

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**AGENDA**

**November 20, 2008**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, November 20, 2008, in the District Administrative Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:15 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. At 4:16 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:52 p.m. in the Board Room.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (80):**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (10):  
DN-1020-08/09                      DN-1021-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (Special Education Coordinator). (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (1 potential case). (40)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (20)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (30)**

5:54 pm

- **Outgoing Board of Education Member – Dr. Kathy Wisnicki**

*Mr. de la Torre commended Dr. Wisnicki for her activism for public education. On behalf of the board and the district, Superintendent Cuneo presented Dr. Wisnicki with flowers, a card, and a curved, glass plaque. Mr. Mechur thanked Dr. Wisnicki for her leadership during the passage of Measure BB and parcel taxes. He said he appreciated her ability to stand up for all of the district's students. Dr. Escarce remarked on his friendship with Dr. Wisnicki and referred to her as a model for professionalism, knowledge, and preparation regarding board meetings and issues regarding the district. Ms. Pye said that she benefited from serving on the board with Dr. Wisnicki. Dr. Matthews said that he admires Dr. Wisnicki for taking on more responsibilities throughout the years. He called her a great district advocate and thanked her for leadership and hard work. Ms. Cartee-McNeely commended Dr. Wisnicki for bridging both communities for Measure S. Mr. Cuneo said that although he had not worked with Dr. Wisnicki for a long time, he appreciates her efforts in helping him to acclimate to a new district, and asked her to assist in continuing to bring together both communities.*

*Dr. Wisnicki said she was touched and filled with gratitude. She has been reflecting on the last four years, a time during which she has worked alongside several board members, Superintendents, dedicated staff, and members of both communities. She expressed her trust in her fellow board members to represent the district as a whole, move forward with a strong educational program, and navigate through difficult times ahead regarding the budget. Dr. Wisnicki commended the district for planning ahead and being on relatively solid ground. She expressed her gratitude to friends and colleagues from Malibu who came tonight to support her.*

Public Comment:

- *Heather Anderson, a member of the community, thanked Dr. Wisnicki for her dedicated service to the district.*

6:12 pm

- **Exceptional Latino Educator Award**

*Mr. de la Torre reported that in honor of Latino Heritage Month (September 15<sup>th</sup> to October 15<sup>th</sup>), the board wanted to acknowledge the cultural diversity that makes our two communities special. He announced that the first recipient of the SMMUSD Exceptional Latino Educator Award is Mr. Jose Lopez, a Spanish teacher at SAMOHI. Mr. de la Torre then read aloud a short biography, highlighting Mr. Lopez's professional accomplishments and continuous efforts to ensure the success of his students. Dr. Pedroza, SAMOHI's Principal, thanked Mr. Lopez for his many years of service, for always striving to improve his work environment, and for always coming to work with a smile. Dr. Pedroza informed the board that Mr. Lopez was also a member of UCLA's soccer Hall of Fame and was an accomplished actor – a true Renaissance Man.*

*Mr. Lopez thanked the board. He informed them that as of last week, he started working at SAMOHI thirty-five years ago coaching the boys' soccer team. When he learned about the award last week, he was initially apprehensive because he does not believe the district should be separating people according to race, but he does agree that he has a great relationship with his students. On the behalf of his students, Mr. Lopez thanked the board for the award.*

*Dr. Escarce commented that Mr. Lopez most likely would have still won the award even if the word "Latino" was taken out of the title. Dr. Escarce's own children have had Mr. Lopez as a teacher and, as a result, have a tremendous command of the Spanish language. Mr. Lopez is still their favorite teacher. Ms. Leon-Vazquez added that her daughter also benefited from having Mr. Lopez as a Spanish teacher.*

6:21 pm

- **McKinley Elementary School (10)**

*Principal Irene Gonzalez reported that staff members at McKinley Elementary School work collaboratively in many ways, including in professional learning communities. One of these communities is the Special Education learning community. As part of their presentation, Ms. Gonzalez and Assistant Principal Amy Teplin called attention to staff from this Special Education learning community. Staff members who were introduced included Judy Franklin (Teacher Collaborator for the Preschool), Sarah Garden*

(Kindergarten teacher), Jackie Wiseman (1<sup>st</sup>-3<sup>rd</sup> grade Special Day Class teacher), Nancy Murphy (4<sup>th</sup>-5<sup>th</sup> Special Day Class teacher), Jocelyn Landis (Speech and Language Pathologist), Rachel Bressler (the school nurse), Gabriella Gonzalez (Resource Specialist), Judy Moore (School Psychologist), Karrie Kingsley (Occupational Therapist), and Gina Kittle (Reading Specialist). Ms. Gonzalez commended all her staff for being such an amazing team. Milvi Laan, a McKinley parent, said she loves the school's community, size, and administration. Being a parent of a child with special needs can be frustrating at times, she said, but the support staff at McKinley has made the journey wonderful.

On behalf of the board, Mr. de la Torre thanked the Mc Kinley staff for their dedication to the students. He recognized Principal Gonzalez for her continuous hard work.

## V. APPROVAL OF THE AGENDA

*It was moved by Ms. Leon-Vazquez, seconded by Ms. Pye, and voted 7/0 to approve the agenda.*

## VI. APPROVAL OF MINUTES

- A.01 Approval of Minutes .....1  
*There are no minutes for approval.*

## VII. CONSENT CALENDAR (5)

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

### Curriculum and Instruction

- A.02 Approval of Independent Contractors .....2  
A.03 Overnight Field Trip(s) – 2008-2009 .....3  
A.04 Conference and Travel Approval/Ratification ..... 4-5  
A.05 Supplemental Textbooks .....6  
A.06 Increase in FTEs – McKinley Elementary School .....7  
A.07 Approval of Special Education Contracts – 2008-2009 ..... 8-12

### Business and Fiscal

- A.08 Award of Purchase Orders – 2008-2009 ..... 13-13e  
A.09 Acceptance of Gifts – 2008/2009 ..... 14-18  
A.10 Amendment to JJ Plumbing – Bid #8.13R – Districtwide Plumbing Repairs –  
Change Order #2 .....19

### Measure “BB”

- A.11 Revisions to District Facility Standards for Preschool Facility Locations .....20  
A.12 Increase Scope for Architectural Services for John Adams Middle School  
Boys & Girls Club – Killefer Flammang Architects – Change Order #3, for  
Measure “BB” Projects .....21  
A.13 Increase Scope for Architectural Services for Roosevelt Elementary School –  
WWCOT – Change Order #4, for Measure “BB” Projects .....22  
A.14 Increase Scope for Architectural Services for Data Center – WWCOT –  
Change Order #5, for Measure “BB” Projects .....23

6:33 pm

A.15	Increase Scope for Architectural Services for Edison Language Academy – Daly Genik/IBI – Change Order #5, for Measure “BB” Projects.....	24
A.16	Increase Scope for Architectural Services at Malibu High School – HMC – Change Order #5, for Measure “BB” Projects.....	25
A.17	Increase Scope for PBS&J to Conduct an Archeological Survey for Malibu High School – Change Order #3, for Measure “BB” Projects.....	26

### **Personnel**

A.18	Certificated Personnel – Elections, Separations .....	27-31
A.19	Special Service Employees .....	32
A.20	Classified Personnel – Merit.....	33-40
A.21	Classified Personnel – Non-Merit.....	41

## **VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI. **CONTINUATION OF PUBLIC COMMENTS.**

## **IX. COMMUNICATIONS (24)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

### **A. Student Board Member Reports**

6:49 pm

#### **Jaime Black – Santa Monica High School (3)**

*Ms. Black updated the board regarding events at SAMOHI.*

6:52 pm

#### **Roya Sahafi – Malibu High School (3)**

*Ms. Sahafi updated the board regarding evens at Malibu High School.*

#### **Isis Enriquez – Olympic High School (3) – no report**

### **B. SMMCTA Update – Mr. Harry Keiley (5) – no report**

6:54 pm

### **C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)**

*Ms. Cartee-McNeely reported that the Executive Committee of SEIU has met monthly with the Superintendent since August. She is pleased with the productivity and effectiveness of these meetings. She commended the Superintendent’s problem-solving style. To close her report, she wished everyone a blessed Thanksgiving and safe travel for those who will be visiting friends and family.*

6:55 pm

### **D. PTA Council – Rebecca Kennerly (5)**

*Ms. Kennerly began her report by recognizing Dr. Wisnicki’s strong contributions to the PTA. The PTA Council has accomplished much since the last board meeting. Ms. Kennerly related one story from the Special*

*Education Fall Forum, in which a parent told her that the goal of changing the cultural was becoming evident. Ms. Kennerly commented that this level of collaboration could not have happened without dedication from the Superintendent, staff, and board. At the SAMOHI meeting last night, discussions were held regarding the way our youth and young adults interact with the larger community. The PTA Council get its priorities at the Tuesday meeting; the PTAs will examine what PTA pays for in a much more organized fashion in an attempt to align the philosophy of the district with expenditures. There will be a special Presidents meeting in December to examine PTA budgetary items that should be district responsibilities.*

**X. SUPERINTENDENT'S REPORT (5)**

7:01 pm

*Superintendent Cuneo said he was pleased that the Special Education Forum on Saturday was such a positive event. He expressed his gratitude for the hard work of Rebecca Kennerly and Judith Meister. The district rolled out the Parent Handbook in both English and Spanish. The handbook is intended to guide parents through the daunting pathway of Special Education, as well as assist Special Education and general education staff. The district hopes to have two more forums this year to provide parents with information. Last Thursday, the Parent Resource Network held its first collaborative meeting. The program will start with five schools, where an ombudsperson will assist Special Education and general education parents at those sites. There will be a training for parents and principals who will be participating as partners. The district will take time to evaluate the effectiveness for the program before rolling it out to the other sites. The goal is to make SMMUSD's Special Education Collaborative a model for other districts. Mr. Cuneo thanked the PTA, SEDAC, and district staff for their commitment to tackling these difficult and emotional issues in order to meet the needs of our students.*

*In regards to the budget, Mr. Cuneo commented that all districts are facing difficult times. The Governor is proposing mid-year cuts that could have a dramatic effect on K-12 education. Statewide cuts may include a reduced revenue limit, a reduced COLA, no COLA for categorical programs, class size reductions, and other programs. Mr. Cuneo commended SMMUSD's Board of Education for being prudent and setting money aside, but even that may not be enough if we continue at our present expenditure rate. He assured commented that SMMUSD is in a good position, and we won't be forced to react immediately like some other districts. He said that the district is going to take time to closely examine its budget and run some scenarios. The idea is not to panic, but to approach these possible cuts strategically.*

*The Superintendent informed the board that he has been working the site Principals regarding their yearly plans. The focus will include literacy and math instruction, as well as a personal/professional goal they want to meet for themselves. He remarked that SMMUSD has talented Principals, who are drilling student data to determine where the focus needs to be in order to improve student learning.*

*Mr. Cuneo dispelled a rumor that the JAMS field was going to be used during school hours. SMC has asked to use the JAMS field and, as per board direction, the fields will not be used until after school hours.*

*Mr. Cuneo, Monsignor Torgeson, and Dr. Pedroza recently had lunch with the Principals from St. Anne's and St. Monica's in order to collaborate and find ways to help all the children in Santa Monica.*

*Mr. de la Torre inquired about the recent event where students had a run-in with police officers. Mr. Cuneo informed the board that a meeting has held at SAMOHI last night to address this situation. According to the police report, the incident began as a J-walking ticket that escalated. Mr. Cuneo called Chief Jackman to work with our students to help understand what happened. The district is working with the police department to inform students of what police deal with when all the students leave campus at one time. Mr. Cuneo commended Dr. Pedroza, the other SAMOHI administrators, and Chief Jackman for their work regarding this incident. Mr. Cuneo clarified for Mr. Snell that Dr. Pedroza and staff are putting together plans to help students who witnessed the confrontation. Mr. Cuneo said it was unfortunate that this small event had such a large impact, but since it has, he suggested that the district use it as a learning opportunity.*

### **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

#### **XI. MAJOR ITEMS (45)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

7:24 pm	A.22	Increase Scope for Architectural Services for Santa Monica High School – R. L. Binder Architecture & Planning – Change Order #5 and Project Scope Review (30) .....	42-43
8:58 pm	A.23	Replace Three Positions on the Financial Oversight Committee and Reappointment of Term for Cynthia Torres (5) .....	44-45
8:59 pm	A.24	2008-09 Budget Transfers (10) .....	46-53

#### **XII. DISCUSSION ITEMS (185)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

9:13 pm	D.01	Title I Funding (20) .....	54
9:31 pm	D.02	Students of Color Task Force Report (45) .....	55
11:25 pm	D.03	Request for Professional Search Proposals for District Superintendent (10) .....	56
11:40 pm	D.04	Homework Policy Review Process and Timeline (20) .....	57
	D.05	Revise Policy 1220 – District Advisory Committees (30) .....	58-70
11:57 pm	D.06	Revise Policy 6161 – Selection of Instructional Materials (10) .....	71-74
11:58 pm	D.07	Certificated Hiring Statistics for 2008-09 (20) .....	75

#### **XIII. INFORMATIONAL ITEMS (0)**

12:15 am	I.01	Supplemental Textbooks (0) .....	76
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#### **XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX. ADJOURNMENT**

It was moved by Dr. Escarce, moved by Ms. Leon-Vazquez, and voted 7/0 to adjourn the meeting to return to closed session at 12:35 a.m. The next meeting will be a board retreat scheduled for **Monday, December 8, 2008, at 4:00 p.m.** in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. The next regularly scheduled meeting will be held on **Thursday, December 11, 2008, at 5:30 p.m.** in the Board Room at the District Offices.

Approved: 1/15/09

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

**Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.  
Meetings held at the District Office and in Malibu are taped and rebroadcast  
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.  
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

# SMMUSD Board of Education Meeting Schedule 2008-2009

**Closed Session begins at 4:00pm**  
**Public Meetings begin at 5:30pm**

July through December 2008					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21* DO		*8/21: Begins at 4:30pm
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20* DO	11/27 (5 <sup>th</sup> Thurs)	*11/20: Location moved to District Office Thanksgiving 11/27-28
December	12/8* DO	12/11 DO	12/17* DO	winter break	*12/8: Special Meeting *12/17: Special Meeting
<b>December 22 – 31: Winter Break</b>					
January through June 2009					
<b>January 1 – 2: Winter Break</b>					
January	winter break		1/15 DO	1/29 (5 <sup>th</sup> Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
<b>April 6-17: Spring Break</b>					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.



**Santa Monica-Malibu Unified School District  
Board of Education  
November 20, 2008**

**I CALL TO ORDER**

4:15pm

4:16pm

5:52pm

**A Roll Call**

Oscar de la Torre – President  
Jose Escarce – Vice President  
Maria Leon-Vazquez – *absent for Closed Session*  
Ralph Mechur  
Kelly Pye  
Barry Snell  
Kathy Wisnicki

Student Board Members

Jaime Black – Santa Monica High School  
Roya Sahafi – Malibu High School  
Isis Enriquez – Olympic High School – *excused absence*

**B Pledge of Allegiance**

*Led by Student Board Member Black.*

**II CLOSED SESSION**

*President de la Torre reported out of Closed Session:*

*It was moved by Dr. Escarce, seconded by Mr. Snell, and voted 6/0 (Ms. Leon-Vazquez was absent for Closed Session) to approve the following settlement cases pursuant to GC Section 54954.9 (b), as cited in the Brown Act:*

<i>DN-1020-08/09</i>	<i>\$ 30,000</i>
<i>DN-1021-0809</i>	<i>85,000</i>
<i>Total settlement amount:</i>	<i>\$ 115,000</i>

TO: BOARD OF EDUCATION

ACTION  
11/20/08

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

*There are no minutes to approve.*

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

<b>Contractor / Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Family Services of Santa Monica  9/2/08 to 6/31/09  Not to exceed: \$15,000	Counsel students at request of Principal. Mediation and information meetings.	SMASH	01-73950-0-31000-10000- 5802-009-4090 01-73960-0-31000-10000- 5802-009-4090 01-90150-0-31000-10000- 5802-009-4090
Ana Maria Guterrez  9/1/08 to 6/30/09  Not to exceed: \$20,000	Will provide weekly counseling and therapy services to Latino students & their families.	Malibu	01-90120-0-11100- 10000-5802-010-4100
LFR Inc.  Amend Contract Date: 9/27/07 to 6/30/09 <del>9/27/07 to 6/30/08</del>  Total Contract Amount Currently: \$326,592 (last approved 9/18/08)	Measure "BB" services.	Edison	21-00000-0-00000- 85000-5802-050-1500

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2008-2009 school year. No child will be denied due to financial hardship.

<b>School Grade # students</b>	<b>Destination Dates of Trip</b>	<b>Principal/ Teacher</b>	<b>Cost Funding Source</b>	<b>Subject</b>	<b>Purpose Of Field Trip</b>
Samohi 9-12 42	California Orchestra Directors Association - San Jose State University, CA 12/4/08 to 12/6/08	Catherine Baxter/Joni Swenson and Jason Aiello	\$350 per student by parent donation and fundraising	Music	CODA Honor Orchestras - students successfully auditioned and will represent Samohi in All State Orchestra.
Samohi 11-12 12	Virtual Enterprise Bakersfield International Trade Fair 12/3/08 to 12/5/08	Catherine Baxter/Teri Jones and Mary Kay McCray	\$160 per student by parent donation and fundraising	ROP, entrepre- neurship course, Virtual Enterprise	Students will attend a business plan competition and trade show to promote their on-line virtual business.
Franklin 5 110	Astro Camp, Idyllwild, CA 1/30/09-2/1/09	Tara Brown/Erin Powell	\$250 per student by parent donation and fundraising	Science	Annual science enrichment supporting the curriculum.

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>HYATT, Virginia</u> Purchasing 21-00000-0-00000-85000-5220-050-2600 State School Building Fund- <b>Function:</b> Facilities/Acquisition	CHPS Sacramento, CA September 10 – 12, 2008	\$59 REIMB. FOR FOOD ONLY
<u>MURPHY, Titia</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- <b>Resource:</b> School & Library Impvmnt.	Bureau of Educational Research Accelerating Student Learning In Social Studies Anaheim, CA November 13, 2008	\$199 +1 SUB
<u>ROMAN, Bertha</u> Ed Services 01-00000-0-19100-10000-5220-030-1300 General Fund- <b>Function:</b> Instruction	2008 Data Director User Conference Ontario, CA November 24 – 25, 2008	\$500

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
<b>NONE</b>		

<b>Group Conference and Travel: In-State</b>		
<i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>BOEWE, Juliette</u> +2 Additional Staff Special Ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	Juvenile Bipolar Disorder El Segundo, CA November 18, 2008	\$100 TOTAL
<u>DANELLEY, Bekah</u> <u>KITTEL, Gina</u> Special ed/District 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option	Spotlight the "T" in RTI Palmdale, CA November 6, 2008	\$100 TOTAL
<u>JENNINGS, Kris</u> <u>DIDION, Kelley</u> <u>Point Dume Elementary</u>	Field Trip to Sacramento and Gold Rush County Sacramento, CA May 19, 2008	\$0
<u>PEREZ, Lourdes</u> <u>BON, Nancy</u> Adams Middle 01-73950-0-11100-10000-5220-011-4110 General Fund- <b>Resource:</b> School & Library Imprvmnt.	CEEA/SDR Fractions, Decimals And Percents Burbank, CA December 12, 2008	\$398 TOTAL +2 SUBS
<u>SERRATORE, Rosa</u> <u>MACON, Tristen</u> Ed Services 01-40350-0-11100-21000-5220-035-1300 General Fund- <b>Resource:</b> Title II-Teacher Quality	California Mathematics Council-South Palm Springs, CA November 7 – 8, 2008	\$675 TOTAL

<b>Out-of-State Conferences: Individual</b>		
<u>O'BRIEN, Marianna</u> Lincoln Middle 01-73950-0-11100-10000-1160-012-1501 General Fund- <b>Resource:</b> School & Library Imprvmnt.	NSTA Portland Area Conference On Science Education Portland, OR November 19 – 23, 2008	\$0 SUB ONLY

<b>Out-of-State Conferences: Group</b>		
<b>NONE</b>		

MOTION MADE BY: Mr. Snell  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Cry The Beloved Country**, by Alan Paton for ninth grade HP English at Malibu High School. Adoption requested  
By Bonnie Thoreson.

**Twelve Angry Men**, by Reginald Rose for tenth grade CP English Language at Malibu High School. Requested by Bonnie Thoreson.

MOTION MADE BY: Mr. Snell  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: INCREASE IN FTES - MCKINLEY ELEMENTARY SCHOOL

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve an addition of .15 FTE to add an Office Specialist position, 6 hours per week to assist with office responsibilities at McKinley Elementary School.

FUNDING NOTE: The 2008-2009 budget will be adjusted \$4,534 for salary and benefits.

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

**NPS**

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
The HELP Group (Village Glen)	1/16/1993	NPS	#43-UC09203	\$ 33,054
The HELP Group - contract increase	8/14/1993	Transportation	#23-UC09075	\$ 13,440
Vista School	12/02/95	NPS	#44-UC09211	\$ 32,626

Amount Budgeted NPS 08/09	\$ 1,500,000
Prior Board Authorization as of 11/06/08	\$ 1,070,429
Balance	\$ 429,571
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 79,120
Balance	\$ 350,451

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 11/20/08					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

**NPA**

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
WAPADH	2/19/98	AAC assessment / IEP attendance	#37 - UC09205	\$ 1,050

WAPADH	11/28/95	AAC assessment / IEP attendance	#38 - UC09206	\$ 1,050
WAPADH	12/24/97	AAC assessment / IEP attendance	#39- UC09207	\$ 1,050
WAPADH	8/14/00	AAC assessment / IEP attendance	#40- UC09208	\$ 1,050
WAPADH	3/7/2002	AAC assessment / IEP attendance	#41- UC09209	\$ 1,050
WAPADH	10/11/93	Speech coaching	#42- UC09210	\$ 3,000

Amount Budgeted NPA 08/09		\$ 1,400,000
Prior Board Authorization as of 11/06/08		\$ 1,012,864
	Balance	\$ 387,136
Positive Adjustment (See Below)		\$ 6,000
Total Amount for these Contracts		\$ 8,250
	Balance	\$ 384,886

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 11/20/08					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Ruth Punt	Speech Assessments	#36 - UC09189	E	\$ 6,000	

#### NPA PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11800-5125043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Mediscan - contract increase	Various	NPA-Speech Therapy	#1- UC09093	\$ 63,665

Amount Budgeted NPA Pre School 08/09	\$ 100,000
Prior Board Authorization as of 11/06/08	\$ 0
Balance	\$ 43,205
Total Amount for these Contracts	\$ 63,665
Balance	\$ -20,460

**Instructional Consultants**

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

<b>Instructional Consultant</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>
Dr. Trang Nguyen	3/30/93	Vision Therapy Assessment	#38-UC09198	\$ 395
Dr. Trang Nguyen	12/13/98	Vision Therapy & Post- Therapy Assessments	#39 - UC09199	\$ 1,340
Ruth Punt - contract increase	Various	Speech Assessments	#36 - UC09189	\$ 6,000
Dr. Trang Nguyen	7/17/01	Vision Therapy Assessment	#40 - UC09211	\$ 395

Amount Budgeted Instructional Consultants 08/09	\$ 310,000
Prior Board Authorization as of 11/06/08	\$ 410,087
Balance	\$ -100,087
Positive Adjustment (See Below)	\$ 0

Total Amount for these Contracts	\$ 8,130
Balance	\$ -108,217

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2008-09 in the amount of \$ 3,700 as of 10/16/08					
<b>Instructional Consultant</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Reduce (R) Eliminate (E)</b>	<b>Adjusted Amount</b>	<b>Comment</b>

**Instructional Consultants -INFANT**

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

<b>Nonpublic School/Agency</b>	<b>Student DOB</b>	<b>Service Description</b>	<b>Contract Number</b>	<b>Cost Not to Exceed</b>

Amount Budgeted Instructional Consult-Infants 08/09	\$ 15,000
Prior Board Authorization as of 10/16/08	\$ 14,000
Balance	\$ 1,000

Total Amount for these Contracts	\$ 0
Balance	\$ 1,000

**Instructional Consultants -PRE SCHOOL**

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 08/09	\$ 175,000
Prior Board Authorization as of 10/16/08	\$ 53,220
Balance	\$ 121,780

Total Amount for these Contracts	\$ 0
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Balance	\$ 121,780
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**Non-Instructional Consultants**

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	8/16/95	Speech assessment Audiology assessment OT assessment	#9 - UC09200	\$ 3,050
Parent Reimbursement	12/27/94	Travel to NPS	#10 - UC09212	\$ 1,200

Amount Budgeted Non-Instructional Consultants 08/09	\$ 144,000
Prior Board Authorization as of 11/06/08	\$ 110,910
Balance	\$ 33,090

Positive Adjustment (See Below)	\$ 45,000
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Total Amount for these Contracts	\$ 4,250
Balance	\$ 73,840

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2008-09 in the amount of \$ 3,700 as of 11/20/08					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment
Parent Reimbursement	Educational Costs and assessments	#8 - UC09202	E	\$ 45,000	

**NPS-Legal**

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed
Littler Mendelson - contract increase	Legal Services	#4 - UC09115	\$ 100,000

Amount Budgeted Legal Services 08/09		\$ 200,000
Prior Board Authorization as of 11/06/08		\$ 395,000
	Balance	\$ -195,000
 Total Amount for these Contracts		\$ 100,000
	Balance	\$ -295,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Mr. Snell  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
11/20/08  
FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.0

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from October 28, 2008, through November 12, 2008, for fiscal /09.

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Ms. Maez clarified that the account coding for PO 91357 is correct, but it does not belong to Measure BB.

MOTION MADE BY: Mr. Snell  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 20, 2008

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
*** CHANGED PURCHASE ORDERS ***					
913486	DIAGNOSTICS DIRECT INC	REORDERED CORRECT QTY GLOVE	CHILD DEVELOPMENT CENTER	359.64	CD
			** CHANGED PURCHASE ORDERS	359.64	
*** NEW PURCHASE ORDERS ***					
913653	A & R WHOLESALE DISTRIBUTORS	OPEN ORDER FOR SNACK FOOD	SAMOHI STUDENT STORE	2,500.00	U
912820	AAA FLAG AND BANNER/W.L.A.	JAMS SYNTHETIC FIELDS RULES	BUSINESS SERVICES	1,896.18	R
913505	AAHS ENGRAVING	GENERAL SUPPLIES/MATERIALS	BOE/SUPERINTENDENT	500.00	U
913542	ABILITATIONS	LOW INCIDENCE SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	224.80	R
913706	ACT	AVID EXPLORE TESTS/ED FOUND	JOHN ADAMS MIDDLE SCHOOL	1,110.65	R
913654	ACTION LOGOS LLC	REORDER SPIRIT BEANIES	SAMOHI STUDENT STORE	810.00	U
912996	ADVANCED ELECTRONICS	RADIO BATTERIES	ADULT EDUCATION CENTER	60.13	A
913677	ANIMAL & INSECT PEST MGMT INC	OPERATIONS CONTRACT PEST CONT	FACILITY OPERATIONS	4,000.00	U
913364	APPLE COMPUTER CORP	IMAC LOCKDOWNS	OLYMPIC CONTINUATION SCHOOL	475.70	U
913405	APPLE COMPUTER CORP	MACBOOK COMPUTERS	MALIBU HIGH SCHOOL	4,686.11	R
913474	APPLE COMPUTER CORP	Computer Hardware	ROOSEVELT ELEMENTARY SCHOOL	44.94	U
913585	APPLE COMPUTER CORP	PE EQUIPMENT/GIFT	JOHN ADAMS MIDDLE SCHOOL	1,175.60	R
913586	APPLE COMPUTER CORP	COMPUTER/AVID ED FOUND GRANT	JOHN ADAMS MIDDLE SCHOOL	1,380.61	R
913647	APPLE COMPUTER CORP	COMPUTER PARTS	EDISON ELEMENTARY SCHOOL	124.49	U
913686	ARROW RESTAURANT EQUIPMENT	SALAD BARS PURCHASED FOR GRANT	FOOD SERVICES	3,531.12	F
913524	ARSENAULT ASSOCIATES	MAINT AND SUPPORT SERV	TRANSPORTATION	1,675.61	R
913477	ATLAS PHONES	TELEPHONE EQUIP	SANTA MONICA HIGH SCHOOL	798.89	U
913366	AVENA, KATHLEEN	REIMB./MEMBERSHIP FEE	SPECIAL EDUCATION REGULAR YEAR	85.00	R
913669	AVENA, KATHLEEN	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	500.00	R
913687	BADT, JONATHAN	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	1,000.00	R
913473	BARNES & NOBLE/SANTA MONICA	Mathematics Resources	ROOSEVELT ELEMENTARY SCHOOL	127.68	R
913727	BARNES & NOBLE/SANTA MONICA	Books	STATE AND FEDERAL PROJECTS	373.42	R
912592	BEST BUY	CAMERA'S/3RD GRADE CLASS	GRANT ELEMENTARY SCHOOL	524.96	R
913479	BETTS TRUCK PARTS	OPEN ORDER FOR REPAIRS & PARTS	TRANSPORTATION	2,000.00	R
913515	BORDERS BOOKS & MUSIC	REFERENCE BOOKS	OLYMPIC CONTINUATION SCHOOL	258.24	R
913668	CAFE BOLIVAR	INSERVICE SUPPLIES	CURRICULUM AND IMC	245.00	R
913656	CALIFORNIA DEPT OF EDUCATION	GED PROCESSING FEES	ADULT EDUCATION CENTER	389.70	A
913678	CALIFORNIA STATE CONSORTIUM	ADVERTISING	ADULT EDUCATION CENTER	317.17	A
913417	CALUMET PHOTOGRAPHICS INC	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	392.32	R
913508	CANON BUSINESS SOLUTIONS	MAINTENANCE AGREEMENT	SPECIAL EDUCATION REGULAR YEAR	630.48	R
913419	CAROLINA BIOLOGICAL SUPPLY CO	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	943.64	R
913424	CAROLINA BIOLOGICAL SUPPLY CO	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	4,235.79	R
913657	CASTLEROCK ENVIRONMENTAL INC	RM 10-PT. DUME/HAZ MAT	FACILITY MAINTENANCE	1,850.00	U
913465	CDW-G COMPUTING SOLUTIONS	COMPUTER SUPPLIES	SANTA MONICA HIGH SCHOOL	1,136.06	U
913731	CHANNING L. BETE CO INC	CPR Booklets and Supplies	HEALTH SERVICES	176.99	U
913449	CHILDRENS BOOK WORLD	OPEN ORDER/BOOKS FOR CLASSROOM	CHILD DEVELOPMENT CENTER	50.00	CD
913564	CITY OF SANTA MONICA FINANCE	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	6,000.00	U
913481	CLEMENT COMMUNICATIONS INC	POSTER PROGRAM - TRANSP. DEPT.	TRANSPORTATION	152.60	R
913482	CLEMENT COMMUNICATIONS INC	POSTER PROGRAM/TRANSPORTATION	TRANSPORTATION	136.60	R
913533	CLEMENT COMMUNICATIONS INC	POSTER PROGRAM - TRANSP	TRANSPORTATION	136.60	R
913633	COHN, JEFFREY	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	1,500.00	R
913390	COMPLETE BUSINESS SYSTEMS	MAINTENANCE CONTRACTS-DUPLOS	JOHN ADAMS MIDDLE SCHOOL	2,850.00	R
913606	COMPLETE BUSINESS SYSTEMS	DUPLO COPIER SERVICE	SANTA MONICA HIGH SCHOOL	449.84	U
912520	CORPORATE EXPRESS	INSTRUCTIONAL MATERIALS	OLYMPIC CONTINUATION SCHOOL	536.93	R
913379	CORPORATE EXPRESS	OPEN ORDER FOR COPY PAPER	JOHN ADAMS MIDDLE SCHOOL	850.00	U



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DF-DEFERRED MAINTENANCE   SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
913422	CORPORATE EXPRESS	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	1,468.12	R
913487	CORPORATE EXPRESS	OPEN ORDER/FILE CRATES/SI	JOHN ADAMS MIDDLE SCHOOL	533.00	R
913704	CORPORATE EXPRESS	OPEN ORDER/DANCE GRANT	JOHN ADAMS MIDDLE SCHOOL	830.00	R
912940	CORPORATE EXPRESS/US OFFICE	TILT TOP CONFERENCE TABLES	SANTA MONICA HIGH SCHOOL	909.61	U
913570	CORPORATE EXPRESS/US OFFICE	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	680.56	U
913639	CORPORATE EXPRESS/US OFFICE	COPIER PAPER	ROOSEVELT ELEMENTARY SCHOOL	198.75	U
913611	CRANE, LAKIN	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	200.00	R
913343	CRISIS PREVENTION INSTITUTE	TRAINING MATERIALS	SPECIAL EDUCATION REGULAR YEAR	1,360.84	R
913705	DANNY'S WAREHOUSE	OPEN ORDER/DANCE GRANT	JOHN ADAMS MIDDLE SCHOOL	1,000.00	R
913193	DISCOUNT SCHOOL SUPPLY	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	254.80	R
913434	DISCOUNT SCHOOL SUPPLY	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	194.28	CD
913442	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	392.93	CD
913460	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	139.08	CD
913461	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	280.57	CD
913462	DISCOUNT SCHOOL SUPPLY	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	172.90	CD
913552	DISCOUNT SCHOOL SUPPLY	OPEN ORDER/INSTRUCTION ITEMS	CHILD DEVELOPMENT CENTER	155.66	CD
913553	DISCOUNT SCHOOL SUPPLY	OPEN ODER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	218.51	CD
913621	DISCOUNT SCHOOL SUPPLY	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	341.94	CD
913622	DISCOUNT SCHOOL SUPPLY	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	249.12	CD
913651	DREYER'S GRAND ICE CREAM INC	OPEN ORDER FOR ICE CREAM	SAMOHI STUDENT STORE	1,500.00	U
913655	EDUCATIONAL TESTING SERVICE	GED CORRECTION FEES	ADULT EDUCATION CENTER	550.99	A
913483	EL POLLO LOCO	INSERVICE SUPPLIES	CURRICULUM AND IMC	200.00	U
913513	EVAN-MOOR EDUCATIONAL	LANGUAGE ARTS LITERATURE	GRANT ELEMENTARY SCHOOL	591.20	R
913578	EXECUTIVE ENVIRONMENTAL	PT. DUME AIR MONITORING	PT DUME ELEMENTARY SCHOOL	2,925.00	DF
913418	FLINN SCIENTIFIC INC	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	6,285.54	R
913709	FOLLETT EDUCATIONAL SERVICES	TEXTBOOKS	SANTA MONICA HIGH SCHOOL	376.70	R
913723	FOLLETT LIBRARY BOOK CO	BOOKS FOR IMMERSION	JOHN ADAMS MIDDLE SCHOOL	181.21	R
913537	FOOTHILL SOILS	OPERATIONS SUPPLIES/PARTS	FACILITY OPERATIONS	454.65	U
913528	FRANCE, DEANNA	REIMBURSEMENT/TESTING FEES	STATE AND FEDERAL PROJECTS	294.00	R
913421	FREY SCIENTIFIC/SCHOOL SPECIAL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	290.05	R
913014	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MCKINLEY ELEMENTARY SCHOOL	979.60	U
913103	GALE SUPPLY CO	CUSTODIAL SUPPLIES	GRANT ELEMENTARY SCHOOL	1,226.79	U
913377	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,422.30	R
913404	GALE SUPPLY CO	CUSTODIAL SUPPLIES	MALIBU HIGH SCHOOL	991.46	R
913491	GALE SUPPLY CO	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	347.48	R
913503	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	1,458.89	U
913504	GALE SUPPLY CO	CUSTODIAL SUPPLIES	SANTA MONICA HIGH SCHOOL	135.85	U
913517	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CABRILLO ELEMENTARY SCHOOL	147.17	U
913547	GALE SUPPLY CO	Soap for new Dispensers	FRANKLIN ELEMENTARY SCHOOL	398.90	U
913554	GALE SUPPLY CO	CUSTODIAL SUPPLIES	CHILD DEVELOPMENT CENTER	1,269.88	CD
913556	GALE SUPPLY CO	CUSTODIAL SUPPLIES	PINE-CHILD DEVELOPMENT CENTER	1,311.72	CD
913572	GALE SUPPLY CO	CUSTODIAL SUPPLIES	LINCOLN MIDDLE SCHOOL	1,007.59	U
913629	GALE SUPPLY CO	KLEENEX	SANTA MONICA HIGH SCHOOL	151.66	U
913646	GALE SUPPLY CO	CUSTODIAL SUPPLIES	EDISON ELEMENTARY SCHOOL	1,062.91	U
913679	GALE SUPPLY CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,000.00	U
913743	GALE SUPPLY CO	Custodial Supplies	FRANKLIN ELEMENTARY SCHOOL	80.75	U
913671	GBC/EDUCATION DEPARTMENT	Laminating Film	FRANKLIN ELEMENTARY SCHOOL	172.68	U
913493	GOPHER SPORTS EQUIP	PE SUPPLIES/GIFT	JOHN ADAMS MIDDLE SCHOOL	1,851.85	R
913691	GREENFIELD LEARNING INC	SOFTWARE UPGRADE	MALIBU HIGH SCHOOL	658.91	R
913608	HARCOURT BRACE JOVANOVICH	TEXTBOOKS	ROOSEVELT ELEMENTARY SCHOOL	1,011.70	R
913661	HEINEMANN	INSTRUCTIONAL MATERIAL	JOHN MUIR ELEMENTARY SCHOOL	188.02	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
913516	HEINEMANN LIBRARY	MATH CURRICULUM RESOURCE	ROOSEVELT ELEMENTARY SCHOOL	102.88	R
913632	HEMPHILL, VICTOR S	BRILLE BOOKS	SPECIAL EDUCATION REGULAR YEAR	3,840.00	R
913480	HOME DEPOT #613 THOUSAND OAKS	COMPOSTERS	WEBSTER ELEMENTARY SCHOOL	539.09	R
913642	HOWARD INDUSTRIES	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	4,000.00	R
913492	IDville	LANYARDS/VALUED YOUTH	JOHN ADAMS MIDDLE SCHOOL	357.82	R
913518	IMED	WALL SCREENS	LINCOLN MIDDLE SCHOOL	294.44	R
913694	JOSTENS/DIPLOMAS	SENIOR DIPLOMAS	MALIBU HIGH SCHOOL	3,119.52	U
913615	KELLER, ANNE	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	500.00	R
913631	LAB AIDS INC	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	3,459.13	R
913235	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	300.00	CD
913437	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	300.00	CD
913610	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	250.00	CD
913576	LAKESHORE CURRICULUM	NEW KINDERGARTEN CLASSROOM SUP	FRANKLIN ELEMENTARY SCHOOL	117.84	R
913599	LAKESHORE CURRICULUM	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	3,985.35	CD
913587	LAW FIRE PROTECTION SERVICES	FIRE/LIFE PROTECT SYSTEM-BB/ED	FACILITY MAINTENANCE	2,500.42	DF
913675	LAW FIRE PROTECTION SERVICES	BB OFFICE/ED SERVICE FIRE/LIFE	FACILITY MAINTENANCE	190.64	R
913420	LIBRARY VIDEO COMPANY	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	82.67	R
913527	MABREY, MATT	REIMBURSEMENT-TESTING FEES	STATE AND FEDERAL PROJECTS	294.00	R
913472	MACGILL	NURSING SUPPLY	CABRILLO ELEMENTARY SCHOOL	56.12	U
913683	MARATHON INDUSTRIES INC.	STRAPS FOR THE NEW TRUCKS	FOOD SERVICES	175.00	F
913448	MASUNE/MEDCO SCHOOL FIRST AID	EMERGENCY SUPPLIES	CHILD DEVELOPMENT CENTER	1,488.89	CD
913367	MCKENDRY DOOR SALES & SERVICE	RESET FIRE DOORS	THEATER OPERATIONS&FACILITY PR	1,000.00	R
913471	MCQUAY SERVICE	UPGRADE SWITCH-SAMOHI CHILLER	FACILITY MAINTENANCE	979.66	R
913696	MORAGA, DIANA	REIMB/MISC. SUPPLIES	BOE/SUPERINTENDENT	286.17	U
913644	NALCO-NAT'L ASSOC. OF ELECTED	MEMBERSHIPS/DUES	BOE/SUPERINTENDENT	100.00	U
913429	NASCO WEST - MODESTO	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	82.72	R
913544	NELSON, REBECCA BARNES	REIMB. TRAINING MATERIALS	SPECIAL EDUCATION REGULAR YEAR	332.42	R
913550	NICK RAIL MUSIC	CURVED HEADJOINTS	CURRICULUM AND IMC	692.80	R
913660	OFFICE MAX	OPEN ORDER/OFFICE SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	500.00	R
912789	OLIVER WORLDCLASS LABS INC	LCD PROJECTOR	MCKINLEY ELEMENTARY SCHOOL	874.92	R
913665	OLIVER WORLDCLASS LABS INC	BULBS FOR SMARTBOARDS	JOHN MUIR ELEMENTARY SCHOOL	611.54	R
913590	PACIFIC TREE CARE	SAMOHI BEAUTIFICATION-TREES	SANTA MONICA HIGH SCHOOL	1,250.00	R
913416	PEARSON	Textbooks	ROOSEVELT ELEMENTARY SCHOOL	5,143.46	R
913534	PIONEER CHEMICAL CO	OPEN ORDER CUSTODIAL SUPPLIES	FACILITY OPERATIONS	2,500.00	U
913530	POMATTI, KATE	REIMBURSEMENT/EXAM FEE	STATE AND FEDERAL PROJECTS	294.00	R
913378	POSTMASTER-SANTA MONICA	REPORT CARD POSTAGE	SANTA MONICA HIGH SCHOOL	1,319.00	U
913499	PRECIADO, EDWIN	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	70.20	R
912957	QUALITY RUBBER STAMPS	SELF INKING RUBBER STAMP	FISCAL SERVICES	25.93	U
913488	QUARTERMASTER	JACKET FOR CAMPUS SECURITY	JOHN ADAMS MIDDLE SCHOOL	24.88	U
913565	QUARTERMASTER	SECURITY JACKET	JOHN ADAMS MIDDLE SCHOOL	24.88	U
913359	RAYVERN LIGHTING	FLUORESCENT LAMPS	CABRILLO ELEMENTARY SCHOOL	127.63	U
913484	RAYVERN LIGHTING	CUSTODIAL SUPPLIES	JOHN ADAMS MIDDLE SCHOOL	280.80	R
913692	RAYVERN LIGHTING	OVERHEAD PROJECTOR LIGHTS	MALIBU HIGH SCHOOL	150.47	U
913489	REDWOOD PRESS INC	CLASSIFIED SUBHOURLY TIME SHT	PRINTING SERVICES	557.49	U
913485	REES ELECTRONICS OFFICE	COPIER REPAIR	SANTA MONICA HIGH SCHOOL	95.00	U
913648	REES ELECTRONICS OFFICE	PANAFAX TONER	CHILD DEVELOPMENT CENTER	322.59	CD
911368	RICOH U.S.	COPIER MAINTENANCE	PRINTING SERVICES	11,055.00	U
913490	RICOH U.S.	OPEN ORDER/COPIER STAPLES	JOHN ADAMS MIDDLE SCHOOL	150.00	U
913545	RICOH U.S.	PRINTER MAINTENANCE	PRINTING SERVICES	297.00	U
913466	RIGBY EDUCATION/HARCOURT	READERS' WORKSHOP ENHANCEMENT	ROOSEVELT ELEMENTARY SCHOOL	904.85	R
913645	ROTARY CLUB OF SANTA MONICA	MEMBERSHIP/DUES	BOE/SUPERINTENDENT	3,121.00	U

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 20, 2008

PAGE 4

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
913535	SANTA MONICA FORD	OPEN ORDER OPERATION VEHICLES	FACILITY OPERATIONS	1,000.00	U
913384	SANTA MONICA MUN BUS LINES	OPEN ORDER/BIG BLUE BUS TOKENS	CHILD DEVELOPMENT CENTER	75.00	CD
913707	SCHOLASTIC MAGAZINES	MAGAZINE SUBSCRIP/SCIENCE	JOHN ADAMS MIDDLE SCHOOL	389.11	R
913467	SEHI COMPUTER PRODUCTS	INK	SANTA MONICA HIGH SCHOOL	508.56	R
913532	SEHI COMPUTER PRODUCTS	PRINTER TONER FOR EETT	JOHN ADAMS MIDDLE SCHOOL	1,036.31	R
913557	SEHI COMPUTER PRODUCTS	PRINTER CARTRIDGE FOR SANTIAGO	EDISON ELEMENTARY SCHOOL	99.61	U
913681	SEHI COMPUTER PRODUCTS	INK CARTRIDGE	OLYMPIC CONTINUATION SCHOOL	292.60	R
913538	SHELL FLEET CARD SERVICES	OPEN ORDER FOR FUEL/TRANSP	TRANSPORTATION	3,000.00	R
913588	SIMPLEXGRINNELL	FIRE ALARM SYSTEM-EDISON ES	FACILITY MAINTENANCE	498.00	R
913697	SIR SPEEDY PRINTING	PRINT BUSINESS CARDS	MALIBU HIGH SCHOOL	33.15	U
913309	SIR SPEEDY PRINTING #0245	OPEN ORDER/BUSINESS CARDS	CHILD DEVELOPMENT CENTER	28.15	CD
913408	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	MALIBU HIGH SCHOOL	38.15	U
913464	SIR SPEEDY PRINTING #0245	PRINT BUSINESS CARDS	LINCOLN MIDDLE SCHOOL	56.29	U
913514	SIR SPEEDY PRINTING #0245	GENERAL SUPPLIES/MATERIALS	PUBLIC INFORMATION OFFICE	500.00	U
913519	SIR SPEEDY PRINTING #0245	ANNUAL REPORT BROCHURE	PERSONNEL COMMISION	70.36	U
913650	SOCIAL STUDIES SCHOOL SVCS	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	185.11	R
913172	STAPLES BUSINESS ADVANTAGE	SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	162.27	R
913496	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM/OFFICE SUPPLIES	OLYMPIC CONTINUATION SCHOOL	500.00	R
913601	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	75.00	CD
913612	STAPLES/P-U/WLA/CUST#240174490	OPEN ORDER/CLASSROOM SUPPLIES	CHILD DEVELOPMENT CENTER	100.00	CD
913440	TARGET STORES	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	100.00	CD
913566	TEACHER'S DISCOUNT	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	267.54	CD
913567	TEACHER'S DISCOUNT	OPEN ORDER/INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	334.28	CD
913529	THOMAS, CHRISTINE	REIMBURSEMENT/COURSE WORK	STATE AND FEDERAL PROJECTS	250.00	R
912942	TRI-BEST VISUAL DISPLAY	BULLETIN BOARDS	SANTA MONICA HIGH SCHOOL	114.75	U
913603	TRI-BEST VISUAL DISPLAY	WHITE MARKER BOARD	SANTA MONICA HIGH SCHOOL	512.02	U
913620	TRI-BEST VISUAL DISPLAY	WHITE MARKER BOARD	SANTA MONICA HIGH SCHOOL	330.16	U
913563	U.S. POSTAL SERVICE	MAIL MACHINE POSTAGE	PURCHASING/WAREHOUSE	10,000.00	U
913502	US BANK (GOVT CARD SERVICES)	US BANK VISA CREDIT CARD	BUSINESS SERVICES	433.00	U
913512	US BANK (GOVT CARD SERVICES)	OTHER OPERATING EXPENSES	BOE/SUPERINTENDENT	5,000.00	U
913539	US BANK (GOVT CARD SERVICES)	CREDIT CARD REIMBURSEMENT	EMPLOYEE RELATIONS	1,500.00	U
913525	VIRCO MFG CORP	ADULT CHAIRS	CHILD DEVELOPMENT CENTER	1,754.30	CD
913435	VONS MARKET-SANTA MONICA	OPEN ORDER/NURSERY SUPPLIES	CHILD DEVELOPMENT CENTER	350.00	CD
913441	VONS MARKET-SANTA MONICA	OPEN ORDER/COOKING ITEMS	CHILD DEVELOPMENT CENTER	50.00	CD
913568	VONS MARKET-SANTA MONICA	OPEN ORDER/SCIENCE & COOKING	CHILD DEVELOPMENT CENTER	150.00	CD
913602	VONS MARKET-SANTA MONICA	OPEN ORDER/CLEANING SUPPLIES	CHILD DEVELOPMENT CENTER	135.00	CD
913436	VONS STORE #2262	OPEN ORDER/SCIENCE & COOKING	CHILD DEVELOPMENT CENTER	100.00	CD
913616	VONS STORE #2262	OPEN ORDER/SCIENCE & COOKING	CHILD DEVELOPMENT CENTER	50.00	CD
913734	VONS STORE #2262	GENERAL SUPPLIES/MATERIALS	CURRICULUM AND IMC	500.00	U
913674	WAHRENBROCK,SARAH	REIMB/MISC. SUPPLIES	BOE/SUPERINTENDENT	256.77	U
913428	WARDS NATURAL SCIENCE	CLASSROOMS SUPPLIES	SANTA MONICA HIGH SCHOOL	254.17	R
913475	WESTERN FENCE & SUPPLY CO	OPEN ORDER-FENCING SUPPLIES	FACILITY MAINTENANCE	500.00	R
913049	XEROX CORPORATION	COPIER MAINTENANCE	MCKINLEY ELEMENTARY SCHOOL	3,000.00	R
913447	YOUNG,DR. WILBERT	RATERS' SUPPLY	PERSONNEL COMMISION	288.49	U

\*\* NEW PURCHASE ORDERS 187,956.34

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF NOVEMBER 20, 2008

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<b>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</b>					
912711	AT&T	REFRESH CABLING NETWORK/OLYMPI	OLYMPIC CONTINUATION SCHOOL	62,137.00	BB
913549	AT&T	REFRESH CABLING NETWORK PT.DUM	PT DUME ELEMENTARY SCHOOL	75,998.00	BB
913701	AT&T	REFRESH CABLING NETWORK PT.DUM	PT DUME ELEMENTARY SCHOOL	58,297.00	BB
913468	CORPORATE EXPRESS	OPEN ORDER FOR SUPPLIES	BUSINESS SERVICES	3,000.00	BB
913695	CORPORATE EXPRESS/US OFFICE	BB OFFICE FURNITURE	BUSINESS SERVICES	1,156.93	BB
913700	CTL ENVIRONMENTAL SERVICES	AIR MONITORING	CHILD DEVELOPMENT CENTER	4,034.86	BB
913702	CTL ENVIRONMENTAL SERVICES	OBSERVATION & AIR MONITORING	CHILD DEVELOPMENT CENTER	2,488.27	BB
913511	TMAD ENGINEERS INC	VENTILATION SYSTEM ANALYSIS	MCKINLEY ELEMENTARY SCHOOL	5,610.00	BB
913507	WEATHERPROOFING TECHNOLOGIES	TREMCO WARRANTY/SERVICE	BUSINESS SERVICES	72,960.00	BB
<b>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES</b>				<b>285,682.06</b>	

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2008/2009

RECOMMENDATION NO. A.09

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$17,973.70 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$5,063.00 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Mr. Snell  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

BOE Date: 11/20/08

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 1,275.00 \$ 425.00	\$ 225.00 \$ 75.00	\$ 200.00	Rand Corporation Metro Calvary Chapel The Wolfe Family	General Supplies and Materials General Supplies and Materials IMAC Desktop for Room 50
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000			\$ 12,060.70	Linda Ellrod/ Malibu Sped Foundation	Supplies for the Occupational Therapist Room 16
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000					
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000					
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000					
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000					
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000					

BOE Date: 11/20/08

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000					
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000					
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 2,125.00 \$ 563.00	\$ 375.00 \$ -	\$ 650.00	The Brotman Foundation Various Dan Halprin	General Supplies and Materials General Supplies and Materials Plexiglass Tank for "Touch and Feel" Exhibit Science Class
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b>Others:</b>					
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000					
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000					
<b>Student &amp; Family Services</b> 01-90120-0-00000-00000-8699-040-0000					
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000					
<b>Information Services</b> 01-90120-0-00000-0000-8699-054-0000					
<b>Food and Nutrition Services</b> 01-90120-0-00000-0000-8699-057-0000					
<b>District</b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 4,388.00</b>	<b>\$ 675.00</b>	<b>\$ 12,910.70</b>		

BOE Date: 11/20/08

## Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 233,905.24	\$ 1,700.00	\$ 300.00	\$ 235,905.24	\$ 4,750.00 \$ 100.00	\$ 200.00	\$ 4,950.00 \$ 100.00
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 3,423.22			\$ 3,423.22			
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000							
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 81,419.90			\$ 81,419.90	\$ 1,268.56	\$ 12,060.70	\$ 13,329.26
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000	\$ 1,384.67			\$ 1,384.67	\$ 5,113.00		\$ 5,113.00
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 64,489.36			\$ 64,489.36	\$ 200.00		\$ 200.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 1,268.17			\$ 1,268.17			
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 3,529.46			\$ 3,529.46	\$ 65.88		\$ 65.88
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 43,247.03			\$ 43,247.03			
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 114,753.40			\$ 114,753.40			
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 86,663.30			\$ 86,663.30			
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 63,249.05			\$ 63,249.05			
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 7,166.16			\$ 7,166.16			
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 84,100.85			\$ 84,100.85	\$ 150.00		\$ 150.00
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 138,863.03			\$ 138,863.03	\$ 100.00		\$ 100.00
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 147,523.17	\$ 2,688.00	\$ 375.00	\$ 150,586.17	\$ 4,825.00 \$ 100.00	\$ 650.00	\$ 5,475.00 \$ 100.00
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000	\$ 156,306.20			\$ 156,306.20			
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			



BOE Date: 11/20/08

Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 243,866.83			\$ 243,866.83	\$ 23,920.00		\$ 23,920.00
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
<b>District</b> 01-90120-00000-0-00000-8699-090-0000							
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
<b>TOTAL GIFTS</b>	<b>\$ 1,550,361.88</b>	<b>\$ 4,388.00</b>	<b>\$ 675.00</b>	<b>\$1,555,424.88</b>	<b>\$ 40,592.44</b>	<b>\$ 12,910.70</b>	<b>\$ 53,503.14</b>
			Total Equity Fund 15% Contribs.				
<b>Total Cash Gifts for District:</b>		<b>\$ 4,388.00</b>	<b>\$ 675.00</b>		<b>Total In-Kind Gifts:</b>	<b>\$ 12,910.70</b>	

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO JJ PLUMBING - BID #8.13R - DISTRICTWIDE  
PLUMBING REPAIRS - CHANGE ORDER #2

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Addendum #2 to JJ Plumbing, Bid #8.13R for Districtwide Plumbing Repairs in an amount of \$2,205, for a total contract price, \$249,913.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number: 14-62050-0-00000-81100-5640-017-2600

COMMENTS: Amendment #2 represents the work listed below, and includes all materials and labor:

Original Contract Amount	\$241,000
Change Order #1	\$ 6,708
Change Order #2	\$ 2,205
Total Contract Amount	<u>\$249,913</u>

1. Credit for extension of manhole opening and covers over existing septic tank at Cabrillo Elementary School.  
\$-7,260.
2. Labor, material and equipment for adjusting manhole covers at Cabrillo Elementary School  
\$9,465.

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: REVISIONS TO DISTRICT FACILITY STANDARDS FOR PRESCHOOL  
FACILITY LOCATIONS

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve revisions and clarifications to the District Facility Standards with regard to the location of preschool facilities on school sites.

COMMENTS: During the Programming and Schematic Design phase of the Measure BB projects, several meetings were held with the Child Development Services staff to discuss preschool facility requirements. The following proposed revisions to the District Facility Standards are a result of those discussions:

**Current District Facility Standard June 9, 1997**

Group Two: Room Specific Standards

Kindergarten Classrooms

- Twenty-five percent larger than regular rooms, with access to water, toilets and separate play area; one session per day; carpeted floor area; *Consideration should be given to locating child care and state preschool programs near the kindergarten classrooms, to allow for sharing of facilities and/or resources.* Rooms may be shared with child care programs where appropriate, and adequate, secure storage is available.

**Proposed Revision to District Facility Standard**

Preschool Classrooms

- Preschool program facilities should be located on school sites with consideration to the following criteria:
  - 1) Adjacent to parking area for drop-off and pick-up.
  - 2) Integrated into school and campus to facilitate transition of students into kindergarten, including proximity to communal facilities (i.e., library, food services, auditorium/cafetorium, and administration).
  - 3) Secured within the school perimeter for purposes of student and staff safety, particularly in the event of an emergency.

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR JOHN  
ADAMS MIDDLE SCHOOL BOYS & GIRLS CLUB - KILLEFER  
FLAMMANG ARCHITECTS - CHANGE ORDER #3, FOR MEASURE "BB"  
PROJECTS

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Change Order #3 with Killefer Flammang Architects to provide for construction phase revisions to the parking lot design at the John Adams MS project, in an amount not to exceed \$4,120 for a total contract amount of \$93,120.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-011-2600

Description: Consultant Services

COMMENTS: Killefer Flammang Architects (KFA) was required by the City of Santa Monica to relocate the proposed driveway at the new parking lot at the John Adams MS. KFA has provided a fee proposal to redesign the parking lot per the City's requirements.

ORIGINAL CONTRACT AMOUNT	\$35,000
CHANGE ORDER #1	\$35,000
CHANGE ORDER #2	\$19,000
CHANGE ORDER #3	\$4,120
TOTAL CONTRACT AMOUNT	\$93,120

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR ROOSEVELT  
ELEMENTARY SCHOOL - WWCOT - CHANGE ORDER #4, FOR  
MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Change Order #4 with WWCOT for a siting study and a revised schematic design at the Roosevelt Elementary School site, in an amount not to exceed \$70,435, for a total contract amount of \$3,433,208.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-007-2600  
Description: Consultant Services

COMMENTS: During the Schematic Design phase of the Roosevelt ES project, it was determined that the proposed site location for the preschool facility was not compatible with the Child Development Services program and the intent of the District Facility Standards. District staff requested a fee proposal from WWCOT to provide for a siting study and revised schematic design.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$936,032
CHANGE ORDER #1 (MCKINLEY SDC-IS, ROOSEVELT PS)	\$131,663
CHANGE ORDER #2 (DATA CENTER)	\$100,000
CHANGE ORDER #3 (DD/CD/CA)	\$2,195,078
CHANGE ORDER #4 (Roosevelt Revised Design)	\$70,435
TOTAL CONTRACT AMOUNT	\$3,433,208

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY: Mr. Snell  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR DATA  
CENTER - WWCOT - CHANGE ORDER #5, FOR MEASURE "BB"  
PROJECTS

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Change Order #5 with WWCOT for structural revisions to the Data Center project, in an amount not to exceed \$6,925 for a total contract amount of \$3,440,133.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-050-2600  
Description: Consultant Services

COMMENTS: During the Design Development phase of the District Data Center project, it was determined that structural modifications to the existing building were required in order to comply with Division of the State Architect (DSA) requirements. WWCOT has provided an additional services proposal to incorporate these revisions into their construction documents.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$936,032
CHANGE ORDER #1 (MCKINLEY SDC-IS, ROOSEVELT PS)	\$131,663
CHANGE ORDER #2 (DATA CENTER)	\$100,000
CHANGE ORDER #3 (DD/CD/CA)	\$2,195,078
CHANGE ORDER #4 (Roosevelt Revised Design)	\$70,435
CHANGE ORDER #5 (Data Center structural revisions)	\$6,925
TOTAL CONTRACT AMOUNT	\$3,440,133

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY: Mr. Snell  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR EDISON  
LANGUAGE ACADEMY - DALY GENIK/IBI - CHANGE ORDER #5 - FOR  
MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve a change order with Daly Genik/IBI to provide two alternate designs at the Edison school site, in an amount not to exceed \$108,600 for a total contract amount of \$3,660,707.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Number: 21-00000-0-00000-85000-5802-001-2600  
Description: Consultant Services

COMMENTS: The District may potentially acquire one or two parcels at the Edison site. Design and documentation of two alternate designs are recommended in anticipation of the potential acquisition of one or both of the parcels.

ORIGINAL CONTRACT AMOUNT(Prog./Schem.Design)	\$536,695
CHANGE ORDER #1 (Revised Schematic)	\$78,000
CHANGE ORDER #2 (DD/CD/CA)	\$2,889,662
CHANGE ORDER #3 (Dist. Stand. Specs)	\$40,000
CHANGE ORDER #4 (Library Study)	\$7,750
CHANGE ORDER #5 (2 Add. Designs)	\$108,600
TOTAL CONTRACT AMOUNT	\$3,660,707

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

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*Dr. Wisnicki asked for this item to be pulled from the Consent Calendar. She asked why it was necessary to approve moving forward with these designs when the final outcome is not yet clear. Ms. Maez explained a major difference in the designs is the phasing, staging, and timeline, depending on the acquisition of properties. Ms. Hyatt clarified for board members that it is necessary to do a detailed schematic drawing for the different plans due to CEQA requirements and timelines. To wait could mean starting from scratch. She ensured the board that the Measure "BB" Advisory Committee is aware of the CEQA work so far.*

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Dr. Wisnicki  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
11/20/08  
FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES AT MALIBU  
HIGH SCHOOL - HMC - CHANGE ORDER #5, FOR MEASURE "BB"  
PROJECTS

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Change Order #5 to the contract with HMC to provide architectural services for participation and support of the Environmental Impact Review (EIR) work and associated public meetings, in conjunction with the Measure "BB" construction program, in an amount not to exceed \$25,144, for a total contract amount of \$4,887,448.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: Building Fund  
Account Numbers: 21-00000-0-00000-85000-5802-010-2600  
Description: Consultant Services

COMMENTS: The District will require assistance from HMC Architects to provide input, design documents, and participation in public meetings for the EIR process for Malibu HS. The scope of work was not included in their basic services of their original agreement from HMC did not include these support activities.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$961,327
CHANGE ORDER #1 (CABRILLO SDC-IS)	\$87,995
CHANGE ORDER #2 (FF&E STANDARDS)	\$92,400
CHANGE ORDER #3 (DD/CD/CA)	\$3,562,894
CHANGE ORDER #4 (Pt. Dume and Webster)	\$157,688
CHANGE ORDER #5 (MHS Public Hearing/EIR)	\$25,144
TOTAL CONTRACT AMOUNT	\$4,887,448

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY: Mr. Snell  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR PBS&J TO CONDUCT AN ARCHEOLOGICAL  
SURVEY FOR THE MALIBU HIGH SCHOOL - CHANGE ORDER #3,  
FOR MEASURE "BB"

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve an agreement with PBS&J to conduct an archeological survey of the project site at Malibu High School for the City of Malibu Local Coastal Plan (LCP) and Coastal Commission, for \$9,146, for a total contract amount of \$513,850, for the Measure "BB".

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600

Description: Independent Contractor / Consultant

COMMENTS: The City of Malibu Planning Department LCP Coastal Development Permit application requires that a qualified archeologist conduct an archeological survey of the project site. PBS&J has expertise in this field as the District's approved EIR consultant for the Malibu HS project.

ORIGINAL CONTRACT AMOUNT (MHS EIR)	\$ 152,745
CHANGE ORDER #1 (Public Outreach)	\$ 70,150
CHANGE ORDER #2 (Add EIR projects)	\$ 281,809
CHANGE ORDER #3 (Archeo Survey)	\$ 9,146
TOTAL CONTRACT AMOUNT	\$ 513,850

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.18

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

**ADDITIONAL ASSIGNMENTS**

JOHN ADAMS MIDDLE SCHOOL

Levin, Tracy	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
McNamara, Jeanie	6 hrs @\$40.46	8/25/08	Est Hrly/\$243
TOTAL ESTABLISHED HOURLY			\$486

Comment: Involuntary Move of Classroom  
01-Unrestricted Resource

EDUCATIONAL SERVICES

Daruty, Lila	24.7 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$999
Dunn, Margo	24.7 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$999
Pickens, Erin	24.7 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$999
Snow, Angie	24.7 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$999
TOTAL ESTABLISHED HOURLY			\$3,996

Comment: SmartBoard Academy Coaches and Mentors  
01-IASA: Title V Innovat Ed Strt

Suomu, Susan	37 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$1,497
Wyse, Chrysta	37 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$1,497
TOTAL ESTABLISHED HOURLY			\$2,994

Comment: Cognitive G I Coaches and Mentors  
01-IASA: Title V Innovat Ed Strt

Peterson, Suzanne	90 hrs @\$40.46	9/15/08-6/20/09	Est Hrly/\$3,641
TOTAL ESTABLISHED HOURLY			\$3,641

Comment: Assisting Librarians  
01-School and Library Imprvmnt BG

LINCOLN MIDDLE SCHOOL

Allstot, Sean	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Blitz, Sarah	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Martinez, Al	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Moazzez, Rozita	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
O'Brien, Marianna	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
Ventre, Vanessa	32 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$1,295
TOTAL ESTABLISHED HOURLY			\$7,770

Comment: Saturday School  
01-Unrestricted Resource

MALIBU HIGH SCHOOL

Miller, Jennifer	270 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$10,924
Nadel, Jonathan	270 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$10,924
Thoreson, Bonita	270 hrs @\$40.46	10/1/08-6/30/09	Est Hrly/\$10,924
TOTAL ESTABLISHED HOURLY			\$32,772

Comment: CAHSEE Tutoring  
01-CAHSEE Intensive Inst & Serv

Beauvoir, Didier	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138
Cary, John	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138
Corrigan, Brian	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138

Miller, Jennifer	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138
Wintner, Lisa	300 hrs @\$40.46	9/5/08-6/19/09	Est Hrly/\$12,138
TOTAL ESTABLISHED HOURLY			\$60,690

Comment: After School Tutoring  
01-Gifts - Equity Fund

#### ROGERS ELEMENTARY SCHOOL

Alexander, Katja	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
Barba, Carolina	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
Dresher, Pam	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
Klein, Yvette	\$40.46, as needed	11/1/08-6/19/09	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: Assist with Homework Club  
01-IASA: Title I Basic-Lw Inc/Neg

#### SCHOOL SAFETY

DeHope, Kathryn	24.71 hrs @\$40.46	9/2/08-6/30/09	Est Hrly/\$1,000
TOTAL ESTABLISHED HOURLY			\$1,000

Comment: Safe and Drug Free School Coordinator  
01-Tobacco-Use Prevent Ed: 4-8

#### SANTA MONICA HIGH SCHOOL

Barraza, Pete	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Chacon, Martha	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Cox, Shannon	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
De La Cruz, Gilda	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Fairchild, Lauren	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Felix, Michael	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Forrer, Brooke	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Gatell, Frank	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Gleason, Beverly	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Green, Michael	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Harris, John	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Henderson, Luke	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Hernandez, Rafael	5 hrs @\$40.46	10/18/08	Est Hrly/\$202
Lipetz, Sarah	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Mabrey, Matt	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
McGee, Richard	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
McKeller, Leigh Ann	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Morn, Lora	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Orloff, Warren	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Reardon, Marybeth	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Roman, Bertha	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Scott, Ayanna	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Semik, Renee	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Silvestri, Marisa	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Surrago, Michael	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Tipper, Geoff	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
Vo, Cam-An	4 hrs @\$40.46	10/18/08	Est Hrly/\$162
TOTAL ESTABLISHED HOURLY			\$4,414

Comment: PSAT Proctor  
01-Reimbursed by ASB

Lipetz, Sarah	90 hrs @\$54.65	8/28/08-1/23/09	Own Hrly/\$4,919
TOTAL OWN HOURLY			\$4,919

Comment: 6<sup>th</sup> Period Assignment  
01-Unrestricted Resource

Contreras, Luis	128 hrs @\$40.46	10/14/08-6/19/09	Est Hrly/\$5,179
TOTAL ESTABLISHED HOURLY			\$5,179

Comment: After School Tutoring  
01-Gifts - Equity Fund

Ellis, Holly	36 hrs @\$40.46	8/28/08-11/26/08	<u>Est Hrly/\$1,457</u>
TOTAL ESTABLISHED HOURLY			\$1,457

Comment: Conducting IEPs  
01-Unrestricted Resource

Bart-Bell, Dana	\$40.46, as needed	9/17/08-6/19/09	Est Hrly/\$----
Fulcher, Nathan	\$40.46, as needed	9/17/08-6/19/09	Est Hrly/\$----
Gow, William	\$40.46, as needed	9/17/08-6/19/09	Est Hrly/\$----
Jimenez, Jaime	\$40.46, as needed	9/17/08-6/19/09	Est Hrly/\$----
TOTAL ESTABLISHED HOURLY			\$----

Comment: After School Library Supervision  
01-Reimbursed by PTA

#### STUDENT SERVICES

Singh, Kiran	\$40.46, as needed	9/2/08-6/30/09	<u>Est Hrly/\$----</u>
TOTAL ESTABLISHED HOURLY			\$----

Comment: Home Instructor  
01-Special Education - 50%  
01-Unrestricted Resource - 50%

#### ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS

##### MALIBU HIGH SCHOOL - Athletics

Name	Rate	Assignment	Effective	Not to Exceed
Mulligan, Michael	8 EDU	F/S Boys Water Polo	9/08-11/08	\$2,048
Mulligan, Michael	12 EDU	Var. Boys Water Polo	9/08-11/08	\$3,328
Prunier, Sarah	12 EDU	JV Cross Country	9/08-11/08	\$3,072
Ryan, Sean	12 EDU	JV Football	9/08-11/08	\$3,072
TOTAL EDUS				\$11,520

##### SANTA MONICA HIGH SCHOOL - Athletics

Name	Rate	Assignment	Effective	Not to Exceed
Cuda, Conrad	12 EDU	Asst Football	9/08-11/08	\$3,072
Cuda, Zachary	13 EDU	Var. Football	9/08-11/08	\$3,328
Dunn, George Patrick	12 EDU	Asst Football	9/08-11/08	\$3,072
Fischer, Tania	13 EDU	Var. Boys CrossCountry	9/08-11/08	\$3,328
Flanders, Mathew	13 EDU	Var. Boys Water Polo	9/08-11/08	\$3,328
Gomez, Anthony	12 EDU	Asst Football	9/08-11/08	\$3,072
Kim, Douglas	12 EDU	Asst Football	9/08-11/08	\$3,072
Sato, Glen	12 EDU	Asst Girls VB	9/08-11/08	\$3,072
Sato, Liane	13 EDU	Var. Girls VB	9/08-11/08	\$3,328
Vollstedt, Todd	13 EDU	Var. Girls CrossCountry	9/08-11/08	\$3,328
TOTAL EDUS				\$32,000

#### HOURLY TEACHERS

##### FRANKLIN ELEMENTARY SCHOOL

Fowler, Gloria	225 hrs @\$40.46	10/27/08-6/19/09	Est Hrly/\$9,104
Teague, Linda	225 hrs @\$40.46	10/27/08-6/19/09	Est Hrly/\$9,104
TOTAL ESTABLISHED HOURLY			\$18,208

Comment: Reading Specialist  
01-Unrestricted Resource

##### POINT DUME ELEMENENTARY SCHOOL

Van Note, Vonnice	768 hrs @\$40.46	9/29/08-6/5/09	<u>Est Hrly/\$31,073</u>
TOTAL ESTABLISHED HOURLY			\$31,073

Comment: Reading Specialist  
01-Unrestricted Resource

##### ROGERS ELEMENTARY SCHOOL

Estrada, Tiffany	320.0 hrs @\$40.46	9/2/08-6/19/09	Est Hrly/\$12,947
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Hu, Chang	487.5 hrs @\$40.46	9/2/08-6/19/09	<u>Est Hrly/\$19,724</u>
		TOTAL ESTABLISHED HOURLY	\$32,671

Comment: Reading Specialist  
01-Unrestricted Resource

Brunson, Diane	30 days @\$427.37	9/3/08-6/19/09	<u>Own Daily/\$12,821</u>
		TOTAL OWN DAILY	\$12,821

Comment: Reading Specialist  
01-Unrestricted Resource

WEBSTER ELEMENTARY SCHOOL

Cooley, Susan	360 hrs @\$40.46	9/1/08-6/19/09	<u>Est Hrly/\$14,566</u>
		TOTAL ESTABLISHED HOURLY	\$14,566

Comment: Reading Specialist  
01-Unrestricted Resource

ADULT EDUCATION

Gomez, Victor	225 hrs @\$45.34	11/1/08-6/12/09	<u>Est Hrly/\$10,202</u>
		TOTAL ESTABLISHED HOURLY	\$10,202

Comment: Computer Literacy Classes and Math Lab  
11-Adult Education Apportionment

Hammond, Paul	192.5 hrs @\$45.34	11/1/08-6/12/09	<u>Est Hrly/\$8,728</u>
		TOTAL ESTABLISHED HOURLY	\$8,728

Comment: Math Lab Instructor (change in hours from 10/2/08 Board Agenda)  
11-Adult Education Apportionment

**TOTAL ESTABLISHED HOURLY, OWN HOURLY AND EXTRA DUTY UNITS = \$301,107**

**ELECTIONS**

PROBATIONARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Clark, Marena/Preschool Child Develop Svcs/Rogers	50%	11/10/08
Miller, Judith/Counselor Pupil Services	60% [rehire-Prob I]	8/1/08
Sugasawara, Patti/Preschool Child Develop Svcs/WW	75% [repl. E. Stamps]	11/1/08
Young, Leticia/School-Age Child Develop Svcs/Grant	50% [repl. L. Ramirez]	11/1/08

TEMPORARY CONTRACTS

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Reynolds, Laree/Humanities Malibu High School	100% [LOA - L. Eicks]	8/28/08-6/19/09
Hensley, Kristin/English Olympic High School	40% [repl. J. Casey]	8/28/08-6/19/09

**SUBSTITUTE TEACHERS**

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Effective

Johnson, Michelle	11/3/08
Ruttenberg, Matthew	10/30/08

CHILD DEVELOPMENT SERVICES

(@\$16.19 Hourly Rate)

Calles, Kendy	11/3/08
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CHANGE IN ASSIGNMENT

Effective

Kehleher, Darci	11/24/08
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Special Education/Coord

From: Teacher/Resource/Lincoln MS

To: Coordinator/Special Education

Lopez, David	10/20/08
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Cabrillo Elementary/SDC-IS

From: Lincoln Middle School

To: Cabrillo Elementary

Ramirez, Laura/School Age Teacher	11/1/08
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Child Develop Svcs/Muir

From: CDS/Grant Elementary

To: CDS/Muir Elementary

Suminski, Mark	8/28/08
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Olympic High School/English

From: Special Ed

To: English

LEAVE OF ABSENCE (with pay)

Name/Location

Effective

Armstrong, Brenda	11/4/08-12/1/08
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Santa Monica HS [medical]

Fagen, Barbara	11/17/08-12/27/09
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John Adams MS [maternity]

Meade, Mary Margaret	10/17/08-5/1/09
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Edison Elementary [medical]

Ramirez, Laura	10/23/08-11/2/08
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Child Develop Svcs [maternity]

LEAVE OF ABSENCE (without pay)

Name/Location

Effective

Fagen, Barbara	12/28/08-1/4/09
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John Adams MS [childcare]

Meade, Mary Margaret	5/2/09-6/20/09
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Edison Elementary [personal]

Ramirez, Laura	11/3/08-12/19/08
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Child Develop Svcs [child care]

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.19

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2008-09 budget.

<u>Name/Location</u>	<u>Not to Exceed</u>	<u>Effective Dates</u>	<u>Rate</u>
Harris, Mark	\$20,000	9/2/08-6/30/09	\$50/day
Olympic High School; Guitar Instruction.			
FUNDING:	01-90830-0-17000-10000-2917-014-1501		-100%
SMMEF - Dream Winds			

MOTION MADE BY: Mr. Snell  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.20

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
BIRDSALL, REBECCA MALIBU HIGH SCHOOL	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: D	11/3/08
GUTIERREZ, CAROLINA EDISON ELEMENTARY	INST ASST - BILINGUAL 3.5 HRS/SY/RANGE: 20 STEP: A	10/13/08
HARTLEY, DANA CABRILLO ELEMENTARY	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	10/20/08
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
ALBA, RAUL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
ANDERSON, BRUNO BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
ANDERSON, BRUNO FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
ANDERSON, MICHAEL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
AVITIA, HECTOR FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
BAKER, TERRY BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
BAKER, TERRY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
BOYD, KATHERINE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
BOYD, KATHERINE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
BROWN, MURPHY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
BUCHANAN, TIM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
CASILLAS, VERONICA SANTA MONICA HS	OUTREACH SPECIALIST	8/25/08



COLVIN, LOVELL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
COOPER, RAYMOND BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
COOPER, RAYMOND FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
CUEVA, FELIPE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
CUEVA, FELIPE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
DAVIS, KATHY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
DAVIS, STEVIE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
DAVIS, STEVIE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
DOTY, KEN FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
GAIDZIK, GEORGE BUSINESS/BB BOND	TECH SUPPORT ASST	9/20/08-10/11/08
GILBREATH, LAWRENCE BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
GLEASON, TIM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
GREEN, JOE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
GREENE, MILTON BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
GREENE, MILTON FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
GONZALEZ, ART FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
HARRIS, KEN FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
HARRIS, TRACEY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
HEIDERMAN, DANIEL MALIBU HIGH SCHOOL	CUSTODIAN	10/1/08-6/30/09
HERRADA, JOE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
HUGHES, CLARENCE BARNUM HALL	UTILITY WORKER	9/2/08-6/30/09

HUGHES, CLARENCE FACILITY PERMITS	UTILITY WORKER	9/2/08-6/30/09
JOHNSON, DEBRAH FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
JONES, CHANCY BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
JONES, CHANCY FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
KRATZ, DAMON FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
LOMBERA, JULIO FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
LOPEZ, MANUEL BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
LOPEZ, MANUEL BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
LOPEZ, VICTORIA BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
LOPEZ, VICTORIA FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MANGUM, DON BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MANGUM, DON FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MARQUEZ, LILIA MCKINLEY ELEMENTARY	BILINGUAL COMMUNITY LIAISON	9/2/08-6/19/09
MARTIN, CHARLES BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MARTIN, CHARLES FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MARTIN, ERIC FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
MARTIN, KEVIN BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MARTIN, KEVIN FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
MC ALPIN, MICHAEL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
MC GEE, LESLEE SANTA MONICA HS	ADMINISTRATIVE ASST	10/15/08
MORRIS, TERRY SANTA MONICA HS	ADMINISTRATIVE ASST	10/15/08

MOTON, WILSON FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
NUNEZ, SHERRY BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
NUNEZ, SHERRY FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
ODOM, LAMONT FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
OMARI, SALEEM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
O'ROURKE, TOM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
OROZCO, JAVIER FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PARKER, STEVE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PATTERSON, PETE FACILITY PERMITS	UTILITY WORKER	9/2/08-6/30/09
PENA, JAIME FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
PENA, JAIME BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
PEOPLES, JEFFREY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PERCHLAK, STANLEY FACILITY PERMITS	SKILLED MAINTENANCE WORKER	9/2/08-6/30/09
PEREZ, GRACIELA FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PEREZ, MARIA BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
PEREZ, MARIA FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
PONTON, GREG BUSINESS/BB BOND	TEL SYS/COMP EQUIP SPEC	9/20/08-10/11/08
RAMOS, ALEX FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
RISING, ROBERT FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
SEGUAR, BETHEL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
SMITH, DUNELL BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09

SPALDING, JIM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
SAVAGE, STEPHANIE SANTA MONICA HS	SR OFFICE SPECIALIST	10/15/08
SCOTT, BENNY FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SCOTT, BENNY BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SEGURA, BETHEL BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
SMART, HOWARD BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SMART, HOWARD FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SMITH, DUNELL FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
SUASTE, EDUARDO FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
TAYLOR, CANDICE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
TAYLOR, CANDICE BARNUM HALL	CUSTODIAN	9/2/08-6/30/09
THOMPSON, TIANI BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
THOMPSON, TIANI FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
VASQUEZ, GRACIELA BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
VASQUEZ, GRACIELA FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
VELASQUEZ, JOSE FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
VENABLE, MARK FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
VILLA, ALEJANDRO FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
WALKER, LOUIS FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
WATKINS, ERNEST FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
WIDNER, KIM FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09

WILSON, STANLEY BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
WILSON, STANLEY FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
WOODRUFF, EDWARD BARNUM HALL	CAMPUS SECURITY OFFICER	9/2/08-6/30/09
WOODRUFF, EDWARD FACILITY PERMITS	CAMPUS SECURITY OFFICER	9/2/08-6/30/09
YBARRA, ANGEL FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
YBARRA, JOEY FACILITY PERMITS	CUSTODIAN	9/2/08-6/30/09
<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
CAWLEY, PAT PERSONNEL COMMISSION	HUMAN RESOURCES TECH	10/24/08-12/31/08
CHENG, INGRID SPECIAL EDUCATION	OFFICE SPECIALIST	10/20/08-10/24/08
HARMON, LAURIE SPECIAL EDUCATION	INST ASST - SPECIAL ED	9/1/08-6/19/09
PEREZ, ROCIO EDISON ELEMENTARY	INST ASST - BILINGUAL	9/2/08-6/19/09
WOODRUFF, EDWARD PERSONNEL COMMISSION	CAMPUS SECURITY OFFICER	9/2/08-6/24/09
<b><u>LEAVE OF ABSENCE (PAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
ALANIZ, FEDERICO FOOD SVCS	STOCK & DELIVERY CLERK MEDICAL	10/30/08-12/1/08
HUNTER-SALLUSTI, DOMINI CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	10/15/08-11/7/08
JOHNSON, KAREN GRANT ELEMENTARY	ELEMENTARY LIBRARY COORD FMLA	10/20/08-11/14/08
JOHNSON, MAYRA CHILD DEVELOP SVCS	BILINGUAL COMMUNITY LIAISON MATERNITY	11/10/08-1/9/09
LEWIS, JESSIE TRANSPORTATION	BUS DRIVER FMLA/CATASTROPHIC	11/4/08-11/18/08
MARTINEZ, LUZ FOOD SVCS	SITE FOOD SVCS COORD MEDICAL	8/29/08-4/3/09
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	11/4/08-11/14/08
YBARRA, JENNIFER CHILD DEVELOP SVCS	CHILDREN CENTER ASST MATERNITY	10/29/08-1/9/09

<u>STIPEND</u>		<u>EFFECTIVE DATE</u>
AVILA, ALFREDO SANTA MONICA HS	OUTREACH SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
BERNARD, GREGORY SANTA MONICA HS	COACHING ASST STIPEND NOT TO EXCEED \$600 SCORE KEEPER/TIME KEEPER	10/1/08-6/19/09
BOLAN, ANETTE SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
FAIRCHILD, KATHLEEN SANTA MONICA HS	SR OFFICE SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
FLORES, ESTELA SANTA MONCIA HS	SR OFFICE SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
GLOVER, TOMITA SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
KELLER, JEFFREY SANTA MONICA HS	OUTREACH SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
MCGEE, LESLEE SANTA MONICA HS	ADMINISTRATIVE ASST STIPEND NOT TO EXCEED \$200 TICKET SALES	10/1/08-6/30/09
MCGEE, LESLEE SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
MENDOZA, DINA SANTA MONICA HS	SR OFFICE SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
MORALES, ROBERTO SANTA MONICA HS	OUTREACH SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
MORRIS, TERRY SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
NAO, KIMBERLY SANTA MONICA HS	OUTREACH SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
PRIETO, BRANDI SANTA MONICA HS	INST ASST - PHYSICAL ED \$160 STIPEND PSAT PROCTOR	10/18/08
SAVAGE, STEPHANIE SANTA MONICA HS	SR OFFICE SPECIALIST STIPEND NOT TO EXCEED \$100 TICKET SALES	10/1/08-6/19/09

SAVAGE, STEPHANIE SANTA MONICA HS	SR OFFICE SPECIALIST \$160 STIPEND PSAT PROCTOR	10/18/08
WASHINGTON, CHANEE SANTA MONICA HS	ADMINISTRATIVE ASST \$160 STIPEND PSAT PROCTOR	10/18/08
<b><u>WORKING OUT OF CLASS</u></b>		<b><u>EFFECTIVE DATE</u></b>
DONOVAN, MARC FACILITIES MAINT	ELECTRICIAN FR: SKILLED MAINTENANCE WORKER	11/10/08-3/25/09
YOUNAN, JULIE HUMAN RESOURCES	HUMAN RESOURCES SPECIALIST FR: HUMAN RESOURCES TECH	10/24/08-12/31/08
<b><u>RESIGNATION</u></b>		<b><u>EFFECTIVE DATE</u></b>
LOCKETT, TYRONE MAINTENANCE	GARDNER	11/6/08

MOTION MADE BY: Mr. Snell  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
11/06/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.21

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**CHILD CARE ASSISTANT**

MARION, ROSA MIRIAM	ADULT EDUCATION	10/27/08-6/12/09
WOMACK, RAVEN	CHILD DEVELOP SVCS	9/1/08-6/30/09

**COACHING ASSISTANT**

GACAD, ANGELA	MALIBU HIGH SCHOOL	9/1/08-6/30/09
KINNEAR, LLOYD	MALIBU HIGH SCHOOL	11/4/08-6/30/09
THACKER-SCULLY, SEAN	MALIBU HIGH SCHOOL	10/29/08-6/30/09
WATERS, DAVID	SANTA MONICA HS	10/1/08-6/30/09
WILLIAMSON, COLLIN	MALIBU HIGH SCHOOL	9/1/08-6/30/09

**NOON SUPERVISION**

DE HERNANDEZ, RIVAS	ROGERS ELEMENTARY	9/2/08-6/19/09
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**STUDENT WORKER - WORKABILITY**

BARKER, PATRICK	SANTA MONICA HS	10/1/08-6/30/10
FERNANDEZ, JOHN	SANTA MONICA HS	9/1/08-6/30/11
MAGANA, BRANDON	OLYMPIC HS	10/22/08 - 6/30/10
MARIN, JUAN	SANTA MONICA HS	10/17/08-6/30/09
SANCHEZ, DANIEL	SANTA MONICA HS	10/1/08-6/30/10

MOTION MADE BY: Mr. Snell  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (7)  
 NOES: None (0)



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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR SANTA  
MONICA HIGH SCHOOL - R. L. BINDER ARCHITECTURE &  
PLANNING - CHANGE ORDER #5 AND PROJECT SCOPE REVIEW

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Change Order #5 to the contract with R. L. Binder Architecture & Planning (RLB) to provide architectural services for design development (DD), construction documents (CD) and construction administration (CA) for Santa Monica High School for the scope of work as presented in amount not to exceed \$4,991,604, for a total contract amount of \$6,589,836.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-015-2600

Description: Consultant Services

COMMENTS: R. L. Binder Architecture & Planning (RLB) has completed Schematic Design for the Measure BB project at Santa Monica High School. The project scope has been defined through a series of meetings with the school sites and District staff.

District staff requested fee proposals from RLB for Santa Monica High School. The proposed fee listed below includes architectural services for the following phases:

- Design Development
- Construction Documents
- DSA Approval
- Bid and Award
- Construction Administration
- Closeout and Warranty

An allowance for anticipated reimbursable expenses is also included for the project.

ORIGINAL CONTRACT AMOUNT	\$ 340,000
CHANGE ORDERS #1, 2, 3 & 4 (Combined)	\$ 1,258,232
CHANGE ORDERS #5 (DD/CD/CA)	\$ 4,991,604
TOTAL CONTRACT AMOUNT	\$ 6,589,836

The Master Architectural Agreement has been approved and signed by RLB. Fee schedules for the DD/CD/CA services will be added to the Master Agreement to complete this project.

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

A PowerPoint presentation will be presented to describe the proposed scope of work for the Measure BB project at Santa Monica High School.

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*The presentation can be found under Attachments at the end of these minutes.*

*The board expressed concern regarding using 4<sup>th</sup> Street as the main access to an Olympic Blvd. parking entrance.*

*Dr. Escarce asked if the number of planned science lab classrooms takes into account recommendations for science labs for the 21<sup>st</sup> Century. Dr. Chou explained that she, Greg Runyon, and Eva Mayoral met with the consultants regarding projected enrollment numbers, the number of students who take science classes, whether or not labs should be separated by science content, and if lab spaces should be shared among teachers. Staff will provide information to the board in the weekly packet regarding science lab classroom recommendations.*

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Mr. Mechur  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ

RE: REPLACE THREE POSITIONS ON THE FINANCIAL OVERSIGHT  
COMMITTEE AND REAPPOINTMENT OF TERM FOR CYNTHIA TORRES

RECOMMENDATION NO. A.23

It is recommended that the Board of Education:

- 1) authorize the process to begin the replacement of three positions on the District's Financial Oversight Committee;
- 2) direct staff to conduct an application process;
- 3) approve the following timeline for the appointment:
  - distribution of applications November 24, 2008
  - applications due in Superintendent's Office December 19, 2009
  - recommendations by FOC January 13, 2009
  - Board to appoint January 15, 2009
- 4) approve the reappointment of term for Ms. Cynthia Torres through December 31, 2011.

Term Ends 12/31/08	Term Ends 12/31/09	Term Ends 12/31/10	Term Ends 12/31/11
<del>Denny Kernochan</del> <b>Resigns 12/3/08</b>	Craig Hamilton	<del>Ben Allen</del> (Board Member) <b>New Appointee</b>	<b>New Appointee</b>
<del>Cheryl Stecher</del> <b>Resigns 12/3/08</b>	Gordon Lee	Patricia Hoffman	<b>New Appointee</b>
Cynthia Torres <b>Reappointment</b>	Carrie Wagner	Paul Silvern	Cynthia Torres

COMMENTS: At the 11/4/08 General Election, Mr. Ben Allen was elected by the voters as a Member of the SMMUSD Board of Education. This necessitates his resignation from the Financial Oversight Committee (FOC), the term of which will end on 12/31/10. In addition, both Mr. Denny Kernochan and Ms. Cheryl Stecher, who have served as FOC members since 2005 and 2003, respectively, have informed the FOC that they will resign as of December 3, 2008. Their terms are scheduled to end on 12/31/08. This leaves a total of three vacancies on the nine-member Committee.

A Press Release inviting applicants to respond will be sent and notices will be forwarded for posting at the District's school sites, with the PTA Council as well as Santa Monica and Malibu City Halls and Libraries. The application will also be available on the District's website ([www.smmusd.org](http://www.smmusd.org)) and in the Office of the Superintendent.

MOTION MADE BY: Mr. Snell

SECONDED BY: Dr. Wisnicki

STUDENT ADVISORY VOTE: N/A

AYES: All (5) (Dr. Escarce & Mr. Mechur were absent for the vote)

NOES: None (0)

TO: BOARD OF EDUCATION`

ACTION/MAJOR

11/20/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: 2008-09 BUDGET TRANSFERS

RECOMMENDATION NO. A.24

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the formal/final shifting to recognize the accounting of previously-approved activities prior to the year-end closing.

Fund 01	-	General Fund (Unrestricted & Restricted)
Fund 11	-	Adult Education Fund
Fund 12	-	Child Development Fund
Fund 13	-	Cafeteria Fund
Fund 14	-	Deferred Maintenance Fund
Fund 19	-	Foundation Special Reserve Fund
Fund 20	-	Special Reserve Fund for Postemployment Benefits
Fund 21	-	Building Fund
Fund 25	-	Capital Facilities Fund

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*Mr. Snell inquired about carryover for Title I funds. Ms. Maez and Dr. Chou explained that it was not uncommon to have carryovers in Title I funds since those funds come from the federal government, whose fiscal year ends later than the county's and district's. School districts have until September 30<sup>th</sup> of each year to spend their Title I funds. Some Title I schools carry over a portion of their funds for summer school, which occurs at the beginning of our fiscal year, so that money appears as a carryover. Mr. Snell requested that the board hold a study session regarding how Title I funding is utilized in our district.*

MOTION MADE BY: Mr. Snell  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

**Fund 01- Unrestricted General Fund**

<b>Object</b>	<b>Description</b>	<b>Adopted Budget as of 7/1/08</b>	<b>1st Interim Budget as of 10/31/08</b>	<b>Changes</b>
	Beginning Fund Balance	18,141,582	21,020,258	2,878,677
8011-8099	Revenue Limit	63,863,310	64,200,109	336,799
8100-8299	Federal Revenue	40,840	40,840	-
8300-8590	State Revenue	5,116,423	5,201,569	85,146
8600-8799	Local Revenue	21,604,039	21,679,553	75,514
8910-8929	Other Financial Sources	1,000,000	1,000,000	-
8980-8999	Contribution	(15,994,358)	(16,345,388)	(351,030)
	Total Revenue Increase/(Decrease)	<b>75,630,254</b>	<b>75,776,683</b>	<b>146,429</b>
1000-1999	Certificated Salaries	45,344,709	45,305,930	(38,779)
2000-2999	Classified Salaries	11,010,833	11,138,602	127,769
3000-3999	Employee Benefits	15,646,275	15,694,797	48,522
4000-4999	Books and Supplies	838,441	920,143	81,702
5000-5999	Services and Other Operating	6,351,701	6,598,043	246,342
6000-6999	Capital Outlay	31,066	77,266	46,200
7100-7499	Other Outgo	6,800	6,800	-
7300-7399	Indirect	(1,038,760)	(1,239,818)	(201,058)
7610-7699	Interfund Transfer	75,000	1,075,000	1,000,000
	Total Expenditure Increase/(Decrease)	<b>78,266,065</b>	<b>79,576,763</b>	<b>1,310,698</b>
	Increase /(Decrease) Fund Balance	<b>(2,635,811)</b>	<b>(3,800,080)</b>	<b>(1,164,269)</b>
	<b>Projected Fund Balance</b>	<b>15,505,771</b>	<b>17,220,178</b>	<b>1,714,408</b>

**MAJOR CHANGES:****Revenues:**

\$336,799 increase in Revenue Limit.

\$85,146 increase of Hourly Supplemental Programs

\$54,934 updated Measure "R" revenue per County record

(\$351,030) increase of General Fund Contribution to various categorical programs.

**Expenditures:****Certificated Salaries**

(\$183,434) transfer Superintendent salary from 1310 to "5802"

\$105,950 restore Dean of Student position at Samohi

(\$140,000) Athletic EDU transfer to Coach Assistant

**Classified Salaries**

\$140,000 Classified Coach Assistant budget was transfer from EDU

**Benefits**

\$127,769 increase of benefits

**Books and Supplies**

\$61,335 Scanning Equipment for assessment

\$11,000 Supplies for New Ed Services Office (1/2 paid by BB Bond)

**Services and Other Operating Costs**

\$320,775 for Consultant and Contractor of Interim Superintendent, Human Resources and Fiscal Services.

**Capital Equipment**

\$11,200 New copier for Ed Services (1/2 paid by BB Bond)

\$35,000 Furniture for Ed Services Office (1/2 paid by BB Bond)

**Indirect Costs**

(\$201,058) due to the carryover of various Categorical programs

**Interfund Transfer**

\$1,000,000 Transfer to Fund 20 to reserve for implementing GASB 45.

**Fund 01- Restricted General Fund**

Object	Description	Adopted Budget As of 7/1/08	1st Interim Budget As of 10/31/08	Changes
	Beginning Fund Balance	2,901,412	7,064,915	4,163,503
8011-8099	Revenue Limit	1,916,348	1,929,388	13,040
8100-8299	Federal Revenue	4,107,106	4,384,706	277,600
8300-8590	State Revenue	5,745,372	5,815,815	70,443
8600-8799	Local Revenue	8,852,769	11,827,373	2,974,604
8980-8999	Contribution	15,994,358	16,345,388	351,030
	Total Revenue Increase/(Decrease)	<b>36,615,953</b>	<b>40,302,670</b>	<b>3,686,717</b>
1000-1999	Certificated Salaries	12,479,264	13,337,555	858,291
2000-2999	Classified Salaries	8,789,171	9,772,724	983,553
3000-3999	Employee Benefits	6,442,136	6,672,176	230,040
4000-4999	Books and Supplies	2,766,096	6,616,925	3,850,829
5000-5999	Services and Other Operating	5,080,158	6,078,146	997,988
6000-6999	Capital Outlay	76,502	528,483	451,981
7400-7499	Other Outgo	-	-	-
7300-7399	Indirect	456,877	657,935	201,058
7610-7629	Interfund Transfer	500,000	500,000	-
	Total Expenditure Increase/(Decrease)	<b>36,590,204</b>	<b>44,163,944</b>	<b>7,573,740</b>
	Increase /(Decrease) Fund Balance	<b>25,749</b>	<b>(3,861,274)</b>	
	<b>Projected Fund Balance</b>	<b>2,927,161</b>	<b>3,203,641</b>	<b>4,163,503</b>

**MAJOR CHANGES:**
**Revenue:**

\$13,040 increase Special ADA appropriation

**Federal Programs**

\$165,058 Title One Carryover from prior year

\$ 84,070 Title II carryover from prior year

\$ 14,923 EETT carryover from prior year

\$ 199 Title III carryover from prior year

\$ 5,962 Title IV (Drug Free School) carryover from prior year

**State Programs**

\$32,721 TUPE carryover from prior year

\$15,327 CTAP carryover from prior year

\$25,118 School Garden program carryover from prior year

**Local Programs**

\$1,559,842 increase of PTA revenue

\$ 351,153 Equity Fund carryover from prior year

\$ 96,975 Permit

\$ 67,253 Gifts

\$ 145,266 Santa Monica Malibu Education Foundation programs

\$ 196,036 Microsoft –settlement

\$ 268,732 ASB

\$ 121,506 Shark Fund

\$ 15,000 City of Malibu

\$ 122,139 Cotsen Family (Transfer from fund 19 to fund 01)

**General Fund Contribution**

\$ 351,031 various programs

**Expenditures:**

Due the prior year carryover and funding increase for categorical programs, the budget of expenditures is increased accordingly.



**Fund 11- Adult Education**

<b>Object</b>	<b>Description</b>	<b>Adopted Budget as of 7/1/08</b>	<b>1st Interim Budget As 10/31/08</b>	<b>Changes</b>
	Beginning Fund Balance	88,764	286,639	197,875
8100-8299	Federal Revenue	146,600	127,728	(18,872)
8300-8590	State Revenue	446,664	394,873	(51,791)
8600-8799	Local Revenue	29,050	29,077	27
	Total Revenue Increase/ (Decrease)	<b>622,314</b>	<b>551,678</b>	<b>(70,636)</b>
1000-1999	Certificated Salaries	340,852	330,084	(10,768)
2000-2999	Classified Salaries	125,326	125,010	(316)
3000-3999	Employee Benefits	95,462	96,281	819
4000-4999	Books and Supplies	26,829	31,390	4,561
5000-5999	Services and Other Operating	35,459	33,920	(1,539)
6000-6999	Capital Outlay		-	-
7400-7499	Other Outgo			-
7300-7399	Indirect	18,567	18,567	-
	Total Expenditure Increase/ (Decrease)	<b>642,495</b>	<b>635,252</b>	<b>(7,243)</b>
	Increase /(Decrease) Fund Balance	<b>(20,181)</b>	<b>(83,574)</b>	<b>(63,393)</b>
	<b>Projected Fund Balance</b>	<b>68,583</b>	<b>203,065</b>	<b>134,482</b>

**MAJOR CHANGES:****Revenues:**

1. (\$51,791) "CBET" program changed deferred revenue to fund balance.
2. (\$18,872) Decrease the revenue of Federal Programs

**Expenditures:**

1. (\$10,768) Decrease of Hourly Teacher Salary
2. (\$ 4,561) Decrease Supplies budget

Due to the decrease of the revenue, the expenditures budget was decreased to ensure the fiscal solvency of the Adult Education Fund.

**Fund 12 - Child Development Fund**

<b>Object</b>	<b>Description</b>	<b>Adopted Budget as of 7/1/08</b>	<b>1st Interim Budget As of 10/31/08</b>	<b>Changes</b>
	Beginning Fund Balance	371,886	336,582	(35,304)
8100-8299	Federal Revenue	1,688,635	1,688,635	-
8300-8590	State Revenue	3,308,049	3,308,049	-
8600-8799	Local Revenue	2,856,324	2,856,324	-
8910-8929	Interfund Transfer	75,000	75,000	-
	Total Revenue Increase/(Decrease)	<b>7,928,008</b>	<b>7,928,008</b>	-
1000-1999	Certificated Salaries	2,946,854	2,946,854	-
2000-2999	Classified Salaries	2,007,294	2,007,294	-
3000-3999	Employee Benefits	1,538,828	1,538,828	-
4000-4999	Books and Supplies	256,976	254,057	(2,919)
5000-5999	Services and Other Operating	770,240	773,159	2,919
6000-6999	Capital Outlay	3,500	3,500	-
7300-7399	Indirect	404,316	404,316	-
	Total Expenditure Increase/(Decrease)	<b>7,928,008</b>	<b>7,928,008</b>	-
	Increase /(Decrease) Fund Balance	-	-	-
	<b>Projected Fund Balance</b>	<b>371,886</b>	<b>336,582</b>	<b>(35,304)</b>

**MAJOR CHANGES:**

\$2,919 transfer between supplies and other operating costs

**Fund 13 – Cafeteria Fund**

<b>Object</b>	<b>Description</b>	<b>Adopted Budget as of 7/1/08</b>	<b>1st Interim Budget As of 10/31/08</b>	<b>Changes</b>
	Beginning Fund Balance	292,713	375,523	82,810
8100-8299	Federal Revenue	1,009,391	1,056,041	46,650
8300-8590	State Revenue	58,118	58,118	-
8600-8799	Local Revenue	2,476,168	2,438,680	(37,488)
8980-8999	Contribution			-
	Total Revenue Increase/(Decrease)	<b>3,543,677</b>	<b>3,552,839</b>	<b>9,162</b>
2000-2999	Classified Salaries	1,513,086	1,513,086	-
3000-3999	Employee Benefits	533,058	495,570	(37,488)
4000-4999	Books and Supplies	1,574,654	1,602,304	27,650
5000-5999	Services and Other Operating	(276,121)	(257,121)	19,000
6000-6999	Capital Outlay	40,000	40,000	-
7400-7499	Other Outgo			-
7300-7399	Indirect	159,000	159,000	-
	Total Expenditure Increase/(Decrease)	<b>3,543,677</b>	<b>3,552,839</b>	<b>9,162</b>
	Increase /(Decrease) Fund Balance	-	-	-
	<b>Projected Fund Balance</b>	<b>292,713</b>	<b>375,523</b>	<b>82,810</b>

**MAJOR CHANGES:****Revenue:**

\$46,650 New Fresh Fruit and Vegetable Program (FFVP) funding  
 (\$37,488) Decrease of Sales of Food

**Expenditure:**

\$27,650 Food (FFVP)  
 \$19,000 Other Operating Costs (FFVP)

**Fund 14 - Deferred Maintenance Fund**

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	3,962,142	4,101,498	139,356
8600-8799	Local Revenue	50,000	50,000	-
8980-8999	Contribution	500,000	500,000	-
	Total Revenue Increase/(Decrease)	<b>550,000</b>	<b>550,000</b>	-
4000-4999	Books and Supplies	10,000	4,866	(5,134)
5000-5999	Services and Other Operating	1,330,000	1,330,000	-
6000-6999	Capital Outlay	3,140,000	3,145,134	5,134
7400-7499	Other Outgo			-
7300-7399	Indirect			-
	Total Expenditure Increase/(Decrease)	<b>4,480,000</b>	<b>4,480,000</b>	-
	Increase /(Decrease) Fund Balance	<b>(3,930,000)</b>	<b>(3,930,000)</b>	-
	<b>Projected Fund Balance</b>	<b>32,142</b>	<b>171,498</b>	<b>139,356</b>

**MAJOR CHANGES:**

\$5,134 transfer from Supplies to Capital Outlay

**Fund 19 - Foundation Special Revenue Fund**

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	130,301	113,712	(16,590)
8600-8799	Local Revenue	122,139	-	(122,139)
8980-8999	Contribution			-
	Total Revenue Increase/(Decrease)	<b>122,139</b>	-	<b>(122,139)</b>
1000-1999	Certificated Salaries	89,776	-	(89,776)
2000-2999	Classified Salaries	-	-	-
3000-3999	Employee Benefits	24,363	-	(24,363)
4000-4999	Books and Supplies	8,000	639	(7,361)
5000-5999	Services and Other Operating	-	4,245	4,245
6000-6999	Capital Outlay			-
7400-7499	Other Outgo			-
7300-7399	Indirect			-
	Total Expenditure Increase/(Decrease)	<b>122,139</b>	<b>4,884</b>	<b>(117,255)</b>
	Increase /(Decrease) Fund Balance	-	<b>(4,884)</b>	<b>(4,884)</b>
	<b>Projected Fund Balance</b>	<b>130,301</b>	<b>108,828</b>	<b>(21,474)</b>

**MAJOR CHANGES:**

Transfer Cotsen Family program from Fund 19 to Fund 01

**Fund 20 - Special Reserve for Postemployment Benefits**

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	1,672,595	1,672,077	(518)
8600-8799	Local Revenue	44,000	44,000	-
8980-8999	Contribution		1,000,000	1,000,000
	Total Revenue Increase/ (Decrease)	<b>44,000</b>	<b>1,044,000</b>	<b>1,000,000</b>
	Increase /(Decrease) Fund Balance	<b>44,000</b>	<b>1,044,000</b>	<b>1,000,000</b>
	<b>Projected Fund Balance</b>	<b>1,716,595</b>	<b>2,716,077</b>	<b>999,482</b>

**MAJOR CHANGES:**

\$1,000,000 Transfer from Fund 01 to Fund 20 (9/4/08 Board Approval)

**Fund 21 - Building Fund**

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	59,506,195	58,507,095	(999,099)
8600-8799	Local Revenue	1,300,000	3,700,000	2,400,000
8980-8999	Contribution	-	1,300,000	1,300,000
	Total Revenue Increase/ (Decrease)	<b>1,300,000</b>	<b>5,000,000</b>	<b>3,700,000</b>
2000-2999	Classified Salaries	324,111	324,111	-
3000-3999	Employee Benefits	103,565	103,565	-
4000-4999	Books and Supplies	59,967	164,512	104,545
5000-5999	Services and Other Operating	8,320,399	15,842,951	7,522,552
6000-6999	Capital Outlay	23,850,000	36,793,216	12,943,216
7600-7629	Transfer Out	1,000,000	1,000,000	-
7300-7399	Indirect			-
	Total Expenditure Increase/ (Decrease)	<b>33,658,042</b>	<b>54,228,355</b>	<b>16,870,313</b>
	Increase /(Decrease) Fund Balance	<b>(32,358,042)</b>	<b>(49,228,355)</b>	<b>(16,870,313)</b>
	<b>Projected Fund Balance</b>	<b>27,148,153</b>	<b>9,278,740</b>	<b>(17,869,413)</b>

**MAJOR CHANGES:**

Transfer \$300,000 from Fund 25 for Boys and Girls Club at John Adams

Add \$2,400,000 Revenue from Boys and Girls Club

Increase BB expenditure budget for Architect and BB related services budget.

Edison:	\$7,565,000
Samohi:	\$2,050,000
John Adams	\$4,525,000
Lincoln:	\$2,345,000
CDS:	\$165,000
Olympic:	\$210,000
Technology:	\$4,000,000

**Fund 25 - Capital Facilities Fund**

Object	Description	Adopted Budget as of 7/1/08	1st Interim Budget as of 10/31/08	Changes
	Beginning Fund Balance	919,998	1,523,139	603,141
8600-8799	Local Revenue	1,350,000	1,350,000	-
8980-8999	Contribution			-
	Total Revenue Increase/ (Decrease)	<b>1,350,000</b>	<b>1,350,000</b>	<b>-</b>
4000-4999	Books and Supplies	-	-	-
5000-5999	Services and Other Operating	103,000	103,000	-
6000-6999	Capital Outlay	300,000	-	(300,000)
7600-7629	Other Outgo	-	1,300,000	1,300,000
7300-7399	Indirect			-
	Total Expenditure Increase/ (Decrease)	<b>403,000</b>	<b>1,403,000</b>	<b>1,000,000</b>
	Increase /(Decrease) Fund Balance	<b>947,000</b>	<b>(53,000)</b>	<b>(1,000,000)</b>
	<b>Projected Fund Balance</b>	<b>1,866,998</b>	<b>1,470,139</b>	<b>(396,859)</b>

**MAJOR CHANGES:**

Transfer \$300,000 from Object code 6200 to 7619, Transfer \$300,000 for Boys and Girls Club  
 Transfer \$1,000,000 to Fund 21 to support BB program

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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: TITLE I FUNDING

DISCUSSION ITEM NO. D.01

It is recommended that the Board of Education support the redistribution of the remainder of the Title I fund in January 2009, pending the results of the district's recalculated Adequate Yearly Performance (AYP).

COMMENT: Due to data error in the identification of students with disabilities in the pre-ID process, and the implementation of the new California Modified Assessment (CMA) for students of disabilities in grades three through five, the state will be recalculating the district's AYP. The recalculation, which will include CMA, will be released on November 18, 2008. The recalculation for data corrections will take place in January 2009. The second calculation leaves open the possibility that some Title I funded schools may not make AYP for the Students with Disabilities subgroup. This may require a set aside of Title I funds to conduct mandated activities.

\*\*\*\*\*

Public Comments:

- Jane Bordal, a PTA board member, addressed the board regarding Title I funding.

Again, Mr. Snell requested that the board hold a study session regarding how Title I funding is utilized in our district. He expressed his concern regarding AYP.

Ms. Pye asked how the district could help Muir add a reading specialist. Dr. Matthews replied that he was not aware that a reading specialist was needed; he will speak with the Principal tomorrow.

Dr. Escarce requested that an item come to the board in the spring regarding how district the will address increasing pressures to make AYP.

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: REPORT FORM THE TASK FORCE ON THE ACHIVEMENT OF  
STUDENTS OF COLOR

DISCUSSION ITEM NO. D.02

In the 2006-2007 school year, Superintendent Dianne Talarico directed staff from Student and Family Support Services to form a Task Force on the achievement of students of color in district schools. The Task Force was charged with researching best practices and making recommendations to address the issue of the gaps in achievement that exist among students. This discussion item will be the Task Force's report to the board that was developed in response to the Superintendent's charge.

\*\*\*\*\*

Public Comments:

- Richard McKinnon and Robbie Jones, members of the community, addressed the board regarding the report.

The presentation can be found under Attachments at the end of these minutes.

Ms. Leon-Vazquez remarked that learning skills/trades can be an alternative to help students be successful following high school, rather than attending a four-year university.

Mr. Snell urged working with the PTA's resources in the community and/or hiring an ombudsperson. He and Mr. de la Torre agreed that the district and community need to address the difficult questions about race and how people treat each other. Mr. de la Torre stressed the need to get young people to believe in themselves.

Mr. Mechur suggested creating a list of standards/criteria regarding curriculum and achievement that all educators in the district could agree to as a common philosophy.

Ms. Pye and Dr. Wisnicki asked how the district could implement the recommendations.

Dr. Escarce said he interpreted the report to mean that the driving force behind closing the achievement gap should focus on changing the culture and attitudes, rather than more intervention programs, which function as temporary fixes.

Mr. Cuneo remarked that this report is part of a much bigger picture and should be integrated into a strategic direction. He will direct staff to develop a strategic planning process to incorporate this into the district's future direction.



TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: OSCAR DE LA TORRE / JOSE ESCARCE (PRESIDENT AND  
VICE PRESIDENT OF THE BOARD OF EDUCATION)

RE: REQUEST FOR PROFESSIONAL SEARCH PROPOSALS FOR DISTRICT  
SUPERINTENDENT

DISCUSSION ITEM NO. D.03

The purpose of this discussion item is to provide direction to the Interim Superintendent to initiate the executive search process to attract, select, and hire a qualified search firm to assist the Board of Education in seeking a new Superintendent.

COMMENTS: In fulfilling the charge of its constituency, the Board of Education is committed to a recruiting process that will ensure transparency to attract the broadest possible pool of qualified candidates to fill the position of Superintendent of Schools. In order to accomplish this, the Interim Superintendent, Tim Cuneo, will be charged with soliciting from a list of established national, respected search firms to prepare, on the district's behalf, the required proposal for accomplishing the aforementioned task. The board will review the final selection of search firms at a public meeting.

\*\*\*\*\*

*Dr. Escarce would like to see the recommended timeline compressed in order to ensure the top potential Superintendent candidates do not take positions elsewhere. He suggested receiving proposals from potential search firms before winter break. He would like a description of each firm's search process and references by December 19<sup>th</sup>, and then have three finalists chosen by the end of winter break.*

*Mr. Mechur suggested that the firms could be narrowed down using a small group of board and community members.*

*The board directed the Superintendent to solicit proposals from potential search firms.*

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: HOMEWORK POLICY REVIEW PROCESS AND TIMELINE

DISCUSSION ITEM NO. D.04

At the November 6, 2008, board meeting, the board discussed Board Policy 6154 - Homework Policy K-12. During the discussion, the Superintendent informed the board that a homework policy review committee would be established in order to review the current policy. The board requested additional information regarding this committee, including charges and timeline.

Homework Policy Review Committee

The charge of the Homework Policy Review Committee shall be:

- Review the current district Homework Policy 6154 and Administrative Regulation
- Review the latest research on homework and its effect on student achievement; and district surveys
- Review recommended policy from CSBA and other districts' homework policies
- Recommend revisions to the current policy and administrative regulation

Timeline:

- Currently - Recruitment of members to the Committee: site administrators (3), teachers (3), and parents (3), with the Chief Academic Officer coordinating and facilitating
- 11/20/08 board meeting - review of charges and timeline
- Committee meetings in November, December, and January
- 2/5/09 board meeting - board discusses recommended revisions to policy (if any)
- 2/19/09 board meeting - board approves changes to policy (if any)

\*\*\*\*\*

Public Comments:

- *Rebecca Kennerly and Leslie Butchko, members of the community, addressed the board regarding this issue.*

*Board members requested that the following charges be added to the list: 1) Discuss and recommend process to be used for the implementation of the revised policy and administrative regulation with background information and resources, 2) Discuss the mechanism for enforcement of the revised policy for the next school year, and 3) Identify the various strategies to assist students in the completion of homework and informing the families of the available programs and resources.*

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO

Postponed from

11/06/08

RE: REVISE POLICY 1220 - DISTRICT ADVISORY COMMITTEES

DISCUSSION ITEM NO. D.05

It is recommended that the Board of Education review the current Board Policy 1220 - District Advisory Committees. The current policy and administrative regulation are attached for board review and discussion. The purpose of this discussion is to allow the board to determine if the current policy and administrative regulation align with the Board of Education's philosophy. Any changes to the policy will be brought back for approval at the meeting on December 11, 2008.

Attachments:

- Policy 1220 - District Advisory Committees
- Administrative Regulation 1220 - District Advisory Committees

\*\*\*\*\*

*The board agreed to postpone this item until a future board meeting.*

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1220	Community Relations	District Advisory Committees	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public	X		

#### DETAIL

The Board of Education recognizes that district advisory committees provide a valuable method whereby citizens and educators can better understand the attitudes and opinions which are held in the school-community environment.

The Board, or the Superintendent with the Board's approval, may appoint district advisory committees to advise the Board on school problems, needs and issues from a balanced, logical, and analytic perspective, as the need arises.

It is not the intention that advisory committees become policy-making bodies or that they manage or direct staff. Committees are advisory in nature only; that is, they inform, suggest, and recommend to the Board of Education.

All meetings of committees shall be held as open meetings in compliance with the Ralph M. Brown Act, also known as the Open Meeting Act of the State of California. It is the intent of the Board of Education that each District Advisory Committee shall schedule two meetings in Malibu each school year. Board appointed Ad Hoc Advisory Committees and Oversight Committees shall establish meeting schedules that best meet the requirements of their respective charges.

District Advisory Committees shall be appointed for a specific purpose. The Board of Education will review the purposes/charges of the committees on an annual basis. Annually, an Assessment/Evaluation form will be distributed to District Advisory Committees for their review and input regarding the committee charges and their yearly accomplishments. When a committee has fulfilled or completed its purpose/charge, it may be given a new or revised charge or it may be dissolved.

The Board shall have the sole power to dissolve any of its advisory committees and shall reserve the right to exercise this power at any time during the life of any committees.

All residents and taxpayers of the district attendance area, parents of children enrolled in its schools, school employees, and experts/professionals, as stipulated in this Board Policy, shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

Every effort shall be made to select committee members in a manner which ensures that the committee represents a cross section of qualified people throughout the district. A balance of males and females, ethnic representation and geographic location shall be sought in the composition of each committee, except in those cases where a committee is established to address the needs of a particular segment of the school population or community. The Board shall review this balance before making final the appointments of committee members and alternates.

Committee membership will be reviewed twice each year-once in August and once in the Spring. Members who no longer represent the membership category they were originally appointed to by the Board of Education, but who wish to continue as members of their respective committees, will submit new applications and will be considered for appointment.

A Staff Liaison will be assigned to each advisory committee and will serve as the district representative and as a communication link between the committee and the other district administrative staff. The Staff Liaison is not a member of the committee and may not vote.

Staff members may be appointed to advisory committees as deemed appropriate by the Board of Education. Staff may also be appointed to serve as expert advisors. An expert advisor is not a member of the committee and may not vote.

Applications for appointment to advisory committees may be submitted at any time during the year. Once per quarter, an item shall be placed on the Board of Education agenda listing committee vacancies.

The Superintendent is authorized to accept letters of resignation from individual committee members.

#### EXPENSES, TRAVEL, REIMBURSEMENT

When the Board approves a request by a committee that members be authorized to attend a conference, visit an educational facility, or otherwise participate in an activity which involves expense to the member in carrying out the mission of the committee, the Superintendent is authorized to reimburse the member at the same rates and under the same conditions as those provided for district employees and officers.

#### REFERENCE

##### EDUCATION CODE

8070 Vocational education advisory committee  
11503 Parent involvement program  
35147 School site councils and advisory committees  
35172 Promotional activities

44032 Travel expense payment  
 44033 Automobile allowances  
 52012 School site council  
 52065 American Indian advisory committee  
 52176 Advisory committees (LEP program)  
 52208 Parent participation (GATE)  
 52852 Site council, school-based program coordination  
 54425 Advisory committees; compensatory education  
 54444.1-54444.2 Services to migrant children; parent advisory councils  
 54724 Site council, motivation and maintenance program  
 56190-56194 Community advisory committee, special education  
 62002.5 Continuing parent advisory committees; schools receiving funds from  
 economic impact aid or bilingual education act  
 GOVERNMENT CODE  
 820.9 Members of local public boards not vicariously liable  
 54950-54962 Meetings

### **MANAGEMENT RESOURCES**

<b><u>ADOPTED</u></b>	<b><u>REVISED</u></b>	<b><u>CSBA DATE</u></b>
January 4, 1989	February 16, 2006 January 5, 2006 October 15, 1998 September 17, 1998 May 14, 1998 March 10, 1994	October 1994

### **DISTRICT GOAL**

Quality Education for All

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1220	Community Relations	District Advisory Committees	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Participation by the Public		x	

#### DETAIL

SUBJECT: DISTRICT ADVISORY COMMITTEES

ISSUED BY: SUPERINTENDENT

I. EFFECTIVE DATE: March 10, 1994

II. AUTHORITY

Board of Education Policy 1220

III. PROCEDURES

Consistent with Board of Education Policy, the following General Guidelines apply to District Advisory Committees.

#### GENERAL GUIDELINES

A. Purpose

The basic purpose of a district advisory committee is to advise the Board of Education regarding school problems, needs and issues from a neutral party point of view.

The district advisory committee provides a method whereby citizens and educators can understand better the attitudes and opinions which are held in the school-community environment. Such a committee shall have as its purpose improved communication and understanding. It is not the intention that advisory committees become policy-making bodies or that they manage or direct the schools. Committees are advisory in nature only; that is, they inquire, inform, suggest, recommend. It is assumed, however, that through improved understanding and information, the district can and will move in the direction of clearly demonstrated needs and desires of the community to be served.

B. Roles

Committees established/approved by the Board of Education are responsible to the Board, the superintendent in his capacity as secretary to the Board of Education, or a designated representative. Committees shall function as recommending agencies.

## **AR 1220 (b)**

Each committee shall serve for a specific purpose to be stated to the committee at the time it is formed. The committee shall then begin its work which, when completed, will result in recommendations to the Board or the superintendent.

### **C. Functions**

The basic district goal is to provide a quality education for every pupil. It is expected that district advisory committees will contribute to the attainment of this goal. The committee's functions may include but shall not be limited to the following:

1. To act as a channel of effective communication between schools, the administration and the community, thereby assisting in promoting community pride in district and schools.
2. To improve joint exploration of future school needs regarding the community's aspirations and the improvement of school programs.
3. To assist in the overall planning of the educational program and of budget resources.
4. To assist in identifying, mobilizing and coordinating resources, both human and material, available from the community for the benefit of the schools.
5. To assist in providing support for educational programs.
6. To act as a sounding board for additions to or changes in the school district's education projects.
7. To keep the Board and superintendent informed of the committee's progress and activities, and advise regarding the committee's recommendations, proposals and decisions.

## **AR 1220 (c)**

### **D. Responsibilities**

District advisory committees may have the responsibility to:

1. Advise the Board and superintendent on matters related to educational needs, problems and suggested priorities.
2. Advise the Board and superintendent regarding opinions and attitudes of parents and other citizens of the total school community on significant issues of a general or specified nature.
3. Assist in establishing liaison with, and strengthening communication between the district and the communities it serves.
4. Assist in identifying educational needs unique to a local school community.



5. Assist in interpreting educational needs and programs to the community.
6. Advise the Board and superintendent on adoption of educational programs.
7. Approach all issues from an objective, neutral party point of view.

#### E. Membership

Being aware that the schools belong to the people who created them by taxation and consent; and believing that the schools will only be as successful as the intelligent and knowledgeable support of the people permit them to be; and knowing that committees are advisory in nature with decision-making powers retained by the Board of Education; all residents and taxpayers of the district attendance area, all parents of children enrolled in its schools, and school employees as stipulated in these Guidelines shall be eligible for membership and participation, a prerequisite being solely an unselfish interest in public schools, the community and every child.

#### AR 1220 (d)

##### 1. Size

The committees shall be of sufficient size to assure representation of a cross section of the community; normally seven (7) to twenty (20) active members are desirable.

##### 2. Representation

Committee members shall be selected in a manner to provide reasonable geographic, socioeconomic and ethnic representation. No person, however, may be excluded from nomination because of race, color, creed, religion, sex, sexual preference, handicap or expressed opinions so long as that person can assume an objective point of view in all committee deliberations.

Each committee shall elect a chairperson. Each committee shall have a district representative whose function shall be to furnish information and services needed by the committee.

##### 3. Duration

It is intended that members not serve more than a total of four (4) years on the same committee.

##### 4. Selection of Members

Committee members and alternates shall be appointed or approved by the Board of Education, and serve thereafter at the pleasure of the Board.

## 5. Selection of Alternates

If the need arises, alternate members may be appointed or approved by the Board.

## F. Officers

### 1. Officers

The officers of a district advisory committee shall be a chairperson, a vice chairperson, a secretary, and such other officers as a committee may deem desirable.

## AR 1220 (e)

### 2. Election and Term of Office

The officers of a district advisory committee shall be elected as soon as feasible after the first meeting, and in no case later than the conclusion of the third regular meeting. They shall serve one (1) year, or until the committee's task is completed.

### 3. Notification

The Board and superintendent shall be presented with a list of officers following the election.

### 4. Definition of Roles

It is important that each member of a district advisory committee understand his/her own role as well as the roles of the other members. By an understanding of these roles the committee will better fulfill its responsibilities and functions. The roles of committee members are as follows:

#### a. Committee Chairperson

- (1) Works closely with the other officers of the committee and the district representative to plan each meeting and make proper notification of meetings to each member.
- (2) Presides at all meetings, maintains order and sees that the meeting is properly adjourned.
- (3) Takes general responsibility for the maintenance of committee minutes and other records.

- (4) Sees that business is ordered, considered and disposed of properly.
- (5) Reports to the superintendent directly on behalf of the committee. Thus, comments by individual members shall not be construed as the committee's position.

**AR 1220 (f)**

- (6) Is an impartial, conscientious arbiter of discussion and debate and insists on fairness in the actions and debate of the members.
- (7) Is responsive to the concerns of all members and visitors.
- (8) Directs the preparation of reports of the actions of the committee and submits them to the superintendent through the district representative.

**b. Vice-Chairperson**

- (1) Substitutes for the chairperson during his/her absence and represents the chairperson in assigned duties.
- (2) Performs such other duties as may be assigned by the chairperson or by the committee.
- (3) In the event that the chairperson cannot fulfill his/her term of office, the vice-chairperson shall serve in that capacity for the remainder of the term.

**c. Recording Secretary**

- (1) Keeps accurate, complete minutes of all meetings, both regular and special, and promptly transmits them to the chairperson and the district representative.
- (2) Is custodian of the committee's records.
- (3) Sees that all notices are duly given.
- (4) Keeps the committee's membership and attendance records, including the address and telephone number of each member.
- (5) Keeps a list of special duties of the members.

**AR 1220 (g)**

- (6) Prepares a copy of the order of business for the presiding officer and reminds the presiding officer of the order of business and time limitations, when necessary.
- (7) Performs all duties incident to the office of secretary and such other duties as may be assigned

to the office by the chairperson or by the committee.

- (8) Keeps on file a summary written report of actions of the committee.

d. District Representative (Appointed by the superintendent)

- (1) Serves as the appointed district representative and as a communication link between the committee and the other district administrative staff.
- (2) Provides staff services to the committee.
- (3) Arranges for the typing, reproduction and distribution of all minutes, reports, letters and other records and communications of the committee.
- (4) Arranges any resource allocations needed by the committee to carry out designated functions. All such allocations shall be approved by the superintendent.

e. All Members

- (1) Participate regularly in committee meetings and carry out committee assignments.
- (2) Become knowledgeable about the topics to be considered by the committee and their impact on the District.

**AR 1220 (h)**

- (3) Serve as a communications link between the committee and any group they may represent, keeping such groups informed of actions and activities of the committee.
- (4) Avoid use of committee membership/position for personal purposes.

f. Board Members

Applies when Board members are appointed as liaison members to a committee.

- (1) Provide liaison between the committee and the Board of Education. Keep the Board informed of discussion and actions of the committee(s).
- (2) Represent the position of the entire Board in all committee deliberations on subjects where the Board has taken a position.
- (3) May not serve as an officer of a committee.
- (4) Are not voting members.

## G. Meetings

### 1. Regular Meetings

District advisory committees shall meet regularly as determined by each committee at the first general meeting. Meetings shall be scheduled to permit the greatest number of members to attend. The first official meeting of district advisory committees shall be held as soon as practicable following completion of appointments.

### 2. Special Meetings

Special meetings may be called by the chairperson, by majority vote of a committee, or at the request of the Board of Education.

## AR 1220 (i)

### 3. Place of Meetings

All regular meetings shall be held within the geographical boundaries of the school district.

### 4. Notice of Meetings

Notification of all meetings shall be duly publicized at least two (2) days in advance.

### 5. Openness of Meetings

All meetings of committee shall be held as open meetings.

### 6. Agenda

The chairperson, in consultation with the district representative, shall be responsible for preparation of the agenda for each meeting. When appropriate, the agenda shall include an opportunity for presentation of new business from the floor, and shall provide for public comment.

### 7. Decisions

All decisions of the district advisory committees shall be made only upon an affirmative vote of a majority of its members in attendance, provided a quorum is present.

## 8. Quorum

A quorum consists of a simple majority of the committee, excluding vacancies.

## 9. Minutes

Minutes shall be kept for each meeting and submitted for approval at the next meeting. The minutes of the meeting shall be made available for any interested person or group.

## 10. Subcommittees

Subcommittees may be established as necessary and may include participants other than appointed members.

# **AR 1220 (j)**

## H. Operation

A guide for the operation of district advisory committees is as follows:

1. Selection of members
2. Orientation of members
3. Outline of procedures
4. Election of officers
5. Selection of materials and resources
6. Work on the project
7. Report of findings by members
8. Agreement on reports
9. Development of committee recommendations
10. Delivery of recommendations to Board and superintendent
11. Consideration of suggestions by Board and superintendent and staff
12. Action by the Board of Education and dissolution of committee

Each committee shall evaluate its own operation and make needed changes.

## I. Orientation

Orientation and general information shall be provided for district advisory committees as needed. This shall be a shared responsibility of the committee chairperson, Board representative and district representative. Inservice training shall be provided if requested by the committee.

## J. Limitations

Reproductions of district advisory committee products, such as newsletters, handbooks and general communications must be previewed by the superintendent or his designee prior to distribution.

Responsibility for the establishment of policy is vested by law in the district's elected Board of Education.

## AR 1220 (k)

## K. District Support

The Board may establish an operation budget for a committee, as deemed necessary. The district representative shall see that reasonable committee needs for typing services, franking assistance, duplicating services, inservice education, conference/convention attendance, etc., are met.

## IV. RELATED FORMS

Application for Membership District Advisory Committee(s)

## V. APPROVAL

SUPERINTENDENT Gene Tucker DATE 3/10/94

## REFERENCE MANAGEMENT RESOURCES

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
March 10, 1994	February 16, 2006 January 5, 2006	

## DISTRICT GOAL

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: REVISE POLICY 6161 - SELECTION OF INSTRUCTIONAL  
MATERIALS

DISCUSSION ITEM NO. D.06

It is recommended that the Board of Education revise Board Policy 6161 - Selection of Instructional Materials. The proposed language change has been reviewed by the district's risk management department. This item will be brought back for approval at the meeting on December 11, 2008.

Attachments:

- Policy 1220 - District Advisory Committees

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

*This item will return for approval at the December 11<sup>th</sup> board meeting.*



**THIS IS A REVISED SMMUSD POLICY**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
6161	Instruction	Selection of Instructional Materials

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Instructional Services	X		

**DETAIL**

The Santa Monica-Malibu Unified School District recognizes the rights inherent in the First Amendment of the Constitution of the United States and supports the principles of intellectual freedom expressed in the Library Bill of Rights and in Access to Resources and Services in the School Library Media Program. It is the policy of the district to provide information and instructional materials in classrooms and library media centers in accordance with constitutional protection. The Santa Monica-Malibu Unified School District supports a process for the systematic review of instructional materials through established procedures.

Legal responsibility for the operation of the district including the supervision of the selection of educational instructional materials rests with the Board of Education. The Board of Education delegates the authority for the selection of instructional materials to the professional staff employed by the district. It is the responsibility of the professional staff to select and use instructional materials to implement the educational program of the school district. Instructional materials must serve both the breadth of the curriculum and the needs and interest of individual students by accommodating a wide range of abilities and respecting diverse points of view.

Educational suitability is the major criteria for the selection of instructional materials. Professional staff are to use educational criteria and professional judgment rather than personal opinions, values, and beliefs in the selection of instructional materials.

Instructional Materials should:

- A. Be selected according to their alignment with the state frameworks and the general educational goals of the district.
- B. Be appropriate for the age, interests, abilities, learning styles, social development, and maturity levels of the students.

- C. Represent the diversity of religious, ethnic, political, and cultural values held in a pluralistic society.
- D. Illustrate the contributions made by various groups to our national heritage and the world.
- E. Illustrate historical and contemporary forces in society to enable users to recognize and understand social, economic, personal, and political problems.
- F. Provide various points of view about issues, including those considered to be controversial.

Certificated library media personnel and teachers should consider:

- A. Literary and artistic merit; technical quality; and physical condition appropriate to format and intended use.
- B. Scope, arrangement, and organization, relevance of information, special features, and overall value to the collection.
- C. Selection of instructional materials for specific courses to be consistent with the educational goals of the district, the objectives of the course, and the characteristics of the students.
- D. When selecting textbooks or materials for courses, it is imperative that administrators and faculty members avoid any appearance of a conflict of interest in assigning faculty-authored textbooks, supplemental books or instructional materials. While not expressly prohibited, the assignment of faculty-authored textbooks, supplemental books, or instructional materials should ensure that the teacher does not profit from this arrangement. Textbooks, supplemental books, tapes, software and other instructional materials authored by the course teacher may be assigned to be purchased by students or the District for a course taught by the author if the royalties arising from the purchase of the assigned materials are returned to the District, another educational institution, a charitable organization, or a not-for-profit foundation. A statement, signed by the author, outlining the approved disbursement of any royalties shall be retained on file by the District.

## **REFERENCE**

Legal Reference:

EDUCATION CODE

60010 Definitions

60040-60047 Instructional requirements and materials

60119 Public hearing on sufficiency of materials

60200-60206 Elementary school materials

60240-60252 State Instructional Materials Fund

60400-60411 High school textbooks

60420-60424 Instructional Materials Funding Realignment Program

CODE OF REGULATIONS, TITLE 5

9505-9532 Instructional materials; especially

9531-9532 Instructional Materials Funding Realignment Program

## **MANAGEMENT RESOURCES**

WEB SITES

CDE, Curriculum Frameworks and Instructional Resources Division:

<http://www.cde.ca.gov/cfir>

## **ADOPTED**

September 24, 1990

## **REVISED**

## **CSBA DATE**

7/03

## **DISTRICT GOAL**

TO: BOARD OF EDUCATION

DISCUSSION

11/20/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

Postponed from

11/06/08

RE: CERTIFICATED HIRING STATISTICS FOR 2008-09

DISCUSSION ITEM NO. D.07

The purpose of this report is to inform the Board of Education regarding certificated staff demographics for the current and past five years school years. The presentation will examine recruiting practices, hiring practices, and demographic data for this and the last five years.

Even though enrollment declined and staffing was reduced in the 2008-09 school year, sixty-six certificated staff members were hired.

Staff will present data to the board for discussion and guidance for future years.

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*The presentation can be found under Attachments at the end of these minutes.*

*Ms. Leon-Vazquez suggested using the Alumni Association as a recruiting source.*

*Mr. de la Torre stressed the importance of clearly communicating the district's vision and purpose to potential candidates. He also suggested recruiting applicants who majored in African American or Chicano studies in order to add to the pool of applicants who are well-versed in a variety of cultures.*

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION INFORMATION  
11/20/08  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS  
RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbook listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Yookoso! Continuing with Contemporary Japanese, Third Edition** by Yasu-Hiko Tohsaku for grades 9 - 12 for Japanese 3 and Japanese 4HP. Adoption requested by Emily Kariya.

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## **ATTACHMENTS**

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: "Measure BB: Science and Technology Building and Site Improvements" (*relates to Item No. A.22*)
- Presentation: "SMMUSD Task Force on the Achievement of Students of Color: Final Report" (*relates to Item No. D.02*)
- Presentation: "Demographic Data: SMMUSD Personnel" (*relates to Item No. D.07*)





**MEASURE BB**  
**SCIENCE & TECHNOLOGY BUILDING AND SITE IMPROVEMENTS**  
FINAL SCHEMATIC DESIGN - NOVEMBER 20, 2008

SMMUSD SANTA MONICA HIGH SCHOOL

R. L. BINDER, FAIA ARCHITECTURE & PLANNING - PLAYA DEL REY, CALIFORNIA

**R. L. BINDER, F.A.I.A., ARCHITECTURE & PLANNING**

Rebecca Binder Principal-In-Charge

Kevin Shibata Project Manager

**PROJECT**

Santa Monica High School

Measure BB Science & Technology Building And Site Improvements



SMMUSD SANTA MONICA HIGH SCHOOL

R. L. BINDER, FAIA ARCHITECTURE & PLANNING - PLAYA DEL REY, CALIFORNIA

## SITE ENGAGEMENT PROCESS

SCHOOL SITE	SBC MEETINGS	SBC PARTICIPANTS	BB COMMITTEE SITE ADVISORS
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Santa Monica High School	8	45	Judith Meister David Kaplan
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SMMUSD SANTA MONICA HIGH SCHOOL

R. L. BINDER, FAIA ARCHITECTURE & PLANNING - PLAYA DEL REY, CALIFORNIA

## MEASURE BB SCOPE – June 10,2008 (\$62.35 Million in 2008 Dollars)

- 54,900 ASF Science & Technology Building with R.O.P. Auto Shop (including FF&E)
- Science & Technology Quad & Outdoor Gathering Spaces
- Campus Michigan Avenue Entry Upgrade
- Softball Field Relocation
- Campus Parking Reconfiguration (maintaining approx. parking space count)
- Gym and Natatorium Locker Room Ventilation Maintenance
- South Gym Court Ceiling Finish Replacement
- Campus-wide Fire Alarm System Upgrade
- Synthetic Turf Football Field (alternate scope)
- Campus-wide IT Electrical Upgrade (separate budget)

SMMUSD SANTA MONICA HIGH SCHOOL

R. L. BINDER, FAIA ARCHITECTURE & PLANNING - PLAYA DEL REY, CALIFORNIA

## PROJECT SITE



SMMUSD SANTA MONICA HIGH SCHOOL

R. L. BINDER, FAIA ARCHITECTURE & PLANNING - PLAYA DEL REY, CALIFORNIA

## SITE PLAN



SMMUSD SANTA MONICA HIGH SCHOOL

R. L. BINDER, FAIA ARCHITECTURE & PLANNING - PLAYA DEL REY, CALIFORNIA

## FIRST FLOOR PLAN

- HOUSE CLASSROOMS
- SCIENCE LABS
- SUPPORT; M/E/P
- RESTROOMS
- HOUSE OFFICE
- SPECIAL DAY CLASSROOMS
- AUTO SHOP
- VERTICAL CIRCULATION



SMMUSD SANTA MONICA HIGH SCHOOL

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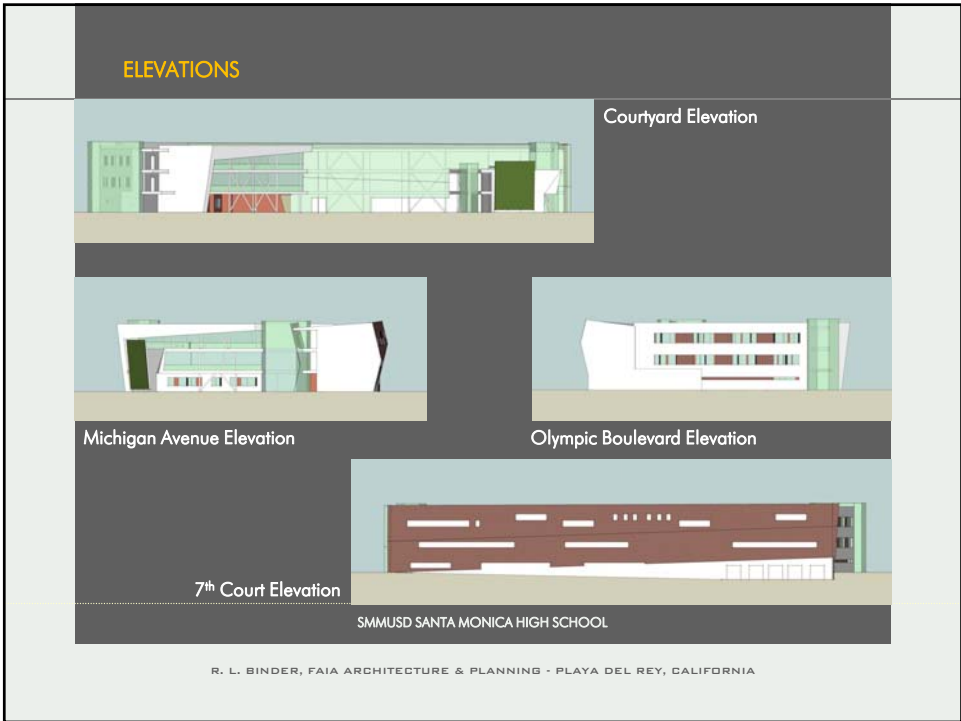
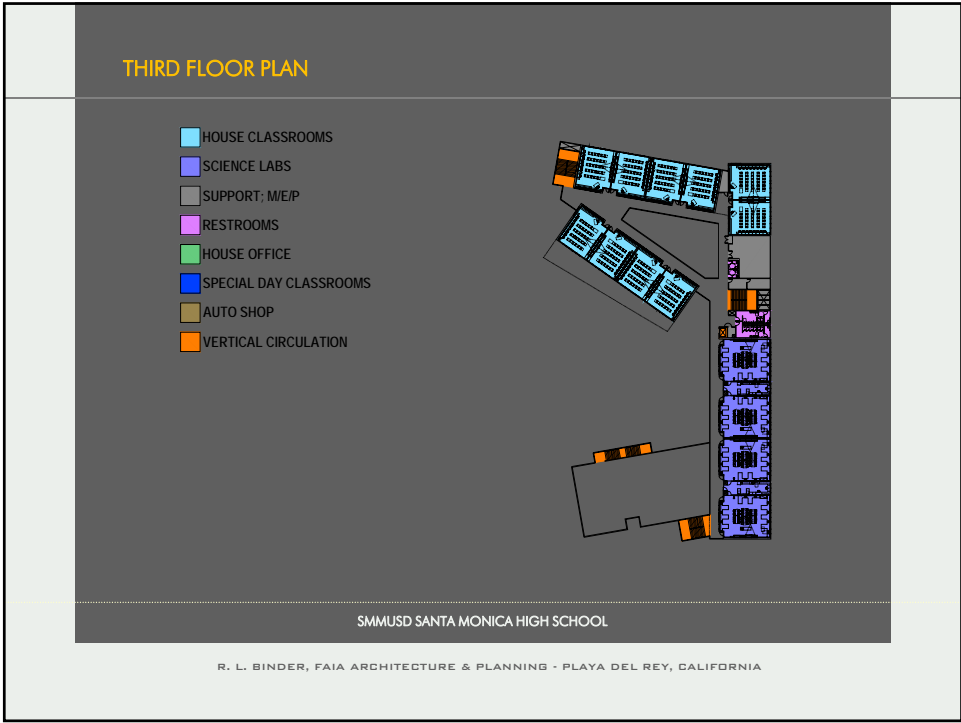
## SECOND FLOOR PLAN

- HOUSE CLASSROOMS
- SCIENCE LABS
- SUPPORT; M/E/P
- RESTROOMS
- HOUSE OFFICE
- SPECIAL DAY CLASSROOMS
- AUTO SHOP
- VERTICAL CIRCULATION



SMMUSD SANTA MONICA HIGH SCHOOL

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RENDERING — Aerial View



SMMUSD SANTA MONICA HIGH SCHOOL

R. L. BINDER, FAIA ARCHITECTURE & PLANNING - PLAYA DEL REY, CALIFORNIA

RENDERING — Science Wing Courtyard View



SMMUSD SANTA MONICA HIGH SCHOOL

R. L. BINDER, FAIA ARCHITECTURE & PLANNING - PLAYA DEL REY, CALIFORNIA



## SUSTAINABLE FEATURES

- Secured Bike Enclosure
- Bio-swale and Dry Well Storm Water Infiltration
- Cool Roof and Sunshades
- Drip Irrigation System
- Drought Tolerant Landscaping
- Low Flow Plumbing Fixtures
- Natural Ventilation
- Energy Efficient Mechanical and Electrical Systems
- Low Emitting Interior Finish Materials



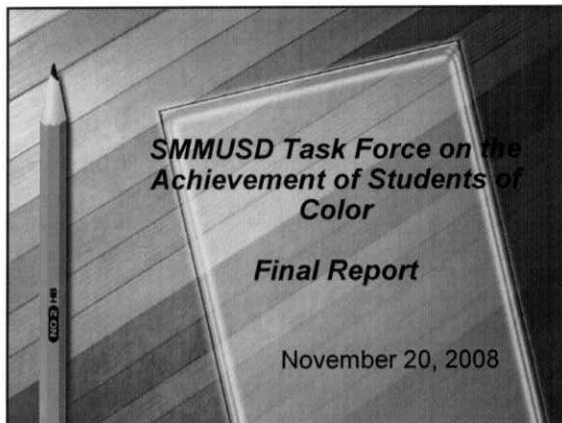
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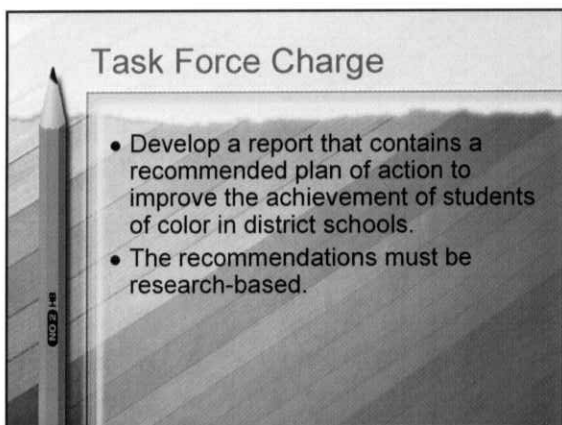
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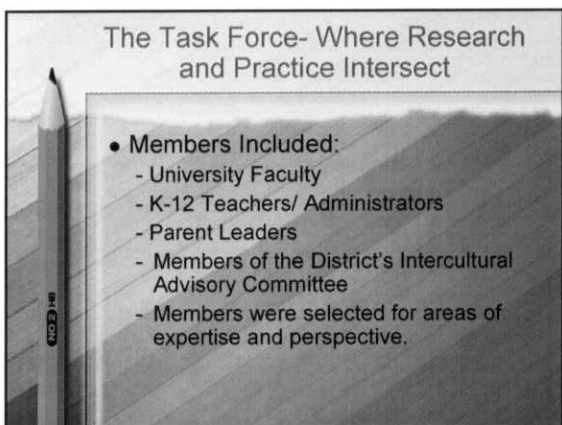
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**Our University Partners Included:**

- LMU - Dr. Magaly Lavadenz/ Graduate School of Education
- Pepperdine - Dr. Margaret Phillips Grazidio Graduate School of Business
- UCLA - Dr. John Rogers /GSEIS and IDEA
- USC - Dr. Sylvia Rousseau- Rossier School of Education

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**Overview of the Work-  
The Group:**

- Chose to approach the task from an asset-based perspective rather than a deficit one.
- Crafted belief statements to provide a coherent philosophical framework.
- Defined a desired outcome for student success.
- Identified critical elements necessary for the success of students of color in school from research.
- Generated recommendations.

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**The Task Force Believes that  
Significant Change Will Happen Only If:**

- Diversity is treated as an asset by the district and community. The community plays an active role in educating our youth.
- Students experience a life-affirming curriculum that nurtures academic success, college preparation, and real world readiness.

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**Belief Statements contd.**

- Teachers understand their role as educators and also participate in learning about the diverse students and families they serve.
- District administrators and staff unify around this common philosophy and enact practices that promote it.

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**Desired Outcome**

- To have each graduating student of color leave us competitively eligible for CSU or UC admission. They will have:
  - Completed required/ recommended course work
  - Competitive GPAs
  - Extracurricular Participation

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**What Are Critical Elements Necessary for Success?**

- Creating a college-going culture;
- Teachers who are culturally and academically competent;
- Rigorous culturally responsive curriculum;
- Respectful engagement of and partnering with families and the community;
- Mutual accountability;
- Extra support, as needed;
- Multicultural college going identity.

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**Features of Programs That Work (e.g. AVID, Meyerhoff)**

- Personalization/ Caring Relationships
- Asset - Based
- Relevant curriculum
- School as a place of community
- Development of students' identities is addressed
- Meaningful partnerships with parents
- Instruction and support in rigorous areas that engage a broader range of students
- Explicitly teaching students how to navigate school
- Maintaining an intellectual climate where ideas are connected to diversity and equity.

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**What Might A School Look Like if It Incorporated These Features?**

- Students are encouraged to take on academic challenges. Teachers scaffold the learning so more students succeed. Help is provided in a way that doesn't allow students to fall behind.
- There are early warning systems in place to identify students before it's too late. Support systems are mandatory.
- Each student has a caring adult that mentors and teaches the student how "to do" school.

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**What Might A School Look Like if It Incorporated These Features? Contd.**

- The curriculum that is taught supports the formation of strong positive identities in students.
- Parents and the broader community support and celebrate the achievement of students.
- The site examines its practices and decisions through the perspective of "How does this enhance the work of making the student UC/CSU eligible?"

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### What Might A School Look Like if It Incorporated These Features? Contd.

- During Learning Walks, participants in the Walk focus on how the features are being integrated throughout the instructional program.
- At Santa Monica High, the Equity and Access Coordinator works with teachers, administrators, advisors, outreach specialist, and students to make certain that students are motivated, supported, and doing everything they need to do to be CSU/UC eligible.

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### Recommendations

- Utilize current teacher professional development programs to ensure that teachers enhance their ability to meet the needs of all students.
- Teachers should receive incentives and rewards for innovative and effective work that adheres to principles.
- Use the State Standards for the Teaching Profession to reinforce this work
- Hire a district level diversity ombudsman to coordinate and support diversity initiatives.

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### Recommendations Contd.

- Students should be accountable for meeting academic standards, but also for mastering skills to needed to thrive in a diverse community.
- Review district and site level discipline practices and analyze patterns to ensure that discipline creates meaningful sustained intervention.
- District should show a concerted effort to hire, retain, support, and mentor teachers and administrators of color.

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**Recommendations Contd.**

- Take a viral approach to implementing programs and initiatives that adhere to the recommendations.
- Hire an Equity and Access Coordinator for Santa Monica High to support the site's work in closing the achievement gap.

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**Next Steps**

- The report lists some fundamental steps needed for implementation.
- The initial step must be the Board's accepting this report, and embracing it as the District's framework for our efforts related to diversity.
- The Task Force recognizes that District staff ultimately constructs the details of the initiative, so that it is embedded in all that we do. In order to accomplish this, hiring the Diversity Ombudsman is the first priority that must be addressed. This individual must be on board to work with District staff in the plan development.

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**Someone Once Said,**

- We already have all the knowledge and resources we need to make all students successful. The question is, do we have the moral commitment to do so?

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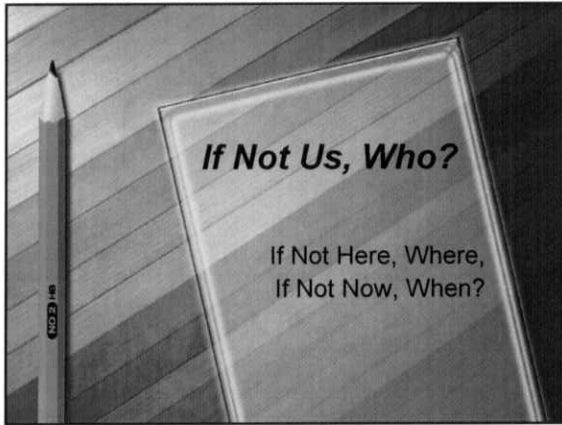
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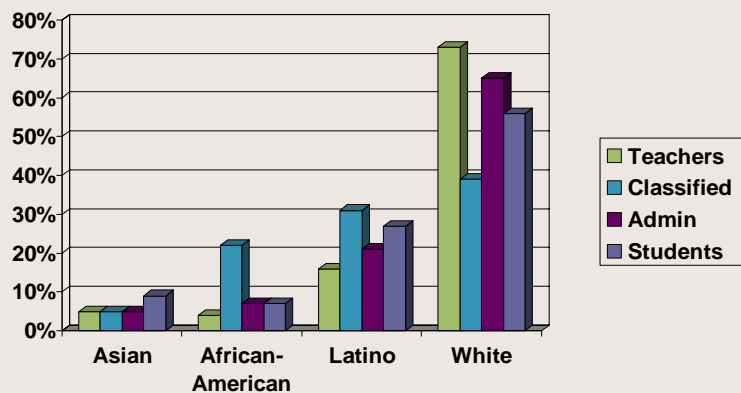
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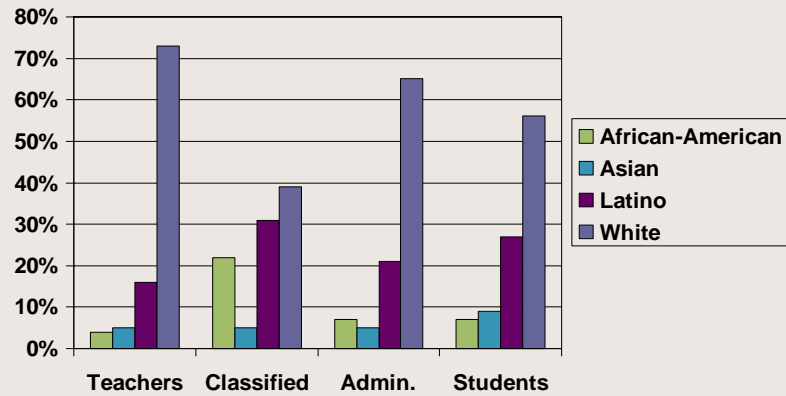
# Demographic Data SMMUSD Personnel 2004-2008

November 6, 2008

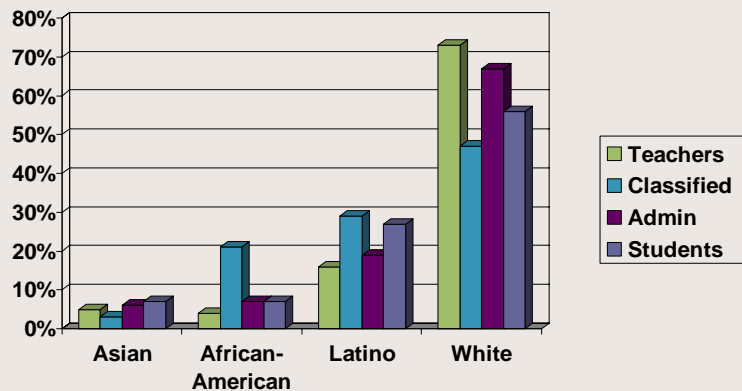
## 2008 Ethnicity Comparisons



## 2008 Ethnicity Comparisons

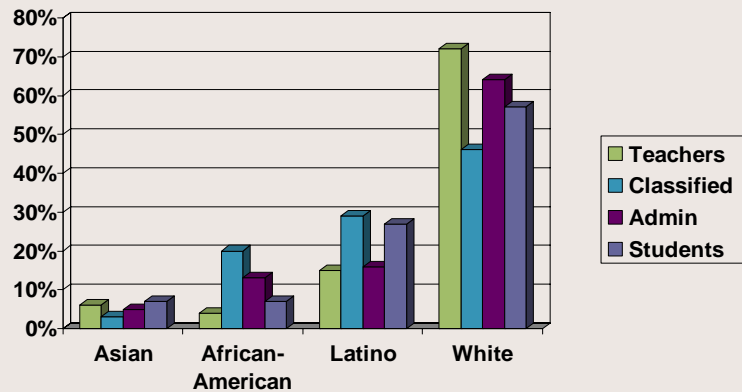


## 2007 Ethnicity Percentages

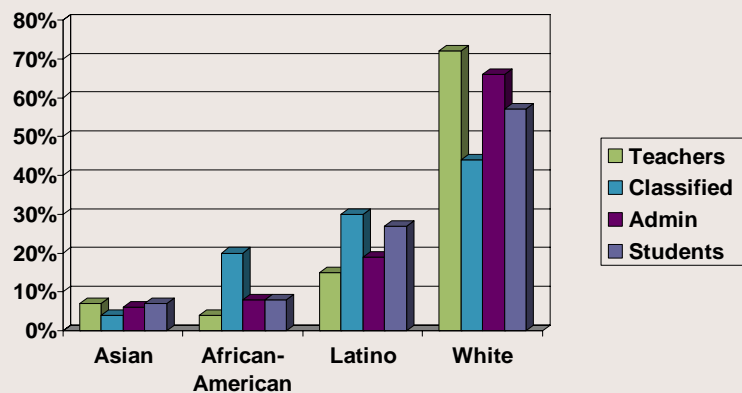




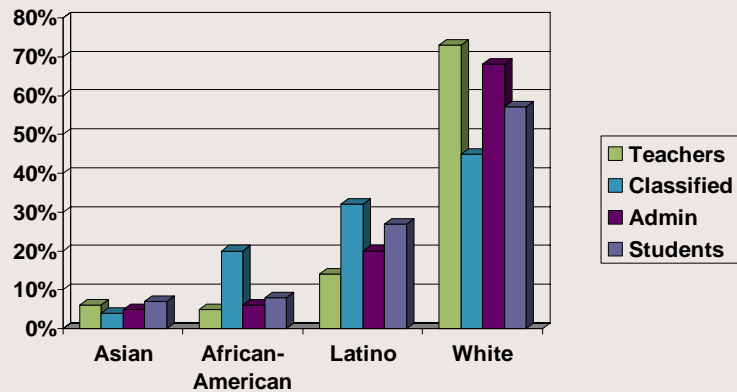
## 2006 Ethnicity Percentages



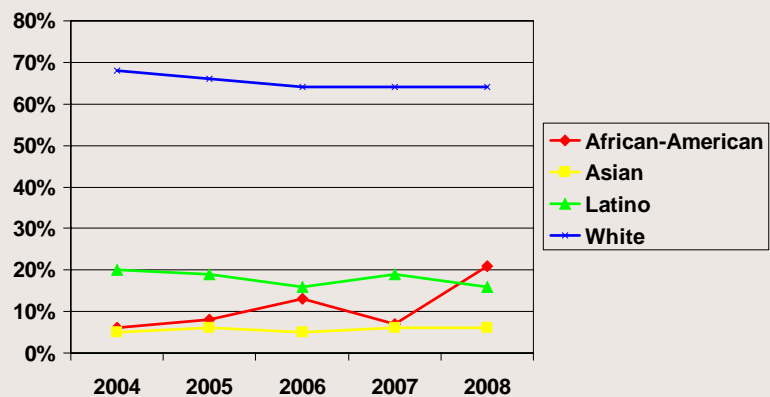
## 2005 Ethnicity Percentages



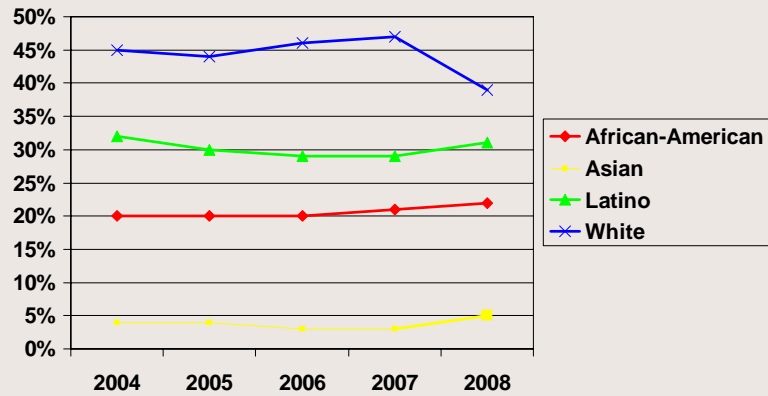
## 2004 Ethnicity Percentages



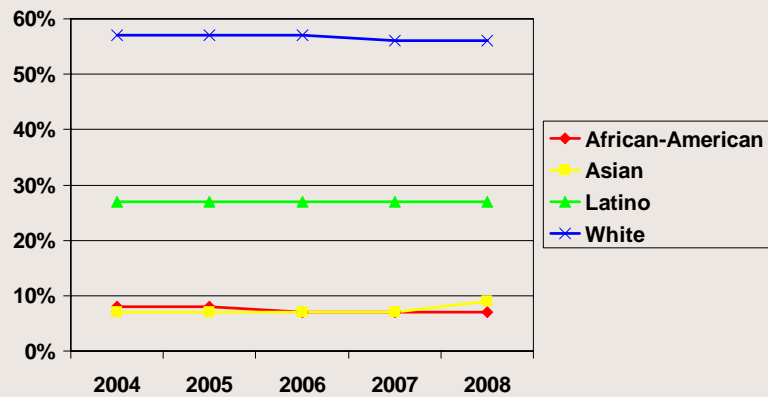
## Administrators: 2004-2008



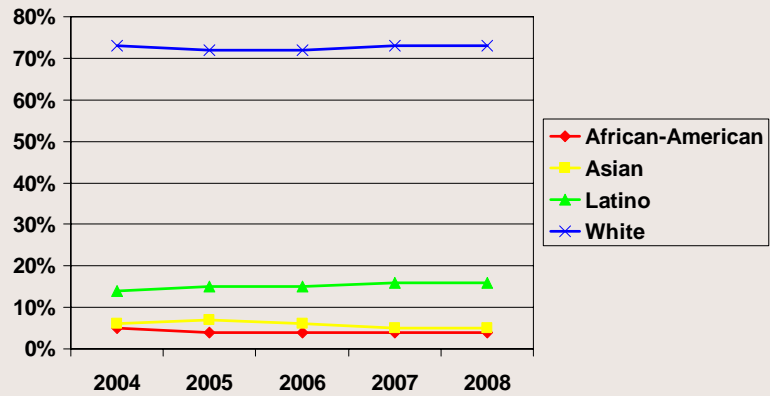
## Classified 2004-2008



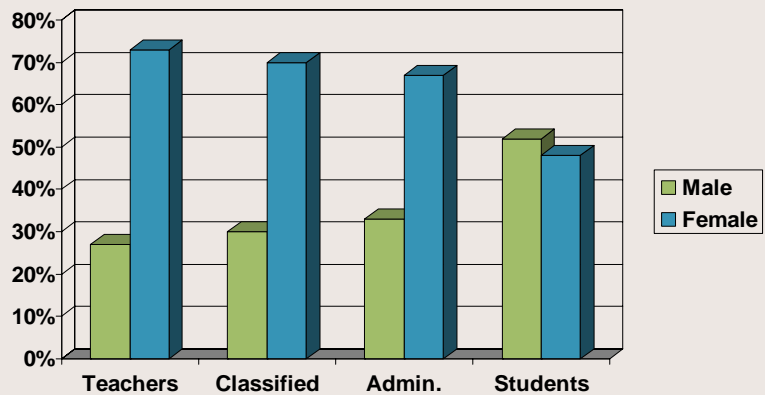
## Students: 2004-2008



## Teachers: 2004-2008



## Gender: 2008



## Observations

- Remarkably Static Data over 5 Years
- Declining Enrollment
- 2008
  - Reduced FTEs by 22 in spring BOE meeting
  - Based on increased enrollment, added 7 FTEs in summer/fall
  - Only 12 elementary teachers hired
  - Only 21 secondary teachers hired

## Recruiting by HR Department

- Traditionally, the SMMUSD HR Department goes to universities in Southern California with strong applicants of color, including:
  - CSU Northridge
  - CSU Dominguez Hills
  - CSU Long Beach
  - CSU Los Angeles
- Reduced efforts this year due to so few openings

## Applying to SMMUSD

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- Certificated
  - All applications online
  - Teacher apps reviewed by school administrator
  - Admin apps screened by panel
- Classified
  - Applicants who meet minimum qualifications tested by Personnel Commission
  - Top 3 ranks interviewed by site or department

## Issues to Address for 2009-10

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- We need to find a way to screen all elementary school applicants.
- We do not yet know the impact of the California Budget, but it will have an impact.
- Special Education, Math, Science, and Foreign Language teaching positions remain difficult to fill.

A graphic of a spiral-bound notebook with a brown cover and a light beige page. The spiral binding is on the left side. The title is centered at the top, and a list of two bullet points is below it.

## Human Resources Initiatives for 2008-09

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- Restart the Career Development Program
- Employee and Exit Surveys to increase understanding of employee satisfaction and reasons for leaving the district.