

**For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents**  
**Santa Monica-Malibu Unified School District**  
**Board of Education Meeting**  
**MINUTES**

**September 4, 2008**

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, September 4, 2008, in the District Administrative Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:40 p.m. in the Board Conference Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA. At 4:41 p.m. the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:42 p.m. in the Board Room.

**I. CALL TO ORDER**

- A. Roll Call
- B. Pledge of Allegiance

**II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY**

**III. CLOSED SESSION (80):**

- Receipt of recommendation for approval of the proposed settlement cases pursuant to GC §54956.9 (b), as cited in the Brown Act (10):  
EN-1001-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC §54957, as cited in the Brown Act (Multi-site Supervisor, School Psychologist, Assistant Principal, Teacher) (10)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 potential cases). (20)
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Conference with Superintendent regarding 2007-2008 Strategies for Negotiations with SMMCTA pursuant to GC §54957.6 as cited in the Brown Act. (10)
- Closed Session, Superintendent's performance evaluation pursuant to GC §54954.5 as cited in the Brown Act. (20)

**IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS**

New Student Board Members – Jaime Black (Santa Monica High School), Roya Sahafi (Malibu High School), and Isis Enriquez (Olympic High School)

*Board President de la Torre introduced Isis Enriquez. Said her experience at Olympic High School has been positive for her by allowing her to be the best student she can be. Roya Sahafi from Malibu High School was invited to sit up at the dais for this meeting.*

**V. APPROVAL OF THE AGENDA**

*It was moved by Ms. Leon-Vazquez, seconded by Dr. Wisnicki, and voted 7/0 to approve the agenda. Item A.04 was pulled from the agenda.*

**VI. APPROVAL OF MINUTES**

- A.01 Approval of Minutes .....1
  - August 11, 2008
  - August 13, 2008
  - August 21, 2008

## **VII. CONSENT CALENDAR (5)**

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

### **Curriculum and Instruction**

A.02	Approval of Independent Contractors.....	2
A.03	Conference and Travel Approval/Ratification.....	3-4
A.04	Supplemental Textbooks.....	5
A.05	Agreement with the State Department of Education to Accept Funds for the Child Development Program for Fiscal Year 2007-08 through 2009-10 .....	6
A.06	Adopt Resolution No. 08-04 – National Hispanic/Latino Heritage Month .....	7-8
A.07	Approval of Special Education Contracts – 2007-2008 .....	9-10
A.08	Approval of Special Education Contracts – 2008-2009 .....	11-13

### **Business and Fiscal**

A.09	Award of Purchase Orders – 2008-2009.....	14-14d
A.10	Acceptance of Gifts – 2007-2008 .....	15-19
A.11	Approve Hazardous Materials Investigation and Report Proposal from ATC Associates, for Olympic High School Relocatables for Measure “BB” Projects – RFQ #9.05 .....	20
A.12	Approve Agreement with Glenn Lukos Associates for Biologist Study Report Services for Malibu High School Athletic Field Lighting Project for Measure “BB” .....	21
A.13	Approval of CEQA Consulting Services to EDAW, Inc., at SAMOHI for Measure “BB” Projects .....	22
A.14	Increase Scope for Architectural Services for John Adams Middle School – Osborn/Koning Eizenberg – Change Order #4.....	23-24
A.15	Adopt Resolution No. 08-05 – Gann Amendment .....	26-26c

### **Personnel**

A.16	Certificated Personnel – Elections, Separations .....	27-31
A.17	Classified Personnel – Merit.....	32-34
A.18	Classified Personnel – Non-Merit.....	35

## **VIII. PUBLIC COMMENTS**

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII, Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI, CONTINUATION OF PUBLIC COMMENTS**.

## **IX. COMMUNICATIONS (24)**

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

**A. Student Board Member Reports****Jaime Black** – Santa Monica High School (3)

*Student Board Member Black reported that the first day of school, which began on September 2<sup>nd</sup>, was very successful. The cost of yearbooks is now \$75 per book. Seniors wishing to park in the senior parking lot must submit their name for the lottery by this Friday, as the drawing will occur on Tuesday. Registration for Delians, SAMOHI's honors society, is taking place for seniors, juniors, and sophomores this month. Back to School Night will be held September 23<sup>rd</sup>. This afternoon, SAMOHI held a carnival in memory of Joey Lutz, an English teacher at SAMOHI who passed away this summer while on vacation in Costa Rica. There will be a campus-wide clean up September 8<sup>th</sup>-12<sup>th</sup>. ASB is currently discussing new ways to recycle on campus, the upcoming welcome back rally, and ASB gear.*

**Roya Sahafi** – Malibu High School (3)

*Student Board Member Shafi reported that a luncheon was held for all site administration on Aug 29<sup>th</sup>. The first day of school was extremely organized this year, allowing everyone to arrive to first period on time. There will be a welcome event for new MHS students on September 3<sup>rd</sup>. Make up picture day will be held on September 5<sup>th</sup>. Sept 12<sup>th</sup> will be the first day of 8<sup>th</sup> grade dialogue, a forum in which students discuss serious topics with their peers. Fall sports practices started this week. The first football scrimmage will be held this Saturday.*

**Isis Enriquez** – Olympic High School (3) – no report**B. SMMCTA Update – Mr. Harry Keiley** (5)

*SMMCTA Vice President, Ms. Braff, began her report by requesting that everyone take a moment to celebrate the good news of increased student achievement scores. She said that teachers have been working very hard, and it shows in the test scores. Teachers are, however, still concerned about the achievement gaps; interventions need to occur often. In regards to the district budget, Ms. Braff remarked that the district needs to maintain a competitive benefits package to recruit and keep highly qualified teachers. Early indicators demonstrate an increase in enrollment for this school year. SMMCTA is interested how many of these students are returning from private institutions. SMMCTA is pleased that the district will be working with a consultant group for the Special Education program. She wondered how the success will be measured. The union is hoping to have the Standards Based Report Cards those out to principals and teachers by the end of this month. Mr. de la Torre remarked that a report regarding student achievement would be presented later this evening. He thanked all the teachers for their efforts in raising student achievement.*

**C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely** (5) – no report**D. PTA Council – Rebecca Kennerly** (5)

*Ms. Kennerly remarked that she was excited to have started the new school year. All of the PTAs are working hard for this new year. She is pleased with the new leadership in the district, and thanked Mr. Cuneo for helping to make the beginning of the school year smooth.*

## **X. SUPERINTENDENT'S REPORT (5)**

*Superintendent Cuneo reported that the opening of the school year was smooth, thanks to the management team, teachers, and support staff. The districtwide Welcome Back Breakfast, which was held on August 28<sup>th</sup>, went very well and provided a wonderful opportunity for people to come together and connect with each other. He emphasized to the breakfast attendees that we are a unified school district, and that activities will be held throughout the year to continue to unify ourselves as a K-12 district.*

*Mr. Cuneo said that he recently met with the staff from CDS and Food and Nutrition Services. He commended them for their dedication to the students. He also found it impressive how many district employees attended school in SMMUSD and have returned as adults to serve the students. Such commitment allows for stability in the schools and communities. Having visited every campus in the district at least twice, Mr. Cuneo has watched the interactions among staff, students, and parents. He concluded that each group provides a great benefit to each of the school sites.*

*Professional development and training occurred for district staff regarding the two board policies that were recently approved: sexual harassment relating to students and mandated reporting. Mr. Cuneo reported that he had met with Santa Monica City Council Members not only to get to know them, but also to better understand the relationship between the district and the city. He looks forward to continuing the strong partnership between the two entities.*

*Next week, the district will be distributing the back to school issue of its multi-page newspaper publication. Mr. Cuneo said that the purpose of the publication will be to update the community on district issues, including a vignette from each school site, a welcome back message from him, a Measure BB update, and a highlight of the PTAs great efforts. The district has been working closely with the Santa Monica Daily Press to produce this publication. This coming Sunday, the PTA Presidents will be having a barbeque. Mr. Cuneo said that he and his wife would be attending. Back to School Nights begin this month at the various sites. Board members and senior leadership team members will be attending these activities. The SAMOHI marching band has been invited to participate in the New Years day parade in London, England. Mr. Cuneo said that he would be meeting with the coordinators of this trip to ensure its success. Mr. Cuneo mentioned that his administrative assistant, Sarah Wahrenbrock, was student teaching this semester at SAMOHI, and that Student Board Member Black was one of her students. Ms. Wahrenbrock participated in the SMART Board Academy and other professional development activities over the summer. Mr. Cuneo observed how this is just one example of the great professional growth opportunities that exist in SMMUSD.*

*Board President de la Torre announced that the grand opening for the new location of the Pico Youth and Family Center would be held on September 13<sup>th</sup> from 3-6pm at 715 Pico Blvd. He invited the board and members of the community to attend.*

### **MAJOR and DISCUSSION Items**

*As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of*

*these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.*

**XI. MAJOR ITEMS (60)**

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

6:13 pm	A.19	Special Education – Claros Group contract scope of work for Phase I (5) .....	36-39
6:32 pm	A.20	Adopt Resolution No. 08-07 – Environmental Findings – Edison Language Academy, Measure “BB” Project (5) .....	40-45b
6:36 pm	A.21	2007-08 Unaudited Actual Financial Report (30).....	46-52
7:40 pm	A.22	Revise Policy 5145.7 – Sexual Harassment and Misconduct (Students) (10) ..	53-61
8:06 pm	A.23	Adopt Board of Education & Superintendent Protocols (5).....	62-63

*(12-minute break)*

**XII. DISCUSSION ITEMS (65)**

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

8:26 pm	D.01	2008 Student Achievement Data (45).....	64
9:52 pm	D.02	Adopt Policy 6162.8 – Research (10) .....	65-66
10:07 pm	D.03	Districtwide Enrollment Update – 2008-09 (10) .....	67

**XIII. INFORMATIONAL ITEMS (0)**

I.01	Supplemental Textbooks.....	68
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**XIV. BOARD MEMBER ITEMS**

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

**XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION**

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

**XVI. CONTINUATION OF PUBLIC COMMENTS**

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

**XVII. BOARD MEMBER COMMENTS**

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

**XVIII. FUTURE AGENDA ITEMS**

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

**XIV. CLOSED SESSION**

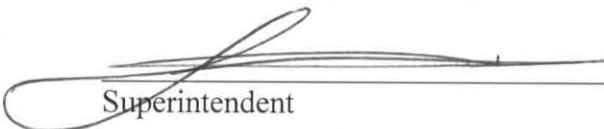
The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

**XX. ADJOURNMENT**

It was moved by Mr. Snell, seconded by Mr. Mechur, and voted 6/0 (Ms. Leon-Vazquez left at 9:05pm) to return to Closed Session at 10:34pm. The meeting was adjourned at 11:16pm. The next regularly scheduled meeting will be held on **Thursday, September 18, 2008**, at **5:30 p.m.** in the Board Room at the District Offices: 1651 16<sup>th</sup> Street, Santa Monica, CA.

Approved: 9/18/08

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Superintendent

**Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.**

**Meetings held at the District Office and in Malibu are taped and rebroadcast  
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.**

**Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.**

# SMMUSD Board of Education Meeting Schedule 2008-2009

**Closed Session begins at 4:00pm**  
**Public Meetings begin at 5:30pm**

July through December 2008					
Month	1 <sup>st</sup> Thursday	2 <sup>nd</sup> Thursday	3 <sup>rd</sup> Thursday	4 <sup>th</sup> Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21* DO		*8/21: Begins at 4:30pm
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20 DO*	11/27 (5 <sup>th</sup> Thurs)	*11/20: Location moved to District Office Thanksgiving 11/27-28
December		12/11 DO		winter break	Usually one mtg. (Three wks in Dec. before winter break)
<b>December 22 – 31: Winter Break</b>					
January through June 2009					
<b>January 1 – 2: Winter Break</b>					
January	winter break		1/15 DO	1/29 (5 <sup>th</sup> Thurs)	
February	2/5 M		2/19 SM		
March	3/5 M		3/19 SM		Stairway 3/26 & 3/27
April	4/2 DO	spring break	spring break	4/23 DO	
<b>April 6-17: Spring Break</b>					
May	5/7 M		5/21 SM		
June	6/4 DO			6/25 DO	Last day of school 6/19

District Office (DO): 1651 16<sup>th</sup> Street, Santa Monica.  
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA  
 Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

**Santa Monica-Malibu Unified School District  
Board of Education  
September 4, 2008**

**I CALL TO ORDER**

4:40pm

4:41pm

5:42pm

**A Roll Call**

Oscar de la Torre – President  
Jose Escarce – Vice President  
Maria Leon-Vazquez – *left at 9:05pm*  
Ralph Mechur  
Kelly Pye  
Barry Snell  
Kathy Wisnicki

Student Board Members

Jaime Black – Santa Monica High School  
Roya Sahafi – Malibu High School  
Isis Enriquez – Olympic High School

**B Pledge of Allegiance**

Led by Student Board Member Sahafi.

**II CLOSED SESSION**

*President de la Torre reported out of Closed Session:*

*It was moved by Mr. Mechur, seconded by Dr. Wisnicki, and voted 7/0 to approve the following settlement cases pursuant to GC Section 54954.9 (b), as cited in the Brown Act:  
EN-1001-08/09*

*The following administrative appointments were approved during closed session:*

*Jorge Quinonez – School Psychologist  
Yvonne Lavenia – Multi-site Supervisor, CDS  
Miguel Marco – Assistant Principal, Lincoln Middle School  
Dr. Jennifer Tedford – Assistant Principal, Malibu High School*

*The board took to issue a Notice of Intent to Immediately Suspend Without Pay and Dismiss to a permanent certificated employee, identified by #4445, pursuant to EC Sections 44932 and 44939, and directed the Superintendent to designee to send out appropriate legal notices. The roll call vote was as follows:*

*Ayes: Mr. de la Torre, Dr. Escarce, Mr. Mechur, Mr. Snell, Ms. Pye, Dr. Wisnicki*

*Nays: None*

*Abstentions: None*

*Absent: Ms. Leon-Vazquez*



TO: BOARD OF EDUCATION

ACTION  
08/21/08

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

August 11, 2008

August 13, 2008

August 21, 2008

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

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## **CONSENT ITEMS**

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

<b>Contractor / Contract Dates</b>	<b>Description</b>	<b>Site</b>	<b>Funding</b>
Daly America  <b><u>AMEND DATES</u></b> <u>Former Dates:</u> 8/1/08 to 10/31/08  <u>New Dates:</u> 6/01/08 to 7/31/09  Not to exceed: \$16,000	Pt. Dume Solar Project, Management Services	Pt. Dume	01-90150-0-11100- 85000-5802-019-4190
Saundra Lee Antwine  8/1/08 to 6/30/09  Not to exceed: \$20,000	To assist with training of new hire in order to take over duties related to Certificated payroll processing.	District	01-00000-0-00000- 73100-5802-051-2510

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: CONFERENCE AND TRAVEL APPROVAL/RATIFICATION

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve/ratify the following Requests for Absence on District Business (Conference and Travel) forms.

COMMENTS: Entries are alphabetical, by employee last name. In addition to the employee's name and site/location, each entry contains the following information: name, location and date (s) of the conference, complete account code, fund and program names, and the total estimated cost as provided by the site administrator. The average cost for substitute teachers is \$130/day. This figure is furnished for informational purposes and does not reflect the actual amount paid for an individual substitute.)

<u>NAME</u> <u>SITE</u> Account Number Fund – Resource Number	CONFERENCE NAME LOCATION DATE (S)	COST ESTIMATE
<u>VO, Cam-An</u> Santa Monica High 01-73900-0-11100-31100-4310-015-4150 General Fund- <b>Resource:</b> Counseling	UC Counselor Conference Los Angeles, CA September 17, 2009	\$60
<u>PERRY, Stephanie</u> Personnel Commission 01-00000-0-00000-74000-5220-027-2270 General Fund- <b>Function:</b> Personnel/Human Resources	Personnel Testing Council of Southern California August 22, 2008	\$50

<b>Adjustments</b> (Preapproved expenses 10% in excess of approved costs that must be approved by Board/Changes in Personnel Attendance)		
NONE		

<b>Group Conference and Travel: In-State</b> <i>* a complete list of conference participants is on file in the Department of Fiscal Services</i>		
<u>CUNEO, Tim</u> +4 Board Members Superintendent/District Office 01-00000-0-00000-71500-5220-020-1200 General Fund- <b>Function:</b> Superintendent	CSBA Annual Education Conference And Trade Show 2008 December 4-6, 2008	\$9,000
<u>CHOU, Sally</u> <u>MAEZ, Janece</u> Ed Services/Business 01-00000-0-19600-21000-5220-030-1300 01-00000-0-00000-73000-5220-050-1500 General Fund- <b>Function:</b> Supervision of Inst./Business	Special Education-Both Sides Of the Equation Garden Grove, CA October 3, 2008	\$545 TOTAL
<u>GLAZER, Maxine</u> <u>ROQUEMORE, Shermella</u> Special Ed 01-56400-0-00000-39000-5220-041-1400 General Fund- <b>Resource:</b> Medi-Cal Billing Option.	Understanding Individuals with Asperger's Syndrome or High Functioning Autism in California Pasadena, CA November 14, 2008	\$578 TOTAL

<b>Out-of-State Conferences: Individual</b>		

<b>Out-of-State Conferences: Group</b>		
<u>CHOU, Sally</u> <u>PEDROZA, Hugo</u> <u>KELLY, Mark</u> District Office No Cost to District	CSBA/Shanghai Municipal Ed Commission, Principal Exchange Program Shanghai, China October 11-19, 2008 October 11-17, 2008 (Dr. Kelly)	\$0

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: SUPPLEMENTAL TEXTBOOKS

RECOMMENDATION NO. A.04

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below have been on public display for the past two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

~~Many Californias, 2<sup>nd</sup> Edition: Literature From The Golden State, by Gerald Haslam for twelfth grade for California Literature. Adoption requested by Pete Barraza~~

~~The Pastures of Heaven, by John Steinbeck for twelfth grade for California Literature. Adoption requested by Pete Barraza.~~

~~Coastal Nights and Inland Afternoons: Poems 2001-2006: The Poetry of Al Young, California Poet Laureate, by Al Young for twelfth grade California Literature. Adoption requested by Pete Barraza.~~

~~Little Scarlet, by Walter Mosley for twelfth grade California Literature. Adoption requested by Pete Barraza.~~

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*Staff requested that this item be pulled.*

MOTION MADE BY:

SECONDED BY:

STUDENT ADVISORY VOTE:

AYES:

NOES:

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / JUDY ABDO

RE: AGREEMENT WITH THE STATE DEPARTMENT OF EDUCATION TO  
ACCEPT FUNDS FOR THE CHILD DEVELOPMENT PROGRAM FOR  
FISCAL YEAR 2007-08 THROUGH 2009-10

RECOMMENDATION NO. A.05

It is recommended that the Board of Education authorize the execution of a resolution to Amend (01) the contract CRPM-7027 with the State Department of Education, Child Development Division effective December 15, 2007, through June 30, 2010. The contract shall be amended in the Maximum Reimbursable Amount by deleting reference to \$39,501.00 and inserting \$78,462.00 in place thereof. The Amendment is to be executed between the Superintendent of Public Instruction, State Department of Education, and the Santa Monica-Malibu Unified School District.

Funding Information

Source: Child Development Fund - Restricted

Currently Budgeted: No

Account Number: 12-50350-0-00000-00000-8290-000-0000

Description: Child Development Center Apportionment - CDC

COMMENT: This one-time-only Facilities Renovation and Repair fund from the 2007-2008 Budget Act will provide assistance in maintaining healthy, safe, and accessible environments for children in California Department of Education subsidized child care and development programs.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / PEGGY HARRIS

RE: ADOPT RESOLUTION NO. 08-04 - NATIONAL HISPANIC/LATINO  
HERITAGE MONTH

RECOMMENDATION NO. A.06

It is recommended that the Board of Education adopt Resolution No. 08-04 - National Hispanic/Latino Heritage Month in recognition of the contributions of Hispanic Americans in our nation. Attached is the full Resolution to be signed by the Board President and Superintendent.

COMMENT: Officially, National Hispanic/Latino Heritage Month is recognized from September 15<sup>th</sup> through October 15<sup>th</sup>.

The signed Resolution will be shared with the school sites to increase awareness and encourage participation in the celebration of the Hispanic/Latino American culture.

\*\*\*\*\*

*Mr. de la Torre read the last paragraph of the resolution out loud for the record.*

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)



**Santa Monica-Malibu Unified School District**

**Resolution No. 08-04**

**National Hispanic/Latino Heritage Month**

**WHEREAS**, the Hispanic/Latino American community consists of distinct groups, including people from Mexico, the Caribbean, Central America, South America, and Spain, and whereas Hispanics have had an important part of the history and heritage of the Americas; and

**WHEREAS**, we celebrate the achievements of Hispanic/Latino Americans and their important part of the history and heritage of our nation; and

**WHEREAS**, Hispanic/Latino Americans have enriched our community through contributions in many professions and fields, including education, law, government, business, science, sports, and the arts; and

**WHEREAS**, the hard work and determination of Hispanic/Latino Americans continue to inspire all those who dream of a better life for themselves and their families; and

**WHEREAS**, to honor the achievements of Hispanic/Latino Americans, the United States Congress, by Public Law 100-402, has authorized and requested the President to issue annually a proclamation designating September 15 through October 15, as "National Hispanic Heritage Month."

**THEREFORE, be it resolved** that During National Hispanic/Latino Heritage Month, the Santa Monica-Malibu Unified School District joins with all Americans in celebrating this rich and diverse culture, and encourages all members of our community to recognize the important role of Hispanics in creating and building this great Nation. We further resolve that appropriate lessons and units of study about the contributions of Americans of Hispanic/Latino descent take place in our schools not only during this month, but throughout the school-year.

AYES: **All (7)**  
NOES: **None (0)**  
ABSTAIN: **None (0)**  
ABSENT: **None (0)**



OSCAR DE LA TORRE  
Board of Education President

**9-4-08**

Date



TIM CUNEO  
Interim Superintendent and Secretary  
to the Board of Education

**9-4-08**

Date

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2007-2008

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year **2007-2008** as follows:

NPS/NPA

2007-2008 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Verdugo Hills Autism - contract increase	8/7/87	Behavior Therapy	#39 - UC08172	\$ 278

Amount Budgeted NPS/NPA 07/08	\$ 3,000,000
Prior Board Authorization as of 8/21/08	\$ 2,559,162
Prior Board Authorization for Instructional Aides	\$ 68,145
Prior Board Authorization for Speech Therapy	\$ 130,739
Prior Board Authorization for Occupational Therapy	\$ 103,310
Balance	\$ 138,644
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 278
Balance	\$ 138,366

Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consultants 07/08	\$ 350,000
Prior Board Authorization as of 8/21/08	\$ 469,564
Prior Board Authorization for Occupational Therapy	\$ 52,297
Balance	\$ -171,861
Total Amount for these Contracts	\$ 0
Balance	\$ -171,861

Non-Instructional Consultants  
2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 07/08	\$ 225,000
Prior Board Authorization as of 8/21/08	\$ 195,937
Balance	\$ 29,063
Total Amount for these Contracts	\$ 0
Balance	\$ 29,063

NPS-Legal  
2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 07/08	\$ 195,000
Prior Board Authorization as of 8/21/08	\$ 254,447
Balance	\$ -59,447
Positive Adjustments (See Below)	\$ 0
Total Amount for these Contracts	\$ 0
Balance	\$ -59,447

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / RUTH VALADEZ

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.08

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year **2008-2009** as follows:

NPS

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Aspen Ranch - contract increase	10/19/92	NPS-escort of student to NPS	#4 - UC09056	\$ 3,055

Amount Budgeted NPS 08/09 \$ 1,500,000

Prior Board Authorization as of 8/21/08 \$ 762,889

Balance \$ 737,111

Positive Adjustment (See Below) \$ 0

Total Amount for these Contracts \$ 3,055

Balance \$ 734,056

Adjustment

NPS Budget 01-65000-0-57500-11800-5125-043-1400

There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 9/04/08

NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Summit Speech	Various	Speech Therapy	#21 - UC09132	\$ 76,125
Alpha Vista	Various	Speech Therapy	#22 - UC09134	\$ 64,288

Amount Budgeted NPA 08/09 \$ 1,400,000

Prior Board Authorization as of 8/21/08 \$ 683,418

Balance \$ 716,582

Positive Adjustment (See Below) \$ 0

Total Amount for these Contracts \$ 140,413

Balance \$ 576,169

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 9/04/08					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA Pre School 08/09	\$ 100,000
Prior Board Authorization as of 8/21/08	\$ 56,795
Balance	\$ 43,205
Total Amount for these Contracts	\$ 0
Balance	\$ 43,205

Instructional Consultants

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Lindamood-Bell - date & contract increase	4/8/93	Educational Therapy	#14 - UC09084	\$ 32,040

Amount Budgeted Instructional Consultants 08/09	\$ 310,000
Prior Board Authorization as of 8/21/08	\$ 295,484
Balance	\$ 14,516
Total Amount for these Contracts	\$ 32,040
Balance	\$ - 17,524

Instructional Consultants -INFANT

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instructional Consult-Infants 08/09	\$ 15,000
Prior Board Authorization as of 8/21/08	\$ 14,000
Balance	\$ 1,000
Total Amount for these Contracts	\$ 0
Balance	\$ 1,000

Instructional Consultants -PRE SCHOOL  
2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 08/09 \$ 175,000  
Prior Board Authorization as of 8/21/08 \$ 35,070  
Balance \$ 139,930

Total Amount for these Contracts \$ 0  
Balance \$ 139,930

Non-Instructional Consultants  
2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Non-Instructional Consultants 08/09 \$ 144,000  
Prior Board Authorization as of 8/21/08 \$ 41,440  
Balance \$ 102,560

Total Amount for these Contracts \$ 0  
Balance \$ 102,560

NPS-Legal  
2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 08/09 \$ 200,000  
Prior Board Authorization as of 8/21/08 \$ 100,000  
Balance \$ 100,000

Total Amount for these Contracts \$ 0  
Balance \$ 100,000

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.09

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from August 12, 2008, through August 26, 2008, for fiscal /09.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER, 2008

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U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
911549	OBRA ESTHETICA INC	ADDITIONAL PAINTING	CHILD DEVELOPMENT CENTER	500.00	BB
			** CHANGED PURCHASE ORDERS	500.00	
<u>*** NEW PURCHASE ORDERS ***</u>					
911580	A A EQUIPMENT RENTALS CO INC	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	500.00	R
911583	A. G. LAYNE INC	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	500.00	R
911704	ABILITATIONS	SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	122.39	R
911709	ABILITATIONS	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	2,065.95	R
911536	ACHIEVE DATA SOLUTIONS LLC	data director renewal	CURRICULUM AND IMC	45,130.80	U
911524	ADT SECURITY SERVICES INC	DISTRICT-RECEPTION DESK	FACILITY MAINTENANCE	1,040.23	R
911581	ADVANCE LANDAU TOPS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
911582	ADVANCED BATTERY SYSTEMS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	500.00	R
911509	ADVANCED KEYBOARD TECHNOLOGIES	SPEECH EQUIPMENT FOR STUDENT	SPECIAL EDUCATION REGULAR YEAR	439.39	R
911584	AGENCIES TOOL CENTER	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
911586	ALL STAR GLASS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
911647	AMECI PIZZA & PASTA	inservices supplies for SEA	STATE AND FEDERAL PROJECTS	866.00	R
911812	AMERICAN COUNCIL ON EDUCATION	GED FEE	ADULT EDUCATION CENTER	378.88	A
911814	AMERITECH BANNERS	BANNERS	ADULT EDUCATION CENTER	324.75	A
911799	AMSTERDAM PRINTING AND LITHO	INSTRUCTIONAL SUPPLIES	ADULT EDUCATION CENTER	241.24	A
911808	AMSTERDAM PRINTING AND LITHO	INSTRUCTIONAL SUPPLIES	ADULT EDUCATION CENTER	164.90	A
911575	APPLE COMPUTER CORP	MATERIALS AS PER ATTACHED QUOT	STATE AND FEDERAL PROJECTS	301.78	R
911539	ARCH WIRELESS	PAGER RENTAL	R O P	84.24	R
911585	ARGO FLEET SERVICES	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
911732	ARMSTRONG GARDEN CENTER	OPEN ORDER-LANDSCAPE SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
911659	ARROWHEAD MOUNTAIN SPRING	ARROWHEAD DRINKING WATER	CHILD DEVELOPMENT CENTER	250.00	CD
911666	ARROWHEAD MOUNTAIN SPRING	ARROWHEAD DRINKING WATER	CHILD DEVELOPMENT CENTER	280.00	CD
911668	ARROWHEAD MOUNTAIN SPRING	ARROWHEAD DRINKING WATER	CHILD DEVELOPMENT CENTER	200.00	CD
911669	ARROWHEAD MOUNTAIN SPRING	ARROWHEAD DRINKING WATER	CHILD DEVELOPMENT CENTER	200.00	CD
911671	ARROWHEAD MOUNTAIN SPRING	ARROWHEAD DRINKING WATER	CHILD DEVELOPMENT CENTER	600.00	CD
911672	ARROWHEAD MOUNTAIN SPRING	ARROWHEAD DRINKING WATER	CHILD DEVELOPMENT CENTER	250.00	CD
911673	ARROWHEAD MOUNTAIN SPRING	ARROWHEAD DRINKING WATER	CHILD DEVELOPMENT CENTER	280.00	CD
911573	ASEBA	PSYCH MATERIALS	SPECIAL EDUCATION REGULAR YEAR	266.06	R
911531	ATLAS PHONES	TELEPHONE FOR NEW COUNSELOR	JOHN ADAMS MIDDLE SCHOOL	92.35	U
911738	ATLAS PHONES	BB OFFICE PHONES	CURRICULUM AND IMC	5,986.23	U
911557	AVON CAR RENTAL	VAN RENTAL / ROP STUDENTS	R O P	757.75	R
911415	B & H PHOTO	DIGITAL CAMERA	OLYMPIC CONTINUATION SCHOOL	1,213.43	R
911499	B-LINE ELECTRIC INC	SAMOH-RETRACTABLE BACKBOARD	SANTA MONICA HIGH SCHOOL	1,415.00	R
911723	BEST BUY	MULTI-MEDIA PROJECTOR-FACILITY	FACILITY MAINTENANCE	726.86	R
911556	BEVERLY HILLS RENT A CAR	VAN RENTAL / ROP STUDENTS	R O P	541.25	R
911712	BEYOND PLAY	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	573.69	R
911559	BRIDGES TRANSITIONS COMPANY	INSTRUCTIONAL SUPPLIES	R O P	1,493.85	R
911610	BUSINESS PRINTING AND IMAGING	BUSINESS CARDS/ADMIN	JOHN ADAMS MIDDLE SCHOOL	31.85	U
911542	CALIFORNIA CHICKEN CAFE	inservice supplies for SEA	STATE AND FEDERAL PROJECTS	811.88	R
911782	CALIFORNIA DEPT OF EDUCATION	STATE FRAMEWORK	WILL ROGERS ELEMENTARY SCHOOL	1,371.42	R
911690	CALIFORNIA SCHOOL BOARDS ASSN	POLICY UPDATE	STUDENT SERVICES	750.00	U
911587	CALIFORNIA TURF	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	250.00	R
910827	CANON BUSINESS SOLUTIONS-WEST	STAPLES FOR CANON IR6570	LINCOLN MIDDLE SCHOOL	108.25	U



SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER, 2008

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
911703	CANON BUSINESS SOLUTIONS-WEST	Maintenance Agreement	FRANKLIN ELEMENTARY SCHOOL	10,000.00	R
911579	CCP INDUSTRIES INC	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	77.03	U
911619	CENTRAL PHARMACY	EPI- PEN	CHILD DEVELOPMENT CENTER	2,317.94	CD
911692	CHEVRON U.S.A. INC.	MAINT DEPT GAS - JULY 2008	FACILITY MAINTENANCE	974.25	R
911726	CHEVRON U.S.A. INC.	FUEL FOR F.S. VEHICLES	FOOD SERVICES	11,000.00	F
911721	CHILDRENS BOOK WORLD	OPEN ORDER/SUPPLE. MATERIALS	JOHN ADAMS MIDDLE SCHOOL	3,000.00	R
911512	CIERRA, JORGE	REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	75.00	R
911776	CITY OF SANTA MONICA-ACCTG OFF	SM CUPA PROGRAM HMRRP-08/09	FACILITY MAINTENANCE	4,079.00	U
911522	CONSTRUCTION SERVICES CO	SAMOHAI HANDRAIL MODIFICATION	SANTA MONICA HIGH SCHOOL	21,800.00	R
911609	CONSTRUCTION SERVICES CO	BATHROOM REPAIR BARNUM HALL	THEATER OPERATIONS&FACILITY PR	14,600.00	R
911545	COPYLAND INC	CALENDAR/AGENDAS	SAMOHAI STUDENT STORE	7,766.00	U
911552	CORPORATE EXPRESS/US OFFICE	PODIUM FOR AUDITORIUM	JOHN ADAMS MIDDLE SCHOOL	451.40	U
911560	COX PAINT INC	SAMOHAI BEAUTIFICATION-PAINTS	SANTA MONICA HIGH SCHOOL	1,292.27	R
911523	CROWN DISPOSAL CO INC	SAMOHAI FIELD BEAUTIFICATION	SANTA MONICA HIGH SCHOOL	3,724.83	R
911328	CULVER NEWLIN	BIKE RACK DIST OFC BLDG	FACILITY MAINTENANCE	626.39	R
911790	CURRICULUM ASSOC INC	Classroom Supplies	GRANT ELEMENTARY SCHOOL	678.58	R
911628	DAILY BREEZE, THE	BID NOTICE ADS	PURCHASING/WAREHOUSE	378.88	U
910777	DANIELS TIRE SERVICE	Open order for tire purchase	TRANSPORTATION	5,000.00	R
911588	DANIELS TIRE SERVICE	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	250.00	R
911578	DOALL INDUSTRIAL SUPPLY	CUSTODIAL SUPPLIES	FACILITY OPERATIONS	215.29	U
911616	DURHAM TRANSPORTATION	TRANSPORTATION FEES/FIELD TRIP	CHILD DEVELOPMENT CENTER	2,594.33	CD
911655	DURHAM TRANSPORTATION	TRANSPORTATION FEES	CHILD DEVELOPMENT CENTER	2,031.16	CD
911590	ECKHARTS TRAILER HITCH &	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
910671	EDUCATIONAL TESTING SERVICE	Cahsee scoring corrections	CURRICULUM AND IMC	200.00	U
911538	EDUCATIONAL TESTING SERVICE	Advanced Placement Reports	CURRICULUM AND IMC	270.63	U
911543	EL POLLO LOCO	inservice supplies for SEA	STATE AND FEDERAL PROJECTS	811.88	R
911558	ENGLER BROS MOTOR PARTS	INSTRUCTIONAL SUPPLIES	R O P	2,056.75	R
911591	ENGLER BROS MOTOR PARTS	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
911626	EYE ON EDUCATION	PROFESSIONAL DEVELOPMENT	EDISON ELEMENTARY SCHOOL	102.85	U
911675	GALE SUPPLY CO	CUSTODIAL SUPPLIES	WEBSTER ELEMENTARY SCHOOL	1,361.95	U
911724	GOLDEN WEST TRAILER SALES	LANDSCAPE TRAILER-GROUNDS	FACILITY MAINTENANCE	4,342.41	R
911500	GRAVIC PRINCIPIA DIVISION OF	Remark renewal support agrmt	CURRICULUM AND IMC	167.79	U
911516	HAWTHORNE EDUCATION SERVICE	PSYCH MATERIALS	SPECIAL EDUCATION REGULAR YEAR	425.70	R
911566	HEYLER, SIOUX	MILEAGE REIMBURSEMENT	SPECIAL ED SPECIAL PROJECTS	1,500.00	R
911770	IMED	CLASSROOM EQUIPMENT	SANTA MONICA HIGH SCHOOL	81.89	R
911725	IMI-BEV CORE	PART TO REPAIR OVEN AT SAMOHAI	FOOD SERVICES	165.31	F
911592	INSTA-TUNE	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
911504	INTERNATIONAL PERSONNEL MGMT	IPMA-HR MEMBERSHIP	PERSONNEL COMMISSION	145.00	U
911562	J D AUDIO VISUAL INC.	VIDEO SYSTEM	LINCOLN MIDDLE SCHOOL	9,815.80	U
911736	KNOTT'S SOAK CITY	KNOTT'S SOAK CITY	CHILD DEVELOPMENT CENTER	4,367.40	CD
911625	LAKESHORE (PICK UP ONLY)	J. KOHUT SUPPLIES	EDISON ELEMENTARY SCHOOL	108.25	U
911687	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	100.00	U
911693	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	50.00	U
911694	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	50.00	U
911740	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	50.00	U
911768	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
911769	LAKESHORE (PICK UP ONLY)	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	270.00	CD
911786	LAKESHORE (PICK UP ONLY)	Classroom Supplies	GRANT ELEMENTARY SCHOOL	50.00	U
911577	LAW FIRE PROTECTION SERVICES	FIRE EXTINGUISHER SERVICE	FACILITY OPERATIONS	9,500.00	U
911540	LOS ANGELES COUNTY EDUCATION	INSTRUCTIONAL SUPPLIES	R O P	600.00	R
911533	MAKARIAN, TENI	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	1,000.00	R 14b

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER, 2008

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SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
911593	MCKINLEY EQUIPMENT CORP	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
911502	MERION PUBLICATIONS INC	ADVERTISING FOR OCCUP.THERAPY	PERSONNEL COMMISION	795.00	U
911728	NEXTEL COMMUNICATIONS	NEXTELS-FACILITIES DEPT	FACILITY MAINTENANCE	291.43	U
911614	OLIVER WORLDCLASS LABS INC	SMARTBOARD ROOM. 7	EDISON ELEMENTARY SCHOOL	4,059.00	U
911696	ONE MORE STORY INC	ANNUAL SUBSCRIPTION	CHILD DEVELOPMENT CENTER	625.14	CD
911706	ORIENTAL TRADING CO INC	OPEN P.O. FOR SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	200.00	R
911654	ORKIN EXTERMINATORS	DRYWOOD TREATMENT-JAMS 100	FACILITY MAINTENANCE	1,525.00	R
911645	ORUM, LORI	PLAYGROUND PAINTING SUPPLIES	EDISON ELEMENTARY SCHOOL	74.05	U
911761	PACIFIC TREE CARE	SAMOH I BEAUTIFICATION-TREES	SANTA MONICA HIGH SCHOOL	7,700.00	R
911620	PARIS LASER PRINTER REPAIR INC	TONER CARTRIDGE	WILL ROGERS ELEMENTARY SCHOOL	609.24	R
911594	PARTS DISTRIBUTION SERVICES	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
911464	PEARSON ASSESSMENTS	PSYCH MATERIALS	SPECIAL EDUCATION REGULAR YEAR	2,671.27	R
911511	PITTS JR,GREGORY	REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	75.00	R
911783	PREMIER SCHOOL AGENDAS	Student Planners	CABRILLO ELEMENTARY SCHOOL	625.68	R
911521	PSYCHCORP	PSYCH MATERIALS	SPECIAL EDUCATION REGULAR YEAR	4,455.66	R
911546	REGALADO,ELIAS	SAMOH I IRRIGATION REPAIRS	SANTA MONICA HIGH SCHOOL	19,400.00	R
911527	REHABMART LLC	PHYSICAL THERAPY MATERIALS	SPECIAL EDUCATION REGULAR YEAR	778.95	R
911646	RESPOND SYSTEMS	First Aid Products/Transp.	TRANSPORTATION	136.50	R
911526	RIFTON EQUIPMENT	LOW INCIDENCE ORDER	SPECIAL EDUCATION REGULAR YEAR	405.94	R
911513	SAMMONS PRESTON INC	PROTOCOLS	SPECIAL EDUCATION REGULAR YEAR	353.33	R
911595	SANTA MONICA FORD	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	250.00	R
911596	SANTA MONICA RADIATOR	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	100.00	R
911798	SANTA MONICA STAR	ADVERTISING	ADULT EDUCATION CENTER	470.89	A
911689	SCHOOL SPECIALTY INC	OPEN P.O. FOR SUPPLIES FOR SY	WILL ROGERS ELEMENTARY SCHOOL	1,084.08	R
911700	SCHOOL SPECIALTY INC	Classroom Supplies	GRANT ELEMENTARY SCHOOL	318.58	U
911715	SCHOOL SPECIALTY INC	CLASSROOM SUPPLIES	SPECIAL EDUCATION REGULAR YEAR	802.63	R
911429	SEHI COMPUTER PRODUCTS	INK FOR STUDENT ID'S	SANTA MONICA HIGH SCHOOL	584.64	R
911487	SEHI COMPUTER PRODUCTS	INK CARTRIDGES	SANTA MONICA HIGH SCHOOL	1,766.64	U
911612	SEHI COMPUTER PRODUCTS	LASER PRINTER	JOHN ADAMS MIDDLE SCHOOL	755.59	R
911658	SIMON, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	337.62	CD
911555	SIMS WELDING SUPPLY COMPANY	INSTRUCTIONAL SUPPLIES	R O P	135.31	R
911444	SIR SPEEDY PRINTING #0245	PRINT BUSINESS CARDS	PERSONNEL COMMISION	28.15	U
911510	SIR SPEEDY PRINTING #0245	BUS.CARDS:EATON & KAMIBAYASHI	FACILITY MAINTENANCE	112.58	R
911529	SIR SPEEDY PRINTING #0245	OPEN ORDER/PRINTING	CHILD DEVELOPMENT CENTER	5,000.00	CD
911550	SIR SPEEDY PRINTING #0245	PRINT BUSINESS CARDS	SANTA MONICA HIGH SCHOOL	28.15	U
911568	SIR SPEEDY PRINTING #0245	PRINT BUSINESS CARDS	SANTA MONICA HIGH SCHOOL	28.15	U
911617	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	CHILD DEVELOPMENT CENTER	28.15	CD
911635	SIR SPEEDY PRINTING #0245	PRINT BUSINESS CARDS	JOHN ADAMS MIDDLE SCHOOL	28.15	U
911657	SIR SPEEDY PRINTING #0245	BUSINESS CARDS	JOHN MUIR ELEMENTARY SCHOOL	28.15	U
911660	SIR SPEEDY PRINTING #0245	printing services	CURRICULUM AND IMC	2,165.00	U
911733	SIR SPEEDY PRINTING #0245	PRINT PARENT HANDBOOK/CALENDAR	MCKINLEY ELEMENTARY SCHOOL	1,500.00	R
911611	SMART & FINAL	REFRESHMENTS FOR STAFF MEETING	JOHN ADAMS MIDDLE SCHOOL	300.00	R
911505	SMART & FINAL #315	NON INSTRUCTIONAL SUP./VAPA	CURRICULUM AND IMC	405.94	U
911597	SO CAL TRACTOR SALES	OPEN ORDER OPERATIONS VEHICLES	GROUNDS MAINTENANCE	200.00	R
911797	SOCIAL STUDIES SCHOOL SVCS	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	505.82	R
911663	SOUTHWEST SCHOOL SUPPLY	SCHOOL SUPPLIES 08-09	EDISON ELEMENTARY SCHOOL	999.00	U
911685	SOUTHWEST SCHOOL SUPPLY	Classroom supplies	GRANT ELEMENTARY SCHOOL	47.57	U
911750	SOUTHWEST SCHOOL SUPPLY	Supplies Office/Class	CABRILLO ELEMENTARY SCHOOL	1,000.00	R
911530	SPECTRA/SHAW CONTRACT FLOORING	SAMOH I BEAUTIFICATION-TILES	SANTA MONICA HIGH SCHOOL	8,275.50	R
911643	SPEEDO ELECTRIC CO	Tachograph replacem. /Reg. Ed.	TRANSPORTATION	464.51	R
911644	SPEEDO ELECTRIC CO	Tach repair/Regular Ed.	TRANSPORTATION	215.48	R

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF SEPTEMBER, 2008

PAGE 4

U-GENERAL FUND, UNRESTRICTED R-GENERAL FUND, RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA  
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL  
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
911561	STAPLES BUSINESS ADVANTAGE	inservices supplies for SEA	CURRICULUM AND IMC	270.63	R
911758	STAPLES BUSINESS ADVANTAGE	OPEN P.O. FOR SY 08-09	WILL ROGERS ELEMENTARY SCHOOL	500.00	R
911623	STAPLES/P-U/SANTA MONICA/WILSH	J.KOHUT SUPPLIES	EDISON ELEMENTARY SCHOOL	108.25	U
911688	STAPLES/P-U/SANTA MONICA/WILSH	Classroom Supplies	GRANT ELEMENTARY SCHOOL	150.00	U
911746	STAPLES/P-U/SANTA MONICA/WILSH	OPEN P.O. FOR SUPPLIES 08-09	WILL ROGERS ELEMENTARY SCHOOL	500.00	R
911520	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/PROJECT ORGANIZERS	CHILD DEVELOPMENT CENTER	2,244.56	CD
911532	STAPLES/P-U/VENICE/LINCOLN BL	ADMIN SUPPLIES/NEW COUNSELOR	JOHN ADAMS MIDDLE SCHOOL	100.00	U
911547	STAPLES/P-U/VENICE/LINCOLN BL	CLASSROOM SUPPLIES	SANTA MONICA HIGH SCHOOL	300.00	U
911742	STAPLES/P-U/VENICE/LINCOLN BL	OPEN ORDER/OFFICE SUPPLIES	CHILD DEVELOPMENT CENTER	4,000.00	CD
911759	STAPLES/P-U/VENICE/LINCOLN BL	INSTRUCTIONAL SUPPLIES	JOHN MUIR ELEMENTARY SCHOOL	200.00	R
911741	STAPLES/P-U/WLA/CUST#240174490	Classroom Supplies	GRANT ELEMENTARY SCHOOL	100.00	U
911785	STAPLES/P-U/WLA/CUST#240174490	Classroom Supplies	GRANT ELEMENTARY SCHOOL	200.00	U
911767	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	75.00	CD
911784	TARGET STORES	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	300.00	CD
911598	TAYLOR DUNN CO	OPEN ORDER OPERATIONS VEHICLES	GROUND'S MAINTENANCE	100.00	R
911599	TCI - BERLIN TIRE CENTERS LLC	OPEN ORDER OPERATIONS VEHICLES	GROUND'S MAINTENANCE	200.00	R
911691	TEACHER DIRECT	Classroom Supplies	GRANT ELEMENTARY SCHOOL	54.49	U
911554	TOUCHLINE SOFTWARE	WORK PERMIT SOFTWARE RENEWAL	R O P	297.69	R
911763	TOYS-R-US	OPEN ORDER/INSTRUCTIONAL	CHILD DEVELOPMENT CENTER	150.00	CD
911637	TRI-BEST VISUAL DISPLAY	CORK BOARD FOR ROOM 7	EDISON ELEMENTARY SCHOOL	218.70	U
911727	VIDEO TRAINING INC	OPEN ORDER-VIDEO TRAINING	FACILITY MAINTENANCE	1,500.00	R
911503	VIRCO MFG CORP	CAFETERIA CHAIRS	LINCOLN MIDDLE SCHOOL	1,461.92	R
911506	VONS STORE #2262	MEETING SUPPLIES	CURRICULUM AND IMC	93.10	U
911600	WARREN DISTRIBUTING INC.	OPEN ORDER OPERATIONS VEHICLES	GROUND'S MAINTENANCE	500.00	R
911601	WESTERN LAWN EQUIPMENT CO	OPEN ORDER OPERATIONS VEHICLES	GROUND'S MAINTENANCE	100.00	R
911474	WESTERN PSYCHOLOGICAL	ASSESSMENT MATERIALS	SPECIAL EDUCATION REGULAR YEAR	3,424.35	R
911603	WESTSIDE TRANSMISSION FLEETS	OPEN ORDER OPERATIONS VEHICLES	GROUND'S MAINTENANCE	250.00	R
911604	YALE/CHASE MATERIALS HANDLING	OPEN ORDER OPERATIONS VEHICLES	GROUND'S MAINTENANCE	250.00	R
911710	YALE/CHASE MATERIALS HANDLING	TAYLOR DUNN CARRIERS	FACILITY MAINTENANCE	22,003.96	R
** NEW PURCHASE ORDERS				316,711.50	
<b>** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES **</b>					
911791	ALLIED INDUSTRIES INC.	N2 JOHN ADAMS ABESTOS SERVICE	JOHN ADAMS MIDDLE SCHOOL	3,195.11	X
911729	APPLE COMPUTER CORP	MODEL CLASS - COMPUTERS	LINCOLN MIDDLE SCHOOL	38,793.65	BB
911605	AT&T	SWITCHES	INFORMATION SERVICES	51,843.55	BB
911607	AT&T	SWITCHES	SANTA MONICA HIGH SCHOOL	23,509.94	BB
911789	ATC GROUP SERVICES INC.	N2 JOHN ADAMS ASBESTOS SERVICES	JOHN ADAMS MIDDLE SCHOOL	2,836.00	X
911719	B-LINE ELECTRIC INC	INSTALLATION OF CABLES WA WEST	CHILD DEVELOPMENT CENTER	1,404.09	BB
911756	CORPORATE EXPRESS	CUSTOM CABINET COUNTER UNIT	BB BUSINESS SERVICES	1,667.05	BB
911708	DAILY BREEZE, THE	PROJ BB BID ADVERTISEMENTS	BUSINESS SERVICES	1,000.00	BB
911630	DIGITAL NETWORKS INC.	JAMS TECHNOLOGY UPGRADES	JOHN ADAMS MIDDLE SCHOOL	11,203.00	BB
911631	DIGITAL NETWORKS INC.	TECHNOLOGY UPGRADE SAMOHI	LINCOLN MIDDLE SCHOOL	11,459.00	BB
911632	DIGITAL NETWORKS INC.	TECHNOLOGY UPGRADE SAMMOHI	SANTA MONICA HIGH SCHOOL	11,972.00	BB
911795	J DREYFUSS & ASSOCIATES INC	DOOR/WALL INFILL CONSTRUCTION	OLYMPIC CONTINUATION SCHOOL	3,989.57	X
911796	PSOMAS	SURVEY NAVD88 DATUM WORK	JOHN ADAMS MIDDLE SCHOOL	800.00	X
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATON/NEW CONSTRUCTION/DEVELOPER FEES				163,672.96	

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2007/2008

RECOMMENDATION NO. A.10

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$5,386.00 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$5,386.00 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, [www.smmusd.org](http://www.smmusd.org).

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

BOE Date: 09/04/08

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 425.00	\$ 75.00		Metro Calvary Chapel	General Supplies and Materials
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000					
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000					
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000					
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000					
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000					
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000					
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000					
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000					
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000					
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000					
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000					
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 300.00 \$ 150.00	\$ - \$ -		Marsha Jones Moutrie Santa Monica-Malibu Council of PTA	Scholarship for Jonathan Shippey Scholarship for Esteban Huerta
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 850.00	\$ -		Heal The Bay	Field Trip

BOE Date: 09/04/08

## Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000					
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 2,700.00 \$ 300.00 \$ 297.00 \$ 289.00	\$ - \$ - \$ - \$ -		Nat'l Academy of Recording Arts Various Various Various	General Supplies and Materials Transcripts Transcripts Transcripts
<b>Barnum Hall</b> 01-91150-0-00000-00000-8699-015-0000					
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000					
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000					
<b><u>Others:</u></b>					
<b><u>Superintendent's Office</u></b> 01-90120-0-00000-00000-8699-020-0000					
<b><u>Educational Services</u></b> 01-90120-0-00000-00000-8699-030-0000					
<b><u>Student &amp; Family Services</u></b> 01-90120-0-00000-00000-8699-040-0000					
<b><u>Special Education</u></b> 01-90120-0-00000-00000-8699-044-0000					
<b><u>Information Services</u></b> 01-90120-0-00000-00000-8699-054-0000					
<b><u>Food and Nutrition Services</u></b> 01-90120-0-00000-00000-8699-057-0000					
<b><u>District</u></b> 01-90120-0-00000-00000-8699-090-0000					
<b>TOTAL</b>	<b>\$ 5,311.00</b>	<b>\$ 75.00</b>	<b>\$ -</b>		

BOE Date: 09/04/08

## Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>JAMS</b> 01-90120-0-00000-00000-8699-011-0000	\$ 219,401.21	\$ 425.00	\$ 75.00	\$ 219,901.21	\$ 4,750.00 \$ 100.00		\$ 4,750.00 \$ 100.00
<b>Adult Education</b> 11-90120-0-00000-00000-8699-090-0000	\$ 3,396.07			\$ 3,396.07			
<b>Alternative (SMASH)</b> 01-90120-0-00000-00000-8699-009-0000							
<b>Cabrillo</b> 01-90120-0-00000-00000-8699-017-0000	\$ 76,312.50			\$ 76,312.50	\$ 1,268.56		\$ 1,268.56
<b>CDS</b> 12-90120-0-00000-00000-8699-070-0000	\$ 1,384.67			\$ 1,384.67	\$ 4,963.00		\$ 4,963.00
<b>Edison</b> 01-90120-0-00000-00000-8699-001-0000	\$ 64,257.26			\$ 64,257.26	\$ 200.00		\$ 200.00
<b>Franklin</b> 01-90120-0-00000-00000-8699-002-0000	\$ 1,105.32			\$ 1,105.32			
<b>Grant</b> 01-90120-0-00000-00000-8699-003-0000	\$ 3,529.46			\$ 3,529.46	\$ 65.88		\$ 65.88
<b>Lincoln</b> 01-90120-0-00000-00000-8699-012-0000	\$ 43,219.77			\$ 43,219.77			
<b>Malibu High School</b> 01-90120-0-00000-00000-8699-010-0000 <i>Malibu Shark Fund - Resource #90141</i>	\$ 103,398.91			\$ 103,398.91			
<b>McKinley</b> 01-90120-0-00000-00000-8699-004-0000	\$ 83,908.80			\$ 83,908.80			
<b>Muir</b> 01-90120-0-00000-00000-8699-005-0000	\$ 62,286.69			\$ 62,286.69			
<b>Olympic HS</b> 01-90120-0-00000-00000-8699-014-0000	\$ 6,716.16	\$ 450.00	\$ -	\$ 7,166.16			
<b>Rogers</b> 01-90120-0-00000-00000-8699-006-0000	\$ 81,602.54	\$ 850.00	\$ -	\$ 82,452.54	\$ 150.00		\$ 150.00
<b>Roosevelt</b> 01-90120-0-00000-00000-8699-007-0000	\$ 137,863.03			\$ 137,863.03	\$ 100.00		\$ 100.00
<b>Samohi</b> 01-90120-0-00000-00000-8699-015-0000	\$ 139,211.65	\$ 3,586.00	\$ -	\$ 142,797.65	\$ 4,825.00 \$ 100.00		\$ 4,825.00 \$ 100.00
<b>Pt. Dume Marine Science</b> 01-90120-0-00000-00000-8699-019-0000	\$ 141,266.20			\$ 141,266.20			
<b>Webster</b> 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$ 12,670.00			

BOE Date: 09/04/08

Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
<b>ALL OTHER LOCATIONS:</b>							
<b>Superintendent's Office</b> 01-90120-0-00000-00000-8699-020-0000	\$ 50,000.00			\$ 50,000.00			
<b>Educational Services</b> 01-90120-0-00000-00000-8699-030-0000	\$ 243,866.83			\$ 243,866.83	\$ 23,920.00		\$ 23,920.00
<b>Student and Family Support Services</b> 01-90120-0-00000-00000-8699-041-0000	\$ 325.00			\$ 325.00			
<b>Special Education</b> 01-90120-0-00000-00000-8699-044-0000	\$ 1,000.00			\$ 1,000.00			
<b>Information Services</b> 01-90120-0-00000-00000-8699-054-0000	\$ 2,000.00			\$ 2,000.00			
<b>District</b> 01-90120-00000-0-00000-8699-090-0000							
<b>Food &amp; Nutrition Services</b> 01-90120-0-00000-00000-8699-070-0000	\$ 9,207.84			\$ 9,207.84			
<b>TOTAL GIFTS</b>	<b>\$ 1,487,929.91</b>	<b>\$ 5,311.00</b>	<b>\$ 75.00</b>	<b>\$1,493,315.91</b>	<b>\$ 40,442.44</b>	<b>\$ -</b>	<b>\$ 40,442.44</b>
			Total Equity Fund 15% Contribs.				
<b>Total Cash Gifts for District:</b>		<b>\$ 5,311.00</b>	<b>\$ 75.00</b>			Total In-Kind Gifts:	\$ -



TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVE HAZARDOUS MATERIALS INVESTIGATION AND REPORT  
PROPOSAL FROM ATC ASSOCIATES, FOR OLYMPIC HIGH SCHOOL  
RELOCATABLES FOR MEASURE "BB" PROJECTS - RFQ #9.05

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve ATC Associates proposal to provide a hazardous materials investigation and report for the Olympic High School relocatables demolition in the amount of \$14,343.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-~~0500~~14-2600

Description: Independent Contractor / Consultant

COMMENTS: Prior to demolition of the relocatables at Olympic High School, the District will require the services of ATC Associates to verify asbestos and lead containing materials and air quality, provide reports detailing the findings, and recommendations for removal and demolition.

The BOE approved ATC Associates as the District's Hazardous Materials consultant at the 7/24/08 meeting. It was stated then that a project letter scope and cost proposal will be recommended for approval by the Board at the time of each project assignment.

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT **UPDATE**

RE: APPROVE AGREEMENT WITH GLENN LUKOS ASSOCIATES FOR  
BIOLOGIST STUDY REPORT SERVICES FOR MALIBU HIGH SCHOOL  
ATHLETIC FIELD LIGHTING PROJECT FOR MEASURE "BB"

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Glenn Lukos Associates to provide a biological study and recommendation for the athletic field lighting project, for the Measure "BB" program, in the amount of \$11,800, for a total contract amount of \$27,800.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600

Description: Independent Contractor / Consultant

COMMENTS: The district is in the planning and design phase for the lighting of the athletic field at the Malibu High School. A biological study of the effects of the lighting will be required by the Coastal Commission prior to approval of the project. A previous proposal for biological services (Landscape Monitoring) was approved by the board on 7/24/08 for Glenn Lukos Associates for \$16,000. This proposal will be Change Order #1 to that agreement in the amount of \$TBD, for a total of \$TBD.

Original Contract Amount:	\$16,000
<u>Change Order #1:</u>	<u>\$11,800</u>
Total:	\$27,800

This scope of work was anticipated in the cost projections for the Measure BB budgets.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: APPROVAL OF CEQA CONSULTING SERVICES TO EDAW, INC., AT  
SAMOHI, FOR MEASURE "BB" PROJECTS

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve EDAW, Inc, to provide CEQA consulting services for SAMOHI, in an amount not to exceed \$180,757, for the Measure "BB" Projects.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-015-2600

Description: Independent Contractor / Consultant

COMMENTS: This CEQA consulting firm will provide services to the district for the SAMOHI project. The amount of the proposal will depend on the outcome of the Initial Study (IS). If the IS indicates that a Mitigated Negative Declaration (MND) is appropriate, the proposal amount will be \$131,394. If the IS indicates that an Environmental Impact Report (EIR) is required, the proposal amount will be \$180,757. In order to begin the IS process to be able to make a determination, it is recommended that the board approve EDAW to proceed and take the appropriate action following the IS.

The firm's rate schedules are available for review in the Purchasing Office.

This scope of work was anticipated in the cost projections for the Measure BB budget.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: INCREASE SCOPE FOR ARCHITECTURAL SERVICES FOR JOHN  
ADAMS MIDDLE SCHOOL - OSBORN/KONING EIZENBERG - CHANGE  
ORDER #4

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Change Order #4 to the contract with Osborn/Koning Eizenberg to provide for an accelerated schedule to complete a portion of the landscape scope of work at John Adams Middle School, in an amount not to exceed \$75,000, for a total contract amount of \$2,368,765.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-011-2600

Description: Consultant Services

COMMENTS: The Board of Education approved revisions to the Measure "BB" scope of work at John Adams Middle School project during the board meeting of July 24, 2008. These revisions included the incorporation of a green fringe buffer between the artificial turf field currently being installed by Santa Monica College and the main campus.

The artificial turf field is scheduled to be completed by October 2008. The area between the artificial turf and the other parts of the campus will remain undeveloped. District staff requested a fee proposal from Osborn/Koning Eizenberg for their additional services associated with accelerating the documentation of this scope of work in order to begin construction as early as Summer 2009.

*(Continued on Next Page)*

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$493,220
CHANGE ORDER #1 (ROGERS LC)	\$100,620
CHANGE ORDER #2 (DD/CD/CA)	\$1,661,925
CHANGE ORDER #3 (John Adams MS add'l services)	\$38,000
CHANGE ORDER #4 (John Adams MS add'l services)	\$75,000
TOTAL CONTRACT AMOUNT	\$2,368,765

This scope of work was anticipated in the cost projections for the Measure "BB" budget.

MOTION MADE BY: Ms. Leon-Vazquez  
 SECONDED BY: Dr. Escarce  
 STUDENT ADVISORY VOTE: N/A  
 AYES: All (7)  
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ

RE: ADOPT RESOLUTION NO. 08-05 - GANN AMENDMENT

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve the attached resolution.

COMMENT: Under the Gann Initiative, which was passed by the State electorate as Proposition 4 in 1979, all agencies of the State must calculate an appropriations limit that cannot be exceeded on a year-to-year basis. The formula for the calculation is statutorily set. The resolution and report are attached.

Additionally, the Board of Education must adopt a Resolution asserting that the appropriations in the previous and budget years do not exceed that limitation.

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 08-05

DISTRICT APPROPRIATIONS LIMITS FOR 2007-08  
AND PROJECTED LIMITS FOR 2008-09

**WHEREAS**, in November of 1979, the California Electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

**WHEREAS**, the provisions of that Article establish maximum appropriations limitations, commonly called "Gann Limits", for public agencies, including school districts; and,

**WHEREAS**, the District must establish a revised Gann Limit for the 2007-08 fiscal year and a projected Gann Limit for the 2008-09 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that this Board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2007-08 and 2008-09 fiscal years are made in accord with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the Budget for the 2007-08 and 2008-09 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provide copies of this Resolution along with the appropriate attachments to interested citizens of this District.

Passed and adopted by the Board of Education of the Santa Monica-Malibu Unified School District, Los Angeles County, State of California, this 4<sup>th</sup> day of September, 2008.

AYES: *All (7)*  
NOES: *None (0)*  
ABSTAIN: *None (0)*  
ABSENT: *None (0)*



TIM CUNEO

Interim Superintendent and Secretary  
to the Board of Education

*9-4-08*  
Date

	2007-08 Calculations			2008-09 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>A. PRIOR YEAR DATA</b> (2006-07 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	<b>2006-07 Actual</b>			<b>2007-08 Actual</b>		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	62,484,172.49		62,484,172.49			63,549,577.62
2. PRIOR YEAR GANN ADA (Preload/Line B9, PY column)	11,657.88		11,657.88			11,355.30
ADJUSTMENTS TO PRIOR YEAR LIMIT	<b>Adjustments to 2006-07</b>			<b>Adjustments to 2007-08</b>		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)		0.00				0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
<b>B. CURRENT YEAR GANN ADA</b> (2007-08 data should tie to Principal Apportionment Attendance Software reports)	<b>2007-08 P2 Report</b>			<b>2008-09 P2 Estimate</b>		
1. Total K-12 ADA (Form A, Line 10)	11,083.26		11,083.26	10,820.00		10,820.00
2. ROC/P ADA (Form A, Line 12)			0.00			0.00
3. Total Charter Schools ADA (Form A, Line 26)	0.00		0.00	0.00		0.00
4. Total Supplemental Instructional Hours (Form A, Lines 21 and 27)	190,425.00		190,425.00	244,791.00		244,791.00
5. Divide Line B4 by 700 (Round to 2 decimal places)			272.04			349.70
6. TOTAL P2 ADA (Lines B1 through B3 plus B5)			11,355.30			11,169.70
OTHER ADA (From Principal Apportionment Attendance Software)						
7. Apprentice Hours - High School						
8. Divide Line B7 by 525 (Round to 2 decimal places)			0.00			0.00
9. TOTAL CURRENT YEAR GANN ADA (Sum Lines B6 plus B8)			11,355.30			11,169.70
<b>C. LOCAL PROCEEDS OF TAXES</b> TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	<b>2007-08 Actual</b>			<b>2008-09 Budget</b>		
1. Homeowners' Exemption (Object 8021)	386,432.44		386,432.44	386,432.00		386,432.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	451,639.07		451,639.07	475.00		475.00
4. Secured Roll Taxes (Object 8041)	36,322,642.35		36,322,642.35	37,004,213.00		37,004,213.00
5. Unsecured Roll Taxes (Object 8042)	1,487,989.50		1,487,989.50	1,928,535.00		1,928,535.00
6. Prior Years' Taxes (Object 8043)	2,348,920.23		2,348,920.23	2,453,310.00		2,453,310.00
7. Supplemental Taxes (Object 8044)	87,178.52		87,178.52	56,147.00		56,147.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	(2,685,825.44)		(2,685,825.44)	(138,878.00)		(138,878.00)
9. Penalties and Int. from Delinquent Taxes (Object 8048)	63,729.59		63,729.59	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (Objects 8047 & 8625) (Only if not counted in redevelopment agency's limit)	880,161.00		880,161.00	970,353.00		970,353.00
12. Parcel Taxes (Object 8621)	3,916,596.52		3,916,596.52	10,245,486.00		10,245,486.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	6,546,718.34		6,546,718.34	0.00		0.00
14. Penalties and Int. from Delinquent Non-Revenue Limit Taxes (Object 8629) (Only those for the above taxes)	113,876.52		113,876.52	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)	0.00		0.00	0.00		0.00
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	49,920,058.64	0.00	49,920,058.64	52,906,073.00	0.00	52,906,073.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	49,920,058.64	0.00	49,920,058.64	52,906,073.00	0.00	52,906,073.00



	2007-08 Calculations			2008-09 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
<b>EXCLUDED APPROPRIATIONS</b>						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			1,150,591.45			1,229,411.00
<b>OTHER EXCLUSIONS</b>						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			1,150,591.45			1,229,411.00
<b>STATE AID RECEIVED (Funds 01, 09, and 62)</b>						
24. Revenue Limit State Aid - Current Year (Object 8011)	27,323,905.34		27,323,905.34	22,538,009.00		22,538,009.00
25. Revenue Limit State Aid - Prior Years (Object 8019)	23,676.46		23,676.46	0.00		0.00
26. Supplemental Instruction - CY (Res. 0000, Object 8311)	813,226.00		813,226.00	607,130.00		607,130.00
27. Supplemental Instruction - PY (Res. 0000, Object 8319)	0.00		0.00	0.00		0.00
28. Comm Day Sch Addl Funding - CY (Rs. 2430, Ob 8311)	46,545.00		46,545.00	0.00		0.00
29. Comm Day Sch Addl Funding - PY (Rs. 2430, Ob 8319)	0.00		0.00	0.00		0.00
30. ROC/P Apportionment - CY (Res. 6350, Object 8311)	0.00		0.00	0.00		0.00
31. ROC/P Apportionment - PY (Res. 6350, Object 8319)	0.00		0.00	0.00		0.00
32. Charter Schs. Gen. Purpose Entitlement (Object 8015)	0.00		0.00	0.00		0.00
33. Charter Schs. Categorical Block Grant (Object 8480)	0.00		0.00	0.00		0.00
34. Class Size Reduction, Grades K-3 (Object 8434)	3,310,461.00		3,310,461.00	3,088,085.00		3,088,085.00
35. Class Size Reduction, Grade 9 (Object 8435)	0.00		0.00	0.00		0.00
36. SUBTOTAL STATE AID RECEIVED (Lines C24 through C35)	31,517,813.80	0.00	31,517,813.80	26,233,224.00	0.00	26,233,224.00
<b>ADD BACK TRANSFERS TO COUNTY</b>						
37. County Office Funds Transfer (Form RL, Line 32)	7,118.00		7,118.00	7,113.00		7,113.00
38. TOTAL STATE AID (Lines C36 plus C37)	31,524,931.80	0.00	31,524,931.80	26,240,337.00	0.00	26,240,337.00
<b>DATA FOR INTEREST CALCULATION</b>						
39. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	120,722,331.94		120,722,331.94	111,246,207.00		111,246,207.00
40. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	1,229,122.08		1,229,122.08	800,000.00		800,000.00
<b>APPROPRIATIONS LIMIT CALCULATIONS</b>						
<b>D. PRELIMINARY APPROPRIATIONS LIMIT</b>						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			62,484,172.49			63,549,577.62
2. Inflation Adjustment			1.0442			1.0429
3. Program Population Adjustment (Lines B9 divided by [A2 plus A7]) (Round to four decimal places)			0.9740			0.9837
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			63,549,577.62			65,195,558.07
<b>APPROPRIATIONS SUBJECT TO THE LIMIT</b>						
5. Local Revenues Excluding Interest (Line C18)			49,920,058.64			52,906,073.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B9 or \$2,400; but not greater than Line C38 or less than zero)			1,362,636.00			1,340,364.00
b. Maximum State Aid in Local Limit (Lesser of Line C38 or Lines D4 minus D5 plus C23; but not less than zero)			14,780,110.43			13,518,896.07
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			14,780,110.43			13,518,896.07
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C40 divided by [Lines C39 minus C40] times [Lines D5 plus D6c])			665,514.02			481,138.98
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			50,585,572.66			53,387,211.98
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C38 or less than zero)			14,114,596.41			13,037,757.09
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			50,585,572.66			
b. State Subventions (Line D8)			14,114,596.41			
c. Less: Excluded Appropriations (Line C23)			1,150,591.45			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			63,549,577.62			

[illegible]

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.16

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

**ADDITIONAL ASSIGNMENTS**

**SANTA MONICA HIGH SCHOOL**

Stevens, Maria 4 hrs @\$40.46

7/1/08-8/26/08

Est Hrly/\$162

TOTAL ESTABLISHED HOURLY \$162

Comment: Summer Freshman Camp  
01-Gifts - Equity Fund

**HOURLY TEACHERS**

**PUPIL SERVICES**

Beatty, Carol	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Cairns, John	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Cierra, Jorge	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Devincentis-Waul, E.	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Dworin, Jeanne	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Fisher-Lerer	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Gutierrez, Yesenia	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Murphy, Letitia	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Nichols, Sharon	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Orloss, Warren	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Pitts, Gregory	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Saenz, Debbie	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Santiago, Joan	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----
Toppel, Diane	\$40.46, as needed	9/1/08-6/30/09	Est Hrly/\$----

TOTAL ESTABLISHED HOURLY \$----

Comment: Home Instructor  
01-Special Education - 50%  
01-Unrestricted Resource - 50%

**TOTAL ESTABLISHED HOURLY = \$ 162**

**ELECTIONS**

**TENURED CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
McCraw, Renee/2 <sup>nd</sup> Grade McKinley Elementary	100% [repl. J. Snyder - LOA]	8/28/08
Seymore, Robert/Math-Sci Lincoln Middle School	100% [repl. A. McCray]	8/28/08

**PROBATIONARY CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Bitner, Elizabeth/SDC-IS Santa Monica HS	100% [repl. K. Tabis]	8/28/08
Borkgren, Christopher/RSP Santa Monica HS	100% [new position]	8/28/08

Collins, Carolyn/Speech Special Education	100% [repl. S. Freiman-Ross]	8/28/08
Ervin, Jordon/Soc Studies Malibu High School	100% [repl. A. Silva]	8/28/08
Everage, Marla/SDC-NS Santa Monica HS	100% [repl. E. Kim]	8/28/08
Fagen, Barbara/Math Johns Adams MS	100% [repl. Torres (trnsfr)]	8/28/08
Gonzalez, Maria/Spanish Santa Monica HS	100% [repl. Gatell (trnsfr)]	8/28/08
Greathouse, Cristina/SDC-NS Rogers Elementary	100% [repl. K. Rues]	8/28/08
Gutierrez, Sofia/Pre-School Child Develop/Adams	100% [repl. H. Landgraf]	8/29/08
Hacker, Thomas/Art Malibu High School	100% [repl. D. Rickard]	8/28/08
Janert, Kathleen/Band Santa Monica HS	100% [repl. A. Ramierez]	8/28/08
Jones, David/Art Santa Monica HS	100% [repl. B. Schwartz]	8/28/08
Kohut, Jennifer/5 <sup>th</sup> Grade Edison Elementary	50% [new position]	8/28/08
Landgraf, Heidi/School-Age Child Develop/Roosevelt	50% [new position Prob II - rehire]	8/29/08
Loc, Dalia/2 <sup>nd</sup> Grade Franklin Elementary	100% [repl. L. Haydel]	8/28/08
Loch, Amy/Choral Music Malibu High School	60% [repl. A. Khaefi]	8/28/08
Lopez, David/SDC-IS Lincoln MS	100% [repl. Reilly/Conrad]	8/28/08
Minck, Katrina/Science Lincoln MS	100% [repl. J. Anderson]	8/28/08
Moen, JoDee/RSP Santa Monica HS	100% [repl. P. Gaul]	8/28/08
Murphy, Anne/SDC-IS McKinley Elementary	100% [repl. E. Andreani]	8/28/08
Robinson, Elaine/4 <sup>th</sup> Grade Franklin Elementary	100% [repl. H. McCullough]	8/28/08
Rodstrom, Jennifer/1 <sup>st</sup> Grade Franklin Elementary	100% [repl. A. Brown]	8/28/08

Rowton, Russell/English Santa Monica HS	100% [repl. D. Danesi Prob II - rehire]	8/28/08
Schmid, Sieglinda/SDC-NS Grant Elementary	100% [repl. L. Crane]	8/28/08
Sever, Pamela/SDC-NS Santa Monica HS	100% [repl. D. Fragoso]	8/28/08
Sherman, Wynn/RSP Lincoln MS	100% [repl. E. Evans]	8/28/08
Surrago, Michael/English Santa Monica HS	100% [repl. Kennedy/Mayle]	8/28/08
Ustation, Tina/RSP Santa Monica HS	100% [repl. W. Nemeth]	8/28/08
Valdez, Guillermo/Interv. Couns John Adams MS	100% [repl. Stukin]	8/28/08
Webb, Kitaro/English Santa Monica HS	100% [repl. J. Lutz]	8/28/08
<b><u>TEMPORARY CONTRACTS</u></b>		
<b><u>Name/Assignment/Location</u></b>	<b><u>Not to Exceed</u></b>	<b><u>Effective</u></b>
Bickert, Katherine/Kindergarten Franklin Elementary	100% [LOA - Akins]	8/28/08-6/19/09
Carpenter, Mary/Kindergarten McKinley Elementary	100% [LOA - H. Shapiro]	8/28/08-6/19/09
Jeffries, Mark/Math Lincoln MS	100% [LOA - S. Wright]	8/28/08-6/19/09
Lima, Alaina/Humanities Lincoln MS	100% [LOA - K. Haenske]	8/28/08-6/19/09
Mowry, Kristen/3 <sup>rd</sup> Grade McKinley Elementary	100% [LOA - Taslimi]	8/28/08-6/19/09
Turner, Robert/Speech Special Education	100% [repl. - R. Ammons]	8/28/08-6/19/09
<b><u>SUBSTITUTE TEACHERS</u></b>		
<b><u>LONG-TERM SUBSTITUTES</u></b>		
<b><u>(@\$210.00 Daily Rate)</u></b>		
Holland, Brandi	8/22/08-1/22/09	
Vasquez, Martha	8/22/08-1/2/09	
<b><u>PREFERRED SUBSTITUTES</u></b>		
<b><u>(@\$162.00 Daily Rate)</u></b>		
McCullough, Helen	8/22/08	
Teague, Linda	8/22/08	
Wright, Samantha	8/22/08	

REGULAR DAY-TO-DAY SUBSTITUTES

(@\$138.00 Daily Rate)

Shoemaker, Deirdre 8/22/08

**CHANGE IN ASSIGNMENT**

Effective

Anderson, Meredith 8/28/08

John Adams MS/Language Arts

From: 100%

To: 80%

Breceda, Brenda 8/28/08

John Adams MS/Language Arts

From: 80%

To: 100%

Murdock, Sheryl 8/28/08

Cabrillo Elementary/K-1<sup>st</sup>

From: 20%/Webster Elementary

To: 100%/Cabrillo Elementary

**LEAVE OF ABSENCE (with pay)**

Name/Location

Effective

Ramirez, Laura 8/29/08-10/22/08  
Child Develop Svcs [maternity]

Stauffer, Nathaniel 10/6/08-11/12/08  
Lincoln Middle School [CFRA]

Tolentino Stauffer, Aimee 9/8/08-9/10/08  
Lincoln Middle School [CFRA]

**LEAVE OF ABSENCE (without pay)**

Name/Location

Effective

Anderson, Meredith 8/28/08-6/19/08  
John Adams Middle School [personal - 20%]

Estrada, Tiffany 8/28/08-6/19/09  
Muir Elementary [personal]

Stauffer, Nathaniel 11/13/08-11/26/08  
Lincoln Middle School [CFRA]

Tolentino Stauffer, Aimee 9/11/08-10/3/08  
Lincoln Middle School [CFRA]

Teplin, Amy 7/1/08-6/30/08  
McKinley Elementary [personal - 60%]  
(change from 7/24/08 Agenda)

**RESIGNATION**

<u>Name/Location</u>	<u>Effective</u>
Conrad, Allison Special Education	6/20/08
Danesi, Dana Santa Monica High School	8/13/08
Vazquez-Mancini, Carmen John Adams Middle School	8/7/08

MOTION MADE BY: Ms. Leon-Vazquez  
SECONDED BY: Dr. Escarce  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.17

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
BOURDAGES, TERRY GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY/RANGE: 18 STEP: A	8/29/08
CAMPOS, ROXANNA CHILD DEVELOP SVCS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	8/29/08
HERNANDEZ, RAFAEL SANTA MONICA HS	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	8/29/08
MRAVIK, TANYA OLYMPIC HIGH SCHOOL	INST ASST - SPECIAL ED 6 HRS/SY/RANGE: 20 STEP: A	8/29/08
REINHARD, JUDITH MALIBU HIGH SCHOOL	SR OFFICE SPECIALIST 4 HRS/SY/RANGE: 25 STEP: D [2 <sup>nd</sup> assignment; 4-hr position at Pt Dume]	8/29/08
RINDLISBACHER, NOAH PURCHASING	ASSISTANT BUYER 8 HRS/12 MO/RANGE: 33 STEP: A	8/11/08
TERZIS, SANDRA PT DUME ELEMENTARY	INST ASST - CLASSROOM 4 HRS/SY/RANGE: 18 STEP: A	8/29/08
<u>PROMOTION</u>		<u>EFFECTIVE DATE</u>
BUNAYOG, JESSE FISCAL SVCS	ACCOUNTANT 8 HRS/12 MO/RANGE: 41 STEP: D FR: ACCOUNTING ASST	8/18/08
SOLIMAN, THORAIA PURCHASING	SUPERVISOR, BUYER 8 HRS/12 MO/RANGE: 45 STEP: A FR: ACCOUNTANT; FISCAL SVCS	9/12/08
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
FLORES, ANA FISCAL SVCS	OFFICE SPECIALIST	8/18/08-9/5/08
<u>SUMMER ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
HUBBARD, LULU CHILD DEVELOP SVCS	CHILDREN CENTER ASST	6/23/08-8/28/08
MOORE, VICTORIA SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08
REUTHER, THERESA SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08
RABANI, SUSAN SPECIAL EDUCATION	INST ASST - SPECIAL ED	6/26/08-8/7/08



<b><u>SUBSTITUTES</u></b>		<b><u>EFFECTIVE DATE</u></b>
CAWLEY, PAT PERSONNEL COMMISSION	HUMAN RESOURCES TECH	8/12/08-9/10/08
DIAZ, ROCIO CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/2/08-6/19/09
MARTINEZ, MARTHA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	8/29/08-6/19/09
MOORE, VICTORIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/2/08-6/19/09
VILLA, CYNTHIA CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/2/08-6/19/09
WALTER, SARAH CHILD DEVELOP SVCS	CHILDREN CENTER ASST	9/2/08-6/19/09
<b><u>VOLUNTARY TRANSFER</u></b>		<b><u>EFFECTIVE DATE</u></b>
ANDERSON, SALLY ROGERS ELEMENTARY	ADMINISTRATIVE ASST 8 HRS/10+10 FR: 8 HRS/11 MO/EDUCATIONAL SVCS	8/18/08
<b><u>LEAVE OF ABSENCE (PAID)</u></b>		<b><u>EFFECTIVE DATE</u></b>
HEINLY, LARRY MAINTENANCE	ELECTRICIAN MEDICAL - 80%	4/22/08-7/31/08
HEINLY, LARRY MAINTENANCE	ELECTRICIAN CATASTROPHIC	8/1/08-1/2/09
YOUNAN, JULIE PERSONNEL COMMISSION	HUMAN RESOURCE TECH MEDICAL - 50%	8/12/08-9/10/08
<b><u>PROFESSIONAL GROWTH</u></b>		<b><u>EFFECTIVE DATE</u></b>
VELASCO, HENRY OPERATIONS	UTILITY WORKER	8/1/08
<b><u>ESTABLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	INST ASST - SPECIAL ED 6 HRS/SY; SANTA MONICA HS	9/5/08
	INST ASST - SPECIAL ED 5 HRS/SY; ROOSEVELT ELEMENTARY	9/5/08
	SR. OFFICE SPECIALIST 8 HRS/10 MO; EDUCATIONAL SERVICES	9/5/08
<b><u>ABOLISHMENT OF POSITION</u></b>		<b><u>EFFECTIVE DATE</u></b>
	INST ASST - SPECIAL ED 5 HRS/SY; ROOSEVELT ELEMENTARY	9/5/08
	INST ASST - SPECIAL ED 4.5 HRS/SY; PINE STREET	9/5/08
	INST ASST - SPECIAL ED 6 HRS/SY; CABRILLO ELEMENTARY	9/5/08
	INST ASST - SPECIAL ED 6 HRS/SY; LINCOLN MIDDLE SCHOOL	9/5/08
	ADMINISTRATIVE ASST 8 HRS/11 MO; EDUCATIONAL SERVICES	9/5/08

**TERMINATION**

6462-050-08

MUIR ELEMENTARY

INST ASST - CLASSROOM  
[Abandonment of Position  
Merit Rule 14.1.4.A,15]**EFFECTIVE DATE**

9/5/08

**RESIGNATION**

CASTILLO, ERICA

SPECIAL EDUCATION

INST ASST - SPECIAL ED

**EFFECTIVE DATE**

8/18/08

CUMMINGS, CONSTANCE

PT DUME ELEMENTARY

INST ASST - CLASSROOM

8/15/08

DALAN, ANGELITA

FISCAL SVCS

ASST DIRECTOR, FISCAL SVCS

7/31/08

EDWARDS, SUZANNE

ROGERS ELEMENTARY

INST ASST - CLASSROOM

6/20/08

FRITZ, EULA

FRANKLIN ELEMENTARY

INST ASST - PHYSICAL ED

8/14/08

GARDNER, RODNEY

SANTA MONICA HS

INST ASST - SPECIAL ED

8/7/08

LOWNDS, ELI

ROOSEVELT ELEMENTARY

INST ASST - PHYSICAL ED

8/1/08

LUNA, SYLVIA

ROOSEVELT ELEMENTARY

INST ASST - SPECIAL ED

8/14/08

USHER, ALAN

MALIBU HIGH SCHOOL

INST ASST - SPECIAL ED

8/8/08

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

09/04/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.18

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

**NOON SUPERVISION**

LLOSA, SYLVIA

EDUCATIONAL SERVICES

7/10/08-7/31/08

MOTION MADE BY: Ms. Leon-Vazquez

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

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## **MAJOR ITEMS**

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: SPECIAL EDUCATION - CLAROS GROUP CONTRACT SCOPE OF  
WORK FOR PHASE I

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve a contract with the Claros Group to develop the Special Education Phase I - Development Strategy and Project Design activities, not to exceed \$13,000.

COMMENTS: The intent of this proposed work is to make improvements in the quality and climate of the district's delivery of Special Education services.

The contract is attached.

\*\*\*\*\*

*Mr. Cuneo summarized the timeline (p.38 of this agenda). He hopes to have the report from Claros by January, and a board study session with recommendations shortly thereafter. Mr. Cuneo explained that while contracting with the Claros Group supports long-term strategies, the district is also addressing short-term goals, such as reviewing the IEP process, staff training, and developing an assessment to evaluate IEP meetings in order to gather feedback for staff.*

*Mr. Cuneo explained that those individuals who helped in hiring Lou Barber & Assoc. would be invited to participate in the district's small group. This small group will act as a communication link to the larger community and its stakeholders. The roles and expectations of this group will be clearly defined. Martha Duran-Contreras will be the staff member assigned to the group. Mr. Cuneo hopes to have this small group, the membership of which will be appointed by the Superintendent, formed by the end of this month. He clarified for Dr. Escarce that there would be a second contract with Claros following Phase I, depending on the scope of work. Mr. Cuneo clarified that the written document deliverables mentioned on p.38 will be completed by the Claros Group after they have interviewed a variety of community stakeholders.*

MOTION MADE BY: Dr. Escarce

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)



August 18, 2007

### **Overall Scope of Work**

The focus of our engagement will be to support SMMUSD district staff, school-site staff and parents to achieve breakthroughs in Special Education on par with the excellent performance of other programs across the district.

Our approach is to making improvement in the quality and climate of Special Education to establish both a precedent and a prototype for how the district takes on challenging issues. Organizing principles would include:

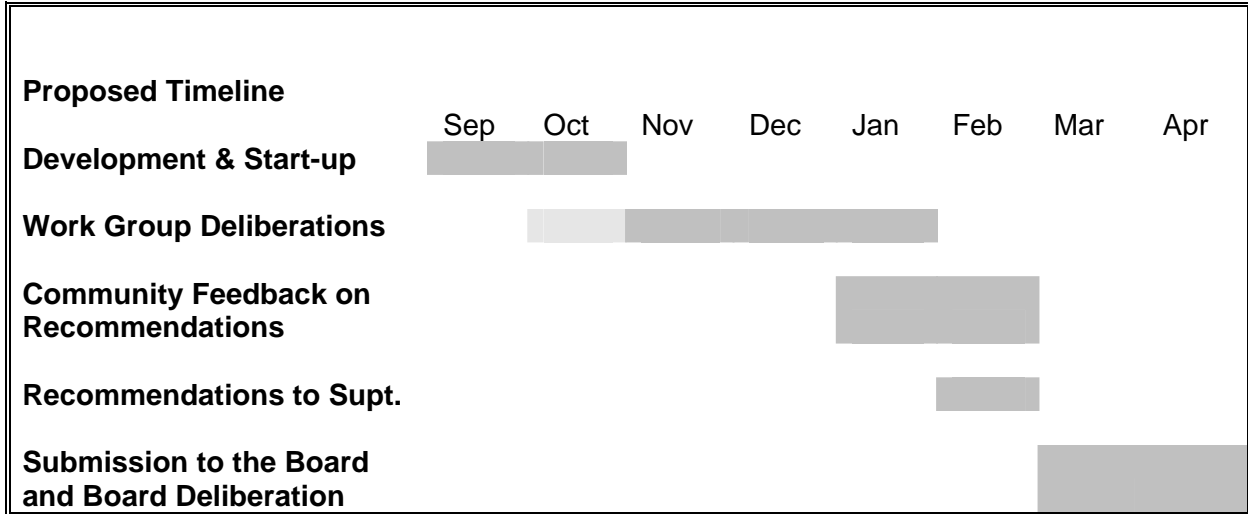
- Articulate clear boundaries and decision rights.
- Use a smaller representative working group along with broad stakeholder engagement (staff, parents, Board, etc.)
- Use a well-organized interactive process that draws on the wisdom and creativity of all participants.
- Communicate often to all stakeholders about process, progress and outcomes.
- Build momentum and credibility with early wins.
- Build capacity for productively addressing difficult issues.

It is envisioned a 6-10 month process beginning with planning and start up, and including the engagement of key constituents. A multi-stakeholder group would be charged with specific tasks, culminating in a set of recommendations to the Superintendent, which, when approved by the Board would require ongoing implementation, capacity building, and reinforcement. Your preliminary thinking is that the group would be asked to review, integrate and prioritize Special Education goals, strategies and deliverables which are currently embedded in disparate documents.

*(Continued on Next Page)*

### Illustrative Timeline

A draft timeline for the completion of the overall work is shown below. Specific dates will depend upon the complexity of the work group charter, the availability and vacation schedules of the work group, and the scheduling of opportunities for community stakeholder engagement.



We have agreed to an initial phase (**Development and Start-up**) that would allow for on-the-ground assessment and collaborative strategy development with District Leadership. It is important that our approach reflect the change that you want to see in the district, i.e., model inclusive collaboration, transparent processes and decisions, and explicit and fair process.

#### **Phase I      Development and Start-up: Strategy and Project Design Activities** (including 2-3 days on site)

1. Identify and interview individuals (individuals and small groups) whose perspective and contribution will be critical to the success of any undertaking. Individual responses will be held confidential while overarching themes will inform the project parameters.
2. Map out an overall scope of work that defines the desired outcomes, the measures of success, and a high-level work plan with timeframes, and clarifies all roles and responsibilities.
3. Agree on a written charter for a multi-stakeholder group: purpose, leadership, membership, deliverables, timeframe and resources.
4. Decide on the composition of a sponsor group, the working group, and identify the internal project leader who will partner with the Claros Group.
5. Develop a communications document, answering “why this; why now?” The document will be used to initiate conversations with the various individuals and groups we will need to engage throughout the project.

#### **The deliverables from this phase of work include:**

- A mutually agreed upon scope of work
- Defined project structure and roles
- Written group charter
- A communications document

#### **Working Assumptions about Project Structure and Roles**

The Superintendent and CAO (others TBD) will serve as the sponsor group for the project. As the sponsor group you will:

- Provide oversight and guidance to our work
- Ensure that we engage the right people at the right time
- Develop the charge to the working group team
- Receive and decide upon any recommendations from the working group
- Lead implementation of change

The designated SMMUSD Project Lead will:

- Be our primary point of contact
- Ensure that we understand the contextual aspects of the work
- Inspire the design team to full constructive participation
- Collaborate with and support the consulting team as we design key meetings, prepare materials to support informed deliberations, engage both the design team and the stakeholders, and manage the project timeline and deliverables.

A representative working group will be chartered to develop recommendations to the Superintendent. This work group will be fewer than 20 people and will be comprised of some members of the Special Education DAC, as well as other key individuals.

SMMSD will provide clerical and administrative support to the effort, including scheduling and logistics for all necessary meetings.

### **Investment Costs**

Fees are \$10,000 not including expenses (primarily travel and hospitality) which will be billed as accrued. This is based on an estimate of 2-3 on-site days, all preparation, documentation, and follow up, and travel time. Caroline McCall will continue to contribute, but I will be the primary consultant and will be responsible for the work of the first phase. I will bring in other consultants at specific points during the project based on the project scope we define. SMMUSD will be invoiced after the receipt of Phase I deliverables and payment is due within 30 days.

Your signature below indicates that you understand the contents of this contract, and agree to its terms. Thank you.

---

Claros Group  
 Laura Peck  
 966 Kains Avenue  
 Albany, CA 94706  
 510-524-3150

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Date

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Tim Cuneo, Interim Superintendent  
 Santa Monica-Malibu Unified School District  
 1651 16<sup>th</sup> Street  
 Santa Monica, CA 90404

---

Date



TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: ADOPT RESOLUTION 08-07 - ENVIRONMENTAL FINDINGS -  
EDISON LANGUAGE ACADEMY, MEASURE "BB" PROJECT

RECOMMENDATION NO. A.20

It is recommended that the Board of Education adopt Resolution No. 08-07 that makes the following environmental findings required by the California Department of Education ("CDE") before approving of the expansion and reconstruction of the Edison Language Academy:

1. Based upon the Phase I, the Proposed School Site is not a current or former waste disposal or solid waste disposal site; and
2. Based upon the Phase I, the Proposed School Site is not a hazardous substance release site identified by the Department of Toxic Substances Control in a current list adopted pursuant to Section 25356 for removal or remedial action pursuant to Chapter 6.8 of Division 20 of the *Health and Safety Code*; and
3. Based upon the Pipeline Analysis, the area within 1,500 feet of the Proposed School Site and the Proposed School Site do not contain one or more pipelines, situated underground or aboveground, that carries hazardous substances, extremely hazardous materials, or hazardous wastes, unless the pipeline is a natural gas line which is used only to supply natural gas to that school or neighborhood or other nearby schools and no pipelines within 1,500 feet of, or at, the Proposed School Site pose a safety hazard determined by a risk analysis study conducted per CDE criteria; and
4. The Proposed School Site is within 500 feet of the edge of the closest traffic lane of a freeway or other busy traffic corridor as defined in *Education Code Section 17213(d)(9)* and *Public Resources Code Section 21151.8(c)(9)*; and
5. Based upon PCR's written notice to and consultation with administering agencies and the South Coast Air Quality Management District, PCR identified 18 hazardous air emitting facilities specified in *Education Code Section 17213* or *Public Resources Code Section 21151.8* ("Facilities") and analyzed the air emissions from these Facilities in the HRA. Based upon PCR's analyses reported in the HRA, the health risks from these Facilities and Interstate I-10 do not and will not constitute an actual or potential endangerment of public health to persons who

would attend or be employed at the Proposed School Site;  
and

6. Based upon PCR's analysis pursuant to paragraph two of *Health and Safety Code* Section 44360(b) and PCR's air dispersion modeling presented in the HRA, the air quality at the Proposed School Site is such that neither short-term nor long-term exposure poses significant health risks to the pupils and staff of the Edison Language Academy.

#### DISCUSSION:

The District is seeking CDE's approval for the possible expansion and reconstruction of the Edison Language Academy. The expansion being considered consists of two abutting parcels: 2508 Virginia Avenue, Santa Monica, California 90404 (APN: 4274-005-032) and 2512 Virginia Avenue, Santa Monica, California 90404 (APN: 4274-005-033)(collectively with the existing school site, the "Proposed School Site").

As part of the application for CDE's approval, the Board of Education must evaluate and make certain findings concerning environmental hazards and the exposure of pupils and staff to hazardous air emissions from potential sources that are within ¼ mile of the Proposed School Site and when the Proposed School Site is within 500 feet of a qualified freeway.

The District engaged LFR, Inc. ("LFR") to prepare a Phase I Environmental Site Assessment ("Phase I") of the Proposed School Site to ascertain whether any environmental concerns exist thereon. As reported in the Phase I, LFR determined that the Proposed School Site is not a former waste disposal site and is not a hazardous substance release site. The Executive Summary of the Phase I will be available at the district office and at the board meeting. The complete Phase I is on file with staff and is available for review.

Another CDE required finding is that there are no pipelines at or within 1,500 feet of the Proposed School Site that are hazardous or a safety hazard. The District engaged LFR to prepare the requisite Pipeline Risk Analysis ("Pipeline Analysis"). As reported in the Pipeline Analysis, LFR determined that no such pipelines exist at or within 1,500 feet of the Proposed School Site. The Complete Pipeline Analysis is on file with staff and is available for review.

Additionally, the District engaged PCR Services Corporation ("PCR") to prepare the requisite air quality Health Risk Assessment ("HRA"). The following eighteen (18) facilities were identified by PCR, in consultation with administering agencies and the South Coast Air Quality Management District, as hazardous air emitting facilities that are within ¼ mile of the Proposed School Site ("Facilities"):

1. AAMCO Transmissions
2. Arco Station
3. Bon Voyage Auto Body
4. Chevron Station
5. City of Santa Monica Environmental Programs
6. City of Santa Monica Maintenance & Management
7. Discount Tire Center
8. Exxon Station
9. Gilbert's El Indio
10. Lazy Day Café
11. PAL Motors
12. Santa Monica Motors
13. Saturn of Santa Monica
14. Shell Station
15. Southern California Disposal
16. Tom's No. 1 Restaurant
17. Venice Family Clinic
18. Viking Motors

Most of these Facilities are along Pico Boulevard and on the north side of Interstate-10 (I-10). Further, the I-10 freeway is within 500 feet of Edison. None of the Facilities are directly adjacent to the Proposed School Site. Figure 1 of the HRA depicts the locations of these Facilities.

PCR analyzed the air emissions from each of these Facilities and the I-10 and determined that the air quality within  $\frac{1}{4}$  mile of the Proposed School Site is acceptable for the pupils and staff. The details of PCR's analyses and results are set forth in its "Air Quality Health Risk Assessment, Edison Language Academy," dated August 25, 2008. The HRA's Executive Summary is attached for convenience. The complete HRA is on file with staff and is available for review.

MOTION MADE BY: Mr. Mechur  
SECONDED BY: Ms. Leon-Vazquez  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT  
BOARD OF EDUCATION**

**RESOLUTION NO. 08-07 - ENVIRONMENTAL FINDINGS SUPPORTING  
EXPANSION AND RECONSTRUCTION OF EDISON LANGUAGE ACADEMY**

**WHEREAS**, the Santa Monica-Malibu Unified School District ("District") seeks to obtain the California Department of Education's ("CDE") approval to acquire two abutting parcels: 2508 Virginia Avenue, Santa Monica, California 90404, APN: 4274-005-032 and 2512 Virginia Avenue, Santa Monica, California 90404, APN: 4274-005-033, which are under consideration for the potential expansion and reconstruction of the Edison Language Academy (collectively, the "Proposed School Site"); and

**WHEREAS**, CDE requires the submission of certain District adopted environmental findings before the CDE will approve the Proposed School Site; and

**WHEREAS**, the District engaged LFR, Inc. ("LFR") to prepare a Phase I Environmental Site Assessment ("Phase I") of the Proposed School Site to ascertain whether any environmental concerns exist upon the Proposed School Site. LFR completed the Phase I, which is entitled, "Phase I Environmental Site Assessment, Edison Elementary School at 2425 Kansas Avenue and Two Residential Properties at 2508 and 2512 Virginia Avenue, Santa Monica, California," dated August 29, 2008 and incorporated herein as though set forth in full. The Phase I determined, among other things, that the Proposed School Site is not a former waste disposal site and is not a hazardous substance release site; and

**WHEREAS**, the District engaged LFR to prepare an analysis of pipelines at or within 1,500 feet of the Proposed School Site. LFR completed the analysis, which is entitled, "Revised Stage 2 Pipeline Risk Analysis," dated August 28, 2008 ("Pipeline Analysis"), and incorporated herein as though set forth in full. The Pipeline Analysis reports there are no such pipelines that pose a safety hazard as determined by a risk analysis study conducted per CDE criteria; and

**WHEREAS**, the District engaged PCR Services Corporation ("PCR") to prepare the requisite air quality Health Risk Assessment ("HRA") since the proposed site is within ¼ mile of potential hazardous air emission sources and within 500 feet of a qualified freeway, Interstate I-10. PCR completed the HRA, which is entitled, "Air Quality Health Risk Assessment, Edison Language Academy," dated August 25, 2008 and incorporated herewith as though set forth in full. In the HRA, PCR identified 18 hazardous air emitting facilities that are within ¼ mile of the proposed site ("Facilities"). PCR reported in the

HRA that considering the emissions from these Facilities along with those from Interstate 10, the air quality at the Proposed School Site is such that neither short-term nor long-term exposure poses significant health risks to its pupils and staff.

**NOW, THEREFORE, BE IT RESOLVED**, that the Santa Monica-Malibu Unified School District Board of Education hereby finds as follows:

1. Based upon the Phase I, the Proposed School Site is not a current or former waste disposal or solid waste disposal site; and
2. Based upon the Phase I, the Proposed School Site is not a hazardous substance release site identified by the Department of Toxic Substances Control in a current list adopted pursuant to Section 25356 for removal or remedial action pursuant to Chapter 6.8 of Division 20 of the *Health and Safety Code*; and
3. Based upon the Pipeline Analysis, the area within 1,500 feet of the Proposed School Site and the Proposed School Site do not contain one or more pipelines, situated underground or aboveground, that carries hazardous substances, extremely hazardous materials, or hazardous wastes, unless the pipeline is a natural gas line which is used only to supply natural gas to that school or neighborhood or other nearby schools and no pipelines within 1,500 feet of, or at, the Proposed School Site pose a safety hazard determined by a risk analysis study conducted per CDE criteria; and
4. The Proposed School Site is within 500 feet of the edge of the closest traffic lane of a freeway or other busy traffic corridor as defined in *Education Code Section 17213(d)(9)* and *Public Resources Code Section 21151.8(c)(9)*; and
5. Based upon PCR's written notice to and consultation with administering agencies and the South Coast Air Quality Management District, PCR identified 18 hazardous air emitting facilities specified in *Education Code Section 17213* or *Public Resources Code Section 21151.8* ("Facilities") and analyzed the air emissions from these Facilities in the HRA. Based upon PCR's analyses reported in the HRA, the health risks from these Facilities and Interstate I-10 do not and will not constitute an actual or potential endangerment of public health to persons who would attend or be employed at the Proposed School Site; and

6. Based upon PCR's analysis pursuant to paragraph two of *Health and Safety Code* Section 44360(b) and PCR's air dispersion modeling presented in the HRA, the air quality at the Proposed School Site is such that neither short-term nor long-term exposure poses significant health risks to the pupils and staff of the Edison Language Academy.

**PASSED AND ADOPTED** by the Santa Monica-Malibu Unified School District of Los Angeles County at a regular meeting held on the 4<sup>th</sup> day of September 2008.

AYES: *All (7)*

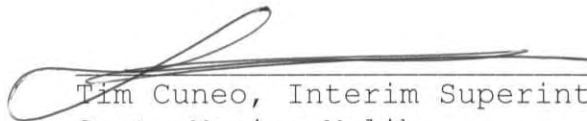
NOES: *None (0)*

ABSETEES: *None (0)*

ABSENT: *None (0)*



Oscar de la Torre, President  
Board of Education



Tim Cuneo, Interim Superintendent  
Santa Monica-Malibu  
Unified School District

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## EXECUTIVE SUMMARY

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The Santa Monica-Malibu Unified School District is considering the possible acquisition of 0.594 acres of land adjacent to the northeast corner of the Edison Language Academy to allow for a minor expansion of the school. The school and acquisition site are located in the City of Santa Monica. As required by both the State Public Resources Code and Education Code, approval of an environmental impact report or negative declaration for a project involving the purchase of new land is prohibited unless a formal Health Risk Assessment (HRA) is conducted that includes all stationary sources within ¼ mile (1,320 feet) of the proposed project boundary. These regulations also require analysis of health risks associated with mobile source emissions for proposed school sites located in proximity to a freeway or busy traffic corridor.

PCR Services Corporation (PCR) performed a HRA to evaluate potential carcinogenic and non-carcinogenic risks to students and staff resulting from exposure to localized sources of toxic air contaminants (TACs). PCR considered emissions from both stationary and mobile TAC sources within ¼ mile of the proposed school site as required by law. A search of publicly available sources, such as the South Coast Air Quality Management District (SCAQMD), and a PCR site reconnaissance identified 18 stationary TAC emitting sources within this radius, along with emissions from vehicles traveling on the Interstate-10 (I-10) freeway and associated ramps. The number of vehicles and ratio of heavy duty diesel trucks gathered from California Department of Transportation (Caltrans) traffic data to accurately model local conditions of the freeway. Pursuant to Senate Bill 352 (SB352), a criteria pollutant analysis for mobile sources is required when a freeway is located within 500 feet of a school site or busy traffic corridor. Given the proximity of the I-10 freeway to the Edison Language Academy (175 feet), a criteria pollutant analysis was conducted.

This HRA was performed in accordance with guidelines established by California's Office of Environmental Health Hazard Assessment (OEHHA). The criteria pollutant analyses involve short-term (1-, 8-, or 24-hour averaging times) thresholds, which are protective of health for all sensitive populations (students, employees, etc.). The emissions modeled present a typical scenario for acute exposure. Health assessments were performed separately for students and employees, with appropriate exposure parameters such as body mass, breathing rate, and exposure duration selected in accordance with standard practice. The cancer risk threshold of 10 in one million (1.0 E-05) is applicable to both receptor types.

For carcinogenic exposures, the estimation of risk totaled 1.6E-06 (1.6 in one million) for adults, and 7.6E-07 (0.76 in one million) for students exercising, and 6.6E-07 (0.66 in one million) for students at rest, both of which are below the applicable significance threshold of 10 in one

million. For non-carcinogenic effects, the maximum hazard index was identified for the respiratory system toxicological endpoint as 2.6E-02, 3.7E-02, and 3.2E-02, for adults, students exercising, and students at rest respectively. The hazard indices identified for each toxicological endpoint totaled less than one for both students and staff as shown in Table 7 on page 19. Therefore, chronic non-carcinogenic hazards were predicted to be within acceptable limits.

For criteria pollutants the assessment revealed that emissions generated from the adjacent freeway would not exceed the applicable significance thresholds. As such, maximum predicted concentrations are within acceptable limits and that the air quality at the Edison Language Academy site is such that neither short-term nor long-term exposure poses significant health risks to students and staff.



## EXECUTIVE SUMMARY

LFR Inc. (LFR) performed a Phase I Environmental Site Assessment (ESA) of Edison Elementary School located at 2425 Kansas Avenue and two single-family residences located at 2508 and 2512 Virginia Avenue in the City of Santa Monica, County of Los Angeles, California (“the Site”; Figure 1). The single-family residences are proposed to be incorporated into the school campus during renovation activities.

This Phase I ESA has been conducted in accordance with the current version of the American Society for Testing and Materials (ASTM) Standard Practice for Environmental Site Assessments, Phase I Environmental Site Assessment Process (E-1527-05). The purpose of the Phase I ESA is to allow the user to complete an “all appropriate inquiry” (AAI) under the AAI Rule promulgated by the U.S. Environmental Protection Agency (U.S. EPA) to satisfy requirements to qualify for the “landowner liability protections” (LLPs) limitations on Comprehensive Environmental Response, Compensation, and Liability Act (CERCLA) liability, if applicable. The objective of the Phase I ESA is to identify recognized environmental conditions (RECs) in connection with the Site pursuant to the processes prescribed in the ASTM E-1527-05 guidelines and the AAI Rule.

### On Site

Based on a review of historical topographic maps, Sanborn Fire Insurance Maps, and aerial photographs of the site vicinity, the Site was undeveloped at least as early as 1900. The Site is depicted as improved with a residence in the 1928 aerial photograph and as improved with school buildings and residences in the 1956 aerial photograph. The Site has been used as a school campus since the early 1950s and for residential purposes since the mid 1920s. The Site is currently occupied by Edison Elementary School and two single-family residences.

The Site consists of three parcels totaling approximately 5.49 acres, and is improved with two single-family residences and Edison Elementary School. Currently, the parcels developed with single-family residences are not part of Edison Elementary School but are being considered for expansion during renovation activities. Edison Elementary School is located at 2425 Kansas Avenue, and the single-family residences are located at 2508 and 2512 Virginia Avenue.

### *Edison Elementary School Campus*

On the day of LFR’s site inspection, LFR observed permanent classrooms, portable classrooms, administration buildings, and a cafeteria on the Edison Elementary School campus. The onsite buildings occupy the majority of the Site and total approximately 44,034 square feet. The northwest and north portions of the campus are developed with a playground that includes basketball courts, toys, and a grass field. Proposed construction on the school campus includes a new 470-student kindergarten through

fifth grade school on the northeast and northwest portions of the Site, demolition of the old school and portables, and construction of a new playfield and playground in place of the current school buildings.

LFR observed small quantities of household cleaners stored in the maintenance room onsite. A pad-mounted electrical transformer is located at the southeast end of the campus, adjacent to the parking lot located at the east end of the Site. Overhead power lines were observed adjacent to and southeast of the campus along Kansas Avenue.

### ***2508 Virginia Avenue***

The property at 2508 Virginia Avenue is developed with a single-family residence. An associated garage is located on the northern portion of the property. The original construction date of the onsite residence is reportedly 1938; an addition, including a master suite and garage, was added to the residence in the mid 1960s. Both the residence and garage have stucco exteriors and asphalt-composite shingle roofing.

A small area of oil-stained soil measuring approximately 2 inches by 2 inches was observed adjacent to the southeast end of the concrete driveway. The oil stain reportedly resulted from a broken down car that was parked in the area for several years.

The remnants of an incinerator were observed on the southwest portion of the 2508 Virginia Avenue property. The remnants consisted of bricks and mortar and looked similar to a chimney. Reportedly, the incinerator has not been used in approximately 50 years. Concrete abuts the front side (opening) of the incinerator. No ash was observed in the incinerator or in the area surrounding the incinerator.

### ***2512 Virginia Avenue***

The property at 2512 Virginia Avenue includes a single-family residence and two aluminum storage sheds. The residence is located on the northern portion of the property, and the aluminum storage sheds are located on the eastern portion of the property. The remainder of the property is covered with landscaping including grass, trees, and flowering shrubs. Gravel walkways were observed throughout the property.

The original construction date of the residence is reportedly 1922. The exterior of the residence consists of asphalt-composite shingle siding and roofing. Building materials on the interior of the residence consist of plaster walls, carpeting, and vinyl floor tiles.

A small wooden storage cabinet was observed on the northeast portion of the property adjacent to the east side of the residence. LFR observed household cleaning products, anti-freeze for automobiles, and 1-quart containers of furniture varnish stored in the cabinet. No leaks or stains were observed in connection with any of the products stored in the cabinet.

Based on the construction dates (1920s, 1930s, and 1950s) for the structures located throughout the Edison Elementary School campus and on the two adjacent properties, it is possible that asbestos-containing materials (ACMs), termiticides, and/or lead-based paint (LBP) are present in the site buildings or within the footprint of the former on-site structures.

### ***Local Agency Research***

LFR reviewed information for the Site at Santa Monica City Hall. The earliest permits found for the single-family residences with the addresses of 2508 and 2512 Virginia Avenue were dated 1948. Additional permits for various electrical and plumbing improvements at these addresses were issued in 1953, 1956, and 1981. In 1963 a permit was filed for construction of an addition to the single-family residence at 2508 Virginia Avenue. Various electrical and plumbing permits for Edison Elementary School were issued from 1950 through 2001.

LFR contacted the Santa Monica Division of Environmental Programs (SMEP), the California Regional Water Quality Control Board, Los Angeles Region (RWQCB), the Department of Toxic Substances Control (DTSC), and the Los Angeles County Department of Environmental Health, Public Health Investigations (PHI) for information regarding the Site; however, none of these agencies had records on file for the Site addresses.

### ***Regulatory Database Listings***

There is one listing for the subject addresses. Edison Elementary is listed at the Site on the FINDS database. The FINDS database is a pointer to other databases with more complete information, and does not include any information. However, the Site address is not listed on any of the remaining databases researched. The FINDS listing is possibly associated with an asbestos abatement that occurred at the Site in the 1990s.

### ***Off Site***

The Site is bound to the northwest by Virginia Avenue, followed by residences; to the northeast and southwest by residences; and to the southeast by Kansas Avenue, followed by residences.

Based on a review of historical aerial photographs and topographic maps, the adjoining properties were depicted as undeveloped land on a 1900 topographic map, and were mainly agricultural land (row crops and orchards) and residences from the 1920s until the 1950s. In the 1950s, the area was developed mostly with residential properties. Development of commercial properties in areas near the Site began as early as the late 1920s (to the north) although significant commercial construction did not take off in the vicinity until the 1960s. Highway 10 was constructed sometime after 1956 and before

1965. A former City Dump and other industrial facilities are located north-northwest of the Santa Monica Freeway.

According to the City Directory Abstract compiled by Environmental Data Resources, Inc. (EDR), neighboring properties have been used for private residential purposes since approximately 1920. In addition to residences, commercial properties were listed in the city directory beginning in 1940.

An environmental database report prepared by EDR was reviewed for local, state, and federal listings for properties within the site vicinity. Regulatory database lists were reviewed for cases pertaining to leaking underground and aboveground storage tanks, hazardous waste sites, and abandoned sites within the specified radii of standards established by the ASTM.

No off-site facilities were found to represent an environmental concern to the Site based on listing type (i.e., no documented releases) or, if a release was documented, based on distance from the Site and location cross- or downgradient from the Site relative to the groundwater flow direction.

## Opinion

### On Site

No evidence of specific on-site releases was identified during this Phase I ESA. However, LFR identified the following Site and school features from past activities that may have the potential to impact the subject property:

- Based on the original date of construction for the site buildings, the potential exists for LBP, termiticides, and/or ACMs to be present at the Site. It should be noted, however, that Edison Elementary School was part of an asbestos abatement program conducted in the 1990s.
- Although not related to a specific release, a pad-mounted electrical transformer is located near the southeastern school campus boundary, approximately 140 feet southwest of the eastern corner of the school campus.
- A small area of oil-stained soil, measuring approximately 2 inches by 2 inches, was observed at 2508 Virginia Avenue. The oil-stained soil is considered a *de minimis* condition.
- The remnants of an incinerator were observed on the southwest portion of the 2508 Virginia Avenue property. Reportedly, the incinerator has not been used in approximately 50 years. No ash was observed in the incinerator or in the area surrounding the incinerator, and as such these remnants are considered a *de minimis* condition.

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## Off Site

A review of agency database information provided by EDR indicated there are no off-site facilities that are likely to represent an environmental concern to the Site.

## Conclusions and Recommendations

LFR has performed a Phase I ESA of the Site in conformance with the scope and limitations of ASTM Practice E-1527-05. Any exceptions to or deviations from this practice are described in Section 1.4 of this report. The findings and conclusions provided herein are based on information obtained from the site reconnaissance and agency review of the subject property and surrounding areas.

Based on the results of this Phase I ESA report, and per California Department of Education (CDE) requirements related to findings:

- The Site is not a current or former hazardous waste disposal or solid waste disposal site, and
- The Site is not a hazardous substance release site identified by the DTSC in a current list adopted pursuant to Section 25356 for removal or remedial action pursuant to Chapter 6.8 of Division 20 of the Health and Safety Code.

This Phase I ESA has identified several RECs or other conditions that would appear to require additional investigation prior to the Site being approved for school use:

- Due to the presence of present and former structures on the Site, DTSC will likely require sampling for lead and termiticides in soil. DTSC typically requires lead sampling anytime a structure that was constructed prior to the ban of LBP in the late 1970s/early 1980s is present at a site and pesticide sampling anytime a structure that was constructed prior to the ban of organochlorine pesticides in the late 1970s/early 1980s is present at a site.
- At the time of the above sampling, an additional sample should be collected from the small area of oil-stained soil observed at 2508 Virginia Avenue. This soil sample should be analyzed for total petroleum hydrocarbons with carbon chain distinction in order to address the *de minimis* condition.
- At the time of the above sampling, it is recommended that two borings be augered in the vicinity of the incinerator remnants observed at 2508 Virginia Avenue to determine if any ash is present in the soil from the ground surface to a depth of approximately 2 feet below ground surface. If ash is encountered, the sample should be submitted to a laboratory for analysis of dioxins. If ash is not encountered, no analysis is recommended.

- A pad-mounted electric transformer is located near the southeastern border of the Site. Although no leaks or stains were observed around the transformer, DTSC will likely require soil sampling in the vicinity of this feature to evaluate the potential for polychlorinated biphenyls.

LFR is currently addressing these RECs by conducting sampling as part of a Phase I Addendum, as allowed by DTSC for these REC types; the analytical results are being compiled and will be submitted under separate cover as a Phase I Addendum report. If the Santa Monica Malibu Unified School District would like to continue considering the proposed renovations at the Site, we recommend forwarding this Phase I ESA report to the DTSC along with the Addendum report that will address the results of the additional sampling. Based on the analytical results presented in the Addendum report, both reports can be submitted for review and approval of a “no further action” determination, or submitted along with a request for a scoping meeting to discuss the scope of a Preliminary Environmental Assessment at the Site.



TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/08

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: 2007-08 UNAUDITED ACTUAL FINANCIAL REPORT

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve the 2007-08 Unaudited Actual Financial Report, the resulting technical corrections to the 2007-08 Adopted Budget, and staff recommendations for the 2008-09 allocations and/or reservations.

COMMENTS: California Education Code §42100 requires the governing board of each school district to provide the county office of education (on or before September 15) a report of all revenues and expenditures for the preceding fiscal year. This report must also include any resulting corrections to the current year (2008-09) adopted budget. Although the prior fiscal year formally ended on June 30, final accounting tabulations are not generally completed by the District and the LACOE until the end of August. It is noted that all data contained in the attached report will be subject to final audit by the District's Independent Auditing firm of Nigro Nigro and White.

**Report of Year-End Fund Balances for 2007-08**

General Fund Ending Balance 2007-08

1) **Unrestricted Funds** - The Unrestricted General Fund ending balance (inclusive of the 3% Reserve for Economic Uncertainties, revolving cash, warehouse inventory, school site and District carryover funds, etc.) is currently estimated at \$21,020,258 or approximately \$2,878,676 higher than the estimate reported to the Board of Education on June 28, 2007 with the Adopted Budget.

The above increase is reflective of the following:

- Revenue increases of \$1,320,235 including additional interest earnings and other local income revenue, and a significant decrease <\$1,622,832> in the Local General Fund Contribution (LGFC) to the Special Education and other District programs. In regards to Special Education, the specific decrease reflects a number of certificated and classified positions that were budgeted but not filled during the fiscal year and other budgeted funds that were not spent.
- Expenditure Reductions and Carryover Funds to be re-budgeted. Overall, expenditures in the Unrestricted General Fund were \$1,558,441 less than previously estimated. This amount includes \$76,555 of school site carryover funds to be re-appropriated in 2008-09 and to pay for previously approved 2007-08 purchase orders for goods and/or services which were

received after July 1, 2008, as well as budgeted funds in various categories that were not spent.

2) **Restricted Funds** - The ending balance in the Restricted General Fund was \$7,064,915. The balance for various State and Federal programs follows:

<b>2007-08 RESTRICTED ENDING FUND BALANCE – STATE AND FEDERAL</b>		
<b>PROGRAM</b>	<b>RESOURCE #</b>	<b>2007-08</b>
		<b>FUND BALANCE</b>
MEDI-CAL	56400	385,987.07
ELAP	62860	61,221.07
LOTTERY	63000	403,025.50
CAREER-TECH ED	63770	3,610.36
SCHOOL SAFETY	64050	229,434.26
SPECIAL EDUCATION	65000	153,234.09
ARTS AND MUSIC ONE TIME	67610	262,547.09
CAHSEE	70550	64,435.17
CAHSEE MATERIAL	70560	301.15
SUPPLEMENTAL SCHOOL COUNSELING	70800	506,530.37
ECONOMIC IMPACT AID	70900	100,953.47
ECONOMIC IMPACT AID (LEP)	70910	16,961.37
GATE	71400	33,951.33
INSTR. MATLS. – FRP	71560	513,240.27
INSTR. MATLS.- ELA	71570	30,653.06
CA PEER ASSISTANT	72710	40,578.58
STAFF DEV. – ADMIN TRAINING	73250	3,980.00
PUPIL RETENTION BLOCK GRANT	73900	63,624.67
BTSA- BEGINNING TEACHER	73920	77,242.93
PROFESSIONAL DEVELOPMENT	73930	50,554.00
TIIG	73940	104,762.64
SIP-BLOCK GRANT	73950	206,641.78
DISCRETIONARY BLOCK GRANT	73960	40,077.92
DISCRETIONARY BLOCK GRANT –DISTRICT	73970	241,157.00
INSTRUCTIONAL AND LIBRARY	73980	176,444.58
ONGOING MAJOR MAINTENANCE	81500	102,358.71

Important Considerations:

With an Undesignated Ending Balance of \$16, 930,607, which exceeds the balance estimated in June during the budget adoption by \$2.6 million, the District has the opportunity to appropriate or reverse funds on a one-time basis.

During the budgeting process and over the past several months, there have been several site program or department specific allocations that have been identified.

Those include:

- o \$50,000 for start-up funds in the STEM Academy (Science Magnet) program at Will Rogers Elementary;
- o \$7,500 for a pilot program in the SDC program at Roosevelt for a Smart Board;
- o \$132,000 to be set aside to provide planning for the Small Schools Project; and,



- o \$52,500 for the purchase of a new small school bus.

In order to support ongoing improvements with District technology and to take full advantage of the infrastructure provided through the Measure BB funds, the following are allocations specific to technology:

- o \$35,000 for the purchase of laptop computers and LCD projectors to be used in Special Education IEPs;
- o \$30,000 for the purchase of hardware in support of improvement of communication through Outlook Exchange;
- o \$61,335 for the purchase of scanning equipment for each site to support the Ed Services Department; and,
- o Reserving \$1,000,000 to begin planning the conversion of the Student Information System (SIS).

The District is currently in the process of making significant changes with the delivery of Special Education services. In addition to the Smart Board at Roosevelt and the purchase of laptops and LCD projectors listed above, staff is requesting that the Board allocate funds to assist with the review process and provide staff development and legal support. The District is in the process of contracting with the Claros Group for review assistance. An allocation not-to-exceed \$60,000 should cover all costs for this project. As an estimate for staff development and legal services, staff is suggesting \$25,000 at this time. In summary, the following allocations would support the District's efforts to improved Special Education services:

- o \$7,500 for a pilot program in the SDC program at Roosevelt for a Smart Board;
- o \$35,000 for the purchase of laptop computers and LCD projectors to be used in Special Education IEPs;
- o \$60,000 for the review of Special Education; and,
- o \$25,000 for staff development/legal services.

It is also recommended that consideration be given to a transfer of \$1,000,000 to Fund 20 (*Post-Employment Benefit Fund*) to continue addressing the requirements of Governmental Accounting Standards Board (GASB) Rule 45 which mandates that the District project retirement benefits 30 years into the future. The District's most recent actuarial valuation places this liability in excess of \$21.2 million.

The uncertainty of the State economy, the volatility of State funding for education, the lack of a current State Budget combined with fluctuations in District enrollment and other budgetary pressures give rise to long-term fiscal concerns. When the financial landscape has this many uncertainties, minimal Reserve levels do not support fiscal responsibility. With the opportunity of available funds, staff recommends funding the Reserve for Economic Uncertainties above the minimum level of 3% minimum level at 5%, or an additional \$2.0 million in the account.

The allocations and additional fund reservations are summarized in Attachment 3 to this report.

It is noted that as of the date of the preparation of this agenda item, the Legislature has not yet approved the State Budget for 2008-09.

Attachments:

- **Attachment 1** - Provides a summary of the Local General Fund Contribution (LGFC) category for 2007-08.
- **Attachment 2** - Provides a summary of the 2007-08 ending fund balance for each District Fund to be used in adjusting the 2008-09 Budget.
- **Attachment 3** - Staff recommendation for 2008-09 Budget allocations and/or fund balance reservations.

The complete 2007-08 Unaudited Actual Financial Report in the State Standardized Account Code Structure (SACS) is attached to the Agenda as Attachment A (green pages).

\*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*      \*\*\*\*\*

*The following board comments are in regards to fund allocations on page 52: Ms. Pye expressed her support for the Will Rogers STEM Academy. Ms. Leon-Vazquez remarked that SMC is developing a plan with Will Rogers to encourage math and science majors to become teachers. She suggested the district hire a grant writer. Dr. Escarce expressed his concern regarding the allocations for the small school planning and student information system. Dr. Wisnicki agreed, and added that she would like to see the technology department sufficiently staffed. Mr. Cuneo explained that part of the purpose of this item was to earmark funds for the line items listed on p.52. He suggested that the board approve this item with the caveat that staff will provide more details regarding the small school planning and student information system prior to those specific funds being spent. He added that the Small Schools Task Force is still having exploratory discussions regarding middle or high school options. Ms. Maez assured the board that this would not be the last re-examination of this year's budget; changes can and will be made throughout the year.*

**Amended Motion:** To approve the item, but make the following changes to the allocations on p.52: 1) allocate \$300,000 to the Equity Fund with the understanding that the General Fund would be reimbursed once the Equity Fund has resumed and 2) hold funds earmarked for small school planning and the student information system until the board has received more information.

MOTION MADE BY: Dr. Escarce  
SECONDED BY: Mr. Snell  
STUDENT ADVISORY VOTE: N/A  
AYES: All (7)  
NOES: None (0)

**SANTA MONICA-MALIBU USD**  
**2007-08 LOCAL GENERAL FUND CONTRIBUTION (LGFC)**

	<b>2007-08 BUDGET</b>	<b>2007-08 ACTUALS</b>	<b>CHANGES</b>
SPECIAL EDUCATION	10,492,932	9,089,505	(1,403,427)
SPECIAL EDUCATION TRANSPORTATION*	514,823	398,260	(116,563)
COMMUNITY DAY SCHOOL	9,375	34,744	25,369
TITLE II PART D: ENHANCING EDUCATION THROUGH TECHNOLOGY ( <i>EETT</i> )	106,827	99,674	(7,153)
NATIONAL BOARD CERTIFICATION	55,000	13,406	(41,594)
ADMINISTRATOR TRAINING (AB75/AB430)	9,000	9,000	-
MULTI-CULTURAL PROGRAM	500,000	470,709	(29,291)
DISCRETIONARY BLOCK GRANT - SCHOOL SITES	-	14,473	14,473
VALUED YOUTH PROGRAM	4,771	4,400	(371)
REGIONAL OCCUPATIONAL PROGRAM	8,700	8,700	-
BARNUM HALL	164,630	164,630	-
ONGOING MAINTENANCE PROGRAM	3,621,146	3,621,146	-
<b>TOTAL CONTRIBUTION:</b>	<b>15,487,204</b>	<b>13,928,647</b>	<b>(1,558,557)</b>

\*\$115,000 was funded by the School Improvement Block Grant.

**SANTA MONICA-MALIBU USD**  
**2007-08 SUMMARY REPORT FOR ALL FUNDS**  
**UNAUDITED ACTUALS**

<b>FUND</b>	<b>DESCRIPTION</b>	<b>BEGINNING FUND BALANCE</b>	<b>REVENUES</b>	<b>EXPENDITURES</b>	<b>FUND BALANCE</b>
01	<b>GENERAL FUND</b>				
	UNRESTRICTED	\$ 16,682,780.74	\$ 78,670,041.62	\$ 74,332,564.11	\$ 21,020,258.25
	RESTRICTED	\$ 6,751,111.21	\$ 43,052,290.32	\$ 42,738,486.24	\$ 7,064,915.29
11	ADULT EDUCATION	\$ 243,198.01	\$ 745,174.15	\$ 701,732.77	\$ 286,639.39
12	CHILD DEVELOPMENT	\$ 30,525.00	\$ 7,849,399.63	\$ 7,543,342.84	\$ 336,581.79
13	CAFETERIA	\$ 379,507.67	\$ 2,990,041.07	\$ 2,994,025.86	\$ 375,522.88
14	DEFERRED MAINTENANCE	\$ 4,734,384.43	\$ 1,190,525.50	\$ 1,823,411.83	\$ 4,101,498.10
19	FOUNDATION SPECIAL REVENUE	\$ 161,744.43	\$ 322,545.52	\$ 370,578.27	\$ 113,711.68
20	SPECIAL RESERVE	\$ 878,595.21	\$ 793,482.17	\$ -	\$ 1,672,077.38
21	BUILDING	\$ 588,677.76	\$ 65,903,524.62	\$ 7,985,107.06	\$ 58,507,095.32
25	CAPITAL FACILITIES	\$ 4,023,700.62	\$ 1,580,738.64	\$ 4,081,300.75	\$ 1,523,138.51
40	SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS	\$ 1,769,796.12	\$ 1,260,611.66	\$ 1,143,864.22	\$ 1,886,543.56
51	BOND INTEREST AND REDEMPTION FUND	\$ 6,940,844.00	\$ 18,686,381.00	\$ 8,543,109.00	\$ 17,084,116.00
56	DEBT SERVICES	\$ 1,157.54	\$ 55.33	\$ -	\$ 1,212.87
	<b>TOTAL:</b>	<b>\$ 43,186,022.74</b>	<b>\$223,044,811.23</b>	<b>\$ 152,257,522.95</b>	<b>113,973,311.02</b>

**Santa Monica Malibu Unified School District**  
**Budget Allocations and Fund Reservations**  
**September 4, 2008**

<b>Start up Funds – Will Rogers Science Magnet</b>	<b>50,000</b>
<b>Smart Board at Roosevelt – SDC pilot program</b>	<b>7,500</b>
<b>Reserve for Small Schools Study</b>	<b>132,000</b>
<b>School Bus Replacement</b>	<b>52,500</b>
<b>Technology to support the IEP process in Special Education – laptops and LCD projectors</b>	<b>35,000</b>
<b>Technology to support Outlook Exchange</b>	<b>30,000</b>
<b>Site Scanning Equipment</b>	<b>61,335</b>
<b>Special Education Review Process</b>	<b>60,000</b>
<b>Special Education Staff Development/Legal</b>	<b>25,000</b>
<b>Reserve for Student Information System</b>	<b>1,000,000</b>
<b>Transfer to Fund 20 for GASB 45 Reserve</b>	<b>1,000,000</b>
<b>Increase Reserve for Economic Uncertainties from minimum of 3% to 5%</b>	<b>2,000,000</b>
<b>Total Allocation/Reservations</b>	<b>4,453,335</b>

TO: BOARD OF EDUCATION

ACTION/MAJOR  
09/04/08

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: REVISE POLICY 5145.7 - SEXUAL HARASSMENT AND  
MISCONDUCT (STUDENTS)

RECOMMENDATION NO. A.22

It is recommended that the Board of Education revise policy 5145.7 - Sexual Harassment and Misconduct (Students).

COMMENT: As part of the district's steps to ensure student safety, the board has requested that this policy and its administrative regulation return for review. The board reviewed this policy and administrative regulation at its meeting on June 26, 2008. Since then, the Ad Hoc Policy Committee has met with members of senior staff and recommends the following changes as seen in underlined font.

Attachment:

- Board Policy 5145.7 - Sexual Harassment and Misconduct (Students)
- Administrative Regulation 5145.7 - Sexual Harassment and Misconduct(Students)

\*\*\*\*\*

*Dr. Escarce suggested the following modifications to the admin. reg.: p. 58, #1 should read, "...before/during/after school hours..." and p.59, #2: (changed language is in bold font).*

*Dr. Wisnicki asked how students are informed of what constitutes sexual harassment and misconduct in student-against-student instances. Dr. Matthews explained that students receive annual training about safe learning environments. Also, relevant information is provided via the student handbook, school counselors, and curriculum programs, such as Cool Tools in the elementary schools. Ms. Pye wanted to make sure that information was provided in multiple languages. Dr. Wisnicki inquired about Enforcement (p.61). Dr. Matthews clarified for her that each case is considered independently, and the district determines the level of consequences if this policy is violated. Ms. Leon-Vazquez wanted to make sure that the district collaborates with local law enforcement to inform students.*

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

## THIS IS EXISTING BOARD POLICY

New text in underline

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<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
5145.7	STUDENTS	Sexual Harassment <u>and Misconduct</u>

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u> <u>EXHIBIT</u>
Welfare	X	

### DETAIL

The Governing Board is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities. The Board also prohibits retaliatory behavior or action against persons who complain, testify, assist or otherwise participate in the complaint process established pursuant to this policy and the administrative regulation.

### Instruction/Information

The Superintendent or designee shall ensure that all district students receive age-appropriate instruction and information on sexual harassment. Such instruction and information shall include:

1. What acts and behavior constitute sexual harassment, including the fact that sexual harassment could occur between people of the same gender
2. A clear message that students do not have to endure sexual harassment
3. Encouragement to report observed instances of sexual harassment, even where the victim of the harassment has not complained
4. Information about the person(s) to whom a report of sexual harassment should be made

### Complaint Process

Any student who feels that he/she is being or has been subjected to sexual harassment shall immediately contact his/her teacher, counselor, administrator, or any other school employee. A school employee to whom a complaint is made shall, within 24 hours of receiving the complaint, report it to the principal or designee.

Any school employee who observes any incident of sexual harassment involving a student shall report this observation to the principal or designee, whether or not the victim files a complaint.

In any case of sexual harassment involving the principal or any other district employee to whom the complaint would ordinarily be made, the employee who receives the student's report or who

observes the incident shall report to the nondiscrimination coordinator or the Superintendent or designee.

The principal or designee to whom a complaint of sexual harassment is reported shall immediately file a report to the Superintendent with the Confidential Incident Report Form. The Superintendent will determine who will investigate the complaint in accordance with administrative regulation. Where the Assistant Superintendent of Human Resources or designee and/or independent investigator ~~principal or designee~~ finds that sexual harassment occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim. The principal or designee shall also advise the victim of any other remedies that may be available. The principal or designee shall ~~file a report with the Superintendent or designee and~~ refer the matter to law enforcement authorities, where required.

#### Disciplinary Measures

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. For students in grades 4 through 12, disciplinary action may include suspension, opportunity transfer, and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

Any employee who engages in sexual harassment or misconduct is in violation of this policy and shall be subject to disciplinary measures and shall be reported to law enforcement agencies.

#### Record-Keeping

The Superintendent or designee shall maintain a record of all reported cases of sexual harassment to enable the district to monitor, address and prevent repetitive harassing behavior in its schools.

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action. (5 CCR 4964)

By no later than October 31<sup>st</sup> of each year, the Superintendent shall inform the public via an Information Item in the Board of Education agenda regarding the number of reported student and employee sexual harassment complaints for the previous school year.

#### REFERENCE

##### EDUCATION CODE

200-262.4 Prohibition of discrimination on the basis of sex  
48900.2 Additional grounds for suspension or expulsion; sexual harassment  
48904 Liability of parent/guardian for willful student misconduct  
48980 Notice at beginning of term

##### CIVIL CODE

51.9 Liability for sexual harassment; business, service and professional relationships



1714.1 Liability of parents/guardians for willful misconduct of minor  
CODE OF REGULATIONS, TITLE 5  
4900-4965 Nondiscrimination in elementary and secondary education programs  
receiving state financial assistance  
UNITED STATES CODE, TITLE 20  
1681-1688 Title IX, Discrimination  
UNITED STATES CODE, TITLE 42  
2000d-2000d-7 Title VI, Civil Rights Act of 1964  
UNITED STATES CODE, TITLE 42  
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended  
CODE OF FEDERAL REGULATIONS, TITLE 34  
106.1-106.71 Nondiscrimination on the basis of sex in education programs  
COURT DECISIONS  
Reese v. Jefferson School District, (2001) 208 F.3d 736  
Davis v. Monroe County Board of Education, (1999) 526 U.S. 629  
Gebser v. Lago Vista Independent School District, (1998) 118 S.Ct. 1989  
Nabozny v. Podlesny, (1996, 7th Cir.) 92 F.3d 446  
Doe v. Petaluma City School District, (1995, 9th Cir.) 54 F.3d 1447  
Oona R.-S. etc. v. Santa Rosa City Schools et al, (1995) 890 F.Supp. 1452  
Rosa H. v. San Elizario Ind. School District, (W.D. Tex. 1995) 887 F. Supp.  
140, 143  
Clyde K. v. Puyallup School District #3, (1994) 35 F.3d 1396  
Patricia H. v. Berkeley Unified School District, (1993) 830 F.Supp. 1288  
Franklin v. Gwinnet County Schools, (1992) 112 S. Ct. 1028  
Kelson v. City of Springfield, Oregon, (1985, 9th Cir.) 767 F.2d 651

#### **MANAGEMENT RESOURCES**

OFFICE OF CIVIL RIGHTS AND NATIONAL ASSOCIATION OF ATTORNEYS GENERAL  
Protecting Students from Harassment and Hate Crime: A Guide for Schools,  
January 1999

#### OFFICE OF CIVIL RIGHTS' PUBLICATIONS

Revised Sexual Harassment Guidance, January 2001  
Sexual Harassment Guidance, March 1997

#### WEB SITES

OCR: <http://www.ed.gov/offices/OCR>

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
March 28, 1993	February 21, 2008	November 2001

**THIS IS EXISTING ADMINISTRATIVE REGULATION**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
5145.7	STUDENTS	Sexual Harassment <u>and Misconduct</u>	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Welfare		X	

**DETAIL**

Prohibited sexual harassment and misconduct includes, but is not limited to, unwelcome sexual advances, unwanted requests for sexual favors or other unwanted verbal, visual or physical conduct of a sexual nature made against another person of the same or opposite gender, in the educational setting., ~~when:~~ Egregious examples of sexual harassment and misconduct include: (Education Code 212.5; 5 CCR 4916)

1. Submission to the conduct is explicitly or implicitly made a term or condition of a student's academic status or progress
2. Submission to or rejection of the conduct by a student is used as the basis for academic decisions affecting the student
3. The conduct has the purpose or effect of having a negative impact on the student's academic performance, or of creating an intimidating, hostile or offensive educational environment
4. Submission to or rejection of the conduct by the student is used as the basis for any decision affecting the student regarding benefits and services, honors, programs, or activities available at or through any district program or activity

Additionally, any consensual sexual relationship between an employee/volunteer and student, including students who have reached the age of consent, is prohibited.

Types of conduct which are prohibited in the district and which may constitute sexual harassment include, but are not limited to:

1. Unwelcome leering, sexual flirtations or propositions
2. Sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions
3. Graphic ~~verbal~~ comments about an individual's body, or overly personal conversation
4. Sexual jokes, notes, stories, drawings, pictures, electronic communication, or gestures
5. Spreading sexual rumors, including those spread via electronic communication

6. Teasing or sexual remarks about students enrolled in a predominantly single-gender class
7. Massaging, grabbing, fondling, stroking or brushing the body
8. Touching an individual's body or clothes in a sexual way
9. Purposefully cornering or blocking normal movements with sexual intent
10. Displaying sexually suggestive objects
11. Homophobic taunts or other slurs related to sexual orientation
12. The conduct includes excessive or repeated touching of a student that is without a clear educational purpose.

#### Preventing Sexual Harassment and Misconduct

In an effort to prevent the occurrence or perception of sexual misconduct, the following precautions shall be taken by all employees:

1. Employees shall, whenever possible, avoid closed door meetings and before/**during**/after school hours activities with only one student.
2. On any student trip away from school, there shall be a minimum of two chaperones, preferably a man and a woman.

#### Notifications

A copy of the district's sexual harassment policy shall:

1. Be included in the notifications that are sent to parents/guardians at the beginning of each school year (Education Code 48980; 5 CCR 4917)
2. Be displayed in a prominent location in the main administrative building or other area where notices of district rules, regulations, procedures and standards of conduct are posted (Education Code 231.5)
3. Be provided as part of any orientation program conducted for new students at the beginning of each quarter, semester or summer session (Education Code 231.5)
4. Appear in any school or district publication that sets forth the school's or district's comprehensive rules, regulations, procedures and standards of conduct (Education Code 231.5)
5. Be provided to employees and employee organizations

Investigation of Complaints at School (Site-Level Grievance Procedure)

1. The principal shall report a complaint to the Superintendent using the Confidential Incident Report form. Even if no complaint is filed, the principal has a duty to investigate suspected sexual harassment or misconduct.
2. The principal and Superintendent shall determine whether the principal, a designee, or an independent investigator will investigate the complaint. In cases of complaints filed against an employee, an independent investigator shall investigate the complaint. That person ~~The principal or designee~~ shall promptly investigate all complaints of sexual harassment. In so doing, he/she shall talk individually with:
  - a. The student who is complaining
  - b. The person accused of harassment
  - c. Anyone who witnessed the conduct complained of
  - d. Anyone mentioned as having related information
32. The student who is complaining shall have an opportunity to describe the incident, present witnesses and other evidence of the harassment, and put his/her complaint in writing.
43. The principal or designee shall discuss the complaint only with the people described above. If the complaint regards occurrences for which the principal or designee has a reasonable suspicion of child abuse, the principal or designee is mandated to report to law enforcement and/or child protective agencies as per SMMUSD Board Policy and Administrative Regulation 5144.4. When necessary to carry out his/her investigation or for other good reasons that apply to the particular situation, the principal or designee also may discuss the complaint with the following persons:
  - a. The Superintendent or designee
  - b. The parent/guardian of the student who complained
  - c. If the alleged harasser is a student, his/her parent/guardian
  - d. A teacher or staff member whose knowledge of the students involved may help in determining who is telling the truth
  - e. Child protective agencies responsible for investigating child abuse reports
  - f. Legal counsel for the district
54. The complainant shall not be required or asked to meet with the alleged harasser or person suspected of sexual misconduct. If the alleged harasser or person suspected of sexual misconduct is a district employee or volunteer, then during the course of the investigation, he/she shall discontinue contact with students. When the student who complained and the alleged harasser so agree, the principal or designee may arrange for them to resolve the complaint informally with the help of a counselor, teacher, administrator or trained mediator. The student who complained shall never be asked to work out the problem directly with the accused person unless such help is

~~provided and both parties agree.~~

65. In reaching a decision about the complaint, the Assistant Superintendent of Human Resources or designee and/or independent investigator ~~principal or designee~~ may take into account:
- a. Statements made by the persons identified above
  - b. The details and consistency of each person's account
  - c. Evidence of how the complaining student reacted to the incident
  - d. Evidence of any past instances of harassment by the alleged harasser
  - e. Evidence of any past harassment complaints that were found to be untrue
76. To judge the severity of the harassment, the Assistant Superintendent of Human Resources or designee and/or independent investigator ~~principal or designee~~ may take into consideration:
- a. How the misconduct affected one or more students' education
  - b. The type, frequency and duration of the misconduct
  - c. The number of persons involved
  - d. The age and gender of the person accused of harassment
  - e. The subject(s) of harassment
  - f. The place and situation where the incident occurred
  - g. Other incidents at the school, including incidents of harassment that were not related to gender
87. The Assistant Superintendent of Human Resources or designee and/or independent investigator ~~principal or designee~~ shall write a report of his/her findings, decision, and reasons for the decision and shall present this report to the student who complained and the person accused.
98. The Assistant Superintendent of Human Resources or designee and/or independent investigator ~~principal or designee~~ shall give the Superintendent or designee a written report of the complaint and investigation. If the principal or designee verifies that sexual harassment occurred, this report shall describe the actions taken to end the harassment, address the effects of the harassment on the student harassed, and prevent retaliation or further harassment.
109. Within two weeks after receiving the complaint, the principal or designee shall determine whether or not the student who complained has been further harassed. The principal or designee shall keep a record of this information and shall continue this follow-up.

#### Enforcement

The Superintendent or designee shall take appropriate actions to reinforce the district's sexual harassment policy. As needed, these

actions may include any of the following:

1. Removing vulgar or offending graffiti.
2. Providing staff inservice and student instruction or counseling.
3. Notifying parents/guardians of the actions taken.
4. Notifying child protective services.
5. Taking appropriate disciplinary action. In addition, the principal or designee may take disciplinary measures against any person who is found to have made a complaint of sexual harassment which he/she knew was not true.
6. If an employee is found to be in violation of this policy, disciplinary action shall include, at a minimum, a letter of reprimand, which shall be placed in the employee's personnel file. That letter shall not be expunged under any circumstances.

#### Support for Students

The Superintendent or designee shall take appropriate actions to provide support for students who have been subjected to sexual harassment and/or misconduct by a district employee or volunteer.

1. The principal or designee will make it clear to the affected student(s) and the parents or guardians that any form of retaliation or mistreatment of a student who complained will not be tolerated.
2. In instances where there were substantiated findings that a student was subjected to sexual harassment/misconduct by a District employee or volunteer, the District will offer, and upon the request of the parent or guardian, will assist the student in receiving therapeutic intervention.

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
March 28, 1993	February 26, 2008	November 2001

TO: BOARD OF EDUCATION

ACTION/MAJOR

09/04/08

FROM: OSCAR DE LA TORRE

RE: ADOPT BOARD OF EDUCATION AND SUPERINTENDENT PROTOCOLS

RECOMMENDATION NO. A.23

It is recommended that the Board of Education adopt the attached Board of Education and Superintendent Protocols.

COMMENTS: These protocols were discussed and agreed upon by the board members and Superintendent at the August 11 and August 13 board retreats.

MOTION MADE BY: Mr. Snell

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

**Santa Monica Malibu Unified School District**  
**Board of Trustees and Superintendent**  
**Protocols**

*School districts are governed by boards, not by individuals. While understanding their roles, the board and superintendent work together as a “governance team.” This team assumes collective responsibility for building unity and creating a positive organizational culture in order to govern effectively. To operate effectively, the board and superintendent agree:*

**Board Members and Superintendent will...**

1. Keep teaching and learning as the primary focus of our work.
2. Support all students in their pursuit of academic achievement and personal growth
3. Value, respect, and support diversity within our communities.
4. Respect the differences between governance and management.
5. Recognize and respect differences of perspective and style on the Board and among staff, students, parents, and the communities.
6. Operate with trust, honesty, transparency, and integrity.
7. Keep confidential matters confidential.
8. Model good learning by participating in professional development.
9. Act with dignity and understand the implications of demeanor and behavior.
10. Evaluate the Board's and Superintendent's effectiveness regularly against these protocols.

**As an individual Board Member, I will...**

1. Support the District's core values, beliefs, and vision.
2. Understand that the authority of the Board rests with the Board as a whole, and not individual board members.
3. Understand the distinctions between the Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff
4. Establish high expectations for all students that are clear and measureable.
5. Ensure the Board agendas reflect the District's Strategic Plan.
6. Govern in a professional manner, treating everyone with civility and respect.
7. Work collaboratively and take collective responsibility for the Board's performance.
8. Adopt a budget that supports the District's Strategic Plan.
9. Establish a district climate that supports high-quality teaching and learning and promotes successful school communities.
10. Work to resolve differences of opinion in a constructive manner.

**As Superintendent, I will...**

1. Serve as the District instructional leader
2. Communicate and support the District's vision and strategic direction as established in collaboration with the Board
3. Work with the Board to insure a strong governance team that supports student achievement pre-school through adult education.
4. Recognize that the governance team requires support from the District's management team.
5. Understand the distinction between Board and staff roles, and respect the role of the Board as the representative of the community.
6. Accept leadership responsibility and be accountable for implementing the vision, goals and policies of the District.
7. Communicate with board members promptly and effectively.
8. Distribute information fully and equally to all board members.
9. Regularly visit the schools and be visible in both communities.



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## **DISCUSSION ITEMS**

TO: BOARD OF EDUCATION

DISCUSSION  
09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: 2008 STUDENT ACHIEVEMENT DATA

DISCUSSION ITEM NO. D.01

The California Standards Tests (CSTs) measure student achievement in grade level standards. They are administered to all students in grades 2-11. The California High School Exit Exam (CAHSEE) is given to all 10<sup>th</sup> grade students. Students must pass both the mathematics and language arts portions of this exam in order to graduate from high school with a diploma. Students who do not achieve a passing score in 10<sup>th</sup> grade may continue to take the test throughout 11<sup>th</sup> and 12<sup>th</sup> grade. Non-passers may have up to two consecutive years after the completion of their high school coursework to take and pass the CAHSEE in order to receive their diplomas.

Both the CSTs and 10<sup>th</sup> grade CAHSEE results are used to determine the district's Academic Performance Index (API), the state's accountability system for measuring student achievement.

In addition, the percentage of students who are proficient on these exams is used to determine the district's Adequate Yearly Progress toward Annual Measurable Objectives (AMOs), as part of the federal accountability requirements legislated through the No Child Left Behind Act.

Achievement data from these standardized measures, as well as district formative assessments, are used to help school and district leaders to identify program needs, prioritize professional development, and develop data-driven school improvement plans.

Multi-year trends in district-wide student achievement for CST, CAHSEE, API, and AYP will be reviewed.

\*\*\*\*\*

*Board members requested that the following issues be addressed at a follow-up workshop:*

*Mr. Snell: Break out data by gender.*

*Mr. Mechur: Examine ways to close the achievement gap.*

*Dr. Escarce: Compare secondary math courses/scores to neighboring districts. Examine the drops in high school math scores (Are we trying to teach too much material in one course? How does a district balance student needs with content standards?).*

*Ms. Pye: Ask teachers/administrators their opinions regarding secondary math. How are high expectations tied to outcomes? What is good instruction, where is it happening, how can we replicate it? She requested more detailed data regarding middle school achievement scores. Compare how groups perform on standardized tests versus performance in the classroom.*

*Dr. Wisnicki: How are assessments used to inform instruction? Match up math CST questions with their related content area standards.*

*Mr. de la Torre: Is there a correlation between students who do not pass the CAHSEE and drop out rates? Survey graduates regarding their college performance. Use culturally-relevant curriculum to engage students.*

TO: BOARD OF EDUCATION  
FROM: TIM CUNEO / CHIUNG-SALLY CHOU  
RE: ADOPT POLICY 6162.8 - RESEARCH

DISCUSSION  
09/04/08

DISCUSSION ITEM NO. D.02

It is recommended that the Board of Education adopt Board Policy 6162.8 - Research, regarding individuals wishing to conduct research in the Santa Monica-Malibu Unified School District.

Attached is the revised policy:

- 6162.8 - Research

\*\*\*\*\*

*Board members suggested that the following changes be considered for inclusion in the policy and administrative regulation:*

- *Add "protect the privacy rights of students, including right not to participate in the research"*
- *A group wishing to do research in SMMUSD must have received approval from the Human Subjects Protection Committee.*
- *Research is not to be used for commercial purposes.*

*This item will return for approval at the next board meeting.*

THIS IS A **NEW POLICY**

New text in underline

Deleted text in ~~strikeout~~

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
<u>6162.8</u>	<u>Instruction</u>	<u>Research</u>	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
	<u>X</u>		

#### **DETAIL**

The Governing Board recognizes the value of academic research to improve educational programs and practices. Researchers shall respect the privacy rights of students, including their right to refrain from participation in research projects in accordance with law, Board policy and administrative regulation.

The Superintendent or designee may authorize research projects within the district by groups or persons when such research is aligned with district goals and objectives and is likely to benefit the district without disrupting the school program.

The Superintendent or designee shall ensure that parents/guardians receive prior notification of any surveys or evaluations that collect personal student information and that consent is obtained in accordance with law.

#### **REFERENCE**

##### **Legal Reference:**

EDUCATION CODE

51513 Personal beliefs

UNITED STATES CODE, TITLE 20

1232h Protection of pupil rights

#### **MANAGEMENT RESOURCES**

##### **Management Resources:**

WEB SITES

CSBA: <http://www.csba.org>

CDE: <http://www.cde.ca.gov>

USDOE, Family Policy Compliance Office:

<http://www.ed.gov/offices/OM/fpco/>

<u>ADOPTED</u>	<u>REVISED</u>	<u>CSBA DATE</u>
xxxxxxx		November 2002

TO: BOARD OF EDUCATION

DISCUSSION

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: DISTRICTWIDE ENROLLMENT UPDATE - 2008-09

DISCUSSION ITEM NO. D.03

District staff will review the current enrollment as of the third day of school (9/4/08) and compare that enrollment number to the original projections.

More information will be distributed at the meeting after data from the third day of school has been collected.

\*\*\*\*\*

*Ms. Pye suggested the district conduct entrance and exit interviews to determine why families are choosing or not choosing to attend SMMUSD schools.*

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## **INFORMATION ITEMS**

TO: BOARD OF EDUCATION

INFORMATION

09/04/08

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: SUPPLEMENTAL TEXTBOOKS

INFORMATION ITEM NO. I.01

It is recommended that the textbooks listed below be adopted for the Santa Monica-Malibu Unified School District.

COMMENT: In accordance with the Board of Education policy, the textbook(s) listed below will be on public display for the next two weeks in the Educational Services Department at 1638 17<sup>th</sup> Street, Santa Monica, CA 90405.

~~**Ocean Images: The Plankton**, by Robert Bradbrook Perry for grades ten-twelve Biology and Marine Biology at Malibu High and Santa Monica High School. Adoption requested by Robert Perry.~~

**Earth Science**, California Education 2005, by Prentice Hall for grade nine Earth Science at Malibu High School. Adoption request by Robert Perry.

\*\*\*\*\*

*Staff requested that Ocean Images: The Plankton be pulled.*

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## **ATTACHMENTS**



**ATTACHED ARE THE FOLLOWING DOCUMENTS:**

- Presentation: "2007-08 Unaudited Actual Summaries"  
(*associated with Recommendation No. A.21*)
- "Small School Task Force Committee Recommended Planning  
Year Budget" (*associated with Recommendation No. A.21*)
- Presentation: "2008 Student Achievement: AYP, API, CST, and  
CAHSEE" (*associated with Discussion Item No. D.01*)

# SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT

## 2007-08 Unaudited Actual Summaries

### SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT 2007-08 UNAUDITED ACTUAL SUMMARIES GENERAL FUND (01)

	2007-08 ESTIMATED ACTUALS	2007-08 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	122,320,358.00	121,722,331.94	(598,026.06)
EXPENDITURES	124,711,256.00	117,071,050.35	7,640,205.65
EXCESS OR (DEFICIENCY)	(2,390,898.00)	4,651,281.59	7,042,179.59
BEGINNING BALANCE	23,433,891.95	23,433,891.95	-
PROJECTED ENDING BALANCE	21,042,993.95	28,085,173.54	7,042,179.59

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
2007-08 UNAUDITED ACTUAL SUMMARIES  
GENERAL FUND (01)**

DESIGNATION OF ENDING BALANCE

	2007-08 UNAUDITED ACTUALS
STORES/INVENTORY/REVOLVING CASH	95,631
RESTRICTED ENDING BALANCE	7,058,935
OTHER DESIGNATIONS	500,000
RESERVE FOR ECONOMIC UNCERTAINTIES	3,500,000
UNAPPROPRIATED AMOUNT	16,930,607
PROJECTED ENDING BALANCE	28,085,174

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
2007-08 UNAUDITED ACTUAL SUMMARIES  
ADULT EDUCATION FUND (11)**

	2007-08 ESTIMATED ACTUALS	2007-08 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	723,650.00	745,174.15	21,524.15
EXPENDITURES	878,084.00	701,732.77	176,351.23
EXCESS OR (DEFICIENCY)	(154,434.00)	43,441.38	197,875.38
BEGINNING BALANCE	243,198.01	243,198.01	-
PROJECTED ENDING BALANCE	88,764.01	286,639.39	197,875.38

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2007-08 UNAUDITED ACTUAL SUMMARIES**  
**CHILD DEVELOPMENT FUND (12)**

	2007-08 ESTIMATED ACTUALS	2007-08 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	8,260,258.00	7,849,339.63	(410,918.37)
EXPENDITURES	7,918,897.00	7,543,342.84	375,554.16
EXCESS OR (DEFICIENCY)	341,361.00	305,996.79	(35,364.21)
BEGINNING BALANCE	30,525.00	30,525.00	-
PROJECTED ENDING BALANCE	371,886.00	336,521.79	(35,364.21)

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2007-08 UNAUDITED ACTUAL SUMMARIES**  
**CAFETERIA FUND (13)**

	2007-08 ESTIMATED ACTUALS	2007-08 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	3,290,639.00	2,990,041.07	(300,597.93)
EXPENDITURES	3,377,434.00	2,994,025.86	383,408.14
EXCESS OR (DEFICIENCY)	(86,795.00)	(3,984.79)	82,810.21
BEGINNING BALANCE	379,507.67	379,507.67	-
PROJECTED ENDING BALANCE	292,712.67	375,522.88	82,810.21

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
2007-08 UNAUDITED ACTUAL SUMMARIES  
DEFERRED MAINTENANCE (14)**

	2007-08 ESTIMATED ACTUALS	2007-08 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	1,190,472.00	1,190,525.50	53.50
EXPENDITURES	1,962,714.00	1,823,411.83	139,302.17
EXCESS OR (DEFICIENCY)	(772,242.00)	(632,886.33)	139,355.67
BEGINNING BALANCE	4,734,384.43	4,734,384.43	-
PROJECTED ENDING BALANCE	3,962,142.43	4,101,498.10	139,355.67

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT  
2007-08 UNAUDITED ACTUAL SUMMARIES  
FOUNDATION SPECIAL REVENUE FUND (19)**

	2007-08 ESTIMATED ACTUALS	2007-08 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	331,381.00	322,545.52	(8,835.48)
EXPENDITURES	362,824.00	370,578.27	(7,754.27)
EXCESS OR (DEFICIENCY)	(31,443.00)	(48,032.75)	(16,589.75)
BEGINNING BALANCE	161,744.43	161,744.43	-
PROJECTED ENDING BALANCE	130,301.43	113,711.68	(16,589.75)

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2007-08 UNAUDITED ACTUAL SUMMARIES**  
**SPECIAL RESERVE FUND for POSTEMPLOYMENT BENEFITS (20)**

	2007-08 ESTIMATED ACTUALS	2007-08 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	794,000.00	793,482.17	(517.83)
EXPENDITURES	-	-	-
EXCESS OR (DEFICIENCY)	794,000.00	793,482.17	(517.83)
BEGINNING BALANCE	878,595.21	878,595.21	-
PROJECTED ENDING BALANCE	1,672,595.21	1,672,077.38	(517.83)

**SANTA MONICA MALIBU UNIFIED SCHOOL DISTRICT**  
**2007-08 UNAUDITED ACTUAL SUMMARIES**  
**BUILDING FUND (21)**

	2007-08 ESTIMATED ACTUALS	2007-08 UNAUDITED ACTUALS	DIFFERENCE
REVENUE	65,925,000.00	65,903,524.62	(21,475.38)
EXPENDITURES	7,007,483.00	7,985,107.06	(977,624.06)
EXCESS OR (DEFICIENCY)	58,917,517.00	57,918,417.56	(999,099.44)
BEGINNING BALANCE	588,677.76	588,677.76	-
PROJECTED ENDING BALANCE	59,506,194.76	58,507,095.32	(999,099.44)



## Next Steps

- Staff Recommendations for One-time Allocations and/or Fund Reservations
- Ongoing monitoring of Budget and Board approved Budget Revisions
- Formal Budget Review Process
  - 45 Day Revision – after State Budget Adoption
  - 1<sup>st</sup> Interim – December
  - 2<sup>nd</sup> Interim - March



## Budget Allocations and Fund Reservations

- 50,000 - Will Rogers Science Magnet – start up
- 7,500 - Smart Board for SDC program at Roosevelt
- 132,000 - Reserve for Small School Planning
- 52,500 - School Bus Replacement
- 35,000 - Laptop and LCD Projectors for IEP's
- 30,000 - Support for Outlook Exchange
- 61,335 - Site Scanning Equipment
- 60,000 – Special Education Review Process
- 25,000 – Special Education Staff Development/Legal
- 1,000,000 - Reserve for Student Information System
- 1,000,000 - Transfer to Fund 20 for GASB 45
- 2,000,000 - Increase Economic Uncertainties Reserve to 5%
- TOTAL \$4,453,335

## Small Task Force Committee Recommended Planning Year Budget

Board Item A.21 - September 4, 2008

Planning Activity	Cost
Planning team/task force	10,000
administration coordination	65,000
Teacher faculty	15,000
Benefits	27,000
Travel	6,000
Public Relations	3,000
Printing	2,000
Supplies	3,000
Postage	1,000
Total	132,000





## 2008 Student Achievement: AYP, API, CST and CAHSEE

Board Presentation  
September 4, 2008

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### SMMUSD Student Achievement Components of Presentation

- *Federal Accountability:*
  - Annual Yearly Progress (AYP)
- *State Accountability:*
  - Academic Performance Index (API)
- *STAR Results*
  - California Standards Tests (CST)
- *California High School Exit Exam (CAHSEE)*

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### NCLB Annual Yearly Progress (AYP)

- The No Child Left Behind Act of 2001 requires that districts and schools be held accountable for increasing student achievement
- NCLB sets Annual Measurable Objectives (AMOs) for the percentage of students deemed proficient in ELA and Math
- These AMOs increase so that by 2014, 100% of students are expected to reach proficiency

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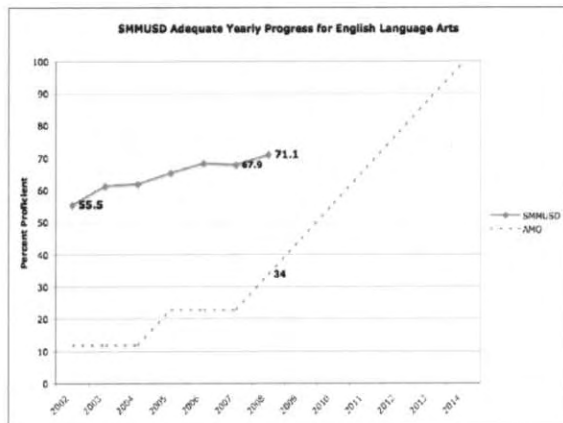
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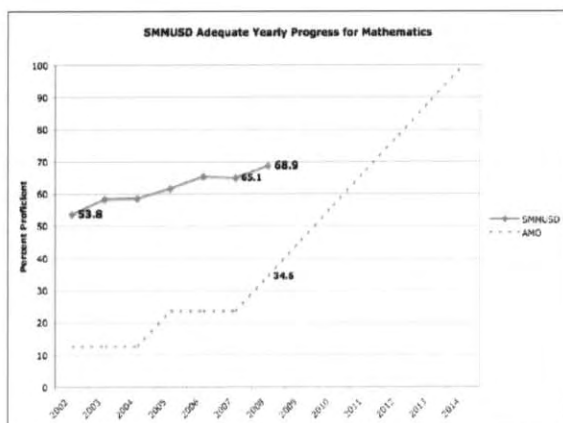
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**NCLB AYP Goal:  
Closing Achievement Gaps**

- Annual Yearly Progress is monitored for the district as a whole
- AYP is also monitored for numerically significant groups of students.
  - 100 or more students with valid scores
  - Or 50 or more students with valid scores who make up 15% of school population
  - Reports on the Students with Disabilities group will follow later in the school year, due to error in demographic data file
- Districts must meet AMOs for all in order to meet AYP.

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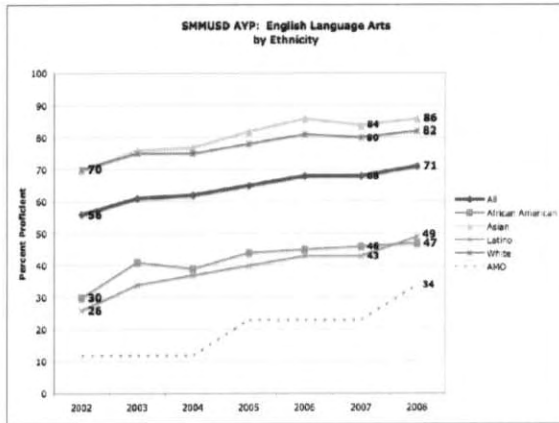
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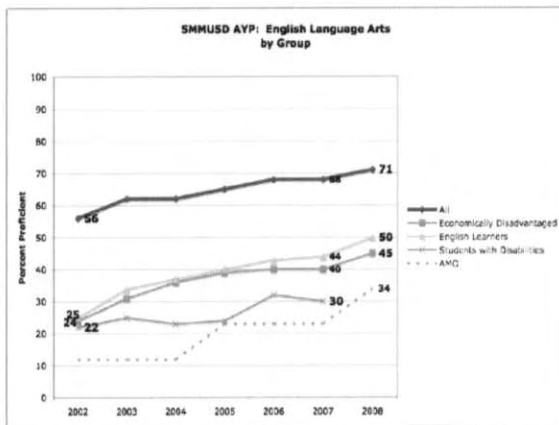
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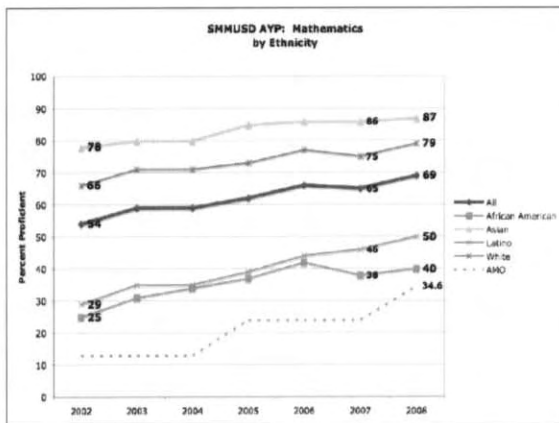
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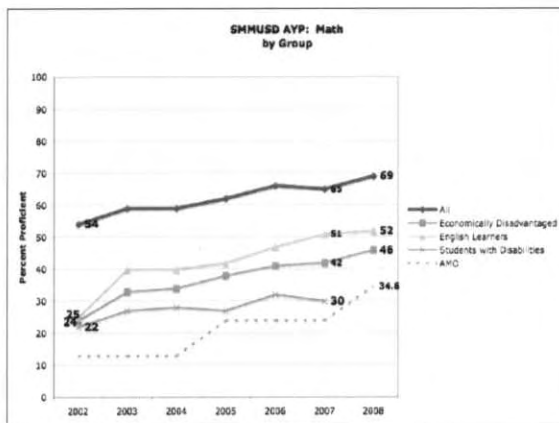
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### AYP School Performance

- Schools must meet AYP goals for both participation and percent proficient in both ELA and Math
- In addition, they must meet these criteria for each of their numerically significant groups of students

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### AYP School Performance

- More diverse schools have many more criteria that they must meet for AYP.
- Schools have from 6 criteria to 25 criteria.
- Falling short in only one of the criteria results in failure to make AYP (Sometimes referred to as NCLB's 42 ways to fail.)
- The district as a whole has 32 criteria for AYP -- all of which have been met in 2008.

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	2008 AYP Criteria Met
SMMUSD	100% (32 out of 32)
Cabrillo	100% (9 out of 9)
Edison	100% (21 out of 21)
Franklin	100% (9 out of 9)
Grant	100% (17 out of 17)
McKinley	100% (21 out of 21)
Muir	100% (17 out of 17)
Point Dume	100% (9 out of 9)
Rogers	100% (21 out of 21)
Roosevelt	100% (9 out of 9)
SMASH	38% (3 out of 8)
Webster	100% (9 out of 9)
JAMS	92% (23 out of 25)
Lincoln	100% (25 out of 25)
Malibu High	100% (10 out of 10)
Olympic	100% (6 out of 6)
Samohi	100% (22 out of 22)

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## Academic Performance Index (API)

- California's accountability system for student achievement
- More complex formula than AYP
- Includes more types of tests
  - Includes more content areas
  - Weighting of content areas
  - More points given for moving students off the floor of Far Below Basic or Below Basic up to Basic, for example
- High Schools: CSTs are included, although CAHSEE passage figures prominently in their APIs.

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## API (Continued)

- Reduces schools down to a single number
- Index range is 200 - 1000
- Goal is API of 800
  - Schoolwide
  - Numerically Significant Groups

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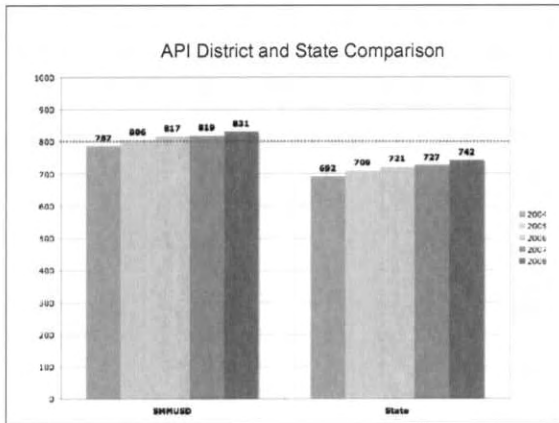
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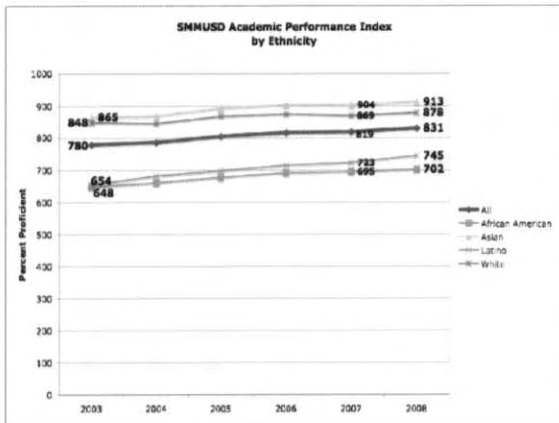
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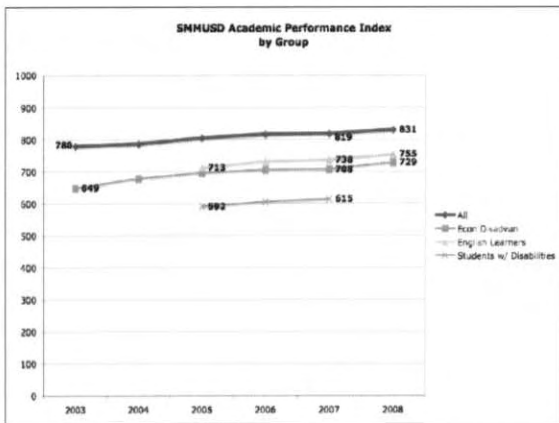
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## API School Growth Targets

- Once schools (and groups of students within schools) reach an API of 800, their growth target is simply to maintain at or above 800.
- Schools or groups with an API of less than 800 had a growth target of at least five points this year.
- Two schools, Will Rogers and John Adams increased their API by over 30 points in 2008.
- All K - 5 schools in SMMUSD are now over the 800 mark!

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## 2007 Growth API Report

	2007 Base API	2008 Growth API	Schoolwide Target Met?	Significant Group Targets Met?
Cabrillo	845	870	Yes	Yes
Edison	814	841	Yes	Yes
Franklin	930	936	Yes	Yes
McKinley	845	832	Yes	No (Latino, EOE)
Muir	835	836	Yes	No (Latino, EOE)
Point Dumie	911	916	Yes	Yes
Rogers	799	834	Yes	Yes
Roosevelt	931	929	Yes	Yes
Webster	915	933	Yes	Yes
JAMS	756	792	Yes	Yes
Lincoln	867	880	Yes	Yes
Malibu	818	824	Yes	Yes
Samohi	771	771	No	No (African American)

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## API

- API reduces schools to a single number, combining all grade levels, subject matter and a number of different assessments (CST, CAT/6, CAHSEE)
- Difficult to find real meaning in terms of improving classroom instruction and student learning
- For this reason, we look more closely at actual CST performance data

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## CST Achievement Data

- Overall, good long-term growth
- Some dips and peaks from year to year, as is expected
  - Testing of different cohorts of students moving through grade levels each year
  - Changes in assessments themselves
- As we get better at teaching the standards, we continue to see improvement in achievement over time
- As we get better at meeting the differentiated needs of students' we will continue to see narrowing of achievement gaps

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## The Big Picture

- Step back and look at the big picture of student achievement
- Avoid fixation on year-to-year fluctuations
- Focus on multi-year trends over time

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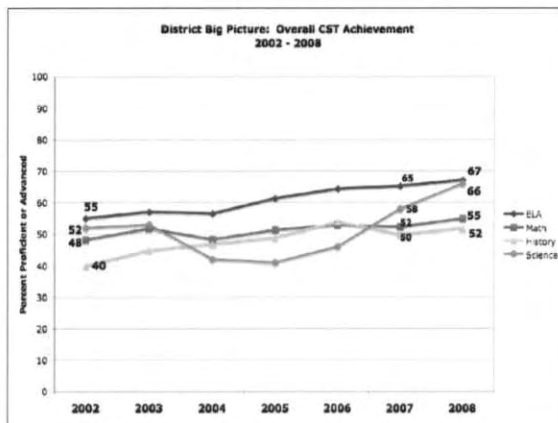
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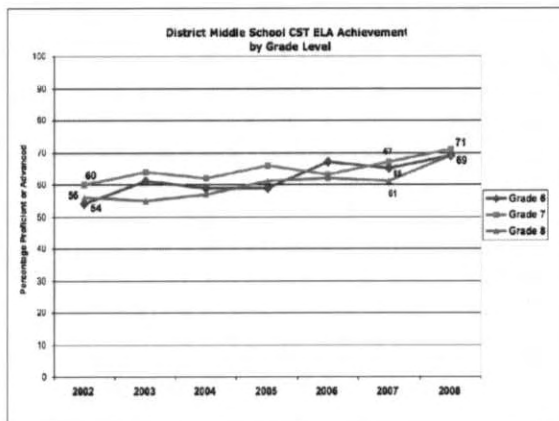
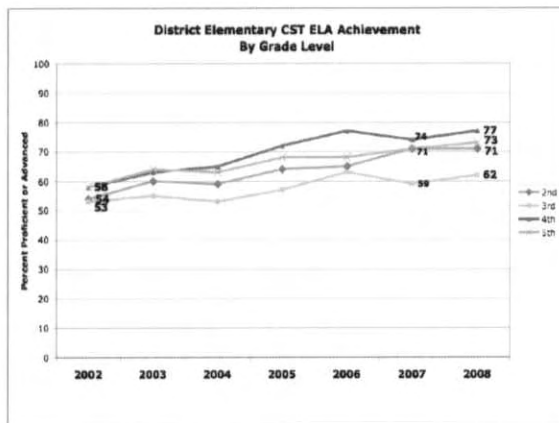
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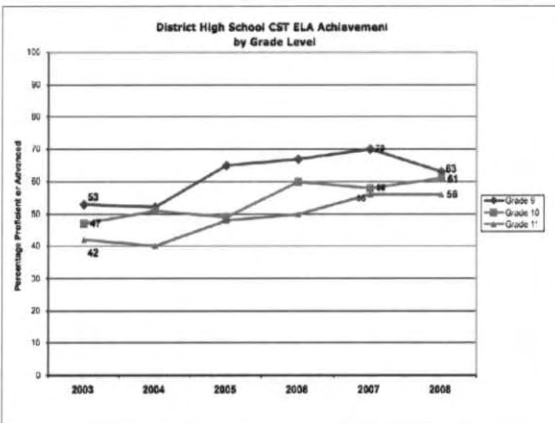
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## Drilling Down

- Pulling the big picture apart
  - Grade level
  - Course enrollment
  - Cohorts of students over time






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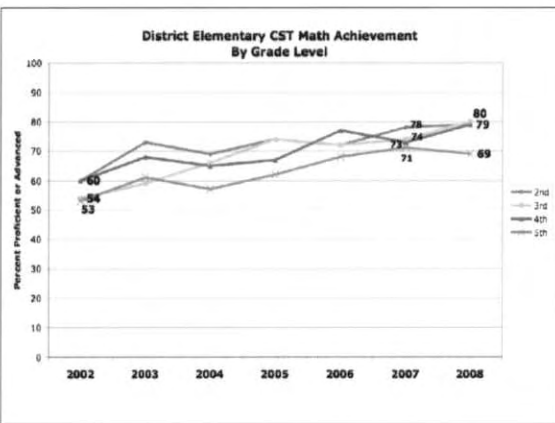
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## Secondary Math Achievement

- Keep in mind that course enrollments and test alignment have changed over the years.
- In 2007 and 2008, for example, 7th graders who were enrolled in Algebra took the end-of-course Algebra CST, rather than the 7th grade Math CST. Their scores are not included in the percent proficient for regular 7th grade Math.

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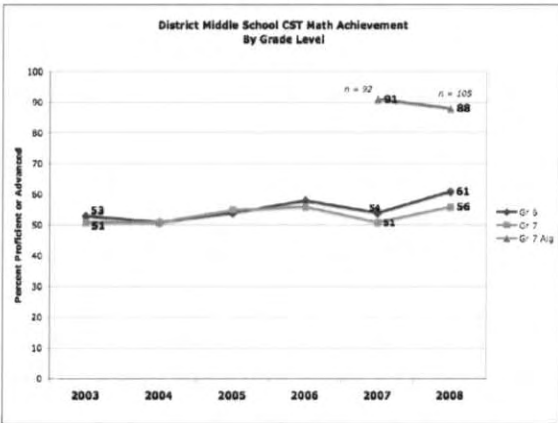
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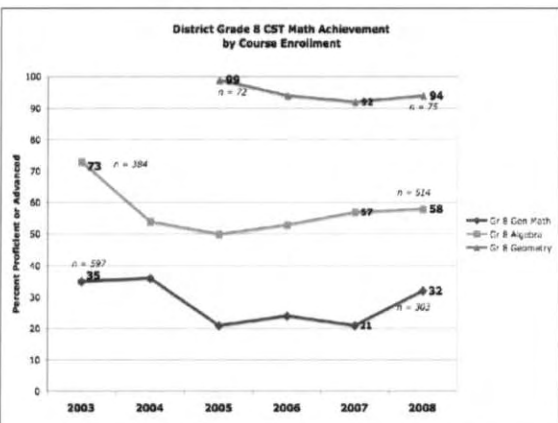
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## Algebra or Essentials for Algebra?

- We have continued to work on course alignment and student placement for the best possible results for individual students, as well as composite achievement for accountability purposes.
- Recent decision-making at the state level will require Algebra for all 8th graders by 2011.
- Much work remains to be done to re-tool and refine mathematics instruction for Algebra and *all* grade levels leading up to Algebra.

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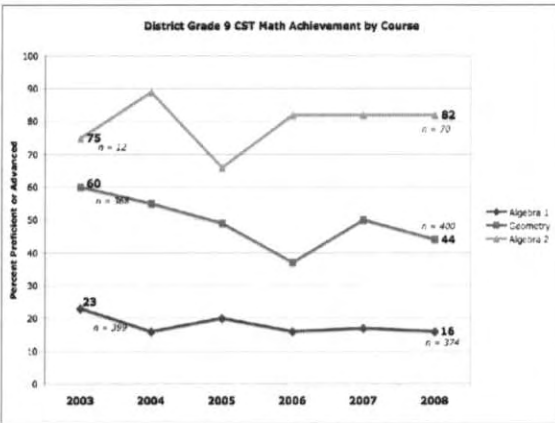
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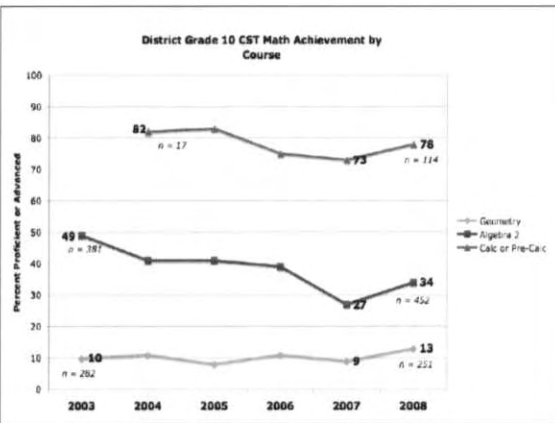
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## Cohort Analysis

- Uses a different lens for viewing achievement
- Looks at the same group of students over time
- Includes only students with CST over longitudinal study (matched scores) in sample
- Allows us to look at how well students are improving on their own achievement as they progress through the grades and encounter more challenging subject matter

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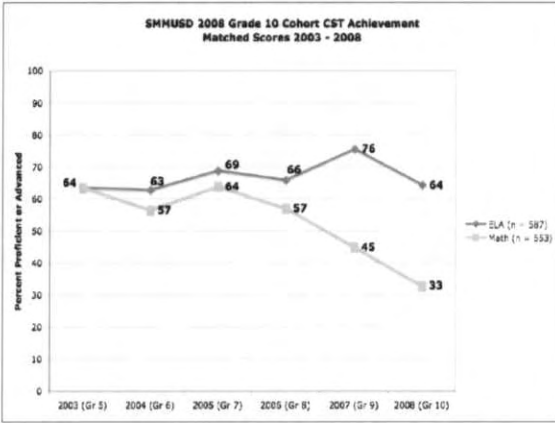
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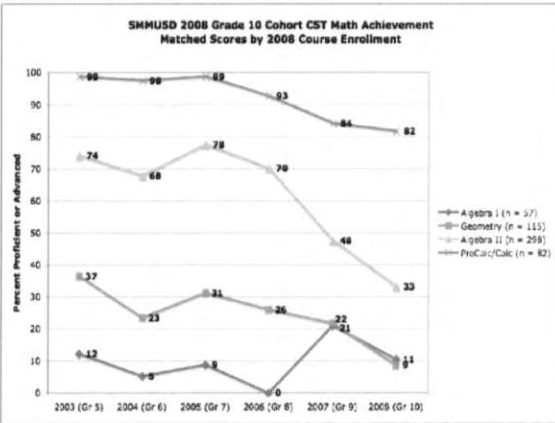
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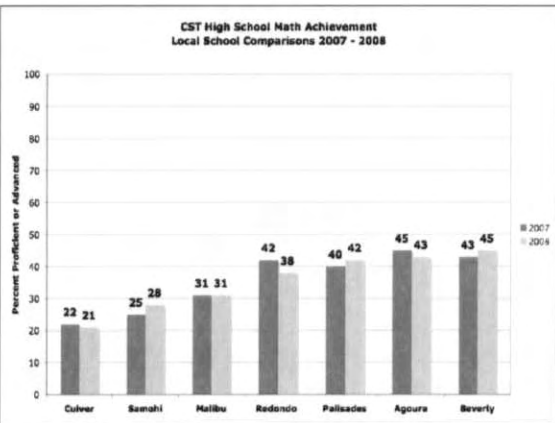
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## CAHSEE Passage Rates

- *Passage* of the California High School Exit Exam is an important component of district and high schools' API.
- *Proficiency* on the CAHSEE is an important component of high schools' and district AYP.
- This exam also has "high stakes" for students. As of 2006, students must pass both the ELA and Math portions of the exam in order to receive a high school diploma.
- As of 2007, students with disabilities no longer received an exemption from the CAHSEE requirement.

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## CAHSEE

- Students who do not pass in 10th grade have several other opportunities in grades 11 and 12 to re-take the exam.
- 12th graders also have the opportunity to take the exam in July, and for up to two years following their graduation date.
- We are still awaiting the results from the July 2008 CAHSEE.
- Official 10th grade passage rates for 2008 are not yet posted, but unofficially we estimate that passage rates are up slightly to 91% in both ELA and Math!

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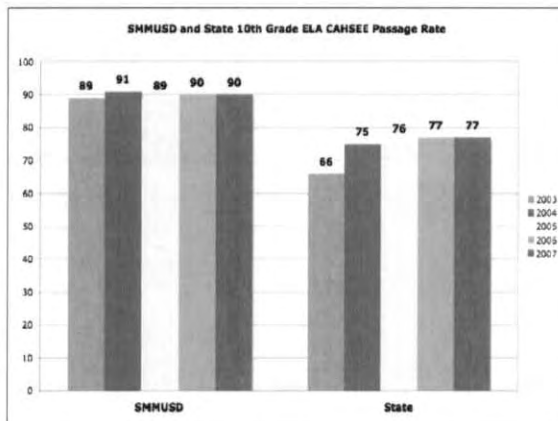
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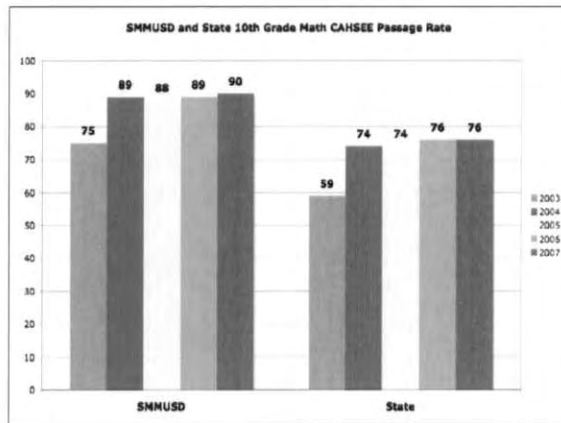
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### Summary

- Steady increase in student achievement over time
  - More so in elementary grades than secondary
  - More so in language arts than math
  - Some evidence of narrowing achievement gaps
  - Increasing pressures for accountability through increases in AMOs that will continue to rise sharply in the coming years

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### Summary

- Previous focused efforts on standards-based instruction have paid off, especially in literacy.
- Increased focus now in the area of math is beginning to show some results
- Increased support and attention for groups of students, such as English learners and students with disabilities, are needed to move these groups well above rising AMO status bar

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## Moving Forward

- Goal: Close the achievement gap, while improving student achievement for all
- Focus Areas:
  - Mathematics
  - Struggling students (Below and Far Below) in ELA
- Strategies:
  - Curriculum Alignment and Articulation
  - Professional Development
  - Student Engagement
  - Intervention Programming

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## Curriculum Alignment and Articulation

- Guaranteed, viable curriculum for all students
  - Grade level, cross-grade level (vertical teaming) and cross-site professional collaboration and articulation meetings
  - Same cycle textbook adoptions
  - Curriculum mapping work
  - Aligned, standards-based common assessments
  - Common high school course catalog and course descriptions

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## Professional Development

- Research based - embedded in classroom practice
  - Lesson Link
  - Professional Learning Communities
  - Coaching/Mentoring
- Networking with UCLA/Center X and LACOE
- Instructional leadership
  - Principal/Teacher Leader training
  - Learning Walks
  - Academic Conferences
  - Facilitator training

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## Student Engagement

- Alternative programs (partnership with SMC)
- Technology embedded in instruction and integrated with standards-based curriculum
- Differentiated instructional strategies
- Accountable Talk

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## Intervention Programming

- IISS - Presentation to follow in October
- Before/After school programs for students who scored Below and Far Below
- Before/After school programs for CAHSEE prep
- Elementary reading specialist support for Below and Far Below Basic students

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## Intervention Programming

- Online courseware and software programs for credit recovery, intervention and enrichment (Apex Learning, Read 180, Achieve 3000, Lexia, Accelerated Math)
- Supplemental counseling and guidance services for secondary students
- Systematic data collection and analysis of intervention programs and services

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## Thank You!

- The challenges are great
- Our commitment to closing achievement gaps remains firm
- Our focus areas are clear
- Thank you for your on-going leadership, resources and support!

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