

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**October 20, 2011**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, October 20, 2011**, in the **District Administrative Offices**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education will call the meeting to order at 4:30 p.m. in the Board Conference Room at the District Offices, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 6:00 p.m. in the Board Room.

**The public meeting will begin at 6:00 p.m.**

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card prior to discussion of that item. Persons wishing to address the Board of Education regarding an item that is not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials just outside the meeting room. Completed cards should be submitted to the Recording Secretary.

**Time Certain Items:** Those items listed for a specified time (marked in the margin) are so noted to give the public an indication of when the Board will hear that item. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (90)**

- Conference with Superintendent regarding 2011-12 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (5)
- Conference with Superintendent regarding 2011-12 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (5)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (3 cases). (40)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Certificated Employee: ID #ZZ2016127; Classified Employees: ID #UK3350076, #DD8053095, #QM7321737) (30)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (10)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (10)**

- Olympic High School WISE Healthy & Aging Participants

**V. APPROVAL OF THE AGENDA**

**VI. APPROVAL OF MINUTES**

*The October 6, 2011, minutes were not available for approval.*

**VII. CONSENT CALENDAR (30)**

As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

A.02 Approval of Independent Contractors.....2-3  
A.03 Conference and Travel Approval Ratification.....4-6  
A.04 Overnight Field Trip(s) 2011-2012.....7  
A.05 Approval of Head Start Operating Procedures Manual and  
Master Plan .....8  
A.06 Approval of Special Education Contracts – 2011-2012 .....9-11

**Business and Fiscal**

A.07 Award of Purchase Orders – 2011-2012.....12-12e  
A.08 Acceptance of Gifts – 2011-2012 .....13-17  
A.09 Approval for Disposal/Sale of Surplus Equipment.....18-18g

**Measure BB**

A.10 Amendment to Contract for Bid #10.35.BB-03-112541 – Point  
Dume Elementary School Gas and Furnace Replacement  
Project – Bon Air, Inc. – Measure BB .....19-20  
A.11 Approve Final Release and Settlement Agreement with Y & M  
Construction, Inc. for Additional Extra Work Claims, Final  
Release of remaining Contract Funds on the Lincoln Middle  
School Bid #10.15.BB.03-112987 – Relocatable Project –  
Measure BB.....21

**Personnel**

A.12 Certificated Personnel – Elections, Separations .....22-24  
A.13 Classified Personnel – Merit.....25-30  
A.14 Classified Personnel – Non-Merit.....31-33

**General**

A.15 Revise BP 4127 / 4227 / 4327 – Temporary Athletic Team  
Coaches .....34-36  
A.16 Revise BP 5141.33 – Head Lice .....37-38

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII. Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

**IX. COMMUNICATIONS (30)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

**A. Student Board Member Reports (15)**

Caroline Huber – Santa Monica High School  
Yasi Afsharnive – Malibu High School  
Chynna Summers – Olympic High School

- B. SMMCTA Update – Mr. Harry Keiley (5)
- C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)
- D. PTA Council – Kelly McMahon Pye (5)  
Debbie Mulvaney – Santa Monica High School PTSA President

**X. SUPERINTENDENT’S REPORT (5)**

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in an order determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS (100)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

- A.17 Increase in Staffing (FTE) – Special Education (5) ..... 39
- A.18 Proposal for Research in John Adams and Lincoln Middle Schools – UCLA Middle School Diversity Project (MSDP) (20).....40-42
- A.19 Gift Fund Contribution for 2010-11 and Equity Fund Allocation for 2011-12 (45) ..... 43-44b
- A.20 Memorandum of Understanding with the Designing Futures Foundation (10) ..... 45-45c
- A.21 Public Hearing and Adoption of Resolution No. 11-04 on Sufficiency of Instructional Materials and Williams Settlement Instructional Materials Fund (10)..... 46-49
- A.22 Approve Charges for District Advisory Committees – 2011-12 (10)..... 50

**XII. DISCUSSION ITEMS (75)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

- D.01 2011 Summer Programs Update (45) ..... 51
- D.02 Report on WASC Process at Santa Monica High School – 2011 (30) ..... 52

**XIII. INFORMATIONAL ITEMS (0)**

- I.01 Annual Report on Child Abuse Claims ..... 53
- I.02 Revision of AR 5111.1 – District Residency ..... 54-58

**XIV. BOARD MEMBER ITEMS (0)**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

**XX. ADJOURNMENT**

This meeting will adjourn to a board retreat to be held on **Saturday, October 22, 2011**, at the **district office**: 1651 16<sup>th</sup> Street, Santa Monica, CA. The next regular meeting is scheduled for **Thursday, October 6, 2011**, in the **Malibu City Council Chambers**: 23815 Stuart Ranch Road, Malibu, CA.

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2011-2012**

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 6:00pm**

July through December 2011					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/20* DO	7/23* DO 7/26* DO	*Wednesday, 7/20 *Saturday, 7/23: retreat *Wednesday, 7/26: special mtg
August		8/10* DO		8/24* DO	*Wednesday, 8/10 *Wednesday, 8/24 First day of school: 8/30
September	9/8 DO			9/22 DO	
October	10/6 M		10/20 DO	10/22* DO	*Saturday, 10/22: retreat
November	11/3 M		11/17 DO	11/29* DO	Thanksgiving: 11/24-25 *Tuesday, 11/29: special mtg
December			12/15 DO	winter break	
<b>Winter Break: December 21 – January 3</b>					
January through June 2012					
<b>Winter Break: December 21 – January 3</b>					
January			1/19 DO		
February	2/2 M		2/16 DO		
March	3/1 DO		3/15 DO	3/29* DO	*3/22 & 3/23: Stairway *3/29: 5 <sup>th</sup> Thursday
<b>Spring Break: April 2 – April 13</b>					
April	spring break	spring break	4/19 DO		
May	5/3 M		5/17 DO		
June	6/7 DO			6/27* DO	Last day of school: 6/15 *Wednesday: 6/27

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District  
Board of Education  
October 20, 2011**

**I. CALL TO ORDER**

A. Roll Call

Jose Escarce – President  
Ben Allen – Vice President  
Oscar de la Torre  
Maria Leon-Vazquez  
Laurie Lieberman  
Ralph Mechur  
Nimish Patel

Student Board Members

B. Pledge of Allegiance

**II. CLOSED SESSION**

TO: BOARD OF EDUCATION  
FROM: SANDRA LYON  
RE: APPROVAL OF MINUTES

ACTION  
10/20/11

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

*The October 6, 2011, minutes were not available for approval.*

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:





---

## **CONSENT ITEMS**



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JANECE L. MAEZ / PEGGY HARRIS  
/ STUART SAM

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2011-2012 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
<i>NONE</i>			

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Mary Ann Patino, MSRD 7/01/11 to 6/30/12 Not to exceed: \$14,580	To assist the preschool programs on nutritional counseling with parents, staff training, parent training, site monitoring, nutritional assessments, and policies and procedures	Child Development Services	12-52101-0-85000-10000-5802-070-2700 (Head Start Basic)
Regents University of California Los Angeles UCLA Venice Dental Center 7/1/11 to 6/30/12 Not to exceed: \$3,000	To provide dental care services to Head Start eligible families	Child Development Services	12-52101-0-85000-10000-5802-070-2700 (Head Start Basic)
PS Arts 10/4/11 to 6/15/12 Not to exceed: \$5,000	To teach art for all K-5 classes	John Muir	01-90150-0-11100-10000-5802-005-4050 (PTA)
Will Geer Theatricum Botanicum 1/19/12 to 1/19/12 Not to exceed \$1,200.00	For an all school assembly for Black History month.	Franklin	01-90150-0-11100-10000-5802-002-4020 (PTA)
Zevitz-Redfield & Associates, Inc. Will Carey 7/01/11 to 6/30/12 Not to exceed: \$50,000 Cost: \$125 per hour (Previous contract up to 200 hours was approved on 9/1/10 – Item A.02)	Hourly availability to support new Student Information System and training of staff.	Information Services	01-00000-0-00000-7700-5640-054-2540

David Fisher 8/25/11 to 6/30/12 Amend amount not to exceed: \$8,000	To perform specialized technical theatre support for Theatre Operations rentals in Barnum Hall and other District Theaters.	Business Services: Theater Operations & Facility Permits	01-91180-0-81000-54000-5802-046-2460
Greville Kellett 7/1/11 to 6/30/12 Amend amount not to exceed: \$8,000	To perform specialized technical theatre support for Theatre Operations rentals in Barnum Hall and other District Theaters.	Business Services: Theater Operations & Facility Permits	01-91180-0-81000-54000-5802-046-2460
Lucas Capra 7/1/11 to 6/30/12 Amend amount not to exceed: \$12,000	To perform specialized technical theatre support for Theatre Operations rentals in Barnum Hall and other District Theaters.	Business Services: Theater Operations & Facility Permits	01-91180-0-81000-54000-5802-046-2460

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	<u>CONFERENCE NAME</u> <u>LOCATION</u> <u>DATE (S)</u>	<u>COST</u> <u>ESTIMATE</u>
<u>BRADFORD, Maureen</u> Ed Services 01-00000-0-19510-31600-5220-030-1300 General Fund- Function: Pupil Testing Services	2011 Assessment and Accountability Information Meeting Ontario, CA October 4, 2011	\$65
<u>BRYANT, Cheryl</u> Human Resources 01-00000-0-00000-74000-5220-025-1250 General Fund- Function: Personnel/Human Resources	ASCIP Health Benefits Training-Health Fair Cerritos, CA October 6, 2011	\$40
<u>BUNAYOG, Jesse</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Fiscal Services	RAD Training Downey, CA November 17, 2011	\$40
<u>DIAZ, Aida</u> Ed Services 01-42030-0-47600-10000-5220-035-1300 General Fund- Resource: Title III	Bilingual English Language Directors' Meeting Downey & Santa Clarita, CA Various Meetings (9/9/11 – 6/01/12)	\$420
<u>HAMILTON MENJIVAR, LaDawna</u> Rogers Elementary 01-40350-0-11100-21000-5220-035-1300 General Fund- Resource: Title II	21 <sup>st</sup> Century Learners Symposium 2011 Los Angeles, CA October 14, 2011	\$25
<u>HARRISON, Rebel</u> ROP	CALCP/CAROCF Annual Conference San Diego, CA November 15 – 18, 2011	\$0
<u>HYATT, Virginia</u> Purchasing 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	K-12 School Symposium Downey, CA October 13, 2011	\$30
<u>HYATT, Virginia</u> Purchasing 01-00000-0-00000-75300-5220-055-2550 General Fund- Function: Purchasing	Green California School Summit And Exposition Pasadena, CA October 18, 2011	\$80

<u>LADUKE, Stacy</u> Adams Middle 01-00010-0-11100-10000-5220-011-4110 General Fund- Resource: Tier III	Embracing Diversity of GLBTQ Youth and Families Los Angeles, CA October 4, 2011	\$95
<u>MCGEE, Richard</u> Santa Monica High	ROP Program of Study-Graphic Communications Downey, CA 9/27/11, 10/13/11 and 11/01/11	\$0 <b>+1 SUB</b>
<u>MCNAMARA, Jeanie</u> Adams Middle	AVID Implementation Training Santa Fe Springs, CA September 27 – 28, 2011	\$0 <b>+1 SUB</b>
<u>MIRELES TOUMAYAN, Guadalupe</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	Classroom Management & Student Discipline Workshop Downey, CA October 27, 2011	\$100 <b>+1 SUB</b>
<u>NAO, Kimberly</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	EDGY Conference Los Angeles, CA October 4, 2011	\$90
<u>NAO, Kimberly</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	Models of Pride Los Angeles, CA October 15, 2011	\$68
<u>PAUL, Carmen</u> Santa Monica High 01-00000-0-11100-27000-5220-015-4150 General Fund- Function: School Administration	AP Workshop-Spanish Language- Experienced Teachers Los Angeles, CA October 29, 2011	\$180
<u>PERRY, Stephanie</u> Personnel Commission 01-00000-0-00000-74000-5220-027-2270 General Fund- Function: Personnel/Human Resources	2011 Personnel Testing Council- Southern California Annual Conference Alhambra, CA November 4, 2011	\$127
<u>WILLIAMS, Sara</u> ROP 01-96352-0-71100-27000-5220-080-7800 General Fund- Resource: ROP Support	CALCP/CAROCP Annual Conference Coronado, CA November 16 – 18, 2011	\$930

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b> * a complete list of conference participants is on file in the Department of Fiscal Services		
<u>BUNAYOG, Jesse</u> <u>PEREZ, Elena</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Resource: Fiscal Services	General Ledger 2 Downey, CA December 8, 2011	\$50

<u>BUNAYOG, Jesse</u> <u>PEREZ, Elena</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Resource: Fiscal Services	Financial Analysis Downey, CA December 13, 2011	\$50
<u>COX, Dan</u> <u>+11 Additional Staff</u> ROP/Santa Monica High 01-96352-0-71100-27000-5220-080-7800 General Fund- Resource: ROP Support	Pre-Conference CALCP/CAROCP Annual Conference Diego, CA	\$1,300 <b>+11 SUBS</b>
<u>GRIEGO, Orlando</u> <u>RICHWINE, Donna</u> Food and Nutrition Services 13-53100-0-00000-37000-5110-057-2570 Cafeteria Fund- Resource: Child Nutrition	CDE Leadership Conference Ventura, CA October 25 – 26, 2011	\$160
<u>MAEZ, Jan</u> <u>+3 Additional Staff</u> Fiscal/Business Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Resource: Fiscal Services	Job-Alike Workshop-CASBO El Segundo, CA January 27, 2012	\$195

<b>Out-of-State Conferences: Individual</b>		
<b>NONE</b>		

<b>Out-of-State Conferences: Group</b>		
<u>ACKER, Nathaniel</u> <u>+3 Additional Staff</u> Santa Monica High	National Council for the Social Studies Annual Conference Washington D.C. November 30 – December 3, 2011	\$0 <b>+3 SUBS</b>

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:





TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2011-2012

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2011-2012 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Franklin 5 <sup>th</sup> gr 140	Pali Camp - CA 4/20/12-4/22/12	T. Brown/ D. Sinfield/ P. Flynn	\$267 per student paid by parent donation and fundraising	Science	An enrichment program offered to all 5 <sup>th</sup> graders. It supports the 5 <sup>th</sup> grade science curriculum.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 115	Central Coast of California 3/29/12 – 4/1/12	Laurel Fretz/ R. Semik/ P. Barraza	\$600 per student paid by parent donation and fundraising	Language Arts (Cal Lit)	Cal Lit students will be making their annual trek through the Central Cost of California for a culminating experience of experiencing all the literature they have read throughout the year.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 32	Japan 4/2/12 – 4/11/12	Laurel Fretz/ L. Boone/ E. Kariya	\$3,000 per student paid by parent donation and fundraising	Foreign Language	Students studying Japanese will be travelling to Japan to practice Japanese communication and gain knowledge and understanding of Japanese culture.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 103	Rancho Bernardo High School, San Diego, CA 10/15/11-10/16/11	Laurel Fretz/ M. Corrigan/ Swift/ Sakow	\$100 per student paid by parent donation and fundraising	Music	Marching Band will participate in the competitive/adjudicated marching band performance.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 16	Cal Poly SLO (Cuesta College), San Luis Obispo 10/14/11-10/15/11	Laurel Fretz/ T. Fisher	None	PE	Cross country students will be competing against though competitors in the state.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / JUDY ABDO

RE: HEAD START STANDARD OPERATING PROCEDURES MANUAL AND  
MASTER PLAN

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the Head Start Standard Operating Procedures Manual and the Master Plan.

COMMENT: The Head Start regulations require board approved policies and procedures to operate a Head Start preschool program. These policies and procedures address how the agency will implement services for children and families that meet the required Code of Federal Regulations.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDY LYON / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2011-2012

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2011-2012 as follows:

**NPS**

2011-2012 Budget 01-65000-0-57500-11800-5125-043-1400

<b>Nonpublic School/Agency</b>	<b>SSID</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
California Psych Care	2983493507	NPA	#50-SPED12078	\$20,000.
Premier Healthcare Services, Inc	Various	1:1 Support	#19-SPED12066 *Increase*	\$25,000.
Behavioral Building Blocks	Various	Behavior Therapy	#21-SPED12080	\$35,000.
Personal Coaching Systems	2104353235	NPS	#51-SPED12084	\$68,579
Carousel School	3145846847	NPS	#52-SPED12090	\$54,260

Amount Budgeted NPS 11/12		\$ 1,700,000
Prior Board Authorization as of 10/6/2011		\$ 839,385
	Balance	\$ 860,615
Positive Adjustment (See Below)		\$ 0
		\$ 860,615
Total Amount for these Contracts		\$ 202,839
	Balance	\$ 657,776

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2011-2012 in the amount of \$ 0 as of 10/20/2011					
<b>NPS</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>

**NPA**

2011-2012 Budget 01-65000-0-57500-11800-5126-043-1400

<b>Nonpublic School/Agency</b>	<b>SSID</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Greco's World	04/25/2007	Occupational Therapy	#20-SPED12079	\$4,000.
Kelter Center	7145850576	Educational Therapy	#22-SPED12088	\$24,750

Amount Budgeted NPA 11/12		\$ 900,000
Prior Board Authorization as of 10/6/2011		\$ 697,381
	Balance	\$ 202,619
Positive Adjustment (See Below)		\$ 0
		\$ 202,619
Total Amount for these Contracts		\$ 28,750
	Balance	\$ 173,869

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2011-2012 in the amount of \$ 0 as of 10/20/2011					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

### Instructional Consultants

2011-2012 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Century City Optometric Center	6168090914	Vision Therapy	#16-SPED12059 *Increase*	Original: \$4,000. <b>Increase: \$500</b>
Deborah Bohn	6168093794	Physical therapy	#18-SPED12083	\$12,800
Karen Schnee	8174629438	IEE	#23-SPED12089	\$1530

Amount Budgeted Instructional Consultants 11/12	\$ 200,000
Prior Board Authorization as of 10/6/2011	\$ -247,855*
Balance (*Please note correction)	\$ -47,855
Positive Adjustment (See Below)	\$ 0
	\$ -47,855
Total Amount for these Contracts	\$ 14,830
Balance	\$ -\$62,685

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2011-2012 in the amount of \$0 as of 10/20/2011.					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

### Non-Instructional Consultants

2011-2012 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
LA Checker Cab	09/13/2004	Transportation	#16-SPED12081	\$17,000.
Bell Cab		Transportation	#17-SPED12082	\$9,400.
Pawar Transportation	08/16/1995	Transportation	#19-SPED12085	\$36,000
Pawar Transportation	8091955978	Transportation	#20-SPED12086	\$2,800
Parent Reimbursement	1104342513	Travel reimbursement	#21-SPED12087	\$1,200

Amount Budgeted Non-Instructional Consultants 11/12	\$ 300,000
Prior Board Authorization as of 10/6/2011	\$ 168,283
Balance	\$ 131,717
Positive Adjustment (See Below)	\$ 0
	\$ 131,717
Total Amount for these Contracts	\$ 66,400
Balance	\$ 65,317

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2011-2012 in the amount of \$ 0 as of 10/20/2011.					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Legal**

2011-2012 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 11/12		\$ 200,000
Prior Board Authorization as of 10/6/2011		<u>200,000</u>
	Balance	\$ 200,000
Adjustments for this period		<u>\$ 0</u>
		200,000
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ 0

Adjustment				
Legal Services Budget 01-65000-0-57500-11900-5820-043-1400				
There has been a reduction in authorized expenditures of Legal Services contracts for FY 2011-2012 in the amount of \$ 0 as of 10/20/2011.				
Legal Contractor	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:





TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2011-12

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from September 26, 2011, through October 11, 2011, for fiscal /12.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 20, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** NEW PURCHASE ORDERS ***					
122074	A.J. FISTES CORPORATION	WOODS PRESCHOOL PROJECT	CHILD DEVELOPMENT CENTER	18,161.00	CD
122075	A.J. FISTES CORPORATION	LOS AMIGOS PRESCHOOL PROJECT	CHILD DEVELOPMENT CENTER	14,848.00	CD
122162	ABRAMS, ERIN	REIMBURSEMENT PROGRAM LICENSE	WILL ROGERS ELEMENTARY SCHOOL	64.95	R
122182	ACT INC	SUPPLIES FOR AVID CLASSES	JOHN ADAMS MIDDLE SCHOOL	349.16	R
122076	ADVANCED BATTERY SYSTEMS	ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
122161	AMERICAN COUNCIL ON EDUCATION	GED TEST MATERIALS	ADULT EDUCATION CENTER	2,125.12	A
122131	ANNISON BUSINESS SOLUTIONS INC	ANNUAL SERVICE CONTRACT: 11-12	SPECIAL EDUCATION REGULAR YEAR	129.00	R
122102	APEX LEARNING	DIGITAL CURRIC	STATE AND FEDERAL PROJECTS	23,650.00	U
121887	APPLE COMPUTER CORP	COMPUTERS	SANTA MONICA HIGH SCHOOL	3,983.22	R
122009	APPLE COMPUTER CORP	ipad and rechargeable battery	GRANT ELEMENTARY SCHOOL	1,119.60	R
122097	APPLE COMPUTER CORP	APPLE VOUCHER: SPEDAPPS ACCT	SPECIAL EDUCATION REGULAR YEAR	1,400.00	R
122100	APPLE COMPUTER CORP	APPLE LAPTOP/PROJ ACCESSORIES	SPECIAL EDUCATION REGULAR YEAR	149.62	R
122264	ATLANTIC EXPRESS OF LA INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	520.00	U
122301	ATLANTIC EXPRESS OF LA INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	927.50	U
121971	ATLAS TRACKS INC	REPAIR & RESTRIPE TRACK	SANTA MONICA HIGH SCHOOL	11,700.00	SR
122135	AVON CAR RENTAL	VAN RENTAL	R O P	980.00	R
122303	BARNES & NOBLE/SANTA MONICA	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	1,500.00	R
122231	BLUE POINT ELECTRIC	GROUND ROD TESTING - ROGERS	FACILITY MAINTENANCE	300.00	R
122248	BROCK,MIRIAM	MILEAGE REIMBURSEMENT: BROCK	SPECIAL EDUCATION REGULAR YEAR	1,100.00	R
122107	CALIFORNIA OFFICE SYSTEMS INC	SPECIAL ED OFFICE ERGONOMICS	SPECIAL EDUCATION REGULAR YEAR	2,088.22	R
122132	CALIFORNIA OFFICE SYSTEMS INC	FABRIC BOARD ROOM CHAIRS	DISTRICT-WIDE	2,127.36	R
122180	CALIFORNIA OFFICE SYSTEMS INC	ATTENDANCE OFFICE SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	250.00	U
122183	CALIFORNIA OFFICE SYSTEMS INC	INST SUP/LEADERSHIP/ASB	JOHN ADAMS MIDDLE SCHOOL	250.00	R
122184	CALIFORNIA OFFICE SYSTEMS INC	INST SUP/SCIENCE/TEAM	JOHN ADAMS MIDDLE SCHOOL	50.00	U
122185	CALIFORNIA OFFICE SYSTEMS INC	INST SUP/LANG ARTS/TEAM	JOHN ADAMS MIDDLE SCHOOL	120.00	U
122188	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES/ADMIN	JOHN ADAMS MIDDLE SCHOOL	500.00	U
122319	CALIFORNIA OFFICE SYSTEMS INC	OFFICE FURNITURE	FACILITY MAINTENANCE	4,323.22	R
122340	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	FACILITY MAINTENANCE	500.00	R
121679	CANON BUSINESS SOLUTIONS	COPIER	CDC: CCTR	6,418.44	CD
121684	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGREEMENT	CDC: CCTR	825.93	CD
121924	CANON BUSINESS SOLUTIONS-WEST	YR 1 SERVICE AGREE.FOR COPIER	JOHN ADAMS MIDDLE SCHOOL	1,143.60	BB
121732	CDW-G COMPUTING SOLUTIONS	BARCODE SCANNER	MCKINLEY ELEMENTARY SCHOOL	128.01	U
122361	CDW-G COMPUTING SOLUTIONS	BTSA SUPPLIES	PERSONNEL SERVICES	84.56	U
122152	CEDILLO SOFIA	REIMBURSEMENT PROGRAM LICENSE	WILL ROGERS ELEMENTARY SCHOOL	64.95	R
122317	CHAMPION CHEMICAL	FLOOR WAX REVOLUTION	PT DUME ELEMENTARY SCHOOL	302.21	R
122087	COLLEGE BOARD	PROFESSIONAL DVLPMT MATERIALS	STATE AND FEDERAL PROJECTS	6,500.00	R
122320	COMPLETE BUSINESS SYSTEMS	COPIER SUPPLIES	PT DUME ELEMENTARY SCHOOL	1,476.81	R
122302	DEMCO INC	LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	90.12	R
122149	DEMOPOULOS,KATHERINE	REIMBURSEMENT PROGRAM LICENSE	WILL ROGERS ELEMENTARY SCHOOL	64.95	R
122290	DESERT EXPRESS	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	8,866.00	U
121954	DICK BLICK	FIXED HEIGHT STOOLS FOR ART	MALIBU HIGH SCHOOL	640.21	R
122187	DISCOVERY EDUCATION	LICENSE/INST MEDIA/LOTTERY	JOHN ADAMS MIDDLE SCHOOL	4,565.00	R
122215	EBSO SUBSCRIPTION SERVICES	MAGAZINE SUBSCRIPTIONS	WEBSTER ELEMENTARY SCHOOL	105.87	R
122258	EDUCATIONAL TESTING SERVICE	GED SCORING FEES	ADULT EDUCATION CENTER	1,500.00	A
122349	EL POLLO LOCO	BTSA SUPPLIES	PERSONNEL SERVICES	200.00	U
122136	ENGLER BROS MOTOR PARTS	INSTRUCTIONAL SUPPLIES	R O P	1,000.00	R
122119	EPS/SCHOOL SPECIALTY	S.P.I.R.E. MAGNET BOARDS	SPECIAL EDUCATION REGULAR YEAR	149.50	R
122219	ETA CUISENAIRE	VERSATILES BUILDING SKILLS IN	WEBSTER ELEMENTARY SCHOOL	153.86	R
122111	EVAN-MOOR EDUCATIONAL	teachers edition	GRANT ELEMENTARY SCHOOL	21.84	U

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 20, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
122134	EVENTFUL FLOWER DESIGN	INSTRUCTIONAL SUPPLIES	R O P	1,201.75	R
122200	FASTSIGNS-65201	SIGNAGE INSTALLATION	JOHN ADAMS MIDDLE SCHOOL	135.00	BB
122278	FLAGHOUSE	PE EQUIPMENT	ROOSEVELT ELEMENTARY SCHOOL	504.78	U
122203	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	88.80	R
121998	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	655.50	U
122207	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	110.85	U
122333	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	239.48	U
122069	FOLLETT LIBRARY BOOK CO	BOOKS	SANTA MONICA HIGH SCHOOL	3,000.00	U
122137	FREESTYLE PHOTO SUPPLIES	INSTRUCTIONAL SUPPLIES	R O P	1,964.57	R
120854	GALE SUPPLY CO	CUTODIAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	136.40	R
121916	GALE SUPPLY CO	CUSTODIAN SUPPLIES	WEBSTER ELEMENTARY SCHOOL	2,341.06	R
121992	GALE SUPPLY CO	CUSTODIAL	CHILD DEVELOPMENT CENTER	939.60	CD
121993	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	904.04	U
122017	GALE SUPPLY CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	722.31	U
122093	GALE SUPPLY CO	CUSTODIAL SUPPLIES	OLYMPIC CONTINUATION SCHOOL	242.37	R
122123	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	521.12	U
122204	GALE SUPPLY CO	custodial supplies	GRANT ELEMENTARY SCHOOL	1,187.33	U
122261	GALE SUPPLY CO	janitorial supplies	THEATER OPERATIONS&FACILITY PR	632.39	R
122284	GALE SUPPLY CO	CUSTODIAL SUPPLIES	PT DUME ELEMENTARY SCHOOL	2,127.20	R
122297	GALE SUPPLY CO	CUSTODIAL SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	374.02	U
122190	GATES, JANIE YUGUCHI	REIMBURSMENT	OLYMPIC CONTINUATION SCHOOL	1,101.93	U
122101	GLENCOE/MACMILLAN/MCGRAW-HILL	REASONING/WRITING WORKBOOKS	SPECIAL EDUCATION REGULAR YEAR	85.95	R
122222	GLENCOE/MACMILLAN/MCGRAW-HILL	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	3,145.34	U
122211	GLOBE BOOK/PEARSON EDUCATION	INCREASE PO 121825	SMASH SCHOOL	187.21	R
122212	GOLDEN RULE BINDERY	TEXTBOOKS REBOUNDING	SANTA MONICA HIGH SCHOOL	598.14	U
122050	GOLDEN STAR TECHNOLOGY INC	Smart Board Move	CABRILLO ELEMENTARY SCHOOL	325.00	R
122088	GOLDEN STAR TECHNOLOGY INC	ELMO DOCUMENT CAMERA	STATE AND FEDERAL PROJECTS	642.39	R
122189	GOMEZ-PEREZ, ARMANDO	COMPUTER ADAPTOR	WILL ROGERS ELEMENTARY SCHOOL	85.91	R
122251	GORLITZ SEWER & DRAIN INC.	PLUMBING SUPPLIES	FACILITY MAINTENANCE	500.00	R
122226	HENRY RADIO INC	SECURITY RADIO BATTERIES	JOHN ADAMS MIDDLE SCHOOL	300.00	R
122275	HERO ENTERPRISES INC	SHEET MUSIC/JAZZ	CURRICULUM AND IMC	800.00	R
122148	HERRERA, MAYRA	REIMBURSEMENT PROGRAM LICENSE	WILL ROGERS ELEMENTARY SCHOOL	65.70	R
122045	HISONIC	Amplifiers	FRANKLIN ELEMENTARY SCHOOL	1,219.90	R
122206	HOLT MCDUGAL	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	701.16	U
122291	HOME DEPOT- L.A.	garden supplies	GRANT ELEMENTARY SCHOOL	50.00	U
122159	INDUSTRIAL ELECTRIC SERVICE	GASKET FOR FRANKLIN FREEZER	FOOD SERVICES	142.81	F
122271	INDUSTRIAL ELECTRIC SERVICE	HINGES FOR CRESCOR WARMERS	FOOD SERVICES	204.78	F
122220	INTELLI-TECH	COMPUTERS	LINCOLN MIDDLE SCHOOL	3,537.83	R
122262	INTELLI-TECH	computers for Theater Ops	THEATER OPERATIONS&FACILITY PR	3,435.39	R
122130	INTERNATIONAL PAPER	PAPER	SANTA MONICA HIGH SCHOOL	4,175.54	U
122274	INTERNATIONAL PAPER	cut stock papers contract 1383	STATE AND FEDERAL PROJECTS	1,500.00	R
122256	JONES, DAVID C.	Reimbursement #2012-108	THEATER OPERATIONS&FACILITY PR	560.64	R
122174	JW PEPPER OF LOS ANGELES	MUSIC FOR CHOIRS	STATE AND FEDERAL PROJECTS	2,500.00	R
122177	JW PEPPER OF LOS ANGELES	SHEET MUSIC/GIFT-VOCAL MUSIC	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
122179	JW PEPPER OF LOS ANGELES	INST SUP/GIFT-GIFT INST MUSIC	JOHN ADAMS MIDDLE SCHOOL	2,000.00	R
122277	JW PEPPER OF LOS ANGELES	JAZZ MUSIC/SAMO	CURRICULUM AND IMC	450.00	R
122138	KELLY PAPER/SANTA MONICA	INSTRUCTIONAL SUPPLIES	R O P	750.00	R
122133	KERN HIGH SCHOOL DISTRICT	SIMULATION REGISTRATION FEE	R O P	750.00	R
122084	KORADE & ASSOCIATE BUILDERS	COMPOSITE WOOD PLATFORM	LINCOLN MIDDLE SCHOOL	1,771.00	BB
122146	KORADE & ASSOCIATE BUILDERS	PAITING OF LOCKER AREAS	SANTA MONICA HIGH SCHOOL	11,270.00	R
122228	KORADE & ASSOCIATE BUILDERS	VISION LITES AT ROOSEVELT	FACILITY MAINTENANCE	1,188.00	R

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 20, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
122172	L A FEDERAL ARMORED SERVICES	ARMORED SERVICES	FOOD SERVICES	3,000.00	F
122104	LACOE	AVID ANNUAL FEE	STATE AND FEDERAL PROJECTS	750.00	R
122209	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CDC: CCTR	50.00	CD
122238	LAKESHORE	classroom supplies	GRANT ELEMENTARY SCHOOL	50.00	U
122268	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CDC: CCTR	150.00	CD
122312	LAKESHORE	OPEN ORDER/INSTRUCTIONAL	CDC: CCTR	225.00	CD
122095	LAKESHORE CURRICULUM	PRESCHOOL SUPPLIES: LCOLLIN	SPECIAL EDUCATION REGULAR YEAR	118.46	R
121503	LEIGHTON CONSULTING INC	CONTRACT ADDENDUM # 19	EDISON ELEMENTARY SCHOOL	330,066.00	BB
122199	LEIGHTON CONSULTING INC	CONTRACT ADDENDUM # 19	EDISON ELEMENTARY SCHOOL	101,500.00	BB
122311	LENIN VELASCO	TARDY SYSTEM SUPPLIES	SANTA MONICA HIGH SCHOOL	609.25	U
122186	MACMALL/PC MALL	TECHNOLOGY SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	500.00	R
122099	MAILROOM FINANCE INC.	POSTAGE	SANTA MONICA HIGH SCHOOL	3,000.00	U
122218	MARTIN AUTOMOTIVE GROUP	Open order for repair parts	TRANSPORTATION	500.00	R
122279	MICRO BIO-MEDICS/ORDERS	NURSE SUPPLIES	ROOSEVELT ELEMENTARY SCHOOL	334.73	U
122194	MOBILE MODULAR	OFFICE TRAILER LEASE	MALIBU HIGH SCHOOL	10,000.46	BB
122217	MUNCY WINDS MUSIC COMPANY	OPEN ORDER: MUSIC SUPPLIES	LINCOLN MIDDLE SCHOOL	1,000.00	R
122205	NATIONAL SCIENCE TEACH ASSN	INST SUP/SCIENCE/TIER III	JOHN ADAMS MIDDLE SCHOOL	213.27	U
121912	NELI'S INC	STAFF DEVELOPMENT	MCKINLEY ELEMENTARY SCHOOL	600.00	R
122092	NELI'S INC	INSERVICE SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	400.00	R
122347	NELI'S INC	BTSA SUPPLIES	PERSONNEL SERVICES	300.00	U
122173	NICK RAIL MUSIC	MUSIC THEORY BOOKS - ELEM	STATE AND FEDERAL PROJECTS	7,500.00	R
122216	NICK RAIL MUSIC	OPEN ORDER: MUSIC SUPPLIES	LINCOLN MIDDLE SCHOOL	5,000.00	R
122145	OLIVER WORLDCLASS LABS INC	SmartBoard Projector	FRANKLIN ELEMENTARY SCHOOL	813.77	U
122259	ORANGE COUNTY SPEAKER INC	speaker part	THEATER OPERATIONS&FACILITY PR	58.15	R
122213	PARADIGM SERVICES INC	MAA / LEA MEDI-CAL BILLING	SPECIAL EDUCATION REGULAR YEAR	19,156.47	U
122077	PATTON STEEL SUPPLY	METAL SHOP SUPPLIES	FACILITY MAINTENANCE	2,000.00	R
122121	PEARSON ASSESSMENTS	OTR ASSESSMENT TOOL	SPECIAL EDUCATION REGULAR YEAR	576.25	R
122053	PICO LANAI	DEPOSIT FOR GATE REMOTES	EDISON ELEMENTARY SCHOOL	1,200.00	BB
122054	PICO LANAI	RENTAL OF 40 OFF SITE PKG SPTS	EDISON ELEMENTARY SCHOOL	172,800.00	BB
122337	PLUMMASTER INC	PLUMBING SUPPLIES	FACILITY MAINTENANCE	500.00	R
122309	PROCTOR, VALERII	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	70.67	CD
122010	QUARTERMASTER	SECURITY UNIFORMS	LINCOLN MIDDLE SCHOOL	421.45	R
122202	QUARTERMASTER	SECURITY UNIFORMS	JOHN ADAMS MIDDLE SCHOOL	299.18	R
122233	QUESTYS SOLUTIONS	SOFTWARE ADDITION & TRAINING	PRINTING SERVICES	983.25	U
122351	RALPH'S	BTSA SUPPLIES	PERSONNEL SERVICES	1,000.00	U
122247	RAYCOM/MOBILE RELAY ASSOCIATES	EMERGENCY RADIO PARTS	FACILITY MAINTENANCE	94.59	R
122118	READ NATURALLY	READ NATURALLY AUDIO CDs	SPECIAL EDUCATION REGULAR YEAR	387.56	R
122245	REGENCY ENTERPRISES INC.	LIGHTING	JOHN MUIR ELEMENTARY SCHOOL	177.09	U
122193	RICO'S UPHOLSTERY CONSULTING	REUPHOLSTER BOARD ROOM CHAIRS	DISTRICT-WIDE	8,436.00	R
122081	RICOH BUSINESS SOLUTIONS	PDLX copier maintenance svc.	CURRICULUM AND IMC	49.17	U
122116	RIFTON EQUIPMENT	STUDENT EQUIPMENT: ACCESSORIES	SPECIAL EDUCATION REGULAR YEAR	73.74	R
122243	ROBINSON ANDERSON & ASSOCIATES	Sempra account printing	CURRICULUM AND IMC	20,000.00	R
122298	ROCKEN SCREEN PRINTING & GRAPH	RISK MGMT SAFETY INCENTIVE	FACILITY MAINTENANCE	1,498.91	R
122085	RUSCO INC	156 NEW LOCKERS	LINCOLN MIDDLE SCHOOL	14,575.00	BB
122229	RUSCO INC	STEEL REPAIR HARDWARE	FACILITY MAINTENANCE	2,017.63	R
122105	S & S RENT A FENCE INC	FENCE INSTAL/RENTAL ROGERS	FACILITY MAINTENANCE	480.00	R
122109	SAMMONS PRESTON INC	STUDENT EQUIPMENT: OT	SPECIAL EDUCATION REGULAR YEAR	159.65	R
122142	SANTA MONICA MUN BUS LINES	BUS PASSES	STUDENT SERVICES	2,000.00	U
121950	SCHOLASTIC MAGAZINES	NEW YORK TIMES MAGAZINES	MALIBU HIGH SCHOOL	465.08	R
122266	SCHOOL NUTRITION SERVICES	SAFETY & SANITATION PROGRAM	FOOD SERVICES	9,195.00	F
122108	SCHOOL SPECIALTY INC	CHANGING TABLE: ROOSEVELT	SPECIAL EDUCATION REGULAR YEAR	194.74	R

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 20, 2011

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
122249	SCHOOL SPECIALTY INC	OPEN PURCHASE ORDER SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	500.00	R
122336	SEA CLEAR POOLS	MALIBU POOL FILTER CONTROL	FACILITY MAINTENANCE	1,318.31	R
122001	SEHI COMPUTER PRODUCTS	lamp for projector	GRANT ELEMENTARY SCHOOL	175.60	U
122032	SEHI COMPUTER PRODUCTS	COMPUTER EQUIPMENT	WILL ROGERS ELEMENTARY SCHOOL	1,024.91	R
122140	SEHI COMPUTER PRODUCTS	INSTRUCTINAL SUPPLIES	R O P	2,731.25	R
122158	SEHI COMPUTER PRODUCTS	INK	SANTA MONICA HIGH SCHOOL	3,000.00	U
122257	SEHI COMPUTER PRODUCTS	CASH REGISTER	ADULT EDUCATION CENTER	275.85	A
122293	SEHI COMPUTER PRODUCTS	TONER CARTRIDGES	LINCOLN MIDDLE SCHOOL	3,280.69	R
122294	SEHI COMPUTER PRODUCTS	INK	CHILD DEVELOPMENT CENTER	295.36	CD
122308	SEHI COMPUTER PRODUCTS	INK	CHILD DEVELOPMENT CENTER	1,704.55	CD
122094	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CHILD DEVELOPMENT CENTER	28.41	CD
122128	SMART & FINAL	PRESCHOOL SUPPLIES: PT DUME	SPECIAL EDUCATION REGULAR YEAR	200.00	R
122155	SMART & FINAL	OPEN ORDER: SUPPLIES	LINCOLN MIDDLE SCHOOL	1,000.00	U
122348	SMART & FINAL	BTSA SUPPLIES	PERSONNEL SERVICES	200.00	U
122091	SMART & FINAL #315	INSERVICE SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	218.50	R
122122	SMART & FINAL #315	PRESCHOOL SUPPLIES: FRANKLIN	SPECIAL EDUCATION REGULAR YEAR	400.00	R
122124	SMART & FINAL #315	PRESCHOOL SUPPLIES: LCDC	SPECIAL EDUCATION REGULAR YEAR	400.00	R
122125	SMART & FINAL #315	PRESCHOOL SUPPLIES: MCKINLEY	SPECIAL EDUCATION REGULAR YEAR	400.00	R
122127	SMART & FINAL #315	PRESCHOOL SUPPLIES: GRANT	SPECIAL EDUCATION REGULAR YEAR	200.00	R
122157	SOCAL ACCESS AND VIDEO	SUPPLIES	PERSONNEL SERVICES	129.20	U
122310	SOUTHEASTERN PERFORMANCE	OPEN ORDER: PERFORMANCE ATTIRE	LINCOLN MIDDLE SCHOOL	1,000.00	R
122113	SOUTHPAW ENTERPRISES	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	113.18	R
121995	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	177.06	U
122239	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	110.16	U
122267	SOUTHWEST SCHOOL SUPPLY	classroom supplies	GRANT ELEMENTARY SCHOOL	240.56	U
122234	SPARKY DATA & TELECOM	LOAD SOFTWARE ON LAPTOP REGGIE	FACILITY MAINTENANCE	250.00	R
122270	SPRAYCO INC	FIELD STRIPE SPRAYER	SANTA MONICA HIGH SCHOOL	573.58	U
122141	STAPLES BUSINESS ADVANTAGE	INSTRUCTIONAL SUPPLIES	R O P	300.00	R
122191	STAPLES BUSINESS ADVANTAGE	LIBRARY SUPPLIES	EDISON ELEMENTARY SCHOOL	89.83	U
122192	STAPLES BUSINESS ADVANTAGE	PURCHASE OFFICE SUPPLIES	EDISON ELEMENTARY SCHOOL	200.00	U
122237	STAPLES BUSINESS ADVANTAGE	classroom supplies	GRANT ELEMENTARY SCHOOL	50.00	U
122324	STAPLES BUSINESS ADVANTAGE	PRO DEV MATERIALS	CURRICULUM AND IMC	450.00	R
122350	STAPLES BUSINESS ADVANTAGE	BTSA SUPPLIES	PERSONNEL SERVICES	400.00	U
122156	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER: SUPPLIES	LINCOLN MIDDLE SCHOOL	1,000.00	U
122295	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	50.00	R
122178	STAPLES/P-U/WLA/CUST#240174490	INST SUP/VOCAL MUSIC/GIFT	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
122227	TAYLOR ENGINEERING INC	LEAK DETECTION AT MALIBU	FACILITY MAINTENANCE	375.00	R
122153	THATCHER, CINDY	REIMBURSEMENT PROGRAM LICENSE	WILL ROGERS ELEMENTARY SCHOOL	64.95	R
122024	THE GAS COMPANY	REPLACEMENT OF GAS METER	JOHN ADAMS MIDDLE SCHOOL	1,473.73	BB
122120	THERAPE SHOPPE INC	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	196.68	R
122078	TIME FOR KIDS	classroom magazine	GRANT ELEMENTARY SCHOOL	318.70	R
122255	TOM JOHN TOWING	Towing charge for bus 11	TRANSPORTATION	270.00	R
121997	TRADER BOYS	conference table	GRANT ELEMENTARY SCHOOL	898.97	R
122163	TURNER, AMY	REIMBURSEMENT PROGRAM LICENSE	WILL ROGERS ELEMENTARY SCHOOL	64.95	R
122150	URIAS, REBECCA	REIMBURSEMENT PROGRAM LICENSE	WILL ROGERS ELEMENTARY SCHOOL	64.95	R
122151	VASQUEZ, MARTHA	REIMBURSEMENT PROGRAM LICENSE	WILL ROGERS ELEMENTARY SCHOOL	64.95	R
122208	VONS STORE #2262	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	50.00	CD
122269	VONS STORE #2262	OPEN ORDER/COOKING & SCIENCE	CDC: CCTR	75.00	CD
122327	VONS STORE #2262	MEETING SUPPLIES	CURRICULUM AND IMC	400.00	R
121934	W.O.L.F.	VALUED YOUTH FIELD TRIP	JOHN ADAMS MIDDLE SCHOOL	2,400.00	R
121994	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	59.18	U

## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 20, 2011

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
122230	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	1,606.74	U
122236	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	821.17	U
122288	WAXIE SANITARY SUPPLY	GREEN CLEANING CHEMICALS	OLYMPIC CONTINUATION SCHOOL	55.48	R
122300	WAXIE SANITARY SUPPLY	GREEN CLEANING CHEMICALS	PT DUME ELEMENTARY SCHOOL	209.41	R
122314	WAXIE SANITARY SUPPLY	CUSTODIAL	CHILD DEVELOPMENT CENTER	62.21	CD
122263	WEATHERPROOFING TECHNOLOGIES	DISTRICT OFFICE ROOF REPAIRS	FACILITY MAINTENANCE	7,496.00	R
122082	WEST COAST MICROSCOPE SERVICE	SERVICE MICROSCOPES	SANTA MONICA HIGH SCHOOL	1,332.82	R
122221	WESTSIDE TEAM SPORTS LLC	SPORTS EQUIPMENT	SANTA MONICA HIGH SCHOOL	1,106.07	U
				** NEW PURCHASE ORDERS	961,095.50
<b>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</b>					
122056	CALIFORNIA OFFICE SYSTEMS INC	ADDITIONAL PANEL FOR WKSPACE	MCKINLEY ELEMENTARY SCHOOL	475.00	BB
122198	CCS PRESENTATION SYSTEMS	WIRELESS CONNECTIONS	JOHN ADAMS MIDDLE SCHOOL	691.19	BB
122273	CROWN DISPOSAL CO INC	OPEN PO FOR WASTE REMOVAL	MCKINLEY ELEMENTARY SCHOOL	1,600.00	BB
121811	NETWORLD SOLUTIONS INC	MOVE MANAGEMENT	MCKINLEY ELEMENTARY SCHOOL	3,900.00	BB
122195	NETWORLD SOLUTIONS INC	TECH INFRASTRUCTURE UPGRADES	JOHN ADAMS MIDDLE SCHOOL	9,800.00	BB
122196	NETWORLD SOLUTIONS INC	PRINTER DEPLOYMENT SUPPORT	JOHN ADAMS MIDDLE SCHOOL	23,600.00	BB
122197	NETWORLD SOLUTIONS INC	LAPTOP DEPLOYMENT	JOHN ADAMS MIDDLE SCHOOL	15,200.00	BB
122057	SOHAIL JAY HEDJAZI	PROJECT MANAGEMENT SYSTEM	BUSINESS SERVICES	65,000.00	BB
122055	STATE OF CALIFORNIA	DSA COMPLIANCE PROJECT	FRANKLIN ELEMENTARY SCHOOL	500.00	BB
				** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES	120,766.19

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2011/2012

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$27,766.34 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2011-2012 income and appropriations by \$27,766.34 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOE Date: 10/20/11

Current Gifts and Donations 2011/2012

School/Site Account Number		Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 280.00 \$ 55.00 \$ 30.00 \$ 20.00	\$ - \$ - \$ - \$ -		Various Various Various Mary Usher	General Supplies and Materials General Supplies and Materials General Supplies and Materials General Supplies and Materials
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 2,550.00 \$ 1,827.01	\$ 450.00 \$ -		Malibu Bay Company Juan Cabrillo, PTA	General Supplies and Materials General Supplies and Materials
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000	\$ 206.00	\$ -		Barry D. and Nina Yates	Field Trip
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000					
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 234.00	\$ -		Various Parents	General Supplies and Materials
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 10,000.00 \$ 680.00 \$ 515.00 \$ 49.39	\$ - \$ - \$ - \$ 8.71		Malibu Foundation for Youth & Families Various Students Various Students Gopher Sport	Salary, Counseling Services General Supplies and Materials. General Supplies and Materials. General Supplies and Materials.
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 2,019.00 \$ 346.80	\$ - \$ 61.20		Various Macerich Santa Monica, LLC	General Supplies and Materials General Supplies and Materials
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000					
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 250.00	\$ -		Village Studio	General Supplies and Materials
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000					
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 169.00	\$ -		Mary Catherine Donohoe	Field Trip



BOE Date: 10/20/11

Current Gifts and Donations 2011/2012

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000					
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 7,770.23 \$ 245.00	\$ - \$ -		Various Music Parents Various Music Parents	General Supplies and Materials General Supplies and Materials
<b>Student &amp; Family Services</b> 01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000					
<b>Information Services</b> 01-90120-0-00000-0000-8699-054-0000					
<b>Food and Nutrition Services</b> 01-90120-0-00000-0000-8699-057-0000					
<b>District</b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 27,246.43</b>	<b>\$ 519.91</b>	<b>\$ -</b>		

BOE Date: 10/20/11

Current Gifts and Donations 2011/2012

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 9,814.11	\$ 385.00	\$ -	\$ 10,199.11			\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000		\$ 4,583.01	\$ 450.00	\$ 5,033.01			\$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 820.36			\$ 820.36			\$ -
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 405.49			\$ 405.49			\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 234.13	\$ 234.00	\$ -	\$ 468.13			\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 3,915.45	\$ 11,244.39	\$ 8.71	\$ 15,168.55			\$ -
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 2,006.13	\$ 2,365.80	\$ 61.20	\$ 4,433.13			\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 127.12			\$ 127.12			\$ -
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 6,000.00	\$ 250.00	\$ -	\$ 6,250.00			\$ -
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 679.56			\$ 679.56			\$ -
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 3,132.00	\$ 169.00	\$ -	\$ 3,301.00			\$ -
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 1,795.19			\$ 1,795.19			\$ -
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 10/20/11

Current Gifts and Donations 2011/2012

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 450.00	\$ 8,015.23		\$ 8,465.23	\$ 2,000.00		\$ 2,000.00
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
<b>District</b> 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>TOTAL GIFTS</b>	<b>\$ 29,379.54</b>	<b>\$ 27,246.43</b>	<b>\$ 519.91</b>	<b>\$ 57,145.88</b>	<b>\$ 2,000.00</b>	<b>\$ -</b>	<b>\$ 2,000.00</b>
<b>Total Cash Gifts for District:</b>		<b>\$ 27,246.43</b>	<b>Total Equity Fund 15% Contrib. \$ 519.91</b>		<b>Total In-Kind Gifts:</b>	<b>\$ -</b>	



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL FOR DISPOSAL / SALE OF SURPLUS EQUIPMENT

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the disposal, sale, action, or donation of the surplus equipment and furniture listed below.

COMMENT: All items are obsolete, beyond economic repair, unusable, or deemed as surplus. Computer and printer equipment are depreciated to a value of '0' after five (5) years.

In order to utilize the fixed asset reporting system, old obsolete equipment needs to be deleted from inventory. Additional obsolete inventory creates a large inaccurate reporting of the true equipment inventory in use by the district. This is a first of a series of equipment to be purged from the Fixed Asset system and consists primarily of old pc platform computers. The same care will be taken in the research and verification of old apple computers, printers and audio/visual equipment that will be compiled in a future Surplus Equipment list and presented to Board of Education in coming months.

All inventory is recycled through a California State Certified Electronic Recycler and will be disposed of in accordance with Educational Code 17545-17555.

The following vehicles will be scrapped for metal and component parts as vehicles are beyond economic repair, have no economic value other than as scrap and exceed the District standard of a 10-year replacement cycle.

LOCATION	UNIT	MAKE	MODEL	MFG YR	VEHICLE ID NUMBER	LICENSE NUMBER	ASSET TAG NUMBER
Transportation	51	Ford	Truck (Ranger)	1994	1FTCR10X8RUD74027	E349407	96000283
Transportation	75A	Ford	Van (E350)	1994	1FDKE37H5RHB52261	E400720	96100250

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Location	Description	Make	Model	Qty	Asset Tag	Serial Number
ADAMS	Computer (Desktop)	GATEWAY	2000	11	1185, 1282, 1947, 1266, 1345, 5355, 5963, 6442, 6443, 6968, 6967	3154737, 3813744, 3813745, 4536155, 4536722, 6250689, 8211389, 9978226, 9978227, 12700965, 12700966
			BATC	1	5839	HWYTHP5133
			E3200	3	7621, 7622, 7674	16050102, 16050103, 16420807
			E3400	4	8318, 9156, 8915, 9619	20946717, 22533188, 23287080, 23623694
ADULT ED/OLY	Computer (Desktop)	GATEWAY	2000	55	4726, 4400, 4395, 4398, 4402, 4396, 4399, 4401, 4397, 5429, 5430, 5433, 5434, 5435, 5436, 5437, 5677, 5678, 5734, 5736, 5733, 5737, 5732, 7802, 5998, 6046, 6123, 6101, 6102, 6104, 6105, 6106, 6107, 6109, 6111, 6112, 6113, 6114, 6372, 6834, 6835, 6833, 6964, 7149, 7150, 7208, 7209, 7210, 7365, 7292, 7293, 7587, 7530, 4717, 4720, 8922	3618847, 4709098, 4709099, 4709100, 4709101, 4709102, 4709103, 4709104, 4709105, 6798928, 6798929, 6798932, 6798933, 6798934, 6798935, 6798936, 7186623, 7186624, 7243474, 7243475, 7243477, 7243715, 7284177, 7363460, 8280974, 8572304, 8604550, 8771715, 8771716, 8771718, 8771719, 8771720, 8771721, 8771723, 8771725, 8771726, 8771727, 8771728, 9851203, 11360375, 11360376, 11360378, 12700962, 13388047, 13388048, 13599285, 13599286, 13599287, 14126894, 14159457, 14159458, 14217926, 15732461, unknown, unknown
			E3400	8	8922, 9674, 9676, 9675, 12810, 12812, 12811, 13340	22707981, 23224555, 23224557, 23224558, 24547028, 24547029, 24547030, 26141415
	Printer	Epson	740	1	n/a	A6RK092435
	Video Camcorder	Canon	ZR60	1	14296	8429A001
	Video Camcorder	Sony	DCR-DVD100	1	16712	S01-0378741-G
	BOARD OFFICE	Computer (Desktop)	GATEWAY	2000	64	5160, 5161, 6162, 6153, 6164, 6165, 4815, 5077, 4873, 4964, 5076, 4821, 4858, 4496, 4941, 6132, 5144, 5142, 6153, 6140, 6264, 5356, 5357, 6736, 5454, 5614, 5615, 5673, 5695, 5696, 12292, 5743, 5775, 5776, 5783, 5894, 5977, 6036, 6037, 6174, 6175, 6243, 6244, 6242, 6245, 6261, 6441, 6518, 6612, 6614, 6613, 6732, 6731, 6737, 6750, 6915, 6914, 6965, 7135, 7136, 7228, 4822, 4989, 6112
E2300				1	17001	0036002114
E2600				1	18179	0039121139
E3200				17	7367, 7618, 7617, 7663, 7712, 7711, 7831, 8071, 8108, 8107, 8114, 8136, 8137, 8135, 8140, 8139, 8232	0014381767, 16048983, 16048985, 0016420808, 16289179, 16289180, 18229587, 18295532, 18851568, 18855492, 19040886, 19222228, 19328682, 19373082, 19341460, 19341666, 19675732
E3400				25	8245, 8289, 8568, 8631, 8781, 8782, 8772, 8773, 8774, 8775, 8776, 8777, 8778, 9205, 9167, 9577, 9578, 9678, 9729, 9829, 9837, 9838, 9835, 9836, 13339	20152726, 20377740, 21370123, 21848592, 22307192, 22307193, 22307194, 22307195, 22307196, 22307197, 22307198, 22307199, 22307200, 23011404, 23023706, 23566854, 23566855, 23771305, 23847944, 24344484, 24704573, 24704574, 24704575, 24704576, 26406309
500L				1	13331	26567623
E2300				1	16686	0035017254
E4000				3	14096, 14428, 14431	0029910869, 0031443558, 0031509314

Location	Description	Make	Model	Qty	Asset Tag	Serial Number	
			E4100	6	13098, 16292, 14698, n/a, 14698, 16293	0032413090, 0034106605, 0032882660, 0033890404, 0032882660, 1100126884	
			E4500	2	17436, 17435	0036872381, 0036872382	
			E4600	1	18848	0004490371	
			E4650	1	13348	0026778365	
			E6300	4	16751, 16752, 16832, 16833	0035448054, 0035446055, 0035762787, 0035762786	
		Apple	MacCube	2	08438, 09064	SG035DTLK59, XA111090KQ3	
		Compaq	EN	2	12720, 12721	6X19DYSZR7FE, 6X19DYSZR7D4	
		Micro		2	05624, 05625	704491, 704486	
		Typewriter (Electric)	Brother	EM-6	1	5097	K83724729
				EM-7	1	4801	n/a
	EM-8			1	4888	H51534272	
	IBM		6781	2	7259, 7260	11PNZ25, 11PTR01	
			CS-1	4	4856, 4865, 4876, 5029	4298877, 4419842, 6621966, 6779288	
			Selectric	3	4834, 4972, 4997	4601748, n/a, n/a	
			Wheelwriter 1000		n/a	11PTR01	
	Panasonic		R340	1	5116	PUP2212A	
			KXE7	1	7511	n/a	
	Remington		Rand	1	4872	n/a	
	Royal	SE 5	1	5047	4444105687		
	Printer	Hewlett Packard	1160	1	n/a	CND1F23588	
		Hewlett Packard	5650	1	n/a	MY7531ROCH5650	
		Hewlett Packard	4100N	1	9855	USBNG37090	
	Server	Gateway	930	1	12290	0026545606	
	Server	Gateway	960	3	14462, 14083, n/a	0032219276, 0029806761, 0032794685	
	Phone System	Mitel Mail		2	5618, 5627	10099201, 10099246	
	Network	Fiber Switch		1	8142	A000603045	
		LAN		1	6015	A971119575	
Packeteer			1	13325	04510003297		
Projector	Sharp	DLP XG MB67X			608911317		
Typewriter (Electric)	IBM	Selectric	1	4972	n/a		
CABRILLO	Computer (Desktop)	GATEWAY	2000	42	12694, 5422, 5420, 5423, 5424, 5425, 5426, 5421, 5927, 5997, 8653, 8656, 8673, 8675, 8657, 8666, 8668, 8672, 8663, 8661, 8667, 8662, 8670, 8655, 8671, 8678, 8683, 8676, 8677, 8658, 8660, 8654, 8674, 8679, 8681, 8659, 8680, 8664, 8665, 8682, 8669, 7249	2485951, 6718654, 6718655, 6718656, 6718657, 6718658, 6718659, 6718664, 8001071, 8224434, 9699667, 9699669, 9699670, 9699671, 9699672, 9699673, 9699674, 9699675, 9699676, 9799677, 9699678, 9699679, 9699680, 9699681, 9699682, 9699683, 9699684, 9699685, 9699686, 9699687, 9699688, 9699689, 9699690, 9699691, 9699692, 9699693,	
			E3400	10	12696, 12689, 12690, 12691, 12695, 12692, 12684, 12587, 12688, 13954	24485939, 24485940, 24485942, 24485943, 2485944, 24485947, 24485950, 24485952, 24885938, 25406083	
EDISON	Computer (Desktop)	GATEWAY	2000	4	6255, 6256, 7243, 7423	9548851, 9548852, 13725238, 14909768	
			E3200	1	8110	18890664	
ED SERVICES	Computer (Desktop)	GATEWAY	E3200	1	8221	19340264	
			E3400	1	8317	20946719	
FISCAL	Fax Machine	Brother	2920	1	n/a	U61326C6J201588	
FOOD SERVICES (Adams)	Freezer	TRAULSEN	G22010	1	1861	T837210C93	
FOOD SERVICES (Muir)	Freezer	TRAULSEN	G22002	1	5390	T440180196	
	Warmer	CRESCOR		1	5394	n/a	
FOOD SERVICES (Roosevelt)	Freezer	TRAULSEN	G22010	1	4232	T303790c94	
FOOD SERVICES (Samohi)	Freezer	TRAULSEN	T429	1	5188	G23010	
FRANKLIN	Computer (Desktop)	GATEWAY	2000	6	2515, 5227, 5720, 7246, 7406, 7407	3895368, 5825076, 7248424, 13725241, 15095886, 15095887	
			E3200	2	7678, 10090	16420812, 18508378	
			E3400	2	9720, 9721	23790468, 23790469	
GRANT	Computer (Desktop)	GATEWAY	2000	3	5697, 5984, 7245	7088026, 7730394, 13725240	
			E3200	1	7682	16420814	

Location	Description	Make	Model	Qty	Asset Tag	Serial Number
LINCOLN	Computer (Desktop)	GATEWAY	2000	15	1078, 1062, 1656, 1658, 5146, 5148, 5147, 5248, 5596, 6503, 6504, 6502, 7113, 7148, 7262	3207190, 3507189, 3895364, 3895365, 5465400, 5465402, 5465403, 5563533, 7024052, 10121316, 10121317, 10121318, 13249774, 13396849, 13782828
			E3200	8	7623, 7673, 8118, 8222, 8521, 8291, 8520, 8290	16300604, 16420813, 19073022, 19341665, 20493176, 20493176, 20493177, 20493177
			E3400	6	8316, 9157, 8911, 8912, 9715, 13344	20946718, 22841632, 23224625, 23224626, 23776185, 26303471
MALIBU	Computer (Desktop)	GATEWAY	700	2	6432, 6431	17004A236108, 17004A236115
			2000	68	7203, 7204, 8304, 5213, 5683, 5684, 6161, 6162, 6163, 6164, 6165, 6166, 6167, 6168, 6169, 6160, 6170, 6563, 6589, 6582, 6593, 6567, 6579, 6570, 6572, 6574, 6573, 6580, 6584, 6591, 6585, 6592, 6590, 6568, 6583, 6587, 6581, 6578, 6577, 6565, 6588, 6569, 6571, 6575, 6576, 6586, 6566, 6564, 7020, 7021, 6718, 7008, 8550, 7009, 7010, 7011, 7012, 7013, 7014, 7015, 7016, 7017, 7018, 7019, 7741, 7742, 7743, 7744	1353751, 1353752, 1577694, 5774215, 7084761, 7084762, 8689899, 8689900, 8689901, 8689902, 8689903, 8689904, 8689905, 8689906, 8689907, 8689908, 8689909, 9645251, 9645252, 9645253, 9645254, 9645255, 9645256, 9645257, 9645258, 9645259, 9645260, 9645261, 9645262, 9645263, 9645264, 9645265, 9645266, 9645267, 9645268, 9645269, 9645270, 9645271, 9645272, 9645273, 9645274, 9645275, 9645276, 9645277, 9645278, 9645279, 9645280, 9645281, 10524011, 10887534, 11042050, 11203040, 11203040, 11203041, 11203042, 11203043, 11203044, 11203045, 11203046, 11203047, 11203048, 11203049, 11203050, 11203051, 15199837, 15199838, 15199839, 15199840
			E100	2	6389, 6390	15009A494063, 15009A494069
			E3200	10	7675, 8105, 8106, 8103, 8101, 8104, 8102, 8100, 8224, 8223	16420811, 18851612, 18851613, 18851622, 18851623, 18851624, 18851625, 18851626, 19344872, 19344873
			E3400	7	8332, 8625, 8331, 12996, 12998, 12997, 12982	21033489, 21033490, 21038873, 23590635, 23590636, 23590637, 24433345
			MCKINLEY	Computer (Desktop)	GATEWAY	2000
E3200	1	7676				16420806
E3400	1	8553				21307737
MUIR	Computer (Desktop)	GATEWAY	2000	3	5431, 7050, 7248	6798930, 12700979, 13725243
			E3200	3	7679, 8330, 8119	16420810, 18053891, 19108485
POINTDUME	Computer (Desktop)	GATEWAY	2000	10	5205, 6044, 6045, 6047, 6048, 6049, 6515, 6848, 6846, 6845	5686599, 8572302, 8572303, 8572305, 8572306, 8572307, 10173390, 11480048, 11480049, 11480051
			E3400	8	8749, 8750, 8753, 8752, 8751, 8566, 9155, 12914	21218230, 21218231, 21218232, 21218233, 21218234, 21370122, 22533187, 23817347
			SOLO	1	5206	BC096394362
ROGERS	Computer (Desktop)	GATEWAY	2000	3	4697, 6108, 7242	3562926, 8771722, 13725237
			E3200	1	7680	16420805
			E3400	1	9576	23550526
ROOSEVELT	Computer (Desktop)	GATEWAY	2000	5	7307, 7308, 7112, 7240, 7398	12641306, 12700960, 13265170, 13725235, 15731592
			E3200	2	7677, 7721	16420808, 17451413
			E3400	1	8567	21370121



Location	Description	Make	Model	Qty	Asset Tag	Serial Number
SAMOHI	Computer (Desktop)	GATEWAY	2000	180	561, 558, 583, 582, 571, 576, 573, 577, 556, 548, 560, 568, 569, 552, 562, 557, 572, 553, 581, 575, 554, 580, 570, 559, 555, 517, 101, 107, 543, 106, 118, 93, 733, 935, 325, 370, 367, 919, 310, 391, 521, 99, 928, 1517, 898, 5117, 5343, 5341, 5342, 5208, 5209, 5318, 5319, 5373, 5379, 5380, 5381, 5644, 5432, 5807, 5813, 5818, 5816, 5814, 5815, 5817, 5948, 5949, 5950, 5951, 5917, 5916, 5820, 5821, 5802, 5803, 5801, 5804, 5829, 5827, 5828, 5819, 5964, 6041, 6038, 6039, 6042, 6040, 6054, 6058, 6056, 6057, 6055, 6053, 6247, 6248, 6424, 6460, 6444, 6445, 6446, 6447, 6448, 6449, 6450, 6451, 6452, 6453, 6454, 6455, 6456, 6457, 6458, 6459, 6690, 6689, 6509, 6507, 6508, 6480, 6479, 6501, 6747, 6748, 6516, 6517, 6519, 6619, 6620, 6621, 6622, 6623, 6624, 6625, 6626, 6627, 6628, 6629, 6630, 6631, 6616, 6717, 6727, 6726, 6730, 6729, 6728, 6725, 6788, 6789, 6790, 6787, 6786, 7087, 7088, 7089, 7090, 7091, 6983, 7212, 7138, 7241, 7468, 7466, 74650, 7470, 7472, 7467, 7471, 7469, 7478, 6982, 574, 734, 753, 883, 316, 108, 958, 5830	3338921, 3338922, 3338923, 3338925, 3338926, 3338928, 3338930, 3338933, 3338934, 3338935, 3338935, 3338936, 3338937, 3338938, 3338939, 3338940, 3338941, 3338942, 3338943, 3338944, 3338945, 3338946, 3338947, 3338948, 3338951, 3338989, 3338991, 3339010, 3339068, 3339069, 3339071, 3339073, 3400638, 3418857, 3418858, 3418860, 3418861, 3418863, 3418864, 3418865, 4136590, 4136591, 4146470, 4146471, 4332748, 4693342, 5636102, 5636130, 5636431, 5733320, 5733321, 6104283, 6104284, 6346859, 6350793, 6350794, 6350795, 6705449, 6798931, 6888467, 7064738, 7064739, 7064740, 7064741, 7064742, 7064743, 7065131, 7065132, 7065133, 7065134, 7065360, 7065362, 7132525, 7132526, 7132888, 7132889, 7132890, 7132891, 7132892, 7132893, 7132895, 7133314, 8211388, 8256124, 8256125, 8256126, 8256127, 8256128, 8393028, 8393029, 8393030, 8393031, 8393032, 8393033, 9195309, 9195316, 9618385, 9817761, 9817883, 9817884, 9817885, 9817886, 9817887, 9817888, 9817889, 9817890, 9817891, 9817892, 9817893, 9817894, 9817895, 9817896, 9817897, 9817898, 9976453, 9976454, 10035866, 10035867, 10035868, 10121537, 10121538, 10121539, 10173372, 10173391, 10185797, 10185798, 10210797, 10565551, 10565552, 10565553, 10565554, 10565555, 10565556, 10565557, 10565558, 10565559, 10565560, 10565561, 10565562, 10565563,
			E3200	240	7830, 8175, 8225, 7552, 7558, 7573, 7565, 7574, 7568, 7547, 7555, 7561, 7562, 7563, 7545, 7575, 7551, 7564, 7570, 7571, 7560, 7546, 7572, 7557, 7554, 7553, 7556, 7567, 7569, 7566, 7549, 7550, 7548, 7576, 7559, 7479, 7480, 7481, 7482, 7483, 7484, 7533, 7532, 7616, 7620, 7681, 7730, 7723, 7724, 7725, 7726, 7727, 7728, 7729, 7696, 7698, 7699, 7715, 7716, 7878, 7885, 7893, 7894, 7871, 7891, 7869, 7873, 7862, 7866, 7888, 7886, 7868, 7872, 7887, 7881, 7876, 7861, 7859, 7883, 7938, 7863, 7895, 7879, 7896, 7855,	18197109, 19265989, 19346189, 12641398, 12641399, 12641400, 12641401, 12641402, 12641403, 12641404, 12641405, 12641406, 12641407, 12641408, 12641409, 12641410, 12641411, 12641412, 12641413, 12641414, 12641415, 12641416, 12641417, 12641418, 12641419, 12641420, 12641421, 12641422, 12641423, 12641424, 12641425, 12641426, 12641427, 12641428, 12641429, 14364551, 14364553, 14364554, 14364555, 14364556, 14480776, 15732459, 15732460, 16048984, 16048986, 16420809, 16804198, 16804199, 16804200, 16804201, 16804202,

Location	Description	Make	Model	Qty	Asset Tag	Serial Number	
					7864, 7901, 7870, 7884, 7880, 7860, 7867, 7877, 7897, 7892, 7858, 7890, 7889, 7857, 7962, 7875, 7882, 7902, 7874, 7946, 7865, 7898, 7899, 7900, 7964, 8072, 12251, 8505, 8121, 8120, 8186, 11119, 8873, 8815, 8874, 8875, 8197, 8185, 8219, 11129, 8162, 8168, 11362, 8159, 11191, 11124, 11441, 8152, 11121, 8199, 8151, 11374, 8214, 8200, 8180, 8816, 8157, 8220, 10944, 8178, 8817, 8183, 8154, 8184, 8169, 11118, 8172, 11486, 11367, 8170, 8198, 8203, 8167, 8156, 11127, 8161, 8213, 11109, 8818, 11402, 8171, 8796, 11221, 8176, 8207, 8158, 11110, 8179, 8217, 8173, 8819, 11079, 8889, 8160, 8187, 11274, 8181, 11122, 8166, 8820, 8204, 11128, 8177, 8165, 8876, 8163, 11378, 11125, 8821, 11112, 11144, 8155, 8210, 8153, 8205, 8212, 8206, 11114, 11123, 11207, 8208, 8202, 8211, 8822, 11116,		16804203, 16804204, 16804205, 16968577, 16968579, 16968580, 17176521, 17176522, 17325467, 17325468, 17325469, 17325470, 17325471, 17325472, 17325473, 17325474, 17325475, 17325476, 17325477, 17325478, 17325479, 17325480, 17325481, 17325482, 17325483, 17325484, 17325485, 17325486, 17325487, 17325488, 17325489, 17325490, 17325491, 17325492, 17325493, 17325494, 17325495, 17325496, 17325497, 17325498, 17325499, 17325500, 17325501, 17325503, 17325504, 17325505, 17325506, 17325507, 17325508, 17325509, 17325510, 17325511, 17325512, 17325513, 17325514, 17325514, 17325515, 17325516, 17416684, 18289472, 18991079, 19076822, 19128231, 19128232, 19256006, 19264860, 19265970, 19265971, 19265972, 19265973, 19265974, 19265975, 19265976, 19265977, 19265978,
			E3400	386	13149, 13152, 13154, 13153, 13156, 13157, 13160, 13159, 13190, 13188, 13191, 13189, 13192, 13194, 9841, unknown, 8249, 8250, 8247, 8248, 8569, 8823, 8824, 8825, 8826, 8827, 8828, 8829, 8830, 8831, 8832, 8833, 8834, 8835, 8836, 8837, 8838, 8839, 8840, 8841, 8842, 8843, 8844, 8845, 8846, 8847, 8848, 8849, 8850, 8851, 8852, 8853, 8854, 8855, 8856, 8857, 8858, 8859, 8860, 8861, 8862, 8864, 8865, 8866, 8867, 8868, 8869, 8870, 8871, 8872, 9034, 9012, 8806, 8807, 9018, 9024, 8808, 9019, 9003, 8810, 8805, 9021, 8800, 9007, 9025, 8888, 8803, 9005, 9006, 9002, 9009, 9027, 9026, 9001, 8887, 9028, 9030, 9013, 9015, 9031, 9017, 9033, 8809, 9016, 8885, 8890, 9014, 9020, 9029, 8914, 8811, 9010, 8812, unknown, 9032, 8891, 9023, 8801, 9011, 8813, 9004, 8804, 8886, 8892, 9008, 8802, 8894, 9022, 9561, 9491,	23361195, 23361212, 23361248, 23361281, 23361288, 23361310, 23361314, 23361319, 23851127, 23851128, 23851129, 23851130, 23851131, 23851133, 24815384, 20121107, 20186937, 20186938, 20206817, 20206818, 21370124, 22489961, 22489962, 22489963, 22489964, 22489965, 22489966, 22489967, 22489968, 22489969, 22489970, 22489971, 22489972, 22489973, 22489974, 22489975, 22489976, 22489977, 22489978, 22489979, 22489980, 22489981, 22489982, 22489983, 22489984, 22489985, 22489986, 22489987, 22489988, 22489989, 22489990, 22489991, 22489992, 22489993, 22489994, 22489995, 22489996, 22489997, 22489998, 22489999, 22490000, 22490002, 22490003, 22490004, 22490005, 22490006, 22490007, 22490008, 22490009, 22490010, 22528875, 22528877, 22528878, 22528879, 22528880, 22528881, 22528882, 22528883, 22528884, 22528885, 22528886,	

Location	Description	Make	Model	Qty	Asset Tag	Serial Number
					9545, 9478, 9541, 9549, 9532, 9506, 9479, 9554, 9494, 9465, 9530, 9311, 9303, 9569, 9462, 9487, 9493, 9477, 9540, 9278, 9537, 9539, 9473, 9516, 9567, 9484, 9563, 9526, 9531, 9460, 9514, 9461, 9538, 9525, 9474, 9275, 9499, 9280, 9305, 9544, 9534, 9464, 9296, 9490, 9533, 9308, 9309, 9510, 9500, 9523, 9492, 9512, 9507, 9480, 9535, 9481, 9471, 9300, 9483, 9295, 9505, 9343, 9469, 9511, 9310, 9553, 9482, 9459, 9558, 9529, 9495, 9522, 9513, 9520, 9277, 9508, 9542, 9557, 9570, 9504, 9485, 9463, 9466, 9562, 9546, 9458, 9496, 9536, 9560, 9556, 9528, 9564, 9509, 9568, 9566, 9488, 9346, 9467, 9548, 9559, 9301, 9306, 9501, 9497, 13155, 9294, 9476, 9515, 9503, 9304, 9527, 9475, 9543, 9345, 9502, 9555, 9550, 9307, 9312, 9374, 9552, 9524, 9348, 9299, 9489, 9302, 9498, 9486, 9293, 12424, 12445, 12446, 12436, 12418, 9324, 12434, 12423, 9453, 12415, 9388, 12428, 9446, 9379, 12432, 9442, 12444, 12417, 12419, 12426, 9443, 9445, 9383, 9440, 9441, 12433, 12420, 12460, 12427, 9449, 12430, 12429, 12416, 12435, 9451, 12459, 9447, 9519, 9080, 12425, 9444, 12438, 12431, 12448, 9448, 12437, 9450, 9452, 9909, 9389, 9386, 9327, 9384, 9328, 12549, 12402, 9391, 9347, 12562, 12464, 12465, 9381, 12469, 9313, 9380, 9314, 12545, 9349, 9390, 9375, 9417, 9416, 9418, 9438, 9423, 9415, 9406, 9392, 9382, 9407, 9356, 9436, 9403, 9400, 9413, 9394, 9411, 9393, 9354, 9424, 9353, 9412, 9409, 9401, 9422, 9396, 9397, 9404, 9405, 9428, 9410, 9421, 9399, 9402, 9352, 9398, 9414, 9408, 9427, 9395, 9419, 9590, 13187, 13193, 13196, 9315, 12463, 9841, 9840, 9839, 8863, 9848, 9846, 9847, 9852, 12440, 12441	22528887, 22528888, 22528889, 22528890, 22528891, 22528892, 22528893, 22528894, 22528896, 22528897, 22528898, 22528899, 22528900, 22528902, 22528903, 22528904, 22528905, 22528906, 22528907, 22528908, 22528909, 22528910, 22528911, 22528912, 22528913, 22528914, 22528915, 22528916, 22528917, 22528918, 22528919, 22528920, 22528921, 22528922, 22528923, 22528924, 22528925, 22528926, 22528927, 22528928, 22528929, 22528930, 22528931, 22528932, 22528933, 22528934, 22628876, 23361186, 23361187, 23361188, 23361189, 23361190, 23361191, 23361192, 23361193, 23361194, 23361196, 23361197, 23361198, 23361199, 23361200, 23361201, 23361202, 23361203, 23361204, 23361205, 23361206, 23361207, 23361208, 23361209, 23361210, 23361211, 23361213, 23361214, 23361215, 23361216, 23361217, 23361218, 23361219, 23361220, 23361221, 23361222, 23361223, 23361224, 23361225, 23361226, 23361227, 23361228, 23361229, 23361230, 23361231, 23361232, 23361233, 23361234, 23361235, 23361236, 23361237, 23361238, 23361239, 23361240, 23361241, 23361242, 23361243, 23361244, 23361245, 23361246, 23361247, 23361249, 23361250, 23361251, 23361252, 23361253, 23361254, 23361255, 23361256, 23361257, 23361258, 23361259, 23361260, 23361261, 23361262, 23361263, 23361264, 23361265, 23361266, 23361267, 23361268, 23361269, 23361270, 23361271, 23361272, 23361274, 23361275, 23361276, 23361277, 23361278, 23361279, 23361280, 23361282, 23361283, 23361284, 23361285, 23361286, 23361287, 23361289, 23361290, 23361291, 23361292, 23361293, 23361294, 23361295, 23361296, 23361297, 23361298, 23361299, 23361300, 23361301, 23361302, 23361303, 23361304, 23361305, 23361306,
			SOLO	12	9869, 12469, 9390, 9314, 12461, 12460, 9389, 12545, 9379, 9383, 13010, 12463	BQB01181152, BQB01170123, BQB01170135, BQB01170127, BQB01152036, BQB01130665, BQB01170148, BQB01170128, BQA01151925, BQA01151951, BQA01152024, BQA01240823
	Printer, Laser	Hewlett Packard	C426	2	8878, 8879	USBC016498, USBD026182
SMASH	Computer (Desktop)	GATEWAY	2000	15	2438, 2437, 2439, 2441, 2477, 2440, 2459, 5475, 5476, 5477, 5478, 5479, 5480, 5962, 6252	1833537, 1833538, 1833536, 1945889, 2550564, 2553050, 2561408, 6019655, 6019656, 6019657, 6019658, 6019659, 6019660, 8155438, 9545794
			E3200	2	7720, 8149	17356951, 18289471

Location	Description	Make	Model	Qty	Asset Tag	Serial Number
			E3400	1	9735	24210389
ST.MONICA	Computer (Desktop)	GATEWAY	2000	7	7007, 7006, 7002, 7003, 7004, 7005, 7174	13023886, 13024336, 13024337, 13024338, 13024339, 13024340, 13526166
TRANSPORTATION	Computer (Desktop)	GATEWAY	2000	3	5703, 6159, 7107	7248251, 9068705, 13189046
WASH WEST	Computer (Desktop)	GATEWAY	E3200	1	7619	16048982
			E3400	5	8904, 8909, 8910, 8907, 8908	23224559, 23224560, 23224561, 3224562, 23224563
WEBSTER	Computer (Desktop)	GATEWAY	2000	3	5560, 6179, 7244	8101388, 9174318, 137525239
			E3200	1	7710	17176520

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: AMENDMENT TO CONTRACT FOR BID #10.35.BB-03-112541 – POINT DUME  
ELEMENTARY SCHOOL GAS & FURNACE REPLACEMENT PROJECT – BON  
AIR, INC. – MEASURE BB

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Change Order #1 fro Bid #10.35.BB-03-112541 for the Point Dume Elementary School Gas & Furnace Replacement Project to Bon Air, Inc. in the amount of \$21,147.65 for a total contract amount of \$413,147.65.

Funding Information:

Budgeted:	Yes
Fund:	21
Source:	State Building Fund
Account Numbers:	21-90500-0-00000-85000-6200-019-2600
Description:	Construction Services
DSA #:	03-112541
Description:	Gas and Furnace Replacement Project

COMMENTS: At the November 15, 2010, meeting of the Board of Education, Bid #10.35.BB-03-112541 Point Dume Elementary School Gas & Furnace Replacement Project was awarded to Bon Air, Inc., in a not to exceed amount of \$392,000.00.

Change Order No. 1 represents the work listed below:

Original Contract Amount:	\$392,000.00
Change Order No. 1:	\$ 21,174.65
<b>Total Contract Amount:</b>	<b>\$413,174.65</b>

Original Contract Duration	270 days
Total duration	270 days

The Change Order breakdown is summarized below:

Unforeseen Changes	\$ 13,214.94
Required Additional Scope	\$ 10,000.00
Credits	(\$ 2,040.29)
<b>Total Change Order No.1:</b>	<b>\$ 21,174.65</b>

Original Contract Duration	270 days
Change Order No.1:	0 days
<b>Total duration</b>	<b>270 days</b>

This Change Order #1, for \$21,174.65 is for Change Order listed above and 0-day contract extension on the Point Dume Elementary School Gas & Furnace Replacement Project. The revised contract total will be \$413,174.65. The contract duration will increase by 0 days to 270 days.

These construction funding adjustments will be made by adjustment to the project construction budget. Funds in the construction budget is adequate to fund this Change Order. A Weekly Memo dated October 14, 2011, was provided to the Board of Education regarding this item.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / JANECE L. MAEZ / STUART SAM

RE: APPROVE FINAL RELEASE AND SETTLEMENT AGREEMENT WITH Y & M CONSTRUCTION, INC. FOR ADDITIONAL EXTRA WORK CLAIMS, FINAL RELEASE OF REMAINING CONTRACT FUNDS ON THE LINCOLN MIDDLE SCHOOL BID #10.15.BB.03-112987 – RELOCATABLE PROJECT – MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve the settlement agreement with Y & M Construction, Inc. for additional work claims in the amount of \$18,036.54 for a total contract amount of \$444,529.24 Measure BB projects.

Funding Information:

Budgeted:	Yes
Fund:	82
Source:	Building Fund
Account Numbers:	82-90500-0-00000-85000-6200-012-2600
Description:	Construction Services
DSA #:	03-112987
Description:	Building Improvement

COMMENTS: On June 3, 2010, the District entered into a prime contract with the contractor Y & M to perform construction services. On or about April 2011, the contractor filed claim with the District for \$119,379.52 for contract balance, retention, and additional work. The District disputed and denied the Claim and asserted Claim for Liquidated Damages. The settlement amount of \$81,311.16 to Y & M Construction comprises payments as originally specified in the contract, the release of the retention of \$42,272.56, remaining balance of the original contract work \$21,003.06, and the settlement of the extra claims for \$18,036.54. The work as required by the contract has been completed and is occupied by the site. Pending litigation details and the settlement agreement will be discussed in closed session.

Original contract	\$388,300.00	
Change Order #1	3,264.42	
Change Order #2	36,471.22	
Change Order #3	(1,320.00)	Credit
Change Order #4	(222.94)	Credit
<u>Final Settlement</u>	<u>18,036.54</u>	
Total Contract Amount	\$444,529.24	

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:





TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / DEBRA MOORE WASHINGTON  
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT  
 10/20/11

RECOMMENDATION NO. A.12

Unless otherwise noted, all items are included in the 2011-2012 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Brown, Dan	1 hr @\$40.46	9/27/11	Est Hrly/\$40
Dresher, Pam	1 hr @\$40.46	9/27/11	Est Hrly/\$40
Levin, Tracy	1 hr @\$40.46	9/27/11	Est Hrly/\$40
Post, Joel	1 hr @\$40.46	9/27/11	Est Hrly/\$40
Sever, Pam	1 hr @\$40.46	9/27/11	<u>Est Hrly/\$40</u>
TOTAL ESTABLISHED HOURLY			\$200

Comment: Interactive Response System Training  
 01-Economic Impact Aid – SCE

CHILD DEVELOPMENT SERVICES

Enriquez, Maria	10 hrs @\$29.49	7/1/11-8/28/11	Own Hrly/\$295
Johnson, Miyah	10 hrs @\$23.77	7/1/11-8/28/11	Own Hrly/\$238
Olliff, Elizabeth	10 hrs @\$31.18	7/1/11-8/28/11	Own Hrly/\$312
Patton, Roxanna	10 hrs @\$31.18	7/1/11-8/28/11	Own Hrly/\$312
Reed, Flavia	10 hrs @\$31.68	7/1/11-8/28/11	<u>Own Hrly/\$317</u>
TOTAL OWN HOURLY			\$1,474

Comment: Pre-School/Kindergarten Workshops  
 01-IASA: Title II Teacher Quality

EDUCATIONAL SERVICES

Barba-Castro, Graciela	2.5 hrs @\$40.46	9/1/11-9/30/11	Est Hrly/\$101
Conrod, Merryll	4.0 hrs @\$40.46	9/1/11-9/30/11	Est Hrly/\$162
Harris, Stacy	6.5 hrs @\$40.46	9/1/11-9/30/11	Est Hrly/\$263
Higuchi-Hernandez, Jessica	4.0 hrs @\$40.46	9/1/11-9/30/11	Est Hrly/\$162
Hwang, Eugenie	2.5 hrs @\$40.46	9/1/11-9/30/11	Est Hrly/\$101
Sherman, Laura	0.5 hrs @\$40.46	9/1/11-9/30/11	Est Hrly/\$ 20
Stark, Amy	6.5 hrs @\$40.46	9/1/11-9/30/11	Est Hrly/\$263
Wold, Jayme	5.0 hrs @\$40.46	9/1/11-9/30/11	<u>Est Hrly/\$202</u>
TOTAL ESTABLISHED HOURLY			\$1,274

Comment: Instructional Leadership Team Academic Conference  
 01-RGK Foundation

SANTA MONICA HIGH SCHOOL

Alvarado, Robert	78 hrs @\$57.89	9/14/11-1/20/12	Own Hrly/\$4,515
Ramos, Irene	9 hrs @\$82.75	8/29/11-9/9/11	Own Hrly/\$ 745
Sato, Liane	9 hrs @\$64.51	8/29/11-9/9/11	<u>Own Hrly/\$ 581</u>
TOTAL OWN HOURLY			\$5,841

Comment: 6<sup>th</sup> Period Assignment  
 01-Unrestricted Resource

SPECIAL EDUCATION

Stern, Amanda	10 days @\$384.36	9/1/11-6/18/12	<u>Own Daily/\$3,844</u>
TOTAL OWN DAILY			\$3,844

Comment: Extra Days for Assessments  
 01-Special Education

**STUDENT SERVICES**

Jeffries, Jane	73 days @\$487.08	9/8/11-6/18/12	Own Daily/\$35,557
Relles, Ellen	73 days @\$487.08	9/8/11-6/18/12	<u>Own Daily/\$35,557</u>
		<b>TOTAL OWN DAILY</b>	<b>\$71,114</b>

Comment: Filling in for open nurse position  
01-Unrestricted Resource

**ADDITIONAL ASSIGNMENT – DEPARTMENT CHAIR ASSIGNMENTS**  
**MALIBU HIGH SCHOOL**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Andino, Melisa	6 EDU	MS Math	2011-12 SY	\$1,536
Bowman-Smith, Carla	8 EDU	Visual/Performing Arts	2011-12 SY	\$2,048
Deshautelle, Anna	12 EDU	Special Education	2011-12 SY	\$3,072
Hoos, JuliaCheri	10 EDU	MS Humanities	2011-12 SY	\$2,560
Miller, Patrick	6 EDU	World Language	2011-12 SY	\$1,536
Mulligan, Michael	6 EDU	Physical Education	2011-12 SY	\$1,536
Sferra, Luke	6 EDU	Counseling	2011-12 SY	<u>\$1,536</u>
		<b>TOTAL</b>		<b>\$13,824</b>

**SANTA MONICA HIGH SCHOOL**

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Bart-Bell, Dana	2 EDU	Library	2011-12 SY	\$ 512
Cierra, Jorge	14 EDU	Special Education	2011-12 SY	\$3,584
Hinojosa-Riesech, Judith	12 EDU	Advising	2011-12 SY	\$3,072
Huls, Jeffe	12 EDU	Performing Arts	2011-12 SY	\$3,072
Jones, David	8 EDU	Art	2011-12 SY	\$2,560
Silvestri, Marisa	6 EDU	Freshman Seminar	2011-12 SY	\$1,536
Skaggs, Debbie	10 EDU	Physical Education	2011-12 SY	<u>\$2,560</u>
		<b>TOTAL</b>		<b>\$16,896</b>

**HOURLY TEACHERS**

**MUIR ELEMENTARY SCHOOL**

Trubo, Melissa	290 hrs @\$40.46	9/12/11-6/18/12	<u>Est Hrly/\$11,733</u>
		<b>TOTAL ESTABLISHED HOURLY</b>	<b>\$11,733</b>

Comment: Reading Instruction  
01-Reimbursed by PTA - 70%  
01-IASA: Title I Basic – LW Inc/Neg - 30%

**TOTAL ESTABLISHED HOURLY, OWN DAILY, AND OWN HOURLY = \$ 126,200**

**ELECTIONS**

**SUBSTITUTE TEACHERS**

**LONG-TERM SUBSTITUTES**

(@\$210.00 Daily Rate)

	<u>Effective</u>
Gutierrez, Carolina	9/1/11-10/31/11
Duran, Amanda	9/6/11-10/31/11
Marshall, Kimberly	9/26/11

**PREFERRED SUBSTITUTES**

(@\$162.00 Daily Rate)

Berukhim, Niloufar	9/28/11
--------------------	---------

**REGULAR DAY-TO-DAY SUBSTITUTES**

**(@\$138.00 Daily Rate)**

Hyziak, Michael	10/4/11
Kelly, Brenda	9/15/11
Padilla, Adriana	10/3/11

**LEAVE OF ABSENCE (with pay)**

<u>Name/Location</u>	<u>Effective</u>
Dew, Stephanie Santa Monica HS	9/12/11-12/12/11 [medical]
Teplin, Amy McKinley Elementary	9/27/11-12/9/11 [maternity]

**LEAVE OF ABSENCE (without pay)**

<u>Name/Location</u>	<u>Effective</u>
Teplin, Amy McKinley Elementary	12/10/11-2/29/12 [childcare]

**RESIGNATION**

<u>Name/Location</u>	<u>Effective</u>
Rand, Aimee Student Services	10/28/11

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION  
 FROM: SANDRA LYON / WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT  
 10/20/11

RECOMMENDATION NO. A.13

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>ELECTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Diaz, Roxana Child Develop Svcs	Children Center Asst 3.5 Hrs/SY/Range: 18 Step: A	10/7/11
Hawkins, Shelly Grant Elementary	Inst Asst – Classroom 2 Hrs/SY/Range: 18 Step: A	10/3/11
Hedges, Eric Maintenance	Electrician 8 Hrs/12 Mo/Range:37 Step: A	10/3/11
Martinez, Marsha Franklin Elementary	Inst Asst – Physical Ed 3.25 Hrs/SY/Range: 20 Step: A	10/3/11

<b><u>RE-EMPLOYMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Miller, Karen Educational Svcs	Office Specialist 8 Hrs/11 Mo/Range: 22 Step: E	10/3/11

<b><u>PROMOTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Strnad, Jan Theater/Facility Permits	Facility Permit Supervisor 8 Hrs/12 Mo/Range: 41 Step: A Fr: Admin Asst; 8 Hrs/12 Mo	10/3/11
Villa, Alejandro Maintenance	Skilled Maintenance Worker 8 Hrs/12 Mo/Range: 31 Step: E Fr: Utility Worker; 8 Hrs/12 Mo	9/26/11

<b><u>SUMMER ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Buendia, Carolina Special Education	Inst Asst – Special Ed	6/30/11-8/12/11

<b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Anderson, Bruno Santa Monica HS	Custodian [overtime, as needed]	7/1/11-6/30/12
Brewer, Ariana Special Education	Inst Asst – Special Ed [additional hours – training]	2/28/11-3/27/11
Buendia, Carolina Special Education	Inst Asst – Special Ed [additional hours – Spring Forum]	3/26/11
Burton, Jerome Roosevelt Elementary	Custodian [overtime, cleaning project]	9/23/11-10/1/11
Chulack, Sarah Special Education	Inst Asst – Specialized [additional hours, as needed]	8/30/11-6/18/12

Cortez, Griselda Facility Permits	Childrens Center Asst [additional hours, as needed]	9/1/11-6/15/12
Cortez, Griselda Theater Operations	Childrens Center Asst [additional hours, as needed]	9/1/11-6/15/12
Crawford, Cynthia John Adams MS	Library Asst I [overtime, as needed for Sci Magent]	9/15/11-6/15/12
Cueva, Felipe Santa Monica HS	Custodian [overtime, as needed]	7/1/11-6/30/12
Denoya, Michael Special Education	Speech Language Path Asst [additional hours, staff development]	8/25/11
Fisher, Caroline Special Education	Occupational Therapist [additional hours, staff development]	8/25/11
Flores, Maria Roosevelt Elementary	Sr. Office Specialist [overtime, compiling achievement data]	9/20/11-11/20/12
Garcia-Elmeslry, Miriam Special Education	Inst Asst – Specialized [additional hours, training]	8/29/11-9/30/11
Gardea, Lupe Educational Svcs	Bilingual Community Liaison [additional hours, translation]	9/1/11-6/30/12
Germain, Katherine Rogers Elementary	Inst Asst – Classroom [additional hours, after school events]	9/1/11-6/18/12
Gonzalez, Simona Roosevelt Elementary	Physical Activities Specialist [additional hours, Anti-Bullying training]	9/20/11-6/15/12
Guberman, Jesse Special Education	Speech Language Path Asst [additional hours, staff development]	8/25/11
Hall, Ana Special Education	Inst Asst – Developmental Health [additional hours, training]	1/13/11-1/14/11
Harper, Erin Special Education	Occupational Therapist [additional hours, staff development]	8/25/11
Harris, Kenneth Roosevelt Elementary	Custodian [overtime, cleaning project]	9/23/11-10/1/11
Hartley, Logan Rogers Elementary	Inst Asst – Classroom [additional hours, after school events]	9/1/11-6/18/12
Hurtado, Renee Special Education	Inst Asst – Developmental Health [additional hours, Spring Forum]	3/26/11
Kemna-Gonzalez, Gabriela Special Education	Inst Asst – Special Ed [additional hours, training]	2/28/11-3/27/11
Kim, Jeong Special Education	Occupational Therapist [additional hours, staff development]	8/25/11
Klenk, Heather Lincoln Middle School	Inst Asst – Music [additional hours, assisting at band events]	8/30/11-6/18/12

Leavitt, Lynn Lincoln Middle School	Library Asst I [additional hours, after school library]	9/15/11-6/18/12
Mares, Joe Facility Permits	Equipment Operator [overtime, as needed]	8/13/11-6/15/12
Mares, Joe Theater Operations	Equipment Operator [overtime, as needed]	8/13/11-6/15/12
Martino, Jessica Special Education	Occupational Therapist [additional hours, staff development]	8/25/11
McKinley, Tyrone Facility Permits	Lifeguard [overtime, as needed]	8/27/11-8/28/11
Monjaraz, Gabriela Special Education	Inst Asst – Specialized [additional hours, training]	1/13/11-1/14/11
Naranjo, Debbie Food Svcs/Santa Monica HS	Cafeteria Worker II [additional hours – filling open position]	8/29/11-9/23/11
Orozco, Abel Facility Permits	Gardner [overtime, as needed]	8/13/11-6/15/12
Orozco, Abel Theater Operations	Gardner [overtime, as needed]	8/13/11-6/15/12
Omari, Saleem Santa Monica HS	Custodian [overtime, as needed]	7/1/11-6/30/12
Oyenoki, Elizabeth McKinley Elementary	Sr. Office Specialist [overtime, office move]	9/17/11-9/18/11
Persinger, Lisa Roosevelt Elementary	Sr. Office Specialist [overtime, compiling achievement data]	9/20/11-11/20/11
Reidmiller, Jill Special Education	Occupational Therapist [additional hours, staff development]	8/25/11
Suaste, Eduardo Santa Monica HS	Custodian [overtime, as needed]	7/1/11-6/30/12
Tangum, Cathy Facility Permits	Campus Security Officer [overtime, as needed]	9/17/11-6/15/12
Tangum, Cathy Theater Operations	Campus Security Officer [overtime, as needed]	9/17/11-6/15/12
Torres, Jose Facility Permits	Custodian [overtime, as needed]	9/17/11-6/15/12
Torres, Jose Theater Operations	Custodian [overtime, as needed]	9/17/11-6/15/12
Tursi, Lisa Roosevelt Elementary	Administrative Asst [overtime, compiling achievement data]	9/20/11-11/20/11
Ucan, Abraham Special Education	Inst Asst – Specialized [additional hours, training]	1/13/11-1/14/11

Walker, Louis Santa Monica HS	Custodian [overtime, as needed]	7/1/11-6/30/12
White, Robert Roosevelt Elementary	Inst Asst – Physical Ed [additional hours, Anti-Bullying training]	9/20/11-6/15/12

**SUBSTITUTES**

**EFFECTIVE DATE**

Arnao, Dora Special Education	Inst Asst – Developmental Health	8/29/11-6/18/12
Gaidzik, Rusty Child Develop Svcs	Computer Operator	9/13/11-10/7/11
Harmon, Laurie Special Education	Inst Asst – Special Ed	8/29/11-6/30/12
Lockett, Tyrone Adult Education	Campus Security Officer	9/13/11-6/30/12
Lopez, Manny Purchasing	Stock & Delivery Clerk	8/29/11-6/30/12
Martinez, Daniel Special Education	Inst Asst – Special Ed	8/29/11-6/30/12
Oyenoki, Aimee McKinley Elementary	Inst Asst – Classroom	9/19/11-6/15/12
Rams, Florencia Grant Elementary	Bilingual Community Liaison	8/23/11-1/20/12
Robertson, Susan Personnel Commission	Office Specialist	9/14/11-6/15/12
Robinson, Christine Personnel Commission	Office Specialist	7/1/11-6/15/12

**INVOLUNTARY TRANSFER**

**EFFECTIVE DATE**

Doty, Joel McKinley Elementary	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/Grant Elementary	8/29/11
Thomas, William Malibu High School	Inst Asst – Special Ed 6.8 Hrs/SY Fr: 8 Hrs/SY/Franklin Elementary	8/29/11
Warmington, Brigette Webster Elementary	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/Pt Dume Elementary	8/29/11

**VOLUNTARY TRANSFER**

**EFFECTIVE DATE**

Naranjo, Debbie Food Services	Cafeteria Worker II 7 Hrs/SY/Santa Monica HS Fr: 6 Hrs/SY/Edison Elementary	9/23/11
----------------------------------	---	---------



**CHANGE IN ASSIGNMENT**

		<b><u>EFFECTIVE DATE</u></b>
Custodio, Thelma Santa Monica HS	Inst Asst – Special Ed 6 hrs/SY Fr: 5 Hrs/SY	10/7/11
Marroquin, Robert McKinley Elementary	Inst Asst – Special Ed 6 Hrs/SY Fr: 4.5 Hrs/SY	8/30/11
Roller, Yolanda Special Education	Inst Asst – Developmental Health 7 Hrs/SY Fr: 6 Hrs/SY	9/27/11

**REDUCTION IN HOURS IN LIEU OF LAYOFF**

		<b><u>EFFECTIVE DATE</u></b>
Rodgers, Rodney Special Education	Inst Asst – Developmental Health 6 Hrs/SY Fr: 7.7 Hrs/SY	9/26/11

**LEAVE OF ABSENCE (PAID)**

		<b><u>EFFECTIVE DATE</u></b>
Cortez, Griselda Child Develop Svcs	Children Center Asst Medical	9/26/11-10/7/11
Glover, Tomita Santa Monica HS	Administrative Asst Medical	8/29/11-10/23/11
Hernandez, Diane Fiscal Services	Accounting Assistant Medical	10/3/11-10/7/11
Hills, Kevin Santa Monica HS	Inst Asst – Special Ed Medical	8/29/11-10/31/11
Morales, Louis Edison Elementary	Physical Activities Specialist Medical	9/17/11-10/7/11
Padilla, Ramiro Operations	Equipment Operator Medical	8/27/11-10/31/11

**LEAVE OF ABSENCE (UNPAID)**

		<b><u>EFFECTIVE DATE</u></b>
Marshall, Kimberly McKinley Elementary	Inst Ast – Classroom Personel	10/6/11-11/11/11
Pacheco, Patricia Food Svcs	Cafeteria Worker I Childcare	8/26/11-6/18/12

**WORKING OUT OF CLASS**

		<b><u>EFFECTIVE DATE</u></b>
De Cortez Ruiz, Maria Food Services	Cafeteria Worker II Fr: Cafeteria Worker I	9/21/11-10/31/11

**SUSPENSION WITHOUT PAY**

		<b><u>EFFECTIVE DATE</u></b>
DD8053095 Maintenance/Operations		9/30/11 – 11/10/11

**ABOLISHMENT OF POSITION**

		<b><u>EFFECTIVE DATE</u></b>
	Inst Asst – Special Ed 6 Hrs/SY; Grant Elementary	8/29/11

Inst Asst – Special Ed 3.5 Hrs/SY; Malibu High School	8/29/11
Inst Asst – Classroom 5 Hrs/SY; Pt Dume Elementary	8/29/11

**RESIGNATION**

Baath, Ebba  
Rogers Elementary

Inst Asst – Classroom

**EFFECTIVE DATE**

12/24/11

Burlakova, Svetlana  
Webster Elementary

Inst Asst – Special Ed

6/22/11

DeShannon, Brandi  
John Adams MS

Inst Asst – Special Ed

9/30/11

Hungerland, Maria  
Cabrillo Elementary

Inst Asst – Classroom

9/21/11

Peters, Allison  
Special Education

Inst Asst – Specialized

10/14/11

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



HARRIS, MARK	OLYMPIC HIGH SCHOOL [Music Instruction] - Funding: SMMEF – Dream Winds	8/29/11-6/15/12
MOERSCHEL, JOSEPHINE	JOHN ADAMS MIDDLE SCHOOL [Music Clinician] - Funding: Tier III Programs Cat Flex	9/15/11-6/8/12
MOERSCHEL, JOSEPHINE	ED SVCS/JOHN ADAMS MS [Strings Coach] - Funding: SMMEF: Dream Winds	10/1/11-5/31/12
NAZIEMIEC, KAROLINA	ED SVCS/LINCOLN MS [Strings Coach] - Funding: SMMEF: Dream Winds	10/1/11-5/31/12
REAVES, TEAG	ED SVCS/LINCOLN MS [Brass/Woodwind Coach] - Funding: SMMEF: Dream Winds	10/1/11-5/31/12
ROTH, JENNIFER	JOHN ADAMS MIDDLE SCHOOL [Music Clinician] - Funding: Tier III Programs Cat Flex	9/15/11-6/8/12
ROTH, JENNIFER	ED SVCS/JOHN ADAMS MS [Brass/Woodwind Coach] - Funding: SMMEF: Dream Winds	10/1/11-5/31/12
SENUK, PETER	JOHN ADAMS MIDDLE SCHOOL [Music Clinician] - Funding: Gifts	9/15/11-6/8/12
SENUK, PETER	ED SVCS/JAMS AND LINCOLN MS [Brass/Woodwind Coach] - Funding: SMMEF: Dream Winds	10/1/11-5/31/12
WEAVER, KELLY	ED SVCS/LINCOLN MS [Percussion Coach] - Funding: SMMEF: Dream Winds	10/1/11-5/31/12

**EDUCATIONAL SPECIALIST – LEVEL II**

BAKER, ELIZABETH	WEBSTER ELEMENTARY [Vocal Music Instruction] - Funding: Reimbursed by PTA	9/20/11-6/30/12
BLAKE, JUDITH	GRANT ELEMENTARY [Art Instruction] - Funding: Reimbursed by PTA	9/26/11-6/15/12
MARTINEZ, YOLANDA	FRANKLIN ELEMENTARY [Fine Arts Instruction] - Funding: Reimbursed by PTA	9/1/11-6/30/12

RAFFE, DAVIDA

ROOSEVELT ELEMENTARY  
[Ceramics Instruction]  
- Funding: Reimbursed by PTA

10/8/11-6/18/12

SHELTON, SUSAN

PT DUME ELEMENTARY  
[Art Instruction]  
- Funding: Reimbursed by PTA

10/3/11-5/25/12

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON

RE: REVISE BP 4127 / 4227 / 4327 – TEMPORARY ATHLETIC TEAM COACHES

RECOMMENDATION NO. A.15

It is recommended that the Board of Education revise BP 4127 / 4227 / 4327 – Temporary Athletic Team Coaches.

COMMENT: CSBA is recommending this policy update to reflect new law (AB 346), which requires any noncertificated employee or volunteer who works with students in a student activity program such as an interscholastic athletic program (not just those who supervise, direct, or coach the activity) to clear a DOJ/FBI criminal background check prior to beginning the paid or volunteer duties.

This policy came forward for discussion at the October 6, 2011, board meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TEMPORARY ATHLETIC TEAM COACHES

The Board of Education desires to employ highly qualified coaches for the district's sports and interscholastic athletic programs in order to enhance the knowledge, skills, motivation, and safety of student athletes.

The Superintendent or designee may employ a certificated or noncertificated employee, other than a substitute employee, to supervise or instruct interscholastic athletic activities as a temporary employee in a limited assignment capacity. (5 CCR [5590](#))

When hiring a person to fill a position as a temporary athletic team coach, the position shall first be made available to qualified certificated teachers currently employed by the district. (Education Code [44919](#))

The Superintendent or designee shall establish qualification criteria for all athletic coaches in accordance with law and district standards. These criteria shall ensure that coaches possess the proper credential or Activity Supervisor Clearance Certificate and an appropriate level of competence, knowledge, and skill.

All coaches shall be subject to Board policies, administrative regulations, and California Interscholastic Federation bylaws and codes of ethical conduct.

Noncertificated coaches have no authority to give grades to students. (5 CCR [5591](#))

Any noncertificated employee or volunteer who works with students in a district-sponsored interscholastic athletic program shall, prior to beginning his/her duties, obtain a Department of Justice and Federal Bureau of Investigation criminal background check through the district. (Education Code 49024)

An individual who possesses a current Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing, issued prior to July 9, 2010, shall have satisfied district requirements for the criminal background check. (Education Code 49024)

Legal Reference:

EDUCATION CODE

[35179-35179.7](#) Interscholastic athletics

[44010](#) Sex offense

[44011](#) Controlled substance offense

[44258.7](#) Credential types; Activity Supervisor Clearance Certificate

[44332-44332.5](#) Temporary certificates

[44424](#) Conviction of a crime

[44808](#) Liability when students are not on school property

[44919](#) Classification of temporary employees

[49024](#) Activity Supervisor Clearance Certificate

[49030-49034](#) Performance-enhancing substances

CODE OF REGULATIONS, TITLE 5

[5531](#) Supervision of extracurricular activities

[5590-5596](#) Duties of temporary athletic team coaches

COURT DECISIONS

*CTA v. Rialto Unified School District*, (1997) 14 Cal. 4th 627

*San Jose Teachers Association, CTA, NEA v. Barozzi*, (1991) 230 Cal.App.3d 1376

Management Resources:

CSBA PUBLICATIONS

*Steroids and Students: What Boards Need to Know, Policy Brief, July 2005*



*A School Board Member's Guide to CIF and Interscholastic Sports, 1997*  
CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS  
*Pursuing Victory with Honor, 1999*  
California Interscholastic Federation Constitution and Bylaws  
COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE  
09-19 Implementation of Assembly Bill 1025 Concerning the Activity Supervisor Clearance Certificate (ASCC),  
December 2, 2009  
WEB SITES  
CSBA: <http://www.csba.org>  
California Athletic Trainers' Association: <http://www.ca-at.org>  
California Department of Education: <http://www.cde.ca.gov>  
California Interscholastic Federation: <http://www.cifstate.org>  
National Athletic Trainers' Association: <http://www.nata.org>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**  
**adopted: June 18, 2010 Santa Monica, California**  
**revised: October 20, 2011**



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/20/11

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / MAROLYN FREEDMAN

RE: REVISE BP 5141.33 – HEAD LICE

RECOMMENDATION NO. A.16

It is recommended that the Board of Education revise BP 5141.33 – Head Lice.

COMMENTS: The revised policy represents a change in practice to our current head lice policy. In our existing policy, a student who has been examined by staff and found to have nits in his/hair is sent home from school. With this new policy, a student will only be sent home from school with active head lice.

Recent guidelines from California Department of Health Services Infectious Disease Branch on head lice prevention recommend a “no-lice” rather than a “no-nits” policy. Both the American Academy of Pediatrics and the National Association of School nurses are opponents to the previous “no-nits” policies. It is now recommended that children with identified active head lice be sent home from school for that day and that parents be provided with treatment instructions.

This policy came forward for discussion at the October 6, 2011, board meeting.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

## HEAD LICE

Because head lice are common and are easily spread, the Superintendent or designee shall send information about the treatment and control of head lice to parents/guardians as needed to prevent the spread of infestations. As part of the health curriculum, teachers shall stress the importance of preventive measures.

The Board of Education recognizes that responsibility for the treatment of head lice rests with the home. When lice ~~or untreated nits~~ are found, the student shall be sent home as soon as possible with proper parental notification.

Staff shall make every effort to maintain the privacy of students identified as having head lice and excluded for treatment.

Legal Reference:

## EDUCATION CODE

[48210-48216](#) Persons excluded

[49451](#) Physical examinations: parent's refusal to consent

## Management Resources:

## AMERICAN ACADEMY OF PEDIATRICS

*Lice, Nits, and School Policy*, Official Journal of the American Academy of Pediatrics, May 2001

## CALIFORNIA DEPARTMENT OF PUBLIC HEALTH PUBLICATIONS

*Guidelines on Head Lice Prevention and Control for School Districts and Child Care Facilities*, 2009

## CALIFORNIA SCHOOL NURSES ORGANIZATION

*Position Statement: Pediculosis Management*, 2005

## WEB SITES

California Department of Public Health: <http://www.cdph.ca.gov>

California School Nurses Organization: <http://www.scno.org>

Centers for Disease Control and Prevention, Parasitic Disease Information, Head Lice:

<http://www.cdc.gov/ncidod/dpd/parasites/lice>

**Policy SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

**adopted: August 19, 2009 Santa Monica, California**

**revised: October 20, 2011**

---

## **MAJOR ITEMS**



TO: BOARD OF EDUCATION

ACTION/MAJOR

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SPECIAL EDUCATION

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve an increase in the following positions in order to support student and classroom needs. The total increase is 1.0625FTE

Inst Asst – Special Ed, McKinley Elem      Increase from 4.5 hours to 6 hours (+ 0.1875 FTE)  
(Additional support needed in classroom)

Inst Asst – Developmental Health      Increase from 6 hours to 7 hours (+ 0.125 FTE)  
(Student requires supervision on the school bus)

Inst Asst – Special Ed, Webster Elem      New position: 6 hours (0.75 FTE)  
(Classroom requires aide support)

FUNDING NOTE: The 2011-2012 budget will be adjusted \$45,780 for salary and benefits.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:





TO: BOARD OF EDUCATION ACTION/CONSENT  
10/20/11

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / MAROLYN FREEDMAN

RE: PROPOSAL FOR RESEARCH IN JOHN ADAMS AND LINCOLN MIDDLE SCHOOLS – UCLA MIDDLE SCHOOL DIVERSITY PROJECT (MSDP)

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve a research partnership with the University of California for Los Angeles (UCLA) Department of Education and Department of Psychology. UCLA would like to collect research to test hypotheses about the psychosocial benefits of racial/ethnic diversity in urban middle schools.

It is hypothesized that greater diversity can benefit students' mental health, intergroup attitudes, and school adaptation via three mechanisms: (1) decreases in perceived vulnerability (e.g., risk of being bullied), (2) the formation and maintenance of cross-ethnic friendships, and (3) the development of complex social identities.

By studying pathways to successful adaptation, the overarching goal of the research is to examine the conditions under which greater school ethnic diversity can buffer many of the normative challenges of early adolescence.

COMMENTS: Professor Sandra Graham, (PhD), Department of Education, UCLA and Professor Jaana Juvonen, (PhD), Department of Psychology, UCLA would like to work with their research teams at John Adams Middle School and Lincoln Middle School. Principals of both schools are willing to participate in this project upon board approval.

The purpose of this research (supported by the National Institutes of Health, NIH) is to test a set of interrelated hypotheses about the psychosocial benefits of racial/ethnic diversity in urban middle schools and the hypothesis that greater diversity can benefit students' mental health, intergroup attitude and school adaptation.

The data will be examined in a 3-year longitudinal study of approximately 6000 6<sup>th</sup> grade students as they enter one of the 24 urban middle schools in California. The 24 middle schools that these students attend will be carefully selected to vary in racial/ethnic composition and level of diversity. Data on students' perceived vulnerability, cross-ethnic friendships, and social identities as well as the outcomes of mental health, intergroup attitudes, and school adaptation will be gathered in Fall and Spring of 6<sup>th</sup> grade as well as Spring of 7<sup>th</sup> and 8<sup>th</sup> grade, for a total of four times.

Measures will be by construct and informant source (student self-report, peer-teacher, parent-report, and institutional school data).

The study requires minimal time commitment from students and teachers. Each student survey administration takes about 55 minutes (i.e., one class period). Data are collected in classroom/group settings twice during 6<sup>th</sup> grade and only once during 7<sup>th</sup> and 8<sup>th</sup> grade. Teachers are asked to respond to brief behavior rating scales (assessing student engagement and social behavior) for the students in their class who have parental permission to participate in the study. Teachers willing to respond to the behavior ratings receive an average of \$40-60 cash honorarium (\$2/student).

Students and teacher participation is voluntary and there are no negative consequences for non-participation. Students are told they can skip any questions and stop their participation at any time. Student name as protected with unique ID codes. All data are confidential.

Parents who return signed consent forms (either agreeing or declining student participation) enter a raffle of two \$50 Target gift cards. Students who have permission for the study enter a raffle for three i-pod products per school. Each year, students receive \$10 for their participation. We have successfully collected data on 5068 students from 20 middle schools with an exceptionally high average recruitment rate of about 81%.

This project can contribute new knowledge about the psychosocial challenges of normative development during early adolescence by focusing on the ways in which school ethnic diversity can buffer some of those challenges.

By including large number of schools, we can analyze between school differences not only in terms of ethnic composition, but also in ways school capitalize on their ethnic diversity. In less ethnically diverse schools, it is important to know how to “spread” the diversity. For example, researchers hope to analyze whether it is better for students from small numerical minority groups to be mixed with others such that their representation equals to those of some other group in some classes. Our goal is to provide useful information for schools after the completion of the project.

The researchers goal is to provide useful information for schools after the completion of the project.

Additionally, this research has significant implications for social policy. The June 2007 Supreme Court decision banning the use of race-conscious policies in the assignment of students to public schools in Louisville, Kentucky and Seattle, Washington (collectively known as the *Meredith* cases) was the most recent in a series of judicial rulings over the past two decades to successfully challenge the constitutionality of court-ordered school desegregation. Some of the most-cited research on the psychosocial benefits of ethnic diversity in K-12 schools has been portrayed as outdated and methodologically weak. We maintain that the best argument for ethnic diversity can be provided by new programs of methodologically rigorous research that examine the benefits and challenges of diversity. As our conceptual model indicates, we are not proposing that racial/ethnic diversity in and of itself guarantees positive outcomes; but rather we propose that it fosters some of the necessary conditions for achieving those outcomes.

In addition to the general benefits stated above, the principal investigators will report the project findings to the schools after the completion of the project. Dr. Juvonen will be also available for faculty professional development and occasional parent night workshops, as she has done in the past. Additionally, the Project publishes an annual UCLA Middle School Project Parent Newsletter in which (1) project updates are provided and (2) important information regarding young adolescent development, (including parenting tips) is also included.

In sum, the proposed project addresses a timely issue of changing demographics. As stated above, the hope is to be able to identify the ways in which schools can most benefit from the diversity of their study body and the

ways in which students can most benefit from the diversity of their school mates enhancing their social-emotional competencies and academic performance.

Researchers certify that they will use no school or student names or identifiable traits or characteristics of students in the publication of findings without the approval of the Superintendent or designee. The academic or research institute will provide a copy of the final research project document(s) to the Superintendent or designee.

This study will benefit SMMUSD in that Dr. Juvonen will train staff on bullying and peer intimidation; she has already trained administrators. She is available to train staff throughout the district, but will begin with the school sites mentioned above. Dr. Juvonen is also available to provide parent education on these topics.

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:



TO: BOARD OF EDUCATION

ACTION/MAJOR

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU

RE: GIFT FUND CONTRIBUTION FOR 2010-11 AND EQUITY FUND ALLOCATION FOR 2011-2012

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve the allocation of \$60,000 from the Equity Fund to enhance and strengthen the 2011-12 school year and summer 2012 districtwide initiatives, including Intensive Intervention Summer School (IISS), Connect for Success (incoming 9<sup>th</sup> graders), Jump Start to Success (incoming 6<sup>th</sup> graders), and the Young Collegians.

It is further recommended that the \$60,000 be allocated to the Educational Services Department to implement these initiatives and allow for yearly carry-over to cover on-going expenses for the planning and follow-up of these support programs. In addition, it is recommended that the remaining \$80,000 be kept in reserve.

COMMENT: The Equity Fund was established to improve the achievement of ALL students while simultaneously closing the achievement gap by mitigating the effects of the unequalized enrichment of schools. AR 3290 allows the distribution of the fund to 1) support district-wide initiatives to provide academic support, intervention and/or remediation in accordance with the mission of the school district; 2) support school sites using the weighted-student formula for distribution of fund; and 3) reserve resources within the fund. As the district moves forward in its goal to close the achievement gap, several initiatives have been initiated to support the students.

Attached is the distribution chart based on the student demographic and achievement data from spring 2011 and a history of Equity Fund Contribution and Distribution since 2004-05.

*(Continued on next page)*

This \$60,000 funding provides:

**Intensive Intervention Summer School (IISS)**

- IISS supplemental program professional development activities in instructional strategies to increase student achievement in literacy, mathematics; and classroom management tools and techniques and student engagement Estimated at \$20,000 for approximately 60 IISS teachers for one days);
- An outreach specialist during the summer session to assist in parent participation and student support at Santa Monica High School, a shared nurse at the elementary school (Estimated at \$5,000);

**Young Collegians/Connect for Success/Jump Start for Success:**

- Supplemental instructional materials such as books, general supplies, and field trips for Connect for Success students (incoming 9<sup>th</sup> graders who meet the IISS criteria, housed at Santa Monica High School); and Jump Start for Success (incoming 6<sup>th</sup> graders who meet the IISS criteria, housed at JAMS)for the summer and follow up activities during the school year(Estimated at \$10,000);
- Tuition, fees, bus tokens, textbooks, publicity and recruitment materials, supplies, field trips for the Young Collegians Program (Estimated at \$25,000)during the summer and follow up activities during the school year

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**Equity Fund Points Chart**  
From 10-11 and 11-12 Data

<u>2010-11 Data</u>	<u>CBEDS</u>	<u>Free &amp; Reduced Lunch</u>	<u>Total Points</u>	<u>ELL</u>	<u>Total Points</u>	<u>SDC</u>	<u>Total Points</u>	<u>RSP</u>	<u>Total Points</u>	<u>ELA</u>	<u>Total Points</u>	<u>Math Count</u>	<u>Total Points</u>	<u>Grand Total Points</u>	<u>Dollar Distribution</u>
Edison	449.0	222	222.0	199	199.0	0	0.0	14	7.0	22	11.0	26	13.0	459.0	\$24,013.66
Franklin	772.0	31	31.0	94	94.0	14	14.0	34	17.0	18	9.0	14	7.0	172.0	\$8,998.58
Grant	631.0	170	170.0	54	54.0	9	9.0	23	11.5	40	20.0	37	18.5	283.0	\$14,805.81
McKinley	440.0	189	189.0	134	134.0	12	12.0	15	7.5	19	9.5	26	13.0	365.0	\$19,095.83
Muir	316.0	141	141.0	51	51.0	23	23.0	25	12.5	31	15.5	39	19.5	262.5	\$13,733.31
Rogers	497.0	303	303.0	146	146.0	10	10.0	28	14.0	39	19.5	59	29.5	522.0	\$27,309.66
Roosevelt	781.0	84	84.0	44	44.0	25	25.0	27	13.5	20	10.0	8	4.0	180.5	\$9,443.28
Webster	377.0	22	22.0	23	23.0	0	0.0	15	7.5	8	4.0	6	3.0	59.5	\$3,112.88
SMASH	223.0	25	25.0	9	9.0	0	0.0	11	5.5	8	4.0	22	11.0	54.5	\$2,851.30
Cabrillo	254.0	47	47.0	43	43.0	9	9.0	15	7.5	15	7.5	17	8.5	122.5	\$6,408.88
Pt. Dume	273.0	2	2.0	4	4.0	0	0.0	12	6.0	7	3.5	5	2.5	18.0	\$941.71
JAMS	1042.0	499	499.0	155	155.0	31	31.0	74	37.0	129	64.5	208	104.0	890.5	\$46,588.60
Lincoln	1129.0	201	201.0	77	77.0	49	49.0	58	29.0	51	25.5	98	49.0	430.5	\$22,522.62
SAMOHI	3103.0	853	853.0	198	198.0	115	115.0	146	73.0	282	141.0	846	423.0	1803.0	\$94,328.19
Malibu High	1160.0	137	137.0	56	56.0	21	21.0	90	45.0	62	31.0	208	104.0	394.0	\$20,613.04
Olympic	112.0	36	36.0	19	19.0	17	17.0	11	5.5	29	14.5	7	3.5	95.5	\$4,996.31
<b>Total</b>	<b>11559.0</b>	<b>2962</b>	<b>1.0</b>	<b>1306</b>	<b>1.0</b>	<b>335</b>	<b>1.0</b>	<b>598</b>	<b>0.5</b>	<b>780</b>	<b>0.5</b>	<b>1626</b>	<b>0.5</b>	<b>6112.0</b>	<b>\$319,763.66</b>

Equity Distribution Amount	\$357,795.18
Balance	\$21,968.48
<b>Total</b>	<b>\$379,763.66</b>
Ed Services	\$60,000.00
<b>Reserve</b>	<b>\$80,000.00</b>
Adjusted Distribution	\$319,763.66
Point Value	\$52.32





TO: BOARD OF EDUCATION

ACTION/MAJOR

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU

RE: MEMORANDUM OF UNDERSTANDING WITH THE DESIGNING FUTURES  
FOUNDATION

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve the memorandum of understanding (MOU) between the Santa Monica-Malibu Unified School District and the HMC Designing Futures Foundation.

COMMENTS: HMC Designing Futures Foundation is a foundation established to benefit the communities in which HMC employees live and work. The Santa Monica-Malibu Unified School District is such a community.

The Foundation will provide a \$15,000 grant to support the development of a series of workshops and a handbook on environmental sustainability. McKinley Elementary School will be the primary beneficiary of this grant. The District will benefit from the lessons and workshops that will be shared across the District.

Attachment: Memorandum of Understanding

MOTION MADE BY:  
SECONDED BY:  
STUDENT ADVISORY VOTE:  
AYES:  
NOES:

**MEMORANDUM OF UNDERSTANDING  
BETWEEN SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT AND THE  
HMC DESIGNING FUTURES FOUNDATION**

This MEMORANDUM OF UNDERSTANDING is made and entered into this 20th day of October 2011 between **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT** also known as **School District** and the **HMC DESIGNING FUTURES FOUNDATION**, also known as **Foundation**.

**WITNESSETH:**

**WHEREAS**, the Santa Monica-Malibu Unified School District (SMMUSD) strives to assist students to become successful students and contributing members of the society; and the HMC Designing Futures Foundation established to benefit the communities in which HMC employees live and work. Pursuant to this Memorandum of Understanding, the parties hereto agree as follows:

**PURPOSES AND SERVICES TO BE RENDERED**

The HMC Designing Futures Foundation agrees to provide:

1. The district a \$15,000 grant award to support the development of a series of sustainability workshops and a sustainability handbook. The funds will be used to pay for: hands on supplies at learning centers; AV materials; transportation costs; family night event; District's teachers' time in the lesson development and implementation; and production and printing of a sustainability handbook.
2. The development and implementation of a set of lessons/workshops to teach McKinley Elementary School's students in grades 3, 4, and 5 the fundamental concepts of our sensitive ecosystem and the complex interdependence that challenges its existence.
3. The documentation of the process and the day-to-day interactions in a book using a rich media palette of photography, student illustrations, and written narratives.
4. The sustainability workshops - a 60-minute, once a week, one term, team-based teaching environment engaging HMC employees.

The SMMUSD agrees to:

1. Manage and disperse the project funds.
2. Provide coordinating efforts with the HMC employees and Foundation Executive Director in the development and implementation of a set of lessons.

3. Involve other District faculty members who are interested in the participation of lesson development and implementation.

### **MEMORANDUM OF UNDERSTANDING DATES**

The following dates have been agreed upon and are subject to change only by prior or mutual agreement between both parties: fall of 2011, followed by the documentation and publication effort which will conclude by August 30, 2012.

### **EXPENSES AND/OR COST TO THE DISTRICT**

There are no extraordinary expenses that the School District assumes under this Memorandum of Understanding.

### **FINGERPRINTING REQUIREMENTS**

Education Code Section 45125.1 states that if employees of anyone providing school site administrative or similar services may have any contact with any under-age pupils; those employees shall be fingerprinted by the Department of Justice (DOJ) before entering to determine that they have not been convicted of a serious or violent felony. If the School District determines that more than limited contact with students will occur during the performance of these services by parties under this Memorandum of Understanding, parties will not perform services until all employees providing services have been fingerprinted by the DOJ and DOJ fingerprinting clearance certification has been provided to the School District.

### **HOLD HARMLESS CLAUSE**

Parties to this Memorandum of Understanding agree to hold harmless and to indemnify both School District and Foundation from every claim, demand or liability, which may be made by reason of:

- A. Any injury to person or property sustained by the School District and the Foundation upon or in connection with the work called for in this Agreement, however caused.
- B. Any injury to person or property sustained by any person, firm or corporation caused by an act, neglect, default, or omission of the School District or the Foundation upon or in connection with the work covered by this Agreement, whether the said injury or damage occurs upon or adjacent to work, the School District or the Foundation, at their own expense, cost, and risk, shall defend any and all actions, suits, or other proceedings that may be brought or instituted against the School District or the Foundation on any such claim or demand, and

pay or satisfy any judgment that may be rendered against the School District or Foundation in any action, suit, or legal proceedings or results thereof.

### **ASSIGNMENT**

This Memorandum of Understanding may be reviewed, modified, or revised as appropriate at the request of agency participants to ensure appropriate provisions of services. Neither party may make any change to this MOU or any part thereof without the written consent of the other party.

### **TERMINATION**

Either party may terminate the entire or part of this Memorandum of Understanding upon providing thirty- (30) day written notice, one to the other. However, all programs and/or services shall terminate at the end of the term/semester as not to disrupt student participation.

### **NOTICES**

All notices and/or correspondence shall be addressed and mailed to parties as follows:

#### **Santa Monica-Malibu Unified School District**

1651 Sixteenth Street  
Santa Monica, CA 90404  
Attention: Dr. Chiung-Sally Chou, Chief Academic Officer

#### **HMC Designing Futures Foundation**

3546 Concourses Street  
Ontario, CA 91764  
Attn: Adrienne Luce, Executive Director

The signatures affixed below are the representatives of both the School District and the HMC Designing Futures Foundation.

**SANTA MONICA-MALIBU USD**

**HMC DESIGNING FUTURES FOUNDATION**

By \_\_\_\_\_

By \_\_\_\_\_

Sandra Lyon  
Superintendent

Adrienne Luce  
Executive Director

Date \_\_\_\_\_

Date \_\_\_\_\_

TO: BOARD OF EDUCATION

ACTION/MAJOR

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: ANNUAL PUBLIC HEARING AND ADOPTION OF RESOLUTION No. 11-04 ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS AND WILLIAMS SETTLEMENT INSTRUCTIONAL MATERIALS FUNDS

RECOMMENDATION NO. A.21

In May 2000, the American Civil Liberties Union filed a lawsuit against the State of California claiming that the state had failed in its duty to provide students with equal educational opportunity. That lawsuit, known as Williams v. State of California, was settled in August 2004. SMMUSD has engaged in several accountability measures in order to comply with the Williams lawsuit settlement. Among the measures is the requirement to inventory all Board of Education-adopted core materials, including: English, Mathematics, Social Studies, Science, Foreign Languages, Health, and laboratory science materials.

Assembly Bill 831, Chapter 118, Statutes of 2005, took effect July 25, 2005. AB 831 modified the annual public hearing requirement in Education Code (EC) Section 60119 and modified the expenditure requirements related to Williams instructional materials funds. Under EC Section 60119, the governing board of every local educational agency (LEA) that receives state instructional materials funds must hold an annual public hearing before the end of the eighth week from the first day pupils attend school for that year. At the public hearing, the governing board must make a determination as to whether each pupil in each school has sufficient textbooks or instructional materials, or both, that are aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, mathematics, science, and history-social science. In addition, the definition of sufficiency now provides that each pupil, including each English learner, must have a standards-aligned textbook or instructional materials, or both, to use in class and to take home.

Tonight the Board of Education will hold the annual public hearing of sufficiency, adopt the resolution on the adequacy of materials for all students, which includes the district's compliance and non-compliance with legal guidelines, and hear proposed remedies for the district's areas of non-compliance. It is recommended that the Board of Education adopt the resolution on the adequacy of materials for all students in the Santa Monica-Malibu Unified School District.

Open Hearing:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Close Hearing:

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Adoption of Resolution No.11-04 on the adequacy of instructional materials and endorsement of the remedies proposed within the Resolution.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

## Education Code Section 60119

### **Certification of Provision of Standards-Aligned Instructional Materials**

#### **Resolution No. 11-04 Regarding Sufficiency Or Insufficiency Of Instructional Materials:**

**WHEREAS**, the governing board of Santa Monica-Malibu Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 20, 2011 at 6:00 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

**WHEREAS**, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

**WHEREAS**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

**WHEREAS**, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

**WHEREAS**, information provided at the public hearing and to the governing board at the public meeting detailed that insufficient textbooks or instructional materials were provided to pupils in the following subjects and grade levels at district schools:

**Cabrillo:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Edison:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Franklin:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Grant:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**McKinley:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Muir:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Point Dume:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Roosevelt:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Rogers:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Webster:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**John Adams Middle School:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language, and Health.

**Lincoln:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language and Health.

**SMASH (Santa Monica Alternative School House):**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Olympic Continuation High School:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language, and Health.

**Malibu High School:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language, and Health.

**Santa Monica High School:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Foreign Language, and Health. **45** students have insufficient textbooks in Social Studies (U.S. History).

**4** students have insufficient textbooks in Science (Physiology).

**WHEREAS**, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive, and;

**WHEREAS**, the insufficient textbooks or instructional materials listed above were not provided for the following reasons:

**Santa Monica High School:**

Additional copies of the Physiology and U.S. History textbooks are on order, and due to arrive on October 16 and October 24, respectively.

**WHEREAS**, for the 2011-2012 school year, the principals have verified that students at their schools have been provided with sufficient textbooks and instructional materials consistent

with the cycles and content of the curriculum framework and that any insufficiencies have been addressed by ordering texts as needed.

**BE IT FURTHER RESOLVED**, that actions have been taken to ensure that all students have sufficient textbooks or instructional materials in all subjects consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which the determination is made.

The local governing board of the Santa Monica-Malibu Unified School District/County Office of Education hereby certifies that as of this date, each pupil in the district/county of education, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades, 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*.

Certification was approved by the local governing board at a public meeting held on October 20, 2011.

**THEREFORE**, it is resolved that for the 2011-2012 school year, the Santa Monica-Malibu Unified School District has provided each pupil with sufficient textbooks or instructional materials aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks as specified in Education Code section 60119.

**PASSED AND ADOPTED** by the BOARD of EDUCATION on this October 20, 2011, by the following vote:

Ayes\_\_\_\_\_

Noes\_\_\_\_\_

Absent\_\_\_\_\_

Abstain\_\_\_\_\_

\_\_\_\_\_  
Jose Escarce, President

\_\_\_\_\_  
Ben Allen, Vice President

\_\_\_\_\_  
Oscar de la Torre, Member

\_\_\_\_\_  
Maria Leon-Vazquez, Member

\_\_\_\_\_  
Laurie Lieberman, Member

\_\_\_\_\_  
Ralph Mechur, Member

\_\_\_\_\_  
Nimish Patel, Member

\_\_\_\_\_  
Sandra Lyon, Superintendent



TO: BOARD OF EDUCATION

ACTION/MAJOR

10/20/11

FROM: SANDRA LYON

RE: APPROVE CHARGES FOR DISTRICT ADVISORY COMMITTEES – 2011-12

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve the charges/goals for the Early Child Care District Advisory Committee for 2011-12.

COMMENTS: The Board of Education discussed the draft charges with the DACs during the summer. The DACs then made any necessary changes to their draft charges based on board feedback.

As per AR 1220, the DAC staff liaisons and committee chairpersons shall provide the Board of Education with an update regarding the process of meeting these charges/goals in an informational item to the board at a regular meeting no later than February. No later than June, the DACs shall make an End-of-Year report to the Board of Education regarding the achievement of its charges/goals.

The charges for the District English Learners, Health and Safety, and Visual and Performing Arts DACs were approved at the October 6 board meeting. The Special Education DAC charges will come forward for approval at a future meeting (they did not have a quorum of members at their last meeting to discuss the draft charges).

---

**EARLY CHILD CARE DISTRICT ADVISORY COMMITTEE**  
**Charges for 2011-12**

**Chair: Jennifer Kennedy**

**Staff Liaison: Judy Abdo**

**Charges:**

- Continue to work closely with District Education Services, Kindergarten Teachers, and include SM Child Care & Early Education Task Force on implementation of The Kindergarten Readiness Act by developing a strong transition plan, which includes a recommendation for a board policy on transition and handbook for parents.
- Continue to address early identification of children who may benefit from assessment before they enter preschool or while they are attending preschool using the RTI model in partnership with the Special Education preschool program.
- CDS DAC to provide support and advice to CDS with regard to the growth of Head Start classrooms.
- CDS DAC to monitor state budget for the CDS department.
- CDS DAC to work with School District, College, and City of Santa Monica to identify classroom space and funds to re-open full day preschool classrooms.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



---

## **DISCUSSION ITEMS**



TO: BOARD OF EDUCATION

DISCUSSION

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: 2011 SUMMER PROGRAMS UPDATE

DISCUSSION ITEM NO. D.01

A number of innovative and intensive summer school programs for SMMUSD students were held from late June through August 2011.

This presentation will report on the programs offered, including the enrollment figures, results from students' pre- and post-assessments, grades received, and survey data.

2011 summer program data, follow-up data for prior years' summer programs, as well as reflections and considerations from summer program teachers and administrators, will provide the basis for discussion of the 2011 IISS program and implications for future development and improvement of summer programs for 2012.



TO: BOARD OF EDUCATION

DISCUSSION

10/20/11

FROM: SANDRA LYON / CHIUNG-SALLY CHOU / LAUREL FRETZ

RE: REPORT ON WASC PROCESS AT SANTA MONICA HIGH SCHOOL – 2011

DISCUSSION ITEM NO. D.02

This report will provide the Board of Education with a brief overview of the WASC process, followed by a Data Collection Results summary. This summary will include an analysis of the results from student, faculty, and parent surveys; classroom observations; student interviews; and student work collections. Connections between the self-study findings back to the 2005 WASC goals, as well as to Samohi's new 2011 goals will be made. Through this process, specific action plans are being developed and implemented to address the three primary areas of need that emerged. These three areas are:

1. Increase student academic achievement by establishing and maintaining support mechanisms for underperforming students;
2. Increase enrollment in advanced level courses to reflect the school's diverse population; and
3. Develop and implement a comprehensive professional development plan to continue to improve instructional practice.

Action plans, as well as strategies implemented already this year, will be presented.

Note: WASC stands for Western Association of Schools and Colleges, one of six regional associations responsible for the evaluation of the quality and effectiveness of public, independent, church-related, and proprietary schools.





---

## **INFORMATION ITEMS**



TO: BOARD OF EDUCATION

INFORMATION

10/20/11

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / MAROLYN FREEDMAN

RE: ANNUAL CHILD ABUSE REPORT – 2010-11

INFORMATION ITEM NO. I.01

Board Policy 5141.4 and the adjoining Administrative Regulation state:

*By no later than October 31st of each year, the Superintendent shall inform the public via an Information Item in the Board of Education agenda the number of child abuse reports and the number involving District employees for the previous school year. The Superintendent shall also inform the public that the training for all mandated reporters has been provided. In the event that training is not provided to mandated reporters, the Superintendent shall report to the California Department of Education and the public the reasons that such training has not been provided.*

This information item provides the data stipulated by the Board Policy.

All employees of the Santa Monica – Malibu Unified School District are mandated reporters.

*“Employees who are mandated reporters, as defined by law and administrative regulation, are obligated to report all known, suspected, or alleged incidents of child abuse and neglect.” (SMMUSD Board Policy 5141.4)*

During the 2010-11 School Year, 95 suspected child abuse cases were reported. The chart bellows breaks down the reports by type and age.

<b>Report Category</b>	<b>Sexual Abuse</b>	<b>Physical Abuse</b>	<b>General Neglect</b>	<b>Emotional Abuse</b>
Children’s Centers	0	0	0	0
Head Start Preschools	0	0	0	0
Elementary Schools	3	14	1	7
Middle Schools	5	22	6	8
High Schools	5	18	1	5
<b>Total</b>	<b>13</b>	<b>54</b>	<b>8</b>	<b>20</b>



TO: BOARD OF EDUCATION

INFORMATION

10/20/11

FROM: SANDRA LYON / DEBRA MOORE WASHINGTON / MAROLYN FREEDMAN

RE: REVISION OF AR 5111.1 – DISTRICT RESIDENCY

INFORMATION ITEM NO. I.

This is to inform the Board of Education that AR 5111.1 – District Residency has been revised.

COMMENT: On October 3, 2011, the Governor signed into law a bill related to residency requirement for school attendance. Assembly Bill (AB) 207 requires school to accept specific documentation as evidence of residency, including a declaration of residency by a parent.

AB 207 was enacted because of a belief by lawmakers that some school districts were establishing overly burdensome requirements for demonstrating residency, making it difficult to ensure universal enrollment and attendance. This law eliminates local control over what documents are sufficient to establish residency. Although school districts may accept documents that are not on the list, they must accept the documents that are on the list as reasonable evidence of residency.

Additionally, this regulation has been revised to specify that three documents are sufficient to establish residency to ensure a universal enrollment process.

**DISTRICT RESIDENCY****Residency**

Children attending public school must attend school in the school district wherein their parent/legal guardian resides, unless explicitly authorized to attend school in another district (Education Code [48200](#), [48204](#)). Accordingly, it is the district's policy to require valid proof of residency for all students and to be vigilant in discovering and terminating enrollment that does not comply with residency laws or meet the conditions identified in the California Education Code.

1. The Superintendent or designee is authorized to require the parent/legal guardians of students to provide to the district verifiable documentary evidence of residency, to execute affidavits attesting to residency, and to otherwise prove residency to the satisfaction of the district. Proof of residency shall, at a minimum, be required upon a student's initial enrollment in the district, whenever there is a change in residency, and at any time a student's residency with the district is in doubt.
2. Any student enrolled in the district shall immediately notify the district of any change in circumstances, which would affect their residency determination under this policy. Failure to do so shall result in disenrollment and disqualification from future enrollment under the Board's Inter-district Transfer Policy.
3. The Superintendent or designee is authorized to investigate any cases where there may be reason to believe that a student and/or parent/guardian does not reside with the district, has provided false information to the district with respect to residency or where there may be reason to believe that the information provided is no longer current or accurate.
4. If the Superintendent or designee determines that a student currently enrolled in the district is not a resident of the district, the student shall be disenrolled from the district, effective the Friday of the week following the determination of nonresidency.
5. In the event the district becomes aware of any violation of law during the course of enforcing this policy, including violation of fraud or perjury statutes, the Superintendent or designee may refer such matters to the appropriate law enforcement authorities for criminal investigation

**Criteria for Residency**

A student shall be deemed to have complied with district residency requirements if he/she meets any of the following criteria:

1. The student resides with his/her parent/guardian within district boundaries. In the case of divorced parents, the student would attend school in the district of the parent who has primary physical custody. If the parents have 50/50 co-custody and one parent lives within the district, the student may be enrolled in Santa Monica-Malibu Unified School District. (Education Code [48200](#))
2. The student is placed within the district boundaries in a regularly established licensed children's institution, a licensed foster home, or a family home pursuant to a court-ordered commitment or placement. (Education Code [48204](#))

3. The student has been admitted through the district's interdistrict attendance program. (Education Code [48204](#))
4. The student is an emancipated minor residing within district boundaries. (Education Code [48204](#))
5. The student lives with a care-giving adult within district boundaries. (Education Code [48204](#))
6. The student resides in state hospital located within district boundaries. (Education Code [48204](#))
7. The student is confined to a hospital or other residential health facility within district boundaries for treatment of a temporary disability. (Education Code [48207](#))

District residency is not required for enrollment in a regional occupational center or program if there are openings in the program or class. (Education Code [52317](#))

The Superintendent or designee shall annually notify parents/guardians of all existing attendance options available in the district, including, but not limited to, all options for meeting residency requirements for school attendance. (Education Code [48980](#))

### **Proof of Residency**

Prior to admission in district schools, students shall provide proof of residency.

The Superintendent or designee shall annually verify the student's residency and retain a copy of the document or written statement offered as verification in the student's mandatory permanent record. (5 CCR [432](#))

Pursuant to Education Code [48204](#), a student shall be deemed a resident of the district if the student lives with a care-giving adult within district boundaries. Family Code [6552](#) provides an affidavit which authorizes a caregiver 18 years of age or older to enroll a minor in school and requires the caregiver's attestation that the student lives in his/her home. If the student stops living with the caregiver, Family Code [6550](#) requires the caregiver to so notify the school.

Upon enrollment of a student residing in the home of a care-giving adult within district boundaries, the care-giving adult shall execute, under penalty of perjury, the affidavit specified in Family Code [6552](#).

Residency documentation must show the name and address of the parent or legal guardian residing within the school district. Valid proof of residency may be established by documentation including, but not limited to, a combination of the following:

1. property tax payment receipts;
2. rental property contract, lease, or payment receipts;
3. utility service contract, statement or payment receipts;
4. pay stubs;
5. voter registration;

6. correspondence from a government agency; or

7. declaration of residency executed by the parent or legal guardian of a pupil

Additional documentation may be provided to satisfy the proof of residency requirements. These include the following:

1. Picture identification with local address

2. Business mail such as:

a. Bank Statement

b. Credit card statement

c. Correspondence from health care provider or insurance broker

3. An affidavit of residency completed by a resident with whom the family is living

A combination of any 3 of the aforementioned documents shall satisfy the proof of residency requirements.

~~1. Picture identification with local address~~

~~2. Utility service payment receipts~~

~~3. Business mail such as:~~

~~a. Bank Statement~~

~~b. Credit card statement~~

~~c. Correspondence from doctor, dentist, health care provider, insurance broker~~

~~4. Income or property tax payment receipt~~

~~5. An affidavit of residency completed by a resident with whom the family is living~~

A California Department of Education Legal Advisory, dated March 3, 1995, recommended that districts address circumstances in which the district has a reasonable belief that parents/guardians have provided false or unreliable evidence of residency.

If any district employee reasonably believes that the parent/guardian of a student has provided false or unreliable evidence of residency, the Superintendent or designee shall make reasonable efforts to determine that the student meets residency documentation establishing residence, interview with the student, observation of student's residence, door-knock to establish that student is in residence.

### **Safe at Home Program**

Government Code [6205](#)-6211 authorize the Secretary of State to provide victims of domestic violence or stalking with a substitute address to use in place of their residence, work, or school address in all public records. SB 1062 (Ch. 639, Statutes of 2006) amended Government Code [6205.5](#) and [6206](#) to also include victims of sexual assault in this program. Under this program, the Secretary of State receives any mail sent to the substitute address and forwards it to the



program participant's confidential address. Pursuant to Government Code [6207](#), the district must accept and use an address designated by the Secretary of State as a participant's substitute address. An August 27, 1999, letter from the Secretary of State clarifies that the substitute address should be used for all communication and correspondence with program participants. The participant will present a laminated identification card containing his/her substitute address and a four-digit authorization number. The district may verify the enrollment of a student in the program by contacting the Safe At Home program.

Program participants have been advised by the Secretary of State to provide administrators with their actual residence location only for school emergency purposes and to establish eligibility for residency.

When a student or parent/guardian participating in the Safe at Home program requests that the district use the substitute address designated by the Secretary of State, the Superintendent or designee may request the actual residence address for the purpose of establishing residency within district boundaries. The Superintendent or designee shall not include the actual address in the student's file or any other public record and shall instead use the substitute address for all future communications and correspondence. (Government Code [6206](#), [6207](#))

### **Denial or Revocation of Enrollment**

If the Superintendent or designee, upon investigation, determines that a student's enrollment or attempted enrollment is based on false evidence of residency, he/she shall revoke the student's enrollment. Before any such revocation, the parent/guardian shall be sent written notice that the school has credible evidence that the student is not a resident of the district. The letter will indicate that the parent has the right, within ten days to provide adequate proof of residence to their child's school of attendance. If the parent/guardian fails to provide satisfactory evidence of residence, the student's enrollment shall be revoked on the Friday following the confirmation of non-residence.

#### Legal Reference:

##### EDUCATION CODE

[35351](#) Assignment of students to particular schools

[48050-48054](#) Nonresidents

[48200-48208](#) Persons included (compulsory education law)

[48980](#) Notifications at beginning of term

[52317](#) ROP, admission of persons including nonresidents to attendance area

##### FAMILY CODE

[6550-6552](#) Caregivers

##### GOVERNMENT CODE

[6205-6211](#) Confidentiality of residence for victims of domestic violence

##### CODE OF REGULATIONS, TITLE 5

[432](#) Varieties of student records

##### UNCODIFIED STATUTES

AB 687, Ch. 309, Statutes of 1995

##### COURT DECISIONS

*Katz v. Los Gatos-Saratoga Joint Union High School District*, (2004) 117 Cal.App.4th 47

#### Management Resources:

##### CALIFORNIA DEPARTMENT OF EDUCATION LEGAL ADVISORIES

0303.95 Verification of residency, LO: 1-95

##### WEB SITES

California Department of Education: <http://www.cde.ca.gov>

California Secretary of State, Safe at Home Program: <http://www.ss.ca.gov/safeathome>

**Regulation SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
approved: August 19, 2009 Santa Monica, California**