

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**MINUTES**

**January 3, 2011**

A special meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Monday, January 3, 2011, in the District Administrative Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education called the meeting to order at 6:10 p.m.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during "VIII. Public Comments" except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

**MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**III. MAJOR ITEMS (10)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

- A.01 Select an Executive Search Firm to Conduct a Search for  
SMMUSD Permanent Superintendent (10) ..... 1

**IV. CLOSED SESSION (40)**

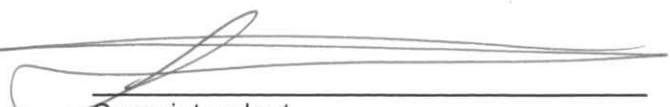
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Assistant Principal) (20)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case). (20)

**V. ADJOURNMENT**

It was moved by Mr. Mechur, seconded by Ms. Lieberman, and voted 5/0 (Ms. Leon-Vazquez and Mr. de la Torre were absent) to adjourn to closed session at 6:18 p.m. Closed session was adjourned at 8:05 p.m. The next regularly scheduled meeting will be held on **Thursday, January 13, 2010**, at 6:00 p.m. at the district office: 1651 16<sup>th</sup> Street, Santa Monica, CA 90404.

Approved: 1-13-11

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

**SMMUSD Board of Education Meeting Schedule 2010-2011**

**Closed Session begins at 4:30pm**  
**Public Meetings begin at 6:00pm**

July through December 2010					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July			7/14* DO		*Wednesday, 7/14
August	8/4* DO		8/18* DO		*8/4: Workshop *Wednesday, 8/18
September	9/2 9/1* DO 9/4* DO		9/16* DO	9/23 DO	*Wednesday, 9/1 *9/4: Special Closed Session First day of school: 9/7 *9/16: Special Meeting
October	10/7 M		10/21 DO	10/29* DO	*10/29: Special Meeting
November	11/4 M		11/18 DO		Thanksgiving: 11/25-26
December	12/2* M	12/9 DO	12/13* DO	winter break	*12/2: Special Meeting in Malibu *12/13: Special Meeting
<b>December 18 – 31: Winter Break</b>					
January through June 2011					
<b>January 1 – 2: Winter Break</b>					
January	1/3* DO	1/13 DO			*1/3: Special Meeting
February	2/3 M		2/17 DO		
March	3/3 DO		3/17 DO	3/31 (5 <sup>th</sup> Thurs.)	
<b>April 11 – 22: Spring Break</b>					
April	4/6* DO	4/14 <del>DO</del>	spring break	spring break	*Wednesday, 4/6 (rescheduled from 4/14) *Stairway: 4/7 & 4/8
May	5/5 M		5/19 DO		
June	6/2 DO		6/16 <del>DO</del>	6/30* DO	Last day of school: 6/22 *6/30 replaces 6/16

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District  
Board of Education  
January 3, 2011**

**I. CALL TO ORDER**

6:10pm

A. Roll Call

Jose Escarce – President  
Ben Allen – Vice President  
Oscar de la Torre – *excused absence*  
Maria Leon-Vazquez – *excused absence*  
Laurie Lieberman  
Ralph Mechur  
Nimish Patel

Student Board Members

*Due to this being a special meeting, none were present.*

B. Pledge of Allegiance

*Led by Mr. Patel*

**II. CLOSED SESSION**

*There was nothing to report out of closed session.*

---

## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

01/03/11

FROM: TIM CUNEO

RE: SELECT AN EXECUTIVE SEARCH FIRM TO CONDUCT A SEARCH FOR  
SMMUSD'S PERMANENT SUPERINTENDENT

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the selection of Leadership Associates to conduct a search for SMMUSD's new permanent Superintendent. Mr. Tim Cuneo, SMMUSD's current Superintendent, is retiring in June 2011.

COMMENTS: On October 7, 2010, the Board of Education took action to approve the initiation of the executive search process to attract, select, and hire a qualified search firm to assist the Board of Education in seeking a new superintendent. On October 8, 2010, a letter was sent to nine search firms soliciting search proposals. In the letter, firms were asked to provide the following information:

- Background information regarding the firm
- Executive searches the firm has performed for Superintendent positions
- The search process the firm uses
- The process to include public input
- How the firm ensures a diverse candidate pool
- References from their previous clients
- Fee structure

By the due date of November 5, 2010, the district received proposals from six search firms. A subcommittee of the board, consisting of Mr. Mechur, Mr. Allen, and Ms. Leon-Vazquez, reviewed the six proposals and narrowed them down to the top three: Dave Long & Associates, Leadership Associates, and PROACT Search.

Representatives from these firms were invited to present to the board and answer questions at a special meeting on December 13, 2010. Each firm had twenty minutes to present, followed by a Q & A session from board members. Following the interviews, the board took action to tentatively select Leadership Associates pending a reference check. A subcommittee of the board will conduct the reference check during winter break.

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

*The board's subcommittee consisted of Mr. Mechur, Mr. Allen, and Ms. Lieberman. Mr. Mechur reported that the subcommittee continued to support the recommendation to hire Leadership Associates (LA) after checking the firm's and Dr. Lynch's references during the break. Mr. Allen added that the districts he contacted said they were very satisfied with the comprehensive search LA performed for them.*

*Dr. Escarce explained that the next step was to schedule a special board meeting in mid-January for the board to outline for LA the key features it would like in a superintendent and the type of search to be performed. The meeting will also provide LA the opportunity to present the timeline for the search.*

MOTION MADE BY: Mr. Mechur

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (5) (Ms. Leon-Vazquez and Mr. de la Torre were absent)

NOES: None (0)