

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
MINUTES

November 19, 2009

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, November 19, 2009, in the District Administrative Offices: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:35 p.m. in the Board Conference Room at the District Offices. At 4:36 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 6:02 p.m. in the Board Room.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (90)

- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code (5):
CAHSEE-1016-09/10
- Closed session with legal counsel concerning existing litigation pursuant to GC §54956.9(a) as cited in the Brown Act (2 cases: SMMUSD v. Hernandez, et. al. Los Angeles Superior Court Case #BC418869; SMMUSD v. Maruyama, et. al. Los Angeles Superior Court Case #BC418854). (30)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (30)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (15)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0)

6:04 pm **V. APPROVAL OF THE AGENDA**

It was moved by Mr. de la Torre, seconded by Ms. Pye, and voted 5/0 (Mr. Snell, Ms. Leon-Vazquez were absent) to approve the agenda. The board agreed to move item A.17 to the beginning of the major items, and to reclassify item A.19 as a discussion item.

6:07 pm **VI. APPROVAL OF MINUTES**

October 15, 2009
October 26, 2009

6:08 pm **VII. CONSENT CALENDAR (5)**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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A.09	Contract Amendment #11 for Increased Architectural Services for Design and Analysis to Address the 50% Construction Document Design Review Comments – Santa Monica High School – R.L. Binder Architecture & Planning – Measure BB	19-20
<u>Personnel</u>		
A.10	Certificated Personnel – Elections, Separations	21-24
A.11	Classified Personnel – Merit	25-29
A.12	Classified Personnel – Non-Merit	30

6:24 pm **VIII.**

PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI. CONTINUATION OF PUBLIC COMMENTS.**

- *Kenneth Harris, a Pt. Dume teacher, said he enjoyed the State of Our Schools presentations, but was sad to see that district staff alumni were not recognized. Mr. de la Torre requested that an email be sent out to district staff asking who had attended SMMUSD schools.*

IX. COMMUNICATIONS (35)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports (15)

Pyoung Kim – Santa Monica High School

Student Board Member Kim reported that the homecoming pep rally was a success. The theme was Super Hero Blast from the Past. Everything at the rally remained peaceful. Following the rally, seniors held a luncheon, which was provided by the Junior Steering Class and parent volunteers. The Homecoming game was played against Inglewood High School. Samohi lost the game by one point, but the Vikings still showed their Samohi pride by wearing their blue and gold. The Homecoming dance, the theme of which was Good vs. Bad, was held at the school.

Open house for Public Schools Month was held on November 18. ASB, Cheer, Choir, Marching Band, PTSA, and other organizations were involved. Parents of current eighth grade students attended the assembly and participated in a question and answer session.

6:28 pm

The Crucible was performed on campus from November 5 through November 14 by Samohi students. There were two full houses and people were turned away at the doors.

TOM's shoes gave presentations during classes on November 10 and will return on November 30. The company provides shoes to children who live in countries where diseases contracted through bare feet are prevalent. There will be a shoe drive on campus.

Club Day was held on November 14. Over fifty clubs participated. There will be a blood drive on December 15. Students who are interested in giving must be over sixteen years old, and board members are also invited to give. El Cholo night will be on November 23 as a junior class fundraiser. ASB will be selling Christmas trees and wreaths as a fundraiser in December.

Megan Kilroy, a senior at Samohi, received a Halo Award from Teen Nick for her work on Team Marine. The HALO Awards is a new one-hour television special that recognizes and awards real teens who are agents of change in their communities. Also, Randy Bresnik, a Samohi alumnus, is currently in space for a mission to the International Space Station. Ms. Kim concluded her report by mentioning that teacher Mr. Hendrick is seriously ill with cancer.

6:34 pm

Roya Sahafi – Malibu High School

Student Board Member Sahafi reported that Homecoming was last week. Alumni visited the campus on Friday. The Homecoming game halftime performance consisted of a drum line and cheer squad. The Homecoming court was presented to the crowd in convertibles. Eunice Kim was crowned Homecoming Queen and Dax Anderson was Homecoming King. The Homecoming dance followed the game. The theme was Welcome to the Circus, complete with mimes, stilt walkers, a balloon artist, and a contortionist.

The State of Our Schools event was held in the library on Tuesday. The district is holding the annual Salvation Army canned food drive, and collection bins are in the attendance office. High School Best Buddies met today during lunch. The Site Governance Council is discussing student rights and student achievement, especially in the area of science. During fifth period, representatives from the Marine Corps spoke to students regarding scholarship opportunities.

Ms. Sahafi announced that she is trying to reestablish the Eighth Grade Dialogue program, in which eighth graders come together with a counselor and discuss problems they might be facing. In recent years, there hasn't been a budget to support the program, but Ms. Sahafi is hoping to work with the Ojai Foundation to find funding for this year.

6:26 pm

Emily Yeskel – Olympic High School

Student Board Member Yeskel reported that last week, Emily Harrison, a representative from The Art Institute was invited by Ms. Alexander to address our students about the different majors and programs the school offers.

Monday after school, teachers met with the architects contracted for our Measure BB remodeling to decide on furniture. We are all excited to break ground in June 2010.

On Wednesday, November 18, the Venice Arts Photography class went on a field trip to The Self Realization Fellowship in the Pacific Palisades to take photographs of the beautiful landscape.

On Wednesday, students had the opportunity to hear from FBI Special Agent Alonzo Hill, who lead an assembly about his career in the FBI, how one can become an FBI agent, and what the FBI looks for as a potential candidate for the FBI Academy. His speech was inspirational for the students.

Last night, our community liaison, Florrie, held the school's first parent meeting of the year, which was a success. Ten parents, three students, and staff attended the meeting, which articulated the unique elements that Olympic has to offer.

This morning was the school's open house for Public Schools Month. One of the visitors was from the Santa Monica Assistance League, who was shown the equipment that was purchased with funds provided by a donation she facilitated.

Today, the criminal justice class heard from a guest speaker regarding gun violence prevention.

Olympic's drama and comedy class, the Breakfast Club, is holding an improv show tonight at 7:00pm at the Westside Comedy Theater at the 3rd Street Promenade. The eight-student team, lead by Ms. Hensley with the help of volunteer Colin Sweeny, will perform short form improv games by taking suggestions from the audience and creating scenes. Ms. Yeskel will be performing in the second act during tonight's show.

Tomorrow, the entire school will meet for an assembly to hear film editor Gibb Jaffe regarding the process of film editing. He is one of many guest speakers that come to address the students about possible careers after high school.

Next week, the criminal justice class will be participating in a three-day prevention workshop from Santa Monica Rape Prevention.

Also, the gardening program, facilitated by Mr. Fuller, will be starting back up with assistance from a UCLA graduate student in landscape design.

6:37 pm

B. SMMCTA Update – Mr. Harry Keiley (5)

In the spirit of November, Mr. Keiley gave thanks to the PTA, Education Foundation, the DACs, both city councils, parents, and business community members, who volunteer every school year and make donations to help make this district a great place to work and learn. He thanked district staff, who make this an extraordinary school district. Having said that, Mr. Keiley warned that it's all on the line. He commented that while the district has been fortunate enough this year with a deep reserve from previous years, that won't last. He said he was looking forward to leading his union group to protect jobs and preserve programs. He reported that Mr. Hedrick, a teacher at Samohi who is battling cancer, believes in the principles of democracy and making sure students have a voice.

6:46 pm

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)

Ms. Cartee-McNeely read a statement into the record. It can be found under Attachments at the end of these minutes. She also wanted to acknowledge

the life of Harvey Wells, who passed recently, and was the principal at McKinley when her own children attended the school. She remembered that he never had an unkind word, was very supported of students and employees, was a great volunteer, and had a smile for everyone. Don Hendrick, she said, is a fabulous man, teacher, and colleague. She said she felt blessed to have known him and have him teach three of her children.

6:51 pm

D. PTA Council – Shari Davis (5)

Ms. Davis reported that the State of Our Schools events were successful. She thanked everyone who participated and helped to make it wonderful. During its meeting on Tuesday, the PTA Council worked further on its priorities. The council will be moving ahead with forming subcommittees for each of the four focuses. Regarding the achievement priority, the council is planning to hold meetings at each site to discuss ways to close the achievement gap. The council is also looking forward to working with the district regarding the strategic plan. Middle school forums will be held in January to get input from parents about how things are going in the middle schools. Regarding communication, the council is looking at ways the district might be able to work with local public affairs firms for pro bono work. Regarding the “greening” of SMMUSD campuses, some sites have partnered with groups such as Tree People as a way to provide shade, oxygen, and beautification on campuses. Sites are looking for safe and cost-effective plans to plant drought-resistant trees and plants.

The PTA Special Education Committee met on Monday evening. One main subject of discussion was the Parent Resource Network and how volunteers are working at sites. Things are going well, but there is a need to make sure parents are aware of the resources available. Planning for the spring forum has already begun.

Regarding the homework policy, the PTA Council has drafted a letter, with the help of Dr. Sally Chou, to send to parents to inform them of changes to the policy and administrative regulation.

The PTA Council holiday breakfast will be held on December 8 at Duke’s. The council continues its work on the Superintendent’s Budget Advisory Committee and Emergency/Temporary Parcel Tax Feasibility Committee. Mr. Allen wanted to know what the board could to help the council with examining the details of getting permission to plant trees.

7:00 pm **X.**

SUPERINTENDENT’S REPORT (5)

Superintendent Cuneo thanked Shari Davis and Rebecca Kennerly for helping to put together the State of Our Schools events. He said the best part was to watch Mr. de la Torre and Mr. Allen feature and profile SMMUSD alumni.

He announced that there would be a Board of Education budget study session this Saturday from 9:00am to noon. The meeting will be taped and replayed on TV and the Internet.

The Education Foundation held a second event for the Cirque de Soleil performance Kooza. This behind-the-scenes event showed how Kooza started. Mr. Cuneo thanked Linda Gross and Education Foundation for their efforts in coordinating this. Students will benefit from the event’s proceeds and revenues.

Mr. Cuneo said tonight would be the first of many discussions regarding the state budget and its effects on the district’s budget. Governor Schwarzenegger said last week that there would be a \$12.5 billion shortfall; on Monday, that number changed

to \$21.5 billion and is projected to go as high as \$25 billion. Tonight, the board will be hearing about some of the work the district began in June in preparation for the next school year. The bottom line is that the board and district will have to make some very hard choices to make sure SMMUSD is financially sound and remain good stewards of education, meeting the expectations and values of both our communities.

Mr. Mechur joked that the Cirque de Soleil members were trying to steal SMMUSD kids away to join the Cirque.

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS (120)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

9:12 pm	A.13	Superintendent's Performance Targets for 2009-10 (20)	31
9:24 pm	A.14	2009-10 Budget Transfers (5)	32-39
9:25 pm	A.15	Increase in Staffing (FTE) – Instructional Assistant, Bilingual Educational Services (5)	40
9:28 pm	A.16	Increase in Staffing (FTE) – Instructional Assistant – Special Education (5).....	41
7:06 pm	A.17	Negotiate Power Purchase Agreement for Districtwide Photo Voltaic Systems with Permacity (10)	42-43
9:29 pm	A.18	Nomination for California School Board Association (CSBA) Delegate Assembly Election for Two-Year Term (5)	44-45
9:39 pm	A.19	Revise Policy 1220 – District Advisory Committees (60).....	46-58
9:30 pm	A.20	Adopt Policy 4119.25 / 4219.25 / 4319.25 – Political Activities of Employees (10).....	59-62

XII. DISCUSSION ITEMS (90)

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

Break 7:45 pm	D.01	Report from the Financial Oversight Committee (FOC) and the Superintendent's Budget Advisory Committee on the Progress of Their Discussions Related 2009-10 District Budget (60)	63
8:53 pm - 9:12pm	D.02	Consider Adopting Policy 4158 / 4258 / 4358 – Employee Security (30)	64-71
11:03 pm			

XIII. INFORMATIONAL ITEMS (0)

11:15 pm	I.01	Textbooks (0)	72
	I.02	Supplemental Textbooks (0)	73

XIV. BOARD MEMBER ITEMS (0)

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.


XX. ADJOURNMENT

It was moved by Ms. Pye, seconded by Mr. de la Torre, and voted 5/0 (Mr. Snell and Ms. Leon-Vazquez were absent) to adjourn the meeting at 11:08 p.m. in memory of Harvey Wells, Jr., a former McKinley Elementary School Principal, and Adolf Snell, Board Member Barry Snell's father. The next meeting will be a workshop on **Saturday, November 21, 2009**, at 9:00am at the District Offices. The next regularly scheduled meeting will be held on **Thursday, December 10, 2009**, at 5:00 p.m. at the District Offices: 1651 16th Street, Santa Monica, CA.

Approved: 12-10-2009



President



Superintendent

Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.
Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2009-2010

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2009					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July	7/1* DO		7/16 DO		*7/1: Special Meeting
August	8/4* DO		8/20 8/19 DO		*8/4: Special Closed Session
September	9/3 DO		9/17 DO	9/21* DO	First day of school: 9/9 *9/21: Special Closed Session
October	10/1 M		10/15 DO	10/26* DO	*10/26: Special Meeting
November	11/5 M		11/19 DO	11/21* DO	*11/21: Special Meeting Thanksgiving: 11/26-27
December		12/10 DO		winter break	
December 20 – 31: Winter Break					
January through June 2010					
January 1 – 2: Winter Break					
January		1/14 DO			
February	2/4 M		2/18 DO		
March	3/4 DO		3/18 DO		*Stairway: 3/25 & 3/26
March 29 – April 9: Spring Break					
April	spring break	spring break		4/22 DO	
May	5/6 M		5/20 DO		
June	6/3 DO		6/17 DO		Last day of school: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District
Board of Education
November 19, 2009**

I. CALL TO ORDER

A. Roll Call

Ralph Mechur – President
Barry Snell – Vice President – *excused*
Ben Allen
Oscar de la Torre – *arrived at 4:55pm*
Jose Escarce
Maria Leon-Vazquez – *excused*
Kelly Pye

4:35pm
4:36pm
6:02pm

Student Board Members

Pyoung Kim
Roya Sahafi – *excused*
Emily Yeskel

B. Pledge of Allegiance

Led by Ms. Yeskel.

II. CLOSED SESSION

President Mechur reported out of Closed Session:

- *It was moved by Dr. Escarce, seconded by Ms. Pye, and voted 4/0 (Mr. Snell, Ms. Leon-Vazquez, and Mr. de la Torre were absent) to approve proposed CAHSEE waivers request pursuant to §60851 (c), as cited in the Education Code (5):
CAHSEE-1016-09/10*
- *In closed session, the board considered two settlement agreements to resolve the eminent domain cases involving the acquisition of 2508 and 2512 Virginia Avenue – Los Angeles Superior Court case numbers BC 418854 and BC 418869, respectively. The settlement agreement terms are as follows: Payment to the owner of 2508 Virginia Avenue in the amount of \$1,640,000 and payment to the owner of 2512 Virginia Avenue in the amount of \$1,725,000. The district will obtain possession of both properties on January 5, 2010. The board found that these settlements are advantages and will result in substantial savings to the district. A roll call vote was taken in closed session. The settlement agreements were approved by the following votes:*
 - Ralph Mahur: Yes*
 - Barry Snell: Absent*
 - Ben Allen: Yes*
 - Oscar de la Torre: Absent*
 - Jose Escarce: Yes*
 - Maria Leon-Vazquez: Absent*
 - Kelly Pye: Yes*

TO: BOARD OF EDUCATION
FROM: TIM CUNEO
RE: APPROVAL OF MINUTES

ACTION
11/19/09

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

October 15, 2009
October 26, 2009

MOTION MADE BY: Mr. de la Torre
SECONDED BY: Dr. Escarce
STUDENT ADVISORY VOTE: N/A
AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)
NOES: None (0)

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.01

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2009-2010 budget.

Contractor/ Contract Dates	Description	Site	Funding (Measure BB)
Orbach, Suarez and Huff California, LLC Increase contract: \$745,000 (Previous contract: \$425,495 Total contract: \$1,170,495) Extend date to 12/31/10 UC08193	Anticipated legal fees – Measure BB Bond Program	Multiple Facilities Improvement Projects	21-00000-0-00000-85000- 5820-050-2600

Contractor/ Contract Dates	Description	Site	Funding
Ed Tech Support Kevin McKeown 7/1/09 – 6/30/10 Not to Exceed \$70,000	To provide support for repairs to Macintosh computers as directed by the Information Services Dept. (Apple Certified)	Info. Services	01-00000-0-00000-77000- 5640-054-2540
Sierra Educational Consulting, LLC (Cindy Kratzer) 8/18/09 to 8/18/09 Not to exceed: \$1,200	Workshop for grades K-8 teachers entitled Using the Internet to Support Literacy Instruction and Practice	Educational Services	01-90120-0-19100-10000- 5802-030-1300
Sierra Educational Consulting, LLC 9/11/09 to 5/30/10 Not to exceed: \$3,000	Coaching the reading teacher	McKinley	01-30110-0-11100-10000- 5802-004-4040
Sierra Educational Consulting, LLC 9/11/09 to 5/30/10 Not to exceed: \$10,000	Reading Specialist Support for grade 3 teachers	McKinley	01-30110-0-11100-10000- 5802-004-4040

Marina Data Solutions (Hank Kratzer) 7/01/09 to 6/30/10 Amend amount adding \$30,000 for a total contract amount of \$60,000 <i>(Original BOE Action 6/25/09)</i>	To provide and submit data for the new state data system, CALPADS.	Human Resources	01-32000-0-11100-21000- 5802-054-2540
Venice Family Clinic 9/09/09 to 6/30/10 Not to exceed:\$20,000	To provide counseling and therapy services to students and their families.	Special Education	01-56400-0-00000-39000- 5802-041-1400
Dr. Jeanne Davis Amend dates – extend 9/1/09 to 12/31/09 No increase to original contract: \$51,000 BA 04/02/09	To provide consultation services to Special Education Department	Special Education	01-6500-0-57300-11900- 5802-043-1400
Laura Emanuel 11/23/2009 to 4/30/10 Not to exceed: \$5,000	To consult and support on Marketing Theatre Operations Rentals, including theaters, filming, and large special events.	Business Services: Theater Operations and Facility Permits	01-91180-0-81000-54000- 5802-046-2460

MOTION MADE BY: Mr. de la Torre
SECONDED BY: Dr. Escarce
STUDENT ADVISORY VOTE: Aye
AYES: Four (4) (Mr. Mechur, Mr. Allen, Dr. Escarce, Mr. de la Torre)
NOES: None (0)
ABSTAIN: One (1) (Ms. Pye)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2009-2010

RECOMMENDATION NO. A.02

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2009-2010 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Franklin 5 th 110	Astro Camp Idyllwild, CA 5/7/10 – 5/9/10	T. Brown/ Sinfield	\$250/per student by parent donation	Science	Annual science enrichment supporting the curriculum of the 5 th grade science. Hands-on outdoor classroom experience, leadership and team building skills.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>BERSCH, Kirsten</u> Ed Services 01-91251-0-17000-10000-5220-030-1300 General Fund- Resource: LA County Arts Commission	Data Director User Conference Ontario, CA November 9 – 10, 2009	\$600 +1 Sub
<u>CUNEO, Tim</u> District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	LACOE: 2009 Field Trip California- 21 st Century Companies San Francisco, CA December 9 – 11, 2009	\$1,500
<u>FAGEN, Barbara</u> Adams Middle	AVID New Elective Teacher Baldwin Park, CA October 22, 2009	\$0 +1 Sub
<u>HEYLER, Sioux</u> Special Ed/District 01-34100-0-57700-11900-5220-044-1400 General Fund- Resource: Rehab.	CAWEE Napa, CA November 3 – 6, 2009	\$1,000
<u>LOPEZ, Ricardo</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Conference & Travel	Payroll Reporting & Compliance for California Schools Rancho Cucamonga, CA November 2, 2009	\$420
<u>TANIOS, Elhamy</u> Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- Function: Conference & Travel	CASBO Basic & Advanced Concepts Rancho Cucamonga, CA January 13 – 14, 2010	\$500

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State		
<i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>BROCK, Miriam</u> +3 Additional Staff Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- <u>Resource:</u> Medi-Cal	Autism: Innovation, Intervention, Inspiration Los Angeles, CA November 12, 2009	\$450 Total
<u>CASTILLO, Wendy</u> <u>ONG, Mary Cate</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- <u>Resource:</u> Medi-Cal	S-9 Supporting Social Skills: How can the Para Educator Help? Los Angeles, CA November 5, 2009	\$100 Total +1 Sub
<u>CHOU, Sally</u> +5 Additional Staff Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- <u>Resource:</u> Medi-Cal	Special Education Symposium 2009/2010 Los Angeles, CA November 20, 2009 & March 19, 2010	\$1,870 Total
<u>MURPHY, Letitia</u> <u>DAWS, Tracy</u> Adams Middle 01-00010-0-11100-10000-5220-011-4110 General Fund- <u>Resource:</u> Tier III	AVID Experienced Teacher Workshop Baldwin Park, CA October 6 – 7, 2009	\$70 Total +2 Subs
<u>TANIOS, Elhamy</u> +3 Additional Staff Fiscal Services 01-00000-0-00000-73100-5220-051-2510 General Fund- <u>Function:</u> Conference & Travel	1099 Processing for Calendar Year 2009 Downey, CA November 30, 2009	\$60 Total

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Mr. de la Torre
 STUDENT ADVISORY VOTE: Aye
 AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: TEXTBOOKS

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

Huanying, An invitation to Chinese Vol. 1 & 2, by Jiaying Howard and Lanting Xu for Mandarin Chinese 1 and 2. Adoption requested by Dr. Chiung-Sally Chou

Integrated Chinese Level 1 Part 1 and 2, Third Edition, edited by Yuehua Liu and Tao-Chung Yao, Nyan-Ping Bi, Liangyan Ge, Yaohua Shi for Mandarin Chinese 1 and 2, Writing. Adoption requested by Dr. Chiung-Sally Chou

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2009-2010

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2009-2010 as follows:

NPS

2009-2010 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
Provo Canyon School	9103159181	NPS	#57-SPED10129	\$ 31,600
Westview School	7103132886	NPS	#58-SPED10130	\$ 24,822
Provo Canyon School	7104342126	NPS	#56-SPED10128	\$ 5,472
The HELP Group / Village Glen West – contract increase	9103162601	APE	#28-SPED10028	\$ 1,280
The HELP Group / Summit View West – contract increase	6148250684	Transportation	#20-SPED10020	\$ 13,400
The HELP Group / Summit View West	8109056608	NPS	#59-SPED10131	\$ 28,748

Amount Budgeted NPS 09/10

\$ 1,500,000

Prior Board Authorization as of 11/05/2009

\$ 1,752,559

Balance

\$ - 252,559

Positive Adjustment (See Below)

\$ 332

Total Amount for these Contracts

\$ 105,322

Balance

\$ -357,549

Adjustment

NPS Budget 01-65000-0-57500-11800-5125-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2009-10 in the amount of \$ 0 as of 11/19/09

NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
The HELP Group	NPS	#29-SPED10029	R	\$ 332	Increase counseling to 1 hr/wk; decrease Basic Educ rate to \$135.24

NPA

2009-2010 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
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EBS Healthcare- contract increase	various	Staffing	#23-SPED10114	\$ 28,260
Hear to Talk- contract increase	9103203011	Auditory Verbal Therapy	#5-SPED10052	\$ 5,980

Amount Budgeted NPA 09/10 \$ 860,000
Prior Board Authorization as of 11/05/09 \$ 747,389
Balance \$ 112,611
Positive Adjustment (See Below) \$ 0
Total Amount for these Contracts \$ 34,240
Balance \$ 78,371

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2009-10 in the amount of \$ 0 as of 11/19/09					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPS/ NPA PRE SCHOOL

2009-2010 Budget 01-65000-0-57300-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA Pre School 09/10 \$ 140,000
Prior Board Authorization as of 11/05/09 \$ 0
Balance \$ 140,000
Total Amount for these Contracts \$ 0
Balance \$ 140,000

Instructional Consultants

2009-2010 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Nicole Peterson	Various	Speech Pathology	#33-SPED10134	\$ 16,000

Amount Budgeted Instructional Consultants 09/10 \$ 380,000
Prior Board Authorization as of 11/05/09 \$ 415,224
Balance \$ - 35,224
Positive Adjustment (See Below) \$ 0
Total Amount for these Contracts \$ 16,000
Balance \$ - 51,224

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2009-10 in the amount of \$ as of 11/19/09					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants -INFANT

2009-2010 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consult-Infants 09/10	\$ 20,000
Prior Board Authorization as of 11/05/09	\$ <u>0</u>
Balance	\$ 20,000
 Total Amount for these Contracts	 \$ <u>14,210</u>
Balance	\$ 5,790

Instructional Consultants -PRE SCHOOL

2009-2010 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 09/10	\$ 100,000
Prior Board Authorization as of 11/05/09	\$ <u>0</u>
Balance	\$ 100,000
 Total Amount for these Contracts	 \$ <u>9,200</u>
Balance	\$ 90,800

Non-Instructional Consultants

2009-2010 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	8103132988	Transportation	#7-SPED10132	\$ 1,200
LACOE	Various	Audiology / DHH Services	#8-SPED10133	\$ 58,210

Amount Budgeted Non-Instructional Consultants 09/10	\$ 299,000
Prior Board Authorization as of 11/05/09	\$ <u>209,239</u>
Balance	\$ 89,761
Positive Adjustment (See Below)	\$ <u>0</u>
Total Amount for these Contracts	\$ <u>59,410</u>
Balance	\$ 30,351

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2009-10 in the amount of \$ as of 11/19/09					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2009-2010 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Atkinson, Andelson, Loya, Ruud and Romo	Legal Services	#2-SPED10126	\$ 10,000
Mary Kellogg	Legal Services	#3-SPED10127	\$ 13,767

Amount Budgeted Legal Services 09/10		\$ 700,000
Prior Board Authorization as of 11/05/09		<u>25,000</u>
	Balance	\$ 675,000
Adjustments for this period		<u>\$ 0</u>
Total Amount for these Contracts		<u>\$ 23,767</u>
	Balance	\$ 651,233

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2009-2010

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 26, through November 12, 2009, for fiscal /10.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 19, 2009

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
103146	ETA CUISENAIRE	INCREASE PO 102648	SANTA ANNE'S PRIVATE SCHOOL	206.91	R
			** CHANGED PURCHASE ORDERS	206.91	
<u>*** NEW PURCHASE ORDERS ***</u>					
103029	AAA FLAG AND BANNER/W.L.A.	FLAGS	SANTA MONICA HIGH SCHOOL	198.23	U
103150	AARDVARK CLAY	INST SUP/VISUAL ARTS	JOHN ADAMS MIDDLE SCHOOL	265.23	R
102986	ADVANCED KEYBOARD TECHNOLOGIES	Student Equipment	SPECIAL EDUCATION REGULAR YEAR	513.73	R
103273	AGENCIES TOOL CENTER	TOOL PURCHASE	TRANSPORTATION	1,507.72	R
103161	AMTECH ELEVATOR SERVICES	ELEVATOR REPAIR	FACILITY MAINTENANCE	1,360.00	R
103012	APPLE COMPUTER CORP	COMPUTER	STATE AND FEDERAL PROJECTS	1,758.20	R
103023	APPLE COMPUTER CORP	ADAPTERS	EDISON ELEMENTARY SCHOOL	262.74	R
103086	APPLE COMPUTER CORP	SOFTWARE	OLYMPIC CONTINUATION SCHOOL	99.71	U
103096	APPLE COMPUTER CORP	TECH SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	343.79	R
103121	APPLE COMPUTER CORP	COMPUTERS FOR LAB/EIA-SCE	JOHN ADAMS MIDDLE SCHOOL	38,557.53	R
103328	APPLE COMPUTER CORP	COMPUTER SUPPLY	WILL ROGERS ELEMENTARY SCHOOL	141.58	R
103034	ARROWHEAD MOUNTAIN SPRING	OPEN ORDER/DRINKING WATER	CHILD DEVELOPMENT CENTER	300.00	CD
103027	ASCD	RESOUCUE MATERIALS	STATE AND FEDERAL PROJECTS	578.98	R
103091	ASCD	RESOURCE MATERIALS	STATE AND FEDERAL PROJECTS	741.90	R
102997	AUDIO DESIGN AND SERVICE INC.	speaker repair	THEATER OPERATIONS&FACILITY PR	541.81	R
103007	AVID CENTER	SUBSCRIPTION INTERNET NEWS	JOHN ADAMS MIDDLE SCHOOL	500.00	R
103063	AVON CAR RENTAL	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	2,200.00	U
103067	B-LINE ELECTRIC INC	ELECTRICAL INSTALLATION	FACILITY MAINTENANCE	4,000.00	R
102956	BARNES & NOBLE/SANTA MONICA	COTSEN-MARTHA CUEVA	EDISON ELEMENTARY SCHOOL	52.18	R
102968	BARNES & NOBLE/SANTA MONICA	BOOKS	SANTA MONICA HIGH SCHOOL	500.00	U
102988	BARNES & NOBLE/SANTA MONICA	English/Spanish Legal Dictnry	SPECIAL EDUCATION REGULAR YEAR	149.69	R
103016	BARNES & NOBLE/SANTA MONICA	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	3,967.66	R
103243	BROOKS, CHERYL CENTER	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	3,200.00	R
103300	CALIFORNIA CHAMBER OF COMMERCE	SET OF FED.+STATE LAW POSTER	PERSONNEL COMMISION	49.86	U
103230	CALIFORNIA DEPT OF EDUCATION	GED PROCESSING FEE	ADULT EDUCATION CENTER	746.30	A
103037	CALIFORNIA OFFICE SYSTEMS INC	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	203.39	U
103079	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/ADMIN SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	700.00	U
103095	CALIFORNIA OFFICE SYSTEMS INC	ATTENDANCE OFFICE SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	150.00	U
103160	CALIFORNIA OFFICE SYSTEMS INC	TEACHER DESK- MALIBU FIRE	INSURANCE SERVICES	1,206.14	R
103182	CALIFORNIA OFFICE SYSTEMS INC	Office Supplies	ROOSEVELT ELEMENTARY SCHOOL	305.40	U
103225	CALIFORNIA OFFICE SYSTEMS INC	SUPPLIES FOR SPECIAL ED DEPT	MALIBU HIGH SCHOOL	329.31	R
103265	CALIFORNIA OFFICE SYSTEMS INC	DESK-CHAIRS MALIBU FIRE	INSURANCE SERVICES	1,780.15	R
102960	CALLOWAY HOUSE INC	COTSEN-MARTHA CUEVA	EDISON ELEMENTARY SCHOOL	267.04	R
103157	CARLSONS APPLIANCES	APPLIANCE	INSURANCE SERVICES	582.65	R
103069	CDW-G COMPUTING SOLUTIONS	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	329.30	R
103083	CDW-G COMPUTING SOLUTIONS	INSTRUCTIONAL SUPPLIES	R O P	2,277.97	R
103204	CDW-G COMPUTING SOLUTIONS	SOFTWARE/YEARBOOK/ASB	JOHN ADAMS MIDDLE SCHOOL	121.05	R
103186	CENTRAL PHARMACY	HEALTH SUPPLIES	CHILD DEVELOPMENT CENTER	300.41	CD
102969	CHILDRENS BOOK WORLD	BOOKS	SANTA MONICA HIGH SCHOOL	250.00	U
103093	CITY OF SANTA MONICA	OPEN ORDER GAS SUPPLIES	GROUNDS MAINTENANCE	1,500.00	R
103239	CITY OF SANTA MONICA FINANCE	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	482.88	U
103256	CLARK SECURITY	PADLOCKS	SANTA MONICA HIGH SCHOOL	193.72	U
103192	COHN,JEFFREY	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	3,250.00	R
103169	COMMUNITY PARTNERS	SUSTAINABLE WORKSHOPS	BUSINESS SERVICES	350.00	R
103048	COMPLETE BUSINESS SYSTEMS	DUPLO SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,065.67	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 19, 2009

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
102088	COMPTON-SUGARS, SHIRLEY	REIMBURSEMENT/FOOD/GIFT	JOHN ADAMS MIDDLE SCHOOL	592.66	R
102935	CORPORATE EXPRESS	DRY ERASE EASELS	LINCOLN MIDDLE SCHOOL	609.11	R
103102	CORPORATE EXPRESS	OPEN ORDER/INST SUP/MATH/TEAM	JOHN ADAMS MIDDLE SCHOOL	83.00	U
103104	CORPORATE EXPRESS	OPEN ORDER/INST SUP/MATH/TEAM	JOHN ADAMS MIDDLE SCHOOL	101.00	U
103200	CORPORATE EXPRESS	Office Supplies	SPECIAL EDUCATION REGULAR YEAR	3,000.00	R
103290	CORPORATE EXPRESS	Open PO for copy paper	FRANKLIN ELEMENTARY SCHOOL	2,000.00	U
103040	CORPORATE EXPRESS/US OFFICE	Office Supplies	ROOSEVELT ELEMENTARY SCHOOL	136.20	U
103314	CPI/CRISIS PREVENTION INSTITUT	ANNUAL MEMBERSHIP FEE	SPECIAL EDUCATION REGULAR YEAR	100.00	R
102684	CURRICULUM ASSOC INC	GRAMMAR BOOKS FOR 3RD GRADE	MCKINLEY ELEMENTARY SCHOOL	142.88	R
103213	CURRICULUM ASSOC INC	TEACHER MATERIALS	SPECIAL EDUCATION REGULAR YEAR	1,156.79	R
103068	CYBERGUYS COMPUTER ACCESSORIES	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	245.13	R
103143	DAILY BREEZE, THE	Sp. Ed. Publication	SPECIAL EDUCATION REGULAR YEAR	961.41	R
103116	DELTA EDUCATION	Classroom Supplies	GRANT ELEMENTARY SCHOOL	139.51	U
103140	DELTA EDUCATION	MATH MATERIALS	WEBSTER ELEMENTARY SCHOOL	403.22	R
103201	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	149.95	R
103094	DOALL INDUSTRIAL SUPPLY	OPERATIONS CUSTODIAL GLOVES	FACILITY OPERATIONS	125.00	U
103151	E.G. BRENNAN & CO LLC	MAINTENANCE	INFORMATION SERVICES	1,423.59	U
103147	EARLY ADVANTAGE LLC	TEACHING MATERIAL	WEBSTER ELEMENTARY SCHOOL	396.09	R
102996	EAST BAY RESTAURANT SUPPLY INC	concession carts	THEATER OPERATIONS&FACILITY PR	4,023.56	R
103110	EAST BAY RESTAURANT SUPPLY INC	WORK TABLE W/SINK FOR ROGERS	FOOD SERVICES	1,289.56	F
103111	EAST BAY RESTAURANT SUPPLY INC	SINKS FOR ROGERS CAFETERIA	FOOD SERVICES	1,371.88	F
103076	EDUCATIONAL TESTING SERVICE	GED CORRECTION FEES	ADULT EDUCATION CENTER	1,211.64	A
102991	ENABLING DEVICES/TOYS FOR	Equipment	SPECIAL EDUCATION REGULAR YEAR	355.95	R
103279	FISHER SCIENTIFIC	SCIENCE LAB EQUIPMENT/RM 102	INSURANCE SERVICES	605.01	R
103282	FISHER SCIENTIFIC	SCIENCE LAB EQUIPMENT/RM 103	INSURANCE SERVICES	822.26	R
103309	FISHER SCIENTIFIC	SCIENCE LAB EQUIPMENT	INSURANCE SERVICES	95.50	R
103305	FLINN SCIENTIFIC INC	LAB EQUIPMENT	INSURANCE SERVICES	13,743.62	R
103010	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	42.80	R
103191	FOOTHILL SOILS	GROUNDS SUPPLIES SOIL	GROUNDS MAINTENANCE	350.00	R
103262	FOOTHILL SOILS	GROUNDS SUPPLIES SOIL	GROUNDS MAINTENANCE	1,771.88	R
103260	FREESTYLE PHOTO SUPPLIES	INSTRUCTIONAL SUPPLIES	R O P	829.36	R
103002	GALE SUPPLY CO	CUSTODIAL SUPPLY	JOHN ADAMS MIDDLE SCHOOL	585.79	U
103046	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,150.34	R
103066	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	1,615.52	U
103131	GALE SUPPLY CO	Custodial supplies	GRANT ELEMENTARY SCHOOL	854.18	U
103144	GALE SUPPLY CO	JANITORIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	655.36	U
103208	GANDER EDUCATION PUBLISHING	SLP Supplies	SPECIAL EDUCATION REGULAR YEAR	366.79	R
103223	GOODWIN SIMON VICTORIA	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	17,500.00	U
103028	GUITAR CENTER	BAND EQUIPMENT	SANTA MONICA HIGH SCHOOL	1,773.21	R
103065	HANDS-ON EQUATIONS	Classroom supplies	GRANT ELEMENTARY SCHOOL	403.53	U
103177	HEADSETS.COM	OFFICE SUPPLIES	PERSONNEL SERVICES	52.57	U
103136	HEINEMANN	EDUCATIONAL MATERIAL	JOHN MUIR ELEMENTARY SCHOOL	318.74	R
103000	HENRY RADIO INC	SECURITY RADIOS/PTSA	JOHN ADAMS MIDDLE SCHOOL	260.93	R
103250	HOLT RINEHART & WINSTON	TEACHER RESOURCES	MALIBU HIGH SCHOOL	413.68	R
103199	HOME DEPOT- L.A.	OPEN ORDER/GARBAGE CANS	CHILD DEVELOPMENT CENTER	500.00	CD
103203	HOME DEPOT- L.A.	CLASSROOM STORAGE	SPECIAL EDUCATION REGULAR YEAR	876.90	R
103212	HOME DEPOT- L.A.	SUPPLIES FOR GARDENS	FOOD SERVICES	500.00	U
103226	HOUGHTON MIFFLIN	INDEPENDENT STUDY RESOURCES	MALIBU HIGH SCHOOL	825.86	R
102915	INTELLI-TECH	COMPUTER	STUDENT SERVICES	858.76	U
102998	INTELLI-TECH	computer accessories	THEATER OPERATIONS&FACILITY PR	190.97	R
103246	INTELLI-TECH	Classroom Equipment- Computers	SPECIAL EDUCATION REGULAR YEAR	2,630.71	R

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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
102982	INTERNATIONAL PAPER	OPEN ORDER/COPY PAPER	JOHN ADAMS MIDDLE SCHOOL	1,025.00	U
103152	IRON MOUNTAIN INFORMATION MGMT	Maintenance	INFORMATION SERVICES	3,200.00	U
103137	JACOB-MARAI, NORA	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	550.00	R
103267	JENN/MATT INC	RESTORE BARNUM HALL	SANTA MONICA HIGH SCHOOL	7,324.42	R
103020	JOHNSTON, CINDY	REIMBURSEMENT-SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	175.00	R
103196	KELEHER, DARCI	REIMBURSEMENT FOR SOFTWARE	SPECIAL EDUCATION REGULAR YEAR	94.82	R
103257	KERN HIGH SCHOOL DISTRICT	INSTRUCTIONAL SUPPLIES	R O P	560.00	R
103248	KOALA TEE	AVID STUDENT T-SHIRT	MALIBU HIGH SCHOOL	442.55	R
103193	KORG USA	student equipment	SPECIAL EDUCATION REGULAR YEAR	1,340.03	R
103092	LAB SAFETY SUPPLY INC	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	300.00	U
103030	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	80.00	CD
103100	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
103109	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INST SUP/MATH	JOHN ADAMS MIDDLE SCHOOL	78.00	R
103060	LOS ANGELES COUNTY FIRE DEPART	HAZARDOUS WASTE PROGRAM	FACILITY MAINTENANCE	620.00	R
103233	LUMAS AIR INC	REPLACE AIR HANDLER	FACILITY MAINTENANCE	17,188.00	R
103005	MACMALL/PC MALL	OPEN ORDER/TECH SUPPLIES/PTSA	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
103303	MAEZ, JAN	REIMBURSEMENT FOR OFC SUPPLIES	BUSINESS SERVICES	159.08	U
103142	MALIBU SURFSIDE NEWS	SP. Ed. Publication	SPECIAL EDUCATION REGULAR YEAR	90.00	R
103249	MCDUGAL LITTEL	MCDUGALL WORKBOOKS	MALIBU HIGH SCHOOL	668.75	R
103234	MICRO BIO-MEDICS/ORDERS	NURSE EQUIPMENT	PT DUME ELEMENTARY SCHOOL	337.57	U
103244	MICRO BIO-MEDICS/ORDERS	POWDER FREE VINYL GLOVES	LINCOLN MIDDLE SCHOOL	93.07	R
103129	MONARCH BUS. FORMS/STRATACOM	VISITOR STICKERS	SANTA MONICA HIGH SCHOOL	826.42	U
102963	MORGAN, JENNIFER	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	89.10	R
103301	MURPHY, TONY	CLASSROOM SUPPLIES/MALIBU FIRE	INSURANCE SERVICES	100.00	R
102959	NASSP	PROFESSIONAL DEVELOPMENT BOOK	STATE AND FEDERAL PROJECTS	88.86	R
102987	NEXTWAREHOUSE INC	Student Equipment	SPECIAL EDUCATION REGULAR YEAR	215.11	R
103145	OFFICE MAX	EDUCATIONAL MATERIALS	JOHN MUIR ELEMENTARY SCHOOL	800.00	R
103264	OFFICE MAX	COPY PAPER	SANTA MONICA HIGH SCHOOL	131.35	U
103284	OFFICE MAX	PAPER	SANTA MONICA HIGH SCHOOL	150.80	R
102974	OLIVER WORLDCLASS LABS INC	Whiteboard	GRANT ELEMENTARY SCHOOL	429.63	U
103001	OMEGA INDUSTRIAL SUPPLY	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	770.05	U
103080	ORIENTAL TRADING CO INC	PRIZES FOR STAR SLIPS	WILL ROGERS ELEMENTARY SCHOOL	750.00	R
103132	ORIENTAL TRADING CO INC	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	217.87	R
103315	PATTONS PHARMACY	TB serum and syringes	HEALTH SERVICES	1,000.00	U
103235	PBS VIDEO	RESOURCE MATERIALS/DVD	STATE AND FEDERAL PROJECTS	38.39	R
103210	PEARSON ASSESSMENTS	Protocols	SPECIAL EDUCATION REGULAR YEAR	243.89	R
103306	PERRY, ROBERT	CLASSROOM SUPPLIES/MALIBU FIRE	INSURANCE SERVICES	100.00	R
103222	POSTMASTER-MALIBU	POSTAGE MAILING FOR MHS	MALIBU HIGH SCHOOL	1,800.00	U
103224	POSTMASTER-MALIBU	RENEWAL OF BULK MAIL FEES	MALIBU HIGH SCHOOL	185.00	U
103236	POSTMASTER-SANTA MONICA	POSTAGE	SANTA MONICA HIGH SCHOOL	1,287.00	U
103168	PRIORITY MAILING SYSTEMS INC	INK CARTRIDGE	PURCHASING/WAREHOUSE	226.09	U
102967	QUARTERMASTER	SECURITY EQUIP	SANTA MONICA HIGH SCHOOL	168.57	U
103006	QUARTERMASTER	CAMPUS SECURITY UNIFORMS/PERMI	JOHN ADAMS MIDDLE SCHOOL	143.45	R
103014	QUARTERMASTER	SECURITY UNIFORMS	SANTA MONICA HIGH SCHOOL	206.78	U
103070	QUARTERMASTER	UNIFORM - SECURITY OFFICER	ADULT EDUCATION CENTER	218.30	A
103073	QUARTERMASTER	UNIFORM - SECURITY OFFICER	ADULT EDUCATION CENTER	230.23	A
103269	RAND MCNALLY & COMPANY	MAPS	SANTA MONICA HIGH SCHOOL	960.03	R
102936	REDWOOD PRESS INC	PAYROLL ENVELOPES	FISCAL SERVICES	1,585.89	U
103188	REES ELECTRONICS OFFICE	SERVICE	CHILD DEVELOPMENT CENTER	85.00	CD
103205	REES ELECTRONICS OFFICE	PERSONAL AUDIO/IMMERSION	JOHN ADAMS MIDDLE SCHOOL	145.38	U
103183	RICOH U.S.	COPIER MAINTENANCE	PRINTING SERVICES	11,055.00	U

12c

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 19, 2009

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
103139	RIEDMILLER, JILL	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	450.00	R
101820	RISO INC	NEW RISO EZ220	WILL ROGERS ELEMENTARY SCHOOL	3,447.25	R
103122	SANTA MONICA-MALIBU EDUCATION	STUDENT TUTOR STIPENDS/VAL YTH	JOHN ADAMS MIDDLE SCHOOL	25,000.00	R
103004	SAX ARTS/SCHOOL SPECIALTY	INST SUP/VISUAL ARTS/EXP/TEAM	JOHN ADAMS MIDDLE SCHOOL	286.13	R
103154	SAX ARTS/SCHOOL SPECIALTY	INST SUP/VISUAL ARTS	JOHN ADAMS MIDDLE SCHOOL	222.16	R
103008	SCANTRON CORPORATION	TESTING ANSWER SHEETSE	SANTA MONICA HIGH SCHOOL	648.08	R
103103	SCHOOL SPECIALTY INC	OPEN ORDER/CLASSROOM SUP/TEAM	JOHN ADAMS MIDDLE SCHOOL	50.00	U
103258	SCHOOL SPECIALTY INC	OPEN ORDER/INST SUP/PTSA	JOHN ADAMS MIDDLE SCHOOL	100.00	R
103058	SECURITY WORKS INC.	WORKSTAND/ELMO/ED FOUND/ASB	JOHN ADAMS MIDDLE SCHOOL	1,275.30	R
103031	SEHI COMPUTER PRODUCTS	INK/TONER	CHILD DEVELOPMENT CENTER	487.83	CD
103114	SEHI COMPUTER PRODUCTS	PRINTER	STUDENT SERVICES	240.96	U
103119	SEHI COMPUTER PRODUCTS	PRINTERS	OLYMPIC CONTINUATION SCHOOL	894.96	R
103128	SEHI COMPUTER PRODUCTS	PRINTER TONER/ADMIN/COUNSELING	JOHN ADAMS MIDDLE SCHOOL	478.34	U
103215	SEHI COMPUTER PRODUCTS	brake roller for scanner	CURRICULUM AND IMC	54.39	U
103252	SEHI COMPUTER PRODUCTS	PRINT CARTRIDGE	MALIBU HIGH SCHOOL	149.62	U
103259	SEHI COMPUTER PRODUCTS	INSTRUCTIONAL SUPPLIES	R O P	2,476.03	R
103275	SEHI COMPUTER PRODUCTS	INK	SANTA MONICA HIGH SCHOOL	4,000.00	U
103276	SEHI COMPUTER PRODUCTS	INK	SANTA MONICA HIGH SCHOOL	1,448.70	R
103217	SIR SPEEDY PRINTING	BUSINESS CARDS	WILL ROGERS ELEMENTARY SCHOOL	28.54	U
103218	SIR SPEEDY PRINTING	BUSINESS CARDS	WILL ROGERS ELEMENTARY SCHOOL	28.54	U
103078	SIR SPEEDY PRINTING #0245	GENERAL SUPPLIES & MATERIALS	ADULT EDUCATION CENTER	148.16	A
103118	SIR SPEEDY PRINTING #0245	PRINTING / ELEM MUSIC MTRLS	CURRICULUM AND IMC	1,908.00	U
103123	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	JOHN ADAMS MIDDLE SCHOOL	57.07	R
103312	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	WILL ROGERS ELEMENTARY SCHOOL	28.54	U
103332	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	WILL ROGERS ELEMENTARY SCHOOL	28.54	U
103047	SMART & FINAL	Classroom Supplies	SPECIAL EDUCATION REGULAR YEAR	1,000.00	R
103049	SMART & FINAL #315	Classroom Supplies	SPECIAL EDUCATION REGULAR YEAR	500.00	R
103125	SMART & FINAL #315	STAFF DEV SUPP	STATE AND FEDERAL PROJECTS	200.00	R
103197	SMART & FINAL #315	Open Purchase Order	SPECIAL EDUCATION REGULAR YEAR	250.00	R
103064	SOUTHWEST SCHOOL SUPPLY	Classroom Supplies	GRANT ELEMENTARY SCHOOL	79.03	U
103077	SOUTHWEST SCHOOL SUPPLY	Supplies	CABRILLO ELEMENTARY SCHOOL	1,000.00	R
103085	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/IMM/TEAM	JOHN ADAMS MIDDLE SCHOOL	202.00	U
103216	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	600.00	R
103266	SOUTHWEST SCHOOL SUPPLY	Office Supplies	CABRILLO ELEMENTARY SCHOOL	625.55	R
103277	SPARKLETT'S WATER CO	WATER FOR SCIENCE	SANTA MONICA HIGH SCHOOL	300.00	R
103270	SPEEDO ELECTRIC CO	BUS #2 REPAIRS - REG. ED.	TRANSPORTATION	390.79	R
103105	SPORTIME	P.E. SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	66.00	U
103194	STAPLES BUSINESS ADVANTAGE	INSERVICE SUPPLIES-OCLE	CURRICULUM AND IMC	550.00	U
103231	STAPLES BUSINESS ADVANTAGE	wireless router	SMASH SCHOOL	65.84	R
103288	STAPLES DIRECT	Open PO for school supplies	FRANKLIN ELEMENTARY SCHOOL	2,000.00	U
103051	STAPLES/P-U/SANTA MONICA/WILSH	Classroom Supplies	SPECIAL EDUCATION REGULAR YEAR	500.00	R
103198	STAPLES/P-U/SANTA MONICA/WILSH	Open Purchase Order	SPECIAL EDUCATION REGULAR YEAR	100.00	R
103050	STAPLES/P-U/VENICE/LINCOLN BL	Classroom Supplies	SPECIAL EDUCATION REGULAR YEAR	500.00	R
103084	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/SCI/TEAM	JOHN ADAMS MIDDLE SCHOOL	106.20	U
103099	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
103101	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
103108	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/SOC ST/ELE	JOHN ADAMS MIDDLE SCHOOL	149.00	U
103117	STAPLES/P-U/VENICE/LINCOLN BL	OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	200.00	U
103148	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/MATH	JOHN ADAMS MIDDLE SCHOOL	62.50	U
103242	STAPLES/P-U/VENICE/LINCOLN BL	LIBRARY SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	500.00	U
103045	STEVEN ORI JR	BROCHURES - WINTER/SPRING	ADULT EDUCATION CENTER	1,439.84	A

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 19, 2009

PAGE 5

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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
103311	TACCARIELLO NICCOLE	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	920.00	R
103247	THE DIVE BOAT "PEACE"	MARINE BIOLOGY FIELD TRIP	MALIBU HIGH SCHOOL	1,700.00	R
103107	THE PROPHET CORP	INSTRUCTIONAL SUP/P.E.DEPT	JOHN ADAMS MIDDLE SCHOOL	765.50	R
103263	THERAPRO INCORPORATED	OCCUPATIONAL THERAPIST SUPPL.	SPECIAL EDUCATION REGULAR YEAR	49.64	R
103021	TIME TIMER LLC	TIME TIMER	EDISON ELEMENTARY SCHOOL	164.63	R
103283	TOPANGA UNDERGROUND	CONSULTING DATA	MALIBU HIGH SCHOOL	4,224.45	DF
102981	TUMBLEWEED EDUCATIONAL	BUSES TO MUS OF TOL/8TH/PTSA	JOHN ADAMS MIDDLE SCHOOL	610.00	R
103271	TUMBLEWEED EDUCATIONAL	SPECIAL ED. ROUTE #67/TRANSP.	TRANSPORTATION	3,888.50	R
103331	TUMBLEWEED EDUCATIONAL	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	576.45	U
103126	U S GAMES - WEST	PE GAMES	WILL ROGERS ELEMENTARY SCHOOL	958.34	R
103127	U S GAMES - WEST	GAMES FOR RAINY DAY	WILL ROGERS ELEMENTARY SCHOOL	793.72	R
103207	UCAN, ABRAHAM	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	400.00	R
103323	ULINE SHIPPING SUPPLIES	SAFETY SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	471.87	R
103153	UNIVERSAL PRINTWORKS INC.	Forms/Paper/Labels	INFORMATION SERVICES	5,000.00	U
102849	US BANK (GOVT CARD SERVICES)	Wireless Certificate\Webex	INFORMATION SERVICES	98.99	U
103175	US BANK (GOVT CARD SERVICES)	BUSINESS EXPENSES	PERSONNEL SERVICES	1,500.00	U
103214	US BANK (GOVT CARD SERVICES)	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	5,000.00	U
103308	WALKER MOTOR CO	N2 Open order for bus repairs	TRANSPORTATION	1,000.00	R
102186	WEEKLY READER PERIODICALS	WEEKLY READER FOR NEW TEACHER	MCKINLEY ELEMENTARY SCHOOL	231.19	R
103219	WESTLAKE VILLAGE COSTCO #117	PHOTOGRAPHY SUPPLIES	MALIBU HIGH SCHOOL	500.00	R
103220	WESTLAKE VILLAGE COSTCO #117	ASB SUPPLIES	MALIBU HIGH SCHOOL	250.00	R
102999	WOODWIND & THE BRASSWIND,THE	INSTRUMENTAL MUSIC EQUIP/ASB	JOHN ADAMS MIDDLE SCHOOL	680.45	R
** NEW PURCHASE ORDERS				293,676.42	

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

103082	AT&T	IP PHONE POWER SUPPLIES	FRANKLIN ELEMENTARY SCHOOL	858.31	BB
103166	AT&T	PATCH CORDS	INFORMATION SERVICES	560.00	BB
103316	CALIFORNIA OFFICE SYSTEMS INC	LOCKING DOORS FOR LECTURNS	GRANT ELEMENTARY SCHOOL	261.21	BB
103319	CALIFORNIA OFFICE SYSTEMS INC	LOCKING DOOR FOR LECTURN	GRANT ELEMENTARY SCHOOL	261.21	BB
103321	CALIFORNIA OFFICE SYSTEMS INC	LOCKING DOOR FOR LECTURN	GRANT ELEMENTARY SCHOOL	130.60	BB
103322	CALIFORNIA OFFICE SYSTEMS INC	LOCKING DOOR FOR LECTURN	GRANT ELEMENTARY SCHOOL	261.21	BB
103324	CALIFORNIA OFFICE SYSTEMS INC	LOCKING DOOR FOR LECTURN	GRANT ELEMENTARY SCHOOL	130.60	BB
103325	CALIFORNIA OFFICE SYSTEMS INC	LOCKING DOOR FOR LECTURN	GRANT ELEMENTARY SCHOOL	130.60	BB
103326	CALIFORNIA OFFICE SYSTEMS INC	LOCKING DOOR FOR LECTURN	GRANT ELEMENTARY SCHOOL	130.60	BB
103327	CALIFORNIA OFFICE SYSTEMS INC	LOCKING DOOR FOR LECTURN	GRANT ELEMENTARY SCHOOL	130.60	BB
102994	CORPORATE EXPRESS	OFFICE SUPPLIES	BUSINESS SERVICES	750.00	BB
103042	LOS ANGELES COUNTY TREASURER	RECYCLED WATER PLAN CKING FEE	EDISON ELEMENTARY SCHOOL	1,348.00	BB
103041	LOS ANGELES COUNTY WATERWORKS	WATER MAIN UPGRADES	MALIBU HIGH SCHOOL	6,200.00	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES				11,152.94	

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2009/2010

RECOMMENDATION NO. A.07

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$36,044.34 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2009-2010 income and appropriations by \$36,044.34 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

BOE Date: 11/19/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 20,732.50 \$ 10,635.00	\$ - \$ -		Various Parents Various Parents	Field Trip Field Trip
Adult Education 11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 369.00	\$ -		Various Parents	Field Trip
CDS 12-90120-0-00000-00000-8699-070-0000					
Edison 01-90120-0-00000-00000-8699-001-0000					
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000					
Malibu High School 01-90120-0-00000-00000-8699-010-0000					
McKinley 01-90120-0-00000-00000-8699-004-0000					
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 530.84	\$ -		Karen Dahlem/Well Fargo Matching	Field Trip
Olympic HS 01-90120-0-00000-00000-8699-014-0000					
Rogers 01-90120-0-00000-00000-8699-006-0000					
Roosevelt 01-90120-0-00000-00000-8699-007-0000					

BOE Date: 11/19/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 762.00	\$ -	\$ 3,015.00 N/A	Various Albert Martinez Charles & Louise Silverberg	General Supplies and Materials Assorted Textiles and Framed Travel Prints Collection of 37 Art Books-Art Classes
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000					
Educational Services 01-90120-0-00000-00000-8699-030-0000					
Student & Family Services 01-90120-0-00000-00000-8699-040-0000					
Special Education 01-90120-0-00000-00000-8699-044-0000					
Information Services 01-90120-0-00000-00000-8699-054-0000					
Food and Nutrition Services 01-90120-0-00000-00000-8699-057-0000					
District 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 33,029.34	\$ -	\$ 3,015.00		

BOE Date: 11/19/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 1,432.45	\$ 31,367.50	\$ -	\$ 32,799.95			\$ -
Adult Education 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 4,291.39	\$ 369.00	\$ -	\$ 4,660.39			\$ -
CDS 12-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 440.64			\$ 440.64			\$ -
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 152.30			\$ 152.30			\$ -
Grant 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 128.98			\$ 128.98			\$ -
Malibu High School 01-90120-0-00000-00000-8699-010-0000 Malibu Shark Fund - Resource #90141	\$ 9,332.66			\$ 9,332.66			\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 2,126.00			\$ 2,126.00			\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 426.15	\$ 530.84	\$ -	\$ 956.99			\$ -
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 382.00			\$ 382.00			\$ -
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 2,400.00			\$ 2,400.00			\$ -
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 152.45			\$ 152.45			\$ -
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 4,768.50	\$ 762.00	\$ -	\$ 5,530.50	\$ 1,256.30	\$ 3,015.00	\$ 4,271.30
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
Webster 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 11/19/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 5,592.75			\$ 5,592.75	\$ 1,635.00		\$ 1,635.00
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
Special Education 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
Information Services 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
District 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
TOTAL GIFTS	\$ 31,626.27	\$ 33,029.34	\$ -	\$ 64,655.61	\$ 2,891.30	\$ 3,015.00	\$ 5,906.30
			Total Equity Fund 15% Contribs.				
Total Cash Gifts for District:		\$ 33,029.34	\$ -		Total In-Kind Gifts:	\$ 3,015.00	

TO: BOARD OF EDUCATION

ACTION/CONSENT
11/19/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #25 FOR INCREASED SCOPE FOR TOPOGRAPHIC
SURVEYS AND DIGITAL MAPPING FOR ADDITIONAL SURVEY WORK – JOHN
ADAMS MIDDLE SCHOOL – PSOMAS – MEASURE BB

RECOMMENDATION NO. A.08

It is recommended that the Board of Education award Contract Amendment #25 to PSOMAS for additional survey services at John Adams Middle School for the Measure BB program in the amount of \$21,556 for a total contract amount of \$1,119,521.

Funding Information

Budgeted: Yes
Fund: 21
Source: State School Building Fund
Account Number: 21-00000-0-00000-85000-5802-011-2600
Description: Independent Contractor / Consultant

COMMENTS: Additional survey detail is needed to locate and videotape existing underground sewer lines to support the proposed design in the project site area. This Contract Amendment #25, for \$21,556 is for limited underground utility survey at John Adams Middle School.

ORIGINAL CONTRACT AMOUNT	\$249,450
Contract Amendment #1 (Survey, 4 Sites)	92,200
Contract Amendment #2 (Samohi Utilities Map)	39,600
Contract Amendment #3 (Survey, 2 Sites)	38,000
Contract Amendment #4 (Survey, 4 Sites)	63,000
Contract Amendment #5 (Survey, 4 Sites)	99,900
Contract Amendment #6 (Survey/Utilities Mapping, 4 Sites)	84,500
Contract Amendment #7 (Survey, 5 Sites)	72,600
Contract Amendment #8 (MMHS, Sewer, Easement)	63,500
Contract Amendment #9 (Samohi, Olympic)	99,000
Contract Amendment #10 (Samohi survey) (A.16)	7,500
Contract Amendment #11 (Lincoln survey) (A.17)	15,000
Contract Amendment #12 (MMHS survey)	5,500
Contract Amendment #13 (Webster survey)	22,500
Contract Amendment #14 (MMHS survey)	7,500
Contract Amendment #15 (MMHS slope analysis)	1,800
Contract Amendment #16 (JAMS design survey)	8,379
Contract Amendment #17 (MMHS design survey)	29,246
Contract Amendment #18 (PDES survey)	23,574
Contract Amendment #19 (Samohi)	24,232
Contract Amendment #20 (MMHS)	6,795
Contract Amendment #21 (Webster)	22,081
Contract Amendment #22 (MMHS)	2,560
Contract Amendment #23 (Samohi)	17,048
Contract Amendment #24 (JAMS confirmation survey)	2,500
Contract Amendment #25 (JAMS underground sewer survey)	21,556
TOTAL CONTRACT AMOUNT	\$1,119,521

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #11 FOR INCREASED ARCHITECTURAL SERVICES FOR DESIGN AND ANALYSIS TO ADDRESS THE 50% CONSTRUCTION DOCUMENT DESIGN REVIEW COMMENTS – SANTA MONICA HIGH SCHOOL – R. L. BINDER ARCHITECTURE & PLANNING – MEASURE BB

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve Contract Amendment #11 with R. L. Binder Architecture & Planning (RLB) to provide architectural services for design studies for elements of the building which were identified during the 50% Construction Document design progress review process at Santa Monica High School. The architectural services are in an amount not to exceed \$31,333 for a total contract amount of \$6,640,080.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Numbers: 21-00000-0-00000-85000-5802-015-2600

Description: Consultant Services

COMMENTS: As part of the design review process the Design Review Team (DRT) has conducted their 50% Construction Documents (CD) design progress review. A number of concerns were summarized into specific areas in order to reach final DRT consensus. At their September 17, 2009 meeting, the Board of Education approved CA #10 which provided for the initial study, Study # 1. After review of that study, it was determined that further study was required.

The additional scope of work for Contract Amendment #11 includes the following items:

1. Conduct architectural services to provide design studies for the identified elements of the building;
2. Assess extent of impact to project, and submit a fee proposal to incorporate selected options studies.

The extent of impact and revisions to the project is currently unknown, pending completion of Item 2. The Contract Amendment for implementation of selected design options will be executed based on the updated fee proposal.

- This Contract Amendment #11, for \$31,333, is for architectural services to design and provide analysis to address the 50% construction document design review comments at Santa Monica High School. The revised contract total will be \$6,640,080.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT	\$1,209,688
CONTRACT AMENDMENTS #1 & 2 (Siting Study)	180,000
CONTRACT AMENDMENT #3 (Not issued)	0
CONTRACT AMENDMENT #4 (Programming add'l services)	209,244
CONTRACT AMENDMENT #5 (DD/CD/CA)	4,878,954
CONTRACT AMENDMENT #6 (Fire protection design)	36,720
CONTRACT AMENDMENT #7 (Revisions to siting study)	11,000
CONTRACT AMENDMENT #8 (Mechanical cooling design)	25,300
CONTRACT AMENDMENT #9 (Geotech Revisions impacts)	54,720
CONTRACT AMENDMENT #10 (50% CD review comments) Study #1	3,120
CONTRACT AMENDMENT #11 (50% CD review comments) Study #2 & #3	31,333
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$6,640,080</u>

MOTION MADE BY: Dr. Escarce
 SECONDED BY: Mr. de la Torre
 STUDENT ADVISORY VOTE: Aye
 AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/19/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.10

Unless otherwise noted, all items are included in the 2009/2010 approved budget.

ADDITIONAL ASSIGNMENTS

ADAMS MIDDLE SCHOOL

Avedian, Ray	9.88 hrs @\$40.46	11/13/09-11/15/09	Est Hrly/\$400
Krinski, Hallie	9.88 hrs @\$40.46	11/13/09-11/15/09	Est Hrly/\$400
Levin, Tracy	9.88 hrs @\$40.46	11/13/09-11/15/09	Est Hrly/\$400
Rajabali, Jahan	9.88 hrs @\$40.46	11/13/09-11/15/09	Est Hrly/\$400
TOTAL ESTABLISHED HOURLY			\$1,600

Comment: 6th Grade Catalina Trip Chaperone
01-Tier III Programs Cat Flex

Jung, Parisa	\$40.46, as needed	10/31/09-6/18/10	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Saturday School Substitute
01-Unrestricted Resource

EDUCATIONAL SERVICES

Averett, David	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Catazano, Linda	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Faas, Kathleen	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Fulcher, Nathan	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Gooden, Aki	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Gonzalez, Gabriela	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Gusmao-Garcia, Renata	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Hylind, Amy	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Kilpatrick, Genevieve	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Levy, Amanda	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Loc, Dalia	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Malfer, Warren	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
McGregory, Cynthia	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Mehring, Patti	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Risman, Matthew	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Saenz, Debbie	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Saling, David	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Scholder, Holly	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Silhavy, Dawn	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Talt, Leslie	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Tangum, Cathy	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Tarbell, Cathy	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Toppel, Diane	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Webb, Kitano	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
Whaley, Joseph	2 hrs @\$40.46	10/24/09	Est Hrly/\$81
TOTAL ESTABLISHED HOURLY			\$2,025

Comment: Workshop on Teaching Reading
01-Tier III Programs Cat Flex

FRANKLIN ELEMENTARY SCHOOL

Loc, Dalia	33 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$1,335
Micale, Monica	33 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$1,335
TOTAL ESTABLISHED HOURLY			\$2,670

Comment: Reading/Math Intervention Program
01-Reimbursed by PTA

LINCOLN MIDDLE SCHOOL

Blitz, Sarah	24.72 hrs @\$40.46	9/4/09-6/25/10	Est Hrly/\$1,000
Ehrke, Shelly	49.45 hrs @\$40.46	9/4/09-6/25/10	Est Hrly/\$2,000
Hartson, Liz	24.72 hrs @\$40.46	9/4/09-6/25/10	Est Hrly/\$1,000
Lee, Chon	24.72 hrs @\$40.46	9/4/09-6/25/10	Est Hrly/\$1,000
Schwartz, Jeff	24.72 hrs @\$40.46	9/4/09-6/25/10	Est Hrly/\$1,000
Vieira, Ron	49.45 hrs @\$40.46	9/4/09-6/25/10	<u>Est Hrly/\$2,000</u>
TOTAL ESTABLISHED HOURLY			\$8,000

Comment: Grade Level/Program Coordinators
01-Tier III Programs Cat Flex

MALIBU HIGH SCHOOL

Bowman-Smith, Carla	182 hrs @\$67.83	9/8/09-6/25/10	Own Hrly/\$12,345
Brooks, Ursula	183 hrs @\$63.61	9/4/09-6/25/10	Own Hrly/\$11,641
Clark, Jason	183 hrs @\$66.17	9/4/09-6/25/10	Own Hrly/\$12,109
Hammer, Chloe	182 hrs @\$82.76	9/4/09-6/25/10	<u>Own Hrly/\$15,062</u>
TOTAL OWN HOURLY			\$51,157

Comment: 6th Period Assignment
01-Unrestricted Resource

Corrigan, Brian	47 hrs @\$40.46	1/1/10-6/25/10	Est Hrly/\$1,916
Paz, Trevor	47 hrs @\$40.46	1/1/10-6/25/10	Est Hrly/\$1,916
Prunier, Sarah	47 hrs @\$40.46	1/1/10-6/25/10	Est Hrly/\$1,916
Ross-Neier, Bobbi	47 hrs @\$40.46	1/1/10-6/25/10	Est Hrly/\$1,916
Wintner, Lisa	47 hrs @\$40.46	1/1/10-6/25/10	<u>Est Hrly/\$1,916</u>
TOTAL ESTABLISHED HOURLY			\$9,580

Comment: After-School Tutoring
01- Gifts – Equity Fund

MCKINLEY ELEMENTARY SCHOOL

Mowry, Kristen	12 hrs @\$40.46	8/25/09-8/26/09	<u>Est Hrly/\$486</u>
TOTAL ESTABLISHED HOURLY			\$486

Comment: SmartBoard Training
01-Gifts

King, Keri	65 hrs @\$40.46	9/4/09-6/25/10	<u>Est Hrly/\$2,630</u>
TOTAL ESTABLISHED HOURLY			\$2,630

Comment: GATE Program Coordinator
01-Title I ARRA

POINT DUME ELEMENTARY SCHOOL

Calek, Laura	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Campbell, Charlotte	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Cullen, Chris	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Didion, Kelley	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Dunn, Margo	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Ferguson, Joelin	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Harris, Kennith	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Heintz, Paula	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Hovest, Christine	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Jennings, Kris	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Johnson, Cindy	12 hrs @\$40.46	9/2/09-9/3/09	Est Hrly/\$486
Mackey, Tammy	12 hrs @\$40.46	9/2/09-9/3/09	<u>Est Hrly/\$486</u>
TOTAL ESTABLISHED HOURLY			\$5,832

Comment: Staff Development
01-Reimbursed by PTA

Campbell, Charlotte	24 hrs @\$40.46	8/1/09-8/31/09	Est Hrly/\$ 971
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Dunn, Margo	30 hrs @\$40.46	8/1/09-8/31/09	Est Hrly/\$1,214
Harris, Kennith	12 hrs @\$40.46	8/1/09-8/31/09	Est Hrly/\$ 486
Johnson, Cindy	12 hrs @\$40.46	8/1/09-8/31/09	Est Hrly/\$ 486
		TOTAL ESTABLISHED HOURLY	\$3,157

Comment: School Year Preparation
01-Reimbursed by PTA

ROGERS ELEMENTARY SCHOOL

Cairns, Patricia	100 days @\$525.66	10/16/09-6/30/10	Own Daily/\$52,566
		TOTAL OWN DAILY	\$52,566

Comment: Interim Principal
01-Unrestricted Resource

SANTA MONICA HIGH SCHOOL

McGee, Richard	13.84 hrs @\$40.46	10/1/09	Est Hrly/\$560
		TOTAL ESTABLISHED HOURLY	\$560

Comment: Assist Football Program
01-Reimbursed by ASB

Hinojosa, Judith	9 hrs @\$40.46	8/24/09-8/25/09	Est Hrly/\$364
		TOTAL ESTABLISHED HOURLY	\$364

Comment: Freshman Orientation Camp
01-Economic Impact Aid – SCE

Walker, Megan	1.5 hrs @\$40.46	10/1/09	Est Hrly/\$61
		TOTAL ESTABLISHED HOURLY	\$61

Comment: Supervision of Peer Tutors
01-Gifts – Equity Fund

Contreras, Luis	128 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$5,179
		TOTAL ESTABLISHED HOURLY	\$5,179

Comment: After-School Tutoring
01-Gifts – Equity Fund

Blagojevic, Milos	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Contreras, Luis	4.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$182
Cruce, Marae	4.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$182
Doughty, Lindsay	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Dreier, Holly	4.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$182
Dunn, George	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Gaudet, Dana	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Gaynor, Susan	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Gleason, Beverly	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Okla, Kelly	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Schlenker, Heather	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Tipper, Geoff	1.5 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$ 61
Torres, Lupe	3.0 hrs @\$40.46	9/16/09-10/14/09	Est Hrly/\$121
		TOTAL ESTABLISHED HOURLY	\$1,216

Comment: Math Dept Meetings
01-Tier III Programs Cat Flex

WEBSTER ELEMENTARY SCHOOL

Murdock, Sheryl	380 hrs @\$40.46	9/1/09-6/30/10	Est Hrly/\$15,375
		TOTAL ESTABLISHED HOURLY	\$15,375

Comment: Reading Support
01-Tier III Programs Cat Flex -79%
01-Gifts – Equity Fund -21%

TOTAL ESTABLISHED HOURLY, OWN HOURLY AND OWN DAILY = \$162,458

ELECTIONS**SUBSTITUTE TEACHERS**
PREFERRED SUBSTITUTES**Effective****(@\$162.00 Daily Rate)**

Jarocho, Katherine	11/3/09
Paul, Cristina	10/27/09
Thais, Robert	10/22/09

REGULAR DAY-TO-DAY SUBSTITUTES**(@\$138.00 Daily Rate)**

Heffernan, Gregory	11/3/09
Paz, Trevor	10/20/09
Sampson, Julie	10/20/09

CHANGE IN ASSIGNMENT**Effective**

Salumbides, Rose
Santa Monica HS/Social Studies

9/4/09

From: 80%**To:** 100%

Song, Kate
Santa Monica HS/Science

9/4/09

From: 80%**To:** 100%**LEAVE OF ABSENCE (with pay)****Name/Location****Effective**

Fairchild, Lauren
Santa Monica HS

11/9/09-12/25/09
[maternity]

Kingsinger, Julie
Rogers Elementary

10/3/09-1/11/09
[catastrophic]

Marron, Esther
Child Develop Svcs

10/9/09-11/20/09
[maternity]

Marron, Esther
Child Develop Svcs

11/21/09-1/1/10
[CFRA]**LEAVE OF ABSENCE (without pay)****Name/Location****Effective**

Fairchild, Lauren
Santa Monica HS

12/26/09-3/26/10
[CFRA]

Fairchild, Lauren
Santa Monica HS

3/27/09-6/25/10
[child care]

***** ***** ***** ***** ***** *****

Ms. Pye expressed her concern about PTA funds going toward staff development at Pt. Dume. Dr. Matthews said the only policy that restricts the use of PTA funds for staffing would be for the purpose of class size reduction. The board requested a future discussion regarding funding staff development via the PTA, especially during a budget crisis.

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: Four (4) (Mr. Mechur, Mr. Allen, Dr. Escarce, Mr. de la Torre)

NOES: None (0)

ABSTAIN: One (1) (Ms. Pye)

TO: BOARD OF EDUCATION

FROM: TIM CUNEO / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT
11/19/09

RECOMMENDATION NO. A.11

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
Cruz, Cindy Ed Svcs/Santa Monica HS	Inst Asst – Bilingual 3.5 Hrs/SY/Range: 20 Step: A	10/26/09
Gold, Kathy Information Svcs	Tech Support Asst 8 Hrs/11 Mo/Range:32 Step: F	10/26/09
McCarthy, Kimiko Food Svcs	Cafeteria Worker I 3 Hrs/SY/Range: 11 Step: A	11/4/09
Moore, Victoria Roosevelt Elementary	Inst Asst – Special Ed 6 Hrs/SY/Range: 20 Step: A	10/29/09
Silvestre, Ernestine Transportation	Bus Driver 7 Hrs/10 Mo/Range: 28 Step: A	9/1/09
Wingfield, Janet Special Education	Inst Asst – Healthcare 6 Hrs/SY/Range: 23 Step: A	10/29/09

<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
Naranjo, Debbie Food Svcs	Cafeteria Worker II 6 Hrs/SY/Range: 13 Step: E Fr: Cafeteria Worker I; 3 Hrs/SY	11/2/09
Yeh, Wendy Muir Elementary	Inst Asst – Special Ed 5 Hrs/SY/Range: 20 Step: A Fr: Children Center Asst; 3.5 Hrs/SY	11/2/09

<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Beaman-Jacobs, Shareen Pt Dume Elementary	Inst Asst – Classroom	9/2/09-9/4/09
Bolan, Anette Santa Monica HS	Administrative Asst	10/17/09
Calvert, Cheryl Pt Dume Elementary	Inst Asst – Classroom	9/2/09-9/4/09
Carriere, Leigh-Anne Pt Dume Elementary	Inst Asst – Classroom	9/2/09-9/4/09
Cary, Wendy Malibu High School	Inst Asst – Special Ed	9/1/09-6/30/10
Casillas, Veronica Santa Monica HS	Student Outreach Specialist	10/17/09

Davidson, Diane Pt Dume Elementary	Inst Asst – Classroom	9/2/09-9/4/09
Greene, Milton Malibu High School	Campus Security Officer	9/1/09-6/30/10
Gutierrez-Prada, Nancy Santa Monica HS	Bilingual Community Liaison	10/6/09-6/25/10
Heiderman, Daniel Malibu High School	Custodian	9/1/09-6/30/10
Iniguez, Wilma Muir Elementary	Sr. Office Specialist	9/30/09-10/16/09
James, Carolin Special Education	Sr. Office Specialist	10/19/09-11/6/09
Jones, Chancy Malibu High School	Campus Security Officer	9/1/09-6/30/10
Keller, Jeff Santa Monica HS	Student Outreach Specialist	10/17/09
Klenk, Heather Lincoln MS	Inst Asst – Music	9/8/09-6/25/10
Lewis, Lefifia Pt Dume Elementary	Inst Asst – Classroom	9/2/09-9/4/09
Martin, Eric Malibu High School	Custodian	9/1/09-6/30/10
McArthur, Sean Facility Permits	Custodian	9/23/09-6/30/10
McArthur, Sean Theater Operations	Custodian	9/23/09-6/30/10
McGee, Leslee Santa Monica HS	Administrative Asst	10/17/09
Morales, Roberto Santa Monica HS	Student Outreach Specialist	10/17/09
Morris, Terry Santa Monica HS	Administrative Asst	10/17/09
Nao, Kimberly Santa Monica HS	Student Outreach Specialist	10/17/09
Olmos, Maria Rogers Elementary	Sr. Office Specialist	10/5/09-10/23/09
Quintanilla, Albert Malibu High School	Inst Asst – Special Ed	9/1/09-6/30/10
Ramirez, Phil Maintenance	Painter	7/1/09-6/30/10

Ramos, Alex McKinley Elementary	Custodian	9/16/09-9/23/09
Reid, Shuntoria Pt Dume Elementary	Inst Asst – Classroom	9/2/09-9/4/09
Soloway, Beth Pt Dume Elementary	Inst Asst – Classroom	9/2/09-9/4/09
Taylor, Candice Malibu High School	Custodian	9/1/09-6/30/10
Valencia, Diana Lincoln MS	Inst Asst – Bilingual	10/19/09-6/25/10
Vasquez, Grace Malibu High School	Campus Security Officer	9/1/09-6/30/10
Velasco, Henry Santa Monica HS	Tech Support Asst	10/17/09
Warmington, Brigitte Pt Dume Elementary	Inst Asst – Classroom	9/2/09-9/4/09
Washington, Chanee Santa Monica HS	Administrative Asst	10/17/09
Watkins, Ernest Malibu High School	Custodian	9/1/09-6/30/10
Widner, Kim Malibu High School	Custodian	9/1/09-6/30/10
Wilson, Stanley Malibu High School	Campus Security Officer	9/1/09-6/30/10
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
Burns, Robert Operations	Custodian	7/1/09-6/30/10
Fernandez, Angelica Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Harmon, Laurie Special Education	Inst Asst – Special Ed	11/9/09-6/25/10
Torres, Jose Maintenance	Skilled Maintenance Worker	10/22/09-6/30/10
<u>VOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
Llosa, Silvia Olympic HS	Inst Asst – Classroom 5 Hrs/SY Fr: 5 Hrs/SY/Webster Elementary	11/4/09
<u>VOLUNTARY REDUCTION IN ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
Rosa, Lucy Webster Elementary	Inst Asst – Special Ed 6 Hrs/SY Fr: Inst Asst – Developmental Health 6 Hrs/SY/Cabrillo Elementary	10/26/09

LAYOFF/REDUCTION OF HOURS

5045-008-09

Inst Asst – Physical Ed
3 Hrs/SY
Fr: 4 Hrs/SY**EFFECTIVE DATE**

1/4/10

LEAVE OF ABSENCE (PAID)Alkotob, Irma
Child Develop SvcsChildren Center Asst
Medical**EFFECTIVE DATE**

10/24/09-11/13/09

Bott, Michael
OperationsMaintenance Supervisor
Medical

10/16/09-1/5/10

Crenshaw, Anne
Malibu HSInst Asst – Special Ed
Medical

10/5/09-10/26/09

Cueva, Jemina
Food SvcsCafeteria Worker I
Medical

12/15/09-2/2/10

Ford, Ronald
OperationsPainter
Medical
[update of dates from 11/5/09 Board Agenda]

9/21/09-10/23/09

Mares, Jose
OperationsLead Person, Grounds
Medical

10/26/09-11/15/09

Moore, Evan
Pt Dume ElementaryPhysical Activities Specialist
Medical

10/23/09-12/4/09

Peak, Denise
Malibu High SchoolInst Asst – Special Ed
Medical

10/30/09-11/6/09

Pursell, Robyn
Lincoln MSInst Asst – Special Ed
Medical

11/8/09-2/1/10

Rindlisbacher, Noah
PurchasingAsst Buyer
Medical

12/26/09-3/25/10

PROFESSIONAL GROWTHGlover, Tomita
Santa Monica HS

Administrative Asst

EFFECTIVE DATE

11/1/09

WORKING OUT OF CLASSDonovan, Marc
MaintenancePlumber
Fr: Skilled Maintenance Worker**EFFECTIVE DATE**

10/22/09-3/10/10

Lohmeyer, Richard
MaintenanceMaintenance Supervisor
Fr: Plumber

10/16/09-3/4/10

Tirado, Fortino
OperationsSprinkle Repair Tech
Fr: Equipment Operator/Tree Trimmer

9/24/09-10/13/09

ABOLISHMENT OF POSITIONInst Asst – Healthcare
6 Hrs/SY; Cabrillo Elementary**EFFECTIVE DATE**

10/19/09

RESIGNATION

Goldberg, Hayden
Malibu High School

Swim Instructor/Lifeguard

EFFECTIVE DATE

10/31/09

O'Brien, Jeanne
Facilities Maint

Administrative Asst

11/2/09

Thompson, Floyd
Rogers Elementary

Inst Asst – Physical Ed

9/8/09

MOTION MADE BY: Dr. Escarce

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: Aye

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

TO: BOARD OF EDUCATION
FROM: TIM CUNEO / MICHAEL D. MATTHEWS
RE: CLASSIFIED PERSONNEL – NON-MERIT

ACTION/CONSENT
11/19/09

RECOMMENDATION NO. A.12

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

AVID TUTOR

GARCIA, JOSHUA	JOHN ADAMS MS	10/1/09-6/25/10
GUILLEN, CLAUDIA	JOHN ADAMS MS	10/1/09-6/25/10

COACHING ASSISTANT

RODRIGUEZ, SERAFIN	SANTA MONICA HS	11/1/09-3/31/10
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NOON SUPERVISION

DE LEON, ADRIAN	ROGERS ELEMENTARY	10/5/09-6/25/10
GUSTAFSON, MELANIE	ROGERS ELEMENTARY	9/9/09-6/25/10
MIKHAIL, CHRISTINE	WEBSTER ELEMENTARY	9/1/09-6/30/10

PROFESSIONAL EXPERT – LEVEL I

ROSS-NEIER, BOBBI	MALIBU HIGH SCHOOL [Community Service Learning Coord]	9/8/09-6/30/10
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PROFESSIONAL EXPERT – LEVEL II

BAIRD, AMANDA	FRANKLIN ELEMENTARY [Drama Instruction]	11/1/09-6/25/10
PLENK, WILLIAM	EDUCATIONAL SVCS [Dream Winds Instructor]	9/14/09-6/30/10
REAVES, TEAG	EDUCATIONAL SVCS [Dream Winds Instructor]	9/14/09-6/30/10

STUDENT WORKER – WORKABILITY

EPHRIAM, IMANI	SANTA MONICA HS	10/14/09-6/30/10
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MOTION MADE BY: Dr. Escarce
SECONDED BY: Mr. de la Torre
STUDENT ADVISORY VOTE: Aye
AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)
NOES: None (0)

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/19/09

FROM: TIM CUNEO

RE: SUPERINTENDENT'S PERFORMANCE TARGETS – 2009/10

RECOMMENDATION NO. A.13

The following topics have been identified as the Superintendent's Performance Targets for the 2009-2010 school year.

- Strategic Plan
- Student Achievement
- Middle Schooling

Strategic Plan

The district's current strategic plan was developed in 2002. Globalization and technology have significantly altered the world in which we live and work. Schools must work to cultivate a diversity of talents, global and digital competences in order for our students to compete in a constantly changing world. The completion of this goal will:

- Assess the district's progress in meeting the goals as set forth in the 2002 plan, and
- Create a strategic plan that establishes a direction to ensure that all district students have the knowledge and skills they will need in a global society.

Student Achievement

While the district as a whole is achieving at impressive levels, there is room for improvement in the areas of mathematics and literacy. The goal for both disciplines is to:

- Reduce the number of students in the Far Below and Below Basic categories by 10%.

Middle Schooling

There has been a considerable amount of research on successful schools for young adolescents. The completion of this goal will:

- Compare the district's present middle schooling with the recommendations of the California Department of Education's "Recommendations for Success," The National Middle School Association's "This We Believe: Successful Schools for Young Adolescents," and other related research, and
- Recommend practices to improve middle school student achievement and overall development.

Mr. de la Torre inquired about the decision to move ninth grade to high school over a decade ago. Mr. Cuneo replied that parents and staff will be analyzing state and national research, and then report their findings to the board. He can make sure that it is mentioned during the conversations. He said it could also be incorporated in the strategic plan discussions.

The more comprehensive document can be found under Attachments at the end of these minutes.

MOTION MADE BY: Ms. Pye

SECONDED BY: Ms. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/19/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: 2009-10 BUDGET TRANSFERS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously-approved activities prior to the 1st Interim Report.

Fund 01	-	General Fund (Unrestricted & Restricted)
Fund 11	-	Adult Education Fund
Fund 12	-	Child Development Fund
Fund 13	-	Cafeteria Fund
Fund 14	-	Deferred Maintenance Fund
Fund 21	-	Building Fund
Fund 25	-	Capital Facilities Fund
Fund 40	-	Special Reserve Fund for Capital Outlay Projects

MOTION MADE BY: Mr. Allen

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

FUND 01 – Unrestricted General Fund

Fund 01- Unrestricted General Fund

Object	Description	Adopted Budget as of 7/1/09	1st Interim Budget as of 10/31/09	Changes
	Beginning Fund Balance	22,456,389	22,456,389	-
8011-8099	Revenue Limit	57,425,482	54,365,565	(3,059,917)
8100-8299	Federal Revenue	100,000	100,000	-
8300-8590	State Revenue	7,955,762	8,024,540	68,778
8600-8799	Local Revenue	21,241,994	21,211,876	(30,118)
8910-8929	Other Financial Sources	1,000,000	108,335	(891,665)
8980-8999	Contribution	(16,115,616)	(16,521,933)	(406,317)
	Total Revenue	71,607,622	67,288,383	(4,319,239)
1000-1999	Certificated Salaries	45,343,893	43,858,700	(1,485,193)
2000-2999	Classified Salaries	11,379,035	11,162,806	(216,229)
3000-3999	Employee Benefits	16,745,095	16,396,162	(348,933)
4000-4999	Books and Supplies	1,533,800	1,369,732	(164,068)
5000-5999	Services and Other Operating	6,070,945	5,679,671	(391,274)
6000-6999	Capital Outlay	25,000	25,000	-
7100-7499	Other Outgo	6,800	6,800	-
7300-7399	Indirect	(999,853)	(1,212,765)	(212,912)
7610-7699	Interfund Transfer	75,000	75,000	-
	Total Expenditure	80,179,715	77,361,106	(2,818,609)
	Increase /(Decrease) Fund Balance	(8,572,093)	(10,072,723)	(1,500,630)
	Projected Fund Balance	13,884,296	12,383,666	(1,500,630)

Major Changes:

Revenues:

(\$3,059,917) decrease in Revenue Limit. \$252.83/2008-09 P2ADA

YEAR-END STATE BUDGET CHANGE IN JULY

(1,000,000) decrease in Interfund Transfer from Fund 21.

\$108,335 increase in Interfund Transfer from Fund 12.

(\$406,317) increase in Local General Fund Contribution to various categorical programs.

Expenditures:

The District uses the ARRA - State Fiscal Stabilization Fund (*SFSF*) to support various District programs that include Summer Intervention, Reading Enrichment, testing and assessment.

Major changes reflect shifting the programs from Unrestricted to Restricted General Fund.

(\$1,485,193) decrease in Certificated Salaries

(\$216,229) decrease in Classified Salaries

(\$348,933) decrease in Benefits

(\$164,068) decrease in Books and Supplies

Fund 01- Restricted General Fund				
		Adopted Budget	1st Interim Budget	
Object	Description	as of 7/1/09	as of 10/31/09	Changes
	Beginning Fund Balance	7,312,173	7,312,173	-
8011-8099	Revenue Limit	1,766,563	1,758,207	(8,356)
8100-8299	Federal Revenue	7,813,651	7,731,123	(82,528)
8300-8590	State Revenue	2,125,119	2,076,943	(48,176)
8600-8799	Local Revenue	9,268,086	11,402,342	2,134,256
8980-8999	Contribution	16,115,616	16,521,933	406,317
	Total Revenue	37,089,035	39,490,548	2,401,513
1000-1999	Certificated Salaries	12,148,194	13,958,103	1,809,909
2000-2999	Classified Salaries	9,361,752	10,676,278	1,314,526
3000-3999	Employee Benefits	6,593,889	7,026,745	432,856
4000-4999	Books and Supplies	2,319,394	4,899,226	2,579,832
5000-5999	Services and Other Operating	5,165,964	6,515,997	1,350,033
6000-6999	Capital Outlay	1,098,000	1,273,062	175,062
7300-7399	Indirect	408,896	711,670	302,774
7610-7629	Interfund Transfer			-
	Total Expenditure	37,096,089	45,061,081	7,964,992
	Increase /(Decrease) Fund	(7,054)	(5,570,533)	
	Balance			
	Projected Fund Balance	7,305,119	1,741,640	-

Major Changes:

Revenues:

(\$8,356) decrease Special ADA appropriation

Federal Programs

\$317,095 Title One Carryover from prior year

\$100,007 Title II carryover from prior year

\$ 10,204 Enhancing ED Through Tech (*EETT*) carryover from prior year

\$ 29,054 EETT Competitive Grant carryover from prior year

\$ 7,355 Title II Administrator Training - New

\$ 5,962 Title IV (Drug Free School) carryover from prior year

\$ 9,547 Title VI carryover from prior year

\$ 26,196 increase in Other ARRA Federal Program

(\$588,492) decrease in State Fiscal Stabilization Fund

State Programs

\$25,924 TUPE carryover from prior year

\$ 5,474 increase in English Language Acquisition Program (*ELAP*)

(\$41,322) decrease in Home To School Transportation

(\$38,252) decrease in Special Ed Transportation

Local Programs

\$1,447,103 increase in PTA revenues

\$ 253,240 Equity Fund

\$ 94,381 Permits

\$ 49,910 Gifts

\$ 74,822 Santa Monica Malibu Education Foundation programs

\$ 101,309 Microsoft -settlement

\$ 13,300 ASB
\$ 73,500 Shark Fund
\$ 127,500 RGK Foundation
\$ 12,000 Cotsen Family (Transfer from fund 19 to fund 01)
Local General Fund Contribution
\$ 406,317 various programs

Expenditures:

1. Due to the prior year carryover and funding increase for categorical programs, the budget for expenditures is increased accordingly.
2. Transfer various programs from Unrestricted General Fund to State Fiscal Stabilization Fund.

Fund 11- Adult Education

Object	Description	Adopted Budget as of 7/1/09	1st Interim Budget as 10/31/09	Changes
	Beginning Fund Balance	272,942	272,942	-
8100-8299	Federal Revenue	121,706	122,801	1,095
8300-8590	State Revenue	398,463	419,932	21,469
8600-8799	Local Revenue	23,875	36,999	13,124
	Total Revenue	544,044	579,732	35,688
1000-1999	Certificated Salaries	262,153	272,787	10,634
2000-2999	Classified Salaries	129,531	129,986	455
3000-3999	Employee Benefits	91,125	92,876	1,751
4000-4999	Books and Supplies	20,624	48,385	27,761
5000-5999	Services and Other Operating	24,601	24,701	100
6000-6999	Capital Outlay		-	-
7400-7499	Other Outgo			-
7300-7399	Indirect	16,013	16,013	-
	Total Expenditure	544,047	584,748	40,701
	Increase /(Decrease) Fund Balance	(3)	(5,016)	(5,013)
	Projected Fund Balance	272,939	267,926	(5,013)

Major Changes:**Revenues:**

\$ 21,469 increase in State Revenue

\$ 13,124 increase in Local Revenue to reflect the Fee-Based Classes.

Expenditures:

\$10,634 increase in Hourly Teachers for the Fee-Based Classes

\$ 455 increase in Clasified Salaries

\$ 1,751 increase in Benefits

\$27,761 increase in supplies to reflect the 08-09 Community Based English Tutoring (CBET) carryover.

\$ 100 increase in Services and Operating Costs

Fund 12 - Child Development Fund

Object	Description	Adopted Budget as of 7/1/09	1st Interim Budget as of 10/31/09	Changes
	Beginning Fund Balance	70,799	70,799	
8100-8299	Federal Revenue	1,942,690	2,099,992	157,302
8300-8590	State Revenue	3,153,433	3,020,500	(132,933)
8600-8799	Local Revenue	2,901,107	3,054,472	153,365
8980-8999	Contribution	75,000	75,000	-
	Total Revenue	8,072,230	8,249,964	177,734
1000-1999	Certificated Salaries	2,878,083	3,038,526	160,443
2000-2999	Classified Salaries	2,121,698	2,076,016	(45,682)
3000-3999	Employee Benefits	1,526,945	1,594,169	67,224
4000-4999	Books and Supplies	277,969	199,193	(78,776)
5000-5999	Services and Other Operating	848,185	869,990	21,805
6000-6999	Capital Outlay	5,000	-	(5,000)
7600-7699	Other Outgo		108,335	108,335
7300-7399	Indirect	424,358	334,496	(89,862)
	Total Expenditure	8,082,238	8,220,725	138,487
	Increase /(Decrease) Fund Balance	(10,008)	29,239	39,247
	Projected Fund Balance	60,791	100,038	39,247

Major Changes:**Revenues:**

\$107,831 increase in Head Start - Facility Improvement Program

\$ 56,150 increase in Food Nutrition Program

(\$188,490) decrease in LATCHKEY program State Revenue

(\$ 49,937) decrease in State Preschool Program (GCTR)

\$ 103,342 Tier III CALSAFE

\$ 152,170 Other Local Income for CALSAFE Program

The CALSAFE Program has not been budgeted in the 2009-10 Adopted Budget.

Expenditure adjustments were made to reflect the funding changes.

Fund 13 - Cafeteria Fund

Object	Description	Adopted Budget as of 7/1/09	1st Interim Budget as of 10/31/09	Changes
	Beginning Fund Balance	417,461	417,461	
8100-8299	Federal Revenue	1,079,257	1,144,597	65,340
8300-8590	State Revenue	41,678	41,678	-
8600-8799	Local Revenue	2,401,260	2,401,260	-
	Total Revenue	3,522,195	3,587,535	65,340
1000-1999	Certificated Salaries			-
2000-2999	Classified Salaries	1,454,345	1,454,345	-
3000-3999	Employee Benefits	494,872	494,872	-
4000-4999	Books and Supplies	1,660,622	1,673,671	13,049
5000-5999	Services and Other Operating	(278,230)	(283,880)	(5,650)
6000-6999	Capital Outlay	40,000	97,941	57,941
7400-7499	Other Outgo			-
7300-7399	Indirect	150,586	150,586	-
	Total Expenditure	3,522,195	3,587,535	65,340
	Increase /(Decrease) Fund Balance	-	-	-
	Projected Fund Balance	417,461	417,461	-

Major Changes:**Revenues:**

\$65,340 new ARRA Equipment Program

Expenditures

\$13,049 increase in Supplies

\$57,941 increase in new Serving Line Equipment for Will Rogers Elementary School

Fund 14 - Deferred Maintenance Fund

Object	Description	Adopted Budget as of 7/1/09	1st Interim Budget as of 10/31/09	Changes
	Beginning Fund Balance	2,710,593	2,710,593	
8300-8590	State Revenue			-
8600-8799	Local Revenue	50,000	50,000	-
	Total Revenue	50,000	50,000	-
4000-4999	Books and Supplies	5,000	5,000	-
5000-5999	Services and Other Operating	1,200,000	1,740,500	540,500
6000-6999	Capital Outlay			-
7400-7699	Other Outgo			-
	Total Expenditure	1,205,000	1,745,500	540,500
	Increase /(Decrease) Fund Balance	(1,155,000)	(1,695,500)	(540,500)
	Projected Fund Balance	1,555,593	1,015,093	(540,500)

Major Changes:

\$520,500 increase for District Deferred Maintenance Window Project -Architectural services for design and construction services.

Fund 21 - Building Fund

Object	Description	Adopted Budget as of 7/1/09	1st Interim Budget as of 10/31/09	Changes
	Beginning Fund Balance	38,667,509	38,667,509	
8600-8799	Local Revenue	2,000,000	2,000,000	-
8930-8979	Bond Proceed	80,000,000	80,000,000	-
	Total Revenue	82,000,000	82,000,000	-
2000-2999	Classified Salaries	291,424	291,424	-
3000-3999	Employee Benefits	121,003	121,003	-
4000-4999	Books and Supplies	77,700	77,700	-
5000-5999	Services and Other Operating	25,151,880	25,151,880	-
6000-6999	Capital Outlay	17,927,250	17,927,250	-
7400-7699	Other Outgo	1,000,000	-	(1,000,000)
7300-7399	Indirect			-
	Total Expenditure	44,569,257	43,569,257	(1,000,000)
	Increase /(Decrease) Fund Balance	37,430,743	38,430,743	1,000,000
	Projected Fund Balance	76,098,252	77,098,252	1,000,000

Major Change:

(\$1,000,000) decrease in Fund Transfer from Fund 21 to Fund 01 (Unrestricted General Fund)

Fund 40 - Special Reserve Fund For Capital Outlay Projects

Object	Description	Adopted Budget as of 7/1/09	1st Interim Budget as of 10/31/09	Changes
	Beginning Fund Balance	3,780,431	3,780,431	
8600-8799	Local Revenue	1,680,000	1,823,917	143,917
	Total Revenue	1,680,000	1,823,917	143,917
4000-4999	Books and Supplies			-
5000-5999	Services and Other Operating	102,000	102,000	-
6000-6999	Capital Outlay	-	-	-
7400-7499	Other Outgo	1,149,325	1,149,325	-
7300-7399	Indirect			-
	Total Expenditure	1,251,325	1,251,325	-
	Increase /(Decrease) Fund Balance	428,675	572,592	143,917
	Projected Fund Balance	4,209,106	4,353,023	143,917

Major Change:**Revenues:**

\$143,917 increase in 2008-09 Redevelopment Fee

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/19/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: INCREASE IN STAFFING (FTE) – INSTRUCTIONAL ASSISTANT, BILINGUAL-
EDUCATIONAL SERVICES

RECOMMENDATION NO. A.15

It is recommended that the Board of Education add an Instructional Assistant-Bilingual position (0.4375 FTE) in order to support English learners in mainstream classes.

FUNDING NOTE: The 2009-2010 budget will be adjusted \$12,595 for salary and benefits.

Public Comments:

- *Ms. Cartee-McNeely made the comment that this position does not include health and welfare benefits.*

Mr. de la Torre said he heard that services to English Language Learners at Samohi were being decreased. Mr. Cuneo said he look into this. Dr. Escarce said it could be part of what ELAC mentioned at their End-of-Year report in June.

MOTION MADE BY: Mr. Allen

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/19/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – INSTRUCTIONAL ASSISTANT – SPECIAL
EDUCATION

RECOMMENDATION NO. A.16

It is recommended that the Board of Education add two (2) six-hour Instructional Assistant positions (1.5 FTE) in order to comply with IEP requirements for one-on-one assignments.

FUNDING NOTE: The 2009-2010 budget will be adjusted \$59,134 for salary and benefits.
(\$29,567 per position)

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/19/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: NEGOTIATE POWER PURCHASE AGREEMENT FOR DISTRICTWIDE PHOTO
VOLTAIC SYSTEMS WITH PERMACITY

RECOMMENDATION NO. A.17

It is recommended that the Board of Education direct staff to negotiate a Power Purchase Agreement (PPA), at no charge to the district, with PermaCity to provide solar panels at seven (possibly nine) schools and conduct the appropriate environmental review.

HISTORY: The City of Santa Monica, through Solar Santa Monica, funded an energy consulting firm, Think Energy, to review the district's energy needs with the intent of creating an RFP document for the installation of Photovoltaic panels on seven (possibly nine) elementary schools. The elementary school sites were chosen for this RFP as their projects should be done immediately and the bond program's middle and high school sites would be addressed through the Measure BB program.

Over the course of the year, Solar Santa Monica, Think Energy, Global Green, EcoMotion, PermaCity, and district staff have worked together to move forward with the project in the volatile economic markets.

The RFP submittals and job walk took place in October 2008. At this time, the banking industry was in crisis and funding for the project to PermaCity by the banks was an unknown. It has taken this long for the financing, rate structures materials, and construction aspects to all come together to create a viable project to move forward with that creates immediate and long-term cost savings to the district with no up front capital.

Power Purchase Agreement (PPA): A PPA is a vehicle for entities to purchase energy through a third party with no added costs for installation, maintenance, or operation of the solar power system, with the solar panels being mounted on the roofs of school buildings. Through the PPA, third party PermaCity, will design, install, maintain, and operate the Photovoltaic panels at their sole cost and risk. The district then agrees to purchase future energy through PermaCity at a set, which begins the first year at rate lower than the current energy provider (SCE). Staff has negotiated a rate (\$.131 per kWh) and an annual escalator (4%) for a period of 20 years. As the electrical production at each site is limited due to available roof space and orientation, electricity will still need to be purchased from SCE to meet each site's energy needs. All future billings from both SCE and PermaCity will be cash positive from day one of the project.

Next Steps: Now that the terms of the agreement are agreed to in principle, the next steps are to negotiate all the terms of a PPA with PermaCity and their financial provider (Regeneration Finance). Once an acceptable draft PPA is completed, a public hearing will be held (per Government code sections 4217.12) and a resolution brought forward to the Board of Education to make two required findings: (1) That the anticipated cost to the district for the electrical energy provided under the PPA will be less than the anticipated marginal cost to the district of electrical energy that would have been consumed by the district in absence of the PPA; and (2) That the difference, if any, between the fair rental value for the real property subject to the PPA and the agreed rent, is anticipated to be offset by the below-market energy purchases or other benefits provided under the PPA.

It is also advised by counsel that the minimal footprint of the solar panel and its resultant benefits could qualify for a Categorical Exemption under the California Environmental Quality Act.

The school sites that will have the panels installed during the summer of 2010 are: Cabrillo, Webster, Pt. Dume, Franklin, Grant, Rogers, and Roosevelt. Muir/SMASH and McKinley Elementary sites are being reviewed for their potential energy production, but may not qualify for the minimum requirements.

Public Comments:

- *Lulu Michaelson, part of the Samohi Solar Alliance, expressed the alliance's support for this item.*

The presentation can be found under Attachments at the end of these minutes.

Ms. Hyatt thanked the City of Santa Monica for their support in helping to move this forward. Ted Bardake, representing Global Green USA, gave the presentation.

Mr. Allen asked how much it would be if the district were to install all the hardware itself. Mr. Bardake estimated about \$5 to \$7 million. However, the district does not have the man power to install nor maintain the solar panels. Mr. Allen then asked about the Option R rate. Mr. Bardake explained that the group waited to bring this item to the board until the rates being charged to the district were more favorable than simply relying on Option R alone.

Mr. de la Torre said he was interested in the educational benefits that this agreement presents. He wondered what models might already exist regarding this. Mr. Bardake said that in terms of curriculum, there is a tremendous amount of work being done, especially at the high school level. The data, for example, could be downloaded into Excel and math students could then manipulate real data.

Mr. Mechur thanked the team for their dedication to his project. He wondered if the BB projects could be included in this agreement later. Mr. Bardake said it was a possibility, but what has made this deal work now as opposed to earlier (and possibly later) is because of the market.

Mr. de la Torre asked that when the contract comes back for approval after negotiation, the installation of panels should be done during a time that least impacts the learning environment. If possible, he would like to see the contractors used to install the panels find ways to train students in a way that could lead to job opportunities.

MOTION MADE BY: Mr. de la Torre
SECONDED BY: Mr. Mechur
STUDENT ADVISORY VOTE: N/A
AYES: All (5)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/19/09

FROM: TIM CUNEO

RE: NOMINATION FOR CALIFORNIA SCHOOL BOARD ASSOCIATION (CSBA)
DELEGATE ASSEMBLY ELECTION FOR TWO-YEAR TERM

RECOMMENDATION NO. A.18

It is recommended that Barry Snell be nominated by the Board of Education to run for an open seat in Region 24 of the California School Board Association (CSBA) Delegate Assembly.

COMMENT: The board's decision whether or not to nominate a CSBA member for an open seat is optional. Any CSBA member board is eligible to nominate board members within their geographical region or sub-region; SMMUSD is located in Region 24 (the "Southwest Crescent" of Los Angeles County). There are eight open seats for Region 24 this year. Each board may nominate as many individuals as it chooses. All nominees must submit a required biographical sketch along with their nomination forms. This information must be postmarked to the CSBA offices in West Sacramento by January 7, 2010.

CSBA delegates serve a two-year term. Those elected in 2010 will serve beginning April 1, 2010, through March 31, 2012. There are two Delegate Assembly meetings each year, one in May prior to CSBA's Legislative Action Conference in Sacramento and one preceding the CSBA Annual Education Conference in November/December. Each delegate is required to attend these two meetings each year.

The election for the CSBA Delegate Assembly members will occur between February 1, 2010, and March 15, 2010, with election results to be posted on the CSBA website by Thursday, April 1, 2010. Other important dates are attached.

Mr. Mechur stated that Mr. Snell had mentioned earlier that he would like to be nominated by the board for this. Mr. de la Torre nominated Mr. Snell. Ms. Pye seconded. The board agreed unanimously.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

IMPORTANT

Deadline date for nomination and biographical sketch forms: **Thursday, January 7, 2010**

Important 2010 Dates to keep in mind:

- Thursday, January 7: U.S. Postmark or fax deadline for *required* Nomination and Biographical Sketch Forms
- By Monday, February 1: Ballots mailed to Member Boards
- February 1 – March 15: Boards vote for Delegates
- Monday, March 15: Deadline for the ballots to be returned to CSBA (U.S. Postmark ONLY)
- By Wednesday, March 31: Ballots to be tallied
- By Thursday, April 1: Election results, except for run-offs, will be posted on CSBA's Web site
- Friday, April 30: Deadline for run-off ballots (U.S. Postmark ONLY)
- Saturday, May 22 – Sunday, May 23: Delegate Assembly meeting in Sacramento

California School Boards Association

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TO: BOARD OF EDUCATION

ACTION/MAJOR

11/19/09

FROM: TIM CUNEO

RE: REVISE POLICY 1220 – DISTRICT ADVISORY COMMITTEES

RECOMMENDATION NO. A.19

It is recommended that the Board of Education revise policy 1220 – District Advisory Committees.

COMMENTS: During the Board of Education's review of all district policies and administrative regulations this past spring and summer, staff recommended and board members requested that specific policies return for a second reading. The attached board policy was included in this list.

Attachments:

- BP 1220 – District Advisory Committees (for approval)
- AR 1220 – District Advisory Committees (for reference)

Since the board agreed to move this item to discussion, no action was taken at this meeting. Mr. Cuneo walked through the recommended changes. He said the original language under E.3 Duration was accidentally left out of this agenda and should be included.

Public Comments:

- Debra Shepherd, Theresa Harris, John Petz, Irene Zivi, Tricia Crane, Claudia Landis, Pat Nolan, and Zina Josephs addressed the board regarding this item.

Mr. de la Torre suggested including the vice chair in the DAC agenda planning process. He said staff liaisons should provide neutral and objective information during DAC meetings. He also suggested providing a Certificate of Appreciation to members at the end of their terms.

Ms. Pye suggested a meeting be scheduled with DAC chairs, vice chairs, and a couple board members to discuss the policy changes. She said applications should come directly to the board. In regards to attendance, she said membership should be terminated if a member fails to make half of the meetings.

Dr. Escarce would like to eliminate the new language for selection of members and the third paragraph under Termination of Membership. He supported adding the vice chair to agenda planning, and suggested a method for the other committee members to have input on the agenda. He thought that decisions should be a majority of members present, not of the committee as a whole.

Mr. Mechur suggested committee members have the opportunity at a meeting to request items be placed on a future committee agenda. He also suggested that the Superintendent's office publish DAC openings in the local papers twice per year. He said the roles of the recording committee secretary should go to the staff liaison.

Mr. Allen believed the appointment procedure was too prescriptive.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

DISTRICT ADVISORY COMMITTEES

The Board of Education recognizes that district advisory committees provide a valuable method whereby citizens and educators can better understand the attitudes and opinions which are held in the school-community environment.

The Board, or the Superintendent with the Board's approval, may appoint district advisory committees to advise the Board on school problems, needs and issues from a balanced, logical, and analytic perspective, as the need arises.

It is not the intention that advisory committees become policy-making bodies or that they manage or direct staff. Committees are advisory in nature only; that is, they inform, suggest, and recommend to the Board of Education.

~~All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall schedule two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.~~

District Advisory Committees shall be appointed for a specific purpose. The Board of Education will review the purposes/charges of the committees on an annual basis. Annually, an Assessment/Evaluation form will be distributed to District Advisory Committees for their review and input regarding the committee charges and their yearly accomplishments. When a committee has fulfilled or completed its purpose/charge, it may be given a new or revised charge or it may be dissolved.

The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committees.

All residents and taxpayers of the district attendance area, parents of children enrolled in its schools, school employees, and experts/professionals, as stipulated in this Board Policy, shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

Every effort shall be made to select committee members in a manner which ensures that the committee represents a cross section of qualified people throughout the district. A balance of males and females, ethnic representation and geographic location shall be sought in the composition of each committee, except in those cases where a committee is established to address the needs of a particular segment of the school population or community. The Board shall review this balance before making final the appointments of committee members and alternates.

~~Committee membership will be reviewed twice each year — once in August and once in the spring. Members who no longer represent the membership category they were originally appointed to by the Board of Education, but who wish to continue as members of their respective committees, will submit new applications and will be considered for appointment.~~

A Staff Liaison will be assigned to each advisory committee and will serve as the district representative and as a communication link between the committee and the other district administrative staff. The Staff Liaison is not a member of the committee and may not vote.

Staff members may be appointed to advisory committees as deemed appropriate by the Board of Education. Staff may also be appointed to serve as expert advisors. An expert advisor is not a member of the committee and may not vote.

Applications for appointment to advisory committees may be submitted at any time during the year. Once per quarter, an item shall be placed on the Board of Education agenda listing committee vacancies.

The Superintendent is authorized to accept letters of resignation from individual committee members.

EXPENSES, TRAVEL, REIMBURSEMENT

~~When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.~~

REFERENCE

EDUCATION CODE

8070 Vocational education advisory committee

11503 Parent involvement program

35147 School site councils and advisory committees

35172 Promotional activities

44032 Travel expense payment

44033 Automobile allowances

52012 School site council

52065 American Indian advisory committee

52176 Advisory committees (LEP program)

52208 Parent participation (GATE)

52852 Site council, school-based program coordination

54425 Advisory committees; compensatory education

54444.1-54444.2 Services to migrant children; parent advisory councils

54724 Site council, motivation and maintenance program

56190-56194 Community advisory committee, special education

62002.5 Continuing parent advisory committees; schools receiving funds from economic impact aid or bilingual education act

GOVERNMENT CODE

820.9 Members of local public boards not vicariously liable

54950-54962 Meetings

MANAGEMENT RESOURCES

ADOPTED

January 4, 1989
October, 1994

REVISED

October 15, 1998 September 17, 1998

CSBA DATE

May 14, 1998 March 10, 1994

DISTRICT ADVISORY COMMITTEES**A. Purpose**

The basic purpose of a district advisory committee is to advise the Board of Education regarding school problems, needs and issues from a neutral party point of view.

The district advisory committee provides a method whereby citizens and educators can understand better the attitudes and opinions which are held in the school-community environment. Such a committee shall have as its purpose improved communication and understanding. It is not the intention that advisory committees become policy-making bodies or that they manage or direct the schools. Committees are advisory in nature only; that is, they inquire, inform, suggest, recommend. It is assumed, however, that through improved understanding and information, the district can and will move in the direction of clearly demonstrated needs and desires of the community to be served.

B. Roles

Committees established/approved by the Board of Education are responsible to the Board, the superintendent in his/her capacity as Secretary to the Board of Education, or a designated representative. Committees shall function as recommending agencies.

Each committee shall serve for a specific purpose to be stated to the committee at the time it is formed. The committee shall then begin its work which, when completed, will result in recommendations to the Board or the superintendent.

C. Functions

The basic district goal is to provide a quality education for every pupil. It is expected that district advisory committees will contribute to the attainment of this goal. The committee's functions may include but shall not be limited to the following:

1. To act as a channel of effective communication between schools, the administration and the community, thereby assisting in promoting community pride in district and schools.
2. To improve joint exploration of future school needs regarding the community's aspirations and the improvement of school programs.
3. To assist in the overall planning of the educational program and of budget resources.
4. To assist in identifying, mobilizing and coordinating resources, both human and material, available from the community for the benefit of the schools.
5. To assist in providing support for educational programs.
6. To act as a sounding board for additions to or changes in the school district's education projects.

7. To keep the Board and superintendent informed of the committee's progress and activities, and advise regarding the committee's recommendations, proposals and decisions.

D. Responsibilities

District advisory committees may have the responsibility to:

1. Advise the Board and superintendent on matters related to educational needs, problems and suggested priorities.
2. Advise the Board and superintendent regarding opinions and attitudes of parents and other citizens of the total school community on significant issues of a general or specified nature.
3. Assist in establishing liaison with, and strengthening communication between the district and the communities it serves.
4. Assist in identifying educational needs unique to a local school community.
5. Assist in interpreting educational needs and programs to the community.
6. Advise the Board and superintendent on adoption of educational programs.
7. Approach all issues from an objective, neutral party point of view.

E. Membership

Being aware that the schools belong to the people who created them by taxation and consent; and believing that the schools will only be as successful as the intelligent and knowledgeable support of the people permit them to be; and knowing that committees are advisory in nature with decision-making powers retained by the Board of Education; all residents and taxpayers of the district attendance area, all parents of children enrolled in its schools, and school employees as stipulated in these Guidelines shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

Committee membership will be reviewed twice each year – once in August and once in the spring. Members who no longer represent the membership category they were originally appointed to by the Board of Education, but who wish to continue as members of their respective committees, will submit new applications and will be considered for appointment.

1. Size

The committees shall be of sufficient size to assure representation of a cross section of the community; normally seven (7) to ~~twenty (20)~~ nineteen (19) active members are desirable.

2. Representation

Committee members shall be selected in a manner to provide reasonable geographic, socioeconomic and ethnic representation. No person, however, may be excluded from nomination because of race, color, creed, religion, sex, sexual preference, handicap or expressed opinions so long as that person can assume an objective point of view in all committee deliberations.

Each committee shall elect a chairperson. Each committee shall have a district representative whose function shall be to furnish information and services needed by the committee.

3. Duration

It is intended that committee members be appointed by the Board for a term of up to four (4) years. If at the end of a four (4) year-term a member wishes to remain on the committee, the Board invites and encourages the member to complete a new application for committee membership.

4. Selection of Members

Members of the community wishing to serve on a committee shall submit a completed application for that committee to the superintendent, who will provide a copy of the application to that committee's staff liaison. The staff liaison will determine if there is an opening on the committee. If there is an opening, the staff liaison and committee chairperson, during agenda planning, will include the consideration of this application at the next committee meeting. If the application receives an affirmative vote by a majority of committee members, the staff liaison will inform the superintendent to place the applicant's name on an agenda for consideration by the Board of Education. If the application does not receive a majority vote of committee members, the application will not come forward for Board consideration. Committee members and alternates shall be appointed or approved by the Board of Education, and serve thereafter at the pleasure of the Board.

Applications for appointment to district advisory committees may be submitted at any time during the year. ~~Once per quarter~~ In September and February of each year, an item shall be placed on the Board of Education agenda listing committee vacancies.

~~5. Selection of Alternates~~

~~If the need arises, alternate members may be appointed or approved by the Board.~~

5. Vacancies

When a vacancy occurs on a committee with fewer than six (6) months remaining in the committee member's term, no action shall be taken.

When a vacancy occurs six (6) or more months before the end of a committee member's term, the staff liaison shall inform the Superintendent of the vacancy. A press release shall be issued announcing the vacancy. The application process will follow as outlined in section E.4. The individual chosen to fill the vacancy shall serve only until the end of the term of the position which he/she was appointed to fill.

6. Termination of Membership

A committee member shall no longer hold membership should he/she cease to be a resident of the district or no longer meet the membership requirements under which he/she was selected.

Membership shall automatically terminate for any member who is absent from all regular meetings for a period of three (3) consecutive meetings.

A member can be removed by a affirmative vote of a majority of the Board of Education for gross misconduct, felony convictions, or for divulging confidential information.

F. Officers

1. Officers

The officers of a district advisory committee shall be a chairperson, a vice chairperson, a secretary, and such other officers as a committee may deem desirable.

2. Election and Term of Office

The officers of a district advisory committee shall be elected ~~as soon as feasible after the first meeting, and in no case later than the conclusion of the third regular meeting~~ at the committee's organizational meeting in June. They shall serve one (1) year, ~~or until the committee's task is completed.~~

3. Notification

The Board and superintendent shall be presented with a list of officers following the election at the June organizational meeting.

4. Definition of Roles

It is important that each member of a district advisory committee understand his/her own role as well as the roles of the other members. By an understanding of these roles the committee will better fulfill its responsibilities and functions. The roles of committee members are as follows:

a. Committee Chairperson

- (1) Works closely with the other officers of the committee and the district representative to plan each meeting and make proper notification of meetings to each member.
- (2) In consultation with the district representative and vice chair, shall be responsible for preparation of the agenda for each meeting.
- (3) ~~(2)~~ Presides at all meetings, maintains order and sees that the meeting is properly adjourned.
- (4) ~~(3)~~ Takes general responsibility for the maintenance of committee minutes and other records.
- (5) ~~(4)~~ Sees that business is ordered, considered and disposed of properly.
- (6) ~~(5)~~ Reports to the superintendent directly on behalf of the committee. Thus, comments by individual members shall not be construed as the committee's position.
- (7) ~~(6)~~ Is an impartial, conscientious arbiter of discussion and debate and insists on fairness in the actions and debate of the members.
- (8) ~~(7)~~ Is responsive to the concerns of all members and visitors.

- (9) ~~(8)~~ Directs the preparation of reports of the actions of the committee and submits them to the superintendent through the district representative.

b. Vice-Chairperson

- (1) Substitutes for the chairperson during his/her absence and represents the chairperson in assigned duties.
- (2) Performs such other duties as may be assigned by the chairperson or by the committee.
- (3) In the event that the chairperson cannot fulfill his/her term of office, the vice-chairperson shall serve in that capacity for the remainder of the term.
- (4) **In consultation with the district representative and chair, shall be responsible for preparation of the agenda for each meeting.**

c. Recording Secretary

- (1) Keeps accurate, complete minutes of all meetings, both regular and special, and promptly transmits them to the chairperson and the district representative.
- (2) Is custodian of the committee's records.
- (3) Sees that all notices are duly given.
- (4) Keeps the committee's membership and attendance records, including the address and telephone number of each member.
- (5) Keeps a list of special duties of the members.
- (6) Prepares a copy of the order of business for the presiding officer and reminds the presiding officer of the order of business and time limitations, when necessary.
- (7) Performs all duties incident to the office of secretary and such other duties as may be assigned to the office by the chairperson or by the committee.
- (8) Keeps on file a summary written report of actions of the committee.

d. Staff Liaison/District Representative (Appointed by the superintendent)

- (1) Serves as the appointed district representative and as a communication link between the committee and the other district administrative staff.
- (2) Provides staff services to the committee.

- (3) Arranges for the typing, reproduction and distribution of all minutes, reports, letters and other records and communications of the committee.
- (4) Arranges any resource allocations needed by the committee to carry out designated functions. All such allocations shall be approved by the superintendent.

e. All Members

- (1) Participate regularly in committee meetings and carry out committee assignments.
- (2) Become knowledgeable about the topics to be considered by the committee and their impact on the District.
- (3) Serve as a communications link between the committee and any group they may represent, keeping such groups informed of actions and activities of the committee.
- (4) Avoid use of committee membership/position for personal purposes.

f. Board Members

Applies when Board members are appointed as liaison members to a committee.

- (1) Provide liaison between the committee and the Board of Education. Keep the Board informed of discussion and actions of the committee(s).
- (2) Represent the position of the entire Board in all committee deliberations on subjects where the Board has taken a position.
- (3) May not serve as an officer of a committee.
- (4) Are not voting members.

G. Meetings

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall schedule two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

1. Regular Meetings

District advisory committees shall ~~meet regularly as determined by each committee at the first general meeting~~ establish a calendar of regular meetings for the next school year at their June organizational meeting. Meetings shall be scheduled to permit the greatest number of members to attend. ~~The first official meeting of district advisory committees shall be held as soon as practicable following completion of appointments.~~

2. Special Meetings

Special meetings may be called by the chairperson, by majority vote of a committee, or at the request of the Board of Education and/or superintendent. Posting of these special meetings must comply with the Ralph M. Brown Act.

3. Place of Meetings

All regular meetings shall be held within the geographical boundaries of the school district.

4. Notice and Openness of Meetings

~~Notification of all meetings shall be duly publicized at least two (2) days in advance. All~~ meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California.

~~5. Openness of Meetings~~

~~All meetings of committee shall be held as open meetings.~~

5. ~~(6)~~ Agenda

The chairperson **and vice chair**, in consultation with the ~~district representative staff liaison~~, shall be responsible for preparation of the agenda for each meeting. ~~When appropriate, the~~ The agenda shall include an opportunity for presentation of new business from the floor, and shall provide for public comment.

6. ~~(8)~~ Quorum

A quorum consists of a simple majority of the committee, excluding vacancies.

7. Decisions

All decisions of the district advisory committees shall be made only upon an affirmative vote of a majority ~~of its members in attendance, provided a quorum is present~~ of all the membership constituting the committee.

8. ~~(9)~~ Minutes

Minutes shall be kept for each meeting and submitted for approval at the next meeting. The minutes of the meeting shall be made available for any interested person or group.

9. ~~(10)~~ Subcommittees

Subcommittees may be established as necessary and may include participants other than appointed members.

~~H. Operation~~

~~A guide for the operation of district advisory committees is as follows:~~

- ~~1. Selection of members~~
- ~~2. Orientation of members~~
- ~~3. Outline of procedures~~

- ~~4. Election of officers~~
- ~~5. Selection of materials and resources~~
- ~~6. Work on the project~~
- ~~7. Report of findings by members~~
- ~~8. Agreement on reports~~
- ~~9. Development of committee recommendations~~
- ~~10. Delivery of recommendations to Board and superintendent~~
- ~~11. Consideration of suggestions by Board and superintendent and staff~~
- ~~12. Action by the Board of Education and dissolution of committee~~

~~Each committee shall evaluate its own operation and make needed changes.~~

H. Goal Setting

The staff liaison, Board representative, and committee chairperson shall draft the committee's goals and/or deliverables for the school year and submit the goals and/or deliverables for approval by the Board of Education no later than the Board's first meeting in September. The staff liaison and committee chairperson shall provide the Board of Education with an update regarding the process of meeting these goals and/or deliverables in an informational item to the Board at a regular meeting no later than February each year. No later than June of each year, the committee shall make an End-of-Year report to the Board of Education regarding the achievement of its goals and/or deliverables.

I. Orientation

Orientation and general information shall be provided for district advisory committees as needed. This shall be a shared responsibility of the committee chairperson, Board representative and ~~district representative~~ staff liaison. Inservice training shall be provided ~~if requested by the committee~~ by the District and will address the Ralph M. Brown Act and effective meeting management.

J. Limitations

Reproductions of district advisory committee products, such as newsletters, handbooks and general communications must be previewed and approved by the superintendent or his/her designee prior to distribution.

Responsibility for the establishment of policy is vested by law in the district's elected Board of Education.

K. District Support

The Board may establish an operation budget for a committee, as deemed necessary. The ~~district representative~~ staff liaison shall see that reasonable committee needs for typing services, franking assistance, duplicating services, inservice education, conference/convention

attendance, etc., are met.

L. Expenses, Travel, and Reimbursement

When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.

IV. RELATED FORMS

Application for Membership District Advisory Committee(s)

REFERENCE
MANAGEMENT RESOURCES

ADOPTED

REVISED

CSBA DATE
March 10, 1994

DISTRICT ADVISORY COMMITTEES

The SMMUSD District Advisory Committee Application for Membership form can be found on the District's web site at the following address:

http://www.smmusd.org/policies_database/BP1220DACapp.pdf

<http://www.smmusd.org/DAC/index.html>

The form is in Adobe's Portable Document Format (PDF) and can be read using Adobe Acrobat Reader (download the program at: <http://www.adobe.com/products/acrobat/readstep.html>)

You may request that an application be sent to you by contacting the Superintendent's Office at (310) 450-8338.

REFERENCEMANAGEMENT RESOURCES**ADOPTED**

March 10, 1994

REVISED**CSBA DATE**

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/19/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

Postponed from

10/01/09

RE: ADOPT POLICY 4119.25 / 4219.25 / 4319.25 – POLITICAL
ACTIVITIES OF EMPLOYEES

10/15/09

RECOMMENDATION NO. A.20

It is recommended that the Board of Education adopt policies 4119.25 / 4219.25 / 4319.25 – Political Activities of Employees.

COMMENTS: During the Board of Education's review of all district policies and administrative regulations this past spring and summer, staff recommended and board members requested that specific policies return for a second reading. The attached board policy was included in this list.

Attachments:

- BP 4119.25 / 4219.25 / 4319.25 – Political Activities of Employees (for approval)
- AR 4119.25 / 4219.25 / 4319.25 – Political Activities of Employees (for reference)

Mr. de la Torre asked how this would apply to a staff member wearing, for example, a button for a campaign that had occurred in the past. Dr. Matthews answered that it would need to be considered on a case-by-case basis if the occurrence caused a disturbance.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (5) (Mr. Snell and Ms. Leon-Vazquez were absent)

NOES: None (0)

POLITICAL ACTIVITIES OF EMPLOYEES

The Board of Education respects the right of school employees to engage in political discussions and activities on their own time and at their own expense. On such occasions, employees shall make it clear that they are acting as individuals and not as representatives of the district.

Like other community members, employees may use school facilities for meetings under the Civic Center Act.

Employees shall refrain from prohibited activities identified in law and administrative regulations. Employees who engage in these activities shall be subject to disciplinary action and/or criminal penalties.

*Legal Reference:**EDUCATION CODE**7050-7057 Political activities of school officers and employees**38130-38139 Civic Center Act**51520 Prohibited solicitations on school premises**GOVERNMENT CODE**3543.1 Rights of employee organizations**COURT DECISIONS**Downs v. Los Angeles Unified School District, (9th Cir. 2000) 228 F.3d 1003**California Teachers Association v. Governing Board of San Diego Unified School District, (1996) 45**Cal.App. 4th 1333**L.A. Teachers Union v. L.A. City Board of Education, (1969) 71 Cal.2d 551**ATTORNEY GENERAL OPINIONS**84 Ops.Cal.Atty.Gen. 106 (2001)**84 Ops.Cal.Atty.Gen. 52 (2001)**77 Ops.Cal.Atty.Gen. 56 (1994)**PERB RULINGS**California Federation of Teachers, Local 1931 v. San Diego Community College District (2001) PERB**Order #1467 (26 PERC 33014)**Management Resources:**CSBA PUBLICATIONS**Political Activities of School Districts: Legal Issues, 1998, revised 2001**WEB SITES**CSBA: <http://www.csba.org>**Office of the Attorney General, Dept. of Justice: <http://caag.state.ca.us/>**Public Employment Relations Board: <http://www.perb.ca.gov>*

Policy Adopted: November 19, 2009

POLITICAL ACTIVITIES OF EMPLOYEES

District employees shall not:

1. Use district funds, services, supplies or equipment to urge the passage or defeat of any ballot measure or candidate, including any candidate for election to the Board of Education (Education Code 7054)
2. During working hours and on district property, solicit or receive any political funds or contributions to promote the passage or defeat of a ballot measure that would affect the rate of pay, hours of work, retirement, civil service or other working conditions (Education Code 7056)
3. During working hours and on district property, solicit or receive any political funds or contributions to promote the passage or defeat of other types of ballot measures
4. Use district time to urge the passage or defeat of any ballot measure or candidate
5. Use district equipment for the preparation or reproduction of political campaign materials, even if the district is reimbursed (*cf. 3512 - Equipment*)
6. Post or distribute political campaign materials on district property
7. Disseminate political campaign materials through the district's mail service, e-mail or staff mailboxes
8. Use students to write, address or distribute political campaign materials
9. Present viewpoints on particular candidates or ballot measures in the classroom without giving equal time to the presentation of opposing views (*cf. 6144 - Controversial Issues*)
10. Wear buttons or articles of clothing that express political opinions on ballot measures or candidates during instructional time.

However, teachers shall not be prohibited from wearing political buttons during noninstructional time, such as Back-to-School Night.

Nothing in Board policy or administrative regulation shall be construed to prevent employees from soliciting or receiving funds or contributions for political purposes during nonworking time, including before and after school, the lunch period or other scheduled work intermittency during the school day. (Education Code 7056)

POLITICAL ACTIVITIES OF EMPLOYEES (continued)

Employee Organizations

Employee organizations may use district mailboxes and other means to communicate with employees, subject to reasonable regulation. Employee organizations may have access at reasonable times to areas in which employees work; may use institutional bulletin boards, mailboxes, and other means of communication and may use district facilities at reasonable times for the purpose of meetings. (Government Code 3543.1)

However, employee organizations shall not use district funds, services, supplies or equipment, such as the district mail system, to urge the passage or defeat of any ballot measure or candidate, including any candidate for election to the Board (Education Code 7054)

Access to district communication channels shall be limited in cases where such access would be disruptive to district operations.

In the event of a concerted action or work stoppage, political activities by employee organizations and individual employees shall be restricted to peaceful informational picketing and other activities allowed by law.

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

11/19/09

FROM: TIM CUNEO / JANECE L. MAEZ

7:00pm

RE: REPORT FROM THE FINANCIAL OVERSIGHT COMMITTEE (FOC) AND THE SUPERINTENDENT'S BUDGET ADVISORY COMMITTEE ON THE PROGRESS OF THEIR DISCUSSIONS RELATED TO THE 2010-11 DISTRICT BUDGET

DISCUSSION ITEM NO. D.01

COMMENT: The seriousness of the state's financial condition and the impact that it has had on the district's budget has created a need to begin evaluating long-term solutions to a \$12 million annual deficit. While the district, in the current year, is using reserve balances accumulated over time, those "rainy-day" funds will be depleted before December 2010. To assist the board in determining a resolution to this problem, the Superintendent has asked the district's Financial Oversight Committee (FOC) to assist by reviewing of our budget, concentrating on revenue enhancements. He also established a Superintendent's Budget Advisory Committee (SBAC) to look at possible expenditure reduction areas. Both committees have met regularly since September and have preliminary information to share with the board.

During this item, representatives from the FOC will provide the board with a progress report on their activities and preliminary recommendations related to revenue enhancement, expenditure reductions and projected or suggested reserve levels for future district budgets. The FOC has met regularly since the beginning of the year, and has established a subcommittee working specifically on revenue enhancements. The FOC will meet on November 10 to finalize comments for this agenda.

The SBAC last met on November 4 and will share the format they are using to evaluate reduction recommendations and outline some of the data they are gathering to make those recommendations.

Board members will have the opportunity to ask clarifying questions during this item. There will be a study session on Saturday, November 21, 2009, for the board to have a more in depth conversation regarding the information provided during this agenda item.

Public Comments:

- Harry Keiley, SMMCTA President, commented on this item.

Ms. Maez's and Ms. Torres's presentations can be found under Attachments at the end of these minutes. The board members thanked both groups for their hard work.

In response to Dr. Escarce, Mr. Cuneo said staff would need more time to respond to these potential suggestions. Staff might be able to bring something back after the first of the year.

Mr. de la Torre inquired about estimates regarding staffing and implementing some of these suggestions. Mr. Cuneo said that staff's current work loads are pretty full. He said the attendance piece is already being addressed.

Ms. Pye asked how the FOC arrived at the gross revenue projections. Ms. Torres said projections were gathered from existing models, input was received from district staff professionals in specific fields.

This conversation will be continued at a special meeting on Saturday, November 21 at 9:00am.

TO: BOARD OF EDUCATION

DISCUSSION

11/19/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CONSIDER ADOPTING POLICY 4158 / 4258 / 4358 – EMPLOYEE SECURITY

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education consider adopting policy 4158 / 4258 / 4358 – Employee Security.

This policy will return for board approval at the next board meeting.

Attachments:

- BP 4158 / 4258 / 4358 – Employee Security

Public Comments:

- *Keryl Cartee-McNeely, SEIU Steward, asked staff to define what it means to “posses” pepper spray. She also wondered if the policy addresses school events that are not on campus.*

Dr. Matthews clarified that “in possession” means being carried on the person or safely stored. He said he would ask CSBA about employees carrying pepper spray at school events not on campus.

Ms. Pye asked about a security officer handbook.

Mr. de la Torre suggested partnering with SMPD for security officer training.

This policy will return for approval at the December 10 board meeting.

EMPLOYEE SECURITY

The Board of Education desires to provide a safe, orderly working environment for all employees. As part of the district's comprehensive school safety plan, the Superintendent or designee shall develop strategies for protecting employees from potentially dangerous persons and situations and for assisting them in the event of an emergency situation.

(cf. 0450 - Comprehensive Safety Plan)

(cf. 3515 - Campus Security)

(cf. 5131.4 - Student Disturbances)

The Superintendent or designee shall ensure that employees are informed, in accordance with law, regarding crimes and offenses by students who may pose a danger in the classroom.

When violence is directed against an employee by any individual and the employee so notifies the Superintendent or designee, the Superintendent or designee shall take steps to ensure that appropriate legal measures are instituted. When the employee notifies the Superintendent or designee of a threat of bodily harm, the district shall take appropriate measures to enable the employee to request assistance if a threat occurs on school grounds.

The Superintendent or designee shall ensure that employees are trained in crisis prevention and intervention techniques in order to protect themselves and students. Staff development may include training in classroom management, effective communication techniques and crisis resolution.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

Employees may possess a pepper spray weapon that meets the requirements of Penal Code 12403.7 on school property when students are not present. On a case-by-case basis, the Superintendent or designee may allow such possession when students are present. Such a request will be considered upon written request by the employee to the Superintendent. That request shall include an explanation of why the pepper spray weapon is justified. Any employee who is negligent or careless in the possession or handling of pepper spray shall be subject to appropriate disciplinary measures.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Reporting of Injurious Objects

The Board requires school employees to take immediate action upon being made aware that any person is in possession of an injurious object on school grounds or at a school-related or school-sponsored activity. The employee shall use his/her own judgment as to the dangerousness of the situation and, based upon this analysis, shall do one of the following:

1. Confiscate the object and deliver it to the principal immediately
2. Immediately notify the principal, who shall take appropriate action

EMPLOYEE SECURITY (continued)

3. Immediately notify the local law enforcement agency and the principal

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144. - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

When informing the principal about the possession or seizure of a weapon or dangerous device, the employee shall report the name(s) of persons involved, witnesses, location, and the circumstances of any seizure.

Legal Reference: (see next page)

EMPLOYEE SECURITY (continued)Legal Reference:**EDUCATION CODE**

32210-32212 *Willful disturbance, public schools or meetings*
 32225-32226 *Communication devices*
 35204 *Contract with attorney in private practice or use of administrative advisor*
 35205 *Contract for legal services*
 35208 *Liability insurance*
 35213 *Reimbursement for loss, destruction or damage of school property*
 44014 *Report of assault by pupil against school employee*
 44807 *Duty concerning conduct of students*
 48201 *Transfer of student records*
 48900-48926 *Suspension or expulsion Grounds for suspension or expulsion*
 49079 *Notification to teacher; student who has engaged in acts constituting grounds for suspension or expulsion*
 49330-49335 *Injurious objects*

CIVIL CODE

51.7 *Freedom from violence or intimidation*

CODE OF CIVIL PROCEDURE

527.8 *Workplace violence safety act*

GOVERNMENT CODE

995-996.4 *Defense of public employees*

3543.2 *Scope of representation*

PENAL CODE

71 *Threatening public officers and employees and school officials*
 240 *Definition of assault*
 241.2 *Assault on school or park property against any person*
 241.3 *Assault against school bus drivers*
 241.6 *Assault on school employee includes board member*
 242 *Definition of battery*
 243 *Battery; definition of "injury" and "serious bodily injury"*
 243.2 *Battery on school or park property against any person*
 243.3 *Battery against school bus drivers*
 243.6 *Battery against school employee includes board member*
 245.5 *Assault with deadly weapon; school employee includes board member*
 290 *Registration of sex offenders*
 601 *Trespass by person making credible threat*
 626.9 *Gun-Free School Zone Act of 1995*
 626.10 *Exceptions to bringing weapons on school grounds*
 646.9 *Stalking*

12403.7 *Weapons approved for self defense*

WELFARE AND INSTITUTIONS CODE

827 *Juvenile court proceedings; reports; confidentiality*

828.1 *District police or security department, disclosure of juvenile records*

Management Resources continued: (see next page)

EMPLOYEE SECURITY (continued)

Management Resources:

CDE CORRESPONDENCE

0401.01 Protecting Student Identification in Reporting Injurious Objects

WEB SITES

CDE, Safe Schools and Violence Prevention Office: <http://www.cde.ca.gov/spbranch/safety/safetyhome>

CSBA: <http://www.csba.org>

Policy **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**

adopted: Santa Monica, California

EMPLOYEE SECURITY

An employee may use reasonable and necessary force when necessary for self-defense, to protect another person or property, to quell a disturbance threatening physical injury to others, or to obtain possession of weapons or other dangerous objects on or within the control of a student. (Education Code 44807, 49001)

(cf. 5131.7 - Weapons and Dangerous Instruments)

(cf. 5144 - Discipline)

Employees shall promptly report to their principal or other immediate supervisor any attack, assault or physical threat made against them by a student.

Both the employee and the principal or other immediate supervisor shall promptly report such instances to the appropriate local law enforcement agency. (Education Code 44014)

In addition, employees shall promptly report to their principal or supervisor, and may report to law enforcement, any attack, assault or threat made against them on school grounds by any other individual.

(cf. 3515.2 - Disruptions)

Reports of attack, assault or threat also shall be forwarded immediately to the Superintendent or designee.

An employee whose person or property is injured or damaged by willful misconduct of a student may ask the district to pursue legal action against the student or the student's parent/guardian. (Education Code 48905)

(cf. 3515.4 - Recovery for Property Loss or Damage)

Notice Regarding Student Offenses Committed While Under School Jurisdiction

The Superintendent or designee shall inform the teacher of each student who has engaged in, or is reasonably suspected of, any act during the previous three school years which could constitute grounds for suspension or expulsion under Education Code 48900, with the exception of the possession or use of tobacco products, or Education Code 48900.2, 48900.3, 48900.4, or 48900.7. This information shall be based upon district records maintained in the ordinary course of business or records received from a law enforcement agency. (Education Code 49079)

(cf. 5125 - Student Records)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

EMPLOYEE SECURITY (continued)

Upon receiving a transfer student's record regarding acts committed by the student that resulted in his/her suspension or expulsion, the Superintendent or designee shall inform any of the student's teacher(s) that the student was suspended from his/her former district and of the act that resulted in the suspension or expulsion. (Education Code 48201)

Information received by teacher(s) shall be received in confidence for the limited purpose for which it was provided and shall not be further disseminated by the teacher. (Education Code 49079)

Notice Regarding Student Offenses Committed While Outside School Jurisdiction

When a minor student has been found by a court of competent jurisdiction to have illegally used, sold or possessed a controlled substance or committed specified crimes involving serious acts of violence, the district police or security department may provide written notification to the Superintendent. (Welfare and Institutions Code 828.1)

(cf. 3515.3 - District Police/Security Department)

When informed by the court that a minor student has been found by a court to have committed any felony or any misdemeanor involving curfew, gambling, alcohol, drugs, tobacco products, carrying of weapons, a sex offense listed in Penal Code 290, assault or battery, larceny, vandalism or graffiti, the Superintendent or designee shall so inform the school principal. (Welfare and Institution Code 827)

The principal shall disseminate this information to the counselor(s) who directly supervises or reports on the student's behavior or progress. The principal also may inform any teacher or administrator he/she thinks may need the information so as to work with the student appropriately, avoid being needlessly vulnerable, or protect others from vulnerability. (Welfare and Institutions Code 827)

Any court-initiated information that a teacher, counselor or administrator receives shall be kept confidential and used only to rehabilitate the student and protect other students and staff.

The information shall be further disseminated only when communication with the student, parent/guardian, law enforcement staff and probation officer is necessary to rehabilitate the student or to protect students and staff. (Welfare and Institutions Code 827)

When a student is removed from school as a result of his/her offense, the Superintendent shall hold the court's information in a separate confidential file until the student is returned to public school. If the student is returned to a different district, the Superintendent shall transmit the information provided by the student's parole or probation officer to the Superintendent of the new district of attendance. (Welfare and Institutions Code 827)

EMPLOYEE SECURITY (continued)

Any confidential file of court-initiated information shall be kept until the student becomes 18, graduates from high school, or is released from juvenile court jurisdiction, whichever occurs first; it shall then be destroyed. (Welfare and Institutions Code 827)

Procedures to Maintain Confidentiality of Student Offenses

In order to maintain confidentiality when providing information about student offenses to counselors and teachers of classes/programs to which a student is assigned, the principal or designee shall send the staff member a written notification requesting him/her to review a student's file in the school office as soon as practicable. This notification shall not name or otherwise identify the student. The staff member shall be asked to initial the notification and return it to the principal or designee.

The staff member shall also initial the student's file when reviewing it in the school office.

Once the district has made a good faith effort to comply with the notification requirement of Education Code 49079 and Welfare and Institutions Code 827, an employee's failure to review the file constitutes district compliance with the requirement to provide notice to the teacher.

Use of Pepper Spray

Employees who possess pepper spray on school property shall be notified of the following conditions:

1. The pepper spray shall be used only in self-defense.
2. An employee who uses pepper spray other than in self-defense shall be subject to disciplinary action by the district and, in accordance with law, a fine and/or imprisonment.

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

3. The employee shall ensure that the pepper spray is stored in a secure place and not accessible to students or other individuals. An employee who is negligent in the storage of pepper spray may be subject to disciplinary action.

Employees wishing to carry pepper spray on school property or to a school-related activity shall submit to the Superintendent or designee a written request setting forth the need for the pepper spray. Should the Superintendent or designee determine that the employee may not carry pepper spray, the employee shall receive a written statement of the reason for this determination.

Regulation **SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT**
approved: Santa Monica, California

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

11/19/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17th Street, Santa Monica, CA 90404

Inside Language, Literacy and Content, by National Geographic/Hampton Brown Publishing for grades 6 – 8, ELD classes in District. Adoption requested by Peggy Harris.

Tonal Harmony, With An Introduction To Twentieth-Century Music, by Stepan Kostka and Dorothy Payne for grades 11 & 12 Music, AP Theory at Malibu High School. Adopted requested by John Kibler.

TO: BOARD OF EDUCATION

INFORMATION
11/19/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.02

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17th Street, Santa Monica, CA 90404

Web Literacy for Educations, by Alan November for grade 6, Lincoln Middle School, Tech 1. Adoption requested by Eric Marcos

Macario, by B. Traven, Spanish text for grade 8 Spanish Language Arts & Spanish at John Adams Middle School. Adoption requested by Mary Kusion.

ATTACHMENTS

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Document: "SEIU Report to the SMMUSD Board of Education"
- Presentation: "RFP #9.11: Solar Photovoltaic Systems for SMMUSD"
- Document: "Superintendent's Goals 2009-10"

SMM – Community Report

➤ The budget crisis in our state continues to grow more critical with the passing of each day. Local 99 has continued to push (in all its jurisdictions) that each District consider all options before implementing layoffs to permanent employees.

Local 99 continues to work with each industry Division leadership to ensure that all possible alternatives are examined so that the members it represents remain employed. The laying off of employees only further cripples the State budget crisis because few dollars are being paid to State taxes. Services are reduced to our students and programs fall short of providing the quality level of education and services to our students.

As I stated in previous meeting and in the Meet and Confer meeting on the May 28th (during a round of layoffs or reduction in workforce) there is an absolute expectation that the District release non-permanent employees, which includes, but is not limited to, non-merit, special services, some permanent consultants and perhaps some permanent contract employees from employment and compensation prior to implementing any layoffs of permanent employees. SEIU will be closely examining the work performed by non-permanent employees to ensure none of them are performing duties that are within the scope of classified work.

I want to acknowledge the recent SEIU endorsed School Board Members elected in our Small Unit Divisions of:

Compton USD: Mae Thomas, Satra Zurita and Margie Garrett

Hacienda La Puente USD: Anita Perez and Joseph Chang

Lynwood USD: Alfonso Morales

Torrance USD: Mark Steffen

State Front

➤ CalPERS elections are right around the corner and the ballots have been mailed to our membership. Local 99 has endorsed Cathy Hackett.

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National Front

- No Report

Negotiations Front

- SEIU and SMMUD met on November 03, 2009. The next scheduled meeting for negotiations is December 02, 2009.

Member Social Front

- Local 99 is asking for volunteers to work on Thanksgiving Day at the Fred Jordan Mission. All who are interested can get the information from the SEIU Local 99 website: www.seiu99.org
- Local 99's Industry Division Meeting is scheduled Saturday, December 05, 2009 at John H. Liechty Middle School (located at 650 S. Union Avenue Los Angeles, CA 90017) The meeting time is from 10:00 AM to 12:00 Noon.
- Local 99 is hosting an End-of-Year Recognition (Saturday, December 12, 2009) for all its Shop Stewards who work so hard in the day to day representation of its membership and in resolving labor related issues in the work place.
- End of Report

**Santa Monica-Malibu Unified School District
Superintendent's Goals – 2009-10**

Goal	August 2009 – October 2009	November 2009 – December 2009	January 2010 – March 2010	April 2010 – June 2010	Outcome
Strategic Plan	<ul style="list-style-type: none"> Develop process to include employees and the community Board review and input 	<ul style="list-style-type: none"> Board approval of process Establish steering committee Environmental scan – present plan progress and potential future direction 	<ul style="list-style-type: none"> January report results of the environmental scan Hold community open house and strategic planning advance events February and March board meeting progress reports 	<ul style="list-style-type: none"> Hold second community open house May board meeting -Strategic Plan recommendations Board approval of future plan 	<ul style="list-style-type: none"> Strategic Plan


Goal	August 2009 – October 2009	November 2009 – December 2009	January 2010 – March 2010	April 2010 – June 2010	Outcome
Achievement <ul style="list-style-type: none"> Math & Literacy <ul style="list-style-type: none"> Males grades 6-12 Students of Color Task Force 	<ul style="list-style-type: none"> Continue literacy & mathematics initiatives Review each school's progress toward meeting literacy and math goals, establish 2009-10 metrics for each school (taking into account male students grades 6-12 & Students of Color Task Force recommendations) 	<ul style="list-style-type: none"> Incorporate achievement goals into each school's plan & principal's goals based on last year's assessment data in math and literacy. Select and incorporate one of the Students of Color Task Force recommendations as a goal. 	<ul style="list-style-type: none"> Pathway presentations to the board – focus on student achievement and vertical articulation 	<ul style="list-style-type: none"> State assessments given 	<ul style="list-style-type: none"> Reduce the number of students in the Far Below and Below Basic categories by 10%
Achievement <ul style="list-style-type: none"> Special Ed Collaborative Working Group 	<ul style="list-style-type: none"> Establishment of the Special Education Program committee of parents and staff. (This was one of the recommendations of the SE Working group that they were not able to complete last year.) 	<ul style="list-style-type: none"> Review present SE program offering within and outside the district 	<ul style="list-style-type: none"> Report – progress of SE program committee 	<ul style="list-style-type: none"> Report recommendations of the SE program committee 	<ul style="list-style-type: none"> District SE program plan

**Santa Monica-Malibu Unified School District
Superintendent's Goals – 2009-10**




Goal	August 2009 – October 2009	November 2009 – December 2009	January 2010 – March 2010	April 2010 – June 2010	Outcome
Middle Schooling Initiative	<ul style="list-style-type: none"> • Establish steering committee • Committee charge to address: <ol style="list-style-type: none"> 1. Who are young adolescents? 2. What should schools do to provide quality education? 3. Based on research, what practices improve student achievement? 	<ul style="list-style-type: none"> • Middle School steering committee will begin to address the first two questions • Use current research and state and national recommendations as a basis for reading and discussions • Draft response to the first two questions and share with a wider audience 	<ul style="list-style-type: none"> • Middle School steering committee progress report • Establish focus groups <ul style="list-style-type: none"> ○ Middle school students, parents, and faculty ○ Answer the first two questions based on selected readings (parent sessions will be held in English and Spanish) • Begin to identify the best practices (third question) 	<ul style="list-style-type: none"> • Develop assessment document based on research and best practices to be used by schools to take stock as to where they are • Middle School Task Force recommendations and board approval of middle school plan for 2010-11 	<ul style="list-style-type: none"> • SMMUSD Middle School Plan

RFP # 9.11

Solar Photovoltaic Systems for SMMUSD



Santa Monica
Malibu Schools

What is a PPA?

Power Purchase Agreement

Investors finance and own PV system and enjoy rebates, tax credits, and depreciation write-offs. They sell the power to the host.

PERMACITY
THE S. LAR EVOLUTION

Installer builds and maintains the system and relationship with investors.

Host agrees to buy all power produced by the solar arrays. No capital outlay.

SOUTHERN CALIFORNIA
EDISON

Net metering by utility. Charges for power not produced by solar.

History of PPA Quest

- Mid 2008 Solar Santa Monica gives \$20,000 grant to SMMUSD to cover costs of preparing RFP for PPA
- SMMUSD hires Think Energy, who works with District staff and Global Green to issue RFP and review proposals. Decision made to focus on elementary schools where major BB projects would not occur.
- Two day job walk Oct 2008; proposals received Jan 2009.
- Proposals were unattractive due to condition of financial markets, solar prices and uncertainty about District utility rate structure.
- Solar Santa Monica revisits rate analysis and assists District staff in making counter-proposal to qualified bidder, PermaCity.
- Proposal accepted. Now need authorization to move forward with contract negotiations.

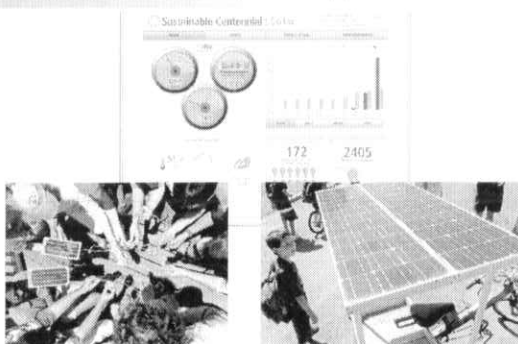
The First Bid (January 2009)

PPA Year	Electric Utility Bill Savings	PPA Cost (\$0.143) at 4% Escalation	Cumulative SMMUSD Savings
2010 1	\$ 197,725	\$ 224,362	\$ (-26,637)
↓			
2029 20	\$ 7,590,292	\$ 6,331,873	\$ 1,073,109

•Cash Negative Until Year Six

•20 Year Savings total: \$1,073,109

Significant Educational Opportunities



New Deal with Existing GS-2 TOU-A Rate

PPA Year	Electric Utility Bill Savings	PPA Cost (\$0.131) at 4% Escalation	Cumulative SMMUSD Savings
2010 1	\$ 184,262	\$ 184,065	\$ 197
↓			
2029 20	\$ 6,900,770	\$ 5,194,611	\$ 1,706,159

•Cash Positive in Year One

•20 Year Savings total: \$1,706,159

Energy & Environmental Benefits

SMMUSD School	Annual kWh usage	Estimated PPA PV Size
Franklin	421,320	210
Will Rogers	212,010	116
Roosevelt	266,820	145
Grant	266,280	149
Muir	254,280	18
McKinley	269,190	55
Cabrillo	156,540	86
Webster192,120		105
Pt. Dume	199,420	114
Total	2,237,980	998 kW

• 68% of energy offset with proposed 998kW AC of solar

• 23,822 tons of CO₂ avoided over 20 years

(Equivalent of planting over 400 acres of trees)

Bonus: New Deal with Option R Rate

PPA Year	Electric Utility Bill Savings	PPA Cost (\$0.131) at 4% Escalation	Cumulative SMMUSD Savings
2010 1	\$ 244,208	\$ 190,470	\$ 53,738
↓			
2029 20	\$ 6,900,770	\$ 5,194,611	\$ 4,017,682

• Significant Savings in Year One

• 20 Year Savings total: \$4,017,682

Next Steps - Procedural

1. Staff negotiates PPA details and contract
2. Public Hearing
3. Board Resolution
4. CEQA
5. DSA Review
6. Installation

Next Steps - Technical

- Detailed structural and roof assessment
- Fine-tune sizing and design
- Contract terms – Educational offering, end-of-contract buy-out, option to expand
- Submit plans to DSA for approval
- Set up minimally disruptive installation schedule

Questions?

