Ad Hoc (to meet Charge 2):

- A finding of the Independent Report by Lou Barber and Associates was that many IEP meetings were adversarial and contentious. As a result, over the last couple of years senior district staff developed and has been utilizing an IEP Meeting Feedback Survey. While staff has felt that the survey has been helpful in improving supervision and accountability, members of the special education community have been concerned about the content, process and quantitative use of the survey. To address these concerns, an Ad Hoc committee is working with Dr. Sally Chou to come up with possible alternatives.

Instructional Technology Ad Hoc (to meet Charge 4):

- The absolute necessity of assistive technology to the capacity of students with disabilities to be educated prompted the creation of an Ad Hoc committee to analyze and develop recommendations on the technology needs of our district. Although this work is of paramount importance and is a charge that we consider to be of value, we have not had the time this year to work on this goal.

Highlight(s) to date of particular note:

1. The July 2009 negotiated Amended and Extended Master Facilities Use Agreement added accountability language to the existing April 2005 Master Facilities Use Agreement between the District and the City of Santa Monica. This language in 7.D. of the Amended Agreement specifically references SEDAC and reads as follows:
"Additionally, the District shall continue to maintain the Special Education District Advisory Committee (SEDAC) or similar public committee. SEDAC or its equivalent shall review the District's special education policies and programs, make recommendations, and report to the Board of Education. The Board of Education shall hold a minimum of two semi-annual Board meetings on special education policies and

programs. Changes to policy and programs shall be considered for approval by the Board at a Board meeting.”

SEDAC reviewed the contract language at their May 2011 meeting and SEDAC expresses the strongly held opinion that the District has neither met the spirit nor the letter of its contract language with the City in the almost 2 years since the Amended Agreement was signed in July 2009. It is our expectation that in the coming year the Board will hold the two meetings called for and will appropriately involve SEDAC in a review of special education policies, programs and recommendations as delineated by the contract language.

2. School Nurses are heavily involved in the education of students with disabilities, both in students' day-to-day attendance to school and in the formulation students' IEPs. Proper IEP formulation is dependent both on creating a required written report for all initial and triennial examinations (a mandatory element for all students with an IEP and for the 2010/11 school year numbered in excess of 800 reports District-wide), together with attendance at IEP meetings of some of these students. In addition School Nurses are responsible for Specialized Health Procedures required by many special education students such as anti-seizure treatment, feeding tube care, tracheostomy suction, urinary catheterization and administration of intramuscular medications. Members of SEDAC participated in the Superintendent's Ad Hoc Committee on Nursing, and are gratified by the robust examination of our District's nursing needs by the Board and staff that ensued. SEDAC looks forward to participating in future committees to look at long-term solutions to our District's healthcare delivery. An important function that SEDAC members can provide is to educate Board, staff and community members about the range of duties required of Nurses for students with disabilities.
3. SEDAC members comprised three of four remaining parent members on the Superintendent's Special Education Program Task Force, a direct outcome of the March, 2009 Working Group Report, Goal #7 (two other parent members previously resigned or stopped attending). Sadly, these three members each resigned in rapid succession in mid-January, each doing so individually. Each cited disappointment with the lack of coherent and meaningful research and investigation by the Task Force of “a comprehensive range of research-based program” (Goal #7, Working Group). This lack of research called into question the ability of the Task Force to make meaningful programmatic and instructional recommendations.
4. As a mechanism to serve SEDAC members with young children, we experimented with the provision of childcare during our meetings. Staff liaison Sara Woolverton kindly arranged for and provided District funding for the service. We had moderate success with its utilization. District liability rules make continuity of the provision of this service difficult — we can only offer childcare when our DAC meetings are at a school site. Childcare cannot be offered at District offices. As the year progressed, it became clear that this is an important need for parents of young children who wish participate in our committee, and we will need to figure out how to make this work for the upcoming year.

Suggested direction for 2011-12:

- SEDAC will continue work toward its Board charges as described above.
- However, improved instruction for students with disabilities remains the top priority for SEDAC. We believe that the unrealized goals of the Program Task are still paramount.
- Currently the District has a plan supported by Dr. Woolverton and led by Special Education Coordinator Darcy Keleher and the McKinley-based Learning Resource Center lead teacher Gina Kittel to roll out in the 2011/12 school year a training of special education teachers in the use of the Language! Reading Program.
- SEDAC welcomes this effort. But it should be noted that this District-wide reading program for students with disabilities was adopted 10 years ago under the leadership of then Special Education director Tim McNulty. Adoption of this program occurred as a result of a Reading Task Force that Mr. McNulty assembled that consisted of teachers,

administrators and parents. Since this 10-year time point, *no other comprehensive District-wide instructional program has been adopted for students with disabilities.*

- SEDAC recommends that the District again assemble like Task Forces to investigate the triple needs of Reading/Written Language, Mathematics and Autism. As deliverables, we would like the District to adopt appropriate instructional programs with corresponding training in these three areas by the end of the 2011/12 school year.

Budgetary Implications:

Excessive attention to legal approaches to containing Special Education over teacher and instructional support has stripped our teachers of the tools they need to teach students with disabilities. Turning attention to supporting the needs of this workforce will realize the potential of solidifying this workforce and allowing it to be both effective and efficient. As a consequence, we believe the District will have a real chance in containing rising costs Special Education (Figure 3), which as described above is largely a result of rising workforce costs (Figure 2).

**District Advisory Committee
Board of Education Annual End-of-Year Written Report
2010-11**

VISUAL AND PERFORMING ARTS DISTRICT ADVISORY COMMITTEE

Chair: Cindy Rosmann

Staff Liaison: Tom Whaley

Charges:

The charge of the VAPA District Advisory Committee shall be to:

1. Ensure that a comprehensive arts education program, with the arts taught as discrete disciplines, is an integral part of the core curriculum offered to all SMMUSD students at all grade levels.

Activities to meet this goal:

Serve as a vehicle for parents, teachers, students, and community members to communicate with the Board of Education on matters related to equitable access to, and successful participation in, comprehensive, sequential, standards-based PreK-12 Arts Education.

2. Assess current SMMUSD Visual and Performing Arts programs (Dance, Music, Theatre, and Visual Arts).

Activities to meet this goal:

Compare the District's curriculum, scheduling, staffing, instructional materials, equipment, and facilities with national and state standards.

3. Assess progress in the District's implementation of the Board-adopted "Arts for All" 9-year strategic plan.

Activities to meet this goal:

Review the strategic plan, in cooperation with the SMMUSD "Arts for All" committee.

2010 – 2011 Highlight(s) to date:

- **Access to VAPA instruction** – Access to instruction depends on adequate funding. In June 2010, the Board of Education voted to eliminate 4.0 FTEs in the elementary music program. On August 18, 2010, the Board of Education approved re-hiring the 4.0 FTEs. Of those, 2.5 FTEs were funded by the "Save Our Schools" campaign (\$198,693 raised for Elementary Music between June 15 and August 15, 2010). The remaining 1.5 FTEs were funded by the federal education jobs program. As a result, the Elementary Music program was maintained for 2010-11. The district is funding these 4.0 FTEs for 2011-12.

Total district enrollment was 11,559 as of October 2010. On the elementary level, all 2,484 third, fourth, and fifth graders are receiving district-funded Music instruction.

All 3rd graders are receiving district-funded Dance instruction in 2010-11 (there was no districtwide 3rd grade dance program in 2009-10). All 4th graders are receiving dance instruction in 2010-11 funded by *Arts for All* and SMMEF grants. And 5th graders at 6 of the 11 elementary schools (compared to only 3 schools in 2009-10) are receiving Dance instruction in 201-11 funded by grants and PTAs.

There are no district-wide or district-funded Theatre or Visual Arts programs at the elementary level, although that remains a key goal of the *Arts for All* plan.

On the secondary level, there were 6,620 middle and high school students districtwide in Fall 2010, and 4,530 students were enrolled in "for credit" VAPA classes. (The 4,530 number may be a bit high because some students take more than one VAPA class.)

- **Additional Funding** – Some “for credit” VAPA classes are funded by ROP and SMC. For 2010-11, ROP is funding Audio Technology (one class at MHS), Digital Design (2 classes at MHS, 5 classes at Samohi), Film & Video Production (one class at Samohi), Photography (2 classes at MHS, 5 classes at Samohi), Professional Acting (one class at MHS), Professional Dance (4 classes at Samohi), Stagecraft Technology (one class at MHS), and Technical Theater (one class at Samohi). SMC dual enrollment classes include Malibu High Chamber Singers, Olympic and Samohi guitar classes, and Samohi jazz bands.
- **Partnerships** – P.S. ARTS is funding \$220,000 for various Music, Theatre, and Visual Arts programs in the Title I elementary schools for 2010-11. Here is a partial list of other organizational partners that supplement or enhance the VAPA programs at one or more schools:
 - ASCAP (American Society of Composers, Authors, and Publishers)
 - Center Theatre Group Ahmanson Middle School Program
 - City of Santa Monica Cultural Affairs Division
 - Edgemar Theatre Center
 - Ella Fitzgerald Foundation
 - Flourish Foundation
 - Gail Dorin Music Foundation
 - Los Angeles County Arts Commission
 - Los Angeles County Music Center
 - Los Angeles Philharmonic
 - Malibu Arts Angels
 - Margaret Cavigga Trust
 - Morgan-Wixson Theatre Y.E.S. program
 - Mr. Holland’s Opus Foundation
 - New West Symphony
 - Santa Monica-Malibu PTAs
 - Santa Monica Arts Parents Association
 - Santa Monica Boys and Girls Club
 - Santa Monica City Council
 - Santa Monica College Broad Stage and dual enrollment program
 - Santa Monica Kiwanis
 - Santa Monica/Malibu Education Foundation “For The Arts” Endowment
 - Santa Monica Museum of Art
 - Santa Monica Playhouse
 - Santa Monica Symphony
 - UCLA Semel Institute
 - VeniceArts
 - VH-1 Save the Music Foundation
- **Arts for All (AFA)** -- SMMUSD was one of only five districts in L.A. County selected in 2009-2010 to participate in three new *Arts for All* initiatives designed to build Leadership and understanding of quality, access, and equity in arts education; design Evaluation systems of the quality and the equitable distribution of arts instruction; and develop Community Advocates. In 2010-11, *Arts for All* granted \$18,000 to SMMUSD to help fund the CONTRA-TIEMPO dance program for 4th grade (SMMEF funded the remaining \$1,500.) AFA has also provided \$10,000 to SMMUSD for professional development. This program will partner with the LA Music Center to train classroom teachers to enliven instruction by embedding standards-based theatre instruction in core curriculum. Elementary classroom teacher liaisons to the AFA Committee have been identified and attended their first meeting in April 2011. The PTA Council has agreed to ask PTA units to include AFA Liaisons in their Executive Board positions for the 2011-12 school year.

- **Dance – Elementary** -- The number of elementary students receiving dance instruction has increased in 2010-11. "Music 'N Motion" is providing district-funded dance instruction for all 3rd graders. CONTRA-TIEMPO is providing dance instruction for all 4th graders. "Ballroom Madness" is providing dance instruction for 5th graders at Franklin, Muir, Pt. Dume, Rogers, Roosevelt, and Webster (an increase from 3 schools in 2009-10). The Ballroom Madness culmination Team Match at Samohi on January 12, 2011 was covered by ABC-7 News and local newspapers.
- **Dance – Secondary** – JAMS continues to provide one district-funded "for credit" dance class. ROP-funded "for credit" dance classes at Samohi have increased from 3 to 4 for 2010-11. The second Samohi Winter Dance Showcase was presented in January 2011. The SM/M Education Foundation is funding the Robert Gilliam dance program for 2010-11, providing once-a-week instruction as part of the P.E. program at JAMS, Lincoln, Malibu High, Olympic, and SMASH.
- **Music - Elementary** – All 3rd, 4th, and 5th graders continue to receive district-funded music instruction from credentialed music teachers. All district elementary schools had music "informances" or concerts for parents in December, January, or February as well as spring concerts. Participation of students from Title I elementary schools in the Stairway honor groups has increased from 38 in 2005, to 78 in 2010, to 86 in 2011. McKinley Elementary School received \$30,000 for musical instruments from VH-1 Save the Music Foundation (the latest of \$200,000 in grants from VH-1 to SMMUSD). The Gail Dorin Music Foundation, the Ella Fitzgerald Foundation, and the SM/M Education Foundation are funding the "Dream Strings" and "Dream Winds" programs to provide additional support for instrumental music students at Title I elementary schools and at the middle schools. P.S. ARTS is providing K-2 music at Rogers, with the Ella Fitzgerald Foundation providing a \$1,000 grant.
- **Music – Middle school choral music** – District-funded choir was added at SMASH for 2010-11. All middle schools presented winter choir and spring concerts.

Four Malibu Middle School students were selected for the American Choral Directors Association (ACDA) National Children's Choir for 2010-11. Two Malibu students were selected for the California ACDA All-State Honor Choir. The Southern California Vocal Association (SCVA) Junior High Honor choir included 28 SMMUSD students (10 from JAMS, 15 from Lincoln, 2 from Malibu, and one 9th grader from Samohi).

- **Music - Middle school instrumental music** – JAMS, Lincoln, Malibu, and SMASH presented winter and spring band and orchestra concerts.

The JAMS Wind Ensemble was the only middle school concert band in the state to be invited to perform at the California All-State Music Education Convention in Fresno in February and performed to a "standing room only" audience. Nine JAMS students and seven Lincoln students were selected for the 2011 California Band Directors Association (CBDA) All-State Jr. High Honor Band (1,500 students auditioned). These groups also performed at the February All-State convention. One JAMS student and five Lincoln students were also selected for the Southern California Band and Orchestra Association (SCSBOA) All-Southern Jr. High Band and Orchestra (800 students auditioned).

- **Music – High school choral music** – Malibu and Samohi presented winter, spring, and "Masterworks" concerts. One Malibu High 9th grader was selected for American Choral Directors Association (ACDA) National Jr. High School Honor Choir for 2010-11. Three Samohi students were selected for ACDA national honor choirs. Two Malibu students and 15 Samohi were selected for the California ACDA All-State Honor Choirs. Two Malibu High students and 22 Samohi students (one of the largest contingents from a

single school) were selected for Southern California Vocal Association (SCVA) regional honor choirs.

- **Music - High school instrumental music** – Malibu and Samohi presented winter and spring concerts. 94 students, including the Malibu High Jazz Band, participated in the “For The Arts” 2011 Benefit Concert. At Olympic HS, 22 students were studying guitar or world drumming as of Fall 2010. The Samohi Viking Marching Band marched in the city’s Main Street 4th of July 2010 Parade and successfully participated in competitions and tournaments in Fall 2010. The Samohi concert bands also presented a “Phantom of Barnum Hall” concert in October featuring the Barnum Hall Wurlitzer theater organ.

14 Samohi band students have been selected to participate in Southern California School Band and Orchestra Association (SCSBOA) All-Southern honor groups. 16 Samohi students have been selected for the California Band Directors Association (CBDA) 2011 All-State high school honor groups (the highest number from any high school).

The Samohi Jazz Bands received a \$3,000 grant from the Ella Fitzgerald Foundation for 2010-11, and performed with famed trumpeter Wayne Bergeron in January. Jazz Band 1 participated in the Berklee College of Music 43rd Annual High School Jazz Festival in Boston in March and won first place in Division 1 – Big Band, and first place in Division 1 -- Jazz Combo. Two students, Jake Noveck and Steven Gordon, were chosen as top soloists, and Eli Brown received an Outstanding Musicianship award. Samohi was also awarded four 50% scholarships to the summer jazz program at Berklee. Steven Gordon won a \$4,000 scholarship as runner-up in the 2011 Music Center Spotlight Awards jazz instrumental category, and he was also selected for the national 2011 GRAMMY High School Jazz Band.

The Samohi Symphony performed at the California All-State Music Education Convention in Fresno in February. (Two of the six public school groups invited to perform at the statewide conference were from SMMUSD.) The orchestra program continues as a 2010-11 “Partner Youth Orchestra” with the Los Angeles Philharmonic. The Samohi Chamber Orchestra competed in the American String Teachers Association (ASTA) National High School Orchestra Festival in Kansas City in March. 29 Samohi Students were selected for the California Orchestra Directors Association (CODA) String Orchestra, and 43 Samohi students were selected for the CODA Symphony Orchestra (the highest number from any high school).

- **Theatre -- Elementary** – P.S. ARTS is providing theatre instruction at Edison (K-5) and Rogers (1st grade) for 2010-11. Edgemar Theatre Company’s new “Jump Start for Success” program, which began during summer school, partnered with Muir during 2010-11. The Morgan-Wixson Theatre Y.E.S. program for the elementary schools is expanding.
- **Theatre – Middle school** – The district-funded “for credit” drama program at Malibu Middle School continues. JAMS has been selected to partner with the Center Theatre Group’s Annenberg Middle School Program. This 3-year play-writing program, which began in 2009-10, is working with one English class from 6th through 8th grade. As of November 2010, the SM/M Education Foundation is co-funding an after-school “non-credit” drama program for JAMS and Lincoln Middle School. JAMS presented “Into the Woods, Jr.” and Lincoln MS presented “Bye Bye Birdie” in May 2011.
- **Theatre – High school** – In December 2010, the Malibu High School Theatre Department presented *Radium Girls*, and the Samohi Theatre Department presented Shakespeare’s *A Midsummer Night’s Dream*. In February 2011, Malibu Middle School

presented *Annie* and Samohi presented *The Threepenny Opera*. A *Santa Monica Mirror* review was entitled, "Threepenny Opera at Samohi Worth a Million." Samohi hosted a One Act Theatre Festival on March 31-April 2, 2011. Samohi presented JAVA Drama in May/June 2011 and Malibu High School presented "Evita" in June 2011. At Olympic HS, the "for credit" drama class includes improv, stand-up comedy, and Shakespeare; Anthony Fuller is teaching "20th Century History through Film;" and the UCLA Semel Institute teaches Imagination Workshop (scenes, poems, etc.)

- **Visual Arts** -- All middle and high school art teachers received much-needed funding for instructional materials and supplies for 2010-11 from SM/M Foundation (a total of \$20,000). Discussions are underway regarding the possible use of the Arena One Gallery on Airport Avenue for a showcase of SMMUSD student artwork in 2012.
- The JAMS Art Department received a \$5,000 grant from SMMEF to purchase digital cameras and Photoshop, as well as a \$1,000 grant to create a mural in the school cafeteria. Santa Monica City Hall hosted a JAMS art show in March 2011. Fritto Misto and Acapillow hosted JAMS art shows in spring 2011.

Malibu High student artwork is displayed at www.MalibuHigh.org/arts_gallery. Malibu photography students exhibited their work at Graphaid in Agoura in Spring 2011. 100% of the Malibu art students who took the AP Studio 2D exam in Spring 2010 passed. Two Malibu High photography students, Maggie Harrington and Nic Vazalakis, were semi-finalists in the 2011 Music Center Spotlight Awards. You can see their work posted at: http://www.musiccenter.org/education/spot_2011semifinalists.html. Malibu graduates will be attending the Academy of Art University, the Fashion Institute of Design & Merchandising, the Rhode Island School of Design, and the School of Visual Arts in Fall 2011.

At Olympic HS, VeniceArts is providing a digital photography class to supplement the district-funded art and photography classes.

At Samohi, student artwork is displayed at <http://www.samohi.smmusd.org/art/index.htm>. The Roberts Art Gallery had a "Day of the Dead – Dia de Los Muertos" exhibit in October 2010. In January 2011, the Samohi Art Department held a "HOMEGROWN" art show and sale. In February 2011, student art and photography work was displayed at the Morgan-Wixson Theatre. The 2011 AP Art Show took place in April, and the Senior Art Show took place in June. OTIS is providing a one-day-a-week intern for 2010-11. Top tier art schools such as Rhode Island School of Design, the School of the Art Institute of Chicago, and the Art Center are recruiting Samohi students through personal visits to classrooms. In 2010, students participated in summer art programs such as Innerspark at the California Summer School for the Arts. Samohi graduates will be attending the Academy of Art University, the Art Center School of Design, the California College of the Arts, and Otis College of Arts and Design in Fall 2011.

- **Calendar of VAPA events** -- Throughout the year, extraordinary student achievement in the school district's world class Visual and Performing Arts programs is communicated to the public by means of a full schedule of school concerts, plays, musicals, dance performances, and art exhibits posted at www.smmusd.org/vapa/calendar.html
- **Public relations** -- VAPA program accomplishments in 2010-11 have been reported in various media, including ABC-7 News, *The Argonaut*, *The LookOut News*, *Malibu Surfside News*, *Malibu.Patch.com*, *Malibu Times*, *Santa Monica Close-Up*, *Santa Monica Daily Press*, *Santa Monica Dispatch*, *Santa Monica Mirror*, *SantaMonica.Patch.com*, and KCRW.

2010-2011 VAPA DAC Accomplishments to Date:

1. The VAPA DAC has held monthly meetings for the 2010-11 school year beginning in August. Membership has increased, as of the July 2010 Board appointments. The DAC has served as a vehicle for parents, teachers, students and community members to communicate with the Board of Education, by means of the Midyear Report and this Annual Report, on matters related to equitable access to, and successful participation in, comprehensive, sequential, standards-based PreK-12 Arts Education.
2. The VAPA DAC has compared the District's VAPA curriculum, scheduling, and staffing with national and state standards.
3. The VAPA DAC has reviewed the SMMUSD "Arts for All" 9-year strategic plan and will continue to monitor progress, in cooperation with the "Arts for All" Committee, in implementing the plan to provide equitable access for all students at all grade levels to high quality instruction in dance, music, theatre, and visual arts.

Suggested direction for 2011-12: Maintain the Board and District commitment to the 9-year *Arts for All* strategic plan, adopted unanimously by the Board of Education in 2005, even if it takes us longer to achieve than originally anticipated. Sustain current funding, allowing grants, parcel tax and fundraising to offset budget shortfalls.

1. **VAPA Coordinator** – Maintain the VAPA Coordinator position, one of the five critical components of a sustainable arts education program. Our district is eligible for certain grant funding because we have an administrative level coordinator in place.
2. **Music** – Maintain the district-wide Elementary Music program, currently serving grades 3, 4, and 5, which is the foundation of the entire district music program.
3. **Theatre** – Maintain the current secondary Theatre programs at Malibu Middle, Malibu High, and Samohi.
4. **Visual Arts** – Maintain the current secondary Visual Arts programs at JAMS, Lincoln, Malibu, Olympic, and Samohi.
5. **Dance** – Maintain the current district wide 3rd and 4th grade Dance programs and the dance classes at JAMS and Samohi. Identify funding partners to expand the Ballroom Madness program to 5th graders at all district elementary schools in 2011-12.
6. **Scheduling** – Maintain AM classes and summer school classes. This seems to be especially important for 9th and 10th graders at Samohi, and for students at JAMS who participate in the Spanish immersion and AVID programs. It allows students (who might otherwise not be able to fit these classes into their schedules) to participate in arts classes, foreign language classes, and sports.
7. **Facilities** – Ensure that any VAPA facilities built with Measure BB funds are constructed according to national *Opportunity-to-Learn Standards for Arts Education* and the district's own VAPA facilities guidelines, adopted in 2000.
8. **SMMUSD Strategic Plan** – Ensure that the Arts for All 9-year plan adopted by the Board of Education in January 2005 is included in the district's updated Strategic Plan.
9. **Budget deliberations** -- In discussing budget cuts, we urge the Board of Education to try to avoid eliminating entire curriculum areas, such as Elementary Music.

Budgetary Implications: The VAPA DAC strongly recommends maintaining current funding for district-funded VAPA programs, which are an integral part of core curriculum.

Also, we are concerned that any decrease in Regional Occupational Program (ROP) funding through LACOE could severely impact arts instruction at the high schools.

VAPA DAC members for 2011-12:

Emily Arms
Deborah Berek
David Davidson
Scott Ferguson
Pamela Foust
Janis Gabbert (Vice Chair)
Zina Josephs (Secretary)
Jennifer Joyce
Kathryn Kert Green
Bambi Martins
Cheryl Mollicone
Lori Nafshun
Cindy Rosmann (Chair)
Paul G. Ryan

Tom Whaley, VAPA Coordinator (Staff Liaison)
Nimish Patel, Board of Education (Board Liaison)
Maria Leon Vazquez, Board of Education (Board Liaison)
Chandra Narain, Administrative Assistant

TO: BOARD OF EDUCATION

DISCUSSION

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART A. SAM

**Postponed
from 06/30/11**

RE: APPROVAL OF THE FULL BUILD-OUT SPACE PROGRAM FOR THE PROGRAMMING AND PLANNING STUDIES FOR SANTA MONICA HIGH SCHOOL – IN SUPPORT OF THE ENVIRONMENTAL IMPACT REPORT (EIR) TO ENSURE COMPLIANCE WITH THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) FOR THE FULL BUILD-OUT OF THE ATHLETIC, PHYSICAL EDUCATION AND OUTDOOR PERFORMANCE FACILITIES (APEOP)

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education approve the Build-out Space Program as prepared by RL Binder, FAIA, Architects. This Space Program is part of the initial work to ensure compliance with the California Environmental Quality Act (CEQA) for the Build-out including the Civic Center Joint Use Project (CCJUP) which consists of the Practice Gymnasium and improvements to the Greek at Santa Monica High School.

COMMENTS: The District submitted the Civic Center Joint Use Project (CCJUP) to the City of Santa Monica's Redevelopment Agency (RDA) for funding consideration on February 25, 2009. The proposed three-phase \$234 million joint use project included cultural and recreational redevelopments on the campus of Santa Monica High School that implemented principles, goals and objectives of the City's Open Space Element, Recreation and Parks Master Plan, Civic Center Specific Plan and Creative Capital. In 2009, the Redevelopment Agency budgeted \$57 million for Phase I of the CCJUP. In June 2010, the City budgeted \$1.084 million to begin the first year of the planning and initial Environmental Impact Report (EIR) and planning studies for the Athletic, Physical Education and Outdoor Performance Facilities (APEOP) Build-out.

This presentation of the APEOP Space Program is to seek Board of Education (BOE) approval of the presented Space Program. The last presentation to the BOE was on April 6, 2011 (Approval of the \$56 million Civic Center Joint Use Project Description for the MOU with the City). The intent of the APEOP Space is to be in conjunction with and complementary to the existing and future academic and core facilities; enhance and replace the Santa Monica High School APEOP facilities, and in both a qualitative and quantitative manner address the needs of the campus.

The initial Build-out \$234 million project was estimated in 2009 dollars. Currently the estimate is \$280 million in 2011 dollars. Currently the Space Program reflects an increase of approximately thirty (30) per cent in facility area over the 2009 program. The current budget including area increase is estimated at \$360 million for the APEOP Build-out.

Since November 2010, RL Binder, FAIA, Architects, LLC has performed the first of three (3) scope of work services as noted:

Scope 1: Space Program of Areas for the Build-out (\$360 million total estimated project budget). These services are necessary to ensure compliance with the California Environmental Quality Act (CEQA) documentation in support of the overall programming and planning of the Build-out project within the footprint of the buildings, athletic fields, cultural facilities and site improvements planned at

Santa Monica High School. Ultimately, RL BINDER FAIA ARCHITECTS, LLP will produce two (2) additional Scopes of Work.

Scope 2: A Planning Level Site Analysis of Two (2) Build-out Concepts

Scope 3: Intermediate Phases of the Selected Build-out Concept at Santa Monica High School in support of the project level Environmental Impact Report (EIR).

The board agreed to postpone this item and reschedule it to a special meeting on Wednesday, July 27 6:00pm.

TO: BOARD OF EDUCATION

DISCUSSION
07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / ORLANDO GRIEGO

RE: FINDINGS ON MILK OFFERINGS IN ELEMENTARY AND SECONDARY SCHOOLS

DISCUSSION ITEM NO. D.04

Food & Nutrition Services recognizes the importance of teaching healthy eating habits as well as providing a variety food & beverage choices for our students. In March 2011, the Food & Nutrition Services Department (FNS) was audited by the California Department of Education and was commended "for the fresh fruits and vegetables that are offered everyday at all sites." The auditor closed the review with, "No Findings," and stated, "Dietary Guidelines and Nutrition Standards are being met. You are to be commended on providing quality nutritional meals to assure that your students are ready to learn."

Food & Nutrition Services is responsible for ensuring that all food & beverage items meet the nutritional standards set by the National School Breakfast & Lunch Programs (NSB/LP), the State of California and the District's Wellness Policy. To that end, all items offered and served in our schools meet or exceed the standards of each regulatory agency and the District's Wellness Policy. In addition, FNS is required to participate in the Offer vs. Serve program, which requires students in grades K-12 to make the choice of meal components, including: Meat/Meat Alternates, Fruit/Vegetable, Bread/Bread Alternate, Milk.

Food & Nutrition Services has been an active participant and leader in nutrition education. Our world renowned Farmers' Market Salad Bar Program and school gardens are but two examples of Food & Nutrition Services' commitment to ensuring our students have access to healthy and nutritious food items as well as learning laboratories that ensure they are able to make healthy lifelong food choices. FNS staff participated in the development of the District's Wellness Policy, which already exceeds current Federal & State standards for fruits and vegetables and meets standards that are scheduled to go into effect in September 2012.

Recently, there has been a great deal of attention focused on the offering and serving of flavored milk in school districts throughout the country. Currently, SMMUSD offers a variety of non-fat, 1%, and 2% milk choices in our schools, child care facilities, and after school programs. In grades K-12, students have a choice of 1% and non-fat white milk as well as non-fat flavored milk each school day at lunch.

In light of the recent interest in removing flavored milks from school meals and assessing whether this would be an appropriate decision for SMMUSD, Food and Nutrition Services has surveyed districts in California as well as other states, we have accumulated position statements on this topic from respected health agencies and collected research data on the long term effects on student growth and development if flavored milk were to be eliminated. We are pleased to present these findings to the Board on July 20th for further discussion of this timely topic.

Mr. Griego and Ms. Richwine's presentation can be found under Attachments at the end of these minutes.

Public Comments:

- *Harriet Fraser, Jack Sadler, Evelyn Salem, Beth Ricanati, Chris Goddard, Morris Salem, and Eden Kusariersky encouraged the board to eliminate flavored milk from the beverage offerings at school.*

Mr. Patel asked for further data on other school districts' decisions regarding flavored milk. He said he was not opposed to the idea of eliminating flavored milk. Ms. Lieberman said the nutritional benefits of milk, flavored or not, are a valuable part of a child's diet, and therefore did not support the elimination of it. Ms. Leon-Vazquez said she was more concerned with the bigger picture, rather than one beverage offering. Mr. de la Torre supported eliminating flavored milk. Mr. Mechur said he supported the elimination as a launching pad to examining the entire school menu. Dr. Escarce agreed with Ms. Lieberman. He suggested the district use flavored milk with the least amount of added sugar and undertake an educational campaign aimed at students and families to increase the consumption of non-flavored milk. Mr. Allen requested the published study Food and Nutrition Services used in its presentation. He said he was interested in the idea of eliminating flavored milk. He requested information on best practices of what other districts are doing regarding reducing calories and added sugar in offered beverages. Ms. Maez summarized the discussion: Staff will bring back recommendations or options on limiting the amount of added sugar in beverages during lunch and breakfast while maintaining the national nutritional requirements. An action item will come back on August 10 with a recommendation regarding flavored milk.

TO: BOARD OF EDUCATION

DISCUSSION

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ

RE: CONSIDER REVISING BP 3270 – SALE AND DISPOSAL OF BOOKS,
EQUIPMENT, AND SUPPLIES

DISCUSSION ITEM NO. D.05

It is recommended that the Board of Education consider revising BP 3270 – Sale and Disposal of Books, Equipment, and Supplies.

COMMENT: This is a mandated revision by CSBA that revises and expands sample criteria for determining when instructional materials are obsolete or unusable, including adding nonalignment with the district's academic standards or course of study.

The revised policy is attached. (Revisions to the AR can be found under Information Items.)

This item was postponed to a future board meeting.

SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES

When district-owned books, equipment and supplies become unusable, obsolete, or no longer needed, the Superintendent or designee shall identify these items to the Board of Education, together with their estimated value and a recommendation that they be sold or disposed of by one of the methods prescribed in law and administrative regulations. With Board approval, the Superintendent or designee shall arrange for the sale or disposal of these items.

Instructional materials may be considered obsolete or unusable when they:

1. ~~Contain information rendered inaccurate or incomplete by new discoveries or technologies~~
2. ~~Have been replaced by more recent versions or editions of the same material and are of no foreseeable value in other instructional areas~~
3. ~~Contain demeaning, stereotyping or patronizing references to either sex, members of racial, ethnic, religious, vocational or cultural groups, or persons with physical or mental disabilities~~
4. ~~Have been inspected and discovered to be damaged beyond use or repair~~
1. Have been replaced by more recent editions or new materials selected by the Board and have no foreseeable value in other instructional areas
2. Are not aligned with the district's academic standards or course of study
3. Contain information rendered inaccurate or incomplete by new research or technologies
4. Contain demeaning, stereotyping, or patronizing references to any group of persons protected against discrimination by law or Board policy
5. Are damaged beyond use or repair

The Superintendent or designee shall establish procedures to be used when selling equipment for which the federal government has a right to receive all or part of the proceeds. These procedures shall ensure a reasonable amount of competition so as to result in the highest possible revenue.

Legal Reference:

EDUCATION CODE

[17540-17542](#) Sale or lease of personal property by one district to another

[17545-17555](#) Sale of personal property

[42291.5](#) Temporary school bus designation

[42303](#) School bus sale to another district

[60500](#) Determination of obsolescence

[60510-60511](#) Donation or sale

[60520-60521](#) Disposition of sale proceeds

[60530](#) Methods of destruction

GOVERNMENT CODE

[25505](#) District property; disposition; proceeds

UNITED STATES CODE, TITLE 40

484 Surplus property

CODE OF FEDERAL REGULATIONS, TITLE 34

[80.32](#) Equipment acquired under a grant or subgrant

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

DISCUSSION

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ

RE: CONSIDER REVISING BP 3280 – SALE OR LEASE OF DISTRICT-OWNED
REAL PROPERTY

DISCUSSION ITEM NO. D.06

It is recommended that the Board of Education consider revising BP 3280 – Sale or Lease of District-Owned Real Property.

COMMENT: CSBA is recommending this policy update to reflect new law (ABX4 2), which authorizes districts, until January 1, 2012, to use the proceeds from the sale of surplus property for any one-time general fund purpose.

The revised policy is attached.

This item was postponed to a future board meeting.

SALE OR LEASE OF DISTRICT-OWNED REAL PROPERTY

The Board of Education believes that the district should utilize its facilities and resources in the most economical and practical manner. To that end, the Superintendent or designee shall periodically study the current and projected use of all district facilities in order to ensure the efficient utilization of space and the effective delivery of instruction in order to maximize student learning.

Upon determination that district property is no longer needed or may not be needed until some future time, the Board shall offer to sell or lease district-owned real property in accordance with priorities and procedures specified in law, including, but not limited to, Education Code 17230, 17464, 17485-17500, and Government Code 54222.

When required by law, the Board shall appoint a district advisory committee to advise the Board in the development of policies and procedures governing the use or disposition of schools or school building space which is not needed for school purposes. (Education Code 17388)

Before ordering the sale or lease of any real property, the Board shall adopt a resolution by a two-thirds vote of all of its members at a regular, open meeting. The resolution shall describe the property proposed to be sold or leased in such a manner as to identify it, specify the minimum price or rent, describe the terms upon which it will be sold or leased, and specify the commission or rate, if any, which the Board will pay to a licensed real estate broker out of the minimum price or rent. The resolution shall fix a time, not less than three weeks thereafter, for a public meeting, held at the Board's regular meeting place, at which sealed proposals to purchase or lease will be received and considered. (Education Code 17466)

The Superintendent or designee shall provide notice of the adoption of the resolution and of the time and place of the meeting by posting copies of the resolution, signed by the Board, in three public places not less than 15 days before the date of the meeting. In addition, the notice shall be published at least once a week for three successive weeks before the meeting, in a newspaper of general circulation published in the county in which the district is located, if such a paper exists. (Education Code 17469)

At the public meeting specified in the resolution, the Board shall open, examine, and declare all sealed bids. Before accepting any written proposal, the Board shall call for oral bids in accordance with law. The Board may reject any and all bids, either written or oral, and withdraw the properties from sale when the Board determines that rejection is in the best public interest. (Education Code 17472, 17473)

Of the proposals submitted by responsible bidders which conform to all terms and conditions specified in the resolution of intention to sell or lease, the Board shall finally accept the highest bid after deducting the commission, if any, to be paid to a licensed real estate broker, unless the Board accepts a higher oral bid or rejects all bids. (Education Code 17472)

The final acceptance of the bid may be made either at the same meeting specified in the resolution or at any adjourned/continued meeting held within 10 days. Upon acceptance of the bid, the Board may adopt a resolution of acceptance that directs the Board president, or any other Board member, to execute the deed or lease and to deliver the document upon performance and compliance by the successful bidder of all of the terms and conditions of the contract. (Education Code 17472-17478)

The Superintendent or designee shall ensure that proceeds from the sale, or lease with an option to purchase, of district surplus property are used in accordance with law. (Education Code 17462; 2 CCR 1700)

Until January 1, 2012, the district may expend proceeds from the sale of surplus real property, along with the proceeds from any personal property located on that real property, for any one-time general fund purpose(s). Prior to exercising this authority, the Board shall certify to the State Allocation Board that: (Education Code 17463.7)

1. The district has no major deferred maintenance requirements not covered by existing capital outlay resources.
2. The sale of real property pursuant to Education Code 17463.7 does not violate the provisions of a local bond act.
3. The real property is not suitable to meet projected school construction needs for the next 10 years.

Prior to exercising this authority, the Superintendent or designee shall present to the Board, at a regularly scheduled meeting, a plan for expending these one-time resources. The plan shall identify the source and use of the funds and shall describe the reasons that the expenditure shall not result in ongoing fiscal obligations for the district. (Education Code 17463.7)Legal

Legal Reference:

EDUCATION CODE

17219-17224 Acquisition of property not utilized as school site; nonuse payments; exemptions

17230-17234 Surplus property

17385 Conveyances to and from school districts

17387-17391 Advisory committees for use of excess school facilities

17400-17429 Leasing property

17430-17447 Leasing facilities

17453 Lease of surplus district property

17455-17484 Sale or lease of real property, especially:

17463.7 Proceeds for general fund purposes

17485-17500 Surplus school playground (Naylor Act)

17515-17526 Joint occupancy

17527-17535 Joint use of district facilities

33050 Request for waiver

38130-38139 Civic Center Act

GOVERNMENT CODE

54220-54232 Surplus land, especially:

54222 Offer to sell or lease property

54950-54963 Brown Act, especially:

54952 Legislative body, definition

PUBLIC RESOURCES CODE

21000-21177 California Environmental Quality Act

CODE OF REGULATIONS, TITLE 2

1700 Definitions related to surplus property

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District, (2006) 139 Cal.App. 4th 1356

Management Resources:

CSBA PUBLICATIONS

Maximizing Opportunities for Physical Activity Through Joint Use of Facilities, Policy Brief, September 2009

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Closing a School Best Practices Guide

OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS

Unused Site Program Handbook, May 2008

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, School Facilities Planning Division: <http://www.cde.ca.gov/ls/fa>

Coalition for Adequate School Housing: <http://www.cashnet.org>

Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

DISCUSSION

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ

RE: CONSIDER REVISING BP 3580 – DISTRICT RECORDS

DISCUSSION ITEM NO. D.07

It is recommended that the Board of Education consider revising BP 3580 – District Records.

COMMENT: CSBA is recommending this policy update to reflect new law (AB 5), which creates the California Electronic Discovery Act to make the procedural rules requiring disclosure of documents to the opposing party in litigation applicable to electronically stored information. The policy directs the Superintendent to consult with staff to create a document management system that includes a process for the storage and destruction of electronic materials, including a response to "litigation hold" requests.

The revised policy is attached. (Revisions to the AR can be found under Information Items.)

This item was postponed to a future board meeting.

DISTRICT RECORDS

~~District records shall be developed, maintained, and disposed of in accordance with law and California Department of Education regulations.~~

~~The Superintendent or designee shall establish regulations that define records which are permanent, optional, and disposable and specify how each type of record is to be maintained or destroyed. Any photographic, microfilm, or electronic copies of original records shall be permanently retained.~~

The Governing Board recognizes the importance of securing and retaining district documents. The Superintendent or designee shall ensure that district records are developed, maintained, and disposed of in accordance with law, Board policy, and administrative regulation.

The Superintendent or designee shall consult with district legal counsel, site administrators, district information technology staff, personnel department staff, and others as necessary to develop a secure document management system that provides for the storage, retrieval, archiving, and destruction of district documents, including electronically stored information such as email. This document management system shall be designed to comply with state and federal laws regarding security of records, record retention and destruction, response to "litigation hold" discovery requests, and the recovery of records in the event of a disaster or emergency.

The Superintendent or designee shall ensure the confidentiality of records as required by law and shall establish regulations to safeguard data against damage or loss.

Safe at Home Program

District public records shall not include the actual addresses of students, parents/guardians, or employees when a substitute address is designated by the Secretary of State pursuant to the Safe at Home program. (Government Code 6206, 6207)

When a substitute address card is provided pursuant to this program, the confidential, actual address may be used only to establish district residency requirements for enrollment and for school emergency purposes.

Legal Reference:

EDUCATION CODE

35145 Public meetings

35163 Official actions, minutes and journal

35250-35255 Records and reports

44031 Personnel file contents and inspection

49065 Reasonable charge for transcripts

GOVERNMENT CODE

6205-6211 Confidentiality of addresses for victims of domestic violence, sexual assault or stalking

6252-6265 Inspection of public records

12946 Retention of employment applications and records for two years

PENAL CODE

11170 Retention of child abuse reports

CODE OF REGULATIONS, TITLE 5

432 Varieties of pupil records

16020-16022 Records-general provisions

16023-16027 Retention of records

Management Resources:

SECRETARY OF STATE PUBLICATIONS

Letter re: California Confidential Address Program Implementation (SB 489), August 27, 1999

WEB SITES

California Secretary of State: <http://www.ss.ca.gov/safeathome>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
adopted: August 19, 2009 Santa Monica, California**

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

07/20/11

FROM: TIM CUNEO

RE: DISTRICT RESPONSES TO DAC END-OF-YEAR REPORTS, 2010-11

INFORMATION ITEM NO. I.01

Following are the responses to the District Advisory Committees (DACs) End-of-Year Reports from the district staff.

- A. Childcare and Development DAC.....
- B. English Learners DAC
- C. Health and Safety DAC
- D. Special Education DAC
- E. Visual and Performing Arts DAC

**District Advisory Committee
Board of Education Report
2010-2011**

EARLY CHILD CARE DISTRICT ADVISORY COMMITTEE

Staff Response

Chair: Jennifer Kennedy
Staff Liaison: Judy Abdo

CDS staff concurs with the CDS DAC end of year report.

This year, CDS staff has continued to operate quality preschool, school age, and infant/toddler programs while addressing months-long State budget uncertainties. The CDS DAC members have provided support and inspiration during a very difficult year. For that we thank them.

The addition of 127 new Head Start/State Preschool children and the redesign of the administrative staffing will be the focus of much time and energy during FY 2011-12. The State funding contract amounts have been reduced, and staff is shifting enrollment priorities to match the funding.

A closer relationship with the Special Education department has already resulted in two collaborative preschool classrooms to begin operating in September.

CDS teachers and supervisors are working with kindergarten teachers and Ed Services to enhance transitions from preschool to kindergarten and to plan for a new Transitional Pre-K program next school year.

Thank you for your strong support of the CDS department.

**District Advisory Committee
Board of Education Report
2010-2011**

DISTRICT ENGLISH LEARNERS ADVISORY COMMITTEE

Staff Response

Chair: Consuelo Pérez
Staff Liaison: Aida Diaz

Recommendations/Staff Response:

A) Offer quality English Language Development (ELD) at the secondary level:

Staff Response: The ELD class is a fundamental component of the instructional support given to English Learners. ELD classes utilize high quality materials, instructional methodologies, and sequentially provide for the linguistic needs of students acquiring English. We will continue to provide English Learners with the ELD classes.

B) Offer Sheltered English (SE) content classes at the secondary level:

Staff Response: Sheltered content classes provide grade level academic instruction that gives English Learners access to the core curriculum while teaching English vocabulary and English grammatical structures. Staff agrees with the DELAC recommendation that sheltered classes should be offered whenever there are ten or more ELs in need of a specific sheltered content class. Where the number of ELs is less than ten, they should be grouped in cohorts with teachers who have the appropriate authorization. We also recommend that the class size with EL cohorts should be lower. However, schools should exercise some flexibility in combining classes when appropriate for example; English SE and social studies SE classes. The District English Learner Coordinator will work with the ELD site coordinators to determine which Sheltered English classes will be needed based on CELDT proficiency levels and teacher recommendation.

C) Increase English Language Development (ELD) teacher time at elementary school sites:

Staff Response: The ELD teachers provide supplemental support primarily to English Learners at low English proficiency levels and those who are not meeting their benchmarks. Historically, the ELD teacher time allocated has been more than sufficient to meet the needs of ELs. The District Coordinator will analyze the need for additional ELD teacher time at a school site based on the site's EL numbers and available funding.

D) Offer parent education workshops:

Staff Response: Parent education workshops that offer parents effective tools for participating in the educational process of their children will continue to be offered through the DELAC meetings and other venues. In addition, sites will be given an allocation of categorical funds to help with bringing special speakers and parent education workshops.

E) Provide Cultural Workshops for teachers:

Staff Response: Educational Services Department will provide training for administrators, teachers, classroom aides on cultural awareness and the importance of maintaining the home language.

F) Continue supporting the Bilingual Community Liaisons:

Staff Response: The District will continue supporting the Community Liaisons and their invaluable work. The funding and time allocation is dependent on the site's EL numbers and need.

G) Provide additional elementary classroom aides:

Staff Response: Instructional aides are indispensable in the classroom to work with students who need additional individual and/or small group support. Due to the current financial situation additional aides is not a high priority, but may be considered when funding is available and need is determined.

H) Provide Additional classroom Aides at the Middle and High School level:

Staff Response: Currently there are four bilingual instructional aides (two at Samohi and one each at Lincoln and Adams) working with English Learners who have low proficiency English levels. They focus in the ELD and core classes where students need support to access the curriculum. Since most teachers have been certified by the state to have the strategies needed to meet the linguistic needs of ELs in their classroom. The bilingual aides are funded through categorical funds and an increase in funding will be needed for additional aides.

I) Support Literacy Classes at the Middle School:

Staff Response: Lincoln and John Adams Middle schools will give an additional Literacy Support class to meet both the needs of the ELs at low levels and long term English Learners. Considering the number of ELs at their sites 2 sections will be more than enough to meet the needs of ELs.

J) Support and Continue Summer School and Intervention Programs:

Staff Response: Summer and intervention programs provide English Learners the opportunity to receive additional support needed in their acquisition of English and accessing the core curriculum. Intervention programs and summer school will continue to be offered contingent on funding available.

K) Provide Translation school events:

Staff Response: Staff will continue its efforts to provide translations during all district/school events and in written communications in order to keep families informed and connected.

**District Advisory Committee
Board of Education Report
2010-2011**

HEALTH AND SAFETY DISTRICT ADVISORY COMMITTEE

Staff Response

Chair: Pat Nolan

Staff Liaison: Marolyn Freedman

DAC-Community Health and Safety Recommendation #1

Continue charges as written or as modified by the Board of Education

Staff agrees that the current charge is appropriate to accommodate the broad range of Health and Safety DAC issues and concerns.

DAC-Community Health and Safety Recommendation #2

Assist in development of a master SMMUSD Calendar of Health & Safety to include all related topics offered in Santa Monica-Malibu region by various organizations

Staff will continue to share Health and Safety Calendar with DAC members to get input and recommendations.

DAC-Community Health and Safety Recommendation # 3

Assist in development and implementation of long-term Master Plan for Student Health

DAC members have been an excellent support in assisting staff with tasks related to examining and reorganizing district Health Support Services. Their continued support is welcomed and encouraged by staff.

DAC-Community Health and Safety Recommendation # 4

Assist in proposed review and modification of SMMUSD Policy on Drug Use

Staff will meet with DAC members for review and recommendations on revising the controlled substance policy.

DAC-Community Health and Safety Recommendation # 5

Review/assess trending of SMMUSD Student Discipline and Homework data for data for correlation with academic performance.

Staff will continue to share data and agendize discussion on Student Discipline and Homework.

Staff would like to thank the members of the Health and Safety DAC for their dedication, expertise, and contributions to the students and staff of SMMUSD. They have spent many hours researching and working to ensure the Health and Safety of our students.

**District Advisory Committee
Board of Education Report
2010-2011**

SPECIAL EDUCATION DISTRICT ADVISORY COMMITTEE

Staff Response

Chair: Claudia Landis

Staff Liaison: Sara Woolverton

The board would like to thank the SEDAC, and in particular the leadership of SEDAC, for its tireless efforts this year on behalf of students with disabilities and their families. We are delighted that our special education programs and relationships with families continue to improve and agree with SEDAC that improved instruction for students with disabilities remains a top priority for the district.

We commend the SEDAC for its work on a variety of issues. The work of the Financial Ad Hoc Committee with Jan Maez and members of the Financial Oversight Committee illustrates the potential for SEDAC to illuminate the workings of the district in a positive and constructive manner. This work was instrumental in illustrating the recent trend of reducing legal and settlement costs and shifting resources toward instruction, helping to answer questions raised by the community about current and past special education expenditures.

The District's efforts to improve instruction include:

- Supporting the teachers providing specialized academic instruction (SAI), positive behavior support (PBS), and life skills (LS) instruction to our students
- The inclusion of special education teachers in district-wide curriculum enhancement and trainings (e.g. CGI, Pictorial Math, Algebra Essentials)
- Specialized professional development for special education teachers, site administrators and DIS staff on policies, procedures, relationship building, data collection and a variety of specialized curricula
- The continued training of all special education reading teachers begun this year in the appropriate screening and assessment of reading skills and the use of the *Language!* Curriculum and Read 180 in several schools
- The expansion of the Math Whizz curriculum, piloted in over half of our schools in 2010-2011, to additional schools
- The expansion of the Social Skills Improvement System curriculum, piloted in 3 of our elementary schools this year, to additional sites
- The expansion and refinement of our Specialized Academic Instruction Social Skills program at Grant with consultation from Autism Spectrum Therapies
- The expansion of the UCPlay program that provides creative art and movement activities for many of our preschool and life skills students as well training for teachers to implement
- The continued expansion of our assistive technology services and associated training
- Working with our Tri-City SELPA partners to establish a long term plan for providing mental health services in the wake of the demise of AB 3632
- Continued training and support of teachers in the use of the two newly acquired academic testing instruments, the WIAT and the Brigance

- Continued efforts to expand and improve the transition options available to high school students
- Participation in the Districtwide Progress Monitoring system using AIMSWEB and piloting other software for regular and consistent monitoring of student achievement.

We are certain that SEDAC joins with us in supporting these activities.

**District Advisory Committee
Board of Education Report
2010-2011**

VISUAL AND PERFORMING ARTS ADVISORY COMMITTEE

Staff Response

Chair: Cindy Rosmann
Staff Liaison: Tom Whaley

The district would like to extend its thanks and gratitude for the on-going work of the District Advisory Committee on the Visual and Performing Arts. The thought and attention committee members put into the written report and video presentation on June 30, 2011, is yet another indication of your continued support for and dedication to arts education in the Santa Monica-Malibu Unified School District. The board and senior leadership are very proud of the numerous accomplishments and accolades achieved by the students and teachers in our Visual and Performing Arts classes.

We recognize that many of the highlights referred to in the report are the result of the combined efforts of district staff, parent, community members, and committee members and are reflective of the previous years' committee recommendations.

Again, we thank the committee for its fine work and continued efforts on behalf of our students and staff.

The board and senior staff hope to continue the work of expanding partnerships and collaborations with local arts organizations like P.S. Arts and The Broad Stage to expand opportunities for all students in the SMMUSD.

Lastly, Tom Whaley, the district's VAPA Coordinator will continue to write grants and identify outside sources of funding to offer additional arts education classes in the areas still needed as stipulated in the Arts For All nine-year strategic plan. In addition, he will continue to spread the positive success stories of our arts education students to the media, so everyone in the Santa Monica and Malibu communities will be continually reminded of the excellent arts education our district provides to ALL students.

TO: BOARD OF EDUCATION

INFORMATION

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ

RE: REVISION OF AR 3270 – SALE AND DISPOSAL OF BOOKS, EQUIPMENT,
AND SUPPLIES

INFORMATION ITEM NO. I.02

This is to inform the Board of Education that AR 3270 – Sale and Disposal of Books, Equipment, and Supplies has been revised.

COMMENTS: CSBA is recommending this regulation update to reorganize the section on "Personal Property." The revision to section on "Instructional Materials" reflects new law (AB 487), which deletes the requirement that materials could be sold or donated only to organizations that would use them for educational purposes and adds requirement regarding the use of proceeds of the sale.

The revised regulation is attached.

SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES

~~The Board of Education may dispose of personal property belonging to the district by any of the following methods:~~

- ~~1. If the Board members attending a meeting unanimously agree that the property is worth no more than \$2,500, the Board may designate any district employee to sell the property without advertising. (Education Code 17546)~~

- ~~2. The Board may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. (Education Code 17545)~~

~~Notice for bids shall be posted in at least three public places in the district for at least two weeks or published at least once a week for at least two weeks in a newspaper having a general circulation in the district and, if possible, published within the district. (Education Code 17545)~~

~~Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee. (Education Code 17546)~~

- ~~3. The Board may authorize the sale of the property by means of a public auction conducted by district employees, employees of other public agencies, or by contract with a private auction firm. Notice related to the auction shall be posted or published as described in item #2 above. (Education Code 17545)~~

- ~~4. Without advertising for bids, the Board may sell the property to agencies of federal, state or local government, to any other school district, or to any agency eligible under the federal surplus property law (40 USC 484(j)(3)). In such cases, the sale price shall equal the cost of the property plus estimated cost of purchasing, storing and handling. (Education Code 17540)~~

- ~~5. Without advertising for bids, the Board may sell or lease the property to agencies of federal, state or local government or to any other school district. In such cases, the price and terms of the sale or lease shall be fixed by the Board and approved by the County Superintendent of Schools. (Education Code 17542)~~

- ~~6. If the Board members attending a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of by dumping. (Education Code 17546)~~

Personal Property

The district may sell surplus or obsolete district-owned personal property through any of the following methods:

1. The Superintendent or designee may advertise for bids by posting a notice in at least three public places in the district for at least two weeks, or by publishing a notice at least once a week for at least two weeks in a newspaper having a general circulation in the district and, if possible, publishing within the district. The district shall sell the property to the highest responsible bidder or shall reject all bids. (Education Code 17545)

Property for which no qualified bid has been received may be sold, without further advertising, by the Superintendent or designee. (Education Code 17546)

2. The property may be sold by means of a public auction conducted by district employees, employees of other public agencies, or by contract with a private auction firm. Notice related to the auction shall be posted or published as described in item #1 above. (Education Code 17545)
3. The district may sell the property without advertising for bids under any of the following conditions:
 - a. The Governing Board members attending a meeting unanimously agree that the property, whether one or more items, does not exceed \$2,500 in value. (Education Code 17546)
 - b. The district sells the property to agencies of federal, state, or local government, to any other school district, or to any agency eligible under the federal surplus property law (40 USC 484 renumbered 40 USC 549) and the sale price equals the cost of the property plus the estimated cost of purchasing, storing, and handling. (Education Code 17540)
 - c. The district sells or leases the property to agencies of the federal, state, or local government or to any other school district and the price and terms of the sale or lease are fixed by the Board and approved by the County Superintendent of Schools. (Education Code 17542)

If the Board members attending a meeting unanimously find that the value of the property is insufficient to defray the costs of arranging a sale, the property may be donated to a charitable organization deemed appropriate by the Board or may be disposed of by dumping. (Education Code 17546)

Money received from the sale of surplus property shall be either deposited in the district reserve or general fund or credited to the fund from which the original purchase was made. (Education Code [17547](#))

Instructional Materials

~~Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be donated to any governing board, county free library or other state institution; any United States public agency or institution; any nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing literacy. They also may be sold to any organization that agrees to use the materials for educational purposes. (Education Code [60510](#))~~

~~Any organization, agency or institution receiving obsolete instructional materials from the district shall certify to the Board that it agrees to use the materials for educational purposes and make no charge to any persons to whom the materials are given or lent. (Education Code [60511](#))~~

Surplus or undistributed obsolete instructional materials that are usable for educational purposes may be sold by the district, in which case all of the proceeds of the sale shall be available to acquire basic instructional materials, supplemental instructional materials, or technology-based materials. (Education Code 60510, 60510.1, 60521)

Such materials also may be donated to another district, county free library, or other state

institution; a United States public agency or institution; a nonprofit charitable organization; or children or adults in California or foreign countries for the purpose of increasing the general literacy of the people. Any organization, agency, or institution receiving obsolete instructional materials donated by the district shall certify to the Board that it agrees to make no charge to any persons to whom it gives or lends these materials. (Education Code 60510, 60511)

At least 60 days before disposing of these instructional materials, the Board shall notify the public of its intention to do so through a public service announcement on a local television station, in a local newspaper, or by another means the Board believes will most effectively reach the entities described above. The Board shall also permit representatives of these entities and members of the public to address the Board regarding the distribution of these materials.

Surplus or undistributed obsolete instructional materials which are unusable or which cannot be distributed as specified above may be disposed of by either of the following: (Education Code [60530](#))

1. By being mutilated so as not to be salable and sold for scrap at the highest obtainable price
2. By being destroyed by any economical means at least 30 days after the Board has given notice to all persons who have requested such notice

School Buses

Upon receiving a state apportionment for the replacement of a school bus, the Board may sell the bus that is being replaced to another California school district if the following conditions are met: (Education Code [42303](#))

1. The other district is replacing a bus that is in service and has not been designated a temporary school bus pursuant to Education Code [42291.5](#).
2. The bus being replaced by the other district is older than the bus that is being sold by this district.
3. The bus being replaced by the other district is not sold to a third school district.
4. The other district, by Board resolution, holds the state and this district harmless for any liability that may result from the bus that this district is selling.
5. The proceeds from the sale of the bus shall be used by this district for home-to-school transportation purposes.
6. Before the sale is finalized, the bus being sold is in compliance with all relevant provisions of the Vehicle Code and 13 CCR.

Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California

TO: BOARD OF EDUCATION

INFORMATION

07/20/11

FROM: SANDRA LYON / JANECE L. MAEZ

RE: REVISION OF AR 3580 – DISRICT RECORDS

INFORMATION ITEM NO. I.03

This is to inform the Board of Education that AR 3580 – District Records has been revised.

COMMENTS: CSBA is recommending this regulation update to clarify the definition of "records" pursuant to Title 5 regulations that must classified and retained by the district and to add legal requirements re: retention of electronic records or copies of records.

The revised regulation is attached.

DISTRICT RECORDS

~~The Superintendent or designee shall ensure that appropriate computer software is used to safeguard any data stored on computers, including computers connected to networks. To further prevent the damage or theft of data, computers and related equipment, he/she shall maintain complete and accurate inventories, specify user responsibilities for damages, and provide appropriate supervision in areas where computers are used.~~

Classification of Records

~~Before January 1, the Superintendent or designee shall review documents and papers originating during the prior school year and classify them as Class 1 (Permanent), Class 2 (Optional), or Class 3 (Disposable). Records of continuing nature (active and useful for administrative, legal, fiscal or other purposes over a period of years) shall not be classified until such usefulness has ceased. A student's cumulative record is a continuing record until the student ceases to be enrolled in the district. (5 CCR 16022)~~

Classification of Records

Records means all records, maps, books, papers, and documents of a school district required by law to be prepared or retained as necessary or convenient to the discharge of official duty. (5 CCR 16020)

Before January 1, the Superintendent or designee shall review the prior year's records and shall classify them as either a Class 1 (Permanent), Class 2 (Optional), or Class 3 (Disposable) record. (5 CCR 16022)

Records of continuing nature (active and useful for administrative, legal, fiscal, or other purposes over a period of years) shall not be classified until such usefulness has ceased. (5 CCR 16022)

An inventory of equipment shall be a continuing record and shall not be classified until the inventory is superseded or until the equipment is removed from district ownership. (5 CCR 16022)

A student's cumulative record is a continuing record until the student ceases to be enrolled in the district. (5 CCR 16022)

When an electronic or photographed copy of a Class 1 (Permanent) record has been made, the copy may be classified as Class 1 (Permanent) and the original classified as either Class 2 (Optional) or Class 3 (Disposable). However, no original record that is basic to any required audit may be destroyed prior to the second July 1st succeeding the completion of the audit. (Education Code 35254)

Class 1 - Permanent Record (5 CCR [16023](#))

The original of each of the following records, or one exact copy of it when the original is required by law to be filed with another agency, is a Class 1 (Permanent) Record and shall be retained indefinitely unless microfilmed in accordance with 5 CCR [16022](#):

1. Annual Reports
 - a. Official budget
 - b. Financial reports of all funds, including cafeteria and student body funds
 - c. Audit of all funds
 - d. Average daily attendance, including Period 1 and Period 2 reports
 - e. Other major annual reports, including:
 - (1) Those containing information relating to property, activities, financial condition or transactions
 - (2) Those declared by Board of Education minutes to be permanent
2. Official Actions
 - a. Minutes of the Board or Board committees, including the text of rules, regulations, policies or resolutions included by reference only
 - b. The call for and the result of any elections called, conducted or canvassed by the Board
 - c. Records transmitted by another agency pertaining to its action with respect to district reorganization
3. Personnel Records
 - a. Employees

All detailed records relating to employment, assignment, amounts and dates of service rendered, termination or dismissal of an employee in any position, sick leave record, rate of compensation, salaries or wages paid, deductions or withholdings made and the person or agency to whom such amounts were paid. In lieu of the detailed records, a complete proven summary payroll record for each employee containing the same data may be classified as Class 1 (Permanent), and the detailed records may then be classified as Class 3 (Disposable).

Information of a derogatory nature as defined in Education Code [44031](#) shall be Class 1 (Permanent) only when the time for filing a grievance has passed or the document has been sustained by the grievance process.
 - b. Students

The records of enrollment and scholarship for each student required by 5 CCR [432](#), and all records pertaining to any accident or injury involving a minor for which a claim for damages had been filed as required by law. This includes any related policy of liability insurance except that these records cease to be Class 1 (Permanent) one year after the claim has been settled or the statute of limitations has run.

4. Property Records

All detailed records relating to land, buildings, and equipment. In lieu of detailed records, a complete property ledger may be classified as Class 1 (Permanent). The detailed records may then be classified as Class 3 (Disposable) if the property ledger includes all fixed assets, an equipment inventory and, for each piece of property, the date of acquisition, name of previous owner, a legal description, the amount paid, and comparable data if the unit is disposed of.

Class 2 - Optional Records (5 CCR [16024](#))

Any record considered worth keeping, but which is not a Class 1 record, may be classified as Class 2 (Optional) and shall be retained until it is reclassified as Class 3 (Disposable). If by agreement of the Board and Superintendent or designee, classification of the prior year records has not been made before January 1, all records of the prior year may be classified Class 2 (Optional) until they are classified as required by 5 CCR [16022](#). Such classification must occur within one year.

Class 3 - Disposable Records (5 CCR [16025](#), [16026](#), [16027](#))

All records not classified as Class 1 (Permanent) or as Class 2 (Optional) shall be classified as Class 3 (Disposable). These include but are not limited to: detailed records basic to audit, including those relating to attendance, average daily attendance, or business or financial transactions; detailed records used in preparing another report; teachers' registers if all information required by 5 CCR [432](#) is retained in other records or if the General Records pages are removed from the register and classified as Class 1 (Permanent); and periodic reports, including daily, weekly and monthly reports, bulletins and instructions.

All Class 3 (Disposable) records shall be destroyed during the third school year after the school year in which the records originated. In addition, Class 3 (Disposable) records shall not be destroyed until after the third school year following the completion of any legally required audit or the retention period required by any agency other than the State of California, whichever is later. A continuing record shall not be destroyed until the fourth year after it has been classified as Class 3 (Disposable). (5 CCR 16026, 16027)

~~Class 3 (Disposable) records shall be destroyed during the third school year after the later of the following:~~

- ~~1. The completion of any legally required audit~~
- ~~2. The retention period required by any agency other than the State of California~~
- ~~3. The school year in which the records originated~~

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
approved: August 19, 2009 Santa Monica, California**

TO: BOARD OF EDUCATION

INFORMATION

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: TEXTBOOKS

INFORMATION ITEM NO. I.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

Environment, by Peter H. Raven, Linda R. Berg and David M. Hassenzahl for grades 11 and 12 AP Environmental Science at Malibu High School. Adoption requested by John Cary.

Living in the Environment, by G. Tyler Miller and Scott E. Spoolman for grades 11 and 12 AP Environmental Science at Malibu High School. Adoption requested by John Cary.

TO: BOARD OF EDUCATION

INFORMATION

07/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17th Street, Santa Monica, CA 90404

Preparing for the AP Environmental Science Examination, by David Hong and Karen K. Lionberger for AP Environment Science grades 11 and 12 at Malibu High School. Adoption requested by John Cary.

Laboratory Investigations: AP Environmental Science, by William Molnar for AP Environmental Science grades 11 and 12 at Malibu High School. Adoption requested by John Cary.

ATTACHMENTS

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: “Findings in Milk Offering” (*associated with Item No. D.04*)