

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**MINUTES**

**February 4, 2010**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, February 4, 2010, in the Malibu City Council Chambers: 23815 Stuart Ranch Road, Malibu, CA. The Board of Education called the meeting to order at 4:16 p.m. in the upstairs Conference Room at the Malibu City Council Chambers. At 4:17 p.m., the Board of Education will move to Closed Session regarding the items listed below. The public meeting reconvened at 5:38 p.m. in the Council Chambers.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (90)**

- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (15)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (15)
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Asst. Superintendent for HR, Asst. Superintendent for Business and Fiscal, Chief Academic Officer, Principals) (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 cases?). (45)
- Closed Session, Superintendent’s performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (5)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0)**

**V. APPROVAL OF THE AGENDA**

5:38 pm *It was moved by Mr. de la Torre, seconded by Mr. Allen, and voted 6/0 (Dr. Escarce was absent) to approve the agenda with the addendum. Mr. Cuneo requested to postpone Item No. A.22 until a future meeting. The board agreed.*

**VI. APPROVAL OF MINUTES**

5:39 pm January 14, 2010

**VII. CONSENT CALENDAR (5)**

5:40 pm As agreed by the President, Vice President, and Superintendent during agenda planning, consent agenda items are considered routine, require no discussion, and are normally approved all at once by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be moved from the consent agenda to Section XI (Major Items) for clarification and/or discussion.

**Curriculum and Instruction**

A.01	Approval of Independent Contractors.....	2
A.02	Overnight Field Trip(s) 2009-10.....	3-4
A.03	Conference and Travel Approval/Ratification.....	5
A.04	Approval of Special Education Contracts – 2009-2010.....	7-11

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting. i

**Business and Fiscal**

A.05 Award of Purchase Orders – 2009-2010 ..... 12-12L  
A.06 Acceptance of Gifts – 2009-2010 ..... 13-17  
A.07 Authorization to Use Bid No. 1-10-23-20 Statewide Commodity  
Contracts (Department of General Services) for the Purchase of  
Passenger and Cargo Vans, Services, and Related Components ..... 18

**Measure “BB”**

A.08 Contract Amendment #27 for Increase Scope for Topographic  
Surveys and Digital Mapping for Additional Survey Work – John  
Adams Middle School – Psomas – RFP #8.09 – Measure BB ..... 19-20  
A.09 Contract Amendment #20 for Additional Architectural Services for  
Carpet Revisions – Lincoln Middle School – WWCOT –  
Measure BB ..... 21  
A.10 Contract Amendment #2 for Classroom Technology Additional  
Scope – Cartier Electrical Technologies, Inc. – Measure BB ..... 22  
A.11 Contract Amendment #12 for Increased Architectural Services for  
Design and Analysis to Address the 50% Construction Document  
Design Review Comments – Santa Monica High School – R.L.  
Binder Architecture & Planning – Measure BB ..... 23-24  
A.12 Contract Amendment #13 for Increased Architectural Services for  
Design and Analysis to Address the 50% Construction Document  
Design Review Comments Study #5 – Santa Monica High  
School – R.L. Binder Architecture & Planning – Measure BB ..... 25-26  
A.13 Contract Amendment #15 for Additional Architectural Services for  
Site Plan Revisions – John Adams Middle School – Osborn/Koning  
Eizenberg – Measure BB ..... 27  
A.14 Contract Amendment #14 for Additional Services to Support CEQA  
Environmental Documents – Lincoln Middle School – PBS&J –  
Measure BB ..... 28  
A.15 Contract Amendment #7 for Consulting Arborist Services – Edison  
Language Academy Project, 2512 & 2508 Virginia Avenue  
Properties – Cy Carlberg – Measure BB ..... 29-30  
A.16 Contract Amendment #18 for Additional Soil Testing and Analysis –  
Malibu Middle and High School – LFR – Measure BB ..... 31-32

**Personnel**

A.17 Certificated Personnel – Elections, Separations ..... 33-35  
A.18 Classified Personnel – Merit ..... 36-39  
A.19 Classified Personnel – Non-Merit ..... 40

**VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there is a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to twenty (20) minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in **Section XVI. CONTINUATION OF PUBLIC COMMENTS.**

## **IX. COMMUNICATIONS (30)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or committee representatives listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

### **A. Student Board Member Reports (15)**

#### **Pyoung Kim – Santa Monica High School**

*Student Board Member Kim reported that the end of the first semester was on January 29, and students took finals from January 25-29. The Marching Band banquet was held on January 29. End of Season awards were given out and there was a dedication to the new Barnum Hall organ, which arrives on March 8. Spaghetti and Strings, an orchestra fundraising event, was on January 30. Students performed and there was an auction to raise money. Monday, February 1 was a student free day, allowing students to prepare for the spring semester. The Focus the Nation assembly, which was held today, addressed global warming and environmental awareness. Representatives gave presentations and showed ways in which students can make a difference. The Black History Art Show opens today in Roberts Art Gallery. Students will be reading inspirational quotes from famous African Americans each morning over the loud speaker. Tomorrow, seniors will receive information about activities and requirements for the rest of the year. The Racial Harmony event will take place from February 11-12. It will be an overnight retreat for students to discuss and dissect racial issues. Ms. Kim commented that Racial Harmony is an amazing program for students to express their opinions and make plans to try to diminish racial issues in the Samohi community. Valentine grams are on sale the week leading up to Valentine's Day; the Immersion Club is selling flower grams, while the DECA is selling teddy grams. The Samohi winter production of RENT opens in two weeks. During the month of February, ASB will be holding a House for House fundraising event to raise funds for the victims of the Haiti earthquake. ASB raised over \$500 dollars on the first day. All sports battling for first place in league. The boys' and girls' basketball teams are almost all undefeated.*

#### **Roya Sahafi – Malibu High School**

*Student Board Member Sahafi reported that January 21 was flannel day. The day before, there was a FAFSA workshop during lunch. During nutrition, there was a ceremony at the flagpole to remember Ms. Crenshaw, who passed away recently from cancer. Final exams were held on January 28 and 29, with the second semester starting on February 2. Tomorrow, 10<sup>th</sup> and 11<sup>th</sup> graders can participate in ACT practice. Currently, CFS and CJFS are holding membership drives for grades 8 through 12. Students will be able to take make up pictures on February 10. A site council meeting was held today at 3:15pm, and a bilingual meeting will be on February 11 at 5:00pm. ASB is getting ready for the winter pep rally, which will be held on February 12 and will honor girls' and boys' soccer and basketball as well as girls' water polo. During the pep rally, students will play Fear Factor games and races on ice blocks. The middle school Valentine's Day dance will also be on February 12 from 6:00-8:00pm. Also in the spirit of Valentine's Day, ASB will be selling match maker forms and students will play cupid dating games at lunch. February 12 is the second annual snowball night, which will be held in the new gym; all profits will go to the American Red Cross*

*to help the victims in Haiti. Today during lunch, Mr. Oswald met with MHS students about the district's strategic plan, including the district's successes and things that need to be improved. Today was also the governance council meeting after school; they discussed the 2010 single plan for student achievement. Mr. Allen said he would like a small presentation on SPSAs from staff.*

**Emily Yeskel – Olympic High School – no report**

5:54 pm

**B. SMMCTA Update – Mr. Harry Keiley (5)**

*Ms. Cowgill represented SMMCTA at tonight's meeting. Her presentation can be found at the end of these minutes under Attachments. She reported that SMMCTA is happy that healthcare benefits were not affected in the tentative agreement and is satisfied with the furloughs and early retirement option. She announced that the SMMCTA headquarters will be used for phone banking and getting the word out to the communities regarding the upcoming parcel tax. SMMCTA has declared March 4 to be Start the Day for Students, during which teachers will wear buttons. On March 15, all SMMCTA members will wear pink in solidarity for all certificated employees receiving notice. Mr. de la Torre said he was looking forward to working together to strengthen public schools.*

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5) – no report**

6:16 pm

**D. PTA Council – Shari Davis (5)**

*Ms. Davis reported that PTA Council is proud to announce it unanimously voted to strongly support the parcel tax measure. As of today, parent contributions to help ensure the passage of a parcel tax measure is \$56,000.*

*Ms. Davis reported that feedback from parents regarding the budget presentations has been positive. She estimated that about 400 PTA members attended one of the presentations. She reminded everyone that the presentation and FAQ are posted on the district and PTA council websites.*

*The two representatives on the Strategic Planning Team are keeping the council informed about the progress of the plan. PTA strives to keep its priorities in line with the strategic plan.*

*On Tuesday night Director Virginia Hyatt presented information on sustainability and how the district is reducing its energy use and implementing sustainable efforts at all campuses.*

*The PTA Council has had a number of meetings regarding the equity fund, and the council is working hard to make sure PTAs throughout the district are making payments.*

*The PTA Council Special Education Committee is moving ahead with the Spring Forum, which will be held on April 24 in Malibu. The theme will address how technology can help with a child's education. The committee also recently saw a presentation on the district's behavioral services.*

**X. SUPERINTENDENT'S REPORT (5)**

*Superintendent Cuneo announced that tentative agreements had been reached with both SMMCTA and SEIU and expressed his appreciation for all SMMUSD employees for coming forward to assist the district in helping to meet the deficit through furlough days. He thanked the negotiations team representing the district: Ms. Maez, Dr. Matthews, and Principals Tara Brown and Phil Cott. Both tentative agreements include five furlough days in this school year and next, with the second semester ending June 18, and no change to health and welfare benefits. There will be an early retirement incentive for teachers. Members of management will have five furlough days this school year and next, with no change to health and welfare benefits. Senior management will have the equivalent of six furlough days reduced from their salary, with no change to health and welfare benefits. The Superintendent will be taking the equivalent of six furlough days reduction in salary and a 10% reduction in housing allowance and benefits. Additionally, Mr. Cuneo will forego this year's and next year's performance bonus, as he did last year. Furloughs for all employees represent a \$2 million reduction for this year's and next year's budget.*

*Since the last board meeting, senior staff has made eight budget presentations to the staff and communities in both cities. There has been a positive response to staff for reaching out and sharing this information.*

*In the near future, staff will be bringing forward a proposal for a student information system vendor. The board will be presented with the many positive features of the system.*

*Mr. Cuneo thanked the board members for attending the various special board meetings and the community budget meetings. He also thanked Neil Carrey and the Emergency/Temporary Parcel Tax Feasibility Committee for their hard work in advising and preparing board members to make their decision last Monday regarding the parameters of the parcel tax. Mr. Cuneo explained that the parcel tax will be a mail-in ballot on May 25.*

*The strategic plan interviews with the consultant occurred over the last week and a half. The consultant met with members of the community, staff, parents, and students. The purpose of the interviews was for the consultant to conduct an environmental scan of the communities regarding what people believe are the district's strengths and challenges, what should be focused on in the new strategic plan, the district's vision and mission statements, and a possible vision for the future. Meanwhile, senior staff has been working to create a progress report on where the district is in relation to meeting the goals in the 2002 Strategic Plan. This progress report will be delivered to the board in the near future.*

*In regards to the budget, Mr. Snell added that with the financial uncertainty of the state, the district is going to have to take a close look at what we value and what sacrifices need to be made.*

### **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President, and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS (80)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under Section XII (Discussion Items) of the agenda.

6:23 pm	A.20	Adopt Resolution No. 09-17 – In Honor of Black History Month (5).....	41-43
6:26 pm	A.21	Increase in Staffing (FTE) – Instructional Assistant, Specialized – Special Education (5) .....	44
postponed	A.22	Contract Amendment #14 for Increased Architectural Services for Siting Study Services II, Civic Center Joint Use Project – Santa Monica High School – R.L. Binder Architecture & Planning (20).....	45-46
6:27 pm	A.23	Adopt Resolution No. 09-18 - Findings and Adoption of Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program, and Approval of the Lincoln Middle School Replacement of Classroom Building C, Modernization and Site Improvements Project – Measure BB (20) .....	47-51
6:31 pm	A.24	Revise Policy 1220 – District Advisory Committees (30).....	52-64

**XII. DISCUSSION ITEMS (50)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

Break 8:01pm-8:11pm	D.01	Consider Adopting Policy 4119.26 – Nonfraternization with Students (20) .....	65-66
8:12 pm	D.02	Review Board Policy 5117 – Interdistrict Attendance (30).....	67-70

**XIII. INFORMATIONAL ITEMS (0)**

8:50 pm	I.01	Supplemental Textbooks .....	71
	I.02	Supplemental Textbooks .....	72
	I.03	<u>SMMUSD Responses to the Recommendations from the Independent Reviews of Special Education .....</u>	<u>73-81</u>

**XIV. BOARD MEMBER ITEMS (0)**

These items are submitted by individual board members for information or discussion, as per Board Policy 9322.

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

A board member or member of the public may request that a matter within the jurisdiction of the board be placed on the agenda of a regular meeting, as per Board Policy 9322. The request shall be in writing and be submitted to the superintendent or designee with supporting documents and information, if any, at least one week before the scheduled meeting date. Items submitted less than a week before the scheduled meeting date may be postponed to a later meeting in order to allow sufficient time for consideration and research of the issue. The board president and superintendent shall decide whether a request is within the subject matter jurisdiction of the board. Items not within the subject matter jurisdiction of the board may not be placed on the agenda. In addition, the board president and superintendent shall determine if the item is merely a request for information or whether the issue is covered by an existing policy or administrative regulation before placing the item on the agenda.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or report on his/her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

### XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- *Resolution: Week of the School Administrator (Action: 2/18/10)*
- *Approve School Safety Plans (Action: 2/18/10)*
- *Approve Single Plans for School Achievement (SPSAs) (Action: 2/18/10)*
- *Revise Policy 4119.26 – Nonfraternization with Students (Action: 2/18/10)*
- *Revise Policy 5117 – Interdistrict Attendance (Action: 2/18/10)*
- *2010-11 Budget Planning (Discussion: 2/18/10)*

### XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to Closed Session to complete discussion on items listed under Section III (Closed Session) following the regular business meeting.

### XX. ADJOURNMENT

It was moved by Mr. Mechur, seconded by Mr. Allen, and voted 7/0 to adjourn the meeting at 8:51 p.m. in memory of Ron Braschi, a graduate of Samohi and resident of Santa Monica, who organized and coached soccer games in the community for men and women of all ages and skill levels. The next regularly scheduled meeting will be held on **Thursday, February 18, 2010**, at 5:30 p.m. at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA.

Approved: 3/4/10

Barry A. Snell  
President

[Signature]  
Superintendent

**Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

**SMMUSD Board of Education Meeting Schedule 2009-2010**

**Closed Session begins at 4:00pm**  
**Public Meetings begin at 5:30pm**

July through December 2009					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July	7/1* DO		7/16 DO		*7/1: Special Meeting
August	8/4* DO		<del>8/20</del> 8/19 DO		*8/4: Special Closed Session
September	9/3 DO		9/17 DO	9/21* DO	First day of school: 9/9 *9/21: Special Closed Session
October	10/1 M		10/15 DO	10/26* DO	*10/26: Special Meeting
November	11/5 M		11/19 DO	11/21* DO	*11/21: Special Meeting Thanksgiving: 11/26-27
December		12/10 DO		winter break	
<b>December 20 – 31: Winter Break</b>					
January through June 2010					
<b>January 1 – 2: Winter Break</b>					
January	1/4* DO	1/14 DO		1/30* DO	*1/4: Special Meeting *1/30: Special Meeting
February	2/1* DO 2/4 M		2/18 DO		*2/1: Special Meeting
March	3/4 DO		3/18 DO		*Stairway: 3/25 & 3/26
<b>March 29 – April 9: Spring Break</b>					
April	spring break	spring break		4/22 DO	
May	5/6 M		5/20 DO		
June	6/3 DO		6/17 DO		Last day of school: 6/25

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA



**Santa Monica-Malibu Unified School District  
Board of Education  
February 4, 2010**

**I. CALL TO ORDER**

A. Roll Call

Ralph Mechur – President  
Kelly Pye – Vice President  
Ben Allen – *arrived at 5:25pm*  
Oscar de la Torre  
Jose Escarce – *arrived at 5:51pm*  
Maria Leon-Vazquez  
Ralph Mechur

4:16pm  
4:17pm  
5:38pm

Student Board Members

Pyoung Kim  
Roya Sahafi  
Emily Yeskel – *excused absence*

B. Pledge of Allegiance

*Led by Mr. Mechur.*

**II. CLOSED SESSION**

*There was no action to report out of closed session.*

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO  
RE: APPROVAL OF MINUTES

ACTION  
02/04/10

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

January 14, 2010

MOTION MADE BY: Ms. Pye  
SECONDED BY: Mr. Mechur  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Escarce was absent)  
NOES: None (0)

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.01

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2009-2010 budget.

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding (Measure BB)</b>
Zevitz-Redfield & Associates, Inc.  7/1/09 to 6/30/10  Contract Amendment #1: \$5,000 (Original Contract: \$5,000, approved 8/16/09)	Additional services to develop an interface program to transfer BB data from QSS to IMPACT on regular basis.	Measure BB	21-00003-0-00000-85000-5802-054-2600
Ocean Blue  2/4/10 to 2/4/11  Not to exceed:\$13,400	Soil remediation at planter adjacent to Science Building at Santa Monica High School	Measure BB	21-00000-0-00000-85000-6200-015-2600

<b>Contractor/ Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
STAR, Inc.  1/04/10 to 4/23/10  Not to exceed: 11,899.80	Hands on science supplemental lessons in physical, life and earth sciences for grades 4 and 5.	Franklin	01-90150-0-11100-11000-5802-002-4020
Susie Spain Angels at Risk  9/08/09 to 6/30/10  Not to exceed: \$5,000	Parent and student support groups for teens struggling with substance abuse.	Malibu	01-90141-0-11100-10000-5802-010-4100 (Shark Fund)
Spirit Series  1/04/09 to 1/30/10  Not to exceed: 4,000	Buddha Walks & Socrates units launch, student materials, final presentations & set rentals	Lincoln	01-90150-0-11100-10000-5802-012-4120

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Mr. Mechur was absent for the vote)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2009-2010

RECOMMENDATION NO. A.02

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2009-2010 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Samohi 9 <sup>th</sup> -12 <sup>th</sup> 10	Virtual Enterprise Trade Fair & Competition, Oakland, CA  3/6/10 – 3/8/10	H. Pedroza/ T. Jones	\$360/per student by fundraising and parent donation	ROP Virtual Enterprise Class	To attend a business plan competition and trade show to promote students on-line virtual Tour Agency, Golden State Getaway, LLC. They will compete with 70 other school businesses in salesmanship, best presentation of a booth, web site design, best marketing plan and related categories.
Samohi 9 <sup>th</sup> – 12 <sup>th</sup> 8	International Virtual Enterprise Business Plan Competition, New York, NY  3/21/10 – 3/26/10	H. Pedroza/ T. Jones	\$1,250 per student by parent donation and fundraising	ROP Virtual Enterprise Class	To attend a business plan competition and trade show to promote students on-line virtual Tour Agency, Golden State Getaway, LLC. They will compete with other school businesses across the globe in best virtual enterprise project based on their business plan.
Malibu Middle School  6 <sup>th</sup>  125	Astrocamp, Idyllwild, CA  3/1/10 – 3/3/10	M. Kelly/ K. Detope	\$250 per student by parent donation and fundraising	Science	6 <sup>th</sup> grade annual overnight study of stars, rockets, etc.
Malibu High School  9 <sup>th</sup> – 12 <sup>th</sup>  45	Santa Cruz Jazz Festival, Cabrillo Community College, Aptos, CA  3/26/10 – 3/28/10	M. Kelly/ W. Bixler/ L. Bixler	\$250 per student by parent donation	Music	Students have entered to perform at the Jazz Festival, playing with other middle, high schools and community and university jazz bands.

Edison 5 <sup>th</sup> 56	Marine Institute at Fox Landing, Catalina, CA  2/10/10 – 2/12/10	L. Orum/ C. Murcia/ C. Morales	\$230 per student by parent donation and fundraising	Science	Annual science enrichment supporting the curriculum.
Pt. Dume 4 <sup>th</sup> 47	Gold Rush area, Sacramento, CA  5/25/10 – 5/27/10	C. Kim/ Jennings/ Tafi	\$576 per student by parent donation and fundraising	Social Studies	To give students the opportunity to experience our CA heritage and to fully grasp the meaning of the lessons taught in the classroom in a fun and interactive way.

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. Allen  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Mr. Mechur was absent for the vote)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>DEHOPE, Kathryn</u> Malibu High 01-00010-0-11100-10000-5220-010-4100 General Fund- Resource: Tier III	School Refusal Behavior (Cross Country Education) Sherman Oaks, CA February 10, 2010	\$190
<u>HYATT, Virginia</u> Purchasing Department No Cost	Trees and Climate Los Angeles, CA January 14, 2010	0
<u>WOOLVERTON, Sara</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal	Trends & Updates in Special Education Leemore, CA October 15, 2009	\$475

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>TANIOS, Elhamy</u> +3 Additional Staff Fiscal Services/Purchasing 01-00000-0-00000-73100-5220-051-2510 01-00000-0-00000-75300-5220-055-2550 General Fund- <b>Resource:</b> Conference & Travel	QSS User Group Workshop Bakersfield, CA February 3, 2010	\$325 Total

<b>Out-of-State Conferences: Individual</b>		
<u>EDWARDS, Bryant</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal	15 <sup>th</sup> International Congress of the World Federation of Occupational Therapists 2010 Santiago, Chile May 4 – 7, 2010	\$595

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2009-2010

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2009-2010 as follows:

**NPS**

2009-2010 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
The Help Group (Village Glen West)- contract increase	1101775803	APE Speech	#44-SPED10044	\$ 1,760
Kayne Eras Center	4103203590	NPS	#63-SPED10163	\$ 15,171
Frostig Center- contract increase	9103197430	NPS	#49-SPED10104	\$ 3,700
Tobinworld – contract increase	8104360768	1:1 aide	#5-SPED10005	\$ 19,800
The HELP Group (Pacific Schools)	5103133762	NPS	#64-SPED10164	\$ 25,582
The HELP Group (Village Glen West)	5103150682	NPS	#65-SPED10165	\$ 26,353
Heritage Center- contract increase	5039401882	NPS	#46-SPED10089	\$ 1,200
Westview School – contract increase	4104328050	Transportation ESY	#42-SPED10042	\$ 9,782
Westview School – contract increase	8103108778	Transportation Rate change	#61-SPED10135	\$ 4,582
Westview School – contract increase	7103132886	Transportation Counseling	#58-SPED10130	\$ 10,800
The HELP Group (Village Glen West) – contract increase	8103149278	Rate change	#23-SPED10023	\$ 464
The HELP Group (Village Glen West)	4055049360	NPS	#66-SPED10168	\$ 21,233

Amount Budgeted NPS 09/10		\$ 1,500,000
Prior Board Authorization as of 01/14/10		<del>\$ 2,036,055</del> 1,986,331
	Balance	<del>\$ -536,055</del> -486,331
Positive Adjustment (See Below)		\$ 111,986
		<del>\$ -424,069</del> -374,345
Total Amount for these Contracts		<u>\$ 140,427</u>
	Balance	\$ <del>-564,496</del> -514,772

**Adjustment**

NPS Budget 01-65000-0-57500-11800-5125-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2009-10 in the amount of \$ 111, 986 as of 02/4/2010

<b>NPS</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>
Oak Grove Center for Education Treatment & the Arts	NPS	#33-SPED10033	R	\$ 12,828	Drop student
Heritage Center	NPS	#18-SPED10018	R	\$ 12,676	Discharged
Vista School	NPS	#8-SPED10008	R	\$ 30,079	Drop student
Vista School	NPS	#21-SPED10021	R	\$ 30,505	ESY only
Carousel School	NPS	#17-SPED10017	R	\$ 25,898	Exit student

**NPA**

2009-2010 Budget 01-65000-0-57500-11800-5126-043-1400

<b>Nonpublic School/Agency</b>	<b>SSID</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
EBS Healthcare Services	Various	SLP staffing	#39-SPED10169	\$ 56,520
360° Therapy	Various	SLP Staffing	#40-SPED10170	\$ 35,112

Amount Budgeted NPA 09/10	\$ 860,000
Prior Board Authorization as of 01/14/19	\$ <u>873,515</u>
	Balance \$ -13,515
Positive Adjustment (See Below)	\$ <u>66,010</u>
	\$ 52,495
Total Amount for these Contracts	\$ <u>91,632</u>
	Balance \$ - 39,137

**Adjustment**

NPA Budget 01-65000-0-57500-11800-5126-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2009-10 in the amount of \$ 66,010 of 2/4/10

<b>NPA</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>
Pristine Rehab Care	SLP staffing	#37-SPED10153	E	\$ 66,010	

**NPS/ NPA PRE SCHOOL**

2009-2010 Budget 01-65000-0-57300-11800-5126-043-1400

<b>Nonpublic School/Agency</b>	<b>SSID</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>

Amount Budgeted NPA Pre School 09/10	\$ 140,000
Prior Board Authorization as of 1/14/10	\$ <u>0</u>
	Balance \$ 140,000
Total Amount for these Contracts	\$ <u>0</u>
	Balance \$ 140,000

**Instructional Consultants**

2009-2010 Budget 01-65000-0-57500-11900-5802-043-1400

<b>Instructional Consultant</b>	<b>SSID</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Dr. Trang Nguyen-increase contract	7104332856	Vision Progress Examination	#16-SPED10073	\$ 300
JBA Institute- contract increase	2983493507	Behavior 6Intervention	#20-SPED10095	\$ 37,350
Accomodating Ideas-increase contract	Various	Interpreting Services	#32-SPED10123	\$ 2,500
Dr. Lee Anne Gray	2103156235	Psychoeducational Evaluation	#38-SPED10160	\$ 4,000

Amount Budgeted Instructional Consultants 09/10		\$ 380,000
Prior Board Authorization as of 01/14/10		\$ 480,074
	Balance	\$ -100,074
Positive Adjustment (See Below)		\$ 0
Total Amount for these Contracts		\$ 44,150
	Balance	\$ -144,224

<b>Adjustment</b>					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2009-10 in the amount of \$ as of 2/4/10					
<b>Instructional Consultant</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>

**Instructional Consultants -INFANT**

2009-2010 Budget 01-65000-0-57100-11900-5802-043-1400

<b>Nonpublic School/Agency</b>	<b>SSID</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>

Amount Budgeted Instructional Consult-Infants 09/10		\$ 20,000
Prior Board Authorization as of 01/14/10		\$ 0
	Balance	\$ 20,000
Total Amount for these Contracts		\$ 14,210
	Balance	\$ 5,790

**Instructional Consultants -PRE SCHOOL**

2009-2010 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 09/10 \$ 100,000  
 Prior Board Authorization as of 01/14/10 \$ 9,200  
 Balance \$ 90,800

Total Amount for these Contracts \$ 7,400  
 Balance \$ 98,200

Adjustment					
Instructional Consultants- Pre School Budget 01-65000-0-57300-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants – Pre School contracts for FY 2009-10 in the amount of \$ 7,400 as of 2/4/10					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Maureen Wolf	Physical Therapy	#1-SPED10076	R	\$ 7,400	

**Non-Instructional Consultants**

2009-2010 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	7103132886	Transportation	#15-SPED10162	\$ 153
Parent Reimbursement	570019	Travel reimbursement	#16-SPED10166	\$ 1,200
Parent Reimbursement	1103200503	Transportation	#17-SPED10167	\$ 200

Amount Budgeted Non-Instructional Consultants 09/10 \$ 299,000  
 Prior Board Authorization as of 1/14/10 \$ 274,589  
 Balance \$ 24,411

Positive Adjustment (See Below) \$ 0  
 Total Amount for these Contracts \$ 1,553  
 Balance \$ 22,858

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2009-10 in the amount of \$ as of 2/4/10					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**Legal**

2009-2010 Budget 01-65000-0-57500-11900-5820-043-1400

<b>Legal Contractor</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>

Amount Budgeted Legal Services 09/10			\$ 700,000
Prior Board Authorization as of 1/14/10			<u>48,767</u>
	Balance		\$ 651,233
Adjustments for this period			<u>\$ 0</u>
Total Amount for these Contracts			<u>\$ 4,000</u>
	Balance		\$ 655,233

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: AWARD OF PURCHASE ORDERS – 2009-2010

ACTION/CONSENT  
02/04/10

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from December 1, 2009, through January 27, 2010, for fiscal /10.

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*In regards to the Apple Computer P.O., Ms. Pye inquired about moving the whole district over to one software platform.*

*In regards to the WASC Team staying at the DoubleTree Hotel, Mr. de la Torre asked where Olympic High School was in the accreditation process. Dr. Chou said the visit would be the first review.*

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2010

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
104124	BARNES & NOBLE/SANTA MONICA	INCREASE PO 102956	EDISON ELEMENTARY SCHOOL	27.04	R
104245	CALIFORNIA OFFICE SYSTEMS INC	INCREASE PO 101317	BUSINESS SERVICES	137.19	R
103972	CARLSONS APPLIANCES	INCREASE PO 103453	INSURANCE SERVICES	23.50	R
103813	GALE SUPPLY CO	INCREASE PO 103615	WEBSTER ELEMENTARY SCHOOL	127.61	R
104511	MICRO BIO-MEDICS/ORDERS	INCREASE PO 104241	ROOSEVELT ELEMENTARY SCHOOL	42.62	U
103929	STEVEN ORI JR	INCREASE PO 102412	SPECIAL EDUCATION REGULAR YEAR	1,777.95	R
				** CHANGED PURCHASE ORDERS	2,135.91
<u>*** NEW PURCHASE ORDERS ***</u>					
104322	A PLUS IDENTIFICATION	ID CARD MACHINE SUPPLIES	PERSONNEL SERVICES	551.80	U
104139	A-Z BUS SALES	Bus Repair Parts/Transp.	TRANSPORTATION	5,200.00	R
103785	AAA FLAG & BANNER MFG	DISASTER PREPAREDNESS BANNERS	MCKINLEY ELEMENTARY SCHOOL	531.19	R
103860	AAA FLAG & BANNER MFG	AMERICAN FLAG/ADMIN	JOHN ADAMS MIDDLE SCHOOL	101.75	U
104464	AAPAR	APE MATERIAL	SPECIAL EDUCATION REGULAR YEAR	154.48	R
104094	ABILITATIONS	BEHAVIOR SPECIALIST SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	53.29	R
104465	ABLENET	STUDENT EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	505.94	R
103979	ACSA'S FOUNDATION FOR	DR WOOLVERTON'S MEMBERSHIP	SPECIAL EDUCATION REGULAR YEAR	511.98	R
103858	ACT	AVID EXPLORE TESTS/ED FOUND	JOHN ADAMS MIDDLE SCHOOL	788.22	R
103837	ADVANCED BATTERY SYSTEMS	OPEN ORDER OPERATIONS VEHICLES	FACILITY OPERATIONS	1,000.00	U
104215	ADVANCED BATTERY SYSTEMS	OPEN-ORDER FOR MAINT VEHICLES	FACILITY MAINTENANCE	200.00	R
104470	ADVANCED KEYBOARD TECHNOLOGIES	STUDENT EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	424.98	R
104211	ADVANTIDGE INC	ID CARD SUPPLIES	PERSONNEL SERVICES	552.29	U
104066	AMBER RESOURCES LLC	OPEN ORDER OPERATIONS VEHICLES	FACILITY OPERATIONS	500.00	U
104290	AMBER RESOURCES LLC	OPEN ORDER-MAINT VEHICLE OIL	FACILITY MAINTENANCE	667.00	R
103665	AMECI PIZZA & PASTA	FOOD	STATE AND FEDERAL PROJECTS	300.00	R
104161	AMECI PIZZA & PASTA	LUNCH FOR YOUNG COLLEGIANS	ENGLISH LANGUAGE DEVELOPMENT	75.00	R
104164	AMECI PIZZA & PASTA	FOOD	SANTA MONICA HIGH SCHOOL	387.82	R
104165	AMECI PIZZA & PASTA	NON INSTR. SUPPLIES	CURRICULUM AND IMC	450.00	R
103980	AMERICAN COUNCIL ON EDUCATION	GED FEES	ADULT EDUCATION CENTER	373.15	A
104148	AMERICAN REPROGRAPHICS CO	PRINTING	BUSINESS SERVICES	1,569.62	R
103727	AMERITEL INC	Maintenance	INFORMATION SERVICES	14,375.00	U
104111	AMFRO INC	PIZZA/PASTA FOR MALIBU SCHOOLS	FOOD SERVICES	1,000.00	F
104329	ANGSTROM STAGE LIGHTING CO.	Sandbags for Theater Ops	THEATER OPERATIONS&FACILITY PR	779.35	R
103684	ANGSTROM STAGE LIGHTING INC	STAGE LIGHTING	LINCOLN MIDDLE SCHOOL	280.82	R
103753	ANIMAL PEST MANAGEMENT	ANNUAL AGREEMENT PEST CONTROL	GROUNDS MAINTENANCE	3,240.00	R
103754	ANIMAL PEST MANAGEMENT	OPERATIONS GROUNDS PEST CONTR	GROUNDS MAINTENANCE	340.00	R
103762	ANIMAL PEST MANAGEMENT	OPEN ORDER DISTRICT PEST CONT	FACILITY OPERATIONS	2,500.00	U
103632	APPLE COMPUTER CORP	COMPUTERS AND SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	16,414.56	R
103678	APPLE COMPUTER CORP	LAPTOP SUPPLIES FOR MACBOOKS	CURRICULUM AND IMC	206.44	R
103691	APPLE COMPUTER CORP	COMPUTER	SANTA MONICA HIGH SCHOOL	2,219.15	R
103793	APPLE COMPUTER CORP	COMPUTER SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	493.05	R
103810	APPLE COMPUTER CORP	IPOD CHARGERS/EIA-SCE	JOHN ADAMS MIDDLE SCHOOL	190.97	R
103843	APPLE COMPUTER CORP	MENTORING PROGRAM/LAPTOP	OLYMPIC CONTINUATION SCHOOL	1,232.53	R
103850	APPLE COMPUTER CORP	Computer Hardware	ROOSEVELT ELEMENTARY SCHOOL	37.53	U
104030	APPLE COMPUTER CORP	COMP.EQUIPMENT FOR EETT GRANT	STATE AND FEDERAL PROJECTS	112,471.33	R
104120	APPLE COMPUTER CORP	COMPUTER/EIA-SCE	JOHN ADAMS MIDDLE SCHOOL	1,177.65	R
104221	APPLE COMPUTER CORP	LAPTOP BATTERIES	EDISON ELEMENTARY SCHOOL	381.93	U
104387	APPLE COMPUTER CORP	COMPUTERS	MCKINLEY ELEMENTARY SCHOOL	12,898.60	R

12a

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2010

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
104367	ARGONAUT, THE	ROP ADVERTISING	R O P	800.00	R
103928	ARMIENTI, JOSEPH	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	300.00	R
103772	ARSENAULT ASSOCIATES	MAINT. & SOFTW. RENEWAL	TRANSPORTATION	1,872.63	R
103654	ATC ASSOCIATES INC	OLYMPIC & WASH WEST ABATEMENT	FACILITY MAINTENANCE	7,632.00	DF
103695	ATLANTIC EXPRESS OF LA INC	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	677.50	U
104334	ATLANTIC EXPRESS OF LA INC	OPEN P.O. FOR FIELD TRIP	OLYMPIC CONTINUATION SCHOOL	650.00	R
104336	ATLANTIC EXPRESS OF LA INC	Open PO for field Trips	FRANKLIN ELEMENTARY SCHOOL	800.00	R
104492	AVON CAR RENTAL	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	10,000.00	U
103861	AWARDS PLUS	OPEN ORDER PLAQUES & AWARDS	FACILITY MAINTENANCE	500.00	R
104089	BADT, JONATHAN	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	1,600.00	R
103830	BARNES & NOBLE/SANTA MONICA	ENGLISH LITERATURE	MALIBU HIGH SCHOOL	3,209.12	R
103847	BARNES & NOBLE/SANTA MONICA	US HISTORY DVD	MALIBU HIGH SCHOOL	16.45	R
104252	BARNES & NOBLE/SANTA MONICA	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	173.04	R
104429	BARNES & NOBLE/SANTA MONICA	INCREASE PURCHASE ORDER	MALIBU HIGH SCHOOL	15.00	R
104445	BARNES & NOBLE/SANTA MONICA	COTSEN PURCHASE	EDISON ELEMENTARY SCHOOL	49.83	R
104490	BARNES & NOBLE/SANTA MONICA	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	860.44	R
104529	BARNES & NOBLE/SANTA MONICA	BOOKS	SANTA MONICA HIGH SCHOOL	500.00	R
104409	BARNES AND NOBLE	READING BOOKS	OLYMPIC CONTINUATION SCHOOL	49.11	R
104230	BEST BUY - CULVER CITY	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	100.00	CD
104126	BISHOP, SHANNON	REIMBURSEMENT/STUDENT EQUIP	SPECIAL EDUCATION REGULAR YEAR	300.00	R
104273	BLUE POINT ELECTRIC	GROUND ROD TESTING AT SITES	FACILITY MAINTENANCE	990.00	R
104045	BOARD-UPS UNLIMITED	BOARD UP VIRGINIA PROP/EDISON	EDISON ELEMENTARY SCHOOL	1,490.00	
104091	BOEWE, JULIETTE	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	1,000.00	R
103739	BORDERS BOOKS & MUSIC-WESTWOOD	INSTRUCTIONAL SUP/DANCE/VAPA	JOHN ADAMS MIDDLE SCHOOL	54.26	R
103913	BSN SPORTS/SPORT SUPPLY GROUP	RECESS EQUIPMENT	EDISON ELEMENTARY SCHOOL	292.86	R
104504	C & D KOFAHL ENTERPRISES	APE ASSESSMENT TOOL	SPECIAL EDUCATION REGULAR YEAR	343.15	R
104162	CAFE BOLIVAR	NON INSTR. MEETING SUPPLIES	CURRICULUM AND IMC	360.00	R
104069	CAL-COAST MACHINERY	OPERATIONS VEHICLE REPAIR	FACILITY OPERATIONS	1,196.83	U
104058	CALIFORNIA ADULT EDUCATION	MEMBERSHIP	ADULT EDUCATION CENTER	109.75	A
103854	CALIFORNIA DEPT OF EDUCATION	EETT COMPET.GRANT-1TIME INVOIC	STATE AND FEDERAL PROJECTS	1,635.00	R
104077	CALIFORNIA DEPT OF EDUCATION	Ed.TechUnexpdFunds1TimeInvoice	STATE AND FEDERAL PROJECTS	3,951.00	R
103880	CALIFORNIA OFFICE SYSTEMS INC	LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	881.74	U
103898	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/NEW TEACH	JOHN ADAMS MIDDLE SCHOOL	100.00	U
103989	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/7TH TEAM	JOHN ADAMS MIDDLE SCHOOL	115.00	U
104000	CALIFORNIA OFFICE SYSTEMS INC	SCANNER/HUMANITIES DEPT	JOHN ADAMS MIDDLE SCHOOL	406.08	U
104036	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	SANTA MONICA HIGH SCHOOL	3,292.50	R
104053	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	131.69	R
104179	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/6TH TEAM	JOHN ADAMS MIDDLE SCHOOL	50.00	U
104180	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/ADMIN SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	800.00	U
104195	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	190.71	R
104210	CALIFORNIA OFFICE SYSTEMS INC	OFFICE SUPPLIES	PERSONNEL SERVICES	1,500.00	U
104330	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/6TH/MATH	JOHN ADAMS MIDDLE SCHOOL	142.00	U
104377	CALIFORNIA OFFICE SYSTEMS INC	WHITE BOARD	WEBSTER ELEMENTARY SCHOOL	215.11	R
104406	CALIFORNIA OFFICE SYSTEMS INC	OPEN ORDER/INST SUP/6TH MATH	JOHN ADAMS MIDDLE SCHOOL	86.00	U
104434	CALIFORNIA OFFICE SYSTEMS INC	OPEN SUPPLY ORDER	MALIBU HIGH SCHOOL	2,500.00	U
104402	CANON BUSINESS SOLUTIONS-WEST	OVERAGE CHARGES-IR6570 SLP1295	LINCOLN MIDDLE SCHOOL	29.43	U
103879	CARLSONS APPLIANCES	ICE MAKER	EDISON ELEMENTARY SCHOOL	275.35	R
103606	CARRIER, ERIC	REIMBURSE TESTING FEE	STATE AND FEDERAL PROJECTS	303.00	R
103969	CASTLEROCK ENVIRONMENTAL INC	ASBESTOS ABATEMENT MALIBU HS	FACILITY MAINTENANCE	2,610.00	DF
103933	CDW-G COMPUTING SOLUTIONS	COMPUTER PARTS	SANTA MONICA HIGH SCHOOL	505.18	R
103954	CDW-G COMPUTING SOLUTIONS	COMPUTER EQUIPMENT	MCKINLEY ELEMENTARY SCHOOL	34.85	R

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PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2010

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
104184	CDW-G COMPUTING SOLUTIONS	Exchange Upgrade	INFORMATION SERVICES	3,138.58	U
104525	CDW-G COMPUTING SOLUTIONS	ERGONOMIC PURCHASE FOR IRIS	EDISON ELEMENTARY SCHOOL	247.42	R
103745	CERTIPORT:MICROSOFT OFFICE	INSTRUCTIONAL MATERIALS	R O P	3,247.63	R
104101	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	82.58	R
104292	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	21.51	U
104297	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	128.01	U
104526	CHANNING L. BETE CO INC	CPR Booklets	HEALTH SERVICES	205.78	U
104056	CHEVRON U.S.A. INC.	MAINT VEHICLE GAS PURCHASES	FACILITY MAINTENANCE	1,000.00	R
103897	CHILDRENS BOOK WORLD	OPEN ORDER/INSTR SUP/EQUITY	JOHN ADAMS MIDDLE SCHOOL	1,500.00	R
103988	CINTAS CORPORATION	uniform and shop rag cleaning	TRANSPORTATION	2,000.00	R
103666	CITY OF SANTA MONICA	Open order or fuel costs	TRANSPORTATION	8,000.00	R
104395	COCA COLA BOTTLING COMPANY	NONCARBONATED DRINKS FOR VIKES	FOOD SERVICES	1,270.00	F
104168	COMMUNITY PLAYTHINGS	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	428.03	CD
104403	COMPLETE BUSINESS SYSTEMS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	3,520.30	R
104283	CONTEMPORARY BOOKS/MCGRAW-HILL	HEALTH TEXTBOOKS	OLYMPIC CONTINUATION SCHOOL	1,146.78	R
104246	COPYLAND INC	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	400.00	R
104463	CORPORATE EXPRESS	OPEN PO-OFFICE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	1,500.00	R
104472	CORPORATE EXPRESS	OPEN ORDER FOR OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,000.00	R
103899	CPI/CRISIS PREVENTION INST INC	TRAINING MATERIALS	SPECIAL EDUCATION REGULAR YEAR	405.59	R
104411	CRESTLINE	WASC SUPPLIES	OLYMPIC CONTINUATION SCHOOL	171.91	R
103702	CTL ENVIRONMENTAL SERVICES	WASH WEST PROFESSIONAL SERVICES	FACILITY MAINTENANCE	1,084.00	U
104009	CUDA, CONRAD	REIMBURSEMENT EXAM FEES	STATE AND FEDERAL PROJECTS	303.00	R
104018	CULBERTSON & ASSOCIATES, LLC	MALIBU LIGHTS REPRESENTATION	MALIBU HIGH SCHOOL	4,022.00	R
103937	CULVER NEWLIN	CLASSROOM STOOLS	SPECIAL ED SPECIAL PROJECTS	1,048.00	R
104138	CUMMINS CAL PACIFIC INC	Bus Repairs-Engine Work	TRANSPORTATION	1,325.00	R
104394	CUNEO, TIM	GENERAL SUPPLIES/MATERIALS	PUBLIC INFORMATION OFFICE	200.00	U
103834	CURRICULUM ASSOC INC	CAHSEE MATERIALS	MALIBU HIGH SCHOOL	3,039.66	R
104170	CURRICULUM ASSOC INC	curriculum for the students	GRANT ELEMENTARY SCHOOL	1,051.17	R
103920	D & B POWER ASSOCIATES INC	APC Maintenance	INFORMATION SERVICES	2,063.25	U
103728	DE LA TORRE, OSCAR	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	98.65	U
103900	DEMCO INC	Library supplies	JOHN ADAMS MIDDLE SCHOOL	518.70	U
103741	DEWIT, KRISTIN	INSTRUCTIONAL SUP/MATH	JOHN ADAMS MIDDLE SCHOOL	47.90	R
104243	DEWIT, KRISTIN	INST SUP/MATH	JOHN ADAMS MIDDLE SCHOOL	47.90	R
103821	DIAGNOSTICS DIRECT INC	CHANGING TABLE ROLLS	CHILD DEVELOPMENT CENTER	997.75	CD
104199	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	2,993.75	R
104523	DIMENSIONS UNLIMITED INC	UPDATE DMA-2000 MITIGATION PLN	FACILITY MAINTENANCE	7,775.00	R
103934	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES	HEALTH SERVICES	106.24	R
103817	DOALL INDUSTRIAL SUPPLY	OPEN ORDER OPERATIONS SUPPLIES	FACILITY OPERATIONS	350.00	U
104072	DON JOHNSTON INC	WRITE OUT LOUD SOFTWARE	SPECIAL EDUCATION REGULAR YEAR	118.55	R
103907	DOUBLETREE GUEST SUITES-SM	WASC TEAM/HOTEL RESERVATIONS	OLYMPIC CONTINUATION SCHOOL	1,791.00	U
104060	DOWNEY GLASS CO	Replacement Glass for Barnum	THEATER OPERATIONS&FACILITY PR	1,510.76	R
103846	DURHAM TRANSPORTATION	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	6,500.00	U
104431	DURHAM TRANSPORTATION	FIELD TRIP	MALIBU HIGH SCHOOL	492.48	R
104121	DVORSON'S FOOD SERVICE EQUIP	BLADE CUP W/COVER	FOOD SERVICES	48.29	F
104436	DVORSON'S FOOD SERVICE EQUIP	PLUNGER/WEDGER	FOOD SERVICES	36.34	F
104359	DeBEECH, BETH	REIMBURSEMENT/CTEL EXAM FEE	STATE AND FEDERAL PROJECTS	303.00	R
104370	E.G. BRENNAN & CO LLC	Manitenance	INFORMATION SERVICES	302.50	U
103806	EAST BAY RESTAURANT SUPPLY INC	INSTALLATION LABOR	FOOD SERVICES	2,500.00	F
104188	EBSCO PUBLISHING	School Health Professional	HEALTH SERVICES	207.43	U
103991	EDUCATIONAL INNOVATIONS INC	INSTRUCTIONAL SUP/LOTTERY/SCI	JOHN ADAMS MIDDLE SCHOOL	155.02	R
103693	EDUCATIONAL TESTING SERVICE	STAR TEST ORDER	CURRICULUM AND IMC	6,049.64	R

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PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2010

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 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
103911	EDUCATIONAL TESTING SERVICE	GED CORRECTION FEES	ADULT EDUCATION CENTER	1,000.00	A
104204	ELY JR'S PUMPING	MALIBU HI POOL BACKFLOW WASH	FACILITY MAINTENANCE	4,200.00	R
103723	EMERGENCY MEDICAL EQUIPMENT	EMERGENCY MEDICAL EQUIPMENT	STUDENT SERVICES	22,813.24	R
103675	EMPIRE CLEANING SUPPLY	FLOOR MATS	SANTA MONICA HIGH SCHOOL	1,904.16	R
103797	EWING IRRIGATION PRODUCTS	OPEN ORDER OPERATIONS SUPPLIES	FACILITY OPERATIONS	2,500.00	U
104339	FEDERAL EXPRESS	FEDEX TO STG RE: DELINQ PYMT.	BUSINESS SERVICES	61.49	U
104097	FEDEX	OPEN PURCHASE ORDER-SHIPMENTS	SPECIAL EDUCATION REGULAR YEAR	500.00	R
104461	FEDEX	OPEN PO FOR SP ED SHIPMENTS	SPECIAL EDUCATION REGULAR YEAR	550.00	R
104119	FLEXI-TECH	RE-WATERPROOFING DECK AT SAMOH	FACILITY MAINTENANCE	2,600.00	R
104433	FLINN SCIENTIFIC INC	LAB COAT	MALIBU HIGH SCHOOL	45.13	U
104462	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	449.62	R
103903	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	316.44	R
103984	FOLLETT EDUCATIONAL SERVICES	BOOKS	MALIBU HIGH SCHOOL	1,965.56	R
104532	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	69.41	R
103518	FOLLETT LIBRARY BOOK CO	Library Books	JOHN ADAMS MIDDLE SCHOOL	4,293.85	R
103976	FOLLETT LIBRARY BOOK CO	Library books	GRANT ELEMENTARY SCHOOL	250.89	R
104276	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	2,000.00	U
104298	FOLLETT LIBRARY BOOK CO	Core lit books	GRANT ELEMENTARY SCHOOL	1,229.81	R
104305	FOLLETT LIBRARY BOOK CO	Library books	JOHN ADAMS MIDDLE SCHOOL	5,000.00	R
104295	FOOTHILL SOILS	OPERATIONS SUPPLIES	FACILITY OPERATIONS	1,536.50	U
103828	FREEDMAN, MAROLYN	REIMBURSEMENT	STUDENT SERVICES	311.83	U
103840	FREESTYLE PHOTO SUPPLIES	PHOTO SUPPLIES	MALIBU HIGH SCHOOL	1,010.01	R
103889	FREY SCIENTIFIC/SCHOOL SPECIAL	Science Classroom Supplies	JOHN ADAMS MIDDLE SCHOOL	1,500.35	U
104012	FREY SCIENTIFIC/SCHOOL SPECIAL	SCIENCE CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	538.50	U
104013	FREY SCIENTIFIC/SCHOOL SPECIAL	SCIENCE CLASSROOM SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	488.38	U
104156	FRY'S ELECTRONICS	OPEN P.O. FOR SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	100.00	R
103607	GALE SUPPLY CO	CUSTODIAL SUPPLIES	GRANT-CHILD DEVELOPMENT CENTER	558.57	CD
103608	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	1,042.08	CD
103611	GALE SUPPLY CO	CUSTODIAL SUPPLIES	PINE-CHILD DEVELOPMENT CENTER	1,168.84	CD
103663	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	1,585.23	R
103677	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	1,896.15	R
103683	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	576.52	CD
103696	GALE SUPPLY CO	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	470.11	U
103704	GALE SUPPLY CO	custodial supplies	THEATER OPERATIONS&FACILITY PR	740.70	R
103708	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	370.96	U
103756	GALE SUPPLY CO	Custodial Supplies	ROOSEVELT ELEMENTARY SCHOOL	468.80	U
103822	GALE SUPPLY CO	GLOVES	CHILD DEVELOPMENT CENTER	329.25	CD
103848	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	1,083.84	U
103963	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	126.21	U
104117	GALE SUPPLY CO	custodial supplies	GRANT ELEMENTARY SCHOOL	1,257.52	R
104123	GALE SUPPLY CO	CUSTODIAN SUPPLIES	PT DUME ELEMENTARY SCHOOL	2,251.08	U
104151	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	1,473.50	R
104181	GALE SUPPLY CO	CUSTODIAL SUPPLIES/PTSA	JOHN ADAMS MIDDLE SCHOOL	1,094.25	R
104196	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,800.00	U
104278	GALE SUPPLY CO	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	446.35	U
104288	GALE SUPPLY CO	CLEANING SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,255.45	R
104291	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	1,457.04	R
104332	GALE SUPPLY CO	PAPER TOWELS	SANTA MONICA HIGH SCHOOL	310.87	R
104335	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	884.91	CD
104337	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	1,410.56	R
104420	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	490.47	U

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
103839	GANDER EDUCATION PUBLISHING	READING RESOURCE SUPPLIES	MALIBU HIGH SCHOOL	551.39	R
103775	GBC - MAINTENANCE AGREEMENTS	BINDING COMBS	WEBSTER ELEMENTARY SCHOOL	29.11	R
104356	GIBSON, DUNN & CRUTCHER LLP	CCJUP LEGAL SERVICES	BUSINESS SERVICES	50,000.00	SR
104134	GLENCOE/MACMILLAN/MCGRAW-HILL	TEXTBOOKS	OLYMPIC CONTINUATION SCHOOL	1,598.18	R
104505	GLENCOE/MACMILLAN/MCGRAW-HILL	EARTH SCIENCE TEXTBOOKS	OLYMPIC CONTINUATION SCHOOL	2,139.30	R
104369	GOLD COAST TOURS	OPEN ORDER/CHARTER BUSES/GIFT	JOHN ADAMS MIDDLE SCHOOL	12,119.00	R
103682	GOODWIN, PAUL	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	15,000.00	U
103816	GUIDED DISCOVERIES	CATALINA FIELD TRIP	JOHN ADAMS MIDDLE SCHOOL	34,032.00	R
104368	GUIDED DISCOVERIES	CATALINA FIELD TRIP/BALANCE	JOHN ADAMS MIDDLE SCHOOL	7,763.00	R
103671	HARCOURT OUTLINES INC	Library supplies	JOHN ADAMS MIDDLE SCHOOL	224.01	U
104257	HEINEMANN	INSTRUCTIONAL MATERIAL	JOHN MUIR ELEMENTARY SCHOOL	412.54	R
104304	HEINEMANN	CGI Teacher guides	FRANKLIN ELEMENTARY SCHOOL	474.12	R
104398	HEINEMANN	Teacher Guide	FRANKLIN ELEMENTARY SCHOOL	377.54	R
104497	HEINEMANN	Teacher's guide	FRANKLIN ELEMENTARY SCHOOL	188.77	R
103706	HENRY RADIO INC	BATTERY FOR SECURITY RADIO	JOHN ADAMS MIDDLE SCHOOL	40.55	R
103600	HIGHSMITH CO INC	Textbooks and Consummables	FRANKLIN ELEMENTARY SCHOOL	478.94	R
103818	HILLYARD FLOOR CARE SUPPLY	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	517.73	U
103776	HOUGHTON MIFFLEN HARCOURT	Textbooks/Consummables	FRANKLIN ELEMENTARY SCHOOL	82.44	R
104362	HOUGHTON MIFFLEN HARCOURT	STUDENT SOFTWARE	HEALTH SERVICES	393.98	R
103668	HOUGHTON MIFFLIN	SPANISH PRACTICE BOOKS 3.2	EDISON ELEMENTARY SCHOOL	450.98	R
104349	HOUGHTON MIFFLIN HARCOURT	SCIENCE TOOL KIT	FRANKLIN ELEMENTARY SCHOOL	148.07	R
103892	HOWARD INDUSTRIES	MAINT OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
104254	HOWARD INDUSTRIES	MAINT OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
104489	HOWARD INDUSTRIES	MAINT OPEN ORDER HVAC SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
103884	IDENTIX INC	MAINT AGREEMENT	PERSONNEL SERVICES	3,087.00	U
103905	IDville	ID RIBBON	OLYMPIC CONTINUATION SCHOOL	97.35	U
104452	IHRIG,DEBBIE	REIMBURSEMENT	STATE AND FEDERAL PROJECTS	303.00	R
103464	IMED	AUDITORIUM SCREEN	MCKINLEY ELEMENTARY SCHOOL	1,734.82	R
103795	IMED	HEADSETS/EIA-SCE	JOHN ADAMS MIDDLE SCHOOL	232.67	R
103968	IMED	AV EQUIPMENT	SANTA MONICA HIGH SCHOOL	485.31	R
104106	IMED	REPLACEMENT BULB FOR THEATRE	MALIBU HIGH SCHOOL	786.35	R
104174	IMED	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	278.93	R
104345	IMED	STERO HEADPHONE	WILL ROGERS ELEMENTARY SCHOOL	537.78	R
104391	IMED	AV EQUIPMENT	SANTA MONICA HIGH SCHOOL	87.36	R
104392	IMED	AV EQUIPMENT	SANTA MONICA HIGH SCHOOL	87.36	R
104046	INFOGRIP INC	STUDENT SOFTWARE	SPECIAL EDUCATION REGULAR YEAR	353.26	R
104216	INFOGRIP INC	STUDENT EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	204.50	R
103791	INSTA-TUNE	OPEN ORDER OPERATIONS VEHICLES	FACILITY OPERATIONS	300.00	U
103917	INSTA-TUNE	Smog Certificate	INFORMATION SERVICES	89.00	U
103965	INSTA-TUNE	SMOG CERTIFICATION-VEH. 44	FOOD SERVICES	89.00	F
104214	INSTA-TUNE	OPEN ORDER FOR MAINT VEHICLES	FACILITY MAINTENANCE	700.00	R
103721	INTELLI-TECH	COMPUTER SUPPLIES	STUDENT SERVICES	153.65	U
103765	INTELLI-TECH	DESKTOP	SPECIAL ED SPECIAL PROJECTS	1,748.32	R
103782	INTELLI-TECH	COMPUTERS FOR MHS	MALIBU HIGH SCHOOL	11,409.12	R
103919	INTELLI-TECH	Laptop for Kathy Gold	INFORMATION SERVICES	1,684.54	U
103953	INTELLI-TECH	COMPUTER EQUIPMENT	MCKINLEY ELEMENTARY SCHOOL	6,138.52	R
103961	INTELLI-TECH	COMPUTER/COM LIAISON/TIER III	JOHN ADAMS MIDDLE SCHOOL	1,489.19	U
104110	INTELLI-TECH	Dr Sara Woolverton Desktop	SPECIAL ED SPECIAL PROJECTS	956.80	R
104167	INTELLI-TECH	NON-CAPITAL EQUIPMENT	BOE/SUPERINTENDENT	873.49	U
104201	INTELLI-TECH	COMPUTERS FOR MHS	MALIBU HIGH SCHOOL	11,578.05	R
104220	INTELLI-TECH	COMPUTER ORDER	BUSINESS SERVICES	1,311.05	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
104248	INTELLI-TECH	MAINT LAPTOP FOR HVAC USE	FACILITY MAINTENANCE	1,491.04	R
104282	INTELLI-TECH	COMPUTER	CHILD DEVELOPMENT CENTER	1,314.34	CD
104366	INTELLI-TECH	Printer cartridges	THEATER OPERATIONS&FACILITY PR	773.74	R
103645	INTERNATIONAL PAPER	COPY PAPER	SANTA MONICA HIGH SCHOOL	69.91	U
103700	INTERNATIONAL PAPER	RECYCLED PAPER	PURCHASING/WAREHOUSE	349.55	U
103915	INTERNATIONAL PAPER	WHITE COPY PAPER	EDISON ELEMENTARY SCHOOL	873.88	R
104083	INTERNATIONAL PAPER	PAPER	SANTA MONICA HIGH SCHOOL	385.11	U
104194	INTERNATIONAL PAPER	OPEN ORDER/COPY PAPER	JOHN ADAMS MIDDLE SCHOOL	1,000.00	U
104239	INTERNATIONAL PAPER	PAPER	SANTA MONICA HIGH SCHOOL	384.51	R
104438	INTERNATIONAL PAPER	RECYCLED PAPER ORDER	PURCHASING/WAREHOUSE	349.55	U
104471	INTERNATIONAL PAPER	COPY PAPER	WILL ROGERS ELEMENTARY SCHOOL	769.02	R
104321	JOSTENS - CAMARILLO	EMPLOYEE LONGEVITY PINS	EMPLOYEE RELATIONS	3,790.28	U
104114	JOSTENS/DIPLOMAS	DIPLOMAS	SANTA MONICA HIGH SCHOOL	6,000.00	R
104435	JOSTENS/DIPLOMAS	DIPLOMAS AND COVERS	MALIBU HIGH SCHOOL	3,744.32	U
104088	KELEHER,DARCI	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	300.00	R
104087	KELLER, ANNE	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	600.00	R
104085	KEYWORTH, TIFFANY	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	100.00	R
103957	KI	TASK CHAIRS	LINCOLN MIDDLE SCHOOL	420.65	R
104357	KITTEL,GINA	REIMBURSEMENT/CTEL EXAM FEE	STATE AND FEDERAL PROJECTS	303.00	R
103796	LAB SAFETY SUPPLY INC	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	250.00	U
104063	LAB SAFETY SUPPLY INC	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	750.00	U
104038	LAGUNA CLAY COMPANY	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	272.12	R
104307	LAGUNA CLAY COMPANY	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	600.00	R
104365	LAGUNA CLAY COMPANY	CURRICULUM SUPPLIES	SANTA MONICA HIGH SCHOOL	358.46	R
103658	LAKESHORE (PICK UP ONLY)	OPEN ORDER/HEALTH AND SAFETY	CHILD DEVELOPMENT CENTER	125.00	CD
104150	LAKESHORE (PICK UP ONLY)	CLASSROOM SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	1,000.00	R
104169	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	110.00	CD
104222	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	50.00	U
104223	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	50.00	U
104266	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	100.00	R
104498	LAKESHORE (PICK UP ONLY)	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	450.00	U
103660	LAKESHORE CURRICULUM	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	5,878.28	CD
103851	LAKESHORE CURRICULUM	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	100.86	U
104075	LAKESHORE CURRICULUM	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	131.54	R
104115	LAKESHORE CURRICULUM	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	295.23	R
104084	LANGUS, JOCELYN	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	160.00	R
103977	LEIGHTON CONSULTING INC	MALIBU HI BACKWASH SOIL SAMPLE	FACILITY MAINTENANCE	7,500.00	DF
104455	LEVIN,TRACY	REIMBURSEMENT	STATE AND FEDERAL PROJECTS	250.00	R
104528	LIBRARY VIDEO COMPANY	LIBRARY BOOKS & VIDEOS	SANTA MONICA HIGH SCHOOL	500.00	R
104358	LIMA, ALAINA	REIMBURSEMENT CTEL EXAM FEE	STATE AND FEDERAL PROJECTS	332.54	R
104125	LUMEL, YOLANDA	MILEAGE REIMBURSEMENT	PURCHASING/WAREHOUSE	75.00	U
104467	LYNTON'S UNIFORMS INC	Open order for driver shirts	TRANSPORTATION	150.00	R
103697	MASUNE/MEDCO SCHOOL FIRST AID	Nurse Supplies	CABRILLO ELEMENTARY SCHOOL	477.85	R
103688	MATH OLYMPIAD	MATH SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	117.62	R
104510	MAYER-JOHNSON INC.	STUDENT SOFTWARE	SPECIAL EDUCATION REGULAR YEAR	393.98	R
104453	MAYLE, ALEXANDER	REIMBURSEMENT	STATE AND FEDERAL PROJECTS	303.00	R
104062	MC MASTER CARR	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	287.91	U
103670	MCDUGAL LITTEL	6th grade math books	JOHN ADAMS MIDDLE SCHOOL	1,858.34	R
103922	MCGRATH, MARILYN	PARENTING WORKSHOP	CHILD DEVELOPMENT CENTER	200.00	CD
104021	MCGREGORY, CYNTHIA	inservice supplies for OCLC	CURRICULUM AND IMC	73.95	R
104343	MEMORY X	COMPUTER MEMORY	OLYMPIC CONTINUATION SCHOOL	250.23	R

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104241	MICRO BIO-MEDICS/ORDERS	Health Office Supplies	ROOSEVELT ELEMENTARY SCHOOL	63.02	U
104244	MICRO BIO-MEDICS/ORDERS	SHARPS MAIL AWAY	WEBSTER ELEMENTARY SCHOOL	67.72	R
104155	MITTEL'S ART SUPPLY	OPEN ORDER FOR PAINT SUPPLIES	FACILITY MAINTENANCE	500.00	R
104451	MOAZZEZ-ASGHARZADEH, ROZITA	REIMBURSEMENT	STATE AND FEDERAL PROJECTS	373.00	R
104378	MONARCH BUS. FORMS/STRATACOM	ENVELOPES	PERSONNEL SERVICES	214.01	U
104070	NASCO WEST - MODESTO	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	166.13	R
104381	NASCO WEST - MODESTO	Equipment soccer goals	ROOSEVELT ELEMENTARY SCHOOL	807.71	U
104104	NASSP	PROFESSIONAL DEVELOPMENT BOOK	STATE AND FEDERAL PROJECTS	301.57	R
104185	NATIONAL GEOGRAPHIC SOCIETY	TEXTBOOKS	STATE AND FEDERAL PROJECTS	18,860.54	R
104524	NATURE BRIDGE	FIELD SCIENCE CLASS TRIP	MCKINLEY ELEMENTARY SCHOOL	3,750.00	R
104113	NCS PEARSON	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	756.62	R
104425	NETOP TECH INC	INSURANCE UPGRADE	MALIBU HIGH SCHOOL	436.81	U
103679	NEXGEN	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	299.38	R
103780	NICK RAIL MUSIC	INSTRUMENT REPAIR	CURRICULUM AND IMC	20,000.00	U
104154	NICK RAIL MUSIC	KEYBOARD	INSURANCE SERVICES	1,207.25	R
104477	NICK RAIL MUSIC	RECORDERS FOR 3RD GRADERS	CURRICULUM AND IMC	3,251.34	R
103811	NORTHEAST FOUNDATION FOR	CLASSROOM MATERIALS	SAINT ANNE'S PRIVATE SCHOOL	348.15	R
104073	NORTHERN SPEECH SERVICES INC	SPEECH/LANGUAGE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	320.93	R
104400	NOVEMBER LEARNING	BOOKS	LINCOLN MIDDLE SCHOOL	469.00	R
104474	OCKNER, SARI	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	200.00	R
103918	OCLC FOREST PRESS	Maintenance	INFORMATION SERVICES	2,277.00	U
104427	OFFICE DEPOT, THE	OFFICE SUPPLIES	MALIBU HIGH SCHOOL	88.08	U
104118	OFFICE MAX	COPY PAPER	SANTA MONICA HIGH SCHOOL	4,464.63	R
104191	OFFICE MAX	File Cabinet	ROOSEVELT ELEMENTARY SCHOOL	70.65	U
104509	OFFICE MAX	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	878.00	R
103784	OLIVER WORLDCLASS LABS INC	COMPUTERS FOR MHS	MALIBU HIGH SCHOOL	11,975.92	R
103812	OLIVER WORLDCLASS LABS INC	DOCUMENT CAMERAS/PTSA	JOHN ADAMS MIDDLE SCHOOL	13,641.93	R
104144	OLIVER WORLDCLASS LABS INC	REPLACEMENT LAMPS FOR SMART BO	WEBSTER ELEMENTARY SCHOOL	619.91	R
104513	OLIVER WORLDCLASS LABS INC	"DOC-TOR" BUNDLE, ELMO/PROJ.	SMASH SCHOOL	1,385.78	R
103672	ONE STOP PRINT SHOP	PRINTING	SANTA MONICA HIGH SCHOOL	768.25	R
103657	ORIENTAL TRADING CO INC	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	110.69	CD
104099	ORIENTAL TRADING CO INC	BEHAVIOR INTERVENTION SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	15.76	R
104176	ORIENTAL TRADING CO INC	REWARDS	WEBSTER ELEMENTARY SCHOOL	122.77	R
103790	P O BAHN & SONS	OPEN ORDER OPERATIONS SUPPLIES	FACILITY OPERATIONS	2,000.00	U
103827	PAUL SHIVERS	GROUNDS CONTRACT TREE TRIMMING	GROUNDS MAINTENANCE	2,575.00	R
104517	PBS VIDEO	RESOURCE MATERIALS	STATE AND FEDERAL PROJECTS	42.90	R
104064	PCI SPECIAL EDUCATION	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	187.02	R
103674	PEACH TREE BUSINESS FORMS	School Supplies	FRANKLIN ELEMENTARY SCHOOL	232.67	R
103018	PEARSON EDUCATION	Classroom supplies/ Stu Equip	SPECIAL EDUCATION REGULAR YEAR	87.87	R
103720	PEARSON EDUCATION #1	7th Grade Science Books	JOHN ADAMS MIDDLE SCHOOL	3,680.52	R
103824	PEARSON EDUCATION #1	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	902.55	R
104299	PERMABOUND BOOKS	Core lit books	GRANT ELEMENTARY SCHOOL	378.69	R
103996	PIONEER CHEMICAL CO	BACK-PAK VACUUM	LINCOLN MIDDLE SCHOOL	448.88	R
104294	PIONEER CHEMICAL CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	3,500.00	U
104468	PLUMBERS DEPOT	OPEN ORDER PLUMBING SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
104397	POLITO FAMILY FARMS	PO FOR PRODUCE FOR FMSB PROGR.	FOOD SERVICES	1,300.00	F
104043	POOL SUPPLY OF ORANGE COUNTY	OPEN ORDER FOR POOL SUPPLIES	FACILITY MAINTENANCE	5,000.00	R
104432	POSTMASTER-MALIBU	POSTAGE STAMP	MALIBU HIGH SCHOOL	572.00	U
104022	POSTMASTER-SANTA MONICA	POSTAGE	SANTA MONICA HIGH SCHOOL	1,287.00	U
104078	POSTMASTER-SANTA MONICA	POSTAGE	CHILD DEVELOPMENT CENTER	660.00	CD
104421	POSTMASTER-SANTA MONICA	STAMPS	STUDENT SERVICES	88.00	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2010

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SF-SPECIAL FINANCING (FLEX)    BB,X-BONDS    D-DEVELOPER FEES    SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE    SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
104385	PREFERRED AERIAL & CRANE TECH	OPERATIONS VEHICLE INSPECTION	FACILITY OPERATIONS	300.00	U
104096	PRENTICE HALL	EARTH SCIENCE TEXTBOOKS	MALIBU HIGH SCHOOL	3,174.37	R
103970	PSOMAS	MALIBU HI BACKWASH/POOL INFILT	FACILITY MAINTENANCE	16,645.00	DF
103763	PSYCHCORP	Intervention Guide	FRANKLIN ELEMENTARY SCHOOL	295.23	R
103958	Pocket Full of Therapy	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	105.67	R
104159	QUARTERMASTER	SECURITY PATCHES	OLYMPIC CONTINUATION SCHOOL	152.00	R
104234	QUARTERMASTER	UNIFORMS	SANTA MONICA HIGH SCHOOL	115.14	R
104423	QUARTERMASTER	SECURITY UNIFORM	OLYMPIC CONTINUATION SCHOOL	118.46	U
104485	QUARTERMASTER	SECURITY UNIFORMS	SANTA MONICA HIGH SCHOOL	195.81	R
104228	RADEMAKER ENTERPRISES INC	AQUARIUM/MALIBU FIRE REPLACE	INSURANCE SERVICES	2,766.94	R
103883	RADIO SHACK	computer supplies	JOHN MUIR ELEMENTARY SCHOOL	100.00	R
104015	RALPH'S	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	300.00	R
103927	RAMIREZ, ALEJANDRO	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	500.00	R
103931	RAYCOM/MOBILE RELAY ASSOCIATES	TWO-WAY RADIOS FOR STAFF	EDISON ELEMENTARY SCHOOL	2,469.07	R
103986	RAYCOM/MOBILE RELAY ASSOCIATES	FOR BASE STATION/ANTENNA/MATRL	FACILITY MAINTENANCE	1,355.75	R
104061	RAYCOM/MOBILE RELAY ASSOCIATES	PARTS 2 WAY RADIOS	FACILITY OPERATIONS	44.60	U
103800	RAYVERN LIGHTING	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	245.29	U
104057	RAYVERN LIGHTING	lights for Barnum Hall	THEATER OPERATIONS&FACILITY PR	325.96	R
104136	RAYVERN LIGHTING	CUSTODIAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	109.20	R
104242	RAYVERN LIGHTING	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	774.18	R
104499	RAYVERN LIGHTING	FLOURSCENT LIGHTS	WILL ROGERS ELEMENTARY SCHOOL	40.88	R
103835	READ NATURALLY	RESOURCE READING SUPPLIES	MALIBU HIGH SCHOOL	1,280.23	R
103836	READ NATURALLY	RESOUCE READING MATERIALS	MALIBU HIGH SCHOOL	1,445.68	R
103838	READ NATURALLY	RESOURCE READING SUPPLIES	MALIBU HIGH SCHOOL	328.52	R
103831	REALITYWORKS	PSYCHOLOGY CLASS	MALIBU HIGH SCHOOL	602.78	R
103807	REALLY GOOD STUFF INCORP	CLASSROOM BOOKS	SAINT ANNE'S PRIVATE SCHOOL	104.98	R
104328	REALLY GOOD STUFF INCORP	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	87.92	U
104450	REARDON, MARYBETH	REIMBURSEMENT	STATE AND FEDERAL PROJECTS	303.00	R
104080	REMCHO JOHANSEN & PURCELL LLP	CAPITAL BOND FEASIBILITY	BOE/SUPERINTENDENT	498.00	U
103698	RENAISSANCE LEARNING INC	Math Scan Cards	ROOSEVELT ELEMENTARY SCHOOL	107.78	U
104071	RENAISSANCE LEARNING INC	ALPHASMART	SPECIAL EDUCATION REGULAR YEAR	675.97	R
104422	REYES, OSCAR	SCHOLARSHIP	OLYMPIC CONTINUATION SCHOOL	200.00	R
104105	RICOH BUSINESS SOLUTIONS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	466.86	R
104237	RICOH BUSINESS SOLUTIONS	Overages/Copies	ROOSEVELT ELEMENTARY SCHOOL	587.25	U
103747	RICOH U.S.	MAINTENANCE AGREEMENT	FISCAL SERVICES	169.00	U
104224	RICOH U.S.	OPEN ORDER/COPIER SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	150.00	U
104284	RICOH U.S.	SHIPPING & HANDLING	FISCAL SERVICES	100.00	U
104478	RICOH U.S.	MAINTENANCE AGREEMENT/COPIER	JOHN ADAMS MIDDLE SCHOOL	2,520.00	U
104074	RIFTON EQUIPMENT	STUDENT EQUIPMENT- GUIDE BAR	SPECIAL EDUCATION REGULAR YEAR	543.26	R
104371	RIGBY EDUCATION/HARCOURT	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	3,630.69	R
103767	RISO INC (SUPPLIES ONLY)	COPIER INK & TONER	WILL ROGERS ELEMENTARY SCHOOL	312.14	R
104173	RISO INC (SUPPLIES ONLY)	RIZO SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	805.19	U
103699	ROWMAN EDUCATION	PD book	STATE AND FEDERAL PROJECTS	23.85	R
103719	S & S ARTS & CRAFTS	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	600.22	CD
104020	S & S ARTS & CRAFTS	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	219.94	CD
104131	S A CONSULTING INC	Carteidges	INFORMATION SERVICES	954.83	U
103914	SALTILLO CORPORATION	CHATBOX REPAIR	SPECIAL EDUCATION REGULAR YEAR	50.00	R
104042	SANTA MONICA COLLEGE	COLLEGE COURSES	CHILD DEVELOPMENT CENTER	39,000.00	CD
104133	SANTA MONICA MUN BUS LINES	BUS TOKENS/PASSES	STUDENT SERVICES	2,000.00	U
104098	SCHACK, TREVOR	OPEN PO- MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	1,200.00	R
104289	SCHOLASTIC INC	BOOKS	CHILD DEVELOPMENT CENTER	630.00	CD

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## PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2010

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
104274	SCHOLASTIC MAGAZINES	MAGAZINES	SANTA MONICA HIGH SCHOOL	72.50	R
103787	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	114.86	R
103844	SCHOOL HEALTH CORPORATION	HEALTH SUPPLIES	OLYMPIC CONTINUATION SCHOOL	66.58	U
104413	SCHOOL HEALTH CORPORATION	HEALTH ITEMS	CHILD DEVELOPMENT CENTER	495.83	CD
103736	SCHOOL NURSE SUPPLY INC	SCALE FOR NURSES OFFICE	WEBSTER ELEMENTARY SCHOOL	204.41	R
103876	SCHOOL SERVICES OF CALIFORNIA	CADIE REPORT 2007-08	BUSINESS SERVICES	400.00	U
104503	SCHOOL SERVICES OF CALIFORNIA	RESOURCE MANAGEMENT GUIDE	BUSINESS SERVICES	91.70	U
103926	SCHOOL SPECIALTY INC	OPEN ORDER/INST SUP/TEAM	JOHN ADAMS MIDDLE SCHOOL	100.00	U
103990	SCHOOL SPECIALTY INC	OPEN ORDER/INST SUP/8TH TEAM	JOHN ADAMS MIDDLE SCHOOL	115.00	U
104076	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	54.78	R
104093	SCHOOL SPECIALTY INC	BEHAVIOR INTERVENTION SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	58.54	R
104137	SCHOOL SPECIALTY INC	School Supplies	FRANKLIN ELEMENTARY SCHOOL	82.16	R
104200	SCHOOL SPECIALTY INC	INST SUP/ART/ED FOUNDATION	JOHN ADAMS MIDDLE SCHOOL	1,010.33	R
104272	SCHOOL SPECIALTY INC	AFTER SCHOOL CLASS SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	263.04	R
104379	SCHOOL SPECIALTY INC	Classroom Supplies	GRANT ELEMENTARY SCHOOL	215.16	U
104494	SCHOOL SPECIALTY INC	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	1,200.00	U
104205	SCHOOL SPECIALTY/BECKLEY CARDY	OPEN ORDER/INST SUP/EQUITY	JOHN ADAMS MIDDLE SCHOOL	100.00	R
104506	SCHOOL SPECIALTY/BECKLEY CARDY	OT SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	61.04	R
104372	SCHWARTZ, JEFFREY	REIMBURSEMENT CTEL EXAM FEE	STATE AND FEDERAL PROJECTS	303.00	R
104454	SCHWENDEL, KURT	REIMBURSEMENT	STATE AND FEDERAL PROJECTS	303.00	R
103686	SEHI COMPUTER PRODUCTS	INK	SANTA MONICA HIGH SCHOOL	3,292.50	R
103701	SEHI COMPUTER PRODUCTS	PRINTER INK	PERSONNEL SERVICES	459.76	U
103760	SEHI COMPUTER PRODUCTS	PRINT CARTRIDGES	PURCHASING/WAREHOUSE	197.25	U
103832	SEHI COMPUTER PRODUCTS	TONER CARTRIDGE	MALIBU HIGH SCHOOL	311.36	U
103833	SEHI COMPUTER PRODUCTS	TONER CARTRIDGE	MALIBU HIGH SCHOOL	969.03	R
103885	SEHI COMPUTER PRODUCTS	Supplies/CARTRIDGES	CABRILLO ELEMENTARY SCHOOL	104.89	R
103946	SEHI COMPUTER PRODUCTS	Printer for speech teachers	GRANT ELEMENTARY SCHOOL	301.65	R
103955	SEHI COMPUTER PRODUCTS	FAX BLACK TONER CARTRIDGE	LINCOLN MIDDLE SCHOOL	104.32	U
103962	SEHI COMPUTER PRODUCTS	PRINTER/LIBRARY/PTA/TIER III	JOHN ADAMS MIDDLE SCHOOL	1,169.55	R
103999	SEHI COMPUTER PRODUCTS	PRINTERS	WILL ROGERS ELEMENTARY SCHOOL	2,700.70	R
104001	SEHI COMPUTER PRODUCTS	PRINTERS & TONERS	WILL ROGERS ELEMENTARY SCHOOL	7,459.64	U
104054	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGES	PURCHASING/WAREHOUSE	126.54	U
104122	SEHI COMPUTER PRODUCTS	PRINT CARTIDGES	PURCHASING/WAREHOUSE	196.00	U
104219	SEHI COMPUTER PRODUCTS	OFFICE PRINTER	EDISON ELEMENTARY SCHOOL	301.65	R
104375	SEHI COMPUTER PRODUCTS	TONER	CABRILLO ELEMENTARY SCHOOL	83.97	R
104444	SEHI COMPUTER PRODUCTS	CLASSROOM PRINTER CARTRIDGES	EDISON ELEMENTARY SCHOOL	359.56	R
104460	SEHI COMPUTER PRODUCTS	INK CARTRIDGE	OLYMPIC CONTINUATION SCHOOL	124.54	U
103936	SHIVERS, PAUL	GROUNDS CONTRACT TREE TRIMMING	GROUNDS MAINTENANCE	2,575.00	R
103687	SIMPLEXGRINNELL	TIMECLOCK	TRANSPORTATION	551.99	R
103467	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	MCKINLEY ELEMENTARY SCHOOL	57.07	U
103673	SIR SPEEDY PRINTING #0245	PRINTING	SANTA MONICA HIGH SCHOOL	2,067.26	R
103852	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CURRICULUM AND IMC	28.54	R
103983	SIR SPEEDY PRINTING #0245	Roosevelt Stationary	ROOSEVELT ELEMENTARY SCHOOL	288.64	U
104016	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	PERSONNEL SERVICES	85.61	U
104187	SIR SPEEDY PRINTING #0245	PRINTING-STAFF DEV MATERIALS	CURRICULUM AND IMC	329.25	R
104516	SIR SPEEDY PRINTING #0245	BUSINESS CARDS/FACILITIES TECH	FACILITY MAINTENANCE	28.54	R
103778	SMART & FINAL	REFRESHMENTS/SAT SCH/GIFT	JOHN ADAMS MIDDLE SCHOOL	200.00	R
103788	SMART & FINAL	OPEN ORDER/CLEANING SUPPLIES	CHILD DEVELOPMENT CENTER	500.00	CD
104005	SMART & FINAL	PARENT MTG/REFRESHMENTS	OLYMPIC CONTINUATION SCHOOL	80.00	U
104007	SMART & FINAL	CUSTODIAL	OLYMPIC CONTINUATION SCHOOL	200.00	R
104160	SMART & FINAL	FOOD	SANTA MONICA HIGH SCHOOL	500.00	R

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
104209	SMART & FINAL	SUPPLIES	PERSONNEL SERVICES	225.00	U
104446	SMART & FINAL	BTSA SUPPLIES	CURRICULUM AND IMC	300.00	R
104475	SMART & FINAL	OPEN P.O.	OLYMPIC CONTINUATION SCHOOL	250.00	R
104519	SMART & FINAL	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	900.00	U
103731	SMITH, BRADFORD	JEWELRY SUPPLIES	SPECIAL ED SPECIAL PROJECTS	200.00	R
103748	SO CALIFORNIA AIR CONDITIONING	OPEN ORDER FOR HVAC SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
103967	SO CALIFORNIA AIR CONDITIONING	HVAC SUPPLIES/MATERIALS	FACILITY MAINTENANCE	679.74	R
104480	SO CALIFORNIA AIR CONDITIONING	MAINT OPEN ORDER HVAC SUPPLIES	FACILITY MAINTENANCE	1,000.00	R
104324	SOCIAL STUDIES SCHOOL SVCS	CURRICULUM SUPPLIES	SANTA MONICA HIGH SCHOOL	150.00	R
104355	SOCIAL STUDIES SCHOOL SVCS	LIBRARY SUPPLIES	SANTA MONICA HIGH SCHOOL	500.00	U
104183	SOLARWINDS INC	Maintenance	INFORMATION SERVICES	495.00	U
104448	SOPRIS WEST	TEACHER WRITING MATERIALS	WEBSTER ELEMENTARY SCHOOL	3,735.29	R
104095	SOUTHPAW ENTERPRISES	BEHAVIOR INTERVENTION SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	42.49	R
103724	SOUTHWEST SCHOOL SUPPLY	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	48.78	R
103878	SOUTHWEST SCHOOL SUPPLY	INSTRUCTIONAL SUPPLIES / ART	LINCOLN MIDDLE SCHOOL	1,200.00	R
104152	SOUTHWEST SCHOOL SUPPLY	Classroom Materials	ROOSEVELT ELEMENTARY SCHOOL	196.38	U
104202	SOUTHWEST SCHOOL SUPPLY	CLASSROOM SUPPLIES	WEBSTER ELEMENTARY SCHOOL	620.00	R
104218	SOUTHWEST SCHOOL SUPPLY	Butcher Paper for school	GRANT ELEMENTARY SCHOOL	670.31	R
104270	SOUTHWEST SCHOOL SUPPLY	Classroom Supplies	GRANT ELEMENTARY SCHOOL	89.44	U
104373	SOUTHWEST SCHOOL SUPPLY	Classroom Supplies	GRANT ELEMENTARY SCHOOL	63.86	U
104496	SPARKLETT'S WATER CO	MAINT OPEN ORDER-WATER SUPPLIE	FACILITY MAINTENANCE	500.00	R
103770	SPEEDO ELECTRIC CO	BUS REPAIRS	TRANSPORTATION	175.13	R
104086	STAIB, KATHERINE	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	193.60	R
103605	STAPLES BUSINESS ADVANTAGE	TEACHER MATERIALS	STATE AND FEDERAL PROJECTS	400.00	R
104100	STAPLES BUSINESS ADVANTAGE	MATERIALS STAFF DEVELOPMENT	CURRICULUM AND IMC	750.00	R
104232	STAPLES BUSINESS ADVANTAGE	INSERVICE SUPPLIES	CURRICULUM AND IMC	1,500.00	R
104327	STAPLES BUSINESS ADVANTAGE	Printer Cartridges	ROOSEVELT ELEMENTARY SCHOOL	94.27	U
104447	STAPLES BUSINESS ADVANTAGE	OFFICE SUPPLIES	CURRICULUM AND IMC	500.00	R
103932	STAPLES/P-U/SANTA MONICA/WILSH	Open	INFORMATION SERVICES	1,500.00	U
104010	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	100.00	R
104280	STAPLES/P-U/SANTA MONICA/WILSH	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	50.00	R
104428	STAPLES/P-U/SANTA MONICA/WILSH	OFFICE SUPPLIES	EDISON ELEMENTARY SCHOOL	300.00	R
103819	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	50.00	CD
103925	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER FOR OFFICE SUPPLIES	BUSINESS SERVICES	350.00	U
104135	STAPLES/P-U/VENICE/LINCOLN BL	WASC SUPPLIES	OLYMPIC CONTINUATION SCHOOL	240.00	U
104300	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	1,500.00	CD
103814	STAPLES/P-U/WLA/CUST#240174490	INSERVICE SUPPLIES FOR OCLC	CURRICULUM AND IMC	494.00	R
104268	STAPLES/P-U/WLA/CUST#240174490	Classroom Supplies	GRANT ELEMENTARY SCHOOL	100.00	R
103826	STATE OF WISCONSIN,U W SYSTEM	CGI DVD's	ROOSEVELT ELEMENTARY SCHOOL	124.75	U
103825	SUMINSKI,MARK	WOODSHOP SUPPLIES	SPECIAL ED SPECIAL PROJECTS	200.00	R
103994	SUMMIT LEARNING	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	94.48	U
103792	SUPERFAST COPYING & BINDING	PRINTING STUDENT BOOK/GIFT	JOHN ADAMS MIDDLE SCHOOL	428.03	R
103842	TARGET STORES	OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	300.00	R
103758	TAYLOR ENGINEERING INC.	SEWER LINE PIPING AT PT. DUME	FACILITY MAINTENANCE	375.00	R
103711	TEACHER TO TEACHER PRESS	INSTRUCTIONAL SUP/MATH DEPT	JOHN ADAMS MIDDLE SCHOOL	155.68	R
104347	TEAM DISTRIBUTIONS INC	PAPER SUPPLIES	FOOD SERVICES	2,500.00	F
104531	THE PROPHET CORP	PE Equipment	JOHN MUIR ELEMENTARY SCHOOL	564.90	R
104048	THERAPRO INCORPORATED	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	31.43	R
104092	THERAPRO INCORPORATED	OCCUPATIONAL THERAPY SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	172.31	R
103725	TOSHIBA	INK/TONER	CHILD DEVELOPMENT CENTER	50.00	CD
104251	TOSHIBA	INK/TONER	CHILD DEVELOPMENT CENTER	1,466.02	CD



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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
104354	TOYS R US	OPEN ORDER/HEALTH & SAFETY	CHILD DEVELOPMENT CENTER	250.00	CD
104520	TRI-BEST VISUAL DISPLAY	WHITE BOARD	WEBSTER ELEMENTARY SCHOOL	235.55	R
104437	TRUTH AQUATICS/SEA LANDING	AP BIOLOGY FIELD TRIP	MALIBU HIGH SCHOOL	1,418.96	R
103771	TUMBLEWEED EDUCATIONAL	SPECIAL ED. ROUTE 67	TRANSPORTATION	3,004.75	R
103993	TUMBLEWEED EDUCATIONAL	CHARTER BUSES	WILL ROGERS ELEMENTARY SCHOOL	900.00	R
104051	TUMBLEWEED EDUCATIONAL	TRANSPORTATION COSTS/NWSYMPH	CURRICULUM AND IMC	1,700.00	R
104189	TUMBLEWEED EDUCATIONAL	Open PO for field trip	FRANKLIN ELEMENTARY SCHOOL	850.00	R
104207	TUMBLEWEED EDUCATIONAL	Special Ed. Transp.	TRANSPORTATION	2,651.25	R
104308	TUMBLEWEED EDUCATIONAL	TRANSPORTATION	SANTA MONICA HIGH SCHOOL	625.84	U
104341	TUMBLEWEED EDUCATIONAL	Open PO for field trip	FRANKLIN ELEMENTARY SCHOOL	1,900.00	R
103930	ULINE SHIPPING SUPPLIES	PURELL REFILLS	WILL ROGERS ELEMENTARY SCHOOL	201.18	R
104068	UNITED LABORATORIES	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	1,301.29	U
104153	UNIVERSAL ASPHALT CO. INC.	INSTALL ASPHALT AT EDISON	FACILITY MAINTENANCE	1,500.00	R
104348	UNIVERSAL AWNING INC	FURNISH AND INSTALL 2 AWNINGS	FACILITY MAINTENANCE	2,649.00	DF
103752	UNIVERSAL SPECIALITIES INC	FOR PLUMBING SUPPLIES	FACILITY MAINTENANCE	1,394.23	R
103744	US BANK (GOVT CARD SERVICES)	Software	INFORMATION SERVICES	207.23	U
104129	US BANK (GOVT CARD SERVICES)	Software	INFORMATION SERVICES	98.62	U
104186	US BANK (GOVT CARD SERVICES)	Sub Finder Certificate	INFORMATION SERVICES	82.47	U
104363	US BANK (GOVT CARD SERVICES)	GOING GREEN FOR M&O WEBINAR	PURCHASING/WAREHOUSE	59.00	U
104459	US BANK (GOVT CARD SERVICES)	SIS SOFTWARE TRIP TO MONTEREY	INFORMATION SERVICES	946.04	U
104049	VANGUARD FLOORING INC	FOR VCT INSTALL AT SAMOHI	FACILITY MAINTENANCE	2,884.40	R
104050	VANGUARD FLOORING INC	SUPPLY/INSTALL VINYL MALIBU HI	FACILITY MAINTENANCE	4,314.49	R
104052	VANGUARD FLOORING INC	WEBSTER KITCHEN FL REPAIRS	FACILITY MAINTENANCE	525.40	R
104277	VANNOY, CHRISTOPHER LINDSAY	Repair/Maintenance Stage Equip	CABRILLO ELEMENTARY SCHOOL	1,600.00	R
103845	VILLAGE GRAPHICS	MIDDLE SCHOOL CATALOG	MALIBU HIGH SCHOOL	856.05	U
103562	VIRCO MFG CORP	AUDITORIUM TABLES	MCKINLEY ELEMENTARY SCHOOL	3,878.63	U
103563	VIRCO MFG CORP	FOLDING CHAIRS/RACK	WILL ROGERS ELEMENTARY SCHOOL	1,608.58	R
103960	VIRCO MFG CORP	TABLES/HANDTRUCK/PERMIT	JOHN ADAMS MIDDLE SCHOOL	570.45	R
104130	VIRCO MFG CORP	STUDENTS DESKS	EDISON ELEMENTARY SCHOOL	933.40	U
104178	VIRCO MFG CORP	TABLE/EQUITY	JOHN ADAMS MIDDLE SCHOOL	200.18	R
104090	VONDERLEITH, JADEANE	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	1,200.00	R
103959	VONS MARKET-SANTA MONICA	GROCERY SUPPLIES/COOKING GROUP	SPECIAL EDUCATION REGULAR YEAR	400.00	R
104023	VONS STORE #2262	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	250.00	U
104040	VONS STORE #2262	OPEN ORDER/SUPPLIES	CHILD DEVELOPMENT CENTER	250.00	CD
104157	VONS STORE #2262	MEETING SUPPLIES/STAFF DEV	CURRICULUM AND IMC	350.00	R
104163	VONS STORE #2262	FOOD	SANTA MONICA HIGH SCHOOL	600.00	R
104325	VOYAGER EXPANDED LEARNING	Literacy subscription renewal	ROOSEVELT ELEMENTARY SCHOOL	434.61	R
103783	VWR SCIENTIFIC PRODUCTS	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	506.50	R
104384	W. W. GRAINGER	HAND TRUCK	PURCHASING/WAREHOUSE	223.07	U
104143	WALKER MOTOR CO	N2 Open order for bus repairs	TRANSPORTATION	2,000.00	R
104171	WALKER MOTOR CO	N2 Bus Repairs - special ed.	TRANSPORTATION	2,500.00	R
104217	WALKER MOTOR CO	N2 OPEN-ORDER MAINT VEHICLE RPAIR	FACILITY MAINTENANCE	300.00	R
103956	WEBB, SUZANNE MARIE	REIMBURSEMENT	LINCOLN MIDDLE SCHOOL	130.55	R
103722	WEST COAST MICROSCOPE SERVICE	MICROSCOPE SERVICE	SANTA MONICA HIGH SCHOOL	1,871.23	R
103786	WEST COAST PRINT	PRINTING	MCKINLEY ELEMENTARY SCHOOL	65.85	R
104103	WEST DISCOVERY EDUCATION	DE streaming Plus Middle/Elem	STATE AND FEDERAL PROJECTS	7,122.00	R
104401	WEST PUBLISHING COMPANY	ED CODE 2010	LINCOLN MIDDLE SCHOOL	57.07	U
103794	WESTERN FENCE & SUPPLY CO	FENCING FOR VIRGINIA PROPERTY	EDISON ELEMENTARY SCHOOL	766.50	R
104031	WESTERN FENCE & SUPPLY CO	FOR JOHN MUIR GATE INSTALL	FACILITY MAINTENANCE	1,183.00	R
104473	WISHING WELL MEDICAL	GLOVES	SPECIAL EDUCATION REGULAR YEAR	1,278.59	R
104039	WOOD, DAVID	REIMB. CLAIM FOR DAMAGES	INSURANCE SERVICES	460.00	U

12k

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF FEBRUARY, 2010

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
 SF-SPECIAL FINANCING (FLEX) BB, X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
104508	WORDS PLUS INC	STUDENT EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	4,316.76	R
103714	WRIGHT'S SUPPLY INC	FOR MAINT/HVAC PARTS & REPAIRS	FACILITY MAINTENANCE	978.66	R
103973	XEROX CORPORATION	COPIER SERVICE	SANTA MONICA HIGH SCHOOL	871.01	U
104128	YALE/CHASE MATERIALS HANDLING	CUSTODIAL CART REPAIR	SANTA MONICA HIGH SCHOOL	424.02	U
103689	YOUNG, DR. WILBERT	RATERS' SUPPLY	PERSONNEL COMMISSION	328.38	U
				** NEW PURCHASE ORDERS	952,803.15
<b>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES **</b>					
103690	AT&T	VOIP EQUIPMENT	INFORMATION SERVICES	2,613.10	BB
103805	AT&T	HARDWARE AND SOFTWARE CDS/LIN	LINCOLN MIDDLE SCHOOL	26,610.51	BB
103808	AT&T	SWITCHING EQUIPMENT	INFORMATION SERVICES	33,677.52	BB
104034	AT&T	IP PHONES DISTRICT WIDE	INFORMATION SERVICES	119,080.17	BB
104326	AT&T	IRONPORT APPLIANCE	INFORMATION SERVICES	42,463.54	BB
104408	AT&T	INSTALLATION & PROGRAMMING IP	INFORMATION SERVICES	87,680.00	BB
104416	AT&T	VOIP CABLING II VARIOUS SITES	MCKINLEY ELEMENTARY SCHOOL	45,450.00	BB
104033	CALIFORNIA GEOLOGICAL SURVEY	CAMPUS IMPROVEMENT PROJECT/MHS	MALIBU HIGH SCHOOL	3,600.00	BB
103635	CITY OF SANTA MONICA	JAMS PARKING LOT	JOHN ADAMS MIDDLE SCHOOL	7,150.00	BB
103799	CITY OF SANTA MONICA	PLAN CHECK REVIEW	EDISON ELEMENTARY SCHOOL	1,952.62	BB
104047	COMMERCIAL DOOR METAL SYSTEMS	GRANT GATE PROJECT	GRANT ELEMENTARY SCHOOL	4,950.00	BB
103692	COUNTY OF L.A. DEPT OF HEALTH	FOOD CONSTRUCTION PLAN APP	EDISON ELEMENTARY SCHOOL	1,213.00	BB
103694	LA OPINION NEWSPAPER	LEGAL ADVERTISEMENT	BUSINESS SERVICES	5,000.00	BB
103662	LEIGHTON CONSULTING INC	ADDTL GEOTECHNICAL	OLYMPIC CONTINUATION SCHOOL	19,500.00	BB
104035	STATE OF CALIFORNIA	FIRE ALARM REPLACEMENT	MALIBU HIGH SCHOOL	15,216.58	BB
104415	STATE OF CALIFORNIA	PROJECT TRACKING # 03-102173	LINCOLN MIDDLE SCHOOL	500.00	BB
104417	STATE OF CALIFORNIA	AGENCY TRACKING # 03-102325	ROOSEVELT ELEMENTARY SCHOOL	500.00	BB
104418	STATE OF CALIFORNIA	AGENCY TRACKING # 03-105585	MALIBU HIGH SCHOOL	500.00	BB
104233	TOM WILLIAMS SIGNS	PERMANENT SITE SIGNAGE	CHILD DEVELOPMENT CENTER	288.87	BB
				** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES	417,945.91

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO  
RE: ACCEPTANCE OF GIFTS – 2009/2010

ACTION/CONSENT  
02/04/10

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$13,703.49 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2009-2010 income and appropriations by \$13,703.49 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)

BOE Date: 02/04/10

Current Gifts and Donations 2009/2010

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 7,100.00	\$ -		Santa Monica Science Magnet	Field Trip
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 380.00	\$ -		Various Parents	Field Trip
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 732.70 \$ 113.65	\$ 129.30 \$ 20.05		LifeTouch Box Tops Education	General Supplies and Materials General Supplies and Materials
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000	\$ 690.00 \$ 141.00	\$ - \$ -		Various Students Various Students	General Supplies and Materials General Supplies and Materials
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000					
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 300.00 \$ 30.00	\$ - \$ -		Heal The Bay Anonymous	Field Trip Field Trip
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000					

BOE Date: 02/04/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 525.87 \$ 500.00	\$ - \$ -		Herf Jones Photography Will Rogers PTA	General Supplies and Materials Field Trip
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 340.00	\$ 60.00		Simon Sayre	General Supplies and Materials
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 1,035.00 \$ 783.00 \$ 667.00	\$ - \$ - \$ -		Various Various Various	General Supplies and Materials General Supplies and Materials General Supplies and Materials
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000					
<b>Student &amp; Family Services</b> 01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000	\$ 155.92	\$ -		various/Shizuko Takayassu/H. Gutter	General Supplies and Materials
<b>Information Services</b> 01-90120-0-00000-0000-8699-054-0000					
<b>Food and Nutrition Services</b> 01-90120-0-00000-0000-8699-057-0000					
<b>District</b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 13,494.14</b>	<b>\$ 209.35</b>	<b>\$ -</b>		

BOE Date: 02/04/10

Current Gifts and Donations 2009/2010

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 59,321.27	\$ 7,100.00	\$ -	\$66,421.27			\$ -
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 4,992.24	\$ 380.00	\$ -	\$ 5,372.24			\$ -
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 510.17	\$ 846.35	\$ 149.35	\$ 1,505.87			\$ -
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 152.30			\$ 152.30			\$ -
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 128.98			\$ 128.98			\$ -
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 13,172.41	\$ 831.00		\$14,003.41			\$ -
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 2,314.06			\$ 2,314.06			\$ -
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 1,087.16	\$ 330.00	\$ -	\$ 1,417.16			\$ -
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 882.00			\$ 882.00			\$ -
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 3,198.00	\$ 1,025.87	\$ -	\$ 4,223.87			\$ -
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 152.45	\$ 340.00	\$ 60.00	\$ 552.45			\$ -
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 15,944.50	\$ 2,485.00	\$ -	\$18,429.50	\$ 4,271.30		\$ 4,271.30
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 02/04/10

Current Gifts and Donations 2009/2010

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 5,592.75	\$ 155.92		\$ 5,748.67	\$ 1,935.00		\$ 1,935.00
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
<b>District</b> 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
<b>TOTAL GIFTS</b>	<b>\$ 107,448.29</b>	<b>\$ 13,494.14</b>	<b>\$ 209.35</b>	<b>\$121,151.78</b>	<b>\$ 6,206.30</b>	<b>\$ -</b>	<b>\$ 6,206.30</b>
<b>Total Cash Gifts for District:</b>		<b>\$ 13,494.14</b>	<b>\$ 209.35</b>		<b>Total In-Kind Gifts:</b>	<b>\$ -</b>	

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AUTHORIZATION TO USE BID NO.1-10-23-20 STATEWIDE COMMODITY CONTRACTS (DEPARTMENT OF GENERAL SERVICES) FOR THE PURCHASE OF PASSENGER AND CARGO VANS, SERVICES, AND RELATED COMPONENTS

RECOMMENDATION NO. A.07

It is recommended that the Board of Education authorize using Bid No.1-10-23-20 Department of General Services for the purchase of passenger and cargo vans, services, and related components, under the terms and conditions of the public agency's contract pursuant to the provisions of public contract code section 20118 and 20652.

COMMENTS: School district governing boards have the authority to "piggyback" on another public agency's bid per public contract code section 20118 and 20652 when it is determined to be in the "best interest of the district." It is often advantageous for district to utilize piggyback bids when contract items are identical to the district's specifications. Using piggyback contracts saves time and money, and they often provide lower prices than a single jurisdiction would be able to obtain.

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*In response to Mr. Mechur's question, Ms. Maez explained that using cargo vans would be more cost effective for smaller team sports that do not have enough players to warrant the use of a bus. The funds are coming from the restricted general fund.*

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #27 FOR INCREASE SCOPE FOR TOPOGRAPHIC SURVEYS AND DIGITAL MAPPING FOR ADDITIONAL SURVEY WORK – JOHN ADAMS MIDDLE SCHOOL – PSOMAS – RFP #8.09 – MEASURE BB

RECOMMENDATION NO. A.08

It is recommended that the Board of Education award Contract Amendment #27 to PSOMAS for additional survey services at John Adams Middle School for the Measure BB program in the amount of \$1,496 for a total contract amount of \$1,131,865.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-011-2600  
Description: Independent Contractor / Consultant

COMMENTS: At their September 17, 2009 meeting, the Board of Education approved a contract amendment with Psomas to perform confirmation survey of the construction layout and staking for the parking lot project at John Adams Middle School. During performance of the survey, additional work was required to confirm the location of a new curb and provide additional horizontal control.

This Contract Amendment #24, for \$1,496 is for revised on-site survey confirmation services at the parking lot project at John Adams Middle School.

ORIGINAL CONTRACT AMOUNT	\$ 249,450
Contract Amendment#1 (Survey, 4 Sites)	92,200
Contract Amendment#2 (Samohi Utilities Map)	39,600
Contract Amendment#3 (Survey, 2 Sites)	38,000
Contract Amendment#4 (Survey, 4 Sites)	63,000
Contract Amendment#5 (Survey, 4 Sites)	99,900
Contract Amendment#6 (Survey/Utilities Mapping, 4 Sites)	84,500
Contract Amendment#7 (Survey, 5 Sites)	72,600
Contract Amendment #8 (MMHS, Sewer, Easement)	63,500
Contract Amendment #9 (Samohi, Olympic)	99,000
Contract Amendment #10 (Samohi survey)	7,500
Contract Amendment #11(Lincoln survey)	15,000
Contract Amendment #12 (MMHS survey)	5,500
Contract Amendment #13 (Webster survey)	22,500
Contract Amendment #14 (MMHS survey)	7,500
Contract Amendment #15 (MMHS slope analysis)	1,800

*(Continued on next page)*

Contract Amendment #16 (JAMS design survey)	8,379
Contract Amendment #17 (MMHS design survey)	29,246
Contract Amendment #18 (PDES survey)	23,574
Contract Amendment #19 (Samohi)	24,232
Contract Amendment #20 (MMHS)	6,795
Contract Amendment #21 (Webster)	22,081
Contract Amendment #22 (MMHS)	2,560
Contract Amendment #23 (Samohi)	17,048
Contract Amendment #24 (JAMS confirmation survey)	2,500
Contract Amendment #25 (JAMS underground sewer survey)	21,556
Contract Amendment #26 (ELA design survey)	10,848
<u>Contract Amendment #27 (JAMS revised survey)</u>	<u>1,496</u>
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$ 1,131,865</b>

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. Allen  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Mr. Mechur was absent for the vote)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #20 FOR ADDITIONAL ARCHITECTURAL SERVICES FOR CARPET REVISIONS – LINCOLN MIDDLE SCHOOL – WWCOT – MEASURE BB

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve Contract Amendment #20 with WWCOT to provide architectural services for revisions to the carpet design and specifications at the Lincoln Middle School project, in an amount of \$2,264, for a contract total of \$3,989,434.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-012-2600  
Description: Consultant Services

COMMENTS: During the Construction Documents phase, the District issued revised carpet standards to C&A/Tandus Powerbound rolled materials to align with ongoing maintenance plans for carpet material installed at all school sites.

This Contract Amendment #20, for \$2,264, is for architectural services to revise the carpet design and specifications to coordinate with District standards at the Lincoln Middle School project. The revised contract total will be \$3,989,434.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$936,032
CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)	131,663
CONTRACT AMENDMENT #2 (Data Center)	99,420
CONTRACT AMENDMENT #3 (DD/CD/CA)	2,195,078
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)	70,435
CONTRACT AMENDMENT #5 (Data Center structural revisions)	6,925
CONTRACT AMENDMENT #6 (McKinley Safety Proj.)	168,697
CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)	92,592
CONTRACT AMENDMENT #8 (Lincoln Fire Protection)	17,538
CONTRACT AMENDMENT #9 (Landscape and Planting Standards)	30,245
CONTRACT AMENDMENT #10 (Add'l Landscape Standards)	5,200
CONTRACT AMENDMENT #11 (PV Standard Specs)	26,100
CONTRACT AMENDMENT #12 (Lincoln Interim housing)	31,755
CONTRACT AMENDMENT #13 (Lincoln sewer line)	15,569
CONTRACT AMENDMENT #14 (Lincoln sprinklers at E)	54,933
CONTRACT AMENDMENT #15 (Data Center fire protection)	23,782
CONTRACT AMENDMENT #16 (Lincoln trash enclosure design)	15,000
CONTRACT AMENDMENT #17 (Lincoln additional hydrant)	\$3,989
CONTRACT AMENDMENT #18 (Data Center, Fire Protection, existing District Office building)	49,036
CONTRACT AMENDMENT #19 (Data Center, Previous DSA Application Certification Study)	13,181
CONTRACT AMENDMENT #20 (Lincoln carpet revisions)	2,264
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$3,989,434</b>

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT # 2 FOR CLASSROOM TECHNOLOGY  
ADDITIONAL SCOPE – CARTIER ELECTRICAL TECHNOLOGIES, INC. –  
MEASURE BB

RECOMMENDATION NO. A.10

It is recommended that the Board of Education approve CHANGE ORDER # 2 with CARTIER ELECTRICAL TECHNOLOGIES for additional classroom technology enhancements for specified elementary school sites within the contract scope, in the total amount of \$3,512.52 for a total contract amount of \$209,643.08

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Measure BB  
Account Number: 21-00003-0-00000-85000-6200-054-2600  
Description: Consultant Services

COMMENTS: The Board of Education previously approved CARTIER ELECTRICAL TECHNOLOGIES for construction services for classroom technology installations at 20 elementary school sites.

Change Order # 2 for \$3,512.52, is for changes to the original contract scope to remove existing ceiling or wall-mounted television sets and brackets in eight classrooms where TV antenna connections are diverted to the new classroom technology audio-visual equipment.

ORIGINAL CONTRACT – CLASSROOM TECHNOLOGY	\$190,930.00
CHANGE ORDER #1 (COP 001, COP 002, COP 003)	15,200.56
<u>CHANGE ORDER #2 (Cartier Electrical COP 007)</u>	<u>3,512.52</u>
TOTAL:	\$209,643.08

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

2/4/10

FROM: TIM CUNEO/JANECE L. MAEZ/STUART SAM

RE: CONTRACT AMENDMENT #12 FOR INCREASED ARCHITECTURAL SERVICES FOR DESIGN AND ANALYSIS TO ADDRESS THE 50% CONSTRUCTION DOCUMENT DESIGN REVIEW COMMENTS - SANTA MONICA HIGH SCHOOL – R. L. BINDER ARCHITECTURE & PLANNING – MEASURE BB

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve Contract Amendment #12 with R. L. Binder Architecture & Planning (RLB) to provide architectural services for revision to the Construction Documents as recommended by the Design Review Team (DRT) for Stair no. 3 building element at Santa Monica High School, in an amount of \$61,800 for a total contract amount of \$6,701,879.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Numbers:21-00000-0-00000-85000-5802-015-2600

Description: Consultant Services

COMMENTS: As part of the design review process the Design Review Team (DRT) has conducted their 50% Construction Documents (CD) design progress review. A number of alternatives were summarized into specific areas in order to reach final DRT consensus. At their September 17, 2009 meeting, the Board of Education approved CA #10 which provided for the initial study, Study # 1. After review of that study, it was determined that further refinement was required. At their November 19, 2009 meeting, the Board of Education approved CA #11 which included the following Items:

1. Conduct architectural services to provide design studies for the identified elements of the building;
2. Assess extent of impact to project, and submit a fee proposal to incorporate selected options studies.

The extent of impact and revisions needed to the project have now been identified.

This Contract Amendment #12, for \$61,800, is for revision of the Contract Documents for inclusion of the selected design option for Stair no. 3. The revised contract total will be \$6,701,879.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT	\$1,209,688
CONTRACT AMENDMENTS #1 & 2 (Siting Study)	180,000
CONTRACT AMENDMENT #3 (Not issued)	0
CONTRACT AMENDMENT #4 (Programming add'l services)	209,244
CONTRACT AMENDMENT #5 (DD/CD/CA)	4,878,954
CONTRACT AMENDMENT #6 (Fire protection design)	36,720
CONTRACT AMENDMENT #7 (Revisions to siting study)	11,000
CONTRACT AMENDMENT #8 (Mechanical cooling design)	25,300
CONTRACT AMENDMENT #9 (Geotech Revisions impacts)	54,720
CONTRACT AMENDMENT #10 (50% CD review comments) Study #1	3,120
CONTRACT AMENDMENT #11 (50% CD review comments) Study #2 & #3	31,333
CONTRACT AMENDMENT #12 (50% CD review comments) Study #4	61,800
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$6,701,879</u>

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. Allen  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Mr. Mechur was absent for the vote)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #13 FOR INCREASED ARCHITECTURAL SERVICES FOR DESIGN AND ANALYSIS TO ADDRESS THE 50% CONSTRUCTION DOCUMENT DESIGN REVIEW COMMENTS STUDY #5 - SANTA MONICA HIGH SCHOOL - R. L. BINDER ARCHITECTURE & PLANNING – MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Contract Amendment #13 with R. L. Binder Architecture & Planning (RLB) to provide architectural services for revision to the Construction Documents as recommended by the Design Review Team (DRT) for Science Wing north façade design and Stair no. 4, and Courtyard Administration Suite and Glazing building elements at Santa Monica High School, in an amount of \$127,975 for a total contract amount of \$6,829,854.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Numbers:21-00000-0-00000-85000-5802-015-2600

Description: Consultant Services

COMMENTS: As part of the design review process the Design Review Team (DRT) has conducted their 50% Construction Documents (CD) design progress review. A number of alternatives were summarized into specific areas in order to reach final DRT consensus. At their September 17, 2009 meeting, the Board of Education approved CA #10 which provided for the initial study, Study # 1. After review of that study, it was determined that further refinement was required. At their November 19, 2009 meeting, the Board of Education approved CA #11 which included the following Items:

1. Conduct architectural services to provide design studies for the three identified elements of the building;
2. Assess extent of impact to project, and submit a fee proposal to incorporate selected options studies.

The extent of impact and revisions needed to the project have now been identified.

This Contract Amendment #13, for \$127,975, is for revision of the Contract Documents for inclusion of the selected design options for Science Wing north façade design, Stair no. 4, and Courtyard Administration Suite and Glazing. The revised contract total will be \$6,829,854.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT	\$1,209,688
CONTRACT AMENDMENTS #1 & 2 (Siting Study)	180,000
CONTRACT AMENDMENT #3 (Not issued)	0
CONTRACT AMENDMENT #4 (Programming add'l services)	209,244
CONTRACT AMENDMENT #5 (DD/CD/CA)	4,878,954
CONTRACT AMENDMENT #6 (Fire protection design)	36,720
CONTRACT AMENDMENT #7 (Revisions to siting study)	11,000
CONTRACT AMENDMENT #8 (Mechanical cooling design)	25,300
CONTRACT AMENDMENT #9 (Geotech Revisions impacts)	54,720
CONTRACT AMENDMENT #10 (50% CD review comments) Study #1	3,120
CONTRACT AMENDMENT #11 (50% CD review comments) Study #2 & #3	31,333
CONTRACT AMENDMENT #12 (50% CD review comments) Study #4 (A.11)	61,800
CONTRACT AMENDMENT #13 (50% CD review comments) Study #5 (A.12)	127,975
<u>TOTAL CONTRACT AMOUNT</u>	<u>\$6,829,854</u>

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. Allen  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Mr. Mechur was absent for the vote)  
 NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #15 FOR ADDITIONAL ARCHITECTURAL SERVICES FOR SITE PLAN REVISIONS – JOHN ADAMS MIDDLE SCHOOL – OSBORN/KONING EIZENBERG – MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Contract Amendment #15 with Osborn/Koning Eizenberg to provide architectural services for revisions to the parking lot layout and fence and gate configurations at the John Adams Middle School project, in an amount of \$9,618 for a total contract amount of \$2,557,913.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-011-2600  
Description: Consultant Services

COMMENTS: During the Construction Documents phase, the District’s Consulting Arborist recommended that the design team review the northeast parking lot and driveway location in order to maintain an existing street tree. As a result of the re-configuration, several on-site trees were also able to be maintained. In addition, control and use of the school site has changed recently with the opening of the new athletic fields. This has required revisions to the previously approved layout of fencing and gates between the main campus and the athletic fields.

This Contract Amendment #15, for \$9,618 is for architectural service to revise the parking lot layout and fencing and gate configuration at the John Adams Middle School project. The revised contract total will be \$2,557,913.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$493,220
CONTRACT AMENDMENT #1 (Rogers ES Prog./Schematic Design)	100,620
CONTRACT AMENDMENT #2 (DD/CD/CA)	1,661,925
CONTRACT AMENDMENT #3 (Adams MS tennis courts/parking lot)	38,000
CONTRACT AMENDMENT #4 (Adams MS landscaped perimeter)	75,500
CONTRACT AMENDMENT #5 (Grant ES Safety Proj.)	28,200
CONTRACT AMENDMENT #6 (Rogers ES Safety & Security Proj.)	16,600
CONTRACT AMENDMENT #7 (Adams MS add'l services coord.)	17,000
CONTRACT AMENDMENT #8 (Adams interim housing)	28,110
CONTRACT AMENDMENT #9 (Adams electrical upgrade)	40,460
CONTRACT AMENDMENT #10 (Grant additional gate)	7,640
CONTRACT AMENDMENT #11 (Rogers gate)	5,200
CONTRACT AMENDMENT #12 (Adams paved break-out area)	5,600
CONTRACT AMENDMENT #13 (Adams grading revisions)	1,800
CONTRACT AMENDMENT #14 (Adams prior DSA Application Certification)	28,420
CONTRACT AMENDMENT #15 (Adams site plan revisions)	9,618
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$2,557,913</b>

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #14 FOR ADDITIONAL SERVICES TO SUPPORT  
CEQA ENVIRONMENTAL DOCUMENTS – LINCOLN MIDDLE SCHOOL –  
PBS&J – MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Contract Amendment #14 with PBS&J for additional services for coordination and revisions in support of CEQA environmental document for the Lincoln Middle School project in the amount of \$23,215 for a total contract amount of \$834,939.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Measure BB  
Account Number: 21-00000-0-00000-85000-5802-012-2600  
Description: Consultant Services

COMMENTS: On November 6, 2008, the Board of Education approved a contract with PBS&J for CEQA environmental services for Lincoln Middle School. During the preparation of the Lincoln Middle School proposed Mitigated Negative Declaration (IS/MND), additional studies were required including shade/shadow analysis, sound barrier study, existing light level study, and water use calculations. Additional coordination was required by PBS&J to coordinate with these studies and incorporate them into the IS/MND. This Contract Amendment #14, in the amount of \$23,215, is for additional coordination and revisions as required in support of the CEQA environmental documents for the Lincoln Middle School project, for a total contract amount of \$834,939.

ORIGINAL CONTRACT AMOUNT	\$152,745
CONTRACT AMENDMENT #1 (Public Outreach)	70,150
CONTRACT AMENDMENT #2 (CEQA, 6 Schools)	281,809
CONTRACT AMENDMENT #3 (Archeo Survey)	9,146
CONTRACT AMENDMENT #4 (Lighting Study)	10,913
CONTRACT AMENDMENT #5 (CEQA Add Service)	44,949
CONTRACT AMENDMENT #6 (CEQA, 5 Schools)	102,005
CONTRACT AMENDMENT #7 (Malibu, Traffic)	63,706
CONTRACT AMENDMENT #8 (Malibu, EIR)	61,873
CONTRACT AMENDMENT #9 (Malibu Football)	4,200
CONTRACT AMENDMENT #10 (Lincoln MS Shade & Shadow Study)	3,755
CONTRACT AMENDMENT #11 (Malibu HS Temp Football Lighting, Viewpoint Luminescence Study)	2,200
CONTRACT AMENDMENT #12 (Lincoln MS Lighting study)	3,173
CONTRACT AMENDMENT #13 (John Adams Additional historic review)	1,100
CONTRACT AMENDMENT #14 (Lincoln Additional coordination and revisions)	23,215
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$834,939</b>

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Allen  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Mr. Mechur was absent for the vote)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #7 FOR CONSULTING ARBORIST SERVICES –  
EDISON LANGUAGE ACADEMY PROJECT, 2512 & 2508 VIRGINIA AVENUE  
PROPERTIES – CY CARLBERG – MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve Contract Amendment #7 with Cy Carlberg, Registered Consulting Arborist, for Consulting Arborist Services for the Measure BB Projects at Edison Language Academy, 2508 & 2512 Virginia Avenue properties, in the amount of \$11,700 for a total contract amount of \$113,630.

Funding Information

Budgeted: Yes  
Fund: 81  
Source: Building Fund  
Account Number: 81-00000-0-00000-85000-5802-001-2600  
Description: Consultant Services

COMMENTS: Consulting Arborist Services are necessary in order to insure proper design and handling of the District's tree and shrub resources during design and construction of the Measure BB projects.

District obtained legal possession of 2508 and 2512 Virginia Avenue, as part of the Edison Language Academy project, on January 5, 2010. Both properties have substantial number of mature trees. District is currently evaluating the trees on these two sites to consider retaining some of the trees on site and/or possibly relocating some trees to other locations on site or off-site. To this effort, consulting services of the arborist are required to evaluate the existing trees and provide recommendations:

Consulting Arborists services include the following activities:

- Site visit and evaluation of existing trees.
- Review trees for suitability for preservation and/or relocation
- Provide tree disposition plan
- Construction monitoring during demolition of the two residences
- Prepare photo-documented report with recommendations
- Develop Tree Protection Plan (draft tree numbers, accurate canopy spreads, location of protective fencing, tree protection specifications).
- Review site plans, irrigation plans, grading plans, and planting plans.
- Construction Monitoring.

This Contract Amendment #7, for \$11,700, is for Consulting Arborist Services for Edison Language Academy, Virginia Avenue properties. The revised contract total will be \$113,630.

*(Continued on next page)*

ORIGINAL CONTRACT AMOUNT (Adams, Lincoln)	\$17,550
CONTRACT AMENDMENT #1 (Malibu, Samohi)	32,460
CONTRACT AMENDMENT #2 (Edison)	13,920
CONTRACT AMENDMENT #3 (Malibu, Samohi)	4,380
CONTRACT AMENDMENT #4 (Community Outreach)	11,000
CONTRACT AMENDMENT #5 (Grant,McKinley,Webster)	14,040
CONTRACT AMENDMENT #6 (Olympic, Washington)	8,580
CONTRACT AMENDMENT #7 (Edison, 2512 & 2508 Virginia Avenue)	11,700
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$113,630</b>

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. Allen  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Mr. Mechur was absent for the vote)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/2010

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #18 FOR ADDITIONAL SOIL TESTING AND ANALYSIS – MALIBU MIDDLE AND HIGH SCHOOL – LFR – MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Contract Amendment #18 with LFR for additional soils testing and analysis required to complete the Preliminary Environmental Assessment (PEA) and the Removal Action Workplan (RAW) for the Malibu Middle and High School, Campus Improvement project, Measure BB program, in the amount of \$34,870 for a total not to exceed contract amount of \$504,658.

Funding Information:

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-010-2600  
Description: Independent Contractor / Consultant

COMMENTS: Prior to construction of the new school facilities, it is necessary to complete the removal of contaminated soils. To complete this process soil tests are taken based in the areas of work and based on an analysis of the historical data showing previous uses at the site. Frequently these tests indicate the presence of chemicals that must be removed. To determine the amount of contamination and plan the removal work (RAW), additional tests localized around these areas must be done to identify the boundaries of the chemical's presence in the soil.

This Contract Amendment #18 is to collect the additional soil samples, testing and analysis needed to complete the Preliminary Environmental Assessment (PEA) and the Removal Action Workplan (RAW).

ORIGINAL CONTRACT AMOUNT	\$ 54,300
Contract Amendment #1 (Pipe Risk Eval.,ELA)	\$ 26,686
Contract Amendment #2 (Env. Assessment, Lincoln)	\$ 50,879
Contract Amendment #3 (Env. Assessment, 4 sites)	\$162,335
Contract Amendment #4 (Pipe Risk Phase 2, ELA)	\$ 32,392
Contract Amendment #5 (Contract Extension)	\$0
Contract Amendment #6 (Malibu, SAMOHI)	\$ 4,200
Contract Amendment #7 (Pipe Risk Stage 2, SAMOHI)	\$ 6,770
Contract Amendment #8 (Removal Action Plan,ELA)	\$ 21,010
Contract Amendment #9 (Sampling Lincoln)	\$ 16,808
Contract Amendment #10 (Sampling Adams)	\$ 21,608
Contract Amendment #11 (sampling RAW Adams)	\$ 31,970
Contract Amendment #12 (samp. RAW Lincoln)	\$25,320
Contract Amendment #13 (Revised Phase 1, Malibu)	\$ 860
Contract Amendment #14 (Edison, RAW, Bid assist)	\$ 5,850

*(Continued on next page)*

Contract Amendment #15 (Edison, RAW, Monitoring) <b>POSTPONED</b>	\$0
Contract Amendment #16 (Adams, RAW, Bid assist, monitoring)	\$5,000
Contract Amendment #17 (Lincoln, RAW, Bid assist, monitoring)	\$3,800
Contract Amendment #18 (Malibu, sampling, RAW) (A.18)	\$34,870
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$504,658</b>

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. Allen  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Mr. Mechur was absent for the vote)  
 NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / MICHAEL D. MATTHEWS  
 RE: CERTIFICATED PERSONNEL – Elections, Separations

ACTION/CONSENT  
 02/04/09

RECOMMENDATION NO. A.17

Unless otherwise noted, all items are included in the 2009/2010 approved budget.

**ADDITIONAL ASSIGNMENTS**

ADAMS MIDDLE SCHOOL

Bon, Nancy	3 hrs @\$40.46	1/7/10-1/23/10	Est Hrly/\$121
Meyer, Kimberly	3 hrs @\$40.46	1/7/10-1/23/10	<u>Est Hrly/\$121</u>
TOTAL ESTABLISHED HOURLY			\$242

Comment: Saturday Math Seminar for Students  
 01-Gifts – Equity Fund

CHILD DEVELOPMENT SERVICES

Barba, Yesenia	48 hrs @\$25.17	12/21/09-12/30/09	Own Hrly/\$1,208
Clark, Marena	48 hrs @\$20.14	12/21/09-12/30/09	Own Hrly/\$ 967
Dunn, Glenda	48 hrs @\$38.75	12/21/09-12/30/09	Own Hrly/\$1,860
Martinez, Emelita	48 hrs @\$35.52	12/21/09-12/30/09	Own Hrly/\$1,705
Norodom, Pachapor	48 hrs @\$27.73	12/21/09-12/30/09	Own Hrly/\$1,331
Proctor, Valerii	48 hrs @\$26.61	12/21/09-12/30/09	Own Hrly/\$1,277
Sanchez, Johanna	48 hrs @\$24.09	12/21/09-12/30/09	Own Hrly/\$1,156
Smith, Courtnee	48 hrs @\$24.81	12/21/09-12/30/09	<u>Own Hrly/\$1,191</u>
TOTAL OWN HOURLY			\$10,695

Comment: Winter Break Assignment  
 12-Unrestricted Resource

EDISON ELEMENTARY SCHOOL

Ellis, John	80 hrs @\$40.46	1/4/10-6/25/10	<u>Est Hrly/\$3,237</u>
TOTAL ESTABLISHED HOURLY			\$3,237

Comment: Substitute for teacher on Leave of Absence  
 01-Special Education

FRANKLIN ELEMENTARY SCHOOL

Schwangel, Kurt	19 hrs @\$40.46	1/4/10-6/25/10	<u>Est Hrly/\$769</u>
TOTAL ESTABLISHED HOURLY			\$769

Comment: After-School Technology Club  
 01-Tier III Programs Cat Flex

HUMAN RESOURCES

Ipina, Elizabeth	12 hrs @\$40.46	1/4/10-6/25/10	<u>Est Hrly/\$486</u>
TOTAL ESTABLISHED HOURLY			\$486

Comment: BTSA Support Provider  
 01-New Teacher Resource Program

MUIR ELEMENTARY SCHOOL

Wheeler, Daniel	20 hrs @\$40.46	1/11/10-5/1/10	<u>Est Hrly/\$809</u>
TOTAL ESTABLISHED HOURLY			\$809

Comment: After-School GATE Program  
 01-Title I ARRA

ROGERS ELEMENTARY SCHOOL

Menjivar, LaDawna	72 hrs @\$40.46	1/17/10-5/21/10	<u>Est Hrly/\$2,913</u>
		TOTAL ESTABLISHED HOURLY	\$2,913
Comment:	After-School Intervention 01-Title I ARRA		

Estrada, Tiffany	132 hrs @\$40.46	12/7/09-6/25/10	<u>Est Hrly/\$5,341</u>
		TOTAL ESTABLISHED HOURLY	\$5,341
Comment:	Reading Specialist/ELD Coach 01-Title I ARRA		

SANTA MONICA HIGH SCHOOL

Cruce, Marae	17 hrs @\$45.74	1/6/10-1/29/10	Own Hrly/\$ 778
Dreier, Holly	17 hrs @\$63.61	1/6/10-1/29/10	Own Hrly/\$1,081
Gaynor, Susan	17 hrs @\$54.57	1/6/10-1/29/10	Own Hrly/\$ 928
Gleason, Beverly	17 hrs @\$82.77	1/6/10-1/29/10	Own Hrly/\$1,407
Tipper, Geoff	17 hrs @\$64.51	1/6/10-1/29/10	<u>Own Hrly/\$1,097</u>
		TOTAL OWN HOURLY	\$5,291

Comment: 6<sup>th</sup> Period Assignment  
01-Unrestricted Resource

Sever, Pam	4 hrs @\$40.46	11/6/09-11/24/09	<u>Est Hrly/\$162</u>
		TOTAL ESTABLISHED HOURLY	\$162

Comment: Special Education Assignment  
01-Special Education

Ellis, Holly	80 hrs @\$40.46	1/4/10-1/15/10	<u>Est Hrly/\$3,237</u>
		TOTAL ESTABLISHED HOURLY	\$3,237

Comment: Substitute for Special Education Teacher  
01-Special Education

Contreras, Luis	1.5 hrs @\$40.46	12/9/09	Est Hrly/\$61
Dreier, Holly	1.5 hrs @\$40.46	12/9/09	Est Hrly/\$61
Gaynor, Susan	1.5 hrs @\$40.46	12/9/09	Est Hrly/\$61
Schlenker, Heather	1.5 hrs @\$40.46	12/9/09	Est Hrly/\$61
Tores, Lupe	1.5 hrs @\$40.46	12/9/09	<u>Est Hrly/\$61</u>
		TOTAL ESTABLISHED HOURLY	\$305

Comment: Math Dept Meeting  
01-Tier III Programs Cat Flex

**ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS**

LINCOLN MIDDLE SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Ehrke, Shelly	2.0 EDU	Travel Club	9/09-1/10	\$ 512
Hart, Sharon	3.0 EDU	Honor Society	9/09-1/10	\$ 768
Hernandez, Jose	2.0 EDU	AVID	9/09-1/10	\$ 512
Hunt, Mark	6.0 EDU	Jazz Band	9/09-1/10	\$1,536
Johnston, Roe	2.0 EDU	Audio-Visual	9/09-1/10	\$ 512
Komandyan, Anna	6.0 EDU	Orchestra	9/09-1/10	\$1,536
Levy, Amanda	1.0 EDU	Best Buddies Club	9/09-1/10	\$ 256
Moe, Eric	3.0 EDU	DJ Club	9/09-1/10	\$ 768
O'Brien, Marianna	1.5 EDU	Science Bowl Club	9/09-1/10	\$ 384
Paddock, Jennifer	1.0 EDU	Best Buddies Club	9/09-1/10	\$ 256
Paddock, Jennifer	2.0 EDU	AVID	9/09-1/10	\$ 512
Pham, Vy	6.0 EDU	Yearbook	9/09-1/10	\$1,536
Ventre, Vanessa	6.0 EDU	Madrigals	9/09-1/10	<u>\$1,536</u>
		TOTAL EDUS		\$10,624

**TOTAL ESTABLISHED HOURLY, AND OWN HOURLY = \$ 44,111**



**ELECTIONS****PROBATIONARY CONTRACTS**Name/Assignment/Location

Cole, Debra/RSP  
John Adams MS

Not to Exceed

100%  
[repl. D. Gonsalves - transf]

Effective

1/25/10

**TEMPORARY CONTRACTS**Name/Assignment/Location

Krinski, Hallie/Science  
John Adams MS

Not to Exceed

100%  
[LOA – J. Yoffy]

Effective

9/4/09-6/25/10

**SUBSTITUTE TEACHERS**Effective**LONG-TERM SUBSTITUTES**(@\$210.00 Daily Rate)

Sawhney, Bharti  
Silva, Douglas

12/14/09  
2/1/10

**REGULAR DAY-TO-DAY SUBSTITUTES**(@\$138.00 Daily Rate)

Silva, Douglas

1/6/10

**CHANGE IN ASSIGNMENT**Effective

Gonsalves, Diane  
Santa Monica HS/RSP

1/27/10

From: John Adams MS

To: Santa Monica HS [repl. C. Borkgren]

**LEAVE OF ABSENCE (with pay)**Name/Location

Pettes, Maron  
Santa Monica HS

Effective

1/4/10-5/6/10  
[medical]

Pickens, Erin  
Cabrillo Elementary

3/15/10-4/30/10  
[maternity]

**LEAVE OF ABSENCE (without pay)**Name/Location

Pettes, Maron  
Santa Monica HS

Effective

5/7/10-6/25/10  
[personal]

Pickens, Erin  
Cabrillo Elementary

5/1/10-6/25/10  
[child care]

Yoffy, Julie Ann  
John Adams MS

1/23/10-4/30/10  
[CFRA]

Yoffy, Julie Ann  
John Adams MS

5/1/10-6/25/10  
[child care]

**RETIREMENT**Name/Location

Shaw, Martha  
John Adams MS

Effective

6/30/10

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Mr. Mechur was absent for the vote)

NOES: None (0)

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / WILBERT YOUNG  
 RE: CLASSIFIED PERSONNEL - MERIT

ACTION/CONSENT  
 02/04/10

RECOMMENDATION NO. A.18

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<b><u>ELECTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Carmel, Alison Special Ed/Pine St	Inst Asst – Special Ed 4.5 Hrs/SY/Range: 20 Step: A	1/4/10
Darigan, Eden Webster Elementary	Inst Asst – Classroom 5 Hrs/SY Mo/Range: 18 Step: A	1/4/10
Green, Shanna Child Develop Svcs	Children Center Asst 3.5 Hrs/SY/Range: 18 Step: A	1/5/10
McFadden, Melissa Webster Elementary	Inst Asst – Classroom 5 Hrs/SY/Range: 18 Step: A	1/7/10
Paredes, Helena Child Develop Svcs	Children Center Asst 3.5 Hrs/SY/Range: 18 Step: A	1/11/10
Tinker, Kathy Olympic High School	Campus Security Officer 4 Hrs/10 Mo/Range: 25 Step: A	1/20/10

<b><u>APPOINTMENT OF COMISSIONER - EXTENSION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Carroll, Celia Personnel Commission	Personnel Commissioner	12/1/09-1/31/10

<b><u>PROMOTION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Chavez, Dennis Facilities Maintenance	Facilities Technician 8 Hrs/12 Mo/Range: 45 Step: B Fr: Glazier/8 Hrs/12 Mo	1/20/10

<b><u>TEMP/ADDITIONAL ASSIGNMENTS</u></b>		<b><u>EFFECTIVE DATE</u></b>
Boston, Kim Special Ed	Inst Asst – Special Ed	10/7/09-6/30/10
Brewer, Arianna Special Ed	Inst Asst – Special Ed	10/7/09-6/30/10
Castro, Esperanza Theater Operations	Site Coordinator – Food Svcs	12/19/09-6/30/10
Castro, Esperanza Facility Permits	Site Coordinator – Food Svcs	12/19/09-6/30/10
Coles, Roxanne Special Ed	Inst Asst – Specialized	10/7/09-6/30/10

Franco, Alicia Theater Operations	Cafeteria Worker II	12/19/09-6/30/10
Franco, Alicia Facility Permits	Cafeteria Worker II	12/19/09-6/30/10
Fuller, Terry Special Ed	Inst Asst – Special Ed	10/7/09-6/30/10
Marroquin, Robert Special Ed	Inst Asst – Special Ed	10/7/09-6/30/10
Martinez, Isabelle Special Ed	Inst Asst – Special Ed	10/7/09-6/30/10
Pieper, Yalile Malibu HS	Bilingual Community Liaison	1/1/10-6/30/10
Purser, Jessica Special Ed	Inst Asst – Special Ed	10/7/09-6/30/10
Quintanilla, Albert Malibu High School	Inst Asst – Special Ed	11/1/09-6/30/10
Rodriguez, Maria Facility Improvement Proj	Translator	12/16/09-6/30/10
Rodriguez, Sara Rogers Elementary	Inst Asst – Classroom	1/17/10-5/21/10
Sea, Shannon Rogers Elementary	Elementary Library Coord	1/4/10-6/25/10
Sea, Shannon Rogers Elementary	Inst Asst – Classroom	1/17/10-5/21/10
Terrazas, Flory Lincoln MS	Bilingual Community Liaison	1/1/10-6/30/10
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
Batista, Mayra Food Services	Cafeteria Worker I	1/7/10-6/25/10
Brown, Michelle Food Services	Cafeteria Worker I	1/11/10-6/25/10
Camarillo, Rosamarie Food Services	Cafeteria Worker I	1/21/10-6/25/10
Clarke, Nicole Food Services	Cafeteria Worker I	1/7/10-6/25/10
Delgadillo, Felipe Operations/Grounds	Gardener	1/21/10-6/30/10
Herndon, Toni Food Services	Cafeteria Worker I	1/21/10-6/25/10
Holland, Dominique Human Resources	Inst Asst – Physical Ed	1/4/10-6/25/10

Jackson, Sheralyn Child Develop Svcs	Children Center Asst	1/6/10-6/25/10
Lumel, Yolanda Purchasing	Buyer	12/20/09-6/30/10
Malone, LaShae Food Services	Cafeteria Worker I	1/7/10-6/25/10
Mason, Melania Grant Elementary	Elem Library Coord	9/29/09-6/25/10
Mikhail, Christine McKinley Elementary	Inst Asst – Classroom	1/19/10-6/25/10
Riordan, Elizabeth Special Education	Inst Asst – Specialized	1/19/10-3/31/10
Thompson, Floyd Human Resources	Inst Asst – Physical Ed	1/5/10-6/25/10
Valenzuela, Laurel Special Ed	Inst Asst – Special Ed	1/4/10-6/25/10

**INCREASE IN ASSIGNMENT**

Silvestre, Ernestina  
Transportation

Bus Driver  
7.5 Hrs/10 Mo  
Fr: 7 Hrs/10 Mo

**EFFECTIVE DATE**

12/9/09-6/30/09

**LEAVE OF ABSENCE (PAID)**

Flores, Ana Marcela  
Santa Monica HS

Inst Asst – Special Ed  
Personal

**EFFECTIVE DATE**

2/8/10-3/1/10

Guzman, Mariana  
Food Services

Cafeteria Worker I  
Medical

1/2/10-3/10/10

Larios, Carmen  
Human Resources

Human Resource Specialist  
Maternity

2/17/10-4/1/10

McCabe, Pete  
Santa Monica HS

Inst Asst – Special Ed  
Medical

1/4/10-2/1/10

Peak, Denise  
Malibu HS

Inst Asst – Special Ed  
Medical

1/12/10-2/19/10

**LEAVE OF ABSENCE (UNPAID)**

Benedict, Yvonne  
Rogers Elementary

Inst Asst – Bilingual  
Personal

**EFFECTIVE DATE**

2/2/10-6/25/10

Flores, Maria  
Special Ed

Inst Asst – Special Ed  
Child Care

1/4/10-1/8/10

Larios, Carmen  
Human Resources

Human Resource Specialist  
CFRA

4/2/10/4/11/10

Nguyen, Chieu-Quan  
Santa Monica HS

Inst Asst – Special Ed  
Child Care

12/28/09-1/29/10

Zander, Maia Malibu HS	Inst Asst – Music Personal	12/14/09-6/25/10
<b><u>SUSPENSION WITHOUT PAY</u></b>		<b><u>EFFECTIVE DATE</u></b>
5655-019-09	Sr Office Specialist	1/5/10 – 1/8/10
<b><u>LAYOFF/REDUCTION OF HOURS</u></b>		<b><u>EFFECTIVE DATE</u></b>
5045-008-09	Inst Asst – Physical Ed 3 Hrs/SY Fr: 4 Hrs/SY [correction of date from 11/19/09 Agenda]	1/11/10
<b><u>TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES</u></b>		<b><u>EFFECTIVE DATE</u></b>
(39-MONTH MEDICAL REEMPLOYMENT LIST)		
<del>5803-55-09</del>		<del>2/9/10</del>
<del>— Purchasing</del>		
<b><u>DISQUALIFICATION FROM PROBATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
5179-043-09 Special Education	Inst Asst – Specialized	2/5/10
<b><u>ESTABLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	Inst Asst – Special Ed 4.5 Hrs/SY/Special Ed-Pine St	11/9/09
<b><u>ABOLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	Inst Asst – Special Ed 4.5 Hrs/SY; Pine St	12/9/09
	Inst Asst – Sign Language Interpreter 6 Hrs/SY; Santa Monica HS	12/18/09
	Inst Asst – Special Ed 6 Hrs/SY; Santa Monica HS	9/8/09
	Inst Asst – Special Ed 6 Hrs/SY; Lincoln MS	1/7/10
<b><u>RESIGNATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
Keller, Evelyn	Inst Asst – Special Ed Roosevelt/Sp Ed	1/15/10
Morales, Roberto	Student Outreach Specialist Santa Monica HS	2/5/10
Paulson, Amber Grant Elementary	Inst Asst - Classroom	1/15/10
<b><u>RETIREMENT</u></b>		<b><u>EFFECTIVE DATE</u></b>
Tenney, Lee John Adams MS	Inst Asst – Bilingual	1/29/10

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Mr. Allen  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Mr. Mechur was absent for the vote)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

02/04/10

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL – NON-MERIT

RECOMMENDATION NO. A.19

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**AVID TUTOR**

LASMARIAS, JAN MICHAEL                      JOHN ADAMS MS                      11/2/09-6/25/10

**COACHING ASSISTANT**

COOKE, TERRY                      SANTA MONICA HS                      12/1/09-4/30/10  
GASPARINO, WILLIAM                      SANTA MONICA HS                      12/1/09-4/30/10  
LEVITAN, RYAN                      MALIBU HIGH SCHOOL                      12/16/09-6/30/10

**NOON SUPERVISION**

MARTINEZ, MAISHA                      ROOSEVELT ELEMENTARY                      11/30/09-6/25/10  
MC FADDEN, MELISSA                      WEBSTER ELEMENTARY                      1/4/10-6/25/10  
MURPHY, TONY                      MUIR ELEMENTARY                      1/4/10-6/25/10

**STUDENT WORKER – PEER TUTOR**

GONZALEZ, ISABEL                      SANTA MONICA HS                      12/1/09-6/25/10

**STUDENT WORKER – WORKABILITY**

BERBEN, HOWIE                      SPECIAL EDUCATION                      12/18/09-6/30/12  
CARDENAS, MARYRA                      SPECIAL EDUCATION                      1/4/10-6/30/12  
COHN, JONAH                      SPECIAL EDUCATION                      1/4/10-6/30/12  
CORRODI, MARY                      SPECIAL EDUCATION                      12/21/09-6/30/12  
CORRODI, MORGAN                      SPECIAL EDUCATION                      12/21/09-6/30/12  
CORRODI, RAYMOND                      SPECIAL EDUCATION                      12/18/09-6/30/12  
DAVIDSON, TYLER                      SPECIAL EDUCATION                      1/8/10-6/30/12  
FARNAM-FARD, STELLA                      SPECIAL EDUCATION                      12/1/09-6/30/12  
FORAN, WILLIAM                      SPECIAL EDUCATION                      1/8/10-6/30/12

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Mr. Allen

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Mr. Mechur was absent for the vote)

NOES: None (0)

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/04/10

FROM: TIM CUNEO

RE: ADOPT RESOLUTION NO. 09-17 – IN HONOR OF BLACK HISTORY MONTH

RECOMMENDATION NO. A.20

It is recommended that the Board of Education adopt Resolution No. 09-17 – In Honor of Black History Month.

COMMENTS: In 1976, February was designated as Black History Month. This resolution honors the achievements and contributions of African-American citizens in the United States.

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*Mr. de la Torre asked about integrating historical information like this into the curriculum. Dr. Chou explained the Ms. Harris, Director of Curriculum, sends relevant material to the sites for events such as Black History Month and Cesar Chavez Day.*

*Mr. Snell related that on February 1, 1960, four African American students – Ezell A. Blair Jr., David Leinail Richmond, Joseph Alfred McNeil, and Franklin Eugene McCain – from North Carolina Agricultural and Technical State University, sat at a segregated lunch counter at a Woolworth's store in Greensboro, North Carolina. Mr. Snell said their nonviolent demonstration against injustice should be an example for all of us – school districts should not tolerate the injustice associated with the state's current funding levels for public education.*

MOTION MADE BY: Mr. de la Torre  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: Yes  
AYES: All (7)  
NOES: None (0)



**Santa Monica-Malibu Unified School District  
Board of Education**

**Resolution No. 09-17  
In Honor of Black History Month**

**Whereas**, Carter G. Woodson, noted Black scholar, historian and son of former slaves, founded the Association for the Study of Negro Life and History in 1915, which was later renamed the Association for the Study of African American Life and History; and

**Whereas**, Dr. Woodson initiated Black History Week on February 12, 1926 and which for many years was celebrated by Black people in the United States on the 2nd week of February (chosen so as to coincide with the birthdays of Frederick Douglass and Abraham Lincoln); and

**Whereas**, in 1976, as part of the nation's Bicentennial, Black History Week was expanded and February was established as Black History Month, and is now widely observed; and

**Whereas**, it is important to understand the different origins, cultures and heritages of all Americans, and recognize that the history of African Americans in this country is part of our shared collective American story; and

**Whereas**, Black History month is a time to recognize and honor the many achievements of Black Americans and to acknowledge the scope of their contributions to the United States of America, as well as the important and vital roles this group has played in our Nation's development and history; and

**Whereas**, it is entirely fitting that society should develop a full appreciation of the innumerable accomplishments of African-Americans, and public education can work to achieve this by committing students to a full review and assessment of the great contributions by African Americans to the arts, sciences, literature, economic development, education, exploration, defense and leadership and growth of this Nation; and

**Whereas**, even as civil rights laws have given legal consequences to overt discriminatory practices and racial intolerance, only through education can attitudes be changed and ignorance eliminated; and

**Whereas**, Black History Month seeks to bridge the gap wherein American history failed to accurately portray and record the achievements of Black Americans; and

**Whereas**, learning from the struggles and accomplishments of others helps strengthen our bond as a national family:

**NOW, THEREFORE, BE IT RESOLVED** that the Santa Monica-Malibu Unified School District Board of Education does hereby adopt this Resolution to encourage: the celebration of BLACK HISTORY MONTH; the instruction to our students on the achievements and contributions of Black citizens; fostering in our students a greater understanding of the roles African Americans have played throughout the history of our Nation; and helping all students understand their responsibilities in protecting and preserving the humanity of all people.

**Passed and Adopted** this 4<sup>th</sup> day of February 2010 by the Santa Monica-Malibu Unified School District Board of Education by the following vote:

AYES: 7  
NOES: 0  
ABSTAIN: 0  
ABSENT: 0

  
Barry Snell  
Board President

  
Tim Cuneo  
Superintendent

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – INSTRUCTIONAL ASSISTANT,  
SPECIALIZED – SPECIAL EDUCATION

RECOMMENDATION NO. A.21

It is recommended that the Board of Education add two (2) six-hour Instructional Assistant, Specialized positions (1.5 FTE) in order to comply with IEP requirements for behavior intervention services.

FUNDING NOTE: The 2009-2010 budget will be adjusted for salary and benefits. (\$32,969 annual cost per position)

MOTION MADE BY: Ms. Pye  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: Yes  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #14 FOR INCREASED ARCHITECTURAL SERVICES FOR SITING STUDY SERVICES II, CIVIC CENTER JOINT USE PROJECT – SANTA MONICA HIGH SCHOOL – R. L. BINDER ARCHITECTURE & PLANNING

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Contract Amendment #14 with R. L. Binder Architecture & Planning (RLB) to provide architectural services for siting study concepts development for the Civic Center Joint Use Project at Santa Monica High School. The architectural services are in an amount of not to exceed \$207,050 for a total contract amount of \$7,036,905.

Funding Information

Budgeted: Yes  
Fund: 40  
Source: City of Santa Monica, Redevelopment Agency (MOU Pending)  
Account Numbers: 40-00000-0-00000-82000-5802-050-2600  
Description: Consultant Services

COMMENTS: In 2007, the Measure BB program was initiated. During the early planning for the Samohi project, the Board approved development of an overall siting study by RLB. The siting study concepts were reviewed with the Board in 2008, and a preferred concept was advanced both as a basis for the Measure BB project (new Science and Technology Building) and a potential joint use opportunity with the City of Santa Monica. In 2009, the City of Santa Monica Redevelopment Agency (RDA) budgeted \$57 million for the Civic Center Joint Use Project (CCJUP). To advance the CCJUP, additional planning studies are necessary to define project descriptions at three defined total project budgets, including soft costs and escalation, as further defined below:

SCOPE	DESCRIPTION	ARCH'L FEE
1	Two (2) concepts at \$57 million total project budget	\$63,000
2	Two (2) concepts each at \$82 million and \$128 million total project budget, for a total of four (4) concepts	\$136,000
3	Addendum to Siting Study, reflecting the final selected concept	\$7,950
<b>TOTAL</b>		<b>\$207,050</b>

- This Contract Amendment #14, for \$207,050, is for developing six (6) project concepts. The revised contract total will be \$7,036,905 (Note: Total contract includes BB project).
- Staff further recommends the issuance of Notice to Proceed (NTP) to RLB currently be limited to Scope 1 for \$63,000, for the City of Santa Monica Redevelopment budgeted \$57 million CCJUP project. Staff will keep you informed of need to engage RLB further into scopes 2 and 3, based on further discussion with the City and RDA.

ORIGINAL CONTRACT AMOUNT	\$1,209,688
CONTRACT AMENDMENTS #1 & 2 (Siting Study)	180,000
CONTRACT AMENDMENT #3 (Not issued)	0
CONTRACT AMENDMENT #4 (Programming add'l services)	209,244
CONTRACT AMENDMENT #5 (DD/CD/CA)	4,878,954
CONTRACT AMENDMENT #6 (Fire protection design)	36,720
CONTRACT AMENDMENT #7 (Revisions to siting study)	11,000
CONTRACT AMENDMENT #8 (Mechanical cooling design)	25,300
CONTRACT AMENDMENT #9 (Geotech Revisions impacts)	54,720
CONTRACT AMENDMENT #10 (50% CD review comments) Study #1	3,120
CONTRACT AMENDMENT #11 (50% CD review comments) Study #2 & #3	31,333
CONTRACT AMENDMENT #12 (50% CD review comments) Study #4 (A.11)	61,800
CONTRACT AMENDMENT #13 (50% CD review comments) Study #5 (A.12)	127,975
CONTRACT AMENDMENT #14 (Siting Study II) (A.22)	207,050
<b>TOTAL CONTRACT AMOUNT</b>	<b>\$7,036,904</b>

\*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*

*During approval of the agenda, Mr. Cuneo requested to postpone this item until a future meeting. The board agreed.*

MOTION MADE BY:  
 SECONDED BY:  
 STUDENT ADVISORY VOTE:  
 AYES:  
 NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

02/04/10

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: ADOPT RESOLUTION 09-18 – FINDINGS AND ADOPTION OF MITIGATED NEGATIVE DECLARATION, MITIGATION MONITORING AND REPORTING PROGRAM, AND APPROVAL OF THE LINCOLN MIDDLE SCHOOL REPLACEMENT OF CLASSROOM BUILDING C, MODERNIZATION AND SITE IMPROVEMENTS PROJECT – MEASURE BB

#### RECOMMENDATION NO. A.23

It is recommended that the Board of Education (“Board”) adopt Resolution 09-18 to find that the mitigated Lincoln Middle School Replacement of Classroom Building C, Modernization and Site Improvements Project (“Proposed Project”) will not have a significant effect on the environment, adopt the Proposed Project Mitigated Negative Declaration (“MND”) as revised by the Errata to the MND (“Errata”), adopt the Mitigation Monitoring and Reporting Program (“MMRP”), and approve the Proposed Project.

#### DISCUSSION:

The Santa Monica-Malibu Unified School District (“District”) developed the Proposed Project to improve the Lincoln Middle School to meet educational facility standards to maximize the learning environment for the school’s student body. Building C will be replaced with a new two-story building topped with solar panels to house both the Library and classrooms; a portion of Building E will undergo internal renovation; 22 parking spaces will be added; the main entrance and courtyards will be revitalized; asbestos and lead materials will be abated; the athletic field would be improved with synthetic turf; and several safety and technology upgrades will be included. Once the Proposed Project was developed, the District engaged PBS&J to conduct an environmental review of the Proposed Project under the California Environmental Quality Act (“CEQA”). PBS&J determined that the Proposed Project could potentially cause significant environmental impacts, but with implementation of certain mitigation measures, there would be no significant environmental impacts. As a result, PBS&J prepared an MND that discloses the components of the Proposed Project, analyzes the potential environmental impacts, and includes mitigation measures to reduce those significant environmental impacts to less than significant.

On December 10, 2009, the District released the Proposed Project MND for public review and comment. The comment period ended on January 8, 2010, 30 days later. In all, four (4) written comment letters were received. PBS&J prepared responses to the comments and an Errata that are included together with the comments in PBS&J’s letter dated January 26, 2010, which is attached hereto as Exhibit 1. None of the comments disclose the potential that the mitigated Proposed Project would create a significant environmental impact.

The first comment was from the Native American Heritage Commission acknowledging that no sacred sites were identified in or around the campus and suggested further consultation and actions to be taken if any Native American finds are encountered. PBS&J performed the additional consultation as requested and no sacred sites were identified. Further, PBS&J reported that the District would take the preservation steps as already provided for in the MND if such finds were nonetheless encountered.

The second comment letter came from the Department of Toxic Substances Control pointing out certain requirements should state funding be used for the Proposed Project. PBS&J responded that since state funding is not being used for the Proposed Project, review by DTSC was unnecessary. However, the abatement of discovered hazardous materials will be done in accordance with DTSC-approved technical practices.

The City of Santa Monica provided the third comment letter. The City's comments focused on claims that the Proposed Project may cause significant impacts as a result of the replacement athletic field lighting and resurfacing of the athletic field with synthetic turf. Although PBS&J's analysis demonstrates otherwise, staff decided to remove the replacement athletic field lighting from the larger Proposed Project. As a result, any potential impacts (significant or not) that may have resulted from night lighting the athletic field have been eliminated at this time. In the recent past, the existing athletic field has already been extensively and fully used during the daytime after school and during weekends. The addition of synthetic turf may maintain full daytime demand of the athletic field, but it would not significantly increase its use over that already experienced. Further, the City's control over use of the athletic field through a joint use agreement with the District allows the City to limit the athletic field's after-school use. PBS&J concluded that no significant impact would result from the synthetic turf improvement. As the Measure BB program advances and if funds and City support for the replacement lights emerge, a subsequent Mitigated Negative Declaration would need to be prepared, circulated for public comments, and approved prior to the erection of the replacement athletic field lights.

The fourth comment letter was an email from an interested individual. Her comments questioned how parking impacts during construction would not be significant and raised skepticism over the District's stated construction schedule. PBS&J pointed out that the mitigation measure to develop a Construction Impact Traffic Mitigation Plan, which may include remote parking if needed, will ensure that no significant construction parking impact would occur. Also, the addition of 22 parking spaces at the campus would meet the school's parking demand during operations. PBS&J did not provide a response to the final comment as it did not address an environmental issue.

PBS&J prepared a proposed MMRP for the Proposed Project as required by CEQA that incorporates all the mitigation measures identified in the MND. The proposed MMRP is attached to Resolution 09-18 as Exhibit A.

Based upon the Project MND, its Errata, the mitigation measures referenced therein and identified in the MMRP, the MND's reference documents, the comments, PBS&J's responses to those comments, and the whole of the record of proceedings, there is no substantial evidence or fair argument that the mitigated Proposed Project will potentially have a significant effect on the environment.

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*Mr. Mechur asked if the lighting could be brought back as a stand-alone later. Ms. Maez replied that it could.*

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. de la Torre  
STUDENT ADVISORY VOTE: Yes  
AYES: All (7)  
NOES: None (0)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION 09-18**

**FINDINGS AND ADOPTION OF THE MITIGATED NEGATIVE DECLARATION AND  
MITIGATION MONITORING AND REPORTING PROGRAM, AND APPROVAL  
OF THE LINCOLN MIDDLE SCHOOL REPLACEMENT OF CLASSROOM BUILDING C,  
MODERNIZATION AND SITE IMPROVEMENTS PROJECT, MEASURE "BB" PROJECT**

**WHEREAS**, the voters of the Santa Monica-Malibu Unified School District ("District") approved general, local bond Measure BB that included improvements to the Lincoln Middle School's facilities;

**WHEREAS**, the District developed the Lincoln Middle School Replacement of Classroom Building C, Modernization and Site Improvements Project ("Proposed Project") to make certain improvements to the Lincoln Middle School to provide an enhanced learning environment for the school's student body;

**WHEREAS**, the California Environmental Quality Act ("CEQA") requires the District to evaluate and determine whether the Proposed Project could create significant environmental impacts and develop and adopt feasible mitigation measures to reduce such impacts to less than significant;

**WHEREAS**, the District engaged PBS&J to conduct the environmental review of the Proposed Project;

**WHEREAS**, PBS&J conducted an Initial Study of the Proposed Project and determined that it could potentially create certain significant environmental impacts, but that implementation of certain mitigation measures would reduce such impacts to less than significant and that a Mitigated Negative Declaration ("MND") is the appropriate environmental document;

**WHEREAS**, PBS&J prepared an MND that describes the Proposed Project, analyzes the potential environmental impacts, and identifies mitigation measures to reduce those significant environmental impacts to less than significant;

**WHEREAS**, the Proposed Project MND was noticed and circulated for public comment according to CEQA's procedures;

**WHEREAS**, the District received four comment letters during the comment period; and

**WHEREAS**, PBS&J prepared responses to the comment letters and an Errata to the MND ("Errata") and determined that the comments do not provide a fair argument or substantial evidence that a potentially significant impact would result from the mitigated Proposed Project or requires the substantial revision of the MND, and thus, the MND need not be recirculated for additional public comment.

**NOW, THEREFORE, BE IT RESOLVED**, that the Santa Monica-Malibu Unified School District Board of Education ("Board") hereby finds as follows:

1. Based upon the Proposed Project description, the Proposed Project MND, its Errata, the mitigation measures identified therein, the comments, the responses to comments, the Mitigation Monitoring and Reporting Program, the Board Item, all other referenced documents, and the whole of the record of proceedings, there is no



substantial evidence that the Proposed Project as revised by the Errata will have a significant effect on the environment.

2. Based upon the Proposed Project description, the Proposed Project MND, its Errata, the mitigation measures identified therein, the comments, the responses to comments, the Mitigation Monitoring and Reporting Program, the Board Item, all other referenced documents, and the whole of the record of proceedings, the Proposed Project as revised by the Errata would not cause any significant environmental impacts.
3. Based upon the Proposed Project description, the Proposed Project MND, its Errata, the mitigation measures identified therein, the comments, the responses to comments, the Mitigation Monitoring and Reporting Program, the Board Item, all other referenced documents, and the whole of the record of proceedings, no new significant effect has been identified and no further mitigation measures or Proposed Project revisions are required to reduce an effect to less than significant.
4. The responses to comments and Errata merely clarify or amplify the environmental information in the MND.
5. Based on the foregoing findings, the District determines that recirculation of the MND is not required.
6. Based upon the Proposed Project description, the Proposed Project MND, its Errata, the mitigation measures identified therein, the comments, the responses to comments, the Mitigation Monitoring and Reporting Program, the Board Item, all other referenced documents, and the whole of the record of proceedings, there is no fair argument or substantial evidence that the Proposed Project as revised by the Errata will have a potentially significant effect on the environment and an environmental impact report is not required.
7. The Proposed Project description, the Proposed Project MND, its Errata, the responses to comments, the Mitigation Monitoring and Reporting Program, the Board Item, all other referenced documents, the whole of the record of proceedings, and this Resolution wholly reflect the District's independent judgment and analysis.

**BE IT FURTHER RESOLVED** that the Board hereby adopts:

1. The Proposed Project MND prepared by PBS&J dated December 2009 and Errata dated January 2010; and
2. The Lincoln Middle School Replacement of Classroom Building C, Modernization and Site Improvements Mitigation Monitoring and Reporting Program (attached hereto as Exhibit A) for the mitigation measures that are required to mitigate or avoid potentially significant environmental impacts.

**BE IT FURTHER RESOLVED** that the Board hereby approves the Proposed Project as revised by the Errata.

**BE IT FURTHER RESOLVED** that the Board directs the Assistant Superintendent to serve as the custodian of the documents and other materials that constitute the record of proceedings upon which the Board's decision is based. The record of proceedings shall be maintained at the District's offices at 1651 Sixteenth Street, Santa Monica, California 90404.

**PASSED AND ADOPTED** by the Santa Monica-Malibu Unified School District of Los Angeles County at a special meeting held on this 4th day of February 2010.

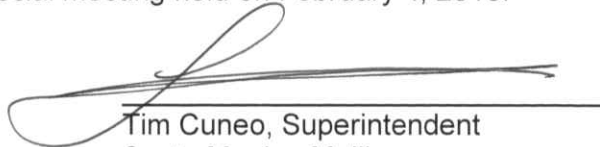
AYES: 7  
NOES: 0  
ABSTENTIONS: 0  
ABSENT: 0



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Berry Snell, President  
Board of Education

I, Tim Cuneo, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its special meeting held on February 4, 2010.



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Tim Cuneo, Superintendent  
Santa Monica-Malibu  
Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR  
02/04/10

FROM: TIM CUNEO

RE: REVISE POLICY 1220 – DISTRICT ADVISORY COMMITTEES

RECOMMENDATION NO. A.24

It is recommended that the Board of Education revise Board Policy 1220 – District Advisory Committees.

COMMENTS: During the Board of Education's review of all district policies and administrative regulations last summer, staff recommended and board members requested that specific policies return for a second reading. The attached board policy and administrative regulation were included in this list. Subsequently, the board discussed this BP and AR at its September 17, 2009, and November 19, 2009, meetings. At the November meeting, the board agreed that a board subcommittee – consisting of three board members, DAC chairs/vice chairs, and the Superintendent – would meet to discuss suggested language changes. These subcommittee meetings occurred on November 30, 2009, and January 5, 2010. The following proposed language changes are the result of these meetings.

Attachments:

- BP 1220 – District Advisory Committees (for approval)
- AR 1220 – District Advisory Committees (for reference)

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

Public Comments:

- Debra Shepherd, Claudia Landis, and Tricia Crane, members of SEDAC, addressed various aspects of this policy.

*Mr. Cuneo thanked the DAC chairs, vice chairs, Ms. Pye, Mr. Allen, and Mr. de la Torre for advising him on the suggested changes. He walked through the proposed changes, recommending a change to the Conflict of Interest language in the BP and AR that Mr. Allen had suggested.*

*Ms. Leon-Vazquez said to keep the first 2 sentences of the Conflict of Interest section, but to remove the rest. She suggested seeking legal advice regarding conflict of interest, the Brown Act, and DACs, which are composed of non-elected members.*

*Mr. de la Torre said action by the DAC should be a majority of members present. He wondered what processes are in place for members who do not speak English or have a disability.*

*Mr. Mechur supported suggested language in paragraph 2, since some committees are established to advise the Superintendent. He suggested making appointments twice per year, staggering terms, and posting vacancies in the local papers. He supported the Conflict of Interest section, but worried it was vague. He suggested a min. of 7 and a max. of 19 members. He said action by the DAC should be a majority of members constituting the committee.*

*Mr. Allen did not support the language in paragraph 2. He was okay with school employees being DAC members. He agreed with Mr. Mechur's comments on terms and vacancies. He suggested keeping the Conduct language, but leaving out Conflict of Interest; Member Responsibilities should include being aware of conflict of interest rules. He supported a min. of 7 members, but did not prescribe a max. He suggested a 2/3 vote of the board to remove a DAC member. Regarding adding items to the agenda, the Brown Act allows any member of the public to request an item be placed on the agenda.*

*Dr. Escarce said action by the DAC should be a majority of members present. He supported Mr. Mechur's suggestion to accept applications for vacancies twice per year. For full committees, applications should be kept on file for when terms end. Termination should occur when a member misses 4 consecutive or 5 meetings during the year (except for illness). Administrators should not be voting members. He did not support the language in paragraph 2. He suggested keeping the Conduct language, but the Conflict of Interest language was too vague.*

*Ms. Pye said board appointments could regulate the number of staff on DACs. She said if conflict of interest is inherent in the Brown Act, then it doesn't need to be included in this policy. She said action by the DAC should be a majority of members present.*

*Mr. Snell said action by the DAC should be a majority of members constituting the committee. He agreed with removing a DAC member by a 2/3 vote by the board. He suggested the Superintendent meet again with the three board members and discuss these changes.*

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

## DISTRICT ADVISORY COMMITTEES

The Board of Education recognizes that district advisory committees provide a valuable method whereby citizens and educators can better understand the attitudes and opinions which are held in the school-community environment.

The Board, or the Superintendent with the Board's approval, may appoint district advisory committees to advise the Board and Superintendent or designee on school problems, needs and issues from a balanced, logical, and analytic perspective, as the need arises.

It is not the intention that advisory committees become policy-making bodies or that they manage or direct staff. Committees are advisory in nature only; that is, they inform, suggest, and recommend to the Board of Education.

All meetings of Board appointed committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall exercise reasonable effort to schedule one to two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

District Advisory Committees shall be appointed for a specific purpose. The Board of Education will review the ~~purposes~~ goals/charges of the committees on an annual basis. Annually, an Assessment/Evaluation form will be distributed to District Advisory Committees for their review and input regarding the committee charges and their yearly accomplishments. When a committee has fulfilled or completed its purpose/charge, it may be given a new or revised charge or it may be dissolved. The Board seeks to be collaborative in determining committee charges.

The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committees.

All residents and taxpayers of the district attendance area, parents of children enrolled in its schools, school employees, and experts/professionals, ~~as stipulated in this Board Policy,~~ shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

Every effort shall be made to select committee members in a manner which ensures that the committee represents a cross section of qualified people throughout the district. A reasonable balance of males and females, socio-economic status, ethnic representation and geographic location shall be sought in the composition of each committee, except in those cases where a committee is established to address the needs of a particular segment of the school population or community, in which case additional criteria specific to the committee shall be approved by the Board. The Board shall review this balance before making final the appointments of committee members ~~and alternates.~~

~~Committee membership will be reviewed twice each year — once in August and once in the spring. Members who no longer represent the membership category they were originally appointed to by the Board of Education, but who wish to continue as members of their respective committees, will submit new applications and will be considered for appointment.~~

A Staff Liaison will be assigned to each advisory committee and will serve as the district representative and as a ~~communication~~ link between the committee and the other district administrative staff. The Staff Liaison is not a member of the committee and may not vote.

Staff members may be appointed to advisory committees as deemed appropriate by the Board of Education in two separate capacities: either as voting members or as non-voting expert advisors. ~~Staff may also be appointed to serve as expert advisors. An expert advisor is not a member of the committee and may not vote.~~

Membership recruitment will be ongoing throughout the year. Applications for appointment to advisory committees may be submitted at any time during the year. ~~Once per quarter, an item shall be placed on the Board of Education agenda listing committee vacancies.~~

The Superintendent is authorized on behalf of the Board of Education to accept letters of resignation from individual committee members.

### Conduct / Conflict of Interest

The Board of Education believes that its primary responsibility, and that of its committees, is to act in the best interests of every student in the district. To maximize committee effectiveness and public confidence in committee proceedings, committee members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct. Each individual committee member shall:

1. Keep learning and achievement for all students as the primary focus
2. Value, support and advocate for public education
3. Recognize and respect differences of perspective and style on the committee and among staff, students, parents and the community
4. Conduct him/herself in a dignified and professional manner, treating everyone with civility and respect

~~Conflicts of interest occur when a committee member puts his/her personal or financial interest ahead of the public interest.~~ **A conflict of interest is a real or seeming incompatibility between one's private interests and one's public or fiduciary duties.** A committee member must always put the common good ahead of any personal, financial, or political benefit they might receive from a decision made by the committee. When a conflict of interest is possible, a committee member shall abstain from the discussion and the vote.

### EXPENSES, TRAVEL, REIMBURSEMENT

~~When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.~~

REFERENCE

*EDUCATION CODE*

- 8070 Vocational education advisory committee*
  - 11503 Parent involvement program*
  - 35147 School site councils and advisory committees*
  - 35172 Promotional activities*
  - 44032 Travel expense payment*
  - 44033 Automobile allowances*
  - 52012 School site council*
  - 52065 American Indian advisory committee*
  - 52176 Advisory committees (LEP program)*
  - 52208 Parent participation (GATE)*
  - 52852 Site council, school-based program coordination*
  - 54425 Advisory committees; compensatory education*
  - 54444.1-54444.2 Services to migrant children; parent advisory councils*
  - 54724 Site council, motivation and maintenance program*
  - 56190-56194 Community advisory committee, special education*
  - 62002.5 Continuing parent advisory committees; schools receiving funds from economic impact aid or bilingual education act*
- GOVERNMENT CODE*
- 820.9 Members of local public boards not vicariously liable*
  - 54950-54962 Meetings*

MANAGEMENT RESOURCES

**ADOPTED**

**REVISED**

**CSBA DATE**

January 4, 1989    October 15, 1998    September 17, 1998    May 14, 1998    March 10, 1994  
October, 1994

**DISTRICT ADVISORY COMMITTEES****A. Purpose**

The basic purpose of a district advisory committee is to advise the Board of Education regarding school problems, needs and issues from a neutral party point of view.

The district advisory committee provides a method whereby citizens and educators can understand better the attitudes and opinions which are held in the school-community environment. Such a committee shall have as its purpose improved communication and understanding. It is not the intention that advisory committees become policy-making bodies or that they manage or direct the schools. Committees are advisory in nature only; that is, they inquire, inform, suggest, recommend. It is assumed, however, that through improved understanding and information, the district can and will move in the direction of clearly demonstrated needs and desires of the community to be served.

**B. Roles**

Committees established/approved by the Board of Education are responsible to the Board, the superintendent in his/her capacity as Secretary to the Board of Education, or a designated representative. Committees shall function as recommending agencies.

Each committee shall serve for a specific purpose to be stated to the committee at the time it is formed. The committee shall then begin its work which, when completed, will result in recommendations to the Board or the superintendent.

**C. Functions**

The basic district goal is to provide a quality education for every pupil. It is expected that district advisory committees will contribute to the attainment of this goal. The committee's functions may include but shall not be limited to the following:

1. To act as a channel of effective communication between schools, the administration and the community, thereby assisting in promoting community pride in district and schools.
2. To improve joint exploration of future school needs regarding the community's aspirations and the improvement of school programs.
3. To ~~assist~~ advise in the overall planning of the educational program and of budget resources.
4. To ~~assist~~ advise in identifying, mobilizing and coordinating resources, both human and material, available from the community for the benefit of the schools.
5. To ~~assist~~ advise in providing support for educational programs.
6. To act as a sounding board for additions to or changes in the school district's education projects.

7. To keep the Board and superintendent informed of the committee's progress and activities, and advise regarding the committee's recommendations, proposals and decisions.

#### D. Responsibilities

District advisory committees may have the responsibility to:

1. Advise the Board and superintendent on matters related to educational needs, problems, funding and budget needs, and suggested priorities.
2. Advise the Board and superintendent regarding opinions and attitudes of parents and other citizens of the total school community on significant issues of a general or specified nature.
3. ~~Assist~~ Advise in establishing liaison with, and strengthening communication between the district and the communities it serves.
4. ~~Assist~~ Advise in identifying educational needs unique to a local school community.
5. ~~Assist in interpreting educational needs and programs to the community.~~
5. Advise the Board and superintendent on adoption of educational programs.
6. Approach all issues from an objective, neutral party point of view.

#### E. Conflict of Interest

~~Conflicts of interest occur when a committee member puts his/her personal or financial interest ahead of the public interest.~~ **A conflict of interest is a real or seeming incompatibility between one's private interests and one's public or fiduciary duties.** A committee member must always put the common good ahead of any personal, financial, or political benefit they might receive from a decision made by the committee. When a conflict of interest is possible, a committee member shall abstain from the discussion and the vote.

#### F. Membership

Being aware that the schools belong to the people who created them by taxation and consent; and believing that the schools will only be as successful as the intelligent and knowledgeable support of the people permit them to be; and knowing that committees are advisory in nature with decision-making powers retained by the Board of Education; all residents and taxpayers of the district attendance area, all parents of children enrolled in its schools, and school employees as stipulated in these Guidelines shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

~~Committee membership will be reviewed twice each year, once in August and once in the spring. Members who no longer represent the membership category they were originally appointed to by the Board of Education, but who wish to continue as members of their respective committees, will submit new applications and will be considered for appointment.~~



1. Size

The committees shall be of sufficient size to assure representation of a cross section of the community; ~~normally~~ generally seven (7) to ~~twenty (20)~~ nineteen (19) active members are desirable.

2. Representation

Committee members shall be selected in a manner to provide reasonable geographic, socioeconomic and ethnic representation. No person, however, may be excluded from nomination because of race, color, creed, religion, sex, sexual ~~preference orientation or identity~~, ~~handicap~~ disability, or expressed opinions so long as that person can assume an objective point of view in all committee deliberations.

~~Each committee shall elect a chairperson. Each committee shall have a district representative whose function shall be to furnish information and services needed by the committee.~~

3. Duration

It is intended that committee members be appointed by the Board for a term of up to four (4) years. If at the end of a four (4) year-term a member wishes to remain on the committee, the Board invites and encourages the member to complete a new application for committee membership.

4. Selection of Members

Members of the community wishing to serve on a committee shall submit a completed application for that committee to the Superintendent, who will provide a copy of the application to that committee's staff liaison. The staff liaison will determine if there is an opening on the committee. If there is an opening, the application will be submitted to the Board of Education at a regular board meeting. Committee members and alternates shall be appointed or approved by the Board of Education, and serve thereafter at the pleasure of the Board. Once the Board has made an appointment, the superintendent shall inform the newly approved committee member, the staff liaison, and the committee chair.

Applications for appointment to district advisory committees may be submitted at any time during the year. ~~In September and February of each year, an item shall be placed on the Board of Education agenda listing committee vacancies.~~

~~5. Selection of Alternates~~

~~If the need arises, alternate members may be appointed or approved by the Board.~~

5. Vacancies

When a vacancy occurs, the staff liaison shall inform the Superintendent of the vacancy. A press release shall be issued announcing the vacancy. The application process will follow as outlined in section F.4. The individual chosen to fill the vacancy shall serve only until the end of the term of the position which he/she was appointed to fill.

6. Termination of Membership

A committee member shall no longer hold membership should he/she cease to be a resident of the district or no longer meet the membership requirements under which he/she was appointed.

Membership shall automatically terminate for any member who is absent from all regular meetings for a period of four (4) consecutive meetings.

A member may be removed by an affirmative vote of a majority of the Board of Education for felony convictions or due to a conflict of interest, as described in Board Policy 1220 and section E of this administrative regulation.

F G. Officers

1. Officers

The officers of a district advisory committee shall be a chairperson, a vice chairperson, a secretary, and such other officers as a committee may deem desirable.

2. Election and Term of Office

The officers of a district advisory committee shall be elected ~~as soon as feasible after the first meeting, and in no case later than the conclusion of the third regular meeting~~ at the committee's annual organizational meeting, to be held no later than October 1. They shall serve one (1) year, ~~or until the committee's task is completed.~~

3. Notification

The Board and superintendent shall be presented with a list of officers following the election at the annual organizational meeting.

4. Definition of Roles

It is important that each member of a district advisory committee understand his/her own role as well as the roles of the other members. By an understanding of these roles the committee will better fulfill its responsibilities and functions. The roles of committee members are as follows:

a. Committee Chairperson

- (1) Works closely with the other officers of the committee and the district representative to plan each meeting and make proper notification of meetings to each member.
- (2) In consultation with the staff liaison and vice chair, shall be responsible for preparation of the agenda for each meeting.
- (3) ~~(2)~~ Presides at all meetings, maintains order and sees that the meeting is properly adjourned.
- (4) ~~(3)~~ Takes general responsibility for the maintenance of committee minutes and other records.
- (5) ~~(4)~~ Sees that business is ordered, considered and disposed of properly.

- (6) ~~(5)~~ Reports to the Board of Education and superintendent directly on behalf of the committee. Thus, comments by individual members shall not be construed as the committee's position.
- (7) ~~(5)~~ Is an impartial, conscientious arbiter of discussion and debate and insists on fairness in the actions and debate of the members.
- (8) ~~(7)~~ Is responsive to the concerns of all members and visitors.
- (9) ~~(8)~~ Directs the preparation of reports of the actions of the committee and submits them to the superintendent through the staff liaison.

b. Vice-Chairperson

- (1) Substitutes for the chairperson during his/her absence and represents the chairperson in assigned duties.
- (2) Performs such other duties as may be assigned by the chairperson or by the committee.
- (3) In the event that the chairperson cannot fulfill his/her term of office, the vice-chairperson shall serve in that capacity for the remainder of the term.
- (4) In consultation with the staff liaison and chair, shall be responsible for preparation of the agenda for each meeting.

c. Recording Secretary

- (1) Keeps accurate, complete minutes of all meetings, both regular and special, and promptly transmits them to the chairperson and the staff liaison.
- (2) Is custodian of the committee's records.
- (3) Sees that all notices are duly given.
- (4) Keeps the committee's membership and attendance records, including the ~~address and telephone number~~ contact information of each member.
- (5) Keeps a list of special duties of the members.
- (6) Prepares a copy of the order of business for the presiding officer and reminds the presiding officer of the order of business and time limitations, when necessary.
- (7) Performs all duties incident to the office of secretary and such other duties as may be assigned to the office by the chairperson or by the committee.
- (8) Keeps on file a summary written report of actions of the committee.

- d. Staff Liaison (Appointed by the Superintendent)
  - (1) Serves as the appointed district representative and as a communication link between the committee and the other district administrative staff.
  - (2) Provides reasonable staff services to the committee.
  - (3) Arranges for the typing, reproduction and distribution of all agendas, minutes, reports, letters and other records and communications of the committee.
  - (4) Arranges any resource allocations needed by the committee to carry out designated functions. All such allocations shall be approved by the superintendent.
  
- e. All Members
  - (1) Participate regularly in committee meetings and carry out committee assignments.
  - (2) Become knowledgeable about the topics to be considered by the committee and their impact on the District.
  - (3) Serve as a communications link between the committee and any group they may represent, keeping such groups informed of actions and activities of the committee.
  - (4) Avoid use of committee membership/position for personal purposes.
  
- f. Board Members

Applies when Board members are appointed as liaison members to a committee.

- (1) Provide liaison between the committee and the Board of Education. Keep the Board informed of discussion and actions of the committee(s).
- (2) Represent the position of the entire Board in all committee deliberations on subjects where the Board has taken a position.
- (3) May not serve as an officer of a committee.
- (4) Are not voting members.

## G.H. Meetings

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall exercise reasonable effort to schedule one to two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

1. Regular Meetings

District advisory committees shall ~~meet regularly as determined by each committee at the first general meeting~~ establish a calendar of regular meetings for the school year at their annual organizational meeting. Meetings shall be scheduled to permit the greatest number of members to attend. Posting of these meetings must comply with the Ralph M. Brown Act. ~~The first official meeting of district advisory committees shall be held as soon as practicable following completion of appointments.~~

2. Special Meetings

Special meetings may be called by the chairperson, by majority vote of a committee, or at the request of the Board of Education and/or superintendent. Posting of these special meetings must comply with the Ralph M. Brown Act.

3. Place of Meetings

All regular meetings shall be held within the geographical boundaries of the school district.

4. Notice and Openness of Meetings

~~Notification of all meetings shall be duly publicized at least two (2) days in advance.~~ All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California.

~~5. Openness of Meetings~~

~~All meetings of committee shall be held as open meetings.~~

5. ~~(6)~~ Agenda

~~The chairperson, in consultation with the district representative, shall be responsible for preparation of the agenda for each meeting. When appropriate, the~~ The agenda shall include an opportunity for presentation of new business from the floor, and shall provide for public comment as well as all other requirements of the Ralph M. Brown Act.

6. ~~(8)~~ Quorum

A quorum consists of a simple majority of the committee.

7. Decisions

All decisions of the district advisory committees shall be made only upon an affirmative vote of a majority ~~of its members in attendance, provided a quorum is present~~ of all the membership constituting the committee.

8. ~~(9)~~ Minutes

Minutes shall be kept for each meeting and submitted for approval at the next meeting. The minutes of the meeting shall be made available for any interested person or group.

9. ~~(10)~~ Subcommittees

Subcommittees may be established as necessary and may include participants other than appointed members.

10. Ad Hoc Committees

Ad Hoc committees may be established as necessary and may include participants other than appointed members.

H. Operation

~~A guide for the operation of district advisory committees is as follows:~~

- ~~1. Selection of members~~
- ~~2. Orientation of members~~
- ~~3. Outline of procedures~~
- ~~4. Election of officers~~
- ~~5. Selection of materials and resources~~
- ~~6. Work on the project~~
- ~~7. Report of findings by members~~
- ~~8. Agreement on reports~~
- ~~9. Development of committee recommendations~~
- ~~10. Delivery of recommendations to Board and superintendent~~
- ~~11. Consideration of suggestions by Board and superintendent and staff~~
- ~~12. Action by the Board of Education and dissolution of committee~~

~~Each committee shall evaluate its own operation and make needed changes.~~

I. Goal Setting

The staff liaison, Board liaison, and committee chairperson shall draft the committee's goals and/or deliverables for the school year and submit the goals and/or deliverables for approval by the Board of Education no later than the Board's first meeting in October. The staff liaison and committee chairperson shall provide the Board of Education with an update regarding the process of meeting these goals and/or deliverables in an informational item to the Board at a regular meeting no later than February each year. No later than June of each year, the committee shall make an End-of-Year report to the Board of Education regarding the achievement of its goals and/or deliverables.

† J. Orientation

Orientation and general information shall be provided for district advisory committees as needed. This shall be a shared responsibility of the committee chairperson, Board liaison and ~~district representative~~ staff liaison. In-service training shall be provided ~~if requested by the committee~~ by the District and will address the Ralph M. Brown Act and effective meeting management.

‡ K. Limitations

Reproductions of district advisory committee products, such as newsletters, handbooks and public communications must be previewed and approved by the Superintendent or his/her designee prior to distribution; such approval shall not be unreasonably withheld or delayed.

Responsibility for the establishment of policy is vested by law in the district's elected Board of Education.

⋈ L. District Support

The Board may establish an operation budget for a committee, ~~as deemed necessary~~. The ~~district representative~~ staff liaison shall see that reasonable committee needs for typing services, franking assistance, duplicating services, in-service education, conference/convention attendance, etc., are met.

M. Expenses, Travel, and Reimbursement

When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.

IV. RELATED FORMS

Application for Membership District Advisory Committee(s)

REFERENCE  
MANAGEMENT RESOURCES

**ADOPTED**

**REVISED**

**CSBA DATE**

March 10, 1994

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## **DISCUSSION ITEMS**



TO: BOARD OF EDUCATION DISCUSSION  
02/04/10  
FROM: TIM CUNEO / MICHAEL D. MATTHEWS Postponed  
from 10/01/09  
RE: CONSIDER ADOPTING POLICY 4119.26 – NON-FRATERNIZATION WITH STUDENTS

DISCUSSION ITEM NO. D.01

During the Board of Education’s review of all district policies and administrative regulations this past spring and summer, staff recommended and board members requested that specific policies return for a second reading. The attached board policy was included in this list. Assistant Superintendent Michael Matthews and SMMCTA President Harry Keiley have spoken with secondary school teachers about the proposed policy.

This policy will return for board approval at the next board meeting.

Attachments:

- BP 4119.26 – Non-Fraternization with Students

\*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*                   \*\*\*\*\*

*Ms. Pye asked about people who come onto campus but are not employees. Dr. Matthews answered that if the district has a contract with an outside person, supervision would be in place while that person was on campus. Also, the district is educating both students and parents to inform school staff if an inappropriate relationship between staff and students is occurring.*

*Mr. Mechur asked what happens if a student makes an inappropriate move against employee. Dr. Matthews explained that the sexual harassment policy protects both students and staff. If a staff member feels a student is behaving inappropriately toward him/her, a report should be made to the administrator.*

*Mr. de la Torre recommended adding “set boundaries” to first the paragraph. The board agreed.*

*Mr. Snell asked if this policy also covered volunteers on campuses. Dr. Matthews said he is working on districtwide volunteer training. He added that a couple schools do great job on this, but he wants all volunteers to receive the same training.*

**NON-FRATERNIZATION WITH STUDENTS**

The relationship between the school employee and the student should be one of professional cooperation and respect. All employees, whether certificated or classified, have a responsibility to set boundaries and conduct themselves in a manner that will maintain an atmosphere that is conducive to learning.

It is the policy of the Board of Education to prohibit any type of close personal relationship between a school employee and a student that may reasonably be perceived as unprofessional, including, but not limited to the perception of a dating relationship. School employees shall not entertain students, socialize with students, or spend an excess amount of time with students in such a manner as to reasonably create the impression to district staff, other students, their parents/guardians, or the public that an unprofessional relationship exists.

It is also the policy of the Board to prohibit any type of sexual relationship, sexual contact, or sexually-nuanced behavior between a school employee and an enrolled student without regard to the student's age. This includes internet chat rooms, social networking sites such as "Facebook" or similar web sites, cell phones, and all other forms of electronic or other types of communication. This prohibition applies to students of the same or opposite sex of the school employee. It also applies regardless of whether the student or the school employee initiated the sexual behavior, and whether or not the student welcomes the sexual behavior and/or reciprocates the attention.

The district shall promptly investigate all reasonable allegations of prohibited staff/student relationships. The district shall utilize the investigation procedures followed for complaints of sexual harassment within the district, as referenced below.

*Legal Reference:*

*1681 - Title XI the Education Amendments of 1972; 20 U.S.C.*

TO: BOARD OF EDUCATION  
 FROM: TIM CUNEO / MICHAEL D. MATTHEWS  
 RE: REVIEW POLICY 5117 – INTERDISTRICT ATTENDANCE

DISCUSSION  
 02/04/10

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education review Board Policy 5117 – Interdistrict Attendance to determine parameters and priorities for accepting interdistrict permit requests for the 2010-11 school year. Staff also recommends that in an effort to provide enrollment stability, the board renew the policy and exceptions that were approved for the current school year for the 2010-11 school year.

Specifically, the board policy changes that were adopted for the 2009-10 year include:

- Retention of 2002 moratorium on the receipt of new interdistrict permits (Section E)
- Remove the stipulation for permits to children of full-time, permanent employees of Santa Monica College in regards to enrollment decline above or below 120 students (Sections F6a and F6b)
- Add a group with priority status for enrollment (Section F7)  
*Children of alumni of Samohi, Malibu High School, or Olympic High School.*

Staff recommends language changes for clarification purposes:

- Children of SMMUSD employees may apply for a permit in grades K-12 (Sections E1 and F2)

	03-04	04-05	05-06	06-07	07-08	08-09	09-10
<b>Permits</b>	2,536	2,278	1,976	1,758	1,530	1,563	1,545
<b>Enrollment</b>	12,842	12,545	12,191	11,911	11,688	11,565	11,607
<b>% of Students on Permit</b>	20%	18%	16%	15%	13%	14%	13%

This item will return for action as a consent item at the next board meeting.

Attachments:

- BP 5117 – Interdistrict Attendance

\*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*                      \*\*\*\*\*

*Mr. Allen asked what percentage of students are in the priority categories. Ms. Freedman said in 2008-09 about 90%. Mr. Allen asked how many fell in the alumni category. Ms. Freedman said no applications were submitted by alumni. Mr. Allen asked what percentage was for Edison and SMASH. Ms. Freedman said 13% at Edison and 3% at SMASH. Mr. Allen asked if purchasing a new bus would help fill spots in Malibu. Ms. Freedman said there wouldn't be enough students to warrant an additional bus. Dr. Matthews responded that there are not a lot spaces in Malibu anyway.*

*Dr. Escarce asked if lower permit numbers were due to other districts not releasing their students or SMMUSD's timing for granting permits. Ms. Freedman said calls for 2010-11 are starting to come in now, but most families are applying for Kindergarten and middle school, which typically open for the school year at capacity, and for Samohi, which has a moratorium. Dr. Matthews said staff is giving schools their staffing allocation now, and that new classes re created only when residential enrollment increases, not for more interdistrict permits. He added that unless there is a decline in enrollment, classes are already very full. Dr. Escarce said it would be helpful to know if a family is returning from private schools, and does SMMUSD retain them.*

*Ms. Pye asked why students must fill out an application to attend SMASH. Dr. Matthews replied that when the school was established, the board helped develop the review permit application status. Ms. Pye requested to see the SMASH and Edison applications.*

*Mr. Snell asked about students attending SMMUSD illegally. Ms. Freedman explained the procedure for verifying residence when such a case is brought to staff's attention.*

## INTERDISTRICT ATTENDANCE

- A. Although students generally must attend school in the district and school where their residence has been established, the Santa Monica-Malibu School District Governing Board recognizes justifiable reasons for interdistrict permits. Upon request, the Superintendent or designee may accept students from other districts and may allow students who live within the District to transfer to another school within the District or out of the District.

Beginning with the 2005-06 school year permits will be issued on a year-to-year basis. Parents must reapply and be accepted for continued attendance each year. Students enrolled prior to the 2005-06 school year on a PERT or DERT permit will not be affected by this change.

Involuntary loss of housing resulting from: apartments being removed from the rental market (Ellis Act), buildings being red-tagged, or evictions to accommodate owner-occupancy should not interfere with a child completing his/her education in the Santa Monica-Malibu Unified School District. The permit office will require the applicant to obtain verification from the Rent Control Department or other appropriate legal agency. These students will be allowed to remain in their schools for the remainder of the year in which their housing has been lost. In addition, they will be allowed to remain in SMMUSD as permit students in subsequent years provided they meet all the conditions of students attending SMMUSD on permit, and they reapply annually. The Ellis Act allows California apartment owners to evict tenants if the landlords intend to withdraw their units from the rental market.

SMMUSD students in good standing who were residents of Santa Monica or Malibu during the 2001-2002 school year, and subsequently move to another city, will be allowed to remain in the Santa Monica-Malibu School district as permit students, upon receiving a permit from their district of residence and meeting all the conditions of students attending Santa Monica-Malibu Unified School District on a permit.

- B. Permits of this type are to be initiated by the student's parent or guardian who attests to the fact or shows evidence that the permit would be in the student's best interests. Cancellation of the permit shall occur if certain provisions are not adhered to by the student or parent/guardian, or if overcrowding should occur at the school of acceptance.
- C. The Board is committed to providing a quality education for all District students legally enrolled and will provide fair and consistent treatment for students and parent/guardians regardless of their residence or permit status. All applications for a permit will be treated in a fair and consistent manner.
- D. Final approval of permits for all students, including students needing specialized programs, such as GATE, special education, ELL, etc., shall rest at the District and shall be contingent upon space, budget and staff availability. The District will not pay excess costs to provide specialized services to students on permit.
- E. Except for the conditions listed below, effective September 2002, there will be a moratorium on the receipt of all new interdistrict attendance permits for schools in the Santa Monica-Malibu Unified School District. This moratorium shall continue through the ~~2009-10~~ 2010-11 school year with the following exceptions:
1. The District will accept applications for interdistrict permits to attend schools in the City of Santa Monica for grades K through 6 in order to stabilize the current number of interdistrict permit students in the District. Permits will be granted per the language of

section D above. Regarding interdistrict permit applications for children of SMMUSD employees, please refer to section F2.

2. Requests for new interdistrict permits will be accepted for all schools in the City of Malibu. Permits will be granted per the language of section D. above.
  3. No permits will be granted to attend Olympic High School.
  4. The total number of all new interdistrict permits that will be accepted and approved for the ~~2009-10~~ 2010-11 school year will not exceed 200 for the District. Permits will be granted per the language of section D. above.
  5. All students currently attending on an interdistrict permit will be allowed to remain in the District until they leave or graduate, assuming that they: reapply for a permit annually and comply with all the application requirements; uphold appropriate standards of behavior, attendance, and academic effort, and that the conditions under which the current permit was granted have not changed.
  6. Guidelines previously applied to SMASH, Edison, including the immersion program through Grade 8, and our preschools will remain in effect.
- F. Requests for new permits will be received (granted) in the following order (Based on the timelines identified in Administrative Regulations 5117):
1. Intradistrict permits allowing children who are residents of the cities of Santa Monica and/or Malibu to attend a school other than their neighborhood school;
    - It is the intention of the District to provide same-school placement for all siblings in a family once an intradistrict permit has been granted, except in cases where students need a specialized program which is only available on another campus.
  2. Interdistrict permits for children of employees of the Santa Monica-Malibu Unified School District [certificated, classified, management, full and part-time (a minimum of 15 hours per week)];
    - It is the intention of the District to provide a seat in a District school (K-12) to all children of District employees who have requested a new interdistrict permit, with the understanding that Section D will be considered. Staff will do its best to accommodate requests for a specific school but will not guarantee requested placement. On-going permit holders are not affected and will continue in the home school being currently attended.
  3. If space, staffing and budget permit, for those students “in good standing” who have been attending school/s within SMMUSD as a resident of the District, for a minimum period of three complete school years, and subsequently relocate outside the boundaries of SMMUSD. Permits will be granted per the language of section D. above.
  4. If space, staffing and budget permit, staff will do its best to accommodate requests for placement for siblings (of current interdistrict permit holders) who will be entering Kindergarten, 1st, 6th, or 9th Grade. If a permit is received (granted) there is no guarantee of same-school placement. On-going permit holders are not effected and will continue in the home school being currently attended.

5. If space, staffing and budget permit, interdistrict permits for children of employees of the cities of Malibu or Santa Monica.
6. If space, staffing and budget permit, interdistrict permits for children of full-time, permanent employees of Santa Monica College enrolling in grades K-8 for the ~~2008-09~~ 2010-11 school year.
7. If space, staffing and budget permit, interdistrict permits for children of alumni of Santa Monica High School, Malibu High School, or Olympic High School. Parent must attach a copy of graduation diploma to the permit application.

## **REFERENCE**

### LEGAL REFERENCE:

### EDUCATION CODE

46600-46611 Interdistrict attendance agreements

48204 Residency requirements for school attendance

48915 Expulsion; particular circumstances

48915.1 Expelled individuals: enrollment in another district

48918 Rules governing expulsion procedures

48980 Notice at beginning of term

52317 Admission of persons including nonresidents to attendance area; workers' compensation for pupils

## **ADOPTED**

January 27, 1994

## **REVISED**

April 2, 2009

February, 21, 2008

June 7, 2007

June 15, 2006

November 17, 2005

February 17, 2005

February 20, 2003

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

02/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Perrine's Literature: Structure, Sound, and Sense**, Eighth Edition, by Thomas R. Arp and Greg Johnson for Grade 12 AP Literature at Malibu High Adoption requested by Bonnie Thomson and Sarah Prunier.



TO: BOARD OF EDUCATION

INFORMATION

02/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.02

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbooks(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 – 17<sup>th</sup> Street, Santa Monica, CA 90404

**Fist, Stick, Knife, Gun**, by Geoffrey Canada for grades 9-12 at Malibu High School for school-wide reading as interdisciplinary approach for important current issues.  
Adoption requested by Bonnie Thomson.

TO: BOARD OF EDUCATION

INFORMATION

02/04/10

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

**ADDENDUM**

RE: SMMUSD RESPONSES TO THE RECOMMENDATIONS FROM THE  
INDEPENDENT REVIEW OF SPECIAL EDUCATION

INFORMATION ITEM NO. I.03

Attached is a progress update for recommendations from the Independent Review of the Special Education Department and Programs by Lou Barber and Associates.

Because the Special Education Working Group's recommendations incorporate these and other items that are the focus of the Special Ed. Department, this update will be the last to address just the Lou Barber report.

**Santa Monica-Malibu Unified School District  
Responses to the Independent Review of Special Education Recommendations**

Recommendations	Comments	Progress and Evidence
1. Option of initiating a special education preschool in the Malibu area	School year 2007-08, due to lack of trained teachers, the program was not implemented.	<ul style="list-style-type: none"> <li>• A special education preschool was established at Pt. Dume for the students in the Malibu area; the program is continuing for school year 2008-09 and 09-10.</li> <li>• Cabrillo ES has also developed a new Intensive Services (IS) classroom and an occupational therapy (OT) Clinic has been established.</li> </ul>
Recommendations	Comments	Progress and Evidence
2. Development and implementation of curriculum content that is robust and strong enough to support the success of students with disabilities (E/LA and Math)	Chief Academic Officer, Educational Services staff have included special education staff and teachers in District curricular development and professional training efforts.	<ul style="list-style-type: none"> <li>• Special Education Department is now part of the Educational Services Department under the supervision of the Chief Academic Officer.</li> <li>• District team worked with teachers to develop the mathematics curriculum maps for the secondary schools in Algebra I, Geometry, and Algebra II which also included the Essentials curriculum that supports many of the special education students in 2007-08 leading to the adoption of the Mathematics textbooks.</li> <li>• Special Education teachers participated in the curriculum development of Algebra I, Geometry, and Algebra II as well as the adoption process for all mathematics textbooks in 2007-08.</li> <li>• Math textbook adoption took place and textbooks have been purchased by individual schools and delivered for school year 2008-09. Books were ordered for every student in the schools.</li> <li>• Professional development in the use of the new math textbooks took place in late August 2008 and continues each year.</li> <li>• Principals have been receiving professional development activities in mathematics instruction during 2007-08 school year and continued through 2008-09 and will continue through current school year in effective supervision and support of mathematics instruction. This is a three-year process. SY 2009-10 is year 3 of this effort.</li> <li>• Special education teachers have received on-going professional development in academic programs such as frontloading, differentiation of curriculum, lesson link, academic conferences, cognitive guided instruction, model drawing and other strategies in addition to what has been offered by Educational Services.</li> <li>• The District has adopted English/Language Arts textbook for middle schools and is working on the adoption of the English/Language Arts textbooks for elementary and core literature books for high schools. The effort will include the development of a high school English/Language Arts curriculum guide and maps. Special Education teachers are part of the curriculum review and adoption committee.</li> <li>• Lesson Link Teams are comprised of both general education and special education teachers. There is also a Special Education Lesson Link Team. Current school year's effort is to build school capacity by developing an instructional leadership team (ILT) at each school site.</li> <li>• Special Education and general education teachers have jointly attended SMARTBoard Educators Academy (SEA) for the last three years and are part of the SMARTBoard user group seminars and practices. Additional SMARTBoards have been purchased at various school sites as resources become available. There is an annual SEA training during the month of August for new and experienced users.</li> </ul>

Recommendations	Comments	Progress and Evidence
<p>3. Expand the use of Rtl for students showing signs of academic failure; development of a comprehensive plan towards implementation of Rtl including professional development, policy and procedure development with timeline for implementation.</p>	<p>Chief Academic Officer, Educational Services staff, site administrators and staff shall participate in professional development/training activities in Rtl via different avenues. An effort will be placed in developing and implementation of a comprehensive plan for intensive intervention.</p>	<ul style="list-style-type: none"> <li>• Response to Instruction and Intervention (Rtl<sup>2</sup>) is the California State Department's approach to response to intervention. It has become the focus for the schools this year to continue to identify students who need intervention early in their school careers and provide necessary instruction.</li> <li>• Three District staff attended in November 2008 the Rtl training sponsored by the California School Psychologist Association and the Association of California School Administrators.</li> <li>• There is one school currently planning and implementing Rtl Other schools have also begun studying and reviewing current practices to include Rtl as part of the intervention process.</li> <li>• The District is currently providing training to site administrators in the California State Department of Education's efforts in Response to Instruction and Intervention (Rtl<sup>2</sup>)</li> <li>• The District team has made presentations to and working with the principals as part of the development of the Response to Instruction and Intervention process. Community information sharing will also take place.</li> <li>• Schools continue to implement intervention strategies as part of their commitment as documented in their Single Plan for Student Achievement.</li> <li>• Schools are using their categorical and equity funds to implement intervention services to students during the school year by hiring reading specialists, instructional assistants, purchasing supplemental materials and programs, and providing professional development activities.</li> <li>• The District once again has provided \$240,000 for schools to implement literacy intervention programs and services using reading specialists in small group and individualized settings.</li> <li>• John Adams Middle School is implementing Read 180 for special education students as well as student with the greatest need of literacy intervention.</li> <li>• Will Rogers and Edison have been working with Read 180 serving 4<sup>th</sup> and 5<sup>th</sup> grade students. Rogers is researching intervention programs for grades 2 and 3. Edison offers Spanish language/literacy program during the summer.</li> <li>• Other schools are also considering using Read 180 as part of their intervention strategies.</li> <li>• District offers intensive intervention summer school (IISS) programs at elementary, middle and high schools and extended school year (ESY) programs for special education students.</li> <li>• Both Edison and Rogers are using Achieve3000, KidBiz program as their Tier I intervention for the entire school.</li> <li>• The Boys and Girls Club of Santa Monica has opened its new site at John Adams MS working collaboratively with the school district and is providing services to students who need after school care and homework help.</li> </ul>

Recommendations	Comments	Progress and Evidence
4. Holding regular meetings with the Superintendents' Committee with the Tri-Cities SELPA to examine the effectiveness of SELPA.	Superintendent or Chief Academic Officer will be attending the Superintendents' Committee with the SELPA. Discussion will center around the effectiveness of the Tri-Cities SELPA	<ul style="list-style-type: none"> <li>• Superintendent has been meeting with the SELPA superintendents on a regular basis to develop stronger collaboration.</li> <li>• The Superintendent and/or the Chief Academic Officer will participate in the SELPA Superintendents' Committee meetings once they are calendared.</li> </ul>
Recommendations	Comments	Progress and Evidence
5. Working with the other two districts moving to a stronger collaborative role and the allocation of funds.	Superintendent, Chief Academic Officer, Chief Financial Officer, Special Education Services Director will work together with the SELPA in the collaboration and allocation of funds.	<ul style="list-style-type: none"> <li>• A Fall Forum jointly planned and sponsored by the District and the PTA Special Education Committee included parents from the Tri-Cities SELPA. The Fall Forum was held on Saturday, November 15, 2008 with over 100 parents and staff attending. A spring forum to discuss transitions was held on Saturday, May 2, 2009.</li> <li>• Another Fall Forum was held to give parents strategies to work with their children at home in reading and writing, mathematics, and positive behavior on October 24, 2009.</li> <li>• Keynote speakers from the CSU Center for the Advancement of Reading provided great insights into reading research and strategies to help students learn how to read.</li> <li>• SELPA districts were invited to attend these forums.</li> <li>• Fall forum, parent handbook and PRN activities were discussed with SELPA partners at fall CAC (Community Advisory Committee) meeting. At their request, copies of training manuals, presentation notes and the parent handbook were provided to Culver City and Beverly Hills.</li> </ul>
Recommendations	Comments	Progress and Evidence
6. Providing appropriate grade level textbooks and instructional materials to SDC, RSP and Home/Hospital students	School site administrators, Educational Services staff, and Special Education Services Director will ensure that ALL students have access to instructional materials.	<ul style="list-style-type: none"> <li>• Each year, as textbooks and instructional materials are ordered, the needs of all students are considered when purchasing these materials. Site administration surveys the teachers to ensure that all classrooms have the necessary textbooks and instructional materials to support the students.</li> <li>• All students will have standards aligned textbooks and instructional materials (accountability of this is also required by the Williams legislation).</li> <li>• Each year, District coordinators work with special education teachers to ensure that materials are purchased and made available to all teachers.</li> <li>• All new supplemental textbooks for special education classrooms must be reviewed through the district's instructional materials review process before they are adopted and purchased.</li> </ul>
Recommendations	Comments	Progress and Evidence
7. Reviewing of non-public school costs over a three-year trend	Chief Financial Officer/Fiscal Services staff and Special Education Services Director have been reviewing cost of NPS regularly.	<ul style="list-style-type: none"> <li>• The review of non-public school (NPS) costs has been completed and reported to the Board of Education.</li> <li>• Special education and fiscal services staff continue to review expenditures each year; all expenditures for NPA and NPS are prior approved by the Board of Education before payments are made.</li> <li>• It has been documented that non-public school and agency costs have decreased significantly in the last three years. The District is continuously recruiting for in-house staff to be interviewed and selected.</li> <li>• The district has hired many DIS staff including OT, PT, and SLP to provide the necessary</li> </ul>

		<p>services to our students.</p> <ul style="list-style-type: none"> <li>As part of the Special Education Program Task Force, members of the district staff will be visiting other programs in both public schools and NPS to gather information and begin the process to develop new programs in the district. A new Director of Special Education has been hired and one of her goals for the year is to review district services and identify programs for implementation.</li> </ul>
<b>Recommendations</b>	<b>Comments</b>	<b>Progress and Evidence</b>
8. Scheduling regular meetings between Business Services and Special Education Services to review income and expenditures; holding mid-year budget reviews	Chief Financial Officer/Fiscal Services staff and Special Education Services Director have been meeting regularly to review income and expenditures.	<ul style="list-style-type: none"> <li>Meetings are and will be held quarterly between the two offices to review income and expenditures.</li> <li>The Director of Special Education, the Chief Academic Officer will work with the Chief Financial Officer to ensure that resources are available for special education program services.</li> <li>Senior Cabinet meets regularly to review budgetary needs for all program and services.</li> <li>All departments follow the District's budget development calendar.</li> </ul>
<b>Recommendations</b>	<b>Comments</b>	<b>Progress and Evidence</b>
9. Review staffing levels for all positions; contracts for speech and language services for internal capacity building	Assistant Superintendent of Human Resources and Special Education Services Director have been working collaboratively to recruit special education personnel. The District will only contract out if there is a shortage of service providers in the district.	<ul style="list-style-type: none"> <li>Both offices work together to identify vacancies and hire qualified staff. The instructional assistant positions have been delineated based on program services to ensure appropriate services to students in meeting IEP goals and objectives.</li> <li>Training to district and school staff to build capacity will continue and District will use outside consultants for critical needs only.</li> <li>Training of staff has dramatically increased over the past two years and as a result, the District's use of outside consultants has continued to decline.</li> <li>There were no open positions in speech services for 07-08, and currently open positions are being staffed by non-public agency staff until permanent staff can be employed. However, lots of efforts have been made since spring 2008 to hire district staff for DIS.</li> <li>The district is fully staffed with DIS personnel except for two more SLPs. NPA's are being utilized to provide the services that the district is unable at this point.</li> </ul>
<b>Recommendations</b>	<b>Comments</b>	<b>Progress and Evidence</b>
10. Examining staffing levels for preschool programs, offering a split shift to accommodate more students	Assistant Superintendent of Human Resources, Special Education Services Director and Child Development Services Director will continue to examine the feasibility of this model.	<ul style="list-style-type: none"> <li>A split session was implemented during the 07-08 school year, and will be considered again, if warranted. Bussing issues and time for home visits were and continue to be factors in offering a split shift day.</li> <li>Special education staff have been reviewing preschool needs and continue to seek locations to implement more programs once students are identified.</li> <li>District established a developmental kindergarten program for 2009-10 in collaboration with the SELPA.</li> </ul>
<b>Recommendations</b>	<b>Comments</b>	<b>Progress and Evidence</b>
11. Development of a cost containment plan – staffing levels	Assistant Superintendent of Human Resources, Special Education Services Director and Chief Financial Officer/Fiscal Services staff have been working on a cost containment plan to ensure staffing is appropriate.	<ul style="list-style-type: none"> <li>The various offices have been working collaboratively to reexamine staffing levels for special education.</li> <li>Long-time vacancies that did not affect services have been eliminated.</li> <li>As program services grow and student needs identified, additional and appropriate staff are hired.</li> <li>Staff patterns have been examined for 2009-10 school year based student needs.</li> <li>The Special Education Department and the Human Resources Department meet regularly to assess staffing needs based on enrollment in individual school sites.</li> </ul>

Recommendations	Comments	Progress and Evidence
12. Dissemination of written materials to IEP teams to ensure protocols are followed in the delivery of related services such as occupational therapy and adapted PE	Special Education Services Director and consultants will provide professional development activities to site administrators in the IEP process to ensure protocols are followed in all service delivery.	<ul style="list-style-type: none"> <li>• The District has completed the Special Education Procedural Manual which includes all aspects of the protocol for special education IEP and program services.</li> <li>• Training for administrators has taken place already this year for principals in the development and implementation of IEPs and other related areas to ensure that eligible services written into the IEPs are delivered.</li> <li>• Certificated management personnel were trained on the most updated IDEA and IEP.</li> <li>• IEP feedback form has been gathered and analyzed for 2008-09 and the parents and staff have indicated increasingly positive interactions at these meetings.</li> <li>• The Special Education Department is providing a mandatory 3-hour training for all special education teachers and DIS providers in the 2009-2010 year.</li> <li>• The Special Education Department is offering to provide school site at staff meetings training on special education services in the 2009-2010 school year. Several schools have scheduled these trainings.</li> <li>• The District has purchased laptops and LCD projectors for each school site to ensure openness and effective planning for student IEPs.</li> </ul>
Recommendations	Comments	Progress and Evidence
13. Reviewing prospective interdistrict attendance agreements and review EC Section 48204(b)(3) regarding provisions for denying transfers	Special Education Services Director and Student Support Services Director have worked together to ensure adherence of permit policies.	<ul style="list-style-type: none"> <li>• The District is working collaboratively with the Office for Civil Rights to ensure that the District adhere to federal law regarding permit processes</li> <li>• Districts are not permitted to deny permits based upon the number of services or on the cost of these services.</li> </ul>
Recommendations	Comments	Progress and Evidence
14. Incorporating in the budget development process, a review of all existing resources	Chief Financial Officer/Fiscal staff and Special Education Services Director have been working in the budget development process to review all existing resources to support special education students.	<ul style="list-style-type: none"> <li>• Budget development in the District is conducted based on an established calendar and include a review of past expenditures with the involvement of the Financial Oversight Committee (FOC) and other stakeholders.</li> <li>• The process begins in the fall after the current year budget has been approved by the Board of Education.</li> <li>• Special Education Department budget, like all other department budgets, is reviewed each year for allocation and expenditures in order to prepare for the following year.</li> <li>• The Board of Education takes an active role in the development and approval of the District budget.</li> </ul>
Recommendations	Comments	Progress and Evidence
15. Providing information to parents regarding all services provided to students	Superintendent, Chief Academic Officer, Special Education Services Director, and Pupil Services Director will ensure that parents are aware of all services that are provided to the students by providing a Parent Handbook and posted on the website.	<ul style="list-style-type: none"> <li>• As part of the comprehensive plan development, all services are defined for parents and included in the Special Education Parent Handbook.</li> <li>• A jointly crafted Parent Handbook by the Special Education District Advisory Committee (SEDAC) and District staff has been completed has been published in English and Spanish.</li> <li>• The Parent Handbook was introduced to the parents during the Fall Forum and made available on the District's website.</li> <li>• Parent Handbook is also available on the front page of District Website and is available to parents at all school sites.</li> <li>• The Special Education Parent Handbook has been revised to be aligned with the District's</li> </ul>

		<p>efforts to revise its board policies.</p> <ul style="list-style-type: none"> <li>• Staff have been making presentations at SEDAC meeting.</li> <li>• PTA Council Special Education Committee has been planning additional training sessions for parents.</li> </ul>
<b>Recommendations</b>	<b>Comments</b>	<b>Progress and Evidence</b>
16. Reviewing practices to ensure Medi-Cal LEA and MAA billing opportunities are maximized	Special Education Services Director and consultant have continued to provide training to site administrators regarding MAA billing opportunities.	<ul style="list-style-type: none"> <li>• Principals, other site administrators and all special education staff were trained annually in the billing process.</li> <li>• Necessary documentation for reimbursement is submitted yearly.</li> <li>• District will continue to conduct annual training for proper reporting each fall.</li> <li>• District will continue to make every effort to insure that reimbursements are maximized.</li> </ul>
<b>Recommendations</b>	<b>Comments</b>	<b>Progress and Evidence</b>
17. Addressing the issue of positive attitudes towards students with disabilities; providing training to personnel in creating a supportive environment for students	Superintendent, Chief Academic Officer and Special Education Services Director will provide training in customer service	<ul style="list-style-type: none"> <li>• As part of the professional development effort, the District provides customer service training for District and school site personnel.</li> <li>• The Parents Resource Network (PRN) training as begun with five pilot schools to provide support to parents and students. Another six schools were added to this year's implementation.</li> <li>• District engaged the Claros Group to facilitate the process of creating a supportive environment for students and parents.</li> <li>• All elementary schools are part of the Safe Schools-Cool Tools Program.</li> <li>• Library purchases demonstrate increase in books/materials related to this issue.</li> <li>• Recommendations from the Working Group, appointed by the Superintendent, have been reviewed and assessed for implementation.</li> </ul>
<b>Recommendations</b>	<b>Comments</b>	<b>Progress and Evidence</b>
18. Training of staff in respect and civility towards the parents; establishing a positive and professional working environment	Chief Academic Officer, Educational Services staff will identify trainers to provide training in professional learning communities	<ul style="list-style-type: none"> <li>• As part of the professional development effort, the District will provide customer service training for District and school site personnel.</li> <li>• Claros Group's work focused on facilitating the development of a positive and professional working environment.</li> <li>• District will be reviewing a civility policy for Board adoption.</li> <li>• The Superintendent has begun implementing the "Communications Audit" recommendations to provide the District with the baseline data on our communication system and process. District will take action to improve its communication system.</li> <li>• The Special Education Departments IEP training includes a section on interactions with parents emphasizing respect and full participation.</li> <li>• IEP feedback form solicits parent input on their experiences at IEP meetings.</li> </ul>
<b>Recommendations</b>	<b>Comments</b>	<b>Progress and Evidence</b>
19. Integrating special education services in the total educational system; working with site administrators to ensure inclusiveness	Chief Academic Officer, Special Education Services Director, Site Administrators will continue to have professional development activities in special educational related areas	<ul style="list-style-type: none"> <li>• Special Education Services Department is now part of the Educational Services Department and meets monthly with other Educational Services Department administrative staff to plan joint activities to ensure integration of special education services.</li> <li>• During principals meetings 2008-09 and 2009-2010, training on the areas of special education and inclusiveness were and continue to be provided to discuss least restrictive environment issues.</li> <li>• Additional updates will be provided to principals and SE DAC members regularly.</li> </ul>



Recommendations	Comments	Progress and Evidence
20. Reviewing Personnel Commission practices to ensure timely hiring of staff to service students; including teachers in the selection process for instructional assistants	Superintendent, Assistant Superintendent of Human Resources and the Director of Classified Personnel will work together to ensure proper procedure takes place	<ul style="list-style-type: none"> <li>• The Assistant Superintendent of Human Resources has been working with the Director of Classified Personnel and the Personnel Commission on a regular basis to ensure the timely hiring of the instructional assistants to serve the students.</li> </ul>
Recommendations	Comments	Progress and Evidence
21. Reviewing incentives to recruit and hire qualified special education staff	Superintendent, Assistant Superintendent of Human Resources, Chief Financial Officer will reexamine the notion of incentives to hire qualified special education staff	<ul style="list-style-type: none"> <li>• The Assistant Superintendent of Human Resources will work with the Personnel Commission regarding compensation for classified staff.</li> <li>• A reclassification study has been completed and discussions have taken place regarding salary placements of some special education staff. This will take place during the annual negotiation process.</li> <li>• The Assistant Superintendent has been working with both unions to ensure the hiring of qualified special education staff.</li> <li>• All open positions are advertised as the need arises.</li> </ul>
Recommendations	Comments	Progress and Evidence
22. Conducting a needs assessment of district staff in the areas of professional development; including training of parents and assistants; using internal expertise	Chief Academic Officer, Educational Services staff, and Special Education Services Director will conduct needs assessment	<ul style="list-style-type: none"> <li>• Each year, the Educational Services Department and the Special Education Department conduct a needs assessment for all teachers and principals regarding their perceived needs for professional development.</li> <li>• School sites, via requests by the principals, receive training based on their needs.</li> <li>• The Special Education Department team and the PTA Special Education Committee will work together to make sure that training will be conducted with parents and instructional assistants.</li> <li>• Special Education Department offers regular training to instructional assistants and aides.</li> <li>• District staff attend job fairs and advertise in professional journals to increase the District's opportunities for hiring qualified staff.</li> <li>• Assistant Principals and House Principals meet once a month with District staff for professional development activities.</li> <li>• Advisors and Counselors meet four times a year to receive professional development activities provided by both internal and external expertise.</li> <li>• The Special Education Department is providing extensive staff training in the 2009-2010 school year on special education law, IEP development, assessment, transition services, data collection and behavior supports.</li> </ul>
Recommendations	Comments	Progress and Evidence
23. Including in the staff development the content areas of Rtl and alternative dispute resolution	Chief Academic Officer, Educational Services staff will contract expertise in these areas of identified needs.	<ul style="list-style-type: none"> <li>• District staff have and will continue to attend trainings in Rtl and alternative dispute resolution strategies.</li> <li>• In the meantime, the Los Angeles County Bar Association's Dispute Resolution Center has been contacted to provide the training for the District if and when the needs arise.</li> <li>• The District continues to seek outside agency in assisting with alternative dispute resolution.</li> </ul>

Recommendations	Comments	Progress and Evidence
24. Distribution of information regarding the Local Plan, policies and procedures; access to the plan, policies and procedures, and compliance requirements; training of administrators and staff in the implementation of these plans and policies.	Special Education Services Director will provide the District staff with the SELPA's Local Plan to ensure familiarity and compliance with the requirements.	<ul style="list-style-type: none"> <li>• As part of the professional development effort, all administrative staff are trained in the implementation of the policies and procedures and compliance included in the SELPA Local Plan.</li> <li>• Special Education teachers have received regular trainings each year regarding policies and procedures, and will continue to receive this information in monthly job-alike meetings.</li> <li>• District staff have been trained in IEP and Section 504 plan development</li> <li>• A new District Section 504 Handbook is being developed. The Student Success Team (SST) forms are being revised to include more information to support the students.</li> <li>• Parents will receive information regarding the plan, policies and procedures.</li> </ul>
Recommendations	Comments	Progress and Evidence
25. Reducing the confidentiality clause in the settlement agreements; communicating to staff the specific services that are to be provided via the agreements; Incorporating these additional services into student's IEP or attached as an appendix to the IEP.	Superintendent, Chief Academic Officer and Special Education Services Director make sure that settlement agreements do not contain confidentiality clauses; and incorporating services into the IEP when they are appropriate and from state approved NPAs and NPSs.	<ul style="list-style-type: none"> <li>• Confidentiality clauses are no longer part of the settlement agreements.</li> <li>• Staff have been informing parents regarding the elimination of confidentiality clauses in the agreements; however, not all services that were requested by parents can be incorporated into the IEPs.</li> <li>• District will work with parents to inform them in the use of the state approved NPAs and NPSs before any agreement can be established to incorporate services into the IEPs from existing settlement agreements.</li> <li>• Schools are informed of all services included in the settlement agreements. Coordinators are responsible in the monitoring of the implementation of these services.</li> <li>• The new Director of Special Education Department is committed to making IEP decisions only in the context of IEP team meetings rather than through settlement agreements.</li> </ul>
Recommendations	Comments	Progress and Evidence
26. Decentralizing the authority to address special education issues; empowering the site staff to resolve issues that arise during the course of IEP meeting; training on alternative dispute resolution, and building program capacity	Superintendent, Chief Academic Officer, Special Education Services Director, Site Administrators will work collaboratively to ensure authority to address special education issues is decentralized.	<ul style="list-style-type: none"> <li>• Site administrators have asked and received additional training in order to ensure that they have an up-to-date and thorough understanding of special education issues. These trainings will occur on an on-going basis.</li> <li>• Training will be provided to site administrators throughout the school year to ensure that they have enough knowledge to be responsible for appropriate IEPs and their timely implementation.</li> <li>• Board of Education has authorized resources towards the purchase of one laptop computer and one LCD projector at school sites to better facilitate the IEP process.</li> <li>• The new Director of Special Education Department is committed to making IEP decisions only in the context of IEP team meetings so that the site based team and parents will be fully involved in all decision making regarding IEP services.</li> </ul>
Recommendations	Comments	Progress and Evidence
27. Creating a culture of transparency and openness in dealing with all stakeholders	Superintendent will work with the senior leadership team as well as the whole staff to ensure a culture of transparency and openness.	<ul style="list-style-type: none"> <li>• The Superintendent, the senior leadership and the Director of Special Education have an open door policy.</li> <li>• Leadership of the District will work with all the staff to ensure transparency and openness in working with all stakeholders</li> <li>• District leadership team members have been participating in meetings with parents and other stakeholders.</li> </ul>

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## **ATTACHMENTS**

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: "Tentative Agreement Signed!" (associated with Communications from SMMCTA)

# Tentative Agreement Signed!



# SMMCTA is behind the Parcel Tax!



On March 4, 2010,  
**Start the Day  
for Students**

SAVE  
THE DATE



An Urgent Statewide Day of Action for Students and California's Future

In the last two years, \$17 billion was cut from schools and colleges. Entire art, music and PE programs were eliminated. More than 16,000 educators were laid off. And large California corporations enjoyed tax breaks.

This year, in the wake of all these cuts, our students and schools are being threatened again. *We can't let that happen.*

We need your help in this urgent effort to speak out about the painful effects cuts are having on our students, schools and communities. On March 4, 2010, "Start the Day for Students" and be a part of the campaign to fight for the resources our students deserve. We must reform the state's tax structure and repeal the tax breaks handed out to large corporations. It's time everyone paid their fair share.

We all know that education is essential to building a better California. Working together, we can make sure our students get the resources they need to succeed.



Join this urgent action for our students and our future. Start today by making plans for March 4 and joining the conversation at [www.startupforschools.org](http://www.startupforschools.org).

**CTA** California Teachers Association | [www.cta.org](http://www.cta.org)

**STAND UP FOR SCHOOLS**



March 15

