

For a Listing of Upcoming Board Meetings See Page vi of this Table of Contents
Santa Monica-Malibu Unified School District
Board of Education Meeting
AGENDA

June 4, 2009

A regular meeting of the Santa Monica-Malibu Unified School District Board of Education was held on Thursday, June 4, 2009, in the District Administrative Offices: 1651 16th Street, Santa Monica, CA. The Board of Education called the meeting to order at 4:15 p.m. in the Board Conference Room at the District Offices. At 4:16 p.m., the Board of Education moved to Closed Session regarding the items listed below. The public meeting reconvened at 5:44 p.m. in the Board Room.

I. CALL TO ORDER

- A. Roll Call
- B. Pledge of Allegiance

II. PUBLIC COMMENTS FOR CLOSED SESSION ITEMS ONLY

III. CLOSED SESSION (85):

- Receipt of recommendation for approval of the proposed CAHSEE waiver request pursuant to §60851 (c), as cited in the Education Code (15):
 - CAHSEE-1028-08/09 CAHSEE-1031-08/09 CAHSEE-1034-08/09
 - CAHSEE-1029-08/09 CAHSEE-1032-08/09 CAHSEE-1035-08/09
 - CAHSEE-1030-08/09 CAHSEE-1033-08/09 CAHSEE-1036-08/09
- Public Employee, to consider appointment, employment, performance evaluation, or dismissal of employee pursuant to GC§54957, as cited in the Brown Act (Principal, House Principal, Coordinator) (10)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.E.I.U. pursuant to GC §54957.6 as cited in the Brown Act. (20)
- Conference with Superintendent regarding 2008-2009 Strategies for Negotiations with S.M.M.C.T.A. pursuant to GC §54957.6 as cited in the Brown Act. (20)
- Closed session with legal counsel concerning anticipated litigation pursuant to GC §54956.9 as cited in the Brown Act (2 cases). (20)

IV. BOARD OF EDUCATION – COMMENDATIONS / RECOGNITIONS (40)

• **Recognition of Retirees (30)**

Dr. Matthews thanked the retirees for their years of dedication. He read off their names in order of years with the district, beginning with the fewest amount of years: Shirley Bryant, Audrey Goldenberg, Marsha Johnson, Wally Berriman, Linda Beasley, Billie Harger, Luz Martinez, Maria Trujillo, Peggy Just, Antonia Humphreys, Janet Paulson, Bella Stern, Clarence Hughes, Olivia McDaniel, Greg Ponton, Linda Kovaric, Cleveland Prosser, Joe Ramirez, Robert Thais, Linda Cady, Andrea Korshak, Albert Martinez, Kristine Stewart, Catherine Whitaker, and Linda Wexler. Those retirees who were present came up, received a gift from Mr. Cuneo, and shook each board member's hand.

Mr. Mechur commented that the education of the district's students relies so much on the work and love of the employees. These retirees have helped many thousands of students become the adults they are today. He concluded that they should all be so proud of the work they've done for the children in our communities.

5:46 pm

6:04 pm

- **Outgoing Student Board Members – Jamie Black (SAMOHI), Roya Sahafi (Malibu HS), and Isis Enriquez (Olympic HS) (10)**

Mr. Mechur thanked each of the Student Board Members for their dedication and for representing their peers. Each student received a plaque and shook hands with the board members. Ms. Black thanked the board and Superintendent for such a great learning experience. Ms. Sahafi said she was a junior and hoped to return as a representative next year. Ms. Enriquez remarked that the experience has opened her eyes to things she did not think were possible for her.

V. APPROVAL OF THE AGENDA

6:08 pm

It was moved by Ms. Leon-Vazquez, seconded by Mr. Allen, and voted 7/0 to approve the agenda with the update. Ms. Pye suggested moving D.03 to a future date. The board agreed. Mr. Snell motioned to move Items A.07, A.08, A.09, A.10, and A.25 to follow A.27. Ms. Pye seconded the motion. The board agreed.

VI. APPROVAL OF MINUTES

A.01	Approval of Minutes	1
	May 14, 2009	

VII. CONSENT CALENDAR (5)

Consent agenda items are considered routine, as agreed by the President, Vice President and Superintendent, requiring no discussion, and are normally all approved at one time by the Board of Education. However, members of the Board of Education, staff, or the public may request an item be removed from the consent agenda for clarification and/or discussion. Consideration will occur during Section XI (Major Items).

Curriculum and Instruction

6:10 pm

A.02	Approval of Independent Contractors.....	2
A.03	Approval of Special Education Contracts – 2008-2009	3-6

Business and Fiscal

6:19 pm

6:32 pm

6:48 pm

7:06 pm

A.04	Award of Purchase Orders – 2008-2009.....	7-7b
A.05	Acceptance of Gifts – 2008/2009	8-12
A.06	Amendment to Contract for Bid #9.09 – Districtwide Painting – AJ Fiste Corporation – Change Order #2.....	13
A.07	Approve Budget Solutions – Tier III Categorical Funds Flexibility	14-16
A.08	Approve 2009-10 Budget Reductions and Realignment in Districtwide Contracted Services and Special Education.....	17-18
A.09	Approve Class Size for the 2009-10 School Year	19-20
A.10	Approve Reduction in One House at SAMOHI Beginning 2009-10	21-22a

Measure “BB”

A.11	Contract Amendment #7 for Geotechnical Investigation and Report Services – Webster Elementary School – Leighton – Measure BB Safety and Security Projects	23-24
A.12	Contract Amendment #11 for Additional Phase I Environmental Screening Services – John Adams Middle School – LFR – Measure BB	25-26
A.13	Contract Amendment #12 for Additional Phase I Environmental Screening Services – Lincoln Middle School and Contract Time Extension – LFR – Measure BB	27-28
A.14	Contract Amendment #4 for Preliminary Geologic Investigation and Reports for Wastewater System Requirements – Webster Elementary School – Geoconcepts, Inc. – Measure BB.....	29

A.15	Contract Amendment #3 for Sewer Drain Line Survey and Reports – Webster Elementary School – Drew Lewis Company – Measure BB	30
A.16	Contract Amendment #9 for Malibu Football Lighting, Photometric Study to Support CEQA Environmental Documents – PBS&J – Measure BB	31
A.17	Contract Amendment #4 for Additional Architectural Services for Electrical As-Built – Olympic HS – Harley Ellis Devereaux – Measure BB	32-33
A.18	Contract Amendment #5 for Additional Architectural Services for Electrical As-Built – Washington Child Development Services – Harley Ellis Devereaux – Measure BB	34-35
A.19	Contract Amendment #1 for Additional Geotechnical Observation & Testing Services – John Adams MS – Converse Consultants– Measure BB	36
A.20	Contract Amendment #15 for Increase Scope for Topographic Surveys and Digital Mapping for Additional Survey Work – Malibu MS/HS – Psomas RFP #8.09 – Measure BB	37-38
A.21	Contract Amendment #6 for Biologist Study Report for Football Lighting – Malibu MS/HS – Glenn Lukos Associates – Measure BB	39
A.22	Contract Amendment #8 for Pumping Existing Septic Tanks, in Preparation of Form 200s – Webster ES – Topanga Underground – Measure BB.....	40
A.23	Contract Amendment #11 for Increased Scope – Analysis and Development of Photo Voltaic System Standards for Measure BB Projects – WWCAT – Measure BB.....	41-42

Personnel

A.24	Certificated Personnel – Elections, Separations	43-45
A.25	Classified Personnel – Merit.....	46-49
A.26	Classified Personnel – Non-Merit.....	50

General

A.27	Revise Board of Education Meeting Schedule – 2009-10.....	51-52
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VIII. PUBLIC COMMENTS

Public Comments is the time when members of the audience may address the Board of Education on items not scheduled on the meeting’s agenda. All speakers are limited to three (3) minutes. When there are a large number of speakers, the Board may reduce the allotted time to two (2) minutes per speaker. The Brown Act (Government Code) states that Board members may not engage in discussion of issues raised during “VIII. Public Comments” except to ask clarifying questions, make a brief announcement, make a brief report on his or her own activities, or to refer the matter to staff. This Public Comment section is limited to 20 minutes. If the number of persons wishing to address the Board of Education exceeds the time limit, additional time will be provided in Section **XVI. CONTINUATION OF PUBLIC COMMENTS.**

IX. COMMUNICATIONS ⁽²⁹⁾

The Communications section provides an opportunity for the Board of Education to hear reports from the individuals or Committee representative listed below. All reports are limited to 5 minutes or less. However, if more time is necessary, or if a report will not be presented, please notify the Board secretary eight workdays prior to the date of the meeting.

A. Student Board Member Reports

Jaime Black – Santa Monica High School ⁽³⁾

Due to the late hour of Communications, Ms. Black was unable to deliver her report.

11:34 pm

Roya Sahafi – Malibu High School (3)

Due to the late hour of Communications, Ms. Sahafi was unable to deliver her report.

Isis Enriquez – Olympic High School (3)

Due to the late hour of Communications, Ms. Enriquez was unable to deliver her report.

B. SMMCTA Update – Mr. Harry Keiley (5) – no report

C. S.E.I.U. Update – Ms. Keryl Cartee-McNeely (5)

Ms. Cartee-McNeely's full report can be found under Attachments at the end of these minutes.

D. PTA Council – Rebecca Kennerly (5)

The PTA Council's resolutions regarding Items A.07 through A.10 can be found under Attachments at the end of these minutes.

E. District Advisory Committee End-of-Year Reports (5) 53-61

Visual and Performing Arts DAC (5)

English Learners DAC (5) (postponed until 6/25/09)

X. SUPERINTENDENT'S REPORT (5)

Mr. Cuneo reported that the Education Foundation's annual benefit concert was held on May 30. He said the evening was a huge success and everyone seemed to enjoy themselves very much. He was impressed with not only the performances by the professional musicians, but especially by the SMMUSD students who sang and played instruments. He thanked the Education Foundation for putting on the event. On June 10, a special meeting has been scheduled with the Financial Oversight Committee. The final budget will be adopted on June 25. Regarding the still open position of Director of Special Education, Mr. Cuneo reported that the district has received strong applications. Interviews are set for June 15. Will Rogers Learning Community held their annual Career Day last week. Board Members Escarce and Allen participated, as did the Superintendent and his wife.

MAJOR and DISCUSSION Items

As a general rule, items under MAJOR and DISCUSSION will be listed in order of importance as determined by the President, Vice President and Superintendent. Individual Board members may move to request a change in the order prior to consideration of any Major item. The Board may also move any of these items out of order to be heard immediately following PUBLIC COMMENTS if it appears that there is special interest by the public or as a courtesy to staff members making presentations to the Board.

XI. MAJOR ITEMS (75)

These items are considered to be of major interest and/or importance and are presented for **ACTION (A)** or **INFORMATION (I)** at this time. Many have been reviewed by the Board at a previous meeting under the Discussion Items section of the agenda.

A.28 Adopt Resolution No. 08-43 - Adoption of Standardization Fire Alarm System Manufacturer (5) 58-59

A.29 Approval of McKinley ES School Entry and Main Office Reconfiguration Project, Measure BB Program and Authorize Filing of Notice of Exemption (5) 60-61

A.30 Approval of Grant ES Main Entry Reconfiguration Project, Measure BB Program and Authorization Filing of Notice of Exemption (5) 62-63

11:43 pm	A.31	Re-Establish Position – Maintenance Supervisor (5)	64
11:51 pm	A.32	Revise Policy and Administrative Regulations 1330 – Use of School Facilities (30)	65-96
12:35 am	A.33	2008-09 Budget Transfers (5).....	97-104
12:36 am	A.34	Transfer of Funds (5)	105
12:37 am	A.35	Adopt Resolution No. 08-44 - Certificated Administrator Release and Reassignment (5)	106-108
12:38 am	A.36	Adopt Resolution No. 08-45 - Certificated Administrator Release and Reassignment and/or Reduction in Work Days or Compensation (5)....	109-111
12:39 am	A.37	Declaration of Indefinite Salaries for Represented Bargaining Unit Members and Unrepresented Senior Management, Management, Supervisory, and Confidential Employees for 2009-2010 (5).....	112

XII. DISCUSSION ITEMS (120)

These items are submitted for information (FIRST READING) and discussion. Action will generally be considered at the next regularly scheduled meeting of the Board.

12:40 am	D.01	Enhancing Education through Technology Grant (30)	113
	D.02	Preliminary General Fund Budget for 2009-10 (30).....	114-121
	D.03	Review Board Policy Series 0000 and 1000 (60)	122-123c

XIII. INFORMATIONAL ITEMS (0)

XIV. BOARD MEMBER ITEMS (0)

These items are submitted by individual Board members for information or discussion, as per Board Policy 8320(b).

XV. REQUESTS BY MEMBERS OF THE PUBLIC OR DISTRICT ADVISORY COMMITTEES TO ADDRESS THE BOARD OF EDUCATION

These items are submitted by members of the public to address the Board of Education on a matter within the jurisdiction of the Board, as per Board Policy 8320©. Requests must be submitted to the Superintendent in writing ten days before the Board meeting or prior to agenda planning, in accordance with the established agenda planning schedule, whichever is less. The written request will not exceed 500 words and will include, as an attachment, brief background information and the reason for the request.

XVI. CONTINUATION OF PUBLIC COMMENTS

A continuation of Section VIII, as needed. (If the number of persons wishing to address the Board of Education exceeds the time limit in section VIII, additional time will be provided in Section XVI, CONTINUATION OF PUBLIC COMMENTS.)

XVII. BOARD MEMBER COMMENTS

Board Member Comments is the section where a Board member may make a brief announcement or make a brief report on his or her own activities relative to Board business. There can be no discussion under “BOARD MEMBER COMMENTS.”

XVIII. FUTURE AGENDA ITEMS

Items for future consideration will be listed with the projected date of consideration. The Board of Education will be given any backup information available at this time.

- *DAC End-of-Year Reports: ELAC and Special Education (6/25/09)*
- *Public Hearing and Approval of the 2009-10 Budget (6/25/09)*
- *Discussion of Draft Policy Changes – Series 0000, 1000, 3000, and 5000*
- *Approval of Policy Changes – Series 2000, 4000, 6000, 7000, and 9000 (6/25/09)*

XIV. CLOSED SESSION

The Board of Education will, if appropriate, adjourn to CLOSED SESSION to complete discussion on items listed for CLOSED SESSION following the regular business meeting.

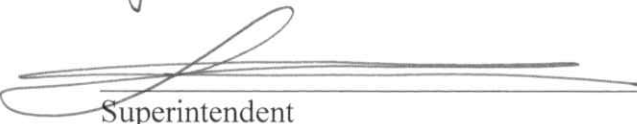
XX. ADJOURNMENT

It was moved by Mr. de la Torre, seconded by Mr. Mechur, and voted 7/0 to adjourn the meeting at 1:10 a.m. The next meeting will be a special meeting scheduled for Wednesday, June 10, 2009, at 6:00pm in the Board Room at the District Office. The next regularly scheduled meeting will be held on **Thursday, June 25, 2009, at 5:30p.m.** in the Board Room at the District Offices: 1651 16th Street, Santa Monica, CA.

Approved: 7-16-09



President



Superintendent

Meetings held at Santa Monica City Hall are broadcast live – City TV2, Cable Channel 16.
Meetings held at the District Office and in Malibu are taped and rebroadcast
in Santa Monica on CityTV2, Cable Channel 20 – Check TV listing.
Meetings are rebroadcast in Malibu on Government Access Ch. 3 every Saturday at 8pm.

SMMUSD Board of Education Meeting Schedule 2008-2009

Closed Session begins at 4:00pm

Public Meetings begin at 5:30pm

July through December 2008					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July				7/24 DO	* 7/1: Special Meeting * 7/10: Special Meeting
August			8/21* DO		*8/21: Begins at 4:30pm
September	9/4 DO			9/18 DO	
October	10/2 M		10/16 SM		
November	11/6 M		11/20* DO	11/27 (5 th Thurs)	*11/20: Location moved to District Office Thanksgiving: 11/27-28
December	12/8* DO	12/11 DO	12/17* DO	winter break	*12/8: Special Meeting *12/17: Special Meeting
December 22 – 31: Winter Break					
January through June 2009					
January 1 – 2: Winter Break					
January	winter break	1/8* DO	1/15 DO	1/29 (5 th Thurs)	*1/8: Special Closed Session
February	2/5 M		2/19 SM	2/27* DO	*2/27: Special Meeting
March	3/4* DO 3/5 M		3/19 SM		*3/4: Special Meeting Stairway 3/26 & 3/27
April	4/2* DO	spring break	spring break	4/18* DO 4/23 DO	*4/2: Begins at 6:00pm *4/18: Special Closed Session
April 6-17: Spring Break					
May	5/5* DO 5/7 M	5/14* DO	5/21 SM	5/28* DO	*5/5: Special Meeting *5/14: Special Meeting *5/28: Special Meeting
June	6/4 DO	6/10* DO		6/25 DO	*6/10: Special Meeting Last day of school: 6/19

District Office (DO): 1651 16th Street, Santa Monica.

Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

Santa Monica City Council Chambers (SM): 1685 Main Street, Santa Monica.

SMMUSD Board of Education Meeting Schedule 2009-2010

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2009					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/16 DO		
August			8/20 DO		
September	9/3 DO		9/17 DO		First day of school: 9/9
October	10/1 M		10/15 DO	10/29 (5 th Thurs)	
November	11/5 M		11/19 DO		Thanksgiving: 11/26-27
December		12/10 DO		winter break	
December 20 – 31: Winter Break					
January through June 2010					
January 1 – 2: Winter Break					
January		1/14 DO			
February	2/4 M		2/18 DO		
March	3/4 DO		3/18 DO		*Stairway: 3/25 & 3/26
March 29 – April 9: Spring Break					
April	spring break	spring break		4/22 DO	
May	5/6 M		5/20 DO		
June	6/3 DO		6/17 DO		Last day of school: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

**Santa Monica-Malibu Unified School District
Board of Education
June 4, 2009**

I. CALL TO ORDER

4:15 p.m.

A. Roll Call

4:16 p.m.

5:44 p.m.

Ralph Mechur – President
Barry Snell – Vice President
Ben Allen
Oscar de la Torre
Jose Escarce
Maria Leon-Vazquez
Kelly Pye

Student Board Members

Jaime Black – Santa Monica High School
Roya Sahafi – Malibu High School
Isis Enriquez – Olympic High School

B. Pledge of Allegiance

Led by Ms. Jamie Black.

II. CLOSED SESSION

President Mechur reported out of Closed Session:

It was moved by Dr. Escarce, seconded by Ms. Leon-Vazquez, and voted 7/0 to approve proposed CAHSEE waivers request pursuant to §60851 (c), as cited in the Education Code (15):

CAHSEE-1028-08/09

CAHSEE-1031-08/09

CAHSEE-1034-08/09

CAHSEE-1029-08/09

CAHSEE-1032-08/09

CAHSEE-1035-08/09

CAHSEE-1030-08/09

CAHSEE-1033-08/09

CAHSEE-1036-08/09

TO: BOARD OF EDUCATION

ACTION
06/04/09

FROM: TIM CUNEO

RE: APPROVAL OF MINUTES

RECOMMENDATION NO. A.01

It is recommended that the Board of Education approve the following Minutes:

May 14, 2009

Ms. Pye requested the following language be added to her comments during the discussion of the 4000 series of board policies:

She also emphasized the immediate need for a policy requiring all personnel to hired solely through the district, even hourly employees. Ms. Pye cited health and safety concerns and critical legal and liability issues that dictate the immediate need for such a policy. The board agreed with this request. Dr. Matthews replied this would be considered a top priority.

The changes will be reflected in the permanent and online copies of minutes.

MOTION MADE BY: Ms. Pye
SECONDED BY: Mr. de la Torre
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

CONSENT ITEMS

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD

RE: APPROVAL OF INDEPENDENT CONTRACTORS

RECOMMENDATION NO. A.02

It is recommended that the Board of Education enter into an agreement with the following Independent Contractors. These contracts are included in the 2007/2008 budget.

Contractor / Contract Dates	Description	Site	Funding
CCM, Inc. <u>Amend Contract Date:</u> 07/01/09 to 09/15/09 1/1/09 to 6/30/09 <u>Amend Contract Amount:</u> Cost: Not to Exceed \$26,977.65 (<i>includes out of state tax</i>) \$105,500 (<i>Approved at 2/5/09 Board Meeting</i>)	Evaluation and Review of M/O Department	District	General Fund 01-81500-0-00000-81100-5802-061-2802
CCM, Inc. <u>Amend Contract Date:</u> 7/1/09 to 9/30/09 1/1/09 to 6/30/09 <u>Amend Contract Amount:</u> Cost: Not to Exceed \$25,000 \$75,000 (<i>Approved at 2/5/09 Board Meeting</i>)	DSA Closeout Services on an as-needed basis	District	21-00000-0-00000-82000-5802-050-2600
Richard Straus Spirit Series, Inc. 5/3/09 to 5/21/09 Not to exceed: \$2,500	Dramatic Performance of the Ballad of Sitting Bull Program emphasizing key standards in fifth grade history, language arts, social studies, and performing arts.	John Muir	01-71400-0-11100-10000-5802-005-4050

MOTION MADE BY: Ms. Pye
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / JEANNE DAVIS

RE: APPROVAL OF SPECIAL EDUCATION CONTRACTS - 2008-2009

RECOMMENDATION NO. A.03

It is recommended that the Board of Education approve the following Special Education Contracts for fiscal year 2008-2009 as follows:

NPS

2008-2009 Budget 01-65000-0-57500-11800-5125-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Heritage School	8/8/94	NPS	#67-UC09362	\$ 4,071

Amount Budgeted NPS 08/09	\$ 1,500,000
Prior Board Authorization as of 05/21/2009	\$ 1,538,111
Balance	\$ - 38,111
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 4,071
Balance	\$ - 42,182

Adjustment					
NPS Budget 01-65000-0-57500-11800-5125-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 06/04/09					
NPS	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA

2008-2009 Budget 01-65000-0-57500-11800-5126-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Therapy West - contract increase	8/28/02	Occupational Therapy	#62-UC08293	\$ 4,710

Amount Budgeted NPA 08/09	\$ 1,400,000
Prior Board Authorization as of 05/07/09	\$ 1,226,298
Balance	\$ 173,702
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 4,710
Balance	\$ 168,992

Adjustment					
NPA Budget 01-65000-0-57500-11800-5126-043-1400					
There has been a reduction in authorized expenditures of NPS/NPA contracts for FY 2007-08 in the amount of \$ 0 as of 05/21/09					
NPA	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

NPA PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11800-5125043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted NPA Pre School 08/09	\$ 100,000
Prior Board Authorization as of 05/21/09	\$ 120,460
Balance	\$ -20,460
Total Amount for these Contracts	\$ 0
Balance	\$ -20,460

Instructional Consultants

2008-2009 Budget 01-65000-0-57500-11900-5802-043-1400

Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Lindamood-Bell Learning Processes-contract increase	4/18/93	1:1 instructional services	#46-UC09234	\$ 3,026
Dr. Trang Nguyen	5/6/01	Assessment	#58-UC09366	\$ 395
Dr. Trang Nguyen	4/11/04	Assessment	#59-UC09365	\$ 395
Dr. Trang Nguyen	8/28/02	Assessment	#60-UC09361	\$ 395

Amount Budgeted Instructional Consultants 08/09	\$ 310,000
Prior Board Authorization as of 05/21/09	\$ 607,879
Balance	\$ -297,879
Positive Adjustment (See Below)	\$ 0
Total Amount for these Contracts	\$ 4,211
Balance	\$ -302,090

Adjustment					
Instructional Consultants Budget 01-65000-0-57500-11900-5802-043-1400					
There has been a reduction in authorized expenditures of Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 06/04/09					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Instructional Consultants -INFANT

2008-2009 Budget 01-65000-0-57100-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Infants 08/09 \$ 15,000
 Prior Board Authorization as of 05/21/09 \$ 19,130
 Balance \$ -4,130

Total Amount for these Contracts \$ 0
 Balance \$ -4,130

Instructional Consultants -PRE SCHOOL

2008-2009 Budget 01-65000-0-57300-11900-5802-043-1400

Nonpublic School/Agency	Student DOB	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Instruct Consult-Pre School 08/09 \$ 175,000
 Prior Board Authorization as of 05/21/09 \$ 53,220
 Balance \$ 121,780

Total Amount for these Contracts \$ 0
 Balance \$ 121,780

Non-Instructional Consultants

2007-2008 Budget 01-65000-0-57500-11900-5890-043-1400

Non-Instructional Consultant	Student DOB	Service Description	Contract Number	Cost Not to Exceed
Parent Reimbursement	4/29/95	Travel to NPS	#28- UC09360	\$ 2,881

Amount Budgeted Non-Instructional Consultants 08/09 \$ 144,000
 Prior Board Authorization as of 05/21/09 \$ 227,069
 Balance \$ -83,069

Positive Adjustment (See Below) \$f 0
 Total Amount for these Contracts \$ 2,881
 Balance \$ -85,950

Adjustment					
Non-Instructional Consultants Budget 01-65000-0-57500-11900-5890-043-1400					
There has been a reduction in authorized expenditures of Non-Instructional Consultants contracts for FY 2008-09 in the amount of \$ as of 06/04/09					
Instructional Consultant	Service Description	Contract Number	Reduce (R) Eliminate (E)	Adjusted Amount	Comment

Legal

2007-2008 Budget 01-65000-0-57500-11900-5820-043-1400

Legal Contractor	Service Description	Contract Number	Cost Not to Exceed

Amount Budgeted Legal Services 08/09		\$ 200,000
Prior Board Authorization as of 05/21/09		<u>842,208</u>
	Balance	\$ -642,208
Adjustments for this period		<u>\$ 0</u>
		\$ -642,208
Total Amount for these Contracts		<u>\$ 0</u>
	Balance	\$ -642,208

COMMENT: According to the Education Code SEC.21 Section 56342, prior to recommending a new or continued placement in a non-public, non-sectarian school, the Individualized Education Program (IEP) Team must submit the proposed recommendation to the local governing board for its review and recommendation regarding the cost of such placement.

The recommendation for these severely handicapped students are made by the District IEP Teams in accordance with State and Federal laws. The mandates of IDEA require non-public school services be provided at no expense to parents if there is not an appropriate public school program available. Funding to come from a SELPA-wide non-public school/non-public agency reserve account.

MOTION MADE BY: Ms. Pye
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AWARD OF PURCHASE ORDERS - 2008-2009

RECOMMENDATION NO. A.04

It is recommended that the Board of Education approve the following Purchase Orders and Changed Purchase Orders from May 12, 2009, through May 26, 2009, for fiscal /09.

MOTION MADE BY: Ms. Pye
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2009

PAGE 1

U-GENERAL FUND,UNRESTRICTED R-GENERAL FUND,RESTRICTED A-ADULT ED CD-CHILD DEVELOPMENT F-CAFETERIA
SF-SPECIAL FINANCING (FLEX) BB,X-BONDS D-DEVELOPER FEES SR-SPECIAL RESERVE CAPITAL
DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
<u>*** CHANGED PURCHASE ORDERS ***</u>					
917974	CLASSROOMDIRECT.COM	/ INCREASE FOR PO 917730	CHILD DEVELOPMENT CENTER	44.75	CD
917950	COMPLETE BUSINESS SYSTEMS	/ INCREASE FOR PO 917686	SANTA MONICA HIGH SCHOOL	127.45	U
917956	CORPORATE EXPRESS	/ INCREASE FOR PO 916651	WEBSTER ELEMENTARY SCHOOL	650.00	U
917958	GBC/EDUCATION DEPARTMENT	/ INCREASE PO 917503	GRANT ELEMENTARY SCHOOL	30.96	U
917981	GBC/EDUCATION DEPARTMENT	/ INCREASE PO 917634	WEBSTER ELEMENTARY SCHOOL	19.92	R
917957	LAKESHORE CURRICULUM	/ INCREASE PO 917785	FACILITY MAINTENANCE	51.97	R
917924	LOS ANGELES AIR BALANCE INC	LOCKER ROOM AIR TESTING	SANTA MONICA HIGH SCHOOL	1,750.00	BB
917922	MONASTERO, JON	CONT/SOC ST/CIVIL WAR/PTSA	JOHN ADAMS MIDDLE SCHOOL	250.00	R
917923	SMITH EMERY CO	Adams Structural Testing	JOHN ADAMS MIDDLE SCHOOL	1,245.75	X
				** CHANGED PURCHASE ORDERS	4,170.80
<u>*** NEW PURCHASE ORDERS ***</u>					
917959	ADI	OPEN ORDER-ELECTRICAL SUPPLIES	FACILITY MAINTENANCE	900.00	R
917960	AMERICAN TIME & SIGNAL CO.	OPEN ORDER-ELECTRIC SUPPLIES	FACILITY MAINTENANCE	1,200.00	R
917902	APPLE COMPUTER CORP	COMPUTERS/ELD CLASSROOMS	STATE AND FEDERAL PROJECTS	24,420.20	R
917934	BALDERAMA, JACK	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	1,000.00	F
917910	CALIFORNIA NEWSPAPER SERVICE	PUBLIC HEARING-2009/10 BUDGET	BUSINESS SERVICES	350.00	U
917972	CASTILLO, JOHN	Cell Phone Reimbursement	INFORMATION SERVICES	240.00	U
917871	CORPORATE EXPRESS	DESK CHAIR	CHILD DEVELOPMENT CENTER	212.88	CD
917928	CORPORATE EXPRESS	OPEN ORDER PAPER SUPPLIES	PRINTING SERVICES	2,000.00	U
917970	COURSEY, PIERRE	Cell Phone Reimbursement	INFORMATION SERVICES	240.00	U
917887	CULVER NEWLIN	PICNIC TABLES	CDS-EDISON	1,069.54	CD
917888	CULVER NEWLIN	PICNIC TABLES	PINE-CHILD DEVELOPMENT CENTER	1,069.54	CD
917889	CULVER NEWLIN	PICNIC TABLES	GRANT-CHILD DEVELOPMENT CENTER	1,069.54	CD
917890	CULVER NEWLIN	PICNIC TABLES	CDS-ROGERS	1,069.54	CD
917891	CULVER NEWLIN	PICNIC TABLES	CHILD DEVELOPMENT CENTER	1,069.54	CD
917892	CULVER NEWLIN	PICNIC TABLES	CDS-MUIR	1,069.54	CD
917893	CULVER NEWLIN	PICNIC TABLES	CDS-MCKINLEY	2,140.86	CD
917932	EAST BAY RESTAURANT SUPPLY INC	MILK COOLER	FOOD SERVICES	1,966.50	F
917929	ENGLER BROS MOTOR PARTS	OPEN ORDER OPERATIONS VEHICLES	GROUND MAINTENANCE	450.00	R
916920	FRY'S ELECTRONICS	COMPUTER LAB SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	395.79	R
917977	FRY'S ELECTRONICS	Open Supplies	INFORMATION SERVICES	600.00	U
917947	HASLER INC	POSTAGE CHARGE	DISTRICT-WIDE	6,000.00	U
917980	HEINEMANN	READING TOOLKIT FOR TEACHERS	STATE AND FEDERAL PROJECTS	480.11	R
917541	HERRERA, MAYRA	READING MATERIAL	WILL ROGERS ELEMENTARY SCHOOL	144.90	R
917877	HIGH/SCOPE	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	2,686.11	CD
917879	HIGH/SCOPE	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	5,368.56	CD
917925	INDUSTRIAL ELECTRIC SERVICE	REPAIR CALL FOR STEAM KETTLES	FOOD SERVICES	242.55	F
917351	INTELLI-TECH	Maintenance Anti Virus	INFORMATION SERVICES	8,357.63	U
917978	INTELLI-TECH	Notebook Battery	INFORMATION SERVICES	312.46	U
917832	JOHNSTONE SUPPLY CO	OPEN ORDER-HVAC SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
917937	KORADE & ASSOCIATE BUILDERS	WINDOW BLIND REPLACEMENT	JOHN ADAMS MIDDLE SCHOOL	2,166.00	R
917856	LACOE - BTP/CIS	ELL PROG CTCL	STATE AND FEDERAL PROJECTS	8,100.00	R
917857	LAKESHORE CURRICULUM	INSTRUCTIONAL ITEMS	CDS-MCKINLEY	1,418.07	CD
917860	LAKESHORE CURRICULUM	INSTRUCTIONAL ITEMS	CDS-MUIR	806.38	CD
917864	LAKESHORE CURRICULUM	INSTRUCTIONAL ITEMS	GRANT-CHILD DEVELOPMENT CENTER	806.38	CD
917865	LAKESHORE CURRICULUM	INSTRUCTIONAL ITEMS	CDS-EDISON	806.38	CD
917866	LAKESHORE CURRICULUM	INSTRUCTIONAL ITEMS	CDS-ROGERS	1,418.07	CD

SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
PURCHASE ORDERS TO BE APPROVED AT THE BOARD MEETING OF JUNE, 2009

PAGE 2

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DF-DEFERRED MAINTENANCE SM-STATE MODERNIZATION

PO NO.	VENDOR	DESCRIPTION	LOCATION	AMOUNT	
917872	LAKESHORE CURRICULUM	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	806.38	CD
917880	LAKESHORE CURRICULUM	INSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	2,627.46	CD
917895	LAKESHORE CURRICULUM	INTSTRUCTIONAL ITEMS	CHILD DEVELOPMENT CENTER	2,627.46	CD
917969	MANGLE, RUTH	Cell Phone Reimbursement	INFORMATION SERVICES	240.00	U
917971	MARMOLEJO,DAVID	Cell Phone Reimbursement	INFORMATION SERVICES	240.00	U
917907	MASUNE/MEDCO SCHOOL FIRST AID	THERMOMETERS	CHILD DEVELOPMENT CENTER	559.28	CD
917935	NICHOLAS,HARRY	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	500.00	F
917900	OLIVER WORLDCLASS LABS INC	SMARTBOARDS AND ACCESSORIES	WILL ROGERS ELEMENTARY SCHOOL	15,100.03	R
917905	ORCHARD SUPPLY HARDWARE	SUPPLIES FOR GARDENS	FOOD SERVICES	3,641.00	R
917940	PARIS LASER PRINTER REPAIR INC	Open Repair	INFORMATION SERVICES	1,500.00	U
917901	PIONEER CHEMICAL CO	FLOOR CLEANING MATERIALS	BUSINESS SERVICES	5,943.20	R
916856	PRO SOUND & STAGE LIGHTING	PORTABLE SOUND SYSTEM	JOHN ADAMS MIDDLE SCHOOL	5,830.87	R
917941	QUESTYS SOLUTIONS	MAINTENANCE AGREEMENT	STUDENT SERVICES	1,924.30	U
916882	REALLY GOOD STUFF INCORP	CLASSROOM SUPPLIES	WILL ROGERS ELEMENTARY SCHOOL	318.87	R
917968	RIVAS PLUMBING	BACKFLOW DEVICES-SAMOH	FACILITY MAINTENANCE	7,780.50	DF
917908	SCHOOL HEALTH CORPORATION	HEALTH EQUIPMENT	PINE-CHILD DEVELOPMENT CENTER	459.47	CD
917964	SHELL FLEET CARD SERVICES	Fuel Purchases	TRANSPORTATION	3,000.00	R
917525	SIMON, MONICA	REIMBURSEMENT	CHILD DEVELOPMENT CENTER	98.00	CD
916334	SIR SPEEDY PRINTING #0245	Sir Speedy for ELA book adopt	STATE AND FEDERAL PROJECTS	200.00	R
917556	SMITH,DEVON	REIMBURSEMENT FOR PROGRAM	WILL ROGERS ELEMENTARY SCHOOL	552.50	R
917594	SMITH,DEVON	REIMBURSE DEVON SMITH FOR MAT.	WILL ROGERS ELEMENTARY SCHOOL	160.00	R
917422	STAPLES DIRECT	OFFICE SUPPLY	PERSONNEL COMMISSION	2,000.00	U
917875	STAPLES/P-U/SANTA MONICA/WILSH	SUPPLIES FOR ELEM MUSIC PROG	CURRICULUM AND IMC	546.25	R
917979	TACCARIELLO NICCOLE	MILEAGE REIMBURSEMENT	SPECIAL EDUCATION REGULAR YEAR	100.00	R
917936	TAMAI, GLORIA	PRODUCE FOR FMSB PROGRAM	FOOD SERVICES	3,500.00	F
917598	THATCHER, CINDY	reimburse for materials	WILL ROGERS ELEMENTARY SCHOOL	652.00	R
917909	TUFF SHED	SHED	CHILD DEVELOPMENT CENTER	2,406.41	CD
917961	TUMBLEWEED EDUCATIONAL	Cancelled Bus Trip - Transp.	TRANSPORTATION	314.00	R
917962	TUMBLEWEED EDUCATIONAL	Cancelled Field Trip -	TRANSPORTATION	314.00	R
917975	U.S. POSTAL SERVICE	MAIL MACHINE POSTAGE	PURCHASING/WAREHOUSE	9,385.00	U
917898	UNIVERSAL ASPHALT CO. INC.	ASPHALT REPAIRS-ROOSEVELT/JAMS	FACILITY MAINTENANCE	3,375.00	DF
917540	URIAS,REBECCA	READING MATERIALS	WILL ROGERS ELEMENTARY SCHOOL	59.95	R
917973	US BANK (GOVT CARD SERVICES)	Disk Director	INFORMATION SERVICES	49.99	U
917870	VONS MARKET-SANTA MONICA	FOOD ITEMS	CHILD DEVELOPMENT CENTER	100.00	CD
917869	VONS STORE #2262	NURSERY SUPPLIES	CHILD DEVELOPMENT CENTER	200.00	CD
917899	W. W. GRAINGER	OPEN ORDER-ELEC/HVAC SUPPLIES	FACILITY MAINTENANCE	1,500.00	R
917911	WEST LA MUSIC INCORP	MUSIC STAND LAMP	THEATER OPERATIONS&FACILITY PR	742.90	R
917897	WESTERN FENCE & SUPPLY CO	SECURITY PERIMETER-SAMOH	SANTA MONICA HIGH SCHOOL	3,945.00	DF
917904	WESTERN FENCE & SUPPLY CO	FENCING-MALIBU HIGH	FACILITY MAINTENANCE	392.75	R
917927	XEROX CORP/SUPPLIES	COPIER/NCR PAPER	PRINTING SERVICES	5,305.20	U
** NEW PURCHASE ORDERS				187,244.87	

** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES **

917882	AMERICAN REPROGRAPHICS CO	BLUEPRINT SCANNING & INDEXING	BUSINESS SERVICES	5,000.00	BB
** FACILITY IMPROVEMENTS: BONDS/STATE MODERNIZATION/NEW CONSTRUCTION/DEVELOPER FEES				5,000.00	

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: ACCEPTANCE OF GIFTS - 2008/2009

RECOMMENDATION NO. A.05

It is recommended that the Board of Education accept, with gratitude, checks and gifts totaling \$7,515.69 presented to the Santa Monica-Malibu Unified School District.

It is further recommended that the Fiscal/Business Services Office, in accordance with Educational Code §42602, be authorized to increase the 2008-2009 income and appropriations by \$7,515.69 as described on the attached listing.

COMMENT: The value of all non-cash gifts has been determined by the donors.

NOTE: The list of gifts is available on the District's website, www.smmusd.org.

Mr. Mechur commented that this report does not reflect all instances of giving to the district.

MOTION MADE BY: Ms. Pye
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

BOE Date: 06/04/09

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 25.31	\$ 4.47		Coca Cola Bottling Company	General Supplies and Materials
Adult Education 11-90120-0-00000-00000-8699-090-0000					
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000					
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 5,298.10 \$ 582.00	\$ - \$ -		Juan Cabrillo PTA Various Parents	Field Trips Field Trip
CDS 12-90120-0-00000-00000-8699-070-0000					
Edison 01-90120-0-00000-00000-8699-001-0000					
Franklin 01-90120-0-00000-00000-8699-002-0000					
Grant 01-90120-0-00000-00000-8699-003-0000					
Lincoln 01-90120-0-00000-00000-8699-012-0000					
Malibu High School 01-90120-0-00000-00000-8699-010-0000	\$ 680.00	\$ -		Various Students	General Supplies and Materials
McKinley 01-90120-0-00000-00000-8699-004-0000					
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 245.81	\$ -		Various	Field Trip
Olympic HS 01-90120-0-00000-00000-8699-014-0000					

BOE Date: 06/04/09

Current Gifts and Donations 2008/2009

School/Site Account Number	Gift Amount	Equity Fund 15% Contrib.	In-kind Value	Donor	Purpose
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 600.00 \$ 80.00	\$ - \$ -		Heal The Bay Todd and Hope Dufour	Field Trip Field Trip
Roosevelt 01-90120-0-00000-00000-8699-007-0000					
Samohi 01-90120-0-00000-00000-8699-015-0000					
Barnum Hall 01-91150-0-00000-00000-8699-015-0000					
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000					
Webster 01-90120-0-00000-00000-8699-008-0000					
<u>Others:</u>					
<u>Superintendent's Office</u> 01-90120-0-00000-00000-8699-020-0000					
<u>Educational Services</u> 01-90120-0-00000-00000-8699-030-0000					
<u>Student & Family Services</u> 01-90120-0-00000-00000-8699-040-0000					
<u>Special Education</u> 01-90120-0-00000-00000-8699-044-0000					
<u>Information Services</u> 01-90120-0-00000-0000-8699-054-0000					
<u>Food and Nutrition Services</u> 01-90120-0-00000-0000-8699-057-0000					
<u>District</u> 01-90120-0-00000-00000-8699-090-0000					
TOTAL	\$ 7,511.22	\$ 4.47	\$ -		

BOE Date: 06/04/09

Current Gifts and Donations 2008/2009

School/Site Account Number	Y-T-D Adjusted Gift Total	Current Gift Amount	Equity Fund 15% Contrib.	Cumulative Gift Amount	Y-T-D In-Kind Value	Current In-Kind Value	Cumulative In-Kind Value
JAMS 01-90120-0-00000-00000-8699-011-0000	\$ 53,153.22	\$ 25.31	\$ 4.47	\$53,183.00	\$ 200.00		\$ 200.00
Adult Education 11-90120-0-00000-00000-8699-090-0000	\$ 31.80			\$ 31.80			\$ -
Alternative (SMASH) 01-90120-0-00000-00000-8699-009-0000							\$ -
Cabrillo 01-90120-0-00000-00000-8699-017-0000	\$ 20,557.40	\$ 5,880.10	\$ -	\$26,437.50	\$ 12,060.70		\$ 12,060.70
CDS 12-90120-0-00000-00000-8699-070-0000				\$ -	\$ 150.00		\$ 150.00
Edison 01-90120-0-00000-00000-8699-001-0000	\$ 3,610.68			\$ 3,610.68			\$ -
Franklin 01-90120-0-00000-00000-8699-002-0000	\$ 454.74			\$ 454.74			\$ -
Grant 01-90120-0-00000-00000-8699-003-0000	\$ 300.00			\$ 300.00			\$ -
Lincoln 01-90120-0-00000-00000-8699-012-0000	\$ 332.26			\$ 332.26			\$ -
Malibu High School 01-90120-0-00000-00000-8699-010-0000 Malibu Shark Fund - Resource #90141	\$ 37,013.94	\$ 680.00	\$ -	\$37,693.94			\$ -
McKinley 01-90120-0-00000-00000-8699-004-0000	\$ 17,183.80			\$17,183.80			\$ -
Muir 01-90120-0-00000-00000-8699-005-0000	\$ 7,602.21	\$ 245.81	\$ -	\$ 7,848.02			\$ -
Olympic HS 01-90120-0-00000-00000-8699-014-0000	\$ 12,450.00			\$12,450.00			\$ -
Rogers 01-90120-0-00000-00000-8699-006-0000	\$ 35,460.44	\$ 680.00	\$ -	\$36,140.44			\$ -
Roosevelt 01-90120-0-00000-00000-8699-007-0000	\$ 3,506.88			\$ 3,506.88			\$ -
Samohi 01-90120-0-00000-00000-8699-015-0000	\$ 22,762.62			\$22,762.62	\$ 650.00		\$ 650.00
Pt. Dume Marine Science 01-90120-0-00000-00000-8699-019-0000	\$ 15,040.00			\$15,040.00			\$ -
Webster 01-90120-0-00000-00000-8699-008-0000	\$ 12,670.00			\$12,670.00			\$ -

BOE Date: 06/04/09

Current Gifts and Donations 2008/2009

School/Site	Y-T-D Adjusted	Current	Equity Fund	Cumulative	Y-T-D	Current	Cumulative
Account Number	Gift Total	Gift	15% Contrib.	Gift	In-Kind Value	In-Kind	In-Kind
		Amount		Amount		Value	Value
ALL OTHER LOCATIONS:							
Superintendent's Office 01-90120-0-00000-00000-8699-020-0000				\$ -			\$ -
Educational Services 01-90120-0-00000-00000-8699-030-0000	\$ 90,503.93			\$ 90,503.93	\$ 250.00		\$ 250.00
Student and Family Support Services 01-90120-0-00000-00000-8699-041-0000				\$ -			\$ -
Special Education 01-90120-0-00000-00000-8699-044-0000				\$ -			\$ -
Information Services 01-90120-0-00000-00000-8699-054-0000				\$ -			\$ -
District 01-90120-0-00000-0-00000-8699-090-0000							\$ -
Food & Nutrition Services 01-90120-0-00000-00000-8699-070-0000				\$ -			\$ -
TOTAL GIFTS	\$ 332,633.92	\$ 7,511.22	\$ 4.47	\$340,149.61	\$ 13,310.70	\$ -	\$ 13,310.70
			Total Equity Fund 15% Contribs.				
Total Cash Gifts for District:		\$ 7,511.22	\$ 4.47	Total In-Kind Gifts:		\$ -	

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: AMENDMENT TO CONTRACT FOR BID #9.09 - DISTRICTWIDE
PAINTING - AJ FISTE CORPORATION - CHANGE ORDER #2

RECOMMENDATION NO. A.06

It is recommended that the Board of Education authorize Change Order #2 as an amendment to the contract AJ Fiste Corporation in an amount not to exceed \$30,310, for a total contract amount of \$447,539.61.

Funding Information

Budgeted: Yes

Fund: 14

Source: Deferred Maintenance

Account Number: 14-62050-0-00000-81100-5640-XXX-2600

Description: Site Improvement

Comments: Change Order #2 represents the work listed below:

ORIGINAL CONTRACT AMOUNT	\$693,270.00
CHANGE ORDER #1	20,959.61
CHANGE ORDER #2	30,310.00
TOTAL CONTRACT AMOUNT	\$744,539.61

This Change Order constitutes the following additions to the scope of work:

1. SAMOHI - Block retaining walls all around school
\$22,975
2. Edge work around Greek Theater, Sisal on cement and
Winchester on blocks \$1,325.00
3. SAMOHI - Top of Arcade between administration and
cafeteria \$2,725

MOTION MADE BY: Ms. Pye

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU

RE: APPROVE BUDGET SOLUTIONS - TIER III CATEGORICAL FUNDS
FLEXIBILITY

RECOMMENDATION NO. A.07

It is recommended that the Board of Education approve the proposed budget solution in the allocation of certain "Tier III" categorical funds. The District is estimated to receive \$3.2 million from the state in these categorical programs (see list below). All funds from these programs will be deposited by the State into the District's general fund. The District will develop general fund budgets to continuing programs. It is recommended that the following programs be funded at the proposed levels for 2009-2010.

School Safety	\$220,000
Supplemental Counseling	\$168,000
Arts and Music (teachers)	\$165,000
Outreach Specialists	\$333,000
Instructional Materials	\$250,000
Teacher Credentialing Block Grant(BSTA)	\$150,000
Educational Services (CTAP, CAHSEE, PD)	\$150,000
JAMS Science Magnet	\$ 80,000
APEX Learning (online credit recovery)	\$ 24,000
Transportation	\$146,000
School & Library Improvement/GATE	\$630,000
<i>(estimated at \$57/student for K-8,</i>	
<i>\$10/student for 9-12)</i>	
<u>Total</u>	<u>\$ 2,200,000</u>

Comments: California's fiscal outlook is deteriorating and the potential of a massive budget problem is looming in 2009-10. The near term outlook for the state's economy has turned extremely negative due to reduced consumer spending, higher unemployment, the near collapse of the financial and credit markets, and other factors. Earlier estimates projected a revenue shortfall of more than \$8 billion. The state also faces huge shortfalls in the longer term if the voters do not approve the measures on the May 19 ballot. The staff has developed several budget reduction options for the Board's consideration based on the States adopted 2009-10 budget. If the measures on the May 19 ballot are not approved the District could face an added revenue loss of \$6.8 million and additional budget reductions will have to be considered. During

the last four months a variety of options have been discussed during board meetings, at two Board - Fiscal Oversight Committee workshops, and at community/staff meetings. Staff has analyzed a variety of options and makes this recommendation knowing the implications it will have on students and district programs.

The following is one of the budget solutions presented at these various meeting regarding the use of categorical funds of which the state has granted the school districts particular kinds of flexibility. These changes are in effect until 2012-13. The categorical funds have been divided into three "tiers."

- **Tier I** funds receive no funding reduction, no program flexibility, and no statutory requirements waived (with the exception of Class Size Reduction (CSR) penalty provisions). In SMMUSD, these funds include Child Development, Child Nutrition, Economic Impact Aid, K-3 Class Size Reduction, Special Education, Home-to-School transportation, and Special Education Transportation.

Tier II funds were reduced by 15.38% in 2008-2009 and will face an additional 5% reduction in 2009-2010, but no flexibility, and programs are to be operated under the current requirements. In SMMUSD, these funds include State Testing and English Language Acquisition Program (ELAP) for grades 4 - 8.

Tier III funds were reduced by 15.38% in 2008-2009 and will also face the same 5% reduction in 2009-2010, but with maximum flexibility to move funding for any educational purposes. In SMMUSD, these funds include Targeted Instructional Improvement Block Grant, Adult Education, Regional Occupational Centers and Programs (ROC/P), School and Library Improvement Block Grant, Supplemental Instruction (hourly reimbursement), Instructional Materials, Deferred Maintenance, Professional Development Block Grant Program (Buy-back days), Supplemental School Counseling Program, Teacher Credentialing Block Grant (BSTA), High Priority Schools Grant Program, Arts and Music Block Grant, School Safety Block Grant for grades 8 - 12, Pupil

Retention Block Grant Program, CAHSEE
Instructional Support and Services, California
School Age Families Education (CAL-SAFE), Gifted
and Talented, Community-Based English Tutoring
Program (CBET), Peer Assistance and Review,
Principal Training (AB 460), National Board
Certification Incentives, and AP Programs (fee
waiver).

As indicated earlier, the total amount expected to be deposited
in the general fund for Tier III programs is \$3.2 million.
Approval of this item will continue existing programs at \$2.2
million and the balance will be used to offset general fund
reductions.

This item came forward discussion at the May 21, 2009, board
meeting as Discussion Item No. D.02.

***** ***** ***** ***** ***** *****

Public Comments:

- *Rebecca Kennerly, PTA Council President, addressed the
board regarding this item.*

*Mr. de la Torre expressed his concern regarding school safety.
He also wanted to make sure that services to students would not
be less effective. Dr. Chou explained to the board that there
will be some postponements in spending, like putting off content
area textbook adoptions. She added that despite a reduction in
state funds, there were some federal funds available. Mr. Allen
inquired about the GATE program funding. Dr. Chou replied that
GATE would now be a part of the School Improvement money,
allowing principals more flexibility to spend their enrichment
activities funds. Ms. Maez explained that by approving this
item, these changes will be reflected in the final budget.*

MOTION MADE BY: Mr. de la Torre
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: APPROVE 2009-10 BUDGET REDUCTIONS AND REALIGNMENT IN
DISTRICTWIDE CONTRACTED SERVICES AND SPECIAL EDUCATION

RECOMMENDATION NO. A.08

California's fiscal outlook is deteriorating and the potential of a massive budget problem is looming in 2009-10. The near term outlook for the state's economy has turned extremely negative due to reduced consumer spending, higher unemployment, the near collapse of the financial and credit markets, and other factors. Earlier estimates projected a revenue shortfall of more than \$8 billion. The state also faces huge shortfalls in the longer term if the voters do not approve the measures on the May 19 ballot. The staff has developed several budget reduction options for the Board's consideration based on the States adopted 2009-10 budget. If the measures on the May 19 ballot are not approved the District could face an added revenue loss of \$6.8 million and additional budget reductions will have to be considered. During the last four months a variety of options have been discussed during board meetings, at two Board - Fiscal Oversight Committee workshops, and at community/staff meetings. Staff has analyzed a variety of options and makes this recommendation knowing the implications it will have on students and district programs.

It is recommended that the Board of Education approve a total of a one million dollar budget reduction in two areas of the District's budget. The recommendation is to reduce contract services accounts in district wide departments by a total of \$300,000 and to realign the Special Education budget to reflect historical expenditure patterns with a reduction of \$700,000.

COMMENT:

Contracted Services

Staff has reviewed district level contract accounts in an effort to identify line items in the budget that could be eliminated or reduced. Examples of expenditures charged to this object code in the past have been: Superintendent Search Firm, the interim Superintendent's contract, a Special Education Working Group consultant, the Communications consultant, certificated personnel support, legal costs, district policy support, a facility permit consultant, and technology consultants. Account lines in the Superintendent, Human Resources, and the office of CFO and district wide contract accounts will be reduced by \$300,000 should this recommendation be approved.

Special Education Alignment

Reducing line items in the Special Education budget comes as a result of analysis reviewing several years of expenditure

patterns in Special Education. This analysis reflected a pattern of under spending over time the Special Education allocation provided the department. There were some very specific areas that were consistent from year to year. These areas included: legal costs, non public school and non public agency contracts and instructional assistant allocations. There is any number of reasons that these patterns might have persisted. In what many considered the most challenging budget times it is appropriate to be especially careful about over allocation. It is prudent in the district's budget development to reduce these budget line items at this time. It should be noted the district is committed to maintaining the level of services required and expected based upon maintenance of effort. Line items in the Special Education budget will be reduced by \$700,000 should the recommendation be approved.

This item came forward discussion at the May 21, 2009, board meeting as Discussion Item No. D.03.

Public Comments:

- *Rebecca Kennerly and Richard McKinnon, members of the community, addressed the board regarding this item.*

Mr. de la Torre inquired about the process used to reach \$300K. Ms. Maez said staff identified services the district had contracted out and determined what could and could not be done with in-house staff next year. Ms. Leon-Vazquez asked if the district would be revisiting this for more reductions in the future. Ms. Maez replied that although staff was bringing forward this set of budget reductions and solutions tonight, the district was not done looking at budget reductions - anything could still be put on the table. Ms. Leon-Vazquez asked about bringing contracted services in-house. Mr. Cuneo said Dr. Davis, Interim Director of Special Ed, is helping the district to evaluate those areas, especially in regards to Special Education. He added that when the district hires a permanent Director of Special Ed, he will be evaluating that person's ability to bring such services in-house. Mr. de la Torre requested that the district continue ongoing analysis of contracting services and that staff deliver a report to the board regarding cost containment strategies. Mr. Cuneo said this directive could be given to the Superintendent's Budget Committee and the FOC. The board agreed.

MOTION MADE BY: Mr. Snell
SECONDED BY: Mr. de la Torre
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CLASS SIZE FOR THE 2009-10 SCHOOL YEAR

RECOMMENDATION NO. A.09

California's fiscal outlook is deteriorating and the potential of a massive budget problem is looming in 2009-10. The near term outlook for the state's economy has turned extremely negative due to reduced consumer spending, higher unemployment, the near collapse of the financial and credit markets, and other factors. Earlier estimates projected a revenue shortfall of more than \$8 billion. The state also faces huge shortfalls in the longer term if the voters do not approve the measures on the May 19 ballot. The staff has developed several budget reduction options for the Board's consideration based on the States adopted 2009-10 budget. If the measures on the May 19 ballot are not approved the District could face an added revenue loss of \$6.8 million and additional budget reductions will have to be considered. During the last four months, a variety of options have been discussed during board meetings, at two Board/Fiscal Oversight Committee workshops, and at community/staff meetings. Staff has analyzed a variety of options and makes this recommendation knowing the implications it will have on students and district programs.

It is recommended that the Board of Education approve an increase in the ratio of students to teacher in grades K-3 and in grades 6-12 for the 2009-10 school year. Staff makes this recommendation knowing very well that this is a critical issue to teachers, parents, and students. But with the state budget worsening, and with revenues to the District declining, staff believes this is a necessary change. Staff recommends the following changes for the 2009-10 school year:

- 23:1 in grades K-3
 - This is an increase of 3 student per class.
 - The state has reduced penalties for going over the 20:1 level, making this a financially viable option.
 - 23:1 is still a low class size.
- 30:1 in grades 4-5
 - There is no change from this year's class sizes.
 - This will be the class size at SMASH as well.
- 25:1 in grades 4-5 in all four Title I schools
 - Will Rogers & Edison already have this ratio in 08-09.
 - This will be a decrease of 5 students per class at McKinley and Muir.

- 32:1 in grades 6-12
 - In the 2008-09 school year, secondary schools were staffed at 31:1.
 - This year (2009-10), the staffing was improved to 32:1.
 - This recommendation will take secondary schools back to 32:1.
 - Staffing ratios are based on students taking 6 classes and teachers teaching 5 classes.
- 30:1 at John Adams Middle School
 - In the 2008-09 school year, John Adams was staffed at 29:1.

These changes will result in a reduction of approximately \$1.9 million in expenditures in the 2009-10 school year. Staff is recommending these changes and plans to implement them without certificated layoffs. Santa Monica-Malibu is one of the few districts not to issue layoff notices this year. Every effort has been made to retain our probationary and permanent teachers, and we are planning for retirements, resignations and leaves of absences to create the necessary reductions in staff.

This item came forward discussion at the May 21, 2009, board meeting as Discussion Item No. D.04.

Public Comments:

- *Rebecca Kennerly, Sarah Braff, and Elizabeth Stearns, members of the community, addressed the board regarding this item.*

Dr. Matthews said the district will continue to provide additional support to students at SAMOHI through the existing and proposed house system. Mr. de la Torre proposed adding the following language: "It is the school board's intent to implement this item as a temporary budget solution, and to return to 2008-09 class sizes when it is fiscally prudent to do so." The board supported this additional language.

MOTION MADE BY: Mr. Snell
 SECONDED BY: Mr. de la Torre
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

DISCUSSION

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: APPROVE REDUCTION IN ONE HOUSE AT SAMOHI BEGINNING 2009-10

RECOMMENDATION NO. A.10

California's fiscal outlook is deteriorating and the potential of a massive budget problem is looming in 2009-10. The near term outlook for the state's economy has turned extremely negative due to reduced consumer spending, higher unemployment, the near collapse of the financial and credit markets, and other factors. Earlier estimates projected a revenue shortfall of more than \$8 billion. The state also faces huge shortfalls in the longer term if the voters do not approve the measures on the May 19 ballot. The staff has developed several budget reduction options for the Board's consideration based on the States adopted 2009-10 budget. If the measures on the May 19 ballot are not approved, the District could face an added revenue loss of \$6.8 million and additional budget reductions will have to be considered. During the last four months, a variety of options have been discussed during board meetings, at two Board/Fiscal Oversight Committee workshops, and at community/staff meetings. Staff has analyzed a variety of options and makes this recommendation knowing the implications it will have on students and district programs.

It is recommended that the Board of Education approve a reduction to Santa Monica High School by one house, beginning in the 2009-10 school year. Staff makes this recommendation knowing very well that this is a critical issue to teachers, parents, and students. Staff also believes that the House system has been very successful at Santa Monica High School, particularly in the area of personalizing education for students. It is staff's intent to continue to support this very successful house system. But with the state budget worsening, and with revenues to the District declining, staff believes this is a necessary change. Staff considered many factors in making this recommendation, including the following:

1. Santa Monica High School enrollment has decreased since the House System began. There were 3,449 in the 2003-04 school year. There are currently 2,891 students, a reduction of 16.1%.
2. Reducing by one house would be a reduction of 16.6%, so the house system would have similar ratios when compared to its beginnings.
3. Santa Monica High School receives additional staffing for the house system, which includes:
 - a) A lower student to counseling ratio than all other secondary schools
 - b) A lower co-administrator (house/assistant principal/dean) to student ratio than all other secondary schools
 - c) A lower clerical staffing to student ratio than all other secondary schools
 - d) Student Outreach Specialists (no other school has them)
 - e) Teacher Leaders (no other school has them)

If this change were implemented, each house would remain very similar to how it looks right now.

	Current House in 6-House System	Proposed House in 5-House System
House Principal	1	1
Students	482	578
Advisors	2	2
Student: Advisor Ratio	241:1	289:1
Student Outreach Specialists	1	1
Teacher Leader	2 Periods	1 Period

Staff is recommending the following reductions for the 2009-10 school year:

- 1 House Principal (\$130,000)
- 2 Advisors (\$160,000)
- 1 Outreach Specialist (\$60,000)
- 1 Administrative Assistant (\$70,000)
- 1 Senior Office Specialist (\$60,000)
- 1 Security Officer (\$60,000)
- 0.5 Librarian (\$40,000)
- 1.2 Teacher Leaders (\$120,000)

These changes will result in a reduction of approximately \$700,000 in expenditures in the 2009-10 school year. Staff is committed to assisting Santa Monica High School in its transition from a 6-House to a 5-House high school.

This item came forward discussion at the May 21, 2009, board meeting as Discussion Item No. D.05.

Public Comments:

- *Laura Simone, Judith Hinojosa, Al Trundle, Irene Ramos, Hilda Urena, JoDee Moen, Richard McKinnon, Maurice Maxwell, Olla Mitchell, Rebecca Kennerly, Lora Morn, Debbie Mulvaney, Kourosh Shaffy, Curt Mayvis, Megan Faber, Elizabeth Stearns, Laurie Lieberman, Abby Adams, Paula Goldman, Alan Nelson, Will Wolf, Peter Philbin, Jessica Casillas, Michelle Prichard-Lane, Stephen Saks, Alfredo Aria, Rochelle Finali, Michelle Shaffer, Ross Gordan, Ben Kay, Lori Williams, Wendy Wyman-McGinty, Deb Love, Rose Nelson, Rochelle Montgomery, Pyong Kim, Dana Bart-Bell, Mariam Billington, & Deirdre Anglin.*

Mr. Allen asked about increasing attendance as a means of increasing revenue. Ms. Maez explained that SMMUSD has very respectable attendance rates, and to expect a significant increase would be unlikely. She added it is not advisable to rely on that for this particular budget problem. Mr. Snell expressed his concern that a reduction in advisors would adversely affect rising seniors. Ms. Pye asked if it was typical for outreach specialists to offer language translation services. Dr. Pedroza replied that it was not part of their job description, but outreach specialists often provide any necessary supports. Mr. Allen asked about the possibility of keeping the six houses, but reducing to three House Principals. Dr. Matthews explained that would lead to a very high student- and teacher-to-administrator ratio, which defeats the small school goal. Dr. Pedroza added that such a workload would be too much for three House Principals. Mr. de la Torre expressed his concern with the time frame for reducing one house. Mr. Cuneo assured that board that staff has already started initial discussions; during this summer activities are

planned with House Principals, teachers, and the SCORE team. Also, the school will develop a set of metrics to measure achievement and progress over the school year with two reports back to the board. Mr. Cuneo emphasized the goal to make sure this transition is successful, and it will be backed with time, effort, and dollars. He assured the board the school will be prepared in September. Dr. Escarce said he would like to see rising seniors retain their current counselors. Dr. Matthews said the district would adhere to the SMMCTS contract to determine which advisors would be reassigned in the district.

Mr. de la Torre urged staff to keep the two advisors and one outreach specialist. Ms. Leon-Vazquez voiced her opposition to the original recommendation. Mr. Mechur supported the original recommendation and encouraged everyone to see the big picture and work together. Ms. Pye emphasized the need to be fiscally responsible and make cuts now because things will only get worse. She voiced her support for reducing SAMOHI by one house, but keeping one advisor and the librarian position. Dr. Escarce cautioned that even with these cuts, the district is still in the red. He agreed with the original recommendation, but suggested keeping the advisors and outreach specialist.

Ms. Black MOTIONED to make no changes to the number of SAMOHI houses.

AYES: 1 (Maria Leon-Vazquez)

NOES: Five (5)

ABSTAIN: Ben Allen

The motion failed.

Dr. Escarce MOTIONED to pass this item as written with the exception that the two advisors and one outreach specialist would be retained for the 2009-10 school year.

SECONDED by Mr. de la Torre.

Ms. Leon-Vazquez expressed her concern regarding future cuts to SAMOHI. Dr. Matthews explained that this motion represents a \$480K reduction, rather than the original \$700K. Board members requested that staff provide them with frequent updates in the fall regarding the transition at Samohi from six to five houses.

AYES: Six (6)

NOES: 1 (Maria Leon-Vazquez)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #7 FOR GEOTECHNICAL INVESTIGATION &
REPORT SERVICES - WEBSTER ELEMENTARY SCHOOL - LEIGHTON
- MEASURE BB SAFETY & SECURITY PROJECTS

RECOMMENDATION NO. A.11

It is recommended that the Board of Education approve Leighton Contract Amendment #7 for additional Geotechnical Investigation and Report Services for Webster Elementary School, in the amount of \$9,400, for a total contract amount of \$98,900, Measure BB projects.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-85000-85000-5802-008-2600

Description: Other Operating Expenses

COMMENTS: The Board of Education previously approved Leighton as one of the three (3) pre-qualified Geotechnical consultants on the cities of Santa Monica and Malibu. The firms are being assigned projects as the need arises and depending on their familiarity with and availability for the assignment.

This Contract Amendment No.7 is for sub-surface exploration and in-situ hydraulic conductivity testing at Webster Elementary School for the design of the proposed new parking.

Leighton was previously awarded Purchase Orders for the geotechnical investigations and reports for Edison Language Academy and Malibu High School for a total amount of \$89,500. This new contract amendment will increase their total contract by \$9,400, to a total of \$98,900.

(Continued on next page)

CONTRACT AMENDMENT #1 (Edison)	\$19,000
CONTRACT AMENDMENT #2 (Edison)	\$5,000
CONTRACT AMENDMENT #3 (Edison)	\$7,000
CONTRACT AMENDMENT #4 (Edison)	\$5,000
CONTRACT AMENDMENT #5 (Malibu)	\$50,500
CONTRACT AMENDMENT #6 (Malibu)	\$3,000
CONTRACT AMENDMENT #7 (Webster)	\$9,400
<u>TOTAL:</u>	<u>\$98,900</u>

MOTION MADE BY: Ms. Pye
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #11 FOR ADDITIONAL PHASE I
ENVIRONMENTAL SCREENING SERVICES - JOHN ADAMS MIDDLE
SCHOOL - LFR - MEASURE BB

RECOMMENDATION NO. A.12

It is recommended that the Board of Education approve Contract Amendment #11 with LFR for additional soil sampling and development of a Removal Action Workplan at John Adams Middle School, for the Measure BB program, in the amount of \$25,320, for a total contract amount of \$424,308.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-011-2600

Description: Independent Contractor / Consultant

COMMENTS: During the completion of the Phase I environmental Site Assessment (ESA) and prescribed Preliminary Environmental Assessment (PEA) sampling at the John Adams MS site, it was determined that additional delineation sampling was warranted at three locations. At their May 7, 2009, meeting, the Board of Education approved Contract Amendment #10 for additional step-out sampling. Preliminary results from the additional sampling activities indicate that further sampling and a Removal Action Workplan (RAW) may be required.

In order to maintain the project schedule, this Contract Amendment #11 is for additional delineation sampling and preparation of a RAW, pending receipt of analytical results. Should the results indicate that this effort is not required this contract amendment would not be executed.

In addition, the value of Contract Amendment #9 is revised to reflect the actual value of the executed contract amendment with LFR.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT	\$54,300
Contract Amendment #1 (Pipe Risk Eval., ELA)	\$26,686
Contract Amendment #2 (Env. Assessment, Lincoln)	\$50,879
Contract Amendment #3 (Env. Assessment, 4 sites)	\$162,335
Contract Amendment #4 (Pipe Risk Phase 2, ELA)	\$32,392
Contract Amendment #5 (Contract Extension)	\$0
Contract Amendment #6 (Malibu, SAMOHI)	\$4,200
Contract Amendment #7 (Pipe Risk Stage 2, SAMOHI)	\$6,770
Contract Amendment #8 (Removal Action Plan, ELA)	\$21,010
Contract Amendment #9 (Sampling Lincoln) \$ 18,808	\$16,808
Contract Amendment #10 (Sampling Adams)	\$21,608
Contract Amendment #11 (sampling RAW Adams)	\$ 25,320
TOTAL CONTRACT AMOUNT	\$422,308

MOTION MADE BY: Ms. Pye
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #12 FOR ADDITIONAL PHASE I
ENVIRONMENTAL SCREENING SERVICES FOR LINCOLN MIDDLE
SCHOOL AND CONTRACT TIME EXTENSION - LFR - MEASURE BB

RECOMMENDATION NO. A.13

It is recommended that the Board of Education approve Contract Amendment #12 with LFR for additional soil sampling and development of a Removal Action Workplan at Lincoln Middle School, for the Measure BB program, in the amount of \$31,970, for a total contract amount of \$456,278 and a time extension of two years.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-012-2600

Description: Independent Contractor / Consultant

COMMENTS: During the completion of the Phase I environmental Site Assessment (ESA) and prescribed Preliminary Environmental Assessment (PEA) sampling at the Lincoln MS site, it was determined that additional delineation sampling was warranted at three locations. At their May 7, 2009 meeting, the Board of Education approved Contract Amendment #9 for additional step-out sampling. Preliminary results from the additional sampling activities indicate that further sampling and a Removal Action Workplan (RAW) may be required.

In order to maintain the project schedule, this Contract Amendment #12 is for additional delineation sampling and preparation of a RAW, pending receipt of analytical results. Should the results indicate that this effort is not required this contract amendment would not be executed. This contract amendment also extends the contract time by two years to the period from 09/27/07 to 06/30/11.

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ORIGINAL CONTRACT AMOUNT	\$ 54,300
Contract Amendment #1 (Pipe Risk Eval., ELA)	\$ 26,686
Contract Amendment #2 (Env. Assessment, Lincoln)	\$ 50,879
Contract Amendment #3 (Env. Assessment, 4 sites)	\$162,335
Contract Amendment #4 (Pipe Risk Phase 2, ELA)	\$ 32,392
Contract Amendment #5 (Contract Extension)	\$ 0
Contract Amendment #6 (Malibu, SAMOHI)	\$ 4,200
Contract Amendment #7 (Pipe Risk Stage 2, SAMOHI)	\$ 6,770
Contract Amendment #8 (Removal Action Plan, ELA)	\$ 21,010
Contract Amendment #9 (Sampling Lincoln)	\$ 16,808
Contract Amendment #10 (Sampling Adams)	\$ 21,608
Contract Amendment #11 (sampling RAW Adams)(A.12)	\$ 25,320
Contract Amendment #12 (samp. RAW Lincoln)(A.13)	\$ 31,970
TOTAL CONTRACT AMOUNT	\$454,278

MOTION MADE BY: Ms. Pye
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #4 FOR PRELIMINARY GEOLOGIC
INVESTIGATION AND REPORTS FOR WASTEWATER SYSTEM
REQUIREMENTS - WEBSTER ELEMENTARY SCHOOL - GEOCONCEPTS,
INC. - MEASURE BB

RECOMMENDATION NO. A.14

It is recommended that the Board of Education approve Contract Amendment #4 for GeoConcepts, Inc., for a preliminary geologic investigation of the existing wastewater system at Webster Elementary School in an amount of \$18,080 for a total contract amount of \$118,020.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-008-2600

Description: Independent Contractor / Consultant

COMMENTS: In April 2009, the Los Angeles Regional Water Quality Control Board issued a Directive to the District requiring that the Webster Elementary School wastewater system comply with permitting requirements. At the May 7, 2009 Board meeting, funding for the investigations was approved. At the May 21, 2009 Board meeting, a contract amendment to Topanga Underground was approved for initial system investigations. This Contract Amendment # 3 to GeoConcepts provides for geotechnical investigations including installation of two (2) monitoring wells at the Webster Elementary School site.

Original Contract Amount:	\$ 6,000
Contract Amendment #1 (Monitoring Wells)	\$73,500
Contract Amendment #2 (Saturday Work)	\$10,440
Contract Amendment #3 (Percolation Tests)	\$10,000
Contract Amendment #4 (Geotech, Webster)	\$18,080
Total Contract Amount:	\$118,020

MOTION MADE BY: Ms. Pye

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / VIRGINIA I. HYATT

RE: CONTRACT AMENDMENT #3 FOR SEWER DRAIN LINE SURVEY AND
REPORTS - WEBSTER ELEMENTARY SCHOOL - DREW LEWIS
COMPANY - MEASURE BB

RECOMMENDATION NO. A.15

It is recommended that the Board of Education approve Contract Amendment #3 with Drew Lewis Company for sewer drain line surveys and investigations at Webster Elementary School in the amount of \$6,400 for a total contract amount of \$16,700.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-008-2600

Description: Independent Contractor / Consultant

BACKGROUND: In April 2009, the District received a Directive from the Los Angeles Regional Water Quality Control Board requiring a submittal for permitting of the On-site Wastewater Treatment System (OWTS) for the Webster Elementary School. At the May 7, 2009 Board meeting, the Board approved an allocation of funding for the Webster and Pt. Dume elementary schools for OWTS investigations. At the May 4, 2009 Board meeting, the Board authorized proceeding with a contract amendment to Topanga Underground to initiate site investigations for Webster. This amendment for Drew Lewis is part of the necessary site investigations to support the application for permitting of the OWTS at Webster.

COMMENTS: The original contract was approved by the Board on February 5, 2009. This Contract Amendment #3 is to investigate and detail sewer lines for Webster.

ORIGINAL CONTRACT AMOUNT	\$6,400
Contract Amendment #1 (New Survey)	\$1,600
Contract Amendment #2 (Additional survey)	\$1,900
Contract Amendment #3 (Webster)	\$6,800
TOTAL CONTRACT AMOUNT	\$16,700

MOTION MADE BY: Ms. Pye

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ/ STUART SAM

RE: CONTRACT AMENDMENT #9 FOR MALIBU FOOTBALL LIGHTING,
PHOTOMETRIC STUDY TO SUPPORT CEQA ENVIRONMENTAL
DOCUMENTS - PBS&J - MEASURE BB

RECOMMENDATION NO. A.16

It is recommended that the Board of Education approve Contract Amendment #9 for PBS&J to perform additional photometric studies in support of CEQA environmental document for the Malibu High Football Lighting in the amount of \$4,200 for a total contract amount of \$802,496.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600

Description: Independent Contractor / Consultant

COMMENTS: Original Contract for CEQA environmental services for Malibu High School was approved on July 24, 2008.
This Contract Amendment #9 is for additional photometric study of the Malibu Football Lighting to support the CEQA documentation.

ORIGINAL CONTRACT AMOUNT	\$152,745
CONTRACT AMENDMENT #1 (Public Outreach)	\$ 70,150
CONTRACT AMENDMENT #2 (CEQA, 6 Schools)	\$281,809
CONTRACT AMENDMENT #3 (Archeo Survey)	\$ 9,146
CONTRACT AMENDMENT #4 (Lighting Study)	\$ 10,913
CONTRACT AMENDMENT #5 (CEQA Add Service)	\$ 44,949
CONTRACT AMENDMENT #6 (CEQA, 5 Schools)	\$102,005
CONTRACT AMENDMENT #7 (Malibu, Traffic)	\$ 63,706
CONTRACT AMENDMENT #8 (Malibu, EIR)	\$ 61,873
CONTRACT AMENDMENT #9 (Malibu Football)	\$ 4,200
TOTAL CONTRACT AMOUNT	\$802,496

MOTION MADE BY: Ms. Pye

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #4 FOR ADDITIONAL ARCHITECTURAL
SERVICES FOR ELECTRICAL AS-BUILTS - OLYMPIC HS - HARLEY
ELLIS DEVEREAUX - MEASURE BB

RECOMMENDATION NO. A.17

It is recommended that the Board of Education approve Contract Amendment #4 with Harley Ellis Devereaux to provide electrical "as-built" drawings for the Olympic High School site, in an amount not to exceed \$19,339, for a total contract amount of \$1,010,347.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Numbers: 21-00000-0-00000-85000-5802-014-2600(Olympic)

Description: Consultant Services

COMMENTS: During the Schematic Design phase for the Olympic High School project, it was determined that adequate "as-built" drawings were not available for the site. The architect, Harley Ellis Devereaux (HED), requires this information in order to complete the Design Development Phase. At their October 2, 2008 meeting, the Board of Education approved Contract Amendment #2 to Harley Ellis Devereaux to prepare architectural as-built drawings for this site.

District staff requested a fee proposal from HED to provide investigation and documentation of existing electrical load and circuitry conditions including the following:

- Field investigation to determine circuiting for all receptacle outlets, lights, equipment and other devices or electrical loads.
- Prepare circuitry sketch on-site identifying device and equipment loads.
- Determine load from each panel utilizing a clamp ammeter reading methods and wire sizes of incoming feeder.
- As-built electrical floor plans and existing panel schedules.
- Allowance for monitoring electrical meters.

In addition, the values of Contract Amendments #2 and #3 are revised to reflect the actual value of the executed contract amendments with HED.

ORIGINAL CONTRACT AMENDMENT	\$171,750
CONTRACT AMENDMENT #1 (DD/CD/CA Olympic, Wash. CDS)	\$818,597
CONTRACT AMENDMENT #2 (As-builts Oly., Wash.)	\$20,000 \$ 13,225
CONTRACT AMENDMENT #3 (Landscape at NW)	\$38,600 \$ 22,000
CONTRACT AMENDMENT #4 (elec. as-builts Olympic)(A.17)	\$ 19,339
TOTAL CONTRACT AMOUNT	\$1,010,347

MOTION MADE BY: Ms. Pye
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #5 FOR ADDITIONAL ARCHITECTURAL
SERVICES FOR ELECTRICAL AS-BUILTS - WASHINGTON CHILD
DEVELOPMENT SERVICES - HARLEY ELLIS DEVEREAUX - MEASURE
BB

RECOMMENDATION NO. A.18

It is recommended that the Board of Education approve Contract Amendment #5 with Harley Ellis Devereaux to provide electrical "as-built" drawings for the Washington Child Development Services (East and West) sites, in an amount not to exceed \$18,322, for a total contract amount of \$1,063,233.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Numbers: 21-00000-0-00000-85000-5802-070-2600(Washington CDS)

Description: Consultant Services

COMMENTS: During the Schematic Design phase for the Washington CDS project, it was determined that adequate "as-built" drawings were not available for the site. The architect, Harley Ellis Devereaux (HED), requires this information in order to complete the Design Development Phase. At their October 2, 2008 meeting, the Board of Education approved Contract Amendment #2 to Harley Ellis Devereaux to prepare architectural as-built drawings for this site.

District staff requested a fee proposal from HED to provide investigation and documentation of existing electrical load and circuitry conditions including the following:

- Field investigation to determine circuiting for all receptacle outlets, lights, equipment and other devices or electrical loads.
- Prepare circuitry sketch on-site identifying device and equipment loads.
- Determine load from each panel utilizing a clamp ammeter reading methods and wire sizes of incoming feeder.
- As-built electrical floor plans and existing panel schedules.
- Allowance for monitoring electrical meters.

ORIGINAL CONTRACT AMENDMENT	\$171,750
CONTRACT AMENDMENT #1 (DD/CD/CA Olympic, Wash. CDS)	\$818,597
CONTRACT AMENDMENT #2 (As-builts Oly., Wash.)	\$13,225
CONTRACT AMENDMENT #3 (Landscape at NW)	\$22,000
CONTRACT AMENDMENT #4 (elec. as-builts Olympic)(A.17)	\$19,339
CONTRACT AMENDMENT #4 (elec. as-builts Wash.) (A.18)	\$18,322
TOTAL CONTRACT AMOUNT	\$1,063,233

MOTION MADE BY: Ms. Pye
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #1 FOR ADDITIONAL GEOTECHNICAL
OBSERVATION AND TESTING SERVICES - JOHN ADAMS MS -
CONVERSE CONSULTANTS - MEASURE BB

RECOMMENDATION NO. A.19

It is recommended that the Board of Education approve Contract Amendment #1 with Converse Consultants to provide for additional Geotechnical Observation and Testing Services for John Adams Middle School, in the amount of \$8,545, for a total contract amount of \$63,745.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-85000-85000-5802-011-2600

Description: Independent Contractors/Consultant

COMMENTS: The Board of Education previously approved Converse Consultants as one of the three (3) pre-qualified Geotechnical consultants on the cities of Santa Monica and Malibu. The firms are being assigned projects as the need arises and depending on their familiarity with and availability for the assignment.

This Contract Amendment #1 is for construction observation and materials/soil testing during grading activities at the John Adams MS parking lot project being constructed as part of the John Adams Middle School Boys and Girls Club project.

ORIGINAL CONTRACT - John Adams MS	\$26,950
ORIGINAL CONTRACT - Lincoln MS	\$28,250
CONTRACT AMENDMENT #1 (Adams testing)	\$8,545
<u>TOTAL:</u>	<u>\$63,745</u>

MOTION MADE BY: Ms. Pye

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #15 FOR INCREASE SCOPE FOR
TOPOGRAPHIC SURVEYS AND DIGITAL MAPPING FOR ADDITIONAL
SURVEY WORK - MALIBU MS/HS - PSOMAS - RFP #8.09 -
MEASURE BB

RECOMMENDATION NO. A.20

It is recommended that the Board of Education award Contract Amendment #15 to Psomas for additional design survey services at Malibu Middle / High School for the Measure BB program in the amount of \$1,800, for a total contract amount of \$961,550.

Funding Information

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600(MMHS)\$1,800

Description: Independent Contractor / Consultant

COMMENTS: In developing the requirements for the Coastal Development Permit (CDP) for the BB project, additional services are required: to revise the color slope analysis exhibit; to coordinate with the architects; to calculate and report total area of slopes and gross lot area to support Floor Area Ratio (FAR) analysis by the architects; and to print and transmit as required.

This Contract Amendment #15, for \$1,800, is for additional services to support the Malibu Middle/High School project CDP.

(Continued on next page)

ORIGINAL CONTRACT AMOUNT	\$ 249,450
Contract Amendment#1(Survey, 4 Sites)	\$ 92,200
Contract Amendment#2(Samohi Utilities Map)	\$ 39,600
Contract Amendment#3(Survey, 2 Sites)	\$ 38,000
Contract Amendment#4(Survey, 4 Sites)	\$ 63,000
Contract Amendment#5(Survey, 4 Sites)	\$ 99,900
Contract Amendment#6(Survey/Utilities Mapping, 4 Sites)	\$ 84,500
Contract Amendment #7(Survey, 5 Sites)	\$ 72,600
Contract Amendment #8(MMHS, Sewer, Easement)	\$ 63,500
Contract Amendment #9(Samohi, Olympic)	\$ 99,000
Contract Amendment #10(Samohi survey)(A.16)	\$ 7,500
Contract Amendment #11(Lincoln survey)(A.17)	\$ 15,000
Contract Amendment #12(MMHS survey)	\$ 5,500
Contract Amendment #13(Webster survey)	\$ 22,500
Contract Amendment #14(MMHS survey)	\$ 7,500
Contract Amendment #15(MMHS slope analysis)	\$ 1,800
TOTAL CONTRACT AMOUNT	\$ 961,550

MOTION MADE BY: Ms. Pye
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #6 FOR BIOLOGIST STUDY REPORT FOR
FOOTBALL LIGHTING - MALIBU MS/HS - GLENN LUKOS
ASSOCIATES - MEASURE BB

RECOMMENDATION NO. A.21

It is recommended that the Board of Education approve Amendment #6 with Glenn Lukos Associates to provide additional biological support services for lighting impact analysis in the amount of \$2,260 for a total contract amount of \$59,860.

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-010-2600

Description: Independent Contractor / Consultant

COMMENTS: The District authorized the preparation of a Mitigated Negative Declaration (MND) for the Football Lighting at Malibu High School. A biological impact analysis is required to support the MND. This Contract Amendment #6 is to perform the biological impact analysis related to the Football season lighting.

Original Contract Amount: (Landscape Review)	\$16,000
Contract Amendment #1: (Bio Review)	\$11,800
Contract Amendment #2: (Lighting Study)	\$ 6,280
Contract Amendment #3: (ESHA, Pub Support)	\$ 8,970
Contract Amendment #4: (Owl Survey)	\$ 5,050
Contract Amendment #5: (Raptor Survey)	\$ 9,500
Contract Amendment #6: (Football lighting)	\$ 2,260
Total:	\$59,860

MOTION MADE BY: Ms. Pye

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: CONTRACT AMENDMENT #8 FOR PUMPING EXISTING SEPTIC
TANKS, IN PREPARATION OF FORM 200s - WEBSTER ELEMENTARY
SCHOOL - TOPANGA UNDERGROUND - MEASURE BB

RECOMMENDATION NO. A.22

It is recommended that the Board of Education approve Contract Amendment #8 with Topanga Underground for septic system investigations for the Webster Elementary school site in the amount of \$4,200, for a total contract amount of \$254,221

Funding Information:

Budgeted: Yes

Fund: 21

Source: State School Building Fund

Account Number: 21-00000-0-00000-85000-5802-008-2600

Description: Independent Contractor / Consultant

COMMENTS: At the Board Meeting on May 7, 2009, funding was approved to begin investigations for the Webster and Pt. Dume elementary school sites towards preparation and submittal of Form 200s to the Los Angeles Regional Water Control Board (LARWQCB). Following this Amendments #6 and #7 were issued to Topanga Underground to provide the septic system investigation and analysis. This Contract Amendment #8 is for additional services to pump the existing septic tanks at Webster Elementary School, which are currently full. The pumping is required to enable detailed investigation and analysis.

ORIGINAL CONTRACT AMOUNT	\$ 11,600
Contract Amendment #1 (Septic Analysis)	\$ 45,207
Contract Amendment #2 (New Septic Survey)	\$ 3,575
Contract Amendment #3 (Water Flow Survey)	\$108,690
Contract Amendment #4 (Septic Work/Permit)	\$ 5,405
Contract Amendment #5 (Septic Excavation)	\$ 15,544
Contract Amendment #6 (Form 200s, Webster)	\$ 30,000
Contract Amendment #7 (Form 200s, Pt. Dume)	\$ 30,000
Contract Amendment #8 (Septic Tanks, Webster)	\$ 4,200
TOTAL CONTRACT AMOUNT	\$254,221

MOTION MADE BY: Ms. Pye

SECONDED BY: Ms. Leon-Vazquez

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART A. SAM

RE: CONTRACT AMENDMENT #11 FOR INCREASED SCOPE - ANALYSIS
AND DEVELOPMENT OF PHOTO VOLTAIC SYSTEM STANDARDS FOR
MEASURE BB PROJECTS - WWCOT - MEASURE BB

RECOMMENDATION NO. A.23

It is recommended that the Board of Education approve Contract Amendment #11 with WWCOT Architects to provide additional consulting services for the analysis, review and development of District Photo Voltaic System Standard Specifications for Measure BB projects in an amount not to exceed \$26,100 for a total contract amount of \$3,779,925.

Funding Information

Budgeted: Yes

Fund: 21

Source: Building Fund

Account Number: 21-00000-0-00000-85000-5802-050-2600

Description: Consultant Services

COMMENTS: District staff requested a proposal from Syska Hennessy Group (consultant to WWCOT Architects) to analyze, review and develop District standard specifications for Photo Voltaic Systems for use on Measure BB projects.

WWCOT/Syska Hennessy Group submitted a proposal to provide the following scope of work:

Develop District Photo Voltaic (PV) System Standard Specifications:

- Review existing PV standards and develop District standard specifications
- Review proposed PV Systems on all Measure BB projects with meetings and review sessions with design teams

This Contract Amendment #11 is for \$26,100, including an allowance of \$1,500 for reimbursable expenses. The revised contract total will be \$3,779,925.

In addition, the value of Contract Amendment #2 is revised to reflect the actual value of the executed contract amendment with WWCOT.

ORIGINAL CONTRACT AMOUNT (Prog./Schematic Design)	\$936,032
CONTRACT AMENDMENT #1 (McKinley SDC, Roosevelt Preschool)	\$131,663
CONTRACT AMENDMENT #2 (Data Center)	\$100,000 \$99,420
CONTRACT AMENDMENT #3 (DD/CD/CA)	\$2,195,078
CONTRACT AMENDMENT #4 (Roosevelt Revised Design)	\$70,435
CONTRACT AMENDMENT #5 (Data Center structural revisions)	\$6,925
CONTRACT AMENDMENT #6 (McKinley Safety Proj.)	\$168,697
CONTRACT AMENDMENT #7 (Lincoln MS Revised Design)	\$92,592
CONTRACT AMENDMENT #8 (Lincoln Fire Protection)	\$17,538
CONTRACT AMENDMENT #9 (Landscape and Planting Standards)	\$30,245
CONTRACT AMENDMENT #10 (Add'l Landscape Standards)	\$5,200
CONTRACT AMENDMENT #11 (PV Standard Specs)	\$26,100
TOTAL CONTRACT AMOUNT	\$3,779,925

Mr. Mechur asked how long it would take to develop these standards, and would there be a report back to the board. Mr. Tomeoni explained that the project has already been proposed as add-alternates. In order to standardize the approach to that, the consultant will analyze those add-alternates for standard specifications.

MOTION MADE BY: Ms. Pye
 SECONDED BY: Ms. Leon-Vazquez
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: CERTIFICATED PERSONNEL - Elections, Separations

RECOMMENDATION NO. A.24

Unless otherwise noted, the following items are included in the 2008/2009 approved budget.

ADDITIONAL ASSIGNMENTS

EDUCATIONAL SERVICES

Ross, Shannon	11 hrs @\$40.46	4/20/09-5/12/09	Est Hrly/\$445
TOTAL ESTABLISHED HOURLY			\$445

Comment: Piloting Education Environment Initiative
01-Education and Environment

HUMAN RESOURCES

Kovacic, Linda	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
Martinez, Albert	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
McDaniel, Olivia	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
Paulson, Janet	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
Stewart, Kristine	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
Whitaker, Catherin	24.71 hrs @\$40.46	6/19/09	Est Hrly/\$1,000
TOTAL ESTABLISHED HOURLY			\$6,000

Comment: "Early-Tell" Retirement Incentive
01-Unrestricted Resource

ADDITIONAL ASSIGNMENT - EXTRA DUTY UNITS

EDUCATIONAL SERVICES

Name	Rate	Assignment	Effective	Exceed
Aiello, Jason	2.00 EDU	Stairway	1/09-6/09	\$512
Bixler, Bill	1.00 EDU	Stairway	1/09-6/09	\$256
Blanchard, Cecile	0.85 EDU	Stairway	1/09-6/09	\$218
Garcia, Apryl	1.00 EDU	Stairway	1/09-6/09	\$256
Huls, Jeffe	1.00 EDU	Stairway	1/09-6/09	\$256
Hunt, Mark	1.00 EDU	Stairway	1/09-6/09	\$256
Janert, Kathleen	1.00 EDU	Stairway	1/09-6/09	\$256
Kibler, John	0.85 EDU	Stairway	1/09-6/09	\$218
Loch, Amy	0.70 EDU	Stairway	1/09-6/09	\$179
Park, Peter	1.00 EDU	Stairway	1/09-6/09	\$256
Sakow, Terry	0.85 EDU	Stairway	1/09-6/09	\$218
Swenson, Joni	1.00 EDU	Stairway	1/09-6/09	\$256
Ventre, Vanessa	1.50 EDU	Stairway	1/09-6/09	\$384
Woo, Angela	1.00 EDU	Stairway	1/09-6/09	\$256
TOTAL EDUS				\$3,777

Bersch, Kirsten	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Cavallaro, Kathryn	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Fedderson-France, D.	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Justin, Susan	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Lockrem, Bonnie	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Loyd, Allen	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
McKeown, Kevin	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Ravaglioli, Steven	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Spike-Gravelle, J.	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
Tellier, Bruce	6 EDU	Elem Music/Stairway	9/08-6/09	\$1,536
TOTAL EDUS				\$15,360

MALIBU HIGH SCHOOL - Middle School Academics

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Not to Exceed</u>
DeHope, Kathryn	5 EDU	Student Activities	2/09-6/09	\$1,280
			TOTAL EDUS	\$1,280

MUIR ELEMENTARY SCHOOL

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Exceed</u>
Benitez, Lourdes	5.0 EDU	Science Camp	9/08-6/09	\$1,280
Brizuela, Luis	2.5 EDU	Science Camp	9/08-6/09	\$ 640
Davies, Michael	2.5 EDU	Science Camp	9/08-6/09	\$ 640
			TOTAL EDUS	\$2,560

SMASH

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Exceed</u>
Berens, Candis	2.0 EDU	Outdoor Learning	9/08-6/09	\$ 512
Holland, Kurt	2.0 EDU	Outdoor Learning	9/08-6/09	\$ 512
Hwang, Genie	1.0 EDU	Book Clubs	9/08-6/09	\$ 256
Kulsrud, Kelly	1.5 EDU	Outdoor Learning	9/08-6/09	\$ 384
Mugalian, Tamara	4.0 EDU	Student Council	9/08-6/09	\$1,024
Sherman, Laura	1.0 EDU	Student Art Fair	9/08-6/09	\$ 256
Wold, Jayme	1.5 EDU	Student Council	8/08-6/09	\$ 384
			TOTAL EDUS	\$3,328

ADDITIONAL ASSIGNMENT - STIPENDSEDUCATIONAL SERVICES

<u>Name</u>	<u>Rate</u>	<u>Assignment</u>	<u>Effective</u>	<u>Exceed</u>
Beasley, Linda	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Boxer, Lorissa	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Boyd, Thomas	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Brumer, Sandra	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Contreras, Luis	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Cueva, Martha	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Dworin, Jeanne	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Garcia-Nunez, V.	\$ 900	Bilingual Stipend	9/08-6/09	\$ 900
Rodriguez, Judith	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Kohut, Jennifer	\$ 750	Bilingual Stipend	9/08-6/09	\$ 750
Kusion, Alex	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Maiztegui, Laura	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Martinez, Elizabeth	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Meade, Mary	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Melendez, Brisa	\$ 900	Bilingual Stipend	9/08-6/09	\$ 900
Morales, Carlos	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Murcia, Constanza	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Naranjo, Rocio	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Rankin, Nancy	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Salmaggi, Aileen	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Tejeda de Leon, K.	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Valentiner, K.	\$1,500	Bilingual Stipend	9/08-6/09	\$1,500
Williams, Alma	\$ 450	Bilingual Stipend	9/08-6/09	\$ 450
			TOTAL	\$31,500

HOURLY TEACHERSADULT EDUCATION

Rousseau, Harmony	32 hrs @\$45.34	6/1/09-6/30/09	Est Hrly/\$1,451
			TOTAL ESTABLISHED HOURLY \$1,451

Comment: Counselor - GED Prep
11-Adult Education Apportionment

TOTAL ESTABLISHED HOURLY, EXTRA DUTY UNITS AND STIPENDS = \$65,701

ELECTIONS**ADMINISTRATIVE CONTRACTS**

<u>Name/Assignment/Location</u>	<u>Not to Exceed</u>	<u>Effective</u>
Anderson, Stacey School Psychologist Special Education	100%	7/1/09

SUBSTITUTE TEACHERS**Effective****PREFERRED SUBSTITUTES****(@\$162.00 Daily Rate)**

Blagojevic, Milos	4/29/09
Brewer, Christine	4/20/09
Field, Bailey	4/22/09
Ramirez, Orlando	5/4/09
Wood, Michael	5/5/09

LEAVE OF ABSENCE (with pay)

<u>Name/Location</u>	<u>Effective</u>
Carey, Ann Roosevelt Elementary	4/20/09-6/19/09 [maternity]
Forrer, Brooke Santa Monica HS	6/5/09-6/19/09 [maternity]
Lira, Monica Child Develop Svcs	5/7/09-6/19/09 [maternity]

LEAVE OF ABSENCE (without pay)

<u>Name/Location</u>	<u>Effective</u>
Cartegena, Zelena John Adams MS	4/27/09-5/14/09 [personal]
Daire, Meiko Santa Monica HS	5/1/09-5/15/09 [child care]
Kratzer, Cindy Educational Services	7/1/09-6/30/10 [personal]

RESIGNATION

<u>Name/Location</u>	<u>Effective</u>
Nadel, Jonathan Malibu High School	6/19/09

RETIREMENT

<u>Name/Location</u>	<u>Effective</u>
9832-040-08 McKinley Elementary	6/19/09

MOTION MADE BY: Ms. Pye
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - MERIT

RECOMMENDATION NO. A.25

It is recommended that the following appointments for Classified Personnel (merit system) be approved and/or ratified. All personnel will be properly elected in accordance with District policies and salary schedules.

<u>ELECTION</u>		<u>EFFECTIVE DATE</u>
BRISENO, ELIAS SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTER 6 HRS/SY/RANGE: 26 STEP: A	5/26/09
CHULACK, SARAH SPECIAL EDUCATION	INST ASST - INTENS BEHAV INTER 6 HRS/SY/RANGE: 26 STEP: A	3/18/09
CORNEJO, ANA SAMO/FOOD SVCS	CAFETERIA WORKER I 3 HRS/SY/RANGE: 11 STEP: A	5/11/09
LOZA, NANCY CHILD DEVELOP SVCS	CHILDREN CENTER ASST 3.5 HRS/SY/RANGE: 18 STEP: A	5/14/09
MEHTA, JAIMINI SANTA MONICA HS	BRAILLE TRANSCRIBER 3.5 HRS/SY/RANGE: 21 STEP: A	5/21/09
MOORE, DEBORAH ED SVCS/ST ANNE'S	INST ASST - CLASSROOM 3.5 HRS/SY/RANGE: 18 STEP: A	5/18/09
SERRANO, ELVA LINCOLN/FOOD SVCS	CAFETERIA WORKER I 3 HRS/SY/RANGE: 11 STEP: A	5/4/09
SMITH, CRAIG MAINTENANCE	HVAC TECHNICIAN 8 HRS/12 MO/RANGE: 37 STEP: D	5/12/09
ZAMBRANO, ROGELIO EDISON ELEMENTARY	INST ASST - SPECIAL ED 5 HRS/SY/RANGE: 20 STEP: A	5/11/09
<u>PROVISIONAL ASSIGNMENT</u>		<u>EFFECTIVE DATE</u>
MORGAN, JENNIFER SPECIAL EDUCATION	OCCUPATIONAL THERAPIST	5/18/09-6/30/09
<u>TEMP/ADDITIONAL ASSIGNMENTS</u>		<u>EFFECTIVE DATE</u>
AVILA, ALFREDO SANTA MONICA HS	STUDENT OUTREACH SPECIALIST	3/3/09-3/13/09
DICKERSON, BABETTE MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	4/27/09-5/8/09
GAIDZIK IV, GEORGE CHILD DEVELOP SVCS	TECHNOLOGY SUPPORT ASST	5/1/09-6/30/09
GUTIERREZ, YOLI EDISON ELEMENTARY	TRANSLATOR	4/23/09

HARDT, REBECCA SANTA MONICA HS	STUDENT OUTREACH SPECIALIST	3/3/09-3/13/09
LUCAS, RALPH MCKINLEY ELEMENTARY	INST ASST - CLASSROOM	4/27/09-5/8/09
MORRIS, TERRY THEATER OPERATIONS	ADMINISTRATIVE ASST	5/1/09-6/30/09
MORRIS, TERRY FACILITY PERMITS	ADMINISTRATIVE ASST	5/1/09-6/30/09
NAO, KIM SANTA MONICA HS	STUDENT OUTREACH SPECIALIST	3/3/09-3/13/09
SERRANO, ELVA FOOD SVCS	CAFETERIA WORKER I	5/4/09-6/30/09
SMITH, LUZ-STELLA PUPIL SERVICES	TRANSLATOR	3/16/09
<u>SUBSTITUTES</u>		<u>EFFECTIVE DATE</u>
JENSON, DIANE SPECIAL EDUCATION	INST ASST - SPECIAL ED	5/11/09-6/19/09
STEWART, GEORGE OPERATIONS	CUSTODIAN	4/3/09-6/30/09
<u>LEAVE OF ABSENCE (PAID)</u>		<u>EFFECTIVE DATE</u>
BELL, MICHAEL OPERATIONS	EQUIPMENT OPERATOR MILITARY	6/22/09-6/30/09
BELL, MICHAEL OPERATIONS	EQUIPMENT OPERATOR MILITARY	7/1/09-7/6/09
BENEDICT, YVONNE ROGERS ELEMENTARY	INST ASST - BILINGUAL PERSONAL	5/18/09-6/19/09
CUEVA, JEMINA FOOD SVCS	CAFETERIA WORKER I MEDICAL	5/2/09-5/22/09
GREEN, JOANN GRANT ELEMENTARY	INST ASST - CLASSROOM MEDICAL	5/13/09-6/19/09
HERNANDEZ, PATRICIA JOHN ADAMS MS	SR OFFICE SPECIALIST MATERNITY	5/4/09-6/24/09
HUGHES, CLARENCE MAINTENANCE	UTILITY WORKER MEDICAL	5/1/09-5/31/09
KAMKAR, VIDA FISCAL SVCS	ACCOUNTING TECH MEDICAL	5/21/09-6/24/09
LAMONEA, HANNA CABRILLO ELEMENTARY	INST ASST - CLASSROOM MATERNITY	4/21/09-6/19/09
O'ROURKE, THOMAS SANTA MONICA HS	CUSTODIAN MEDICAL	5/19/09-6/22/09
RIDLEY, LATRESSE ROOSEVELT ELEMENTARY	INST ASST - SPECIAL ED MEDICAL	4/30/09-5/15/09

ST CLAIR, REGINALD SMASH	PHYSICAL ACTIVITIES SPECIALIST MEDICAL	5/18/09-6/18/09
WHITELY, ANITA CHILD DEVELOP SVCS	CHILDREN CENTER ASST MEDICAL	4/24/09-6/1/09
<u>PROFESSIONAL GROWTH</u>		<u>EFFECTIVE DATE</u>
FLORES, ANA SANTA MONICA HS	INST ASST - SPECIAL ED	6/1/09
QUINE, NICKI CABRILLO ELEMENTARY	INST ASST - SPECIAL ED	6/1/09
<u>WORKING OUT OF CLASS</u>		<u>EFFECTIVE DATE</u>
BOTT, MICHAEL FACILITIES MAINT	MAINTENANCE SUPERVISOR FR: LEAD, BUILDING TRADES	5/15/09-6/30/09
CASTRO, ESPERANZA JAMS/FOOD SVCS	SITE COORDINATOR FR: CAFETERIA WORKER II	5/8/09-6/19/09
GONZALEZ, HECTOR OPERATIONS	LEAD, GROUNDS FR: SPRINKLER REPAIR TECH	5/20/09-6/30/09
MARMOLEJO, DAVID INFO SVCS	TELE SYST/COMP EQUIP TECH FR: TECHNOLOGY SUPPORT ASST	5/23/09-6/30/09
MOORE, SANDRA EDISON/FOOD SVCS	CAFETERIA WORKER II FR: CAFETERIA WORKER I	5/8/09-6/19/09
<u>RENEWAL OF ASSIGNMENT PER COLLECTIVE BARGAINING AGREEMENT</u>		<u>EFFECTIVE DATE</u>
CARTEE-MCNEELY, KERYL HUMAN RESOURCE/SEIU	CHIEF STEWARD	7/1/09-6/30/10
<u>ABOLISHMENT OF POSITION</u>		<u>EFFECTIVE DATE</u>
	INST ASST - CLASSROOM 2 HRS/SY; WEBSTER ELEMENTARY	7/1/09
	OFFICE SPECIALIST 2 HRS/SY; PT DUME ELEMENTARY	7/1/09
	INST ASST - CLASSROOM 3 HRS/SY; PT DUME ELEMENTARY	7/1/09
	SR OFFICE SPECIALIST	6/5/09
	6.4 HRS/12 MO; PUPIL SERVICES	
<u>LAYOFF/REDUCTION OF HOURS</u>		<u>EFFECTIVE DATE</u>
5657-057-08 FOOD SVCS	NUTRITION SPECIALIST 6.4 HRS/SY FR: 8 HRS/10 MO	7/22/09
0833-057-08 FOOD SVCS	STOCK/DELIVERY CLERK 7 HRS/SY FR: 8 HRS/SY	7/22/09
6348-057-08 FOOD SVCS	STOCK/DELIVERY CLERK 7 HRS/SY FR: 8 HRS/SY	7/22/09
3568-057-08 FOOD SVCS	COOK/BAKER 7 HRS/SY FR: 8 HRS/SY	7/22/09

3048-057-08 FOOD SVCS	COOK/BAKER 7 HRS/SY FR: 8 HRS/SY	7/22/09
0400-057-08 FOOD SVCS	COOK/BAKER 7 HRS/SY FR: 8 HRS/SY	7/22/09
9794-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09
9424-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09
0590-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09
5691-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09
0428-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY FR: 2.5 HRS/SY	7/22/09

LAYOFF

EFFECTIVE DATE

4994-030-08 GRANT ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY	7/22/09
6444-080-08 WEBSTER ELEMENTARY	INST ASST - CLASSROOM 2 HRS/SY	7/22/09
3109-015-08 SANTA MONICA HS	STUDENT OUTREACH SPECIALIST 8 HRS/10 MO	7/22/09
3802-015-08 SANTA MONICA HS	SR OFFICE SPECIALIST 8 HRS/10 MO	7/22/09

RESIGNATION

EFFECTIVE DATE

STUBBINGS, DARYL ROOSEVELT ELEMENTARY	INST ASST - PHYSICAL ED	6/19/09
THEODAT, DOMINQUE MCKINLEY/CHILD DEVELOP	CHILDREN CENTER ASST	5/15/09

MOTION MADE BY: Mr. Allen
 SECONDED BY: Mr. Mechur
 STUDENT ADVISORY VOTE: N/A
 AYES: All (7)
 NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS / WILBERT YOUNG

RE: CLASSIFIED PERSONNEL - NON-MERIT

RECOMMENDATION NO. A.26

It is recommended that the following be approved and/or ratified for Classified Personnel (Non-Merit). All personnel assigned will be properly elected on a temporary basis to be used as needed in accordance with District policies and salary schedules.

COACHING ASSISTANT

HUMPHREY, REGENCE	MALIBU HIGH SCHOOL	2/1/09-6/30/09
TENORIO, ROBERT	MALIBU HIGH SCHOOL	7/1/09-6/30/10

NOON SUPERVISION

HOWARD, LATEEF	WEBSTER ELEMENTARY	4/29/09-6/30/09
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MOTION MADE BY: Ms. Pye
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/CONSENT

06/04/09

FROM: TIM CUNEO

RE: REVISE BOARD OF EDUCATION MEETING SCHEDULE - 2009-10

RECOMMENDATION NO. A.27

It is recommended that the Board of Education revise its meeting schedule for the second meeting in March 2010.

COMMENT: The annual districtwide "Stairway of the Stars" music performance had originally been scheduled for March 18, 2010, which would have been a board meeting night. To accommodate this, the second meeting in March was moved to March 25. However, the "Stairway" performance has been moved to March 25, allowing the second board meeting in March to move back to the third Thursday: March 18, 2010.

The schedule of meetings appears on the attached page and will be printed in every agenda as part of the Table of Contents.

Meetings will be held at the district office and Malibu City Council Chambers.

Mr. Allen wondered if CityTv could get the recorded board meetings online faster.

MOTION MADE BY: Ms. Pye
SECONDED BY: Ms. Leon-Vazquez
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

SMMUSD Board of Education Meeting Schedule 2009-2010

Closed Session begins at 4:00pm
Public Meetings begin at 5:30pm

July through December 2009					
Month	1 st Thursday	2 nd Thursday	3 rd Thursday	4 th Thursday	Special Note:
July			7/16 DO		
August			8/20 DO		
September	9/3 DO		9/17 DO		First day of school: 9/9
October	10/1 M		10/15 DO	10/29 (5 th Thurs)	
November	11/5 M		11/19 DO		Thanksgiving: 11/26-27
December		12/10 DO		winter break	
December 20 – 31: Winter Break					
January through June 2010					
January 1 – 2: Winter Break					
January		1/14 DO			
February	2/4 M		2/18 DO		
March	3/4 DO		<u>3/18 DO</u>		*Stairway: 3/25 & 3/26
March 29 – April 9: Spring Break					
April	spring break	spring break		4/22 DO	
May	5/6 M		5/20 DO		
June	6/3 DO		6/17 DO		Last day of school: 6/25

District Office (DO): 1651 16th Street, Santa Monica.
 Malibu City Council Chambers (M): 23815 Stuart Ranch Road, Malibu, CA

COMMUNICATIONS

**District Advisory Committee
Board of Education Annual Report
June 4, 2009**

DISTRICT ADVISORY COMMITTEE ON THE VISUAL AND PERFORMING ARTS

Chair: Cindy Rosmann

Staff Liaison: Tom Whaley

Charge:

Serve as a vehicle for parents, community members, teachers and students to communicate with the Board of Education on matters related to all students' equitable access to and successful participation in comprehensive, sequential, standards-based PreK-12 Arts Education. A comprehensive arts education program, with the arts taught as discrete disciplines, should be an integral part of the core curriculum offered to all students at all grade levels.

Compare the District's curriculum, scheduling, staffing, instructional materials, equipment and facilities with National and State standards and frameworks. Assess the District's current Visual and Performing Arts programs in all four arts disciplines (Dance, Music, Theatre, and Visual Arts).

Work with various agencies to explore funding to support the Visual and Performing Arts programs in the SMMUSD.

Accomplishments to date this year: (see attached packet)

Highlight(s) to date of particular note:

Regarding access to standards-based arts instruction, over the past 5 years the number of students enrolled in music and visual arts classes has increased, while total enrollment in the district has diminished.

At the 4 Title I schools, SmART Schools continued to provide professional development and master teaching artists for classroom teachers this year, funded by a Department of Education grant. Lynn Robb, Site Coordinator of the SmART Schools West program, facilitated teacher training sessions and artist/classroom teacher collaborations. A new partnership was formed with Habla, the Center for Culture and Language, a lab school and International Center based in Merida, Mexico.

ROP began funding a Dance program (3 sections) at Samohi this year. The goal is to eventually offer classes at beginning, intermediate and advanced levels during the school day, in addition to the SMC dual enrollment after-school dance classes.

The "Ballroom Madness" dance program, funded by grants, provided a 10-week, 20-lesson ballroom dance class for all 5th graders at Rogers Elementary School this year.

A new Gospel Choir began at Samohi in Fall 2008 as a SMC dual enrollment class. The choir is under the direction of Mr. Victor Bell, who also serves as professor of Gospel music at UC Santa Barbara and Loyola Marymount University. The choir performed at a Samohi assembly, at a televised Board of Education meeting, and at the "State of the Schools" event at the Santa Monica Main Library. Enrollment increased during spring semester.

Regarding a proposed SMC dual enrollment Mariachi class at Samohi, the good news is that a well-qualified instructor was identified. Unfortunately, despite various efforts to recruit students, including class visits, announcements, email blasts and a recruitment assembly featuring a professional Mariachi ensemble, only 9 students signed up, an insufficient number to open the class this year.

SMMUSD was one of only 6 among L.A. County's 81 school districts to have met 4 of 5 key indicators of a sustainable Arts Education program in 2008-09.

The SMMUSD Arts for All Committee, with the help of Maureen Bradford, created an online survey to serve as a program evaluation tool for the district's VAPA programs (dance, music, theatre, and visual arts).

Extraordinary student achievement in the district's world class Visual and Performing Arts programs was communicated to the public by means of a full schedule of school concerts, plays, and art exhibits. (The district's VAPA Department schedule is posted at www.smmusd.org/vapa/)

Suggested direction for 2009-10: Continue implementing the 9-year "Arts for All" strategic plan, adopted unanimously by the Board of Education in 2005:

1. **VAPA Coordinator** - Maintain the VAPA Coordinator position, one of the five critical components of a sustainable arts education program.
2. **Music** - Maintain the district-wide elementary music program, currently serving grades 3, 4, and 5, which is the foundation of the entire district music program. Request that the Board of Education pass a resolution in support of AB 351, ensuring P.E. credit for marching band and color guard.
3. **Scheduling** - Schedule additional AM classes and summer school classes, especially for 9th and 10th graders. This will allow students to participate in arts classes, foreign

language classes, and sports. Honors classes could possibly support larger class sizes without impacting students, which would reduce cost.

4. **Theatre** - Provide equal access to standards-based "for credit" theatre instruction to students at all three middle schools, not just Malibu Middle School, when funding becomes available. Ensure that four drama classes are offered at Samohi in 2009-2010, not just two.
5. **Visual Arts** - Provide a district-wide standards-based visual arts program for 4th and 5th grade at all eleven elementary schools, when funding becomes available. To assist visitors to the campus, improve the signage for the Roberts Art Gallery at Samohi.
6. **Dance** - Expand the elementary-level standards-based dance program to include 5th grade as well as 4th grade, when funding becomes available.
7. **Facilities** - Ensure that any VAPA facilities built with Measure BB funds are constructed according to national *Opportunity-to-Learn Standards for Arts Education* and the district's own VAPA facilities guidelines, adopted in 2000.

Budgetary Implications: None at this time.

Ms. Pye mentioned the ventilation system in the kiln room at Malibu Middle School. The board discussed the impact of the state budget on students taking courses at SMC this summer and next fall.

VAPA DAC – VAPA program assessment as of June 4, 2009	Elementary Schools	Middle Schools	High Schools
DANCE – current program	District-wide program for 4 th grade: 2 weeks of instruction (10 lessons per year) during P.E. “Ballroom Madness”: 20 lessons for 5 th graders at Rogers in Spring 2009, funded by grants.	One “for credit” dance class at JAMS. Robert Gilliam began teaching once-a-week classes at Lincoln MS & Malibu MS during P.E. in Spring 2009 (funded by SMMEF).	3 ROP dance classes & 2 SMC dual enrollment after-school classes at Samohi. Robert Gilliam teaches once-a-week classes at Malibu HS & Olympic HS (funded by SMMEF).
DANCE – deficiencies	No district-wide dance instruction for PreK-3 or 5 th grade. No dance K-5 at SMASH.	No “for credit” dance classes at Lincoln MS, Malibu MS, or SMASH MS.	No “for credit” dance classes at Malibu HS or Olympic HS.
MUSIC – current program	District-wide program for grades 3, 4, and 5. 3rd graders have General Music. 4 th and 5 th graders choose between Choir & Instrumental Music (strings and winds). Orff instruments have been purchased for the PreK program.	Choral & instrumental music classes at various levels of instruction at all three middle schools.	Choral & instrumental music classes at various levels of instruction at Malibu HS & Samohi. Guitar class at Olympic (funded by SMMEF).
MUSIC – deficiencies	No district-wide program in K, 1 st , or 2 nd grades.	Substandard facilities (see below)	The Samohi marching band director has no secure viewpoint for evaluating formations. Band parents pay for Color Guard, Percussion instructors, & for transportation to competitions. Orchestra parents pay for section coaches.
THEATRE – current program	P.S. Arts Foundation is providing K-5 drama at Edison.	“For credit” drama class & play production at Malibu MS. One Student TV class and a PTSA-funded after-school Drama Club at Lincoln MS. SMASH has PTSA-funded drama instruction.	“For credit” drama & play production at Malibu HS & Samohi. ROP will fund a Theater Tech class at Samohi in 2009-2010.
THEATRE – deficiencies	No district-wide program in PreK-5.	No drama program or play production at JAMS. When MS drama teachers leave the district, they are not replaced. At Lincoln MS, many more students audition than there are parts in the Drama Club plays. No Theatre Tech class is offered to give them alternative theatre skills.	Only 2 drama classes & 1 film class at Samohi this year. More students are interested than there is space for room in the classes.
VISUAL ARTS – current program	P.S. Arts Foundation is providing K-5 instruction at McKinley and Muir. PTAs are funding programs with non-credentialed teachers at some schools.	Exploratory classes at JAMS & Lincoln MS. Semester-long classes at Malibu MS. PTSA-funded instruction at SMASH MS.	A wide range of art classes are offered at all 3 high schools.

VISUAL ARTS - deficiencies	No district-wide program since 1978. Edison has no art program. Rogers PTA is struggling to continue funding its art program.	No semester-long or year-long classes at JAMS & Lincoln MS. Reduction in art FTEs to 1.0 each at JAMS & Lincoln.	Samohi lost an art FTE two years ago. Samohi's Roberts Art Gallery manager receives no stipend.
Scheduling needs		"A Period" classes at JAMS and Lincoln should be maintained so students can schedule arts electives.	More "A Period" & summer school classes are needed at Samohi so students can schedule arts classes, foreign languages classes, & sports.
Facilities needs	"Dedicated" visual & performing arts classrooms that meet national standards are needed at the elementary schools. Dance classroom floors are substandard at most schools.	The ventilation system for the kiln room at Malibu MS should be checked. The Lincoln MS choir room is substandard. Dance classroom floors are substandard.	Visual arts classrooms need more storage & more sinks. Dance classroom floors are substandard.

MAJOR ITEMS

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: ADOPT RESOLUTION NO. 08-43 - ADOPTION OF STANDARDIZED
FIRE ALARM SYSTEM MANUFACTURER

RECOMMENDATION NO. A.28

It is recommended that the Board of Education ("Board") adopt Resolution No. 08-43 to specify a standardized manufacturer for fire alarm systems at all District sites.

DISCUSSION:

The Santa Monica-Malibu Unified School District ("District") includes sixteen (16) school sites (as identified by address) that all have fire alarm systems as required by Title 24, the California building Code. In the last bond program, all but two of the sites were updated with fire alarm systems manufactured by Simplex.

In the Measure BB Bond program, several of the sites will be upgraded to current standards. For example, at the Samohi site, the new building will require a fully automatic, addressable fire alarm system including automatic dial-up and continuous monitoring. In order to make the new system compatible with the existing Simplex system on the Samohi site, it is necessary to specify a single manufacturer and connect with the existing system. No substitution of another manufacturer would be compatible.

In addition, several new systems will be installed on existing campuses. In order to maintain continuity in the maintenance and operations of these systems, it is required to establish a single fire alarm manufacturer as a standard across the District.

Per Public Contract Code section 3400(b), the District may specify one source to match products already in use upon making such a finding, which is proposed in the Resolution.

The recommendation and proposed resolution have been reviewed by counsel.

MOTION MADE BY: Mr. Allen

SECONDED BY: Mr. Snell

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

**SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION**

RESOLUTION 08-43

RESOLUTION TO ADOPT STANDARDIZED FIRE ALARM SYSTEM MANUFACTURER

WHEREAS, Section 3400(b)(2) of the California Public Contract Code authorizes a Board of Education to specify a particular brand or trade name to match other products already in use; and

WHEREAS, the District has existing fire alarm systems by Simplex; and

WHEREAS, the safety, economic, and operational requirements of the District are best served through the continued use of Simplex fire alarm systems;

NOW, THEREFORE, BE IT RESOLVED, that the Santa Monica-Malibu Unified School District Board of Education ("Board") hereby finds that Simplex fire alarm systems are to be specified in invitations for bids or requests for proposals that include a fire alarm component to match Simplex fire alarm systems that are currently in use at the District facilities.

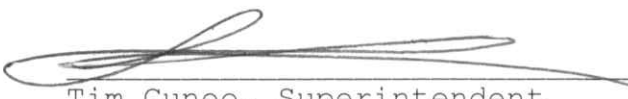
PASSED AND ADOPTED by the Santa Monica-Malibu Unified School District of Los Angeles County at a regular meeting held on this 4th day of June 2009.

AYES: 7
NOES: 0
ABSTENTIONS: 0
ABSENT: 0



Ralph Mechur, President
Board of Education

I, Tim Cuneo, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on June 4, 2009.



Tim Cuneo, Superintendent
Santa Monica-Malibu
Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF MCKINLEY ES ENTRY AND MAIN OFFICE
RECONFIGURATION PROJECT - MEASURE BB PROGRAM AND
AUTHORIZE FILING OF NOTICE OF EXEMPTION

RECOMMENDATION NO. A.29

It is recommended that the Board of Education approve the McKinley Elementary School Entry and Main Office Reconfiguration Project (Project) and authorize staff to file a Notice of Exemption under the Class 1 Categorical Exemption.

COMMENTS: At its November 6, 2008 meeting, the Board of Education approved a total allocation of \$1,297,000 from the Measure BB bond fund for the life safety projects identified at Cabrillo, Grant, McKinley, Muir/SMASH, Rogers, and Webster Elementary Schools.

The Project consists of a new fenced seating area and entry gates at the main entry to the campus, the internal reconfiguration of the main office area and restrooms for improved safety, circulation, and supervision; improvements to landscaped areas and planters; and the relocation of two parking spaces within the same parking lot.

Due to the limited scope of this Project and that no new buildings or additions will be constructed, it has been found that the Project is categorically exempt under the California Environmental Quality Act (CEQA) because such types of projects like the McKinley Elementary School Entry and Main Office Reconfiguration Project will not create a significant environmental impact. The District commissioned PBS&J to analyze the Project and prepare a memorandum to document that this Project meets the Existing Facilities (i.e., Class 1) Categorical Exemption set forth in CEQA Guidelines section 15301. This memorandum is attached hereto as Attachment A.

Under the CEQA Guidelines, a Notice of Exemption (NOE) is filed with the County Clerk after approval of the Project. The proposed NOE is attached hereto as Attachment B. Staff requests authorization to file the NOE.

Note: The complete Memorandum of Environmental Effects - Class 1 Categorical Exemption has been forwarded to the Board of Education members and is available for public review in the Superintendent's Office.

MOTION MADE BY: Mr. Snell
SECONDED BY: Ms. Pye
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / STUART SAM

RE: APPROVAL OF GRANT ES MAIN ENTRY RECONFIGURATION
PROJECT, MEASURE BB PROGRAM AND AUTHORIZE FILING OF
NOTICE OF EXEMPTION

RECOMMENDATION NO. A.30

It is recommended that the Board of Education approve the Grant Elementary School Main Entry Reconfiguration Project (Project) and authorize staff to file a Notice of Exemption under the Class 1 Categorical Exemption.

COMMENTS: At its November 6, 2008 meeting, the Board of Education approved a total allocation of \$1,297,000 from the Measure BB bond fund for the life safety projects identified at Cabrillo, Grant, McKinley, Muir/SMASH, Rogers and Webster Elementary Schools.

The Project consists of the installation of a new fence and entry gates at the main entry to the campus, reconfiguration of stairs and ramps, and new landscaped areas, which would include seat walls and planters. The new fence and entry gates will expand on the existing secured perimeter in order to improve supervision, safety, and security on the elementary school campus.

Due to the limited scope of this Project and that no new buildings or additions will be constructed, it has been found that the Project is categorically exempt under the California Environmental Quality Act (CEQA) because such types of projects like the Grant Elementary School Main Entry Reconfiguration Project will not create a significant environmental impact. The District commission PBS&J to analyze the Project and prepare a memorandum to document that this Project meets the Existing Facilities (i.e., Class 1) Categorical Exemption as set forth in CEQA Guidelines section 15301. This memorandum is attached hereto as Attachment A.

Under the CEQA Guidelines, a Notice of Exemption (NOE) is filed with the County Clerk after approval of the Project. The proposed NOE is attached hereto as Attachment B. Staff requests authorization to file the NOE.

Note: The complete Memorandum of Environmental Effects - Class 1 Categorical Exemption has been forwarded to the Board of Education members and is available for public review in the Superintendent's Office.

MOTION MADE BY: Ms. Pye
SECONDED BY: Mr. Snell
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: RE-ESTABLISH POSITION - MAINTENANCE SUPERVISOR

RECOMMENDATION NO. A.31

It is recommended that the Board of Education re-establish the position Maintenance Supervisor, in order to better serve the needs of the District. This position will be responsible for supervising the mechanical and building trades.

COMMENT: The position of Lead Person, Mechanical Trades will be abolished. It has been determined that re-establishing the Maintenance Supervisor position, under the supervision of the Manager, Maintenance and Construction, will better serve the needs of the department. The position of Lead Person, Mechanical Trades is currently vacant and abolishing the position would not result in a layoff situation.

Upon approval of the Supervisor position, the Personnel Commission would begin their recruitment process. The proposed change will allow direct supervision of the day-to-day operations in the maintenance trades and allow the Manager of Facilities and Construction to manage the larger facility projects. The new supervisor would report directly to the Manager of Facilities and Construction.

FUNDING NOTE: The 2008-2009 budget will be adjusted \$86,396 for salary and benefits.

Public Comments:

- Keryl Cartee-McNeely, Chief SEIU Steward, addressed the board regarding this issue.

MOTION MADE BY: Mr. Mechur

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: Six (6)

NOES: None (0)

ABSTAIN: 1: Mr. de la Torre

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / CAREY UPTON

UPDATE

RE: REVISE POLICY AND ADMINISTRATIVE REGULATIONS 1330 - USE OF
SCHOOL FACILITIES

RECOMMENDATION NO. A.32

It is recommended that the Board of Education revise Board Policy 1330-Use of School Facilities. Attached is a complete revision of Board Policy 1330. The attached Administrative Regulations have also been revised.

COMMENT: This item came forward for first reading at the May 21, 2009, Board of Education meeting (Item D.01).

The previous Facility Permit Policy lacked appropriate guidance and suffered from misapplication. The management of the Facility Permit process was transferred to the new Theater Operations & Facility Permit Office on July 1, 2008. The office has worked to repair and understand the process and application.

The Theater Operations and Facility Permit Office has worked to redraft the policy to support the current usage and to appropriately manage these physical resources of the District.

In reviewing this policy, the Facility Permit Office has worked with the over five hundred facility user groups to issue permits this year. The office has done a wide ranging review of other school districts, local cities and commercial rental policies and fees. Staff has had discussions with and has met with a wide range of the user groups and district staff.

The proposed policy is projected to give greater guidance to staff and external users for the use of facilities. While changes to board policies require board approval, changes to administrative regulations do not.

Public Comments:

- Michael Kline and Santa Monica Mayor Ken Genser spoke on this item.

Staff will examine the legality of striking the Security Statement in Rental Requirements, "profane language" (Exhibit 1: Rules of Use for Facilities), and "objectionable" (Exhibit 3: Regulations for Use of Barnum Hall & District Theaters and Exhibit 5: Regulations for Filming at SMMUSD). Dr. Escarce asked Mr. Upton to bring this item back if implementation of the categories does not work well.

MOTION MADE BY: Mr. Allen

SECONDED BY: Ms. Pye

STUDENT ADVISORY VOTE: N/A

AYES: Six (6)

NOES: None (0)

ABSTAIN: 1 (Mr. de la Torre)

THIS IS THE REVISED POLICY

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities	X		

DETAIL

A. Purpose

The Board of Education recognizes that District facilities are a community resource whose primary purpose is to support school programs and activities. The District permits the use of school facilities by groups whose purposes and objectives contribute to the development and welfare of the community when such use does not interfere with school activities or result in undue cost to the District.

The Board of Education authorizes the Superintendent or designee to permit use of facilities, including those allowed under the Civic Center Act. The Superintendent or designee shall maintain procedures and regulations for the use of school facilities and grounds that: (Education Code 38133)

1. Aid, encourage, and assist groups desiring to use school facilities for approved activities.
2. Preserve order in school buildings and on school grounds and protect school facilities, including designating a person to supervise this task.
3. Ensure that the use of school facilities or grounds is not inconsistent with the use of the school facilities or grounds for school purposes and does not interfere with the regular conduct of schoolwork.

B. Approved Activities

The sites, facilities and grounds of the Santa Monica-Malibu Unified School District are primarily for programs to educate SMMUSD students along with the support activities to achieve this goal. No activities are allowed on District Facilities other than those permitted through this process or another specific agreement approved by the Board.

1. The District hereby reserves the right under the Civic Center Act to restrict activities that may result in damage to facilities, disrupt approved activities, conflict with school purpose, or increase risk of injury to persons or property on facilities.
2. Activities that are prohibited include, but are not limited to, the use of roller blades, roller skates or skateboards, dumping, golf, or the use of motorized vehicles on surfaces not designated for vehicles. Appropriate signage will be posted at gates identifying prohibited use. Individuals who participate in prohibited activities will be asked to leave campus. Failure to leave a school site when requested by staff will constitute trespassing and may be prosecuted.
3. Specific athletic facilities (i.e., tracks, basketball or tennis courts) are made available by the District to be used by the public for community recreational use. The District will post which facilities are available to the public for recreational use without need for a permit. The District reserves the right to

disallow this use without notice when the facilities are needed for other school and permit uses. This use is intended for individuals or small groups (up to 10). Larger groups and those being paid for instruction must receive permits.

C. Definitions

To provide direction to staff, the Board of Education recognizes these definitions of facility use in the issuing and management of facility permits:

School/District Use includes all programs, activities and events operated and supported by SMMUSD programs, departments and offices. These activities are funded by the District and operated by District employees. These include all curriculum-based activities.

School Sponsored Use includes all activities that are an extension of School Use. These include extracurricular activities originated by clubs, athletic teams, ASB and other school-derived groups. These activities include fund raising activities by students or staff for the schools or activities. These activities are approved by Site Administrators, are directly managed by District Staff, and all funds collected will be expended on school activities and programs through District approved policies and procedures.

External Use includes all activities and facility use originated by any organization other than SMMUSD. Any use that is not School Use is deemed External Use. All External Use must receive a Facility Permit or be included in a Board Approved Joint Use or Lease Agreement to use District Facilities. This policy and attached administrative regulations apply to all external use, unless specifically superseded by an agreement approved by the Board of Education.

Facility Permits are agreements issued to external users allowing them specific use of District Facilities for approved activities during a specific period of time.

Affiliated Groups are non-profit organizations whose sole purpose, as evidenced in their Bylaws and Articles of Incorporation, are in direct support of the Santa Monica-Malibu Unified School District, its schools and their programs. To qualify as an Affiliated Group, the organization must be approved by the Facility Permit Office. Approval requires submitting a copy of their Bylaws and Articles of Incorporation and presenting a Letter of Determination from the Internal Revenue Service stating the corporation is organized as a 501(c)(3) non-profit corporation.

Community Meetings fits within the terms and conditions in the Civic Center Act (Education Code 38130-39). The Board of Education grants there is a civic center at each and every school facility where citizens, organizations and clubs can meet to discuss matters of interest to the citizens of the community. The District reserves the right to designate available spaces for community use at each site, provided there is a designated civic center space at each school facility. The availability is based

on the priority use schedule below. All Community Meeting use must fit the following criteria:

- Use must be nonexclusive, open to the public, and free of charge
- Use must be in a designated Civic Center facility
- Use must be less than four hours
- Use must be limited to only once a week per group

Site refers to school properties and all of the facilities included in them.

Facility refers to specific buildings, rooms and spaces at a Site.

Direct Rate as defined by the Civic Center Act is the cost of supplies, utilities, janitorial services, services of any other District employees, and salaries paid school district employees necessitated by the organization's use of the school facilities. This includes all fees not charged separately.

Commercial Rate or **Fair Market Value** or as defined by the Civic Center Act is the Direct Rate plus the amortized costs of the school facilities or grounds used for the duration of the activity.

D. Charges for Use of Facilities

External Users are divided into the following use categories to determine approved rental fees and personnel costs for each use. All groups must pay a Facility Permit Fee of twenty-five dollars (\$25.00) to cover administrative cost to process the permit. All groups must also meet the Indemnification, Liability and Security Requirements detailed in Administrative Regulations. The Rental Fees are listed in the Rental Fee Schedule exhibit. Additional personnel and other costs for the operation of the permit will be paid by the user. Users will be placed in the most cost effective category for which they qualify. The fees for the use of school facilities and grounds shall be charged in accordance with the following categories:

1. **Commercial:** Commercial users will be charged the Fair Market Value which shall be Direct Costs plus the amortized costs of the school facilities or grounds used for the duration of the activity. This is referred to as **Rate A** in Exhibit 6 - Facility Fee Schedule. This category includes, but is not limited to, any event, game, entertainment or meeting where admission is charged or contributions solicited and net receipts are not to be wholly expended for charitable purposes or for the welfare of the District's students.
2. **Direct:** All non-profit organizations will be placed in the Direct Category. The users in this category will be charged the Direct Rate for their use. This is referred to as **Rate B** in Exhibit 6 - Facility Fee Schedule. To qualify for this category, the user must present a Letter of Determination from the Internal Revenue Service stating the corporation is organized as a 501(c)(3) non-profit corporation.
3. **Community Meeting:** The Board of Education acknowledges the benefit of making school facilities available for community forums. This use must be: nonexclusive, open to the public, and free of charge; in a designated Civic Center facility; less than

four hours; and limited to only once a week per group. This category is based on specified use rather than the type of organization. A specific use by an organization might meet these criteria where another use does not. There are two fee structures available for Community Meetings: Community Meeting I is designated for most uses. These groups will receive a 65% discount from the Commercial Rate. This is referred to as **Rate C** in Exhibit 6 - Facility Fee Schedule. Community Meeting II is reserved for Community Meetings where the majority of participants are SMMUSD students. These groups will receive a 90% discount from the Commercial Rate. This is referred to as **Rate E** in Exhibit 6 - Facility Fee Schedule. As per the Civic Center Act, the conduct of religious services does not qualify for this rate.

4. **Basic:** The Board of Education recognizes the benefit to the District and the community made by non-profit organizations who work primarily with SMMUSD students. The activities by non-profit organizations that benefit SMMUSD students are placed in the Basic Category. For the purpose of this category, "primarily" is defined as being over 50% District student participation. These groups will be charged a Basic rate, an 80% discount off the Commercial Rate. This is referred to as **Rate D** in Exhibit 6 - Facility Fee Schedule. To qualify for this category, the corporation must present a Letter of Determination from the Internal Revenue Service stating the corporation is organized as a 501(c)(3) non-profit corporation.
5. **After School:** This category is restricted to non-profit organizations that provide programs for students immediately after school. They must be approved in writing by the Superintendent or designee. After school groups must present a Letter of Determination from the Internal Revenue Service stating the group is organized as a 501(c)(3) non-profit corporation. These uses will be charged the After School rate, a 90% discount off the Commercial Rate. This is referred to as **Rate E** in Exhibit 6 - Facility Fee Schedule.
6. **Affiliated:** The Board of Education recognizes the benefit to the District made by non-profit organizations whose primary purpose and activities are in direct and sole support of the Santa Monica-Malibu Unified School District, its schools and their programs, such as PTAs, Booster Clubs and the Santa Monica-Malibu Education Foundation (hereinafter referred to as "Affiliated Groups"). The District agrees to waive the facility rental fees for Affiliated Group activities. This is referred to as **Rate F** in Exhibit 6 - Facility Fee Schedule. They are required to pay the Facility Permit Fee and any personnel or other expenses incurred by the District specifically due to their facility use. Affiliated Groups will not pay Asset Replacement Fees. To qualify for this category, the organization must be approved as an Affiliated Group by the Facility Permit Office. This includes: submitting a copy of their Articles of Incorporation and Bylaws and presenting a Letter of Determination from the Internal Revenue Service stating the corporation is organized as a 501(c)(3) non-profit corporation.

F. Priority Use of Facilities

1. All school district programs and departments (e.g. Child Development) shall have first priority for shared use of facilities within the district as defined in the Education Code.
2. All school-related activities (clubs, class events, etc.) shall be given next priority in the use of facilities under the Civic Center Act.
3. Thereafter, the Board favors facility uses that provide extended learning opportunities to the school community and then to the community at-large.
4. Thereafter, the use of facilities will be on a first-come, first-served basis.

The Superintendent or designee shall make every effort to work with the cities of Santa Monica and Malibu with respect to coordinating the most efficient shared use of grounds and facilities, which is in keeping with the Board's vision, goals, belief statements and outcomes.

In extreme circumstances, any approved Facilities Use Permit may be revoked where need of the property for public school purposes has subsequently developed. In this case, SMMUSD will notify the user as soon as possible and will endeavor to assist the user in finding a suitable alternative location or date.

G. Division of Revenue with Sites

The Superintendent or designee shall establish procedures whereby a percentage of the fees collected for use of facilities shall be shared directly with the sites to maintain the physical integrity of the school sites.

H. Prohibitions & Restrictions

1. No District buildings or grounds shall be used for the purpose of employees conducting private tutoring, counseling, coaching, and/or assessments, for which a fee or other compensation is received.
2. District staff working a Facility Permit will be paid by the Facility Permit Office. At no time shall a facility user pay, compensate or tip District Staff directly for work at District Facilities unless approved in writing by the Superintendent or designee.
3. External users must report any employment of District staff to teach or work facility permits at school sites. When this is done, the outside user must have a facility permit, collect all funds, and disburse the salary or fee to the employee. District employees are required to report any employment by facility permit users on school sites to their supervisors.

ADOPTED
April 1, 1999

REVISED

CSBA DATE
June, 1997
November, 2006

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>
1330	Community Relations	Use of School Facilities

<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities		X	

Rental Requirements

The following requirements apply to all facility permit rentals in the district:

CONDITIONS FOR USE OF SCHOOL FACILITIES: Renters of school facilities agree that the District makes no representations or warranties as to the condition of the facilities which the Renter is entitled to use, and Renter agrees to take such property and facilities "AS IS." Renter acknowledges that it shall be the Renter's responsibility and obligation to assure that the property and facilities are in proper and safe condition to be used for the purpose anticipated; and Renter acknowledges that it shall be obligated to inspect such property and facilities before they are used and to take affirmative steps where necessary to warn users or rectify hazards in order to prevent injuries to property and persons. The Renter of facilities agrees to refuse the use of the property if unsatisfactory conditions are not rectified prior to scheduled use.

INDEMNIFICATION: Renter agrees to defend, indemnify and hold harmless the Santa Monica-Malibu Unified School District (District) , and its officers, agents, employees and volunteers from all claims including active and passive claims, losses, costs, attorney fees and expenses arising out of any liability or claim of liability for personal injury, bodily injury to persons or death, contractual liability and damage to property sustained or claimed to have been sustained arising out of the Renter's use of the rented property and/or the acts of Renter, its subcontractors or those of any of its officers, agents or employees, whether such act is authorized by this Agreement or not. The District assumes no responsibility for any property placed on the premises. Renter further agrees to waive all rights of subrogation against the District. The preceding provisions do not apply to any damages or losses caused by the sole negligence or willful misconduct of the District or any of its officers, agents or employees.

INSURANCE: During the entire term of this agreement and any extension or modification thereof, the Renter shall maintain General Liability insurance coverage with a minimum limit of \$1,000,000 per occurrence and, if Renter's employees perform work on the premises, Worker's Compensation insurance per the statutory requirement. Insurance carriers providing the required coverage must have an A.M. Best's rating of "A" or better. A Certificate of Insurance must be provided with the application showing that the required coverage is in place and that the Santa Monica Malibu Unified School District is named an Additional Insured on the General Liability coverage. An Additional

Insured Endorsement page must be attached to the Certificate of Insurance.

SECURITY STATEMENT: The Renter states that, to the best of his or her knowledge, the school property for use will not be used for the commission of any act intended to further any program or movement the purpose of which is to accomplish the overthrow of the government of the United States by force, violence or other unlawful means; That the organization on whose behalf he or she is making application for use of school property, does not, to the best of his or her knowledge, advocate the overthrow of the government of the United States or of the State of California by force, violence, or other unlawful means, and that, to the best of his or her knowledge, it is not a Communist action organization or Communist front organization required by law to be registered with the Attorney General of the United States. This statement is made under the penalties of perjury. (Education Code 38135)

Division of Revenue with Sites

All Facility Permit revenues, after deductions for labor charge backs and other production related expense are split between the School Site used by the Permit and the Facility Permit Fund. Funds are distributed to the school site when received and deposited by the Facility Permit office. Principals are responsible for expending their share of the permit revenue at their site. These funds are allocated to maintain the physical integrity of the school sites, supervise and manage permit use at the site, and provide for ongoing or as yet undetermined maintenance, operation and/or renovation of the site's facilities. These are limited to:

- a. Custodial Equipment: Floor Equipment - Extractors, Strippers, Wet or Dry Vacuums, Auto Scrubber's Pressure Washer
- b. Custodial Supplies: Any Paper Stock, Lights, and Tools
- c. Gardening/Landscaping Supplies: Water Hoses, Trash Cans, Hand Tools
- d. Sports Equipment: Volleyball/Basketball Nets, Balls
- e. Auditorium supplies & equipment
- f. Bleachers, Tables, Chairs, Benches, outdoor furniture
- g. Paint - touch up in Gyms/Auditoriums
- h. Salaries and benefits for staff used for permits NOT covered by District

ADOPTED
November 28, 1988

REVISED

CSBA DATE
November, 2006

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 1
Rules of Use for Facilities

School facilities are primarily for school programs and activities. The Board of Education also encourages and authorizes the use of school facilities by outside organizations and community groups when such use does not interfere with school functions. The Theater Operations and Facility Permit office coordinates and permits the use of school district facilities to all outside groups. These rules of use apply to all Facility Permits. There are additional rules that accompany filming and the use of theaters, kitchens, and athletic facilities.

GENERAL

1. Any use of school facilities shall comply with all State and local fire, health and safety laws. Persons or groups to whom permits, leases or other authorizations for the use of school property are granted shall insure that all activities carried on, all equipment used or placed upon school property and all foods or other items of personal property used or distributed shall comply with applicable State and local fire, health and safety laws and regulations.
2. Any use contrary to or in violation of any law, or of these rules and regulations, shall be grounds for cancellation of the permit and for removing the users from the property and may be grounds for barring such individual, group or organization from further use of the facilities of this district.
3. Any organization granted use of a District facility shall not deny the use of the facility to any person because of their race, religion, creed, national origin, ancestry, gender or sexual orientation.
4. The permit holder is responsible for preservation of order and enforcement of all regulations pertaining to the use of District facilities by all individuals on site for the permit.
5. The Facility Permit Office may require individuals or organizations to submit, in writing, the nature and purpose of the organization and the nature and purpose of the proposed use. Such information may be in addition to information requested on the Availability Request for Facilities form and may be considered an additional District application requirement.
6. No use may be granted in such a manner as to constitute a monopoly for the benefit of any one person or organization.
7. School premises shall not be used by any person or group as a political campaign headquarter.

WHAT NOT TO DO (PROSCRIPTIONS)

8. Smoking is not permitted on school property by state law.
9. There shall be no ~~profane language~~, fighting, gambling or use of intoxicants, hallucinatory drugs or narcotics in or about the school buildings or premises. Violation of this rule shall be sufficient cause for cancellation of the Permit and requiring renter to vacate facility and denial of further use of school facilities.
10. Dogs or other animals (with the exception of certified service animals) are not allowed on District property without express written permission and authorization made as part of a Facilities Use Permit.
11. No wheeled vehicles, bicycles, toys, scooters, roller shoes, roller skates/blades, self-, electrical- or gas-powered mechanized devices of any kind are allowed on District property without express written permission and authorization made a part of a Facilities Use Permit.
12. The school office shall assume no responsibility for mail for a non-school group and shall not permit the use of the school telephone or district mail by any group or representative thereof.

FINANCIAL

13. An application fee and security deposit payment may be required prior to use of the facilities. Any fees associated with the permit must be paid to the Permit Office ten (10) business days prior to the event. If overtime or additional services are required beyond those included in the initial charge, the Applicant will be invoiced for the outstanding balance. Final payment must be received within thirty (30) days on invoice.
14. All rental fees and an estimate of services must be paid prior to the event. The following payment schedule will be followed:
 - a. *The event is contracted a month or less prior to the event:* The entire Rental Fee and estimate of services is due upon signing of this agreement.
 - b. *The event is contracted from one to three months prior to the event:* On half of the Rental Fee and estimate of services is due upon signing of the agreement. The second half of the Rental Fee and estimate of services must be received five business days prior to the commencement of the Term.
 - c. *The event is contracted more than three months prior to the event:* One third of the Rental Fee and estimate of services is due upon signing of the contract. The second third of the Rental Fee and estimate of services must be received one month prior to the event. The final third of the Rental Fee and estimate of services must be received five business days prior to the event.
 - d. *Ongoing regular events:* The renter will be billed on the fifteenth of each month. Payment must be received prior to the beginning of the next month.
15. The Renter may terminate this agreement at anytime. In such event, all rental fees previously paid by Renter to SMMUSD shall be deemed non-refundable and shall be retained by SMMUSD.

16. Nothing shall be sold, offered or advertised for sale on school premises including, but not limited to, items of literature without written permission of the Facility Permit office. Affiliated users are exempt from this rule.

17. The Director of Theater Operations and Facility Permits will set the fee at the time of application for any facilities not included in the Schedule of Charges.

SCHEDULES & PERSONNEL

18. District personnel must be on site for all Facility Permits. Permits will not be authorized unless a District representative is present. If such a request results in staff overtime costs the Applicant shall pay the direct cost of the services to the District in addition to the basic rental fee if applicable.

19. Facilities will not be opened earlier than requested for set up. If special arrangements are necessary, they must be included on the application.

20. Use of other structures, rooms or spaces on the Property not listed on the Invoice is not permitted under this agreement. Additional use must be contracted with a separate agreement or rider. Permit Users are not guaranteed District personnel, restrooms, or other building facilities unless requested on the Application and listed on the Invoice.

21. SMMUSD ensures Renter's exclusive use of the Facilities listed on the invoice during the term. However, SMMUSD retains the exclusive right to use all other buildings, facilities and equipment on the Property concurrent with the Renter's use of the Facilities. Renter hereby agrees and acknowledges that SMMUSD makes no representation or warranty that, the SMMUSD Users presence on, or use of, the Property will not interfere with any aspect of Renter's use of the Facilities.

22. All salaries and compensation to District employees working Facility Permits will be paid through the Facility Permit Office. No compensation or gratuities shall be offered to school personnel nor shall school personnel accept compensation or gratuities from renter.

23. Organizations permitted to use only outside school grounds and athletic fields will not automatically be provided with restrooms or other building facilities unless requested in writing. If such a request results in overtime costs, the organization shall pay direct costs.

24. In extreme circumstances, any approved Permit for Use of School Facilities may be revoked without previous notice where need of the property for public school purposes has subsequently developed. In this case, SMMUSD will notify the Renter as soon as possible and will endeavor to assist the Renter to find a suitable alternative location or date.

CARE OF THE FACILITIES

25. Renter shall not make, or cause to be made, any alterations, additions or improvements to or of Premises, or any part of equipment thereof, without prior written consent from the Director of Facility Permits. No structures may be erected or assembled on school

premises, nor may any electrical, mechanical, or other equipment be brought thereon unless written approval has been obtained from the Facility Permit Office.

26. Any breakage, damage or loss of District property, beyond reasonable wear and tear, shall be paid for by the using organization even though such breakage, damage or loss is caused by spectators or observers who are not official members of the organization. The supervision of the organization should be sufficient to protect school property against all losses as a result of the activity. Cost of any loss shall be established by the Facility Permit Office and a proper invoice submitted to the responsible organization. Failure to pay for such damage promptly shall be grounds for refusal of future applications.

27. Groups must observe the ordinary rules of cleanliness and shall not leave any facility littered with paper or trash. If facilities are left littered and unsanitary, the using organization will be invoiced for the cost necessary to clean the facility.

28. School furniture or apparatus may not be removed or displaced without permission from and under the supervision of the school district employee supervising the activity.

29. Any person or group granted a permit to hold a meeting on school premises may post a sign announcing such a meeting in the place and manner designated by the principal, provided that such a sign shall not be larger than 24 inches by 48 inches in exterior dimensions. The sign shall not be posted more than one hour prior to the time of the meeting and shall be removed immediately after the meeting.

30. Decorations and signs must be flameproof and erected in such a manner as to not damage District property and must be removed immediately following the event or the organization will be charged extra labor fees. Decorations are not permitted on any painted surface nor hung from the ceiling. Any advertisement or handout material must be removed at the end of the event.

31. Renters are not allowed to store items at the sites unless authorized in writing by the Facility Permit Office. When permitted, an additional fee might apply. Permission to store items on site must be renewed with each permit. SMMUSD is not responsible for safety and security of renter's property brought on or stored on site.

32. District equipment that requires an operator must be operated by district personnel. Renters with appropriate skills may be authorized to operate district equipment at the discretion of the Facility Permit Office. All equipment and facilities to be used must be listed on the Application. Arrangements will be made by the District for trained personnel to operate District equipment, i.e., public address system, projectors, theater equipment etc. School equipment is not to be loaned or rented for use outside of school property.

SAFETY

33. The number of people present shall not exceed the posted seating capacity for the building. This is a FIRE REGULATION.

34. In locations where parking is allowed on school premises, all participants in use of the District facilities shall adhere to posted

parking regulations. Vehicles must be parked in such a manner that fire fighting equipment may have easy access to buildings at all times. Vehicles not in compliance with these laws may be ticketed and towed. The District reserves the right to charge a parking fee on District property to all participants.

35. The District evaluates security personnel needs for each use. The hiring of District security personnel may be required for any activity with a large number of participants or spectators. All security staff, when requested by the Applicant and/or required by the District, shall be provided by the District. The organization is bound by the determination of the District and is responsible for District personnel salaries in addition to the basic rental fee if applicable.

36. All juvenile organizations or groups seeking use of school premises must have adequate adult supervision. Sponsors and supervisors of such groups shall at all times exercise control and maintain a high standard of conduct with all members of the group. The school district may require an organization to provide adequate security to maintain control and safeguard property.

GENERAL PROVISIONS

37. Renter shall not voluntarily, or by operation of law, assign or transfer this Rental Agreement or any interest therein, and shall not sublet Premises or any part thereof without SMMUSD's prior consent.

38. In the event that Premises are unavailable for use due to partial or total destruction, acts of nature, strikes, action by governmental agencies, *force majeure* or for any other reason beyond the exclusive reasonable control of SMMUSD, SMMUSD shall have the right to terminate this Agreement by refunding all deposits due Renter. If possession or use of the facility has begun, the rental and other charges shall be prorated.

39. In the event that either party shall retain the service of an attorney to enforce the terms of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees and costs, including the costs of corporate staff counsel, and interest thereon at the prevailing legal rate.

40. Subject to the terms and conditions of this Agreement, if the Renter fails to perform any material term or condition of this Agreement, or otherwise breaches this Agreement, and such failure or breach continues after delivery of written notice from SMMUSD to the Renter, SMMUSD may, at its option and without any further demand terminate this Agreement and/or exercise any other right or remedy available at law or in equity.

a. Notwithstanding, the Director of Theater Operations has the immediate authority to curtail or terminate any activity that might result in personal harm or permanent damage to the facility.

d. Upon termination of this Agreement, pursuant to this Section, if the Renter is in occupancy of the Facilities, the Renter shall promptly vacate the Facilities and the Property and shall forfeit all rights under this Agreement including any rights to monies due to, from or paid to SMMUSD in the form of use fees, rents, charges, and/or deposits.

- c. In no event shall SMMUSD be responsible for any losses, including without limitation, any revenues, profits, costs, expenses, deposits or other fees, costs and expenses earned or accrued by the Renter, whether in connection with the Event or otherwise, as result of such termination.
- d. SMMUSD shall not be subject to legal action or liable for damages in the event that Renter is in material default hereunder.

ADOPTED

November 28, 1988

REVISED

CSBA DATE

November, 2006

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 2 Regulations for Use of School Cafeterias & Kitchens

The kitchens and cafeterias at the district school sites are integral to providing food and nutrition for our students. The kitchens are managed and the cafeterias utilized by Food & Nutrition Services (FNS). Use of these facilities by outside and school groups will not be allowed to disrupt the work of Food & Nutrition Services. Use of kitchens and cafeterias are allowed and permitted under the following regulations:

Cafeteria without Kitchen Use

1. Cafeterias are multi-purpose spaces used and managed by the school sites. When not in use by FNS, cafeterias are used and scheduled freely for school activities. School sites will work with custodial staff to daily restore the space for FNS use.
2. Cafeterias are available for permitting by outside groups and are designated as a Civic Center space. Use must be permitted through the Facility Permit office.
3. School and Facility Permit holders may use sinks and counter spaces in the Kitchens, for simple activities such as making coffee or cutting cakes as part of this use. The use of kitchen equipment, tools or supplies is prohibited unless the use of the kitchen is included in the agreement or permit. All kitchen use must follow the regulations below. Unauthorized use of the kitchen facilities will result in a discontinuation of permit and use.

Kitchen Use

4. All use of kitchen facilities, equipment or supplies for cooking and preparation of food must receive special authorization by the Director of FNS. School sites will work directly with FNS for authorization. Permit users will coordinate their use through the Facility Permit office.
5. A Food Services employee shall be on duty whenever the cafeteria kitchens are being used. At no time is the kitchen to be open for use without Food Services employee present the full time.
6. Arrangements shall be made with the Director of FNS by the using organization at least two weeks prior to the function so that an understanding may be reached as to the use of the facility.
7. The organization using the kitchen shall be responsible for the preparation of the food, the serving of the food and the cleaning of the serving room and kitchen, washing the dishes, pots and pans used, and performing other necessary duties in order to leave the kitchen and premises in the condition in which it was found.
8. The Food Service employee shall not be expected to take the responsibility for the preparation of the food unless the meal

is being prepared as a function of FNS. Their duties are primarily to direct, assist, and supervise the proper use of cafeteria equipment and facilities and to assume the responsibility of assuring the facility is left clean and in good order.

9. Breakage, damage, or loss of equipment shall be paid by the organization using the Food Service facilities.
10. School Site and Facility Permit users will be charged the direct cost to the district for hiring the Food Service employee as per the agreement with classified staff. There is a three hour minimum for all employee work calls. When the work exceeds their regular assignment, the employee will be compensated at a rate of one and half times their salary.
11. School sites will be billed by the FNS Office and will be responsible for compensating the FNS for the costs. Permit users will be invoiced the estimate of use prior to the event by the Facility Permit office. This must be paid in full prior to the event. Any additional costs or damage will be invoiced to the permit user following the event. The security deposit will be returned after the final invoice is paid.
12. Use of district kitchens will only be allowed on non-school days and on school days between 2:30 p.m. and 9:30p.m. Exceptions must be authorized in writing by the Director of FNS.
13. Use of refrigerators must be arranged in advance with the Food Service employee for the space. Requirements of the cafeteria receive first consideration.
14. Any leftover food and/or beverages belonging to the organization must be removed from the cafeteria site immediately following the function by the using organization. Any leftover food and/or beverages will be discarded by the Food Service employee the following working day.
15. No home-prepared foods may be sold or served as meals or refreshments on campus during school days. Food may be sold or served on campus only if prepared in our school kitchens under conditions approved by the City or County Health Department or from an approved source.
16. Commercial caterers may only use Food Service facilities with written permission by the Director of FNS.
17. FNS will not generally provide catered meals except for school-sponsored events. When FNS prepares or serves catered meals, the school or permit user will be charged the prevailing rate approved by the school district.
18. No child under fifteen years of age shall be allowed in the kitchen area.
19. Any use contrary to or in violation of any law, or of these rules and regulations, shall be referred to the Director of FNS (and in relation to permit users, the Director of Facility Permits) for consideration and disposition. Abuse of the Cafeterias & Kitchens may be grounds for cancellation of use or permit; for removing the users from the property; and/or may be grounds for barring such individual, group or organization from further use of the facilities of this district.

ADOPTED
November 28, 1988

REVISED

CSBA DATE
November, 2006

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 3
Regulations for Use of Barnum Hall & District Theaters

The Santa Monica Malibu Unified School District has a number of high quality Theaters, Auditoriums & Amphitheaters. These spaces are the centers of the cultural life at our schools. They are the venues for our award winning Performing Arts programs. Making them available for rental expands the cultural and entertainment opportunities for our schools and local communities.

The District performing arts spaces are managed by the Theater Operations Office. The following regulations apply to all use of Theaters & Auditoriums:

A. **TERMS:** The use the Facilities will be guaranteed when this Agreement is fully signed and its requirements are met. A reservation of calendar dates shall not be confirmed until this Agreement is fully executed and the Rental Fee and estimate of charges is paid according to the Payment Schedule.

1. The Full Rental Day is a fourteen (14) hour day. If the use extends past 14 hours in a single day, the Renter will pay an overtime rate of one tenth the rental rate per hour for every hour that exceeds the fourteen hours. The Half Day is a six (6) hour day. If the use extends past six hour, the Renter will be charged the full day rate for all facilities being used.

2. The Renter shall have no right to use the Facilities for any purpose whatsoever prior to the commencement date/time or termination date/time specified in this agreement.

3. A rehearsal may not, by definition, include more than 25 people in the audience section without prior approval of the Director of Theater Operations. A rehearsal in violation of this standard shall be deemed and charged as a performance.

B. **INSURANCE:** The use of SMMUSD Theaters and Auditoriums requires a General Public Liability Insurance minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate. This is an increase from the standard rental agreement.

C. **USE OF FACILITIES:** Except as otherwise expressly provided in this Agreement, SMMUSD shall not be responsible for the planning, advertising, marketing, setup and preparation of the Facilities, security, public safety services, admissions and admission/credential control, crowd control, speaker, performance or entertainment bookings, catering, food and beverage service, lighting, audio-visual services or any other aspect of the Event. If the Renter requires such services from SMMUSD, the Renter shall pay to SMMUSD all costs and expenses incurred by SMMUSD for such work. The Renter shall take all appropriate and necessary actions to protect the Facilities and any personal property or equipment located thereon from damage of any

type and shall comply with all requests made by SMMUSD with regard to the protection of the Facilities and any personal property or equipment located thereon.

1. The Renter shall leave the Facilities in substantially as good condition as when received by it excepting reasonable wear and tear and use. The Renter shall immediately restore the Facility to its prior condition.

2. The Renter shall remove all sets, structures and other material and equipment from Facilities. Unless otherwise agreed to by the parties in writing, any equipment or furnishings of the Renter which are left at the Property or Facilities for more than 48 hours after the event, shall be deemed abandoned by the Renter and may be disposed or used of by SMMUSD in its sole and absolute discretion. The Renter will be responsible for any fees incurred due to the disposal of Abandoned Equipment.

D. MACHINERY, FLAMMABLE MATERIALS AND EQUIPMENT: The Renter shall abide by the following safety requirements:

1. The Renter shall not erect any engine, motor or other machinery on Premises or use any gas, electricity, flammable liquid, candles, or charcoal without prior written approval of the Director of Theater Operations or his designated representative. All such devices and effects must be permitted in accordance with all city, county, state and national laws.

2. As a rule the Renter shall not, and shall strictly prohibit, use, exhibit or lighting of fireworks, explosive or open flames (including burning candles) anywhere on the Property. Permission for use will be granted in writing solely by the Director of Theater Operations after consideration of all safety concerns and approval by the Fire Department, Police Department or any other required public safety entity.

3. All Special Effects that have any possibility of injuring any persons or damaging any equipment or facilities must be approved in writing by the Director of Theater Operations or his designated representative, which consent shall be granted in its sole and absolute discretion.

4. All Electrical connections in the Facility between house power and equipment exceeding 120v must be approved by the Director of Theater Operations and if necessary a certified electrician.

5. The Renter shall not erect, connect or attach any decorative scenery or other materials to any facilities so as to damage any of the Facilities without the prior written approval of the Director of Theater Operations or his designated representative. The Theatre Operations Staff reserves the right to prevent the hanging of materials deemed unsafe in any way.

6. Any and all scenery or decorative material shall be of a noncombustible type or be suitably treated with a flame retardant as defined in Section 13115 of the Health and Safety Code of the State of California. The Renter must have flame retardant certificates on hand for all such materials.

7. All theater technical equipment, including but not limited to lighting, sound, rigging and stage mechanics, must be operated by Theater Operations staff or personnel approved by the Director of Theater Operations.

8. The Renter agrees and acknowledges that all amplified sounds are under the sole and absolute authority of the Director of Theater Operations or his designated representative. Sound levels shall not exceed 98DB.

9. Animals are prohibited from being on the property, with exception of service animals. Permission to use them as part of the event must be received in writing prior to the Event by the Director of Theater Operations or his designated representative.

E. PERSONNEL: The Facilities shall at all times be under the control of the SMMUSD Director of Theater Operations or a designated representative. He will be the official representative of SMMUSD in all areas regarding this agreement and the use of the space. A SMMUSD staff member must be present at all times the facilities are occupied.

1. SMMUSD has the right and responsibility to determine SMMUSD personnel required to support the event. The number and type of personnel required for the event and the cost to the Renter are detailed in the Invoice.

2. The Director of Theater Operations will be responsible for calling and hiring the technical personnel requested by Renter, and SMMUSD reserves the right to call and hire the number of personnel SMMUSD deems necessary for a particular event. SMMUSD reserves the right to operate any and all of its own equipment.

3. The Director of Theater Operations reserves the right to permit designated SMMUSD employees to enter the Facilities at all times and to require, without charge, a reasonable number of tickets, admission passes or other necessary credentials to facilitate the operation of the event.

F. CONCESSIONS/ LOBBY SALES OF SOUVENIR AND PROGRAMS: SMMUSD retains the right to provide exclusive concession service. The items served and prices charged shall be at the discretion of SMMUSD. All concession fees belong to, and are reserved by and for the sole benefit and use of SMMUSD.

1. Programs, records, tapes, and other similar media, may be sold if they relate to the performance and are sold in conjunction with Renter's event. Renter is responsible for payment of applicable sales taxes. All items to be sold must have SMMUSD's prior approval.

2. Catering service may be arranged by Renter, subject to prior approval by SMMUSD Director of Theater Operations. Renter will be charged for clean-up of food preparation and serving areas as necessary. The dispensing or sale of alcoholic beverages is strictly prohibited.

3. Food and Drink are strictly prohibited in SMMUSD Theaters & Auditorium and may only be in designated areas (i.e. Green Room in Barnum Hall).

G. PARKING: SMMUSD retains the right to either provide exclusive parking service or to rent the available parking to the Renter for the event. All parking fees belong to, and are reserved by and for the sole benefit and use of SMMUSD.

H. ADVERTISING: Renter shall not advertise any performances or the appearance of any performer on Premises unless agreements between all parties involved have been properly executed and provided to SMMUSD.

1. Renter shall not use the name of Santa Monica Malibu Unified School District, Barnum Hall, Samohi, or the name of the any SMMUSD School in any way other than as the location for a particular event.

2. Signs may be posted on bulletin boards provided for such use, upon the prior approval of SMMUSD's Director of Theater Operations. Signs may not be placed anywhere else on the Property without SMMUSD's prior consent. Advertising material which does not pertain completely to the immediate attraction may not be circulated on the Property. Under no circumstances may advertising material be circulated in parking facilities or walkways adjacent to Property.

I. COPYRIGHT LICENSE: The Renter shall secure, at its sole cost and expense, all applicable copyright licenses. The Renter shall indemnify, defend and hold SMMUSD harmless from all claims of copyright violation of any kind in connection with the Renter's use of the Facilities and Property. The indemnification obligations of this section shall survive the termination of this Agreement.

J. FILMING RIGHTS: There shall be no filming or recording other than for archival purposes unless both parties also sign the Filming Rider.

1. Renter grants permission to SMMUSD to photograph the event and use the photographs for promotional and archival purposes.

K. COMPLIANCE WITH LAW AND RULES: Renter shall not use Facilities or permit anything to be done in or about Property which will in any way conflict with any law, statute, ordinance or governmental rule or regulation.

1. Any performer or any other person whose conduct is ~~objectionable~~, disorderly or disruptive to the use of the facility or in violation of any law shall be refused entrance and shall be immediately ejected from Property. Renter shall defend, indemnify and hold SMMUSD harmless for any claim resulting from such action.

ADOPTED
November 28, 1988

REVISED

CSBA DATE
November, 2006

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

EXHIBIT 4
Regulations for Use of Athletic Facilities

- A. Specialized District Physical Education and Athletic facilities include, but are not limited to, all pools, playfields, tracks, playgrounds, gymnasiums, fitness centers, multi-purpose rooms, wrestling rooms, dance rooms, weight training rooms, outdoor athletic courts, tennis courts, shower rooms, locker rooms, associated restrooms/dressing rooms and any other facilities designated as such.
- B. Use of these facilities outside of the school day requires either an internal permit for school use and school approved use or a facility permit issued to external users by the Facility Permit Office or one of the authorized joint use partners.
- C. An approved/authorized internal permit for School / District Sponsored or an external facility permit must be completed and on file prior to scheduling any event on or in any of the Athletic facilities.
- D. Athletic Facilities are designated for organized athletic activity only, unless the permit specifies otherwise.
- E. Permit holders must refrain from excessive noise or using whistles prior to 8am Monday - Saturday and 9am on Sundays, and avoid unnecessary noise during other times.
Permission must be received in writing from the permit supervisor to utilize amplified sound, drums or other instruments.
- F. Use of facilities is limited to those identified on the permit during the dates and times indicated and for the stated purpose.
Permits are not transferable.
- G. Permitted time should include warm-up time if use of the field is desired for warming up players. Cleats of any type are not allowed on open green space.
- H. For your safety and the enjoyment of all users, the following are prohibited on all playing fields:
- Metal cleats (*EXCEPTION: baseball*)
 - Permanent marking materials
 - Animals
 - Bicycles, skateboards or unauthorized vehicles
- I. In addition to the above, the following are prohibited on artificial turf fields:
- Food or beverage (except water)
 - Sunflower seeds
 - Chewing gum
 - Tents or shade structures
 - Staked equipment (flags, goals, etc.)

J. Any behavior or activity that is determined by the district staff to be unsafe, a violation of park rules or unsportsmanship like conduct is prohibited. Examples of unsportsmanship like conduct include: aggressive, intimidating, abusive or threatening actions, cursing or fighting. The Police may be called and violators may be required to vacate the premises or may be subject to arrest.

K. Permits may be revoked and/or denied in the future if there is any violation of these rules or any abuse of the privilege of using Athletic facilities or equipment.

L. Permit holders are to share these rules and regulations with visiting teams.

INCLEMENT WEATHER FIELD CLOSURE PROCEDURE

Weekday Process

1. If there has been inclement weather in the past 48 hours, Facility Management staff will inspect the athletic fields each morning by 11am and make a decision whether the field will be open for play.
2. Facility Management staff will contact the Facility Permit staff with decision. Staff will record the decision on the "Field Use Info Line" (310-255-0445) by noon and include the date.
4. Occasionally, further updates may be recorded on the line in the afternoon if weather changes (either begins to rain or has become sunny, and warm causing field conditions to change).
5. Facility Management staff will put up "field closed" signs and take them down as field conditions change.

Weekend Process

1. If there is inclement weather within the past 48 hours, the Sports Facility Coordinator will inspect the field in the morning between 7am-9am and make a decision whether the fields are open for play (note: some fields may be open while others are closed based on weather and drainage conditions).
 2. Staff will record the decision on the info line between 9 and 10 am
- Steps 3-5 remain the same.

Artificial Turf Fields: Permittee has the option of using the field during inclement weather, providing there is no thunder or lightning. Rainouts will result in rescheduling of field use if possible or refund.

SWIMMING POOLS

The following conditions apply to use of district swimming pools located at Santa Monica High School, Malibu High School and Lincoln Middle School:

1. Outside groups requesting use of district swimming pools must secure a permit from the District Facility Permit Office or one the Joint Use Partners.
2. An appropriate number of lifeguards will be assigned to be on duty during the time period of the permit. Lifeguards will be assigned at a three-hour minimum. Permit Holders assume the costs for Lifeguards.

ADOPTED

REVISED

CSBA DATE

June 12, 2003

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

Exhibit 5
Regulations for Filming at
Santa Monica - Malibu Unified School District

The Santa Monica Malibu Unified School District (SMMUSD) is a Film Friendly District. The Theater Operations Office is staffed with industry professionals who are here to bridge the needs of the production companies and the schools. The Theater Operations Office handles all aspects of filming from permissions, releases, agreements, permitting and facilitates all parts of the filming process. Filming is not allowed to negatively impact school activities. All care will be given to minimize distraction and interruption by filming. The District also appreciates the positive aspects that filming brings, including showing off the school and its students in a positive light, as a teaching opportunity of a primary industry in our communities and as a source of needed revenue to enhance school facilities.

In support of these goals, SMMUSD allows filming and recording on District property in the following categories: In house productions, including student films; News & Documentary Filming and Commercial Filming and Recording. This Administrative Regulation concerns only Commercial Filming Fees and personnel costs are available in AR7 - Fee Schedule. The District does not have special rates for non-profit or independent filming.

All Commercial Filming is managed by the Theater Operations Office. The following regulations apply to all Filming or Recording of District Facilities:

A. TERMS: The use the Facilities is guaranteed when this Agreement is fully signed and its requirements are met. A reservation of calendar dates shall not be confirmed until this Agreement is fully executed and the Rental Fee and estimate of charges is paid according to the Payment Schedule.

1. The Full Rental Day is a fourteen (14) hour day. If the use extends past 14 hours in a single day, the Renter will pay an overtime rate of one tenth the rental rate per hour for every hour that exceeds the fourteen hours. The Half Day is a six (6) hour day. If the use extends past six hour, the Renter will be charged the full day rate for all facilities being used.
2. The Renter shall have no right to use the Facilities for any purpose whatsoever prior to the commencement date/time or termination date/time specified in this agreement.
3. Prep/Strike Days are charged one half of the daily filming rate. Hold days are negotiated as part of the agreement.

B. INSURANCE: Filming and Recording require a General Public Liability Insurance minimum amount of \$1,000,000 per occurrence and \$2,000,000 aggregate. This is an increase from the standard rental agreement.

C. USE OF FACILITIES: Except as otherwise expressly provided in this Agreement, SMMUSD shall not be responsible for the planning, advertising, marketing, setup and preparation of the Facilities, security, public safety services, admissions and admission/credential control, crowd control, speaker, performance or entertainment bookings, catering, food and beverage service, lighting, audio-visual services or any other aspect of the Event. If the Renter requires such services from SMMUSD, the Renter shall pay to SMMUSD all costs and expenses incurred by SMMUSD for such work. The Renter shall take all appropriate and necessary actions to protect the Facilities and any personal property or equipment located thereon from damage of any type and shall comply with all requests made by SMMUSD with regard to the protection of the Facilities and any personal property or equipment located thereon.

1. The Renter shall leave the Facilities in substantially as good condition as when received by it excepting reasonable wear and tear and use. The Renter shall immediately restore the Facility to its prior condition.

2. The Renter shall remove all sets, structures and other material and equipment from Facilities. Unless otherwise agreed to by the parties in writing, any equipment or furnishings of the Renter which are left at the Property or Facilities for more than 48 hours after the event, shall be deemed abandoned by the Renter and may be disposed or used of by SMMUSD in its sole and absolute discretion. The Renter will be responsible for any fees incurred due to the disposal of Abandoned Equipment.

D. MACHINERY, FLAMMABLE MATERIALS AND EQUIPMENT: The Renter shall abide by the following safety requirements:

1. The Renter shall not erect any engine, motor or other machinery on Premises or use any gas, electricity, flammable liquid, candles, or charcoal without prior written approval of the Director of Theater Operations or his designated representative. All such devices and effects must be permitted in accordance with all city, county, state and national laws.

2. As a rule the Renter shall not, and shall strictly prohibit, use, exhibit or lighting of fireworks, explosive or open flames (including burning candles) anywhere on the Property. Permission for use will be granted in writing solely by the Director of Theater Operations after consideration of all safety concerns and approval by the Fire Department, Police Department or any other required public safety entity.

3. All Special Effects that have any possibility of injuring any persons or damaging any equipment or facilities must be approved in writing by the Director of Theater Operations or his designated representative, which consent shall be granted in its sole and absolute discretion.

4. All Electrical connections in the Facility between house power and equipment exceeding 120v must be approved by the Director of Theater Operations and if necessary a certified electrician.

5. The Renter shall not erect, connect or attach any decorative scenery or other materials to any facilities so as to damage any of the Facilities without the prior written approval of the Director of Theater Operations or his designated representative. The Theatre Operations Staff reserves the right to prevent the hanging of materials deemed unsafe in any way.

6. Any and all scenery or decorative material shall be of a noncombustible type or be suitably treated with a flame retardant as defined in Section 13115 of the Health and Safety Code of the State of California. The Renter must have flame retardant certificates on hand for all such materials.

7. All theater technical equipment, including but not limited to lighting, sound, rigging and stage mechanics, must be operated by Theater Operations staff or personnel approved by the Director of Theater Operations.

8. The Renter agrees and acknowledges that all amplified sounds are under the sole and absolute authority of the Director of Theater Operations or his designated representative. Sound levels shall not exceed 98DB.

9. Animals are prohibited from being on the property, with exception of service animals. Permission to use them as part of the event must be received in writing prior to the event by the Director of Theater Operations or his designated representative.

E. PERSONNEL: The Facilities shall at all times be under the control of the SMMUSD Director of Theater Operations or a designated representative. He will be the official representative of SMMUSD in all areas regarding this agreement and the use of the space. A SMMUSD staff member must be present at all times the facilities are occupied.

1. SMMUSD has the right and responsibility to determine SMMUSD personnel required to support the event. The number and type of personnel required for the event and the cost to the Renter are detailed in the Invoice.

2. The Director of Theater Operations will be responsible for calling and hiring the technical personnel requested by Renter, and SMMUSD reserves the right to call and hire the number of personnel SMMUSD deems necessary for a particular event. SMMUSD reserves the right to operate any and all of its own equipment.

3. The Director of Theater Operations reserves the right to permit designated SMMUSD employees to enter the Facilities at all times and to require, without charge, a reasonable number of tickets, admission passes or other necessary credentials to facilitate the operation of the event.

F. PARKING: SMMUSD retains the right to either provide exclusive parking service or to rent the available parking to the Renter for the Event. All parking fees belong to, and are reserved by and for the sole benefit and use of SMMUSD.

G. COPYRIGHT LICENSE: The Renter shall secure, at its sole cost and expense, all applicable copyright licenses. The Renter shall secure, at its sole cost and expense, all applicable copyright licenses to film any third party signage or logo located on the Premises. The Renter shall indemnify, defend and hold SMMUSD harmless from all claims of copyright violation of any kind in connection with the Renter's use of the Facilities and Property. The indemnification

obligations of this section shall survive the termination of this Agreement.

H. FILMING RIGHTS: SMMUSD herein irrevocably grants the Renter the right to use, photograph and record (including without limitations by means of motion picture, still or video device photography) the Premises (the "Recordings"), including any signs located thereon that identify the Premises as the School Site, subject to the limitations set forth below. Renter shall have the right to refer to the Premises or any part thereof by any fictitious name and the right to refer to any real or fictitious events as having occurred on the Premises, provided Renter has obtained necessary approvals, if any, prior to such use.

1. Notwithstanding the above grant of rights, in the event the Recordings include any signage or other identifying marks that represent the Premises as Santa Monica High School, SMMUSD shall be provided absolute prior written script approval that may be granted or withheld in SMMUSD's sole discretion.

2. Renter shall have the right to, and to license others to reproduce, edit, distribute, exhibit, advertise, publicize, promote and otherwise exploit the Recordings, exclusively in connection with the project currently called, _____ (the "Project") in any and all media, whether now known or hereafter devised, throughout the world in perpetuity. Renter shall be the sole owner of all right, title and interest, under copyright or otherwise, in and to the Project and all Recordings, whether or not included in the Project. Any use of the Recordings in any manner other than as part of the Project is strictly prohibited and restricted. If Renter requires use of the Recordings in a manner than as part of the Project, Renter must obtain prior written permission from SMMUSD, which may be granted or withheld in SMMUSD's sole discretion.

3. Renter shall indemnify and hold harmless SMMUSD from any claim, action or demand made against SMMUSD that use of the Recordings is defamatory or an infringement of a party's right of privacy or publicity or other personal or property right, including copyright and trademark infringement.

I. COMPLIANCE WITH LAW AND RULES: Renter shall not use Facilities or permit anything to be done in or about Property which will in any way conflict with any law, statute, ordinance or governmental rule or regulation.

1. Any performer or any other person whose conduct is ~~objectionable~~, disorderly or disruptive to the use of the facility or in violation of any law shall be refused entrance and shall be immediately ejected from Property. Renter shall defend, indemnify and hold SMMUSD harmless for any claim resulting from such action.

ADOPTED
June 4, 2003

REVISED

CSBA DATE

<u>NUMBER</u>	<u>ARTICLE</u>	<u>TITLE</u>	
1330	Community Relations	Use of School Facilities	
<u>SUBTOPIC</u>	<u>POLICY</u>	<u>REGULATION</u>	<u>EXHIBIT</u>
Public Activities Involving Staff, Students or School Facilities			X

**Exhibit 6
Rental Fee Schedule**

General Fees

A Facility Permit Fee of \$25.00 is charged for each permit to all users. This fee defrays the administrative costs associated with issuing permits.

Personnel Fees

A District staff member must be on site for all outside events. Some facilities and activities require the use of District Staff to clean, run equipment, provide security or generally support the event. An Estimate of Rental Fees and Personnel Costs will be developed based on each renters needs. Required staffing is at the discretion of the Director of Theatre Operations. Due to insurance requirements & protection of our equipment, renter-supplied staff will only be allowed to operate district equipment by permission of the Director of Theatre Operations & Facility Permits or his designee.

Personnel are paid by the hour, beginning with the first hour of each rental. All calls are for 3 hour minimums. Rates are as follow:

- *Regular Time:* the first 8 hours in any day up to forty hours in any week. A day is from 7 am to midnight.
- *Overtime:* Paid at 1.5 times regular rate for any hours over eight in one day, or over forty cumulative hours in one week.
- *Double Time:* Paid at 2 times the regular rate for any hours between 12:01 am and 6:59 am, or any hours over twelve hours in one day.

Current Personnel Fees:

Director of Theatre Operations	\$60.00 per hour
Technical Theatre Coordinator	\$40.00 per hour
Technical (A/V)	\$37.71 per hour
Technical - Department Head	\$42.50 per hour
Stage Technician (all depts.)	\$32.50 per hour
Student Crew	\$10.00 per hour
House Manager	\$35.00 per hour
Site Representative	\$30.00 per hour
Security	\$37.50 per hour
Custodial	\$37.50 per hour
Life Guard	\$30.00 per hour

Rates for Classified Personnel are based on the high average of cost per hour of the members in the classification. In some situations, the rates are lower based on the use of available personnel. The selection of personnel to work an event is based on the staff rotation agreement the district has with the classified personnel union.

Break Policies:

- A meal break needs to be called between three and five hours into the work shift.
- Meal breaks are for one half hour off the clock for Classified Crews.
- Meal breaks for stage technicians are one hour off the clock. A one half hour "working meal" may be called for stage technicians. The meal is on the clock and the renter must feed the crew.
- A work/coffee break of 15 minutes shall be given, on the clock, every 2-3 hours depending on the meal schedule.

Equipment and Asset Replacement Fees

User groups are charged for rental of special equipment that does not normally come with the equipment. Fees are determined by the Facility Permit Office on a per use basis. Asset Replacement Fees are charged to cover expendable use of equipment. This is primarily applied in the use of theaters, amphitheaters, auditoriums, gyms and pools.

ADOPTED	REVISED	CSBA DATE
November 28, 1988	July 1, 1993	
	June 12, 2003	
	September 9, 2004	
	August 31, 2006	

FACILITY PERMIT FEES
RATES ARE CHARGED BY THE HOUR

Facility	RATE A Commer- cial	RATE B Direct	RATE C Community Meeting I	RATE D Basic	RATE E Community Meeting II & After School	RATE F Affiliate
School Rooms						
Classroom, Conference Room	\$30.00	\$15.00	\$10.50	\$6.00	\$3.00	\$0.00
Library	\$50.00	\$25.00	\$17.50	\$10.00	\$5.00	\$0.00
Music, Choral, Band Room	\$50.00	\$25.00	\$17.50	\$10.00	\$5.00	\$0.00
Cafeterias/Cafetoriums (w/o kitchen)						
Elementary	\$75.00	\$37.50	\$26.25	\$15.00	\$7.50	\$0.00
Middle	\$90.00	\$45.00	\$31.50	\$18.00	\$9.00	\$0.00
High School	\$100.00	\$50.00	\$35.00	\$20.00	\$10.00	\$0.00
Kitchens						
Elementary	\$36.00	\$18.00	NA	\$7.20	NA	\$0.00
Middle	\$40.00	\$20.00	NA	\$8.00	NA	\$0.00
High Schools	\$70.00	\$35.00	NA	\$14.00	NA	\$0.00
Gyms/Gym Rooms						
Lincoln MS Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Lincoln MS Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Adams MS Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Adams MS Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Malibu Old Gym, practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Malibu Old Gym, game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Malibu New Gym (3 courts), practice	\$100.00	\$50.00	NA	NA	NA	\$0.00
Malibu New Gym (3 courts), game/event	\$200.00	\$100.00	NA	NA	NA	\$0.00
Samohi, North Gym (1 court), practice	\$100.00	\$50.00	NA	NA	NA	\$0.00
Samohi, North Gym (1 court), game/event	\$200.00	\$100.00	NA	NA	NA	\$0.00
Samohi, South Gym (3 courts), practice	\$75.00	\$37.50	NA	\$15.00	\$7.50	\$0.00
Samohi, South Gym (3 courts), game/event	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Samohi, North Gym Wrestling Room	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00
Samohi, North Gym Dance Room	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00
Discounts Per Category						
		50%	65%	80%	90%	100%
		Discount	Discount	Discount	Discount	Discount
Facility	RATE A Commer- cial	RATE B Direct	RATE C Community Meeting I	RATE D Basic	RATE E Community Meeting II & After School	RATE F Affiliate
Sports Fields (practice or game)						
Samohi, West Field*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Samohi, North Field, Football/Soccer	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Samohi, North Field, Baseball	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Samohi, Softball Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Main Field	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Malibu HS, Baseball/Softball Fields	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Upper Auxiliary Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Malibu HS, Lower Auxiliary Field	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Adams MS, North Field, Soccer*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Adams MS, South Field, Football/Soccer*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00

Adams MS, South Field, Softball/Baseball*	\$80.00	\$40.00	NA	\$16.00	NA	\$0.00
Lincoln MS, Field, Football/Soccer	\$75.00	\$37.50	NA	\$15.00	NA	\$0.00
Elementary Playfield w/o restrooms	\$60.00	\$30.00	NA	\$12.00	\$6.00	\$0.00
Elementary Playfield w/restrooms	\$80.00	\$40.00	NA	\$16.00	\$8.00	\$0.00
Elementary Outdoor Court w/o restrooms	\$25.00	\$12.50	NA	\$5.00	\$2.50	\$0.00
Elementary Outdoor Court w/restrooms	\$45.00	\$22.50	NA	\$9.00	\$4.50	\$0.00
*FIELD LIGHTS AS NEEDED, per hour	\$40.00	\$30.00	NA	\$30.00	NA	\$0.00

Track and Field						
Samohi, practice*	\$60.00	\$30.00	NA	\$12.00	NA	\$0.00
Samohi, meet*	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Malibu HS, practice	\$60.00	\$30.00	NA	\$12.00	NA	\$0.00
Malibu HS, meet	\$100.00	\$50.00	NA	\$20.00	NA	\$0.00
Lincoln MS, practice	\$50.00	\$25.00	NA	\$10.00	NA	\$0.00
Lincoln MS, meet	\$75.00	\$37.50	NA	\$15.00	NA	\$0.00
*FIELD LIGHTS AS NEEDED, per hour	\$40.00	\$30.00	NA	\$30.00	NA	\$0.00

Discounts Per Category		50%	65%	80%	90%	100%
		Discount	Discount	Discount	Discount	Discount
Facility	RATE A Commer- cial	RATE B Direct	RATE C Community Meeting I	RATE D Basic	RATE E Community Meeting II & After School	RATE F Affiliate

Tennis Courts						
Samohi, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Samohi, Tournament or Private Instruction, per court	\$25.00	\$12.50	NA	\$5.00	NA	\$0.00
Malibu HS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Malibu HS, Tournament or Private Instruction, per court	\$25.00	\$12.50	NA	\$5.00	NA	\$0.00
Lincoln MS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00
Lincoln MS, Tournament or Private Instruction, per court	\$20.00	\$10.00	NA	\$4.00	NA	\$0.00
Adams MS, Practice and Recreational Play, per court	\$10.00	\$5.00	NA	\$2.00	NA	\$0.00

Outdoor Basketball Courts						
Samohi, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Malibu HS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Lincoln MS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00
Adams MS, per court	\$15.00	\$7.50	NA	\$3.00	\$1.50	\$0.00

Swimming Pools, w/access to locker rooms and restrooms. MUST HAVE DISTRICT LIFEGUARD, NOT INCLUDED IN RATE.						
Samohi (12 lanes), for Practice and Recreational Swim, per hour	\$150.00	\$75.00	NA	\$30.00	NA	\$0.00
Samohi (12 lanes), for Swim Meets and WP Games per hour	\$200.00	\$100.00	NA	\$40.00	NA	\$0.00
Lincoln MS (6 lanes), for Practice and Recreational Swim, per hour	\$120.00	\$60.00	NA	\$24.00	\$12.00	\$0.00
Lincoln MS (6 lanes), for Swim Meets and WP Games, per hour	\$160.00	\$80.00	NA	\$32.00	\$16.00	\$0.00
Malibu HS (6 lanes), for Practice and Recreational Swim, per hour	\$120.00	\$60.00	NA	\$24.00	NA	\$0.00

Malibu HS (6 lanes), for Swim Meets and WP Games, per hour	\$160.00	\$80.00	NA	\$32.00	NA	\$0.00
Parking Lots						
All Schools, per space	\$7.00	\$3.50	\$2.45	\$1.40	\$0.70	\$0.00
Event Parking (non-school), per space	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00

Auditoriums	RATE A Commercial		RATE B Direct		RATES D Basic		RATES C & E Community Meeting I & II	RATE F Affiliate	
	Perf	Reh	Perf	Reh	Perf	Reh	Meeting (4 hr max.)	Perf	Reh
Elementary, Full Day	\$1,000.00	\$350.00	\$750.00	\$262.50	\$500.00	\$175.00		\$0.00	\$0.00
Elementary, 1/2 Day	\$600.00	\$210.00	\$450.00	\$157.50	\$300.00	\$105.00	\$250.00	\$0.00	\$0.00
Lincoln MS, Full Day	\$1,600.00	\$560.00	\$1,200.00	\$420.00	\$800.00	\$280.00		\$0.00	\$0.00
Lincoln MS, 1/2 Day	\$960.00	\$336.00	\$720.00	\$252.00	\$480.00	\$168.00	\$450.00	\$0.00	\$0.00
John Adams MS, Full Day	\$1,400.00	\$490.00	\$1,050.00	\$367.50	\$700.00	\$245.00		\$0.00	\$0.00
John Adams MS, 1/2 Day	\$840.00	\$294.00	\$630.00	\$220.50	\$420.00	\$147.00	\$400.00	\$0.00	\$0.00
Malibu HS, Full Day	\$1,600.00	\$560.00	\$1,200.00	\$420.00	\$800.00	\$280.00		\$0.00	\$0.00
Malibu HS, 1/2 Day	\$960.00	\$336.00	\$720.00	\$252.00	\$480.00	\$168.00	\$450.00	\$0.00	\$0.00
Samohi HS, Full Day (Barnum Hall)	\$3,200.00	\$1,200.00	\$2,400.00	\$900.00	\$1,600.00	\$600.00		\$0.00	\$0.00
Samohi HS, 1/2 Day (Barnum Hall)	\$2,250.00	\$800.00	\$1,600.00	\$600.00	\$1,125.00	\$400.00	\$900.00	\$0.00	\$0.00

Amphitheatres									
	Perf	Reh	Perf	Reh	Perf	Reh	Meeting (4 hr max.)	Perf	Reh
Samohi (Greek), Full Day	\$4,000.00	\$1,600.00	\$3,000.00	\$1,200.00	\$2,000.00	\$800.00		\$0.00	\$0.00
Samohi (Greek), 1/2 Day	\$2,500.00	\$1,000.00	\$1,875.00	\$750.00	\$1,250.00	\$500.00	\$1,000.00	\$0.00	\$0.00
Malibu HS, Full Day	\$1,400.00	\$560.00	\$1,050.00	\$420.00	\$700.00	\$280.00		\$0.00	\$0.00
Malibu HS, 1/2 Day	\$840.00	\$336.00	\$630.00	\$252.00	\$420.00	\$168.00	\$336.00	\$0.00	\$0.00

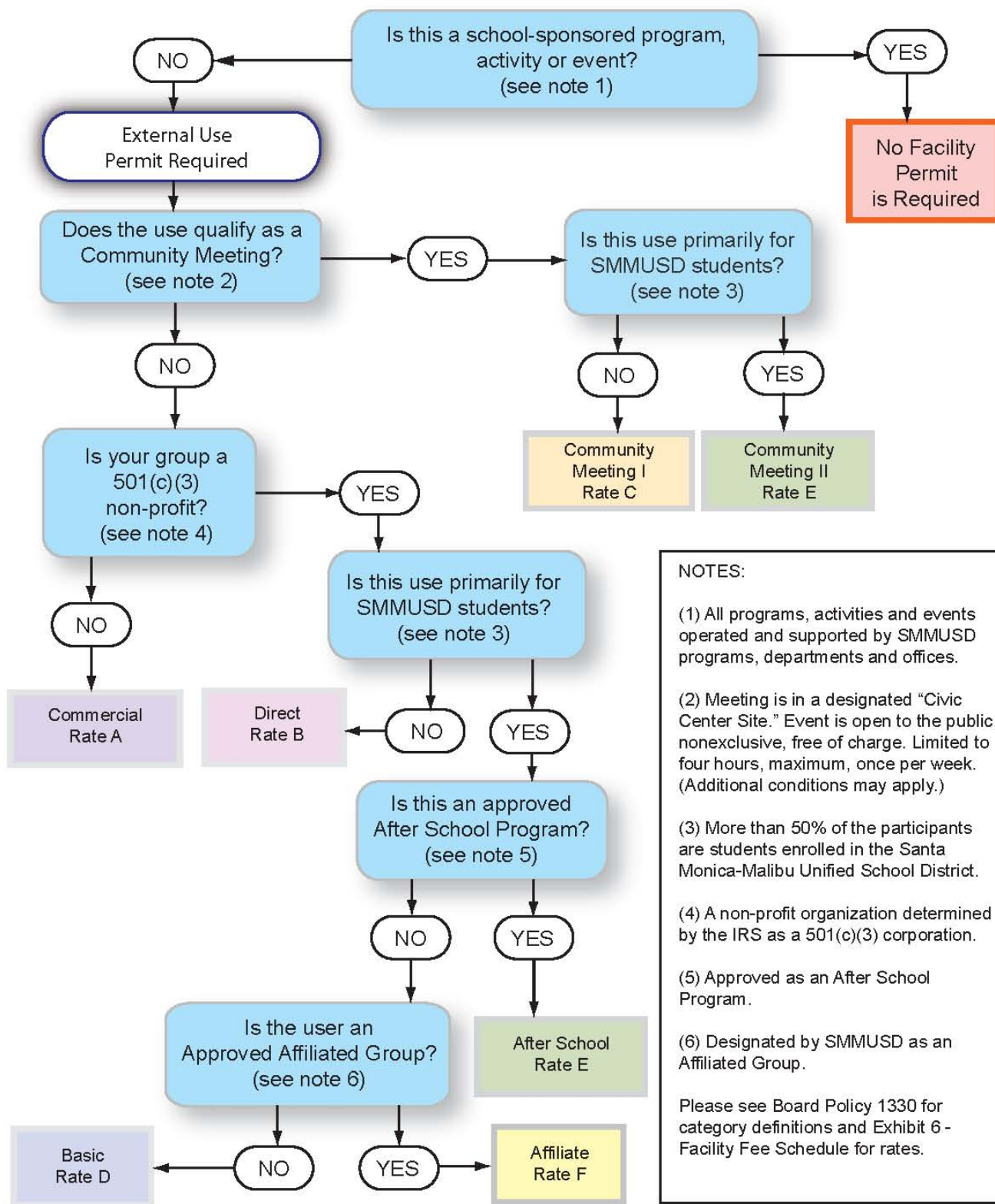
Filming	Commercial Rate		Still Photo/Small Crew	
	Filming	Prep	Filming	Prep
Full Day (school not in session)	\$3,500.00	\$1,750.00	\$2,000.00	\$1,000.00
Full Day (school in session)	\$4,000.00	\$2,000.00	\$2,500.00	\$1,250.00
Half Day (school not in session)	\$2,000.00	\$1,000.00	\$1,500.00	\$750.00
Half Day (school in session)	\$2,500.00	\$1,250.00	\$1,500.00	\$750.00
Special Location Bump (Theaters/Gyms/Pools)	\$500.00	\$250.00	\$250.00	\$125.00

SMMUSD does not have Non-profit or Student film rates

FULL DAY = up to 14 hours; HALF DAY = up to 6 hours; inclusive (walk in to walk out)
Overtime Rate for over 14 hours is 15% of rental rate per hour

What's My Category and Rate?

BP 1330
Exhibit 7



TO: BOARD OF EDUCATION

ACTION/MAJOR

6/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: 2008-09 BUDGET TRANSFERS

RECOMMENDATION NO. A.33

It is recommended that the Board of Education approve the following budget transfers, as described on the following pages, for these below-listed Funds. These routine paper transfers are intended to accomplish the shifting to recognize the accounting of previously-approved activities prior to the 2nd Interim.

Fund 01 - General Fund (Unrestricted & Restricted)
Fund 11 - Adult Education Fund
Fund 12 - Child Development Fund
Fund 13 - Cafeteria Fund
Fund 14 - Deferred Maintenance Fund
Fund 19 - Foundation Special Revenue Fund
Fund 20 - Special Reserve Fund for Postemployment Benefits
Fund 21 - Building Fund
Fund 25 - Capital Facilities Fund
Fund 40 - Special Reserve Fund for Capital Outlay Projects

MOTION MADE BY: Mr. Snell

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Dr. Escarce was absent)

NOES: None (0)

Fund 01- Unrestricted General Fund

Object	Description	2nd Interim Budget as of 1/31/09	Budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	21,020,258	21,020,258	-
8011-8099	Revenue Limit	60,757,047	62,038,729	1,281,682
8100-8299	Federal Revenue	40,840	62,123	21,283
8300-8590	State Revenue	5,132,622	5,329,971	197,349
8600-8799	Local Revenue	22,910,553	23,191,286	280,733
8910-8929	Other Financial Sources	1,000,000	1,000,000	-
8980-8999	Contribution	(16,681,336)	(16,015,903)	665,433
	Total Revenue	73,159,726	75,606,206	2,446,480
1000-1999	Certificated Salaries	45,306,948	45,324,588	17,640
2000-2999	Classified Salaries	11,145,977	11,138,778	(7,199)
3000-3999	Employee Benefits	15,709,333	15,742,219	32,886
4000-4999	Books and Supplies	924,589	954,611	30,022
5000-5999	Services and Other Operating	6,694,388	6,567,059	(127,329)
6000-6999	Capital Outlay	85,800	76,047	(9,753)
7100-7499	Other Outgo	6,800	6,800	-
7300-7399	Indirect	(1,252,656)	(1,190,028)	62,628
7610-7699	Interfund Transfer	1,075,000	75,000	(1,000,000)
	Total Expenditure	79,696,179	78,695,074	(1,001,105)
	Increase /(Decrease) Fund Balance	(6,536,453)	(3,088,868)	3,447,585
	Projected Fund Balance	14,483,805	17,931,390	3,447,585

Major Changes:
Revenues:

\$1,281,682 increase in Revenue Limit due to Revised State Budget in February.

(\$ 44,204) decrease in Hourly Supplemental Programs

\$ 21,283 increase in MAA program

\$ 226,660 increase in K-3 CSR

\$ 392,859 increase in other Local Revenue includes \$300,000 from ASCIP

(\$ 438,529) increase in Local General Fund Contribution

\$1,103,962 increase in Categorical Flexibility Transfer

Expenditures:

\$ 17,640 increase in Certificated salaries

(\$ 7,199) decrease in Classified salaries

\$ 32,866 increase in Benefits

\$ 30,022 increase of Supplies

(\$ 127,329) decrease of Services and Other Operating Costs

(\$ 9,753) decrease in Capital Equipment

\$62,628 decrease of Indirect Charge from other programs

(\$1,000,000) reverse the transfer for the GASB 45 Reserve from Fund 20 to General Fund

Fund 01- Restricted General Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	7,064,915	7,064,915	-
8011-8099	Revenue Limit	1,927,129	1,904,539	(22,590)
8100-8299	Federal Revenue	4,774,193	4,826,901	52,708
8300-8590	State Revenue	5,755,326	5,693,226	(62,100)
8600-8799	Local Revenue	12,236,310	12,677,252	440,942
8980-8999	Contribution	16,681,336	16,015,903	(665,433)
	Total Revenue	41,374,294	41,117,821	(256,473)
1000-1999	Certificated Salaries	13,426,179	13,359,387	(66,792)
2000-2999	Classified Salaries	9,875,684	9,984,284	108,600
3000-3999	Employee Benefits	6,646,804	6,544,095	(102,709)
4000-4999	Books and Supplies	7,254,160	6,396,178	(857,982)
5000-5999	Services and Other Operating	6,850,735	8,972,413	2,121,678
6000-6999	Capital Outlay	515,305	630,336	115,031
7400-7499	Other Outgo			-
7300-7399	Indirect	679,217	616,143	(63,074)
7610-7629	Interfund Transfer	500,000	-	(500,000)
	Total Expenditure	45,748,084	46,502,836	1,254,752
	Increase /(Decrease) Fund Balance	(4,373,790)	(5,385,015)	(1,511,225)
	Projected Fund Balance	2,691,125	1,679,900	(1,511,225)

Major Changes:Revenues:

(\$22,590) decrease Special ED ADA appropriation

Federal Programs

\$ 25,000 Increase in Medi-Cal program

\$ 27,708 increase in Title II

State Programs

(\$62,100) decrease in various programs

Local Programs:

\$440,942 increase in PTA, Gifts, Shark Fund, Permit, Barnum Hall,

General Fund Contribution:

\$ 977,429 increase in Special Ed programs

(\$497,402) decrease in Ongoing Maintenance Program

(\$ 41,498) decrease in Transportation

Flexibility Transfer

(\$1,103,962) transfer to Unrestricted 2007-08 fund balance and Tier III to Unrestricted.

Expenditures:

(\$ 857,982) decrease in Supplies due to the flexibility transfer of state programs

\$1,210,714 increase in Special ED NPS/NPA contracts, Legal Cost, Settlement mental....

\$ 736,926 increase in Other Local Program for repairing of Roofs and other operating cost.

Fund 11- Adult Education

Object	Description	2nd Interim Budget as of 1/31/09	Budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	286,639	286,639	-
8100-8299	Federal Revenue	127,728	135,650	7,922
8300-8590	State Revenue	337,107	420,170	83,063
8600-8799	Local Revenue	29,077	30,267	1,190
	Total Revenue	493,912	586,087	92,175
1000-1999	Certificated Salaries	330,084	337,817	7,733
2000-2999	Classified Salaries	125,010	125,010	-
3000-3999	Employee Benefits	96,281	97,209	928
4000-4999	Books and Supplies	32,890	33,095	205
5000-5999	Services and Other Operating	32,420	32,520	100
6000-6999	Capital Outlay			-
7400-7499	Other Outgo			-
7300-7399	Indirect	18,567	18,567	-
	Total Expenditure	635,252	644,218	8,966
	Increase /(Decrease) Fund Balance	(141,340)	(58,131)	83,209
	Projected Fund Balance	145,299	228,508	83,209

Major Changes:

Revenues:

\$ 83,063 increase in the revenue limit

\$ 7,922 increase in Federal Programs

\$ 1,190 increase in other local program

Fund 12 - Child Development Fund

Object	Description	2nd Interim budget as of 1/31/09	budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	336,582	336,582	-
8100-8299	Federal Revenue	1,935,690	2,072,096	136,406
8300-8590	State Revenue	3,347,010	3,347,010	-
8600-8799	Local Revenue	2,788,519	2,930,819	142,300
8910-8929	Interfund Transfer	75,000	75,000	-
	Total Revenue	8,146,219	8,424,925	278,706
1000-1999	Certificated Salaries	3,033,738	3,032,938	(800)
2000-2999	Classified Salaries	2,038,636	2,030,265	(8,371)
3000-3999	Employee Benefits	1,590,657	1,572,292	(18,365)
4000-4999	Books and Supplies	244,157	467,046	222,889
5000-5999	Services and Other Operating	842,659	925,714	83,055
6000-6999	Capital Outlay	500	500	-
7300-7399	Indirect	395,872	396,318	446
	Total Expenditure	8,146,219	8,425,073	278,854
	Increase /(Decrease) Fund Balance	-	(148)	(148)
	Projected Fund Balance	336,582	336,434	(148)

Major Changes:

\$136,406 increase in Federal Head Start program

\$122,448 increase in LA Universal Preschool

Fund 13 - Cafeteria Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	375,523	375,523	-
8100-8299	Federal Revenue	1,056,041	1,056,041	-
8300-8590	State Revenue	58,118	43,018	(15,100)
8600-8799	Local Revenue	2,385,281	2,385,281	-
	Total Revenue	3,499,440	3,484,340	(15,100)
2000-2999	Classified Salaries	1,475,000	1,475,000	-
3000-3999	Employee Benefits	480,257	480,257	-
4000-4999	Books and Supplies	1,610,404	1,650,230	39,826
5000-5999	Services and Other Operating	(265,221)	(294,461)	(29,240)
6000-6999	Capital Outlay	40,000	114,279	74,279
7300-7399	Indirect	159,000	159,000	-
	Total Expenditure	3,499,440	3,584,305	84,865
	Increase /(Decrease) Fund Balance		(99,965)	(99,965)
	Projected Fund Balance	375,523	275,558	(99,965)

Major Changes:

Revenues:

(\$15,100) decrease in State Nutrition Program

Expenditures:

\$39,826 increase in Supplies

\$74,279 increase in Truck Replacement

Fund 14 - Deferred Maintenance Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	4,101,498	4,101,498	-
8600-8799	Local Revenue	50,000	80,000	30,000
8980-8999	Contribution	500,000	-	(500,000)
	Total Revenue	550,000	80,000	(470,000)
4000-4999	Books and Supplies	4,866	4,866	-
5000-5999	Services and Other Operating	1,342,885	1,702,885	360,000
6000-6999	Capital Outlay	3,145,134	378,134	(2,767,000)
	Total Expenditure	4,492,885	2,085,885	(2,407,000)
	Increase /(Decrease) Fund Balance	(3,942,885)	(2,005,885)	1,937,000
	Projected Fund Balance	158,613	2,095,613	1,937,000

Major Changes:

Revenues:

(\$500,000) changing the matching requirement from the State

\$ 30,000 increase in projected Interest income

Expenditures:

(\$2,407,000) budget revision to reflect the projection of the year-end fund balance

Fund 19 - Foundation Special Reserve Fund

Object	Description	2nd Interim budget as of 1/31/09	Budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	113,712	113,712	-
8600-8799	Local Revenue			-
	Total Revenue	-	-	-
1000-1999	Certificated Salaries	-	204	204
2000-2999	Classified Salaries	-	-	-
3000-3999	Employee Benefits	-	24	24
4000-4999	Books and Supplies	639	2,658	2,019
5000-5999	Services and Other Operating	4,245	1,998	(2,247)
	Total Expenditure	4,884	4,884	-
	Increase /(Decrease) Fund Balance	4,884	(4,884)	-
	Projected Fund Balance	118,596	108,828	-

Fund 20 - Special Reserve Fund for Postemployment Benefits

Object	Description	2nd Interim budget as of 1/31/09	Budget Revision as of 5/21/09	Changes
	Beginning Fund Balance	1,672,077	1,672,077	-
8600-8799	Local Revenue	44,000	44,000	-
8900-8999	Contribution	1,000,000	-	(1,000,000)
	Total Revenue	1,044,000	44,000	(1,000,000)
	Increase /(Decrease) Fund Balance	1,044,000	44,000	(1,000,000)
	Projected Fund Balance	2,716,077	1,716,077	(1,000,000)

(\$1,000,000) Projected contribution from General Fund was reversed

Fund 21 - Building Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	58,507,095	58,507,095	-
8600-8799	Local Revenue	3,720,000	4,271,623	551,623
8980-8999	Contribution	1,300,000	1,300,000	-
	Total Revenue	5,020,000	5,571,623	551,623
2000-2999	Classified Salaries	324,111	324,111	-
3000-3999	Employee Benefits	103,565	104,585	1,020
4000-4999	Books and Supplies	164,512	178,807	14,295
5000-5999	Services and Other Operating	15,842,951	18,667,057	2,824,106
6000-6999	Capital Outlay	36,793,216	39,315,971	2,522,755
7600-7629	Transfer Out	1,000,000	1,000,000	-
7300-7399	Indirect			-
	Total Expenditure	54,228,355	59,590,531	5,362,176
	Increase /(Decrease) Fund Balance	(49,208,355)	(54,018,908)	(4,810,553)
	Projected Fund Balance	9,298,740	4,488,187	(4,810,553)

Major Changes:

\$551,623 increase in projected interest income

\$2,824,106 increase in Repair, Legal, Architect, Consultant and Other Operating Costs

\$2,568,100 increase in Technology Infrastructure

Fund 25 - Capital Facilities Fund

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	1,523,139	1,523,139	-
8600-8799	Local Revenue	1,350,000	800,000	(550,000)
	Total Revenue	1,350,000	800,000	(550,000)
4000-4999	Books and Supplies	-	-	-
5000-5999	Services and Other Operating	103,000	103,000	-
6000-6999	Capital Outlay	-	153,192	153,192
7600-7629	Transfer Out	1,300,000	1,300,000	-
7300-7399	Indirect			-
	Total Expenditure	1,403,000	1,556,192	153,192
	Increase /(Decrease) Fund Balance	(53,000)	(756,192)	(703,192)
	Projected Fund Balance	1,470,139	766,947	(703,192)

Major Changes:

(\$500,000) decrease in projected Developer Fees

(\$ 50,000) decrease in projected Interest

\$ 153,192 increase in Schools Fencing

Fund 40 - Special Reserve for Capital Outlay Projects

Object	Description	2nd Interim Budget as of 1/31/09	Working Budget as of 5/21/09	Changes
	Beginning Fund Balance	1,886,544	1,886,544	-
	Audit Adjustment	1,493,185	1,493,185	-
8600-8799	Local Revenue	1,627,571	1,627,571	-
8980-8999	Contribution			-
	Total Revenue	1,627,571	1,627,571	-
5000-5999	Services and Other Operating	2,000	122,000	120,000
6000-6999	Capital Outlay			-
7400-7499	Other Outgo	1,145,453	1,145,453	-
7300-7399	Indirect			-
	Total Expenditure	1,147,453	1,267,453	120,000
	Increase /(Decrease) Fund Balance	480,118	360,118	-
	Projected Fund Balance	3,859,847	3,739,847	-

Major Changes:

\$120,000 increase in Samohi / City of Santa Monica Redevelopment Project

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: TRANSFER OF FUNDS

RECOMMENDATION NO. A.34

It is recommended that the Board of Education approve the following transfers for the 2008/2009 fiscal year.

- A. \$1,000,000 from the Capital Facilities Fund (*Fund 25*) to the State School Building Fund (*Fund 21*) to transfer the Developer Fees to support Measure BB construction projects.
- B. \$1,000,000 from the State School Building Fund (*Fund 21*) to the General Fund (*Fund 01*) for the District's Routine Restricted Maintenance program.
- C. \$75,000 from the General Fund (*Fund 01*) to the Child Development Fund (*Fund 12*) for the cost of child care for the minimum school days.
- D. \$300,000 from the Capital Facilities Fund (*Fund 25*) to the State School Building Fund (*Fund 21*) for the Boys and Girls Club at John Adams Middle School.

COMMENTS: The Los Angeles County Office of Education (*LACOE*) requires Board approval to make transfers between Funds.

MOTION MADE BY: Mr. Snell

SECONDED BY: Mr. de la Torre

STUDENT ADVISORY VOTE: N/A

AYES: All (6) (Dr. Escarce was absent)

NOES: None (0)

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: ADOPT RESOLUTION NO. 08-44 - CERTIFICATED
ADMINISTRATOR RELEASE AND REASSIGNMENT

RECOMMENDATION NO. A.35

It is recommended that the Board of Education approve the attached Resolution No. 08-44, Certificated Administrator Release and Reassignment of pursuant to Education Code Section 44951 as indicated on the Resolution, effective June 2009.

COMMENT: As required, the Board of Education notified certificated administrators on or before March 15 of its decision that the employee may be released from an administrative position and reassigned to a teaching position for the next succeeding school year. This resolution finalizes that action.

Post comment: At the June 25, 2009, board meeting and prior to the approval of the June 4 minutes, the Superintendent, during his report, announced that language that had been stricken from this resolution at the March 5, 2009, meeting had inadvertently been left in on the June 4 version of the resolution. The Superintendent clarified that this resolution did not reflect the performance of the employees listed, but rather the anticipated needs of the District. The language has been stricken on the following page.

MOTION MADE BY: Mr. Snell
SECONDED BY: Ms. Pye
STUDENT ADVISORY VOTE: N/A
AYES: Five (5)
NOES: 1: Ms. Leon-Vazquez
ABSENT: 1: Dr. Escarce

**BEFORE THE BOARD OF EDUCATION OF
THE SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT,
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 08-44

**RESOLUTION REGARDING RELEASE AND REASSIGNMENT OF CERTIFICATED
ADMINISTRATIVE EMPLOYEE PURSUANT TO EDUCATION CODE 44951**

WHEREAS, California Education Code Section 44951 requires that unless a certificated employee holding a position requiring an administrative or supervisory credential is sent written notice by registered mail by March 15, or, unless the signature of the employee is obtained on the written notice by March 15 that he or she may be released from his or her position for the following school year, then he or she shall be continued in the position; and,

WHEREAS, the purpose of California Education Code Section 44951 is to afford affected administrative employees adequate notice of possible reassignment and sufficient time to permit such employees to possibly seek other administrative employment prior to the beginning of the next school year; and,

WHEREAS, California Education Code Section 44896 states that whenever a person employed in an administrative or supervisory position is transferred to a teaching position, the Board of Education of the school district shall give each employee, when requested by him or her, a written statement of the reasons for such transfer; and,

WHEREAS, the employees listed below is currently employed by the Santa Monica-Malibu Unified School District in a position requiring an administrative credential;

WHEREAS, the Board and Superintendent have considered, on an individual basis, ~~the performance of the employees listed below and~~ the anticipated needs of the District and have determined that he or she should be released from his or her administrative assignment.

NOW THEREFORE BE IT RESOLVED AND ORDERED, the Board of Education has determined, upon consideration on an individual basis, that the individuals listed below, who are certificated employees, *shall* be released from his or her administrative position at the end of the 2008-2009 school year, and the Superintendent, or designee, is hereby authorized to give written notice of this action.

EMPLOYEE NUMBER

5449 0071

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 4th day of June 2009 by the following vote:

AYES: 5

NOES: 1

ABSENT: 1



Ralph Mechur
President, Board of Education of the
Santa Monica-Malibu Unified School District

I, Tim Cuneo, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed and adopted by the Board of Education at its regular meeting held on June 4, 2009.



Tim Cuneo
Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / MICHAEL D. MATTHEWS

RE: ADOPT RESOLUTION NO. 08-45 - CERTIFICATED
ADMINISTRATOR RELEASE AND REASSIGNMENT AND/OR
REDUCTION IN WORK DAYS OR COMPENSATION

RECOMMENDATION NO. A.36

It is recommended that the Board of Education approve the attached Resolution No.08-45, Certificated Administrator Release and Reassignment and/or reduction in work days or compensation pursuant to Education Code Section 44951 as indicated on the Resolution, effective June 2009.

COMMENT: As required, the Board of Education notified certificated administrators on or before March 15 of its decision that the employee may be released from an administrative position and reassigned to a teaching position for the next succeeding school year. This resolution will place administrators in an administrative position with reduced work days and/or reduced compensation.

MOTION MADE BY: Mr. de la Torre

SECONDED BY: Dr. Escarce

STUDENT ADVISORY VOTE: N/A

AYES: All (7)

NOES: None (0)

**BEFORE THE BOARD OF EDUCATION OF THE
SANTA MONICA-MALIBU UNIFIED SCHOOL DISTRICT
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA**

RESOLUTION NO. 08-45

**ADMINISTRATOR RELEASE AND REASSIGNMENT AND/OR
REDUCTION OF WORK DAYS OR COMPENSATION**

WHEREAS, California Education Code section 44951 requires that unless a certificated employee holding a position requiring an administrative or supervisory credential is sent written notice by registered mail by March 15, or, unless the signature of the employee is obtained on the written notice by March 15 that he or she may be released from his or her position for the following school year, then he or she shall be continued in the position; and,

WHEREAS, the purpose of California Education Code section 44951 is to afford affected administrative employees adequate notice of possible reassignment and sufficient time to permit such employees to possibly seek other administrative employment prior to the beginning of the next school year; and,

WHEREAS, California Education Code section 44896 states that whenever a person employed in an administrative or supervisory position is transferred to a teaching position, the Board of Education of the school district shall give each employee, when requested by him or her, a written statement of the reasons for such transfer; and,

WHEREAS, the individuals listed below are currently employed by the Santa Monica-Malibu Unified School District in positions requiring an administrative credential, or in other certificated positions which are not subject to the terms of a collective bargaining agreement; and,

EMPLOYEE NUMBER

6749 3837

WHEREAS, prior to March 15, 2009, the above-listed individuals were provided notice of their potential release from their administrative assignments at the end of the 2008-2009 school year and reassignment, and/or that their work year may be reduced with a reduction in compensation effective the beginning of the 2009-2010 school year;

WHEREAS, the Board and Superintendent have anticipated needs of the District and have determined that each of the above-listed individuals be given notice that at the end of the 2008-2009 school year he/she *shall* be released from his/her administrative position at the end of the 2008-2009 school year, and reassigned effective the beginning of the 2009-2010 school year to an administrative position with reduced work days and a corresponding reduction in compensation.

NOW THEREFORE BE IT RESOLVED AND ORDERED, the Board of Education has determined that each of the above-listed certificated administrative employees *shall* be released from his/her administrative position at the end of the 2008-2009 school year, and reassigned effective the beginning of the 2009-2010 school year to an administrative position with reduced work days and a corresponding reduction in compensation, and the Superintendent, or designee, is hereby authorized to give written notice of this action.

The foregoing Resolution was adopted by the Board of Education of the Santa Monica-Malibu Unified School District on the 4th day of June 2009, by the following vote:

AYES: 7

NOES: 0

ABSENT: 0



Ralph Mechur
President, Board of Education of the
Santa Monica-Malibu Unified School District

I, Tim Cuneo, Secretary of the Board of Education of the Santa Monica-Malibu Unified School District, do certify that the foregoing Resolution was regularly introduced, passed, and adopted by the Board of Education at its regular meeting held on June 4, 2009.



Tim Cuneo
Secretary, Board of Education of the
Santa Monica-Malibu Unified School District

TO: BOARD OF EDUCATION

ACTION/MAJOR

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ

RE: DECLARATION OF INDEFINITE SALARIES FOR REPRESENTED
BARGAINING UNIT MEMBERS AND UNREPRESENTED SENIOR
MANAGEMENT, MANAGEMENT, SUPERVISORY, AND CONFIDENTIAL
EMPLOYEES FOR 2009-2010

RECOMMENDATION NO. A.37

It is recommended that the Board declare salaries as indefinite for bargaining unit members and unrepresented senior management, management, supervisory and confidential employees for the 2009/2010 school year.

COMMENT: Because salaries for represented bargaining unit members and unrepresented senior management, management, supervisory and confidential employees are set by the Board of Education, if the Board of Education declares, in advance of the new fiscal year, that salaries for its employees are indefinite, whether subject to future review, negotiations, financial condition, or other factors, such action will suffice to permit retroactive salary adjustments back to the beginning of the new year.

This action meets the requirements specified in Education Code Section 45032.

MOTION MADE BY: Mr. Snell
SECONDED BY: Mr. Allen
STUDENT ADVISORY VOTE: N/A
AYES: All (7)
NOES: None (0)

DISCUSSION ITEMS

TO: BOARD OF EDUCATION

DISCUSSION

06/04/09

FROM: TIM CUNEO / CHIUNG-SALLY CHOU / MAUREEN BRADFORD /
TRISTEN MACON

RE: ENHANCING EDUCATION THROUGH TECHNOLOGY GRANT

DISCUSSION ITEM NO. D.01

In 2006, the Santa Monica-Malibu Unified School District received a two-year, competitive federal grant through the Enhancing Education Through Technology (EETT) program. Because the district met a high percentage of the grant programs' goals, the district was awarded a third year of funding for 2008-09.

The EETT project focused on integrating technology into mathematics instruction for fourth and fifth grade students at Edison, Grant, McKinley, Muir, and Rogers, as well as all math classrooms at John Adams Middle School.

This presentation will provide information on the overall success of the EETT project and lessons learned for future technology integration across the district.

The presentation can be found under Attachments at the end of these minutes.

TO: BOARD OF EDUCATION

DISCUSSION

06/04/09

FROM: TIM CUNEO / JANECE L. MAEZ / PAT HO

RE: PRELIMINARY GENERAL FUND BUDGET FOR 2009-10

DISCUSSION ITEM NO. D.02

Introduction

Following is a preliminary General Fund Budget for 2009-10 according to the most recent information we have received for State and federal funding. This includes revenue and expenditure assumptions, the estimated Reserve, revenue and expenditure summaries, and multiyear projections.

Listed below are the assumptions used to develop the SMMUSD budget:

REVENUE ASSUMPTIONS

4.25% statutory COLA for 2009-10 Revenue Limit funding.

The Base Revenue Limit for Santa Monica-Malibu USD will be \$6,469.84 per ADA (2008-09 P2 ADA - 11,030). A <12.447% > deficit factor is applied to the Revenue Limit, and the adjusted Based Revenue Limit will be \$5,664.54 per ADA. The total Revenue Limit is \$62,557,267.

The revenue for the Supplemental Instructional Programs is decreased by 19.84% as compared to the 2007-08 fiscal year.

The projection of the 2009-10 District enrollment is the same as 2008-09.

The Lottery allocation will be \$121 per annual ADA, of which \$109.50 is for unrestricted expenditures and the remaining \$11.50 is for Proposition 20 - Mandated for Instructional Materials.

The District will participate in the K-3 Class Size Reduction Program and receive \$1,071 per pupil, less the 15% of penalties for increasing class size to 23:1, and the total projected revenue is \$2,817,533.

No COLA and a <12.447%> cut of Special Education Funding. Adjusted Special Education funding is \$5,420.56. Special Education transfer from the Revenue Limit is \$1,885,435. Special Education Mandate Settlement at \$4.52 per 1999-2000 ADA is \$52,328.

The 2008-09 Mandated Reimbursement is not included in the 2009-10 Budget.

The Measure "R" parcel tax at \$346 per parcel is estimated to generate \$10,300,420, after processing senior exemptions.

The District will receive \$7,443,913 of financial support from the City of Santa Monica.

The District will receive \$139,835 of Joint Use Agreement funding from the City of Malibu.

The combined lease revenue is \$2,642,412, which is from the DoubleTree Hotel, Madison Site, 9th & Colorado and 16th Street properties.

The estimated revenue of Tier III programs is \$3,161,689. A <19.84%> cut is applied to the 2007-08 Revenue.

No State contribution for regular Deferred Maintenance projects (approximately \$500,000).

EXPENDITURE ASSUMPTIONS

Staffing Ratio Changes:

K-3		23
Grade 4-5	(Title I schools)	25
Grade 4-5	(Other)	30
Grade 6-8	John Adams	30
Grade 6-12	(Other)	32

Full-Time Equivalent (FTE) Changes:

Certificated: Due to the change in staffing ratios, 22.0 FTE teaching positions are budgeted to be decreased, as follows:

- (2.0) FTE teaching positions at Will Rogers Elementary School
- (2.0) FTE teaching positions at Webster Elementary School
- (2.0) FTE teaching positions at Pt. Dume Elementary School
- (2.0) FTE teaching positions at Grant Elementary School
- (2.0) FTE teaching positions at Cabrillo Elementary School
- (1.0) FTE teaching position at Franklin Elementary School
- (1.0) FTE teaching position at Edison Elementary School
- (2.8) FTE teaching positions at John Adams Middle School
- (2.4) FTE teaching positions at Lincoln Middle School
- (1.4) FTE teaching positions at Malibu High School
- (3.4) FTE teaching positions at Santa Monica High School

Certificated: Due to the change in staffing ratios at Title I schools, the following increases will occur:

- 1.0 FTE teaching position at John Muir Elementary School
- 1.0 FTE teaching position at McKinley Elementary School

Other Certificated Support Decreases:

- (0.5) FTE Librarian at Santa Monica High School
- (0.5) FTE Librarian for Elementary Schools
- (2.0) FTE Student Support Advisors at Santa Monica High School

Management Decreases:

- (1.0) FTE Math Coordinator

- (0.2) FTE Principal of Santa Monica Alternative School (SMASH)
- (1.0) House Principal at Santa Monica High School
- (1.0) Special Education Coordinator
- (1.0) Principal on Special Assignment
 - Visual and Performing Arts Coordinator 20-day reduction

Classified Decreases:

- (1.0) FTE Administrative Assistant at Santa Monica High School
- (1.0) FTE Sr. Office Specialist at Santa Monica High School
- (1.0) FTE Student Outreach Specialists

Salary:

Certificated salary schedule shall be compressed from 21 to 18 years (Estimated Cost \$600,000).

2.2% step and column increase for certificated employees

1.5% step and column increase for classified employees

Benefits:

Statutory Benefits:

- 8.25% STRS employer contribution rate
- 6.20% OASDI contribution rate
- 1.45% Medicare contribution rate
- 0.30% SUI contribution
- 2.00% Workers' Compensation contribution
- 9.709% PERS Employer contribution rate
- 3.311% PERS Reduction

Health & Welfare:

The premium for District-paid employee health benefits is budgeted for a 10% increase in 2010 calendar year. Cal-PERS has not announced the new rate for 2009. We will adjust these rates when we receive the official notification.

Retiree Health & Welfare Benefits:

The 2009-10 projected total pay-as-you-go retiree benefits are \$893,832.

Summer Schools:

The proposed budget of Summer Schools is \$593,252.

Others:

The budget for the schools' Formula Money allocation for supplies and other operating costs:

K-5 \$ 36.75 per pupil

6-8 \$ 38.66 per pupil

9-12 \$ 59.48 per pupil

Lottery Instructional Materials funds (Proposition 20) will be used to partly fund this allocation.

Due to the participation in the State's School Facilities Modernization Program, we are currently required to budget 3% of the total General Fund (Restricted and Unrestricted) budget for the Ongoing Maintenance Program.

The estimated Property and Liability Insurance is \$1,050,000.

TRANSFERS

The Indirect Rate will be changed from 6.78% to 7.03% in 2009-10.

A \$1M transfer from Fund 21 to the Ongoing Maintenance Program (Fund 01) was approved by the Board (*May 3, 2007*).

A \$75,000 transfer from the General Fund to Child Development Center is budgeted in 2009-10 for the extra cost incurred by the minimum days of elementary schools.

Eliminate General Fund transfer to Deferred Maintenance of \$500,000, and to Retiree Benefits Fund of \$1,000,000.

RESERVE for ECONOMIC UNCERTAINTIES

Under the State Criteria and Standards, the District Budget should reflect a 3% reserve of the total General Fund Budget for 2009-10, 2010-11 and 2011-12.

The following documents include a General Fund-Unrestricted Revenue Summary, a General Fund-Unrestricted Expenditure Summary, and Multiyear Projections.

***** ***** ***** ***** ***** *****

This item was postponed to June 25, 2009.

SANTA MONICA-MALIBU USD
2009-2010
GENERAL FUND
5/26/2009

REVENUE SUMMARY:

	2008-09 WORKING BUDGET	2009-10 PROPOSED BUDGET	CHANGE
REVENUE LIMIT	63,943,268	63,142,430	(800,838)
FEDERAL REVENUE	4,889,024	5,223,768	334,744
OTHER STATE REVENUE	11,023,197	10,080,881	(942,316)
PARCEL TAX MEASURE "R"	10,300,420	10,300,420	-
CITY OF SANTA MONICA	8,024,282	7,443,913	(580,369)
CITY OF MALIBU	139,835	135,000	(4,835)
SPECIAL ED STATE FUND	6,592,724	6,592,724	-
OTHER LOCAL INCOME	10,251,277	5,422,919	(4,828,358)
TRANSFER FROM OTHER FUNDS	1,000,000	1,000,000	-
INTEREST	550,000	350,000	(200,000)
TOTAL REVENUES:	116,714,027	109,692,055	(7,021,972)

EXPENDITURE SUMMARY:

	2008-09 WORKING BUDGET	2009-10 PROPOSED BUDGET	CHANGE
CERTIFICATED SALARIES	58,683,975	57,258,087	(1,425,888)
CLASSIFIED SALARIES	21,120,788	20,615,845	(504,943)
BENEFITS	22,286,088	23,314,869	1,028,781
BOOKS/SUPPLIES	7,350,589	3,866,724	(3,483,865)
SERVICES AND OTHER OPERATING COSTS	15,591,972	11,271,821	(4,320,151)
EQUIPMENT	706,383	113,000	(593,383)
INDIRECT COSTS	(573,885)	(591,018)	(17,133)
OTHER OUTGOING	81,800	81,800	-
TOTAL EXPENDITURES:	125,247,710	115,931,128	(9,316,582)

SANTA MONICA-MALIBU USD
2009-2010
UNRESTRICTED GENERAL FUND
5/26/2009

REVENUE SUMMARY

	2008-09 WORKING BUDGET	200910 PROPOSED BUDGET	CHANGE
REVENUE LIMIT	63,943,268	63,142,430	(800,838)
REVENUE LIMIT ADA TRANSFER	(1,904,539)	(1,885,435)	19,104
OTHER FEDERAL REVENUE	62,123	100,000	37,877
OTHER STATE APPROPRIATION	655,551	621,146	(34,405)
K-3 CLASS SIZE REDUCTION	3,314,745	2,817,533	(497,212)
LOTTERY -UNRESTRICTED	1,270,460	1,270,460	-
OTHER STATE REVENUE	89,215	84,754	(4,461)
PARCEL TAX MEASURE "R"	10,300,420	10,300,420	-
CITY OF SANTA MONICA	8,024,282	7,443,913	(580,369)
CITY OF MALIBU	139,835	135,000	(4,835)
LEASES AND RENTALS	2,662,993	2,662,993	-
OTHER LOCAL INCOME	1,513,756	349,668	(1,164,088)
FLEXIBILITY TRANSFER (TIER III)	1,103,962	3,161,869	2,057,907
TRANSFER FROM OTHER FUNDS	1,000,000	1,000,000	-
LOCAL GENERAL FUND CONTRIBUTION (LGFC)	(17,119,865)	(17,336,665)	(216,800)
INTEREST	550,000	350,000	(200,000)
TOTAL REVENUES:	75,606,206	74,218,086	(1,388,120)

EXPENDITURE SUMMARY

	2008-09 WORKING BUDGET	200910 PROPOSED BUDGET	CHANGE
CERTIFICATED SALARIES	45,324,588	45,544,392	219,804
CLASSIFIED SALARIES	11,138,778	11,324,373	185,595
BENEFITS	15,742,219	16,772,318	1,030,099
BOOKS/SUPPLIES	954,611	1,543,084	588,473
SERVICES AND OTHER OPERATING COSTS	6,566,859	6,151,660	(415,199)
EQUIPMENT	76,047	15,000	(61,047)
INDIRECT COSTS	(1,190,028)	(999,914)	190,114
OTHER OUTGOING	6,800	6,800	-
TOTAL EXPENDITURES:	78,619,874	80,357,713	1,737,839

SANTA MONICA - MALIBU USD
MULTI-YEAR PROJECTION
UNRESTRICTED GENERAL FUND -ASSUMPTIONS
5/26/2009

Factor	2008-09	2009-10	2010-11	2011-12
Statutory COLA	5.66%	4.25%	0.70%	2.30%
Base Revenue Limit Per P2 ADA	\$ 6,208.84	\$ 6,469.84	6,514.84	\$ 6,662.84
Deficit Factor	-7.844%	-12.447%	-12.447%	-12.447%
Enrollment Projection*	11,565	11,565	11,565	11565
P2 ADA Projection	11,030	11,030	11,030	11,030
Revenue Limit ADA (Prior Yr)	11,060	11,030	11,030	11,030
Federal Revenues	0%	0%	0%	0%
City of Santa Monica	\$ 8,024,282	\$ 7,443,913	\$ 7,518,352	\$ 7,668,719
Measure "R"	\$ 10,300,420	\$ 10,300,420	\$ 10,403,424	\$ 10,611,493
Lottery	\$121/ADA	\$121/ADA	\$121/ADA	\$121/ADA
Special Ed COLA - State	0%	0%	0%	0%
Salary Increase: Certificated	0%	0%	0%	0%
Salary Increase: Management	0%	0%	0%	0%
Salary Increase: Classified	0%	0%	0%	0%
Step & Column Incr. - Certificated	2.20%	2.20%	2.20%	2.20%
Step & Column Incr. - Mgmt.	1.50%	1.50%	1.50%	1.50%
Step & Column Incr. - Classified	1.50%	1.50%	1.50%	1.50%
Health/Welfare	5%	7%	7%	7%
Workers' Compensation	2%	2%	2%	2%
Indirect Cost Rate	6.78%	5.00%	5.00%	5.00%
Interest Rate	2.90%	1.80%	2.50%	2.50%
Interfund Transfer From Fund 21	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Interfund Transfer to Fund 12 & 20	\$ 1,075,000	\$ 75,000	\$ 75,000	\$ 75,000
Ongoing Maintenance	3%	3%	3%	3%
Reserve for Uncertainties	5%	3%	3%	3%

SANTA MONICA - MALIBU USD
MULTI-YEAR PROJECTION
UNRESTRICTED GENERAL FUND
5/26/2009

Description	2008-09 BUDGET	2009-10 PROJECTED	2010-11 PROJECTED	2011-12 PROJECTED
Revenue:				
Revenue Limit	62,038,729	61,256,995	61,674,823	63,072,053
Other Federal	62,123	100,000	100,000	100,000
Other State Apportionments	744,766	705,900	710,248	724,634
Class Size Reduction	3,314,745	2,817,533	2,817,533	2,817,533
Other State (Lottery...)	1,270,460	1,270,460	1,270,460	1,270,460
Meas. "R"	10,300,420	10,300,420	10,403,424	10,611,493
All Other Local Income	12,890,866	10,941,574	11,263,145	11,313,512
Interfund Transfer In	1,000,000	1,000,000	1,000,000	1,000,000
Local General Fund Contribution	(17,119,865)	(17,342,812)	(17,342,812)	(17,342,812)
2007-08 SWEEPS	1,030,143			
TIER III - Catergorical Flexibility	73,819	3,161,869	3,161,869	3,161,869
Federal State Fiscal Stabilization	3,047,171			
IDEA	1,200,000			
MAY REVISE	(2,475,000)	(2,684,000)	(2,684,000)	(2,684,000)
	77,378,377	71,527,939	72,374,690	74,044,742
Expenditure:				
Certificated Salary	45,324,588	45,544,392	46,546,369	47,570,389
Classified Salaries	11,138,778	11,324,373	11,494,239	11,666,652
Benefits	15,742,219	16,772,318	17,610,934	18,491,481
Supplies/Books	954,611	1,543,084	1,543,084	1,543,084
Other Operational Costs	6,565,059	6,151,660	6,151,660	6,151,660
Capital Outlay	76,047	15,000		
Transfers	6,800	6,800	6,800	6,800
Indirect	(1,190,028)	(999,914)	(850,000)	(850,000)
Transfer Out	75,000	75,000	75,000	75,000
	78,693,074	80,432,713	82,578,085	84,655,066
Increase (Decrease) Fund Balance	(1,314,697)	(8,904,774)	(10,203,395)	(10,610,323)
Beginning	21,020,258	19,705,561	10,800,787	597,392
Fund Balance	19,705,561	10,800,787	597,392	(10,012,931)
Reserve- Revolving cash, Store	96,000	96,000	96,000	96,000
Reserve - New Student System	1,000,000	1,000,000	1,000,000	1,000,000
Total Available Fund Balance	18,609,561	9,704,787	(498,608)	(11,108,931)
5% / 3% Contingency Reserve	5,712,221	3,491,285	3,578,915	3,600,000
Unappropriated Balance	12,897,340	6,213,502	(4,077,523)	(14,708,931)

TO: BOARD OF EDUCATION

DISCUSSION

06/04/09

FROM: TIM CUNEO

RE: REVIEW BOARD POLICY SERIES 0000 and 1000

DISCUSSION ITEM NO. D.03

It is recommend that the Board of Education review Board Policy Articles 0000 (Philosophies, Goals, Objectives, and Comprehensive Plans) and 1000 (Community Relations) for adoption at a subsequent Board of Education meeting.

At that subsequent meeting, staff will recommended that the Board delete all current policies, administrative regulations in these articles and adopt those reviewed and recommended for Board adoption today and that these actions will be effective August 1, 2009.

COMMENT: The District embarked on a process of reviewing and updating all its policies, administrative regulations and related exhibits. It was agreed that California School Boards Association Board policies would serve as an example for that comparative review and in November a series of workshops were conducted with appropriate staff and a consultant from CSBA to review each District Policy, administrative regulation and exhibit along side those of CSBA and make recommended changes to the Board. Previous revisions made to policies that reflect the specific interests of SMMUSD have not been altered (as long as those revisions are compliant with state and federal law). Attached is a matrix of staff recommendations for deletion and adoption of policies and administrative regulations for these articles that was sent to CSBA and produced the policies and administrative regulations before you today.

A Board of Education meeting is scheduled for June 10, 2009, to continue this process with Articles 3000 (Business and Non-Instructional Operations) and 5000 (Students).

Additionally, staff recommended and the Board approved after the new policies are adopted they would be returned to CSBA for uploading to their computers and be linked to our web site for public and staff access and printing.

CSBA issues updates in March, July, and November of each year that reflect recent changes in Federal and state statute, law, Education Code and case law. When received these changes will be reviewed and appropriate recommendations made to the board.

In this manner, the District can maintain its policies and administrative regulations that will keep the District in full compliance.

Attachments:

- Article 0000 - Philosophies, Goals, Objectives, and Comprehensive Plans
- Article 1000 - Community Relations

This item was postponed to June 25, 2009.

ARTICLE 0000 PHILOSOPHY-GOALS-OBJECTIVES & COMPREHENSIVE PLANS

CSBA/SMMUSD 11/12/08

no Nov CSBA updates; no new Board actions in this article

final 1/26/09

Italics indicate SMMUSD policy

TITLE	NUMBER	CSBA	SMMUSD	RECOMMEND	DELETE	12/3/2008 TEXT ON CD
Vision	0000	BP 2/98	03/25/04	CSBA	SMMUSD 0000	
		AR 2/98	none	CSBA		
Philosophy	0100	BP 2/98	2/00/99	CSBA	SMMUSD 0100	
Goals for the School District	0200	BP 7/08	03/10/94	COMBINE	SMMUSD 0200	ok
		AR --	03/25/04	SMMUSD 0200		ok
Objectives/Goal Indicators for School District	0300	none	none			
Comprehensive Plans	0400	BP 2/98	none	CSBA		
Nondiscrimination in District Programs and Activities	0410	BP 7/03	11/01/07	SMMUSD 0410		ok
School Plans/Site Councils	0420	BP 11/06	11/05/98	CSBA		
		AR 11/06	none	CSBA edited		
School-Based Program Coordination	0420.1	BP 7/05	11/05/98	CSBA	SMMUSD 0420.1	
		AR 7/05	none	CSBA		
School Improvement Program	0420.2	none	11/05/98	inc in 0420	SMMUSD 0420.2	
[Future Topic]	0420.3	none	none			
Charter Schools	0420.4	BP 3/06	11/05/98	SMMUSD 0420.4		ok
		AR 11/06	none	CSBA		
School-Based Decision Making (<i>Site Governance/School Site Decisionmaking</i>)	0420.5	BP 10/93	11/05/98	CSBA	SMMUSD 0420.5	
		AR 10/93	none	CSBA edited		
Comprehensive Local Plan for Special Education	0430	BP 11/06	12/10/98	CSBA edited	SMMUSD 0430	add from SMMUSD
		AR 3/08	none	CSBA		
District Technology Plan	0440	BP 7/07	07/12/07	SMMUSD edited		add from CSBA
		AR 7/07	10/01/07	SMMUSD		ok
Comprehensive Safety Plan	0450	BP 3/08	04/06/00	CSBA	SMMUSD 0450	
		AR 3/08	none	CSBA		
Accountability	0500	BP 3/06	02/24/00	CSBA	SMMUSD 0500	
School Accountability Report Card	0510	BP 3/08	06/25/90	CSBA	SMMUSD 0510	
		AR --	06/25/90		SMMUSD AR 510	
Intervention for Underperforming Schools	0520	none	02/24/00	NONE	SMMUSD 0520	
High Priority Schools Grant Program	0520.1	BP 3/07	none	NONE		
		AR 3/07	none	NONE		
Title I Program Improvement Schools	0520.2	BP 7/04	none	NONE		
		AR 7/04	none	NONE		
		E 3/03	none	NONE		
Title I Program Improvement Districts	0520.3	BP 11/08	none	NONE		
		AR 11/08	none	NONE		
Quality Education Investment Schools	0520.4	BP 11/06	none	NONE		
		AR 11/06	none	NONE		

ARTICLE 1000 COMMUNITY RELATIONS

CSBA/SMMUSD 11/12/08

bp and ar from Nov CSBA updates included; no new Board actions

final 1/22/09

12/18/2008

Italics indicate SMMUSD policy

TITLE	NUMBER	CSBA	SMMUSD	RECOMMENDED	DELETE	TEXT ON CD
Concepts and Roles	1000	BP 10/96	07/11/89	CSBA	SMMUSD 1000	
Goals and Objectives	1010	none	none			
Youth Services	1020	BP 7/08	none			
Communication with the Public	1100	BP 3/08	07/11/89	CSBA	SMMUSD 1100	
School-Sponsored Publications	1111	none	none			
Media Relations	1112	BP 7/01	none			
District and School Web Sites	1113	BP 7/07	none			
		AR 3/00	none			
Media (Press, Radio and Television Coverage)	1115	none	07/11/89		SMMUSD 1115	
Commendations and Awards	1150	BP 12/91	07/11/89	CSBA	SMMUSD 1150	
		AR 12/91	07/11/89	CSBA	SMMUSD 1150	
Political Processes	1160	BP 6/98	none	CSBA		
Board of Education Meetings	1161	none	07/11/89		SMMUSD 1161	
Community Residents	1162	none	01/04/89		SMMUSD 1162	
Responsibilities of School Personnel	1163	none	07/11/89		SMMUSD 1163	
Political Activities	1165	none	07/11/89		SMMUSD 1165	
Participation by the Public	1200	none	none			
School Community Associations	1210	none	none			
Citizen Advisory (Committees District Advisory Committees)	1220	BP 7/07	02/16/06	SMMUSD 1220		OK
		AR 7/07	02/16/06	CSBA EDITED	SMMUSD AR 1220	
<i>[Exhibit - Application PDF]</i>		none	02/22/08	SMMUSD 1220		PDF
School-Connected Organizations	1230	BP 7/07	none	CSBA		
		AR 7/07	none	CSBA		
Volunteer Assistance	1240	BP 7/02	10/01/07	CSBA	SMMUSD 1240	
		AR 7/02	10/04/07	CSBA	SMMUSD AR 1240	
Visitors/Outsiders	1250	BP 10/96	09/08/05	CSBA	SMMUSD 1250	
		AR 10/96	09/08/05	COMBINE		ok
<i>[Exhibit - Information required form]</i>		none	09/08/05		SMMUSD E 1250	
Educational Foundation	1260	BP 7/07	none			
Public Activities Involving Staff, Students or School Facilities	1300	none	none			
Relations between Public and the Schools	1310	none	none			
Complaints Concerning the Schools	1312	none	none			
Facility Use Permit -	1312	none	PDF		SMMUSD E 1312	
Complaints Concerning District Employees	1312.1	BP 6/94	07/11/89	CSBA	SMMUSD 1312.1	
		AR 3/01	07/11/89	CSBA EDITED	SMMUSD AR 1312.1	
Complaints Concerning Instructional Materials	1312.2	BP 3/06	07/11/89	CSBA	SMMUSD 1312.3	
		AR 3/06	07/11/89	CSBA	SMMUSD AR 1312.2	
		E 3/06	07/11/89	CSBA	SMMUSD E 1312.2	
Uniform Complaint Procedures	1312.3	BP 1/06	02/07/08	CSBA	SMMUSD 1312.3	
		AR 1/06	12/31/07	COMBINE	SMMUSD AR 1312.3	
<i>[Exhibit - Uniform Complaint Procedure - PDF]</i>		none	12/31/07	SMMUSD 1312.3		PDF

ARTICLE 1000 COMMUNITY RELATIONS

CSBA/SMMUSD 11/12/08

bp and ar from Nov CSBA updates included; no new Board actions

final 1/22/09

12/18/2008

Italics indicate SMMUSD policy

TITLE	NUMBER	CSBA	SMMUSD	RECOMMENDED	DELETE	TEXT ON CD
Williams Uniform Complaint Procedures	1312.4	AR 11/07	02/15/08	CSBA	SMMUSD 1312.4	
NOTICE TO PARENTS/GUARDIANS, PUPILS, AND TEACHERS: COMPLAINT RIGHTS		E(1) 11/07				
COMPLAINT FORM: WILLIAMS UNIFORM COMPLAINT PROCEDURES		E(2) 11/07	02/08/08			
<i>[Exhibit - Williams Complaint Form - Spanish PDF]</i>		none	02/08/08	SMMUSD		PDF
<i>[Exhibit - Williams Complaint Form - English PDF]</i>		none	02/08/08	SMMUSD		PDF
Relations between Public and Students	1320	none	none			
Solicitation of Funds from and by Students	1321	BP 7/03	none	CSBA		
		AR 7/03	none	CSBA EDITED		
Advertising and Promotion	1325	BP 11/01	07/11/89	CSBA EDITED	SMMUSD 1325	
<i>School Communications Systems</i>	1326	none	11/28/77		SMMUSD 1326	
Use of School Facilities	1330	BP 11/06	04/01/99	SMMUSD 1330		ok
		AR 11/06	11/28/88	SMMUSD AR 1330		ok
<i>Use Of School Facilities (Handout - Schedule of Fees)</i>		none	E 8/31/2006	SMMUSD E 1330		PDF
<i>Use Of School Facilities (General Rules)</i>		none	E 11/28/1988	SMMUSD E 1330		ok
<i>Use Of School Facilities (Food Services)</i>		none	E 11/28/1988	SMMUSD E 1330		ok
<i>Use Of School Facilities (Barnum Hall)</i>		none	E 11/28/1988	SMMUSD E 1330		ok
<i>Use Of School Facilities (Agreement / Insurance</i>		none	E 11/28/1988	SMMUSD E 1330		ok
<i>Use of School Facilities (Physical Education and</i>		none	E 6/12/2003	SMMUSD E 1330		ok
STATEMENT OF INFORMATION		E 6/89	none	CSBA		
<i>Lease of Excess School Facilities</i>	1331	none	BP 1/22/90	(is really 3340)	SMMUSD 1331	
<i>Lease of Excess School Facilities</i>		none	AR 8/16/01	(is really 3340)	SMMUSD AR 1331	nb insert text
Access to District Records	1340	BP 11/08	02/17/05	CSBA	SMMUSD 1340	
		AR 11/08	02/13/90	CSBA	SMMUSD AR 1340	
Relations Between Other Governmental Agencies and the Schools	1400	BP 11/07	09/08/05	CSBA edited	SMMUSD 1400	
Local Agencies	1410	none	none			
State Agencies	1430	none	none			
Waivers	1431	BP 7/05	none			
Federal Agencies	1440	none	none			
<i>Participation in Federally Financed Educational</i>	1441	none	BP 7/11/89		SMMUSD 1441	
Relations Between Area, County, State, Regional and National Associations and the Schools	1500	none	none			
Relations Between Other Education Organizations and the Schools	1600	none	none			
Colleges and Universities	1610	none	none			
Elementary and Secondary Schools	1620	none	none			
Home-Based Schooling	1621	none	none			
Relations Between Private Industry and the Schools	1700	BP 3/08	07/11/89	CSBA EDITED	SMMUSD 1700	ok

ATTACHMENTS

ATTACHED ARE THE FOLLOWING DOCUMENTS:

- Document: "SMMUSD Council of PTAs: Motions on Budget Cuts"
- S.E.I.U. Report
- Presentation: "Recommendation: Reduce One House at SAMOHI" (associated with Item A.10)
- Presentation: "Santa Monica High School: Transition Plan 625" (associated with Item A.10)
- Document: "Historical Resource Impact Assessment for McKinley Elementary School: School Entry and Main Office Reconfiguration Project" (associated with Item A.29)
- Document: "Historical Resource Impact Assessment for Grant Elementary School: School Main Entry Reconfiguration Project" (associated with Item A.30)
- Presentation: "Enhancing Education Through Technology" (associated with Item D.01)

**SANTA MONICA MALIBU COUNCIL OF PTAS
MOTIONS ON BUDGET CUTS
PASSED BY SMM PTA COUNCIL JUNE 4, 2009**

A.07 It is the hope of PTA Council that the support of differentiated learning will remain a goal of our district. With new categorical funding flexibility, it is hoped that the GATE program will be maintained and supported at all sites. Coordination with the new homework policy could lead to differentiated assignments for GATE-identified students, as well as other students who might respond to these assignments.

A.08, PTA Council supports the school district's examination of its contracted services. However, while it is clear that Special Education must share in the district-wide cuts, it is felt that the district would do well to provide its stakeholders with documentation that clearly shows that the appropriations being reduced were historically higher than expenditures, thereby providing transparency in an effort to support the strides the district has made this year through better communication with the Special Education families.

A.09, PTA Council recognizes the substantial savings afforded the district through raising the K-3 pupil to teacher ratio. Council asks the District and the School Board to state unequivocally, for the record, that it is SMMUSD's intent that K-3 class sizes will return to 20-1 as soon as conditions allow.

A.10, Santa Monica Malibu PTA Council is not in support of the District's staff recommendation for the reorganization of Samohi. PTA Council urges the School Board to retain all 6 houses at Samohi at this time, leaving the House system intact in the best interest of all Santa Monica High School's students. Council requests that prior to reorganization of the high school, additional time is spent on evaluation of the House System and potential reorganization. Council encourages the District to consider other available options to realize the necessary cuts at Samohi, which leave the House system and its scaffolding and support for the District's neediest students in place. PTA Council and the Samohi PTSA offer our support to the District to assist with the investigation and outcome of this important work. While it may be necessary to revisit this decision in the future, it is the desire of the PTA Council that the School Board vote to disapprove the staff report as it stands and work in favor of maintaining the current 6 house system.

SMM – Community Report

➤ The budget crisis in our state grows more critical with the passing of each day. Local 99 has continued to push (in all its jurisdictions) that each District consider all options before implementing layoffs to permanent employees.

Local 99 requested and met with SMMUSD staff on May 28, 2009 to discuss the proposed layoffs and the impact of actual layoffs. The updated information received in that meeting was good news for a few of our bargaining unit members and we are pleased that an alternative to layoff was achieved.

SEIU will continue to work with our unit members and District staff through the next process of the layoff procedure. We will schedule individual meetings with members and District staff to discuss their options. In addition, helpful information and web-links have been posted on Local 99's website. I encourage all members, regardless of whether or not they receive a layoff notice to access that information. It is good information to have and they may be able to also lend some advice or assistance to a fellow colleague who did receive a layoff.

However, as stated in my report at the previous meeting and in the Meet and Confer meeting on the 28th (of May), there is an absolute expectation that the District release non-permanent employees, which includes, but is not limited to, non-merit, special services, some permanent consultants and perhaps some permanent contract employees from employment and compensation prior to implementing any layoffs of permanent employees, especially if any of these employees are performing duties that are within the scope of classified work, whether it be bargaining unit work or classified management work.

I also want to reinforce that any layoffs resulting in a reduced workforce, will trigger Local 99 exercising sub-section 3.2 (Article 3 – Workload) of the Collective Bargaining Agreement (CBA) to protect employees from receiving negative evaluations due to added work load(s).

State Front

➤ Our Local will continue to fight for the protection of education dollars in our state. SEIU Local 99 has scheduled a Lobby Day for Education (in Sacramento) on June 24, 2009. In addition, SEIU Local 99 and the California Federation of Teachers filed a lawsuit (against Governor Schwarzenegger) to force the state to repay California schools almost \$12 billion in funding as required under voter-approved Proposition 98.

National Front

➤ Local 99 has scheduled a **National Health Care Mobilization** trip to Washington D.C. (June 25-26, 2009) to fight for health care reform. Unit members participating are participants and contributors on the Committee on Political Education (COPE). Unit members may access the Local's website or contact the business office for more information.

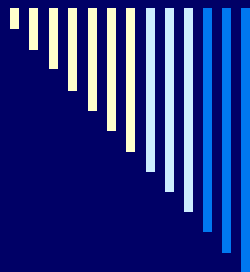
Negotiations Front

➤ SEIU and SMMUD met on May 28, 2009. As an informal update, the Articles discussed to date have been Article 6 – Remediation, Article 12 – Stewards and Article 29 – Working out of Class. An update will be forthcoming to unit members. The next scheduled meeting for negotiations is June 11, 2009.

Member Social Front

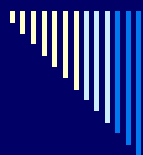
➤ Local 99 advertised its 1st annual Family Picnic on June 27, 2009. Response was overwhelming and our members from several jurisdictions will be able to meet and enjoy a day of solidarity and fun with other working families.

➤ End of Report



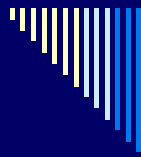
Recommendation

Reduce One House at Samohi



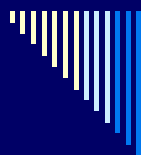
Principles and Parameters of Samohi's Redesign Process 1/2003

- Personalization
 - Create settings where teachers and students can know each other well.
- Intellectual Mission
 - Articulate a common intellectual mission for all students.
- Community Partnership
 - Work closely with family and community.
- Professional Learning Community
 - Conduct a professional learning community defined by enhanced collaboration.



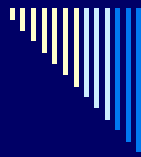
Samohi Reorganization

- The District is committed to:
 - Supporting the house system structure
 - Maintaining the essential feature of 550 students and 25 teachers of the original design
 - Maintaining the principles and parameters of the original design
 - Maintaining similar ratios of support



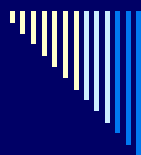
The Process

- Discussions during 2007-08
- Discussions during 2008-09:
 - Board Meetings/Workshops – Feb. 5, Mar. 4, May 5, and May 21
 - Presentations/Discussions – Samohi PTA, African-American Parents Group, ELAC, ASB, IPC, and SMMCTA
 - Samohi House Principals and School Principal



Factors Considered

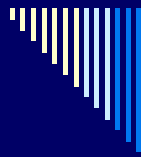
- Enrollment has decreased since the House system began.
 - 3,449 to 2,942
 - Equals a loss of one house – 507 students
- Loss of district revenues
- Equity – staffing at secondary schools



Samohi Future Enrollment*

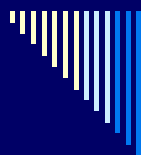
Year	2009 students rolled forward	Demographer's projection
2008-09	2886	2863
2009-10	2918	2853
2010-11	2902	2866
2011-12	2810	2914
2012-13	2733	2928
2013-14	2643	2951
2014-15	2602	2946

*SDC not included



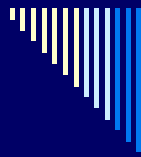
Six vs. Five Houses

	6 Houses	5 Houses
House Principal	1	1
Students	490	588
Advisors	2	2
Student/Advisor Ratio	245:1	295:1
Outreach Specialists	1	1
Teacher Leader	2 periods	1 period



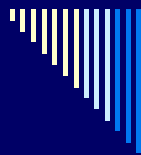
Six vs. Five Houses

	Six Houses	Five Houses
Enrollment	2942	2942
Advisors	12	10
Student-to-Advisor Ratio	245	295
Outreach Specialists	6	5
College Counselor	2	2
Supplemental Counselors	1	1
Student-to-Clerical Support Ratio	155	164
Principals	1	1
Assistant/House Principals & Dean	7	6
Student-to-A.P./Dean Ratio	421	491



District Secondary Comparison

	Samohi (5 Houses)	MHS	JAMS	Lincoln
Enrollment	2942	1163	991	1181
Advisors	10	3	3	3
Student-to-Advisor Ratio	295	388	330	394
Outreach Specialists	5	0	0	0
College Counselor	2	1	0	0
Supplemental Counselors	1	1	1	0.8
Student-to-Clerical Support Ratio	164	233	220	236
Principals	1	1	1	1
Assistant/House Principals & Dean	6	2	2	2
Student-to-A.P./Dean Ratio	491	582	496	591





Santa Monica High School

House Transition Plan 625

*Finding feasible solutions through a focused,
collaborative process.*

*Dr. Hugo A. Pedroza
June 4, 2009*



Understanding the Framework

- ♦ Minimize the impact on students
- ♦ Minimize the impact on staff
- ♦ Look for implementable solutions with reduced long-term effects

Steps

1. Before the end of the semester, students and teachers know their assignments.
2. By September 09, students teachers and staff have made a successful transition into a 5 house system.
3. SCORE will evaluate progress through the 09-10 school year.

Issues

- ♦ Reassignment of students
- ♦ Reassignment of advisors
- ♦ House consolidation
- ♦ Reassignment of teachers
- ♦ District support
- ♦ Flow of information – Students, parents, teachers and staff
- ♦ Master schedule
- ♦ Room changes
- ♦ House names

House Consolidation Proposal

House 1	House 2	Consolidation
Reassigned Principal	Existing Principal	Principal H2
2 Advisors	2 New Advisors	Advisors H1
Students	Students	Students H1
Teachers	Teachers	Teachers H2

Administrative Responsibilities

- ♦ Services to students *will not* be diminished as responsibilities are reassigned.
- ♦ Mission-critical responsibilities will be the priority as we make this transition.



Next Steps



- ◆ It is important we have a decision so that we can take appropriate action.
- ◆ Thank you!

Final

**HISTORICAL RESOURCE IMPACT ASSESSMENT
MCKINLEY ELEMENTARY SCHOOL:
SCHOOL ENTRY AND MAIN OFFICE RECONFIGURATION
PROJECT**



Prepared for:

Santa Monica-Malibu Unified School District
1651 16th Street
Santa Monica, CA 90404

Prepared by:

PBS&J

May 2009

Introduction

This Historical Resources Impact Assessment (Assessment) provides an assessment of potential historical resource impacts that could occur from proposed improvements to the McKinley Elementary School Campus. McKinley Elementary School, a 5-acre elementary school campus, is located at 2401 Santa Monica Boulevard in Santa Monica, California, and occupies a one-block area bounded by Santa Monica Boulevard to the southeast, Chelsea Avenue to the northeast, Arizona Avenue to the northwest, and an alley along the southwest (see Figure 1). The primary façade is along Santa Monica Boulevard. The main entry to the campus is located on the secondary façade along Chelsea Avenue. An additional entry point is located off of Santa Monica Boulevard at the alley. The proposed project would consist of a new fenced seating area and entry gates at the main entry to the campus on Chelsea Avenue, an internal reconfiguration of the main office area and restrooms for improved circulation and supervision, and improvements to landscaped areas and planters. The new fence and entry gates would replace existing fencing along the secondary facade. The following analysis is based on archival documentation and a visual inspection of McKinley Elementary School performed by PBS&J architectural historian Amber Grady in April 2009.

Regulatory Setting

Under the California Environmental Quality Act (CEQA), public agencies must consider the effects of their actions on "historical resources." Pursuant to Public Resources Code, Section 21084.1, a "project that may cause a substantial adverse change in the significance of an historical resource is a project that may have a significant effect on the environment."

"Historical resource" is a term with a defined statutory meaning (see Public Resources Code, Section 21084.1 and CEQA Guidelines Section 15064.5 (a) and (b)). The term embraces any resource listed in or determined to be eligible for listing in the California Register of Historical Resources (CRHR). The CRHR includes resources listed in or formally determined eligible for listing in the National Register of Historic Places (NRHP), as well as some California State Landmarks and Points of Historical Interest.

Properties of local significance that have been included on a local register of historical resources or that have been identified in a local historical resources survey may be eligible for listing in the CRHR and are presumed to be "historical resources" for the purposes of CEQA unless a preponderance of evidence indicates otherwise (Public Resources Code, Section 5024.1; California Code of Regulations, Title 14, Section 4850). Unless a resource listed in a survey has been demolished, lost substantial integrity, or there is a preponderance of evidence indicating that it is otherwise not eligible for listing, a lead agency should consider the resource to be potentially eligible for the CRHR.

Potential eligibility also rests upon the integrity of the resource. Integrity is defined as the retention of the resource's physical identity that existed during its period of significance. Integrity is determined through considering the setting, design, workmanship, materials, location, feeling, and association of the resource.



FIGURE 1

Location Map



100007932

Historic Status

McKinley Elementary School is not currently listed on the NRHP or the CRHR; however, it is listed on the Santa Monica Historic Resources Inventory as a contributor to the Santa Monica Public Schools Potential Thematic District (potential historic district).¹ The period of significance determined for the potential historic district is 1875–1943.

Santa Monica Public Schools Potential Thematic District

In 1993, the City hired a consultant to conduct an evaluation of select Santa Monica schools as potential contributors to a potential historic district. The evaluation focused on the Moderne style implemented on many SMMUSD schools during the post-earthquake reconstruction efforts of the 1930s and 1940s. All contributors were chosen because they retained their historic appearance and integrity (see *Assessment of Historic Integrity* below) and fell within the period of significance.

Historical Overview

The following historical overview is derived from the following reports: *Santa Monica-Malibu Unified School District: Historic School Report* prepared by David Kaplan in 2006, *A History of the Santa Monica City Schools 1876-1951* by Donald M. Cleland (1952), and the *Historic Resources Inventory: Potential Thematic District* (1993) by Leslie Heumann & Associates.

The Santa Monica-Malibu Unified School District (SMMUSD) was established in 1875, the same year the original townsite of Santa Monica was surveyed and eleven years before its incorporation. The original town survey extended from Colorado Street (then Railroad Avenue) on the south, Montana Avenue on the north, 26th Street on the east, and the Pacific Ocean on the west. The first school session opened in March 1876 in a Presbyterian church on the corner of Third Street and Arizona Avenue. The first school building was built on Sixth Street between Santa Monica Boulevard (then Oregon Avenue) and Arizona Avenue on land donated by the town founders, Senator John P. Jones and Colonel Robert S. Baker. A school building boom, which began in 1897, resulted in the construction of eight new schools in 18 years. A subsequent residential building boom in the 1920s caused a surge in tract-home development, which led to the expansion of SMMUSD school facilities. Four new elementary schools had been planned and by the early 1920s it was apparent that the population growth warranted these new facilities. McKinley Elementary School was one of the first two schools built as a part of this effort.

In March 1933, the Long Beach earthquake substantially damaged buildings throughout the region, including Santa Monica schools. As a result, schools were closed and tents were erected as temporary classrooms until schools could be inspected, stabilized, and, in some cases, rebuilt. A District-appointed inspection committee produced a report recommending specific construction methods as well as the removal of all non-monolithic ornamentation, which was deemed insecure. The Board of Education hired the architectural firm of Marsh, Smith and Powell to produce a design based on the recommendations of the inspection committee. Initially local residents did not pass the necessary bond measure that would fund the improvements. However, further inspection by the State Department of Architecture, which supported the inspection committee's reports of unsafe conditions, and another earthquake,

¹ City of Santa Monica, *City of Santa Monica Historic Resources Inventory*, June 12, 2008.

enabled the District to obtain federal funding and gain support of another local bond measure to fund the improvements.

School Description and Summary of Additions and Renovations

McKinley Elementary School was constructed at 2401 Santa Monica Boulevard in Santa Monica in 1922–1923 in the Italian Renaissance Style. In America the Italian Renaissance style was most popular from about 1890 to 1930. It is a classical style that began in Italy in the 15th century. Some typical characteristics include symmetrical design, ceramic tile roofs, arched window and door openings, columns or pilasters at the entry, elaborate windows, and widely overhanging eaves. McKinley Elementary School was built as a two-story brick school with side gabled, tile roofs, arched windows, and cloister arcades. As soon as the school opened it was overcrowded and additions were authorized; one-story wings were constructed on either side of the main school building. Designed in the 1930s, these new wings were designed to blend with the original, 1923 design. These new wings connected the main buildings and created the enclosed patio/courtyard area that exists today.

As described above, McKinley Elementary School was built in 1923. Based on the original architectural plans, aerial photography, and a site inspection, it is evident that few large additions have occurred on the campus since its original construction; the original buildings remain and have retained a significant degree of integrity. The primary façade is recognizable as the original school building primarily for its massing, tile roof, and remaining architectural details. The two original classroom buildings remain, although some windows and vents have been filled in, windows and doors have been replaced, and exposed brick has been covered with stucco. The degree to which defining features have been retained will be discussed in the following paragraphs.

Assessment of Historic Integrity

In the 1993 evaluation (discussed above), the period of significance established for the potential historic district was 1875–1943. As stated above, potential eligibility largely depends upon the integrity of the resource. Integrity is determined through considering the location, design, setting, materials, workmanship, feeling, and association of the resource. These seven aspects of integrity are analyzed below for McKinley Elementary School.

Location

Location is the place where the historic property was constructed or the place where the historic event took place. Integrity of location refers to whether the property has been moved or relocated since its construction. McKinley Elementary School is still in the same location where it was built, and therefore retains integrity of location.

Design

Design is the composition of elements that constitute the form, plan, space, structure, and style of a property. The original 1920s design of the school has been maintained; subsequent alterations and additions have not significantly compromised the style. The two buildings added shortly after the school was opened fall within the period of significance. These early additions complement the original design and are considered part of the historic campus. Later additions at either end of the Santa Monica Boulevard facade have detracted from the original design; however, original building(s) were not removed for their construction and they do not

significantly block views of the primary façade. Additions near the athletic field, behind the main building, are even less intrusive on the original design. Design elements that remain from the 1920s construction include the overall massing and layout of the two original buildings and two early additions, the window fenestration of the original building, the central courtyard, and architectural details such as arcaded cloisters.

Setting

Setting is the physical environment of a historic property that illustrates the character of the place. Sanborn fire insurance maps and historic aerials show that while construction in the surrounding neighborhood behind the school and the commercial uses along Santa Monica Boulevard continued to increase the density of the surrounding development after the school was built, the area has been built out and density stabilized for several decades. The historic integrity of the school's setting has largely been maintained.

Materials

Materials are the physical elements combined in a particular pattern or configuration to form the aid during a period in the past. Integrity of materials determines whether or not an authentic historic resource still exists. McKinley Elementary School retains a substantial amount of historic building fabric, including original brick construction, arched window openings, tile roof, and arcaded cloisters. Although covered in stucco many columns with ornate capitols remain as well.

Workmanship

Workmanship is the physical evidence of the crafts of a particular culture or people during any given period of history. Workmanship is important because it can furnish evidence of the technology of the craft, illustrate the aesthetic principles of a historic period, and reveal individual, local, regional, or national applications of both technological practices and aesthetic principles. Italian Renaissance Revival style was most popular in America from about 1890 to 1930. Original workmanship that remains includes the tile roof and pilasters and architectural details located on the primary façade. Like many pre-earthquake schools, McKinley Elementary School is brick construction.

Feeling

Feeling is the quality that a historic property has in evoking the aesthetic or historic sense of a past period of time. The campus retains a significant amount of physical integrity, which contributes to the integrity of feeling that has been maintained. While additions and modifications have been made over the years they have not significantly degraded the overall historic feeling of the campus. The retention of the original buildings, courtyard, tile roof, and arcaded cloisters has contributed to the integrity of the feeling. The feeling is also maintained by the campus' continued use as a school.

Association

Association is the direct link between a property and the event or person for which the property is significant. The campus is associated with notable architectural firms and engineers that built and remodeled the school over the years; this association is maintained by the strong physical

integrity that remains, as discussed above. These firms included Allison and Allison, Parkinson & Parkinson, and Joe M. Estep.

Project Impact Analysis

Based upon the current information available, the District is unable to determine whether McKinley Elementary School would be considered a presumptive historic resource per Public Resources Code, Section 21084.1 and CEQA Guidelines Section 15064.5. Due to this uncertainty, the District commissioned PBS&J to conduct this Assessment to determine whether the Project would cause a significant impact if the school were ultimately found to be a presumptive historical resource.

The proposed project would consist of a new fenced seating area and entry gates at the main entry to campus on Chelsea Avenue, the internal reconfiguration of the main office area and restrooms for improved circulation and supervision, and improvements to landscaped areas and planters (see Figures 2 through 4). All elements of the proposed project are focused on the main entry along Chelsea Avenue, which, architecturally speaking is a secondary façade. The main campus façade is Santa Monica Boulevard. The only demolition required to accomplish the proposed project would consist of the replacement of a portion of the existing, non-historic fence. The proposed project elements consist of minor additions to this secondary façade. The main façade and integrity of the character-defining architectural elements would not be altered or obscured. Additionally the proposed improvements would not be visible from Santa Monica Boulevard. Based on the 100% Schematic Design dated May 21, 2009, it appears that the proposed project would not significantly degrade the overall historic integrity of the campus such that it would no longer be eligible as a contributor to the potential historic district if the school were determined to be a presumptive historical resource.



Source: PBS&J, 2009.

FIGURE 2
Existing Fencing and Main Entry from Parking Lot (facing Chelsea Street)



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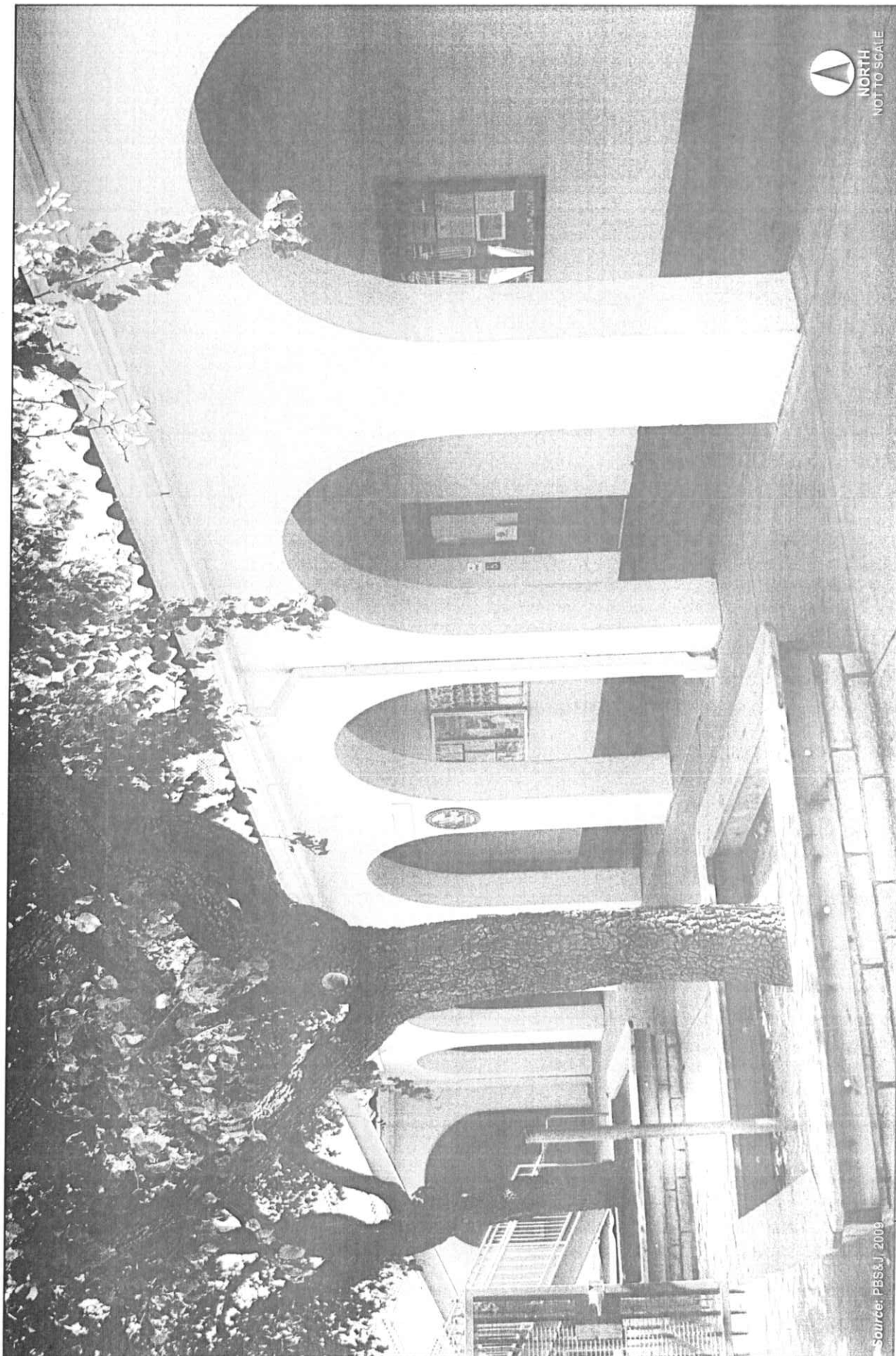
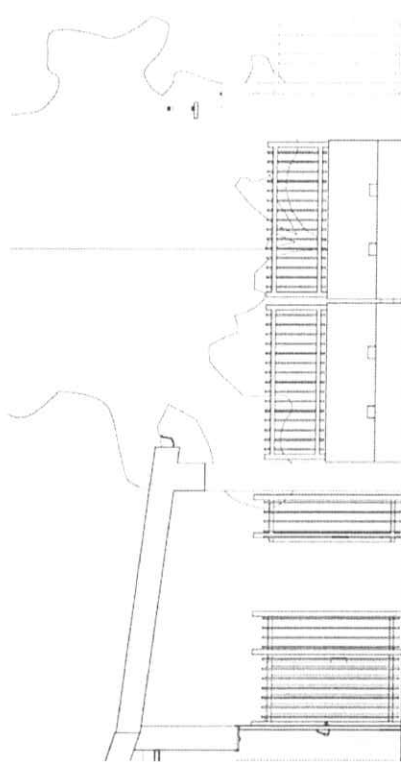
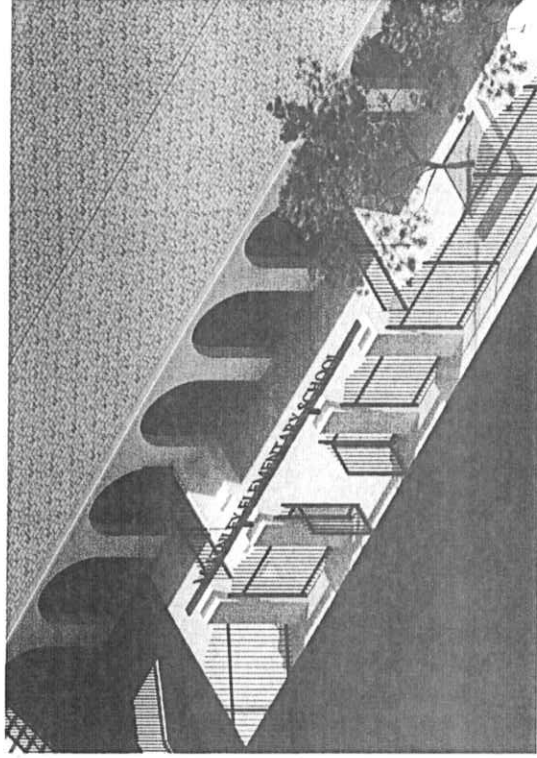
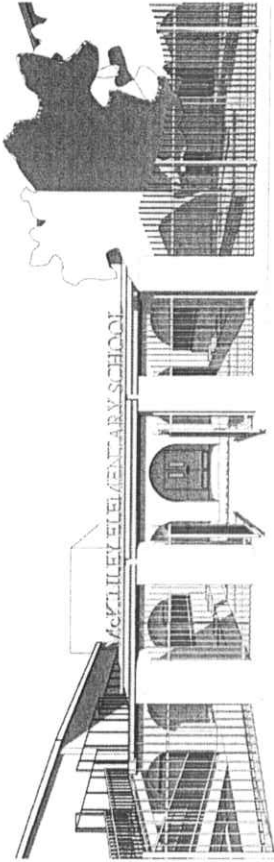
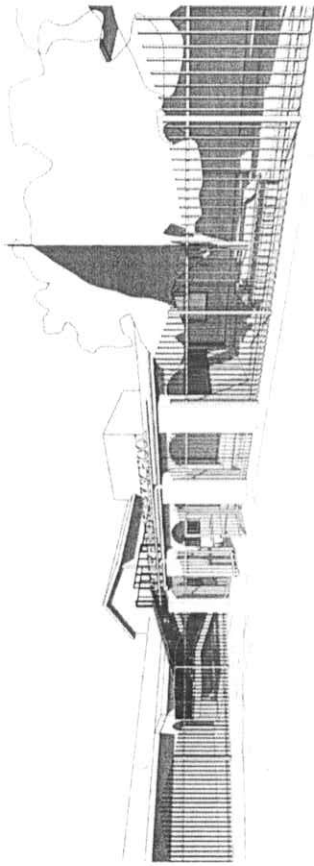


FIGURE 3

Existing Main Entry from Inside Fence



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Source: WWCOT, 2009.

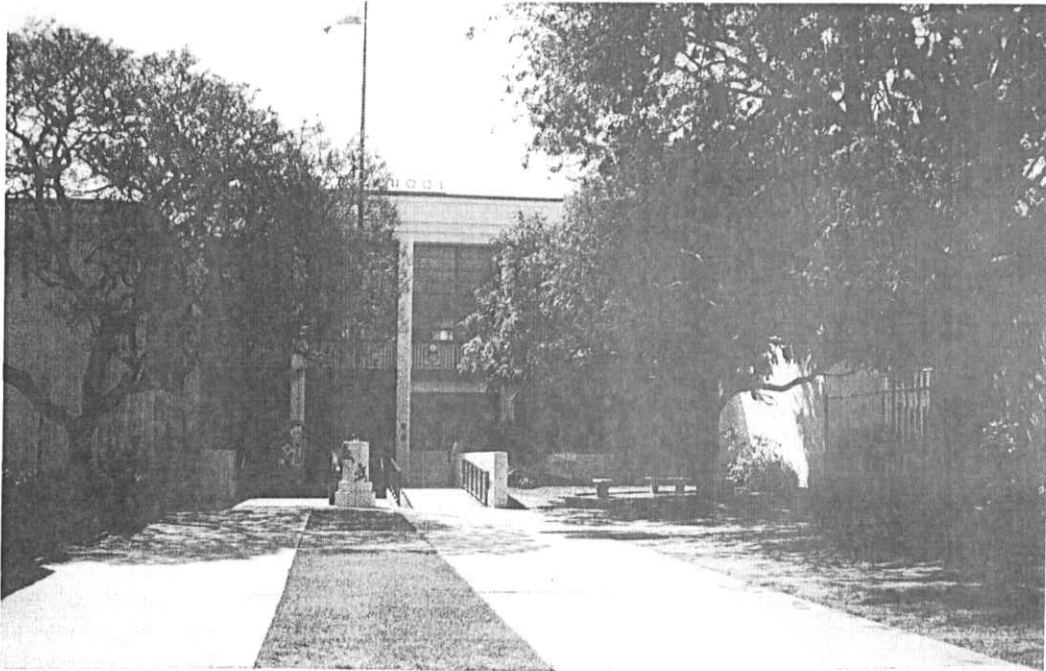
FIGURE 4
Proposed Project - Perspective Drawings



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Final

**HISTORICAL RESOURCE IMPACT ASSESSMENT
GRANT ELEMENTARY SCHOOL
MAIN ENTRY RECONFIGURATION PROJECT**



Prepared for:

Santa Monica-Malibu Unified School District
1651 16th Street
Santa Monica, CA 90404

Prepared by:

PBS&J

May 2009

Introduction

This Historical Resources Impact Assessment (Assessment) provides an assessment of potential historical resource impacts that could occur from proposed improvements to the Grant Elementary School Campus. Grant Elementary School, a 6.0-acre elementary school campus, is located at 2368 Pearl Street in the southeast portion of the City of Santa Monica. The Grant Elementary School site is bounded by Pearl Street to the northwest, alleys on the east and west, and single-family residential uses to the south (see Figure 1). The primary façade and main entrance are on Pearl Street. The proposed project would consist of the installation of a new fence and entry gates at the main entry to campus, the reconfiguration of stairs and ramps, and new landscaped areas, which would include seat walls and planters. The following analysis is based on archival documentation and a visual inspection of Grant Elementary School performed by PBS&J architectural historian Amber Grady in April 2009.

Regulatory Setting

Under the California Environmental Quality Act (CEQA), public agencies must consider the effects of their actions on “historical resources.” Pursuant to Public Resources Code, Section 21084.1, a “project that may cause a substantial adverse change in the significance of an historical resource is a project that may have a significant effect on the environment.”

“Historical resource” is a term with a defined statutory meaning (see Public Resources Code, Section 21084.1 and CEQA Guidelines Section 15064.5 (a) and (b)). The term embraces any resource listed in or determined to be eligible for listing in the California Register of Historical Resources (CRHR). The CRHR includes resources listed in or formally determined eligible for listing in the National Register of Historic Places (NRHP), as well as some California State Landmarks and Points of Historical Interest.

Properties of local significance that have been included on a local register of historical resources or that have been identified in a local historical resources survey may be eligible for listing in the CRHR and are presumed to be “historical resources” for the purposes of CEQA unless a preponderance of evidence indicates otherwise (Public Resources Code, Section 5024.1; California Code of Regulations, Title 14, Section 4850). Unless a resource listed in a survey has been demolished, lost substantial integrity, or there is a preponderance of evidence indicating that it is otherwise not eligible for listing, a lead agency should consider the resource to be potentially eligible for the CRHR.

Potential eligibility also rests upon the integrity of the resource. Integrity is defined as the retention of the resource’s physical identity that existed during its period of significance. Integrity is determined through considering the setting, design, workmanship, materials, location, feeling, and association of the resource.

Historic Status

Grant Elementary School is not currently listed on the NRHP or the CRHR; however, it is listed on the Santa Monica Historic Resources Inventory as a contributor to the Santa Monica Public Schools Potential Thematic District (potential historic district).¹ The period of significance determined for the potential historic district is 1875–1943.

¹ City of Santa Monica, *City of Santa Monica Historic Resources Inventory*, June 12, 2008.

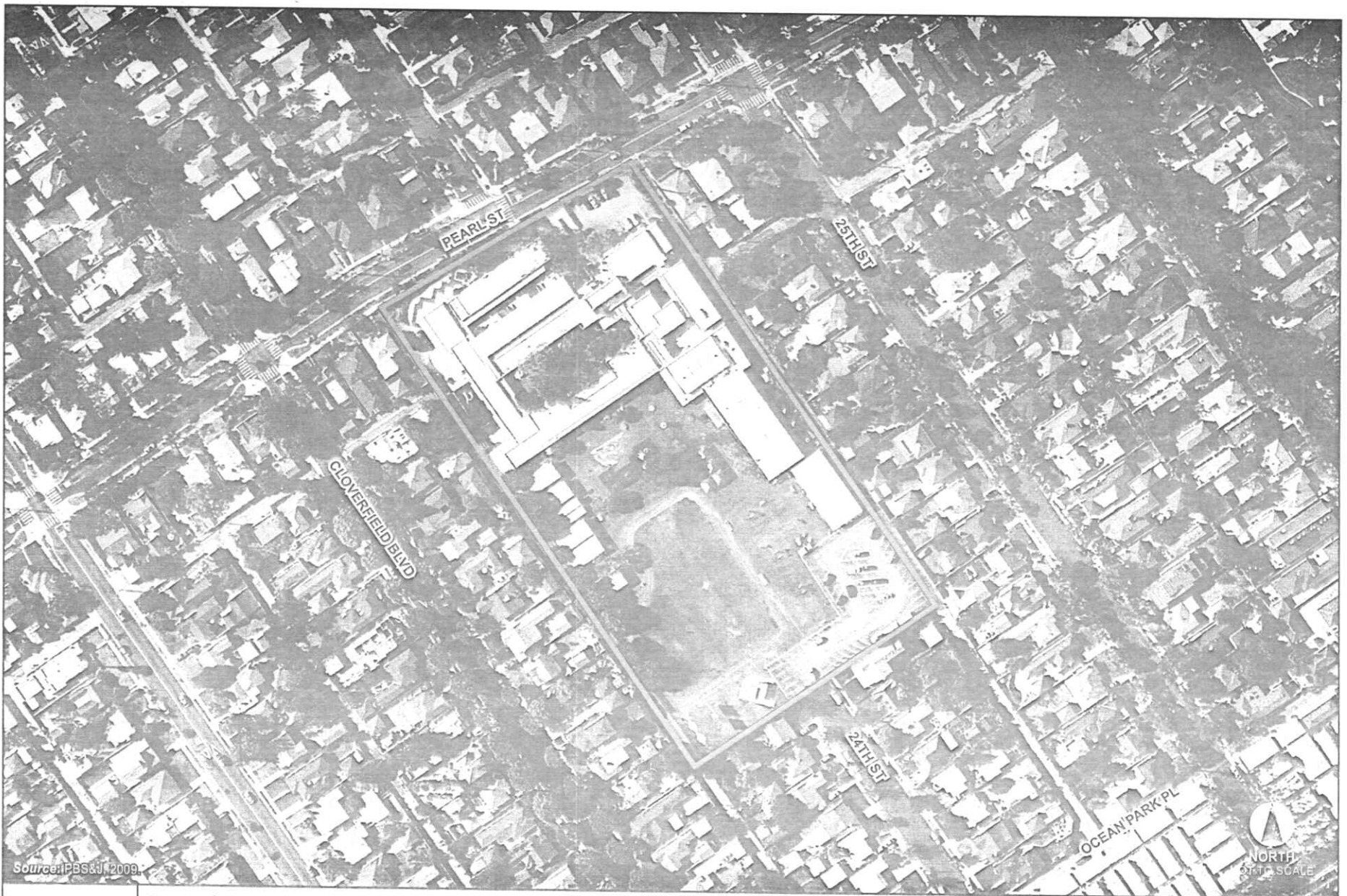


FIGURE 1
Location Map

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PBS&J

Santa Monica Public Schools Potential Thematic District

In 1993, the City hired a consultant to conduct an evaluation of select Santa Monica schools as potential contributors to a potential historic district. The evaluation focused on the Moderne style implemented on many SMMUSD schools during the post-earthquake reconstruction efforts of the 1930s and 1940s. All contributors were chosen because they retained their historic appearance and integrity (see *Assessment of Historic Integrity* below) and fell within the period of significance.

Historical Overview

The following historical overview is derived from the following reports: *Santa Monica-Malibu Unified School District: Historic School Report* prepared by David Kaplan in 2006, *A History of the Santa Monica City Schools 1876-1951* by Donald M. Cleland (1952), and the *Historic Resources Inventory: Potential Thematic District* (1993) by Leslie Heumann & Associates.

The Santa Monica-Malibu Unified School District (SMMUSD) was established in 1875, the same year the original townsite of Santa Monica was surveyed and eleven years before its incorporation. The original town survey extended from Colorado Street (then Railroad Avenue) on the south, Montana Avenue on the north, 26th Street on the east, and the Pacific Ocean on the west. The first school session opened in March 1876 in a Presbyterian church on the corner of Third Street and Arizona Avenue. The first school building was built on Sixth Street between Santa Monica Boulevard (then Oregon Avenue) and Arizona Avenue on land donated by the town founders, Senator John P. Jones and Colonel Robert S. Baker. A school building boom, which began in 1897, resulted in the construction of eight new schools in 18 years.

In March 1933, the Long Beach earthquake substantially damaged buildings throughout the region, including Santa Monica schools. As a result, schools were closed and tents were erected as temporary classrooms until schools could be inspected, stabilized, and, in some cases, rebuilt. A District-appointed inspection committee produced a report recommending specific construction methods as well as the removal of all non-monolithic ornamentation, which was deemed insecure. The Board of Education hired the architectural firm of Marsh, Smith and Powell to produce a design based on the recommendations of the inspection committee. Initially local residents did not pass the necessary bond measure that would fund the improvements. However, further inspection by the State Department of Architecture, which supported the inspection committee's reports of unsafe conditions, and another earthquake, enabled the District to obtain federal funding and gain support of another local bond measure to fund the improvements. The Streamline Modern, or Art Moderne, style was popular in America in the 1930s and 40s, especially for school design. Common details of the style include curved end walls, rounded corners, flat roofs, white or light-colored stucco, horizontal railings, flush windows, and glass block windows. The majority of the SMMUSD schools rehabilitated or built after the 1933 earthquake by the Work Progress Administration (WPA) and were done in the Streamline Modern style. The WPA was created by President Franklin D. Roosevelt in 1935 and was the largest of the New Deal programs established during the Great Depression of the 1930s. The goal of the WPA was to employ as many of the unemployed as possible, and as a result many public buildings and facilities were constructed.

School Description and Summary of Additions and Renovations

Grant Elementary School was constructed at 2368 Pearl Street in Santa Monica in 1940. It was designed by Parkinson and Parkinson in 1936 in the Streamline Moderne style and constructed by the WPA in 1940. The 1940s school replaced the original single-story brick school

constructed in the 1920s. The original 1936 plan included outdoor terraces or patios adjacent to classrooms. Additions were made in the 1940s as well as the 1950s. These additions were designed to be compatible with the Moderne style.

Based on the original architectural plans, aerial photography and a site inspection, it is evident several large additions have occurred on the campus since its original construction; however, the original buildings remain and have retained a significant degree of integrity. The degree to which defining features have been retained will be discussed in the following paragraphs.

Assessment of Historic Integrity

In the 1993 evaluation of the Santa Monica Schools Potential Thematic District (as discussed above), the period of significance established for was it 1875-1943. As stated above, potential eligibility largely depends upon the integrity of the resource. Integrity is determined through considering the location, design, setting, materials, workmanship, feeling, and association of the resource. These seven aspects of integrity are analyzed below for Grant Elementary School.

Location

Location is the place where the historic property was constructed or the place where the historic event took place. Integrity of location refers to whether the property has been moved or relocated since its construction. Grant Elementary School is still in the same location where it was built, and therefore retains integrity of location.

Design

Design is the composition of elements that constitute the form, plan, space, structure, and style of a property. The original 1936 design of the school has been maintained; subsequent alterations and additions have not significantly compromised the style. Character-defining design elements that remain from the 1940 construction include the overall massing, smooth stucco exterior wall treatment, the window fenestration as well as some original windows, glass block window treatments, the central courtyard, flat roof, curved corners, and some horizontal detailing.

Setting

Setting is the physical environment of a historic property that illustrates the character of the place. Sanborn fire insurance maps and historic aerials show that the neighborhood surrounding Grant Elementary School had been built out with single-family homes by 1950. The neighborhood remains essentially the same today. Therefore, the historic integrity of the school's setting has largely been maintained.

Materials

Materials are the physical elements combined in a particular pattern or configuration to form the aid during a period in the past. Integrity of materials determines whether or not an authentic historic resource still exists. Grant Elementary School retains a substantial amount of historic building fabric, including some original windows, glass block, stucco exterior, and horizontal architectural details.

Workmanship

Workmanship is the physical evidence of the crafts of a particular culture or people during any given period of history. Workmanship is important because it can furnish evidence of the technology of the craft, illustrate the aesthetic principles of a historic period, and reveal individual, local, regional, or national applications of both technological practices and aesthetic principles. The Streamline Modern style was most popular in America from 1925 through the mid-1940s. The style is not associated with any noteworthy technological developments, and Moderne style buildings were deliberately designed without ornamentation.

Feeling

Feeling is the quality that a historic property has in evoking the aesthetic or historic sense of a past period of time. The campus retains a significant amount of physical integrity, which contributes to the integrity of feeling that has been maintained. While additions and modifications have been made over the years, they have not significantly degraded the overall historic feeling of the campus. The retention of the original buildings and architectural treatments, as well as the central courtyard, has contributed to the integrity of the feeling. The feeling is also maintained by the campus's continued use as a school.

Association

Association is the direct link between a property and the event or person for which the property is significant. The campus is associated with notable architectural firms and engineers that built and remodeled the school over the years; this association is maintained by the strong physical integrity that remains, as discussed above. These firms included Parkinson & Parkinson and Joe M. Estep.

Project Impact Analysis

Based upon the current information available, the District is unable to determine whether Grant Elementary School would be considered a presumptive historic resource per Public Resources Code, Section 21084.1 and CEQA Guidelines Section 15064.5. Due to this uncertainty, the District commissioned PBS&J to conduct this Assessment to determine whether the Project would cause a significant impact if the school were ultimately found to be a presumptive historical resource.

The proposed project would consist of the installation of a new fence and entry gates at the main entry to campus, the reconfiguration of stairs and ramps, and new landscaped areas, which would include seat walls and planters. The new fence and gates would expand the perimeter and match the height of the existing low wall and would not detract from the style (Figures 2 through 5). Minor concrete removal required for the proposed project would not remove any character-defining features of the campus which include the overall massing, smooth stucco exterior wall treatment, the window fenestration, remaining original windows, the central courtyard, flat roof, curved corners, and some horizontal detailing. The proposed project elements consist of minor additions. Based upon those defining characteristics described in the outdated City of Santa Monica's 1993 Historic Resources Inventory Survey no buildings or character-defining building elements would be removed or obscured. Based on the 100-percent design plans produced by Osborne dated February 20, 2009, it appears that the proposed project would still not cause a significant impact if the campus were ultimately determined a presumptive historical resource.

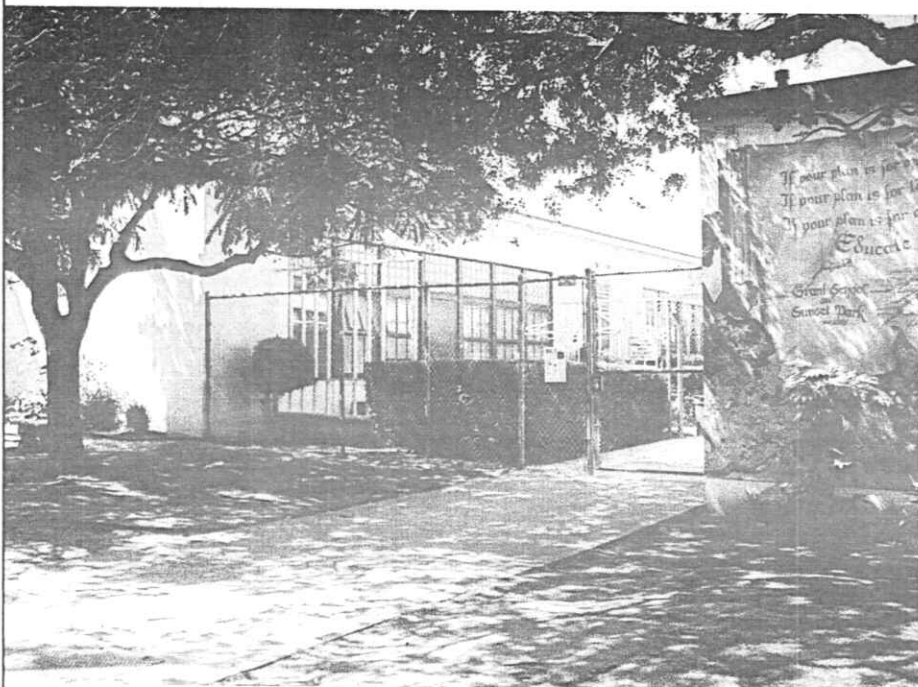


Source: PBS&J, 2009

PBS&J

FIGURE 2
Main Entry

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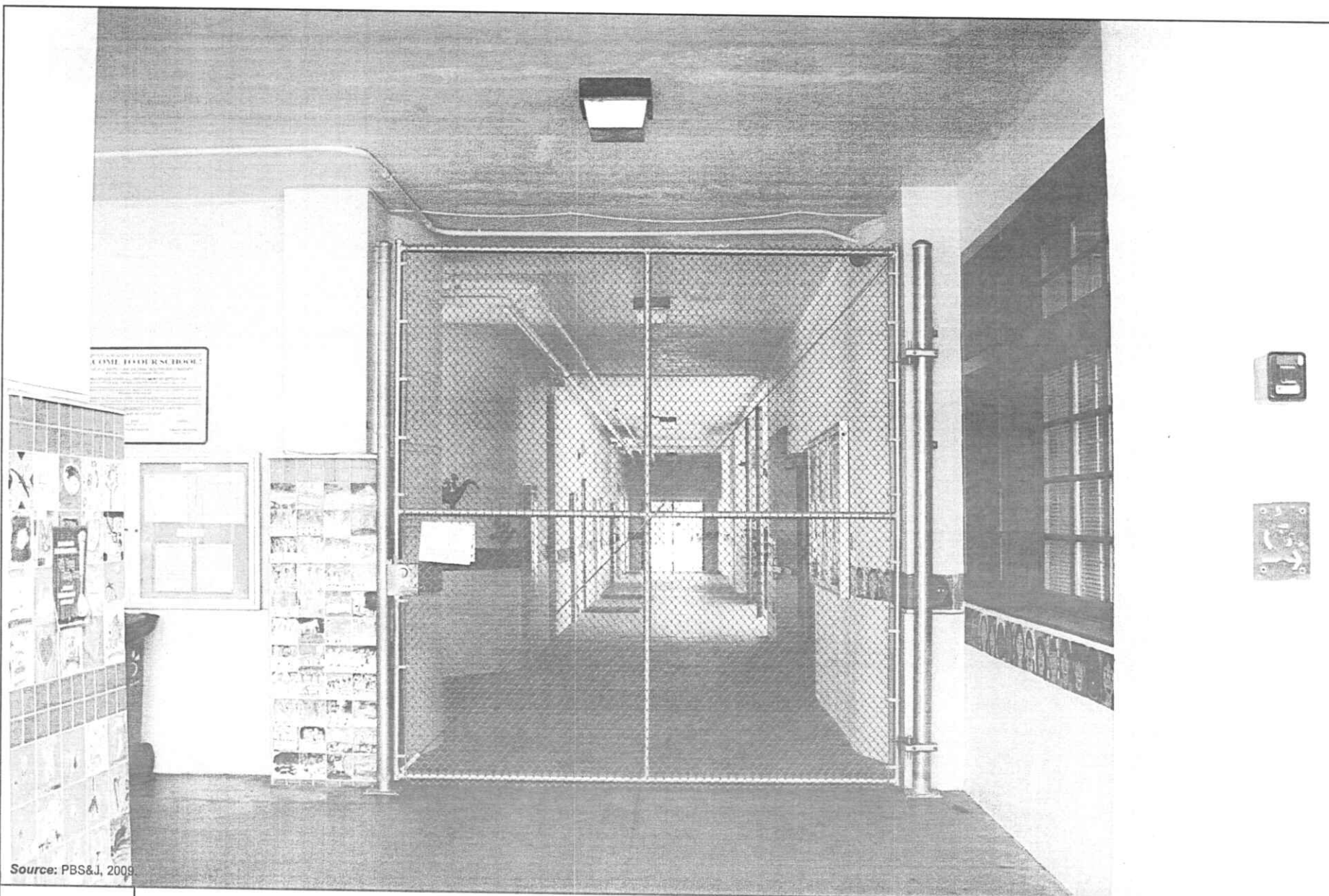


Source: PBS&J, 2009.



FIGURE 3
Existing Fencing

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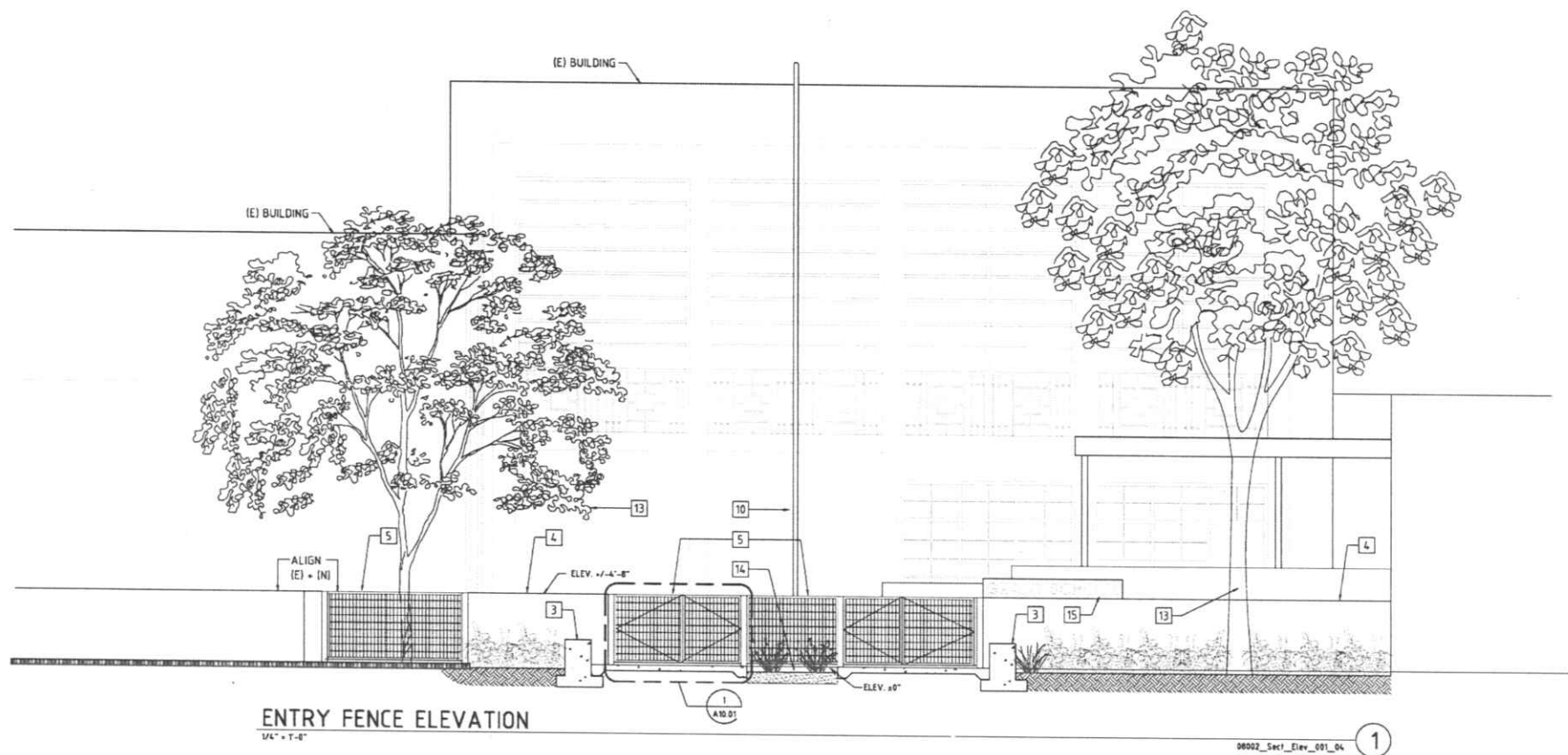
Source: PBS&J, 2009.

FIGURE 4
Existing Fencing

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PBS&J

051771 JCS 108



Source: Koning Eizenberg Architecture, 2009.



FIGURE 5
Proposed Fencing

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Enhancing Education Through Technology

Final Report on SMMUSD's Round
4 Title IID Federal Grant

June 4, 2009

EETT Round 4

- Title IID of NCLB
 - Formula funding
 - Competitive grant
- Serving grades 4 - 8
- Partially funded at \$386,800
- District provided matching funds
- Two-year grant from 2006 - 2008
- Third year follow-up funding \$68,000 for 2009

EETT: 4 Goals

1. Increase students' technology literacy and academic achievement of content standards
2. Increase teachers' technology literacy and their integration of technology in the curriculum
3. Expand student access to technology and provide technical support
4. Enhance communication and collaboration through technology

SUMS to Algebra

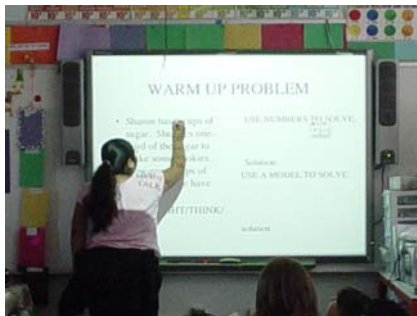
- Pathway of Schools
 - Edison
 - Grant
 - McKinley
 - Muir
 - Rogers
 - JAMS
- Grade 4 or 5 selected at each elementary site
- Grades 6 - 8 math classrooms at JAMS
- Year 1 focus on teacher use of technology
- Year 2 focus on teacher's integration of technology into their math curriculum

Mathematics Focus

Focus on **integrating technology** into **mathematics** instruction
in order to help students (and teachers)
visualize important mathematical
concepts
that develop the **algebraic thinking**
necessary for success in **higher level**
mathematics

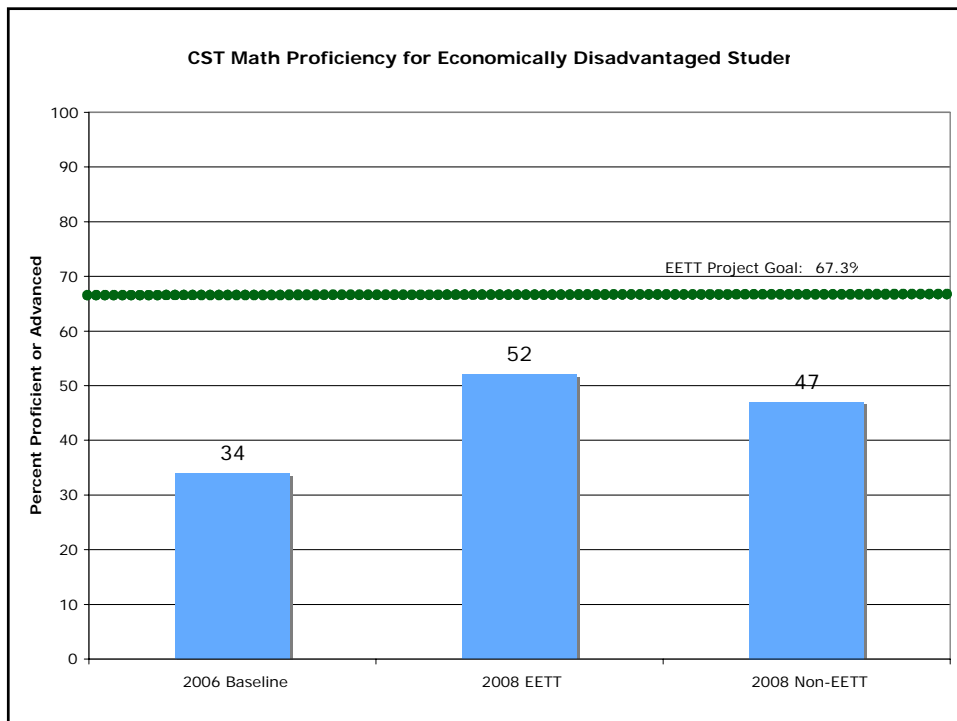
SUMS to Algebra

- A video example from Devon Smith, 5th grade EETT teacher



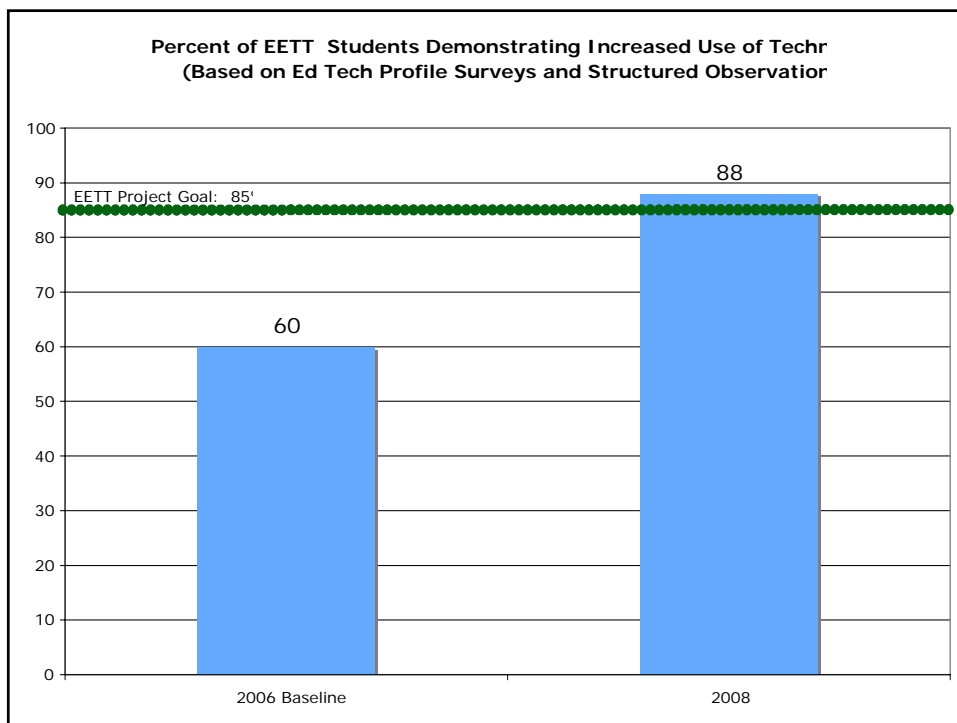
Goal 1a

- Increase student achievement in Mathematics
- Target Group: Economically disadvantaged students
- 2006 Baseline: 34% Proficient
- 2008 Goal: 67.3% Proficient



Goal 1b

- Increase students' technology literacy as evidenced by:
 - Use of Ed Tech Profile Surveys
 - Structured observations of EETT classrooms with handheld devices for data collection
- 2006 Baseline: 60%
- 2008 Goal: 85%



SUMS to Algebra

- Video interviews with EETT students



Focus on High Quality Professional Development

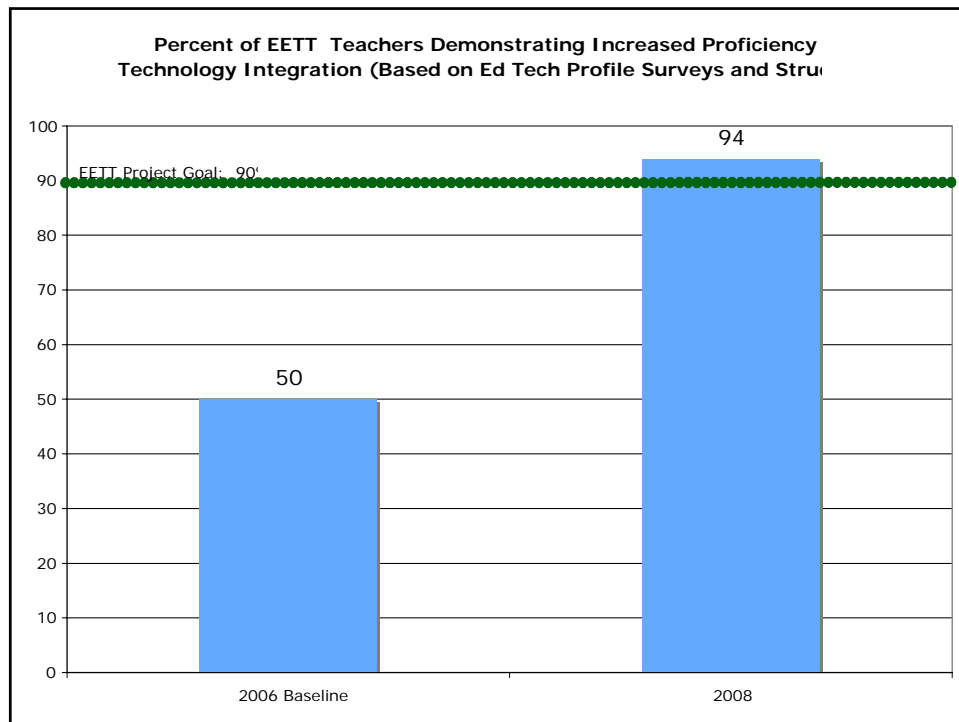
- Minimum of 25% funding spent on high-quality professional development
- Mentor/Coaching model
- Establishment of Professional Learning Communities that cross campuses for horizontal and vertical articulation

High Quality PD

- 3 Summer Academies (SEA)
- 12 Mentor/Coach training sessions
- Hundreds of Mentor/Coach activities
 - Release days, banked time sessions, and informal collaboration at their sites
- Monthly Smart Board “Playdates”
- 2 Computer Using Educators (CUE) conferences
- CUE subscriptions

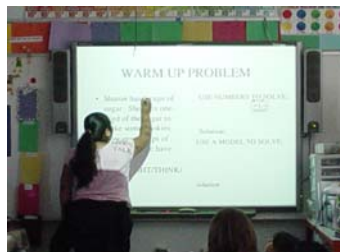
Goal 2

- Increase teachers’ technology literacy and technology-curriculum integration as evidenced by:
 - Ed Tech Profile Surveys
 - Structured observations of EETT classrooms with handheld devices for data collection



SUMS to Algebra

- Video interviews with Lila Daruty, 4th grade EETT teacher and Glenn Sato, 6th grade EETT teacher



Goal 3

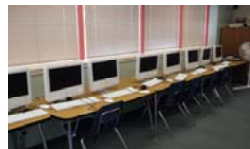
- Expand access to technology and provide technical support
- 2006 Baseline: 4:1 student to computer ratio
- 2008 Goal: 3:1 student to computer ratio
- 2008 Actual: 2.7: 1 student to computer ratio

SUMS to Algebra

- A video montage of EETT classrooms

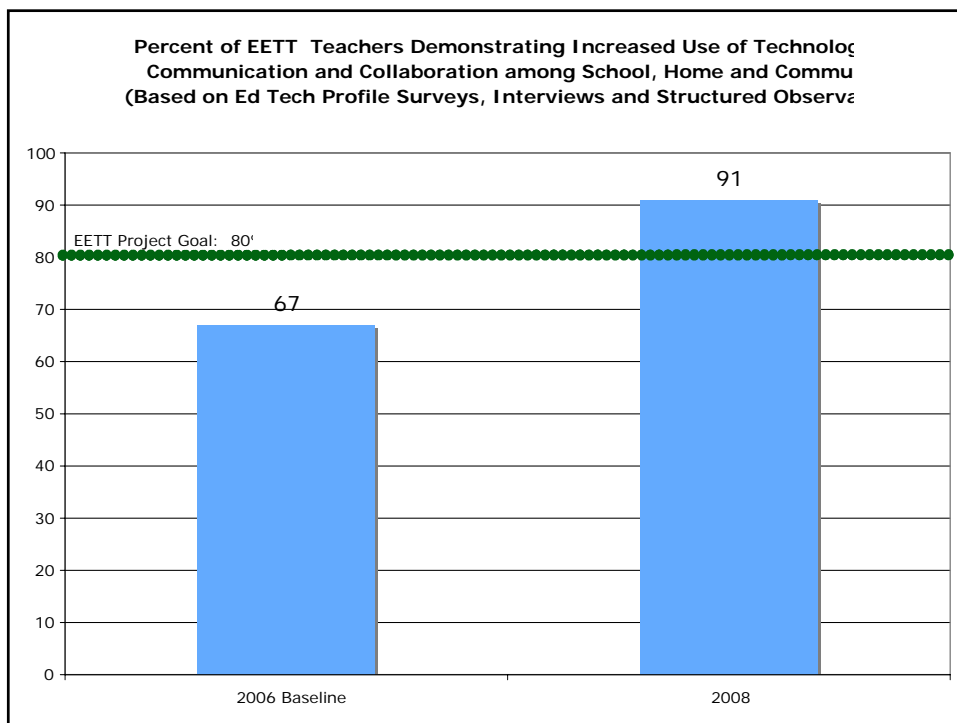


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are needed to see this picture.



Goal 4

- Increase use of technology to enhance communication and collaboration among home, school and community as evidenced by Ed Tech Profile surveys, interviews and observations
- 2006 Baseline: 67%
- 2008 Goal: 80%



Communication and Collaboration

- Teacher Moodle Sites
- EETT newsletters
- Parent nights
- Destination Math

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Year Three: EETT Takes Root Across SMMUSD!

- Improving practice in mathematics instruction
 - Emphasis on visual representation to increase depth of mathematical understanding is taking root across the district
 - Cognitively Guided Instruction
 - Model drawing
 - Pictorial math
- Increasing integration of technology across the curriculum and across the district
 - Smart Boards now in place in every 4th and 5th grade classroom across the district and in 10 middle school math classrooms
 - Measure BB Model Classrooms building on EETT's platform
 - Developing models and standards for hardware maintenance

Year Three: A Viral Expansion!

- Recognizing the importance of high quality professional development
 - On-site Mentor/Coaches are key
 - Smart Board Educators Academy (SEA) for 2009 has over 150 registered teachers and will extend for five days!
 - EETT teachers are presenting at SEA and CUE!
- Expansion of professional learning communities through technology
 - Playdates have expanded to non-EETT teachers
 - Collaborative lesson and unit development shared through Moodle sites

Lessons Learned

- Teachers' pedagogical content knowledge is key to improving student achievement in mathematics
- Technology is a powerful tool for
 - Increasing student engagement
 - Increasing teacher collaboration
- On-going professional development for technology integration is critical

What's Next?

- Planning stages for writing a Round 8 EETT funding proposal!
 - Roosevelt, SMASH and Lincoln
 - Math/Science/Environmental Science Focus
- Long-term investment in **tech support** and **maintenance of hardware** will be required to maintain the gains we have seen through EETT

What's Next?

- Some final thoughts from EETT teachers.

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are needed to see this picture.

Thank You

- Thank you EETT Mentor/Coaches!
- Thank you to the EETT teachers, principals and students!
- Thank you Board Members for your on-going support of technology integration in SMMUSD!
- Thank you Tristen Macon for your leadership on this three-year project!

Questions and Discussion

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TIFF (LZW) decompressor
are needed to see this picture.