

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

November 5, 2009

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education will be held on **Thursday, November 5, 2009**, in the **Malibu City Council Chambers**: 23815 Stuart Ranch Road, Malibu, CA. The Board of Education will call the meeting to order at 4:00 p.m. in the upstairs Conference Room at the Malibu City Council Chambers, at which time the Board of Education will move to Closed Session regarding the items listed below. The public meeting will reconvene at 5:30 p.m. in the Council Chambers.

The public meeting will begin at 5:30 p.m.

Persons wishing to address the Board of Education regarding an item that is scheduled for this meeting must submit the "Request to Address" card prior to discussion of that item. Persons wishing to address the Board of Education regarding an item that is not scheduled on this meeting's agenda may speak during the Public Comments section by submitting the Request to Address card at the beginning of the meeting. The same card is used for either option and is printed in both Spanish and English. Cards are located with meeting materials at the back of the room. Completed cards should be submitted to the Recording Secretary.

Time Certain Items: Those items listed for a specified time (indicated in bold) are listed to give the public an indication of when a particular item of interest will come before the Board. The Board will hear the item at the affixed time. However, if it is prudent to do so, the Board may adjust the time stamp to complete an item currently on the floor, but will not delay the time stamped item for more than 15 minutes.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (100)

- Conference with Real Property Negotiators pursuant to GC §54956.9 (b) as cited in the Brown Act (2508 Virginia Avenue, Santa Monica CA; 2512 Virginia Avenue, Santa Monica, CA). (15)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 case). (45)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (20)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (0)

V. APPROVAL OF THE AGENDA

VI. APPROVAL OF MINUTES

There are no minutes available for approval.

VII. CONSENT CALENDAR (5)

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an

If you will require accommodation to participate in the Board meeting, please notify the Superintendent's Office at least one day prior to the meeting.

Board of Education Meeting AGENDA: November 5, 2009

item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

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VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting's agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI. CONTINUATION OF PUBLIC COMMENTS**.

IX. COMMUNICATIONS (45)

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

- A. Student Board Member Reports (15)**
 - Pyoung Kim – Santa Monica High School
 - Roya Sahafi – Malibu High School
 - Emily Yeskel – Olympic High School
- B. SMMCTA Update – Mr. Harry Keiley (5)**
- C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)**
- D. PTA Council – Shari Davis (5)**
- E. Citizens’ Bond Oversight Committee – Jeff Jarrow (10)**
- F. Emergency/Temporary Parcel Tax Feasibility Committee – Neil Carrey (5)**

X. SUPERINTENDENT’S REPORT (5)

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS (100)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

- A.19 Approve Contract with Gensler to Assist with District Strategic Plan (30).....54-58a
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These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

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XIV. BOARD MEMBER ITEMS (0)

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda

If you will require accommodation to participate in the Board meeting, please notify the Superintendent’s Office at least one day prior to the meeting. iii

planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, **CONTINUATION OF PUBLIC COMMENTS.**)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

XX. ADJOURNMENT

This meeting will adjourn to the next regularly scheduled meeting to be held on **Thursday, November 19, 2009**, at 5:00 p.m. at the District Offices: 1651 16th Street, Santa Monica, CA.

Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.

Meetings held at the District Office and in Malibu are taped and rebroadcast in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.

Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2009-2010

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2009					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July	7/1* DO		7/16 DO		*7/1: Special Meeting
August	8/4* DO		8/20 8/19 DO		*8/4: Special Closed Session
September	9/3 DO		9/17 DO	9/21* DO	First day of school: 9/9 *9/21: Special Closed Session
October	10/1 M		10/15 DO	10/26* DO	*10/26: Special Meeting
November	11/5 M		11/19 DO		Thanksgiving: 11/26-27
December		12/10 DO		winter break	
December 20 – 31: Winter Break					
January through June 2010					
January 1 – 2: Winter Break					
January		1/14 DO			
February	2/4 M		2/18 DO		
March	3/4 DO		3/18 DO		*Stairway: 3/25 & 3/26
March 29 – April 9: Spring Break					
April	spring break	spring break		4/22 DO	
May	5/6 M		5/20 DO		
June	6/3 DO		6/17 DO		Last day of school: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District
Board of Education
November 5, 2009**

I. CALL TO ORDER

A. Roll Call

Ralph Mechur – President
Barry Snell – Vice President
Ben Allen
Oscar de la Torre
Jose Escarce
Maria Leon-Vazquez
Kelly Pye

Student Board Members

B. Pledge of Allegiance

II. CLOSED SESSION

TO: BOARD OF EDUCATION
FROM: TIM CUNEO
RE: APPROVAL OF MINUTES

ACTION
11/05/09

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

There are no minutes available for approval at this time.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.01

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2009-2010 budget.

Contractor/ Contract Dates	Description	Site	Funding
Angela Chan 7/24/09 to 5/30/10 Not to exceed: \$5,025	Ongoing consultation meeting with Principal and Mathematics Focus Group to support implementation of Cognitively Guided Instruction-Math teaching grades K-3	Roosevelt	01-90150-11100-1000-5802-007-4070
Music Center Education Division 10/01/09 to 6/10/10 Not to exceed: \$8,800	To provide 7 assemblies for students in grades 1, 2, 4, & 5 in music, drama, dance & storytelling (history/cultures) to supplement respective grade level curriculum	Franklin	01-90150-0-11100-10000-5802-002-4020
Family Services of Santa Monica 10/12/09 to 6/30/10 Not to exceed: \$20,000	Will provide counseling & therapy services students & their families.	Malibu High, Point Dume, Cabrillo, and Webster	\$8,000: 01-91270-0-11100-10000-5802-010-4100 (City of Malibu) \$10,000: 01-90140-0-11100-10000-5802-010-4100 (The Shark Fund) \$2,000: 01-00010-0-11100-10000-5802-019-4100 (Pt. Dume Marine Science)
Donna Iwagaki 9/08/09 to 6/30/10 Not to exceed: \$15,000	To prepare & provide annual board training, assist in self-assessment & provide technical assistance for management and service area staff.	Child Development Services	12-52101-0-58000-10000-5802-070-2700
Mary Anne Patino, MSRD 7/01/09 to 6/30/10 Not to exceed: \$14,580	To assist the preschool programs on nutritional counseling with parents, staff training, parent training, site monitoring, nutritional assessments, & policy and procedures	Child Development Services	12-52101-0-58000-10000-5802-070-2700
Family Services of Santa Monica 7/1/09 to 6/30/10 Not to exceed: \$34,100	To provide social services through family counselors to preschool children, assist in the identification of children that need additional services, participate in the self-assessment of program activities.	Child Development Services	\$30,150: 12-52101-0-58000-10000-5802-070-2700 (Head Start Basic) \$2,000: 12-60550-0-58000-10000-5802-070-2700 (CA State Preschool) \$650: 12-94150-0-58000-10000-5802-070-2700 (LAUP-W. West) \$650: 12-94150-0-58000-10000-5802-703-2700 (LAUP-Grant) \$650: 12-94150-0-58000-10000-5802-714-2700 (LAUP-Pine St.)

MaryAnne Solomon Art Meets Technology 7/1/09 to 6/30/10 Not to exceed: \$4,800	Maintain and update website and directory.	Santa Monica High School	01-90150-0-11100-10000-5802- 015-4150
PS Arts 10/5/09 to 6/8/10 Not to exceed: \$5,000	To teach art for all classes, grades K-5	Muir	01-90150-0-11100-10000-5802- 005-4050
Guillermo Meudiet Meaningful Learning 10/1/09 and 1/19/10 Not to exceed: \$4,200 (\$840 per school site)	Provide professional development and follow up work for Pictorial Math for 4 & 5 grade teachers (year 2)	Edison, Muir, McKinley, Roosevelt and SMASH	01-30110-0-11100-10000-5802- 001-4010, 01-30110-0-11100- 10000-5802-005-4050, 01- 30110-0-11100-10000-5802-004- 4040, 01-91510-0-11100-10000- 5802-007-4070, 01-00010-0- 11100-10000-5802-009-4090
Crain & Associates Extend Contract Dates: 7/1/09 to 12/31/09 <u>Amend Contract</u> <u>Amount:</u> Not-to-exceed \$1,530	Parking capacity study at Santa Monica High School.	Business	Special Reserve Fund 40-00000-0-00000-82000-5802- 050-2600
Scotia Consulting Services, Inc. Contract Amount \$4,360.00 UC BB10004	To provide DSA inspection services	Multiple Sites	21-00000-0-00000-85000-5890- 050-2600
Zevitz-Redfield & Associates, Inc. Will Carey 7/1/09 - 6/30/10 <u>Amend Contact</u> <u>Amount:</u> Cost: \$125.00 per hour (for an additional 200 hours) for a not-to-exceed cost of \$25,000 Total Contract Amount to date: \$50,000	Additional support for Information Services Department.	Information Services	01-00000-0-00000-77000-5640- 054-2540

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2009-2010

RECOMMENDATION NO. A.02

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2009-2010 school year. No child will be denied due to financial hardship.

School Grade # students	Destination Dates of Trip	Principal/ Teacher	Cost Funding Source	Subject	Purpose Of Field Trip
Grant 5 112	Camp Hess - Kramer 2/1/10 – 2/5/10	A. Friedenberg/ Croft/ Smith/ Hynding/ Donovan/ O'Meara	\$300 per student by parent donation and PTA Account	Science	Annual science enrichment supporting the curriculum of the 5 th grade science. Hands-on outdoor classroom experience, leadership and team building skills.
Cabrillo 4 54	Sacramento – World Strides 6/4/10	B. Yates/ Matthews/ Baltrushes	\$400 per student by parent donation	Social Studies	Social studies enrichment supporting the curriculum of the 4 th grade social studies. Students will visit various historical sites in Sacramento, including the Capitol building, Sutter's Fort, Old Town and Coloma (site of discovery of gold).
Samohi 9 - 12 88	New York 3/28/10-4/5/10	H. Pedroza/ Swenson/ Aiello	\$1,900 per student by parent donation and orchestra fundraising	Music	The orchestra will have the opportunity to perform at the Rauffman Theatre, meet and exchange with the Pre-Julliard Orchestra; attend an open rehearsal of the Julliard Orchestra conducted by Leonard Slatkin.
Samohi 9-12 120	Monterrey (CA Literature Trip) 6/3/10-6/6/10	H. Pedroza/ Barraza/ Gasparino/ Mayoral/ Runyon	\$550 per student by parent donation	Langu- age Arts	Culminating trip for California Literature Course. Students will visit the National Steinbeck Center, Cannery Row and other places that correlate with the California Literature Curriculum.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>AME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>ANDERSON, Stacey</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- Resource: Medi-Cal	Career Planning for Individuals w/Autism Spectrum Disorders Buena Park, CA October 15 – 16, 2009	\$500
<u>ALLEN, Ben</u> District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	Los Angeles County School Trustees Association Fall Workshop Downey, CA October 24, 2009	\$50
<u>BELL, Ryan</u> Malibu High 01-00010-0-11100-10000-5220-010-4100 General Fund- Resource: Tier III	Enhancing Spanish Language Instruction Anaheim, CA October 28, 2009	\$300 +1 Sub
<u>BEEMAN-SOLANO, Amy</u> Santa Monica High	EIA Conference/Mark Roberge Colloquium Santa Monica, CA October 23, 2009	\$0 +1 Sub
<u>BRADFORD, Maureen</u> Ed services 01-00000-0-19510-31600-5220-030-1300 General Fund- Function: Pupil Testing Services	District Assessment Coordinator Network Meeting Downey, CA October 20, 2009	\$30
<u>BRADFORD, Maureen</u> Ed services 01-00000-0-19510-31600-5220-030-1300 General Fund- Function: Pupil Testing Services	California Educational Research Association 88 th Annual Conference San Francisco, CA November 18 – 20, 2009	\$850
<u>GATES-YUGUCHI, Janie</u> Olympic Continuation School General Fund- 01-70900-0-11100-10000-5220-014-4140 Resource: Economic Impact Aid	ACSA Leadership Summit Sacramento, CA November 5 – 6, 2009	\$1,100

<u>JOYCE-WEST, Jennifer</u> Adams Middle General Fund- 01-0010-0-11100-10000-5220-011-4110 Resource: Tier III	California Art Education Association State Art Conference Los Angeles, CA November 13, 2009	\$305 +1 Sub
<u>LADUKE, Stacy</u> Santa Monica High	USC Counselor Conference Los Angeles, CA October 2, 2009	\$0
<u>MAEZ, Jan</u> Business Services 01-00000-0-00000-73000-5220-050-1500 General Fund- Function: Business Services	California Coastal Commission Meeting Oceanside, CA October 7 – 8, 2009	\$109
<u>MAEZ, Jan</u> Business Services 01-00000-0-00000-73000-5220-050-1500 General Fund- Function: Business Services	SSC Federal Funding & Flexibility Garden Grove, CA October 28, 2009	\$65
<u>SNELL, Barry</u> District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- Function: Superintendent	California Coastal Commission Meeting Oceanside, CA October 7 – 8, 2009	\$250

Adjustments (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

Group Conference and Travel: In-State <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>AUDET, Amanda</u> <u>LADUKE, Stacy</u> Santa Monica High	College Board Counselor Workshop Los Angeles, CA October 8, 2009	\$0
<u>BATES, Kelly</u> +2 Additional Staff Santa Monica High 01-00000-0-11100-10000-5220-015-4150 General Fund- Function: Instruction	Embracing Diversity of GLBT Youth and Families Los Angeles, CA October 19, 2009	\$225 Total +2 Subs
<u>CERVANTES, Martha</u> <u>WETHERN, Heather</u> Santa Monica High 01-00000-0-11100-10000-5220-015-4150 General Fund- Function: Instruction	California Foreign Language Project- Los Angeles Stars Los Angeles, CA 12/12/09, 1/23/10, 2/20/10, 3/20/10 & 4/24/10	\$1,394 Total
<u>CORRIGAN, Brian</u> +1 Additional Staff Malibu High 01-00010-0-11100-10000-5220-010-4100 General Fund- Resource: Tier III	AP Conference College Board La Hoya, CA October 10, 2009	\$550
<u>GONZALEZ, Maricela</u> <u>CHECK, Laura</u> Adams Middle 01-00010-0-11100-10000-5220-011-4110 General Fund Resource: Tier III	Embracing Diversity of GLBTQ Youth and Families Los Angeles, CA October 19, 2009	\$182 Total

HARRIS, Peggy +2 Additional Staff District Office 01-40350-0-11100-21000-5220-035-1300 General Fund Resource: Tier II	Literacy Leaders Collaborative Downey, CA 10/5/09, 1/21/10 & 4/22/10	\$87 Total
JUNG, Parisa MEYER-QUIN, Kimberly Adams Middle 01-00010-0-11100-10000-5220-011-4110 Resource: Tier III	California Mathematics Conference Palm Springs, CA November 6 – 7, 2009	\$280 Total +2 Subs
MATTHEWS, Jennifer STAUFFER, Aimee Lincoln Middle 01-00010-0-11100-10000-5220-012-4120 General Fund Resource: Tier III	Response to Intervention “In the Techniques” Anaheim, CA October 12, 2009	\$398 Total

Out-of-State Conferences: Individual		
NONE		

Out-of-State Conferences: Group		
NONE		

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS – 2009-2010

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2009-2010 as follows:

NPS

2009-2010 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	SSID (or DOB)	Service Description	Contract Number	Cost Not to Exceed
Cathedral Home- increase contract	5/3/93	NPS	#26-SPED10026	\$ 6,312
Devereux Texas – increase contract	8104352488	NPS	#40-SPED10040	\$ 6,829
Westview School	3119528597	NPS	#52-SPED10115	\$ 26,094
LAUSD	9/26/92	NPS	#53-SPED10116	\$ 31,096
Westview School	3051979727	NPS	#54-SPED10117	\$ 5,180
Logan River Academy- increase contract	8103132988	Transportation	#50-SPED10108	\$ 3,573
New Haven Youth & Family Services	4104350010	NPS	#55-SPED10118	\$ 5,085

Amount Budgeted NPS 09/10	\$ 1,500,000
Prior Board Authorization as of 10/15/2009	\$ 1,668,390
Balance	\$ - 168,390
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 84,169
Balance	\$ -252,559

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2009-10 in the amount of \$ 0 as of 11/05/09					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2009-2010 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed
EBS Healthcare	Various	SLP Staffing	#23-SPED10114	\$ 84,780
Believeability	5119533022	AT Consultation	#24-SPED10122	\$ 165
Maxim Healthcare Services	Various	Staffing	#25-SPED10125	\$ 71,280

Amount Budgeted NPA 09/10	\$ 860,000
Prior Board Authorization as of 10/15/09	\$ 594,726
Balance	\$ 265,274
Positive Adjustment (See Below)	\$ 3,562
Total Amount for these Contracts	\$ 156,225
Balance	\$ 112,611

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2009-10 in the amount of \$ 0 as of 11/05/09					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Autism Spectrum Therapies	Behavior Intervention	#3-SPED10048	R	\$ 3,562	

NPS/ NPA PRE SCHOOL

2009-2010 Budget 01-65000-0-57300-11800-5126-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA Pre School 09/10	\$ 140,000
Prior Board Authorization as of 10/15/09	\$ 0
Balance	\$ 140,000
Total Amount for these Contracts	\$ 0
Balance	\$ 140,000

Instructional Consultants

2009-2010 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Sign Language Services, Inc / Caption Now	5056538512	Sign Language Interpreting	#29-SPED10113	\$ 18,360
Pyramid Educational Consultants	Various	PECS Training	#30-SPED10119	\$ 7,574
Pyramid Educational Consultants	3104331917	PECS Consultation	#31-SPED10120	\$ 76,773
Emily Levine, OTR-contract change	6168093794	Note: contract approved on 9/17/09; resubmitting with different company name	#21-SPED10096	\$ 0
Accommodating Ideas	Various	Interpreting Services	#32-SPED10123	\$ 2,500

Amount Budgeted Instructional Consultants 09/10	\$ 380,000
Prior Board Authorization as of 10/15/09	\$ 310,017
Balance	\$ 69,983
Positive Adjustment (See Below)	\$ 0
	69,983
Total Amount for these Contracts	\$ 105,207
Balance	\$ 35,224

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2009-10 in the amount of \$ as of 11/05/09					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants -INFANT

2009-2010 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consult-Infants 09/10 \$ 20,000
 Prior Board Authorization as of 10/15/09 \$ 0
 Balance \$ 20,000

Total Amount for these Contracts \$ 14,210
 Balance \$ 5,790

Instructional Consultants -PRE SCHOOL

2009-2010 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	SSID	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 09/10 \$ 100,000
 Prior Board Authorization as of 10/15/09 \$ 0
 Balance \$ 100,000

Total Amount for these Contracts \$ 9,200
 Balance \$ 90,800

Non-Instructional Consultants

2009-2010 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	SSID	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement – contract increase	8174633668	OT/Speech/ Behavior Intervention/ Education	#5-SPED10113	\$ 36,800
Parent reimbursement	9104351051	Transportation	#6-SPED10124	\$ 1,200

Amount Budgeted Non-Instructional Consultants 09/10 \$ 299,000
 Prior Board Authorization as of 10/15/09 \$ 171,239
 Balance \$ 127,761

Positive Adjustment (See Below) \$ 0
 Total Amount for these Contracts \$ 38,000
 Balance \$ 89,761

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2009-10 in the amount of \$ as of 11/05/09					
Non- Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2009-2010 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Littler Mendelson, PC	Legal Services	#1-SPED10121	\$ 5,000

Amount Budgeted Legal Services 09/10		\$ 700,000
Prior Board Authorization as of 10/01/09		<u>20,000</u>
	Balance	\$ 680,000
Adjustments for this period		<u>\$ 0</u>
		\$ 680,000
Total Amount for these Contracts		<u>\$ 5,000</u>
	Balance	\$ 675,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendations for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY:
 SECONDED BY:
 STUDENT ADVISORY VOTE:
 AYES:
 NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS – 2009-2010

RECOMMENDATION NO. A.05

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 7, through October 26, 2009, for fiscal /10.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2009

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
 SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
 DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** CHANGED PURCHASE ORDERS ***					
102702	BSN SPORTS/SPORT SUPPLY GROUP	INCREASE PO 102179	THEATER OPERATIONS&FACILITY PR	184.96	R
102716	CURRICULUM ASSOC INC	INCREASE PO 151839	WEBSTER ELEMENTARY SCHOOL	33.34	R
102721	GALE SUPPLY CO	INCREASE PO 101895	OLYMPIC CONTINUATION SCHOOL	76.52	R
102777	GALE SUPPLY CO	INCREASE PO 102348	MALIBU HIGH SCHOOL	390.00	U
102722	GREAT SOURCE EDUCATION GROUP	INCREASE PO 101477	WEBSTER ELEMENTARY SCHOOL	105.47	R
102678	RAYVERN LIGHTING	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	69.47	U
102720	SCIENCE KIT & BOREAL LABS	INCREASE PO 101812	MALIBU HIGH SCHOOL	160.00	R
** CHANGED PURCHASE ORDERS				1,019.76	
*** NEW PURCHASE ORDERS ***					
102640	A-Z BUS SALES	BUS REPAIRS & PARTS	TRANSPORTATION	7,000.00	R
102784	AAA FLAG AND BANNER/W.L.A.	Signage for Barnum Hall	THEATER OPERATIONS&FACILITY PR	339.31	R
102814	ACE MESSENGER & ATTORNEY	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	1,000.00	U
102606	ACTION LOGOS LLC	REORDER RETRO SHORT	SAMOHI STUDENT STORE	408.00	U
102923	ADVANCE LANDAU TOPS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	400.00	R
102986	ADVANCED KEYBOARD TECHNOLOGIES	Student Equipment	SPECIAL EDUCATION REGULAR YEAR	513.73	R
102635	ALLAN'S AQUARIUM	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102855	ALLAN'S AQUARIUM	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102903	ALLAN'S AQUARIUM	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
102660	AMERITEL INC	MAINT. AGREEM. SURV. CAMERA	TRANSPORTATION	1,584.00	R
102695	APPLE COMPUTER CORP	COMPUTER SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	365.14	R
102770	APPLE COMPUTER CORP	COMPUTER EQUIP	SANTA MONICA HIGH SCHOOL	3,042.27	R
102771	APPLE COMPUTER CORP	LAPTOPS	SPECIAL EDUCATION REGULAR YEAR	7,776.80	R
102819	APPLE COMPUTER CORP	COMPUTER SOFTWARE	SANTA MONICA HIGH SCHOOL	350.05	R
102983	APPLE STORE (CORPORATION)	COMPUTER	STATE AND FEDERAL PROJECTS	2,015.01	R
102997	AUDIO DESIGN AND SERVICE INC.	speaker repair	THEATER OPERATIONS&FACILITY PR	541.81	R
102944	AUDITORY INSTRUMENTS	AUDITORY EQUIPMENTS	SPECIAL EDUCATION REGULAR YEAR	500.00	R
102715	AVID CENTER	WEEKLY SUBSCRIPTION	LINCOLN MIDDLE SCHOOL	548.75	R
102968	BARNES & NOBLE/SANTA MONICA	BOOKS	SANTA MONICA HIGH SCHOOL	500.00	U
102988	BARNES & NOBLE/SANTA MONICA	English/Spanish Legal Dictnry	SPECIAL EDUCATION REGULAR YEAR	149.69	R
102892	BRIDGES TRANSITIONS COMPANY	ROP INSTRUCTIONAL SUPPLIES	R O P	900.00	R
102691	CAFE BOLIVAR	SmART Schools-Inservice mtrls	CURRICULUM AND IMC	576.80	R
102926	CAL-COAST MACHINERY	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	2,797.40	R
102811	CALIFORNIA CONSTRUCTION	TEMP HEAT REMEDIATION AC UNITS	FACILITY MAINTENANCE	4,500.00	DF
102766	CALIFORNIA NEWSPAPER SERVICE	ADVERTISING-BUS DRIVER	PERSONNEL COMMISSION	653.00	U
102781	CALIFORNIA NEWSREEL RESOLUTION	DVDS	SANTA MONICA HIGH SCHOOL	121.24	R
102699	CALIFORNIA OFFICE SYSTEMS INC	CLASSROOM SUPPLIES	INSURANCE SERVICES	500.00	R
102758	CALIFORNIA OFFICE SYSTEMS INC	COPIER PAPER	MALIBU HIGH SCHOOL	2,500.00	U
102786	CALIFORNIA OFFICE SYSTEMS INC	REPLACE CLASSROOM SUPPLIES	INSURANCE SERVICES	500.00	R
102834	CANON BUSINESS SOLUTIONS-WEST	CANON IR 2022i	LINCOLN MIDDLE SCHOOL	3,997.10	R
102835	CANON BUSINESS SOLUTIONS-WEST	MAINTENANCE AGREEMENT IR2202i	LINCOLN MIDDLE SCHOOL	280.00	R
102627	CAROLINA BIOLOGICAL SUPPLY CO	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	226.46	R
102700	CDW-G COMPUTING SOLUTIONS	COMPUTER EQUIP	SANTA MONICA HIGH SCHOOL	83.34	R
102756	CDW-G COMPUTING SOLUTIONS	REPLACEMENT DRUM	MALIBU HIGH SCHOOL	171.30	U
102941	CDW-G COMPUTING SOLUTIONS	SOFTWARE	SPECIAL EDUCATION REGULAR YEAR	106.73	R
102924	CHAMPION CHEMICAL	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	120.90	U
102736	CHENG & TSUI COMPANY INC	CHINESE TEXTBOOKS	STATE AND FEDERAL PROJECTS	209.80	R
102795	CHILDRENS BOOK WORLD	classroom books	SAINT ANNE'S PRIVATE SCHOOL	5,000.00	R
102969	CHILDRENS BOOK WORLD	BOOKS	SANTA MONICA HIGH SCHOOL	250.00	U

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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2009

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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
102785	CINTAS DOCUMENT MANAGEMENT	SHRED DOCUMENTS	STUDENT SERVICES	287.76	U
102746	COMPLETE BUSINESS SYSTEMS	DUPLO SUPPLIES	LINCOLN MIDDLE SCHOOL	2,403.04	R
102973	COMPLETE BUSINESS SYSTEMS	Supplies for Copier	ROOSEVELT ELEMENTARY SCHOOL	867.56	U
102966	COPELAND, BARBARA	Classroom Supplies	SPECIAL EDUCATION REGULAR YEAR	227.36	R
102471	CORPORATE EXPRESS	WORKABILITY SUPPLIES	SPECIAL ED SPECIAL PROJECTS	197.05	R
102800	CORPORATE EXPRESS	TEACHER SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,000.00	U
102935	CORPORATE EXPRESS	DRY ERASE EASELS	LINCOLN MIDDLE SCHOOL	609.11	R
102965	CRANE, LAKIN	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	380.00	R
102743	CRYSTAL SPRINGS BOOKS	Classroom Supplies	GRANT ELEMENTARY SCHOOL	71.52	U
102937	CUNEO, TIM	GENERAL SUPPLIES/MATERIALS	PUBLIC INFORMATION OFFICE	432.78	U
102637	DIAGNOSTICS DIRECT INC	SAFETY SUPPLIES	CHILD DEVELOPMENT CENTER	263.18	CD
102644	DIAGNOSTICS DIRECT INC	HEALTH SUPPLIES	CHILD DEVELOPMENT CENTER	383.88	CD
102704	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	290.37	R
102765	DICK BLICK	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	1,909.57	R
102664	DIGITAL VOICE TECHNOLOGIES, LLC	STUDENT EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	461.81	R
102495	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	149.64	CD
102496	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	172.83	CD
102497	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	124.93	CD
102566	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	371.42	CD
102567	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	196.86	CD
102568	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	144.81	CD
102652	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	198.88	CD
102655	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	172.76	CD
102886	DISCOUNT SCHOOL SUPPLY	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	125.55	CD
102908	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	261.62	CD
102910	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	245.63	CD
102911	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	246.70	CD
102912	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	102.01	CD
102955	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	169.71	CD
102754	DURHAM TRANSPORTATION	ATHLETIC TRANSPORTATION	MALIBU HIGH SCHOOL	6,500.00	U
102397	DYNIX INC	LIBRARY BAR CODES/DISTRICT	SANTA MONICA HIGH SCHOOL	865.58	U
102706	EAI EDUCATION	Math Manipulatives	ROOSEVELT ELEMENTARY SCHOOL	520.51	U
102859	EAI EDUCATION	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	186.14	R
102713	EAST BAY RESTAURANT SUPPLY INC	WORK TABLE FOR ROGERS	FOOD SERVICES	1,118.45	F
102714	EAST BAY RESTAURANT SUPPLY INC	FAUCET FOR ROGERS	FOOD SERVICES	346.79	F
102717	EAST BAY RESTAURANT SUPPLY INC	DECK MOUNT FAUCET FOR ROGERS	FOOD SERVICES	126.22	F
102718	EAST BAY RESTAURANT SUPPLY INC	INSTALLATION LABOR	FOOD SERVICES	4,550.00	F
102996	EAST BAY RESTAURANT SUPPLY INC	concession carts	THEATER OPERATIONS&FACILITY PR	4,023.56	R
102755	EDSOURCE	ED SOURCE PUBLICATIONS	MALIBU HIGH SCHOOL	64.00	U
102773	ELECTRIC SUPPLY CONNECTION	ELECTRIC SUPPLIES	FACILITY MAINTENANCE	2,500.00	R
102991	ENABLING DEVICES/TOYS FOR	Equipment	SPECIAL EDUCATION REGULAR YEAR	355.95	R
102921	ENGLER BROS MOTOR PARTS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	375.00	R
102648	ETA CUISENAIRE	BOOK DISPLAY	SAINT ANNE'S PRIVATE SCHOOL	86.77	R
102750	EYE ON EDUCATION	RESOURCE MATERIALS	CURRICULUM AND IMC	252.63	R
102633	FISHER SCIENTIFIC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	4,548.41	R
102631	FLINN SCIENTIFIC INC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	2,314.55	R
102620	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	631.61	R
102686	FOLLETT EDUCATIONAL SERVICES	Textbooks	SMASH SCHOOL	250.00	R
102970	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	86.75	R
102804	FOLLETT LIBRARY BOOK CO	Books/Supplies	CABRILLO ELEMENTARY SCHOOL	1,310.69	R
102838	FOLLETT LIBRARY BOOK CO	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	2,000.00	U

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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
102630	FREY SCIENTIFIC/SCHOOL SPECIAL	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	1,252.81	R
102894	FRY'S ELECTRONICS	MNOVECK/AHANSBERRY	WILL ROGERS ELEMENTARY SCHOOL	1,000.00	R
102836	GALE CENGAGE LEARNING	LIBRARY BOOKS	SANTA MONICA HIGH SCHOOL	1,500.00	U
102710	GALE SUPPLY CO	Custodial Supplies	CABRILLO ELEMENTARY SCHOOL	149.92	U
102775	GALE SUPPLY CO	TOWEL CABINETS	FACILITY MAINTENANCE	625.58	R
102840	GALE SUPPLY CO	Custodial Supplies	ROOSEVELT ELEMENTARY SCHOOL	1,388.17	U
102878	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	340.61	CD
102930	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	3,307.97	R
102938	GALE SUPPLY CO	CUSTODIAL SUPPLIES	ADULT EDUCATION CENTER	835.36	A
103002	GALE SUPPLY CO	CUSTODIAL SUPPLY	JOHN ADAMS MIDDLE SCHOOL	585.79	U
102707	GBC - MAINTENANCE AGREEMENTS	Maintenance Agreement	ROOSEVELT ELEMENTARY SCHOOL	349.00	U
102846	GLENCOE/MACMILLAN/MCGRAW-HILL	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	253.91	R
102698	GONZALEZ, IRENE D	SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	68.19	R
102816	GOODWIN SIMON VICTORIA	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	17,500.00	U
102737	GRIEGO, ORLANDO	REIMB. FOR SUPPLIES FOR CAFE	FOOD SERVICES	600.00	F
102887	Gateway Science & Engineering	SOLAR INSPECTOR	PT DUME ELEMENTARY SCHOOL	2,125.00	R
102742	HANDS-ON EQUATIONS	Supplies for classroom	GRANT ELEMENTARY SCHOOL	511.87	U
102799	HARCOURT BRACE JOVANOVIH	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	319.61	R
103000	HENRY RADIO INC	SECURITY RADIOS/PTSA	JOHN ADAMS MIDDLE SCHOOL	260.93	R
102856	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE ITEMS	CHILD DEVELOPMENT CENTER	50.00	CD
102862	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102953	HOME DEPOT- L.A.	OPEN ORDER/SCIENCE	CHILD DEVELOPMENT CENTER	60.00	CD
102669	HOUGHTON MIFFLEN HARCOURT	CLASSROOM MATERIALS	SPECIAL EDUCATION REGULAR YEAR	81.34	R
102421	HOWARD INDUSTRIES	Portable A/C and Heater	FRANKLIN ELEMENTARY SCHOOL	648.74	U
102624	HOWARD INDUSTRIES	HVAC SUPPLIES	FACILITY MAINTENANCE	3,000.00	R
102831	INFOGRIP INC	STUDENT EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	210.97	R
102922	INSTA-TUNE	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
102692	INTELLI-TECH	COMPUTER	PERSONNEL SERVICES	858.76	U
102769	INTELLI-TECH	COMPUTER EQUIP	SANTA MONICA HIGH SCHOOL	845.42	R
102772	INTELLI-TECH	LAPTOPS	SPECIAL EDUCATION REGULAR YEAR	13,966.38	R
102794	INTELLI-TECH	NON-CAPITAL EQUIPMENT	BOE/SUPERINTENDENT	1,294.47	U
102842	INTELLI-TECH	CLASSROOM COMPUTERS	SPECIAL EDUCATION REGULAR YEAR	1,717.52	R
102998	INTELLI-TECH	computer accessories	THEATER OPERATIONS&FACILITY PR	190.97	R
102662	JOSTENS/DIPLOMAS	DIPLOMA COVERS	SPECIAL EDUCATION REGULAR YEAR	277.82	R
102446	KI	ARM CHAIR FOR J.ELLIS	EDISON ELEMENTARY SCHOOL	313.16	R
102735	KI	CLASSROOM FIXTURE	SPECIAL EDUCATION REGULAR YEAR	1,050.83	R
102949	LACASE	MEMBERSHIP	SPECIAL EDUCATION REGULAR YEAR	20.00	R
102833	LACOE	ANNUAL MEMBERSHIP FEE	STATE AND FEDERAL PROJECTS	750.00	R
102844	LAGUNA CLAY COMPANY	ART SUPPLIES	SANTA MONICA HIGH SCHOOL	1,617.02	R
102429	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	100.00	CD
102641	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	325.00	CD
102645	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	130.00	U
102688	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	250.00	CD
102730	LAKESHORE (PICK UP ONLY)	CLASSROOM SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	152.55	R
102797	LAKESHORE (PICK UP ONLY)	CLASSROOM SUPPLIES	SAINT ANNE'S PRIVATE SCHOOL	2,000.00	R
102857	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	200.00	CD
102871	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	350.00	CD
102883	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
102895	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	180.00	U
102820	LAKESHORE CURRICULUM	CLASSROOM EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	821.49	R
102823	LAKESHORE CURRICULUM	CLASSROOM EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	463.43	R

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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
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PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
102682	LASERCARE	Toner Cartridges	FRANKLIN ELEMENTARY SCHOOL	811.93	R
102913	LAW FIRE PROTECTION SERVICES	OPEN ORDER FIRE EXTINGUISHERS	FACILITY OPERATIONS	700.00	U
102976	LIBRARY VIDEO COMPANY	INST SUP/VALUED YOUTH	JOHN ADAMS MIDDLE SCHOOL	34.33	R
102978	LINGUI SYSTEMS INC	OPEN ORDER/SPEECH SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	56.00	U
102796	LUNCHBYTE SYSTEMS INC	2009/10 NUTRIKIDS UPDATE	FOOD SERVICES	229.01	F
103005	MACMALL/PC MALL	OPEN ORDER/TECH SUPPLIES/PTSA	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
102813	MAINLINE ROOTER & PLUMBING INC	SEWER REPAIR	FACILITY MAINTENANCE	8,500.00	R
102964	MAKARIAN, TENI	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	113.30	R
102638	MASUNE/MEDCO SCHOOL FIRST AID	HEALTH / SAFETY SUPPLIES	CHILD DEVELOPMENT CENTER	1,268.70	CD
102866	MAXIMUS INC	MAXIMUS CONTRACT	FISCAL SERVICES	21,100.00	U
102963	MORGAN, JENNIFER	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	89.10	R
102962	MORICH, KAREN	Mileage Reimbursement	SPECIAL EDUCATION REGULAR YEAR	9.90	R
102829	MULTI HEALTH SYSTEMS	PROTOCOLS	SPECIAL EDUCATION REGULAR YEAR	418.59	R
102873	NATIONAL GEOGRAPHIC SOCIETY	MAGAZINE SUBSCRIPTION	WEBSTER ELEMENTARY SCHOOL	173.41	R
102870	NATL. ASSOC OF SECONDARY	Professional Development Books	STATE AND FEDERAL PROJECTS	156.63	R
102987	NEXTWAREHOUSE INC	Student Equipment	SPECIAL EDUCATION REGULAR YEAR	215.11	R
102974	OLIVER WORLDCLASS LABS INC	Whiteboard	GRANT ELEMENTARY SCHOOL	429.63	U
103001	OMEGA INDUSTRIAL SUPPLY	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	770.05	U
102920	PACIFIC TREE CARE	GROUNDS CONTRACT TREE TRIMMING	GROUNDS MAINTENANCE	950.00	R
102918	PAPA JOHNS	PIZZA FOR CAFETERIAS	FOOD SERVICES	85,000.00	F
102946	PARADIGM SERVICES INC	Medi-Cal Billing Service	SPECIAL EDUCATION REGULAR YEAR	12,329.79	U
102971	PEARSON EDUCATION #3	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	27.47	R
102927	PIONEER CHEMICAL CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,500.00	U
102749	POST, JOEL	REIMBURSEMENT/TESTING FEES	STATE AND FEDERAL PROJECTS	303.00	R
102753	PRENTICE HALL	MS SCIENCE BOOKS	MALIBU HIGH SCHOOL	4,885.12	R
102788	PRENTICE-HALL INC	BOOKS ON CD	SPECIAL EDUCATION REGULAR YEAR	90.69	R
102778	PRIORITY MAILING SYSTEMS INC	MAILING SUPPLIES	PURCHASING/WAREHOUSE	44.53	U
102665	PSYCHCORP	TEST KIT & PROTOCOLS	HEALTH SERVICES	1,371.14	R
102821	PSYCHCORP	SOUND AND SYMBOL KIT	WEBSTER ELEMENTARY SCHOOL	437.09	R
102830	PSYCHCORP	PROTOCOLS	SPECIAL EDUCATION REGULAR YEAR	4,151.80	R
102639	QUARTERMASTER	SECURITY UNIFORMS	LINCOLN MIDDLE SCHOOL	466.04	R
102697	QUARTERMASTER	SECURITY UNIFORMS	SANTA MONICA HIGH SCHOOL	211.72	R
102967	QUARTERMASTER	SECURITY EQUIP	SANTA MONICA HIGH SCHOOL	168.57	U
103006	QUARTERMASTER	CAMPUS SECURITY UNIFORMS/PERMI	JOHN ADAMS MIDDLE SCHOOL	143.45	R
102711	RAYVERN LIGHTING	Lamps	CABRILLO ELEMENTARY SCHOOL	81.76	U
102757	RAYVERN LIGHTING	FLOURSCENT LIGHTS	MALIBU HIGH SCHOOL	226.97	U
102759	REALITYWORKS	REAL CARE BABY/PSYCH CLASS	MALIBU HIGH SCHOOL	58.17	R
102687	REALLY GOOD STUFF INCORP	ELA AIDS	SAINT ANNE'S PRIVATE SCHOOL	144.22	R
102748	REGENTS PRENTICE HALL	TEXTBOOKS	ADULT EDUCATION CENTER	7,517.96	A
102825	RENAISSANCE LEARNING INC	STUDENT EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	275.97	R
102685	RESPOND SYSTEMS	First Aid restock - Transp.	TRANSPORTATION	164.34	R
102780	RICOH BUSINESS SOLUTIONS	COPIER SUPPLIES	SANTA MONICA HIGH SCHOOL	467.44	R
102790	RICOH U.S.	COPIER MAINTENANCE	PRINTING SERVICES	11,055.00	U
102738	RISO INC (SUPPLIES ONLY)	INK AND TONER FOR RISO	WILL ROGERS ELEMENTARY SCHOOL	318.40	U
102828	RIVERSIDE PUBLISHING COMPANY	PROTOCOLS	SPECIAL EDUCATION REGULAR YEAR	1,766.21	R
102906	S & S ARTS & CRAFTS	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	219.94	CD
102827	SADDLEBACK EDUCATIONAL INC	BOOKS	SPECIAL EDUCATION REGULAR YEAR	146.74	R
102826	SALTILLO CORPORATION	STUDENT EQUIPMENT	SPECIAL EDUCATION REGULAR YEAR	80.34	R
102891	SAMY'S CAMERA SHOP	INSTRUCTIONAL SUPPLIES-PHOTO	R O P	433.51	R
102626	SARGENT WELCH/VWR SCIENTIFIC	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	506.50	R
103004	SAX ARTS/SCHOOL SPECIALTY	INST SUP/VISUAL ARTS/EXP/TEAM	JOHN ADAMS MIDDLE SCHOOL	286.13	R

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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2009

PAGE 5

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
102767	SCANTRON CORPORATION	SCANTRON SOFTWARE AGMT	PERSONNEL COMMISSION	97.00	U
102768	SCANTRON CORPORATION	MAINTENANCE AGREEMENT-2250 48	PERSONNEL COMMISSION	640.00	U
102805	SCHOOL HEALTH CORPORATION	OPEN ORDER/HEALTH OFF SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	300.00	U
102646	SCHOOL NUTRITION SERVICES	SANITATION & SAFETY PROGRAM	FOOD SERVICES	11,200.00	F
102473	SCHOOL SPECIALTY INC	Classroom Supplies	GRANT ELEMENTARY SCHOOL	297.04	U
102751	SCHOOL SPECIALTY INC	CUBBY FURNITURE	WEBSTER ELEMENTARY SCHOOL	812.13	R
102839	SEHI COMPUTER PRODUCTS	PRINTER	SANTA MONICA HIGH SCHOOL	253.51	R
102845	SEHI COMPUTER PRODUCTS	INK CARTRIDGES	PURCHASING/WAREHOUSE	272.22	U
102907	SEHI COMPUTER PRODUCTS	INK	SPECIAL EDUCATION REGULAR YEAR	971.70	R
102939	SEHI COMPUTER PRODUCTS	INK	SANTA MONICA HIGH SCHOOL	1,000.00	R
102783	SIMPLEXGRINNELL	FIRE ALARM SERVICE	FACILITY MAINTENANCE	55,899.96	R
102668	SIR SPEEDY PRINTING #0245	PRINTING FOR PRN	SPECIAL EDUCATION REGULAR YEAR	5,000.00	R
102917	SIR SPEEDY PRINTING #0245	business cards	SMASH SCHOOL	28.54	U
102947	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	SPECIAL EDUCATION REGULAR YEAR	28.54	R
102634	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	150.00	CD
102643	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
102725	SMART & FINAL	FOOD FOR COOKING CLASSES	SANTA MONICA HIGH SCHOOL	200.00	R
102860	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102872	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
102875	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102876	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	100.00	CD
102877	SMART & FINAL	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102932	SMART & FINAL	OPEN ORDER: INSERVICE SUPPLIES	LINCOLN MIDDLE SCHOOL	500.00	R
102853	SOLARWINDS INC	Orion Network Renewal	INFORMATION SERVICES	5,037.53	U
102741	SOUTHWEST SCHOOL SUPPLY	Classroom Supplies	GRANT ELEMENTARY SCHOOL	460.38	U
102841	SOUTHWEST SCHOOL SUPPLY	Classroom Supplies	ROOSEVELT ELEMENTARY SCHOOL	48.99	U
102977	SOUTHWEST SCHOOL SUPPLY	OPEN ORDER/INST SUP/ASB/AVID	JOHN ADAMS MIDDLE SCHOOL	50.00	R
102703	SPORTIME	EARTHQUAKE/SCHOOL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	371.50	R
102925	SPRAYCO INC	OPERATIONS GROUNDS EQUIP REP	GROUNDS MAINTENANCE	71.59	R
102807	STAPLES BUSINESS ADVANTAGE	BULLETIN BOARD	WEBSTER ELEMENTARY SCHOOL	30.84	R
102744	STAPLES DIRECT	Open PO for supplies	FRANKLIN ELEMENTARY SCHOOL	1,168.00	U
102916	STAPLES/P-U/SANTA MONICA/WILSH	OFFICE SUPPLIES/NORA	EDISON ELEMENTARY SCHOOL	100.00	R
102934	STAPLES/P-U/SANTA MONICA/WILSH	OPEN ORDER: SUPPLIES	LINCOLN MIDDLE SCHOOL	500.00	R
102975	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/INST SUP/VALUED YTH	JOHN ADAMS MIDDLE SCHOOL	500.00	R
102723	STAPLES/P-U/WLA/CUST#240174490	OFFICE SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	1,000.00	U
102896	STAPLES/P-U/WLA/CUST#240174490	Classroom Supplies	GRANT ELEMENTARY SCHOOL	180.00	U
102942	SUPER DUPER PUBLICATIONS	CLASSROOM MATERIALS	SPECIAL EDUCATION REGULAR YEAR	86.48	R
102609	SYED INDUSTRIES	REORDER WOMEN'S SWEATSHIRT	SAMOHAI STUDENT STORE	360.00	U
102961	TACCARIELLO NICCOLE	Mileage reimbursement	SPECIAL EDUCATION REGULAR YEAR	128.67	R
102951	TARGET SPECIALTY PRODUCTS	OPERATIONS GROUNDS SUPPLIES	GROUNDS MAINTENANCE	990.30	R
102642	TARGET STORES	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	75.00	CD
102880	TARGET STORES	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	1,500.00	CD
102898	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
102774	TAYLOR ENGINEERING INC.	TRACE SEWER LINE	FACILITY MAINTENANCE	375.00	R
102510	THE TICKET FACTORY	Parking Tickets for BH events	THEATER OPERATIONS&FACILITY PR	365.73	R
102760	TOUCHLINE SOFTWARE	RENEWAL QUICKPERMIT SOFTWARE	MALIBU HIGH SCHOOL	301.81	U
102943	TOYS R US	CLASSROOM MATERIALS	SPECIAL EDUCATION REGULAR YEAR	117.25	R
102763	TUMBLEWEED EDUCATIONAL	Special Ed. Route #67	TRANSPORTATION	2,121.00	R
102979	TUMBLEWEED EDUCATIONAL	BUSES FOR CATALINA TRIP	JOHN ADAMS MIDDLE SCHOOL	1,320.00	R
102980	TUMBLEWEED EDUCATIONAL	BUSES TO CSULB/ASB/AVID	JOHN ADAMS MIDDLE SCHOOL	1,300.00	R
102940	U.S. POSTAL SERVICE	MAIL MACHINE POSTAGE	PURCHASING/WAREHOUSE	10,000.00	U

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SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER, 2009

PAGE 6

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
102733	US BANK (GOVT CARD SERVICES)	CREDIT CARD EXPENSES	BUSINESS SERVICES	1,000.00	U
102694	VENICE CULVER MARINA	open PO for breath alcoholtest	TRANSPORTATION	75.00	R
102832	VIKES INN	GIFTS FOR VISITING EDUCATORS	SANTA MONICA HIGH SCHOOL	279.86	R
102636	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102881	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102884	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102899	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	100.00	CD
102902	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING & SCIENCE	CHILD DEVELOPMENT CENTER	50.00	CD
102954	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING	CHILD DEVELOPMENT CENTER	100.00	CD
102724	VONS STORE #2262	FOOD FOR COOKING CLASS	SANTA MONICA HIGH SCHOOL	300.00	R
102791	VONS STORE #2262	FOOD FOR PARENT MEETINGS	SANTA MONICA HIGH SCHOOL	150.00	R
102879	VOYAGER EXPANDED LEARNING	SUBSCRIPTION FOR LEARNING A -Z	WILL ROGERS ELEMENTARY SCHOOL	1,425.65	R
102632	VWR SCIENTIFIC PRODUCTS	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	95.60	R
102900	WALKER MOTOR CO	N2 BUS REPAIRS - SP. ED. TRANSP.	TRANSPORTATION	315.38	R
102629	WARDS NATURAL SCIENCE	SCIENCE SUPPLIES	SANTA MONICA HIGH SCHOOL	262.25	R
102449	WEATHERPROOFING TECHNOLOGIES	ROOF REPAIRS	FACILITY MAINTENANCE	72,960.00	R
102897	WEEKLY READER PERIODICALS	Weekly reader materials	GRANT ELEMENTARY SCHOOL	109.75	U
102789	WHY TRY INC	CURRICULUM MATERIALS	SPECIAL EDUCATION REGULAR YEAR	538.88	R
102651	XEROX CORP/SUPPLIES	XEROX SUPPLIES	PERSONNEL SERVICES	2,152.81	U
** NEW PURCHASE ORDERS				521,342.76	

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **

102670	CALIFORNIA OFFICE SYSTEMS INC	LECTURNS	CABRILLO ELEMENTARY SCHOOL	2,444.97	BB
102672	CALIFORNIA OFFICE SYSTEMS INC	LECTURN	FRANKLIN ELEMENTARY SCHOOL	764.38	BB
102673	CALIFORNIA OFFICE SYSTEMS INC	LECTURNS	GRANT ELEMENTARY SCHOOL	764.38	BB
102674	CALIFORNIA OFFICE SYSTEMS INC	LECTURN	MCKINLEY ELEMENTARY SCHOOL	1,115.74	BB
102675	CALIFORNIA OFFICE SYSTEMS INC	LECTURNS	PT DUME ELEMENTARY SCHOOL	2,444.97	BB
102676	CALIFORNIA OFFICE SYSTEMS INC	LECTURN	ROOSEVELT ELEMENTARY SCHOOL	1,604.67	BB
102677	CALIFORNIA OFFICE SYSTEMS INC	LECTURN	SMASH SCHOOL	1,115.74	BB
102679	CALIFORNIA OFFICE SYSTEMS INC	LECTURN	WEBSTER ELEMENTARY SCHOOL	1,604.67	BB
102680	CALIFORNIA OFFICE SYSTEMS INC	LECTURN	WILL ROGERS ELEMENTARY SCHOOL	1,115.74	BB
102681	CALIFORNIA OFFICE SYSTEMS INC	LECTURNS	JOHN MUIR ELEMENTARY SCHOOL	764.38	BB
102994	CORPORATE EXPRESS	OFFICE SUPPLIES	BUSINESS SERVICES	750.00	BB
102726	COUNTY OF L.A. DEPT OF HEALTH	SUBMITTAL FOR PLAN CHECK	EDISON ELEMENTARY SCHOOL	1,348.00	BB
102865	COUNTY OF L.A. DEPT OF HEALTH	FOOD CONSTRUCTION PLAN APP	EDISON ELEMENTARY SCHOOL	1,213.00	BB
102689	MCGRATH RENTCORP	MODULAR CLASSROOMS/LIBRARY-LMS	LINCOLN MIDDLE SCHOOL	57,718.75	BB
102864	SANTA MONICA FENCE CO	CHANGE OF SECURITY GATES	CHILD DEVELOPMENT CENTER	720.00	BB
102893	STATE OF CALIFORNIA	DSA REVIEW-CABRILLO FENCING	CABRILLO ELEMENTARY SCHOOL	990.00	BB
102952	STATE OF CALIFORNIA	CABRILLO SAFETY PROJECT REVIEW	CABRILLO ELEMENTARY SCHOOL	990.00	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES				77,469.39	

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS – 2009/2010

RECOMMENDATION NO. A.06

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$9,929.32 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2009-2010 income and appropriations by \$9,929.32 as described on the attached listing.

This report details only gifts of cash or non-cash items. It includes all contributions made by individuals or companies and some of the contributions made by our PTA's. Contributions made by a PTA in the form of a commitment and then billed are reported in a different resource. A final report that compiles all gift, PTA and Equity Fund contributions is prepared and available annually.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

BOE Date: 11/05/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS	\$ 850.00	\$ 150.00		Monte Hartman	General Supplies and Materials
01-90120-0-00000-00000-8699-011-0000	\$ 49.28	\$ 8.70		Coca Cola Bottling Company	General Supplies and Materials
	\$ 42.50	\$ 7.50		Well Fargo Foundation	General Supplies and Materials
Adult Education					
11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH)					
01-90120-0-00000-00000-8699-009-0000					
Cabrillo	\$ 2,210.00	\$ 390.00		May Bay Co.	General Supplies and Materials
01-90120-0-00000-00000-8699-017-0000	\$ 380.00	\$ -		Various	Field Trip
	\$ 135.00	\$ -		Various	Field Trip
	\$ 24.00	\$ -		Various	Field Trip
CDS					
12-90120-0-00000-00000-8699-070-0000					
Edison					
01-90120-0-00000-00000-8699-001-0000					
Franklin					
01-90120-0-00000-00000-8699-002-0000					
Grant					
01-90120-0-00000-00000-8699-003-0000					
Lincoln					
01-90120-0-00000-00000-8699-012-0000					
Malibu High School	\$ 440.00	\$ -		Various Students	General Supplies and Materials
01-90120-0-00000-00000-8699-010-0000	\$ 165.00	\$ -		MHS Student	General Supplies and Materials
	\$ 165.00	\$ -		MHS Student	General Supplies and Materials
	\$ 165.00	\$ -		MHS Student	General Supplies and Materials
	\$ 102.34	\$ -		Chase Simpson	General Supplies and Materials
McKinley	\$ 2,126.00	\$ -		Various Parents	General Supplies and Materials
01-90120-0-00000-00000-8699-004-0000					
Muir					
01-90120-0-00000-00000-8699-005-0000					
Olympic HS					
01-90120-0-00000-00000-8699-014-0000					

BOE Date: 11/05/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Rogers 01-90120-0-00000-00000-8699-006-0000					
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 40.00	\$ -		Mary Catherine Donohoe	Field Trip
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 941.00 \$ 558.00	\$ - \$ -	 \$ 600.00 \$ 230.00 \$ 150.00	Various Various Marie Paule Goislard Rich Turk Gregory Tapscott	General Supplies and Materials General Supplies and Materials 3 Cameras and assorted filters/ photography classes Camera, lens, filters, film, batteries Camera with zoom lens
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
Others:					
<u>Superintendent's Office</u> 01-90120-0-00000-00000-8699-020-0000					
<u>Educational Services</u> 01-90120-0-00000-00000-8699-030-0000					
<u>Student & Family Services</u> 01-90120-0-00000-00000-8699-040-0000					
<u>Special Education</u> 01-90120-0-00000-00000-8699-044-0000					
<u>Information Services</u> 01-90120-0-00000-0000-8699-054-0000					
<u>Food and Nutrition Services</u> 01-90120-0-00000-0000-8699-057-0000					
<u>District</u> 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 8,393.12	\$ 556.20	\$ 980.00		

BOE Date: 11/05/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 324.47	\$ 941.78	\$ 166.20	\$ 1,432.45			\$ -
Adult Education 11-90120-0-00000-00000-8699-090-0000				\$ -			\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000				\$ -			\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 1,152.39	\$ 2,749.00	\$ 390.00	\$ 4,291.39			\$ -
CDS 12-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 440.64			\$ 440.64			\$ -
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 152.30			\$ 152.30			\$ -
Grant 01-90120-0-00000-00000-8699-003-0000				\$ -			\$ -
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 128.98			\$ 128.98			\$ -
Malibu High School 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 8,295.32	\$ 1,037.34	\$ -	\$ 9,332.66			\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000		\$ 2,126.00	\$ -	\$ 2,126.00			\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 426.15			\$ 426.15			\$ -
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 382.00			\$ 382.00			\$ -
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 2,400.00			\$ 2,400.00			\$ -
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 112.45	\$ 40.00	\$ -	\$ 152.45			\$ -
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 3,269.50	\$ 1,499.00	\$ -	\$ 4,768.50	\$ 276.37	\$ 980.00	\$ 1,256.37
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000				\$ -			\$ -
Webster 01-90120-0-00000-00000-8699-008-0000				\$ -			\$ -

BOE Date: 11/05/09

Current Gifts and Donations 2009/2010

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 5,592.75			\$ 5,592.75	\$ 1,635.00		\$ 1,635.00
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
Special Education 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
Information Services 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
District 01-90120-00000-0-00000-8699-090-0000				\$ -			\$ -
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
TOTAL GIFTS	\$ 22,676.95	\$ 8,393.12	\$ 556.20	\$ 31,626.27	\$ 1,911.37	\$ 980.00	\$ 2,891.37
			Total Equity Fund 15% Contribs.				
Total Cash Gifts for District:		\$ 8,393.12	\$ 556.20		Total In-Kind Gifts:	\$ 980.00	

***CORRECTION: ON 9/14/09 MALIBU HIGH SCHOOL SUBMITTED A CHECK FOR \$6,000 AS A GIFT IN ERROR.
ON 10/6/09 FUNDS WERE TRANSFERRED TO THE CORRECT ACCOUNT (SHARK FUND).**

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: APPROVE CONTRACT WITH BAKER & HOSTETLER, LLP FOR PRO BONO
LEGAL SERVICES FOR THE EMERGENCY/TEMPORARY PARCEL TAX
FEASIBILITY COMMITTEE

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve a contract with Baker & Hostetler, LLP to advise the district regarding parcel tax and researching related matters. These services will be provided to the district pro bono.

COMMENTS: At its July 14, 2009, meeting, the Board of Education established the Emergency/Temporary Parcel Tax Feasibility Committee with the purpose of examining the feasibility of an emergency and temporary parcel tax to offset all or a portion of the budget deficit due to the State budget crisis.

The legal services of Baker & Hostetler, LLP will help the committee fulfill its charges.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: SELECTION OF LEGAL FIRM FOR RDA REPRESENTATION – CIVIC CENTER
JOINT USE PROJECT AT SAMOHI

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the selection of Gibson, Dunn & Crutcher LLP to represent the District with regards to legal services during the negotiations and development of an agreement between the District and the Redevelopment Agency in the City of Santa Monica regarding the joint use project approved by the Agency at Samohi. This project is commonly known as the Civic Center Joint Use Project (*CCJUP*).

Funding Information:

Currently Budgeted: Yes

Funding Source: Special Reserve Fund – Capital Outlay Projects

Account Number: 40-00000-0-00000-82000-5820-050-1500

Description: Operations / Legal Services / Business Services

COMMENT: In February 2009, the District submitted a proposal for \$235 million to the Redevelopment Agency (RDA) of the City of Santa Monica for funding of a joint-use project consisting of recreational and cultural facility improvements including new construction and parking on the Santa Monica High School campus (Samohi).

The Redevelopment Agency has allocated \$57 million for one of the project's three phases. Funding for this project begins in the 2009-10 fiscal year. An additional \$25 million was allocated for "shared parking", which may be on the Samohi site.

In meeting with City staff, it appears that a cooperative agreement or similar agreement will be the appropriate legal instrument used for financing of the project. It is presently envisioned that payment from the RDA would coincide with the issuance of Certificate of Participation required to fund the project. This agreement will also address issues of management, programming and design development, operations and maintenance as well as other concerns as they emerge.

In order to secure legal services with a firm experienced in redevelopment agency funding and knowledgeable about relevant sections of the California Education Code to assist with reviewing and negotiating an agreement that is expected to be initially drafted by counsel representing the RDA, the District requested letters of interest from four firms known for their experience in this area. Those firms included: DLA Piper LLP, Gibson, Dunn & Crutcher LLP, Alston & Bird LLP, and Latham & Watkins LLP. Responses were received from all of the firms, with the exception of Latham & Watkins.

On September 22, 2009, the three remaining firms were interviewed to determine a final recommendation to the Board. Serving the District on that selection panel included: Board Member Ben Allen, Superintendent Tim Cuneo, CFO Jan Maez, FOC representative Paul Silvern and consultant Michael Hill. Questions to the firms included: experience creating and negotiating cooperative, joint use agreements, prior experience with the City of Santa Monica, and specific knowledge of redevelopment financing and laws as they relate to school districts.

Complete resumes of the team who would be assigned to the District were also requested. At the completion of the interviewing process, two of the firms were asked to prepare a defined scope of work and a “not to exceed” cost estimate and hourly rate schedule by October 9, 2009.

The interview panel met again on October 27, 2009 and reviewed proposals from both of the finalists in the process. It was decided that the firm of Gibson, Dunn & Crutcher would best fill the District’s need for legal services. During both the interview process and in their proposal, the panel felt that responses by the representatives of the firm were specific to our request, that they clearly understood the issues facing the District and addressed those issues in their proposal, they have working relationships with RDAs as counsel in other jurisdictions, and they have worked on a variety of projects involving public entities.

The proposal from Gibson, Dunn & Crutcher was on an hourly rate and discounted by 25%. The divided the proposal into three phases. Phase I included the researching and structuring of payments from the RDA, Phase II was the drafting and negotiating a Memorandum of Understanding between the District and the RDA, and Phase III was for the preparation of the ground lease and final funding agreement with the RDA. The estimated cost of the first two phases was \$50,000. Because the District did not provide specific, detailed requirements for the third phase, it was difficult for the firm to estimate a not to exceed amount so they provided a very broad range for that phase.

Staff is asking the Board to authorize the Superintendent to enter into a contractual agreement with the law firm of Gibson, Dunn & Crutcher for the first two phases of the CCJUP with a not to exceed amount, agreed upon by both parties. The agreement should include an option for services for Phase III to be determined as the project becomes more defined. Funding for these services is coming from Redevelopment Agency funds provided to the District.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY J. DREYFUSS AND ASSOCIATES
(DBA DREYFUSS CONSTRUCTION) FOR BOYS AND GIRLS CLUB FACILITY –
JOHN ADAMS MIDDLE SCHOOL – BID #9.01

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept as completed all work contracted with Dreyfuss Construction, for Bid #9.01, in an amount not to exceed \$2,761,327.66.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-90100-0-00000-85000-6200-011-2600

COMMENTS: The contract with Dreyfuss Construction has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty-five (35) days with the County of Los Angeles pending Board approval.

Original Contract Amount	\$ 2,318,742.00
<u>Total Change Order 1</u>	<u>442,585.66</u>
Total Contract Amount	\$ 2,761,327.66

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ACCEPTANCE OF WORK COMPLETED BY CONSTRUCTION SYSTEM INC.,
FOR WEBSTER FIRE DAMAGE RECONSTRUCTION – PO #101764 AND
PO #102501

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept as completed all work contracted with, Construction System Inc. For Webster Fire Damage Reconstruction, Purchase order #101764 and #102501, in an amount not to exceed \$15,350.

Funding Information

Budgeted: Yes

Fund: 01

Source: General Fund

Account Number: 01-00000-0-00000-85000-6200-008-2600

Description: (This expense will be paid by ASCIP the district's insurance provider)

COMMENTS: The contract with Construction System Inc. has been completed. In order to facilitate the release of the retention being held by the District, a Notice of Completion must be filed for thirty five (35) days with the County of Los Angeles pending Board approval.

This additional work relates to facility upgrades for handicap accessibility (ADA requirements), fire system and other code compliant items required by the Department of State Architect (DSA). These items were added to the Webster Fire Damage project scope after submittal to DSA for plan review. Staff bid the work, delayed award of contract to Graph Company (Bid # 9.13) until DSA reviewed documents and gave comments. It was determined that the scope of the DSA required changes were different than the original scope of the bid and could be done by others than Graph Construction. Graph was on a strict schedule on two district projects and it was determined that adding additional work to the preexisting bid was more than could be handled by one contractor to complete the project in a timely manner.

As this work was a DSA project and closeout documents are required, staff is bringing this purchase order work forward to the Board Of Education for Acceptance of Work approval to complete the process.

Purchase Order #101764:	\$13,450
<u>Purchase Order #102501:</u>	<u>1,900</u>
Total Amount:	\$15,350

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AUTHORIZATION TO USE BID NO. P13-08-09 GLENDALE UNIFIED SCHOOL DISTRICT FOR THE PURCHASE OF APPLE COMPUTER PRODUCTS, SERVICES, AND RELATED COMPONENTS

RECOMMENDATION NO. A.11

It is recommended that the Board of Education authorize using Bid No.P13- 08-09 Glendale Unified School District for the purchase of Apple computer products, services, and related components, under the terms and conditions of the public agency's contract pursuant to the provisions of public contract code section 20118 and 20652.

COMMENTS: School district governing boards have the authority to "piggyback" on another public agency's bid per public contract code section 20118 and 20652 when it is determined to be in the "best interest of the district". It is often advantageous for district to utilize piggyback bids when contract items are identical to the district's specifications. Using piggyback contracts saves time and money, and they often provide lower prices than a single jurisdiction would be able to obtain

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE MAEZ

RE: APPROVAL OF AMENDMENT TO TRANSPORTATION FACILITY LEASE
BETWEEN JSLBRA, LLC AND THE DISTRICT

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve the first amendment to the lease between JSLBRA, LLC and the District for the property at 19th Street and Olympic Boulevard, which houses the SMMUSD Transportation Facility and Yard.

COMMENT: In December of 2005, the Board entered into an agreement with the owners of the property at the corner of 19th and Olympic Boulevard allowing the District to continue using the location for our Transportation Department. The terms and conditions of that agreement have served the District well since that time. The District has paid a monthly rent as calculated within Section 3.1(d) of that agreement; the current monthly amount is \$14,571. Annually, the rent amount is adjusted as specified in the agreement. The calculation for the increase reflects current CPI changes. The minimum and maximum rent adjustments required or allowed by the agreement are 1% and 5 % respectively. For the July 1, 2009 fiscal year, rent was increased by the minimum amount of 1%.

The original lease expired on June 30, 2008. The District continued to occupy the property without question from the owners and adjusted that year's rent by the calculation in the agreement. As a result of District-initiated conversations, the property owners have agreed to extend the current lease through June 30, 2011 with the same terms and conditions. Staff asked the law firm of Goodwin Procter, LLP (the firm responsible for the original lease) to assist in the drafting of amendment language. That amendment is attached as backup material to this item.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

FIRST AMENDMENT TO STANDARD OFFICE LEASE

THIS FIRST AMENDMENT TO LEASE (this "Amendment") is made to be effective as of June 30, 2008, by and between JSLBRA, LLC, a Delaware limited liability company ("Landlord"), and SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT ("Tenant").

RECITALS:

A. Landlord and Tenant entered into that certain Lease dated as of October 31, 2003 (the "Lease"). Pursuant to the Lease, Landlord leases to Tenant certain real property and improvements located at the intersection of 19th Street and Olympic Boulevard, Santa Monica, California (the "Premises") and more particularly described in the Lease. Capitalized terms used herein without definition shall have the meanings set forth for such terms in the Lease.

B. Landlord and Tenant now desire to amend the Lease to extend the Term thereof.

AGREEMENT:

NOW, THEREFORE, in consideration of the mutual covenants and agreements herein contained and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Landlord and Tenant hereby agree as follows:

1. **Extension of Term.** The Term of the Lease as described in Section 2.1 of the Lease is hereby amended and restated in its entirety as follows:

2.1 **Term.** The Premises are leased for a term (the "Term") which shall commence on the Commencement Date and shall end at 11:59 p.m. PST on June 30, 2011.

2. **Miscellaneous.**

(a) **Entire Agreement.** This Amendment embodies the entire understanding between Landlord and Tenant with respect to its subject matter and can be changed only by an instrument in writing signed by Landlord and Tenant.

(b) **Counterparts.** This Amendment may be executed in counterparts, including facsimile counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same Amendment.

(c) **Defaults.** Tenant hereby represents and warrants to Landlord that, as of the date of this Amendment, Tenant is in full compliance with all terms, covenants and conditions of the Lease and that there are no breaches or defaults under the Lease by Landlord or Tenant, and that Tenant knows of no events or circumstances which, given the passage of time, would constitute a breach or default under the Lease by either Landlord or Tenant.

(d) Authority. Each individual executing this Amendment for the Tenant represents that he or she is duly authorized to execute and deliver this Amendment for the Tenant and the Amendment is binding upon the Tenant, its successors and assigns in accordance with its terms.

(e) Reaffirmation of Obligations. Landlord and Tenant each hereby acknowledges and reaffirms all of its obligations under the Lease, as such Lease has been amended by this Amendment, and agrees that any reference made in any other document to the Lease shall mean the Lease as amended pursuant to this Amendment. Except as expressly provided herein, the Lease remains unmodified and in full force and effect.

(f) Other. Time is of the essence in this Amendment and the Lease and each and all of their respective provisions. The agreements, conditions and provisions herein contained shall apply to and bind the heirs, executors, administrators, successors and assigns of the parties hereto. If any provisions of this Amendment or the Lease shall be determined to be illegal or unenforceable, such determination shall not affect any other provision of the Lease or this Amendment and all such other provisions shall remain in full force and effect. If there is any inconsistency between the provisions of this Amendment and the other provisions of the Lease, the provisions of this Amendment shall control with respect to the subject matter of this Amendment. Paragraph captions are for Landlord's and Tenant's convenience only, and neither limit nor amplify the provisions of this Amendment. This Amendment constitutes a part of the Lease and is incorporated by this reference.

[Signature Page Follows]

IN WITNESS WHEREOF, the parties have executed this Amendment as of the date and year first set forth above.

LANDLORD:

JSLBRA, LLC,
a Delaware limited liability company

By: _____
Name: Jamil Nizam
Title: Manager

TENANT:

**SANTA MONICA-MALIBU UNIFIED
SCHOOL DISTRICT**

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #1 FOR CLASSROOM TECHNOLOGY ADDITIONAL
SCOPE – CARTIER ELECTRICAL TECHNOLOGIES, INC. – MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Contract Amendment #1 with Cartier Electrical Technologies for additional “SMART” enhancements for specified SMMUSD sites within the contract scope, in the total amount of \$15,200.56 for a total contract amount of \$206,130.56

Funding Information

Budgeted: Yes

Fund: 21

Source: Measure BB

Account Number: 21-00003-0-00000-85000-6200-054-2600

Description: Consultant Services

COMMENTS: The Board of Education previously approved Cartier Electrical Technologies for construction services for classroom technology installations for SMMUSD.

Contract Amendment #1, for a total amount of \$15,200.56, is for changes to the original contract scope to revise the District standard to be consistent with existing installations, including new video projector, integrated speakers and adjustable height SMART Boards.

ORIGINAL CONTRACT – CLASSROOM TECHNOLOGY	\$190,930.00
<u>Contract Amendment #1 (COP 001, COP 002, COP 003)</u>	<u>15,200.56</u>
TOTAL	\$206,130.56

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL – Elections, Separations

RECOMMENDATION NO. A.14

Unless otherwise noted, all items are included in the 2009/2010 approved budget.

ADDITIONAL ASSIGNMENT

JOHN ADAMS MIDDLE SCHOOL

Kusion, Alex	74 hrs @\$40.46	10/3/09-6/18/10	Est Hrly/\$2,994
Meyer, Kimberly	74 hrs @\$40.46	10/3/09-6/18/10	Est Hrly/\$2,994
Murphy, Titia	74 hrs @\$40.46	10/3/09-6/18/10	Est Hrly/\$2,994
Sato, Glenn	74 hrs @\$40.46	10/3/09-6/18/10	Est Hrly/\$2,994
TOTAL ESTABLISHED HOURLY			\$11,976

Comment: Saturday School
01-Unrestricted Resource

Asher, Jeanette	1.5 hrs @\$40.46	9/21/09-10/30/09	Est Hrly/\$ 61
Averett, David	6.0 hrs @\$40.46	9/21/09-10/30/09	Est Hrly/\$243
Hart, Matt	1.5 hrs @\$40.46	9/21/09-10/30/09	Est Hrly/\$ 61
Kilpatrick, Genevieve	1.5 hrs @\$40.46	9/21/09-10/30/09	Est Hrly/\$ 61
Kusion, Alex	6.0 hrs @\$40.46	9/21/09-10/30/09	Est Hrly/\$243
Meyer, Kimberly	5.5 hrs @\$40.46	9/21/09-10/30/09	Est Hrly/\$223
Murphy, Titia	5.5 hrs @\$40.46	9/21/09-10/30/09	Est Hrly/\$223
Toppel, Diane	5.5 hrs @\$40.46	9/21/09-10/30/09	Est Hrly/\$223
TOTAL ESTABLISHED HOURLY			\$1,338

Comment: After-School Library Hours
01-Tier III Programs Cat Flex

Avedian, Ray	178 hrs @\$66.17	9/14/09-6/25/10	Own Hrly/\$11,778
TOTAL OWN HOURLY			\$11,778

Comment: 6th Period Assignment
01-Unrestricted Resource

CABRILLO ELEMENTARY SCHOOL

Baltrushes, Susan	33 hrs @\$40.46	10/12/09-6/19/10	Est Hrly/\$1,335
Levy, Nancy	33 hrs @\$40.46	10/12/09-6/19/10	Est Hrly/\$1,335
Posey, Steve	33 hrs @\$40.46	10/12/09-6/19/10	Est Hrly/\$1,335
TOTAL ESTABLISHED HOURLY			\$4,005

Comment: Afterschool Homework Club
01-Tier III Programs Cat Flex

Posey, Steve	49.5 hrs @\$40.46	9/15/09-6/25/10	Est Hrly/\$2,003
Thorne, Laurel	49.5 hrs @\$40.46	9/15/09-6/25/10	Est Hrly/\$2,003
TOTAL ESTABLISHED HOURLY			\$4,006

Comment: Gate Program Instruction
01-Tier III Programs Cat Flex

EDISON ELEMENTARY SCHOOL

Kohut, Jennifer	3 hrs @\$40.46	9/4/09	Est Hrly/\$121
TOTAL ESTABLISHED HOURLY			\$121

Comment: Professional Development
01-Title I ARRA

Morales, Carlos	7.5 hrs @\$40.46	10/26/09-12/14/09	Est Hrly/\$303
TOTAL ESTABLISHED HOURLY			\$303

Comment: 5th Grade Science Outreach
01-Gifts – Equity Fund

EDUCATIONAL SERVICES

Alexander, Laura	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Bouse, Amy	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Bowman-Smith, Carla	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Evensen, Thor	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Fischer, Tania	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Gutierrez, Laurie Ann	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Hacker, Thomas	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Jones, Dave	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Joyce-West, Jennifer	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
McGee, Richard	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Pomati, Kate	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Poole, William	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Vandercook, Michael	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Wishart, Bill	4.5 hrs @\$40.46	10/15/09-6/25/10	Est Hrly/\$182
Wood, David	4.5 hrs @\$40.46	10/15/09-6/25/10	<u>Est Hrly/\$182</u>
TOTAL ESTABLISHED HOURLY			\$2,730

Comment: Visual Arts Meetings
01-Tier III Programs Cat Flex

FRANKLIN ELEMENTARY SCHOOL

Fowler, Gloria	176 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$7,121
Teague, Linda	176 hrs @\$40.46	10/1/09-6/25/10	<u>Est Hrly/\$7,121</u>
TOTAL ESTABLISHED HOURLY			\$14,242

Comment: Reading Specialist
01-Unrestricted Resource

HUMAN RESOURCES

Paul, Carmen	77 hrs @\$40.46	9/24/09-1/29/10	Est Hrly/\$3,115
Sever, Pam	77 hrs @\$40.46	9/24/09-1/29/10	<u>Est Hrly/\$3,115</u>
TOTAL ESTABLISHED HOURLY			\$6,230

Comment: Shadowing Volunteer Chinese Teacher at Santa Monica HS
01-Unrestricted Resource

LINCOLN MIDDLE SCHOOL

Moazzez, Rozita	72 hrs @\$40.46	9/14/09-6/25/10	Est Hrly/\$2,913
O'Brien, Marianna	15 hrs @\$40.46	9/14/09-6/25/10	Est Hrly/\$ 607
Oseguera, Christian	72 hrs @\$40.46	9/14/09-6/25/10	Est Hrly/\$2,913
Urtz, Markelle	30 hrs @\$40.46	9/14/09-6/25/10	<u>Est Hrly/\$1,214</u>
TOTAL ESTABLISHED HOURLY			\$7,647

Comment: After-School Library Hours
01-Reimbursed by PTA

Stauffer, Nathaniel	183 hrs @\$52.31	9/4/09-6/25/10	Own Hrly/\$ 9,584
Suffolk, Stefanie	183 hrs @\$82.76	9/4/09-6/25/10	<u>Own Hrly/\$15,145</u>
TOTAL OWN HOURLY			\$24,729

Comment: 6th Period Assignment
01-Unrestricted Resource

Catanzano, Linda	4 hrs @\$40.46	8/24/09	Est Hrly/\$162
Hylind, Amy	4 hrs @\$40.46	8/24/09	Est Hrly/\$162
Levy, Amanda	4 hrs @\$40.46	8/24/09	Est Hrly/\$162
Montanez, Joe	4 hrs @\$40.46	8/24/09	Est Hrly/\$162
Oseguera, Christian	4 hrs @\$40.46	8/24/09	Est Hrly/\$162
Sherman, Wynn	4 hrs @\$40.46	8/24/09	<u>Est Hrly/\$162</u>
TOTAL ESTABLISHED HOURLY			\$972

Comment: Summer Planning – Special Education Department
01-Tier III Programs Cat Flex

Catanzano, Linda	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Di Leo, Greg	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Diamond, Renee	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Duran-Contreras, Martha	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Hylind, Amy	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Lee, Chon	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Moazzez, Rozita	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Moe, Eric	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Murawski, Danielle	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
O'Brien, Marianna	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Seymour, Robert	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Valenzuela, Amanda	6 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$243
Ventre, Vanessa	6 hrs @\$40.46	10/1/09-6/25/10	<u>Est Hrly/\$243</u>
		TOTAL ESTABLISHED HOURLY	\$3,159

Comment: ASB Dance Chaperones
01-Reimbursed by ASB

Blitz, Sarah	16 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$647
Duran-Contreras, Martha	16 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$647
Ehrke, Shelly	16 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$647
Lee, Chon	16 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$647
Lima, Alaina	16 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$647
Moazzez, Rozita	16 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$647
O'Brien, Marianna	16 hrs @\$40.46	10/1/09-6/25/10	Est Hrly/\$647
Ventre, Vanessa	16 hrs @\$40.46	10/1/09-6/25/10	<u>Est Hrly/\$647</u>
		TOTAL ESTABLISHED HOURLY	\$5,176

Comment: Saturday School
01-Unrestricted Resource

MALIBU HIGH SCHOOL

DiMercurio, Joseph	300 hrs @\$40.46	9/8/09-6/25/10	<u>Est Hrly/\$12,138</u>
		TOTAL ESTABLISHED HOURLY	\$12,138

Comment: After-School Library Hours
01-Malibu Shark Fund

MCKINLEY ELEMENTARY SCHOOL

Kittel, Gina	183 hrs @\$82.76	9/9/09-6/25/10	<u>Own Hrly/\$15,145</u>
		TOTAL OWN HOURLY	\$15,145

Comment: 6th Period Assignment
01-Special Education

MUIR ELEMENTARY SCHOOL

DeVeyra, Leah	308 hrs @\$40.46	9/29/09-5/7/10	<u>Est Hrly/\$12,462</u>
		TOTAL ESTABLISHED HOURLY	\$12,462

Comment: Science Enrichment Classes
01-Reimbursed by PTA

ROGERS ELEMENTARY SCHOOL

Harris, Jerold	\$534.64, as needed	7/1/09-6/30/10	<u>Own Daily/\$----</u>
		TOTAL OWN DAILY	\$----

Comment: Interim Principal
01-Unrestricted Resource

Fels, Abigail	100 hrs @\$40.46	9/9/09-6/25/10	<u>Est Hrly/\$4,046</u>
		TOTAL ESTABLISHED HOURLY	\$4,046

Comment: Art Instruction
01-Reimbursed by PTA

Estrada, Tiffany	950 hrs @\$40.46	9/9/09-6/19/10	<u>Est Hrly/\$38,437</u>
		TOTAL ESTABLISHED HOURLY	\$38,437

Comment: Reading Specialist and ELD Coach
01-IASA: Title I Basic-LW Inc/Neg
01-Economic Impact Aid LEP

-50%
-50%

ROOSEVELT ELEMENTARY SCHOOL

Suomu, Susan 5 hrs @\$40.46

9/1/09

Est Hrly/\$202

TOTAL ESTABLISHED HOURLY

\$202

Comment: Staff Inservice Prep
01-Reimbursed by PTA

Garcia-Nunez, Veronica 3 hrs @\$40.46

9/16/09

Est Hrly/\$121

TOTAL ESTABLISHED HOURLY

\$121

Comment: Attended 2nd Back-to-School Night
01-Reimbursed by PTA

Snow, Angela 2 hrs @\$40.46

10/15/09

Est Hrly/\$81

TOTAL ESTABLISHED HOURLY

\$81

Comment: Staff Smartboard Training
01-Reimbursed by PTA

SANTA MONICA HIGH SCHOOL

Jones, Teresa 25 hrs @\$40.46

10/1/09-6/25/10

Est Hrly/\$1,012

Kemp, Anita 25 hrs @\$40.46

10/1/09-6/25/10

Est Hrly/\$1,012

TOTAL ESTABLISHED HOURLY

\$2,024

Comment: Advisor – ECHO Program
01-Reimbursed by ASB

Barraza, Pete 80 hrs @\$66.25

9/21/09-1/29/10

Own Hrly/\$5,300

Henderson, Luke 90 hrs @\$66.17

9/4/09-1/29/10

Own Hrly/\$5,955

Lacy, Norm 90 hrs @\$81.18

9/4/09-1/29/10

Own Hrly/\$7,306

Sato, Liane 90 hrs @\$61.29

9/4/09-1/29/10

Own Hrly/\$5,516

Skaggs, Debbie 90 hrs @\$66.25

9/4/09-1/29/10

Own Hrly/\$5,963

Toumayan, Guadalupe 80 hrs @\$52.99

9/21/09-1/29/10

Own Hrly/\$4,239

Veral, Ramon 80 hrs @\$51.71

9/21/09-1/29/10

Own Hrly/\$4,137

TOTAL OWN HOURLY

\$38,416

Comment: 6th Period Assignment – 1st Semester
01-Unrestricted Resource

Alvarado, Robert 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Felix, Michael 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Fulcher, Nathan 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Gow, William 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Halley-Cox, Shannon 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Kariya, Emily 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Karyadi, Adrienne 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Louria, Meredith 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Roberts, Lasonia 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Saenz, Debbie 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Semik, Renee 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

Sever, Pam 10 hrs @\$40.46

9/1/09-6/25/10

Est Hrly/\$405

TOTAL ESTABLISHED HOURLY

\$4,860

Comment: Freshman Seminar Meetings
01-Unrestricted Resource

Bart-Bell, Dana 10 hrs @\$40.46

7/14/09-9/1/09

Est Hrly/\$405

Beeman-Solano, Amy 3 hrs @\$40.46

7/14/09-9/1/09

Est Hrly/\$121

De La Cruz, Gilda 10 hrs @\$40.46

7/14/09-9/1/09

Est Hrly/\$405

Louria, Meredith 10 hrs @\$40.46

7/14/09-9/1/09

Est Hrly/\$405

TOTAL ESTABLISHED HOURLY

\$1,336

Comment: Summer Reading Committee
01-Unrestricted Resource

Barraza, Pete \$40.46, as needed

9/4/09-6/25/10

Est Hrly/\$----

Bitner, Beth \$40.46, as needed

9/4/09-6/25/10

Est Hrly/\$----

Black, Mark	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
Cierra, Jorge	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
Hinojosa, Judith	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
Jimenez, Jaime	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
Lipetz, Sarah	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
Mabrey, Matt	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
McGee, Richard	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
Pitts, Greg	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
Shafiey, Mariam	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
Simone, Laura	\$40.46, as needed	9/4/09-6/25/10	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Saturday School
01-Unrestricted Resource

Cierra, Jorge	40 hrs @\$40.46	10/12/09-11/5/09	Est Hrly/\$1,618
Devincentis-Waul, Maria	40 hrs @\$40.46	10/12/09-11/5/09	Est Hrly/\$1,618
Green, Michael	40 hrs @\$40.46	10/12/09-11/5/09	Est Hrly/\$1,618
Harris, John	40 hrs @\$40.46	10/12/09-11/5/09	Est Hrly/\$1,618
Kim, Doug	40 hrs @\$40.46	10/12/09-11/5/09	Est Hrly/\$1,618
Reardon, Mary Beth	40 hrs @\$40.46	10/12/09-11/5/09	Est Hrly/\$1,618
TOTAL ESTABLISHED HOURLY			\$9,708

Comment: CAHSEE After-School Tutorial
01-Unrestricted Resource

Auer, Kimberly	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Bart-Bell, Dana	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Bitner, Beth	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Black, Mark	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Blagojevic, Milos	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Boyd, Bryn	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Chacon, Martha	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Cierra, Jorge	5.0 hrs @\$40.46	10/17/09	Est Hrly/\$202
Cruz, Marae	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
De La Cruz, Gilda	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Felix, Michael	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Fulcher, Nathan	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Gatell, Frank	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Gleason, Beverly	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Halley, Shannon	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Harris, John	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Henderson, Luke	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Hinojosa, Judith	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Jimenez, Jaime	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Kim, Doug	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Lipetz, Sarah	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
McGee, Richard	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
McKellar, Leigh Ann	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Morn, Laura	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Pantallian, Ayana	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Reardon, Mary Beth	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Roman, Bertha	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Semik, Renee	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Silvestri, Marisa	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Trundle, Al	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Vo, Cam-An	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Walker, Megan	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
Webb, Kitaro	4.5 hrs @\$40.46	10/17/09	Est Hrly/\$182
TOTAL ESTABLISHED HOURLY			\$6,026

Comment: PSAT Proctors
01-Reimbursed by ASB

SPECIAL EDUCATION

Brock, Miriam	19 hrs @\$40.46	6/29/09-8/14/09	Est Hrly/\$ 769
Johnson, Lisa	60 hrs @\$40.46	6/29/09-8/31/09	Est Hrly/\$2,428
McGregory, Cynthia	16 hrs @\$40.46	6/29/09-8/31/09	Est Hrly/\$ 647
TOTAL ESTABLISHED HOURLY			\$3,844

Comment: Extended School Year Assignments
01-Special Education

STUDENT SERVICES

Hannan, Ellen	100 hrs @\$40.46	9/9/09-6/30/10	Est Hrly/\$4,046
TOTAL ESTABLISHED HOURLY			\$4,046

Comment: Vision and Hearing Screenings
01-Unrestricted Resource

SUMMER SCHOOL

(80% own daily rate unless otherwise noted)

SPECIAL EDUCATION

Copeland, Barbara	5 days @\$496.54	7/25/09-8/7/09	Own Daily/\$2,483
TOTAL OWN DAILY			\$2,483

Comment: Summer School – extension of original assignment
01-Special Education

HOURLY TEACHERS**MUIR ELEMENTARY SCHOOL**

Dewer, Ruth	30 hrs @\$40.46	9/29/09-6/23/10	Est Hrly/\$1,214
TOTAL ESTABLISHED HOURLY			\$1,214

Comment: Assistance for Reading Program
01-Title I ARRA

PT DUME ELEMENTARY SCHOOL

Farlow, Diane	192.5 hrs @\$40.46	9/22/09-4/28/10	Est Hrly/\$ 7,789
Whitman, Angela	264.0 hrs @\$40.46	9/29/09-4/29/10	Est Hrly/\$10,681
TOTAL ESTABLISHED HOURLY			\$18,470

Comment: Reading Specialist
01-Reimbursed by PTA

SPECIAL EDUCATION

Tanzer, Arlene	700 hrs @\$69.41	9/8/09-6/30/10	Own Hrly/\$48,587
TOTAL OWN HOURLY			\$48,587

Comment: Speech Pathologist
01-Special Education

ROP

McCrum, Dave	230 hrs @\$45.34	9/4/09-6/25/10	Est Hrly/\$10,428
TOTAL ESTABLISHED HOURLY			\$10,428

Comment: ROP Instruction
01-ROP-Classroom/Program

Bixler, William	183 hrs @\$63.61	9/4/09-6/25/10	Own Hrly/\$11,640
TOTAL OWN HOURLY			\$11,640

Comment: ROP Instruction/6th Period Assignment – Malibu HS
01-ROP-Classroom/Program

ADDITIONAL ASSIGNMENT – DEPARTMENT CHAIR ASSIGNMENTS
LINCOLN MIDDLE SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Hirt, Mary	4 EDU	Physical Ed	2009-10 SY	\$1,024
Stauffer, Nate	4 EDU	Physical Ed	2009-10 SY	<u>\$1,024</u>
			TOTAL	\$2,048

ADDITIONAL ASSIGNMENT – EXTRA DUTY UNITS
SANTA MONICA HIGH SCHOOL - Fall Athletics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
Fisher, Tania	13 EDU	Girls Cross Country	9/09-11/09	\$3,328
Flanders, Matt	13 EDU	Boys Water Polo	9/09-11/09	\$3,328
Gomez, Anthony	12 EDU	Football Asst	9/09-11/09	\$3,072
Kim, Douglas	12 EDU	JV Football	9/09-11/09	\$3,072
Sato, Glenn	12 EDU	Girls Volleyball Asst	9/09-11/09	\$3,072
Sato, Liane	13 EDU	Girls Volleyball	9/09-11/09	\$3,328
Vollstedt, Todd	13 EDU	Boys Cross Country	9/09-11/09	<u>\$3,328</u>
			TOTAL EDUS	\$22,528

**TOTAL ESTABLISHED HOURLY, OWN HOURLY, OWN DAILY
AND EXTRA DUTY UNITS = \$ 368,702**

ELECTIONS

SUBSTITUTE TEACHERS
LONG-TERM SUBSTITUTES

(@\$210.00 Daily Rate)

	<u>Effective</u>
Karels, Kloie	9/24/09-12/18/09
McConcille-Awbry, Gigi	10/7/09-12/18/09
Thomas, William	9/8/09

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Brown, Kimberly	9/9/09
Corrigan, Maree	10/6/09
Elliott-McGuffie, Nicole	10/7/09
Martin, Larissa	9/23/09
Maureas, Elleni	10/7/09
Newell, Allison	10/1/09
Ross-Neier, Bobbi	10/6/09
Rowland, Carla	9/23/09
Thomas, William	9/4/09
Thorne, Larry	10/6/09
Vaughn, Wesley	9/21/09

CHILD DEVELOPMENT SERVICES

(@\$16.19 Hourly Rate)

Bhakti-Langley, Gabriella	10/7/09
Johnson, Miyah	9/8/09

CHANGE IN ASSIGNMENT

	<u>Effective</u>
Baral, Sandra	7/1/09
Special Education/Psychologist	
From: 40%	
To: 50%	

Barba, Graciela 9/4/09
SMASH/Teacher
From: Reading Specialist
To: Teacher

Fullerton, Anabella 9/4/09
Edison Elementary/Kindergarten
From: Cabrillo Elementary
To: Edison Elementary

Friedman, Nancy 7/1/09
Special Education/Psychologist
From: 70%
To: 80%

Wold, Jayme 9/8/09-6/25/10
SMASH/Teacher-Reading Specialist
From: 100% K/1 Teacher
To: 50% RSP/10% Reading Specialist

LEAVE OF ABSENCE (with pay)

<u>Name/Location</u>	<u>Effective</u>
Fairchild, Lauren Santa Monica HS	11/9/09-12/15/09 [maternity]
Luong, Theresa Santa Monica HS	10/20/09-1/25/10 [maternity] (change of dates from 9/17/09 Board Agenda)
Magnuson, Ruth Santa Monica HS	9/4/09-10/24/09 [maternity]
Rodstrom, Jennifer Franklin Elementary	10/19/09-12/13/09 [maternity]
Thobe, Christie Olympic High School	11/23/09-12/18/09 [medical]

LEAVE OF ABSENCE (without pay)

<u>Name/Location</u>	<u>Effective</u>
Fairchild, Lauren Santa Monica HS	12/16/09-3/26/10 [CFRA]
Fairchild, Lauren Santa Monica HS	3/27/10-6/25/10 [child care]
Rodstrom, Jennifer Franklin Elementary	12/14/09-12/18/09 [CFRA]

END OF ASSIGNMENT

<u>Name/Location</u>	<u>Effective</u>
Emile, Louis Santa Monica HS/ROP	6/18/09

RESIGNATIONName/Location

Kratzer, Cindy

Educational Services

[rescinding Leave of Absence from 6/4/09 Board Agenda]

Effective

6/30/09

RETIREMENTName/Location

Schellkopf, Nancy

Malibu High School

Effective

12/31/09

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

ACTION/CONSENT
11/05/09

RECOMMENDATION NO. A.15

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2009-2010 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Hulbert, Julie	\$3,888	9/9/09-6/25/10	\$162/day
Student Services; substitute Nursing services			
FUNDING: 01-00000-0-11100-10000-2917-041-1501			-100%
Unrestricted Resource			
Krieger, Sharon	\$2,500	9/24/09-6/25/10	\$162/day
Student Services; substitute Nursing services			
FUNDING: 01-00000-0-11100-10000-2917-041-1501			-100%
Unrestricted Resource			
Kunkel, Sedigheh	\$810	9/9/09-6/25/10	\$162/day
Student Services; substitute Nursing services			
FUNDING: 01-00000-0-11100-10000-2917-041-1501			-100%
Unrestricted Resource			
Sanchez, Kimberly	\$2,430	9/9/09-6/25/10	\$162/day
Student Services; substitute Nursing services			
FUNDING: 01-00000-0-11100-10000-2917-041-1501			-100%
Unrestricted Resource			

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

FROM: TIM CUNEO / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL – MERIT

ACTION/CONSENT
11/05/09

RECOMMENDATION NO. A.16

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
Carrillo, Rigoberto Facilities Maint	HVAC Mechanic 8 Hrs/12 Mo/Range: 37 Step: A	10/15/09
Fuller, Terry Special Ed/Preschool	Inst Asst – Special Ed 4.5 Hrs/SY/Range: 20 Step: A	10/5/09
Ito, Roxanne Grant Elementary	Inst Asst – Special Ed 6 Hrs/SY/Range: 20 Step: A	10/15/09
McCabe, Pete Santa Monica HS	Inst Asst – Special Ed 6 Hrs/SY/Range: 20 Step: A	10/21/09
Ockner, Sari Special Education	Occupational Therapist 8 Hrs/10 Mo/Range: 77 Step: E	10/16/09
Plascencia, Henry Theater Op/Facilities Maint	Custodian 3 Hrs/12 Mo/Range: 22 Step: A	10/10/09
Valencia, Diana Ed Svcs/Lincoln	Inst Asst – Bilingual 3.5 Hrs/SY/Range: 20 Step: A	9/8/09
Zheng, Jin Santa Monica HS	Inst Asst – Special Ed 6 Hrs/SY/Range: 20 Step: A	9/9/09
<u>RE-ENSTATEMENT</u>		<u>EFFECTIVE DATE</u>
Barron-Remigio, Jose Edison Elementary	Inst Asst – Physical Ed 3 Hrs/SY/Range: 20 Step: F	10/14/09
McGuffie, Nicole Lincoln MS	Inst Asst – Music 3 hrs/SY/Range: 18 Step: B	10/8/09
<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
Bott, Michael Facilities Maintenance	Maintenance Supervisor 8 Hrs/12 Mo/Range: 45 Step: E Fr: Lead Person, Building Trades	10/2/09
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Abdulkareem, Nehal Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Ajnassian, Carrie Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Anderson, Amanda Special Education	Inst Asst – Special Ed	8/27/09-9/4/09

Barnett, Joy Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Batley, Leticia Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Beavers, Marcus Operations	Custodian	7/1/09-6/30/10
Benitez, Angela Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Biren, Sara Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Bolan, Anette Santa Monica HS	Administrative Asst	9/1/09-3/31/10
Brackett, Kimberly Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Brewer, Ariana Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Brigham, Dolores Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Bromberg, Jill Special Education	Inst Asst – Specialized	9/3/09-9/4/09
Brown, Edward Santa Monica HS	Campus Security Officer	9/17/09-9/18/09
Buendia, Carolina Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Burnham, Rex Anne Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Cabrera, Jennifer Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Campos, Mercedes Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Carbajal, Pat Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Carlson, Katy Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Ceron, Gloria Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Cochran, Shaun Special Education	Inst Asst – Specialized	9/3/09-9/30/09
Cooper, Ray Santa Monica HS	Campus Security Officer	9/4/09-6/30/10

Cornell, Constance Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Cortez, Griselda Children Center Asst	Children Center Asst	9/8/09-6/25/10
Cowan, Barry Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Crawford, Cynthia John Adams MS	Library Assistant	9/21/09-10/31/09
Crawford, Cynthia John Adams MS	Library Assistant	9/14/09-6/25/10
Cunningham, Brett Facilities Maintenance	Plumber	7/1/09-6/30/10
DeAlmeida, Suzanne Lincoln MS	Inst Asst – Special Ed	9/14/09-6/25/10
DeAlmeida, Suzanne Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
DeNoya, Michael Special Education	Speech Lang Path Asst	8/27/09-9/4/09
Dodd, Jason Facilities Maintenance	Carpenter	7/1/09-6/30/10
Donovan, Marc Facilities Maintenance	Skilled Maintenance Worker	7/1/09-6/30/10
Drozdoski, Manuela Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Drummond, Allison Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Farag, Diane Cabrillo Elementary	Administrative Asst	10/5/09-10/19/09
Flores, Ana Marcela Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Flores, Ardis Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Flores, Maria Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Friedenberg, Mindy Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Garcia, Sara Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Gardea-Perez, Guadalupe Educational Svcs	Bilingual Liaison/Translator	9/7/09-6/30/10

Gaylor, Amanda Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Gergis, Sohair Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Gershuni, Pearl Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Glick, Val Facility Permits	Office Specialist	10/1/09-6/30/09
Glick, Val Santa Monica HS	Office Specialist	9/24/09-9/25/09
Gonzalez, Jessica Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Gonzalez, Teresa Lincoln MS	Sr. Office Specialist	9/28/09-10/5/09
Gordon-Johnson, Robin Rogers Elementary	Sr. Office Specialist	10/3/09
Green, Milton Malibu High School	Campus Security Officer	8/1/09
Greer, Kimberly Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Griffis, Crystal Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Guberman, Jessie Special Education	Speech Lang Path Asst	8/27/09-9/4/09
Hall, Amanda Special Education	Inst Asst – Specialized	9/3/09-9/4/09
Hamilton, Vanessa Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Harris, Kenneth Operations	Custodian	7/1/09-6/30/10
Heiderman, Daniel Operations	Custodian	7/1/09-6/30/10
Hendler, Nanette Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Hernandez, Maira Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Hernandez, Rita Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Herrada, Joe Lincoln MS	Custodian	9/14/09-6/25/10

Herrera, Zenon Facilities Maintenance	Glazier	7/1/09-6/30/10
Herson, Ilana Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Holsome, Dorothy Santa Monica HS	Cafeteria Worker I	9/26/09-6/15/10
Hong, Do Thu Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Hunter-Sallustio, Dominique Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Hurtado, Michelle Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Hurtado, Renee Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Inguez, Lucia Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Islas, Haydee Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Jaramillo, Guido Santa Monica HS	Campus Security Officer	9/4/09-6/30/10
Jimenez, Maria Silvia Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Jivani, Sheni Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Johnson, Kerri Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Johnson, Lore Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Klenk, Heather Educational Svcs	Inst Asst – Musi	9/9/09-6/25/10
Kramer, Quinton Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Lembo, Valerie Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Licassi, Juliana Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Lipking, Fred Facilities Maintenance	Locksmith	7/1/09-6/30/10
LoGreco, Vince Special Education	Inst Asst – Special Ed	8/27/09-9/4/09

Logsdon, Adilia Lincoln MS	Sr. Office Specialist	9/28/09-10/5/09
Lopez, Maribel Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Lopez, Manuel Santa Monica HS	Campus Security Officer	9/18/09
Lopez, Sarah Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Lopez, Vickie Santa Monica HS	Campus Security Officer	9/4/09-6/30/10
Lowe, Heather McKinley Elementary	Elementary Librarian	9/3/09-9/8/09
Loza, Adelsa Lincoln MS	Inst Asst – Specialized	9/14/09-6/25/10
Loza, Adelsa Special Education	Inst Asst – Specialized	8/27/09-9/4/09
Loza, Nancy Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Luber, Linda Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Lucas, Ralph McKinley Elementary	Inst Asst – Classroom	9/21/09-9/25/09
Luis, Noemi Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Mangum, Don Santa Monica HS	Campus Security Officer	9/4/09-6/30/10
Marroquin, Robert Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Marshall, Kimberly McKinley Elementary	Inst Asst – Classroom	9/9/09-9/17/09
Martin, Charles Lincoln MS	Campus Security Officer	9/14/09-6/25/10
Martin, Eric Operations	Custodian	7/1/09-6/30/10
Martin, Linda Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Martinez, Daniel Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Martinez, Isabel Special Education	Inst Asst – Special Ed	8/27/09-9/4/09

Martinez, Kim Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Martinez, Melinda Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Marzulli, Margaret Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Mashkovich, Jane Special Education	Inst Asst – Specialized	8/27/09-9/4/09
McGee, Leslee Santa Monica HS	Administrative Asst	9/1/09-3/31/10
Mesrobian, Koko Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Mesrobian, Varso Franklin Elementary	Sr. Office Specialist	8/20/09-8/21/09
Miller, Jeanne Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Minca, Robin Lincoln MS	Administrative Asst	9/14/09-6/25/10
Mirabal, Jessica Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Moton, Wilson Operations	Custodian	7/1/09-6/30/10
Mravik, Tanya Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Narain, Chandra Educational Services	Administrative Asst	10/1/09-6/30/10
Navia, Janene Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Nelli, Maria Special Educaion	Inst Asst – Special Ed	8/27/09-9/4/09
Nunez, Sherry Lincoln MS	Campus Security Officer	9/14/09-6/25/10
Olmos, Maria Rogers Elementary	Sr. Office Specialist	10/3/09
Ong, Mary Cate Special Education	Inst Asst – Specialized	9/3/09-9/4/09
Oyenoki, Elizabeth McKinley Elementary	Sr. Office Specialist	10/1/09-10/30/09
Paddock, Lori Lincoln MS	Sr. Office Specialist	9/14/09-6/25/10

Padilla, Elizabeth Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Parker, Stephen Facilities Maintenance	Skilled Maintenance Worker	7/1/09-6/30/10
Payton, Tawny Special Education	Inst Asst – Specialized	8/27/09-9/4/09
Pena, Jaime Santa Monica HS	Campus Security Officer	9/4/09-6/30/10
Perez, Grace Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Persinger, Lisa Roosevelt Elementary	Office Specialist	10/12/09-12/18/09
Peterson, Ingrid Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Pineda, Bianca Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Pongas, Dorothea Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Preciado, Daniel Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Quan, Nguyen Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Quintanilla, Albert Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Ralph, Linda Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Razon, Monica Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Rising, Robert Operations	Custodian	7/1/09-6/30/10
Rodriguez, Frances Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Romero, Clara Purchaine	Administrative Asst	10/12/09-11/30/09
Sargent, Darren Facility Permits	Campus Security Officer	9/1/09-6/30/10
Sargent, Darren Theater Operations	Campus Security Officer	9/1/09-6/30/10
Schlierman, Cherie Special Education	Inst Asst – Special Ed	8/27/09-9/4/09

Shih, Jennifer Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Simpson, Endeya Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Singer, Elissa Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Smith, Dunell Santa Monica HS	Campus Security Officer	9/4/09-6/30/10
Smith, Zekaia Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Sturgis, Lynn Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Tanamas, Ayda Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Taylor, Candace Operations	Custodian	7/1/09-6/30/10
Taylor, Chris Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Thomas, Frederick Pt Dume Elementary	Inst Asst – Classroom	9/8/09
Thompson, Tiani Santa Monica HS	Campus Security Officer	9/4/09-6/30/10
Trujillo, Sandy Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Walker, Christine Cabrillo Elementary	Inst Asst – Classroom	10/12/09-6/25/10
Walsh, Leslie Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Watts, Anne Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Whitely, Anita Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Wolfe, Petra Lincoln MS	Library Assistant	9/14/09-6/25/10
Worthington, Jamie Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Yashar, Azita Special Education	Inst Asst – Special Ed	8/27/09-9/4/09
Ybarra, Jennifer Child Develop Svcs	Children Center Asst	9/8/09-6/25/10

Yeh, Wendy Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
<u>SUMMER ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
Ballat, Nawal Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Campos, Mercedes Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Cooper, Raymond Santa Monica HS	Campus Security Officer	8/27/09-8/31/09
Crawford, Cynthia John Adams MS	Library Assistant	8/20/09
Franco, Alicia Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Gaidzik, Rusty Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Godinez, Josefina Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Gutierrez, Carolina Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Mangum, Don Santa Monica HS	Campus Security Officer	8/27/09-8/31/09
McGrath, Kathy John Adams MS	Sr. Office Specialist	8/31/09
Mehta, Jaimini Santa Monica HS	Braille Transcriber	8/7/09-9/4/09
Tirado, Leticia Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Valadez, Luz Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Whitely, Anita Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
Zaldivar, Guadalupe Child Develop Svcs	Children Center Asst	6/22/09-9/4/09
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
Aguilar, Mary Child Develop Svcs	Childrens Center Asst	9/8/09-6/25/10
Arangoa, Isabel Food Services	Cafeteria Worker I	9/8/09-6/30/10
Arriola, Olga Food Services	Cafeteria Worker I	9/8/09-6/30/10

Ballat, Nawal Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Castro, Caroline Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Diaz, Rocio Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Duhalde, Lavonne Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Flores, Ana Business Services	Office Specialist	10/1/09-12/31/09
Flores, Susie Purchasing	Office Specialist	10/12/09-6/30/10
Garcia, Mayra Food Services	Cafeteria Worker I	9/8/09-6/30/10
Gear, Lynn Special Education	Inst Asst – Special Ed	9/9/09-6/25/10
Gilbert, Janet Educational Services	Office Specialist	9/21/09-6/30/10
Gilbreath, Lawrence Theater Operations	Campus Security Officer	9/1/09-6/30/10
Guzman, Yelena Special Education	Inst Asst – Special Ed	9/9/09-6/25/10
Hernandez, Rudy Theater Operations	Campus Security Officer	9/1/09-6/30/10
Lamonea, Hanna Human Resources	Office Specialist	9/1/09-6/30/10
Lockett, Tyrone Theater Operations	Campus Security Officer	9/1/09-6/30/10
Lockett, Tyrone Operations	`Custodian	7/1/09-6/30/10
Lopez, Manuel Theater Operations	Campus Security Officer	9/1/09-6/30/10
Lopez, Manuel Edison Elementary	Campus Security Officer	10/6/09-6/25/10
Marinez, Martha Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
McIntosh, Edna Food Services	Cafeteria Worker I	9/8/09-6/30/10
Mikhail, Christine Webster Elementary	Inst Asst – Classroom	9/29/09-6/25/10

Muhammad, William Theater Operations	Campus Security Officer	9/1/09-6/30/10
Naranjo, Gus Theater Operations	Campus Security Officer	9/1/09-6/30/10
Patterson, Nancy Grant Elementary	Administrative Asst	9/24/09-6/25/10
Plascencia, Henry Operations	Custodian	7/1/09-6/30/10
Robinson, Christine Human Resources	Office Specialist	10/22/09-6/30/10
Romero, Clara Purchasing	Administrative Asst	9/14/09-6/30/10
Santos, Maria Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Stafford, LaTanya Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Tseng, Pei Yi Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Valenzuela, Laurel Pt Dume Elementary	Inst Asst – Classroom	9/8/09-12/18/09
Velasquez, Angel Operations	Custodian	7/1/09-6/30/10
Washington, William Child Develop Svcs	Children Center Asst	9/8/09-6/25/10
Winger, Nedra Human Resources	Office Specialist	9/1/09-6/30/10
<u>INVOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
Keller, Evelyn Roosevelt Elementary	Inst Asst – Special Ed 6 Hrs/Sy Fr: 6 Hrs/SY/Franklin Elementary	10/5/09
Lembo, Valerie Lincoln MS	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/Santa Monica HS	9/9/09
Moton, Wilson Santa Monica HS	Custodian 8 Hrs/12 Mo 8 Hrs/12/Mo/Roosevelt Elementary	10/13/09
<u>VOLUNTARY TRANSFER</u>		<u>EFFECTIVE DATE</u>
Everage, Askia Grant Elementary	Inst Asst – Special Ed 6 Hrs/SY Fr: 6 Hrs/SY/Santa Monica HS	10/5/09
<u>INCREASE IN ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
Giagni, Pamela Special Ed/Muir	Inst Asst – Special Ed 6 Hrs/SY Fr: 4 Hrs/SY	10/7/09

James, Carolin Special Education	Sr. Office Specialist 8 Hrs/12 Mo Fr: 4 Hrs/12 Mo	11/6/09
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Thomas, Frederick Pt Dume Elementary	Inst Asst – Classroom 5 Hrs/SY Fr: 3 Hrs/SY	10/5/09
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LEAVE OF ABSENCE (PAID)

EFFECTIVE DATE

Alkotob, Irma Child Develop Svcs	Children Center Asst Medical	9/8/09-10/23/09
Anderson, Sally Rogers Elementary	Administrative Asst Medical	9/30/09-10/18/09
Baker, Terrence Operations	Custodian Medical	10/6/09-11/17/09
Drozdoski, Manuela Child Develop Svcs	Children Center Asst Medical	9/18/09-10/9/09
Flores, Maria Estela Roosevelt Elementary	Sr. Office Specialist Medical – Partial Leave	9/2/09-10/16/09
Flores, Maria Soledad Special Education	Inst Asst – Special Ed Maternity	9/25/09-11/9/09
Ford, Ronald Operations	Painter Medical	9/21/09-11/2/09
Johnson, Karen Grant Elementary	Elementary Library Coord	9/29/09-10/23/09
Miller, Sandra Franklin Elementary	Inst Asst – Classroom Medical	10/3/09-10/16/09
Nguyen, Chieu-Quan Santa Monica HS	Inst Asst – Special Ed Maternity	11/23/09-1/1/10
Peak, Denise Malibu High School	Inst Asst – Special Ed Medical	9/8/09-10/29/09

LEAVE OF ABSENCE (UNPAID)

EFFECTIVE DATE

Flores, Maria Soledad Special Education	Inst Asst – Special Ed Child Care	11/10/09-12/18/09
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PROFESSIONAL GROWTH

EFFECTIVE DATE

Morich, Karin Special Education	Inst Asst – Specialized	12/1/09
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WORKING OUT OF CLASS

EFFECTIVE DATE

Moore, Sandra Food Services	Cafeteria Worker II Fr: Cafeteria Worker I	10/17/09-10/30/09
Perchlak, Stanley Maintenance	Painter Fr: Skilled Maint Worker	10/1/09-2/16/10

Tirado, Fortino
Grounds

Irrigation Technician
Fr: Sprinkler Repair Tech

9/24/09-2/5/10

ABOLISHMENT OF POSITION

Lead Person, Building Trades
8 Hrs/12 Mo; Facility Maintenance

EFFECTIVE DATE

10/2/09

SUSPENSION WITHOUT PAY

8742-050-09
Muir Elementary

EFFECTIVE DATE

10/8-9/09

DISMISSAL FROM PROBATION

8742-050-09
Muir Elementary

EFFECTIVE DATE

10/12/09

RESIGNATION

Kuchel, Mark Inst Asst – Special Ed 10/20/09
Santa Monica HS

EFFECTIVE DATE

Weirick, Tracy Inst Asst - Classroom 6/19/09
Cabrillo Elementary

RETIREMENT

Anderson, Sally
Rogers Elementary

Administrative Asst

EFFECTIVE DATE

10/23/09

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CLASSIFIED PERSONNEL – NON-MERIT

ACTION/CONSENT
11/05/09

RECOMMENDATION NO. A.17

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

AVID TUTOR

MINCA, ANTHONY	LINCOLN MIDDLE SCHOOL	10/1/09-6/25/10
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CHILD CARE ASSISTANT

AQUINO, GILDA	CHILD DEVELOP SVCS	9/8/09-6/25/10
CABRERA, ROMAN	CHILD DEVELOP SVCS	9/8/09-6/25/10
CAMPOS, MARIA	CHILD DEVELOP SVCS	9/8/09-6/25/10
CASIANO, VIOLETA	CHILD DEVELOP SVCS	9/8/09-6/25/10
CRUZ, CARMEN	CHILD DEVELOP SVCS	9/8/09-6/25/10
DIAZ, MARIA	CHILD DEVELOP SVCS	9/8/09-6/25/10
ESCALERA, ALICIA	CHILD DEVELOP SVCS	10/15/09-6/25/10
FAJARDO, VIRGINIA	CHILD DEVELOP SVCS	9/8/09-6/25/10
GODINEZ, JOSEFINA	CHILD DEVELOP SVCS	9/8/09-6/25/10
GONZALEZ, CECILIA	CHILD DEVELOP SVCS	9/8/09-6/25/10
GONZALEZ, MAXIMINA	CHILD DEVELOP SVCS	9/8/09-6/25/10
GUTIERREZ, CORINA	CHILD DEVELOP SVCS	9/8/09-6/25/10
GUTIERREZ, ISAURA	CHILD DEVELOP SVCS	9/8/09-6/25/10
HARO, KRYSTAL	CHILD DEVELOP SVCS	10/15/09-6/25/10
HESS, KATIA	CHILD DEVELOP SVCS	10/15/09-6/25/10
LLAMAS, LETY	CHILD DEVELOP SVCS	9/8/09-6/25/10
PADILLA, ELVA	CHILD DEVELOP SVCS	9/8/09-6/25/10
PALACIOS, ANA	ADULT EDUCATION	9/14/09-6/30/10
RAMOS, YEIDY	CHILD DEVELOP SVCS	10/19/09-6/25/10
ROCHA, PATRICIA	CHILD DEVELOP SVCS	9/8/09-6/25/10
SAENZ, ALICIA	CHILD DEVELOP SVCS	9/8/09-6/25/10
TREJO, MARIA	CHILD DEVELOP SVCS	9/8/09-6/25/10
WOMACK, RAVEN	CHILD DEVELOP SVCS	9/8/09-6/25/10
ZOTELO, GUADALUPE	CHILD DEVELOP SVCS	9/8/09-6/25/10

COACHING ASSISTANT

HOUSTON, LOVELL	SANTA MONICA HS	9/1/09-6/30/10
HUGHES, GREG	MALIBU HIGH SCHOOL	9/9/09-6/30/10
JOHNSTONE, JOHN	MALIBU HIGH SCHOOL	9/9/09-6/30/10
KEMPAINEN, EDWARD	MALIBU HIGH SCHOOL	9/1/09-6/30/10
MASSEY, PATRICK	SANTA MONICA HS	10/2/09-6/30/10
MILLER, ZACK	SANTA MONICA HS	9/1/09-6/30/10

NOON SUPERVISION

AGUIRRE, AMANDA	ROOSEVELT ELEMENTARY	9/9/09-6/25/10
AMIREHSANI, TARANEH	FRANKLIN ELEMENTARY	9/9/09-6/25/10
BEAMAN-JACOBS, SHAREEN	PT DUME ELEMENTARY	9/9/09-6/25/10
BORADEH, FATTANEH	FRANKLIN ELEMENTARY	9/9/09-6/25/10
CALVERT, CHERYL	PT DUME ELEMENTARY	9/9/09-6/25/10

DANIELS, ADRIANA	ROOSEVELT ELEMENTARY	9/9/09-6/25/10
DAVIDSON-PORTER, DIANE	PT DUME ELEMENTARY	9/9/09-6/25/10
DE PABLO FLORES, KENNETH	FRANKLIN ELEMENTARY	9/9/09-6/25/10
EQUIVEL, SANDRA	ROOSEVELT ELEMENTARY	9/9/09-6/25/10
FASAM, SHAB	ROOSEVELT ELEMENTARY	9/21/09-6/25/10
GOMEZ, NOELIA	MCKINLEY ELEMENTARY	9/9/09-6/25/10
GONZALEZ, SIMONA	ROOSEVELT ELEMENTARY	9/9/09-6/25/10
GUTIERREZ, CORINA	MCKINLEY ELEMENTARY	9/9/09-6/25/10
HERNANDEZ, HILDA	FRANKLIN ELEMENTARY	9/9/09-6/25/10
HIROTO, BETTY	FRANKLIN ELEMENTARY	9/9/09-6/25/10
JOHNSON, JOSEPH	FRANKLIN ELEMENTARY	9/14/09-6/25/10
JUAREZ, BERTHA	MUIR ELEMENTARY	9/8/09-6/25/10
KELLEY, MARY ANN	ROOSEVELT ELEMENTARY	10/12/09-6/25/10
LANDAVERDE, ELMER	ROOSEVELT ELEMENTARY	9/9/09-6/25/10
MARION, ROSA	MCKINLEY ELEMENTARY	9/9/09-6/25/10
MEDINA, ROCIO	ROGERS ELEMENTARY	10/12/09-6/25/10
NUNEZ, MARIA	FRANKLIN ELEMENTARY	9/9/09-6/25/10
PAPPS, SAMANTHA	FRANKLIN ELEMENTARY	9/9/09-6/25/10
PERSHEN, NAJMEH	ROOSEVELT ELEMENTARY	9/9/09-6/25/10
SANTINO, SUSAN	SMASH	9/9/09-6/25/10
SOLOWAY, BETH	PT DUME ELEMENTARY	9/9/09-6/25/10
STRAUSS, YOKO	ROOSEVELT ELEMENTARY	9/9/09-6/25/10
THOMAS, FREDERICK	PT DUME ELEMENTARY	9/9/09-6/25/10
VALENZUELA, LAUREL	PT DUME ELEMENTARY	9/9/09-6/25/10
WALSH, LESLIE	ROOSEVELT ELEMENTARY	9/18/09-6/25/10

PROFESSIONAL EXPERT – LEVEL I

MCRAE, PAMELA	ROGERS ELEMENTARY [Support Fresh Fruit Program]	9/16/09-6/30/10
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PROFESSIONAL EXPERT – LEVEL II

BAKER, ELIZABETH	GRANT ELEMENTARY [Vocal Music Instructor]	9/29/09-6/25/10
BLAKE, JUDITH	GRANT ELEMENTARY [Art Instructor]	10/16/09-6/25/10
BOUDREAUX, WANDA	ROGERS ELEMENTARY [Art Instructor]	9/29/09-6/25/10
GLASER, JANE	GRANT ELEMENTARY [Dance Instructor]	9/25/09-6/25/10
MARTINEZ, LONNIE	ROGERS ELEMENTARY [Art Instructor]	9/9/09-6/25/10
MARTINEZ, YOLANDA	FRANKLIN ELEMENTARY [Art Instructor]	9/9/09-6/25/10
RAFF-LEAL, DAVIDA	GRANT ELEMENTARY [Ceramics Instructor]	10/7/09-6/25/10
RAFF-LEAL, DAVIDA	ROOSEVELT ELEMENTARY [Art/Ceramics Instructor]	10/16/09-6/19/10

PROFESSIONAL EXPERT – LEVEL III

DRESS, STEPHEN	ED SVCS/SANTA MONICA HS [Orchestra Coach]	10/1/09-6/25/10
YOUNG, DAVE	ED SVCS/SANTA MONICA HS [Orchestra Coach]	9/1/09-6/25/10

STUDENT WORKER – WORKABILITY

COOLEY, KAMRAN	SANTA MONICA HS	10/5/09-6/30/11
CURSON-MAYORGA, LOUIE	SPECIAL EDUCATION	2/10/09-6/19/12
MARTIN, QIANA	SANTA MONICA HS	10/1/09-6/30/10

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/05/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: APPOINT MEMBER TO THE EMERGENCY/TEMPORARY PARCEL TAX
FEASIBILITY COMMITTEE

RECOMMENDATION NO. A.18

It is recommended that the Board of Education appoint Michael Sidley to the Emergency/
Temporary Parcel Tax Feasibility Committee.

COMMENTS: On August 10, 2009, the Board of Education appointed members to the
committee. Since then, Susan Tellem has resigned her position on the
committee. Mr. Sidley would fill this empty position.

The purpose of the committee is to examine the feasibility of an emergency and
temporary parcel tax to offset all or a portion of the budget deficit due to the State
budget crisis. In addition, the committee is to explore the potential of a capitol
bond measure to modernize the district's schools.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/05/09

FROM: TIM CUNEO

RE: APPROVE CONTRACT WITH GENSLER TO ASSIST WITH DISTRICT
STRATEGIC PLAN

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve a contract with Gensler to assist the district in determining the progress that has been made on the 2002 Strategic Plan and to develop a future plan going forward. The board discussed this item at its meeting on October 26, 2009, during which the board members directed staff to bring it back for action.

Description/Proposal:

The current District strategic plan was developed in 2002. The staff, in consultation with the Gensler, has developed a process to review the District's present plan and the development of a new plan going forward.

Gensler has developed a scope of work based on the following key tasks. The detailed work program may be found below and is followed by an overall process diagram that illustrates the timeline and sequence of events and activities throughout the proposed process.

WORKPLAN

PHASE 1: START UP

Tasks

1.1 Board Presentation: Strategic Plan Process

Gensler will support the Superintendent of the School District in presenting the Strategic Plan process to the SMMUSD School Board, answer any questions, and incorporate agreed upon changes to the process and work plan.

1.2 Establish Strategic Plan Team

A key success factor of the strategic planning process will be in the creation of a Strategic Plan Team that sets direction for this project and guides it to completion. The composition and role of the Strategic Plan team will be defined by the Superintendent in consultation with the Board.

1.3 Community, Strategic Plan Team and other Stakeholder Interviews

Gensler will work closely with the Strategic Plan Team to identify, schedule, and conduct interviews with community leaders including the Board members, PTA, members of the Strategic Plan Team, SMMUSD staff, teachers, and other selected stakeholders. These interviews, organized in groups of two or three stakeholders, will be about an hour in length and scheduled to occur over the course of a day. These interviews will provide Gensler an opportunity to:

- Tap the insights and knowledge of some of the most visible and influential members of the organization and community
- Understand the landscape of the SMMUSD community and what key stakeholders believe regarding opportunities, community interests, and potential barriers.

The interviews play an invaluable role in not only identifying key information that will help determine the vision and goals but also in communicating SMMUSD's commitment to improving and securing the buy-in and support of the interviewees.

Deliverables: Prepare interviews, invitation letter and questionnaire/guide; conduct 5 - 6 interviews; and prepare summary memorandum highlighting common threads across all the interviews

1.4 Strategic Plan Team Meeting 1: Project Goals, Scope and Schedule Review

Gensler will conduct the first of a series of Strategic Plan Team Meetings to refine the overall scope, program objectives and desired outcomes for this project; establish a project team and channels of communication; review current and previous strategic planning (“what’s worked, what hasn’t”); discuss, modify, and finalize the work plan and schedule; and assign areas of responsibility for the Environmental Scan for the following phases of the project. During this meeting Gensler will work with the Strategic Plan Team to identify and select three to four members to serve as part of the project’s Core Project Team. The role of the Core Project Team is threefold:

1. Provide valuable insights into the structure and context of the overall visioning discussion process;
2. Assist Gensler with the identification of interview participants and general coordination;
3. Serve as a sounding board in developing and reviewing the project progress and deliverables.

Gensler will prepare a summary memorandum and final work plan that captures all of the key decisions, directions, and schedule items established during the kickoff session. This document will serve as the SMMUSD/Gensler “Road Map” that outlines our way of proceeding forward with the project.

Deliverables: Session summary memorandum, proposed “Road Map” (work plan and schedule) and assignments for area of responsibility for the Environmental Scan

PHASE 2: DISCOVERY (ENVIRONMENTAL SCAN)

Tasks

2.1 Environmental Scan Prep Meeting

The intent of the Environmental Scan is to measure the School District’s progress in implementing the SMMUSD Strategic Plan, potential future directions, organizational culture, management practices, strategic goals, strength and weaknesses, and issues and trends that may influence SMMUSD’s plan as it grows and evolves. Gensler will work with the Core Project Team to help prepare SMMUSD staff assigned to perform the Environmental Scan. This preparation may include:

- Confirming goals and objectives
- Refining tasks and assignments
- Defining a process and a schedule
- Recommending data collection methodologies

2.2 Background Information

The SMMUSD project team, with Gensler’s guidance, will collect and review relevant background material and critical data for use throughout the project. The materials to be collected will include, but are not limited to:

- Previous Strategic Plans and Initiatives
- Organization charts and job descriptions
- Student/teacher performance metrics
- Policies and procedures
- Management tools and IT systems

2.3 Environmental Scan Implementation

SMMUSD staff will perform the Environmental Scan and bring back their findings to the Core Project Team. The Superintendent will determine how best Gensler will support SMMUSD staff in this task.

2.4 Environmental Scan Summary Meeting

Gensler, working with the Core Project Team and SMMUSD staff, will summarize the findings from the Environmental Scan.

Deliverables: Prepare summary memorandum highlighting common threads across all scans. SMMUSD Strategic Plan Preparation Process

PHASE 3: DESIGN AND DEVELOP

Tasks

3.1 Strategic Plan Team Meeting 2: Review Environmental Scan and Frame Issues for the Strategic Plan Framework

Gensler will present the preliminary themes emerging from the Environmental Scan. This information will begin to populate the elements for the strategic plan framework, as we begin to identify the current state and redefine the future state of SMMUSD. As importantly, during this meeting, key successes will be identified and an outline developed to celebrate these successes.

3.2 Community Open House 1: Collect Input for Strategic Plan Framework

The open house will serve as vehicle for celebrating the current state of education in the school district and for gathering feedback from the community for the strategic plan framework. It is designed to further educate the community about the mission, vision and strategic direction of SMMUSD and to offer an opportunity to comment. Gensler and the Core Project Team will engage participants in discussing various issues, challenges, and goals. Open houses will be held in both the Santa Monica and Malibu locations. Participants will be invited to walk through a 'gallery' where information stations will display presentation boards: wall graphics from the various meetings and focus groups, process banners, and elements of the strategic plan frameworks. We will design the floor plan so that participants walk through the organized 'gallery' of presentation boards and mingle with members of the Core Project. Various tools will be used to record feedback from community members including post-it notes, comment boards, one-on-one communication, and email.

Deliverables: Brief summary memorandum of open house

3.3 Strategic Plan Team Meeting 3: Review Community Input and Include in Strategic Plan Framework

Based on the feedback and input from the open houses, the Strategic Plan Team and Gensler will further revise the strategic plan framework and refine any necessary language of the mission and vision statements.

Deliverables: Draft of populated strategic plan framework

3.4 Strategic Planning Advance

Gensler will work closely with Core Project Team to develop the process, identify the attendees, and prepare the agenda for the Strategic Planning Advance workshop. The primary purpose of this meeting is to:

1. Present, review, and refine the strategic plan framework populated with the data collected from the data collection activities and revised from the current strategic plan;

2. Review and add to the list of emerging themes populated in the strategic plan framework and revise as necessary based on feedback from the facilitated discussions that ensue;
3. Identify additional important considerations that should be factored into the framework;
4. Collaborate around central ideas and themes for the mission and vision of SMMUSD;
5. Revise and refine strategies to achieve SMMUSD's goals;
6. Map out high-level action plans and metrics for the identified strategies.

Gensler will facilitate and graphically record the meeting and will finalize and send out the meeting agenda and any pre-meeting materials/readings, etc. prior to the work session. Using the wall graphics prepared during the session, Gensler will prepare a brief summary memorandum that brings together the key decisions, take-aways, and directions from the second meeting of the Advisory Group and distribute it to the SMMUSD team for circulation.

Deliverables: Preparations for the Strategic Planning Advance including follow-up meeting announcement/email, session handouts, pre-session materials to review; session agenda and comment sheets; overall project work plan and schedule. Gensler will prepare a brief summary memorandum that brings together the key decisions, take-aways, and directions from the Advance.

3.5 Strategic Plan Team Meeting 4: Review Advance Results and Formalize Framework

Based on the results of the Advance, the Strategic Plan Team and the Gensler Team will incorporate any changes to the strategic plan framework and prepare for the second Community Open House.

3.6 Community Open House 2: Present Strategic Plan Framework

The second open house will be held to present the Strategic Plan framework to the community and collect any feedback. Organized in the same manner as the previous open house, community participants will be presented with the refined version of the strategic plan in a "gallery" format and will have different tools to provide feedback. Members of the Gensler and Core Project Team will engage community members in answering any questions they may have. Open houses will be held again at both Santa Monica and Malibu locations.

3.7 Board Presentation

Gensler will provide support to the Superintendent for one board presentation during this phase. The Superintendent will choose which board meeting Gensler will assist in presenting. Possible presentations are the results from the Environmental Scan, Community Open House 1, and/or the Strategic Advance.

PHASE 4: DELIVER

Tasks

4.1 Working Group 5: Review Community Input and Finalize Strategic Plan

The Working Group and the Gensler Team will further revise the strategic plan to include results of the community feedback. Gensler will then finalize the format of the strategic plan with regard to graphic look and organization of the document. This will include a graphic representation of the strategic plan framework. A PowerPoint deck will be created from the final strategic plan to be used in any future presentations.

Deliverables: Final Strategic Plan document and PowerPoint presentation.

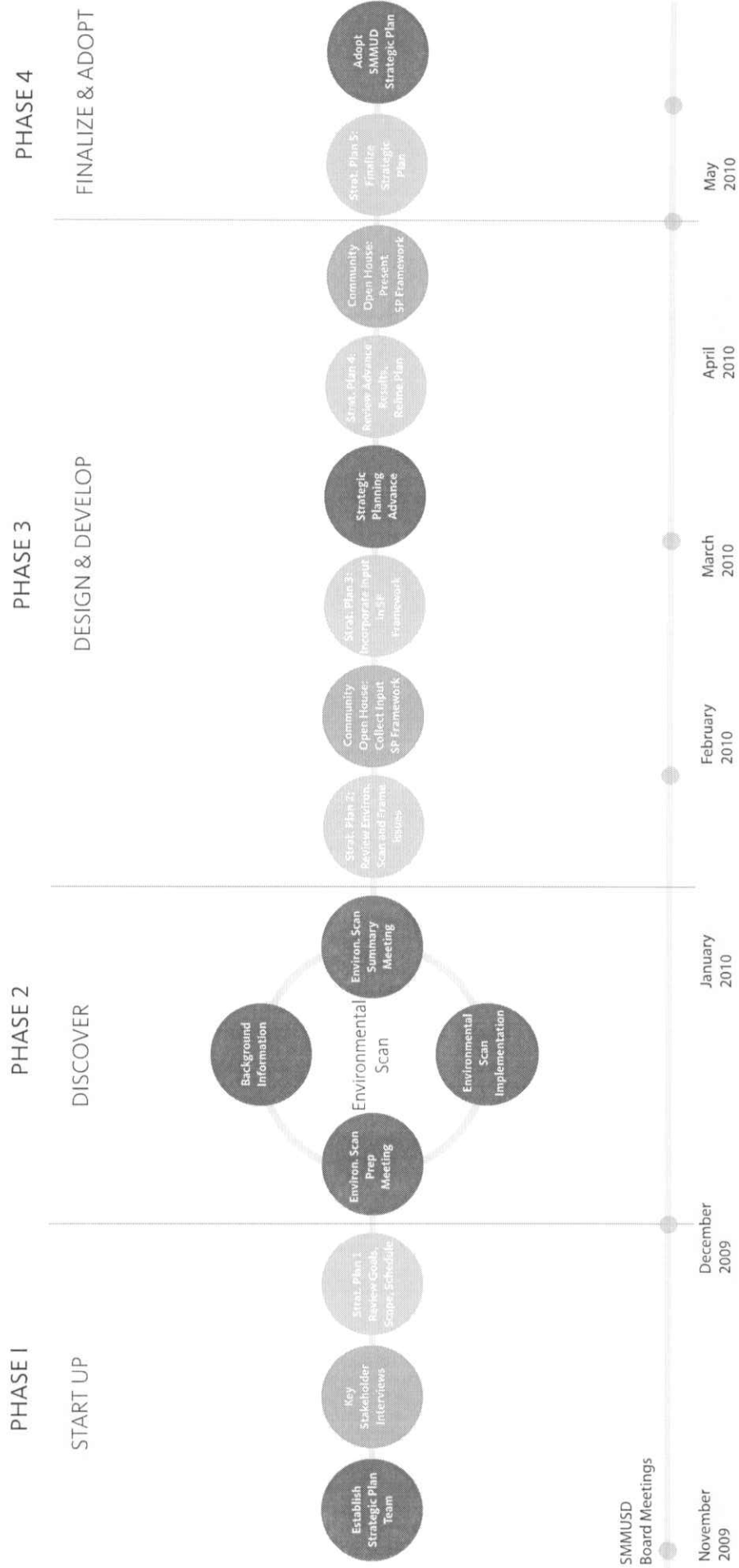
4.2 Board Presentation: Finalized Strategic Plan

FEE STRUCTURE

<i>Phase 1</i>	<i>\$16,800</i>
<i>Phase 2</i>	<i>\$12,180</i>
<i>Phase 3</i>	<i>\$44,820</i>
<i>Phase 4</i>	<i>\$11,860</i>
<i>Total Labor</i>	<i>\$85,660</i>
<i>Direct costs (5% labor)</i>	<i>\$ 4,283</i>
<i>Total fee</i>	<i>\$89,943</i>

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT STRATEGIC PLAN PREPARATION PROCESS



TO: BOARD OF EDUCATION

ACTION/MAJOR

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: EMERGENCY RESOLUTION NO. 09-14 FOR LACOE GOVERNING BOARD
RESOLUTION PUBLIC PROJECT FORM NO. 503-826 FOR THE
REPLACEMENT OF THE KITCHEN VENTILATION SYSTEM - MALIBU HIGH
SCHOOL.

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve an Emergency Resolution No. 09-14, without advertising, to Canoga Park Heating & Air Conditioning, for replacement of kitchen air handler- Malibu High School in an amount not to exceed \$17,818.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number: 14-62050-0-00000-82000-5640-xxx-2600

Description: Repair by Vendor

COMMENTS: This project will address the replacement of kitchen ventilation system at Malibu High School. Replacement of two major parts, the shaft and two fan wheels. The kitchen is currently inoperable and has been closed down. Three suppliers were invited to submit proposals; of the three, one was non-responsive. Proposals were as follows:

<u>Lumas Air Inc.</u>	\$17,241.00
(repair only)	
<u>Canoga Park Heating & Air Conditioning</u>	\$17,818.00
(new unit)	

It is anticipated that completion of work will be six to eight weeks including delivery and installation. The resolution follows.

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:



GOVERNING BOARD RESOLUTION FOR EMERGENCY RESOLUTION - PUBLIC PROJECT

Santa Monica Malibu Unified School District Resolution # _____

On Motion of Member _____, seconded by Member _____,

the following resolution is adopted by the Governing Board of the Santa Monica Malibu School District:

WHEREAS, The cafeteria kitchen is inoperable and has been closed down; and

WHEREAS, due to the breakage of a shaft and two fan wheels disabling the whole ventilation system; and

WHEREAS, This is the main cooking kitchen for three Malibu sites; AND

WHEREAS, Public Contract Code Section 20113 (school districts) or 20654 (community college districts) provides that public agencies may, with the unanimous approval of the governing board and approval of the county superintendent of schools, contract for the performance of labor and purchase of materials without advertising for or inviting bids in an emergency when such work is necessary to permit the continuance of existing school classes or to avoid danger to life and property;

THEREFORE, BE IT HEREBY RESOLVED, that the Governing Board of the Santa Monica Malibu School District has determined that these circumstances constitute an emergency condition and request approval from the county superintendent of schools to enter contracts for:

he cafeteria kitchen is inoperable and has been closed down due to the breakage of a shaft and two fan wheels disabling the whole ventilation system. This is the main cooking kitchen for three Malibu sites

without advertising or inviting bids pursuant to Public Contract Code Section 20113 (school districts) or 20654 (community college districts).

PASSED AND ADOPTED by unanimous vote of the members of the Governing Board of the

SCHOOL DISTRICT	MONTH/DAY/YEAR	NUMBER OF VOTES	ESTIMATED COST
<u>Santa monica Malibu</u>	<u>11/05/2009</u>	<u>7</u>	<u>\$18,000.00</u>

With the approval of the County Superintendent of Schools, the Board will

<input checked="" type="checkbox"/> Make a contract for the performance of labor and furnishing of materials or supplies, or		
<input type="checkbox"/> Authorize the use of day labor or force account.**		
AYES:	NOES:	ABSENT:

STATE OF CALIFORNIA }
COUNTY OF LOS ANGELES } SS

I, Tim Cuneo Clerk/Secretary of the Governing Board of the Santa Monica Malibu School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the said Board at a regularly called and conducted meeting held on said date.

Clerk/Secretary of the Governing Board

*K-12 School Districts PCC 20113 and Community College Districts PCC 20654

**Community College Districts subject to limitations of PCC 20655

***Civil Code Section 3247 (Public works projects of \$25,000 or more would require a payment bond.)



Santa Monica Malibu School District

EMERGENCY RESOLUTION REQUEST

In accordance with Public Contract Code Section 20113 for school districts or 20654 for community college districts, your district meet the requirements pursuant to the Public Contract Code, unanimously resolved by vote of all members present, and constituting a quorum, that an emergency exists wherein certain repairs, alterations, works or improvements are necessary to permit the continuance of existing school classes, or to avoid danger to life and property as

described in Resolution No. _____ dated _____.

Approved by the County Superintendent of Schools

BY (DEPUTY)

DATE SIGNED

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/05/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / SARA WOOLVERTON

RE: INCREASE IN STAFFING (FTE) – SR. OFFICE SPECIALIST – SPECIAL
EDUCATION

RECOMMENDATION NO. A.21

It is recommended that the Board of Education increase the Sr. Office Specialist position in Special Education from 0.5 FTE to 1.0 FTE in order to best serve the needs of the Special Education Department.

FUNDING NOTE: The 2009-2010 budget will be adjusted \$35,355 for salary and benefits.

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/05/09

FROM: TIM CUNEO

RE: DISTRICT ADVISORY COMMITTEES –CHARGES FOR 2009-10

RECOMMENDATION NO. A.22

This item is intended to begin the determination of the goals and direction of the district advisory committees (DACs) for the coming year as directed by the Board of Education, as well as discussion of any funding implications for selected committees. Staff recommends that the board direct the DACs to focus on the following charges. The construction of these are aligned with both State and Federal mandates, the district's strategic plan, and staff's suggested focus given our review of current achievement improvement progress. These charges will return for approval at a November board meeting.

The current District Advisory Committees and their respective district staff liaison are as follows:

District Advisory Committee	Staff Liaison
English Learners Advisory	Aida Diaz
Child Care and Development	Judy Abdo
Community Health and Safety	Marolyn Freedman
Visual & Performing Arts	Tom Whaley
Special Education	Sara Woolverton

CHILD CARE and DEVELOPMENT

The charge to the Child Care and Development DAC shall be to:

- Continue developing a transition plan to prepare 4 yr olds for kindergarten and create a board policy on transition.
 - Implement best practice models that can be used to more effectively link families, children and schools
 - Involve parent group families of 4 year olds in creating a transition-planning matrix and policy
 - If funding allows, operate a summer transitional pre-kindergarten program for children who will attend SMMUSD kindergarten classes in the fall
 - Create one transition activity for CDS preschool and CREST teachers and kindergarten teachers to interact and improve articulation between preschool and kindergarten
 - Prior to end of school year, meet with School Based Mental Health staff at Edison, McKinley, Rogers, and Muir to discuss opportunities to integrate their work with incoming kindergarten families
- Continue to improve early identification of children who may benefit from assessment before they enter preschool or while they are attending preschool using the RTI model in partnership with the Special Education preschool program.
 - Continue collaboration with the Santa Monica Childcare and Early Education Task Force to establish enhanced communication with the Regional Center, Family Service of Santa Monica, community preschool programs, and Connections for Children. Participate in the Task Force planning to improve services for preschool children and to improve transitions into the school district programs
 - CDS supervisors will meet regularly with Special Education Coordinators to develop training for CDS staff on the RTI model and to coordinate services for children with IEPs in CDS programs
 - CDS DAC members and SEDAC members will plan a joint meeting to identify additional areas for collaboration

- Continue providing professional development activities for CREST staff working with children with special needs
- Provide a forum for ensuring a balanced budget for the CDS department.
 - DAC members will provide expertise and share their experiences in working within budget constraints

ENGLISH LEARNERS ADVISORY

The charge to the Bilingual DAC shall be:

- In accordance with State and/or Federal regulations, the District English Learners Advisory Committee is charged with the responsibility to advise and assist the program administrator and the Board on issues related to English Learners and will focus on the following:
 - Review goals and objectives for programs and services for English learners.
 - Collect, review and analyze data related to English Learners and their academic achievement – Grades, CST and CELDT results
 - Revise the district's master plan for English Learners
 - Advise on the support and services needed by parents of language minority students so that they may effectively access the educational process of the district

COMMUNITY HEALTH and SAFETY

The charge of the Community Health and Safety DAC shall be to:

- Monitor contemporary issues in health and safety that have a direct impact on school age children
 - Activities to meet this goal:
 - Collect data on district programs and trainings that support health and safety, with emphasis on current issues of importance established in collaboration with the Board of Education
- Encourage developmentally appropriate best practices in health, nutrition and physical education
 - Activities to meet this goal:
 - Collect data on the compliance of the district wellness policy

VISUAL AND PERFORMING ARTS

The charge of the Visual and Performing Arts DAC shall be:

- Serve as a vehicle for parents, teachers, students, and community members to communicate with the Board of Education on matters related to equitable access to and successful participation in comprehensive, sequential, standards-based PreK-12 Arts Education. A comprehensive arts education program, with the arts taught as discrete disciplines, should be an integral part of the core curriculum offered to all SMMUSD students at all grade levels.
- Assess current SMMUSD Visual and Performing Arts programs (Dance, Music, Theatre, and Visual Arts) by comparing the District's curriculum, scheduling, staffing, instructional materials, equipment, and facilities with national and state standards and frameworks.
- Assess progress in the District's implementation of the Board-adopted "Arts for All" 9-year strategic plan.

The Staff liaison is charged with the review of Policy and Administrative Regulation 1220. They are expected to determine adherence to general guidelines with respect to roles, functions, responsibilities, membership, election, and terms of office, meetings, and operations. A report detailing compliance will be filed with the Chief Academic Officer no later than November 1, 2009. Accompanying the report will be a calendar of meetings of which there will be no less than five (5) scheduled during this academic year.

End-of-Year Reports to the Board of Education

The following is the schedule for DAC reports to the Board of Education for Spring 2010:

District Advisory Committee	Date of Report – 2010
Child Care and Development	May 6, 2010 (Malibu)
Visual & Performing Arts	May 6, 2010 (Malibu)
English Learners Advisory	May 20, 2010 (District Office)
Special Education	May 20, 2010 (District Office)
Community Health and Safety	June 3, 2010 (District Office)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/05/09

FROM: TIM CUNEO / JANECE L. MAEZ

Postponed

from 10/15/09

RE: REVISE POLICY 3300 – EXPENDITURES AND PURCHASES

RECOMMENDATION NO. A.23

It is recommended that the Board of Education revise board policy 3300 – Expenditures and Purchases.

COMMENT: This policy came forward for first reading at the July 16, 2009, board meeting as part of the larger policy series review process. At that meeting, the board requested that this policy return for a second reading prior to board approval. The policy was returned to the board on August 19, 2009, with language proposing that staff track the awarding of contracts to women and minority owned and local businesses. The Board requested that language also be incorporated into the policy that would provide outreach in our contracting procedures to increase opportunities for these same businesses.

Attachment:

- Board Policy 3300 – Expenditures and Purchases

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

Business and Noninstructional Operations

BP 3300 (a)

EXPENDITURES AND PURCHASES

The Board of Education recognizes its fiduciary responsibility to oversee the prudent expenditure of district funds. In order to best serve district interests, the Superintendent or designee shall develop and maintain effective purchasing procedures that are consistent with sound financial controls and that ensure the district receives maximum value for items purchased. He/she shall ensure that records of expenditures and purchases are maintained in accordance with law.

As a means of tracking how effective district efforts are at reaching out to historically underrepresented groups and encouraging them to submit bids, the Superintendent or designee shall monitor the fairness and diversity of bids and contracts awarded to women-and minority-owned and local business by collecting related data on vendors/contractors during the bidding process.

The Santa Monica-Malibu Unified School District has embarked on a multi-million dollar school construction facility improvement program to improve health, safety and classroom instruction by the year 2013. In recognition that the school construction program will require a large pool of qualified contractors, the Board of Education deems it imperative that local, small, minority, and culturally diverse businesses compete for these economic opportunities. Consequently, the Board of Education has established a 15% Business Outreach participation goal on District contracts. The mission of the Business Outreach Program is to increase the pool of qualified firms competing for SMMUSD bond-funded contracts and to provide information, access and technical assistance to compete for the bond-funded construction and related contracts, and promote the long-term competitive capacity of certain Business Outreach firms.

Expending Authority

The Superintendent or designee may purchase supplies, materials, apparatus, equipment, and services up to the amounts specified in Public Contract Code 20111, beyond which a competitive bidding process is required. The Board shall not recognize obligations incurred contrary to Board policy and administrative regulations.

The Board shall review all transactions entered into by the Superintendent or designee on behalf of the Board every 60 days. (Education Code 17605)

The Superintendent or designee may authorize an expenditure which exceeds the budget classification allowance against which the expenditure is the proper charge only if an amount sufficient to cover the purchase is available in the budget for transfer by the Board.

District funds shall not be expended for the purchase of alcoholic beverages. (Education Code 32435)

EXPENDITURES AND PURCHASES (continued)**Purchasing Procedures**

Insofar as possible, goods and services purchased shall meet the needs of the person or department ordering them at the lowest price consistent with standard purchasing practices. Maintenance costs, replacement costs, and trade-in values shall be considered when determining the most economical purchase price. When price, fitness, and quality are equal, recycled products shall be preferred when procuring materials for use in district schools and buildings.

All purchases shall be made by formal contract or purchase order or shall be accompanied by a receipt. In order to eliminate the processing of numerous small purchase orders, the Superintendent or designee may create a "blanket" or "open" purchase order system for the purchase of minor items as needed from a vendor. He/she shall ensure that the "open" purchase order system details a maximum purchase amount, the types of items that can be purchased under this order, the individuals authorized to approve purchases, and the expiration date of the "open" order.

Legal Reference:**EDUCATION CODE**

17604 *Delegation of powers to agents; approval or ratification of contracts by governing board*

17605 *Delegation of authority to purchase supplies and equipment*

32370-32376 *Recycling paper*

32435 *Prohibited use of public funds, alcoholic beverages*

35010 *Control of district; prescription and enforcement of rules*

35035 *Powers and duties of superintendent*

35160 *Authority of governing boards*

35250 *Duty to keep certain records and reports*

38083 *Purchase of perishable foodstuffs and seasonal commodities*

41010 *Accounting system*

41014 *Requirement of budgetary accounting*

GOVERNMENT CODE

4330-4334 *California made materials*

PUBLIC CONTRACT CODE

3410 *U.S. produce and processed foods*

20111 *Contracts over \$50,000; contracts for construction; award to lowest responsible bidder*

Management Resources:**CSBA PUBLICATIONS**

Maximizing School Board Governance: Fiscal Accountability, 2006

WEB SITES

CSBA, Financial Services: <http://www.csba.org/fs>

California Association of School Business Officials: <http://www.casbo.org>

California Department of Education: <http://www.cde.ca.gov>

Policy Adopted:

TO: BOARD OF EDUCATION
FROM: TIM CUNEO / JANECE L. MAEZ
RE: ADOPT POLICY 3311 – BIDS

ACTION/MAJOR
11/05/09
Postponed
from 10/15/09

RECOMMENDATION NO. A.24

It is recommended that the Board of Education adopt board policy 3311 – Bids.

COMMENT: This policy came forward for first reading at the July 16, 2009, board meeting as part of the larger policy series review process. At that meeting, the board requested that this policy return for a second reading prior to board approval. The policy was returned to the Board on August 19, 2009 in the consent calendar with no changes. Staff is now proposing that the awarding of bids be tracked with respect to women and minority owned and local businesses. The board requested that language also be incorporated into the policy that would provide outreach in our bidding procedures to increase opportunities for these same businesses, similar to BPs 3300, 3312, and 7000, which are also on this agenda for approval.

Attachment:

- Board Policy 3311 – Bids (for approval)
- Administrative Regulation 3311 – Bids (for reference)

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

BIDS

In order to ensure transparency and the prudent expenditure of public funds, the Board of Education shall award contracts in an objective manner and in accordance with law. District equipment, supplies, and services shall be purchased using competitive bidding when required by law or if the Board determines that it is in the best interest of the district to do so.

When the Board has determined that it is in the best interest of the district, the district may piggyback onto the contract of another public agency or corporation to lease or purchase equipment or supplies to the extent authorized by law. (Public Contract Code 20118)

Bid specifications shall be carefully designed and shall describe in detail the quality, delivery, and service required.

To assist the district in determining whether bidders are responsible, the Board may require prequalification procedures as allowed by law and specified in administrative regulation.

To assist the district in determining whether bidders are responsible, the Board may require prequalification procedures as allowed by law and specified in administrative regulation. As a means of tracking how effective district efforts are at reaching out to historically underrepresented groups and encouraging them to submit bids, the Superintendent or designee shall monitor the fairness and diversity of bids and contracts awarded to women-and minority-owned and local business by collecting related data on vendors/contractors during the bidding process.

The Santa Monica-Malibu Unified School District has embarked on a multi-million dollar school construction facility improvement program to improve health, safety and classroom instruction by the year 2013. In recognition that the school construction program will require a large pool of qualified contractors, the Board of Education deems it imperative that local, small, minority, and culturally diverse businesses compete for these economic opportunities. Consequently, the Board of Education has established a 15% Business Outreach participation goal on District contracts. The mission of the Business Outreach Program is to increase the pool of qualified firms competing for SMMUSD bond-funded contracts and to provide information, access and technical assistance to compete for the bond-funded construction and related contracts, and promote the long-term competitive capacity of certain Business Outreach firms.

Legal Reference: (see next page)

BIDS (continued)

Legal Reference:

EDUCATION CODE

17595 Purchases through Department of General Services
38083 Purchase of perishable foodstuffs and seasonable commodities
38110-38120 Apparatus and supplies
39802 Transportation services

GOVERNMENT CODE

4330-4334 Preference for California-made materials
6252 Definition of public record
53060 Special services and advice
54201-54205 Purchase of supplies and equipment by local agencies

PUBLIC CONTRACT CODE

1102 Emergencies
2001-2001 Responsive bidders
3400 Bids, specifications by brand or trade name not permitted
3410 United States produce and processed foods
6610 Bid visits
12200 Definitions, recycled goods, materials and supplies
20103.8 Award of contracts
20107 Bidder's security
20111-20118.4 Contracting by school districts
20189 Bidder's security, earthquake relief
22002 Definition of public project
22030-22045 Alternative procedures for public projects (UPCCAA)
22050 Alternative emergency procedures
22152 Recycled product procurement
COURT DECISIONS
Marshall v. Pasadena USD, (2004) 119 Cal.App.4th 1241
Konica Business Machines v. Regents of the University of California, (1988) 206 Cal.App.3d 449
City of Inglewood-Los Angeles County Civic Center Authority v. Superior Court, (1972) 7 Cal.3d 861
ATTORNEY GENERAL OPINIONS
89 Ops.Cal.Atty.Gen. 1 (2006)

Management Resources:

WEB SITES

CSBA: [http:// www.csba.org](http://www.csba.org)
California Association of School Business Officials: <http://www.casbo.org>

BIDS**Advertised/Competitive Bids**

The district shall seek competitive bids through advertisement for contracts involving an expenditure of \$15,000 or more for a public project. *Public project* means construction, reconstruction, erection, alteration, renovation, improvement, painting, repainting, demolition, and repair work involving a district owned, leased, or operated facility. (Public Contract Code 20111, 22002)

The district shall also seek competitive bids through advertisement for contracts exceeding the amount specified in law, and as annually adjusted by the Superintendent of Public Instruction, for any of the following: (Public Contract Code 20111; Government Code 53060)

1. The purchase of equipment, materials, or supplies to be furnished, sold, or leased to the district
2. Services, not including construction services or special services and advice in accounting, financial, legal, or administrative matters
3. Repairs, including maintenance that is not a public project

Maintenance means routine, recurring, and usual work for preserving, protecting, and keeping a district facility operating in a safe, efficient, and continually usable condition for the intended purpose for which it was designed, improved, constructed, altered, or repaired.

Maintenance includes, but is not limited to, carpentry, electrical, plumbing, glazing, and other craft work designed to preserve the facility, as well as repairs, cleaning, and other operations on machinery and other permanently attached equipment. This definition does not include, among other types of work, janitorial or custodial services and protection provided by security forces, nor does it include painting, repainting, or decorating other than touchup. (Public Contract Code 20115)

Unless otherwise authorized by law, contracts shall be let to the lowest responsible bidder who shall give such security as the Board of Education requires, or else all bids shall be rejected. (Public Contract Code 20111)

The Board shall secure bids pursuant to Public Contract Code 20111 and 20112 for any transportation service expenditure of more than \$10,000 when contemplating that such a contract may be made with a person or corporation other than a common carrier, municipally owned transit system, or a parent/guardian of students who are to be transported. The Board may let this contract to other than the lowest bidder. (Education Code 39802)

No work, project, service, or purchase shall be split or separated into smaller work orders or projects for the purpose of evading the legal requirements of Public Contract Code 20111-20118.4 for contracting after competitive bidding. (Public Contract Code 20116)

BIDS (continued)

When letting a contract for the procurement and/or maintenance of electronic data processing systems and supporting software, the Board may contract with any one of the three lowest responsible bidders. (Public Contract Code 20118.1)

Instructions and Procedures for Advertised Bids

The Superintendent or designee shall call for bids by placing a notice at least once a week for two weeks in a local newspaper of general circulation published in the district, or if no such newspaper exists, then in some newspaper of general circulation, circulated in the county, and may post the notice on the district's web site or through an electronic portal. The notice shall state the work to be done or materials or supplies to be furnished and the time and place and web site where bids will be opened. The district may accept a bid that has been submitted electronically or on paper. (Public Contract Code 20112)

The notice shall contain the time, date, and location of any mandatory prebid conference, site visit, or meeting. The notice shall also detail when and where project documents, including final plan and specifications, are available. Any such mandatory visit or meeting shall not occur within a minimum of five calendar days of the publication of the initial notice. (Public Contract Code 6610)

Bid instructions and specifications shall include the following requirements and information:

1. All bidders shall certify the minimum, if not exact, percentage of post-consumer materials in products, materials, goods, or supplies offered or sold. (Public Contract Code 22152)
2. All bids for construction work shall be presented under sealed cover and shall be accompanied by one of the following forms of bidder's security: (Public Contract Code 20107, 20111)
 - a. Cash
 - b. A cashier's check made payable to the district
 - c. A certified check made payable to the district
 - d. A bidder's bond executed by an admitted surety insurer and made payable to the district

The security of unsuccessful bidders shall be returned in a reasonable period of time, but in no event later than 60 days after the bid is awarded. (Public Contract Code 20111)

BIDS (continued)

3. Bids shall not be accepted after the advertised bid opening time, regardless of whether the bids are actually opened at that time. (Public Contract Code 20112)
4. When two or more identical lowest or highest bids are received, the Board may determine by lot which bid shall be accepted. (Public Contract Code 20117)
5. If the district requires that the bid include prices for items that may be added to or deducted from the scope of work in the contract, the bid solicitation shall specify which one of the following methods will be used to determine the lowest bid. In the absence of such a specification, only the method provided in item #a below shall be used. (Public Contract Code 20103.8)
 - a. The lowest bid shall be the lowest total of the bid prices on the base contract without consideration of the prices on the additive or deductive items.
 - b. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that were specifically identified in the bid solicitation as being used for the purpose of determining the lowest bid price.
 - c. The lowest bid shall be the lowest total of the bid prices on the base contract and those additive or deductive items that, when taken in order from a specifically identified list of those items in the solicitation, and added to or subtracted from the base contract, are less than or equal to a funding amount publicly disclosed by the district before the first bid is opened.

The lowest bid shall be determined in a manner that prevents any information that would identify any of the bidders or proposed subcontractors or suppliers from being revealed to the district before the ranking of all bidders from lowest to highest has been determined.
6. Any subsequent change or alteration of a contract shall be governed by the provisions of Public Contract Code 20118.4.
7. After being opened, all submitted bids become public records pursuant to Government Code 6252 and shall be made available for review pursuant to law, Board policy, and administrative regulation.

BIDS (continued)**Alternative Bid Procedures for Technological Supplies and Equipment**

Upon a finding by the Board that a particular procurement qualifies for the alternative procedure, the district may acquire computers, software, telecommunications equipment, microwave equipment, and other related electronic equipment and apparatus through competitive negotiation. This procedure shall not apply to contracts for construction or for the procurement of any product that is available in substantial quantities to the general public. (Public Contract Code 20118.2)

The competitive negotiation shall include, but not be limited to, the following requirements: (Public Contract Code 20118.1)

1. The Superintendent or designee shall prepare a request for proposals (RFP) that shall be submitted to an adequate number of qualified sources, as determined by the district, to permit reasonable competition consistent with the nature and requirement of the procurement.
2. Notice of the RFP shall be published at least twice in a newspaper of general circulation, at least 10 days before the date for receipt of the proposals.
3. The district shall make every effort to generate the maximum feasible number of proposals from qualified sources and shall make a finding to that effect before proceeding to negotiate if only a single response to the RFP is received.
4. The RFP shall identify all significant evaluation factors, including price, and their relative importance.
5. The district shall provide reasonable procedures for the technical evaluation of the RFPs received, the identification of qualified sources, and the selection for the award of the contract.
6. An award shall be made to the qualified bidder whose proposal meets the evaluation standards and will be most advantageous to the district with price and all other factors considered.
7. If an award is not made to the bidder whose proposal contains the lowest price, then the district shall make a finding setting forth the basis for the award.
8. The district, at its discretion, may reject all proposals and request new RFPs.
9. Provisions in any contract concerning utilization of small business enterprises, that are in accordance with the RFP, shall not be subject to negotiation with the successful proposer.

BIDS (continued)**Bids Not Required**

Without advertising for bids and upon a determination that it is in the best interest of the district, the Board may authorize, by contract, lease, requisition, or purchase order, another public corporation or agency to lease data-processing equipment or to purchase materials, supplies, equipment, automotive vehicles, tractors, and other personal property for the district in the manner that the other public corporation or agency is authorized to make the leases or purchases from a vendor ("piggyback"). (Public Contract Code 20118)

Alternatively, if there is an existing contract between a public corporation or agency and a vendor for the lease or purchase of personal property, the district may authorize the lease or purchase of personal property directly from the vendor by contract, lease, requisition, or purchase order and make payment to the vendor under the same terms that are available to the public corporation or agency under the contract. (Public Contract Code 20118)

Supplementary textbooks, library books, educational films, audiovisual materials, test materials, workbooks, instructional computer software packages, or periodicals may be purchased in any amount without taking estimates or advertising for bids. (Public Contract Code 20118.3)

Perishable commodities, such as foodstuffs, needed in the operations of cafeterias may be purchased through bid or on the open market. (Education Code 38083)

In an emergency when any repairs, alterations, work, or improvement to any school facility is necessary to permit the continuance of existing school classes or to avoid danger to life or property, the Board may, by unanimous vote and with the approval of the County Superintendent of Schools, contract for labor and materials or supplies without advertising for or inviting bids or may authorize the use of day labor or force account for the emergency purpose. (Public Contract Code 20113)

Bids shall also not be required for day labor under circumstances specified in Public Contract Code 20114. Day labor shall include the use of maintenance personnel employed on a permanent or temporary basis. (Public Contract Code 20114)

Sole Sourcing

Specifications for contracts for construction, alteration, or repair of school facilities may not limit bidding, either directly or indirectly, to any one specific concern. Specifications designating a specific material, product, thing, or particular brand name shall follow the description with the words "or equal" so that bidders may furnish any equal material, product, thing, or service. (Public Contract Code 3400)

BIDS (continued)

However, specifications for such contracts may designate a product by brand or trade name (sole sourcing) if the Board has made a finding, described in the invitation for bids or RFP, that a particular material, product, thing, or service is designated for any of the following purposes: (Public Contract Code 3400)

1. To conduct a field test or experiment to determine its suitability for future use
2. To match others in use on a particular public improvement that has been completed or is in the course of completion
3. To obtain a necessary item that is only available from one source
4. To respond to the Board's declaration of an emergency, as long as the declaration has been approved by four-fifths of the Board when issuing the invitation for bid or RFP

Prequalification Procedure

For any contract for which bids are legally required, the Board may require that each prospective bidder complete and submit a standardized questionnaire and financial statement.

For this purpose, the Superintendent or designee shall supply a form which requires a complete statement of the bidder's financial ability and experience in performing public works. (Public Contract Code 20111.5)

Prospective bidders shall submit the questionnaire and financial statement at least five days before the date fixed for public opening of sealed bids. The information shall be verified under oath in the manner in which civil law pleadings are verified. The questionnaires and financial statements shall not be public records and shall not be open to public inspection. (Public Contract Code 20111.5)

The Superintendent or designee shall establish a uniform system for rating bidders on the basis of completed questionnaires and financial statements in order to determine the size of contracts on which each bidder is qualified to bid. Bidders must be deemed prequalified by the district at least one day before the fixed bid-opening date. (Public Contract Code 20111.5)

The Superintendent or designee shall furnish each qualified bidder with a standardized proposal form. Bids not presented on the standard form shall be disregarded. (Public Contract Code 20111.5)

The district may establish a procedure for prequalifying bidders on a quarterly basis and may authorize that prequalification be considered valid for up to one calendar year following the date of the initial prequalification. (Public Contract Code 20111.5)

BIDS (continued)**Protests by Bidders**

A bidder may protest a bid award if he/she believes that the award was inconsistent with Board policy, the bid's specifications, or was not in compliance with law. A protest must be filed in writing with the Superintendent or designee within five working days after receipt of notification of the contract award. The bidder shall submit all documents supporting or justifying the protest. A bidder's failure to file the protest documents in a timely manner shall constitute a waiver of his/her right to protest the award of the contract.

The Superintendent or designee shall review the documents submitted with the bidder's claims and render a decision in writing within 30 working days. The Superintendent or designee may also convene a meeting with the bidder in order to attempt to resolve the problem.

The bidder may appeal the Superintendent or designee's decision to the Board. The Superintendent or designee shall provide reasonable notice to the bidder of the time for Board consideration of the protest. The Board's decision shall be final.

TO: BOARD OF EDUCATION
FROM: TIM CUNEO / JANECE L. MAEZ
RE: ADOPT POLICY 3312 – CONTRACTS

ACTION/MAJOR
11/05/09
Postponed
from 10/15/09

RECOMMENDATION NO. A.25

It is recommended that the Board of Education adopt board policy 3312 – Contracts.

COMMENT: This policy came forward for first reading at the July 16, 2009, board meeting as part of the larger policy series review process. At that meeting, the board requested that this policy return for a second reading prior to board approval. The policy was returned to the board on August 19, 2009b with language proposing that staff track the awarding of contracts to women and minority owned and local businesses. The Board requested that language also be incorporated into the policy that would provide outreach in our contracting procedures to increase opportunities for these same businesses.

Attachment:

- Board Policy 3312 – Contracts

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

CONTRACTS

Whenever state law invests the Board of Education with the power to enter into contracts on behalf of the district, the Board may, by a majority vote, delegate this power to the Superintendent or designee. To be valid or to constitute an enforceable obligation against the district, all contracts must be approved and/or ratified by the Board. (Education Code 17604)

All contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee.

As a means of tracking how effective district efforts are at reaching out to historically underrepresented groups and encouraging them to submit bids, the Superintendent or designee shall monitor the fairness and diversity of bids and contracts awarded to women-and minority-owned and local business by collecting related data on vendors/contractors during the bidding process.

The Santa Monica-Malibu Unified School District has embarked on a multi-million dollar school construction facility improvement program to improve health, safety and classroom instruction by the year 2013. In recognition that the school construction program will require a large pool of qualified contractors, the Board of Education deems it imperative that local, small, minority, and culturally diverse businesses compete for these economic opportunities. Consequently, the Board of Education has established a 15% Business Outreach participation goal on District contracts. The mission of the Business Outreach Program is to increase the pool of qualified firms competing for SMMUSD bond-funded contracts and to provide information, access and technical assistance to compete for the bond-funded construction and related contracts, and promote the long-term competitive capacity of certain Business Outreach firms.

When required by law, contracts and subcontracts made by the district for public works or for goods or services shall contain a nondiscrimination clause prohibiting discrimination by contractors or subcontractors. The nondiscrimination clause shall contain a provision requiring contractors and subcontractors to give written notice of their obligations to labor organizations with which they have a collective bargaining or other agreement. (Government Code 12990)

The district shall not enter into a contract that prohibits a school employee from disparaging the goods or services of the contracting party. (Education Code 35182.5)

Contracts for Non-Nutritious Foods or Beverages

Effective July 1, 2007, the district or a district school shall not enter into or renew a contract for the sale of foods that do not meet the nutritional standards specified in Education Code 49431 or 49431.2 unless the contract specifies that such sales will occur later than one-half hour after the end of the school day and/or off school premises. (Education Code 49431, 49431.2)

In accordance with the dates specified in law, the district or a district school shall not enter into or renew a contract for the sale of beverages that do not meet the nutritional standards in Education Code 49431.5 unless the contract specifies that such sales will occur later than one-half hour after the end of the school day and/or off school premises.

CONTRACTS (Continued)

Before the district or a district school enters into or renews a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or nonnutritious food as defined in law, the Board shall ensure that the district has sufficient internal controls in place to protect the integrity of public funds and to ensure that funds raised as a result of the contract benefit public education. (Education Code 35182.5)

The Superintendent or designee shall develop the district's internal control procedures to protect the integrity of public funds. Such internal controls may include but not be limited to the following:

1. Control procedures that produce accurate and reliable financial statements and, at the same time, safeguard the assets, financial resources, and integrity of every employee responsible for handling money or property. Control systems shall be systematically evaluated and revised to keep pace with the changing responsibilities of management.
2. Procedures to ensure that district personnel do not handle cash or product at the school site. The contract shall specify that the vendor stock the machines and shall provide cash accounting, along with a check, for district proceeds directly to the control office.

In addition, the contract may specify whether contractor logos are permitted on district facilities, including but not limited to scoreboards and other equipment. If such logos are permitted, the contractor shall present the equipment to the Board as a gift. The gift may be accepted by the Board in accordance with Board policy and administrative regulation.

The contract shall be entered into on a competitive bid basis pursuant to Public Contract Code 20111 or through the issuance of a Request for Proposal. (Education Code 35182.5)

The Board shall not enter into or renew a contract that grants exclusive or nonexclusive advertising or sale of carbonated beverages, non-nutritious beverages, or non-nutritious food until parents/guardians, students, and members of the public have had an opportunity to comment on the contract at a public hearing held during a regularly scheduled board meeting or as otherwise authorized by Education Code 35182.5. The Board shall clearly, and in a manner recognizable to the general public, identify in the agenda the contract to be discussed at the meeting. (Education Code 35182.5)

The public hearing shall include but not be limited to a discussion of the nutritional value of food and beverages sold within the district; the availability of fresh fruit, vegetables, and grains in school meals and snacks, including locally grown and organic produce; the amount of fat, sugar, and additives in the food and beverages discussed; and barriers to student participation in school breakfast and lunch programs. (Education Code 35182.5)

The contract shall be accessible to the public and may not include a confidentiality clause that would prevent the district or a district school from making any part of the contract public. (Education Code 35182.5)

CONTRACTS (Continued)**Contracts for Electronic Products or Services**

The Board shall not enter into a contract for electronic products or services that requires the dissemination of advertising to students, unless the Board: (Education Code 35182.5)

1. Enters into the contract at a noticed, public hearing of the Board.
2. Makes a finding that the electronic product or service is or would be an integral component of the education of students.
3. Makes a finding that the district cannot afford to provide the electronic product or service unless it contracts to permit dissemination of advertising to students.
4. As part of the district's normal, ongoing communication to parents/guardians, provides written notice that the advertising will be used in the classroom or other learning center.
5. Offers parents/guardians the opportunity to request in writing that their child not be exposed to the program that contains the advertising. Any request shall be honored for the school year in which it is submitted, or longer if specified, but may be withdrawn by the parents/guardians at any time.

Legal Reference:**EDUCATION CODE**

200-262.4 Prohibition of discrimination on the basis of sex

14505 Provisions required in contracts for audits

17595-17606 Contracts

35182.5 Contract prohibitions

45103.5 Contracts for management consulting service related to food service

49431-49431.5 Nutritional standards

CODE OF CIVIL PROCEDURE

685.010 Rate of interest

GOVERNMENT CODE

12990 Nondiscrimination and compliance employment programs

53260 Contract provision re maximum cash settlement

53262 Ratification of contracts with administrative officers

LABOR CODE

1775 Penalties for violations

1810-1813 Working hours

PUBLIC CONTRACT CODE

4100-4114 Subletting and subcontracting fair practices

7104 Contracts for excavations; discovery of hazardous waste

7106 Noncollusion affidavit

20111 Contracts over \$50,000; contracts for construction; award to lowest responsible bidder

20104.50 Construction Progress Payments

22300 Performance retentions

UNITED STATES CODE, TITLE 20

1681-1688 Title IX, discrimination

Management Resources:**CSBA PUBLICATIONS**

Student Wellness: A Healthy Food and Physical Activity Policy Resource Guide, rev. 2005

WEB SITES

CSBA: <http://www.csba.org>

California Association of School Business Officials: <http://www.casbo.org>

Policy Adopted:

TO: BOARD OF EDUCATION
FROM: TIM CUNEO / JANECE L. MAEZ
RE: ADOPT POLICY 7000 – CONCEPTS AND ROLES

ACTION/MAJOR
11/05/09
Postponed
from 10/15/09

RECOMMENDATION NO. A.26

It is recommended that the Board of Education adopt board policy 7000 – Concepts and Roles.

COMMENT: This policy came forward for first reading at the July 16, 2009, board meeting as part of the larger policy series review process. At that meeting, the board requested that this policy return for a second reading prior to board approval. The policy was returned to the board on August 19, 2009, with language proposing that staff track the awarding of contracts to women and minority owned and local businesses. The Board requested that language also be incorporated into the policy that would provide outreach in our contracting procedures to increase opportunities for these same businesses.

Attachment:

- Board Policy 7000 – Concepts and Roles

MOTION MADE BY:
SECONDED BY:
STUDENT ADVISORY VOTE:
AYES:
NOES:

CONCEPTS AND ROLES

The Board of Education recognizes that one of its major responsibilities is to provide healthful, safe and adequate facilities that enhance the instructional program. The Board shall endeavor to make the provision of adequate school facilities a priority in the district.

Because the schools serve as a focal point for the community, the Board shall also strive to ensure that district facilities fit harmoniously and attractively into their neighborhoods and have flexibility of design to meet future educational and community needs.

As a means of tracking how effective district efforts are at reaching out to historically underrepresented groups and encouraging them to submit bids, the Superintendent or designee shall monitor the fairness and diversity of bids and contracts awarded to women-and minority-owned and local business by collecting related data on vendors/contractors during the bidding process.

The Santa Monica-Malibu Unified School District has embarked on a multi-million dollar school construction facility improvement program to improve health, safety and classroom instruction by the year 2013. In recognition that the school construction program will require a large pool of qualified contractors, the Board of Education deems it imperative that local, small, minority, and culturally diverse businesses compete for these economic opportunities. Consequently, the Board of Education has established a 15% Business Outreach participation goal on District contracts. The mission of the Business Outreach Program is to increase the pool of qualified firms competing for SMMUSD bond-funded contracts and to provide information, access and technical assistance to compete for the bond-funded construction and related contracts, and promote the long-term competitive capacity of certain Business Outreach firms.

The Board shall strive to have a school facilities plan in place and regularly reviewed in light of the district's educational goals. In accordance with this plan, the Board shall:

1. Approve additions or major alterations in excess of \$10,000 to existing buildings
2. Determine what new buildings shall be built, when and where, and what equipment shall be purchased for them
3. Determine the method of financing that will be used
4. Select and purchase school sites for future expansion
5. Approve the selection of architects and structural engineers
6. Award contracts for design and construction
7. Name schools and individual buildings
8. Advocate school facility needs to the community

CONCEPTS AND ROLES (continued)

The Superintendent or designee shall:

1. Assess the district's short- and long-term facility needs
2. Direct the preparation and updating of the facilities plan
3. Oversee the preparation of bids and award of contracts
4. Supervise the implementation of the district's building program in accordance with the master plan, Board policy, and state and local requirements, including collaboration with the architect and contractor on the construction of new facilities and modernization of existing facilities
5. Represent the district in official governmental interactions related to the building program

Legal Reference:**EDUCATION CODE**

17210-17224 General provisions (school sites)

17260-17268 Plans of schoolhouses

17280-17317 Approval of plans and supervision of construction

17340-17343 Building of schoolhouses

17350-17360 Factory-built school buildings

17365-17374 Fitness of buildings for occupancy; liability of board members

17400-17429 Leasing of school buildings

CODE OF REGULATIONS, TITLE 5

14001 Minimum standards

14010 Procedure for site acquisition

14030 Preliminary procedure, planning and approval of school facilities

14031-14032 Submissions to bureau of school facilities planning; approval

Policy Adopted:

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

11/05/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / MAROLYN FREEDMAN

Postponed
from 10/15/09

RE: UPDATE ON MENTAL HEALTH SERVICES FOR STUDENTS
AND FAMILIES

DISCUSSION ITEM NO. D.01

At the Board of Education's request, the Director of Pupil Services will present a report on the mental health support services available to SMMUSD students and their families.

In addition to mental health services provided by SMMUSD, the city of Santa Monica Community Development Program provides an annual funding support of approximately \$600,000 to community mental health agencies to support the students and families in Title I schools.

Pupil Services staff meet monthly with the city program representative and the mental health agencies to maintain a strong collaborative relationship between the schools and our community partners, to provide comprehensive services that span the continuum of prevention and treatment strategies and to evaluate the effectiveness of our current programs.

Each agency will present a brief presentation on the continuum of services and programs they provide to the child and families in SMMUSD.

TO: BOARD OF EDUCATION

DISCUSSION

11/05/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: UPDATE ON THE ADVANCED PLACEMENT PROGRAM

DISCUSSION ITEM NO. D.02

Each year, staff updates the Board of Education on the Advanced Placement Program in district high schools. Students pursuing the most rigorous preparation for college enroll in Advanced Placement courses, including English, mathematics, science, history/ social studies, foreign languages, and art. The Advanced Placement program and associated curriculum is developed by the College Board. Performance in these courses is measured through national examinations tied to the curriculum of each course. Scores range from 1 to 5, and students scoring a 3 or higher may receive college credit.

District performance and participation data from 2009 for all participating students and relevant subgroups of students will be discussed. Additionally, enrollment in Advanced Placement courses for the academic year 2009-2010 will be discussed.

INFORMATION ITEMS

TO: BOARD OF EDUCATION

INFORMATION

11/05/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17th Street, Santa Monica, CA 90405.

Huanying, An invitation to Chinese Vol. 1 & 2, by Jiaying Howard and Lanting Xu for Mandarin Chinese 1 and 2. Adoption requested by Dr. Chiung-Sally Chou

Integrated Chinese Level 1 Part 1 and 2, Third Edition, edited by Yuehua Liu and Tao-Chung Yao, Nyan-Ping Bi, Liangyan Ge, Yaohua Shi for Mandarin Chinese 1 and 2, Writing. Adoption requested by Dr. Chiung-Sally Chou