

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**MINUTES**

**October 16, 2008**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, October 16, 2008, in the Santa Monica City Council Chambers: 1685 Main Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:15 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. At 4:16 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:39 p.m. in the Santa Monica City Council Chambers.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (35):**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (5):  
DN-1019-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (Teacher, Attorney). (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 potential cases). (10)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (10)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (10)**

- Lincoln Middle School (10)

5:41 pm

*Superintendent Cuneo introduced Lincoln Principal Suzanne Webb. Ms. Webb walked the board members through a day at Lincoln Middle School, illustrating the dynamic, dedicated teachers and energetic students. She expressed her gratitude to district office staff for helping to ensure the opening of school was successful. She showed photos of Lincoln staff and highlighted their role at the campus. The teachers reflect on how to improve programs; they are dedicated to what is best for the students. Ms. Webb summarized the themes of each grade level. She mentioned that Mr. Schwartz, one of Lincoln's teachers, received the Lance Armstrong LIVESTRONG award during the summer. The library, which is open before and after school, offers drop-in tutoring services. Ms. Webb reported that the classified staff helps to ensure that Lincoln is a great place for students to learn. The theme for classified staff is Safety, Security, and Sanitation. Lincoln's music program boasts amazing music teachers and students, who often take an AM class in order to allow for music class in their schedules. Electives at Lincoln include music, art, and yearbook/journalism. AVID is a new elective at Lincoln. During the fall semester, AVID will be an elective, and will hopefully become an official program in the spring that will feed into*

*SAMOHI's AVID program. Classroom experiences include students using accountable talk during discussions, students debriefing with teachers follow a test to determine what the teacher can do better to present the information and what the students can do to make sure they get a better grade. Parent volunteers help make sure the campus remains safe.*

*Ms. Webb introduced her PTA President, Lynn Leavitt. Ms. Leavitt summarized some of the efforts that the PTA supports at Lincoln, including a commitment to parent volunteers, a back-to-school picnic, technology in the classroom, and after school and enrichment programs. She reported that the school production of A Midsummer's Nightmare will be held on November 14<sup>th</sup> and 15<sup>th</sup>. There will also be a Chance to Dance, which is a dance program for students in Special Education. In an effort to "go green," Lincoln's Halloween carnival went green by eliminating plastic prizes. The campus is also working with the Maintenance and Grounds department to plant sustainable trees. The PTA partners with Lincoln departments to host evenings for families, the most recent of which was Math Night. The PTA also brings speakers to the campus who are experts on student safety. The Lincoln PTA is proud of its contributions to Equity Fund and what those funds bring back to Lincoln. Sixth grade teachers have been collaborating with fifth grade teachers at Lincoln's feeder schools in order to help ensure a smooth transition for incoming sixth graders.*

*Student Board Member Enriquez asked if the new trees being planted were local. Ms. Leavitt assured her that they were both local and sustainable. Ms. Pye inquired about new student orientation. Ms. Leavitt explained that starting in June, students from Lincoln's feeder elementary schools visit the campus. There are parent and student orientation meetings, activities during the summer, and then students receive their class assignments and have an opportunity to meet teachers and other students. She added that Lincoln works with the SAMOHI PTSA in order to help guide the eighth graders into SAMOHI. Mr. de la Torre asked how Lincoln's CYO (College Youth Opportunity) program was different from AVID. Ms. Webb explained that because Lincoln did not have AVID last year, CYO was established. Those students who are in CYO are now being targeted for the AVID program. Mr. de la Torre then inquired about School Yard Productions. Ms. Webb explained that the program was started by two eighth grade teachers who became mentors to at-risk students. As part of the program, students run their own DJ company; they DJ dances on campus and develop their own dance moves. School Year Productions engages the students and gives them an avenue to connect to school. Mr. Snell asked how the increase in reading specialists has impacted the school. Ms. Lovett thanked the board for approving this additional allocation and said that increasing reading skills in the elementary grades has a huge impact on student success in middle school. Ms. Webb said that Lincoln has two sections dedicated to struggling readers, including the Reader Buddy program, in which students read out loud to a peer. Mr. Snell suggested having high school students tutor Lincoln students.*

## **V. APPROVAL OF THE AGENDA**

*It was moved by Ms. Leon-Vazquez, seconded by Mr. Snell, and voted 6/0 (Dr. Wisnicki was absent) to approve the agenda with the Update.*

## **VI. APPROVAL OF MINUTES**

|      |                           |   |
|------|---------------------------|---|
| A.01 | Approval of Minutes ..... | 1 |
|      | September 18, 2008        |   |
|      | October 2, 2008           |   |

## **VII. CONSENT CALENDAR (5)**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

6:16 pm

### **Curriculum and Instruction**

|      |   |       |
|------|---|-------|
| A.02 | Approval of Independent Contractors .....                 | 2-3   |
| A.03 | Overnight Field Trip(s) – 2008-2009 .....                 | 4     |
| A.04 | Conference and Travel Approval/Ratification .....         | 5-8   |
| A.05 | Supplemental Textbooks .....                              | 9     |
| A.06 | Approval of Special Education Contracts – 2008-2009 ..... | 10-13 |

### **Business and Fiscal**

|      |  |        |
|------|--|--------|
| A.07 | Award of Purchase Orders – 2008-2009 .....   | 14-14e |
| A.08 | Acceptance of Gifts – 2008/2009 .....  | 15-19  |
| A.09 | Amendment to Contract for Boiler Replacement – Lincoln Middle School –<br>Bid #8.08 – To RKDM Enviro-Energy Services, Inc. ....  | 20     |
| A.10 | Amendment to Contract for Fencing Replacement Districtwide – Bid #8.10 –<br>Change Order #2 – Santa Monica Fence .....           | 21     |
| A.11 | Amendment to Contract for Fencing Replacement Districtwide – Bid #8.10 –<br>Deductive Change Order #3 – Santa Monica Fence ..... | 22     |
| A.12 | Award of Districtwide Lead Paint Stabilization – Bid #9.08 to Matrix<br>Environmental .....                                      | 23-24  |
| A.13 | Award of Districtwide Painting – Bid #9.09 to AJ Fiste Corporation .....   | 25-26  |

### **Measure “BB”**

|      |   |    |
|------|---|----|
| A.14 | Approval of Geotechnical Investigations and Reports for MACTEC for<br>SAMOHI (RFQ #8.14) for Measure “BB” ..... | 27 |
|------|---|----|

### **Personnel**

|      |   |       |
|------|---|-------|
| A.15 | Certificated Personnel – Elections, Separations ..... | 28-33 |
| A.16 | Special Service Employees .....                       | 34-36 |
| A.17 | Classified Personnel – Merit .....                    | 37-43 |
| A.18 | Classified Personnel – Non-Merit .....                | 44-45 |

## **VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.

*There were no public comments.*

## **IX. COMMUNICATIONS (24)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

### **A. Student Board Member Reports**

6:19 pm

#### **Jaime Black – Santa Monica High School (3)**

*Student Board Member Black reported that a college fair was held on October 14th in the Santa Monica Civic Center. Representatives from various colleges presented to students. The senior class panorama photograph was taken yesterday. She said the process was quick and fun. The senior class held a car wash fund raiser on October 11<sup>th</sup>. The Jewish Student Alliance held a falafel eating contest on October 7<sup>th</sup>. Ms. Black informed the board that every Tuesday morning the Student House of Representatives, lead by the Speaker of the House, updates students of activities that will be occurring on campus. This week is called Issues Week, in which students have the opportunity to vote on subjects of interest for the campus, such as bathrooms, parking, and events. Freshmen, sophomores, and juniors are scheduled to take the PSAT this Saturday. The Homecoming Dance is also this Saturday. Next week is Spirit Week, in which each day will hold a different theme and provide students the opportunity to dress up related to that theme. Themes include Superhero Day, Nerd Day, Dress like the Opposite Sex Day, Peace Day, and Blue and Gold Day. The Homecoming game and pep rally will be held on October 24<sup>th</sup>. On October 20<sup>th</sup>, Circle of Friends will be hosting a fund raiser at Souplantation. There will be a Choir Serenade in the cafeteria on October 25<sup>th</sup> and an ASB blood drive on October 28<sup>th</sup> in the South Gym. The Robert's Art Gallery will host a Dead of the Dead art show on October 30th. Students and staff will compete in a Halloween costume competition on October 31<sup>st</sup>.*

6:24 pm

#### **Roya Sahafi – Malibu High School (3)**

*Student Board Member Sahafi reported that lat Friday the Latinos Unidos club held a movie event during which they showed Walkout. The club sold Mexican food that was prepared by the club members. The proceeds raised will help to sponsor their upcoming field trip.*

*This past Tuesday, the school held four magazine drive assemblies. Ms. Sahafi said that she attended each assembly, and that students seemed excited to sell the magazines. The first turn-in due date is this Friday. Students who have four orders receive an ice cream party.*

*Tenth and eleventh graders took the PSATs.*

*Malibu Cares, a kid-powered non-profit organization created to promote community activism, will have a booth to sell baked goods and clothing. The group will also be getting petition signatures.*

6:21 pm

#### **Isis Enriquez – Olympic High School (3)**

*Student Board Member Enriquez reported that Marolyn Freedman, Director of Student Health and Safety, came to the campus to discuss new safety plans aimed at helping to keep the campus safe. Ms. Freedman*

*informed them that there is on specific profile for a school shooter. The key to school safety is prevention, preparation, and response.*

*Najitie, a Nigerian drummer in a band called Afrobeat, came and played with the Olympic drum class. He does workshops at various schools throughout Southern California. Ms. Enriquez said that the man has soul, and that you could tell that he had a very different life experience from people living in first-world countries.*

*Teachers met with Measure BB contractors regarding proposed updates to the campus facilities. Ms. Enriquez said that she is excited to see what new resources are planned for future students. She thanked the voters of Santa Monica for helping to make this happen.*

*Roxanne Janette from Venice Arts is excited to return to campus. Venice Arts is a community-based organization that provides art outreach to local schools. Roxanne will be starting her fourth digital photograph class for students next week.*

*Santa Monica Deputy City Attorney, Terry White, visited the Criminal Justice class twice this week. He discussed the process of search and seizure and explained students' rights on and off campus.*

*The Olympic High School Student Council conducted a survey of students and staff to determine preferences for the upcoming general election. Results of the survey will be published in a future school newsletter, which will be issued prior to the election on November 4<sup>th</sup>. Ms. Enriquez said that Student Council was pleased with the enthusiastic response and interest shown by the students.*

6:27 pm

**B. SMMCTA Update – Mr. Harry Keiley (5)**

*Mr. Keiley began his report by commenting on the elementary standards-based report card that was adopted several years ago in an attempt to adopt uniformity. Recently, Dr. Chou and Ms. Harris have worked with SMMCTA and a great deal of progress has been made toward simplifying the report card and making it a more effective assessment. Last week when he attended a faculty meeting at Lincoln, he saw a great exchange between faculty members. He stressed the importance of school culture. Mr. Keiley reported that SMMUSD and SMMCTA are getting ready to enter into negotiations. He said the goals are to build on past successes, be respectful of teachers, and be fiscally responsible. He remarked that the current economic status is affecting both the district and union members. Mr. Keiley concluded his report by stating that SMMCTA supports Presidential Candidate Barack Obama.*

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5) – no report**

6:33 pm

**D. PTA Council – Rebecca Kennerly (5)**

*Ms. Kennerly introduced Judith Meister, Chair of the PTA Special Education Committee. Ms. Meister explained that the purpose of the Special Education Committee was to bring people together and provide a place for them to listen to each other and discuss what needs to be done to move forward. She thanked the parents who have been working SEDAC for helping to lay the framework for this committee. The Fall Forum will be held on November 15<sup>th</sup>.*

*The focus of the Forum is to introduce the parent handbook, hear a message from keynote speaker Todd Gary, and break out into sessions by school level to go through the parent handbook, hear presentations by district staff, teachers, and parents. Wendy Parise from SMC will then address the group. Ms. Meister then explained that the Special Education Parent Resource Network will be a parent-to-parent network designed to provide information and support at each site. The Network will first be established at a couple of the schools, and then eventually roll out to the other sites. Ms. Meister said she was glad to see the board would be receiving an update on the Special Education Collaborative during tonight's meeting. She stressed the need to focus on policy as the Working Group proceeds. She reported that the SEDAC passed a motion at their last meeting requesting that the Director of Special Education not be part of the Working Group membership. Ms. Leon-Vazquez, who has been the board liaison to SEDAC for a couple years, was glad to see the parent handbook coming along.*

**X. SUPERINTENDENT'S REPORT (5)**

6:47 pm

*Superintendent Cuneo thanked the Education Foundation and board members for a lovely reception on Monday evening. He said that the event not only provided him the opportunity to reconnect with people he had already met, but also to meet new community members.*

*Mr. Cuneo gave an update on the Special Education program. Parents whose children are in the Special Education have been coming forward to share their thoughts regarding the program. The Parent Handbook is in its final stages of revisions and will be going to the translator and printer soon. Mr. Cuneo thanked the group of staff members and parents who worked very hard putting this document together. The handbook will act as a guide for parents whose children are in the Special Education program. The Parent Resource Network will begin at five of the schools. The campuses are currently examining ways to adapt the information that the Claros Group has provided in order to best meet the needs of our students. Rollout of the Parent Resource Network across the entire district will occur over a period of time.*

*On October 30<sup>th</sup> at 9:00am, Will Rogers Learning Community and Edison Language Academy will be receiving a CA Fresh Fruit and Vegetable Program grant as part of their efforts to serve healthy snacks and lunches.*

*The policy regarding homework will be brought forward for board review at a future meeting. Staff will be eliciting feedback from teachers and parents. Dr. Escarce requested to see a receive a copy of the homework policy in this week's board packet.*

*Mr. Cuneo remarked that the district's student information system is antiquated. The district has started evaluating vendors and products that best meet the needs of our teachers and parents. The goal is to have an integrated student information system. The evaluation will be brought back to the board after the first of the year.*

## **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

### **XI. MAJOR ITEMS (19)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

|         |      |   |       |
|---------|------|---|-------|
| 6:54 pm | A.19 | Increase in FTEs – Child Development Services (2).....  | 46    |
| 6:59 pm | A.20 | Increase in FTEs – Special Education (2).....   | 47    |
| 7:01 pm | A.21 | Establish Position – Systems Analyst (5) .....  | 48    |
| 7:08 pm | A.22 | Annual Public Hearing and Adoption of Resolution No. 08-08 on<br>Sufficiency of Instructional Materials and Williams Settlement<br>Instructional Materials Funds (5)..... | 49-55 |
| 7:14 pm | A.23 | Exceptional Hispanic/Latino Teacher Recognition (5) .....   | 56-57 |

### **XII. DISCUSSION ITEMS (95)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

|          |      |   |       |
|----------|------|---|-------|
| 7:20 pm  | D.01 | Special Education Collaborative (20) .....  | 58-61 |
| 8:20 pm  | D.02 | 2008 Intensive Intervention Summer School Update (30).....  | 62    |
| 10:09 pm | D.03 | Adopt Policy 5022 – Student and Family Privacy Rights (20).....   | 63-67 |
| 10:22 pm | D.04 | Revise Policy 5141.7 – Policy on Seizure Disorders (Epilepsy) for<br>Students – Use of Apparatus, Swimming, and Shop Equipments (5) ..... | 68-69 |
| 9:53 pm  | D.05 | District Advisory Committees – Draft of Charges and Open<br>Recruitment to Fill Vacancies for 2008-09 (20) .....                          | 70-72 |

### **XIII. INFORMATIONAL ITEMS (0)**

### **XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

### **XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

### **XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS.**)

#### **XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under "BOARD MEMBER COMMENTS."

#### **XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- *Adopt Policy 5022 – Student and Family Privacy Rights (Action/Consent)*
- *Revise Policy 5141.7 – Policy on Seizure Disorders (Epilepsy) for Students – Use of Apparatus, Swimming, and Shop Equipment (Action/Consent)*
- *Approve Charges for District Advisory Committees for the 2008-09 School Year (Action/Major)*
- *Study Session regarding Student Achievement Data (Discussion)*

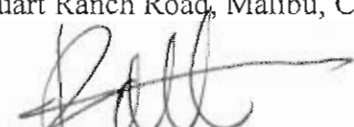
#### **XIV. CLOSED SESSION**

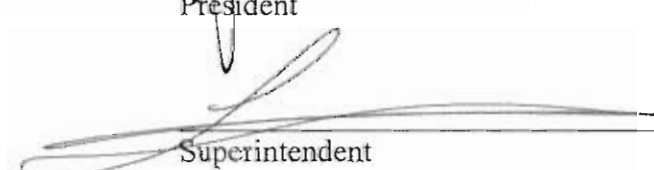
The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

#### **XX. ADJOURNMENT**

It was moved by Mr. Snell, seconded by Ms. Pye, and voted 6/0 (Dr. Wisnicki was absent) to adjourn the meeting at 10:26pm in memory of Adam Pacheco, who died on October 1<sup>st</sup>. Mr. Pacheco is a father of an SMMUSD student. The next regularly scheduled meeting will be held on **Thursday, November 6, 2008, at 5:30 p.m.** in the **Malibu City Council Chambers, 23815 Stuart Ranch Road, Malibu, CA.**

Approved: 11/6/08

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

**Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast  
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**



# SMMUSD Board of Education Meeting Schedule 2008-2009

**Closed Session begins at 4:00pm**  
**Public Meetings begin at 5:30pm**

| July through December 2008            |                             |                             |                             |                                  |  |
|---------------------------------------|-----------------------------|-----------------------------|-----------------------------|----------------------------------|--|
| Month                                 | 1 <sup>st</sup><br>Thursday | 2 <sup>nd</sup><br>Thursday | 3 <sup>rd</sup><br>Thursday | 4 <sup>th</sup><br>Thursday      | Special Note:  |
| July                                  |                             |                             |                             | 7/24 DO                          | * 7/1: Special Meeting<br>* 7/10: Special Meeting                  |
| August                                |                             |                             | 8/21* DO                    |                                  | *8/21: Begins at 4:30pm  |
| September                             | 9/4 DO                      |                             |                             | 9/18 DO                          |  |
| October                               | 10/2 M                      |                             | 10/16 SM                    |                                  |  |
| November                              | 11/6 M                      |                             | 11/20 DO*                   | 11/27<br>(5 <sup>th</sup> Thurs) | *11/20: Location moved to District Office<br>Thanksgiving 11/27-28 |
| December                              |                             | 12/11 DO                    |                             | winter break                     | Usually one mtg. (Three wks in Dec. before winter break)           |
| <b>December 22 – 31: Winter Break</b> |                             |                             |                             |                                  |  |
| January through June 2009             |                             |                             |                             |                                  |  |
| <b>January 1 – 2: Winter Break</b>    |                             |                             |                             |                                  |  |
| January                               | winter break                |                             | 1/15 DO                     | 1/29<br>(5 <sup>th</sup> Thurs)  |  |
| February                              | 2/5 M                       |                             | 2/19 SM                     |                                  |  |
| March                                 | 3/5 M                       |                             | 3/19 SM                     |                                  | Stairway 3/26 & 3/27   |
| April                                 | 4/2 DO                      | spring break                | spring break                | 4/23 DO                          |  |
| <b>April 6-17: Spring Break</b>       |                             |                             |                             |                                  |  |
| May                                   | 5/7 M                       |                             | 5/21 SM                     |                                  |  |
| June                                  | 6/4 DO                      |                             |                             | 6/25 DO                          | Last day of school 6/19  |

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
October 16, 2008**

**I CALL TO ORDER**

4:14pm

4:15pm

5:39pm

**A Roll Call**

Oscar de la Torre – President

Jose Escarce – Vice President – *arrived at 5:47pm*

Maria Leon-Vazquez

Ralph Mechur

Kelly Pye

Barry Snell

Kathy Wisnicki – *excused absence*

Student Board Members

Jaime Black – Santa Monica High School

Roya Sahafi – Malibu High School

Isis Enriquez – Olympic High School

**B Pledge of Allegiance**

*Led by Student Board Member Black.*

**II CLOSED SESSION**

*President de la Torre reported out of Closed Session:*

*It was moved by Mr. Snell, seconded by Ms. Leon-Vazquez, and voted 5/0 (Drs. Escarce and Wisnicki were absent) to approve the following settlement cases pursuant to GC Section 54954.9 (b), as cited in the Brown Act:*

|                                 |                  |
|---------------------------------|------------------|
| <u>DN-1019-08/09</u>            | <u>\$ 20,430</u> |
| <i>Total settlement amount:</i> | <i>\$ 20,430</i> |

TO: BOARD OF EDUCATION

ACTION  
10/02/08

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

September 18, 2008  
October 2, 2008

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Snell  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

---

## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU /  
MAUREEN BRADFORD

**UPDATE**

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

| <b>Contractor /<br/>Contract Dates</b>   | <b>Description</b>   | <b>Site</b>          | <b>Funding</b>                           |
|--|--|----------------------|--|
| Santa Monica<br>Academy of Music<br><br>10/1/08 to 6/30/09<br><br>Not to exceed: \$9,000<br><i>(\$3,000 per quarter)</i> | Kindergarten, 1 <sup>st</sup> , & 2 <sup>nd</sup> grade<br>music. Weekly classes and a<br>culmination concert at end of<br>session.                                    | Roosevelt            | 01-90150-0-11100-<br>10000-5802-007-4070 |
| Ed Tech Support<br>Kevin McKeown<br><br>7/1/08 to 7/30/09<br><br>Not to exceed:\$70,000                                  | To provide support for repairs<br>to Macintosh computers as<br>directed by Information<br>Services Dept. (Apple<br>Certified)  | Information Services | 01-00001-0-19100-<br>21000-5802-054-2540 |
| Mary Anne Soloman<br>Art Meets Technology<br><br>7/1/08 to 7/30/09<br><br>Not to exceed: \$8,000                         | Update the District's various<br>Web pages as directed by<br>Information Services Dept.  | Information Services | 01-00000-0-00000-<br>77000-5802-054-2540 |
| P.S. Arts<br><br>10/1/09 to 5/31/09<br><br>Not to exceed: \$5,000  | To provide visual arts<br>instruction for grades K-5.  | McKinley             | 01-90120-0-11100-<br>10000-5802-004-4040 |
| Jessica Martin<br><br>8/19/08 to 6/12/09<br><br>Not to exceed: \$10,050  | Professional development and<br>coaching for language arts<br>teachers in grades 6 – 8.  | John<br>Adams        | 01-90121-0-11100-<br>10000-5802-011-4110 |
| Music Center<br>Education Division<br><br>10/1/08 to 5/30/09<br><br>Not to exceed: \$7,965                               | Seven assemblies for grades 1,<br>2, 4, & 5, focusing on different<br>cultures, music, dance,<br>storytelling, and poetry that<br>supplements classroom<br>curriculum. | Franklin             | 01-90150-0-11100-<br>10000-5802-002-4020 |

|   |  |                                 |   |
|---|--|---------------------------------|---|
| <u>Amend Name</u><br>Pieces of Learning<br><i>(was approved on 10/2/08 as "Carolyn Coil")</i><br><br>1/6/09<br><br>Not to exceed: \$3,700                       | Workshop/Presentation on successful teaching with differentiated instruction "Pieces of Learning." | St. Monica Catholic High School | 01-40350-0-11100-21000-5802-038-1300        |
| John Jalili<br><br>11/01/08 to 6/30/09<br><br>Not to exceed: \$32,000<br><i>(\$4,000 per month)</i>   | To assist the District with development funding options for facility projects.                     | District Business Office        | 21-00002-0-00000-82000-5802-050-2600        |
| <u>Danny Delgadillo</u><br><br><u>10/10/08 to 10/30/08</u><br><br><u>Not to exceed: \$600</u>   | <u>Translation of Special Education Parents' Handbook into Spanish.</u>                            | <u>Special Education</u>        | <u>01-65000-0-50010-21000-2937-043-1501</u> |
| <u>School Innovations &amp; Advocacy, Inc. (SI&amp;A)</u><br><br><u>8/18/2008 – 8/17/2011</u><br><u>(3-year contract)</u><br><br><u>Not to exceed: \$38,700</u> | <u>Online single plan for student achievement and School Accountability Report Cards (SARC).</u>   | <u>Education al Services</u>    | <u>01-73950-0-11100-21000-5802-035-1300</u> |

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Dr. Wisnicki was absent)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: OVERNIGHT FIELD TRIP(S) 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the special field trip(s) listed below for students for the 2008-2009 school year. No child will be denied due to financial hardship.

| <b>School<br/>Grade<br/># students</b> | <b>Destination<br/>Dates of Trip</b> | <b>Principal/<br/>Teacher</b>                                | <b>Cost<br/>Funding<br/>Source</b>                  | <b>Subject</b>      | <b>Purpose<br/>Of Field Trip</b>  |
|--|--------------------------------------|--|---|---------------------|---|
| Malibu<br>High<br><br>9<br><br>80-150  | Camp Ramah,<br>Ojai, CA              | Liz<br>Cowgill<br>plus 4<br>other<br>teachers<br>and parents | \$500 per<br>student paid<br>by parent<br>donations | Freshman<br>Seminar | 9 <sup>th</sup> grade Fall retreat<br>enhancing transition from<br>middle school to high<br>school. |

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Dr. Wisnicki was absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

| <u>NAME</u><br><u>SITE</u><br>Account Number<br>Fund – Resource Number  | CONFERENCE NAME<br>LOCATION<br>DATE (S)   | COST<br>ESTIMATE         |
|---|---|--------------------------|
| <u>BRYANT, Cheryl</u><br>Human Resources<br>01-00000-0-00000-74000-5220-025-1250<br>General Fund-<br><b>Function:</b> Personnel/Human Resources     | Section 125 Overview by<br>Keenan & Associates<br>Los Angeles, CA<br>October 23, 2008 | \$20<br><br>Mileage Only |
| <u>DE LA CRUZ, Gilda</u><br>Santa Monica High<br>01-00000-0-11100-10000-5220-015-4150<br>General Fund-<br><b>Function:</b> Instruction              | Facing History<br>On-Line<br>October 16, 2008   | \$325                    |
| <u>ERVIN, Jordan</u><br>Malibu High<br>01-00000-0-11100-27000-5220-010-4100<br>General Fund-<br><b>Function:</b> School Administration              | AP European History for Teachers<br>Los Angeles, CA<br>October 25, 2008               | \$300                    |
| <u>FULCHER, Nathan</u><br>Santa Monica High<br>01-73950-0-11100-10000-5220-015-4150<br>General Fund-<br><b>Resource:</b> School & Library Imprvmnt. | The Holocaust and Human Behaviors<br>Los Angeles, CA<br>September 17- 21, 2008        | \$500<br>+1 SUB          |
| <u>MATTHEWS, Michael</u><br>Human Resources<br>01-00000-0-00000-74000-5220-025-1250<br>General Fund-<br><b>Function:</b> Personnel/ Human Resources | Preparing Educators for a<br>Changing World<br>Downey, CA<br>September 29, 2008       | \$50                     |
| <u>MURPHY, Titia</u><br>Adams Middle<br>01-73950-0-11100-10000-5220-011-4110<br>General Fund-<br><b>Resource:</b> School & Library Impvmnt.         | UCLA History Geography Project:<br>Democratic Ideals<br>August 13 – 15, 2008          | \$75                     |



|  |   |       |
|--|---|-------|
| <u>PERRY, Stephanie</u><br>Personnel Commission<br>01-00000-0-00000-74000-5220-027-2270<br>General Fund-<br><b>Function:</b> Personnel/Human Resources   | 2008 Personnel Testing Council of<br>Southern California Annual Conference<br>Huntington Beach, CA<br>October 2 – 3, 2008 | \$770 |
| <u>SAMARGE-POWELL, Susan</u><br>Human Resources<br>01-73920-0-11100-21000-5220-035-1300<br>General Fund-<br><b>Resource:</b> Teacher Credentialing Block | BTSA Cluster 4 Fall Kick-Off Meeting<br>Pomona, CA<br>September 24 – 25, 2008   | \$150 |
| <u>VALDEZ, Guillermo</u><br>Adams Middle<br>01-70900-0-47600-10000-5220-011-4110<br>General Fund-<br><b>Resource:</b> Economic Impact Aid                | Why Try<br>El Segundo, CA<br>October 6 – 7, 2008  | \$350 |

| <b>Adjustments</b><br>(Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)              |   |                                  |
|--|---|----------------------------------|
| <u>SAMARGE-POWELL, Susan</u><br>Human Resources<br>01-73920-0-11100-21000-5220-035-1300<br>General Fund-<br><b>Resource:</b> Teacher Credentialing Block | BTSA Cluster 4 Fall Kick-off Meeting<br>Pomona, CA<br>September 24 – 25, 2008 | \$150<br>PLUS A \$100<br>OVERAGE |

| <b>Group Conference and Travel: In-State</b><br><i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>                |   |                |
|--|---|----------------|
| <u>CHOU, Sally</u><br><u>GLAZER, Maxine</u><br>Ed Services<br>01-00000-0-19600-21000-5220-030-1300<br>General Fund-<br><b>Function:</b> Supervision of Instruction | Response to Intervention Workshops<br>San Diego, CA<br>November 5, 2008               | \$550<br>TOTAL |
| <u>DIAZ, Aida</u><br><u>HARRIS, Peggy</u><br>Ed Services<br>01-62860-0-47600-10000-5220-035-1300<br>General Fund-<br><b>Resource:</b> ELAP                         | District Literacy Leaders Collaborative<br>Downey, CA<br>9/25/08, 1/22/09, 4/28/09    | \$190<br>TOTAL |
| <u>DUNN, Margo</u><br><u>JENNINGS, Kris</u><br>Point Dume Elementary   | Catalina Island Marine Institute<br>September 22 – 24, 2008                           | \$0<br>No Cost |
| <u>DUNN, Margo</u><br><u>JENNINGS, Kris</u><br>Point Dume Elementary   | Sea World Field Trip- 5 <sup>th</sup> Grade<br>San Diego, CA<br>March 11 – 13, 2009   | \$0<br>No Cost |
| <u>HARRIS, Peggy</u><br><u>DIAZ, Aida</u><br>Ed Services<br>01-40350-0-11100-21000-5220-035-1300<br>General Fund-<br><b>Resource:</b> Title II                     | Reading/Language Arts Adoption<br>Tool Kit Overview<br>Downey, CA<br>October 28, 2008 | \$870<br>TOTAL |
| <u>HINOJOSA, Judith</u><br><u>+6 Additional Staff</u><br>Santa Monica High<br>01-73900-0-11100-31100-5220-015-4150<br>General Fund-<br><b>Resource:</b> Counseling | UC Counselor Conference<br>Los Angeles, CA<br>September 17, 2008                      | \$420<br>TOTAL |

|   |   |                          |
|---|---|--------------------------|
| <u>HONDA, Julie</u><br><u>GATELL, Frank</u><br>Santa Monica High<br>01-00000-0-11100-10000-5220-015-4150<br>General Fund-<br><b>Function:</b> Instruction                 | CSF/CJSF Convention for Delian's<br>Huntington Beach, CA<br>October 25, 2008  | \$60<br>TOTAL            |
| <u>KINGSLEY, Karrie</u><br><u>MARTINO, Jesica</u><br>Special Ed<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option      | Clinical Assessment & Practical<br>Intervention for Praxis: From<br>Ideation to Execution<br>San Diego, CA<br>October 31 – November 1, 2008 | \$700<br>TOTAL           |
| <u>SERRATORE, Rosa</u><br><u>MOE, Eric</u><br>Ed Services<br>01-40350-0-11100-21000-5220-035-1300<br>General Fund-<br><b>Resource:</b> Title II                           | Geometer's Sketchpad, Lesson<br>Link Workshops<br>Downey, CA<br>October 8, 2008   | \$80<br>TOTAL            |
| <u>SHAW, Martha</u><br>+2 Additional Staff<br>Adams Middle<br>01-73950-0-11100-10000-5220-011-4110<br>General Fund-<br><b>Resource:</b> School & Library Imprvmnt.        | A Focus on Algebra<br>Alhambra, CA<br>October 22, 2008  | \$255<br>TOTAL<br>+1 SUB |
| <u>VALADEZ, Ruth</u><br>+4 Additional Staff<br>Special Ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option   | Attorney Panel (Sponsored by LACOE)<br>Lakewood, CA<br>October 24, 2008   | \$100<br>TOTAL           |
| <u>VALADEZ, Ruth</u><br>+4 Additional Staff<br>Special Ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing Option   | Special Education Symposium<br>Los Angeles, CA<br>11/14/08 & 3/20/09  | \$2,000<br>TOTAL         |
| <u>VANCOTT, James</u><br>+2 Additional Staff<br>Special Ed/District<br>01-56400-0-00000-39000-5220-041-1400<br>General Fund-<br><b>Resource:</b> Medi-Cal Billing OptionI | 37 <sup>th</sup> National Adapted Physical<br>Education Conference<br>San Diego, CA<br>November 20 – 22, 2008                               | \$1,000<br>TOTAL         |

(Continued on next page)

| <b>Out-of-State Conferences: Individual</b>   |   |                          |
|---|---|--------------------------|
| <u>DRESHER, Pam</u><br>Rogers Elementary<br>01-00000-0-13450-10000-5220-006-4060<br>General Fund-<br><b>Function:</b> Instruction | Charlotte Area Conference<br>Charlotte, NC<br>October 30 – November 1, 2008   | \$300<br>TOTAL<br>+1 SUB |
| <u>SNELL, Barry</u><br>District Office<br>01-00000-0-0000-71500-5220-020-1200<br>General Fund-<br><b>Function:</b> Superintendent | 2008 Up Where We Belong: Accelerating<br>African American Male Student<br>Achievement<br>Atlanta, GA<br>October 23 – 24, 2008 | \$1,800<br>TOTAL         |
| <b>Out-of-State Conferences: Group</b>  |   |                          |
| <b>NONE</b>   |   |                          |

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
10/16/08  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS  
RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.05

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

**Blink "The Power of Thinking Without Thinking"**, by Malcolm Gladwell for 11<sup>th</sup> and 12<sup>th</sup> grade Psychology at Malibu High School.  
Requested by Andy Meyer

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.06

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

**NPS**

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

| Nonpublic School/Agency               | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|---------------------------------------|-------------|---------------------|-----------------|--------------------|
| Echo Horizon School                   | 12/30/01    | NPS                 | # 38 - UC09193  | \$ 33,055          |
| Kayne Eras Center                     | 9/1/90      | NPS                 | # 39 - UC09194  | \$ 42,281          |
| The HELP Group (Summit View Westside) | 1/3/99      | NPS                 | #40 - UC09195   | \$ 26,802          |
| Carousel School                       | 8/7/97      | NPS                 | #41- UC09195    | \$ 37,164          |

Amount Budgeted NPS 08/09 \$ 1,500,000

Prior Board Authorization as of 10/2/08 \$ 893,372

Balance \$ 606,628

Positive Adjustment (See Below) \$ 0

Total Amount for these Contracts \$ 139,302

Balance \$ 467,326

| Adjustment   |                     |                 |                          |                 |         |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| NPS Budget 01-65000-0-57500-11800-5125-043-1400  |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 10/16/08 |                     |                 |                          |                 |         |
| NPS  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|  |                     |                 |                          |                 |         |

**NPA**

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

| Nonpublic School/Agency                 | Student DOB | Service Description     | Contract Number | Cost Not to Exceed |
|---|-------------|-------------------------|-----------------|--------------------|
| Hear to Talk - contract & date increase | 2/26/96     | Auditory-verbal therapy | #12 - UC09096   | \$ 4,160           |
| Jennifer Keany & Associates             | 3/23/01     | Behavior Therapy        | #29 - UC09191   | \$ 51,450          |

|   |         |              |
|---|---------|--------------|
| Amount Budgeted NPA 08/09               |         | \$ 1,400,000 |
| Prior Board Authorization as of 10/2/08 |         | \$ 951,254   |
|   | Balance | \$ 448,746   |
| Positive Adjustment (See Below)         |         | \$ 0         |
| Total Amount for these Contracts        |         | \$ 55,610    |
|   | Balance | \$ 393,136   |

| Adjustment   |                     |                 |                          |                 |         |
|--|---------------------|-----------------|--------------------------|-----------------|---------|
| NPA Budget 01-65000-0-57500-11800-5126-043-1400  |                     |                 |                          |                 |         |
| There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 10/16/08 |                     |                 |                          |                 |         |
| NPS  | Service Description | Contract Number | Reduce (R) Eliminate (E) | Adjusted Amount | Comment |
|  |                     |                 |                          |                 |         |

#### NPA PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11800-5126-043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------|-------------|---------------------|-----------------|--------------------|
|                         |             |                     |                 |                    |

|   |            |
|---|------------|
| Amount Budgeted NPA Pre School 08/09    | \$ 100,000 |
| Prior Board Authorization as of 10/2/08 | \$ 56,795  |
| Balance                                 | \$ 43,205  |
| Total Amount for these Contracts        | \$ 0       |
| Balance                                 | \$ 43,205  |

#### Instructional Consultants

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

| Instructional Consultant                  | Student DOB | Service Description     | Contract Number | Cost Not to Exceed |
|---|-------------|-------------------------|-----------------|--------------------|
| Kim Hiddleston - contract & date increase | 2/16/96     | Auditory-verbal therapy | #3 - UC09032    | \$ 1,080           |
| Ruth Punt                                 | Various     | Speech Assessments      | #36 - UC09189   | \$ 6,000           |
| Lisa White-Ulrich                         | 3/7/02      | Physical Therapy        | #37 - UC09190   | \$ 6,900           |

|   |             |
|---|-------------|
| Amount Budgeted Instructional Consultants 08/09 | \$ 310,000  |
| Prior Board Authorization as of 10/2/08         | \$ 394,472  |
| Balance   | \$ - 84,472 |
| Positive Adjustment (See Below)                 | \$ 3,700    |
| Total Amount for these Contracts                | \$ 13,980   |
| Balance   | \$ - 94,752 |

| Adjustment   |                     |                  |                             |                 |         |
|--|---------------------|------------------|-----------------------------|-----------------|---------|
| Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400  |                     |                  |                             |                 |         |
| There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2007-08 in the amount of \$ 3,700 as of 10/16/08 |                     |                  |                             |                 |         |
| Instructional Consultant   | Service Description | Contract Number  | Reduce (R)<br>Eliminate (E) | Adjusted Amount | Comment |
| Lisa White-Ulrich  | Physical Therapy    | #21 -<br>UC09125 | E                           | \$ 3,700        |         |

#### Instructional Consultants - INFANT

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number | Cost Not to Exceed |
|-------------------------|-------------|---------------------|-----------------|--------------------|
|                         |             |                     |                 |                    |

|   |           |
|---|-----------|
| Amount Budgeted Instructional Consult-Infants 08/09 | \$ 15,000 |
| Prior Board Authorization as of 10/2/08             | \$ 14,000 |
| Balance   | \$ 1,000  |

|                                  |          |
|----------------------------------|----------|
| Total Amount for these Contracts | \$ 0     |
| Balance                          | \$ 1,000 |

#### Instructional Consultants - PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

| Nonpublic School/Agency | Student DOB | Service Description | Contract Number  | Cost Not to Exceed |
|-------------------------|-------------|---------------------|------------------|--------------------|
| Maureen Wolf            | 6/10/04     | Physical Therapy    | #11 -<br>UC09188 | \$ 9,600           |

|   |            |
|---|------------|
| Amount Budgeted Instruct Consult-Pre School 08/09 | \$ 175,000 |
| Prior Board Authorization as of 10/2/08           | \$ 43,620  |
| Balance   | \$ 131,380 |

|                                  |            |
|----------------------------------|------------|
| Total Amount for these Contracts | \$ 9,600   |
| Balance                          | \$ 121,780 |

#### Non-Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

| Non-Instructional Consultant | Student DOB | Service Description         | Contract Number | Cost Not to Exceed |
|------------------------------|-------------|-----------------------------|-----------------|--------------------|
| Parent Reimbursement         | 10/16/00    | Speech & Behavioral Therapy | #7 -<br>UC09192 | \$ 20,891          |

|   |            |
|---|------------|
| Amount Budgeted Non-Instructional Consultants 08/09 | \$ 144,000 |
| Prior Board Authorization as of 10/2/08             | \$ 45,019  |
| Balance   | \$ 98,981  |

|                                  |           |
|----------------------------------|-----------|
| Total Amount for these Contracts | \$ 20,891 |
| Balance                          | \$ 78,090 |

**NPS-Legal**

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

| Legal Contractor | Service Description | Contract Number | Cost Not to Exceed |
|------------------|---------------------|-----------------|--------------------|
|                  |                     |                 |                    |

|   |         |            |
|---|---------|------------|
| Amount Budgeted Legal Services 08/09    |         | \$ 200,000 |
| Prior Board Authorization as of 10/2/08 |         | \$ 150,000 |
|   | Balance | \$ 50,000  |
| Total Amount for these Contracts        |         | \$ 0       |
|   | Balance | \$ 50,000  |

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Dr. Wisnicki was absent)  
 NOES: None (0)



TO: BOARD OF EDUCATION ACTION/CONSENT  
10/16/08  
FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from September 24, 2008, through October 7, 2008, for fiscal /09.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 16, 2008

PAGE 1

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB-X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PQ NO.                                 | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT    |    |
|--|--------------------------------|--------------------------------|--------------------------------|-----------|----|
| <u>*** CHANGED PURCHASE ORDERS ***</u> |                                |                                |                                |           |    |
| 912787                                 | GALE SUPPLY CO                 | / COST INCREASE                | CABRILLO ELEMENTARY SCHOOL     | 28.00     | U  |
| 912603                                 | REHABMART LLC                  | SHIPPING FEE                   | SPECIAL EDUCATION REGULAR YEAR | 250.00    | R  |
|  |                                |                                | ** CHANGED PURCHASE ORDERS     | 278.00    |    |
| <u>*** NEW PURCHASE ORDERS ***</u>     |                                |                                |                                |           |    |
| 912693                                 | (ASCD)ASSN FOR SUPERVISION &   | MEMBERSHIP                     | PERSONNEL SERVICES             | 79.00     | U  |
| 912797                                 | A-Z BUS SALES                  | OPEN ORDER FOR REPAIRS/TRANSP  | TRANSPORTATION                 | 6,000.00  | R  |
| 912515                                 | AAA FLAG AND BANNER/W.L.A.     | FLAGS                          | SANTA MONICA HIGH SCHOOL       | 191.80    | R  |
| 912727                                 | ADVANCED BATTERY SYSTEMS       | OPERATIONS VEHICLE REPAIR      | GROUPS MAINTENANCE             | 603.71    | R  |
| 912902                                 | ALLAN'S AQUARIUM               | OPEN ORDER/SCIENCE             | CHILD DEVELOPMENT CENTER       | 50.00     | CD |
| 912868                                 | AMECI PIZZA & PASTA            | INSERVICE SUPPLIES             | CURRICULUM AND IMC             | 400.00    | U  |
| 912879                                 | AMECI PIZZA & PASTA            | FOOD FOR YOUNG COLLEGIANS MTG  | STATE AND FEDERAL PROJECTS     | 75.00     | R  |
| 912905                                 | ANIXTER BROS INC               | BB OFFICE MATERIALS            | CURRICULUM AND IMC             | 847.14    | U  |
| 912571                                 | APPLE COMPUTER CORP            | APPLE COMPUTER PRODUCTS        | CURRICULUM AND IMC             | 17,538.87 | R  |
| 912658                                 | APPLE COMPUTER CORP            | DANCE SUPPLIES/ARTS GRANT      | JOHN ADAMS MIDDLE SCHOOL       | 496.76    | R  |
| 912663                                 | APPLE COMPUTER CORP            | MACBOOKS AND IPODS             | SPECIAL EDUCATION REGULAR YEAR | 16,443.71 | R  |
| 912675                                 | APPLE COMPUTER CORP            | Computers/Software             | ROOSEVELT ELEMENTARY SCHOOL    | 39,178.06 | R  |
| 912732                                 | APPLE COMPUTER CORP            | MACBOOK FOR MUSIC ROOM         | CABRILLO ELEMENTARY SCHOOL     | 1,559.89  | R  |
| 912720                                 | ARIYA ENTERPRISES INC          | Radio Replace/SP. ED.          | TRANSPORTATION                 | 257.94    | R  |
| 912826                                 | ART SUPPLY WAREHOUSE           | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 1,000.00  | R  |
| 912645                                 | ATLAS PHONES                   | TELEPHONES                     | CHILD DEVELOPMENT CENTER       | 487.13    | CD |
| 912777                                 | AVENA,KATHLEEN                 | MILEAGE REIMBURSEMENT          | SPECIAL EDUCATION REGULAR YEAR | 600.00    | R  |
| 912613                                 | BADT,JONATHAN                  | REIMBURSEMENT/TESTING FEE      | STATE AND FEDERAL PROJECTS     | 332.00    | R  |
| 912878                                 | BALLARD & TIGHE INC            | SUPPLEMENTAL MATERIALS/AB1802  | STATE AND FEDERAL PROJECTS     | 2,210.47  | R  |
| 912755                                 | BARNES & NOBLE/SANTA MONICA    | BOOKS                          | SANTA MONICA HIGH SCHOOL       | 300.00    | P  |
| 912794                                 | BARNES & NOBLE/SANTA MONICA    | INSTRUCTIONAL SUPPLIES         | JOHN MUIR ELEMENTARY SCHOOL    | 216.50    | R  |
| 912894                                 | BIG TEX TRAILERS WEST          | TRAILER                        | SANTA MONICA HIGH SCHOOL       | 6,081.35  | R  |
| 912638                                 | BMC INC                        | FAX INK CARTRIDGE              | SANTA MONICA HIGH SCHOOL       | 278.63    | R  |
| 912607                                 | BORDERS BOOKS & MUSIC          | BOOKS                          | SANTA MONICA HIGH SCHOOL       | 558.48    | R  |
| 912563                                 | BSN SPORTS/SPORT SUPPLY GROUP  | P.E. SUPPLIES                  | SANTA MONICA HIGH SCHOOL       | 776.36    | R  |
| 912522                                 | BUSINESS PRINTING AND IMAGING  | BUSINESS CARDS                 | LINCOLN MIDDLE SCHOOL          | 84.44     | U  |
| 912747                                 | CANON BUSINESS SOLUTIONS       | Staples                        | CABRILLO ELEMENTARY SCHOOL     | 140.73    | U  |
| 912634                                 | CANON BUSINESS SOLUTIONS-WEST  | COPIER MAINTENANCE AGREEMENT   | JOHN MUIR ELEMENTARY SCHOOL    | 3,000.56  | R  |
| 912650                                 | CANON BUSINESS SOLUTIONS-WEST  | MAINTENANCE AGREEMENT          | EDISON ELEMENTARY SCHOOL       | 3,300.62  | R  |
| 912536                                 | CASTLEROCK ENVIRONMENTAL INC   | INSPECTION-ROGERS BAND STORAGE | WILL ROGERS ELEMENTARY SCHOOL  | 2,850.00  | DF |
| 912796                                 | CCP INDUSTRIES INC             | HANDWIPIES/TOWELS              | FOOD SERVICES                  | 990.00    | F  |
| 912699                                 | CDE,CASHIER'S OFFICE (ATA#888) | DIRECTORY                      | STUDENT SERVICES               | 70.79     | U  |
| 912824                                 | CHILDRENS BOOK WORLD           | OPEN ORDER/BOOKS               | CHILD DEVELOPMENT CENTER       | 75.00     | CD |
| 912812                                 | CLARK SECURITY                 | PADLOCKS                       | SANTA MONICA HIGH SCHOOL       | 191.27    | R  |
| 912799                                 | CLEMENT COMMUNICATIONS INC     | POSTER PROGRAM/TRANSP.         | TRANSPORTATION                 | 135.00    | R  |
| 912851                                 | COASTAL ENTERPRISES            | BLOODBORNE PATHOGEN BOOKLETS   | HEALTH SERVICES                | 155.88    | U  |
| 912656                                 | COLES, ROXANNE                 | MILEAGE REIMBURSEMENT          | SPECIAL EDUCATION REGULAR YEAR | 50.00     | R  |
| 912712                                 | COMET SCHOOL SUPPLIES          | SCIENCE LAB NOTEBOOKS          | SAMOHJ STUDENT STORE           | 1,091.88  | U  |
| 912741                                 | COMPLETE BUSINESS SYSTEMS      | MASTERS AND INK                | LINCOLN MIDDLE SCHOOL          | 1,441.78  | U  |
| 912588                                 | CORPORATE EXPRESS              | CHAIRS FOR CAHSEE CLASS        | OLYMPIC CONTINUATION SCHOOL    | 1,453.58  | R  |
| 912818                                 | CORPORATE EXPRESS              | SUPPLIES                       | SANTA MONICA HIGH SCHOOL       | 3,000.00  | U  |
| 912895                                 | CORPORATE EXPRESS              | OPEN PD FOR COPY PAPER         | FRANKLIN ELEMENTARY SCHOOL     | 3,000.00  | U  |
| 912685                                 | CORPORATE EXPRESS/US OFFICE    | WHITE BOARD/EASEL & FILE CABIN | SANTA MONICA HIGH SCHOOL       | 786.61    | R  |
| 912920                                 | CORPORATE EXPRESS/US OFFICE    | FACILITIES OFFICE REDESIGN     | FACILITY MAINTENANCE           | 2,672.69  | R  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 16, 2008

PAGE 2

U GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO  | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT    |    |
|--------|--------------------------------|--------------------------------|--------------------------------|-----------|----|
| 912923 | CORPORATE EXPRESS/US OFFICE    | FACILITIES OFFICE RE-DESIGN    | FACILITY MAINTENANCE           | 1,822.93  | R  |
| 912926 | CORPORATE EXPRESS/US OFFICE    | FACILITIES OFFICE RE-DESIGN    | FACILITY MAINTENANCE           | 1,569.62  | R  |
| 912927 | CORPORATE EXPRESS/US OFFICE    | FACILITIES OFFICE RE-DESIGN    | FACILITY MAINTENANCE           | 3,526.90  | R  |
| 912928 | CORPORATE EXPRESS/US OFFICE    | FACILITIES OFFICE RE-DESIGN    | FACILITY MAINTENANCE           | 2,890.27  | R  |
| 912615 | CORRIGAN, BRIAN                | REIMBURSEMENT/EXAM FEE         | STATE AND FEDERAL PROJECTS     | 294.00    | R  |
| 912668 | CRUCIAL TECHNOLOGY             | COMPUTER MEMORY/SLIBG          | JOHN ADAMS MIDDLE SCHOOL       | 1,437.63  | R  |
| 912594 | CURRICULUM ASSOC INC           | Handbooks                      | GRANT ELEMENTARY SCHOOL        | 140.82    | R  |
| 912608 | CURRICULUM ASSOC INC           | Academic Workout Series        | GRANT ELEMENTARY SCHOOL        | 324.69    | R  |
| 912636 | DALTILE                        | OPEN ORDER-CARP/TILE SUPPLIES  | FACILITY MAINTENANCE           | 500.00    | R  |
| 912659 | DANNELLEY, BEKAH               | REIMBURSEMENT                  | SPECIAL EDUCATION REGULAR YEAR | 90.00     | R  |
| 912738 | DEMCO INC                      | SUPPLIES FOR LIBRARY           | WILL ROGERS ELEMENTARY SCHOOL  | 102.31    | R  |
| 912800 | DEMCO INC                      | BOOKS                          | SANTA MONICA HIGH SCHOOL       | 1,000.00  | R  |
| 912770 | DESERT EXPRESS                 | TRANSPORTATION                 | SANTA MONICA HIGH SCHOOL       | 15,000.00 | U  |
| 912718 | DIAGNOSTICS DIRECT INC         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 108.14    | CD |
| 912848 | DIAGNOSTICS DIRECT INC         | SMOOTH TABLE PAPER             | CHILD DEVELOPMENT CENTER       | 203.32    | CD |
| 912635 | DIFFERENT ROADS TO LEARNING    | BEHAVIOR INTERVENTION MATERIAL | SPECIAL EDUCATION REGULAR YEAR | 310.35    | R  |
| 912707 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 96.45     | CD |
| 912710 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 201.32    | CD |
| 912716 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 192.17    | CD |
| 912749 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 196.76    | CD |
| 912760 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 201.55    | CD |
| 912886 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 186.53    | CD |
| 912890 | DISCOUNT SCHOOL SUPPLY         | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 172.63    | CD |
| 912731 | DYNIX INC                      | ANNUAL MAINTENANCE HORIZON     | INFORMATION SERVICES           | 16,742.17 | U  |
| 912595 | EARTH, WIND & FLOUR RESTAURANT | inservice supplies             | STATE AND FEDERAL PROJECTS     | 150.00    | R  |
| 912717 | ECONOMY GLASS CO INC           | REPAIR PARTS/REG. ED. TRANSP.  | TRANSPORTATION                 | 259.80    | R  |
| 912694 | EL POLLO LOCO                  | BTSA SUPPLIES                  | STATE AND FEDERAL PROJECTS     | 350.00    | R  |
| 912806 | FACING HISTORY & OURSELVES     | TEXTBOOKS                      | SANTA MONICA HIGH SCHOOL       | 1,614.11  | R  |
| 912616 | FAIRCHILD, LAUREN              | REIMBURSEMENT/EXAM FEE         | STATE AND FEDERAL PROJECTS     | 294.00    | R  |
| 912369 | FLINN SCIENTIFIC INC           | CHEMICAL STORAGE CONTAINER     | LINCOLN MIDDLE SCHOOL          | 714.91    | R  |
| 912642 | FOLLETT EDUCATIONAL SERVICES   | textbook                       | JOHN MUIR ELEMENTARY SCHOOL    | 158.82    | R  |
| 912583 | FOUNDATION ED. TECHNOLOGY      | INSTRUCTIONAL MATERIALS        | ADULT EDUCATION CENTER         | 221.48    | A  |
| 912829 | FOUNDATION ED. TECHNOLOGY      | INSTRUCTIONAL MATERIALS        | ADULT EDUCATION CENTER         | 103.72    | A  |
| 912769 | FRANKLIN COVEY                 | PLANNER REFILL - T.KAMIBAYASHI | FACILITY MAINTENANCE           | 36.30     | R  |
| 912519 | GALE SUPPLY CO                 | TISSUES                        | LINCOLN MIDDLE SCHOOL          | 276.04    | U  |
| 912593 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | JOHN ADAMS MIDDLE SCHOOL       | 416.98    | U  |
| 912706 | GALE SUPPLY CO                 | OPEN ORDER CUSTODIAL SUPPLIES  | FACILITY OPERATIONS            | 7,500.00  | U  |
| 912802 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 2,669.47  | U  |
| 912845 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | FRANKLIN ELEMENTARY SCHOOL     | 1,598.74  | U  |
| 912856 | GALE SUPPLY CO                 | CUSTODIAL SUPPLIES             | CHILD DEVELOPMENT CENTER       | 174.93    | CD |
| 912860 | GBC/EDUCATION DEPARTMENT       | LAMINATING FILM                | EDISON ELEMENTARY SCHOOL       | 151.55    | U  |
| 912081 | GLENCOE/MACMILLAN/MCGRAW-HILL  | ALGEBRA TEXTBOOKS              | MALIBU HIGH SCHOOL             | 2,373.16  | R  |
| 912875 | HAMPTON-BROWN BOOKS            | SUPPLEMENTAL MATERIALS AB1802  | STATE AND FEDERAL PROJECTS     | 1,177.23  | R  |
| 912877 | HAMPTON-BROWN BOOKS            | SUPPLEMENTAL MATERIAL/AB1802   | STATE AND FEDERAL PROJECTS     | 3,638.32  | R  |
| 912917 | HD SUPPLY PLUMBING/HVAC        | SAMOH NO. GYM PLUMBING         | FACILITY MAINTENANCE           | 5,133.08  | DF |
| 912538 | HIGHSMITH CO INC               | BOOK BAR CODE SCANNER          | FRANKLIN ELEMENTARY SCHOOL     | 210.06    | U  |
| 912901 | HOME DEPOT- L.A.               | OPEN ORDER/SCIENCE PROJECTS    | CHILD DEVELOPMENT CENTER       | 50.00     | CD |
| 912125 | HOUGHTON MIFFLIN               | LARTS SKILL BKS CORE TEXTBK    | MCKINLEY ELEMENTARY SCHOOL     | 391.01    | R  |
| 912743 | HOUGHTON MIFFLIN               | BOOK ORDER FOR LIBRARY         | WILL ROGERS ELEMENTARY SCHOOL  | 76.75     | R  |
| 912343 | KAPLAN K12 LEARNING SERVICES   | MATERIALS FOR DIANE BRUNSON    | WILL ROGERS ELEMENTARY SCHOOL  | 883.29    | R  |
| 912496 | KIEFER                         | ROLLING SWIMMING NOODLES       | MALIBU HIGH SCHOOL             | 452.15    | R  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 16, 2008

PAGE 3

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING [FLEX] BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT   |    |
|--------|--------------------------------|--------------------------------|--------------------------------|----------|----|
| 912617 | KING, BRANDY                   | REIMBURSEMENT/EXAM FEE         | STATE AND FEDERAL PROJECTS     | 250.00   | R  |
| 912753 | LACOE                          | EDUCATIONAL MATERIAL           | JOHN MUIR ELEMENTARY SCHOOL    | 92.01    | R  |
| 912611 | LACY, NORMAN                   | REIMBURSEMENT                  | SANTA MONICA HIGH SCHOOL       | 200.00   | R  |
| 912627 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912705 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL ITEMS | CHILD DEVELOPMENT CENTER       | 88.00    | CD |
| 912830 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL ITEMS | CHILD DEVELOPMENT CENTER       | 50.00    | CD |
| 912834 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL ITEMS | GRANT-CHILD DEVELOPMENT CENTER | 425.00   | CD |
| 912838 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER       | 425.00   | CD |
| 912844 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL ITEMS | CHILD DEVELOPMENT CENTER       | 250.00   | CD |
| 912899 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/SCIENCE PROJECTS    | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912904 | LAKESHORE (PICK UP ONLY)       | OPEN ORDER/INSTRUCTIONAL       | CHILD DEVELOPMENT CENTER       | 150.00   | CD |
| 912575 | LAKESHORE CURRICULUM           | NEW KINDERGARTEN CLASSRM ITEMS | FRANKLIN ELEMENTARY SCHOOL     | 1,096.59 | R  |
| 912644 | MATTHEWS, MIKE                 | GENERAL SUPPLIES/MATERIALS     | BOE/SUPERINTENDENT             | 185.23   | U  |
| 912688 | MATTHEWS, MIKE                 | GENERAL SUPPLIES/MATERIALS     | BOE/SUPERINTENDENT             | 800.00   | U  |
| 912764 | MCDUGAL LITTEL                 | TEXTBOOKS                      | SANTA MONICA HIGH SCHOOL       | 680.41   | R  |
| 912765 | MCDUGAL LITTEL                 | TEXTBOOKS                      | SANTA MONICA HIGH SCHOOL       | 680.41   | R  |
| 912497 | MONARCH BUS. FORMS/STRATACOM   | MALIBU HIGH STATIONARY         | MALIBU HIGH SCHOOL             | 167.67   | U  |
| 912490 | NASCO WEST - MODESTO           | PAINT                          | WEBSTER ELEMENTARY SCHOOL      | 29.17    | R  |
| 912534 | NATIONAL COUNCIL FOR THE       | MEMBERSHIP / DRESHER           | WILL ROGERS ELEMENTARY SCHOOL  | 155.00   | U  |
| 912414 | NATIONAL GEOGRAPHIC SOCIETY    | CURRICULUM SUPPLIES            | JOHN ADAMS MIDDLE SCHOOL       | 5,648.72 | R  |
| 912532 | NATIONAL SCIENCE TEACHER ASSN. | MEMBERSHIP FEES                | WILL ROGERS ELEMENTARY SCHOOL  | 100.00   | U  |
| 912610 | NORM'S REFRIGERATION & ICE     | TO REPAIR ADAM'S REFRIG/FREEZ  | FOOD SERVICES                  | 832.93   | F  |
| 912887 | OFFICE MAX                     | file cabinet - additional cost | FRANKLIN ELEMENTARY SCHOOL     | 106.40   | U  |
| 912647 | PACIFIC PARK - SANTA MONICA    | FIELD TRIP/SUMMER              | CHILD DEVELOPMENT CENTER       | 312.00   | CD |
| 912857 | PAVILLIONS STORE #2231         | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 300.00   | CD |
| 912590 | PEARSON                        | KN math books                  | STATE AND FEDERAL PROJECTS     | 695.34   | R  |
| 912791 | PEARSON                        | MATH WORKBOOKS                 | JOHN MUIR ELEMENTARY SCHOOL    | 862.67   | R  |
| 912660 | PSYCHCORP                      | PROTOCOLS                      | SPECIAL EDUCATION REGULAR YEAR | 699.89   | R  |
| 912572 | QUARTERMASTER                  | SECURITY UNIFORMS              | SANTA MONICA HIGH SCHOOL       | 142.83   | U  |
| 912684 | QUARTERMASTER                  | SECURITY UNIFORMS              | SANTA MONICA HIGH SCHOOL       | 156.79   | U  |
| 912597 | RALPH'S                        | inservice supplies             | STATE AND FEDERAL PROJECTS     | 350.00   | R  |
| 912774 | RALPH'S                        | SUPPLIES                       | STATE AND FEDERAL PROJECTS     | 1,500.00 | R  |
| 912775 | RALPH'S                        | SUPPLIES, NATIONAL BRD         | STATE AND FEDERAL PROJECTS     | 500.00   | R  |
| 912893 | RALPH'S MARKET                 | OPEN ORDER/COOKING/SCIENCE     | CHILD DEVELOPMENT CENTER       | 200.00   | CD |
| 912574 | RAYVERN LIGHTING               | FLOUROSCENT LAMPS              | MCKINLEY ELEMENTARY SCHOOL     | 104.73   | U  |
| 912748 | RAYVERN LIGHTING               | CUSTODIAL SUPPLIES             | JOHN MUIR ELEMENTARY SCHOOL    | 208.38   | U  |
| 912745 | RISO INC (SUPPLIES ONLY)       | SUPPLIES FOR COPIER            | WILL ROGERS ELEMENTARY SCHOOL  | 366.99   | U  |
| 912909 | S&S WORLDWIDE                  | INSTRUCTIONAL SUPPLIES         | CHILD DEVELOPMENT CENTER       | 181.62   | CD |
| 912683 | SAMY'S CAMERA SHOP             | INSTRUCTIONAL SUPPLIES         | R O P                          | 1,819.14 | R  |
| 912641 | SANTA MONICA POLICE DEPT-ALARM | FALSE ALARM FINE-GRANT         | FACILITY MAINTENANCE           | 142.18   | R  |
| 912621 | SANTA MONICA RADIATOR          | OPERATION VEHICLE REPAIR       | GROUNDS MAINTENANCE            | 417.85   | R  |
| 912580 | SCHELDE NORTH AMERICA LLC      | PE EQUIPMENT                   | SANTA MONICA HIGH SCHOOL       | 8,486.25 | R  |
| 912544 | SCHOOL SPECIALTY INC           | MATERIALS FOR READING LAB      | WILL ROGERS ELEMENTARY SCHOOL  | 131.37   | R  |
| 912585 | SCHOOL SPECIALTY INC           | NEW KINDERGARTEN CLASSRM ITEMS | FRANKLIN ELEMENTARY SCHOOL     | 531.85   | R  |
| 912742 | SCHOOL SPECIALTY INC           | FLAGS FOR CLASSROOMS           | EDISON ELEMENTARY SCHOOL       | 51.90    | U  |
| 912744 | SCHOOL SPECIALTY INC           | SUPPLIES FOR LAURA HENNING     | WILL ROGERS ELEMENTARY SCHOOL  | 86.96    | U  |
| 912657 | SECURITY WORKS INC.            | PRESENTATION WORKSTAND/VAL YOU | JOHN ADAMS MIDDLE SCHOOL       | 1,257.87 | R  |
| 912550 | SEHI COMPUTER PRODUCTS         | SUPPLIES & MATERIALS           | ADULT EDUCATION CENTER         | 424.56   | A  |
| 912606 | SEHI COMPUTER PRODUCTS         | INK                            | SANTA MONICA HIGH SCHOOL       | 66.79    | R  |
| 912779 | SEHI COMPUTER PRODUCTS         | INK CARTRIDGE                  | SANTA MONICA HIGH SCHOOL       | 508.56   | R  |
| 912933 | SEHI COMPUTER PRODUCTS         | LASER PRINTER                  | JOHN ADAMS MIDDLE SCHOOL       | 314.69   | R  |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 16, 2008

PAGE 4

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO. | VENDOR                         | DESCRIPTION                    | LOCATION                       | AMOUNT   |    |
|--------|--------------------------------|--------------------------------|--------------------------------|----------|----|
| 912180 | SIR SPEEDY PRINTING #0245      | BUSINESS CARDS                 | MCKINLEY ELEMENTARY SCHOOL     | 28.15    | U  |
| 912598 | SIR SPEEDY PRINTING #0245      | printing services              | STATE AND FEDERAL PROJECTS     | 500.00   | R  |
| 912682 | SIR SPEEDY PRINTING #0245      | BUSINESS CARDS/COUNSELING      | JOHN ADAMS MIDDLE SCHOOL       | 28.15    | R  |
| 912795 | SIR SPEEDY PRINTING #0245      | PRINT BUSINESS CARDS           | LINCOLN MIDDLE SCHOOL          | 28.15    | U  |
| 912833 | SMART & FINAL                  | OPEN ORDER/COOKING PROJECTS    | GRANT-CHILD DEVELOPMENT CENTER | 100.00   | CD |
| 912839 | SMART & FINAL                  | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912847 | SMART & FINAL                  | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 50.00    | CD |
| 912859 | SMART & FINAL                  | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 200.00   | CD |
| 912896 | SMART & FINAL                  | OPEN ORDER/EARTHQUAKE ITEMS    | CHILD DEVELOPMENT CENTER       | 500.00   | CD |
| 912903 | SMART & FINAL                  | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 50.00    | CD |
| 912722 | SMITH & HARTFORD CUSTOM COACH  | ACCIDENT REPAIRS/SPEC. ED.     | TRANSPORTATION                 | 2,079.92 | R  |
| 912934 | SOCIAL STUDIES SCHOOL SVCS     | CURRICULUM/SOCIAL STUDIES      | JOHN ADAMS MIDDLE SCHOOL       | 575.97   | R  |
| 912858 | SOPRIS WEST                    | SP.ED.BEHAVORIAL INFO          | STATE AND FEDERAL PROJECTS     | 512.97   | R  |
| 912646 | SOUTHWEST SCHOOL SUPPLY        | CLASSROOM SUPPLIES             | CABRILLO ELEMENTARY SCHOOL     | 1,000.00 | R  |
| 912690 | SOUTHWEST SCHOOL SUPPLY        | CLASSROOM SUPPLIES             | OLYMPIC CONTINUATION SCHOOL    | 130.00   | U  |
| 912591 | SPARKLETT'S WATER CO           | OPEN ORDER-MAINTENANCE         | FACILITY MAINTENANCE           | 500.00   | R  |
| 912587 | STAPLES BUSINESS ADVANTAGE     | CLASSROOM SUPPLIES             | SANTA MONICA HIGH SCHOOL       | 158.97   | R  |
| 912604 | STAPLES BUSINESS ADVANTAGE     | inservice supplies             | STATE AND FEDERAL PROJECTS     | 500.00   | R  |
| 912695 | STAPLES BUSINESS ADVANTAGE     | OFFICE SUPPLIES                | STATE AND FEDERAL PROJECTS     | 1,500.00 | R  |
| 912599 | STAPLES/P-U/SANTA MONICA/WILSH | OPEN ORDER/INST SUP/TEAM       | JOHN ADAMS MIDDLE SCHOOL       | 50.00    | U  |
| 912704 | STAPLES/P-U/SANTA MONICA/WILSH | OPEN ORDER/OFFICE SUPPLIES     | CHILD DEVELOPMENT CENTER       | 75.00    | CD |
| 912937 | STAPLES/P-U/SANTA MONICA/WILSH | OPEN ORDER/CLASSROOM SUP/TEAM  | JOHN ADAMS MIDDLE SCHOOL       | 120.00   | U  |
| 912596 | STAPLES/P-U/VENICE/LINCOLN BL  | CLASSROOM SUPPLIES/GIFT        | JOHN ADAMS MIDDLE SCHOOL       | 75.00    | R  |
| 912600 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN ORDER/INST SUP/SPEC ED    | JOHN ADAMS MIDDLE SCHOOL       | 100.00   | R  |
| 912619 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN ORDER/INST SUP/TEAM       | JOHN ADAMS MIDDLE SCHOOL       | 90.00    | U  |
| 912620 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN ORDER/INST SUP/TEAM       | JOHN ADAMS MIDDLE SCHOOL       | 78.88    | U  |
| 912628 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN ORDER/OFFICE SUPPLIES     | CHILD DEVELOPMENT CENTER       | 75.00    | CD |
| 912632 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN ORDER/OFFICE SUPPLIES     | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912832 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN ORDER/OFFICE SUPPLIES     | CHILD DEVELOPMENT CENTER       | 75.00    | CD |
| 912855 | STAPLES/P-U/VENICE/LINCOLN BL  | OPEN ORDER/PHOTO PAPER & INK C | CHILD DEVELOPMENT CENTER       | 300.00   | CD |
| 912661 | SUPER DUPER PUBLICATIONS       | PROTOCOLS                      | SPECIAL EDUCATION REGULAR YEAR | 517.94   | R  |
| 912803 | SUPER DUPER PUBLICATIONS       | CLASSROOM SUPPLIES             | SPECIAL EDUCATION REGULAR YEAR | 756.09   | R  |
| 912730 | TARGET                         | ART ROOM SUPPLIES              | CABRILLO ELEMENTARY SCHOOL     | 730.57   | R  |
| 912907 | TARGET                         | OPEN ORDER/INSTRUCTIONAL ITEMS | CHILD DEVELOPMENT CENTER       | 150.00   | CD |
| 912703 | TARGET STORES                  | OPEN ORDER/INSTRUCTIONAL ITEMS | CHILD DEVELOPMENT CENTER       | 200.00   | CD |
| 912898 | TARGET STORES                  | OPEN ORDER/COOKING/SCIENCE     | CHILD DEVELOPMENT CENTER       | 75.00    | CD |
| 912754 | TOMARK SPORTS INC              | FOOTBALL GOAL POST INSTALLATIO | SANTA MONICA HIGH SCHOOL       | 5,074.81 | R  |
| 912614 | UNDERWOOD, BRIAN               | REIMBURSEMENT/EXAM FEE         | STATE AND FEDERAL PROJECTS     | 294.00   | R  |
| 912640 | US BANK (GOVT CARD SERVICES)   | Software: Certificate          | INFORMATION SERVICES           | 76.49    | U  |
| 912651 | VALLEY BRAILLE SERVICE INC.    | BRAILLE                        | SPECIAL EDUCATION REGULAR YEAR | 5,600.00 | R  |
| 912624 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912629 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912631 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912700 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912701 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912831 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING/SCIENCE     | CHILD DEVELOPMENT CENTER       | 150.00   | CD |
| 912836 | VONS MARKET-SANTA MONICA       | OPEN ORDER/CLEANING SUPPLIES   | CHILD DEVELOPMENT CENTER       | 225.00   | CD |
| 912642 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 50.00    | CD |
| 912846 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING PROJECTS    | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912905 | VONS MARKET-SANTA MONICA       | OPEN ORDER/COOKING/SCIENCE     | CHILD DEVELOPMENT CENTER       | 100.00   | CD |
| 912633 | VONS STORE #2262               | OPEN ORDER/COOKING & SCIENCE   | CHILD DEVELOPMENT CENTER       | 100.00   | CD |

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF OCTOBER 16, 2008

PAGE 5

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT P-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

| PO NO.                 | VENDOR                        | DESCRIPTION                  | LOCATION                      | AMOUNT     |    |
|------------------------|-------------------------------|------------------------------|-------------------------------|------------|----|
| 912819                 | VONS STORE #2262              | OPEN ORDER/COOKING & SCIENCE | CHILD DEVELOPMENT CENTER      | 50.00      | CD |
| 912825                 | VONS STORE #2262              | OPEN ORDER/COOKING & SCIENCE | CHILD DEVELOPMENT CENTER      | 100.00     | CD |
| 912758                 | WATER SAFETY PRODUCTS         | MESH RESCUE TUBES            | R O P                         | 467.94     | R  |
| 912871                 | WECHSELBERGER, AMY            | REIMBURSEMENT/COURSE WORK    | STATE AND FEDERAL PROJECTS    | 250.00     | R  |
| 912537                 | WILSON LANGUAGE TRAINING      | SUPPLIES FOR TIFFANY ESTRADA | WILL ROGERS ELEMENTARY SCHOOL | 61.29      | R  |
| 912746                 | WORLD UNISPEC INC             | REORDER SPIRIT HATS          | SAMOHAI STUDENT STORE         | 1,080.00   | U  |
| 912756                 | WRIGHT GROUP/MCGRAW-HILL      | Literacy Materials           | ROOSEVELT ELEMENTARY SCHOOL   | 899.04     | R  |
| 912392                 | YALE/CHASE MATERIALS HANDLING | STAKEBED WALLS-GROUNDS CARTS | SANTA MONICA HIGH SCHOOL      | 1,068.93   | R  |
| ** NEW PURCHASE ORDERS |                               |                              |                               | 260,712.01 |    |

**\*\* FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES \*\***

|   |                              |                                   |                             |            |    |
|---|------------------------------|-----------------------------------|-----------------------------|------------|----|
| 912677  | AMERICAN REPROGRAPHICS CO    | BOYS AND GIRLS CULB JAMS          | JOHN ADAMS MIDDLE SCHOOL    | 312.53     | X  |
| 912931  | AMERICAN REPROGRAPHICS CO    | PRINTING FOR JAMS BOYS & GIRLS    | JOHN ADAMS MIDDLE SCHOOL    | 1,569.62   | X  |
| 912702  | AT&T                         | REFRESH CABLING NETWORK MCKINL    | MCKINLEY ELEMENTARY SCHOOL  | 58,424.00  | BB |
| 912780  | AT&T                         | UPS FOR VARIOUS SCHOOLS CALNET    | MALIBU HIGH SCHOOL          | 12,438.80  | BB |
| 912884  | AT&T                         | REFRESH CABLE NETWORK CALNET11    | MALIBU HIGH SCHOOL          | 47,195.78  | BB |
| 912889  | AT&T                         | REFRESH CABLING NETWORK CALNET    | CHILD DEVELOPMENT CENTER    | 16,897.91  | BB |
| 912891  | AT&T                         | REFRESH CABLING NETWORK CALNET    | JOHN MUIR ELEMENTARY SCHOOL | 74,805.59  | BB |
| 912939  | ATC GROUP SERVICES INC.      | N2 ASBESTOS & CONSULTING SERVICES | OLYMPIC CONTINUATION SCHOOL | 14,343.00  | BB |
| 912582  | GATEWAY COMPANIES DIV OF MPC | DESKTOP COMPUTERS BR OFFICE       | BUSINESS SERVICES           | 6,641.49   | BB |
| 912881  | MR MOVE/LOAD ROCK N-ROLL     | WA WEST CLASS ROOM MOVE           | CHILD DEVELOPMENT CENTER    | 1,500.00   | BB |
| ** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES |                              |                                   |                             | 234,128.72 |    |

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2008/2009

RECOMMENDATION NO. A.08

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$16,057.56 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$16,057.56 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Dr. Wisnicki was absent)

NOES: None (0)

BOE Date: 10/16/08

Current Gifts and Donations 2008/2009

| School/Site<br>Account Number                                      | Gift<br>Amount                                    | Equity<br>Fund<br>15%<br>Contrib.       | In-kind<br>Value | Donor   | Purpose  |
|--|---|---|------------------|---|--|
| <b>JAMS</b><br>01-90120-0-00000-00000-8699-011-0000                | \$ 11,592.50<br>\$ 425.00<br>\$ 255.00<br>\$ 9.18 | \$ -<br>\$ 75.00<br>\$ 45.00<br>\$ 1.62 |                  | Various Parents<br>Metro Calvary<br>Church<br>Peter Baldwin<br>Planet Aid, Inc. | Field Trip<br>General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials |
| <b>Adult Education</b><br>11-90120-0-00000-00000-8699-090-0000     |   |   |                  |   |  |
| <b>Alternative (SMASH)</b><br>01-90120-0-00000-00000-8699-009-0000 |   |   |                  |   |  |
| <b>Cabrillo</b><br>01-90120-0-00000-00000-8699-017-0000            | \$ 1,125.74<br>\$ 493.00<br>\$ 72.25              | \$ 198.66<br>\$ 87.00<br>\$ 12.75       |                  | Various Parents<br>Various Parents<br>Stephanie Guthrie                         | General Supplies and Materials<br>General Supplies and Materials<br>General Supplies and Materials               |
| <b>CDS</b><br>12-90120-0-00000-00000-8699-070-0000                 |   |   |                  |   |  |
| <b>Edison</b><br>01-90120-0-00000-00000-8699-001-0000              | \$ 28.68  | \$ 5.07                                 |                  | Planet Aid, Inc.  | General Supplies and Materials   |
| <b>Franklin</b><br>01-90120-0-00000-00000-8699-002-0000            | \$ 138.42   | \$ 24.43                                |                  | Target  | General Supplies and Materials   |
| <b>Grant</b><br>01-90120-0-00000-00000-8699-003-0000               |   |   |                  |   |  |
| <b>Lincoln</b><br>01-90120-0-00000-00000-8699-012-0000             |   |   |                  |   |  |
| <b>Malibu High School</b><br>01-90120-0-00000-00000-8699-010-0000  |   |   |                  |   |  |
| <b>McKinley</b><br>01-90120-0-00000-00000-8699-004-0000            |   |   |                  |   |  |
| <b>Muir</b><br>01-90120-0-00000-00000-8699-005-0000                |   |   |                  |   |  |
| <b>Olympic HS</b><br>01-90120-0-00000-00000-8699-014-0000          |   |   |                  |   |  |
| <b>Rogers</b><br>01-90120-0-00000-00000-8699-006-0000              |   |   |                  |   |  |



BOE Date: 10/16/08

Current Gifts and Donations 2008/2009

| School/Site<br>Account Number   | Gift<br>Amount           | Equity<br>Fund<br>15%<br>Contrib. | In-kind<br>Value | Donor              | Purpose                                       |
|---|--------------------------|-----------------------------------|------------------|--------------------|---|
| <b>Roosevelt</b><br>01-90120-0-00000-00000-8699-007-0000                            |                          |                                   |                  |                    |   |
| <b>Samohi</b><br>01-90120-0-00000-00000-8699-015-0000                               | \$ 1,052.52<br>\$ 230.00 | \$ 185.74<br>\$ -                 |                  | Various<br>Various | General Supplies and Materials<br>Transcripts |
| <b>Barnum Hall</b><br>01-91150-0-00000-00000-8699-015-0000                          |                          |                                   |                  |                    |   |
| <b>Pt. Dume Marine Science</b><br>01-90120-0-00000-00000-8699-019-0000              |                          |                                   |                  |                    |   |
| <b>Webster</b><br>01-90120-0-00000-00000-8699-008-0000                              |                          |                                   |                  |                    |   |
| <b><u>Others:</u></b>   |                          |                                   |                  |                    |   |
| <b><u>Superintendent's Office</u></b><br>01-90120-0-00000-00000-8699-020-0000       |                          |                                   |                  |                    |   |
| <b><u>Educational Services</u></b><br>01-90120-0-00000-00000-8699-030-0000          |                          |                                   |                  |                    |   |
| <b><u>Student &amp; Family Services</u></b><br>01-90120-0-00000-00000-8699-040-0000 |                          |                                   |                  |                    |   |
| <b><u>Special Education</u></b><br>01-90120-0-00000-00000-8699-044-0000             |                          |                                   |                  |                    |   |
| <b><u>Information Services</u></b><br>01-90120-0-00000-00000-8699-054-0000          |                          |                                   |                  |                    |   |
| <b><u>Food and Nutrition Services</u></b><br>01-90120-0-00000-00000-8699-057-0000   |                          |                                   |                  |                    |   |
| <b><u>District</u></b><br>01-90120-0-00000-00000-8699-090-0000                      |                          |                                   |                  |                    |   |
| <b>TOTAL</b>  | <b>\$ 15,422.29</b>      | <b>\$ 635.27</b>                  | <b>\$ -</b>      |                    |   |

BOE Date: 10/16/08

## Current Gifts and Donations 2008/2009

| School/Site<br>Account Number   | Y-T-D<br>Adjusted<br>Gift Total | Current Gift<br>Amount | Equity Fund<br>15% Contrib. | Cumulative<br>Gift Amount | Y-T-D<br>In-Kind Value   | Current<br>In-Kind<br>Value | Cumulative<br>In-Kind<br>Value |
|---|---------------------------------|------------------------|-----------------------------|---------------------------|--------------------------|-----------------------------|--------------------------------|
| <b>JAMS</b><br>01-90120-0-00000-00000-8699-011-0000   | \$ 221,301.21                   | \$ 12,281.68           | \$ 121.62                   | \$ 233,704.51             | \$ 4,750.00<br>\$ 100.00 |                             | \$ 4,750.00<br>\$ 100.00       |
| <b>Adult Education</b><br>11-90120-0-00000-00000-8699-090-0000  | \$ 3,396.07                     |                        |                             | \$ 3,396.07               |                          |                             |                                |
| <b>Alternative (SMASH)</b><br>01-90120-0-00000-00000-8699-009-0000  |                                 |                        |                             |                           |                          |                             |                                |
| <b>Cabrillo</b><br>01-90120-0-00000-00000-8699-017-0000   | \$ 76,512.50                    | \$ 1,690.99            | \$ 298.41                   | \$ 78,501.90              | \$ 1,268.56              |                             | \$ 1,268.56                    |
| <b>CDS</b><br>12-90120-0-00000-00000-8699-070-0000  | \$ 1,384.67                     |                        |                             | \$ 1,384.67               | \$ 4,963.00              |                             | \$ 4,963.00                    |
| <b>Edison</b><br>01-90120-0-00000-00000-8699-001-0000   | \$ 64,257.26                    | \$ 28.68               | \$ 5.07                     | \$ 64,291.01              | \$ 200.00                |                             | \$ 200.00                      |
| <b>Franklin</b><br>01-90120-0-00000-00000-8699-002-0000   | \$ 1,105.32                     | \$ 138.42              | \$ 24.43                    | \$ 1,105.32               |                          |                             |                                |
| <b>Grant</b><br>01-90120-0-00000-00000-8699-003-0000  | \$ 3,529.46                     |                        |                             | \$ 3,529.46               | \$ 65.88                 |                             | \$ 65.88                       |
| <b>Lincoln</b><br>01-90120-0-00000-00000-8699-012-0000  | \$ 43,219.77                    |                        |                             | \$ 43,219.77              |                          |                             |                                |
| <b>Malibu High School</b><br>01-90120-0-00000-00000-8699-010-0000<br><i>Malibu Shark Fund - Resource #90141</i> | \$ 108,204.31                   |                        |                             | \$ 108,204.31             |                          |                             |                                |
| <b>McKinley</b><br>01-90120-0-00000-00000-8699-004-0000   | \$ 83,908.80                    |                        |                             | \$ 83,908.80              |                          |                             |                                |
| <b>Muir</b><br>01-90120-0-00000-00000-8699-005-0000   | \$ 62,286.69                    |                        |                             | \$ 62,286.69              |                          |                             |                                |
| <b>Olympic HS</b><br>01-90120-0-00000-00000-8699-014-0000   | \$ 7,166.16                     |                        |                             | \$ 7,166.16               |                          |                             |                                |
| <b>Rogers</b><br>01-90120-0-00000-00000-8699-006-0000   | \$ 82,452.54                    |                        |                             | \$ 82,452.54              | \$ 150.00                |                             | \$ 150.00                      |
| <b>Roosevelt</b><br>01-90120-0-00000-00000-8699-007-0000  | \$ 138,863.03                   |                        |                             | \$ 138,863.03             | \$ 100.00                |                             | \$ 100.00                      |
| <b>Samohi</b><br>01-90120-0-00000-00000-8699-015-0000   | \$ 143,306.65                   | \$ 1,282.52            | \$ 185.74                   | \$ 144,774.91             | \$ 4,825.00<br>\$ 100.00 |                             | \$ 4,825.00<br>\$ 100.00       |
| <b>Pt. Dume Marine Science</b><br>01-90120-0-00000-00000-8699-019-0000  | \$ 141,266.20                   |                        |                             | \$ 141,266.20             |                          |                             |                                |
| <b>Webster</b><br>01-90120-0-00000-00000-8699-008-0000  | \$ 12,670.00                    |                        |                             | \$ 12,670.00              |                          |                             |                                |

BOE Date: 10/16/08

Current Gifts and Donations 2008/2009

| School/Site<br>Account Number  | Y-T-D<br>Adjusted<br>Gift Total | Current<br>Gift<br>Amount | Equity Fund<br>15% Contrib. | Cumulative<br>Gift Amount | Y-T-D<br>In-Kind Value          | Current<br>In-Kind<br>Value | Cumulative<br>In-Kind<br>Value |
|--|---------------------------------|---------------------------|-----------------------------|---------------------------|---------------------------------|-----------------------------|--------------------------------|
| <b>ALL OTHER LOCATIONS:</b>  |                                 |                           |                             |                           |                                 |                             |                                |
| <b>Superintendent's Office</b><br>01-90120-0-00000-00000-8699-020-0000             | \$ 50,000.00                    |                           |                             | \$ 50,000.00              |                                 |                             |                                |
| <b>Educational Services</b><br>01-90120-0-00000-00000-8699-030-0000                | \$ 243,866.83                   |                           |                             | \$ 243,866.83             | \$ 23,920.00                    |                             | \$ 23,920.00                   |
| <b>Student and Family Support Services</b><br>01-90120-0-00000-00000-8699-041-0000 | \$ 325.00                       |                           |                             | \$ 325.00                 |                                 |                             |                                |
| <b>Special Education</b><br>01-90120-0-00000-00000-8699-044-0000                   | \$ 1,000.00                     |                           |                             | \$ 1,000.00               |                                 |                             |                                |
| <b>Information Services</b><br>01-90120-0-00000-00000-8699-054-0000                | \$ 2,000.00                     |                           |                             | \$ 2,000.00               |                                 |                             |                                |
| <b>District</b><br>01-90120-00000-0-00000-8699-090-0000                            |                                 |                           |                             |                           |                                 |                             |                                |
| <b>Food &amp; Nutrition Services</b><br>01-90120-0-00000-00000-8699-070-0000       | \$ 9,207.84                     |                           |                             | \$ 9,207.84               |                                 |                             |                                |
| <b>TOTAL GIFTS</b>   | <b>\$ 1,501,230.31</b>          | <b>\$ 15,422.29</b>       | <b>\$ 635.27</b>            | <b>\$1,517,125.02</b>     | <b>\$ 40,442.44</b>             | <b>\$ -</b>                 | <b>\$ 40,442.44</b>            |
| <b>Total Cash Gifts for District:</b>  |                                 | <b>\$ 15,422.29</b>       | <b>\$ 635.27</b>            |                           | <b>Total In-Kind<br/>Gifts:</b> | <b>\$ -</b>                 |                                |

TO: BOARD OF EDUCATION ACTION/CONSENT  
10/16/08  
FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT **UPDATE**  
RE: AMENDMENT TO CONTRACT FOR BOILER REPLACEMENT - LINCOLN  
MIDDLE SCHOOL - BID #8.08 - TO RKDM ENVIRO-ENERGY  
SERVICES, INC.

RECOMMENDATION NO. A.09

It is recommended that the Board of Education authorize Change Order #1, as an amendment to the contract for Boiler Replacement, Bid #8.08, to RKDM Enviro-Energy Services, in an amount of \$6,750 in an amount not to exceed \$87,889.81.

Funding Information

Budgeted: Yes  
Fund: ~~Building Fund~~ Deferred Maintenance  
Source: Equipment Replacement  
Account Number: ~~21-00000-0-00000-82000-6500-050-1500~~  
14-62020-0-00000-85000-6500-012-2600

COMMENTS: Change Order #1 represents the work listed below:

|                          |                    |
|--------------------------|--------------------|
| ORIGINAL CONTRACT AMOUNT | \$81,139.81        |
| CHANGE ORDER #1          | <u>\$ 6,750.00</u> |
| TOTAL CONTRACT AMOUNT    | \$87,889.81        |

This change order constitutes the following additions to the scope of work:

1. Additional work needed in boiler room for securing boiler to floor, stack relocation, McDonald Miller flow control valve and other misc. parts to complete the project.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT **UPDATE**

RE: AMENDMENT TO CONTRACT FOR FENCING REPLACEMENT  
DISTRICTWIDE - BID #8.10 - CHANGE ORDER #2 - SANTA  
MONICA FENCE

RECOMMENDATION NO. A.10

It is recommended that the Board of Education authorize Change Order #2 as an amendment to the contract for districtwide Fencing Replacement to Santa Monica Fence in amount not to exceed \$10,322.45, for a total contract amount of \$125,974.80.

Funding Information

Budgeted: No  
Fund: ~~21~~ 25  
Source: Building Fund  
Account Number: ~~21-00000-0-00000-85000-6170-000-2600~~  
25-90100-0-00000-85000-6170-XXX-2600

COMMENTS: Change Order #2 represents the work listed below:

|                          |                     |
|--------------------------|---------------------|
| ORIGINAL CONTRACT AMOUNT | \$ 98,861.84        |
| CHANGE ORDER #1          | \$ 16,790.51        |
| CHANGE ORDER #2          | <u>\$ 10,322.45</u> |
| TOTAL CONTRACT AMOUNT    | \$125,974.80        |

This change order constitutes the following additions to the scope of work:

1. Muir: Add green chain link fence to scope \$3,374.33
2. Muir: Remove and replace 100' x 10' green chain link to scope of \$ 5,425.62
3. Grant: Add 7' x 8' swing gate into fence opening \$1,522.50

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT FOR FENCING REPLACEMENT  
DISTRICTWIDE - BID #8.10- DEDUCTIVE CHANGE ORDER #3 -  
SANTA MONICA FENCE

RECOMMENDATION NO. A.11

It is recommended that the Board of Education authorize Deductive Change Order #3 as an amendment to the contract for Districtwide Fencing Replacement to Santa Monica Fence in amount not to exceed <\$16,790.51> for a total contract amount of \$109,184.29.

Funding Information

Budgeted: No

Fund: 25

Source: Capital Facilities Fund

Account Number: 25-90100-0-00000-85000-6170-070-2600

COMMENTS: Change Order #3 represents the work listed below:

|                          |                             |
|--------------------------|-----------------------------|
| ORIGINAL CONTRACT AMOUNT | \$ 98,861.84                |
| CHANGE ORDER #1 AND #2   | \$ 27,112.96                |
| CHANGE ORDER #3          | <u>\$ &lt;16,790.51&gt;</u> |
| TOTAL CONTRACT AMOUNT    | \$109,184.29                |

This deductive change order constitutes the following deduction to the scope of work:

1. The Washington West facility fencing was removed from the scope of work.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Dr. Wisnicki was absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF DISTRICTWIDE LEAD PAINT STABILIZATION - BID  
#9.08 TO MATRIX ENVIRONMENAL

RECOMMENDATION NO. A.12

It is recommended that the Board of Education award Districtwide Lead Paint Stabilization contract, Bid #9.08 to Matrix Environmental in an amount not to exceed \$110,988.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number: 14-62050-0-00000-85000-6100-XXX-1500

Description: Site Improvement

Comments: This contract is for the removal of lead paint for nine (9) sites: Lincoln (\$22,160), Lincoln Child Dev. Center (\$2,432), Grant (\$21,160), Olympic (\$5,756), Santa Monica High (\$24,160), SAMOHI Greek Theatre (\$3,540), District Office (\$3,540), Pt.Dume (\$13,620).

Twelve (12) abatement contractors and twenty two (22) painting contractors were invited to bid; ten (10) abatement contractors and fifteen (15) painting contractors showed interest in the contract and attended the daylong job walk on August 12 and 27, 2008. Ten (10) contractors submitted bids. Contractors were allowed to pick the sites they wished to bid based on their work crews and bonding capacity. Staff determined that it was in the best interest of the district to award the contract to one contractor.

The completion of this project is based on the schedule submitted by the contractors in conjunction with the painting contract schedules from Bid #9.09. It is anticipated that the lead paint stabilization portion of the painting project will be completed in three months. Bids follow:

|              |              |
|--------------|--------------|
| Everlast     | \$ 647,000   |
| Karcher      | \$1,005,112* |
| Leo's AC     | \$ 208,000   |
| Fix Painting | \$1,126,000* |

|            |             |
|------------|-------------|
| Universal  | \$ 137,000* |
| Piana      | \$ 119,077* |
| Prime      | \$ 278,000* |
| CT Georgio | \$ 216,604  |
| Matrix     | \$ 110,988  |
| AJ Fistes  | \$ 111,262* |

\*Contractor chose not to bid all sites

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Dr. Wisnicki was absent)  
 NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF DISTRICTWIDE PAINTING - BID #9.09 TO AJ FISTE CORPORATION

RECOMMENDATION NO. A.13

It is recommended that the Board of Education award Bid # 9.09, districtwide painting contract, to AJ Fiste Corporation in an amount not to exceed \$396,270.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number: 14-62050-0-00000-85000-6100-XXX-1500

COMMENTS: This contract is for the painting of nine (9) sites throughout the district: Lincoln (\$57,600), Lincoln Child Development Center (\$4,475), Grant (\$59,500), Olympic (\$31,750), Santa Monica High School (\$148,900), SAMOHI Greek Theater (\$4,950), District Office (\$14,900), Pt. Dume (\$39,250), and Webster (\$34,945).

Twenty-two (22) painters were invited to bid; twenty (20) attended the job walk on August 12, 2008, sixteen (16) submitted bids. Contractors were allowed to pick the sites they wished to bid on, based on their work crews and bonding capacity. Staff determined that it was in the best interest of the district to award the contract to one contractor. Bids are as follows:

| <b>Contractors</b> | <b>Bids</b>   |
|--------------------|---------------|
| AJ Fiste           | \$ 396,270    |
| Fix Painting       | \$1,406,500   |
| Everlast           | \$ 903,000    |
| CT Georgio         | \$ 743,482.50 |
| Olympic*           | \$ 391,000    |
| Kronos*            | \$ 305,000    |
| Tony Painting*     | \$ 165,000    |
| Omega              | \$1,059,000   |
| Leo's AC*          | \$ 600,000    |
| Cam Paint          | \$ 878,000    |
| Athenian           | \$ 711,300    |

|                   |             |
|-------------------|-------------|
| Nike Const.*      | \$ 797,600  |
| Industry Coating  | \$ 533,220  |
| Prime Painting    | \$ 596,450  |
| Southwest Coating | \$ 690,500  |
| Piana*            | \$1,550,000 |

\*Contractor chose not the bid all sites.

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Dr. Wisnicki was absent)  
 NOES: None (0)

TO: BOARD OF EDUCATION ACTION/CONSENT  
10/16/08  
FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT  
RE: APPROVAL OF GEOTECHNICAL INVESTIGATIONS AND REPORTS FOR  
MACTEC FOR SAMOHI (RFQ #8.14) FOR MEASURE "BB"

RECOMMENDATION NO.14

It is recommended that the Board of Education approve proposal for additional work for MACTEC for Geotechnical Investigations and Report for SAMOHI for the Measure "BB" program in the amount of \$5,000. Previous contract for \$31,600, with this change order will be \$36,600.

Funding Information

Budgeted: Yes  
Fund: 21  
Source: State School Building Fund  
Account Number: 21-00000-0-00000-85000-5802-015-2600  
Description: Independent Contractor / Consultant

COMMENTS: The Board of Education approved MACTEC for Geotechnical consultant for SAMOHI. Due to refinement of the scope of the new buildings, additional borings are required for the Geotechnical report. Current geotechnical investigations are necessary for each site to determine structural design requirements, given the site soils profile and current codes.

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.15

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

**ADDITIONAL ASSIGNMENTS**

**ADAMS MIDDLE SCHOOL**

|                          |                 |                 |                  |
|--------------------------|-----------------|-----------------|------------------|
| Asher, Jeanette          | 57 hrs @\$40.46 | 9/15/08-6/19/09 | Est Hrly/\$2,306 |
| Hagen, Carol             | 57 hrs @\$40.46 | 9/15/08-6/19/09 | Est Hrly/\$2,306 |
| Jacobs, Edward           | 57 hrs @\$40.46 | 9/15/08-6/19/09 | Est Hrly/\$2,306 |
| Murphy, Letitia          | 57 hrs @\$40.46 | 9/15/08-6/19/09 | Est Hrly/\$2,306 |
| Toppel, Diane            | 57 hrs @\$40.46 | 9/15/08-6/19/09 | Est Hrly/\$2,306 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$11,530         |

Comment: After-School Library  
01-School and Library Imprvemnt BG

|                          |                 |                |                  |
|--------------------------|-----------------|----------------|------------------|
| Ahmadi, Parisa           | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| Asher, Jeanette          | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| Casas, Maria             | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| Dollosso, Maritess       | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| Hagen, Carol             | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| Sato, Glenn              | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| Schopflin, Jennifer      | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| Scotland, Alva           | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| Strocker, Carly          | 32 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,295 |
| TOTAL ESTABLISHED HOURLY |                 |                | \$11,655         |

Comment: Saturday School  
01-Unrestricted Resource

**HUMAN RESOURCES**

|                          |                  |                |                  |
|--------------------------|------------------|----------------|------------------|
| Alexander, Lorie         | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Beeman-Solana, Amy       | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Bersch, Kirsten          | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Bowman-Smith, Carla      | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Bream, Eugene            | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Brumer, Sandra           | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Cruz, Teresita           | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| De la Rosa, Mary         | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Hale, Prakriti           | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Louria, Meredith         | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Matthews, Jill           | 100 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$4,046 |
| Moore, LaShawn           | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Mulligan, Michael        | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Murphy, Letitia          | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Panish, Adam             | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Pust, Jennifer           | 100 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$4,046 |
| Semik, Renee             | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Silhavy, Dawn            | 100 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$4,046 |
| Thatcher, Cindy          | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Thoreson, Bonita         | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| Urias, Rebecca           | 50 hrs @\$40.46  | 9/2/08-6/19/09 | Est Hrly/\$2,023 |
| TOTAL ESTABLISHED HOURLY |                  |                | \$48,552         |

Comment: BTSA Support Providers  
01-Teacher Credentialing Block G

LINCOLN MIDDLE SCHOOL

|                          |                    |                |                  |
|--------------------------|--------------------|----------------|------------------|
| Blitz, Sarah             | 24.75 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,001 |
| Finsten, Beth            | 24.75 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,001 |
| Hartson, Elizabeth       | 24.75 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,001 |
| Jeffries, Mark           | 16.50 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$ 668  |
| Lee, Chon                | 16.50 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$ 668  |
| Schwartz, Jeff           | 16.50 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$ 668  |
| Utzingler, Sara          | 24.75 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$1,001 |
| TOTAL ESTABLISHED HOURLY |                    |                | \$6,008          |

Comment: Grade Level Coordinators  
01-School and Library Imprvemnt BG

MALIBU HIGH SCHOOL

|                   |                   |                 |                  |
|-------------------|-------------------|-----------------|------------------|
| DeHope, Katherine | 91.5 hrs @\$50.19 | 8/29/08-6/19/09 | Own Hrly/\$4,592 |
| TOTAL OWN HOURLY  |                   |                 | \$4,592          |

Comment: 6<sup>th</sup> Period Assignment  
01-Gifts - Equity Fund

|                          |                  |                |                   |
|--------------------------|------------------|----------------|-------------------|
| DiMercurio, Joseph       | 300 hrs @\$40.46 | 9/2/08-6/19/09 | Est Hrly/\$12,138 |
| TOTAL ESTABLISHED HOURLY |                  |                | \$12,138          |

Comment: After-School Library  
01-School and Library Imprvemnt BG

|                          |                |                |               |
|--------------------------|----------------|----------------|---------------|
| Jacobs, Ari              | 2 hrs @\$40.46 | 9/1/08-6/30/09 | Est Hrly/\$81 |
| Meyer, Andrew            | 2 hrs @\$40.46 | 9/1/08-6/30/09 | Est Hrly/\$81 |
| TOTAL ESTABLISHED HOURLY |                |                | \$162         |

Comment: Curriculum Planning  
01-School and Library Imprvemnt BG

MCKINLEY ELEMENTARY SCHOOL

|                          |                 |                 |                  |
|--------------------------|-----------------|-----------------|------------------|
| Taslimi, Laila           | 25 hrs @\$40.46 | 9/19/08-6/19/09 | Est Hrly/\$1,012 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$1,012          |

Comment: Student Council  
01-School and Library Imprvemnt BG

PT DUME ELEMENTARY SCHOOL

|                          |                 |                 |                  |
|--------------------------|-----------------|-----------------|------------------|
| Loch, Amy                | 48 hrs @\$40.46 | 9/10/08-3/20/09 | Est Hrly/\$1,942 |
| TOTAL ESTABLISHED HOURLY |                 |                 | \$1,942          |

Comment: Choral Music, grades 3-5  
01-Reimbursed by PTA

SANTA MONICA HIGH SCHOOL

|                  |                 |                |                  |
|------------------|-----------------|----------------|------------------|
| Bisson, Amy      | 84 hrs @\$67.83 | 9/8/08-1/23/09 | Own Hrly/\$5,698 |
| TOTAL OWN HOURLY |                 |                | \$5,698          |

Comment: 6<sup>th</sup> Period Assignment  
01-Unrestricted Resource

|                          |                 |               |                |
|--------------------------|-----------------|---------------|----------------|
| Barraza, Pete            | 3 hrs @\$40.46  | 8/5/08-9/1/08 | Est Hrly/\$121 |
| Harris, John             | 14 hrs @\$40.46 | 8/5/08-9/1/08 | Est Hrly/\$566 |
| TOTAL ESTABLISHED HOURLY |                 |               | \$687          |

Comment: Advanced Placement Certification  
01-Gifted/Talented Educ (GATE)

|                          |                 |                |                |
|--------------------------|-----------------|----------------|----------------|
| Forrer, Brooke           | 13 hrs @\$40.46 | 7/1/08-8/27/08 | Est Hrly/\$526 |
| TOTAL ESTABLISHED HOURLY |                 |                | \$526          |

Comment: Advisory Planning  
01-Pupil Retention Block Grant

|                          |                 |                  |                  |
|--------------------------|-----------------|------------------|------------------|
| Green, Mike              | 48 hrs @\$40.46 | 9/22/08-12/19/08 | Est Hrly/\$1,942 |
| Kim, Doug                | 48 hrs @\$40.46 | 9/22/08-12/19/08 | Est Hrly/\$1,942 |
| Semik, Renee             | 48 hrs @\$40.46 | 9/22/08-12/19/08 | Est Hrly/\$1,942 |
| TOTAL ESTABLISHED HOURLY |                 |                  | \$5,826          |

Comment: After-school Tutorial  
01-CAHSEE intensive Instr & Serv

#### SPECIAL EDUCATION

|                  |                  |                |                   |
|------------------|------------------|----------------|-------------------|
| Heyler, Sioux    | 183 hrs @\$61.87 | 9/2/08-6/19/09 | Own Hrly/\$11,322 |
| TOTAL OWN HOURLY |                  |                | \$11,322          |

Comment: 6<sup>th</sup> Period Assignment  
01-Dept Rehab: Transitrn Partnrshp

#### ADDITIONAL ASSIGNMENT - DEPARTMENT CHAIR ASSIGNMENTS

##### ADAMS MIDDLE SCHOOL

| Name               | Rate   | Assignment                       | Effective | Not to Exceed |
|--------------------|--------|----------------------------------|-----------|---------------|
| Bon, Nancy         | 8 EDU  | Math (1 <sup>st</sup> sem)       | 9/08-1/09 | \$1,024       |
| Brown, Dan         | 8 EDU  | Science                          | 9/08-6/09 | \$2,048       |
| Garcia, Apryl      | 6 EDU  | Vis/Perf Arts                    | 9/08-6/09 | \$1,536       |
| Gonzalez, Maricela | 6 EDU  | Counseling                       | 9/08-6/09 | \$1,536       |
| Hagen, Carol       | 1 EDU  | Inst Media                       | 9/08-6/09 | \$ 512        |
| Hale, Shannon      | 6 EDU  | Humanities (2 <sup>nd</sup> sem) | 2/09-6/09 | \$ 768        |
| Kusion, Alex       | 2 EDU  | Immersion                        | 9/08-6/09 | \$ 512        |
| Loopesko, Lorna    | 6 EDU  | Humanities (1 <sup>st</sup> sem) | 9/08-1/09 | \$ 768        |
| McNamara, Jeanne   | 6 EDU  | Electives                        | 9/08-6/09 | \$1,536       |
| Meyer, Kimberly    | 8 EDU  | Math (2 <sup>nd</sup> sem)       | 2/09-6/09 | \$1,024       |
| Murphy, Letitia    | 6 EDU  | Soc Studies                      | 9/08-6/09 | \$1,536       |
| Murphy, Letitia    | 2 EDU  | AVID (2 <sup>nd</sup> sem)       | 2/09-6/09 | \$ 256        |
| Perez, Lourdes     | 2 EDU  | AVID (1 <sup>st</sup> sem)       | 9/08-1/09 | \$ 256        |
| Scotland, Alva     | 2 EDU  | ELD                              | 9/08-6/09 | \$ 512        |
| Shockley, Walter   | 6 EDU  | Physical Ed                      | 9/08-6/09 | \$1,536       |
| Whaley, Joseph     | 10 EDU | Special Ed                       | 9/08-6/09 | \$2,560       |
| Whitaker, Cathie   | 8 EDU  | Lang. Arts                       | 9/08-6/09 | \$2,048       |
| TOTAL              |        |                                  |           | \$19,968      |

##### LINCOLN MIDDLE SCHOOL

| Name               | Rate   | Assignment    | Effective | Not to Exceed |
|--------------------|--------|---------------|-----------|---------------|
| Jaroach, Katie     | 14 EDU | Humanities    | 9/08-6/09 | \$3,584       |
| Keheler, Darci     | 10 EDU | Special Ed    | 9/08-6/09 | \$2,560       |
| Moe, Eric          | 10 EDU | Math          | 9/08-6/09 | \$2,560       |
| Park, Peter        | 6 EDU  | Vis/Perf Arts | 9/08-6/09 | \$ 512        |
| Stauffer, Aimee    | 8 EDU  | Advisory      | 9/08-6/09 | \$2,048       |
| Stauffer, Nate     | 8 EDU  | Physical Ed   | 9/08-6/09 | \$2,048       |
| Suffolk, Stefanie  | 10 EDU | Science       | 9/08-6/09 | \$2,560       |
| Valenzuela, Amanda | 2 EDU  | History       | 9/08-6/09 | \$ 512        |
| TOTAL              |        |               |           | \$13,824      |

##### MALIBU HIGH SCHOOL

| Name              | Rate   | Assignment    | Effective | Not to Exceed |
|-------------------|--------|---------------|-----------|---------------|
| Brooks, Ursula    | 6 EDU  | MS Math       | 9/08-6/09 | \$1,536       |
| Deshautelle, Anna | 10 EDU | Special Ed    | 9/08-6/09 | \$2,560       |
| Hoos, JuliaCheri  | 10 EDU | Humanities    | 9/08-6/09 | \$2,560       |
| Leonard, Brigitte | 8 EDU  | Vis/Perf Arts | 9/08-6/09 | \$2,048       |
| Mulligan, Michael | 6 EDU  | Physical Ed   | 9/08-6/09 | \$1,536       |
| Owens, Rebecca    | 6 EDU  | Foreign Lang  | 9/08-6/09 | \$1,536       |
| Sferra, Luke      | 8 EDU  | Counseling    | 9/08-6/09 | \$2,048       |
| TOTAL             |        |               |           | \$13,824      |

SANTA MONICA HIGH SCHOOL

| <u>Name</u>       | <u>Rate</u> | <u>Assignment</u> | <u>Effective</u> | <u>Exceed</u> |
|-------------------|-------------|-------------------|------------------|---------------|
| Felix, Michael    | 6 EDU       | Freshman Sem      | 9/08-6/09        | \$1,536       |
| Huls, Jeffe       | 8 EDU       | Vis/Perf Arts     | 9/08-6/09        | \$2,048       |
| Karyadi, Adrienne | 2 EDU       | ELD               | 9/08-6/09        | \$ 512        |
| Lacy, Norm        | 8 EDU       | Physical Ed       | 9/08-6/09        | \$2,048       |
| Lopez, Jose       | 14 EDU      | Foreign Lang      | 9/08-6/09        | \$3,584       |
| Moen, JoDee       | 14 EDU      | Special Ed        | 9/08-6/09        | \$3,584       |
| Trundle, Al       | 14 EDU      | Advisory          | 9/08-6/09        | \$3,584       |
| Wood, David       | 8 EDU       | Art               | 9/08-6/09        | \$2,048       |
|                   |             | TOTAL             |                  | \$18,944      |

HOURLY TEACHERSMALIBU HIGH SCHOOL

|                |                  |                  |                          |
|----------------|------------------|------------------|--------------------------|
| Poole, William | 183 hrs @\$60.14 | 8/29/08-6/19/09  | <u>Own Hrly/\$11,006</u> |
|                |                  | TOTAL OWN HOURLY | \$11,006                 |

Comment: Woodshop Class  
01-Unrestricted Resource

PT DUME ELEMENTARY SCHOOL

|               |                  |                          |                         |
|---------------|------------------|--------------------------|-------------------------|
| Farlow, Diane | 196 hrs @\$40.46 | 9/24/08-4/2/09           | <u>Est Hrly/\$7,930</u> |
|               |                  | TOTAL ESTABLISHED HOURLY | \$7,930                 |

Comment: Reading Instruction  
01-School and Library Imprvemnt BG

|                 |                     |                          |                         |
|-----------------|---------------------|--------------------------|-------------------------|
| Whitman, Angela | 214.25 hrs @\$40.46 | 9/2/08-4/1/09            | <u>Est Hrly/\$8,669</u> |
|                 |                     | TOTAL ESTABLISHED HOURLY | \$8,669                 |

Comment: Reading Instruction  
01-Unrestricted Resource -92%  
01-Reimbursed by PTA - 8%

ADULT EDUCATION

|                   |                  |                          |                         |
|-------------------|------------------|--------------------------|-------------------------|
| Morgan, Alexandra | 210 hrs @\$45.34 | 9/15/08-6/12/09          | <u>Est Hrly/\$9,521</u> |
| Teixeira, Gustavo | 105 hrs @\$45.34 | 9/15/08-6/12/09          | <u>Est Hrly/\$4,761</u> |
|                   |                  | TOTAL ESTABLISHED HOURLY | \$14,282                |

Comment: Adult Education Classes  
11-PL105-22 Engl Literacy/Civics

|              |                  |                          |                         |
|--------------|------------------|--------------------------|-------------------------|
| Dvosin, Nora | 210 hrs @\$45.34 | 9/15/08-6/12/09          | <u>Est Hrly/\$9,521</u> |
|              |                  | TOTAL ESTABLISHED HOURLY | \$9,521                 |

Comment: ESL Instruction  
11-231: ABE/ESL/ESL Ctzn VESL/VABE

|                |                 |                          |                         |
|----------------|-----------------|--------------------------|-------------------------|
| Berman, Steven | 64 hrs @\$45.34 | 10/2/08-6/12/09          | <u>Est Hrly/\$2,902</u> |
|                |                 | TOTAL ESTABLISHED HOURLY | \$2,902                 |

Comment: ESL Instruction  
11-Adult Education Apportionment

|                |                    |                          |                        |
|----------------|--------------------|--------------------------|------------------------|
| Berman, Steven | \$40.46, as needed | 10/2/08-6/12/09          | <u>Est Hrly/\$----</u> |
|                |                    | TOTAL ESTALBISHED HOURLY | \$----                 |

Comment: Substitute Teacher  
11-Adult Edudcation Apportionment

ROP

|                |                  |                          |                          |
|----------------|------------------|--------------------------|--------------------------|
| Hodges, Nathan | 540 hrs @\$45.34 | 9/2/08-6/30/09           | <u>Est Hrly/\$24,484</u> |
|                |                  | TOTAL ESTABLISHED HOURLY | \$24,484                 |

Comment: ROP Instruction  
01-ROP-Classroom/Program

**TOTAL ESTABLISHED HOURLY, OWN HOURLY AND EXTRA DUTY UNITS = \$267,004**

**ELECTIONS****PROBATIONARY CONTRACTS**

| <u>Name/Assignment/Location</u>      | <u>Not to Exceed</u>   | <u>Effective</u> |
|--------------------------------------|------------------------|------------------|
| Gaudet, Dana/Math<br>Santa Monica HS | 100%<br>[new position] | 9/25/08          |

**SUBSTITUTE TEACHERS****Effective****LONG-TERM SUBSTITUTES****(@\$210.00 Daily Rate)**

|                    |         |
|--------------------|---------|
| Ellis, Hollace     | 8/28/08 |
| Gutierrez, Yesenia | 8/28/08 |
| Mandell, Harriet   | 9/5/08  |

**CHILD DEVELOPMENT SERVICES****(@\$16.19 Hourly Rate)**

|                      |         |
|----------------------|---------|
| Sugasawara, Patricia | 10/2/08 |
|----------------------|---------|

**CHANGE IN ASSIGNMENT****Effective**

|                               |         |
|-------------------------------|---------|
| Landgraff, Heidi              | 8/29/08 |
| Child Develop Svcs/School Age |         |
| From: 50%                     |         |
| To: 69%                       |         |

**LEAVE OF ABSENCE (with pay)****Name/Location****Effective**

|  |   |
|--|---|
| Audet, Amanda<br>Santa Monica HS         | 10/4/08-11/16/08<br>[medical]<br>(dates extended from 6/26/08 Agenda) |
| Baxter, Catherine<br>Santa Monica HS     | 9/17/08-10/7/08<br>[medical]  |
| Degregorio, Dana<br>Roosevelt Elementary | 9/15/08-11/18/08<br>[maternity]                                       |
| McCarthy, Marcia<br>John Adams MS        | 10/2/08-2/19/09<br>[medical]  |
| Song, Kate<br>Santa Monica HS            | 10/6/08-12/19/08<br>[maternity]                                       |

**LEAVE OF ABSENCE (without pay)****Name/Location****Effective**

|   |   |
|---|---|
| Audet, Amanada<br>Santa Monica HS         | 11/17/08-1/23/09<br>[child care]<br>(dates updated from 6/26/08 Agenda) |
| Degregeorio, Dana<br>Roosevelt Elemetnary | 11/19/08-12/19/08<br>[CFRA]   |
| Nemtsov, Rachel<br>John Adams MS          | 9/9/08-6/19/09<br>[40% - personal]                                      |



**RETIREMENT**

| <u>Name/Location</u>                        | <u>Effective</u> |
|---|------------------|
| Bryant, Shirley<br>John Adams Middle School | 6/19/09          |
| Stamps, Elizabeth<br>Child Develop Svcs     | 10/30/08         |

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: SPECIAL SERVICE EMPLOYEES

RECOMMENDATION NO. A.16

It is recommended that the following Special Services Employee contracts be approved in accordance with District policies and salary schedules, and be assigned pursuant to BP 4213.5. Funding for the positions listed is included in the 2008-09 budget.

| <u>Name/Location</u>   | <u>Not to Exceed</u>                  | <u>Effective Dates</u> | <u>Rate</u> |
|--|---------------------------------------|------------------------|-------------|
| Andrews, Dian  | \$8,010                               | 9/8/08-6/12/09         | \$32/hr     |
| SMASH; Musical performance instruction for school-wide arts program.   |                                       |                        |             |
| FUNDING:   | 01-90150-0-50010-31200-2917-009-1501  | -100%                  |             |
| Reimbursed by PTA  |                                       |                        |             |
| Baker, Elizabeth Ann   | \$5,200                               | 9/2/08-6/19/09         | \$50/hr     |
| Franklin Elementary School; Music, movement and rhythm instruction for K, 1 <sup>st</sup> and 2 <sup>nd</sup> graders. |                                       |                        |             |
| FUNDING:   | 01-90150-0-11100-10000-2917-002-1501  | -100%                  |             |
| Reimbursed by PTA  |                                       |                        |             |
| Boudreaux, Wanda   | \$2,000                               | 9/2/08-6/19/09         | \$25/hr     |
| Rogers Elementary School; Art instruction  |                                       |                        |             |
| FUNDING:   | 01-90120-0-11100-10000-2917-006-1501  | -100%                  |             |
| Gifts  |                                       |                        |             |
| Davoodi, Parastoo  | \$9,200                               | 9/5/08-6/19/09         | \$60/day    |
| Special Education; Psych Intern  |                                       |                        |             |
| FUNDING:   | 01-65000-0-50010-31200-2917-043-1501  | -100%                  |             |
| Special Education  |                                       |                        |             |
| DeMarco, Suzanne   | \$18,300                              | 9/15/08-6/1/09         | \$40.46/hr  |
| Cabrillo Elementary School; Art Instruction  |                                       |                        |             |
| FUNDING:   | 01-90150-0-11100-10000-29170-017-1501 | -100%                  |             |
| Reimbursed by PTA  |                                       |                        |             |
| Dress, Stephen   | \$3,845                               | 9/11/08-6/30/09        | \$50/hr     |
| Educational Services; Bass coaching to students at Lincoln Middle School   |                                       |                        |             |
| FUNDING:   | 01-90830-0-17100-10000-2917-030-1501  | -100%                  |             |
| SMMEF - Dream Winds  |                                       |                        |             |

|   |                                      |                 |           |
|---|--------------------------------------|-----------------|-----------|
| Farokhzadeh, Mersedeh   | \$1,500                              | 9/2/08-6/19/09  | \$250/day |
| Franklin Elementary School; Parenting sessions for 5 <sup>th</sup> /6 <sup>th</sup> grade Farsi-speaking parents. |                                      |                 |           |
| FUNDING:  | 01-73950-0-11100-10000-2917-002-1501 | -100%           |           |
| School and Library Imprvmnt BG  |                                      |                 |           |
| Farokhzadeh, Mersedeh   | \$5,700                              | 9/2/08-6/19/09  | \$40/hr   |
| Franklin Elementary School; counseling services for Farsi-speaking families.                                      |                                      |                 |           |
| FUNDING:  | 01-73950-0-11100-10000-2917-002-1501 | -100%           |           |
| School and Library Imprvmnt BG  |                                      |                 |           |
| Glaser, Jane  | \$8,200                              | 9/26/08-6/19/09 | \$50/hr   |
| Grant Elementary School; Dance instruction for primary grade students.  |                                      |                 |           |
| FUNDING:  | 01-90150-0-11100-10000-2917-003-1501 | -100%           |           |
| Reimbursed by PTA   |                                      |                 |           |
| Hageman, Justin   | \$1,925                              | 9/11/08-6/30/09 | \$50/hr   |
| Educational Services; Brass coaching to students at John Adams Middle School.                                     |                                      |                 |           |
| FUNDING:  | 01-90830-0-17100-10000-2917-030-1501 | -100%           |           |
| SMMEF - Dream Winds   |                                      |                 |           |
| Hageman, Justin   | \$1,000                              | 9/2/08-6/30/09  | \$50/hr   |
| John Adams Middle School; Brass instruction for students who do not have access to outside music lessons.         |                                      |                 |           |
| FUNDING:  | 01-73950-0-11100-10000-2917-011-1501 | -100%           |           |
| School and Library Imprvmnt BG  |                                      |                 |           |
| Harding, Debbie   | \$14,691                             | 9/2/08-6/30/09  | \$18/hr   |
| Food and Nutrition Services; Garden Manager   |                                      |                 |           |
| FUNDING:  | 13-53100-0-00000-37000-2917-057-1501 | -100%           |           |
| Child Nutrition   |                                      |                 |           |
| Hulbert, Julie  | \$7,250                              | 9/3/08-6/19/09  | \$149/day |
| Student Services; Nurse substitute  |                                      |                 |           |
| FUNDING:  | 01-00000-0-11100-31400-2917-041-1501 | -100%           |           |
| Unrestricted Resource   |                                      |                 |           |
| Martinez, Yolanda   | \$6,600                              | 9/2/08-6/19/09  | \$40/day  |
| Franklin Elementary School; Fine arts instruction for K and 1 <sup>st</sup> graders.                              |                                      |                 |           |
| FUNDING:  | 01-90150-0-11100-10000-2917-002-1501 | -100%           |           |
| Reimbursed by PTA   |                                      |                 |           |
| Martinez, Yolanda   | \$2,000                              | 9/2/08-6/19/09  | \$25/hr   |
| Rogers Elementary School; Art instruction.  |                                      |                 |           |
| FUNDING:  | 01-90120-0-11100-10000-2917-006-1501 | -100%           |           |
| Gifts   |                                      |                 |           |

Moerscheul, Josephine   \$3,849       9/11/08-6/19/09       \$50/hr  
Educational Services; String coaching to students at John  
Adams Middle School.  
FUNDING: 01-90830-0-17100-10000-2917-030-1501   -100%  
SMMEF - Dream Winds

Moerscheul, Josephine   \$3,849       9/2/08-6/19/09       \$50/hr  
John Adams Middle School; String instruction for students  
who do not have access to outside music lessons.  
FUNDING: 01-73950-0-11100-10000-2917-011-1501   -100%  
School and Library Imprvmnt BG

Plenk, William           \$1,925       9/11/08-6/19/09       \$50/hr  
Educational Services; Brass coaching to students at John  
Adams Middle School.  
FUNDING: 01-90830-0-17100-10000-2917-030-1501   -100%  
SMMEF - Dream Winds

Plenk, William           \$1,000       9/2/08-6/19/09       \$50/hr  
John Adams Middle School; Brass instruction for students  
who do not have access to outside music lessons.  
FUNDING: 01-73950-0-11100-10000-2917-011-1501   -100%  
School and Library Imprvmnt BG

Reaves, Teag            \$3,849       9/11/08-6/19/09       \$50/hr  
Educational Services; Brass coaching to students at Edison  
Elementary and Lincoln Middle School.  
FUNDING: 01-90830-0-17100-10000-2917-030-1501   -100%  
SMMEF - Dream Winds

Roth, Jennifer           \$1,925       9/11/08-6/19/09       \$50/hr  
Educational Services; Woodwind coaching to students at  
Title I schools.  
FUNDING: 01-90830-0-17100-10000-2917-030-1501   -100%  
SMMEF - Dream Winds

Roth, Jennifer           \$1,000       9/2/08-6/19/09       \$50/hr  
John Adams Middle School; Woodwind instruction for  
students who do not have access to outside music lessons.  
FUNDING: 01-73950-0-11100-10000-2917-011-1501   -100%  
School and Library Imprvmnt BG

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.17

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

| <u>ELECTION</u>                               |   | <u>EFFECTIVE DATE</u> |
|---|---|-----------------------|
| CROSS, PATTIE<br>MCKINLEY ELEMENTARY          | INST ASST - SPECIAL ED<br>6 HRS/SY/RANGE: 20 STEP: A                              | 9/24/08               |
| GRINDLE, ARIANNA<br>PT DUME ELEMENTARY        | INST ASST - CLASSROOM<br>3.6 HRS/SY/RANGE: 18 STEP: A                             | 8/29/08               |
| ITOMURA, TERRIE<br>CHILD DEVELOP SVCS         | COMPUTER OPERATOR<br>8 HRS/12 MO/RANGE: 33 STEP: A                                | 9/8/08                |
| LEWIS, LEFIFA<br>PT DUME ELEMENTARY           | INST ASST - CLASSROOM<br>4 HRS/SY/RANGE: 18 STEP: A                               | 9/22/08               |
| MCPHEARSON, MARIYA<br>ED SVCS/ST ANNE'S       | INST ASST - CLASSROOM<br>3 HRS/SY/RANGE: 18 STEP: A                               | 9/25/08               |
| MONROY, DOUGLAS<br>FRANKLIN ELEMENTARY        | INST ASST - PHYSICAL ED<br>3.75 HRS/SY/RANGE: 20 STEP: A                          | 9/22/08               |
| NAPIORKOWSKI, KRISTEN<br>ROOSEVELT ELEMENTARY | INST ASST - SPECIAL ED<br>6 HRS/SY/RANGE: 20 STEP: A                              | 9/5/08                |
| TAPIA, GIOVANNI<br>FRANKLIN ELEMENTARY        | INST ASST - PHYSICAL ED<br>3.25 HRS/SY/RANGE: 20 STEP: A                          | 9/24/08               |
| VAUGHAN, WESLEY<br>ROGERS ELEMENTARY          | INST ASST - CLASSROOM<br>3 HRS/SY/RANGE: 18 STEP: A                               | 9/22/08               |
| <u>PROMOTION</u>                              |   | <u>EFFECTIVE DATE</u> |
| RODRIGUEZ, SARA<br>EDISON ELEMENTARY          | INST ASST - SPECIAL ED<br>5 HRS/SY/RANGE: 20 STEP: F<br>FR: INST ASST - CLASSROOM | 9/22/08               |
| <u>RE-EMPLOYMENT</u>                          |   | <u>EFFECTIVE DATE</u> |
| QUINE, NICKI<br>CABRILLO ELEMENTARY           | INST ASST - SPECIAL ED<br>6 HRS/SY/RANGE: 20 STEP: E                              | 9/24/08               |
| <u>TEMP/ADDITIONAL ASSIGNMENTS</u>            |   | <u>EFFECTIVE DATE</u> |
| BROWN, MURPHY<br>SANTA MONICA HS              | CUSTODIAN I   | 7/1/08-8/31/08        |
| CALVERT, CHERYL<br>PT DUME ELEMENTARY         | INST ASST - CLASSROOM   | 9/2/08-6/19/09        |

|  |                         |                 |
|--|-------------------------|-----------------|
| CARRIER, LEIGH ANNE<br>PT DUME ELEMENTARY    | INST ASST - CLASSROOM   | 9/2/08-6/19/09  |
| CURRAN, MEGAN<br>PT DUME ELEMENTARY          | INST ASST - CLASSROOM   | 9/2/08-6/19/09  |
| DAVIDSON-PORTER, DIANE<br>PT DUME ELEMENTARY | INST ASST - CLASSROOM   | 9/2/08-6/19/09  |
| DE ALMEIDA, SUZANNE<br>LINCOLN MS            | INST ASST - SPECIAL ED  | 9/15/08-6/19/09 |
| GARDEA-PEREZ, GUADALUPE<br>EDUCATIONAL SVCS  | TRANSLATOR              | 9/1/08-6/30/09  |
| GONZALEZ, TERESA<br>LINCOLN MS               | SR OFFICE ASST          | 8/1/08-8/19/08  |
| GRINDLE, ARIANNA<br>PT DUME ELEMENTARY       | INST ASST - CLASSROOM   | 9/2/08-6/19/09  |
| GUTIERREZ-PRADA, NANCY<br>SANTA MONICA HS    | BILINGUAL COMM LIAISON  | 9/17/08         |
| KAHALEUAHI, JOAN<br>LINCOLN MS               | INST ASST - SPECIAL ED  | 9/15/08-6/19/09 |
| KLENK, HEATHER<br>EDUCATIONAL SVCS           | INST ASST - MUSIC       | 9/2/08-6/19/09  |
| LOMBERA, JULIO<br>BARNUM HALL                | CUSTODIAN               | 8/1/08-6/30/09  |
| LOGSDON, ADILIA<br>LINCOLN MS                | SR OFFICE ASST          | 8/1/08-8/19/08  |
| LOPEZ, MANUEL<br>ROOSEVELT ELEMENTARY        | CAMPUS SECURITY OFFICER | 9/17/08-5/30/09 |
| LOPEZ, VICTORIA<br>ROOSEVELT ELEMENTARY      | CAMPUS SECURITY OFFICER | 9/17/08-5/30/09 |
| LOZA, ADELSA<br>LINCOLN MS                   | INST ASST - SPECIAL ED  | 9/15/08-6/19/09 |
| MARTIN, CHARLES<br>LINCOLN MS                | CAMPUS SECURITY OFFICER | 9/2/08-6/19/09  |
| MARTIN, KEVIN<br>EDISON ELEMENTARY           | CAMPUS SECURITY OFFICER | 9/2/08-6/19/09  |
| MINCA, ROBIN<br>LINCOLN MS                   | ADMINISTRATIVE ASST     | 9/2/08-6/19/09  |
| NUNEZ, SHERRY<br>LINCOLN MS                  | CAMPUS SECURITY OFFICER | 9/2/08-6/19/09  |
| PADDOCK, LORI<br>LINCOLN MS                  | SR OFFICE SPECIALIST    | 8/22/08         |
| PADDOCK, LORI<br>LINCOLN MS                  | SR OFFICE SPECIALIST    | 9/2/08-6/19/09  |

|  |                       |                              |
|--|-----------------------|------------------------------|
| REID, SHUNTORIA<br>PT DUME ELEMENTARY    | INST ASST - CLASSROOM | 9/2/08-6/19/09               |
| RODRIGUEZ, MARIA<br>SUPERINTENDENT       | TRANSLATOR            | 9/1/08-6/30/09               |
| ROMERO, CLARA<br>ROGERS ELEMENTARY       | ADMINISTRATIVE ASST   | 9/2/08-9/5/08                |
| SOLOWAY, BETH<br>PT DUME ELEMENTARY      | INST ASST - CLASSROOM | 9/2/08-6/19/09               |
| TERZIS, SANDRA<br>PT DUME ELEMENTARY     | INST ASST - CLASSROOM | 9/2/08-6/19/09               |
| VELASQUEZ, JOSE<br>BARNUM HALL           | CUSTODIAN I           | 7-/1/08-6/30/09              |
| WOLFE, PETRA<br>LINCOLN MS               | LIBRARY ASST I        | 9/15/08-6/19/09              |
| <b><u>SUBSTITUTES</u></b>                |                       | <b><u>EFFECTIVE DATE</u></b> |
| ALBAUGH, STEPHEN<br>PERSONNEL COMMISSION | INST ASST - PHYS ED   | 9/2/08-6/19/09               |
| ARPAIA, PATTY<br>PERSONNEL COMMISSION    | OFFICE SPECIALIST     | 9/1/08-6/30/09               |
| CABRERA, JENNIFER<br>CHILD DEVELOP SVCS  | CHILDREN CENTER ASST  | 9/2/08-6/19/09               |
| CAWLEY, PAT<br>PERSONNEL COMMISSION      | OFFICE SPECIALIST     | 9/1/08-6/30/09               |
| CHENG, INGRID<br>PERSONNEL COMMISSION    | OFFICE SPECIALIST     | 9/1/08-6/30/09               |
| CURRY, KIMBERLY<br>PERSONNEL COMMISSION  | OFFICE SPECIALIST     | 9/1/08-6/30/09               |
| CURTIS, KATHLEEN<br>PERSONNEL COMMISSION | INST ASST - PHYS ED   | 9/2/08-6/19/09               |
| DEARN, ANDREW<br>PERSONNEL COMMISSION    | INST ASST - PHYS ED   | 9/2/08-6/19/09               |
| EDMOND, CLEVIS<br>OPERATIONS             | CUSTODIAN I           | 7/1/08-6/30/09               |
| FLORES, ANA<br>PERSONNEL COMMISSION      | OFFICE SPECIALIST     | 9/1/08-6/30/09               |
| FLORES, ASUSENA<br>PERSONNEL COMMISSION  | OFFICE SPECIALIST     | 9/1/08-6/30/09               |
| GARRETT, JOHN<br>PERSONNEL COMMISSION    | INST ASST - PHYS ED   | 9/2/08-6/19/09               |
| GLOSS, KANDY<br>OPERATIONS               | CUSTODIAN I           | 7/1/08-6/30/09               |

|   |                          |                  |
|---|--------------------------|------------------|
| GORDON-JOHNSON, ROBIN<br>PERSONNEL COMMISSION | SR OFFICE SPECIALIST     | 8/5/08-8/15/08   |
| GRAHAM, LYDIA<br>PERSONNEL COMMISSION         | OFFICE SPECIALIST        | 9/2/08-6/30/09   |
| HART, WALTER<br>OPERATIONS                    | CUSTODIAN I              | 7/1/08-6/30/09   |
| JACKSON, SHERALYNN<br>PERSONNEL COMMISSION    | OFFICE SPECIALIST        | 9/1/08-6/30/09   |
| JIMENEZ, BERNARDINO<br>OPERATIONS             | CUSTODIAN I              | 7/1/08-6/30/09   |
| JOHNSON, MICHELLE<br>SPECIAL EDUCATION        | INST ASST - SPECIAL ED   | 9/18/08-6/19/09  |
| KINNEY, LORINE<br>PERSONNEL COMMISSION        | OFFICE SPECIALIST        | 9/1/08-6/30/09   |
| LAMONEA, HANNAH<br>CABRILLO ELEMENTARY        | OFFICE SPECIALIST        | 9/2/08-6/19/09   |
| LARSON, LESLIE<br>WEBSTER ELEMENTARY          | INST ASST - CLASSROOM    | 9/25/08-12/31/08 |
| LOPEZ, MANUEL<br>PERSONNEL COMMISSION         | CAMPUS SECURITY OFFICER  | 8/25/08-6/24/09  |
| MARINEZ, NICOLAS<br>PERSONNEL COMMISSION      | INST ASST - PHYS ED      | 9/2/08-6/19/09   |
| MARSHALL, XAVIER<br>FOOD SVCS                 | STOCK AND DELIVERY CLERK | 9/2/08-6/30/09   |
| MARTIN, KEVIN<br>PERSONNEL COMMISSION         | CAMPUS SECURITY OFFICER  | 8/25/08-6/24/09  |
| MASON, MELANIE<br>FRANKLIN ELEMENTARY         | ELEMENTARY LIBRARY COORD | 9/2/08-6/30/09   |
| MUHAMMAD, WILLIAM<br>PERSONNEL COMMISSION     | CAMPUS SECURITY OFFICER  | 8/25/08-6/24/09  |
| PIERCE, MATTHEW<br>SPECIAL EDUCATION          | INST ASST - SPECIAL ED   | 9/18/08-6/19/09  |
| POLHEMUS, ANN<br>PERSONNEL COMMISSION         | INST ASST - PHYS ED      | 9/2/08-6/19/09   |
| PONGAS, DOROTHEA<br>CHILD DEVELOP SVCS        | CHILDREN CENTER ASST     | 9/5/08-6/19/09   |
| SMITH-DUPONT, SARAH<br>CHILD DEVELOP SVCS     | CHILDREN CENTER ASST     | 9/2/08-6/19/09   |
| STAIB, KATHY<br>PERSONNEL COMMISSION          | OFFICE SPECIALIST        | 9/1/08-6/30/09   |
| THOMPSON, FLOYD<br>PERSONNEL COMMISSION       | INST ASST - PHYS ED      | 9/2/08-6/19/09   |



VILLASENOR, ERIKA  
PERSONNEL COMMISSION

OFFICE SPECIALIST

9/1/08-6/30/09

**INVOLUNTARY TRANSFER**

SCHLIERMAN, CHERIE  
JOHN ADAMS MS

INST ASST - SPECIAL ED  
6 HRS/SY  
FR: 6 HRS/SY/MUIR ELEMENTARY

**EFFECTIVE DATE**

8/28/08

**VOLUNTARY TRANSFER**

SEMBER, JUDITH  
PURCHASING/BB

SR ADMINISTRATIVE ASST  
8 HRS/12 MO  
FR: 8 HRS/12 MO/SPECIAL EDUCATION

**EFFECTIVE DATE**

10/1/08

**FUNDING CHANGE IN LIEU OF LAYOFF/REDUCTION OF HOURS**

GORDON-JOHNSON, ROBIN  
ROGERS ELEMENTARY

OFFICE SPECIALIST

**EFFECTIVE DATE**

10/13/08-6/24/09

**INCREASE IN ASSIGNMENT**

ABDULKAREEM, NEHAL  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/12 MO  
FR: 3.5 HRS/12 MO

**EFFECTIVE DATE**

8/28/08

BARNETT, JOY  
MALIBU HS

INST ASST - SPECIAL ED  
7 HRS/SY  
FR: 6 HRS/SY

9/22/08

BERRIOS, MERCEDES  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/SY  
FR: 3.5 HRS/SY

8/29/08

CORTEZ, GRISELDA  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/SY  
FR: 6 HRS/SY

8/29/08

GODINEZ, LORENA  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/SY  
FR: 3.5 HRS/SY

8/29/08

HENDLER, NANETTE  
MUIR ELEMENTARY

INST ASST - SPECIAL ED  
6 HRS/SY  
FR: 5 HRS/SY

9/19/08

HERNANDEZ, RITA  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/SY  
FR: 3.5 HRS/SY

8/29/08

JIVANI, SHENAZ  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/SY  
FR: 3.5 HRS/SY

8/29/08

MARTIN, LINDA  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/SY  
FR: 3.5 HRS/SY

8/29/08

NAVIA, JANENE  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/SY  
FR: 3.5 HRS/SY

8/29/08

PINEDA-DE LARA, BLANCA  
CHILD DEVELOP SVCS

CHILDREN CENTER ASST  
7 HRS/SY  
FR: 3.5 HRS/SY

8/29/08

|  |   |                              |
|--|---|------------------------------|
| RAZON-MCMILLAN, MONICA<br>CHILD DEVELOP SVCS | CHILDREN CENTER ASST<br>7 HRS/SY<br>FR: 3.5 HRS/SY  | 8/29/08                      |
| TERZIS, SANDRA<br>PT DUME ELEMENTARY         | INST ASST - CLASSROOM<br>4.4 HRS/SY<br>FR: 4 HRS/SY | 9/2/08                       |
| TRUJILLO, SANDY<br>CHILD DEVELOP SVCS        | CHILDREN CENTER ASST<br>7 HRS/SY<br>FR: 3.5 HRS/SY  | 8/29/08                      |
| YBARRA, JENNIFER<br>CHILD DEVELOP SVCS       | CHILDREN CENTER ASST<br>7 HRS/SY<br>FR: 3.5 HRS/SY  | 8/28/08                      |
| <b><u>LEAVE OF ABSENCE (PAID)</u></b>        |   | <b><u>EFFECTIVE DATE</u></b> |
| ALANIZ, FEDERICO<br>FOOD SERVICES            | STOCK AND DELIVERY CLERK<br>MEDICAL                 | 9/30/08-10/29/08             |
| CAVALUZZI, LISA<br>STUDENT SERVICES          | SR OFFICE SPECIALIST<br>MEDICAL                     | 9/9/08-10/17/08              |
| O'ROURKE, THOMAS<br>SANTA MONICA HS          | CUSTODIAN I<br>MEDICAL                              | 9/8/08-10/5/08               |
| RUIZ, MARIA<br>FOOD SERVICES                 | CAFETERIA WORKER I<br>MEDICAL                       | 10/1/08-10/21/08             |
| SMITHFIELD, DAWN<br>BUSINESS                 | SR ADMINISTRATIVE ASST<br>MEDICAL                   | 10/2/08-10/10/08             |
| SULLIVAN, BRIANNA<br>GRANT ELEMENTARY        | INST ASST - CLASSROOM<br>MATERNITY                  | 9/8/08-11/26/08              |
| TOPHAM, VALERIE<br>FRANKLIN ELEMENTARY       | ELEMENTARY LIBRARY COORD<br>MEDICAL                 | 8/26/08-11/26/08             |
| VARGAS, CYNTHIA<br>MCKINLEY ELEMENTARY       | INST ASST - SPECIAL ED<br>MATERNITY                 | 9/22/08-11/14/08             |
| VASQUEZ, GRACIELA<br>MALIBU HIGH SCHOOL      | CAMPUS SECURITY OFFICER<br>MEDICAL                  | 9/26/08-10/3/08              |
| WALKER, SHERI<br>FOOD SERVICES               | CAFETERIA WORKER I<br>MEDICAL                       | 10/1/08-11/30/08             |
| YOUNAN, JULIE<br>PERSONNEL COMMISSION        | HUMAN RESOURCES TECH<br>MEDICAL                     | 9/24/08-10/14/08             |
| <b><u>PROFESSIONAL GROWTH</u></b>            |   | <b><u>EFFECTIVE DATE</u></b> |
| GEVORKYAN, ARUTYAN<br>TRANSPORTATION         | VEHICLE/EQUIPMENT MECHANIC                          | 10/1/08                      |
| <b><u>WORKING OUT OF CLASS</u></b>           |   | <b><u>EFFECTIVE DATE</u></b> |
| CASTRO, ESPERANZA<br>FOOD SVCS               | SITE COORDINATOR<br>FR: CAFETERIA WORKER II         | 9/2/08-9/19/08               |
| FORD, SPIKES<br>OPERATIONS                   | PLANT MANAGER<br>FR: SKILLED MAINT WORKER           | 9/11/08-11/3/08              |

|  |   |                              |
|--|---|------------------------------|
| MOORE, SANDRA<br>FOOD SVCS   | CAFETERIA WORKER II<br>FR: CAFETERIA WORKER I         | 9/3/08-9/12/08               |
| SUGARS, CURTIS<br>MAINTENANCE  | MANAGER, FACILITIES AND GROUNDS<br>FR: PLANT MANAGER  | 9/8/08-9/30/08               |
| <b><u>ESTABLISHMENT OF POSITION</u></b>  |   | <b><u>EFFECTIVE DATE</u></b> |
|  | SR OFFICE SPECIALIST<br>8 HRS/10 MO; EDUCATIONAL SVCS | 10/1/08                      |
| <b><u>ABOLISHMENT OF POSITION</u></b>  |   | <b><u>EFFECTIVE DATE</u></b> |
|  | ADMINISTRATIVE ASST<br>8 HRS/11 MO; EDUCATIONAL SVCS  | 10/1/08                      |
| <b><u>TERMINATION DUE TO EXHAUSTION OF ALL PAID LEAVES</u></b><br>(39-MONTH MEDICAL REEMPLOYMENT LIST) |   | <b><u>EFFECTIVE DATE</u></b> |
| 7376-057-08<br>FOOD SERVICES   | CAFETERIA WORKER I                                    | 10/17/08                     |
| <b><u>DISQUALIFICATION FROM PROBATION</u></b>  |   | <b><u>EFFECTIVE DATE</u></b> |
| 3672-070-08<br>CHILD DEVELOP SVCS  |   | 10/15/08                     |
| <b><u>RESIGNATION</u></b>  |   | <b><u>EFFECTIVE DATE</u></b> |
| BOURDAGES, TERRY<br>GRANT ELEMENTARY   | INST ASST - CLASSROOM                                 | 9/5/08                       |
| COLLINS, JACLYN<br>CHILD DEVELOP SVCS  | CHILDREN CENTER ASST                                  | 10/17/08                     |
| CURETON, CLARENCE<br>SANTA MONICA HS   | CAMPUS SECURITY OFFICER                               | 10/1/08                      |
| EHRlich, KORY<br>ROGERS ELEMENTARY   | INST ASST - SPECIAL ED                                | 9/29/08                      |
| HERNANDEZ, RAFAEL<br>SANTA MONICA HS   | INST ASST - SPECIAL ED                                | 9/26/08                      |
| NAKHLA, NOUR<br>FOOD SERVICES  | CAFETERIA WORKER I                                    | 8/28/08                      |
| SLOSBERG, ANDREA<br>CABRILLO ELEMENTARY  | INST ASST - CLASSROOM                                 | 9/14/08                      |
| TAWFIK, KELLY CYRUS<br>MCKINLEY ELEMENTARY   | INST ASST - SPECIAL ED                                | 11/1/08                      |
| <b><u>RETIREMENT</u></b>   |   | <b><u>EFFECTIVE DATE</u></b> |
| RAMIREZ, JOE<br>MAINTENANCE  | LEAD: MECHANICAL TRADES                               | 12/30/08                     |
| TRUJILLO, MARIA<br>CHILD DEVELOP SVCS  | SR OFFICE SPECIALIST                                  | 10/31/08                     |

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Dr. Wisnicki was absent)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.18

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**CHILD CARE ASSISTANT**

|             |                    |                 |
|-------------|--------------------|-----------------|
| DIAZ, MARIA | CHILD DEVELOP SVCS | 8/29/08-6/19/09 |
|-------------|--------------------|-----------------|

**NOON SUPERVISION**

|                       |                       |                 |
|-----------------------|-----------------------|-----------------|
| ADAMS, DARYL          | WEBSTER ELEMENTARY    | 9/2/08-6/19/09  |
| ADOLFI, KRISTEN       | ROOSEVELT ELEMENTARY  | 9/15/08-6/19/09 |
| AGUILAR, JACQUELINE   | ROOSEVELT ELEMENTARY  | 9/15/08-6/19/09 |
| AUSMUS, JULEY         | CABRILLO ELEMENTARY   | 9/2/08-6/19/09  |
| BLACK, SANDEE         | LINCOLN MIDDLE SCHOOL | 9/2/08-6/19/09  |
| BLACKBURN, SUZANNE    | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| BONILLA, REINA MARIA  | EDISON ELEMENTARY     | 9/2/08-6/19/09  |
| BRALEY, CHRISTINA     | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| BREWSTER, STEPHANIE   | CABRILLO ELEMENTARY   | 9/2/08-6/19/09  |
| BROKES, KAREN         | WEBSTER ELEMENTARY    | 9/2/08-6/19/09  |
| CHRISTENSEN, KIMBERLY | WEBSTER ELEMENTARY    | 9/2/08-6/19/09  |
| DIMAS, PAULINA        | MUIR ELEMENTARY       | 9/4/08-6/19/09  |
| ELLIS, NORM           | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| ESQUIVEL, SANDRA      | ROOSEVELT ELEMENTARY  | 9/15/08-6/19/09 |
| FARJADI, NORA         | ADAMS MIDDLE SCHOOL   | 9/2/08-6/19/09  |
| FOUNTAIN, MARESA      | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| GALLARDO, IRMA        | ADAMS MIDDLE SCHOOL   | 9/2/08-6/19/09  |
| GIROUX, SHARON        | EDISON ELEMENTARY     | 9/2/08-6/19/09  |
| JUAREZ, BERTA         | MUIR ELEMENTARY       | 9/8/08-6/19/09  |
| LANDAVERDE, ELMER     | ROOSEVELT ELEMENTARY  | 9/15/08-6/19/09 |
| LEWIS, LEFIFIA        | PT DUME ELEMENTARY    | 9/22/08-6/19/09 |
| LIOSA, SILVIA         | WEBSTER ELEMENTARY    | 9/2/08-6/19/09  |
| MARTIN, KEVIN         | ADAMS MIDDLE SCHOOL   | 9/2/08-6/19/09  |
| MCDONOUGH, BARBARA    | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| MENDOZA, VALETTA      | ROOSEVELT ELEMENTARY  | 9/2/08-6/19/09  |
| MOCK, CHRIS           | WEBSTER ELEMENTARY    | 9/2/08-6/19/09  |
| MOORE, TENISHA        | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| MORENO, ASHLEE        | ROOSEVELT ELEMENTARY  | 9/15/08-6/19/09 |
| ORBAN, MARIE          | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| REABER, WINIFRED      | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| REYNOSO, JESUS        | GRANT ELEMENTARY      | 9/2/08-6/19/09  |
| RODRIGUEZ, CHRIS      | MUIR ELEMENTARY       | 9/16/08-6/19/09 |
| RODRIGUEZ, OFELIA     | EDISON ELEMENTARY     | 9/2/08-6/19/09  |

|                       |                      |                  |
|-----------------------|----------------------|------------------|
| RODRIGUEZ, SERGIO     | EDISON ELEMENTARY    | 9/2/08-6/19/09   |
| SANTINO, SUSAN        | SMASH                | 9/2/08-6/19/09   |
| SCHLIERMAN, JOHN      | GRANT ELEMENTARY     | 9/2/08-6/19/09   |
| SHARAF, JILL          | ROOSEVELT ELEMENTARY | 8/29/08-12/31/08 |
| SHEFFIELD, MARY       | GRANT ELEMENTARY     | 9/2/08-6/19/09   |
| TERZIS, SANDEE        | PT DUME ELEMENTARY   | 9/2/08-6/19/09   |
| THOMPSON, FLOYD       | ROGERS ELEMENTARY    | 9/10/08-6/19/09  |
| VALADEZ, LUZ VICTORIA | EDISON ELEMENTARY    | 9/2/08-6/19/09   |

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Ms. Pye  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (6) (Dr. Wisnicki was absent)  
 NOES: None (0)

---

## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: INCREASE IN FTES - CHILD DEVELOPMENT SERVICES

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve an addition of .9375 FTEs to add one Child Development Teacher (4 hours) and one Children Center Assistant (3.5 hours). This will allow the creation of a new classroom for the School-Age program at the Rogers CDS site. There is a large list of children waiting to be enrolled in the program, and the state contract requires that Child Development Services respond to community needs when possible.

FUNDING NOTE: The 2008-2009 Child Development Services budget will be adjusted \$32,090.50 for salary and benefits. This cost will be covered by parent fees and state allocations (State Contract CCTR).

\*\*\*\*\*

*Monica Simon from Child Development Services explained that this year's CREST program has increased by three classrooms. At the beginning of the school year, there were 150 children on the waitlist. Extra FTEs help to incorporate more children from the waitlist into the CREST program.*

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Mr. Snell  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: INCREASE IN FTES - SPECIAL EDUCATION

RECOMMENDATION NO. A.20

It is recommended that the Board of Education approve an addition of 1.5 FTEs to add two Instructional Assistant-Special Education one-on-one positions to the Special Education Department. These positions are each six hours and are needed due to IEP requirements.

FUNDING NOTE: The 2008-2009 budget will be adjusted \$57,812 for salary and benefits.

\*\*\*\*\*

*Mr. Cuneo suggested that since these FTE increases are linked to IEPs and will become routine and frequent agenda items, staff could include them under Consent for future meetings. The board agreed to this suggestion.*

MOTION MADE BY: Mr. Snell

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Dr. Wisnicki was absent)

NOES: None (0)



TO: BOARD OF EDUCATION

ACTION/MAJOR

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: ESTABLISH POSITION - SYSTEMS ANALYST

RECOMMENDATION NO. A.21

It is recommended that the Board of Education establish a new position: Systems Analyst, in order to better serve the needs of the district. This position will support the Student Information System and other applications in the district.

COMMENT: Under the supervision of the Director, Information Technology, the Systems Analyst will be responsible for the installation, maintenance and support of the District Student Information System. While a more comprehensive job description will be developed in collaboration with the Personnel Commission, a brief outline of the job duties and qualifications is as follows:

- Knowledge of Student Information Systems
- Responsible for support issues related to the Student Information System
- Customize network software applications to meet the needs of the users and administration
- Integrate the use of other software with the Student Information System
- Work closely with site technology staff to assure smooth functioning of the Student Information System
- Certified as SQL programmer with Sequel 2005
- Experience with Visual Basic
- School-Site experience

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Dr. Wisnicki was absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: ANNUAL PUBLIC HEARING AND ADOPTION OF RESOLUTION  
NO.08-08 ON SUFFICIENCY OF INSTRUCTIONAL MATERIALS AND  
WILLIAMS SETTLEMENT INSTRUCTIONAL MATERIALS FUNDS

RECOMMENDATION NO. A.22

In May 2000, the American Civil Liberties Union (ACLU) filed a lawsuit against the State of California claiming that the state had failed in its duty to provide students with equal educational opportunity. That lawsuit, known as Williams v. State of California, was settled in August 2004. SMMUSD has engaged in several accountability measures in order to comply with the Williams lawsuit settlement. Among the measures is the requirement to inventory all Board of Education-adopted core materials, including: English, Mathematics, Social Studies, Science, Foreign Languages, Health, and laboratory science materials for high school students.

Assembly Bill 831, Chapter 118, Statutes of 2005, took effect July 25, 2005. AB 831 modified the annual public hearing requirement in Education Code (EC) Section 60119 and modified the expenditure requirements related to Williams instructional materials funds. Under EC Section 60119, the governing board of every local educational agency (LEA) that receives state instructional materials funds must hold an annual public hearing before the end of the eighth week from the first day pupils attend school for that year. At the public hearing, the governing board must make a determination as to whether each pupil in each school has sufficient textbooks or instructional materials, or both, that are aligned to the content standards and are consistent with the content and cycles of the curriculum framework adopted by the State Board of Education in reading/language arts, mathematics, science, and history-social science. In addition, the definition of sufficiency now provides that each pupil, including each English learner, must have a standards-aligned textbook or instructional materials, or both, to use in class and to take home.

*(continued on next page)*

Tonight we will hold the annual public hearing of sufficiency, present our resolution on the adequacy of materials for all students, which includes our compliance and non-compliance with legal guidelines, and propose remedies for our areas of non-compliance. We request that the Board of Education adopt the resolution on the adequacy of materials for all students in the Santa Monica-Malibu Unified School District.

Open Hearing - 7:05pm

Close Hearing - 7:06pm

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki absent)  
NOES: None (0)

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Ms. Pye  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki absent)  
NOES: None (0)

Adoption of Resolution No.08-08 on the adequacy of instructional materials and endorsement of the remedies proposed within the Resolution.

\*\*\*\*\*

*Dr. Escarce inquired about the 154 science textbooks that Malibu still requires. Dr. Bradford believed there was a new course at Malibu, but that the books should be arriving very soon. She said she would check with Malibu High School's library specialist to determine why the shipment is late. Mr. Mechur asked what happens in the interim. Dr. Matthews explained that sometimes a missing book is not the primary book for the class. Teachers may be using worksheets until the textbooks arrive.*

*Mr. de la Torre inquired about "mapping curriculum" at Olympic High School. Dr. Bradford explained that because students come to Olympic and leave throughout year, teachers map out the content standards and use smaller instructional units to allow students to catch up while they attend Olympic.*

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

Resolution No. 08-08 - Regarding Sufficiency or Insufficiency of  
Instructional Materials  
Certification of Provision of Standards-Aligned Instructional  
Materials

**WHEREAS**, the governing board of Santa Monica-Malibu Unified School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 16, 2008 at 5:30 p.m., which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

**WHEREAS**, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and;

**WHEREAS**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders (if the district or county office has a bargaining unit) in the public hearing, and;

**WHEREAS**, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home to complete required homework assignments, and;

**WHEREAS**, information provided at the public hearing and to the governing board at the public meeting detailed that insufficient textbooks or instructional materials were provided to pupils in the following subjects and grade levels at district schools:

**Cabrillo:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Edison:**

**No** students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Franklin:**

14 kindergarten students have insufficient textbooks and/or instructional materials in the following areas of study: Science. Additional texts have been ordered.

**Grant:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**McKinley:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Muir:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Point Dume:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Roosevelt:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Rogers:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Webster:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**John Adams Middle School:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language, and Health.

**Lincoln:**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, Foreign Language and Health.

**SMASH (Santa Monica Alternative School House):**

No students have insufficient textbooks and/or instructional materials in the following areas of study: English Language Arts, Mathematics, Social Studies, Science, and Health.

**Olympic Continuation High School:**

The Olympic staff has mapped the curriculum and determined that the standards for each grade level in each subject area (English Language Arts, Mathematics, Science, Social Studies and Health) are met with the instructional materials that each teacher uses. Every student has sufficient textbooks and/or instructional materials.

**Malibu Middle and High School:**

3 students have insufficient textbooks in the area of English Language Arts; 17 students have insufficient textbooks in the area of math; 154 students have insufficient textbooks in the area of science; 92 students have insufficient textbooks in the area of health. All insufficient texts are on order.

**Santa Monica High School:**

4 students have insufficient textbooks and/or instructional materials in the following areas of study: Foreign Language. Additional texts have been ordered.

**WHEREAS**, sufficient laboratory science equipment was provided for science laboratory classes offered in grades 9-12, inclusive, and;

**WHEREAS**, the insufficient textbooks or instructional materials listed above were not provided for the following reasons:

**Franklin:** Increased enrollment and the opening of a new kindergarten classroom necessitated the ordering of an additional science kindergarten kit.

**Malibu High School:** Lost textbooks and changes in course enrollments necessitated the ordering of additional textbooks to meet the sufficiency requirements for Earth Science, Environmental Science, Health, Grade 7 English, and Algebra Readiness.

**Santa Monica High School:** Lost textbooks and changes in course enrollments necessitated the ordering of additional textbooks to meet sufficient requirements in Latin.

**WHEREAS**, for the 2008-2009 school year, the principals have verified that students at their schools have been provided with sufficient textbooks and instructional materials consistent with the cycles and content of the curriculum framework and that any insufficiencies have been addressed by ordering additional texts as needed;

**BE IT FURTHER RESOLVED**, that actions have been taken to ensure that all students have sufficient textbooks or instructional materials in all subjects consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which the determination is made.

The local governing board of the Santa Monica-Malibu Unified School District hereby certifies that as of this date, each pupil in the district, in kindergarten through grade twelve, has been provided with a standards-aligned textbook or basic instructional materials in each of the following areas:

- History/social science
- Mathematics
- Reading/language arts
- Science

For students in K-8, the instructional materials were purchased from an approved standards-aligned state adoption list as required by *CCR, Title 5, Section 9531*.

For students in grades, 9-12, the instructional materials were adopted by the local governing board following district review of the materials and their alignment with state content standards as required by *CCR, Title 5, Section 9531*.

Certification was approved by the local governing board at a public meeting held on October 16, 2008.

The State Board of Education adopted new standards-aligned instructional materials for K-8 in Mathematics on November 8, 2007. The local governing board of Santa Monica-Malibu Unified School District/County Office of Education has provided each pupil with a standards-aligned textbook or basic instructional materials from this adopted list by September 2, 2008, which is the start of the first school term that is not later than 24 months following the state adoption of these materials.

The local governing board certifies that it has provided each pupil in grades 9-12 in English, Mathematics, Science, Social Science, Foreign Language, and Health classes with a standards-aligned textbook or basic instructional materials from this adopted list by September 2, 2008, which is the start of the first school term that is no later than 24 months following the local adoption of these materials.

**THEREFORE**, it is resolved that for the 2008-2009 school year, the Santa Monica-Malibu Unified School District has provided each pupil with sufficient textbooks or instructional materials aligned to the academic content standards and consistent with the content and cycles of the curriculum frameworks as specified in Education Code section 60119.



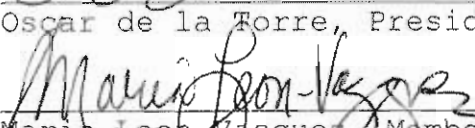
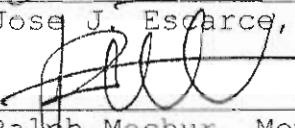
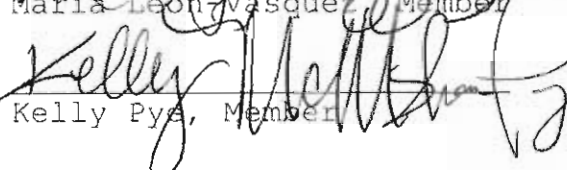
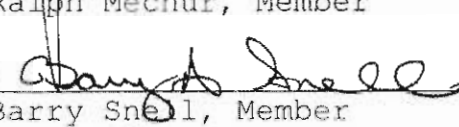


**PASSED AND ADOPTED** by the BOARD of EDUCATION on this October 16, 2008 by the following vote:

Ayes 6

Noes 0

Absent 1

Abstain 0

|   |   |
|---|---|
| <br>Oscar de la Torre, President | <br>Jose J. Escarce, Vice President |
| <br>Maria Leon Vasquez, Member   | <br>Ralph Mechur, Member            |
| <br>Kelly Pye, Member            | <br>Barry Snell, Member             |
| <br>Kathy Wisnicki, Member      | <br>Tim Cuneo, Superintendent      |



TO: BOARD OF EDUCATION

ACTION/MAJOR

10/02/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: EXCEPTIONAL LATINO EDUCATOR RECOGNITION

RECOMMENDATION NO. A.23

Board Pres de la Torre has recommended that the board consider the establishment of an Latino Educator Recognition award to be given during National Hispanic/Latino Heritage Month (September 15-October 15).

COMMENT: Attached are the criteria and nomination process for such an award, as discussed at the board meeting on October 2, 2008.

\*\*\*\*\*

*A copy of the nomination form can be found under Attachments at the end of these minutes.*

*Student Board Member Enriquez asked if there would be recognition for exceptional non-Latino teachers. Mr. de la Torre replied that the district is working on increasing the amount of recognition given to educators. Ms. Leon-Vazquez suggested the district begin highlighting specific teachers during Day of Teacher in May. Ms. Enriquez said she would bring this information forward at the next Student Council meeting.*

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Mr. Snell  
STUDENT ADVISORY VOTE: N/A  
AYES: All (6) (Dr. Wisnicki was absent)  
NOES: None (0)

## **Exceptional Latino Educator Award**

The Board of Education supports recognizing teachers in our school district who provide exceptional instruction and service to our student body. In honor of Hispanic/Latino Heritage Month, the Board of Education presents the Exceptional Latino Educator Award to recognize Latino educators who provide exceptional service to students.

### **Nomination Process:**

1. Educator names are submitted with accompanying application to the site administrator.
2. Site administrators review nominations, selects the educator who meets the selection criteria, and forwards the nomination to the Superintendent's office.
3. Superintendent and board representative make the final selection.
4. Nominee is notified and recognized during Hispanic/Latino Heritage Month at the appropriate school board meeting.

### **Selection Criteria:**

The chosen Latino educator:

1. Has worked for the district for more than 3 years.
2. Provides high quality instruction and a culturally responsive curriculum measured by student performance.
3. Works inside and outside of the classroom and community to support student learning and youth leadership development.
4. Supports the advancement and achievement of all students in the school and community.
5. Provides learning opportunities through field trips, guest speakers, and service learning.
6. Demonstrates a desire to improve upon his/her teaching capabilities by attending professional growth activities.

---

## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MARTHA DURAN-CONTRERAS

RE: SPECIAL EDUCATION COLLABORATIVE

DISCUSSION ITEM NO. D.01

The Superintendent and staff will report on the progress of the Special Education Collaborative to date, its goals and principles. The report will also address the opportunity for community input regarding the draft criteria for the selection of the Special Education Working Group membership, their roles and responsibilities, and the proposed timeline for Working Group applications. Supporting documents are attached.

NOTE: This report was also presented in Malibu on October 2, 2008.

\*\*\*\*\*

Public Comments:

- Lee Jones, Debra Shepherd, Meredith Hight, and Steve Barnett, members of the community, addressed the board regarding the Special Education Collaborative and the Working group.

*Mr. Cuneo clarified that the Director of Special Ed would not be part of the selection process for Working Group membership. Mr. Mechur reiterated that a board member would not be included in the Working Group.*

*Dr. Escarce emphasized the importance of the selection process being transparent, the group consisting of a broad representation of the community, the meeting schedule being flexible, and the district spreading the word about applications.*

*Ms. Leon-Vazquez suggested that half of the group should be parents. She remarked that outreach has already started to the ELAC and community liaisons. Mr. de la Torre supported the idea that at least half of the group be made up of parents.*

*Mr. Mechur commented that insisting on specific percentages of the group's membership limits the selection committee's ability to ensure a broad community representation. Ms. Pye agreed with this statement. Mr. Cuneo added that the district would not know who is interested in applying until the applications are turned in.*

*Mr. Snell reminded the public that this process takes time, but things are moving in the right direction.*

**SMMUSD Special Education Collaborative**  
**“Working Collaboratively for 21<sup>st</sup> Century Special Education Students”**

**Presented at the Board of Education Meetings October 2 and October 16, 2008**

**Goals of the Collaborative:**

- 1. Make recommendations to the Superintendent that will strengthen the quality and climate of Special Education throughout the district**
- 2. Clarify roles and decision making authority as well as inclusive and respectful processes for Special Education**
- 3. Develop a collaborative approach for addressing issues of change**

**Guiding Principles**

The intent of this effort is to both strengthen the quality and climate of Special Education and to establish a precedent and a prototype for how the district addresses issues. We want to design and build the *social architecture*, the agreed upon structures and the inclusive and respectful processes that will support educational professionals and the communities they serve to deliberate productively on behalf of what is best for all students.

To be successful, we will have to do the following:

- articulate clear boundaries and decision rights
- agree to explicit rules of engagement
- use a smaller representative working group along with broad community engagement
- design a well-organized, interactive process
- communicate often to all stakeholders about process, progress, and outcomes
- assure that the process is fair and transparent
- build capacity for productively addressing difficult issues
- assure sustainability by identifying the leadership, accountability, and resources for follow through

This will be a fast-tracked process so that recommendations can be incorporated into the next budget cycle. The set of strategic priorities, once approved by the Board, will require ongoing leadership, capacity building, and monitoring.

**Project Structure and Roles**

**The Superintendent:**

- appoints the Working Group and receives its recommendations
- keeps the Board and the school community apprised of the progress on a regular basis
- is a member of the Sponsor Group

### **The Sponsor Group**

The Superintendent, CAO, Director of Special Education, and Project Leader will serve as the Sponsor Group for the Special Education Collaborative. The Sponsor Group is part architect, part advisor, and part champion. Over the life of the collaborative, sponsoring work will have four aspects:

- Ensure that the initial expectations are clear, the resources available, and the support sufficient
- Advise and participate as the Working Group requires
- Be informed of the Working Group's deliberations and recommendations
- Translate recommendations into work plans, providing leadership and resources for implementation

### **Project Lead**

The SMMUSD Project Lead will:

- Partner with Claros Group to provide context, plan, and lead the Working Group meetings
- Inspire the Working Group to full constructive participation
- Assure ongoing communication with community stakeholders
- Manage the project timeline and deliverables.

Martha Durán-Contreras is designated as the Project Lead. Her membership in the Sponsor Group will assure consistent communication and guidance. The Project Lead is responsible for assuring frequent communication that keeps all stakeholders informed, efficient use of SMMUSD and consulting resources, and capacity building to support the transformation.

### **Working Group**

The Working Group will convene in November 2008 and work through February 2009, at a minimum. The charge of this group is to review, integrate, and prioritize Special Education goals, strategies, and deliverables currently embedded in disparate documents, including the Barber Report and earlier strategic planning documents. The Working Group will submit recommendations to the Superintendent, who will share these recommendations with the Board in February 2009.

### **Working Group Participant Roles and Responsibilities:**

- Commit up to twenty hours per month for three months to meetings, collecting input, and communicating with key constituents
- Follow the rules of engagement developed by the group
- Actively participate in all deliberations
- Facilitate two-way communication with important stakeholder groups
- Attend all scheduled meetings

### **Claros Group**

This effort will be supported by Laura Peck of the Claros Group and her associates. They provide expertise in organizational assessment and re-modeling and helping organizations navigate change. Ms. Peck will work closely with Martha Durán-Contreras to design and facilitate the project flow as well as the team meetings.

## **WORKING GROUP**

### **Composition**

This work group will have sixteen members, drawn equally from the District and the community.

**District members** may include principals, psychologists, SDC teachers, RSP, coordinators, speech and language specialists, instructional aides, general education teachers.

**Community members** may include CREST, Board of Education members, SE parents, GE parents, community members at large.

**Others** may be invited in as needed, for example, Human Resources, Finance, IT, or legal counsel.

### **Criteria for Membership Selection**

- Represent diversity and a diverse viewpoints and able to consider the good of all
- Have a history of active participation and be willing and ready to have new conversations
- Credible in eyes of peers
- Represent balance of perspectives, grade levels, and school sites
- Willing to hear and respect all perspectives
- Committed to participating in robust communication between the working group and local sites, job-alikes, and the parent community
- Demonstrated leadership skills
- Voluntary service, committed to meeting a minimum of 20 hours/month for four months
- Overlapping membership with key stakeholder groups, including involvement in planning efforts and the Barber report

### **Selection Process**

The Superintendent in consultation with the Sponsor Group develops the criteria for membership of the Working Group.

The Superintendent will give an update on the progress of the Special Education Collaborative as a discussion item at the next two consecutive Board of Education meetings on Oct. 2<sup>nd</sup> in Malibu and Oct 16<sup>th</sup> in Santa Monica. This gives an opportunity for community input regarding the criteria. People can also send their written input to Martha Durán-Contreras (duran-contreras@smmusd.org) no later than the 17<sup>th</sup> of October.

The Sponsor Group will incorporate community feedback regarding criteria and finalize the application for the Working Group. Applications will be available October 20 and due October 30. Applications will be available at the reception desk at the District Office or can be requested from Martha Durán-Contreras, Project Lead, either by phone (310) 450-8338, ext. 282 or by email at duran-contreras@smmusd.org.

In early November, the Superintendent will convene a Selection Committee composed of the Sponsor Group and chairs (or their representatives) from the SEDAC and the PTA-Special Education Committee. The Selection Committee will review the applications for diversity and parity and recommend membership to the Superintendent by November 7<sup>th</sup>.

The Superintendent will review the recommendations and appoint members to the Working Group in time for the first meeting of the Special Education Collaborative.

TO: BOARD OF EDUCATION

DISCUSSION

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: 2008 INTENSIVE INTERVENTION SUMMER SCHOOL UPDATE

DISCUSSION ITEM NO. D.02

Intensive Intervention Summer School (IISS) for students exiting grades 2 through 12 was held from late June through August 2008.

This presentation will report on the professional development, and implemented curriculum for English Language Arts and Mathematics. Results from students' pre- and post-tests administered during the summer school program, along with longitudinal performance on CSTs for 2007 IISS students will be shared. In addition, a summary of survey data from parents, students and teachers will be presented.

IISS data, a cost analysis of the program, as well as reflections and considerations from the elementary, middle and, high school IISS administrators will provide the basis for discussion of the 2008 IISS program and implications for future development and improvement of the IISS program for 2009.

\*\*\*\*\*

Public Comments:

- Harry Keiley, SMMCTA President, addressed the board regarding IISS and class sizes.

*Dr. Bradford, Dr. Samarge-Powell, and Ms. Serratore thanked the Educational Services staff, school site staff, and IISS parents who helped make IISS a success. (The presentation can be found under Attachments at the end of these minutes.)*

*The board requested to see the IISS budget with smaller class sizes incorporated. Ms. Leon-Vazquez suggested the district examine hiring a grant writer in order to find additional funds for IISS.*

*Mr. Snell asked how we, as a community, are making it a priority to engage the children and their parents. He suggested collaborating with parents to develop strategies for engaging student participation in IISS. He requested to see cohort data broken out by gender.*



TO: BOARD OF EDUCATION

DISCUSSION

10/16/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / MAROLYN FREEDMAN

RE: ADOPT POLICY 5022 - STUDENT AND FAMILY PRIVACY RIGHTS

DISCUSSION ITEM NO. D.03

It is recommended that the Board of Education adopt Board Policy 5022 - Student and Family Privacy Rights. This policy is required in order to conduct the California Healthy Kids Survey.

COMMENTS: In compliance with the No Child Left Behind Act of 2001, CDS now requires that all districts receiving Title IV funds must administer the *California Healthy Kids Survey (CHKS)* biennially to assess needs and demonstrate accountability. The *California Healthy Kids Survey* is a comprehensive, self-report youth survey for grades 5, 7, 9 and 11. It assesses all major areas of health-related risk behavior and resilience, with an emphasis on preventing substance use and violence and on promoting positive youth development and well-being.

Districts are required to adopt a policy on privacy rights that explicitly addresses the consent process. Before any student can take the survey, both parents and students have to be thoroughly informed about the survey following standard guidelines for the protection of human subjects and given the opportunity to decline survey participation.

This policy and the accompanying Administrative regulations meet the requirements set forth by the California Department of Education (CDE) for the administration of the *California Healthy Kids Survey*.

Attachments:

- Policy 5022 - Student and Family Privacy Rights  
(*recommended for adoption*)
- Administrative Regulation 5022 - Student and Family Privacy Rights  
(*for information*)

\*\*\*\*\*

*This item will come forward for action under Consent at the board meeting on November 6, 2008.*

THIS IS A **NEW** POLICY

| <u>NUMBER</u>   | <u>ARTICLE</u> | <u>TITLE</u>                      |                |  |
|-----------------|----------------|-----------------------------------|----------------|--|
| 5022            | Students       | Student and Family Privacy Rights |                |  |
| <u>SUBTOPIC</u> | <u>POLICY</u>  | <u>REGULATION</u>                 | <u>EXHIBIT</u> |  |
|                 | X              |                                   |                |  |

### DETAIL

The Governing Board believes that personal information concerning district students and their families should be kept private in accordance with the law, including the provisions outlined in the Family Educational Rights and Privacy Act (FERPA).

### **Collection of Personal Information**

The board recognizes that in compliance with the No Child Left Behind Act of 2001, districts receiving Title IV funds must administer the California Healthy Kids Survey biennially. Guidelines for parent consent to participate in the survey are outlined in the Administrative Regulations for this policy.

The Board prohibits district staff from administering or distributing to students survey instruments that are designed for the purpose of collecting personal information for marketing or for selling that information.

### REFERENCE

#### **EDUCATION CODE**

49450-49457 Physical examinations  
49602 Confidentiality of pupil information  
51101 Parents Rights Act of  
200251513 Personal beliefs  
51938 Sexual Health and HIV/AIDS Prevention Education Act; notice and parental excuse

#### **UNITED STATES CODE, TITLE 20**

1232g Family Educational Rights and Privacy Act  
1232h Protection of pupil rights

#### **MANAGEMENT RESOURCES**

#### **WEB SITES**

CSBA: <http://www.csba.org>  
CDE: <http://www.cde.ca.gov>  
USDOE, Family Policy Compliance Office: <http://www.ed.gov/offices/OM/fpc/>

### **ADOPTED**

### **REVISED**

### **CSBA DATE**

November 2002

THIS IS A **NEW** ADMINISTRATIVE REGULATION

| <u>NUMBER</u>   | <u>ARTICLE</u> | <u>TITLE</u>                      |                |  |
|-----------------|----------------|-----------------------------------|----------------|--|
| 5022            | Students       | Student and Family Privacy Rights |                |  |
| <u>SUBTOPIC</u> | <u>POLICY</u>  | <u>REGULATION</u>                 | <u>EXHIBIT</u> |  |
|                 |                | X                                 |                |  |

### DETAIL

#### **Definition**

Personal information means individually identifiable information including a student's or parent/guardian's first and last name, a home or other physical address (including street name and the name of the city or town), a telephone number, or a social security identification number. (20 USC 1232h)

#### **Surveys Requesting Information about Beliefs and Practices**

A student's parent/guardian shall provide prior written consent before the student participates in a survey containing one or more of the following items: (20 USC 1232h; Education Code 51513)

1. Political affiliations or beliefs of the student or his/her family.
2. Mental or psychological problems of the student or his/her family.
3. Sexual behavior or attitudes or personal beliefs and practices in family life or morality.
4. Illegal, anti-social, self-incriminating or demeaning behavior.
5. Critical appraisals of other individuals with whom students have close family relationships.
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians or ministers.
7. Religious practices, affiliations or beliefs of the student or his/her parent/guardian.
8. Income, except to the extent that income is required to be disclosed by law for participation in a program or for receiving financial assistance under such a program.

If a student participates in a survey regarding information about beliefs and practices as identified above, school officials and staff members shall not request or disclose the student's identity.

Notwithstanding the above requirements, the district may administer to students in grades 7-12, anonymous, voluntary, and confidential research and evaluation tools to measure student

health risks and behaviors, including tests and surveys about the student's attitudes or practices related to sex as long as parents/guardians are provided written notice and given an opportunity to request that their child not participate. (Education Code 51938)

#### **Exceptions to Collection of Personal Information**

Any district restriction regarding collection of personal information shall not apply to the collection, disclosure, or use of personal information collected from students for the purpose of developing, evaluating or providing educational products or services for, or to, students or educational institutions, such as the following: (20 USC 1232h)

1. College or other postsecondary education recruitment or military recruitment.
2. Book clubs, magazines, and programs providing access to low-cost literary products.
3. Curriculum and instructional materials used by elementary and secondary schools.
4. Tests and assessments to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about students (or to generate other statistically useful data for the purpose of securing such tests and assessments) and the subsequent analysis and public release of the aggregate data from such tests and assessments.
5. The sale by students of products or services to raise funds for school-related or education-related activities.
6. Student recognition programs.

#### **Parent/Guardian Access to Surveys and Instructional Materials**

Before school staff administers a survey or evaluation containing personal information as identified above or distributes an instrument to a student for the purpose of collecting personal information, the student's parent/guardian may: (20 USC 1232h; Education Code 51938)

1. Upon request, inspect that survey or instrument before it is administered or distributed to his/her child or any instructional material used as part of his/her child's educational curriculum.

Within a reasonable period of time of receiving a request, the principal or designee shall permit a parent/guardian to view a survey, instrument or instructional material.

2. Refuse to allow his/her child to participate in the activity.

Students whose parents/guardians exercise this option shall not be penalized by the district. (20 USC 1232h)

### **Health Examinations**

No school official or staff member shall subject a student to a non-emergency, invasive physical examination as a condition for school attendance, except as permitted or required under California law. (20 USC 1232h)

Invasive physical examination means any medical examination that involves the exposure of private body parts or any act during such examination that includes incision, insertion or injection into the body, but does not include a properly authorized hearing, vision or scoliosis screening. (20 USC 1232h)

### **Notifications**

At the beginning of the school year, the Superintendent or designee shall notify parents/guardians of: (20 USC 1232h)

1. The district's policy regarding student privacy.
2. The process to opt their children out of participation in any activity described in this policy and administrative regulation.
3. The specific or approximate dates during the school year when the following activities are scheduled:
  - a. Survey requesting personal information
  - b. Physical exams or screenings

**BOARD POLICY:** 5022 Student and Family Privacy Rights

**LAST BOARD ACTION:** XXXXXXXX

**CSBA DATE:** March 2004

**INTERIM SUPERINTENDENT:**

\_\_\_\_\_  
*Tim Cuneo*

**DATE:** XXXXXXXX

TO: BOARD OF EDUCATION

DISCUSSION

10/16/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / LAUREL SCHMIDT

RE: REVISE BOARD POLICY 5141.7 - SEIZURE DISORDERS-USE OF  
APPARATUS, SWIMMING, AND SHOP EQUIPMENT

DISCUSSION ITEM NO. D.04

It is recommended that the Board of Education revise BP 5141.7 Seizure Disorder, to allow students with seizure disorders to participate in activities that involve swimming, apparatus or shop equipment if they have written clearance from their physicians.

COMMENTS: Students were formerly required to be seizure-free for one to two years in order participate in activities that involved swimming, apparatus or shop equipment. School health officials are recommending that participation should be determined by the student's personal physician. The student would be required to obtain clearance annually and submit a letter at the beginning of each school year to provide up-to-date information to the health staff on the student's condition.

Attached is the revised policy with the new language underlined. The text to be removed has been stricken.

Attachments:

- Policy 5022 - Student and Family Privacy Rights  
(recommended for adoption)

\*\*\*\*\*

*This item will come forward for action under Consent at the board meeting on November 6, 2008.*

New text in underline

Deleted text in ~~strikeout~~

|                                   |                                   |  |                       |
|-----------------------------------|-----------------------------------|--|-----------------------|
| <b><u>NUMBER</u></b><br>5141.7    | <b><u>ARTICLE</u></b><br>Students | <b><u>TITLE</u></b><br>Policy on Seizure Disorders (Epilepsy) for Students - Use of Apparatus, Swimming, and Shop Equipments |                       |
| <b><u>SUBTOPIC</u></b><br>Welfare | <b><u>POLICY</u></b><br>X         | <b><u>REGULATION</u></b>   | <b><u>EXHIBIT</u></b> |

### **DETAIL**

The policy of the Santa Monica-Malibu Unified School District regarding seizure disorders (epilepsy) is as follows:

1. ~~A student Students with seizure disorder must have been seizure free for one year to use apparatus in physical education classes (even though on medication.)~~
2. ~~A student must have been seizure free for two years to swim or use shop equipment:~~
  - (a) ~~Elementary children with a seizer disorder may take part in a swimming program providing the parent accompanies the child to each session and providing that the parent assists the instructor in watching the child.~~
  - (b) ~~Letters from the student's physician and parent, giving consent to the use of shop equipment, or participation in the swimming activity are required.~~

Students with seizure disorder must present a letter from their physician and parent/guardian to the school nurse or principal at the beginning of each school year that specifically gives consent for the student's participation in swimming, use of shop equipment or playground apparatus.

### **REFERENCE**

#### **MANAGEMENT RESOURCES**

##### **ADOPTED**

April 24, 1978

##### **REVISED**

##### **CSBA DATE**

### **DISTRICT GOAL**

TO: BOARD OF EDUCATION

DISCUSSION

10/18/08

FROM: TIM CUNEO

RE: DISTRICT ADVISORY COMMITTEES - DRAFT OF CHARGES AND  
OPEN RECRUITMENT TO FILL VACANCIES FOR 2008-09

DISCUSSION ITEM NO. D.05

This item is intended to trigger the annual review of the rosters for District Advisory Committees, the determination of the goals and direction for the coming year as directed by the Board of Education, as well as discussion of any funding implications for selected committees. Following review of the enclosed drafts of the charges, district staff liaisons are prepared to organize the structure for each DAC, schedule their first meeting, and begin the application process for the annual recruitment of individuals to serve as members.

**Staff Report**

The current District Advisory Committees and their respective district staff liaison are as follows:

| <b>District Advisory Committee</b> | <b>Staff Liaison</b> |
|------------------------------------|----------------------|
| English Learners Advisory          | Aida Diaz            |
| Child Care and Development         | Judy Abdo            |
| Community Health and Safety        | Marolyn Freedman     |
| Visual & Performing Arts           | Tom Whaley           |
| Special Education                  | Ruth Valadez         |

Staff recommends that the board direct the DACs to focus on the following charges. The construction of these are aligned with both State and Federal mandates, the district's strategic plan, and staff's suggested focus given our review of current achievement improvement progress. These charges will return for approval at a November board meeting.

**ENGLISH LEARNERS ADVISORY**

The charge to the Bilingual DAC shall be:

- In accordance with State and/or Federal regulations, the Bilingual Advisory Committee is charged with collecting, reviewing, and analyzing data and collecting public opinion concerning issues related to Bilingual students and their achievement on the California State standards in English, Math, Science, and Social Studies, as well as, their mastery of English. The Board will review the committee's findings in its annual report.

**CHILD CARE and DEVELOPMENT**

The charge to the Child Care and Development DAC shall be:



- Continue work to increase the number of full time preschool children served. Open a new full day classroom at Washington West in September 2008.
- Implement a database enrollment system.
- Use the summer months to create special transition programs to prepare 4-year-olds for kindergarten. Involve families in the transition activities. Enroll kindergarten children whose families want childcare as early as possible to assist in their transition to kindergarten before and after school programs.
- Work with Ed Services to provide opportunities for CDS preschool and CREST teachers and kindergarten teachers to interact and cross train.
- Continue to work with site facility planning committees at each CDS site.
- Work with the Special Education DAC to establish communication between the DACs and to participate in planning for Special Education preschool and CDS preschool and CREST programs to enhance inclusion opportunities.

#### **COMMUNITY HEALTH and SAFETY**

The charge of the Community Health and Safety DAC shall be:

- Assist, inform, and support the board on issues related to student health, wellness, and safety.
- Monitor contemporary issues in health and safety that have a direct impact on school age children.
- Encourage developmentally appropriate health and physical education in all schools.
- Identify community resources to enhance health and safety in schools.
- Identify community resources to provide supplemental mental health supports for children and families.
- Review the literature and best practices associated with healthy eating, delivery of student meals and student consumption of meals aimed at the reduction of childhood obesity and establishing healthy life-long eating habits to support its work.

#### **VISUAL AND PERFORMING ARTS**

The charge of the Visual and Performing Arts DAC shall be:

- Serve as a vehicle for parents, community, teachers, and students to communicate with the Board of Education on matters related to all students' equitable access to and successful participation in comprehensive, sequential, standards-based PreK-12 Arts Education. A comprehensive arts education program, with the arts taught as discrete disciplines, should be an integral part of the core curriculum offered to all students at all grade levels.
- Assess our current Visual and Performing Arts programs (Dance, Music, Theatre, and Visual Arts).
- Compare the District's curriculum scheduling, staffing, instructional materials, equipment, and facilities with national and state standards and frameworks.

- Work with various agencies to explore funding to support the Visual and Performing Arts programs.

### **SPECIAL EDUCATION**

The Special Education DAC will be discussing its draft charges at its meeting on October 14, after which those recommended draft charges will come forward for board discussion at a future board meeting.

The Staff liaison is charged with the review of Policy and Administrative Regulation 1220. They are expected to determine adherence to general guidelines with respect to roles, functions, responsibilities, membership, election, and terms of office, meetings, and operations. A report detailing compliance will be filed with the Chief Academic Officer no later than November 1, 2008. Accompanying the report will be a calendar of meetings of which there will be no less than five (5) scheduled during this academic year.

### **Reporting to the Board of Education**

The following is the schedule for DAC reports to the Board of Education for Spring 2009:

| <b>District Advisory Committee</b> | <b>Date of Report - 2009</b> |
|------------------------------------|------------------------------|
| Community Health and Safety        | May 7, 2009                  |
| English Learners Advisory          | May 7, 2009                  |
| Child Care and Development         | May 21, 2009                 |
| Special Education                  | May 21, 2009                 |
| Visual & Performing Arts           | June 4, 2009                 |

\*\*\*\*\*

*The board agreed that before these draft charges return for approval on November 6, the staff liaison, board liaison, and chair for each DAC will meet separately to narrow the charge into two or three specific goals, as well as develop a rubric or other device to measure progress toward achieving these goals.*

*The board also requested to see updated rosters and membership terms for each DAC.*

---

## **ATTACHMENTS**

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Presentation: "Lincoln Middle School: 2008-2009"
- Document: "Exceptional Latino Educator Recognition Award: Nomination Form"
- Presentation: "Working Collaboratively for Our 21<sup>st</sup> Century Special Education Students" (*related to Item D.01*)
- Presentation: "Intensive Intervention Summer School" (*related to Item D.02*)
- Document: "Financial Oversight Committee Members and Term Dates" (*related to Item D.05*)



LINCOLN MIDDLE SCHOOL  
SANTA MONICA, CA

12500 Lincoln Avenue, Santa Monica, CA 90405  
(310) 318-1234  
www.lincolnmiddle.org

Lincoln Middle School  
2008-09



## Administration



## Counselors



## 6<sup>th</sup> Grade



- Purple Core
- Silver Core
- Bronze Core

## 7<sup>th</sup> Grade



- Aqua Core
- Gold Core
- Emerald Core

## 8<sup>th</sup> Grade



- Blue Core
- Red Core
- Copper Core

### Library



### English Language Development



### Security



### Custodians and Cafeteria



### Nurse and Speech



Administrative Assistants



SDC-IS Instructional Aides

## Instructional Aides



## Music Program



## Electives



## AVID



## Classroom Experiences



### Lunch



### Parent Volunteers



Gate Keepers

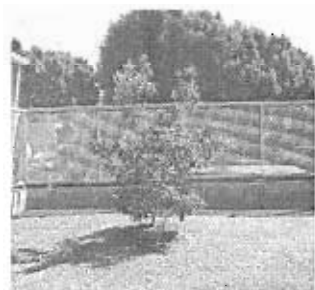
### Technology



### CYO and more



### Lincoln is going GREEN



### Equity Fund helps! ☺



- School Yard Productions
- AVID



Secret to Success:  
Collaboration!



# EXCEPTIONAL LATINO EDUCATOR RECOGNITION AWARD NOMINATION FORM

The Board of Education supports recognizing teachers in our school district who provide exceptional instruction and service to our student body. In honor of Hispanic/Latino Heritage Month, the Board of Education presents the Exceptional Latino Educator Award to recognize Latino educators who provide exceptional service to students.

### Nomination Process:

1. Educator names are submitted via this nomination form to the site administrator.
2. Site administrators review nominations, select the educator who meets the selection criteria, and forwards the nomination to the Superintendent's office.
3. Superintendent and board representative make the final selection.
4. Nominee is notified and recognized during Hispanic/Latino Heritage Month at the appropriate school board meeting.

|   |
|---|
| Today's Date:                                 |
| Your Name:                                    |
| Your Site & Phone Ext.:                       |
| Name of Latino Educator You Wish to Nominate: |
| His/Her Site & Phone Ext.:                    |

**Please answer the following questions regarding your nominee:**

1. Has s/he worked for the district for more than 3 years? YES \_\_\_\_\_ NO \_\_\_\_\_

**In what ways has this educator:**

|   |
|---|
| 2. provided high quality instruction and a culturally responsive curriculum?  |
| 3. worked inside and outside of the classroom and community to support student learning and youth leadership development? |

(Continued on next page)

# Intensive Intervention Summer School



A Report to the Board of Education  
October 16, 2008

Santa Monica-Malibu Unified School District

## Presentation Outline

- IISS Goals
- IISS Programs
- 2008 Enrollment and Performance Data
- Reflections (students, parents, teachers, administrators)
- IISS Budget
- Recommendations for 2009



## IISS Goals

- Provide struggling students with short-term, intensive academic experiences that will:
  - Accelerate progress toward academic proficiency
  - Assist high school students with credit recovery toward graduation
  - Afford under-represented students opportunities to prepare for rigorous Honors and AP courses



## Intensity by Design

- Long, 2 hour blocks
- Short 5 - 6 week term
- Smaller class sizes
- Specially designed curricular materials
- High quality professional development
- Effective classroom management tools
- Increased student response opportunities



## Targeting the Achievement Gap

2008 District and IISS Demographics

|                            | Percent of SMMUSD | Percent of IISS |
|----------------------------|-------------------|-----------------|
| African American           | 7%                | 13%             |
| Latino                     | 27%               | 58%             |
| Economically Disadvantaged | 25%               | 52%             |
| English Learners           | 12%               | 29%             |



## How do students qualify for IISS?

|  | Test Scores                                       | Grades  | Teacher Recommendation                               |
|--|---|---|--|
| 2 <sup>nd</sup> grade                    | Houghton Mifflin Scores from November and January | Inadequate growth on Feb. and June Progress Reports | Primarily teacher recommended                        |
| 3 <sup>rd</sup> - 5 <sup>th</sup> Grade  | 1 or 2 (or a scaled of score 315 or lower) on CST | Inadequate growth on Feb. and June Progress Reports | Teacher recommendation considered                    |
| 6 <sup>th</sup> - 8 <sup>th</sup> Grade  | 1 or 2 (or a scaled of score 325 or lower) on CST | Fails in ELA or Math at semester grading period     | Teacher/counselor advice considered                  |
| 9 <sup>th</sup> - 12 <sup>th</sup> Grade | Standardized test scores reviewed                 | Fails in Core Content areas                         | Teacher recommendation considered for Bridge courses |

## 2008 IISS Program Locations

- Elementary (Grades 2 - 5)
  - Will Rogers
  - Point Dume
- Middle School (Grades 6 - 7)
  - John Adams
  - Lincoln
  - Malibu HS (Grades 6 - 8)



## 2008 IISS Program Locations

- Exiting 8th Graders
  - Samohi
- Grades 9 - 12 Credit Recovery
  - Samohi
  - Malibu HS (APEX)
- Grades 9 - 10 Bridge and AVID Programs
  - Samohi



## Elementary and Middle School Program Description

- ELA Curriculum: Student Onramp Strategies (SOS) and Reading and Writing Sourcebook
- Math Curriculum:
  - Number Worlds for students grades 2-5
  - SRA Algebra Readiness for students grades 6-8
- Salzman Classroom Management Program
- Assessments
  - Pre and Post Tests
  - Mid and End of Summer Progress Reports
- Parent Communication
  - Information Night with Parent Contract
  - Parent Contacts
  - Parent Education Evening (2 at elementary, 1 at middle school)
- Community Liaison (shared by elementary and middle schools)

## High School Program Description

- Transition literacy and math support for qualifying exiting 8<sup>th</sup> graders
  - ELA: Student On-Ramp Strategies and Reading and Writing Sourcebook
  - Math: SRA Algebra Readiness
- Specific courses for credit recovery for 9<sup>th</sup> – 12<sup>th</sup> grade (APEX at Malibu HS)
- ELD and sheltered courses for English Learners
- CAHSEE prep classes in ELA and Math
- Bridge Classes to promote honors and advanced placement
- AVID course for World History
- Extended School Year services for students with disabilities

10

## IISS Professional Development

|                                    | Day One  | Day Two  |
|------------------------------------|--|--|
| Elementary-Primary                 | ELA<br>*Student Onramp Strategies                                      | Math<br>*Number Worlds<br>*Content Specific Planning   |
| Upper Elementary and Middle School | *Effective Strategies for Classroom Management from Salzman Associates | ELA<br>*Student Onramp Strategies<br>*Content Specific Planning<br>Math<br>*Algebra Readiness<br>*Problem Solving Strategies<br>*Content Specific Planning |
| High School                        | *Content Literacy Strategies<br>*Essential Questions & Standards       | *Effective Strategies for Classroom Management from Salzman Associates<br>*Content Specific Planning   |

11

## 2008 IISS Student Enrollment and Completion Rates

|   | Qualified                                | Began IISS                             | Completed                              | Percentage Completed from start of IISS  |
|---|--|--|--|--|
| Elementary  | 448                                      | 372                                    | 332                                    | 89%                                      |
|   | Santa Monica: 460<br>Malibu: 88          | Santa Monica: 372<br>Malibu: 75        | Santa Monica: 307<br>Malibu: 75        | Santa Monica: 67%<br>Malibu: 70%         |
| Middle  | 524                                      | 214                                    | 177                                    | 83%                                      |
| Grades 7 and 8 at John Adams<br>Lincoln<br>Grades 6 at Malibu | JAMS: 294<br>Lincoln: 134<br>Malibu: 220 | JAMS: 119<br>Lincoln: 85<br>Malibu: 95 | JAMS: 100<br>Lincoln: 42<br>Malibu: 35 | JAMS: 80%<br>Lincoln: 50%<br>Malibu: 91% |
| Exiting 8th   | 224                                      | 193                                    | 160                                    | 83%                                      |
|   | JAMS: 150<br>Lincoln: 90                 | JAMS: 119<br>Lincoln: 74               | JAMS: 100<br>Lincoln: 74               | JAMS: 80%<br>Lincoln: 74%                |

12

## 2008 IISS Student Enrollment and Completion Rates

High School Credit Recovery Program

|                        | 2005 | 2006 | 2007 | 2008 |
|------------------------|------|------|------|------|
| Starting Enrollment    | 1627 | 697  | 916  | 819  |
| Student Retention Rate | 79%  | 94%  | 72%  | 79%  |

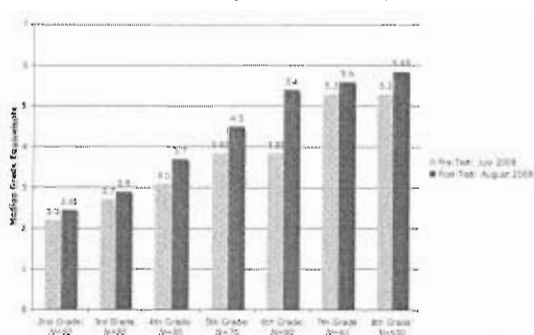


## Continued Gains on Pre/Post Stanford Diagnostic Reading

- 4th year of positive results for literacy
- Gains of two or more months after 5 - 6 week program
- Gains in grades 2 and 3 slightly smaller for 2008

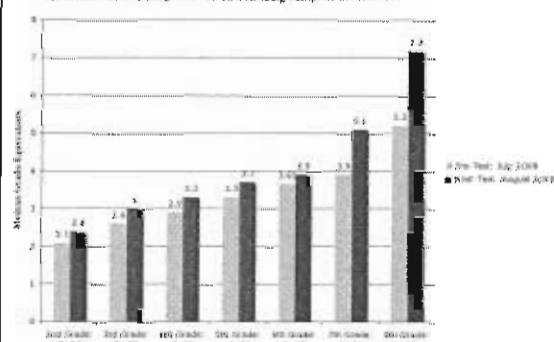


2008 IISS Stanford Diagnostic Median Total Reading Scores



15

2008 IISS Stanford Diagnostic Median Reading Comprehension Scores



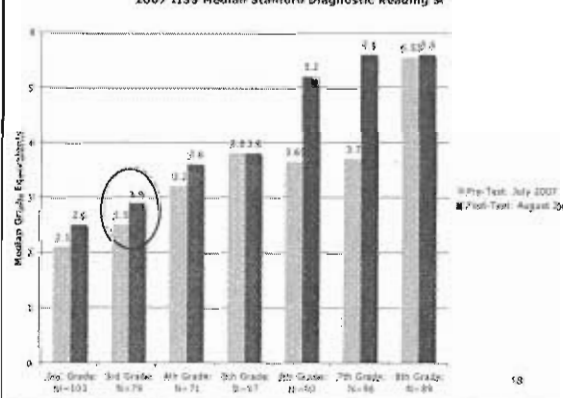
16

## IISS Adds Value!

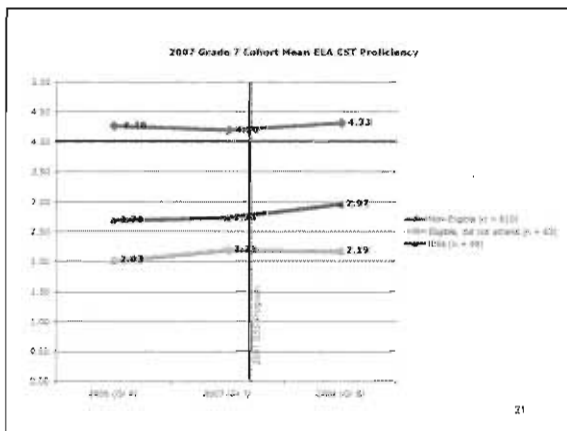
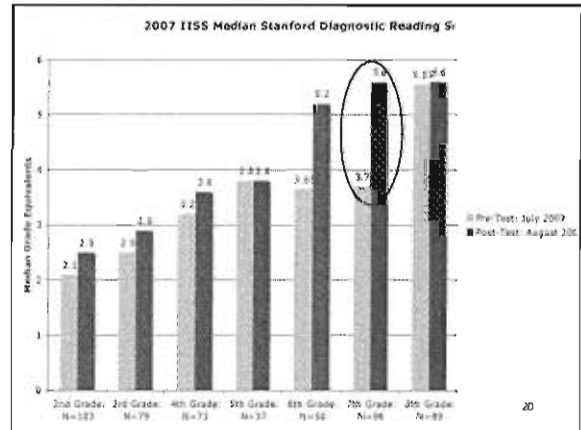
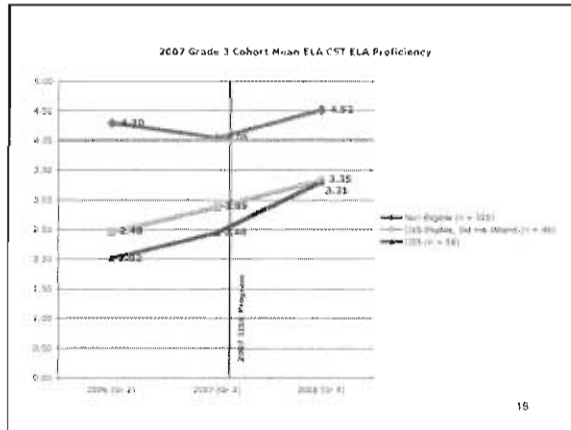
- IISS participation adds value in terms of CST ELA achievement.
- Comparison: Mean CST levels for students not eligible for IISS, students who were eligible for IISS but did not attend and IISS attendees
- 2007 3rd Grade Cohort is a good example



2007 IISS Median Stanford Diagnostic Reading %




18



### 2008 Pre/Post Math Data


- First year of new district-developed assessment
- Focus on specific content strands taught at each grade level
- Good gains in every grade
- Reported in "percent proficient" as determined by district-set cut scores



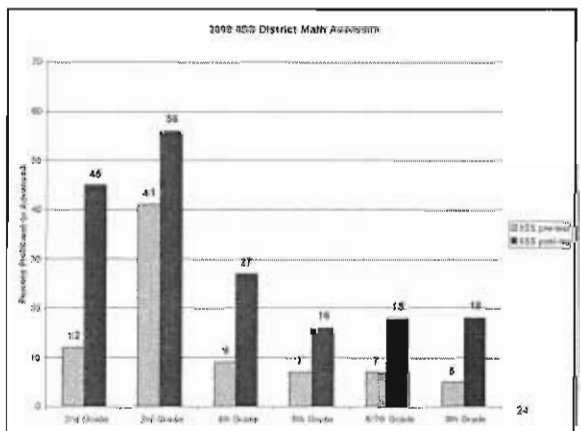
22

### Math Focus Topics

- **Grade 2:** Addition and Subtraction
- **Grade 3:** Addition, Subtraction and Multiplication
- **Grade 4:** Addition, Subtraction, Multiplication and Division
- **Grade 5:** Multiplication, Division, Fractions and Decimals
- **Grade 6 & 7:** Number Sense (Fractions, Decimals and Percents), Algebra and Functions
- **Grade 8:** Number Sense (Fractions, Decimals and Percents), Algebra and Functions, Measurement and Geometry



23



## Credit Recovery: Percent Passing

Grade 9 - 12 Passing Rates

|                       | 2006 | 2007 | 2008 |
|-----------------------|------|------|------|
| Social Studies        | 97%  | 93%  | 96%  |
| Science               | 88%  | 97%  | 84%  |
| English Language Arts | 81%  | 93%  | 90%  |
| Math                  | 75%  | 92%  | 95%  |

25

## Elementary Student and Parent Reflections

- **309 Parents responded**
  - 97% felt they received adequate notification about IISS
  - 46% had in-person contact with IISS teachers
  - 95% felt IISS met the academic needs of their child
  - 78% felt class sizes were appropriate
- **321 Students responded**
  - 96% wanted to succeed in IISS
  - 95% felt IISS will help them to be successful in coming school year
  - 84% felt comfortable asking questions when they didn't understand

26

## 6<sup>th</sup> and 7<sup>th</sup> grade Parent and Student Reflections

- **115 Parents responded**
  - 95% felt they received adequate notification about IISS
  - 64% received phone calls from IISS teachers
  - 21% met with IISS teachers in person
  - 93% felt IISS met their child's academic needs
  - 95% felt IISS met or exceeded their expectations
- **174 Students responded**
  - 95% indicated they wanted to succeed in IISS
  - 91% felt they understood the content in IISS
  - 89% felt summer school will help them in the coming school year
  - 80% felt comfortable asking questions when they didn't understand

27

## 8<sup>th</sup> grade Student Reflections

- **75 Students responded**
  - 95% indicated they wanted to succeed in IISS
  - 85% felt they understood the content in IISS
  - 84% felt summer school will help them this year in school
  - 70% felt comfortable asking questions when they didn't understand



28

## Elementary and Middle School Teacher Reflections

- **Elementary/Middle Teachers Survey:**
  - 80% of respondents felt professional development was helpful in implementing curriculum
  - 100% felt the Student On Ramp Strategies were well matched to students' needs
  - 50/50 split on the benefits of Number Worlds math curriculum for elementary grades
  - 80% felt that parent nights were a good use of teachers' and parents' time
  - 80% felt the IISS class sizes were too large

29

## Elementary and Middle School Teacher Reflections - Professional Development

- Much better (differentiated) used of time for teachers who are familiar with the summer curriculum.
- More collaborative planning time is always good.



30

### Elementary and Middle School Teacher Reflections - Curriculum

- Student On Ramp Strategies: This is the part that helped students the most. It gave them new strategies to use in their regular classes.
- Number Worlds curriculum assumes a lot. Students come with fragmented knowledge of math. Students need more number sense in order to understand the book.



31

### Elementary and Middle School Teacher Reflections - Parent Involvement

- We have tried many ways to get the parents involved. We call them, we set up conferences, we send home newsletters, we have parent nights. Even still, many of the parents do not get involved.
- Parent workshops are a great way to offer ways to help in the home connection piece. Conferences should be a requirement of all parents, not just for those who want a conference.

32

### Elementary and Middle School Teacher Reflections - Class Size

- The large class size didn't allow for small group work, because students lacked independence. I was the only adult in the classroom and did not have the time to train the kids to work independently. We did all the activities whole group. I had less time to work with kids one on one.
- Please consider making the class sizes smaller. The students who attend ISS are the most at-risk in our schools. They learn best in a one on one or small group environment. If we want to close in on the achievement gap, we have to consider the best environment for the students to learn.

33

### High School Administrator Reflections

- Better coordination of Extended School Year programs would be enhanced with one administrator being the point person for all programs, including Extended School Year program
- Need to develop contracts for students with significant attendance problems
- Need to re-think on-line courses for credit recovery program. The workload and level of independence required, along with technical difficulties, made the program frustrating for students and difficult to manage.

34

### Summer School Expenditures

|   |  |                                |
|---|--|--------------------------------|
| Teacher Salary                                  | 18 Elementary<br>8 Middle School<br>28 High School | \$145,135<br>64,412<br>305,994 |
| Clerical Salary                                 | Office Assistants                                  | \$16,516                       |
| Security  | Middle and High School                             | \$18,091                       |
| Professional Development<br>(Block Grant Funds) | Teacher stipends<br>Consultants                    | \$30,354                       |
| Books and Materials<br>(Lottery & Equity)       | Texts and supplies                                 | \$29,000                       |
| Parent Involvement<br>(Equity Funds)            | Community Liaison<br>Outreach Specialist           | \$14,530                       |
|   | <b>Total Costs</b>                                 | <b>\$624,532</b>               |

35

### Summer School Revenues

|               |                       |                  |
|---------------|-----------------------|------------------|
| Elementary    | 31,320 hours @ \$3.30 | \$103,356        |
| Middle School | 17,966 hours @ \$4.08 | \$73,301         |
| High School   | 91,946 hours @ \$4.08 | \$374,340        |
|               | <b>Total</b>          | <b>\$510,997</b> |



36



## Revenues and Expenditures

|                                     |            |
|-------------------------------------|------------|
| Intervention Hourly Program Revenue | \$510,997  |
| District General Fund Costs         | \$550,747  |
| Difference                          | (\$39,477) |



37

## Recommended Areas for Focus for 2009 and Beyond

- Math Curriculum
- Student Enrollment
- Student Retention
- Professional Development



38

## Recommendations for IISS 2009: Mathematics Curriculum

- Continue to refine math curriculum for IISS
  - Bring together team of experienced IISS math teachers and district staff this winter/spring to:
    - Develop even more targeted curriculum in mathematics
    - Review and pull from the "off the shelf" programs used over past two years
    - Develop meta-cognitive strategies for mathematical thinking, similar to Student On Ramp Strategies in ELA

39

## Recommendations: Student Enrollment

- Survey teachers and families to consider alternatives that *might* make IISS more attractive
  - 4 day week, slightly longer day
  - 4 weeks, slightly longer day
  - Possibly later in summer so teachers and students have a break
- Continue offering middle school program at both sites in order to aid retention of students
- New outreach strategies, particularly for students most in need, to compel students and families to enroll

40

## Recommendations: Student Retention

- Consider alternatives that *might* make IISS more attractive to students
  - Enrichment (academically oriented) activities
  - More engaging curriculum, instructional delivery models
- Increase students' response opportunities through smaller adult/student ratios
  - Decrease class size
  - Paraprofessionals to work alongside teachers
- Increase parental engagement before, during and after IISS
  - Survey parents for content/format of involvement activities that are most meaningful and productive for them

41

## Recommendations Beyond 2009: IISS as "Lab School"

- Redesign IISS as an extraordinary learning opportunity for both students and teachers!
- Create lab school setting for professional development (Lesson Link, Cotsen fellows and mentors, teacher leaders, curriculum developers, R & D and more)
- Incorporate banked time for weekly inquiry and collaborative planning sessions
- Develop proposal for foundation and grant funding

42

Thank you for your on-going  
support of IISS!



We look forward to continued  
improvement in 2009!

| Financial Oversight Committee<br>Members and Term Dates |           |
|---|-----------|
| Name  | Term Ends |
| Benjamin Allen  | 12/31/10  |
| Craig Hamilton  | 12/31/09  |
| Patricia Hoffman  | 12/31/10  |
| Denny Kernochan   | 12/31/08  |
| Gordon Lee  | 12/31/09  |
| Paul Silvern  | 12/31/10  |
| Cheryl Stecher  | 12/31/08  |
| Cynthia Torres  | 12/31/08  |
| Carrie Wagner   | 12/31/09  |
| <b><i>Board Liaisons</i></b>                            |           |
| Maria Leon-Vazquez                                      | 12/31/08  |
| Kelly Pye   | 12/31/08  |

TO: BOARD OF EDUCATION

DISCUSSION

FROM: DIANNE TALARICO / JANECE L. MAEZ

06/05/08

7:00 p.m.

RE: JOINT MEETING (1 HOUR) WITH FINANCIAL OVERSIGHT  
COMMITTEE (FOC)

DISCUSSION ITEM NO. D.01

In June 2003, voters approved a qualified special property tax known as Measure S, which authorized the levying of a special per parcel tax within the boundaries of the Cities of Santa Monica and Malibu for (6) years. A significant provision of this particular Measure was the formation of a Board-appointed "resident taxpayer oversight committee to review administration of and compliance with Measure S. The Financial Oversight Committee (FOC) was charged by the Board of Education with those Measure S responsibilities.

Furthermore, Measure S also required that, the FOC review the independent financial audit of all Measure S expenditures and financial activities for the immediately preceding fiscal year and review spending projections for the upcoming fiscal year. The FOC reports its findings on these matters as part of its annual report to the Board. This will be the final year for the report on Measure S as the voters approved a new parcel tax, Measure R, on February 5, 2008. This Measure combined and replaced the previous Measure S and Measure Y parcel taxes. Beginning with fiscal year 2008-09, the FOC will assume the oversight responsibilities associated with Measure R. (Action appointing the FOC as the oversight committee for Measure R is expected during the major action item portion of this Board Meeting.)

Therefore, in compliance with the foregoing, the Board of Education will convene a joint session with the Financial Oversight Committee on June 5, 2008 at 7:00 p.m. for the purpose of addressing the following items:

- I. Report from the FOC as presented by Chair Paul Silvern
  - A. Introduction
  - B. Summary of FOC Activities During FY 2007-08
  - C. Report on Measure S Expenditures
  - D. Views on the Proposed 2008-09 District Budget
  - E. Proposed FOC Focus for FY 2008-09

II. Discussion between the Board of Education and the FOC

\*\*\*\*\*

Public Comments:

- *Gleam Davis, a member of the community, voiced her support for the FOC suggestions.*

CFO Jan Maez introduced the FOC members. Chair Paul Silvern summarized the FOC report, which can be found at the end of these minutes under Attachments.

Dr. Escarce said he disagreed with the FOC's phrase "persistent deficit spending." He said that during this budget crisis, the district is having to make large budget cuts, and should draw on the reserve funds to support programs that are valuable to students. Ms. Maez suggested that the district might want to evaluate its budgeting practices and that the FOC could assist in that process. Mr. de la Torre proposed SMMUSD examine best practices for budget planning in other districts. Dr. Wisnicki suggested the district could receive budget planning and deficit spending advice from a group like FCMAT. She expressed her confidence in the district's financial health. Ms. Hoffman said the district has a reserve due, in part, to measures such as aggressive hiring freezes and approving interdistrict permits. Mr. Silvern warned against including large, one-time funding sources in the budget planning process, considering they can be unreliable from year to year. Ms. Leon-Vazquez commented that a school district needs to find a balance between the needs of the children and teachers with fiscal responsibility. Mr. Snell suggested examining existing models to gradually reduce budget deficits. He and Mr. Mechur welcomed FOC involvement regarding cost reductions in Special Education, while maintaining programs. Ms. Pye asked for more analysis addressing where the district is historically regarding carryover, managing student attendance, and a deliberate approach to spending reserves. Ms. Hoffman suggested the district not use one-time money to fund ongoing programs. Mr. de la Torre suggested the idea of a model to incentivize teachers who teach in places of greatest need. Mr. Silvern clarified for Mr. de la Torre that he has never opposed future raises for labor groups, but has expressed concern regarding the percentage of an increase.

The board unanimously supported having the FOC review the district budget prior to the onset of labor negotiations. The board also agreed to the FOC assisting in developing a financial model for the Special Education program.

Presentation to the Board of Education by the  
Santa Monica-Malibu Unified School District Financial Oversight Committee  
Paul J. Silvern, Chair  
June 5, 2008

Good evening Members of the Board of Education. On behalf of your Financial Oversight Committee (FOC), we welcome this opportunity to review the FOC's work during the past year and to offer our observations about certain District financial matters.

Introduction

The Financial Oversight Committee, now in its seventh year of operation, is a nine-member committee of professional and community members appointed by the Board to provide you and District management with advice and counsel on a variety of financial matters. According to the charge you gave us, our responsibilities include:

- Reviewing and commenting on the District's annual financial audit, the interim financial reports to the Los Angeles County Office of Education, the proposed annual budget and annual enrollment projections;
- Assisting in the development of a long-term financial plan for the District;
- Reviewing issues that could have a significant impact on District finances before the Board makes decisions about them, including proposed labor settlements;
- Serving as the Taxpayer Oversight Committee charged with reviewing the District's administration of and compliance with the terms of Measure S, the 2003 parcel tax approved by District voters in June 2003 (and, pending Board action, an equivalent new responsibility for the replacement Measure R);
- Monitoring and advising about the funding agreements between the District and the City of Santa Monica and the City of Malibu; and
- Assisting the District to educate the general public about school finance issues.

We believe that the District is on a relatively firm financial footing as it approaches the adoption of its budget for FY 2008-09, but there are, as usual, many significant financial challenges that the Board will need to confront. On the positive side, the District has received independent confirmation from municipal bond rating agencies that its general financial condition is improving. In October, the District received an upgraded rating for the Measure "BB" facilities bonds from Moodys Investors Service. Even more impressively, in April 2008, Standard & Poor's upgraded its rating on all District debt instruments by two notches, to AA from A+. In doing so, Standard & Poor's highlighted voter approval of Measure "R," the District's funding contract with the City of Santa Monica, growth in its unreserved fund balance, and the general strength of the Santa Monica, Malibu and general Los Angeles metro area economies.

On the other hand, the State's \$15 billion (and growing) budget deficit, and the protracted debate that is likely to occur this summer between the Governor and the Legislature about how to close the fiscal gap, raise significant concerns about the fate of funding for K-12 education in California. More specific to the District, the Los Angeles County Office of Education continues to raise concerns about the District's deficit financing practices, funding of labor settlements by drawing down reserves, the expiring term of the contract with the City of Santa Monica, and the budgetary impacts of the continuing decline in student enrollment.

Against that general backdrop, the topics we want to discuss with you tonight include the following:

1. A brief summary of FOC's activities during FY 2007-08;
2. Our report on audited Measure S expenditures during FY 2006-07, which is our final report on this subject due to the replacement of this parcel tax with Measure "R."
3. Comments about the proposed plan for use of revenues from the new Measure R parcel tax for FY 2008-09;
4. Comments on the current draft of the FY 2008-09 District budget; and
5. Recommendations on several specific District financial issues.

#### FOC's Activities During FY 2007-08

This year has been another busy one for the FOC, during which we accomplished the following:

- Participated in two series of interviews with candidates for the permanent CFO position, culminating in the selection of Jan Maez in September 2007;
- Met with the District's auditor to review the FY 2006-07 audit of District finances and Measure S expenditures;
- Reviewed the 1<sup>st</sup> and 2<sup>nd</sup> Interim Reports, the P-1 and P-2 enrollment counts, District staff projections of enrollment and Average Daily Attendance (ADA), and various proposed budget transfers;
- Reviewed, discussed and provided comments to the Board on a variety of other financial matters, including three labor settlements and their associated AB 1200 analyses; the Barber & Associates Report on the District's Special Education program; and the new DecisionInsite enrollment forecast.
- Monitored the implementation of the Measure "BB" facilities bond program, including participation of a subcommittee that advises the CFO and Program Manager on the overall financial strategy for the program; and

- Reviewed and discussed the initial draft of the District's FY 2008-09 budget, including plans for expenditures from Measure "R" revenues;

In addition, several of our members were actively involved in recommending a strategy to replace the two previous parcel taxes (Measures "S" and "Y") and the successful campaign for Measure "R."

The FOC's work this year benefited from a productive working relationship with the Superintendent, former Interim CFO Dr. Steve Hodgson, new CFO Jan Maez, the District's outstanding fiscal staff, and other senior District staff. Once again, we want to acknowledge Dawn Smithfield, in particular, who provides administrative support to the FOC and who continues to handle the parcel tax senior exemption program with unusual diligence and tact.

We were again very fortunate to have active participation in our meetings by our Board liaisons, Maria Leon-Vazquez and Kelly Pye, who provided valuable insights about Board policy. Other members of the Board also attended our monthly meetings from time to time. Although our meetings this year did not attract quite as many members of the public and press as last year, public knowledge about our work was enhanced by regular posting of our agendas and minutes on the Board's Web site.

#### Measure "S" Expenditures

The Quality Public Education Preservation Act of 2003, more commonly known as Measure "S," was the parcel tax approved by District voters in June 2003. Measure "S" imposed a \$225 tax on each parcel of land in Santa Monica and Malibu within the District's boundaries, with exemptions for qualifying seniors. The tax was rescinded in February 2008 as part of voter approval of Measure "R." As such, this is the FOC's final report on Measure "S."

With a total of about 32,400 property parcels in the District, and after deductions for the estimated number of senior exemptions and tax payment delinquencies, Measure "S" generated about \$6.5 million annually for the District. Under the terms of Measure "S" these funds were to be used to:

- Restore/replace programs cut due to State funding reductions;
- Sustain student achievement and fulfill the District's core curriculum, including music, arts and athletics; and
- Provide independent expenditure accountability.

The Board assigned the independent expenditure accountability role to the FOC. Each year we reviewed the proposed annual expenditure plan for the following year, and reviewed the actual, audited expenditures from the prior year, all in terms of their consistency with the Measure's purposes.

Inasmuch as Measure "S" has now been rescinded, our final review is limited to actual Measure "S" expenditures for last year (i.e., FY 2006-07). The District's auditor concluded that actual expenditures were consistent with the Board's adopted expenditure plan that was included in the FY 2006-07 budget, both as to dollar amounts and distribution by category. That spending plan included the allocations shown in Table 1.



*Financial Oversight Committee Presentation to the Board of Education  
June 5, 2008*

**Table 1**  
**Measure "S" Expenditure Plan vs. Actual Expenditures, FY 2006-07**

|   | Budgeted |              |         | Reported |              |         |
|---|----------|--------------|---------|----------|--------------|---------|
|   | FTEs     | Amount       | Percent | FTEs     | Amount       | Percent |
| Revenues Collected                              |          | \$ 6,573,000 | 100.0%  |          | \$ 6,861,964 | 100.0%  |
| <b>Expenditures</b>                             |          |              |         |          |              |         |
| Teachers Salaries & Benefits                    |          |              |         |          |              |         |
| K-3 Class Size Reduction                        | 19.00    | \$ 1,554,371 | 23.6%   | 23.00    | \$ 1,881,483 | 27.4%   |
| Middle Schools                                  | 10.00    | \$ 818,090   | 12.4%   | 10.00    | \$ 827,383   | 12.1%   |
| High Schools                                    | 16.00    | \$ 1,308,944 | 19.9%   | 16.00    | \$ 1,305,395 | 19.0%   |
| Subtotal  | 45.00    | \$ 3,681,405 | 56.0%   | 49.00    | \$ 4,014,261 | 58.5%   |
| Music Program                                   |          | \$ 1,023,906 | 15.6%   |          | \$ 1,080,725 | 15.7%   |
| Physical Education Program                      |          | \$ 603,484   | 9.2%    |          | \$ 478,862   | 7.0%    |
| Library Program                                 |          | \$ 1,211,236 | 18.4%   |          | \$ 1,229,841 | 17.9%   |
| Measure "S" Admin                               |          | \$ 47,969    | 0.7%    |          | \$ 53,419    | 0.8%    |
| Audit Cost                                      |          | \$ 5,000     | 0.1%    |          | \$ 4,856     | 0.1%    |
| Subtotal  |          | \$ 2,891,595 | 44.0%   |          | \$ 2,847,703 | 41.5%   |
| <b>Total Expenditures</b>                       |          | \$ 6,573,000 | 100.0%  |          | \$ 6,861,964 | 100.0%  |
| <b>Total Revenues (Over)/Under Expenditures</b> |          | \$ -         |         |          | \$ -         |         |

Source: Roy J. Blair, CPA, FY 2006-07 Measure "S" Audit, p.2

Accurate tracking of these expenditures was made possible by assigning them the specific account code number 91221. There were no audit exceptions or recommendations from the auditor for changes to Measure "S" accounting procedures or practices. Thus, the Board and public can be assured that, once again, last year's expenditures were consistent with what the expenditure purposes that District voters approved in 2003. Proposed expenditures from Measure "S" for this year (i.e., FY 2007-08) were reviewed by FOC last June and included in the adopted budget.

Two issues with respect to administration of Measure "S" arose in FY 2007-08. First, the Board agreed to waive the parcel tax on those properties that sustained 50 percent or greater damage to property as a result of the winter fires in Malibu. The number of such cases was expected to be small. Second, a communication error between the District and the Los Angeles County Assessor's Office caused some seniors who were eligible for the Measure "S" exemption to be incorrectly charged for the parcel tax. The District promptly made refunds to property owners as warranted. Again, the number of parcels involved was very small.

Table 2 provides an historical overview of actual Measure "S" expenditures since the FOC has been reviewing them. It shows that since FY 2004-05, Measure "S" provided a total of about \$19.8 million to support District classroom programs (not including unaudited expenditures in FY 2007-08), including class-size reduction, music and the arts, physical education and the library program. This enabled the District to provide the kinds of high-quality programming that District voters expect, but for which there is insufficient State funding.

*Financial Oversight Committee Presentation to the Board of Education  
June 5, 2008*

**Table 2**  
**Measure "S" Expenditures, FY 2004-05 through FY 2006-07**

| Expenditure Category         | FY 2004-05 Actual |                     |               | FY 2005-06 Actual |                     |               | FY 2006-07 Actual <sup>1</sup> |                     |               | TOTALS <sup>2</sup>  |               |
|------------------------------|-------------------|---------------------|---------------|-------------------|---------------------|---------------|--------------------------------|---------------------|---------------|----------------------|---------------|
|                              | FTEs              | Amount              | Percent       | FTEs              | Amount              | Percent       | FTEs                           | Amount              | Percent       | Amount               | Percent       |
| Teachers Salaries & Benefits | 19,500            | \$ 1,502,612        | 23.0%         | 21,000            | \$ 1,664,535        | 25.9%         | 23,000                         | \$ 1,881,483        | 27.4%         | \$ 5,048,630         | 25.6%         |
| K-3 Class Size Reduction     | 10,000            | \$ 771,333          | 11.6%         | 10,000            | \$ 784,111          | 12.3%         | 10,000                         | \$ 827,583          | 12.1%         | \$ 2,382,827         | 12.0%         |
| Middle Schools               | 20,000            | \$ 1,542,666        | 23.8%         | 20,000            | \$ 1,207,821        | 18.7%         | 16,000                         | \$ 1,205,895        | 18.0%         | \$ 4,115,662         | 20.8%         |
| High Schools                 | 49,500            | \$ 3,676,811        | 55.3%         | 51,000            | \$ 3,716,247        | 57.7%         | 49,000                         | \$ 4,014,261        | 58.4%         | \$ 11,547,319        | 58.3%         |
| Subtotal (49.5 FTEs)         |                   |                     |               |                   |                     |               |                                |                     |               |                      |               |
| Music Program                | NA                | \$ 952,239          | 14.6%         | NA                | \$ 977,725          | 15.2%         | NA                             | \$ 1,080,775        | 15.7%         | \$ 3,010,689         | 15.2%         |
| Physical Education Program   | NA                | \$ 602,013          | 9.2%          | NA                | \$ 541,802          | 8.4%          | NA                             | \$ 478,862          | 7.0%          | \$ 1,622,677         | 8.2%          |
| Library Program              | NA                | \$ 1,165,647        | 17.8%         | NA                | \$ 1,155,952        | 18.0%         | NA                             | \$ 1,229,841        | 17.9%         | \$ 3,551,440         | 17.9%         |
| Measure "S" Admin            |                   | \$ -                | 0.0%          |                   | \$ 36,000           | 0.6%          |                                | \$ 57,469           | 0.8%          | \$ 53,419            | 0.3%          |
| Audit Costs                  |                   | \$ 4,856            | 0.1%          |                   | \$ 4,750            | 0.1%          |                                | \$ 5,000            | 0.1%          | \$ 4,856             | 0.0%          |
| Subtotal                     |                   | \$ 2,724,585        | 41.7%         |                   | \$ 2,719,229        | 42.3%         |                                | \$ 2,851,897        | 41.5%         | \$ 8,243,081         | 41.7%         |
| <b>Total</b>                 |                   | \$ <b>6,541,396</b> | <b>100.0%</b> |                   | \$ <b>6,435,478</b> | <b>100.0%</b> |                                | \$ <b>6,866,158</b> | <b>100.0%</b> | \$ <b>19,790,400</b> | <b>100.0%</b> |

<sup>1</sup> Includes anticipated periodic "catch up" revenues resulting from property tax penalties and other adjustments made by the County Auditor-Comptroller.  
<sup>2</sup> Not including unaudited expenditures for FY 2007-08.  
Source: Measure "S" Audit.

### Proposed Measure "R" Expenditures for FY 2008-09

In anticipation of Board action to assign the FOC with independent oversight responsibilities under Measure "R," the FOC also reviewed the District staff's plan for expenditures of those revenues next year.

Measure "R" is a replacement parcel tax for the previous Measure "Y" and Measure "S" parcel taxes, which were rescinded with the adoption of Measure "R." The Measure "R" tax amount is \$346 per parcel this year. Like the previous Measure "Y" (but not Measure "S"), it will be adjusted in future years for inflation by the change in the Local Consumer Price Index. Like Measure "S" (but not Measure "Y"), it provides an exemption for qualifying seniors, but has no sunset date.

Revenues from Measure "R" are to be used for the following purposes:

- To preserve programs and replace funds lost or reduced due to inadequate state funding;
- To sustain achievement in reading, writing, and mathematics for all students at all grade levels and to fulfill the District's core curriculum which includes music, arts, and athletics;
- To attract and retain highly qualified teachers; and
- To protect the taxpayers' investment in education and ensure District accountability by providing for special citizen financial oversight and independent annual audits of revenues and expenditures.

Measure "R" also requires that funds be deposited into a separate account, that a "citizen financial oversight committee" review District administration of and compliance with Measure "R," provides for public review of the expenditure plan, and requires an annual audit of expenditures.

*Financial Oversight Committee Presentation to the Board of Education  
June 5, 2008*

The proposed Measure "R" expenditure plan for FY 2008-09 totals \$10.3 million and is shown on the following page. It funds 71.3 FTE teacher positions at all grade levels, and provides \$1.1 million for the Art & Music Program, about \$580,000 for the Physical Education Program, \$1.3 million for the Library Program, about \$1.0 million for technology expenditures, and \$66,000 for administrative costs, including the annual audit. This expenditure plan was reviewed by the FOC at its regular meeting on June 3, 2008. The plan is very similar to the expenditure priorities applied to Measure "S" revenues, but also adds expenditures for technology management. This appropriately supports the technology capital investment being made through the Measure "BB" bond program. The FOC concludes that the expenditure plan is consistent with the stated purposes of Measure "R," and recommends that the Board approve it.

*Financial Oversight Committee Presentation to the Board of Education  
June 5, 2008*

Table 3  
SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
PARCEL TAX - MEASURE "R" PROPOSED BUDGET  
2008-09

| REVENUE                                    | PARCELS<br>TOTAL PARCEL<br>SENIOR EXEMPTION | 1<br>145.96<br>11,427<br>2,787 | 2007 REVENUE<br>10,398,886 |
|--|---|--------------------------------|----------------------------|
| <b>PROJECTED REVENUE</b>                   |   |                                | <b>10,398,886</b>          |
| <b>EXPENDITURE</b>                         |   |                                |                            |
| CLASS SIZE REDUCTION                       |   |                                |                            |
| TEACHING POSITIONS                         |   |                                |                            |
| K-3 CLASS SIZE REDUCTION                   |   | 21.68                          | 1,085,880                  |
| K-5 GRADE 4 TEACHERS                       |   | 1.26                           | 432,138                    |
| MIDDLE SCHOOL TEACHERS                     |   | 17.40                          | 1,512,637                  |
| HIGH SCHOOL TEACHERS                       |   | 21.00                          | 2,317,310                  |
| <b>TOTAL BUDGET FOR TEACHING POSITIONS</b> |   | <b>71.34</b>                   | <b>6,148,012</b>           |
| MEASURE "R" AUDIT                          |   |                                | 5,000                      |
| 01-00001-0-0000-1200-2400-000-1501         |   |                                |                            |
| MEASURE "R" EXEMPTION PROCESSING COST      |   |                                | 8,700                      |
| 01-00001-0-0000-1200-4310-000-1509         |   |                                | 47,000                     |
| 01-00001-0-0000-1200-5710-000-1509         |   |                                | 3,000                      |
| NEWLETTER MAILER                           |   |                                |                            |
| 01-00001-0-0000-1200-000-000-1500          |   |                                | 1,500                      |
| ADMINISTRATION COST                        |   |                                | 80,200                     |
| 01-00001-0-1710-1000-1110-000-1501         |   |                                |                            |
| ART & MUSIC PROGRAM                        |   |                                |                            |
| MUSIC COORDINATOR                          |   | 7,200                          | 101,384                    |
| ELEMENTARY MUSIC TEACHERS                  |   | 7,420                          | 540,275                    |
| EXTRA DUTY UNIT (EDU)                      |   |                                | 10,240                     |
| OTHER HOURS                                |   |                                | 812                        |
| BENEFITS                                   |   |                                | 162,541                    |
| ACCOMPANIST/MUSIC AREA                     |   |                                |                            |
| ADAMS                                      |   | 1,4370                         | 63,342                     |
| LINCOLN                                    |   | 1,370                          | 53,694                     |
| MALIBU                                     |   | 1,000                          | 66,199                     |
| SANJOH                                     |   | 1,125                          | 65,120                     |
| SECURITY OF STAIRWAY                       |   |                                | 2,407                      |
| SUPPLIES                                   |   |                                | 5,510                      |
| MILEAGE                                    |   |                                | 3,780                      |
| CONFERENCE                                 |   |                                | 3,000                      |
| DUES & SUBSCRIPTION                        |   |                                | 300                        |
| REPAIR BY VEHICLE                          |   |                                | 50,000                     |
| DIRECT COST-PAVING & SCHOOL BUS            |   |                                | 8,161                      |
| TRANSPORTATION                             |   |                                | 214                        |
| CONSULTANT                                 |   |                                | 17,500                     |
| COMMUNICATION                              |   |                                | 450                        |
| <b>TOTAL BUDGET FOR MUSIC PROGRAM</b>      |   | <b>12,416</b>                  | <b>1,541,727</b>           |
| 01-00001-0-1640-1000-2000-000-1501         |   |                                |                            |
| PE PROGRAM                                 |   |                                |                            |
| ELEMENTARY                                 |   |                                |                            |
| PHYSICAL ACTIVITY SPECIALIST               |   | 7,8475                         | 240,180                    |
| PE AIDES                                   |   | 3,880                          | 102,050                    |
| PE SUB - TEACHER                           |   |                                | 10,000                     |
| PE AIDES - SUB                             |   |                                | 11,411                     |
| BENEFITS                                   |   |                                | 144,642                    |
| PE SUPPLIES                                |   |                                | 3,500                      |
| SECONDARY                                  |   |                                |                            |
| ADAMS                                      |   | 0,405                          | 35,437                     |
| LINCOLN                                    |   | 0,750                          | 29,559                     |
| CONFERENCE AND TRAVEL                      |   |                                | 1,000                      |
| COMMUNICATION                              |   |                                | 400                        |
| INTERFUND TRANSFER                         |   |                                | 500                        |
| <b>TOTAL BUDGET FOR PE PROGRAM</b>         |   | <b>12,898</b>                  | <b>678,679</b>             |
| 01-00001-0-1630-1000-1010-000-1501         |   |                                |                            |
| LIBRARY PROGRAM                            |   |                                |                            |
| ELEMENTARY                                 |   |                                |                            |
| LIBRARIANS                                 |   | 1,000                          | 68,000                     |
| LIBRARY ASSISTANT                          |   | 0,000                          | 321,617                    |
| SECONDARY                                  |   |                                |                            |
| LIBRARIANS                                 |   | 0,000                          | 340,624                    |
| LIBRARY ASSISTANT                          |   | 2,375                          | 85,859                     |
| TEXTBOOK COORDINATOR/SANJOH                |   | 1,000                          | 67,388                     |
| MEDIA SERVICES/SANJOH                      |   | 1,000                          | 41,822                     |
| BENEFITS                                   |   |                                | 338,461                    |
| MAINTENANCE AGREEMENT                      |   |                                | 18,000                     |
| OTHER OPERATING COST                       |   |                                | 20,000                     |
| PROQUEST INFORMATION & LEARNING            |   |                                |                            |
| <b>TOTAL BUDGET FOR LIBRARY PROGRAM</b>    |   | <b>30,375</b>                  | <b>1,316,971</b>           |
| TECHNOLOGY SUPPORT ASSISTANT               |   | 4                              | 380,821                    |
| NETWORK ENGINEER                           |   | 1                              | 72,708                     |
| TECHNICIAN                                 |   | 2                              | 138,804                    |
| BENEFITS                                   |   |                                | 226,814                    |
| SUPPLY                                     |   |                                | 3,023                      |
| NON-CAPITAL EQUIPMENT                      |   |                                | 5,000                      |
| MILEAGE                                    |   |                                | 4,300                      |
| CONFERENCE                                 |   |                                | 2,000                      |
| INTERFUND TRANSFER                         |   |                                | 400                        |
| MAINTENANCE AGREEMENT                      |   |                                | 42,000                     |
| REPAIR - APPLE COMPUTER                    |   |                                | 10,000                     |
| CONSULTANT (MARIANA GONZALEZ)              |   |                                | 60,000                     |
| OTHER OPERATING COST                       |   |                                | 3,000                      |
| <b>TOTAL BUDGET FOR TECHNOLOGY</b>         |   | <b>64</b>                      | <b>1,041,930</b>           |
| <b>TOTAL EXPENDITURE FOR MEASURE "R"</b>   |   | <b>128,44</b>                  | <b>10,290,660</b>          |

Proposed FY 2008-09 District Budget

The general financial context for considering the District's FY 2008-09 budget is unusually uncertain. As noted above, the \$15 billion State deficit, and the budget debate that will take place this summer, forces all California school districts to plan for next year without a complete understanding about State revenues and program requirements. Although the Governor's May Revision of the proposed State budget retracted some of the more draconian cuts that were initially proposed in January, guidance from the Los Angeles County Office of education is to expect no growth in Revenue Limit funding and zero Cost of Living Adjustment (COLA) funding for next year, assume reductions in some categorical program revenues, to shy away from using some of the cost reduction options discussed in the May Revision because they are simply poor financial practice (e.g., reducing the Reserve for Economic Uncertainty and the Routine Restricted Maintenance set-aside), and to be very cautious about assuming any COLAs for the next couple of years. Whether the Legislature will accept the Governor's latest proposals, including the State lottery securitization strategy that is central to the financing plan, or move in the direction recommended by the Legislative Analyst's Office which is more favorable to K-12 education funding, or pursue some completely different approach, is all very much in question. It will undoubtedly be a long, hot summer of budget negotiations in Sacramento.

Nevertheless, the District must adopt its budget by the end of this month. The FOC's ability to provide comment to the Board on the proposed budget is aided by the excellent work of Ms. Maez and the fiscal staff, who work diligently to keep up with ever-changing circumstance in Sacramento, and the fact that the Board continued its recent practice of discussing the draft budget at several Board meetings and special workshops. This is a significant improvement in the budget preparation process.

The FOC applauds the District staff's continuing effort to analyze staffing ratios and the Board's support for making the staffing reductions that are needed to correspond with the continued decline in student enrollment, most of which is related to Board policy to limit out-of-District permits. And, in light of the negative revenue impacts from declining enrollment and State funding uncertainty, we also support the Board's decision to add additional student permits for next year.

We remain very concerned, however, about the projected scale and growth of the operating deficit in the Unrestricted General Fund, which is the District's primary operating account. The three-year projection shows a deficit of about -\$2.6 million next fiscal year and a cumulative total deficit over the three-year projection period of -\$4.7 million. This is at odds with the Board's very first adopted budgeting principle, which is to maintain balance between current and future year income and expenditures so as to ensure the long-term financial integrity of the District. The Los Angeles County Office of Education has routinely cautioned the District about the need to reduce its projected operating deficit. As we noted in our report last year, new research by School Services of California shows that persistent deficit spending may be a better indicator of future fiscal difficulty than an inability to meet the minimum three percent reserve benchmark. We urge the staff and Board to continue searching for ways to reduce costs, increase revenues, or both, including the identified, but not fully quantified "budgetary solution strategies" list initiated last year.

The deficit is, in part, a result of generous labor settlements approved this year with all three of the District's bargaining units, but without any commensurate reductions in expenditures or identification of new on-going revenues. Instead, the operating deficit is financed by drawing down reserves. While the proposed budget indicates that the District will be able to fund the minimum required three percent reserve for economic uncertainties throughout the projection period, there will be steady erosion of the unallocated fund balance at a rate that is between \$2 million and \$3 million each year. In addition to being poor financial practice, this trend threatens to undermine one of the key reasons that Standard & Poor's upgraded its rating on District debt instruments.

Further, it should also be remembered that the proposed District budget is a best case scenario. It assumes, for example, no additional cost increases resulting from future labor negotiations with any of the District's bargaining units over the next three years, and assumes renewal of the City-District contract, which is far from a certainty for many reasons. The Board will need to be vigilant about maintaining District reserves, controlling costs and aggressively searching for new revenues in order for the District to remain financially sound.

Although we are mindful of the time pressure that staff faces each year in preparing the budget, we want to reiterate several suggestions about the budget process that have not yet been acted on:

- *Budget to Meet Specific District Objectives.* We continue to recommend that the budget be presented in the context of the educational and management objectives and priorities for the coming year. We believe that doing so will assist the Board to better align expenditure decisions with its planning objectives, and provide more clarity to the public.
- *Show Information on All Funds.* We continue to recommend that the budget presentation include a summary of *all* District funds, and not just the Unrestricted General Fund. While the General Fund, including both its unrestricted and restricted funds is clearly the most significant component of the total budget, we believe the Board and public should see a more complete picture of the District's total budget.
- *Improve Public Communication.* Finally, we once again recommend that the budget presentation make better use of graphics to help explain the proposed District budget. School district finance in California is particularly complicated and difficult for the average citizen to grasp. Although the school- and program-based budgets have been useful, the agenda reports to the Board do not explain the budget structure as clearly as it could. We should be using every opportunity to educate voters and the public in general about the condition of District finances.

#### Specific Recommendations for Future Action

In our joint meeting with the Board last year, we made six specific recommendations for your consideration. We are pleased to report that progress has been made on four of them:

- *Redouble Efforts to Identify and Select a Highly Qualified CFO.* We urged the District to continue its search for a highly-qualified CFO, a search made more difficult by the controversy surrounding Mr. Braham's resignation. Some of our members participated in

two rounds of selection interviews and we were pleased with the selection of Jan Macz last September. The FOC has had a very good working relationship with Jan in the intervening months.

- *Reconcile Conflicting Enrollment Forecasts.* Because the short-term enrollment projection prepared for the District by FCMAAT in 2007 was at serious odds with the more optimistic projection prepared for the draft Facilities Master Plan, and because the District's financial and facilities strategies depend heavily on an accurate picture of future enrollment changes, we urged more careful attention to this matter. The District commissioned a new enrollment forecast from DecisionInsite, which confirmed FCMAAT's concerns about continuing future enrollment declines. Although we have some reservations about certain aspects of this new forecast, we believe it provides a better basis for District financial and program planning.
- *Initiate a Financial Evaluation of the Special Education Strategy.* We have consistently recommended that the District initiate a complete evaluation of the plan that was put in place a few years ago to slow the rate of increase in the costs of Special Education. The recently completed Barber & Associates Report sheds important new light on the historical pattern of program revenue and costs and that will assist the District to achieve a better balance between service delivery and the cost of services.
- *Minimum Analysis Required for Future Labor Negotiations.* We recommended that, at minimum, the Board require staff or other experts to prepare multi-year financial projections for a range of settlement scenarios using either the ABI200 process and/or FCMAAT's Budget Explorer software to project financial impacts before reaching a tentative agreement. Although the FOC is not privy to exactly what information is provided to District negotiators and union representatives, Jan Macz reports to us that multi-year scenarios are being considered.

On the other hand, not much progress was made on the other two FOC recommendations:

- *Plan to Eliminate the Operating Deficit Within Five Years.* We recommended that the Board set this objective and fashion its budget strategy around it. Instead, the District continues to spend more than it receives in revenue, and balances its books by drawing down reserves. This is an unsustainable practice and should be ended in a planned manner.
- *Strengthen the "Accountability" Provisions in the City-District Agreement.* Finally, we recommended that the "accountability" provision in the Master Facilities Use Agreement between the City and the District should be strengthened. No progress was made on this issue. In light of events during this school year, movement on this issue will be essential to win renewal of the City-District contract.

For FY 2008-09, the FOC proposes to focus on the following two issues, in addition to the other responsibilities assigned by the Board:

- *Explore an Appropriate FOC Role in District Financial Condition Evaluation Prior to the Commencement of Labor Negotiations.* Salaries and benefits now account for 91 percent of the Unrestricted General Fund. Thus, settlements with the bargaining units are among the most significant financial decisions the Board makes each year. Yet the FOC plays no role in this process until after settlements have been reached. As FOC Vice Chair Cynthia Torres has observed, this is financial "hindsight," not "oversight." The FOC believes there is a constructive role it can play in developing neutral analytic information that will assist the parties in their deliberations without interfering with the Board's responsibilities or the rules that govern the collective bargaining process. We propose that the Board, District staff and FOC consult with experts in the field to identify options for constructive roles that the FOC can play to inform the front end of this process.
- *Assist in the Development of a Financial Management Plan for Special Education.* As noted above, the Barber & Associates Report shed important new light on the costs and revenues associated with the District's Special Education program. Consistent with the direction articulated by Superintendent Talarico in mid-March, the FOC proposes to play a constructive role in helping to develop a financial management plan for Special Education. This may involve, for example, working with District staff and any outside consultant retained by the District to develop a work plan and schedule for this task so that it is coordinated with the development of the program plan, developing quarterly program revenue and expenditure reporting that can serve as both a useful information and management tool, and continuing to clarifying the overall picture of Special Education revenues and costs.

\*\*\*\*\*

On behalf of the FOC, thank you for the opportunity to serve the Santa Monica-Malibu Unified School District.